GREENBELT CITY COUNCIL
Municipal Building
Regular Meeting
October 24, 2016 - 08:00 p.m.

I. ORGANIZATION

1. Call to Order

2. Roll Call

3. Meditation and Pledge of Allegiance to the Flag

4. Consent Agenda ??? Approval of Staff Recommendations (Items on the Consent Agenda [marked by *] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)

5. Approval of Agenda and Additions

II. COMMUNICATIONS

6. Presentations

America Recycles Month Proclamation -America Recycles Day will be celebrated on November 15. This is the 19th year that a day has been set aside nationally to build consumer demand for recycled products and to educate all Americans about the environmental and economic benefits of reusing and recycling. Erin Josephitis, Environmental Coordinator, will be present to accept the proclamation on behalf of the Greenbelt Advisory Committee on Environmental Sustainability. Ms. Josephitis will also give

an overview of this year's America Recycles Month events. (CM)

America Recycles Month Proclamation

Local Government Insurance Trust - Police Training Grant Presentation - The Local Government Insurance Trust (LGIT) has awarded $1,394 to the City for K-9 handler, instruction and training. Tim Ailsworth, LGIT Executive Director, will present the check and Sergeant Tim White will receive the check on behalf of the Police Department. (MM)

7. Petitions and Requests (Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules.)

8. Minutes of Council Meetings

* Work Session, July 5, 2016

WS160705

* Work Session, August 1, 2016

WS160801

* Regular Meeting, October 10, 2016

RM161010

9. Administrative Reports

* 10. Committee Reports

III. LEGISLATION

11. A Resolution for the Negotiated Purchase for a Tree Master Plan from Davey Resource Group of Kent, Ohio, at a Cost of $23,900 -2nd Reading, Adoption - Reference: Resolution
Memorandum, R. Fink, 10/04/2016
The FY 2017 budget allocates funds for a Tree Master Plan to review current practices, tree inventory, and develop a recommended planning and maintenance program to guide the City's tree-related planning decisions over the next five (5) to ten (10) years. The City issued a Request for Proposals (RFP) for a Tree Master Plan and three (3) responses were received. After review of the proposals and interviews, Public Works staff has identified the proposal from Davey Resource Group as best suited to address the City's needs. The Davey Proposal is $23,900, which is higher than the budgeted amount of $15,000. It's expected there will be sufficient departmental savings to cover the additional cost. Ms. Davis introduced this resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and moved for adoption tonight. Richard Fink, Superintendent of Parks, will be present. (CM)

Resolution

Memorandum, R. Fink, 10-04-2016

IV. OTHER BUSINESS

12. Application for Liquor License – Gus's World Famous Fried Chicken - Reference: Notice of Public Hearing An application for the transfer of a Class B(R) Beer, Wine and Liquor License from Sarintra Corporation, t/a Chef's Secret Restaurant, to Terrapin Restaurant Partners, LLC, t/a Gus's World Famous Fried Chicken, 5810 Greenbelt Road. The City can support, oppose or take no position on this application. Mark Dawegko, Terrapin Restaurant Partners, LLC will be present at tonight's meeting. (CM)

Notice of Public Hearing

13. Application for Temporary Liquor License – Friends of Greenbelt Museum - Reference: Email. Jen Ruffner, 10/12/16
Event Notice
The Friends of the Greenbelt Museum (FOGM) is holding an event at the Greenbelt Theatre on November 15. The event includes a ticketed reception at 7:00pm and a free public screening of Three Brave Men (1956) at 8:00pm with a discussion to follow. FOGM would like to serve wine at the reception only. In order to secure a temporary license from the County, FOGM needs a letter from the City granting permission for this activity. Included in Council's packet is a letter from Jen Ruffner, FOGM President, describing the request and the steps they will take to control wine consumption. Ms. Ruffner will be present at tonight's meeting to answer any questions.
Council direction is sought. (DEM)

Email. Jen Ruffner, 10-12-16

Event Notice

14. Maryland's Draft Consolidated Transportation Program - Reference: Memorandum, Terri S. Hruby, 10/19/16
Excerpts from Draft Consolidated Transportation Program, FY 2017- 2022
Draft Letter, 10/25/16
The City has received the Draft FY 2017– 2022 Maryland Department of Transportation Consolidated Transportation Program (CTP). There is a staff level review session scheduled for October 26, 2016. The annual tour meeting is scheduled for November 10, 2016 at 2:00 p.m. at the County Administration Building in Upper Marlboro - The FY 2017 – 2022 CTP totals $14.4 billion, compared to $15.7 billion in last year's program. In summary, $224.1 million worth of new projects have been added to the CTP. For Greenbelt, there are no significant program changes from the last year's CTP. The Greenbelt Metro Station continues to be funded with additional funds allocated to address additional infrastructure and mitigation costs associated with future planned development. The Purple Line continues to be funded.

The MD 201 Extended Project and the I-95/I-495 Capital Beltway widening feasibility study continue to be on hold. The CTP includes an estimated $184.5 million in funding for bicycle and pedestrian related projects. The program continues to include funding for segment one of the US 1 Improvement project and construction monies are budgeted beginning 2019. Funding for Prince George's County Local Bus Program continues to be included. The MD 193-Greenbelt Road Streetscape project is not included in the CTP. This project was placed on hold in 2002 and, in previous years, City Council has requested that the County and the State designate this project as a priority and allocate funding towards planning. Staff has prepared a draft letter addressed to Transportation Secretary Pete Rahn, for City Council's consideration. If any new information arises from the upcoming staff level meeting with State and County representatives, staff will consult with City Council prior to finalizing the letter (TH)

Memorandum, Terri S. Hruby, 10-19-16

Excerpts from Draft Consolidated Transportation Program, FY 2017-2022

Draft Letter, 10-25-16

15. Letter to Maryland National Capital Park and Planning Commission – Zoning Rewrite Module 3 Review - Reference: Draft Letter
Staff Comments
Prince George's County has completed its public presentation of the revised Zoning Ordinance and Subdivision Regulations. The City Council has reviewed both documents, broken down into three Modules. Module 3 was most recently reviewed by City Council at a work session on October 5. Overall, Module 3 was complimented as reflecting an improved series of procedures – easier to review and understand. While Module 3 reflects an improvement in the administrative procedures of the zoning ordinance, there are concerns that remain for the city. A specific concern relates to a provision which would amount to 60% of zoning applications being subject to an

administrative, internal review. This would deny the public the opportunity to be informed about zoning, subdivision and development proposals, as well as the right to comment and be heard on these applications. Protection of the public's access to the development review process should be equal to all other considerations as the zoning and subdivision regulations are considered. A letter summarizing the major points of Council concerns, together with a detailed listing of comments, is included for Council review. It is recommended that the City Council approve this letter and direct that it with the detailed comments be forwarded to the Maryland-National Capital Park and Planning Commission. (CC)

Draft Letter

Staff Comments

16. Council Reports

* 17. Letter of Support – New Deal Café - Reference: Letter
The New Deal Café is seeking new financing and funding sources that will enhance its capacity to provide services. They have requested a letter of support from Council to include with any applications for grant funding and financing resources. Approval of this item on the consent agenda will indicate Council's intent to approve the letter. (CM)

Letter

* 18. Designation of Voting Delegate and Alternate for the National League of Cities Congress of Cities - Reference: Email, S. Osborn, 10/13/2016
The National League of Cities (NLC) has asked the City to designate voting and alternate voting delegates to the Annual Business Meeting which will be held on November 19, 2016, at the City Summit in Pittsburgh, Pennsylvania. Approval of this item on the consent agenda will designate Mayor Jordan as the voting delegate, Mayor Pro Tem Davis as the first alternate, and Mr. Putens as the second alternate. Approval of this item

would also authorize the City Clerk to so notify the NLC. (CM)

Email, S. Osborn, 10-13-2016

* 19. Reappointments to Advisory Groups - Reference: Reappointment Surveys

The following individuals have indicated their willingness to continue to serve on City Advisory Groups.

Marie Silvia Miller Advisory Planning Board
Stanley Zirkin Public Safety Advisory Committee
Jeremy Tuthill Youth Advisory Committee

Approval of this item on the consent agenda will indicate Council's intent to appoint the members to new terms. (CM)

* 20. Resignation from Advisory Group - Reference: Email, A. Montes, 10/12/2016

Annie Montes has submitted her resignation from the Forest Preserve Advisory Board. Approval of this item on the consent agenda will indicate Council's intent to accept Ms. Monte's resignation with regret. (CM)

V. MEETINGS - Reference: Chart, Stakeholder/Regular Meetings Master Calendar

Executive Session: At its last meeting, Council scheduled an Executive Session to discuss a personnel matter on Monday, October 31, 2016, at 8:00 p.m. in the Council Room. Since that time, there has been interest expressed in changing the time of this meeting to 7:30 p.m.

The following motion is required to change the time of this meeting: I move that Council change the time of the October 31, 2016, Executive Session in the Council Room from 8:00 p.m. to 7:30 p.m. Council will hold this closed meeting in accordance with the General Provisions Article 3-305(b)(1) of the Annotated Code of the Public General Laws of Maryland to discuss a personnel matter. (CM)

Executive Session: An Executive Session has been requested by the City Manager to discuss a personnel matter – conduct interviews for the City Manager position. It is recommended this meeting be

scheduled for Sunday, November 13, 2016, at 9:00 a.m. in the Council Room of the Municipal Building. The following motion is required to schedule the Executive Session: I move that Council schedule an Executive Session on Sunday, November 13, 2016, at 9:00 a.m. in the Council Room of the Municipal Building. Council will hold this closed meeting in accordance with the General Provisions Article 3-305(b)(1) of the Annotated Code of the Public General Laws of Maryland to discuss a personnel matter. (CM) Executive Session: An Executive Session has been requested by the City Manager to discuss upcoming collective bargaining negotiations. It is recommended this meeting be scheduled for Monday, November 21, 2016, immediately following the 8:00 p.m. work session scheduled for that evening. The following motion is required to schedule the Executive Session: I move that Council schedule an Executive Session on Monday, November 21, 2016, immediately following the 8:00 p.m. work session scheduled for that evening. It will be held in the Council Room of the Municipal Building. Council will hold this closed meeting in accordance with the General Provisions Article 3-305(b)(9) of the Annotated Code of the Public General Laws of Maryland to discuss matters relating to collective bargaining negotiations. (CM) Regular Meeting of November 14, 2016: It is anticipated that a second day of meetings and interviews related to the City Manager search will occur on November 14, 2016. As a result, it is recommended that the regular meeting scheduled for this date be canceled. Council direction is sought. (CM)

Regular Meeting	Mon.	10/24	8:00 pm
Four Cities Meeting (Greenbelt)	Wed.	10/26	7:30 pm

Advisory Group Appreciation Dinner (CC)	Sun.	10/30	5:00 pm
Executive Session - Personnel	Mon.	10/31	7:30 pm
Interview for Advisory Group (Planning Office)	Wed.	11/02	7:40 pm
Work Session – Voting Age/Mandan Road Basketball Courts (CC)	Wed.	11/02	8:00 pm
No Meeting – General Election	Mon.	11/07	
Work Session – Roosevelt Center Merchants Association (CC)	Wed.	11/09	8:00 pm
Regular Meeting	Mon.	11/14	8:00 pm
NLC Conference	Wed.-Sat.	11/16-19	
Work Session – Police Body Camera Briefing	Mon.	11/21	8:00 pm

No Meeting	Wed.	11/23	
Regular Meeting	Mon.	11/28	8:00 pm
Work Session – TBD (CC)	Wed.	11/30	8:00 pm