



CITY COUNCIL AGENDA

This meeting will be held in-person and virtual.

**25 Crescent Road
Greenbelt, MD 20770**

OR

**Virtual Participation
Zoom Webinar Attendees:**

**During "Petitions and Requests," please submit your request in writing via email to
questions@greenbeltmd.gov**

**[https://us02web.zoom.us/j/86968553508?](https://us02web.zoom.us/j/86968553508?pwd=dUpWV0hEWFZid1dEc1hkRi9rUINIUT09Dial-in:3017158592)
pwd=dUpWV0hEWFZid1dEc1hkRi9rUINIUT09Dial-in: 301 715 8592
Webinar ID: 869 6855 3508
Passcode: 481026**

**Tuesday, September 26, 2023
7:30 PM**

I. ORGANIZATION 15 minutes (7:30 - 7:45 pm)

1. Call to Order
2. Roll Call
3. Meditation and Pledge of Allegiance to the Flag
4. Petitions and Requests
5. Consent Agenda - Approval of Staff Recommendations (Items on the Consent

Agenda [marked by *] will be approved as recommended by Council and staff, subject to removal from the Consent Agenda by Council.)

6. Approval of Agenda and Additions

II. COMMUNICATIONS 30 minutes (7:45 - 8:15 pm)

7. Presentations

*8. Minutes

Suggested Action:

* Work Session - April 19, 2023.Council.edits

* Work Session - May 24, 2023. Council.edits

* Work Session - May 31, 2023.Council.edits

[WS230419.Ms.Davis.edits.pdf](#)

[WS230524.Ms.Davis.edits.pdf](#)

[WS230531.Ms.Davis.edits.pdf](#)

8a. State of Record - Closed Session, September 18, 2023

Suggested Action:

Reference: Statement for the Record, September 18, 2023

Closed Session of September 18, 2023: The following motion is needed: In accordance with the General Provisions Article, Section 3-06(C)(2) of the Annotated Code of Public General Laws of Maryland. I moved that the minutes of tonight's meeting reflect that Council met in closed session on Monday, September 18, 2023, at 9:35 pm, in the Council Chambers. Council held this closed meeting in accordance with Section 3-305 (b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland: to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

The purpose of this meeting to discuss personnel matters related to specific individuals.

Vote to close session:

Ms. Davis - Yes

Mr. Gordon - Yes

Mr. Herling - Yes

Ms. Pope - Yes

Mr. Roberts - No

Ms. Weaver - Yes

Mayor Jordan – Yes

The following staff members were in attendance: Josue Salmeron, City Manager; and Dawane Martinez, Human Resources Director (until 9:51 pm).

Council took the following actions during this session: None

[Closed Session Form_09.18.23.pdf](#)

9. Administrative Reports

*10. Committee Reports

*10a. Board of Elections Report #2023-07 (Provisional Appointment of Konrad Herling as City Council Member)

Suggested Action:

It is recommended that the Council accept this report.

[BOE3264CnclMemoApptmt.pdf](#)

*10b. Board of Elections Report #2023-08 (Election Year Update)

Suggested Action:

It is recommended that Council accept this report.

[BOE3256CnclMemoUpdate.pdf](#)

III. LEGISLATION 30 minutes (8:15 - 8:45 pm)

11. A Resolution of the Council of the City of Greenbelt, Maryland, providing for a Referendum to be held at the Regular Municipal Election on Tuesday, November 7, 2023, to submit to the Voters of the City of Greenbelt, Maryland, the Question of

Amending the City Charter and Code to Allow Voting by Resident Noncitizens for City Elections
- 2nd Reading, Adoption

Suggested Action:

Reference:

Memorandum, J. Salmeron, 09/22/2023
Resolution

At election time, residents are asked to take a few minutes to complete a community questionnaire. A survey was conducted during the 2021 City Election cycle in the Greenbelt Community Questionnaire. The community was asked if Greenbelt residents who are not US citizens would be allowed to vote in City elections. Of the respondents, 51% said yes, 41% said no, and 8% did not respond.

The Board of Elections submitted to the City Council proposed charter and code amendments suggesting the question put to the voters in a referendum in the 2023 election cycle.

The Resolution authorizing the advisory question, not legally binding. If City voters approve the proposal this November, it will be up to the City Council, by appropriate legislation, to implement the voters' advice.

At that time, when the City Council approves legislation, noncitizen voting procedures will be established.

Mr. Gordon introduced this Resolution at the August 14, 2023, regular meeting. At the last meeting, this Resolution was tabled for further discussion at this Council meeting. It is recommended to be introduced for a second reading and adoption at tonight's meeting.

[2023.09.26_Memo_noncitizen_practices.pdf](#)

[Resolution Resident NonCitizen Voting.pdf](#)

[Resolution Resident NonCitizen Voting.revised.pdf](#)

12. A Resolution Regarding Petition to Referendum to Revoke Charter Amendment Resolution 2023-1 / Resolution 2105 Changing the Language of the City Manager Residency Requirement
 - 1st Reading, Suspension of the Rules
 - 2nd Reading, Adoption

Suggested Action:

Reference: Resolution

On April 11, 2023, the City Council passed Charter Amendment Resolution 2023-1/Resolution 2102, amending Charter Section 35. On May 22, 2023, the City Clerk received a petition to referendum to revoke the charter amendment with approximately 800+ signatures.

Mayor Jordan is proposing that the following question be added to the ballot as an advisory question:

On Tuesday, April 11th the Greenbelt City Council passed Charter Amendment Resolution 2023-1 Resolution 2105, changing section 35 the language so that the City Manager "may reside outside of the City while in office only with the approval of the Council".

Should the City Manager be required to reside in the city during their tenure in office?

- FOR the Charter Amendment requirement that the City Manager live in Greenbelt...
- AGAINST the Charter Amendment requirement that the City Manager live in Greenbelt...

It is recommended the resolution be introduced for first reading, the rules suspended, and introduced for second reading and adoption at this meeting.

Note: Per Council's Standing Rules, six (6) votes in the affirmative are needed in order to suspend the rules.

[Resolution re referendum_city manager residency_ROBERTS SUBMITTED.pdf](#)

IV. OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

13. Contract to Upgrade/Replace City Cameras in Various Buildings (ARPA)

Suggested Action:

Reference:

Memorandum, D. Worley, 09/2223
Contract Terms and Conditions

Staff has worked with our camera vendor and various departments to create a plan to pull various department's cameras into the City camera system as well as upgrade cameras in a number of areas. This plan will:

- Upgrade, expand and integrate the Community Center cameras.
- Expand the Youth Center cameras to include exterior views.
- Upgrade, expand and integrate the Public Works cameras.
- Upgrade and expand the Police cameras.
- Upgrade the backend servers and storage capacity for the additional cameras.

Attached is the proposal from our existing camera vendor I-Tech, totaling \$246,188. Staff seeks Council approval of this proposal and the camera system plan.

[Camera Upgrade memo.pdf](#)

[Terms and Conditions_I-Tech edit 091323.pdf](#)

14. Contract to Install Fiber between City Buildings (ARPA)

Suggested Action:

Reference:

Memorandum, D. Worley, 09/22/23

Contract

The City published a Request For Proposal (RFP) for installing fiber between various City buildings using ARPA funds. This is in response to Comcast stating that they want to charge the I-Net members for using Comcast fiber that was installed at the beginning of the franchise. This new fiber will allow the City to move off of Comcast fiber between our buildings and use fiber that the City will own. We will also increase the number of fiber strands available for future use. Responses to the RFP ranged from \$150K to \$263K. Staff has chosen the lower cost item as it utilizes a more direct route for connecting buildings.

Staff seeks Council approval for the attached contract from PEI Engineering and Construction.

[City Fiber - Memo.pdf](#)

[PEI Contract for Greenbelt Fiber Project.pdf](#)

15. Purchase of a backup Firewall device (ARPA)

Suggested Action:

Reference: Memorandum, D. Worley, 08/28/23

IT would like to purchase a backup firewall device at a cost of \$13,947.51 using ARPA funds.

IT recently replaced our firewall solution to update and improve our security posture. IT would like to put a backup device in position to provide for faster recovery from a hardware failure, further improving our security and resiliency position. This device purchase has been registered with the manufacturer through the vendor to get special pricing from the manufacturer. The funds for this purchase were approved by Council as a part of the ARPA program for IT Security Improvements.

[Meraki Backup Firewall.pdf](#)
[NLCL454.pdf](#)

16. Purchase of Additional Computers to Support Staff (ARPA)
Suggested Action:

Reference:

Memorandum, D. Worley, 08/28/23
PC Order

IT would like to purchase additional computers to provide for an expanded footprint as well as additional mobility at a cost of \$50,579 using ARPA funds.

IT is facing increased demands to expand the technology footprint to additional users as well as increased demands for mobility and remote access for users. IT would like to request the purchase of additional laptops and a few desktops to facilitate the expansion demands. This will help keep the City current on the regular replacement of aging hardware and meet the current demands. The funds for this purchase were approved by Council as a part of the ARPA program for IT Security Improvements.

[Additional Computers.pdf](#)
[PC Order - ARPA.pdf](#)

17. Purchase of Replacement Network Switches
Suggested Action:

Reference:

Memorandum, D. Worley, 9//2023
Quote

IT would like to purchase replacement network switches for the City. Our existing switches are nearing end of life and will need to be replaced. The new switches will be centrally managed as opposed to individually managed today. They will also have additional security features that are not present on our existing switches. The price for the new switches will be \$17,511 and will be funded with ARPA funds.

Council approval is sought.

[Switches.pdf](#)

[Quote 2715407.pdf](#)

18. Purchase of a Network Attached Storage Device

Suggested Action:

Reference:

Memorandum, D. Worley, 9//2023

Quote

IT would like to purchase a Network Attached Storage device (NAS). This device will expand our data storage capacity as well as our backup capacity. IT has researched different vendors and settled on HP as the product that best suits our needs. The price for this storage device is \$14,827 and will be funded with ARPA funds.

Council approval is sought.

[NAS Device.pdf](#)

[Quote 2715777.pdf](#)

19. ARPA Status Update

Suggested Action:

Reference:

Memorandum, T. George, 09/21/23

ARPA Funding Priorities

Enclosed in the Council packet is the status update on the ARPA allocations.

[ARPA Grant Programs Update 9-21-2023 v1.pdf](#)

[Copy of ARPA Funding Priorities Council Workession for 9-26-23.pdf](#)

19a. Reallocation of ARPA Funds - Springhill Lake Recreation Center

[Springhill Lake Recreation Center Community Playground Renovation Contrcat.pdf](#)

[166145-03 Greenbelt Springhill Lake Rendering 1.jpg](#)

20. Arched Cantilever Shade - Greenbelt Station

Suggested Action:

Reference: Product Information - Greenbelt Station Shade Structure

Location - Greenbelt Station Shade Structure

Specs - Greenbelt Station Shade Structure

Quote

Back in February 2023, City Council held a Work Session with Neighborhood Design Center (NDC). NDC presented a community driven plan that was supported by PRAB and APB to provide outdoor recreation amenities in the Greenbelt Station community. City Council budgeted \$200,000 in the FY24 Capital Project Budget. The first phase of the plan is to provide shade structures around Central Park.

Cunningham Recreation has submitted a quote for \$55,460.15 to supply and install four shade structures in the central park area of Greenbelt Station. The quoted prices are based upon a rideable OMNIA Partners contract (Contract #2017001134). OMNIA Partners simplifies procurement for State and Local Governments through a lead public agency contracting model that ensures all their cooperative contracts are compliant with public purchasing regulations and are competitively solicited to improve efficiency in the procurement process for participating agencies. Cunningham Recreation has been a longtime supplier/builder of City recreation amenities and is on the negotiated purchase list.

Staff recommends City Council approve the purchase and installation of shade structures by Cunningham Recreation in Greenbelt Station – Central Park not to exceed \$55,460.15. Greg Varda; Recreation Director will be available to discuss the project.

[Product Info - Greenbelt Station Shade Structures.pdf](#)

[Locations - Greenbelt Station Shade Structures.pdf](#)

[Specs - Greenbelt Station Shade Structure.pdf](#)

[Quote 165952-01-01 Greenbelt Station - Shade Structures.pdf](#)

21. Briefing on Blue/Orange/Silver Capacity & Reliability Study

Suggested Action:

Reference: Memorandum, R. Sigworth, 9/26/2023

BOS Study Alternatives Profiles

WMATA is nearing the completion of the Blue/Orange/Silver Line Capacity and Reliability Study (BOS Study) which began in 2019. This study has identified six (6) alternatives to address challenges to capacity, reliability, flexibility, and equity along the Blue, Orange, and Silver Line corridor. Staff notes that two of the six alternatives

will provide the City of Greenbelt with the opportunity of expanded access to Metro.

Staff, and the APB at their September 20, 2023, regular meeting, recommend the City Council transmit comments expressing general support for expanding transit access, reliability, and flexibility in and around the City of Greenbelt.

[23-0921_WMATA_BOS_Study_Staff_Memo_FINAL.pdf](#)

[2023-0708-BOS-Alternatives-Profiles-ENG.pdf](#)

22. Application for Liquor License - Friends of the Greenbelt Theatre
Suggested Action:

Mayor Jordan requested this item to be added to the agenda.

23. Council Activities

24. Council Reports

- *25. * Meetings

[meetings.pdf](#)

- *26. * Stakeholder List

[Stakeholder Schedule.pdf](#)

- *27.

* Approval of an on-call contract for engineering services to Greenman-Pedersen, Inc. (GPI)

Suggested Action:

Reference: Contract, Greenman-Pedersen, Inc.

The City has been using Greenman-Pedersen, Inc. (GPI) for on-call consulting services for many years now. Using an on-call contractor is an efficient and effective method of procurement that can significantly reduce the delivery time of projects. GPI is multi-faceted engineering firm with an office in Columbia, MD. GPI assists the City with technical review of development proposals, erosion and sediment control inspections, traffic engineering and calming studies, easement preparation, right-of-way permit review and other related engineering services.

To continue to provide the City with on-call engineering services, GPI has prepared an Engineering Consultant Contract based on a contract awarded to them by Montgomery County after a competitive bid process for engineering services that have the scope required by the City. The City of College Park also has contracted with GPI based on the Montgomery County contract.

Staff recommends City Council approve an on-call contract for engineering services to GPI using the hourly and billable rates from Montgomery County, Maryland. All rates included in GPI's proposal exceed Living Wage rates.

[City of Greenbelt_GPI Agreement_09-18-2023.pdf](#)

*28. * Resignation from Advisory Group

Suggested Action:

Reference: Letter - D. Hamlin

Daniel Hamlin have submitted his resignation from the Community Relations Advisory Board (CRAB).

Approval of this item on the consent agenda will indicate the Council's intent to accept their resignation with regret.

Approval of the Pepco Commercial Service Connection at the Library Site

Suggested Action:

Reference:

Memorandum, W. Shafer, 09/25/23

Pepco Agreement

Council has directed staff to develop a City wide EV infrastructure plan, identifying sites throughout Greenbelt and City equipment replacement recommendations. The plan is currently under development, but the first EV site in the draft plan is recommended to be installed at the Library parking lot, to serve both City Code vehicles and Library patrons.

The project requires a number of phases, the first phase of the project was to get the site engineered which has been completed. The second phase is to have Pepco provide a new commercial service installation at the Library parking lot for a cost of \$30,658. The installation agreement expires on September 29, 2023. Once the Pepco power source project is complete, staff can proceed with the EV station installation. The goal is to have the stations operational by spring of 2024.

Staff has provided the signed agreement; however, the City Council approval is required. Staff recommends that the Council approve the Pepco electric power distribution installation for 430,658 at the library site.

[Council EV power memo sept 26th \(002\).docx.pdf](#)

City Council Agenda Item Report

Meeting Date: September 26, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section: COMMUNICATIONS 30 minutes (7:45 - 8:15 pm)

Subject:

Minutes

Suggested Action:

- * Work Session - April 19, 2023.Council.edits
- * Work Session - May 24, 2023. Council.edits
- * Work Session - May 31, 2023.Council.edits

Attachments:

[WS230419.Ms.Davis.edits.pdf](#)

[WS230524.Ms.Davis.edits.pdf](#)

[WS230531.Ms.Davis.edits.pdf](#)

BUDGET WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, April 19, 2023, to discuss the Public Works and Capital Projects, FY 2024 Proposed Budget.

Mayor Jordan started the meeting at 7:30 pm. The meeting was held in the Council Chambers of the Municipal Building, 25 Crescent Road, and virtually via Zoom.

PRESENT WERE: Councilmembers Colin A. Byrd (virtual), Judith F. Davis (virtual), Ric Gordon, Rodney M. Roberts (arrived at 7:31 pm), Kristen L. K. Weaver, and Mayor Emmett V. Jordan. Councilmember Silke I. Pope was absent.

STAFF PRESENT WERE: Tim George, Interim City Manager; Debi Sandlin, Interim Assistant City Manager (virtual); Willis Shafer, Director of Public Works; Brian Kim, Assistant Director of Public Works; Brian Townsend, Assistant Director of Public Works – Parks; Kevin Carpenter-Driscoll, Environmental Coordinator; Dr. Luisa Robles, Sustainability Coordinator; Bertha Gaymon, City Treasurer (virtual); Terri Hruby, Director of Planning and Community Development; Anne Marie Belton, Executive Associate (virtual); and Shaniya Lashley-Mullen, Assistant to the City Clerk.

ALSO PRESENT WERE: Bill Orleans and others.

Public Works

Mr. Shafer stated that the Values and Goals for Public Works remained the same as FY23. He reviewed the department's accomplishments for FY23, which included managing over \$7 million in American Rescue Plan Act (APRA) Projects, the expansion of the Food Waste Project at Buddy Attick Park, and addressing the mulch issues at Northway. Mr. Shafer emphasized, as part of the Public Works FY24 budget, that they plan to rebuild the stage at the Old Greenbelt Theater and expand the Electric Vehicle (EV) infrastructure Citywide, including HVAC and Solar Panels.

Mr. Roberts expressed his concerns with Northway, which includes the mulch and asphalt piles. Mr. Shafer explained that there is funding in the proposed budget to haul debris from Northway.

Council then reviewed the Public Works section of the proposed budget.

On page 124, based on a question asked by Ms. Davis, Mr. Carpenter-Driscoll replied that once all the GSI data is collected it will be added to the City's website. Ms. Davis requested that Council receive a copy of the most recent Street Survey Report.

On page 125, based on a question asked by Mayor Jordan, Dr. Robles provided Council with an update on the Solar Farm. Dr. Robles commented that the drawings are at 90% completion and should be online in the first quarter of 2024. She added the Solar Farm will be located on the border of Prince George's County and Washington, DC.

On page 126, Ms. Davis inquired about how many residents participated in the Weatherization Program in the last two years. Dr. Robles stated that she would follow up with that information.

There was a discussion regarding the Tree Canopy Grant Program.

Ms. Pope stated that there are many weeds around the pool area on Prince James Way.

Ms. Davis requested that Council receive a copy of the current list of landscaping contractors.

There was a discussion regarding maintaining and upgrading the athletic fields. Mr. George informed Council that staff would meet next week to discuss the \$2.3 million ARPA allocation to redo the areas. He explained that some fields might have to go offline. The Schrom Hills Park field turf will be resurfaced. Ms. Pope requested that a report be sent to Mr. Gleason.

Mr. Byrd left the meeting at 8:01 pm.

Based on a question by Mayor Jordan, Mr. Shafer replied that Public Works has a Pest Control Program in place to deal with the rodent problem. Mr. George added that Code Enforcement has been to the Roosevelt Center and hasn't seen infestation issues.

There was a brief discussion regarding the Greenbelt Connection.

On page 131, Ms. Davis pointed out that information is missing from bullet three.

On page 133, there was a discussion regarding the tree canopy at 62%. Mr. Townsend stated that finding locations to plant trees has been challenging. Mr. Roberts expressed his concerns regarding the tree canopy. He noted that the tree canopy is less than 62% and needed to be evaluated due to trees being cut down in GHI. Ms. Weaver stated that Goddard is developing a project on which they possibly might be able to partner with the City. She will provide the contact information to staff. Ms. Davis referred to the Advisory Committee on Trees to review and research the City of Takoma Park's Tree Ordinance.

Based on a question asked by Ms. Pope, Mr. Shafer answered that contractors are compensating for the additional workload and the mowing of Greenbelt West will be contracted out. Mr. George included nine or ten new staff members in the FY23 budget and will evaluate if additional staff is needed.

There was a discussion regarding solar panels.

Ms. Davis advised that the City received a Bond of \$75,000 for the EV Charging Stations and \$100,000 for the Museum.

On page 134, Ms. Davis pointed out that the paragraph needs to be reworded under the Goals section.

Mayor Jordan requested that staff provide a copy of the performance measure graph that was excluded from the proposed budget to the Council.

There was a discussion regarding recycling. Dr. Robles stated that she had not contacted Motiva and would reach out to find out about their recycling programs.

Bill Orleans, a Greenbelt resident, inquired if Council will consider improving the interconnection transit in Greenbelt and if Council will allocate additional ARPA funding to Capital Projects and Public Works. Mayor Jordan stated that staff monitors the encumbered ARPA funds and will discuss reallocating funds for various projects.

On page 142, Ms. Davis requested a copy of the EV Charging Station Plan for the Council. Mr. George stated that staff is developing the EV Charging Station Plan, to include adding charging stations to the Police Department, Public Works, and the main campus.

On page 146, based on a question asked by Mayor Jordan, Mr. Kim stated that the City was awarded \$128,000 from the Community Development Block Grant.

On page 146, Ms. Weaver pointed out that there was a typo on Line 34. Mayor Jordan requested updated budget pages for Council and that the revised proposed budgets be put online.

On page 150, Ms. Davis pointed out that the last bullet on the Management Objectives be removed because it's not on the City's management objectives; it's Prince George's County's objective.

There was a discussion regarding raising commercial waste collection fees. Ms. Davis requested the increase of commercial waste collection fees be placed on the budget change list.

Mr. Gordon suggested that Dr. Robles work with GATe to do a PSA on recycling.

On page 152, Ms. Pope inquired about installing an urn wall in the cemetery. Mayor Jordan requested a review of Mr. Moran's proposal on the urn wall.

There was a discussion regarding the bike repair station.

Parks

Council reviewed the Parks section of the proposed budget.

Ms. Davis requested that Council receive a copy of the Bradford Pears Plan.

Capital Projects

Council then reviewed the Capital Projects section of the proposed budget.

Mr. George explained that with most of the Capital Projects being funded through ARPA the FY24 Capital list is shorter. He additionally noted that most of the projects will carry over into FY24 and beyond.

There was a discussion regarding Greenbrook Trails. Ms. Hruby explained that the \$50,000 budgeted to complete the trail would not be enough. However, there is enough funding to start on the easement agreements. Ms. Pope expressed her concerns regarding having the City build and maintain a trail on private property.

On page 258, Ms. Davis pointed out that Greenbelt Station Amenities is misspelled.

There was a discussion regarding the library path lighting. Mayor Jordan is requested a price estimate on this project. Mr. Kim explained that Public Works and GHI had surveyed the lighting situation on 13 Court Ridge Road.

Based on a question by Mayor Jordan, Mr. Kim explained that the Buddy Attick All-Inclusive Playground is in a holding pattern until the Buddy Attick Master Plan is complete. Mr. George added that he and Mr. Kim have worked on securing an additional \$150,000 in a Bond Bill.

Ms. Davis requested that Council receive an annual report on the Ped/Bike Master Plan and the Bus Shelters/Accessibility Report.

Based on a question asked by Ms. Pope, Mr. George replied that the Dog Park would be an ARPA expense and that staff would be coming back to Council to discuss reprogramming some of the ARPA projects.

On page 261, Mayor Jordan inquired about account #930600, Outdoor Pool, under Major Maintenance. Mr. George said he would research that information and follow up with Council.

Ms. Pope stated that Buddy Attick Lake Park's flood issues are worsening. She noted that the grass in the middle of the park is a different color. Mr. Kim said it was a water main break and he would follow up.

There was a discussion regarding street lights.

On page 263, Ms. Davis pointed out that the Unprogrammed list for Over the Next Five Years was more extensive and will send Mr. George the additions.

On page 264, Ms. Pope inquired if additional funding was allocated to the Animal Shelter for improvements. Mr. George said he would follow up with Chief Bowers and Animal Control Officer Ortiz.

Mayor Jordan again requested that Council receive updated proposed budget pages with all corrections and that the online proposed budget be updated.

Meetings List:

Council reviewed the Meetings List.

Mayor Jordan stated that typically Council holds a Closed Session after the Green Ridge House Budget Work Session and requested that a Closed Session be tentatively scheduled for May 10.

Ms. Davis requested that the Space Study be removed from the Ready to be Scheduled list. She also asked to add Washington Gas and Washington Suburban Sanitary Commission (WSSC).

Information Items:

Ms. Davis said she would provide Mr. George with a copy of the Washington Post article celebrating a centenarian birthday. Ms. Davis noted that the City needed more public relations (PR) in the rest of the area.

Mr. Roberts left the meeting at 10:54 pm.

The meeting ended at 10:56 pm.

Respectfully submitted,

Shaniya Lashley-Mullen
Assistant to the City Clerk

DRAFT

BUDGET WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, May 24, 2023, for the final review of the FY 2024 Proposed Budget.

Mayor Jordan started the meeting at 7:30 p.m. The meeting was held in the Council Chambers of the Municipal Building, 25 Crescent Road and virtually via Zoom.

PRESENT WERE: Councilmembers Colin A. Byrd (virtual), Judith F. Davis (virtual), Ric Gordon, Silke I. Pope, Rodney M. Robert, Kristen L. K. Weaver, an. Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Tim George, Interim City Manager; Debi Sandlin, Interim Assistant City Manager; Dawane Martinez, Director of Human Resources; Bertha Gaymon, City Treasure; Willis Shafer, Director of Public Works; Dale Worley, Director of Information Technology; Chief Rick Bowers, Deputy Chief Tim White (virtual), Greenbelt City Police Department; Terri Hruby, Director of Planning and Community Development (virtual); Chondria Andrews, Public Information and Communications Coordinator; Greg Varda, Director of Recreation; Kevin Simpson, Economic Development Manager (virtual); Cary Eure, Grants Coordinator (virtual); Tyra Smith, Diversity, Equity & Inclusion Officer (virtual); Megan Searing-Young, Museum Director (virtual); Anne Marie Belton, Executive Associate; and Shaniya Lashley-Mullen, Assistant to the City Clerk.

ALSO PRESENT WERE: Frank Gervasi, Bill Orleans, Steve Skolnik, and others.

Council discussed the proposed FY 2024 budget. Mayor Jordan stated that Council had nine work sessions and two public hearings discussing and reviewing the proposed budget. Ms. Gaymon provided Council with an overall summary of the proposed budget, including recommended changes to the FY 2024 revenue from \$35,89,600 to \$36,082,900. The \$186,300 increase included an increase for the Service Coordinator, the Maryland State Arts Grant, Youth Services Bureau Grant, SASS Grant, SRO Grant, and the Green Ridge House Coordinator.

Ms. Gaymon outlined the recommended changes to the FY 2024 expenditures from \$35,818,200 to \$35,940,911. The \$122,711 increase included an increase in the following departments: Recreation Department, added \$200 for insurance; the Police Department added \$131,111 for the AMOS contract; a \$28,000 increase in Salaries; a Fund Transfer increase in the amount of \$50,000 for Building Capital Fund Expenditures; and a Fund Transfer increase of \$250,000 for Capital Projects Expenditures. Ms. Gaymon mentioned due to duplication in the General Fund, the Museum expenditure amount of \$209,400 was removed from the proposed budget. The total adjustment in the FY 2024 Proposed Expenditure Budget is \$122,711. There was also a \$136,000 decrease to the CARES Special Program.

Based on a question asked by Mayor Jordan, Chief Bowers replied that the additional \$138,111 would cover the increase for all of the Police Department's cameras.

Mr. Orleans requested text for all of the recommended changes in revenue and expenditures. He asked for revised budget sheets for each area of change. Ms. Gaymon advised all changes, if approved, would be updated in the FY2024 Adopted Budget book.

Council reviewed its priority list.

Funding request for a contract lobbyist position for \$30,000

Mayor Jordan explained that in the past Greenbelt has been very proactive in the legislative process, particularly on the State level through the Maryland Municipal League (MML) but not on the County Level. He suggested having a contractor assist with tracking County legislation. Ms. Davis agreed with Mayor Jordan and suggested that the contractor could also help with tracking the Metropolitan Washington Council of Governments (COG) legislation at the Federal level.

Mr. Roberts advised that he was not in favor of the position. He also noted that Council should not be discussing or considering items not included in the proposed budget unless it is an emergency.

There was discussion regarding the name of the position. The recommendation was to change the position name to a Contract Legislation Support Position.

Ms. Pope inquired if the \$30,000 funding would be for a part-time position. She also asked if other municipalities have a similar position and if these duties could be performed by an intern.

There was discussion regarding bringing this position before the Four Cities Coalition.

Mayor Jordan stated that he wasn't wedded to the \$30,000 proposed funding; that it was a placeholder Mr. George had plugged into the budget.

Funding requested for Refugee Assistance for \$25,000

Mayor Jordan stated that the request to fund Refugee Assistance was brought forth by four residents: Frank Gervasi, Bill Jones, Dorrie Bates, and Joyce Campbell.

Mr. Gervasi stated the Greenbelt Refugee Aid Committee (GRACE) originally petitioned for funding in March 2022. Since that time, GRACE has become a 501 (C) (3) charity and has raised over \$19,000 in community donations. Mr. Gervasi emphasized that the \$25,000 will be used to pay the rent on two apartments. Mr. Jones added this will provide substantial help to Ukrainian refugees needing assistance to pay for their living arrangements.

There was discussion regarding if any of the American Rescue Plan Act (ARPA) funds could be used to assist with the request. Mr. George and Ms. Sandlin stated that the proposal doesn't fit the ARPA guidelines for either a Rental Assistance Grant or a Nonprofit Grant.

Based on a question asked by Ms. Pope, Mr. Gervasi replied that one family has qualified for all assistance from the County, State, and Federal levels.

Ms. Weaver asked for clarification that GRACE would rent the apartments, not the City. Mr. Gervasi confirmed GRACE would be responsible for signing a two-year lease.

There was discussion regarding Greenbelt Refugee Aid Committee (GRACE) becoming a Recognition Group. Mr. Varda explained the Recognition Group Policy which would allow GRACE to apply for a Project Grant during the FY25 budget cycle. GRACE will be recognized as a Basic Certification group in FY24.

Steve Skolnik, a Greenbelt resident, asked the City Council to find a way to fund the refugee assistance request.

Ms. Pope suggested funding a one-time grant if the request was reduced.

Council Retreat – Onboarding and Goal Setting Activities for \$12,500

Ms. Davis requested this proposal be added to the Council's priority list. She explained that there may be a new Council in the upcoming election, and Council needs to reset their goals and priorities. Ms. Davis said it should be a part of the budget process every two years. Mayor Jordan stated he thought the amount was a little high. He agreed that this priority should be a part of the yearly budget. Mr. George mentioned the cost of the previous Council's Retreat was \$10,000.

Electric leaf blowers and other electric hand tools for \$5,000

Ms. Davis requested electric leaf blowers and other electric hand tools be added to the Council's priority list. She explained that the City should start replacing the gasoline-powered hand tools now and not wait, mainly because of climate change.

Based on a question asked by Ms. Pope, Mr. George replied that this request by Ms. Davis is not included in the proposed FY24 Replacement Fund Budget. However, he stated replacing select gas-powered equipment is included in the proposed budget. He added the items requested by Ms. Davis will be an addition to the proposed budget.

Mayor Jordan inquired, with the additional funding, how quickly will the Public Works Department be able to replace the equipment. Mr. Shafer explained staff will be able to move rapidly in replacing current equipment with battery-operated equipment. He stressed it is the goal of staff to replace small gasoline equipment. Mr. Shafer added that replacement batteries will need to be considered.

Additional street tree planting for \$10,000

Ms. Davis requested adding the proposed \$10,000 for additional trees to the Council's priority list. She explained that staff has been replacing trees lost or damaged by storms. In addition, Ms. Davis advised that the City needed additional trees to increase the tree canopy.

Based on a question by Mayor Jordan, Mr. Shafer replied that the July 2022 storm took out some of the trees, and other trees have come to the end of their natural life cycles. He said he would like to use a combination of in-house crews and a contractor to plant the trees. He noted the locations will be determined in the fall of 2023 and the spring of 2024.

Mayor Jordan asked if the tree inventory was mapped on the Geographic Information System (GIS). Mr. Shafer replied that the City's Tree Master Plan needed to be updated and that he would follow up with Mr. Brian Townsend, Assistant Director of Public Works – Parks regarding if the tree inventory was mapped out on GIS.

Mr. Roberts said he didn't favor spending \$10,000 for 25 trees.

Roosevelt Center Wayfinding Signage for \$10,000

Ms. Davis requested that the Roosevelt Center Wayfinding Signage proposal be added to the Council's priority list. She explained that the Arts Advisory Board has been working on this item and needed funding for the project. Ms. Hruby explained that wayfinding signage at Roosevelt Center will be addressed in the Planning Assistance to Municipalities strategic wayfinding plan and project and that funding recommendations can be derived from the results of the plan.

Mr. Byrd left the meeting at 8:48 pm.

Ms. Hruby explained that the City was awarded planning assistance through the County's Planning Assistance to Municipalities Program for the completion of a Greenbelt Strategic Wayfinding Plan. The County completed the Request for Proposal (RFP) process and awarded the contract to the Neighborhood Design Center. However, the project is delayed getting off the ground. The project is estimated to be a 12 to 18-month study. Ms. Hruby stated the Study will assist staff in making funding recommendations for the FY25 budget year.

Ms. Davis advised that if the funding for the project wouldn't be used until the next fiscal year, then this proposed item be removed from the FY24 budget for consideration. However, she wanted to ensure that this proposed item is included in the FY25 budget year.

There was general consensus among Council to remove the proposed item from the Council priority list for consideration for this fiscal year.

Improvements to all historic cemeteries, including interpretive signage, for \$22,500

Ms. Davis requested the proposed \$22,500 to improve historic cemeteries be added to the Council's priority list. She explained that she has been asking for this proposed item for several years. Ms. Davis advised that Ms. Hruby and the Planning Department staff have been researching grants for historic cemeteries. She suggested budgeting \$7,500 for the FY25 budget year to make improvements to one of the historic cemeteries. Mayor Jordan stated that the City is a member of the Anacostia Trails Heritage Area (ATHA) and that this project would fit the criteria of an ATHA grant.

Ms. Searing-Young noted the most significant issue is having a preservation plan in place for the cemeteries. She also remarked that she has been researching grant opportunities.

Council Discretionary Grants Funding for \$15,000

Mayor Jordan stated setting aside \$15,000 in Council discretionary funds would be very helpful in supporting unexpected initiatives that come before the Council for consideration. Ms. Weaver said that she supported the idea. However, there needs to be a process and criteria to evaluate how the funds are allocated. Ms. Pope stated that the process requires some flexibility and she would be in favor of the proposal. Mr. Gordon noted that he was in favor.

There was additional discussion. Ms. Weaver suggested that the criteria and process could be a part of the Council's Retreat.

Bill Orleans, a Greenbelt resident, agreed with Mr. Roberts that the Council's priority list should have been included in the proposed budget and discussed before tonight's work session.

Council reviewed and had additional discussion regarding the funding request for a contract legislation support position. Mayor Jordan stated that the funding request is a placeholder. He suggested that the City submit an RFP and, once Council receives replies, have further discussion regarding the position. Ms. Pope suggested bringing this before the Four Cities to discuss sharing the cost for the position.

Council reviewed and had additional discussion regarding the funding requested for refugee assistance of \$25,000. Ms. Pope expressed that \$25,000 is high, but she wanted the request to be funded. Mayor Jordan suggested using some of the Council's discretionary Grant Funding to support part of the refugee assistance request once the proposed budget is adopted. Ms. Davis suggested funding the request as a one-time grant and having GRACE provide Council with a report on how the funds were spent. Mr. Gordon agreed with Ms. Davis and Mayor Jordan to offer a one-time grant and use a portion of the Council's discretionary fund once the proposed budget is adopted. Mr. Roberts wasn't in favor of the proposal. Ms. Pope stated that she favored the one-time grant and not using a portion of the Council's discretionary funding.

There was additional discussion and consensus among the Council to provide a one-time grant of \$15,000 for refugee assistance. Mr. Gervasi explained that the \$25,000 funding request was to assist two families. Mayor Jordan suggested increasing the contribution to \$20,000.

Based on a question from Mayor Jordan, Ms. Gaymon advised that the Fund Transfer amounts represent money to be transferred from the Capital Reserve Fund and added to the Capital Projects and Building Capital Reserve Funds (and Replacement Fund). Ms. Gaymon emphasized the Capital Reserve Fund is being used in FY2024 as allowed by the newly implemented financial policies created by Davenport Consulting which calls for a portion of the fund balance to be deposited into this fund each year. Ms. Gaymon emphasized this funding strategy because it is different from the previous fiscal year for which all capital projects were covered with the American Rescue Plan Act (ARPA) dollars.

Mr. Orleans requested additional information on the text Ms. Gaymon cited in reference to revenue and expenditures.

Mayor Jordan stated that the City's Real Estate tax rate wasn't adjusted.

There was a discussion regarding public art. Shaymar Higgs, a Greenbelt resident, suggested that \$10,000 be allocated for public art. In addition, he stated that there had been discussion among youth to upgrade the Skate Park. Mayor Jordan noted that there is funding set aside for public art, and there had been discussion on social media for a mural at the underpass.

Informational Items:

There was discussion regarding the Memorial Day event on Monday, May 29, 2023, at 11:00 am.

Mayor Jordan informed Council that he was preparing a congratulatory letter for Dr. Phyllis Gillens, who's retiring from Magnolia Elementary School. He inquired if Council wanted him to affix their electronic signature on the letter.

Mayor Jordan reminded Council that there will be a Special Meeting/Closed Session tomorrow, May 25, 2023, at 7:30 pm in the Library of the Municipal Building.

The meeting ended at 9:34 p.m.

Respectfully submitted,

*Shaniya Lashley-Mullen
Assistant to the City Clerk*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, May 31, 2023, to meet with the Prince George's County Council Representatives.

Due to technical difficulties, Mayor Jordan started the meeting at 7:49 p.m. The meeting was held in the Council Chambers of the Municipal Building, 25 Crescent Road, and virtually via Zoom.

PRESENT WERE: Councilmembers Colin A. Byrd, Judith F. Davis (virtual), Ric Gordon, Kristen L. K. Weaver, and Mayor Emmett V. Jordan. Councilmembers Silke I. Pope and Rodney M. Roberts were absent.

STAFF PRESENT WERE: Tim George, Interim City Manager; and Shaniya Lashley-Mullen, Assistant to the City Clerk.

ALSO, PRESENT WERE: Prince George's County Councilmembers Ingrid S. Watson and Calvin S. Hawkins; and others.

Based on a question asked by Mayor Jordan, Mr. Hawkins replied that the County Council is working with the County Executive to keep all services satisfactory in the City of Greenbelt. He noted that the County Executive has ten days to respond to the budget voted on by the County Council. He remarked that the County Council adopted a \$5.4 billion budget and explained this was a \$318 million increase from the FY 2023 adopted budget. He added the budget includes \$2.8 billion for Prince George's County Schools, \$886 million to fund public safety, with 18% funding the County Government operations. He remarked there were several challenges funding the County Council budget including the pandemic, inflation, and a \$60 million drop in residential revenue. Mayor Jordan mentioned that the City Council would likely approve the City's \$35 million proposed budget, with a large portion going towards public safety, during the June 12, 2023, Regular Council meeting.

Mayor Jordan inquired about the search for the new CEO of Prince George's County's Public Schools. Ms. Watson replied that the County Council hadn't received a recent update, but noted the candidates have been narrowed down. Mr. Hawkins added the finalist was meeting with the County Executive team to finalize the selection.

There was a discussion regarding the County's Better Bag Ban Bill, CB-32-2023. Ms. Watson provided a summary of what is in the bill, including reducing plastic pollution by prohibiting retailers from providing single-use plastic bags to customers at the point of sale and charging at least \$.10 for other bags. The Better Bag Bill goes into effect after a six-month public education campaign. Mayor Jordan stated the City just passed a Plastic Bag Ban Ordinance. Based on a question asked by Ms. Davis, Ms. Watson replied the Better Bag Ban Bill includes exceptions for dry cleaners and carryout takeout bags.

There was discussion regarding legislation about restrictions on building townhomes. Ms. Watson stated she is interested in hearing from the City's residents regarding the legislation about the new restrictions being put in place concerning townhomes.

Mayor Jordan inquired if the County Council has heard anything from the General Services Administration (GSA) about the relocation of the FBI Headquarters. Mr. Hawkins expressed

disappointment regarding the latest stipulation supporting the relocation of the FBI Headquarters to Virginia.

Ms. Davis asked whether Inclusionary Zoning has been addressed. Mr. Hawkins answered the majority of the County Councilmembers are very adamant about this issue. There will be some favorable actions regarding Inclusionary Zoning.

There was a discussion regarding the Maglev. Mr. Hawkins explained the previous County Council spoke against the Maglev and, after a majority vote, provided a written statement against the Maglev. He stated he and Ms. Watson would commit to drafting a letter/resolution to continue to establish their support to oppose the Maglev.

Based on a question asked by Ms. Davis, Ms. Watson stated she would check the North County Animal Shelter's status and will follow-up with the Council.

There was a discussion regarding the Department of Permitting, Inspection, and Enforcement (DPIE). Mayor Jordan stated the City would like the County Council to advocate with DPIE administrative matters on their behalf. He explained there seems to be issues with DPIE being able to keep up with the backlog of permits in a timely manner. He also mentioned there has been a turnover of leadership within the department. Ms. Watson noted there have been public hearings on this issue to help with addressing residents' concerns. She added if there are concerns with permits, contact her office, and she can assist.

Ms. Davis inquired if the Prince George's County Government had challenges hiring and retaining staff. Mr. Hawkins explained one of the challenges is that individuals get hired, trained, and then leave the County for another job with a higher salary. Ms. Watson added that County agencies have stated they need additional personnel.

There was a discussion regarding the Fire Department. Mayor Jordan stated that the funding the Greenbelt Volunteer Fire Department (GVFD) receives to maintain their facility has dropped. Mr. Hawkins said during the budget hearing, those particular questions were raised with Prince George's County Fire Chief Tiffany Green. He explained Fire Chief Green is committed to assessing each of the Fire Departments within Prince George's County. He further remarked that the County Council will be receiving a report with a breakdown on staffing and resource needs for each department and on how this affects their emergency response times. Mr. Hawkins stated once the County Council receives the report and reviews the findings, the report will be disseminated among the 27 Prince George's County municipalities.

Mayor Jordan advised that the City owns the GVFD building and pays for the ambulances and fire apparatus equipment. Ms. Davis added there had been rumors that the career firefighters would be relocated from GVFD. She also stated there is a new fire station planned for Greenbelt in the Prince George's County Capital Projects budget.

Mayor Jordan mentioned that the City of Greenbelt has been trying to obtain the deed for the Armory to use for municipal purposes. Mr. George explained there are two deeds, the first deed is transferring the property from the State back to HUD, and the second deed is transferring the property from HUD to the City. He stated the City is in the process of drafting the deed transfer from HUD to the City.

In regards to the Fire Department discussion, Mr. Hawkins commented he had a phone call with Fire Chief Green regarding the removal of career firefighters from GVFD to Laurel. However, if Council wants additional conversations or a work session, Fire Chief Green is available to discuss their concerns.

Mayor Jordan asked about the status of the Police Accountability Board. Ms. Watson stated she will check on the status of the Police Accountability Board and get back to the Council with more information.

Ms. Davis asked what agency is supposed to enforce the Rent Stabilization Act. Knowing there is a rent cap, Mr. Gordon stated property management companies have increased other fees. Mr. Hawkins noted DPIE will be responsible for enforcing the rent stabilization legislation.

There was a discussion regarding stormwater management. Mayor Jordan stated that the City has benefitted from the Clean Water Partnership Program over the years. He explained the stormwater management pond at Ora Glen and Hanover Parkway sustained considerable damage during the July 2022 storms. Mayor Jordan suggested the location could be more of a recreational amenity. Mr. Hawkins suggested Council set up a tour of the sites with himself, County Councilmember Mel Franklin, Ms. Watson, and State Officials.

Mr. Byrd inquired if the Prince George's County Library could order additional books to reduce the wait times for popular books. He asked about the modifications at the Greenbelt Bus lot. Mr. Byrd expressed his concerns about the safety of school buses and the bus driver shortages. He asked for a status update on the Health Department located in Cheverly which was moved to 9001 Edmonston Road. Ms. Watson stated she would work with Mr. Hawkins to assist in responding to Mr. Byrd's questions.

Bill Orleans, a Greenbelt resident, commented on the Bureau of Engraving and Printing's move to the Beltsville Agricultural Research Center and the Rent Stabilization work group. He asked about the WMATA Better Bus Plan. Mr. Hawkins asked Mr. Orleans to provide his contact information to either Mayor Jordan or Mr. Byrd, and he would then contact him personally to discuss his concerns regarding public transportation.

Michael Hartman, Gardenway, thanked Mr. Hawkins for having an aide focus on residents with disabilities. He stated there are issues with the bus shelters not being accessible or with providing shelters with covers for individuals with wheelchairs.

Ms. Watson said there would be a Greenbelt senior luncheon on June 11th.

Meeting List:

Council reviewed the Meeting list.

Ms. Davis requested adding the Walk-way Fixture work session to the ready-to-be-scheduled list.

The meeting ended at 9:13 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Assistant to the City Clerk

City Council Agenda Item Report

Meeting Date: September 26, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section: COMMUNICATIONS 30 minutes (7:45 - 8:15 pm)

Subject:

State of Record - Closed Session, September 18, 2023

Suggested Action:

Reference: Statement for the Record, September 18, 2023

Closed Session of September 18, 2023: The following motion is needed: In accordance with the General Provisions Article, Section 3-06(C)(2) of the Annotated Code of Public General Laws of Maryland. I moved that the minutes of tonight's meeting reflect that Council met in closed session on Monday, September 18, 2023, at 9:35 pm, in the Council Chambers. Council held this closed meeting in accordance with Section 3-305 (b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland: to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

The purpose of this meeting to discuss personnel matters related to specific individuals.

Vote to close session:

Ms. Davis - Yes

Mr. Gordon - Yes

Mr. Herling - Yes

Ms. Pope - Yes

Mr. Roberts - No

Ms. Weaver - Yes

Mayor Jordan – Yes

The following staff members were in attendance: Josue Salmeron, City Manager; and Dawane Martinez, Human Resources Director (until 9:51 pm).

Council took the following actions during this session: None

Attachments:

[Closed Session Form_09.18.23.pdf](#)

**WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL**

Date: 09-18-2023 Time: 9:35 Location: Council Chambers

Motion to close meeting made by: Weaver Seconded by: Gordon

Members voting to close meeting:

	Yes	No	Abstain	Absent
Ms. Davis	x			
Mr. Gordon	x			
Mr. Herling	x			
Ms. Pope	x			
Mr. Roberts		x		
Ms. Weaver	x			
Mayor Jordan	x			

**STATUTORY AUTHORITY TO CLOSE SESSION (check all that apply):
This meeting will be closed under General Provisions Article, §3-305(b) only:**

- (1) ☒ To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) ☐ To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) ☐ To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) ☐ To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) ☐ To consider the investment of public funds;
- (6) ☐ To consider the marketing of public securities;
- (7) ☐ To consult with counsel to obtain legal advice on a legal matter;
- (8) ☐ To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) ☐ To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

- (10) [] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
- (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans;
- (11) [] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) (1) to address personnel matters over which this public body has jurisdiction

§3-305(b) () _____

§3-305(b) () _____

This statement is made by Emmett V. Jordan
Emmett V. Jordan (Signature of Presiding Officer)

**WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE
MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)**

OFFICIALS ATTENDING CLOSED SESSION: ☒ DAVIS; ☒ GORDON; ☒ HERLING ☒ JORDAN;
☒ POPE; ☒ ROBERTS; ☒ WEAVER

STAFF/OTHERS PRESENT:

Josue Salmeron, City Manager; Dawane Martinez, Director of Human Resources (until 9:51)

TOPICS DISCUSSED:

Personnel matters related to specific individuals

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES: none

TIME CLOSED SESSION ADJOURNED: 10:52

PLACE OF CLOSED SESSION: Council Chambers

PURPOSE OF CLOSED SESSION: DISCUSSION OF PERSONNEL MATTERS RELATED TO SPECIFIC INDIVIDUALS

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b)(1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

MEMBERS WHO VOTED TO CLOSE: ☒ DAVIS; ☒ GORDON; ☒ HERLING; ☒ JORDAN;
☒ POPE; ☐ ROBERTS; ☒ WEAVER

SIGNATURE OF PRESIDING OFFICER:



Form Revised: 01/31/22

City Council Agenda Item Report

Meeting Date: September 26, 2023

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Board and Committee Reports

Agenda Section: COMMUNICATIONS 30 minutes (7:45 - 8:15 pm)

Subject:

Board of Elections Report #2023-07 (Provisional Appointment of Konrad Herling as City Council Member)

Suggested Action:

It is recommended that the Council accept this report.

Attachments:

[BOE3264CnclMemoApptmt.pdf](#)

MEMORANDUM

DATE: September 21, 2023
TO: City Council, City of Greenbelt
FROM: Board of Elections
RE: Provisional Appointment of Konrad Herling as City Council Member

The Board of Elections has been advised that at its meeting on September 11, Council provisionally appointed Mr. Konrad Herling as a new member. Mr. Herling is to serve the remainder of the term of the member who in August resigned his position.

Mr. Herling has submitted papers to the City for review by the Board. They include proof of his residency and his acceptance of nomination to Council. At our regular meeting on 13 September, the Board examined these papers and by motion approved them.

The Board finds, and would hereby advise the City Council, that Mr. Herling's papers meet all Election Code requirements, and he is eligible to serve as a member of Council.

A representative of the Board of Elections will be present at Council's next meeting, to answer any questions members may have.

City Council Agenda Item Report

Meeting Date: September 26, 2023

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Board and Committee Reports

Agenda Section: COMMUNICATIONS 30 minutes (7:45 - 8:15 pm)

Subject:

Board of Elections Report #2023-08 (Election Year Update)

Suggested Action:

It is recommended that Council accept this report.

Attachments:

[BOE3256CnclMemoUpdate.pdf](#)

MEMORANDUM

DATE: September 21, 2023
 TO: City Council, City of Greenbelt
 Josue Salmeron, City Manager
 FROM: Board of Elections
 RE: Election Year Update
 CC: Greenbelt *News Review*

Because of changes being made in mail-in, early voting, and Election Day voting this election year, the Board of Elections wishes to provide Council, City officials, and the *News Review* a brief informational memorandum. We will also address below questions raised at the most recent Council meeting.

This week our election vendor is mailing to all registered voters an application for a mail-in ballot. Applications will have instructions, in English and Spanish, explaining how and by what time they should be submitted to the Clerk so that mail-in applicants can receive, mark, and submit ballots in time for them to be counted.

We believe that this election vendor will perform its work in a timely manner and avoid the mail-in issues created by the vendor used in the 2021 election. That election year involved our initial effort to offer new mail-in (as opposed to “absentee”) procedures for voters, and we trust the kinks in procedures will not recur.

Early voting this year will be held on the weekend before Election Day, November 4th and 5th. Three polling places will be open, from 10:00 a.m. to 3:00 p.m.; voters may use any open polling place; and procedures like those on Election Day will be followed.

This year voters on Election Day will not use voting machines. Voters will mark the same paper ballot, whether they vote by mail-in, by early voting, or on Election Day. Voters on Election Day will be able to vote at any of the five polling places – Schrom Hills, Greenbriar, Springhill Lake, the Police Station, or the Community Center – regardless of their residence address.

The Board of Elections is also aware of inquiries before Council at its 11 September meeting about the referendum on voting by noncitizen residents. Concerns were expressed that the term “resident” is not defined in the resolution authorizing the referendum question.

Council should recognize that this referendum is advisory only, not legally binding. It will not by itself change or authorize anything, as to noncitizen voting in City elections. If City voters this November approve the proposal, it will be up to Council, by appropriate legislation, to implement the advice of the voters.

September 21, 2023
Page Two

At that time, when Council approves legislation, noncitizen voting procedures will be established. Among the questions for Council to then consider are: (a) how long a noncitizen must lawfully reside in Greenbelt, to qualify as a resident for voting purposes; (b) how noncitizen residents prove to the City that they have met the time requirement; (c) how often noncitizens must renew their registrations, to show that they continue to be eligible to vote; and (d) how otherwise noncitizen registration and voting will be administered.

City Council Agenda Item Report

Meeting Date: September 26, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: LEGISLATION

Agenda Section: LEGISLATION 30 minutes (8:15 - 8:45 pm)

Subject:

A Resolution of the Council of the City of Greenbelt, Maryland, providing for a Referendum to be held at the Regular Municipal Election on Tuesday, November 7, 2023, to submit to the Voters of the City of Greenbelt, Maryland, the Question of Amending the City Charter and Code to Allow Voting by Resident Noncitizens for City Elections
- 2nd Reading, Adoption

Suggested Action:

Reference:

Memorandum, J. Salmeron, 09/22/2023
Resolution

At election time, residents are asked to take a few minutes to complete a community questionnaire. A survey was conducted during the 2021 City Election cycle in the Greenbelt Community Questionnaire. The community was asked if Greenbelt residents who are not US citizens would be allowed to vote in City elections. Of the respondents, 51% said yes, 41% said no, and 8% did not respond.

The Board of Elections submitted to the City Council proposed charter and code amendments suggesting the question put to the voters in a referendum in the 2023 election cycle.

The Resolution authorizing the advisory question, not legally binding. If City voters approve the proposal this November, it will be up to the City Council, by appropriate legislation, to implement the voters' advice.

At that time, when the City Council approves legislation, noncitizen voting procedures will be established.

Mr. Gordon introduced this Resolution at the August 14, 2023, regular meeting. At the last meeting, this Resolution was tabled for further discussion at this Council meeting. It is

recommended to be introduced for a second reading and adoption at tonight's meeting.

Attachments:

[2023.09.26_Memo_noncitizen_practices.pdf](#)

[Resolution Resident NonCitizen Voting.pdf](#)

[Resolution Resident NonCitizen Voting.revised.pdf](#)



MEMORANDUM

September 22, 2023

To: Council
From: Josué Salmerón, City Manager
Re: Approaches to Non-Citizen Voting

Legislation in Local Maryland Municipalities

Dear Council,

As Council considers the ballot initiative to permit non-citizens to vote in local elections, questions have been raised regarding the practices of neighboring municipalities regarding residency requirements. This memo provides a brief overview of the approaches taken by several cities in Maryland.

Key Findings:

1. Duration of Residency Requirement:

- **Hyattsville & Cheverly:** A resident must live in the city for 30 days plus an additional day (31 days total) to be eligible to vote.
- **Mt. Rainier:** A resident must live in the city for 30 days.
- **Riverdale:** A resident must live in the city for 45 days.

2. Proof of Address:

All the mentioned cities require only proof of address for voting eligibility. Importantly, none of these cities require proof of legal presence or immigration status.

3. Additional Municipalities with Non-Citizen Voting:

The towns of Colmar Manor and Takoma Park also permit non-citizen voting. Charter documents are available for all listed municipalities upon request by Council.

Should voters approve allowing noncitizens to vote in local elections, I recommend that the Council consider the best practices of municipalities where noncitizens vote in local elections.

Introduced: Mr. Gordon
1st Reading: August 14, 2023
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX

A RESOLUTION OF THE COUNCIL OF THE CITY OF GREENBELT, MARYLAND, PROVIDING FOR A REFERENDUM TO BE HELD AT THE REGULAR MUNICIPAL ELECTION ON TUESDAY, NOVEMBER 7, 2023, TO SUBMIT TO THE VOTERS OF THE CITY OF GREENBELT, MARYLAND, THE QUESTION OF AMENDING THE CITY CHARTER AND CODE TO ALLOW VOTING BY RESIDENT NONCITIZENS FOR CITY ELECTIONS

WHEREAS, Section 15 (“Voters”) of the City Charter provides that a “qualified voter” for purposes of City elections is “any person who is a resident of the City of Greenbelt and who is duly registered with Prince George’s County under the applicable provisions of Article 33 of the Annotated Code of Maryland”; and

WHEREAS, the City Council wishes to submit to the voters of the City of Greenbelt the question of amending the City Charter to allow voting by resident noncitizens in City elections.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that the following question shall be placed upon the ballot of the regular City Council election to be held November 7, 2023:

REFERENDUM QUESTION ON
VOTING BY RESIDENT NONCITIZENS

Shall Section 15 (“Voters”) of the Charter of the City of Greenbelt be amended to read as follows: (Note: Underscoring indicates language to be added to the City Charter.)

A qualified voter within the meaning of this charter shall be [any person] every citizen of the United States who is a resident of the City of Greenbelt and [who] is duly registered with Prince George’s County under [the] applicable provisions of [Article 33 of] the Annotated Code of Maryland; if not a U.S. citizen, then a resident registered to vote with the City Clerk, provided that eligibility to vote in any City election shall be subject to applicable [registration deadlines as set forth] law in the Charter and Code of the City.

Should Greenbelt residents who meet residency requirements but are not U.S. citizens be allowed to vote in City elections?

FOR the Charter Amendment ☐

AGAINST the Charter Amendment ☐

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of
_____.

Emmett V Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

Introduced: Mr. Gordon
1st Reading: August 14, 2023
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX

A RESOLUTION OF THE COUNCIL OF THE CITY OF GREENBELT, MARYLAND, PROVIDING FOR A ~~NON-BINDING ADVISORY QUESTION-REFERENDUM TO BE PLACED ON THE BALLOT~~HELD AT THE REGULAR MUNICIPAL ELECTION ON TUESDAY, NOVEMBER 7, 2023, TO SUBMIT TO THE VOTERS OF THE CITY OF GREENBELT, MARYLAND, THE QUESTION OF AMENDING THE CITY CHARTER AND CODE TO ALLOW VOTING BY RESIDENT NONCITIZENS FOR CITY ELECTIONS

WHEREAS, Section 15 (“Voters”) of the City Charter provides that a “qualified voter” for purposes of City elections is “any person who is a resident of the City of Greenbelt and who is duly registered with Prince George’s County under the applicable provisions of Article 33 of the Annotated Code of Maryland”; and

WHEREAS, the City Council wishes to submit to the voters of the City of Greenbelt the non-binding advisory question of amending the City Charter to allow voting by resident noncitizens in City elections.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that the following non-binding advisory question shall be placed upon the ballot of the regular City Council election to be held November 7, 2023:

REFERENDUM-ADVISORY QUESTION ON
VOTING BY RESIDENT NONCITIZENS

Shall Section 15 (“Voters”) of the Charter of the City of Greenbelt be amended to read as follows: (Note: Underscoring indicates language to be added to the City Charter.)

A qualified voter within the meaning of this charter shall be [any person] every citizen of the United States who is a resident of the City of Greenbelt and [who] is duly registered with Prince George’s County under [the] applicable provisions of [Article 33 of] the Annotated Code of Maryland; if not a U.S. citizen, then a resident registered to vote with the City Clerk, provided that eligibility to vote in any City election shall be subject to applicable [registration deadlines as set forth] law in the Charter and Code of the City.

Should the Charter of the City of Greenbelt be amended to permit residents who meet residency requirements but are not U.S. citizens be allowed to vote in City elections?

FOR the Charter Amendment ☐

AGAINST the Charter Amendment ☐”

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of _____.

Emmett V Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: September 26, 2023

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: LEGISLATION

Agenda Section: LEGISLATION 30 minutes (8:15 - 8:45 pm)

Subject:

A Resolution Regarding Petition to Referendum to Revoke Charter Amendment Resolution 2023-1 / Resolution 2105 Changing the Language of the City Manager Residency Requirement

- 1st Reading, Suspension of the Rules
- 2nd Reading, Adoption

Suggested Action:

Reference: Resolution

On April 11, 2023, the City Council passed Charter Amendment Resolution 2023-1/Resolution 2102, amending Charter Section 35. On May 22, 2023, the City Clerk received a petition to referendum to revoke the charter amendment with approximately 800+ signatures.

Mayor Jordan is proposing that the following question be added to the ballot as an advisory question:

On Tuesday, April 11th the Greenbelt City Council passed Charter Amendment Resolution 2023-1 Resolution 2105, changing section 35 the language so that the City Manager "may reside outside of the City while in office only with the approval of the Council".

Should the City Manager be required to reside in the city during their tenure in office?

- FOR the Charter Amendment requirement that the City Manager live in Greenbelt...
- AGAINST the Charter Amendment requirement that the City Manager live in Greenbelt...

It is recommended the resolution be introduced for first reading, the rules suspended, and introduced for second reading and adoption at this meeting.

Note: Per Council's Standing Rules, six (6) votes in the affirmative are needed in order to suspend the rules.

Attachments:

[Resolution re referendum_city manager residency_ROBERTS SUBMITTED.pdf](#)

Introduced: Mr. Roberts
1st Reading:
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXXX

A RESOLUTION OF THE COUNCIL OF THE CITY OF GREENBELT, MARYLAND, PROVIDING FOR A REFERENDUM TO BE HELD AT THE REGULAR MUNICIPAL ELECTION ON TUESDAY, NOVEMBER 7, 2023, REGARDING SECTION 35 OF THE CITY CHARTER, WHERE SECTION 35 ADDRESSES THE CITY MANAGER’S RESIDING IN THE CITY, TO SUBMIT TO THE VOTERS WHETHER THE CHARTER PROVISIONS IN EFFECT PRIOR TO 2023 SHOULD BE RESTORED, AND THE CITY MANAGER BE REQUIRED TO RESIDE WITHIN THE CITY DURING THE MANAGER’S TENURE IN OFFICE.

WHEREAS, Section 35 (“City Manager”) of the City Charter provides that “the City Manager may reside outside the city while in office only with the approval of the Council”; and

WHEREAS, the City Council wishes to submit to the voters of the City of Greenbelt whether to reinstate the provision that the City Manager reside in the city within their tenure of office.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Greenbelt, that the following question shall be placed upon the ballot of the regular City Council election to be held November 7, 2023.

REFERENDUM QUESTION ON
CITY MANAGER RESIDENCY REQUIREMENT

Shall Section 35 (“City Manager”) of the Charter of the City of Greenbelt be amended to read as follows: (Note: Underscoring indicates language to be reinstated in the City Charter.)

“At the time of appointment he need not be a resident of the city or state, but during his tenure of office the City Manager shall reside within the city.”

In April 2023 Council passed a charter amendment resolution changing the City Charter’s residency requirement for the City Manager so that the City Manager may reside outside the city while in office with the approval of the Council.

At the request of over 800 voters, Council submits to the voters during the November 2023 city election whether the city residency requirement for the city manager position be restored and the underlined language above be restored in the Charter.

Should the City Manager be required to reside in the city during their tenure in office?

FOR the Charter Amendment requirement that the City Manager live in Greenbelt..... ☐

AGAINST the Charter Amendment requirement that the City Manager live in Greenbelt..... ☐

PASSED by the Council of the City of Greenbelt, Maryland at its regular meeting of _____

Emmett V Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: September 26, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

Subject:

Contract to Upgrade/Replace City Cameras in Various Buildings (ARPA)

Suggested Action:

Reference:

Memorandum, D. Worley, 09/2223

Contract Terms and Conditions

Staff has worked with our camera vendor and various departments to create a plan to pull various department's cameras into the City camera system as well as upgrade cameras in a number of areas. This plan will:

- Upgrade, expand and integrate the Community Center cameras.
- Expand the Youth Center cameras to include exterior views.
- Upgrade, expand and integrate the Public Works cameras.
- Upgrade and expand the Police cameras.
- Upgrade the backend servers and storage capacity for the additional cameras.

Attached is the proposal from our existing camera vendor I-Tech, totaling \$246,188. Staff seeks Council approval of this proposal and the camera system plan.

Attachments:

[Camera Upgrade memo.pdf](#)

[Terms and Conditions_I-Tech edit 091323.pdf](#)

City of Greenbelt

Date: 9/22/23
To: Council
From: Dale Worley
Re: Camera upgrades

Staff has worked with our camera vendor and various departments to create a plan to pull various department's cameras into the City camera system as well as upgrade cameras in a number of areas. This plan will:

- Upgrade, expand and integrate the Community Center cameras.
- Expand the Youth Center cameras to include exterior views.
- Upgrade, expand and integrate the Public Works cameras.
- Upgrade and expand the Police cameras.
- Upgrade the backend servers and storage capacity for the additional cameras.

Attached is the proposal from our existing camera vendor I-Tech, totaling \$246,188. Staff seeks Council approval of this proposal and the camera system plan.

STANDARD CONTRACT FORM

THIS AGREEMENT, made this *13th* day of *September 2023* by and between the **CITY OF GREENBELT**, a municipal corporation organized under the laws of Maryland, hereinafter referred to as the "**CITY**", and *Integrated Technologies, LLC*, hereinafter referred to as "**CONTRACTOR**".

WITNESSETH

WHEREAS, the City desires the Contractor to provide *CCTV additions and upgrades*.

WHEREAS, the City desires to employ the services of the Contractor in connection with the aforementioned service under the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the covenants and promises set forth, the parties hereto agree as follows:

1. **SCOPE OF WORK.** The Contractor agrees to perform the work described and be bound by the terms and conditions set forth in *[insert RFP no. and description]*, to include *proposal and specifications*, hereto attached and made a part hereof and identified as Exhibit "A" and in the CONTRACTOR'S proposal dated *09/12/2023*, hereto attached and made a part hereof and identified as Exhibit "B", and in the CONTRACTOR'S best and final offer (BAFO) dated *09/12/2023*, hereto attached and made part hereof and identified as Exhibit "C". In the event any terms of the attached exhibits conflict with this Agreement, this Agreement shall prevail over the aforementioned exhibits. In the event the terms of any of the exhibits conflict with each other, then Exhibit "C" shall prevail over both Exhibits "B" and "A". In the event the terms of Exhibit "B" conflict with Exhibit "A", then Exhibit "A" shall prevail over Exhibit "B". In the event of a conflict in the terms contained in the documents in Exhibit "C", the terms of the most recently dated document shall prevail.

The Contractor shall perform the services described in this Agreement (a) in a timely, diligent and professional manner in accordance with recognized standards of the applicable industry or profession, and; (b) in accordance with the time periods set forth in this Agreement and in the schedule and sequencing specified by the City. Contractor shall furnish efficient business administration and superintendence and shall use its best efforts to ensure that such services being performed under this Agreement are completed in the best way and in the most expeditious and economical manner consistent with the City's best interests.

2. **REVIEW BY CITY.** The Contractor agrees that the work and records covered by this Agreement will be subject to review, at all times, by representatives of the City.

3. **OWNERSHIP RIGHTS.** All finished or unfinished documents, data, studies, surveys, drawings, CADD drawings, maps, models, photographs, letters and reports prepared by the Contractor or its subcontractors shall become the property of the City.

4. **EQUAL EMPLOYMENT OPPORTUNITY.** During the performance of this contract, the contractor agrees as follows:

(1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

(4) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(5) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(6) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(7) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled,

terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(8) The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

5. INDEMNIFICATION. The Contractor agrees to indemnify and save harmless the City against any liability, claim, demand for personal injury or property damage, and other expenses or losses suffered or arising out of or caused by any negligent act or omission of the Contractor, its subcontractors, servants, agents or employees incurred in the performance of the Agreement.

6. TIME OF THE ESSENCE. The Contractor acknowledges that time is of the essence in providing the services under this Agreement and agrees to assign adequate personnel sufficient to respond to requests for service.

7. CONTRACT TERM. This Agreement shall be effective upon execution of the contract and shall continue through **03/13/2024** with possible renewal options, subject to the annual review of the City Treasurer, the satisfactory performance of the Offeror, the concurrence of the Greenbelt City Council and the annual availability of an appropriation.

8. TERMINATION FOR CONVENIENCE. The City may terminate this Agreement for convenience by giving written notice to the Contractor of such termination and specifying the effective date thereof, at least five days before the effective date of such termination. If the Agreement is terminated by the City as provided in this Section the Contractor will be paid on a pro-rata basis for work performed prior to the effective date of such termination.

9. TERMINATION FOR CAUSE. If through any cause, the Contractor shall fail to fulfill in a timely and proper manner its obligation under this Agreement, or if the Contractor shall violate any of the covenants, agreements, or stipulations of this Agreement, the City shall thereupon have the right to terminate this Agreement by giving written notice to the Contractor of such termination and specifying the effective date thereof, at least five days before the effective date of such termination. If the Agreement is terminated by the City as provided in this Section the Contractor will be paid an amount based on the number of hours actually worked at the hourly rates set forth herein, or if no hourly rate is

set forth, Contractor shall be paid on a pro-rata basis for work performed. Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of the Agreement by the Contractor, and the City may withhold any payments due the Contractor up to the full amount of the Contractor's fee, until such a time as the exact amount of damages due the City from the Contractor is determined by any Court of competent jurisdiction.

10. COMPLIANCE WITH LAWS. The Contractor shall observe and comply with Federal, State, County and local laws, ordinances and regulations that affect the work to be done herein, and shall indemnify and hold the City harmless, and all of its officers, agents and servants against any claim or liability from or based on the violation of any such law, ordinance or regulation, whether by the Contractor or the Contractor's agent. Notwithstanding the foregoing, in the event that the Contractor determines that a conflict exists between any applicable law, ordinance and/or regulation, the Contractor will so advise the City and the City will decide which law, ordinance and/or regulation shall be followed.

11. SUBCONTRACTS. None of the services covered by this Agreement shall be subcontracted without the prior written consent of the City. The Contractor will require all subcontractors to have in effect at all times insurance coverage as required by the City in Exhibit "A" for negligent acts, errors, and omissions of subcontractors and their employees and the City shall be named as an insured party.

12. ASSIGNMENT. The Contractor shall not assign or transfer any interest in this Agreement without the prior written approval of the City.

13. INSURANCE. The Contractor shall carry insurance with limits as required in Exhibit "A" by the City and shall provide to the City a certificate evidencing the same.

14. CONFLICTS OF INTEREST. The Contractor covenants that it has presently no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance or services required to be performed under this Agreement. The Contractor further covenants that in the performance of this Agreement no person having any such interest shall be employed.

15. DISPUTES. Except as otherwise provided in this agreement, any dispute concerning a question of fact arising out of this agreement which is not disposed of by agreement, shall be decided in accordance with the City's Purchasing Procedures as set forth in Chapter 2 of the Greenbelt City Code.

16. GOVERNING LAW. This Agreement is executed in the State of Maryland and shall be governed by Maryland law. The Contractor, by execution of this Agreement, consents to the jurisdiction of the Maryland state courts with respect to any dispute arising out of this agreement and further consents to venue in Montgomery County, Maryland.

17. SUCCESSORS AND ASSIGNS: This Agreement shall be binding and inure to the benefit of all successors and assigns of the parties hereto. Notwithstanding the foregoing, this Agreement shall be considered a personal services contract and the Contractor shall not assign any right or obligation under this Agreement without the City's express written consent which may be withheld in the City's sole and absolute discretion.

18. **INDEPENDENT CONTRACTOR.** The Contractor shall perform this Agreement as an independent contractor and shall not be considered an agent of the City, nor shall any of the Contractor's employees or agents be subagents of the City.

19. **COMPENSATION.** The Contractor shall provide to the City the services described in the amount not to exceed *Two Hundred Forty-Six Thousand One Hundred Eighty Eight and 49/100* dollars (\$[246,188.49]). In the event the labor hours and expenses exceed this amount the Contractor shall complete the tasks with no additional compensation.

20. **INVOICING.** Invoices for payment shall include a complete description of the services rendered, personnel, hourly rates, hours and date of services. All invoices shall be submitted to the City of Greenbelt, Attn: *[insert contact and department]*, 25 Crescent Road, Greenbelt, MD 20770.

21. **MODIFICATION.** This agreement may be modified only by written instrument signed by both parties hereto.

22. **LIVABLE WAGE.** All contractors are encouraged to pay a living wage. Any vendor that has a contract(s) valued at \$50,000 or more with the City shall also be required to pay a Living Wage in accordance with State law. The contractor is responsible to check with the State Division of Labor and Industry, or other appropriate agency, to determine the appropriate wage rate. Contractors and Subcontractors subject to the Living Wage Law shall pay each covered employee at least the minimum amount set by law for the applicable Tier Area.

23. **CONTRACT WORK HOURS AND SAFETY STANDARDS.** Contracts that are in excess of \$100,000 and involve the employment of mechanics or laborers must include provisions requiring compliance with the Contract Work Hours and Safety Standards Act as follows:

(1) Overtime requirements: No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such a workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such a workweek.

(2) Violation: liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (1) of this section, the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory) for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.

(3) Withholding for unpaid wages and liquidated damages. The (CITY NAME) shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.

(4) Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower-tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower-tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this section.

24. CLEAN AIR ACT AND FEDERAL WATER POLLUTION CONTROL ACT. Contracts and subgrants in excess of \$150,000 must contain a provision that requires the non-federal award to agree to comply with all applicable standards, orders, or regulations of the Clean Air Act and Federal Water Pollution Control Act.

Clean Air Act

(1) The contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.

(2) The contractor agrees to report each violation to the (NAME OF CITY) and understands and agrees that the (NAME OF CITY) will, in turn, report each violation as required to assure notification to the Treasury Department and the appropriate Environmental Protection Agency Regional Office.

(3) The contractor agrees to include these requirements in each subcontract exceeding \$100,000 financed in whole or in part with American Rescue Plan Act funding.

Federal Water Pollution Control Act

(1) The contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.

(2) The contractor agrees to report each violation to the (NAME OF CITY) and understands and agrees that the (NAME OF CITY) will, in turn, report each violation as required to assure notification to the Treasury Department and the appropriate Environmental Protection Agency Regional Office.

(3) The contractor agrees to include these requirements in each subcontract exceeding \$100,000 financed in whole or in part with American Rescue Plan Act funds.

25. SAM.gov REGISTRATION. The U.S. Treasury requires all contractors administering a program or providing goods and/or services to the City of Greenbelt (who will be paid using the American Rescue

Plan Act (ARPA) funds), will need to have an active registration with the System for Award Management ("SAM") (<https://www.sam.gov>). Any entity with a Dunn's number must convert to a SAM's number effective April 2022. If you do not currently have a SAM.gov number, one can be issued by going to SAM.gov. to register. Contracts will not be awarded to parties listed on the government-wide exclusion in SAM.gov.

26. BYRD ANTI-LOBBYING AMENDMENT. Contractors who apply or bid for an award of \$100,000 or more shall file the required Byrd Anti-Lobbying certification attached at the end of this contract. Each tier certifies to the tier above that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier, up to the recipient.

27. PROCUREMENT OF RECOVERED MATERIALS. Contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

28. PROHIBITION ON CERTAIN TELECOMMUNICATION AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT.

(a) Contractors are prohibited from obligating or expending funds to:

(1) Procure or obtain;

(2) Extend or renew a contract to procure or obtain; or

(3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

(i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

(ii) Telecommunications or video surveillance services provided by such entities or using such equipment.

(iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country. (b) In implementing the prohibition under Public Law 115-232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained. (c) See Public Law 115-232, section 889 for additional information. (d) See also § 200.471.

29. DOMESTIC PREFERENCE FOR PROCUREMENTS.

(a) As appropriate and to the extent consistent with law, Greenbelt will, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products).

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

30. ENTIRE AGREEMENT. This agreement, including the exhibits attached hereto, constitutes the entire agreement between the City and the Contractor, and the parties shall not be bound by any prior negotiation, representations or promises, not contained herein.

Principal Contacts (Note: name the person with the day-to-day responsibility for contracted work)

Any notice, provisions or communications required under this contract should be directed as follows:

IF FOR THE CITY OF GREENBELT:

Name:

Address:

ATTACHMENT

Byrd Anti-Lobbying Certification

CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents of all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, United States Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Organization: Integrated Technologies, LLC

Street address: 4710 Upshur Street

City, State, Zip: Bladensburg, MD 20710

CERTIFIED BY: Brian Breckenridge

TITLE:



(signature)

09/13/2023

(date)

City of Greenbelt

Address:

Phone No.:

Email Address:

IF FOR THE CONTRACTOR NAME:

Name: Brian Breckenridge

Address: 4710 Upshur Street

Address: Bladensburg, MD 20710

Phone No.: 240-286-4026

Email Address: bbreckenridge@itechllc.com

Approving Signatures

Signatures acknowledge receipt and understanding of this agreement. Signed and agreed to on the dates indicated below: (Name City Manager or his/her designee)

ATTEST: City of Greenbelt

Approved by: _____

City Manager

Date

City of Greenbelt

ATTEST: Integrated Technologies, LLC

Brian Breckenridge

Approved:  _____

09/13/2023

Date

CONTRACT

I-TECH

Integrated Technologies, L.L.C.

Proposal Submitted To	Date
City of Greenbelt	9/12/2023
Street	Job Name
25 Crescent Road	Greenbelt upgrades - version 2
City, State and Zip Code	Job Location
Greenbelt, MD 20770	Greenbelt , MD
Attention	Phone
Dale Worley	240-542-2021

We hereby submit specifications and estimates for :

Furnish and install CCTV systems at the following locaiotns based off of surveys with Greenbelt:

Community Center - 17 IP CCTV cameras
 Police Deprartment - 20 IP CCTV cameras
 Public Works - 5 IP CCTV cameras
 Youth Center - 4 IP CCTV cameras
 Greenbelt Municipal Building - 1 Recorder (severs) with direct attached storage.

Greenbelt to provide any network switching equipment and configurations.

Proposal does not include: extra labor and/or material that may be needed for any additional exterior work at community center due to any historical concerns.
 Proposal assumes that free standing poles at police dept and youth center will have 120 volt receptacles available on pole for camera power.

5 year warranty on all equipment - cameras and sever hardware

1 year warranty on labor

Per building breakout attached.

50% deposit due at beginning of project

25% due at 50% completion

Remaining 25% due at 100% completion and acceptance

Integrated Technologies, LLC Cage Code 1XGG8

Material \$177,188.49

Labor \$65,000.00

Lift rentals \$4,000.00

Total \$246,188.49

Integrated Technologies, L.L.C. proposes to furnish materials and labor-complete in accordance with above specifications

for the sum of

\$246,188.49

Integrated Technologies, L.L.C. Authorized Signature

DCJS # 11-3277

Brian Breckenridge

Brian Breckenridge

This proposal may be withdrawn by us if not accepted within 30 days

Payment to be made upon requisition.

Original Contract	All material is guaranteed to be as specified. All work to be completed in a
Pending Change Orders	workmanlike manner according to standard practices.
Approved Changes	This proposal is for the cost of the change work itself and does not include
This Proposal	any cost for impact and delay stemming from the change. Integrated
Proposed Contract	Technologies, L.L.C. reserves the right to submit additional costs for impact
To Date	and delay once these costs can be ascertained.

Acceptance of Contract

The above prices, specifications and conditions are satisfactory and are hereby accepted.

You are authorized to do the work as specified. Payment will be made as outlined above.

Signature/Title

Date

Print Name and Title

Enterprise Level

POWERPLATINUM

Salient's PowerPlatinum is a 2U rack-mount NVR designed to handle the most demanding IP video surveillance requirements utilizing highly scalable and extended storage options, maximum I/O throughput, and robust processing capability, making it ideally suited for intensive digital video processing. Tailor your enterprise video requirements with the PowerPlatinum's offering of high performance CPU power, 96GB memory, hot-swappable hard drives and dual redundant hot-plug power supplies.

FEATURES

- Record, live view, playback, archive video
- Rack mount 2U form factor
- Front access with locking bezel for hotswap



POWERPLATINUM

SYSTEM SPECS

Operating System	Windows Server 2019 Standard Embedded
Processor	Single Intel Xeon
Memory	96GB
Network	Dual Port 10GbE BASE-T & Dual Port 1GbE BASE-T
Hard Drive (OS)	2 - 480GB SSD in RAID1 configuration
Hard Drive (Video Storage)	Up to 192TB
RAID Controller	Yes
RAID Level of Storage	5 or 6
# of Hot Spares Supported	1 or 2

Graphics Adapter	Integrated
Max Resolution	1920x1200
Video Display Ports	1 VGA (front), 1 VGA (rear)
USB Ports	2 USB 2.0 (front), 2 USB 3.0 (rear)
Other Ports	1 serial port (rear)
PCIe Slots	2x FHFL x8, 1x FHHL, 1x LPHL
Optical Drive	Optional external USB attached DVD-RW
Accessories	Keyboard, mouse & rail kit included
TPM Support	Yes
Life Cycle Controller	IDRAC 9
Life Cycle Controller Software	ACIA - iDRAC Enterprise software license for PowerUltra or PowerPlus with iDRAC V9
DAS Support	Yes - PERC RAID controller required. Part number ACDB. Requires 1 PCI-E slot

CHASSIS FEATURES

Form Factor	2RU Rackmount
Height	3.42 inches (86.8 mm)
Width	18.98 inches (482.0 mm)
Depth	28.17 inches (715.5 mm)
Weight	72.91 lbs (33.1kg)

WARRANTY

3 and 5 year (basic, NBD, or 4HR)

OPERATING ENVIRONMENT

Operating Temp.	50°F - 95°F (10°C - 35°C)
Power Supply	Dual 750W - 100 to 240VAC auto ranging and redundant
Relative Humidity	
Operating:	10% - 80% non-condensing Max dew point 84.2°F
Storage:	5% - 95% non-condensing Max dew point 91°F
BTU	2891 BTU/hr

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Enterprise Level

POWERDAS

Salient's PowerDAS (Direct Attached Storage) system expands the primary storage capacity of a PowerPlus, PowerUltra, or PowerPlatinum NVR. A PowerDAS 2U form factor chassis is populated with up to 132TB of usable storage capacity configured in a single RAID 5 array. PowerDAS storage arrays connect to Salient PowerPlus, PowerUltra, or PowerPlatinum servers using current PERC H-series Host-RAID Adapters.

FEATURES

- Provides up to 132TB of expanded storage capacity
- RAID 5 Fault Tolerance
- Redundant Data Path with I/O Load Balancing
- Self-Encrypting Drives
- Hot-Swappable Drives
- Up to twelve (12) hot-pluggable 6Gb/s SAS drives at 7200 RPM
- Daisy chain up to two arrays for up to 264TB of expanded storage



POWERDAS

SYSTEM SPECS

Supported Storage Configurations	Up to 132TB
RAID Controller	Yes
RAID Level of Storage	5 or 6
# of Hot Spares Supported	1 or 2

Hot-Swappable Drives	Yes
Self-Encrypting Drives	Yes
Host Connectivity	Unified mode with redundant data path for daisy-chaining up to 2 enclosures
Enclosure Management Modules	2
Back-panel Connectors	4 mini-SAS HD connectors per EMM
Expansion	Yes - DAS-EXT-RAID adapter enables expansion to 2 enclosures on Host system

CHASSIS FEATURES

Form Factor	2RU Rackmount
Height	3.39 inches (87 mm)
Width	18.8 inches (482 mm)
Depth	29.1 inches (541 mm)
Weight	63.03 lbs (28.59kg) max

OPERATING REQUIREMENTS

Operating Temp.	50°F - 95°F (10°C - 35°C)
Power Supply	600W - 100 - 240 VAC
Relative Humidity	
Operating:	8% - 85% non-condensing
Storage:	5% - 95% non-condensing
BTU	2047 BTU/hr

WARRANTY

3 and 5 year (basic, NBD, or 4HR)

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AXIS P1455-LE Network Camera

Versatile, feature-rich 2 MP surveillance

AXIS P1455-LE offers excellent image quality in HDTV 1080p. Featuring Axis Lightfinder 2.0 and Axis Forensic WDR it delivers true colors and great detail in challenging light or near darkness. AXIS Object Analytics lets you detect and classify humans and vehicles. And, with edge-to-edge technology, it offers smart pairing functionality with Axis Network Speakers. Motion-adaptive exposure significantly reduces the motion blur from approaching or nearby objects, and OptimizedIR enables surveillance in pitch darkness. Furthermore, Axis Edge Vault protects your Axis device ID and simplifies authorization of Axis products on your network.

> [Lightfinder 2.0 and Forensic WDR](#)

> [OptimizedIR](#)

> [AXIS Object Analytics](#)

> [Enhanced security features](#)

> [Impact and weather resistant](#)



AXIS P1455-LE Network Camera

Camera	
Image sensor	1/2.8" progressive scan RGB CMOS
Lens	Varifocal, 3–9 mm, F1.6–3.3 Horizontal field of view 114°–37° Vertical field of view 58°–21° Varifocal, Remote focus and zoom, P-Iris control, IR corrected
Day and night	Automatically removable infrared-cut filter
Minimum illumination	Color: 0.07 lux, at 50 IRE F1.6 B/W: 0.01 lux, at 50 IRE F1.6 0 lux with IR illumination on
Shutter speed	1/66500 s to 2 s
System on chip (SoC)	
Model	ARTPEC-7
Memory	1024 MB RAM, 512 MB Flash
Compute capabilities	Machine learning processing unit (MLPU)
Video	
Video compression	H.264 (MPEG-4 Part 10/AVC) Baseline, Main and High Profiles H.265 (MPEG-H Part 2/HEVC) Main Profile Motion JPEG
Resolution	1920x1080 to 160x90
Frame rate	With Forensic WDR: Up to 25/30 fps (50/60 Hz) in all resolutions No WDR: Up to 50/60 fps (50/60 Hz) in all resolutions
Video streaming	Multiple, individually configurable streams in H.264, H.265 and Motion JPEG Axis Zipstream technology in H.264 and H.265 Controllable frame rate and bandwidth VBR/ABR/MBR H.264/H.265 Low latency mode Video streaming indicator
Multi-view streaming	Up to 8 individually cropped out view areas
Image settings	Saturation, contrast, brightness, sharpness, Forensic WDR: Up to 120 dB depending on scene, white balance, day/night threshold, exposure mode, exposure zones, defogging, compression, orientation: auto, 0°, 90°, 180°, 270° including Corridor Format, mirroring of images, dynamic text and image overlay, privacy masks, motion-adaptive exposure, barrel distortion correction Scene profiles: forensic, vivid, traffic overview
Pan/Tilt/Zoom	Digital PTZ, digital zoom
Audio	
Audio streaming	Audio in, simplex, two-way audio via edge-to-edge technology
Audio encoding	24bit LPCM, AAC-LC 8/16/32/48 kHz, G.711 PCM 8 kHz, G.726 ADPCM 8 kHz, Opus 8/16/48 kHz Configurable bit rate
Audio input/output	External microphone input or line input, digital audio input, network speaker pairing
Network	
Security	IP address filtering, HTTPS ^a encryption, IEEE 802.1X (EAP-TLS) ^a network access control, user access log, centralized certificate management, Axis Edge Vault, Axis device ID
Network protocols	IPv4, IPv6 USGv6, ICMPv4/ICMPv6, HTTP, HTTPS ^a , HTTP/2, TLS ^a , QoS Layer 3 DiffServ, FTP, SFTP, CIFS/SMB, SMTP, mDNS (Bonjour), UPnP [®] , SNMP v1/v2c/v3 (MIB-II), DNS/DNSv6, DDNS, NTP, NTS, RTSP, RTP, SRTP/RTSPS, TCP, UDP, IGMPv1/v2/v3, RTCP, ICMP, DHCPv4/v6, ARP, SSH, LLDP, CDP, MQTT v3.1.1, Secure syslog (RFC 3164/5424, UDP/TCP/TLS), Link-Local address (ZeroConf)
System integration	
Application Programming Interface	Open API for software integration, including VAPIX [®] and AXIS Camera Application Platform; specifications at axis.com One-Click Cloud Connection ONVIF [®] Profile G, ONVIF [®] Profile M, ONVIF [®] Profile S and ONVIF [®] Profile T, specification at onvif.org
Onscreen controls	Day/night shift Defogging Wide dynamic range IR illumination
Event conditions	Analytics Detectors: live stream accessed, video motion detection, audio detection, day/night mode, shock detection, tampering Hardware: network, temperature Input Signal: digital input port, manual trigger, virtual inputs Storage: disruption, recording System: system ready Time: recurrence, use schedule MQTT subscribe
Event actions	Record video: SD card and network share Upload of images or video clips: FTP, SFTP, HTTP, HTTPS, network share and email Pre- and post-alarm video or image buffering for recording or upload Notification: email, HTTP, HTTPS, TCP and SNMP trap PTZ: PTZ preset, start/stop guard tour Overlay text, external output activation, day/night mode MQTT publish
Built-in installation aids	Pixel counter, remote zoom (3x optical), remote focus, auto rotation
Analytics	
AXIS Object Analytics	Object classes: humans, vehicles Features: line crossing, object in area, time in area ^{BETA} Up to 10 scenarios Metadata visualized with trajectories, color-coded bounding boxes and tables Polygon include/exclude areas Perspective configuration ONVIF Motion Alarm event
Metadata	Object data: Classes: humans, faces, vehicles, license plates Confidence, position Event data: Producer reference, scenarios, trigger conditions
Applications	Included AXIS Object Analytics AXIS Video Motion Detection, AXIS Motion Guard, AXIS Fence Guard, AXIS Loitering Guard, active tampering, shock detection Supported AXIS Perimeter Defender Support for AXIS Camera Application Platform enabling installation of third-party applications, see axis.com/acap
Cybersecurity	
Edge security	Software: Signed firmware, brute force delay protection, digest authentication, password protection, AES-XTS-Plain64 256bit SD card encryption Hardware: Axis Edge Vault cybersecurity platform Secure element (CC EAL 6+), secure keystore, secure boot
Network security	IEEE 802.1X (EAP-TLS) ^a , IEEE 802.1AR, HTTPS/HSTS ^a , TLS v1.2/v1.3 ^a , Network Time Security (NTS), X.509 Certificate PKI, IP address filtering
Documentation	AXIS OS Hardening Guide Axis Vulnerability Management Policy Axis Security Development Model AXIS OS Software Bill of Material (SBOM) To download documents, go to axis.com/support/cybersecurity/resources To read more about Axis cybersecurity support, go to axis.com/cybersecurity
General	
Casing	IP66/IP67-, NEMA 4X-, and IK10-rated casing Polycarbonate blend and aluminium Color: white NCS S 1002-B For repainting instructions, go to the product's support page. For information about the impact on warranty, go to axis.com/warranty-implication-when-repainting .
Sustainability	PVC free
Power	Power over Ethernet IEEE 802.3af/802.3at Type 1 Class 3 Typical: 7.7 W, max 12.95 W
Connectors	Shielded RJ45 10BASE-T/100BASE-TX/1000BASE-T 3.5 mm mic/line in Terminal block for 1 alarm input and 1 output (12 V DC output, max. load 25 mA)

IR illumination	OptimizedIR with power-efficient, long-life 850 nm IR LEDs Range of reach 40 m (131 ft) or more depending on the scene
Storage	Support for microSD/microSDHC/microSDXC card Support for SD card encryption (AES-XTS-Plain64 256bit) Recording to network-attached storage (NAS) For SD card and NAS recommendations see axis.com
Operating conditions	-40 °C to 60 °C (-40 °F to 140 °F) Maximum temperature according to NEMA TS2 (2.2.7): 74 °C (165 °F) Humidity 10–100% RH (condensing)
Storage conditions	-40 °C to 65 °C (-40 °F to 149 °F) Humidity 5–95% RH (non-condensing)
Approvals	EMC EN 55032 Class A, EN 50121-4, IEC 62236-4, EN 55035, EN 61000-3-3, EN 61000-6-1, EN 61000-6-2, FCC Part 15 Subpart B Class A, ICES-3(A)/NMB-3(A), VCCI Class A, RCM AS/NZS CISPR 32 Class A Safety IEC/EN/UL 62368-1, IEC/EN/UL 60950-22, IS 13252, IEC 62471 Environment IEC 60068-2-1, IEC 60068-2-2, IEC 60068-2-6, IEC 60068-2-14, IEC 60068-2-27, IEC 60068-2-78, IEC/EN 60529 IP66/IP67, IEC/EN 62262 IK10, NEMA 250 Type 4X, NEMA TS 2 (2.2.7–2.2.9) Network

	NIST SP500-267
Weight	With weather shield: 1 kg (2.2 lb)
Dimensions	Ø132 x 260 mm (Ø5.2 x 10.2 in)
Included accessories	Installation guide, Windows® decoder 1-user license, drill hole template, connector kit, mounting bracket, Torx® L-keys AXIS Weather Shield L
Optional accessories	AXIS T94F01M J-Box/Gang Box Plate, AXIS T91A47 Pole Mount, AXIS T94P01B Corner Bracket, AXIS T94F01P Conduit Back Box, AXIS Weather Shield K, Axis PoE Midspans For more accessories, see axis.com
Video management software	AXIS Companion, AXIS Camera Station, video management software from Axis' Application Development Partners available at axis.com/vms
Languages	English, German, French, Spanish, Italian, Russian, Simplified Chinese, Japanese, Korean, Portuguese, Traditional Chinese, Dutch, Czech, Swedish, Finnish, Turkish, Thai, Vietnamese
Warranty	5-year warranty, see axis.com/warranty

- a. This product includes software developed by the OpenSSL Project for use in the OpenSSL Toolkit. (openssl.org), and cryptographic software written by Eric Young (eyay@cryptsoft.com).

AXIS P3265-LV Dome Camera

Indoor 2 MP dome with IR and deep learning

Featuring Lightfinder 2.0, Forensic WDR, and OptimizedIR, AXIS P3265-LV delivers excellent image quality under any light conditions. Based on the latest Axis system-on-chip (SoC), it includes a deep learning processing unit enabling advanced features and powerful analytics based on deep learning on the edge. Thanks to AXIS Object Analytics, it offers detection and classification of humans, vehicles, and types of vehicles—all tailored to your specific needs. Featuring audio and I/O connectivity, you can integrate equipment and extend the value of your system. Furthermore, this robust, IK10-rated, camera includes built-in cybersecurity to help prevent unauthorized access and safeguard your system.

- > [Excellent image quality in 2 MP](#)
- > [Lightfinder 2.0, Forensic WDR, OptimizedIR](#)
- > [Analytics with deep learning](#)
- > [Built-in cybersecurity features](#)
- > [Audio and I/O connectivity](#)



AXIS P3265-LV Dome Camera

Camera		Support for Session Initiation Protocol (SIP) for integration with Voice over IP (VoIP) systems, peer to peer or integrated with SIP/PBX.
Image sensor	1/2.8" progressive scan RGB CMOS	Onscreen controls Day/night shift Defogging Wide dynamic range Video streaming indicator IR illumination
Lens	Varifocal, 3.4–8.9 mm, F1.8 Horizontal field of view: 100°–36° Vertical field of view: 53°–20° Minimum focus distance: 50 cm (20 in) IR corrected, remote zoom and focus, P-Iris control	
Day and night	Automatically removable infrared-cut filter	
Minimum illumination	With Forensic WDR and Lightfinder 2.0: Color: 0.1 lux at 50 IRE, F1.8 B/W: 0 lux at 50 IRE, F1.8	
Shutter speed	1/66500 s to 2 s	
Camera angle adjustment	Pan ±180°, tilt ±75°, rotation ±175°	Event conditions Analytics, external input, supervised external input, virtual inputs through API Audio: audio clip playing, audio clip currently playing Call: state, state change Device status: above operating temperature, above or below operating temperature, below operating temperature, within operating temperature, IP address removed, new IP address, network lost, system ready, ring power overcurrent protection, live stream active Digital audio: digital signal contains Axis metadata, digital signal has invalid sample rate, digital signal missing, digital signal okay Edge storage: recording ongoing, storage disruption, storage health issues detected I/O: digital input, manual trigger, virtual input MQTT: subscribe Scheduled and recurring: schedule Video: average bitrate degradation, day–night mode, live stream open, tampering
System on chip (SoC)		
Model	ARTPEC–8	
Memory	1024 MB RAM, 8192 MB Flash	
Compute capabilities	Deep learning processing unit (DLPU)	
Video		
Video compression	H.264 (MPEG–4 Part 10/AVC) Baseline, Main, and High Profiles H.265 (MPEG–H Part 2/HEVC) Main Profile Motion JPEG	
Resolution	1920x1080 to 160x90	
Frame rate	With WDR: 25/30 fps with power line frequency 50/60 Hz Without WDR: 50/60 fps with power line frequency 50/60 Hz	
Video streaming	Multiple, individually configurable streams in H.264, H.265, and Motion JPEG Axis Zipstream technology in H.264 and H.265 Controllable frame rate and bandwidth VBR/ABR/MBR H.264/H.265 Low latency mode Video streaming indicator	
Multi-view streaming	Up to 2 individually cropped out view areas in full frame rate	
Image settings	Saturation, contrast, brightness, sharpness, Forensic WDR: up to 120 dB depending on scene, white balance, day/night threshold, local contrast, tone mapping, exposure mode, exposure zones, defogging, barrel distortion correction, compression, rotation: 0°, 90°, 180°, 270° including Corridor Format, mirroring, dynamic text and image overlay, privacy masks, polygon privacy mask	Event actions Overlay text, external output activation, play audio clip, zoom preset, day/night mode, flash status LED, use lights, set defog mode, set WDR mode Calls: end SIP call, make SIP call, answer call I/O: toggle I/O once, toggle I/O while the rule is active MQTT: publish Notification: email, HTTP, HTTPS, TCP, and SNMP trap Pre- and post-alarm video or image buffering for recording or upload Record video: SD card and network share Upload of images or video clips: FTP, SFTP, HTTP, HTTPS, network share, and email
Pan/Tilt/Zoom	Digital PTZ, preset positions	
Audio		
Audio streaming	Two-way, full duplex	
Audio encoding	24bit LPCM, AAC-LC 8/16/32/44.1/48 kHz, G.711 PCM 8 kHz, G.726 ADPCM 8 kHz, Opus 8/16/48 kHz Configurable bit rate	Built-in installation aids Remote zoom and focus, straighten image, pixel counter, level grid
Audio input/output	External microphone input, line input, digital input with ring power, line output, automatic gain control	
Network		
Security	IP address filtering, HTTPS ^a encryption, IEEE 802.1x (EAP-TLS) ^a network access control, user access log, centralized certificate management	
Network protocols	IPv4, IPv6 USGv6, ICMPv4/ICMPv6, HTTP, HTTPS ^a , HTTP/2, TLS ^a , QoS Layer 3 DiffServ, FTP, SFTP, CIFS/SMB, SMTP, mDNS (Bonjour), UPnP [®] , SNMP v1/v2c/v3 (MIB-II), DNS/DNSv6, DDNS, NTP, NTS, RTSP, RTCP, RTP, SRTP/RTSPS, TCP, UDP, IGMPv1/v2/v3, DHCPv4/v6, ARP, SSH, SIP, LLDP, CDP, MQTT v3.1.1, Secure syslog (RFC 3164/5424, UDP/TCP/TLS), Link-Local address (ZeroConf)	Analytics AXIS Object Analytics Object classes: humans, vehicles (types: cars, buses, trucks, bikes) Features: line crossing, object in area, crossline counting ^{BETA} , occupancy in area ^{BETA} Up to 10 scenarios Metadata visualized with trajectories, color-coded bounding boxes and tables Polygon include/exclude areas Perspective configuration ONVIF Motion Alarm event
System integration		
Application Programming Interface	Open API for software integration, including VAPIX [®] and AXIS Camera Application Platform; specifications at axis.com One-click cloud connection ONVIF [®] Profile G, ONVIF [®] Profile M, ONVIF [®] Profile S, and ONVIF [®] Profile T, specification at onvif.org	
		Metadata Object data: Classes: humans, faces, vehicles (types: cars, buses, trucks, bikes), license plates Confidence, position Event data: Producer reference, scenarios, trigger conditions
		Applications Included AXIS Object Analytics AXIS Video Motion Detection, active tampering alarm, audio detection Support for AXIS Camera Application Platform enabling installation of third-party applications, see axis.com/acap
Cybersecurity		Edge security Software: Signed firmware, brute force delay protection, digest authentication, password protection, AES-XTS-Plain64 256bit SD card encryption Hardware: Axis Edge Vault cybersecurity platform Secure element (CC EAL 6+), system-on-chip security (TEE), Axis device ID, secure keystore, signed video, secure boot, encrypted filesystem (AES-XTS-Plain64 256bit)
		Network security IEEE 802.1X (EAP-TLS) ^a , IEEE 802.1AR, HTTPS/HSTS ^a , TLS v1.2/v1.3 ^a , Network Time Security (NTS), X.509 Certificate PKI, IP address filtering
		Documentation <i>AXIS OS Hardening Guide</i>

Axis Vulnerability Management Policy
 Axis Security Development Model
 AXIS OS Software Bill of Material (SBOM)
 To download documents, go to axis.com/support/cybersecurity/resources
 To read more about Axis cybersecurity support, go to axis.com/cybersecurity

General	
Casing	IP52- and IK10-rated Polycarbonate hard coated dome Polycarbonate casing Color: white NCS S 1002-B For repainting instructions, go to the product's support page. For information about the impact on warranty, go to axis.com/warranty-implication-when-repainting .
Mounting	Mounting bracket with junction box holes (double-gang, single-gang, and 4" octagon) and for wall or ceiling mount 1/4"-20 UNC tripod screw thread
Sustainability	PVC free, BFR/CFR free, 30.2% recycled plastics
Power	Power over Ethernet (PoE) IEEE 802.3af/802.3at Type 1 Class 3 Typical 4.8 W, max 8.9 W
Connectors	RJ45 10BASE-T/100BASE-TX PoE I/O: 4-pin 2.5 mm (0.098 in) terminal block for 1 supervised digital input and 1 digital output (12 V DC output, max. load 25 mA) Audio: 4-pin 2.5 mm (0.098 in) terminal block for audio in and out
IR illumination	Optimized IR with power-efficient, long-life 850 nm IR LEDs Range of reach 40 m (130 ft) or more depending on the scene
Storage	Support for microSD/microSDHC/microSDXC card Support for SD card encryption (AES-XTS-Plain64 256bit) Recording to network-attached storage (NAS) For SD card and NAS recommendations see axis.com
Operating conditions	0 °C to 50 °C (32 °F to 122 °F) Humidity 10–85% RH (non-condensing)
Storage conditions	-40 °C to 65 °C (-40 °F to 149 °F) Humidity 5–95% RH (non-condensing)

Approvals	EMC EN 50121-4, EN 55032 Class A, EN 55035, EN 61000-3-2, EN 61000-3-3, EN 61000-6-1, EN 61000-6-2, FCC Part 15 Subpart B Class A, ICES-3(A)/NMB-3(A), IEC 62236-4, KC KN32 Class A, KC KN35, RCM AS/NZS CISPR 32 Class A, VCCI Class A Safety CAN/CSA C22.2 No. 62368-1, IEC/EN/UL 62368-1, IEC/EN 62471, IS 13252 Environment IEC 60068-2-1, IEC 60068-2-2, IEC 60068-2-6, IEC 60068-2-14, IEC 60068-2-27, IEC 60068-2-78 IEC/EN 60529 IP52, IEC/EN 62262 IK10 Network NIST SP500-267
Dimensions	Height: 103 mm (4.06 in) ø 149 mm (5.87 in)
Weight	650 g (1.4 lb)
Included accessories	Installation guide, Windows® decoder 1-user license, drill template, RESISTORX® T20 L-key, terminal block connectors, cable gaskets, connector guard
Optional accessories	AXIS TP3201 Recessed Mount, AXIS TP3202 Recessed Mount, AXIS T94K01D Pendant Kit, AXIS Dome Intrusion Switch C, AXIS T8355 Digital Microphone 3.5 mm, AXIS TP3901 Microphone Kit, AXIS ACI Conduit Adapters, smoked dome, black casing For more accessories, see axis.com
Video management software	AXIS Companion, AXIS Camera Station, video management software from Axis Application Development Partners available at axis.com/vms
Languages	English, German, French, Spanish, Italian, Russian, Simplified Chinese, Japanese, Korean, Portuguese, Polish, Traditional Chinese, Dutch, Czech, Swedish, Finnish, Turkish, Thai, Vietnamese
Warranty	5-year warranty, see axis.com/warranty

a. This product includes software developed by the OpenSSL Project for use in the OpenSSL Toolkit. (openssl.org), and cryptographic software written by Eric Young (ey@cryptsoft.com).

AXIS P3267-LVE Dome Camera

Outdoor 5 MP dome with IR and deep learning

Featuring Lightfinder 2.0, Forensic WDR, and OptimizedIR, AXIS P3267-LVE delivers excellent image quality under any light conditions. Based on the latest Axis system-on-chip (SoC), it includes a deep learning processing unit enabling advanced features and powerful analytics based on deep learning on the edge. Thanks to AXIS Object Analytics, it offers detection and classification of humans, vehicles, and types of vehicles—all tailored to your specific needs. Featuring audio and I/O connectivity, you can integrate equipment and extend the value of your system. Furthermore, this robust, IK10-rated, outdoor-ready camera includes built-in cybersecurity to help prevent unauthorized access and safeguard your system.

- > **Excellent image quality in 5 MP**
- > **Lightfinder 2.0, Forensic WDR, and OptimizedIR**
- > **Analytics with deep learning**
- > **Audio and I/O connectivity**
- > **Built-in cybersecurity features**



AXIS P3267-LVE Dome Camera

Camera		Onscreen controls	Day/night shift Defogging Wide dynamic range Video streaming indicator IR illumination
Image sensor	1/2.7" progressive scan RGB CMOS		
Lens	Varifocal, 3–8 mm, F1.3 Horizontal field of view: 104°–40° Vertical field of view: 74°–29° Minimum focus distance: 1 m (3.28 ft) IR corrected, remote zoom and focus, P-Iris control		
Day and night	Automatically removable infrared-cut filter		
Minimum illumination	With Forensic WDR and Lightfinder 2.0: Color: 0.13 lux at 50 IRE, F1.3 B/W: 0 lux at 50 IRE, F1.3		
Shutter speed	1/33500 s to 1/5 s		
Camera angle adjustment	Pan ±190°, tilt -10 to +80°, rotation ±190°		
System on chip (SoC)			
Model	ARTPEC-8		
Memory	2048 MB RAM, 8192 MB Flash		
Compute capabilities	Deep learning processing unit (DLPU)		
Video			
Video compression	H.264 (MPEG-4 Part 10/AVC) Baseline, Main, and High Profiles H.265 (MPEG-H Part 2/HEVC) Main Profile Motion JPEG		
Resolution	2592x1944 to 160x90		
Frame rate	25/30 fps with power line frequency 50/60 Hz		
Video streaming	Multiple, individually configurable streams in H.264, H.265, and Motion JPEG Axis Zipstream technology in H.264 and H.265 Controllable frame rate and bandwidth VBR/ABR/MBR H.264/H.265 Low latency mode Video streaming indicator		
Multi-view streaming	Up to 2 individually cropped out view areas in full frame rate		
Image settings	Saturation, contrast, brightness, sharpness, Forensic WDR: up to 120 dB depending on scene, white balance, day/night threshold, local contrast, tone mapping, exposure mode, exposure zones, defogging, barrel distortion correction, compression, rotation: 0°, 90°, 180°, 270° including Corridor Format, mirroring, dynamic text and image overlay, privacy masks, polygon privacy mask		
Pan/Tilt/Zoom	Digital PTZ, preset positions		
Audio			
Audio streaming	Audio in, simplex, two-way audio via edge-to-edge technology		
Audio encoding	24bit LPCM, AAC-LC 8/16/32/44.1/48 kHz, G.711 PCM 8 kHz, G.726 ADPCM 8 kHz, Opus 8/16/48 kHz Configurable bit rate		
Audio input/output	External microphone input, line input, digital input with ring power, automatic gain control, network speaker pairing		
Network			
Security	IP address filtering, HTTPS ^a encryption, IEEE 802.1x (EAP-TLS) ^a network access control, user access log, centralized certificate management		
Network protocols	IPv4, IPv6 USGv6, ICMPv4/ICMPv6, HTTP, HTTPS ^a , HTTP/2, TLS ^a , QoS Layer 3 DiffServ, FTP, SFTP, CIFS/SMB, SMTP, mDNS (Bonjour), UPnP [®] , SNMP v1/v2c/v3 (MIB-II), DNS/DNSv6, DDNS, NTP, NTS, RTSP, RTCP, RTP, SRTP/RTSPS, TCP, UDP, IGMPv1/v2/v3, DHCPv4/v6, ARP, SSH, SIP, LLDP, CDP, MQTT v3.1.1, Secure syslog (RFC 3164/5424, UDP/TCP/TLS), Link-Local address (ZeroConf)		
System integration			
Application Programming Interface	Open API for software integration, including VAPIX [®] and AXIS Camera Application Platform; specifications at <i>axis.com</i> One-click cloud connection ONVIF [®] Profile G, ONVIF [®] Profile M, ONVIF [®] Profile S, and ONVIF [®] Profile T, specification at <i>onvif.org</i> Support for Session Initiation Protocol (SIP) for integration with Voice over IP (VoIP) systems, peer to peer or integrated with SIP/PBX.		
		Event conditions	Analytics, external input, supervised external input, virtual inputs through API Call: state, state change Device status: above operating temperature, above or below operating temperature, below operating temperature, within operating temperature, IP address removed, new IP address, network lost, system ready, ring power overcurrent protection, live stream active, casing open Digital audio: digital signal contains Axis metadata, digital signal has invalid sample rate, digital signal missing, digital signal okay Edge storage: recording ongoing, storage disruption, storage health issues detected I/O: digital input, manual trigger, virtual input MQTT: subscribe Scheduled and recurring: schedule Video: average bitrate degradation, day-night mode, live stream open, tampering
		Event actions	Overlay text, external output activation, zoom preset, day/night mode, flash status LED, use lights, set defog mode, set WDR mode Calls: end SIP call, make SIP call, answer call I/O: toggle I/O once, toggle I/O while the rule is active MQTT: publish Notification: email, HTTP, HTTPS, TCP, and SNMP trap Pre- and post-alarm video or image buffering for recording or upload Record video: SD card and network share Upload of images or video clips: FTP, SFTP, HTTP, HTTPS, network share, and email
		Built-in installation aids	Remote zoom and focus, straighten image, pixel counter, level grid
Analytics			
	AXIS Object Analytics	Object classes: humans, vehicles (types: cars, buses, trucks, bikes) Features: line crossing, object in area, crossline counting ^{BETA} , occupancy in area ^{BETA} , time in area ^{BETA} Up to 10 scenarios Metadata visualized with color-coded bounding boxes Polygon include/exclude areas Perspective configuration ONVIF Motion Alarm event	
	Metadata	Object data: Classes: humans, faces, vehicles (types: cars, buses, trucks, bikes), license plates Confidence, position Event data: Producer reference, scenarios, trigger conditions	
	Applications	Included AXIS Object Analytics AXIS Video Motion Detection, active tampering alarm, audio detection Support for AXIS Camera Application Platform enabling installation of third-party applications, see <i>axis.com/acap</i>	
Cybersecurity			
	Edge security	Software: Signed firmware, brute force delay protection, digest authentication, password protection, AES-XTS-Plain64 256bit SD card encryption Hardware: Axis Edge Vault cybersecurity platform Secure element (CC EAL 6+), system-on-chip security (TEE), Axis device ID, secure keystore, signed video, secure boot, encrypted filesystem (AES-XTS-Plain64 256bit)	
	Network security	IEEE 802.1X (EAP-TLS) ^a , IEEE 802.1AR, HTTPS/HSTS ^a , TLS v1.2/v1.3 ^a , Network Time Security (NTS), X.509 Certificate PKI, IP address filtering	
	Documentation	AXIS OS Hardening Guide Axis Vulnerability Management Policy Axis Security Development Model AXIS OS Software Bill of Material (SBOM) To download documents, go to <i>axis.com/support/cybersecurity/resources</i>	

To read more about Axis cybersecurity support, go to axis.com/cybersecurity

General	
Casing	IP66-, NEMA 4X- and IK10-rated Polycarbonate hard coated dome Polycarbonate casing and weathershield Color: white NCS S 1002-B For repainting instructions, go to the product's support page. For information about the impact on warranty, go to axis.com/warranty-implication-when-repainting .
Mounting	Mounting bracket with junction box holes (double-gang, single-gang, and 4" octagon) and for wall or ceiling mount
Sustainability	PVC free, BFR/CFR free 6.5% bioplastics
Power	Power over Ethernet (PoE) IEEE 802.3af/802.3at Type 1 Class 3 Typical 6.4 W, max 12.1 W
Connectors	RJ45 10BASE-T/100BASE-TX PoE I/O: 4-pin 2.5 mm (0.098 in) terminal block for 1 supervised digital input and 1 digital output (12 V DC output, max. load 25 mA) Audio: 3.5 mm mic/line in
IR illumination	Optimized IR with power-efficient, long-life 850 nm IR LEDs Range of reach 40 m (130 ft) or more depending on the scene
Storage	Support for microSD/microSDHC/microSDXC card Support for SD card encryption (AES-XTS-Plain64 256bit) Recording to network-attached storage (NAS) For SD card and NAS recommendations see axis.com
Operating conditions	-40 °C to 50 °C (-40 °F to 122 °F) Maximum temperature according to NEMA TS 2 (2.2.7): 74 °C (165 °F) Start-up temperature: -30 °C to 50 °C (-22 °F to 122 °F) Humidity 10–100% RH (condensing)
Storage conditions	-40 °C to 65 °C (-40 °F to 149 °F) Humidity 5–95% RH (non-condensing)
Approvals	EMC EN 50121-4, EN 55032 Class A, EN 55035, EN 61000-3-2, EN 61000-3-3, EN 61000-6-1, EN 61000-6-2,

FCC Part 15 Subpart B Class A, ICES-3(A)/NMB-3(A), IEC 62236-4, KC KN32 Class A, KC KN35, RCM AS/NZS CISPR 32 Class A, VCCI Class A

Safety

CAN/CSA C22.2 No. 62368-1 ed. 3, IEC/EN/UL 62368-1 ed. 3, IEC/EN 62471, IS 13252

Environment

IEC 60068-2-1, IEC 60068-2-2, IEC 60068-2-6, IEC 60068-2-14, IEC 60068-2-27, IEC 60068-2-78

IEC/EN 60529 IP66, IEC/EN 62262 IK10, NEMA 250 Type 4X, NEMA TS2 (2.2.7-2.2.9)

Network

NIST SP500-267

Dimensions	Without weathershield: Height: 107 mm (4.21 in) ø 149 mm (5.87 in)
Weight	With weathershield: 900 g (2.0 lb)
Included accessories	Installation guide, Windows® decoder 1-user license, drill template, RESISTORX® T20 screw bit, terminal block connectors, cable gaskets, connector guard, weathershield
Optional accessories	AXIS TP3201-E Recessed Mount, AXIS TP3103-E Pendant Kit, AXIS T8355 Digital Microphone 3.5 mm, AXIS TP3824-E Dome Clear/Smoked, AXIS TP3821-E Casing Black/White, AXIS Surveillance Cards For more accessories, see axis.com
Video management software	AXIS Companion, AXIS Camera Station, video management software from Axis Application Development Partners available at axis.com/vms
Languages	English, German, French, Spanish, Italian, Russian, Simplified Chinese, Japanese, Korean, Portuguese, Polish, Traditional Chinese, Dutch, Czech, Swedish, Finnish, Turkish, Thai, Vietnamese
Warranty	5-year warranty, see axis.com/warranty

- a. This product includes software developed by the OpenSSL Project for use in the OpenSSL Toolkit. (openssl.org), and cryptographic software written by Eric Young (eyay@cryptsoft.com).

AXIS P3719-PLE Network Camera

15 MP multidirectional camera with IR for 360° coverage

AXIS P3719-PLE Network Camera is a compact 15-megapixel camera with four varifocal lenses (4 x Quad HD) enabling overview and detailed surveillance. With one IP address and one network cable, the four-cameras-in-one unit provides a flexible, cost-effective solution for multidirectional surveillance. 360° IR illumination and WDR provides excellent video quality in any light conditions. Each camera head can be individually positioned (pan, tilt, roll, and twist) along a circular track. Remote zoom and focus makes it easy to install and the clear cover, with no sharp edges, ensures undistorted views in all directions. The camera has an integrated weathershield.

> 15 MP, 360° coverage with one IP address

> 360° IR illumination

> Compact, flexible and discreet

> Remote zoom and focus

> Zipstream



AXIS P3719-PLE Network Camera

Camera		Built-in installation aids	Pixel counter, remote focus, remote zoom
Image sensor	4 x 1/2.5" progressive scan RGB CMOS		
Lens	Varifocal, 3–6 mm, F1.8–2.6 4 x 1440p capture mode: Horizontal field of view: 101°–49° Vertical field of view: 54°–29° Diagonal field of view: 116°–58° Motorized focus, motorized zoom		
Day and night	Automatically removable infrared-cut filter		
Minimum illumination	Color: 0.20 lux at 50 IRE F1.8 B/W: 0.04 lux at 50 IRE F1.8, 0 lux with IR illumination on		
Shutter speed	1/66500 s to 1/5 s with 50/60 Hz		
Camera angle adjustment	Pan ±90°, tilt +25 to +95°, rotation –5 to +95°, twist ±20°		
System on chip (SoC)			
Model	S5		
Memory	2048 MB RAM, 512 MB Flash		
Video			
Video compression	H.264 (MPEG-4 Part 10/AVC) Main and High Profiles H.265 (MPEG-H Part 2)		
Resolution	4x 2560x1440 (4x Quad HD) to 4x 640x360		
Frame rate	Up to 25/30 fps (50/60 Hz)		
Video streaming	Multiple, individually configurable streams in H.264 and H.265 Axis Zipstream technology in H.264 and H.265 Controllable frame rate and bandwidth VBR/ABR/MBR H.264		
Image settings	Saturation, contrast, brightness, sharpness, WDR, white balance, exposure control, rotation: 0°, 90°, 180°, 270° including Corridor Format, dynamic text and image overlay, polygon privacy mask, compression		
Audio			
Audio input/output	Two-way audio connectivity via optional AXIS T61 Audio and I/O Interfaces with portcast technology A 30 W midspan or higher between AXIS T61 Audio and I/O Interfaces and AXIS P3719-PLE is required.		
Network			
IP address	One IP address for all channels		
Security	Password protection, IP address filtering, HTTPS ^a encryption, IEEE 802.1X (EAP-TLS) ^a network access control, digest authentication, user access log, centralized certificate management, brute force delay protection, signed firmware		
Network protocols	IPv4, IPv6 USGv6, ICMPv4/ICMPv6, HTTP, HTTP/2, HTTPS ^a , TLS ^a , QoS Layer 3 DiffServ, FTP, CIFS/SMB, SMTP, mDNS (Bonjour), UPnP TM , SNMP v1/v2c/v3 (MIB-II), DNS/DNSv6, DDNS, NTP, NTS, RTSP, RTP, SRTP/RTSPS, SFTP, TCP, UDP, IGMPv1/v2/v3, RTCP, ICMP, DHCPv4/v6, ARP, SSH, LLDP, CDP, MQTT v3.1.1, Secure syslog (RFC 3164/5424, UDP/TCP/TLS), Link-Local address (ZeroConf)		
System integration			
Application Programming Interface	Open API for software integration, including VAPIX [®] and AXIS Camera Application Platform; specifications at axis.com One-click cloud connection ONVIF [®] Profile G, ONVIF [®] Profile M, ONVIF [®] Profile S and ONVIF [®] Profile T, specification at onvif.org		
Event triggers	Detectors, hardware, input signal, storage, system, time, analytics, edge storage events MQTT subscribe		
Event actions	Day/night vision mode, overlay text, record video, send images, send notification, send SNMP trap, send video clip, status LED File upload: FTP, HTTP, HTTPS, network share, SFTP and email Notification: email, HTTP, HTTPS, TCP and SNMP trap MQTT publish		
Data streaming	Event data		
Analytics			
Applications	Included AXIS Motion Guard, AXIS Fence Guard, AXIS Loitering Guard AXIS Video Motion Detection, active tampering alarm Support for AXIS Camera Application Platform enabling installation of third-party applications, see axis.com/acap		
General			
Casing	IP66–, IP67–, NEMA 4X–rated, IK09 impact-resistant, aluminium and plastic casing with polycarbonate hard-coated dome, sunshield (PC/ASA) Color: white NCS S 1002-B For repainting instructions of casing and impact on warranty, contact your Axis partner.		
Mounting	Mounting bracket with junction box holes (double gang box, single gang box, 4" octagon junction box and 4" square junction box) ½" (M20) conduit side entry ¾" (M25) conduit adapter included		
Sustainability	PVC free		
Power	Power over Ethernet (PoE) IEEE 802.3at Type 2 Class 4 IR illumination on: class 4, typical 16.3 W, max 25.5 W IR illumination off: class 3, typical 10.7 W, max 25.5 W		
Connectors	Shielded RJ45 10BASE-T/100BASE-TX/1000BASE-T PoE Audio and I/O connectivity via AXIS T61 Audio and I/O Interfaces with portcast technology.		
IR illumination	Four individually controllable IR with power-efficient, long-life 850 nm IR LEDs Range of reach 15 m (50 ft) or more depending on the scene		
Storage	Support for microSD/microSDHC/microSDXC card Dual SD cards Support for SD card encryption (AES-XTS-Plain64 256bit) Support for recording to network-attached storage (NAS) For SD card and NAS recommendations see axis.com		
Operating conditions	–30 °C to 50 °C (–22 °F to 122 °F) Humidity 10–100% RH (condensing) Maximum temperature according to NEMA TS 2 (2.2.7): 74 °C (165 °F)		
Storage conditions	–40 °C to 65 °C (–40 °F to 149 °F)		
Approvals	EMC EN 55032 Class A, EN 50121–4, IEC 62236–4, EN 61000–3–2, EN 61000–3–3, EN 55024, EN 61000–6–1, EN 61000–6–2, FCC Part 15 Subpart B Class A, ICES–003 Class A, VCCI Class A, RCM AS/NZS CISPR 32 Class A Safety IEC/EN/UL 62368–1, IEC/EN/UL 60950–22, IS 13252, IEC 62471 Environment IEC 60068–2–1, IEC 60068–2–2, IEC 60068–2–6, IEC 60068–2–14, IEC 60068–2–27, IEC 60068–2–78, IEC/EN 60529 IP66/67, IEC/EN 62262 IK09, NEMA 250 Type 4X, NEMA TS 2 (2.2.7–2.2.9) Network NIST SP500–267		
Dimensions	Height: 91.5 mm (3.6 in) ø 255 mm (10.04 in)		
Weight	2.0 kg (4.4 lb)		
Included accessories	RJ45 mounting tool, screw bit TR20, Installation guide, Windows [®] decoder 1-user license		
Optional accessories	AXIS T94N01D Pendant Kit AXIS T94N01L Recessed Mount Axis mounts and cabinets For more accessories, see axis.com		
Video management software	AXIS Companion, AXIS Camera Station, video management software from Axis' Application Development Partners available on axis.com/vms		
Languages	English, Simplified Chinese, Traditional Chinese, Dutch, Czech, Swedish, Finnish, Turkish, Thai, Vietnamese, French, German, Italian, Japanese, Korean, Polish, Portuguese, Russian, Spanish		

Warranty 5-year warranty, see axis.com/warranty

a. *This product includes software developed by the OpenSSL Project for use in the OpenSSL Toolkit. (openssl.org), and cryptographic software written by Eric Young (eay@cryptsoft.com).*

AXIS P1264 Network Camera

Cost-effective, extremely discreet pinhole camera

AXIS P1264 Network Camera is a cost-effective and extremely discreet pinhole camera with HDTV 720p performance. Comprising a sensor unit and a main unit, the indoor camera is ideal for use in stores, ATMs, and ticket/vending machines. The pinhole sensor unit can be mounted in tight places, and behind a thin metal/plastic/glass panel with the included mounting bracket. The sensor unit has a 57° horizontal field of view. A detachable 8 m (26 ft) cable connects the sensor unit to a small main unit. The main unit supports PoE, edge storage and Zipstream technology for lower bandwidth and storage use.

- > Pinhole lens for extremely discreet surveillance
- > HDTV 720p and 57° horizontal field of view
- > Axis Zipstream technology
- > Built-in microSD card slot
- > Power over Ethernet



AXIS P1264 Network Camera

Camera		General	
Image sensor	1/4" (effective) progressive scan RGB CMOS	Casing	AXIS P12 Mk II Main Unit: Steel and plastic AXIS F1004 Pinhole Sensor Unit: Metal casing (aluminum)
Lens	Fixed iris, fixed focus, pinhole 3.7 mm, F2.5 Horizontal field of view: 57° Vertical field of view: 31°	Memory	512 MB RAM, 256 MB Flash
Minimum illumination	Color: 0.5 lux	Power	Power over Ethernet IEEE 802.3af/802.3at Type 1 Class 2 Max 4.0 W, typical 2.5 W
Shutter speed	1/24500 s to 1/6 s	Connectors	Female RJ45 for 10BASE-T/100BASE-TX PoE RJ12 for sensor unit
Video		Storage	Support for microSD/microSDHC/microSDXC card and encryption Recording to network-attached storage (NAS) For SD card and NAS recommendations see axis.com
Video compression	H.264 (MPEG-4 Part 10/AVC) Baseline, Main and High Profiles Motion JPEG	Operating conditions	-20 °C to 50 °C (-4 °F to 122 °F) Humidity 10-85% RH (non-condensing)
Resolution	1280x720 to 480x270	Storage conditions	-40 °C to 65 °C (-40 °F to 149 °F) Humidity 5-95% RH (non-condensing)
Frame rate	25/30 fps (50/60 Hz)	Approvals	EMC EN 55022 Class B, FCC Part 15 Subpart B Class B, ICES-003 Class B, VCCI Class B Safety IEC/EN/UL 60950-1, IS 13252 Environment IEC 60068-2-1, IEC 60068-2-2, IEC 60068-2-6, IEC 60068-2-14, IEC 60068-2-27 Network NIST SP500-267
Video streaming	Multiple, individually configurable streams in H.264 and Motion JPEG Axis Zipstream technology in H.264 Controllable frame rate and bandwidth VBR/ABR/MBR H.264	Dimensions	AXIS P12 Mk II Main Unit: 16 x 46 x 109 mm (0.6 x 1.8 x 4.3 in) AXIS F1004 Pinhole Sensor Unit: 27 x 20 x 18 mm (1.1 x 0.8 x 0.7 in) Sensor unit cable: 8 m (26 ft)
Image settings	Compression, color, brightness, sharpness, contrast, white balance, exposure value, exposure control, exposure zones, local contrast, rotation, corridor format, WDR, text and image overlay, privacy mask, mirroring of images	Weight	AXIS P12 Mk II Main Unit: 72 g (0.16 lb) AXIS F1004 Pinhole Sensor Unit: 14 g (0.03 lb) Sensor unit cable: 128 g (0.28 lb)
Network		Included accessories	Installation Guide, Windows® decoder 1-user license AXIS F8206 Pinhole Mounting Bracket 8-m (26 ft) black cable
Security	Password protection, IP address filtering, HTTPS ^a encryption, IEEE 802.1X (EAP-TLS) ^a network access control, Digest authentication, User access log, Centralized certificate management, brute force delay protection, signed firmware	Optional accessories	AXIS T8120 15 W Midspan 1-port AXIS T8129 PoE Extender Network cable coupler indoor slim AXIS Surveillance Cards AXIS F7315 Cable White 15 m AXIS F8204 Mounting Band AXIS F9201 Black Height Strip Housing AXIS F9201 Silver Height Strip Housing For more accessories, see axis.com
Supported protocols	IPv4, IPv6 USGv6, HTTP, HTTPS ^a , SSL/TLS ^a , QoS Layer 3 DiffServ, FTP, CIFS/SMB, SMTP, Bonjour, UPnP TM , SNMPv1/v2c/v3 (MIB-II), DNS, DynDNS, NTP, RTSP, RTP, SFTP, TCP, UDP, IGMPv1/v2/v3, RTCP, ICMP, DHCP, ARP, SOCKS, SSH, LLDP, MQTT v3.1.1	Video management software	AXIS Companion, AXIS Camera Station, Video management software from Axis' Application Development Partners available at axis.com/vms
System integration		Warranty	5-year warranty, see axis.com/warranty
Application Programming Interface	Open API for software integration, including VAPIX® and AXIS Camera Application Platform (ACAP); specifications at axis.com One-click cloud connection ONVIF® Profile G, ONVIF® Profile S, and ONVIF® Profile T, specification at onvif.org	a. This product includes software developed by the OpenSSL Project for use in the OpenSSL Toolkit (http://www.openssl.org/), and cryptographic software written by Eric Young (eyay@cryptsoft.com). Environmental responsibility: axis.com/environmental-responsibility	
Event triggers	Analytics Edge storage events		
Event actions	File upload: email, FTP, HTTP, HTTPS, network share Notification: email, HTTP, HTTPS and TCP Pre- and post-alarm video buffering Send SNMP trap, WDR mode		
Built-in installation aids	Pixel counter		
Data streaming	Event data		
Analytics			
Applications	Included AXIS Motion Guard, AXIS Fence Guard, AXIS Loitering Guard, AXIS Video Motion Detection Supported AXIS Cross Line Detection Support for AXIS Camera Application Platform enabling installation of third-party applications, see axis.com/acap		

AXIS P4705-PLVE Panoramic Camera

Dual-sensor with 360° IR and deep learning

This dual-sensor, multidirectional camera offers 2*2 MP at 30 fps. It features Lightfinder and Forensic WDR for sharp, clear images in challenging or poor light conditions. Built on ARTPEC-8, this high-performance camera includes a deep learning processing unit enabling improved processing and storage capabilities. It also allows you to collect and analyze even more data than before – on the edge. Plus, it delivers valuable metadata facilitating fast, easy, and efficient forensic search capabilities in live or recorded video. And, with flexible positioning of both varifocal camera heads plus, remote zoom and focus capabilities, it ensures fast and cost-effective installation.

- > 2*2 MP, multidirectional camera, with one IP address
- > Support for analytics with deep learning on both sensors
- > 360° IR illumination
- > 2.5x zoom
- > Axis Lightfinder and Forensic WDR



AXIS P4705-PLVE Panoramic Camera

Camera		Play media clip	
Image sensor	2 x 1/2.8" progressive scan RGB CMOS	Event conditions	Analytics, virtual inputs through API Audio: audio detection Device status: above operating temperature, above or below operating temperature, below operating temperature, within operating temperature, IP address removed, new IP address, network lost, system ready, ring power overcurrent protection, live stream active, casing open Digital audio: digital signal contains Axis metadata, digital signal has invalid sample rate, digital signal missing, digital signal okay Edge storage: recording ongoing, storage disruption, storage health issues detected I/O: manual trigger, virtual input MQTT: subscribe Scheduled and recurring: schedule Video: average bitrate degradation, day-night mode, live stream open, tampering
Lens	Varifocal, 3.3–8.1 mm, F1.9–3.2 Horizontal field of view: 107°–39° Vertical field of view: 55°–22° Diagonal field of view: 131°–45° Minimum focus distance: 0.5 m (1.6 ft) Fixed iris, IR corrected, remote zoom and focus	Event actions	Overlay text, day/night mode, flash status LED Audio clips: play, stop Illumination: use lights, use lights while the rule is active MQTT: publish Notification: HTTP, HTTPS, TCP and email Pre- and post-alarm video or image buffering for recording or upload Record video: SD card and network share SNMP traps: send, send while the rule is active Upload of images or video clips: FTP, SFTP, HTTP, HTTPS, network share and email
Day and night	Automatically removable infrared-cut filter	Built-in installation aids	Pixel counter, remote zoom and focus, level grid
Minimum illumination	Color: 0.15 lux at 50 IRE, F1.9 B/W: 0 lux at 50 IRE, F1.9 0 lux with IR illumination on	Analytics	
Shutter speed	1/20000 s to 1.5 s with 60/50 Hz	AXIS Object Analytics	Object classes: humans, vehicles (types: cars, buses, trucks, bikes) Features: line crossing, object in area, crossline counting ^{BETA} , occupancy in area ^{BETA} , time in area ^{BETA} Up to 10 scenarios Metadata visualized with trajectories, color-coded bounding boxes and tables Polygon include/exclude areas Perspective configuration ONVIF Motion Alarm event
System on chip (SoC)		Metadata	Object data: Classes: humans, faces, vehicles (types: cars, buses, trucks, bikes), license plates Confidence, position Event data: Producer reference, scenarios, trigger conditions
Model	ARTPEC-8	Applications	Included AXIS Object Analytics, AXIS Video Motion Detection, active tampering alarm, audio detection Support for AXIS Camera Application Platform enabling installation of third-party applications, see axis.com/acap
Memory	2048 MB RAM, 8192 MB Flash	Cybersecurity	
Compute capabilities	Deep learning processing unit (DLPU)	Edge security	Software: Signed firmware, brute force delay protection, digest authentication, password protection, AES-XTS-Plain64 256bit SD card encryption Hardware: Axis Edge Vault cybersecurity platform TPM 2.0 (CC EAL4+, FIPS 140-2 Level 2), secure element (CC EAL 6+), system-on-chip security (TEE), Axis device ID, secure keystore, signed video, secure boot, encrypted filesystem (AES-XTS-Plain64 256bit)
Video		Network security	IEEE 802.1X (EAP-TLS) ^a , IEEE 802.1AR, HTTPS/HSTS ^a , TLS v1.2/v1.3 ^a , Network Time Security (NTS), X.509 Certificate PKI, IP address filtering
Video compression	H.264 (MPEG-4 Part 10/AVC) Baseline, Main and High Profiles H.265 (MPEG-H Part 2/HEVC) Main Profile Motion JPEG	Documentation	<i>AXIS OS Hardening Guide</i> <i>Axis Vulnerability Management Policy</i> <i>Axis Security Development Model</i> AXIS OS Software Bill of Material (SBOM) To download documents, go to axis.com/support/cybersecurity/resources To read more about Axis cybersecurity support, go to axis.com/cybersecurity
Resolution	2x 1920x1080 (2x HDTV 1080p) to 2x 640x360	General	
Frame rate	Up to 60/50 fps (60/50 Hz) in all resolutions	Casing	IP66-, IP67-, NEMA 4X- and IK10-rated Polycarbonate hard-coated dome
Video streaming	Multiple, individually configurable streams in H.264, H.265, and Motion JPEG Axis Zipstream technology in H.264 and H.265 Controllable frame rate and bandwidth VBR/ABR/MBR H.264/H.265 Low latency mode		
Image settings	Saturation, contrast, brightness, sharpness, Forensic WDR, white balance, day/night threshold, tone mapping, exposure mode, exposure zones, compression, rotation: 0°, 90°, 180°, 270° including Corridor Format, mirroring, dynamic text and image overlay, polygon privacy mask		
Audio			
Audio streaming	Audio in, simplex Two-way audio via edge-to-edge technology		
Audio encoding	24bit LPCM, AAC-LC 8/16/32/44.1/48 kHz, G.711 PCM 8 kHz, G.726 ADPCM 8 kHz, Opus 8/16/48 kHz Configurable bit rate		
Audio input/output	External microphone input or line input, ring power, digital audio input, automatic gain control Network speaker pairing Audio features through portcast technology: two-way audio connectivity, voice enhancer		
Network			
Security	IP address filtering, HTTPS ^a encryption, IEEE 802.1x (EAP-TLS) ^a network access control, user access log, centralized certificate management		
Network protocols	IPv4, IPv6 USGv6, ICMPv4/ICMPv6, HTTP, HTTPS ^a , HTTP/2, TLS ^a , QoS Layer 3 DiffServ, FTP, SFTP, CIFS/SMB, SMTP, mDNS (Bonjour), UPnP [®] , SNMP v1/v2c/v3 (MIB-II), DNS/DNSv6, DDNS, NTP, NTS, RTSP, RTCP, RTP, SRTP/RTSPS, TCP, UDP, IGMPv1/v2/v3, DHCPv4/v6, ARP, SSH, LLDP, CDP, MQTT v3.1.1, Secure syslog (RFC 3164/5424, UDP/TCP/TLS), Link-Local address (ZeroConf)		
System integration			
Application Programming Interface	Open API for software integration, including VAPIX [®] and AXIS Camera Application Platform; specifications at axis.com One-click cloud connection ONVIF [®] Profile G, ONVIF [®] Profile M, ONVIF [®] Profile S, and ONVIF [®] Profile T, specification at onvif.org		
Onscreen controls	IR illumination Autofocus Privacy mask		

	Aluminum and plastic casing, weathershield Color: white NCS S 1002-B or black NCS S 9000-N
Mounting	Mounting bracket with junction box holes (double-gang, single-gang, 4" square, and 4" octagon) 1/4"-20 UNC tripod screw thread 1/2" (M20) conduit side entry
Sustainability	PVC and BFR/CFR free, 7% recycled plastics, 2% bioplastics
Power	Power over Ethernet (PoE) IEEE802.3at Type 2 Class 3 Typical 6.2 W, max 12.95 W Power over Ethernet (PoE) IEEE802.3at Type 2 Class 4 Typical 8.3 W, max 17.5 W
Connectors	Shielded RJ45 10BASE-T/100BASE-TX/1000BASE-T PoE 3.5 mm mic/line in
IR illumination	Optimized IR with power-efficient, long-life 850 nm IR LEDs PoE Class 3: range of reach 15 m (50 ft) or more depending on the scene PoE Class 4: range of reach 30 m (98 ft) or more depending on the scene
Storage	Support for microSD/microSDHC/microSDXC card Support for SD card encryption (AES-XTS-Plain64 256bit) Recording to network-attached storage (NAS) For SD card and NAS recommendations see axis.com
Operating conditions	-30 °C to 50 °C (-22 °F to 122 °F) Maximum temperature according to NEMA TS 2 (2.2.7): 74 °C (165 °F) Start-up temperature: -30 °C Humidity 10–100% RH (non-condensing)
Storage conditions	-40 °C to 65 °C (-40 °F to 149 °F) Humidity 5–95% RH (non-condensing)
Approvals	EMC CISPR 32 Class A, CISPR 35, EN 50121-4, EN 55032 Class A, EN 55035, EN 61000-6-1, EN 61000-6-2, FCC Part 15 Subpart B Class A, ICES-3(A)/NMB-3(A), IEC 62236-4, KS C 9832 Class A, KS C 9835, RCM AS/NZS CISPR 32 Class A, VCCI Class A

Safety

CAN/CSA-C22.2 No. 60950-22, CAN/CSA C22.2 No. 62368-1,
IEC/EN/UL 62368-1, IEC/EN/UL 60950-22, IEC/EN 62471,
IS 13252

Environment

IEC 60068-2-1, IEC 60068-2-2, IEC 60068-2-6, IEC 60068-2-14,
IEC 60068-2-27, IEC 60068-2-78, IEC/EN 62262:2002 IK10,
IEC/EN 60529 IP66/IP67, MIL-STD-810H (Method 501.7, 502.7,
505.7, 506.6, 507.6, 509.7, 512.6)^b, NEMA 250 Type 4X,
NEMA TS 2 (2.2.7-2.2.9), VDMA 24364

Network

NIST SP500-267

Dimensions	Height: 88 mm (3.5 in) Width: 133 mm (5.2 in) Length: 208 mm (8.2 in)
Weight	975 g (2.1 lb)
Included accessories	Installation guide, Windows® decoder 1-user license, connector kit, weathershield, connector guard
Optional accessories	Black casing, smoked dome, conduit adapters, AXIS T94N02 Pendant Kit AXIS T8415 Wireless Installation Tool AXIS Surveillance Cards For more accessories, see axis.com
Video management software	AXIS Companion, AXIS Camera Station, video management software from Axis Application Development Partners available at axis.com/vms
Languages	English, German, French, Spanish, Italian, Russian, Simplified Chinese, Japanese, Korean, Portuguese, Polish, Traditional Chinese, Dutch, Czech, Swedish, Finnish, Turkish, Thai, Vietnamese
Warranty	5-year warranty, see axis.com/warranty

- a. This product includes software developed by the OpenSSL Project for use in the OpenSSL Toolkit. (openssl.org), and cryptographic software written by Eric Young (ey@cryptsoft.com).
b. Method 505.7 with weathershield

AXIS P4707-PLVE Panoramic Camera

Dual-sensor with 360° IR and deep learning

This dual-sensor, multidirectional camera offers 2*5 MP at 30 fps. It features Lightfinder and Forensic WDR for sharp, clear images in challenging or poor light conditions. Built on ARTPEC-8, this high-performance camera includes a deep learning processing unit enabling improved processing and storage capabilities. It also allows you to collect and analyze even more data than before – on the edge. Plus, it delivers valuable metadata facilitating fast, easy, and efficient forensic search capabilities in live or recorded video. And, with flexible positioning of both varifocal camera heads plus, remote zoom and focus capabilities, it ensures fast and cost-effective installation.

- > 2*5 MP, multidirectional camera, with one IP address
- > Support for analytics with deep learning on both sensors
- > 360° IR illumination
- > 2.5x zoom
- > Axis Lightfinder and Forensic WDR



AXIS P4707-PLVE Panoramic Camera

Camera		Onscreen controls	IR illumination	
Image sensor	2 x 1/2.7" progressive scan RGB CMOS	Autofocus	Autofocus	
Lens	Varifocal, 3.3–8.1 mm, F1.9–3.2 Horizontal field of view: 98°–36° Vertical field of view: 69°–27° Diagonal field of view: 133°–46° Minimum focus distance: 0.5 m (1.6 ft) Fixed iris, IR corrected, remote zoom and focus	Privacy mask	Privacy mask	
Day and night	Automatically removable infrared-cut filter	Play media clip	Play media clip	
Minimum illumination	Color: 0.19 lux at 50 IRE, F1.9 B/W: 0 lux at 50 IRE, F1.9 0 lux with IR illumination on	Event conditions	Analytics, virtual inputs through API	
Shutter speed	1/33500 s to 1/5 s with 60/50 Hz		Audio: audio detection	
Camera angle adjustment	Pan ±110°, tilt ±75°, rotation ±170°		Device status: above operating temperature, above or below operating temperature, below operating temperature, within operating temperature, IP address removed, new IP address, network lost, system ready, ring power overcurrent protection, live stream active, casing open	
System on chip (SoC)			Digital audio: digital signal contains Axis metadata, digital signal has invalid sample rate, digital signal missing, digital signal okay	
Model	ARTPEC-8		Edge storage: recording ongoing, storage disruption, storage health issues detected	
Memory	2048 MB RAM, 8192 MB Flash	I/O: manual trigger, virtual input	MQTT: subscribe	
Compute capabilities	Deep learning processing unit (DLPU)	Scheduled and recurring: schedule	Video: average bitrate degradation, day-night mode, live stream open, tampering	
Video		Event actions	Overlay text, day/night mode, flash status LED	
Video compression	H.264 (MPEG-4 Part 10/AVC) Baseline, Main and High Profiles H.265 (MPEG-H Part 2/HEVC) Main Profile Motion JPEG		Audio clips: play, stop	
Resolution	4:3: 2x 2592x1944 (2x 5MP) to 2x 640x480 16:9: 2x 2560x1440 (2x Quad HD) to 2x 640x360		Illumination: use lights, use lights while the rule is active	
Frame rate	Up to 30/25 fps (60/50 Hz) in all resolutions		MQTT: publish	
Video streaming	Multiple, individually configurable streams in H.264, H.265, and Motion JPEG Axis Zipstream technology in H.264 and H.265 Controllable frame rate and bandwidth VBR/ABR/MBR H.264/H.265 Low latency mode		Notification: HTTP, HTTPS, TCP and email	
Image settings	Saturation, contrast, brightness, sharpness, Forensic WDR, white balance, day/night threshold, tone mapping, exposure mode, exposure zones, compression, rotation: 0°, 90°, 180°, 270° including Corridor Format, mirroring, dynamic text and image overlay, polygon privacy mask	Pre- and post-alarm video or image buffering for recording or upload	Record video: SD card and network share	
Audio		Built-in installation aids	SNMP traps: send, send while the rule is active	
Audio streaming	Audio in, simplex Two-way audio via edge-to-edge technology	Analytics	Upload of images or video clips: FTP, SFTP, HTTP, HTTPS, network share and email	
Audio encoding	24bit LPCM, AAC-LC 8/16/32/44.1/48 kHz, G.711 PCM 8 kHz, G.726 ADPCM 8 kHz, Opus 8/16/48 kHz Configurable bit rate		Pixel counter, remote zoom and focus, level grid	
Audio input/output	External microphone input or line input, ring power, digital audio input, automatic gain control Network speaker pairing Audio features through portcast technology: two-way audio connectivity, voice enhancer		AXIS Object Analytics	Object classes: humans, vehicles (types: cars, buses, trucks, bikes) Features: line crossing, object in area, crossline counting ^{BETA} , occupancy in area ^{BETA} , time in area ^{BETA} Up to 10 scenarios Metadata visualized with trajectories, color-coded bounding boxes and tables Polygon include/exclude areas Perspective configuration ONVIF Motion Alarm event
Network			Metadata	Object data: Classes: humans, faces, vehicles (types: cars, buses, trucks, bikes), license plates Confidence, position Event data: Producer reference, scenarios, trigger conditions
Security	IP address filtering, HTTPS ^a encryption, IEEE 802.1x (EAP-TLS) ^a network access control, user access log, centralized certificate management		Applications	Included AXIS Object Analytics, AXIS Video Motion Detection, active tampering alarm, audio detection Support for AXIS Camera Application Platform enabling installation of third-party applications, see <i>axis.com/acap</i>
Network protocols	IPv4, IPv6 USGv6, ICMPv4/ICMPv6, HTTP, HTTPS ^a , HTTP/2, TLS ^a , QoS Layer 3 DiffServ, FTP, SFTP, CIFS/SMB, SMTP, mDNS (Bonjour), UPnP [®] , SNMP v1/v2c/v3 (MIB-II), DNS/DNSv6, DDNS, NTP, NTS, RTSP, RTCP, RTP, SRTP/RTSPS, TCP, UDP, IGMPv1/v2/v3, DHCPv4/v6, ARP, SSH, LLDP, CDP, MQTT v3.1.1, Secure syslog (RFC 3164/5424, UDP/TCP/TLS), Link-Local address (ZeroConf)	Cybersecurity		
System integration		Edge security	Software: Signed firmware, brute force delay protection, digest authentication, password protection, AES-XTS-Plain64 256bit SD card encryption Hardware: Axis Edge Vault cybersecurity platform TPM 2.0 (CC EAL4+, FIPS 140-2 Level 2), secure element (CC EAL 6+), system-on-chip security (TEE), Axis device ID, secure keystore, signed video, secure boot, encrypted filesystem (AES-XTS-Plain64 256bit)	
Application Programming Interface	Open API for software integration, including VAPIX [®] and AXIS Camera Application Platform; specifications at <i>axis.com</i> One-click cloud connection ONVIF [®] Profile G, ONVIF [®] Profile M, ONVIF [®] Profile S, and ONVIF [®] Profile T, specification at <i>onvif.org</i>	Network security	IEEE 802.1X (EAP-TLS) ^a , IEEE 802.1AR, HTTPS/HSTS ^a , TLS v1.2/v1.3 ^a , Network Time Security (NTS), X.509 Certificate PKI, IP address filtering	
		Documentation	<i>AXIS OS Hardening Guide</i> <i>Axis Vulnerability Management Policy</i> <i>Axis Security Development Model</i> AXIS OS Software Bill of Material (SBOM) To download documents, go to <i>axis.com/support/cybersecurity/resources</i>	

To read more about Axis cybersecurity support, go to axis.com/cybersecurity

General	
Casing	IP66-, IP67-, NEMA 4X- and IK10-rated Polycarbonate hard-coated dome Aluminum and plastic casing, weathershield Color: white NCS S 1002-B or black NCS S 9000-N
Mounting	Mounting bracket with junction box holes (double-gang, single-gang, 4" square, and 4" octagon) 1/4"-20 UNC tripod screw thread 1/2" (M20) conduit side entry
Sustainability	PVC and BFR/CFR free, 7% recycled plastics, 2% bioplastics
Power	Power over Ethernet (PoE) IEEE802.3at Type 2 Class 4 Typical 7.9 W, max 17.5 W
Connectors	Shielded RJ45 10BASE-T/100BASE-TX/1000BASE-T PoE 3.5 mm mic/line in
IR illumination	OptimizedIR with power-efficient, long-life 850 nm IR LEDs Range of reach 15 m (50 ft) or more depending on the scene
Storage	Support for microSD/microSDHC/microSDXC card Support for SD card encryption (AES-XTS-Plain64 256bit) Recording to network-attached storage (NAS) For SD card and NAS recommendations see axis.com
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Approvals	EMC CISPR 32 Class A, CISPR 35, EN 50121-4, EN 55032 Class A, EN 55035, EN 61000-6-1, EN 61000-6-2, FCC Part 15 Subpart B Class A, ICES-3(A)/NMB-3(A), IEC 62236-4, KS C 9832 Class A, KS C 9835, RCM AS/NZS CISPR 32 Class A, VCCI Class A

Safety

CAN/CSA-C22.2 No. 60950-22, CAN/CSA C22.2 No. 62368-1, IEC/EN/UL 62368-1, IEC/EN/UL 60950-22, IEC/EN 62471, IS 13252

Environment

IEC 60068-2-1, IEC 60068-2-2, IEC 60068-2-6, IEC 60068-2-14, IEC 60068-2-27, IEC 60068-2-78, IEC/EN 62262:2002 IK10, IEC/EN 60529 IP66/IP67, MIL-STD-810H (Method 501.7, 502.7, 505.7, 506.6, 507.6, 509.7, 512.6)^b, NEMA 250 Type 4X, NEMA TS 2 (2.2.7–2.2.9), VDMA 24364

Network

NIST SP500-267

Dimensions	Height: 88 mm (3.5 in) Width: 133 mm (5.2 in) Length: 208 mm (8.2 in)
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Video management software	AXIS Companion, AXIS Camera Station, video management software from Axis Application Development Partners available at axis.com/vms
Languages	English, German, French, Spanish, Italian, Russian, Simplified Chinese, Japanese, Korean, Portuguese, Polish, Traditional Chinese, Dutch, Czech, Swedish, Finnish, Turkish, Thai, Vietnamese
Warranty	5-year warranty, see axis.com/warranty

- a. This product includes software developed by the OpenSSL Project for use in the OpenSSL Toolkit. (openssl.org), and cryptographic software written by Eric Young (eyay@cryptsoft.com).
- b. Method 505.7 with weathershield

City Council Agenda Item Report

Meeting Date: September 26, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

Subject:

Contract to Install Fiber between City Buildings (ARPA)

Suggested Action:

Reference:

Memorandum, D. Worley, 09/22/23

Contract

The City published a Request For Proposal (RFP) for installing fiber between various City buildings using ARPA funds. This is in response to Comcast stating that they want to charge the I-Net members for using Comcast fiber that was installed at the beginning of the franchise. This new fiber will allow the City to move off of Comcast fiber between our buildings and use fiber that the City will own. We will also increase the number of fiber strands available for future use. Responses to the RFP ranged from \$150K to \$263K. Staff has chosen the lower cost item as it utilizes a more direct route for connecting buildings.

Staff seeks Council approval for the attached contract from PEI Engineering and Construction.

Attachments:

[City Fiber - Memo.pdf](#)

[PEI Contract for Greenbelt Fiber Project.pdf](#)

City of Greenbelt

Date: 9/22/23
To: City Council
From: Dale Worley
Re: City Fiber

The City published a Request For Proposal (RFP) for installing fiber between various City buildings using ARPA funds. This is in response to Comcast stating that they want to charge the I-Net members for using Comcast fiber that was installed at the beginning of the franchise. This new fiber will allow the City to move off of Comcast fiber between our buildings and use fiber that the City will own. We will also increase the number of fiber strands available for future use. Responses to the RFP ranged from \$150K to \$263K. Staff has chosen the lower cost item as it utilizes a more direct route for connecting buildings. Staff seeks Council approval for the attached contract from PEI Engineering and Contruction.

STANDARD CONTRACT FORM

THIS AGREEMENT, made this *[insert day]* day of *[insert month]* by and between the **CITY OF GREENBELT**, a municipal corporation organized under the laws of Maryland, hereinafter referred to as the "**CITY**", and **PEI Engineering & Construction, LLC.**, hereinafter referred to as "**CONTRACTOR**".

WITNESSETH

WHEREAS, the City desires the Contractor to provide Municipal Fiber Installation.

WHEREAS, the City desires to employ the services of the Contractor in connection with the aforementioned service under the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the covenants and promises set forth, the parties hereto agree as follows:

1. **SCOPE OF WORK.** The Contractor agrees to perform the work described and be bound by the terms and conditions set forth in BPM036487 - Municipal Fiber Installation, hereto attached and made a part hereof and identified as Exhibit "A" and in the CONTRACTOR'S proposal dated April 27, 2023, hereto attached and made a part hereof and identified as Exhibit "B". In the event any terms of the attached exhibits conflict with this Agreement, this Agreement shall prevail over the aforementioned exhibits. In the event of a conflict in the terms contained in the documents, the terms of the most recently dated document shall prevail.

The Contractor shall perform the services described in this Agreement (a) in a timely, diligent and professional manner in accordance with recognized standards of the applicable industry or profession, and; (b) in accordance with the time periods set forth in this Agreement and in the schedule and sequencing specified by the City. Contractor shall furnish efficient business administration and superintendence and shall use its best efforts to ensure that such services being performed under this Agreement are completed in the best way and in the most expeditious and economical manner consistent with the City's best interests.

2. **REVIEW BY CITY.** The Contractor agrees that the work and records covered by this Agreement will be subject to review, at all times, by representatives of the City.

3. **OWNERSHIP RIGHTS.** All finished or unfinished documents, data, studies, surveys, drawings, CADD drawings, maps, models, photographs, letters and reports prepared by the Contractor or its subcontractors shall become the property of the City.

4. **EQUAL EMPLOYMENT OPPORTUNITY.** During the performance of this contract, the contractor agrees as follows:

(1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

(4) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(5) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(6) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(7) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled,

terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(8) The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

5. INDEMNIFICATION. The Contractor agrees to indemnify and save harmless the City against any liability, claim, demand for personal injury or property damage, and other expenses or losses suffered or arising out of or caused by any negligent act or omission of the Contractor, its subcontractors, servants, agents or employees incurred in the performance of the Agreement.

6. TIME OF THE ESSENCE. The Contractor acknowledges that time is of the essence in providing the services under this Agreement and agrees to assign adequate personnel sufficient to respond to requests for service.

7. CONTRACT TERM. This Agreement shall be effective upon execution of the contract and shall continue through completion of project with possible renewal options, subject to the annual review of the City Treasurer, the satisfactory performance of the Offeror, the concurrence of the Greenbelt City Council and the annual availability of an appropriation.

8. TERMINATION FOR CONVENIENCE. The City may terminate this Agreement for convenience by giving written notice to the Contractor of such termination and specifying the effective date thereof, at least five days before the effective date of such termination. If the Agreement is terminated by the City as provided in this Section the Contractor will be paid on a pro-rata basis for work performed prior to the effective date of such termination.

9. TERMINATION FOR CAUSE. If through any cause, the Contractor shall fail to fulfill in a timely and proper manner its obligation under this Agreement, or if the Contractor shall violate any of the covenants, agreements, or stipulations of this Agreement, the City shall thereupon have the right to terminate this Agreement by giving written notice to the Contractor of such termination and specifying the effective date thereof, at least five days before the effective date of such termination. If the Agreement is terminated by the City as provided in this Section the Contractor will be paid an amount based on the number of hours actually worked at the hourly rates set forth herein, or if no hourly rate is

set forth, Contractor shall be paid on a pro-rata basis for work performed. Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of the Agreement by the Contractor, and the City may withhold any payments due the Contractor up to the full amount of the Contractor's fee, until such a time as the exact amount of damages due the City from the Contractor is determined by any Court of competent jurisdiction.

10. **COMPLIANCE WITH LAWS.** The Contractor shall observe and comply with Federal, State, County and local laws, ordinances and regulations that affect the work to be done herein, and shall indemnify and hold the City harmless, and all of its officers, agents and servants against any claim or liability from or based on the violation of any such law, ordinance or regulation, whether by the Contractor or the Contractor's agent. Notwithstanding the foregoing, in the event that the Contractor determines that a conflict exists between any applicable law, ordinance and/or regulation, the Contractor will so advise the City and the City will decide which law, ordinance and/or regulation shall be followed.

11. **SUBCONTRACTS.** None of the services covered by this Agreement shall be subcontracted without the prior written consent of the City. The Contractor will require all subcontractors to have in effect at all times insurance coverage as required by the City in Exhibit "A" for negligent acts, errors, and omissions of subcontractors and their employees and the City shall be named as an insured party.

12. **ASSIGNMENT.** The Contractor shall not assign or transfer any interest in this Agreement without the prior written approval of the City.

13. **INSURANCE.** The Contractor shall carry insurance with limits as required in Exhibit "A" by the City and shall provide to the City a certificate evidencing the same.

14. **CONFLICTS OF INTEREST.** The Contractor covenants that it has presently no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance or services required to be performed under this Agreement. The Contractor further covenants that in the performance of this Agreement no person having any such interest shall be employed.

15. **DISPUTES.** Except as otherwise provided in this agreement, any dispute concerning a question of fact arising out of this agreement which is not disposed of by agreement, shall be decided in accordance with the City's Purchasing Procedures as set forth in Chapter 2 of the Greenbelt City Code.

16. **GOVERNING LAW.** This Agreement is executed in the State of Maryland and shall be governed by Maryland law. The Contractor, by execution of this Agreement, consents to the jurisdiction of the Maryland state courts with respect to any dispute arising out of this agreement and further consents to venue in Montgomery County, Maryland.

17. **SUCCESSORS AND ASSIGNS:** This Agreement shall be binding and inure to the benefit of all successors and assigns of the parties hereto. Notwithstanding the foregoing, this Agreement shall be considered a personal services contract and the Contractor shall not assign any right or obligation under this Agreement without the City's express written consent which may be withheld in the City's sole and absolute discretion.

18. **INDEPENDENT CONTRACTOR.** The Contractor shall perform this Agreement as an independent contractor and shall not be considered an agent of the City, nor shall any of the Contractor's employees or agents be subagents of the City.

19. **COMPENSATION.** The Contractor shall provide to the City the services described in the amount not to exceed one hundred fifty-three thousand five hundred ninety-five and thirty-seven cents (\$153,595.37). In the event the labor hours and expenses exceed this amount the Contractor shall complete the tasks with no additional compensation.

20. **INVOICING.** Invoices for payment shall include a description of the services rendered, and date of services. Pay terms shall be Net 45. All invoices shall be submitted to the City of Greenbelt, Attn: Dale Worley - Director of Information Technology, 25 Crescent Road, Greenbelt, MD 20770.

21. **MODIFICATION.** This agreement may be modified only by written instrument signed by both parties hereto.

22. **LIVABLE WAGE.** All contractors are encouraged to pay a living wage. Any vendor that has a contract(s) valued at \$50,000 or more with the City shall also be required to pay a Living Wage in accordance with State law. The contractor is responsible to check with the State Division of Labor and Industry, or other appropriate agency, to determine the appropriate wage rate. Contractors and Subcontractors subject to the Living Wage Law shall pay each covered employee at least the minimum amount set by law for the applicable Tier Area.

23. **CONTRACT WORK HOURS AND SAFETY STANDARDS.** Contracts that are in excess of \$100,000 and involve the employment of mechanics or laborers must include provisions requiring compliance with the Contract Work Hours and Safety Standards Act as follows:

(1) Overtime requirements: No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such a workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such a workweek.

(2) Violation: liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (1) of this section, the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory) for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.

(3) Withholding for unpaid wages and liquidated damages. The City of Greenbelt shall upon its own action or upon written request of an authorized representative of the Department of Labor

withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.

(4) Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower-tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower-tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this section.

24. CLEAN AIR ACT AND FEDERAL WATER POLLUTION CONTROL ACT. Contracts and subgrants in excess of \$150,000 must contain a provision that requires the non-federal award to agree to comply with all applicable standards, orders, or regulations of the Clean Air Act and Federal Water Pollution Control Act.

Clean Air Act

(1) The contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.

(2) The contractor agrees to report each violation to the City of Greenbelt and understands and agrees that the City of Greenbelt will, in turn, report each violation as required to assure notification to the Treasury Department and the appropriate Environmental Protection Agency Regional Office.

(3) The contractor agrees to include these requirements in each subcontract exceeding \$100,000 financed in whole or in part with American Rescue Plan Act funding.

Federal Water Pollution Control Act

(1) The contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.

(2) The contractor agrees to report each violation to the City of Greenbelt and understands and agrees that the City of Greenbelt will, in turn, report each violation as required to assure notification to the Treasury Department and the appropriate Environmental Protection Agency Regional Office.

(3) The contractor agrees to include these requirements in each subcontract exceeding \$100,000 financed in whole or in part with American Rescue Plan Act funds.

25. SAM.gov REGISTRATION. The U.S. Treasury requires all contractors administering a program or providing goods and/or services to the City of Greenbelt (who will be paid using the American Rescue Plan Act (ARPA) funds), will need to have an active registration with the System for Award Management ("SAM") (<https://www.sam.gov>). Any entity with a Dunn's number must convert to a SAM's number effective April 2022. If you do not currently have a SAM.gov number, one can be issued by going to

SAM.gov. to register. Contracts will not be awarded to parties listed on the government-wide exclusion in SAM.gov.

26. BYRD ANTI-LOBBYING AMENDMENT. Contractors who apply or bid for an award of \$100,000 or more shall file the required Byrd Anti-Lobbying certification attached at the end of this contract. Each tier certifies to the tier above that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier, up to the recipient.

27. PROCUREMENT OF RECOVERED MATERIALS. Contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

28. PROHIBITION ON CERTAIN TELECOMMUNICATION AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT.

(a) Contractors are prohibited from obligating or expending funds to:

(1) Procure or obtain;

(2) Extend or renew a contract to procure or obtain; or

(3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

(i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

(ii) Telecommunications or video surveillance services provided by such entities or using such equipment.

(iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of

the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country. (b) In implementing the prohibition under Public Law 115-232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained. (c) See Public Law 115-232, section 889 for additional information. (d) See also § 200.471.

29. DOMESTIC PREFERENCE FOR PROCUREMENTS.

(a) As appropriate and to the extent consistent with law, Greenbelt will, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products).

(b) For purposes of this section:

(1) “Produced in the United States” means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) “Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

30. ENTIRE AGREEMENT. This agreement, including the exhibits attached hereto, constitutes the entire agreement between the City and the Contractor, and the parties shall not be bound by any prior negotiation, representations or promises, not contained herein.

Principal Contacts (Note: name the person with the day-to-day responsibility for contracted work)

Any notice, provisions or communications required under this contract should be directed as follows:

IF FOR THE CITY OF GREENBELT:

Name: Dale Worley - Director of Information Technology

Address: 25 Crescent Rd.

Address: Greenbelt, Md. 20770

Phone No.: 240-542-2021

Email Address: dworley@greenbeltmd.gov

IF FOR THE CONTRACTOR NAME:

Name:

Address:

Address:

Phone No.:

Email Address:

Approving Signatures

Signatures acknowledge receipt and understanding of this agreement. Signed and agreed to on the dates indicated below: (Name City Manager or his/her designee)

ATTEST: City of Greenbelt

Approved by: _____
City Manager
City of Greenbelt

Date

ATTEST: Company Name

Company Representative

Approved: _____
Date

ATTACHMENT

Byrd Anti-Lobbying Certification

CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents of all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, United States Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Organization:

Street address:

City, State, Zip:

CERTIFIED BY:(type or print)

TITLE:

(signature)

(date)

Exhibit "A"



City of Greenbelt

Request for Proposal – Municipal Fiber Installation

Closing - April 28, 2023 / 2:00 PM ET

Table of Contents

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Proposals	4
Questions	4
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Evaluation Criteria	5
Sample contract with required Terms and Conditions.....	6

Project Description

The City of Greenbelt is requesting proposals to install fiber optic cabling between several City buildings (listed below). Each connection will originate in the City Municipal Building and terminate at one of the other City buildings. Utilizing a common path or conduit for multiple cables to connect various buildings is acceptable. Each building will have a minimum of 24 strands installed with all strands terminated. Connectivity between buildings will be a minimum of 1Gb/sec with future scalability to 10Gb/sec capabilities. Proposals will include a rack and fiber interface panels and any other necessary equipment for the Municipal Building. Fiber strands will be terminated on both ends and tested for connectivity. Contractor will supply a final “as built” network diagram for the fiber installed showing installation routes and network layout.

All work will comply with Prince Georges County regulations and industry standards. All work will be coordinated with City of Greenbelt Public Works staff and Information Technology staff.

Municipal Building

25 Crescent Rd

Greenbelt, Md. 20770

(Bing Maps may show an incorrect location. The correct location is next to the Community Center)

Community Center

15 Crescent Rd

Greenbelt, Md. 20770

Police Station

550 Crescent Rd

Greenbelt, Md. 20770

Greenbelt Aquatic and Fitness Center

101 Centerway

Greenbelt, Md. 20770

Public Works

555 Crescent Rd

Greenbelt, Md. 20770

Youth Center

99 Centerway

Greenbelt, Md. 20770

Proposals

Proposals will be submitted to the below electronic and physical addresses prior to 2:00 PM, April 28, 2023.

Email address: dworley@greenbeltmd.gov

Mailing address: City of Greenbelt
25 Crescent Rd
Greenbelt, Md. 20770
Attn: IT Department - Fiber Proposal

Proposals will include the following items as a minimum requirement.

- Include a narrative of capabilities and experience for this type of work.
- Include a narrative description of the proposed project solution.
- Include a network design drawing/map showing proposed construction routes and infrastructure layout.
- Include a proposed timeline for the work.
- Include costs for all work and materials for each segment between buildings.
- Include a detailed explanation for all work and materials proposed.
- Include customer references with contact information.
- Include the proposed project team.
- Include subcontractor information if any will be used.
- Include warranty information.
- As this project will fall under ARPA guidelines, the U.S. Treasury requires all contractors administering a program or providing goods and/or services to the City of Greenbelt (who will be paid using the American Rescue Plan Act (ARPA) funds), will need to have an active registration with the System for Award Management ("SAM") (<https://www.sam.gov>). Any entity with a Dunn's number must convert to a SAM's number effective April 2022. If you do not currently have a SAM.gov number, one can be issued by going to SAM.gov. to register. Contracts will not be awarded to parties listed on the government-wide exclusion in SAM.gov.

Questions

Any questions can be submitted to dworley@greenbeltmd.gov. All questions are to be received no later than 7 days prior to the proposal due date. Answers to all questions will be posted to the City's website at <https://www.greenbeltmd.gov/government/city-administration/city-manager-s-office/city-request-for-proposals-rfps/city-fiber>. City staff will make every effort to post answers to questions within 24 hours. It is the responsibility of all proposers to check the website for answers to questions.

Pre-bid meeting

There will be a pre-bid meeting on April 19, 2023 at 2:00PM to answer questions. The pre-bid meeting will be in the City Council room located at 25 Crescent Rd., Greenbelt, Md. 20770

Evaluation Criteria

Proposals will be evaluated based on various factors including

- Affordability
- Availability to start
- Timeline for completion
- Network design
- References for past work

Exhibit "B"



Engineering & Construction
7606 Energy Parkway
Baltimore, MD 21226

Telephone 443-702-7700
Facsimile 443-702-7801
info@peimd.com

Project Quote

Project: Municipal Fiber Installation

Date: 4/27/2023

Customer: City of Greenbelt

Project scope of work: Provide and install conduit and Fiber optic connectivity to 5 municipal buildings.

- 1) PEI will provide labor and materials to install one (1) 3" conduit out from the Southwest Corner of the Municipal building to a PEI installed Tier 22, 24x36x36 handhole #1 in the grass. The pipe entering the bldg. will be sealed with a mechanical link seal.
- 2) PEI will provide labor and materials to install one (1) 1.5" HDPE SDR 13.5 conduit via directional bore from handhole #1 to the Southwest Corner of the Community Center. The existing building Communication conduit will be excavated and one (1) PEI installed tier 22 17x30 handhole #2 will be set in the grass area and connected to the existing building conduit and the new 1.5" HDPE.
- 3) PEI will provide labor and materials to install one (1) 2" HDPE SDR 13.5 conduit via directional bore from Handhole #1 heading North toward the Aquatic/fitness Center building entry Southeast corner. Install One (1) tier 22, 24x36x36 handhole #3 will be installed midway between the buildings. The existing communication conduit will be excavated and captured and extended to a new PEI installed 24x36x36 handhole #4 at this location.
- 4) PEI will provide labor and materials to install one (1) 2" HDPE SDR 13.5 conduit via directional bore from handhole #4 to the next new PEI installed tier 22, 24x36x36 handhole #5 located at the northeast of the Aquatic Center.
- 5) PEI will provide and install one (1) 1.5" HDPE SDR 13.5 conduit via directional bore from handhole #5 to the Youth Center. The Conduit will be turned up at the building and then the building will be cored, and conduit installed and sealed.
- 6) PEI will provide and install one (1) 1.5" HDPE SDR 13.5 conduit via directional bore from handhole #5 northwest around the baseball field to the Southwest corner of the Fire Station 835. PEI will provide and install one (1) tier 22, 17x30 handhole at this location.
- 7) PEI will provide and install one (1) 1.5" HDPE SDR 13.5 conduit via directional bore from handhole #6 on the Westside of the Fire House to Crescent Road. PEI will provide and install one (1) 17x30 handhole #7 at this location.



Engineering & Construction
7606 Energy Parkway
Baltimore, MD 21226

Telephone 443-702-7700
Facsimile 443-702-7801
info@peimd.com

- 8) PEI will provide and install one (1) 1.5" HDPE SDR 13.5 conduit from handhole #7 along Crescent Road to Ridge Road. PEI will provide and install one (1) tier 22, 24x36x36 handhole and three (3) tier 22, 17x30 handholes along the path to Ridge Road.
- 9) PEI will provide and install one (1) 1.5" HDPE SDR13.5 Conduit via directional bore from handhole #11 to the east side of the Public Works building, the conduit will turn up at the building. PEI will core the building and install conduit into the building, conduit will be sealed.
- 10) PEI will provide and install one (1) 1.5" HDPE SDR 13.5 conduit from handhole #11 North to the Police station. PEI will install one (1) tier 22 17x30 handhole #12 and excavate and find the existing communication conduit that enters the building.
- 11) PEI will provide and install 1.25" innerduct from the building entry to the existing racks in the communications closet.
- 12) PEI will provide and install three (3) 24ct Singlemode fiber optic cables from the Communications closet in the Municipal building through the newly installed conduit pathway to the Community Center, Aquatic and Fitness Center, and the Youth Center existing Communications closets.
- 13) PEI will provide and install one (1) 48ct Singlemode fiber optic cable from the Communications closet in the Municipal Building through the newly installed conduit system to Handhole #11 on Crescent Road and Ridge Road.
- 14) PEI will provide and install two (2) 24ct fiber optic cables from handhole #11 through the newly installed conduit to the Public Works building and the Police department.
- 15) PEI will provide labor and materials to splice the 48ct fiber optic cable to the (2) 24ct Fiber optic cables in handhole #11.
- 16) PEI will provide labor and materials to install five (5) Rack mount 1U fiber optic enclosures loaded with SC coupler panels, pigtails, and splice trays in the Community Center, Aquatic Center, Youth Center, public Works, and Police station existing racks.
- 17) PEI will provide labor and materials to install one (1) Rack mount 04U fiberoptic enclosure loaded with SC couplers panels, pigtails, and splice trays in the Municipal Building existing Rack.
- 18) PEI will fusion splice 12 strands at each of the 5 buildings and leave 12 strands available for future growth.
- 19) PEI will fusion splice 12 strands from each building in the Municipal building 04U enclosure. Total of 60 strands.
- 20) PEI will label fiber panels and cables.



Engineering & Construction
7606 Energy Parkway
Baltimore, MD 21226

Telephone 443-702-7700
Facsimile 443-702-7801
info@peimd.com

21) PEI will test the fiber to each building with a power meter at 1310nm/1550nm bi-directional. Test results will be turned over upon completion of the project with Redline.

22) PEI will provide private locator to mark privately owned buried utilities marked using standard miss utility color code system. Marks must be maintained throughout the duration of the project.

Assumptions and Caveats:

- The customer will provide access to all necessary workspaces required to facilitate the projects progress.
- PEI will not assume accountability for or absorb costs associated with delays that are the direct result of client scheduling, policies, procedures, and personnel or denied accessibility. If delays or work stoppage does occur, the onsite personnel affected by the delay can be billed at the scheduled rates until such time as the delay is remedied and the installation work can proceed.
- The customer will provide, in advance, notification of any unique requirements, hazardous materials or locations, security precautions, access restrictions or other extraordinary conditions that may exist and which may affect the execution of installation duties as described herein.
- Any changes made during this project, which are not within this original SOW shall be agreed to in writing by the customer and PEI and shall be documented on a PEI Change Order Quotation. No work operations, which are considered, as changes to the original SOW will be performed until the proper signatures are affixed to an associated Change Order.
- All new conduits will be proofed using an aluminum mandrel. Jet line will be place in all new conduits.
- Miss Utility will be notified and all the utility Marks will be maintained throughout the duration of the construction. All marked utilities will be test pitted by PEI prior to excavation.
- Adequate equipment storage and material lay down area provided by property owner.
- All work performed during daytime business hours M-F.



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7606 Energy Parkway
Baltimore, MD 21226

Telephone 443-702-7700
Facsimile 443-702-7801
info@peimd.com

Total Price for project \$153,595.37

Labor- \$ 120,409.07

Material-\$ 33,186.30

Project Start: 2 weeks from Award.

Project timeline to Complete: 30 days from start.

PEI 10 Year Warranty

PEI hereby warrants to Buyer that all materials furnished with respect to the Project are new and the work performed by the Contractor with respect to the Project is of good and workmanlike quality, free from faults and defects, and in conformance with all contract documents. This warranty shall be void in the event of abuse, neglect, improper maintenance, or work by others. The contractor makes no other warranties, express or implied, and disclaims all warranties of quality, habitability, merchantability, or fitness for a particular purpose.

This proposal will remain valid for a period of 30 days from the date of submission. Pricing is subject to change after 30 days.

Thank you for the opportunity to provide pricing and we look forward to working with you on this project.

Sincerely,

Emmett Wilson
Sales and Estimation
PEI Engineering & Construction
443-632-5853
Emmett.Wilson@peimd.com



PEI Engineering & Construction

Company Profile

Who we are:

At PEI, we proudly build underground networks, connections, and partnerships throughout the Mid-Atlantic region within the telecommunications sector. As an underground technology infrastructure company, we have the capabilities to help commercial clients, service providers, and local, state, or federal government organizations. We know that technology is constantly evolving, and PEI makes sure you have the underground infrastructure in place that allows you to keep pace with that evolution as well as drive it.

What we do:

Everything You Need to Create the Ideal Technological Infrastructure

PEI is your one-stop shop for all your technology infrastructure needs. What sets us apart from other technology infrastructure companies is our performance and integrated service offerings, which address all aspects of large-scale and small-scale design, construction, inspection, and rehabilitation of various aspects of your underground technology infrastructure. Here are some of the services PEI has to offer as it pertains to technology infrastructure:

Reliable Telecommunications Construction

Our highly trained team offers a full range of technology drilling services. No matter if you want trenching, missile boring, or horizontal directional drilling, our team will lay down the necessary infrastructure for you to have fast and reliable telecommunication services. The best part is we'll do this with limited disruption to traffic and business operations.

A Full-Service Underground Telecommunications Company

At PEI, we are experts in underground drilling and know what it takes to create a suitable underground telecommunications infrastructure. We do it all — from trenching to missile boring to horizontal directional drilling. Our goal is to provide the best underground technology for businesses and government agencies throughout the Mid-Atlantic region. We do this by providing high-quality results, limiting disruptions, and being a fully licensed and insured company. You can always rest assured that you're covered throughout the process. From design to installation, PEI will be there to satisfy your underground technology infrastructure needs.



EV Charging (Infrastructure)

PEI creates the infrastructure needed to install electric charging stations. Having electric charging stations at your commercial property is a great way to accommodate and invite electric car drivers to your establishment. We provide the underground infrastructure needed for EV charging stations for commercial locations such as:

- Apartments
- Condominiums
- Office buildings
- Retail stores
- Hotels
- Fleets

Site Lighting (Infrastructure)

Need a way to light up your site? PEI can help with that too. With our site lighting service, our skilled underground team will strategically drill into the ground in a way that allows you to place important electrical connections for your site lights. Once we've created the underground infrastructure needed for your site lighting, we'll cover everything up and leave the ground neat and intact. When you need high-quality site lighting infrastructure, look no further than PEI Engineering & Construction!

PEI's Management Team:

Name	Years of Experience	Type of Work	Capacity Served
Jarod Pfeiffer	27	Power, Utility, Comm Directional Drilling	Owner
Chad Figueira	24	Power, Utility, Comm Directional Drilling	Operations Director
Adam Phipps	7	Power, Utility, Comm Directional Drilling	Superintendent
Chris Velez	10	Power, Utility, Comm Locating/Mapping	Project Manager
Mario Hernandez	12	Power, Utility, Comm Excavation	Supervisor
Emmett Wilson	20	General – Comm, Utilities	Project Manager

Our Satisfied Customers:

Project Name	Project Location	Contract Value	Description of work performed	Project Owner	Contact Information
ETERNAL RINGS DR - SOUTH	Jessup, MD	\$385,823.12	Placed 10,165' of 3-way 1.25" conduit with (1) 72 count fiber optic cable. Installed (16) 3'x5' hand holes. PEI provided all labor and material as well as all traffic control.	ZAYO Group LLC	Bryan Boyce Bryan.Boyce@zayo.com
I-70 & MD 144 Connector	Frederick, MD	\$419,889.65	Placed 9,212' of 3-way 1.25" conduit with (1) 216 count fiber optic cable. Installed (8) 2'x3', and (2) 3'x5' hand holes; also placed (3) 4'x4' manholes. PEI provided all labor and material as well as all traffic control.	ZAYO Group LLC	Bryan Boyce Bryan.Boyce@zayo.com
1000 Woodley	Aberdeen, MD	\$545,651.91	Placed 19,948' of 3-way 1.25" conduit with (1) 48 count fiber optic cable. Installed (33) 2'x3'. Directional bored and placed 621' of 4' below Amtrack ROW and tracks. PEI provided all labor and material as well as all traffic control.	Lumen	Scott Allen Ronald2.allen@lumen.com



ADDRESS:

Municipal Building 25 Crescent Rd Greenbelt, Md. 20770

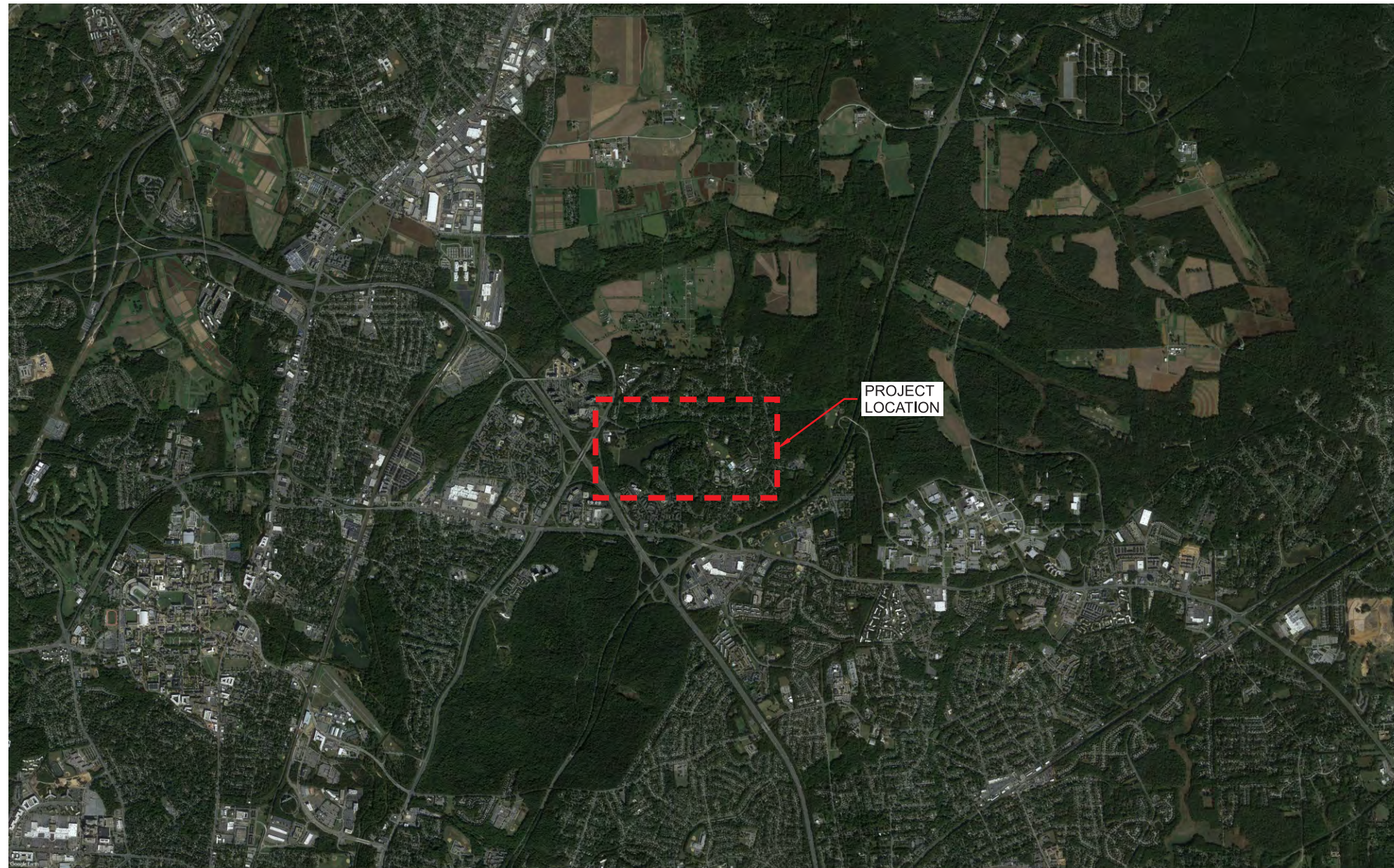
Community Center 15 Crescent Rd Greenbelt, Md. 20770

Police Station 550 Crescent Rd Greenbelt, Md. 20770

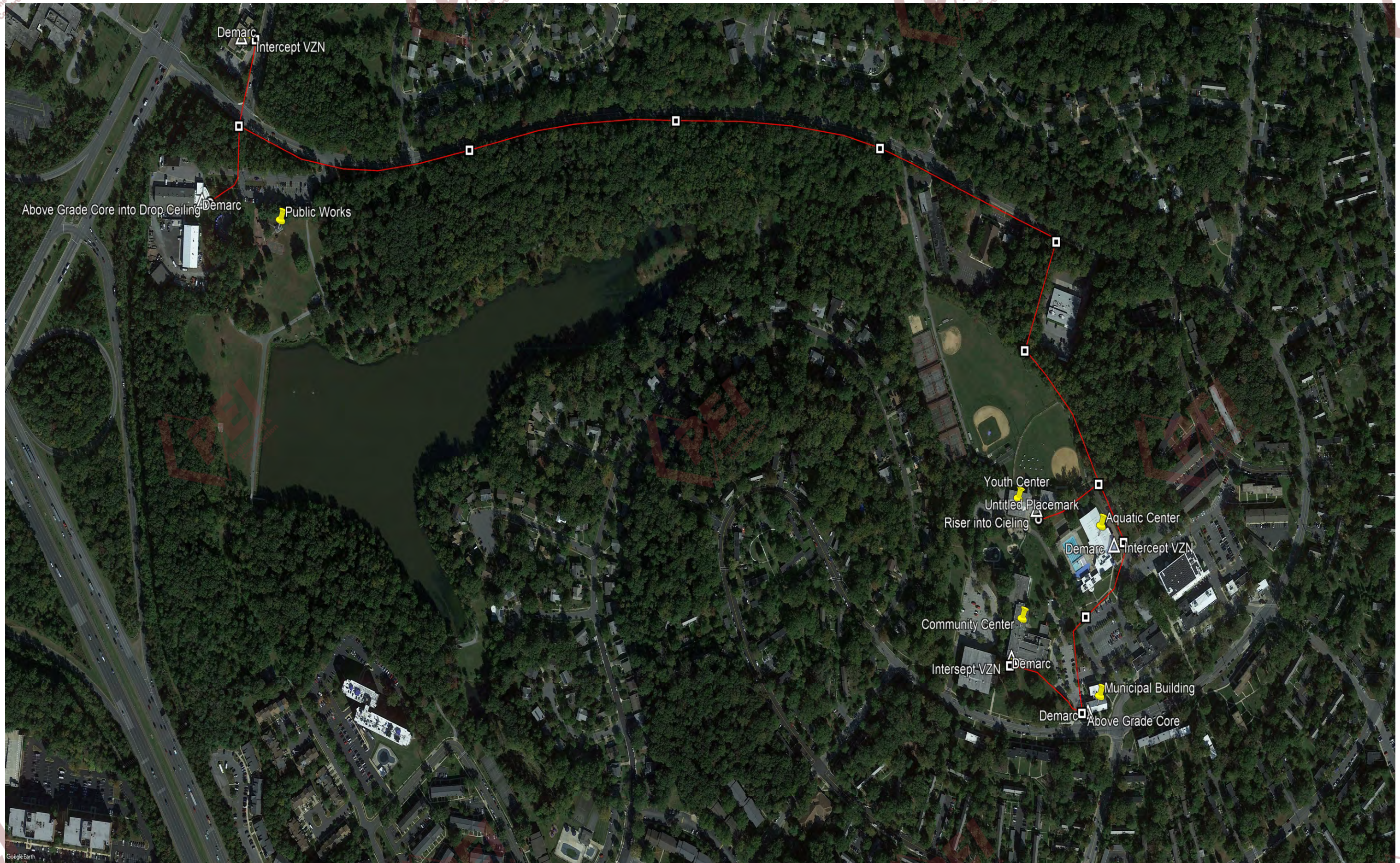
Aquatic and Fitness Center 101 Centerway Greenbelt Md. 20770

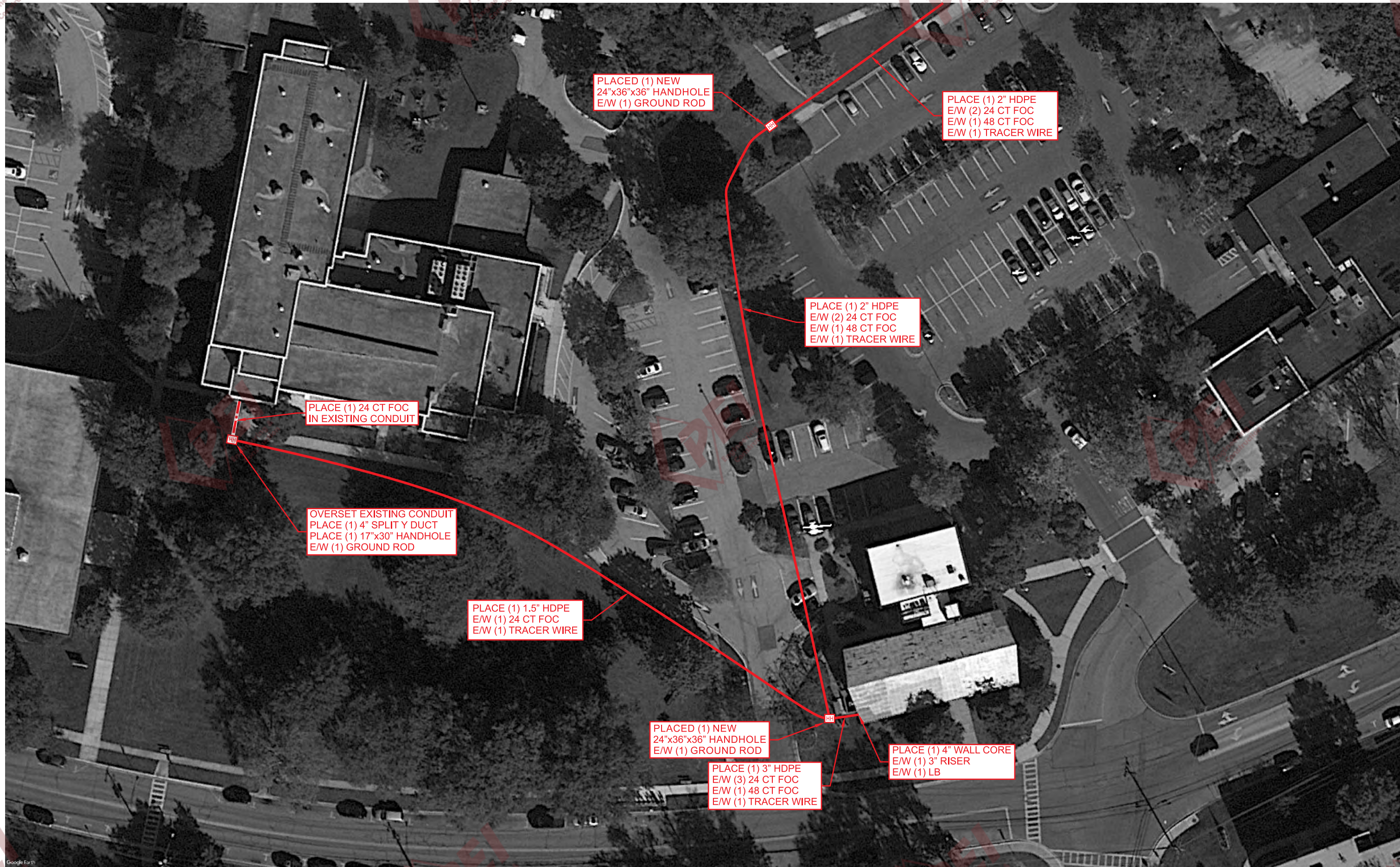
Public Works 555 Crescent Rd Greenbelt, Md. 20770

Youth Center 99 Centerway Greenbelt, Md. 20770



SITE LOCATION





PLACED (1) NEW
24"x36"x36" HANDHOLE
E/W (1) GROUND ROD

PLACE (1) 2" HDPE
E/W (2) 24 CT FOC
E/W (1) 48 CT FOC
E/W (1) TRACER WIRE

PLACE (1) 2" HDPE
E/W (2) 24 CT FOC
E/W (1) 48 CT FOC
E/W (1) TRACER WIRE

PLACE (1) 24 CT FOC
IN EXISTING CONDUIT

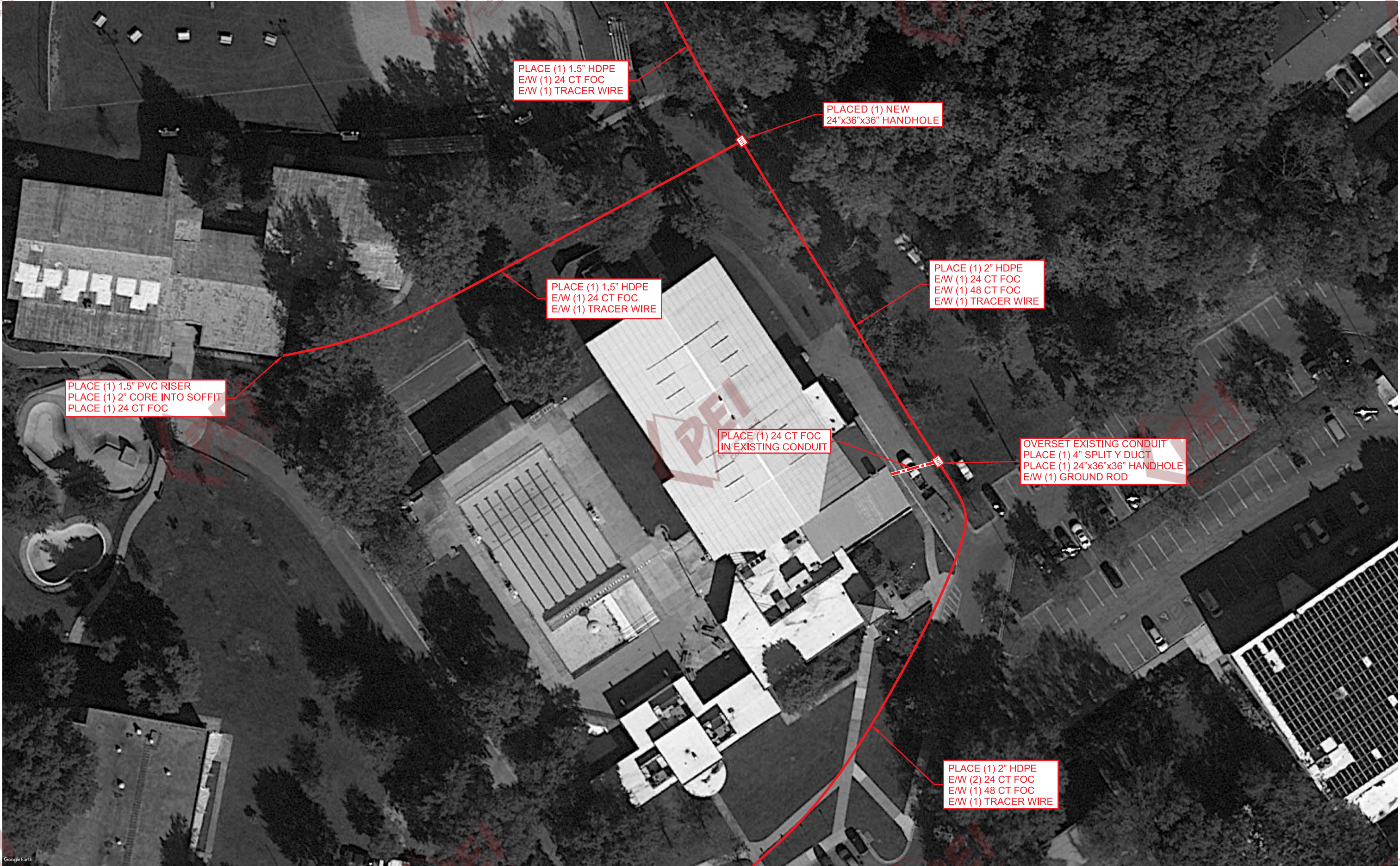
OVERSET EXISTING CONDUIT
PLACE (1) 4" SPLIT Y DUCT
PLACE (1) 17"x30" HANDHOLE
E/W (1) GROUND ROD

PLACE (1) 1.5" HDPE
E/W (1) 24 CT FOC
E/W (1) TRACER WIRE

PLACED (1) NEW
24"x36"x36" HANDHOLE
E/W (1) GROUND ROD

PLACE (1) 3" HDPE
E/W (3) 24 CT FOC
E/W (1) 48 CT FOC
E/W (1) TRACER WIRE

PLACE (1) 4" WALL CORE
E/W (1) 3" RISER
E/W (1) LB



PLACE (1) 1.5" HDPE
E/W (1) 24 CT FOC
E/W (1) TRACER WIRE

PLACED (1) NEW
24"x36"x36" HANDHOLE

PLACE (1) 1.5" HDPE
E/W (1) 24 CT FOC
E/W (1) TRACER WIRE

PLACE (1) 2" HDPE
E/W (1) 24 CT FOC
E/W (1) 48 CT FOC
E/W (1) TRACER WIRE

PLACE (1) 1.5" PVC RISER
PLACE (1) 2" CORE INTO SOFFIT
PLACE (1) 24 CT FOC

PLACE (1) 24 CT FOC
IN EXISTING CONDUIT

OVERSET EXISTING CONDUIT
PLACE (1) 4" SPLIT Y DUCT
PLACE (1) 24"x36"x36" HANDHOLE
E/W (1) GROUND ROD

PLACE (1) 2" HDPE
E/W (2) 24 CT FOC
E/W (1) 48 CT FOC
E/W (1) TRACER WIRE



PLACE (1) 1.5" HDPE
E/W (1) 48 CT FOC
E/W (1) TRACER WIRE

PLACED (1) NEW
17"x30" HANDHOLE

PLACE (1) 1.5" HDPE
E/W (1) 48 CT FOC
E/W (1) TRACER WIRE

PLACE (1) 1.5" HDPE
E/W (1) 48 CT FOC
E/W (1) TRACER WIRE

PLACED (1) NEW
17"x30" HANDHOLE

PLACE (1) 1.5" HDPE
E/W (1) 48 CT FOC
E/W (1) TRACER WIRE





PLACE (1) 1.5" HDPE
E/W (1) 24 CT FOC
E/W (1) TRACER WIRE

PLACED (1) NEW
17"x30" HANDHOLE

PLACE (1) 1.5" HDPE
E/W (1) 24 CT FOC
E/W (1) TRACER WIRE



Google Earth



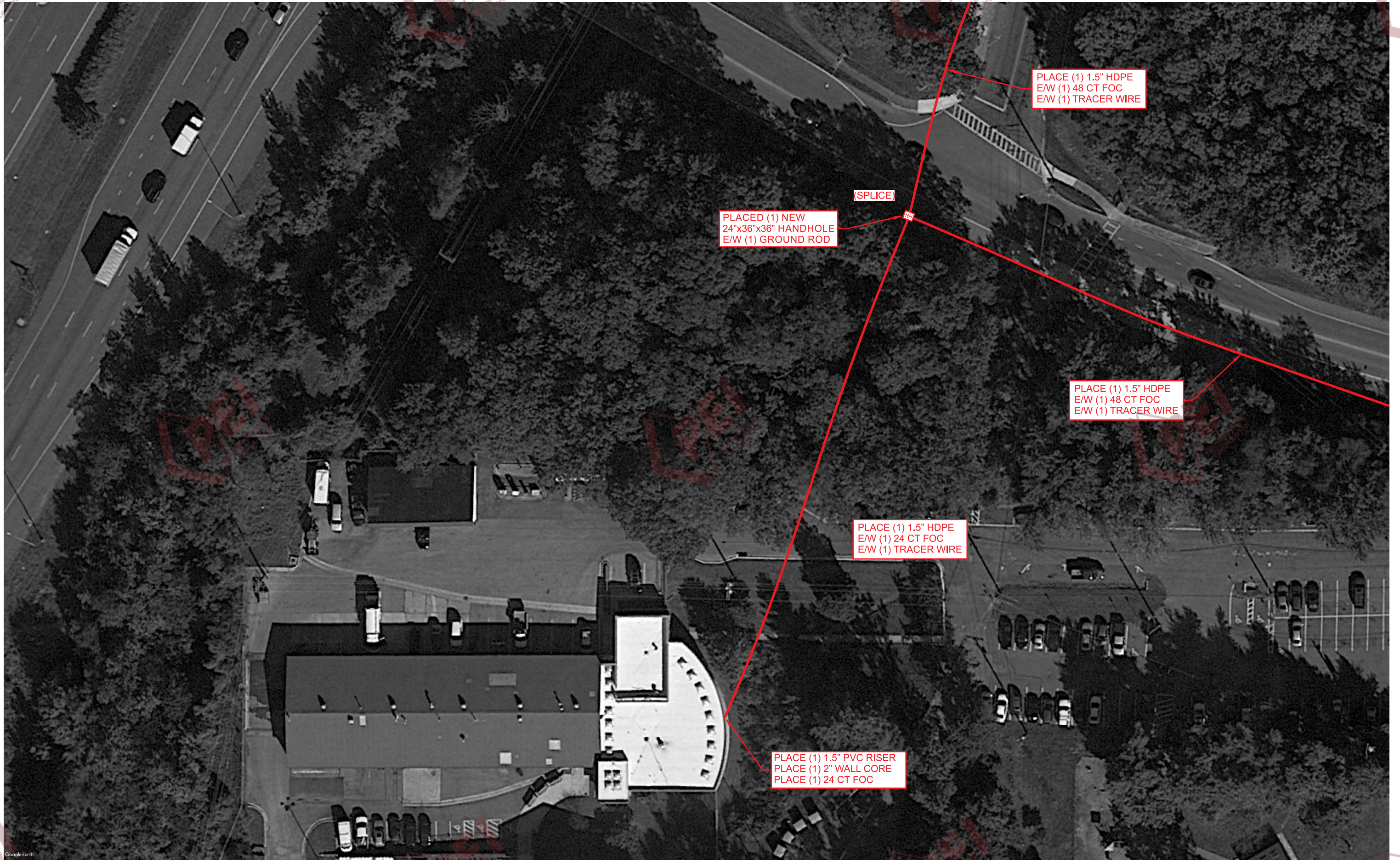
PLACED (1) NEW
17"x30" HANDHOLE

HH

PLACE (1) 1.5" HDPE
E/W (1) 24 CT FOC
E/W (1) TRACER WIRE

PLACE (1) 1.5" HDPE
E/W (1) 24 CT FOC
E/W (1) TRACER WIRE





PLACE (1) 1.5" HDPE
E/W (1) 48 CT FOC
E/W (1) TRACER WIRE

PLACED (1) NEW
24"x36"x36" HANDHOLE
E/W (1) GROUND ROD

(SPLICE)

PLACE (1) 1.5" HDPE
E/W (1) 48 CT FOC
E/W (1) TRACER WIRE

PLACE (1) 1.5" HDPE
E/W (1) 24 CT FOC
E/W (1) TRACER WIRE

PLACE (1) 1.5" PVC RISER
PLACE (1) 2" WALL CORE
PLACE (1) 24 CT FOC



PLACE (1) 24 CT FOC
IN EXISTING CONDUIT

OVERSET EXISTING CONDUIT
PLACE (1) 4" SPLIT Y DUCT
PLACE (1) 17"x30" HANDHOLE
E/W (1) GROUND ROD

PLACE (1) 1.5" HDPE
E/W (1) 24 CT FOC
E/W (1) TRACER WIRE

City Council Agenda Item Report

Meeting Date: September 26, 2023

Submitted by: Bonita Anderson

Submitting Department: Information Technology

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

Subject:

Purchase of a backup Firewall device (ARPA)

Suggested Action:

Reference: Memorandum, D. Worley, 08/28/23

IT would like to purchase a backup firewall device at a cost of \$13,947.51 using ARPA funds.

IT recently replaced our firewall solution to update and improve our security posture. IT would like to put a backup device in position to provide for faster recovery from a hardware failure, further improving our security and resiliency position. This device purchase has been registered with the manufacturer through the vendor to get special pricing from the manufacturer. The funds for this purchase were approved by Council as a part of the ARPA program for IT Security Improvements.

Attachments:

[Meraki Backup Firewall.pdf](#)

[NLCL454.pdf](#)

City of Greenbelt

Date: 8/28/23
To: Council, Tim George, Josue Salmeron
From: Dale Worley
Re: ARPA - Backup Firewall

IT would like to purchase a backup firewall device at a cost of \$13,947.51 using ARPA funds.

IT recently replaced our firewall solution to update and improve our security posture. IT would like to put a backup device in position to provide for faster recovery from a hardware failure, further improving our security and resiliency position. This device purchase has been registered with the manufacturer through the vendor to get special pricing from the manufacturer. The funds for this purchase were approved by Council as a part of the ARPA program for IT Security Improvements.

City Council Agenda Item Report

Meeting Date: September 26, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

Subject:

Purchase of Additional Computers to Support Staff (ARPA)

Suggested Action:

Reference:

Memorandum, D. Worley, 08/28/23

PC Order

IT would like to purchase additional computers to provide for an expanded footprint as well as additional mobility at a cost of \$50,579 using ARPA funds.

IT is facing increased demands to expand the technology footprint to additional users as well as increased demands for mobility and remote access for users. IT would like to request the purchase of additional laptops and a few desktops to facilitate the expansion demands. This will help keep the City current on the regular replacement of aging hardware and meet the current demands. The funds for this purchase were approved by Council as a part of the ARPA program for IT Security Improvements.

Attachments:

[Additional Computers.pdf](#)

[PC Order - ARPA.pdf](#)

City of Greenbelt

Date: 8/28/23
To: Council, Tim George, Josue Salmeron
From: Dale Worley
Re: ARPA - Computers

IT would like to purchase additional computers to provide for an expanded footprint as well as additional mobility at a cost of \$50,579 using ARPA funds.

IT is facing increased demands to expand the technology footprint to additional users as well as increased demands for mobility and remote access for users. IT would like to request the purchase of additional laptops and a few desktops to facilitate the expansion demands. This will help keep the City current on the regular replacement of aging hardware and meet the current demands. The funds for this purchase were approved by Council as a part of the ARPA program for IT Security Improvements.

City of Greenbelt
PC Order - ARPA

	<i>Qty</i>	<i>Cost</i>	<i>Total</i>	
Laptops	40	879	35,162	800
XPS	3	1,260	3,779	
Desktops	16	727	11,638	740
			50,579	

City Council Agenda Item Report

Meeting Date: September 26, 2023

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

Subject:

Purchase of Replacement Network Switches

Suggested Action:

Reference:

Memorandum, D. Worley, 9//2023

Quote

IT would like to purchase replacement network switches for the City. Our existing switches are nearing end of life and will need to be replaced. The new switches will be centrally managed as opposed to individually managed today. They will also have additional security features that are not present on our existing switches. The price for the new switches will be \$17,511 and will be funded with ARPA funds.

Council approval is sought.

Attachments:

[Switches.pdf](#)

[Quote 2715407.pdf](#)

City of Greenbelt

Date: 9/5/23
To: Council
From: Dale Worley
Re: Purchase of network switches

IT would like to purchase replacement network switches for the City. Our existing switches are nearing end of life and will need to be replaced. The new switches will be centrally managed as opposed to individually managed today. They will also have additional security features that are not present on our existing switches. The price for the new switches will be \$17,511, and will be funded with ARPA funds.

**GHA Technologies, Inc.**

Dept. #2090
PO Box 29661
Phoenix, Arizona 85038
United States
<http://www.gha-associates.com>
(P) 480-951-6865
(F) 480-951-6956

Quotation (Open)**Date**

Aug 29, 2023 04:26 PM EDT

Modified Date

Aug 29, 2023 04:28 PM EDT

Quote #

2715407 - rev 1 of 1

Description

Ubiquiti

SalesRep

Goater, Nicholas
(P) 480-308-8744
(F) 480-951-6956

Customer Contact

Kennell, Brian
bkennell@greenbeltmd.gov

Customer

City of Greenbelt (CO0036)
Kennell, Brian
550 Crescent Road
Greenbelt, MD 20770
United States
(P) 240-542-2021

Bill To

City of Greenbelt
Payable, Accounts
25 Crescent Rd
Greenbelt, MD 20770
United States
(P) 240-542-2021
dworley@greenbeltmd.gov

Ship To

City of Greenbelt
Worley, Dale
25 Crescent Rd
Greenbelt, MD 20770
United States
(P) 240-542-2021
dworley@greenbeltmd.gov

Customer PO:	Terms: Undefined	Ship Via: FedEx Ground
Special Instructions:		Carrier Account #:

#	Description	Part #	Tax	Qty	Unit Price	Total
1	Ubiquiti UniFi Switch USW-PRO-48-POE Switch - managed - 48 x 10/100/1000 (40 PoE+, 8 PoE++) + 4 x 10Gb Ethernet SFP+ - rack-mountable - PoE++ (600 W) POE - AC 120/230 V / DC 11.5/52 V	USW-PRO-48-	Yes	15	\$998.16	\$14,972.40
2	Ubiquiti UniFi Switch USW-Pro-24-POE Switch - managed - 24 x 10/100/1000 (16 PoE+, 8 PoE++) + 2 x 10 Gigabit SFP+ (uplink) - desktop, rack-mountable - PoE++ (400 W)	USW-Pro-24- POE	Yes	4	\$634.78	\$2,539.12

Subtotal: \$17,511.52
Tax (.0000%): \$0.00
Shipping: \$0.00
Misc: \$0.00
Total: \$17,511.52

Sales tax calculation is estimated and subject to change. Terms Definition: Unless agreed upon otherwise; Net 30 terms, cash in the GHA bank 30 days from the date of shipment. Lease payment calculations are estimated and may include sales tax in the payment amount. You can obtain an accurate lease quote from our leasing company. Rates are subject to change without notice.

GHA is an authorized and leading supplier for Microsoft, HP, Apple, Dell, Lenovo, VMware, IBM and Cisco. GHA does not source any of these products from the gray market. If you have a pending quotation from a competitor that is significantly less in price, that may be a strong indication of gray market involvement. Please immediately bring this to the attention of your sales professional who can verify with the manufacturer for your benefit and protection. Your sales representative can also talk to you about the risks associated with doing business with a gray market supplier. The prices quoted may change due to market conditions beyond our control. GHA cannot be responsible for manufacturer availability or delays. No verbal quotations or promises can be honored unless set forth herein. Due to many people working from home, GHA will not be responsible for the boxes if lost or stolen after the delivery has been made, and if they are lost or stolen, you still agree to pay your GHA invoice. Signature will be required on all shipments. **Handling Fees:** Handling fees charged on shipments are in addition to the freight and insurance charges and vary. **Returns Policy:** Cloud Service Provider CSP orders for Microsoft require at least 30 days of cancellation notice from Buyer. Buyer agrees to pay for any cloud subscription usage incurred. For all other CSP s, GHA will pass through and honor the cancellation policy as stated in the original contract whether 30, 60 or 90 days of cancellation notice is required. Custom computers and technology orders are non-cancellable and non-returnable. No return will be accepted after 30 days from the invoice date. Goods accepted for credit upon return will be subject to handling/restocking charge, which shall be not less than 15% of the price of Goods. Custom-made Goods are not subject to cancellation or return under any circumstances. In no case are Goods to be returned without first obtaining Seller's written permission. Goods must be securely packed in the original packaging and delivered to Seller in an undamaged condition with Buyer being solely responsible for paying all return freight expenses and keeping the GHA invoice current within 30 days from the date of shipment regardless of the reason for a return. All returns must be accompanied by an authorized RMA number, which is valid for 15 days after date of issuance. GHA Technologies makes NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE with respect to the goods described hereon. International shipments/returns: Customer is responsible to pay all VAT, duties, customs charges, freight forwarding services, storage, handling, foreign exchange rates/fees, miscellaneous fees from any country, expedited or return freight expenses. Customer shall be liable; GHA is NOT responsible. GHA is not responsible for any return shipment expenses. ~Supplier represents and warrants that it is an equal-opportunity employer and does not discriminate on the basis of age, race, creed, color, religion, sex, sexual orientation, gender identity, national origin, disability, marital or veteran status, or any other basis that is prohibited by law. This document shall be governed by the laws of the State of Arizona. You may view all Terms & Conditions at: <https://www.gha-associates.com/terms-and-conditions> - .THIS QUOTE HAS BEEN PROVIDED FOR CLIENT AND GHA PURPOSES ONLY** CORPORATE OFFICE: (REMIT PAYMENTS TO THE DEPARTMENT NUMBER AND PO BOX LISTED ABOVE; NO PAYMENTS SHOULD BE MAILED TO THE CORPORATE OFFICE) GHA Technologies, Inc. 8998 E. Raintree Drive Scottsdale, AZ 85260

City Council Agenda Item Report

Meeting Date: September 26, 2023

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

Subject:

Purchase of a Network Attached Storage Device

Suggested Action:

Reference:

Memorandum, D. Worley, 9//2023

Quote

IT would like to purchase a Network Attached Storage device (NAS). This device will expand our data storage capacity as well as our backup capacity. IT has researched different vendors and settled on HP as the product that best suits our needs. The price for this storage device is \$14,827 and will be funded with ARPA funds.

Council approval is sought.

Attachments:

[NAS Device.pdf](#)

[Quote 2715777.pdf](#)

City of Greenbelt

Date: 9/5/23
To: Council
From: Dale Worley
Re: Purchase of a NAS device

IT would like to purchase a Network Attached Storage device (NAS). This device will expand our data storage capacity as well as our backup capacity. IT has researched different vendors and settled on HP as the product that best suits our needs. The price for this storage device is \$14,827 and will be funded with ARPA funds.

**GHA Technologies, Inc.**

Dept. #2090
PO Box 29661
Phoenix, Arizona 85038
United States
<http://www.gha-associates.com>
(P) 480-951-6865
(F) 480-951-6956

Quotation (Open)**Date**

Aug 30, 2023 01:01 PM EDT

Modified Date

Sep 01, 2023 07:19 AM EDT

Quote #

2715777 - rev 1 of 1

Description

HP

SalesRep

Goater, Nicholas
(P) 480-308-8744
(F) 480-951-6956

Customer Contact

Kennell, Brian
bkennell@greenbeltmd.gov

Customer

City of Greenbelt (CO0036)
Kennell, Brian
550 Crescent Road
Greenbelt, MD 20770
United States
(P) 240-542-2021

Bill To

City of Greenbelt
Payable, Accounts
25 Crescent Rd
Greenbelt, MD 20770
United States
(P) 240-542-2021
dworley@greenbeltmd.gov

Ship To

City of Greenbelt
Worley, Dale
25 Crescent Rd
Greenbelt, MD 20770
United States
(P) 240-542-2021
dworley@greenbeltmd.gov

Customer PO:	Terms: Undefined	Ship Via: FedEx Ground
Special Instructions:		Carrier Account #:

#	Description	Part #	Tax Qty	Unit Price	Total
1	HPE StoreEasy 1660 NAS server - 12 bays - 64 TB - rack-mountable - Serial ATA-600 / SAS 3.0 / PCI Express (NVMe) - HDD 8 TB x 8 - RAID 0, 1, 5, 6, 10, 50, 60, 1 ADM, 10 ADM - RAM 16 GB - Gigabit Ethernet - iSCSI support - 2U - BTO	R7G23B	Yes 1	\$10,702.43	\$10,702.43
2	HPE Midline Hard drive - 8 TB - hot-swap - 3.5" LFF Low Profile - SAS 12Gb/s - 7200 rpm - for Apollo 4200 Gen10, 4510 Gen10	834031- K21	Yes 4	\$1,031.23	\$4,124.92

Subtotal: \$14,827.35
Tax (.0000%): \$0.00
Shipping: \$0.00
Misc: \$0.00
Total: \$14,827.35

Sales tax calculation is estimated and subject to change. Terms Definition: Unless agreed upon otherwise; Net 30 terms, cash in the GHA bank 30 days from the date of shipment. Lease payment calculations are estimated and may include sales tax in the payment amount. You can obtain an accurate lease quote from our leasing company. Rates are subject to change without notice.

GHA is an authorized and leading supplier for Microsoft, HP, Apple, Dell, Lenovo, VMware, IBM and Cisco. GHA does not source any of these products from the gray market. If you have a pending quotation from a competitor that is significantly less in price, that may be a strong indication of gray market involvement. Please immediately bring this to the attention of your sales professional who can verify with the manufacturer for your benefit and protection. Your sales representative can also talk to you about the risks associated with doing business with a gray market supplier. The prices quoted may change due to market conditions beyond our control. GHA cannot be responsible for manufacturer availability or delays. No verbal quotations or promises can be honored unless set forth herein. Due to many people working from home, GHA will not be responsible for the boxes if lost or stolen after the delivery has been made, and if they are lost or stolen, you still agree to pay your GHA invoice. Signature will be required on all shipments. Handling Fees: Handling fees charged on shipments are in addition to the freight and insurance charges and vary. Returns Policy: Cloud Service Provider CSP orders for Microsoft require at least 30 days of cancellation notice from Buyer. Buyer agrees to pay for any cloud subscription usage incurred. For all other CSP s, GHA will pass through and honor the cancellation policy as stated in the original contract whether 30, 60 or 90 days of cancellation notice is required. Custom computers and technology orders are non-cancellable and non-returnable. No return will be accepted after 30 days from the invoice date. Goods accepted for credit upon return will be subject to handling/restocking charge, which shall be not less than 15% of the price of Goods. Custom-made Goods are not subject to cancellation or return under any circumstances. In no case are Goods to be returned without first obtaining Seller's written permission. Goods must be securely packed in the original packaging and delivered to Seller in an undamaged condition with Buyer being solely responsible for paying all return freight expenses and keeping the GHA invoice current within 30 days from the date of shipment regardless of the reason for a return. All returns must be accompanied by an authorized RMA number, which is valid for 15 days after date of issuance. GHA Technologies makes NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE with respect to the goods described hereon. International shipments/returns: Customer is responsible to pay all VAT, duties, customs charges, freight forwarding services, storage, handling, foreign exchange rates/fees, miscellaneous fees from any country, expedited or return freight expenses. Customer shall be liable; GHA is NOT responsible. GHA is not responsible for any return shipment expenses. ~~~Supplier represents and warrants that it is an equal-opportunity employer and does not discriminate on the basis of age, race, creed, color, religion, sex, sexual orientation, gender identity, national origin, disability, marital or veteran status, or any other basis that is prohibited by law. This document shall be governed by the laws of the State of Arizona. You may view all Terms & Conditions at: <https://www.gha-associates.com/terms-and-conditions> - .THIS QUOTE HAS BEEN PROVIDED FOR CLIENT AND GHA PURPOSES ONLY** CORPORATE OFFICE: (REMIT PAYMENTS TO THE DEPARTMENT NUMBER AND PO BOX LISTED ABOVE; NO PAYMENTS SHOULD BE MAILED TO THE CORPORATE OFFICE) GHA Technologies, Inc. 8998 E. Raintree Drive Scottsdale, AZ 85260

City Council Agenda Item Report

Meeting Date: September 26, 2023

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

Subject:

ARPA Status Update

Suggested Action:

Reference:

Memorandum, T. George, 09/21/23

ARPA Funding Priorities

Enclosed in the Council packet is the status update on the ARPA allocations.

Attachments:

[ARPA Grant Programs Update 9-21-2023 v1.pdf](#)

[Copy of ARPA Funding Priorities Council Workession for 9-26-23.pdf](#)

CITY OF GREENBELT, MARYLAND

OFFICE OF THE CITY MANAGER

25 CRESCENT ROAD, GREENBELT, MD. 20770



To: Josué Salmerón
From: Tim George
Date: 9/21/2023
RE: ARPA Update

OVERALL ARPA APPROVED PROJECTS

58 projects/initiatives approved - \$22.889M

Under Development – Projects or initiatives that staff is currently moving forward on, either developing scope/specs for the project, evaluating proposals or preparing to bring before City Council for approval
Amount: **\$5,085,000**

Ongoing – Projects for which approval has been granted and the projects/initiatives are under contract or purchases are forthcoming
Amount: **\$8,002,000**

Hold – Projects initially approved that are waiting on staff action or that staff is recommending be reallocated.
Amount: **\$521,000**

Completed –
Amount: **\$6,515,000**

Total Funding: \$20,123,000

Potential funding to be allocated/re-allocated: \$2,766,000

<i>Lost Revenue expended/committed (est):</i>	<i>\$8,754,000</i>
<i>Lost Revenue allocation remaining:</i>	<i>\$1,256,000</i>

ARPA GRANT PROGRAMS SUMMARY

Education Scholarships

- Round 1 & 2: 29 applicants approved, total funded: \$290,000, \$210,000 remaining
- Application Deadline: Rolling through 12/29/2023

Workforce Development Grants

- Eight (8) applications approved Total Funding to-date - \$65,500, \$61,500 remaining
- Application Deadline: Rolling through 12/29/2023

Greenbelt First-Time Mortgage Assistance Programs

- Eight (8) applications approved Total Funding to-date - \$120,000, \$340,000 remaining
- Four (4) GHI grant recipients, four (4) DHCD grants recipients

Healthcare Voucher Funding

- Total Residents Assisted – 1,213, Total Funding - \$429,200, *\$70,800 remaining*
- One of three mobile clinics have taken place

Nonprofit Grants

- Five (5) applications approved – Total funding - \$110,000, *\$140,000 remaining*
- Application Deadline: Rolling through 12/29/2023

Micro Grants

- 17 applications submitted – Total funding - \$13,300, *\$36,700 remaining*
- Application Deadline: Rolling through 12/29/2023

Tree Canopy Grants

- 6 approved by ACT – Total Funding allocated - \$29,686, *\$70,314 remaining*
- Application Deadline: Rolling through 12/29/2023

Childcare Voucher Grants

- 20 children/students enrolled using the vouchers, *\$191,400 remaining*
- Total Funding to-date - \$208,586 out of \$400,000

Business Improvement Recovery Fund (BIRF) Round 3

- 31 applications submitted
- Application Deadline: n/a – funds will likely be expended this round

Business Capital Infrastructure Grants (BCIG)

- 27 applications submitted
- Application Deadline: n/a – funds will likely be expended this round

Rental Assistance

- 517 households received assistance, Total Funding Allocated - \$2,781,000
- Funding expended

APPENDIX

Education Scholarships

- 29 applications approved – \$290,000 funded.

Round 1	First Name	Last Name	School
1	Akexina	Costen	UMD CP
2	Enoch	Edun	UMD CP
3	Faith	Cole	VSU
4	Hailey	Boggs	Towson
5	Ismail	Clark	Train ACE
6	J'Nyah	Malone	Stevenson Univ
7	Jonathan	Hille	Frostburg
8	Jorge	Gomez	PGCC
9	Kamil	Bello	UMBC
10	Kevin	Ponce	Train ACE
11	Lucy	Silver	PGCC
12	Madeline	Paz	Wilmington Univ Delaware
13	Matthew	Harden	Univ Rochester
14	Nina	Brown	Towson
15	Rebecca	Hammer	Fortis College, Landover
16	Suzanne	Clements	UMD CP
Round 2	First Name	Last Name	School
1	Anna Marie	Garcia	Franciscan University, Ohio
2	Anthony	Okoro	Texas A &M
3	Daniella	Rivera	UMD CP
4	Delante	Peete	Bowie State
5	Esther	Sekatawa	Northern VA CC (NOVA)
6	Joy	Reider	UMD CP
7	Rand	Noori	UMD CP
8	Tmnit	Tsegaye	Towson
9	Vashawn	Robinson	PGCC
10	Zoe	Larsen	ST John's College Annapolis
11	Angel	Govan	Delaware State
12	Saniyah	Johnson	Towson
13	Munyu	Njoya	St. John's University

Workforce Development Grants –

- Eight (8) applications approved Total Funding to-date - \$65,500

First Name	Last Name	Amount
Brenda	Bangi	\$ 5,839.00
Moses	Sekawata	\$ 10,000.00
Keyon	Mewborn	\$ 9,706.00
Priscilla	Weeks	\$ 10,000.00
Folasayo	Onireti	\$ 10,000.00
Airat	Adeleke	\$ 10,000.00
Matthew	Samahyamgbe	\$ 10,000.00
Ellen	Gervasi	\$ 3,570.00
Searajum	Monira	\$ 9,582.00
Bukola	Pinheira	\$ 10,000.00

Greenbelt First-Time Mortgage Assistance Programs

- GHI First-Time Mortgage Assistance Grants – Four (4) residents approved – Funding allocated - \$60,000
- DHCD First-Time Mortgage Assistance Grants – Four (4) residents approved – Funding allocated - \$60,000
- Total Mortgage Assistance Funding to-date - \$120,000

Healthcare Voucher Funding

- CCI Health Services – 1,176 patients served - \$402,292 funding allocated
- Old Greenbelt Health – 37 patients served - \$13,438 funding allocated
- Total Funding - \$429,168
- Total Residents Assisted – 1,213

Nonprofit Grants

- Five (5) applications approved – \$110,000 funded.

Applicant	Total Funds Requested
Greenbelt Arts Center	\$25,000
PGC Memorial Library System	\$20,000
Pickett Fences	\$20,000
Old Greenbelt Theater	\$25,000
The Space	\$20,000

Micro Grants

- 17 applications approved - \$13,300 funded.

Applicant	Type of Application	Total Funds Requested
Belle Point	Neighborhood Communication Grant	\$500
Chiquita Jackson	Community Event	\$500
Greenbriar Phase I	Community Event	\$500
Greenbriar Phase II	Community Event	\$500
Greenbriar Phase III	Community Event	\$500
Greenbriar Phase I	Neighborhood Improvement Grant	\$1,000
Greenbriar Phase II	Neighborhood Improvement Grant	\$1,000
Greenbriar Phase III	Neighborhood Improvement Grant	\$1,000
Greenbriar Recreation Association	Community Event	\$500
Greenbriar Recreation Association	Neighborhood Communication Grant	\$750
Greenbriar Recreation Association	Community Improvement Grant	\$1,000
Greenbriar Recreation Association	Neighborhood Improvement Grant	\$1,000
Greenwood Village HOA	Neighborhood Improvement Grant	\$1,000
Hunting Ridge COA	Community Event	\$500
Hunting Ridge COA	Neighborhood Communication Grant	\$750
Hunting Ridge COA	Neighborhood Improvement Grant	\$1,000
Greenbelt CDC - Fiscal Sponsor for Community Coalition	Neighborhood Improvement Grant	\$1,000
Greenbelt Labor Day Festival Committee	Community Event	\$300

Tree Canopy Grants

- 6 approved by ACT – Total Funding to be allocated - \$29,686

Applicant	Total Funds Requested
Greenbriar Phase III	\$4,686
Greenbriar Phase II	\$4,000
Greenbriar Phase I	\$7,000
GHI	\$7,000
Bell Point HOA	\$7,000

Childcare Voucher Grants

- 20 children/students enrolled using the vouchers
- Total Funding to-date - \$208,586

BIRF 3

- 31 applications submitted

Business Capital Infrastructure Grants

- 27 applications submitted

Rental Assistance

- 517 households received assistance
- Total Funding Allocated - \$2,781,000

DRAFT

Project Name	When Funded	Date Updated	ARPA or Lost Revenue	Council Allocation	Realistic Guess	Net	Project Status
Initial Emergency Allocations							
Rental Assistance	Emergency		ARPA	\$1,300,000	\$1,300,000	\$0	Complete
Mortgage Assistance	Emergency		ARPA	\$200,000	\$200,000	\$0	Complete
Business Assistance	Emergency		ARPA	\$500,000	\$400,000	\$100,000	Complete
Non-profit	Emergency		ARPA	\$150,000	\$150,000	\$0	Complete
Approved in FY23 Budget							
Premium Pay - ARPA	C-WS	9/1/22	LR	\$1,280,000	\$448,000	\$0	Complete
Premium Pay - LR	C-WS	9/1/22	LR		\$832,000	\$0	Complete
City Wifi Expansion	C-WS		LR	\$10,000	\$10,147	-\$147	Complete
Animal Control Van	FY2023	3/8/23	LR	\$45,000	\$31,000	\$0	Complete

Police E-Tickets	FY2023		LR	\$18,000	\$18,000	\$0	Complete
Police Station Updates	C-WS		LR	\$405,000	\$405,000	\$0	Complete
Police Vehicles	C-WS		LR	\$300,000	\$300,000	\$0	Complete
Police Vehicles (Budget)	FY2023		LR	\$725,931	\$725,931	\$0	Complete
Police Crisis Intervention Counselors	FY2023		ARPA	\$84,820	\$84,820	\$0	Complete
Administration EV-SUV	FY2023	3/8/23	LR	\$45,000	\$31,000	\$0	Complete

Annual Concrete Infrastructure Repair	FY2023	12/10/22	LR	\$100,000	\$100,000	\$0	Complete
Annual Road Resurfacing	FY2023	12/10/22	LR	\$900,000	\$900,000	\$0	Complete
Deep Tine Aerator (Parks)	FY2023		LR	\$22,500	\$22,500	\$0	Complete
Municipal Building HVAC	FY2023		LR	\$131,000	\$131,000	\$0	Complete
Tennis Court resurfacing (was Street Lighting Upgrade Pilot)	FY2023		ARPA	\$50,000	\$50,000	\$0	Complete
Dump Truck (Parks) #406	FY2023		LR	\$72,000	\$115,951	\$5,815	Complete

Dump Truck (Public Works) #407	FY2023		LR	\$75,600	\$115,951	\$5,815	Complete
Ford Custom Cab (Parks) #124	FY2023		LR	\$71,400	\$121,766	-\$50,366	Complete
Fuel Management System	FY2023		LR	\$22,000	\$22,000	\$0	Complete
Conduct an Armory Feasibility Study	C-WS		LR	\$150,000	\$150,000	\$0	Hold
Space Study Implementation	C-WS		LR	\$325,000	\$0	\$325,000	Hold
Conduct a Phase 1 Environmental Study of the PG Scrap Property	C-WS		LR	\$20,000	\$0	\$20,000	Hold

Electric Bus	C-WS		LR	\$75,000	\$0	\$75,000	Hold
Rollback Truck #121	FY2023		LR	\$75,000	\$121,000	\$600	Hold
Solar Charging Stations (phone chargers at parks)	C-WS		LR	\$75,000	\$0	\$75,000	Hold
Outdoor Pavillion	C-WS		ARPA	\$150,000	\$150,000	\$0	Hold
Outdoor Recreation Amenities	C-WS		ARPA	\$100,000	\$100,000	\$0	Hold
Building Space Study	FY2023		LR	\$175,000	\$175,000	\$0	Ongoing

Healthcare Assistance: Greenbelt Old Family Health	C-WS	12/22/22	ARPA	\$50,000	\$25,000	\$25,000	Ongoing
Healthcare Vouchers: CCI	C-WS	2/2/23	ARPA	\$400,000	\$400,000	\$0	Ongoing
Healthcare Vouchers : Luminus	C-WS	2/2/23	ARPA	\$50,000	\$50,000	\$0	Ongoing
Higher Education Support Scholarships	C-WS	2/1/23	ARPA	\$500,000	\$240,000	\$260,000	Ongoing
Mortgage Down Payment Assistance	C-WS	2/2/2023	ARPA	\$500,000	\$250,000	\$250,000	Ongoing
Tree Canopy Grants	C-WS		LR	\$100,000	\$35,000	\$65,000	Ongoing

Small Business Grants (BIRF)	C-WS		ARPA	\$700,000	\$700,000	\$0	Ongoing
Small Business Grants (BCIG)	C-WS		ARPA	\$500,000	\$500,000	\$0	Ongoing
Small Business Grants (Other)	C-WS		ARPA	\$300,000	\$150,000	\$150,000	Ongoing
Workforce Development	C-WS		ARPA	\$150,000	\$150,000	\$0	Ongoing
Case Managers & Bilingual Support	C-WS	2/2/23	ARPA	\$350,000	\$350,000	\$0	Ongoing
Child Care Vouchers	C-WS	2/2/2023	ARPA	\$400,000	\$300,000	\$100,000	Ongoing

Crisis Intervention Counselors	FY2023	2/2/23	ARPA	\$28,549	\$28,549	\$0	Ongoing
Greenbelt CARES Services Expansion	C-WS	2/2/23	ARPA	\$1,500,000	\$750,000	\$750,000	Ongoing
HOA, Rental, and Utility Assistance	C-WS	4/19/23	ARPA	\$1,500,000	\$1,500,000	\$0	Ongoing
Non-Profit Grants, Food Assistance	C-WS		ARPA	\$250,000	\$250,000	\$0	Ongoing
Network Security Improvements	C-WS		LR	\$185,000	\$180,000	\$5,000	Ongoing
Security System Improvements	C-WS		LR	\$1,000,000	\$455,000	\$545,000	Ongoing

Broadband Feasibility Study	C-WS		ARPA	\$80,000	\$125,000	-\$45,000	Ongoing
Fiber Network	C-WS		LR	\$250,000	\$153,000	\$97,000	Ongoing
Bus Stop Safety & Accessibility	C-WS		ARPA	\$300,000	\$150,000	\$150,000	Ongoing
Commission a Stormwater Drainage Study	C-WS		ARPA	\$200,000	\$200,000	\$0	Ongoing
Pedestrian / Bicycle Master Plan Implementation	C-WS		ARPA	\$300,000	\$300,000	\$0	Ongoing
GAFC Pool Remediation, Sand Filter and Deck work	C-WS		LR	\$500,000	\$500,000	\$0	Ongoing

Youth Center Gym HVAC	FY2023		LR	\$70,000	\$35,000	\$35,000	Ongoing
Buddy Attick Park Master Plan	C-WS		LR	\$50,000	\$50,000	\$0	Ongoing
Entrepreneurial Support Programs	C-WS		ARPA	\$150,000	\$150,000	\$0	Under Development
Marketing Resiliency Campaigns	C-WS		ARPA	\$100,000	\$100,000	\$0	Under Development
Museum Updates	FY2023		LR	\$25,000	\$25,000	\$0	Under Development
Code Enforcement Improvements (tablets & In-car printers)	C-WS		LR	\$15,000	\$15,000	\$0	Under Development

Greenbrook Trails	FY2023		ARPA	\$50,000	\$15,000	\$35,000	Under Development
Community Center Update, Chillers (and boilers)	FY2023		LR	\$830,000	\$830,000	\$0	Under Development
Youth Center HVAC and GAFC Ductwork	C-WS		LR	\$850,000	\$850,000	\$0	Under Development
Buddy Attick Park Inclusive Playground	FY2023		ARPA	\$250,000	\$250,000	\$0	Under Development
Design-build Springhill Lake Recreation Center Addition	C-WS		LR	\$500,000	\$500,000	\$0	Under Development
Ballfields Improvements	C-WS			\$2,350,000		\$0	

Ballfields: Baseball			ARPA		\$1,000,000	\$0	Under Development
Ballfields: Schrom/soccer			ARPA		\$1,000,000	\$0	Under Development
Ballfields: Equipment			LR		\$350,000	\$0	Under Development
Approved in FY23 Budget							

TOTAL	\$22,986,800	\$20,122,615	\$2,978,717
Net	-\$97,800	\$2,766,385	
Lost Revenue	\$9,493,431	\$8,754,246	
Net	\$506,569	\$1,245,754	

\$5,085,000	Under Development
\$8,001,549	Ongoing
\$6,515,066	Complete
\$521,000	Hold
\$20,122,615	Total
-\$2,766,385	

Project Update	Next Steps
paid out	
paid out	
Contract	

PO	
Employee Hired	

Braden Courts complete, Lakecrest by end of Sept.	
	Orders placed, no further action required

	Orders placed, no further action required
	Orders placed, no further action required
Waiting on the deed transfer	
This was for the fit-out of the MB. No projects were recommended by the Space Study	
Likely pass as a Phase 1 doesn't provide any quality intel	

	Moved to purchase the 3rd DPW truck. Hybrid \$150K, full EV is larger, \$500K
Hold for funding availability because the other trucks came in significantly over budget.	
Hold/cancel? Low priority	
Waiting on the results of the Park Master Plan	
Could be folded into the Braden Field project, otherwise will be spent	
Architect hired and study underway	Assuming that Council will authorize a Phase II study

MOU	
MOU's with CCI Health, Old Greenbelt Family Health & Luminis executed	Work with Luminis to schedule a Mobile Diabetes Clinic
MOU with Luminis executed	Work with Luminis to schedule a Mobile Diabetes Clinic
ACE Reviewing applications	Notify Applicants awarded scholarships
MOU with MD DHCD & Preferred Title executed and in place	Continue to work with DHCD & Preferred Title to promote the Greenbelt First-Time Homebuyers
Applications being accepted	Applications due June 16th

Applications being reviewed, full expenditure expected	<i>Need to update status with Kevin</i>
Applications being reviewed, full expenditure expected	<i>Need to update status with Kevin</i>
Applications being reviewed, full expenditure expected	<i>Need to update status with Kevin</i>
Applications being accepted	<i>Need to update status with Kevin</i>
Anticipate expending all funds	
Childcare Centers working with CARES to verify eligibility of Greenbelt families	

Hired Staff	Spent
	\$420,000
9/19/2023, out of funds, reconciling the net. Do not anticipate adding more funds	\$100K unspent in the Mortgage/HOA assistance, half could go to cover the rental overage
Round 1 Complete, preparing for Round 2 - Programmed to be expended by Sept 2024	Applications to be reviewed by Review Panel

Bids received. Should go to Council in October	
Going to Council 9/26	
Engaged CPJ to review the 51 Crescent and GHI issues	
\$231.4 Expended, these monies will be expended. Contractors are in place	
Excess funding will be used for the sand filter and deck concrete repair	

Contract signed, ready to go	
Contractor hired, master plan process underway	
	<i>Need to update status with Kevin</i>
	<i>Need to update status with Kevin</i>

Need a proposal from CPJ for a land survey to prepare and record the easement, +/- \$15K. Won't be enough time to	Additional monies will be needed, upwards to \$75,000
Issue with the EPA and the allowable refridgerent. Keep on the list until mid 2024	<i>Recommend constriuction grade design to prepare for bid</i>
Seek to reprogram this to general SHLRC recreation upgrades	
Asked DPW about the equipment. Greg is working with CPJ on a PM quote	

ment

City Council Agenda Item Report

Meeting Date: September 26, 2023

Submitted by: Bonita Anderson

Submitting Department: Recreation

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

Subject:

Reallocation of ARPA Funds - Springhill Lake Recreation Center

Suggested Action:

Attachments:

[Springhill Lake Recreation Center Community Playground Renovation Contrcat.pdf](#)

[166145-03 Greenbelt Springhill Lake Rendering 1.jpg](#)

[166145-03 Greenbelt Springhill Lake Rendering 2.jpg](#)



Playcore Wisconsin Inc. dba
 GameTime c/o Cunningham Recreation
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 Charlotte, NC 28224
 800.438.2780
 704.525.7356 FAX

08/07/2023
 Quote #
 166145-01-02

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Greenbelt: Springhill Lake Community Center - Play Area Renovations

City of Greenbelt
 Attn: Andrew Phelan
 25 Crescent Road
 Greenbelt, MD 20770
 Phone: 301-397-2200
 aphelan@greenbeltmd.gov

Ship to Zip 21077

Qty	Part #	Description	List \$	% Disc.	Selling \$	Ext. Selling \$
NEW PLAYGROUND & YOUTH FITNESS EQUIPMENT:-						
Reference drawings 166145-03 Site, 166145-03 Play & 166145-03 BBall						
1	RDU	GameTime - Model CC210001 - GT Stadium with Shades [Accent: _____] [Basic: _____] [Cabling: _____] [RotoPlastic: _____] [2ColorHDPE: _____] [Accent2: _____] [HDPE: _____] [Basic2: _____] [Fabric1: _____] (1) 13801 -- Floating Boards (1) 13802 -- Agility Pods (1) 13803 -- Ledge Climber (1) 13804 -- Twisted Ladders (1) 13805 -- Sway Station (1) 13806 -- Stadium Track (1) 13807 -- Mountain Climber (1) 13808 -- Up Over and Around (1) 13809 -- Get A Grip (1) 13811 -- Central Hub (1) 13813 -- Stadium Shade (1) 13814 -- Leaning Ladders (9) G90270 -- 12' Upright, Galv	\$94,584.00	15.94	\$79,511.44	\$79,511.44
1	RDU	GameTime - Custom PrimeTime Play Structure for Ages 2-5 & Up [Basic: _____] [Deck:Pvc: _____] [RotoPlastic: _____] [Tube: _____] [Accent: _____] [Arch: _____] [Roof: _____] [Roof2: _____] [2ColorHDPE: _____] [Accent2: _____] [Cabling: _____]	\$51,557.00	23.79	\$39,290.84	\$39,290.84



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Greenbelt: Springhill Lake Community Center - Play Area Renovations

Qty	Part #	Description	List \$	% Disc.	Selling \$	Ext. Selling \$
		(3) G12024 -- 3 1/2" Uprt Ass'Y Galv 9'				
		(1) G12025 -- 3 1/2" Uprt Ass'Y Galv 10'				
		(6) G12069 -- 3 1/2" Uprt Ass'Y Galv 14'				
		(1) 18200 -- 36" Sq Punched Deck P/T 1.3125				
		(1) 18692 -- Single Thunder Ring				
		(2) 18766 -- Fun Seat 36"				
		(6) 18832 -- Umbra Roof Extensio 2'				
		(1) 19013 -- Transfer Platform W/ Barrier (3')				
		(1) 19035 -- Optional Access Step (3' & 5')				
		(1) 19108 -- Clover Leaf (5' & 5'-6")				
		(1) 19121 -- Curved Zip Slide				
		(1) 19124 -- Straight Zip Slide (5')				
		(1) 19233 -- Loop Ladder (5')				
		(1) 19247 -- How Tall Am I				
		(1) 19289 -- Two Piece Hex Deck				
		(1) 19433 -- Wrinkle Wall Attachment 3'				
		(1) 19439 -- 3 in a Row Panel				
		(1) 19482 -- 360 Spiral Slide 5' w/roto hood				
		(1) 19758 -- Umbra Hex roof				
		(6) 19762 -- Umbra Roof Plug				
		(1) 19872 -- Door Way Panel with Buttercups				
		(1) 19885 -- Hi Line Climb Link 2 Deck 2' Rise				
1	RDU	GameTime - Freestanding Music Panel Cluster with Solo & Dunun Drums [Basic: _____] [2ColorHDPE: _____] [Accent: _____] [HDPE: _____]	\$8,376.00	7.86	\$7,717.56	\$7,717.56
		(1) G12009 -- 3 1/2" Uprt Ass'Y Galv 6'				
		(2) G12022 -- 3 1/2" Uprt Ass'Y Galv 7'				
		(1) 19826 -- Dunun Drum Panel - Below Deck				
		(1) 19862 -- Solo Music Panel (Aluminum)				
1	RDU	GameTime - Double Wide ADA Ramp with Barriers and Handrails to Bridge SVM Pond Overflow Swale [Accent: _____] [Deck:Pvc: _____] [Basic: _____]	\$13,416.27	23.21	\$10,301.71	\$10,301.71
		(1) 16809 -- Ada Wide Ramp				
		(2) G90264 -- 6' Upright, Galv				



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Greenbelt: Springhill Lake Community Center - Play Area Renovations

Qty	Part #	Description	List \$	% Disc.	Selling \$	Ext. Selling \$
		(2) G90265 -- 7' Upright, Galv				
		(1) 176397 -- Support Assy 64 15/16"Lg				
		(1) 179705 -- Ramp Threshold 61 13"16"				
		(1) 817334 -- 3/8 Lockwasher				
		(1) 811051 -- 3/8 X 1-1/4 Button Hd Soc				
		(1) 812050 -- 3/8X1"Pin-In Bhsc W/Patch				
		(1) 817334 -- 3/8 Lockwasher				
		(1) 817424 -- 3/8 Flat Washer 1 1/4" Od				
		(1) 804556 -- 3/8 T Nut (Spanner)				
1	INSTALL	MISC - Install Playground & Youth Fitness Structures (> \$15,000.00)- - List Price: \$167,933.27 - OMNIA Install Cost (36%): \$60,455.98			\$55,695.00	\$55,695.00
1	RDU	GameTime - 2-Place T-Swing with (1) Enclosed Tot Seat & (1) Belt Seat Package (SS Chain) [Basic: _____] (1) P831 -- T-Swing (Painted), 3 1/2" Od (1) SS8696 -- End Tot Seat 3 1/2"/8' High W/Clevis (1) SS8910 -- Belt Seat 3 1/2" /8' W/Clevis	\$2,468.00	7.77	\$2,276.31	\$2,276.31
1	3274	GameTime - Sensory Wave Seat [Accent: _____] [Basic: _____] [Roto Plastic: _____]	\$2,539.00	16.00	\$2,132.76	\$2,132.76
6	28009	GT-Site - 6' P/S Bench W/Back Inground [Basic: _____] [Coated Site: _____]	\$978.00	3.00	\$948.66	\$5,691.96
1	178749	GameTime - Owner's Kit			\$84.00	\$84.00
1	INSTALL	MISC - Install Freestanding Events & Furnishings (> \$15,000.00)- - List Price: \$10,875.00 - OMNIA Install Cost (40%): \$4,350.00			\$4,350.00	\$4,350.00
<u>NEW BASKETBALL GOALS:</u>						
2	PR60	Bison - 4.5" Heavy Duty Rectangular Steel Playground Basketball System			\$1,895.00	\$3,790.00
2	BA50	Bison - Premium Steel Playground Safety Net			\$60.00	\$120.00
1	SURCHARGE	Bison - 10% Material Surcharge			\$391.00	\$391.00
1	INSTALL	MISC - Install Basketball Goals- - List Price: \$3,910.00 - OMNIA Install Cost (40%): \$1,564.00			\$1,564.00	\$1,564.00



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Greenbelt: Springhill Lake Community Center - Play Area Renovations

Qty	Part #	Description	List \$	% Disc.	Selling \$	Ext. Selling \$
<u>SITE PREPARATION:-</u>						
		• Provide private utility locating services. • Remove existing playground equipment, timber borders (224 LF) and wood fiber surfacing (2,880 SF). • Remove (2) existing Basketball Goals. • Saw-Cut and remove portions of existing asphalt pad as indicated on plans (125 SF). • Saw-Cut and remove 6' x 18' section of existing concrete sidewalk (108 SF). • Excavate area as required for installation of new play area (1,750 SF). • Utilize excavation spoils on site to backfill & balance site. • Load, haul and properly dispose of all unsuitable backfill materials, asphalt spoils, old equipment, borders and concrete footers off site.				
160	INSTALL	MISC - OMNIA - Ancillary Site Work Services (Labor)			\$75.75	\$12,120.00
1	SUPPLY	MISC - OMNIA - Ancillary Site Work Services (Materials, Equipment, Overhead & Fees)			\$19,450.00	\$19,450.00
<u>CONCRETE WORK:-</u>						
		• Supply and install new ADA Accessible curb cut in existing sidewalk (108 SF). • Supply and install new 5' wide x 4" thick concrete sidewalks for pedestrian traffic (498 SF). • Supply and install new 5' wide x 6" thick concrete sidewalks to support vehicular crossings (240 SF). • Supply and install concrete retaining walls on both sides of SWM pond outlet drain swale (Qty 2). • Supply and install 6" x 8" concrete curb borders around play area (220 LF).				
320	INSTALL	MISC - OMNIA - Ancillary Site Work Services (Labor)			\$75.75	\$24,240.00
1	SUPPLY	MISC - OMNIA - Ancillary Site Work Services (Materials, Equipment, Overhead & Fees)			\$19,695.00	\$19,695.00
<u>DRAINAGE:-</u>						
		• Supply and install 2' x 10' x 2' collection pit with 6" solid PVC outlet drain pipe to daylight in SWM Pond (40 LF).				
24	INSTALL	MISC - OMNIA - Ancillary Site Work Services (Labor)			\$75.75	\$1,818.00
1	SUPPLY	MISC - OMNIA - Ancillary Site Work Services (Materials, Equipment, Overhead & Fees)			\$880.00	\$880.00
<u>BASE PREPARATION FOR PIP RUBBER SURFACING:-</u>						
		• Pressure wash remaining portions of existing asphalt pad (1,650). • Supply and install 4" compacted stone base in all other areas compacted and flush with existing asphalt pad (1,750 SF).				



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Greenbelt: Springhill Lake Community Center - Play Area Renovations

Qty	Part #	Description	List \$	% Disc.	Selling \$	Ext. Selling \$
64	INSTALL	MISC - OMNIA - Ancillary Site Work Services (Labor)			\$75.75	\$4,848.00
1	SUPPLY	MISC - OMNIA - Ancillary Site Work Services (Materials, Equipment, Overhead & Fees)			\$3,295.00	\$3,295.00
<u>RUBBER SAFETY SURFACING:</u>						
3100	FDI-PIP	GT-Impax - Poured-In-Place Rubber Surfacing-			\$22.50	\$69,750.00
		• Color Area #1: 1,750 Square Feet • Color Area #2: 1,350 Square Feet • Total Thickness: 3.75 Inches • Wear Course Thickness: 1/2" • Critical Height: 8 Feet • Color Blends: 50% Color (Standard) / 50% Black • Graphics Included: Yes (Per Drawing) • Base Material: Existing Asphalt & Compacted Stone. (Quoted separately) • Installer will receive and unload materials at job site. • Owner must ensure no damage to the surfacing is caused by trespassers or other workers on the job site. • Installer will dispose of packaging materials and installation debris off site. • Temperatures must maintain a constant 50 degrees & rising for installation of rubber surfacing.				
1	DUMPSTER	GT-Impax - Dumpster fees for surfacing debris:	\$1,450.00	18.00	\$1,189.00	\$1,189.00
2	PIP-SECURITY	GT-Impax - Security fees for surfacing installation:-	\$800.00	18.00	\$656.00	\$1,312.00
		• Note: Customer may delete this line item cost if they accept responsibility of providing security to protect surfacing during the curing process which can vary from 48 to 72 hours.				
<u>SITE RESTORATION: -</u>						
		• Supply and apply seed & straw to all disturbed areas.				
32	INSTALL	MISC - OMNIA - Ancillary Site Work Services (Labor)			\$75.75	\$2,424.00
1	SUPPLY	MISC - OMNIA - Ancillary Site Work Services (Materials, Equipment, Overhead & Fees)			\$705.00	\$705.00
<u>SITE PREPARATION FOR BASKETBALL COURT: -</u>						
		• Excavate site (50' x 80' Area) to 6" depth below finished grade and compact subgrade as required. • Additional costs may be required if additional fill is needed in areas where existing playground is located (TBD on site with discovery).				
48	INSTALL	MISC - OMNIA - Ancillary Site Work Services (Labor)			\$75.75	\$3,636.00
1	SUPPLY	MISC - OMNIA - Ancillary Site Work Services (Materials, Equipment, Overhead & Fees)			\$360.00	\$360.00



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Qty	Part #	Description	List \$	% Disc.	Selling \$	Ext. Selling \$
<u>BASKETBALL COURT CONSTRUCTION:-</u>						
		• Fine grade, place six inches (6") of crusher run stone and compact to maximum density. • Furnish and install two inches (2") of hot mix base course asphalt, compacted thickness. • Furnish and install two inches (2") of hot mix surface course asphalt, compacted thickness. • Furnish and install one (1) coat of PREMIER COATINGS® Acrylic Resurfacer over entire court surface. • Furnish and install three (3) coats of PREMIER COATINGS® Acrylic Color Sealer, the 100% acrylic color-in-depth surfacing system in the standard color(s) of your choice. • Layout, tape and hand paint one (1) set of Basketball playing lines with PREMIER COATINGS® Acrylic Line Paint.				
1	BASKETBALLCOURT	MISC - Regulation Middle School Asphalt Basketball Court-			\$93,995.00	\$93,995.00
		• Deposit due at time of order (30%): \$28,198.50. • Progress payment due after asphalt is poured (50%): \$46,997.50. • Remaining balance for coatings and line work due upon completion (20%): \$18,799.00				
Contract: OMNIA #2017001134						Sub Total \$472,633.58
						Discount (\$2,865.51)
						Freight \$4,490.00
						Total \$474,258.07

Comments

ATC Corp Deposit due at time of order (30%): \$22,936.50.
 ATC Corp Progress payment due after asphalt is poured: \$45,000.00.
 ATC Corp Remaining balance of \$8,518.50 will be due upon completion.



**City of Greenbelt
Springhill Lake Community Center**

Design • Build • PLAY!



OT Stadium Color Palette: West Palm
All other equipment Color Palette: Spring Bloom
PIP - 50/50 Blue and 50/50 Green

www.springhillcenter.com

900-NR-2190



City of Greenbelt
Springhill Lake Community Center

Design • Build • PLAY!



CT Box and Color Palette West Palm
200' x 167' x 10' Green



PrimeTime Structure Color Palette Spring Bloom
200' x 167' x 10' Green



www.springhillevents.com

900.404.2190

City Council Agenda Item Report

Meeting Date: September 26, 2023

Submitted by: Bonita Anderson

Submitting Department: Recreation

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

Subject:

Arched Cantilever Shade - Greenbelt Station

Suggested Action:

Reference: Product Information - Greenbelt Station Shade Structure

Location - Greenbelt Station Shade Structure

Specs - Greenbelt Station Shade Structure

Quote

Back in February 2023, City Council held a Work Session with Neighborhood Design Center (NDC). NDC presented a community driven plan that was supported by PRAB and APB to provide outdoor recreation amenities in the Greenbelt Station community. City Council budgeted \$200,000 in the FY24 Capital Project Budget. The first phase of the plan is to provide shade structures around Central Park.

Cunningham Recreation has submitted a quote for \$55,460.15 to supply and install four shade structures in the central park area of Greenbelt Station. The quoted prices are based upon a rideable OMNIA Partners contract (Contract #2017001134). OMNIA Partners simplifies procurement for State and Local Governments through a lead public agency contracting model that ensures all their cooperative contracts are compliant with public purchasing regulations and are competitively solicited to improve efficiency in the procurement process for participating agencies. Cunningham Recreation has been a longtime supplier/builder of City recreation amenities and is on the negotiated purchase list.

Staff recommends City Council approve the purchase and installation of shade structures by Cunningham Recreation in Greenbelt Station – Central Park not to exceed \$55,460.15. Greg Varda; Recreation Director will be available to discuss the project.

Attachments:

[Product Info - Greenbelt Station Shade Structures.pdf](#)

[Locations - Greenbelt Station Shade Structures.pdf](#)

[Specs - Greenbelt Station Shade Structure.pdf](#)



Product Description

The Arched Cantilever shade is an economical way to provide shade. What's more, its modern, arched frame offers better visual appeal than other cantilever commercial shades. This design is most popular for pool seating at resorts or housing communities, car rider areas at schools, and walkways everywhere.

This shade style is available in multiple bays. If you are looking to shade an area over 25' in length, we will break your shade into multiple shades (or what we call bays). Because our Arched Cantilever shade is custom to every space, the final design may differ from the renderings and photos on this page.

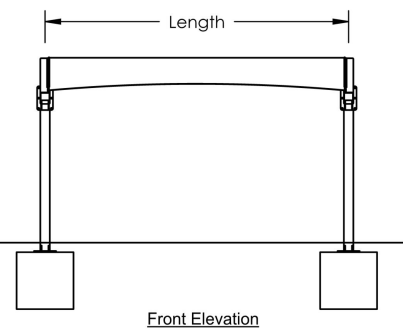
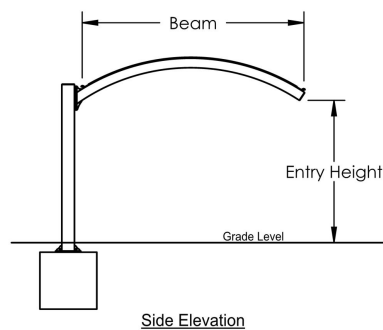
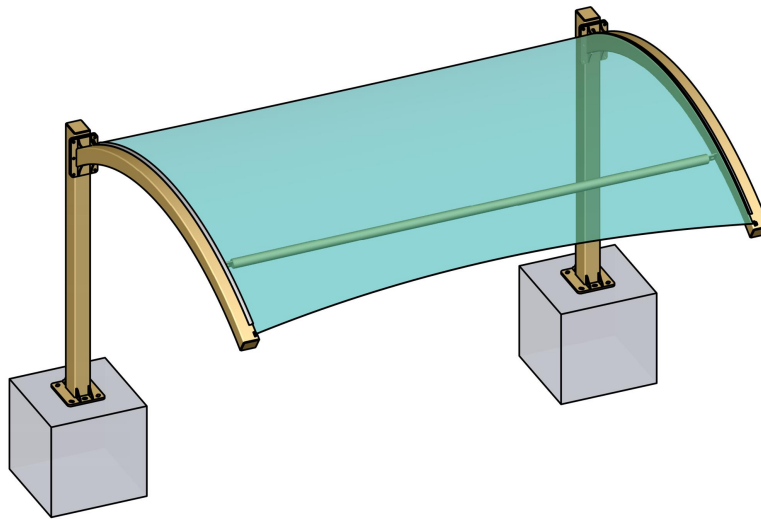
Product Resources:

[Color Options](#)

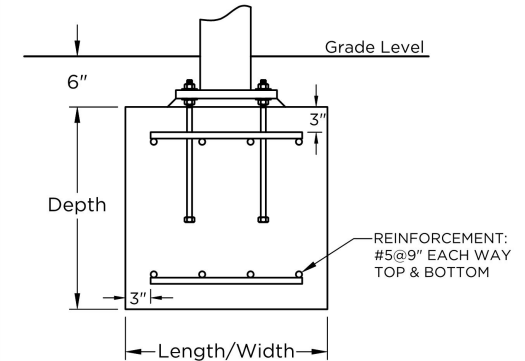


Arched Hanging Cantilever Shade

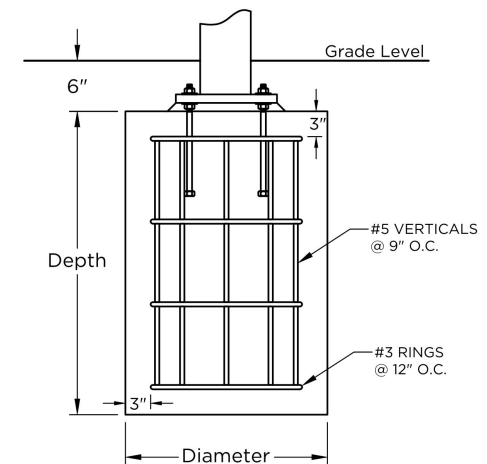
Length	12'	Beam	10'	Entry Height	8'
Column Size	5"x5"x3/16"	Beam Size	4"x4"x1/4"	Spreader Size	Ø2.875" 12-Ga
Column Length	10.66'	Column Mount	Base Plate		
Dome Qty.	1	Column Qty.	2		



Square Footing		
Column	Length & Width	Depth
Single Cap	2.24	3
Double Cap	N/A	3



Auger Footing		
Diameter	Single Cap Depth	Double Cap Depth
1'-6"		
2'-0"	3.82	N/A
2'-6"	Out of range	N/A
3'-0"	Out of range	N/A



SuperiorShade

QUOTE

SHADE SIZE

12' X 10'

SHADE STYLE

Arched Hanging
Cantilever Shade

These drawings are for reference only and should not be used as construction details. They show the general character and rough dimensions of the structural features. Exact spans, fasteners, materials, and foundations can be determined by a licensed professional engineer upon request. Estimated footing size above is based on 1,500 PSF soil bearing pressure.



Playcore Wisconsin Inc. dba
 GameTime c/o Cunningham Recreation
 PO Box 240981
 Charlotte, NC 28224
 800.438.2780
 704.525.7356 FAX

06/13/2023
 Quote #
 165952-01-01

City of Greenbelt: Greenbelt Station - Shade Structures

City of Greenbelt
 Attn: Andrew Phelan
 Greenbelt Station Drive
 Greenbelt, MD 20770
 Phone: 301-397-2200
 aphelan@greenbeltmd.gov

Ship to Zip 21077

Qty	Part #	Description	List \$	Selling \$	Ext. Selling \$
<u>SHADE STRUCTURES:</u>					
4	AC121008HDPE	GT-Shade - Arched Cantilevered Shade 12'L x 10' W x 8' H (HDPE)- - Includes stainless steel cable & hardware for attaching shade fabric. - OMNIA Contract Price: \$7,748.12 / Each	\$7,987.75	\$6,950.00	\$27,800.00
1	ABT	GT-Shade - Advanced shipment of anchor bolts and footer templates.	\$200.00	\$194.00	\$194.00
1	DRAWINGS	GT-Shade - State of MD Professional Engineer stamped drawings with calculations.	\$1,250.00	\$1,212.50	\$1,212.50
1	INSTALL	MISC - Install (4) Custom Shade Structures:- - Shade structures will be surface mounted with exposed anchor bolts to top of concrete piers. - Concrete piers will be set 6" below finished grade (Soil). - Installer will backfill footer holes and apply seed & straw to all disturbed areas. - All footer excavation spoils will be removed and disposed of off site.	\$24,450.00	\$24,450.00	\$24,450.00
Contract: OMNIA #2017001134				Sub Total	\$53,656.50
				Freight	\$1,803.65
				Total	\$55,460.15



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06/13/2023
Quote #
165952-01-01

City of Greenbelt: Greenbelt Station - Shade Structures

Remit Payment to:

GameTime
P.O. Box 680121
Fort Payne, AL 35968

Taxes:

All applicable taxes will be added at time of invoicing unless otherwise included or a tax-exempt certificate is provided.
If sales tax exempt, you must provide a copy of certificate to be considered exempt.

Prices:

FOB Factory.

Orders:

All orders shall be in writing by purchase order, contract, or similar document made out to PlayCore Wisconsin Inc., dba GameTime.
Standard GameTime equipment orders over \$100,000 may require a deposit of 25% at the time of order and an additional 25% at or before order ships.
Standard orders with equipment, installation and surfacing are requested to be split billed.
Equipment, Taxes & Freight as noted above
Installation and Surfacing billed as completed and Due Upon Receipt.

Terms:

Cash With Order Discount (CWO): Orders for GameTime equipment paid in full at time of order via check, Electronic Funds Transfer (ACH or wire) are eligible for a three percent (3%) cash with order discount.

Payment via credit card: If you elect to pay by credit card, GameTime charges a 2.50% processing fee that is assessed on the amount of your payment. This fee is shown as a separate line item and included in the total amount charged to your credit card. You have the option to pay by check, ACH or Wire without any additional fees.

Credit terms are Net 30 days, subject to approval by the GameTime Credit Manager. A completed credit application must be submitted and approved prior to the order being received. Please allow at minimum 2 days for the credit review process. GameTime may also require:

Completed Project Information Sheet (if applicable)

Copies of Payment and Performance Bonds (if applicable)

A 1.5% per month finance charge will be imposed on all past due invoices.

Retainage not accepted.

Orders under \$5,000 require payment with order.

INSTALLATION CONDITIONS:

- **ACCESS:** Site should be clear, level and allow for unrestricted access of trucks and machinery.
- **STORAGE:** Customer is responsible for providing a secure location to off-load and store the equipment during the installation process. Once equipment has delivered to the site, the owner is responsible should theft or vandalism occur unless other arrangements are made and noted on the quotation.
- **FOOTER EXCAVATION:** Installation pricing is based on footer excavation through earth/soil only. Customer shall be responsible for unknown conditions such as buried utilities (public & private), tree stumps, rock, or any concealed materials or conditions that may result in additional labor or materials cost.
- **UTILITIES:** Installer will contact 811 to locate all public utilities prior to layout and excavation of any footer holes. Owner is responsible for locating any private utilities.
- **ADDITIONAL COSTS:** Pricing is based on a single mobilization for installation unless otherwise noted. Price includes ONLY what is stated in this quotation. If additional site work or specialized equipment is required, pricing is subject to change.



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06/13/2023
Quote #
165952-01-01

City of Greenbelt: Greenbelt Station - Shade Structures

ACCEPTANCE OF QUOTATION:

Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

Accepted By (printed): _____ Title: _____

Telephone: _____ Fax: _____

P.O. Number: _____ Date: _____

Purchase Amount: **\$55,460.15**

SALES TAX EXEMPTION CERTIFICATE #: _____

(PLEASE PROVIDE A COPY OF CERTIFICATE)

Salesperson's Signature

Customer Signature

BILLING INFORMATION:

Bill to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____

SHIPPING INFORMATION:

Ship to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____



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Charlotte, NC 28224
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06/13/2023
Quote #
165952-01-01

City of Greenbelt: Greenbelt Station - Shade Structures

OMNIA CONTRACT - TERMS & CONDITIONS:

- **LEAD AGENCY:** City of Charlotte, NC - RFP No. 269-2017-028, awarded 5/08/2017.
- **AWARDEE (VENDOR):** Playcore Wisconsin, Inc d/b/a GameTime
- **CONTRACT NUMBER:** 2017001134 incorporating Amendments 1 thru 13.
- **TERM OF CONTRACT:** 7/01/17 to 7/01/22 (5 years). Extended two-year renewal to 7/30/24 via Amendment 12.
- **PRICING:** Varies. Refer to Discount Schedule and Price Lists (Contract Exhibit A). USC Contract pricing is valid through December 31, of each calendar year. Pricing is subject to change with lead agency approval and contract amendment. Request updated pricing when purchasing from quotes more than 30 days old.
- **VOLUME DISCOUNTS:** Large purchases are eligible for additional discounts as follows: 5% when the net US Communities discounted total for standard GameTime play structure components is \$50,000 to \$75,000; 10% when that total is \$75,000 to \$100,000 and 15% when that total exceeds \$100,000.
- **TERMS OF SALE:** For equipment & material purchases, Net 30 days from date of invoice for governmental agencies and those with approved credit. All others, full payment for equipment, taxes and freight up front. Balance for services & materials due upon completion or as otherwise negotiated upon credit application review. Pre-payment may be required for equipment orders totaling less than \$5,000. Payment by VISA, MasterCard, or AMEX is accepted. Checks should be made payable to Playcore Wisconsin, Inc. d/b/a GameTime unless otherwise directed.
- **CREDIT APPLICATION:** Required for all non-governmental agencies and those entities who have not purchased from GameTime within the previous twelve calendar months.
- **FINANCE CHARGE:** A 1.5% monthly finance charge (or maximum permitted by law) will be added to all invoices over 30 days past due.
- **CASH WITH ORDER DISCOUNT:** Orders for GameTime equipment paid in full at time of order via check or electronic funds transfer (EFT) are eligible for a 3% cash-with-order (CWO) discount.
- **ORDERS:** All orders shall be in writing by purchase order, signed quotation or similar documentation. Purchase orders must be made out to Playcore Wisconsin, Inc. d/b/a GameTime.
- **MINIMUM ORDER:** All purchases, \$500.00 with one exception for replacement parts.
- **FREIGHT CHARGES:** Shipments shall be F.O.B. destination. Freight charges prepaid and added separately.
- **SHIPMENT:** Standard Lead time is 4-6 weeks after receipt and acceptance of purchase order, credit application, color selections and approved drawings or submittals.
- **PACKAGING:** All goods shall be packaged in accordance with acceptable commercial practices and marked to preclude confusion during unloading and handling.
- **RECEIPT OF GOODS:** Customer shall coordinate, receive, unload, inspect and provide written acceptance of shipment. Any damage to packaging or equipment must be noted when signing delivery ticket. If damages are noted, receiver must submit a claim to Cunningham Recreation within 15 Days. Receiver is also responsible for taking inventory of the shipment and reporting any concealed damage or discrepancy in quantities received within 60 days of receipt.
- **RETURNS:** Returns are only available on shipments delivered within the last 60 days. A 25% (min.) restocking fee will be deducted from any credit due. Customer is responsible for all packaging & shipping charges. Credit is based on condition of items upon return. All returns must be in unused and merchantable condition. GameTime reserves the right to deduct costs associated with restoring returned goods to merchantable condition. Uprights & custom products cannot be returned.
- **TAXES:** Sales tax is shown as a separate line item when included. A copy of your tax exemption certificate must be submitted at time of order or taxes will be added to your invoice.

City Council Agenda Item Report

Meeting Date: September 26, 2023

Submitted by: Bonita Anderson

Submitting Department: Planning

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

Subject:

Briefing on Blue/Orange/Silver Capacity & Reliability Study

Suggested Action:

Reference: Memorandum, R. Sigworth, 9/26/2023

BOS Study Alternatives Profiles

WMATA is nearing the completion of the Blue/Orange/Silver Line Capacity and Reliability Study (BOS Study) which began in 2019. This study has identified six (6) alternatives to address challenges to capacity, reliability, flexibility, and equity along the Blue, Orange, and Silver Line corridor. Staff notes that two of the six alternatives will provide the City of Greenbelt with the opportunity of expanded access to Metro.

Staff, and the APB at their September 20, 2023, regular meeting, recommend the City Council transmit comments expressing general support for expanding transit access, reliability, and flexibility in and around the City of Greenbelt.

Attachments:

[23-0921_WMATA_BOS Study_Staff Memo_FINAL.pdf](#)

[2023-0708-BOS-Alternatives-Profiles-ENG.pdf](#)

CITY OF GREENBELT, MARYLAND

DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT

15 CRESCENT ROAD, SUITE 200, GREENBELT, MD 20770



MEMORANDUM

TO: City Council

FROM: Ryan Sigworth, AICP, Community Planner

VIA: Terri Hruby, AICP, Director of Planning & Community Development

DATE: September 21, 2023

RE: WMATA Blue/Orange/Silver Capacity and Reliability Study (BOS Study)

Background

In 2019, WMATA launched the Blue/Orange/Silver Capacity and Reliability Study (BOS Study) to identify potential solutions to address multiple needs and opportunities on those three Metrorail lines. WMATA projects population will increase 37% along with 30% more jobs along the BOS lines by 2040. Peak-hour trains on these three lines were dangerously crowded before the COVID-19 pandemic, with ridership continuing to rebound post-pandemic. However, WMATA cannot run enough trains to handle the projected growth through the same tunnel that serves the Blue, Orange, and Silver lines. This creates significant challenges for capacity, reliability, and customer experience as well as the region's goals for development, equity, and environmental sustainability.

WMATA can operate a maximum of 26 trains per hour (TPH) per direction on any set of tracks. Because the Blue, Orange, and Silver lines share one tunnel and tracks between Rosslyn and Stadium-Armory stations, those 26 TPH must be divided between three lines (Figure 1). Even if WMATA operated all 8-car trains, it would not provide enough capacity to meet future demand.



Figure 1 – Combined capacity of Blue, Orange, and Silver lines

A NATIONAL HISTORIC LANDMARK

PHONE: (301) 345-5417 FAX: (301) 345-5418 MD RELAY: 711

www.greenbeltmd.gov

The study area includes the Orange and Silver lines from the Vienna and Ashburn stations to New Carrollton and Downtown Largo stations, as well as the Blue Line between the Pentagon and Downtown Largo stations. Including the recently-added Silver Line stations, the total study area includes seven jurisdictions, 44 Metrorail stations, and 56 miles of track.

It must be noted that, at this stage, the Alternatives put forth in the BOS Study are high-level and conceptual. Any details including specific alignments, station siting, location of rails in relation to grade, and environmental impacts are not currently being evaluated.

The BOS Study comprises five (5) phases, and is currently in the fifth phase which culminates in selection of the preferred alternative. Metro's Board of Directors will then select a "Locally-Preferred Alternative" (LPA), based on data analysis, community partner and jurisdictional input, and public feedback. The LPA is intended to address regional problems, so it must be a regional solution.



Figure 2 – BOS Study Timeline

The LPA must achieve four goals for the Blue, Orange, and Silver lines:

Goal #1: Provide Sufficient Rail Capacity to Serve Ridership Demand

Goal #2: Improve Reliability and On-Time Performance

Goal #3: Improve Operational Flexibility and Cost-Efficiency

Goal #4: Provide Transportation Options That Support Sustainable Development and Expand Access to Opportunity

Proposed Alternatives

Based on the identified needs and goals, WMATA has identified six (6) alternatives for further evaluation:

Important Note: Only Alternatives #3 and #5 directly affect Greenbelt.

Alternative #1: No-Build

Assumes the transportation network would continue as it is planned and funded today with no new investments

Alternative #2: Rail Optimization & Bus Service (Lower Capital Cost)

Includes a variety of changes that do not require building a new Metrorail (some are already underway):

- Improves Bus Rapid Transit (BRT) and commuter bus service, which do not affect Greenbelt
- Adjusts railcar seating to increase capacity
- Introduces dynamic rail scheduling to improve reliability
- Expands core Metro stations to reduce crowding
- Updates rail infrastructure to provide operational flexibility using “turnbacks”

Alternative #3: Blue Line to Greenbelt

This alternative would change the Blue Line by adding a second, new station at Rosslyn, crossing the Potomac River in its own tunnel and tracks, running under M Street through downtown to Union Station, and adding new stations at Georgetown, West End and Downtown DC. Before proceeding to College Park and Greenbelt as in Alternative #5, Metro would add new stations in the previously unserved neighborhoods of Union Market, Ivy City, Fort Lincoln, Port City, and Hyattsville. Under this alternative, the Metro system would see a modest increase in capacity through the downtown core of 13 TPH. This alternative would increase reliability and flexibility for Greenbelt commuters by creating a separate line, independent of the existing Green Line, into the DC core. It would also provide a direct connection to Ronald Reagan Washington National Airport.

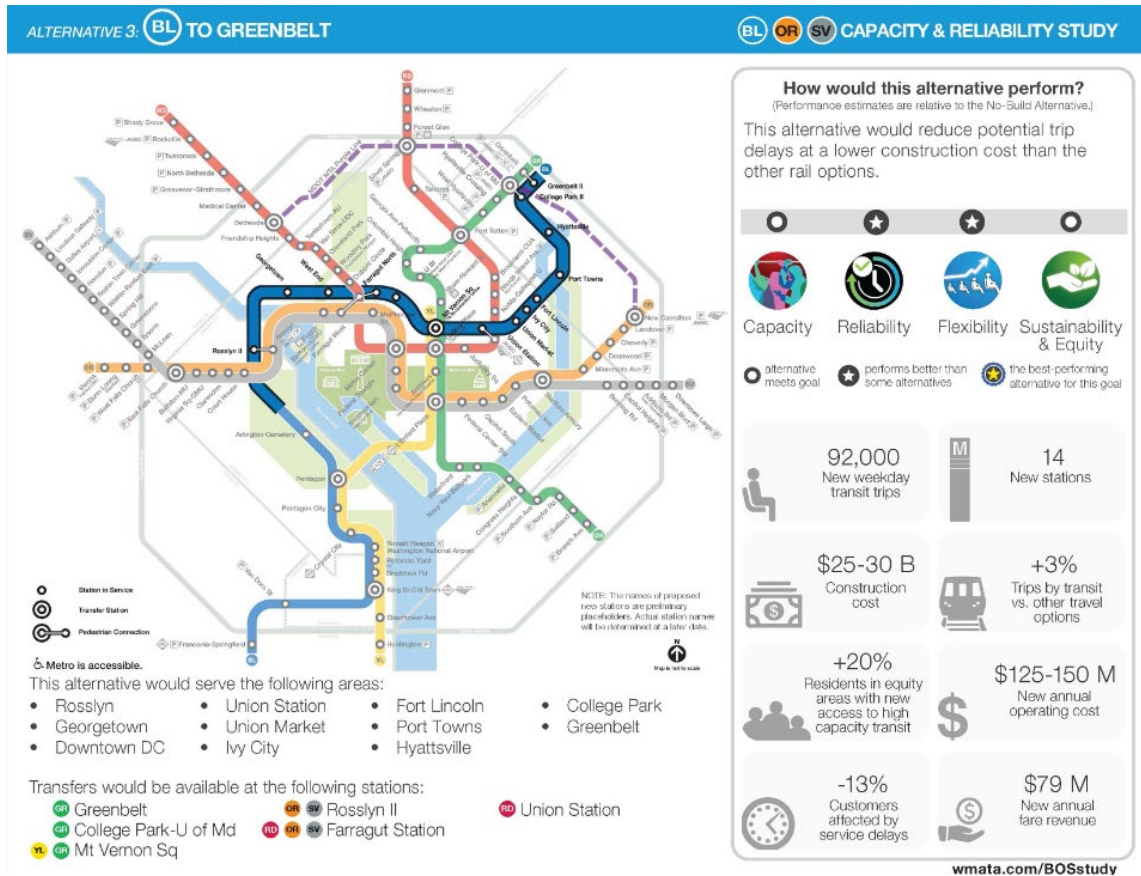
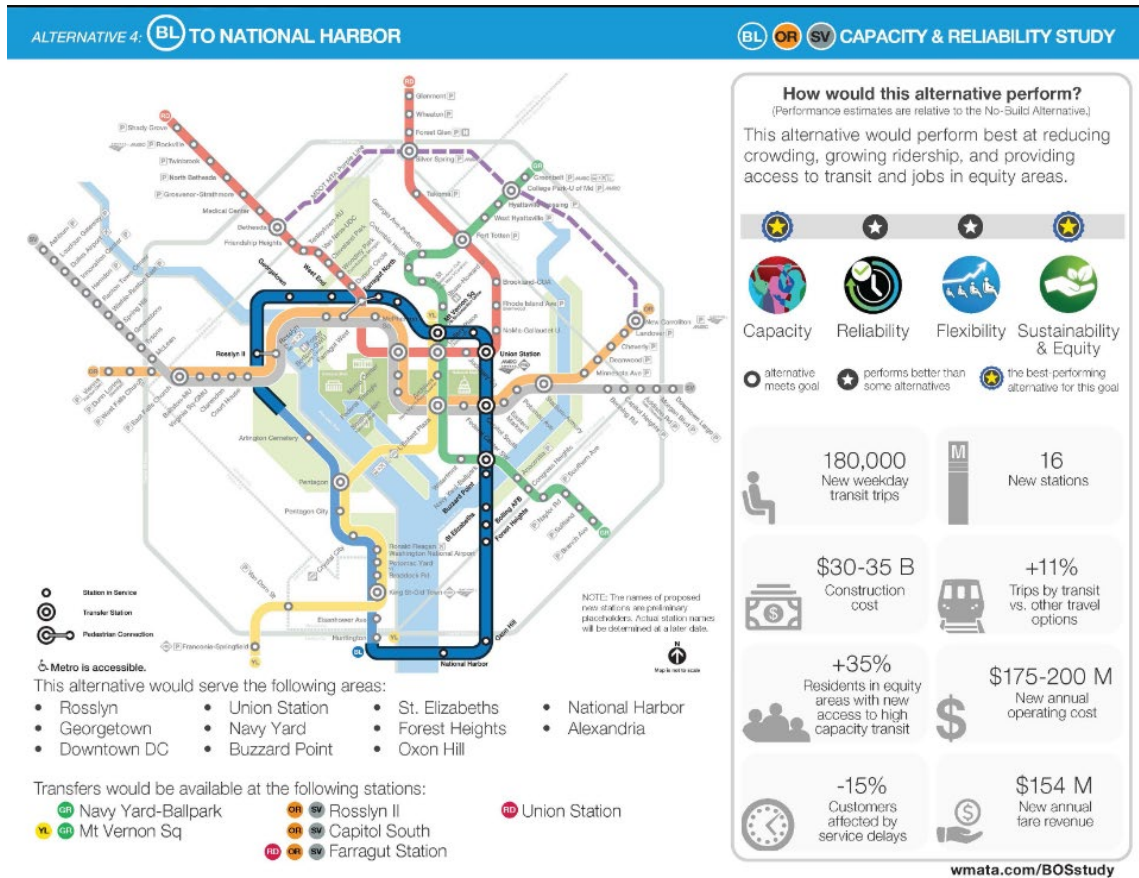


Figure 3 – Alternative #3: Blue Line to Greenbelt

Alternative #4: Blue Line to National Harbor

This alternative has a few things in common with the Blue Line to Greenbelt by adding a second, new station at Rosslyn, crossing the Potomac River in its own tunnel and tracks running under M Street through downtown to Union Station, and adding new stations at Georgetown and West End (the same as Alternative #3). However, once the Blue Line reaches Union Station, it would turn south to add new service in the previously unserved neighborhoods of Buzzard Point, St. Elizabeths, Bolling AFB, Forest Heights, Oxon Hill, and National Harbor. This alternative expands access to the greatest number of Equity Emphasis Areas (EEA) as defined by the National Capital Region Transportation Planning Board (TPB). Finally, based on the cost-benefit analysis, Alternative #4 would provide the most cost-effective alternative.



Alternative #5: Silver Line Express in VA

This alternative would modify the Silver Line to run on its own tunnels and track exclusively which allows it to maintain a capacity of 26 TPH. Starting at the West Fall Church Station, the Silver Line would run in a new tunnel and tracks under Arlington and the Potomac River, and under M Street to Union Station. It would add new stations in Ballston, Georgetown, West End, and Downtown DC within the downtown core. After Union Station, it would add service to the previously unserved neighborhoods of Capitol Hill, Starburst, Ivy City, Fort Lincoln, Port Towns, and Hyattsville before proceeding to College Park and Greenbelt.

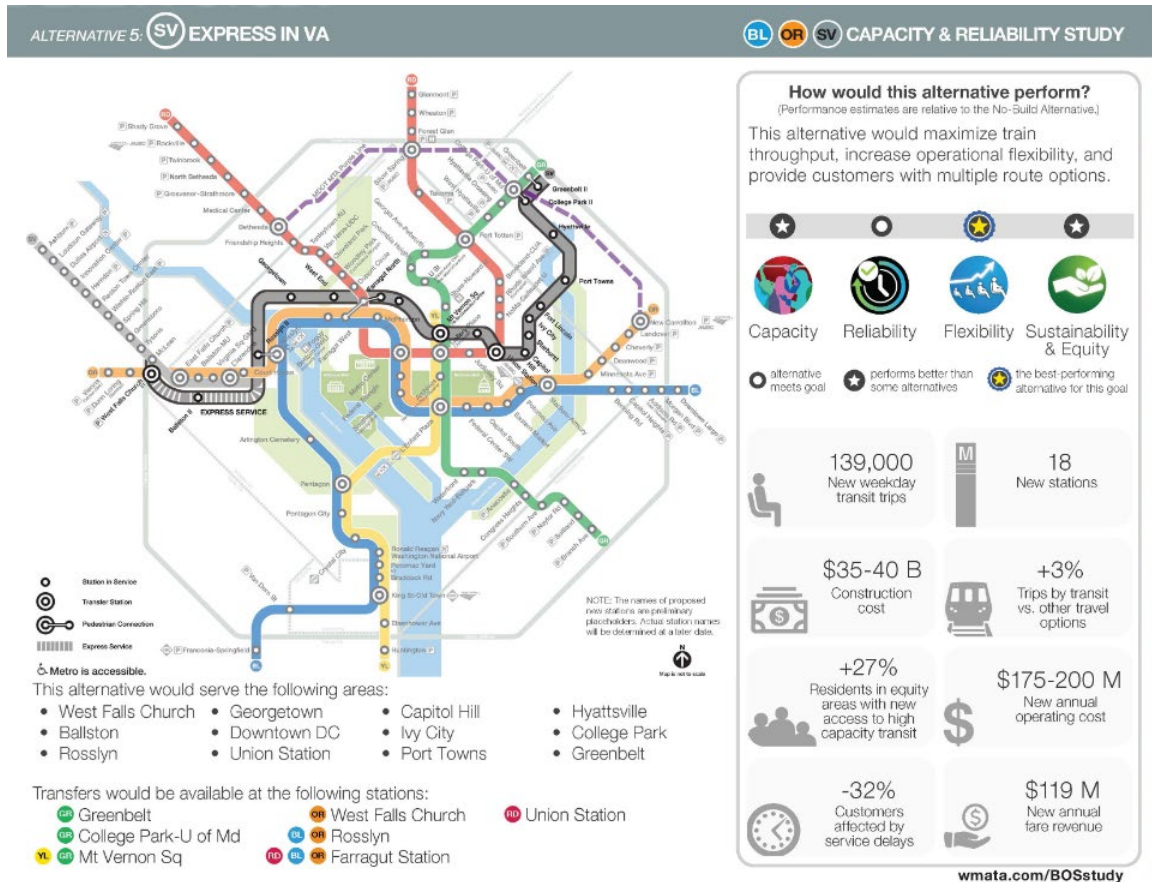


Figure 5 – Alternative #5: Silver Line Express in VA

Alternative #6: Silver Line to New Carrollton

This alternative would modify the Silver Line starting at the Rosslyn Station where, like other alternatives, it would proceed in a separate tunnel under the Potomac River, adding stations in Georgetown, West End, and Downtown DC while running under M Street to Union Station. After Union Station it would add service to unserved neighborhoods such as Union Market, Ivy City, Fort Lincoln, Ports Towns, and Landover Hills.

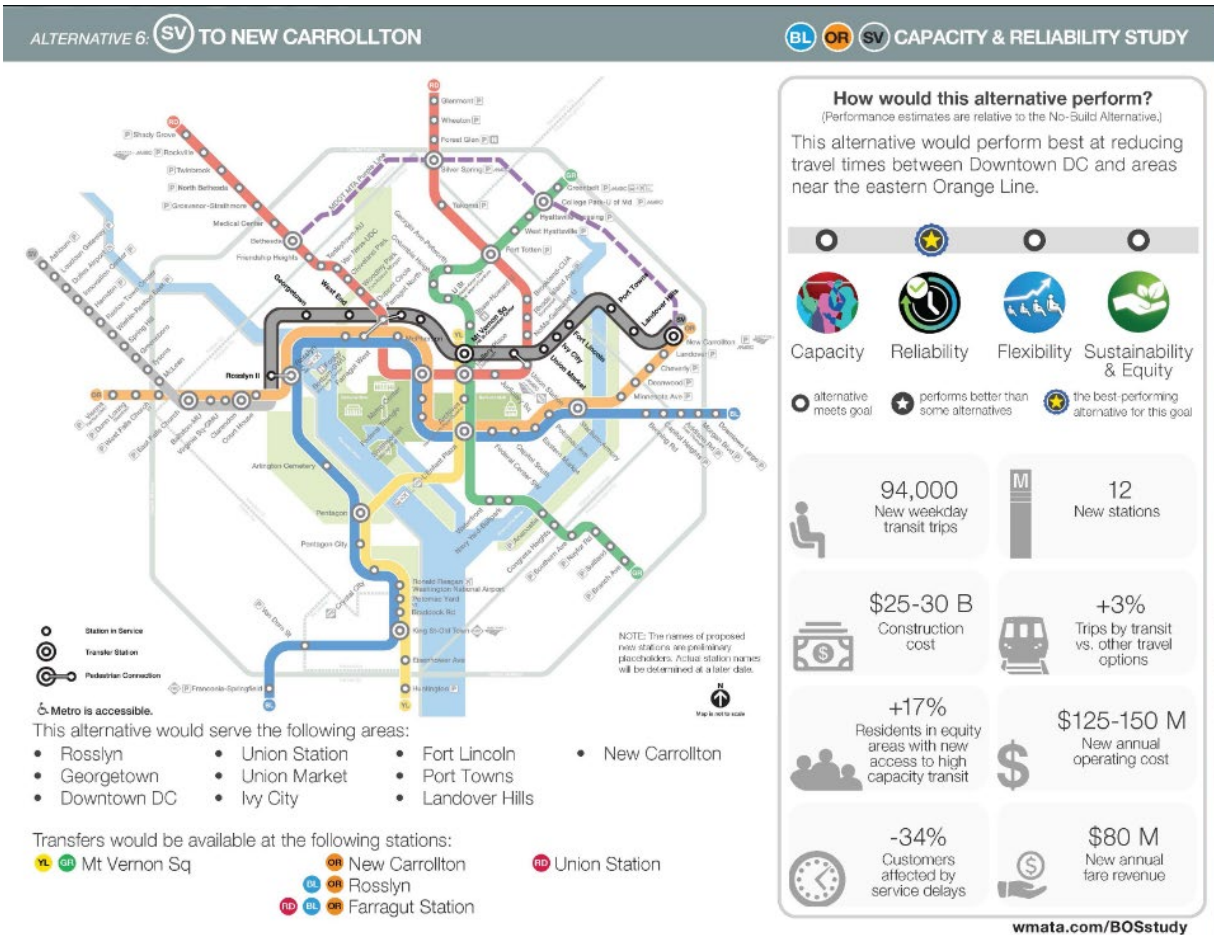


Figure 6 – Alternative #6: Silver Line to New Carrollton

Analysis

It is important to note that as train lines share tracks and stations at any point within the line, the capacity is reduced. Additionally, whenever the realigned Silver or Blue line serves an existing station, such as Union Station, that is shown conceptually as a new station with a pedestrian connection between lines or a significant expansion to the existing station to add the necessary separate tunnel, track, and platforms.

Highlights of Each Alternative

Alternative #1: No Build and **Alternative #2: Rail Optimization & Bus Service (Lower Capital Cost)** are not considered in this memo because they do not achieve any of the long-term goals and needs of the WMATA system in serving the projected population and job increases across the region.

Alternative #3: Blue Line to Greenbelt:

- Capacity is limited to 16 TPH because it shares portions of the route with the Yellow Line (the Blue Line is currently limited to 5-8 TPH due to capacity)

- This alternative requires new stations with a pedestrian connection to the Green Line or significant expansion of existing stations to new tracks and platforms to prevent interlining (sharing tracks between multiple transit lines) for both College Park and Greenbelt
- Where the Blue Line connects to College Park, new Blue Line tracks will run parallel with existing tracks to maintain capacity and prevent re-interlining between College Park and Greenbelt.
- Transfers are available at six (6) stations
- Reduces potential trip delays
- Lower construction costs compared to other rail alternatives

Alternative #4: Blue Line to National Harbor

- Capacity is limited to 16 TPH because it shares portions of the route with the Yellow Line along the Blue Line loop between King Street and the Pentagon
- Transfers are available at six (6) stations
- Performs best at reducing crowding, growing ridership, and providing access to transit and job in Equity Emphasis Areas

Alternative #5: Silver Line Express to VA:

- Operates at 26 TPH (maximum capacity) because it shares no tunnels, tracks, or stations from Ashburn to Greenbelt
- Transfers are available at seven (7) stations
- This alternative is the most expensive
- Exclusive tracks, tunnels, and platforms from Ashburn to Greenbelt
- Increases operational flexibility and provides customers with multiple route options

Alternative #6: Silver Line to New Carrollton:

- Capacity is limited to 16 TPH because it shares portions of the route with the Yellow Line (the Blue Line is currently limited to 5-8 TPH due to capacity)
- Transfers are available at five (5) stations
- Performs best at reducing travel times between Downtown DC and areas near the eastern Orange Line.

Staff Comments and Questions

- The changes outlined in Alternative #2 should be folded into all alternatives because they will be needed regardless of chosen alternative and, as stated in the documentation, are already underway.
- Staff endorses further study of Alternative #5 (Silver Line Express in VA) because it is the only alternative to maximize capacity to 26 TPH in the Washington, DC downtown core, one of the primary needs defined by the study. All other alternatives are limited to 16 TPH which hampers the long-term growth and operations of Metro. For Greenbelt residents, the introduction of

Silver Service increases flexibility and reliability for commuting to the downtown core as well as direct access to Dulles International Airport.

- For the Greenbelt Station, where is the additional property/right-of-way going to come from for the new Greenbelt Station or significant expansion of the existing station?
- With new capacity being introduced at the Greenbelt Station with a realignment of the Blue Line (Alternative #3) or Silver Line (Alternative #5), is an expansion of bus service within the College Park and Greenbelt communities being planned to address the additional demand created by the new capacity and flexibility?
- Due to the conceptual nature of the BOS Study, the social and environmental impacts cannot be understood at this time. Understanding these impacts is vital to selecting a preferred alternative.

Conclusion & Next Steps

The BOS Capacity and Reliability Study is meant to address the long-term needs of Metro with a growing regional population and economic base. A plan of this scope needs to be thought of in terms of decades rather than years. As a result, any study on this scale needs to bring broad vision for the future for not only the needs of the City of Greenbelt but also for the region as a whole.

Alternative #5 is the only option to fulfill the main goal of the study which is to maximize capacity in the core of Downtown DC. This alternative achieves the maximum capacity of 26 TPH because the Silver Line does not share any tracks or stations across the entire route. All other alternatives at some point share tracks with another line creating a bottleneck that cuts capacity in half.

Alternative #5 also benefits the City of Greenbelt. Currently Greenbelt Station is served only by the Green Line which hampers both flexibility and reliability of the transit system for Greenbelt residents. By introducing the Silver Line to the Greenbelt Station, it provides an independent transit connection to new neighborhoods and job centers at maximum transit capacity. Additionally, it provides a direct connection to Dulles International Airport without the need for a transfer to a different Metro line.

Two of the concerns for Staff is how a new station (Greenbelt II as shown in Alternative #5 and/or #3) or a significantly expanded station would fit into the constrained land area and what impacts it would have on sensitive environmental areas and the built environment. This alternative will likely require additional right-of-way and relocation of structures and services.

Transportation equity is an important aspect to this study, and WMATA's goal to bring Metro to previously unserved neighborhoods is laudable. Once an alternative is chosen, WMATA must also address the need for other connecting transportation services. For instance, with the addition of the new Silver Line at the Greenbelt Station, how will WMATA handle the additional demand for transit in terms of bus service to and from the Metro station.

The next step in this process is for the WMATA Board of Directors to consider all the comments, testimony, and analysis and choose the alternative which best serves the Metro system envisioned for

the future. Once an alternative is chosen, WMATA needs to start laying the groundwork to implement and achieve the chosen alternative and vision for the future.

Staff recommends the Council send a letter to the WMATA Board of Directors expressing general support for expanding transit access, reliability, and flexibility in and around the City of Greenbelt. Staff also recommends expressing interest in proactively engaging and collaborating with Metro as the project progresses through alternative selection and ultimately toward design, particularly if the option for new service to the City of Greenbelt is chosen.

[Attachments](#)

Attachment A: Comparing The Alternatives

COMPARING THE ALTERNATIVES

Five alternatives were identified and compared using 14 measures relative to the No-Build Alternative. The measures were grouped under the four project goals shown in the graphic below.

	ALTERNATIVE 1	ALTERNATIVE 2	ALTERNATIVE 3	ALTERNATIVE 4	ALTERNATIVE 5	ALTERNATIVE 6
	No-Build	Rail Optimization & Bus Service	to Greenbelt	to National Harbor	Express in VA	to New Carrollton
Capacity: Provide sufficient rail capacity to serve ridership demand						
Reliability: Improve reliability and on-time performance						
Flexibility: Improve operational flexibility and cost-efficiency						
Sustainability & Equity: Provide transportation options to support sustainable development & expand access to opportunity						

alternative meets goal

alternative performs better than some alternatives

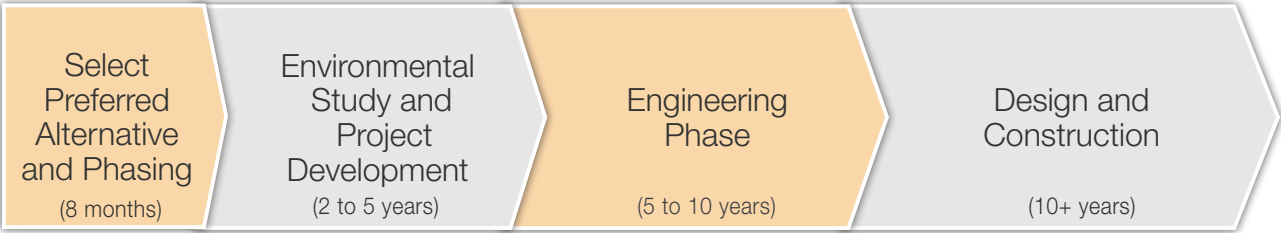
the best-performing alternative for this goal

About the Study

Metro identified long-standing issues and opportunities on the Blue, Orange, and Silver lines including crowding, capacity, reliability, equity, and long-term sustainability. To address these needs, the Blue/Orange/Silver Corridor Capacity & Reliability Study used deep data analysis and intensive engagement with community partners to identify alternatives to address the issues. The study concludes when Metro’s Board of Directors selects a locally-preferred alternative.

What Happens After the Study?

Selecting the preferred alternative is the first step in a process that could take 10-20 years. The goal is to have the project operational by 2040, but no funding is committed yet.





Map is not to scale

(Performance estimates are relative to the No-Build Alternative.)



Sustainability & Equity

 the best-performing
alternative for this goal

200



- This alternative includes a variety of changes that do not require building a new Metrorail line, some of which are already underway:
- Improvements to Bus Rapid Transit (BRT) and commuter bus service (see next page)
 - Adjusting railcar seating to increase capacity
 - Introduction of dynamic rail scheduling to improve reliability
 - Expanding core Metro stations to reduce crowding
 - Updating rail infrastructure to provide operational flexibility using “turnbacks”

How would this alternative perform?

(Performance estimates are relative to the No-Build Alternative.)

This alternative offers lower benefits than rail options but would cost less and could be implemented sooner.

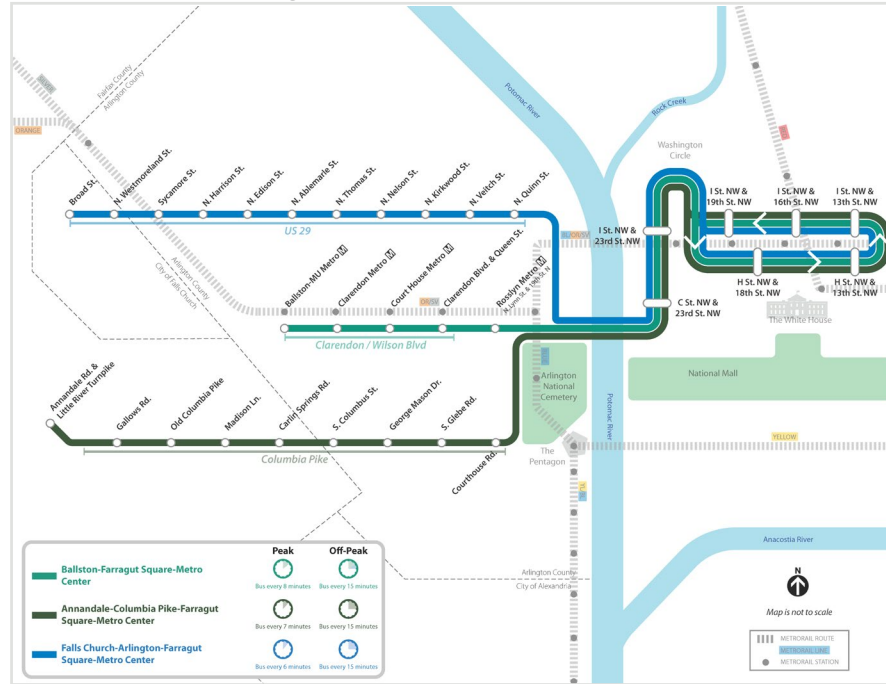
**Only meets capacity goals if many customers switch from rail to bus.*

Capacity	Reliability	Flexibility	Sustainability & Equity

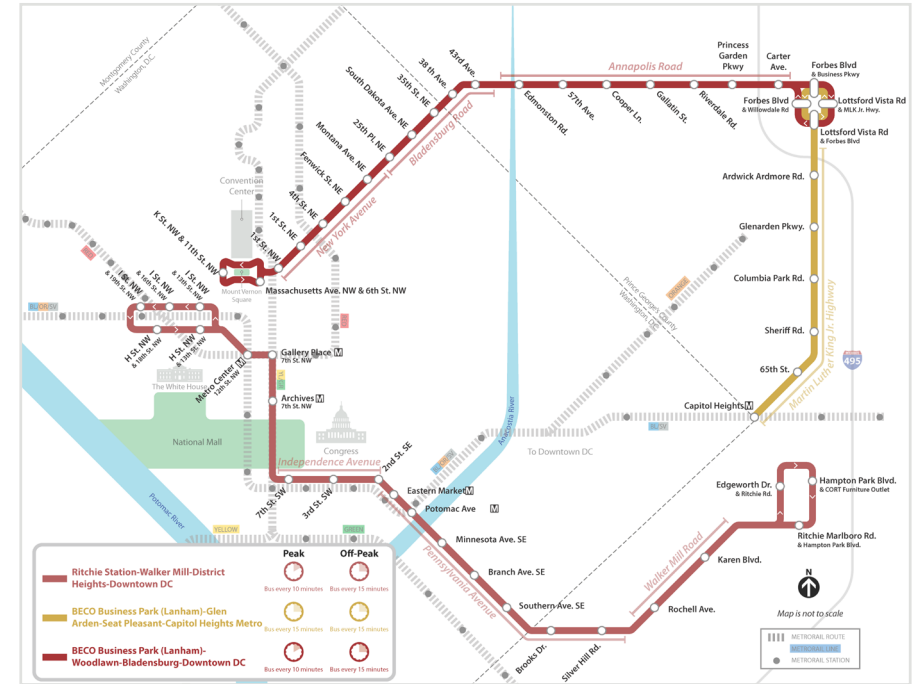
alternative meets goal
 performs better than some alternatives
 the best-performing alternative for this goal

16,000 New weekday transit trips	0 New stations
\$3-5 B Construction cost	+3% Trips by transit vs. other travel options
+27% Residents in equity areas with new access to high capacity transit	\$75-100 M New annual operating cost
-7% Customers affected by service delays	\$34 M New annual fare revenue

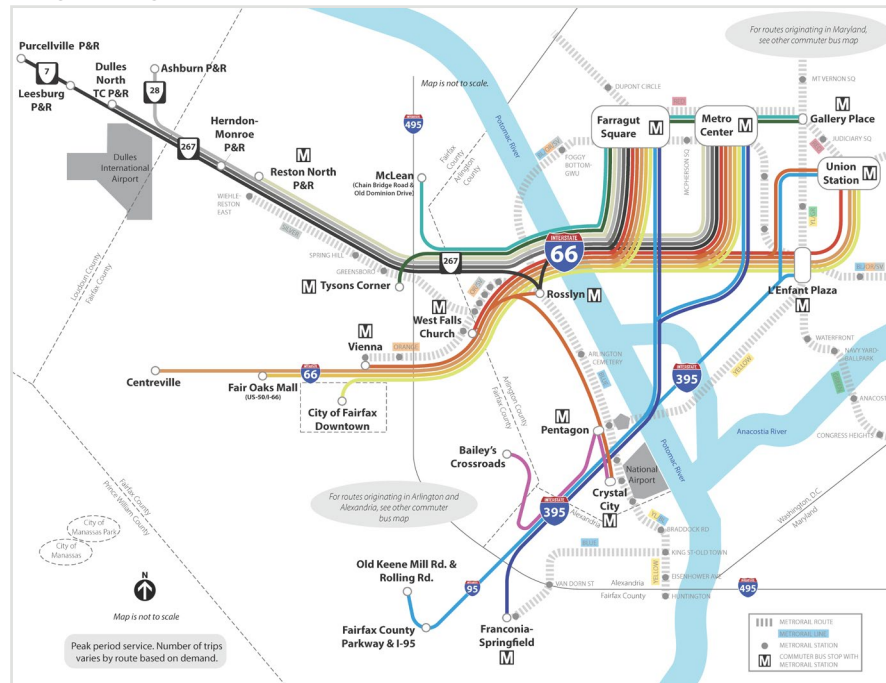
BRT Routes – Virginia



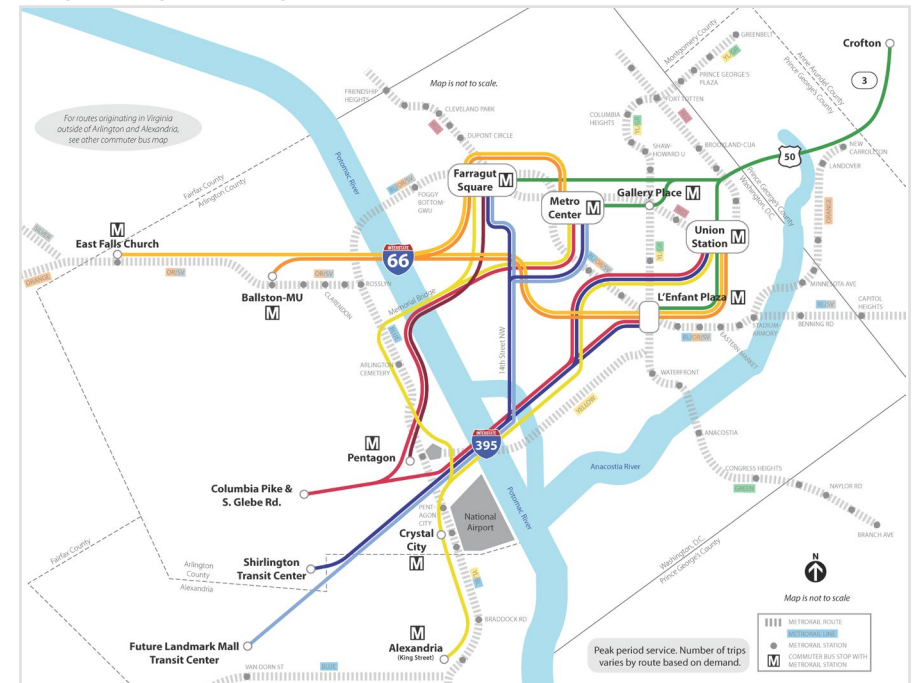
BRT Routes – Maryland



Commuter Bus Routes – Originating in Fairfax and Loudoun



Commuter Bus Routes – Originating in Arlington, Alexandria, and Maryland





This alternative would serve the following areas:

- Rosslyn
- Georgetown
- Downtown DC
- Union Station
- Union Market
- Ivy City
- Fort Lincoln
- Port Towns
- Hyattsville
- College Park
- Greenbelt

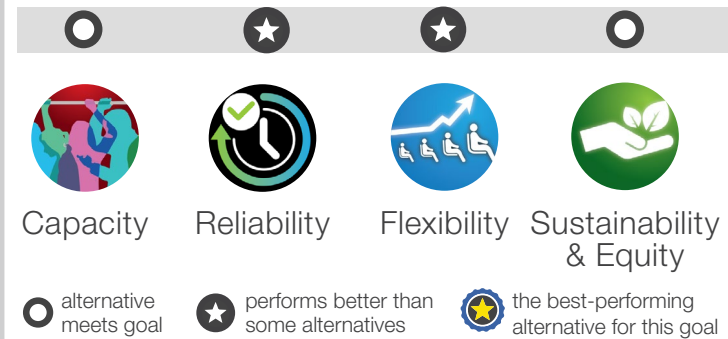
Transfers would be available at the following stations:

- GR** Greenbelt
- GR** College Park-U of Md
- YL** **GR** Mt Vernon Sq
- OR** **SV** Rosslyn II
- RD** **OR** **SV** Farragut Station
- RD** Union Station

How would this alternative perform?

(Performance estimates are relative to the No-Build Alternative.)

This alternative would reduce potential trip delays at a lower construction cost than the other rail options.





This alternative would serve the following areas:

- Rosslyn
- Georgetown
- Downtown DC
- Union Station
- Navy Yard
- Buzzard Point
- St. Elizabeths
- Forest Heights
- Oxon Hill
- National Harbor
- Alexandria

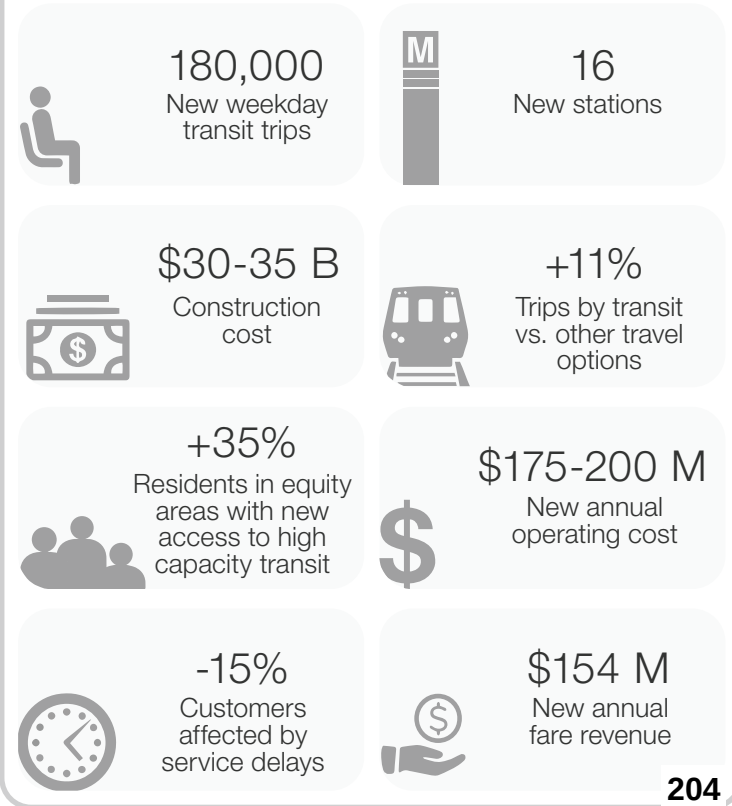
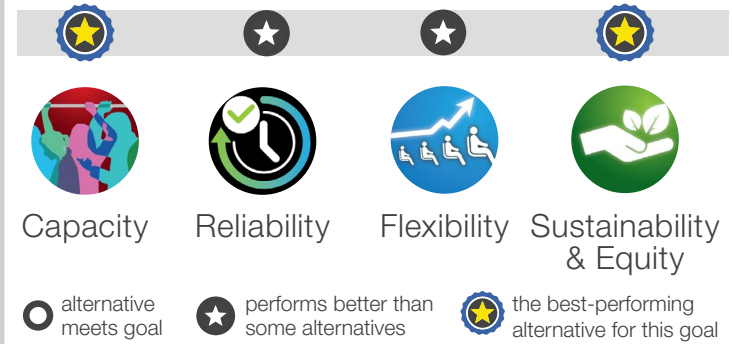
Transfers would be available at the following stations:

- GR** Navy Yard-Ballpark
- YL** **GR** Mt Vernon Sq
- OR** **SV** Rosslyn II
- OR** **SV** Capitol South
- RD** **OR** **SV** Farragut Station
- RD** Union Station

How would this alternative perform?

(Performance estimates are relative to the No-Build Alternative.)

This alternative would perform best at reducing crowding, growing ridership, and providing access to transit and jobs in equity areas.



NOTE: The names of proposed new stations are preliminary placeholders. Actual station names will be determined at a later date.





This alternative would serve the following areas:

- West Falls Church
- Georgetown
- Capitol Hill
- Hyattsville
- Ballston
- Downtown DC
- Ivy City
- College Park
- Rosslyn
- Union Station
- Port Towns
- Greenbelt

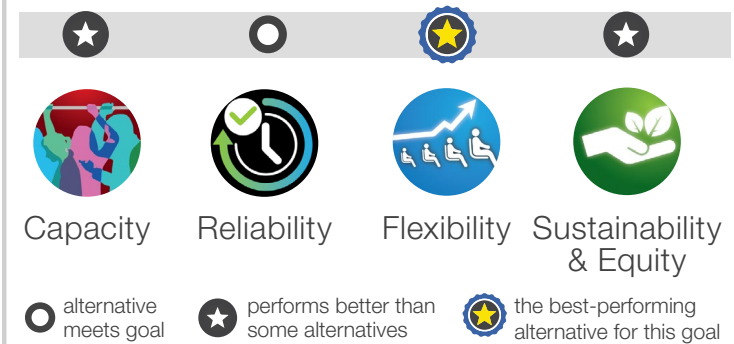
Transfers would be available at the following stations:

- GR Greenbelt
- OR West Falls Church
- RD Union Station
- GR College Park-U of Md
- BL Rosslyn
- BL Farragut Station
- YL GR Mt Vernon Sq

How would this alternative perform?

(Performance estimates are relative to the No-Build Alternative.)

This alternative would maximize train throughput, increase operational flexibility, and provide customers with multiple route options.





This alternative would serve the following areas:

- Rosslyn
- Georgetown
- Downtown DC
- Union Station
- Union Market
- Ivy City
- Fort Lincoln
- Port Towns
- Landover Hills
- New Carrollton

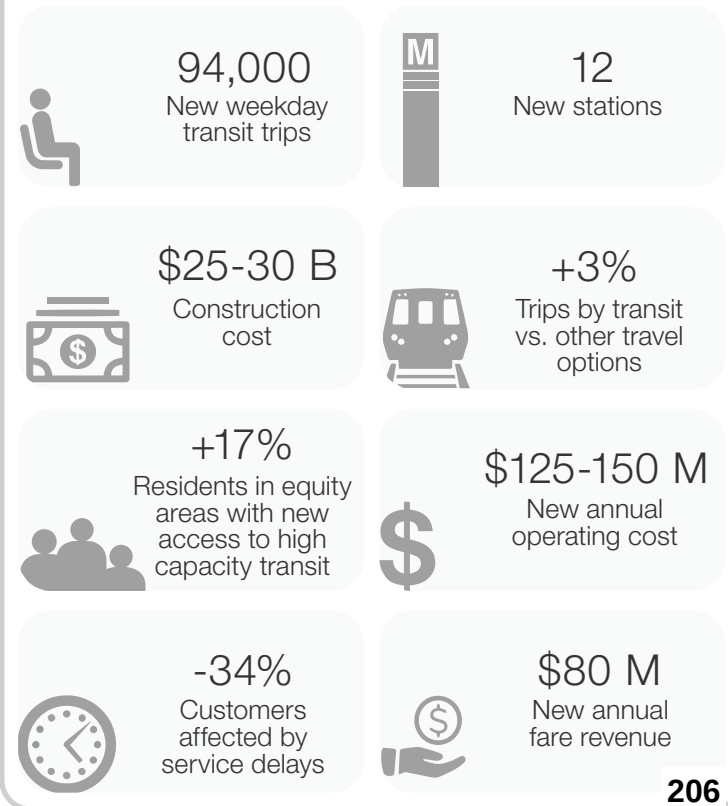
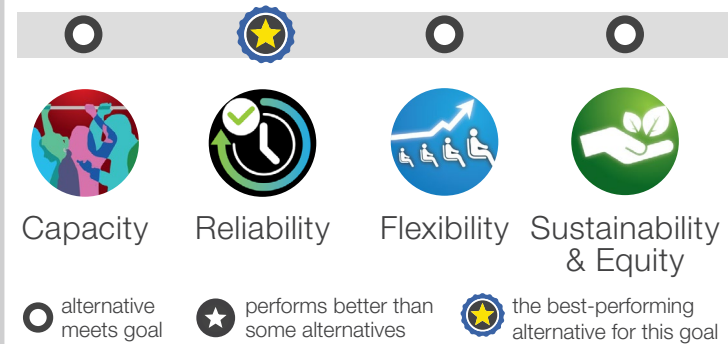
Transfers would be available at the following stations:

- YL** Mt Vernon Sq
- OR** New Carrollton
- RD** Union Station
- BL** Rosslyn
- OR** Farragut Station

How would this alternative perform?

(Performance estimates are relative to the No-Build Alternative.)

This alternative would perform best at reducing travel times between Downtown DC and areas near the eastern Orange Line.



City Council Agenda Item Report

Meeting Date: September 26, 2023

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

Subject:

Application for Liquor License - Friends of the Greenbelt Theatre

Suggested Action:

Mayor Jordan requested this item to be added to the agenda.

Attachments:

City Council Agenda Item Report

Meeting Date: September 26, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section: OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

Subject:

* Meetings

Suggested Action:

Attachments:

[meetings.pdf](#)

CITY OF GREENBELT, MARYLAND
25 Crescent Road, Greenbelt, MD 20770-1891



9/21/2023 10:57 AM

City Council Meetings & Work Sessions
September – October

No Meeting – Yom Kippur	Mon.	09/25	
Regular Meeting	Tues.	09/26	7:30 pm
Work Session – Pepco	Wed.	09/27	7:30 pm
Advisory Board Annual Dinner	Sun.	10/01	5:00 pm
Work Session – Beltsville Agricultural Research Center (BARC) (tentative)	Mon.	10/02	7:30 pm
Work Session – Luminis Health Doctors Community Medical Center (tentative)	Wed.	10/04	7:30 pm
Regular Meeting	Mon.	10/09	7:30 pm
Work Session – Public Safety Crime Status and Youth Programs	Wed.	10/11	7:30 pm
MML Fall Conference (College Park)	Sun. – Tues.	10/15 – 10-17	
Work Session – Public Safety Advisory Committee	Mon.	10/16	7:30 pm
Work Session – TBD	Wed.	10/18	7:30 pm
Regular Meeting	Mon.	10/23	7:30 pm
Work Session – City Manager’s Quarterly Update	Wed.	10/25	7:30 pm
Special Meeting/Closed Session – Personnel and Pending Legal Matters	Wed.	10/25	Following WS
Four Cities Meeting (New Carrollton)	Thurs.	10/26	7:00 pm
Work Session – WSSC	Mon.	10/30	7:30 pm

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use Video Relay Services (VRS) at 711 or e-mail banderson@greenbeltmd.gov to reach the City Clerk. Unless otherwise noted, meetings will be held in the Council Chambers in the Municipal Building (MB) at 25 Crescent Road and virtually by Zoom. Zoom meeting information for public participation is posted on the City’s website at www.greenbeltmd.gov on the meeting calendar.

Bonita Anderson, City Clerk

A NATIONAL HISTORIC LANDMARK

(301) 474-8000

fax (301) 441-8248
www.greenbeltmd.gov

MD RELAY 711

CITY OF GREENBELT, MARYLAND

25 Crescent Road, Greenbelt, MD 20770-1891



9/21/2023 10:57 AM

Ready to be scheduled:

Townhall Meeting: Virtual Meetings Accessibility
for Blind and Visually Impaired
City Contracting Policy
Walk-way fixture
Verde Apartments (*Provided August Dates - No
response*)
Greenbelt Road Corridor
BARC (*Provided Oct. 2nd Date*)
State Highway Administration (Nov.)
Meet and Greet School Board CEO
Board of Education – Building Services and
Boundaries
Prince George's County Council
Council Retreat (*Dec. 2nd tentative*)
Franklin Park Apartment (*Dec.*)

For later scheduling:

Zoning Enforcement
Parkway Apartment Owners/GHI (*parking*)
Northway Fields Master Plan
City Manager Updates (Jan, Pre-budget; July &
Sept/Oct)
Meeting with County on Transportation Plan
Museum Plan
Bernard Penney (*Memorial Donation in honor of
Leonie Penney*)
Potential Bond Referendum/Capital Financing
Cemetery Plans
MARC Train Service/ MDOT
Arts & Entertainment District
EV Chargers Five Year Plan
Fleet Vehicles Ten Year Plan
GHI/Prince George's County (Stormwater issues)

A NATIONAL HISTORIC LANDMARK

(301) 474-8000

fax (301) 441-8248
www.greenbeltmd.gov

MD RELAY 711

City Council Agenda Item Report

Meeting Date: September 26, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section: OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

Subject:

* Stakeholder List

Suggested Action:

Attachments:

[Stakeholder Schedule.pdf](#)

Annual															
Advisory Group Chairs	7/22	7/23													
Franklin Park at Greenbelt Station Mgmt.	12/21	12/22													
Greenbelt Center HOAs	3/23														
Greenbelt East HOAs and COAs/Greenbelt East Advisory Coalition	4/22	6/23													
Greenbelt Homes, Inc.	8/22	8/23													
Greenbelt Station HOA/Verde Apts.	8/22	8/23													
School Board Member	9/21	2/23	8/23												
State Highway Administration	11/20	11/22													
Biennial															
Beltsville Ag. Research Center	8/18	11/22													
Beltway Plaza	9/22														
NASA/GSFC	3/22	4/23													
Greenbelt Business Alliance	10/22														
Greenbelt Park NPS	1/22	3/23													
Greenway Shopping Center	12/20	2/23													
Religious/Spiritual Organizations	6/22														
Twice a Year															
County Council Person and At Large Members	5/23														
Meetings as Needed															
Apartments	4/21														
Comcast/Verizon	3/21														
Greenbelt Office Parks															
Greenbelt Watershed Groups	10/19														
Hotels	8/23														
PEPCO	2/22														
WSSC	2/22	6/23													
Washington Gas	8/23														
Prince George's Economic Development Corp.	11/21														
Prince George's Planning Board	10/19														
Roosevelt Center Owner	8/20														
University of Maryland	4/15														
WMATA/PGDPW&T (Semi-Annual)	5/22														
Newly Elected/Appointed Officials (Presentation of a Council Regular Meeting)															
County Executive															
School Board CEO															
State's Attorney	1/23														

City Council Agenda Item Report

Meeting Date: September 26, 2023

Submitted by: Bonita Anderson

Submitting Department: Planning

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

Subject:

* Approval of an on-call contract for engineering services to Greenman-Pedersen, Inc. (GPI)

Suggested Action:

Reference: Contract, Greenman-Pedersen, Inc.

The City has been using Greenman-Pedersen, Inc. (GPI) for on-call consulting services for many years now. Using an on-call contractor is an efficient and effective method of procurement that can significantly reduce the delivery time of projects. GPI is multi-faceted engineering firm with an office in Columbia, MD. GPI assists the City with technical review of development proposals, erosion and sediment control inspections, traffic engineering and calming studies, easement preparation, right-of-way permit review and other related engineering services.

To continue to provide the City with on-call engineering services, GPI has prepared an Engineering Consultant Contract based on a contract awarded to them by Montgomery County after a competitive bid process for engineering services that have the scope required by the City. The City of College Park also has contracted with GPI based on the Montgomery County contract.

Staff recommends City Council approve an on-call contract for engineering services to GPI using the hourly and billable rates from Montgomery County, Maryland. All rates included in GPI's proposal exceed Living Wage rates.

Attachments:

[City of Greenbelt_GPI Agreement_09-18-2023.pdf](#)

ENGINEERING CONSULTANT AGREEMENT

THIS ENGINEERING CONSULTANT'S AGREEMENT (the "Agreement") is effective this _____ day of _____ 2023, by and between the **CITY OF GREENBELT** (the "City"), a municipal corporation of the State of Maryland, whose address is 25 Crescent Road, Greenbelt, MD 20770 and **GREENMAN-PEDERSEN, INC.**, a New York corporation hereinafter referred to as "Consultant," whose address is 11000 Broken Land Parkway, Suite 500, Columbia, MD 21044, each individually a party and, collectively, the parties.

WHEREAS, the City requires engineering services for the purpose of providing safe and convenient transportation to its citizens; and

WHEREAS, Consultant, as part of a full competitive bid process under Montgomery County RFP #1098917, dated April 8, 2019, (the "RFP") that is consistent with that adopted by the City, has entered into a Contract for Engineering Services entitled, Transportation Facilities Basic Ordering Agreement, No. 1111500 (the "Contract") with Montgomery County, Maryland (the "County") for various engineering services, designated by category; and

WHEREAS, the engineering services available under the County Contract are responsive to the needs of the City; and

WHEREAS, the City desires to exercise its right to procure engineering services in accordance with the provisions for extending the Contract to other jurisdictions as set forth in Section 8.1.1.5 of the RFP, Mid-Atlantic Purchasing Team Rider Clause, which includes The City of Greenbelt, is a component of the Contract, and is incorporated herein by reference as **Exhibit A**.

WHEREAS, the Consultant desires to provide such engineering services on an as-requested basis; and

WHEREAS, the Consultant has agreed to extend the pricing structure of the Contract for its engineering services to the City.

NOW, THEREFORE, in consideration of the forgoing, the mutual promises and covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Appointment.** The City hereby engages Consultant, as an independent professional contractor and not as an agent or employee of the City, to provide engineering consulting services as requested by the City and Consultant hereby accepts such work, subject to the terms and provisions of this Agreement.
2. **Scope of Services.** The Consultant agrees to furnish all the material and perform all the work in compliance with the requirements and standards contained in the Contract Documents, as defined herein. All work shall be performed in accordance with the standards in the industry. Consultant services included as part of this Agreement will include, upon request of the City, provision of services with respect to civil and transportation engineering. All services shall be described in a per task scope of work approved by the City describing the services and a not to exceed cost, therefore, based on hourly rates stated in this Agreement.
3. **Standard of Practice and Care:** Services performed by Consultant will be consistent with the level of care and skill ordinarily exercised by members of this profession currently practicing in the same locality and under similar conditions. No other representation, expressed or implied, and

no warranty or guarantee is included or intended in this Agreement or any report, opinion, document or otherwise.

4. **Term.** The term of this Agreement will coincide with the term of the Contract. All work shall be performed at the request of the City.
5. **Contract Price.** The City agrees to pay the Consultant, as consideration for the Consultant's satisfactory performance of specific tasks approved by the City, based on the hourly rates contained in the Payroll Roster, which are inclusive of labor, overhead, and profit, as is more particularly shown in the attached **Exhibit B** incorporated herein by reference. Any increase in price after the first year of the term shall be negotiated by the parties.

Each project or task will have a contract price, included in a City-approved scope of work. The parties recognize that a specific project may require the Consultant to retain sub-contractor services. Fees for sub-contractor services must be pre-approved by the City. The Consultant's out-of-pocket expenses will be estimated and itemized in each project task proposal as direct expenses, forming part of the contract price for each project or task under this Agreement.

6. **Payment for Services.** Consultant shall invoice the City monthly based on work accomplished. The City shall promptly pay the Consultant for approved tasks on a monthly basis subject to receipt and approval of an invoice by the City's Finance Officer. All services related to this Agreement will be provided by the Consultant on an as-requested basis as directed by the City in writing. Such services shall be billed to the City at the hourly rates referenced herein.
7. **Contract Documents.** This Agreement and the following enumerated documents, which are incorporated by reference as if fully set forth herein, form the Agreement and are termed the Contract Documents:
 - The Contract
 - Exhibit A – Mid-Atlantic Purchasing Team Rider Clause
 - Exhibit B - Payroll Roster
 - Required affidavits and certifications
 - Approved task scope of work and not to exceed cost
 - Certificate(s) of Insurance and additional insured endorsement

8. **Other Payments; Expenses; Taxes.** The City will not be responsible for any cost or expenses of operation of any kind associated with Consultant's provision of services pursuant to this Agreement, except as specifically set forth herein. Consultant shall be entitled to no fees, bonuses, contingent payments, or any other amount in connection with the services to be rendered hereunder except as set out herein. The parties further agree that the City shall have no obligation to reimburse, pay directly or otherwise satisfy any expenses of the Consultant in connection with the performance of obligations under this Agreement except as otherwise set forth herein.

It is expressly understood and acknowledged by the parties hereto that the fees payable hereunder shall be paid in the gross amount, without reduction for any Federal or State withholding or other payroll taxes, or any other governmental taxes or charges. The parties further recognize that Consultant, as an independent contractor of the City, is responsible for directly assuming and remitting any applicable Federal or State withholding taxes, estimated tax payments, Social Security payments, unemployment compensation payments, and any other fees, taxes, and expenses required by law. If Consultant is deemed not to be an independent contractor

by any local, state, or federal governmental agency, Consultant agrees to indemnify and hold harmless the City for any and all fees, costs and expenses, including, but not limited to, attorneys fees incurred thereby.

9. **Insurance.** Consultant will purchase and maintain during the entire term of this Agreement, professional errors and omissions insurance, automobile, and workers' compensation insurance, if applicable, with limits of not less than those set forth below. On each policy, with the exception of Workers Compensation, Consultant will name the City of Greenbelt as an additional insured and will provide an additional insured endorsement for all coverages except workers compensation and professional errors and omissions.
 - A. Comprehensive General Liability Insurance
 - i) Personal injury liability insurance with a limit of \$2,000,000.00 each occurrence / aggregate;
 - ii) Property damage liability insurance with a limit of \$500,000.00 each occurrence / aggregate.
 - iii) All insurance shall include completed operations and contractual liability coverage.
 - B. Automobile Liability Coverage. Automobile insurance for personal injury and property damage with a limit of \$1,000,000.00 each occurrence/ aggregate.
 - C. Workers' Compensation Insurance. Consultant shall comply with the requirements and benefits established by the State of Maryland for the provision of Workers' Compensation insurance, if applicable. The City will deduct a predetermined percentage of each payment to any Consultant who has failed to provide a Certificate of Insurance for Workers' Compensation, in order to defray coverage costs of the City. This percentage is subject to change. The Consultant will be provided notification of any change. All Corporations are required to provide Workers' Compensation Certificates of insurance.
 - D. Professional errors and omissions. The Consultant shall maintain a policy with limits of not less than \$2,000,000.00 each claim/aggregate.

Consultant covenants to maintain insurance, in these amounts, which will insure all activities undertaken by Consultant on behalf of the City under this Agreement. The City shall be provided with thirty days prior notice of changes that would reduce the coverage available. Copies of certificates of insurance and additional insured endorsements for all required coverage shall be furnished to the City prior to beginning work.

Provision of any insurance required herein does not relieve Consultant of any of the responsibilities or obligations assumed by the Consultant in the contract awarded, or for which the Consultant may be liable by law or otherwise. Provision of such insurance is not intended in any way to waive the City's immunities or any damage limits applicable to municipal government as provided by law.

10. **Indemnification.** The Consultant shall indemnify and save harmless the City, its officers, employees and agents, from all suits, actions and damages or costs of every kind and description, including reasonable attorneys' fees, arising directly out of the performance of this Agreement, and caused by the negligent or willful act or omission on the part of the Consultant, its agents, servants, employees and subcontractors.

11. **Permits, Licenses, Applicable Laws.** Consultant will be responsible for obtaining any and all licenses pertaining to performance of work under the Agreement. All services and materials provided by Consultant shall comply with all applicable laws and regulations. Requirements for obtaining permits shall be determined in each task order.
12. **Materials and Standard of Work.** All work performed and material provided pursuant to this Agreement shall be in conformance with standards and specifications applicable in the industry.
13. **Subcontracting.** The Consultant may not subcontract any work approved under this Agreement without the prior written consent of the City. If the Consultant wishes to subcontract any of the said work, it must provide subcontractor names, addresses, and telephone numbers and a description of the work to be done. The Consultant is not relieved of primary responsibility for full and complete performance of any work delegated to the subcontractor. There shall be no contractual relationship between the City and the Consultant's subcontractors.
14. **Accurate Information.** The Consultant certifies that all information provided in response to requests for information is true and correct. Any false or misleading information provided by Consultant shall be a material breach of this Agreement and is grounds for the City to terminate this Agreement.
15. **Construction and Legal Effect.** This Agreement, including all Contract Documents, constitutes the entire understanding between the parties. No modification or addition to this Agreement shall have any effect unless made in writing and signed by both parties hereto.
16. **Successors and Assigns.** This Agreement shall not be assigned or transferred by Consultant, whether by operation of law or in any other manner, without prior consent in writing from the City. In the event of assignment, this Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties hereto. In the event of insolvency of either party, this Agreement shall terminate immediately at the election of the other party.
17. **Relief.** The Consultant recognizes the substantial and immediate harm that a breach or threatened breach of this Agreement will impose upon the City, and further recognizes that in such event monetary damages may be available to the City. Accordingly, in the event of a breach or threatened breach of this Agreement, Consultant consents to the City's entitlement to seek ex parte, preliminary, interlocutory, temporary, or permanent injunctive, or any other equitable relief, protecting and fully enforcing the City's rights hereunder and preventing the Consultant from further breaching any of its obligations set forth herein. Nothing herein shall be construed as prohibiting the City from pursuing any other remedies available to the City at law or in equity for such breach or threatened breach, including the recovery of damages from Consultant.
18. **Claims and Disputes:** The City and Consultant shall endeavor to resolve claims, disputes, and other matters in question between them in good faith and an efficient business-like manner. The Consultant shall continue providing Services during such time as the dispute exists, provided that the City continues to pay all amounts that are not in dispute and such dispute does not continue in excess of ninety (90) consecutive days. If the parties do not resolve a dispute through good faith negotiations, the Parties shall first endeavor to resolve the dispute by mediation, which shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. The Parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction. If the Parties are unable to resolve the matter following mediation, then the method of binding dispute resolution shall be arbitration as follows:

Either Party may submit any unresolved claim or dispute to binding arbitration in accordance with the Construction Industry Arbitration Rules of AAA and shall be conducted by a single Arbitrator mutually acceptable to both Parties. If the Parties cannot agree on the arbitrator, then the arbitrator shall be selected by the President of the American Arbitration Association. Arbitration shall be held and conducted in the state where the project is located unless the Parties agree otherwise. The filing fee and arbitrator's fees shall be shared equally by the Parties.

19. **Termination for Default.** Notwithstanding anything to the contrary herein, this Agreement may be terminated upon the failure of the Consultant to deliver work, supplies, materials, or services in a timely manner, to correct defective work or materials, to act in good faith, or to carry out the work in accordance with the Contract Documents, each of which shall constitute a material breach of this Agreement. In such event, the City may give notice to the Consultant to cease work until the cause for such order has been eliminated, or to prepare a plan agreeable to the City to correct or remediate such breach in a timely manner. Should the Consultant fail to prepare such a plan, or having done so, to commence such correction or remediation no later than 10 days after receipt of notification, the City may immediately terminate this Agreement. This provision shall not limit the City in exercising any other rights or remedies it may have.
20. **Termination for Convenience.** The performance of work or delivery of services under this Agreement may be terminated in whole or in part at any time upon written notice when the City determines that such termination is in its best interest. The City will be liable only for labor, materials, goods, and services furnished prior to the date on which the Consultant receives notice of such termination.
21. **Notices.** All notices shall be sufficient if delivered in person or sent by certified mail to the parties at the following addresses:

To the City:

Terri Hruby
Project Manager
City of Greenbelt
25 Crescent Road
Greenbelt, MD 20770

To the Consultant:

Angie Strevig
Assistant Vice President
Greenman-Pedersen, Inc.
11000 Broken Land Parkway Suite 500
Columbia, MD 21044
22. **Attorneys' Fees and Costs.** The prevailing party as determined by a court of competent jurisdiction shall be entitled to reasonable attorney's fees and costs incurred in any actions or claims brought to enforce this Agreement, or for damages hereunder.
23. **Enforcement Provisions.** The failure of the City or Consultant, at any time, to enforce any of the provisions of this Agreement, or any right with respect thereto, will in no way be construed to be a waiver of such provisions or right, or in any way to affect the validity of this Agreement. The exercise by either party of any rights under this Agreement shall not preclude or prejudice the subsequent exercise of the same or any other rights under this Agreement.

24. **Governing Law.** This Agreement shall be governed by the laws of the State of Maryland, excluding its conflict of law rules, as if this Agreement were made and to be performed entirely within the State of Maryland.
25. **Severability.** If any term or provision of this Agreement shall be held invalid or unenforceable to any extent, the remainder of this Agreement shall not be affected thereby, and each term and provision of this Agreement shall be enforced to the fullest extent permitted by law.
26. **Materials, Ownership, and Use.**
- A. Materials produced under or by reason of this Agreement shall be considered Official Products of Work owned by the City of Greenbelt. The City may use the Official Products of Work for its own purposes, including reporting to state and federal agencies. The Consultant warrants that it has title to or right of use of all documents, materials or data used or developed in connection with this contract.
 - B. Materials independently developed and owned by the Consultant or by other authors and third parties, and which may be used by Consultant in the fulfillment of this Agreement, remain the property of their authors or owners. Subsequent use of such materials by the City shall require written permission of the Consultant or other author(s) thereof.
 - C. Information contained in records that may be given to the Consultant for review remain the property of the City and may not be duplicated or distributed or otherwise published without its express consent. Material provided to the Consultant for review shall be returned to the City upon completion of the task.
27. **Confidentiality.** The City may disclose Consultant's information to the extent required by the Maryland Public Information Act ("MPIA") or other applicable law. Consultant shall mark any information that it wishes to remain "confidential" or "proprietary" before providing the information to the City. In the event that, pursuant to the MPIA or other process, the City receives a request for information that has been so marked by the Consultant, and the City agrees that the information may be exempt from disclosure under Maryland law, then the City will not disclose the information and will notify the Consultant of the request. Consultant shall bear the costs of asserting any right to non-disclosure of its information. This Agreement is not a confidential document. The Consultant shall keep confidential all information provided by the City, or to which the Consultant has access as part of the provision of services under this Contract. The Consultant understands that information and records provided to or made available by the City about participants and clients or services during the performance of this Agreement are considered confidential and shall not be used for any purpose other than to perform the required services. Regardless of the data format, the Consultant agrees that it, and any of its employees and sub-contractors, shall not disclose or allow disclosure of any such data or derivatives of it to any third party without the written permission of the City. Any copies of such records made during performance of this Agreement shall be returned to the City upon the expiration of the Agreement.
28. **Counterparts.** The parties may execute this Agreement in counterparts, which each such document shall, in the aggregate and when signed by both parties, constitute one and the same instrument; and, thereafter, each counterpart shall be deemed an original instrument as against any party who has signed it. This Agreement shall not be valid or enforceable unless and until duly executed by a duly authorized officer of each party.

29. **Interpretation.** Any questions concerning conditions and specifications shall be directed in writing to the City of Greenbelt's Project Manager. No interpretation shall be considered binding unless provided in writing to Contractor by the Project Manager. By execution of this Agreement, the Contractor certifies that it understands the terms and specifications as set forth in the Contract Documents.
30. **Non-Discrimination.**
- A. The City of Greenbelt is an Equal Opportunity Employer. Discrimination based on race, religion, sex, age, ethnicity, ancestry or national origin, physical or mental disability, color, marital status, sexual orientation, gender identity, genetic information, political affiliation or any other factors not related to the ability to perform the work is expressly prohibited.
 - B. The Contractor certifies that it does not discriminate on the basis of race, religion, sex, age, ethnicity, ancestry or national origin, physical or mental disability, color, marital status, sexual orientation, gender identity, genetic information, political affiliation or any other factors not related to the ability to perform the work. Contractor shall post its non-discrimination policy in conspicuous places.
 - C. Discrimination based on race, religion, sex, age, ethnicity, ancestry or national origin, physical or mental disability, color, marital status, sexual orientation, gender identity, genetic information, political affiliation or any other factors shall constitute a material breach of this Contract.
31. **Changes.** The City may unilaterally change the work, materials and services to be performed. The change must be in writing and within the general scope of the contract. The contract will be modified to reflect any time or money adjustment the Consultant is entitled to receive. Consultant must bring to the Project Manager, in writing, any claim about an adjustment in time or money resulting from a change, within 30 days from the date the City issued the change in work. The Consultant must proceed with the prosecution of the work as changed, even if there is a claim under review and pending resolution.
32. **Patents, Copyrights and Royalties.** Whenever any article, material, appliance, process composition, means or things called for by these specifications is covered by Letter of Patent, copyright or license, or other property or privacy right the Consultant must secure, before using or employing such materials, the authorizations and approvals related to its use in writing from the owner or licensee of such letters of patent, copyright or license, or other property or privacy right, and file the same with the City. The Consultant will indemnify and hold harmless the City related to Consultant's alleged infringing or otherwise improper or unauthorized use and defend, at its own expense, and will pay the cost and damages awarded in any action brought against the City based on any allegation that the items provided by the Consultant infringe on a patent, copyright, license or trade secret or other private property right. In the event that an injunction shall be obtained against the City's use of items by reason of infringement of any patent, copyright, license or trade secret or other property or privacy right, the Consultant will, at its expense, procure for the City the right to continue using the items, replace or modify the same so that it becomes non-infringing.

SIGNATURE PAGE FOLLOWS

ATTEST:

For CITY OF GREENBELT, MD

Name:

Title:

Name:

Title:

WITNESS:

For GREENMAN-PEDERSEN, INC.

Name:

Title:

Name:

Title:

EXHIBIT A

ATTACHMENT B

MID-ATLANTIC PURCHASING TEAM RIDER CLAUSE

USE OF CONTRACT(S) BY MEMBERS COMPRISING MID-ATLANTIC PURCHASING TEAM COMMITTEE

A. Extension to Other Jurisdictions

The [issuing jurisdiction] extends the resultant contract(s), including pricing, terms and conditions to the members of the Mid-Atlantic Purchasing Team, as well as all other public entities under the jurisdiction of the United States and its territories.

B. Contract Agreement

Any jurisdiction or entity using the resultant contract(s) may enter into its own contract with the successful Contractor(s). There shall be no obligation on the part of any participating jurisdiction to use the resultant contract(s). Contracts entered into with a participating jurisdiction may contain general terms and conditions unique to the jurisdiction including, by way of illustration and not limitation, clauses covering minority participation, non-discrimination, indemnification, naming the jurisdiction as an additional insured under any required Comprehensive General Liability policies, and venue.

C. A negative reply will not adversely affect consideration of you bid.

D. It is the awarded offeror's responsibility to notify the members shown below of the availability of the Contract(s)

E. The issuing jurisdiction shall not be held liable for any costs or damages incurred by another jurisdiction as a result of any award extended to the jurisdiction by the awardee.

F. Inclusion of Governmental and Nonprofit Participants (Optional Clause)

This shall include but not be limited to private schools, Parochial schools, non-public schools such as charter schools, special districts, intermediate units, non-profit agencies providing services on behalf of government and/or state community and/or private colleges/universities that require these goods, commodities and/or services.

G. Notification and Reporting

The Contractor agrees to notify the issuing jurisdiction of those entities that wish to use any contract resulting from this solicitation and will also provide usage information, which may be requested. The Contractor will provide the copy of the solicitation and resultant contract documents to any requesting jurisdiction or entity.

MID-ATLANTIC PURCHASING TEAM:

YES	NO	JURISDICTION	YES	NO	JURISDICTION
☒	☐	Alexandria, Virginia	☒	☐	Howard County Schools
☒	☐	Alexandria Public Schools	☒	☐	Herndon, Virginia
☒	☐	Alexandria Sanitation Authority	☒	☐	Leesburg, Virginia
☒	☐	Annapolis City	☒	☐	Loudoun County, Virginia
☒	☐	Anne Arundel County	☒	☐	Loudoun County Public Schools
☒	☐	Anne Arundel Schools	☒	☐	Loudoun County Water Authority
☒	☐	Arlington County, Virginia	☒	☐	Manassas, Virginia
☒	☐	Arlington County Public Schools	☒	☐	City of Manassas Public Schools
☒	☐	Baltimore City	☒	☐	Manassas Park, Virginia
☒	☐	Baltimore County Schools	☒	☐	MD-National Capital Park & Planning Comm.
☒	☐	Bladensburg, Maryland	☒	☐	Metropolitan Washington Airports Authority
☒	☐	Bowie, Maryland	☒	☐	Metropolitan Washington Council of Governments
☒	☐	BRCPC	☒	☐	Montgomery College
☒	☐	Carroll County	☒	☐	Montgomery County Public Schools
☒	☐	Carroll County Schools	☒	☐	Prince George's County, Maryland
☒	☐	Charles County Government	☒	☐	Prince George's Public Schools
☒	☐	Charles County Schools	☒	☐	Prince William County, Virginia
☒	☐	City of Fredericksburg	☒	☐	Prince William County Public Schools
☒	☐	College Park, Maryland	☒	☐	Prince William County Service Authority
☒	☐	District of Columbia Government	☒	☐	Rockville, Maryland
☒	☐	District of Columbia Schools	☒	☐	Spotsylvania County Govt. & Schools
☒	☐	District of Columbia Water & Sewer Auth.	☒	☐	Stafford County, Virginia
☒	☐	Fairfax County, Virginia	☒	☐	Takoma Park, Maryland
☒	☐	Fairfax County Water Authority	☒	☐	Upper Occoquan Sewage Authority
☒	☐	Falls Church, Virginia	☒	☐	University of the District of Columbia
☒	☐	Fauquier County Schools & Govt., Virginia	☒	☐	Vienna, Virginia
☒	☐	Frederick, Maryland	☒	☐	Washington Metropolitan Area Transit Auth.
☒	☐	Gaithersburg, Maryland	☒	☐	Washington Suburban Sanitary Commission
☒	☐	Greenbelt, Maryland	☒	☐	Winchester, Virginia
☒	☐	Harford County	☒	☐	Winchester Public Schools
☒	☐	Harford County Schools			
☒	☐	Howard County			

Gannett Fleming / Greenman-Pedersen Joint Venture

Vendor Name

Payroll Roster
Greenman-Pedersen, Inc. (GPI)
Planning, Design and Engineering Services for Transportation Facilities
City of Greenbelt, Maryland
EXHIBIT B

				Hourly Rate	BILLABLE RATE
1	Principal/Partner				
		13896	GPI Rob McCleary, PE	\$101.22	\$ 298.60
2	Senior Managers (20+ Years)				
		14769	GPI Wendy Wolcott, PLA	\$89.00	\$ 262.55
		13663	GPI Angela Strevig, PE		
		12986	GPI Kyle Smith, SE, PE		
		13349	GPI Barry Benton, PE		
		13560	GPI JD Simpson, PE		
		1823	GPI William Park, Jr		
3	Project Managers (12+ Years)				
		13917	GPI Hounq Li, PE	\$69.60	\$ 205.32
		13404	GPI George Spadafino, PE		
		13669	GPI Mike Nauman, PE		
		11859	GPI Gregory Grosskopf, PE		
		11862	GPI Gregory W. Filar, PE		
4	Transportation/Highway Engineers (10+ Years)				
		13755	GPI Alan Wang, PE	\$50.50	\$ 148.98
		13313	GPI Doug Halpert, PE, PTOE		
5	Structural/Bridge Design Engineers				
		13789	GPI Afewerki Kahsai	\$49.15	\$ 144.99
		14065	GPI Miriam Charnoff, EIT		
		13945	GPI Glen Lovelace		
		14704	GPI Abigail Tack		
		13393	GPI Tyler Swift, PE		
		11861	GPI Benjamin Wilson, PE		
		13645	GPI Dan Estep, PE		
		12125	GPI Andrew Chen, PE		
6	Hydrologic/Hydraulic Engineers				
		10005	GPI Melissa Ryder, PE	\$38.73	\$ 114.26
		13635	GPI Abhijit Sharma Subedi, EIT		
		15048	GPI Galen Hague, EIT		
		14865	GPI Winnie Boa-Durgammah, EIT		
		13753	GPI Melina Hudson, EIT		
7	Transportation Planners				
					\$ -
8	Project Engineer				
		2396	GPI Rich Hayes, PE	\$47.25	\$ 139.39
		14094	GPI Courtney Fisher, EIT		
9	Senior Engineer				
		14508	GPI William Role, PE	\$57.50	\$ 169.63
		2096	GPI Linda Kelbaugh		
10	Geologist				
11	Geotechnical Engineer				
12	Environmental Engineer				
		14865	GPI Winnie Boa-Durgammah, EIT	\$35.58	\$ 104.96
		15048	GPI Galen Hague, EIT		
13	Environmental Scientist				\$ -
		12333	GPI Ashlea Petix	\$40.83	\$ 120.46
		14985	GPI Erin Knauer Boehmer		
		11126	GPI Andrew Rose		
14	Wetland Biologist				
		1823	GPI William Park, Jr	\$80.00	\$ 236.00
15	Hydraulics Engineer (see H&H Engineer)				
16	Civil Designer (see Planner/Scientist/Engineer)				
17	Construction Inspectors				
		11126	GPI Andrew Rose	\$47.73	\$ 140.81
		14644	GPI Anna Vanderlaan		
		2505	GPI Michael Mitchell		
18	Instrument Person				
		13335	GPI Vincent Ambrose	\$31.75	\$ 93.66
		13104	GPI David Slater		
19	Landscape Architect				
		14769	GPI Wendy Wolcott, PLA	\$95.00	\$ 280.25
20	Licensed Surveyor				
		12395	GPI Michael Loveland	\$69.00	\$ 203.55
		11435	GPI Bill Orsinger		

Payroll Roster
Greenman-Pedersen, Inc. (GPI)
Planning, Design and Engineering Services for Transportation Facilities
City of Greenbelt, Maryland
EXHIBIT B

21	Web Designer					
22	Planner/Scientist/Engineer					
		13772	GPI	Luke Bucklen	\$38.33	\$ 113.08
		14528	GPI	Levi Masters		
		14063	GPI	Allison Mateer		
		14887	GPI	Leslie Webb		
		13753	GPI	Melina Hudson		
		14375	GPI	Jessica Ohle		
23	Computer Programmer					
24	GIS Specialist					
		12369	GPI	Matthew Spielman	\$44.00	\$ 129.80
25	Right-Of-Way Specialist					
		12395	GPI	Michael Loveland	\$69.00	\$ 203.55
		11435	GPI	Bill Orsinger		
26	Relocation Specialist					
27	Archaeologist					
28	Archaeologist Field Technician					
29	Architect					
30	Architectural Historian					
31	Noise Specialist					
32	Construction Manager					
		13405	GPI	Marx Possible, PE	\$59.56	\$ 175.71
		13631	GPI	Jesse Free		
		2923	GPI	Steve Montgomery		
		12230	GPI	Matthew Lyons		
33	Traffic Counter					
34	CADD Operator					
		1902	GPI	Raymond Worrell	\$42.06	\$ 124.08
		13557	GPI	William Dryden		
		14651	GPI	Scott Rust		
		2982	GPI	Allen Weaver		
35	GIS/Database Developer (see GIS Specialist)					
36	Sr. CADD Technician					
		11852	GPI	Bryan S. Bruns	\$49.00	\$ 144.55
		13057	GPI	Mike Hall		
		14811	GPI	Robert Bedwell		
		13561	GPI	Kathy Van Meter		
37	Party Chief					
		13335	GPI	Vince Ambrose	\$35.00	\$ 103.25
		1611	GPI	Andrew Eastman		
38	Traffic Engineer					
39	Graphic Artist					
		13057	GPI	Mike Hall	\$48.75	\$ 143.81
		14648	GPI	Melonee Leonard		
40	Network Administrator					
		997	GPI	Marc Hinton	\$60.75	\$ 179.21
41	Mechanical Engineer					
			GPI	Michael Rakes, PE	\$58.00	\$ 171.10
			GPI	Adam Spatz, PE		
42	Electrical Engineer					
			GPI	Pierre Sabourin, PE	\$57.00	\$ 168.15
			GPI	Benjamin Bakly		

I certify that the above payroll roster is true and accurate.

Submitted by:



City Council Agenda Item Report

Meeting Date: September 26, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

Subject:

* Resignation from Advisory Group

Suggested Action:

Reference: Letter - D. Hamlin

Daniel Hamlin have submitted his resignation from the Community Relations Advisory Board (CRAB).

Approval of this item on the consent agenda will indicate the Council's intent to accept their resignation with regret.

Attachments:

City Council Agenda Item Report

Meeting Date: September 26, 2023

Submitted by: Bonita Anderson

Submitting Department: Public Works

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

Subject:

Approval of the Pepco Commercial Service Connection at the Library Site

Suggested Action:

Reference:

Memorandum, W. Shafer, 09/25/23

Pepco Agreement

Council has directed staff to develop a City wide EV infrastructure plan, identifying sites throughout Greenbelt and City equipment replacement recommendations. The plan is currently under development, but the first EV site in the draft plan is recommended to be installed at the Library parking lot, to serve both City Code vehicles and Library patrons.

The project requires a number of phases, the first phase of the project was to get the site engineered which has been completed. The second phase is to have Pepco provide a new commercial service installation at the Library parking lot for a cost of \$30,658. The installation agreement expires on September 29, 2023. Once the Pepco power source project is complete, staff can proceed with the EV station installation. The goal is to have the stations operational by spring of 2024.

Staff has provided the signed agreement; however, the City Council approval is required. Staff recommends that the Council approve the Pepco electric power distribution installation for \$30,658 at the library site.

Attachments:

[Council EV power memo sept 26th \(002\).docx.pdf](#)

[Pepco Agreement.pdf](#)

CITY OF GREENBELT
Department of Public Works
555 Crescent Road – Greenbelt, Maryland 20770
301.474.8004

MEMORANDUM

Date: September 25, 2023
To: Josue Salmeron, City Manager
From: Willis Shafer, Public Works Director
Subject: Approve Pepco Commercial Service Connection at the Library Site

The FY 2024 Capital Funds, page 257 has identified the following project:

- Electric Vehicle Infrastructure \$100,000

Council has directed staff to develop a City wide EV infrastructure plan, identifying sites throughout Greenbelt and City equipment replacement recommendations. The plan is currently under development, but the first EV site in the draft plan is recommended to be installed at the Library parking lot, to serve both City Code vehicles and Library patrons.

The project requires a number of phases, the first phase of the project was to get the site engineered which has been completed. The second phase is to have Pepco provide a new commercial service installation at the Library parking lot for a cost of \$30,658. The installation agreement expires on September 29, 2023. Once the Pepco power source project is complete, staff can proceed with the EV station installation. The goal is to have the stations operational by spring of 2024.

Summary Recommendations

Staff recommends Council approve the Pepco electric power distribution installation for 430,658 at the Library site.



City of Greenbelt
25 Crescent Rd,
Greenbelt, MD 20770

Attn: Joey Panizari

Subject:

15 Crescent Rd,
Greenbelt, MD 20770
WO# 18888107

Dear Joey Panizari

The above system has been identified as an Electric Vehicle Commercial Service. Pepco approves the interconnection of the service with the Company's electric distribution system with the following delineated requirements and new service system to insure safe and reliable operation.

New commercial service cost is estimated to be \$30,658¹ This cost estimate is subject to change after field inspection and final design.

The cost estimate for this new commercial service is generated from the Scope of Work and a contingency. This estimate is valid for 30 days.

Please Sign and return the cost estimate within 30 days to move forward with your application. After sending a signed agreement, Pepco will perform a final field inspection and design, after which a final invoice will be provided to the customer.

Sincerely,

James Nettleton

Name: James Nettleton

Title: Distribution Engineer Pepco Engineering and Design

Email: james.nettleton@exeloncorp.com

Customer Signature: _____

Date: _____

9/22/23

¹Cost estimate and scope of work are high level, based on knowns and assumptions from the information provided on the application and/or a preliminary site visit. Project costs are subjected to a true up at the customer's expense once completed.