



CITY COUNCIL AGENDA
Municipal Building

This meeting will be held in-person and virtual.

**25 Crescent Road
Greenbelt, MD 20770**

OR

**Virtual Participation
Zoom Webinar Attendees:**

**During "Petitions and Requests," please submit your request in writing via email to
questions@greenbeltmd.gov**

<https://us02web.zoom.us/j/86565379632?pwd=2veEaarwFvsfsH59ZtocW04Ju81Avt.1>

Dial-in: 301 715 8592

Webinar ID: 865 6537 9632

Passcode: 226831

**Monday, September 23, 2024
7:30 PM**

I. ORGANIZATION - 30 minutes (7:30 - 8:00 pm)

1. Call to Order
2. Roll Call
3. Meditation and Pledge of Allegiance to the Flag
4. Petitions and Requests
5. Consent Agenda

Suggested Action:

Consent Agenda - Approval of Staff Recommendations (Items on the Consent Agenda [marked by *] will be approved as recommended by Council and staff, subject to removal from the Consent Agenda by Council.)

6. Approval of Agenda and Additions

II. COMMUNICATIONS - 30 minutes (8:00 - 8:30 pm)

7. Presentations

7a. Breast Cancer Awareness Month

Suggested Action:

National Breast Cancer Awareness Month is recognized annually during October in honor of all who lost their lives to breast cancer and to recognize the courageous survivors still fighting their battle with it. Mayor Jordan will present a proclamation in recognition of National Breast Cancer Awareness Month.

[Breast Cancer Proclamation 2024-evj.pdf](#)

7b. National Hispanic Heritage Month Proclamations

Suggested Action:

National Hispanic Heritage Month is September 15 to October 15. This year's theme, "Pioneers of Change: Shaping the Future Together". Mayor Jordan will present a proclamation in recognition of National Hispanic Heritage Month.

[National Hispanic Heritage Month 24 proc-evj.pdf](#)

7c. Public Hearing - All Resident Voting

Suggested Action:

In the 2023 City Election, the community was asked if Greenbelt residents who meet residency requirements but are not U.S. citizens should be allowed to vote in City elections. Of the respondents, 59% said yes, 30% said no, and 11% did not respond.

At the September 9, 2024, Regular Meeting, Council voted to schedule a Public Hearing to hear from the residents. It is recommended that the Regular Meeting be recessed to conduct the Public Hearing on the All Resident Voting Initiative. The meeting should be reconvened following the Hearing. No motion is required to begin or end the Public Hearing.

*8. Minutes

Suggested Action:

* Work Session - February 2, 2022

* Work Session - April 4, 2022

* Work Session - July 18, 2022

* Work Session - July 20, 2022

[WS220202.pdf](#)

[WS220404.pdf](#)

[WS220718.pdf](#)

[WS220720.pdf](#)

9. Administrative Reports

Suggested Action:

Reference: This link will display the weekly report for the City Manager and City Departments

https://www.greenbeltmd.gov/government/city-administration/city-manager-s-office/weekly-reports/-folder-1543#docan2352_4054_3510

*10. Committee Reports

*10a. Advisory Committee on Education Report #24-02 - ACE Grants Final Report

Suggested Action:

It is recommended that the Council accept this report.

[ACE Grant Report to Council 2024.pdf](#)

III. LEGISLATION - 45 minutes (8:30 - 9:15 pm)

11.

AN ORDINANCE TO AMEND CHAPTER 8, "ELECTIONS" OF THE GREENBELT CITY CODE, IN ORDER TO AMEND SECTION 8-2 "VOTER REGISTRATION" TO ALLOW NONCITIZEN RESIDENTS OF THE CITY OF GREENBELT TO VOTE IN THE CITY OF GREENBELT ELECTIONS

- 2nd Reading and Adoption

Suggested Action:

Reference: Ordinance

In the 2023 City Election, the community was asked if Greenbelt residents who meet residency requirements but are not U.S. citizens should be allowed to vote in City elections. Of the respondents, 59% said yes, 30% said no, and 11% did not respond.

The Board of Elections submitted proposed charter and code amendments to the City Council, which has been reviewed by the City Solicitor, to allow noncitizen residents of the City of Greenbelt to vote in the City Elections.

Ms. Pompei introduced this Ordinance at the Regular Meeting on September 9, 2024. It is recommended it be introduced for second reading and adoption at tonight's

meeting.

[Ordinance Resident NonCitizen Voting.latest.pdf](#)

12.

A RESOLUTION TO REPEAL, RE-ENACT AND AMEND CITY CHARTER SECTION 15, "VOTERS"; SECTION 18, "REGISTRATION FOR ELECTION; UNIVERSAL REGISTRATION; SECTION 19, "REGISTRATION"; SECTION 26, "VOTER IDENTITY"; SECTION 33, "APPEALS"; TO ALLOW NONCITIZEN RESIDENTS TO VOTE IN LOCAL CITY ELECTIONS

- 2nd Reading and Adoption

Suggested Action:

Reference: Resolution

On August 8, 2024, the Greenbelt Board of Elections submitted Report #2024-03, outlining draft legislation to amend City Charter Section 15 Voters, along with other sections related to registration, voter identity, and appeals, to allow noncitizen residents to vote in local city elections.

As the State of Maryland now allows voters to register until and on election day, the Board simplified Charter Section 18 by removing all but the first paragraph.

In addition, the Board changed Code Section 8-2 (c) to state that a non-citizen must register with the city at least 21 days before the first election they wish to vote in, rather than 30 days before.

Ms. Pompei introduced this Resolution at the Regular Meeting on September 9, 2024. It is recommended it be introduced for second reading and adoption at tonight's meeting.

[Resolution Resident NonCitizen Voting.latest.pdf](#)

13. Resolution to Establish Charter Review Taskforce

- 1st Reading

Suggested Action:

Reference: Memo - T. George - 09.23.2024

Resolution

Resolution for the creation of a Charter Review Task Force to review the City Charter

and City Code, as directed by Council, and to recommend changes for City Council consideration. All City Council-approved changes would then proceed through the state-mandated Charter change process.

[City Charter Review Working Group Revised for 9-23-24, v4.pdf](#)
[Charter Review Task Force Resolution v3.pdf](#)

IV. OTHER BUSINESS - 60 minutes (9:15 - 10:15 pm)

14. Authorization of Engine Replacement or the Purchase of New Vehicle to Replace Vehicle 607

Suggested Action:

Reference:

Memorandum - B. Kim - 08.15.2024

Repair Estimate

AutoNation Quote

Quote New Tahoe

Front_Line_Mobile_Tech.003707.v1.1

Earlier this year, unit 607, a 2018 Chevy Tahoe assigned to the K-9 Unit, was brought in due to a check engine light. Upon initial inspection by our shop supervisor, it was determined that the issues exceeded our diagnostic capabilities. Consequently, the vehicle was forwarded to Sport Chevrolet in Silver Spring for further assessment. The service advisor at Sport Chevrolet has identified extensive repairs necessary, including replacement of the engine long block assembly, fuel lines, injector seals, and miscellaneous gaskets.

Following the City Council Meeting on Monday, August 12, 2024, we were asked to provide a detailed account of how a simple check engine light led to the recommendation for an engine replacement outlined in the enclosed memorandum.

The initial proposal to Council was to replacement the engine at a cost of \$16,396.00 from Sport Chevrolet, after significant work to secure a better proposal by a different dealership, we obtained a proposal from AutoNation in Laurel, Maryland, in the amount of \$14,753.17. This proposal is \$1,643 less than the initial proposal.

While Council was concerned with the cost of replacing the engine, the Police Department is in dire need of the K9 Vehicle, and we have explored the option to replace the vehicle with a new Chevy Tahoe at a total cost of \$83,454 with the outfitting.

We continue to recommend that Council approve the engine replacement and authorize the City Manager to execute the attached proposal from AutoNation, totaling \$14,753.17, to proceed with the required engine replacement for unit 607.

[24.08.15_Memo_Council_Approval_607.pdf](#)
[RepairEstimate 607.pdf](#)
[AutoNation_Quote.pdf](#)
[Quote New Tahoe.pdf](#)
[Front_Line_Mobile_Tech.003707.v1.1.pdf](#)

15. Approval of Upfitting Five Police Vehicles

Suggested Action:

Reference:

Memorandum - M. Apgar - 09.03.24

K9 Kennel Divider

K9 Kennel Install

Frontline Unmarked Proposal

American Rescue Plan Act (ARPA) funding has been allocated for the upfitting of the following vehicles:

- Five (5) Dodge Durango Police Package Vehicles (PPV)

Staff have identified Frontline Mobile Tech. The cost for upfitting is:

- Four (4) marked Dodge Durango Police Vehicles: \$73,103 (\$18,276 per vehicle)
- K9 addition to one (1) marked Dodge Durango: \$8,245
- One (1) unmarked Dodge Durango Police Vehicle: \$13,797

Attached is pricing from Frontline Mobile Tech total upfit cost for all five (5) vehicles is \$95,145. ARPA funding in the amount of \$95,145 was approved for the purchase of these vehicles.

Staff recommends council approve the upfitting costs for five (5) Dodge Durango Police Vehicles by Frontline Mobile Tech, an approved city vendor, in the amount of \$95,145.

[FY24 Vehicle Upfitting memo.pdf](#)
[K9 Kennel Divider.pdf](#)
[K9 Kennel Install.pdf](#)
[Frontline Unmarked Proposal.pdf](#)
[Frontline Unmarked Proposal..pdf](#)

16. Council Activities

17. Council Reports

*18. Meetings

[meeting.pdf](#)

*19. Stakeholder List

[Stakeholder Schedule.pdf](#)

*20. Authorizing the City Manager to Execute Contract with SEPCO for Solar Lighting at Bus Shelter

Suggested Action:

Reference:

Memo - R. Sigworth - 09.09.2024

SEPCO Quote 36887 Sept. 2024

This contract utilizes a portion of the \$150,000 of ARPA funds allocated specifically for bus stop improvements. Staff recommends authorizing the City Manager to execute a contract for up to seventeen (17) solar lighting kits not to exceed \$40,000 with SEPCO to allow for budgeting flexibility to add up to four additional solar light kits.

Approval of this item on the consent agenda will indicate Council's intent to authorize the City Manager to execute the contract with SEPCO.

[SEPCO_Quote 36887_Sept_2024.pdf](#)

[Memo_City_Council_SEPCO_Sept2024_final.pdf](#)

*21. Authorizing the City Manager to Execute Contract with Tristar Construction for the Construction of Bus Shelters

Suggested Action:

Reference:

Memo - R. Sigworth - 09.11.2024

TriStar Bus Shelter Quote Sept. 2024

This contract utilizes a portion of the \$150,000 of ARPA funds allocated specifically for bus stop improvements. Staff recommends authorizing the City Manager to execute a contract for up to \$75,000 to allow for budgeting flexibility for two additional shelters and address contingencies which may occur during construction.

Approval of this item on the consent agenda will indicate Council's intent to authorize the City Manager to execute a contract with TriStar.

[TriStar_Bus_shelter_quote_Sept_2024.pdf](#)

[Memo_City_Council_TriStar_Bus_Shelter_Sept2024_final.pdf](#)

*22. Authorizing the City Manager to Execute Contract with Next Day Concrete for Concrete Work to Support Improvements at Bus Stops

Suggested Action:

Reference:

Memo - R. Sigworth - 09.19.2024

NextDay Concrete Quote Sept. 2024

This contract utilizes a portion of the \$150,000 of ARPA funds allocated specifically for bus stop improvements. Staff recommends authorizing the City Manager to execute a contract for up to \$30,000 with Next Day Concrete to allow for budgeting flexibility for additional concrete pads for bus shelters and address contingencies which may occur during construction.

Approval of this item on the consent agenda will indicate Council's intent to authorize the City to execute the contract with Next Day Concrete.

[Memo_City_Council_NextDayConcrete_Concrete_Sept2024_final.pdf](#)

[NextDayConcrete_Quote_Sept_2024.pdf](#)

*23. Appointment to Advisory Board/Committee

Suggested Action:

Reference: Application and Code of Conduct

The City Council interviewed Elissa Woodbury on June 10, 2024, for the appointment to the Greenbelt Advisory Committee on Environmental Sustainability and Stanley Zirkin on August 26, 2024, for the appointment to the Employee Relations Board.

Approval of this item on the consent agenda will indicate the Council's intent to appoint Ms. Woodbury to Greenbelt Advisory Committee on Environmental Sustainability and Mr. Zirkin to the Employee Relations Board.

City Council Agenda Item Report

Meeting Date: September 23, 2024

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Proclamation

Agenda Section: COMMUNICATIONS - 30 minutes (8:00 - 8:30 pm)

Subject:

Breast Cancer Awareness Month

Suggested Action:

National Breast Cancer Awareness Month is recognized annually during October in honor of all who lost their lives to breast cancer and to recognize the courageous survivors still fighting their battle with it. Mayor Jordan will present a proclamation in recognition of National Breast Cancer Awareness Month.

Attachments:

[Breast Cancer Proclamation 2024-evj.pdf](#)

PROCLAMATION

WHEREAS, breast cancer profoundly impacts countless Americans annually, ranking among the most prevalent cancers and leading causes of death in women and

WHEREAS, Breast Cancer Awareness Month serves as a time to honor those who have succumbed to this disease and celebrate the indomitable spirit of survivors who persist in their fight and

WHEREAS, this year, a significant number of Americans will face a breast cancer diagnosis, while many will ultimately lose their lives to this relentless disease and

WHEREAS, for these individuals and their loved ones, we renew our dedication to the crucial work required to create a future free from all forms of cancer and

WHEREAS, scientific research has yielded substantial progress in breast cancer diagnosis and treatment, improving survival rates—yet we must intensify our efforts to build upon these advancements and

WHEREAS, we commit to raising awareness by prominently displaying pink ribbons throughout Greenbelt this month, recognizing the unwavering dedication of advocates, medical professionals, researchers, and caregivers who strive for a world without breast cancer.

NOW, THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the residents and City Council of Greenbelt, do hereby proclaim the month of October 2024

BREAST CANCER AWARENESS MONTH

in Greenbelt, we encourage residents to find out if they are at increased risk through local screenings and to join in activities that increase awareness of what Americans can do to prevent breast cancer.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 23rd day of September 2024.

EMMETT V. JORDAN
Mayor

ATTEST:

Bonita Anderson
City Clerk

City Council Agenda Item Report

Meeting Date: September 23, 2024

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Proclamation

Agenda Section: COMMUNICATIONS - 30 minutes (8:00 - 8:30 pm)

Subject:

National Hispanic Heritage Month Proclamations

Suggested Action:

National Hispanic Heritage Month is September 15 to October 15. This year's theme, "Pioneers of Change: Shaping the Future Together". Mayor Jordan will present a proclamation in recognition of National Hispanic Heritage Month.

Attachments:

[National Hispanic Heritage Month 24 proc-evj.pdf](#)

PROCLAMATION

WHEREAS, Americans annually commemorate National Hispanic Heritage Month from September 15 to October 15, celebrating the culture, heritage, and many contributions of those with ancestral roots in Indigenous North America, Spain, Mexico, the Caribbean, Central America, and South America; and

WHEREAS, the 2024 theme, "Pioneers of Change: Shaping the Future Together," embodies the "spirit of innovation, resilience, and unity that define the Hispanic experience," offering an opportunity to reaffirm our nation's highest aspirations: a welcoming haven for immigrants and their descendants that embraces multiculturalism, weaving diverse traditions into our national fabric for collective betterment; and

WHEREAS, this observance, initiated in 1968 as Hispanic Heritage Week under President Johnson, was expanded by President Reagan in 1988 to span 30 days from September 15 to October 15 and

WHEREAS, Hispanic Americans, far too numerous to individually name, serve as civil rights advocates, community organizers, corporate leaders, elected officials, military personnel, educators, journalists, first responders, pioneers in arts and sciences, healthcare professionals, athletes, inventors, entertainers, and in countless other vital roles; and

WHEREAS, Hispanics continue their rich history of significant and diverse contributions to the cultural, educational, economic, and political vitality of the City of Greenbelt;

NOW, THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the residents and City Council of Greenbelt, do hereby proclaim September 15 – October 15 as:

NATIONAL HISPANIC HERITAGE MONTH

and encourage all residents to honor the Latino community's rich diversity and celebrate the many ways they contribute to our nation and society.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 23rd day of September 2024.

Emmett V. Jordan
Mayor

ATTEST: Bonita Anderson
City Clerk

City Council Agenda Item Report

Meeting Date: September 23, 2024

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Public Hearing

Agenda Section: COMMUNICATIONS - 30 minutes (8:00 - 8:30 pm)

Subject:

Public Hearing - All Resident Voting

Suggested Action:

In the 2023 City Election, the community was asked if Greenbelt residents who meet residency requirements but are not U.S. citizens should be allowed to vote in City elections. Of the respondents, 59% said yes, 30% said no, and 11% did not respond.

At the September 9, 2024, Regular Meeting, Council voted to schedule a Public Hearing to hear from the residents. It is recommended that the Regular Meeting be recessed to conduct the Public Hearing on the All Resident Voting Initiative. The meeting should be reconvened following the Hearing. No motion is required to begin or end the Public Hearing.

Attachments:

City Council Agenda Item Report

Meeting Date: September 23, 2024

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section: COMMUNICATIONS - 30 minutes (8:00 - 8:30 pm)

Subject:

Minutes

Suggested Action:

- * Work Session - February 2, 2022
- * Work Session - April 4, 2022
- * Work Session - July 18, 2022
- * Work Session - July 20, 2022

Attachments:

[WS220202.pdf](#)

[WS220404.pdf](#)

[WS220718.pdf](#)

[WS220720.pdf](#)

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, February 2nd, 2022, to meet with the National Park Service – Greenbelt Park.

Mayor Jordan started the meeting at 8:00 p.m. The meeting was held virtually via Zoom.

PRESENT WERE: Councilmembers Colin A. Byrd, Judith F. Davis, Ric Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L. K. Weaver, and Mayor Emmett V. Jordan.

STAFF PRESENT WERE:

Tim George, Acting City Manager, and Shaniya Lashley-Mullen, Assistant to the City Clerk.

ALSO PRESENT WERE: National Park Service Tonya Thompson, Senior Advisor to the Superintendent; Darryl McLeod, Acting Program Manager, Maintenance; and others.

Ms. Thompson provided an overview of National Capital Park East, which encompasses 13 parks and oversees about 8,000 acres of historical, cultural and recreational facilities, including Greenbelt National Park. She provided an update on the significant renovation and rehabilitation projects of Greenbelt National Park, which had just been reopened in November. Mr. McLeod advised that he is the Maintenance Supervisor who oversees all the maintenance involving National Capital Park East, including tree removal, snow removal, litter pickup, building utility repair, and care of animals in Oxon Hill.

Based on a question by Mayor Jordan, Mr. McLeod answered that there are 15 maintenance workers in the Greenbelt Park maintenance division, which doesn't include the interpretation staff, rangers, or the Park Police.

Mayor Jordan inquired about the interpretive programs. Ms. Thompsons answered that the National Park Service is in the planning phase due to the Park reopening after renovations and the pandemic. The Visitor Station in the Park is open. Mayor Jordan stated that the City staff had a close working relationship with the National Park Service staff before the pandemic and would like to continue that partnership.

Ms. Davis asked Ms. Thompson if Greenbelt National Park was fully staffed and fully funded. Ms. Thompson said she would have to research the staffing levels and the funding status before the pandemic and provide Council with that information later. She explained that due to the pandemic, staff has been teleworking. Some staff have been reassigned to other parks.

Based on a question asked by Ms. Davis, Ms. Thompson answered that she would have to follow up with Council regarding whether Greenbelt National Park was on the National Register of Historic Places because she was new to National Capital Park East.

Mr. Gordon inquired how revenue at Greenbelt National Park was affected by the pandemic and if the park has bounced back. Mr. McLeod informed Council that Greenbelt National Park was already scheduled to go under renovations during the same time as the pandemic, and revenue loss was expected. He stated the next step is determining how much Greenbelt National Park will gain back after renovation.

Mayor Jordan asked if the back gate from Greenbelt Road off Good Luck Road to Greenbelt National Park was open regularly. Mr. McLeod stated that he doesn't think any gates were closed since the Park reopened, but he will follow up with Council.

Based on a question by Mayor Jordan, Mr. McLeod answered that funding had been requested in previous years to address some of the trails that needed repair or constant upkeep. Ms. Thompson said she would follow up with Council on improving the connection between the College Park Metro Station and Greenbelt National Park.

Ms. Davis explained that a Royal Farms gas station would be built across from Greenbelt National Park. Council had expressed concern regarding the removal of trees and stormwater runoff going into the Park.

Ms. Davis asked about the deer population situation. Ms. Thompson answered that Greenbelt National Park is part of the Deer Environmental Assessment Plan which is currently taking place.

Mayor Pro Tem Weaver inquired whether there were any plans to improve the pedestrian/bike access going into Greenbelt National Park from Greenbelt Road. She noted that there isn't a sidewalk in the Park to get pedestrian access to trails. Ms. Thompson provided Council with some upcoming projects that the National Capital Park Service East is working on, including developing a Cultural Landscape Treatment of Greenbelt National Park.

There was additional discussion regarding stormwater management.

Mayor Jordan inquired if the National Capital Park Service East had commented on the Maglev Environmental Impact Statement. Ms. Thompson said she will follow up with Council with that information. Ms. Davis explained that previous minutes had stated that park representatives had commented to the proper authorities regarding the Maglev.

Mayor Jordan noted that there had been a problem with graffiti on the bridges and overpasses on the Baltimore Washington Parkway.

Mr. McLeod provided an update and overview of the Baltimore Washington Parkway, including the National Capital Park Service East which is responsible for snow removal, clearing debris, and removal of hazardous trees. In addition, a crew checks and clears the storm drains on the Greenbelt section of the Baltimore Washington Parkway before any storms occur. Mr. McLeod advised Council that the drainage issue that Council raised was cleaned out yesterday, the storm drain was opened, and ice and debris were removed.

Mr. McLeod answered Mayor Pro Tem Weaver that the National Capital Park Service East is constantly evaluating the storm drains to ensure they are adequate for the current weather. In addition, the National Capital Park Service East often works with the Federal Highway Administration to conduct road and storm drain assessments.

Ms. Davis asked whether there was any update on Governor Hogan's Widening the Baltimore Washington Parkway Project. Mr. McLeod and Ms. Thompson stated they weren't aware of that project. Ms. Davis noted that if the National Capital Park Service East had any concerns or wanted Council to advocate on its behalf, City staff should be informed.

There was a discussion regarding the sightline on the Greenbelt Road ramp from Northbound Baltimore Washington Parkway due to overgrown trees. Mayor Jordan stated that the sightline should be improved before the ramp intersects with Greenbelt Road and the crosswalk right before the merge. Mr. McLeod advised that he would have maintenance follow up with that issue. Ms. Davis added that the directional signs are being hit by vehicles at that location because it has a sharp curve.

There was a discussion regarding the maintenance of the Spellman Overpass. Mayor Pro Tem Weaver inquired where the Spellman Overpass was on the priority list for the National Capital Park Service East. Mayor Jordan advised that the City clears the Spellman Overpass from snow and ice, but repairs of the actual structure are something other than what the City takes responsibility for. Mr. McLeod stated he would confirm if the National Capital Park Service East is responsible and address any maintenance issues. Ms. Davis requested that Mr. George follow up on who is responsible for maintaining the Spellman Overpass.

Information Items:

Ms. Davis provided a report on the Forest Preserve Advisory Board (FPAB), the Advisory Planning Board (APB), and the Maryland Municipal League Legislative Committee meetings that she had attended.

Mayor Jordan said he was invited to testify on two legislative bills on February 9th, the Sustainable Maryland Bill and the Maglev Bill.

Mayor Jordan reminded Council that the Council Retreat would be on Saturday, February 5th, in person at the Municipal Building in the Council Chambers. There was a discussion regarding the Council Retreat.

There was a discussion regarding the Covid-19 booster.

There was a discussion regarding a planned event that Mr. Gordon is hosting on Saturday, February 5th.

Councilmember Byrd left the meeting at 9:39 pm.

The meeting ended at 9:41 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Assistant to the City Clerk

WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, April 4, 2022, to discuss the Museum/Grants & Contributions/CARES, FY 2023 Proposed Budget.

Mayor Jordan started the meeting at 7:30 pm. The meeting was held in-person and via Zoom.

PRESENT WERE: Councilmembers Colin A. Byrd, Judith F. Davis, Brandon R. Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L.K. Weaver, and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Timothy George, Interim City Manager; Bertha Gaymon, City Treasurer; Dr. Liz Park, CARES Director; Greg Varda, Recreation Director; Christal Batey, GAIL Program Resource Advocate (virtual); Megan Searing-Young, Museum Director; Sheila Maffay-Tuthill, Greenbelt Museum; Chondria Andrews, Public Information Officer; Jamarie Spencer, Public Information Producer; and Bonita Anderson, City Clerk.

ALSO PRESENT WERE: Neely Oplinger, Executive Director of Metropolitan Washington Ear; Lisa Eally, Meals on Wheels of College Park; Bill Orleans and others.

Mayor Jordan initiated the meeting by introducing City Council, staff, and the attending organizations.

Grants & Contributions

Ms. Oplinger provided Council with background on Metropolitan Washington Ear, a status update, and an overview of their program. She expressed gratitude towards the volunteers.

Ms. Eally provided Council with a status update and overview of the Meals on Wheels program. She noted that during the COVID-19 pandemic, there was a surge in volunteers, but the numbers have since decreased. They are actively seeking volunteers, as they currently serve 75 clients in the Greenbelt area.

Greenbelt CARES

Dr. Park and Ms. Batey discussed their strategies for assisting the Greenbelt community during challenging times. They focused on meeting essential needs, such as food and shelter, by coordinating the distribution of funds from the American Rescue Plan Act (ARPA) and providing rental assistance. They also collaborated with Meals on Wheels to ensure food delivery and managed the distribution of free food products. Due to staff shortages, there was greater pressure on staff to respond to increased demands for services. Two counselor positions remained unfilled.

During the pandemic, CARES primarily used remote methods such as Zoom, phone calls, FaceTime, and other services to carry out their tasks. However, as the Covid-19 situation improves, they are gradually reintroducing in-person services. While they hired additional staff during the pandemic, they are unable to bring everyone back to the office due to space constraints. They are exploring potential in-house solutions through a space study.

Ms. Batey mentioned the success of the Memory Café program, which provides support to individuals with dementia living in the community. Despite relying on technology that may not always be suitable for seniors, the program has performed well in comparison to similar programs in the area. Both representatives highlighted that the pandemic has enhanced CARES's proficiency in delivering and

receiving virtual services. Clients appreciate the convenience of not having to travel for appointments, and as a result, the staff can accomplish more in less time and require fewer meeting spaces.

The CARES General Educational Development (GED) Program is designed for young people aged 16 to 24 who are not eligible for regular GED programs. Dr. Park mentioned that they are working with County Councilmember Todd Turner's office to restore the funding, which was supposed to start in July, to support the current program. She emphasized that vulnerable individuals in this age group have become a major concern due to increased levels of alienation during the pandemic, leading to a noticeable rise in antisocial or self-destructive behavior.

Ms. Batey pointed out that the Greenbelt Nursery Project is a partnership with the DC Diaper Bank that is run through the GAIL Program. This income-based program provides nursery equipment such as car seats, strollers, and playpens to families at no cost. In addition, Greenbelt's Pediatric Wellness program collaborates with Washington Adventist and Bowie State nursing schools to provide visiting student nurses for pre- and postpartum care. The city's diaper distribution program served 550 families last year.

The CARES program also manages a program that delivers incontinence products to seniors. The Internet Essentials program is currently assisting 18 families by offering low-cost basic internet service to those in need.

Greenbelt Museum

Ms. Searing-Young noted that the remodeling of the museum is moving through the Greenbelt Homes, Inc. process for approval of the anticipated addition, pathway, and other changes (in part to meet Americans with Disabilities Act requirements), but delays caused by COVID-19 and rapidly increasing costs for materials and labor have reset targets. The museum currently has approximately \$281,000 in hand for the work. However, the recently revised estimate for completion is \$576,000. Completion of construction has moved from 2022 to 2023.

Mayor Jordan suggested funding advisory committees through a pooled amount from which each committee would apply for funds as needed. However, Mr. Byrd, Ms. Davis, and Mr. Roberts disagreed with this concept. Instead, they favor allocating funding to boards and committees based on their individual needs. Ms. Davis provided examples of committees submitting requests through a report, which would then be reviewed and approved by Council. If they don't submit a request, they will not receive any funds. This policy needs to be announced at the beginning of budget preparation.

Several informational items were discussed.

Meeting ended at 10:50 pm

Respectfully submitted by,

Bonita Anderson
City Clerk

WORK SESSION OF THE GREENBELT held Monday, July 18, 2022, to discuss the ARPA Spending Plan.

Mayor Jordan started the meeting at 7:30 p.m. The meeting was held in the Council Chambers of the Municipal Building, 25 Crescent Road, in person and virtually via Zoom.

PRESENT WERE: Councilmembers Colin A. Byrd (virtual), Judith F. Davis, Ric Gordon (virtual), Rodney M. Roberts, Kristen L. K. Weaver, and Mayor Emmett V. Jordan. Council member Silke I. Pope was unable to attend due to travel.

STAFF PRESENT WERE: Tim George, Interim City Manager; Debi Sandlin, Acting Assistant City Manager; Willis Shafer, Director of Public Works; Dr. Liz Park, CARES Director; Greg Varda, Recreation Director; Terri Hruby, Planning and Community Development Director; Bertha Gaymon, City Treasurer; Chondria Andrews, Public Information and Communication Coordinator; and Bonita Anderson, City Clerk.

ALSO, PRESENT WERE: Bill Orleans, Robert Goldberg-Strassler, Tom Adams, Bob Rand, and others.

Mayor Jordan provided introductions and opening remarks.

Mr. Shafer, the new director of the Public Works Department, provided Council with an update on the recovery efforts from the recent storm. Mayor Jordan noted that the City was back to functioning within 72 hours. Ms. Davis pointed out that the City took a big hit with downed trees from the storm. She inquired if there was an increase in trash collection, specifically an uptick in the disposal of spoiled food due to the power outage. Mr. George indicated that the Springhill Lake Recreation Center and clubhouse were used to assist and temporarily house displaced residents.

Mayor Jordan asked for a brief update on the recent work Raftlis performed for the City. Ms. Sandlin noted that Raftlis worked with City staff to give guidance to prioritizing the expenditure of the \$22.88M of American Rescue Plan Act (ARPA) funds. Mayor Jordan inquired about the timeframe for the launching of the projects. Mr. George noted that staff would start the RFP process once Council approves the projects listed on the priority list. He advised Council that the sooner ARPA funds are encumbered for any infrastructure projects, the better, as there is a general shortage of equipment and contractors. Mr. George noted that if the deliberation and discussion is prolonged, the City may miss the end of 2024 deadline and lose the opportunity to access the funds.

Ms. Davis stated that items ranked above 2.00 by Council on the priority list should be the highest priority. She added childcare vouchers to the list due to many single parents returning to work. Mr. Gordon noted that the City received extensive public input with the number of work sessions. Mr. Roberts expressed disappointment in the priority list, which included \$3M to enlarge the Springhill Lake Recreation Center. Mr. Byrd requested that higher education be included on the priority list.

Council discussed the process to review the prioritization of the ARPA allocations by starting from the top of the document and consolidating similar projects. Mayor Jordan noted that premium pay for essential workers is a top priority for \$350,000. Ms. Davis asked that at the next Regular Council

meeting premium pay be included for Council approval. Mr. George noted the recommendation of \$350,000 for premium pay for essential workers would be in the form of a stipend or bonus for all those on the front line, either directly or indirectly, during the two years of the pandemic.

Mayor Jordan noted the average Council rating of 3.0 for employee-based workforce development for \$75,000. Mr. George explained that this would be for individual residents who want workforce training for certification towards obtaining a job. Mayor Pro Tem Weaver suggested increasing it to \$150,000; there were no objections from Council.

Mayor Jordan asked Ms. Sandlin to elaborate on the grants and development programs to support Greenbelt businesses and nonprofits for \$1.5M. Ms. Sandlin indicated that these would encourage small businesses to improve their façade and interior, provide rental assistance, and promote workforce training. In addition, she noted that the programs would include many opportunities for the local business community.

Since food insecurity has been a significant issue during the pandemic, Council agreed to the proposed food assistance of \$250,000 for Meals-on-Wheels and City food pantries.

Mayor Jordan asked Dr. Park if the proposed \$350,000 was enough for expanding CARES and mental health resources. Dr. Park replied yes, the funding would help to hire additional temporary case workers who have been processing the rental and utility assistance applications. Mayor Jordan indicated allocating the proposed \$350,000 to expand the CARES Department and mental health services. Ms. Davis suggested \$3M to expand CARES. Mr. Roberts recommended not using one-time funding to hire additional staff or to create new positions that will need to be funded in the future. Council proposed \$1.5M to the CARES Department to aid its efforts.

Mayor Jordan inquired about the \$120,000 for an assessment study of the Armory. Mr. George noted the \$120,000 would be for an assessment to ascertain any building repair needs. Mayor Jordan recommended increasing the amount to \$150,000 for a feasibility/assessment study for the Armory. Mr. Roberts expressed opposition to the City funding the study without ownership of the Armory. Mr. George noted that the City could proceed with the study even before the City gains ownership.

Mr. Byrd suggested adding higher education to the end of the priority list for later discussion. Ms. Weaver recommended not to place it at the end but to include it in the discussion about childcare vouchers.

Mayor Jordan pointed out that Code Enforcement requested \$15,000 to improve its technology for better service and virtual record keeping. Ms. Hruby pointed out that the inspectors were performing hybrid inspections and had resumed their 20% annual goal for rental inspections.

Mr. George noted that staff recommended \$40,000 for a new Master Plan for Buddy Attick Park. Mr. Varda suggested \$50,000 for the Buddy Attick Park Master Plan. The plan has been on Park and Recreation Advisory Board's list for many years, and the last master plan was completed in 1992. Mayor Jordan asked whether a bike repair station could be added to Buddy Attick Park. Mr. Varda indicated it could be included in the master plan. Ms. Davis noted that the park is a regional park and suggested a preliminary study. Mr. Roberts advised addressing the current problems.

Mayor Jordan asked about the \$3M funding for an addition to the Springhill Lake Recreation Center. Mr. Varda stated that the center is very popular and is at total capacity with a waiting list. He noted that there is a need for a larger recreation facility. Mr. Roberts opposed spending \$3M to expand the recreation center; the money should be spent on purchasing available land in Greenbelt West to provide adequate recreation facilities. Mayor Jordan suggested modifying the funding to \$100,000. Mr. George indicated that \$100,000 would be a likely cost for a design plan.

Mr. Byrd suggested higher education scholarships and a stipend for those seeking college instruction and vocational training. He recalled receiving a memo related to community input on this particular issue. Mr. Byrd wanted clarification about the eligibility of that specific matter under ARPA guidelines. He noted that Mr. George and Ms. Sandlin revisited the subject with the consultant with a more nuanced interpretation of what was admissible under the ARPA guidelines. Mr. Byrd stated that this would be allowed in parts of the City within a census tract of low socioeconomic status. This is limited to certain parts of Greenbelt West, specifically Franklin Park. He would like for this program to apply to a broader area. Mr. Byrd recommended up to \$5K per year to high school graduates to cover four years of education. He would like an allocation of \$500K. Mr. Gordon agreed with the suggested concept and would like staff to look into it and see what can be done. Mr. Roberts inquired about the selection process. This will need more attention and further discussion at another time. Council ranked and added higher education to the priority list, allocating \$500K.

Ms. Davis suggested adding childcare vouchers, allocating \$400K, which will be essential for residents who struggle to return to work and adequately care for their children. Council ranked and added childcare vouchers to the priority list, allocating \$400K.

Mayor Jordan spoke about down payment assistance for first-time homebuyers residing in Greenbelt and proposed allocating \$500K. Mr. George indicated that staff would research this proposal.

The proposed projects and allocations will be added to the agenda for approval at the next Regular Council meeting.

There were several informational items discussed.

The meeting ended at 10:53 p.m.

Respectfully submitted,

Bonita Anderson
City Clerk

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, July 20, 2022, to discuss the Reparations Commission.

Mayor Jordan started the meeting at 7:30 p.m. The meeting was held in the Council Chambers of the Municipal Building, 25 Crescent Road, and virtually via Zoom.

PRESENT WERE: Councilmembers Colin A. Byrd (virtual), Judith F. Davis, Ric Gordon (virtual), Rodney M. Roberts, Kristen L. K. Weaver, and Mayor Emmett V. Jordan. Councilmember Silke I. Pope was unable to attend due to travel.

STAFF PRESENT WERE: Tim George, Acting City Manager, and Bonita Anderson, City Clerk.

ALSO PRESENT WERE: Bill Orleans.

Mayor Jordan provided introductions and opening remarks.

Mayor Jordan read the election results to the referendum question about forming the 21-member Reparations Commission--1,522 were in favor and 910 were against. He noted that the purpose of the meeting was to discuss the interview process.

Ms. Davis suggested questions to be used to interview the applicants. She noted that Council would need to decide if the interviews will be open to the public and if there will be individual interviews.

Mr. Byrd commented that Council should extend the deadline depending on the number of applications, 21 or fewer.

Mayor Pro Tem Weaver read the motion: The Commission shall consist of twenty-one (21) members: twelve (12) of which shall reside in the three geographic sections of Greenbelt—four (4) from Greenbelt West, four (4) from Greenbelt Center and four (4) from Greenbelt East; the remaining nine (9) shall be Greenbelt residents representing faith-based organizations, businesses, non-profit organizations, City boards, and committees, or any other sector of the City. Every effort shall be made to create a commission that reflects the diversity of Greenbelt.

Mayor Jordan inquired about the number of applications received to date, which were eleven. He suggested additional advertising of the commission. Mayor Jordan indicated that the questions be based on the applicants elaborating on their applications.

Mayor Pro Tem Weaver recommended that each Councilmember ask a different question from a list of questions set by Council.

Mayor Jordan and Mr. Roberts favored the traditional approach of individual interviews, lasting roughly 15 to 20 minutes, with more natural, open-ended questions as the most effective and thorough method.

Ms. Weaver, Ms. Davis, Mr. Byrd, and Mr. Gordon favored a small-group approach, maybe three applicants at a time in blocks of roughly 20 to 30 minutes. This would allow more interviews to be accomplished more efficiently and help Council to see how the applicants

conduct themselves in a social situation, a crucial issue as the Commission will require a collaborative spirit.

Council discussed and agreed that the interviews should be done over a combination of Saturdays and weeknights, as opposed to the usual process of doing board interviews before the start of a council meeting.

There was consensus that an opening statement, lasting at least two minutes, be allowed for applicants to summarize their reasons for applying and their intentions.

There was a discussion as to whether the interviews be held in person or virtually. Most of Council was open to virtual interviews, mindful of Covid and other health concerns.

Mayor Jordan suggested a plan in which applications received by July 31 will begin the interview process. The application deadline will be extended, perhaps to the end of August. The process will stop once 21 members are chosen. Members of Council agreed.

Ms. Davis gave an overview of the interview process. There will be groups of three. A brief opening statement will be given by each applicant. There will be three standard questions and some clarifying questions from Council. Applicants will be given an opportunity to ask questions of Council.

Mayor Jordan suggested that, to get the process started, there is consensus among Council on the procedures with a start of interviews by July 31.

Informational Items:

Mr. George informed Council that the Prince George's County Declaration of State of Emergency expired on March 9, 2022, at 5:00 p.m. He advised that the City would lift its Declaration on March 10, 2022. Mayor Jordan requested that the notification be in writing and presented at the next Council Regular Meeting.

Ms. Davis reported on the National League of Cities Conference.

Mayor Pro Tem Weaver inquired about the meeting with Maryland Comptroller Peter Franchot on Thursday afternoon.

The meeting ended at 9:45 p.m.

Respectfully submitted,

Bonita Anderson
City Clerk

City Council Agenda Item Report

Meeting Date: September 23, 2024

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Board and Committee Reports

Agenda Section: COMMUNICATIONS - 30 minutes (8:00 - 8:30 pm)

Subject:

Advisory Committee on Education Report #24-02 - ACE Grants Final Report

Suggested Action:

It is recommended that the Council accept this report.

Attachments:

[ACE Grant Report to Council 2024.pdf](#)

ADVISORY COMMITTEE ON EDUCATION

REPORT TO COUNCIL

Report #24-02

Submitted: 9/5/2024

Subject: ACE GRANTS FINAL REPORT

ACE awarded one grant this year, to Dora Kennedy French Immersion School, for enhancing STEM Education. They used the funds for student presentations on recyclables, a marble rolling velocity exhibition, a Career Day, and they will be purchasing two virtual reality headsets. They also used the funds for a field trip to the National Museum of African American History and Culture. ACE questioned this last expense, seeing as it differed from the virtual field trips to science museums and research centers they had proposed. The Committee discussed this misuse, and decided to give them a warning and not seek the return of the funds. The request for proposals going out to the schools this week for the 2024-2025 school year will clarify that changes must be approved by ACE before the spending of funds.

In lieu of grants, ACE offered field trips to the Greenbelt Cinema.

- Greenbelt Elementary has used its trip,
- Greenbelt Middle is planning theirs,
- Spring Hill Lake Elementary, Magnolia Elementary, and Eleanor Roosevelt are aware of them,
- Dora Kennedy is not responding to their emails.

One grant that was awarded to Greenbelt Elementary for 2022-2023 was for providing snacks to the students who came to school hungry. They have now used all the snacks the grant funded, and are hoping to receive grant funds to continue this year.

Respectfully submitted,

Janet Mirsky

Chair, Advisory Committee on Education

City Council Agenda Item Report

Meeting Date: September 23, 2024

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Ordinance

Agenda Section: LEGISLATION - 45 minutes (8:30 - 9:15 pm)

Subject:

AN ORDINANCE TO AMEND CHAPTER 8, "ELECTIONS" OF THE GREENBELT CITY CODE, IN ORDER TO AMEND SECTION 8-2 "VOTER REGISTRATION" TO ALLOW NONCITIZEN RESIDENTS OF THE CITY OF GREENBELT TO VOTE IN THE CITY OF GREENBELT ELECTIONS

- 2nd Reading and Adoption

Suggested Action:

Reference: Ordinance

In the 2023 City Election, the community was asked if Greenbelt residents who meet residency requirements but are not U.S. citizens should be allowed to vote in City elections. Of the respondents, 59% said yes, 30% said no, and 11% did not respond.

The Board of Elections submitted proposed charter and code amendments to the City Council, which has been reviewed by the City Solicitor, to allow noncitizen residents of the City of Greenbelt to vote in the City Elections.

Ms. Pompi introduced this Ordinance at the Regular Meeting on September 9, 2024. It is recommended it be introduced for second reading and adoption at tonight's meeting.

Attachments:

[Ordinance Resident NonCitizen Voting.latest.pdf](#)

Introduced: Ms. Pompei
1st Reading: September 9, 2024
Passed:
Posted:
Effective:

ORDINANCE NUMBER XXXX

AN ORDINANCE TO AMEND CHAPTER 8, "ELECTIONS" OF THE GREENBELT CITY CODE, IN ORDER TO AMEND SECTION 8-2 "VOTER REGISTRATION" TO ALLOW NONCITIZEN RESIDENTS OF THE CITY OF GREENBELT TO VOTE IN THE CITY OF GREENBELT ELECTIONS

WHEREAS, the City Council has reviewed the Greenbelt Board of Elections' proposed amendments to Chapter 8, "Elections," of the Greenbelt City Code regarding noncitizen voting; and

WHEREAS, the Council desires to make certain changes to permit noncitizen voting in City elections.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Greenbelt, Maryland, that Section 8-2 "Voter Registration" of Chapter 8, Article I "Elections," of the City Code be amended to read as follows:

Chapter 8

ARTICLE I.

IN GENERAL

* * * * *

SECTION 8-2. VOTER REGISTRATION.

(a) Registration of persons wishing to vote in [city] City elections shall be made in accordance with [the provisions of section] Sections 18 and 18A of the [charter] Charter and this section of the City Code.

(b) [Reserved.] All persons who are eligible to register with the Board [of Supervisors] of Elections of Prince George's County must do so with that agency, in accordance with State law and the law of the City of Greenbelt.

(c) A person who is a resident of Greenbelt but not eligible to register with Prince George's County because of the person's citizenship status may register with the City Clerk's office to vote in City elections. The person must be at least sixteen years old and must file, at least 21 days before the election in which they first wish to vote, a registration application, and either:

(1) A document that shows residence in Greenbelt, including without limitation a student's

identifying school paper, a Maryland driver's license or similar government paper, a utility bill, or a mortgage or lease or similar paper showing an interest in property; or

(2) An affidavit in which the person states that they reside in Greenbelt but have no document showing their residence.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of _____.

Emmett V Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

KEY:

[Brackets] indicate matter deleted from existing law.

Underlining indicates matter added to existing law.

City Council Agenda Item Report

Meeting Date: September 23, 2024

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: LEGISLATION

Agenda Section: LEGISLATION - 45 minutes (8:30 - 9:15 pm)

Subject:

A RESOLUTION TO REPEAL, RE-ENACT AND AMEND CITY CHARTER SECTION 15, "VOTERS"; SECTION 18, "REGISTRATION FOR ELECTION; UNIVERSAL REGISTRATION; SECTION 19, "REGISTRATION"; SECTION 26, "VOTER IDENTITY"; SECTION 33, "APPEALS"; TO ALLOW NONCITIZEN RESIDENTS TO VOTE IN LOCAL CITY ELECTIONS

- 2nd Reading and Adoption

Suggested Action:

Reference: Resolution

On August 8, 2024, the Greenbelt Board of Elections submitted Report #2024-03, outlining draft legislation to amend City Charter Section 15 Voters, along with other sections related to registration, voter identity, and appeals, to allow noncitizen residents to vote in local city elections.

As the State of Maryland now allows voters to register until and on election day, the Board simplified Charter Section 18 by removing all but the first paragraph.

In addition, the Board changed Code Section 8-2 (c) to state that a non-citizen must register with the city at least 21 days before the first election they wish to vote in, rather than 30 days before.

Ms. Pompei introduced this Resolution at the Regular Meeting on September 9, 2024. It is recommended it be introduced for second reading and adoption at tonight's meeting.

Attachments:

[Resolution Resident NonCitizen Voting.latest.pdf](#)

Introduced: Ms. Pompei
1st Reading: September 9, 2024
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX

A RESOLUTION TO REPEAL, RE-ENACT AND AMEND CITY CHARTER SECTION 15,
“VOTERS”; SECTION 18, “REGISTRATION FOR ELECTION; UNIVERSAL REGISTRATION;
SECTION 19, “REGISTRATION”; SECTION 26, “VOTER IDENTITY”; SECTION 33, “APPEALS”;
TO ALLOW NONCITIZEN RESIDENTS TO VOTE IN LOCAL CITY ELECTIONS

WHEREAS, Section 15 (“Voters”) of the City Charter provides that a “qualified voter” for purposes of City elections is “any person who is a resident of the City of Greenbelt and who is duly registered with Prince George's County under the applicable provisions of Article 33 of the Annotated Code of Maryland”; and

WHEREAS, the current City Charter does not permit noncitizens to vote in city elections; and

WHEREAS, the Mayor and Council recognizes the vital role noncitizens play in Greenbelt and desires to permit noncitizens to participate in the democratic process in city elections.

Section 1. NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that Section 15, “Voters,” be repealed, re-enacted and amended to read as follows:

Sec. 15. Voters.

(a) A qualified voter within the meaning of this [charter shall be any person] Charter is either a citizen of the United States who is a resident of the City of Greenbelt and who is duly registered with Prince George's County under [the] applicable provisions of [Article 33 of] the Annotated Code of Maryland[; provided that eligibility to vote in any city election shall be subject to applicable registration deadlines as set forth in the charter and code of the city], or, if not a United States citizen, a resident duly registered to vote with the Office of the City Clerk, under applicable provisions of the Charter and Code.

(b) In the Charter and Code, a “resident,” “City resident,” or “resident of the City” is any natural person who has a legal domicile or residence in Greenbelt, regardless of the person’s citizenship.

Section 2. NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that Section 18, “Registration for election; universal registration,” be repealed, re-enacted and amended to read as follows:

Sec 18. Registration [for election; UNIVERSAL REGISTRATION] OF VOTERS WITH PRINCE GEORGE’S COUNTY.

[(a)] Registration with the Board of Elections of Prince George's County [board of elections under the

State of Maryland general election laws] by any person who resides within the corporate limits of the City of Greenbelt [shall be considered] constitutes registration for any [council] City election, referendum, [and/] or special election [held by the City of Greenbelt].

[(b) Method, hours, and places of registration shall be as established by the Prince George's County board of elections.]

[1. In addition to registration procedures established by the board of election supervisors of Prince George's County and so as to provide optimum convenience and opportunity for city residents to register, mail registration forms shall be made available at the city offices during regular office hours and at such other times and places as may be designated by the city clerk. Such forms shall be provided by the supervisor of the board of elections at the request of the city.]

[2. Neither city employees nor employees or attendants at other locations offering mail registration forms are agents or shall act as agents for the Prince George's County supervisor of elections. Each person obtaining a mail registration form shall assure the timely delivery of the completed registration form to the office of the county supervisor of elections to meet the applicable registration deadline.]

[(c) The names of persons who register in person or whose mail registration forms are received during the following periods will not be included in the list of qualified registered voters for the purpose of a city election:]

[1. Between the close of business of the fifth Monday preceding the regular council election and the close of polls on the day of such election, or runoff election, if any.]

[2. Between the close of business of the Monday of the calendar week immediately preceding the week in which the day of the special election has been set and the close of the polls on the day of such special election, or runoff election, if any.]

[(d) The city clerk shall give at least ten (10) days' notice prior to the close of the registration dates for city elections as set forth in (c)1. and 2. above. Such notice shall be in the form of an advertisement published in a newspaper of general circulation within the city.]

Section 3. NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that new Section 18A is added to read as follows:

Sec. 18A. Registration of noncitizen voters with the city of Greenbelt.

Persons who are residents of the City of Greenbelt but not citizens of the United States may register to vote and become qualified voters in City elections, under applicable provisions of the Charter and Code.

Section 4. NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that Section 19, "Registration list," be repealed, re-enacted and amended to add a new subsection (d) to read as follows:

Sec 19. Registration [LIST] LISTS.

(a) – (c) * * * * *

(d) Registration list for noncitizen residents. The city clerk shall prepare a list of qualified voters who are not citizens and shall make the list available, in the same manner as provided above, to all persons named above.

Section 5. NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that Section 26, “Voter identity” be repealed, re-enacted and amended to read as follows:

Sec. 26. Voter identity.

Upon satisfying the judges of election of [his or her] their identity, any person whose name [properly] appears on the registration list provided by the [supervisor of elections] Board of Elections of Prince George's County or the City Clerk may vote.

Section 6. NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that Section 33, “Appeals” be repealed, re-enacted and amended to read as follows:

Sec. 33. Appeals.

(a) Any challenges to the registration list provided by the [supervisor of the] B[b]oard of E[e]lections of Prince George's County shall be filed with the board of elections of Prince George's County, Maryland, in accordance with [said] the board's procedures and applicable state law. Any challenges to the registration list provided by the city clerk shall be filed with the board of elections of the City of Greenbelt.

(b) Any person [who shall feel] aggrieved [at] by any action of the city clerk relating to the filing of nomination papers or the conduct of elections shall have the right to appeal within ten days to the board of elections. The board of elections shall consider such appeal and shall have the authority to reverse the decision of the city clerk. An aggrieved person shall also have the right to appeal a decision of the board of elections to the circuit court for Prince George's County within the time allowed for such appeals and such case shall be heard by such court as provided for by the general elections’ laws of the state for appeal in election cases. So far as the same may be applicable, but not in contradiction to this charter, the provisions of the general election laws relating to appeals and election cases generally shall be applied to such appeals.

Section 7. BE IT FURTHER RESOLVED by the Mayor and Council of the City of Greenbelt that this Charter Resolution was introduced on the ____ day of _____, 2024 and was considered for adoption after a public hearing. It is adopted this ____ day of _____, 2024, after at least 21 days of prior public notice of the public hearing and shall be and become effective upon the fiftieth (50th) day after its passage by the City unless petitioned to referendum in accordance with §4-304 of the Local Government Article, Annotated Code of Maryland within forty (40) days following its passage. A complete and exact copy of this Amended Charter Resolution shall be posted in the City offices located at 25 Crescent Road, Greenbelt, Maryland for forty (40) days following its passage by the Mayor and Council and a fair summary of the Charter Resolution shall be published in a newspaper having general circulation in the City not less than four (4) times, at weekly intervals, also within the forty (40) day

period following its adoption by the City.

Section 8. BE IT FURTHER RESOLVED that, within ten (10) days after the Charter Resolution hereby enacted becomes effective, either as herein provided or 5 following referendum, the City Manager shall send separately this Resolution by mail, bearing a postmark from the United States Postal Service, to the Department of Legislative Services, one copy of the following information concerning the Amended Charter Resolution: (i) the complete text of this Resolution; (ii) the date of referendum election, if any, held with respect thereto; (iii) the number of votes cast for and against this Resolution by the Council of the City of Greenbelt or in the referendum; and (iv) the effective date of the Charter Resolution.

Section 9. BE IT FURTHER RESOLVED that the City Manager of the City of Greenbelt, and hereby is, specifically enjoined and instructed to carry out the provisions of Sections 7 and 8 as evidence of compliance herewith; and said City Manager shall cause to be affixed to the minutes of this meeting (i) an appropriate Certificate of Publication of the newspaper in which the fair summary of the Charter Resolution shall have been published; and (ii) shall further cause to be completed and executed the Municipal Charter or Annexation Resolution Registration Form.

Section 10. BE IT FURTHER RESOLVED that if any provision of this Charter Resolution or the application thereof to any person or circumstance is held invalid for any reason, such invalidity shall not affect the other provisions or any other application of this Charter Resolution which can be given effect without the invalid provisions or application, and to this end, all the provisions of this Resolution and of the Charter are hereby declared to be severable.

INTRODUCED by the Mayor and Council of the City of Greenbelt at a regular meeting on the _____ day of _____ 2024.

ADOPTED by the Mayor and Council of the City of Greenbelt at a regular meeting on the _____ day of _____ 2024.

EFFECTIVE the _____ day of _____, 2024.

Emmett V Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

KEY:

[Brackets] indicate matter deleted from existing law.

Underlining indicates matter added to existing law.

Asterisks * * * indicate matter remaining unchanged in existing law but not set forth in Resolution.

City Council Agenda Item Report

Meeting Date: September 23, 2024

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: LEGISLATION

Agenda Section: LEGISLATION - 45 minutes (8:30 - 9:15 pm)

Subject:

Resolution to Establish Charter Review Taskforce

- 1st Reading

Suggested Action:

Reference: Memo - T. George - 09.23.2024

Resolution

Resolution for the creation of a Charter Review Task Force to review the City Charter and City Code, as directed by Council, and to recommend changes for City Council consideration. All City Council-approved changes would then proceed through the state-mandated Charter change process.

Attachments:

[City Charter Review Working Group Revised for 9-23-24, v4.pdf](#)

[Charter Review Task Force Resolution v3.pdf](#)

CITY OF GREENBELT, MARYLAND

OFFICE OF THE CITY MANAGER

25 CRESCENT ROAD, GREENBELT, MD. 20770



MEMORANDUM

To: Josué Salmerón
From: Tim George
RE: City Charter Review Task Force
Date: September 20, 2024

Admin staff has reviewed the original proposed approach and also the output from the Council Worksession on July 10. We have modified the approach accordingly and have also prepared a Charter Review Task Force resolution for 1st Reading and Council review and comment.

We are still recommending a three-part approach that will include a legal review; a staff review (administrative/functional), and a community-driven Charter Review Task Force. All three components would occur concurrently with the findings of the legal and staff review coming more quickly and informing the Task Force review process. To that point, the legal review and administrative/functional review will begin immediately upon Council approval and the Task Force will begin their work within 2 months of Council approval (see proposed schedule below).

For background, each component is described briefly below.

- 1) Staff Review. Staff from all departments within the City, as well as a Council representative, will review the Charter from a City operational standpoint. Staff have a more intimate knowledge of City operations and will have the time/capacity for the deep dive review required. The larger Task Force will have an important role in reviewing the Charter and the findings of Legal and Staff review.

The Staff Review Team would include: City Manager, City Councilmember, Assistant City Manager, City Clerk, Planning/Code, Human Resources, Finance, Police, CARES and DEI.

- 2) Charter Review Task Force Review and Recommendations. A larger group of community stakeholders should review the Charter from a community standpoint. This Task Force will review the Charter itself as well as the deep dive findings of the legal review and staff review. This three-prong approach will ensure that we are reviewing the Charter holistically, seeing all perspectives and hearing all stakeholder voices. The Task Force process will also include public meetings and other public input.
- 3) Legal Review. This component will have the City Solicitor, or another outside legal counsel, review the Charter from a legal/compliance perspective. Their main function will be ensuring that the Charter document is in compliance with state and county laws that have been implemented since the Charter's initial drafting. The review should also ensure that any amendments or changes

over the years are compliant.

Members

Charter Review Task Force Members is proposed to have 15 members, including: Residents (6) (2 from each area of Greenbelt), Businesses (4), Staff (3), and City Council (2)

Public Review Process

- 1) Resident/Stakeholder Input. Resident input is very important to this process and important to both Council and staff. The proposed process incorporates two (2) open meetings to receive resident/stakeholder input and feedback. Once the Task Force has developed preliminary recommendations, there will be one Council Work Session for additional input/feedback. Once final recommendations are approved by City Council, the changes themselves will follow the mandated charter change process.
- 2) Advisory Board/Committee and Reparations Commission Input. As with many of the City's initiatives, the findings and recommendations of the Charter review process would be submitted to select Advisory Boards/Committees and the Reparations Commission for their input. Similarly to the resident/stakeholder input above, there will be several opportunities for these bodies to participate in the process. We would not be asking them to do a full Charter review, but rather to review the preliminary findings and recommendations of the Task Force.

Proposed Schedule

We are proposing a nine (9) month schedule, not including the formal Charter change process. The proposed schedule is shown in the chart on the following page, and summarized below.

Task	Schedule
Resolution Approval	Day 1
Interview/Appoint Members	Months 1-2
Staff/Legal Review	Months 1-2
Kick-off meeting with Task Force	Month 3
Open meeting #1 for suggestions	Month 3
Task Force charter preliminary review	Months 3-5
Submission of findings to Advisory Boards	Month 5
Refinement of the preliminary findings	Months 5-7
Open meeting #2 for feedback	Month 7
Drafting the Final findings Report	Months 8-9
Council Work Session	Month 9
Final recommendation refinements	Month 9
Council Regular Meeting	Month 9

Task	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9
Resolution Approval	X								
Interview/Appoint Members									
Staff/Legal Review									
Kick-off meeting with Task Force			X						
Task Force charter review									
Open meeting #1 for suggestions			X						
Submission of findings to Advisory Boards					X				
Refinement of the preliminary findings									
Open meeting #2 for feedback							X		
Drafting the Final findings report									
Council Work Session									
Final recommendation refinements									
Council Regular Meeting									X

Introduced: September 23, 2024
1st Reading:
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX

A RESOLUTION FOR THE ESTABLISHMENT OF A CHARTER REVIEW TASK FORCE

WHEREAS, the Greenbelt City Council has the responsibility to ensure that the City Charter is reflective of enacted Charter Amendments, is compatible with current County, State, and Federal law and, is supportive of the needs of City Residents and Officials; and

WHEREAS, the ultimate objective of the City Charter is to balance control with organizational and process flexibility and discretion; and

WHEREAS, it is beneficial for the City Charter to be reviewed periodically to ensure consistency and clarity; and

WHEREAS, a comprehensive review of the City Charter is a weighty activity that requires serious consideration and participation from impacted parties; and

WHEREAS, the City's Charter has not undergone a comprehensive review in recent years; and

WHEREAS, the City Council recognizes the value of diverse perspectives and expertise from individuals who represent our community; and

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that the following procedures will govern the Charter Review Process.

- 1) A Greenbelt City Charter Review Task Force (Task Force) will be established for the purpose of reviewing the City Charter and Council-identified City Code chapters;
- 2) The Task Force will be established by this resolution and stay in effect until the review is complete and the Charter changes approved by the City Council, at which time the Task Force will be dissolved;
- 3) The completion of the Charter review must occur within 9 months of the formation of the Task Force;

- 4) The Task Force shall have 15 members, as follows:
 - a. Greenbelt residents (2 from each area of the City) 6
 - b. Greenbelt businesses 4
 - c. City Staff (Admin, Planning, DEI) 3
 - d. City Council 2
- 5) The Task Force Chair shall be elected from and by the members of the Task Force and must be either a resident or businessperson;
- 6) City Staff and the City Solicitor will conduct functional/administrative and legal reviews, respectively, concurrent with the Task Force work. Findings from this work will inform the Task Force review process;
- 7) The Task Force will hold an initial open public meeting to solicit input;
- 8) Preliminary findings of the Task Force, including staff/legal review, will be reviewed by the Advisory Boards & Committees and Commissions, as appropriate;
- 9) The Task Force will review the Advisory Board input in preparing a preliminary findings report to be reviewed by the City Solicitor for legal sufficiency;
- 10) The resulting Preliminary Findings report will be shared with Council and residents at a City Council Work Session;
- 11) The Task Force shall hold at least two (2) open meetings to gather City stakeholder input/feedback, and one Council Work Session to present preliminary recommendations;
- 12) Final Charter change recommendations will be presented at a Regular City Council Meeting for discussion and approval;
- 13) Approved Charter change recommendations will follow the state-mandated Charter change process.

Emmett V. Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: September 23, 2024

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS - 60 minutes (9:15 - 10:15 pm)

Subject:

Authorization of Engine Replacement or the Purchase of New Vehicle to Replace Vehicle 607

Suggested Action:

Reference:

Memorandum - B. Kim - 08.15.2024

Repair Estimate

AutoNation Quote

Quote New Tahoe

Front_Line_Mobile_Tech.003707.v1.1

Earlier this year, unit 607, a 2018 Chevy Tahoe assigned to the K-9 Unit, was brought in due to a check engine light. Upon initial inspection by our shop supervisor, it was determined that the issues exceeded our diagnostic capabilities. Consequently, the vehicle was forwarded to Sport Chevrolet in Silver Spring for further assessment. The service advisor at Sport Chevrolet has identified extensive repairs necessary, including replacement of the engine long block assembly, fuel lines, injector seals, and miscellaneous gaskets.

Following the City Council Meeting on Monday, August 12, 2024, we were asked to provide a detailed account of how a simple check engine light led to the recommendation for an engine replacement outlined in the enclosed memorandum.

The initial proposal to Council was to replacement the engine at a cost of \$16,396.00 from Sport Chevrolet, after significant work to secure a better proposal by a different dealership, we obtained a proposal from AutoNation in Laurel, Maryland, in the amount of \$14,753.17. This proposal is \$1,643 less than the initial proposal.

While Council was concerned with the cost of replacing the engine, the Police Department is in dire need of the K9 Vehicle, and we have explored the option to replace the vehicle with a new Chevy Tahoe at a total cost of \$83,454 with the outfitting.

We continue to recommend that Council approve the engine replacement and authorize the City Manager to execute the attached proposal from AutoNation, totaling \$14,753.17, to proceed with the required engine replacement for unit 607.

Attachments:

[24.08.15_Memo_Council_Approval_607.pdf](#)

[RepairEstimate 607.pdf](#)

[AutoNation_Quote.pdf](#)

[Quote New Tahoe.pdf](#)

[Front_Line_Mobile_Tech.003707.v1.1.pdf](#)



Date: 15-August-2024

To: Mr. Josué Salmerón, City Manager

From: Brian Kim, Assistant Director of Public Works - Operations

Re: **2018 Chevy Tahoe/1GNLCDEC4JR217263/K-9 Unit**

SUBJ.: **Council Approval – Unit 607 Engine Rebuild/Replacement**

Background:

Earlier this year, unit 607, a 2018 Chevy Tahoe assigned to the K-9 Unit, was brought in due to a check engine light. Upon initial inspection by our shop supervisor, it was determined that the issues exceeded our diagnostic capabilities. Consequently, the vehicle was forwarded to Sport Chevrolet in Silver Spring for further assessment. The service advisor at Sport Chevrolet has identified extensive repairs necessary, including replacement of the engine long block assembly, fuel lines, injector seals, and miscellaneous gaskets.

Following the City Council Meeting on Monday, 12-August-2024, we were asked to provide a detailed account of how a simple check engine light led to the recommendation for an engine replacement. Below is a comprehensive chain of events:

1. Vehicle Specification:
 - a. **Make and Model:** Chevrolet Tahoe
 - b. **Year:** 2018
 - c. **Vin:** 1GNLCDEC4JR217263
 - d. **Mileage:** 97,000
 - e. **Engine:** 3.6L V8
2. **Thursday, 14-March-2024:** MPO Leathery reported to DPW that unit 607 had a check engine light on and was running roughly.
3. **Friday, 15-March-2024:**
 - a. Initiated diagnostic check and scanned the ECU (Electronic Control Unit).
 - b. NOTE: ECU is the central controller of the engine & transmission systems. It controls the fuel air supply, fuel injection and ignition. ECU scan indicates when there is a faulty engine or transmission. ECU receives inputs from different parts of the vehicle, depending on its function.



-
4. ECU Scan Results:
 - a. Code P0300: multiple cylinder misfire
 - b. Code P0305: cylinder 5 misfire
 5. Diagnostic and Maintenance Actions Taken in an effort to clear codes – P0300 and P0305.
 - a. Replace spark plugs.
 - b. Replace ignition coil wires for all cylinders – unit comes as a set, as a direct result all wires for cylinders were replaced.
 - c. Replace ignition coil for cylinder number 5.
 - d. Cleared engine code faults and reset engine adaptation.
 - e. Road test:
 - i. Start engine – check engine light immediately turned and the engine “ran rough,” (shaking and vibrating).
 - ii. Drove approximately two miles however the decision was made to stop as the engine continues to shake and vibrate.
 - f. Vehicle was taken back to DPW and rechecked.
 6. **Monday, 18-March-2024:** Continued inspection
 - a. Checked fuel injector wires.
 - b. Measured injector pulsewidth:
 - c. NOTE: Length of time between the 'on', or 'actuation' of the injector and the 'off', or 'deactivation' of the injector for one pulse or fueling event.
 - d. Pattern of the IPW test appeared normal.
 - e. From an electrical diagnostic perspective – the engine is clear.
 - f. Proceeded with compression testing of cylinder number 5. Compression was within acceptable range.
 - g. NOTE: A compression test is done through the spark plug port in each cylinder head to check the overall pressure inside the chamber.
 - h. Proceeded with a leakdown testing of cylinder number 5. Compression was within acceptable range.
 - i. NOTE: An engine leakdown test is a compression test in reverse. Instead of measuring the engine's ability to create pressure, compressed air is introduced into the cylinder through the spark plug hole.
 - j. Findings indicated that the engine had no apparent mechanical or electronic faults.



7. **Wednesday, 20-March-2024** unit 607 was transferred to Sports Chevrolet of Silver Spring.
8. **Attached:** Report from Sport Chevrolet and a detailed breakdown of associated costs.
 - a. **Labor:** \$8,109.00
 - b. **Parts:** \$8,287.00
 - c. **Total:** **\$16,396.00**

Additionally, a second estimate was obtained from AutoNation in Laurel, Maryland, and is also enclosed for comparison - **\$14,753.17**.

Finally, we have enclosed a quote/proposal to replace the unit in it's entirety to include vehicle outfitting.

- a. Crisell New Tahoe: \$56,130.00
- b. Front Line: \$27,324.00
- c. **Total: \$83,454.00**

Recommendation:

We are seeking Council's authorization for the City Manager to approve the attached proposal from AutoNation, totaling \$14,753.17, to proceed with the required engine rebuild and replacement for unit 607.

Attached: < RepairEstimate 607>: Sport Chevrolet 607 Repair Proposal
 <AutoNation_Quote>: Auto Nation 607 Engine Repair Proposal
 <Quote New Tahoe>: New Tahoe Quote
 <Front_Line_Mobile_Tech.003707.v1.1>: Outfitting of New Tahoe

Repair Estimate

PREPARED FOR
GREENBELT CITY POLICE
(301) 580-2267

Service Advisor
Derek Selden (245)
dselden@sportautomotive.com

Date 07/10/2024 09:16 AM
2018 Chevrolet TAHOE
VIN 1GNLCDEC4JR217263
Mileage 97,027
RO# 246523

Service Name	Price
[Primary]: CELDIAG : C/S: ENGINE LIGHT IS ON MISS FIRE #5CYLINDER .SWAPPED PLUGS AND WIRES STILL MISFIRE ON #5. PERFORMED COMPRESSION TEST. HAS GOOD COMPRESSION. REMOVED VALVE COVER TO INSPECT FOR BROKEN VALVE SPRING.ALL LOOKDS GOOD. C/S: ENGINE LIGHT IS ON MISS FIRE #5CYLINDER SEE DEREK	\$185.00
[Primary]: 10 : MULTI POINT INSPECTION MULTI POINT INSPECTION	\$37.00
Fuel Injector Replacement: RECOMMEND REPLACING #5 INJECTOR TO START	\$899.51
Engine Rebuild/Replace: REPLACE ENGINE ASSSEMBLY (LONG BLOCK). FUEL LINES, INJECTOR SEALS, MISC. GASKETS.	\$15274.38
Printed on July 10, 2024	
Quote expires on August 09, 2024	

Subtotal \$16395.89

Total \$16395.89



CHEVROLET

Sport Chevrolet
3101 Automobile Boulevard
Silver Spring, MD 20904

(240) 293-0442

Customer Detailed Copy

AutoNation Chevrolet Laurel
500 Washington Boulevard
Laurel, MD 20707 US
(301) 725-2700

Page 1 of 1

CUSTOMER NO. 3802967		SERVICE ADVISOR LuisLoayza Carrion		TAG NO. 5050	INVOICE DATE	INVOICE NO.
City Greenbelt PD 555 CRESCENT RD GREENBELT, MD 20770 hmooyoung@greenbeltmd.gov		HOURLY RATE	LICENSE NO.	MILEAGE IN 97035	COLOR	STOCK NO.
		YEAR/MAKE/MODEL 2018 Chevrolet TAHOE			DELIVERY DATE 01/01/2018	MILEAGE OUT
		VEHICLE IDENTIFICATION NO. 1GNLCDEC4JR217263			SELLING DEALER NO.	RE SERVICE DATE
		CELL PHONE (240) 462-3758	RO # 488304	R.O. DATE 09/06/2024	FLEET NO.	
TEL HOME (301) 474-8004	TEL BUSINESS	COMMENTS				

LINE	OP CODE	DESCRIPTION	ESTIMATE
# A	EN00	Engine Mount - Replace Engine Mount - Replace Parts: (S)MOUNT, Qty 2.00, CC	Labor 843.99 Parts 360.92 Misc 0.00 Discount (0.00) Line Total 1204.91
# B	EN80	Engine Assembly - Replace C/S CHECK ENGINE LIGHT ON AND REDUCE POWER Parts: SEALANT, Qty 1.00, CC COOLANT, Qty 1.00, CC (S)GASKET, Qty 1.00, CC (S)GASKET, Qty 2.00, CC REMANUFACTURED ENGINE, Qty 1.00, CC	Labor 6459.99 Parts 8293.18 Misc 0.00 Discount (0.00) Line Total 14753.17

Subtotal	15958.08
Shop Charges	59.99
Sales Tax	522.85
Total	16540.92

Printed On 09/06/2024 8:49:56 AM
Estimate Expires on 10/06/2024



10555 Guilford Rd Suite 119 - 121
Jessup, MD 20794

We have prepared a quote for you

UPFIT_INSTALL_K9TAH_EQUIP_QTY1

Quote # 003707 v1

Prepared for:
Greenbelt Police Dept

Prepared by:
Mike Cassagne

Lighting - Sirens

Description		Price	Qty	Ext. Price
LIGHTBAR				
ENNLB BOB 54" Dual	54" nFORCE® nxt LED Lightbar (ENULB) Clear Lenses with 6 LED Alley, 12 LED Inboards & 24 LED Corners in Amber, Blue, Green, Red or White PART#ENNLB0181B-3LP QSF021967 54"/137cm 9-32 VOLT NFORCE NXT LED LIGHTBAR W/ 15' LIN DSC TECHNOLOGY /D24/D12/D12/D12/T18/D12/D12/D12/D24/ /R_W/ R_W R_W R_W RBW B_W B_W B_W \B_W D06 --GRT-- --GRT--- GRT --GRT--- O-GRT-- D06 R_W --CLR-- --CLR--- CLR --CLR--- O-CLR-- B_W \D24/ D12 D12 D12 T18 D12 D12 D12 /D24/ \R_W R_A R_A R_A RBA B_A B_A B_A/B_W/ Domes - Polycarb [D 12 6 12 P] Accessories - PNFLBSPLT1, AUTO-DIM Mount - Standard Fixed Height Mount (PNFLBK14) Hook - PNFLBF38 Vehicle - 2023 Chevrolet Tahoe	\$2,344.00	1	\$2,344.00
GRILL LIGHTS				
EMPSCG2STS 5RBW	mpower® 4" 3-Wire Light w/ Stud Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White To be mounted on ea side of Bowtie emblem in grille (2) per side	\$129.00	4	\$516.00
PROFILE LIGHTS/REAR SIDE CARGO WINDOW				
EMPSCG4STS 5RBW	mpower® 4" 3-Wire HD Light w/ Stud Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White	\$129.00	2	\$258.00
PMP2WSSSB	SOS - Window Shroud Kit for 4" Light w/ Stud Mount - Black	\$12.00	2	\$24.00
REAR DECK VISOR BAR				
ENFWB00EKD	Chevrolet Tahoe (2021-22) Solid Rear R/A B/A - QSF021967	\$1,001.00	1	\$1,001.00
LICENSE PLATE LIGHTS				
EMPSCG2QMS 5RBA	mpower® 4" 3-Wire Light w/ Quick Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/Amber	\$129.00	2	\$258.00
TAIL LIGHTS				
ELUC3H010R	SO - Universal UnderCover Screw-In LED Insert Single Light Kit, 9-32 Vdc w/ 10' 5-wire harness: includes insert, Lens #1 (Extreme Angle) & Inline Flasher - Single Color Red	\$79.00	1	\$79.00

Lighting - Sirens

Description		Price	Qty	Ext. Price
ELUC3H010B	SO - Universal UnderCover Screw-In LED Insert Single Light Kit, 9-32 Vdc w/ 10' 5-wire harness: includes insert, Lens #1 (Extreme Angle) & Inline Flasher - Single Color Blue	\$79.00	1	\$79.00
LIFT GATE AND CARGO LIGHTS				
EMPSCG1SMS 3J	mpower® 3" 3-Wire Light w/ Screw Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 8 LED, Dual Color - Red/Blue	\$104.00	2	\$208.00
EXFS10002-D	XF Flush Mount Light, 10-30 Volts, 9.8" Cable, SAE J595 Class 1, CISPR 25, CA Title 13, ECE R65 & R10 - Dual Color Red/White	\$61.00	2	\$122.00
CARGO/DOME LIGHTS				
ECVDMLTALD C	Sound Off - LED Dome Light - 6" Round, w/ Red LED Night Light, fits Dodge Charger, Ford PI Sedan & Utility, 10-30V, White Lens / White LEDs	\$75.00	1	\$75.00
BLUEPRINT AND LINK (includes speakers and siren)				
ENGSA5100RS P	bluePRINT® 500 Series Remote Control System with Button Control, 10-16v - 100 watt single-tone	\$722.00	1	\$722.00
ETSSVBK07	100J/100U Series Speaker Bracket (no drill) capable of holding up to two speakers for Chevrolet Tahoe Pursuit & Civilian Vehicles 2020 - 2023, Hood Latch Mount	\$31.00	1	\$31.00
ETSS100J5	Sound Off - 100J Series Composite Speaker w/ Universal Bail Bracket - 100 watt	\$152.00	1	\$152.00
ENGLMK001	bluePRINT Link® Micro Module and Vehicle Harness for Chevrolet Tahoe 2022-2023	\$336.00	1	\$336.00
ENGSYM01	SOS - bluePRINT Sync® Module	\$209.00	1	\$209.00
UNDER MIRROR LIGHTS				
ENT3B3RBW	Intersector Surface Mount Light, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White	\$177.00	2	\$354.00
PMP2BKUMB5- P	Under Mirror Mount Bracket Kit (each) for installation on Chevrolet Tahoe Police Pursuit & Civilian Vehicles 2022-2023 for use with mpower® 3" and 4" Stud or Quick Mount and Intersector Surface Mount, Passenger Side	\$25.00	1	\$25.00

Lighting - Sirens

Description	Price	Qty	Ext. Price
PMP2BKUMB5-D Under Mirror Mount Bracket Kit (each) for installation on Chevrolet Tahoe Police Pursuit & Civilian Vehicles 2022-2023 for use with mpower® 3" and 4" Stud or Quick Mount and Intersector Surface Mount, Driver Side	\$25.00	1	\$25.00
Subtotal:			\$7,109.00

Console - Mounts

Description	Price	Qty	Ext. Price
CONSOLE AND DOCK SOLUTION			
7300-0605-16 Panasonic Toughbook ® 40 Trimline Laptop docking station, Lite Port Replication, No RF with LIND 120W auto power adapter (7300-0610)	\$1,358.00	1	\$1,358.00
7170-0893-04 KIT- 2021+ Chevy Tahoe Standard Width Console Kit with Leg Kit, Side Armrest, Cup Holder, Magnetic Phone Mount & Mongoose 9" XLE	\$1,110.00	1	\$1,110.00
7160-0321 Faceplate, Motorola XTL 5000 and 2500 Control Head	\$0.00	1	\$0.00
20033 SoundOff Signal 500 Series One Piece Console System & Remote Head Unit Faceplate	\$0.00	1	\$0.00
17040 Magnetic Mic - Microphone Hang-Up Mount	\$39.00	2	\$78.00
7160-1553 Internal Printer Armrest	\$301.00	1	\$301.00
Subtotal:			\$2,847.00

Transport Systems

Description	Price	Qty	Ext. Price
EZPF_INTERC. SUV_2020-C E/Z-Rider K9 Platform Unit for an Interceptor SUV2020 - Current	\$2,772.00	1	\$2,772.00
Cool Guard PLUS M910 E/Z-Cool Guard System PLUS M910 (Coolguard ONLY, this does not include the Rescue Door Opener)	\$1,855.00	1	\$1,855.00
Cool Guard M910 Rescue add on RESCUE module and wire harness for M910 CoolGuard PLUS	\$473.00	1	\$473.00
Cool Guard Pager System E/Z-Cool Guard Pager System. Works inconjunction with Cool Guard Monitoring System***INCLUDES A GLASS MOUNT ANTENNA***	\$485.00	1	\$485.00



Transport Systems

Description	Price	Qty	Ext. Price
Divider-DED-002 E/Z-Divider Part# DED-002 *FOR EXTENDED PLATFORMS ONLY - **Ordered as a solid divider, NOT with a door	\$504.00	1	\$504.00
Subtotal:			\$6,089.00

Antennas - Radios

Description	Price	Qty	Ext. Price
VEHICLE-UPFIT-SUPPLIES Misc. Material for radio install 1 - Phantom black antenna 1 - 3/4 thru-hole NMO mount 1 - cable channel power and speaker 1 - power cable	\$127.00	1	\$127.00
VEHICLE-UPFIT-SUPPLIES Radio supplies as needed	\$149.00	1	\$149.00
Subtotal:			\$276.00

Misc Additions

Description	Price	Qty	Ext. Price
ELECTRONICS STORAGE BOX & LOFT GUNVAULT			
7160-1048 Storage Box for Electronic Equipment in SUV's 18"H x 38"W x 6"D	\$407.00	1	\$407.00
LOFT-21TAH-EC 21+ Tahoe Loft Electronic Equipment Tray - Interior Dimension 16.5" x 40" LOFT-21TAH-EC Includes removable stand-off electronics installation platform, allowing "bench" prep prior to installation. (Optional Accessories Available)	\$735.00	1	\$735.00
Subtotal:			\$1,142.00

Technology

Description		Price	Qty	Ext. Price
TOUGHBOOK FZ-55 & WARRANTY				
FZ-55FZ06RAM 	Panasonic TOUGHBOOK FZ-55 14" Touchscreen Semi-rugged Notebook - Full HD - 1920 x 1080 - Intel Core i5 11th Gen i5-1145G7 - 16 GB Total RAM - 512 GB SSD - Intel Chip - Windows 11 Pro - Intel Iris Xe Graphics - In-plane Switching (IPS) Technol	\$2,644.00	1	\$2,644.00
CF-SVCLTEXT2Y	Panasonic Extended Service Agreement 2 Year - Maintenance - Parts and Labor - Physical Service	\$297.00	1	\$297.00
Subtotal:				\$2,941.00

Installation

Description		Price	Qty	Ext. Price
Vehicle-Upfit-Marked	Complete Upfit - Marked Patrol Car - Labor Only	\$5,500.00	1	\$5,500.00
VEHICLE-UPFIT-SUPPLIES	Misc. Material to include connectors, wire, and hardware, fuse block, relays, and all needed install supplies	\$425.00	1	\$425.00
Subtotal:				\$5,925.00



UPFIT_INSTALL_K9TAH_EQUIP_QTY1



Prepared by:

Frontline Mobile Tech

Mike Cassagne
240-280-8964
Fax 2403604538
mcassagne@frontlinemobiletech.com

Prepared for:

Greenbelt Police Dept

Herris Moo-Young
(240) 542-2163
hmooyoung@greenbeltmd.gov

Quote Information:

Quote #: 003707

Version: 1
Delivery Date: 09/05/2024
Expiration Date: 10/03/2024

Quote Summary

Description	Amount
Lighting - Sirens	\$7,109.00
Console - Mounts	\$2,847.00
Transport Systems	\$6,089.00
Antennas - Radios	\$276.00
Misc Additions	\$1,142.00
Technology	\$2,941.00
Installation	\$5,925.00
Subtotal:	\$26,329.00
Shipping:	\$995.00
Total:	\$27,324.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Frontline Mobile Tech

Greenbelt Police Dept

Signature: 
Name: Mike Cassagne
Title: Sales Manager
Date: 09/05/2024

Signature: _____
Name: Herris Moo-Young
Date: _____

City Council Agenda Item Report

Meeting Date: September 23, 2024

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS - 60 minutes (9:15 - 10:15 pm)

Subject:

Approval of Upfitting Five Police Vehicles

Suggested Action:

Reference:

Memorandum - M. Apgar - 09.03.24

K9 Kennel Divider

K9 Kennel Install

Frontline Unmarked Proposal

American Rescue Plan Act (ARPA) funding has been allocated for the upfitting of the following vehicles:

- Five (5) Dodge Durango Police Package Vehicles (PPV)

Staff have identified Frontline Mobile Tech. The cost for upfitting is:

- Four (4) marked Dodge Durango Police Vehicles: \$73,103 (\$18,276 per vehicle)
- K9 addition to one (1) marked Dodge Durango: \$8,245
- One (1) unmarked Dodge Durango Police Vehicle: \$13,797

Attached is pricing from Frontline Mobile Tech total upfit cost for all five (5) vehicles is \$95,145. ARPA funding in the amount of \$95,145 was approved for the purchase of these vehicles.

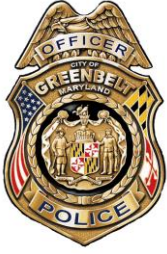
Staff recommends council approve the upfitting costs for five (5) Dodge Durango Police Vehicles by Frontline Mobile Tech, an approved city vendor, in the amount of \$95,145.

Attachments:

[FY24 Vehicle Upfitting memo.pdf](#)

[K9 Kennel Divider.pdf](#)

[K9 Kennel Install.pdf](#)



**GREENBELT POLICE
DEPARTMENT**

550 Crescent Road
Greenbelt Maryland 20770
(301) 474-7200

To: Josué Salmerón, City Manager

From: Lieutenant Michael Apgar

VIA: Deputy Chief Timothy White and Chief Richard Bowers

Date: September 3, 2024

Re: Upfitting Costs for New Cruisers

American Rescue Plan Act (ARPA) funding has been allocated for the upfitting of the following vehicles:

Five (5) Dodge Durango Police Package Vehicles (PPV)

Staff have identified Frontline Mobile Tech. The cost for upfitting is:

Four (4) marked Dodge Durango Police Vehicles: \$73,103 (\$18,276 per vehicle)

K9 addition to one (1) marked Dodge Durango: \$8,245

One (1) unmarked Dodge Durango Police Vehicle: \$13,797

Please see the attached pricing from Frontline Mobile Tech

The total upfit cost for all five (5) vehicles is \$95,145. ARPA funding in the amount of \$95,145 was approved for the purchase of these vehicles.

Staff recommends council approve the upfitting costs for five (5) Dodge Durango Police Vehicles by Frontline Mobile Tech, an approved city vendor, in the amount of \$95,145



HW_K9AAA_DIVIDER_DURANGO_QTY1

Quote #003465 v1



Prepared For:

Greenbelt Police Dept

Mike Apgar
550 Crescent Rd
Greenbelt, MD 20770

P: (240) 542-2115
E: mapgar@greenbeltmd.gov

Prepared by:

Frontline Mobile Tech

Mike Cassagne
10555 Guilford Rd
Suite 119 - 121
Jessup, MD 20794

P: 240-280-8964
E: mcassagne@frontlinemobiletech.com

Date Issued:

07.18.2024

Expires:

08.17.2024

Products

Description	Price	Qty	Ext. Price
Divider-DD-004 Vehicle Specific Removable Divider for K9 System	\$547.00	1	\$547.00
Vehicle-Upfit-Labor Rate Hourly Labor Rate For Vehicle Upfit To Add the Divider in K9 Kennel of Durango	\$110.00	1	\$110.00
Subtotal:			\$657.00

Shipping

Description	Price	Qty	Ext. Price
Shipping Shipping	\$110.00	1	\$110.00
Subtotal:			\$110.00

Quote Summary	Amount
Products	\$657.00
Subtotal:	\$657.00
Shipping:	\$110.00
Total:	\$767.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Acceptance

Frontline Mobile Tech

Greenbelt Police Dept

Mike Cassagne

Signature / Name

07/18/2024

Date

Mike Apgar

Signature / Name

Initials

Date



UPFIT_INSTALL_K9EQUIP_QTY1

Quote #002848 v1



Prepared For:

Greenbelt Police Dept

Mike Apgar
550 Crescent Rd
Greenbelt, MD 20770

P: (240) 542-2115
E: mapgar@greenbeltmd.gov

Prepared by:

Frontline Mobile Tech

Mike Cassagne
10555 Guilford Rd
Suite 119 - 121
Jessup, MD 20794

P: 240-280-8964
E: mcassagne@frontlinemobiletech.com

Date Issued:

03.13.2024

Expires:

04.11.2024

Products

Description		Price	Qty	Ext. Price
VEHICLE-UPFIT-SUPPLIES	Misc. Material to include connectors, wire, and hardware, fuse block, relays, and all needed install supplies	\$175.00	1	\$175.00
Vehicle-Upfit-Install	Labor rate for install (CUSTOMER PROVIDED K9 KENNEL W/ELECTRONICS)	\$1,210.00	1	\$1,210.00
EZPF_DURANGO_22	E/Z Rider K9 Unit- Platform System - DURANGO	\$2,772.00	1	\$2,772.00
New Hinged Universal Water Dish	New Hinged Universal Water Dish	\$133.00	1	\$133.00
Cool Guard PLUS M910	E/Z-Cool Guard System PLUS M910 (Coolguard ONLY, this does not include the Rescue Door Opener)	\$1,855.00	1	\$1,855.00
Cool Guard M910 Rescue add on	RESCUE module and wire harness for M910 CoolGuard PLUS	\$473.00	1	\$473.00
Cool Guard Pager System	E/Z-Cool Guard Pager System. Works inconjunction with Cool Guard Monitoring System***INCLUDES A GLASS MOUNT ANTENNA***	\$485.00	1	\$485.00
Subtotal:				\$7,103.00

Shipping

Description		Price	Qty	Ext. Price
Shipping	Shipping Freight	\$375.00	1	\$375.00
Subtotal:				\$375.00

Quote Summary	Amount
Products	\$7,103.00
Subtotal:	\$7,103.00
Shipping:	\$375.00
Total:	\$7,478.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.



Acceptance	
Frontline Mobile Tech	Greenbelt Police Dept
	
Mike Cassagne Signature / Name	Mike Apgar Signature / Name Initials
03/13/2024 Date	Date



10555 Guilford Rd Suite 119 - 121
Jessup, MD 20794

We have prepared a quote for you

UPFIT_UNMARKED_DURANGO_QTY1

Quote # 002335 v1

Prepared for:
Greenbelt Police Dept

Prepared by:
Mike Cassagne

Lighting - Sirens

Description	Price	Qty	Ext. Price
SIREN AND SPEAKER SOLUTION			
ENGSA5100HP P bluePRINT® 500 Series Handheld Remote Control System, 10-16v - 100 watt single-tone	\$668.00	1	\$668.00
ENGLMK002 bluePRINT Link® Micro Module & Vehicle Harness for Dodge Charger 2015-2022 & Durango 2018-2022	\$285.00	1	\$285.00
ENGSYM01 Sync Module	\$231.00	1	\$231.00
ETSS100J5 100J Series Composite Speaker w/ Universal Bail Bracket - 100 watt	\$206.00	1	\$206.00
SAK54CM DUAL SA-315 MT KIT 13+ DURANGO	\$33.00	3	\$99.00
LOW FREQUENCY SIRENS			
ETSKLF100 LF Aftershock Siren System, includes: 100 Watt Speaker, 200 Watt Amplifier and Universal Bracket	\$444.00	1	\$444.00
ETSSLFVBK02 Aftershock Speaker Bracket (no drill) for Dodge Durango 2016 - 2022, Frame Mount Passenger Side	\$27.00	1	\$27.00
INTERIOR LIGHTBAR			
ENFWB00K9W 21-22 durango front interior R/W DRIVER B/W PASS - QSF020770	\$961.00	1	\$961.00
GRILLE LIGHTS (all mounted behind the grill)			
EMPSCG2STS 5RBW mpower® 4" 3-Wire Light w/ Stud Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White	\$124.00	4	\$496.00
PMP2BKDG AJ 90 Degree Deck/Grille Adjustable Bracket Kit for mpower® 4" Fascia Light w/ Stud Mount - Black	\$6.00	2	\$12.00
RUNNING BOARD LIGHTS (mounted covert)			
EMPSCG2SMS 5RBW mpower® 4" 3-Wire Light w/ Screw Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White	\$124.00	4	\$496.00
PMPSABZ01B Black 4" Bezel (includes gasket & hardware kit) for use with 4" Lights	\$10.00	4	\$40.00
SIDE 1/4 CARGO WINDOWS			

Lighting - Sirens

Description	Price	Qty	Ext. Price
EMPSCG4STS 5RBW mpower® 4" 3-Wire HD Light w/ Stud Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White	\$272.00	2	\$544.00
PMP2WSSSB Window Shroud Kit for 4" Light w/ Stud Mount - Black	\$11.00	2	\$22.00
REAR DECK FULL BAR			
ENFWB00ZRV DURANGO (2020-23) Solid Rear Dual R/A-B/A - QSF020770	\$746.00	1	\$746.00
TAILLIGHT FLASHER			
ETTFK02 Taillight Flasher Kit for Dodge Durango 2010-2020, contains: Flashback Alternating Taillight Flasher with connectors on exit wires & Wire Harness	\$192.00	1	\$192.00
LIFTGATE LIGHTS			
EMPSCG1SMS 3J mpower® 3" 3-Wire Light w/ Screw Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 8 LED, Dual Color - Red/Blue	\$100.00	2	\$200.00
SUGGESTED LIFT GATE STEADY RED/WHITE RECESSED LIGHTS			
EXFS10002-D XF Flush Mount Light, 10-30 Volts, 9.8" Cable, SAE J595 Class 1, CISPR 25, CA Title 13, ECE R65 & R10 - Dual Color Red/White	\$59.00	2	\$118.00
Subtotal:			\$5,787.00

Antennas - Radios

Description	Price	Qty	Ext. Price
VEHICLE-UPFIT-SUPPLIES Misc. Material for radio install	\$127.00	1	\$127.00
1 - Phantom black antenna			
1 - 3/4 thru-hole NMO mount			
1 - cable channel power and speaker			
1 - power cable			



Antennas - Radios

Description	Price	Qty	Ext. Price
Subtotal:			\$127.00

Misc Additions

Description	Price	Qty	Ext. Price
TOUGHBOOK FZ-55 & WARRANTY			
FZ-55FZ06RAM  Panasonic TOUGHBOOK FZ-55 14" Touchscreen Semi-rugged Notebook - Full HD - 1920 x 1080 - Intel Core i5 11th Gen i5-1145G7 - 16 GB Total RAM - 512 GB SSD - Intel Chip - Windows 11 Pro - Intel Iris Xe Graphics - In-plane Switching (IPS) Technol	\$2,414.00	1	\$2,414.00
CF-SVCLTEXT2Y Panasonic Extended Service Agreement 2 Year - Maintenance - Parts and Labor - Physical Service	\$278.00	1	\$278.00
REAR CARGO VAULT DRAWER			
TK0841DUR11 CARGO BOXDSE- Drawer, Sliding With Electric Key Pad LockBSN- Base Sliding With No Lock	\$1,459.00	1	\$1,459.00
TPA9289 Cargo Radio TrayWith No lock TRN	\$322.00	1	\$322.00
TF0237DUR11 Freestanding Cargo Box Bracket Kit	\$130.00	1	\$130.00
TOUGHBOOK FZ-55 & WARRANTY			
Subtotal:			\$4,603.00

Installation

Description	Price	Qty	Ext. Price
Vehicle-Upfit-Unmarked Complete Upfit - Unmarked Police Car - Labor Only	\$2,970.00	1	\$2,970.00
VEHICLE-UPFIT-SUPPLIES Misc. Material to include connectors, wire, and hardware, fuse block, relays, and all needed install supplies	\$310.00	1	\$310.00
Subtotal:			\$3,280.00



UPFIT_UNMARKED_DURANGO_QTY1



Prepared by:

Frontline Mobile Tech

Mike Cassagne
240-280-8964
Fax 2403604538
mcassagne@frontlinemobiletech.com

Prepared for:

Greenbelt Police Dept

550 Crescent Rd
Greenbelt, MD 20770
Timothy White
(240) 542-2124
twhite@greenbeltmd.gov

Quote Information:

Quote #: 002335

Version: 1
Delivery Date: 11/20/2023
Expiration Date: 12/02/2023

Quote Summary

Description	Amount
Lighting - Sirens	\$5,787.00
Antennas - Radios	\$127.00
Misc Additions	\$4,603.00
Installation	\$3,280.00
Total:	\$13,797.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Frontline Mobile Tech

Greenbelt Police Dept

Signature: 

Name: Mike Cassagne

Title: Sales Manager

Date: 11/20/2023

Signature: _____

Name: Timothy White

Date: _____



10555 Guilford Rd Suite 119 - 121
Jessup, MD 20794

We have prepared a quote for you

UPFIT_UNMARKED_DURANGO_QTY1

Quote # 002335 v1

Prepared for:
Greenbelt Police Dept

Prepared by:
Mike Cassagne

Lighting - Sirens

Description		Price	Qty	Ext. Price
SIREN AND SPEAKER SOLUTION				
ENGSA5100HP	bluePRINT® 500 Series Handheld Remote Control System, 10-16v - 100 watt single-tone	\$668.00	1	\$668.00
ENGLMK002	bluePRINT Link® Micro Module & Vehicle Harness for Dodge Charger 2015-2022 & Durango 2018-2022	\$285.00	1	\$285.00
ENGSYM01	Sync Module	\$231.00	1	\$231.00
ETSS100J5	100J Series Composite Speaker w/ Universal Bail Bracket - 100 watt	\$206.00	1	\$206.00
SAK54CM	DUAL SA-315 MT KIT 13+ DURANGO	\$33.00	3	\$99.00
LOW FREQUENCY SIRENS				
ETSKLF100	LF Aftershock Siren System, includes: 100 Watt Speaker, 200 Watt Amplifier and Universal Bracket	\$444.00	1	\$444.00
ETSSLFVBK02	Aftershock Speaker Bracket (no drill) for Dodge Durango 2016 - 2022, Frame Mount Passenger Side	\$27.00	1	\$27.00
INTERIOR LIGHTBAR				
ENFWB00K9W	21-22 durango front interior R/W DRIVER B/W PASS - QSF020770	\$961.00	1	\$961.00
GRILLE LIGHTS (all mounted behind the grill)				
EMPSCG2STS5RBW	mpower® 4" 3-Wire Light w/ Stud Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White	\$124.00	4	\$496.00
PMP2BKDGAI	90 Degree Deck/Grille Adjustable Bracket Kit for mpower® 4" Fascia Light w/ Stud Mount - Black	\$6.00	2	\$12.00
RUNNING BOARD LIGHTS (mounted covert)				
EMPSCG2SMS5RBW	mpower® 4" 3-Wire Light w/ Screw Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White	\$124.00	4	\$496.00
PMPSABZ01B	Black 4" Bezel (includes gasket & hardware kit) for use with 4" Lights	\$10.00	4	\$40.00
SIDE 1/4 CARGO WINDOWS				

Lighting - Sirens

Description	Price	Qty	Ext. Price
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PMP2WSSSB Window Shroud Kit for 4" Light w/ Stud Mount - Black	\$11.00	2	\$22.00
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ENFWB00ZRV DURANGO (2020-23) Solid Rear Dual R/A-B/A - QSF020770	\$746.00	1	\$746.00
TAILLIGHT FLASHER			
ETTFK02 Taillight Flasher Kit for Dodge Durango 2010-2020, contains: Flashback Alternating Taillight Flasher with connectors on exit wires & Wire Harness	\$192.00	1	\$192.00
LIFTGATE LIGHTS			
EMPSCG1SMS 3J mpower® 3" 3-Wire Light w/ Screw Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 8 LED, Dual Color - Red/Blue	\$100.00	2	\$200.00
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Subtotal:			\$5,787.00

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Antennas - Radios

Description	Price	Qty	Ext. Price
Subtotal:			\$127.00

Misc Additions

Description	Price	Qty	Ext. Price
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TOUGHBOOK FZ-55 & WARRANTY			
Subtotal:			\$4,603.00

Installation

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Subtotal:			\$3,280.00



UPFIT_UNMARKED_DURANGO_QTY1



Prepared by:

Frontline Mobile Tech

Mike Cassagne
240-280-8964
Fax 2403604538
mcassagne@frontlinemobiletech.com

Prepared for:

Greenbelt Police Dept

550 Crescent Rd
Greenbelt, MD 20770
Timothy White
(240) 542-2124
twhite@greenbeltmd.gov

Quote Information:

Quote #: 002335

Version: 1
Delivery Date: 11/20/2023
Expiration Date: 12/02/2023

Quote Summary

Description	Amount
Lighting - Sirens	\$5,787.00
Antennas - Radios	\$127.00
Misc Additions	\$4,603.00
Installation	\$3,280.00
Total:	\$13,797.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Frontline Mobile Tech

Greenbelt Police Dept

Signature: 

Name: Mike Cassagne

Title: Sales Manager

Date: 11/20/2023

Signature: _____

Name: Timothy White

Date: _____

City Council Agenda Item Report

Meeting Date: September 23, 2024

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section: OTHER BUSINESS - 60 minutes (9:15 - 10:15 pm)

Subject:

Meetings

Suggested Action:

Attachments:

[meeting.pdf](#)

CITY OF GREENBELT, MARYLAND
25 Crescent Road, Greenbelt, MD 20770-1891



9/20/2024 4:15 PM

City Council Meetings & Work Sessions
September - October

Work Session – Prince George’s County School Board Representative	Wed.	09/25	7:30 pm
Advisory Board Interviews	Mon.	09/30	7:30 pm
No Meeting – Rosha Hashanah	Wed.	10/02	
Work Session – TBD	Mon.	10/07	7:30 pm
Special Meeting/Closed Session – CBA and Deployment of Police Services	Wed.	10/09	7:30 pm
Regular Meeting	Mon.	10/14	7:30 pm
Work Session – Buddy Attick Park Draft Master Plan	Wed.	10/16	7:30 pm
Work Session – City Manager Update	Mon.	10/21	7:30 pm
Special Meeting – Closed Session (Pending Personnel/Legal Matters)	Mon.	10/21	Immediately Following WS
Work Session – TBD	Wed.	10/23	7:30 pm
Regular Meeting	Mon.	10/28	7:30 pm
Advisory Interviews (tentative)	Wed.	10/30	7:30 pm

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use Video Relay Services (VRS) at 711 or e-mail banderson@greenbeltmd.gov to reach the City Clerk. Unless otherwise noted, meetings will be held in the Council Chambers in the Municipal Building (MB) at 25 Crescent Road and virtually by Zoom. Zoom meeting information for public participation is posted on the City’s website at www.greenbeltmd.gov on the meeting calendar.

Bonita Anderson, City Clerk

A NATIONAL HISTORIC LANDMARK

(301) 474-8000

fax (301) 441-8248
www.greenbeltmd.gov

MD RELAY 711

CITY OF GREENBELT, MARYLAND

25 Crescent Road, Greenbelt, MD 20770-1891



9/20/2024 4:15 PM

Ready to be scheduled:

Townhall Meeting: Virtual Meetings Accessibility
for Blind and Visually Impaired
City Contracting Policy
Walk-way fixture
Verde Apartments
Greenbelt Road Corridor
Bureau of Engraving and Printing
COG Leadership
County Executive Liaison, Denise Ross
NASA Goddard Tour
Economic Development

For later scheduling:

Zoning Enforcement
Parkway Apartment Owners/GHI (*parking*)
Northway Fields Master Plan
City Manager Updates (Jan, Pre-budget; July &
Sept/Oct)
Meeting with County on Transportation Plan
Museum Plan
Bernard Penney (*Memorial Donation in honor of
Leonie Penney*)
Potential Bond Referendum/Capital Financing
Cemetery Plans
MARC Train Service/ MDOT
Arts & Entertainment District
EV Chargers Five Year Plan
Fleet Vehicles Ten Year Plan
GHI/Prince George's County (Stormwater issues)
Office of Human Rights

City Council Agenda Item Report

Meeting Date: September 23, 2024

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS - 60 minutes (9:15 - 10:15 pm)

Subject:

Stakeholder List

Suggested Action:

Attachments:

[Stakeholder Schedule.pdf](#)

Annual													Follow-Up Letter Sent
Advisory Group Chairs	7/22	7/23	8/24										
Franklin Park at Greenbelt Station Mgmt.	12/21	12/22	2/24										3/21/24
Greenbelt Center HOAs	3/23	5/24											
Greenbelt East HOAs and COAs/Greenbelt East Advisory Coalition	4/22	6/23											
Greenbelt Homes, Inc.	8/22	8/23	9/24										
Greenbelt Station HOA/Verde Apts.	8/22	8/23											
Motiva													
School Board Member	9/21	2/23	8/23										
State Highway Administration	11/20	11/22	12/23										12/21/23
Biennial													
Beltsville Ag. Research Center	8/18	11/22	11/23										
Beltway Plaza	9/22	9/24											
NASA/GSFC	3/22	4/23											
Greenbelt Business Alliance	10/22												
Greenbelt Park NPS	1/22	3/23											
Greenway Shopping Center	12/20	2/23											
Religious/Spiritual Organizations	6/22	2/24											
Twice a Year													
County Council Person and At Large Members	5/23	3/24											3/19/24
Meetings as Needed													
Apartments	4/21												
Comcast/Verizon	3/21												
Greenbelt Office Parks													
Greenbelt Watershed Groups	10/19												
Hotels	8/23												
PEPCO	2/22	9/23											
WSSC	2/22	6/23	10/23	5/24									
Washington Gas	8/23												
Prince George's Economic Development Corp.	11/21												
Prince George's Planning Board	10/19												
Roosevelt Center Owner	8/20												
University of Maryland	4/15												
WMATA/PGDPW&T (Semi-Annual)	5/22												
Newly Elected/Appointed Officials (Presentation of a Council Regular Meeting)													
County Executive													
School Board CEO	1/24												1/17/24
State's Attorney	1/23												

City Council Agenda Item Report

Meeting Date: September 23, 2024

Submitted by: Ryan Sigworth

Submitting Department: Planning

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS - 60 minutes (9:15 - 10:15 pm)

Subject:

Authorizing the City Manager to Execute Contract with SEPCO for Solar Lighting at Bus Shelter

Suggested Action:

Reference:

Memo - R. Sigworth - 09.09.2024

SEPCO Quote 36887 Sept. 2024

This contract utilizes a portion of the \$150,000 of ARPA funds allocated specifically for bus stop improvements. Staff recommends authorizing the City Manager to execute a contract for up to seventeen (17) solar lighting kits not to exceed \$40,000 with SEPCO to allow for budgeting flexibility to add up to four additional solar light kits.

Approval of this item on the consent agenda will indicate Council's intent to authorize the City Manager to execute the contract with SEPCO.

Attachments:

[SEPCO_Quote 36887_Sept_2024.pdf](#)

[Memo_City_Council_SEPCO_Sept2024_final.pdf](#)

SEPCO

SOLAR ELECTRIC POWER COMPANY


Quote # 36887 CH
Date: 8/6/2024

To:

 City of Greenbelt, Maryland
 John Hancock
 Ryan Sigworth

Project:

MD, Greenbelt Bus Shelters

Terms		Earliest Ship	Shipping*	Ship Via	Project Manager
Standard T & C		TBD	Quote Estimated, Prepay & Add	Best Way	Shawn Tefft
Item No	Qty	Description	Unit Price	Total	
1	13	SEPCO-SEPA100-SPC-RWL7-ALC22-BSH Solar Electric Power Assembly 100 Watt 82 Amp Hour Battery Assembly- Powder Coated Ratio Wall Lighter Fixture 7 Watt LED Adaptive Lighting Control: Dusk activated for 10 hours Bus Shelter Horn Bracket Powder Coated Dark Bronze	\$2,303.28	\$29,942.64	
			Sub Total	\$29,942.64	
			Estimated Shipping (Prepay & Add)	\$1,000.00	
			Total	\$30,942.64	

EIN - 65-0472624

Tax Rate - Exempt

EIN - 65-0472624

Tax Rate - Exempt

Quote good for 30 days

Authorized Signature

NOTES: Lead times are based on production scheduling at the time of quote. If the project is closing more than 60 days from the quote, please consult factory for updated lead times. If your quote is optional please get updated quote once selection is made. **SHIPPING:** Any extra services such as Lift Gate, Call Ahead, Appointment or Job Site Delivery will be an extra charge. Notify SEPCO if any of these would be required for your project so we can update the shipping quote.



MEMORANDUM

TO: City Council

FROM: Ryan Sigworth, AICP, Community Planner II

VIA: Terri Hruby, AICP, Director of Planning & Community Development

DATE: September 9, 2024

RE: City Council Approval – Purchase contract award to SEPCO for up to seventeen (17) solar lighting kits for bus shelters

General Information

Staff proposes that the City Council authorize the City Manager to execute a contract with SEPCO for the purchase of up to seventeen (17) solar lighting kits not to exceed \$40,000. This will allow the City to install solar lighting at five (5) newly constructed bus shelters as well as at eight (8) existing bus shelter, and potentially four (4) additional locations if approved ARPA funding permits. Each solar kit costs \$2,303.03. Staff had initially budgeted for thirteen lighting kits costing a total of \$30,942.64 (contractor quote provided). However, there may be additional funds left over to purchase more light kits for either existing shelters or additional shelters to be constructed. As a result, authorizing a contract not to exceed \$40,000 provides staff with increased budgeting flexibility and the ability to address possible contingencies.

Background

The City Council previously allocated \$150,000 in ARPA funds to improve bus stops, and at their June 17, 2024, regular meeting, Council approved the list of proposed bus stop improvements. Staff recommends adding solar lighting kits at bus shelter locations as one component of the ARPA-funded bus stop improvements to be implemented across the city.

In 2022, the City undertook a pilot project to install solar-powered lighting at three (3) bus stop locations. The vendor, SEPCO, was selected for the pilot project based on best value in terms of product performance, ease of installation, and cost, and they are on the City's Negotiated Purchase List. Public Works staff have already been trained on how to install the products from SEPCO, and they have experience with their functionality and maintenance requirements. In

addition, management of the solar lighting infrastructure is simplified by having a consistent product line within the system.

Solar Lighting Locations

Solar lighting kits will be installed on existing and newly constructed bus shelters in the following locations:

- Cherrywood Lane at Ivy Lane (westbound) (existing)
- Hanover Pkwy at Mandan Rd. (existing)
- Hanover Pkwy + Hanover Dr (southbound) (existing)
- Hanover Pkwy at Schrom Hills (across street from park) (existing)
- Hanover Pkwy at Schrom Hills (Park Side) (existing)
- Hanover Pkwy at Hunting Ridge Traffic Circle (existing)
- Ivy Lane and Ridge Rd. (westbound) (existing)
- Cherrywood Lane at Giant (Mall Side) (existing)
- Breezewood + Breezewood Terrace (eastbound) (to be constructed with ARPA funds)
- Edmonston at Breezewood (southbound) (to be constructed with ARPA funds)
- Greenbelt Metro Dr + Cherrywood Ln (eastbound) (to be constructed with ARPA funds)
- Ora Glen Dr + Mandan Rd (westbound) (to be constructed with ARPA funds)
- Ora Glen Dr + Mandan Rd (eastbound) (to be constructed with ARPA funds)
- Up to 4 additional solar lighting kits if budget allows.

Recommendation

Staff recommends that City Council authorize the City Manager to execute a contract with SEPCO not to exceed \$40,000. This will allow the City to utilize ARPA funds to install solar lighting kits on up to seventeen (17) bus shelters.

Attachments

- SEPCO Quote, August 6, 2024

City Council Agenda Item Report

Meeting Date: September 23, 2024

Submitted by: Ryan Sigworth

Submitting Department: Planning

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS - 60 minutes (9:15 - 10:15 pm)

Subject:

Authorizing the City Manager to Execute Contract with Tristar Construction for the Construction of Bus Shelters

Suggested Action:

Reference:

Memo - R. Sigworth - 09.11.2024

TriStar Bus Shelter Quote Sept. 2024

This contract utilizes a portion of the \$150,000 of ARPA funds allocated specifically for bus stop improvements. Staff recommends authorizing the City Manager to execute a contract for up to \$75,000 to allow for budgeting flexibility for two additional shelters and address contingencies which may occur during construction.

Approval of this item on the consent agenda will indicate Council's intent to authorize the City Manager to execute a contract with TriStar.

Attachments:

[TriStar_Bus_shelter_quote_Sept_2024.pdf](#)

[Memo_City_Council_TriStar_Bus_Shelter_Sept2024_final.pdf](#)

P.O. BOX 6164
COLUMBIA, MD 21045
TEL:(410) 489-0082
FAX:(410) 489-7362

Date	ESTIMATE #
9/5/2024	610

TO:	
City of Greenbelt 15 Crescent Road, Suite 200 Greenbelt, MD 20770	

[illegible]

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2/3



MEMORANDUM

TO: City Council

FROM: Ryan Sigworth, AICP, Community Planner II

VIA: Terri Hruby, AICP, Director of Planning & Community Development

DATE: September 11, 2024

RE: City Council Approval – Service contract award to TriStar Construction for bus shelter construction

General Information

Staff proposes that the City Council authorize the City Manager to execute a contract with TriStar Construction for bus shelter construction services and materials not to exceed \$75,000. The cost estimate, originally based on the construction of five (5) bus shelters, from TriStar Construction states that each shelter will cost \$10,400. TriStar construction will provide all building materials (except for concrete) and construction services to build up to seven (7) new bus shelters utilizing ARPA funds. By authorizing the contract amount not to exceed \$75,000, it allows staff the flexibility to add a shelter at an additional location if budgeting allows as well as factor in any possible contingencies in the future.

Background

The City Council previously allocated \$150,000 in ARPA funds to improve bus stops, and at their June 17, 2024, regular meeting, Council approved the list of proposed bus stop improvements.

While Public Works Staff has previously constructed these bus shelters in an ad-hoc manner, they do not currently have the resources or staffing available to complete the construction of these shelters in the allotted timeframe.

Planning staff worked in conjunction with the Public Works Director to identify a contractor to undertake a project of this scope and scale, and TriStar Construction is on the City's Negotiated Purchase List. Planning Staff has since met with the contractor in the field to discuss the project parameters.

Bus Shelter Locations

New bus shelters will be constructed at the following locations:

- Greenbelt Metro Dr + Cherrywood Ln (eastbound)
- Ora Glen Dr + Mandan Rd (westbound)
- Ora Glen Dr + Mandan Rd (eastbound)
- Breezewood + Breezewood Terrace (eastbound)
- Edmonston at Breezewood (southbound)
- Potential additional location if budget allows
- Potential additional location if budget allows

Recommendation

Staff recommends that City Council authorize the City Manager to execute as contract with TriStar Construction not to exceed \$75,000. This will allow the City to utilize ARPA funds for the construction of up to seven (7) new bus shelters at existing bus stops in the City while providing funds to address any contingencies which may arise.

Attachments

- TriStar Construction Quote, September 5, 2024

City Council Agenda Item Report

Meeting Date: September 23, 2024

Submitted by: Ryan Sigworth

Submitting Department: Planning

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS - 60 minutes (9:15 - 10:15 pm)

Subject:

Authorizing the City Manager to Execute Contract with Next Day Concrete for Concrete Work to Support Improvements at Bus Stops

Suggested Action:

Reference:

Memo - R. Sigworth - 09.19.2024

NextDay Concrete Quote Sept. 2024

This contract utilizes a portion of the \$150,000 of ARPA funds allocated specifically for bus stop improvements. Staff recommends authorizing the City Manager to execute a contract for up to \$30,000 with Next Day Concrete to allow for budgeting flexibility for additional concrete pads for bus shelters and address contingencies which may occur during construction.

Approval of this item on the consent agenda will indicate Council's intent to authorize the City to execute the contract with Next Day Concrete.

Attachments:

[Memo_City_Council_NextDayConcrete_Concrete_Sept2024_final.pdf](#)

[NextDayConcrete_Quote_Sept_2024.pdf](#)



MEMORANDUM

TO: City Council

FROM: Ryan Sigworth, AICP, Community Planner II

VIA: Terri Hruby, AICP, Director of Planning & Community Development

DATE: September 19, 2024

RE: City Council Approval – Service contract award to Next Day Concrete for concrete construction services at bus stops

General Information

Staff proposes that the City Council authorize the City Manager to execute a contract with Next Day Concrete for concrete construction services not to exceed \$30,000. Next Day Concrete will provide concrete construction services at over thirty (30) existing bus stops to facilitate the installation of bus shelters, benches, and improvements to accessibility at bus stops based on the list previously approved by City Council. The cost estimate from Next Day Concrete is based on the list of bus stops previously approved by the Council totaling \$24,500. However, in order to provide budgeting flexibility and support additional improvements at other bus stops as budget allows, staff recommends authorizing a contract to not exceed \$30,000. This will also allow staff to address any contingencies that could occur during construction.

Background

The City Council previously allocated \$150,000 in ARPA funds to improve bus stops, and at their June 17, 2024, regular meeting, the City Council approved the list of proposed bus stop improvements.

Planning Staff worked with the Public Works Director to identify a concrete contractor interested in a project of this scope and scale, and Next Day Concrete is on the City's Negotiated Purchase List. Planning Staff has met with the contractor in the field to discuss the project parameters.

Concrete Installation Locations

Concrete work will be done at over thirty (30) locations, based on the lists of bus stops and ped/bike improvement locations previously approved by City Council, to support the installation of new bus shelters, benches, pedestrian ramps, and other improvements to bus stop access throughout the City.

Recommendation

Staff recommends that City Council authorize the City Manager to execute a contract with Next Day Concrete not to exceed \$30,000. This will allow the City to utilize ARPA funds to complete concrete work at bus stops, support additional improvements at bus stop as budget allows, and address contingencies during construction.

Attachments

- Next Day Concrete quote, Sept 18, 2024



6910 96th Ave Lanham MD 20706

MHIC License #130887

Ask for: Williams Roque

Contact Info: Phone # (301) 537-3263

Email: nextdayconcrete@yahoo.com

www.nextdayconcrete.net

Proposal for: concrete work

september 18,2024

To: City of Greenbelt

-Based on the paperwork provided to me, there will be a good amount of concrete landings, sidewalks and curbs along with pedestrian ramps.

-All concrete will be 4,000psi reinforced with wire mesh and control joints where it is necessary.

-any debris will be hauled away.

- After finishing each section we will provide yellow caution tape .

Total labor and materials:\$24,450.00

(Total amount may change if the existing concrete is more than 4" thick or if we do extra concrete work that was not provided on the list that was given to me.)

City Council Agenda Item Report

Meeting Date: September 23, 2024

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS - 60 minutes (9:15 - 10:15 pm)

Subject:

Appointment to Advisory Board/Committee

Suggested Action:

Reference: Application and Code of Conduct

The City Council interviewed Elissa Woodbury on June 10, 2024, for the appointment to the Greenbelt Advisory Committee on Environmental Sustainability and Stanley Zirkin on August 26, 2024, for the appointment to the Employee Relations Board.

Approval of this item on the consent agenda will indicate the Council's intent to appoint Ms. Woodbury to Greenbelt Advisory Committee on Environmental Sustainability and Mr. Zirkin to the Employee Relations Board.

Attachments: