

GREENBELT CITY COUNCIL
Municipal Building
Regular Meeting
December 12, 2016 - 08:00 p.m.

I. ORGANIZATION

1. Call to Order
2. Roll Call
3. [Meditation and Pledge of Allegiance to the Flag](#)
4. Consent Agenda ??? Approval of Staff Recommendations (Items on the Consent Agenda [marked by *] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)
5. [Approval of Agenda and Additions](#)

II. COMMUNICATIONS

6. Presentations
7. [Petitions and Requests \(Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules.\)](#)
8. [Minutes of Council Meetings](#)

Executive Session, November 21, 2016 - Minutes - In order to approve these minutes, the following motion is needed: I move that the minutes of the executive session of the City Council held Monday, November 21, 2016, at 9:50 p.m., in the Council Room of the Municipal Building be approved as presented. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(9) of the Annotated Code of Public General Laws of Maryland, to discuss matters related to the upcoming City/FOP collective bargaining negotiations. (CM)

* Regular Meeting, November 28, 2016

[8 DRAFT Minutes, 11-28-16](#)

Executive Session, November 28, 2016 - Statement for the Record -The following motion is needed: In accordance with the General Provisions Article, Section 3-306(c)(2) of the Annotated Code of Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in executive session on Monday, November 28, 2016, at 10:36 p.m. in the Library of the Municipal Building. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the Annotated Code of Public General Laws of Maryland, to consider a personnel matter (discussion of applicants interviewed for the City Manager position).

Vote to close session:

	Yes	No	Abstain	Absent
Ms. Davis	X			
Mr. Herling	X			

Ms. Mach	X			
Ms. Pope	X			
Mr. Putens	X			
Mr. Roberts		X		
Mayor Jordan	X			

No staff members were in attendance. No other individuals were in attendance. Council took no actions during this session. (CM)

[8 Statement for the Record, Executive Session, 11-28-16](#)

9. [Administrative Reports](#)

* 10. Committee Reports

III. LEGISLATION

11. [An Ordinance to Repeal Section 19-2 “Grants for Certain Renters by Reason of Age and Income” and Reenact Section 19-2 “Grants for Certain Renters” of Chapter 19 “Taxation” of the Greenbelt City.](#)

Code - 2nd Reading, Adoption - Reference: Ordinance Memorandum, David E. Moran, 7/20/16 The State of Maryland has a Renters Tax Credit for very low income persons of up to \$750 per year. Eligibility is based on the renter's household income, net worth and monthly rent - excluding utilities for seniors or disabled residents. For other residents under age 60, the number of dependents and receiving no federal or state housing subsidy are additional eligibility factors. In 2015, Prince George's County enacted CB-95-2015 establishing a similar program called the Renter's Property Tax Relief Supplement. Under this program if a county resident is eligible for the state credit, the county will also pay an amount equal to 50% of the state payment. Included in Council's packet is an Ordinance to establish a grant program for the City of Greenbelt that will provide 50% of the state payment for any eligible Greenbelt resident. According to the State Department of Assessments and Taxation, in 2015 there were 24 recipients of this credit in the 20770 zip code that received a total payment of \$6,220. Ms. Davis introduced this ordinance for first reading at the last meeting. It is recommended the ordinance be introduced for second reading and moved for adoption tonight. (DEM).

11 Ordinance

11 Memorandum, D. Moran

12. A Resolution to Support the Prince George's County Municipal Collaboration Fiscal Year 2017 Grant Applications for Maryland Energy Administration Empower LMI Communities Grant Program and the Department of Housing and Community Development Community Legacy Grant - 2nd Reading, Adoption Reference: Resolution - The Prince George's County Municipal Collaboration consists of 18 municipalities in Prince George's County as well as the county itself. The Municipal Collaboration was formed to obtain grant funding from the Maryland Energy Administration (MEA) Empower Clean Energy Communities and the Department of Housing and Community Development Community (DHDC) Legacy grant programs. This grant funding is then used to provide energy

efficiency upgrades for low to moderate income homeowners in the county. Council approved the city's participation in the Municipal Collaboration at its meeting on January 26, 2015. Three city residents participated in the program in 2015 and four residents participated in 2016. Through MEA and DHCD grants received by the Municipal Collaboration in 2015, energy efficiency upgrades to low and moderate income homeowners in the county resulted in a total decrease of 167,592 kWh of electricity and cost savings of \$67,187.

This equates to a reduction of 1,378 tons of CO2 which is the equivalent of planting 165,000 urban trees. The Municipal Collaboration is seeking support from member communities for its Fiscal Year 2017 grant applications for the MEA Empower LMI Communities and the DHCD Community Legacy Grant Programs. This support must be done by a resolution in order for residents of the member municipality to qualify for the DHCD portion of the funds. Ms. Pope introduced this resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and moved for adoption tonight. (CM).

12 Resolution

13. A Resolution to Authorize the Negotiated Purchase of a Dodge Grand Caravan Touring Edition from Criswell Automotive of Gaithersburg, Maryland at a Cost of \$29,332 -2nd Reading, Adoption - Reference: Resolution Memorandum, C. Batey, 11/18/2016 HUD Assistance Award/Amendment - Criswell Quotation, 11/18/2016 - The City received notice from the Department of Housing and Urban Development (HUD) that the program grant year for the Service Coordinator Grant program was being changed from November - October to January - December. In order to complete this program change, HUD has awarded \$67,514 to the city which must be used on or before December 31, 2016, for items within the budgetary framework allotted for the Service Coordinator program. One of the line items on the approved Service Coordinator Program budget was \$30,000 for the purchase of a van to support the transport needs of the Green Ridge House Service Coordinator Program and Greenbelt

Assistance in Living (GAIL) program. Staff currently uses personal vans, Public Works and Recreation vehicles on a weekly basis to transport residents, produce and supplies, as well as to attend meetings and conferences. Due to the combination of hauling supplies and transporting people, staff requires a vehicle flexible enough for both cargo and residents. Staff reviewed the State of Maryland Bid Award for a Dodge Caravan from Criswell Automotive. However, the features required on the van by the city, such as two rows of stow and go seats and power lift gate and doors, were not available on the base model of the state bid. These features are only available on the Dodge Caravan Touring Edition. Criswell Chevrolet has a Dodge Caravan Touring Edition available on site for purchase at a cost of \$29,332 which will meet the city's needs and falls within the budgetary limitations set forth by the grant award. Ms. Mach introduced this resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and moved for adoption tonight. (CM).

13 Resolution

13 Memorandum, C. Batey

13 HUD Assistance Award-Amendment

13 Criswell Quotation

14. A Resolution to Authorize the Negotiated Purchase of Police Body Cameras -1st Reading - Reference:
Draft Resolution
Body Worn Camera Program Briefing Packet, T. White
Taser Quotation, 10/31/2016
Body Camera Comparisons/Evaluations - The Police Department established a Body Worn Camera Committee several years ago to research body worn cameras and to establish a body worn camera policy. The Committee consisted of various members of the Department, including officers, supervisors and Fraternal Order of Police (FOP) representatives. As a result of the Committee's efforts,

the Department tested numerous body worn cameras and evidence management platforms and identified the Taser body camera and storage platform to be the best suited for its needs. This testing included a month long pilot program using four (4) cameras deployed with front line patrol officers. Council held a work session on November 21, 2016, with the Police Department to review the details of the proposed body worn camera program. Taser International has offered the City a five (5) year package for body cameras, video storage and support as well as the replacement of the department's non-lethal equipment for a total cost of \$312,188.70. This package can be paid on a yearly basis - \$64,516 in Year 1 and \$61,824 in Years 2, 3, 4 and 5. The FY 2017 budget includes \$47,000 for the body camera program. Additional funds are available from costs savings in other funds within the Police Department budget. It is recommended the resolution be introduced for first reading. (CM).

14 Resolution

14 Briefing Packet

14 Taser Quotation

14 Body Camera Comparisons-Evaluations

IV. OTHER BUSINESS

15. Greenbelt Station Parkway Bridge - Reference:

Memorandum, Jessica Bellah, 12/7/2016

Draft MOU Agreement, 11/8/2016

Draft MOU Exhibit, 11/8/2016

The Greenbelt Station South Core neighborhood is connected directly to Greenbelt Road (MD 193) via Greenbelt Station Parkway. This road is mostly within the jurisdictional boundaries of the City of Greenbelt, except where it crosses Branchville Road and continues south to meet MD 193's right-of-way limit. Because of its location, determining the future maintenance responsibility of the bridge and a portion of the

road has been complex. A 87.84 foot section of Greenbelt Station Parkway, extending from MD 193 to the south edge of the bridge over Branchville Road, is not currently dedicated as right-of-way to either the State Highway Administration, Prince George's County, or the city. This section of roadway is also within the jurisdictional boundaries of Berwyn Heights, although not considered part of their local road network. Prince George's County requested the city incorporate this section of road and the superficial asphalt portion of the bridge into our maintenance responsibilities for Greenbelt Station Parkway. Prince George's County has agreed to maintenance responsibilities for the majority of the bridge structure. Council was previously briefed on this issue at its August 3, 2015 work session. At the direction of Council, staff has developed a draft memorandum of understanding between the affected parties on this issue. Staff recommends Council approve the memorandum as presented. (JB).

15 Memorandum, J. Bellah

15 Draft MOU Exhibit

15 Draft MOU Agreement

16. Letter to WMATA on Proposed Budget Recommendations – New Metro Rail Service Hours and Elimination of B-30 Bus Route - At the November 30, 2016, work session on Transit, there was discussion regarding two recommendations of the WMATA proposed budget: 1) new Metro Rail service hours – Monday through Thursday 5:00 a.m. to 11:30 p.m., Friday and Saturday, 7:00 a.m. to 1:00 a.m. and Sunday 8:00 a.m. to 11:00 p.m.; and 2) the elimination of the B-30 bus service which operates between Greenbelt and the Baltimore-Washington International Airport. Council expressed its concern regarding the impact both these recommendations will have on residents. WMATA will begin its public hearing process on the proposed budget in January. It is recommended that Council send a letter to WMATA expressing its concerns. (CM).

17. [Council Activities - Council will report on activities and events recently attended. \(If time allows.\)](#)

18. [Council Reports - Council will report on meetings and conferences recently attended. \(If time allows\)](#)

* 19. Appointment of Councilmembers to the Metropolitan Washington Council of Governments Policy Boards and Committees

Reference:

Correspondence, C. Bean, 12/07/2016 - The Metropolitan Washington Council of Governments (COG) is soliciting appointments to COG's policy boards and committees for 2017. Council approved the following appointments for 2016:

Board of Directors	-	Mayor Jordan
Alternate	-	Ms. Davis
Transportation Planning Board	-	Mr. Roberts
Alternate	-	Mr. Herling
Metropolitan Washington Air Quality Comm.	-	Ms. Mach
Alternate	-	Mr. Herling
Region Forward Coalition	-	Mr. Jordan
Alternate	-	Ms. Davis
Human Services and Public Safety Policy Committee	-	Mr. Putens
Alternate	-	Ms. Pope
Climate, Energy and Environment Policy Committee	-	Mr. Herling
Alternate	-	Ms. Mach
Chesapeake Bay Policy Committee	-	Ms. Davis
Alternate	-	Mr. Putens

Approval of this item on the consent agenda will indicate Council's intent to approve the same COG policy board and committee appointments for 2017.(CM)

20.

[19 Correspondence, C. Bean](#)

V. MEETINGS - Executive Session: An Executive Session has been requested by Council to discuss a personnel matter – contract negotiations for the City Manager position. It is recommended this Executive Session be held immediately following this meeting in the Library of the Municipal Building. The following motion is required to schedule the Executive Session: I move that Council schedule an Executive Session on Monday, December 12, 2016, immediately following the Council Meeting, in the Library of the Municipal Building. Council will hold this closed meeting in accordance with the General Provisions Article 3-305(b)(1) of the *Annotated Code of the Public General Laws of Maryland* to discuss a personnel matter – contract negotiations for the City Manager position. (CM)

Executive Session: An Executive Session has been requested by the City Manager to discuss collective bargaining negotiations. It is recommended this meeting be scheduled for Wednesday, January 4, 2017, at 7:00 p.m. The following motion is required to schedule the Executive Session: I move that Council schedule an Executive Session on Wednesday, January 4, 2017, at 7:00 p.m., in Room 201 of the Greenbelt Community Center. Council will hold this closed meeting in accordance with the General Provisions Article 3-305(b)(9) of the *Annotated Code of the Public General Laws of Maryland* to discuss matters relating to collective bargaining negotiations. (CM)

	12/12	
Interviews for Advisory Groups (Library)	Mon.	7:20 pm
	12/12	
Regular Meeting	Mon.	8:00 pm
	12/12	
Executive Session – Personnel (Contract Negotiations for City Manager)	Mon.	Immediately following Council

Position)		Meeting
Legislative Dinner	Tues.	12/13 6:00 pm
Work Session – Greenway Center (CC)	Wed.	12/14 7:30 pm
Work Session – Green Team’s Solar Circle	Mon.	12/19 8:00 pm
Work Session – TBD (CC)	Wed.	12/21 8:00 pm
No Meeting (Christmas Holiday)	Mon.	12/26
No Meeting	Wed.	12/28
No Meeting (New Year’s Holiday)	Mon.	01/02
Work Session – Principal of Eleanor Roosevelt High School	Wed.	01/04 8:00 pm

