



CITY COUNCIL REGULAR MEETING AGENDA

JULY 14, 2025
7:30 PM

I. ORGANIZATION - 15 minutes (7:30 - 7:45 p.m.)

1. Call to Order
2. Roll Call
3. Meditation and Pledge of Allegiance to the Flag

Suggested Action: **Reading of the Greenbelt Community Pledge:** *The strength of Greenbelt is diverse people living together in a spirit of cooperation. We celebrate all people. By sharing together all are enriched. We strive to be a respectful, welcoming community that is open, accessible, safe and fair.*

4. Petitions and Requests

Suggested Action: (Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules.)

5. Consent Agenda - Approval of Staff Recommendations

Suggested Action: (Items on the Consent Agenda [marked by *] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)

6. Approval of Agenda and Additions

II. COMMUNICATIONS - 30 minutes (7:45 - 8:15 p.m.)

7. Presentations

- a. Parks and Recreation Proclamation

Suggested Action: Mayor Jordan will proclaim July 2025 Parks and Recreation Month in Greenbelt. Trevin Green, Community Center Supervisor, will accept the proclamation.

- b. New Deal Cafe New Liquor License

Suggested Action: John Campanile will brief Council on the New Deal Café's application to change its liquor license from a Class C (Beer and Wine) to a Class B (Beer, Wine, and Liquor) license. A hearing before the Prince George's County Liquor Board is scheduled for July 22.

8. Minutes of Council Meetings

- a. * Minutes

Suggested Action:

- * Work Session, December 28, 2020
- * Work Session, February 1, 2021
- * Work Session, July 14, 2021
- * Work Session, August 11, 2021

- * Work Session, August 23, 2021
- * Work Session, August 30, 2021
- * Work Session, September 20, 2021
- * Work Session, October 4, 2021
- * Work Session, November 15, 2021
- * Work Session, November 29, 2021
- * Work Session, December 6, 2021
- * Work Session, December 8, 2021
- * Work Session, December 20, 2021
- * Work Session, January 29, 2024
- * Regular Meeting, January 13, 2025
- * Regular Meeting, January 27, 2025
- * Regular Meeting, February 10, 2025

b. Statement of Record - Closed Session, June 18, 2025

Suggested Action: Statement of Record - Closed Session, June 18, 2025

Closed Session of June 18, 2025: The following motion is needed: In accordance with the General Provisions Article, Section 3-06(C)(2) of the Annotated Code of the Public General Laws of Maryland. I move that the minutes of tonight's meeting reflect that the Council met in closed session on Wednesday, June 18, 2025, at 9:33 p.m., in the Council Chambers. Council held this closed meeting in accordance with Section 3-305(b)(1), and (10) of the General Provision Article of the Annotated Code of the Public General Laws of Maryland 1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals; and 2) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:

- (i) the deployment of fire and police services and staff; and
- (ii) the development and implementation of emergency plans.

The purpose of this meeting: 1) to discuss personnel matters and 2) to discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including the development and implementation of emergency plans.

Vote to close session:

	Yes	No	Abstain	Absent
Ms. Knesel	x			
Ms. McKinney	x			
Ms. Pompi	x			
Ms. Pope				x
Mr. Roberts		x		
Ms. Weaver	x			
Mayor Jordan	x			

Staff member present: Josué Salmerón, City Manager until 10:10 pm.

c. Statement of Record - Closed Session, June 30, 2025

Suggested Action: Statement of Record - Closed Session, June 30, 2025

Closed Session of June 30, 2025: The following motion is needed: In accordance with the General Provisions Article, Section 3-06(C)(2) of the Annotated Code of the Public General Laws of Maryland. I move that the minutes of tonight's meeting reflect that the Council met in closed session on Monday, June 30, 2025, at 9:20 p.m., in the Council Chambers. Council held this closed meeting in accordance with Section 3-305(b)(3), and (7) of the General Provision Article of the Annotated Code of the Public General Laws of Maryland 1) to consider the acquisition of real property for a public purpose and matters directly related thereto; and 2) to consult with counsel to obtain legal advice on a legal matter.

The purpose of this meeting: 1) to discuss the acquisition of real estate and 2) to consult with legal counsel.

Vote to close session:

	Yes	No	Abstain	Absent
Ms. Knesel	x			
Ms. McKinney	x			
Ms. Pompei	x			
Ms. Pope	x			
Mr. Roberts		x		
Ms. Weaver	x			
Mayor Jordan	x			

Staff member present: Josué Salmerón, City Manager; Terri Hruby, Director of Planning; John Mason, Economic Development Manager; Jason De Loach, City Solicitor (virtual).

9. Administrative Reports

Suggested Action: This link will display the weekly report for the City Manager and City Departments.

[Weekly Reports | Greenbelt, MD](#)

10. * Committee Reports

- a. * Advisory Planning Board Report #2025-02: Mandatory Referral, 9001 Edmonston Road, Prince George's County, Outpatient Replacement Facility

Suggested Action: The Advisory Planning Board reviewed and provided a recommendation on the Prince George's County Outpatient Replacement Facility at 9001 Edmonston Road at their regular meeting on July 2, 2025. The APB recommends the City Council accept the report.

Attachment:
APB Report #2025-02

III. LEGISLATION - 15 minutes (8:15 - 8:30 p.m.)

11. A Resolution to Authorize the Negotiated Purchase of Certain Goods and Services from Various Vendors as Enumerated Herein when Total Fiscal Year Purchases from each Vendor Exceed Ten Thousand Dollars

- 1st Reading

Suggested Action: Each year, the City does business with a number of vendors from whom the City's individual purchases are below the bid limit of \$10,000 but total purchases over the fiscal year reach or exceed that amount.

Obtaining bid proposals for these goods and services is not warranted. Some of these vendors are the sole source or best source of purchase. In other instances, the City's purchases are based on bids taken by other government agencies (e.g., the State or County) or through the Council of Governments cooperative purchase program, with the bid price extended to Greenbelt.

It is recommended this resolution be introduced for first reading.

12. A Resolution to Implement "Save As You Throw" (SAYT) Program and Adjust Solid Waste Collection Fees
- 1st Reading

Suggested Action:

Included in Council's packet is a memorandum outlining the implementation of the "Save As You Throw" (SAYT) Solid Waste Pilot Program, along with draft legislation and two versions of a resolution — Opt-in and Opt-out — for unit-based pricing of solid waste collection services.

Staff recommends structuring the pilot as an Opt-in model, where residents must affirmatively enroll in the program. Those who do not opt in would be assessed a default flat fee of \$380 annually.

It is recommended that Council introduce the resolution for first reading.

IV. OTHER BUSINESS - 120 minutes (8:30 - 10:30 p.m.)

13. Mandatory Referral, 9001 Edmonston Road, Prince George's County, Outpatient Replacement Facility

Suggested Action: Memorandum: Ryan Sigworth AICP

The City of Greenbelt was forwarded a Mandatory Referral from the Maryland-National Capital Park and Planning Commission (M-NCPPC) to request review and comment on the proposed plan from Prince George's County to relocate eleven County Health Department Divisions to 9001 Edmonston Road. The interior and exterior of the existing building will be remodeled. The site will be improved with a patient drop-off, accessibility improvement, EV charging stations, updated stormwater management, and landscaping. Staff recommends the City Council transmit a letter with comments on the Mandatory Referral.

Attachments:

Attachment A – Preliminary Plan

Attachment B – Circulation Plan

Attachment C – Building Elevations

Attachment D – Landscape Plans

Attachment E – Draft Council Letter to M-NCPPC

14. FY26 Roadworks & Miscellaneous Concrete Approval

Suggested Action: Included in Council's packet is a memorandum outlining the proposed contract with VMP Construction for street resurfacing and miscellaneous concrete work, in accordance with the approved FY26 Capital Projects budget. Funding includes \$1,000,000 for street resurfacing and \$150,000 for miscellaneous concrete work.

Staff recommends Council authorize the City Manager to execute the contract with VMP Construction to complete resurfacing on Crescent Road (Lastner Lane to Southway), the Youth Center Maintenance Road, and the parking lots at the Municipal Building and Community Center.

15. Authorization for City Manager to Purchase Police Vehicle(s)

Suggested Action:

Staff recommends that Council authorize the City Manager to purchase two Ford Police Interceptor Hybrid SUVs and one Chevrolet Blazer EV from Hertrich Fleet Services, Inc., under Howard County contract #4400004546, for a total of \$148,045.

In addition, staff recommends approval of the vehicle upfitting by Frontline Mobile Tech for all three vehicles at a cost of \$68,076. The total combined cost for the purchase and upfitting is \$216,121. Pricing details are included in the attached documentation.

16. Discussion of Legislative Support Services

Suggested Action:

Included in the Council packet is a memorandum outlining options for legislative support services. Staff is seeking Council guidance to help define an appropriate Scope of Work (SOW) and determine whether a multi-provider model or a consolidated approach would best meet the City's advocacy needs.

17. Discussion to Replace the Senior Lounge Furniture

Suggested Action: Council Member Pompei requested that this item be added to the agenda for discussion regarding the replacement of furniture in the senior lounge. Staff is requesting \$4,000, from Council Misc Funds, to refurnish the space, which would include 10 lounge chairs (including 2 oversized chairs), 4 end tables, 1 coffee table, 1 area rug, a TV Monitor and a few decorative plants.

18. Discussion about Lowering the Minimum Age for Election Workers to 16

Suggested Action: Mayor Jordan requested this item to be added to the agenda for discussion.

19. Discussion of the Board of Elections memo regarding Charter Amendment language for qualified candidates

Suggested Action: Included in Council's packet is a memorandum from the Board of Elections to the City Manager identifying a potential inconsistency in the City Charter regarding candidate qualifications. This item is presented for Council discussion and direction.

20. Discussion to Expand Warming/Cooling Center

Suggested Action: Council Member Pompei requested that this item be added to the agenda for discussion.

21. Council Activities

22. Council Reports

23. * Authorization for City Manager to Execute Motorola Service Agreement for Police Radio Communications

Suggested Action: The Police Department requests Council authorization for the City Manager to execute the FY26 annual service contract with Motorola Solutions for the maintenance of police radio equipment. This is a budgeted item, with a contract amount of \$27,275.10. A copy of the service agreement is included. Approval of this item on the consent agenda will indicate Council's intent to authorize the City Manager to execute the service contract.

- 24. * Meetings
- 25. * Stakeholder List

City Council Agenda Item Report

Meeting Date: July 14, 2025

Submitted By: Bonita Anderson, City Clerk

Submitting Department: Administration

Item Type: Communications

Agenda Section: COMMUNICATIONS - 30 minutes (7:45 - 8:15 p.m.)

Subject:

Parks and Recreation Proclamation

Suggested Action:

Mayor Jordan will proclaim July 2025 Parks and Recreation Month in Greenbelt. Trevin Green, Community Center Supervisor, will accept the proclamation.

Attachments:

1. ParkandRecreationMonth25

PROCLAMATION

***WHEREAS**, parks and recreational amenities are essential to the quality of life in the City of Greenbelt; and*

***WHEREAS**, parks and recreation programs promote physical and mental well-being by providing spaces for active lifestyles, opportunities to connect with nature, and access to nutritious meals and health education; and*

***WHEREAS**, recreation programs play a pivotal role in childhood development through after-school activities, youth sports, and environmental education; and*

***WHEREAS**, parks contribute to economic prosperity by increasing property values, expanding the local tax base, attracting tourism and businesses, and helping to reduce crime; and*

***WHEREAS**, parks and recreational amenities provide inclusive public spaces that unite people of diverse backgrounds, abilities, and identities; and*

***WHEREAS**, the U.S. House of Representatives has designated July as Parks and Recreation Month;*

***NOW, THEREFORE**, I, Emmett V. Jordan, by the authority vested in me by the residents and City Council of Greenbelt, do hereby proclaim the month of July 2025 to be*

PARKS AND RECREATION MONTH IN GREENBELT

and encourage all residents to participate in our recreation programs, to enjoy and appreciate the City's parks and facilities, and to recognize the creativity and dedication of our Recreation and Public Works staff, whose efforts make Greenbelt a truly special place to live, work, and play.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 14th day of July, 2025.

Emmett V. Jordan, Mayor

WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, December 28, 2020, to discuss budget updates.

Mayor Byrd started the meeting at 8:00 p.m. The meeting was held virtually via Zoom.

Present were Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts, and Mayor Colin A. Byrd.

Staff present were: Nicole Ard, City Manager; David Moran, Assistant City Manager; Chief Bowers; Bertha Gaymon, Treasurer; Molly Porter, Community Planner II; Todd Pounds, City Solicitor; Greg Varda, Recreation Director; Jim Sterling, Public Works Director; and Bonita Anderson, City Clerk.

Also present were Bill Orleans and others.

Mayor Byrd called the meeting to order with an introduction of the Council. He explained that the agenda had been amended because of the uncertainty in revenue and other economic reasons due to the pandemic.

Ms. Davis stated that the meeting would provide budget updates but she would also like to discuss Maglev. Ms. Ard responded that she had sent an email two weeks ago stating that two directors working on the project were off this week.

Ms. Gaymon reviewed various reports regarding the revenue sources of the City to determine how and if they needed adjustments. Ms. Gaymon noted her findings and recommendations in comparing the financial records to current trends and what occurred over the past two years, pre-pandemic and post-pandemic.

Ms. Gaymon conveyed that she had spoken with various directors. After a careful review of new information, coupled with the City's financial statements, she was sure of her reports. She showed where adjustments could be made and displayed the impact of the modifications to the adopted FY 2020 budget. Ms. Gaymon also reported that the reports sent to Council two weeks ago looked slightly different from the presented documents because she had added new information concerning how she thought abatements should be managed going forward.

Ms. Gaymon declared that the City was in excellent financial condition; its revenue stream was sound. Then, after explaining the City's fiscal picture, she asked how Council wanted her to proceed.

Ms. Davis replied that the documentation sent to Council was fantastic.

Council wanted to know where the City was in the red and what accounts were doing well. Council would decide what to adjust during Ms. Gaymon's assessment.

Ms. Gaymon said that the City had received a letter from the office of Comptroller of Maryland Peter Franchot which indicated that revenue projections had slightly increased by .3% in 2020 and by .7% in 2022. Personal property taxes were still the same as what was budgeted, but they were leveling out. She explained that they had already received 48% of what was budgeted five months

into the year.

Ms. Gaymon expressed her concerns regarding abatements. She stated that she had contacted the County but had not received a return call. In doing her research, she looked at the State's website concerning taxes and abatements. Her findings were that there was no timeline about when an appeal would be processed, how long the appeal would take, or when it would happen. She discovered that the taxpayer could appeal up to 45 days after receiving their bill, and many steps happened after submitting it.

Ms. Gaymon stated it made more sense to say that the budgeted abatement amount of 1.897 million dollars would probably not be needed. She believed some abatements would not come in because of the current climate. Accordingly, she advised Council that it made sense to take a conservative approach by saying the City would possibly receive requests for about 1/3 of the budgeted amount, which is about \$632,000. For this line item, the one-third course of action was what she proposed.

Ms. Gaymon's memo distributed before the meeting concerning abatements gave Council three options to consider as they moved forward. She utilized option three in her current presentation on handling abatements. Finally, Ms. Gaymon stated she would continue calling the State to see if any appeals were acted upon.

Mr. Jordan asked about the percentage breakdown of personal versus commercial abatements. He also asked, of the total percentage of the abatements, which rate would be the higher, commercial or personal abatements. Ms. Gaymon replied that she did not have an individual percentage breakdown of personal versus commercial abatements; however, she would provide it later.

Mr. Roberts asked if Ms. Gaymon's numbers were based on past years or were an assessment of the overall abatement numbers. Ms. Gaymon replied that these numbers were based on the prior year. But, because of the pandemic, this might change. However, County Executive Angela Alsobrooks and other leaders saw higher revenue than initially expected.

Ms. Davis stated that the majority of abatements came from the commercial community. They had been known to wait to submit abatements. She said, considering the climate, there should have been more abatements. She was more concerned about next year. Ms. Davis agreed to using the third option regarding the proposed abatement options.

Mr. Orleans, a resident, stated that for years he had proposed that Council implement stronger policies when handling abatements instead of just granting abatements because a company was not doing well financially.

Ms. Gaymon agreed with Mr. Orleans's comment concerning the State website which could be more specific regarding abatements. Nevertheless, she said she would continue to dig into abatements.

Mayor Byrd expressed his concerns regarding abatements and concurred with Mr. Jordan that the Treasurer and other team members should focus on commercial abatements. Furthermore, he advised Ms. Gaymon to call her counterparts in other municipalities to help her be even more accurate so that Council could make informed decisions. He felt that having those conversations with the parties mentioned would be worthwhile.

Ms. Gaymon said her colleagues had the same thoughts regarding abatements. She also noted that it took work to get out of paying taxes. For example, if there was a foreclosure, the new owner or the bank would still have to pay the taxes. Ms. Gaymon reminded Council that taxes must be paid, even if paid late. She noted no discussion about moratoriums in her conversations with others. Although people and companies would try to avoid paying taxes, they would most likely have to pay their taxes most of the time.

Ms. Gaymon then responded to Mr. Jordan's comment. Because tenants were getting the needed rental assistance, landlords could pay their taxes. At first, she had some concerns when the recent stimulus bill was not signed, but folks were now getting the assistance they needed to remain in their apartments.

Ms. Pope echoed Ms. Gaymon and others concerning taxes.

Mayor Byrd commented that the City was undoubtedly at the breaking point regarding rent. He asked Ms. Gaymon if she knew how much funds the City would have to spend on rental assistance in 2021 while maintaining the City's financial health.

Ms. Gaymon replied that all she had to offer was what was recorded on the documents before Council. If Council accepted the adjustments, there would be 1.3 million dollars recorded in the adjustment column which would be available. She could allocate some of it to help renters. Other than that, everyone had been relying on stimulus packages. She hoped that there would be more stimulus money.

Ms. Lester, a resident, thanked Ms. Gaymon for her efforts in such a short period of time. She also said that the key to abatements was understanding the differences between residential and commercial properties and how they were assessed. Knowing this was important to managing the City of Greenbelt's budget.

Ms. Gaymon recommended that no modification be made to income taxes because the current numbers were in last year's range, in line with past numbers for this time of year and pre-pandemic. However, she recommended some adjustments in the area of admissions and amusements because some facilities would be closed until the end of the year. She suggested a decrease of \$160,000.

Ms. Gaymon said the City received a letter from the Maryland Department of Transportation in October stating that the City would receive \$540,000 in HUR funds instead of \$284,000. Ms. Davis stated there was a stipulation—it must be spent and cannot be used for rental assistance.

Mr. Varda noted that recreation revenue had to be reduced because the numbers were moving targets. They depended on the Covid-19 positivity rate, possible forthcoming restrictions, and the number of vaccinations.

Mr. Jordan asked if the numbers were the worst-case scenario. Mr. Varda wished he could say yes, but he needed to figure out the variables. A lot depended on what the community could afford. Mr. Varda indicated that he wanted to offer as many programs as they could. For example, visual arts classes were doing well, but exercise classes could be better.

Ms. Davis asked Mr. Varda if any full-time employees had been laid off. She also asked him to

explain why the pool had not reopened.

Mr. Varda replied that no full-time employees had been laid off. The pool's reopening had not occurred because of the pandemic, employees getting COVID, and insufficient staff.

Interest income had also been adjusted, reduced to \$9,581, a \$14,000 decrease.

Mayor Byrd wondered when Council would get the other departments' expenses. Ms. Gaymon replied that she had sent out the timeline to other directors regarding their expenditures. They were working on this.

Mr. Jordan inquired about State grants and whether the City would receive any this year. Ms. Gaymon replied that she had yet to be notified that we would not receive their regular grants. Ms. Ard had received correspondence from Park and Planning that the City would receive funds.

Ms. Pope asked a question regarding School Resource Officers (SROs). Ms. Davis commented that SROs were part of the police reform report which would be revised. The Board of Education might eliminate them.

Ms. Davis asked if the Cost-of-Living Adjustment (COLA) was frozen. Ms. Gaymon replied yes. Ms. Davis hoped the COLA would be reinstated.

Ms. Mach commented that the increase in staff salaries was significant. As for the architectural space study fund, she thought Council should eliminate it. Hopefully, the City would get the Armory site and use the money to repair it.

Mr. Jordan commented on the deferred expenses, the compensation study, and the architectural space study; he felt that these were essential. He had mixed feelings regarding raises for staff. However, he felt staff on the frontline should get bonuses.

Ms. Davis spoke about the legal cost of opposing Maglev. Fighting it would take many billable hours. She advised Council to be careful with spending 1.3 million dollars. Mr. Jordan agreed with Ms. Davis concerning the City's legal fees.

Ms. Davis asked a few more questions regarding the Maglev. First, was the extension letter sent because it was dated December 28. Ms. Ard replied that she would follow up. Second, Ms. Davis noted that two more people were added to the task force and inquired about the staff liaison assigned to the task force. Mr. Sterling indicated that Kevin Carpenter-Driscoll was the staff liaison.

Information Items:

Mr. Roberts was at the last Forest Preserve Advisory Board meeting. He was disappointed. They allowed only ten minutes for someone to give them an update. He felt the board was not interested in the Maglev issue and should be joining in the fight.

Mr. Jordan asked for the names of the Maglev task force. Based on the State's lack of response when asked questions, Council should be prepared to wait 45 days.

Mr. Putens noted that he helped distribute food. He had noticed that people were scared, so they were not going anywhere. Others tried to stay healthy, find jobs, and pay their bills. He asked was the City paying for the entire Maglev opposition or were other municipalities helping to pay legal fees. He felt it should be a shared responsibility.

The meeting ended at 10:07 p.m.

Respectfully submitted,

Bonita Anderson
City Clerk

DRAFT

WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, February 1, 2021

Discussion: COVID-19 Relief Spending/Housing Security Plan Petition.

Mayor Byrd started the meeting at 8:00 p.m. The meeting was held virtually via Zoom.

In attendance were Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts, and Mayor Colin A. Byrd.

Staff present were Nicole Ard, City Manager; David Moran, Assistant City Manager; Todd Pounds, City Solicitor; Bertha Gaymon, City Treasurer; Liz Park, CARES Director; Terri Hruby, Planning and Community Development Director; Scott Crawford, Public Information Producer/Coordinator; and Bonita Anderson, City Clerk.

Also present were Ric Gordon, Bob Rand, Renaud Brown, Matthew Inzeo, Konrad Herling, Bill Orleans, and others.

COVID-19

Mayor Byrd opened the meeting emphasizing the need for sustainable solutions to address housing security and ongoing COVID-19 relief. Ms. Davis called for immediate action to prevent a surge in housing insecurity. Mr. Jordan highlighted that current rental and utility assistance offered only temporary relief and stressed the importance of a long-term plan.

Mayor Byrd proposed a \$1.3 million COVID-19 relief package to support housing, food, utilities, transportation, business grants, and healthcare. The Council recognized the need for this relief; however, they preferred to wait for budget stabilization due to financial uncertainties.

Ms. Gaymon, City Treasurer clarified that the \$1.1 million now earmarked for relief was not surplus, but funds originally reserved for abatements; she further recommended cautious spending given potential future claims.

Mayor Byrd encouraged the Council to focus on practical solutions using available resources, regardless of the final relief amount. Dr. Liz Park from Greenbelt CARES then reviewed the City's aid programs, noting that \$400,000 in federal funds had been allocated to housing and utility assistance, primarily for rental aid, with limited mortgage assistance for those denied forbearance.

Dr. Park highlighted the vital support provided by community organizations, including the Greenbelt Interfaith Leaders Association (GILA) and the Good Samaritan Fund, which have assisted struggling households, though resources are running low, with 23 households helped and 10 awaiting assistance. Other resources, like St. Hugh's Food Pantry, continue to meet high demand through weekly food distributions. She also informed Council that the county would soon resume its rental assistance program and promised to keep them updated on application availability.

Ms. Davis expressed concern about seniors and other residents without internet access struggling to apply for assistance. Dr. Park assured them that CARES Community Resource Advocate Christal Batey had been helping residents register by phone. She also shared that Greenbelt CARES was expanding mental health services, hiring new counselors for group counseling and support to the police department. Dr. Park noted rising anxiety among residents facing unemployment, past due rent, and potential foreclosure.

Councilmembers highlighted the importance of collaborating with property owners to address housing stability. Mr. Putens suggested that property owners might have eviction lists to share with the city, facilitating early intervention. Ms. Davis supported this, warning that widespread homelessness could overwhelm city resources. Council agreed on a constructive dialogue with property owners, recognizing the significant pressures facing both renters and landlords during the pandemic.

Mr. Rand proposed that the city explore the possibility of offering pro bono legal clinics for renters, an approach that had proven effective elsewhere. He suggested forming a task force of staff and residents to address housing insecurity, advocating for a united community response. The city had already issued ordinances to prevent evictions and rent increases, but Ms. Davis expressed frustration that some landlords seemed unaware of these regulations. To address this, city staff confirmed that all property owners had been reminded of the ordinances.

Mayor Byrd emphasized the need for a unified, proactive strategy based on both data and community insights, reminding Council of their responsibility to safeguard residents' well-being.

The meeting ended at 12:00 a.m.

Respectfully submitted,

Bonita Anderson
City Clerk

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, July 14, 2021

**Discussions: Public Safety Advisory Committee (PSAC)
Reform of Police Procedures for the Greenbelt Police Department Report.**

Mayor Byrd started the meeting at 8:00p.m. The meeting held virtually via Zoom.

In attendance were: Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Edward V. J. Putens (8:03 p.m.), Rodney M. Roberts and Mayor Colin A. Byrd.

City Staff were Assistant City Manager, Tim George, Chief Richard Bowers, Captain Tim White, Lieutenant Jermaine Gullede, Detective Carl Roberson all representing Greenbelt Police Department, and Assistant to City Clerk, Shaniya Lashley Mullen.

Also present were: Dr. Laura Kressler, Stan Zirkin, Peggy Higgins, and Eunice Pierre, Public Safety Advisory Committee (PSAC) Bill Orleans, Michael Hartman, Mr. Zirkin and others.

Mr. Zirkin shared a PowerPoint presentation outlining the Public Safety Advisory Committee (PSAC) report on the recommended reforms of Greenbelt Police Department Procedures introduced to Council on May 5, 2021. He stated that (PSAC) met twice a month between the months of October 2020 – May 2021. In addition, Mr. Zirkin noted that (PSAC) reviewed the Police Department's current General Orders, the State of Maryland Legislation mandated procedures for the police on a statewide basis recently passed in April 2021, and the recommendations of the International Association of Chief of Police.

Mr. Zirkin explained that (PSAC) made three types of proposals; seek to deter police misconduct, encouraging fair and bias-free policing in the community, and data collection to discern if changes have occurred.

Transparency: Documentation of Interactions

Mr. Zirkin stated that (PSAC) concluded that the best-deterred overreach by a rogue officer is by wearing body-worn cameras. Therefore, (PSAC) recommended the following proposals: prohibit Police from interfering with members of the public taking videos; discipline if an officer fails to turn on the body-worn camera or turns it off without cause, including and up to discharge; mandatory review of body-worn camera footage where the use of force or stop and frisk incidents occur; and the tiered deadline for the release of footage where the use of force, stop and frisk or other serious altercations (currently 30 days).

De-Escalation

Mr. Zirkin stated that (PSAC) concluded that another adequate deterred police misconduct is an emphasis on police officer training on de-escalation and recommended to add the definition or similar language to other General Orders including Less-Lethal Weapons General Orders.

Use of Force

Mr. Zirkin stated that (PSAC) recommended that the General Orders are consistent with the April 2021 State of Maryland legislation and establish a system to identify police officers likely to use excessive force and promulgate preventative measures.

Duty to Intervene

Mr. Zirkin stated (PSAC) recommended modifying the General Orders to add whistleblower protections to officers that report other officers using excessive force.

Transparency: All Complaints Reportable

Mr. Zirkin stated (PSAC) recommended that the definition of a complaint is broadened in the General Orders, so all complaints are documented and properly reviewed, even if found to be without merit, and the State of Maryland April 2021 legislation provided the public to certain circumstances access to officer's employer's disciplinary and internal affairs records.

Mr. Zirkin stated (PSAC) concluded that a local ordinance would be unnecessary and counterproductive because the State of Maryland April 2021 legislation addressed most of the issues described in Mayor Byrd's Fair and Just Police Act PowerPoint. In addition, the General Orders have greater details and clarity. Finally, he pointed out that the General Orders can be changed promptly as court decisions clarify what's Constitutionally permissible verse amending the ordinance each time the laws have changed, which would be tiresome and time-consuming.

Civil Liberties

Ms. Higgins stated (PSAC) recommended that the General Order states officers identify themselves as police officers during forcibly entering a premise. She advised (PSAC) that recommended clarification is warranted regarding the SRO's role as a law enforcement officer and recognition of their unique relationships with students. (PSAC) recommends data regarding juvenile arrest and reviews juvenile interview procedures to assure interviews are performed in compliance.

Stop and Frisk

Ms. Higgins stated (PSAC) recommendations that the Stop and Frisk General Order provide definitions and examples of reasonable suspicion to warrant stopping of a civilian; specifically give a criterion for frisking, including reasonable suspicion that the suspect is armed. The policy of retaining photographs for no more than one year of persons not arrested and providing data regarding stop and frisk incidents and arrests.

Additional Transparency Recommendation

Ms. Higgins stated (PSAC) recommendations that the Chief of Police submit all new or modified General Orders to the City Manager and then, in turn, the City Manager is to forward them to (PSAC) within two weeks of implementation.

Bias-based Policing/Traffic Outcomes

Ms. Higgins stated (PSAC) recommended the Police Department provide quarterly reports on traffic outcomes; enhanced and ongoing training on de-escalation and awareness of bias, conscious or unconscious; and provide traffic offenders with a verbal appeal to the tickets in court and a written explanation in English and Spanish.

Bias-based Policing/Hiring

Ms. Higgins stated (PSAC) recommended that the City hire a specialist in law enforcement recruiting to improve diversity statistics.

Ms. Davis agreed with (PSAC)'s recommendations and stated that she wanted the officers to be safe, skilled in their job and protect all the public. She noted that the (PSAC) report was very detailed.

Mr. Jordan agreed with almost all of (PSAC)'s recommendations and stated Council needs to direct the City Manager to work with the Police Chief to adopt the recommendations. He requested that if the proposals couldn't be adopted, the City Manager needs to provide Council with an explanation or an alternative. Mr. Jordan advised that it would make sense to rewrite the General Orders to make sense logically.

Chief Bowers advised that any alleged misconduct against any officer is documented, and the complaint is investigated. He explained that the Police Department has an Early Warning System that tracks various information and identifies any trends of an officer early and often. Therefore, there is accountability for misconduct, and it is taken seriously in the Department.

About the traffic stop data, Chief Bowers noted you could not extrapolate one story from five years of data, and the Department is in the process of working with the University of Maryland to analyze the data.

About the training, Chief Bowers noted that the Department has accomplished a training program with the African American Museum in D.C. and has received other de-escalation training grants to complete.

Chief Bowers explained that policies are created by best practices for law enforcement officers, following the Commission on Accreditation for Law Enforcement Agencies (CALEA), and there is much careful thought into the policies.

Bob Rand, a Greenbelt resident, commented that the Fair and Just Policing Act of 2020 as a whole is meaningful and hope that Council considers it. He requested that the CALEA 2020 data be available to the public to compare to previous years. Mr. Rand appreciates (PSAC)'s consideration of Police Reform in the Greenbelt Police Department, and the report highlights the need for reform.

Based on a question asked by Mr. Roberts, Chief Bowers explained that there needs to be flexibility in policy, and provide an example of a court decision changes a policy, that policy needs to be changed instantaneously; instead to go through a legislative process to change. He

stated there are ramifications if the Chief changes the General Orders that would be malpractice and not good government.

Mayor Byrd thanked (PSAC) for their reportable and non-reportable complaint observation and thanked them for their recommendations. He also thanked the committee for their suggestions regarding transparency regarding body cameras and the review of body camera footage. However, Mayor Byrd indicated that the report doesn't specifically provide a deadline for the release of the footage. He suggested the Department should move away from Stop and Frisk, language, terminology, and substance. Mayor Byrd explained that there should be Police Reform Policy.

Mr. Zirkin stated that the General Orders needed to be updated to clarify that all complaints are reportable because, at present, it doesn't say that all complaints are reportable. He advised that (PSAC) wasn't dismissive of Mayor Byrd's ordinance and considered the pros and cons of having the ordinance on top of the State law and the General Orders. It would be better for the City not to have the ordinance. It would hurt the City rather than help. Mr. Zirkin explained that (PSAC) thought there needed to be a dialog between the Chief, the City Manager, and Council regarding the timeframe to release body-worn camera footage.

Ms. Davis advised Council needs another work session to determine what should be Legislation and what could be revised General Orders. She agreed with (PSAC's) recommendation regarding when a General Order is revised or change, it should be submitted to the City Manager, Council, and (PSAC) for review.

Based on a question asked by Ms. Davis, Chief Bowers answered that there are multiple deadlines in the State legislation and is currently waiting on guidance from the State to change the General Orders instead of making numerous changes. Ms. Davis inquired could some of (PSAC's) recommendations to add additional language be added to the General Orders for clarifications. At the next Command Staff meeting, the; Command Staff will review (PSAC's) suggestions to implement the changes to the General Orders. Chief Bowers explained the difference between a Terry Stop and a Stop and Frisk.

There was a discussion regarding traffic stops.

Mr. Jordan inquired there was any cost to subscribe and participate in the National Use of Force Database and the Police Officer Certification Database. Chief Bowers answered the Police Department's annual report to the Maryland Police Correctional Training Commission (MPCTC), including disciplinary severe and use of force offenses. A personnel action form is submitted to MPCTC on why an officer separated from the agency, and if the officer were flagged in the system, then MPCTC wouldn't recertify that officer.

There was a discussion regarding the provisions on the discloser of transparency regarding settlements. Based on a question asked by Mayor Byrd, Mr. Zirkin answered that there usually is a non-disclosure agreement (NDA) or a confidentiality agreement within the settlement so that all parties' names are confidential on both sides. He stated that if both parties don't have a problem disclosing their names, then (PSAC) doesn't have an issue.

Based on a question asked by Mayor Byrd, Chief Bowers answered that the Police Department is exploring options regarding the rescue vehicle. He advised that the rescue vehicle does have a

purpose and can be used in life-saving events, but there is maintenance and operations cost. Chief Bowers stated that he didn't want to have a policy saying that the Department couldn't have a vehicle to rescue residents.

There was discussion regarding diversity in the Greenbelt Police Department and Police in Greenbelt. Ms. Higgins explained that (PSAC) didn't use race as a factor on the issues and used the CALEA standard is that the Police Department should reflect the population.

Based on a question asked by Mayor Byrd, Mr. Zirkin answered that all (PSAC) meetings are open to the public via zoom, and the documents were placed on the screen, including the final report. So, there was input by the people, and it was a very transparent process.

Mr. Roberts asked why it was impossible to release body-worn camera footage within three days. Chief Bowers explains the process of redacting body-worn camera footage for release. Captain White added that determining the nature of the body-worn camera footage would require authorization from the State Attorney. Mr. Roberts suggested that footage should be sent to a neutral party that would redact the video.

Captain White stated that due to the State's privacy laws, certain information needed to be redacted from the footage and extended an invitation to Council and public to the Police Department to learn more about the program.

There was a discussion regarding the final report. Ms. Davis noted that the report isn't final until it is submitted to Council. Mayor Byrd indicated that if it's a document that is in the process of being voted on, that document should be available for the public to view and make comments. Dr. Kressler explained that the document wasn't a formed report until it was submitted to Council. She noted that there wasn't a physical document, and (PSAC) didn't share individual notes.

There was additional discussion regarding the release of body-worn camera footage. Chief Bowers explained the process of footage being released during an active investigation, which includes the State of Attorney Office dictating what footage could be released due to the evidentiary value. Captain White indicated seven days would be a reasonable time frame for releasing body-worn camera footage. However, he did provide exceptions that included what Chief Bowers stated previously regarding the State of Attorney Office's new guidelines.

Bill Orleans, a Greenbelt resident, suggested that Council adopt a policy in the future. All Boards and Committees publish a post and make available to the public the discussions. He added, the Police Department, Administration, and Information Technology should lend their support and then Council if additional support is necessary. Mr. Orleans requested that Council provide an update on the State of the Police Department after Council held a Closed Session.

Ms. Davis suggested that Chief Bowers review the report, list the changes that could be made before the State Legislation changes, provide a list to the City Manager, Council, and (PSAC). Chief Bowers explained that the General Orders are updated regularly, and the General Orders are always available on the City's website. Mr. Jordan requested a list of recommendations that are feasible and not possible to fulfill and would like to have alternative solutions. There was a discussion when the changes would be submitted to Council. Mayor Byrd requested that changes be submitted within the next two to three weeks.

Informational Items

On the City's website and social media, Mr. Jordan requested information on the upcoming vaccine site at Holy Cross Lutheran Church on Friday, July 16, 2021, from 4:30 pm until 6:30 p.m. He also asked the Police to aid with the traffic flow, if needed. Chief Bowers advised Lieutenant Gullledge had reached out to the Holy Cross Lutheran Church regarding traffic control.

Ms. Davis stated that Parkdale and Eleanor Roosevelt High soon will have mobile vaccine sites and need to be publicized in advance.

The meeting ended at 10:47 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Assistant to the City Clerk

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, August 11, 2021,

Discussion: Proposed Financial Policies from Davenport.

Mayor Byrd started the virtual meeting via Zoom at 8:02 p.m.

In attendance were Councilmembers Judith F. Davis, Emmett V. Jordan (7:35 p.m.), Silke I. Pope, Edward V. J. Putens (7:50 p.m.), Leta M. Mach, Rodney M. Roberts, and Mayor Colin A. Byrd.

City Staff were: Nicole Ard, City Manager; Tim George; Assistant City Manager; Bertha Gaymon, City Treasurer; and Shaniya Lashley-Mullen, Assistant to the City Clerk.

Also present were: Jennifer Diercksen and Joe Mason, Davenport & Company LLC; Ric Gordon; Bill Orleans; and others.

Councilmember Davis noted, Council had reviewed the presentation twice and inquired if they had to adopt all the financial policies or could they adopt some of the guidelines. Ms. Diercksen answered, City could adopt a few policies, but Davenport could also submit all the policies into one comprehensive policy.

Based on a question asked by Councilmember Mach, Ms. Diercksen answered that if Council adopts the Reserve Policy and the Debt Policies, it would be a positive credit standpoint for the Credit Rating Agency.

Ms. Diercksen provided a PowerPoint presentation on the proposed reserved policy and debt policy.

Based on a question asked by Councilmember Davis and Mr. Mason answered that the Government Finance Officers Association (GFOA) suggested that the Fund Balance Reserve Policy is a total of two months of operating expenses that is a total of 20%, which include 17% in the reserves and 3% Budget Stabilization Reserve to help offset any unexpected expensive and replenish it over time. Councilmember Davis suggested that the City adopt a 15% in the reserves and 5% Budget Stabilization Reserves. Mr. Mason explained that the City would receive more credit for actually adopting a policy.

There was a discussion regarding debt to full value policies. Councilmember Davis inquired what 2% of outstanding debt. Ms. Diercksen advised that she will have to follow up with Councilmember Davis. Mr. Mason noted that it is best to put a perspective policy like 3% and not change the policy. He explained that the City only borrows what is needed and put a policy that the City can comply with. Councilmember Davis stated that she was in favor of the policy. Mr. Putens explained that he would instead set the policy at 3%.

Ms. Diercksen explained that debt service to expenditures is another policy that municipalities adopt, and typically, the policy ceiling for debt service to expenditures is usually between 10% - 12%, which the City is well below. In addition, she noted that the debt ratio fixed cost burden is a new metric that measures financial flexibility expands on debt services to expenditures, including the City's pension and other post-employment benefits (OPEB). Therefore, it is

recommended to implement the proposed policy for fixed costs not exceed 25% of governmental expenditures.

The following steps were discussed, including finalizing the financial policies and developing a comprehensive capital projects list. Councilmember Davis noted that the financial policies are well thought out, and the earliest that Council could accept the policies is at the September 13th meeting. Mr. Jordan said that he is supportive of the policies and inquired if Davenport was recommending the City to adopt a maximum on reserve savings. Ms. Diercksen answered that Davenport recommended a minimum of 15% for the Fund Balance Reserves and provided a range between 2% - 5% for the Budget Stabilization Fund.

Based on a question asked by Mr. Jordan, Mr. Mason answered that the City would have to develop a policy to replenish the reserves used to balance a budget over a constraint period. Instead of every three years, Mr. Jordan requested that a different repayment cycle be rescheduled to every four years to be off-cycle with the property assessments.

Councilmember Mach explained that she was okay with the policies and comfortable changing the repayment cycle from three years to four years.

Based on a question asked by Mr. Roberts, Ms. Diercksen answered that the policies would provide guidelines for the City to move forward, and having the bench markets would assist during a recession. She advised setting the policies when everything is good. It is considered strong management.

In response to Mr. Jordan's suggestion regarding the repayment cycle, Councilmember Davis explained that every 12 years, the repayment cycle would be on cycle with the property taxes.

Mr. Jordan asked how the budget and financial policies would reflect the restricted American Rescue Relief Fund (ARRF). Mr. Mason answered that Davenport & Company had a meeting with senior staff discussing concepts and plans. Ms. Ard explained (ARRF) would be segregated out of the budget just as the CBG funds making sure it is appropriately tracked and monitored. Ms. Gaymon advised that the funds are restricted, and it will increase the budget. She explained that staff has been meeting with GOFA on how to report and tracking the funds. Councilmember Roberts commented that the ARRF is one-time funding and shouldn't be considered increasing the budget.

Mr. Mason suggested the following regarding the next steps, the City solicitor could prepare legislation, the finance department could prepare guidance, or Davenport & Company could review the documents and provide comments.

Councilmember Davis requested this item be on the next Council agenda, with Mr. Jordan's changes to the repayment cycle from every three years to every four years, and setting a 15% in the reserves and 5% Budget Stabilization Reserves. She also requested that next week's work session remove the Finance Policy discussion.

Informational Item

There was a discussion regarding members of the Council being interviewed by the local news.

Ms. Ard informed Council that she sent a confidential personnel email.

The meeting ended at 9:18 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Assistant to the City Clerk

DRAFT

WORK SESSION OF THE GREENBELT CITY COUNCIL
Held Monday, August 23, 2021

DISCUSSION: FPAB Report
(Interim Pilot of Trial Management Activities in the Greenbelt City Forest Preserve)

Mayor Byrd started the meeting at 8:00 p.m. Held virtually via Zoom.

In attendance were: Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts, and Mayor Colin A. Byrd.

Staff present were: Nicole Ard, City Manager; Timothy George, Assistant City Manager; Todd Pounds, City Solicitor; Brian Townsend, Assistant Public Works Director; Jason Martin, Environmental Coordinator/FPAB Staff Liaison; Scott Crawford, Producer; and Bonita Anderson, City Clerk

Also present were: Damien Ossi, Mary Canter, Donna Hoffmeister, Edward James, Vanessa Zanin, Bill Orleans, Forest Preserve Board Members and others.

Informational Discussions

Ms. Davis has expressed concerns regarding unanswered requests. She identified two specific issues she asked to be added to the agenda but never received a response. She shared her regrets not receiving an update on the Community Gardens, which had been removed from the agenda. Additionally, Ms. Davis shared, she had requested a celebration for Centenarians earlier in the year.

Ms. Pope expressed her support for Ms. Davis's concerns about unanswered requests. She noted that the Senior Citizen Committee believes the City should honor these individuals in addition to the county's usual commemorations. Ms. Pope has indicated that she had informed the administration about these milestones but had not received a response. While she congratulated one of the women, Ms. Snyder, she was unable to reach the other due to a lack of contact information.

Public Comments regarding recent flooding at Park Crescent Apartments

Mr. and Mrs. Johnson lobbied about severe flooding that occurred on August 9, 2021 which caused significant damage to their apartment. Mr. Johnson described arriving home to find water rapidly flooding his unit and rising to chest-deep levels. Despite their efforts to open the drains and divert the water, the situation worsened, requiring the fire department to assist in evacuating Mrs. Johnson through a window. This was not the first time the Johnson's experienced flooding; a similar incident had occurred six months at move in. Mr. Johnson voiced frustration with the unresolved drainage issues and the overall poor condition of the apartment.

Ms. Stephens, a neighbor, shared a similar experience. She recounted how water rushed into her apartment, forcing her to seek safety on her bed. She was trapped in her apartment and was eventually rescued by firefighters. This was the second time Ms. Stephens had experienced such flooding, and her apartment remained uninhabitable for days due to standing water. Both residents raised concerns about the long-term damage and the unlivable conditions caused by mold and other issues. Ms. Stephens said the landlord claimed the City was responsible for fixing the drainage problem, but no one was taking ownership of the situation.

Councilmembers expressed their apologies and concerns. Mayor Byrd asked the residents what they wanted the city to do and promised to hold those responsible accountable. Ms. Davis apologized, stating that the apartments should never have been rented given their history of flooding. She called it a crime that tenants were allowed to live there without resolving these long-standing issues. Councilmember Pope also urged the families to seek legal advice and suggested that council meet with the property manager to prevent future rentals until the drainage problems are fixed.

Councilmembers Roberts and Jordan suggested involving the county and investigating the drainage system. They emphasized the need to resolve the issue before re-renting. Mr. Sterling emphasized the importance of addressing the mold, as it poses a serious health risk. The Council collectively agreed that action must be taken, expressing their intent to work with the county to address the drainage and flooding problems affecting these apartments.

Forest Reserve: Proposal for Piloting Trail Management Options (PTMO)

The "Forest Reserve: Proposal for Piloting Trail Management Options" presentation highlighted key issues with trail maintenance, such as muddy trails, erosion, fallen trees, and blocked pathways. During the discussion, Ms. Mach supported the proposal, noting that making the forest more accessible would encourage preservation. Mr. Roberts raised concerns about the involvement of volunteers and emphasized the need to avoid creating artificial trails. Other council members, including Councilmembers Davis and Jordan, agreed that safety and minimal intervention should be prioritized, with more detailed plans needed before proceeding.

Regarding the Community Gardens, Ms. Clee expressed no issues with tree trimming, but Ms. Hardcheck mentioned that shade has been a longstanding problem, affecting the growth of fruits and vegetables. Ms. Davis requested an update from Public Works on the status of tree removal and work done in the area, while Ms. Helen noted that limb removal had been incomplete in some hazardous areas. Mr. Roberts opposed cutting trees near the forest and suggested alternative garden locations. Mr. Jordan and other councilmembers supported revisiting the plan to find a balance between the gardeners' needs and forest preservation.

Several stakeholders, including Councilmembers Pope and Jordon, emphasized the importance of both the garden and the forest. They urged a cooperative approach to managing both spaces. Ms. Canter stressed the need for practical solutions to address sunlight issues in the gardens and ensure long-term management. She noted that the plots provide essential food for many residents.

The general consensus was that both the gardens and the forest could coexist with proper planning and adjustments, balancing the needs of gardeners and environmental preservation.

During the meeting, several action and informational items were discussed:

- Ms. Ard proposed following up with code enforcement, health departments, and resources for tenant relocation.
- Mr. Putens requested the council obtain copies of the insurance policy and lease for legal review, and urged the council to hold the county accountable, even suggesting legal action.
- Mr. Gordon recommended sending letters to the property manager and the county on behalf of the entire council.
- Mayor Byrd concurred with Mr. Gordon, proposing letters to additional agencies like the health department, and urged staff to act swiftly.
- Mr. Jordan suggested an inspection of the apartment the following day and pushing the management company for resolution.

Information items:

- Ms. Davis received a letter from BWRR, and the City Manager is drafting a response.
- Mr. Jordan mentioned communication with the County's Municipal Liaison, and they will discuss further actions with the Council.
- Ms. Ard discussed the upcoming resident survey on election day, handled by Mr. George.

The meeting ended at 11:28 pm.

Respectfully submitted,

Bonita Anderson
City Clerk

WORK SESSION OF THE GREENBELT CITY COUNCIL

Held on Monday, August 30, 2021

DISCUSSION: Update Concerning the Allocation/Spending of American Relief Plan Act Funds (Federal Aid)

Mayor Byrd started the meeting at 8:00 pm. The meeting was held virtually via Zoom.

In attendance were: Councilmembers Judith F. Davis, Leta M. Mach, Emmett V. Jordan, Silke I. Pope, Edward V.J. Putens, Rodney M. Roberts, and Mayor Colin A. Byrd.

Staff present were: Nicole Ard, City Manager; Tim George, Assistant City Manager; Bertha Gaymon, City Treasurer; Terri Hruby, Planning and Community Development Director; Charise Liggins, Economic Development Coordinator; Greg Varda, Recreation Director; Brian Townsend, Assistant Director Public Works; Dr. Liz Park, CARES Director; Chondria Andrews, Public Information Coordinator; and Bonita Anderson, City Clerk.

Mayor Byrd started the meeting with introductions. (Time not recorded). Mr. George presented key points from the memo regarding eligible uses of funds. These included:

- supporting public health expenditures
- addressing negative economic impacts caused by Covid-19
- replacing lost public sector revenue
- providing premium pay to essential workers
- and investing in water
- sewer and broadband infrastructure.

He also noted that ineligible uses include offsetting reductions in net tax revenue resulting from changes in law effective March 3, 2021.

- funding of pension funds;
- debt service;
- legal settlements or judgments; or
- depositing to financial reserves.

Ms. Gaymon calculated that the City's lost revenue up to December 2020 amounted to \$2.2 million. This loss was primarily due to service cutbacks resulting from Covid-19 and the closure of facilities. She plans to reassess the total lost revenue in December 2021.

Mr. Putens discussed the necessity of outlining how the funds will be allocated. He emphasized that the upcoming memo would define the allocation designations and urged the City to be cautious in its spending.

Mr. Jordan mentioned that the City is considering a partnership with other municipalities and the County to hire navigators and temporary personnel to assist with rental assistance.

Ms. Pope expressed her gratitude to the staff for providing a detailed document regarding the effective use of the \$22,881,666.47 in American Rescue Plan Act (ARPA) funding. She noted that the Council would hold a series of work sessions to discuss the distribution of these funds.

Ms. Davis requested that staff outline the next steps for immediate funding assistance for renters and businesses, adding this topic to the agenda for the next Council action.

Mr. George noted that staff recommends the immediate use of funds, mainly around rental and business assistance. The suggested amount for each to be set aside is \$500,000, dispersed through the City and Greenbelt CARES. Additionally, \$125,000 is suggested for other immediate uses. This represents 5% of the total ARPA funding.

Ms. Liggins stated that Greenbelt businesses continue to struggle. She noted that this second round of business assistance now includes nonprofit organizations and an expanded list of expenses such as rent, utilities, advertising, employee hiring and recruitment, employee training and onboarding, personal protective equipment, and outdoor space build-out or expansion. Ms. Liggins noted that the details of the business recovery plan still await development before final council approval. However, she stated that certain ideas are being discussed by staff, like a \$20,000 grant total and the ability for businesses to apply again for city assistance.

Dr. Park explained that the rental assistance program is exclusively for Greenbelt residents who have experienced hardship due to the pandemic. She mentioned that it might be possible for residents to apply again, with a total cap of \$10,000 set for assistance. For instance, if someone received \$5,000 previously, they would be eligible for an additional \$5,000. Residents will need to decide whether to use city or county funds for assistance.

Dr. Park reported that Greenbelt CARES has distributed \$400,000.00 serving 98% of the applicants. She also indicated that the City will be providing mortgage assistance. Additionally, Dr. Park stated that the City is waiting for the guidelines from the State's Homeowner Assistance Fund to develop its program, as this will provide an effective framework. Councilmember Jordan stated that another need for residents would be help with Homeowners' Association and Condominium fees.

Mr. Putens inquired if someone owns more than one business and if there is a cap on the amount they can receive individually or as a whole. He also asked if there would be a relief for the penalties a homeowner incurs if they cannot pay their property taxes on time. Mr. Putens suggested a revolving business fund, allowing businesses to repay loans into a continuous pool. Mr. George noted that the 2024 spending deadline might make this problematic but will look into loans for the business community.

Mr. Roberts suggests the need for recreational facilities in Greenbelt West. Mayor Byrd inquired if the staff had considered increasing the hourly rate for part-time employees to minimum wage based on a request from an Aquatic and Fitness Center employee and their interaction with the public. Ms. Gaymon noted that the information had been submitted to Mr. Varda for review. Ms. Davis indicated that if the compensation study were done, it would remediate some of the pay issues. Ms. Gaymon stated that the staff is finalizing the compensation study request for proposals. There was a discussion that the next few months would involve a series of community engagement forums and work sessions, culminating in a final vote on the ARPA Implementation Plan in January. Several informational items were discussed.

The meeting ended at 10:37 pm.

Respectfully submitted,

Bonita Anderson
City Clerk

WORK SESSION OF THE GREENBELT CITY COUNCIL held on Monday, September 20, 2021.

Discussion: Neighborhood Conservation Overlay Zone (NCOZ)

Mayor Byrd started the meeting at 8:00 p.m., held virtually via Zoom.

In attendance were Council members Judith F. Davis, Emmett V. Jordan, Leta Mach, Silke I. Pope, Edward V.J. Putens, Rodney M. Roberts, and Mayor Colin A. Byrd.

City Staff were Nicole Ard, City Manager; Tim George, Assistant City Manager; Terri Hruby, Director of Planning & Community Development; and Bonita Anderson, City Clerk

Also present were Chad Williams, Park and Planning; Jennifer Stabler, Zoe Woodbridge, Debbie McKinley, Mara Henminger, Konrad Herling, and others

The meeting began with presentations by Ms. Hruby and Mr. Williams regarding the Neighborhood Conservation Overlay Zone (NCOZ) mapping.

Ms. Hruby, Director of Planning & Community Development provided an overview of the process, highlighting the City's involvement before and after the pandemic. She noted that the meeting packet, which includes reference documents and previous City comments, is available on the City's website. She explained that the NCOZ has been reviewing and incorporating public and stakeholder feedback into revised legislation for consideration by the County Council. Most of the City's comments have been included in the recent draft of the development standards; however, some provisions still require clearer language.

Mr. Williams' presentation covered the zoning timeline, the NCOZ neighborhood study, policy goals, revisions to the neighborhood study, and updates to the draft development standards. He concluded by outlining the schedule and next steps for the NCOZ process.

Mr. Williams detailed that any new construction or expansions that increase the gross floor area by 15% (fifteen percent) or more will require review by Ms. Hruby. The NCOZ is implemented through a county-wide map amendment, with written testimony accepted until September 29, 2021.

Mr. Roberts raised concerns about preserving Roosevelt Center and the associated parking standards. In response, Mr. Williams explained that large areas of preserved land fall under the R.O.S. open space zone, with easement laws in place to support preservation. He also addressed questions regarding specific zoning changes for residential and multi-family areas.

Ms. Hruby confirmed that the NCOZ includes protections for Roosevelt Center, detailing guidelines for construction, architecture, and building heights. She emphasized that city support is required for any proposals.

The discussion also covered zoning for churches, height limitations, and floor space allowances. Ms. Henminger expressed concerns about potential expansions, while Mayor Bryd highlighted

possible gaps in permit applications during the transition period. Mr. Williams acknowledged the need for clarity regarding the 65% development figure.

Mayor Byrd requested updates on progress, including check distributions, and suggested creating a chart to track the week's progress.

Ms. Davis reported on several key information items:

1. Eviction Process:
Ms. Davis attended a P.G.C.M.A. meeting where Sheriff Lieutenant John Carr highlighted inconsistencies regarding eviction information. The Sheriff can provide addresses on eviction notices but cannot disclose dates. The Housing Department receives eviction lists to help secure rental assistance for affected tenants. With approximately 1,051 late notices, the Sheriff noted that once a court ruling occurs, municipalities cannot intervene; tenants must pay the full amount owed to avoid eviction.
2. Behavioral Health Unit:
Dr's Hospital is opening the largest Behavioral Health Unit in the county. Ms. Davis suggested inviting the hospital's management to provide an update, including details on inpatient and outpatient services.
3. Gun Violence Event:
Bladensburg is hosting a gun violence prevention event on October 7, 2021 but Ms. Davis has yet to receive further information.
4. Redistricting:
The Maryland Municipal Legislation Committee is planning for redistricting, aiming to avoid splitting municipalities. Discussion of congressional districts is underway, with state redistricting to follow in 2022.
5. Broadband Initiative:
A state-level broadband initiative is in progress, with two municipal seats available for those knowledgeable in this area. Interested individuals should contact the City Manager Nicole Ard.

The meeting ended at 10:25 p.m.

Respectfully submitted,

Bonita Anderson
City Clerk

WORK SESSION OF GREENBELT CITY HELD ON MONDAY, OCTOBER 4, 2021

Discussion: Police Reform

Mayor Byrd began the meeting at 8:00 p.m., which was held virtually via Zoom.

In attendance were: Council members Judith F. Davis, Emmett V. Jordan, Leta Mach, Silke I. Pope, Edward V.J. Putens, Rodney M. Roberts, and Mayor Colin A. Byrd.

City Staff were: Nicole Ard, City Manager; Rick Bowers, Police Chief; Timothy White, Deputy Chief; and Bonita Anderson, City Clerk.

Others in attendance: Public Safety Advisory Committee Members Stan Zirkin, Laura Kressler, Cindy Comproni, Bill Orleans and others.

Mayor Byrd began by introducing Council members, the Police Department, the Public Safety Advisory Committee (PSAC), speakers, and City of Greenbelt staff. Mayor Byrd highlighted the importance of having a comprehensive packet containing background information for the discussion. He supported a proposed ordinance as a more permanent legislative measure, emphasizing the need for policy reforms and modifications. The Mayor also highlighted the similarities and differences between his recommendations and those of the PSAC. Regarding police reform, we are inviting input from all participants to ensure diverse viewpoints are considered.

Chief Bowers addressed attendees about the department's policies and procedures. He highlighted that these policies guide operations and that specific rules for body-worn cameras are outlined in separate general orders. He discussed the challenges of releasing body camera footage in fatality cases, which require thorough redaction and legal review. Chief Bowers also noted the need for improved staffing levels to manage the volume of footage requests effectively.

Chief Bowers highlighted several important areas of focus, including racial profiling and data collection related to traffic stops. He announced that the department is working with the University of Maryland to analyze traffic data from Prince George's and Montgomery Counties, with results to be reported annually. He acknowledged the challenges in tracking stop-and-frisk data, as the current system does not capture all relevant information. The discussion emphasized the ongoing efforts to enhance transparency and accountability within the police department while addressing community concerns.

Mayor Byrd expressed his support for establishing an ordinance as a more permanent legislative solution. He emphasized the importance of ongoing policy reforms and modifications, particularly highlighting the differences between his proposed ordinance and the recommendations from the Public Safety Advisory Committee (PSAC). The proposed ordinance aims to create a legislative framework that has the backing of some city council members and members of the public, while others believe it may be excessive. Mayor Byrd also acknowledged the commendable efforts of many police officers and suggested that the ordinance could incorporate elements from the PSAC's recommendations.

The Public Safety Advisory Committee (PSAC) addressed several important issues, including the need for body cameras and the staffing required for their management. The discussions highlighted the significance of making body cameras easily accessible and the challenges related to officers turning off their cameras. The committee reached a consensus on various points, particularly regarding the reporting of complaints, which underscored the reasons individuals may hesitate to file them. Mayor Byrd shared a personal experience from 2016, recalling an incident where the absence of a body camera during an altercation emphasized the need for accountability and improved handling of random stops.

Ms. Davis compared the PSAC Proposal with the Police Department's report on potential actions through general orders. She noted that only a few areas of disagreement required discussion, questioning whether ordinance legislation was necessary or if the PSAC could effectively operate through general orders with city council approval. Additionally, she indicated that the Police Chief supported most PSAC recommendations, with only a few areas needing further discussion.

Ms. Jordan commended the Public Safety Advisory Committee (PSAC) for their dedication and meticulous attention to detail. He specifically inquired about the police chief's response to the PSAC's recommendations and whether any of them could be incorporated into an ordinance. Mr. Jordan expressed frustration over not having received a comprehensive written response or presentation, noting that the detailed reports from the police chief might be difficult for the public to digest without an overview or summary.

Councilmember also expressed concerns about the accountability of general orders, noting that broad policy statements often lack the specificity found in orders that include explicit consequences. He requested clarification on the processes for modifying, maintaining, and reviewing general orders due to their complexity. In response, the Chief of Police explained that general orders are dynamic documents that are continuously updated. While some policies are outdated, many are regularly reviewed to ensure alignment with legal standards. Additionally, the department undergoes annual accreditation assessments to verify compliance.

The Chief noted that the development of new policies can be a lengthy process, often taking two to three weeks for review and approval involving various stakeholders. He emphasized the importance of training officers on new policies, particularly as they transition to criminalizing violations of state policies. Additionally, the Chief reiterated that policies are accessible to the public, which encourages transparency.

Mr. Roberts highlighted concerns about relying on general orders to shape council policy, advocating for a more robust and direct approach to policy-making. Ms. Mach and Ms. Pope praised the PSAC Report for its thoroughness, suggesting that the focus should be on addressing the more contentious aspects rather than simply agreeing with the chief's proposals. They also expressed caution regarding pending legal changes that might affect the city's policies.

The Chief acknowledged the need for refinement in the general orders and stressed the importance of adhering to accreditation standards to avoid non-compliance. He noted that updates to laws regarding use of force and de-escalation training are expected soon, indicating

that it would be prudent to wait for these changes before overhauling existing policies.

Further discussion focused on the implications of officers turning off body cameras. Mr. Zirkin stated that clear consequences must be communicated to officers regarding this issue. He emphasized the need for consistency in policies and raised concerns about the existing general order related to reportable complaints, arguing that it does not adequately address officer misconduct.

The urgency to address racial disparities in policing quite evident. Ms. Higgins and Dr. Rosado were advocating for changes to stop-and-frisk policies, especially concerning minors. The meeting ended with a call for public input, underscoring the council's commitment to community feedback in improving police accountability and safety.

The meeting ended at 11:08 pm.

Respectfully submitted,

Bonita Anderson
City Clerk

Discussion: Police Reform

Mayor Jordan started the meeting at 8:00 p.m., held virtually via Zoom.

In attendance were: Councilmembers Colin A. Byrd, Judith F. Davis, Ric Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L.K. Weaver, and Mayor Emmett V. Jordan.

City Staff present: Tim George, Assistant City Manager; Rick Bowers, Police Chief; Tim White, Police Department; and Bonita Anderson, City Clerk.

Also present was Mr. Zirkin, Public Safety Advisory Committee (PSAC).

Mayor Jordan provided introductions and outlined that the process of the meeting would be conducted by reviewing the spreadsheet, incorporating the comments of Council, Police Department, and Public Safety Advisory Committee. He noted Mr. Zirkin's recommendation to add Proposed Police Reform next Regular Council meeting agenda.

Councilmember Byrd recommended on October 11, 2021, that the police department update its policies to include a definition of de-escalation in General Orders 616-02. He suggested modifying General Order 618 to state that officers should use only the reasonable force necessary to achieve lawful objectives and apply de-escalation techniques when possible. He recommended establishing a system to identify officers likely to use excessive force, providing them with retraining or reassignment if necessary, and requiring a referral to the state's attorney's office to investigate any officer involved in a fatality. Mayor Jordan noted that the Public Safety Advisory Committee (PSAC) supports these recommendations. Chief Bowers confirmed that this system is already in place under General Order 431, the Early Intervention Program.

Mayor Jordan outlined several critical areas for improvement in police policies during a recent work session. The focus includes enhancing the language in General Orders to prioritize de-escalation tactics, ensuring retraining or reassignment of officers who have used excessive force, and protecting whistleblowers. Additionally, there are calls for the limited use of no-knock warrants in compliance with 2021 state police legislation, which mandates that officers identify themselves during forced entries and ensures comprehensive reporting on juveniles charged from 2017 to 2019, broken down by race and gender. Other significant points included allowing civilians to lawfully record police incidents and ensuring proper documentation and review of all complaints.

Council held a detailed discussion on necessity and implications of no-knock warrants. Chief Bowers clarified that while the police department cannot execute these warrants, they can choose not to participate if procedures are violated. He stressed that no-knock warrants should be reserved for extreme situations. Mr. Roberts advocated for a complete ban, arguing that safer alternatives are available. Council agreed these warrants should only be used in dire circumstances to prevent loss of life or evidence tampering.

Council addressed the timeline for releasing body camera footage, proposing a 14-day deadline to allow for the redaction of unrelated personal information. Chief Bowers noted that a quicker

release could be possible in serious incidents, such as fatalities, based on ongoing investigation needs. He also reminded officers of their obligation to ensure their body cameras are functioning and to report any malfunctions, emphasizing that there have been no known instances of officers intentionally turning off their cameras.

Council also addressed personal data collection during Stop-And-Frisk procedures, deciding to table a proposal due to the department's current limitations in capacity. Chief Bowers provided clarification on the legal grounds for police detainment, distinguishing between stops that require reasonable suspicion and consensual searches that require agreement from the individual involved. Although there are existing protocols for providing information on citations, council is exploring additional notification methods to enhance clarity for the public.

Mr. Byrd proposed a General Order that would require referrals to the state's attorney's office to investigate officers whose actions lead to fatalities. This recommendation has the backing of PSAC, and Chief Bowers confirmed that it is consistent with state law. Modifications related to no-knock warrants are also under review, with Mayor Jordan advocating for changes to the Duty to Intervene policy to incorporate protections for whistleblowers.

There was a discussion among council regarding no-knock warrants were recognized. While some expressed hesitance, others, such as Ms. Davis, acknowledged their potential necessity in certain criminal scenarios. Chief Bowers reiterated that the revised procedure now mandates a minimum waiting period of 60 seconds after knocking before executing a No-Knock warrant, emphasizing the commitment to safety and legality in law enforcement practices.

Council continued to discuss important changes to police interviews with children, aiming to improve transparency regarding disciplinary records. Their goals include ensuring public access to certain internal affairs records and clarifying the definition of "Complaint" within police procedures. Mayor Jordan emphasized the significance of these amendments in order to align with best practices and meet community standards.

Chief Bowers underscored the importance of timely access to body camera footage, suggesting that all recordings should ideally be released within seven days. He also highlighted the need for disciplinary actions against officers who fail to activate their body cameras without justification. The discussions concluded with plans to investigate these matters further, demonstrating the council's ongoing commitment to enhancing police accountability and transparency.

Mayor Jordan appreciated everyone's efforts, Ms. Davis shared updates on upcoming meetings and community events. Council is dedicated to implementing meaningful reforms that enhance the relationship between law enforcement and the community, emphasizing safety, transparency, and accountability.

The meeting ended at 11:24 p.m.

Respectfully submitted,

Bonita Anderson
City Clerk

WORK SESSION OF THE GREENBELT CITY COUNCIL
held on Monday, November 29, 2021

Discussion: Council Standing Rules and Committee Assignments

Mayor Jordan started the meeting at 8:00 pm., held virtually via Zoom.

In attendance were Councilmembers Colin A. Byrd, Judith F. Davis, Brandon R. Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L. K. Weaver, and Mayor Emmett V. Jordan.

City Staff: Timothy George, Acting City Manager, and Bonita Anderson, City Clerk.

Others in attendance: Bill Orleans and others.

Mayor Jordan initiated work session as follows:

- Review Council rules and proposed a significant change to the agenda.
- He suggested moving the “Petitions and Requests” section to the beginning of meetings for Public input, specifically between 7:30 and 8:00 PM.
- Mayor Jordan stressed that Council Rules govern the conduct of meetings and work sessions as established by City Charter and adhering to other procedural guidelines.
- At inception of each term, Council reviews rules to assess their efficacy and apply any modifications as necessary.
- Mayor Jordan proposed methods for the public to submit their petitions and requests to council or city clerk before or during meeting.
- Additionally, he expressed support for adding items onto Tuesday’s Agenda. Also implementing a system where one Council member must agree with another before new items can be placed on the agenda. Possibly discussing moving deadlines for Agenda items earlier and underscored the importance adequate documentation prior to Agenda addition.
- Suggestions for any to improvement of comfort and security modifications to the current format for conducting meetings could be explored via alternatives to Zoom.

Ms. Weaver raised two (2) questions regarding the timing and structure of the petition segment in meetings:

1. Whether petitions should be addressed before the meeting or if discussions should begin earlier, incorporating initial petitions into the regular meeting agenda.
2. She emphasized that the City of Greenbelt is among the few municipalities in Prince George's County that start meetings at 8:00 p.m., noting that most municipalities hold earlier sessions. Specifically, she mentioned that Laurel begins at 6:00 p.m., 13 municipalities start at 7:00 p.m., one at 6:00 pm or 7:00 p.m., and 6:00 p.m. at 7:30 pm.

Ms. Weaver expressed her preference against using Teams, recommending instead the adoption of Zoom webinar for enhanced engagement.

Ms. Davis expressed opposition to the proposed changes handling petitions during meetings, emphasizing that currently, all attendees hear the petitions, which fosters public engagement. She raised concerns that the new setup would limit visibility to only Council, potentially reducing interaction. While acknowledging the Mayor's intention to streamline meeting minutes, she argued that managing petitioners and Council's responses is crucial.

Ms. Davis suggested limiting the number of proclamations and allowing comments after each to shorten meetings. She stressed the importance of concise communication, noting that succinct reports are more likely to be impactful. She agreed to discuss moving the agenda release date to a day earlier and recommended that Council members review the Rules of Order, suggesting that not all rules need revisiting. Additionally, she proposed clarifying that external parties can request meetings with Council.

Ms. Davis introduced a new rule for virtual meetings, advocating that Council members must always be present online, as the future of meetings will likely be hybrid rather than solely in-person.

Mr. Roberts expressed concerns changing the format could reduce interaction between the City Council and residents. He supported Ms. Davis's position stating the need to improve meeting management by limiting sessions to two (2) hours. He also suggested moving any unfinished Agenda items to the beginning of the next meeting.

Ms. Pope emphasized the need for increased efficiency in Council meetings, stating that an 8:00 p.m. start time is no longer feasible. She recommended that meetings begin at 7:00 p.m., allowing attendees 30 minutes to arrive and submit their petitions, with the actual Council session starting at 7:30 p.m. She agreed with the majority regarding the necessity for changes, citing that meetings tend to be too lengthy.

Ms. Pope also suggested last-minute agenda additions be addressed in a separate work session for public consideration.

Proposing that two council members agree to add items to the agenda. She then advocated for reviewing the agenda a week in advance. She concurred with Ms. Davis about the importance of Council members being visible on camera during meetings, recommending that cameras only be turned off briefly. She mentioned need for etiquette rules regarding camera use and dress code for Zoom meetings, referencing an email she previously sent on the topic.

Mr. Byrd thanked the Mayor for considering ways to streamline council procedures and expressed agreement with Ms. Pope on the need for earlier meeting start times, recommending 7:00 p.m. or 7:30 p.m. He emphasized the importance of accommodating each other's schedules, noting that having two meetings is reasonable and that many municipalities face similar productivity issues.

Mr. Byrd criticized the current practice of distributing the agenda on Fridays, stating that it leaves insufficient time to address errors. He proposed that the agenda be provided to council and the public one additional business day earlier for practicality. He suggested submitting agenda additions on Monday or Tuesday rather than Wednesday to allow for better preparation.

Mr. Gordon supported moving up the meeting time and allowing the public to pre-record their "Petitions and Requests." He criticized adding items to the agenda the day before meetings, stating timing doesn't allow for proper consideration. He underscored that agenda descriptions often lack

sufficient detail, especially for items requiring Council action. He shared that comprehensive background information with supporting documents be provided. He also noted that with two (2) meetings scheduled each week, there is flexibility to postpone some items to the following week if necessary.

Information items:

Ms. Davis reminded Council that the deadline for comments on Prince George's Climate Action Plan is tomorrow proposing the City formally accepts the plan. While Council cannot vote on it now sending a letter of support with a vote to follow at the next meeting would suffice.

The Mayor endorsed Ms. Davis's proposal and confirmed its circulation among Council members.

The Council retreat is as follows:

- Scheduled to be held in Council Chambers @ 2:00 p.m.
- The focus team-building activities.
- Mr. Gordon supported the idea of a stand-alone retreat for this purpose.

Mr. George noted Ms. Novack from the Novack Group is only available for their meeting on December 4, 2021, an additional meeting likely in January, 2022. The proposed dates for reviewing the ARPA Plan and the Pre-Budget Meeting are set for January 20 or 22, 2022

Ms. Davis requested a pre-budget meeting to clarify proposed dates. The Mayor confirmed that the Saturday meeting will be in person and discussed legislative priorities, including MML and PGCMA. He noted potential delays with organizational priorities.

Mayor shared that the Council retreat details would be posted on the city's website and other channels, although attendance may be limited. Ms. Davis recommended attendees bring vaccination cards and wear masks. The meeting ended at 10:25 pm.

Respectfully submitted,

Bonita Anderson
City Clerk

Discuss: Post-Election Review with the City's Board of Elections

Mayor Jordan started the meeting at 8:00 p.m., held virtually via Zoom.

In attendance Council members Colin A. Byrd, Judith F. Davis, Brandon R. Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L. K. Weaver, and Mayor Emmett V. Jordan.

City Staff present were Timothy George, Acting City Manager, and Bonita Anderson, City Clerk.

Others present were Board of Election members Steven Gilbert, Patrice Evans, Toni Mathewson, Laurie Siegel, Wanna Coker, and James Williams.

During the introductions of the City Council and Board of Election members, Mayor Jordan emphasized the role of the Board of Elections, which conducts City Elections every two years. He explained that the Board meets regularly, especially during election periods, and works closely with the City Clerk to manage the Election process.

Ms. Evans, Board of Elections shared there was a (3%) three percent increase in registered voters compared to previous years, with voter registration rising across all precincts. She highlighted that in the 2017 Elections, one council seat was vacant, while in 2021, there were two vacancies. This year, challenges arose from the pandemic, vote-by-mail procedures, and implementation of E-Poll Books.

Mayor Jordan highlighted the Board of Elections (BOE) was appointed by the City Council and is composed of volunteers. He expressed appreciation for their hard work and noted some changes implemented this year, including the expansion of early voting, introduction of drop boxes, and use of mail-in ballots.

Ms. Davis addressed concerns about the negativity surrounding the BOE on social media, particularly from some candidates and their followers. She emphasized that the BOE members are local volunteers and are not conspiring against the community. She pointed out that many of the problems encountered during the election were caused by a vendor and the ongoing challenges presented by the COVID-19 pandemic.

Mr. Gilbert, BOE explained that historically, the city used one vendor for all election-related tasks, including voting machines, mailing applications, and sending and receiving ballots. However, this year saw increased participation, and with it came more problems, particularly with mailing errors and late ballot distribution. He noted that despite these issues, no one was denied the right to vote.

City Clerk, Ms. Anderson shared, there was a glitch with one of the thumb drives used during the election. The vendor responsible for the issue was scheduled to review the missing information and confirming all votes.

Mr. Byrd sought clarification on the location of precincts, which Mr. Gilbert provided, listing the Community Center, Police Station, Springhill Lake, Greenbriar, and Schrom Hills Park as key precincts.

Mr. Gordon inquired about the training of volunteers, to which Mr. Gilbert responded that volunteers receive training the Monday before the election. He admitted that some information might have been confusing, but future efforts will aim to provide clearer instructions.

Ms. Davis suggested that the low voter turnout in some areas, such as Springhill Lake, could be improved by mailing ballots directly to residents, as seen in other cities such as Rockville. However, she cautioned that the city's lack of control over the voter registration process could lead to issues with ballot distribution.

Ms. Weaver raised concerns about the costs of early voting, weekend voting, and mail-in ballots. Mr. Gilbert (BOE) explained that while there are added costs, ensuring the integrity of the process requires proper identification and tracking of ballots.

Mayor Jordan questioned the effectiveness of early voting and suggested that compressing the voting period or holding elections on a different day, such as Sunday, could boost participation.

Mr. Roberts raised the issue of delayed ballots during the mail-in process and asked if there would be consequences for the vendor if responsible. Mr. Gilbert and Ms. Evans acknowledged the Vendor's deficiencies and stressed the need to address these issues before future elections.

The meeting ended at 10:04 p.m.

Respectfully submitted,

Bonita Anderson
City Clerk

WORK SESSION OF THE GREENBELT CITY COUNCIL
Held on Wednesday, December 8, 2021

Discussion: Meeting with Stakeholders at Franklin Park, Greenbelt Station

Mayor Jordan started the meeting at 7:30 p.m., held virtually via Zoom.

In attendance were Council members Colin A. Byrd, Judith F. Davis, Ric Gordon, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts, Kristen L.K. Weaver, and Mayor Emmett V. Jordan.

City Staff were: Tim George, Assistant City Manager; Richard Bowers, Chief of Police; Tim White, Captain; Terri Hruby, Director of Planning and Community Development; Dale Worley, Information Technology Director; and Bonita Anderson, City Clerk.

Also present were: Franklin Park Representatives Lori Bonner, VP of Operations for the Southern Maryland Portfolio; Leah Garcia, Regional Asset Manager; Brad Horton, VP of Facilities and Procurement; Denise Knight, General Manager; Ashley Robinson, Accounting Manager; and Jocelyn Gutierrez, Resident Services Manager.

Ms. Knight provided an update on the developments in Franklin Park, emphasizing the positive outcomes that emerged from the challenges of the COVID-19 pandemic in 2020. She highlighted that maintaining a high occupancy level throughout the pandemic was largely due to partnerships they established and nurtured with community members and local and state entities. These collaborations allowed them to navigate the challenges effectively and keep residents engaged and supported. She informed Council that most renovation projects had been completed, with about 20% remaining. While some properties are yet to be updated, a significant portion of the renovations have already been accomplished. Ms. Knight also stated that they are not using a phased-in approach for the renovation process, opting for a more direct method of updating the units.

Mr. Roberts raised concerns about plumbing and mold issues in the buildings, asking if a program exist to replace old plumbing systems. He also inquired about the timeline for completing the entire renovation process. Ms. Knight acknowledged that plumbing issues are inevitable with over 246 buildings, including townhomes. She also noted that significant progress has been made in addressing these issues, particularly by replacing pipes during unit vacancies. This practice allows them to assess and address plumbing problems more efficiently.

Mr. Horton added that in the past, plumbing issues were often resolved with temporary fixes. However, they have now stopped using patch-up methods and are taking more permanent approaches to repairs. Despite this improvement, there still needs to be a comprehensive plan to restore the entire building's plumbing system, and they are working towards devising a strategy for this.

Ms. Davis asked about the current occupancy percentage, progress on window replacements, and the status of pest control efforts. These questions further addressed ongoing maintenance and improvement concerns in Franklin Park, highlighting the Council's interest in ensuring the quality of living conditions for residents. Ms. Knight responded to Ms. Davis by confirming that Franklin Park's occupancy rate was 94% by the end of November, which is consistent with their typical standard.

Mr. Horton shared that a set of double-pane windows for one building as a trial was ordered. The owners to review different styles and colors before making a final decision. The goal is to complete the

installation for one building by mid-January 2022. Upon a successful trial, all the windows in the complex would be replaced. At this time, they are in the process of measuring all windows and seeking bids from three (3) manufacturers. Mr. Horton also shared they are currently transitioning to a new system whereby three (3) different companies are managing separate sections of Franklin Park Pest Control. Each company will oversee 900 residents, and their performance monitored closely to determine most effective.

Ms. Pope inquired whether the planned replacement of 500 windows in 2021 were completed. Ms. Knight explained that while 200 windows had been replaced in 2021, they were not in the preferred style, and the remaining buildings that still need to be renovated have received some updates, but not to the same extent as the fully renovated ones.

Mayor Jordan inquired about the status of the laundry facilities. Ms. Knight highlighted the installations of new washers and dryers. Additionally, residents can now use the new feature "Well Be" fitness app which provides an alert when their laundry cycle is completed.

Ms. Knight also updated the Council on new amenities and recycling initiatives. A new dog park had been completed, and gym and yoga room were renovated, freshly painted and updated equipment. She also shared that management is considering adding more outdoor recreational spaces and those improvements would be forthcoming in 2022.

Mr. Gordon was concerned about the rental payment's status specifically partial payments. Ms. Knight shared that there were options instituted during COVID-19. They are as follows (1) Residents have the ability to make partial payments through third party company. (2) Residents have methods for weekly payments. All residents on the delinquency list will be notified.

Mayor Jordan asked about evictions and delinquencies. Ms. Knight reported that there were currently nine persons on the eviction list. In 2021 Franklin Park had 56 evictions, significantly lower than in previous years. Ms. Knight added they are working closely with various agencies to assist residents in avoiding evictions.

Mayor Jordan asked about public safety. Chief Bowers noted that while regional crimes had increased, particularly due to car jackings, crime in Franklin Park had decreased, except for vehicle theft. He mentioned that the police department works closely with Franklin Park's management, and Ms. Knight added that additional lighting and cameras had been installed to enhance security across the property.

Informational items were discussed.

The meeting ended at 9:34 p.m.

Respectfully submitted,

Bonita Anderson
City Clerk

WORK SESSION OF THE GREENBELT CITY COUNCIL, on Monday, December 6, 2021

Discussion: (ARPA) American Rescue Plan Act Community Engagement Plan

Mayor Jordan started the meeting at 8:00 pm., held virtually via Zoom.

In attendance were Councilmembers Colin A. Byrd, Judith F. Davis, Brandon R. Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L. K. Weaver, and Mayor Emmett V. Jordan.

City Staff were Tim George, Acting City Manager, Bertha Gaymon, City Treasurer, Rick Bowers, Police Chief, Greg Varda, Recreation Director, Charise Liggins, Economic Development Coordinator, Chondria Andrews, Public Information Coordinator, James Wisniewski, Public Information Specialist, Scott Crawford, Video Producer, Anne Marie Belton, Executive Associate, and Bonita Anderson, City Clerk.

Others present were Michelle Ferguson, Raftelis, Bill Orleans, Debbie McKinney, and others

Introduction by Mayor Jordon

Mayor Jordon commenced the meeting by discussing the American Rescue Plan Act (ARPA), focusing on the engagement plan for the \$22 million received from the federal government for relief efforts. He emphasized the importance of community input in determining how these funds will be spent.

Community Engagement Plan

The City staff has developed a comprehensive community engagement plan to gather public input regarding the allocation of the ARPA funds. Mayor Jordon outlined a timeline for the plan and stressed the use of a new design for community input, incorporating questions from residents.

Zoom Security Enhancements

To improve meeting security and eliminate disruptions, Mayor Jordon introduced new security features for Zoom sessions, addressing issues like Zoom bombing. He provided instructions for public attendees on how to participate effectively during the meeting.

Presentation by Michelle Ferguson

Michelle Ferguson representative of Raftelis presented the City of Greenbelt's Community Engagement Plan (GCEP), detailing the allocation of COVID-19 relief funds and the objectives set by the federal government.

Funding Overview

The total amount allocated to Maryland from the federal funds is \$362 million, with Greenbelt receiving \$22 million. Half of this amount has already been distributed, with specific guidelines on how funds can be used, including support for public health and economic stabilization.

Eligible Uses of Funds

The presentation highlighted eligible uses for the funds, including public health responses,

addressing negative economic impacts, and improving infrastructure. Specific areas like premium pay for essential workers and broadband infrastructure were also discussed.

Ineligible Uses of Funds

Mayor Jordon clarified that funds cannot be used to reduce net revenue or cover debt service, stressing the importance of adhering to federal guidelines.

Community Engagement Goals

The GCEP aims to provide multiple opportunities for residents to share their experiences during the pandemic, learn about ARPA, ideate on funding allocation, and submit specific proposals.

Decision-Making Authority

Final decisions regarding fund allocation will be made by the City Council, ensuring that community feedback is incorporated into the decision-making process.

Engagement Strategies

Raftelis recommended various engagement strategies, including virtual meetings, stakeholder focus groups, and community interviews, to ensure broad community participation.

Investment Framework

The investment framework emphasizes strategic fund allocation based on community needs, industry best practices, and evaluation criteria specific to Greenbelt.

Recap of Previous Meetings

Mayor Jordon recapped previous meetings, noting the collaborative effort required for a successful engagement process and the importance of a working document to guide discussions.

Action Items and Acknowledgments

Tim George acknowledged the contributions of the team involved in the engagement process and highlighted the importance of collaboration among city departments.

Emergency Allocations Announced

The council made emergency allocations for eviction relief and mortgage assistance, addressing urgent needs within the community.

City Park Construction Inquiry

Councilmember Roberts asked if building a city park focused on creating a quality environment for children would be permissible. Tim George clarified that areas classified as qualified sensor tracks would have a higher chance of meeting the necessary criteria for funding. West Greenbelt qualifies under this classification, and other areas may also become qualified by reviewing the requirements.

Composition of the ARPA Project Team

Councilmember Davis inquired whether the current ARPA project team would remain the same moving forward. Tim George explained that a senior-level team initially brainstormed ideas before his tenure. The City has since incorporated various departmental groups in project

development, with some original team members continuing to refine the project list.

Use of Funds for Old Debt

Councilmember Davis asked if ARPA funds could be allocated to cover old debt. Tim George provided clarification, stating that the City could consult with state guidance and a hired consultant to determine eligibility for various expenditures. He emphasized that the funds are primarily intended for COVID-19 relief and related projects, such as parks and playgrounds.

Business Recovery Fund Allocation

Councilmember Weaver referenced a memo about the business and improvement recovery fund, questioning the allocation of these funds. Tim George confirmed that the Council allocated \$500,000 for business recovery, with numerous applicants in the pipeline. Charise Liggins added that applications would be processed on a rolling basis, with a goal to launch by early October and disburse funds shortly thereafter.

Follow-Up Reports on Fund Allocation

Councilmember Gordon asked about the reporting process for how allocated funds would be spent. Tim George affirmed that there will be two reporting levels: one for project impact and one for quarterly financial updates. While a report wasn't initially required for October 2020, it has been pushed to April. The City must commit funds by 2024, with a spending deadline of 2022, and long-term projects may request extensions.

Premium Pay for Social Workers

Councilmember Gordon also questioned the possibility of increasing premium pay for social workers. Tim George explained that ARPA funds could address this issue, helping to cover new positions, police officers, and potential furloughs. He cautioned against using designated funds for raises or bonuses and specified that hazardous pay should be reserved for essential workers, fire departments, and public works employees.

Future Considerations

Council members discussed potential projects that could benefit from ARPA funding, including broadband infrastructure, environmental initiatives, and support for local businesses.

Final Remarks from Mayor Jordon

The Mayor concluded the meeting by reiterating the importance of community feedback in the allocation process and the need for responsible use of funds to address COVID-19 impacts.

The meeting ended at 10:05 p.m.

Respectfully submitted,

Bonita Anderson,
City Clerk

WORK SESSION OF THE GREENBELT CITY COUNCIL

Held on Monday, January 29, 2024

MEETING: City Manager's Quarterly Update

Mayor Jordan started the meeting at 7:30 pm. On site Council Chambers and via Zoom.

- In attendance: Councilmembers Amy E. Knesel, Danielle P. McKinney, Jenni A. Pompei, Silke I. Pope, Rodney M. Roberts, Kristen L. K. Weaver, and Mayor Emmett V. Jordan.
- City Staff: Josué Salmerón, City Manager; Tim George, Assistant City Manager; Bertha Gaymon, City Treasurer; Greg Varda, Director of Recreation; Richard Bowers, Police Chief; Brian Kim, Acting Public Works Director; Dale Worley, Director of IT; Chondria Andrews, PI Officer; Kevin Simpson, Economic Development Manager; Cary Eure, Grants Coordinator (virtual); and Bonita Anderson, City Clerk.
- Others present: Bob Rand, Michael Hartman, Leon Schachter, Bill Orleans and others.
- City Manager: Mr. Salmerón provided a PowerPoint presentation summarizing last quarter highlighting each department's accomplishments.
- Public Works: Mr. Salmerón highlighted restorations of two bus stops, two bridges, and a stage at Old Greenbelt Theater. HVAC projects in key buildings were also completed. The Department maintained waste collection during a recent snow event, and the stage was reinforced.
- Human Resources: Achievements included a new onboarding program, simplified orientation, hiring key positions, and policy revisions for compliance. Progress was made in digitizing files and benchmarking policies against neighboring municipalities.
- Finance Dept: Ms. Gaymon reported that the City's finances are stable, with a budget update showing 76.56% of receipts and 59.33% of expenses. She also noted that state highway revenue will resume this fiscal year.
- Public Information
- Office: Efforts focused on brand consistency, platform enhancements, and an expanded digital reach. A new City website is under discussion for integrated functionality.
- Economic Dev: Thirteen grants totaling \$345,000 and seven grants totaling \$280,000 were issued for local business support. Business outreach and workforce development programs, like "Learn to Earn," were also launched.

Planning and

Community Development:

The Department promoted Mr. Cabrera and initiated a traffic study. The Department also facilitated ARPA funded pedestrian improvements, daycare applications, and code enforcement standards.

Police Department:

Five (5) candidates started training, and Department earned it's sixth (6) CALEA reaccreditation. Direct patrols yielded (11) handguns and (12) vehicle theft arrests.

Recreation Department:

Facility updates are as follows:

- Refinishing Community Center Gym
- Adding pickleball courts
- Successful youth programs
- Financial aid for summer camps
- museum funding campaign

CARES:

CARES completed Drumming for Wellness training. They provided resources at local events. ARPA funds depleted, however rental aid, emergency assistance continues with donation support.

Information Technology:

The department upgraded City Council computers, connected city buildings via fiber, and prepared for a camera upgrade and city broadband feasibility study.

Grants:

Grants Coordinator Cary Eure managed documentation for \$1.6 million in funding for Q2 FY2024.

Each department made notable strides in advancing city services and community engagement.

CLOSED SESSION

Mayor Jordan held a Special Meeting at 10:34 pm.

ROLL CALL:

	Yes	No	Abstain	Absent
Ms. Knesel	X			
Ms. McKinney	X			
Ms. Pompei	X			
Ms. Pope	X			
Mr. Roberts	X			
Ms. Weaver	X			
Mayor Jordan	X			

Mayor Pro-Tem Weaver motioned Council go into closed session in accordance with Section 3-305(b)(1), (3), (7), and (8) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland (1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals; 2) to consider the acquisition of real property for a public purpose and matters directly related to it; 3) to consult with counsel to obtain legal advice on a legal matter; and 4) to consult with staff, consultants, or other individuals about pending or potential litigation. She noted Council end after session was completed. Ms. Pope seconded the motion.

ROLL CALL:

	Yes	No	Abstain	Absent
Ms. Knesel	x			
Ms. McKinney	x			
Ms. Pompei	x			
Ms. Pope	x			
Mr. Roberts		x		
Ms. Weaver	x			
Mayor Jordan	x			

The council began the closed session at 10:36 pm.

Respectfully submitted,

Bonita Anderson
City Clerk

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held January 13, 2025.

Mayor Jordan called the meeting to order at 7:30 pm.

ROLL CALL was answered by Councilmembers Amy E. Knesel, Danielle P. McKinney, Jennifer A. Pompei, Silke I. Pope, Rodney M. Roberts, Kristen L.K. Weaver, and Mayor Emmett V. Jordan.

ALSO PRESENT were Josué Salmerón, City Manager; Richard Bowers, Police Chief; Ryan Sigworth, City Planner; Kevin Carpenter-Driscoll, Environmental Coordinator; Chondria Andrews, Public Information Officer; Jamarie Spencer, Production Assistant; and Bonita Anderson, City Clerk.

Mayor Jordan asked for a moment of silence in honor of those who recently passed: Willard Kenneth Davis, Peggy A. Rooney, Betty Jo Edwards, Bob Cassels, Belinda Kaye Birdsong, Richard Arthur Chapman, Betty Edwards, and former President Jimmy Carter. Ms. Pompei then led the Pledge of Allegiance to the Flag.

PETITIONS AND REQUESTS:

Lore Rosenthal, a resident, raised concerns about notices regarding WSSC water main breaks in Greenbelt Homes Inc. and the need for a comprehensive infrastructure plan to prevent further issues from arising.

Konrad Herling, a resident, donated \$300 to the City's Emergency Assistance Fund on behalf of the Eleanor and Franklin Roosevelt Democratic Club to support those in need.

Clara Breaux, a resident, expressed concerns about pedestrian safety, particularly regarding drivers not yielding at crosswalks.

Michael Hartman, a resident, inquired about the City's policy on disability retirement for employees.

CONSENT AGENDA: It was moved by Ms. Pompei and seconded by Ms. McKinney that the consent agenda be approved. The motion passed 7-0.

Council thereby took the following actions:

COMMITTEE REPORTS:

Advisory Planning Board Report #2024-05: Bureau of Engraving and Printing Off-Site Roadway Improvements - Preliminary Review: Council accepted the report.

MEETINGS: Council approved the meeting schedule.

STAKEHOLDER LIST: Council approved the stakeholder list.

APPOINTMENT TO ADVISORY BOARDS/COMMITTEES: Council appointed the following:

- Yassine Soumah to the Community Relations Advisory Board (CRAB)
- Anne Marigza to the Park and Recreation Advisory Board (PRAB)
- Donna Peterson to the Community Relations Advisory Board (CRAB)
- Xavier Courouble to the Advisory Committee on Trees (ACT)

REAPPOINTMENT TO ADVISORY BOARDS/COMMITTEES: Council reappointed the following to a new term:

- Steven Mirsky - Public Safety Advisory Committee (PSAC)
- Donna Hoffmeister - Forest Preserve Advisory Board (FPAB)
- Isabelle Gournay - Advisory Planning Board (APB)
- Elizabeth Gaines - Employee Relations Board (ERB)

RESIGNATION FROM ADVISORY BOARDS/COMMITTEES: The Council accepted the resignations of Jacob Chesnutt from the Park and Recreation Advisory Board (PRAB) and Maria Silvia Miller's resignation from the Advisory Planning Board (APB).

APPROVAL OF AGENDA: Mr. Roberts moved Special Order item #14, "*A Resolution to Approve a Collective Bargaining Agreement Between the City of Greenbelt and Fraternal Order of Police Lodge No. 32 Effective July 1, 2025,*" to be the following item for discussion. There was no second to the motion. Ms. Pope moved to approve the agenda with #14 to follow the presentations. Mayor Jordan seconded the motion to approve the agenda as amended. The motion passed 6-1. (Mr. Roberts)

PRESENTATIONS:

Award of the Government Finance Officers Association (GFOA) Distinguished Budget Award for FY2025: Mayor Jordan announced that the City had received the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for the Fiscal Year 2025 Budget. Bertha Gaymon, City Treasurer, thanked Council and Staff for the award and provided remarks.

Dr. Martin Luther King Jr. Day of Service Proclamation: In remembrance of Dr. Martin Luther King Jr., Mayor Jordan proclaimed a Day of Service. Kevin Carpenter-Driscoll, the City's Environment Coordinator, gave an overview of this year's Day of Service.

National Blood Donor Month Proclamation: Mayor Jordan presented a proclamation declaring January as National Blood Donor Month. Keith Andrew Perry, JD, Executive Director of the American Red Cross Southern Maryland National Capital & Greater Chesapeake Region, was present to accept the proclamation.

Pepco Presentation: Ronni McTier, Senior External Affairs Specialist from PEPCO, was present and provided a presentation and insights into the supply charge increase and procurement process.

SPECIAL ORDER:

A Resolution to Approve a Collective Bargaining Agreement Between the City of Greenbelt and Fraternal Order of Police Lodge No. 32, Effective July 1, 2025: Mayor Jordan read the agenda comments. Chief Bowers provided an overview of the process alongside a Fraternal Order of Police (FOP) representative.

Ms. Pope introduced the resolution for first reading and suspension of the rules. Mayor Jordan seconded. There was a discussion.

ROLL CALL: Ms. Knesel - Yes
Ms. McKinney - Yes
Ms. Pompei - Yes
Ms. Pope - Yes
Mr. Roberts - Yes
Ms. Weaver - Yes
Mayor Jordan - Yes

Ms. Pope introduced the resolution for second reading and adoption.

Mayor Jordan seconded.

ROLL CALL: Ms. Knesel - Yes
Ms. McKinney - Yes
Ms. Pompei - Yes
Ms. Pope - Yes
Mr. Roberts - Yes
Ms. Weaver - Yes
Mayor Jordan - Yes

The resolution was declared passed (Resolution No. 2115, Book 8).

Public Hearing:

To Amend Section 32 "Vacancies on Council" To Change the Procedure for Filling Vacancies on the Council by Following Procedures in Newly Enacted Section 8-14 of Chapter 8 of the City Code: Mayor Jordan began the public hearing at 8:46 PM. Judith Davis commented on a wording discrepancy, correcting the order of the demographics to Greenbelt East, Central, and West. Bill Orleans expressed his opposition to sitting council members making appointments to office. Lore Rosenthal inquired about the language in the legislation concerning the voter supplemental list and its reference to non-citizen voting. Mayor Jordan ended the public hearing at 8:55 PM.

SPECIAL ORDER:

An Ordinance of the Council of the City of Greenbelt Amending Chapter 8 “Elections” of the City Code to Add § 8-14 “Vacancies on Council” To Implement Procedures for Filling Vacancies on the Council Relative to the Next Regular Election, and to Provide the Voters of the City to Participate in the Process: Mayor Jordan read the agenda comments. Ms. Weaver introduced the ordinance for second reading and adoption. Mayor Jordan seconded. There was a discussion.

ROLL CALL: Ms. Knesel - Yes
Ms. McKinney - Yes
Ms. Pompei - Yes
Ms. Pope - Yes
Mr. Roberts - No
Ms. Weaver - Yes
Mayor Jordan - Yes

The Ordinance was declared passed (Ordinance No. 1398, Book 12).

Charter Amendment Resolution of the Council of the City of Greenbelt to Amend §32 “Vacancies on Council” To Change the Procedure for Filling Vacancies on the Council by Following Procedures in Newly Enacted § 8-14 Of Chapter 8 of the City Code: Mayor Jordan seconded. There was a discussion.

ROLL CALL: Ms. Knesel - Yes
Ms. McKinney - Yes
Ms. Pompei - Yes
Ms. Pope - Yes
Mr. Roberts - No
Ms. Weaver - Yes
Mayor Jordan - Yes

The Resolution was declared passed (Resolution No. 2114, Book 8).

ADMINISTRATIVE REPORTS: Mr. Salmerón reported on the team's effective response to snow and sidewalk clearing efforts. He emphasized their preparedness and successful removal of snow after the recent snowfall. He expressed appreciation for the staff's dedication to ensuring clear roadways and sidewalks.

Additionally, he provided an update on the pool project, which would be presented to the Council on January 22. He mentioned that there would be emergency legislation regarding a budget supplement and a contract related to the pool project included in the January 27 agenda.

Mr. Salmerón also announced the kickoff of the website upgrade, noting that a survey would be circulated to Council to gather their input.

OTHER BUSINESS:

Preliminary Review of Bureau of Engraving and Printing Off-Site Roadway Improvements: Mayor Jordan read the agenda comments. Mr. Sigworth presented proposed road improvements for Edmonston and Powder Mill roads, including road widening, bike lanes, and updated traffic signals. The Powder Mill intersection would be redesigned with the removal of slip lanes, and improvements would be made to stormwater management and tree canopy replacement. He clarified that the project did not include Sunnyside and that the red line in the presentation outlined the project scope. Mr. Roberts noted the potential impact on wetlands between Edmonston and Route One, as indicated by markers in the area. Mayor Jordan moved that Council transmit a letter to the NCPC summarizing the items of concern as discussed above, noting the lack of Prince George's County Master Plan conformance and restating the City's overall opposition to the project. Ms. Weaver seconded. The motion passed 7-0.

SPECIAL ORDER:

An Ordinance to Repeal and Replace Chapter 2, Article IV Ethics Provisions of the Greenbelt City Code: Ms. Weaver introduced the ordinance for first reading.

Approval of Proposed Trail Reroutes/Closures in Forest Preserve: Mayor Jordan read the agenda comments. Mr. Carpenter-Driscoll presented proposals to reroute and close certain trails in the City's Forest Preserve to enhance safety and eliminate redundant paths. Ms. Knesel moved that Council approve the proposed trail reroutes and closures. Ms. Pope seconded. The motion passed 6-1. (Mr. Roberts)

Council Activities: *Events between December 10, 2024 and January 13, 2025*

- 10 December: City Staff Holiday Party (Jordan, Knesel, McKinney, Pompei, Pope)
- 11 December: Metro Washington Council of Governments Annual Membership and Awards Meeting (Jordan, Weaver)
- 12 December: Greenbelt Police Department/Greenbelt Volunteer Fire Department (GVFD) vs. Kids basketball game (Jordan, Knesel, McKinney, Pompei, Pope, Weaver)
- 14 December: Greenbelt Intergenerational Volunteer Exchange Service meeting and Holiday Gathering (Pope)
- 14 December: Franklin Park Holiday Giveaway (McKinney, Weaver)
- 16 December: Prince George's County Municipal Association (PGCMA) Legislative Committee meeting (Pompi)
- 17 December: Virtual Public Meeting about Braden Field Art Project (Pompi, Weaver)
- 18 December: Transportation Planning Board meeting (Weaver)
- 18 December: GVFD Meeting (Jordan, Pompei Weaver)
- 18 December: Park and Recreation Advisory Board meeting (Weaver)
- 18 December: Advisory Planning Board meeting (McKinney)
- 18 December: Youth Advisory Board meeting (McKinney)
- 19 December: Greenbelt Rotary Club meeting (Weaver)
- 19 December: PGCMA Legislative Meet and Greet (Jordan, Knesel, McKinney, Pompei, Pope, Weaver)

- 20 December: Chesapeake Education Arts and Research Society Solstice Party (McKinney, Weaver)
- 21 December: Shop with a Cop (Pope)
- 27 December: LOL Station's 15th Anniversary Celebration (Jordan, Pompei)
- 30 December: Berwyn Heights Volunteer Fire Department Meeting (Jordan, Pompei, Weaver)
- 1 January: Last Night of Chanukkah Candle Lighting in Roosevelt Center (Jordan, Pompei)
- 06 January: Prince George's County Municipal Association (PGCMA) Legislative Committee meeting (Jordan, Pompei)
- 08 January: Maryland Municipal League Legislative Session Opening Reception (Jordan, McKinney, Pompei, Weaver)
- 09 January: Community Relations Advisory Board meeting (Pompi)
- 09 January: Greenbelt Rotary Club meeting (Weaver)
- 10 January: Celebration for Greenbelt Rotary Club President (Jordan, McKinney, Weaver)
- 11 January: Community Care Conversation at The SPACE (Knesel, McKinney, Weaver)
- 12 January: Prince George's County Municipal Association (PGCMA) Legislative Committee meeting (Jordan, Pompei)
- 12 January: Artful Afternoon (McKinney)
- 13 January: Sustainable Maryland Executive Committee meeting (Weaver)

ADJOURNMENT: The Mayor adjourned the regular meeting of January 13, 2025, at 10:22 pm.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held January 13, 2025.

Emmett V. Jordan
Mayor

REGULAR MEETING OF THE GREENBELT CITY COUNCIL was held on Monday, January 27, 2025.

Mayor Jordan called the Meeting to order at 7:30 pm.

ROLL CALL was answered by Councilmembers Amy E. Knesel, Danielle P. McKinney, Jenni A. Pompei, Silke I. Pope, Rodney M. Roberts, Kristen L.K. Weaver, and Mayor Emmett V. Jordan.

ALSO PRESENT were Josué Salmerón, City Manager; Brian Kim, Public Works Director; Jamarie Spencer, Public Information Producer; and Bonita Anderson, City Clerk.

Mayor Jordan requested a moment of silence in honor of those who had passed away since the last meeting.

Ms. Weaver then led the Pledge of Allegiance to the Flag.

PETITIONS AND REQUESTS:

Cynthia Newcomer, a resident, raised concerns about the actions of the new federal administration regarding immigration enforcement and emphasized the importance of informing our community about their rights.

Bill Orleans, a resident, stated that he had several outstanding requests. He asked for the statute that allows council action during closed sessions to appropriate City funds, as well as the survey results regarding the homeless population near Franklin Park Apartments.

Elizabeth Schachter, a resident, expressed her concerns about several properties lacking heat and emphasized the need for better communication regarding the City's announcements of these issues.

Kevin Hart, a resident, shared "Know Your Rights" multilingual information for distribution within the community. Mayor Jordan requested that Mr. Hart share this information with staff for distribution.

Judith Davis, a resident, expressed concerns about the memorandum of understanding (MOU) between the Greenbelt Police and US Marshals regarding the new administration's ICE enforcement policies and the potential violation of the City's existing MOU.

CONSENT AGENDA: Ms. Weaver moved item #8, "Regular Meeting, February 26, 2024", to be removed from the consent agenda. It was moved by Ms. Pope and seconded by Ms. Weaver to approve the amended consent agenda. The motion passed 7-0.

Council thereby took the following actions:

COMMITTEE REPORTS:

Park and Recreation Advisory Board Report #24-4: (Basic Certification Application for Four New Groups): Council accepted the report.

APPROVAL OF BASIC CERTIFICATION APPLICATION FOR FOUR NEW GROUPS: Council approved the basic certification application.

MEETINGS: Council approved the meeting list.

STAKEHOLDERS: Council approved the stakeholder list.

APPOINTMENT TO ADVISORY BOARD/COMMITTEE: Council appointed Judith Davis to the Advisory Planning Board.

REAPPOINTMENT TO ADVISORY BOARDS/COMMITTEES: Council approved the reappointment for a new term for the following:

Robert Snyder - Advisory Committee on Education (ACE)
David Benack - Ethics Commission (EC)
Steven Skolnik - Board of Appeals (BoA)
Patricia Rogers - Senior Citizens Advisory Committee (SCAC)

RESIGNATION FROM ADVISORY BOARD/COMMITTEE: Council accepted the resignation of John Paul Schmit from the Forest Preserve Advisory Board.

COALITION TO SUPPORT PRINCE GEORGE'S COUNTY FIRE & EMERGENCY MANAGEMENT SERVICES: Council approved supporting the Coalition for Prince George's County Fire and Emergency Management Services.

APPROVAL OF AGENDA: Ms. Weaver moved to add the reading of the Greenbelt Community Pledge after the Pledge of Allegiance. It was moved by Ms. Weaver and seconded by Ms. McKinney to approve the agenda as amended. The motion passed 7-0.

PRESENTATIONS:

Black American History Month Proclamation: Mayor Jordan read the agenda comments. He proclaimed February Black History Month. Members of the Black American History Committee were present to accept the proclamation.

MINUTES OF COUNCIL MEETINGS:

Statement for the Record – Closed Session of December 11, 2024: Ms. Weaver moved in accordance with the General Provisions Article, Section 3-06(C)(2) of the *Annotated Code of Public General Laws of Maryland*, the minutes of tonight's Meeting reflect the Council met in closed session on Wednesday, December 11, 2024, at 9:02 pm, in Council Chambers. Council held this closed meeting in accordance with Section 3-305(b)(1) of the General Provisions Article of the *Annotated Code of the Public General Laws of Maryland* 1) to discuss the

appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals.

The purpose of this meeting was to discuss the City Manager's Evaluation.

Vote to close the session:

	Yes	No	Abstain	Absent
Ms. Knesel	X			
Ms. McKinney	X			
Ms. Pompei	X			
Ms. Pope	X			
Mr. Roberts		X		
Ms. Weaver	X			
Mayor Jordan	X			

Staff members in attendance: Josué Salmerón, City Manager (from 9:40) and Dawane Martinez, Director of Human Resources (from 9:28).

Other individuals in attendance: Adewunmi Lewis, Consultant with MGT (virtual, from 9:35).

Council took the following action: Decided on a bonus for the City Manager's performance.

Ms. Pope seconded the motion.

ROLL CALL:

Ms. Knesel - Yes
Ms. McKinney - Yes
Ms. Pompei - Yes
Ms. Pope - Yes
Mr. Roberts - Yes
Ms. Weaver - Yes
Mayor Jordan - Yes

Statement for the Record – Closed Session of December 18, 2024: Ms. Weaver moved in accordance with the General Provisions Article, Section 3-06(C)(2) of the *Annotated Code of Public General Laws of Maryland*, the minutes of tonight's Meeting reflect the Council met in closed session on Wednesday, December 18, 2024, at 9:50 pm, in Council Chambers. Council held this closed meeting in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland 1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals.

The purpose of this meeting was to discuss a Merit increase based on the City Manager's performance evaluation.

Vote to close the session:

	Yes	No	Abstain	Absent
Ms. Knesel	X			
Ms. McKinney	X			
Ms. Pompei	X			
Ms. Pope	X			
Mr. Roberts		X		
Ms. Weaver	X			
Mayor Jordan	X			

Staff members in attendance: Josué Salmerón, City Manager (from 10:36), and Dawane Martinez, Director of Human Resources (from 10:36).

Other individuals in attendance: Adewunmi Lewis, Consultant with MGT (virtual, from 10:36).

Council took the following actions: Determined a salary increase and bonus for the City Manager based on his performance evaluation.

Ms. Knesel seconded the motion.

ROLL CALL:

Ms. Knesel - Yes
Ms. McKinney - Yes
Ms. Pompei - Yes
Ms. Pope - Yes
Mr. Roberts - Yes
Ms. Weaver - Yes
Mayor Jordan - Yes

Statement for the Record – Closed Session of January 6, 2025: Ms. Weaver moved in accordance with the General Provisions Article, Section 3-06(C)(2) of the *Annotated Code of Public General Laws of Maryland*, the minutes of tonight's Meeting reflect the Council met in closed session on Monday, January 6, 2025, at 6:39 pm, virtual via Zoom. Council held this closed meeting in accordance with Section 3-305(b)(9) and (10) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland 1) To conduct collective bargaining negotiations or consider matters that relate to the negotiations; and 2) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans.

The purpose of this meeting was to discuss the status of the collective bargaining agreement negotiation and updates on the fire department staffing situation.

Vote to close the session:

	Yes	No	Abstain	Absent
Ms. Knesel	X			
Ms. McKinney				X
Ms. Pompei	X			
Ms. Pope				X
Mr. Roberts		X		
Ms. Weaver	X			
Mayor Jordan	X			

Staff members in attendance: Josué Salmerón, City Manager; Bertha Gaymon, City Treasurer (until 7:13); Tim White, Deputy Chief of Police (until 7:13); Stephen Silvestri and Blaine Taylor from Jackson Lewis Law Firm (until 7:13).

Council took the following actions: None.

Ms. Knesel seconded the motion.

ROLL CALL:

Ms. Knesel - Yes
Ms. McKinney - Yes
Ms. Pompei - Yes
Ms. Pope - Abstain
Mr. Roberts - Yes
Ms. Weaver - Yes
Mayor Jordan - Yes

ADMINISTRATIVE REPORTS:

Mr. Salmerón provided Council with updates on upcoming events. He announced that the City had secured grant funding for the animal shelter. Mr. Salmerón noted that staff were in the process of preparing the proposed FY2026 Budget and have submitted a bond bill request for \$500K for the Community Center elevators.

SPECIAL ORDER: Mayor Jordan requested a special order for item #13, “Legislative Session Updates and Upcoming Planning.” Ms. Pompei seconded. The motion passed 7-0.

Legislative Session Updates and Upcoming Planning: Mayor Jordan read the agenda comments. There was a discussion about the bill tracking report provided by Mr. Carrington. Council discussed legislative bills of interest for the 2025 Legislative Session with Mr. Carrington to support specific legislation, including the review of speed cameras, zoning authority for

municipalities, a food and beverage tax, and the bottle deposit bill. Council also discussed the need for more information on the Consolidated Transportation Plan and the potential impact of the Municipal Zoning Bill.

Ms. Weaver moved to place on the next meeting's agenda an update on State and local bills. Mayor Jordan seconded. The motion passed 6-1. (Mr. Roberts)

Mayor Jordan moved to direct staff to submit the City's Legislative Action Requests (LARs) to MML and to track the following on behalf of the City: Maglev (opposition), civilian review (speed camera footage), municipal zoning authority, a food and beverage tax, and the bottle deposit bill. Ms. Pompei seconded. There was discussion about the civilian review of speed camera footage, which Mr. Roberts opposes. Ms. Weaver moved to include this legislation. Ms. Knesel seconded. The motion passed 6-1. (Mr. Roberts)

Council decided to vote separately on each of the following bills to send a letter of support and/or to provide testimony:

Ms. Weaver moved that Council send a letter of support for the Maglev Opposition bill and provide testimony. Ms. Pope seconded. The motion passed 7-0.

Ms. Weaver moved that Council send a letter of support for the Municipal Zoning Authority bill and provide testimony. Mayor Jordan seconded. The motion passed 6-1. (Mr. Roberts)

Ms. Weaver moved that Council send a letter of support for the Food and Beverage Levy bill and provide testimony. Mayor Jordan seconded. The motion passed 7-0.

Ms. Weaver moved that Council send a letter of support for the Bottle Deposit bill and provide in-person testimony. Ms. Knesel seconded. The motion passed 7-0.

SPECIAL ORDER: Mayor Jordan requested to special order item #11, "An Ordinance to Repeal and Replace Chapter 2, Article IV Ethics Provisions of the Greenbelt City Code". Ms. McKinney seconded. The motion passed 7-0.

LEGISLATION:

An Ordinance to Repeal and Replace Chapter 2, Article IV, Ethics Provisions of the Greenbelt City Code: Mayor Jordan read the agenda comments. Ms. Weaver introduced for second reading and adoption. Mayor Jordan moved to amend the ordinance to change "may" to "shall" for issuance of fines. Ms. Pope seconded. The motion passed 6-1. (Mr. Roberts)

Ms. Davis inquired about campaign finance rules, specifically what happens to raised funds if a candidate decides not to run for office. In response, Ms. Weaver moved that the City Council refer the matter to the Board of Elections for further review, including questions about the use of campaign funds, disclosure of business donations, and potential conflicts of interest. Ms. McKinney seconded. The motion passed 6-1. (Ms. Pope)

An Ordinance to Make a Supplemental Appropriation in the Capital Projects Fund for the Fiscal Year Ending June 30, 2025, in the Amount of One Million Six Hundred Sixty-Five Dollars (\$1,665,000) for Additional Capital Projects Fund Expenditures Over the FY2025 Appropriated Amount: Mayor Jordan read the agenda comments. Ms. Weaver moved to introduce the ordinance for first reading and suspension of the rules.

Ms. Pompei seconded. The motion passed 6-1. (Mr. Roberts)

Ms. Weaver moved to introduce for second reading and adoption. The motion passed 6-1. (Mr. Roberts)

OTHER BUSINESS:

Authorizing the City Manager to execute contract(s) for the GAFC Indoor Pool Repairs: Mayor Jordan read the agenda comments. There was a discussion about the Greenbelt Aquatic and Fitness Center pool repairs. Ms. Pompei moved that Council authorize the City Manager to execute contracts for engineering services from C.A. Lindman, Inc. for a total of \$1,360,576.00, along with third-party engineering quality assurance services from CPJ for \$111,700.00. Mayor Jordan seconded. The motion passed 6-1. (Mr. Roberts)

COUNCIL ACTIVITIES: Council briefly reviewed its list of activities.

Events between December 10, 2024, and January 13, 2025

10 December: City Staff Holiday Party (Jordan, Knesel, McKinney, Pompei, Pope)

11 December: Metro Washington Council of Governments Annual Membership and Awards Meeting (Jordan, Weaver)

12 December: Greenbelt Police Department/Greenbelt Volunteer Fire Department (GVFD) vs. Kids basketball game (Jordan, Knesel, McKinney, Pompei, Pope, Weaver)

14 December: Greenbelt Intergenerational Volunteer Exchange Service meeting and Holiday Gathering (Pope)

14 December: Franklin Park Holiday Giveaway (McKinney, Weaver)

16 December: Prince George's County Municipal Association (PGCMA) Legislative Committee Meeting (Pompi)

17 December: Virtual Public Meeting about Braden Field Art Project (Pompi, Weaver)

18 December: Transportation Planning Board Meeting (Weaver)

18 December: GVFD Meeting (Jordan, Pompei Weaver)

18 December: Park and Recreation Advisory Board Meeting (Weaver)

18 December: Advisory Planning Board Meeting (McKinney)

18 December: Youth Advisory Board Meeting (McKinney)

19 December: Greenbelt Rotary Club Meeting (Weaver)

19 December: PGCMA Legislative Meet and Greet (Jordan, Knesel, McKinney, Pompei, Pope, Weaver)

20 December: Chesapeake Education Arts and Research Society Solstice Party (McKinney, Weaver)

21 December: Shop with a Cop (Pope)

27 December: LOL Stations 15th Anniversary Celebration (Jordan, Pompei)

30 December: Berwyn Heights Volunteer Fire Department Meeting (Jordan, Pompei, Weaver)

1 January: Last Night of Chanukkah Candle Lighting in Roosevelt Center (Jordan, Pompei)

06 January: Prince George's County Municipal Association (PGCMA) Legislative Committee Meeting (Jordan, Pompei)

08 January: Maryland Municipal League Legislative Session Opening Reception (Jordan, McKinney, Pompei, Weaver)

09 January: Community Relations Advisory Board Meeting (Pompi)

09 January: Greenbelt Rotary Club Meeting (Weaver)

10 January: Celebration for Greenbelt Rotary Club President (Jordan, McKinney, Weaver)

11 January: Community Care Conversation at The SPACE (Knesel, McKinney, Weaver)

12 January: Prince George's County Municipal Association (PGCMA) Legislative Committee Meeting (Jordan, Pompei)

12 January: Artful Afternoon (McKinney)

COUNCIL REPORTS: None.

Community Pledge: Ms. Weaver moved to recite the Greenbelt Community Pledge at Regular Council meetings and to update the Standing Rules to reflect this change. Ms. Pompei seconded. The motion passed 7-0.

ADJOURNMENT: The Mayor adjourned the Regular Meeting on January 27, 2025, at 9:56 pm.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the Regular Meeting of the City Council of Greenbelt, Maryland, held January 27, 2025.

Emmett V. Jordan
Mayor

DRAFT

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held February 10, 2025.

Mayor Jordan called the meeting to order at 7:30 pm.

ROLL CALL was answered by Councilmembers Amy E. Knesel, Danielle P. McKinney, Jennifer A. Pompei, Silke I. Pope, Rodney M. Roberts, Kristen L.K. Weaver, and Mayor Emmett V. Jordan.

ALSO PRESENT were Josué Salmerón, City Manager; Jamarie Spencer, Production Assistant; and Bonita Anderson, City Clerk.

Mayor Jordan asked for a moment of silence in honor of Larry Hull, Linda Ruth White, William “Bill” Barber, Joe Mack Schubert, Billy Steele, and Kevin Gerard Kincius.

Ms. McKinney then led the Pledge of Allegiance to the Flag.

PETITIONS AND REQUESTS:

Kathleen Stewart, a resident, read a letter addressing the violation of her constitutional rights and past racial harassment by former Councilmember Colin Byrd. She requested that Council establish a Code of Ethics. Additionally, she expressed concerns about the JEDI Action Report and emphasized the need to dismantle the group.

CONSENT AGENDA: It was moved by Ms. Pope and seconded by Ms. Knesel that the consent agenda be approved. The motion passed 7-0.

Council thereby took the following actions:

MEETINGS: Council approved the meeting schedule.

STAKEHOLDER LIST: Council approved the stakeholder list.

REAPPOINTMENT TO ADVISORY BOARD/COMMITTEE: Council reappointed David Shapiro to a new term on the Ethics Commission.

APPROVAL OF AGENDA: Mayor Jordan proposed removing item #12, titled “Charter Amendment Resolution of the Council of the City of Greenbelt to Amend Section 4 ‘Creation; Qualifications; Compensation’ of the City Charter to Raise the Compensation of the Council,” and adding item #20, “Discussion: Council Appointment to Charter Review Task Force,” to the agenda. Ms. Pope seconded the motion to approve the agenda as amended. The motion passed 6-1. (Mr. Roberts).

PRESENTATIONS:

A Statement Reaffirming Our Commitment to Greenbelt as a Respectful and Welcoming Community: Council recited the City’s Community Pledge.

ADMINISTRATIVE REPORTS: Mr. Salmerón reported that preparations were underway for the expected snowstorm, with potential early dismissal or late arrival on Wednesday morning. The City was set to host the Know Your Rights meetings and was coordinating with the Department of Commerce. The City website redesign was progressing quickly, and a survey had been sent out for feedback. The animal shelter remained closed for repairs, but animal control teams were back in the field. The yield sign on Kenilworth Avenue had been installed, and concrete work had started in front of the library. Heat had been restored to all 54 apartments at the property on Parkway. The City was planning a business conference for April. Staff was working on the FY 2026 budget. Summer Camp registration was open. The public information team had coordinated media interviews in response to the GSA audit on the FBI headquarters selection. The City Manager also addressed questions about the permanent County rent stabilization law and the upcoming Town Hall on rent stabilization and tenant rights.

An Ordinance to Repeal and Replace Chapter 2, Article IV, Ethics Provisions of the Greenbelt City Code: Ms. Weaver introduced the ordinance for first reading.

OTHER BUSINESS:

Discussion and Potential Actions in Response to Federal and Executive Actions: Mayor Jordan read the agenda comments. Ms. Pompi moved that Council refer the Community Pledge to the Community Relations Advisory Board to reaffirm the City's commitment. Ms. Knesel seconded. The motion passed 7-0.

Ms. Pompi moved that an ordinance be drafted to support Greenbelt General Order 675. Ms. Knesel seconded. The motion passed 6-1. (Ms. Pope)

Ms. Pompi moved that Council reaffirm the JEDI initiative. Ms. Weaver seconded. The motion passed 4-3. (Mayor Jordan, Ms. Pope, and Mr. Roberts)

Review of State/County Legislation: Mayor Jordan read the agenda comments. Council discussed bills and their impact on the City. They agreed to write letters in support of Senate Bill 977 and House Bill 1006, which were related to sensitive locations and immigration enforcement. They also discussed the Bottle Deposit bill and the Rental License bill. Council expressed concern about House Bill 637, which proposed changing the formula for receiving Highway User Revenue. They discussed the potential for non-citizens to vote in elections. Council also discussed the importance of tracking bills and the role of the Assistant City Manager in this process.

Ms. Pompi moved that Council send a letter of support for HB1006 and SB977 (Immigration Enforcement – Sensitive Locations – Guidelines and Policies). Mayor Jordan seconded. The motion passed 7-0.

Council Activities:

Events between January 28 and February 10, 2025:

28 January: Advisory Committee on Education Principals Meeting (Pompi)

29 January: Prince George's County Chamber of Commerce State of the County Program (Jordan)

29 January: Maryland Municipal League (MML) Legislative Committee meeting (Jordan)

30 January: Metro Washington Council of Governments Board of Directors meeting (Jordan)

30 January: Greenbelt Rotary Club meeting (Weaver)

30 January: Town Hall About Pool Deck Repairs (Knesel, Pompi)

01 February: 295 Coalition meeting (Jordan)

01 February: Prince George's County Executive Candidate Forum (Jordan)

01 February: MML Board of Directors meeting (Jordan)

01 February: Maryland National Capital Park and Planning Commission Black History Month Opening Reception (Jordan)

01 February: Greenbelt MakerSpace Repair Cafe (Weaver)

02 February: Art Exhibit Opening Reception (Jordan, Pompi, Pope, Weaver)

02 February: Greenbelt Museum Open House (Jordan, Pompi, Pope, Weaver)

03 February: Prince George's County Municipal Association (PGCMA) Legislative Committee meeting (Jordan, Pompi)

03 February: Agenda Planning Meeting with City Manager (Jordan)

03 February: Small Acts Program (Jordan)

05 February: MML Legislative Committee meeting (Jordan)

05 February: Golden Age Club Officer Swearing-In (Jordan)

05 February: MML Mayors Association Board meeting (Jordan)

08 February: Congressional District 4 & 5 Black History Month Breakfast (Jordan, McKinney, Pompi, Weaver)

08 February: Black History Month Jazz Lecture (Jordan)

08 February: Brentwood City Hall Ribbon Cutting and Open House (Jordan, Weaver)

09 February: Artful Afternoon (McKinney, Weaver)

10 February: Agenda Planning Meeting with City Manager (Jordan)

10 February: PGCMA Legislative Committee meeting (Pompi)

Discussion: Council Appointment to Charter Review Task Force: Council discussed appointing Ms. McKinney and Ms. Pope to the task force. Mayor Jordan suggested implementing a rotation system for Council participation.

ADJOURNMENT: The Mayor adjourned the regular meeting of February 10, 2025, at 9:52 pm.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held February 10, 2025.

Emmett V. Jordan
Mayor

**WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL**

Date: June 18, 2025 Time: 9:33 Location: Council Chamber

Motion to close meeting made by: Weaver Seconded by: Pompi

Members voting to close meeting:

	Yes	No	Abstain	Absent
Ms. Knesel	x			
Ms. McKinney	x			
Ms. Pompi	x			
Ms. Pope				x
Mr. Roberts		x		
Ms. Weaver	x			
Mayor Jordan	x			

**STATUTORY AUTHORITY TO CLOSE SESSION (check all that apply):
This meeting will be closed under General Provisions Article, §3-305(b) only:**

- (1) ☒ To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) ☐ To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) ☐ To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) ☐ To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) ☐ To consider the investment of public funds;
- (6) ☐ To consider the marketing of public securities;
- (7) ☐ To consult with counsel to obtain legal advice on a legal matter;
- (8) ☐ To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) ☐ To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

- (10) [X] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
- (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans;
- (11) [] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;

§3-305(b) (10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:

- (i) the deployment of fire and police services and staff; and
- (ii) the development and implementation of emergency plans;

§3-305(b) () _____

This statement is made by _____
Emmett V. Jordan (Signature of Presiding Officer)

**WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE
MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)**

OFFICIALS ATTENDING CLOSED SESSION: [x] KNESEL; [x] MCKINNEY; [x] POMPI;
[x] JORDAN; [] POPE; [x] ROBERTS (until 10:19); [x] WEAVER

STAFF/OTHERS PRESENT:

Josué Salmerón, City Manager (until 10:10)

TOPICS DISCUSSED:

Updates to safety plans, personnel concern related to a specific individual

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES:

none

TIME CLOSED SESSION ADJOURNED: 10:34

PLACE OF CLOSED SESSION: Council Chambers

PURPOSE OF CLOSED SESSION: DISCUSSION OF SAFETY PLANS, DISCUSSION OF A PERSONNEL MATTER

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) (1); (10) (1) to discuss
personnel matters and 2) to discuss public security, if the public body determines that
public discussion would constitute a risk to the public or to public security, including the
development and implementation of emergency plans.

MEMBERS WHO VOTED TO CLOSE: [x] KNESEL; [x] MCKINNEY; [x] POMPI;
[x] JORDAN; [] POPE; [] ROBERTS; [x] WEAVER

SIGNATURE OF PRESIDING OFFICER: _____

Form Revised: 01/08/24

Date 06/18/2025

Begin in open session

Note time Open Special Meeting Began 9:32

Members of Public in Attendance: Eric Norwood, Michael Hartman, Bill

Orleans, Joan Estenson, J. Davis

Note any informational items discussed: Updates on flooding after heavy rains
this evening (after Work Session with Board of Elections), planning for upcoming
extreme heat days

TO MOVE INTO CLOSED SESSION

I move that Council go into Closed Session in accordance with By Section 3-305(b)(1) and (10) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, in the Municipal Building Library, 1) to discuss the appointment, performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals; and 2) to discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans.

The purpose of this meeting is 1) to discuss personnel matters and 2) to discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including the development and implementation of emergency plans.

Note that Council **WILL NOT RETURN TO OPEN SESSION** following this closed session.

Need second, roll call vote. (On Closed Session Form)

**WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL**

Date: 06/30/2025 Time: 9:20 Location: Council Chambers

Motion to close meeting made by: Weaver Seconded by: Pope

Members voting to close meeting:

	Yes	No	Abstain	Absent
Ms. Knesel	x			
Ms. McKinney	x			
Ms. Pompei	x			
Ms. Pope	x			
Mr. Roberts		x		
Ms. Weaver	x			
Mayor Jordan	x			

**STATUTORY AUTHORITY TO CLOSE SESSION (check all that apply):
This meeting will be closed under General Provisions Article, §3-305(b) only:**

- (1) ☐ To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) ☐ To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) ☒ To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) ☐ To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) ☐ To consider the investment of public funds;
- (6) ☐ To consider the marketing of public securities;
- (7) ☒ To consult with counsel to obtain legal advice on a legal matter;
- (8) ☐ To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) ☐ To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

- (10) [] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
- (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans;
- (11) [] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) (3) to discuss matters related to the acquisition of real estate

§3-305(b) (7) to consult with legal counsel

§3-305(b) ()

This statement is made by Emmett V. Jordan (Signature of Presiding Officer)

**WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE
MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)**

OFFICIALS ATTENDING CLOSED SESSION: ☒ KNESEL; ☒ MCKINNEY; ☒ POMPI (virtual);
☒ POPE; ☒ ROBERTS; ☒ WEAVER; ☒ JORDAN

STAFF/OTHERS PRESENT:

Josué Salmerón, City Manager; Terri Hruby, Director of Planning; John Mason,
Economic Development Manager; Jason De Loach, City Solicitor (virtual)

TOPICS DISCUSSED:

Discussion with staff and legal counsel on a zoning matter

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES: Instructed city manager to seek
consulting and legal services

TIME CLOSED SESSION ADJOURNED: 10:43

PLACE OF CLOSED SESSION: Council Chambers

PURPOSE OF CLOSED SESSION: TO DISCUSS AND GET LEGAL ADVICE ABOUT A PROPOSED REAL ESTATE
ACQUISITION

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) (3); (7); 1) To consider the
acquisition of real property for a public purpose and matters directly related thereto; and 2) To
consult with counsel to obtain legal advice on a legal matter;

MEMBERS WHO VOTED TO CLOSE: ☒ KNESEL; ☒ MCKINNEY; ☒ POMPI;
☒ POPE; ☐ ROBERTS; ☒ WEAVER; ☒ JORDAN

SIGNATURE OF PRESIDING OFFICER: _____

Form Revised: 12/4/19

Date 06/30/2025

Begin in open session

Note time Open Special Meeting Began _____

Members of Public in Attendance: In-person: Michael Hartman, Jennifer Dudley, Bob Rand, Bill Orleans, Frank Fritz, one other (name unknown); online: Clay Harman, Cynthia Jefferson, Ed Fallon, Melissa Ehrenreich

Note any informational items discussed: none (following work session)

TO MOVE INTO CLOSED SESSION

I move that Council go into Closed Session in accordance with Section 3-305(b)(3) and (7) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, to 1) to consider the acquisition of real property for a public purpose and matters directly related thereto; and 2) to consult with counsel to obtain legal advice on a legal matter.

The purpose of this meeting is 1) to discuss the acquisition of real estate and 2) to consult with legal counsel.

Note that Council **WILL NOT RETURN TO OPEN SESSION** following this closed session.

Need second, roll call vote. (On Executive Session Form)

SUBJECT: Mandatory Referral of County Outpatient Facility at 9001 Edmonston Road**BACKGROUND**

On June 12, 2021, Prince George's Hospital Center in Cheverly, Maryland officially closed, and was replaced by the UM Capital Region Medical Center, a state-of-the-art facility in Largo, Maryland. The redevelopment of the entire hospital site in Cheverly has also necessitated the relocation of other ancillary services and County Health Department facilities. In 2023 Prince George's County acquired the office building at 9001 Edmonston Road in Greenbelt to renovate and serve as a new location for several divisions of the Prince George's County Health Department moving from Cheverly.

The divisions include Behavioral Health, Dental, Tuberculosis, Healthy Beginnings, Immunizations, Women and Infant Care, HIV & AIDS Program, Reproductive Health, STI Surveillance and Prevention, CDC, Health and Wellness, and one additional program that is to be determined. The renovations will also include a medical office building laboratory, conference and amenity spaces, and storage areas. Other site improvements will include additional ADA-compliant parking, a new drop-off area at the building entrance, EV charging stations, and upgrades to stormwater management facilities consistent with current requirements. Additional upgrades are also planned to the on-site emergency generator.

The Advisory Planning Board (APB) has been tasked with providing input to the Greenbelt City Council in response to the mandatory referral of this project to the Maryland National Capital Parks and Planning Commission (MNCPPC). On July 2, 2024, APB met to review the proposed project and staff recommendations.

ANALYSIS

City Planning staff presented the staff memo with recommendations, which included the following feedback:

- Based on expected traffic impacts, Staff requests the County conduct a traffic impact study to determine if mitigation is necessary on roads under the jurisdiction of the City;
- Request to add a lunch/picnic area for employees;
- Improve wayfinding signage to direct drivers exiting the parking lot;
- Address width constraints in the current parking lot plans; and
- Modify/improve pedestrian access and facilities on site and in the parking lot.

APB members discussed these plans and recommendations from the Planning Department, and broadly concurred with the staff recommendations as presented. In addition, APB raised questions regarding the operational time of the facility, specifically if it would be a 24-hour outpatient facility, in which case the lighting plan for the parking lot should be improved to address apparent gaps in coverage.

In addition, concerns were raised by APB members about the impact of the facility on crime and anti-social behavior in the surrounding area, particularly as related to the mental health patients served by such a facility with particular regard to the proximity of this facility to both the Dora Kennedy and Greenbelt Middle Schools. Negative community impacts were noted at the current Cheverly outpatient facility, and it would be beneficial if the County includes measures that ensure resident and student safety and security.

RECOMMENDATION

In consideration of the staff presentation and resulting discussion, APB voted in support (3-0, 2 absent, 2 vacant) of the staff report recommendations and the additional recommendations to council that comments on the gaps in the lighting and safety and security measure be addressed to mitigate any disruptive community impacts and ensure the safety and security of adjacent schools and residents.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'B. Friedman', with a stylized flourish at the end.

Benjamin Friedman
Chair

Introduced:
1st Reading:
2nd Reading:
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX

WHEREAS, Section 40, "Purchases, 11 of the Greenbelt City Charter, as amended, authorizes the City Council to waive bidding procedures and to authorize by resolution a negotiated purchase or contract whenever it is in the best interests of the City; and

WHEREAS, the purchases of certain goods and services from certain vendors during Fiscal Year 2025 individually may cost less than \$10,000 but will in the aggregate exceed \$10,000 for the year; and

WHEREAS, payment for the various vendors will be based on the best current negotiated or contract price available; and

WHEREAS, monies for these goods and services have already been approved by the City Council in the Fiscal Year 2026 budget; and

WHEREAS, the City Council has determined it to be in the best interests of the City to purchase the goods and services listed for the enumerated reasons on a negotiated basis. NOW, THEREFORE,

BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that the City Manager be hereby authorized to purchase the following goods and services listed.

- See Attachment -

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of _____, 2025.

Emmett Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

City of Greenbelt, Maryland									
Recommended Vendors for Negotiated Purchase - FY 2026									
Highlighted Items Indicate New Vendors Added to the List									
Vendor-Number	Commodity	Requesting Department	FY2025	FY2024	FY2023	FY2022	FY2021	Justification for not Bidding	
1	Adrian L Merton Inc	Mechanical System Replacement	Public Works	29,725	54,078	18,452	6,361	5,479	Specialty HVAC Contractor
2	Advanced Collision Center LLC - ADVAN025	Auto Body Repiar	Public Works	17,604	14,758	18,452	6,361	5,479	Local vendor, fast response
3	Alexander & Cleaver PA - ALEXA045	Legal Services	Admin	34,843	53,639	38,360	89,631	98,642	Selected by competitive process
4	Altumint (Replaced Rekor Recognition Systems) 101-527701	Speed Cameras;Citation Collection	Police	167,568	236,768	-	-	-	Specialized Service
5	Amato Industries - AMATO005	Chlorine & Other Pool Chemicals	Recreation	10,683	17,763	18,226	8,374	3,678	MNCPPC Contract
6	Amazon.com - AMAZO010 (Amazon Marketplace)	Misc products	All	15,412	74,046	40,723	43,691	38,605	Competitive Pricing & Value
7	Amazon Capital Services Inc - AMAZO015 (Pay By Invoice)	Misc products	All	49,198	28,652				Competitive Pricing & Value
8	American Traffic Solutions (ATS) - AMERI100	Redlight citation processing	Police	278,769	354,325	391,836	258,541	285,368	Howard County Contract
9	Angelica Nurseries Inc	Tree Replacement	Public Works	8,910	10,275	2,861	-	-	Specialty vendor
10	APEX Petroleum Corporation (replacing James River Solutions)	Unleaded & Diesel Fuel	Public Works	216,036	NEW FY25				COG Bid
11	Assa Abloy Entrance Systems US Inc-840	Door repairs	Public Works	0	503	991	333	3,860	Local Vendor,Competitive Pricing
12	AT&T Moblity - ATTM0005	Employee Cellular phone service	All	9,188	14,504	8,918	18,899	27,624	State Contract
13	ATC Corp-3664	Tennis/Basket ball Courts Resurfacing	REC,Admin	0	0	0	-	-	Contract awarded in FY22
14	Autonation Chevrolet Laurel	Major Engine Repair	PW/PD	15,528					Competitive Pricing & Value
15	AXON Enterprise Inc- AXONE005	Body Cameras	Police	135,945	79,523	88,653	115,073	0	Specialized Service
16	Baker Tilly US LLP- BAKER005	Compensation Study	HR	0	4,345	95,855			Contract awarded in FY22
17	Bartlett Tree Experts	Tree Care & Maintenance	Public Works	7,311	17,065	4,462	4,045	4,130	Specialty contractor
18	Best, Best & Krieger - 137	Cable Issues & Franchise Negotiations, Sr	Admin	0	330	765	1,598	213	Long-term relationship
19	BFPE International - BFPEI005	Fire Alarm	Public Works	14,063	13,399	18,982	20,836	35,099	Local Vendor,Competitive Pricing
20	Boland Trane Services - 118	HVAC/Plumbing Services	Public Works	27,051	33,435	3,106	2,188	65,283	Local Vendor, Competitive Pricing
21	Bolton Partners Inc - BOLTO005	Post Retirement Medical	Fin & Admin	10,080	2,950	9,500	2,750	9,880	Actuarial Study every two years
22	Bonkosky, Laura - 3010	Yoga Instructor	Recreation	7,223	10,793	10,802	5,485	6,754	Local Vendor, Competitive Pricing
23	Bortek Industries - BORTE005	Auto/Sweeper Parts & Repair	Public Works	5,862	25,205	28,629	12,900	15,580	Competitive Pricing & Value
24	Bradley Site Design - 1918	Design & Signage for Gateway and Buddy	Planning	0	5,800	0	310	0	Long-term relationship
25	Brightly Software Inc (FORMERLY KNOWN As Facility Dude)	Facility/Asset Management Software	Public Works	7,853	1,865	4,363	5,850	6,875	Competitive Pricing & Value
26	Budget Painting - BUDGE005	Painting	Public Works	3,975	19,725	15,000	146,535	19,250	Competitive Pricing & Value
27	C.A. Lindman Inc - CALIN005	GAFC Pool Room Remediation	Public Works	263,447		-	-	-	Specialty Contractor
28	C N Robinson Lighting - 6118	LED Lighting	Public Works	9,586	8,533	8,916	58,247	68,157	Local Vendor, Competitve Pricing
29	Capital Air Filter Corp - CAPIT015	Air Filters	Public Works	12,711	17,243	19,348	8,956	7,869	Local vendor, competitive pricing
30	Capital Area Food Bank	Produce Distribution	CARES	10,156					Specialized Service
30	Capital Electric	Electrical Materials	Public Works	NEW FY26	0	0	0	0	Specialty Electrical Supplier
31	Capitol Office Solutions -CAPIT035 (now Xerox Corp - Mid Atlantic)	Copier Service & supplies	All	2,183	28,508	26,017	17,693	19,183	Competitive Pricing & Value
	Capitol Sports Fields LLC	Ballfields Maintenance	Recreation/Public Works	NEW FY26	0	0	0	0	Specialty Contracto -Ballfields
32	Carefirst Bluecross Blueshield - CAREF010/CAREF005	Employee Health Insurance	All	1,721,485	1,829,071	1,640,776	1,592,115	1,824,714	Competitive Pricing & Value
33	Carpet Land Inc.-6018	Carpet Replacement	All	37,259	5,657	8,782	11,726	25,029	Competitive Pricing & Value
34	Carroll County Sheriff-7732	Police Academy Training	Police	0	0	8,179	14,733	6,646	Partner agency-police training
35	Carquest Auto Parts-3101	Auto Parts	Public Works	0	890	6,488	7,151	11,303	Competitive Pricing & Value
36	Cast Stone Designs Inc-8349	Gateway Signage	Planning	0	5,950	2,975	NEW FY23	0	Local Vendor, Competitve Pricing
37	CDW-G Computer Center Inc-CDWGC005	Computers	IT	5,599	13,356	24,562	25,366	11,416	Competitive Pricing & Value
38	Chargepoint, Inc-3684	Charging Station	Public Works	1,660	1,380	0	11,675	-	Sole Provider
39	Charles P. Johnson & Assoc - CHARL065	Construction Inspection/ Management Se	Planning	48,523	58,738	49,700	14,026	57,172	Competitive Pricing
40	Chesapeake Ford Truck - CHESA075	Auto Parts/Repairs	Public Works	18,080	22,929	42,272	25,655	14,929	Competitive Pricing & Value
41	Chesapeake Landscape Materials	Northway Compost Grinding	Public Works	9,999	0	15,000	-	-	Backup vendor for mulch grinding

City of Greenbelt, Maryland

Recommended Vendors for Negotiated Purchase - FY 2026

Highlighted Items Indicate New Vendors Added to the List

Vendor-Number	Commodity	Requesting Department	FY2025	FY2024	FY2023	FY2022	FY2021	Justification for not Bidding
42	Cintas Corporation	Bi-Weekly Mops & Mats	10,958	11,869	10,202	7,125	3,423	Local Vendor, Competitive Pricing
43	Civic Plus LLC	Recodification Svc/ADA Web Compliance	30,106					Selected by competitive process
44	Clayworks Supply Inc	Ceramic Supplies	12,035	16,329	10,873	8,696	6,014	local vendor, competitive pricing
45	Climate Engineers - CLIMA005	HVAC Service at AFC	13,434	9,888	21,146	16,739	51,189	Local Vendor, Competitive Pricing
46	CMG Flooring	Floor Installation & Maintenance	NEW FY26	0	0	0	0	Specialized Service
47	Coach America Bus	Bus Service for Camps (Long Trips)	0	5022	5338			specialized service, competitive pricing
48	Compost Crew	Food Scrap Curbside Collection	86,376	122,850	-	-	-	USDA Grant Funded
49	Compost Crew	Compost containers/Services	7,140	5,950	7,751	7,188	8,056	USDA Grant Funded
50	Crovato Products & Svcs - CROVA005	Auto maintenance	12,392	16,163	10,909	13,134	9,917	Local Vendor, Competitive Pricing
51	Crowley Construction - CROWL005	Roof repairs	3,422	2,561	341,800	17,136	913	Local Vendor, Competitive Pricing
52	CTC Technology & Energy	Oversee Small Cell Applications	0	0	9,401	0	-	Specialized Service
53	Cunningham Assoc- CUNNI005 (was West Rec-3787)	Playground Wood Fiber/Mulch	3,477	27,637	11,820	26,692	0	Local Vendor, Competitive Pricing
54	D & D Tire - DDTIR005	Auto & Truck Tires	34,232	28,859	58,948	35,245	24,470	State Contract
55	Davenport & Co. LLC - 3061	Financial Consultant	6,328	5,200	0	15,600	45,000	Specialized Service
56	Delta Dental - DELTA010	Employee Dental Insurance	115,361	126,235	112,901	110,858	115,845	Competitive Pricing & Value
57	Delta Telephone & Cabling - DELTA005	Phone Maint & Licenses	3,350	3,500	9,783	4,676	4,686	Local Vendor, Competitive Pricing
58	Densel Company - DENSE005	Boiler Replacement/HVAC & Plumbing Svc	24,049	34,902	23,086	253,548	58,491	Selected by competitive process
59	Dewberry	WMATA Trail Engineering Services	9,515	0	NEW FY24			council approved via resolution
60	Doyle Printing & Offset Co.	Newsletter Priinting	5,860	9,645	11,875	15,701	8,990	Long-term relationship
61	Dr. Jack Leeb	Employment Assessments/Testing	8,890	15,985	10,370	5,915	14,480	Long-term relationship
62	Draley's Locksmith	Building Keys & Locks Service	697	2,085	9,442	5,077	4,203	Local vendor
63	Durance Plumbing-5736	Plumbing Service	6,205	9,725	5,835	8,692	9,272	Local vendor,specialized svc
64	Eastern Salt Co - 2772	Road Salt	14,479	0	0	0	2,383	Competitive Pricing & Value
65	Edmunds Govtech- EDMUN005	Financial Software	41,100	41,100	13,375	69,430	-	Bid awarded in FY22
66	Electec Election Services, Inc-5918	Voting Services	0	0	0	43,842	19,701	Specialized Service
67	Ely Inc	Museum services/Storage	23,126	19,730	18,720	9,360	17,240	Specialized Service
68	Emerg Serv Consult Intl - 2933(was Fields Consulting Group - 5873)	Promotional Assessment Center	6,000	0	20,000	0	18,000	Competitive Pricing & Value
69	Ennis-Flint	Traffic signs/Crosswalks	6,574	14,868	12,043	18,648	4,631	Competitive Pricing & Value
70	ESRI	GIS Software	6,300	13,340	7,248	18,308	4,700	Existing vendor w/existing infras
71	Express Scripts	Employee prescription drugs	375,811	771,841	231,971	301,322	287,792	Competitive Pricing & Value
72	Eyre Bus Service	Bus Service for Camp/Sr. Programs	12,600	7,063	2,421	3,430	-	Competitive Pricing & Value
73	F & F & A Jacobs & Son	Uniforms	5,798	6,670	128,077	9,239	11,641	Long-term relationship
74	Fidelity Power Systems - 300	Generator Inspection & Maint.	4,650	7,043	7,043	9,128	8,691	Long-term relationship
75	Fidelity Security Life Insurance	Group Vision Insurance	10,124	15,921	3,553	3,820	8,030	Competitive Pricing & Value
76	Fovndry/Van Eperen-8021	Communications Services	0	0	0	31,695	New FY21	Sole Provider
77	Friends of Old Greenbelt Theatre	Theatre management	68,750	63,282	48,880	70,897	48,000	Selected by competitive process
78	Frontline Mobile Tech	Toughbooks/Vehicle Upfit	6,681	1,205	50,559	8,330	35,500	State Contract
79	Fulton Bank-523403	Banking services	40,750	41,199	27,231	22,403	21,322	Selected by competitive process
80	Galls LLC - GALLS005	Uniforms and police equipment	20,987	17,123	25,748	13,213	10,683	Sole Provider
81	Gametime - GAMET025	Playground Equipment	3,501	55,460	2,216	11,944	1,658	Local Vendor,Competitive Pricing
82	General Glass - 4746	Windows	0	490	393	1,316	44,455	Selected by competitive process
83	GHA Technologies	Computers & Computer Equip	1,045	30,024	34,270	44,811	32,621	Competitive Pricing & Value
84	GHE Electric Services Inc	Electrical Supplies & Repairs	0	3,200	10,038	745	15,163	Local Vendor, Competitive Pricing

City of Greenbelt, Maryland								
Recommended Vendors for Negotiated Purchase - FY 2026								
Highlighted Items Indicate New Vendors Added to the List								
Vendor-Number	Commodity	Requesting Department	FY2025	FY2024	FY2023	FY2022	FY2021	Justification for not Bidding
85	Grainger	Filters, lights, tools, misc supplies	18,108	31,822	27,128	17,725	12,692	Local Vendor, Competitive Pricing
86	Granturk Equipment Company Inc	Auto Parts/Repairs	6,635	16,121	27,369	6,920	17,363	Sole Provider
87	Greenbelt Auto & Truck Repair	Auto body repair	0	9,871	23,353	19,420	21,210	Local Vendor, Competitive Pricing
88	Greenbelt Consumer Co-Op	Groceries for camps/receptions	10,006					Local Vendor
89	Greenbelt Homes Inc	Museum Co-op fees & Playground Maint	11,689	11,670	11,306	28,390	10,820	Sole Provider
90	Greenbelt News Review	Legal & help wanted ads	27,211	31,768	28,595	34,613	25,172	Local Vendor, Competitive Pricing
91	Greenbriar Community Assoc - GREEN250	Landscape Maintenance	9,035	14,562	4,883	10,780	9,650	Long-term relationship
92	Greenman Pedersen - 379	Engineering consultant	0	0	6,044	6,565	53,011	Montgomery County Contract
93	GT Mid Atlantic	Automotive Supplies & Repair	12,623	8,639	20,300	6,599	8,779	Local vendor
94	Gun Shop, The 899	Firearms training, ammunition	11,015	8,857	29,830	5,621	2,369	State Contract
95	Hertrich Fleet Services	New Vehicle Purchases	119,344	209,675	778,048	177,075	166,003	State Contract
96	Hi-Line	Auto Shop Supplies for PD	3,596	12,872	24,640	11,701	20,433	Local Vendor, Competitive Pricing
97	Home Depot	Miscellaneous supplies	20,084	20,769	15,575	17,204	14,976	Local Vendor, Competitive Pricing
98	Howard County	Redlight Camera	10,267	10,964	11,785	7,770	10,485	Specialized Service
99	Hydraulics Unlimited	Parts,Equip. Maintenance & Repair	7,939	15,921	3,553	3,820	8,030	Specialty contractor
100	I-Tech-8350 (NEW - replaces J&M)	Security Cameras	7,436	0	12,600	NEW FY23		Selected by competitive process
101	Indeed.com-7054	Job Advertisement	136	4,813	3,807	11,573	4,450	Competitive Pricing & Value
102	Innovative Pyrotechnic Concepts	Fireworks	20,000	10,000	14,800	14,600	0	Specialized Service
103	Intercon Truck Equipment - 6331	Truck Equipment	0	0	0	19,996	0	Competitive Pricing & Value
104	IVS LLC	Tabulator/Ballot Marking Devices Lease	0	16,700	NEW FY24			Agreement authorized by council
105	Jackson Lewis	Legal Services: CBA	63,365	0	0	23,092	27,141	Specialized Service
106	James River Solutions	Unleaded & Diesel Fuel	40,205	308,223	331,285	241,269	156,357	COG Bid
107	Jams Lawn and Gardening Inc	Landscape Maintenance	9,328	9,181	9,195	11,747	3,912	Selected by competitive process
108	Jill Grant & Associates -	Legal Support:Maglev,Bureau of Engraving	2,837	38,855	50,471	5,956	199,995	Specialized Service
109	Johnson Truck Center LLC	Auto Parts/Repairs	7,513	17,760	28,186	10,216	6,257	State Contract
110	Jopal Construction	Greenbelt Gateway Sign Service	0	14,100	13,000	-	-	Grant-Funded Service
111	Judith Hering	Mental Health Counseling/Tutoring	11,275	19,250	10,670	-	-	Special Skills
112	Key Risk/StarNet Ins (replaced Chesapeake Employers Ins FY19) - 21019	Workers compensation insurance	951,294	918,287	889,647	865,581	665,778	Long-term relationship
113	Kleen Pools LLC	Pool Maintenance	4,845	-	-	-	-	Competitive Pricing
114	Knowbe4	Cyber Security User Training	4,245	-	-	11,880	-	Specialized Svc/On-going svc
115	Knowlink	Election Poll Pads Subscription	1,500	18,825	NEW FY24			Agreement authorized by council
116	Kohler Equipment - 4683	Tools & Parts	5,265	14,720	15,054	7,457	8,759	Local Vendor, Competitive Pricing
117	Leonard Paper Company - 2276	Paper towels & toilet tissue	0	0	0	5,094	13,977	Competitive Pricing & Value
118	Local Government Insurance Trust- 1125 & 528	Liability & property insurance	304,171	249,407	197,206	181,123	167,690	Competitive Pricing & Value
119	LS Systems	Door Security	3,363	1,796	NEWFY23	-	-	Existing vendor w/existing infras
120	Mahan Rykiel Associates Inc	Buddy Attick Master Plan Project	0	42,185	NEW FY24	-	-	Selected by competitive process
121	Mansfield Oil Co - 550	Diesel Fuel	0	0	0	0	6,713	COG Contract
122	Manuel Tree Service - 6282	Tree pruning/removal/replacement	79,175	55,525	144,600	23,600	32,200	Competitive Pricing & Value
123	Maryland Environmental Services - 559	Leaf grinding, Recycling	11,450	25,453	22,847	27,029	31,453	Local Vendor, Competitive Pricing
124	Maryland Municipal League-563	Membership	25,000	33,048	26,799	26,534	25,286	Govt Association
125	Maryland State Retirement System	512806, 512807, 527301, & 5273 Retirement and pension plans	2,657,569	2,658,372	2,210,364	2,067,125	2,054,492	State Agency
126	Maryland Unemployment-591	Unemployment Benefits	293	17,233	7,057	13,385	24,427	State Agency

City of Greenbelt, Maryland									
Recommended Vendors for Negotiated Purchase - FY 2026									
Highlighted Items Indicate New Vendors Added to the List									
Vendor-Number	Commodity	Requesting Department	FY2025	FY2024	FY2023	FY2022	FY2021	Justification for not Bidding	
127	MCCI LLC - 2709	Laserfische Project Mgmt	IT	0	12,200	37,675	4,725	26,500	Competitive Pricing & Value
128	Meals on Wheels-4067	Contribution/Food Assistance	CARES	15,573	18,450	19,095	46,660	57,840	Grant-Funded Service
129	Metropolitan Washington Council of Governments - 601	Association fees	Admin	46,198	45,438	49,274	39,313	38,665	COG Contract
130	Microsoft Corporation - 6170	Email Service	IT	12,867	23,567	16,587	12,421	12,741	Competitive Pricing & Value
131	Miles & Stockbridge - 3801	Legal services: Bond Counsel	Admin	0	0	0	0	21,500	Specialized Service
132	Mission Square	Deferred compensation program	All	803,618	870,280	600,483	597,866	626,735	Long-term relationship
133	Mitchell Titus (Replaced Cohn Reznick)	Auditing services	Fin & Admin	82,082	64,700	NEW FY24	-	-	Selecred by competitive process
134	Mobile Management Systems LLC	Auto body Repairs & Supplies	Public Works	32,144	18,554	9,032	2,172	-	Specialty contractor
135	Morton Salt, Inc.-6695	Road Salt	Public Works	0	9,859	11,538	15,314	-	COG Contract
136	Motorola Solutions Inc- 6109	Radios & related service	Police	28,712	32,934	22,264	39,216	23,573	State Contract
137	Municap - 3493	TIF Administrator	Fin & Admin	18,825	11,894	17,369	13,794	11,700	Specialized Service
138	Municipal Emerg Sv Dep - 145(was Lawmen Supply - 6505)	Simmunition Training, body armor, unifor	Police	25,337	29,058	32,365	19,267	24,321	Specialized Service
139	Musco Corporation	Ballfields Lighting	Recreation/Public Works	NEW FY26	0	0	0	0	Specialized Service
140	Napco Group Inc	Porter Service	Public Works	22,500	28,889	4,564	9,720	11,155	Specialty contractor
141	National Capital Industries	Bollards, Safety Equip, Traffic Control	Public Works/Planning	6,000	9,588	12,407	4,345	5,108	Local vendor
142	Next Day Concrete & Masonry	Concrete Work	Public Works	0	21,500	-	-	-	Competative pricing, Local
143	NextRequest LLC (MPIA - Maryland Public Information Act)	FOIA Workflow Platform Subscription	Administration	12,007	9,591	-	-	-	Recurring Contract-MPIA filing
144	Nicholas P Pipino & Assoc - 982	Audio Visual Maint Contract	Admin	8,376	0	0	36,885	11,228	State Contract
145	Nicole Ellis (funded by SASS Grant)	Cleaning Service for GRH	CARES	11,275	16,300	18,300	5,450	-	Specific Service
146	O'Brien Bus Service Inc - 672	Bus service for camps- shorter trips	Recreation	19,750	26,150	12,975	0	0	Competitive Pricing & Value
147	Occupational Health Centers (Replaced Occupational Medical Svcs)	Employee Physicals	HR	9,119	11,215	2,307	-	-	Competitive Pricing & Value
148	Orkin-715	Pest Control Service	All	10,207	10,070	9,250	8,962	8,742	Local vendor,specialized svc
149	Overhead Door - 681	Bay Door Repairs	Public Works	8,254	10,788	13,380	563	2,265	Specialized Service
150	P2 Cleaning Services LLC - 3423	Landscape Maintenance	Public Works	33,909	55,628	44,829	43,456	60,888	Competitive Pricing & Value
151	Packer Norris Parts - 5770	Vehicle Repair Auto Parts, direct from ma	Public Works	9,935	19,366	26,757	11,372	13,532	Competitive Pricing & Value
152	Parts Authority - 5896	Auto Parts, Supplies & Tools	Public Works	54,941	46,200	49,409	34,697	37,690	Competative pricing, Local
153	Paycor Inc-A PayChex Company	HR Information System	HR	63,298					Selected by comptv process
153	Perconti Data Systems - 5396	Utopia System Upgrade & Maint	IT/Planning	13,395	9,995	9,995	9,995	9,995	Sole Provider
154	Petitbon Alarm Company	Alarm Services	All/Public Works	9,880	12,624	24,304	6,891	7,364	Competative pricing, Local
155	Petsmart - 3339	Animal Food & Supplies	Animal Control	447	4,221	5,929	2,569	2,170	Competative pricing, Local
156	Power DMS, Inc-713	FTO Software Subscription	Police	12,835	11,987	11,256	12,319	2,000	Competitive Pricing & Value
157	Prince George's Community College	Training & Police Academy	PW & Police	3,220	3,385	4,520	9,834	-	Specialized Service
158	Prince George's County- Landfill	Landfill disposal services	PW	85,505	111,783	143,737	107,431	78,909	Specialized Service
159	Prince George's County Maryland -PRINC010	C-NET/I-NET Membership	IT	63,895	38,246	34,289	30,220	35,873	Intergovernmental Network
160	Quill - 3937	Office Supplies	Police	5,969	10,963	8,660	8,946	10,198	Competitive Pricing & Value
161	Race Forward-8146	Racial Equity Course	HR	0	0	7,000	16,500	-	Sole Provider
162	Raftelis-4602	Council Retreat/ARPA Comm Engmt	Admin	0	0	0	62,549	5,000	Approved by Council-FY22
163	Ramona Bocanegra (dba B Clean) - 3911	Cleaning Services	Recreation	62,472	58,032	78,870	65,585	86,738	Selected by competitv process
164	Raymar Plumbing Services-767	Plumbing services	Public Works	1,400	0	1,228	3,065	3,932	Local Vendor, Competitve Pricing
165	Republic Services #411 - 7734	Recycling	Public Works	31,614	35,822	28,609	21,878	16,548	Selected by competitive process
166	Rexel	Auto Parts/Tools	Public Works	7,977	5,799	5,339	4,425	13,044	Competitive Pricing & Value
167	Rick Creech Sales	Tools, Auto software	Public Works	655	9,675	2,616	227	-	Specialty contractor

City of Greenbelt, Maryland
Recommended Vendors for Negotiated Purchase - FY 2026
Highlighted Items Indicate New Vendors Added to the List

Vendor-Number	Commodity	Requesting Department	FY2025	FY2024	FY2023	FY2022	FY2021	Justification for not Bidding
168 Robert Half-8189	Temporary Services	Fin, HR & Admin	59,413	0	7,536	17,045	-	Competitive Pricing & Value
169 Roberts Oxygen - 784	Propane & Pool Chemicals	PW & Rec	9,658	9,581	10,904	8,679	9,701	Competitive Pricing & Value
170 Schindler Elevator - 799	Elevator service and repair	Public Works	17,547	17,548	18,705	15,422	22,928	Competitive Pricing & Value
171 Service Machine Shop Inc	Boiler Room Pump Repair & Equipment	Public Works	0	16,905	26,636	9,497	-	Local vendor
172 Shannon-Baum Signs-810	Street Signage	PW/Planning	1,692	4,099	4,287	7,062	3,726	Competitive Pricing & Value
173 Shapiro & Duncan Mechanical Contractors -5526	Pool Pac Service, HVAC-CC	Public Works	51,200	21,438	21,769	37,991	835	Competitive Pricing & Value
174 SHI International Corp - 4028	Computer supplies & Licensing	IT	0	0	0	78	29,483	Competitive Pricing & Value
175 Silver Hill Cleaners - 149	Uniform cleaning	Police	7,537	7,930	10,454	3,900	6,789	Competitive Pricing & Value
176 SiteOne Landscape Supply LLC - 415	Landscape plants/supplies/Tools	Public Works	7,136	4,318	5,721	3,714	12,074	Competitive Pricing & Value
177 Solar Electric Power Company (SEPCO)	Bus Stop Solar Lighting	Planning	39,996	0	8,278	0	0	Sole Source & Competitive Pricing
178 Sparks at Play LLC	Playground Equipment Installation	Public Works	0	0	0	35,189	35,189	Selected by competitive process
179 Spay Now	Veterinarian services	Animal Control	291	8,999	21,917	7,711	6,032	Competitive Pricing & Value
180 Staples Advantage - 4836, 5718 & 5925	Office & Green Cleaning Supplies	All	39,749	39,178	28,769	28,931	27,234	NJPA Contract
181 Suburban Signs Inc - 856	City Vehicle decals & Installation	PD, PW, PCD	5,452	4,633	16,360	4,074	1,466	Competitive Pricing & Value
182 Superion - Pentamation (was Sungard) - will be cut off 12/31/24	Financial system software maint	Finance	25,160	66,975	64,244	60,155	56,592	Sole Provider
183 THC Enterprises Inc-6616	Snow Plow Parts & Repairs	Public Works	9,523	6,175	45,222	12,658	7,053	Competitive Pricing & Value
184 The Fibar Group LLC - 4233	Engineered wood fiber	Public Works	17,914	8,749	8,311	4,626	13,438	Competitive Pricing & Value
185 The Hartford - 3694 512805+220216	Employee life insurance	All	34,261	35,203	27,310	29,236	34,135	Competitive Pricing & Value
186 The Sherwin-Williams Co.	Building & Street Line Painting	Public Works	2,391	3,705	12,044	-	116	Local vendor
187 Tri Star Contractor Inc	Flooring/General Carpentry	Public Works	8,600	850				Specialty General Contractor
188 Tribesy Consulting	DEI Organizational Assessments	Administration	42,100	32,735				Selected by competitive process
189 Trippe Sports & Promotions LLC - 4466	Uniforms	All	6,121	10,236	14,218	7,576	5,421	Competitive Pricing & Value
190 U.S. Postal Service (or USPS)	Postage & Delivery	All	6,204	12,378	9,500	9,185	4,526	Sole Provider
191 Uline	Shipping/Facility Maint Supplies	Public Works/Police/REC	36,324	11,846	10,041			Specialty contractor
192 University of Maryland - 942, 4847,UNIVE050	Police Academy, Election tabulation	Police & Admin	4,500	18,000	10,500	8,275	250	Specialized Service
193 Verizon - 523801 103 & 7855	Local phone service	All	61,229	76,326	10,291	67,195	49,583	Sole Provider
194 Verizon Wireless 1966	Police laptops & Cell Phones	All	50,809	53,100	48,659	39,996	39,594	State Contract
195 Vermont systems - 956	Rec Trac Upgrade, Training, Maint	IT/Recreation	18,598	11,297	0	7,409	0	Specialized Service
196 Versterm Public Safety US Inc	Police Crime Reports Software	Police	12,208	10,125				Specialized software service
197 Visiting Angels-3309	In-Home Aide	CARES	75,578	82,591	85,618	32,234	57,231	Grant-Funded Service (SASS)
198 VMP Construction - 951	Asphalt Work	Public Works	1,185,663	1,067,486	963,789	1,166,618	365,371	Selected by competitive process
199 Washington Post - 7055	Employment Advertising	HR	0	0	0	950	8,365	Competitive Pricing & Value
200 Webstaurantstore.com	Cleaning Supplies/Uniforms	All/Public Works	7,970	9,370	4,733			Specialty contractor
201 Weyers Floor Service 976	Wood floor re-surfacing & refinishing	Recreation	13,964	20,714	19,271	0	2,800	Competitive Pricing & Value
202 Xcetera	Staff Uniforms	Recreation	4,164	7,737	12,546	2,578	957	local vendor, competitive pricing
203 Xerox Corporation	Copier Service & supplies	All	18,712	18,152	17,713	15,461	14,773	Competitive Pricing & Value
204 Xerox Corp - Midatlantic (formerlt COS)	Copier Service & supplies	All	26,168					Competitive Pricing & Value

Highlighted Items Indicate New Vendors Added to the List

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City of Greenbelt, Maryland
Recommended Vendors for Negotiated Purchase - FY 2026
Sorted by FY2025 Amount - Highest to Lowest

Highlighted Items Indicate New Vendors Added to the List

Vendor-Number		Commodity	Requesting Department	FY2025	FY2024	FY2023	FY2022	FY2021	Justification for not Bidding
1	Capital Electric	Electrical Materials	Public Works	NEW FY26	0	0	0	0	Specialty Electrical Supplier
2	Capitol Sports Fields LLC	Ballfields Maintenance	Recreation/Public Works	NEW FY26	0	0	0	0	Specialty Contractor-Ballfields
3	CMG Flooring	Floor Installation & Maintenance	Recreation/Public Works	NEW FY26	0	0	0	0	Specialized Service
4	Musco Corporation	Ballfields Lighting	Recreation/Public Works	NEW FY26	0	0	0	0	Specialized Service
5	Maryland State Retirement System 512806, 512807, 527301, & 527302	Retirement and pension plans	All	2,657,569	2,658,372	2,210,364	2,067,125	2,054,492	State Agency
6	Carefirst Bluecross Blueshield - CAREF010/CAREF005	Employee Health Insurance	All	1,721,485	1,829,071	1,640,776	1,592,115	1,824,714	Competitive Pricing & Value
7	VMP Construction - 951	Asphalt Work	Public Works	1,185,663	1,067,486	963,789	1,166,618	365,371	Selected by competitive process
8	Key Risk/StarNet Ins (replaced Chesapeake Employers Ins FY19) - 210190	Workers compensation insurance	All	951,294	918,287	889,647	865,581	665,778	Long-term relationship
9	Mission Square	Deferred compensation program	All	803,618	870,280	600,483	597,866	626,735	Long-term relationship
10	Express Scripts	Employee prescription drugs	All	375,811	771,841	231,971	301,322	287,792	Competitive Pricing & Value
11	Local Government Insurance Trust- 1125 & 528	Liability & property insurance	All	304,171	249,407	197,206	181,123	167,690	Competitive Pricing & Value
12	American Traffic Solutions (ATS) - AMERI100	Redlight citation processing	Police	278,769	354,325	391,836	258,541	285,368	Howard County Contract
13	C.A. Lindman Inc - CALIN005	GAFC Pool Room Remediation	Public Works	263,447	-	-	-	-	Specialty Contractor-Structural
14	APEX Petroleum Corporation (replacing James River Solutions)	Unleaded & Diesel Fuel	Public Works	216,036	NEW FY25	-	-	-	COG Bid
15	Altumint (Replaced Rekor Recognition Systems) 101-527701	Speed Cameras;Citation Collection	Police	167,568	236,768	-	-	-	Specialized Service
16	AXON Enterprise Inc- AXONE005	Body Cameras	Police	135,945	79,523	88,653	115,073	0	Specialized Service
17	Hertrich Fleet Services	New Vehicle Purchases	Public Works/Police	119,344	209,675	778,048	177,075	166,003	State Contract
18	Delta Dental - DELTA010	Employee Dental Insurance	All	115,361	126,235	112,901	110,858	115,845	Competitive Pricing & Value
19	Compost Crew	Food Scrap Curbside Collection	Public Works	86,376	122,850	-	-	-	USDA Grant Funded
20	Prince George's County- Landfill	Landfill disposal services	PW	85,505	111,783	143,737	107,431	78,909	Specialized Service
21	Mitchell Titus (Replaced Cohn Reznick)	Auditing services	Fin & Admin	82,082	64,700	NEW FY24	-	-	Selected by competitive process
22	Manuel Tree Service - 6282	Tree pruning/removal/replacement	Public Works	79,175	55,525	144,600	23,600	32,200	Competitive Pricing & Value
23	Visiting Angels-3309	In-Home Aide	CARES	75,578	82,591	85,618	32,234	57,231	Grant-Funded Service (SASS)
24	Friends of Old Greenbelt Theatre	Theatre management	Admin	68,750	63,282	48,880	70,897	48,000	Selected by competitive process
25	Prince George's County Maryland -PRINC010	C-NET/I-NET Membership	IT	63,895	38,246	34,289	30,220	35,873	Intergovernmental Network
26	Jackson Lewis	Legal Services: CBA	Admin	63,365	0	0	23,092	27,141	Specialized Service
27	Paycor Inc-A PayChex Company	HR Information System	HR	63,298	-	-	-	-	RFP was advertised
28	Ramona Bocanegra (dba B Clean) - 3911	Cleaning Services	Recreation	62,472	58,032	78,870	65,585	86,738	Selected by competitive process
29	Verizon - 523801 103 & 7855	Local phone service	All	61,229	76,326	10,291	67,195	49,583	Sole Provider
30	Robert Half-8189	Temporary Services	Fin, HR & Admin	59,413	0	7,536	17,045	-	Competitive Pricing & Value
30	Parts Authority - 5896	Auto Parts, Supplies & Tools	Public Works	54,941	46,200	49,409	34,697	37,690	Competitive Pricing, Local
31	Shapiro & Duncan Mechanical Contractors -5526	Pool Pac Service, HVAC-CC	Public Works	51,200	21,438	21,769	37,991	835	Competitive Pricing & Value
	Verizon Wireless 1966	Police laptops & Cell Phones	All	50,809	53,100	48,659	39,996	39,594	State Contract
32	Amazon Capital Services Inc - AMAZO015 (Pay By Invoice)	Misc products	All	49,198	28,652	-	-	-	Competitive Pricing & Value
33	Charles P. Johnson & Assoc - CHARL065	Construction Inspection/ Management Se	Planning	48,523	58,738	49,700	14,026	57,172	Competitive Pricing, long-term relati
34	Metropolitan Washington Council of Governments - 601	Association fees	Admin	46,198	45,438	49,274	39,313	38,665	COG Contract
35	Tribes Consulting	DEI Organizational Assessments	Administration	42,100	32,735	-	-	-	Selected by competitive process/Spe
36	Edmunds Govtech- EDMUN005	Financial Software	Finance	41,100	41,100	13,375	69,430	-	Bid awarded in FY22
37	Fulton Bank-523403	Banking services	Fin & Admin	40,750	41,199	27,231	22,403	21,322	Selected by competitive process
38	James River Solutions	Unleaded & Diesel Fuel	All	40,205	308,223	331,285	241,269	156,357	COG Bid
39	Solar Electric Power Company (SEPCO)	Bus Stop Solar Lighting	Planning	39,996	0	8,278	0	0	Sole Source & Competitive Pricing
40	Staples Advantage - 4836, 5718 & 5925	Office & Green Cleaning Supplies	All	39,749	39,178	28,769	28,931	27,234	NJPA Contract

City of Greenbelt, Maryland
Recommended Vendors for Negotiated Purchase - FY 2026
Sorted by FY2025 Amount - Highest to Lowest

Highlighted Items Indicate New Vendors Added to the List

Vendor-NumberCommodityRequesting Department			FY2025	FY2024	FY2023	FY2022	FY2021	Justification for not Bidding	
41	Carpet Land Inc.-6018	Carpet Replacement	All	37,259	5,657	8,782	11,726	25,029	Competitive Pricing & Value
42	Uline	Shipping/Facility Maint Supplies	Public Works/Police/REC	36,324	11,846	10,041			Specialty contractor
43	Alexander & Cleaver PA - ALEXA045	Legal Services	Admin	34,843	53,639	38,360	89,631	98,642	Selected by competitive process
44	The Hartford - 3694 512805+220216	Employee life insurance	All	34,261	35,203	27,310	29,236	34,135	Competitive Pricing & Value
45	D & D Tire - DDTIR005	Auto & Truck Tires	Police	34,232	28,859	58,948	35,245	24,470	State Contract
46	P2 Cleaning Services LLC - 3423	Landscape Maintenance	Public Works	33,909	55,628	44,829	43,456	60,888	Competitive Pricing & Value
47	Mobile Management Systems LLC	Auto body Repairs & Supplies	Public Works	32,144	18,554	9,032	2,172	-	Specialty contractor
48	Republic Services #411 - 7734	Recycling	Public Works	31,614	35,822	28,609	21,878	16,548	Selected by competitive process
49	Civic Plus LLC	Recodification Svc/ADA Web Compliance	Administration/PIO	30,106					Selected by competitive process
50	Adrian L Merton Inc	Mechanical System Replacement	Public Works	29,725	54,078	18,452	6,361	5,479	Specialty HVAC Contractor
51	Motorola Solutions Inc- 6109	Radios & related service	Police	28,712	32,934	22,264	39,216	23,573	State Contract
52	Greenbelt News Review	Legal & help wanted ads	Fin & Admin	27,211	31,768	28,595	34,613	25,172	Local Vendor, Competitive Pricing
53	Boland Trane Services - 118	HVAC/Plumbing Services	Public Works	27,051	33,435	3,106	2,188	65,283	Local Vendor, Competitive Pricing
54	Xerox Corp - Midatlantic (formerIt COS)	Copier Service & supplies	All	26,168					Competitive Pricing & Value
55	Municipal Emerg Sv Dep - 145(was Lawmen Supply - 6505)	Simmunition Training, body armor, unifor	Police	25,337	29,058	32,365	19,267	24,321	Specialized Service
56	Superion - Pentamation (was Sungard) - will be cut off 12/31/24	Financial system software maint	Finance	25,160	66,975	64,244	60,155	56,592	Sole Provider
57	Maryland Municipal League-563	Membership	Admin	25,000	33,048	26,799	26,534	25,286	Govt Association
58	Densel Company - DENSE005	Boiler Replacement/HVAC & Plumbing Svc	Public Works	24,049	34,902	23,086	253,548	58,491	Selected by competitive process
59	Ely Inc	Museum services/Storage	Recreation/Museum	23,126	19,730	18,720	9,360	17,240	Specialized Service
60	Napco Group Inc	Porter Service	Public Works	22,500	28,889	4,564	9,720	11,155	Specialty contractor
61	Galls LLC - GALLS005	Uniforms and police equipment	Police	20,987	17,123	25,748	13,213	10,683	Sole Provider
62	Home Depot	Miscellaneous supplies	Public Works	20,084	20,769	15,575	17,204	14,976	Local Vendor, Competitive Pricing
63	Innovative Pyrotechnic Concepts	Fireworks	Public Works	20,000	10,000	14,800	14,600	0	Specialized Service
64	O'Brien Bus Service Inc - 672	Bus service for camps- shorter trips	Recreation	19,750	26,150	12,975	0	0	Competitive Pricing & Value
65	Municap - 3493	TIF Administrator	Fin & Admin	18,825	11,894	17,369	13,794	11,700	Specialized Service
66	Xerox Corporation	Copier Service & supplies	All	18,712	18,152	17,713	15,461	14,773	Competitive Pricing & Value
67	Vermont systems - 956	Rec Trac Upgrade, Training, Maint	IT/Recreation	18,598	11,297	0	7,409	0	Specialized Service
68	Grainger	Filters, lights, tools, misc supplies	Public Works	18,108	31,822	27,128	17,725	12,692	Local Vendor, Competitive Pricing
69	Chesapeake Ford Truck - CHESA075	Auto Parts/Repairs	Public Works	18,080	22,929	42,272	25,655	14,929	Competitive Pricing & Value
70	The Fibar Group LLC - 4233	Engineered wood fiber	Public Works	17,914	8,749	8,311	4,626	13,438	Competitive Pricing & Value
71	Advanced Collision Center LLC - ADVAN025	Auto Body Repiar	Public Works	17,604	14,758	18,452	6,361	5,479	Local vendor, fast response
72	Schindler Elevator - 799	Elevator service and repair	Public Works	17,547	17,548	18,705	15,422	22,928	Competitive Pricing & Value
73	Meals on Wheels-4067	Contribution/Food Assistance	CARES	15,573	18,450	19,095	46,660	57,840	Grant-Funded Service
74	Autonation Chevrolet Laurel	Major Engine Repair	PW/PD	15,528					Competitive Pricing & Value
75	Amazon.com - AMAZO010 (Amazon Marketplace)	Misc products	All	15,412	74,046	40,723	43,691	38,605	Competitive Pricing & Value
76	Eastern Salt Co - 2772	Road Salt	Public Works	14,479	0	0	0	2,383	Competitive Pricing & Value
77	BFPE International - BFPEI005	Fire Alarm	Public Works	14,063	13,399	18,982	20,836	35,099	Local Vendor, Competitive Pricing
78	Weyers Floor Service 976	Wood floor re-surfacing & refinishing	Recreation	13,964	20,714	19,271	0	2,800	Competitive Pricing & Value
79	Climate Engineers - CLIMA005	HVAC Service at AFC	Public Works	13,434	9,888	21,146	16,739	51,189	Local Vendor, Competitive Pricing
80	Perconti Data Systems - 5396	Utopia System Upgrade & Maint	IT/Planning	13,395	9,995	9,995	9,995	9,995	Sole Provider
81	Microsoft Corporation - 6170	Email Service	IT	12,867	23,567	16,587	12,421	12,741	Competitive Pricing & Value
82	Power DMS, Inc-713	FTO Software Subscription	Police	12,835	11,987	11,256	12,319	2,000	Competitive Pricing & Value

City of Greenbelt, Maryland
Recommended Vendors for Negotiated Purchase - FY 2026
Sorted by FY2025 Amount - Highest to Lowest

Highlighted Items Indicate New Vendors Added to the List

Vendor-Number	Commodity	Requesting Department	FY2025	FY2024	FY2023	FY2022	FY2021	Justification for not Bidding
83	Capital Air Filter Corp - CAPIT015	Air Filters	12,711	17,243	19,348	8,956	7,869	Local vendor, competitive pricing
84	GT Mid Atlantic	Automotive Supplies & Repair	12,623	8,639	20,300	6,599	8,779	Local vendor
85	Eyre Bus Service	Bus Service for Camp/Sr. Programs	12,600	7,063	2,421	3,430	-	Competitive Pricing & Value
86	Crovato Products & Svcs - CROVA005	Auto maintenance	12,392	16,163	10,909	13,134	9,917	Local Vendor, Competitive Pricing
87	Versterm Public Safety US Inc	Police Crime Reports Software	12,208	10,125				Specialized software service
88	Clayworks Supply Inc	Ceramic Supplies	12,035	16,329	10,873	8,696	6,014	local vendor, competitive pricing
89	NextRequest LLC (MPIA - Maryland Public Information Act)	FOIA Workflow Platform Subscription	12,007	9,591	-	-	-	Recurring Contract -MPIA filings
90	Greenbelt Homes Inc	Museum Co-op fees & Playground Maint	11,689	11,670	11,306	28,390	10,820	Sole Provider
91	Maryland Environmental Services - 559	Leaf grinding, Recycling	11,450	25,453	22,847	27,029	31,453	Local Vendor, Competitive Pricing
92	Judith Hering	Mental Health Counseling/Tutoring	11,275	19,250	10,670	-	-	Special Skills
93	Nicole Ellis (funded by SASS Grant)	Cleaning Service for GRH	11,275	16,300	18,300	5,450	-	Specific Service
94	Gun Shop, The 899	Firearms training, ammunition	11,015	8,857	29,830	5,621	2,369	State Contract
95	Cintas Corporation	Bi-Weekly Mops & Mats	10,958	11,869	10,202	7,125	3,423	Local vendor
96	Amato Industries - AMATO005	Chlorine & Other Pool Chemicals	10,683	17,763	18,226	8,374	3,678	MNCPPC Contract
97	Howard County	Redlight Camera	10,267	10,964	11,785	7,770	10,485	Specialized Service
98	Orkin-715	Pest Control Service	10,207	10,070	9,250	8,962	8,742	Local vendor,specialized svc
99	Capital Area Food Bank	Produce Distribution	10,156					Specialized Service
100	Fidelity Security Life Insurance	Group Vision Insurance	10,124	15,921	3,553	3,820	8,030	Competitive Pricing & Value
101	Bolton Partners Inc - BOLTO005	Post Retirement Medical	10,080	2,950	9,500	2,750	9,880	Actuarial Study every two years
102	Greenbelt Consumer Co-Op	Groceries for camps/receptions	10,006					Local Vendor
103	Chesapeake Landscape Materials	Northway Compost Grinding	9,999	0	15,000	-	-	Backup vendor for mulch grinding
104	Packer Norris Parts - 5770	Vehicle Repair Auto Parts, direct from ma	9,935	19,366	26,757	11,372	13,532	Competitive Pricing & Value
105	Petitbon Alarm Company	Alarm Services	9,880	12,624	24,304	6,891	7,364	Local Vendor, Competitive Pricing
106	Roberts Oxygen - 784	Propane & Pool Chemicals	9,658	9,581	10,904	8,679	9,701	Competitive Pricing & Value
107	C N Robinson Lighting - 6118	LED Lighting	9,586	8,533	8,916	58,247	68,157	Local Vendor, Competitive Pricing
108	THC Enterprises Inc-6616	Snow Plow Parts & Repairs	9,523	6,175	45,222	12,658	7,053	Competitive Pricing & Value
109	Dewberry	WMATA Trail Engineering Services	9,515	0	NEW FY24			council approved via resolution
110	Jams Lawn and Gardening Inc	Landscape Maintenance	9,328	9,181	9,195	11,747	3,912	Selected by competitive process
111	AT&T Moblity - ATTM005	Employee Cellular phone service	9,188	14,504	8,918	18,899	27,624	State Contract
112	Occupational Health Centers (Replaced Occupational Medical Svcs)	Employee Physicals	9,119	11,215	2,307	-	-	Competitive Pricing & Value
113	Greenbriar Community Assoc - GREEN250	Landscape Maintenance	9,035	14,562	4,883	10,780	9,650	Long-term relationship
114	Angelica Nurseries Inc	Tree Replacement	8,910	10,275	2,861	-	-	Specialty contractor
115	Dr. Jack Leeb	Employment Assessments/Testing	8,890	15,985	10,370	5,915	14,480	Long-term relationship
116	Tri Star Contractor Inc	Flooring/General Carpentry	8,600	850				Sepeciality General Contractor
117	Nicholas P Pipino & Assoc - 982	Audio Visual Maint Contract	8,376	0	0	36,885	11,228	State Contract
118	Overhead Door - 681	Bay Door Repairs	8,254	10,788	13,380	563	2,265	Specialized Service
119	Rexel	Auto Parts/Tools	7,977	5,799	5,339	4,425	13,044	Competitive Pricing & Value
120	Webstaurantstore.com	Cleaning Supplies/Uniforms	7,970	9,370	4,733			Specialty contractor
121	Hydraulics Unlimited	Parts,Equip. Maintenance & Repair	7,939	15,921	3,553	3,820	8,030	Specialty contractor
122	Brightly Software Inc (FORMERLY KNOWN As Facility Dude)	Facility/Asset Management Software	7,853	1,865	4,363	5,850	6,875	Competitive Pricing & Value
123	Silver Hill Cleaners - 149	Uniform cleaning	7,537	7,930	10,454	3,900	6,789	Competitive Pricing & Value

City of Greenbelt, Maryland
Recommended Vendors for Negotiated Purchase - FY 2026
Sorted by FY2025 Amount - Highest to Lowest

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Vendor-Number	Commodity	Requesting Department	FY2025	FY2024	FY2023	FY2022	FY2021	Justification for not Bidding
124 Johnson Truck Center LLC	Auto Parts/Repairs	Public Works	7,513	17,760	28,186	10,216	6,257	State Contract
125 I-Tech-8350 (NEW - replaces J&M)	Security Cameras	IT	7,436	0	12,600	NEW FY23		Selected by competitive process
126 Bartlett Tree Experts	Tree Care & Maintenance	Public Works	7,311	17,065	4,462	4,045	4,130	Specialty contractor
127 Bonkosky, Laura - 3010	Yoga Instructor	Recreation	7,223	10,793	10,802	5,485	6,754	Local Vendor, Competitive Pricing
128 Compost Crew	Compost containers/Services	Public Works	7,140	5,950	7,751	7,188	8,056	USDA Grant Funded
129 SiteOne Landscape Supply LLC - 415	Landscape plants/supplies/Tools	Public Works	7,136	4,318	5,721	3,714	12,074	Competitive Pricing & Value
130 Frontline Mobile Tech	Toughbooks/Vehicle Upfit	Police	6,681	1,205	50,559	8,330	35,500	State Contract
131 Granturk Equipment Company Inc	Auto Parts/Repairs	Public Works	6,635	16,121	27,369	6,920	17,363	Sole Provider
132 Ennis-Flint	Traffic signs/Crosswalks	Public Works	6,574	14,868	12,043	18,648	4,631	Competitive Pricing & Value
133 Davenport & Co. LLC - 3061	Financial Consultant	Admin/Finance	6,328	5,200	0	15,600	45,000	Specialized Service
134 ESRI	GIS Software	IT/PD/Planning/PW	6,300	13,340	7,248	18,308	4,700	Existing vendor w/existing infras
135 Durance Plumbing-5736	Plumbing Service	Public Works	6,205	9,725	5,835	8,692	9,272	Local vendor,specialized svc
136 U.S. Postal Service (or USPS)	Postage & Delivery	All	6,204	12,378	9,500	9,185	4,526	Sole Provider
137 Trippe Sports & Promotions LLC - 4466	Uniforms	All	6,121	10,236	14,218	7,576	5,421	Competitive Pricing & Value
138 Emerg Serv Consult Intl - 2933(was Fields Consulting Group - 5873)	Promotional Assessment Center	Police	6,000	0	20,000	0	18,000	Competitive Pricing & Value
139 National Capital Industries	Bollards, Safety Equip, Traffic Control	Public Works/Planning	6,000	9,588	12,407	4,345	5,108	Local vendor
140 Quill - 3937	Office Supplies	Police	5,969	10,963	8,660	8,946	10,198	Competitive Pricing & Value
141 Bortek Industries - BORTE005	Auto/Sweeper Parts & Repair	Public Works	5,862	25,205	28,629	12,900	15,580	Competitive Pricing & Value
142 Doyle Printing & Offset Co.	Newsletter Priinting	REC,Comm Promotion	5,860	9,645	11,875	15,701	8,990	Long-term relationship
143 F & F & A Jacobs & Son	Uniforms	Police	5,798	6,670	128,077	9,239	11,641	Long-term relationship
144 CDW-G Computer Center Inc-CDWGC005	Computers	IT	5,599	13,356	24,562	25,366	11,416	Competitive Pricing & Value
145 Suburban Signs Inc - 856	City Vehicle decals & Installation	PD, PW, PCD	5,452	4,633	16,360	4,074	1,466	Competitive Pricing & Value
146 Kohler Equipment - 4683	Tools & Parts	Public Works	5,265	14,720	15,054	7,457	8,759	Local Vendor, Competitive Pricing
147 Kleen Pools LLC	Pool Maintenance	Recreation	4,845	-	-	-	-	Long-term relationship
148 Fidelity Power Systems - 300	Generator Inspection & Maint.	Public Works	4,650	7,043	7,043	9,128	8,691	Long-term relationship
149 University of Maryland - 942, 4847,UNIVE050	Police Academy, Election tabulation	Police & Admin	4,500	18,000	10,500	8,275	250	Specialized Service
150 Knowbe4	Cyber Security User Training	IT	4,245	-	-	11,880	-	Specialized Svc/On-going svc
151 Xcetera	Staff Uniforms	Recreation	4,164	7,737	12,546	2,578	957	local vendor, competitive pricing
152 Budget Painting - BUDGE005	Painting	Public Works	3,975	19,725	15,000	146,535	19,250	Competitive Pricing & Value
153 Hi-Line	Auto Shop Supplies for PD	Public Works	3,596	12,872	24,640	11,701	20,433	Local Vendor, Competitive Pricing
153 Gametime - GAMET025	Playground Equipment	Public Works	3,501	55,460	2,216	11,944	1,658	Local Vendor, Competitive Pricing
154 Cunningham Assoc- CUNNI005 (was West Rec-3787)	Playground Wood Fiber/Mulch	Public Works	3,477	27,637	11,820	26,692	0	Local Vendor, Competitive Pricing
155 Crowley Construction - CROWL005	Roof repairs	Public Works	3,422	2,561	341,800	17,136	913	Local Vendor, Competitive Pricing
156 LS Systems	Door Security	All	3,363	1,796	NEWFY23	-	-	Existing vendor w/existing infras
157 Delta Telephone & Cabling - DELTA005	Phone Maint & Licenses	IT	3,350	3,500	9,783	4,676	4,686	Local Vendor, Competitive Pricing
158 Prince George's Community College	Training & Police Academy	PW & Police	3,220	3,385	4,520	9,834	-	Specialized Service
159 Jill Grant & Associates -	Legal Support:Maglev,Bureau of Engravin	Admin	2,837	38,855	50,471	5,956	199,995	Specialized Service
160 The Sherwin-Williams Co.	Building & Street Line Painting	Public Works	2,391	3,705	12,044	-	116	Local vendor
161 Capitol Office Solutions -CAPIT035 (now Xerox Corp - Mid Atlantic)	Copier Service & supplies	All	2,183	28,508	26,017	17,693	19,183	Competitive Pricing & Value
162 Shannon-Baum Signs-810	Street Signage	PW/Planning	1,692	4,099	4,287	7,062	3,726	Competitive Pricing & Value
163 Chargepoint, Inc-3684	Charging Station	Public Works	1,660	1,380	0	11,675	-	Sole Provider

City of Greenbelt, Maryland
Recommended Vendors for Negotiated Purchase - FY 2026
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Vendor-Number	Commodity	Requesting Department	FY2025	FY2024	FY2023	FY2022	FY2021	Justification for not Bidding
164 Knowlntk	Election Poll Pads Subscription	Administration	1,500	18,825	NEW FY24			Agreement authorized by council
165 Raymar Plumbing Services-767	Plumbing services	Public Works	1,400	0	1,228	3,065	3,932	Local Vendor, Competitive Pricing
166 GHA Technologies	Computers & Computer Equip	IT	1,045	30,024	34,270	44,811	32,621	Competitive Pricing & Value
167 Draley's Locksmith	Building Keys & Locks Service	Public Works/CC	697	2,085	9,442	5,077	4,203	Local Vendor, Competitive Pricing
168 Rick Creech Sales	Tools, Auto software	Public Works	655	9,675	2,616	227	-	Specialty contractor
169 Petsmart - 3339	Animal Food & Supplies	Animal Control	447	4,221	5,929	2,569	2,170	Local Vendor, Competitive Pricing
170 Maryland Unemployment-591	Unemployment Benefits	HR,Finance	293	17,233	7,057	13,385	24,427	State Agency
171 Spay Now	Veterinarian services	Animal Control	291	8,999	21,917	7,711	6,032	Competitive Pricing & Value
172 Indeed.com-7054	Job Advertisement	HR	136	4,813	3,807	11,573	4,450	Competitive Pricing & Value
173 Assa Abloy Entrance Systems US Inc-840	Door repairs	Public Works	0	503	991	333	3,860	Local Vendor, Competitive Pricing
174 ATC Corp-3664	Tennis/Basket ball Courts Resurfacing	REC,Admin	0	0	0	-	-	Contract awarded in FY22
175 Baker Tilly US LLP- BAKER005	Compensation Study	HR	0	4,345	95,855			Contract awarded in FY22
176 Best, Best & Krieger - 137	Cable Issues & Franchise Negotiations, Sn Admin		0	330	765	1,598	213	Long-term relationship
177 Bradley Site Design - 1918	Design & Signage for Gateway and Buddy Planning		0	5,800	0	310	0	Long-term relationship
178 Carroll County Sheriff-7732	Police Academy Training	Police	0	0	8,179	14,733	6,646	Partner agency-police training
179 Carquest Auto Parts-3101	Auto Parts	Public Works	0	890	6,488	7,151	11,303	Competitive Pricing & Value
180 Cast Stone Designs Inc-8349	Gateway Signage	Planning	0	5,950	2,975	NEW FY23	0	Local Vendor, Competitive Pricing
181 Coach America Bus	Bus Service for Camps (Long Trips)	Recreation	0	5022	5338			specialized service, competitive pricing
182 CTC Technology & Energy	Oversee Small Cell Applications	Admin	0	0	9,401	0	-	Specialized Service
183 Electec Election Services, Inc-5918	Voting Services	Admin - Elections	0	0	0	43,842	19,701	Specialized Service
184 Fovndry/Van Eperen-8021	Communications Services	Admin - PIO	0	0	0	31,695	New FY21	Sole Provider
185 General Glass - 4746	Windows	Public Works	0	490	393	1,316	44,455	Selected by competitive process
186 GHE Electric Services Inc	Electrical Supplies & Repairs	Public Works	0	3,200	10,038	745	15,163	Local Vendor, Competitive Pricing
187 Greenbelt Auto & Truck Repair	Auto body repair	Public Works	0	9,871	23,353	19,420	21,210	Local Vendor, Competitive Pricing
188 Greenman Pedersen - 379	Engineering consultant	Planning	0	0	6,044	6,565	53,011	Montgomery County Contract
189 Intercon Truck Equipment - 6331	Truck Equipment	Public Works	0	0	0	19,996	0	Competitive Pricing & Value
190 IVS LLC	Tabulator/Ballot Marking Devices Lease	Administration	0	16,700	NEW FY24			Agreement authorized by council
191 Jopal Construction	Greenbelt Gateway Sign Service	Planning	0	14,100	13,000	-	-	Grant-Funded Service
192 Leonard Paper Company - 2276	Paper towels & toilet tissue	Public Works	0	0	0	5,094	13,977	Competitive Pricing & Value
193 Mahan Rykiel Associates Inc	Buddy Attick Master Plan Project	Rec/PW/Planning	0	42,185	NEW FY24	-	-	Selected by compitive process
194 Mansfield Oil Co - 550	Diesel Fuel	Public Works	0	0	0	0	6,713	COG Contract
195 MCCI LLC - 2709	Laserfische Project Mgmt	IT	0	12,200	37,675	4,725	26,500	Competitive Pricing & Value
196 Miles & Stockbridge - 3801	Legal services: Bond Counsel	Admin	0	0	0	0	21,500	Specialized Service
197 Morton Salt, Inc.-6695	Road Salt	Public Works	0	9,859	11,538	15,314	-	COG Contract
198 Next Day Concrete & Masonry	Concrete Work	Public Works	0	21,500	-	-	-	Local vendor,Competitive pricing.
199 Race Forward-8146	Racial Equity Course	HR	0	0	7,000	16,500	-	Sole Provider
200 Raftelis-4602	Council Retreat/ARPA Comm Engmt	Admin	0	0	0	62,549	5,000	Approved by Council-FY22
201 Service Machine Shop Inc	Boiler Room Pump Repair & Equipment	Public Works	0	16,905	26,636	9,497	-	Local vendor
202 SHI International Corp - 4028	Computer supplies & Licensing	IT	0	0	0	78	29,483	Competitive Pricing & Value
203 Sparks at Play LLC	Playground Equipment Installation	Public Works	0	0	0	35,189	35,189	Selected by competitive process
204 Washington Post - 7055	Employment Advertising	HR	0	0	0	950	8,365	Competitive Pricing & Value

Sorted by FY2025 Amount - Highest to Lowest

Highlighted Items Indicate New Vendors Added to the List

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City of Greenbelt, Maryland										
Recommended Vendors for Negotiated Purchase - FY 2026 (ARPA)										
Highlighted Items Indicate New Vendors Added to the List										
Vendor-Number	Commodity	Requesting Department	FY2025	FY2024	FY2023	FY2022	FY2021	FY2020	Justification for not Bidding	
1 Amazon Capital Services Inc - AMAZO015 (Pay By Invoice)	Misc products	All	22,751	998	998	43,691	38,605	32,208	Competitive Pricing & Value	
2 C.A. Lindman Inc - CALIN005	GAFC Pool Room Remediation	Rec-GAFC	0	32,431					Specialty contractor	
3 Capital Area Food Bank	Non-Profit Assistance	CARES	14,129	14,129					Specific Service Provided	
4 CDW-G Computer Center Inc-CDWGC005	IT Infrastructure/Outdoor Rec Amen.	IT	55,812	15,848	50,508	25,366	11,416	9,297	Competitive Pricing & Value	
5 Charles P. Johnson & Assoc - CHARL065	Pool Room Remediation/Ballfields/Storm	Rec/GAFC/PW	46,490	19,841	34,804	14,026	57,172	195,868	Competitive Pricing	
6 Charles P. Johnson & Assoc - CHARL065	Braden Field/Baseball	Recreation	12,173	12,173					Competitive Pricing	
7 CMG Flooring	Dance Studio Flooring/Updates	Recreation	31,211	31,211					Specialized Service	
8 College for Creative Studies	Higher Education Support/Scholars	CARES	10,000	10,000					Grant Recipient	
9 College Park Community Food Bank	Non-Profit Assistance	CARES	14,000	14,000	10,000				Specific Service Provided	
10 Doosan Bobcat North America Inc	Ballfields: Equipment	Public Works/Recreation	32,115	32,115					Specialty contractor	
11 Doyle Printing & Offset Co.	Post Cards - ARPA Grants	Admin	0	0	967	15,701	8,990	3,780	Long-term relationship	
12 EcamSecure	Security System Improvements	Public Works	29,590	29,590					Specialty contractor	
13 Ennis-Flint Inc	Thermoplastic Markings	Public Works/Planning	76,543						Local vendor, competitive pricing	
13 Everything2Go.com	New Tables/Chairs - council room	Public Works	14,120	12,040					Specialty contractor	
14 Franklin Park of Greenbelt Station	Rental/Utilities	CARES	11,815	11,815	727,653	533,552	-	-	Grant Funded/Emerg Assistance	
15 Frontline Mobile Tech	Vehicle Equipment Upfit	Police	37,260	59,868	208,327	-	-	-	State Contract	
16 Gaithersburg Farmers Supply (Rippeon Equipment)	Ballfields: Equipment	Public Works	44,663	44,663					Specialty contractor. Competative	
17 Grainger	Pool Room Remediation	Rec/GAFC	1,105	1,105	4,252				Local Vendor, Competitive Pricing	
18 Greenbelt Children's Center	Childcare Voucher Program	CARES	70,000	70,000	50,000				Specific Service Provided	
19 Greenbelt News Review	Business Improvement Recovery	Econ Development	30,000	30,000	2,246				Local Vendor, Competitive Pricing	
20 Greenbelt Nursery School	Non-Profit Development/Recovery	CARES	25,000	25,000	50,000				Specific Service Provided	
21 Greenman Pedersen Inc	Traffic Study/Hanover Pkwy sidewalk	Planning	10,788						competitive pricing	
22 Kinder Care Education LLC	Childcare Voucher Program	CARES	0	85,000	50,000				Specific Service Provided	
23 LS Systems (NEW)	Access Control	Public Works	0	0	76,700	NEW FY23			Local vendor,specialized svc	
24 Masters Touch Inc (Food Pantry)	Non-Profit Assistance	CARES	0	10,000					Grant-Funded Service	
25 Meals on Wheels-4067	Food Assistance/Recovery	CARES	19,522	26,970	55,340	46,660	57,840	-	Grant-Funded Service	
26 Next Day Concrete	GAFC Pool Room Remediation	Recreation	0	14,850					Competative pricing	
27 Next Day Concrete	Bus Stop Safety & Accessibility Proj	Public Works/Planning	45,850						Competative pricing	
28 Pinacle Property Group-7854	Rental Assistance	CARES	0	53,784	53,784	52,981	1,000	-	Grant Funded/Emerg Assist	
29 Sardis Catering	Food Assistance Program	CARES	10,000	10,000	10,000				Specific Service Provided	
30 Shannon-Baum Sign Inc.	Static signs-Ped/Bicycle Master Plan	Planning	12,860						competitive pricing, local	
31 SHD Holdings LLC dba Academy of Computer Education	Workforce Development Program	CARES/Econ Dev	0	48,308	9,706				Specific Service Provided	
32 SHD Holdings LLC dba Academy of Computer Education	Higher Education Support/Scholars	CARES	9,755	27,744					Specific Service Provided	
33 "	SB Capital Investment Program	Econ Development	0	50,000					Specific Service Provided	
34 Spatco Energy Solutions LLC	PW Fuel Management System	Public Works	0	28,125					Specialty contractor	
35 St Hugh of Grenoble Catholic church	Food Pantry Non-Profit Assistance	CARES	49,000	55,000	57,500				Specific Service Provided	
36 Swimstyle Pool Group	GAFC Pool Room Remediation	Recreation	0	21,613	25,253				competitive pricing, local	
37 Transportation Supply LLC	Variable Message Boards	Public Works	46,896	46,896					Specialty contractor	
38 Tri Star Contractor Inc	Bus Shelter Construction	Adm/Pw/Planning	22,272						competitive pricing, local	
39 University of Maryland, Baltimore County (UMBC)	Higher Education Support/Scholars	CARES	30,000	10,000					Grant Recipient	

ARPA

City of Greenbelt, Maryland
Recommended Vendors for Negotiated Purchase - FY 2026 (ARPA)
Sorted by FY2025 Amount - Highest to Lowest
Highlighted Items Indicate New Vendors Added to the List

Vendor-Number	Commodity	Requesting Department	FY2025	FY2024	FY2023	FY2022	FY2021	FY2020	Justification for not Bidding
1	Ennis-Flint Inc	Thermoplastic Markings	76,543						Competitive Pricing & Value
2	Greenbelt Children's Center	Childcare Voucher Program	70,000	70,000	50,000				Specific Service Provided
3	CDW-G Computer Center Inc-CDWGC005	IT Infrastructure/Outdoor Rec Amen.	55,812	15,848	50,508	25,366	11,416	9,297	Competitive Pricing & Value
4	St Hugh of Grenoble Catholic church	Food Pantry Non-Profit Assistance	49,000	55,000	57,500				Specific Service Provided
5	Transportation Supply LLC	Variable Message Boards	46,896	46,896					Specialty contractor
6	Charles P. Johnson & Assoc - CHARL065	Pool Room Remediation/Ballfields/Storm Rec/GAFC/PW	46,490	19,841	34,804	14,026	57,172	195,868	Competitive Pricing
7	Next Day Concrete	Bus Stop Safety & Accessibility Proj	45,850						
8	Gaithersburg Farmers Supply (Rippeon Equipment)	Ballfields: Equipment	44,663	44,663					Specialty contractor
9	Frontline Mobile Tech	Vehicle Equipment Upfit	37,260	59,868	208,327	-	-	-	State Contract
10	Doosan Bobcat North America Inc	Ballfields: Equipment	32,115	32,115					Specialty contractor
11	CMG Flooring	Dance Studio Flooring/Updates	31,211	31,211					Specialized Service
12	Greenbelt News Review	Business Improvement Recovery	30,000	30,000	2,246				Local, Competitive Pricing
13	University of Maryland, Baltimore County (UMBC)	Higher Education Support/Scholars	30,000	10,000					Grant Recipient
14	EcamSecure	Security System Improvements	29,590	29,590					Specialty contractor
15	Greenbelt Nursery School	Non-Profit Development/Recovery	25,000	25,000	50,000				Specific Service Provided
16	Amazon Capital Services Inc - AMAZO015 (Pay By Invoice)	Misc products	22,751	998	998	43,691	38,605	32,208	Competitive Pricing & Value
17	Tri Star Contractor Inc	Bus Shelter Construction	22,272						Local, competitive pricing
18	Meals on Wheels-4067	Food Assistance/Recovery	19,522	26,970	55,340	46,660	57,840	-	Grant-Funded Service
19	Capital Area Food Bank	Non-Profit Assistance	14,129	14,129					Specific Service Provided
20	Everything2Go.com	New Tables/Chairs - council room	14,120	12,040					Specialty contractor
21	College Park Community Food Bank	Non-Profit Assistance	14,000	14,000	10,000				Specific Service Provided
22	Shannon-Baum Sign Inc.	Static signs-Ped/Bicycle Master Plan	12,860						local, competitive pricing
23	Charles P. Johnson & Assoc - CHARL065	Braden Field/Baseball	12,173	12,173					Competitive Pricing
24	Franklin Park of Greenbelt Station	Rental/Utilities	11,815	11,815	727,653	533,552	-	-	Grant Funded/Emerg Assist
25	Greenman Pedersen Inc	Traffic Study/Hanover Pkwy sidewalk	10,788						competitive pricing
26	College for Creative Studies	Higher Education Support/Scholars	10,000	10,000					Grant Recipient
27	Sardis Catering	Food Assistance Program	10,000	10,000	10,000				Specific Service Provided
28	SHD Holdings LLC dba Academy of Computer Education	Higher Education Support/Scholars	9,755	27,744					Specific Service Provided
29	Grainger	Pool Room Remediation	1,105	1,105	4,252				Local, Competitive Pricing
30	C.A. Lindman Inc - CALIN005	GAFC Pool Room Remediation	0	32,431					Specialty contractor
31	Doyle Printing & Offset Co.	Post Cards - ARPA Grants	0	0	967	15,701	8,990	3,780	Long-term relationship
32	Kinder Care Education LLC	Childcare Voucher Program	0	85,000	50,000				Specific Service Provided
33	LS Systems (NEW)	Access Control	0	0	76,700	NEW FY23			Local vendor,specialized svc
34	Masters Touch Inc (Food Pantry)	Non-Profit Assistance	0	10,000					Grant-Funded Service
35	Next Day Concrete	GAFC Pool Room Remediation	0	14,850					Local, Competitive pricing.
36	Pinnacle Property Group-7854	Rental Assistance	0	53,784	53,784	52,981	1,000	-	Grant Funded/Emerg Assist
37	SHD Holdings LLC dba Academy of Computer Education	Workforce Development Program	0	48,308	9,706				Specific Service Provided
38	"	SB Capital Investment Program	0	50,000					Specific Service Provided
39	Spatco Energy Solutions LLC	PW Fuel Management System	0	28,125					Specialty contractor
40	Swimstyle Pool Group	GAFC Pool Room Remediation	0	21,613	25,253				local, competitive pricing
41									

City of Greenbelt, Maryland

Recommended Vendors for Negotiated Purchase - FY 2026 (ARPA)

Sorted by FY2025 Amount - Highest to Lowest

Highlighted Items Indicate New Vendors Added to the List

Vendor-Number	Commodity	Requesting Department	FY2025	FY2024	FY2023	FY2022	FY2021	FY2020	Justification for not Bidding

ARPA

CITY OF GREENBELT, MARYLAND

OFFICE OF THE CITY MANAGER

25 CRESCENT ROAD, GREENBELT, MD. 20770



Josué Salmerón
City Manager

MEMORANDUM

Date: July 10, 2025
To: Council
Re: Resolution to Implement “Save As You Throw” (SAYT) Solid Waste Pilot Program

Dear Council,

Over the past several months, Council has engaged in extensive discussion and analysis around transitioning to a unit-based pricing model for residential solid waste collection, commonly referred to as “Pay As You Throw” (PAYT) or “Save As You Throw” (SAYT). Following a series of public meetings, work sessions, and financial reviews, Council voted unanimously on June 16, 2025 to implement a 12-month SAYT pilot program beginning January 1, 2026.

The SAYT pilot introduces a new structure in which residents pay based on the volume of solid waste they dispose of, with pricing tiers determined by bag size and frequency of use. The program is designed to incentivize waste reduction and promote equity by aligning costs with usage, while continuing to subsidize the City's successful food scraps diversion program.

While Chapter 17, Article III of the City Code governs solid waste collection generally, the implementation of a pilot program of this nature falls within the purview of the existing code. Section 17-46 specifically authorizes Council to adopt pricing modifications by resolution. Given the temporary and evaluative nature of this pilot, adoption by resolution is recommended at this time.

Should Council later determine that the SAYT model should be made a permanent service structure, staff will prepare an ordinance for formal codification into the City Code.

Key Discussion Timeline & Milestones

- **April 14, 2025 – Agenda Planning:** Initial discussions on scheduling and public notice requirements for potential waste system changes.
- **May 5, 2025 – Economic Development Work Session:** WasteZero and Green Aces members presented the detailed SAYT proposal, fee structure, and environmental impacts.
- **May 28, 2025 – Budget Work Session:** Financial implications of delaying implementation to January 2026 discussed; the proposed \$336 annual fee included to address projected deficits.
- **June 2, 2025 – Agenda Planning:** Final preparation for Council consideration, including education plans and budget coordination.
- **June 16, 2025 – Regular Meeting:** Council unanimously approved the pilot program, with a base fee of \$240, an opt-out fee of \$380, and provisions for continued food scrap subsidy and future ordinance development.

Throughout the process, **Green ACES** and the City’s Public Works staff have collaborated with WasteZero to analyze service models, develop pricing scenarios, and ensure an equity-informed approach to implementation.

Resolution Purpose

The resolution before Council formalizes its previous action to launch the SAYT pilot program and authorizes staff to proceed with implementation effective January 1, 2026, in accordance with the adopted budget and service goals. It also affirms that:

- The pilot program is temporary (12-month term),
- The existing Code allows for its implementation via resolution, and
- Any future move to adopt a permanent SAYT model should be codified as an ordinance and amendment to Chapter 17.

Recommendation

Staff recommends that Council formally adopt the name **“Pay-As-You-Throw (PAYT)”** in place of the Council’s approved term “Save-As-You-Throw (SAYT)” to align with Staff view that PAYT provides clarity of the mechanics of the payment structure- the more one throws the more one pays.

Staff further recommends that the pilot program be structured as an **Opt-in model**, in which residents must affirmatively enroll in the PAYT program. Residents who do not opt in will be assessed a default **flat solid waste fee of \$380 annually**.

Please advise if Council would like additional parameters outlined in the resolution.

RESOLUTION NUMBER XXXX

A RESOLUTION OF THE COUNCIL OF THE CITY OF GREENBELT TO AUTHORIZE IMPLEMENTATION OF A 12-MONTH PAY-AS-YOU-THROW (PAYT) SOLID WASTE COLLECTION PILOT PROGRAM EFFECTIVE JANUARY 1, 2026

WHEREAS, the Council of the City of Greenbelt has determined that a pilot program exploring unit-based pricing for residential solid waste collection may support the City's environmental and fiscal goals, including increased waste diversion and equitable cost distribution; and

WHEREAS, the City currently provides residential solid waste services in accordance with Chapter 17, Article III of the City Code; and

WHEREAS, Section 17-46 of the City Code authorizes the Council to approve modifications to the solid waste fee structure by resolution; and

WHEREAS, following a series of work sessions, budget meetings, and community discussions held between April and June 2025, Council voted unanimously on June 16, 2025 to implement a 12-month pilot program beginning January 1, 2026; and

WHEREAS, the pilot program will assess the feasibility, effectiveness, and public reception of transitioning to a volume-based pricing model to manage residential solid waste; and

WHEREAS, the Council has determined the pilot program shall be structured as an opt-in model, whereby participating households shall pay a base fee of \$240 annually and be charged for bags based on size, and non-participating households shall be assessed a flat fee of \$380 annually; and

WHEREAS, staff recommends renaming the program from Save-As-You-Throw (SAYT) to Pay-As-You-Throw (PAYT) to reflect the payment structure more clearly.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenbelt, Maryland, that:

1. The City shall implement a 12-month Pay-As-You-Throw (PAYT) pilot program, effective January 1, 2026, as approved in the FY26 budget.
2. The pilot shall operate on an opt-in basis; households who opt in will pay a \$240 annual base fee and be charged for trash bags based on size and volume used. Households who do not opt in will be assessed a \$380 flat fee for the same service period.
3. Staff is authorized to proceed with public education, outreach, and operational preparations to support the implementation of the PAYT pilot.
4. The name "Save-As-You-Throw (SAYT)" is hereby replaced with "Pay-As-You-Throw (PAYT)" for official use.

5. Upon conclusion of the pilot period, staff shall report findings and recommendations to Council. Any action to make the PAYT system permanent shall require a formal ordinance amending Chapter 17 of the City Code.

AND BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon passage.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting on XXX XX, 2025.

Emmett V. Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

RESOLUTION NUMBER XXXX

A RESOLUTION OF THE COUNCIL OF THE CITY OF GREENBELT TO AUTHORIZE IMPLEMENTATION OF A 12-MONTH SAVE-AS-YOU-THROW (SAYT) SOLID WASTE COLLECTION PILOT PROGRAM EFFECTIVE JANUARY 1, 2026

WHEREAS, the Council of the City of Greenbelt has determined that a pilot program exploring unit-based pricing for residential solid waste collection may support the City's environmental and fiscal goals, including increased waste diversion and equitable cost distribution; and

WHEREAS, the City currently provides residential solid waste services in accordance with Chapter 17, Article III of the City Code; and

WHEREAS, Section 17-46 of the City Code authorizes the Council to approve modifications to the solid waste fee structure by resolution; and

WHEREAS, following a series of work sessions, budget meetings, and community discussions held between April and June 2025, Council voted unanimously on June 16, 2025 to implement a 12-month pilot program beginning January 1, 2026; and

WHEREAS, the pilot program will assess the feasibility, effectiveness, and public reception of transitioning to a volume-based pricing model to manage residential solid waste; and

WHEREAS, the Council has determined the pilot program shall be structured as an opt-out model, whereby households shall pay a base fee of \$240 annually and be charged for bags based on size, and non-participating households shall be assessed a flat fee of \$380 annually; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenbelt, Maryland, that:

1. The City shall implement a 12-month Save-As-You-Throw (SAYT) pilot program, effective January 1, 2026, as approved in the FY26 budget.
2. The pilot shall operate on an opt-out basis; households are automatically enrolled and will pay a \$240 annual base fee and be charged for trash bags based on size and volume used. Households that opt-out will be assessed a \$380 flat fee for the same service period.
3. Staff is authorized to proceed with public education, outreach, and operational preparations to support the implementation of the SAYT pilot.
4. Upon conclusion of the pilot period, staff shall report findings and recommendations to Council. Any action to make the SAYT system permanent shall require a formal ordinance amending Chapter 17 of the City Code.

AND BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon passage.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting on XXX XX, 2025.

Emmett V. Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

July 14, 2025

Benjamin Ryan, Planner III
Countywide Planning Division – Special Projects
Maryland National Capital Parks and Planning Commission
1616 McCormick Drive
Largo, MD 20774

RE: Mandatory Referral, 9001 Edmonston Road, Outpatient Replacement Facility

Dear Mr. Ryan:

The Greenbelt City Council would like to thank you for the opportunity to comment on the mandatory referral review of the proposed Prince George's County, Outpatient Replacement Facility location at 9001 Edmonston Road. The City Council held a regularly scheduled meeting on July 14, 2025, to review the proposed conversion from a General Office land use to a Medical Office in the relocation of eleven Prince George's County Health Department divisions. The City welcomes and supports the relocation of this facility and the increased access to medical services. Therefore, these comments are offered in order to improve the overall project and help mitigate its impacts on the residents of Greenbelt.

Outstanding Areas of Concern

- The City of Greenbelt owns and operates Edmonston Road and Breezewood Road. As a result, the City has a significant stake in the trip generation and traffic volumes on its roadways. Because the net new trips generated by the project exceeds 50 vehicle trips in both peak hours, a Traffic Impact Study should be performed. Through coordination with M-NCPPC staff, the City was notified on July 2, 2025 via email by Benjamin Ryan, Planner III at M-NCPPC, Prince George's County Planning Department, that the County has agreed to perform a Traffic Impact Study and will include the City in the development of the study scoping and review of the study once it is complete.
- Please add an outdoor picnic/lunch area for employees (see graphic below).
- Since the intersection of Edmonston Road and Greenbelt Road allows for limited turning movements, the City Council recommends improved vehicular wayfinding signage to direct exiting traffic towards the ramp onto Kenilworth Avenue/MD 201 or Greenbelt Road/MD 193 depending on desired direction.
- There are a few locations in the parking lot that do not meet the minimum driving aisle width.
- The second crosswalk from the entry should be removed because it is dangerous. First, it takes up nearly half the driveway aisle and places pedestrians in direct conflict with drivers. Secondly, it leads pedestrians into the vehicle driving aisle space and there isn't a receiving ramp on the other side. Better pedestrian access to the north side of the building is welcomed and needs more consideration. A sketch drawing is provided below to indicate the location of a pedestrian crossing moved further away from the entrance, ramps, and outdoor lunch/gathering space.
- The lighting plan has multiple "dead spots" down to 0.1-foot candles in the middle of the northern parking lot, behind the building, and in the front near the accessible parking. Please

Site plan of the MB#4 development showing a proposed pedestrian circulation path in red. The path starts at the top left, goes right, then down, then right again, ending near the bottom right. A green circle labeled "Lunch area" is located near the center. A red "X" is marked at the top left. The plan includes various annotations for removal of asphalt, subbase, trees, and curbs, as well as new sidewalk and curb ramp. Dimensions and lot numbers (e.g., 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200) are also present.

Again, thank you for the opportunity to comment. If you have any questions, please contact Mr. Ryan Sigworth AICP, Community Planner II, at 240-542-2042 or rsigworth@greenbeltnmd.gov.

Emmett V. Jordan, Mayor
City of Greenbelt

Enclosure

cc: City Council
Josué Salmerón, City Manager
Terri Hruby, AICP, Director of Planning and Community Development
Jaime Fearer, AICP, Assistant Planning Director
Ryan Sigworth, AICP, Community Planner II
County Councilman Calvin S. Hawkins, II (At Large)
County Councilwoman Jolene Ivey (At Large)
County Councilman Thomas E. Dernoga (District 1)

DRAFT

City of Greenbelt
Department of Planning and Community Development
15 Crescent Road, Suite 200, Greenbelt, Maryland, 20770
(301) 345-5417 Fax (301) 345-5418

MEMORANDUM

TO: Greenbelt City Council

FROM: Ryan Sigworth, AICP
Community Planner II

DATE: July 14, 2025

Subject: MRF-2025-004
Mandatory Referral
Outpatient Replacement Facility
9001 Edmonston Road

I. Subject Property

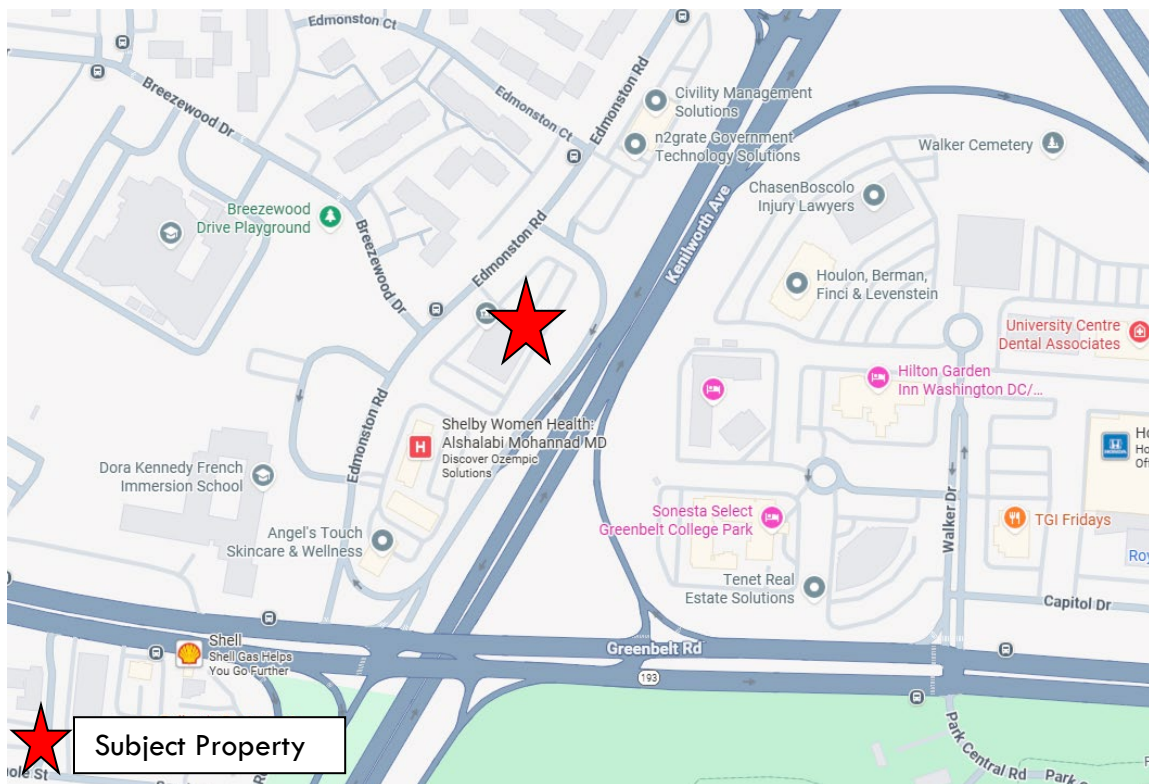


Figure 1: Area Map

The 3-acre parcel of land is located at 9001 Edmonston Road, described as Parcel 4 on a plan of subdivision entitled "Greenbelt Park" ("Subject Property" or "Property") among the Land Records of Prince George's County in Plat Book NLP 110, Plat No. 11. The Subject Property is located on the east side of Edmonston Road at the intersection of Edmonston Road and Breezewood Road. The Subject Property is zoned CGO (Commercial General Office) and is located inside the Capital Beltway Region. The Subject Property is currently developed with a 5-story office building with 79,326 square feet of gross floor area. Access to the Subject Property is provided from a single point along Edmonston Road.



Figure 2: Aerial Photo

II. Proposal

The Maryland-National Capital Planning Commission (M-NCPPC), Prince George's County Planning Department has shared this Mandatory Referral to the City for review and comment. Mandatory Referral is a review process through which all public sector development projects (from Federal, State, and local governments) and public and private utilities are referred to the Planning Board for review. While Mandatory Referrals are not subject to the requirements of the Zoning Ordinance, City staff have used the current Zoning Ordinance to review this referral.

Prince George's County proposes to convert this 79,326 square foot general office building into an outpatient medical facility. The renovations include an interior buildout of new office and clinical spaces for the Health Department in the existing office facility.

The scope includes a complete interior renovation plus light refresh of exterior architectural elements such as glazing, brick repointing as required, new exterior canopies, minor modifications to existing sidewalks to improve site accessibility, reconfiguration of the existing parking lot to meet current county landscape manual and stormwater management standards, and the addition of an emergency generator.

The renovations will move eleven (11) Health Department divisions into the existing building: Behavioral Health, Dental, Tuberculosis, Healthy Beginnings, Immunizations, Women and Infant Care, HIV & AIDS Program, Reproductive Health, STI Surveillance and Prevention, CDC, Health and Wellness, and one additional program that is to be determined. The renovations will also include a medical office building laboratory, conference and amenity spaces, and storage areas.

Site improvements include the creation of a drop-off area at the main building entrance, new ADA-compliant parking, EV vehicle charging stations, and the creation of stormwater management facilities in keeping with the latest State and County requirements. A large capacity generator is proposed to be able to handle the emergency electricity needs of the building, and it would be located in the parking lot behind the building within a fenced enclosure. To be able to have an uninterrupted fuel supply and burn more cleanly, a natural gas line would be run to the generator. There is an existing diesel-powered generator at the northwest corner of the site that will be removed, and requires the relocation of one of the dumpster enclosures.

III. Staff Comments

- The City of Greenbelt owns and operates Edmonston Road and Breezewood Road. As a result, the City has a significant stake in the trip generation and traffic volumes on its roadways. No traffic impact information was provided with this referral. In the future, the City requests a traffic statement or study (if triggered by adopted standards) for all development applications, including Mandatory Referrals. In this particular case, staff has done their own analysis based on the Prince George's County 2022 Transportation Review Guidelines.

Table 1: Trip Generation Table

Trips per 1,000 square feet of GFA						
Land Use	AM Trips (ITE rate/ 1000 sf * building sf)	PM Trips (ITE rate/ 1000 sf * building sf)	Total Peak Hour Trips	Total Net New AM Trips	Total Net New PM Trips	Total Net New Peak Hour Trips
General Office (existing)	158	147	305	N/A	N/A	N/A
Medical Office (proposed)	226	301	527	68	154	222

Under the 2022 Guidelines, a Traffic Impact Study (TIS) is required if it creates “50 or more new trips during any peak hour.” The 2022 Guidelines exclude this requirement from Mandatory Referrals, such as this project, even though they are new or updated developments which impact local communities. However, this trip generation threshold is required for other types of development applications in Prince George’s County.

Given that the net new trip generation exceeds the thresholds set by Prince George’s County and that access is limited at intersections nearby the property, the City of Greenbelt requests a TIS be performed to determine if mitigation is necessary for adequate functionality and operation of the City of Greenbelt roadway network. It should be noted that multiple intersections likely to be included in the scope of a TIS are owned and operated by the Maryland State Highway Administration (SHA).

Update 7/2/2025: Through coordination with M-NCPPC staff, the County has agreed to perform a Traffic Impact Study and will include the City in the development of the study scoping and review of the study once it is complete.

- Staff recommends adding an outdoor picnic/lunch area for employees (see graphic below).
- Since the intersection of Edmonston Road and Greenbelt Road allows for limited turning movements, staff recommends improved vehicular wayfinding signage to direct exiting traffic towards the ramp onto Kenilworth Avenue/MD 201 or Greenbelt Road/MD 193 depending on desired direction.
- There are a few locations in the parking lot that don’t meet the minimum driving aisle width.
- The second crosswalk from the entry should be removed because it is dangerous. First, it takes up nearly half the driveway aisle and places pedestrians in direct conflict with drivers. Secondly, it leads pedestrians into the vehicle driving aisle space and there isn’t a receiving ramp on the other side. Better pedestrian access to the north side of the building is welcomed and needs more consideration. A sketch drawing is

- The Advisory Planning Board (APB) identified multiple “dead spots” in the lighting plan down to 0.1-foot candles in the middle of the northern parking lot, behind the building, and in the front near the accessible parking. Please consider additional lighting locations or different lighting fixtures to widen the light dispersion. Staff agrees with the APB’s recommendation.



The City welcomes and supports the relocation of County health services to 9001 Edmonston Road. This project will improve access to a variety of health care services for the residents of Greenbelt and neighboring communities. However, the traffic operations based on trip generation for the new land use is a concern. Staff appreciates the County's willingness to perform a Traffic Impact Study to determine what, if any, improvements to the roadway network need to be included as part of this project to help mitigate the increased traffic volume. Staff has also provided additional comments above to improve

wayfinding for traffic exiting the site, to facilitate on-site pedestrian circulation, and to include an outdoor area for employees.

Staff recommends that City Council transmit a letter to the M-NCPPC, Prince George's County Planning Department summarizing the staff comments discussed above regarding the traffic impact study as well as the need for vehicular wayfinding, pedestrian redesign, and outdoor employee area.

Attachments:

Attachment A – Preliminary Plan

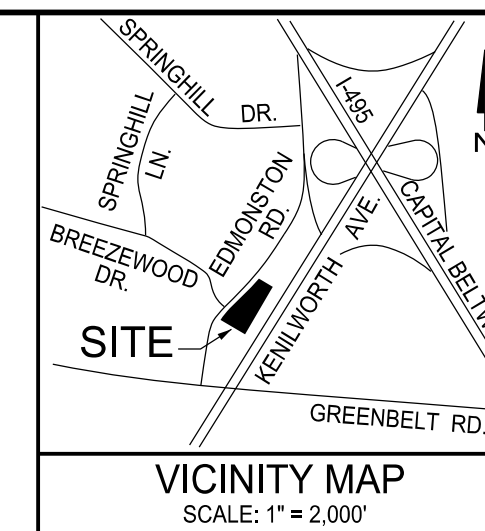
Attachment B – Circulation Plan

Attachment C – Building Elevations

Attachment D – Landscape Plans

Attachment E – Draft Council Letter to M-NCPPC

Attachment A



PROJECT:
9001 Edmonston Road Renovation

ARCHITECT:



DELTA
8401 Connecticut Ave., Suite 1000

8401 Connecticut Ave. Suite 350
Chevy Chase, Maryland 20815
Phone: 301-718-0080
Fax: 301-718-9520
www.delta-eas.com

Gensler

2020 K St. NW Suite 350
Washington, DC 20006
Phone: 202.721.5200
www.gensler.com

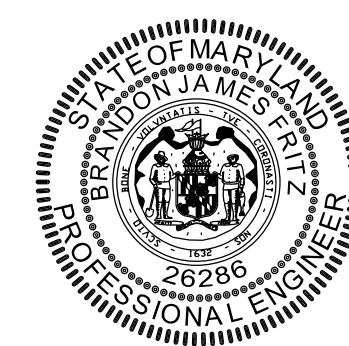


14205 Park Center Dr. #203
Laurel, Maryland 20707
Phone: 301.210.9090
www.csie.com



6100 Chevy Chase Dr. #105
Laurel, Maryland 20707
Phone: 240.542.4238
www.kimengineering.com

REGISTRATION:



I certify that these documents were prepared or approved by me, and that I am a duly licensed professional under the laws of the State of Maryland. license number 26286, expiration date 06/21/2025.

[illegible]

PROJECT NO:	2020.573.006
DRAWN BY:	ZAIRE GARRETT
CHECKED BY:	TIM TROXLER

SUBMISSION: 100% 05-30-2025

SHEET TITLE:
PRELIMINARY PLAN

C.003

LEGEND	
	PROPERTY BOUNDARY
	ADJACENT PROPERTY BOUNDARY
	EXISTING CONTOUR
	EXISTING WATER LINE
	EXISTING OVERHEAD ELECTRIC
	EXISTING SANITARY SEWER
	EXISTING GAS LINE
	EXISTING UTILITY POLE
	EXISTING STEEP SLOPES
	EXISTING SPECIMEN TREE WITH CRITICAL ROOT ZONE
	EXISTING TREES TO BE REMOVED
	PROPOSED GAS LINE
	PROPOSED MICRO BIOTRETMENT STORMWATER MANAGEMENT
	LOD LIMIT OF DISTURBANCE
	EV READY CHARGER LOT
	EV CHARGER STATIONS

PARKING NOTES

MINIMUM NUMBER OF OFF-STREET PARKING SPACES
MEDICAL / HEALTH CARE FACILITY REQUIREMENTS:
1 SPACE PER 400 SF GFA

EXISTING BUILDING SQUARE FOOTAGE: 79,326 SF GFA

79,326 SF / 400 SF = 198 SPACES
EXISTING PARKING: 279 SPACES
PROPOSED PARKING: 212 SPACES (7 ADA SPACES)
BREAKOUT: 155 REGULAR & 57 COMPACT

REMOVAL OF EXISTING PARKING: 70 SPACES
5 PARKING SPACES REMOVED DUE TO GENERATOR LOCATION
10 PARKING SPACES REMOVED TO CREATE DROP-OFF AREA.
52 PARKING SPACES REMOVED FOR NEW OR ENLARGED
ISLANDS AND ADDITIONAL ADA SPACES.
12 SPACES WITH EV CHARGERS
11 SPACES EV READY (FUTURE CHARGER LOCATIONS)

BIKE RACKS WITH THE CAPACITY FOR EIGHT BICYCLES ARE LOCATED IN THE ENTRY PLAZA AREA.

GENERAL NOTES

1. THE SITE IS EXISTING PARCEL 4, LIBER: 48972 FOLIO: 104
2. THE SITE IS WITHIN TAX MAP 26, GRID C4
3. WSSC 200' MAP REFERENCE NUMBER: 210NE06
4. THE PURPOSE OF THIS APPLICATION IS TO REDEVELOP AN EXISTING BUILDING AS A HEALTH DEPARTMENT OUTPATIENT FACILITY
5. THERE ARE NO PREVIOUSLY APPROVED NATURAL RESOURCE INVENTORIES FOR THIS SITE.
6. TOTAL ACREAGE OF THE PARCEL IN THIS PRELIMINARY PLAN: 3 ACRES
7. THERE ARE NO PRIMARY MANAGEMENT AREA (PMA) FEATURES ON SITE.
8. THERE ARE NO ENVIRONMENTALLY REGULATED AREAS ON SITE.
9. THERE IS NO FLOODPLAIN AREA ON THIS SITE.
10. THE EXISTING ZONE FOR THIS SITE IS CGO (COMMERCIAL, GENERAL AND OFFICE). THE PRIOR ZONE FOR THIS SITE WAS C-O (COMMERCIAL OFFICE).
11. THE PROPOSED USE OF THE PROPERTY IS HEALTH CARE OFFICE SPACE (COUNTY GOVERNMENT)
12. THERE IS NO MINIMUM LOT SIZE REQUIRED FOR SITES ZONED CGO. THE EXISTING SITE AREA IS 130,680 SF OR 3 ACRES.

13. THERE IS NO MINIMUM LOT WIDTH REQUIRED FOR SITES ZONED CGO. THE LOT IS +/- 938 FT WIDE ALONG THE EDMONSTON ROAD FRONTAGE.

14. THE SITE IS LOCATED IN THE SUSTAINABLE GROWTH TIER 1.
15. THE SITE IS NOT WITHIN A MILITARY INSTALLATION OVERLAY ZONE.
16. THIS SITE IS WITHIN GREENBELT PARK
17. THE EXISTING GFA OF THE BUILDING IS APPROXIMATELY 79,326 SF.
18. THE SITE IS LOCATED IN WATER SERVICE CATEGORY W-3 AND SEWER CATEGORY S-3.
19. THE SITE IS NOT WITHIN AN AVIATION POLICY AREA.
20. MANDATORY PARK DEDICATION IS NOT REQUIRED FOR THIS DEVELOPMENT.
21. THERE ARE NO CEMETERIES ON OR CONTIGUOUS TO THE PROPERTY.
22. THERE ARE NO HISTORIC SITES ON OR IN THE VICINITY OF THE PROPERTY.
23. NO APPROVED TYPE 1 CONSERVATION PLAN EXISTS FOR THIS SITE.
24. NO WOODLAND CLEARING IS PROPOSED.
25. THIS SITE IS NOT WITHIN CHESAPEAKE BAY CRITICAL AREA.
26. NO WETLANDS INFORMATION ON THIS PLAN
27. NO STREAM INFORMATION ON THIS PLAN
28. THIS SITE IS NOT IN OR ADJACENT TO AN EASEMENT HELD BY THE MARYLAND ENVIRONMENTAL TRUST, THE MARYLAND AGRICULTURAL LAND PRESERVATION FOUNDATION, OR AN LAND TRUST OR ORGANIZATION.
29. THE RADII OF ALL CURBS ON PROPOSED PARKING LOT ISLANDS IS 3' UNLESS NOTED OTHERWISE. ALL DAMAGE TO PAVEMENT RESULTING FROM INSTALLATION OF NEW CURBS SHALL BE REPAIRED.

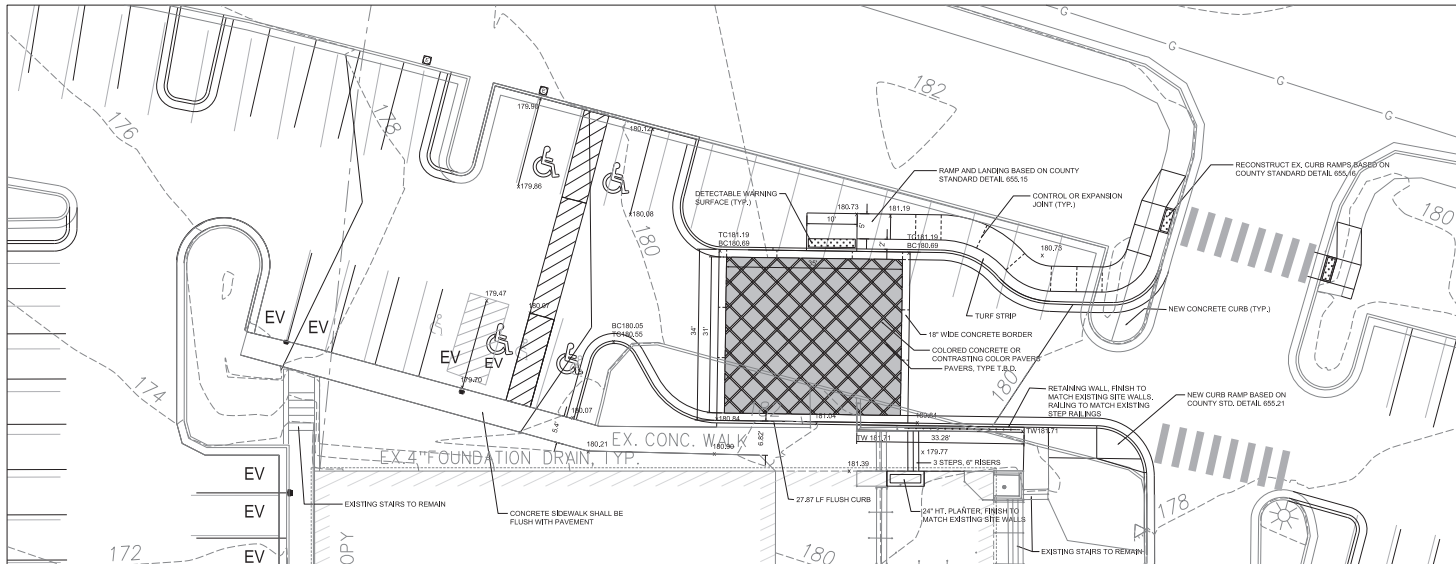
SCALE: 1"=20'

PRELIMINARY PLAN
SCALE: 1" = 20'-0"

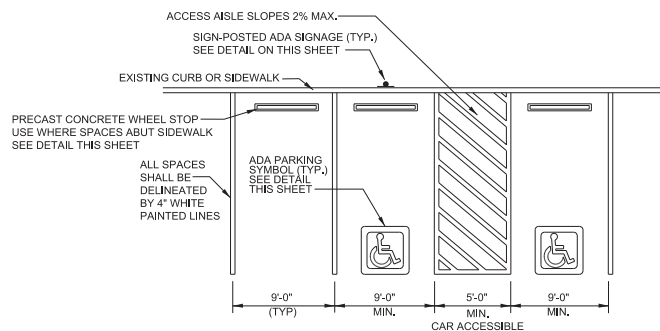
GRAPHIC SCALE 1"=20'



OWNER
PRINCE GEORGE'S COUNTY
1400 MCCORMICK DR.
UPPER MARLBORO, MD 20774
BHARATH KORTAGERE
PHONE: 301-909-6362
EMAIL: BKORTAGERE@CO.PG.MD.US

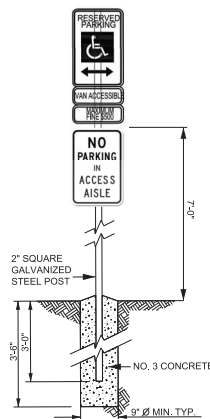


DROP-OFF AREA ENLARGEMENT



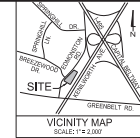
NOTE:
SEE GRADING PLAN FOR ELEVATIONS, ACCESSIBLE SPACES AND
LOADING AREAS SHALL NOT EXCEED 2% SLOPE IN ANY DIRECTION

1 ADA PARKING SPACE DETAIL
C.004A NOT TO SCALE



2 MULTIPLE SIGN MOUNTING DETAIL
C.004A NOT TO SCALE

NOTE: REFER TO MUTCD SIGNS R7-8 & R7-8P (RESERVED PARKING FOR PERSONS
WITH DISABILITIES & VAN ACCESSIBLE PLAQUE) FOR
THE MOST UP TO DATE DETAILS AND DIMENSIONS.
WHERE APPLICABLE ONLY ONE VAN PER SPACE



PROJECT:
9001 Edmonston Road Renovation

ARCHITECT:
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arec
5827 Allentown Way
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REGISTRATION:



I certify that these documents were prepared or
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License number: 26226, expiration date: 09/30/2025

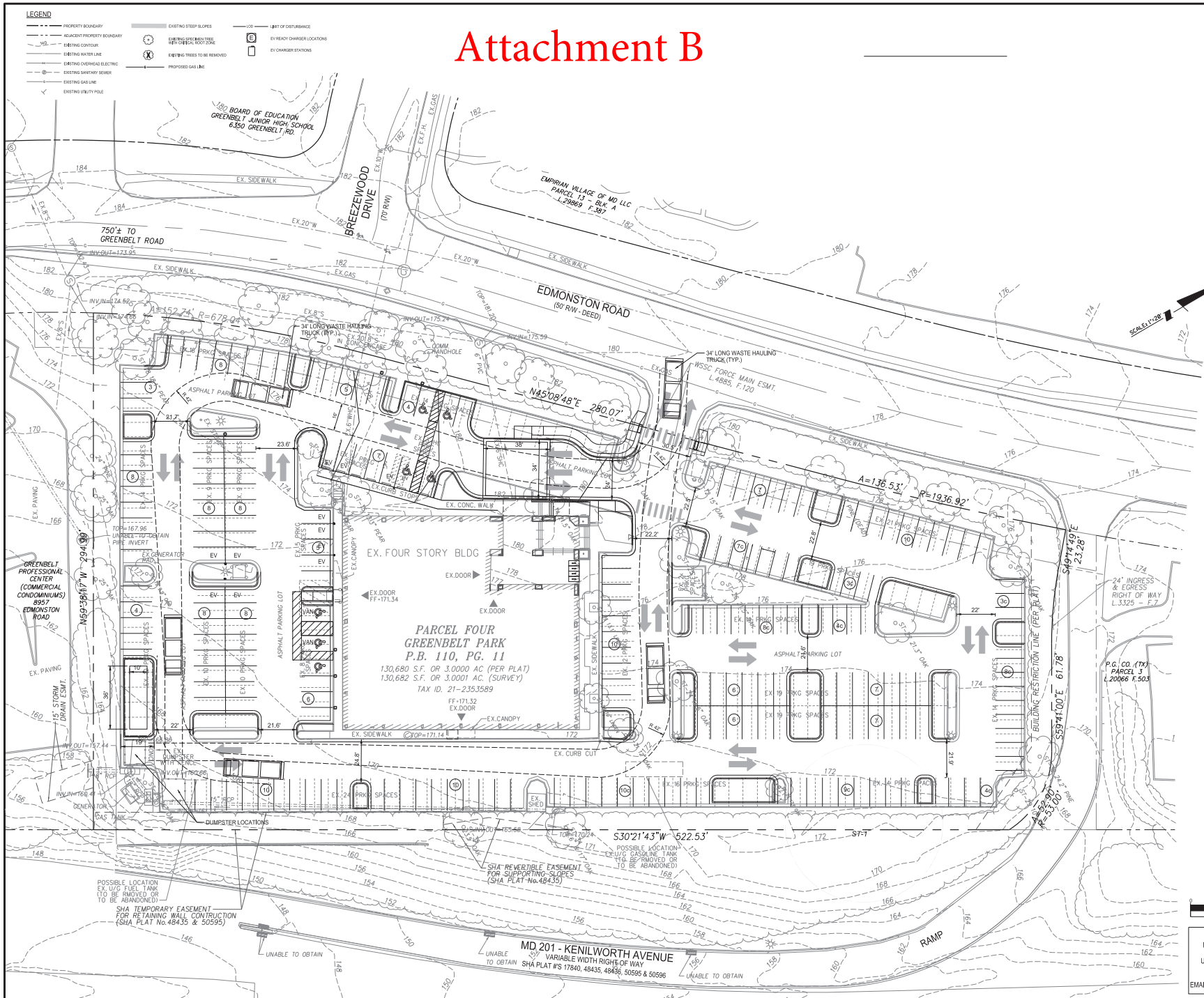
Revisions		
No.	Date	Issue

PROJECT NO: PO 4100014189
DRAWN BY:
CHECKED BY:
SUBMISSION: MANDATORY REFERRAL

SHEET TITLE:
PRELIMINARY PLAN DETAILS

C.004A

Attachment B





PRINCE GEORGE'S COUNTY
MARYLAND

PROJECT:
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KIM
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arec
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Temple Hills, Maryland 20748
Phone: 301.868.2735
www.arecinc.com

REGISTRATION:



I certify that these documents were prepared or approved by me, and that I am a duly licensed professional under the laws of the State of Maryland. License number: 25228, expiration date: 09/01/2025.

No.	Date	Issue

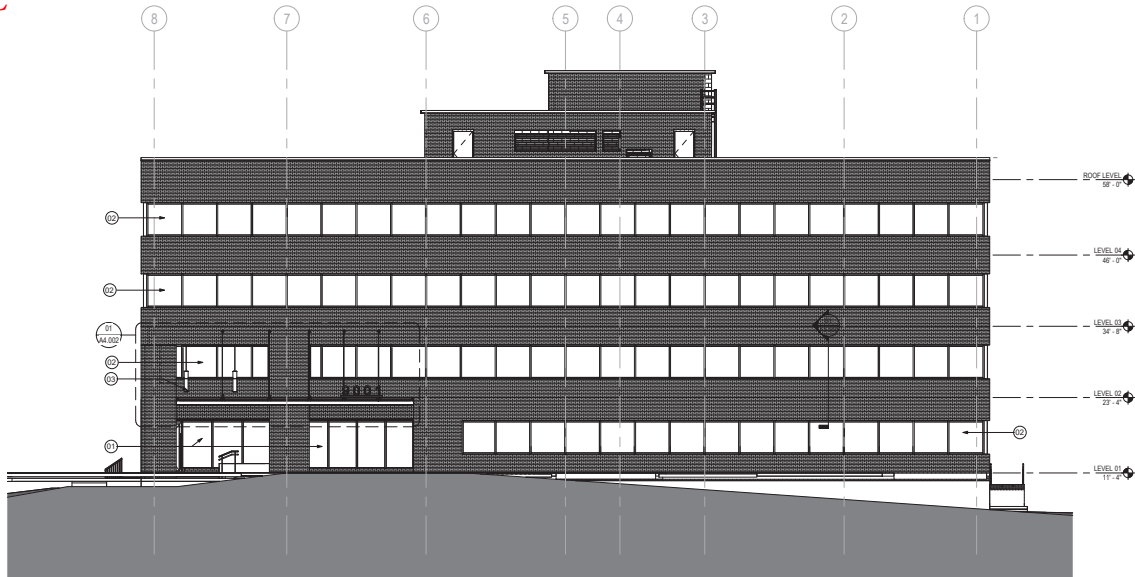
PROJECT NO: PO 4100014189
DRAWN BY:
CHECKED BY:
SUBMISSION: MANDATORY REFERRAL

SHEET TITLE:
CIRCULATION PLAN

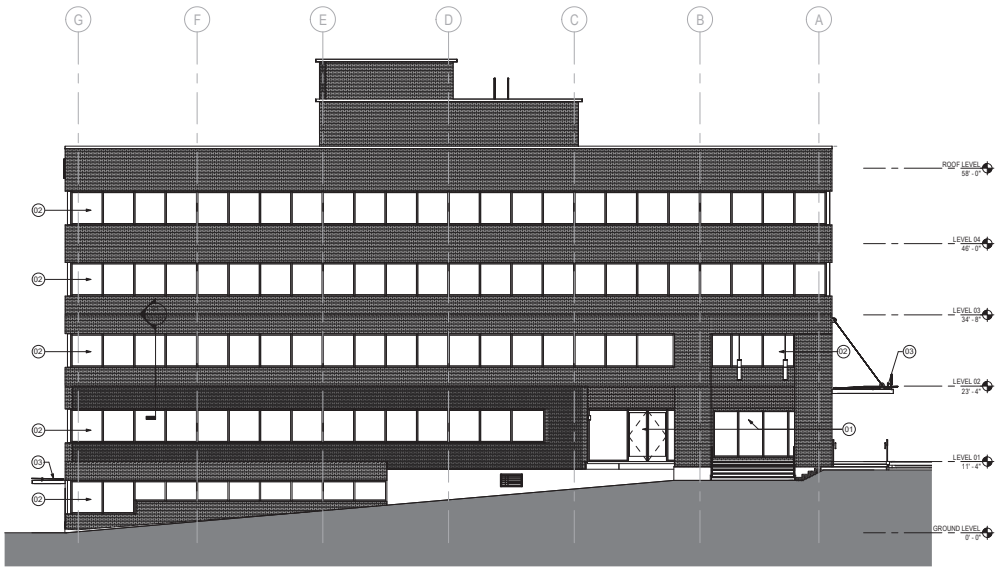
C.005

OWNER:
PRINCE GEORGE'S COUNTY
1400 MCCORMICK DR.
UPPER MARLBORO, MD 20774
BHARATH KORTAGERE
PHONE: 301-909-6382
EMAIL: BKORTAGERE@CO.PG.MD.US

Attachment C



01 NORTH ELEVATION
SCALE: 1/8" = 1'-0"



02 EAST ELEVATION
SCALE: 1/8" = 1'-0"

SHEET NOTES

- 01 NEW FULL HEIGHT EXTERIOR STOREFRONT
- 02 NEWLY INSTALLED RIBBON WINDOW; REFER TO EXTERIOR WALL SECTION DETAILS FOR INTERIOR HEAD AND SILL DETAIL REQUIREMENTS
- 03 GLASS ENTRY CANOPY WITH PAINTED STEEL FRAMING AND STAINLESS STEEL STAND-OFFS



PROJECT:
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Phone: 301.868.2735
www.arelarchitects.com

GENERAL NOTES

A. MASONRY AND WINDOW OPENING DIMENSIONS
SHOWN ARE APPROXIMATE. CONTRACTOR SHALL
VERIFY ALL DIMENSIONS.

REGISTRATION:

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approved by me, and that I am a duly licensed
professional under the laws of the State of Maryland.
Contract number: _____ Registration date: _____

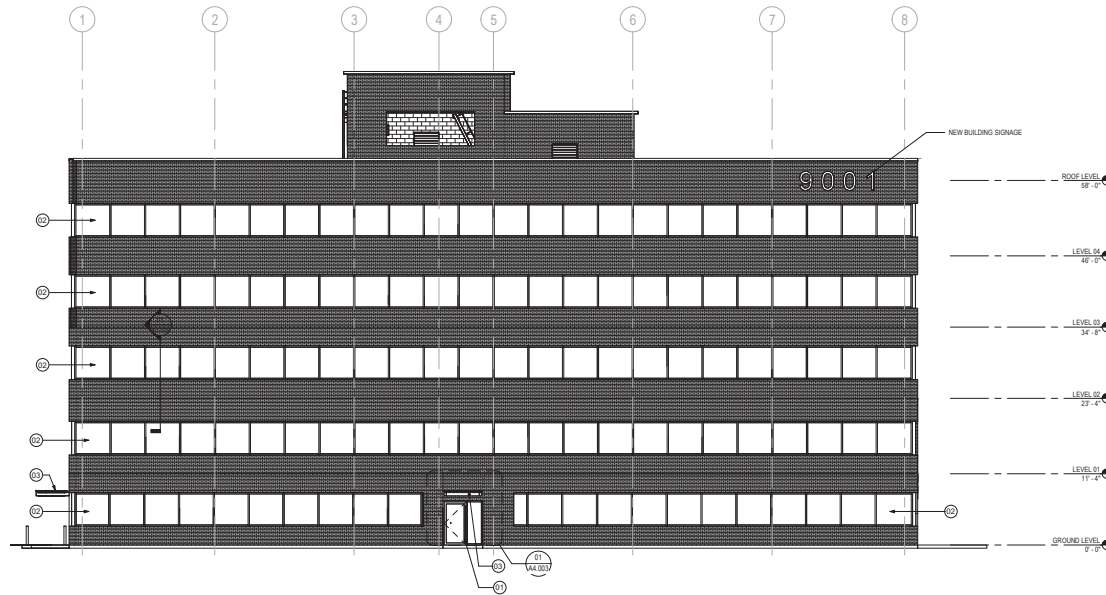
Revisions			
No.	Date	Issue	

PROJECT NO: _____ PO
DRAWN BY: 4100014189
CHECKED BY: _____ Checker

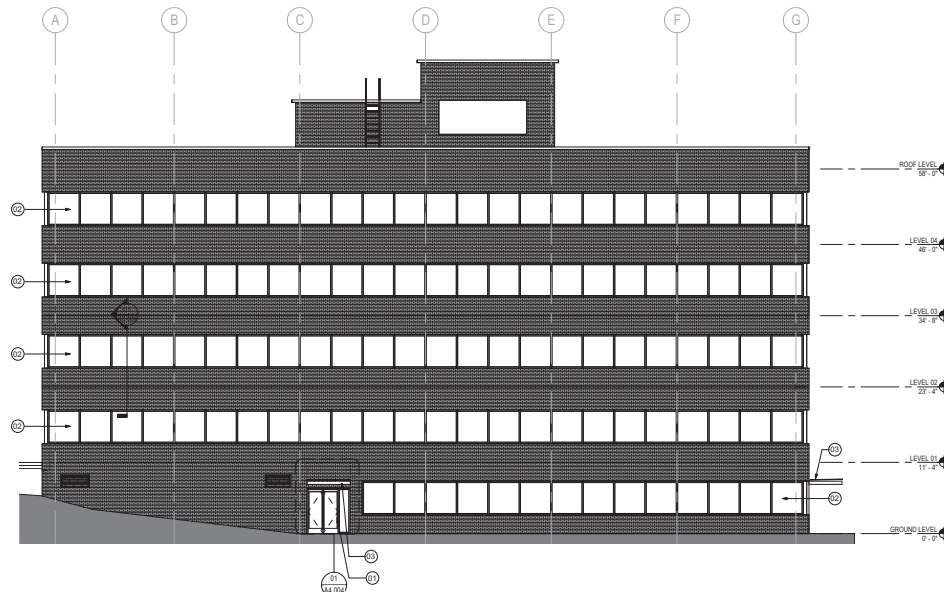
SUBMISSION: POST 35% 01-15-2025

SHEET TITLE:
BUILDING ELEVATIONS

A2.000



01 SOUTH ELEVATION
SCALE: 1/8" = 1'-0"



02 WEST ELEVATION
SCALE: 1/8" = 1'-0"

SHEET NOTES

- 01 NEW FULL HEIGHT EXTERIOR STOREFRONT
- 02 NEWLY INSTALLED RIBBON WINDOW: REFER TO EXTERIOR WALL SECTION DETAILS FOR INTERIOR HEAD AND SILL DETAIL REQUIREMENTS
- 03 GLASS ENTRY CANOPY WITH PAINTED STEEL FRAMING AND STAINLESS STEEL STAND-OFFS

GENERAL NOTES

A. MASONRY AND WINDOW OPENING DIMENSIONS SHOWN ARE APPROXIMATE. CONTRACTOR SHALL VERIFY ALL DIMENSIONS.



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REGISTRATION:

I certify that these documents were prepared or approved by me, and that I am a duly licensed professional under the laws of the State of Maryland.
Contract number: _____ Registration date: _____

Revisions		
No.	Date	Issue

PROJECT NO: _____ PO
DRAWN BY: 4100014189
CHECKED BY: _____ Checker

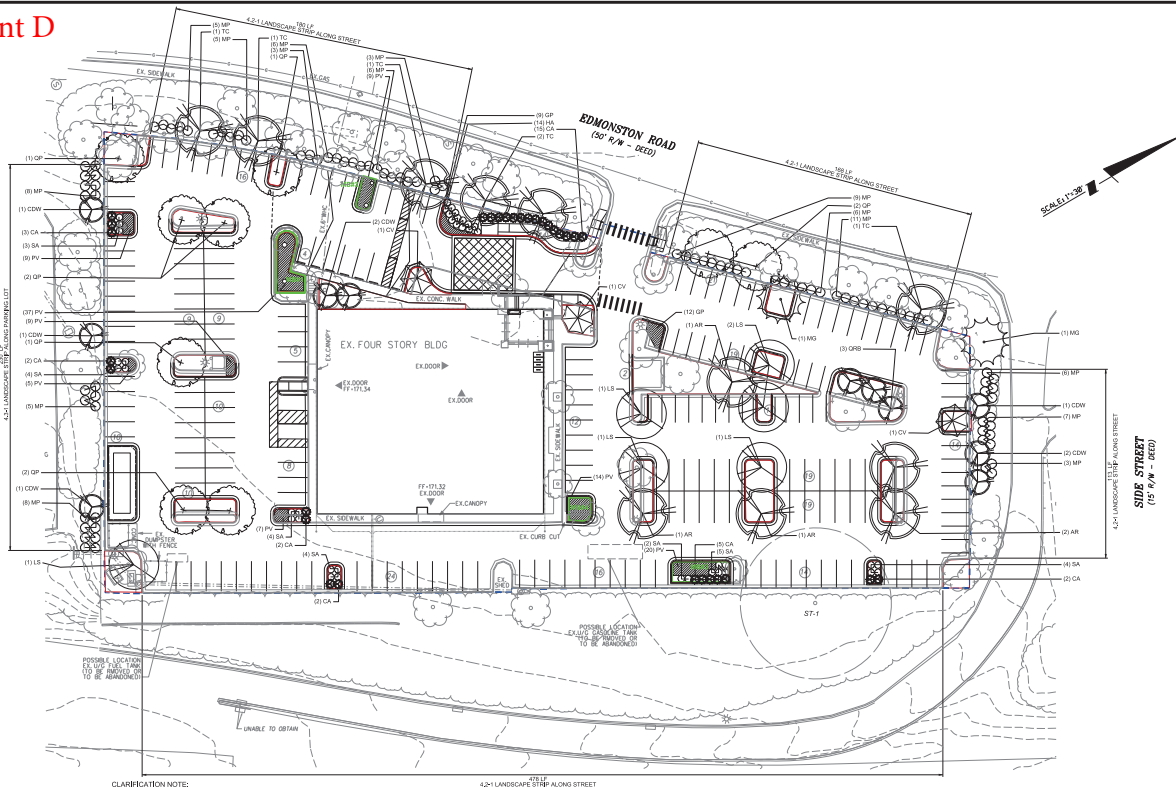
SUBMISSION: POST 35% 01-15-2025

SHEET TITLE:
BUILDING ELEVATIONS

A2.001

Attachment D

ADJACENT PROPERTY



CLARIFICATION NOTE:
4.3-1 LANDSCAPE SCHEDULE REQUIREMENT
THE PARKING LOT PERIMETER LANDSCAPE STRIP REQUIREMENT ALONG THIS PROPERTY LINE IS MET BY EXISTING FOREST ON THE KENILWORTH AVENUE (STATE HIGHWAY) RIGHT-OF-WAY AND EXISTING PLANTINGS BETWEEN THE PROPERTY LINE AND CURB LINE. THE NORTH OF THE EXISTING FOREST RANGER FROM 14' TO 16' FT. THE EXISTING PLANTINGS WITHIN THE PROPERTY ARE PRIMARILY MATURE WILLOW OAK AND WHITE PINE.

KENILWORTH AVENUE

EDMONSTON ROAD

PLANTING	QUANTITY	SYMBOL	SCIENTIFIC NAME	COMMON NAME	SIZE	SPACING	REMARKS	NATIVE
6	TC		TILIA CORDATA	LITTLELEAF LINEN	2-2.5' Cal., 12-14' Ht.		B&B	x
9	QP		QUERCUS PHAEOLUS	WILLOW OAK	2-2.5' Cal., 12-14' Ht.		B&B	x
3	QRB		QUERCUS ROBUR X BICOLOR LONG	REGAL PRINCE OAK	2-2.5' Cal., 12-14' Ht.		B&B	x
5	AR		ACER RUBRUM	RED MAPLE	2-2.5' Cal., 12-14' Ht.		B&B	x
4	LS		LIQUIDAMBAR STYRACIFLUA	SWEETGUM	2-2.5' Cal., 12-14' Ht.		B&B	x
3	CV		CHOANANTHUS VIRGINICUS	FRINGETREE	1.75 - 2' Cal., 8-10 Ht.		B&B	x
8	CDW		CRABAPPLE DONALD WYMAN	MAJUS DONALD WYMAN	1.75 - 2' Cal., 8-10 Ht.		B&B	x

NOTE: THE EXISTING VEGETATION ALONG EDMONSTON ROAD CONTRIBUTES TOWARDS THE TOTAL PLANTS REQUIRED.

SIDE STREET/RAMP TO KENILWORTH AVENUE

PLANTING	QUANTITY	SYMBOL	SCIENTIFIC NAME	COMMON NAME	SIZE	SPACING	REMARKS	NATIVE
2	MS		MANGOLIA GRANDIFLORA	SOUTHERN MAGNOLIA	3-20' 3/8" Cal., 8-10 Ht.		B&B	x
93	MP		MYRTICA PENSYLVANICA	NORTHERN BAYBERRY	20-30"	60" OC	85 Cont.	x
14	HA		HYDRANGEA ARBORESCENS	SMOOTH HYDRANGEA	20-30"	60" OC	85 Cont.	x
33	CA		CLETHRA ALNIFOLIA 'HUMMINGBIRD'	HUMMINGBIRD SUMMERWEET	20-30"	60" OC	85 Cont.	x
26	SA		SPIRAEA ALBA	SPICEWEE	20-30"	60" OC	85 Cont.	x
21	GP		GALLERIA PROLUMENS	CREeping WINTERGREEN	20-30"	30" OC	81 Cont.	x
108	PV		PANICUM VIRGATUM	SWITCHGRASS	20-30"	80" OC	89 Cont.	x

NOTE: THE EXISTING VEGETATION ALONG THE SIDE STREET CONTRIBUTES TOWARDS THE TOTAL PLANTS REQUIRED.

ADJACENT PROPERTY (BAITH)

PLANTING	QUANTITY	SYMBOL	SCIENTIFIC NAME	COMMON NAME	SIZE	SPACING	REMARKS	NATIVE
2	MS		MANGOLIA GRANDIFLORA	SOUTHERN MAGNOLIA	3-20' 3/8" Cal., 8-10 Ht.		B&B	x
93	MP		MYRTICA PENSYLVANICA	NORTHERN BAYBERRY	20-30"	60" OC	85 Cont.	x
14	HA		HYDRANGEA ARBORESCENS	SMOOTH HYDRANGEA	20-30"	60" OC	85 Cont.	x
33	CA		CLETHRA ALNIFOLIA 'HUMMINGBIRD'	HUMMINGBIRD SUMMERWEET	20-30"	60" OC	85 Cont.	x
26	SA		SPIRAEA ALBA	SPICEWEE	20-30"	60" OC	85 Cont.	x
21	GP		GALLERIA PROLUMENS	CREeping WINTERGREEN	20-30"	30" OC	81 Cont.	x
108	PV		PANICUM VIRGATUM	SWITCHGRASS	20-30"	80" OC	89 Cont.	x

NOTE: THE EXISTING VEGETATION ALONG THE SIDE STREET CONTRIBUTES TOWARDS THE TOTAL PLANTS REQUIRED.

CLARIFICATION NOTE:
SECTION 4.3-1 OPTION B:
THE PLANTING REQUIREMENTS FOR THE PERIMETER LANDSCAPE STRIP ARE BEING PARTIALLY MET WITH EXISTING PLANTINGS. PROPOSED PLANTING PLANTING NOT BE MORE THAN 25% OF THE COST OF EXISTING PLANTING. ADJUSTMENTS TO PLANTING LOCATIONS MAY BE REQUIRED.

QUANTITY	SYMBOL	SCIENTIFIC NAME	COMMON NAME	SIZE	SPACING	REMARKS	NATIVE
6	TC	TILIA CORDATA	LITTLELEAF LINEN	2-2.5' Cal., 12-14' Ht.		B&B	x
9	QP	QUERCUS PHAEOLUS	WILLOW OAK	2-2.5' Cal., 12-14' Ht.		B&B	x
3	QRB	QUERCUS ROBUR X BICOLOR LONG	REGAL PRINCE OAK	2-2.5' Cal., 12-14' Ht.		B&B	x
5	AR	ACER RUBRUM	RED MAPLE	2-2.5' Cal., 12-14' Ht.		B&B	x
4	LS	LIQUIDAMBAR STYRACIFLUA	SWEETGUM	2-2.5' Cal., 12-14' Ht.		B&B	x
3	CV	CHOANANTHUS VIRGINICUS	FRINGETREE	1.75 - 2' Cal., 8-10 Ht.		B&B	x
8	CDW	CRABAPPLE DONALD WYMAN	MAJUS DONALD WYMAN	1.75 - 2' Cal., 8-10 Ht.		B&B	x
2	MS	MANGOLIA GRANDIFLORA	SOUTHERN MAGNOLIA	3-20' 3/8" Cal., 8-10 Ht.		B&B	x
93	MP	MYRTICA PENSYLVANICA	NORTHERN BAYBERRY	20-30"	60" OC	85 Cont.	x
14	HA	HYDRANGEA ARBORESCENS	SMOOTH HYDRANGEA	20-30"	60" OC	85 Cont.	x
33	CA	CLETHRA ALNIFOLIA 'HUMMINGBIRD'	HUMMINGBIRD SUMMERWEET	20-30"	60" OC	85 Cont.	x
26	SA	SPIRAEA ALBA	SPICEWEE	20-30"	60" OC	85 Cont.	x
21	GP	GALLERIA PROLUMENS	CREeping WINTERGREEN	20-30"	30" OC	81 Cont.	x
108	PV	PANICUM VIRGATUM	SWITCHGRASS	20-30"	80" OC	89 Cont.	x

4.9-1 SUSTAINABLE LANDSCAPING REQUIREMENTS				
% OF NATIVE PLANTS	Plants Provided	Total Native	% Native Required	% Native Provided
SHADE TREES	29	26	80%	90%
ORNAAMENTAL TREES	13	33	70%	100%
EVERGREEN TREES	2	2	40%	100%
SHRUBS	182	182	60%	100%
GRASSES & PERENNIALS	20	20	100%	100%

Plants Provided	Plants Required	% Native Provided
29	26	80%
13	33	70%
2	2	40%
182	182	60%
20	20	100%

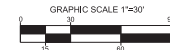
- LEGEND**
- PROPERTY BOUNDARY
 - ADJACENT BOUNDARY
 - EXISTING TREES
 - EXISTING CONTOURS
 - EXISTING STORMPIPE
 - EXISTING SANITARY SEWER
 - EXISTING WATERLINE
 - PROPOSED FENCE
 - PROPOSED TREE PROTECTION FENCE
 - PROPOSED TREE LINE
 - PROPOSED GROUND COVER
 - PROPOSED SHADE TREE
 - PROPOSED EVERGREEN TREES
 - PROPOSED ORNAAMENTAL TREE
 - PROPOSED SHRUBS
 - PROPOSED TREE & CRZ (FIELD SURVEYED)
 - TOTAL PARKING LOT AREA
 - INTERIOR PLANTING AREAS
 - PROPOSED MICRO BIODEVERSITY STORM WATER MANAGEMENT

Worksheet for Calculating Tree Cover Credit

Category	Tree Type (Symbol)	Credits per Tree Based on Size at Planting (in square feet)	Number of Trees	Total Credits
Deciduous - climber tree (50' or less height)	QRB	2.2' = 50	3	150
Deciduous - small ornamental tree (20' or less height with equal spread)	CV, CDW	2.2' = 125	11	1100
Deciduous - medium shade tree (25-50' height with equal spread or greater, and over 50' height with less spread than height)	AR	1.1' = 125	5	750
Deciduous - large shade tree (50' or greater ft. with spread equal to or greater than ft. and trees 75' or greater ft.)	GP, LS, TC	2.2' = 250	21	4200
Evergreen - climber tree (less than 50' height with spread less than 15')		0.8' = 40		
Evergreen - small tree (30-40' height with spread of 15-20')		0.8' = 75		
Evergreen - medium tree (40-50' height with spread of 20-30')	MS	0.8' = 150	2	300
Evergreen - large tree (50' or greater height with spread of over 30')		0.8' = 200		
TOTAL NUMBER OF TREES			40	
TOTAL SQUARE FOOTAGE IN PLANTING TREES =				18,750
TOTAL SQUARE FOOTAGE OF EXISTING TREES =				29,775
TOTAL SQUARE FOOTAGE REQUIRED =				11,025

Prepared by: Date:

Note: Within 30 days of the installation of plant materials, a landscape architect registered in the State of Maryland shall submit written confirmation to the Department of Permitting, Inspections, and Enforcement stating that healthy plant materials were properly installed in accordance with the locations, quantities, minimum sizes, and species indicated on the approved landscape plan.



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ARCHITECT:
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REGISTRATION:



I certify that these documents were prepared or approved by me, and that I am a duly licensed professional under the laws of the State of Maryland. License number: 4324 - verification date 10/15/2025

No.	Date	Issue

PROJECT NO.: PO 4100014189

DRAWN BY:

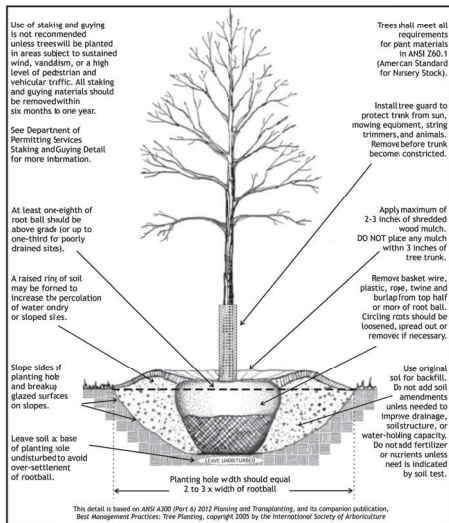
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SUBMISSION: POST 35% 01-15-2025

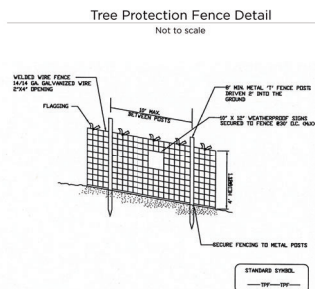
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LANDSCAPE PLAN

L-101

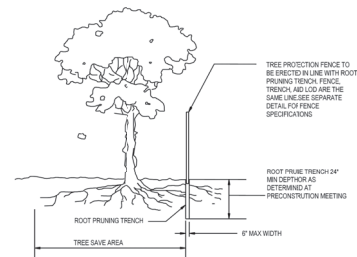


1 TREE PLANTING DETAIL
SCALE: NOT TO SCALE



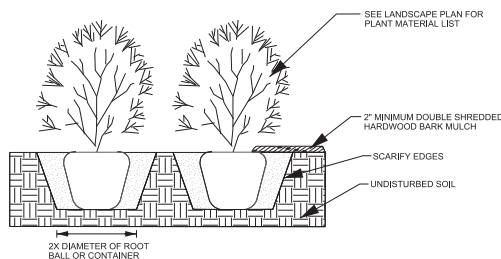
- NOTES**
1. Practice may be combined with sediment control fencing.
 2. Location and limits of fencing should be coordinated in field with arborist.
 3. Boundaries of protection area should be staked prior to installing protective device.
 4. Root damage should be avoided.
 5. Protection signage is required.
 6. Fencing shall be maintained throughout construction.

2 TREE PROTECTION FENCE
SCALE: NOT TO SCALE

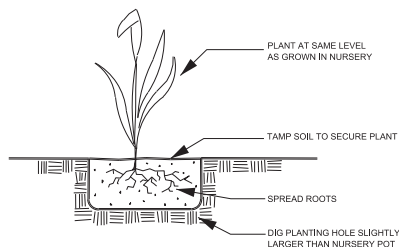


- NOTES:**
1. RETENTION AREAS WILL BE SET AS PART OF THE REVIEW PROCESS AND PRECONSTRUCTION MEETING.
 2. BOUNDARIES OF RETENTION AREAS MUST BE STAKED AT THE PRECONSTRUCTION MEETING AND FLAGGED PRIOR TO TRENCHING.
 3. EXACT LOCATION OF TRENCH SHALL BE DETERMINED IN THE FIELD IN COORDINATION WITH THE FOREST CONSERVATION (FC) INSPECTOR.
 4. TRENCH SHOULD BE IMMEDIATELY BACKFILLED WITH EXCAVATED SOIL OR OTHER ORGANIC SOIL AS SPECIFIED PER PLAN OR BY THE FC INSPECTOR.
 5. ROOTS SHALL BE CLEANLY CUT USING VIBRATORY KNIFE OR OTHER ACCEPTABLE EQUIPMENT.
 6. ALL PRUNING MUST BE EXECUTED WITH LOG SHOWN ON PLANS OR AS AUTHORIZED IN WRITING BY THE FC INSPECTOR.

3 ROOT PRUNING DETAIL
SCALE: NOT TO SCALE



4 SHRUB PLANTING DETAIL
SCALE: NOT TO SCALE



5 TURFGRASS SEED DETAILS
SCALE: NOT TO SCALE

MIX %	SHA TURFGRASS SEED MIX	
	COMMON NAME	SCIENTIFIC NAME
90	TALL FESCUE	SCHEDONORUS PHOENIX 95COP.) HOLUB
5	KENTUCKY BLUEGRASS	POA PRATENSIS L. SSP. PRATENSIS
5	PERENNIAL RYEGRASS	LOLIUM PERENNE L. SSP. PERENNE

REGION	SEEDING SEASONS AND SEED MIXES			
	SEEDING SEASON - MONTH/DAY			
	SPRING	SUMMER	FALL	LATE FALL
	SHA TURFGRASS SEED			
1	4/1 to 6/15	6/16 to 7/31	8/1 to 10/1	10/2 to 11/1
2	3/1 to 5/15	5/16 to 7/31	8/1 to 10/20	10/21 to 11/20
3	3/1 to 5/1	5/2 to 7/31	8/1 to 10/31	11/1 to 11/30
	n/a	Plus Additive A or B	n/a	Plus Additive C
1, 2, AND 3	Plus Additive D When seeding: Area 30 ft and greater from the pavement edge. Slopes 4:1 and steeper.			
	When seeding areas within 4 miles of a State airport: Area flatter than 4:1 Use no Additives Slopes 4:1 and steeper - Use no Additives Slopes 4:1 and Steeper - Use SHA Special Purpose Seed Mix in lieu of SHA Turfgrass Seed Mix			
	Additives A = Weeping Lovegrass B = Foxtail Bristlegrass C = SHA Temporary Seed Mix D = Sericea Lespedeza			



PROJECT:
9001 Edmonston Road Renovation

ARCHITECT:

DELTA
8401 Cornerclub Ave. Suite 350
Chevy Chase, Maryland 20815
Phone: 301-718-0080
Fax: 301-718-9520
www.delta-aas.com

Gensler

2020 K St. NW Suite 350
Washington, DC 20006
Phone: 202.721.5200
www.gensler.com



14205 Park Center Dr. #203
Laurel, Maryland 20707
Phone: 301.210.9090
www.csle.com

KIM
ENGINEERING
6100 Chevy Chase Dr. #105
Laurel, Maryland 20707
Phone: 240.542.4238
www.kimengineering.com

arel

5827 Allentown Way
Temple Hills, Maryland 20746
Phone: 301.866.2735
www.arelinc.com

REGISTRATION:

I certify that these documents were prepared or approved by me, and that I am a duly licensed professional under the laws of the State of Maryland. License number: 4384 - vegetation date 10/11/2005.

Revisions		
No.	Date	Issue

PROJECT NO: PO 4100014189
DRAWN BY:
CHECKED BY:

SUBMISSION: POST 35% 01-15-2025

SHEET TITLE:

LANDSCAPE DETAILS

L-102

LANDSCAPE NOTES

1. ALL PLANT MATERIAL SHALL CONFORM TO THE SIZES GIVEN IN THE PLANT LIST AND SHALL BE IN ACCORDANCE WITH THE "AMERICAN STANDARD FOR NURSERY STOCK," LATEST EDITION.
2. ALL PLANTING SHALL BE IN ACCORDANCE WITH STANDARD AMERICAN ASSOCIATION OF NURSERMEN PROCEDURES AND SPECIFICATIONS.
3. CONTRACTOR SHALL VERIFY THE CORRECT LOCATION OF ALL UNDERGROUND UTILITIES IN THE FIELD PRIOR TO INSTALLATION OF ANY PLANT MATERIALS.
4. ALL PLANT BEDS AND PLANTING AREAS TO BE MULCHED TO A DEPTH OF 3", UNLESS OTHERWISE NOTED ON DRAWINGS OR SPECIFICATIONS.
5. ALL DISTURBED AREAS SHALL BE FINE GRADED OR SODDED AS NOTED ON THE PLANTING PLAN.
6. ALL DISTURBED AREAS SHALL BE CONTAINED WITH A SPACED EDGE UNLESS OTHERWISE NOTED ON DRAWINGS.
7. OBTAIN APPROVAL FROM THE LANDSCAPE ARCHITECT BEFORE MAKING ANY SUBSTITUTIONS OR CHANGES.
8. QUANTITIES SHOWN ON PLANT LIST ARE FOR THE CONTRACTOR'S CONVENIENCE ONLY AND ARE NOT GUARANTEED. TO BE ACCURATE, IN THE EVENT OF A DISCREPANCY BETWEEN QUANTITIES SHOWN ON THE PLAN AND QUANTITIES SHOWN ON THE PLANT LIST, THE QUANTITIES ON THE PLAN SHALL APPLY.
9. THE CONTRACTOR SHALL BE RESPONSIBLE FOR STAKING OUT THE LOCATION OF EACH PLANT. THE STAKEOUT SHALL CLEARLY IDENTIFY THE TYPE OF PLANT. THE STAKEOUT SHALL BE APPROVED BY THE LANDSCAPE ARCHITECT PRIOR TO INSTALLATION OF ANY PLANT MATERIALS.
10. PLANTS SHALL NOT BE INSTALLED ON TOP OF ORANGE PIPES, UNDERDRAN OUTLET PIPES, PERMANENT ROAD DRAIN, UNDERGROUND UTILITIES, CONDUIT, ETC.

LANDSCAPE SPECIFICATIONS
LANDSCAPE SPECIFICATIONS SHALL BE AS OUTLINED BELOW. ANY ITEM OR PROCEDURE NOT MENTIONED BELOW SHALL BE AS SPECIFIED IN THE LANDSCAPE SPECIFICATIONS GUIDELINES, PUBLISHED BY THE LANDSCAPE CONTRACTORS ASSOCIATION (LATEST EDITION).

PLANT MATERIALS
THE LANDSCAPE CONTRACTOR SHALL FURNISH AND INSTALL AND/OR DEL. BURLAP, AND TRANSPORT ALL OF THE PLANT MATERIALS CALLED FOR ON THE DRAWINGS AND/OR LISTED IN THE PLANT SCHEDULE.

PLANT NAMES
PLANT NAMES USED IN THE PLANT SCHEDULE SHALL BE IDENTIFIED IN ACCORDANCE WITH NORTHUS THESIS, BY L.H. BAILEY, 1976.

PLANT STANDARDS
ALL PLANT MATERIALS SHALL BE EQUAL TO OR BETTER THAN THE REQUIREMENTS OF THE "AMERICAN STANDARD FOR NURSERY STOCK," LATEST EDITION, AS PUBLISHED BY THE AMERICAN ASSOCIATION OF NURSERMEN. HEREINAFTER REFERRED TO AS AN STANDARD. ALL PLANTS SHALL BE TYPICAL OF THEIR SPECIES AND VARIETY. SHALL HAVE A NORMAL HABIT OF GROWTH, AND SHALL BE FIRST QUALITY, SOUND, VIGOROUS, WELL-BRANCHED AND WITH HEALTHY, WELL-DEVELOPED ROOT SYSTEMS. THEY SHALL BE FREE OF DISEASE, INSECT PESTS AND MECHANICAL INJURIES.

ALL PLANTS SHALL BE NURSERY GROWN AND SHALL HAVE BEEN GROWN UNDER THE SAME CLIMATIC CONDITIONS AS THE LOCATIONS OF THE PROJECT FOR AT LEAST TWO YEARS BEFORE PLANTING. NETHER HEEL-LEAF PLANTS NOR PLANTS FROM COLD STORAGE WILL BE ACCEPTED.

COLLECTED PLANTS OR TRANSPORTED TREES MAY BE CALLED FOR BY THE LANDSCAPE ARCHITECT AND USED, PROVIDED, HOWEVER, THAT LOCATIONS AND SOIL CONDITIONS WILL PERMIT PROPER BUILDING.

PLANT MEASUREMENTS
ALL PLANTS SHALL CONFORM TO THE MEASUREMENTS SPECIFIED IN THE PLANT SCHEDULE. ALL PLANT MATERIAL SHALL GENERALLY AVERAGE THE MEDIAN FOR THE SIZE RANGES INDICATED ABOVE AND AS INDICATED IN THE "AAS STANDARDS."

PLANTING METHODS
ALL PROPOSED PLANT MATERIAL THAT MEETS THE SPECIFICATIONS IN THE SECOND PARAGRAPH OF PLANT STANDARDS ABOVE, ARE TO BE PLANTED IN ACCORDANCE WITH THE FOLLOWING PLANTING METHODS DURING THE PROPER SEASONS AS DESCRIBED BELOW.

PLANTING SEASONS
A PROFESSIONAL HORTICULTURAL/ETNURBERYMAN SHALL BE CONSULTED TO DETERMINE THE PROPER TIME, BASED ON PLANT SPECIES AND WEATHER CONDITIONS, TO MOVE AND INSTALL PARTICULAR PLANT MATERIAL TO MINIMIZE STRESS TO THE PLANT. PLANTING OF DECIDUOUS MATERIAL MAY BE CONTINUED DURING THE WINTER MONTHS PROVIDED THERE IS NO FROST IN THE GROUND AND FROST-FREE SOIL FOR PLANTING MIXTURES ARE USED.

DESIGNING
ALL PLANT MATERIAL SHALL BE DUG, BALLED AND BURLAPPED (BAB) OR BARE ROOT IN ACCORDANCE WITH THE "AAS STANDARDS."

EXCAVATION OF PLANT PITS
THE LANDSCAPE CONTRACTOR SHALL EXCAVATE ALL PLANT PITS, VINE PITS, HEDGE TRENCHES AND SHRUB BEDS AS FOLLOWS:

ALL PITS SHALL BE GENERALLY CIRCULAR IN OUTLINE, WITH VERTICAL SIDES. THE TREE PIT SHALL BE DEEP ENOUGH TO ALLOW 18 IN. OF THE BALL TO BE ABOVE THE EXISTING GRADE. PLANTS SHALL REST ON UNDISTURBED EXISTING SOIL OR WELL-COMPACTED BACKFILL. THE TREE PIT MUST BE A MINIMUM OF NINE (9) INCHES LARGER ON EVERY SIDE THAN THE BALL OF THE TREE.

IF AREAS ARE DESIGNATED AS SHRUB BEDS OR HEDGE TRENCHES THEY SHALL BE CULTIVATED TO AT LEAST 18" DEPTH MINIMUM. AREAS DESIGNATED FOR GROUNDCOVERS AND VINES SHALL BE CULTIVATED TO AT LEAST 12" IN DEPTH MINIMUM.

STAKING, CUTTING AND BURLAPPING
SEE THE LANDSCAPE SPECIFICATION GUIDELINES

PLANT PRUNING, EDGING AND MULCHING
DO NOT TREE, SHRUB OR VINE SHALL BE PRUNED IN AN APPROPRIATE MANNER TO ITS PARTICULAR REQUIREMENTS. IN ACCORDANCE WITH ACCEPTED STANDARD PRACTICE, BROKEN OR BRUISED BRANCHES SHALL BE REMOVED WITH CLEAN CUTS MADE ON AN ANGLE FROM THE BARK RIDGE TO THE BRANCH COLLAR. NO FLUSH CUTS. TO MINIMIZE THE AREA CUT, ALL CUTS SHALL BE MADE WITH SHARP TOOLS. TRIM ALL EDGES SMOOTH. NO "TREE WOUNDS" SHALL BE APPLIED.

ALL TRENCHES AND SHRUB BEDS SHALL BE EDGED AND CULTIVATED TO THE LINES SHOWN ON THE DRAWING. THE AREAS AROUND ISOLATED PLANTS SHALL BE EDGED AND CULTIVATED TO THE FULL DIAMETER OF THE PIT. SOIL WHICH HAS BEEN REMOVED AND STOCKED SHALL BE USED TO TRIM THE EDGES OF ALL EXCAVATED AREAS TO THE NEAR LINES OF THE PLANT PIT SAUCERS. THE EDGES OF THE SHRUB AREAS, HEDGE TRENCHES AND VINE POCKETS.

AFTER CULTIVATION, ALL PLANT MATERIALS SHALL BE MULCHED WITH A 3"-5" LAYER OF TAN BARK, PEAT MOSS, OR ANOTHER APPROVED MATERIAL OVER THE ENTIRE AREA OF THE BED OR SAUCER.

SEEDING AND SODDING
ALL SEEDING AND SODDING SHALL BE AS PER "STANDARDS AND SPECIFICATIONS FOR SOIL EROSION AND SEDIMENT CONTROL IN URBANIZING AREAS" AS PUBLISHED BY THE MARYLAND DEPARTMENTS OF NATURAL RESOURCES.

MINIMUM LANDSCAPE MAINTENANCE REQUIREMENTS

- Lawn areas shall be mowed to a height of 2 to 3 inches and not allowed to reach a height of 4 inches before mowing.
- All curbs and walks shall be edged as needed.
- All lawn areas adjacent to building facades or structures shall be trimmed.
- A slow release Nitrogen balanced fertilizer with a 2-1-1 ratio shall be applied at a rate of 2 pounds of Nitrogen per 1000 square feet in September, October, and February.
- Lime shall be applied at the rate determined by a soils report.
- It is recommended that lawn areas be treated in mid-March to early April with pre-emergent herbicide (Betasan) or equal applied at the manufacturer's recommended rate.
- A post-emergent herbicide (Trimac) or equal is recommended to be sprayed on lawn areas in the late spring or early fall. Follow manufacturer's rates and recommendations.
- Insecticides and fungicides are recommended for insect and disease control.
- Reseed bare areas of lawn as necessary. Yearly aeration is recommended.
- All trash, litter, and debris shall be removed from lawn areas, parking lot and shrub beds as needed.
- Mulch all shrub and groundcover beds yearly with 3 inches of shredded hardwood bark.
- Permit shrubs and trees to grow and enlarge to their design size. Consult project landscape architect for details.
- Prune trees in accordance with Landscape Specification Guidelines for Baltimore-Washington Metropolitan Areas.
- Permanent seeding or sodding for Grass Areas:
 - Lawn seed or sod varieties shall be the following selections from the 1996-97 Maryland Turf Grass

Recommendations: Lawn Grass Mix, to be used on all areas noted as sod or lawn areas:

- 30% Shennadoah Improved Fescue
- 30% Montauk Improved Fescue
- 30% Duke Improved Fescue
- 10% Newstar Improved Bluegrass

Meadow Grass Mix, to be used for permanent seeding on disturbed areas that are not designated as sod or lawn. See planting plan for seed mix. Add 20 pounds per acre of annual rye as cover crop.
Test soil pH and add soil amendments to bring it up to a pH of 5, and the recommended fertility levels for potassium and phosphorus, but not nitrogen, as this will encourage competing weed growth.
Seed is to be drill seeded to 1/4 inch depth, or cyclone spread and dragged to lightly cover.



PROJECT:
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ARCHITECT:

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www.kimengineering.com



5827 Allentown Way
Temple Hills, Maryland 20746
Phone: 301.866.2735
www.arelarchitects.com

REGISTRATION:

I certify that these documents were prepared or approved by me, and that I am a duly licensed professional under the laws of the State of Maryland. (license number: 4824 - expiration date 10/1/2025)

Revisions		
No.	Date	Issue

PROJECT NO: PO 4100014189

DRAWN BY:

CHECKED BY:

SUBMISSION: POST 35% 01-15-2025

SHEET TITLE:

LANDSCAPE NOTES

L-103



MEMORANDUM

Brian Kim
Director of Public Works
bkim@greenbeltmd.gov

Date: 03-July-2025

To: Mr. Josué Salmerón, City Manager

From: Brian Kim, Assistant Director of Public Works - Operations

Re: **FY26 Street Resurfacing & Miscellaneous Concrete**

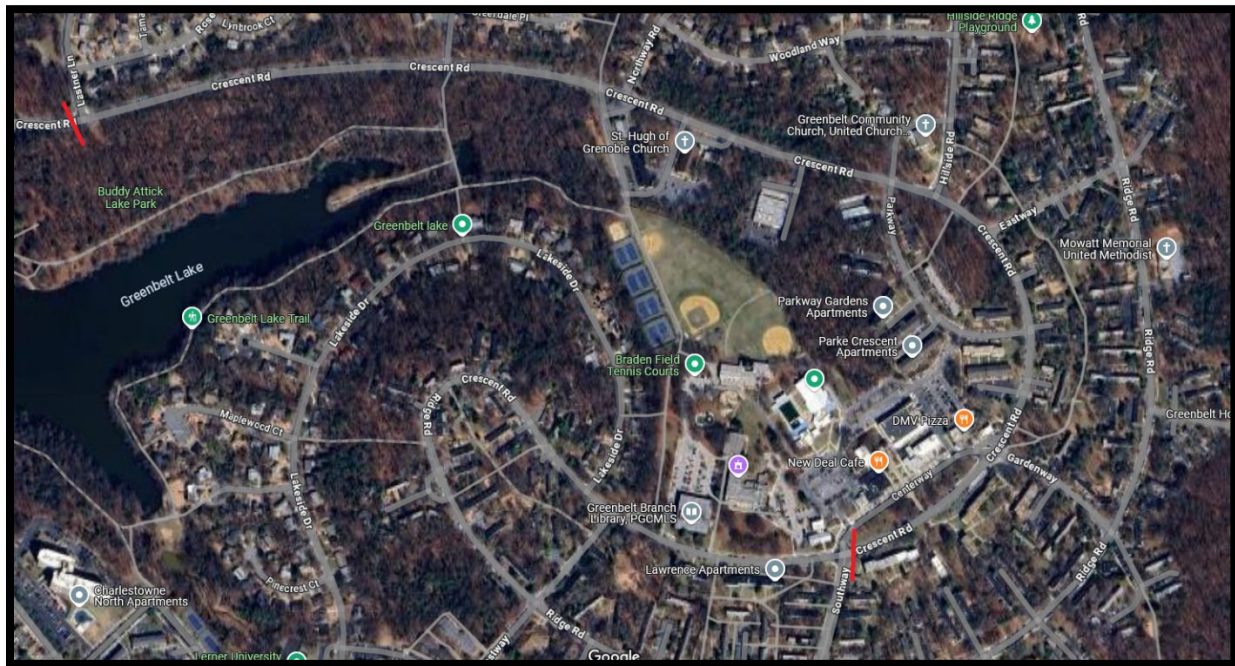
SUBJ.: **Council Approval:
Street Resurfacing & Miscellaneous Concrete Works
Contract with VMP**

Background:

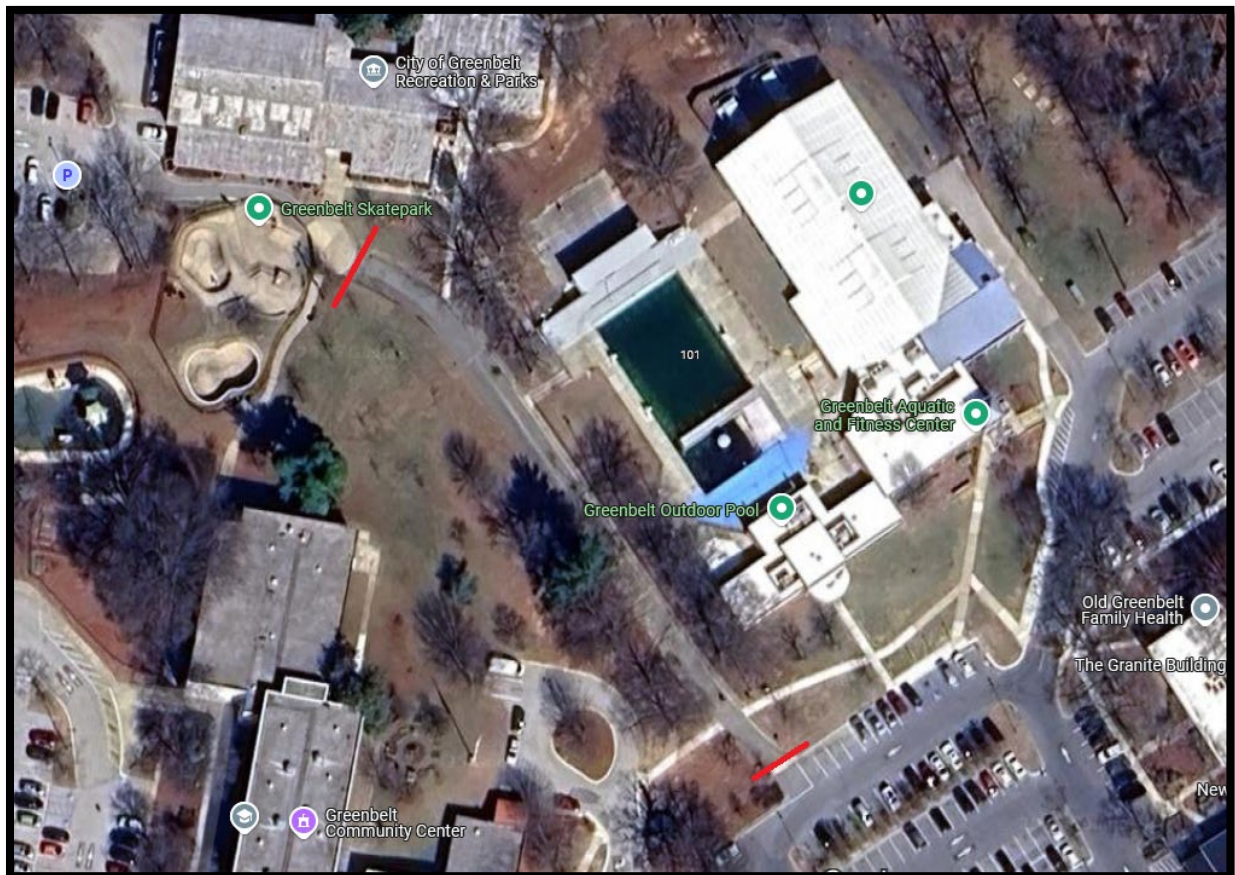
In following with approved FY26 budget and funding within the capital projects fund, we are providing an overview of the street resurfacing and miscellaneous concrete works, which are allocated under the budget of \$1,000,000.00 for street resurfacing and \$150,000.00 for miscellaneous concrete works. We are seeking Council approval to move forward with contracting VMP to execute the works on Crescent Road (Lastner Lane to Southway), Youth Center Maintenance Road, and Parking Lots at Municipal Building and Community Center, as outlined below.

AREA	SCOPE OF WORK (SOW)	NOTES
Crescent Road: Lastner to Southway	Roadworks and Miscellaneous Concrete	
Youth Center Maintenance Road	Roadworks	
Municipal Building & CC Parking Lots	Roadworks and Miscellaneous Concrete	
Municipal Building Open Parking Lot	Roadworks and Miscellaneous Concrete	Pending

Crescent: Lastner Lane to Southway



Youth Center Maintenance Road



Municipal Building & CC Parking Lots



Recommendation:

The contractor chosen to perform the work is VMP who currently serves as our prime contractor for all roadworks and major concrete efforts. They have competitively bid and were awarded a PG County Roadworks Contract 952-H (D)/A which we intend to ride. Please note, all pricing remains as is with the exception of the milling increasing to \$6.00 per ton.

We are seeking Council's authorization for the City Manager to approve the road resurfacing and concrete works as outlined.

ATTACHMENTS:

- <VMP Short Contract_FY26>: Draft subcontract agreement.

CONTRACT

This CONTRACT is made this XX day of July, 2025, by and between the City of Greenbelt, a public body corporate of the State Maryland, located at 25 Crescent Road, Greenbelt, Maryland 20770, hereinafter called the “City”, and VMP Construction Company, a Maryland corporation, located at 9635 Annapolis Road, Lanham, Maryland 20706, hereinafter called the “Contractor”.

WHEREAS, The City Council adopted FY26 budget authorizing the City to negotiate the purchase of street construction and miscellaneous concrete works from the Contractor, and

NOW THEREFORE, THIS CONTRACT WITNESSETH, in consideration of the mutual promises, covenants and agreements herein contained and other good and valuable consideration, it is hereby agreed as follows:

1. **Performance.** The Contractor does hereby covenant and agree with the City that it will well and faithfully perform the Work as set forth herein at a sum not to exceed One Million Dollars and Zero Cents (\$1,000,000.00) for road resurfacing and One Hundred Fifty Dollars and Zero Cents (\$150,000.00).
2. **Work.** The Work is described as Reconstruction of a portion of Crescent Road, Youth Center Maintenance Road, Parking Lots (Municipal Building & Community Center adjacent to MB). This project will include bust pads, curb and gutter repair, base repair, milling, resurfacing, sidewalk and driveway apron replacement, curb cuts, landscape improvements, tree trimming and traffic calming as appropriate and directed by the City.
3. **Clean-Up** The Contractor shall keep the premises and surrounding area free from accumulation of waste materials or rubbish on a daily basis. At completion of the Work, the contractor shall remove from the project site all waste materials, rubbish, tools, equipment, machinery and surplus materials. The Contractor shall be responsible for restoring and/or repairing any areas damaged through actions of the Contractor and the Contractor’s agents, subcontractors, or employees. If the Contractor fails to clean up, and/or restore any damaged areas, the City may deduct the cost thereof from any payment due the Contractor.
4. **Payment** The City shall the pay the contractor a fee not to exceed One Million Dollars and Zero Cents (\$1,000,000.00) for road resurfacing and One Hundred Fifty Dollars and Zero Cents (\$150,000.00)., in the form of progress payments based upon the percentage of satisfactorily completed work or services rendered under this contract. The progress payments shall be paid upon submission of an invoice by the Contractor and acceptance of same by the City. Certified payroll documentation must be submitted weekly and for the period being invoiced. Invoices lacking complete certified payroll documentation will not be approved/accepted by the City.
5. **Commencement.** The Contractor shall commence work on the project within ten (10) calendar days of the Notice to Proceed from the City. The Contract is in effect until final measurements and disbursements of payment are made. Time is of the essence in

this Contract and failure to complete the work by December 31, 2024 constitutes a material breach of this contract.

6. **Damages.** Damages for failure to complete the Work as required by this Contract shall be \$500 for each calendar day beyond the completion date listed above.
7. **Non-discrimination.** The Contractor shall not discriminate against any individual because of religion, race, creed, sex, age, color, national origin, physical or mental disability, or perceived disability. If the Contractor is determined to be in violation of Federal, State, or County non-discrimination laws by an order, opinion or a decision of a Maryland court or an administrative body or agency, this Contract may be terminated or suspended in whole or in part by the City, and the Contractor may be declared ineligible for any future contracts with the City.
8. **Insurance.** The Contractor shall maintain, at its own expense, during the life of this Contract, such insurance as shall protect it and any subcontractor(s) performing work under this Contract, from claims for damages from bodily injury, including death, or property damage, which may arise from operations under this Contract. The Contractor shall maintain General Liability insurance in the amount of \$1,000,000, Workers Compensation insurance of \$500,000 and business automobile liability insurance of \$1,000,000. The Contractor shall also furnish a Certificate of Insurance verifying the existence of this insurance coverage. The Contractor shall list the City and Prince George's County as a certificate holder and additional insured for the duration of this project.
9. **Indemnification.** The Contractor shall indemnify and hold harmless the City and Prince George's County, its officers, employees, agents and representatives and shall require that each sub-contractor shall indemnify and save harmless the City and Prince George's County, its officers, employees, agents and representatives from and against all actions, liability, claims, suits, damages, cost or expense of any kind which are made against or incurred by the City arising from the Contractor's or any subcontractor's negligent performance of or failure to perform any of its obligations under the terms of this Contract.
10. **Termination.** This Contract may be terminated by the City upon thirty (30) days written notice to the Contractor. In the event of such termination, the Contractor shall receive just compensation for services rendered prior to the effective date of termination. Just compensation shall be determined by the percentage of work completed to date. Notwithstanding any provision of this Agreement, the City may immediately terminate this Agreement for cause for the following reasons: any non-performance; incomplete service; fraud; any fraudulent representation in any invoice or verification required to obtain payment under this Agreement; or services performed in conflict with the terms and conditions of this Agreement. The occurrence of any of these conditions shall constitute a material breach of this Agreement and the City may terminate this Agreement with written notice to the Contractor effective immediately.
11. **Compliance.** The Contractor shall comply with all applicable Federal, State, County and City laws, regulations and ordinances pertaining to the subject matter of this Contract, including but not limited to the following: the payment of all applicable taxes

and withholding, worker's compensation, equal opportunity employment, the Davis-Bacon Act and any required permits.

- 12. CDBG Requirements** This is a Federally-assisted project subject to appropriate Federal, State and local laws and implementation regulations as follows: Housing and Community Development Act of 1974, Public Law 93-383, as amended; Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C 1701u; 24 CFR 135 (Code of Federal Regulations); Equal Employment Opportunity, Executive Order 11246; the Clean Air Act of 1963, as amended; 40 CFR 15; Davis-Bacon Fair Labor Standards Act, as amended, 40 U.S.C. 276a—276a-5; Copeland (Anti-Kickback) Act, 48 Stat. 948, 40 U.S.C. 276(c); Contract Work Hours and Safety Standards Act, 40 U.S.C. 327-332; 24 CFR Part 35 (Lead Based Paint Standards); Civil Rights Act of 1964, Title IV, Public Law 88-352; and Section 504 of the Rehabilitation Act of 1973; Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), as amended; Byrd Anti-Lobbying Amendment (31 U.S.C. 1352); and Executive Orders 12549 and 12689, "Debarment and Suspension."

The Contractor acknowledges receipt of the following documents and agrees to abide by their provisions. The following documents are made part of this Contract:

- City of Greenbelt Special Conditions – Street Reconstruction
- Making Davis-Bacon Work: A Contractor's Guide to Prevailing Wage Requirements for Federally-Assisted Construction Projects
- Davis-Bacon Wage Decision – MD-20210106
- CDBG General Conditions for Operating Agencies & Third Party Contractors
- Federal Labor Standards Provisions (HUD 4010)
- Davis-Bacon Act/Copeland "Anti-Kickback" Act
- ADA/Non-Discrimination Statement
- Certification of Assurance of Compliance
- Minority Business Enterprise Participation Statement with Attachments
- Locally Based Business Preference Equal Employment Opportunity Agreement
- Assurance of Compliance with HUD Regulations for Training, Employment and Contracting Opportunities for Businesses and Lower Income Persons.
- Section 3 Summary Report

- 13. Assignment Prohibition.** The Contractor shall be prohibited from assigning or transferring any rights under this Contract without the prior written consent of the City.

- 14. Entire Agreement.** This document contains the entire agreement between the parties and shall not be modified except by written agreement signed by the parties and attached hereto.

- 15. Severability.** If any provision of this Contract is determined to be invalid or illegal by a court of law, it shall be severed from this Contract and shall not affect the remainder of any other provision contained herein.

- 16. Applicable Law.** This Contract shall be interpreted in accordance with the laws of the State of Maryland, and enforced in any court of competent jurisdiction in Prince George's County, Maryland.

17. **Waiver.** The failure of the City to enforce any part of this Contract shall not be deemed a waiver thereof.

IN WITNESS WHEREOF said VMP Construction Company and the City of Greenbelt have caused these presents to be signed.

ATTEST:

VMP Construction Corporation

Valter M. Ramos, President
President

Date

ATTEST:

City of Greenbelt, Maryland

Mr. Josué Salmerón
City Manager

Date



**INTERDEPARTMENTAL MEMO
GREENBELT POLICE
DEPARTMENT**

550 Crescent Road
Greenbelt Maryland 20770
(301) 474-7200

To: Josué Salmerón, City Manager

From: Lieutenant Michael Apgar

VIA: Deputy Chief Timothy White and Chief Richard Bowers

Date: July 10, 2025

Re: Purchase of Three (3) Police Vehicles

Staff have identified Howard County contract #4400004546. The price for one Ford Police Interceptor Hybrid SUV is \$48,834, and one Chevrolet Blazer EV is \$50,377. See attached pricing from Hertrich Fleet Services, Inc.

The total purchase price for all three vehicles is \$148,045 (Two Ford Police Interceptor Hybrid SUVs and one Chevrolet Blazer EV).

Staff has also identified Frontline Mobile Tech as the department's upfitter and supplier for the emergency equipment installed in its police fleet. The cost to upfit all three vehicles is \$68,076. See attached pricing from Frontline Mobile Tech.

This memo is a recommendation for Council to authorize the City Manager to execute the purchase of two Ford Police Interceptor Hybrid SUV's and one Chevrolet Blazer EV under Howard County contract #4400004546 from Hertrich Fleet Services, Inc. for \$148,045, and vehicle upfit for all three vehicles by Frontline Mobile Tech for \$68,076, for a total of \$216,121

HERTRICH FLEET SERVICES, INC

1427 Bay Road Milford, DE 19963

Ford - Chevrolet - Dodge - Jeep
Lincoln - Honda - Buick - GMC - Toyota - Nissan

(800) 698-9825

(302) 422-3300

Fax: (302) 839-0555

July 07, 2025

City of Greenbelt
550 Crescent Road
Greenbelt, MD 20770

We are pleased to provide this quote for a 2026 Ford Police Interceptor Utility, K8A, priced per **Howard County Contract 4400004546**, and equipped as follows: 3.3L V6 Hybrid Engine, 10 Speed Automatic Transmission, Rear Door Locks/Windows In-Operable, Courtesy Lamp Disable, Daytime Running Lamps Rear View Camera Display in Rear View Mirror.

✓	Code	Description	Amount
	Vehicle	2026 Ford Police Interceptor Utility AWD ; 3.3L V6 DI Engine- Type 10-4-M-P	
	99W/44B	3.3L V-6 Gas Engine 10 Speed Automatic Transmission	\$44,187
	YZ/96	Oxford White Exterior - Ebony Cloth Front Buckets & Rear Vinyl Bench	N/C
	500A	All Standard Equipment per PEP 500A	N/C
	BLT	Bluetooth Connectivity	STD
	52P	Hidden Plunger W/Rear Door Locks Inop	\$160
	18D	Global Lock and Unlock	N/C
	21L	Front Aux Warning Light	\$580
	425	50 State Emissions	N/C
	51T	Driver Side Spot Light	\$420
	60R	Noise Suppression Strap	\$100
	66A	Front Headlamp Solution	\$900
	66B	Tail Lamp Lighting Solution	\$430
	68G	Rear Door Locks Inop	N/C
	153	Front Tag Bracket	N/C
		MSRP \$52,835	
		Hertrich Fleet Disc	(\$4,001)
		Total per Vehicle	\$48,834
		Total x 2 Vehicles	\$97,668

Please feel free to contact us with any questions, changes or to place an order

Respectfully Submitted,

John Worrall

HERTRICH FLEET SERVICES, INC

1427 Bay Road Milford, DE 19963

Ford - Chevrolet - Dodge - Jeep
Lincoln - Honda - Buick - GMC - Toyota - Nissan

(800) 698-9825

(302) 422-3300

Fax: (302) 839-0555



10555 Guilford Rd Suite 119 - 121
Jessup, MD 20794

We have prepared a quote for you

UPFIT_MARKED_EVBLAZER_QTY1_GREENBELTPD

Quote # 004884 v1

Prepared for:
Greenbelt Police Dept

Prepared by:
Mike Cassagne

Lighting - Sirens

Description		Price	Qty	Ext. Price
EXTERIOR LIGHTBAR				
ENNLB BOB 54" Dual	54"/137cm 9-32 VOLT NFORCE NXT LED LIGHTBAR W/ 15' LIN DSC TECHNOLOGY DUAL R/W B/W FRONT R/A B/A REAR ENNLB018RY-3KH -QSF045801	\$2,747.00	1	\$2,747.00
SIDEVIEW UNDER MIRROR LIGHTS				
ENT2B3RBW	Sound Off - Intersector Under Mirror Mount Light, 9-32 Vdc, w/ 4-Wedges, Mounting Gasket & Hardware, 18 LED, Tricolor - Red/Blue/White	\$210.00	2	\$420.00
VEHICLE- UPFIT- SUPPLIES	CUSTOM UNDER MIRROR MOUNTING BRACKETS FOR UNDER MIRROR LEDS	\$50.00	2	\$100.00
REAR SIDE BACK CARGO WINDOW LIGHTS				
EMPSCG4STS 5RBW	mpower® 4" 3-Wire HD Light w/ Stud Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White	\$150.00	2	\$300.00
PMP2WSSSB	Window Shroud Kit for 4in Light w/ Stud Mount - Black	\$14.00	2	\$28.00
REAR DECK LIGHTING				
PMP2WSSSB	Window Shroud Kit for 4in Light w/ Stud Mount - Black	\$14.00	2	\$28.00
EMPSCG4STS 5RBW	mpower® 4" 3-Wire HD Light w/ Stud Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White	\$150.00	2	\$300.00
LICENSE PLATE LIGHTS				
EMPSCG2QMS 5RBW	mpower® 4" 3-Wire Light w/ Quick Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White	\$150.00	2	\$300.00
LIFTGATE LIGHTS - facing back				
EMPSCG1SMS 3J	mpower® 3" 3-Wire Light w/ Screw Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 8 LED, Dual Color - Red/Blue	\$120.00	2	\$240.00
EXFS10002-D	XF Flush Mount Light, 10-30 Volts, 9.8" Cable, SAE J595 Class 1, CISPR 25, CA Title 13, ECE R65 & R10 - Dual Color Red/White	\$71.00	2	\$142.00
LIGHTING CONTROL - SIREN - SPEAKER				

Description	Price	Qty	Ext. Price
ENGSA5200RS SO - BLUEPRINT 500 SERIES 200 W REMOTE BTTN SIREN P	\$1,043.00	1	\$1,043.00
ETSS100J Sound Off - 100J Series Composite Speaker w/ Universal Bail Bracket - 100 watt	\$248.00	1	\$248.00
ENGLMK001 bluePRINT Link® Micro Module and Vehicle Harness for Chevrolet Tahoe 2022-2023	\$389.00	1	\$389.00
ENGSYM01 Sync Module	\$285.00	1	\$285.00
Howard County Contract No. 4400005214			
Subtotal:			\$6,570.00

Console - MDT EQUIPMENT

Description	Price	Qty	Ext. Price
CONSOLE AND ACCESSORIES			
PKG-VSX-1800 -BLZR-PM-EV-1 Package – 2024-2025 Chevrolet Blazer EV PPV VSX Console with Front Printer Mount Or Integrated Storage Bin for Laptop Docking Stations	\$1,371.00	1	\$1,371.00
C-EB40-SO5-1P 1-Piece Equipment Mounting Bracket, 4" Mounting Space, Fits Soundoff Signal 500 Series	\$0.00	1	\$0.00
C-EB25-XTL-1P 1-Piece Equipment Mounting Bracket, 2.5" Mounting Space, Fits Motorola XTL2500, XTL5000-05, APX-7500,	\$0.00	1	\$0.00
 MAG_MIC_FL M Magnetic Mic Single Pack	\$31.00	2	\$62.00
MDT DOCK			
7300-0595-04 Panasonic Toughbook® 54/55 Trimline™ Laptop docking station, LITE Port, NO RF with LIND auto power adapter (7300-0610)	\$1,086.00	1	\$1,086.00
Subtotal:			\$2,519.00

REAR CARGO BARRIER

Description	Price	Qty	Ext. Price
REAR PARTITION			

REAR CARGO BARRIER

Description	Price	Qty	Ext. Price
PK0316BLE242 12VS Rear Partition (Polycarbonate Only) - Chevy Blazer ND	\$575.00	1	\$575.00
Subtotal:			\$575.00

FZ-55 ToughBook-Antennas - Radios- Cradlepoint

Description	Price	Qty	Ext. Price
CUSTOMER PROVIDED RADIO, APX-7500 TO INCLUE BRICK, AND REMOTE KITED RADIO HEAD FACEPLATE ALSO WILL PROVIDE FLEET 3 AXON EQUIPMENT AND ALL ANTENNA EQUIPMENT NEEDED TO MOUNT RADIO/CRADLEPOINT AND CAMERA EQUIPMENT			
TOUGHBOOK FZ-55 & WARRANTY			
FZ-55JZ-1CBM  Panasonic TOUGHBOOK FZ-55 14" Touchscreen Semi-rugged Notebook - Full HD - Intel Core i5 13th Gen i5-1345U - 16 GB - 512 GB SSD - Intel Chip - 1920 x 1080 - Windows 11 Pro - Intel UHD Graphics - In-plane Switching (IPS) Technology - Front Cam	\$3,423.00	1	\$3,423.00
CF-SVCPSY5 Warranty Panasonic Extended Service Agreement YR 4 & 5	\$608.00	1	\$608.00
CRADLEPOINT INC : 1-yr NetCloud Mobile Essentials Plan and R920 routerwith WiFi (300Mbps modem), no AC power supply orantennas, North America			
MA01-0920-C7A-NA CRADLEPOINT INC : 1-yr NetCloud Mobile Essentials Plan and R920 routerwith WiFi (300Mbps modem), no AC power supply orantennas, North America	\$1,222.00	1	\$1,222.00
Subtotal:			\$5,253.00

Installation

Description	Price	Qty	Ext. Price
Vehicle-Upfit-Marked Complete Upfit - Marked Patrol Car - Labor Only	\$4,500.00	1	\$4,500.00
VEHICLE-UPFIT-SUPPLIES Misc. Material to include connectors, wire, and hardware, fuse block, relays, and all needed install supplies	\$365.00	1	\$365.00
Subtotal:			\$4,865.00



UPFIT_MARKED_EVBLAZER_QTY1_GREENBELTPD



Prepared by:

Frontline Mobile Tech

Mike Cassagne
240-280-8964
Fax 2403604538
mcassagne@frontlinemobiletech.com

Prepared for:

Greenbelt Police Dept

550 Crescent Rd
Greenbelt, MD 20770
Mike Apgar
(240) 542-2115
mapgar@greenbeltmd.gov

Quote Information:

Quote #: 004884

Version: 1
Delivery Date: 07/10/2025
Expiration Date: 08/09/2025

Quote Summary

Description	Amount
Lighting - Sirens	\$6,570.00
Console - MDT EQUIPMENT	\$2,519.00
REAR CARGO BARRIER	\$575.00
FZ-55 ToughBook-Antennas - Radios- Cradlepoint	\$5,253.00
Installation	\$4,865.00
Subtotal:	\$19,782.00
Shipping:	\$906.07
Total:	\$20,688.07

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Frontline Mobile Tech

Greenbelt Police Dept

Signature: _____

Name: Mike Cassagne

Title: Sales Manager

Date: 07/10/2025

Signature: _____

Name: Mike Apgar

Date: _____



Hertrich Fleet Services, Inc.

Vehicle: [Fleet] 2026 Chevrolet Blazer EV (1MF26) AWD 4dr Police (✓ Complete)

Selected Model and Options

MODEL

CODE	MODEL	MSRP
1MF26	2026 Chevrolet Blazer EV AWD 4dr Police	\$ 55,000 W/A

COLORS

CODE	DESCRIPTION
GBA	Black

OPTIONS

CODE	DESCRIPTION	MSRP
2FL	2FL Preferred Equipment Group	W/A
6C7	Lighting, Red and white LED auxiliary dome lamp	\$ 170 W/A
6J3	Wiring, grille lamps and siren speaker circuit	\$ 92 W/A
6J4	Wiring, horn and siren circuit	\$ 55 W/A
7X3	Spotlamp, left-hand, LED	\$ 800 W/A
9C1	Identifier for Marked Police Package Vehicle	W/A
A51	Seats, front bucket	W/A
AMF	Remote Keyless Entry Package	\$ 75 W/A
ARU	Glass, side rear, deep tint	\$ 200 W/A
BG9	Floor covering, Black rubberized vinyl	Inc.
DLE	Console, front, delete	Inc.
EN0	Engine, none (electric drive unit)	W/A
EPT	Black, Cloth front/Vinyl rear seat trim	Inc.
GBA	Black	W/A
MF1	Transmission, none (electric drive unit)	W/A
NE1	Emissions, Colorado, Delaware, Maryland, Massachusetts, New Jersey, New York, Oregon, Rhode Island, Vermont, Washington state and District of Columbia	\$ 500 W/A
PSC	Dual Level Charge Cord, dual-mode, portable	W/A
PXT	Wheels, 20" (50.8 cm) steel	W/A
QH9	Tires, 265/50R20, all-season Firestone Firehawk Pursuit blackwall	W/A
T53	Lamps, alternate flashing Red & Blue rear compartment lid warning	\$ 565 W/A

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 25904. Data Updated: Jul 6, 2025 6:45:00 PM PDT.

See pg 2



Hertrich Fleet Services, Inc.

Vehicle: [Fleet] 2026 Chevrolet Blazer EV (1MF26) AWD 4dr Police (✓ Complete)

OPTIONS

CODE	DESCRIPTION	MSRP
TBP	Ship Thru, Produced in GM Ramos and shipped to Kerr Industries of Texas, Returned to GM Arlington Plant for shipping to final destination.	Inc.
Options Total		W/A

Price Summary

PRICE SUMMARY

	MSRP
Base Price	W/A
Total Options	W/A
Vehicle Subtotal	W/A
Destination Charge	\$1495 W/A
Grand Total	W/A

Total \$58,952

Pricing based on
Howard Co Contract
\$50,377⁰⁰

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Data Version: 25904. Data Updated: Jul 6, 2025 6:45:00 PM PDT.



10555 Guilford Rd Suite 119 - 121
Jessup, MD 20794

We have prepared a quote for you

UPFIT_MARKED_PIU_QTY2

Quote # 004715 v1

Prepared for:
Greenbelt Police Dept

Prepared by:
Mike Cassagne

Lighting - Sirens

Description	Price	Qty	Ext. Price
SIREN AND SPEAKER SOLUTION			
ENGSA5100RS P bluePRINT® 500 Series Remote Control System with Button Control, 10-16v - 100 watt single-tone	\$825.00	2	\$1,650.00
ENGLMK013 bluePRINT Link® Micro Kit, includes Module and Vehicle Harness for Ford Super Duty F-250-F-550, 2023-2024, Ford F-150, 2024 and Ford Police Interceptor Utility (PIU) 2025	\$347.00	2	\$694.00
ENGSYM01 Sync Module	\$240.00	2	\$480.00
ETSS100J 100J Series Composite Speaker w/ Universal Bail Bracket - 100 watt	\$185.00	2	\$370.00
ETSSVBK01 100N/100J/100U Series Speaker Bracket (no drill) for Ford PI Utility 2020 – 2025. The vehicle can hold up to two kits (sold individually), Bumper Mount Center	\$30.00	2	\$60.00
LOW FREQUENCY SIRENS			
ETSKLF101 LF Aftershock Siren System, includes: 100 Watt Speaker, 200 Watt Amplifier and Universal Bracket	\$464.00	2	\$928.00
ETSSLFVBK09 Aftershock Speaker Bracket (no drill) for Ford Utility 2020 - 2025, Frame Mount Driver Side	\$30.00	2	\$60.00
LIGHTBAR			
EMPLB MPOWER LED LIGHT BAR, 55" Dual RW BW Front, RA BA Config in Rear - EMPLB01KE9-4Q4 QSF076472	\$2,708.00	2	\$5,416.00
GRILLE LIGHTS			
EMPSCG1SLS 4RBW mpower® 3" 3-Wire Light w/ Stud Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Tricolor - Red/Blue/White	\$119.00	4	\$476.00
EMPSCG2STS 5RBW mpower® 4" 3-Wire Light w/ Stud Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White	\$133.00	4	\$532.00
PMP2BKDG AJ 90 Degree Deck/Grille Adjustable Bracket Kit for mpower® 4" Fascia Light w/ Stud Mount - Black	\$9.00	4	\$36.00
UNDER MIRROR LIGHTS			
ENT3B3RBW Intersector Surface Mount Light, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White	\$181.00	4	\$724.00

Lighting - Sirens

Description	Price	Qty	Ext. Price
PMP2BKUMB8-D Under Mirror Mount Bracket Kit (each) for installation on Ford PI Utility 2025 for use with mpower® 3" and 4" Stud and Intersector Surface Mount, Driver Side	\$25.00	2	\$50.00
PMP2BKUMB8-P Under Mirror Mount Bracket Kit (each) for installation on Ford PI Utility 2025 for use with mpower® 3" and 4" Stud and Intersector Surface Mount, Passenger Side	\$25.00	2	\$50.00
SIDE 1/4 CARGO WINDOWS			
EMPSCG4STS5RBW mpower® 4" 3-Wire HD Light w/ Stud Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White	\$133.00	4	\$532.00
PMP2WSSSB Window Shroud Kit for 4" Light w/ Stud Mount - Black	\$13.00	4	\$52.00
REAR DECK FULL BAR			
ENFWB NFORCE INTERIOR LIGHT BAR - Ford Explorer/PI Utility (2025) Solid Rear RA BA ENFWB01P3BConfiguration - QSF076472	\$828.00	2	\$1,656.00
TAILLIGHT FLASHER			
ETFBSSN-P Flashback Alternating Taillight Flasher, Solid State - 2.4 f.p.s.	\$50.00	1	\$50.00
FRONT HEADLIGHT HIDEAWAY LIGHTING IN OEM PRECUTOUTS			
ELUC3H010E Universal UnderCover Screw-In LED Insert Single Light Kit, 9-32 Vdc w/ 10' 5-wire harness: includes insert, Lens #1 (Extreme Angle) & Inline Flasher – Dual Color Blue/White	\$79.00	2	\$158.00
ELUC3H010D Universal UnderCover Screw-In LED Insert Single Light Kit, 9-32 Vdc w/ 10' 5-wire harness: includes insert, Lens #1 (Extreme Angle) & Inline Flasher – Dual Color Red/White	\$79.00	2	\$158.00
PLUCTCL1 Replacement Collar Kit, includes 1 Collar, 2 Gaskets & Screws for the Twist-In UnderCover	\$3.00	4	\$12.00
LIFTGATE LIGHTS			
EMPSCG1SMS3J mpower® 3" 3-Wire Light w/ Screw Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 8 LED, Dual Color - Red/Blue	\$105.00	4	\$420.00
LICENSE PLATE LIGHTS - VERTICAL MOUNTED			
EMPSCG2QMS5RBW mpower® 4" 3-Wire Light w/ Quick Mount, Black Housing, 18 LED, Tricolor - Red/Blue/White	\$130.00	4	\$520.00

Lighting - Sirens

Description	Price	Qty	Ext. Price
SUGGESTED LIFT GATE STEADY RED/WHITE RECESSED LIGHTS			
EXFS10002-D XF Flush Mount Light, 10-30 Volts, 9.8" Cable, SAE J595 Class 1, CISPR 25, CA Title 13, ECE R65 & R10 - Dual Color Red/White	\$62.00	4	\$248.00
Subtotal:			\$15,332.00

Console - Mounts

Description	Price	Qty	Ext. Price
DOCKING STATION WITH POWER SUPPLY			
GJ-55TLVLDL0L Panasonic Trimline Lite Docking Station - for Notebook - 2 x USB Ports - 2 x USB 3.0 - VGA - TAA Compliant Gamber Johnson part# 7300-0595-04	\$1,264.00	2	\$2,528.00
CONSOLE KIT			
7170-0735-08 KIT - 2020+ Ford Utility Short Console Box with Cup Holder, Pole Armrest, and 9" XLE	\$921.00	2	\$1,842.00
20033 SoundOff Signal 500 Series One Piece Console System & Remote Head Unit Faceplate	\$0.00	2	\$0.00
7160-0321 Faceplate, Motorola XTL 5000 and 2500 Control Head APX 7500 REMOTE HEAD	\$0.00	2	\$0.00
 7300-0426 AUX / USB Pass-Through Module for Switch Knock-outs. REPLACES 16648.	\$56.00	2	\$112.00
MAG_MIC_FL M Magnetic Mic Single Pack	\$31.00	4	\$124.00
Subtotal:			\$4,606.00



Antennas - Radios

Description	Price	Qty	Ext. Price
VEHICLE-UPFIT-SUPPLIES Misc. Material for radio install 1 - Phantom black antenna1 - 3/4 thru-hole NMO mount1 - cable channel power and speaker1 - power cable 1 - Phantom black antenna 1 - 3/4 thru-hole NMO mount 1 - cable channel power and speaker 1 - power cable	\$225.00	2	\$450.00
Customer provided equipment: Radio equipment Axon Fleet 3 System Will need Cradlepoint for unit.			
Subtotal:			\$450.00

REAR CARGO BARRIER

Description	Price	Qty	Ext. Price
VEHICLE-UPFIT-SUPPLIES SETINA PK0316ITU252ND #12VS Coated Poly Partition 2025 FORD PIU	\$521.00	2	\$1,042.00
Subtotal:			\$1,042.00

Misc Additions

Description	Price	Qty	Ext. Price
REAR CARGO VAULT DRAWER			
TK0841ITU20 CARGO BOXDSE- Drawer, Sliding With Electric Key Pad LockBSN- Base Sliding With No Lock	\$1,614.00	2	\$3,228.00
TPA9289 Cargo Radio TrayWith No lock TRN	\$307.00	2	\$614.00
TOUGHBOOK FZ-55 & WARRANTY			

Misc Additions

Description	Price	Qty	Ext. Price
 FZ-55JZ-1CBM Panasonic TOUGHBOOK FZ-55 14" Touchscreen Semi-rugged Notebook - Full HD - Intel Core i5 13th Gen i5-1345U - 16 GB - 512 GB SSD - Intel Chip - 1920 x 1080 - Windows 11 Pro - Intel UHD Graphics - In-plane Switching (IPS) Technology - Front Cam	\$3,361.00	2	\$6,722.00
CF-SVCPSY5 Warranty Panasonic Extended Service Agreement YR 4 & 5	\$597.00	2	\$1,194.00
CRADLEPOINT INC : 1-yr NetCloud Mobile Essentials Plan and R920 routerwith WiFi (300Mbps modem), no AC power supply orantennas, North America			
MA01-0920-C7A-NA CRADLEPOINT INC : 1-yr NetCloud Mobile Essentials Plan and R920 routerwith WiFi (300Mbps modem), no AC power supply orantennas, North America	\$1,173.00	2	\$2,346.00
Subtotal:			\$14,104.00

Installation

Description	Price	Qty	Ext. Price
Vehicle-Upfit-Marked Complete Upfit - Marked Patrol Car - Labor Only	\$4,400.00	2	\$8,800.00
VEHICLE-UPFIT-SUPPLIES Misc. Material to include connectors, wire, and hardware, fuse block, relays, and all needed install supplies	\$365.00	2	\$730.00
Subtotal:			\$9,530.00

Shipping - Delivery

Description	Price	Qty	Ext. Price
Shipping Shipping - one time flat rate for all parts PER VEHICLE	\$985.00	2	\$1,970.00
Shipping SOUNDOFF TARIFF SURCHARGE	\$304.06	1	\$304.06
Subtotal:			\$2,274.06



UPFIT_MARKED_PIU_QTY2



Prepared by:

Frontline Mobile Tech

Mike Cassagne
240-280-8964
Fax 2403604538
mcassagne@frontlinemobiletech.com

Prepared for:

Greenbelt Police Dept

550 Crescent Rd
Greenbelt, MD 20770
Mike Apgar
(240) 542-2115
mapgar@greenbeltmd.gov

Quote Information:

Quote #: 004715

Version: 1
Delivery Date: 07/08/2025
Expiration Date: 08/07/2025

Quote Summary

Description	Amount
Lighting - Sirens	\$15,332.00
Console - Mounts	\$4,606.00
Antennas - Radios	\$450.00
REAR CARGO BARRIER	\$1,042.00
Misc Additions	\$14,104.00
Installation	\$9,530.00
Subtotal:	\$45,064.00
Shipping:	\$2,274.06
Total:	\$47,338.06

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Frontline Mobile Tech

Greenbelt Police Dept

Signature: 
Name: Mike Cassagne
Title: Sales Manager
Date: 07/08/2025

Signature: _____
Name: Mike Apgar
Date: _____

CITY OF GREENBELT, MARYLAND

OFFICE OF THE CITY MANAGER

25 CRESCENT ROAD, GREENBELT, MD. 20770



Josué Salmerón
City Manager

MEMORANDUM

Date: July 10, 2025
To: Council
Re: Discussion of Legislative Support Services

Dear Council,

The Prince George's County Municipal Association (PGCMA) will no longer provide legislative coordination and support services at the state and county levels effective June 2025. This change creates a service gap that previously helped Greenbelt track legislation, coordinate advocacy efforts, and maintain regional awareness on matters affecting municipalities.

The City began using the services of Carrington and Associates in early 2024 to pursue legislative initiatives unique to the City. The contract with Carrington and Associates has included monitoring relevant legislation, advising on state and county-level activity, and assisting with communications and testimony.

The current contract with Carrington and Associates is up for renewal, and this moment presents an opportunity to evaluate the City's broader legislative support strategy.

A key decision point for Council is whether to:

1. Consolidate the legislative coordination and tracking services previously provided by PGCMA into an expanded renewed contract with Carrington and Associates,
- OR
2. Maintain Carrington and Associates for core functions and engage an additional firm to assist Council and staff with additional legislative strategy, communications, and monitoring.

Staff seeks Council's guidance on this question to define an appropriate Scope of Work (SOW) and determine whether a multi-provider model or a consolidated approach better meets the City's advocacy needs.

MEMORANDUM

July 11, 2025

TO: Josué Salmerón, City Manager
FR: Board of Elections
RE: Correction to Charter Regarding
Council Member Qualifications

The Board of Elections has found an apparent error in the City Charter regarding qualifications for candidates for Council.

Charter Section 15 has been amended to permit noncitizens to register to vote. If he or she does so, the noncitizen becomes a “qualified voter” within the meaning of the City Charter and Code.

It was not intended, however, that noncitizens, even if registered and qualified to vote, should be allowed to hold elected office. The Board believes Charter should be amended, as soon as reasonably feasible, to clarify that noncitizens are not eligible to run for Council.

BoE5191CouncilQualificationsMemo



**GREENBELT POLICE
DEPARTMENT**

550 Crescent Road
Greenbelt Maryland 20770
(301) 474-7200

To: Josué Salmerón, City Manager

From: Lieutenant Michael Apgar

VIA: Deputy Chief Timothy White and Chief Richard Bowers

Date: July 9, 2025

Re: FY26 Motorola Service Contract Renewal

The Police Department utilizes Motorola Solutions for both the purchase and service of our police radios, and has historically paid an annual service contract to maintain our existing department radio equipment. This service is a budgeted item in our annual operations budget, which was funded for FY26.

This memo is a recommendation for Council to authorize the City Manager to execute the Police Department's annual service contract with Motorola Solutions, 500 W. Monroe St Chicago, IL 60661, in the amount of \$27,275.10. (A copy of the Service Agreement from Motorola Solutions is included).



SERVICE AGREEMENT

500 W Monroe Street
Chicago, IL. 60661
(888) 325-9336

Quote Number : QUOTE-3035074
Contract Number: USC000008400
Contract Modifier: R06-MAR-2025 20:20:41

Date:04/15/2025

Company Name: GREENBELT, CITY OF

Attn:

Billing Address: 25 CRES RD

City, State, Zip: GREENBELT , MD, 20770

Customer Contact: Tim White

Phone: 443-604-8690

Required P.O. :

PO # :

Customer # :1011272911

Bill to Tag # :

Contract Start Date :01-Jul-2025

Contract End Date :30-Jun-2026

Payment Cycle :QUARTERLY

Qty	Service Name	Service Description	Extended Amt
	SVC01SVC2012C	CONTRACT ADMINISTRATION SERVICE	\$14,546.83
	SVC01SVC1424C	ONSITE RESPONSE-LOCAL DISPATCH-STANDARD	\$12,728.27
		Subtotal - Recurring Services	\$2,272.93
			\$27,275.10
		Subtotal - One-Time Event Services	\$0.00
			\$0.00
		Total	\$27,275.10
THIS SERVICE AMOUNT IS SUBJECT TO STATE AND LOCAL TAXING JURISDICTIONS WHERE APPLICABLE, TO BE VERIFIED BY MOTOROLA			

SPECIAL INSTRUCTIONS: Including the following services for radio communications: Dispatch, Network Monitoring, Technical Support, Fixed Equipment Board Repair w/ Advanced Replacement, Onsite Support from Beltsville, MD FSO (7x24x365), One (1) Network Preventative Maintenance, Software Maintenance Agreement.

Qty 2: MCC7500 Consoles

I have received Applicable Statements of Work which describe the Services and cybersecurity services provided on this Agreement. Motorola's Terms and Conditions, including the Cybersecurity Online Terms Acknowledgement, are attached hereto and incorporate the Cyber Addendum (available at https://www.motorolasolutions.com/en_us/managed-support-services/cybersecurity.html) by reference. By signing below Customer acknowledges these terms and conditions govern all Services under this Service Agreement.

AUTHORIZED CUSTOMER SIGNATURE

TITLE

DATE

CUSTOMER (PRINT NAME)

Erin Opseth-Duggins
MOTOROLA REPRESENTATIVE(SIGNATURE)

CSM
TITLE

04/15/2025
DATE

Erin Opseth-Duggins
MOTOROLA REPRESENTATIVE(PRINT NAME)

540-718-2287
PHONE

500 W Monroe Street
Chicago, IL. 60661
(888) 325-9336

Quote Number : QUOTE-3035074
Contract Number: USC000008400
Contract Modifier: R06-MAR-2025 20:20:41

Service Terms and Conditions

Motorola Solutions Inc. ("Motorola") and the customer named in this Agreement ("Customer") hereby agree as follows:

Section 1. APPLICABILITY

These Maintenance Service Terms and Conditions apply to service contracts whereby Motorola will provide to Customer either (1) maintenance, support, or other services under a Motorola Service Agreement, or (2) installation services under a Motorola Installation Agreement.

Section 2. DEFINITIONS AND INTERPRETATION

2.1 "Agreement" means these Maintenance Service Terms and Conditions; the cover page for the Service Agreement or the Installation Agreement, as applicable; and any other attachments, all of which are incorporated herein by this reference. In interpreting this Agreement and resolving any ambiguities, these Maintenance Service Terms and Conditions take precedence over any cover page, and the cover page takes precedence over any attachments, unless the cover page or attachment states otherwise.

2.2 "Equipment" means the equipment that is specified in the attachments or is subsequently added to this Agreement.

2.3 "Services" means those installation, maintenance, support, training, and other services described in this Agreement.

Section 3. ACCEPTANCE

Customer accepts these Maintenance Service Terms and Conditions and agrees to pay the prices set forth in the Agreement. This Agreement becomes binding only when accepted in writing by Motorola. The term of this Agreement begins on the "Start Date" indicated in this Agreement.

Section 4. SCOPE OF SERVICES

4.1 Motorola will provide the Services described in this Agreement or in a more detailed statement of work or other document attached to this Agreement. At Customer's request, Motorola may also provide additional services at Motorola's then-applicable rates for the services.

4.2 If Motorola is providing Services for Equipment, Motorola parts or parts of equal quality will be used; the Equipment will be serviced at levels set forth in the manufacturer's product manuals; and routine service procedures that are prescribed by Motorola will be followed.

4.3 If Customer purchases from Motorola additional equipment that becomes part of the same system as the initial Equipment, the additional equipment may be added to this Agreement and will be billed at the applicable rates after the warranty for that additional equipment expires.

4.4 All Equipment must be in good working order on the Start Date or when additional equipment is added to the Agreement. Upon reasonable request by Motorola, Customer will provide a complete serial and model number list of the Equipment. Customer must promptly notify Motorola in writing when any Equipment is lost, damaged, stolen or taken out of service. Customer's obligation to pay Service fees for this Equipment will terminate at the end of the month in which Motorola receives the written notice.

4.5 Customer must specifically identify any Equipment that is labeled intrinsically safe for use in hazardous environments.

4.6 If Equipment cannot, in Motorola's reasonable opinion, be properly or economically serviced for any reason, Motorola may modify the scope of Services related to that Equipment; remove that Equipment from the Agreement; or increase the price to Service that Equipment.

4.7 Customer must promptly notify Motorola of any Equipment failure. Motorola will respond to Customer's notification in a manner consistent with the level of Service purchased as indicated in this.

Section 5. EXCLUDED SERVICES

5.1 Service excludes the repair or replacement of Equipment that has become defective or damaged from use in other than the normal, customary, intended, and authorized manner; use not in compliance with applicable industry standards; excessive wear and tear; or accident, liquids, power surges, neglect, acts of God or other force majeure events.

5.2 Unless specifically included in this Agreement, Service excludes items that are consumed in the normal operation of the Equipment, such as batteries or magnetic tapes; upgrading or reprogramming Equipment; accessories, belt clips, battery chargers, custom or special products, modified units, or software; and repair or maintenance of any transmission line, antenna, microwave equipment, tower or tower lighting, duplexer, combiner, or multicoupler. Motorola has no obligations for any transmission medium, such as telephone lines, computer networks, the internet or the worldwide web, or for Equipment malfunction caused by the transmission medium.

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5.3 This Agreement pricing provided does not take into account prevailing wage requirement. Should prevailing wage regulations be applicable to this project, the pricing shall be subject to change to reflect compliance with those regulations.

Section 6. TIME AND PLACE OF SERVICE

Service will be provided at the location specified in this Agreement. When Motorola performs service at Customer's location, Customer will provide Motorola, at no charge, a non-hazardous work environment with adequate shelter, heat, light, and power and with full and free access to the Equipment. Waivers of liability from Motorola or its subcontractors will not be imposed as a site access requirement. Customer will provide all information pertaining to the hardware and software elements of any system with which the Equipment is interfacing so that Motorola may perform its Services. Unless otherwise stated in this Agreement, the hours of Service will be 8:30 a.m. to 4:30 p.m., local time, excluding weekends and holidays. Unless otherwise stated in this Agreement, the price for the Services exclude any charges or expenses associated with helicopter or other unusual access requirements; if these charges or expenses are reasonably incurred by Motorola in rendering the Services, Customer agrees to reimburse Motorola for those charges and expenses.

Section 7. CUSTOMER CONTACT

Customer will provide Motorola with designated points of contact (list of names and phone numbers) that will be available twenty-four (24) hours per day, seven (7) days per week, and an escalation procedure to enable Customer's personnel to maintain contact, as needed, with Motorola.

Section 8. INVOICING AND PAYMENT

8.1 Customer affirms that a purchase order or notice to proceed is not required for the duration of this service contract and will appropriate funds each year through the contract end date. Unless alternative payment terms are stated in this Agreement, Motorola will invoice Customer in advance for each payment period. All other charges will be billed monthly, and Customer must pay each invoice in U.S. dollars within twenty (20) days of the invoice date.

8.2 Customer will reimburse Motorola for all property taxes, sales and use taxes, excise taxes, and other taxes or assessments that are levied as a result of Services rendered under this Agreement (except income, profit, and franchise taxes of Motorola) by any governmental entity. The Customer will pay all invoices as received from Motorola. At the time of execution of this Agreement, the Customer will provide all necessary reference information to include on invoices for payment in accordance with this Agreement.

8.3 For multi-year service agreements, at the end of the first year of the Agreement and each year thereafter, a CPI percentage change calculation shall be performed using the U.S. Department of Labor, Consumer Price Index, all Items, Unadjusted Urban Areas (CPI-U). Should the annual inflation rate increase greater than 3% during the previous year, Motorola shall have the right to increase all future maintenance prices by the CPI increase amount exceeding 3%. All items, not seasonally adjusted shall be used as the measure of CPI for this price adjustment. Measurement will take place once the annual average for the new year has been posted by the Bureau of Labor Statistics. For purposes of illustration, if in year 5 the CPI reported an increase of 8%, Motorola may increase the Year 6 price by 5% (8%-3% base).

Section 9. WARRANTY

Motorola warrants that its Services under this Agreement will be free of defects in materials and workmanship for a period of ninety (90) days from the date the performance of the Services are completed. In the event of a breach of this warranty, Customer's sole remedy is to require Motorola to re-perform the non-conforming Service or to refund, on a pro-rata basis, the fees paid for the non-conforming Service. MOTOROLA DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

Section 10. DEFAULT/TERMINATION

10.1 If either party defaults in the performance of this Agreement, the other party will give to the non-performing party a written and detailed notice of the default. The non-performing party will have thirty (30) days thereafter to provide a written plan to cure the default that is acceptable to the other party and begin implementing the cure plan immediately after plan approval. If the non-performing party fails to provide or implement the cure plan, then the injured party, in addition to any other rights available to it under law, may immediately terminate this Agreement effective upon giving a written notice of termination to the defaulting party.

10.2 Any termination of this Agreement will not relieve either party of obligations previously incurred pursuant to this Agreement, including payments which may be due and owing at the time of termination. All sums owed by Customer to Motorola will become due and payable immediately upon termination of this Agreement. Upon the effective date of termination, Motorola will have no further obligation to provide Services.

10.3 If the Customer terminates this Agreement before the end of the Term, for any reason other than Motorola default, then the Customer will pay to Motorola an early termination fee equal to the discount applied to the last three (3) years of Service payments for the original Term.

Section 11. LIMITATION OF LIABILITY

Except for personal injury or death, Motorola's total liability, whether for breach of contract, warranty, negligence, strict liability in tort, or otherwise, will be limited to the direct damages recoverable under law, but not to exceed the price of twelve (12) months of Service provided under this Agreement. ALTHOUGH THE PARTIES ACKNOWLEDGE THE POSSIBILITY OF SUCH LOSSES OR DAMAGES, THEY AGREE THAT MOTOROLA WILL NOT BE LIABLE FOR ANY COMMERCIAL LOSS; INCONVENIENCE; LOSS OF USE, TIME, DATA, GOOD WILL, REVENUES, PROFITS OR SAVINGS; OR OTHER SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES IN ANY WAY RELATED TO OR ARISING FROM THIS AGREEMENT OR THE PERFORMANCE OF SERVICES BY MOTOROLA PURSUANT TO THIS AGREEMENT. No action for contract breach or otherwise relating to the transactions contemplated by this Agreement may be brought more than one (1) year after the accrual of the cause of action, except for money due upon an open account. This limitation of liability will survive the expiration or termination of this Agreement and applies notwithstanding any contrary provision.

Section 12. EXCLUSIVE TERMS AND CONDITIONS

12.1 This Agreement supersedes all prior and concurrent agreements and understandings between the parties, whether written or oral, related to the Services, and there are no agreements or representations concerning the subject matter of this Agreement except for those expressed herein. The Agreement may not be amended or modified except by a written agreement signed by authorized representatives of both parties.

12.2 Customer agrees to reference this Agreement on any purchase order issued in furtherance of this Agreement, however, an omission of the reference to this Agreement will not affect its applicability. In no event will either party be bound by any terms contained in a Customer purchase order, acknowledgement, or other writings unless: the purchase order, acknowledgement, or other writing specifically refers to this Agreement; clearly indicate the intention of both parties to override and modify this Agreement; and the purchase order, acknowledgement, or other writing is signed by authorized representatives of both parties.

Section 13. PROPRIETARY INFORMATION; CONFIDENTIALITY; INTELLECTUAL PROPERTY RIGHTS

13.1 Any information or data in the form of specifications, drawings, reprints, technical information or otherwise furnished to Customer under this Agreement will remain Motorola's property, will be deemed proprietary, will be kept confidential, and will be promptly returned at Motorola's request. Customer may not disclose, without Motorola's written permission or as required by law, any confidential information or data to any person, or use confidential information or data for any purpose other than performing its obligations under this Agreement. The obligations set forth in this Section survive the expiration or termination of this Agreement.

13.2 Unless otherwise agreed in writing, no commercial or technical information disclosed in any manner or at any time by Customer to Motorola will be deemed secret or confidential. Motorola will have no obligation to provide Customer with access to its confidential and proprietary information, including cost and pricing data.

13.3 This Agreement does not grant directly or by implication, estoppel, or otherwise, any ownership right or license under any Motorola patent, copyright, trade secret, or other intellectual property, including any intellectual property created as a result of or related to the Equipment sold or Services performed under this Agreement.

Section 14. FCC LICENSES AND OTHER AUTHORIZATIONS

Customer is solely responsible for obtaining licenses or other authorizations required by the Federal Communications Commission or any other federal, state, or local government agency and for complying with all rules and regulations required by governmental agencies. Neither Motorola nor any of its employees is an agent or representative of Customer in any governmental matters.

Section 15. COVENANT NOT TO EMPLOY

During the term of this Agreement and continuing for a period of two (2) years thereafter, Customer will not hire, engage on contract, solicit the employment of, or recommend employment to any third party of any employee of Motorola or its subcontractors without the prior written authorization of Motorola. This provision applies only to those employees of Motorola or its subcontractors who are responsible for rendering services under this Agreement. If this provision is found to be overly broad under applicable law, it will be modified as necessary to conform to applicable law.

Section 16. MATERIALS, TOOLS AND EQUIPMENT

All tools, equipment, dies, gauges, models, drawings or other materials paid for or furnished by Motorola for the purpose of this Agreement will be and remain the sole property of Motorola. Customer will safeguard all such property while it is in Customer's custody or control, be liable for any loss or damage to this property, and return it to Motorola upon request. This property will be held by Customer for Motorola's use without charge and may be removed from Customer's premises by Motorola at any time without restriction.

Section 17. GENERAL TERMS

17.1 If any court renders any portion of this Agreement unenforceable, the remaining terms will continue in full force and effect.



SERVICE AGREEMENT

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17.2 This Agreement and the rights and duties of the parties will be interpreted in accordance with the laws of the State in which the Services are performed.

17.3 Failure to exercise any right will not operate as a waiver of that right, power, or privilege.

17.4 Neither party is liable for delays or lack of performance resulting from any causes that are beyond that party's reasonable control, such as strikes, material shortages, or acts of God.

17.5 Motorola may subcontract any of the work, but subcontracting will not relieve Motorola of its duties under this Agreement.

17.6 Except as provided herein, neither Party may assign this Agreement or any of its rights or obligations hereunder without the prior written consent of the other Party, which consent will not be unreasonably withheld. Any attempted assignment, delegation, or transfer without the necessary consent will be void. Notwithstanding the foregoing, Motorola may assign this Agreement to any of its affiliates or its right to receive payment without the prior consent of Customer. In addition, in the event Motorola separates one or more of its businesses (each a "Separated Business"), whether by way of a sale, establishment of a joint venture, spin-off or otherwise (each a "Separation Event"), Motorola may, without the prior written consent of the other Party and at no additional cost to Motorola, assign this Agreement such that it will continue to benefit the Separated Business and its affiliates (and Motorola and its affiliates, to the extent applicable) following the Separation Event.

17.7 THIS AGREEMENT WILL RENEW, FOR AN ADDITIONAL ONE (1) YEAR TERM, ON EVERY ANNIVERSARY OF THE START DATE UNLESS EITHER THE COVER PAGE SPECIFICALLY STATES A TERMINATION DATE OR ONE PARTY NOTIFIES THE OTHER IN WRITING OF ITS INTENTION TO DISCONTINUE THE AGREEMENT NOT LESS THAN THIRTY (30) DAYS OF THAT ANNIVERSARY DATE. At the anniversary date, Motorola may adjust the price of the Services to reflect its current rates.

17.8 If Motorola provides Services after the termination or expiration of this Agreement, the terms and conditions in effect at the time of the termination or expiration will apply to those Services and Customer agrees to pay for those services on a time and materials basis at Motorola's then effective hourly rates.

17.9 This Agreement may be executed in one or more counterparts, all of which shall be considered part of the Agreement. The parties may execute this Agreement in writing, or by electronic signature, and any such electronic signature shall have the same legal effect as a handwritten signature for the purposes of validity, enforceability and admissibility. In addition, an electronic signature, a true and correct facsimile copy or computer image of this Agreement shall be treated as and shall have the same effect as an original signed copy of this document.

Revised Sept 03, 2022



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Cybersecurity Online Terms Acknowledgement

This Cybersecurity Online Terms Acknowledgement (this "Acknowledgement") is entered into between Motorola Solutions, Inc. ("Motorola") and the entity set forth in the signature block below ("Customer").

1. Applicability and Self Deletion. This Cybersecurity Online Terms Acknowledgement applies to the extent cybersecurity products and services, including Remote Security Update Service, Security Update Service, and Managed Detection & Response subscription services, are purchased by or otherwise provided to Customer, including through bundled or integrated offerings or otherwise.

NOTE: This Acknowledgement is self deleting if not applicable under this Section 1.

2. Online Terms Acknowledgement. The Parties acknowledge and agree that the terms of the *Cyber Subscription Renewals and Integrations Addendum* available at <http://www.motorolasolutions.com/cyber-renewals-integrations> are incorporated in and form part of the Parties' agreement as it relates to any cybersecurity products or services sold or provided to Customer. By signing the signature block below, Customer certifies that it has read and agrees to the provisions set forth and linked on-line in this Acknowledgement. To the extent Customer is unable to access the above referenced online terms for any reason, Customer may request a paper copy from Motorola. The signatory to this Acknowledgement represents and warrants that he or she has the requisite authority to bind Customer to this Acknowledgement and referenced online terms.

3. Entire Agreement. This Acknowledgement supplements any and all applicable and existing agreements and supersedes any contrary terms as it relates to Customer's purchase of cybersecurity products and services. This Acknowledgement and referenced terms constitute the entire agreement of the parties regarding the subject matter hereof and as set out in the referenced terms, and supersedes all previous agreements, proposals, and understandings, whether written or oral, relating to this subject matter.

4. Execution and Amendments. This Acknowledgement may be executed in multiple counterparts, and will have the same legal force and effect as if the Parties had executed it as a single document. The Parties may sign in writing or by electronic signature. An electronic signature, facsimile copy, or computer image of a signature, will be treated, and will have the same effect as an original signature, and will have the same effect, as an original signed copy of this document. This Acknowledgement may be amended or modified only by a written instrument signed by authorized representatives of both Parties. The Parties hereby enter into this Acknowledgement as of the last signature date below.

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City Council Meetings & Work Sessions July – August – September

Regular Meeting	Mon.	07/14	7:30 pm
Advisory Boards & Committees Interviews	Wed.	07/16	7:30 pm
No Meetings – Council Summer Recess	Mon. & Wed.	07/21 & 07/23	
Four Cities Meeting (New Carrollton)	Thurs.	07/24	7:00 pm
No Meetings – Council Summer Recess	Mon. & Wed.	07/28 & 07/30	
Work Session - City Manager Update	Mon.	08/04	7:30 pm
Work Session - Administrative Issues	Wed.	08/06	7:30 pm
Regular Meeting	Mon.	08/11	7:30 pm
Work Session – Rent Stabilization	Wed.	08/13	7:30 pm
No Meetings – Council Summer Recess	Mon. & Wed.	08/18 & 08/20	
No Meetings – Council Summer Recess	Mon. & Wed.	08/25 & 08/27	
No Meeting – Labor Day	Mon.	09/01	
Work Session – TBD	Wed.	09/03	7:30 pm
Regular Meeting	Mon.	09/08	7:30 pm
Work Session – TBD	Wed.	09/10	7:30 pm
Work Session – TBD	Mon.	09/15	7:30 pm
Work Session – TBD	Wed.	09/17	7:30 pm
Regular Meeting	Mon.	09/22	7:30 pm
Work Session – TBD	Wed.	09/24	7:30 pm
Work Session - TBD	Mon.	09/29	7:30 pm

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use Video Relay Services (VRS) at 711 or e-mail banderson@greenbeltmd.gov to reach the City Clerk. Unless otherwise noted, meetings will be held in the Council Chambers in the Municipal Building (MB) at 25 Crescent Road and virtually by Zoom. Zoom meeting information for public participation is posted on the City's website at www.greenbeltmd.gov on the meeting calendar.

Bonita Anderson, City Clerk

Ready to be scheduled:

Armory Plan Presentation
Quantum Properties (Beltway Plaza)
Large Unfunded Capital Needs
Greenbelt Road Corridor
Townhall Meeting: Virtual Meetings
 Accessibility for Blind and Visually
 Impaired
County Executive Liaison
Meeting with County on Transportation Plan

For later scheduling:

Arts & Entertainment District
Bernard Penney (*Memorial Donation in
honor of Leonie Penney*)
Cemetery Plans
City Manager Updates (Jan, Pre-budget;
July & Sept/Oct)
EV Chargers Five-Year Plan
Fleet Vehicles Ten-Year Plan
GHI/Prince George's County (Stormwater
issues)
MARC Train Service/ MDOT
Museum Plan
Northway Fields Master Plan
Parkway Apartment Owners/GHI (*parking*)
Potential Bond Referendum/Capital
Financing
Zoning Enforcement

Annual													Follow-Up Letter Sent
Advisory Group Chairs	7/22	7/23	8/24	6/25									
Franklin Park at Greenbelt Station Mgmt.	12/21	12/22	2/24										3/21/24
Greenbelt Center HOAs	3/23	5/24											
Greenbelt East HOAs and COAs/Greenbelt East Advisory Coalition	4/22	6/23											
Greenbelt Homes, Inc.	8/22	8/23	9/24										
Greenbelt Station HOA/Verde Apts.	8/22	8/23											
Motiva													
School Board Member	9/21	2/23	8/23	9/24									
State Highway Administration	11/20	11/22	12/23	4/25									4/25/25
Biennial													
Beltsville Ag. Research Center	8/18	11/22	11/23										
Beltway Plaza	9/22	9/24											
NASA/GSFC	3/22	4/23											
Greenbelt Business Alliance	10/22												
Greenbelt Park NPS	1/22	3/23											
Greenway Shopping Center	12/20	2/23											
Religious/Spiritual Organizations	6/22	2/24											
Twice a Year													
County Council Person and At Large Members	5/23	3/24											3/19/24
Meetings as Needed													
Apartments	4/21												
Comcast/Verizon	3/21												
Greenbelt Office Parks													
Greenbelt Watershed Groups	10/19												
Hotels	8/23												
PEPCO	2/22	9/23											
WSSC	2/22	6/23	10/23	5/24									
Washington Gas	8/23												
Prince George's Economic Development Corp.	11/21												
Prince George's Planning Board	10/19												
Roosevelt Center Owner	8/20												
University of Maryland	4/15												
WMATA/PGDPW&T (Semi-Annual)	5/22												
Newly Elected/Appointed Officials (Presentation of a Council Regular Meeting)													
County Executive													
School Board CEO	1/24	2/25											1/17/24
State's Attorney	1/23												