

GREENBELT CITY COUNCIL
Municipal Building
Regular Meeting
November 24, 2014 - 12:00 a.m.

I. ORGANIZATION

1. Call to Order
2. Roll Call
3. Meditation and Pledge of Allegiance to the Flag
4. Consent Agenda - Approval of Staff Recommendations (Items on the Consent Agenda [marked by *] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)
5. Approval of Agenda and Additions

II. COMMUNICATIONS

6. Presentations

Recycle Right Awards

November 15 was America Recycles Day. Among other activities recognizing the event, the Public Works Department conducted the annual "Recycle Right" contest. The following winners of the contest will receive new blue recycling bins identifying them as contest winners, as well as prizes awarded by the Metropolitan Washington Council of Governments, MOM's Organic Market, and College Park REI. Matt and Chris Beckley

122 Northway Monday City Route Nathan Caudill 58-H Ridge Road
Tuesday City Route Jessie Britton 6-C Crescent Road Wednesday City
Route Dorian Winterfeld and Amethyst Dwyer 36-J Ridge Road Thursday
City Route Jeffrey and Beth Didion 7853 Emilys Way Contractual Route
Luisa Robles, the City's Sustainability Coordinator, will be present at the
meeting to assist with the presentation of the awards. (CM)

**B. Petitions and Requests (Petitions received at the meeting will not
be acted upon by the City Council at this meeting unless Council
waives its Standing Rules.)**

8. Minutes of Council Meetings

* - Work Session, October 29, 2014

[Draft](#)

* - Notes Four Cities Meeting, October 30, 2014

[Four Cities Meeting Notes](#)

* - Regular Meeting, November 10, 2014

[Draft Minutes](#)

9. Administrative Reports

* 10. Committee Reports

III. LEGISLATION

11. A Resolution to Authorize the Negotiated Purchase of Installation of
Kalwall Roof System over the Indoor Pool Area at the Greenbelt
Aquatic and Fitness Center from Structures Unlimited, Inc. at a Cost
not to Exceed \$570,000 -1st Reading

The roof over the indoor pool and surrounding flat roof at the Greenbelt Aquatic and Fitness Center (GAFC) are 23 years old and in need of replacement. The Kalwall roof over the indoor pool is showing signs of deterioration and has exceeded its average life of 15 to 20 years. Additionally, the adjacent flat roof leaks during heavy rains and has exceeded its average life. The Kalwall roof at the GAFC is a unique and specialized roofing system that was designed, manufactured and installed by Structures Unlimited, Inc. (SUI) in 1991. The City has been very satisfied with the Kalwall roof and the services provided by SUI since the original installation. SUI has submitted a proposal to replace the existing roof with a new Kalwall roof that is twice as energy efficient as the old roof for a cost of \$570,000. The new Kalwall roof will allow more natural light into the GAFC resulting in added reductions in facility energy costs through better utilization of the newly installed "energy harvesting" lights in the indoor pool. Further, the new Kalwall roof will enhance the overall aesthetics of the facility. SUI advises they recycle the aluminum and fiberglass materials from the old roof. It is expected the indoor pool will be closed approximately four to six weeks while this work is completed. Staff is proposing to have the work "straddle" the date for opening of the outdoor pool to minimize the impact on users. In this way, it is expected the facility will be without an available pool for 2 to 3 weeks instead of the 4 to 6 weeks needed for the work. The Kalwall roof over the indoor pool abuts other areas of the GAFC that have a flat roof system. To ensure the entire facility roof system is water tight, it is critical that both roofs be replaced at the same time. Staff received a cost estimate of \$102,000 to install a Thermoplastic Polyolefin (TPO) roof system for the flat roof replacement. Staff will seek additional proposals for this aspect of the work and will make a recommendation on selection of a contractor to Council at a future meeting. There will be additional project costs of \$6,000 for architectural services to review and approve drawings for the work and securing necessary permits, and \$12,000 to address electrical work, permits, etc. The City budgeted \$650,000 in the Building Capital Reserve Fund to complete the roof replacement at the GAFC. This project is being funded with Program Open Space (POS) funds

with 75% of the funds coming from POS and 25% of the funds coming from the City. Although the projected total project cost of \$690,000 will exceed the budgeted amount, there are additional POS funds available to support this project. A work session has been scheduled for December 3, 2014 to brief Council and answer questions associated with the GAFC roof replacement project. It is recommended this resolution be introduced for first reading. (JM)

[Draft Resolution](#)

[Memorandum, J. McNeal, 11/14/2014](#)

[Proposal, Structures Unlimited, Inc., 11/07/2014](#)

[Email, P. Lebel, 11/10/2014](#)

IV. OTHER BUSINESS

12. Petition for a Policy on Reporting Crime and Special Procedures for Child Pornography

At its work session on June 16, 2014, Council reviewed the petition from John Abell for a policy on reporting crime and special procedures for child pornography. The petition had also been reviewed by the Community Relations Advisory Board and the Public Safety Advisory Committee. Based on discussion at the work session, the following directives were given to staff: 1. Review the Police Department Policy on the Release of Information: A proposed modified policy (General Order) in respect to the release of information regarding child pornography related offenses is included in Council's packet. As long as specified established criteria are met regarding no harm coming to specific victims or witnesses, or the investigation not being compromised, the Police Department will provide information in the Police Blotter/Weekly Crime Report detailing the arrest of any suspects involved in child pornography related offenses. 2. Research a Training Program offered by the

Darkness to Light Organization: It is recommended the City host/fund an initial training program provided by the Darkness to Light organization to CARES staff and up to 25 persons as an initial effort. This program "raises awareness of the prevalence and consequences of child sexual abuse by educating adults to prevent, recognize and react responsibly to the reality of child sexual abuse." 3. Develop a City Policy on Handling a Situation where a City Employee is Accused/Found guilty of Child Sexual Abuse: A survey of other government agencies in the metropolitan area has determined that no one has a policy on this specific issue. The City, like other governments, has a policy that if an employee is convicted of "a felony or any offense involving moral turpitude" the employee can be dismissed or suspended. The policy further allows for an employee to be suspended while being investigated. This language provides the City authority and direction to act in a case where an employee is accused or convicted of child pornography or sexual abuse. Council direction is sought. (MM)

[Letter, M. McLaughlin, 11/14/2014](#)

[Memorandum, M. McLaughlin, 10/14/2014](#)

13. Petition Regarding Safety of Cell Phones and Other Wireless Devices

At the Council meeting of October 27, 2014, Theodora Scarato petitioned the Council to issue a proclamation regarding the dangers of cell phones and other wireless devices. Some jurisdictions utilize Proclamations or Resolutions to take official positions on issues or to make policy statements. Greenbelt does not use these methods, but instead sends correspondence to appropriate agencies expressing concern about, or advocacy for, a particular issue. Included in Council's packet is a draft letter to the Federal Communications Commission encouraging action on this issue which is recommended for approval. Staff further recommends that the City make brochures available which encourage simple safety steps when using these devices. These brochures can be distributed at City events like the health fair and will help raise awareness about this issue. (DEM)

[Draft Letter to FCC](#)

[Brochure](#)

[Proclamation & Materials presented on 10/27/2014](#)

14. Petition to Oppose Locating Cell Phone Towers on School Property

At the Council meeting of October 27, 2014, Theodora Scarato petitioned the Council to oppose the placement of cell phone towers on Prince George's County Public School (PGCPS) property. In 2011, PGCPS entered into an agreement to lease property to Milestone Communications for the possible location of cell phone towers. According to news reports, over 70 schools have been identified as potential sites including Eleanor Roosevelt High School, Greenbelt Middle School, and Turning Point Academy. Included in Council's packet are a number of articles related to this topic including when parents opposed to the use of school property appeared before the School Board, an information piece on cell towers from Anne Arundel County Schools as well as information from an Anne Arundel County parents group opposed to cell phone towers on school property, and an article on the Federal Communications Commission view on cell phone towers. According to the information, there is not conclusive proof that cell phone tower locations on school property are dangerous. However, there clearly are parental and group concerns, including the Prince George's County Chapter of the NAACP which has gone on record opposing the placement of cell phone towers on school property. Council direction is sought. (MM)

[Articles](#)

[Petition](#)

15. Greenbelt Theater - 35 mm Projector

16. Updating of Forest Preserve Management and Maintenance Guidelines

In 2007, Council adopted the Forest Preserve Management and Maintenance Guidelines (MMG). The MMG is a policy document intended to implement, support and enforce the provisions of the Forest Preserve section of the City Code through the discussion of issues, actions and processes. The MMG has been found to conform well as a broad policy document. However, there are some sections of the MMG that specify certain tasks (annual inspection of all forest preserve areas) which have never been undertaken, parts of the MMG that are internally inconsistent with other sections of the MMG, and issues that had not been contemplated in the original MMG which should be considered. Council held a work session on November 17, 2014, to discuss the MMG. The need for an update of the MMG was discussed as part of the recognition that the MMG is a "living" or "evolving" document. The following recommendations were discussed: 1. Update of the City Code: Review of Article IX "Forest Preserve" of Chapter 12 Parks and Recreation. 2. Invasive Species - Short-Term Management: Allow continued intervention and management of invasive species in all wooded areas of the City under the direction of City staff. Any action planned within the forest preserve should be reviewed and approved by the City Manager prior to implementation. Consistent with the Forest Preserve Advisory Board (FPAB) Report #2013-1, the FPAB shall be notified of any projects or programs within the Forest Preserve. 3. Invasive Species - Long Term Management: Establish a task force with broad representation from City Boards and Committees, as well as State and local jurisdictions and organizations to draft a comprehensive plan for management of invasive vegetation within all wooded areas in the City. 4. Update of Management and Maintenance Guidelines: Direct the FPAB to initiate a review of the MMG and prepare a list of recommended changes to the City Council. 5. Forest Preserve Assessment: Proceed on contracting with a professional forest biologist/ecologist to provide an assessment of the Forest Preserve. Council direction is sought. (CM)

17. [Proposed 2015 Legislative Program](#)

Each year in December, the Council holds a Legislative Dinner with the City's State delegation and County Council representative to present and outline the City's top legislative priorities. This dinner meeting will be held on Monday, December 10, 2014 at the Greenbelt Marriott. Included in Council's packet is a proposed Legislative Program for 2015. This year a briefing on the conceptual plans for the FBI Headquarters Facility will be provided to the legislators. Staff is recommending the remaining list of priorities be limited to focus the attention and efforts of our legislators. The following priorities are proposed: State Priorities 1) \$285,000 bond bill for Greenbelt Lake Dam repair (filter blanket drain) 2) Funding for Greenbelt Road Streetscape Improvements 3) Revise noise barrier policies along the Beltway County Priorities 1) Greenbelt Station school attendance issue 2) New Greenbelt Fire Station Joint State/County 1) Protect municipal funding sources 2) Planning and zoning for municipalities 3) WMATA funding for Sunday bus service Staff strongly suggests that the City's 2015 priorities be limited to a small number because it is better to present a concise, manageable package of initiatives to our State and County representatives, especially this year, given the FBI Headquarters briefing and discussion. Based on Council's action on this item, staff will develop a booklet describing each item in detail and providing appropriate background materials. Staff will also email the summary to State and County legislators in advance of the dinner. Council direction is sought. (DEM)

[Proposed 2015 Legislative Program](#)

[Legislative Suggestions List](#)

18. [Joint Four Cities Resolution](#)

At the Four Cities meeting on October 30, 2014, there was discussion

of a joint Four Cities Resolution in support of the location of a new headquarters of the Federal Bureau of Investigation at the Greenbelt Metro Station in Prince George's County. If the joint resolution is approved, Congressman Hoyer will read it into the Congressional Record. The Councils of the Cities of College Park and New Carrollton and the Town of Berwyn Heights have approved support of the joint resolution at recent Council meetings. It is recommended Council approve support of the joint Four Cities Resolution. (CM)

[Draft Resolution](#)

19. [Council Reports](#)

* 20. Letter to County - Transportation Priorities

At its work session on November 17, 2014, Council discussed the Prince George's County 2015 Transportation Priorities letter which listed the "MD 193 University Boulevard" project as second on the Project Planning Start Priorities. Council suggested sending a letter to County Council Chair Franklin noting its support of the County's Transportation Priorities as long as the "MD 193 University Boulevard" project remains no lower than second on the Project Planning Start list. A draft copy of the letter is included in Council's packet. Approval of this item on the consent agenda will indicate Council's approval of sending the letter to County Council Chair Franklin. (CM)

[Draft Letter, E. Jordan](#)

* 21. Removal from Advisory Board

Abdul Turay has not actively participated on the Park and Recreation Advisory Board (PRAB) since his appointment in June 2013. Approval of this item on the consent agenda will indicate Council's intent to remove Mr. Turay as a member of PRAB. (CM)

* 22. Employee Special Holiday

Council has granted an extra holiday to classified employees during the holiday season since 1969. In recent years, when Christmas has fallen on a Tuesday or Thursday, Council has assigned the holiday to create a four-day weekend. Otherwise, the holiday has been granted as a "floating day" that employees may use whenever they wish during the remainder of the fiscal year. Since Christmas falls on a Thursday this year, it is recommended that Council grant Friday, December 26th, as a special holiday to employees this year. Approval of this item on the consent agenda will indicate Council's approval of Friday, December 26th, as a special holiday to employees. (CM)

IV. [MEETINGS](#)

Reference: Chart, Stakeholder/Regular Meetings Master Calendar
Meeting Day Date Time Regular Meeting Mon. 11/24 8:00 pm No Meeting Wed. 11/26 Work Session - University Square Mon. 12/01 8:00 pm PGCMA Legislative Dinner (Mitchellville) Tues. 12/02 6:00 pm Work Session - Community Center HVAC and Greenbelt Aquatics & Fitness Center Roof (CC) Wed. 12/03 8:00 pm Regular Meeting Mon. 12/08 8:00 pm Legislative Dinner Wed. 12/10 6:00 pm Work Session - Review of Theater Operations Proposals Mon. 12/15 8:00 pm Work Session - TBA (CC) Wed. 12/17 8:00 pm Work Session - TBA Mon. 12/22 8:00 pm No Meeting Wed. 12/24 No Meeting Mon. 12/29 No Meeting Wed. 12/31

[Chart, Stakeholder/Regular Meetings](#)

[Master Calendar](#)