

**GREENBELT CITY COUNCIL**  
**Municipal Building**  
**Regular Meeting**  
**November 10, 2014 - 08:00 p.m.**

**I. ORGANIZATION**

1. Call to Order
2. Roll Call
3. [Meditation and Pledge of Allegiance to the Flag](#)
4. [Consent Agenda - Approval of Staff Recommendations \(Items on the Consent Agenda \[marked by \\*\] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.\)](#)
5. [Approval of Agenda and Additions](#)

**II. COMMUNICATIONS**

6. Presentations

Animal Control - Recognition of Haley Rose Moore - This Labor Day, Haley Rose Moore informed Greenbelt Animal Shelter staff that she had been raising money for the shelter by selling lemonade. At that time she had raised over \$100, which her mother pledged to match. Contributions received by Greenbelt Animal Control enable extra medical care to be provided to any shelter animal with special needs. Through these contributions, adoptable and otherwise healthy animals are given a chance to find a forever home with a loving family. (CC)

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#### Award - Moore

America Recycles Month Proclamation - America Recycles Day will be celebrated on Saturday, November 15. This is the 17<sup>th</sup> year that a day has been set aside nationally to build consumer demand for recycled products and to educate all Americans about the environmental and economic benefits of reusing and recycling. Luisa Robles, Recycling Coordinator, will be present to accept the proclamation on behalf of the Greenbelt Advisory Committee on Environmental Sustainability. Ms. Robles will also give an overview of this year's America Recycles Month plans. (CM)

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#### Proclamation

Municipal Government Month Proclamation: November is Municipal Government month. In recognition of the event, the City sponsors many activities that display government in action, including the Community

Health and Wellness Fair, Walk to School Day, "If I Were Mayor" contest for fourth grade students, FallFest, an electronics recycling event, and will feature various City Officials and Employees throughout the month on the homepage of the City website. Additionally, the City will be flying the Municipal Government Works flag outside the Municipal Building during the month. Beverly Palau, the City's Public Information and Communications Coordinator, will receive the proclamation on behalf of the City. (CM)

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month on the homepage of the City website. Additionally, the City will be flying the Municipal Government Works flag outside the Municipal Building during the month. Beverly Palau, the City's Public Information and Communications Coordinator, will receive the proclamation on behalf of the City. (CM)

### Proclamation

Greenbelt Volunteer Fire Department & Rescue Squad: At the Greenbelt Volunteer Fire Department & Rescue Squad (GVFDRS) Open House on October 18<sup>th</sup>, members of the GVFDRS presented a plaque to Council and the citizens of Greenbelt. The plaque was to express their appreciation of the collective support and generous donations from Council and citizens that enabled GVFDRS to replace Engine 351 which had been totaled in an accident. Chief Tom Ray will be present at the meeting to formally present the plaque. (CM)

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express their appreciation of the collective support and generous donations from Council and citizens that enabled GVFD RS to replace Engine 351 which had been totaled in an accident. Chief Tom Ray will be present at the meeting to formally present the plaque. (CM)

7. [Petitions and Requests \(Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules.\)](#)

## 8. Minutes of Council Meetings

\* - Work Session, October 22, 2014

### [Minutes](#)

Executive Session, October 1, 2014 - In order to approve these minutes, the following motion is needed: I move that the minutes of the executive session of the City Council held Wednesday, October 1, 2014, be approved as presented. Council held this closed meeting in accordance with Section 10-508 (a) (7) of the State Government Article of the *Annotated Code of Public General Laws of Maryland* to discuss abandoned properties. (CM)

In order to approve these minutes, the following motion is needed:

I move that the minutes of the executive session of the City Council held Wednesday, October 1, 2014, be approved as presented. Council held this closed meeting in accordance with Section 10-508 (a) (7) of the State Government Article of the *Annotated Code of Public General Laws of Maryland* to discuss abandoned properties. (CM)

\* - Regular Meeting, October 27, 2014

### [Minutes](#)

Statement for the Record – Executive Session of October 15, 2014 - The following motion is needed: I move that in accordance with Section 10-509 (c) (2) of the State Government Article of the *Annotated Code of Public General Laws of Maryland*, the minutes of tonight’s meeting reflect that Council met in executive session on Wednesday, October 15, 2014, at 8:10 p.m. in Room 201 of the Greenbelt Community Center.

Council held this closed meeting in accordance with Section 10-508 (a) (4) of the State Government Article of the *Annotated Code of Public General Laws of Maryland* to discuss a business relocation to Greenbelt. Vote to close session:

|             | Yes | No | Abstain | Absent                |
|-------------|-----|----|---------|-----------------------|
| Ms. Davis   | X   |    |         |                       |
| Mr. Herling |     |    |         | X (arrived at 8:42pm) |
| Ms. Mach    |     |    |         | X (arrived at 8:14pm) |
| Ms. Pope    | X   |    |         |                       |
| Mr. Putens  | X   |    |         |                       |

|              |   |   |  |  |
|--------------|---|---|--|--|
| Mr. Roberts  |   | X |  |  |
| Mayor Jordan | X |   |  |  |

The following staff members were in attendance: Michael McLaughlin, City Manager; Robert Manzi, City Solicitor; Cindy Murray, City Clerk; Celia Craze, Director of Planning and Community Development; and Jessica Bellah, Community Planner. Other individuals in attendance: Garth Beall, Renard LLC, and Paul Summers, Asset Valuation Group. Council took no actions during this session.

#### 9. [Administrative Reports](#)

#### \* 10. Committee Reports

Advisory Committee on Trees, Report #2014-1 (Substitution of CMA for Rock Salt in Deicing of Roads, Use of Pickup Trucks) - It is recommended that Council accept this report and consider it on the agenda of a future meeting. (CM)

It is recommended that Council accept this report and consider it on the agenda of a future meeting. (CM)

#### [ACT Report 2014-1](#)

Park and Recreation Advisory Board, Report # 2014-3 (Outdoor Fitness Area for

Schrom Hills Park) - It is recommended that Council accept this report. No further action is required. (CM)

It is recommended that Council accept this report. No further action is

required. (CM)

[PRAB 2014-3](#)

### **III. LEGISLATION**

11. [A Resolution to Amend Resolution 2024, A Resolution to Authorize the Negotiated Purchase of Certain Goods and Services from Various Vendors as Enumerated Herein When Total Fiscal Year Purchases From Each Vendor Exceed Ten Thousand Dollars \(\\$10,000\) - 2nd Reading, Adoption - Reference: Draft Resolution](#)

[Resolution #2024](#)

[Memorandum, J. Sterling, 10/21/2014](#)

[Bid Documents, IFB #1027354](#)

[In spring 2014, the Metropolitan Washington Council of Governments \(COG\) issued a new Invitation to Bid for the delivery of unleaded gasoline to government agencies in the area. Montgomery County was the lead agency for the solicitation of the bids. In June 2014, the bids were opened and evaluated by COG. The bid award for unleaded fuel delivery to our area – Zone 3, Prince George’s County, was awarded to James River Solutions. City staff did not become aware of the change in vendors until two weeks ago when they contacted the previous vendor \(Truman Arnold Companies\) to place a fuel order and were informed their current COG contract had expired and they had not been awarded the new COG bid. This resolution will amend Resolution #2024 “A Resolution to Authorize the Negotiated Purchase of Certain Goods and Services from Various Vendors as Enumerated Herein When Total Fiscal Year Purchases From Each Vendor Exceed Ten Thousand Dollars \(\\$10,000\)” to include James River Solutions as an authorized vendor. Mr. Herling introduced this Resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and moved for adoption tonight. \(CM\)](#)

Reference: Draft Resolution

Resolution #2024

Memorandum, J. Sterling, 10/21/2014

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[Draft Resolution](#)

[Resolution #2024](#)

[Memorandum, J. Sterling, 10/21/2014](#)

[Bid Documents, IFB #1027354](#)

## **IV. OTHER BUSINESS**

12. Public Art/Signage Project for the CHEARS Three Sisters Gardens -  
Reference: Arts Advisory Board Report 15-1

Project Selection Committee Report, 11/04/2014

At its April 7, 2014, meeting, Council approved the Public Art/Signage Project for the Three Sisters Demonstration Gardens proposal submitted by the Chesapeake Education, Arts and Research Society (CHEARS) and alight dance theater (alight). The Gardens are located on the grounds of Springhill Lake Recreation Center, Greenbelt Community Center and Schrom Hills Park. The artwork will contain text identifying the gardens as a CHEARS project. CHEARS and alight have raised the funds needed to implement the project, with in-kind support provided by city staff. The artwork will become the property of CHEARS which will be responsible for maintaining it to a standard acceptable to the city. A Call for Artists was issued in May. A Project Selection Committee was formed with representatives of CHEARS, alight and the City serving on the committee. The selection process was conducted successfully and the work of five finalists was vetted by a conservator, the public, City staff and the Arts Advisory Board. The Project Selection Committee is requesting Council's approval for CHEARS and alight to commission artwork from Charles Bergen, Joseph Stebbing and Zarela Mosquera for the Public Art/Signage Project for the Three Sisters Demonstration Gardens. (ND).

Reference: Arts Advisory Board Report 15-1

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#### [Arts Advisory Board Report 15-1](#)

#### [Project Selection Committee Report, 11/04/2014](#)

13. [Consideration of Smoking Ban in Roosevelt Center - Reference: Memorandum, David E. Moran, 8/18/14](#)  
[Mayor Jordan requested this matter be added to the agenda for this meeting. Included in Council's packet is a memo that summarizes Council's prior consideration of this issue. In November 2010, Council prohibited smoking within 25 feet of Recreation facilities and referred a possible Roosevelt Center smoking prohibition in the mall area to the Community Relations Advisory Board, Park & Recreation Advisory Board and the Youth Advisory Committee. All three groups recommended a smoking prohibition but differed on the suggested location for a designated smoking area. In August 2011, Council discussed the matter at two separate work sessions with the City Solicitor and Roosevelt Center merchants. At that time, there was not Council consensus regarding a ban or a designated smoking area. If Council wishes to implement a ban, the parameters would need to be established and a decision made about designated smoking areas. Staff believes there are two methods for enacting a smoking ban.](#)
  1. [Prohibit smoking at Roosevelt Center via Council action. The no smoking policy would be posted and enforced similar to other](#)

park rules per Section 12-49 of the City Code. This was the method used to implement the smoking ban at Recreation facilities. OR

2. Enact an ordinance prohibiting smoking at Roosevelt Center.

Council direction is sought. (DEM).

Reference: Memorandum, David E. Moran, 8/18/14

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In August 2011, Council discussed the matter at two separate work sessions with the City Solicitor and Roosevelt Center merchants. At that time, there was not Council consensus regarding a ban or a designated smoking area.

If Council wishes to implement a ban, the parameters would need to be established and a decision made about designated smoking areas. Staff believes there are two methods for enacting a smoking ban.

1. Prohibit smoking at Roosevelt Center via Council action. The no smoking policy would be posted and enforced similar to other park rules per Section 12-49 of the City Code. This was the method used to implement the smoking ban at Recreation facilities. OR

2. Enact an ordinance prohibiting smoking at Roosevelt Center.

Council direction is sought. (DEM)

Memorandum, David E. Moran, 8/18/14

14. County Legislation - CB 79-2014, CB-80-2014 & CB-81-2014 -  
Reference: Email Correspondence  
Article, The Gazette, 10/15/14  
CB-79, CB-80 & CB-81

The Prince George's County Council is considering three bills intended to help address human trafficking in the County. All three bills are supported by the County's Human Trafficking Task Force. The bills received a favorable vote from the Public Safety & Fiscal Management Committee. They are scheduled for a public hearing on November 19. CB-79 prohibits renting hotel rooms by the hour except in certain specific circumstances. CB-80 requires training on how to identify human trafficking for employees of hotels, motels, rooming house, etc. CB-81 modifies the licensing provisions for massage establishments and technicians by requiring them to provide a copy of their State license or registration. It also increases the County license fee from \$100 to \$250. Council direction is sought. (DEM).

Reference: Email Correspondence  
Article, The Gazette, 10/15/14  
CB-79, CB-80 & CB-81

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fee from \$100 to \$250.

Council direction is sought. (DEM)

### [Email Correspondence](#)

[Article, The Gazette, 10/15/14](#)

[CB-79](#)

[CB-80](#)

[CB-81](#)

## 15. [Council Reports](#)

- \* 16. Letter of Support - Pollinator Friendly Landscaping -  
Reference: Draft Letter

### Background Materials

At the Regular Meeting on October 27, Susan Barnett reported on a new Federal directive to provide pollinator (honey bees, butterflies, etc.) landscaping at Federal facilities, especially where there is new construction. Ms. Barnett distributed background information and wanted to make sure this was considered in the planning for the new FBI headquarters facility. Included in Council's packet is a letter to the General Services Administration (GSA) expressing support for this initiative and encouraging such landscaping at Federal facilities in and around Greenbelt. Staff recommends that Council approve the letter. (DEM)

Reference: Draft Letter

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Staff recommends that Council approve the letter. (DEM)

[Draft Letter](#)

[Background Materials](#)

\* 17. Reappointment to Advisory Board - Reference: Reappointment Survey

Patrick Gleason has indicated his willingness to continue to serve on the Youth Advisory Committee. Approval of this item on the consent agenda will indicate Council's intent to appoint Mr. Gleason to a new term as an adult member. (CM)

Reference: Reappointment Survey

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## **IV. MEETINGS**

Reference: Chart, Stakeholder/Regular Meetings Master Calendar

| Meeting Day | Date     | Time    | Regular Meeting                                                      |
|-------------|----------|---------|----------------------------------------------------------------------|
| Mon.        | 11/10    | 8:00 pm | Work Session - South Core Builders (CC)                              |
| Wed.        | 11/12    | 8:30 pm | Work Session - Forest Preserve Maintenance and Management Guidelines |
| Mon.        | 11/17    | 8:00 pm | NLC Conference                                                       |
| Wed-Sat..   | 11/19-22 |         | Regular Meeting                                                      |
| Mon.        | 11/24    | 8:00 pm | No Meeting                                                           |
| Wed.        | 11/26    |         | Work Session - University Square                                     |
| Mon.        | 12/01    | 8:00 pm | PGCMA Legislative Dinner (Mitchellville)                             |
| Tues.       | 12/02    | 6:00 pm | Work Session - Community                                             |

Center HVAC and Greenbelt Aquatics & Fitness Center Roof (CC)  
Wed. 12/03 8:00 pm Regular Meeting Mon. 12/08 8:00 pm Legislative  
Dinner Wed. 12/10 6:00 pm Work Session - TBA Mon. 12/15 8:00 pm  
Work Session - TBA (CC) Wed. 12/17 8:00 pm Work Session - TBA  
Mon. 12/22 8:00 pm No Meeting Wed. 12/24 No Meeting Mon. 12/29  
No Meeting Wed. 12/31 Ready to be scheduled: WSSC (stakeholder)  
Business Coffee PRAB/Greenbelt Boys & Girls Club (Youth Sports)  
Rental Apartments (stakeholder) Forest Preserve/Community Gardens  
Comcast/Verizon Advisory Group Chairs Hotels For later scheduling:  
Zoning Enforcement Parkway Apartment Owners/GHI (parking)  
Northway Fields Master Plan City Manager Updates (Jan, Pre-budget;  
June, & Sept/Oct) Cemetery Plans Meeting with County on  
Transportation Plan Information Technology Dept. Roosevelt Center  
Owner

[meetings](#)