

GREENBELT CITY COUNCIL
Municipal Building
Regular Meeting
September 28, 2015 - 08:00 p.m.

I. ORGANIZATION

1. Call to Order
2. [Roll Call](#)
3. [Meditation and Pledge of Allegiance to the Flag](#)
4. [Consent Agenda - Approval of Staff Recommendations \(Items on the Consent Agenda \[marked by *\] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.\)](#)
5. [Approval of Agenda and Additions](#)

II. COMMUNICATIONS

6. Presentations

Cooperative Month Proclamation - The National Cooperative Business Association has designated October as Cooperative Month. Members from more than 30,000 cooperatives nationwide will celebrate the advantages of cooperative membership and recognize the benefits and values cooperatives bring to their members and communities. Representatives from Greenbelt's eight cooperatives and the Greenbelt Cooperative Incubator group have been invited to attend tonight's meeting to receive a proclamation announcing the City's support and

recognition of cooperative businesses and organizations during this month. (CM)

The National Cooperative Business Association has designated October as Cooperative Month. Members from more than 30,000 cooperatives nationwide will celebrate the advantages of cooperative membership and recognize the benefits and values cooperatives bring to their members and communities. Representatives from Greenbelt's eight cooperatives and the Greenbelt Cooperative Incubator group have been invited to attend tonight's meeting to receive a proclamation announcing the City's support and recognition of cooperative businesses and organizations during this month. (CM)

Cooperative Month Proclamation

Swearing In of New Police Officers - Chief James Craze will introduce Greenbelt's newest police officers, Konetta Brown and Sean Kennedy. Ms. Brown and Mr. Kennedy will graduate from the Prince George's County Municipal Police Academy on October 1, 2015. The oath of office will be administered by the Mayor. Additional information is included in Council's packet. (CM)

Chief James Craze will introduce Greenbelt's newest police officers, Konetta Brown and Sean Kennedy. Ms. Brown and Mr. Kennedy will graduate from the Prince George's County Municipal Police Academy on October 1, 2015. The oath of office will be administered by the Mayor. Additional information is included in Council's packet. (CM)

Officer Bios

7. Petitions and Requests (Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules.)

8. Minutes of Council Meetings

* - Work Session, September 2, 2015

Draft Minutes for 9-2-15

- Executive Session, September 16, 2015 - Statement for the Record -The following motion is needed: In accordance with the General Provisions Article, Section 3-306(c)(2) of the Annotated Code of Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in executive session on Wednesday, September 16, 2015, at 7:00 p.m. in Room 201 of the Community Center. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(3) of the Annotated Code of Public General Laws of Maryland, to consult with legal counsel regarding an acquisition of real property issue. Vote to close session:

<u>-</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
<u>Ms. Davis</u>	<u>X</u>	-	-	-
<u>Mr. Herling</u>	<u>X</u>	-	-	-
<u>Ms. Mach</u>	<u>X</u>	-	-	-
<u>Ms. Pope</u>	<u>X</u>	-	-	-
<u>Mr. Putens</u>	<u>X</u>	-	-	-

<u>Mr. Roberts</u>	-	<u>X</u>	-	-
<u>Mayor Jordan</u>	<u>X</u>	-	-	-

The following staff member was in attendance: Michael McLaughlin, City Manager; John Shay, City Solicitor; and Cindy Murray, City Clerk. Other individuals in attendance: None Council took no actions during this session. (CM).

Statement for the Record - Executive Session of September 16, 2015: The following motion is needed:

In accordance with the General Provisions Article, Section 3-306(c)(2) of the Annotated Code of Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in executive session on Wednesday, September 16, 2015, at 7:00 p.m. in Room 201 of the Community Center. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(3) of the Annotated Code of Public General Laws of Maryland, to consult with legal counsel regarding an acquisition of real property issue.

Vote to close session:

Yes No Abstain Absent

Ms. Davis X

Mr. Herling X

Ms. Mach X

Ms. Pope X

Mr. Putens X

Mr. Roberts X

Mayor Jordan X

The following staff member was in attendance: Michael McLaughlin, City Manager; John Shay, City Solicitor; and Cindy Murray, City Clerk.

Other individuals in attendance: None

Council took no actions during this session. (CM)

Executive Session 9-16-2015

9. Administrative Reports

* 10. Committee Reports

III. LEGISLATION

11. A Resolution to Authorize the Negotiated Purchase of Professional Services to Develop a Series of Next Steps in Economic Development with the Hyattsville Community Development Corporation at a Cost Not to Exceed \$33,000 - 2nd Reading, Adoption Reference: Draft Resolution Proposed Cost Sheet Letter, S. Eisenberg
In 2014, the City contracted with the Sage Policy Group for an Economic Development Study. After review of the study, Council expressed interest in identifying additional next steps in economic development to support existing Greenbelt businesses and attract new businesses to the City. The Hyattsville Community Development Corporation (HCDC) submitted a proposal dated July 31, 2015, to develop a series of next steps in economic development. This proposal was considered by Council at a work session on August 26, 2015, and Council expressed its interest in proceeding with Items #1 and #2 in the HCDC proposal. Mr. Stuart Eisenberg of the HCDC will be present to make a presentation on the proposal. Ms. Terri Hruby, Assistant Planning Director, will also be present. Mr. Herling introduced this resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and

[moved for adoption tonight. \(MPM\)](#)

- 2nd Reading

Reference: Draft Resolution, Proposed Cost Sheet, Letter, S. Eisenberg

In 2014, the City contracted with the Sage Policy Group for an Economic Development Study. After review of the study, Council expressed interest in identifying additional next steps in economic development to support existing Greenbelt businesses and attract new businesses to the City.

The Hyattsville Community Development Corporation (HCDC) submitted a proposal dated July 31, 2015, to develop a series of next steps in economic development. This proposal was considered by Council at a work session on August 26, 2015, and Council expressed its interest in proceeding with Items #1 and #2 in the HCDC proposal.

Mr. Stuart Eisenberg of the HCDC will be present to make a presentation on the proposal. Ms. Terri Hruby, Assistant Planning Director, will also be present.

Mr. Herling introduced this resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and moved for adoption tonight. (MPM)

[Draft Resolution](#)

[Proposed Cost Sheet](#)

[Letter, S. Eisenberg](#)

12. [A Resolution to Authorize the Negotiated Purchase of Professional Services to Prepare a Greenbelt Forest Preserve Forest Health Assessment with A. Morton Thomas and Associates, Inc., at a Cost of](#)

\$28,450 - 2nd Reading, Adoption Reference: Draft Resolution Council directed staff to prepare a Request for Proposals (RFP) for the purpose of securing professional services to prepare a forest health assessment for the Greenbelt Forest Preserve. Staff, with review and input from the Forest Preserve Advisory Board (FPAB), prepared the RFP and it was sent to 145 consulting individuals and firms. A total of five (5) responses to the RFP were received and evaluated by City staff and the FPAB. Council held a work session on August 31, 2015, to consider the responses (proposals) and the recommendations of staff and the FPAB. Based on the outcome of the work session, staff recommendation, and comments of the FPAB, A. Morton Thomas has been identified as the preferred vendor. Included in Council's packet is a Resolution for Negotiated Purchase to contract with A. Morton Thomas to conduct a forest health assessment for the North and South Core Preserves at a cost of \$28,450. Ms. Davis introduced this resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and moved for adoption tonight. (CWC).

Reference: Draft Resolution

Council directed staff to prepare a Request for Proposals (RFP) for the purpose of securing professional services to prepare a forest health assessment for the Greenbelt Forest Preserve. Staff, with review and input from the Forest Preserve Advisory Board (FPAB), prepared the RFP and it was sent to 145 consulting individuals and firms.

A total of five (5) responses to the RFP were received and evaluated by City staff and the FPAB. Council held a work session on August 31, 2015, to consider the responses (proposals) and the recommendations of staff and the FPAB. Based on the outcome of the work session, staff recommendation, and comments of the FPAB, A. Morton Thomas has been identified as the preferred vendor.

Included in Council's packet is a Resolution for Negotiated Purchase to contract with A. Morton Thomas to conduct a forest health assessment for the North and South Core Preserves at a cost of

\$28,450.

Ms. Davis introduced this resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and moved for adoption tonight. (CWC)

Draft Resolution

13. A Resolution to Repeal Resolution Number 2005 and to Provide for the Number of Judges and Clerks of Election, Their Rate of Compensation, and the Rate of Compensation to be paid to the Chairperson and Members of the Board of Elections for the 2015 Regular Election - 1st Reading Reference:

Draft Resolution

Resolution 2005

A resolution is required to authorize the appointment of judges and clerks to work in the election precincts for the City's 2015 election and authorizes the pay that is provided to them and to the Board of Elections for their work on election day. Resolution 2005 passed in 2013 raised the pay scale for judges, clerks and the Board of Elections for the 2013 election. No change in the pay scale is proposed for the 2015 election. It is recommended the resolution be introduced for first reading. (CM).

Reference: Draft Resolution
Resolution 2005

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It is recommended the resolution be introduced for first reading. (CM)

Draft Resolution

Resolution 2005

IV. OTHER BUSINESS

14. Award of Purchase - Police Vehicles - Reference:

Memorandum, Capt. Triesky, 08/03/2015

The FY 2016 budget includes \$239,000 for the purchase of seven (7) replacement police vehicles – five (5) sport utility vehicles (SUV) and two (2) sedans.

Included in Council's packet is a memorandum from Capt. Marie Triesky recommending the purchase of Ford Police SUV units and Ford Fusion Hybrid vehicles. The Ford SUV units are available for purchase off the State of Maryland Bid #01B5400280 at a base price of \$26,368.00 from Apple Ford in Columbia, MD. The Ford Fusion Hybrid vehicles are available for purchase off a Montgomery County Bid #1026144 at a base price of \$23,894.08 from Lindsay Ford in Wheaton, MD.

The hybrid vehicles can be equipped with emergency gear and can be used for priority response, but are not pursuit vehicles. The Department purchased four of these units last fiscal year and have found them to meet their needs. It is recommended Council approve the purchase of five (5) Ford Police SUV units at a cost of \$26,368.00 each from Apple Ford and two (2) Ford Fusion Hybrid vehicles at a cost of \$23,894.08 each from Lindsay Ford in accord with State of Maryland Bid documents at a total cost of \$179,628.16. Sgt. Tim White will be present.(TW)

Reference: Memorandum, Capt. Triesky, 08/03/2015

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The hybrid vehicles can be equipped with emergency gear and can be used for priority response, but are not pursuit vehicles. The Department purchased four of these units last fiscal year and have found them to meet their needs.

It is recommended Council approve the purchase of five (5) Ford Police SUV units at a cost of \$26,368.00 each from Apple Ford and two (2) Ford Fusion Hybrid vehicles at a cost of \$23,894.08 each from Lindsay Ford in accord with State of Maryland Bid documents at a total cost of \$183,470.00.

Sgt. Tim White will be present. (MT)

[Memorandum, Capt. Triesky, 08-03-2015](#)

15. Greenbelt Station Neighborhood Park - Site Plan Approval - Reference:

Memorandum, J. Bellah, 09/22/2015

Site Plans

A local neighborhood park is planned for construction in the Greenbelt Station South Core development. Council reviewed the park site plan at its work session on August 19, 2015. The park will consist of 2.27 acres of land, be maintained by the city, and be constructed utilizing earmarked funds from the development agreement. The park design has undergone review and comment by the Advisory Planning and Park and Recreation Advisory Boards. Jessica Bellah, Community Planner, will present the plan including modifications suggested in the public review. It is recommended the plan be approved with the

modifications which are referenced in the background memorandum. (JB)

Reference:

Memorandum, J. Bellah, 09/22/2015

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A local neighborhood park is planned for construction in the Greenbelt Station South Core development. Council reviewed the park site plan at its work session on August 19, 2015. The park will consist of 2.27 acres of land, be maintained by the city, and be constructed utilizing earmarked funds from the development agreement. The park design has undergone review and comment by the Advisory Planning and Park and Recreation Advisory Boards.

Jessica Bellah, Community Planner, will present the plan including modifications suggested in the public review. It is recommended the plan be approved with the modifications which are referenced in the background memorandum. (JB)

[Memo, J. Bellah](#)

[Site Plans](#)

13. [A Resolution to Repeal Resolution Number 2005 and to Provide for the Number of Judges and Clerks of Election, Their Rate of Compensation, and the Rate of Compensation to be paid to the Chairperson and Members of the Board of Elections for the 2015 Regular Election - 1st Reading](#)

Reference: Draft Resolution Resolution 2005 A resolution is required to authorize the appointment of judges and clerks to work in the election precincts for the City's 2015 election and authorizes the pay that is provided to them and to the Board of Elections for their work on election day. Resolution 2005 passed in 2013 raised the pay scale for judges, clerks and the Board of Elections for the 2013 election. No

change in the pay scale is proposed for the 2015 election. It is recommended the resolution be introduced for first reading. (CM)

14. [Award of Purchase - Police Vehicles](#)

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16. [Council Reports](#)

* 17. Letter of Support to General Services Administration - Use of State Property on Cherrywood Lane as a Security Buffer - Reference:

Email, M. McLaughlin, 09/11/2015

Draft Letter

Council indicated its support of the security easement on state owned land next to Cherrywood Lane for the possible Federal Bureau of Investigations Headquarters at its meeting on April 13, 2015. The City has been notified by the Maryland Department of Business and Economic Development that the security easement goes back before the Board of Public Works (BPW)

for re-authorization on October 7, 2015. The authorization by BPW for this security easement will expire if not acted upon. It is recommended a letter be sent indicating Council's continued support of the security easement. (CM)

Reference: Email, M. McLaughlin, 09/11/2015
Draft Letter

Council indicated its support of the security easement on state owned land next to Cherrywood Lane for the possible Federal Bureau of Investigations Headquarters at its meeting on April 13, 2015. The City has been notified by the Maryland Department of Business and Economic Development that the security easement goes back before the Board of Public Works (BPW) for re-authorization on October 7, 2015. The authorization by BPW for this security easement will expire if not acted upon.

It is recommended a letter be sent indicating Council's continued support of the security easement. (CM)

V. MEETINGS - Reference:

**Chart, Stakeholder/Regular Meetings
Master Calendar**

Note: In January 2015, Council changed the dates of the regular Council meetings in October to the first (5th) and third (19th) Mondays in October because of the Maryland Municipal League Fall Conference October 25-28. However, at this time staff has no agenda items that need to be acted upon in one week – October 5. If Council should decide to cancel this regular meeting, a motion is required.

	09/28	
Regular Meeting	Mon.	8:00 pm

Work Session – Roosevelt Center Owner (CC) <i>(tentative)</i>	Wed.	09/30	8:00 pm
Regular Meeting	Mon.	10/05	8:00 pm
Work Session – Capital Office Park (CC) <i>(tentative)</i>	Wed.	10/07	8:00 pm
Work Session – Hotels <i>(tentative)</i>	Mon.	10/12	8:00 pm
Work Session – Roosevelt Center Merchants <i>(tentative)</i> (CC)	Wed.	10/14	8:00 pm
Regular Meeting	Mon.	10/19	8:00 pm
Work Session – WMATA Trail <i>(tentative)</i> (CC)	Wed.	10/21	8:00 pm
Four Cities Meeting (Greenbelt)	Thurs.	10/22	7:30 pm
MML Fall Conference	Mon-Wed	10/26-28	

Reference:

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Master Calendar

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Regular Meeting, Mon. 09/28, 8:00 pm

Work Session - Roosevelt Center Owner (CC) (tentative), Wed. 09/30, 8:00 pm

Regular Meeting-Mon. 10/05, 8:00 pm

Work Session - Capital Office Park (CC) (tentative), Wed. 10/07, 8:00 pm

Work Session - Hotels (tentative), Mon. 10/12, 8:00 pm

Work Session - Roosevelt Center Merchants (tentative) (CC), Wed. 10/14, 8:00 pm

Regular Meeting-Mon. 10/19, 8:00 pm

Work Session - WMATA Trail (tentative) (CC), Wed. 10/21, 8:00 pm

Four Cities Meeting (Greenbelt), Thurs. 10/22, 7:30 pm

MML Fall Conference-Mon-Wed, 10/26-28