

GREENBELT CITY COUNCIL
Municipal Building
Regular Meeting
September 25, 2017 - 08:00 p.m.

I. ORGANIZATION

1. Call to Order
2. Roll Call
3. [Meditation and Pledge of Allegiance to the Flag](#)
4. [Consent Agenda ??? Approval of Staff Recommendations \(Items on the Consent Agenda \[marked by *\] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.\)](#)
5. [Approval of Agenda and Additions](#)

II. COMMUNICATIONS

6. Presentations

[* Agreement with PGCMLS re: Tugwell Special Collection](#)

[* Proclamation -Library Card Sign-Up Month](#)

[* Proclamation - National Public Lands Day](#)

7. [Petitions and Requests \(Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives](#)

[its Standing Rules.](#))

8. [Minutes of Council Meetings](#)

* Interview, June 12, 2017

[INT170612](#)

* Work Session, July 5, 2017

[WS170705](#)

* Work Session, July 24, 2017

[WS170724](#)

* Work Session, July 31, 2017

[WS170731](#)

* Work Session, August 2, 2017

[WS170802](#)

* Interview, August 14, 2017

[INT170814](#)

* Interview, August 21, 2017

[INT170821](#)

* Work Session, August 28, 2017

[WS170828](#)

* Work Session, August 30, 2017

[WS170830](#)

* Interview, September 13, 2017

[INT170913](#)

* Work Session, September 13, 2017

[WS170913](#)

9. [Administrative Reports](#)

* 10. Committee Reports

III. LEGISLATION

11. [An Ordinance to Authorize and Empower the City of Greenbelt, Maryland, to Borrow Not More Than Two Million Five Hundred Thousand Dollars \(\\$2,500,000\) for the Public Purpose of Repairing the Greenbelt Lake Dam as Required by Maryland Department of the Environment \(MDE\) Consent Order DSD-2010-5 as More Particularly Described Herein, and to Effect Such Borrowing by Obtaining a Loan from the Maryland Water Quality Financing Administration or Issuing Its General Obligation Bonds and in Either Case Pledging the City's Full Faith and Credit to Repay the Borrowing, Pursuant to the Authority of Section 3 and Section 55 of the City Charter and Either the Maryland Water Quality Financing Administration Act or Sections 19-301 To 19-309 of the Local Government Article of the Annotated Code of Maryland; Providing for the Appropriation and Disposal of the Proceeds of The Borrowing; Providing for the Levy and Collection of Taxes Sufficient for the Prompt Payment of the Maturing Principal of and Interest on the Borrowing; and Generally Relating to the Borrowing and the Repayment Thereof. - 2nd Reading, Adoption](#)
[The City of Greenbelt is required to make repairs to the Greenbelt](#)

Lake Dam per a consent order with the Maryland Department of the Environment (MDE). The City is in the process of completing the first phase of this project which involved repairs to the lake drain pipe. Initially in 2010, Phase 1 was estimated to cost \$110,000. Phase 1 is now estimated to cost \$320,000.

The remaining three phases of the project are to: install a filter blanket system, raise the dam embankment and repair the spillway. The bridge decking over the spillway also needs to be replaced. The original 2010 cost estimate for Phases 2-4 was \$510,000. The main reason for phasing these repairs was to allow the City to fund the project over multiple fiscal years.

Phases 2-4 are now estimated to cost \$1.9 million. This figure does not include contingency funds which are recommended at 25% of the estimated cost and the bridge work. Authorization to borrow up to \$2.5 million is requested to comply with the MDE Consent Order, complete the work quickly, keep the area safe and minimize the disruption to the environment and park users.

City staff met with MDE officials in May to request an completion date extension, discuss the project and seek financial assistance. MDE wants the City to keep making progress on this project and has encouraged the City to apply for a low interest loan (approximately 2.0%) through their Water Quality State Revolving Loan Program as a way to fund this project. Utilizing this loan would allow the City to complete all three phases of the repair at the same time which would minimize the impact to Attick Park users and reduce mobilization costs. It would also allow the City to continue to fund other important capital needs such as roads, building repairs, park improvements, etc. Staff is recommending that Council enact an Ordinance authorizing the City to seek up to \$2.5 Million through this loan program. The annual debt payment (principal, interest and fees) on this loan at a 2.0% would be approximately \$151,000 for 20 years. The City would only borrow the actual amount needed to fund this project. This loan would require voter approval. A Resolution to add this question to the November 7 ballot is the next item on the agenda. The City's general obligation debt is well below the City's authorized debt limit. The last time the City incurred voter authorized general obligation debt was the 2001 Bond Issue.

MDE classified the dam as a high hazard and issued a Consent Order in 2010. Council received a detailed briefing at a work session in 2013. The City's delegation successfully obtained a State capital grant of \$285,000 in 2015. Council discussed the dam repair project and this financing option at the Capital Projects Work Session on August 7, 2016 and there was a briefing at the Regular Meeting on August 14, 2016. Staff is working with the City's engineers on redesigning the remaining phases of this project and plans to bid the project in early 2018. The construction work would take place in the Spring, Summer and Fall of that year subject to weather and funding availability. If this legislation is approved, staff would develop an informational brochure to mail to Greenbelt residents.

Ms. Davis introduced this Ordinance at the Regular Meeting on September 11, 2017. It is recommended it be introduced for second reading and adoption at tonight's meeting. (DEM)

Dam Bond Ordinance

12. A Resolution Providing for a Referendum to Be Held at the Regular Municipal Election on Tuesday, November 7, 2017, for the Purpose of Submitting to the Voters of the City of Greenbelt, Maryland, the Question of Approving the General Obligation Borrowing by the City of an Amount Not to Exceed Two Million Five Hundred Thousand Dollars (\$2,500,000) as Authorized by Ordinance Number 1332 of the City. - 2nd Reading, Adoption

Ms. Mach introduced this Resolution at the Regular Meeting on September 11, 2017. It is recommended it be introduced for second reading and adoption at tonight's meeting. (DEM)

Dam Bond Resolution

Letter, Virginia Kearney, 081017

Memorandum, David E. Moran, 072017

FY 2018 Adopted Budget Page 246

IV. OTHER BUSINESS

13. Time for Healing, LLC – Medical Cannabis Dispensary

Reference: Memorandum, David E. Moran, 9/11/17

Website Excerpts, Maryland Medical Cannabis Commission

Business Plan – Time for Healing LLC

Time for Healing LLC is one of two companies pre-approved as a medical cannabis dispensary in District 22. The medical cannabis program in Maryland is regulated by the Medical Cannabis Commission. City staff met with Time for Healing representatives on August 24. At the meeting, Time for Healing expressed a preference to locate in Greenbelt, but had not obtained a location.

Time for Healing has requested an opportunity to introduce themselves to Council and the community. A copy of their business plan is included in Council's packet. Terri White, Time for Healing CEO, will be available discuss their plan and answer any questions. (DEM).

Memo, David E. Moran, 9.11.17

Website Excerpts, MD Medical Cannabis Comm.

Business Plan Time For Healing LLC

14. Potential Participation in State Mosquito Control Program

Reference: Memorandum, Brian Townsend, 9/20/17

MDA's Mosquito Control Program Prince Georges County 2017 (Information Sheet)

MDA's Greenbelt Larvicide Map 2017 locations

MDA's 2017 College Park Maryland Mosquito Control Spray List (PG County Spray List)

MDA's Mosquito Control Guidelines & Objection to Adult Mosquito Control

PG Sentinel, Traces of West Nile found in three County Communities, 8/23/17

Three neighboring communities in Prince George's County have tested positive for West Nile Virus in recent months. On July 18, 2017, West Nile virus-positive mosquitos were found in New Carrollton off of Carrollton Parkway. As a precaution, the MDA Mosquito Control Section sprayed a one-square mile radius from the positive result location. This was done because the presence of a mosquito-borne disease is an immediate public health concern. Virus-positive pools were also found in Hyattsville on August 1, 2017. As a result of the positive test, parts of the City of Hyattsville and Town of University Park were sprayed. Other communities sprayed include Cheverly, Cottage City, Bowie and Laurel.

The City of Greenbelt decided not to participate in the MDA Adult Surveillance Program (spray program) several years ago. As a result in Greenbelt, mosquitos are not trapped or tested and the community is not sprayed. If MDA were to determine that a public health emergency existed, they could spray even though we don't participate. The City is included in the State's Larviciding Program

The cost to participate in the Adult Surveillance program is approximately \$5,000. If the City chooses to participate, individual residents can object by filing a Exemption Request Form with MDA. There is a waiting list to participate in the program and there are currently two communities on the list. Testing the adult mosquito for West Nile virus, Zika and several other mosquito-borne diseases is very important. These diseases are endemic in Maryland and are transmitted through the bite of a mosquito.

Staff recommends due to the serious diseases and viruses, which can lead to disability and potential deadly effects on humans and animals, that the City opt back into MDA Adult Surveillance Program. (DEM)

Memo, Brian Townsend, 9.20.17

MDA Info Sheet

MDA Greenbelt Larvicide Map 2017 Locations

MDA 2017 College Park MD Mosquito Control Spray List

MDA Mosquito Control Guidelines and Objection to Adult Mosquito Control

PG Sentinel, Traces of West Nile Found in Three County Communities, 8.23.17

15. US Conference of Mayors and Anti-Defamation League Mayor's Compact to Combat Hate, Extremism and Discrimination

Reference: Excepts, US Conference of Mayors Website

At the Regular Meeting on September 11, Colin Byrd requested that the City consider joining this Compact. The US Conference of Mayors and Anti-Defamation League announced this Compact on August 18, 2017 in response to the incident in Charlottesville, Virginia. The Compact has 10 key components: 1. Expressly rejecting extremism, white supremacy and all forms of bigotry.

2. Denouncing all acts of hate wherever they occur.

3. Ensuring public safety while protecting free speech and other constitutional rights.

4. Calling for fully-restored law enforcement and civil rights investigations of domestic terrorism and hate crimes.

5. Elevating and prioritizing ant-bias and anti-hate programs in our nation's schools.

6. Supporting targeted communities and bringing together civic and community leaders to build trust.

7. Celebrating diversity, promoting inclusivity and challenging bias.

8. Promoting law enforcement training on responding to and reporting hate incidents, hate crimes and domestic terrorism.

9. Encouraging residents in their communities to report hate incidents and crimes, including using hot lines and online tools.

10. Maintaining civil rights enforcement and strengthening hate crime laws when necessary.

In Maryland, the Mayors of Baltimore, College Park, Hyattsville, Somerset and Salisbury have signed on to this Compact.

Council direction is sought. (DEM)

Excepts, US Conf of Mayors Website

16. Community Development Block Grant Application for PY 44
Reference: CDBG PY 44 Application Instructions
Applications to Prince George's County for Community Development
Block Grant (CDBG) funds for Program Year 44 (7/1/18-6/30/19) are
due on October 12, 2017.
In 2015 the City applied for, and was awarded, \$116,250 for
"Breezewood Drive Street Improvements" for roadwork from
Springhill Lane to Cherrywood Terrace for PY 42. This work will take
place this fall. The City did not submit an application for PY 43.
Staff proposes to submit "Breezewood Drive Street Improvements –
Phase II" as the project for PY 44. This project proposes to resurface
Breezewood Drive from Edmonston Road to Springhill Lake
including base repair, replacement of curb & gutter, ADA compliant
ramps and installation of concrete bus pads and landscaping
improvements as needed. Staff anticipates seeking \$129,593 for this
project.
The City could submit a CDBG application for public service
programs. In the past the City has received CDBG funding for the
GAIL Accessible Greenbelt Program and the CARES Youth
Mentoring Program. Staff believes the City should submit only one
application for PY 44 and is recommending a street project because
there is more CDBG funding available for Public Infrastructure
Project. This will allow both DHCD staff and the City' County
Council representative to focus solely on this application.
It is recommended Council approve submission of the PY 44
Application as outlined above. It is further recommended that Council
authorize the Mayor to execute any PY 44 CDBG Operating
Agreements and all other necessary documents in order to accept and
implement this grant award. (DEM).

CDBG Application PY 44

17. Friends of Greenbelt Theater – Letter of Support for Grant Application
Reference: Draft Letter, Mayor Jordan, 9/25/17
The Friends of Greenbelt Theatre (FOGT) are applying for a
Preservation Maryland Heritage Fund Grant for \$5,000 to support

outreach efforts to mark the Theater's 80th Anniversary. Dr. Caitlin McGrath, on behalf of FOGT, has requested that the City support this grant application.

Approval of this item on the consent agenda will indicate Council's approval of this Letter of Support. (DEM)

FOGT Letter Preservation Maryland

18. Award of Purchase – Police Vehicles

Reference: Memorandum, James Sterling, 9/17/17

FY 2018 General Fund Budget Pages

FY 2018 Special Projects Fund Budget Pages

The FY 2018 General Fund includes funding for the following Police vehicles:

- Three (3) Ford Police Interceptor Sport Utility Vehicles
- Three (3) Ford Fusion Hybrid Sedans
- One Chevrolet Tahoe K-9 Sport Utility Vehicle

Staff has identified a State of Maryland statewide contract for Police SUV's under the Blanket Purchase Order (BPO) # 001B7400143 at a cost of \$32,338 per vehicle for a total cost of \$97,014. Staff has also identified a State of Maryland statewide contract for Ford Fusion Hybrids under Blanket Purchase Order (BPO) # 001B7400097 at a cost of \$22,832 per vehicle for a total cost of \$68,496. Staff has identified a State of Maryland statewide contract for Police K-9 SUV's under the Blanket Purchase Order (BPO) # 001B7400147 at a cost of \$37,158

The FY 2018 Special Projects Fund includes \$35,000 for the replacement of the Police Evidence Van. Staff has identified a State of Maryland statewide contract for cargo vans under the Blanket Purchase Order (BPO) # 001B7400143 at a cost of \$31,991.

Included in Council's packet is a memorandum from Jim Sterling, Director of Public Works with additional details about the recommended purchases. Mr. Sterling will be present to answer any questions.

It is recommended that Council approve the purchase of Police Vehicles as follows:

1. Three (3) Police SUV's under State of Maryland Blanket Purchase

Order (BPO) # 001B7400143 from Hertrich Fleet Services at a total cost of \$97,014.

2. Three (3) Ford Fusion Hybrid Sedans under State of Maryland Blanket Purchase Order (BPO) # 001B7400097 from Hertrich Fleet Services at a total cost of \$68,496.

3. A Police K-9 SUV under State of Maryland Blanket Purchase Order (BPO) # 001B7400147 from Criswell Chevrolet Fleet Sales at a cost of \$37,158.

4. A Ford Transit 250 Cargo Van per State of Maryland Blanket Purchase Order (BPO) # 001B7400143 from Hertrich Fleet Services at a cost of \$31,991. (DEM).

Memorandum, James Sterling, 9.17.17 PD

FY 2018 Special Projects Fund Budget Pages

FY 2018 General Fund Budget Pages

19. Award of Purchase – Public Works Vehicle

Memorandum, James Sterling, 9/17/17

FY 2018 Replacement Fund Budget

The FY 2018 Replacement Fund includes \$92,000 for the replacement of three Public Works vehicles:

- 1996 Ingersoll Rand Air Compressor (Unit 150) – Multi-Purpose
- 2006 Old Dominion Brush Company Leaf Vacuum (Unit 460) – Parks

- 2004 Ford Natural Gas Cargo Van (Unit 153) – Facilities

The City is a member of the National Joint Powers Alliance (NJPA), a national cooperative purchasing organization for local governments, educational institutions and non-profits. Staff has identified competitively solicited contracts through NJPA for a Doosan Air Compressor at a cost of \$22,106 and a trailer mounted leaf vacuum at a cost of \$41,460.23. Staff has identified a State of Maryland statewide contract for cargo vans under the Blanket Purchase Order (BPO) # 001B7400143 at a cost of \$27,791.

The total cost for the air compressor, leaf vacuum and cargo van is \$91,357.23.

The FY 2018 Replacement Fund also includes \$26,000 for the replacement of a Community Development sedan (2004 Chevy Malibu - Unit 715).

Staff has identified a State of Maryland statewide contract for a Nissan Leaf electric sedan under Blanket Purchase Order (BPO) # 001B7400247 at a cost of \$27,415. This will be the City's first electric sedan. There are sufficient funds in the Replacement Fund to cover this overage.

Included in Council's packet is a memorandum from Jim Sterling, Director of Public Works with additional details about the recommended purchases. Mr. Sterling will be present to answer any questions.

It is recommended that Council approve the purchase of Public Works and Community Development vehicles as follows:

1. A Doosan Air Compressor per NJPA Contract 052015-CEC from Washington Air Compressor Rental Company at a cost of \$22,106.
2. A trailer mounted leaf vacuum NJPA Contract 041217-ODB from Old Dominion Brush Company at a cost of \$41,460.23.
3. A Ford Transit 250 Cargo Van per State of Maryland Blanket Purchase Order (BPO) # 001B7400143 from Hertrich Fleet Services at a cost of \$27,791.
4. A Nissan Leaf electric sedan per State of Maryland Blanket Purchase Order (BPO) # 001B7400247 from Criswell Chevrolet Fleet Sales at a cost of \$27,415. (DEM).

Memorandum, James Sterling, 9.17.17 PW

FY 2018 Replacement Fund Budget

19. Award of Purchase ??? Public Works Vehicle
19. Award of Purchase ??? Public Works Vehicle
20. State Legislation – Deadline for Local and BiCounty Bills
Reference: Email, Denise Tyler, 8/4/17
_____ List of Legislative Suggestions

The deadline to request local and bi-county bills is October 5. Local bills are those that only affect Prince George's County (education, liquor licenses, etc.). Bi-county bills are those that affect Prince George's and Montgomery Counties (usually M-NCPPC and WSSC). These bills are considered by the Prince George's Delegation and their subcommittees, before consideration by the General Assembly as a whole.

Staff is not aware of items for submission. Also included in Council's packet is a list of "Legislative Suggestions" that staff is maintaining. Please note that most of these items are not local or bi-county issues. Council direction is sought. (DEM)

Email Denise Tyler 8.4.17

List of Legislative Suggestions

20. State Legislation ??? Deadline for Local and BiCounty Bills

- * 24. Reappointment to Advisory Group

25. Discussion on Highway widenings

21. Council Activities

Council will report on activities and events recently attended. (If time allows.)

22. Council Reports

Council will report on meetings and conferences recently attended. (If time allows)

- * 23. Appointment to Advisory Group

Reference: Application, J. Dawson

During August, Council interviewed Javien Dawson for appointment to the Community Relation Advisory Board (CRAB). The applicant has attended a meeting of the advisory group.

Approval of this item on the consent agenda will indicate Council's intent to appoint Mr. Dawson to the CRAB. (BA)

Reappointment to Advisory Group

24.Reference: Reappointment Survey

Mr. Kevin Murray has indicated his willingness to continue to serve on the Employee Relations Board (ERB).

Approval of this item on the consent agenda will indicate Council's intent to appoint Mr. Murray to a new term on ERB. (BA)

V. MEETINGS

<u>Work Session – Transit Meeting (CC)</u>	<u>Wed.</u>	<u>09/27</u>	<u>7:30 pm</u>
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<u>Work Session – Senior Mobility and Accessibility Study Report</u>	<u>Mon.</u>	<u>10/02</u>	<u>8:00 pm</u>
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<u>Work Session – TBD (CC)</u>	<u>Wed.</u>	<u>10/04</u>	<u>8:00 pm</u>
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<u>Advisory Board Dinner</u>	<u>Sun.</u>	<u>10/08</u>	<u>5:00 pm</u>
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<u>Regular Meeting</u>	<u>Mon.</u>	<u>10/09</u>	<u>8:00 pm</u>
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<u>Work Session – TBD (CC)</u>	<u>Wed.</u>	<u>10/11</u>	<u>8:00 pm</u>
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<u>Work Session – TBD</u>	<u>Mon.</u>	<u>10/16</u>	<u>8:00 pm</u>
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<u>Work Session – TBD (CC)</u>	<u>Wed.</u>	<u>10/18</u>	<u>8:00 pm</u>
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<u>Regular Meeting</u>	<u>Mon.</u>	<u>10/23</u>	<u>8:00 pm</u>
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<u>Work Session – Four Cities Meeting</u>	<u>Wed.</u>	<u>10/25</u>	<u>7:30 pm</u>
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<u>Work Session – Security Camera Referral</u>	<u>Mon.</u>	<u>10/30</u>	<u>7:30 pm</u>
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