



CITY OF GREENBELT
25 Crescent Road
Greenbelt, MD 20770

BOARD OF ELECTIONS AGENDA

**JULY 2, 2025
5:30 PM**

[Join Zoom Meeting](#)

Dial-in: 301-715-8592
Meeting ID: 896 3880 1207
Passcode: 680278

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MEETING MINUTES

1. Meeting Minutes, February 13, 2025
Suggested Action: Approval of Meeting Minutes

V. REVIEW/DISCUSSION

2. Draft Candidate Packet
Suggested Action: Review of the draft candidate packet.

VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. SCHEDULE FOR NEXT MEETING

IX. ADJOURNMENT

The Board of Elections Meeting was held on Thursday, February 13, 2025.

Steven Gilbert, Chair, called the meeting to order at 5:34 pm virtually via Zoom.

The board members who were present were Alison Gary, Nicole Shyong, and Beth Terry.

The staff member present was Bonita Anderson, City Clerk.

Others present were Michael Hartman and Bill Orleans.

Approval of Agenda: Mr. Gilbert moved to approve the agenda. Ms. Terry seconded. The motion passed 4-0.

Approval of Meeting Minutes: None.

Review/Discussion – Non-Citizen Voter Registration Form:

The Board discussed finalizing the voter registration forms, clarifying the language on the ballot, and addressing concerns related to accessibility and procedures. Members of the Board presented updates on the voting forms and vendor research, resulting in minor changes to the language and formatting. They agreed that initial voter registration should occur in person and decided to develop a new form for individuals who need assistance. The Board also discussed acceptable documentation for third-party registration submissions and agreed to allow this with proper oversight. Additionally, they noted the importance of publicizing non-citizen voter registration through local publications, including the News Review and Greenbelt Connector.

Ranked Choice Voting Discussion:

The Board discussed the possibility of implementing ranked choice voting (RCV) in city elections, following a proposal by Ms. Shyong. Mr. Gilbert expressed concerns about moving away from the current 40% threshold and the potential costs associated with RCV. In contrast, Ms. Terry emphasized the benefits of RCV, noting that it could encourage voters to consider a wider range of candidates and enhance representation for underrepresented groups.

The Board also deliberated on how RCV might influence voter behavior, particularly regarding whether it would lead to increased participation and alter the dynamics of council selections. They agreed to further explore the potential impacts of RCV on elections, focusing on its implications for equity, costs, and public understanding.

Mr. Gilbert, Ms. Terry, Ms. Shyong, and Ms. Gary clarified how votes would be redistributed in rounds starting with counting only first-choice votes and eliminating the lowest-ranked candidates one at a time until all council seats are filled. Ms. Shyong explained that specialized software would manage the vote redistribution process. They also discussed concerns about how surplus votes and redistributed preferences could lead to unexpected outcomes, such as less popular candidates advancing. Mr. Orleans suggested conducting a door-to-door language survey

to support better ballot accessibility, which complemented the larger conversation on ensuring inclusive and representative elections.

Old Business: None.

New Business: None.

Next Steps:

- Mr. Gilbert to prepare draft Q&A/FAQ content for the News Review article on non-citizen voting for a late March issue..
- Ms. Anderson to send the updated voter registration form to the PIO office for translation into Spanish and French.
- Ms. Anderson to make final edits to the voter registration form as discussed in the meeting.
- Ms. Terry to contact Fort Orange Press to inquire about the process and cost for sending out ballots in multiple languages.
- Ms. Shyong to follow up with Dominion regarding their voting system quote.
- Ms. Shyong to ask Clear Ballot about their options for multilingual ballots.
- Board members to review the votes from the last election to further discuss ranked choice voting at the next meeting.
- Board to continue discussion on ranked choice voting at the next meeting on March 6th.

Schedule for Next Meeting: The Board meeting will be held on Thursday, March 6, 2025, via Zoom at 5:30 pm.

Ms. Shyong moved to adjourn the meeting. Mr. Gilbert seconded.

The meeting ended at approximately 8:14 pm.

Respectfully submitted,

Bonita Anderson
City Clerk

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IV. References

City Charter, Sections 3-6 (*Municipal Authorities, City Council*)

City Charter, Sections 14-33 (*Elections*)

Charter Amendment Resolution 2017-1, Resolution 2057 (*Amending Sections 12, 15, 16 and 20 by Lowering the Voting Age for City Elections to 16 Years Old*)

Charter Amendment Resolution 2021-1, Resolution 2090 (*Amending Section 27 Absentee Voting to be replaced with Mail-In Voting*)

(NEW) Charter Amendment Resolution 2024-1, Resolution 2112 (*Repeal, Re-Enact and Amend City Charter Section 15, "Voters"; Section 18, "Registration for Election.... to Allow Noncitizen Residents to Vote In Local City Elections*)

City Code, Chapter 8 (*Elections*)

City Code, Ordinance 1351 (*Chapter 2, Administration, Article IV, Public Ethics, Sec. 2-111 Financial Disclosure – Elected Officials, Appointed Officials and Employees Amendment*)

City Code, Ordinance 1366 (*Article I, In General and Article II Campaign Contributions and Expenditures of Chapter 8, Elections Amendment*)

City Code, Ordinance 1371 (*Article I, In General, Section 13, Early Voting of Chapter 8, Elections Amendment*)

City Code, Ordinance 1379 (*Article I, In General, Section 8-4, Absentee Voting of Chapter 8, Elections Amendment*)

City Code, Ordinance 1388 (*Article I, In General, Section 13, Early Voting of Chapter 8, Elections Amendment*)

(NEW) City Code, Ordinance 1395 (*Noncitizen Resident Voting*)

(NEW) City Code, Ordinance 1398 (*Procedures on Filling Vacancies on Council*)

City Code, Section 2-111 (*Financial Disclosure*)

Annotated Code of Maryland, Article 33, Section 10-311 (*Challengers and Watchers*)

Annotated Code of Maryland, Local Government, Division II, Section 4-108.2 (*Submission of Campaign Finance Reports to State Board of Elections*)

V. **Sample Forms**

Acceptance of Nomination

Affidavit of Candidate

Appointment of Treasurer

Nomination Petition

Report of Campaign Contributions and Expenditures

Designation of Watcher/Challenger

VI. **Blank Forms** (in pocket)

Those listed in V. (above), plus Report of Financial Interest forms

Miscellaneous Items (in pocket)

Electioneering Distance (150') Maps (these are also on the City Website)

Information

City Council Composition, Selection & Term

The City of Greenbelt holds municipal elections in odd-numbered years on the Tuesday following the first Monday in November, as required by the City Charter. This year the election will be held on **Tuesday, November 4, 2025.**

Effective with the 2009 – 2011 City Council, residents of Greenbelt are represented by a seven-member City Council. All seven Councilmembers are elected at large and elections occur every two (2) years. As prescribed by the City Charter, at its first meeting following a regular municipal election, the incoming Council chooses from among its members the Mayor and the Mayor Pro Tem. Historically, the incoming Council has elected the candidate with the highest number of votes Mayor and the one with the second-highest number Mayor Pro Tem, but there is no requirement that it do so.

Important Dates – 2025 Election	
First day to obtain papers and to file nomination petition	Monday, August 18
Last day to file nomination petition (by 5:00pm)	Monday, September 29
Date of drawing for place on ballot (7:00pm)	Monday, September 29
First Interim Contributions & Expenditures Report -12pm (noon)	Friday, September 26
First day to send out a mail-in ballot*	Monday, October 3
Last day to register to vote (by 4:30pm – Upper Marlboro)	Monday, October 6
Second Interim Contributions & Expenditures Report -12pm (noon)	Friday, October 24
Early Voting at Community Center (weekend) (Saturday 10am – 3 pm; Sunday 10 am – 3pm)	Saturday, November 1 - Sunday, November 2
Early Voting in Greenbelt East (Schrom Hills Park Clubhouse) (Saturday 10am – 3 pm; Sunday 10am – 3 pm)	Saturday, November 1 - Sunday, November 2
Early Voting in Greenbelt West (Springhill Lake Clubhouse) (Saturday 10am – 3 pm; Sunday 10am – 3 pm)	Saturday, November 1 - Sunday, November 2
Election 7 am - 8 pm (consistent with state practice)	Tuesday, November 4
Mail-In ballots must be received by 6:00pm.	Tuesday, November 4
Final Contributions & Expenditures Report (12pm noon)	Friday, November 7
Charter Meeting of New City Council/Swearing-In (7:30pm)	Monday, November 11

* Any qualified voter may vote by mail in a City election. No explanation needed.

Requirements for Candidates (a summary list)

Any voter at least 18 years old who resides within the corporate limits of Greenbelt is eligible to run for City Council, provided they have obtained the signature of at least 50 qualified voters on a nomination petition and complies with all City election laws.

Candidates Requirements

1. Submit a completed nomination petition, financial disclosure statement, acceptance of nomination, appointment of treasurer, and affidavit of candidate no later than 5:00pm on September 29, 2025.

If you have already submitted the appropriate financial disclosure form(s) as a sitting Member of Council or as a member of a Council Advisory Board, you need not submit another one to run for office.

The Nomination Petition and Affidavit of Candidate forms must be notarized.

Candidates are encouraged to submit the paperwork prior to the September 29, 2025, deadline, to allow time for corrections/incomplete or inaccurate information identified.

2. Attend the drawing for placement of candidates' names on the ballot (or send a representative) on September 29, 2025, at 7:00pm. in the Municipal Building. The drawing for placement for the voluntary City right-of-way sign program will also occur at this meeting.
3. If you wish to participate in the voluntary City right-of-way sign program, deliver your signs to the City Clerk along with a \$75 check made payable to the City of Greenbelt. *Signs/checks may be delivered after the drawing on September 29, 2025, or thereafter.*
Alternatively, you may post your own signs starting on September 30, 2025, provided you have paid the \$75 fee. You must post the sign in the correct location. Refer to the list on page 15.
4. Submit a completed first interim report of campaign contributions and expenditures by 12pm (noon) on Friday, September 26, 2025.
5. Submit a completed second interim report of campaign contributions and expenditures by 12pm (noon) on Monday, October 27, 2025.
6. If you wish, designate Watcher/Challenger(s) using the appropriate form by Monday, November 3, 2025.

CITY ELECTION -- November 4, 2025 @ 7:00 a.m. - 8:00 p.m.

7. Submit a completed final report of campaign contributions and expenditures by 12pm (noon) on November 7, 2025.
8. If elected, attend the Special Charter Meeting on November 11, 2025 @ 7:30pm to be sworn into office.

Blank copies of all forms can be found in the pocket at the end of this packet.

Role of the City Clerk

In accordance with the City Charter and City Code, the City Clerk is charged with certain responsibilities concerning the administration of municipal elections. Bonita Anderson is the City Clerk, and she will be glad to assist candidates in matters related to election procedures and to provide any information that is requested. She is also the staff liaison to the Board of Elections. The City Clerk can be reached at 301-474-8000 or by e-mail at *banderson@greenbeltmd.gov*.

Role of the Board of Elections

The City Charter provides for a Board of Elections. The current members of the Board of Elections are:

Steven Gilbert (Chair)
Alison Gary
Beth Terry
Nicole Shyong

As prescribed by City Charter, the responsibilities of the Board are to:

- a. Periodically review City election procedures.
- b. Recommend to the Council amendments to City election regulations and procedures when it deems such amendments will provide for the improved conduct of elections.
- c. Hear appeals of decisions made by the City Clerk.
- d. Remove from the ballot prior to the election the names of any candidates who have not complied with the filing requirements or who fail to file the required first and second financial contributions and expenditures reports due prior to the election.
- e. Appoint election judges and clerks.
- f. Designate the polling places.
- g. Examine promptly any complaints that may be made with reference to the fitness or qualifications of any person appointed to be a judge or clerk; and remove from such position any judge or clerk found to be unfit or incompetent for such position.
- h. Certify the results of the election to the City Clerk.
- i. Conduct recounts of votes cast at elections whenever there is doubt as to the accuracy of the count.
- j. Perform such other duties as may be assigned.

Voter Information

Voter Eligibility

To be nominated for City Council, a citizen must be:

- 1. a resident of the City of Greenbelt;**
- 2. at least 18 years of age; and**
- 3. registered to vote in Prince George's County.**

Greenbelt does not maintain its own voter registration. For purposes of the City election, the County Board of Elections, 1100 Mercantile Lane - Suite 115A, Largo, MD 20774, must have your registration **by 4:30pm on October 9, 2025.**

Voter Registration

Requirements to register to vote in Prince George's County:

- A citizen of the United States of America;
- At least 16 years of age (by the date of the next General or Special Election or City of Greenbelt Council Election)
- Domiciled within the corporate limits of the City of Greenbelt as of the date of registration;
- Not have been convicted of a felony, or if you have, you have completed serving a court ordered sentence of imprisonment, including any term of parole or probation for the conviction; and
- Not be under guardianship for mental disability.

Where and How to Register:

You may register **online** at www.elections.state.md.us. A link to this site is also available through the city website at: www.greenbeltmd.gov.

You may register **in person** at the Prince George's County Board of Elections, 1100 Mercantile Lane – Suite 115A, Largo, MD 20774, weekdays from 8am to 4:30pm.

You may register **by mail** by returning a completed voter registration form to the Prince George's County Board of Elections, 1100 Mercantile Lane – Suite 115A, Largo, MD 20774, **by 4:30pm on October 6, 2025.** Voter registration

forms may be acquired in several ways.

Questions concerning voter registration should be addressed to the Prince George's County Board of Elections at 301-341-7300.

Voter Registration Lists

Voter lists and mailing labels are available from the Prince George's County Board of Elections in Upper Marlboro. A fee will be charged. For more information, contact that office at 301-341-7300 or go to the Prince George's County Web site at www.princegeorgescountymd.gov (Select My Government – Elections – Services - Products and Services.)

Mail-In Voting

The City Charter provides that any qualified voter of the City of Greenbelt may vote by mail-in ballot, provided that timely application for such a ballot has been made. Written applications for mail-in ballots will not be processed in the City Clerk's office until October 3, 2025, and will be accepted no later than 12pm (noon) of the day preceding the election (November 3, 2025).

If a registered voter has not received a mailed application for a mail-in ballot, an application may be completed at the city clerk's office, or it may be printed from the city's website and then mailed to the City Clerk.

A separate application must be submitted for each individual requesting a mail-in ballot.

If an emergency occurs (sudden illness, accident, family emergency, etc.) between **12pm noon on November 3, 2025**, and **6:00pm on November 4, 2025**, a qualified voter may request an emergency mail-in ballot. The same information must be provided, but the reason for the emergency request **must** also be given.

Completed mail-in ballots must be received in the City Clerk's office no later than 6:00pm; Tuesday, November 4, 2025, in order to be counted. No mail-in ballot will be accepted after this deadline.

Early Voting

The City Charter provides that any qualified voter of the City of Greenbelt may vote by Early Voting.

Early voting will be held **November 1, 2025, through November 2, 2025**. Residents can vote by early voting on the following days:

Saturday, November 1, 2025 @ 10am – 3pm; and

Sunday, November 2, 2025 @ 10am – 3pm at the following locations:

- ***Community Center (Gymnasium) 15 Crescent Road***
- ***Schrom Hills Park (Clubhouse) 6915 Hanover Parkway***
- ***Springhill Lake Recreation Center (Clubhouse) 6101 Cherrywood Lane.***

Polling Locations & Hours

Polling will take place from 7:00am to 8:00pm on Tuesday, November 4, 2025, at the following locations:

- Precinct #3 – Community Center (Gymnasium) 15 Crescent Road
- Precinct #6 – Police Station (Multipurpose Room) 550 Crescent Road
- Precinct #8 – Springhill Lake Rec. Center (Clubhouse) 6101 Cherrywood Lane
- Precinct #13- Greenbriar Community Building (Terrace Room) 7600 Hanover Parkway
- Precinct #18- Schrom Hills Park (Clubhouse) 6915 Hanover Parkway

Map & Precincts

The map on the next page shows the election precincts.

Candidate Information

Use of City Manager's Office

Timothy George is the Interim City Manager and follows the ICMA Code of Ethics located at ICMA.org. His office will be happy to cooperate in providing information to any candidate upon request concerning the City or its operation, subject to the following limitations:

1. If extensive research is required, the candidate or their representative will need to conduct the research. Staff will only be able to make the appropriate records available.
2. If extra copies of printed materials are already available, they will be issued upon request. Photocopies of short reports and documents will be made for a candidate upon request. Arrangements for copies of other material will have to be made by the candidate with the city staff. The photocopying will be done as soon as possible, but there might be some delay if staff members are busy with other projects. Copies of more than a few pages will be charged at 15 cents per page.
3. Information requested by one candidate will be provided to all candidates if it is thought that not doing so may give one candidate an advantage over another.
4. This office cannot assist in the writing of, or commenting upon, drafts of campaign material. It is the responsibility of the candidate to verify the accuracy of any statements made in campaign literature.
5. Public statements from the City Manager or City employees may, of course, be quoted. It is requested, however, that in using such statements, no implication, direct or indirect be made that the City Manager or an employee supports or opposes a candidate. If any such impression is given, the City Manager's office may proceed to correct the implication.

Employee Participation in Campaigns

The City Code prohibits employees from participating in a City election campaign, other than casting a ballot. Do not try to enlist the participation of employees. Please understand their reasons for refusing to attend. If an employee violates this Code provision, please notify the City Manager, and appropriate action will be taken.

The exception to this prohibition is that state law allows a police officer to participate in an election campaign as an individual, so long as the officer does not campaign during duty hours or in an official capacity as a police officer.

City employees are available to assist in any reasonable manner possible. In the heat of a campaign, however, incidents have occurred in which attempts were made to involve one or another department of City government. City employees do not wish to be brought into a campaign dispute. Please do not expect employees to take sides.

Election Regulations

In general, rules and laws pertaining to federal, state and county elections are not applicable to City elections unless they have been adopted into the City Charter or City Code. Applicable sections of the City Charter and Code are included in this packet. At the same time, City elections are conducted in a similar manner and follow the administrative rules of conduct used by the state and county, where applicable.

Nomination of Candidate

Section 20 of the City Charter requires that a candidate file a nominating petition signed by at least 50 qualified voters. A sample petition and blank copies are included in this packet. This format is prescribed by the City Charter. No other petition format is acceptable.

Rejection & Resubmission of Nomination Petition

If a nomination petition is determined to be invalid, the City Clerk will notify the nominee within three business days. This is usually because some of the signatures are determined to be invalid (e.g., not from registered voters). Nominees must obtain additional valid signatures and resubmit the petition to the City Clerk.

Please note: All candidates are encouraged to submit a petition with more than 50 signatures in case any signatures are disqualified. If the nomination petition is submitted too close to the deadline, there may not be enough time for resubmission in the event invalid signatures are found.

Please encourage your petitioners to print their names and addresses as they appear on the voter registration list, in addition to providing the required signature, in order to aid the validation process.

Financial Disclosure

Section 2-111 of the City Code requires that each candidate file a financial disclosure statement for the year the nomination petition is filed. The statement must be submitted with the nomination petition.

A financial disclosure statement is included in this packet.

Appointment of Treasurer

Section 8-25 of the City Code requires that each candidate appoint a campaign treasurer. The appointment must be made prior to the acceptance of the nomination. The form used to make this appointment is included in this packet.

Campaign Account

Section 8-27 of the City Code requires each candidate or campaign treasurer to establish a bank account for the sole purpose of accepting and dispersing campaign funds. This bank account shall be separate from any other bank account owned or maintained by the candidate or campaign treasurer.

If a candidate has funds remaining in their account and wishes to disperse these funds for a purpose other than an expense of their campaign, they can donate the funds to another candidate, elected official and/or qualified charitable organization. This does not apply to funds donated by the candidate to his/her campaign.

Acceptance of Nomination

Upon filing a nomination petition, a candidate is also required under Section 20 of the City Charter to file a written acceptance of nomination. A sample acceptance of nomination and a blank form are included in this packet.

Affidavit of Candidate

Section 8-12 of the City Code requires each candidate to file, along with the nominating petition, an affidavit containing a sworn statement providing the candidate's name, date of birth, social security number, and residence address. Any candidate who fails to comply with this requirement or who files a false statement will be deemed unqualified, and the Board of Elections will remove that candidate's name from the ballot prior to the election. A sample and blank affidavit are included in this packet. City employees who are licensed notaries will be available during set office hours to notarize candidate materials. However, the City is not responsible or liable for errors or irregularities.

Campaign Literature/Authority Line

Section 8-10 of the City Code requires that every person who publishes or distributes, or causes to be published or distributed, any written or printed matter relating to or concerning any candidate for City elective office, or for the acceptance or defeat of any City referendum, be responsible for the statements contained therein and be identified by an authority line. The authority line must include the name, address, and title (if any) of the person responsible, except that the address need not be shown if it has already been provided to the City Clerk.

The authority line must appear on all literature, Web sites, advertisements, and signs.

Candidates are not to use the wording "Official Ballot" on any form of campaign literature.

Campaign Contributions and Expenditures

Included in this packet are information and forms pertaining to campaign contributions and expenditures. The first interim report is due on Friday, September 26, 2025, no later than 12pm (noon) for the period November 7, 2023, through September 26, 2025. The second interim report is due on Friday, October 24, 2025, no later than 12pm (noon) for the period September 26, 2025, through October 24, 2025.

Any candidate who fails to file the interim reports may be deemed unqualified, and that candidate's name may be removed from the ballot. The late filing of interim reports may be subject to payment of an administrative fee.

The final report for the period October 23 through November 4, 2025, is due Friday, September 26, 2025, prior to 12pm (noon) in the City Clerk's office. Only those candidates who have submitted their reports will be sworn in to office at the Special Charter Meeting on November 11, 2025, at 7:30pm.

Reporting requirements for campaign contributions and expenditures can be found in Sections 8-21 to 8-25 of the City Code. Candidates are required to itemize each contribution, including:

- (1) Each contribution of money or other financial assets whose value exceeds twenty-five dollars (\$25.00);
- (2) Each contribution of campaign materials or other physical assets whose value exceeds twenty-five dollars (\$25.00);
- (3) Each contribution of services to a campaign, where the services have value exceeding twenty-five dollars (\$25.00) and are provided by an accountant or bookkeeper, an attorney or legal adviser, or any other person, such as an artist or designer, whose services the candidate would ordinarily pay for;
- (4) All contributions whose value exceeds twenty-five dollars (\$25.00) by candidates themselves or any member of their immediate families, in which listing the category and value of each contribution is separately stated;
- (5) The total value of all contributions, of every category, regardless of the value of individual items;
- (6) Each expenditure whose amount exceeds twenty-five dollars (\$25.00); and
- (7) The total of all expenditures, regardless of amount.

No candidate shall be deemed qualified for a future election to the City Council or allowed to submit a nomination petition for anyone who is in violation of any city election and/or reporting requirement.

State of Maryland Requirements

In accordance with the requirements of the Annotated Code of Maryland, candidates for elected office are required to submit copies of all campaign finance reports required by the City to the State Board of Elections. These reports are due to the State no more than ten (10) days after the report due date for the City.

Maryland State Board of Elections

Street Address: 151 West Street, Suite 200, Annapolis, MD 21401

Mailing Address: P.O. Box 6486, Annapolis, MD 21401

Phone: 410-269-2840

Campaign Signs/Program for Signs on City Property

The City does not permit electioneering signs of any type on City property or street rights-of-way, **except for** a number of specific sites that have been designated for this purpose by the City Council. This program is voluntary, though all candidates usually participate. Any candidate wishing to participate must provide the signs and pay a \$75.00 fee to defray the City's costs for the posts and labor.

Signs may be given to the City Clerk, who will have them placed on posts in the designated locations. The signs are to be no larger than 18" x 24". Candidates may provide some extra signs to replace any that might be damaged by weather or vandalism.

Alternatively, candidates may place their own signs in these locations, provided they pay the \$75.00 fee. They must place them in their assigned slot as determined by the lottery on September 26, 2025. Signs may be posted beginning September 29, 2025. All signs will be removed on November 5, 2025, and may be picked up from the City Clerk's office.

There are currently 16 public sites (indicated below) for the sign program. All candidates will be notified.

Greenbelt West

- Edmonston Road and Breezewood Drive, SW corner
- Edmonston Road at Springhill Drive, NW corner
- Cherrywood Lane at Springhill Drive, Right-of-way on the west side of Cherrywood
- Cherrywood Lane at Breezewood Drive, Right-of-way on the west side of Cherrywood
- Springhill Lane and Breezewood Court, either the NW or SW corner (to be determined by staff)
- Greenbelt Station Parkway, median (100 feet from the bridge)

Center City

- Ridge and Crescent Roads – NW corner (Police Department)
- Southway and Crescent Road – SW corner
- Lakecrest Drive and Greenbelt Road – NE corner
- Research and Ridge Roads – NE corner
- Southway and Ridge Road – SE corner

Greenbelt East

- Mandan Road and Hanover Parkway – NW corner (across Hanover from NE corner (Greenbriar Park))
- Mandan Road at Ora Glen Road – in right-of-way on east side of Mandan (Mandan Road Ball Field)
- Hanover Parkway and Ora Glen Drive – SE corner (stormwater pond corner)
- Hanover Parkway at Megan Lane - in median facing northbound traffic
- Frankfort and Morrison Drives - NE corner

If additional public sites are identified, candidates will be notified.

Although there are no City laws or regulations regarding campaign signs on private property, since 1991 most candidates have taken part in a voluntary agreement restricting signs on some or all types of private property.

The City will take no action concerning signs placed on school (county) property, state highway property, or private property, except within 150 feet of polling places. It is the policy of the Maryland State Highway Administration to remove and destroy signs found on state highway property.

Electioneering

Electioneering is not allowed within 150 feet of the building doors that serve as the primary entrance(s) to polling places. **Campaign workers are required to follow the election code in terms of their behavior and comply with electioneering regulations.**

Aerial maps are available that show the 150' distance from the entrances to the five polling places. A set of these are included in this packet.

Challengers and Watchers

Included in this packet are the necessary forms to designate challengers and watchers. These forms should be presented to the election judge at the precinct where the designated person will be. Candidates are permitted to designate one person for each polling place as both challenger and watcher, and one alternate per precinct. A person may serve as challenger and watcher for more than one candidate, if so designated. Although not formally adopted, the City in practice follows the state law on the rights of watchers/challengers, a copy of which is included in this packet. Final decisions on challenges will be made by the judge at each precinct. Advice may be sought from the City Clerk, and an appeal may be made to the Board of Elections.

Election Results

Ballots are counted and certified by the judge and clerks at each precinct. These certifications are then delivered to the Board of Elections. The Board reviews the results and certifications and issues a Final Certification to the City Clerk. This process takes time, and it must be conducted carefully and accurately. **Unofficial results** will be posted on the bulletin board outside the Municipal Building and announced on Comcast Channel #71 and Verizon Channel #21, and the City Web site: www.greenbeltmd.gov as soon as they are available. Unofficial results will be replaced with official results when available and also be mailed to each candidate.

****Please do not call the City Clerk or City Offices after the polls close on election night.**

On Election night the phone lines will NOT be open to the public. All communications would be solely with the Precincts, City Clerk Office and the Board of Elections as they conduct the completion and certification of the Election.

Run-Off Election

Section 31 of the City Charter provides that if fewer than seven Council candidates (assuming that more than seven candidates are running) receive a number of votes amounting to 40% or more of the number of voters voting at the election, a run-off election will be held on the seventh day after the election to fill the vacancies remaining. If an office cannot be filled because of a tied vote, a run-off election will also be held on the seventh day after the election.

Special Charter Meeting

Section 5 of the City Charter stipulates that the newly elected members of the Council should meet at 7:30pm on the Monday following the election and assume the duties of office. This Special Meeting will be held on Monday, November 11, 2025. In the event of a run-off election, this meeting would be held on Monday, November 17, 2025.

During this meeting, the City Clerk presents a Certification of Election Results. The outgoing Mayor administers the Oath of Office to the new Council. The new Council selects a temporary chairman and elects the new Mayor. The new Mayor is sworn in by the Clerk of the Circuit Court for Prince George's County (or the Clerk's sworn deputy). Finally, the new Council elects a Mayor Pro-Tem.

Council Responsibilities & Rules

According to Section 4 of the City Charter, all powers of the city shall be vested in a council of seven members. Section 3 of the City Charter outlines the General Powers of the City Council. This information can be found in the reference section of this packet. The Council adopts its own Standing Rules. A copy of the standing rules may be obtained from the City Clerk.