



CITY COUNCIL AGENDA
Municipal Building

This meeting will be held in-person and virtual.

**25 Crescent Road
Greenbelt, MD 20770**

OR

**Virtual Participation
Zoom Webinar Attendees:**

**During "Petitions and Requests," please submit your request in writing via email to
questions@greenbeltmd.gov**

**[https://us02web.zoom.us/j/83703795189?
pwd=K1YwN2hnR1YyS0RveWIRSHFQZytBZz09](https://us02web.zoom.us/j/83703795189?pwd=K1YwN2hnR1YyS0RveWIRSHFQZytBZz09)
Dial-in: 301 715 8592
Webinar ID: 837 0379 5189
Passcode: 851592**

**Monday, August 14, 2023
7:30 PM**

I. ORGANIZATION 15 minutes (7:30 - 7:45 pm)

1. Call to Order
2. Roll Call
3. Meditation and Pledge of Allegiance to the Flag

4. Petitions and Requests
5. Approval of Agenda and Additions
6. Consent Agenda - Approval of Staff Recommendations (Items on the Consent Agenda [marked by *] will be approved as recommended by Council and staff, subject to removal from the Consent Agenda by Council.)

II. COMMUNICATIONS 30 minutes (7:45 - 8:15 pm)

7. Presentations

***8. Minutes**

Suggested Action:

- * Work Session - June 10, 2020
- * Work Session - July 20, 2020
- * Work Session - July 29, 2020
- * Work Session - November 16, 2020
- * Work Session - October 26, 2022
- * Work Session - November 7, 2022
- * Work Session - April 3, 2023
- * Work Session - May 17, 2023
- * Interview - July 12, 2023

[WS200610.pdf](#)

[WS200720.pdf](#)

[WS200729.pdf](#)

[WS201116.pdf](#)

[WS221026.pdf](#)

[WS221107.pdf](#)

[WS230403.pdf](#)

[WS230517.pdf](#)

[INT230712.pdf](#)

8a. Statement of Record - Closed Session, July 7, 2023

Suggested Action:

Reference: Statement for the Record, July 7, 2023

Closed Session of July 7, 2023: The following motion is needed: In accordance with the General Provisions Article, Section 3-06(C)(2) of the Annotated Code of Public General Laws of Maryland. I moved that the minutes of tonight's meeting reflect that Council met in closed session Friday, July 7, 2023, at 6:02 pm, in the Library of the Municipal Building. Council held this closed meeting in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland: to discuss the appointment, employment, assignment,

promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this body has jurisdiction; any other personnel matter that affects one or more specific individuals.

The purpose of this meeting to consider a personnel matter over which this public body has jurisdiction regarding the City Manager search.

Vote to close session:

Mr. Byrd - Yes

Ms. Davis - Yes

Mr. Gordon - Yes

Ms. Pope - Yes

Mr. Roberts - Absent (arrived at 6:25 pm)

Ms. Weaver - Yes

Mayor Jordan - Yes

The following staff member was in attendance: None.

Other individuals in attendance: None.

Council took the following actions during this session: Reached a consensus on prioritization of City Manager candidates.

[Statement for Record_07.07.2023.pdf](#)

8b. Statement of Record - Closed Session, July 31, 2023

Suggested Action:

Reference: Statement for the Record, July 31, 2023

Closed Session of July 31, 2023: The following motion is needed: In accordance with the General Provisions Article, Section 3-06(C)(2) of the Annotated Code of Public General Laws of Maryland. I moved that the minutes of tonight's meeting reflect that Council met in closed session Monday, July 31, 2023, at 10:00 pm, in the Council Chambers of the Municipal Building. Council held this closed meeting in accordance with Section 3-305(b)(1) and (2) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland: 1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this body has jurisdiction; any other personnel matter that affects one or more specific individuals; and 2) to protect the privacy or reputation of individuals concerning a matter not related to public business.

The purpose of this meeting is 1) to address personnel matters over which this public

body has jurisdiction; and to discuss the logistics on the City Manager search; and 2) to consult with legal counsel regarding outstanding legal matters.

Vote to close session:

Mr. Byrd - Yes
Ms. Davis - Yes
Mr. Gordon - Yes
Ms. Pope - Absent
Mr. Roberts - No
Ms. Weaver - Yes
Mayor Jordan - Yes

The following staff member was in attendance: Timothy George, Interim City Manager; Richard Bowers, Police Chief; and Dawane Martinez, Human Resources Director.

Other individuals in attendance: None.

Council took the following actions during this session: Consensus determined for Interim City Manager bonus.

[Statement for Record_07.31.2023.pdf](#)

9. Administrative Reports
Suggested Action:

Reference: This link will display the weekly report for the City Manager and City Departments

https://www.greenbeltmd.gov/government/city-administration/city-manager-s-office/weekly-reports/-folder-1475#docan2352_4054_3510

*10. Committee Reports

*10a. Board of Elections, Report 2023-07 (Policy for the Initiation of an Election Campaign)
Suggested Action:

It is recommended that Council accepts this report.

[BOE3202CampaignInitiationPolicy.pdf](#)

III. LEGISLATION 30 minutes (8:15 - 8:45 pm)

11. A Resolution To Repeal Resolution 2067 And To Establish Admission Fees And Pass Rates For The Greenbelt Aquatic And Fitness Center, Effective September 5, 2023

- 2nd Reading, Adoption

Suggested Action:

The FY 2024 Budget includes an increase of: five percent (5%) for all pass fees, 25 cents for resident daily admission and 50 cents for non-resident daily admission at the Aquatic & Fitness Center. This Resolution increases these fees accordingly.

Ms. Davis introduced this resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and moved for adoption tonight.

[GAFC Fees Resolution.pdf](#)

12. A Resolution of the Council of the City of Greenbelt, Maryland, providing for a Referendum to be held at the Regular Municipal Election on Tuesday, November 7, 2023, to submit to the Voters of the City of Greenbelt, Maryland, the Question of Amending the City Charter and Code to Allow Voting by Noncitizens for City Elections
- 1st Reading

Suggested Action:

Reference: Resolution

[Resolution NonCitizen Voting.pdf](#)

13. A Resolution to Authorize the Negotiated Purchase of Certain Goods and Services from Various Vendors as Enumerated Herein When Total Fiscal Year Purchases from Each Vendor Exceed Ten Thousand Dollars.

- 1st Reading

Suggested Action:

Reference: Resolution

Negotiated Purchase List - FY24 Sorted by FY2023 High to Low to

Each year, the City does business with a number of vendors from whom the City's individual purchases are below the bid limit of \$10,000 but total purchases over the fiscal year reach or exceed that amount.

Obtaining bid proposals for these goods and services is not warranted. Some of these vendors are the sole source or best source of purchase. In other instances, the City's purchases are based on bids taken by other government agencies (e.g., the State or County) or through the Council of Governments cooperative purchase program, with the bid price extended to Greenbelt.

It is recommended this resolution be introduced for first reading.

[Resolution - FY2024 Negotiated Purchase List - Final 7-28-2023.pdf](#)

[Negotiated Purchase List - FY24 Sorted by FY2023 High to Low to Council - Final.bg 7-27-2023.pdf](#)

[FY2024 Negotiated Purchase List - Sorted Alphabetically to Council - Final.bg - 7-27-2023.pdf](#)

IV. OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

14. Forest Preserve Advisory Board Report #2023-04 - (Greenbelt Forest Preserve Greenbriar Maintenance Request)

Suggested Action:

Reference: Forest Preserve Advisory Board Report #2023-04 - (Greenbelt Forest Preserve Greenbriar Maintenance Request)

On July 10, 2023, the City Council accepted the Forest Preserve Advisory Board Report #2023-04 by consent agenda.

The Forest Preserve Advisory Board recommends that Council instruct Public Works to find a way to clear this obstruction, ideally by cutting a section in these two trees.

It is recommended that the City Council accepts the recommendations of the Forest Preserve Advisory Board.

[FPABGreenbriarReport_2023_04__003_.pdf](#)

[greenbriar-good_2023_04__003_.pdf](#)

15. Pepco Tree Trimming Plan

Suggested Action:

Reference:

Memorandum, B. Townsend, 08/08/2023
Pepco's Proposal Tree Removal List 2023

Pepco is requesting a permit to provide vegetation management on various electrical feeder lines in the City. The Maryland Public Service Commission requires vegetation management to be done every three years. The permit application only applies to the City's right of way and City property.

Pepco has provided plans showing the proposed tree removal and tree pruning/trimming along feeder lines serving the community. The scope of work is mainly in the center of Greenbelt. (See attached PEPCO Vegetation Management Map)

Staff met with the Advisory Committee on Trees (ACT) on July 18 and reviewed PEPCO proposed tree removals list and staff recommendations. ACT voted in support of the staff's recommendations.

Staff recommends that the City Council direct staff to issue a permit for the proposed vegetation management work.

[Pepco_Memo_08_08_2023.pdf](#)
[PEPCO's Proposed Tree Removal List 2023.pdf](#)

16. Board of Elections Report #2023-06 - (Mail-in Ballot Applications for Out-of-City Voters)

Suggested Action:

Reference: Memorandum, Greenbelt Board of Elections, 07/06/2023

At the July 10, 2023, Council meeting, the City Council accepted the Board of Elections Report #2023-06, Mail-in Ballot Applications for Out-of-City Voters by consent agenda. Ms. Davis requested this item be placed on tonight's agenda for discussion.

The Board of Elections tentatively decided, subject to Council approval, to allow voters outside the City during the 30 days before Election Day to file mail-in ballot applications by facsimile or email.

Council approval is sought.

17. Council Activities

18. Council Reports

*19. * Meetings

Suggested Action:

For the past few years, parking in the Municipal Building and Community Center parking lots has become increasingly difficult in the evening due to the arrival of the Labor Day carnival. In order to accommodate Council members, staff, and meeting attendees, staff recommends the meeting scheduled for Wednesday, August 30th at 7:30 pm. be held virtually via Zoom.

[meetings.pdf](#)

*20. * Stakeholder List

[Stakeholder Schedule.pdf](#)

*21. * Campaign Signs on Public Property

Suggested Action:

Reference: Memorandum, B. Anderson, 09/09/2021

The City Council, in 1991, established nine sites on public property throughout the City where election signs could be placed. At that time, candidates entered into a voluntary agreement not to place campaign signs in residential yards. Council has voted to continue the program through all subsequent City Council elections. At Council direction in 2019, the number of sites was expanded to 16.

The fee for participation in the campaign sign placement is \$75 to help defray the costs of staff time and materials.

Included in Council's packet is a memo from the City Clerk listing the sites proposed for 2023. Approval of this item on the consent agenda will indicate Council's intent to continue this program for the 2023 election.

[Memorandum.B.Anderson.08.09.23.pdf](#)

*22. * Appointment to Advisory Board

Suggested Action:

Reference: Application and Code of Conduct

The City Council interviewed Mark Wilson for the Community Relations Advisory Board on February 22, 2023.

The City Council interviewed Chayla Lar for the Community Relations Advisory Board on July 12, 2023.

Approval of this item on the consent agenda will indicate Council's intent to appoint both Mr. Wilson and Ms. Lar to the Community Relations Advisory Board.

*23. * Resignation from Advisory Group

Suggested Action:

Reference: B. Anderson email - 07-12-2023

The City Clerk sent Council an email regarding several members from various Advisory Boards/Committees not attending meetings in the past several months and has not responded to any correspondence.

Approval of this item on the consent agenda will indicate the Council's intent to remove Mr. Higgs (Arts Advisory Board); Ms. Coker and Mr. Williams (Board of Elections); Ms. Adeyeye and Mr. Gbadamosi (Senior Citizens Advisory Committee); Mr. Lake, Mr. Gupta, and Mr. Siddiqui (Youth Advisory Committee).

*24. * Reappointment to Advisory Board/Committee

Suggested Action:

Reference: Reappointment Survey

Elisabeth Kevorkian had indicated her willingness to continue to serve on the Senior Citizens Advisory Committee (SCAC).

James Drakes had expressed interest to be reappointed to the Advisory planning Board (APB).

Beth Novick had indicated his willingness to continue to serve on the Forest Preserve Advisory Board (FPAB).

Rick Ransom had indicated his willingness to continue to serve on the Community Relations Advisory Board (CRAB).

John Drago had indicated his willingness to continue to serve on the Arts Advisory Board (AAB).

Approval of this item on the consent agenda will indicate Council's intent to appoint them to a new term.

City Council Agenda Item Report

Meeting Date: August 14, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section: COMMUNICATIONS 30 minutes (7:45 - 8:15 pm)

Subject:

Minutes

Suggested Action:

- * Work Session - June 10, 2020
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Attachments:

[WS200610.pdf](#)
[WS200720.pdf](#)
[WS200729.pdf](#)
[WS201116.pdf](#)
[WS221026.pdf](#)
[WS221107.pdf](#)
[WS230403.pdf](#)
[WS230517.pdf](#)
[INT230712.pdf](#)

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, June 10, 2020, for a meeting with the Board of Elections.

Mayor Byrd started the meeting at 8:00 pm. It was held virtually.

PRESENT WERE: Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, Rodney M. Roberts, and Mayor Colin A. Byrd. Edward V.J Putens arrived at 8:15 pm.

STAFF PRESENT WERE: Nicole Ard, City Manager; Rick Bower, Police Chief; and Bonita Anderson, City Clerk.

ALSO, PRESENT WERE: Patricia Evans, Steven Gilbert, Julie Gaebe, and Toni Mathewson, Board of Elections; Ric Gordon, Bill Orleans, and Kathleen Gallagher, News Review.

COVID-19 Updates – Council discussed holding a Special Meeting to discuss the reopening of the City. It was noted that it's too late to advertise in the News Review.

Board of Elections

Ms. Evans presented to the Council the election statistics on registered voters and the percentage of registered voters who voted. In her presentation to the City Council, it was noted that the Board of Elections had determined that the last election generally proceeded well, even with some counting delays after the polls closed. Ms. Evans indicated that there will be changes for the next election cycle.

Mr. Jordan inquired about the breakdown of the number of candidate votes by the voters. Unfortunately, Ms. Evans was unable to provide this information.

Mr. Gilbert explained that the process of Early Voting was a little challenging, with a delay in reporting results in the count of the 467 early and absentee votes. In addition, the sorting and categorizing votes by precinct occurred late in the day and caused a delayed start. The main issue was that the scanner lacked an automatic feeder resulting in each ballot being hand-fed into the machine.

Mr. Gilbert also explained the new procedure of implementing electronic poll books that the Board plans to use instead of the traditional method of the paper register voter rolls provided by the Prince George's County Board of Elections.

Ms. Davis inquired about the cost of the electronic poll books. Ms. Evans noted that the electronic poll books are estimated at \$100 per item with two devices at each polling location. The cost for the voting machines is a separate cost which the Board is working to obtain estimates.

Ms. Evans provided the City Council with the suggestions to modify the 2021 City Election. The Board recommends a machine for Early Voting to provide real-time feedback and electronic poll books to ease the check-in process.

She also noted that the Board members and the City Clerk attended the City of Rockville forum to discuss their 2019 election procedures with mail-in ballots. As a result, participation in their election had doubled. Ms. Evans provided an overview of the pros and cons of voting by mail with the City of Rockville. Mr. Roberts inquired if Rockville maintains its voter registration list. Ms. Evans indicated uncertainty; however, Rockville mentioned purging inactive voters.

Ms. Pope asked if electronic poll books were needed at each polling location. Mr. Gilbert stated that there would be a need for an electronic poll book that will be used at the polling location with a backup in case of any issues.

Ms. Davis announced that the City needs to be very careful in selecting its vendor for the vote-by-mail process to avoid having a similar issue as the County, which had problems with its vendor in the recent election.

Mayor Byrd noted that the City Council is more often telling the Board of Elections what to do and should allow them to decide on the issues with some independence.

Mr. Putens expressed concern about the mail-in process and the need for step-by-step instructions on the process. He also asked what happens to the ballots when they are sent back to the City. Mr. Gilbert explained that once the City receives the sealed ballot, it is opened and scanned at 4:30 pm on Election Day.

Ms. Mach asked how the City would be sure if a voter is not voting twice by mail and on Election Day. Mr. Gilbert noted that the Board would know because the voter information would indicate how the vote was cast.

Ms. Davis noted that in the past, candidates had monies in their account from the previous election cycle but the candidate started with a zero balance the next election cycle. She also noted that this should not be done; the balance should carry over. Ms. Davis hoped the Board is reviewing how the campaign funds are expended.

Items of Information

Mayor Jordan noted three items. The City of Bowie's Mayor Adam's family member died suddenly. Mayor Jordan requested a card be sent. The Associate Director of NASA sent a letter. There will be a Four Cities meeting in July. Staff should check with other cities to schedule a Zoom meeting.

Ms. Pope noted the work performed on Hanover Parkway. It was pointed out that the work is sidewalk improvements.

Council discussed the Special Resource Officer (SRO) issue and the Prince George's County School System requesting the removal of officers. Council expressed concern and favors maintaining the SRO at Eleanor Roosevelt High School.

Mayor Byrd indicated that he is in favor of the removal of SROs from the schools. Therefore, he would not be signing the letter.

Mr. Jordan noted the need for school nurses in the school.

The meeting ended at 9:01 pm.

Respectfully submitted,

Bonita Anderson
City Clerk

WORK SESSION of the Greenbelt City Council held Monday, July 20, 2020, to meet to discuss the Neighborhood Conservation Overlay (NCO) Zone.

Mayor Pro Tem Jordan started the meeting at 8:01 pm. It was held virtually via Zoom.

Present were: Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, and Rodney M. Roberts. Silke I. Pope and Edward V.J. Putens were unable to attend. Mayor Colin A. Byrd arrived at the meeting at 8:02 pm (he participated in a rally). He returned to the rally at 8:32 pm.

Staff members present were: Nicole Ard, City Manager; Terri Hruby, Director of Planning and Community Development; Molly Porter, Community Planner; Molly Porter, City Planner; Charise Liggins, Economic Development Coordinator; Scott Crawford, Public Information Producer; and Bonita Anderson.

Also present were: Chad Williams, Maryland National Capital Park Planning Commission; Bryan Bruns, Stefan Brodd, Chuck Hess, Steve Skolnik, Ed James, Stephen Holland, and Anna Socrates, member of GHI Board of Directors; Eldon Ralph, GHI General Manager; Bryan Bruns, Forest Preserve Advisory Board member, Ed James, Joyce Campbell, Robin Everly, Bill Orleans, Molly Lester, Bob Rand, and others.

Neighborhood Conservation Overlay (NCO) Zone

Mr. Williams noted that there was no additional information to provide for the fall of 2020. However, he announced that there would be a virtual meeting tomorrow to pass on authorization bill allowing the County Council to reconvene and hold meetings virtually.

Ms. Hruby presented line by line the draft Greenbelt Neighborhood Conservation Overlay (NCO) Zone Development Standards. She noted that the goals are the building blocks behind the Maryland National Capital Park and Planning (MNCPP) that generated the draft standards and the study.

Ms. Hruby noted an error in the proposed boundaries with the exclusion the of Jones's property. Mr. Williams indicated that the map would be updated to include the Jones's property.

Ms. Davis noted in the staff memo that the Lakeside Development and Woodland Hills Development should be excluded from some of the standards and inquired why Lakewood Development was omitted. Ms. Hruby noted that she would correct it to include Lakewood Development.

Based on a question asked by Ms. Pope, Ms. Hruby noted that Belle Point wasn't part of the Residential Planned Community Zone (R-P-C) Zone. She indicated that the R-P-C Zone was intended to protect historic Greenbelt.

Mr. Roberts is opposed to the areas being removed from the NCO Zone and that it will adversely affect the zone. Ms. Hruby noted that there are requirements to be met in the new zone.

Ms. Jones indicated that the City needed to provide information about her property being included. She noted going forward that her property should be removed from the R-P-C Zone. She doesn't believe that her property is included in the City's NCO. Mr. Roberts stated that the resident's part of the Beltsville Agricultural Research Center Farms always viewed the Jones's property as part of Greenbelt. He asked that Ms. Jones reconsider having her property listed in the R-P-C Zone.

There was a discussion regarding the maximum density plan and caps. Ms. Hruby asked did the City want to have a maximum overall density for the entire NCO Zone. She recommended that the City look at density as overall blocks. Ms. Davis noted that the City should set the density caps and not as an overall maximum density. Mr. Williams noted that the maximum overall density is eight units per acre.

Mr. Skolnik, Greenbelt Homes Inc. (GHI) Board of Directors, stated that he supports removing the maximum density of eight dwelling units per acre. He noted that it is redundant and doesn't support their purpose.

Mr. Herling, a Greenbelt resident, asked how the NCO Zone was defined and the determining factors. Ms. Hruby noted that Lakeside Drive had been part of the R-P-C Zone. She stated that the densities represented was part of the original zone. The subdivisions were to retain the density cap. Ms. Hruby explained that all underlying zones have a density cap. Mr. Williams agreed with Ms. Hruby.

Ms. Jones noted that they are not interested in being a part of the NCO Zone, which would place them under the City Planning Division. She stated that her property hadn't been incorporated into the City of Greenbelt and, at this time, was not interested. Ms. Jones was advised that the County does not oppose the NCO Zone. This replaces the R-P-C Zone, and the City of Greenbelt and Mt. Rainier are developing the NCO Zone for their historic planned communities.

Based on a question asked by Mr. Roberts, Ms. Hruby noted that the NCO Zone doesn't delegate any authority to the City regarding the Jones's property. She stated that the City would be a party of interest regarding any development on their property or any adjacent property.

Mr. Manico, a Greenbelt resident, asked if the Council will advocate for the County to maintain the current zones to keep the current historic character of Crescent Road, Parkway, and the Roosevelt Center apartments. Mr. Williams advised that the zoning will change for a more natural mixed-use. He noted that the zoning preserves the character of its the architecture. Mr. Manico stated that the County Council should maintain the present zone. Mr. Williams responded that the County Council could not maintain the current zone with the new zoning ordinance. He noted that the proposed Overlay uses density, height, and other tools to limit the potential for mixed-use development.

Ms. Hruby explained the multiple principal dwellings on the same lot, recognizing that the historic Greenbelt's development characteristic is not subdivided and are built on superblock parcels. Therefore, there are multiple principal dwelling units on a larger superblock parcel. Mr.

Williams noted that this provision is necessary because the County prohibits two dwellings on the same lot.

Mr. Skolnik commented that GHI provides affordable housing to its members and the community. He stated that GHI must control how it expands its homes within reason. Mr. Skolnik strongly urged that GHI not have the restriction of 40% of the gross floor area of the existing dwelling. He stated that building height to be at most restricted to the height of the current dwelling unit. He explained that the proposal standards would affect families from growing and staying in GHI. He stated that the 40% restriction would harm the cooperative and the City of Greenbelt.

Mr. Jordan inquired how the 40% restriction would impact local churches. Ms. Hruby stated that church properties are located within the NCO Zone. Staff would need to have an additional conversation with Mr. Williams. Mr. Williams explained that church properties are currently unregulated other than density. However, he noted that under the Religious Land and Institutionalized Person Act, there is constitutional consideration for regulating religious institutions and could be treated similarly to others in a Non-Residential Class Zone.

Ms. Davis is concerned about GHI's request to add 100% to the existing dwelling. She noted an additional concern regarding church properties; if the land was sold off, townhomes could be built on that parcel of land.

Mr. Roberts noted that doubling the size of the GHI units is destroying the units' value by increasing the units' price. He suggested 50%, not 100%.

Mr. Putens stated that GHI's request to add 100% to the existing dwelling changes the characteristic of the home. He also inquired whether church properties were exempt from the NCO Zone process. Ms. Hruby and Mr. Williams noted that church properties are not exempt from this zoning. Mr. Williams stated that church properties have constitutional protections under the Religious Land and Institutionalized Person Act but are not exempt from zoning.

Mr. Skolnik stated GHI should regulate its Owner-Operated Community. He noted that GHI provides affordable housing for families through various stages of their lives.

Based on a question asked by Ms. Pope, Mr. Hruby noted that the Planning staff still needs to notify the religious institutions and organizations. She stated that staff researched how the standards would prevent redevelopment, expansion, and alterations. Ms. Pope suggested proper outreach to religious organizations as soon as possible.

Based on a question asked by Mr. Herling, Mr. Williams noted that building a second-story commercial building at the Roosevelt Center would require the County Planning Director's approval. He explained the process regarding the permit, codification, and compliance process. Mr. Roberts noted that nothing should be developed on the existing structure at the Roosevelt Center.

There was a discussion about the architectural façade of Roosevelt Center and height restriction.

Ms. Davis inquired about the staff memo regarding no additional buildings added to the Roosevelt Center. Ms. Hruby noted that staff recommends no new additions to the Roosevelt Center. Based on a question asked by Mr. Jordan, Mr. Williams pointed out that the building ordinance defines the building heights.

There was a discussion about accessory structures. Mr. Brodd noted that GHI requires accessory structures be installed on the gardenside due to the WSSC easement existing mostly on the serviceside.

There was a discussion about infill. Mr. Roberts noted that infill was separate from the original plan that kept high density out. Ms. Davis said there isn't any place to have infill unless a church sells its property. She noted that only a few vacant lots exist except in the Woodland Hills Development. Mr. Williams noted that this is extra protection in the NCO Zone.

Mr. Jordan inquired about mix-used development restrictions. Mr. Williams noted that some of the zoning districts are flexible. He explained that it's not the use of the building, it is more the construction of the building. Based on a question asked by Ms. Hruby, Mr. Williams noted that the City may want to recommend that some of the properties have a density cap to permit a text amendment in the future.

There was a discussion regarding the provision of parking. Mr. Skolnik requested that GHI be grandfathered in the NCO Zone and not be required to provide the 1.5 parking spaces per dwelling. Mr. Skolnik stated that GHI requests that this requirement not be included in the existing standards. Mr. Williams noted that this is for new development only.

Based on a question asked by Mr. Brodd, Mr. Williams noted that the maintenance of GHI's existing non-residential uses and new structures will be under the Community Service Use that is permitted in all the other zones. The Cooperative's uses will be protected by the zoning ordinance.

Based on a question asked by Ms. Davis, Ms. Hruby noted that it is staff's recommendation that if a unit/structure is demolished due to a fire, the unit/structure should be restored to its original character. Ms. Davis suggested that the standard be as restrictive as possible and that the building must be returned to its original character. Mr. Skolnik noted that a row of GHI homes on Laurel Hill Rd. was demolished because the foundation had water damage and couldn't support the structure.

Mr. Skolnik noted a GHI concern that the NCO Zone document cited a Maryland State law requiring that cooperatives be treated like non-cooperatives. He stated that the GHI attorney advised that the law was to protect cooperatives.

Mr. Brodd noted that GHI disagrees with the percentages for additions that are allowed and where the GHI can place accessory structures. He stated that GHI favors the provisions on demolition by neglect. Mr. Brodd advised that the GHI Board of Directors will review the

proposed NCO Zone draft at their next meeting. Mr. Roberts agreed with GHI regarding their concerns with placing accessory structures.

Based on a question asked by Ms. Davis, Mr. Williams noted that MNCPP legal staff stated that the Zoning Ordinance could not treat any cooperative any different than any other property in the same zoning class. He also said that MNCPP could not recommend or support additional review boards or processes.

Based on a question asked by Ms. Jones, Ms. Hruby explained the referral process and that the City staff submits comments to the County Planning Board for advisement. Mr. Williams noted that the NCO Standards would be the County standards to be followed.

Based on a question asked by Mr. Manico, Mr. Williams explained the zoning difference between the old zoning and new zoning regarding the apartments on Crescent Road. He noted the current zone is an R-18, which is 18 dwellings per acre, and the new zone would be R-M-20, which would be 20 dwellings per acre.

Informational Items

Ms. Pope noted that her neighbor mentioned seeing large trucks near the Edmonston Road ramp and that repairs to the ramp might have begun.

The meeting ended at 10:54 pm.

Respectfully submitted,

Bonita Anderson
City Clerk

WORK SESSION OF THE GREENBELT CITY COUNCIL held on Wednesday, July 29, 2020, to receive the City Manager's Update.

Mayor Byrd called the meeting to order at 8:00 pm. The meeting was held virtually via Zoom.

Present were: Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Rodney M. Roberts, Edward V.J. Putens, and Mayor Colin Byrd.

Staff present were: Nicole Ard, City Manager; Todd Pounds, City Solicitor; David Moran, Assistant City Manager; Greg Varda, Recreation Director; Terri Hruby, Planning Director; Jim Sterling, Public Works Director; Rick Bowers, Police Chief; Mary Johnson, Human Resources Director; Dale Worley, Information Technology Director; Beverly Palau, Public Information and Communications Coordinator; and Bonita Anderson, City Clerk.

Mayor Byrd noted that he called the Special Meeting to discuss and decide on issues related to the COVID-19 pandemic and the reopening of the City, including by not necessarily limited to the following: Outdoor Dining at the Roosevelt Center and throughout the City, Alcohol; Tennis Courts (doubles); Swimming; Masks at Buddy Attick Park; Religious Facilities/Houses of Worship; and Youth Athletics.

Ms. Ard presented a short video of the City's accomplishments to the City Council. In addition, she provided an overview of the FY 2020 Management Objectives.

The City Council favored Ms. Davis's suggestion to review the FY 2021 Management Objectives instead of the ones for FY 2020.

Ms. Mach asked if anyone had heard from the State Highway Administration regarding the 193 Greenbelt Road Study. Ms. Ard responded that she had not seen anything beyond Delegate Washington's request.

Ms. Davis noted the possibility of having a legislative dinner virtually this year. The Council has requested the MML Legislative Committee to send its legislative priorities. Mr. Moran stated that he would check into it. Ms. Davis also noted that Council needed to start thinking about its legislative priorities for the State Delegation.

Ms. Ard gave to the Council a presentation of the FY 2021 Budget. She indicated they would be provided an update on the NASA Strategic Plan. She announced that the virtual Business Coffee will be held on August 10.

Mr. Roberts inquired about the City applying for COVID grants. Ms. Ard replied that the City has yet to apply for grant funding. However, the City is looking for grant management software.

Ms. Pope inquired about the software's ability to track folks so they can't double-dip. Ms. Ard responded, yes. She will have various people on the panel looking at the materials because it is an area that the County, State, and Federal were concerned about as well. As for the businesses that still need to receive funding, some did not qualify for those programs. Ms. Pope commented back to Ms. Ard that it is vital that those businesses get the help they need.

Human Resources:

Ms. Ard stated that they are still working on the document management program. They have indicated that staff gets more work done working remotely. Julie Magness has been making progress with scanning files. Mary Johnson is progressing with COVID policies, which have been distributed to the employees.

Mr. Jordan inquired about the status of the 2020 objectives for the Council to review or will they be handled by Administration. Ms. Ard noted that the Council will get a chance to review them. She also pointed out that the compensation study has been deferred until further notice.

Finance:

Ms. Ard commented that much paperwork is being accomplished. Council asked for information regarding the new City Treasurer. Ms. Ard has spoken with all of the Council except one regarding the new hire. She thinks all will be pleased with the candidate.

Ms. Pope inquired about challenges with the financial system vendor

- if the City needed an entirely new system
- the implementation timeframe, and the cost.

Ms. Ard replied that the system is working but must be changed. The work is being done in phases.

Information Technology:

Mr. Worley noted the replacement of the phone system, as initially planned. He also pointed out that the IT Department started preparing for city employees with computer access to work from home due to the pandemic, but it was bigger than they had planned. They also converted the CAD system over to the County system. It went as well as could be expected despite the pandemic. They are still working on camera issues.

Mr. Worley stated that the implementation of Laserfiche in Human Resources has been finished. Ms. Belton has been scanning many documents for the City Manager's office

Ms. Mach asked about Verizon's job performance. Mr. Worley noted that the system is slower, with more people working from home.

Ms. Davis asked if the social media policy applies to Council and their city accounts.

Public information:

Beverly Palau did a great job working with various vendors and providers to speed up the internet.

Mr. Jordan inquired if the City will continue sending daily updates or if we should switch to sending them weekly. Ms. Palau noted that they will post updates on social media status updates.

Planning:

Ms. Hruby noted that the Code Enforcement Division would begin virtual inspections on August 17. In addition, she has scheduled seven interviews for the Community Planner position to fill the vacancy.

There was a discussion about the proposed project at the old nursing home site. Ms. Hruby indicated that the same developers have plans for senior housing.

Ms. Pope asked about Royal Farms. Ms. Hruby replied that they were working on it.

Police Department:

Chief Bowers noted that they are recruiting new officers, four graduates from the academy. Two people are going to the academy. He indicated that they are working to hire dispatchers. Chief Bowers pointed out that if fully staffed, there would be 53 sworn officers. Chief Bowers stated that they had not hired a Communication Specialist. They have hired twelve new officers since last year.

Public Works:

Ms. Ard announced that the Public Works Department is working on Roosevelt Center lighting.

Ms. Davis inquired about the number of trees lost during the storm. Someone will follow up on the number of trees lost.

Mr. Jordan inquired about the Greenbelt Connection and whether residents use the service. Someone will follow up on the number of residents using the service.

Ms. Ard commented that the CARES Department did a great job making the switch during the pandemic.

Recreation:

There was a discussion about children in the pool. Mr. Byrd asked that the staff consider opening the pool for the kids. Mr. Varda briefly gave an update on the performing arts and the virtual camps, which are doing well. He announced that the tennis courts were open. They were working on outdoor movies.

Ms. Ard noted that Ms. Anderson and her team are planning a virtual awards ceremony, dinner gift cards for the restaurant for the Advisory Board/Committee members.

The meeting ended at 11:19 pm.

Respectfully submitted,

Bonita Anderson

WORK SESSION OF THE GREENBELT CITY COUNCIL Monday, November 16, 2020, on the Introduction of the Beltway Plaza Phase 1 Detailed Site Plan.

Mayor Byrd started the meeting at 8:00 p.m. It was held virtually via Zoom.

Present were: Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts, and Mayor Colin A. Byrd.

Staff present were: Nicole Ard, City Manager; Terri Hruby, Planning Director; Community Planners; Molly Porter and Holly Simmons; Joseph McNeal, Assistant Director of Facilities; Charisse Liggins, Economic Development Coordinator; and Bonita Anderson, City Clerk.

Also present were: Matthew Tedesco, Esq., McNamee Hosea; Matt Lincoln; Alex Villegas; Mike Lenhart, Lenhart Traffic Consulting; Kap Kapastin, Beltway Plaza; Sheryl Fishel, Rodgers Consulting Architect; David Polonsky, Atapco Properties; Keith Chernikoff, Advisory Planning Board (APB); Konrad Herling; Marty Gavin, Senior Citizens Advisory Committee (SCAC); Rohanie Bacchus, Bill Orleans, and others.

Beltway Plaza's proposed redevelopment has entered the Detailed Site Plan (DSP) stage. This stage is focused on Phase One of the project and concerns the northern portion of the site where the rear parking lot borders with Breezewood Drive.

Ms. Porter provided Council with an update on the comment response from the January work session. She addressed the transportation comments, which consisted of a Traffic Impact Study (TIS). Ms. Porter noted the TIS doesn't include all pertaining intersections. She stated there is a cost cap regarding the improvements within a one-mile radius of the project site. She noted staff had met with the Prince George's County Transportation staff, the State Highway Administration staff, and the applicant to examine bicycle and pedestrian adequacy.

Mr. Tedesco noted the early phase still awaits approval from the County Planning Board and the Maryland National Capital Park and Planning Commission. Mr. Tedesco presented a PowerPoint presentation on the particulars of the DSP. Three new access points off Breezewood Drive are proposed, with two connecting to parking areas at 1A, 1C, the hotel, and existing retail. The third would act as the mall's main northern entrance. An 8-foot-wide trail from Breezewood to Target is also planned.

Mr. Lincoln presented the architectural renderings, consisting of 750 multi-family units spread over three buildings, dubbed 1A, 1B, and 1C (317, 283, and 150 units, with only one- and two-bedroom apartments being planned); a 92-room hotel; a 27,000 sq. ft. indoor recreation center (to be operated by the city). The project will also include frontage improvements along Breezewood Drive; a contiguous sidewalk along Greenbelt Road; three separate parking garages serving the residential buildings, hotel, mall and recreation center; as well as on-site bicycle and pedestrian improvements.

Ms. Fishel presented the landscaping vision for the redevelopment. The design showed a mix of functions with aesthetic concepts to create a sense of community and sustainability. She also

indicated the project will include bio-retention boxes, rain gardens for stormwater management, and green spaces to encourage community gatherings. In addition, a community garden and an edible orchard are planned.

Ms. Davis expressed concern such an approach would require daily maintenance, citing issues with the city's existing rain gardens and their propensity to attract litter. Mr. Polonsky stated the maintenance will involve a single company.

There were concerns outlined in the staff report, including a lack of detail on the residential buildings about recreational amenities, loading areas, and masking of parking garages and safe internal circulation for pedestrians, bicycles, and cars. The proposed recreation center would have four indoor playing fields for sports such as volleyball and basketball and two instruction rooms. Mr. Roberts felt the size was inadequate, as it would potentially service over 5,000 people. In addition, he stressed the still-active pandemic would discourage indoor usage.

The three residential buildings would have five stories. An art deco approach using simple geometric shapes is proposed, with the exterior utilizing paneling, balconies, and parapets to break up the facade. The adjacent parking structures would be secure and would service each building, with access to each resident's unit level. Ms. Davis, in agreement with the Advisory Planning Board, felt the buildings need more differentiation to not look the same. Mr. Polonsky responded to questions about the lack of three-bedroom apartments by saying there was low market demand, adding they are also more expensive and stay vacant longer. In addition, he said the project is not focused on school-age families.

Ms. Davis and Mr. Roberts commented families could not use one- and two-bedroom apartments. However, Mr. Roberts felt this was a significant issue, expressing it could lead to the need to build a new school.

Ms. Davis worried about the need for more senior living units in the DSP, which Greenbelt needs. Mr. Tedesco reiterated his team's commitment to a future market study further along in the development process.

Ms. Davis and Mr. Jordan suggested using the development's roofs for solar panels. Mr. Polonsky stated solar arrays and electric car charging stations are being considered.

Ms. Davis questioned the need for another hotel, as two of Greenbelt's hotels are already closed temporarily. Mr. Tedesco responded the pre-COVID market study indicated the need for such an addition.

Mr. Polonsky explained the planned internal circulation road would be two-lane, with one traffic circle and intermittent parallel parking, allowing delivery and emergency vehicle access.

Mr. Polonsky stated his team is adhering to ADA guidelines and utilizes a consultant at each phase of development to assess the needs of those with disabilities, especially concerning issues such as available parking for disabled residents and visitors.

Ms. Davis has concerns about the DSP while acknowledging these plans are preliminary and incomplete.

Mr. Tedesco expressed his team's commitment to transparency and collaboration as this project progresses.

The meeting ended at 9:57 p.m.

Respectfully submitted,

Bonita Anderson
City Clerk

DRAFT

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, October 26, 2022, to receive the City Manager's Update.

Mayor Jordan started the meeting at 7:30 p.m. The meeting was held virtually via Zoom.

PRESENT WERE: Councilmembers Colin A. Byrd (virtual), Judith F. Davis, Ric Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L. K. Weaver, and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Tim George, Interim City Manager; Todd Pounds, City Solicitor (closed Session); Chief Rick Bowers; Dale Worley, Director of Information Technology; James Wisniewski, Communications Specialist; and Bonita Anderson, City Clerk.

ALSO, PRESENT WERE: Bill Orleans.

Mayor Jordan gave opening remarks.

Mr. George began the presentation with an overview of the City Manager's Update: 2023-Q1 Agenda highlighting City Council Outcome Areas 2022. Department Highlights, Personnel: Open Positions, Pending, and Potential Retirements; Challenges and Opportunities.

Human Resources

Mr. George noted the Human Resources Department's accomplishments, which included assisting in implementing Laserfiche to the cloud and rolling out the online benefits self-serve service with an employee navigator. He also noted the launch of the job classification and compensation study that began in August 2022 with results expected in November 2022.

Public Information Office

Mr. George noted the accomplishments of the Public Information Office. Ms. Davis asked about the teleprompter, its function, how it works, and its appearance.

Mayor Jordan noted that the PIO was doing a great job. He asked how they coordinate with the departments, their strategy, and time management with posting to the website and social media platforms. Mr. George replied that the City has a social media policy that requires staff to submit media-related announcements to the PIO department to share. He noted a weekly meeting with the PIO and the Police PIO to coordinate media-related material.

Finance

Mr. George indicated that Ms. Gaymon continuously met with the Hagerty consulting group and US Treasury regarding ARPA funding and reporting. In addition, she does the quarterly ARPA filings. He noted that the Finance Department is doing an excellent job with implementing the new financial system. They're now in the data migration phase to get the system running.

Information Technology

Mr. George noted that CyberCX completed the network assessment. The staff deployed new departmental printers to eliminate a security vulnerability. He pointed out that the security cameras we've ordered for the Municipal Building, Springhill Lake Recreation Center, and others will come next week.

Planning and Community Development

Mr. George indicated that the Planning and Community Development Department had scheduled the Department of Public Works to install solar lights at three bus shelters to make those bus shelters a little safer and more hospitable in the evenings. The implementation of the one-way streets in Greenbelt Station will begin on October 24. Ms. Weaver indicated that the street signs were already in place.

Mayor Jordan asked Mr. George to follow up with Ms. Hruby on the solar panels at bus stops, how much power they'll use, lighting, and signs. Ms. Davis asked if these new bus stop lights and signs might become a nuisance; people may gather late at night. She's worried about crime. Mayor Jordan mentioned the possibility of a motion sensor and police patrols.

Mr. George noted the completion of the Buddy Attick Park parking lot. He stated a final look at the grading of the roadway will be done to ensure that those grading percentages are correct. Once we get the final punch list, the City can arrange a ribbon-cutting ceremony.

Mayor Jordan noted concern with the rain gardens at Buddy Attick Park and asked if florescent strips could be added or even curbs to help cars and pedestrians with safety issues.

Ms. Davis asked about the WMATA trail, the State revisions, and the timeline for this project. Mr. George stated that the State did come back with a long list of changes; one of the most significant is that they're trying to apply State Highway Administration guidelines to the path, which would make that path quite wide, almost 10 feet, which is delaying the project.

Ms. Davis inquired about the permit status of 7010 Greenbelt Road and submission of the plans to PG County, whether they are the same and for what purpose. Mr. George replied that his understanding is that it would be essentially the same and that they're making a few improvements.

Police Department

Mr. George noted the accomplishments of the Police Department, which included the completion of the annual CALEA file review and the hiring and swearing in of two new officers. He also noted the expansion of the Crisis Intervention Team (CIT) program, the order of electric bikes, and the purchase of new vehicles.

Ms. Davis has concerns about the dog park, parking issues included. She asked what the police

were doing about it, as there has yet to be an influx of permits handed out. It is a very popular place to go. Chief Bowers stated that the Animal Control staff patrolled the dog park frequently, and the park rangers are also active at the Dog Park.

Mayor Jordan inquired about the CALEA phase and if the Chief would speak with the Council and public in a few weeks. Chief Bowers responded that it's a four-year assessment cycle, and they've completed the third-year assessment phase. Each year, they assess a certain number of files until they reach year 4. The end of the assessment will be April 2023. The CALEA team will be onsite in May and June to conduct the onsite evaluations. Interviews with council members and residents will be scheduled in May or June of next year.

Department of Public Works

Mr. George noted that the Police Station roof rehabilitation project is nearly completed. The DPW staff coordinated with the police so that they were able to stay in the building during the construction and continued their operations.

Ms. Davis asked when to expect fall trees to be planted, specifically could Council receive a schedule for all trees and locations. She mentioned that the street trees along Hanover Parkway had been "decimated by storms" and is sparse.

Mr. George indicated they've begun planting already, but he can get a schedule from Brian Townsend and send it to Council.

Ms. Davis asked if "issues with hiring skilled staff without competitive rates" has been addressed, explicitly whether hiring bonuses with Public Works have been considered. Mr. George replied yes, potential hiring bonuses are being considered for the Department of Public Works, City Planner and Code Enforcement positions.

Mayor Jordan inquired about the expiration of the speed bump pilot program. Mr. George noted that the program would end on November 15. The City will purchase a few speed bumps. He also stated that staff wanted to conduct a traffic and speed count study on the roads.

Recreation Department

Mr. George noted some accomplishments of the Recreation Department, which restored the Aquatic Center and all their facilities to Pre-Covid levels. The swimming pool is open, and they've done some more programming. Very importantly, the senior citizen activities have resumed and returning to their total capacity.

CARES Department

Mr. George stated that the CARES team hosted a successful Job Fair at Beltway Plaza and had done a fantastic job working with their clients and getting organized. Over 50 people signed up and registered for the event aged 17 to 71. CARES continues to distribute the ARPA rental assistance, mortgage assistance, HOA assistance, utility assistance funds. In total, \$1,750,000 in

ARPA Rental and Utility Assistance to 3580 households and \$53,000 in mortgage and HOA assistance to 15 families has been dispersed. In addition, \$82,000 has been disseminated to local food pantries and for City food distribution events.

Mayor Jordan inquired where the City was with the ARPA Assistance Program and its backlog. Mr. George noted that the City is caught up and has been processing applications regularly.

Mr. George noted that the GAIL program served flu clinics at Green Ridge House, the Greenbelt Community Center, and the Springhill Lake Recreation Center to over 300 people.

Ms. Davis asked for the number of people helped by the mental health services now offered at Green Ridge House. Mr. George will follow up with Dr. Park to provide Council with an accurate count.

Museum

Mr. George noted that the interest in walking tours has increased. They had completed working with a fundraising consultant and FOGM for the 10A project. In addition, the Museum staff and volunteers ran a successful in-person Retro Town Fair with over 85 people attending.

Ms. Davis noted that the museum has Halloween decorations for people to walk by and see.

Administration

Mr. George noted that the City Administration led the effort to finalize the ARPA Spending Plan. He stated that the City launched in September 2022 the revised Economic Development webpages. Mr. George noted that Debi Sandlin, Acting Assistant City Manager, worked with the Department of Public Works on the submission of the USDA Compost and Food Waste Grant and the DNR Community Park & Playground Grant. Mr. George pointed out that the City hired a Grant Coordinator who will apply for the CDBG PY49.

American Rescue Plan Act (ARPA)

Mr. George indicated that the City helped 61 residents with \$451,200 in rental assistance this quarter and hired Crisis Intervention Counselors (CIC) staff for CARES and the Police Department. In addition, the City continue to help residents with mortgage assistance; so far, four residents with a total of \$15,700 dispersed. Mr. George noted that Council approved 35 projects in addition to the 23 projects in the FY23 budget. In addition, he indicated that the City developed standard RFP language to meet the ARPA guidelines.

Mayor Jordan inquired if City staff contacted other local municipalities and shared information about the ARPA process and projects. Mr. George replied that the City had implemented best practices. One of the procurement rules will allow the City to piggyback off someone else's RFP process.

Mr. George presented to the Council a table that listed the potential spending projects with

approved allocations and actions taken to date.

Ms. Davis asked how the City staff promotes ARPA programs to the public and for these programs to be added to our websites with links to apply. Mr. George mentioned that CCI and DHCD would handle the healthcare voucher and mortgage assistance programs because they have a program using ARPA funds that will run a large portion of the promotion, with our funding going to City residents. In addition, the City will use its media platforms, including the Greenbelt News Review, to promote.

Ms. Davis suggested that the City contact local realtors to inform them of the first-time homebuyer loans.

Mr. George briefly discussed the open personnel positions and retirements pending. In addition, he discussed the FY2023 challenges and opportunities to provide adequate space for program enhancement and expansion for staff, retaining and rewarding current staff, and attracting and recruiting new staff.

During Mr. George's presentation, the City Council's questions were answered. There was no need to review the Management Objectives (MBOs).

Mayor Pro Tem Weaver moved that Council go into Closed Session in accordance with Section 3-305(b)(1)(7) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland; 1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, that affects one or more specific individual; 2) to consult with legal counsel regarding outstanding legal matters.

Ms. Davis seconded the motion.

ROLL CALL:	Mr. Byrd	-	Yes
	Ms. Davis	-	Yes
	Mr. Gordon	-	Yes
	Ms. Pope	-	Yes
	Mr. Roberts	-	Yes
	Ms. Weaver	-	Yes
	Mayor Jordan	-	Yes

The meeting ended at 9:27 p.m.

Respectfully submitted,

Bonita Anderson
City Clerk

WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, November 7, 2022, to meet with the State Highway Administration.

Mayor Jordan started the meeting at 7:30 p.m. The meeting was held in the Council Chambers at the Municipal Building and virtually via Zoom.

Present were: Councilmembers Colin A. Byrd, Judith F. Davis, Brandon Ric Gordon, Silke I. Pope, Kristen L.K. Weaver (virtual), and Mayor Emmett V. Jordan. Councilmember Rodney M. Roberts was out sick.

STAFF PRESENT WERE: Tim George, City Manager; Terri Hruby, Director of Planning and Community Development (virtual); James Wisniewski, Communications Specialist; and Bonita Anderson, City Clerk.

Also present were: Derek Gunn, Acting District Engineer for the Maryland Department of Transportation (MDOT); Winstina Hughes, Customer Relations Manager; Peter Campanides, Assistant District Engineer for Traffic Prince George's County; Urooj Zafar, Chief for the Engineering Systems Team State Highway Administration District 3 Office; Jeff Lemieux; and Bill Orleans.

Mayor Jordan provided opening remarks and introductions.

Mayor Jordan asked for a brief update of the State Highway Administration District 3 Office.

Mr. Gunn provided a brief overview. He stated that the State Highway Administration (SHA) District 3 covers two counties, Prince George's and Montgomery Counties. He indicated that SHA has four maintenance facilities, two per County. In Prince George's County, one is in Laurel and the other in Upper Marlboro. The SHA District 3 Office in Greenbelt handles all state roadways in both counties. Mr. Gunn noted that they completed the Consolidated Transportation Plan Season when the Transportation Secretary goes to each county to share with the 6-year program. The fiscally constrained program will look like the CTP of Prince George's County. SHA focuses on addressing pedestrian and bicycle safety action plans, which are close to completion.

Changes/Improvements to the Lakeside Drive/Greenbelt Road Intersection

Mayor Jordan asked about the status of why the State Highway Administration would not investigate further any changes or improvements to the Lakeside Drive and Greenbelt Road intersection. Mr. Campanides noted the completion of the signal review at that location. He indicated that the City Council would be informed when implementation began, including the crosswalk markings.

Traffic Light Timing At Hanover Parkway/Greenbelt Road and Greenbelt Road/Baltimore Washington Parkway

Mayor Jordan indicated that the traffic light timing at the Hanover Parkway and Greenbelt Road and the Greenbelt Road and Baltimore Washington Parkway intersections appears off. Mayor Jordan inquired about the timing cycles at this location. Mr. Campanides indicated that the Office of Traffic and Safety Signal Operations Section manages the signal timing for coordinated locations. This is where several traffic signals are clustered together, and specific timing is needed. They will check the timings and decide whether adjustments are necessary to alleviate the blocking at the Hanover Parkway and Greenbelt Road intersection. Mayor Jordan asked about the number of cycles at this particular location. Mr. Campanides noted three timing cycles- morning, midday, and evening. The cycle lengths are 150 seconds in the morning, 120 seconds midday, and 150 or 180 seconds in the evening, depending on the traffic demand.

Mayor Pro Tem Weaver suggested the "Don't Block The Box" marking indicator if this has been considered at this location. Mr. Campanides noted that this type of treatment regarding the usage of pavement markings and signing is usually implemented at non-signalized intersections that happen to be in close proximity to another traffic signal and that queuing backs up through those locations, which creates gridlock. He stated that they would look into a short-term solution if they could not improve it from a single timing standpoint.

Mayor Jordan noted concerns that the Greenbriar Condominium Management has about the western side of Hanover Pkwy intersection. There is no street light there for pedestrians and for cars to see pedestrians trying to cross. It is very dark and dangerous. He requested that SHA follow up on this matter.

Status Update of the Greenbelt Road Construction

Ms. Davis inquired about a status update of the Greenbelt Road construction. Ms. Hughes replied that the WSSC project work is complete on 193. Traffic calming measures are being look at near Route 201 and Branchville Road.

Proposed Speed Limit Changes Along Greenbelt Road

Ms. Davis asked about the proposed speed limit changes along Greenbelt Road. Mr. Campanides stated that along Route 193 from Kenilworth Avenue to Walker Drive the speed limits will be from 40 to 35 mph. He indicated that there would be a message board to give notice about this change to pedestrians and motorists.

Ms. Davis asked if traffic calming measures include new crosswalk markings after Route 193. Ms. Hughes noted that the work would narrow lanes along Route 193 based on the Greenbelt Road report for traffic calming measures.

Mr. Campanides indicated that WSSC had implemented permanent markings, including crosswalk markings. SHA will adjust and repurpose the right-turn lane from Route 201 to Cherrywood Lane. He stated that there would be modifications to add striping for bicyclists and motorists to open up the right turn lanes approaching the intersection rather than have it as one continuous lane. Mr. Campanides indicated that they'd seen improvements in how people drive, but more adjustments should be made in early winter.

Mayor Jordan reiterated that the bike lane along Greenbelt Road still needs to be finished. He was pleasantly surprised about the extension from Kenilworth Avenue to Cunningham St. He indicated that there had been a lot of challenges, feedback, and WMATA concerns. Mayor Jordan shared a photo of the lane going west on Greenbelt Road near the Prince George's County bus lot. He indicated that drivers are ignoring and driving along the bike lanes. Mr. Campanides noted that they would be installing flex posts.

Mayor Jordan acknowledged the online question from Robert Payton about whether speed signs with radar can be used for traffic calming. Mayor Jordan asked if speed cameras or signs would let people know to how fast they would reduce speed. Mr. Campanides replied that they would be coordinated with Greenbelt Police Department to implement speed-monitoring trailers along Route 193.

Based on preliminary findings from the Greenbelt Road report, Mr. Campanides indicated that they would narrow the lanes along Route 193. The lanes were narrowed down to two 10' ft. lanes and one 11' ft lane in the eastbound direction and resized to a 10.5' ft. lane westbound direction.

Mayor Pro Tem Weaver asked what would be the next steps in going forward with the 193 Corridor Revisioning Plan.

Mr. Campanides replied that right now, there will be an interim step with what is available to go curb to curb. The study's results will be necessary for SHA to determine the next steps. One of the recommendations considered was a more drastic road diet - going from the current traffic pattern of 6-8 lanes down to a 4-lane section. SHA made one of the comments about doing a synchro-analysis to run a model to see how traffic would operate if they were to go down to only 4-lanes. The right balance must be looked with utility, right-of-way issues, and traffic patterns. Only one component of the problem has been addressed. They're still providing a better facility for pedestrians and bicyclists and improving overall transit. The outcome of what the planning study states needs to be seen and then figure out the next steps. At this point, a series of interim steps will be followed up by long-term solutions.

Mayor Jordan asked when the Greenbelt Road section is due for an update to its plan. Mr. Campanides indicated that the City's Planning Department mentioned to Maryland National Capital Park and Planning that the City has its separate Greenbelt Road Corridor Study in progress.

Schedule for Maintenance and Litter Pick-Up and Mowing along Greenbelt Road

Mayor Jordan inquired about the litter pick-up and mowing schedule along Greenbelt Road. He noted a concern with grass and snow removal on sidewalks, especially with students trying to navigate the sidewalks. Mayor Jordan indicated that maintenance is essential and asked what the protocol is for removing illegal signs.

Mr. Gunn replied that SHA regulates signs; let them know about any illegal signs. He noted that maintenance is on a 4 to 6-week cycle for litter and mowing to maintain conditions at a specific

level; however, they've been struggling with poor-performing contracts and several defaults in Prince George's County. Mr. Gunn indicated they had issued a new Metropolitan Transportation Plan (MTP) for a 5-person litter crew in the Greenbelt area.

Mayor Jordan inquired about Public Works staff being asked to assist with trees overhanging sidewalks and overall maintenance or concerns.

Mr. George replied that there were branches near Greenway Shopping Center. If it were emergent or dangerous, the Public Works Department would take care of it immediately; otherwise, the City would let SHA know.

Ms. Hughes replied that SHA is very responsive. Let them know so they can coordinate between offices.

Ms. Davis expressed concern about mowers mulching the litter that must be picked up beforehand. She indicated that funding hadn't been a top priority at the State level, but this was a huge issue when the grass is so high cars or pedestrians at intersections can't be seen. The City is looking for future improvement. Ms. Davis indicated a conflict between municipalities and SHA about who maintains sidewalks. SHA is trying to abandon the sidewalks they install and not take responsibility which is a problem; the sidewalks need to be in better shape. If SHA doesn't maintain, then the sidewalks are not usable. She stated that there needs to be some way to do the work with an MOU and suggested that SHA pays the City. Ms. Davis inquired about the process of removal of a dead carcass in the roadway.

Mr. Gunn stated that a crew removes dead carcasses from the highways, which is a health issue and the law. He asked that the City reach out immediately to SHA, and they'll take care of it immediately. Mr. Gunn explained that SHA has entered into MOUs with municipalities and would like to with the City.

Mr. Gordon inquired about the outreach to churches and businesses for maintaining the sidewalks in front of their buildings.

Mr. Gunn replied that it's an issue they're trying to reinforce with private property owners that it is their responsibility.

Ms. Davis asked if the City could remove campaign signs left up after an election. Mr. Gunn noted that there is a caveat that if the sign is in the right-of-way, the local municipality can address it.

Directional/Information Signage Policy for Non-SHA signs along State Highways

Mayor Jordan indicated that the City is looking at gateway signage to help identify local sites that denote entryways into the City.

Mr. Campanides noted that this would fall under jurisdictional gateway signing. SHA has guidelines on that particular program which they can send to the City to begin that process.

Discussion Regarding Pedestrian/Bike Safety on Greenbelt Road

Mayor Jordan introduced Mr. Lemieux, who is working on a proposed feasibility study for a multi-use trail along the north side of Rt. 193 near Eleanor Roosevelt High School to NASA.

Mayor Jordan asked what SHA thinks about this idea. Mr. Gunn noted that he and Ms. Hughes would be attending the walk with Delegate Williams along the proposed route and are looking forward to hearing some ideas, initial discussion, and potential next steps.

Mayor Jordan shared a picture map showing where a no U-turn sign needs to be installed near the entrance to Greenway Shopping Center near Chevy's. Mr. Campanides noted that they would look into this matter.

Lighting Issue 495 Underpass on Rt. 193

Mr. Gordon was concerned about the underpass near the American Legion that needs lighting, making it extremely dangerous for pedestrians. He asked about the timeline to get some lighting installed in this area.

Mr. Campanides noted that the bridge had been identified to be reconstructed. Part of that project is looking at adding lighting under the bridge. Right now, this project is in the preliminary stages. It's not quite funded for construction, but the design phase is complete. This will start in the next two to three years. The office that handles that is the Office of Structures, and they have yet to make a final determination. But it was recommended to include additional lighting.

Mr. Byrd pointed out that on Route 193 between Hanover Parkway and Frankfort Drive, the right lane has definite potholes and surfacing issues.

Informational items were discussed.

The meeting ended at 9:39 p.m.

Respectfully submitted,

Bonita Anderson
City Clerk

WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, April 3, 2023, to discuss the Miscellaneous/Grants and Contributions/Social Services, FY 2024 Proposed Budget.

Mayor Jordan started the meeting at 7:30 pm. The meeting was held in-person and via Zoom.

PRESENT WERE: Councilmembers Colin A. Byrd (virtual), Judith F. Davis (virtual), Brandon R. Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L.K. Weaver, and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Timothy George, Interim City Manager; Debi Sandlin, Interim Assistant City Manager; Bertha Gaymon, City Treasurer; Dr. Liz Park, CARES Director; Christal Batey, GAIL Program Resource Advocate; Jamarie Spencer, Public Information Producer; and Bonita Anderson, City Clerk.

ALSO PRESENT WERE: Frank Gervasi, Robert Goldberg-Strassler, and Bill Orleans.

Dr. Park highlighted CARES FY23 accomplishments and explained their requests for the Fiscal Year 2024 budget.

Mayor Jordan noted the City's commitment to social services. He stated the City's budget contributes a large amount of funds to both the CARES Department and the GAIL Program to help with providing necessary social services to Greenbelt residents and seniors.

Dr. Park indicated CARES serves the whole community, ensuring individuals and families receive information, education, and prevention services. In addition, Dr. Park commented on how CARES supports the community through vocational/workforce development, tutoring, GED assistance, and English as a Second Language courses.

Dr. Park mentioned the main objective for the CARES 2024 budget is the need for more physical space to provide services. She indicated CARES currently has 17 paid staff members and 39 interns.

Dr. Park stated the higher levels of anxiety and depression in the community has increased the need for more bilingual community health counselors since the pandemic began. The constant waitlist for potential clients over the past several years shows the need for more counselors. Ms. Batey pointed out CARES is able to increase the program's capacity by providing training for new professional leaders through its internship opportunities.

Dr. Park shared how CARES has been able to assist 480 families with rental assistance and another 60 with mortgage assistance due to the supplemental funding provided through the American Rescue Plan Act (ARPA) funds. In addition, she indicated there is no longer a wait time to apply. Mayor Jordan suggested using additional ARPA funds for the City's housing assistance fund.

Dr. Park noted how their juvenile delinquency prevention efforts are helping adolescents with behavior issues by engaging with the youth's families and by providing a wide array of services. Dr. Park stated adolescents with behavioral and delinquency issues can be referred by families, schools, probation officers, the Department of Juvenile Services, and crisis counselors.

Ms. Davis stated every year Ms. Batey develops new programs while maintaining existing programs, including offering "free services" or budget-neutral programs without the City having to pay directly. She noted the GAIL program has also expanded services at Green Ridge House. Ms. Batey pointed out grant funding helps with providing community nursing across the lifespan (from prenatal to geriatric), partnering with DC Diaper Banks, and coordinating Chromebook and food donations.

Ms. Batey noted the GAIL program has successfully connected residents with renters', homeowners', and homesteaders' tax credits and the Maryland energy assistance program. Ms. Batey eagerly announced the new property tax credit for seniors offered by Prince George's County.

Ms. Batey added the GAIL program facilitates food distribution in various neighborhoods in Greenbelt on the third Thursday of each month at the Community Center Ground Floor East from 1 to 3 pm with no pre-registration. Mayor Jordan indicated he has volunteered and noticed there has been an excellent turnout. He also noted the GAIL program continues to look for volunteers to help with the Food Distribution Program. In addition, Greenbelt is the only local municipality with two sites providing weekly congregate in-person dining for seniors, one at the Community Center and one at Green Ridge House.

Dr. Park pointed to decreased state funding streams during the last administration and is "hopeful there will be more funding for mental health and youth service bureaus" under Governor Wes Moore's administration. In addition, the current Prince George's County administration has supported increasing funding to help offset some of the needs of Greenbelt residents.

Several informational items were discussed.

The meeting ended at 10:04 pm.

Respectfully submitted,

Bonita Anderson
City Clerk

BUDGET WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, May 17, 2023, to meet with the Recognition Groups to discuss the FY 2024 Proposed Budget.

Mayor Jordan started the meeting at 7:00 p.m. The meeting was held in the Council Chambers of the Municipal Building, 25 Crescent Road and virtually via Zoom.

PRESENT WERE: Councilmembers Colin A. Byrd (virtual), Judith F. Davis (virtual), Ric Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L. K. Weaver, an. Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Tim George, Interim City Manager; Debi Sandlin, Interim Assistant City Manager; Greg Varda, Director of Recreation; Nicole DeWald, Arts Supervisor; and Shaniya Lashley-Mullen, Assistant to the City Clerk (virtual).

ALSO, PRESENT WERE: Representatives of each Recognition Group; and others.

Based on a question asked by Mayor Jordan, Mr. Varda replied the Grant Review Panel is comprised of five Advisory Board/Committee members who review the grants and submit the report to Council. However, this year there were only three members on the Grant Review Panel. He explained there are three different levels of Recognition Group status - Basic Certification (in-kind services), Project Grants, and Operational Grants.

Ms. Davis thanked the staff and the Grant Review Panel on behalf of the Council. She pointed out the funding for the Recognition Groups went from \$63,900 to \$88,040 in the Fiscal year 2024 Budget.

Council met with the following groups and people to discuss funding requests:

Old Greenbelt Theatre: *Dr. Catlin McGrath represented the group. She provided a PowerPoint presentation with an overview of the Theatre's budget for the past five years. Dr. McGrath stated the Theatre had a very difficult time during the pandemic. They are just now starting to break even and are beginning to make a small profit. She is very pleased at the direction the theatre is moving in and stated operations are finally getting back to normal.*

There was a discussion regarding the Old Greenbelt Theatre's membership.

Greenbelt Labor Day Committee: *Linda Ivy represented the group and stated everything had stayed the same from the previous year. Based on a question asked by Mayor Jordan, Ms. Ivy replied there are enough funds in reserve for the next two or three years. Ms. Davis inquired if the Committee needed additional funding for the shuttle bus. Ms. Ivy answered the Committee doesn't use the City Shuttle and has been working with the Recreation Department to provide shuttle services.*

There was discussion regarding having fewer community groups participating in the festival. Ms. Ivy said the Committee needed more volunteers to serve on the board.

Greenbelt Black History & Culture Committee: *Dr. Lois Rosado represented the group virtually through Zoom. She highlighted several programs and events the Committee has been*

working on, including the Juneteenth event, Emancipation Day, and the Black History Program. Dr. Rosado thanked the Recreation Department for all their assistance.

There was discussion regarding holding either virtual or in-person meetings.

CHEARS: Margaret Cahalan, Carolyn Lambright Davis, and three members of the Earth Squad represented the group. Ms. Cahalan provided Council with an overview of the CHEARS projects, including the Green Man Festival, Earth Squad, and the Three Sisters Gardens. In addition, she stated CHEARS received a grant from the Chesapeake Bay Foundation for the Chesapeake Intergenerational Open Seed Quest. Ms. Lambright Davis provided an overview of the education component of CHEARS, including assisting students with their homework.

Mayor Jordan shared the City has American Rescue Plan Act (ARPA) funding for Micro Grants for nonprofit organizations.

Greenbelt Boys & Girls Club: Orin Howard represented the group. He stated the pandemic impacted all sports. He explained the Greenbelt Boys and Girls Club are in the process of rebranding and changing their names from the “Raiders” to the “Gators.” Mr. Howard noted they are requesting \$1,000 less than the previous year, and added they are trying to transition the Club from relying on the City and leaning more towards receiving grants for the program. He noted the Greenbelt Boys and Girls Club is focused on attracting coaches who are committed to the well-being of the player and providing a fun and safe environment for everyone, not just on winning the game.

There was discussion regarding what sports the Greenbelt Boys and Girls Club offers.

Mr. Byrd left the meeting at 8:19 pm.

Friends of the New Deal Café Arts: Meg Haney represented the group. She explained how the Friends of the New Deal Café was originally started to bring new people to the Café; however, they are now working to highlight the arts in the City of Greenbelt by bringing in different music events and artists to the City.

She highlighted three new music festivals the committee is working on bringing to the Roosevelt Center a Blues Festival, a Jazz Festival, and a Crazy Quilt Festival. She added the Barbara Simon Art Gallery will be rotating art every two months.

Based on a question asked by Ms. Davis, Ms. Haney explained the Friends of the New Deal Café Arts requested an increase in funding from \$2,800 to \$3,000 to make the Crazy Quilt Festival a little larger in order to be a fundraiser.

Mayor Jordan shared that the City has ARPA funding for Micro Grants for nonprofit organizations.

Greenbelt Youth Baseball Little League: Patrick Keaton represented the group. He provided an overview of the Greenbelt Youth Baseball Little League. He stated they are working towards becoming a feeder team as well as hosting a tournament for youth between 11 and 13 years old at Braden Field. He added they now have 15 teams in the league.

Mr. Keaton stated the Little League was requesting \$10,300 to assist with offering discounts to Greenbelt families registering more than one child and to provide scholarships to families needing financial assistance.

Based on a question asked by Ms. Davis, Mr. Keaton replied the Little League raised fees by \$10. Every player, coach, and parent are required to fill out a Code of Conduct.

Mayor Jordan shared that the City has ARPA funding for Micro Grants available for nonprofit organizations.

Greenbelt Swim Team: *Laura Hebert represented the group. Ms. Herbert highlighted they are running swim teams year-round with swim meets taking place in the summer. She stated they are offering opportunities to youth ages 5 to 18 who are interested in becoming competitive swimmers. She also mentioned that the Greenbelt Swim Team is the oldest organization in the City.*

Ms. Herbert added the pandemic caused pools to shut down; however, they were eventually able to use outdoor pools. They are now seeing more interest as the pandemic wanes.

Ms. Davis inquired if the Greenbelt Swim Team has increased fees and if it offers discounts or scholarships. Ms. Hebert answered their prices have increased by \$10 and they do offer a discount and scholarship on a case-by-case basis.

Based on a question asked by Ms. Davis, Ms. Herbert responded the Greenbelt Swim Team asked for \$10,000 instead of \$9,000 to put towards paying the salaries of coaches during the summer season.

Greenbelt Babe Ruth: *Ian Gleason represented the group virtually through Zoom. He provided an overview of Greenbelt Babe Ruth, including their plan to increase their marketing and outreach efforts with current and prospective participants. He mentioned they had recently developed a website, www.greenbeltbaberuth.org to help raise interest in their program.*

He also spoke about having a spring and fall season with two teams, a team for 13 to 15-year-olds and a team for 16 to 18-year-olds

Based on a question asked by Ms. Davis, Mr. Ian replied Greenbelt Babe Ruth doesn't have a scholarship. However, the group does provide assistance if a player is not able to pay their fees.

There was a discussion regarding the Greenbelt Babe Ruth fundraisers. Mr. Gleason stated they will participate in the Labor Day Festival and Fall Fest.

Mayor Jordan asked Mr. Gleason his thoughts on the current condition of the fields. Mr. Gleason stated he had contacted Mr. Varda about ways to improve the fields and brought to his attention how the grass in the infield is uneven. He also noted it has been a long time since there has been a revamp of the fields.

Based on a question by Mayor Jordan, Mr. Varda stated he would follow up with Council on who owns the Good Luck Road Lanham's Boys and Girls field.

Greenbelt Farmers Market: Carrisa Ralbovsky represented the group virtually through Zoom. Ms. Ralbovsky highlighted what is new with the Farmers Market. They have a new Marketing Manager and three (3) new vendors. The new vendors include one who makes dog treats, one offering vegan food, and a third vendor offering herbal tea and oils.

Based on a question by Mayor Jordan, Ms. Ralbovsky replied the Greenbelt Farmers Market served 219 individual families and provided \$6,980 in matching funds with the SNAP Program. She remarked a total of \$18,707 of SNAP transactions could be spent at the market as part of the matching funds. She commented the market would be decreasing the unlimited matching program to \$30.

Ms. Davis inquired how many total vendors are at the Greenbelt Farmers Market. Ms. Ralbovsky stated there are 30 vendors and three designated spaces for community groups. In addition, Ms. Ralbovsky advised they have volunteer opportunities available at the Greenbelt Farmers Market.

Mayor Jordan shared the City has ARPA funding for Micro Grants available for nonprofit organizations.

The Space: Shaymar Higgs and Bob Rand represented the group. Mr. Higgs stated the program was started during the pandemic to provide a space where residents could meet in-person and online for meditative programs. The Revolutionary Self-Care Pilot project will promote self-healing and new coping mechanisms through poetry workshops, yoga, meditation, and expressive art therapy.

Based on a question asked by Ms. Davis, Mr. Higgs explained there are three locations for community members to participate, The Space, the Lounge, and the Upper Space (the former Big Lots location) at Beltway Plaza. He also advised they have been able to generate \$45,000 in revenue with the help of community partnerships and foundations.

Greenbelt Soccer Alliance: Erik Blaufuss represented the group virtually through Zoom. He emphasized the Alliance provides co-ed and girls soccer programs for grade levels Pre-K through high school. He added the programs offer a high-quality experience and address the decline of recreational activities in high schools. He stated they have seen a recent growth in the program and registrations are up 40% from prior to the pandemic.

Mr. Blaufuss commented the program provides \$35 discounts for all Greenbelt residents and additional discounts for multi-player families.

There was a discussion regarding the Greenbelt Soccer Alliance marketing.

Greenbelt Concert Band: Eli Zimet represented the group virtually through Zoom. He provided Council with a summary of upcoming concert performances, including Greenbelt Day at the Community Center, the American Legion, the City's Fourth of July event, and a number of shows outside Greenbelt. He mentioned the Concert Band lost some of the venues they played in prior to the pandemic but they have since gained a few new venues to hold their concerts.

Mr. Zimet thanked the Council for funding support for the Greenbelt Concert Band Music Director.

There was a discussion regarding space and rehearsals.

Greenbelt Cultural Arts: Julie Ann Hawk represented the group virtually through Zoom. She highlighted the Greenbelt Cultural Arts' mission, goals, and values and stated its purpose is to provide a safe space for the arts. This will be the Greenbelt Cultural Arts first entire in-person season since before the pandemic and will focus on "Welcome Home." Ms. Hawk stated that the Greenbelt Cultural Arts successfully opened in August with a production of 12 Angry Women, the first in-person musical in two years.

Based on a question asked by Ms. Davis, Ms. Hawk replied the increase in their funding request was due to inflation, labor cost increases, and rent changes.

Council reviewed the Recognition Groups session of the proposed budget.

Ms. DeWald explained staff recommendations, including their recommendation to fully fund all the Recognition Groups as part of the Fiscal Year 2024 Budget.

Ms. Weaver inquired if the Recognition Groups received a copy of the Grant Review Panel's feedback and suggestions. Ms. DeWald responded all of the groups were notified.

Ms. Weaver suggested having a second cycle of allotments halfway through the year for smaller projects. Mayor Jordan stated he made it a point to have funds added to the Council's Discretionary Funds to respond to mid-year funding requests.

Based on a question asked by Ms. Davis, Mr. Varda answered staff is working with the Senior Softball Team on their Operations Grant application. Once the application is completed, it will be submitted to the Parks and Recreation Advisory Board (PRAB), and PRAB would submit a report to Council with its recommendations.

Based on a question asked by Bill Orleans, a Greenbelt resident, Mr. Varda replied there is only one operational pool at Franklin Park, and it's not usable for organized swim activities.

Meeting List:

Council reviewed the Meeting List.

Council discussed and agreed to schedule the following work sessions: WMATA, WSSC, Greenbelt East HOAs/COAs, Washington Gas, and two Special Meetings/Closed Sessions.

The meeting ended at 11:07 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Assistant to the City Clerk

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, July 12, 2023, for the purpose of interviewing a candidate for a City Advisory Group.

The meeting began at 7:15 p.m. and was held in the Municipal Building Library.

Councilmembers Present: Judith F. Davis, Ric Gordon, Silke I. Pope, Kristen L. K. Weaver, and Mayor Emmett V. Jordan.

Councilmembers Absent: Colin A. Byrd, and Rodney M. Roberts.

Staff Present: Shaniya Lashley-Mullen, Deputy City Clerk.

Chalya Lar was interviewed for appointment to the Community Relations Advisory Board.

The meeting was adjourned at 7:27 p.m.

Respectfully submitted,

*Shaniya Lashley-Mullen
Deputy City Clerk*

City Council Agenda Item Report

Meeting Date: August 14, 2023

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section: COMMUNICATIONS 30 minutes (7:45 - 8:15 pm)

Subject:

Statement of Record - Closed Session, July 7, 2023

Suggested Action:

Reference: Statement for the Record, July 7, 2023

Closed Session of July 7, 2023: The following motion is needed: In accordance with the General Provisions Article, Section 3-06(C)(2) of the Annotated Code of Public General Laws of Maryland. I moved that the minutes of tonight's meeting reflect that Council met in closed session Friday, July 7, 2023, at 6:02 pm, in the Library of the Municipal Building. Council held this closed meeting in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland: to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this body has jurisdiction; any other personnel matter that affects one or more specific individuals.

The purpose of this meeting to consider a personnel matter over which this public body has jurisdiction regarding the City Manager search.

Vote to close session:

Mr. Byrd - Yes

Ms. Davis - Yes

Mr. Gordon - Yes

Ms. Pope - Yes

Mr. Roberts - Absent (arrived at 6:25 pm)

Ms. Weaver - Yes

Mayor Jordan - Yes

The following staff member was in attendance: None.

Other individuals in attendance: None.

Council took the following actions during this session: Reached a consensus on prioritization of City Manager candidates.

Attachments:

[Statement for Record_07.07.2023.pdf](#)

**WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL**

Date: 07-07-2023

Time: 6:02 pm

Location: MB library

Motion to close meeting made by: Weaver Seconded by: Pope

Members voting to close meeting:

	Yes	No	Abstain	Absent
Mr. Byrd	X			
Ms. Davis	X			
Mr. Gordon	X			
Ms. Pope	X			
Mr. Roberts				X
Ms. Weaver	X			
Mayor Jordan	X			

**STATUTORY AUTHORITY TO CLOSE SESSION (check all that apply):
This meeting will be closed under General Provisions Article, §3-305(b) only:**

- (1) ☒ To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) ☐ To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) ☐ To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) ☐ To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) ☐ To consider the investment of public funds;
- (6) ☐ To consider the marketing of public securities;
- (7) ☐ To consult with counsel to obtain legal advice on a legal matter;
- (8) ☐ To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) ☐ To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

- (10) [] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
- (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans;
- (11) [] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

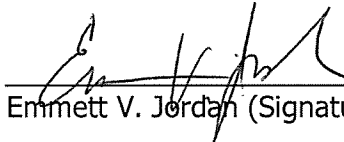
FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) (1) To discuss personnel matters regarding the City Manager search.

§3-305(b) () _____

§3-305(b) () _____

This statement is made by


Emmett V. Jordan (Signature of Presiding Officer)

**WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE
MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)**

OFFICIALS ATTENDING CLOSED SESSION: [☒] BYRD; [☒] DAVIS; [☒] GORDON; [☒] JORDAN;
[☒] POPE; [☒] ROBERTS; [☒] WEAVER

(starting at
6:25)

STAFF/OTHERS PRESENT:

none

TOPICS DISCUSSED:

Appointment of City Manager

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES: reached a consensus
on prioritization of city manager candidates

TIME CLOSED SESSION ADJOURNED: 7:52

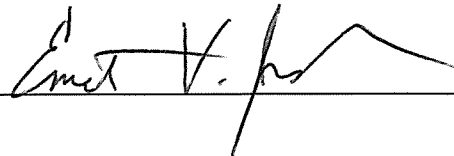
PLACE OF CLOSED SESSION: Library

PURPOSE OF CLOSED SESSION: DISCUSS PERSONNEL MATTERS REGARDING THE CITY MANAGER SEARCH.

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b)(1) To discuss the appointment,
employment, assignment, promotion, discipline, demotion, compensation, removal,
resignation, or performance evaluation of appointees, employees, or officials over
whom this public body has jurisdiction; any other personnel matter that affects one or
more specific individuals.

MEMBERS WHO VOTED TO CLOSE: [☒] BYRD; [☒] DAVIS; [☒] GORDON; [☒] JORDAN;
[☒] POPE; [] ROBERTS; [☒] WEAVER

SIGNATURE OF PRESIDING OFFICER:



Form Revised: 01/31/22

City Council Agenda Item Report

Meeting Date: August 14, 2023

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section: COMMUNICATIONS 30 minutes (7:45 - 8:15 pm)

Subject:

Statement of Record - Closed Session, July 31, 2023

Suggested Action:

Reference: Statement for the Record, July 31, 2023

Closed Session of July 31, 2023: The following motion is needed: In accordance with the General Provisions Article, Section 3-06(C)(2) of the Annotated Code of Public General Laws of Maryland. I moved that the minutes of tonight's meeting reflect that Council met in closed session Monday, July 31, 2023, at 10:00 pm, in the Council Chambers of the Municipal Building. Council held this closed meeting in accordance with Section 3-305(b)(1) and (2) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland: 1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this body has jurisdiction; any other personnel matter that affects one or more specific individuals; and 2) to protect the privacy or reputation of individuals concerning a matter not related to public business.

The purpose of this meeting is 1) to address personnel matters over which this public body has jurisdiction; and to discuss the logistics on the City Manager search; and 2) to consult with legal counsel regarding outstanding legal matters.

Vote to close session:

Mr. Byrd - Yes

Ms. Davis - Yes

Mr. Gordon - Yes

Ms. Pope - Absent

Mr. Roberts - No

Ms. Weaver - Yes

Mayor Jordan - Yes

The following staff member was in attendance: Timothy George, Interim City Manager; Richard Bowers, Police Chief; and Dawane Martinez, Human Resources Director.

Other individuals in attendance: None.

Council took the following actions during this session: Consensus determined for Interim City Manager bonus.

Attachments:

[Statement for Record_07.31.2023.pdf](#)

WRITTEN STATEMENT FOR CLOSING A MEETING OF THE GREENBELT CITY COUNCIL

Date: 07-31-2023 Time: 10:00 pm Location: Municipal Building Library

Motion to close meeting made by: Davis Seconded by: Gordon

Members voting to close meeting:

	Yes	No	Abstain	Absent
Mr. Byrd	✓			✓
Ms. Davis	✓			
Mr. Gordon	✓			
Ms. Pope				✓
Mr. Roberts	✓	✓		
Ms. Weaver	✓			
Mayor Jordan	✓			

STATUTORY AUTHORITY TO CLOSE SESSION (check all that apply):
This meeting will be closed under General Provisions Article, §3-305(b) only:

- (1) ☒ To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) ☒ To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) ☐ To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) ☐ To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) ☐ To consider the investment of public funds;
- (6) ☐ To consider the marketing of public securities;
- (7) ☐ To consult with counsel to obtain legal advice on a legal matter;
- (8) ☐ To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) ☐ To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

- (10) [] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
- (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans;
- (11) [] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

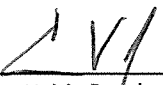
FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) (1) To address personnel matters over which this public body has jurisdiction; and to discuss the logistics on the City Manager search.

§3-305(b) (2) to consult with legal counsel regarding outstanding legal matters.

§3-305(b) () _____

This statement is made by


Emmett V. Jordan (Signature of Presiding Officer)

**WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE
MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)**

OFFICIALS ATTENDING CLOSED SESSION: ☒ BYRD; ☒ DAVIS; ☒ GORDON; ☒ JORDAN;
☐ POPE; ☒ ROBERTS; ☒ WEAVER

STAFF/OTHERS PRESENT:

CM George, Police Chief Bowers,
HR Darwayne Martinez

TOPICS DISCUSSED:

Legal matters; police personnel matters; Transition of City Manager;
Assist. City Manager salary + bonus.

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES: Consensus determined for
Interim CM bonus.

TIME CLOSED SESSION ADJOURNED: _____

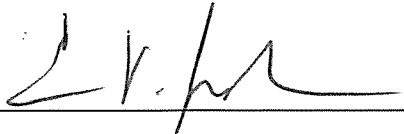
PLACE OF CLOSED SESSION: ~~Municipal Building Library~~ Council Room

PURPOSE OF CLOSED SESSION: _____

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b)(1) To discuss the appointment,
employment, assignment, promotion, discipline, demotion, compensation, removal,
resignation, or performance evaluation of appointees, employees, or officials over
whom this public body has jurisdiction; any other personnel matter that affects one or
more specific individuals.

§3-305(b)(2) to consult with legal counsel regarding outstanding legal matters.

Gordon, Davis
MEMBERS WHO VOTED TO CLOSE: ☒ BYRD; ☒ DAVIS; ☒ GORDON; ☒ JORDAN;
☐ POPE; ☒ ROBERTS; ☒ WEAVER

SIGNATURE OF PRESIDING OFFICER: 

City Council Agenda Item Report

Meeting Date: August 14, 2023

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Board and Committee Reports

Agenda Section: COMMUNICATIONS 30 minutes (7:45 - 8:15 pm)

Subject:

Board of Elections, Report 2023-07 (Policy for the Initiation of an Election Campaign)

Suggested Action:

It is recommended that Council accepts this report.

Attachments:

[BOE3202CampaignInitiationPolicy.pdf](#)

MEMORANDUM

DATE: August 3, 2023
TO: City Clerk, City of Greenbelt
FROM: Board of Elections
RE: Policy for the Initiation of an Election Campaign

The Election Code and Charter for the City require candidates for office to complete certain items and tasks before they campaign, raise funds, and have their names placed on a ballot. No specific time requirements are stated, however, in the Charter or the Code.

The purpose of this memorandum is to set out a Board of Elections policy for candidates, as they begin their campaigns. The Board finds and hereby concludes that if this policy is followed, in substance, then elections will be fairly conducted, financial transparency will be encouraged, and voters and the public will be best informed.

Charter requires every candidate to file a nomination petition signed by at least fifty registered voters. The signatures show that the voters support the campaign of the named candidate. Though City law sets no time for the petition, the Board finds and concludes that a campaign should not be initiated, with canvassing, advertising, or fundraising, until this step is completed by filing the petition with the Clerk.

The Election Code states that each candidate must open a bank account for receiving and dispersing campaign funds. These donations and expenditures are to be collected and made and then reported on three separate campaign financial reports, filed by designated dates. The Code also requires each candidate to appoint a campaign treasurer.

August 3, 2023
Page Two

Although the Code does not set deadlines for these functions, the Board finds and hereby concludes that the purposes of these Code provisions cannot be met unless an account is established and a treasurer is appointed by or at the time a nomination petition is filed, before any campaigning or fundraising is begun.

The forms for these requirements may be found online or obtained from the Clerk's office.

The Board makes no findings as to this stated policy for the election to be held in November of this year. The policy is set out here, for future elections, as timing questions have been brought to our attention before the completion of this election cycle.

BOE3202CampaignInitiationPolicy

City Council Agenda Item Report

Meeting Date: August 14, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Recreation

Item Type: LEGISLATION

Agenda Section: LEGISLATION 30 minutes (8:15 - 8:45 pm)

Subject:

A Resolution To Repeal Resolution 2067 And To Establish Admission Fees And Pass Rates For The Greenbelt Aquatic And Fitness Center, Effective September 5, 2023

- 2nd Reading, Adoption

Suggested Action:

The FY 2024 Budget includes an increase of: five percent (5%) for all pass fees, 25 cents for resident daily admission and 50 cents for non-resident daily admission at the Aquatic & Fitness Center. This Resolution increases these fees accordingly.

Ms. Davis introduced this resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and moved for adoption tonight.

Attachments:

[GAFC Fees Resolution.pdf](#)

Introduced: Ms. Davis
1st Reading: July 10, 2023
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX

A RESOLUTION TO REPEAL RESOLUTION 2067 AND TO ESTABLISH ADMISSION FEES AND PASS RATES FOR THE GREENBELT AQUATIC AND FITNESS CENTER, EFFECTIVE SEPTEMBER 5, 2023

WHEREAS, it has been determined that it is appropriate to establish fees for the Greenbelt Aquatic and Fitness Center by resolution; and

WHEAREAS, an increase in pass rates was approved in the Fiscal Year 2024 budget.
NOW, THEREFORE,

BE IT RESOLVED that Resolution 2067 be repealed effective September 5, 2023; and

BE IT FURTHER RESOLVED that the following admission fees and pass rates are hereby established for the Greenbelt Aquatic and Fitness Center, to be effective September 5, 2023:

DAILY ADMISSION FEES			
	Resident	Non-Resident	Resident or Pass-Holder Guest Fee
Non-Summer			
Youth (1-13)	\$3.25	\$4.75	NA
Young Adult (14-17)	\$4.25	\$5.75	NA
Adult (18-59)	\$5.25	\$6.75	NA
Senior Adult (60+)	\$4.00	\$5.00	NA
Summer – Weekdays			
Youth (1-13)	\$3.75	\$5.25	NA
Young Adult (14-17)	\$4.75	\$6.25	NA
Adult (18-59)	\$5.75	\$7.25	NA
Senior Adult (60+)	\$4.50	\$5.50	NA

Summer - Weekends and Holidays			
Youth (1-13)	\$3.75	NA	\$5.25
Young Adult (14-17)	\$4.75	NA	\$6.25
Adult (18-59)	\$5.75	NA	\$7.25
Senior Adult (60+)	\$4.50	NA	\$5.50

P A S S R A T E S		
	Resident	Non-Resident
Annual		
Youth (1-13)	\$125	\$269
Young Adult (14-17)	\$196	\$337
Adult (18-59)	\$269	\$405
Senior Adult (60+)	\$139	\$284
Single-Parent Family	\$395	\$674
Family	\$555	\$726
Corporate	\$1,116	\$1,116
9-Month (No Summer)		
Youth (1-13)	\$95	\$212
Young Adult (14-17)	\$151	\$266
Adult (18-59)	\$212	\$321
Senior Adult (60+)	\$102	\$227
Single-Parent Family	\$303	\$531
Family	\$428	\$615
Corporate	NA	NA

Summer Only		
Youth (1-13)	\$66	\$151
Young Adult (14-17)	\$103	\$190
Adult (18-59)	\$139	\$227
Senior Adult (60+)	\$68	\$169
Single-Parent Family	\$202	\$380
Family	\$275	\$435
Corporate	NA	NA

EMPLOYEE PASSES (calculated per COPAR)		
	Summer	Annual
Single	FREE	\$135
Family	\$25	\$278

CITY ADVISORY BOARD MEMBER PASSES		
	Summer	Annual
Single	NA	\$135
Family	NA	\$278

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of _____.

Emmett V. Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: August 14, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: LEGISLATION

Agenda Section: LEGISLATION 30 minutes (8:15 - 8:45 pm)

Subject:

A Resolution of the Council of the City of Greenbelt, Maryland, providing for a Referendum to be held at the Regular Municipal Election on Tuesday, November 7, 2023, to submit to the Voters of the City of Greenbelt, Maryland, the Question of Amending the City Charter and Code to Allow Voting by Noncitizens for City Elections
- 1st Reading

Suggested Action:

Reference: Resolution

Attachments:

[Resolution NonCitizen Voting.pdf](#)

Introduced:
1st Reading:
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX

A RESOLUTION OF THE COUNCIL OF THE CITY OF GREENBELT, MARYLAND, PROVIDING FOR A REFERENDUM TO BE HELD AT THE REGULAR MUNICIPAL ELECTION ON TUESDAY, NOVEMBER 7, 2023, TO SUBMIT TO THE VOTERS OF THE CITY OF GREENBELT, MARYLAND, THE QUESTION OF AMENDING THE CITY CHARTER AND CODE TO ALLOW VOTING BY NONCITIZENS FOR CITY ELECTIONS

WHEREAS, Section 15 (“Voters”) of the City Charter provides that a “qualified voter” for purposes of City elections is “any person who is a resident of the City of Greenbelt and who is duly registered with Prince George’s County under the applicable provisions of Article 33 of the Annotated Code of Maryland”; and

WHEREAS, the City Council wishes to submit to the voters of the City of Greenbelt the question of amending the City Charter to allow voting by noncitizens in City elections.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that the following question shall be placed upon the ballot of the regular City Council election to be held November 7, 2023:

REFERENDUM QUESTION ON
VOTING BY NONCITIZENS

Shall Section 15 (“Voters”) of the Charter of the City of Greenbelt be amended to read as follows: (Note: Underscoring indicates language to be added to the City Charter.)

A qualified voter within the meaning of this charter shall be [any person] every citizen of the United States who is a resident of the City of Greenbelt and [who] is duly registered with Prince George’s County under [the] applicable provisions of [Article 33 of] the Annotated Code of Maryland; if not a U.S. citizen, then a resident registered to vote with the City Clerk; provided that eligibility to vote in any city election shall be subject to applicable [registration deadlines as set forth] law in the charter and code of the city.

Should Greenbelt residents who meet residency requirements but are not U.S. citizens be allowed to vote in City elections?

FOR the Charter Amendment ☐

AGAINST the Charter Amendment ☐

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of _____.

Emmett V Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: August 14, 2023

Submitted by: Bonita Anderson

Submitting Department: Finance

Item Type: LEGISLATION

Agenda Section: LEGISLATION 30 minutes (8:15 - 8:45 pm)

Subject:

A Resolution to Authorize the Negotiated Purchase of Certain Goods and Services from Various Vendors as Enumerated Herein When Total Fiscal Year Purchases from Each Vendor Exceed Ten Thousand Dollars.

- 1st Reading

Suggested Action:

Reference: Resolution

Negotiated Purchase List - FY24 Sorted by FY2023 High to Low to Council -
Final.bg 7-27-2023

FY2024 Negotiated Purchase List - Sorted Alphabetically to Council - Final.bg - 7-
27-2023

Each year, the City does business with a number of vendors from whom the City's individual purchases are below the bid limit of \$10,000 but total purchases over the fiscal year reach or exceed that amount.

Obtaining bid proposals for these goods and services is not warranted. Some of these vendors are the sole source or best source of purchase. In other instances, the City's purchases are based on bids taken by other government agencies (e.g., the State or County) or through the Council of Governments cooperative purchase program, with the bid price extended to Greenbelt.

It is recommended this resolution be introduced for first reading.

Attachments:

[Resolution - FY2024 Negotiated Purchase List - Final 7-28-2023.pdf](#)

[Negotiated Purchase List - FY24 Sorted by FY2023 High to Low to Council - Final.bg 7-27-2023.pdf](#)

[FY2024 Negotiated Purchase List - Sorted Alphabetically to Council - Final.bg - 7-27-2023.pdf](#)

Introduced:
1st Reading:
2nd Reading:
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX

WHEREAS, Section 40, "Purchases, 11 of the Greenbelt City Charter, as amended, authorizes the City Council to waive bidding procedures and to authorize by resolution a negotiated purchase or contract whenever it is in the best interests of the City; and

WHEREAS, the purchases of certain goods and services from certain vendors during Fiscal Year 2024 individually may cost less than \$10,000 but will in the aggregate exceed \$10,000 for the year; and

WHEREAS, payment for the various vendors will be based on the best current negotiated or contract price available; and

WHEREAS, monies for these goods and services have already been approved by the City Council in the Fiscal Year 2024 budget; and

WHEREAS, the City Council has determined it to be in the best interests of the City to purchase the goods and services listed for the enumerated reasons on a negotiated basis. NOW, THEREFORE,

BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that the City Manager be and hereby is authorized to purchase the following goods and services listed.

- See Attachment -

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of _____, 2023.

Emmett Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

City of Greenbelt, Maryland									
Recommended Vendors for Negotiated Purchase - FY 2024									
Sorted by FY2023 Amount - Highest to Lowest									
						Highlighted Areas Indicate New/Renewed in FY22 and/or FY23			
Vendor-Number	Commodity	Requesting Department	FY2023	FY2022	FY2021	FY2020	FY2019	Justification for not Bidding	
1 Maryland State Retirement System 512806, 512807, 527301, & 527302	Retirement and pension plans	All	2,210,364	2,067,125	2,054,492	1,857,509	1,785,878	State Agency	
2 Carefirst Bluecross Blueshield - CAREF010/CAREF005	Employee Health Insurance	All	1,640,776	1,592,115	1,824,714	1,477,025	1,973,703	Competitive Pricing & Value	
3 VMP Construction - 951	Asphalt Work	Public Works	963,789	1,166,618	365,371	572,605	786,548	Selected by competitive process	
4 Key Risk/StarNet Ins (replaced Chesapeake Employers Ins FY19) - 210190	Workers compensation insurance	All	889,647	865,581	665,778	617,530	520,476	Long-term relationship	
5 E & R Services	Buddy Attick Parking Lot Project	Planning	680,239	29,761	-	-	-	Selected by Competitive Process	
6 Mission Square	Deferred compensation program	All	600,483	597,866	626,735	629,160	619,798	Long-term relationship	
7 American Traffic Solutions (ATS) - AMERI100	Redlight citation processing	Police	391,836	258,541	285,368	260,615	217,918	Howard County Contract	
8 Crowley Construction - CROWL005	Roof repairs	Public Works	341,800	17,136	913	163,095	15,717	Local Vendor, Competitive Pricing	
9 James River Solutions - 6703	Unleaded & Diesel Fuel	All	331,285	241,269	156,357	129,302	163,746	COG Bid	
10 Express Scripts	Employee prescription drugs	All	231,971	301,322	287,792	272,906	315,635	Competitive Pricing & Value	
11 Local Government Insurance Trust- 1125 & 528	Liability & property insurance	All	197,206	181,123	167,690	157,033	153,823	Competitive Pricing & Value	
12 Rekor Recognition Systems - 3487(was Brekford International - 4533)	Speed Cameras; Purchase and installation	Police	185,664	147,409	194,440	211,520	239,500	Specialized Service	
13 Manuel Tree Service - 6282	Tree pruning/removal	Public Works	144,600	23,600	32,200	13,500	4,900	Competitive Pricing & Value	
14 Prince George's County- 122 & 693, 694 & 739	Landfill disposal services & I-Net	PW & IT	143,737	107,431	78,909	123,822	134,310	Specialized Service	
15 F & F & A Jacobs & Son	Uniforms	Police	128,077	9,239	11,641	10,168	3,086	Long-term relationship	
16 Delta Dental - DELTA010	Employee Dental Insurance	All	112,901	110,858	115,845	109,026	124,351	Competitive Pricing & Value	
17 Acme Auto Leasing LLC - ACMEA010	Police Undercover Leased Vehicle	Police	99,375	37,500	78,750	61,875	78,993	Competitive Pricing & Value	
18 Baker Tilly US LLP- BAKER005	Compensation Study	HR	95,855					Contract awarded in FY22	
19 AXON Enterprise Inc- AXONE005	Body Cameras	Police	88,653	115,073	0	5,850	64,624	Specialized Service	
20 Visiting Angels-3309	In-Home Aide	CARES	85,618	32,234	57,231	25,752	11,365	Grant-Funded Service	
21 Ramona Bocanegra (dba B Clean) - 3911	Cleaning Services	Recreation	78,870	65,585	86,738	29,840	35,039	Selected by competitive process	
22 Superior - Pentamation (was Sungard) - 1721	Financial system software maint	Finance	64,244	60,155	56,592	12,654	71,663	Sole Provider	
23 D & D Tire - DDTIR005	Auto & Truck Tires	Police	58,948	35,245	24,470	30,770	33,171	State Contract	
24 Major Police Supply - 4188	Emergency equipment & installation on	Police	52,603	24,511	31,666	162,120	141,446	State Contract	
25 Cohn Reznick - COHNR005 (replaced McGladrey 2015)	Auditing services	Fin & Admin	52,500	37,500	37,500	37,500	36,500	Selected by competitive process	
26 Frontline Mobile Tech	Toughbooks	Police	50,559	8,330	35,500	-	-	State Contract	
27 Jill Grant & Associates - 7864	Legal Support:Maglev,Bureau of Engraviar	Admin	50,471	5,956	199,995	New FY21	-	Specialized Service	
28 Charles P. Johnson & Assoc - CHARL065	Construction Inspection/ Management S	Planning	49,700	14,026	57,172	195,868	66,520	Competitive Pricing, long-term r	
29 Parts Authority - 5896	Auto Parts, Supplies & Tools	Public Works	49,409	34,697	37,690	43,316	46,838	Local Vendor, Competitive Pricing	
30 Metropolitan Washington Council of Governments - 601	Association fees	Admin	49,274	39,313	38,665	19,845	19,100	COG Contract	
31 Friends of Old Greenbelt Theatre	Theatre management	Admin	48,880	70,897	48,000	141,427	59,217	Selected by competitive process	
32 Verizon Wireless 1966	Police laptops & Cell Phones	All	48,659	39,996	39,594	39,250	43,152	State Contract	
33 THC Enterprises Inc-6616	Snow Plow Parts & Repairs	Public Works	45,222	12,658	7,053	4,692	7,023	Competitive Pricing & Value	
34 P2 Cleaning Services LLC - 3423	Landscape Maintenance	Public Works	44,829	43,456	60,888	47,094	5,521	Competitive Pricing & Value	
35 Chesapeake Ford Truck - CHESA075	Auto Parts	Public Works	42,272	25,655	14,929	9,223	13,721	Competitive Pricing & Value	
36 Amazon.com - AMAZO010	Misc products	All	40,723	43,691	38,605	32,208	31,312	Competitive Pricing & Value	
37 Alexander & Cleaver PA - ALEXA045	Legal Services	Admin	38,360	89,631	98,642	91,106	164,542	Selected by competitive process	
38 MCCI - 2709	Laserfische Project Mgmt	IT	37,675	4,725	26,500	24,280	36,355	Competitive Pricing & Value	
39 GHA Technologies	Computers & Computer Equip	IT	34,270	44,811	32,621	33,866	17,177	Competitive Pricing & Value	
40 Granicus Inc	Video Streaming/Open Platform	Admin	32,372	36,540	32,205	30,950	25,518	Specialized Service	
41 Municipal Emerg Sv Dep - 145(was Lawmen Supply - 6505)	Simmunition Training, body armor, unifo	Police	32,365	19,267	24,321	26,985	26,255	Specialized Service	
42 Gun Shop, The 899	Firearms training, ammunition	Police	29,830	5,621	2,369	17,976	17,592	State Contract	

City of Greenbelt, Maryland								
Recommended Vendors for Negotiated Purchase - FY 2024								
Sorted by FY2023 Amount - Highest to Lowest								
Highlighted Areas Indicate New/Renewed in FY22 and/or FY23								
Vendor-Number	Commodity	Requesting Department	FY2023	FY2022	FY2021	FY2020	FY2019	Justification for not Bidding
43 Staples Advantage - 4836, 5718 & 5925	Office & Green Cleaning Supplies	All	28,769	28,931	27,234	39,155	24,149	NJPA Contract
44 Bortek Industries - BORTE005	Auto/Sweeper Parts	Public Works	28,629	12,900	15,580	10,331	13,899	Competitive Pricing & Value
45 Republic Services #411 - 7734	Recycling	Public Works	28,609	21,878	16,548	New FY21	-	Selected by competitive process
46 Greenbelt News Review	Legal & help wanted ads	Fin & Admin	28,595	34,613	25,172	21,770	24,181	Local Vendor, Competitive Pricing
47 Johnson Truck Center-6062	Auto Parts	Public Works	28,186	10,216	6,257	1,436	8,123	State Contract
48 Granturk Equipment Company Inc	Auto parts	Public Works	27,369	6,920	17,363	733	177,962	Sole Provider
49 The Hartford - 3694 512805+220216	Employee life insurance	All	27,310	29,236	34,135	37,499	39,296	Competitive Pricing & Value
50 Fulton Bank-523403	Banking services	Fin & Admin	27,231	22,403	21,322	38,334	44,216	Selected by competitive process
51 Grainger	Filters, lights, tools, misc supplies	Public Works	27,128	17,725	12,692	7,925	7,618	Local Vendor, Competitive Pricing
52 Maryland Municipal League-563	Membership	Admin	26,799	26,534	25,286	25,598	27,421	Govt Association
53 Packer Norris Parts - 5770	Vehicle Repair Auto Parts, direct from m	Public Works	26,757	11,372	13,532	14,354	8,315	Competitive Pricing & Value
54 Service Machine Shop Inc	Boiler Room Pump Repair & Equipment	Public Works	26,636	9,497	-	24,737	-	Local vendor
55 Capitol Office Solutions -CAPIT035	Copier Service & supplies	All	26,017	17,693	19,183	16,883	16,515	Competitive Pricing & Value
56 Galls Inc - 329	Uniforms and police equipment	Police	25,748	13,213	10,683	18,229	16,083	Sole Provider
57 Hi-Line	Auto Shop Supplies for PD	Public Works	24,640	11,701	20,433	17,266	11,943	Local Vendor, Competitive Pricing
58 CDW-G Computer Center Inc-CDQGC005	Computers	IT	24,562	25,366	11,416	9,297	27,834	Competitive Pricing & Value
59 Greenbelt Auto & Truck Repair	Auto body repair	Public Works	23,353	19,420	21,210	29,549	17,725	Local Vendor, Competitive Pricing
60 Densel Company - DENSE005	Boiler Replacement/HVAC & Plumbing S	Public Works	23,086	253,548	58,491	510,817	56,361	Selected by competitive process
61 Maryland Environmental Services - 559	Leaf grinding, Recycling	Public Works	22,847	27,029	31,453	23,143	57,200	Local Vendor, Competitive Pricing
62 Motorola Solutions Inc- 6109	Radios & related service	Police	22,264	39,216	23,573	34,111	27,740	State Contract
63 Spay Now - 6734	Veterinarian services	Animal Control	21,917	7,711	6,032	14,302	15,161	Competitive Pricing & Value
64 Shapiro & Duncan Mechanical Contractors -5526	Pool Pac Service, HVAC-CC	Public Works	21,769	37,991	835	0	26,655	Competitive Pricing & Value
65 Climate Engineers - CLIMA005	HVAC service at AFC	Public Works	21,146	16,739	51,189	47,948	74,050	Local Vendor, Competitive Pricing
66 Toro Turf Equipment & Supply	Deep Tine Aerator	Planning/Public Works	20,394	-	-	-	-	Rode County bid to purchase ae
67 GT Mid Atlantic	Automotive Supplies & Repair	Public Works	20,300	6,599	8,779	1,683	-	Local vendor
68 Emerg Serv Consult Intl - 2933(was Fields Consulting Group - 5873)	Promotional Assessment Center	Police	20,000	0	18,000	0	18,000	Competitive Pricing & Value
69 Capital Air Filter Corp - CAPIT015	Air Filters	Public Works	19,348	8,956	7,869	6,283	6,348	Local vendor, competitive pricing
70 Weyers Floor Service 976	Wood floor re-surfacing & refinishing	Recreation	19,271	0	2,800	9,053	12,411	Competitive Pricing & Value
71 Meals on Wheels-4067	Contribution/Food Assistance	CARES	19,095	46,660	57,840	-	6,305	Grant-Funded Service
72 BFPE International - BFPEI005	Fire Alarm	Public Works	18,982	20,836	35,099	18,330	8,302	Local Vendor, Competitive Pricing
73 Ely Inc	Museum services/Storage	Admin	18,720	9,360	17,240	10,670	New FY20	Specialized Service
74 Schindler Elevator - 799	Elevator service and repair	Public Works	18,705	15,422	22,928	9,164	15,975	Competitive Pricing & Value
75 Advanced Collision Center LLC	Auto Body Repair	Public Works	18,452	6,361	5,479	-	-	Local vendor, fast response
76 Nicole Ellis (funded by SASS Grant)	Cleaning Service for GRH	CARES	18,300	5,450	-	-	-	Specific Service
77 Amato Industries - AMATO005	Chlorine & Other Pool Chemicals	Recreation	18,226	8,374	3,678	10,046	9,445	MNCPPC Contract
78 Xerox - 292	Copier Service & supplies	All	17,713	15,461	14,773	20,827	20,028	Competitive Pricing & Value
79 Municap - 3493	TIF Administrator	Fin & Admin	17,369	13,794	11,700	17,463	8,206	Specialized Service
80 Microsoft Corporation - 6170	Email Service	IT	16,587	12,421	12,741	10,894	10,289	Competitive Pricing & Value
81 Suburban Signs Inc - 856	City Vehicle decals & Installation	PD, PW, PCD	16,360	4,074	1,466	10,586	19,872	Competitive Pricing & Value
82 Home Depot	Miscellaneous supplies	Public Works	15,575	17,204	14,976	15,633	18,007	Local Vendor, Competitive Pricing
83 Kohler Equipment - 4683	Tools & Parts	Public Works	15,054	7,457	8,759	9,151	9,878	Local Vendor, Competitive Pricing
84 Budget Painting - BUDGE005	Painting	Public Works	15,000	146,535	19,250	29,700	9,800	Competitive Pricing & Value

City of Greenbelt, Maryland								
Recommended Vendors for Negotiated Purchase - FY 2024								
Sorted by FY2023 Amount - Highest to Lowest								
Highlighted Areas Indicate New/Renewed in FY22 and/or FY23								
Vendor-Number	Commodity	Requesting Department	FY2023	FY2022	FY2021	FY2020	FY2019	Justification for not Bidding
85 Chesapeake Landscape Materials	Northway Compost Grinding	Public Works	15,000	-	-	-	-	Backup vendor for mulch grinding
86 Innovative Pyrotechnic Concepts	Fireworks	Public Works	14,800	14,600	0	14,175	13,825	Specialized Service
87 Trippe Sports & Promotions LLC - 4466	Uniforms	All	14,218	7,576	5,421	39,155	11,885	Competitive Pricing & Value
88 Overhead Door - 681	Bay Door Repairs	Public Works	13,380	563	2,265	16,646	2,085	Specialized Service
89 Edmunds Govtech-5798 (NEW)	Financial Software	Finance	13,375	69,430	-	-	-	Bid awarded in FY22
90 Occupational Medical Services - 3774	Employee Physicals	Fin & Admin	13,349	12,406	17,206	12,471	11,579	Competitive Pricing & Value
91 Jopal Construction	Greenbelt Gateway Sign Service	Planning	13,000	-	-	-	-	Grant-Funded Service
92 O'Brien Bus Service Inc - 672	Bus service for camps- shorter trips	Recreation	12,975	0	0	16,975	14,350	Competitive Pricing & Value
93 I-Tech-8350 (NEW - replaces J&M)	Security Cameras	IT	12,600	NEW FY23				Selected by competitive process
94 Xcetera	Staff Uniforms	Recreation	12,546	2,578	957	786	2,371	local vendor, competitive pricing
95 National Capital Industries	Bollards, Safety Equip, Traffic Control	Public Works/Planning	12,407	4,345	5,108	8,647	3,861	Local vendor
96 Sherwin-Williams Co.	Building & Street Line Painting	Public Works	12,044	-	116	366	50	Local vendor
97 Ennis-Flint	Traffic signs/Crosswalks	Public Works	12,043	18,648	4,631	12,118	11,862	Competitive Pricing & Value
98 Doyle Printing & Offset Co.	Newsletter Printing	REC,Comm Promotion	11,875	15,701	8,990	3,780	11,718	Long-term relationship
99 Cunningham Assoc-6786 (was West Rec-3787)	Playground Wood Fiber/Mulch	Public Works	11,820	26,692	0	22,250	24,105	Local Vendor, Competitive Pricing
100 Howard County	Redlight Camera	Police	11,785	7,770	10,485	9,515	10,718	Specialized Service
101 Morton Salt, Inc.-6695	Road Salt	Public Works	11,538	15,314	-	-	-	COG Contract
102 Greenbelt Homes Inc	Museum Co-op fees & Playground Maint Admin		11,306	28,390	10,820	10,074	15,942	Sole Provider
103 Power DMS, Inc-713	FTO Software Subscription	Police	11,256	12,319	2,000	7,102	6,954	Competitive Pricing & Value
104 Crovato Products & Svcs - CROVA005	Auto maintenance	Public Works	10,909	13,134	9,917	11,615	9,763	Local Vendor, Competitive Pricing
105 Roberts Oxygen - 784	Propane & Pool Chemicals	PW & Rec	10,904	8,679	9,701	9,226	10,743	Competitive Pricing & Value
106 Clayworks Supply Inc	Ceramic Supplies	Rec-Arts	10,873	8,696	6,014	7,714	5,383	local vendor, competitive pricing
107 Bonkosky, Laura - 3010	Yoga Instructor	Recreation	10,802	5,485	6,754	14,546	14,431	Local Vendor, Competitive Pricing
108 Judy Hering	Mental Health Counseling/Tutoring	CARES	10,670	-	-	-	-	Special Skills
109 University of Maryland - 942, 4847	Police Academy, Election tabulation	Police & Admin	10,500	8,275	250	17,897	4,452	Specialized Service
110 Silver Hill Cleaners - 149	Uniform cleaning	Police	10,454	3,900	6,789	8,356	9,042	Competitive Pricing & Value
111 Dr. Jack Leeb	Employment Assessments/Testing	Police	10,370	5,915	14,480	7,515	7,475	Long-term relationship
112 Verizon - 523801 103 & 7855	Local phone service	All	10,291	67,195	49,583	42,728	48,916	Sole Provider
113 Cintas Corporation	Bi-Weekly Mops & Mats	All/Public Works	10,202	7,125	3,423	6,220	7,132	Local vendor
114 GHE Electric Services Inc	Electrical Supplies & Repairs	Public Works	10,038	745	15,163	5,335	12,075	Local Vendor, Competitive Pricing
115 Perconti Data Systems - 5396	Utopia System Upgrade & Maint	IT/Planning	9,995	9,995	9,995	9,995	14,495	Sole Provider
116 Delta Telephone & Cabling - DELTA005	Phone Maint & Licenses	IT	9,783	4,676	4,686	61,885	7,123	Local Vendor, Competitive Pricing
117 Bolton Partners Inc - BOLTO005	Post Retirement Medical	Fin & Admin	9,500	2,750	9,880	2,000	9,500	Actuarial Study every two years
118 U.S. Postal Service - 2213	Postage & Delivery	All	9,500	9,185	4,526	6,000	4,000	Sole Provider
119 Draley's Locksmith	Building Keys & Locks Service	Public Works/CC	9,442	5,077	4,203	4,942	3,856	Local vendor
120 CTC Technology & Energy	Oversee Small Cell Applications	Admin	9,401	0	-	New FY21	-	Specialized Service
121 Orkin-715	Pest Control Service	All	9,250	8,962	8,742	260	8,181	Local vendor,specialized svc
122 Jams Lawn and Gardening Inc - 7938	Landscape Maintenance	Public Works	9,195	11,747	3,912	New FY21	-	Selected by competitive process
123 AT&T - 1027	Cellular phone service	All	8,918	18,899	27,624	29,197	36,575	State Contract
124 C N Robinson Lighting - 6118	LED Lighting	Public Works	8,916	58,247	68,157	34,935	8,143	Local Vendor, Competitive Pricing
125 Carpet Land Inc.-6018	Carpet Replacement	All	8,782	11,726	25,029	11,387	8,292	Competitive Pricing & Value

City of Greenbelt, Maryland									
Recommended Vendors for Negotiated Purchase - FY 2024									
Sorted by FY2023 Amount - Highest to Lowest									
Highlighted Areas Indicate New/Renewed in FY22 and/or FY23									
Vendor-Number	Commodity	Requesting Department	FY2023	FY2022	FY2021	FY2020	FY2019	Justification for not Bidding	
126 Quill - 3937	Office Supplies	Police	8,660	8,946	10,198	10,867	13,355	Competitive Pricing & Value	
127 The Fibar Group LLC - 4233	Engineered wood	Public Works	8,311	4,626	13,438	2,236	0	Competitive Pricing & Value	
128 Carroll County Sheriff-7732	Police Academy Training	Police	8,179	14,733	6,646	-	-	Partner agency-police training	
129 Robert Half-8189	Temporary Services	Fin, HR & Admin	7,536	17,045	-	-	-	Competitive Pricing & Value	
130 ESRI	GIS Software	IT/PD/Planning/PW	7,248	18,308	4,700	5,049	4,979	Existing vendor w/existing infras	
131 Maryland Unemployment-591	Unemployment Benefits	HR,Finance	7,057	13,385	24,427	5,666	292	State Agency	
132 Fidelity Power Systems - 300	Generator Inspection & Maint.	Public Works	7,043	9,128	8,691	6,132	4,942	Long-term relationship	
133 Race Forward-8146	Racial Equity Course	HR	7,000	16,500	-	-	-	Sole Provider	
134 Carquest Auto Parts-3101	Auto Parts	Public Works	6,488	7,151	11,303	7,575	3,604	Competitive Pricing & Value	
135 Facilitydude.com (formerly Dude Solutions Inc NOW BRIGHTLY)- 298	Facility Dude	Public Works	6,435	3,966	5,162	3,055	30,775	Competitive Pricing & Value	
136 Cellebrite, Inc.-8167	Cell Forensic	Police	6,100	9,995	-	-	-	Competitive Pricing & Value	
137 Greenman Pedersen - 379	Engineering consultant	Planning	6,044	6,565	53,011	29,022	101,298	Long-term relationship	
138 Petsmart - 3339	Animal Food & Supplies	Animal Control	5,929	2,569	2,170	5,288	8,702	Local Vendor, Competitve Pricin	
139 Durance Plumbing-5736	Plumbing Service	Public Works	5,835	8,692	9,272	44	22,185	Local vendor,specialized svc	
140 SiteOne Landscape Supply LLC - 415	Landscape plants/supplies	Public Works	5,721	3,714	12,074	2,286	11,442	Competitive Pricing & Value	
141 Rexel of America LLC	Parts	Public Works	5,339	4,425	13,044	12,992	10,240	Competitive Pricing & Value	
142 Coach America Bus	Bus Service for Camps (Long Trips)	Recreation	5338					specialized service, competitive pricin	
143 Greenbriar Community Assoc - 376	Landscape Maintenance	Public Works	4,883	10,780	9,650	12,545	11,599	Long-term relationship	
144 Prince George's Community-687	Training & Police Academy	PW & Police	4,520	9,834	-	-	-	Specialized Service	
145 Shannon-Baum Signs-810	Street Signage	PW/Planning	4,287	7,062	3,726	3,621	4,194	Competitive Pricing & Value	
146 PT Armor, Inc-6354	Ballistic Vest Carrier	Police	3,960	7,475	3,055	5,400	6,213	Competitive Pricing & Value	
147 Indeed.com-7054	Job Advertisement	HR	3,807	11,573	4,450	-	273	Competitive Pricing & Value	
148 Boland Trane Services - 118	HVAC Services	Public Works	3,106	2,188	65,283	8,987	5,437	Local Vendor, Competitve Pricin	
149 Cast Stone Designs Inc-8349	Gateway Signage	Planning	2,975	NEW FY23	0	0	0	Local Vendor, Competitive Pricin	
150 Gametime - 1043	Playground Equipment	Public Works	2,216	11,944	1,658	2,031	54,533	Local Vendor, Competitive Pricir	
151 Community College of Baltimore County - 2106	Police academy	Police	2,089	0	0	10,443	0	Specialized Service	
152 Epstein, Norman	Psychological services	CARES	1,980	8,800	8,250	8,250	9,900	Long-term relationship	
153 Raymar Plumbing Services-767	Plumbing services	Public Works	1,228	3,065	3,932	13,190	27,506	Local Vendor, Competitve Pricin	
154 Assa Abloy Entrance Systems US Inc-840	Door repairs	Public Works	991	333	3,860	3,400	9,860	Local Vendor, Competitive Pricir	
155 Best, Best & Krieger - 137	Cable Issues & Franchise Negotiations, Sr Admin		765	1,598	213	6,385	15,058	Long-term relationship	
156 General Glass - 4746	Windows	Public Works	393	1,316	44,455	5,522	2,465	Selected by competitive process	
157 ATC Corp-3664	Tennis/Basket ball Courts Resurfacing	REC,Admin	0	-	-	3,088	-	Contract awarded in FY22	
158 Bradley Site Design - 1918	Design & Signage for Gateway and Budd	Planning	0	310	0	0	1,000	Long-term relationship	
159 Brylin Glass LLC - 7753	Sculpture & Window Repair	Public Works	0	0	19,235	New FY21	-	Selected by competitive process	
160 Chargepoint, Inc-3684	Charging Station	Public Works	0	11,675	-	16,616	-	Sole Provider	
161 Complus Data Innovations - 4299	Parking ticket collection services	Police	0	0	0	6,979	14,133	Competitive Pricing & Value	
162 Davenport & Co. LLC - 3061	Financial Consultant	Admin	0	15,600	45,000	0	18,119	Specialized Service	
163 Dewberry	WMATA Trail Engineering Services	Planning	0	-	-	-	-	council approved via resolution	
164 Doloff Printing - 259	Newsletters & Seasonal Brochures	Recreation	0	0	0	8,264	10,783	Competitive Pricing & Value	
165 Eastern Salt Co - 2772	Road Salt	Public Works	0	0	2,383	12,370	14,400	Competitive Pricing & Value	
166 Electec Election Services, Inc-5918	Voting Services	Admin - Elections	0	43,842	19,701	2,346	0	Specialized Service	

City of Greenbelt, Maryland

Recommended Vendors for Negotiated Purchase - FY 2024

Sorted by FY2023 Amount - Highest to Lowest

Highlighted Areas Indicate New/Renewed in FY22 and/or FY23

Vendor-Number	Commodity	Requesting Department	FY2023	FY2022	FY2021	FY2020	FY2019	Justification for not Bidding
167 Fovndry/Van Eperen-8021	Communications Services	Admin - PIO	0	31,695	New FY21	0	0	Sole Provider
168 IVS LLC	Tabulator/Ballot Marking Devices Lease	Administration	0	-	-	-	-	Agreement authorized by council
169 Intercon Truck Equipment - 6331	Truck Equipment	Public Works	0	19,996	0	0	13,524	Competitive Pricing & Value
170 Jackson Lewis - 6613	Legal Services: CBA	Admin	0	23,092	27,141	59,581	310	Specialized Service
171 Knowbe4-8091	Cyber Security User Training	IT	0	11,880	-	16,005	-	Specialized Svc/On-going svc
172 Knowink	Election Poll Pads Subscription	Administration	0	-	-	-	-	Agreement authorized by council
173 Leonard Paper Company - 2276	Paper towels & toilet tissue	Public Works	0	5,094	13,977	5,719	5,588	Competitive Pricing & Value
174 LS Systems	Door Security	All	0					Existing vendor w/existing infrastructure
175 Mansfield Oil Co - 550	Diesel Fuel	Public Works	0	0	6,713	33,250	47,532	COG Contract
176 Mahan Rykiel Associates Inc	Buddy Attick Master Plan Project	Rec/PW/Planning	0	-	-	-	-	Selected by competitive process
177 Miles & Stockbridge - 3801	Legal services: Bond Counsel	Admin	0	0	21,500	24,500	25,220	Specialized Service
178 Mitchell Titus	Auditing services	Fin & Admin	0	-	-	-	-	Selected by competitive process
179 NAA, Inc. - 3905	Remediation of CC Windows	Planning	0	0	0	26,870	New FY20	Selected by competitive process
180 Nicholas P Pipino & Assoc - 982	Audio Visual Maint Contract	Admin	0	36,885	11,228	6,374	4,945	State Contract
181 Raftelis-4602	Council Retreat/ARPA Comm Engmt	Admin	0	62,549	5,000	5,000	-	Approved by Council-FY22
182 SHI International Corp - 4028	Computer supplies & Licensing	IT	0	78	29,483	9,012	New FY20	Competitive Pricing & Value
183 <u>Sparks at Play - 7935</u>	Playground Equipment Installation	Public Works	0	35,189	35,189	New FY21	-	Selected by competitive process
184 Vermont systems - 956	Rec Trac Upgrade, Training, Maint	IT	0	7,409	0	7,194	13,968	Specialized Service
185 Washington Post - 7055	Employment Advertising	HR	0	950	8,365	5,290	10,030	Competitive Pricing & Value

City of Greenbelt, Maryland

Recommended Vendors for Negotiated Purchase - FY 2024									
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Sorted by FY2023 Amount - Highest to Lowest

Highlighted Areas Indicate New/Renewed in FY22 and/or FY23

Vendor-Number	Commodity	Requesting Department	FY2023	FY2022	FY2021	FY2020	FY2019	Justification for not Bidding
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City of Greenbelt, Maryland								
Recommended Vendors for Negotiated Purchase - FY 2024								
Sorted Alphabetically by Vendor Name								
Highlighted Areas Indicate New/Renewed in FY2023 and/or FY2024								
Vendor-Number	Commodity	Requesting Department	FY2023	FY2022	FY2021	FY2020	FY2019	Justification for not Bidding
1 Acme Auto Leasing LLC - ACMEA010	Police Undercover Leased Vehicle	Police	99,375	37,500	78,750	61,875	78,993	Competitive Pricing & Value
2 Advanced Collision Center LLC	Auto Body Repiar	Public Works	18,452	6,361	5,479	-	-	Local vendor, fast response
3 Alexander & Cleaver PA - ALEXA045	Legal Services	Admin	38,360	89,631	98,642	91,106	164,542	Selected by competitive process
4 Amato Industries - AMATO005	Chlorine & Other Pool Chemicals	Recreation	18,226	8,374	3,678	10,046	9,445	MNCPPC Contract
5 Amazon.com - AMAZO010	Misc products	All	40,723	43,691	38,605	32,208	31,312	Competitive Pricing & Value
6 American Traffic Solutions (ATS) - AMERI100	Redlight citation processing	Police	391,836	258,541	285,368	260,615	217,918	Howard County Contract
7 Assa Abloy Entrance Systems US Inc-840	Door repairs	Public Works	991	333	3,860	3,400	9,860	Local Vendor, Competitive Pricing
8 AT&T - 1027	Cellular phone service	All	8,918	18,899	27,624	29,197	36,575	State Contract
9 ATC Corp-3664	Tennis/Basket ball Courts Resurfacing	REC,Admin	-	-	-	3,088	-	Contract awarded in FY22
10 AXON Enterprise Inc- AXONE005	Body Cameras	Police	88,653	115,073	0	5,850	64,624	Specialized Service
11 Baker Tilly US LLP- BAKER005	Compensation Study	HR	95,855					Contract awarded in FY22
12 Best, Best & Krieger - 137	Cable Issues & Franchise Negotiations, Sr Admin		765	1,598	213	6,385	15,058	Long-term relationship
13 BFPE International - BFPEI005	Fire Alarm	Public Works	18,982	20,836	35,099	18,330	8,302	Local Vendor, Competitive Pricing
14 Boland Trane Services - 118	HVAC Services	Public Works	3,106	2,188	65,283	8,987	5,437	Local Vendor, Competitive Pricing
15 Bolton Partners Inc - BOLTO005	Post Retirement Medical	Fin & Admin	9,500	2,750	9,880	2,000	9,500	Actuarial Study every two years
16 Bonkosky, Laura - 3010	Yoga Instructor	Recreation	10,802	5,485	6,754	14,546	14,431	Local Vendor, Competitive Pricing
17 Bortek Industries - BORTE005	Auto/Sweeper Parts	Public Works	28,629	12,900	15,580	10,331	13,899	Competitive Pricing & Value
18 Bradley Site Design - 1918	Design & Signage for Gateway and Budd Planning		0	310	0	0	1,000	Long-term relationship
19 Brylin Glass LLC - 7753	Sculpture & Window Repair	Public Works	0	0	19,235	New FY21	-	Selected by competitive process
20 Budget Painting - BUDGE005	Painting	Public Works	15,000	146,535	19,250	29,700	9,800	Competitive Pricing & Value
21 C N Robinson Lighting - 6118	LED Lighting	Public Works	8,916	58,247	68,157	34,935	8,143	Local Vendor, Competitive Pricing
22 Capital Air Filter Corp - CAPIT015	Air Filters	Public Works	19,348	8,956	7,869	6,283	6,348	Local vendor, competitive pricing
23 Capitol Office Solutions - CAPIT035	Copier Service & supplies	All	26,017	17,693	19,183	16,883	16,515	Competitive Pricing & Value
24 Carefirst Bluecross Blueshield - CAREF010/CAREF005	Employee Health Insurance	All	1,640,776	1,592,115	1,824,714	1,477,025	1,973,703	Competitive Pricing & Value
25 Carpet Land Inc.-6018	Carpet Replacement	All	8,782	11,726	25,029	11,387	8,292	Competitive Pricing & Value
26 Carroll County Sheriff-7732	Police Academy Training	Police	8,179	14,733	6,646	-	-	Partner agency-police training
27 Carquest Auto Parts-3101	Auto Parts	Public Works	6,488	7,151	11,303	7,575	3,604	Competitive Pricing & Value
28 Cast Stone Designs Inc-8349	Gateway Signage	Planning	2,975	NEW FY23	0	0	0	Local Vendor, Competitive Pricing
29 CDW-G Computer Center Inc-CDQGC005	Computers	IT	24,562	25,366	11,416	9,297	27,834	Competitive Pricing & Value
30 Cellebrite, Inc.-8167	Cell Forensic	Police	6,100	9,995	-	-	-	Competitive Pricing & Value
31 Chargepoint, Inc-3684	Charging Station	Public Works	0	11,675	-	16,616	-	Sole Provider
32 Charles P. Johnson & Assoc - CHARL065	Construction Inspection/ Management Services	Planning	49,700	14,026	57,172	195,868	66,520	Competitive Pricing, long-term relationship
33 Chesapeake Ford Truck - CHESA075	Auto Parts	Public Works	42,272	25,655	14,929	9,223	13,721	Competitive Pricing & Value
34 Chesapeake Landscape Materials	Northway Compost Grinding	Public Works	15,000	-	-	-	-	Backup vendor for mulch grinding
35 Cintas Corporation	Bi-Weekly Mops & Mats	All/Public Works	10,202	7,125	3,423	6,220	7,132	Local vendor
36 Clayworks Supply Inc	Ceramic Supplies	Rec-Arts	10,873	8,696	6,014	7,714	5,383	local vendor, competitive pricing
37 Climate Engineers - CLIMA005	HVAC service at AFC	Public Works	21,146	16,739	51,189	47,948	74,050	Local Vendor, Competitive Pricing
38 Coach America Bus	Bus Service for Camps (Long Trips)	Recreation	NEW FY24					specialized service, competitive pricing
39 Cohn Reznick - COHNR005 (replaced McGladrey 2015)	Auditing services	Fin & Admin	52,500	37,500	37,500	37,500	36,500	Selected by competitive process
40 Community College of Baltimore County - 2106	Police academy	Police	2,089	0	0	10,443	0	Specialized Service
41 Complus Data Innovations - 4299	Parking ticket collection services	Police	0	0	0	6,979	14,133	Competitive Pricing & Value
42 Crovato Products & Svcs - CROVA005	Auto maintenance	Public Works	10,909	13,134	9,917	11,615	9,763	Local Vendor, Competitive Pricing

City of Greenbelt, Maryland								
Recommended Vendors for Negotiated Purchase - FY 2024								
Sorted Alphabetically by Vendor Name								
Highlighted Areas Indicate New/Renewed in FY2023 and/or FY2024								
Vendor-Number	Commodity	Requesting Department	FY2023	FY2022	FY2021	FY2020	FY2019	Justification for not Bidding
43 Crowley Construction - CROWL005	Roof repairs	Public Works	341,800	17,136	913	163,095	15,717	Local Vendor, Competitive Pricing
44 CTC Technology & Energy	Oversee Small Cell Applications	Admin	9,401	0	New FY21		-	Specialized Service
45 Cunningham Assoc-6786 (was West Rec-3787)	Playground Wood Fiber/Mulch	Public Works	11,820	26,692	0	22,250	24,105	Local Vendor, Competitive Pricing
46 D & D Tire - DDTIR005	Auto & Truck Tires	Police	58,948	35,245	24,470	30,770	33,171	State Contract
47 Davenport & Co. LLC - 3061	Financial Consultant	Admin	0	15,600	45,000	0	18,119	Specialized Service
48 Delta Dental - DELTA010	Employee Dental Insurance	All	112,901	110,858	115,845	109,026	124,351	Competitive Pricing & Value
49 Delta Telephone & Cabling - DELTA005	Phone Maint & Licenses	IT	9,783	4,676	4,686	61,885	7,123	Local Vendor, Competitive Pricing
50 Densel Company - DENSE005	Boiler Replacement/HVAC & Plumbing Services	Public Works	23,086	253,548	58,491	510,817	56,361	Selected by competitive process
51 Dewberry	WMATA Trail Engineering Services	Planning	NEW FY24					council approved via resolution
52 Doloff Printing - 259	Newsletters & Seasonal Brochures	Recreation	0	0	0	8,264	10,783	Competitive Pricing & Value
53 Doyle Printing & Offset Co.	Newsletter Printing	REC,Comm Promotion	11,875	15,701	8,990	3,780	11,718	Long-term relationship
54 Dr. Jack Leeb	Employment Assessments/Testing	Police	10,370	5,915	14,480	7,515	7,475	Long-term relationship
55 Draley's Locksmith	Building Keys & Locks Service	Public Works/CC	9,442	5,077	4,203	4,942	3,856	Local vendor
56 Durance Plumbing-5736	Plumbing Service	Public Works	5,835	8,692	9,272	44	22,185	Local vendor,specialized svc
57 E & R Services	Buddy Attick Parking Lot Project	Planning	680,239	29,761	-	-	-	Selected by Competitive Process
58 Eastern Salt Co - 2772	Road Salt	Public Works	0	0	2,383	12,370	14,400	Competitive Pricing & Value
59 Edmunds Govtech-5798 (NEW)	Financial Software	Finance	13,375	69,430	-	-	-	Bid awarded in FY22
60 Electec Election Services, Inc-5918	Voting Services	Admin - Elections	0	43,842	19,701	2,346	0	Specialized Service
61 Ely Inc	Museum services/Storage	Admin	18,720	9,360	17,240	10,670	New FY20	Specialized Service
62 Emerg Serv Consult Intl - 2933(was Fields Consulting Group - 5873)	Promotional Assessment Center	Police	20,000	0	18,000	0	18,000	Competitive Pricing & Value
63 Ennis-Flint	Traffic signs/Crosswalks	Public Works	12,043	18,648	4,631	12,118	11,862	Competitive Pricing & Value
64 Epstein, Norman	Psychological services	CARES	1,980	8,800	8,250	8,250	9,900	Long-term relationship
65 ESRI	GIS Software	IT/PD/Planning/PW	7,248	18,308	4,700	5,049	4,979	Existing vendor w/existing infrastructure
66 Express Scripts	Employee prescription drugs	All	231,971	301,322	287,792	272,906	315,635	Competitive Pricing & Value
67 F & F & A Jacobs & Son	Uniforms	Police	128,077	9,239	11,641	10,168	3,086	Long-term relationship
68 Facilitydude.com (formerly Dude Solutions Inc NOW BRIGHTLY)- 298	Facility Dude	Public Works	6,435	3,966	5,162	3,055	30,775	Competitive Pricing & Value
69 Fidelity Power Systems - 300	Generator Inspection & Maint.	Public Works	7,043	9,128	8,691	6,132	4,942	Long-term relationship
70 Fovndry/Van Eperen-8021	Communications Services	Admin - PIO	0	31,695	New FY21	0	0	Sole Provider
71 Friends of Old Greenbelt Theatre	Theatre management	Admin	48,880	70,897	48,000	141,427	59,217	Selected by competitive process
72 Frontline Mobile Tech	Toughbooks	Police	50,559	8,330	35,500	-	-	State Contract
73 Fulton Bank-523403	Banking services	Fin & Admin	27,231	22,403	21,322	38,334	44,216	Selected by competitive process
74 Galls Inc - 329	Uniforms and police equipment	Police	25,748	13,213	10,683	18,229	16,083	Sole Provider
75 Gametime - 1043	Playground Equipment	Public Works	2,216	11,944	1,658	2,031	54,533	Local Vendor, Competitive Pricing
76 General Glass - 4746	Windows	Public Works	393	1,316	44,455	5,522	2,465	Selected by competitive process
77 GHA Technologies	Computers & Computer Equip	IT	34,270	44,811	32,621	33,866	17,177	Competitive Pricing & Value
78 GHE Electric Services Inc	Electrical Supplies & Repairs	Public Works	10,038	745	15,163	5,335	12,075	Local Vendor, Competitive Pricing
79 Grainger	Filters, lights, tools, misc supplies	Public Works	27,128	17,725	12,692	7,925	7,618	Local Vendor, Competitive Pricing
80 Granicus Inc	Video Streaming/Open Platform	Admin	32,372	36,540	32,205	30,950	25,518	Specialized Service
81 Granturk Equipment Company Inc	Auto parts	Public Works	27,369	6,920	17,363	733	177,962	Sole Provider
82 Greenbelt Auto & Truck Repair	Auto body repair	Public Works	23,353	19,420	21,210	29,549	17,725	Local Vendor, Competitive Pricing
83 Greenbelt Homes Inc	Museum Co-op fees & Playground Maint	Admin	11,306	28,390	10,820	10,074	15,942	Sole Provider
84 Greenbelt News Review	Legal & help wanted ads	Fin & Admin	28,595	34,613	25,172	21,770	24,181	Local Vendor, Competitive Pricing

City of Greenbelt, Maryland								
Recommended Vendors for Negotiated Purchase - FY 2024								
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Vendor-Number	Commodity	Requesting Department	FY2023	FY2022	FY2021	FY2020	FY2019	Justification for not Bidding
85 Greenbriar Community Assoc - 376	Landscape Maintenance	Public Works	4,883	10,780	9,650	12,545	11,599	Long-term relationship
86 Greenman Pedersen - 379	Engineering consultant	Planning	6,044	6,565	53,011	29,022	101,298	Long-term relationship
87 GT Mid Atlantic	Automotive Supplies & Repair	Public Works	20,300	6,599	8,779	1,683	-	Local vendor
88 Gun Shop, The 899	Firearms training, ammunition	Police	29,830	5,621	2,369	17,976	17,592	State Contract
89 Hi-Line	Auto Shop Supplies for PD	Public Works	24,640	11,701	20,433	17,266	11,943	Local Vendor, Competitive Pricing
90 Home Depot	Miscellaneous supplies	Public Works	15,575	17,204	14,976	15,633	18,007	Local Vendor, Competitive Pricing
91 Howard County	Redlight Camera	Police	11,785	7,770	10,485	9,515	10,718	Specialized Service
92 I-Tech-8350 (NEW - replaces J&M)	Security Cameras	IT	12,600	NEW FY23				Selected by competitive process
93 IVS LLC	Tabulator/Ballot Marking Devices Lease	Administration	NEW FY24					Agreement authorized by council
94 Indeed.com-7054	Job Advertisement	HR	3,807	11,573	4,450	-	273	Competitive Pricing & Value
95 Innovative Pyrotechnic Concepts	Fireworks	Public Works	14,800	14,600	0	14,175	13,825	Specialized Service
96 Intercon Truck Equipment - 6331	Truck Equipment	Public Works	0	19,996	0	0	13,524	Competitive Pricing & Value
97 Jackson Lewis - 6613	Legal Services: CBA	Admin	0	23,092	27,141	59,581	310	Specialized Service
98 James River Solutions - 6703	Unleaded & Diesel Fuel	All	331,285	241,269	156,357	129,302	163,746	COG Bid
99 Jams Lawn and Gardening Inc - 7938	Landscape Maintenance	Public Works	9,195	11,747	3,912	New FY21	-	Selected by competitive process
100 Jill Grant & Associates - 7864	Legal Support:Maglev,Bureau of Engraving	Admin	50,471	5,956	199,995	New FY21	-	Specialized Service
101 Johnson Truck Center-6062	Auto Parts	Public Works	28,186	10,216	6,257	1,436	8,123	State Contract
102 Jopal Construction	Greenbelt Gateway Sign Service	Planning	13,000	-	-	-	-	Grant-Funded Service
103 Judy Hering	Mental Health Counseling/Tutoring	CARES	10,670	-	-	-	-	Special Skills
104 Key Risk/StarNet Ins (replaced Chesapeake Employers Ins FY19) - 210190	Workers compensation insurance	All	889,647	865,581	665,778	617,530	520,476	Long-term relationship
105 Knowbe4-8091	Cyber Security User Training	IT	0	11,880	-	16,005	-	Specialized Svc/On-going svc
106 Knowink	Election Poll Pads Subscription	Administration	NEW FY24					Agreement authorized by council
107 Kohler Equipment - 4683	Tools & Parts	Public Works	15,054	7,457	8,759	9,151	9,878	Local Vendor, Competitive Pricing
108 Leonard Paper Company - 2276	Paper towels & toilet tissue	Public Works	0	5,094	13,977	5,719	5,588	Competitive Pricing & Value
109 Local Government Insurance Trust- 1125 & 528	Liability & property insurance	All	197,206	181,123	167,690	157,033	153,823	Competitive Pricing & Value
110 LS Systems	Door Security	All	NEWFY23					Existing vendor w/existing infrastructure
111 Major Police Supply - 4188	Emergency equipment & installation on	Police	52,603	24,511	31,666	162,120	141,446	State Contract
112 Mansfield Oil Co - 550	Diesel Fuel	Public Works	0	0	6,713	33,250	47,532	COG Contract
113 Manuel Tree Service - 6282	Tree pruning/removal	Public Works	144,600	23,600	32,200	13,500	4,900	Competitive Pricing & Value
114 Maryland Environmental Services - 559	Leaf grinding, Recycling	Public Works	22,847	27,029	31,453	23,143	57,200	Local Vendor, Competitive Pricing
115 Maryland Municipal League-563	Membership	Admin	26,799	26,534	25,286	25,598	27,421	Govt Association
116 Maryland State Retirement System 512806, 512807, 527301, & 527302	Retirement and pension plans	All	2,210,364	2,067,125	2,054,492	1,857,509	1,785,878	State Agency
117 Maryland Unemployment-591	Unemployment Benefits	HR,Finance	7,057	13,385	24,427	5,666	292	State Agency
118 Mahan Rykiel Associates Inc	Buddy Attack Master Plan Project	Rec/PW/Planning	NEW FY24	-	-	-	-	Selected by competitive process
119 MCCI - 2709	Laserfische Project Mgmt	IT	37,675	4,725	26,500	24,280	36,355	Competitive Pricing & Value
120 Meals on Wheels-4067	Contribution/Food Assistance	CARES	19,095	46,660	57,840	-	6,305	Grant-Funded Service
121 Metropolitan Washington Council of Governments - 601	Association fees	Admin	49,274	39,313	38,665	19,845	19,100	COG Contract
122 Microsoft Corporation - 6170	Email Service	IT	16,587	12,421	12,741	10,894	10,289	Competitive Pricing & Value
123 Miles & Stockbridge - 3801	Legal services: Bond Counsel	Admin	0	0	21,500	24,500	25,220	Specialized Service
124 Mission Square	Deferred compensation program	All	600,483	597,866	626,735	629,160	619,798	Long-term relationship
125 Mitchell Titus	Auditing services	Fin & Admin	NEW FY24	-	-	-	-	Selected by competitive process

City of Greenbelt, Maryland								
Recommended Vendors for Negotiated Purchase - FY 2024								
Sorted Alphabetically by Vendor Name								
Highlighted Areas Indicate New/Renewed in FY2023 and/or FY2024								
Vendor-Number	Commodity	Requesting Department	FY2023	FY2022	FY2021	FY2020	FY2019	Justification for not Bidding
126 Morton Salt, Inc.-6695	Road Salt	Public Works	11,538	15,314	-	-	-	COG Contract
127 Motorola Solutions Inc- 6109	Radios & related service	Police	22,264	39,216	23,573	34,111	27,740	State Contract
128 Municap - 3493	TIF Administrator	Fin & Admin	17,369	13,794	11,700	17,463	8,206	Specialized Service
129 Municipal Emerg Sv Dep - 145(was Lawmen Supply - 6505)	Simmunition Training, body armor, unifo	Police	32,365	19,267	24,321	26,985	26,255	Specialized Service
130 NAA, Inc. - 3905	Remediation of CC Windows	Planning	0	0	0	26,870	New FY20	Selected by competitive process
131 National Capital Industries	Bollards, Safety Equip, Traffic Control	Public Works/Planning	12,407	4,345	5,108	8,647	3,861	Local vendor
132 Nicholas P Pipino & Assoc - 982	Audio Visual Maint Contract	Admin	0	36,885	11,228	6,374	4,945	State Contract
133 Nicole Ellis (funded by SASS Grant)	Cleaning Service for GRH	CARES	18,300	5,450	-	-	-	Specific Service
134 O'Brien Bus Service Inc - 672	Bus service for camps- shorter trips	Recreation	12,975	0	0	16,975	14,350	Competitive Pricing & Value
135 Occupational Medical Services - 3774	Employee Physicals	Fin & Admin	13,349	12,406	17,206	12,471	11,579	Competitive Pricing & Value
136 Orkin-715	Pest Control Service	All	9,250	8,962	8,742	260	8,181	Local vendor,specialized svc
137 Overhead Door - 681	Bay Door Repairs	Public Works	13,380	563	2,265	16,646	2,085	Specialized Service
138 P2 Cleaning Services LLC - 3423	Landscape Maintenance	Public Works	44,829	43,456	60,888	47,094	5,521	Competitive Pricing & Value
139 Packer Norris Parts - 5770	Vehicle Repair Auto Parts, direct from m	Public Works	26,757	11,372	13,532	14,354	8,315	Competitive Pricing & Value
140 Parts Authority - 5896	Auto Parts, Supplies & Tools	Public Works	49,409	34,697	37,690	43,316	46,838	Local Vendor, Competitve Pricin
141 Perconti Data Systems - 5396	Utopia System Upgrade & Maint	IT/Planning	9,995	9,995	9,995	9,995	14,495	Sole Provider
142 Petsmart - 3339	Animal Food & Supplies	Animal Control	5,929	2,569	2,170	5,288	8,702	Local Vendor, Competitive Pricin
143 Power DMS, Inc-713	FTO Software Subscription	Police	11,256	12,319	2,000	7,102	6,954	Competitive Pricing & Value
144 Prince George's Community-687	Training & Police Academy	PW & Police	4,520	9,834	-	-	-	Specialized Service
145 Prince George's County- 122 & 693, 694 & 739	Landfill disposal services & I-Net	PW & IT	143,737	107,431	78,909	123,822	134,310	Specialized Service
146 PT Armor, Inc-6354	Ballistic Vest Carrier	Police	3,960	7,475	3,055	5,400	6,213	Competitive Pricing & Value
147 Quill - 3937	Office Supplies	Police	8,660	8,946	10,198	10,867	13,355	Competitive Pricing & Value
148 Race Forward-8146	Racial Equity Course	HR	7,000	16,500	-	-	-	Sole Provider
149 Raftelis-4602	Council Retreat/ARPA Comm Engmt	Admin	0	62,549	5,000	5,000	-	Approved by Council-FY22
150 Ramona Bocanegra (dba B Clean) - 3911	Cleaning Services	Recreation	78,870	65,585	86,738	29,840	35,039	Selected by competitive process
151 Raymar Plumbing Services-767	Plumbing services	Public Works	1,228	3,065	3,932	13,190	27,506	Local Vendor, Competitve Pricin
152 Rekor Recognition Systems - 3487(was Brekford International - 4533)	Speed Cameras; Purchase and installatio	Police	185,664	147,409	194,440	211,520	239,500	Specialized Service
153 Republic Services #411 - 7734	Recycling	Public Works	28,609	21,878	16,548	New FY21	-	Selected by competitive process
154 Rexel of America LLC	Parts	Public Works	5,339	4,425	13,044	12,992	10,240	Competitive Pricing & Value
155 Robert Half-8189	Temporary Services	Fin, HR & Admin	7,536	17,045	-	-	-	Competitive Pricing & Value
156 Roberts Oxygen - 784	Propane & Pool Chemicals	PW & Rec	10,904	8,679	9,701	9,226	10,743	Competitive Pricing & Value
157 Schindler Elevator - 799	Elevator service and repair	Public Works	18,705	15,422	22,928	9,164	15,975	Competitive Pricing & Value
158 Service Machine Shop Inc	Boiler Room Pump Repair & Equipment	Public Works	26,636	9,497	-	24,737	-	Local vendor
159 Shannon-Baum Signs-810	Street Signage	PW/Planning	4,287	7,062	3,726	3,621	4,194	Competitive Pricing & Value
160 Shapiro & Duncan Mechanical Contractors -5526	Pool Pac Service, HVAC-CC	Public Works	21,769	37,991	835	0	26,655	Competitive Pricing & Value
161 Sherwin-Williams Co.	Building & Street Line Painting	Public Works	12,044	-	116	366	50	Local vendor
162 SHI International Corp - 4028	Computer supplies & Licensing	IT	0	78	29,483	9,012	New FY20	Competitive Pricing & Value
163 Silver Hill Cleaners - 149	Uniform cleaning	Police	10,454	3,900	6,789	8,356	9,042	Competitive Pricing & Value
164 SiteOne Landscape Supply LLC - 415	Landscape plants/supplies	Public Works	5,721	3,714	12,074	2,286	11,442	Competitive Pricing & Value
165 Sparks at Play - 7935	Playground Equipment Installation	Public Works	0	35,189	35,189	New FY21	-	Selected by competitive process
166 Spay Now - 6734	Veterinarian services	Animal Control	21,917	7,711	6,032	14,302	15,161	Competitive Pricing & Value

Highlighted Areas Indicate New/Renewed in FY2023 and/or FY2024

77

City of Greenbelt, Maryland

Recommended Vendors for Negotiated Purchase - FY 2024									
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Sorted Alphabetically by Vendor Name

Highlighted Areas Indicate New/Renewed in FY2023 and/or FY2024

[illegible]

City Council Agenda Item Report

Meeting Date: August 14, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Board and Committee Reports

Agenda Section: OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

Subject:

Forest Preserve Advisory Board Report #2023-04 - (Greenbelt Forest Preserve Greenbriar Maintenance Request)

Suggested Action:

Reference: Forest Preserve Advisory Board Report #2023-04 - (Greenbelt Forest Preserve Greenbriar Maintenance Request)

On July 10, 2023, the City Council accepted the Forest Preserve Advisory Board Report #2023-04 by consent agenda.

The Forest Preserve Advisory Board recommends that Council instruct Public Works to find a way to clear this obstruction, ideally by cutting a section in these two trees.

It is recommended that the City Council accepts the recommendations of the Forest Preserve Advisory Board.

Attachments:

[FPABGreenbriarReport_2023_04__003_.pdf](#)

[greenbriar-good_2023_04__003_.pdf](#)

FOREST PRESERVE ADVISORY BOARD
REPORT TO COUNCIL

Report No. 2023-04

SUBJECT: Greenbelt Forest Preserve Greenbriar maintenance request

DATE: June 27, 2023

BACKGROUND: The Forest Preserve Advisory Board had a clean-up of Greenbriar Tract on June 3, 2023. The Public Works' Environmental Coordinator helped plan the event and provided supplies. During our clean-up we discovered lots of branches and down trees on the trails. Several local residents who participated in the event expressed concern over the blocked trails.

DISCUSSION: The middle path is significantly obstructed by two downed trees making passage impossible. This path usually has heavy use and would pose a safety hazard, if it remains in its current state. Photo attached.

RECOMMENDATION: FPAB asks Council to request that Public Works find a way to clear this obstruction, ideally by cutting a section in these two trees.



City Council Agenda Item Report

Meeting Date: August 14, 2023

Submitted by: Bonita Anderson

Submitting Department: Public Works

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

Subject:

Pepco Tree Trimming Plan

Suggested Action:

Reference:

Memorandum, B. Townsend, 08/08/2023

Pepco's Proposal Tree Removal List 2023

Pepco is requesting a permit to provide vegetation management on various electrical feeder lines in the City. The Maryland Public Service Commission requires vegetation management to be done every three years. The permit application only applies to the City's right of way and City property.

Pepco has provided plans showing the proposed tree removal and tree pruning/trimming along feeder lines serving the community. The scope of work is mainly in the center of Greenbelt. (See attached PEPCO Vegetation Management Map)

Staff met with the Advisory Committee on Trees (ACT) on July 18 and reviewed PEPCO proposed tree removals list and staff recommendations. ACT voted in support of the staff's recommendations.

Staff recommends that the City Council direct staff to issue a permit for the proposed vegetation management work.

Attachments:

[Pepco_Memo_08_08_2023.pdf](#)

[PEPCO's Proposed Tree Removal List 2023.pdf](#)

**City of Greenbelt Maryland
Memorandum**



To: Tim George, Interim City Manager
Via: Willis Shafer, Director of Public Works
From: Brian Townsend, Assistant Director of Public Works
Date: 8/08/2023
Re: PEPCO Vegetation Management Plan – 2023

Pepco is currently requesting a permit to provide vegetation management on various electrical feeder lines in the City. The Maryland Public Service Commission requires vegetation management to be done every three years. The permit application only applies to the City's right of way and City property.

Pepco has provided plans showing the proposed tree removal and tree pruning/trimming along feeder lines that are serving the community. The scope of work is mainly in the center of Greenbelt. (See attached PEPCO Vegetation Management Map)

PEPCO has identified 124 trees for removal. The horticultural supervisor and City arborist reviewed each tree and denied 34 trees that were proposed for removal. This brings the total number of trees proposed for removal to 90. Out of the 90 proposed trees, 50 have been identified as dead, hazardous, or in severe decline. As a direct result, these trees would have been removed by Public Works regardless. Pepco has proposed a one-to-one replacement plan. Public Works and ACT will work together to select the proper trees for replacement. The replacement trees will be selected from the Council-approved "Recommended Trees for Use Under Power Lines."

Staff met with the Advisory Committee on Trees (ACT) on July 18 and reviewed PEPCO proposed tree removals list and staff recommendations. ACT voted in support of the staff's recommendations.

Summary

City Staff and ACT have reviewed Pepco vegetation management plans in great detail and recommend Council approve Public Work's recommendations and direct staff to issue a permit for the proposed vegetation management work.

Map ID	Address	Map Grid	Species	Comments	Reviewed
1	300 Ridge Road	4	Elm	Tree in decline, severe dieback	X
2	300 Ridge Road	4	Red oak	Tree in decline, severe dieback, extreme slope	X
3	300 Ridge Road	5	Black locust	Tree in decline, under lines	X
4	300 Ridge Road	5	Black locust	Tree in decline, under lines	X
5	300 Ridge Road	5	Black locust	Tree in decline, under lines	X
6	300 Ridge Road	5	Black locust	Tree in decline, severe dieback, under lines	X
7	300 Ridge Road	5	Black locust	Tree in decline, under lines, severe dieback	X
8	6 Research Road Unit B	7	White oak	Tree is dead	X
9	City of Greenbelt Animal Shelter	9	Mulberry	Incompatible species, growing under lines	X
10	Lakeside North Apartments, Ridge Road	10	Red oak	Tree in decline, severe dieback	X
11	Lakeside North Apartments, Ridge Road	10	Walnut	Incompatible location	X
12	Lakeside North Apartments, Ridge Road	10	Walnut	Incompatible location	X
13	Lakeside North Apartments, Ridge Road	10	Sweetgum	Tree in decline, severe dieback	X
14	Lakeside North Apartments, Ridge Road	10	White oak	Tree in decline, severe dieback	X
15	Ivy Lane	10	Red oak	Tree in decline, severe dieback	X
16	Ivy Lane	10	Red oak	Tree in decline, severe dieback	X
17	204 Lastner Lane	10	Maple	Tree in decline, severe dieback	X
18	110 Greenhill Road	11	Pear	Incompatible species	X
19	110 Greenhill Road	11	Pear	Incompatible species	X
20	1 Empire Place	12	Maple	Tree in decline, severe dieback	X
21	124 Greenhill Road	12	Maple	Tree in decline, severe dieback	X
22	5 Fayette Place	12	Maple	Tree in decline, severe dieback	X
23	5 Fayette Place	12	Maple	Tree in decline, severe dieback	X
24	5 Fayette Place	12	Maple	Tree in decline, severe dieback	X
25	Hillside Road	13	Sweetgum	Tree in decline, severe dieback	X
26	Hillside Road	13	Red oak	Tree nearly dead Large wound from snapped limb, tree in decline	X
27	Hillside Road	13	Red oak	decline	X
28	Hillside Road	13	Maple	Tree in decline, severe dieback	X
29	Greenbelt DPW	15	Maple	Tree in decline, severe dieback	X
30	Buddy Attick Lake Park	16	Red oak	Tree in decline, severe dieback	X
31	Buddy Attick Lake Park	16	Pine	Severe lean towards lines	X
32	Buddy Attick Lake Park	16	White oak	Tree in decline, severe dieback	X

33 Crescent Road	16	Pine	Severe lean towards lines	X
34 Buddy Attick Lake Park	16	Pine	Severe lean towards lines	X
35 Crescent Road	17	Sweetgum	Tree in decline, severe dieback	X
36 Crescent Road	17	Pine	Severe lean towards lines	X
37 Crescent Road	17	Pine	Severe lean towards lines	X
38 Crescent Road	17	Sweetgum	Tree in decline, severe dieback	X
39 Crescent Road	17	Pine	Severe lean towards lines	X
40 Crescent Road	17	Pine	Severe lean towards lines	X
41 Crescent Road	17	White oak	Tree nearly dead	X
42 Crescent Road	17	Pine	Severe lean towards lines	X
43 Crescent Road	17	Pine	Severe lean towards lines	X
44 Northway/Ridge Road	19	Black cherry	Tree nearly dead	X
45 Northway/Hillside Road	19	White oak	Tree in decline, severe dieback	X
46 Greenbelt DPW	21	Sweetgum	Tree in decline, severe dieback	X
47 Buddy Attick Lake Park	22	Pine	Incompatible location	X
48 Buddy Attick Lake Park	22	Pine	Incompatible location	X
49 Buddy Attick Lake Park	22	Cherry	Tree in severe decline	X
			Large wound from snapped limb, tree in decline	
50 Buddy Attick Lake Park	22	Sweetgum	decline	X
51 Buddy Attick Lake Park	22	Pine	Severe lean towards lines	X
52 Buddy Attick Lake Park	22	Pine	Severe lean towards lines	X
53 Buddy Attick Lake Park	22	Poplar	Tree in severe decline	X
54 Buddy Attick Lake Park	22	Red oak	Tree in decline, severe dieback	X
55 Buddy Attick Lake Park	22	Red oak	Tree in decline, severe dieback	X
56 Buddy Attick Lake Park	22	Red oak	Tree nearly dead	X
57 Parkway/Crescent Road	24	Red oak	Tree in decline, severe dieback	X
58 Parkway	24	White oak	Decay at base of tree, root & trunk damage	X
59 Lakeside Drive	27	White oak	Tree in decline, severe dieback	X
60 Lakeside Drive	27	White oak	Tree in decline, severe dieback	X
61 Lakeside Drive	27	Red oak	Tree in decline, severe dieback	X
			Large wound from snapped limb, tree in decline	
62 Wooded tap off Parkway	28	Red oak	decline	X
63 Wooded tap off Parkway	28	Sweetgum	Tree nearly dead	X
			Large wound from snapped limb, tree in decline	
64 Wooded tap off Parkway	28	White oak	decline	X
65 Wooded tap off Parkway	28	Tulip poplar	Tree is dead	X
66 Indian Springs	31	Sweetgum	Tree in decline, severe dieback	X
67 Indian Springs	31	Sweetgum	Tree in decline, severe dieback	X
68 Indian Springs	31	Tulip poplar	Tree is dead	X
69 Indian Springs	31	Pine	Severe lean towards lines	X

70 Prince James Way	32	Pear	Incompatible species	X
			Large wound from snapped limb, tree in decline	X
71 Ridge Road	33	White oak		X
72 Southway	39	Red oak	Tree in decline, severe dieback	X
73 Ridge Road	40	Red oak	Tree in severe decline	X
74 Ridge Road	40	Maple	Tree in severe decline	X
75 Lakecrest Circle	41	Hemlock	Tree is dead	X
76 Lakecrest Circle	41	Hemlock	Tree is dead	X
77 Lakecrest Circle	41	Hemlock	Tree is dead	X
78 Southway	42	Pear	Incompatible species	X
79 Southway	42	Pear	Incompatible species	X
80 Southway	42	Sweetgum	Incompatible location	X
81 Greenbelt Road	46	White oak	Tree nearly dead	X
82 Greenbelt Road	46	White oak	Tree nearly dead	X
83 Greenway Center Drive	47	Pear	Incompatible species	X
84 Hanover Parkway apartment complex	52	White oak	Tree is dead	X
85 Hanover Parkway apartment complex	52	Tulip poplar	Tree is dead	X
86 Hanover Parkway apartment complex	52	Maple	Tree in decline, severe dieback	X
87 Hanover Parkway apartment complex	52	White oak	Tree in decline, severe dieback	X
88 Hanover Parkway apartment complex	52	White oak	Tree in decline, severe dieback	X
89 Hanover Parkway apartment complex	52	White oak	Tree in decline, severe dieback	X
90 Hanover Parkway apartment complex	52	Tulip poplar	Tree in decline, severe dieback	X

City Council Agenda Item Report

Meeting Date: August 14, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Board and Committee Reports

Agenda Section: OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

Subject:

Board of Elections Report #2023-06 - (Mail-in Ballot Applications for Out-of-City Voters)

Suggested Action:

Reference: Memorandum, Greenbelt Board of Elections, 07/06/2023

At the July 10, 2023, Council meeting, the City Council accepted the Board of Elections Report #2023-06, Mail-in Ballot Applications for Out-of-City Voters by consent agenda. Ms. Davis requested this item be placed on tonight's agenda for discussion.

The Board of Elections tentatively decided, subject to Council approval, to allow voters outside the City during the 30 days before Election Day to file mail-in ballot applications by facsimile or email.

Council approval is sought.

Attachments:

[BOE3188CouncilMemoFaxEmailApplications.pdf](#)

MEMORANDUM

DATE: July 6, 2023
TO: City Council, City of Greenbelt
FROM: Board of Elections
RE: Mail-In Ballot Applications
for Out-of-City Voters

The Board of Elections hereby advises that we have tentatively decided, subject to Council approval by resolution or other appropriate action, to allow voters who are outside the City during the 30-day period before Election Day to file mail-in ballot applications by facsimile or email.

The Board is encouraging voters to submit ballots either by mail-in procedures or in person on Election Day. By late August, all Greenbelt voters registered with the County Board of Elections will be sent a mail-in ballot application. Instructions will ask voters to fill out and submit their applications “as soon as possible,” or words to that effect, though the law allows later applications. Earlier submissions will allow our vendor to send mail-in ballots early enough for voters to fill them out and submit them by Election Day.

The Election Code provides that voters “outside the continental United States for the 30-day period ending on election day” may submit mail-in applications by facsimile or email. (The ballots themselves must still be submitted to City government in person or by U.S. mail.)

To increase voter convenience, the Board of Elections will be advising voters in the mail-in instructions that they may submit applications by facsimile or email if they “will be continuously outside the City for the 30-day period ending on Election Day.” This expanded instruction will

July 6, 2023
Page Two

permit a voter not in Greenbelt for the month prior to the election to submit their application in a more timely and convenient manner.

If Council members or members of the public have questions about mail-in applications or ballots, they may call or email the Board at the Clerk's office.

City Council Agenda Item Report

Meeting Date: August 14, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section: OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

Subject:

* Meetings

Suggested Action:

For the past few years, parking in the Municipal Building and Community Center parking lots has become increasingly difficult in the evening due to the arrival of the Labor Day carnival. In order to accommodate Council members, staff, and meeting attendees, staff recommends the meeting scheduled for Wednesday, August 30th at 7:30 pm. be held virtually via Zoom.

Attachments:

[meetings.pdf](#)

CITY OF GREENBELT, MARYLAND
25 Crescent Road, Greenbelt, MD 20770-1891



8/9/2023 12:26 PM

City Council Meetings & Work Sessions
August – September

Work Session – TBD	Wed.	08/16	7:30 pm
Work Session – TBD	Mon.	08/21	7:30 pm
Advisory Board Interview	Wed.	08/23	7:10 pm
Work Session – Washington Gas	Wed.	08/23	7:30 pm
Work Session – Greenbelt Station HOA (stakeholder)	Mon.	08/28	7:30 pm
Work Session – TBD	Wed.	08/30	7:30 pm
No Meeting – Labor Day	Mon.	09/01	
Work Session – Tribesy Process Presentation	Wed.	09/06	7:30 pm
Regular Meeting	Mon.	09/11	7:30 pm
Work Session – Park Crescent Apartment Complex	Wed.	09/13	7:30 pm
Work Session – TBD	Mon.	09/18	7:30 pm
Work Session – TBD	Wed.	09/20	7:30 pm
No Meeting – Yom Kippur	Mon.	09/25	
Regular Meeting	Tues.	09/26	7:30 pm
Work Session – Pepco	Wed.	09/27	7:30 pm

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use Video Relay Services (VRS) at 711 or e-mail banderson@greenbeltmd.gov to reach the City Clerk. Unless otherwise noted, meetings will be held in the Council Chambers in the Municipal Building (MB) at 25 Crescent Road and virtually by Zoom. Zoom meeting information for public participation is posted on the City's website at www.greenbeltmd.gov on the meeting calendar.

Bonita Anderson, City Clerk

A NATIONAL HISTORIC LANDMARK

(301) 474-8000

fax (301) 441-8248
www.greenbeltmd.gov

MD RELAY 711

CITY OF GREENBELT, MARYLAND
25 Crescent Road, Greenbelt, MD 20770-1891



8/9/2023 12:26 PM

Ready to be scheduled:

Virtual Meetings Accessibility for Blind and
Visually Impaired
City Contracting Policy
Walk-way fixture
Verde Apartments (*Provided August Dates*)
WSSC (Standpipe) (*October 30th*)
Greenbelt Road Corridor

For later scheduling:

Zoning Enforcement
Parkway Apartment Owners/GHI (*parking*)
Northway Fields Master Plan
City Manager Updates (Jan, Pre-budget; July &
Sept/Oct)
Meeting with County on Transportation Plan
Museum Plan
Bernard Penney (*Memorial Donation in honor of
Leonie Penney*)
Potential Bond Referendum/Capital Financing
Cemetery Plans
MARC Train Service/ MDOT
Arts & Entertainment District
EV Chargers Five Year Plan
Fleet Vehicles Ten Year Plan

City Council Agenda Item Report

Meeting Date: August 14, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section: OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

Subject:

* Stakeholder List

Suggested Action:

Attachments:

[Stakeholder Schedule.pdf](#)

Annual														
Advisory Group Chairs	7/22	7/23												
Franklin Park at Greenbelt Station Mgmt.	12/21	12/22												
Greenbelt Center HOAs	3/23													
Greenbelt East HOAs and COAs/Greenbelt East Advisory Coalition	4/22	6/23												
Greenbelt Homes, Inc.	8/22	8/23												
Greenbelt Station HOA/Verde Apts.	8/22													
School Board Member	9/21	2/23												
State Highway Administration	11/20	11/22												
Biennial														
Beltsville Ag. Research Center	8/18	11/22												
Beltway Plaza	9/22													
NASA/GSFC	3/22	4/23												
Greenbelt Business Alliance	10/22													
Greenbelt Park NPS	1/22	3/23												
Greenway Shopping Center	12/20	2/23												
Religious/Spiritual Organizations	6/22													
Twice a Year														
County Council Person and At Large Members	5/23													
Meetings as Needed														
Apartments	4/21													
Comcast/Verizon	3/21													
Greenbelt Office Parks														
Greenbelt Watershed Groups	10/19													
Hotels	8/23													
PEPCO	2/22													
WSSC	2/22	6/23												
Prince George's Economic Development Corp.	11/21													
Prince George's Planning Board	10/19													
Roosevelt Center Owner	8/20													
University of Maryland	4/15													
WMATA/PGDPW&T (Semi-Annual)	5/22													
Newly Elected/Appointed Officials (Presentation of a Council Regular Meeting)														
County Executive														
School Board CEO														
State's Attorney	1/23													

City Council Agenda Item Report

Meeting Date: August 14, 2023

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

Subject:

* Campaign Signs on Public Property

Suggested Action:

Reference: Memorandum, B. Anderson, 09/09/2021

The City Council, in 1991, established nine sites on public property throughout the City where election signs could be placed. At that time, candidates entered into a voluntary agreement not to place campaign signs in residential yards. Council has voted to continue the program through all subsequent City Council elections. At Council direction in 2019, the number of sites was expanded to 16.

The fee for participation in the campaign sign placement is \$75 to help defray the costs of staff time and materials.

Included in Council's packet is a memo from the City Clerk listing the sites proposed for 2023. Approval of this item on the consent agenda will indicate Council's intent to continue this program for the 2023 election.

Attachments:

[Memorandum.B.Anderson.08.09.23.pdf](#)

MEMORANDUM

TO: CITY COUNCIL

FROM: BONITA ANDERSON, CITY CLERK

SUBJECT: CAMPAIGN SIGNS ON PUBLIC PROPERTY FOR 2021 COUNCIL ELECTION

DATE: AUGUST 9, 2023

CC: TIM GEORGE, INTERIM CITY MANAGER

The City Council, in 1991, established nine sites on public property throughout the City where election signs could be placed. At that time, candidates entered into a voluntary agreement not to place campaign signs in residential yards.

The Council has voted to continue the program through all subsequent City Council elections. At Council direction in 2019, the program expanded by adding another site, bringing the number to 16.

If approved, the program will be conducted under the following guidelines:

- City staff will place the poles.
- A lottery among all candidates will be held on September 26, 2023, for placement location. To participate in the program, the candidate must participate in the lottery or designate someone to draw on his or her behalf.
- Candidates' signs may not be placed on the poles prior to September 27.
- The City's "City Election" sign will be placed in the top central position.
- Candidates provide the signs; City staff will attach the signs if they are given to the City Clerk, or candidates may attach their own signs if they prefer.
- Signs may be no larger than 18" x 24".
- A fee of \$75.00 will be charged to each candidate participating in this program.
- The signs will be removed by City staff on November 8, 2023, and should be picked up from the City Clerk's office promptly.

Sites for Campaign Signs on Public Property

Greenbelt West

- Edmonston Road and Breezewood Drive, SW corner
- Edmonston Road at Springhill Drive – NW corner
- Cherrywood Lane at Springhill Drive – right-of-way on the west side of Cherrywood
- Cherrywood Lane at Breezewood Drive – right-of-way on the west side of Cherrywood
- Springhill Lane and Breezewood Court – either the NW or SW corner
- Greenbelt Station Parkway – Median (100 feet from the bridge)

Center City

- Ridge and Crescent Roads – NW (Police Department) corner
- Southway and Crescent Road – SW corner
- Lakecrest Drive and Greenbelt Road – NE corner
- Research and Ridge Roads – NE corner
- Southway and Ridge Road – SE corner

Greenbelt East

- Mandan Road and Hanover Parkway – NW corner (across Hanover from NE corner of Greenbriar Park)
- Mandan Road at Ora Glen Road – in right-of-way on east side of Mandan (at Mandan Road Ball Field)
- Hanover Parkway and Ora Glen Drive – SE corner (stormwater pond corner)
- Hanover Parkway at Megan Lane - in median facing northbound traffic
- Frankfort and Morrison Drives - NE corner

City Council Agenda Item Report

Meeting Date: August 14, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

Subject:

* Appointment to Advisory Board

Suggested Action:

Reference: Application and Code of Conduct

The City Council interviewed Mark Wilson for the Community Relations Advisory Board on February 22, 2023.

The City Council interviewed Chayla Lar for the Community Relations Advisory Board on July 12, 2023.

Approval of this item on the consent agenda will indicate Council's intent to appoint both Mr. Wilson and Ms. Lar to the Community Relations Advisory Board.

Attachments:

City Council Agenda Item Report

Meeting Date: August 14, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

Subject:

* Resignation from Advisory Group

Suggested Action:

Reference: B. Anderson email - 07-12-2023

The City Clerk sent Council an email regarding several members from various Advisory Boards/Committees not attending meetings in the past several months and has not responded to any correspondence.

Approval of this item on the consent agenda will indicate the Council's intent to remove Mr. Higgs (Arts Advisory Board); Ms. Coker and Mr. Williams (Board of Elections); Ms. Adeyeye and Mr. Gbadamosi (Senior Citizens Advisory Committee); Mr. Lake, Mr. Gupta, and Mr. Siddiqui (Youth Advisory Committee).

Attachments:

City Council Agenda Item Report

Meeting Date: August 14, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 60 minutes (8:45 - 9:45 pm)

Subject:

* Reappointment to Advisory Board/Committee

Suggested Action:

Reference: Reappointment Survey

Elisabeth Kevorkian had indicated her willingness to continue to serve on the Senior Citizens Advisory Committee (SCAC).

James Drakes had expressed interest to be reappointed to the Advisory planning Board (APB).

Beth Novick had indicated his willingness to continue to serve on the Forest Preserve Advisory Board (FPAB).

Rick Ransom had indicated his willingness to continue to serve on the Community Relations Advisory Board (CRAB).

John Drago had indicated his willingness to continue to serve on the Arts Advisory Board (AAB).

Approval of this item on the consent agenda will indicate Council's intent to appoint them to a new term.

Attachments: