CITY OF GREENBELT
25 Crescent Road
Greenbelt, MD 20770

CITY COUNCIL REGULAR MEETING AGENDA

AUGUST 11, 2025
7:30 PM

I. ORGANIZATION - 15 minutes (7:30 - 7:45 p.m.)

1. Call to Order

2. Roll Call

3. Meditation and Pledge of Allegiance to the Flag

4. Petitions and Requests

5. Consent Agenda

   Suggested Action:

a. * Appointment to Advisory Board/Committee

Suggested Action: Reference: Application and Code of Conduct

The City Council interviewed Joe Parks on July 16, 2025, for the Community Relations Advisory Board (CRAB).

Approval of this item on the consent agenda will confirm the Council's intent to appoint Mr. Parks to the Community Relations Advisory Board.

b. * Resignation from Advisory Board/Committee

Suggested Action: Reference: Email - S. Arcido - 07.30.25
Reappointment Survey

Stephenie Arcido has submitted her resignation from the Advisory Committee on Education (ACE). Xochitl Zamora-Thompson has submitted her resignation from the Green ACES.

Approval of this item on the consent agenda will indicate the Council's intent to accept their resignation with regret.

c. * Replacement of Vandalized Playground Slide

Suggested Action: During a routine inspection, staff discovered significant vandalism to the slide at Canning Terrace in Windsor Green, resulting in a large, hazardous crack that required the immediate closure of the slide. Staff recommends Council approve the purchase of a replacement slide from GameTime in the amount of $17,731.35, with Windsor Green contributing $4,432.84 in accordance with the City's MOU, and a claim has been submitted to LGIT for reimbursement.

Approval of this item on the consent agenda will indicate Council’s intent to authorize the purchase and replacement.

d. * New Recognition Group Basic Certification request- Greenbelt Badminton Club

Suggested Action: Enclosed in the Council's packet are PRAB's recommendation and the Basic Certification Application for a new recognition group basic certification request for Greenbelt Badminton Club.

Approving this item on the consent agenda will indicate the Council's intent to accept PRAB's recommendation for approving the Greenbelt Badminton Club's request for Basic Certification status.

e. * Forest Preserve Advisory Board Report #2025-02 - Community Wildfire Protection Planning

Suggested Action: It is recommended that Council accepts this report.

f. * Board of Elections Report #2025-05 (Draft Referendum Questions: Four-Year Council Terms,
Council Districts, Ranked Choice Voting)

Suggested Action: It is recommended that Council accept the report. This item will appear later on the agenda for discussion.

g. * Council Meeting Minutes

Suggested Action: Approval of council meeting minutes.

h. * Acceptance of Recommendation for Removal of Members of Reparations Commission

Suggested Action: The Reparations Commission has requested Yahshua Ford and Chelsea Barnes due to their absences. Approval of this item on the consent agenda will indicate the Council's intent to remove Yahshua Ford and Chelsea Barnes from the commission.

i. * Approval of Campaign Signs on City Property

Suggested Action:

Since 2005, Council has authorized the placement of campaign signs on designated public property locations for City Council elections, emphasizing that participation in the program is strictly voluntary. Council has since expanded the program to include a total of 16 approved locations for campaign signs on public property.

Approval of this item on the consent agenda will reaffirm Council's continued authorization of the program for all subsequent City Council elections.

j. * Authorization for City Manager to Execute Clear Ballot Contract

Suggested Action:

The Board of Elections recommends contracting with Clear Ballot Group, Inc. to provide ballot scanners, tabulation services, and ADA-compliant ballot marking devices for the November 4, 2025, City Election. Staff recommends Council authorize the City Manager to execute an agreement with Clear Ballot in an amount not to exceed $24,000.

Staff recommends that Council authorize the City Manager to execute an agreement with Clear Ballot Group, Inc. in an amount not to exceed $24,000.

6. Approval of Agenda and Additions

II. COMMUNICATIONS - 30 minutes (7:45 - 8:15 p.m.)

7. Presentations

a. Update on Greenbelt Square/7010 Greenbelt Road Development Project

Suggested Action: Jason Iannotti of Brunoclay and Angela Dimidis of NVR will join the meeting virtually to present an overview of the proposed development project at 7010 Greenbelt Road (Greenbelt Square). Their presentation will cover key project details and anticipated development timeline.

b. National Civility Month

Suggested Action: Mayor Jordan will present a proclamation declaring August as National Civility Month.

8. Minutes

a. Statement of Record - Closed Session, August 4, 2025

Suggested Action: Statement of Record - Closed Session, August 4, 2025

Reference: Statement of Record

Closed Session of August 4, 2025: The following motion is needed: In accordance with the General Provisions Article, Section 3-06(C)(2) of the Annotated Code of the Public General Laws of Maryland. I move that the minutes of tonight's meeting reflect that the Council met in closed session on Monday, August 4, 2025, at 10:09 p.m., in the Council Chambers. Council held this closed meeting in accordance with Section 3-305(b)(1), (3), (7) and (8) of the General Provision Article of the Annotated Code of the Public General Laws of Maryland 1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals; 2) to consider the acquisition of real property for a public purpose and matters directly related thereto; and 3) to consult with counsel to obtain legal advice on a legal matter; and 4) to consult with staff, consultants, or other individuals about pending or potential litigation.

The purpose of this meeting: to discuss with staff and legal counsel about annexation; updates on personnel and legal issues; planning for city manager evaluation.

Vote to close session:

	Yes	No	Abstain	Absent
Ms. Knesel				X
Ms. McKinney	X			
Ms. Pompi	X			
Ms. Pope				X
Mr. Roberts		X		
Ms. Weaver	X			
Mayor Jordan	X			

Staff member present: Josué Salmerón, City Manager; Terri Hruby, Director of Planning (until 10:47); Dawane Martinez, Director of Human Resources; Todd Pounds, City Solicitor (until 10:47).

9. Administrative Reports

Suggested Action: This link will display the weekly report for the City Manager and City Departments.
[Weekly Reports | Greenbelt, MD]

10. Committee Reports

III. LEGISLATION - 30 minutes (8:15 - 8:45 p.m.)

11. A Resolution to Authorize the Negotiated Purchase of Certain Goods and Services from Various Vendors as Enumerated Herein when Total Fiscal Year Purchases from each Vendor Exceed Ten Thousand Dollars
- 2nd Reading, Adoption

Suggested Action: Each year, the City does business with a number of vendors from whom the City's individual purchases are below the bid limit of $10,000 but total purchases over the fiscal year reach or exceed that amount.

Obtaining bid proposals for these goods and services is not warranted. Some of these vendors are the sole source or best source of purchase. In other instances, the City's purchases are based on bids taken by other government agencies (e.g., the State or County) or through the Council of Governments cooperative purchase program, with the bid price extended to Greenbelt

Ms. Pompi introduced this resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and moved for adoption tonight.

12. A Resolution to Implement "Save As You Throw" (SAYT) Program and Adjust Solid Waste Collection Fees
- 1st Reading

Suggested Action: It is recommended this resolution be introduced for first reading.

13. An Ordinance to Make a Supplemental Appropriation in the Capital Projects Fund for the fiscal year ending June 30, 2026, in the amount of one hundred thirty thousand eight hundred and forty-seven dollars ($130,847) for additional Capital Projects Fund expenditures over the FY2026 appropriated amount.
- 1st Reading, Suspension of the Rules
- 2nd Reading, Adoption

Suggested Action: Reference: Ordinance

Enclosed in Council's packet is an ordinance to appropriate $130,847 as a supplemental fund transfer appropriation from the City's General Fund surplus to the Capital Projects Fund to cover expenditures associated with the completion of the Buddy Attick Park Parking Lot project including, but not limited to, lighting, kiosk, interpretive signage, supplemental landscaping, curbing and walkway improvements. Staff anticipates bringing contracts for this remaining work to the City Council in early fall.

In 2009 and 2020, the City encumbered a combined total of $221,686 in Program Open Space funding for the Buddy Attick Park Master Plan Improvement Project, specifically to undertake improvements to the Buddy Attick Park parking lot. To date, there remains $130,847 in available POS funding for this project, which the State is eager for the City to expend. These funds are eligible for full reimbursement at the completion of the project and the County grant funding that has already been expended on this project is eligible to serve as the City's required match.

It is recommended that the ordinance be introduced and adopted at this meeting.

14. An Ordinance to Make a Supplemental Appropriation in the Building Capital Reserve Fund for the Fiscal Year Ending June 30, 2026, in the amount of Thirty-Five Thousand Dollars ($35,000) for Emergency Re-Roofing of the Municipal Building, to be Funded from the City's General Fund Unassigned Cash Reserves
- 1st Reading, Suspension of the Rules
- 2nd Reading, Adoption

Suggested Action: This ordinance authorizes a supplemental appropriation of $35,000 from the City's General Fund Unassigned Cash Reserves to the Building Capital Reserve Fund for the emergency re-roofing of the Municipal Building. The roof has surpassed its projected useful life, with recent leaks impacting staff and public areas. Professional assessments determined that a re-roof is the most cost-effective option, extending the roof's life by an estimated 10–12 years. Due to the urgency, the project is proceeding under emergency procurement guidelines to prevent further water damage and ensure uninterrupted municipal operations.

It is recommended that the ordinance be introduced and adopted at this meeting.

IV. OTHER BUSINESS - 120 minutes (8:45 - 10:45 p.m.)

15. Authorization for City Manager to Purchase New Fitness Equipment for the Greenbelt Aquatic & Fitness Center

Suggested Action: *Staff recommends that City Council authorize the City Manager to purchase new Matrix fitness equipment from Johnson Health Tech North America, Inc. at a price of $46,999.50. The FY26 Replacement Fund budget includes $47,500 for new fitness equipment at the Greenbelt Aquatic & Fitness Center. Staff received a quote for 5 treadmills, 4 recumbent cycles, and 4 elliptical machines. The quoted amount honors pricing based on a rideable Fairfax County contract, which Prince George's County is also piggybacking on for fitness equipment pricing. The new equipment will replace items ranging in age from 11 to 23 years old and, ultimately, lower repair costs.*

16. Authorize City Manager to Execute Contract for 90% Engineering Design Plans for Hanover Parkway Bicycle Facility

Suggested Action: Enclosed in Council packet is a memorandum outlining the award of the request for proposals. Staff recommends City Council authorize the City Manager to execute a contract for 90% engineering design plans for the Hanover Parkway Bicycle Facility with Brudis & Associates, Inc. (BAI) at a cost not to exceed $374,194. There is sufficient funding in the FY2026 Capital Projects Fund to cover the full contract amount.

17. Authorization for the City Manager to Purchase a New Refuse Truck to Replace the Public Works Case Freightliner with 25-Cubic-Yard Packer

Suggested Action: Enclosed in Council's packet is a memorandum outlining the recommendation to replace the Public Works Refuse Truck.

Staff recommends Council authorize the City Manager to purchase the following:
• One (1) 2026 Mack LR64 BE fully electric refuse truck from Potomac Truck Center, 3371 Kenilworth Avenue, Hyattsville, MD 20781 using Sourcewell contract at a purchase price of $692,529.00, plus an additional $5,000 for warning lights and city stickering, for a total cost of $697,529.00.

18. Authorization for the City Manager to Purchase a New Public Works Case Loader

Suggested Action: Enclosed in Council's packet is a memorandum outlining the recommendation to replace the Public Works Case Loader.

Staff recommends Council authorize the City Manager to purchase the following:

• One (1) 2026 Case Loader 721G from GT Mid Atlantic, LLC, 6300 Crain Hwy, Upper Marlboro, MD 20772 using Sourcewell contract at a purchase price of $279,157.75, including warning lights and city stickering at $500, for a total of $279,657.75.

19. Authorization for City Manager to Approve the Repair of Municipal Building Roof

Suggested Action: Enclosed in Council's packet is a memorandum outlining the request for a re-roof project. Staff recommends awarding the project to Crowley Construction, the City's primary contractor, for emergency roof repairs. Crowley Construction is included on the City's negotiated purchase list and has consistently demonstrated satisfactory performance on past projects.

Staff recommends Council authorize the City Manager to approve and execute the re-roof project, as outlined in the memorandum, for an amount not to exceed $34,650.00.

20. Discussion of Referendum Questions for the 2025 City Council Election

Suggested Action:

The Board of Elections has prepared draft referendum questions for Council's review concerning potential Charter amendments to: (1) change Council terms from two years to four years, (2) divide the City into voter districts, and (3) adopt ranked choice voting.

Enclosed in Council's packet are the proposed 2025 City referendum questions for placement on the November 4, 2025, election ballot. Council is asked to review, discuss, and provide direction on finalizing the questions.

21. Discussion on the Continuation of Curbside Food Scraps Collection and Local Compost Processing

Suggested Action: Background:
The City's residential composting program, operated by Compost Crew, is currently funded in part through a USDA grant is set to expire in August 2025. Approximately 410 households are enrolled, with the total annual program cost estimated at $103,000.

Recommendation:
Council should discuss desired resident contribution level, subisy by the City, term of commitment, and approach to funding this service into the post-grant operating budget.

22. Discussion on National Park Designation for Beltsville Agricultural Research Center, Patuxent Wildlife Refuge, and NASA Goddard Properties

Suggested Action: Council Member Roberts requested that this item be added to the agenda for discussion.

23. Discussion on USDA Public Comment Period on Proposed Department Reorganization Plan

Suggested Action: Council Member Pompi requested this item be added to the agenda.
The comment period is open.

https://www.usda.gov/about-usda/news/press-releases/2025/08/01/usda-opens-public-comment-period-department-reorganization-plan?fbclid=IwZXh0bgNhZW0CMTEAAR4NsC1X1ueKDVPbFywkhB-H33NqMI4SIO7w7Lcp_3Ygnda54x1qby4T_g3adw_aem_Cb7s7SEs-QqMEWUdjNEQzA

24. Council Reports

25. Council Activities

26. Meetings