



CITY COUNCIL AGENDA COUNCIL MEETINGS WILL BE ONLINE

Due to the COVID-19 precautions, the Council Meetings will be held online and is planned to be cablecast on Verizon 21, Comcast 71 and 996 and streamed to www.greenbeltmd.gov/municipaltv.

**Resident participation:
Join By phone: (301) 715-8592
Meeting ID: 890 6812 8262
Password (if needed): 736144**

In advance the hearing impaired is advised to use MD RELAY at 711 to submit your questions/comments or contact the City Clerk at (301) 474-8000 or email banderson@greenbeltmd.gov.

**Monday, August 10, 2020
8:00 PM**

I. ORGANIZATION

1. Call to Order
2. Roll Call
3. Meditation and Pledge of Allegiance to the Flag
4. Consent Agenda - Approval of Staff Recommendations (Items on the Consent Agenda [marked by *] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)
5. Approval of Agenda and Additions

II. COMMUNICATIONS

6. Presentations

7. Petitions and Requests

*8. * Minutes

Suggested Action:

- * Work Session - May 4, 2020
- * Work Session - May 6, 2020
- * Work Session - May 13, 2020
- * Regular Meeting - May 26, 2020

[WS200504](#)

[WS200506.pdf](#)

[WS200513](#)

[RM200526](#)

9. Administrative Reports

*10. Committee Reports

*10a. Community Relations Advisory Board Report 2020-02 (20-minute Community Clean Up)

Suggested Action:

Approval of this item on the Consent Agenda will indicate Council accepted this Report.

[Report 2020-02 Final.pdf](#)

*10b Forest Preserve Advisory Board - Report #2020-4 (FPAB's Public Walk-through of the Community Gardens at Hamilton Place and Gardenway)

Suggested Action:

Approval of this item on the Consent Agenda will indicate Council accepted this Report.

[FPAB Report to Council 2020-4.pdf](#)

*10c Advisory Planning Board Report #2020-03: Cherrywood Lane Complete and Green Street Project Phase 2 (30% design)

Suggested Action:

It is recommended that Council accept this report and consider it on a agenda of a future meeting.

[Advisory Planning Board Report #2020-03: Cherrywood Lane](#)

*10d Arts Advisory Board Report #21-1 - (FY21 Recognition Group Application)

Suggested Action:

It is recommended that Council accept this report and consider it later on the agenda.

[AAB 21-1 GAC FONDCA.pdf](#)

III. LEGISLATION

11. A Resolution to Authorize the Negotiated Purchase of Certain Goods and Services from Various Vendors as Enumerated Herein when Total Fiscal Year Purchases from Each Vendor Exceed Ten Thousand Dollars (\$10,000)
- 2nd Reading, Adoption

Suggested Action:

Reference:

Resolution

Negotiated Purchase List-FY21 Draft 6.24.20

Negotiated Purchase List - FY 2021 - sort by \$

Negotiated Purchase List - FY 2021 - sort by justification

Each year, the City does business with a number of vendors from whom the City's individual purchases are below the bid limit of \$10,000 but total purchases over the fiscal year reach or exceed that amount.

Obtaining bid proposals for these goods and services is not warranted. Some of these vendors are the sole source or best source of purchase. In other instances, the City's purchases are based on bids taken by other government agencies (e.g., the State or County) or through the Council of Governments and other cooperative purchasing programs, with the bid price extended to Greenbelt.

In addition to the Spreadsheet which is attached to the Resolution, there are two additional versions sorted by dollar amount and justification as requested by Mayor Pro Tem Jordan.

Ms. Mach introduced the resolution for first reading at the July 14, meeting. It is recommended this resolution be introduced for second reading and adoption.

[Resolution_FY_2021_Negotiated_Purchase.pdf](#)

[Negotiated Purchase List-FY21 Draft 6.24.20.pdf](#)

[Negotiated Purchase List - FY 2021 - sort by \\$.pdf](#)

[Negotiated Purchase List - FY 2021 - sort by justification.pdf](#)

12a

Refinancing of Refunding Bond of 2011 and Taxable General Obligation Pension Refunding Bond of 2013

Reference:

Summary

PowerPoint Presentation

Matrix Summarizing RFP Responses

Request for Proposals

List of Banks that were emailed the RFP

FY 2021 Proposed Budget – Pages 236-238

Environmental Social Governance Report 2019

Suggested Action:

At the Regular Meeting on June 22, 2020, Council approved the issuance of a Request for Proposals for Refinancing of City of Greenbelt for two instruments of outstanding City debt.

The 2001 Bond Fund debt which was refinanced in 2011 and the unfunded liability for the Maryland State Retirement and Pension System which the City borrowed in 2013. This was done based on a recommendation from the City's financial consultant Davenport & Company. Davenport believed that since interest rates had dropped since the City borrowed these monies, there was a potential opportunity to save money by refinancing these loans at a lower interest rate.

A summary of the RFP responses received is included in Council's packet. At the Special Meeting on August 3, Jennifer Diercksen, with Davenport, provided a presentation with updated information on rates and proposals. Refinancing (aka Refunding) these loans at significantly lower interest rates would save the City about \$700,000 during the remaining payoff period.

Council direction is needed regarding which banks to award the Refundings and whether the City wants uniform (level) savings or upfront savings. City Council determines the City's operating budget and debt policy. Staff recommends uniform savings to provide budgetary flexibility in future years.

Included in Council's packet are Ordinances prepared by the City's Bond Counsel, Fabian Walters with Miles and Stockbridge. The City's bond counsel and representatives from Davenport, the City's financial advisor, will be available to

answer any questions.

[Greenbelt Summary 8.10.20.pdf](#)

[City of Greenbelt, Maryland - Summary of Bank RFP Results.pdf](#)

[Matrix Summarizing RFP Responses.pdf](#)

[Request for Proposals.pdf](#)

[List of Banks that were emailed the RFP.pdf](#)

[FY 2021 Proposed Budget “ Pages 236-238.pdf](#)

[Environmental Social Governance Report 2019.pdf](#)

12b

AN ORDINANCE TO AUTHORIZE AND EMPOWER THE CITY OF GREENBELT, MARYLAND, FROM TIME TO TIME, TO BORROW NOT MORE THAN FOUR MILLION ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$4,125,000) FOR THE PUBLIC PURPOSE OF REFUNDING THE OUTSTANDING PRINCIPAL AMOUNT OF THE CITY’S REFUNDING BOND OF 2011 AND THE CITY’S TAXABLE GENERAL OBLIGATION PENSION REFUNDING BOND OF 2013 AND TO EFFECT SUCH BORROWING BY THE ISSUANCE AND SALE, UPON ITS FULL FAITH AND CREDIT, OF ONE OR MORE SERIES OF ITS GENERAL OBLIGATION BONDS IN LIKE PAR AMOUNT PURSUANT TO THE AUTHORITY OF SECTION 19-207 OF THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND AND SECTION 55 OF THE CITY CHARTER; PROVIDING FOR THE APPROPRIATION AND DISPOSAL OF THE PROCEEDS OF SALE OF THE BONDS; PROVIDING FOR THE LEVY AND COLLECTION OF TAXES SUFFICIENT FOR THE PROMPT PAYMENT OF THE MATURING PRINCIPAL OF AND INTEREST ON THE BONDS; AND GENERALLY RELATING TO THE ISSUANCE, SALE AND PAYMENT OF THE BONDS.

Suggested Action:

- 2nd Reading, Adoption

Mayor Pro Tem Jordan introduced the ordinance for reading at Council's Special Meeting on August 3rd, 2020.

It is recommended that Council introduce this ordinance for second reading and adoption.

[Greenbelt Bond Authorizing Ordinance \(2020 A&B\).pdf](#)

12c

AN ORDINANCE TO AWARD THE ISSUE OF UP TO \$4,125,000 CITY OF GREENBELT REFUNDING BONDS OF 2020 IN ONE OR MORE SERIES; PRESCRIBING THE FORM, MATURITY, INTEREST RATE AND PROVISIONS

FOR PAYMENT AND REDEMPTION OF SAID BONDS; CONFIRMING THE COVENANTS OF THE CITY TO PROVIDE FOR THE LEVY AND COLLECTION OF TAXES SUFFICIENT FOR THE PROMPT PAYMENT OF THE MATURING PRINCIPAL OF AND INTEREST ON SAID BONDS; FURTHER PROVIDING FOR THE USE OF THE PROCEEDS OF THE BONDS; AND PROVIDING FOR THE EXECUTION AND DELIVERY, AND ALL OTHER DETAILS WITH RESPECT TO THE SALE AND DELIVERY OF SAID BONDS.

Suggested Action:

- 1st Reading, Suspension of the Rules
- 2nd Reading, Adoption

Included with the background materials are two versions of this Ordinance with the same title. One would award the 2011 Refunding to Freedom Bank and the 2013 Refunding to Chase. The other would award both Refundings to Freedom Bank.

Council should make it clear in the motion to introduce and adopt the Ordinance which bank or banks are receiving the Award.

Note: Per Council's Standing Rules, six (6) votes in the affirmative are needed to suspend the rules for adoption at this meeting.

[Greenbelt Award Ordinance \(Only Freedom Bank\) \(2020A&B\).pdf](#)

[Greenbelt Award Ordinance \(Chase & Freedom\) \(2020A&B\).pdf](#)

IV. OTHER BUSINESS

13. Draft Greenbelt Neighborhood Overlay Zone

Suggested Action:

On May 2, 2020 and July 20, 2020, the City Council held work sessions on the Draft Greenbelt Neighborhood Conservation Overlay (NCO) Zone Development Standards that were prepared by M-NCPPC. In response to the County's new zoning ordinance eliminating the Residential Planned Community (R-P-C) Zone, the Prince George's County District Council adopted CR-82-2018, concurrently with the new Zoning Ordinance granting approval for Maryland-National Capital Park and Planning Commission (M-NCPPC) to initiate and prepare a Greenbelt Neighborhood Conservation Overlay Zone. The intended purpose of the NCO Zone is, "to protect and preserve the unique development features and character of established

neighborhoods throughout the County, and to promote new development that is compatible with the existing neighborhood character.” Prior to preparing the Development Standards, M-NCPPC staff drafted the Greenbelt NZO Zone Neighborhood Study.

The Draft Greenbelt NCO Zone Development Standards were reviewed by the Advisory Planning Board (APB), and its recommendations (APB Report # 2020-02) were transmitted to, and accepted by, City Council on June 8, 2020. City Council has also received numerous comments from various stakeholders since the release of the Neighborhood Study and Standards. Concurrently with the City’s review, Greenbelt Homes, Incorporated has been conducting an internal review of the draft standards as well. In a memorandum dated June 23, 2020, Steve Skolnik, President of Greenbelt Homes, Inc. requested City Council support GHI’s position on a number of issues in the draft of the proposed Greenbelt NCO Zone Development Standards.

City planning staff concurs with many, but not all, of the comments and/or recommendations made by the Advisory Planning Board, stakeholders and Greenbelt Homes Inc. on the draft development standards. Staff has prepared a series of comments on the Draft Standards and Neighborhood Study that are included in Council’s packet. It is anticipated that at the conclusion of the County’s public review process, the standards will appear in a proposed County Resolution with final approval anticipated to occur concurrently with the County’s Countywide Sectional Map Amendment. M-NCPPC staff has indicated that the County Council will accept comments on the Greenbelt Neighborhood Standards during the public hearing process on the County-wide Map Amendment that has been postponed at this time.

Staff recommends City Council direct staff to submit the City’s comments on the Draft Greenbelt NZO Development Standards and Neighborhood Study to the Prince George’s County District Council and Planning Board.

[APB Report 2020_2_NCO Zone.pdf](#)

[8-4-20 FINAL Memo NCO Standards.pdf](#)

[FINAL Staff comments on Draft NCO Zone Standards 8.5.20.pdf](#)

[FINAL Building Measurements \(2\).pdf](#)

[2020-Greenbelt-Neighborhood-Conservation-Overlay-Zone-Study-Final.pdf](#)

[Final Draft Development Standards.pdf](#)

[NCOZ RECOMMENDATIONS FINAL GHI letter to city.pdf](#)

[NCOZ Standards BoardZTF Comments June 8 2020 \(1\).pdf](#)

14. Briefing on the I-495 Highway Expansion Project's Environmental Impact Statement Suggested Action:

Ms. Davis requested that this item be included on the agenda.

On July 10, 2020, the Federal Highway Administration (FHWA) and the Maryland Department of Transportation State Highway Administration (MDOT SHA) released the Draft Environmental Impact Statement (DEIS) and Draft Section 4(f) Evaluation for the I-495 & I-270 Managed Lanes Study. Comments on this study will be accepted until October 8, 2020.

The stated purpose of the DEIS is to, "provide a detailed description of the Study Purpose and Need, reasonable alternatives, the existing environmental conditions, and the analysis of the anticipated beneficial and adverse environmental effects and consequences of the alternatives, and potential mitigation.

In Council's packet is a staff memorandum that provides an overview of the DEIS and initial comments on its findings. City Staff is continuing to review this document and anticipates bringing this item back before City Council prior to the October 8, 2020 comment deadline with formal comments on the DEIS.

[I-495 & I-270 Managed Lanes Study DEIS Memorandum.pdf](#)

[I-495_I-270_Brochure_Mailer_2020_rd52_FINAL.pdf](#)

15. NASA Goddard Space Flight Center Master Plan Scoping Comments

Suggested Action:

The National Aeronautics and Space Administration (NASA) Goddard Space Flight Center (GSFC) is preparing an Environmental Assessment (EA) to evaluate potential environmental impacts of implementing a new Master Plan for the GSFC Greenbelt Campus. In accordance with the National Environmental Policy Act (NEPA) and Section 106 of the National Historic Preservation Act (NHPA), the GSFC is soliciting public input on the scope of the environmental review over the next 30 days. A draft EA is expected to be released in January 2021 for public review and comment.

According to the notification issued by the NASA Goddard, "The GSFC Greenbelt Campus Master Plan would be implemented over a 20-year period during which time numerous buildings would be demolished, constructed, and renovated and general infrastructure maintenance and improvement activities would continue throughout the installation. NASA would explore different options for some excess buildings and land areas to include divesting land, divesting buildings and potential future partnerships with non-NASA entities.

In Council's packet is a staff memorandum that provides comments on what staff recommends be addressed in the GSFC EA.

Staff recommends City Council direct City staff to transmit a letter to NASA GSFC requesting

the issues identified by staff be addressed in the EA and Section 106 process for its 20 year Master Plan.

[Final_Draft_EA_Scoping_Memo_7-2020.pdf](#)
[NEPACHECKLIST.pdf](#)
[PM_Scoping_letter_-_final.pdf](#)

16. Maglev Update

Suggested Action:

Ms. Davis requested that this be included on the agenda to discuss the latest updates on the Maglev plans and discussion of possible immediate actions.

[MAGLEV NHPA Consulting Parties Mtg 3 notes_20 July 2020.pdf](#)
[SCMaglev_IRMPPT_6-23-2020_Final.pdf](#)

17. Proposed Pepco Vegetation Management Plan

Suggested Action:

Pepco currently is requesting a permit to provide vegetation management on various electrical feeder lines in the City. The Maryland Public Service Commission requires vegetation management be done every three years. The permit application only applies to City right of way and City property.

City Staff and ACT have reviewed Pepco vegetation management plans in great detail and recommend Council approve Public Work's recommendations and direct staff to issue a permit for the proposed vegetation management work.

Brian Townsend, Assistant Public Works Director and Cody Hesseltine, Vegetation Program Manager for Pepco, will be in attendance to answer any questions.

[2020_08_04Pepco Memo \(2\).pdf](#)
[Greenbelt_Municipal_Map_Deliverables.pdf](#)

18. Greenbelt Fair and Just Policing Act of 2020

Suggested Action:

Mayor Byrd requested this item to be included on the agenda.

- Mayor Byrd will give a presentation to the City Council on this proposed police reform legislation.
- The motion will be to direct the City Solicitor to draft the bill.

19. Coronavirus Testing -- Public Safety Employees

Suggested Action:

Mayor Byrd requested this item be added to the agenda.

- https://www.washingtonpost.com/local/md-politics/prince-georges-county-to-test-all-public-safety-employees-for-the-coronavirus/2020/07/13/80129ea8-c556-11ea-b037-f9711f89ee46_story.html
- The motion will be to require Coronavirus testing for all of the City's Public Safety employees
- This is in keeping with the County's practices on this issue.

20. Submission of MML 2021 Legislative Action Requests

Suggested Action:

Reference:

2021 MML Legislative Request form

- History of City MML Priority Requests
- MML Assets and Liabilities of City's 2020 Submissions.

The annual request from the Maryland Municipal League (MML) to submit statewide legislative initiatives was due July 24. MML staff have indicated the City can make a late submission and the MML Legislative Committee will decide whether to consider it.

Last year, the City submitted three proposed initiatives.

Provide Additional Revenue for Municipalities in Addition to Property Tax.

- Provide Funding for Electric Vehicle Infrastructure
- Ban Single Use Plastics such as Straws, Coffee Stirrs, Single Use Bottles, etc.

The Legislative Committee did adopt a 2020 strategic initiative to continue to assess and identify alternative sources of municipal revenues both through the legislative process and through other opportunities as they arise (first bullet point). Included in the reference materials is a list of assets and liabilities developed by MML for the 2020 submissions.

Suggested initiatives must have statewide municipal impact. Per MML rules, the City may submit up to three Legislative Requests. Also, the Legislative Committee will not consider a request that is the same or is substantially similar to a request that

has previously been considered and rejected by the committee twice within a four-year period coinciding with the current term of the General Assembly.

Council direction is sought.

[MML 2021 LAR Form.pdf](#)

[MML Priorities.pdf](#)

[LG.AR.assets.liab.2020.pdf](#)

21. Evictions

Suggested Action:

Mayor Byrd requested that this item be included on the agenda.

22. Resilience Financing for Maryland Local Governments

Suggested Action:

Council Member Mach requested this item be added to the agenda.

[Email - Mach - Aug. 05, 2020.pdf](#)

23. Council Activities

24. Council Reports

*25. Contribution and Recognition Groups

Suggested Action:

Reference: AAB Report 21-1 (FY21 Recognition Group Applications)

Due to the Covid-19 pandemic, the standard recognition group process will not be followed for FY 21. As Recognition Groups figure out their plans for FY 21 and submit updated applications, either the Parks and Recreation Advisory Board or the Arts Advisory Board will review and meet with a representative from each group. The respective board will then submit a recommendation to City Council. The recommendation is to assist City Council in making a decision on funding. A place holder has been placed in the FY 21 Budget in the amount of \$74,650 has been earmarked for Recognition Group grant funding.

Submitted are recommendations from the Arts Advisory Board regarding the Greenbelt Arts Center and the Friends of the New Deal Cafe.

[AAB 21-1 GAC FONDCA.pdf](#)

*26. Submission of FY 2022 Community Parks & Playground (CPP) Application

Suggested Action:

Reference:

Letter, Carrie Lhotsky, June 2020
Letter, Carrie Lhotsky, 5/28/2020
FY 2021 CPP Application

Applications for State of Maryland Community Parks & Playground (CPP) FY 2022 grants are due August 26, 2020. Staff is recommending that the City again seek funding to renovate the Attick Park Playground as an inclusive playground. Included in Council's packet is the FY 2021 CPP Application for the same project.

The City's FY 2019-FY 2021 CPP applications were not approved for funding by the State. DNR indicated in their denial letters that there was an "overwhelming response" that "far exceeded available funding." It should be noted there was \$5 million allocated statewide in FY 2016, but only \$2.5 million annually since.

If approved by Council, staff will update the application and attachments and submit this project again for FY 2022.

Approval of this item on the consent agenda will authorize staff to submit the FY 2022 CPP Grant application as outlined above. If the application is approved, the City would likely receive notice in the summer of 2021 and construction would occur in the fall of 2021 or the spring of 2022. (DEM)

[Letter, Carrie Lhotsky, June 2020.pdf](#)

[Letter, Carrie Lhotsky, 5/28/2020.pdf](#)

[FY 2021 CPP Application.pdf](#)

***27. CARES Act Activities**

Suggested Action:

The following outlines information on the City's CARES Act expenditures.

Council approval of these items on the consent agenda confirms Council's consensus.

[City of Greenbelt CARES Act Reimbursement Summary.pdf](#)

[Prince George's County FY2020-2021 Agreement for Coronavirus Relief Funds.pdf](#)

[Greenbelt Business Improvement and Recovery Fund Application DRAFT 6 24 20.pdf](#)

***27a.Greenbelt Business Improvement and Recovery Fund**

Suggested Action:

Staff Memo

Greenbelt Business Improvement and Recovery Fund Draft Overview

GBIRF Draft Application

GBIRF Draft Flyer

GBIRF Draft Evaluation Rubric

A request was made by Greenbelt City Council to assess the feasibility of creating a relief fund to support local nonprofit organizations and small businesses that have experienced disruptions and closures related to the Covid19 pandemic. Staff worked to explore resources available to create a fund and as a result, the Greenbelt Business Improvement and Recovery Fund is being proposed. This proposed fund is a \$300,000 grant program to help local nonprofit and small businesses that have been impacted by the Covid19 pandemic.

On Wednesday, July 15th, staff met with Council to discuss economic recovery efforts and review the draft application materials for the Greenbelt Business Improvement and Recovery Fund.

Staff is recommending an initial application period from Wednesday, August 26th, 2020 to Wednesday, September 30th, 2020 and that applications are reviewed on a rolling basis during this time. Staff is also recommending that if all funds are not allocated to applicants during the first round, then a second round of applications will be accepted.

[GBIRF Memo 8.7.20.pdf](#)

[GBIRF Draft Overview 8.4.20.pdf](#)

[GBIRF Flyer English 8.4.20.pdf](#)

[GBIRF Application Reviewer Questionnaire 7.30.20.pdf](#)

[GIRF Grant Evaluation Rubric DRAFT 8.6.20.pdf](#)

*27b.City Facility Access Control Projects

Suggested Action:

As a follow up to the Director of Public Works Memorandum, "Back to Work Facility Improvements," we offer the site specific facility improvements to the Municipal Building, Youth Center, and Department of Public Works. Said improvements are in response to the COVID-19 pandemic and would offer both health and physical safety while leveraging CARES Act Funding.

The primary objective remains the safety, health, and welfare of employees and citizens. To this end LS System was engaged to provide physical and technical security service solutions

which include but not limited to pedestrian access, movement, and providing secured safe havens. In addition, stakeholder comments and concerns we also incorporated to provide a tailored access control system for each facility.

Staff has carefully reviewed the proposals and believes LS Systems proposal is the best value. Staff recommends that Council moves forward and approves the projects to address health and safety concerns with the addition of access control systems at the Municipal Building, Youth Center, and Public Works.

[20.08.04_Memo_LS_System_Access_Control.pdf](#)

***27c. Housing/Food/Utility Relief**

Suggested Action:

Council approval of this item on the consent agenda confirms Council's consensus.

[Greenbelt Housing and Utility Relief.pdf](#)

***28. Phase III - Park Acceptance Greenbelt Station**

Suggested Action:

The approved Detailed Site Plan for Phase 3 of Greenbelt Station South Core included the conveyance of a .5 acre of parcel of parkland (formerly approved for retail development) off Greenbelt Station Parkway in the vicinity of Miner Street. The parkland is a continuation of the Central Park area. The City's agreement with the developer requires the payment of \$38,000 at the time of conveyance for the City to use to make improvements to the Park. Once the City accepts the Park, planning staff will engage the City's recreation staff to develop a plan for park improvements which will include community input.

A final walk through of the park was completed by the City's consulting inspector and by City staff. The park was found to be acceptable for conveyance to the City. Over the next year the City will be monitoring the health of the trees and turf, and the developer will be required to address any issues as part of the bonds posted for the Erosion and Sediment Control permit for Phase 3.

City Staff recommends the City Council approve the transfer of ownership of the parkland in Parcel 3 to the City conditioned on the payment of \$38,000. The final step in the City assuming ownership of the Central Park is execution and recordation of the deed of conveyance which has been prepared and is ready for signatures. Once ownership is transferred to the City residents will be allowed to use the park at their leisure.

[Phase 3 Parkland Map.pdf](#)

***29. * Reappointments to Advisory Boards**

Suggested Action:

.

Reference: Reappointment Survey

The following individual has indicated their willingness to continue to serve on a City Advisory Board:

Elsie Waynes - Advisory Committee on Education (ACE)

Approval of this item on the consent agenda will indicate Council's intent to appoint her to a new term

*30. * Resignation from Advisory Group

Suggested Action:

Reference: Email, Rev. G. Griffiths, 08/01/2020

Reverend Glenn S. Griffiths has submitted his resignation from the Arts Advisory Board.

Approval of this item on the consent agenda will indicate Council's intent to accept his resignation with regret.

V. MEETINGS

Meetings

[meetings.pdf](#)

Stakeholders

[Stakeholder Schedule.pdf](#)

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section: COMMUNICATIONS

Subject:

* Minutes

Suggested Action:

- * Work Session - May 4, 2020
- * Work Session - May 6, 2020
- * Work Session - May 13, 2020
- * Regular Meeting - May 26, 2020

Attachments:

[WS200504](#)

[WS200506.pdf](#)

[WS200513](#)

[RM200526](#)

WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, May 4, 2020, to review the Recreation Department section of the proposed FY 2021 Budget.

Mayor Byrd started the meeting at 8:30 p.m. The meeting was held virtually via Zoom.

PRESENT WERE: Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts, and Mayor Colin A. Byrd.

STAFF PRESENT WERE: Nicole Ard, City Manager; Laura Allen, City Treasurer; Joe McNeal and Greg Varda, Co-Directors of Recreation; Stephen Parks, Greenbelt Aquatic & Fitness Center (GAFC) Supervisor; Rebekah Sutfin, Therapeutic Recreation Supervisor; Anne Oudemans, Recreation Supervisor; Nicole DeWald, Art Supervisor; Di Quynn-Reno, Community Center Supervisor; Chris Cherry, Performing Arts Coordinator; Ruth Campbell, Administrative Assistant; and Bonita Anderson, City Clerk.

COVID-19 Updates

Ms. Davis expressed gratitude about the Farmer's Market provision of rules and restrictions to allow safe opening of the market this weekend. Based on a question asked by Ms. Davis, Ms. Ard stated she would follow-up with Ms. Hruby, Director of Planning and Community Development, regarding CERT assistance at the Farmer's Market this weekend. Mr. Jordan noted that during the County call, Delegate Washington mentioned that there's an issue with inspections at Franklin Park Apartments. Mayor Byrd mentioned possible liability for businesses to be addressed by legislation regarding the COVID-19 pandemic.

Recreation

Mr. Varda noted the highlights and accomplishments of the Recreation Department. He advised that before the COVID-19 pandemic, the City received funding from Maryland National Capital Park and Planning Commission and funding for ten laptops for Springhill Lake Recreation Center from Paragon Management. Mr. Varda noted the installation of Wi-Fi at the Greenbelt Aquatic and Fitness Center. The Community Center continues to be the host of Red Cross Blood Drive.

He noted several activities and programs that were implemented during the past fiscal year. Ms. Davis asked about more information on the Shorty Sports Programs. Mr. Varda noted that the program was to introduce all sports to toddlers. Based on a question asked by Ms. Davis, Ms. DeWald commented that the Professional Development Workshop for Visual Artist was a full class, which helped the artists develop their business skills and network with other artists.

There was a discussion about the Virtual Recreation Center (VRC), which included all Recreation Staff's effort during the restriction of the Recreation Center by providing resources for the patrons with instruction and classes. Ms. Oudemans noted the resources of the VRC and the marketing and advertisement of the VRC. Mr. Jordan noted that it's the best way for outreach during the closure and monitoring the analytics of the workshops and the length of the activities. He inquired about the status of the Artist and Residence (artist program). Ms. DeWald noted the artists had been instrumental contributors to the VRC, and they have been coordinating and staggering their studio time. She commented on the VRC special events that were launched online with a large number of viewers. She noted that all programs were free.

She thanked the City for allowing artists to use their leased space during the pandemic.

Mr. Varda provided the online analytics that he currently has 1,500 online visits, the kids' post has 14,000 views, and The Seven Song Sing-Along with Chris Cherry and Stephon Brodd received more 500 views on YouTube.

Regarding page 176, Mr. Jordan inquired about the status of the Recognition Groups this year. Mr. Varda noted that the Recognition Group process has been placed on hold until the Fall. Mr. Jordan also inquired about the next steps for the programs and projects at Greenbelt Station neighborhood. Ms. DeWald noted that a survey was distributed to the community, and the data collected was placed on the City's website.

Mr. Roberts inquired about the status of the indoor and outdoor pool facilities. Mr. McNeal noted that the indoor pool is maintained regularly, and the outdoor pool may not be opened during the Memorial Day weekend. Still, they are working on scheduling replacement of the fence. Mr. McNeal stated that the outdoor pool would not open without an inspection by Prince George's County Health Department, and the County was currently not scheduling inspections at that time.

Mayor Byrd inquired about the Fourth of July events for Greenbelt. Mr. Varda noted that they did not have an answer at that time, yet were considering alternatives. Mr. McNeal noted that other cities had canceled its Fourth of July events.

Mr. Jordan requested on page 195, Outreach to Greenbelt Station residents be added to Management Objectives.

Mr. Jordan noted that the Recreation budget would need to be revised due to the closure of the facilities based on a three to six-month loss. Ms. Allen noted an estimated loss of \$1.3 - \$1.5 Million. Ms. Davis noted that 78% of the Recreation Departments revenue is during the Spring and Summer months. Ms. Davis asked if the Recreation rental facilities fees and Recreation admission fees were going to increase. Mr. McNeal stated that the recommendations had been withdrawn due to the COVID-19 pandemic.

There was a discussion about the phase-in process on the opening of the Recreation Department. Mr. McNeal suggested some infrastructure items, including plastic card protector and touchless thermometers before the Recreation Department could open. He explained there would be a greater need for maintenance and sanitation at the facilities. Mr. Putens noted that there would need to be safety measures in-place before opening.

On page 199, Mr. Jordan inquired if the resurfacing of the locker room floors and tiled surface at the Greenbelt Aquatic and Fitness Center had started. Mr. McNeal advised the project had not started.

There was a discussion about the opening of the Greenbelt Aquatic and Fitness Center. Mr. McNeal noted that both pools would not be opened at the same time. Mr. Parks noted that for the safety of the children, given staffing challenges, only the outdoor pool would be open, not the children's area.

Ms. Davis commented on the Greenbelt Aquatic and Fitness Center survey. She noted some of the suggestions included changing the scheduling of the hot tub cleaning to a different time due to conflicts with a class. Mr. Parks stated that every other Wednesday at noon was the least impactful time, and discussed how the hot tub was dirty.

Mr. Jordan suggested raising the non-resident rate to the Greenbelt Aquatic and Fitness Center. Mr. McNeal stated that recommendation was withdrawal due to the COVID-19 pandemic, and the City Manager and City Treasurer also agreed. Mr. Roberts stated he opposed the proposal to increase the non-resident rate.

There was a discussion regarding camps. Mr. Varda stated the Recreation Department was developing non-traditional programs for kids and will be able to go into more detail in the next coming weeks. Based on a question asked by Ms. Davis, Ms. DeWald stated that Festival Arts Camp would be difficult to launch during the COVID-19 pandemic.

Based on a question asked by Ms. Davis, Ms. Sutfin stated that she would be working with Greenbelt CARES and the GAIL staff to have programs at Green Ridge House.

Mr. Jordan inquired about Recreation Department plans for Greenbelt Day Weekend. Mr. Varda stated that staff was working on virtual programs. Ms. Mach suggested having a virtual Greenbelt trivia game for the Greenbelt Day Weekend. Ms. Davis suggested having indoor and outdoor bingo for the Greenbelt Day Weekend.

Mr. Jacob Chesnutt, chair of Park and Recreation Advisory Board (PRAB), shared PRAB's appreciation to Recreation staff for their creativity with the virtual programming and emergency response. He stated that PRAB requested that the City try every effort to compensate part-time, full-time, and seasonal staff.

Ms. Davis noted that the Council needs to discuss pages 217-218, Grants, and Contributions at the May 13 budget work session.

Mr. Jordan inquired about the list from the State of Maryland Department of Assessments and Taxation regarding business entities that appealed their assessments last year. Ms. Allen advised that the City was in a period of low abatements before COVID-19, and it's a difficult process to estimate due to it's a private process between the property owner and the State.

The meeting ended at 10:19 p.m.

Respectfully submitted,

*Bonita Anderson
City Clerk*

WORK SESSION of the Greenbelt City Council held Wednesday, May 6, 2020, to meet to discuss Neighborhood Conservation Overlay (NCO) Zone.

Mayor Byrd started the meeting at 8:00 p.m. It was held virtually via Zoom.

Present were: Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Edward V.J. Putens, Rodney M. Roberts, and Mayor Colin A. Byrd.

Staff members present were: Nicole Ard, City Manager; David Moran, Assistant City Manager; Terri Hruby, Director of Planning and Community Development; Molly Porter, Community Planner; Laura Allen, City Treasurer; Joe McNeal, Co-Director of Recreation; and Bonita Anderson.

Also present were: Chad Williams, Maryland National Capital Park Planning Commission; Bryan Bruns, Stefan Brodd, Chuck Hess, Steve Skolnik, Ed James, Linda Warren, Stephen Holland, and Anna Socrates, member of GHI Board of Directors; Bill Orleans, and others.

COVID-19 Updates

Mayor Byrd opened the meeting and provided updates on the COVID-19 Governor Hogan's press conference. He noted the partial opening of outdoor activities tomorrow and the opening of Ocean City this weekend. Mayor Byrd also noted that the schools would be closed for the remainder of the academic school year and that distance learning will continue until the end of the school year. Mr. Jordan noted that the relaxed outdoor recreation activities and that the required facial covering signs around the lake should stay in place.

Ms. Davis noted that the smaller playgrounds within the City should be reopened as long as no more than ten people are gathering. Ms. Pope noted that she was not opposed to opening the tennis courts and small playgrounds but would like to see how the City can do it safely towards the end of next week.

In response to Ms. Davis's comments regarding the sun killing the virus, Mr. Roberts asked how the sun would kill the virus. Ms. Davis and Mr. Jordan both noted they heard it on the local news. He doesn't think the City should rely on that because some of the playgrounds are shaded. Mr. Jordan agrees with opening the tennis courts. Mr. Putens noted that the best thing for the virus is the sun and that he would like the staff to make the announcements after further research to open. Ms. Mach noted that she would like for staff to look into signage before opening the playgrounds. She indicated that exercise is good for people.

Mr. McNeal noted that staff has been discussing tennis internally, including regarding restricting play to nine people on the tennis courts. He said that signs need to be in place for people to understand they use at their own risk. There was additional discussion about the importance of exercise for people to stay active. Ms. Ard noted that she had contacted the County Health and Emergency Management officials who serve as leaders during this emergency for guidance, as noted in the Governor's order.

Neighborhood Conservation Overlay (NCO) Zone

Ms. Hruby presented a PowerPoint on the Prince George's County Greenbelt Neighborhood Conservation Overlay (NCO) Zone. She noted that this presentation would be provided to the Advisory Planning Board on May 26.

Ms. Hruby provided an overview, background, and the process that included the six goals:

- 1. Preserve the development characteristics of the New Deal community, including the superblock concept, garden city character, walkability, internal green spaces, sustainable development practices, and the "green belt."*
- 2. Restrict the residential density allowed by the new zones of the Zoning Ordinance so that new development does not overwhelm or negatively impact the character of the community.*
- 3. Clarify the applicability of development standards for properties that were never subdivided.*
- 4. Ensure new buildings and structures and additions to existing dwellings, accessory structures, and non-residential buildings are appropriate in size and scale with existing buildings.*
- 5. Minimize impacts to or restrictions on existing non-residential uses to ensure they have every opportunity to continue to serve the community.*
- 6. Minimize the provision of new parking spaces to limit the expansion of impervious surfaces and preserve open space.*

Ms. Hruby noted that the six goals are the building block behind the Maryland - National Capital Park and Planning Commission (M-NCPPC) that generated the drafted standards and the study.

Ms. Hruby noted that there is an error on the proposed boundaries with the exclusion of Jones's property. Mr. Williams indicated that the map would be updated to include Jones's property.

Ms. Davis noted that in the staff memo, it stated that the Lakeside Development and Woodland Hills Development shouldn't be included in some of the standards. She inquired why Lakewood Development was not included. Ms. Hruby noted that she would correct the memo to include Lakewood Development.

Based on a question asked by Ms. Pope, Ms. Hruby noted that Belle Point wasn't part of the Residential Planned Community Zone (R-P-C) Zone. She indicated that the R-P-C Zone was intended to protect the Historic Greenbelt.

Mr. Roberts is opposed to the areas being removed from the NCO Zone and that it will adversely affect the zone. Ms. Hruby noted that there are requirements to be met in the new zone.

Ms. Jones indicated that the City did not provide any information about her property being included. She noted going forward that her property be removed from the R-P-C Zone, and she doesn't believe that her property is included in the City's NCO. Mr. Roberts stated that the Jones's property was always viewed by the residents as a part of the Beltsville Agricultural Research Center Farms and asked that Ms. Jones reconsider having her property listed in the R-P-C Zone.

There was a discussion regarding the maximum density plan and caps. Ms. Hruby noted part of the discussion regarded did the City want to have a maximum overall density for the entire NCO Zone. She recommended that the City look at density as overall blocks. Ms. Davis noted that the density caps should be set by the City and not has an overall maximum density. Mr. Williams noted that the maximum overall density is eight dwelling units per acre.

Mr. Steve Skolnik, President of Greenbelt Homes Inc. (GHI) Board of Directors, stated that he is in support of removing the maximum density of eight dwelling units per acre. He noted that it is redundant and doesn't support their purpose.

Mr. Herling, a Greenbelt resident, asked how is the NCO Zone defined and what were the determining factors. Ms. Hruby noted that Lakeside Drive has been part of the R-P-C Zone. She stated that the densities represented the original densities of the subdivision. The subdivisions were to retain their original density. Ms. Hruby explained all underline zones have a density cap. Mr. Williams agreed with Ms. Hruby.

Ms. Jones noted that they are not interested in being a part of the NCO Zone, which she thought would place them under the City Planning Division. She stated that her property hasn't been incorporated in the City of Greenbelt and, at this time, she was not interested. Ms. Jones advised the NCO Zone is not opposed by the County, this is a replacement for the R-P-C Zone and the City of Greenbelt, and Mt. Rainer is developing the NCO Zone for their historic planned communities.

Based on a question asked by Mr. Roberts, Ms. Hruby noted that the NCO Zone does not delegate any authority to the City regarding Jones's property. She stated the City would be a party of interest regarding any developments on Jones' property or any property that's adjacent to the City.

Mr. William Manico, a Greenbelt resident, asked if the Council will advocate to the County on maintaining the current zones to maintain the current historic character of the apartments on Crescent Road, Parkway, and the Roosevelt Center. Mr. Williams advised that the zoning will change to allow for greater mixed-use development opportunities. Mr. Manico stated that the County Council should maintain the present zone. Mr. Williams indicated that the County Council could not maintain the current zone with the new zoning ordinance. He noted the proposed Overlay uses density, height, and other tools to limit the potential for mixed-use development.

Ms. Hruby explained the "Multiple Principal Dwellings on Same Lot," just recognizes that the development characteristic of historic Greenbelt is built on superblock parcels and is not

subdivided. There are multiple principal dwelling units on a larger super block parcel. Mr. William noted that this provision is necessary because County zoning prohibits two dwellings on the same lot.

Mr. Skolnik commented that GHI provides affordable housing to its members and the community. He stated that GHI needs to have control over how GHI expands their homes within reason. Mr. Skolnik strongly urged that GHI not have to comply with the standard that restricts the size of addition to a cumulative sum of 40% of the gross floor area of the existing dwelling, and restricts building height too not exceed the height of the existing dwelling unit. He explained that would affect families from growing and staying in GHI. He stated that the 40% restriction would have a negative impact on the cooperative and the City of Greenbelt itself.

Mr. Jordan inquired how the 40% restrictions would impact the local churches. Ms. Hruby stated that the church properties are located within the NCO Zone, and staff would need to have an additional conversation with Mr. Williams. Mr. Williams explained the church properties are currently unregulated other than density. He noted under the Religious Land and Institutionalized Person Act, there is constitutional consideration on regulating religious institution and could be treated similar to other Non-Residential Class Zone.

Ms. Davis has a concern about GHI's request to add on 100% to the existing dwelling. She noted an additional concern regarding church properties if the land was sold off, townhomes could be built on that parcel of land.

Mr. Roberts noted that by doubling the size of the GHI units, it is destroying the value of the units by increasing the price of the units. He suggested that GHI's request to add on to the existing dwelling should be 50%, not 100%.

Mr. Putens stated that GHI's request to add on 100% to existing dwelling changes the characteristic of the home. He also inquired if church properties were exempt from the NCO Zone process. Ms. Hruby and Mr. Williams noted that church properties are not exempt from zoning. Mr. Williams stated that church properties have constitutional protections under the Religious Land and Institutionalized Person Act but are not exempt from zoning.

Mr. Skolnik stated who gets to regulate our Owner-Operated Community. He noted that GHI is providing affordable housing for families through various stages of their lives.

Based on a question asked by Ms. Pope, Mr. Hruby noted that the Planning staff has not notified the religious institutions and organizations. She stated that staff was researching how the standards would prevent redevelopment, expansion, and alterations. Ms. Pope suggested the proper outreach to the religious organizations as soon as possible.

Based on a question asked by Mr. Herling, Mr. Williams noted that building a 2nd story to a commercial building at the Roosevelt Center would require the County Planning Director's approval and explained the process regarding the permit, codification, and compliance process. Mr. Roberts noted that there could not be development on the existing structure at the Roosevelt

Center. He stated the buildings would have to be torn down and rebuilt to accommodate a second floor.

There was a discussion about the architectural façade of Roosevelt Center and height restrictions. Ms. Davis inquired about the staff memo indicating no additional buildings to be added to the Roosevelt Center. Ms. Hruby noted that the staff suggestion and recommendation was for no new additions to the Roosevelt Center. Based on a question asked by Mr. Jordan, Mr. Williams noted the building ordinance defines that building height.

There was a discussion about the accessory structure. Mr. Brodd noted that GHI requires an accessory structure to be installed on the garden side due to WSSC easements that exist mostly on the service side.

There was a discussion about infill. Mr. Roberts noted that infill wasn't part of the original plan.. Ms. Davis advised there isn't any place to have infill unless a church sells their property. She noted there aren't any vacant lots except Woodland Hills Development. Mr. Williams noted this is extra protection from the NCO Zone.

Mr. Jordan inquired about mixed-used development restrictions. Mr. Williams noted that some of the Zones are more flexible. He explained that it's not the use of the building; it is more of the construction of the building. Based on a question asked by Ms. Hruby, Mr. Williams noted that the City may want to recommend some of the properties have a density cap to permit a text amendment in the future.

There was a discussion regarding the provision of parking. Mr. Skolnik requested that GHI be grandfathered in the NCO Zone and not be required to provide the 1.5 parking space per dwelling. Mr. Skolnik stated that GHI requests that this requirement not be included in the existing standards. Mr. Williams noted that this is for new development only.

Based on a question asked by Mr. Brodd, Mr. Williams noted that the maintenance of GHI's existing non-residential uses and new structures will be under the Community Service Use that is permitted in all the other zones, and the cooperative uses will be protected by the zoning ordinance.

Based on a question asked by Ms. Davis, Ms. Hruby noted that it is staff's recommendation that if a unit/structure is demolished due to a fire, that the unit/structure should be restored to the original character. Ms. Davis suggested that GHI Regulations and Standard should be restrictive as possible regarding if a building is demolished; that the building should be returned to its original character. Mr. Skolnik noted that there was a row of GHI on Laurel Hill that was demolition due to the foundation water damage, which couldn't support the structure.

Mr. Skolnik noted a GHI concern in the NCO Zone document was the citing of the Maryland State law that requires that cooperatives be treated like non-cooperatives. He stated that the GHI attorney advised the purpose of that law was too protect cooperatives from being discriminated against under the law. Mr. Skolnik stated the way the citation is written in the NCO Zone documents, that GHI is being held back in consideration.

Mr. Brodd noted that GHI disagrees with the size of additions that are allowed and where the GHI can place their accessory structures. He advised that the GHI Board of Directors will review the proposed NCO Zone draft at their next meeting. Mr. Roberts advised he agreed with GHI regarding their concerns with placing their accessory structures.

Based on a question asked by Ms. Davis, Mr. Williams noted that M-NCPPC legal staff stated that the Zoning Ordinance could not treat a cooperative any different than any property in the same zoning class. He also stated that M-NCPPC could not recommend or support any additional review boards or process.

Based on a question asked by Ms. Jones, Ms. Hruby explained the referral process and that the City staff submits comments to the County Planning Board for advisement. Mr. Williams noted that the NCO Standards would be the County standards, and that's the standards the City will follow.

Based on a question asked by Mr. Manico, Mr. Williams explained the zoning difference between the old zoning and new zoning regarding the apartments on Crescent Road. He noted the current zone is an R-18, which allows 18 dwellings per acre, and the new zone would be R-M-20, which would allow 20 dwellings per acre.

Informational Items

Ms. Pope noted that her neighbor mentioned seeing large trucks near the Edmonston Road ramp and that repairs to the ramp might have begun.

The meeting ended at 10:54 p.m.

Respectfully submitted,

*Bonita Anderson
City Clerk*

BUDGET WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, May 13, 2020, to discuss Grants and Contributions, Planning/Economic Development, FY 2021 Proposed Budget.

Mayor Byrd started the meeting at 8:00 pm. The meeting was held virtually via Zoom.

Present were: Councilmembers, Judith F. Davis, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts, and Mayor Colin A. Byrd.

Staff present were: Nicole Ard, City Manager; David Moran, Assistant City Manager; Laura Allen, City Treasurer; Terri Hruby, Director of Planning and Community Development; Charise Liggins, Economic Development Coordinator; Molly Porter, Community Planner; Gilberto Cabrera, Supervisory Inspector; and Bonita Anderson, Clerk.

Also present were: Bill Orleans via phone.

COVID-19 Updates

Mayor Byrd announced that Governor Hogan held a press conference today on the update to the COVID-19 phase one reopening that will take effect on Friday, May 15, at 5 pm. He noted the facilities/stores that will reopen on Friday. Mayor Byrd also noted that the Governor provided information on the upcoming phases and that retail and churches can open at 50% capacity.

Ms. Davis stated that Council received an email request from a constituent stating face masks shouldn't be mandatory for anyone who is walking/jogging around the lake. She noted that she had received an email request from another constituent regarding closing some roadways for pedestrians to walk. The main road mentioned was Northway extended.

Mayor Byrd inquired about the status of the Coronavirus Aid, Relief, and Economic Security (CARES) Act reimbursement funding. Ms. Allen indicated that she has not heard back from the County as of yet. She noted that the City is in the process of submitting a \$2 Million complete plan to the County.

Grants and Contributions

Council reviewed page 218 of the FY21 Proposed Budget.

Ms. Davis noted that a placeholder is left for the Recognition Groups until Council can meet with them later in the year due to COVID-19. She expressed gratitude on the layout of the grants section.

Mr. Jordan requested that next year, Council to discuss separate funding for advisory boards and committees. He also noted that the City of College Park noted the Meals on Wheels request has increased by 50%. Mr. Jordan suggested a one-time grant to Meals on Wheels, if the City had additional funds to allocate.

There was a discussion about establishing funding for the City's Advisory Boards and Committees and Citizen Groups when needed.

Planning & Community Development

Ms. Hruby reviewed the Planning & Community Development accomplishments over the past year. She noted that both of the inspectors are certified. Ms. Hruby highlighted some of the FEMA and Emergency Preparedness training her staff has completed during the COVID-19 pandemic. She advised of the work Ms. Porter has done with the 2020 Census and the latest push with sending out newsletters and looking for opportunities to reach out virtually. Ms. Davis noted that the City is over 60% with the Census responses.

On page 59, Mr. Jordan expressed his concerns regarding Code Inspectors citing private and public properties. He asked if the City Inspectors could cite and or send recommendations to the Washington Metropolitan Area Transit Authority (WMATA) about the sidewalk conditions at the Greenbelt Metro Station. Ms. Hruby advised that the City Inspectors could take photographs and send them to WMATA. She noted that she would follow-up on the concerns that the City expressed to WMATA on the previous issue.

On page 58, Ms. Pope inquired about the compliance with new smoke alarm and window guard regulations at Franklin Park Apartments. Mr. Cabrera noted that inspectors are enforcing the regulations per City Code.

Based on a question asked by Ms. Pope, Ms. Hruby advised the County had received 11 applications for short-term rentals for the City. She noted that County has a 90-day review process for applications. Ms. Hruby stated that the staff is currently working with County to obtain a list regarding the short-term rentals in Greenbelt so that the City could assist the County with enforcement.

There was a discussion on the process of handling complaints regarding the cleaning of the common areas in apartment buildings during the COVID-19 pandemic. Mr. Cabrera advised when the City receives any complaints regarding sanitary conditions, the Inspectors get in touch with the property manager of the building. Ms. Hruby noted that staff had sent letters to every apartment owner, Homeowner's Associations (HOA), and property managers outlining CDC best practices on cleaning common area and maintenance. She stated that staff would contact the local Health Department because it is a public health issue.

On page 61, Ms. Davis asked about the engineering study on the intersection of Lakecrest Drive at RT 193. Ms. Hruby noted that the study is with Capital Funds on page 263, under Unprogrammed Projects.

Based on a question asked by Ms. Davis regarding page 62, Ms. Hruby noted that Public Works would fix the Turner Lane Pathway with asphalt weather permitting per Mr. Sterling, the Director of Public Works.

Ms. Davis requested all the cemetery sites be included on page 65, which states the goal of identifying appropriate treatment for the Hamilton family home site and cemetery.

Mr. Roberts asked about the status of legal counsel for the MAGLEV proposed project. Ms. Ard noted that the City Solicitor has provided the Council with feedback on the next steps. She also offered to discuss this matter offline with Mr. Roberts.

Ms. Davis asked if the City would fill the vacant positions in the Planning Department. Ms. Hruby noted that she would be moving forward and hiring replacements for the vacant positions. She explained that the only position that is listed under potentially not being funded is the Assistant Director.

Ms. Pope inquired about the Royal Farms project. Ms. Hruby noted that she had not heard anything, but once she hears something, she will let the Council know.

Ms. Davis requested that the NCO Zone be added to the Management Objectives on page 74.

Mr. Jordan requested trees be planted once the land near the Scrap Yard is conveyed to the City.

In response to Mr. Orleans's question, Ms. Hruby noted that there has not been a meeting regarding the Highway Widening Project with the National Environmental Policy Act (NEPA). The process has been placed on hold, and staff would be meeting with one of the partners of Tenacity regarding reviewing proposals for the Old Nursing Home Site. Ms. Hruby explained that the windshield inspections are drive-by property maintenance inspections of the neighborhoods, and door hanger violations notices are left. Mr. Cabrera explained the Continuity of Operations Plan (COOP).

On page 76, Mr. Jordan inquired about the noise complaint process. Ms. Hruby stated that the City doesn't follow the County Noise Ordinance. She noted that the Noise Program is split between the Police Department and her staff, and she explained the process.

There was a discussion regarding the Prince George's County Scrap Yard.

Economic Development

Ms. Liggins noted that this is the second year for the Economic Development Program.

Ms. Davis commended Ms. Liggins with all her work and outreach this past year. She indicated that she has been very pleased. She requested that restructuring the Revolving Business Loans continue to assist the Greenbelt businesses and access financial aid during COVID-19 and post-COVID-19 be added to the Economic Development Management Objectives.

Based on a question asked by Ms. Davis, Ms. Liggins noted she has been exploring ways to recognize businesses in Greenbelt. She advised she has been working with Ms. Palau and Mr. Sterling, on highlighting some business during the COVID-19 pandemic.

Mr. Jordan noted that Ms. Liggins is doing a great job with outreach with the recent COVID-19 pandemic. Based on a question asked by Mr. Jordan, Ms. Liggins noted she has been researching other programs in similar municipalities and in communication with other economic development coordinators in the County. Ms. Liggins and Ms. Allen advised they have been in communication regarding meeting the needs of the business community concerning the CARES Act Funding. Mr. Jordan stated he wanted to make sure the resources are there for the business community with the Reserve Fund and Capital Fund.

Based on a question asked by Mr. Roberts, Ms. Liggins indicated she has been able to identify about 700 plus entities. She noted that she is in the process of getting in contact with the others.

Ms. Liggins thanked the Recreation Department administrant staff for assisting with outreach to over 600 businesses during the COVID-19 pandemic.

There was a discussion regarding the next steps of reopening non-essential businesses. Ms. Liggins noted she has been in contact with some of the smaller non-essential businesses and has been providing them with tools to navigate through the different emergency assistance programs. She stated she has been in contact with Combined Properties and Beltway Plaza to engage on how their businesses are going regarding the next steps of reopening. Mr. Jordan suggested hosting a virtual Business Coffee Town Hall Meeting to gauge the business community.

Based on a question asked by Mr. Jordan, Ms. Liggins noted that she had reached out to Doctors Community Hospital's government relations staff, but hasn't heard anything and would be following-up. Other medical practices had to cut the services they were providing due to COVID-19 significantly. Ms. Liggins also stated some practices have been practicing with the mandates that have been handed down.

Mr. Orleans inquired about commercial and residential evictions. Ms. Liggins has been in communications with the business and has reminded them of the Governor's Order on evictions. She noted that she has not had any conversations with the business regarding pending evictions. Ms. Ard noted a discussion with Capital Office Park.

Mr. Kapastin agreed that Ms. Liggins has been doing a fantastic job providing advice and assistance to small merchants and restaurants. He noted that Quantum Management has been in contact with all its merchants and has been assisting them in various capacities. Mr. Kapastin advised the International Council of Shopping Centers has formed a coalition with over a hundred other organizations and associations representing 58 million workers in the United States. He advised the coalition has approached senators and representatives in Congress to establish a Business Recovery Fund.

Mr. Kapastin stated that Beltway Plaza has received notices that Books-A-Million, Bookland, has vacated. He noted that AMC Theatres indicated the earliest they would reopen would be July 15, 2020. There are 75 small businesses in Greenbelt that Quantum Management is working with, and he noted that they would not be evicting any business.

Informational items –

Ms. Davis noted the latest MML bulletin that if a certain number of members the Council attend the virtual conference, there is a discount.

Mr. Jordan noted that he received his primary election ballot from the County. He stated there was an error, advising 90,000 ballots were mailed out in Spanish and inquired if others on Council had received theirs. Ms. Mach, Ms. Davis, and Mr. Putens noted they had received their primary election ballots. He asked for the City to help publicize the error.

The meeting ended at 10:23 pm.

Respectfully submitted,

Bonita Anderson

DRAFT

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Tuesday, May 26, 2020.

Mayor Jordan called the meeting to order at 8:31 pm.

ROLL CALL was answered by Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Rodney M. Roberts, Edward V. J. Putens, and Mayor Colin A. Byrd.

ALSO PRESENT were Nicole Ard, City Manager; Todd Pounds, City Solicitor; Rick Bowers, Police Chief; Captain Gordon Pracht; Laura Allen, City Treasurer; Jim Sterling, Director of Public Works; Greg Varda and Joe McNeal, Co-Directors of Recreation; Mary Johnson, Director of Human Resources; Beverly Palau, Public Information Communications Coordinator; Charise Liggins, Economic Development Coordinator; and Bonita Anderson, City Clerk.

Mayor Byrd asked for a moment of silence in memory of Harry Truman Boyd. Ms. Pope then led the pledge of allegiance to the flag.

CONSENT AGENDA: Ms. Davis requested the Regular Meeting, February 25, 2019, Work Session, March 11, 2020, and Work Session, April 16, 2020, minutes, be removed. With these changes, Mr. Jordan moved to approve the consent agenda as amended. Ms. Davis seconded. The motion passed 7-0.

Council thereby took the following actions:

MINUTES OF COUNCIL MEETINGS

Minutes:

Work Session, October 15, 2018

Work Session, April 17, 2019

Work Session, May 20, 2019

Work Session, July 22, 2019

Work Session, February 3, 2020

Work Session, March 2, 2020

Work Session, April 20, 2020

Approved as presented.

Appointments to Advisory Groups: Council appointed Keith Lake to the Youth Advisory Committee.

Reappointment to Advisory Groups: Council reappointed the following individuals to their respective City Advisory Groups.

Dea Zugby	Community Relations Advisory Board
Leeann Irwin	Forest Preserve Advisory Board
Daniel Hamlin	Community Relations Advisory Board
Donald Martin	Board of Appeals

APPROVAL OF AGENDA: Ms. Mach requested that the Kirwan Commission Letter be added to the agenda. Ms. Davis requested the Resolution for State Enterprise Zone Designation be removed contingent on an updated map be added to the next meeting agenda and that the FCC June 9 meeting be added to the agenda. With these changes, it was moved by Ms. Mach to approve the agenda, as amended. Ms. Davis seconded. The motion passed 7-0.

Chesapeake Awareness Week Proclamation: Mayor Byrd read the agenda comments. He designated the second week of June as Chesapeake Bay Awareness Week.

Public Hearing on the Proposed FY 2021 City Budget: Mayor Byrd read the agenda comments. He then announced the meeting was recessed at 8:44 pm. for the hearing.

Mayor Byrd read an email regarding the proposed budget and consent yield tax rate that was received from Mr. Idis, a constituent.

Ms. Davis requested that the Architectural Space Study Funding and the IT Outside Security Audit be deferred until October or January when Council reviews the FY21 Budget.

Ms. Allen commented on her response to Mr. Idis' email, noting that the Constant Yield Hearing would be held on June 8, along with the adoption of the proposed FY 2021 budget.

The regular meeting reconvened at 8:48 pm.

PETITIONS AND REQUESTS: Mr. Bill Orleans, a Greenbelt resident, noted that on May 11, the Council approved a draft tenant relief letter to apartment complexes and requested the status of the letter. Mayor Byrd noted that the draft letter has been received and will be shared with the residents.

Dr. Ed Fallon, a Greenbelt resident, noted a petition for residents who are unable to pay their rent during the COVID-19 pandemic and express the gratitude that the City is backing the residents of Greenbelt. He also noted that the economic pay off would go for another five years. He asked that the Mayor create a task force to put in place a proposal concerning the landlords and abatements.

MINUTES OF COUNCIL MEETINGS: Regular Meeting, February 25, 2019, and Work Sessions, March 11, 2020, and April 16, 2020, was removed from the agenda to be corrected and resubmitted for Council approval on a future agenda.

ADMINISTRATIVE REPORTS: Ms. Ard expressed gratitude to Beverly Palau, Public Information and Communications Coordinator, for her efforts with the Memorial Day virtual event. She also expressed gratitude for the Park Rangers and Police Department for their efforts over the weekend at Buddy Attick Lake Park. Ms. Ard provided Council with an update on the reimbursement request to the County through the CARES Act. She indicated that Charise Liggins, Economic Development Coordinator, identified an economic relief program for the businesses. Ms. Ard indicated that on a future agenda, a request to issue an RFP to refinance would be presented to the Council. Mayor Byrd noted that there are 299 COVID-19 related cases in the 20770 zip code. He also noted that the CVS at the Greenway Shopping Center is conducting COVID-19 testing.

Ms. Davis requested that a congratulatory letter be sent to Delegate Anne Healey. Mr. Jordan inquired about the status of the City moving forward the month of June 2020, with reopening and reaffirm that the City will have no modifications to its current status with employees working from home and limited staff at City facilities. Ms. Ard responded that currently, it's not possible to reopen City facilities, which depends on the County Health Department's guidance and with assistance from the County. She noted that her main concern is the safety of the employees, some of whom can work from home; others may meet with the public by appointment. Ms. Ard noted that the City is a service based organization that relies on employees to provide service and to be safe, presently, the facilities will remain restricted until guidance from the County and the Health Department indicates otherwise.

LEGISLATION:

A RESOLUTION FOR STATE ENTERPRISE ZONE DESIGNATION: Ms. Davis requested this item be removed from the agenda to be postponed contingent on City Council receiving the revised map. Then the item can be added to the next Council agenda.

OTHER BUSINESS:

RENEWAL OF SPEED CAMERA AND SPEED CAMERA COLLECTIONS CONTRACT:

Mayor Byrd read the agenda comments. Ms. Davis moved that the Council approve the renewal of the speed camera and speed camera collections contract with Rekor formerly known as Brekford Corporation. Ms. Pope seconded. Chief Bowers noted that the contract is a continuation of the current system with a slight cost increase. Captain Pracht provided a list of municipalities and counties that use the vendor Rekor. The motion passed 7-0.

G12 BUS SERVICE: Mayor Byrd moved that the City send a letter to the Washington Metropolitan Area Transit Authority regarding G12 Saturday and Sunday bus services, and early morning weekday hours and to TheBus. This request will accommodate essential workers who have to get to work early in the morning. Ms. Davis provided language for the draft letter outlining the City's request. Mr. Jordan seconded. The motion passed 7-0.

DISCUSSION OF OUTDOOR FESTIVALS AND LABOR DAY EVENT: Ms. Pope requested this item to be added to the agenda. She noted that the Labor Day Committee would be canceling the event. She asked how the other festivals will be handled and that Council discuss direction. There was a discussion that the festivals will not happen in the summer of 2020, yet and maybe in fall 2020.

KIRWAN COMMISSION: Ms. Mach noted that the Prince George's County Municipal Association provided a draft letter to be sent to municipalities State Delegates requesting the recently vetoed bill for the blueprint to Maryland's future the funding be overridden. Both Ms. Mach and Ms. Davis provided similar edits for the suggested draft letter to be sent from the Council. Mayor Byrd seconded. The motion passed 7-0.

FEDERAL COMMUNICATIONS COMMISSION (FCC) JUNE 9 MEETING: Ms. Davis noted that there would be a vote on Tuesday, June 9, and the last day for comments is June 2. She requested that Dale Worley, Information Technology Director, and Beverly Palau, Public

Information Communications Coordinator review the City's Small Cell ordinance. Ms. Palau indicated there would be a follow-up with the company performing the City small cell installation. Ms. Davis moved that staff follow-up on the Federal Cable Commission issue before the FCC vote on June 9th. Ms. Mach seconded. The motion passed 7-0.

COUNCIL ACTIVITIES:

County Commission for Women, Meeting by Zoom – Ms. Davis
COG Chesapeake Bay Policy Committee, Meeting by Webinar – Ms. Davis
Prince George's Elected Municipal Women, Meeting by Zoom – Ms. Davis
Mission BBQ Celebration of US Armed Forces – Ms. Davis
Celebration of Spring Activities by Zoom – Ms. Davis
Higher Achievement Town Hall by Zoom – Ms. Davis
Prince George's Elected Municipal Women, Special Meeting by Zoom – Ms. Davis
NLC Energy, Environment and Natural Resources Policy Committee, Meeting by Conference Call – Ms. Davis
Virtual Memorial Day Ceremony – Mayor Byrd, Mr. Jordan, Ms. Davis, Ms. Mach, Ms. Pope, and Mr. Putens
NLC Small Cities Committee Call – Ms. Pope
PGCMA Meeting – Mr. Jordan
Transportation Planning Board Meeting – Mr. Jordan
MWCOC Audit Committee Meeting – Mr. Jordan
MWCOC Board of Directors Meeting – Mr. Jordan
NLC Community & Economic Development Advocacy Committee leadership call – Mr. Jordan

MEETINGS: Council reviewed the meeting schedule.

ADJOURNMENT: A motion to adjourn the meeting was made by Ms. Mach and seconded by Ms. Davis. The motion carried 7-0. The Mayor adjourned the regular meeting of Tuesday, May 26, 2020, at 10:27 pm.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held Tuesday, May 26, 2020.

Colin A. Byrd
Mayor

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: COMMUNICATIONS

Agenda Section: COMMUNICATIONS

Subject:

Committee Reports

Suggested Action:

Attachments:

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: David Moran

Submitting Department: Administration

Item Type: Board and Committee Reports

Agenda Section: COMMUNICATIONS

Subject:

Community Relations Advisory Board Report 2020-02 (20-minute Community Clean Up)

Suggested Action:

Approval of this item on the Consent Agenda will indicate Council accepted this Report.

Attachments:

[Report 2020-02 Final.pdf](#)

**COMMUNITY RELATIONS ADVISORY BOARD (CRAB)
REPORT TO CITY COUNCIL**

SUBJECT: Council Referral – 20-minute Community Clean Up

REFERRAL: At the Regular Meeting on April 9, 2019, Council referred this request jointly to CRAB and Green ACES.

BACKGROUND: CRAB considered and discussed this referral at meetings on:

- May 9, 2019
- February 13, 2020
- May 14, 2020
- June 11, 2020

DISCUSSION: CRAB applauds the City’s commitment to the environment and to the spirit of community engagement around the activity of keeping our neighborhoods clean

CRAB discussed this matter in detail and made the following observations:

- A number of clean-up initiatives are currently underway in Greenbelt.
- There are logistical components to these activities (trash bags, gloves, proper attire and footwear, etc.) that must be taken into consideration in the time of Coronavirus.

With these observations in mind, CRAB discussed the matter in light of the current COVID outbreak and made the following recommendations.

RECOMENDATION: CRAB recommends that the City:

- Postpone any city-led effort to conduct a large-scale organized community clean-up until the danger of the Coronavirus has passed, recognizing that now is not a safe time for this initiative nor is it the most ideal time to appropriate city resources in this time of uncertainty.
 - This should be revisited in May 2021.
- Publicize the possibility to conduct ad-hoc, individual family community clean-up as a family-friendly and safe activity at this time, as long as the appropriate masks and gloves are worn.
- Assist GreenACES in publicizing any clean-up or environmentally-minded existing activities within the City.
- Post additional signage, and publicize broadly, the hazards associated with litter (including face masks and disposable gloves), particularly in the time of a pandemic.

- Encourage all trash to be placed safely in a trash receptable, bin, or barrel, and encourage all recycling to be placed in the proper receptacle.

Respectfully Submitted,

Rick Ransom and Jamie Krauk, Co-Chairs
Community Relations Advisory Board

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Board and Committee Reports

Agenda Section: COMMUNICATIONS

Subject:

Forest Preserve Advisory Board - Report #2020-4 (FPAB's Public Walk-through of the Community Gardens at Hamilton Place and Gardenway

Suggested Action:

Approval of this item on the Consent Agenda will indicate Council accepted this Report.

Attachments:

[FPAB Report to Council 2020-4.pdf](#)

FOREST PRESERVE ADVISORY BOARD
REPORT TO COUNCIL

Report # 2020-4

SUBJECT: FPAB's Public Walk-through of the Community Gardens
at Hamilton Place and Gardenway

DATE: 11 July 2020

On Saturday, July 11 at 9:00 a.m., several members of the Forest Preserve Advisory Board and the Greenbelt Community Garden Club as well as members of the public and Council Member Roberts walked the boundaries to the gardens at Hamilton Place (Henry's Hollow East and West and the Hamilton Place Gardens) and at the Gardenway Gardens. We viewed the proposed 20-30 ft. buffer between the gardens and the forest and were informed about maintenance options such as mowing, limbing-up of large trees, strategic removal of mid-sized and small trees, removal of invasive shrubs and creation of food forests within the buffer.

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Molly Porter

Submitting Department: Planning

Item Type: Board and Committee Reports

Agenda Section: COMMUNICATIONS

Subject:

Advisory Planning Board Report #2020-03: Cherrywood Lane Complete and Green Street Project Phase 2 (30% design)

Suggested Action:

It is recommended that Council accept this report and consider it on a agenda of a future meeting.

Attachments:

[Advisory Planning Board Report #2020-03: Cherrywood Lane](#)

SUBJECT: Cherrywood Lane Phase 2 30% Design Plans

Background:

The Advisory Planning Board has been actively involved with the Cherrywood Lane Complete and Green Street project. On June 13, 2019 the Board received a presentation on 90% design plans for Phase 1 of this project. The Board then submitted a report to City Council on June 27, 2019 noting their preference for protected bicycle lanes for as much of the project area as possible, some Board members expressed concerns regarding the installation of street trees, and Board members inquired about the possibility of public art in order to improve the visual appearance.

Since that time the Board has had the opportunity to receive a presentation from the Phase 2 consultant, RK&K. This phase of the project spans from 400 feet south of the Greenbelt Metro Access Drive to Edmonston Road. The consultant highlighted three (3) specific locations during this presentation: Greenbelt Metro Station Access Road Roundabout, the Ivy Lane Intersection, and Cherrywood Lane between Ivy Lane and MD 201.

Analysis:

During the July 15, 2020 Advisory Planning Board meeting, RK&K detailed the proposed plans and described how a cyclist would navigate this section of Cherrywood Lane. The Board generally expressed support for the plans. The one area of concern that the Board would like studied and addressed at future stages of design is how cyclists will navigate the proposed roundabout at the Ivy Lane intersection.

As the roundabout is currently designed a cyclist would not be able to enter a lane of traffic to ride in the roundabout. Cyclists would remain on a shared use path around the roundabout. The Board is concerned about the safety issue that cyclists remaining on a shared path around the roundabout could create due to the mixing of slow moving pedestrians and potentially fast moving cyclists. The Board strongly recommends that at future stages of design there is attention placed on providing an opportunity for cyclists to enter the lane of traffic at the roundabout while still providing an option for cyclists who wish to bypass the roundabout.

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Board and Committee Reports

Agenda Section: COMMUNICATIONS

Subject:

Arts Advisory Board Report #21-1 - (FY21 Recognition Group Application)

Suggested Action:

It is recommended that Council accept this report and consider it later on the agenda.

Attachments:

[AAB 21-1 GAC FONDCA.pdf](#)

Greenbelt Arts Advisory Board Report 21-1

To: Greenbelt City Council
Date: August 4, 2020
Subject: FY21 Recognition Group applications

At their July 7 and August 4 meetings, the Greenbelt Arts Advisory Board discussed Greenbelt Arts Center (GAC) and Friends of the New Deal Cafe Arts (FONDCA) FY21 Recognition Group applications.

Members present at the July 7 meeting listened to GAC's president Winard Britt present on GAC current and future operations for FY21. AAB was impressed with how swiftly GAC was able to provide a virtual theater experience and adjust their projected budget with the challenges of COVID-19 in mind. GAC's current and future plans show that they value the health and safety of the community. AAB was also pleased to see that GAC received an outside grant from the Greenbelt Community Foundation. Capital improvements have been made to their dressing rooms which will benefit future GAC and City of Greenbelt Youth Summer Camp performers.

On August 4th, AAB viewed and discussed GAC's updated budget and supplemental letter. AAB voted to recommend full funding of GAC's original amount requested \$34,300 from the City. The vote was 4 in favor, none opposed, and one abstention. Due to the circumstance caused by COVID-19 the board recommends giving GAC the flexibility to use city funds for utilities and insurance as well as rent and the facility manager's wages, per their request. While appreciating GAC's status as a regional center for community theater, AAB recommends that GAC consider boosting Greenbelt resident representation on the Board of Directors; currently 3 out of 9 members are residents.

Members present at the August 4 meeting listened to FONDCA's president Meg Haney present on FONDCA's project plans for FY21. Putting the safety and wellbeing of the community first FONDCA's outdoor events for 2020 have all unfortunately been canceled due to COVID-19. They were recently able to hang a new art exhibit at the New Deal Cafe. Currently, FONDCA is planning for the 2021 festival season which will include a brand new Welcome Back Festival, The Crazy Quilt Festival (25 year anniversary), and the Jazz under the Stars Festival.

At that same meeting, AAB voted unanimously (5-0-0) to recommend full funding of FONDCA's request for \$2,800. AAB recognized the value of the events organized by FONDCA. The outdoor festivals and art exhibits have benefitted the Greenbelt community by supporting local artists, generating awareness of the City of Greenbelt and increasing dollars spent with the merchants of Roosevelt Center. At the same time, AAB recommends that FONDCA consider possible alternative programming in the event that the conditions are not conducive to the return of live festivals in the spring.

Respectfully Submitted,
Kristin Stenson, Chair, Arts Advisory Board

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: David Moran

Submitting Department: Administration

Item Type: Resolution

Agenda Section: LEGISLATION

Subject:

A Resolution to Authorize the Negotiated Purchase of Certain Goods and Services from Various Vendors as Enumerated Herein when Total Fiscal Year Purchases from Each Vendor Exceed Ten Thousand Dollars (\$10,000)

- 2nd Reading, Adoption

Suggested Action:

Reference:

Resolution

Negotiated Purchase List-FY21 Draft 6.24.20

Negotiated Purchase List - FY 2021 - sort by \$

Negotiated Purchase List - FY 2021 - sort by justification

Each year, the City does business with a number of vendors from whom the City's individual purchases are below the bid limit of \$10,000 but total purchases over the fiscal year reach or exceed that amount.

Obtaining bid proposals for these goods and services is not warranted. Some of these vendors are the sole source or best source of purchase. In other instances, the City's purchases are based on bids taken by other government agencies (e.g., the State or County) or through the Council of Governments and other cooperative purchasing programs, with the bid price extended to Greenbelt.

In addition to the Spreadsheet which is attached to the Resolution, there are two additional versions sorted by dollar amount and justification as requested by Mayor Pro Tem Jordan.

Ms. Mach introduced the resolution for first reading at the July 14, meeting. It is recommended this resolution be introduced for second reading and adoption.

Attachments:

[Resolution_FY_2021_Negotiated_Purchase.pdf](#)

[Negotiated Purchase List-FY21 Draft 6.24.20.pdf](#)

[Negotiated Purchase List - FY 2021 - sort by \\$.pdf](#)
[Negotiated Purchase List - FY 2021 - sort by justification.pdf](#)

Introduced:
1st Reading:
2nd Reading:
Passed:
Posted:
Effective:

RESOLUTION NUMBER 2XXX

A RESOLUTION TO AUTHORIZE THE NEGOTIATED PURCHASE OF CERTAIN GOODS AND SERVICES FROM VARIOUS VENDORS AS ENUMERATED HEREIN WHEN TOTAL FISCAL YEAR PURCHASES FROM EACH VENDOR EXCEED TEN THOUSAND DOLLARS (\$10,000)

WHEREAS, Section 40, "Purchases," of the Greenbelt City Charter, as amended, authorizes the City Council to waive bidding procedures and to authorize by resolution a negotiated purchase or contract whenever it is in the best interests of the City; and

WHEREAS, the purchases of certain goods and services from certain vendors during Fiscal Year 2020 individually may cost less than \$10,000 but will in the aggregate exceed \$10,000 for the year; and

WHEREAS, payment for the various vendors will be based on the best current negotiated or contract price available; and

WHEREAS, monies for these goods and services have already been approved by the City Council in the Fiscal Year 2021 budget; and

WHEREAS, the City Council has determined it to be in the best interests of the City to purchase the goods and services listed for the enumerated reasons on a negotiated basis. NOW, THEREFORE,

BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that the City Manager be and hereby is authorized to purchase the following goods and services listed.

- See Attachment -

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of _____, 2020.

Colin A Byrd, Mayor

ATTEST:

Bonita Anderson, City Clerk

City of Greenbelt, Maryland
Recommended Vendors for Negotiated Purchase - FY 2021

Vendor-Number	Commodity	Requesting Department	FY2020	FY2019	FY2018	FY2017	FY2016	Justification for not Bidding
1 Alexander & Cleaver PA - 905	Legal Services	Admin	91,106	164,542	28,100	New FY18	-	Selected by competitive process
2 Best, Best & Krieger - 137	Cable Issues & Franchise Negotiations, Small Cell Issues	Admin	6,385	15,058	1,127	4,308	new FY17	Long-term relationship
3 CTC Technology & Energy	Oversee Small Cell Applications	Admin	New FY21	-	-	-	-	Specialized Service
4 Davenport & Co. LLC - 3061	Financial Consultant	Admin	0	18,119	New FY19	-	-	Specialized Service
5 Ely Inc - 4183	Museum services/Storage	Admin	10,670	New FY20	-	-	-	Specialized Service
6 Friends of Old Greenbelt Theatre - 6742	Theatre management	Admin	141,427	59,217	63,128	37,228	42,107	Selected by competitive process
7 Granicus Inc - 4960	Video Streaming/Open Platform	Admin	30,950	25,518	36,606	9,489	9,489	Specialized Service
8 Greenbelt Homes Inc - 363	Museum Co-op fees & Playground Maint	Admin	10,074	15,942	13,129	18,005	6,770	Sole Provider
9 Jackson Lewis - 6613	Legal Services: CBA	Admin	59,581	310	47,747	20,507	0	Specialized Service
10 Maryland Municipal League-563	Membership	Admin	25,598	27,421	24,167	24,736	26,127	Govt Association
11 Metropolitan Washington Council of Governments - 601	Association fees	Admin	19,845	19,100	18,522	17,968	17,685	COG Contract
12 Miles & Stockbridge - 3801	Legal services: Bond Counsel	Admin	24,500	25,220	33,668	9,846	0	Specialized Service
13 Nicholas P Pipino & Assoc - 982 The Hartford - 3694	Audio Visual Maint Contract	Admin	6,374	4,945	143,484	New FY18	-	State Contract
14 (formerly Aetna Middletown - 4257)	Employee life insurance	All	37,499	39,296	34,749	36,821	39,105	Competitive Pricing & Value
15 Amazon.com - 7039	Misc products	All	32,208	31,312	New FY19	-	-	Competitive Pricing & Value
16 AT&T Mobility (1027) - 220218	Cellular phone service	All	29,197	36,575	39,399	44,049	41,979	State Contract
17 Capitol Office Solutions -147	Copier Service & supplies	All	16,883	16,515	17,612	27,248	38,447	Competitive Pricing & Value
18 Carefirst Bluecross Blueshield - 512803	Employee Health Insurance	All	1,477,025	1,973,703	1,870,005	1,620,784	1,737,313	Competitive Pricing & Value
19 Key Risk Ins (replaced Chesapeake Employers Ins FY19) - 210190	Workers compensation insurance	All	617,530	567,882	692,182	632,756	615,769	Long-term relationship
20 Delta Dental - 6092	Employee Dental Insurance	All	109,026	124,351	120,425	110,734	121,095	Competitive Pricing & Value
21 Express Scripts - 512808	Employee prescription drugs	All	272,906	315,635	304,580	273,546	301,523	Competitive Pricing & Value
22 International City/County Management Association (ICMA) - 419 + 512802	Deferred compensation program	All	629,160	619,798	537,937	756,697	783,318	Long-term relationship
23 James River Solutions - 6703	Unleaded Fuel	All	129,302	163,746	135,569	113,561	137,438	COG Bid
24 Local Government Insurance Trust- 1125 & 528	Liability & property insurance	All	157,033	153,823	158,696	157,522	149,667	Competitive Pricing & Value
25 Maryland State Retirement System 512806, 512807, 527301, & 527302	Retirement and pension plans	All	1,857,509	1,785,878	1,682,060	1,590,937	1,598,295	State Agency
26 Staples - 486, 5718 & 5925	Office & Green Cleaning Supplies	All	39,155	24,149	19,944	16,508	23,865	NJPA Contract
27 Trippe Sports & Promotions LLC - 4466	Uniforms	All	39,155	11,885	10,050	7,845	9,879	Competitive Pricing & Value
23 Verizon - 523801	Local phone service	All	42,728	48,916	33,677	23,290	12,482	Sole Provider
24 Verizon Wireless 1966	Police laptops & Cell Phones	All	39,250	43,152	41,239	41,764	43,901	State Contract
25 Xerox - 292 (replacing COS)	Copier Service & supplies	All	20,827	20,028	16,653	6,722	-	Competitive Pricing & Value
26 PetSmart - 3339	Animal Food & Supplies	Animal Control	5,288	8,702	9,398	7,933	10,178	Local Vendor, Competitive Pricing
27 Spay Now - 6734	Veterinarian services	Animal Control	14,302	15,161	15,823	9,910	12,900	Competitive Pricing & Value
28 Epstein, Norman-1374	Psychological services	CARES	8,250	9,900	10,890	10,450	11,000	Long-term relationship
29 Bolton Partners Inc - 4789	Post Retirement Medical	Fin & Admin	2,000	9,500	0	9,500	0	Actuarial Study every two years
30 Cohn Reznick - replaced McGladrey 2015	Auditing services	Fin & Admin	37,500	36,500	35,500	34,500	32,500	Selected by competitive process
31 Columbia Bank - 523403	Banking services	Fin & Admin	36,619	38,862	38,445	33,986	31,347	Selected by competitive process
32 Greenbelt News Review - 368	Legal & help wanted ads	Fin & Admin	21,770	24,181	25,363	19,068	22,235	Local Vendor, Competitive Pricing
33 Municap - 3493	TIF Administrator	Fin & Admin	17,463	8,206	New FY19	-	-	Specialized Service
34 Occupational Medical Services - 3774	Employee Physicals	Fin & Admin	12,471	11,579	7,223	8,595	10,410	Competitive Pricing & Value
35 Superion - Pentamont (was Sungard) - 1721	Financial system software maint	Finance	12,654	71,663	50,196	48,667	52,560	Sole Provider
36 Washington Post - 7055	Employment Advertising	HR	5,290	10,030	New FY19	-	-	Competitive Pricing & Value
37 CDW-G Computer Center Inc-153	Computers	IT	9,297	27,834	11,153	8,622	8,756	Competitive Pricing & Value
38 Delta Telephone & Cabling - 5016	Phone Maint & Licenses	IT	61,885	7,123	9,612	8,300	1,288	Local Vendor, Competitive Pricing
39 GHA Technologies - 4077	Computers & Computer Equip	IT	33,866	17,177	1,962	10,239	19,290	Competitive Pricing & Value

City of Greenbelt, Maryland
Recommended Vendors for Negotiated Purchase - FY 2021

Vendor-Number	Commodity	Requesting Department	FY2020	FY2019	FY2018	FY2017	FY2016	Justification for not Bidding
40 J&M Security Solutions - 1007	Security Cameras	IT	3,925	100,859	53,500	New FY18	-	Selected by competitive process
41 MCCI - 2709	Laserfische Project Mgmt	IT	24,280	36,355	New FY19	-	-	Competitive Pricing & Value
42 Microsoft - 6170	Email Service	IT	10,894	10,289	9,812	9,830	9,801	Competitive Pricing & Value
43 SHI International Corp - 4028	Computer supplies & Licensing	IT	9,012	New FY20	-	-	-	Competitive Pricing & Value
44 Vermont systems - 956	Rec Trac Upgrade, Training, Maint	IT	7,194	13,968	16,562	6,353	8,394	Specialized Service
45 Zones - 34	Computer Equipment	IT	0	810	43,820	24,979	6,577	Last competitive quote June 2016
46 Perconti Data Systems - 5396	Utopia System Upgrade & Maint	IT/Planning	9,995	14,495	13,495	5,995	5,995	Sole Provider
47 Charles P. Johnson & Assoc - 4802	Construction Inspection/Management Services	Planning	195,868	66,520	35,417	0		Competitive Pricing, long-term relationship and Greenbelt firm
48 Bradley Site Design - 1918	Design & Signage for Gateway and Buddy Atwick Park Projects	Planning	0	1,000	8,004	20,904	23,096	Long-term relationship
49 Greenman Pedersen - 379	Engineering consultant	Planning	29,022	101,298	118,035	115,398	100,410	Long-term relationship
50 NAA, Inc. - 3905	Remediation of CC Windows	Planning	0	New FY20	-	-	-	Selected by competitive process
51 Acme Auto Leasing LLC - 3190	Police Undercover Leased Vehicle	Police	61,875	78,993	61,875	88,750	45,000	Competitive Pricing & Value
52 American Traffic Solutions (ATS) - 3203	Redlight citation processing	Police	260,615	217,918	180,149	215,786	224,126	Howard County Contract
53 AXON - 620	Body Cameras	Police	5,850	64,624	66,499	New FY18	-	Specialized Service
54 Community College of Baltimore County - 2106	Police academy	Police	10,443	0	2,020	3,528	New FY17	Specialized Service
55 Complus Data Innovations - 4299	Parking ticket collection services	Police	6,979	14,133	14,434	21,569	28,662	Competitive Pricing & Value
56 D & D Tire - 3204	Auto & Truck Tires	Police	30,770	33,171	28,751	26,292	21,541	State Contract
57 Emerg Serv Consult Intl - 2933 (was Fields Consulting Group - 5873)	Promotional Assessment Center	Police	0	18,000	0	20,500	0	Competitive Pricing & Value
58 Galls Inc - 329	Uniforms and police equipment	Police	18,229	16,083	8,274	9,143	16,519	Sole Provider
59 Gun Shop, The 899	Firearms training, ammunition	Police	17,976	17,592	7,603	10,973	15,964	State Contract
60 Howard County - 2572	Redlight Camera	Police	9,515	10,718	10,254	10,302	9,068	Specialized Service
61 Municipal Emerg Sv Dep - 145 (was Lawmen Supply - 6505)	Simmunition Training, body armor, uniforms	Police	26,985	26,255	25,903	19,665	16,067	Specialized Service
62 Major Police Supply - 4188	Emergency equipment & installatoin on police vehicles	Police	162,120	141,446	31,409	78,250	68,202	State Contract
63 Motorola - 6109	Radios & related service	Police	34,111	27,740	29,934	17,161	15,967	State Contract
64 Quill - 3937	Office Supplies	Police	10,867	13,355	11,179	11,635	4,779	Competitive Pricing & Value
65 Rekor Recognition Systems - 3487 (was Brekford International - 4533)	Speed Cameras; Purchase and installation of Police Laptops	Police	211,520	239,500	260,400	245,000	272,480	Specialized Service
66 Silver Hill Cleaners - 149	Uniform cleaning	Police	8,356	9,042	12,062	14,598	19,912	Competitive Pricing & Value
67 Steven Keller - 2397	Background Checks	Police	20,314	23,326	13,046	5,083	-	Long-term relationship
68 Tyler Tech (includes Executime) 5332	CAD Computer System & Executime	PD & Finance	90,303	51,006	104,350	100,196	98,304	Selected by competitive process
69 Suburban Signs Inc - 856	City Vehicle decals & Installation	PD, PW, PCD	10,586	19,872	7,035	8,902	9,175	Competitive Pricing & Value
70 University of Maryland - 942, 4847	Police Academy, Election tabulation	Police & Admin	17,897	4,452	11,903	4,452	9,946	Specialized Service
71 Assa Abloy Entrance Systems US Inc-840	Door repairs	Public Works	3,400	9,860	5,807	-	-	Local Vendor, Competitive Pricing
72 B Clean 3911 (name chg was Dalmex - 6171)	Janitorial Services	Public Works	29,840	35,039	31,970	28,720	33,320	Selected by competitive process
73 BFPE International - 1466	Fire Alarm	Public Works	18,330	8,302	New FY19	-	-	Local Vendor, Competitive Pricing
74 Boland Services - 118	HVAC Services	Public Works	8,987	5,437	2,046	37,546	1,772	Local Vendor, Competitive Pricing
75 Bortek Industries - 979	Auto/Sweeper Parts	Public Works	10,331	13,899	New FY19	-	-	Competitive Pricing & Value
76 Budget Painting - 734	Painting	Public Works	29,700	9,800	0	4,000	5,100	Competitive Pricing & Value
77 Chesapeake Ford Truck - 995	Auto Parts	Public Works	9,223	13,721	2,102	New FY18	-	Competitive Pricing & Value
78 Climate Engineers-2210	HVAC service at AFC	Public Works	47,948	74,050	49,226	63,202	49,266	Local Vendor, Competitive Pricing
79 C N Robinson Lighting - 6118	LED Lighting	Public Works	34,935	8,143	6,212	108,748	78,955	Local Vendor, Competitive Pricing
80 Crovato Products & Svcs - 4009	Auto maintenance	Public Works	11,615	9,763	18,171	24,248	22,280	Local Vendor, Competitive Pricing
81 Crowley Construction - 1221	Roof repairs	Public Works	163,095	15,717	30,690	9,438	67,006	Local Vendor, Competitive Pricing
82 Cunningham Assoc-6786 (was West Rec-3787)	Playground Wood Fiber/Mulch	Public Works	22,250	24,105	21,906	39,629	15,145	Local Vendor, Competitive Pricing
83 Dude Solutions Inc - 298	Facility Dude	Public Works	3,055	30,775	2,639	2,771	-	Competitive Pricing & Value

City of Greenbelt, Maryland
Recommended Vendors for Negotiated Purchase - FY 2021

Vendor-Number	Commodity	Requesting Department	FY2020	FY2019	FY2018	FY2017	FY2016	Justification for not Bidding
84	Densel Company - 630	Boiler Replacement	Public Works	510,817	56,361	233,610	New FY18	- Selected by competitive process
85	Eastern Salt Co - 2772	Road Salt	Public Works	12,370	14,400	New FY19	-	- Competitive Pricing & Value
86	Ennis-Flint - 980	Traffic signs/Crosswalks	Public Works	12,118	11,862	2,307	-	- Competitive Pricing & Value
87	Ferguson Enterprises- 299	Plumbing services	Public Works	5,353	10,985	6,025	5,273	14,679 Local Vendor, Competitive Pricing
88	Fidelity Power Systems - 300	Generator Inspection & Maint.	Public Works	6,132	4,942	4,225	6,044	25,591 Long-term relationship
89	Gametime - 1043	Playground Equipment	Public Works	2,031	54,533	163,198	1,549	106,635 Local Vendor, Competitive Pricing
90	General Glass - 4746	Windows	Public Works	5,522	2,465	1,779	4,700	19,199 Selected by competitive process
91	GHE Electric Services Inc - 6290	Electrical Supplies & Repairs	Public Works	5,335	12,075	425	8,622	16,060 Local Vendor, Competitive Pricing
92	Grainger - 350	Filters, lights, tools, misc supplies	Public Works	7,925	7,618	3,711	5,100	5,147 Local Vendor, Competitive Pricing
93	Greenbelt Auto & Truck Repair - 1091	Auto body repair	Public Works	29,549	17,725	28,610	36,543	51,261 Local Vendor, Competitive Pricing
94	Greenbriar Community Assoc - 376	Landscape Maintenance	Public Works	12,545	11,599	7,555	6,288	12,077 Long-term relationship
95	Home Depot - 1183 + 6211	Miscellaneous supplies	Public Works	15,633	18,007	17,880	18,108	10,079 Local Vendor, Competitive Pricing
96	Hi-Line - 2317	Auto Shop Supplies for PD	Public Works	17,266	11,943	9,201	6,931	6,687 Local Vendor, Competitive Pricing
97	Innovative Pyrotechnic Concepts - 6595	Fireworks	Public Works	14,175	13,825	13,250	12,800	12,400 Specialized Service
98	Intercon Truck Equipment - 6331	Truck Equipment	Public Works	0	13,524	11,167	-	- Competitive Pricing & Value
99	Kohler Equipment - 4683	Tools & Parts	Public Works	9,151	9,878	8,771	6,086	3,670 Local Vendor, Competitive Pricing
100	Leonard Paper Company - 2276	Paper towels & toilet tissue	Public Works	5,719	5,588	7,309	7,926	15,283 Competitive Pricing & Value
101	Mansfield Oil Co - 550	Diesel Fuel	Public Works	33,250	47,532	43,854	37,254	39,181 COG Contract
102	Manuel Tree Service - 6282	Tree pruning/removal	Public Works	13,500	4,900	16,100	30,750	2,200 Competitive Pricing & Value
103	Maryland Environmental Services - 559	Leaf grinding	Public Works	23,143	57,200	12,871	18,367	14,132 Local Vendor, Competitive Pricing
104	NZI Construction Corp - 670	Concrete & street work	Public Works	0	10,363	159,362	35,951	290,045 Selected by competitive process
105	Overhead Door - 681	Bay Door Repairs	Public Works	16,646	2,085	1,324	7,828	9,253 Specialized Service
106	P2 Maintenance Services - 3423	Landscape Maintenance	Public Works	47,094	5,521	New FY19	-	- Competitive Pricing & Value
107	Packer Norris Parts - 5770	Vehicle Repair Auto Parts, direct from manufacturer	Public Works	14,354	8,315	9,395	6,749	7,618 Competitive Pricing & Value
108	Parts Authority - 5896	Auto Parts, Supplies & Tools	Public Works	43,316	46,838	42,686	62,772	55,636 Local Vendor, Competitive Pricing
109	Raymar Plumbing Services-767	Plumbing services	Public Works	13,190	27,506	31,002	15,244	38,931 Local Vendor, Competitive Pricing
110	Schindler Elevator - 799	Elevator service and repair	Public Works	9,164	15,975	12,490	13,001	13,319 Competitive Pricing & Value
111	Shapiro & Duncan Mechanical Contractors -5526	Pool Pac Service, HVAC-CC	Public Works	0	26,655	50,868	289,381	- Competitive Pricing & Value
112	Sparks@Play -	Playground Equipment Installation	Public Works	New FY21	-	-	-	- Selected by competitive process
113	Tilley Chemical Company - 1049	Oil and Lubricants	Public Works	5,654	4,810	New FY19	-	- Selected by competitive process
114	VMP Construction - 951	Asphalt Work	Public Works	572,605	786,548	180,090	-	- Selected by competitive process
115	Prince George's County- 693, 694 & 739	Landfill disposal services & I-Net	PW & IT	123,822	134,310	112,270	105,865	155,104 Specialized Service
116	Roberts Oxygen - 784	Propane & Pool Chemicals	PW & Rec	9,226	10,743	8,805	9,456	9,582 Competitive Pricing & Value
117	Amato Industries - 3679	Chlorine & Other Pool Chemicals	Recreation	10,046	9,445	8,407	11,123	10,858 MNCPPC Contract
118	Bonkosky, Laura - 3010	Yoga Instructor	Recreation	14,546	14,431	8,720	9,190	9,613 Local Vendor, Competitive Pricing
119	Doloff Printing - 259	Newsletters & Seasonal Brochures	Recreation	8,264	10,783	10,655	21,774	4,632 Competitive Pricing & Value
120	O'Brien Bus Service Inc - 672	Bus service for camps- shorter trips	Recreation	16,975	14,350	14,425	15,850	17,050 Competitive Pricing & Value
121	Weyers Floor Service 976	Wood floor re-surfacing & refinishing	Recreation	9,053	12,411	16,757	12,530	7,870 Competitive Pricing & Value

City of Greenbelt, Maryland
Recommended Vendors for Negotiated Purchase - FY 2021
Sorted by Highest to Lowest Amount Paid

Vendor-Number	Commodity	Requesting Department	FY2020	FY2019	FY2018	FY2017	FY2016	Justification for not Bidding
1 Maryland State Retirement System 512806, 512807, 527301, & 527302	Retirement and pension plans	All	1,857,509	1,785,878	1,682,060	1,590,937	1,598,295	State Agency
2 Carefirst Bluecross Blueshield - 512803 International City/County Management Association (ICMA) - 419 + 512802	Employee Health Insurance	All	1,477,025	1,973,703	1,870,005	1,620,784	1,737,313	Competitive Pricing & Value
3 Key Risk Ins (replaced Chesapeake Employers Ins FY19) - 210190	Deferred compensation program	All	629,160	619,798	537,937	756,697	783,318	Long-term relationship
4 VMP Construction - 951	Workers compensation insurance	All	617,530	567,882	692,182	632,756	615,769	Long-term relationship
5 Densel Company - 630	Asphalt Work	Public Works	572,605	786,548	180,090	-	-	Selected by competitive process
6 Express Scripts - 512808	Boiler Replacement	Public Works	510,817	56,361	233,610	New FY18	-	Selected by competitive process
7 American Traffic Solutions (ATS) - 3203	Employee prescription drugs	All	272,906	315,635	304,580	273,546	301,523	Competitive Pricing & Value
8 Rekorder Recognition Systems - 3487 (was Brekford International - 4533)	Redlight citation processing	Police	260,615	217,918	180,149	215,786	224,126	Howard County Contract
9 Charles P. Johnson & Assoc - 4802	Speed Cameras; Purchase and installation of Police Laptops	Police	211,520	239,500	260,400	245,000	272,480	Specialized Service
10 Crowley Construction - 1221	Construction Inspection/Management Services	Planning	195,868	66,520	35,417	0	0	Competitive Pricing, long-term relationship and Greenbelt firm
11 Major Police Supply - 4188	Roof repairs	Public Works	163,095	15,717	30,690	9,438	67,006	Local Vendor, Competitive Pricing
12 Local Government Insurance Trust - 1125 & 528	Emergency equipment & installatioin on police vehicles	Police	162,120	141,446	31,409	78,250	68,202	State Contract
13 Friends of Old Greenbelt Theatre - 6742	Liability & property insurance	All	157,033	153,823	158,696	157,522	149,667	Competitive Pricing & Value
14 James River Solutions - 6703	Theatre management	Admin	141,427	59,217	63,128	37,228	42,107	Selected by competitive process
15 Prince George's County- 693, 694 & 739	Unleaded Fuel	All	129,302	163,746	135,569	113,561	137,438	COG Bid
16 Delta Dental - 6092	Landfill disposal services & I-Net	PW & IT	123,822	134,310	112,270	105,865	155,104	Specialized Service
17 Alexander & Cleaver PA - 905	Employee Dental Insurance	All	109,026	124,351	120,425	110,734	121,095	Competitive Pricing & Value
18 Tyler Tech (includes Executime) 5332	Legal Services	Admin	91,106	164,542	28,100	New FY18	-	Selected by competitive process
19 Delta Telephone & Cabling - 5016	CAD Computer System & Executime	PD & Finance	90,303	51,006	104,350	100,196	98,304	Selected by competitive process
20 Acme Auto Leasing LLC - 3190	Phone Maint & Licenses	IT	61,885	7,123	9,612	8,300	1,288	Local Vendor, Competitive Pricing
21 Jackson Lewis - 6613	Police Undercover Leased Vehicle	Police	61,875	78,993	61,875	88,750	45,000	Competitive Pricing & Value
22 Climate Engineers-2210	Legal Services: CBA	Admin	59,581	310	47,747	20,507	0	Specialized Service
23 P2 Maintenance Services - 3423	HVAC service at AFC	Public Works	47,948	74,050	49,226	63,202	49,266	Local Vendor, Competitive Pricing
24 Parts Authority - 5896	Landscape Maintenance	Public Works	47,094	5,521	New FY19	-	-	Competitive Pricing & Value
25 Verizon - 523801	Auto Parts, Supplies & Tools	Public Works	43,316	46,838	42,686	62,772	55,636	Local Vendor, Competitive Pricing
26 Verizon Wireless 1966	Local phone service	All	42,728	48,916	33,677	23,290	12,482	Sole Provider
27 Staples - 486, 5718 & 5925	Police laptops & Cell Phones	All	39,250	43,152	41,239	41,764	43,901	State Contract
28 Trippe Sports & Promotions LLC - 4466	Office & Green Cleaning Supplies	All	39,155	24,149	19,944	16,508	23,865	NJPA Contract
	Uniforms	All	39,155	11,885	10,050	7,845	9,879	Competitive Pricing & Value

City of Greenbelt, Maryland
Recommended Vendors for Negotiated Purchase - FY 2021
Sorted by Highest to Lowest Amount Paid

	Vendor-Number	Commodity	Requesting Department	FY2020	FY2019	FY2018	FY2017	FY2016	Justification for not Bidding
30	Cohn Reznick - replaced McGladrey 2015 The Hartford - 3694	Auditing services	Fin & Admin	37,500	36,500	35,500	34,500	32,500	Selected by competitive process
31	(formerly Aetna Middletown - 4257)	Employee life insurance	All	37,499	39,296	34,749	36,821	39,105	Competitive Pricing & Value
32	Columbia Bank - 523403	Banking services	Fin & Admin	36,619	38,862	38,445	33,986	31,347	Selected by competitive process
33	C N Robinson Lighting - 6118	LED Lighting	Public Works	34,935	8,143	6,212	108,748	78,955	Local Vendor, Competitive Pricing
34	Motorola - 6109	Radios & related service	Police	34,111	27,740	29,934	17,161	15,967	State Contract
35	GHA Technologies - 4077	Computers & Computer Equip	IT	33,866	17,177	1,962	10,239	19,290	Competitive Pricing & Value
36	Mansfield Oil Co - 550	Diesel Fuel	Public Works	33,250	47,532	43,854	37,254	39,181	COG Contract
37	Amazon.com - 7039	Misc products	All	32,208	31,312	New FY19	-	-	Competitive Pricing & Value
38	Granicus Inc - 4960	Video Streaming/Open Platform	Admin	30,950	25,518	36,606	9,489	9,489	Specialized Service
39	D & D Tire - 3204	Auto & Truck Tires	Police	30,770	33,171	28,751	26,292	21,541	State Contract
40	B Clean 3911 (name chg was Dalmex - 6171)	Janitorial Services	Public Works	29,840	35,039	31,970	28,720	33,320	Selected by competitive process
41	Budget Painting - 734	Painting	Public Works	29,700	9,800	0	4,000	5,100	Competitive Pricing & Value
42	Greenbelt Auto & Truck Repair - 1091	Auto body repair	Public Works	29,549	17,725	28,610	36,543	51,261	Local Vendor, Competitive Pricing
43	AT&T Mobility (1027) - 220218	Cellular phone service	All	29,197	36,575	39,399	44,049	41,979	State Contract
44	Greenman Pedersen - 379	Engineering consultant	Planning	29,022	101,298	118,035	115,398	100,410	Long-term relationship
45	Municipal Emerg Sv Dep - 145 (was Lawmen Supply - 6505)	Simmuniton Training, body armor, uniforms	Police	26,985	26,255	25,903	19,665	16,067	Specialized Service
46	Maryland Municipal League-563	Membership	Admin	25,598	27,421	24,167	24,736	26,127	Govt Association
47	Miles & Stockbridge - 3801	Legal services: Bond Counsel	Admin	24,500	25,220	33,668	9,846	0	Specialized Service
48	MCCI - 2709	Laserfische Project Mgmt	IT	24,280	36,355	New FY19	-	-	Competitive Pricing & Value
49	Maryland Environmental Services - 559	Leaf grinding	Public Works	23,143	57,200	12,871	18,367	14,132	Local Vendor, Competitive Pricing
50	Cunningham Assoc-6786 (was West Rec-3787)	Playground Wood Fiber/Mulch	Public Works	22,250	24,105	21,906	39,629	15,145	Local Vendor, Competitive Pricing
51	Greenbelt News Review - 368	Legal & help wanted ads	Fin & Admin	21,770	24,181	25,363	19,068	22,235	Local Vendor, Competitive Pricing
52	Xerox - 292 (replacing COS)	Copier Service & supplies	All	20,827	20,028	16,653	6,722	-	Competitive Pricing & Value
53	Steven Keller - 2397	Background Checks	Police	20,314	23,326	13,046	5,083	-	Long-term relationship
54	Metropolitan Washington Council of Governments - 601	Association fees	Admin	19,845	19,100	18,522	17,968	17,685	COG Contract
55	BFPE International - 1466	Fire Alarm	Public Works	18,330	8,302	New FY19	-	-	Local Vendor, Competitive Pricing
56	Galls Inc - 329	Uniforms and police equipment	Police	18,229	16,083	8,274	9,143	16,519	Sole Provider
57	Gun Shop, The 899	Firearms training, ammunition	Police	17,976	17,592	7,603	10,973	15,964	State Contract
58	University of Maryland - 942, 4847	Police Academy, Election tabulation	Police & Admin	17,897	4,452	11,903	4,452	9,946	Specialized Service
59	Municap - 3493	TIF Administrator	Fin & Admin	17,463	8,206	New FY19	-	-	Specialized Service
60	Hi-Line - 2317	Auto Shop Supplies for PD	Public Works	17,266	11,943	9,201	6,931	6,687	Local Vendor, Competitive Pricing

City of Greenbelt, Maryland
Recommended Vendors for Negotiated Purchase - FY 2021
Sorted by Highest to Lowest Amount Paid

	Vendor-Number	Commodity	Requesting Department	FY2020	FY2019	FY2018	FY2017	FY2016	Justification for not Bidding
61	O'Brien Bus Service Inc - 672	Bus service for camps- shorter trips	Recreation	16,975	14,350	14,425	15,850	17,050	Competitive Pricing & Value
62	Capitol Office Solutions -147	Copier Service & supplies	All	16,883	16,515	17,612	27,248	38,447	Competitive Pricing & Value
63	Overhead Door - 681	Bay Door Repairs	Public Works	16,646	2,085	1,324	7,828	9,253	Specialized Service
64	Home Depot - 1183 + 6211	Miscellaneous supplies	Public Works	15,633	18,007	17,880	18,108	10,079	Local Vendor, Competitive Pricing
65	Bonkosky, Laura - 3010	Yoga Instructor	Recreation	14,546	14,431	8,720	9,190	9,613	Local Vendor, Competitive Pricing
66	Packer Norris Parts - 5770	Vehicle Repair Auto Parts, direct from manufacturer	Public Works	14,354	8,315	9,395	6,749	7,618	Competitive Pricing & Value
67	Spay Now - 6734	Veterinarian services	Animal Control	14,302	15,161	15,823	9,910	12,900	Competitive Pricing & Value
68	Innovative Pyrotechnic Concepts - 6595	Fireworks	Public Works	14,175	13,825	13,250	12,800	12,400	Specialized Service
69	Manuel Tree Service - 6282	Tree pruning/removal	Public Works	13,500	4,900	16,100	30,750	2,200	Competitive Pricing & Value
70	Raymar Plumbing Services-767	Plumbing services	Public Works	13,190	27,506	31,002	15,244	38,931	Local Vendor, Competitive Pricing
71	Superion - Pentamation (was Sungard) - 1721	Financial system software maint	Finance	12,654	71,663	50,196	48,667	52,560	Sole Provider
72	Greenbriar Community Assoc - 376	Landscape Maintenance	Public Works	12,545	11,599	7,555	6,288	12,077	Long-term relationship
73	Occupational Medical Services - 3774	Employee Physicals	Fin & Admin	12,471	11,579	7,223	8,595	10,410	Competitive Pricing & Value
74	Eastern Salt Co - 2772	Road Salt	Public Works	12,370	14,400	New FY19	-	-	Competitive Pricing & Value
75	Ennis-Flint - 980	Traffic signs/Crosswalks	Public Works	12,118	11,862	2,307	-	-	Competitive Pricing & Value
76	Crovato Products & Svcs - 4009	Auto maintenance	Public Works	11,615	9,763	18,171	24,248	22,280	Local Vendor, Competitive Pricing
77	Microsoft - 6170	Email Service	IT	10,894	10,289	9,812	9,830	9,801	Competitive Pricing & Value
78	Quill - 3937	Office Supplies	Police	10,867	13,355	11,179	11,635	4,779	Competitive Pricing & Value
79	Ely Inc - 4183	Museum services/Storage	Admin	10,670	New FY20	-	-	-	Specialized Service
80	Suburban Signs Inc - 856	City Vehicle decals & Installation	PD, PW, PCD	10,586	19,872	7,035	8,902	9,175	Competitive Pricing & Value
81	Community College of Baltimore County - 2106	Police academy	Police	10,443	0	2,020	3,528	New FY17	Specialized Service
82	Bortek Industries - 979	Auto/Sweeper Parts	Public Works	10,331	13,899	New FY19	-	-	Competitive Pricing & Value
83	Greenbelt Homes Inc - 363	Museum Co-op fees & Playground Maint	Admin	10,074	15,942	13,129	18,005	6,770	Sole Provider
84	Amato Industries - 3679	Chlorine & Other Pool Chemicals	Recreation	10,046	9,445	8,407	11,123	10,858	MNCPPC Contract
85	Perconti Data Systems - 5396	Utopia System Upgrade & Maint	IT/Planning	9,995	14,495	13,495	5,995	5,995	Sole Provider
86	Howard County - 2572	Redlight Camera	Police	9,515	10,718	10,254	10,302	9,068	Specialized Service
87	CDW-G Computer Center Inc-153	Computers	IT	9,297	27,834	11,153	8,622	8,756	Competitive Pricing & Value
88	Roberts Oxygen - 784	Propane & Pool Chemicals	PW & Rec	9,226	10,743	8,805	9,456	9,582	Competitive Pricing & Value
89	Chesapeake Ford Truck - 995	Auto Parts	Public Works	9,223	13,721	2,102	New FY18	-	Competitive Pricing & Value
90	Schindler Elevator - 799	Elevator service and repair	Public Works	9,164	15,975	12,490	13,001	13,319	Competitive Pricing & Value
91	Kohler Equipment - 4683	Tools & Parts	Public Works	9,151	9,878	8,771	6,086	3,670	Local Vendor, Competitive Pricing
92	Weyers Floor Service 976	Wood floor re-surfacing & refinishing	Recreation	9,053	12,411	16,757	12,530	7,870	Competitive Pricing & Value

City of Greenbelt, Maryland
Recommended Vendors for Negotiated Purchase - FY 2021
Sorted by Highest to Lowest Amount Paid

Vendor-Number	Commodity	Requesting Department	FY2020	FY2019	FY2018	FY2017	FY2016	Justification for not Bidding	
93	SHI International Corp - 4028	Computer supplies & Licensing	IT	9,012	New FY20	-	-	-	Competitive Pricing & Value
94	Boland Services - 118	HVAC Services	Public Works	8,987	5,437	2,046	37,546	1,772	Local Vendor, Competitive Pricing
95	Silver Hill Cleaners - 149	Uniform cleaning	Police	8,356	9,042	12,062	14,598	19,912	Competitive Pricing & Value
96	Doloff Printing - 259	Newsletters & Seasonal Brochures	Recreation	8,264	10,783	10,655	21,774	4,632	Competitive Pricing & Value
97	Epstein, Norman-1374	Psychological services	CARES	8,250	9,900	10,890	10,450	11,000	Long-term relationship
98	Grainger - 350	Filters, lights, tools, misc supplies	Public Works	7,925	7,618	3,711	5,100	5,147	Local Vendor, Competitive Pricing
99	Vermont systems - 956	Rec Trac Upgrade, Training, Maint	IT	7,194	13,968	16,562	6,353	8,394	Specialized Service
100	Complus Data Innovations - 4299	Parking ticket collection services	Police	6,979	14,133	14,434	21,569	28,662	Competitive Pricing & Value
101	Best, Best & Krieger - 137	Cable Issues & Franchise Negotiations, Small Cell Issues	Admin	6,385	15,058	1,127	4,308	new FY17	Long-term relationship
102	Nicholas P Pipino & Assoc - 982	Audio Visual Maint Contract	Admin	6,374	4,945	143,484	New FY18	-	State Contract
103	Fidelity Power Systems - 300	Generator Inspection & Maint.	Public Works	6,132	4,942	4,225	6,044	25,591	Long-term relationship
104	AXON - 620	Body Cameras	Police	5,850	64,624	66,499	New FY18	-	Specialized Service
105	Leonard Paper Company - 2276	Paper towels & toilet tissue	Public Works	5,719	5,588	7,309	7,926	15,283	Competitive Pricing & Value
106	Tilley Chemical Coumpany - 1049	Oil and Lubricants	Public Works	5,654	4,810	New FY19	-	-	Selected by competitive process
107	General Glass - 4746	Windows	Public Works	5,522	2,465	1,779	4,700	19,199	Selected by competitive process
108	Ferguson Enterprises- 299	Plumbing services	Public Works	5,353	10,985	6,025	5,273	14,679	Local Vendor, Competitive Pricing
109	GHE Electric Services Inc - 6290	Electrical Supplies & Repairs	Public Works	5,335	12,075	425	8,622	16,060	Local Vendor, Competitive Pricing
110	Washington Post - 7055	Employment Advertising	HR	5,290	10,030	New FY19	-	-	Competitive Pricing & Value
111	Petsmart - 3339	Animal Food & Supplies	Animal Control	5,288	8,702	9,398	7,933	10,178	Local Vendor, Competitive Pricing
112	J&M Security Solutions - 1007	Security Cameras	IT	3,925	100,859	53,500	New FY18	-	Selected by competitive process
113	Assa Abloy Entrance Systems US Inc-840	Door repairs	Public Works	3,400	9,860	5,807	-	-	Local Vendor, Competitive Pricing
114	Dude Solutions Inc - 298	Facility Dude	Public Works	3,055	30,775	2,639	2,771	-	Competitive Pricing & Value
115	Gametime - 1043	Playground Equipment	Public Works	2,031	54,533	163,198	1,549	106,635	Local Vendor, Competitive Pricing
116	Bolton Partners Inc - 4789	Post Retirement Medical	Fin & Admin	2,000	9,500	0	9,500	0	Actuarial Study every two years
117	Davenport & Co. LLC - 3061	Financial Consultant	Admin	0	18,119	New FY19	-	-	Specialized Service
118	Zones - 34	Computer Equipment	IT	0	810	43,820	24,979	6,577	Last competitive quote June 2016
119	Bradley Site Design - 1918	Design & Signage for Gateway and Buddy Attick Park Projects	Planning	0	1,000	8,004	20,904	23,096	Long-term relationship
120	NAA, Inc. - 3905	Remediation of CC Windows	Planning	0	New FY20	-	-	-	Selected by competitive process
121	Emerg Serv Consult Intl - 2933 (was Fields Consulting Group - 5873)	Promotional Assessment Center	Police	0	18,000	0	20,500	0	Competitive Pricing & Value
122	Intercon Truck Equipment - 6331	Truck Equipment	Public Works	0	13,524	11,167	-	-	Competitive Pricing & Value
123	NZI Construction Corp - 670	Concrete & street work	Public Works	0	10,363	159,362	35,951	290,045	Selected by competitive process

City of Greenbelt, Maryland
Recommended Vendors for Negotiated Purchase - FY 2021
Sorted by Highest to Lowest Amount Paid

Vendor-Number	Commodity	Requesting Department	FY2020	FY2019	FY2018	FY2017	FY2016	Justification for not Bidding
124 <u>Shapiro & Duncan Mechanical Contractors -5526</u>	Pool Pac Service, HVAC-CC	Public Works	0	26,655	50,868	289,381	-	Competitive Pricing & Value
125 <u>Sparks@Play -</u>	Playground Equipment Installation	Public Works	New FY21	-	-	-	-	Selected by competitive process
126 <u>CTC Technology & Energy</u>	Oversee Small Cell Applications	Admin	New FY21	-	-	-	-	Specialized Service

City of Greenbelt, Maryland
Recommended Vendors for Negotiated Purchase - FY 2021
Sorted by Justification for not Bidding

Vendor-Number	Commodity	Requesting Department	FY2020	FY2019	FY2018	FY2017	FY2016	Justification for not Bidding
1 Bolton Partners Inc - 4789	Post Retirement Medical	Fin & Admin	2,000	9,500	0	9,500	0	Actuarial Study every two years
2 James River Solutions - 6703	Unleaded Fuel	All	129,302	163,746	135,569	113,561	137,438	COG Bid
3 Mansfield Oil Co - 550	Diesel Fuel	Public Works	33,250	47,532	43,854	37,254	39,181	COG Contract
4 Metropolitan Washington Council of Governments - 601	Association fees	Admin	19,845	19,100	18,522	17,968	17,685	COG Contract
5 Carefirst Bluecross Blueshield - 512803	Employee Health Insurance	All	1,477,025	1,973,703	1,870,005	1,620,784	1,737,313	Competitive Pricing & Value
6 Express Scripts - 512808	Employee prescription drugs	All	272,906	315,635	304,580	273,546	301,523	Competitive Pricing & Value
7 Local Government Insurance Trust - 1125 & 528	Liability & property insurance	All	157,033	153,823	158,696	157,522	149,667	Competitive Pricing & Value
8 Delta Dental - 6092	Employee Dental Insurance	All	109,026	124,351	120,425	110,734	121,095	Competitive Pricing & Value
9 Acme Auto Leasing LLC - 3190	Police Undercover Leased Vehicle	Police	61,875	78,993	61,875	88,750	45,000	Competitive Pricing & Value
10 P2 Maintenance Services - 3423	Landscape Maintenance	Public Works	47,094	5,521	New FY19	-	-	Competitive Pricing & Value
11 Trippe Sports & Promotions LLC - 4466	Uniforms	All	39,155	11,885	10,050	7,845	9,879	Competitive Pricing & Value
12 The Hartford - 3694	Employee life insurance	All	37,499	39,296	34,749	36,821	39,105	Competitive Pricing & Value
13 (formerly Aetna Middletown - 4257)	Computers & Computer Equip	IT	33,866	17,177	1,962	10,239	19,290	Competitive Pricing & Value
14 GHA Technologies - 4077	Misc products	All	32,208	31,312	New FY19	-	-	Competitive Pricing & Value
15 Amazon.com - 7039	Painting	Public Works	29,700	9,800	0	4,000	5,100	Competitive Pricing & Value
16 Budget Painting - 734	Laserfische Project Mgmt	IT	24,280	36,355	New FY19	-	-	Competitive Pricing & Value
17 MCCI - 2709	Copier Service & supplies	All	20,827	20,028	16,653	6,722	-	Competitive Pricing & Value
18 Xerox - 292 (replacing COS)	Bus service for camps- shorter trips	Recreation	16,975	14,350	14,425	15,850	17,050	Competitive Pricing & Value
19 O'Brien Bus Service Inc - 672	Copier Service & supplies	All	16,883	16,515	17,612	27,248	38,447	Competitive Pricing & Value
20 Capitol Office Solutions -147	Vehicle Repair Auto Parts, direct from manufacturer	Public Works	14,354	8,315	9,395	6,749	7,618	Competitive Pricing & Value
21 Packer Norris Parts - 5770	Veterinarian services	Animal Control	14,302	15,161	15,823	9,910	12,900	Competitive Pricing & Value
22 Spay Now - 6734	Tree pruning/removal	Public Works	13,500	4,900	16,100	30,750	2,200	Competitive Pricing & Value
23 Manuel Tree Service - 6282	Employee Physicals	Fin & Admin	12,471	11,579	7,223	8,595	10,410	Competitive Pricing & Value
24 Occupational Medical Services - 3774	Road Salt	Public Works	12,370	14,400	New FY19	-	-	Competitive Pricing & Value
25 Eastern Salt Co - 2772	Traffic signs/Crosswalks	Public Works	12,118	11,862	2,307	-	-	Competitive Pricing & Value
26 Ennis-Flint - 980	Email Service	IT	10,894	10,289	9,812	9,830	9,801	Competitive Pricing & Value
27 Microsoft - 6170	Office Supplies	Police	10,867	13,355	11,179	11,635	4,779	Competitive Pricing & Value
28 Quill - 3937	City Vehicle decals & Installation	PD, PW, PCD	10,586	19,872	7,035	8,902	9,175	Competitive Pricing & Value
29 Suburban Signs Inc - 856	Auto/Sweeper Parts	Public Works	10,331	13,899	New FY19	-	-	Competitive Pricing & Value
30 Bortek Industries - 979	Computers	IT	9,297	27,834	11,153	8,622	8,756	Competitive Pricing & Value
31 CDW-G Computer Center Inc-153								

City of Greenbelt, Maryland
Recommended Vendors for Negotiated Purchase - FY 2021
Sorted by Justification for not Bidding

	Vendor-Number	Commodity	Requesting Department	FY2020	FY2019	FY2018	FY2017	FY2016	Justification for not Bidding
31	Roberts Oxygen - 784	Propane & Pool Chemicals	PW & Rec	9,226	10,743	8,805	9,456	9,582	Competitive Pricing & Value
32	Chesapeake Ford Truck - 995	Auto Parts	Public Works	9,223	13,721	2,102	New FY18	-	Competitive Pricing & Value
33	Schindler Elevator - 799	Elevator service and repair	Public Works	9,164	15,975	12,490	13,001	13,319	Competitive Pricing & Value
34	Weyers Floor Service 976	Wood floor re-surfacing & refinishing	Recreation	9,053	12,411	16,757	12,530	7,870	Competitive Pricing & Value
35	SHI International Corp - 4028	Computer supplies & Licensing	IT	9,012	New FY20	-	-	-	Competitive Pricing & Value
36	Silver Hill Cleaners - 149	Uniform cleaning	Police	8,356	9,042	12,062	14,598	19,912	Competitive Pricing & Value
37	Doloff Printing - 259	Newsletters & Seasonal Brochures	Recreation	8,264	10,783	10,655	21,774	4,632	Competitive Pricing & Value
38	Complus Data Innovations - 4299	Parking ticket collection services	Police	6,979	14,133	14,434	21,569	28,662	Competitive Pricing & Value
39	Leonard Paper Company - 2276	Paper towels & toilet tissue	Public Works	5,719	5,588	7,309	7,926	15,283	Competitive Pricing & Value
40	Washington Post - 7055	Employment Advertising	HR	5,290	10,030	New FY19	-	-	Competitive Pricing & Value
41	Dude Solutions Inc - 298	Facility Dude	Public Works	3,055	30,775	2,639	2,771	-	Competitive Pricing & Value
42	Emerg Serv Consult Intl - 2933 (was Fields Consulting Group - 5873)	Promotional Assessment Center	Police	0	18,000	0	20,500	0	Competitive Pricing & Value
43	Intercon Truck Equipment - 6331	Truck Equipment	Public Works	0	13,524	11,167	-	-	Competitive Pricing & Value
44	Shapiro & Duncan Mechanical Contractors -5526	Pool Pac Service, HVAC-CC	Public Works	0	26,655	50,868	289,381	-	Competitive Pricing & Value
45	Charles P. Johnson & Assoc - 4802	Construction Inspection/Management Services	Planning	195,868	66,520	35,417	0	0	Competitive Pricing, long-term relationship and Greenbelt firm
46	Crowley Construction - 1221	Roof repairs	Public Works	163,095	15,717	30,690	9,438	67,006	Competitive Pricing, Local Vendor
47	Delta Telephone & Cabling - 5016	Phone Maint & Licenses	IT	61,885	7,123	9,612	8,300	1,288	Competitive Pricing, Local Vendor
48	Climate Engineers-2210	HVAC service at AFC	Public Works	47,948	74,050	49,226	63,202	49,266	Competitive Pricing, Local Vendor
49	Parts Authority - 5896	Auto Parts, Supplies & Tools	Public Works	43,316	46,838	42,686	62,772	55,636	Competitive Pricing, Local Vendor
50	C N Robinson Lighing - 6118	LED Lighting	Public Works	34,935	8,143	6,212	108,748	78,955	Competitive Pricing, Local Vendor
51	Greenbelt Auto & Truck Repair - 1091	Auto body repair	Public Works	29,549	17,725	28,610	36,543	51,261	Competitive Pricing, Local Vendor
52	Maryland Environmental Services - 559	Leaf grinding	Public Works	23,143	57,200	12,871	18,367	14,132	Competitive Pricing, Local Vendor
53	Cunningham Assoc-6786 (was West Rec-3787)	Playground Wood Fiber/Mulch	Public Works	22,250	24,105	21,906	39,629	15,145	Competitive Pricing, Local Vendor
54	Greenbelt News Review - 368	Legal & help wanted ads	Fin & Admin	21,770	24,181	25,363	19,068	22,235	Competitive Pricing, Local Vendor
55	BFPE International - 1466	Fire Alarm	Public Works	18,330	8,302	New FY19	-	-	Competitive Pricing, Local Vendor
56	Hi-Line - 2317	Auto Shop Supplies for PD	Public Works	17,266	11,943	9,201	6,931	6,687	Competitive Pricing, Local Vendor
57	Home Depot - 1183 + 6211	Miscellaneous supplies	Public Works	15,633	18,007	17,880	18,108	10,079	Competitive Pricing, Local Vendor
58	Bonkosky, Laura - 3010	Yoga Instructor	Recreation	14,546	14,431	8,720	9,190	9,613	Competitive Pricing, Local Vendor
59	Raymar Plumbing Services-767	Plumbing services	Public Works	13,190	27,506	31,002	15,244	38,931	Competitive Pricing, Local Vendor
60	Crovato Products & Svcs - 4009	Auto maintenance	Public Works	11,615	9,763	18,171	24,248	22,280	Competitive Pricing, Local Vendor
61	Kohler Equipment - 4683	Tools & Parts	Public Works	9,151	9,878	8,771	6,086	3,670	Competitive Pricing, Local Vendor

City of Greenbelt, Maryland
Recommended Vendors for Negotiated Purchase - FY 2021
Sorted by Justification for not Bidding

Vendor-Number	Commodity	Requesting Department	FY2020	FY2019	FY2018	FY2017	FY2016	Justification for not Bidding
62	Boland Services - 118	HVAC Services	Public Works	8,987	5,437	2,046	37,546	1,772 Competitive Pricing, Local Vendor
63	Grainger - 350	Filters, lights, tools, misc supplies	Public Works	7,925	7,618	3,711	5,100	5,147 Competitive Pricing, Local Vendor
64	Ferguson Enterprises- 299	Plumbing services	Public Works	5,353	10,985	6,025	5,273	14,679 Competitive Pricing, Local Vendor
65	GHE Electric Services Inc - 6290	Electrical Supplies & Repairs	Public Works	5,335	12,075	425	8,622	16,060 Competitive Pricing, Local Vendor
66	Petsmart - 3339	Animal Food & Supplies	Animal Control	5,288	8,702	9,398	7,933	10,178 Competitive Pricing, Local Vendor
67	Assa Abloy Entrance Systems US Inc-840	Door repairs	Public Works	3,400	9,860	5,807	-	- Competitive Pricing, Local Vendor
68	Gametime - 1043	Playground Equipment	Public Works	2,031	54,533	163,198	1,549	106,635 Competitive Pricing, Local Vendor
69	Maryland Municipal League-563	Membership	Admin	25,598	27,421	24,167	24,736	26,127 Gov't Association
70	American Traffic Solutions (ATS) - 3203	Redlight citation processing	Police	260,615	217,918	180,149	215,786	224,126 Howard County Contract
71	Zones - 34	Computer Equipment	IT	0	810	43,820	24,979	6,577 Last competitive quote June 2016
	International City/County Management Association (ICMA) - 419 + 512802	Deferred compensation program	All	629,160	619,798	537,937	756,697	783,318 Long-term relationship
72	Key Risk Ins (replaced Chesapeake Employers Ins FY19) - 210190	Workers compensation insurance	All	617,530	567,882	692,182	632,756	615,769 Long-term relationship
73	Greenman Pedersen - 379	Engineering consultant	Planning	29,022	101,298	118,035	115,398	100,410 Long-term relationship
74	Steven Keller - 2397	Background Checks	Police	20,314	23,326	13,046	5,083	- Long-term relationship
75	Greenbriar Community Assoc - 376	Landscape Maintenance	Public Works	12,545	11,599	7,555	6,288	12,077 Long-term relationship
76	Epstein, Norman-1374	Psychological services	CARES	8,250	9,900	10,890	10,450	11,000 Long-term relationship
77	Best, Best & Krieger - 137	Cable Issues & Franchise Negotiations, Small Cell Issues	Admin	6,385	15,058	1,127	4,308	New FY17 Long-term relationship
78	Fidelity Power Systems - 300	Generator Inspection & Maint.	Public Works	6,132	4,942	4,225	6,044	25,591 Long-term relationship
79	Bradley Site Design - 1918	Design & Signage for Gateway and Buddy Attick Park Projects	Planning	0	1,000	8,004	20,904	23,096 Long-term relationship
80	Amato Industries - 3679	Chlorine & Other Pool Chemicals	Recreation	10,046	9,445	8,407	11,123	10,858 M-NCPPC Contract
81	Staples - 486, 5718 & 5925	Office & Green Cleaning Supplies	All	39,155	24,149	19,944	16,508	23,865 NJPA Contract
82	VMP Construction - 951	Asphalt Work	Public Works	572,605	786,548	180,090	-	- Selected by competitive process
83	Densel Company - 630	Boiler Replacement	Public Works	510,817	56,361	233,610	New FY18	- Selected by competitive process
84	Friends of Old Greenbelt Theatre - 6742	Theatre management	Admin	141,427	59,217	63,128	37,228	42,107 Selected by competitive process
85	Alexander & Cleaver PA - 905	Legal Services	Admin	91,106	164,542	28,100	New FY18	- Selected by competitive process
86	Tyler Tech (includes Executime) 5332	CAD Computer System & Executime	PD & Finance	90,303	51,006	104,350	100,196	98,304 Selected by competitive process
87	Cohn Reznick - replaced McGladrey 2015	Auditing services	Fin & Admin	37,500	36,500	35,500	34,500	32,500 Selected by competitive process
88	Columbia Bank - 523403	Banking services	Fin & Admin	36,619	38,862	38,445	33,986	31,347 Selected by competitive process
89	B Clean 3911 (name chg was Dalmex - 6171)	Janitorial Services	Public Works	29,840	35,039	31,970	28,720	33,320 Selected by competitive process
90	Tilley Chemical Coumpany - 1049	Oil and Lubricants	Public Works	5,654	4,810	New FY19	-	- Selected by competitive process

City of Greenbelt, Maryland
Recommended Vendors for Negotiated Purchase - FY 2021
Sorted by Justification for not Bidding

Vendor-Number	Commodity	Requesting Department	FY2020	FY2019	FY2018	FY2017	FY2016	Justification for not Bidding
92	General Glass - 4746	Windows	Public Works	5,522	2,465	1,779	4,700	19,199 Selected by competitive process
93	J&M Security Solutions - 1007	Security Cameras	IT	3,925	100,859	53,500	New FY18	- Selected by competitive process
94	NAA, Inc. - 3905	Remediation of CC Windows	Planning	0	New FY20	-	-	- Selected by competitive process
95	NZI Construction Corp - 670	Concrete & street work	Public Works	0	10,363	159,362	35,951	290,045 Selected by competitive process
96	Sparks@Play -	Playground Equipment Installation	Public Works	New FY21	-	-	-	- Selected by competitive process
97	Verizon - 523801	Local phone service	All	42,728	48,916	33,677	23,290	12,482 Sole Provider
98	Galls Inc - 329	Uniforms and police equipment	Police	18,229	16,083	8,274	9,143	16,519 Sole Provider
99	Superior - Pentamation (was Sungard) - 1721	Financial system software maint	Finance	12,654	71,663	50,196	48,667	52,560 Sole Provider
100	Greenbelt Homes Inc - 363	Museum Co-op fees & Playground Maint	Admin	10,074	15,942	13,129	18,005	6,770 Sole Provider
101	Perconti Data Systems - 5396	Utopia System Upgrade & Maint	IT/Planning	9,995	14,495	13,495	5,995	5,995 Sole Provider
102	Rekor Recognition Systems - 3487 (was Brekford International - 4533)	Speed Cameras; Purchase and installation of Police Laptops	Police	211,520	239,500	260,400	245,000	272,480 Specialized Service
103	Prince George's County- 693, 694 & 739	Landfill disposal services & I-Net	PW & IT	123,822	134,310	112,270	105,865	155,104 Specialized Service
104	Jackson Lewis - 6613	Legal Services: CBA	Admin	59,581	310	47,747	20,507	0 Specialized Service
105	Granicus Inc - 4960	Video Streaming/Open Platform	Admin	30,950	25,518	36,606	9,489	9,489 Specialized Service
106	Municipal Emerg Sv Dep - 145 (was Lawmen Supply - 6505)	Simmunion Training, body armor, uniforms	Police	26,985	26,255	25,903	19,665	16,067 Specialized Service
107	Miles & Stockbridge - 3801	Legal services: Bond Counsel	Admin	24,500	25,220	33,668	9,846	0 Specialized Service
108	University of Maryland - 942, 4847	Police Academy, Election tabulation	Police & Admin	17,897	4,452	11,903	4,452	9,946 Specialized Service
109	Municap - 3493	TIF Administrator	Fin & Admin	17,463	8,206	New FY19	-	- Specialized Service
110	Overhead Door - 681	Bay Door Repairs	Public Works	16,646	2,085	1,324	7,828	9,253 Specialized Service
111	Innovative Pyrotechnic Concepts - 6595	Fireworks	Public Works	14,175	13,825	13,250	12,800	12,400 Specialized Service
112	Ely Inc - 4183	Museum services/Storage	Admin	10,670	New FY20	-	-	- Specialized Service
113	Community College of Baltimore County - 2106	Police academy	Police	10,443	0	2,020	3,528	New FY17 Specialized Service
114	Howard County - 2572	Redlight Camera	Police	9,515	10,718	10,254	10,302	9,068 Specialized Service
115	Vermont systems - 956	Rec Trac Upgrade, Training, Maint	IT	7,194	13,968	16,562	6,353	8,394 Specialized Service
116	AXON - 620	Body Cameras	Police	5,850	64,624	66,499	New FY18	- Specialized Service
117	Davenport & Co. LLC - 3061	Financial Consultant	Admin	0	18,119	New FY19	-	- Specialized Service
118	CTC Technology & Energy	Oversee Small Cell Applications	Admin	New FY21	-	-	-	- Specialized Service
119	Maryland State Retirement System 512806, 512807, 527301, & 527302	Retirement and pension plans	All	1,857,509	1,785,878	1,682,060	1,590,937	1,598,295 State Agency
120	Major Police Supply - 4188	Emergency equipment & installatioin on police vehicles	Police	162,120	141,446	31,409	78,250	68,202 State Contract
121	Verizon Wireless 1966	Police laptops & Cell Phones	All	39,250	43,152	41,239	41,764	43,901 State Contract

City of Greenbelt, Maryland
Recommended Vendors for Negotiated Purchase - FY 2021
Sorted by Justification for not Bidding

Vendor-Number	Commodity	Requesting Department	FY2020	FY2019	FY2018	FY2017	FY2016	Justification for not Bidding
122 Motorola - 6109	Radios & related service	Police	34,111	27,740	29,934	17,161	15,967	State Contract
123 D & D Tire - 3204	Auto & Truck Tires	Police	30,770	33,171	28,751	26,292	21,541	State Contract
124 AT&T Mobility (1027) - 220218	Cellular phone service	All	29,197	36,575	39,399	44,049	41,979	State Contract
125 Gun Shop, The 899	Firearms training, ammunition	Police	17,976	17,592	7,603	10,973	15,964	State Contract
126 Nicholas P Pipino & Assoc - 982	Audio Visual Maint Contract	Admin	6,374	4,945	143,484	New FY18	-	State Contract

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: LEGISLATION

Agenda Section: LEGISLATION

Subject:

Refinancing of Refunding Bond of 2011 and Taxable General Obligation Pension Refunding Bond of 2013

Reference:

Summary

PowerPoint Presentation

Matrix Summarizing RFP Responses

Request for Proposals

List of Banks that were emailed the RFP

FY 2021 Proposed Budget – Pages 236-238

Environmental Social Governance Report 2019

Suggested Action:

At the Regular Meeting on June 22, 2020, Council approved the issuance of a Request for Proposals for Refinancing of City of Greenbelt for two instruments of outstanding City debt.

The 2001 Bond Fund debt which was refinanced in 2011 and the unfunded liability for the Maryland State Retirement and Pension System which the City borrowed in 2013. This was done based on a recommendation from the City's financial consultant Davenport & Company. Davenport believed that since interest rates had dropped since the City borrowed these monies, there was a potential opportunity to save money by refinancing these loans at a lower interest rate.

A summary of the RFP responses received is included in Council's packet. At the Special Meeting on August 3, Jennifer Diercksen, with Davenport, provided a presentation with updated information on rates and proposals. Refinancing (aka Refunding) these loans at significantly lower interest rates would save the City about \$700,000 during the remaining payoff period.

Council direction is needed regarding which banks to award the Refundings and whether the City wants uniform (level) savings or upfront savings. City Council determines the City's operating budget and debt policy. Staff recommends uniform savings to provide budgetary flexibility in future years.

Included in Council's packet are Ordinances prepared by the City's Bond Counsel, Fabian Walters with Miles and Stockbridge. The City's bond counsel and representatives from Davenport, the City's financial advisor, will be available to answer any questions.

Attachments:

[Greenbelt Summary 8.10.20.pdf](#)

[City of Greenbelt, Maryland - Summary of Bank RFP Results.pdf](#)

[Matrix Summarizing RFP Responses.pdf](#)

[Request for Proposals.pdf](#)

[List of Banks that were emailed the RFP.pdf](#)

[FY 2021 Proposed Budget " Pages 236-238.pdf](#)

[Environmental Social Governance Report 2019.pdf](#)

On, July 22, 2020, the City of Greenbelt received six responses from banks on the refunding of the outstanding Series 2011 bond and five responses on the refunding of the outstanding Series 2013 bond. **During the City Council meeting scheduled for Monday, August 10, we are asking Council to decide which bank proposal and savings structure they would like to move forward with for the Series 2011 and Series 2013 bonds.**

Series 2011 Refunding:

For the refunding of the Series 2011 Bonds, Freedom Bank had the most attractive proposal with a rate of 0.85%. This proposal also allows for prepayment prior to the maturity.

If the Council would like to move forward with Freedom Bank for the refunding for the Series 2011 Bond, the Council will need to decide whether they would like to realize the budgetary savings on a uniform or upfront savings basis, which is highlighted below.

Series 2011	Freedom Bank
Uniform Savings	\$81,213
Upfront Savings	\$79,140

Series 2013 Refunding:

For the refunding of the Series 2013 Bonds, JP Morgan Chase and Freedom Bank had the most attractive proposals. JP Morgan Chase proposed the lowest interest rates for both uniform (1.313%)* and upfront (1.322%)* producing the most debt service savings for the City, but didn't allow for prepayment prior to maturity. With only 13 years until maturity of the bond, Davenport believes this non-callable option should be considered, as taxable rates are hovering at historical lows.

If the non-callable option is the City's preference, Council would need to decide whether they would like to realize the budgetary savings on a uniform or upfront savings basis, which is highlighted below.

Series 2013	JP Morgan Chase: Non-Callable
Uniform Savings	\$656,850 (1.313%)
Upfront Savings	\$610,484 (1.322%)

If the City would like to maintain prepayment flexibility for the refunding of the 2013 bonds, then the City is left with three options, as outlined below. Moving forward with one of these options would reduce budgetary savings realized by the City.

Series 2013	Freedom Bank: Callable	JP Morgan Chase: Callable
Uniform Savings	\$643,371 (1.400%)	-
Upfront Savings	\$578,780 (1.500%)	\$584,073 (1.470%)

*Please note that the JP Morgan Chase rates included above are preliminary, subject to change.

City of Greenbelt, Maryland

Summary of Refunding Proposals for Series 2011 and 2013 Bonds



August 2020

- At the request of the City of Greenbelt (the “City”), Davenport & Company LLC (“Davenport”), in our capacity as municipal advisor to the City, issued a Request to Proposal (“RFP”) to over 100 banks on June 30, 2020 in relation to the potential refunding of the City’s outstanding Series 2011 (Tax-Exempt) and 2013 (Taxable) Bonds.
 - The purpose of refunding the Series 2011 and 2013 Bonds would be to take advantage of lower interest rates currently available in the market resulting in debt service savings for the City.
- Responses from banks were due on July 22, 2020, at which time the City received six proposals for the refunding of the Series 2011 Bond and five proposals for the 2013 Bond.
- The remainder of this presentation summarizes the proposals received, projected debt service savings, and recommendations for moving forward.

Series 2011 Bond

Bank Proposals for Series 2011 Tax-Exempt Bond



- Currently, there is \$1,771,996 outstanding on the Series 2011 Bond and the City is paying an interest rate of 2.93%.
- As you can see in the Summary Matrix provided in your Council packet, the City received six bids from banks on the refunding of the Series 2011 Bond.
- Of the bids received, Freedom Bank submitted the most attractive proposal with a rate of 0.85%.
 - In addition, the Freedom Bank proposal provides the City with a flexible prepayment provision, allowing the bonds to be called at anytime without penalty.
 - With interest rates this low, it is unlikely the City would ever have the opportunity to refund at a lower rate, but prepayment flexibility is always favorable.
- The budgetary savings* resulting from the refunding can either be taken on a uniform or upfront basis, which we have outlined on the following slide.

Series 2011	Freedom Bank
Uniform Savings	\$81,213
Upfront Savings	\$79,140

Projected Debt Service Savings for Series 2011 Bonds



Uniform Savings

- Results in \$81,213 of net budgetary savings, or 4.5% NPV savings, which is above the 3% industry benchmark.

Debt Service Comparison			
Fiscal Year	Prior Debt Service	Refunding Debt Service	Net Budgetary Savings
2021	\$264,210	\$253,989	\$10,221
2022	317,052	305,220	11,833
2023	317,052	305,221	11,832
2024	317,052	305,220	11,832
2025	317,052	305,220	11,832
2026	317,052	305,221	11,832
2027	64,396	52,563	11,832
Total	\$1,913,868	\$1,832,655	\$81,213

Upfront Savings

- Results in \$79,140 of net budgetary savings, including \$79,137 in fiscal 2021. NPV savings of 4.5%, which is above the 3% industry benchmark.

Debt Service Comparison			
Fiscal Year	Prior Debt Service	Refunding Debt Service	Net Budgetary Savings
2021	\$264,210	\$185,073	\$79,137
2022	317,052	317,052	0
2023	317,052	317,052	1
2024	317,052	317,052	0
2025	317,052	317,052	0
2026	317,052	317,052	1
2027	64,396	64,396	0
Total	\$1,913,868	\$1,834,728	\$79,140

Notes:

- Savings net of estimated cost of issuance of \$80,000 combined for both series.
- All numbers are preliminary, subject to change.

Series 2013 Bond

Bank Proposals for Series 2013 Taxable Bond



- Currently, there is \$2,282,641 outstanding on the Series 2013 Bond and the City is paying an interest rate of 5.30%.
- As you can see in the Summary Matrix provided in your Council packet, the City received five bids from banks on the refunding of the Series 2013 Bond.
- Of the bids received, Freedom Bank and JP Morgan Chase submitted the most attractive proposals, and have improved their rates since initial submission.
 - JP Morgan Chase proposed the lowest interest rate that would produce the most debt service savings for the City. As you can see below, they submitted rates for callable and non-callable options.
 - With only 13 years until maturity of the bond, the non-callable option should be considered, as taxable rates are hovering at historical lows. Rates increase slightly under the callable option to reflect the additional flexibility.
 - The rates submitted from Freedom Bank are slightly higher, but provide the same prepayment flexibility as discussed with the Series 2011 Bond.
 - While the Freedom rates will hold, the JP Morgan Chase rates are only good for a 24 hour period and would need to be accepted by tomorrow morning.
- The budgetary savings* resulting from the refunding can either be taken on a uniform or upfront basis, which we have outlined on the following slides.

Series 2013	Freedom Bank	JP Morgan Chase: Non-Callable	JP Morgan Chase: Callable
Uniform Savings	\$643,371 (1.400%)	\$656,850 (1.313%)	-
Upfront Savings	\$578,780 (1.500%)	\$610,484 (1.322%)	\$584,073 (1.470%)

*Preliminary, subject to change

Note: Since the rate quoted for the JP Morgan Chase uniform savings callable option had a higher rate (1.461%) than the Freedom Bank proposal that already includes prepayment flexibility, we have not included that option above.

Uniform Debt Service Options for Series 2013 Bond



Freedom Bank (Callable)

- Results in \$643,371 of net budgetary savings, or 26.4% NPV savings, which is well above the 3% industry benchmark.

Debt Service Comparison			
Fiscal Year	Prior Debt Service	Refunding Debt Service	Net Budgetary Savings
2021	\$198,412	\$158,322	\$40,090
2022	238,094	191,688	46,406
2023	238,094	191,687	46,407
2024	238,094	191,688	46,406
2025	238,094	191,688	46,406
2026	238,094	191,688	46,406
2027	238,094	191,687	46,407
2028	238,094	191,688	46,406
2029	238,094	191,688	46,406
2030	238,094	191,688	46,406
2031	238,094	191,688	46,406
2032	238,094	191,688	46,406
2033	238,094	191,687	46,407
2034	119,047	72,641	46,406
Total	\$3,174,586	\$2,531,215	\$643,371

JP Morgan Chase (Non-Callable)

- Results in \$656,850 of net budgetary savings, or 27% NPV savings, which is well above the 3% industry benchmark.

Debt Service Comparison			
Fiscal Year	Prior Debt Service	Refunding Debt Service	Net Budgetary Savings
2021	\$198,412	\$157,482	\$40,930
2022	238,094	190,715	47,379
2023	238,094	190,715	47,378
2024	238,094	190,716	47,378
2025	238,094	190,716	47,378
2026	238,094	190,715	47,378
2027	238,094	190,715	47,379
2028	238,094	190,716	47,378
2029	238,094	190,716	47,378
2030	238,094	190,715	47,379
2031	238,094	190,715	47,379
2032	238,094	190,715	47,379
2033	238,094	190,716	47,378
2034	119,047	71,668	47,379
Total	\$3,174,586	\$2,517,736	\$656,850

Notes:

- Savings net of estimated cost of issuance of \$80,000 combined for both series.
- All numbers are preliminary, subject to change.

Upfront Debt Service Options for Series 2013 Bond



Freedom Bank (Callable)

- Results in \$578,780 of net budgetary savings, or NPV savings of 24.9%, which is well above the 3% industry benchmark.

Debt Service Comparison			
Fiscal Year	Prior Debt Service	Refunding Debt Service	Net Budgetary Savings
2021	\$198,412	\$18,563	\$179,848
2022	238,094	34,806	203,288
2023	238,094	42,455	195,638
2024	238,094	238,094	0
2025	238,094	238,093	1
2026	238,094	238,093	1
2027	238,094	238,093	1
2028	238,094	238,094	1
2029	238,094	238,094	0
2030	238,094	238,093	1
2031	238,094	238,093	1
2032	238,094	238,094	0
2033	238,094	238,094	0
2034	119,047	119,046	1
Total	\$3,174,586	\$2,595,805	\$578,780

JP Morgan Chase – Non-Callable

- Results in \$610,484 of net budgetary savings, or NPV savings of 26.3%, which is well above the 3% industry benchmark.

Debt Service Comparison			
Fiscal Year	Prior Debt Service	Refunding Debt Service	Net Budgetary Savings
2021	\$198,412	\$16,360	\$182,051
2022	238,094	30,676	207,418
2023	238,094	30,676	207,418
2024	238,094	224,502	13,592
2025	238,094	238,093	1
2026	238,094	238,093	1
2027	238,094	238,093	1
2028	238,094	238,094	0
2029	238,094	238,094	0
2030	238,094	238,094	0
2031	238,094	238,093	1
2032	238,094	238,094	0
2033	238,094	238,094	0
2034	119,047	119,047	0
Total	\$3,174,586	\$2,564,102	\$610,484

JP Morgan Chase - Callable

- Results in \$584,073 of net budgetary savings, or NPV savings of 25.1%, which is well above the 3% industry benchmark.

Debt Service Comparison			
Fiscal Year	Prior Debt Service	Refunding Debt Service	Net Budgetary Savings
2021	\$198,412	\$18,192	\$180,220
2022	238,094	34,110	203,984
2023	238,094	38,230	199,864
2024	238,094	238,093	1
2025	238,094	238,093	1
2026	238,094	238,093	1
2027	238,094	238,093	1
2028	238,094	238,094	0
2029	238,094	238,094	0
2030	238,094	238,093	1
2031	238,094	238,094	0
2032	238,094	238,094	0
2033	238,094	238,094	0
2034	119,047	119,047	0
Total	\$3,174,586	\$2,590,513	\$584,073

Notes:

- Savings net of estimated cost of issuance of \$80,000 combined for both series.
- All numbers are preliminary, subject to change.



8600 LaSalle Road
The Oxford Building, Suite 618
Towson, Maryland 21886

Joseph D. Mason

Senior Vice President

(571) 223-5893

jmason@investdavenport.com

Jennifer L. Diercksen

First Vice President

(804) 297-9050

jdiercksen@investdavenport.com

Municipal Advisor Disclosure



The U.S. Securities and Exchange Commission (the “SEC”) has clarified that a broker, dealer or municipal securities dealer engaging in municipal advisory activities outside the scope of underwriting a particular issuance of municipal securities should be subject to municipal advisor registration. Davenport & Company LLC (“Davenport”) has registered as a municipal advisor with the SEC. As a registered municipal advisor Davenport may provide advice to a municipal entity or obligated person. An obligated person is an entity other than a municipal entity, such as a not for profit corporation, that has commenced an application or negotiation with an entity to issue municipal securities on its behalf and for which it will provide support. If and when an issuer engages Davenport to provide financial advisory or consultant services with respect to the issuance of municipal securities, Davenport is obligated to evidence such a financial advisory relationship with a written agreement.

When acting as a registered municipal advisor Davenport is a fiduciary required by federal law to act in the best interest of a municipal entity without regard to its own financial or other interests. Davenport is not a fiduciary when it acts as a registered investment advisor, when advising an obligated person, or when acting as an underwriter, though it is required to deal fairly with such persons,

This material was prepared by public finance, or other non-research personnel of Davenport. This material was not produced by a research analyst, although it may refer to a Davenport research analyst or research report. Unless otherwise indicated, these views (if any) are the author’s and may differ from those of the Davenport fixed income or research department or others in the firm. Davenport may perform or seek to perform financial advisory services for the issuers of the securities and instruments mentioned herein.

This material has been prepared for information purposes only and is not a solicitation of any offer to buy or sell any security/instrument or to participate in any trading strategy. Any such offer would be made only after a prospective participant had completed its own independent investigation of the securities, instruments or transactions and received all information it required to make its own investment decision, including, where applicable, a review of any offering circular or memorandum describing such security or instrument. That information would contain material information not contained herein and to which prospective participants are referred. This material is based on public information as of the specified date, and may be stale thereafter. We have no obligation to tell you when information herein may change. We make no representation or warranty with respect to the completeness of this material. Davenport has no obligation to continue to publish information on the securities/instruments mentioned herein. Recipients are required to comply with any legal or contractual restrictions on their purchase, holding, sale, exercise of rights or performance of obligations under any securities/instruments transaction.

The securities/instruments discussed in this material may not be suitable for all investors or issuers. Recipients should seek independent financial advice prior to making any investment decision based on this material. This material does not provide individually tailored investment advice or offer tax, regulatory, accounting or legal advice. Prior to entering into any proposed transaction, recipients should determine, in consultation with their own investment, legal, tax, regulatory and accounting advisors, the economic risks and merits, as well as the legal, tax, regulatory and accounting characteristics and consequences, of the transaction. You should consider this material as only a single factor in making an investment decision.

The value of and income from investments and the cost of borrowing may vary because of changes in interest rates, foreign exchange rates, default rates, prepayment rates, securities/instruments prices, market indexes, operational or financial conditions or companies or other factors. There may be time limitations on the exercise of options or other rights in securities/instruments transactions. Past performance is not necessarily a guide to future performance and estimates of future performance are based on assumptions that may not be realized. Actual events may differ from those assumed and changes to any assumptions may have a material impact on any projections or estimates. Other events not taken into account may occur and may significantly affect the projections or estimates. Certain assumptions may have been made for modeling purposes or to simplify the presentation and/or calculation of any projections or estimates, and Davenport does not represent that any such assumptions will reflect actual future events. Accordingly, there can be no assurance that estimated returns or projections will be realized or that actual returns or performance results will not materially differ from those estimated herein. This material may not be sold or redistributed without the prior written consent of Davenport.

01.13.14 SO | JD | JM

Davenport & Company LLC | 901 East Cary Street, Ste. 1100, Richmond, Virginia 23219

City of Greenbelt, Maryland - Series 2020A Bond (Tax-Exempt)			
	Capital One	JPMorgan Chase Bank	Freedom Bank
			
Term	6 years	6 years	6 years
Maximum Par Amount	\$1,780,000	\$1,780,000	\$1,780,000
Tax Status	Tax-Exempt	Tax-Exempt	Tax-Exempt
Interest Rate	1.650%	0.905%, subject to rate lock and no optional redemption. See additional options below.	0.850%
Interest Mode	Fixed through final maturity. Rate subject to change if not closed by August 19, 2020.	Fixed through final maturity. Rate provided is for indicative purposes only. The actual rate of interest will be set by mutual agreement between the Bank and the City upon receipt of signed acceptance.	Fixed through final maturity.
Amortization	As indicated in the RFP. Interest rate could change if amortization schedule differs.	As indicated in the RFP. Interest rate could change if amortization schedule differs.	As indicated in the RFP. Interest rate could change if amortization schedule differs.
Payment Frequency	Annual Principal; Semi-Annual Interest	Annual Principal; Semi-Annual Interest	Annual Principal; Semi-Annual Interest
Call Date	12/1/2023	Non callable or 12/1/2023	Anytime.
Prepayment Terms	No call until 12/1/23 then in whole at par on any interest payment date.	The rate of 0.905% is not subject to optional redemption. Interest rate would increase to 0.980% or 0.981% for upfront/level savings with optional redemption provision of callable in whole, at par plus accrued interest and without penalty, on or after 12/1/23.	Bonds may be called at any time without penalty.
Bank / Legal Fees	No fees to bank and bank will pay for its own counsel.	Bank Counsel not to exceed \$5,000.	Bank Counsel not to exceed \$3,000
Accept By	July 31, 2020	7/22/20, or later with potential interest rate change.	Did not specify.
Close By	Close by 8/19/20.	Close by 8/19/20.	August 2020
Subject to Credit Approval?	Yes	Did not specify.	Did not specify.
Notes and Other Terms and Conditions	Borrower shall send COPF a copy of its audited financial statements as of the end of the fiscal year. COPF may require the following: audited and unaudited financial statements; budgets; calculations of historical and projected debt service coverage; information on outstanding bond issues, lease transactions, and contingent/material liabilities; tax base details; and other reasonable and customary information relevant to the credit quality and source of repayment.	Unless available electronically on a public website, the City will be required to provide Bank with a copy of its CAFR within 270 days of fiscal year end.	The City shall provide copies of its audited CAFR and Budgets no later than 275 days following the end of the fiscal year.

City of Greenbelt, Maryland - Series 2020A Bond (Tax-Exempt)			
	Key Government Finance	Pinnacle Public Finance	Truist Bank
			
Term	6 years	6 years	6 years
Maximum Par Amount	\$1,780,000	\$1,780,000	\$1,780,000
Tax Status	Tax-Exempt	Tax-Exempt	Tax-Exempt
Interest Rate	1.550%	2.350%	1.300%
Interest Mode	Fixed through final maturity. Rate would be locked until August 19, 2020.	Fixed through final maturity. Rate would be locked until August 21, 2020.	Fixed through final maturity. Rate subject to change if not closed by August 19, 2020.
Amortization	As indicated in the RFP. Interest rate could change if amortization schedule differs.	As indicated in the RFP. Interest rate could change if amortization schedule differs.	Did not specify.
Payment Frequency	Annual Principal; Semi-Annual Interest	Annual Principal; Semi-Annual Interest	Annual Principal; Semi-Annual Interest
Call Date	Anytime.	12/1/2023	Make Whole.
Prepayment Terms	May be prepaid in whole, but not in part, anytime at par.	Beginning December 1, 2023, the Loan is subject to prepayment in whole or in part anytime at a price equal to 102% of par plus accrued interest.	Borrower may prepay the Loan in whole or in part at any time with two business days' notice, subject to make-whole compensation to Lender.
Bank / Legal Fees	No fees to bank and bank will pay for its own counsel.	Bank Counsel up to \$5,000.	\$6,000
Accept By	July 28, 2020	Did not specify.	August 10, 2020
Close By	Anticipated 8/19/2020.	On or about 8/19/20.	Close by 8/19/20.
Subject to Credit Approval?	No	Yes	Yes
Notes and Other Terms and Conditions	Borrower should provide Lender annual audited financial statements within 270 days of Borrower's fiscal year end, Operating Budget for the upcoming fiscal year within 60 days of Borrower's fiscal year end and other financial reports as requested. Default rate of 3% above current rate upon payment default of longer than 90 days. Terms and conditions include (1) absence of default, (2) accuracy of Representations and Warranties, (3) negotiation and execution of satisfactory closing documents, (4) absence of material change in financial condition of Borrower through closing date, (5) formal credit approval by Lender, (5) statement from Borrower regarding the impact of COVID-19 on current operations and future near outlook on their operations and liquidity positions.	Interest rate would increase to 3.8% in the event of taxability. Requires the ability to assign the Loan. Borrower should provide its CAFR within 210 days of the close of each fiscal year. The Lender may request additional financial information, including the budget. City to provide a signed copy of a Certificate of Director of Finance Regarding Covid-19 Impact.	Include provisions in the case of event of taxability. Financial statements required to be delivered within 270 days after the conclusion of each fiscal year-end. Default rate of 4%.

City of Greenbelt, Maryland - Series 2020B Bond (Taxable)			
	Capital One	JPMorgan Chase Bank	Freedom Bank
			
Term	13 years	13 years	13 years
Maximum Par Amount	\$2,310,000	\$2,310,000	\$2,310,000
Tax Status	Taxable	Taxable	Taxable
Interest Rate	2.90% for Upfront Savings; 2.85% for Level Savings	1.342%, upfront savings, subject to rate lock and no optional redemption. 1.333%, level savings, subject to rate lock and no optional redemption. See additional options below.	1.50% for Upfront Savings; 1.40% for Level Savings
Interest Mode	Fixed through final maturity. Rate subject to change if not closed by August 19, 2020.	Fixed through final maturity. Rate provided is for indicative purposes only. The actual rate of interest will be set by mutual agreement between the Bank and the City upon receipt of signed acceptance.	Fixed through final maturity.
Amortization	As indicated in the RFP. Interest rate could change if amortization schedule differs.	As indicated in the RFP. Interest rate could change if amortization schedule differs.	As indicated in the RFP. Interest rate could change if amortization schedule differs.
Payment Frequency	Annual Principal; Semi-Annual Interest	Annual Principal; Semi-Annual Interest	Annual Principal; Semi-Annual Interest
Call Date	12/1/2027	Non callable or 9/1/2026	Anytime.
Prepayment Terms	No call until 12/1/27 then in whole at par on any interest payment date.	The rates of 1.342% and 1.333% are not subject to optional redemption. Interest rate would increase to 1.490% or 1.481% for upfront/level savings with optional redemption provision of callable in whole, at par plus accrued interest and without penalty, on or after 9/1/26.	Bonds may be called at any time without penalty.
Bank / Legal Fees	No fees to bank and bank will pay for its own counsel.	Bank Counsel not to exceed \$5,000.	Bank Counsel not to exceed \$3,000
Accept By	July 31, 2020	7/22/20, or later with potential interest rate change.	Did not specify.
Close By	Close by 8/19/20.	Close by 8/19/20.	August 2020
Subject to Credit Approval?	Yes	Did not specify.	Did not specify.
Notes and Other Terms and Conditions	Borrower shall send COPF a copy of its audited financial statements as of the end of the fiscal year. COPF may require the following: audited and unaudited financial statements; budgets; calculations of historical and projected debt service coverage; information on outstanding bond issues, lease transactions, and contingent/material liabilities; tax base details; and other reasonable and customary information relevant to the credit quality and source of repayment.	Unless available electronically on a public website, the City will be required to provide Bank with a copy of its CAFR within 270 days of fiscal year end.	The City shall provide copies of its audited CAFR and Budgets no later than 275 days following the end of the fiscal year.

	City of Greenbelt, Maryland - Series 2020B Bond (Taxable)	
	Pinnacle Public Finance	Truist Bank
		
Term	13 years	13 years
Maximum Par Amount	\$2,310,000	\$2,310,000
Tax Status	Taxable	Taxable
Interest Rate	3.800%	2.30% for Make Whole redemption. See additional options below.
Interest Mode	Fixed through final maturity. Rate would be locked until August 21, 2020.	Fixed through final maturity. Rate subject to change if not closed by August 19, 2020.
Amortization	As indicated in the RFP. Interest rate could change if amortization schedule differs.	Did not specify.
Payment Frequency	Annual Principal; Semi-Annual Interest	Annual Principal; Semi-Annual Interest
Call Date	12/1/2023	Make Whole or after 5 or 10 years with no penalty.
Prepayment Terms	Beginning December 1, 2027, the Loan is subject to prepayment in whole or in part anytime at a price equal to 102% of par plus accrued interest.	Borrower may prepay the Loan in whole or in part at any time with two business days' notice, subject to make-whole compensation to Lender. Alternatively, the Borrower may prepay the loan after 5 years with an additional 0.39% to the interest rate or after 10 years with an additional 0.05% to the interest rate.
Bank / Legal Fees	Bank Counsel up to \$5,000.	\$6,000
Accept By	Did not specify.	August 10, 2020
Close By	On or about 8/19/20.	Close by 8/19/20.
Subject to Credit Approval?	Yes	Yes
Notes and Other Terms and Conditions	Requires the ability to assign the Loan. Borrower should provide its CAFR within 210 days of the close of each fiscal year. The Lender may request additional financial information, including the budget. City to provide a signed copy of a Certificate of Director of Finance Regarding Covid-19 Impact.	Financial statements required to be delivered within 270 days after the conclusion of each fiscal year-end. Default rate of 4%.

June 30, 2020

VIA EMAIL

REQUEST FOR PROPOSALS



City of Greenbelt, Maryland

General Obligation Bonds

Proposals Due: 11 a.m. Eastern Time on Wednesday, July 22, 2020

Introduction

In our capacity as Financial Advisor to the City of Greenbelt, Maryland (the “City”), Davenport & Company LLC (“Davenport”) is issuing this Request for Proposals (the “RFP”) on behalf of the City to solicit proposals for the following direct bank loans evidenced by general obligation bonds (the “2020 Bonds”).

Series 2020A Bond

- Current Tax-Exempt Refunding of the City’s outstanding Tax-Exempt General Obligation Refunding Bond of 2011 (the “2011 Bond”).
- Proceeds of the 2020A Bond will refinance the City’s outstanding 2011 Bond, as well as pay the associated costs of issuance.

Series 2020B Bond

- Current Taxable Refunding of the City’s outstanding Taxable General Obligation Pension Refunding Bond of 2013 (the “2013 Bond”).
- Proceeds of the 2020B Bond will refinance the City’s outstanding 2013 Bond, as well as pay the associated costs of issuance.

Proposals may be submitted for one or both Series. If submitting for both Series, separate interest rates should be submitted for each Series. The City may award each Series separately or award only one Series.

Financial Information

The City’s Comprehensive Annual Financial Reports can be found at the following link:

<https://www.greenbeltmd.gov/government/city-administration/finance/comprehensive-annual-financial-reports>.

Information on the City’s annual budgets can be found at the following link:

<https://www.greenbeltmd.gov/government/city-administration/finance/city-budget>.

Key Assumptions

The following key assumptions are to be utilized in preparing your proposal(s):

Issuer:	The City of Greenbelt, Maryland
Purpose:	Proceeds of the 2020A Bond will refinance the City's outstanding 2011 Bond, as well as pay the associated costs of issuance. Proceeds of the 2020B Bond will refinance the City's 2013 Bond, as well as pay the associated costs of issuance.
Tax Treatment:	2020A: Tax-exempt Current Refunding 2020B: Taxable Current Refunding
Bank Qualified:	Yes.
Security:	A General Obligation pledge of the full faith and credit of the City.
Rating(s):	The City does not currently maintain a credit rating and does not plan to pursue a rating in relation to the 2020 Bonds.
Amount*:	Series 2020A: Approximately \$1,780,000 Series 2020B: Approximately \$2,310,000
Interest Payments*:	Semi-annually on June 1 and December 1, commencing December 1, 2020.
Principal Payments*:	Annually on December 1, commencing December 1, 2020 and continuing until Final Maturity.
Proposal Matrix*:	The City is considering two amortization options for each series. Option 1 would provide upfront savings to the City and Option 2 would provide equal annual debt service savings. Please provide interest rates for both options if the interest rate would be different. The amortization is subject to change based upon actual interest rates received.

Series 2020A Bond			Series 2020B Bond		
Principal Maturity	Option 1	Option 2	Principal Maturity	Option 1	Option 2
12/1/2020	\$ 220,000	\$ 235,000	9/1/2020	\$ -	\$ 120,000
12/1/2021	290,000	285,000	9/1/2021	40,000	145,000
12/1/2022	295,000	290,000	9/1/2022	165,000	150,000
12/1/2023	300,000	295,000	9/1/2023	170,000	155,000
12/1/2024	305,000	305,000	9/1/2024	175,000	160,000
12/1/2025	310,000	310,000	9/1/2025	185,000	165,000
12/1/2026	60,000	60,000	9/1/2026	190,000	170,000
12/1/2027			9/1/2027	195,000	175,000
12/1/2028			9/1/2028	200,000	185,000
12/1/2029			9/1/2029	210,000	190,000
12/1/2030			9/1/2030	215,000	195,000
12/1/2031			9/1/2031	220,000	200,000
12/1/2032			9/1/2032	230,000	205,000
12/1/2033	-	-	9/1/2033	115,000	95,000
Total Principal	\$ 1,780,000	\$ 1,780,000	Total Principal	\$ 2,310,000	\$ 2,310,000
Average Life (Years)	3.0	3.0	Average Life (Years)	7.8	7.1

Interest Rate:	A fixed rate quote for the entire amortization period is required. Bidders must be able to hold proposed rates firm through the requested closing date. Interest will be calculated using a 30/360-day count.
Optional Redemption:	Please specify the call structure that would provide the lowest cost of funds.
Drawdown:	All at closing.
Bank Closing Costs:	None anticipated to be paid by the City. Please specify any exceptions.
Annual/Ongoing Fees:	None anticipated to be paid by the City. Please specify any exceptions.
Lender's Counsel:	If your institution will involve its own legal counsel for purposes of reviewing the legal and financing documents, please provide the name of the firm, the primary contact(s), and a not-to-exceed fee for which the City will be responsible. If your institution covers these costs, please clearly indicate this benefit in your submittal.
Documents and Opinion(s):	Bond Counsel to the City, Miles & Stockbridge, will provide the necessary opinion(s) at closing. By responding to this RFP, each institution represents to the City that it understands that Miles & Stockbridge P.C., in its capacity as Bond Counsel, represents the City and the successful institution(s) agree(s) to waive any conflict of interest arising out of, and consents to, Miles & Stockbridge P.C.'s representation of the City in connection with the issuance of the Bonds.
Ongoing Disclosure:	The City will provide annual audited financial statements within 275 days of the fiscal year-end. Please specify any additional requirements.
Direct Bank Loan:	Proposals are requested for one or more direct bank loans evidenced by the Bonds, by a single financial institution or a syndicate of financial institutions represented by one lead institution with which the City and their consultants will deal with exclusively on all aspects of the financing. The successful proposer(s) will be expected to provide a letter in form satisfactory to the City and Bond Counsel regarding the qualifications of the lender and stating that the loan is being made for its own account, with the present intent to hold the loan to maturity and with no intention of sale or distribution. No formal offering document will be prepared, although proposers should feel free to direct any questions about the City or its finances to the City's Financial Advisor; the specific contacts at Davenport can be found under the Submission of Proposals section herein.
Award:	City Staff, in consultation with Davenport, will determine which bidder offers the most attractive financing cost to the City. The City reserves the right to reject any or all proposals, to award different Series to different financial institutions, and to waive any irregularity or informality.
Closing*:	Closing for the 2020 Bonds is expected to take place by August 19, 2020.

Additionally, please specify any other terms or conditions that would impact the 2020 Bonds. If your institution proposes provisions that are considered customary by the bank, but are not considered customary in municipal financings, please be specific in your proposal. Examples may include, but not be limited to the following:

- Yield Maintenance
 - Adjustments related to changes outside of the City's control (i.e., Corporate Tax Rate Structure, Capital Reserve Requirements, and/or Regulations such as Basel III).
- Event of Taxability
 - Please specify that in the event of taxability related to the 2020A Bond, the bank would require the rate to convert to a taxable rate, and if so, how that rate would be calculated.

*Preliminary, subject to change.

- Cross Default
 - Provisions tying this financing with other outstanding debt, whether publicly offered or held by banking/financing institutions (held by your institution and/or others).
- Acceleration Provisions will not be accepted.
- “Most Favored Nation” Provisions
 - Inclusion of restrictive covenants in other documents by reference.

Proposals that do not contemplate these additional provisions would be preferred.

PRELIMINARY TIMETABLE*:

Date	Action
Tuesday, June 30	Distribute RFP to local, regional, and national banks.
Monday, July 13	City Council introduces and adopts ordinance for 2020 Bonds.
Wednesday, July 22	Bank Proposals due to Davenport by 11 a.m. Eastern Time.
Thursday, July 23 – Thursday, July 30	Davenport negotiates with banks on behalf of City.
Friday, July 31	Preliminary selection of bank(s) by City (pending City Council Approval).
Monday, August 10	City Council adopts bond resolution approving selected bank(s).
Wednesday, August 19	Closing Date for 2020 Bonds.

Submission of Proposals:

By submitting a proposal for the 2020 Bonds, we are anticipating that the financing has received final or near final credit approval by your banking institution and that your banking institution is ready and able to provide the funding to the City, should your banking institution be selected as the winning proposer. If this financing requires additional credit approvals after submission of your response, please clearly indicate that in your response and describe the process by which these additional approvals will be obtained, the timing of receiving these approvals, and any additional information that will need to be provided by the City.

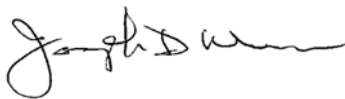
We look forward to your response by 11:00 a.m. Eastern Time on Wednesday, July 22, 2020. Proposals should be submitted electronically to:

Jennifer Dierksen
First Vice President
Davenport & Company LLC
Phone: (804) 297-9050
jdierksen@investdavenport.com

Susan Ostazeski
Vice President
Davenport & Company LLC
Phone: (410) 598-0175
sostazeski@investdavenport.com

In the meantime, should you have any further questions or concerns, please feel free to contact the numbers above. We look forward to your response.

Sincerely,



Joseph D. Mason
Senior Vice President
Davenport Public Finance

Municipal Advisor Disclosure

The U.S. Securities and Exchange Commission (the “SEC”) has clarified that a broker, dealer or municipal securities dealer engaging in municipal advisory activities outside the scope of underwriting a particular issuance of municipal securities should be subject to municipal advisor registration. Davenport & Company LLC (“Davenport”) has registered as a municipal advisor with the SEC. As a registered municipal advisor Davenport may provide advice to a municipal entity or obligated person. An obligated person is an entity other than a municipal entity, such as a not for profit corporation, that has commenced an application or negotiation with an entity to issue municipal securities on its behalf and for which it will provide support. If and when an issuer engages Davenport to provide financial advisory or consultant services with respect to the issuance of municipal securities, Davenport is obligated to evidence such a financial advisory relationship with a written agreement.

When acting as a registered municipal advisor Davenport is a fiduciary required by federal law to act in the best interest of a municipal entity without regard to its own financial or other interests. Davenport is not a fiduciary when it acts as a registered investment advisor, when advising an obligated person, or when acting as an underwriter, though it is required to deal fairly with such persons.

This material was prepared by public finance, or other non-research personnel of Davenport. This material was not produced by a research analyst, although it may refer to a Davenport research analyst or research report. Unless otherwise indicated, these views (if any) are the author’s and may differ from those of the Davenport fixed income or research department or others in the firm. Davenport may perform or seek to perform financial advisory services for the issuers of the securities and instruments mentioned herein.

This material has been prepared for information purposes only and is not a solicitation of any offer to buy or sell any security/instrument or to participate in any trading strategy. Any such offer would be made only after a prospective participant had completed its own independent investigation of the securities, instruments or transactions and received all information it required to make its own investment decision, including, where applicable, a review of any offering circular or memorandum describing such security or instrument. That information would contain material information not contained herein and to which prospective participants are referred. This material is based on public information as of the specified date, and may be stale thereafter. We have no obligation to tell you when information herein may change. We make no representation or warranty with respect to the completeness of this material. Davenport has no obligation to continue to publish information on the securities/instruments mentioned herein. Recipients are required to comply with any legal or contractual restrictions on their purchase, holding, sale, exercise of rights or performance of obligations under any securities/instruments transaction.

The securities/instruments discussed in this material may not be suitable for all investors or issuers. Recipients should seek independent financial advice prior to making any investment decision based on this material. This material does not provide individually tailored investment advice or offer tax, regulatory, accounting or legal advice. Prior to entering into any proposed transaction, recipients should determine, in consultation with their own investment, legal, tax, regulatory and accounting advisors, the economic risks and merits, as well as the legal, tax, regulatory and accounting characteristics and consequences, of the transaction. You should consider this material as only a single factor in making an investment decision.

The value of and income from investments and the cost of borrowing may vary because of changes in interest rates, foreign exchange rates, default rates, prepayment rates, securities/instruments prices, market indexes, operational or financial conditions or companies or other factors. There may be time limitations on the exercise of options or other rights in securities/instruments transactions. Past performance is not necessarily a guide to future performance and estimates of future performance are based on assumptions that may not be realized. Actual events may differ from those assumed and changes to any assumptions may have a material impact on any projections or estimates. Other events not taken into account may occur and may significantly affect the projections or estimates. Certain assumptions may have been made for modeling purposes or to simplify the presentation and/or calculation of any projections or estimates, and Davenport does not represent that any such assumptions will reflect actual future events. Accordingly, there can be no assurance that estimated returns or projections will be realized or that actual returns or performance results will not materially differ from those estimated herein. This material may not be sold or redistributed without the prior written consent of Davenport.

Version 01.13.14 | SO | JD | JM

*Preliminary, subject to change.

City of Greenbelt, Maryland
General Obligation Refunding Bonds
Bank Distribution List

Company	Company
1 ACNB Bank	28 Eastern Virginia Bankshares
2 AIG	29 Essex Bank
3 American National Bank and Trust Company	30 Farmers & Merchants Bank
4 Atlantic Union Bank	31 Farmers Bank
5 Bank of America, N.A.	32 Fidelity Bank
6 Bank of Botetourt	33 First Bank
7 Bank of Clarke County	34 First Bank & Trust Company
8 Bank of Marion	35 First Citizens Bank (SC)
9 Bank of New York Mellon	36 First Community Bank
10 Bank of Southside Virginia	37 First Internet Bank
11 Bank of the James	38 First National Bank
12 Baystone Government Finance	39 First Security Finance
13 BBVA Compass	40 Freedom Bank
14 Benchmark Community Bank	41 FTN Financial
15 Blue Ridge Bank	42 Fulton Bank, N.A.
16 Branch Banking and Trust Company	43 Grundy National Bank
17 California First National Bank	44 Hannon Armstrong
18 Calvin B. Taylor Banking Co.	45 Hebron Savings Bank
19 Capital Bank	46 Huntington National
20 Capital One Public Funding	47 J.P. Morgan
21 Carter Bank & Trust	48 John Marshall Bank
22 Chesapeake Bank	49 Juniata Valley Bank
23 Citizens and Farmers Bank	50 Key Government Finance
24 City National Bank	51 Lee Bank & Trust Company
25 Community Bank of the Chesapeake	52 M&T Bank
26 Cornerstone Bank	53 Main Street Bank
27 Eagle Bank	54 Mills Capital Partners

City of Greenbelt, Maryland
General Obligation Refunding Bonds
Bank Distribution List

Company	Company
55 Miners Exchange Bank	82 SunTrust Bank
56 Municipal Leasing Consultants	83 Surry Bank & Trust
57 National Bank of Blacksburg	84 TD Bank
58 New People's Bank	85 The Columbia Bank
59 Oak View National Bank	86 The First National Bank of Altavista
60 Orrstown Bank	87 The Old Point National Bank
61 Paragon Bank	88 TIAA-CREF Asset Management
62 Pendleton Community Bank	89 Tortoise
63 Peoples Bank	90 Touchstone Bank
64 Peoples Community Bank	91 Towne Bank
65 Pinnacle Financial Markets	92 TruPoint Bank
66 PNC Bank	93 UBS
67 Powell Valley National Bank	94 U.S. Bank
68 Raymond James	95 Union Bank & Trust
69 RBC Capital Markets	96 Union First Market Bank
70 Regions Bank	97 United Bank
71 Renasant Bank	98 United Community Bank
72 Sandy Spring Bank	99 US Bancorp Government Leasing and Finance
73 Santander	100 ValleyStar Credit Union
74 Signature Public Finance	101 Virginia Commonwealth Bank
75 Skyline National Bank	102 Virginia Community Capital
76 Societe Generale	103 Wells Fargo
77 Sonabank	104 Whitney Bank
78 South State Bank	105 Wilmington Trust
79 Stephens Bank	106 Woodforest Commercial
80 Sterling National Bank Public Finance	107 Xenith Bank
81 Summit Community Bank	108 Zions Bank

This fund accounts for the payment of the principal and interest on the city's outstanding debt. Section 55 of the City Charter places a four percent limit (4%) of the assessed valuation for real estate for the amount of bonds that may be issued by the city. The city's assessed valuation as of July 1, 2020 will be \$2.4 billion. Therefore, the debt limit in FY 2021 is \$97.1 million. At the beginning of FY 2021, the city's estimated outstanding debt will be approximately \$12 million or 0.49% of the city's assessed valuation.

In FY 2021, the city's debt portfolio consists of four borrowings: (1) the 2001 Bond Issue and (2) the financing of an unfunded liability for Maryland State Retirement initiated in FY 2016, (3) the Tax Increment Financing (TIF) for the Greenbelt Station neighborhood, which was incurred in 2019, and (4) the Greenbelt Lake Dam reconstruction, which was incurred in April 2020.

The TIF debt must be fully funded by one-half of the real estate tax revenue from residential property in Greenbelt Station. For FY 2021, the State Department of Assessments and Taxation has certified that the assessments attributable to the Greenbelt TIF are \$257,054,342 or \$2,127,124 in real estate tax revenue. Therefore, the \$452,000 budgeted for the TIF in FY 2021 is considerably lower than 50% of the TIF revenue or \$1 million. The interest rate for the TIF is 3.24%.

The borrowing approved by referendum for the Greenbelt Lake Dam was finalized in April 2020. The FY 2020 expenditure shown on the next page is approximately one-half of the annual requirement to fund this debt. Therefore, the annual debt service for the lake dam will increase by approximately \$70,000 in FY 2021.

BUDGET COMMENTS

- 1) The General Fund transfer to the Debt Service Fund increases to \$1 million to accommodate the debt associated with the Greenbelt Lake Dam reconstruction project.
- 2) The fund balance in the Debt Service Fund decreases to \$5,000.

DEBT SERVICE FUND Fund 201	FY 2018 Actual Trans.	FY 2019 Actual Trans.	FY 2020 Adopted Budget	FY 2020 Estimated Trans.	FY 2021 Proposed Budget	FY 2021 Adopted Budget
TOTAL FUND BALANCE AS OF JULY 1	\$10,927	\$162,444	\$311,144	\$337,268	\$99,068	
REVENUES						
470000 Interest Investments	\$1,663	\$9,252	\$3,200	\$2,000	\$3,200	
490000 General Fund Transfer	705,000	805,000	817,000	817,000	1,030,000	
TOTAL REVENUE & FUND TRANSFERS	\$706,663	\$814,252	\$820,200	\$819,000	\$1,033,200	
EXPENDITURES						
General Obligation						
895 2001 Bond Issue						
96 Principal	\$244,604	\$251,971	\$259,500	\$259,500	\$267,400	
97 Interest	72,448	65,081	57,600	57,600	49,700	
Total	\$317,052	\$317,052	\$317,100	\$317,100	\$317,100	
897 Unfunded Liability						
96 Principal	\$101,946	\$107,483	\$113,300	\$113,300	\$119,500	
97 Interest	136,148	130,611	124,800	124,800	118,600	
Total	\$238,094	\$238,094	\$238,100	\$238,100	\$238,100	
898 Lake Dam						
96 Principal	\$0	\$0	\$43,000	\$33,500	\$80,400	
97 Interest	0	0	21,000	16,500	39,600	
Total	\$0	\$0	\$64,000	\$50,000	\$120,000	
899 Greenbelt West TIF						
34 Other Services	\$0	\$9,950	\$6,000	\$6,000	\$6,000	
96 Principal	0	45,749	225,200	244,800	252,800	
97 Interest	0	28,583	187,000	201,200	193,200	
Total	\$0	\$84,282	\$418,200	\$452,000	\$452,000	
TOTAL EXPENDITURES	\$555,146	\$639,428	\$1,037,400	\$1,057,200	\$1,127,200	
FUND BALANCE AS OF JUNE 30	\$162,444	\$337,268	\$93,944	\$99,068	\$5,068	

BOND PRINCIPAL & INTEREST PAYMENT SCHEDULE

All Debt			2001 Bond Fund		MSRA Unfund Liability		Greenbelt Station		Greenbelt Lake	
			(1)		(2)		(3)		(4)	
FY	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2021	\$729,842	\$365,850	\$268,285	\$48,767	\$119,474	\$118,620	\$252,839	\$193,150	\$89,244	\$5,313
2022	\$752,970	\$344,827	276,253	40,800	125,962	112,132	261,154	184,835	89,601	7,060
2023	\$776,960	\$320,837	284,457	32,596	132,802	105,292	269,742	176,247	89,959	6,702
2024	\$801,850	\$295,946	292,904	24,148	140,014	98,080	278,613	167,376	90,319	6,342
2025	\$827,675	\$270,121	301,602	15,450	147,618	90,476	287,775	158,214	90,680	5,981
2026	\$854,475	\$243,321	310,559	6,493	155,634	82,460	297,239	148,750	91,043	5,618
2027	\$615,156	\$218,430	52,649	193	164,087	74,007	307,013	138,976	91,407	5,254
2028	\$581,881	\$198,863			172,998	65,096	317,110	128,879	91,773	4,888
2029	\$602,071	\$178,673			182,393	55,701	327,538	118,451	92,140	4,521
2030	\$623,116	\$157,629			192,298	45,796	338,309	107,680	92,509	4,153
2031	\$645,055	\$135,690			202,741	35,353	349,435	96,554	92,879	3,783
2032	\$667,927	\$112,817			213,751	24,343	360,926	85,063	93,250	3,411
2033	\$691,777	\$88,967			225,359	12,735	372,795	73,194	93,623	3,038
2034	\$596,281	\$65,417			117,228	1,819	385,055	60,934	93,998	2,664
2035	\$492,091	\$50,560					397,717	48,272	94,374	2,288
2036	\$505,548	\$37,102					410,797	35,192	94,751	1,910
2037	\$519,436	\$23,214					424,306	21,683	95,130	1,531
2038	\$533,770	\$8,881					438,259	7,730	95,511	1,151
2039	\$95,893	\$769							95,893	769
2040	\$96,276	\$385							96,276	385
Total	\$12,010,050	\$3,118,301	\$1,786,709	\$168,447	\$2,292,359	\$921,910	\$6,076,622	\$1,951,180	1,854,360	\$76,764
(1) This is a non-taxable debt issuance with an interest rate of 2.93%.										
(2) This is a taxable debt issuance with a interest rate of 5.30%										
(3) This is a non-taxable debt issuance with an interest rate of 3.24%.										
(4) This is loan has an interest rate of 0.40%.										

Environmental Social & Governance Report



2019

JPMORGAN CHASE & CO.

Message from Our Chairman & CEO

Table of Contents

2	Message from Our Chairman & CEO
3	Introduction
8	Promoting Sound Governance
13	Serving Our Customers
18	Investing in Our Employees
24	Supporting Our Communities
28	Advancing Sustainability

As the world contends with the human and economic impacts of the COVID-19 pandemic, JPMorgan Chase is bringing the full force of our firm to lift up those we serve around the world.

No matter the challenge, we manage our company consistently with principles that have stood the test of time. These include maintaining robust risk, financial and operating controls; having an unwavering devotion to our customers and communities; investing in and supporting our employees; creating a culture that reinforces integrity, fairness and responsibility; and advancing sustainability in our business and operations.

The current crisis underscores why these principles are so critical. Our ongoing focus on environmental, social and governance matters has made our firm stronger and more resilient, which allows us to do even more to take care of our clients, customers, employees and communities during this difficult time.

The impact of COVID-19 will no doubt provide lessons about what everyone could have done better to prepare to face an emergency of this scale. At the same time, I am hopeful it will demonstrate what can be achieved when business, government and civil society mobilize to tackle pressing global challenges.

Climate change is one such issue that has the potential to have profound consequences for people and our economy. That is why our firm is growing our capabilities to finance sustainable development and climate action, as well as calling for coordinated policy solutions that can help all of us effectively confront this threat.

Diversity and inclusion is another priority for our firm, and we are taking steps to strengthen our culture and ensure these issues are top-of-mind when we develop products and services, serve customers, help employees and support communities. Our firm has long recognized that a diverse and inclusive company is a stronger and more successful company. We are committed to doing the ongoing work required to create and maintain the culture to which we aspire.

In the face of today's unprecedented challenges, JPMorgan Chase is doing what we always have, even in the most difficult of times: We put our business to work for the good of all our stakeholders. In this report, I invite you to learn more about how we do that.

Jamie Dimon

Chairman & CEO, JPMorgan Chase & Co.

Introduction

Environmental, social and governance (ESG) considerations are integrated into the policies and principles that govern our business. This includes having robust governance systems, risk management and controls; striving to serve our customers exceptionally and transparently; investing in our employees and cultivating a diverse and inclusive work environment; working to strengthen the communities in which we live and work; and advancing sustainable solutions for our clients and within our operations. JPMorgan Chase's long-standing emphasis on running our business in this manner has made our firm strong, resilient and well positioned to support our clients, customers, employees and communities across the globe, even in times of crisis such as the current COVID-19 pandemic.

About This Report

JPMorgan Chase & Co. (JPMorgan Chase) is committed to communicating regularly and transparently about how we manage and conduct our business. We share information about our ESG performance through a number of channels—including various reports and presentations, regulatory filings, press releases and conversations with stakeholders. We maintain a dedicated [ESG page](#) on our website to facilitate access to the wide range of information and resources that we publish on ESG topics. This annual ESG Report is designed to summarize our work on key topics that we and our stakeholders view as important to our business, and to guide readers to where they can access more detailed information about specific topics of interest. All data in this report are as of December 31, 2019, unless otherwise noted.

This ESG Report is intended to be a companion to our 2019 Annual Report and 2020 Proxy Statement. It also includes updates to our 2019 climate report, "Understanding Our Climate-Related Risks and Opportunities," which was informed by the recommendations of the Task Force on Climate-Related Financial Disclosures (TCFD). The TCFD is an industry-led effort to establish a voluntary and consistent approach to disclosing climate-related financial risks.

This ESG Report has also been informed by other reporting standards and guidance, including the Global Reporting Initiative (GRI) and the Sustainability Accounting Standards Board (SASB). Two separate indices, available on [our website](#), map our firm's disclosures related to these frameworks' indicators and recommendations.

Company at a Glance

JPMorgan Chase is a leading global financial services company with assets of \$2.7 trillion as of December 31, 2019. The firm is a leader in investment banking, financial services for consumers and small businesses, commercial banking, financial transaction processing and asset management. A component of the Dow Jones Industrial Average, JPMorgan Chase serves millions of consumers in the U.S. as well as many of the world's most prominent corporate, institutional and government clients, under its J.P. Morgan and Chase brands.

JPMorgan Chase's activities are organized, for management reporting purposes, into four major reportable business segments, as well as a Corporate segment. The business segments are referred to as lines of business. For further information on our business segments, refer to Business Segment Results on pages 60-78 of our Annual Report on Form 10-K for the year ended December 31, 2019.

Consumer & Community Banking (CCB)

Consumer & Community Banking serves consumers and businesses through bank branches, ATMs and digital (including mobile and online) and telephone banking. Consumer & Community Banking offers home and auto loans, deposit and investment products, cash management and payment solutions, and issues credit cards to consumers and small businesses.

Corporate & Investment Bank (CIB)

The CIB offers a broad suite of investment banking, market-making, prime brokerage, treasury and securities products and services to a global client base of corporations, investors, financial institutions and government and municipal entities.

Commercial Banking (CB)

Commercial Banking provides comprehensive financial solutions including lending, wholesale payments, investment banking and asset management products across three primary client segments: Middle Market Banking, Corporate Client Banking and Commercial Real Estate Banking.

Asset & Wealth Management (AWM)

Asset & Wealth Management serves institutions and individuals, including pension and sovereign wealth funds, central banks, retail investors and many of the world's wealthiest individuals and families. Asset & Wealth Management offers investment management across most major asset classes, as well as brokerage and banking services. The majority of AWM's client assets are in actively managed portfolios.

For information about the firm's financial performance, please refer to the firm's [quarterly earnings](#) materials as well as quarterly and annual reports on [Form 10-Q](#) and [Form 10-K](#), respectively.

Our Key Environmental, Social and Governance Topics

As a global financial services company, JPMorgan Chase manages a broad range of ESG matters. This report is designed to focus on those we have identified as among the most relevant to our business and of the greatest interest to our stakeholders. Our firm has an ongoing process to reassess the topics covered in our ESG Report and identify new ones for inclusion. This process includes discussions with subject matter experts from across our businesses and analysis of the feedback we receive and insights we gain through our regular engagement with stakeholders (see p. 6). We also monitor ESG trends, standards and practices related to our industry and ESG reporting and disclosure guidance.

We have reaffirmed that the broad categories we had identified remain relevant for our firm. In this year's report, we have added more discussion of our approach to managing climate-related risks and opportunities, as part of our firm's sustainability strategy.

The following topics are discussed in this report:

Promoting Sound Governance	▶ Board leadership and management processes ▶ Ethical culture ▶ Control environment ▶ Cybersecurity ▶ Political engagement and public policy
Serving Our Customers	▶ Engagement with retail customers and consumer organizations ▶ Fair and transparent marketing and advertising ▶ Data security ▶ Products and services for a diverse retail customer base ▶ Promotion of consumer financial health globally
Investing in Our Employees	▶ Talent attraction, retention and development ▶ Compensation and benefits for our employees ▶ Diverse and inclusive culture
Supporting Our Communities	▶ Use of investment and philanthropic capital to expand access to economic opportunity in the communities where we do business
Advancing Sustainability	▶ Integration of environmental and social issues into due diligence and analysis ▶ Assessment of climate-related risks and opportunities ▶ Financial solutions that generate positive environmental and social impacts ▶ Partnerships with organizations to advance sustainable development ▶ Management of the environmental impacts of our buildings and branches, including energy use, greenhouse gas emissions, water and waste

More information about how these topics align with the GRI Standards reporting framework, including how we define topic boundaries and the GRI topics and disclosures we report, can be found in our [Global Reporting Initiative Index](#).

Stakeholder Engagement

Our firm has a broad range of stakeholders, including shareholders, employees, regulators and policymakers, customers and clients, research analysts and communities. Ongoing and proactive engagement with these groups makes our company stronger and better informed. It helps us gain valuable insight into our stakeholders' perspectives and the topics that matter to them. It better enables us to develop products, services and programs that are responsive to their needs. This engagement also allows us to share information about our firm's strategy, practices and performance.

Responsibility for engaging with stakeholder groups is widely shared across our firm's lines of business and corporate functions, and we engage through numerous channels. For example:

Shareholders

We interact and communicate with shareholders through our Investor Day, quarterly earnings calls, Securities and Exchange Commission filings, Annual Report and Proxy Statement, annual meeting of shareholders, investor conferences, web communications and other forums. We conduct a formal shareholder outreach program focused on topics including corporate governance, the firm's strategy and performance and matters related to the Proxy Statement. In these meetings, we solicit shareholders' perspectives and share information about our management of a range of matters, including ESG topics. For example, the main areas of focus of our fall 2019 meetings were executive compensation, corporate governance and climate change strategy. After each of these outreach programs, we share feedback from our investors with our Board. In 2019 we reached out to our top 100 and select other shareholders, together representing over 50% of our outstanding common stock, and received feedback from shareholders representing approximately 45% of the firm's outstanding common stock across more than 60 engagements.

We also engage in dialogue outside of these more formal channels. These engagements provide us with useful feedback, which we consider when developing the strategic direction for the firm.

Employees

We share information with our employees and gather their input through our global Employee Opinion Surveys, regular town hall and small group meetings, blogs and newsletters, online suggestion tools via our intranet and other forums. We also have a variety of mechanisms through which employees can fulfill their obligation to report any known or suspected violation of our Code of Conduct, company policies or laws that govern our business. This includes our toll-free Code Reporting Hotline, which is operated by an independent third party and offers translation services. Employees can contact the hotline to report concerns 24 hours a day, seven days a week.

Regulators and Policymakers

We strive to maintain an open, ongoing dialogue with our global supervisory regulators and a broad array of other policymakers. Our senior leaders and Directors commit a significant amount of their time to meeting with our regulators and policymakers, providing opportunities for us to hear firsthand about their priorities and to keep them informed about developments in our businesses. In addition, our businesses and control functions engage with regulators—for example, through exams and continuous monitoring, regular meetings and ad hoc requests. We share reports with regulators on a range of matters. We also seek feedback about whether they are getting the right level, quality and frequency of information.

Customers and Clients

We use multiple channels to solicit and respond to our consumer banking customers' feedback about our products, services and organization as a whole. Customers may communicate with us directly in our branches, via surveys, through our website and our various social media channels, and by phone or mail. We also regularly engage with and solicit feedback from our corporate, institutional, public sector and other clients through multiple channels, including individual meetings, conferences and other forums.

Research Analysts

We provide a wide range of information to members of the investment community, including financial and ESG analysts and researchers, through reports, presentations, regulatory filings, conferences and publications on our website, as well as by responding to surveys and specific information requests. We also engage with analysts and researchers through calls and meetings.

Communities

Within our communities, we engage with nonprofit organizations on matters that are important to consumers and our business. For example, through the Chase Advisory Panel program, our senior executives engage with national consumer policy groups to discuss issues related to the firm's products, policies, customer-facing practices and communications and public policy issues. In addition, through the JPMorgan Chase *PolicyCenter* we develop and advance policies at the federal, state and local levels designed to drive inclusive economic growth and strengthen communities (see p. 24). We also have philanthropic relationships with nonprofit organizations focused on making a positive impact in local communities and cities around the world.

Additional Online Resources



The ESG page on our website provides links to numerous JPMorgan Chase publications, documents, policies and other sources of information about various ESG topics, including:

- ▶ [Annual Report](#)
- ▶ [Business Principles](#)
- ▶ [Code of Conduct](#)
- ▶ [Code of Ethics for Finance Professionals](#)
- ▶ [Corporate Governance Principles](#)
- ▶ [Diversity and Inclusion](#)
- ▶ [Environmental and Social Policy Framework](#)
- ▶ [Equal Opportunity, Anti-Discrimination and Anti-Harassment Statement](#)
- ▶ [How We Do Business—The Report](#)
- ▶ [Human Rights Statement](#)
- ▶ [JPMorgan Chase *PolicyCenter*](#)
- ▶ [Our Impact](#)
- ▶ [Political Engagement and Public Policy Statement](#)
- ▶ [Proxy Statement](#)
- ▶ [Supplier Information](#)
- ▶ [TCFD Climate Report](#)
- ▶ [U.K. Modern Slavery Act Transparency Statement](#)

For additional information, please visit
www.jpmorganchase.com/ESG.

Promoting Sound Governance

Our firm has robust structures, processes and controls designed to support and promote accountability, transparency and ethical behavior—and we continually evaluate and enhance them to help us operate to the highest standards of performance in everything we do. Equally critical, we seek to create and reinforce a strong and healthy culture in which employees feel respected and empowered to do what is right for all of our stakeholders.

Leadership and Governance

Outstanding people, strong leadership and effective governance and controls are the foundation of our success. Our senior management team develops the company's strategic direction and oversees its execution, while our Board of Directors provides oversight of management's performance. In addition, senior management and the Board are charged with demonstrating, communicating and reinforcing the company's commitment to doing business in accordance with our corporate standards and Business Principles.

Board of Directors

Our Directors are a diverse group who bring a strong combination of executive experience and skills aligned with our business and strategy. Apart from our CEO, all of our Directors are independent, under the standards established by the New York Stock Exchange and the firm's Corporate Governance Principles. We have a Lead Independent Director who is appointed annually by the independent Directors and facilitates independent Board oversight of management. At our 2019 annual meeting, our shareholders elected to our Board 11 Directors, including two women Directors and two black Directors. In 2020, two of our Directors decided to retire when their terms expire and one new Director has been nominated for election. Of the 10 individuals nominated at our 2020 annual meeting on May 19, 2020, three are women and one is black.

The firm's Corporate Governance Principles and the charters of the Board's five principal standing committees establish a framework for the governance of the Board and oversight of the firm. Among their responsibilities, the committees oversee a range of matters pertaining to ESG topics. For example:

- ▶ The Compensation & Management Development Committee (CMDCC) reviews and approves the firm's compensation and benefit programs and oversees the firm's culture, which includes reviewing feedback from employees and cultural initiatives and updates from management regarding significant conduct issues and related employee actions. As part of its oversight responsibilities, the committee also reviews the relationship among risk, risk management and compensation in light of the firm's objectives, including the avoidance of practices that would encourage excessive or unnecessary risk-taking.
- ▶ The Corporate Governance & Nominating Committee provides oversight of the governance of the Board of Directors, including evaluation and recommendation of Director candidates. JPMorgan Chase seeks Director candidates who uphold the highest standards, are committed to the firm's values and are strong, independent stewards of the long-term interests of shareholders, employees, customers, suppliers and the communities in which we work. In addition to considering candidates who have the combined professional skills, experience, personal qualities, balance of tenure and collegiality needed for an effective and engaged Board, the Board looks for individuals who will contribute diverse viewpoints and perspectives to enhance its independent oversight.
- ▶ The Risk Committee provides oversight of management's responsibility to implement an effective global risk management framework reasonably designed to identify, assess and manage the firm's risks. The committee approves applicable risk policies and reviews certain associated frameworks, analysis and reporting established by management.

- ▶ The Audit Committee assists the Board in its oversight of management's responsibilities to ensure that there is an effective system of controls reasonably designed to safeguard the assets and income of the firm and maintain compliance with the firm's ethical standards, policies, plans and procedures, and with laws and regulations.
- ▶ The Public Responsibility Committee provides oversight of the firm's positions and practices on matters such as community investment, fair lending, sustainability, consumer practices and other issues that reflect the firm's values and impact its reputation.

Our annual [Proxy Statement](#) includes details about the membership and responsibilities of these committees.

Management

The design of our management structure is intended to encourage effective leadership that is consistent with our corporate standards and promotes a strong corporate culture. We manage our firm on a line-of-business basis, while also maintaining strong corporate functions and appropriate governance of our subsidiaries. Within each line of business, the management structure mirrors that of the firm as a whole.

Our firm's most senior management body is the Operating Committee, which is responsible for developing and implementing corporate strategy and managing operations. As of December 31, 2019, women held 50% of the seats on the Operating Committee.

Executive Compensation

Our firm's compensation philosophy is designed to be responsive to and aligned with shareholders' interests and encourages a shared success culture in support of our Business Principles and strategic framework. Our approach is driven by our recognition that the long-term success of our firm depends in large measure on the talents of our employees and alignment of their compensation with performance, business strategy and sustained shareholder value.

The CMDC of the Board maintains independent oversight of our compensation programs, including executive compensation. In determining compensation for Operating Committee members, the CMDC uses a balanced and discretionary approach to assess performance against four broad dimensions over a sustained period of time: (i) Business Results; (ii) Risk, Controls & Conduct, including feedback received from the firm's risk and control professionals; (iii) Client/Customer/Stakeholder, including our engagement in communities; and (iv) Teamwork & Leadership, including creating a diverse, inclusive and respectful environment and developing employees, managers and leaders. These performance dimensions consider short-, medium- and long-term priorities that drive sustained shareholder value, while accounting for risk, controls and conduct objectives.

The intent of our compensation program is to incentivize long-term, sustainable decision making and to hold individuals accountable, when appropriate, for meaningful actions or issues that negatively impact business performance or the firm's reputation. We maintain policies and procedures that enable us to take prompt and proportionate actions with respect to accountable individuals, including (i) reduction or elimination of annual incentive compensation; (ii) cancellation of unvested awards; (iii) clawback of previously paid compensation; and (iv) other employment-related actions, including termination of employment.

We regularly review our compensation program and actively seek out and consider feedback in making potential changes. In 2019, 72% of our shareholders voted in favor of our annual advisory resolution to approve executive compensation. In response to shareholder feedback, the CMDC made enhancements to certain features of the long-term equity awards made to the Operating Committee for 2019, including revising the payout calculation methodology, setting appropriately rigorous absolute payout thresholds and updating the relative payout scale. The CMDC also made several enhancements to our executive compensation disclosures. Our [Proxy Statement](#) has a Compensation Discussion and Analysis section that includes further details of our executive pay program.

Our Corporate Culture

Having clear and consistent policies and processes is essential to sound governance, but creating a corporate culture that reinforces and rewards adherence to them is equally vital. Our efforts focus on fostering an environment where all employees uphold the highest ethical standards and our Business Principles in all of their engagements. We reinforce these expectations through various channels and by encouraging our senior leaders to communicate clearly and frequently with employees.

Our efforts are also focused on promoting a culture of respect that allows every employee to feel safe and empowered at work. This includes having in place employee training and protocols for preventing, reporting and addressing behavior that is not in line with our Business Principles and standards. The firm prohibits retaliation against any individual who reports a concern or assists with an inquiry or investigation.

At the Board level, the CMDC provides oversight of the governance framework of our firmwide culture, including receiving updates from management regarding significant conduct issues. In addition, the CMDC holds a periodic joint session with the Risk Committee in which Directors are briefed on culture- and conduct-related matters.

Our Control Environment

Our control agenda is a top priority for the firm, and we devote significant resources to adhering and adapting to the substantial number of regulatory expectations and reporting requirements that guide our industry. We have a culture and infrastructure that emphasize compliance and issue escalation and remediation, as well as checks and balances designed to prevent issues and address those identified before they become problems. We regularly engage regulators in dialogue as we develop appropriate remediation plans.

The firm's overall objective is to manage its businesses, and the associated risks, in a manner that balances serving the interests of its clients, customers and investors and protects the safety and soundness of the firm. Risks are generally categorized in the following risk types:

- ▶ Strategic risk is the risk to earnings, capital, liquidity or reputation associated with poorly designed or failed business plans or inadequate response to changes in the operating environment.
- ▶ Credit and investment risk is the risk associated with the default or change in credit profile of a client, counterparty or customer; or loss of principal or a reduction in expected returns on investments, including consumer credit risk, wholesale credit risk and investment portfolio risk.
- ▶ Market risk is the risk associated with the effect of changes in market factors, such as interest and foreign exchange rates, equity and commodity prices, credit spreads or implied volatilities, on the value of assets and liabilities held for both the short and long term.
- ▶ Operational risk is the risk associated with an adverse outcome resulting from inadequate or failed internal processes or systems; human factors; or external events impacting the firm's processes or systems; it includes compliance, conduct, legal and estimations and model risk.

Our firm continuously seeks ways to strengthen our control environment and to simplify and appropriately mitigate risk in our operations. We dedicate significant financial and human resources to managing these efforts across the company.

Our control environment, which is supported by other functions, including Finance, Human Resources and Legal, is structured as follows, and additional details are available in our [Annual Report](#).

Lines of Business

Our firm's lines of business are each responsible for identifying and addressing risks within their respective businesses and operating within a sound control environment. The Control Management function, which consists of control managers within each of the lines of business and corporate functions, provides dedicated support to business leaders. Control managers, jointly accountable with business executives, are charged with enhancing the firm's control environment by promoting early operational risk identification and assessment, effectively designing and evaluating controls and developing solutions to mitigate risk. This structure is designed to enable the firm to detect control problems quickly, escalate issues promptly and engage other stakeholders to understand common themes and interdependencies among the various parts of the firm.

Conduct Risk Management

Conduct risk is the risk that any action or inaction by an employee or employees could lead to unfair client or customer outcomes, impact the integrity of the markets in which the firm operates or compromise the firm's reputation. Our firm has an established policy framework for the governance, identification, measurement, monitoring and testing, management and reporting of conduct risk within the firm, as well as mechanisms to provide oversight of the firm's conduct initiatives and to escalate systemic conduct risk issues when appropriate. Each line of business and corporate function is accountable for identifying and managing conduct risk within its operations, and multiple Board committees share oversight of conduct risk.

Our Code of Conduct (Code) sets forth the firm's expectations for all of our employees when it comes to maintaining a safe, productive, diverse, professional, collegial and secure work environment in which all individuals are treated with respect and dignity. All new hires are assigned Code training and all employees are required to affirm their compliance with the Code periodically. Each member of the Board also periodically affirms his or her compliance with the Code.

Independent Risk Management

Independent Risk Management, which consists of the Risk Management and Compliance organizations, sets and oversees the risk management structure for the firm, including the definition of policies and standards. These organizations operate independently from the lines of business.

Internal Audit

Internal Audit, a function independent of the lines of business and Risk Management and Compliance, tests and evaluates the firm's risk governance and management, as well as its internal control processes. This function brings a systematic and disciplined approach to evaluating and improving the effectiveness of the firm's governance, risk management and internal control processes.

Cybersecurity

Cybersecurity is one of the biggest threats facing the global financial system, and it continues to be a top priority for the firm. Our strategy is designed to securely enable new business and technology initiatives while maintaining a relentless focus on protecting the firm, our clients and customers and our third-party partners and vendors. We devote significant resources to protecting and continuously improving the security of our systems, and we partner with leading technology companies to identify solutions to meet the fast-evolving threat landscape.

Global Financial Crimes Compliance

Global financial crime has significant adverse societal impacts and undermines confidence in the financial system, which is why our firm dedicates significant resources to fighting it. JPMorgan Chase is committed to participating in international efforts to combat money laundering and the funding of terrorist activities. The firm operates a risk-based global Anti-Money Laundering (AML) Compliance Program designed to comply with all applicable laws and regulations relating to the prevention of money laundering and terrorist financing in the U.S. and the other jurisdictions in which the firm operates.

JPMorgan Chase is a founding member of the financial industry's leading forum on financial crimes risk, the Wolfsberg Group, and we are proud to work with our fellow group members to continually develop principles and industry standards to combat money laundering and terrorist financing.

In addition, our firm operates a Global Sanctions Compliance Program that consists of (i) procedures, systems and internal controls designed to comply with applicable sanctions; (ii) a designated person responsible for the day-to-day implementation and operation of the program; (iii) independent testing; (iv) an ongoing training program; and (v) reporting and record keeping.

Political Engagement and Public Policy

JPMorgan Chase believes that responsible corporate citizenship demands a strong commitment to a healthy and informed democracy through civic and community involvement. Our business is subject to extensive laws and regulations, and changes to such laws can significantly affect how we operate, our revenues and the costs we incur. Because of the impact public policy can have on our businesses, employees, communities and customers, we engage with policymakers on a range of issues—including banking, financial services, cybersecurity, workforce development, small business, tax, trade and inclusive economic growth, among others—to advance and protect the long-term interests of the firm. In addition, in 2019 we launched the JPMorgan Chase *PolicyCenter* to develop and advance sustainable, evidence-based policy solutions that drive inclusive economic growth in the U.S. and around the world. The *PolicyCenter*'s first focus is removing barriers to employment for people with a criminal background.

The firm belongs to a number of trade associations that advocate on major public policy issues of importance to the firm and the communities we serve. The firm's participation as a member of these associations comes with the understanding that we may not always agree with all the positions of an association or its other members, and that we are committed to voicing our concerns as appropriate. The Public Responsibility Committee provides oversight of our positions and practices on public responsibility matters, including significant policies and practices regarding political contributions, major lobbying priorities and principal trade association memberships.

We aim to operate with the highest standards of public transparency in political spending. Our efforts have been recognized by the 2019 CPA-Zicklin Index of Corporate Political Disclosure and Accountability, which credited our firm as a Trendsetter in its 2019 report. In addition, in early 2019 we made enhancements to our disclosures, which are available on [our website](#).

The JPMorgan Chase cybersecurity team consists of professionals across all lines of business and geographies where the firm has operations and works 24 hours a day, seven days a week to detect, analyze, track and mitigate external threats. We also educate, train and test all employees on cybersecurity vigilance because we view every employee as our first line of defense.

We understand cybersecurity's potential to impact global financial stability and we are focused on the firm's role in building and maintaining systemic resiliency. We are a leader in the Financial Services Information Sharing & Analysis Center, which is an intelligence-sharing cooperative for the financial services sector. Its nearly 7,000 members share intelligence, best practices and exercises to better secure the sector for the benefit of the public and the resiliency and integrity of financial institutions. Our firm also helped drive the creation of the Financial Systemic Analysis and Resilience Center, which is an industry-funded nonprofit whose mission is to increase the resilience of the systems that underpin the U.S. financial services sector.

Collaborating and cooperating with government agencies and regulators is vital to effective cybersecurity. We maintain open lines of communication with government representatives and law enforcement agencies to share relevant information. In addition, JPMorgan Chase is a leading voice on a global industry workstream on regulatory harmonization, seeking to streamline the fragmented cybersecurity regulatory environment that is currently a patchwork of different standards, frameworks and requirements from over 150 global regulators. Our goal is to enable more efficient and effective cybersecurity supervisory oversight, while also helping to increase security and resiliency.

Additional Online Resources



- ▶ [Annual Report](#)
- ▶ [Board Committees](#)
- ▶ [Business Principles](#)
- ▶ [Code of Conduct](#)
- ▶ [Code of Ethics for Finance Professionals](#)
- ▶ [Corporate Governance Principles](#)
- ▶ [Diversity and Inclusion](#)
- ▶ [Environmental and Social Policy Framework](#)
- ▶ [Global Financial Crimes Compliance](#)
- ▶ [How We Do Business—The Report](#)
- ▶ [Human Rights Statement](#)
- ▶ [Political Engagement and Public Policy](#)
- ▶ [Proxy Statement](#)
- ▶ [Suppliers Information](#)
- ▶ [U.K. Modern Slavery Act Group Statement](#)

For additional information, please visit
www.jpmorganchase.com/ESG.

Serving Our Customers

Through our four lines of business, JPMorgan Chase serves millions of consumers and small businesses in the U.S., as well as corporations, local and national governments, investors, nonprofit organizations and a range of other institutions around the world. We strive to provide our clients and customers with exceptional service in everything we do.

Who We Serve:

- ▶ 63 million households
- ▶ 4 million small business customers
- ▶ 52 million active digital users, including 37 million active on mobile

2019-At a Glance:

- ▶ Originated \$105 billion in mortgages
- ▶ Opened 8 million credit card accounts
- ▶ Received 35% of all check deposits through mobile phones
- ▶ Processed an average of \$3 billion in credit and debit payments every day

This section focuses principally on our CCB business, which serves consumers and small businesses across the U.S. under the Chase brand. We help our customers manage their money, purchase homes and vehicles, save and invest for the future, start and grow businesses and achieve their financial goals. We do so by using our expertise to help our customers make the most of their money and by continually innovating and developing products and services to enable them to bank however they choose—from their mobile phone, on their computer, at an ATM or at a Chase branch.

Since 2018, our firm has entered 16 new markets and opened more than 90 of the 400 new Chase branches we are planning across the U.S. as part of a nationwide market expansion effort. The new branches give us a presence in 38 states and Washington, D.C., as of year-end 2019.

Helping Customers Make the Most of Their Money

Serving 63 million households, we have a deep understanding of the financial lives of consumers. We are using that insight to develop affordable, innovative and scalable products to help customers strengthen their financial health.

One way we do this is by offering products designed to make it easier for our customers to save and invest. For example, in early 2019, we introduced our low-fee Chase Secure BankingSM account (see p. 17), as well as Autosave, which lets customers set up automatic transfers to their savings accounts and monitor progress through a savings dashboard. A total of 1.4 million customers used Autosave in 2019, transferring \$1.5 billion to their savings accounts. Also in 2019, we launched My Chase Loan, which gives customers a hassle-free way to use the available credit on their credit cards at a lower Annual Percentage Rate (APR) and with fewer fees than a typical personal loan or cash advance. In addition, we empower all types of investors to build their savings and grow their wealth through our You InvestSM digital investment platform. Approximately 90% of You InvestSM clients are first-time investors with Chase.

We also created Credit JourneySM, a free, online tool to help consumers track and manage their credit scores. All consumers, whether or not they are Chase customers, can check their credit score at any time and receive alerts about changes, as well as learn what affects their score and find advice on how to improve it. By year-end 2019, 22 million people had enrolled in Credit JourneySM.

Supporting Small Businesses

Small businesses are vital engines of economic growth and opportunity, and our firm has been a longtime leader in small business banking. During 2019, we originated over 1.1 million small business loans for a total of \$18.4 billion in the states where we have a branch presence, an increase of 19% in capital extended from the year before.

We know that minority, women, veteran and other underserved entrepreneurs face distinct barriers to starting and growing their businesses, so we have a number of efforts designed to help them get access to the capital, expertise and networks crucial for success. For example, through our Women on the Move global initiative, we are helping women start and grow businesses (see p. 21), including a goal to provide \$10 billion in credit to women business owners through 2021. By the end of 2019, we had extended approximately \$4 billion toward this goal, putting us ahead of pace.

In addition, we have committed \$150 million in philanthropic capital to help underserved entrepreneurs build and grow their businesses. Through the Entrepreneurs of Color Fund (see p. 25), we support community lending organizations that provide minority entrepreneurs with access to capital, education and other resources.

We are also using our global purchasing power to support diverse suppliers, spending more than \$2 billion annually with companies owned and operated by historically underrepresented groups, many of which are small businesses. Our firm is proud to be a member of The Billion Dollar Roundtable—a nonprofit that recognizes corporations that spend at least \$1 billion with minority and woman-owned suppliers—for our commitment to supplier diversity.

Helping Our Small Business Customers Weather the Crisis

We know how important small businesses are to their communities—and how much they rely on cash flow and access to capital. So, when the COVID-19 crisis hit, we quickly took steps to support our small business customers, including allowing them to defer payments on loans, lines of credit and business credit cards. We are also providing much-needed capital by accelerating access to funding and extending new loans for our small business customers. We are working to help as many of our customers as possible receive loans through the Small Business Administration's Paycheck Protection Program. In addition, we immediately began deploying philanthropic capital to support vulnerable and underserved small businesses around the world.

Engaging with Customers

We regularly engage with our customers, consumer groups and other stakeholders with a goal of developing products, services and approaches that are responsive to their needs and address the issues that matter most to them. We have established forums, known as Chase Advisory Panels, for local, regional and national stakeholders to share with our senior executives their perspectives on community development needs, public policy and regulatory issues. In addition, we conduct hundreds of meetings annually with community-based organizations.

We solicit customers' direct feedback on their experiences and needs through a range of channels, including in person at our branches, through our website, via social media and customer satisfaction surveys. In addition, we collect customer feedback through external media and ratings agencies. We take this feedback seriously and use it to improve our approach and offerings.

Treating Customers Fairly

In order to earn and maintain the trust of our customers, we must treat them fairly and be clear and transparent in how we communicate and engage with them. We work to do this by having policies and procedures aimed at simplifying our disclosures, products and services and operations; aligning our sales practices with our customers' interests; and taking rigorous measures to safeguard the privacy of customers' information.

We regularly review and look for ways to make it easier for customers to navigate our full range of products and services available across our branch network. In addition, we are reevaluating the qualification requirements for new product features and benefits and taking steps aimed at ensuring the exercise of employee discretion in product accessibility works as intended.

Providing Fair and Transparent Marketing

We want our customers to make informed choices about their finances and banking options, and we empower them to do so by working to provide clear, concise and transparent information about our products and services. To deliver on this objective, in 2019 we established the Disclosure Center of Excellence, a control team driving the consistent use of disclosures across our CCB and AWM businesses. The team is responsible for ensuring that these businesses have access to up-to-date disclosure language that meets regulatory requirements and firmwide guidelines so they can best serve their clients and customers.

Aligning Employees' Incentives with Customers' Interests

Our objective is to provide our customers with the right products and services to meet their financial needs, and we train, assess and reward our employees accordingly. Every year, we train our bankers on our customer-centered policies, procedures and controls, and we evaluate their performance on these metrics, alongside revenue and profitability.

We reward bankers for providing customers with a positive overall experience and products and services they need and use. We also review our sales practices, including culture, incentive plans, controls assessments and feedback received from customers and employees through various channels, including our employee Code Reporting Hotline. By merging all of this feedback, we help safeguard our reputation and align employee performance with the best interests of our customers.

Protecting the Elderly and Vulnerable from Financial Abuse

We continue our work to increase awareness about potential financial abuse affecting elderly and vulnerable populations. To better protect our customers, we look for innovative solutions in data analytics and machine learning, while also concentrating on ongoing training and communication with our frontline employees. We are also working with nonprofit organizations, advocacy groups, regulators, law enforcement and others to explore strategies and best practices for combating exploitation of elderly and vulnerable customers.

Safeguarding Customer Privacy and Data Security

Protecting our customers' personal and financial information is a priority for our firm. We have robust internal policies and security measures aimed at keeping our customers' personal and financial information safe, and we hold our suppliers and vendors to high standards for data security.

Consumers want to know our firm is safeguarding their personal information and to understand how it is used. We strive to provide customers with clear, user-friendly explanations of our privacy policies that explain how we collect, share, use and protect their information, and outline steps they can take to limit the sharing of personal information. We protect customer information through a wide range of technological, procedural and physical security measures. In addition, our Code of Conduct and related policies for ethical business conduct include specific guidelines about how employees should safeguard customers' confidential information.

We are investing in enhanced data privacy and security solutions to safeguard information shared via our suite of online and mobile banking tools. For example, in 2019 we announced an agreement with leading data aggregator Envestnet | Yodlee, which gives Chase customers more visibility and control of their data. With the new agreement, Envestnet | Yodlee will send 100% of its requests for Chase customer data through our firm's secure Application Programming Interface (API). This will give customers control over what is shared and with whom, including enabling them to monitor every financial app that retrieves their data and see all linked accounts and which information they are sharing.

We also continue to expand our usage of machine learning and intelligent strategies to improve detection and mitigation of fraud across our products and services. This technology allows us to more accurately detect potentially fraudulent activity for our customers and approve more legitimate transactions. Each year, we anticipate these systems will help prevent nearly one million more fraudulent credit card transactions that may have previously been approved, while simultaneously approving nearly one million additional legitimate transactions that would have been incorrectly declined. These machine learning capabilities, along with other initiatives, have also enabled us to reduce our credit card fraud loss rate by approximately 50% since 2014.

Serving Low- and Moderate-Income Customers

We are committed to developing products and services that meet the needs of all segments of our customer base, including those specifically designed to serve low- and moderate-income customers. This includes taking steps to make homeownership more accessible; expanding our branch presence in low- and moderate-income neighborhoods; offering resources in our branches such as financial coaching; developing products that provide safe, high-quality and affordable ways to access banking services; and more.

Expanding Homeownership

In 2018, our firm made a five-year commitment to finance \$50 billion of mortgages in low- and moderate-income communities. By the end of 2019, we had financed \$22 billion of those mortgages, or 44% of the five-year goal.

We continue to serve more low- and moderate-income customers with our DreaMaker™ mortgage, which allows buyers to make a down payment of as little as 3% and offers an affordable monthly payment. In 2019, DreaMaker™ accounted for 21% of our home-purchase mortgages. With DreaMaker™, buyers can earn a \$500 grant by completing a financial educational program to prepare them for homeownership. To reduce the cash required for closing costs and a down payment, we also offer a Chase Homebuyer Grant of \$2,500 to customers purchasing a home in low- or moderate-income census tracts across the U.S. More than 8,900 homebuyers benefited from this program in 2019. These products and programs complement the suite of other affordable loan products and programs we have long offered, including Federal Housing Administration and U.S. Department of Veterans Affairs mortgages.

Recognizing that homeownership is not possible or desirable for some consumers, JPMorgan Chase is dedicated to creating and preserving affordable rental housing for low-income communities across the country. In 2018, we committed to lend \$7 billion over five years to commercial and nonprofit housing partners to help maintain, rehabilitate and build affordable units. By the end of 2019, we had already lent \$5.6 billion toward that commitment, including more than \$3.3 billion in 2019 alone.

Growing Our Branch Presence

Our retail bank branches are an important way that we serve our customers and provide access to banking services. We plan to open 30% of the 400 new branches in our market expansion program in low- and moderate-income communities. We have a higher proportion of our branches and ATMs in low- and moderate-income communities across the country than the industry overall.

We are also expanding resources available at our branches, such as financial coaching and advice. For example, we are piloting a new branch model aimed at making our branches community centers. We opened the first one in the Harlem neighborhood of New York City in 2019. The branch offers unique programming in money management and financial planning; digital coaching on job, small business and computer skills; a pop-up space for local small businesses; and a hub for us to showcase and test new retail banking technology before it rolls out nationwide.

Broadening Access to Banking Services

Another crucial way we support low- and moderate-income communities is by striving to create products that provide safe, high-quality and affordable ways to access banking services. For example, in early 2019, we launched Chase Secure BankingSM, a Bank On certified checking account.¹ For a flat monthly fee, customers get all the benefits of banking with Chase without check-cashing fees, minimum balances to open an account or overdraft fees.

We know that small businesses also play an essential role in creating jobs and generating economic opportunity, especially in low- and moderate-income areas. In 2019, we made more than 265,000 small business loans—totaling more than \$4.5 billion—in low- and moderate-income communities. That is approximately 19% of our total small business lending.

In addition, we support technology-based innovations to improve the financial lives of low- and moderate-income Americans through the Financial Solutions Lab (see p. 26), managed by the Financial Health Network in collaboration with founding partner, JPMorgan Chase.

Additional Online Resources



- ▶ [Accessibility at Chase](#)
- ▶ [Annual Report](#)
- ▶ [Business Principles](#)
- ▶ [Chase Privacy Policy](#)
- ▶ [COVID-19 Response](#)
- ▶ [Financial Health](#)
- ▶ [JPMorgan Chase Institute](#)
- ▶ [Proxy Statement](#)
- ▶ [Small Business Expansion](#)

For additional information, please visit
www.jpmorganchase.com/ESG.

¹Bank On is Cities for Financial Empowerment Fund's standard for safe, affordable and appropriate accounts that meet the needs of low-income consumers.

Investing in Our Employees

The success of our firm is a direct reflection of the talent of our people. To attract and retain the diverse, high-performing workforce we need, we make substantial investments in our employees and provide them with opportunities to learn, develop and advance their careers. We seek to foster a strong culture—based on our core values of respect, integrity and inclusion—where employees feel that they belong and where they want to stay.

As technological and other changes in our economy alter traditional career paths and business needs, one focus of our human capital strategy is building a future-ready workforce that is prepared to adapt to the trends that are transforming jobs at our firm. This includes cultivating a culture that supports self-driven learning and giving our employees access to tools and training to build business-critical skills that will be in demand at our firm in the future.

Advancing Diversity and Inclusion across Our Firm

JPMorgan Chase knows that having a diverse workforce consistent with the global clients, customers and communities we serve is essential to our ability to deliver the best solutions and be successful in the long term. Fostering diversity and inclusion has long been a focus for our firm, and we are proud of the progress we have made.

We recognize, however, that we have more work to do. After the media reported on alleged discrimination in our firm last year, we undertook a major effort to evaluate our policies, procedures and programs to ensure they are fair for all employees and customers. We found opportunities to increase awareness about the firm's Diversity and Inclusion strategy, and we identified a need to expand our diversity recruitment efforts to hire more diverse talent and to implement mandatory firmwide training. We are also taking steps to strengthen how we serve our customers by reviewing our full spectrum of consumer offerings to enhance access to our products and services, as well as increasing the diversity of the businesses with which we partner. We know that these and other efforts we have underway to strengthen our culture demand ongoing work and sustained commitment.

To drive performance and enhance transparency, we are expanding the workforce composition data we report and providing more information on our strategy on the [Diversity and Inclusion](#) section of our website.

Who We Are: Key 2019 Statistics

We have nearly 257,000 employees working in 62 countries worldwide, approximately two-thirds of whom are based in the U.S.

Gender Demographics

Global Workforce

51% 49%

Operating Committee

50% 50%

Management Team

75% 25%

Campus & Internship Class

58% 42%

Men Women

Ethnic Demographics²

Global Workforce

51% 49%

Operating Committee

8% 92%

Management Team

19% 81%

Campus & Internship Class

55% 45%

U.S. Ethnic U.S. White

²Numbers reflect U.S. workforce only.

Hiring Great People

To deliver exceptional service to our clients, customers and communities, we aim to hire the best people. Diversity is a priority throughout our hiring process, and we seek candidates from a wide range of backgrounds and experiences for positions at all levels. We look to hire people who have the skills and expertise we need, using standard processes for assessing and selecting candidates.

Building a Strong and Diverse Talent Pipeline

We have a number of efforts aimed at hiring diverse talent, including initiatives focused on women, underrepresented ethnic groups, people with disabilities, veterans and others.

We know that strengthening our pipeline of diverse future leaders is essential, so we have campus recruiting programs that help us connect with diverse candidates for internships and post-graduation roles as part of our Emerging Talent Program (ETP), which complements existing recruiting efforts. The ETP team oversees a range of employment opportunities for cognitively, experientially and traditionally diverse individuals who are often underrepresented in typical talent pipelines. To support our recruitment efforts, we also have structured partnerships with key diversity organizations, and we have long-standing relationships with Historically Black Colleges and Universities (HBCUs). In 2019, our firm was the top overall employer at three HBCUs: Howard University, Morehouse College and Spelman College.

In 2019, we continued to maintain best-in-class diversity hiring for our 2020 intern class, which was 47% female globally and in the U.S., 13% black and 16% Hispanic. This included efforts as part of our Advancing Black Pathways (ABP) initiative (see p. 21).

We are equally focused on diversity in our experienced hiring, which is delivering results. In 2019, for example, more than 55% of the Managing Directors we hired were diverse—defined by groups of ethnicity and race, as outlined by the U.S. Census Bureau, and inclusive of women globally—an increase of nearly 15% compared to 2018.

Creating More Inclusive Inroads to Careers at Our Firm

Our emphasis is on hiring people with the skills we need, not particular degrees. In fact, in 2019 more than 75% of the jobs posted by JPMorgan Chase in the U.S. did not require a bachelor's degree. While our firm continues to value four-year college and advanced degrees, we are also increasingly turning to new and more diverse sources to recruit the talent we need. One way we are doing this is by partnering with community colleges and recruiting those with associate degrees. We are also looking to apprenticeship programs, bootcamps and other partners to create more inroads to careers at our firm. For example, through our ETP portfolio we offer a range of apprenticeships and other entry-level skill development opportunities.

Through our Second Chance initiative, we launched an effort to expand opportunities for individuals with criminal backgrounds to pursue careers at JPMorgan Chase (see p. 21). This means qualified applicants with criminal histories receive the same consideration as any other applicant, and in 2019 it resulted in approximately 3,000 people with criminal backgrounds hired—roughly 10% of our new hires. We also launched a pilot program to further build our pipeline for hiring people with criminal histories.

Training and Career Development

Supporting our employees' professional development is a core focus of our human capital strategy. We invest approximately \$200 million a year in tools and training programs to help our employees build their knowledge, skills and experience. And, in 2019, we delivered nearly 10 million hours of training to employees across the globe on topics including business processes and products, leadership and professional development, risk and compliance and technology, among others. In addition to our internal training efforts, we provide tuition assistance to employees who are seeking to further build their skills.

We also support employees by facilitating career advancement and mobility within the firm. In 2019, we filled 42% of all positions and 67% of our most senior-level roles with internal candidates.

Delivering Best-in-Class Leadership Training

Leadership Edge is our firmwide initiative to enable leaders at all levels to grow and succeed throughout their careers. The program, which has been recognized as a best-in-class leadership development platform, offers in-person training focused on core leadership skills, people management and further embedding our Business Principles into our culture. By the end of 2019, 74% of our 40,000 managers had attended one or more programs since the introduction of Leadership Edge in 2015.

Investing in New Skilling

We are creating more paths for career mobility and preparing our employees to adapt to the trends that are transforming jobs at our firm through a concerted focus on new skilling. The employees in the roles that will be most affected by technological changes—such as our operations and entry-level positions—are a highly diverse employee population. Providing these individuals with opportunities to build skills that facilitate career mobility and improve retention is, therefore, a key part of our strategy to advance diversity and inclusion within our firm.

We are committed to providing employees with opportunities for ongoing development and career advancement. In 2019, through our Lifelong Learning program, we launched New Skills at Work to address talent needs across the firm. We have proactively defined business-critical future skills—such as data and tech literacy, analytical thinking and project management—and we are developing and expanding access to opportunities for our people to build the identified skills. The New Skills at Work program will support employees as they navigate changes and compete for emerging jobs at JPMorgan Chase. The goal is to expand the program in phases to all of our employees.

In addition, through our Skills of the Future online curriculum, we are helping employees increase their digital fluency. In 2019, nearly 20,000 unique users took part in one of our Data and Tech Literacy course offerings. And through our Power-Up Learning Journey, our firm trained over 10,000 of our tellers, facilitating their career progression and graduation to Associate Bankers.

Skills-Based Volunteering

Our firm leverages the talent of our people to maximize the impact of our philanthropic programs. In 2019, 325 employees from 14 countries contributed nearly 20,000 hours working with about 70 nonprofits through the JPMorgan Chase Service Corps, our signature skills-based program through which employees volunteer their skills and expertise to help our nonprofit partners build capacity. And, through our Force for Good program, 1,300 employee volunteers gave nearly 60,000 hours of their time to develop sustainable tech solutions for 200 nonprofit organizations.

In addition to these programs, we provide a range of other opportunities for our employees to volunteer their expertise to support the communities we serve. In 2019, many employees around the world lent their knowledge and time helping drive more inclusive growth, from advising women-led businesses and mission-driven fintech entrepreneurs to mentoring young people from disadvantaged backgrounds.

A Workplace for Everyone

We want to be an employer of choice for people from all backgrounds and experiences, and a place where all employees feel like they belong. By striving to create an inclusive work environment that supports all heritages, cultures, abilities, work styles and lifestyles, our goal is to attract and retain the best people and be positioned to meet the diverse needs of our clients, customers and communities.

We continually work to promote a culture of respect that allows every employee to feel safe and empowered at work. Our [Equal Opportunity, Anti-Discrimination and Anti-Harassment Statement](#)—which we made publicly available on our website in early 2020—sets forth our policies and expectations for our employees, and all employees are required to take anti-harassment awareness training. Additionally, we have implemented a framework for unconscious bias and inclusion training for managers, called Journey to Inclusive Teams, which provides training as well as other internal resources, such as decision-making tools and guides.

Our Business Resource Groups (BRGs) are an essential part of how we cultivate an inclusive work environment. These are groups of employees who volunteer to advance the firm's position in the global marketplace and diversity and inclusion strategies by leveraging the unique perspectives of their members. Our firm has ten BRGs globally focused on ethnic communities and other groups, including Hispanic and Latino, black, Asian and Pacific Islander, military and veterans, LGBT+ employees, women, people with disabilities, early career employees, administrative professionals and working families. Approximately 43% of our employees were members of at least one BRG in 2019.

We also have a variety of executive forums designed to support and advance diversity and inclusion within our firm. For example, the Hispanic Executive Forum serves as a senior collective voice for the Hispanic and Latino community and supports the Adelante BRG and other Hispanic leadership forums across the firm's lines of business; engages with external organizations; and supports the firm's campus hiring, new employee on-boarding and retention and development efforts among the Hispanic and Latino community. The Asian Executive Forum similarly partners with the AsPIRE BRG and supports the firm's commitment to the Asian American and Pacific Islander community through recruitment, development, advancement and external engagement.

Here are some other examples of how our firm is taking a deliberate approach to supporting and investing in the success of particular communities:

Championing Women

In recent years, we have significantly expanded our Women on the Move initiative, which we originally launched in 2013 to provide women at all levels of our firm with a platform to exchange ideas and support their career development. Today, the program focuses not only on women inside our firm but also on clients and customers through three strategic pillars: expanding women-run businesses, improving women's financial health and empowering women's career growth (see p. 14). We also continue to support women's advancement within the firm. As of the end of 2019, women made up 50% of our Operating Committee. In addition, we are expanding our efforts to support working parents and families (see p. 23).

Investing in the Black Community

In 2019, we marked the third anniversary of our firm's Advancing Black Leaders (ABL) strategy to increase representation of black talent across all of our businesses. While we have much more to do, this strategy is delivering tangible results, especially at senior levels of the firm. We expanded the ABL strategy to our Europe, Middle East and Africa region, which resulted in our doubling the number of black Managing Directors in those regions between 2018 and 2019.

We also launched ABP in 2019, which builds on the success of our internal ABL strategy and extends our commitment to helping black Americans achieve economic success in our communities. This initiative combines the firm's business and philanthropic resources to accelerate economic opportunity for black Americans by strengthening education and job training, growing careers and building wealth. As part of this program, we committed to hiring more than 4,000 black students over the next five years into apprenticeships, internships and post-graduation roles. In 2019—our first year working toward this commitment—we achieved 25% of the target.

Providing Opportunities to People with Disabilities

The global Office of Disability Inclusion (ODI) provides consistent standards and processes to better accommodate employees and strategic direction to the firm with a focus on recruiting, hiring and advancing individuals with disabilities. As part of the firm's disability inclusion and well-being strategy, we are also working to reduce stigmas and dispel myths around mental illness in the workplace. This is Me™, the firm's ongoing mental health awareness campaign, does just that through events, videos, toolkits and other resources. Nearly 100 employees have shared stories about their mental health journeys on our corporate intranet. Additionally, about 80,000 employees leverage meQuilibrium, the firm's stress and resilience program. Our goal is to make JPMorgan Chase the employer of choice for people with disabilities—both visible and hidden—by removing barriers and providing the right level of support when they need it.

Hiring and Supporting Veterans

Our firm's Office of Military and Veterans Affairs drives our firmwide strategy to support veterans through employment, entrepreneurship and private-sector leadership on veteran talent. Since 2011, JPMorgan Chase has hired more than 15,000 U.S. veterans—including over 1,200 in 2019 alone—with more than 65% coming from diverse backgrounds. We offer internship and rotational entry programs to support the transition of military personnel and veterans into the financial services industry. We support our veteran employees through mentorship programs, acclimation and development initiatives, recognition events and other programs to help bridge the gap between military and corporate cultures. Additionally, we offer paid military leave for all types of military service.

Supporting Our Employees

Our firm is committed to supporting our employees, including their physical, emotional and financial well-being.

When the COVID-19 pandemic struck, we put this commitment into action by taking steps to protect and support our employees and their families. We implemented alternative work arrangements and reinforced both personal and office hygiene measures to keep our employees and clients safe by modifying business operations, staggering shifts, changing seating, closing buildings to nonessential visitors and providing additional equipment where possible.

We are continuing to pay branch employees for their regularly scheduled hours, even if their hours are reduced or their branch is temporarily closed. We are encouraging employees to stay home when appropriate by providing 14 days of full pay for precautionary situations. In addition, for employees who felt they were higher risk and could not work, we provided an extended leave through May 2, 2020. And we provided five additional paid days off for all employees to help them manage personal issues, such as dependent care, childcare or other needs. In addition, to help meet challenges related to issues like childcare and transportation, we are making a special payment of up to \$1,000 to full- and part-time employees whose jobs require them to continue working on-site and generally have annual cash compensation of less than \$60,000.

Supporting the LGBT+ Community in Our Workplace and Beyond

Our global PRIDE BRG, which focuses on the community who identify as LGBT+ and allies, had nearly 24,000 members in 2019, up 35% from the year prior. In 2019, we also created our LGBT+ Executive Forum, a group of Out LGBT+ Managing Directors and Executive Directors across 13 countries, to drive increased engagement and visibility of our LGBT+ senior leaders and advance topics important to our LGBT+ community. In recent years, our firm has taken a number of steps to better meet the needs of this employee population. For example, we have improved family planning benefits and transgender medical benefits for LGBT+ employees, as well as rolled out same-sex partner benefits and gender reassignment surgery coverage in certain geographies. In recognition of our workplace practices, JPMorgan Chase has received a 100% score on the Human Rights Campaign Corporate Equality Index every year since its inception 18 years ago.

Our firm's efforts to advance equality and acceptance for those who identify as LGBT+ do not stop with our own workforce; we are also lending our voice to efforts in our communities. In 2019, for example, we signed public statements in support of marriage equality in Japan and Hong Kong, as well as a U.S. Supreme Court amicus brief in support of LGBT+ workers seeking to be protected from discrimination under existing federal civil rights laws. We also engage with and support external LGBT+ organizations around the world.

Employee Compensation and Benefits

We offer competitive compensation and comprehensive benefits. We have governance mechanisms, systems and controls in place that are intended to provide our employees equitable pay for the work that they do, regardless of who they are. In recent years we increased wages for U.S. employees at the lower end of our pay scale by 10% on average, ranging from between \$15 and \$18 per hour.

Our benefits package includes health care coverage, retirement benefits, life and disability insurance, wellness and employee assistance programs, competitive vacation and leave policies, tuition reimbursement programs and more. We consciously direct our benefit spend toward lower-wage earners and provide those employees with higher insurance subsidies and lower deductibles.

Supporting Working Parents and Family Building

We offer parental and adoption leave programs with a minimum of 16 weeks of fully paid parental leave for employees who are primary caregivers. In 2019, we increased the amount of paid leave we provide to nonprimary caregivers following the birth or adoption placement of a child to a minimum of six weeks, up from two weeks.

We also help our employees build families through our medical benefits program, which includes coverage for infertility, as well as through policies such as adoption assistance and surrogacy benefits. In 2019, we expanded fertility benefits to individuals without a medical diagnosis of infertility and we increased financial support for surrogacy.

We have flexible work options to support parents and others who need alternative work schedules, and we provide backup childcare in select markets and other assistance to working parents. In 2019, we increased our support for nursing mothers by launching a new lactation consulting program and breast milk shipping options for our employees who are traveling. Since 2013, we have recruited talent through the ReEntry Program, which is a competitive fellowship for individuals who are returning to the workforce after having taken a career break for at least two years for personal reasons, including, but not limited to, caring for family members who are young, ill or elderly.

Encouraging Health and Wellness

We offer a comprehensive wellness program that includes a range of resources to empower and inspire our employees to manage and improve their health. Globally, we have 34 on-site health and wellness centers, and more than half of our U.S. employees have access to these centers. We offer all benefits-eligible employees and their covered spouses/domestic partners access to annual wellness assessments and screenings to help our employees identify potential or existing health risks. In 2019, 82% of enrolled employees and 71% of spouses/domestic partners completed both a wellness assessment and screening.

During the year, we continued to expand our programs to raise awareness and reduce stigmas around mental illness and provide relevant support to employees. All employees have access to our Employee Assistance Program (EAP), which provides confidential counseling and support as well as manager consultations—either through on-site counselors or our extended provider network. In the U.S., we have 13 on-site clinical providers focusing on mental health and in 2019 we launched on-site EAP support and counseling in London. We also launched new resources including videos, a Manager and Employee Toolkit and a resource library on the disease of addiction.

Assessing Pay Equity

We conduct periodic pay equity reviews at all levels. In 2019, in aggregate, women globally were paid 99% of what men were paid and U.S. minorities were paid more than 99% of what nonminorities were paid, taking into account factors such as an employee's role, tenure, seniority and geography. We are proud of the overall diversity of our workforce. However, we also know that women and minorities still are not represented in as many senior management positions as men and nonminorities. Despite the significant progress we have made, we are taking a variety of actions focused on hiring, retaining, developing and advancing women and minorities, especially at more senior levels.

Additional Online Resources

- ▶ [Annual Report](#)
- ▶ [Awards and Recognition](#)
- ▶ [Business Principles](#)
- ▶ [Careers at JPMorgan Chase](#)
- ▶ [Compensation & Management Development Committee](#)
- ▶ [COVID-19 Response](#)
- ▶ [Diversity and Inclusion](#)
- ▶ [Equal Opportunity, Anti-Discrimination and Anti-Harassment Statement](#)
- ▶ [How We Do Business—The Report](#)
- ▶ [People and Culture](#)
- ▶ [Proxy Statement](#)

For additional information, please visit
www.jpmorganchase.com/ESG.

Supporting Our Communities

Companies like ours have a responsibility to step up and help solve pressing challenges. When communities do well, our firm does well. This conviction is reflected in how JPMorgan Chase endeavors to do business every day. We are investing in our customers, employees and communities around the world to break down barriers to opportunity and create an economy that works for more people.

In response to COVID-19, and in addition to efforts across the firm to support our customers and employees in need, we made an initial \$200 million commitment to assist those most affected by humanitarian challenges, as well as create sustainable and innovative solutions to help communities recover when the crisis subsides. This commitment included \$150 million in low-cost capital to help underserved small businesses and nonprofits access funding through community partners and a \$50 million philanthropic investment to help address immediate and long-term impacts of COVID-19. We will continue to focus on areas where we can leverage our core business, philanthropy and policy expertise to help the most vulnerable in the short and long term.

Our Approach

Our firm is combining our business and policy expertise, sustainable business practices, data, capital and global presence to advance solutions aimed at improving people's lives. Our approach is strategic and data driven, and we have developed, tested and continuously refine it on the ground in communities around the world.

Advancing Policy Solutions

Public policy is a critical tool to scale the most innovative and impactful approaches that bring about lasting change. In 2019, we launched the JPMorgan Chase *PolicyCenter* to develop and advance sustainable, evidence-based policy solutions designed to drive inclusive economic growth in the U.S. and around the world.

The first focus area for the *PolicyCenter* is advancing federal and state policy changes to remove barriers to employment for people with criminal backgrounds, such as “banning the box” on job applications and increasing access to education through Pell grants—which provide financial aid to low-income students—for people in prison. One in three Americans has a criminal record, which constitutes a significant barrier to employment for many people. Providing education, skills training and employment opportunities to people with arrest or conviction histories can have a huge impact. It enables them to support their families, save money and secure stable housing. It also helps reduce recidivism, increase public safety, build stronger communities and strengthen the economy.

Another area of focus for the *PolicyCenter* is advancing local policy solutions that will enable more young people—particularly those who lack opportunity—to access high-quality career readiness programs that pave the way to well-paying jobs. And the *PolicyCenter* will play an integral role as we respond to and recover from the impacts of COVID-19.

Harnessing the Power of Data

Sound public policy is informed by timely, granular data. The JPMorgan Chase Institute is dedicated to delivering data-rich analyses and expert insights for the public good. Our firm serves 63 million households through our consumer banking business, and by leveraging the unique assets and proprietary data of the firm, the Institute provides policymakers, businesses and nonprofit leaders with timely data and thoughtful analyses to help address critical issues and advance global prosperity.

Our data allow us to better understand and answer important questions about the financial health and resilience of U.S. consumers, businesses and communities, as well as study labor and financial markets. In 2019, the Institute shared valuable insights across a range of areas, including how student loan payments affect the financial lives of 4.6 million families, how Miami's small businesses turn a profit yet have limited cash buffers and how families are weathering financial volatility on a monthly basis.

Our Focus Areas

Our firm is focused on advancing inclusive growth where we have the ability to make a real and lasting impact. As the world faces the health and economic consequences of COVID-19, we will lean into our core areas of expertise to support vulnerable individuals, small businesses and communities as they face financial hardship and uncertain work opportunities, a shifting business landscape and increased pressure to access or maintain affordable housing.

Preparing Workers for the Future of Work

Technological change continues to transform the world of work. By 2030, more than 30% of American workers and 375 million workers globally will need to change jobs or upgrade their skills significantly to advance within the workforce.

In 2019, JPMorgan Chase announced a \$350 million investment over five years to equip young people and adults with the skills to succeed in a rapidly changing economy. We are working to create greater economic mobility and career pathways for workers inside our firm (see p. 20), as well as in our communities. This new commitment includes \$75 million to enable more young people to get education and real-world work experiences. Our first investment as part of this commitment was \$7 million to support Denver, Colorado's nationally recognized youth apprenticeship program and scale it to connect more underserved students to degrees and credentials aligned with in-demand careers.

These investments build on our firm's long-standing efforts to support education, skills training and policy solutions that connect job seekers to high-quality jobs in a changing economy. Over the past six years, we have helped more than 150,000 people across 37 countries develop in-demand job skills.

Supporting Small Businesses

Through our investments in communities around the world, we have seen firsthand how underserved, minority entrepreneurs have the power to lift up communities. Yet these populations often face unique barriers that inhibit their success. This is why our efforts focus on unleashing their power as drivers of opportunity.

Through the Entrepreneurs of Color Fund, we have provided minority entrepreneurs in Detroit, Chicago, the South Bronx, the Bay Area and the Greater Washington region with access to capital, education and other resources. Through 2019, we committed over \$17 million through the Entrepreneurs of Color Fund, resulting in more than 475 loans that created or retained over 3,000 jobs.

Cultivating Thriving Neighborhoods

Housing that individuals and families can afford, in proximity to economic opportunity and basic services, is the cornerstone of vibrant and resilient neighborhoods. Producing, preserving and protecting affordable housing is essential to our strategy for creating thriving neighborhoods. For example, as part of a \$75 million commitment to the Bay Area our firm announced in early 2020 through our *AdvancingCities* effort, we are investing \$27 million to develop and preserve affordable housing in San Francisco and Oakland. This investment, which combines long-term, low-cost loans and philanthropic capital, will provide more affordable housing and protect local residents from being displaced.

In addition, we have hosted six Partnerships for Raising Opportunity in Neighborhoods (PRO Neighborhoods) competitions, awarding more than \$131 million to over 95 community development financial institutions across the U.S. As of 2019, the winners have raised over \$870 million in outside capital and made over 35,000 loans worth over \$475 million dedicated to low- and moderate-income communities. In 2020, the PRO Neighborhoods Competition merged with our *AdvancingCities* Challenge to continue to source innovative and sustainable solutions and address persistent problems facing communities (see p. 27).

Strengthening Financial Health

Sound financial health is the foundation on which strong and resilient households, communities and economies are built. We are using our data, expertise and capital to improve the financial health of customers, employees and communities. In 2019, JPMorgan Chase made a \$25 million commitment to the Financial Solutions Lab, which supports technology-based innovations that address the needs of underserved consumers. This investment builds on our five-year collaboration with the Financial Solutions Lab, which has supported nearly 40 innovative fintech startups that have raised over \$500 million in capital since joining the program, helping U.S. residents save more than \$1 billion.

Through the Financial Inclusion Lab, JPMorgan Chase—in collaboration with the Indian Institute of Management Ahmedabad's Centre for Innovation Incubation and Entrepreneurship and MicroSave Consulting—is supporting innovative, technology-enabled solutions to address the financial health of people in India. Through 2019, the Financial Inclusion Lab has supported 18 fintech startups that have expanded their services to reach more than 900,000 people in underserved communities in India. Additionally, together with U.K. aid, we committed \$15 million to Catalyst Fund to advance financial inclusion in emerging markets.

Leveraging the Talent and Commitment of Our Employees

We leverage the considerable talent and commitment of our employees by connecting them with opportunities to support inclusive growth in the communities where we live, work and operate. In 2019, we implemented a new firmwide policy that provides up to eight hours of paid time off annually for volunteering and community engagement activities. And, during the year, nearly 73,000 employees volunteered 467,000 hours, which includes JPMorgan Chase Service Corps activities (see p. 20). In addition, more than 400 employees contributed to the Board Match program, which doubles the impact of eligible employees' donations to nonprofits on whose boards they serve and resulted in the firm matching more than \$1.6 million to those organizations.

Expanding Opportunity through *AdvancingCities*

Cities offer tremendous potential as engines of inclusive economic growth. *AdvancingCities* is our firm's \$500 million, five-year effort to expand economic opportunity in the world's cities through low-cost, long-term loans and philanthropic investments.

A key component of the initiative is an annual *AdvancingCities* Challenge, which is designed to spark creative, collaborative and sustainable solutions that address cross-cutting challenges and help make the economy work for more people. In 2019, we announced the inaugural *AdvancingCities* Challenge winners, awarding a total of \$15 million to Chicago, Ill.; Louisville, Ky.; Miami, Fla.; San Diego, Calif.; and Syracuse, N.Y. During the year, we also committed \$41 million in long-term, low-cost loans to drive inclusive growth in low-income communities. Other highlights of our impact through 2019 include:



Detroit

Six years into our \$200 million commitment:

- ▶ **14,728** people participated in workforce training programs
- ▶ **2,002** units of affordable housing were created or preserved
- ▶ **17,255** people received services to improve their financial health
- ▶ **3,855** jobs were created or retained
- ▶ **7,718** small businesses received capital or technical assistance



Chicago South and West sides

Two years into our \$40 million commitment:

- ▶ **6,362** people participated in workforce training programs
- ▶ **48** units of affordable housing were created or preserved
- ▶ **49,314** people received services to improve their financial health
- ▶ **2,323** jobs were created or retained
- ▶ **3,305** small businesses received capital or technical assistance



Greater Washington region

Two years into our \$25 million commitment:

- ▶ **224** people participated in workforce training programs
- ▶ **955** units of affordable housing were created or preserved
- ▶ **1,120** jobs were created or retained
- ▶ **2,092** small businesses received capital or technical assistance



Greater Paris

First year of our \$30 million commitment:

- ▶ **4,000** people participated in career readiness programs
- ▶ **12** small businesses received capital or technical assistance

Additional Online Resources



- ▶ [Annual Report](#)
- ▶ [COVID-19 Response](#)
- ▶ [JPMorgan Chase Institute](#)
- ▶ [JPMorgan Chase PolicyCenter](#)
- ▶ [Our Impact](#)

For additional information, please visit
www.jpmorganchase.com/ESG.

Advancing Sustainability

Our firm has operations around the world and works with clients in nearly every sector of the economy, including corporations, development finance institutions, governments and investors. Across our business, we see the imperative to create a lower-carbon, more sustainable economy as more pressing than ever. Climate change, in particular, is driving a growing set of risks for business and communities around the world. At the same time, there are new opportunities to advance solutions that protect the environment, support sustainable development and grow the economy.

JPMorgan Chase is leveraging our expertise in the financial markets to promote sustainable business practices and help our clients raise the capital they need to invest in projects and initiatives intended to achieve positive environmental and social outcomes. Our firm is aiming to facilitate \$200 billion in financing in 2020 to drive action on climate change and advance the objectives of the United Nations Sustainable Development Goals (SDGs). This new target—which we announced in early 2020 and builds on our previous clean financing goal—represents a significant expansion of our commitment to creating a more sustainable future for clients, customers, employees and communities we serve.

We are focusing this financing on green initiatives, as well on social objectives and economic development, including increasing access to housing, education and health care and advancing infrastructure, innovation and growth. As the world faces the health and economic consequences of COVID-19, the need for investment in sustainable development will be even more pressing. At the same time, the crisis has underscored the interconnected nature of our world, highlighting the need to take collective action to address other global challenges such as climate change. While this new target is for 2020 alone, we recognize that the issues we are tackling are significant and require sustained commitment and resources over the long term. We intend to set a new sustainable development financing target each year—with the goal to keep growing it over time.

Our Firmwide Sustainability Strategy



Business Opportunities

Financing transactions that support climate action and advance the United Nations Sustainable Development Goals



Risk Management

Managing environmental and social risks that may impact our business, including risks driven by climate change



Policy Engagement

Supporting market-based policy solutions to address climate change, drive clean energy innovation and protect underserved communities



Transparency & Reporting

Reporting on our approach to and performance on ESG matters



Operational Sustainability

Working to source renewable energy for 100% of our global power needs by the end of 2020



Employee Engagement

Leveraging the skills and passion of our employees to advance sustainability in our business and communities

Business Opportunities

JPMorgan Chase's objective is to support our clients that are thinking strategically about the transition to a lower-carbon economy and positioning themselves to adapt to and capitalize on opportunities to advance sustainable solutions. We leverage our deep insight into financial markets and the expertise of our bankers, risk managers, industry experts and others to help our clients achieve their goals.

Corporate & Investment Bank and Commercial Banking

One way we help our clients meet their sustainability efforts is through our financing activities. Our goal to facilitate \$200 billion in 2020 to advance the SDGs builds on and expands the previous target we set in 2017, which was to facilitate \$200 billion by 2025 in clean financing. This new 2020 goal includes approximately \$50 billion toward green initiatives that will also fulfill our 2017 clean financing target.

We established a new goal in 2020 because we were already nearly three-quarters of the way toward our 2025 clean financing target—and because the environmental, social and economic needs the world is facing require us to think bigger. Effectively tackling critical global challenges like climate change requires addressing the full spectrum of development needs, as reflected in the SDGs.

This financing activity is principally led by our CIB and CB businesses, which collectively provide strategic advice, raise capital, extend loans and offer risk management solutions for large- and medium-sized corporations, governments and institutions. Our capabilities include:

- ▶ **Underwriting debt with a sustainable use of proceeds.** In 2019, JPMorgan Chase underwrote \$14.6 billion in green bonds and bonds with a sustainable use of proceeds. For example, we served as joint bookrunner on ReNew Power's \$525 million Restricted Group green bond issuance. ReNew Power is India's largest renewable energy independent power producer, with more than 8 gigawatts (GW) of wind and solar capacity commissioned and under construction. The proceeds from the issue were used to refinance some of ReNew's existing debt and finance investments in new green power projects.
- ▶ **Financing and risk management.** JPMorgan Chase provides financing and risk management solutions to support clients' renewable energy projects and to facilitate new energy, technology, transportation, waste management and water treatment innovations. For example, since 2003, JPMorgan Chase has committed or arranged over \$24 billion in tax equity financing for wind, solar and geothermal energy projects in the U.S., including \$3 billion for wind and solar projects in 2019.

- ▶ **Providing advisory services.** JPMorgan Chase advises clients on strategic transactions, such as mergers and acquisitions, initial public offerings and capital raising. In 2019, the firm acted as a bookrunner on the initial public offering for Sunnova Energy International, Inc. [NYSE: NOVA], a residential solar and energy service provider that serves over 78,000 customers in more than 20 U.S. states and territories.

- ▶ **Advancing sustainability through research.** We leverage our research capabilities to advance sustainability and ESG investment strategies. In 2019, our firm published approximately 115 reports assessing the macro- and sector-level impact of climate change and outlining different approaches to integrating ESG into investment strategies. In addition, through J.P. Morgan ESG (JESG)—a suite of indices we launched in 2018 that integrate ESG factors into a composite benchmark—we provide scoring coverage for over 4,500 global corporate issuers across 14 sectors and nearly 300 sovereigns and quasi-sovereigns. The ESGQ quantitative metric for stock selection helps investors pick stocks that prioritize ESG factors and covers a universe of 5,124 stocks globally. In 2020, J.P. Morgan expanded its dedicated ESG research capabilities, adding ESG specialists in both our Equity Research and Global Index Research groups.

Expanding Our Firm's Capacity and Capabilities

To support JPMorgan Chase's commitment to advance the SDGs and meet growing client demand, we are expanding our firm's capacity and capabilities in emerging markets. In 2020, we launched the J.P. Morgan Development Finance Institution (JPM DFI), which is focused on scaling up financing for developing countries. In consultation with leading development institutions, JPM DFI has created a methodology intended to identify and qualify business activities and opportunities that generate both financial and developmental returns.

Our CIB business has established an ESG Solutions group to advise our clients on a variety of ESG and climate-related topics. By bringing together specialists in sustainability and financial markets, this group will serve as a center of expertise to help our clients navigate the energy transition and respond to increased interest in ESG investing. The group will also lead the development of our sustainable product offerings, enabling our clients to improve their sustainability credentials and access ESG-focused capital. In addition, we have assembled a new Energy Transition Team to provide strategic and financial advice to corporate clients on mergers and acquisitions that support carbon optimization objectives.

Finally, we have also established a Client Engagement team focused on driving high-impact conversations on corporate responsibility and ESG-related topics with clients across our lines of business.

Asset & Wealth Management

Sustainable investing is a priority within our AWM business, which has \$2.4 trillion in assets under management (AUM) and works with institutional, wholesale and professional clients around the world to invest capital to achieve their financial goals.

Our Asset Management business believes that incorporation of material ESG issues into the investment process can help to deliver enhanced risk-adjusted returns over the long term and it has committed to integrate ESG factors across all eligible strategies. Building on ESG integration, we also provide a range of dedicated sustainable investing products that aim to deliver financial returns, align portfolios with client values and help meet a diverse set of goals. As of year-end 2019, our Asset Management business had more than \$1.3 trillion of AUM in ESG-integrated strategies and \$2.4 billion in our suite of 11 dedicated sustainable investing products.

As a fiduciary of our clients' assets, we are committed to making sure that the companies in which we invest focus on responsible allocation of capital and long-term value creation with an investment-led, expert-driven investment stewardship approach. Our Asset Management business supports and participates in industry advocacy efforts aimed at addressing climate change, such as the TCFD and the United Nations-supported Principles for Responsible Investment (PRI) initiative. And, in 2020, Asset Management joined the Climate Action 100+ investor initiative to enhance its engagement with companies on climate-related risks and opportunities.

Our Wealth Management business is also working to expand and enhance how we help clients who want to pursue sustainable investing within their portfolios. Through white papers and other resources, we support our clients' interests and share insights on sustainability topics such as sustainable agriculture, circular economy, electric vehicles and clean energy.

Across equities, fixed income, alternatives and multi-asset portfolios, Wealth Management has 80 investment strategies globally geared toward sustainable investing, with \$7.3 billion in AUM as of year-end 2019. These strategies span multiple approaches, including ESG integration, exclusionary screening, thematic investing and impact investing. We continue to develop tools to help clients achieve their sustainable investing goals and new opportunities for our clients to participate in impact investing funds. For example, in 2019 we offered a new investment opportunity to Wealth Management clients through RRG Capital Management, which is an impact-focused fund manager that—in partnership with The Nature Conservancy as a technical advisor—raised a fund that aims to invest across multiple synergistic themes such as water, farm acquisition and development, habitat conservation and renewable energy and storage.

Managing Risk

Assessing our clients' approach to, and performance on, environmental and social matters is an important component of the firm's risk management process. It helps us make more informed decisions and safeguards our reputation. It also enables us to offer our clients information and guidance on best practices when they are seeking to access capital markets, provide disclosures or improve sustainability practices.

The firm's publicly available Environmental and Social Policy Framework (Framework) provides an overview of our approach to evaluating risks posed by environmental and social matters, including certain activities that we will not finance, and sectors and activities subject to environmental and social due diligence. In 2020, we updated our Framework to expand restrictions on financing for coal mining and coal-fired power and to prohibit project financing for new oil and gas development in the Arctic.

Our due diligence efforts are led by a dedicated environmental and social risk management group. In 2019, approximately 2,100 transactions were referred to this team for review because a potential environmental or social risk was identified. These included loans, debt underwriting, equity underwriting and advisory services. Detailed due diligence was undertaken on roughly one-third of the referred transactions.

JPMorgan Chase participates in or has adopted various internationally recognized principles that help guide our efforts on environmental and social risk management, including the Equator Principles. Further information about our implementation of the Equator Principles and other principles is available in our [Framework](#).

Expanding Our Focus on Climate Change

In 2019, we published our first climate report that was guided by recommendations of the TCFD. Our firm has served as a member of TCFD since it was established. Our report discusses our approach toward managing climate-related risks and how we are capitalizing on the opportunities that arise through a transition to a lower-carbon economy. Since our report was published, we have taken a number of steps to integrate climate factors into our firmwide processes for identifying, assessing and managing risks. For example:

- ▶ We created a dedicated risk team focused on climate.
- ▶ We integrated climate-related risks into the processes the firm uses to identify, assess and review the most material risks to our business.

- ▶ We are evaluating stress testing approaches to deepen our understanding of the relationship between climate change and financial impact to our firm.
- ▶ We continue to engage on policy through industry forums, such as the Climate Financial Risk Forum—established by the Financial Conduct Authority (FCA) and the Prudential Regulatory Authority (PRA) of the Bank of England—as a member of the Scenario Analysis working group.

Policy Engagement

Addressing complex global challenges, including climate change, requires collaboration and collective action. We participate in a variety of initiatives focused on advancing sustainability within our industry and across the corporate sector broadly. As part of this, we share our expertise on issues at the nexus of finance and sustainability, and learn from other companies and organizations.

In early 2020, for example, JPMorgan Chase joined the Climate Leadership Council (CLC), a think tank that is promoting a bipartisan roadmap for a revenue-neutral carbon tax and dividend framework for the U.S. Institutions like JPMorgan Chase play an important role financing the energy transition necessary to address climate change, and we believe the CLC's roadmap is a step toward advancing a bipartisan conversation about concrete policy solutions.

Transparency and Reporting

JPMorgan Chase is committed to providing stakeholders with information about our approach to and performance on ESG topics. This annual ESG Report, which summarizes our work on key issues, is one of the primary ways we do that. For the first time, this ESG Report is informed by SASB and includes a separate index, available on [our website](#), which maps our firm's disclosures against the SASB indicators relevant to the sectors in which our firm operates. Our ESG Report also continues to be informed by GRI.

Strengthening Community Resilience to Climate Change

Around the world, communities are struggling to manage the impacts of natural disasters, such as severe weather and wildfires, many of which could be exacerbated by climate change. These events are expected to grow over time—and to disproportionately impact the most vulnerable populations. While our firm has a robust operational resilience program and a long track record of supporting customers and communities after disaster strikes, we are taking an increasingly coordinated approach to helping communities prepare to withstand these threats.

In 2019, we launched community resilience pilots in South Florida and Northern California. Informed by community input about the main challenges in responding to disasters, our firm committed nearly \$3 million in philanthropic capital to help these communities develop new informational tools, models of engagement and research that will help prepare them to be more resilient in the face of the next disaster. Going forward, we are applying insights from these pilots to enhance our support. This includes working to expand our efforts to more communities that are vulnerable, as well as better aligning our community resilience strategy with immediate disaster relief efforts.

Operational Sustainability

Minimizing the environmental impact of our physical operations continues to be an important part of our global sustainability strategy. It also helps us to reduce costs and strengthen the firm's resilience. Given the nature of our business, our direct environmental impacts stem primarily from the operation of more than 5,400 corporate buildings, retail bank branches and data centers, including the electricity needed to power those sites.

Increasing Renewable Energy

Increasing our support for renewable energy is a core part of our operational sustainability strategy. In addition to reducing energy consumption by implementing energy-efficient lighting and other technologies, we are undertaking a range of actions, including:

- ▶ **Installing on-site renewable energy** at retail branches and commercial buildings;
- ▶ **Executing Power Purchase Agreements (PPAs) and green power supply contracts** to support the development of new renewable energy projects on grids from which we purchase energy; and
- ▶ **Purchasing Renewable Energy Certificates (RECs)** to green our electricity supply.

We will meet our 100% renewable energy commitment in 2020 by generating and purchasing energy and corresponding RECs in an amount equivalent to the total megawatt (MW) hours of electricity that JPMorgan Chase consumes globally over the year. The RECs we purchase will be sourced in accordance with RE100—an initiative of The Climate Group and CDP to accelerate the world's transition to renewables—of which JPMorgan Chase is a member. Over time, our goal is to meet our commitment on an annual basis in a way that maximizes impact by bringing more renewable energy onto the grid.

Highlights of our progress in 2019 include:

- ▶ Completing LED lighting retrofits at 4,300 branches and 50 commercial offices, which will result in up to 50% reduction in lighting energy consumption for each building;
- ▶ Installing energy-efficient building management systems at 2,600 branches;
- ▶ Purchasing the equivalent of more than 10% of our global annual electricity consumption from a 100.5 MW wind farm in Texas and over 15% of the electricity we consume annually in India through a solar PPA in Bangalore;
- ▶ Completing on-site solar installations at commercial offices, including the construction of a 3.6 MW rooftop and carport system in Arizona and a 2.8 MW rooftop system at our Polaris campus in Ohio, which is one of the world's largest commercial installations of bifacial solar modules; and
- ▶ Constructing rooftop solar systems at approximately 200 branches in Arizona, Michigan and Nevada, which are on track to be completed in 2020.

Offsetting Emissions from Employee Travel

In 2019, we offset 100% of the greenhouse gas (GHG) emissions from employee air and rail travel.³ We achieved this by purchasing 189,327 Verified Emission Reduction (VER) credits from forest management projects in the U.S., such as Hawk Mountain Sanctuary in Pennsylvania. This project is part of Working Woodlands, a program designed by Bluesource and The Nature Conservancy to protect and sustainably manage forested lands for the benefit of the environment and local communities. In addition to sequestering an estimated 47,000 tonnes of carbon dioxide equivalent (tCO₂e) each year, Hawk Mountain Sanctuary includes 2,500 protected acres and provides habitat for more than 16 species of large birds of prey, including bald eagles, peregrine falcons and ospreys.

³Includes client air and rail travel paid for by JPMorgan Chase.

Key Memberships and Commitments

JPMorgan Chase participates in, is a member of or has committed to various initiatives and principles that address business and sustainability matters, including:

- ▶ Asian Corporate Governance Association (ACGA)
- ▶ Business and Sustainable Development Commission
- ▶ CDP (Investor Signatory)
- ▶ Center for Climate and Energy Solutions (C2ES) Business Environmental Leadership Council
- ▶ Ceres
- ▶ Climate Action 100+
- ▶ Climate Leadership Council
- ▶ Corporate Eco Forum
- ▶ Equator Principles
- ▶ Extractives Industry Transparency Initiative
- ▶ Global Impact Investing Network
- ▶ Global Real Estate Sustainability Benchmark (GRESB)
- ▶ Green Bond Principles
- ▶ Institutional Investors Group on Climate Change
- ▶ RE100
- ▶ Soft Commodities Compact
- ▶ U.N. Principles for Responsible Investment
- ▶ World Green Building Council

Additional Online Resources



- ▶ [Annual Report](#)
- ▶ [Asset Management—Sustainable Investing](#)
- ▶ [COVID-19 Response](#)
- ▶ [Environmental and Social Policy Framework](#)
- ▶ [Equator Principles Report](#)
- ▶ [J.P. Morgan Development Finance Institution](#)
- ▶ [Sustainability](#)
- ▶ [Sustainability Announcement Press Release](#)
- ▶ [TCFD Climate Report](#)
- ▶ [Wealth Management—Sustainable Investing](#)

For additional information, please visit
www.jpmorganchase.com/ESG.

Environmental Data

		2019	2018	2017
Employee headcount		256,981	256,105	252,539
Square footage ^a		57,205,977	57,584,466	58,140,356
Greenhouse Gas (GHG) Emissions^b				
Scope 1 emissions ^c	MtCO ₂ e	81,655	83,101	78,229
Scope 2 emissions—Location-based	MtCO ₂ e	692,299	739,458	770,704
Scope 2 emissions—Market-based	MtCO ₂ e	556,142	572,067	596,843
Total Scope 1 and Scope 2—Market-based	MtCO₂e	637,798	655,167	675,073
Reduction over 2005 baseline ^d	%	54	53	52
GHG Emissions per sq. ft.	MtCO ₂ e/sq. ft.	0.01115	0.01138	0.01161
Scope 3 emissions from employee air and rail travel ^e	MtCO ₂ e	181,004	176,356	187,020
Verified Emission Reduction (VER) credits purchased	MtCO ₂ e	189,327	184,769	175,155
Renewable Power				
Electricity production (on-site solar and fuel cells)	MWh	7,743	13,290	6,472
Contractual instruments ^f	MWh	380,901	375,280	370,801
Proportion of power use from renewable sources (production and instruments)	%	22	22	21
Energy Consumption				
Electricity	MWh	1,759,170	1,787,344	1,823,121
Steam	MWh	25,071	36,911	30,423
Chilled water (indirect emissions)	MWh	246	232	222
Natural gas	MWh	254,794	256,623	224,119
Propane	MWh	1,314	1,281	1,081
Fuel oil	MWh	9,849	13,248	12,283
Jet fuel	MWh	31,833	32,172	33,447
Total	MWh	2,082,277	2,127,812	2,124,697
Reduction over 2005 baseline (net)	%	34	33	31
Water Consumption				
U.S. operations ^b	m ³	5,091,865	5,731,976	5,611,797

a JPMorgan Chase utilizes an operational control approach to establish boundaries for our GHG inventory. This includes owned and leased facilities for which we control the energy usage and pay the energy/utility bills directly to the respective utility.

b Scope 1, 2 and 3 emissions were verified for 2016, 2017, 2018 and 2019. Water consumption in 2018 and 2019 has been verified.

c Scope 1 emissions include emissions from corporate air travel.

d Emission reduction calculations over the 2005 baseline use the market-based method.

e Includes client air and rail travel paid for by JPMorgan Chase.

f Contractual instruments include renewable energy credits (RECs) from the Buckthorn wind farm PPA and a hydroelectric project on BeBee Island, Renewable Energy Guarantees of Origin (REGOs) and a solar and wind tariff.

JPMorgan Chase Business Principles

Exceptional client service

1. Focus on the customer
2. Be field and client driven and operate at the local level
3. Build world-class franchises, investing for the long term, to serve our clients

Operational excellence

4. Set the highest standards of performance
5. Demand financial rigor and risk discipline: We will always maintain a fortress balance sheet
6. Strive for the best internal governance and controls
7. Act and think like owners and partners
8. Strive to build and maintain the best, most efficient systems and operations
9. Be disciplined in everything we do
10. Execute with both skill and urgency

A commitment to integrity, fairness and responsibility

11. Do not compromise our integrity
12. Face facts
13. Have fortitude
14. Foster an environment of respect, inclusiveness, humanity and humility
15. Help strengthen the communities in which we live and work

A great team and winning culture

16. Hire, train and retain great, diverse employees
17. Build teamwork, loyalty and morale
18. Maintain an open, entrepreneurial meritocracy for all
19. Communicate honestly, clearly and consistently
20. Strive to be good leaders

Contact Us

To contact Corporate Responsibility, email corporate.responsibility@jpmchase.com.

To contact Investor Relations, email JPMCinvestorrelations@jpmchase.com.

JPMorgan Chase & Co. (NYSE: JPM) is a leading global financial services firm with assets of \$2.7 trillion and operations worldwide. The firm is a leader in investment banking, financial services for consumers and small businesses, commercial banking, financial transaction processing and asset management. A component of the Dow Jones Industrial Average, JPMorgan Chase & Co. serves millions of customers in the United States and many of the world's most prominent corporate, institutional and government clients under its J.P. Morgan and Chase brands.

Information about J.P. Morgan's capabilities can be found at jpmorgan.com and about Chase's capabilities at chase.com. Information about JPMorgan Chase & Co. is available at jpmorganchase.com.

"JPMorgan Chase," "J.P. Morgan," "Chase," the Octagon symbol and other words or symbols in this report that identify JPMorgan Chase services are service marks of JPMorgan Chase & Co. Other words or symbols in this report that identify other parties' goods or services may be trademarks or service marks of those other parties.



JPMORGAN CHASE & CO.

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: LEGISLATION

Agenda Section: LEGISLATION

Subject:

AN ORDINANCE TO AUTHORIZE AND EMPOWER THE CITY OF GREENBELT, MARYLAND, FROM TIME TO TIME, TO BORROW NOT MORE THAN FOUR MILLION ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$4,125,000) FOR THE PUBLIC PURPOSE OF REFUNDING THE OUTSTANDING PRINCIPAL AMOUNT OF THE CITY'S REFUNDING BOND OF 2011 AND THE CITY'S TAXABLE GENERAL OBLIGATION PENSION REFUNDING BOND OF 2013 AND TO EFFECT SUCH BORROWING BY THE ISSUANCE AND SALE, UPON ITS FULL FAITH AND CREDIT, OF ONE OR MORE SERIES OF ITS GENERAL OBLIGATION BONDS IN LIKE PAR AMOUNT PURSUANT TO THE AUTHORITY OF SECTION 19-207 OF THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND AND SECTION 55 OF THE CITY CHARTER; PROVIDING FOR THE APPROPRIATION AND DISPOSAL OF THE PROCEEDS OF SALE OF THE BONDS; PROVIDING FOR THE LEVY AND COLLECTION OF TAXES SUFFICIENT FOR THE PROMPT PAYMENT OF THE MATURING PRINCIPAL OF AND INTEREST ON THE BONDS; AND GENERALLY RELATING TO THE ISSUANCE, SALE AND PAYMENT OF THE BONDS.

Suggested Action:

- 2nd Reading, Adoption

Mayor Pro Tem Jordan introduced the ordinance for reading at Council's Special Meeting on August 3rd, 2020.

It is recommended that Council introduce this ordinance for second reading and adoption.

Attachments:

[Greenbelt Bond Authorizing Ordinance \(2020 A&B\).pdf](#)

Introduced:
1st Reading:
Passed:
Posted:
Effective:

ORDINANCE NO. _____

AN ORDINANCE TO AUTHORIZE AND EMPOWER THE CITY OF GREENBELT, MARYLAND, FROM TIME TO TIME, TO BORROW NOT MORE THAN FOUR MILLION ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$4,125,000) FOR THE PUBLIC PURPOSE OF REFUNDING THE OUTSTANDING PRINCIPAL AMOUNT OF THE CITY'S REFUNDING BOND OF 2011 AND THE CITY'S TAXABLE GENERAL OBLIGATION PENSION REFUNDING BOND OF 2013, AND TO EFFECT SUCH BORROWING BY THE ISSUANCE AND SALE, UPON ITS FULL FAITH AND CREDIT, OF ONE OR MORE SERIES OF ITS GENERAL OBLIGATION BONDS PURSUANT TO THE AUTHORITY OF SECTION 19-207 OF THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND AND SECTION 55 OF THE CITY CHARTER; PROVIDING FOR THE APPROPRIATION AND DISPOSAL OF THE PROCEEDS OF SALE OF THE BONDS; PROVIDING FOR THE LEVY AND COLLECTION OF TAXES SUFFICIENT FOR THE PROMPT PAYMENT OF THE MATURING PRINCIPAL OF AND INTEREST ON THE BONDS; AND GENERALLY RELATING TO THE ISSUANCE, SALE AND PAYMENT OF THE BONDS.

BE IT ORDAINED by the Council of the City of Greenbelt, Maryland, that:

SECTION 1. Pursuant to the authority of Section 19-207 of the Local Government Article of the Annotated Code of Maryland and Section 55 of the Charter of the City of Greenbelt (the "Charter"), the City of Greenbelt, Maryland (the "City") is hereby authorized and empowered to borrow money and incur indebtedness for the public purpose described in Section 2 hereof, at one time or from time to time, in an amount not exceeding, in the aggregate, Four Million One Hundred Twenty-Five Thousand Dollars (\$4,125,000), and to evidence such borrowing by the issuance and sale, upon its full faith and credit, of general obligation bonds, which may be issued at one time or from time to time, in one or more groups or series, as the City may determine.

SECTION 2. Proceeds of sale of the bonds authorized to be issued hereunder shall be used and applied, after payment of the costs of issuance and sale, for the public purpose of refunding the outstanding principal amount of the City's Refunding Bond of 2011 and it's Taxable General Obligation Pension Refunding Bond of 2013, and said proceeds are hereby appropriated for said purpose.

SECTION 3. For the purpose of meeting the debt service requirements on the bonds authorized to

be issued hereunder, and in addition to such funds received from any other source as may from time to time be legally available and allocated for such purpose, the City shall, if and when such funds are or will be insufficient for such purpose, levy for each and every fiscal year during which any of the bonds may be outstanding, ad valorem taxes upon all real and tangible personal property within its corporate limits subject to assessment for unlimited municipal taxation in rate and amount sufficient to provide for the prompt payment of the principal of and interest on the bonds maturing in each such fiscal year, and, in the event the proceeds from the collection of the taxes so levied in any such fiscal year may prove inadequate for such purposes, additional taxes shall be levied in the subsequent fiscal year to make up any deficiency. The full faith and credit and unlimited taxing power of the City are hereby irrevocably pledged to the prompt payment of the maturing principal of and interest on the bonds as and when the same respectively mature, and to the levy and collection of the taxes hereinabove described as and when such taxes may become necessary in order to provide sufficient funds timely to meet the debt service requirements on the bonds. The City hereby covenants with each holder of any of the bonds to take any action that may be appropriate from time to time during the period that any of the bonds remain outstanding and unpaid to provide the funds necessary to make the principal and interest payments due thereon and further covenants and agrees to levy and collect the taxes hereinabove described.

SECTION 4. In accordance with Section 55(b) of the Charter, a complete and exact copy of this Ordinance shall be posted in a public place or places within the boundaries of the City for thirty (30) days and shall be published at least once within ten (10) days of its passage in a newspaper of general circulation in the City.

SECTION 5. This Ordinance shall take effect ten (10) days after the date of its passage.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting, August 3, 2020.

Colin A. Byrd, Mayor

[SEAL]

Attest:

Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: LEGISLATION

Agenda Section: LEGISLATION

Subject:

AN ORDINANCE TO AWARD THE ISSUE OF UP TO \$4,125,000 CITY OF GREENBELT REFUNDING BONDS OF 2020 IN ONE OR MORE SERIES; PRESCRIBING THE FORM, MATURITY, INTEREST RATE AND PROVISIONS FOR PAYMENT AND REDEMPTION OF SAID BONDS; CONFIRMING THE COVENANTS OF THE CITY TO PROVIDE FOR THE LEVY AND COLLECTION OF TAXES SUFFICIENT FOR THE PROMPT PAYMENT OF THE MATURING PRINCIPAL OF AND INTEREST ON SAID BONDS; FURTHER PROVIDING FOR THE USE OF THE PROCEEDS OF THE BONDS; AND PROVIDING FOR THE EXECUTION AND DELIVERY, AND ALL OTHER DETAILS WITH RESPECT TO THE SALE AND DELIVERY OF SAID BONDS.

Suggested Action:

- 1st Reading, Suspension of the Rules
- 2nd Reading, Adoption

Included with the background materials are two versions of this Ordinance with the same title. One would award the 2011 Refunding to Freedom Bank and the 2013 Refunding to Chase. The other would award both Refundings to Freedom Bank.

Council should make it clear in the motion to introduce and adopt the Ordinance which bank or banks are receiving the Award.

Note: Per Council's Standing Rules, six (6) votes in the affirmative are needed to suspend the rules for adoption at this meeting.

Attachments:

[Greenbelt Award Ordinance \(Only Freedom Bank\) \(2020A&B\).pdf](#)

[Greenbelt Award Ordinance \(Chase & Freedom\) \(2020A&B\).pdf](#)

Introduced:
1st Reading:
Passed:
Posted:
Effective:

ORDINANCE NO. _____

AN ORDINANCE TO AWARD THE ISSUE OF UP TO \$4,125,000 CITY OF GREENBELT REFUNDING BONDS OF 2020 IN ONE OR MORE SERIES; PRESCRIBING THE FORM, MATURITY, INTEREST RATE AND PROVISIONS FOR PAYMENT AND REDEMPTION OF SAID BONDS; CONFIRMING THE COVENANTS OF THE CITY TO PROVIDE FOR THE LEVY AND COLLECTION OF TAXES SUFFICIENT FOR THE PROMPT PAYMENT OF THE MATURING PRINCIPAL OF AND INTEREST ON SAID BONDS; FURTHER PROVIDING FOR THE USE OF THE PROCEEDS OF THE BONDS; AND PROVIDING FOR THE EXECUTION AND DELIVERY, AND ALL OTHER DETAILS WITH RESPECT TO THE SALE AND DELIVERY OF SAID BONDS.

WHEREAS, the Council of the City of Greenbelt, Maryland (the “City”) on August 10, 2020, passed an ordinance (the “Bond Authorizing Ordinance”) authorizing the issuance and sale of one or more series of general obligation bonds of the City in an aggregate principal amount not exceeding Four Million One Hundred Twenty-Five Thousand Dollars (\$4,125,000) for the public purpose of refunding certain outstanding general obligation bonds of the City as more particularly described therein; and

WHEREAS, the Council of the City has determined that it is in the best interests of the City to issue and sell the bonds authorized by the Bond Authorizing Ordinance as two series to be designated “City of Greenbelt, Maryland Refunding Bond of 2020A” and “City of Greenbelt, Maryland Refunding Bond of 2020B” (together, the “Bonds”); and

WHEREAS, in accordance with the procedures described in Section 55(e) of the Charter of the City, the Council of the City has determined that it is in the best interests of the City to negotiate the sale of the Bonds in lieu of taking bids and has waived the bidding procedures by a vote of not less than 2/3 of its members; and

WHEREAS, the negotiations are now complete and the Council of the City has determined that it is in the best interests of the City to award the sale of the Bonds to the purchaser named herein on the terms herein set forth.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Greenbelt, Maryland, that:

SECTION 1. The City of Greenbelt, Maryland Refunding Bond of 2020A (the “2020A Bond”) and The City of Greenbelt, Maryland Refunding Bond of 2020B (the “2020B Bond” and, together with the 2020A Bond, the “Bonds”) are hereby awarded to Freedom Bank of Virginia (the “Purchaser”). The aggregate par amount of Bonds issued shall not exceed Four Million One Hundred Twenty-Five Thousand Dollars (\$4,125,000).

SECTION 2. Each series of Bonds shall be dated as of the date of their delivery to the Purchaser, and shall be initially issued and sold as one fully registered bond numbered R-1. The Bonds may be subject to redemption prior to maturity, and shall otherwise have the terms, tenor, details and specifications as set forth in the form of Bond approved by the City Council, and shall be completed in accordance with the provisions of this Ordinance, with such changes and additions therein as the Mayor shall approve (such approval to be conclusively evidenced by the execution and delivery of the Bonds by the Mayor). The covenants and conditions set forth in such form are incorporated into this Ordinance by reference and shall be binding upon the City as though set forth in full herein.

SECTION 3. The Bonds shall bear interest at the fixed rate of interest per annum specified in the final bond for each series as approved by the Mayor, and said interest shall be payable as determined by the Mayor.

SECTION 4. The principal of the Bonds shall mature and be due and payable in installments in the amounts specified in the Debt Service Schedule appended to the final bond for each series. The 2020A Bond shall mature on December 1, 2026 and the 2020B Bond shall mature on December 1, 2033, or on such other dates as approved by the Mayor.

SECTION 5. The Bonds shall be executed in the name of the City and on its behalf by the Mayor, whose signature may be by facsimile, and the corporate seal of the City shall be imprinted thereon, attested by the City Clerk, whose signature may be by facsimile; provided that at least one of such signatures shall be a manual signature. In case any official of the City whose signature appears on the Bonds shall cease to be such official prior to the authentication and delivery of any such Bond, or in the case that any such official shall take office subsequent to the date of issue of any such Bond, his or her signature, in either event, shall nevertheless be valid for the purposes herein intended.

SECTION 6. The Bonds will be delivered as soon as practicable, upon due notice and at the expense of the City, at such place as may be agreed upon between

the Purchaser and the City, upon payment of the principal amount of the Bonds in immediately available funds.

SECTION 7. Proceeds of sale of the Bonds shall be used and applied, after payment of the costs of issuance and sale, for the public purpose of refunding the outstanding principal amount of the City's Refunding Bond of 2011 with respect to the 2020A Bond and its Taxable General Obligation Pension Bond of 2013 with respect to the 2020B Bond.

SECTION 8. All of the covenants of the City set forth in the Bond Authorizing Ordinance with respect to the levy and collection of ad valorem taxes to provide for payment of the principal of and interest on the Bonds, including particularly the covenants set forth in Section 3 of the Bond Authorizing Ordinance, are hereby ratified, confirmed, and approved and declared to be binding upon the City.

SECTION 9. (a) The Mayor and the City Manager shall be the officers of the City responsible for issuing the Bonds within the meaning of Section 1.148-2(b)(2) of the Arbitrage Regulations (defined below). The Mayor and the City Manager shall also be the officers of the City responsible for the execution and delivery (on the date of the issuance of the 2020A Bond) of a certificate or certificates of the City (a "Tax Certificate and Compliance Agreement") that complies with the requirements of Section 148 of the Internal Revenue Code of 1986, as amended ("Section 148"), and the applicable regulations thereunder (the "Arbitrage Regulations"), and such officials are hereby authorized and directed to execute and deliver a Tax Certificate and Compliance Agreement to counsel rendering an opinion on the validity of the Bonds on the date of the issuance of the Bonds.

(b) The City shall set forth in the Tax Certificate and Compliance Agreement its reasonable expectations as to relevant facts, estimates and circumstances relating to the use of the proceeds of the 2020A Bond or of any moneys, securities or other obligations on deposit to the credit of any account of the City which may be deemed to be proceeds of the 2020A Bond pursuant to Section 148 or the Arbitrage Regulations (collectively, the "Bond Proceeds"). The City covenants that the facts, estimates and circumstances set forth in the Tax Certificate and Compliance Agreement will be based on the City's reasonable expectations as of the date of the issuance of the 2020A Bond and will be, to the best of the certifying officials' knowledge, true and correct as of that date.

(c) The City covenants and agrees with the registered owner or owners of the 2020A Bond that it will not make, or (to the extent that it exercises control or direction) permit to be made, any use of the Bond Proceeds that

would cause the 2020A Bond to be “arbitrage bonds” within the meaning of Section 148 and the Arbitrage Regulations. The City further covenants that it will comply with Section 148 and the Arbitrage Regulations which are applicable to the 2020A Bond on the date of issuance thereof and which may subsequently be made applicable thereto as long as the 2020A Bond remain outstanding and unpaid. The Mayor and City Manager are hereby authorized and directed to prepare or cause to be prepared and to execute any certification, opinion or other document, including, without limitation, a Tax Certificate and Compliance Agreement, which may be required to assure that the 2020A Bond will not be deemed to be “arbitrage bonds” within the meaning of Section 148 and the Arbitrage Regulations. All officers, employees and agents of the City are hereby authorized and directed to take such actions, and to provide such certifications of facts and estimates regarding the amount and use of the proceeds of the 2020A Bond, as may be necessary or appropriate from time to time to comply with, or to evidence the City’s compliance with, the covenants set forth in this Section.

(d) The City further covenants that it shall make such use of the proceeds of the 2020A Bond, regulate the investment of the proceeds thereof, and take such other and further actions as may be required to maintain the excludability from gross income for federal income tax purposes of interest on the 2020A Bond.

(e) The City further covenants with the registered owner or owners of the 2020A Bond (i) that it will not take any action or (to the extent that it exercises control or direction) permit any action to be taken that would cause the 2020A Bond or a portion of the 2020A Bond to be “federally guaranteed” within the meaning of Section 149(b) of the Internal Revenue Code of 1986, as amended (the “Code”), and (ii) that it will not make or (to the extent that it exercises control or direction) permit to be made, any use of the proceeds of the 2020A Bond or a portion of such proceeds that would cause the 2020A Bond or a portion of the 2020A Bond to be a “private loan bond” within the meaning of Section 141(c) of the Code.

(f) The Mayor and the City Manager may make such covenants or agreements in connection with the issuance of the 2020A Bond as they or either of them shall deem advisable in order to assure the registered owner or owners of the 2020A Bond that interest thereon shall be and remain excludable from gross income for federal income tax purposes, and such covenants or agreements shall be binding on the City so long as the observance by the City of any such covenants or agreements is necessary in connection with the maintenance of the exclusion of the interest on the 2020A Bond from gross income for federal income tax purposes. The foregoing covenants and agreements may include such covenants and agreements on behalf of the City regarding compliance with the provisions of the Code as the Mayor or City Manager shall deem advisable in order to assure the registered owner or owners of the 2020A Bond that the interest thereon

shall be and remain excludable from gross income for federal income tax purposes, including (without limitation) covenants or agreements relating to the investment of Bond Proceeds, the payment of certain earnings resulting from such investment to the United States, limitations on the times within which, and the purpose for which, Bond Proceeds may be expended, or the use of specified procedures for accounting for and segregating Bond Proceeds. Such covenants and agreements may be set forth in a Tax Certificate and Compliance Agreement.

SECTION 10. So long as the Purchaser is the registered owner of the Bonds, the City shall deliver to the Purchaser a copy of its Comprehensive Annual Financial Report (“CAFR”) for each fiscal year within two hundred and seventy (270) days following the end of such fiscal year. Each such CAFR shall be prepared without expense to the Purchaser and shall be prepared in accordance with generally accepted accounting principles applicable to governmental units and shall be certified by the City Manager or other authorized officer of the City with an original signature date. Each such CAFR shall contain a balance sheet, a statement of revenues, expenditures and changes in fund balance, a statement of the City’s cash then on hand and a schedule of outstanding debt, contingent liabilities, and other established credit facilities (including, without limitation, lines of credit and letters of credit) then available to the City, whether on a secured or unsecured basis.

SECTION 11. The 2020A Bond is hereby designated “qualified tax-exempt obligations” for purposes of Section 265(b)(3) of the Code.

SECTION 12. The Mayor and the City Manager and other officials of the County designated by the Mayor are hereby authorized and empowered to do all such acts and things, and to execute, acknowledge, seal and deliver such documents and certificates, as the Mayor may determine to be necessary to carry out and comply with the provisions of this Ordinance, subject to the limitations set forth in the Bond Authorizing Ordinance, including but not limited to awarding the Bonds to another purchaser which has already been presented to the Council to the City in the bid proposal matrix.

SECTION 13. The provisions of this Ordinance shall constitute a contract between the City and the registered owners of the Bonds so long as the Bonds or any portion thereof hereby authorized remain unpaid.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

BE IT FURTHER ORDAINED that this ordinance is of an emergency nature and shall be effective immediately upon passage.

PASSED by the Council of the City of Greenbelt, Maryland, at its meeting on August 10, 2020.

Colin A. Byrd, Mayor

[SEAL]

Attest:

Bonita Anderson, City Clerk

FORM OF BOND

UNITED STATES OF AMERICA
STATE OF MARYLAND

No. R-1

\$

CITY OF GREENBELT, MARYLAND
REFUNDING BOND OF 2020A/B

Maturity Date	Interest Rate	Original Issue Date
	%	

Registered Owner:

Principal Amount:

PAYMENTS OF PRINCIPAL AND INTEREST ON THIS BOND ARE MADE BY CHECK OR DRAFT TO THE REGISTERED OWNER AND IT CANNOT BE DETERMINED FROM THE FACE OF THE BOND WHETHER ALL OR ANY PART OF THE PRINCIPAL OF OR INTEREST ON THIS BOND HAS BEEN PAID.

City of Greenbelt, Maryland, a municipality of the State of Maryland (the "City"), hereby acknowledges itself indebted for value received, and promises to pay to the registered owner shown above or registered assigns or legal representatives, the principal amount shown above in any coin or currency of the United States of America which, at the time of payment, is legal tender for the payment of public and private debts and to pay to the registered owner hereof interest on the principal sum at the interest rate per annum shown above until payment of such principal amount, such interest being payable on _____, and _____ thereafter on the _____ day of each month, in like coin or currency, accounting from the most recent date to which interest has been paid or, if no interest has been paid, from the original issue date shown above, such principal and interest to be payable at the times and in the manner hereinafter set forth.

[All interest on this Bond shall be calculated on the basis of a 360-day year factor applied monthly, assuming every month has 30 days.]

This Bond evidences a loan made to the City in the amount of the principal amount hereof, under and pursuant to (a) Section 55 of the Charter of the City (the "Charter"), (b) Section 19-207 of the Local Government Article of the Annotated Code of Maryland and (c) Ordinance No. ____, passed by the Council of the City on _____ (the "Ordinance").

The principal of this Bond shall mature and become due and payable in installments on _____, and _____ thereafter on the _____ day of each _____ in the amounts specified in the Schedule of Principal Installments which is appended hereto as Schedule A.

All payments of principal (including any prepayments) and interest hereon shall be made in immediately available funds during regular business hours to the registered owner at the address indicated on the registration books of the City maintained by the Bond Registrar (hereinafter defined) without the necessity of surrendering or presenting this Bond, and all such payments shall fully discharge the obligation of the City herein to the extent of the payments so made.

[This Bond is subject to redemption at the option of the City, in whole or in part and in inverse order of the principal installments set forth in Schedule A, without premium or penalty, on any date after the date on which the Registered Owner receives from the City a written notice of redemption specifying the principal installment or installments of this Bond to be redeemed and the date fixed for redemption. Any redemption of this Bond in whole or in part shall, be subject to the following terms and conditions: redemption of all or a portion of one or more installments of principal of this Bond shall not affect (i) the obligation of the City to pay the installments of principal, or portions thereof, not so redeemed on the dates and in the manner specified herein, or (ii) the obligation of the City to pay interest on the principal amount of this Bond remaining outstanding and unpaid following a partial redemption on the dates and in the manner specified herein.]

[The amount of any partial redemption prior to maturity, and the date on which the same is made, shall be noted by the registered owner on Schedule B attached hereto and made a part hereof, but the failure to so note any such partial redemption shall not affect the validity of any amounts actually received by the Registered Owner.]

This Bond shall be registered on the books of the City to be kept for that purpose at the office of the City Clerk of the City or such other person as may be designated by resolution of the Council of the City to maintain books for the registration and transfer of this Bond (the "Bond Registrar"). This Bond shall be transferable only upon such books (which transfer shall be similarly noted on the registration table attached hereto as Schedule C and made a part hereof) at such office by the Registered Owner hereof or by its duly authorized officer or attorney. This Bond may be transferred upon presentation hereof at the office of the Bond Registrar with a written instrument of transfer satisfactory to the Bond Registrar, duly executed by the Registered Owner hereof or its duly authorized attorney. Such transfer shall be without charge to the registered owner hereof, but any taxes or other governmental charges required to be paid with respect to the same shall be paid by the registered owner requesting such transfer as a condition precedent to the exercise of such privilege.

The City may deem and treat the person in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or redemption price hereof and interest due hereon and for all other purposes.

This Bond, having been made, executed, sealed and delivered in the State of Maryland, shall be construed, interpreted and enforced in accordance with the laws of the State of Maryland as the same are in effect from time to time.

If necessary, for the purpose of paying the maturing principal of and interest on this Bond when due, the City shall levy upon all real and tangible personal, property within its corporate limits subject to assessment for unlimited taxation by the City ad valorem taxes in rate and amount sufficient to provide for the prompt payment of such principal and interest in each and every fiscal year during which this Bond is outstanding, and, if the proceeds from the collection

of taxes so levied in any such fiscal year are inadequate for such payment, additional taxes shall be levied in the succeeding fiscal year to make up such deficiency. The full faith and credit and unlimited taxing power of the City are hereby irrevocably pledged to the payment of the principal of and interest on this Bond as and when it becomes due and payable and to the levy and collection of the taxes hereinabove described as and when such taxes may become necessary in order to provide sufficient funds to meet the debt service requirements of this Bond. The City hereby covenants and agrees with the registered owner of this Bond to levy and collect the taxes hereinabove described and to take any action that may be appropriate from time to time during the period that this Bond remains outstanding and unpaid to provide the funds necessary to pay promptly the principal of and interest on this Bond as and when due and payable.

It is hereby certified and recited that each and every act, condition and thing required to exist, to be done, to have happened, and to be performed precedent to and in the issuance of this Bond, does exist, has been done, has happened and has been performed in full and strict compliance with the laws of the State of Maryland, the Charter and the Ordinance, and this Bond, together with all other indebtedness of the City, is within every debt and other limit prescribed by the laws of the State of Maryland and the Charter and that due provision has been made for the levy and collection of an annual ad valorem tax or taxes upon all the legally assessable property within the corporate limits of the City in rate and amount sufficient to provide for the payment, when due, of the principal of and interest on this Bond.

IN WITNESS WHEREOF, City of Greenbelt, Maryland, has caused this Bond to be executed in its name by the manual signature of the Mayor of the City and by its corporate seal imprinted hereon or affixed hereto, attested by the manual signature of the City Clerk, all as of the __ day of _____, 2020.

CITY OF GREENBELT, MARYLAND

By: _____
Mayor

(SEAL)

ATTEST: _____
City Clerk

(Form of Assignment)

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto
PLEASE INSERT SOCIAL SECURITY OR OTHER
IDENTIFYING NUMBER OF ASSIGNEE

(PLEASE PRINT OR TYPEWRITE NAME AND ADDRESS,
INCLUDING ZIP CODE OF ASSIGNEE)

the within bond and all rights thereunder and does hereby constitute and appoint

attorney to transfer the within bond on the books kept for the registration thereof, with full power of
substitution in the premises.

Dated: _____

Signature Guaranteed:

Notice: Signatures must be guaranteed
by a member firm of the New York Stock
Exchange or a commercial bank or trust
company.

Notice: The signature to this assignment must
correspond with the name as it appears upon the
face of the within bond in every particular,
without alteration or enlargement or any change
whatever.

SCHEDULE A

\$(X)
CITY OF GREENBELT, MARYLAND
REFUNDING BOND OF 2020A/B

SCHEDULE OF PRINCIPAL INSTALLMENTS

SCHEDULE B

\$(X)
CITY OF GREENBELT, MARYLAND
REFUNDING BOND OF 2020A/B

REDEMPTION SCHEDULE

DATE OF REDEMPTION

AMOUNT OF REDEMPTION

SCHEDULE C

\$[X]
CITY OF GREENBELT, MARYLAND
REFUNDING BOND OF 2020A/B

Transfer of Bond

The transfer of this Bond may be registered only by the registered owner in person or by its duly authorized officer or attorney upon presentation hereof to the Bond Registrar, who shall make note thereof in the books kept for such purpose and in the registration blank below,

<u>Date of Registration</u>	<u>Name and Address of Registered Owner</u>	<u>Signature of Bond Registrar</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Introduced:
1st Reading:
Passed:
Posted:
Effective:

ORDINANCE NO. _____

AN ORDINANCE TO AWARD THE ISSUE OF UP TO \$4,125,000 CITY OF GREENBELT REFUNDING BONDS OF 2020 IN ONE OR MORE SERIES; PRESCRIBING THE FORM, MATURITY, INTEREST RATE AND PROVISIONS FOR PAYMENT AND REDEMPTION OF SAID BONDS; CONFIRMING THE COVENANTS OF THE CITY TO PROVIDE FOR THE LEVY AND COLLECTION OF TAXES SUFFICIENT FOR THE PROMPT PAYMENT OF THE MATURING PRINCIPAL OF AND INTEREST ON SAID BONDS; FURTHER PROVIDING FOR THE USE OF THE PROCEEDS OF THE BONDS; AND PROVIDING FOR THE EXECUTION AND DELIVERY, AND ALL OTHER DETAILS WITH RESPECT TO THE SALE AND DELIVERY OF SAID BONDS.

WHEREAS, the Council of the City of Greenbelt, Maryland (the “City”) on August 10, 2020, passed an ordinance (the “Bond Authorizing Ordinance”) authorizing the issuance and sale of one or more series of general obligation bonds of the City in an aggregate principal amount not exceeding Four Million One Hundred Twenty-Five Thousand Dollars (\$4,125,000) for the public purpose of refunding certain outstanding general obligation bonds of the City as more particularly described therein; and

WHEREAS, the Council of the City has determined that it is in the best interests of the City to issue and sell the bonds authorized by the Bond Authorizing Ordinance as two series to be designated “City of Greenbelt, Maryland Refunding Bond of 2020A” and “City of Greenbelt, Maryland Refunding Bond of 2020B” (together, the “Bonds”); and

WHEREAS, in accordance with the procedures described in Section 55(e) of the Charter of the City, the Council of the City has determined that it is in the best interests of the City to negotiate the sale of the Bonds in lieu of taking bids and has waived the bidding procedures by a vote of not less than 2/3 of its members; and

WHEREAS, the negotiations are now complete and the Council of the City has determined that it is in the best interests of the City to award the sale of the Bonds to the purchasers named herein on the terms herein set forth.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Greenbelt, Maryland, that:

SECTION 1. The City of Greenbelt, Maryland Refunding Bond of 2020A (the “2020A Bond”) is hereby awarded to Freedom Bank of Virginia (the “2020A Purchaser”) and The City of Greenbelt, Maryland Refunding Bond of 2020B (the “2020B Bond” and, together with the 2020A Bond, the “Bonds”) is hereby awarded to JPMorgan Chase Bank, NA (the “2020B Purchaser” and, together with the 2020A Purchaser, the “Purchasers”). The aggregate par amount of Bonds issued shall not exceed Four Million One Hundred Twenty-Five Thousand Dollars (\$4,125,000).

SECTION 2. Each series of Bonds shall be dated as of the date of their delivery to the respective Purchaser, and shall be initially issued and sold as one fully registered bond numbered R-1. The Bonds may be subject to redemption prior to maturity, and shall otherwise have the terms, tenor, details and specifications as set forth in the form of Bond approved by the City Council, and shall be completed in accordance with the provisions of this Ordinance, with such changes and additions therein as the Mayor shall approve (such approval to be conclusively evidenced by the execution and delivery of the Bonds by the Mayor). The covenants and conditions set forth in such form are incorporated into this Ordinance by reference and shall be binding upon the City as though set forth in full herein.

SECTION 3. The Bonds shall bear interest at the fixed rate of interest per annum specified in the final bond for each series as approved by the Mayor, and said interest shall be payable as determined by the Mayor.

SECTION 4. The principal of the Bonds shall mature and be due and payable in installments in the amounts specified in the Debt Service Schedule appended to the final bond for each series. The 2020A Bond shall mature on December 1, 2026 and the 2020B Bond shall mature on September 1, 2033, or on such other dates as approved by the Mayor.

SECTION 5. The Bonds shall be executed in the name of the City and on its behalf by the Mayor, whose signature may be by facsimile, and the corporate seal of the City shall be imprinted thereon, attested by the City Clerk, whose signature may be by facsimile; provided that at least one of such signatures shall be a manual signature. In case any official of the City whose signature appears on the Bonds shall cease to be such official prior to the authentication and delivery of any such Bond, or in the case that any such official shall take office subsequent to the date of issue of any such Bond, his or her signature, in either event, shall nevertheless be valid for the purposes herein intended.

- SECTION 6. The Bonds will be delivered as soon as practicable, upon due notice and at the expense of the City, at such place as may be agreed upon between the Purchasers and the City, upon payment of the principal amount of the Bonds in immediately available funds.
- SECTION 7. Proceeds of sale of the Bonds shall be used and applied, after payment of the costs of issuance and sale, for the public purpose of refunding the outstanding principal amount of the City's Refunding Bond of 2011 with respect to the 2020A Bond and its Taxable General Obligation Pension Bond of 2013 with respect to the 2020B Bond.
- SECTION 8. All of the covenants of the City set forth in the Bond Authorizing Ordinance with respect to the levy and collection of ad valorem taxes to provide for payment of the principal of and interest on the Bonds, including particularly the covenants set forth in Section 3 of the Bond Authorizing Ordinance, are hereby ratified, confirmed, and approved and declared to be binding upon the City.
- SECTION 9. (a) The Mayor and the City Manager shall be the officers of the City responsible for issuing the Bonds within the meaning of Section 1.148-2(b)(2) of the Arbitrage Regulations (defined below). The Mayor and the City Manager shall also be the officers of the City responsible for the execution and delivery (on the date of the issuance of the 2020A Bond) of a certificate or certificates of the City (a "Tax Certificate and Compliance Agreement") that complies with the requirements of Section 148 of the Internal Revenue Code of 1986, as amended ("Section 148"), and the applicable regulations thereunder (the "Arbitrage Regulations"), and such officials are hereby authorized and directed to execute and deliver a Tax Certificate and Compliance Agreement to counsel rendering an opinion on the validity of the Bonds on the date of the issuance of the Bonds.
- (b) The City shall set forth in the Tax Certificate and Compliance Agreement its reasonable expectations as to relevant facts, estimates and circumstances relating to the use of the proceeds of the 2020A Bond or of any moneys, securities or other obligations on deposit to the credit of any account of the City which may be deemed to be proceeds of the 2020A Bond pursuant to Section 148 or the Arbitrage Regulations (collectively, the "Bond Proceeds"). The City covenants that the facts, estimates and circumstances set forth in the Tax Certificate and Compliance Agreement will be based on the City's reasonable expectations as of the date of the issuance of the 2020A Bond and will be, to the best of the certifying officials' knowledge, true and correct as of that date.
- (c) The City covenants and agrees with the registered owner or owners of the 2020A Bond that it will not make, or (to the extent that it exercises control or direction) permit to be made, any use of the Bond Proceeds that

would cause the 2020A Bond to be “arbitrage bonds” within the meaning of Section 148 and the Arbitrage Regulations. The City further covenants that it will comply with Section 148 and the Arbitrage Regulations which are applicable to the 2020A Bond on the date of issuance thereof and which may subsequently be made applicable thereto as long as the 2020A Bond remain outstanding and unpaid. The Mayor and City Manager are hereby authorized and directed to prepare or cause to be prepared and to execute any certification, opinion or other document, including, without limitation, a Tax Certificate and Compliance Agreement, which may be required to assure that the 2020A Bond will not be deemed to be “arbitrage bonds” within the meaning of Section 148 and the Arbitrage Regulations. All officers, employees and agents of the City are hereby authorized and directed to take such actions, and to provide such certifications of facts and estimates regarding the amount and use of the proceeds of the 2020A Bond, as may be necessary or appropriate from time to time to comply with, or to evidence the City’s compliance with, the covenants set forth in this Section.

(d) The City further covenants that it shall make such use of the proceeds of the 2020A Bond, regulate the investment of the proceeds thereof, and take such other and further actions as may be required to maintain the excludability from gross income for federal income tax purposes of interest on the 2020A Bond.

(e) The City further covenants with the registered owner or owners of the 2020A Bond (i) that it will not take any action or (to the extent that it exercises control or direction) permit any action to be taken that would cause the 2020A Bond or a portion of the 2020A Bond to be “federally guaranteed” within the meaning of Section 149(b) of the Internal Revenue Code of 1986, as amended (the “Code”), and (ii) that it will not make or (to the extent that it exercises control or direction) permit to be made, any use of the proceeds of the 2020A Bond or a portion of such proceeds that would cause the 2020A Bond or a portion of the 2020A Bond to be a “private loan bond” within the meaning of Section 141(c) of the Code.

(f) The Mayor and the City Manager may make such covenants or agreements in connection with the issuance of the 2020A Bond as they or either of them shall deem advisable in order to assure the registered owner or owners of the 2020A Bond that interest thereon shall be and remain excludable from gross income for federal income tax purposes, and such covenants or agreements shall be binding on the City so long as the observance by the City of any such covenants or agreements is necessary in connection with the maintenance of the exclusion of the interest on the 2020A Bond from gross income for federal income tax purposes. The foregoing covenants and agreements may include such covenants and agreements on behalf of the City regarding compliance with the provisions of the Code as the Mayor or City Manager shall deem advisable in order to assure the registered owner or owners of the 2020A Bond that the interest thereon

shall be and remain excludable from gross income for federal income tax purposes, including (without limitation) covenants or agreements relating to the investment of Bond Proceeds, the payment of certain earnings resulting from such investment to the United States, limitations on the times within which, and the purpose for which, Bond Proceeds may be expended, or the use of specified procedures for accounting for and segregating Bond Proceeds. Such covenants and agreements may be set forth in a Tax Certificate and Compliance Agreement.

SECTION 10. So long as the Purchasers are the registered owners of the Bonds, the City shall deliver to the Purchasers a copy of its Comprehensive Annual Financial Report (“CAFR”) for each fiscal year within two hundred and seventy (270) days following the end of such fiscal year. Each such CAFR shall be prepared without expense to the Purchasers and shall be prepared in accordance with generally accepted accounting principles applicable to governmental units and shall be certified by the City Manager or other authorized officer of the City with an original signature date. Each such CAFR shall contain a balance sheet, a statement of revenues, expenditures and changes in fund balance, a statement of the City’s cash then on hand and a schedule of outstanding debt, contingent liabilities, and other established credit facilities (including, without limitation, lines of credit and letters of credit) then available to the City, whether on a secured or unsecured basis.

SECTION 11. The 2020A Bond is hereby designated “qualified tax-exempt obligations” for purposes of Section 265(b)(3) of the Code.

SECTION 12. The Mayor and the City Manager and other officials of the County designated by the Mayor are hereby authorized and empowered to do all such acts and things, and to execute, acknowledge, seal and deliver such documents and certificates, as the Mayor may determine to be necessary to carry out and comply with the provisions of this Ordinance, subject to the limitations set forth in the Bond Authorizing Ordinance, including but not limited to awarding the Bonds to another purchaser which has already been presented to the Council to the City in the bid proposal matrix.

SECTION 13. The provisions of this Ordinance shall constitute a contract between the City and the registered owners of the Bonds so long as the Bonds or any portion thereof hereby authorized remain unpaid.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

BE IT FURTHER ORDAINED that this ordinance is of an emergency nature and shall be effective immediately upon passage.

PASSED by the Council of the City of Greenbelt, Maryland, at its meeting on August 10, 2020.

Colin A. Byrd, Mayor

[SEAL]

Attest:

Bonita Anderson, City Clerk

FORM OF BOND

UNITED STATES OF AMERICA
STATE OF MARYLAND

No. R-1

\$

CITY OF GREENBELT, MARYLAND
REFUNDING BOND OF 2020A/B

Maturity Date	Interest Rate	Original Issue Date
	%	

Registered Owner:

Principal Amount:

PAYMENTS OF PRINCIPAL AND INTEREST ON THIS BOND ARE MADE BY CHECK OR DRAFT TO THE REGISTERED OWNER AND IT CANNOT BE DETERMINED FROM THE FACE OF THE BOND WHETHER ALL OR ANY PART OF THE PRINCIPAL OF OR INTEREST ON THIS BOND HAS BEEN PAID.

City of Greenbelt, Maryland, a municipality of the State of Maryland (the "City"), hereby acknowledges itself indebted for value received, and promises to pay to the registered owner shown above or registered assigns or legal representatives, the principal amount shown above in any coin or currency of the United States of America which, at the time of payment, is legal tender for the payment of public and private debts and to pay to the registered owner hereof interest on the principal sum at the interest rate per annum shown above until payment of such principal amount, such interest being payable on _____, and _____ thereafter on the _____ day of each month, in like coin or currency, accounting from the most recent date to which interest has been paid or, if no interest has been paid, from the original issue date shown above, such principal and interest to be payable at the times and in the manner hereinafter set forth.

[All interest on this Bond shall be calculated on the basis of a 360-day year factor applied monthly, assuming every month has 30 days.]

This Bond evidences a loan made to the City in the amount of the principal amount hereof, under and pursuant to (a) Section 55 of the Charter of the City (the "Charter"), (b) Section 19-207 of the Local Government Article of the Annotated Code of Maryland and (c) Ordinance No. ____, passed by the Council of the City on _____ (the "Ordinance").

The principal of this Bond shall mature and become due and payable in installments on _____, and _____ thereafter on the _____ day of each _____ in the amounts specified in the Schedule of Principal Installments which is appended hereto as Schedule A.

All payments of principal (including any prepayments) and interest hereon shall be made in immediately available funds during regular business hours to the registered owner at the address indicated on the registration books of the City maintained by the Bond Registrar (hereinafter defined) without the necessity of surrendering or presenting this Bond, and all such payments shall fully discharge the obligation of the City herein to the extent of the payments so made.

[This Bond is subject to redemption at the option of the City, in whole or in part and in inverse order of the principal installments set forth in Schedule A, without premium or penalty, on any date after the date on which the Registered Owner receives from the City a written notice of redemption specifying the principal installment or installments of this Bond to be redeemed and the date fixed for redemption. Any redemption of this Bond in whole or in part shall, be subject to the following terms and conditions: redemption of all or a portion of one or more installments of principal of this Bond shall not affect (i) the obligation of the City to pay the installments of principal, or portions thereof, not so redeemed on the dates and in the manner specified herein, or (ii) the obligation of the City to pay interest on the principal amount of this Bond remaining outstanding and unpaid following a partial redemption on the dates and in the manner specified herein.]

[The amount of any partial redemption prior to maturity, and the date on which the same is made, shall be noted by the registered owner on Schedule B attached hereto and made a part hereof, but the failure to so note any such partial redemption shall not affect the validity of any amounts actually received by the Registered Owner.]

This Bond shall be registered on the books of the City to be kept for that purpose at the office of the City Clerk of the City or such other person as may be designated by resolution of the Council of the City to maintain books for the registration and transfer of this Bond (the "Bond Registrar"). This Bond shall be transferable only upon such books (which transfer shall be similarly noted on the registration table attached hereto as Schedule C and made a part hereof) at such office by the Registered Owner hereof or by its duly authorized officer or attorney. This Bond may be transferred upon presentation hereof at the office of the Bond Registrar with a written instrument of transfer satisfactory to the Bond Registrar, duly executed by the Registered Owner hereof or its duly authorized attorney. Such transfer shall be without charge to the registered owner hereof, but any taxes or other governmental charges required to be paid with respect to the same shall be paid by the registered owner requesting such transfer as a condition precedent to the exercise of such privilege.

The City may deem and treat the person in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or redemption price hereof and interest due hereon and for all other purposes.

This Bond, having been made, executed, sealed and delivered in the State of Maryland, shall be construed, interpreted and enforced in accordance with the laws of the State of Maryland as the same are in effect from time to time.

If necessary, for the purpose of paying the maturing principal of and interest on this Bond when due, the City shall levy upon all real and tangible personal, property within its corporate limits subject to assessment for unlimited taxation by the City ad valorem taxes in rate and amount sufficient to provide for the prompt payment of such principal and interest in each and every fiscal year during which this Bond is outstanding, and, if the proceeds from the collection

of taxes so levied in any such fiscal year are inadequate for such payment, additional taxes shall be levied in the succeeding fiscal year to make up such deficiency. The full faith and credit and unlimited taxing power of the City are hereby irrevocably pledged to the payment of the principal of and interest on this Bond as and when it becomes due and payable and to the levy and collection of the taxes hereinabove described as and when such taxes may become necessary in order to provide sufficient funds to meet the debt service requirements of this Bond. The City hereby covenants and agrees with the registered owner of this Bond to levy and collect the taxes hereinabove described and to take any action that may be appropriate from time to time during the period that this Bond remains outstanding and unpaid to provide the funds necessary to pay promptly the principal of and interest on this Bond as and when due and payable.

It is hereby certified and recited that each and every act, condition and thing required to exist, to be done, to have happened, and to be performed precedent to and in the issuance of this Bond, does exist, has been done, has happened and has been performed in full and strict compliance with the laws of the State of Maryland, the Charter and the Ordinance, and this Bond, together with all other indebtedness of the City, is within every debt and other limit prescribed by the laws of the State of Maryland and the Charter and that due provision has been made for the levy and collection of an annual ad valorem tax or taxes upon all the legally assessable property within the corporate limits of the City in rate and amount sufficient to provide for the payment, when due, of the principal of and interest on this Bond.

IN WITNESS WHEREOF, City of Greenbelt, Maryland, has caused this Bond to be executed in its name by the manual signature of the Mayor of the City and by its corporate seal imprinted hereon or affixed hereto, attested by the manual signature of the City Clerk, all as of the __ day of _____, 2020.

CITY OF GREENBELT, MARYLAND

By: _____
Mayor

(SEAL)

ATTEST: _____
City Clerk

(Form of Assignment)

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto
PLEASE INSERT SOCIAL SECURITY OR OTHER
IDENTIFYING NUMBER OF ASSIGNEE

(PLEASE PRINT OR TYPEWRITE NAME AND ADDRESS,
INCLUDING ZIP CODE OF ASSIGNEE)

the within bond and all rights thereunder and does hereby constitute and appoint

attorney to transfer the within bond on the books kept for the registration thereof, with full power of
substitution in the premises.

Dated: _____

Signature Guaranteed:

Notice: Signatures must be guaranteed
by a member firm of the New York Stock
Exchange or a commercial bank or trust
company.

Notice: The signature to this assignment must
correspond with the name as it appears upon the
face of the within bond in every particular,
without alteration or enlargement or any change
whatever.

SCHEDULE A

\$(X)
CITY OF GREENBELT, MARYLAND
REFUNDING BOND OF 2020A/B

SCHEDULE OF PRINCIPAL INSTALLMENTS

SCHEDULE B

\$(X)
CITY OF GREENBELT, MARYLAND
REFUNDING BOND OF 2020A/B

REDEMPTION SCHEDULE

DATE OF REDEMPTION

AMOUNT OF REDEMPTION

SCHEDULE C

\$[X]
CITY OF GREENBELT, MARYLAND
REFUNDING BOND OF 2020A/B

Transfer of Bond

The transfer of this Bond may be registered only by the registered owner in person or by its duly authorized officer or attorney upon presentation hereof to the Bond Registrar, who shall make note thereof in the books kept for such purpose and in the registration blank below,

<u>Date of Registration</u>	<u>Name and Address of Registered Owner</u>	<u>Signature of Bond Registrar</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Molly Porter

Submitting Department: Planning

Item Type: Board and Committee Reports

Agenda Section: OTHER BUSINESS

Subject:

Draft Greenbelt Neighborhood Overlay Zone

Suggested Action:

On May 2, 2020 and July 20, 2020, the City Council held work sessions on the Draft Greenbelt Neighborhood Conservation Overlay (NCO) Zone Development Standards that were prepared by M-NCPPC. In response to the County's new zoning ordinance eliminating the Residential Planned Community (R-P-C) Zone, the Prince George's County District Council adopted CR-82-2018, concurrently with the new Zoning Ordinance granting approval for Maryland-National Capital Park and Planning Commission (M-NCPPC) to initiate and prepare a Greenbelt Neighborhood Conservation Overlay Zone. The intended purpose of the NCO Zone is, "to protect and preserve the unique development features and character of established neighborhoods throughout the County, and to promote new development that is compatible with the existing neighborhood character." Prior to preparing the Development Standards, M-NCPPC staff drafted the Greenbelt NZO Zone Neighborhood Study.

The Draft Greenbelt NCO Zone Development Standards were reviewed by the Advisory Planning Board (APB), and its recommendations (APB Report # 2020-02) were transmitted to, and accepted by, City Council on June 8, 2020. City Council has also received numerous comments from various stakeholders since the release of the Neighborhood Study and Standards. Concurrently with the City's review, Greenbelt Homes, Incorporated has been conducting an internal review of the draft standards as well. In a memorandum dated June 23, 2020, Steve Skolnik, President of Greenbelt Homes, Inc. requested City Council support GHI's position on a number of issues in the draft of the proposed Greenbelt NCO Zone Development Standards.

City planning staff concurs with many, but not all, of the comments and/or recommendations made by the Advisory Planning Board, stakeholders and Greenbelt Homes Inc. on the draft development standards. Staff has prepared a series of comments on the Draft Standards and Neighborhood Study that are included in Council's packet. It is anticipated that at the conclusion of the County's public review process, the standards will appear in a proposed County Resolution with final approval anticipated to occur concurrently with the County's Countywide Sectional Map Amendment. M-NCPPC staff has indicated that the County

Council will accept comments on the Greenbelt Neighborhood Standards during the public hearing process on the County-wide Map Amendment that has been postponed at this time.

Staff recommends City Council direct staff to submit the City's comments on the Draft Greenbelt NZO Development Standards and Neighborhood Study to the Prince George's County District Council and Planning Board.

Attachments:

[APB Report 2020_2_NCO Zone.pdf](#)

[8-4-20 FINAL Memo NCO Standards.pdf](#)

[FINAL Staff comments on Draft NCO Zone Standards 8.5.20.pdf](#)

[FINAL Building Measurements \(2\).pdf](#)

[2020-Greenbelt-Neighborhood-Conservation-Overlay-Zone-Study-Final.pdf](#)

[Final Draft Development Standards.pdf](#)

[NCOZ RECOMMENDATIONS FINAL GHI letter to city.pdf](#)

[NCOZ Standards BoardZTF Comments June 8 2020 \(1\).pdf](#)

**ADVISORY PLANNING BOARD
REPORT TO COUNCIL**

**REPORT NO. 2020-02
DATE: June 4, 2020**

SUBJECT: Greenbelt Neighborhood Conservation Overlay (NCO) Zone

BACKGROUND:

On May 20, 2020 and June 3, 2020 the Board discussed the Draft Greenbelt Neighborhood Conservation Overlay Zone Development Standards. As stated in the document, “The Greenbelt Neighborhood Conservation Overlay (NCO) Zone is established and intended to protect and preserve unique development features and the character of the historic New Deal community of Greenbelt.”

ANALYSIS:

The Board, with questions answered by Terri Hruby, Director of Planning and Community Development and Chad Williams from M-NCPPC went through the document and identified six (6) changes the Board would like to see made to the draft development standards.

There was significant discussion by the Board regarding additions or expansions to existing single-family detached, townhouse, two-family, or three-family residential dwelling units. The draft development standards state that additions on these units “shall not exceed a cumulative sum of 40 percent of the gross floor area of the original dwelling unit as it existed when construction was initially complete.”

The Board heard from members of GHI who expressed their belief that 40 percent additions or expansions was too restrictive. The Board agreed that the percentage should be increased, but did not agree with the GHI transmittal dated February 15, 2019 that additions shall not exceed 100 percent.

The Board then voted 5-1 to propose that this language should allow for additions or expansions up to 60 percent of the gross floor area of the original dwelling unit as it existed when construction was initially completed.

Next, the Board discussed *Alterations, Expansions, Enlargements, or Extensions* draft standard number 3 which sets the proposed standard for additions or expansions to commercial buildings constructed before November 29, 1949. The Board unanimously agreed to propose that all commercial structures located in Roosevelt Center and the immediate vicinity (e.g. DMV pizza, barbershop, gas station, and auto repair shop) be included in this standard.

The Board noted, in particular, that a building exceeding 40 feet in height would negatively impact the historic nature of Roosevelt Center.

The next proposed change is to *New Development* draft standard number 2 which states, “New dwellings shall not exceed 50 feet in height for multifamily dwellings or 40 feet in height for any other dwelling.” The Board proposes that this standard be changed to state, “New dwellings shall not exceed **45** feet in height for multifamily dwellings or 40 feet in height for any other dwelling.”

The Board also discussed whether the Lakewood Subdivision, Woodland Hills Subdivision, Lakeside Subdivision, and Parkbelt Homes should be included in the NCO Zone. The Board voted 6-1 to recommend that only the density requirement be applied for these areas. This means that the NCO standard regarding alterations, expansions, enlargements and extensions would not apply to these areas.

The Board also voted to recommend that the Jones’ property be excluded from the NCO Zone Boundary. This recommendation is rooted in the fact that this property is not contiguous as Boxwood Village is not within the boundary of the proposed NCO Zone.

There was a great deal of discussion about the density allowed at and in the immediate vicinity of Roosevelt Center. The RPC Zone did not have a density associated with it, but the proposed NCO Zone standards would allow for 12 dwelling units per acre. At the conclusion of the discussion the Board agreed that they would like to see appropriate opportunities for housing or work/live units that respects the character of Roosevelt Center, but did not have sufficient information to recommend a specific density cap. The Board recommends that this issue be discussed and explored further to identify an appropriate density cap for Roosevelt Center.

With respect to the areas that are proposed to be zoned Rural Residential the Board had a robust discussion about recommendations to be made. At the end of the discussion it was determined that no changes were recommended to this section of the draft standards.

RECOMMENDATION:

The Board recommends the following proposed changes to the draft development standards as summarized below:

Existing Draft Standard	APB Recommendations
<i>Alterations, Expansions, Enlargements, or Extensions (1):</i>	
Additions or expansions to existing single-family detached, townhouse, two-family, or three family residential dwelling units shall not exceed 40 percent of the gross floor area of the original dwelling unit as it existed when construction was initially complete. No alteration, expansion, enlargement or extension shall exceed the height of the existing dwelling unit. Alterations, expansions, enlargements, or extensions shall maintain the roofline of the existing dwelling unit.	Additions or expansions to existing single-family detached, townhouse, two-family, or three family residential dwelling units shall not exceed 60 percent of the gross floor area of the original dwelling unit as it existed when construction was initially complete. No alternation, expansion, enlargement, or extension shall exceed the height of the existing dwelling unit. Alterations, expansions, enlargements, or extensions shall maintain the roofline of the existing dwelling unit.
<i>Alterations, Expansions, Enlargements, or Extensions (3):</i>	
Additions or expansions to commercial buildings constructed before November 29, 1949 shall reflect the massing and architectural character of existing commercial structures located in Roosevelt Center. Alterations, expansions or extensions shall not exceed 40 feet in height.	Additions or expansions to commercial buildings shall reflect the massing and architectural character of existing commercial structures located in Roosevelt Center and the immediate vicinity. Alterations, expansions, or extensions shall not exceed 40 feet in height.
<i>New Development (2):</i>	
New dwellings shall not exceed 50 feet in height for multifamily dwellings or 40 feet in height for any other dwelling.	New dwellings shall not exceed 45 feet in height for multifamily dwellings or 40 feet in height for any other dwelling.
<i>Density</i>	
Currently the density map identifies a maximum density of 12 du/ac for the commercial buildings in Roosevelt Center (Including the original Fire Station/Repair Garage property as identified in the Draft Neighborhood Study)	The Board would like to see appropriate opportunities for housing that respects the character and history of Roosevelt Center. The Board does not have sufficient information to recommend a specific density cap, and therefore recommends that this issue is further studied and discussed to determine an appropriate density recommendation for this area.

<i>Areas to be included</i>	
The NCO Zone Boundary currently includes: Lakewood Subdivision Woodland Hills Subdivision Lakeside Subdivision Parkbelt Homes	The Board recommends that only the density cap be applied to this area and that the language regarding alterations, expansions, enlargements, and extension not apply to this area as stated in Alterations, Expansions, Enlargements, or Extensions standard #1.
<i>Areas to be Included</i>	
The Jones' property is not currently included in the boundary, but this was an oversight and is planned to be included because the RPC Zone included this property.	The Board recommends that City Council support the Jones' request to not be included in the boundary because the property is not contiguous.

Respectfully submitted,

Keith Chernikoff
Chair

Memorandum

TO: Ms. Nicole Ard, City Manager
FROM: Terri S. Hruby, Planning Director
DATE: August 5, 2020
RE: Proposed Draft Neighborhood Conservation
Overlay Zone

Background

On May 2, 2020 and July 20, 2020, the City Council held work sessions on the Draft Greenbelt Neighborhood Conservation Overlay (NCO) Zone Development Standards that were prepared by M-NCPPC. As you are aware, in response to the County's new zoning ordinance eliminating the Residential Planned Community (R-P-C) Zone, the Prince George's County District Council adopted CR-82-2018, concurrently with the new Zoning Ordinance granting approval for Maryland-National Capital Park and Planning Commission (M-NCPPC) to initiate and prepare a Greenbelt Neighborhood Conservation Overlay Zone. The intended purpose of the NCO Zone is, "to protect and preserve the unique development features and character of established neighborhoods throughout the County, and to promote new development that is compatible with the existing neighborhood character." The NCO zone applies a unique set of development standards that are aimed at preserving the unique development features and characteristics of a neighborhood. The County-wide Sectional Map Amendment proposes the Greenbelt NCO Zone boundaries to be consistent with the existing boundaries of the R-P-C.

It is anticipated that at the conclusion of the public review process, the standards will appear in a proposed County Resolution with final approval anticipated to occur concurrently with the County's Countywide Sectional Map Amendment. M-NCPPC staff has indicated that the County Council will accept comments on the Greenbelt Neighborhood Standards during the public hearing process on the County-wide Map Amendment that has been postponed at this time.

In preparation of the May 2, 2020 and July 20, 2020 City Council work sessions City planning staff prepared Memorandums, that included a summary of the Draft Greenbelt NCO Zone Development Standards and provided staff's comments on the draft standards. The Draft Greenbelt NCO Zone Development Standards were reviewed by the Advisory Planning Board (APB), and its recommendations (APB Report # 2020-02) were transmitted to, and accepted by, City Council on June 8, 2020. City Council has also received numerous comments from various stakeholders since the release of the Neighborhood Study and Standards. Concurrently with the City's review, Greenbelt Homes, Incorporated has been conducting an internal review of the draft standards as well. In a memorandum dated June 23, 2020, Steve Skolnik, President of Greenbelt Homes, Inc. requested City Council support GHI's position on a number of issues in the draft of the proposed Greenbelt NCO Zone Development Standards, as outlined in detail in the memorandum (See Attachment 1).

City planning staff concurs with many of the comments and/or recommendations made by the Advisory Planning Board, stakeholders and Greenbelt Homes Inc. on the draft development standards; but there are some that staff does not support. The following is a summary of staff comments on the draft development standards based on further review of the draft standards and further consideration of stakeholder input.

Neighborhood Study

The establishment of the Greenbelt NCO Zone requires the completion of a Neighborhood Study to be reviewed by the District Council. The Study does not require the approval of the Prince George's County Planning Board and/or District Council. The purpose of the Study is to specify the development context in the proposed NCO Zone. The *Draft Greenbelt Neighborhood Conservation Overlay Zone Neighborhood Study* prepared by M-NCPPC was released in March 2020, and was used as the foundation for the development of the Draft Greenbelt NCO Zone Development Standards.

Planning staff has reviewed the draft study and solicited comments from Megan Searing-Young, Museum Curator. Overall staff does not have any major concerns with the Study, but has noted some points of clarification need and/or corrections to certain statements and referenced dates. Staff's comments are attached.

Analysis of Draft Greenbelt NCO Zone Standards

NCO Zone Boundary

There has been some discussion since the release of the Neighborhood Study and draft development standards, on whether the single-family detached neighborhoods of Lakewood, Lakeside, Woodland Hills, Lakecrest, Parkbelt homes and the Jones's property shall be included in the NCO Zone boundary. Staff supports the APB's recommendation that these neighborhoods, with the exception of the Jones's property, shall be included in the NCO Zone boundary but that only the density requirements of the NCO Zone Development Standards shall apply to these areas. This approach will

result in no change to how these neighborhoods are currently being regulated. The underlying zoning (RSF-65) for these developments has dimensional and intensity standards that will appropriately regulate alterations, expansions, enlargements, extensions, new construction and accessory structures. Staff believes the underlying zoning will achieve many of the goals of the Draft NCO Zone Development standards in terms of regulating green area, building height and accessory structures.

As Council is aware, the Jones's have requested the City support their request not to be included in the boundaries of the Greenbelt NCO Zone. M-NCPPC staff has indicated that the Jones's property was inadvertently excluded from the proposed Greenbelt NCO Zone on the proposed Countywide Sectional Map Amendment. The Advisory Planning Board has recommended City Council support the exclusion of the Jones's property. The 5.26 acre property is located outside the City's boundaries and is not contiguous as Boxwood Village is not within the NCO Zone boundaries. This property is proposed to be zoned Single-family detached (RSF-65), which will allow a maximum density of 6.7 dwelling units per acre versus the 4 dwelling units per acre that was permitted under the R-P-C Zone. Since this property was located within the boundaries of the Greenbelt R-P-C Zone, staff believes it would require County Council action to have this property excluded from the NCO Zone boundaries.

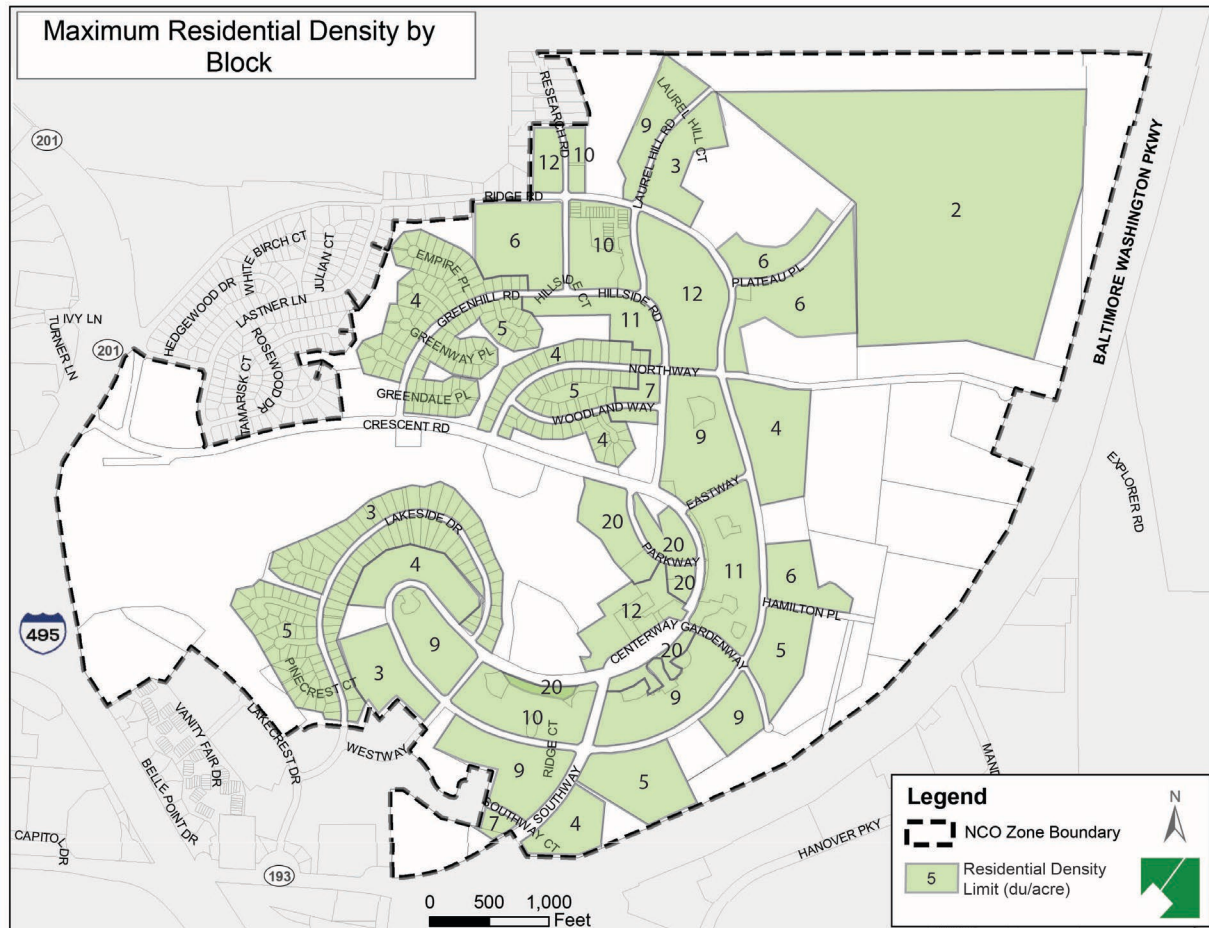
M-NCPPC staff has noted that the Greenbelt NCO Zone does not meet the requirement that at least 65 percent of the land area within the proposed NCO Zone, not including street and other rights-of-way, is developed. M-NCPPC staff has calculated that 59.9 percent of the proposed NCO Zone land area is developed. Staff recommends that when transmitting comments to the District Council on the proposed Draft Development Standards, the City include a comment that requests the District Council revise this requirement of the adopted zoning ordinance so that the Greenbelt NCO Zone is eligible for designation.

Density

The issue of density within Historic Greenbelt has been a concern since the County proposed the elimination of the R-P-C Zone, recognizing that the R-P-C Zone capped density within Historic Greenbelt as a means of protecting the original historical development, historical character and the planned community features that afforded Greenbelt its designation as a National Historic Landmark. Staff continues to believe the NCO Zone shall adopt the majority of the density caps of the R-P-C Zone, as shown on the "Greenbelt R-P-C Zone Density for Residential Blocks" map included in the 1989 Approved Master Plan and Sectional Map Amendment. Staff continues to support the deletion of the proposed Draft NCO Zone Development Standard that references an overall density cap of eight dwelling units for the entire Greenbelt NCO Zone. As stated by staff and various stakeholders there is concern that this standard will lead to confusion and perhaps unintended consequences.

The draft development standards require that residential development not exceed the density as shown in Figure 1: Greenbelt NCO Zone Maximum Density of Residential Blocks. For those parcels shaded in white, the underlying zone density regulation would apply.

Figure 1. Maximum Residential Density by Block



Source: M-NCPPC

There are three notable differences between the proposed NCO Zone Maximum Residential Density by Block map and the Greenbelt R-P-C Maximum Residential Density by Block map. First, the R-P-C map did not include a density cap for Roosevelt Center (defined as the area shown below in Figure 2), while the NCO Zone map establishes a density of 12 dwelling units per acre. At this time and after careful consideration of the issue, City planning staff believes a density of zero (0) dwelling units shall be applied to Roosevelt Center. While staff respects and understands the Advisory Planning Board's opinion that the NCO Zone shall provide for appropriate opportunities for housing and/or live/work units that respect the character of Roosevelt

Center, City staff believes more discussion and study needs to occur on this issue than is afforded by the NCO Zone review schedule. If not considered, planned and regulated appropriately, the introduction of residential development could have significant impacts on the historical character and significance of the Center/Community. To establish a cap without fully understanding the magnitude of the impacts on the character of the Center and larger community, is not advisable. Staff believes it would be more appropriate to prohibit residential development in the Center at this time and request an amendment to the NCO Zone Development Standards if at some point in the future residential development is determined to be desirable by the City.

Figure 2. Roosevelt Center Area



The second difference between the R-P-C maximum density map and the NCO zone maximum density map is with the density caps shown for the superblock between Plateau Place and Laurel Hill Road. Based on staff's calculation the density cap for this block should be 3 dwelling units per acre, and the shaded block area should include the large swath of woodlands, as shown on the R-P-C density map.

The third difference between the R-P-C and NCO Zone maximum density maps is the way in which the open space/park land areas within residential developments are shown. Based on staff's calculations these areas were included in the maximum

density calculations for the R-P-C map, and therefore should not be carved out and shaded white on the NCO Zone maximum density map.

During the City's review of the proposed Countywide Sectional Map Amendment, concerns were raised about ensuring the new zoning regulations provide for the maximum protection of the City's forest preserve areas/"green belt". The City Council submitted a request to the County that the City's forest preserve areas be zoned Reserved Open Space (ROS). This zone allows for a maximum density of .05 dwelling units per acre. The NCO Zone Maximum Density for Residential Blocks map proposes a density of 2 dwelling units per acre for the North Preserve Area, inconsistent with the City's position that these areas should be protected from development to the maximum extent possible. Staff would recommend the City request the map be revised not to allow for any residential development in the City's Forest Preserve Areas. This approach could also be taken for protecting GHI's woodlands, and is consistent with the comments submitted by GHI.

Dimensional and Intensity Standards

This section addresses the fact that GHI is developed on superblocks and has never been subdivided. The Dimensional and Intensity Standards section is intended to acknowledge that attached dwellings shall not be required to meet individual lot dimensions and intensity standards of the underlying zone. This provision needs to be revised to include the GHI single-family detached houses located on Northway.

Alterations, Expansions, Enlargements and Extensions

Four development standards related to alterations, expansions, enlargements and extensions are proposed by M-NCPPC. The first standard in this section restricts the size and height of additions and extensions to single-family detached, townhouse, two-family, or three family residential dwelling units. The size of an addition is limited to a maximum cumulative sum of 40 percent of the gross floor area of the original dwelling unit and building height is restricted to the height of the existing dwelling units (See Table 1 for list of existing building heights).

Staff agrees that the standards need to address the size of additions/expansions. As stated, the standards recommend limiting the size of additions to 40 percent of the gross floor area of the original dwelling unit. GHI has proposed a standard that would allow for additions up to 100 percent of the gross floor area of the original unit. The Advisory Planning Board has recommended additions be restricted to 60 percent of the gross floor area. The intent of controlling the size of additions is to have the means to regulate and protect/preserve neighborhood character and to provide for a certain amount of internal green area, adequate light, air and privacy throughout the residential neighborhoods.

Staff understands that GHI wants to retain its ability to self-governance and have flexibility over additions, however staff believes that GHI should be bounded to certain

development standards for additions, as all other private property owners are. Certainly staff recognizes the importance of the rules, regulations and policies and procedures that GHI has established and implemented in guiding development within the community and staff views their role in protecting and preserving Historic Greenbelt as invaluable. Staff's interest in regulating the size of additions is not meant to diminish the successes of GHI or prevent members from aging in place or meeting the needs of their families, but rather to ensure there are applicable and appropriate zoning standards for all properties within historic Greenbelt. GHI has indicated that there are 911 additions in GHI, with the average size of an addition being 191 square feet and only 13 percent being more than 40 percent of the gross floor area. GHI has also indicated they do not allow additions on the larger two-story units built in the 1970's. Staff continues to support the maximum 40 percent requirement proposed by M-NCPPC and advises if City Council wishes to increase this threshold the allowable size should not exceed the 60% recommended by the Advisory Planning Board. Staff believes this standard provides members the ability to make desired/needed additions to their units, while protecting neighborhood character and safeguarding light, air and privacy. Staff has inquired with M-NCPPC regarding the ability of a property owner/GHI Member to apply for a variance from the dimensional standards of the NCO Zone, and it sounds like this may be an option but staff understands a formal interpretation by M-NCPPC would be required after the new zoning ordinance takes effect.

Staff does not support the standard that allows for additions and expansions to commercial properties constructed before November 24, 1949. Staff recommends a standard that will prohibit additions or expansions to these commercial buildings within Roosevelt Center. This will further allow the character, scale, massing, etc. of Historic Greenbelt to be protected and preserved. Staff concurs with the Advisory Planning Board's recommendation that a regulation is needed that will require alterations, expansions or extensions of all commercial buildings to reflect the massing and architectural character of existing structures in Roosevelt Center and the immediate vicinity. The Standards restrict the height of alterations, expansions, or extensions to commercial buildings in Roosevelt Center to 40 feet. Based on a building height survey conducted by City staff, staff recommends that building heights should be restricted to not exceed 25 feet in Roosevelt Center (See attached Building Height Survey). Staff recommends that the Standard be written to respect the existing height of commercial buildings in Roosevelt Center.

Standard 4 under, "Alterations, Expansions, Enlargements, or Extensions" addresses garages. GHI has proposed revisions to the language that regulates the repair/replacement of garage doors. Staff does not object to GHI's proposed language that would provide some flexibility in the replacement of garage doors. The new standards would read as follows: "...If replacement is necessary, new garage doors shall be compatible in appearance and function with original garage doors to the extent practicable."

New Development

Standards for new development address form and massing. The standards restrict building heights to 40 feet for single-family attached and detached dwellings and for new commercial and mixed-used buildings and to 50 feet for multifamily dwellings. Staff believes these height limitations are too permissive. Staff recommends that the NCO zone standards regulate heights so they respect the existing heights of the original single-family, multifamily and commercial structures that are located within the NZO Zone, as shown in the Building Study completed by staff. Overall, staff recommends reducing the maximum allowable height of new commercial and mixed-use buildings from 40 feet to 30 feet and reduce the allowable height of new residential to 30 feet for single family dwellings and 40 feet for multi-family dwellings.

Staff also recommends a new standard requiring new development within Roosevelt Center to reflect the massing and architectural character of the existing historically significant commercial structures located in Roosevelt Center and the immediate vicinity.

Parking

The draft standards require new residential development to provide 1.5 spaces per dwelling unit. The parking standards further promote the semi-pervious surfacing to the maximum extent practicable. Staff does not have any recommended revisions to the proposed parking standards for new development.

Accessory Structures

The standards permit residential accessory structures, including but not limited to sheds, fences, and porches. For properties in the Residential Single Family – Attached Zone (i.e.,GHI), accessory structures are required to be located within the service side of the associated dwelling. GHI has expressed concerns that restricting accessory structures on the service side of a residential unit is not consistent with current practice, poses challenges with utility conflicts and overall may not yield the intended outcome of this standard. Staff supports the revised language proposed by GHI, “Residential accessory structures included but not limited to sheds, fences, and porches shall be permitted. For accessory structures located within the RSF-A Zone, such structures should generally be located on the garden side or end of residential units, but they may be located on the service side if facts or circumstances are presented by the applicant to justify this location. Nonresidential accessory structures may be permitted pursuant to the regulations of the zoning ordinance.”

Conclusion/Next Steps

As M-NCPPC staff has stated, the development standards and neighborhood study are a draft and intended to spark stakeholder review and comment. Staff has

recommended numerous revisions to the Draft Greenbelt NCO Zone Development Standards and has provided comments on the Neighborhood Study. Attached is a comprehensive list of staff's recommended revisions.

The Greenbelt NCO Zone is on City Council's August 10, 2020 regular meeting agenda for consideration. Staff recommends City Council direct staff to submit the City's comments to the Prince George's County District Council and Planning Board.

**Proposed Draft Greenbelt NCO Zone
Staff Comments
August 5, 2020**

DEVELOPMENT STANDARDS

1. Request that the District Council revise the requirement that at least 65 percent of the land are within the proposed NCO Zone, not including street and other rights-of-way, is developed in a manner that will provide for the Greenbelt NCO Zone being eligible for designation.
2. Clearly define the area that is referred to as Roosevelt Center, as shown on the attached map.
3. Clearly define “service yard” and “garden side”.
4. Revise General Provision number 3 to refer to the County Planning Director.
5. Delete Standard 1 under Density.
6. Support the Jones’s request to be excluded from the boundaries of the NCO Zone.
7. Revise the Greenbelt NCO Zone Maximum Density for Residential Block map to show the correct density caps for the area along Plateau Place and Ridge Road, include the open space/parkland in the density calculations within the residential blocks (i.e., should be shaded green).
8. Revise the Greenbelt NCO Zone Maximum Density for Residential Block map to apply a density of zero (0) dwelling units per acre on the Roosevelt Center area.
9. Revise the Greenbelt NCO Zone Maximum Density for Residential Block map to apply a density of zero (0) dwelling units per acre on the City’s Forest Preserve Areas and GHI woodlands.
10. Revise the development standards so that only the density standard applies to the single-family detached zoned (RSF-65) subdivisions of Lakewood, Woodland Hills, Lakecrest, Lakeside and Parkbelt Homes.
11. Revise the Dimensional and Intensity Standards to include the RSF-A zoned GHI single-family detached dwelling units on Northway.
12. Revise Alterations, Expansions, Enlargements and Extensions Standard #3 as follows: Alterations, expansions, enlargements and extensions of commercial buildings shall reflect the massing and architectural character of existing commercial structures located in Roosevelt Center and the immediate vicinity. Additions to commercial buildings constructed prior to November 24, 1949 are prohibited. Alterations, expansions, enlargements and extensions shall not exceed the height of the existing building, and in no case shall exceed 25 feet.

13. Add the following language standard to Alterations, Expansions, Enlargements and Extensions: Two-story additions shall be placed only on the garden side or at the end of a dwelling unit. Service side additions shall not exceed one-story.
14. Revise the height limitations in New Development Standards No. 2 to 40 feet (rather than 50 feet) for multi-family development and 30 feet (rather than 40 feet) for all other dwellings. The revised standard would read as follows: New dwellings shall not exceed 40 feet in height for multi-family dwellings and 30 feet in height for any other dwelling.
15. Revise New Development Standard No. 3 to reduce the maximum allowable height of new commercial and mixed-use buildings from 40 feet to 30 feet.
16. Revise the Accessory Structures Standard to read as follows: "Residential accessory structures including but not limited to sheds, fences, and porches shall be permitted. For accessory structures located within the RSF-A Zone, such structures should be generally be located on the garden side or end of residential units, but they may be located on the service side if facts or circumstances are presented by the applicant to justify this location. Nonresidential accessory structures may be permitted pursuant to the regulations of the zoning ordinance."
17. Regulate the demolition of historically significant structures by adding the following standards:
 - a. Demolition of two-family, three-family, or townhouse dwellings is only allowed if it is demonstrated that the dwelling unit is out of character, style, scale, and the period of construction with the dwelling units and other buildings in its immediate neighborhood. If a dwelling unit is demolished for the purpose of replacing it with a new dwelling unit, the footprint of the new dwelling shall be no larger than the footprint of the demolished structure.
 - b. Demolition of commercial and multi-family buildings is only allowed if it is demonstrated that the dwelling unit is out of character, style, scale, and the period of construction with the other buildings in its immediate neighborhood. If a building is demolished for the purpose of replacing it with a new building, the footprint of the new dwelling shall be no larger than the footprint of the demolished structure.

Note:

Size of Additions

The comments above do not address APB's recommendation and GHI's request that the Standards be revised to allow for larger additions to units on residential single-family attached (RSF-A) zoned properties.

The Advisory Planning Board proposed revised standard is as follows:

Additions or expansions to existing single-family detached townhouses, two-family, or three-family residential dwelling units shall not exceed a cumulative sum of 60 percent of the gross floor area of the original dwelling unit as it existed when construction was initially complete. No alteration, expansions, enlargements, or extensions shall exceed the height of the existing dwelling unit. Alterations, expansions, enlargements, or extensions shall maintain the roofline of the existing dwelling unit.

GHI's proposed revised standard is as follows:

Additions or expansions to existing single-family detached townhouses, two-family, or three-family residential dwelling units shall not exceed a cumulative sum of 100 percent of the gross floor area of the original dwelling unit as it existed when construction was initially complete. No alteration, expansions, enlargements, or extensions shall exceed the height of the existing dwelling unit. Alterations, expansions, enlargements, or extensions should maintain the roofline of the existing dwelling unit.

NEIGHBORHOOD STUDY

1. Page 1 – Photo should be representative of the Greenbelt NCO Zone.
2. Page 4 – Label the underlying zoning of all parcels within the R-P-C zone boundary.
3. Page 7 – Rather than referring to the R-P-C Zone as being ineffective, it would be more accurate to refer to its limitations, and note its effectiveness at controlling density/new development within Historic Greenbelt.
4. Page 7 – Per the R-P-C Zone, the detailed site plan exemption applies to single-family residential detached housing and public buildings and not only to GHI as stated in the Study.
5. Page 9 – The Proposed Zoning and NCO Boundary map should be revised to label the underlying zoning of all parcels with the proposed NCO Zone boundary.
6. Page 10 – In Part 2, Roosevelt Center should be defined, including a boundary map, since it is referenced within the Development Standards.
7. Page 10 – Revise the heading “Residential Development” to “Original Residential Development” and within each subheading the date of construction should be referenced.
8. Page 12 – M-NCCPC should consult with GHI to ensure the description for garages is accurate.
9. Page 12 – Add reference to the Greenbelt Community Center/Greenbelt Center School to the “Community Building” section.
10. Page 12 – In the “Community Building” section revise the dates referencing additions to the Community Center. The addition behind the north wing was constructed in 1967. Reference to an addition housing and adult day care should be deleted. A more accurate statement would be an addition was added to the rear of the main block on the north side.
11. Page 13 – In “Recreation” section add reference that the Youth Center was constructed in 1961.
12. Page 13 – Revise the heading, “Parcels added after Original Town Built” to include buildings as well.
13. Page 13 – In the “Parcels Added After Original Town Built address the following:
 - a. Provide a map showing location of private subdivisions referenced.
 - b. Verify dates for St. Hugh’s Catholic Church and School.
 - c. Indicate that Greenbelt Plaza Apartments is now Parke Crescent Apartments.
 - d. Delete reference to the Concession Stand at Greenbelt Lake or acknowledge that it has been demolished.
 - e. Delete reference to Green Ridge House being a nursing home. Green Ridge House was constructed in 1979.

- f. The four GHI single-family detached homes on Woodland Way, Greenhill Road and Northway should be included.

Greenbelt NCO Zone Building Height Survey

Building	Building Height Captured 7/29	Building Height from PG Atlas (Year it was Captured)	Picture
Medical Building (Roosevelt Center)	13.5 Feet	15 Feet (2017)	
Municipal Building	22.5 Feet	22.5 Feet (2009)	
West Roosevelt Center Building (area near Cedars of Lebanon is 14.5 Feet)	22.5 Feet	23.5 Feet (2009)	
East Roosevelt Center Building (Area near Maria's Beauty shop is 14.5 Feet)	22.5 Feet	23.7 Feet (2009)	
Co-Op Building	23 Feet	23.7 Feet (2009)	
DMV Pizza/Barbershop	16 Feet	16.9 Feet (2009)	
Gas Station	18 Feet	18 Feet (2009)	
Lawerence Apartments (range of buildings) 26 Crescent Road - 18 Crescent Road	28.5 Feet to 30 Feet	28.4 Feet to 31 Feet (2009)	
Crescent Square Apartments 54 Crescent Road - 46 Crescent Road	30 Feet	27.9 to 30.3 Feet (2009)	

Greenbelt NCO Zone Building Height Survey

Parke Crescent Apartments 53 A Crescent	29 Feet	31.652 Feet (2009)	
The Jane Apartments 14 Parkway	29 Feet	28.987 Feet (2009)	
26 E ridge Road	19 Feet	20.2 Feet (2009)	

Greenbelt NCO Zone Building Height Survey

47 A Ridge Road	19 Feet	21.3 Feet (2017)	
39 M Ridge Road	18 Feet	18.917 Feet (2009)	
56 Crescent Road	25 Feet	23.98 (2009)	
Single Family Home 130 Northway Road	18 Feet	18.696 Feet (2009)	

Greenbelt NCO Zone Building Height Survey

Single Family Home 126 Northway Road	23 Feet	23.64 Feet (2009)	
Definition in the Zoning Code: Height of Building: (A)The vertical distance between an approved "Street" grade at a point at the middle of the front of the "Building" to either: (i)The highest point of roof surface of a flat roof; (ii)The deck line of a mansard roof; or (iii)The average height between the eaves and ridge of a gable, hip, or gambrel roof. (See Figure 68)			

Greenbelt

Neighborhood Conservation Overlay Zone

March 2020

PART
1

Planning Background

Summary

The Neighborhood Conservation Overlay (NCO) Zone is a new zoning tool adopted by the County Council sitting as the District Council on October 23, 2018, as part of Prince George's County's new Zoning Ordinance. The NCO Zone is "intended to protect and preserve the unique development features and character of established neighborhoods throughout the County, and to promote new development that is compatible with the existing neighborhood character." This flexible tool builds on the standards for development, redevelopment, and alterations established throughout the County by the new Zoning Ordinance and incorporates revised or new standards designed for individual communities to better build upon and preserve identified unique attributes.

In order to establish an individual NCO Zone, the District Council shall review "a neighborhood study for the neighborhood specifying the development context in the zone." The District Council "may



Homes within the Proposed Neighborhood Conservation Overlay Zone.

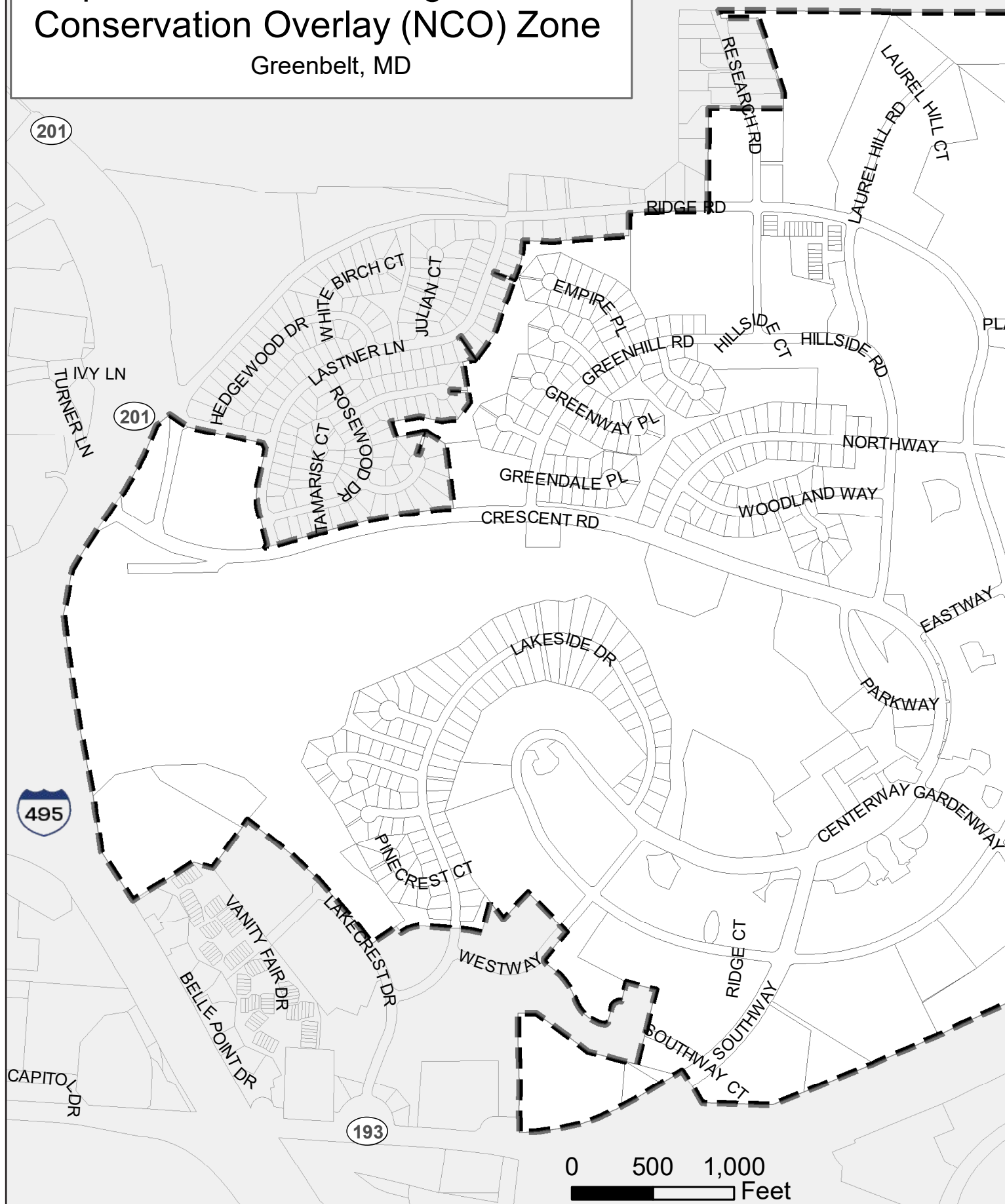
also establish a unique set of development standards applicable to all development" in an NCO Zone.

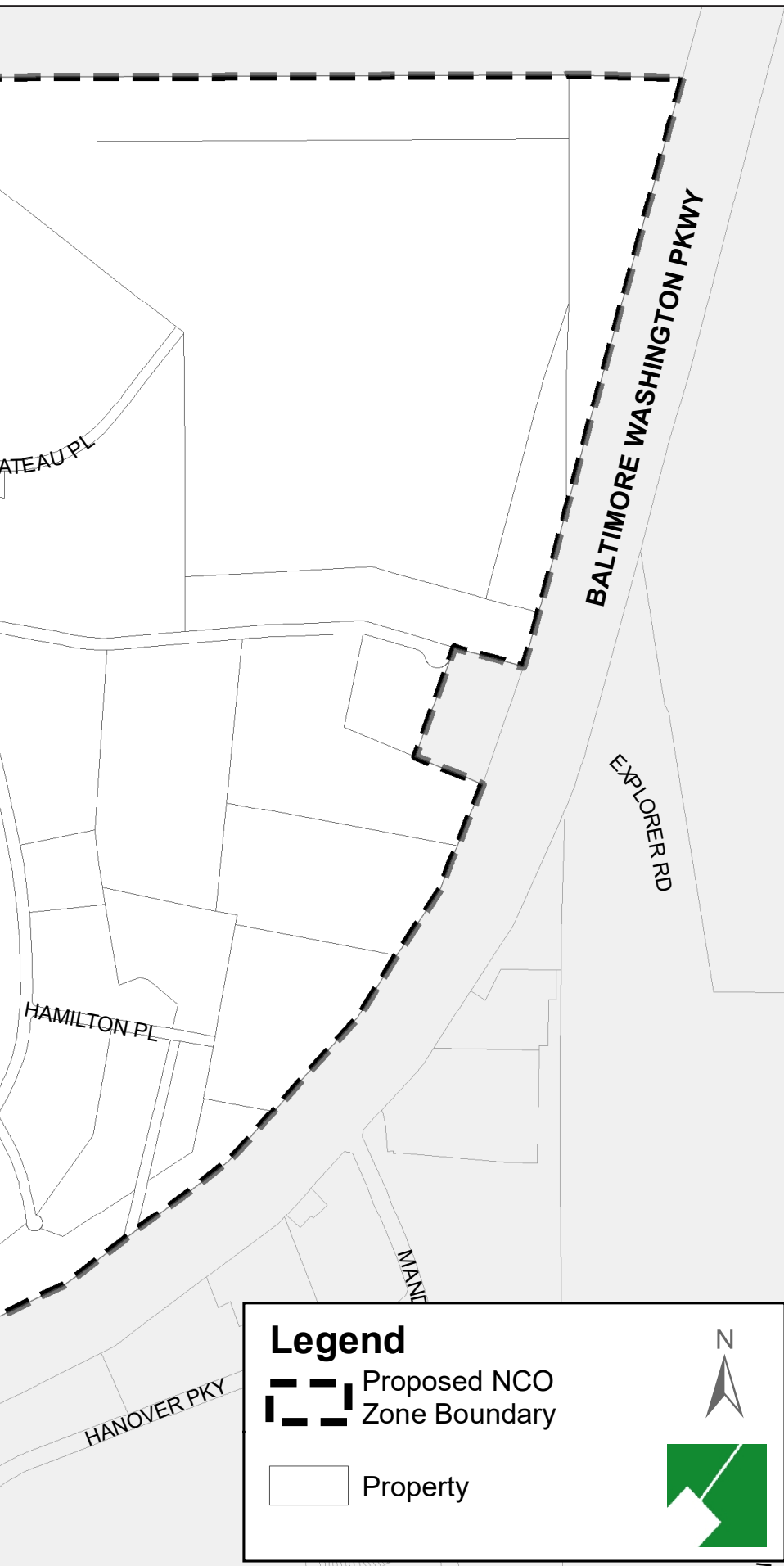
The first two proposed NCO Zones were placed in the Fiscal Year 2020 work program of the Prince George's County Planning Department and focus on single-family residential properties in the City of Mount Rainier and the portion of the City

of Greenbelt currently located in the Residential Planned Community (R-P-C) Zone. Both proposed NCO Zones will be reflected on the proposed County Zoning Map as part of the ongoing Countywide Map Amendment and, if approved, will take effect at the same time as the new zoning map. The zoning map is anticipated to take effect in early November 2020.

Proposed Greenbelt Neighborhood Conservation Overlay (NCO) Zone

Greenbelt, MD





Concurrent with the preparation and approval of the new zoning map, which is an essential step before the new Zoning Ordinance may take effect, the District Council will consider both the required neighborhood study and a formal resolution to establish the two NCO Zones and any associated development standards. This neighborhood study consists of four parts:



The planning background for the proposed Greenbelt NCO Zone.



An overview and history of the neighborhoods included in the Greenbelt NCO Zone.



How the Greenbelt NCO Zone meets the minimum standards for establishment of an NCO Zone.

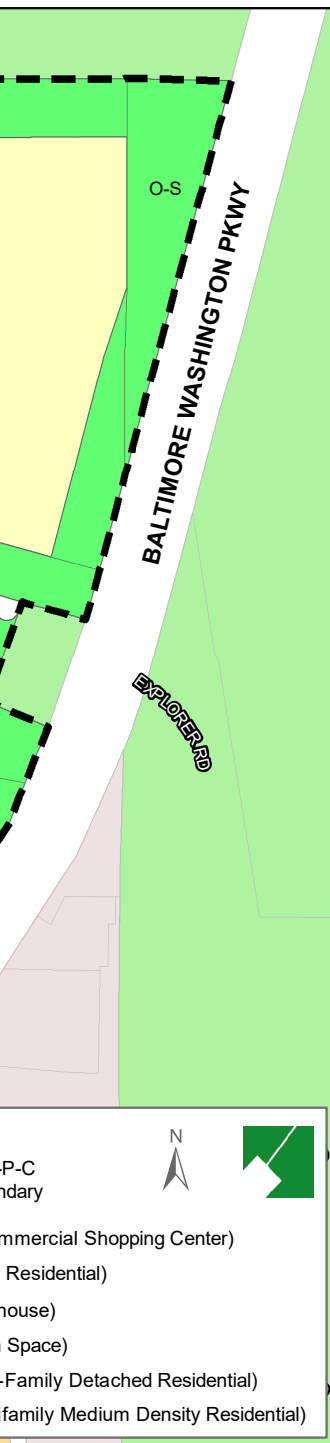


The policy goals for the standards proposed in the upcoming legislative amendment to establish the Greenbelt NCO Zone.

Existing Zoning and Residential Planned Community (R-P-C) Boundary

Greenbelt, MD





The 1989 Approved Master Plan for Langley Park-College Park-Greenbelt and Vicinity and 1990 Adopted Sectional Map Amendment for Planning Areas 65, 66, and 67

The current County master plan for the area to be incorporated in the Greenbelt NCO Zone is the 1989 *Approved Master Plan for Langley Park-College Park-Greenbelt and Vicinity*.

This master plan updated and replaced the 1970 master plan and remains the oldest applicable master plan in Prince George's County. The accompanying 1990 Adopted Sectional Map Amendment for Planning Areas 65, 66, and 67 (SMA) established the current Greenbelt R-P-C Zone by more than doubling the size of the R-P-C that existed at the time, culminating in 1,397.68 acres centered on the New Deal green town community embodied by the Greenbelt Homes, Incorporated (GHI) cooperative housing development, several multifamily buildings, Roosevelt Center, and the civic spaces including the recreation fields, Buddy Attick Lake Park, library, youth center, Greenbelt Aquatic and Fitness Center, municipal center, and community center. The expanded R-P-C Zone also included three single-family detached areas; the forest preserve flanking the northern and eastern portions of the community; offices, workspaces, and storage areas used by GHI and members; the defense housing area built by the Farm Security Administration; and other abutting properties. Additional rezonings were made in 1990, including placing the GHI cooperative superblocks into the R-T (Townhouse) Zone. Refer to Part 2 of this study for additional information on these included properties. The R-P-C Zone included much of the Greenbelt National Historic Landmark designated on the National Register of Historic Places.

As part of the approval of the expanded R-P-C Zone, the R-P-C official plan was established as two maps on pages 213 and 214 of the master plan and SMA. The official plan restricts residential density by block and establishes the land use recommendations for the community. The approved land use plan consists primarily of "low urban," "high urban," "park," "private open space," "commercial," and "institutional" land uses

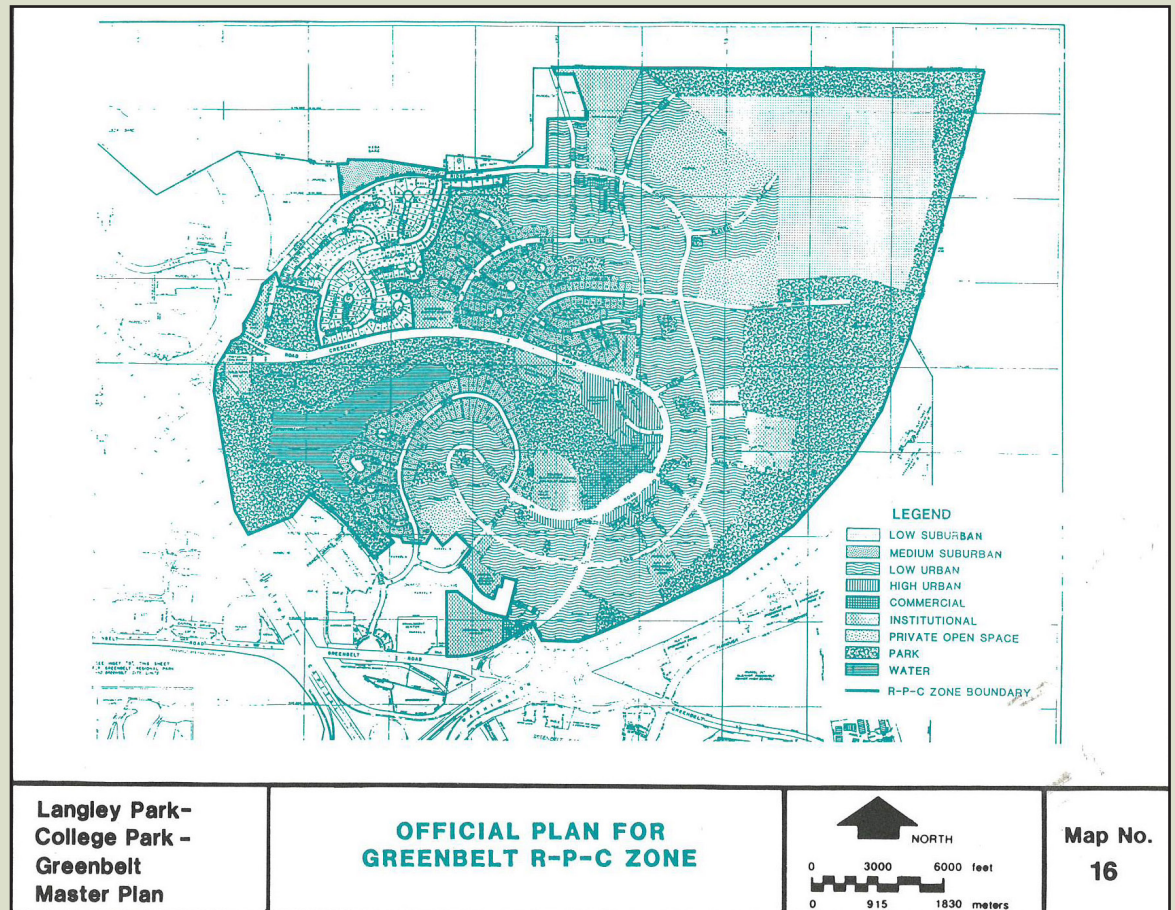
with a large portion of "low suburban" land uses in the northeast quadrant and recognition of the single-family detached areas in the "medium suburban" land use classification. While these land uses are associated with density ranges in the master plan, the density map of the R-P-C official plan supersedes the master plan recommendations and controls the level of density permitted in historic Greenbelt. The commercial category "includes retail, service and office uses" while the institutional category was generally used to identify municipal and County properties along with places of worship and Federal facilities such as the former post office.

The official land use map of the master plan supplements the R-P-C official plan by identifying portions of the forest preserve as "conditional reserve areas," which indicated the presence of unsafe soils and other ground conditions that would make development challenging. Roosevelt Center was also identified as a village activity center; the centers were envisioned as mixed-use, primarily commercial areas that were also appropriate for between 50 and 150 dwelling units. Village activity centers were replaced as a County planning concept with the approval of the 2002 General Plan.

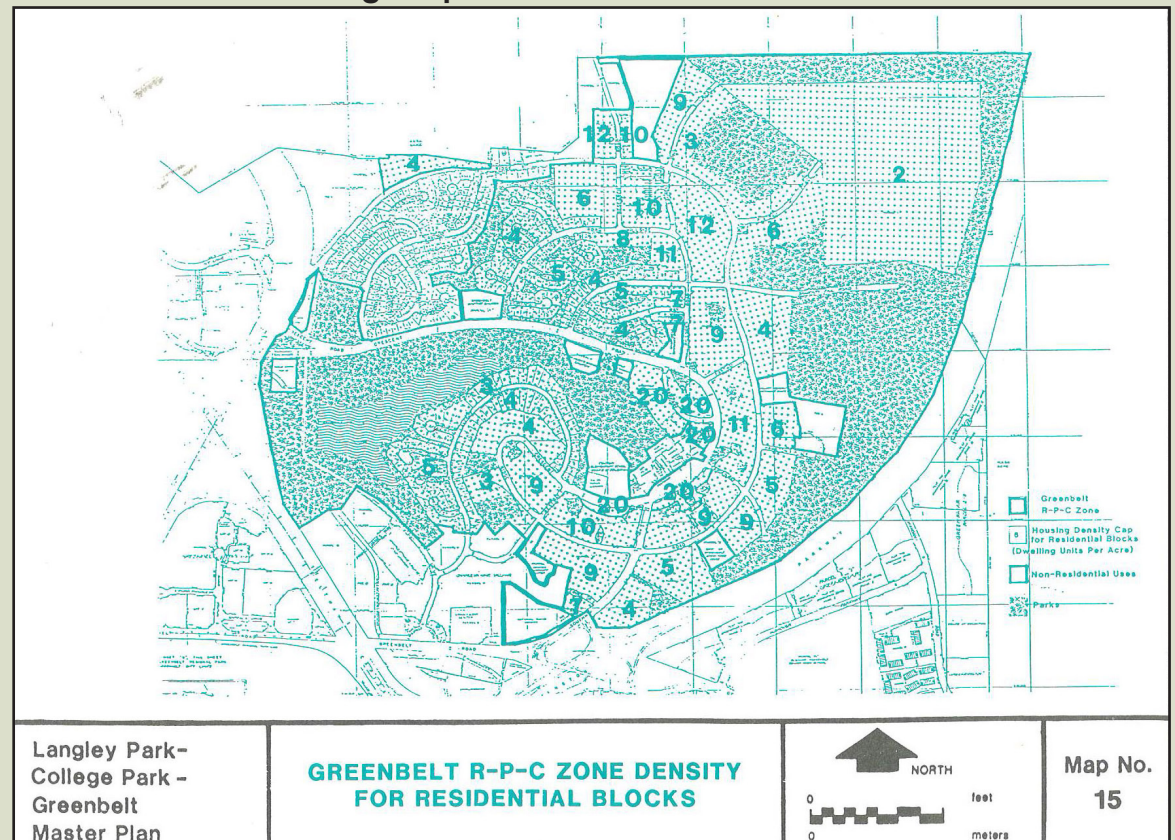
The master plan reflected Roosevelt Center as an area approximately 8.2 acres in size with approximately 53,800 leasable square feet at the time. City of Greenbelt records currently indicate approximately 54,000 square feet of retail area with 6,500 square feet of medical office. The 1989 master plan recommendations for Roosevelt Center were largely brought forward from a 1981 study designed to address challenges such as physical upkeep, litter removal, advertising, and ensuring the central plaza remains pedestrian oriented.

The 1989 open space implementation map recommended all open space and wooded

Greenbelt RPC Official Plan



Greenbelt RPC Density Map





Roosevelt Center

areas except a portion of the forest preserve identified as a promontory for park acquisition or dedication and reinforces the presence of unsafe lands for development in the preserve. Greenbelt Lake is identified as a scenic vista and recommendations were incorporated to minimize adverse impacts on the natural environment.

One point of note in the 1989 master plan is a recognition that “a group of citizens” have been seeking County historic designation of the 1937 original green town. This interest remains to this day, although most stakeholders prefer alternative solutions such as the Greenbelt NCO Zone.

Additional Planning Context

Public facilities recommendations have largely been updated by subsequent functional master plans. The recently renovated library, along with the municipal community center, youth center, and municipal building, form the heart of Greenbelt. The community is well served by the municipal police department and the County's District VI officers based in Beltsville provide backup. The Greenbelt Volunteer Fire Department and Rescue Squad remains planned for relocation as an intermediate priority to a location closer to MD 193 and the Baltimore-Washington Parkway per the 2008 Public Safety Facilities Master Plan. As the Greenbelt NCO study will discuss in further detail, there is strong desire to ensure residential growth is limited; therefore, there are few anticipated impacts on the County's public schools as a result of the Greenbelt NCO Zone.

The 2009 *Approved Countywide Master Plan of Transportation* updated the 1989 master plan's transportation recommendations and is the current master plan for roadways, trails, and transit. There are no master plan roadways in the proposed Greenbelt NCO Zone. Planned shared-use road trails are indicated on Crescent Road, Ridge Road, Greenhill Road, Hillside Road, Northway Road, and Southway. Existing hard surface trails surround Greenbelt Lake, connect to Lakecrest Drive and the athletic fields, and form a partial network through other open spaces in the historic core, supplemented by the robust off-street trail network present in the

original superblocks and underpasses of the green town. A planned hard surface trail is indicated along most of the Baltimore-Washington Parkway with a link to the Greenbelt NCO area. Finally, the community is well-served by bus transit with TheBus Route 11 providing weekday service and WMATA Metrobus routes G12 and G14 providing daily, evening, and weekend service between the Greenbelt and New Carrollton Metro Stations.

The R-P-C Zone has proven ineffective. While it can and does continue to limit residential density within the Greenbelt R-P-C, there is little else this zone can do that would benefit the community. It is designed to require Detailed Site Plan review and approval for new development—even prior to the issuance of use and occupancy permits but GHI is exempt from this requirement while Roosevelt Center and other residential development are subject to. This creates a substantial inconsistency and severe hardships on property owners of commercial buildings because forcing a new tenant to obtain approval of a Detailed Site Plan, even if all they do is change ownership and run the same or a similar type of business such as the New Deal Café, is a costly, uncertain, and time-consuming requirement.

Additionally, several unique aspects of the original green town community require interpretations or prior zoning text amendments that are sometimes insufficiently documented or are difficult to locate unless one is

intimately familiar with the details of the current ordinance. One such example is a May 2005 interpretation regarding the current requirement for Detailed Site Plans in the R-P-C Zone. This interpretation is intended to reduce the potential burden on property owners of a Detailed Site Plan by stating the R-P-C Official Plan acts as a global, approved Detailed Site Plan for the entire R-P-C area. Any application in this area is treated as a revision rather than a new Detailed Site Plan. Another is a use regulation footnote in a separate part of the Zoning Ordinance from the R-P-C Zone that addresses the situation of the superblocks having never been platted and providing that there are no applicable individual lot standards for the homes contained on the superblocks.



One of the superblocks containing park space within the community.

The opportunity offered by the development of the Greenbelt NCO Zone is that it allows clarity to be brought to these interpretation questions.

The Greenbelt Neighborhood Conservation Overlay Zone

Formal work on the Zoning Ordinance Rewrite project began in January 2014. An evaluation and recommendations report produced by the consultant team led by Clarion Associates and released in December 2014, recommended the elimination of the R-P-C Zone. Planning Department staff began coordination with the City of Greenbelt by the end of March 2015, meeting with the City Council and Advisory Planning Board on March 30 to discuss initial concerns about the repercussions of deleting the R-P-C Zone and potential alternatives for the community.

The first part of the new proposed Zoning Ordinance was released as Module 1: Zones and Use Regulations in October 2015, confirming the elimination of the R-P-C Zone and incorporating the initial recommended language for the NCO Zone as a new type of overlay zone. The City's official response to the proposals of Module 1 was adopted by the City Council in March 2016 and recognizes the ongoing work between County and City planning staff on a potential Greenbelt NCO Zone. The City developed an initial set of goals for the Greenbelt NCO Zone and Clarion Associates offered feedback in September 2016.

Based on initial staff coordination, the City's initial goals, and Clarion Associates' professional expertise, a consultant draft of development standards for the Greenbelt NCO Zone was developed and released for stakeholder review and comment. By early 2017, it was clear from stakeholder feedback this initial draft missed the mark, and the decision was made by the County Council not to include the Greenbelt NCO Zone (or the

Mount Rainier NCO Zone, which was also in draft form at that time) in the September 2017 Comprehensive Review Draft, a complete second draft of the proposed Zoning Ordinance.

Subsequent to the decision not to release draft standards in the Comprehensive Review Draft, and reflecting documented requests from the City of Greenbelt and GHI in 2017, the County Council indicated its intent to continue work on the NCO Zones in the expectation that these zones may be approved with, or added soon after, the approval of the new Zoning Ordinance. The two proposed NCO zones were added to the Planning Department's work program.

In 2018 a legislative draft of the proposed Zoning Ordinance was presented as Council Bill CB-13-2018. After extensive public review and comment, the new Zoning Ordinance, Subdivision Regulations, and Landscape Manual were adopted on October 23, 2018, with a delayed effective date to allow for the rezoning of the County to the new zones through the ongoing Countywide Map Amendment. With the approval of the new Zoning Ordinance, the County Council clarified its intent and expectation to ensure the Greenbelt and Mount Rainier NCO Zones would be ready for public review and potential approval concurrent with the effective date of the new ordinance.

In late 2018/early 2019 GHI developed its own proposed NCO development standards and released the proposal for review and comment by the membership. As with the Clarion Associates draft, the GHI draft proved

controversial among stakeholders; unlike the Clarion Associates draft, however, the GHI draft obtained the support of the GHI Board of Directors. In late 2019, the Prince George's County Planning Department met with the City Council, community stakeholders, and the Roosevelt Center Merchants' Association, and in January 2020 met with the GHI Board of Directors. The goal of these meetings was to review the zoning background, discuss the purposes and development of the NCO Zone, and solicit broad community support for the key goals for the Greenbelt NCO Zone.

One final item of importance pertains to State law, specifically Title 5. Special Types of Corporations of the Corporations and Associations Article. Subtitle 6B. Maryland Cooperative Housing Corporation Act, § 5-6B-32(a)(b) states in part that "A law, ordinance, or regulation concerning building codes or zoning may not establish any requirement or standard governing the use, location, placement, or construction of any land and improvements which comprise a cooperative

project, unless the requirement or standard is uniformly applicable to all land and improvements of the same kind or character not comprising cooperative projects." Although the current Zoning Ordinance contains several provisions specifically applicable to cooperative housing projects, these provisions appear to be contrary to the Corporations and Associations Article. While GHI is the largest property owner in the Greenbelt NCO Zone, it is not possible to codify any development standards that treat the GHI properties any differently than other properties in the NCO Zone or in the rest of the County. As such, the proposed NCO standards will not include any regulations or proposals specific to GHI; any such standards which may have been contained in the prior proposals by Clarion Associates and GHI will not be incorporated.

This neighborhood study and the proposed Greenbelt NCO Zone development standards will be the direct result of community collaboration over a period of several years and will directly reinforce the goals supported by the Greenbelt community.



Overview of the Neighborhood*

Historic Greenbelt

Greenbelt is one of three “green towns” founded by the United States government under the New Deal as an attempt to solve social, economic, and housing problems confronting the nation. Constructed on garden city principles, the builders of Greenbelt took advantage of the natural topography in the form of a crescent-shaped plateau or “green belt,” to site the town. Houses were planned on the ridges around the commercial center, where stores, the post office, and community building/school were located. A series of three-story apartment buildings formed an inner circle around the commercial center. Athletic fields and the recreation center were placed in the low portion of the bowl-shaped terrain. Houses were sited in a way so that residents would have to interact with one another and to foster a sense of community. Architectural influences include the Art Deco style, as well as the International and Streamline Moderne styles.

The character-defining features of Greenbelt include common spaces, community spaces, the siting of buildings and courts according to the natural topography, and the architecture of the residential units. The buildings are arranged on superblocks of 10 to 18 acres in size, containing approximately 120 houses arranged in clusters with a “garden” side and a “service” side. Roads were kept to a minimum to promote pedestrian movement through the community, with walkways and underpasses



constructed to minimize conflicts with automobiles. The entire development was surrounded by a “green belt” to provide recreational space and to act as a buffer from incompatible development.

Techniques such as the Radburn method of the use of culs-de-sac or service courts were used to face the dwelling units toward the garden side comprising an interior park or green space. The service side of the buildings face the service courts, where trash was collected, and laundry could be hung. Pedestrian footpaths are used to link the housing within the superblocks and other park areas.

Residential Development

There was no specific architectural style adopted for the buildings, but the emphasis was on good proportion and scale in the exterior facades with a harmonious use of materials and color, all in relation to the site groupings. The brick-clad buildings were constructed with gable slate roofs, unadorned wall surfaces and steel-sash casement windows. The concrete block buildings were constructed in the International style with flat roofs, white walls, and the lack of ornamentation. Brick rustication was

used between the upper-floor windows to break up the massing of the buildings.

Most units are two stories tall, with 16 one-story units located at the ends of rows, originally referred to as “honeymoon” units. Rows range from two to eight units in length. Because of the high watertable in the area, the units were designed without basements. Originally, the units were heated with one boiler in a single basement under one unit only or in an attached boiler room at one

*Some partial excerpts in this section taken from the National Historic Landmark Nomination for Greenbelt, Maryland, Historic District (https://npgallery.nps.gov/NRHP/GetAsset/NHLS/80004331_text).



Left page: 1937; This page: Original homes (top), Original apartments (bottom).

end of a row. All foundations and first-floor beams and slabs are made of reinforced concrete. A total of 44.6 percent of the original units are concrete or cinder block wall construction with poured-in-place beam and slab floors and flat roofs, covered with built-up roofing and constructed entirely by unskilled laborers. A total of 51.6 percent are balloon frame with pitched roofs covered in slate and brick veneered walls. A total of 3.8 percent are balloon frame with pitched roofs covered in slate and cement asbestos shingle walls.

The architects grouped the flat and pitched-roof dwellings to achieve appealing vistas and aesthetic variation. Group housing units were planned in pairs to economize on plumbing. In most instances, units were designed with their long axis parallel to the service court to take advantage of light, ventilation, and ease of circulation. The orientation also allowed for wider plots for each individual unit, and in most cases, stairs in a central location.

The 12 multifamily buildings around the commercial center in the original planned community were designed with complete floor plans, rather than assembled in modular units like the group houses. Each building contains 18 to 48 units. Basements were used for tenant storage, laundry, and as a play space for children. The buildings are constructed of 12-inch-thick cinder block wall with reinforced concrete slab floors and roofs.

They are three stories tall and are staggered like the group housing units for visual interest and to adapt to the topography. Unlike the group houses, the primary façades of the multifamily houses face the street. Entrances on the street frontages feature glass block treatment framing the doors and highlighting the stair halls for the full three stories. The garden side entrances are simpler with no decorative elements. The apartment buildings feature brick rustication between the windows for decoration. The multifamily apartment buildings more closely resemble the Bauhaus style of architecture.

RESETTLEMENT AUTHORITY PREFABRICATED UNITS

Five prefabricated units were constructed by the Resettlement Authority on Woodland Way to demonstrate economical construction. These structures are one story in height with a sloping roof and two bedrooms. They are lightweight construction comprising plywood walls set on a masonry foundation and were sited carefully to take advantage of topography and wind conditions.

PARKBELT HOMES

The Parkbelt Homes consist of 10 houses located on Forestway and are the only privately constructed buildings sanctioned by the federal government as part of early plans to expand Greenbelt. These streamlined houses were built by General Houses of Chicago, a pioneer in the field of prefabricated housing. The Parkbelt Homes were originally one-story, flat-roofed structures with a copper-bearing steel frame bolted to a concrete foundation. The walls and roofs are made of factory-made insulated panels that were shipped to the site and assembled. Most of these structures have been modified by the addition of newer siding, pitched roofs and replacement windows. The 10 Parkbelt homes were constructed on 0.13 to 0.38-acre lots arranged around a cul-de-sac. Houses range from one to two stories in height. Green space surrounds the outer edge of the development to provide a park-like setting.

DEFENSE HOUSING

From 1941 to 1942, 1,000 units of defense housing were constructed by the Farm Security Administration. These units were placed in areas originally designated for Resettlement Authority housing that was never built. Siting of these buildings is similar to the original units but does not employ the same garden city principles as the original structures. The orientation of the defense housing is directly on the service courts, which are shorter and squatter, as opposed to being separated from it by garages or hedges. Service yards are shallower than the

original units, there are no garages, and there is a lack of topsoil and footpaths on the garden sides. There are no underpasses under Ridge Road to protect pedestrians from vehicle traffic. These courts lacked trees, hedges, and interior gardens and are generally poorly graded.

The defense houses are two-story frame buildings set on masonry foundations. Floor plans are more compact and differ from the original units. In addition to two-story town houses, the defense homes also feature some flats stacked one on top of the other. Entrance is by side porches at the ends of the units. Other second-floor flats are accessed via a central, first-floor door that leads to a common stair.

The Town Common

The original town common comprised two commercial buildings, an elementary school/community building, a combination police station/fire department and automobile repair shop, a gasoline filling station, and one set of closed garages. All buildings were heated by a central heating plant located in the basement of the theater.

COMMUNITY BUILDING

The Community Building/Elementary School is the heart of the original town and is a superb work of Art Deco architecture. The building is two stories tall, with a flat roof and concrete frame covered in brick veneer. The building's rigid concrete frame is strengthened by protruding buttresses, which are fluted to stress the verticality of the Deco style. The buttresses also provide for unobstructed interior space. At the base of each bay on the exterior of the building between the buttresses, and on the entry above the principal door is a carved limestone bas-relief panel representing part of the preamble of the Constitution and reflect the democratic ideals of the Greenbelt community. The panels were sculpted by Lenore Thomas, who was working for the Special Skills Division of the Resettlement Authority at the time, with the assistance of Tony Lucasini. The panels are executed in the Art Deco style associated with federal art of the late 1930s. A wing was added behind the north wing in 1947. Another addition housing an adult care center is located to the rear of the main block on the north side.

COMMERCIAL BUILDINGS

The original pair of commercial buildings are located on Centerway and originally housed a movie theater, drug store, barber shop, shoe repair, valet, and a bus

GARAGES

Resettlement Authority planners originally intended to provide garages for all dwelling units. However, only 50 percent of them were built due to lack of funding. As a result, paved parking areas were provided in the service court areas. A total of 275 garage units are arranged in compounds adjacent to service courts and 100 are attached to housing units where service courts are too far distant. The garages are flat-roofed concrete block structures set upon poured concrete foundations. In 1937, only the garages attached to buildings contained overhead doors, while those within the service courts were left open. However, those buildings were designed so that they could be easily fitted with doors, and today, all garages feature wooden panel overhead doors.

station. Offices for the town government and cooperative endeavors were located on the second floors. The buildings are constructed of concrete block with a brick veneer and have the low modern lines of the Streamlined Moderne style, consisting of horizontal compositions, curved walls, flat roofs, and banded corner windows. Construction of the theater included buttressed walls, like the community center. The commercial shopping center is a noteworthy example of an integrated neighborhood shopping center because of its siting within the larger community and its emphasis on the pedestrian experience, separating walkers and cars. The 100-foot-wide pedestrian mall was meant to provide social and cultural interaction as much as to provide access to the commercial space. Access to the commercial area is provided by a secondary road off the main arterial with most of the parking concentrated in the rear of the shops. The "Mother and Child" statue, also sculpted by Lenore Thomas in 1938, serves as the focal point of the shopping court. An addition was placed on the southwest corner of one of the buildings in 1947 for the Town of Greenbelt offices, but ultimately housed a bank.

FIRE STATION/REPAIR GARAGE

This two-part concrete block, brick-veneered structure originally housed the fire and police station at its southwest end and a repair garage at its northeast end. A new fire station was built on Crescent Road in 1961 and this building was adapted to commercial uses. The auto repair facility still operates as that use.

Recreational Facilities

SWIMMING POOL AND BATH HOUSE

The swimming pool and bath house were constructed in 1938, after swimming was banned in the lake. The pool was designed to accommodate 1,000 families. The concrete wall behind the diving board is original. The bathhouse was originally a freestanding building, but is now incorporated into the Aquatic Center, constructed in 1992. Porthole windows are located at the attic level. The original entrance into the bathhouse still contains triple doors but is no longer a working entrance.

MAINTENANCE BUILDINGS

The three buildings to the east of Ridge Road on Hamilton Place were constructed in 1944 for the Public Housing Authority to house maintenance activities for the community. They are long, low brick buildings in a polygonal site plan. The main building serves as the administration building for Greenbelt Homes, Inc. Two buildings set at an angle to the main building serve as repair/maintenance shops.

RECREATION

A 27-acre man-made lake with an earthen dam and concrete spillway was provided for recreational purposes. It is surrounded on three sides by Buddy Attick Park, named in honor of one of Greenbelt's original citizens and first police officers. Braden Field is the heart of the recreational area and is original to the planned community. In 1938, there were four tennis courts and, one year later the three baseball/softball fields and football fields were added. The Youth Center, located between the pool and the fields, is a more recent addition.

WOODLAND AND FARMLAND

The remains of the physical "greenbelt" can be seen in the woodlands that surround the lake and act as a buffer between housing subdivisions at the north. Portions of the greenbelt are also preserved on the eastern side of the town in the Forest Preserve between the townhouses and the Baltimore-Washington Parkway.

PARCELS ADDED AFTER ORIGINAL TOWN BUILT

After construction of the original and defense houses by the Federal government, several private subdivisions were platted within the greenbelt. These include Lakeside Blocks A & B (1954); Lakeside First Addition (1956); Woodland Hills Blocks A, B & C (1956); Lakewood, Greenvalley Sections I and II (1956); and Lakecrest

(1962). Like the original Greenbelt town plan, these developments sited single-family houses on individual lots bordering green spaces. The subdivisions took advantage of the natural topography and follow the contours of the natural ridge around which portions of the original town were developed. Houses are sited on cul-de-sacs and are one to two stories in height.



Single-family detached homes added after the original Greenbelt housing.

Religious structures were also later added to the community including the Greenbelt Community Church (1951), Mishkan Torah Jewish Community Center (1955), Mowatt Memorial Methodist Church (1955), and St. Hugh's Catholic Church and School (1963). Other structures include the Greenbelt Plaza Apartments (9, 11, 51, and 53 Crescent Road), the Concession Stand at Greenbelt Lake (1960s), Youth Center (1961), Greenbelt Fire Department (1961), Co-op Supermarket (1962), City of Greenbelt Offices (1964 and 1978), Professional Building (115 Centerway), Public Works Department Building and Open Garage (1969), Greenbelt Public Library (1970), Greenbelt Homes Townhouses (1970), Green Ridge House Nursing Home (1977), Police Station (1990), Greenbelt Elementary School (1992), and Greenbelt Aquatic and Fitness Center (1992).



Places of worship continue to provide important community services.

Minimum Standards for the Approval of a Neighborhood Conservation Overlay Zone

Section 27-4403(a)(3) of the adopted Zoning Ordinance contains the minimum standards for designation of an NCO Zone. An NCO Zone may only be approved by the District Council if the following standards are met:

(A) At least 65 percent of the land area within the proposed NCO Zone, not including street and other rights-of-way, is developed.

The majority of the proposed Greenbelt NCO land area was developed between 1937 and 1970. A small number of parcels, almost all located in the forest preserve to the north and east of the proposed NCO Zone, remain undeveloped. However, these undeveloped parcels are very large in acreage; as a result, Greenbelt does not currently meet this standard as only 484 of the 807 total acres (59.9 percent) of the proposed NCO Zone land area are developed.

As a result of this analysis, staff will recommend the County Council revise the requirement of the adopted Zoning Ordinance from the percentage of land area to the percentage of properties within the proposed NCO Zone. Until and unless such a revision is incorporated, the Greenbelt NCO Zone cannot be approved by the Council as currently proposed.

(B) Development patterns in the NCO Zone demonstrate an effort to maintain or rehabilitate the character (including, but not limited to, the historic character of existing communities) and physical features of existing buildings in the zone.

The City of Greenbelt, GHI, the Roosevelt Center Merchants' Association, Prince George's County Library System, and other key property owners play an active and ongoing role in maintaining the historic character of Greenbelt, one of only three New Deal green towns in America. Renovations of existing structures are subject to architectural guidelines in GHI, and the Roosevelt Center businesses remain interested in preserving the form and architectural quality of the commercial buildings. There are Maryland Historical Trust easements on the original theater and community center, as well as the "Mother and Child" statue anchoring Roosevelt Center. Several of the apartment buildings in the proposed NCO boundary are under recent new ownership with owners expressing interest in context-sensitive improvements that will retain the character and architectural styling of the apartments. Single-family detached owners generally maintain their properties in

good condition and at appropriate size and scale to the original post-war construction patterns of these areas.

The intense interest of the City and community in pursuing the NCO Zone itself is drawn from the deep desire of all stakeholders to maintain the historic character and physical features of Greenbelt.

(C) The development standards proposed to be applied to the zone will encourage the retention of the general character and appearance of existing development in the zone.

Compliance with this standard will be determined through the legislative process when the District Council reviews and approves the proposed development standards in an upcoming draft Council Bill. The standards of the draft bill will be designed to facilitate and encourage retention of the general character and appearance of the existing development.

(D) The area must possess one or more of the following distinctive features that create a cohesive identifiable setting, character, or association:

- (i) Scale, size, type of construction, or distinctive building materials;**
- (ii) Lot layouts, setbacks, street layouts, alleys, or sidewalks;**
- (iii) Special natural or streetscape characteristics, such as creek beds, parks, gardens, or street landscaping; or**
- (iv) Land use patterns, including mixed or unique uses or activities.**

The proposed Greenbelt NCO area is one of the Country's best examples of the Art Deco style integrated into one of only three New Deal green towns in America. It is distinctive in its construction and layout. The superblock design of the original 1937 development is unique in Prince George's County and features a robust pedestrian network well-integrated to the natural environment and inclusive of grade-separated pedestrian underpasses that reduce vehicle-pedestrian conflicts. The overall land use pattern, integration of mixed residential development with commercial, institutional, and recreational uses, and walkable scale of historic Greenbelt make it well-suited for designation as a Neighborhood Conservation Overlay Zone.

Policy Goals for the Greenbelt Neighborhood Conservation Overlay Zone

The goals of the Greenbelt NCO Zone are:

1. Preserve the development characteristics of the New Deal community, including the superblock concept, garden city character, walkability, internal green spaces, sustainable development practices, and the “green belt.”
2. Restrict the residential density allowed by the new zones of the Zoning Ordinance so that new development does not overwhelm or negatively impact the character of the community.
3. Clarify the applicability of development standards for properties that were never subdivided.
4. Ensure new buildings and structures and additions to existing dwellings, accessory structures, and nonresidential buildings are appropriate in size and scale with existing buildings.
5. Minimize impacts to or restrictions on existing nonresidential uses to ensure they have every opportunity to continue to serve the community.
6. Minimize the provision of new parking spaces to limit expansion of impervious surfaces and preserve open space.

Greenbelt Neighborhood Conservation Overlay Zone Development Standards

Discussion Draft – March 2020

Purpose

The Greenbelt Neighborhood Conservation Overlay (NCO) Zone is established and intended to protect and preserve unique development features and the character of the historic New Deal community of Greenbelt. As required by the adopted Zoning Ordinance (CB-13-2018 DR-2, adopted by the County Council on October 23, 2018), a neighborhood study has been prepared. That study identified goals for the NCO Zone and informs the development standards proposed in this document.

This document is a discussion draft of potential development standards for the Greenbelt NCO Zone and is provided for stakeholder review and comment. Community input will inform the next draft, which Planning Department staff anticipate will appear in a proposed County Council Resolution in June 2020. Final approval of the Greenbelt NCO Zone development standards is anticipated in early November 2020.

All references to the “Zoning Ordinance” below are references to the adopted Zoning Ordinance, not the current ordinance.

Goals

As expressed in the neighborhood study, the Greenbelt NCO Zone is intended to

1. Preserve the development characteristics of the New Deal community, including the superblock concept, garden city character, walkability, internal green spaces, sustainable development practices, and the “green belt.”
2. Restrict the residential density allowed by the new zones of the Zoning Ordinance so that new development does not overwhelm or negatively impact the character of the community.
3. Clarify the applicability of development standards for properties that were never subdivided.
4. Ensure new buildings and structures and additions to existing dwellings, accessory structures, and nonresidential buildings are appropriate in size and scale with existing buildings.
5. Minimize impacts to or restrictions on existing nonresidential uses to ensure they have every opportunity to continue to serve the community.
6. Minimize the provision of new parking spaces to limit expansion of impervious surfaces and preserve open space.

General Provisions

1. The boundaries of the Greenbelt NCO Zone are identified on the Official Zoning Map.
2. Pursuant to Section 27-4403(a)(4)(C) of the Zoning Ordinance, in the case of conflicts with any standards of the Zoning Ordinance, the Greenbelt NCO Zone development standards shall control.
3. As stated by Section 27-4403(a)(4)(B), no permit for any new construction or expansion of an existing structure resulting in an increase in the gross square footage of the building of 15 percent or more may be issued until the Planning Director determines that the proposal complies with all development standards (as may be applicable to the proposed development) established below.
4. Alterations or modifications made to previously constructed dwelling unit additions that existed as of the effective date of the Zoning Ordinance that do not further expand the gross square

footage shall be exempt from these development standards except that any such alteration or modification shall maintain the roof line of the existing structure.

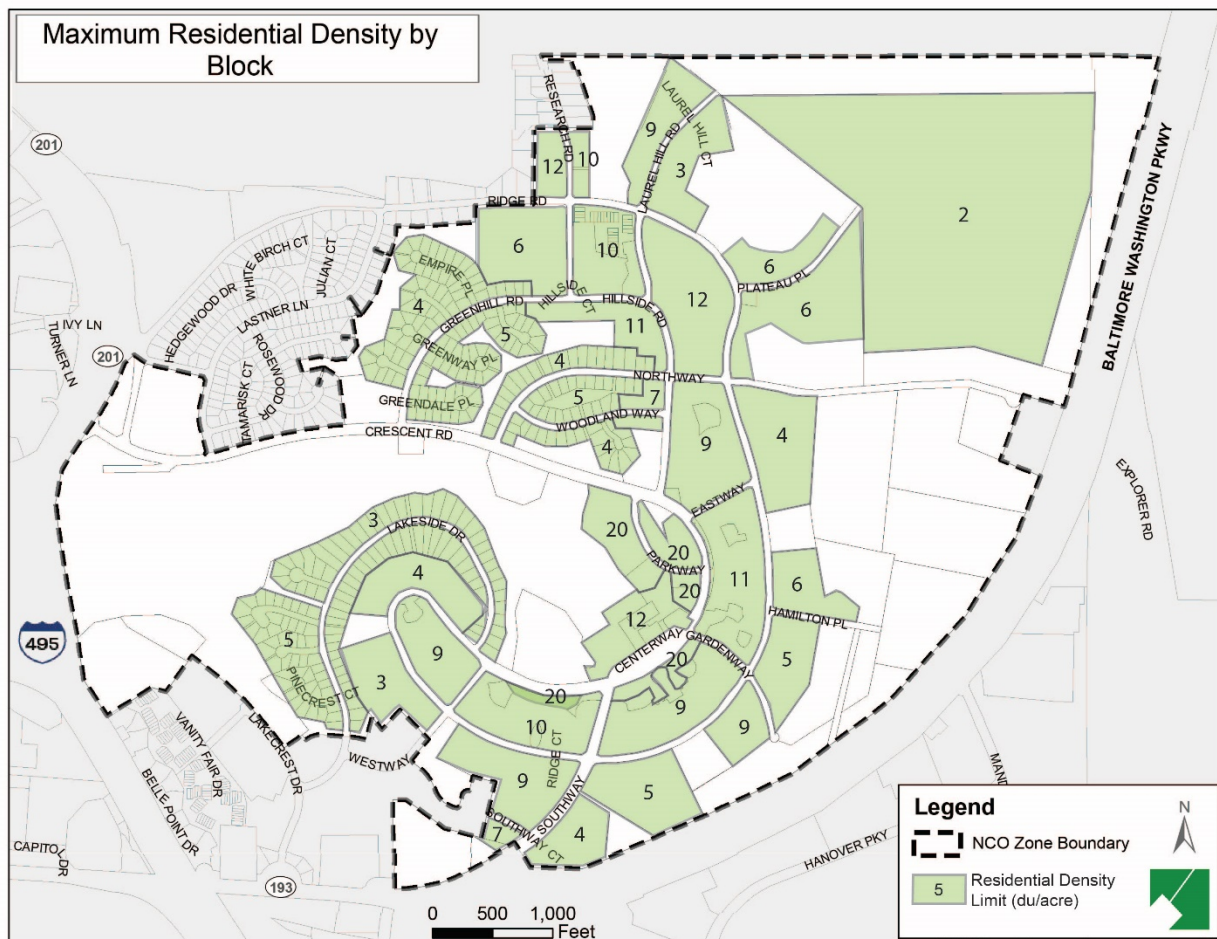
Development Standards

All development within the Greenbelt NCO Zone shall demonstrate compliance with the following development standards (as may be applicable):

Density

1. The overall density of the entire Greenbelt NCO Zone shall not exceed eight dwelling units per gross acre.
2. The maximum dwelling unit density for each property or assemblage of properties that is the subject of a development application within the Greenbelt NCO Zone shall not exceed the density shown in Figure 1: Greenbelt NCO Zone Maximum Density for Residential Blocks. Where a maximum density is not shown, the maximum density shall not exceed the maximum density permitted by the underlying zone.

Figure 1: Greenbelt NCO Zone Maximum Density for Residential Blocks.



Dimensional and Intensity Standards

Attached dwellings (other than multifamily dwellings) and any alterations, expansions, enlargements, or extensions thereto located within the Greenbelt NCOZ shall not be subject to the individual lot dimensional and intensity standards as set forth in Part 27-4: Zones and Zone Regulations for the zone in which they are located.

Multiple Principal Dwellings on Same Lot or Parcel

Notwithstanding Section 27-5101(b)(2), multiple single-family detached, townhouse, two-family, three-family, artists' residential studios, and/or live-work dwellings may be permitted on any lot or parcel in the RSF-A base zone within the Greenbelt NCOZ. This provision shall not be interpreted to permit accessory dwelling units and shall only apply to multiple principal dwellings on the same lot or parcel.

Alterations, Expansions, Enlargements, or Extensions

1. Additions or expansions to existing single-family detached, townhouse, two-family, or three-family residential dwelling units shall not exceed a cumulative sum of 40 percent of the gross floor area of the original dwelling unit as it existed when construction was initially complete. No alteration, expansion, enlargement, or extension shall exceed the height of the existing dwelling unit. Alterations, expansions, enlargements, or extensions shall maintain the roofline of the existing dwelling unit.
2. Multifamily dwelling buildings constructed before November 29, 1949, shall retain their character-defining architectural features to the maximum extent practicable. Such features may include but are not limited to concrete block exterior walls, casement windows, flat roofs, open porches, glass block walls, and exterior courses of decorative brick. Original exterior doors and exterior lighting fixtures shall be preserved wherever possible. Alterations, expansions, enlargements, or extensions shall maintain the roofline of the existing multifamily building.
3. Additions or expansions to commercial buildings constructed before November 29, 1949, shall reflect the massing and architectural character of existing commercial structures located in Roosevelt Center. Alterations, expansions, enlargements, or extensions shall not exceed 40 feet in height.
4. Garages may only be used for vehicle parking or general storage (not residential or any other uses). When present, original garage doors should be repaired rather than replaced. If replacement is necessary, new garage doors shall be compatible in appearance and function with original garage doors. Garage additions shall not be permitted, nor shall garage doors or garage openings be sealed shut or blocked by walls or similar structures.

New Development

1. New dwellings in the Household Living Uses or Group Living Uses use categories in the RSF-A, RMF-20, and CGO zones shall be designed to maintain the general form and massing of the existing dwellings in these zones. High-quality, durable exterior materials shall be used.
2. New dwellings shall not exceed 50 feet in height for multifamily dwellings or 40 feet in height for any other dwelling.

3. New commercial or mixed-use buildings shall not exceed 40 feet in height.

Block Design

1. Section 27-6206(k)(1), Block Length, shall not apply. Instead, block length shall be at least 400 feet on a side.
2. Notwithstanding Section 27-6206(k)(3), any new development in the RSF-A Zone shall provide sidewalks or multi-use paths through the block regardless of block face length.

Parking

1. The minimum number of off-street parking spaces required for any new development in the Household Living Uses Principal Use Category shall be 1.5 spaces per dwelling unit.
2. Pervious or semi-pervious parking lot surfacing shall be required for any new required or proposed surface parking spaces to the maximum extent practicable. Any pervious or semi-pervious surfacing shall be certified by a licensed civil engineer as capable of accommodating anticipated traffic loading stresses and maintenance impacts. Where possible, such materials should be used in areas proximate to and in combination with on-site stormwater control devices.

Accessory Structures

Residential accessory structures including but not limited to sheds, fences, and porches shall be permitted. For accessory structures located within the RSF-A Zone, the applicant shall demonstrate that accessory structures are associated with and located within the service side of the associated dwelling, if applicable. Nonresidential accessory structures may be permitted pursuant to the regulations of the Zoning Ordinance.



GREENBELT HOMES, INC.
HAMILTON PLACE, GREENBELT, MARYLAND 20770
Area Code (301) 474-4161 Fax (301) 474-4006

Memo to: Nicole Ard, Manager, City of Greenbelt (for distribution to City Council)
Terri Hruby, Director of Planning and Development, City of Greenbelt
Chad Williams, Project Manager, Maryland-National Capital Park and Planning Commission

Cc: GHI Board of Directors
GHI Zoning Task Force
GHI Audit Committee
Eldon Ralph, GHI General Manager

Date: June 23, 2020

I am writing on behalf of the more than 1,600 member-owners of Greenbelt Homes Incorporated (GHI) to ask that the City of Greenbelt Council and Planning Staff (City) support GHI's position on a number of issues in the draft of the proposed Greenbelt Neighborhood Conservation Overlay Zone (NCOZ) Development Standards. An important aspect of GHI's mission is to provide affordable housing; our members include persons of all ages and varying housing needs, from first-time buyers with growing families to retirees downsizing into affordable homes where they can age in place. We feel strongly that the new zoning ordinance and embedded NCOZ not diminish GHI's ability to fulfill this important mission goal. Specifically, GHI urges the City to support the following:

1. That an addition to a GHI home shall not exceed a cumulative sum of 100 percent of the gross floor area of the original structure, an existing policy that GHI has enforced for decades. This would replace the proposed 40 percent ceiling in the draft Greenbelt NCOZ Development Standards, and more adequately meet the needs of many GHI members who seek to remain in the cooperative as they grow families, care for an aging family member, or age in place themselves by remodeling their homes to meet needs appropriate to the changing stages of life.
2. That GHI continue to work with its members to determine the optimal placement of an addition or accessory structure, such as a shed, deck, or enclosed porch. GHI has a three-step process for approval of additions and accessory structures. At the initial review, staff works with each member to determine the best placement for the structure. The decision is reviewed by GHI's Architectural Review Committee, and, if any issues are identified, the GHI Board of Directors reviews and either grants or rejects final approval. The draft Greenbelt NCOZ Development Standards propose that these structures be limited to the service-side, but continuing the current system of flexibility in placement subject to GHI's three-step internal review process better protects the original community design that situated the homes with respect to city

streets and inner green spaces in a way to promote a sense of community. We further note that buried utility lines are almost universally located on the service-side, making siting of accessory structures problematic.

3. We note errors on the figure titled “Maximum Residential Density by Block”, in the area of the upper right corner of the map, between Laurel Hill Road and Plateau Place, and urge these be corrected and checked for accuracy.
4. Current non-residential uses in GHI should be grandfathered, and not considered as nonconforming.
5. GHI has long held the position that our designated woodlands are not to be developed. We want to continue this protection in the new zoning regulations.
6. We note that the calculation of percentage of developed land for the area included in the proposed NCOZ may fall below the threshold required under the existing regulations. GHI urges City and Planning staff to address this issue so as to assure the adoption of the proposed NCOZ into the zoning law.
7. For specific changes to the draft “Greenbelt Conservation Overlay Zone Development Standards”, please refer to Attachment No. 1 to this letter.

GHI believes that greater flexibility on addition sizes recognizes that members may need to retrofit their GHI homes for energy efficiency, sustainability, aging in place, accommodation of growing families or caregiving, or the ability to effectively telework. The greater flexibility on addition size recognizes that GHI homes are smaller than typical suburban houses, even those built in the 1950s and 1960s. The footprint of an addition adding 100 percent gross floor area will look very different on a home that is 900-square feet—the size of a typical two-bedroom frame house—than one that is 2,000- to 3000-square feet, typical of more modern residential home sizes. The SAGE report, commissioned by the City of Greenbelt a few years ago, noted that GHI homes will need updates to bring them into the 21st century. Retaining the current addition size limitation will allow members to renovate their homes and keep our historic yet living community viable for many more decades; the rules and procedures that GHI already has in place guarantee that other interests, such as preserving green space, air, and light, are also considered in the design of alterations. Also, very few GHI members now opt to place two-story additions on their homes. A recent survey of additions reveals that, of (911) total additions in GHI, the average size of an addition is (191) sq.ft. Though the 100 percent rule has existed for many decades, only 13 percent, or (115) additions out of the (911), have added more than (40) percent (367 sq.ft.) to the home.

GHI believes that the terms “garden-side” and “service-side” do not align well with the more common concepts of suburban front yards and back yards. A more appropriate way to conceptualize the garden-side is to consider it the individual or family-oriented side and view the service-side as the public-facing side. Therefore, the placement of additions, which may contain sleeping quarters, and accessory structures such as garden sheds and decks on the private side of the dwelling, as GHI rules now specify, makes more sense. Another compelling reason for maintaining the current GHI rules governing addition and accessory structure placement is that WSSC easements and buried utility infrastructure are almost universally located on the service-side, which would conflict with the placement of additions or

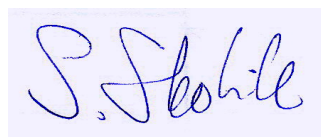
accessory structures. We recognize that the NCOZ may need to retain and define the terms garden-side and service-side, and add the concept of end-side, to account for GHI's unique situation. The key point about placement is that GHI employs a time-tested process to adequately ensure that an addition or accessory structure is compatible with GHI's historical and unique plan, and that the NCOZ should recognize the efficacy of the current system.

GHI wishes the City and Planning Staff to consider these points. We believe that overly strict provisions on addition sizes in GHI and the placement of additions and other accessory structures to GHI homes could have the unintended consequences of diminishing GHI property values and making our community less appealing to new members, and thereby causing the harm—the destruction of our community—that the NCOZ is supposed to prevent.

Existing longstanding GHI rules and procedures prescribing how GHI members can modify our homes have served our community well for decades, striking a balance between GHI members desiring to add living space to their homes and those wishing to preserve our historic community design. We recognize that both imperatives are important, and our rules and procedures reflect a common-sense approach to making changes to our homes. We recognize that GHI members in the second decade of the 21st century often have different needs and priorities than members in the mid-20th century: aging in place, telecommuting, accommodating disabilities or caregiving, or creating extra space for a growing family. In arguing for a relaxation of the restrictions on addition size and placement of additions and accessory structures proposed in the draft NCOZ, GHI urges an approach that allows for self-governance, flexibility, local control, and a balance of individual and common needs. The unique significance of our community lies in the boldness of the original historic experiment to create a planned community with involved residents, and the subsequent decision in the early 1950s to create a cooperative association of members who are directly involved in managing the community. An argument can perhaps be made that rigid design rules contribute to preserving the integrity and historic nature of GHI, but we believe that the best approach is to rely on our members to exercise sound judgment and common sense to determine how to shape our property for the present, and meet the challenges of the future. To preserve this vitality—and increase diversity among our membership—zoning regulations as applied to GHI should be flexible to meet the current and future needs of our community.

We urge City and Planning Staff to support and trust GHI's many years of experience as the best starting point for an overlay zone that will affect GHI members for decades to come.

Please feel free to reach out to me with your thoughts and questions.



Respectfully submitted,
Steve Skolnik
President, Greenbelt Homes, Inc.

Attachment: 1 – GHI's proposed changes to the draft "Greenbelt Conservation Overlay Zone Development Standards"

Greenbelt Neighborhood Conservation Overlay Zone Development Standards Discussion Draft – March 2020

[Note: Language changes proposed by GHI are shown bold, italicized.]

Purpose

The Greenbelt Neighborhood Conservation Overlay (NCO) Zone is established and intended to protect and preserve unique development features and the character of the *City of Greenbelt, the core of which was originally developed during the New Deal as one of the first planned communities in the country.* As required by the adopted Zoning Ordinance (CB-13-2018 DR-2, adopted by the County Council on October 23, 2018), a neighborhood study has been prepared. That study identified goals for the NCO Zone and informs the development standards proposed in this document.

This document is a discussion draft of potential development standards for the Greenbelt NCO Zone and is provided for stakeholder review and comment. Community input will inform the next draft, which Planning Department staff anticipate will appear in a proposed County Council Resolution in June 2020. Final approval of the Greenbelt NCO Zone development standards is anticipated in early November 2020.

All references to the “Zoning Ordinance” below are references to the adopted Zoning Ordinance, not the current ordinance.

Goals

As expressed in the neighborhood study, the Greenbelt NCO Zone is intended to

1. Preserve the development characteristics of the New Deal community, including the superblock concept, garden city character, walkability, internal green spaces, sustainable development practices, and the “green belt.”
2. Restrict the residential density allowed by the new zones of the Zoning Ordinance so that new development does not overwhelm or negatively impact the character of the community.
3. Clarify the applicability of development standards for properties that were never subdivided.
4. Ensure new buildings and structures and additions to existing dwellings, accessory structures, and nonresidential buildings are appropriate in size and scale with existing buildings.
5. Minimize impacts to or restrictions on existing *and appropriate future* nonresidential uses to ensure they have every opportunity to continue to serve the community.
6. Minimize the provision of new parking spaces to limit expansion of impervious surfaces and preserve open space.

General Provisions

1. The boundaries of the Greenbelt NCO Zone are identified on the Official Zoning Map.
2. Pursuant to Section 27-4403(a)(4)(C) of the Zoning Ordinance, in the case of conflicts with any standards of the Zoning Ordinance, the Greenbelt NCO Zone development standards shall control.
3. As stated by Section 27-4403(a)(4)(B), no permit for any new construction or expansion of an existing structure resulting in an increase in the gross square footage of the *dwelling unit* of 15 percent or more may be issued until the Planning Director determines that the proposal complies with all development standards (as may be applicable to the proposed development) established below.

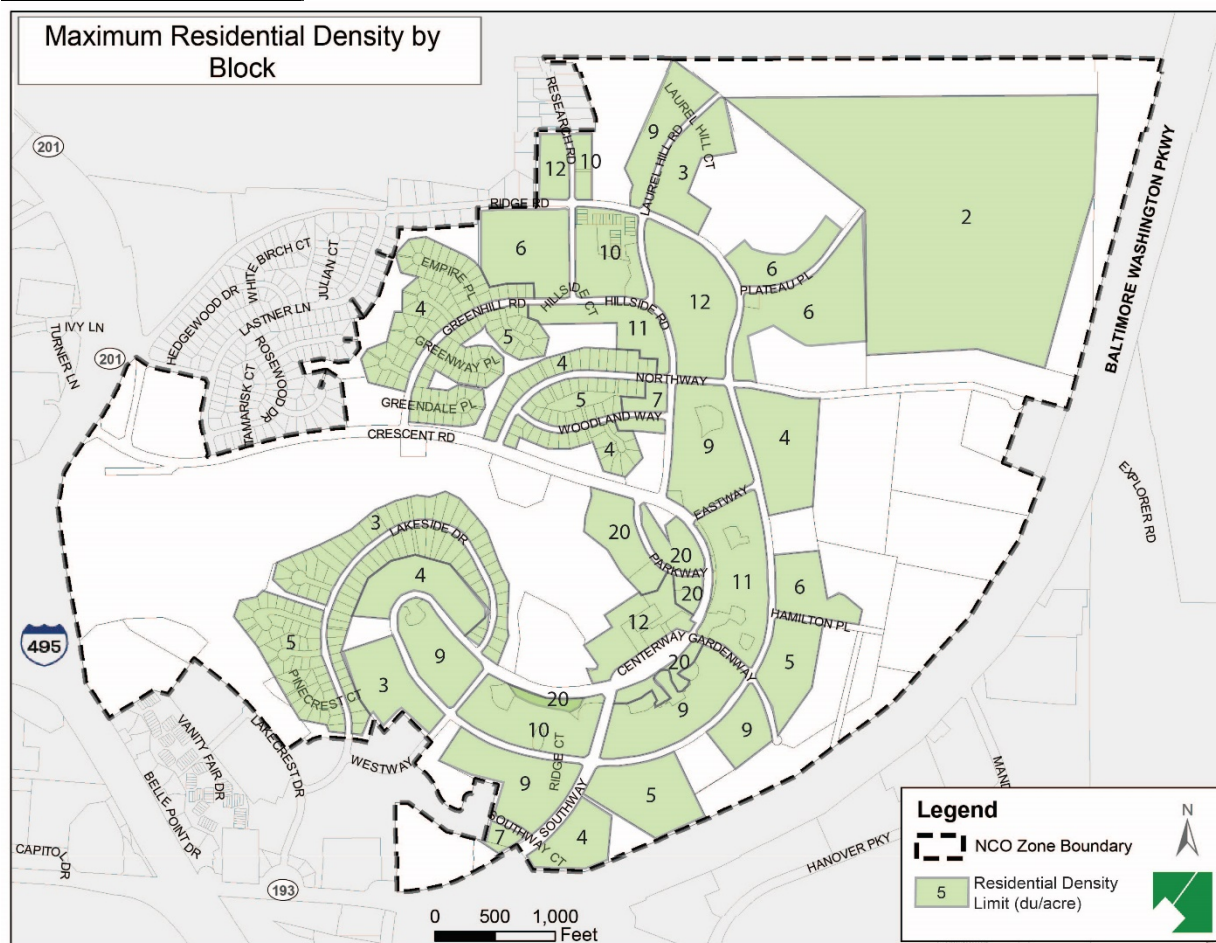
4. Alterations or modifications made to previously constructed dwelling unit additions that existed as of the effective date of the Zoning Ordinance that do not further expand the gross square footage shall be exempt from these development standards except that any such alteration or modification shall maintain the roof line of the existing structure.

Development Standards

All development within the Greenbelt NCO Zone shall demonstrate compliance with the following development standards (as may be applicable):

1. *Density [GHI proposes this item be deleted in its entirety.]*
2. The maximum dwelling unit density for each property or assemblage of properties that is the subject of a development application within the Greenbelt NCO Zone shall not exceed the density shown in Figure 1: Greenbelt NCO Zone Maximum Density for Residential Blocks. Where a maximum density is not shown, the maximum density shall not exceed the maximum density permitted by the underlying zone.

Figure 1: Greenbelt NCO Zone Maximum Density for Residential Blocks.



2

Dimensional and Intensity Standards

Single-family, attached dwellings, and dwelling units (other than multifamily dwellings) and any alterations, expansions, enlargements, or extensions thereto located within the Greenbelt NCOZ shall not be subject to the individual lot dimensional and intensity standards as set forth in Part 27-4: Zones and Zone Regulations for the zone in which they are located.

Multiple Principal Dwellings on Same Lot or Parcel

Notwithstanding Section 27-5101(b)(2), multiple single-family detached, townhouse, two-family, three-family, artists' residential studios, and/or live-work dwellings may be permitted on any lot or parcel in the RSF-A base zone within the Greenbelt NCOZ. This provision shall not be interpreted to permit accessory dwelling units and shall only apply to multiple principal dwellings on the same lot or parcel.

Alterations, Expansions, Enlargements, or Extensions

1. Additions or expansions to existing single-family detached, townhouse, two-family, or three-family residential dwelling units shall not exceed a cumulative sum of **100** percent of the gross

floor area of the original dwelling unit as it existed when construction was initially complete. No alteration, expansion, enlargement, or extension shall exceed the height of the existing dwelling unit. Alterations, expansions, enlargements, or extensions ***should*** maintain the roofline of the existing dwelling unit.

2. Multifamily dwelling buildings constructed before November 29, 1949, ***should*** retain their character-defining architectural features to the maximum extent practicable. Such features may include but are not limited to concrete block exterior walls, casement windows, flat roofs, open porches, glass block walls, and exterior courses of decorative brick. Original exterior doors and exterior lighting fixtures ***should*** be preserved wherever possible. Alterations, expansions, enlargements, or extensions ***should*** maintain the roofline of the existing multifamily building.
3. Additions or expansions to commercial buildings shall reflect the massing and architectural character of existing commercial structures located in Roosevelt Center ***and the immediate vicinity***. Alterations, expansions, enlargements, or extensions shall not exceed 40 feet in height.
4. Garages may only be used for vehicle parking or general storage (not residential or any other uses). When present, original garage doors should be repaired rather than replaced. If replacement is necessary, new garage doors shall be compatible in appearance and function with original garage doors ***to the extent practicable***. Garage additions shall not be permitted, nor shall garage doors or garage openings be sealed shut or blocked by walls or similar structures.

New Development

1. New dwellings in the Household Living Uses or Group Living Uses use categories in the RSF-A, RMF-20, and CGO zones shall be designed to maintain the general form and massing of the existing dwellings in these zones. High-quality, durable exterior materials shall be used.
2. New dwellings shall not exceed 50 feet in height for multifamily dwellings or 40 feet in height for any other dwelling.
3. New commercial or mixed-use buildings shall not exceed 40 feet in height.

Block Design

1. Section 27-6206(k)(1), Block Length, shall not apply. Instead, block length shall be at least 400 feet on a side.
2. Notwithstanding Section 27-6206(k)(3), any new development in the RSF-A Zone shall provide sidewalks or multi-use paths through the block regardless of block face length.

Parking

1. The minimum number of off-street parking spaces required for any new development in the Household Living Uses Principal Use Category shall be 1.5 spaces per dwelling unit.

2. Pervious or semi-pervious parking lot surfacing shall be required for any new required or proposed surface parking spaces to the maximum extent practicable. Any pervious or semi-pervious surfacing shall be certified by a licensed civil engineer as capable of accommodating anticipated traffic loading stresses and maintenance impacts. Where possible, such materials should be used in areas proximate to and in combination with on-site stormwater control devices.

Accessory Structures

Residential accessory structures including but not limited to sheds, fences, and porches shall be permitted. ***For accessory structures located within the RSF-A Zone, such structures should generally be located on the garden side or end of residential units, but they may be located on the service side if facts or circumstances are presented by the applicant to justify this location.*** Nonresidential accessory structures may be permitted pursuant to the regulations of the Zoning Ordinance.

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Molly Porter

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Briefing on the I-495 Highway Expansion Project's Environmental Impact Statement

Suggested Action:

Ms. Davis requested that this item be included on the agenda.

On July 10, 2020, the Federal Highway Administration (FHWA) and the Maryland Department of Transportation State Highway Administration (MDOT SHA) released the Draft Environmental Impact Statement (DEIS) and Draft Section 4(f) Evaluation for the I-495 & I-270 Managed Lanes Study. Comments on this study will be accepted until October 8, 2020.

The stated purpose of the DEIS is to, "provide a detailed description of the Study Purpose and Need, reasonable alternatives, the existing environmental conditions, and the analysis of the anticipated beneficial and adverse environmental effects and consequences of the alternatives, and potential mitigation.

In Council's packet is a staff memorandum that provides an overview of the DEIS and initial comments on its findings. City Staff is continuing to review this document and anticipates bringing this item back before City Council prior to the October 8, 2020 comment deadline with formal comments on the DEIS.

Attachments:

[I-495 & I-270 Managed Lanes Study DEIS Memorandum.pdf](#)

[I-495_I-270_Brochure_Mailer_2020_rd52_FINAL.pdf](#)

Memorandum

TO: Ms. Nicole Ard, City Manager
VIA: Terri Hruby, Director of Planning and
Community Development
FROM: Molly Porter, Community Planner
DATE: August 3, 2020
RE: I-495 & I-270 Managed Lanes Study Draft
Environmental Impact Statement Overview

Background:

On July 10, 2020 the Federal Highway Administration (FHWA) and the Maryland Department of Transportation State Highway Administration (MDOT SHA) released the Draft Environmental Impact Statement (DEIS) and Draft Section 4(f) Evaluation for the I-495 & I-270 Managed Lanes Study. Comments on this study will be accepted until October 8, 2020.

The stated purpose of the DEIS is to, “provide a detailed description of the Study Purpose and Need, reasonable alternatives, the existing environmental conditions, and the analysis of the anticipated beneficial and adverse environmental effects and consequences of the alternatives, and potential mitigation.”

The DEIS analyzes seven (7) different alternatives:

- Alternative 1: No Build
- Alternative 8: 2-Lane, Express Toll Lane (ETL) Managed Lanes Network on I-495 and 1-ETL and 1-Lane High Occupancy Vehicle (HOV) Managed Lane on I-270
- Alternative 9: 2-Lane, High Occupancy Toll (HOT) Lanes Network on both I-495 & I-270
- Alternative 9 Modified (9M): 2-Lane, HOT Managed Lanes Network on west and east side of I-495 and on I-270; 1-Lane HOT Lane on top side of I-495
- Alternative 10: 2-Lane, ETL Managed Lanes Network on I-495 & I-270 plus 1-Lane HOV Lane on I-270 only
- Alternative 13B: 2-Lane, HOT Managed Lanes Network on I-495; HOT Managed,

City of Greenbelt**Department of Planning and Community Development**

15 Crescent Road, Suite 200, Greenbelt, Maryland 20770

(301) 345-5417 Fax (301) 345-5418

Reversible Lane Network on I-270

- Alternative 13C: 2-Lane, ETL Managed Lanes Network on I-495, ETL Managed, Reversible Lane Network and 1-Lane HOV Lane on I-270

Throughout the review of this project the City has advocated against the widening of the Capital Beltway (I-495) due to the significant impact this would have on the natural, socioeconomic, cultural, and built environments. The City has advocated for the State to study and identify alternative congestion relief approaches, including dedicating more funding to transit and other alternative modes of transportation.

The transit alternatives that were included in the preliminary range of alternatives are no longer under consideration in the DEIS. With respect to transit, the DEIS states that buses would be permitted to free usage of the managed lanes and direct and indirect connections to existing transit stations and planned Transit Oriented Development would be accommodated.

Financial Viability:

The Managed Lanes project was introduced with the promise that it would come at no expense to taxpayers and that the private sector would bear the financial responsibility. In the last few months the City learned of an unexpected cost responsibility that would be borne by WSSC ratepayers in Prince George's and Montgomery Counties. In a March 12, 2020 presentation representatives from WSSC detailed that the cost to be borne by ratepayers would range from \$1.3 billion to \$2.0 billion.

The DEIS details preliminary construction costs for all of the remaining alternatives. This analysis considered the preliminary capital costs, initial revenue projections, preliminary operations and maintenance costs, and the likely methods for how construction phases would be financed. A preliminary estimate is provided for each alternative for low, mid, and high capital costs. The study shows that a needed State subsidy could range from \$482 million to \$1,088 million. The study states, "If a state subsidy is required, it would typically be paid to the developer at the beginning of the contract, whereas if positive excess cashflows are anticipated, they could be paid to the State at the beginning of the contract and/or as revenue sharing payments to the State during the operation of the facility."

Tolling:

All of the remaining Build Alternatives would operate under a dynamic tolling approach for the managed lanes for the full length of the study. The study defines a dynamic

City of Greenbelt**Department of Planning and Community Development**

15 Crescent Road, Suite 200, Greenbelt, Maryland 20770

(301) 345-5417 Fax (301) 345-5418

tolling approach as one where, “the toll rates would change in response to real-time variations in traffic conditions such as travel speeds, traffic density, and traffic volumes.” The cost range for the toll rates has not been determined at this time. The DEIS outlines the process for setting the toll rate range which includes a traffic and revenue study, 60-day public comment period, and approval by the MDTA Board Members.

The toll rate will be determined to accomplish three (3) goals: managed traffic demand and congestion on the I-270 and I-495, ensure a minimum average operating speed of 45 miles per hour within the overall managed lanes system, and ensure maximum volumes are not exceeded in the managed lanes. The study anticipates that the average daily toll rates would range between \$0.68/mile to \$0.77/mile depending on the selected alternative.

Section 4(f) Properties:

A Section 4(f) property is “publicly-owned land of a public park, recreation area, or wildlife and waterfowl refuge of national, state, or local significance, or land of an historic site of national, state, or local significance.” In total the study identified that the total potential impacts to Section 4(f) Properties, including park and historic properties range from 144.7 acres to 149.0 acres.

Under Section 4(f) of the US Department of Transportation Act of 1966, the FHWA cannot approve a transportation project that uses Section 4(f) property unless: there is no feasible and prudent avoidance alternative to the use of land from the property, and the action includes all possible planning to minimize harm to the property resulting from such use or the use of the Section 4(f) properties, including any measures to minimize harm (such as avoidance, minimization, mitigation or enhancement measures) committed to by the applicant will have a *de minimis* impact on the property. A *de minimis* impact is defined as one that will not adversely affect the activities, features, or attributes that qualify the resources for protection under Section 4(f).

Within the study corridor area 111 Section 4(f) Properties have been identified. Of these 111 properties, five (5) are located in the City of Greenbelt and have been determined to be Section 4(f) properties with use. These properties are the Greenbelt Historic District, Buddy Attick Lake Park, Indian Springs Park, McDonald Field, and Greenbelt Park. FHWA intends to apply *de minimis* impact findings for the Greenbelt Historic District, Buddy Attick Lake Park, McDonald Field, and Indian Springs Park because, “many of the anticipated uses of Section 4(f) properties consist of minor impacts along the edge of the properties in question adjacent to the existing transportation facility.” The study outlines that upcoming coordination with the City will include, “Draft Section

City of Greenbelt**Department of Planning and Community Development**

15 Crescent Road, Suite 200, Greenbelt, Maryland 20770

(301) 345-5417 Fax (301) 345-5418

4(f) Evaluation review of City properties.”

Environmental Resources, Consequences & Mitigation:

Chapter 4 of this document, “presents an overview of the socio-economic, cultural, natural, and other environmental resources along the study corridors, the anticipated effects to those resources, and a preliminary assessment of measures to avoid, minimize, and mitigate unavoidable effects to these resources.”

Throughout this review process the City has continually voiced a concern that the impact on greenhouse gas emissions and air pollution was not included in the screening criteria. The DEIS claims that, “the Build Alternatives are not predicted to increase emission burdens compared to the No Build Alternative in 2040, aside from a slight increase in GHG emissions.” This prediction is based on the projection that vehicles will become more energy efficient and that additional lanes will reduce congestion and increase speeds. The topic of greenhouse gas emissions requires further study to fully understand the impacts this project will have on the region.

Concerns have also been raised consistently about the impact on established adjacent neighborhoods and the loss of existing homes and businesses. The DEIS provides additional detail about these impacts. The study details that Alternative 9M would result in 29 full property acquisitions (25 residential relocations and four business relocations). Alternatives 8, 9, 10, 13B, and 13C would each result in 38 full property acquisitions (34 residential relocations and four business relocations). The Build Alternatives would impact between 313.4 and 337.3 acres of right-of-way from properties adjacent to the existing I-495 and I-270 roadway alignments.

Strong concerns have also been raised about the impacts that this project would have on wetlands and waterways in the study area. The DEIS states that, “Direct impacts to wetlands and waterways associated with construction of the Build Alternatives include fill from roadway and interchange construction, drainage improvements, and temporary construction-related activities.” The study found that 16.1 to 16.5 acres of wetlands and 155,229 to 156,984 linear feet of streams have the potential to be affected.

It is also important to note that this project would impact 1,477 to 1,515 acres of forest canopy. These impacts would include the physical removal and disturbance of vegetated areas, including forests, for land needed for construction.

The Study also provides information about the significant impacts to the Baltimore Washington Parkway (BW Parkway). During their coordination with MDOT SHA and

City of Greenbelt**Department of Planning and Community Development**

15 Crescent Road, Suite 200, Greenbelt, Maryland 20770

(301) 345-5417 Fax (301) 345-5418

FHWA, the National Park Service provided comments about having no direct access to BW Parkway in response to the draft options for avoiding Greenbelt Park, BW Parkway, and Suitland Parkway. In response to these comments a traffic analysis to determine the implications of no direct access on I-495 and BW Parkway was completed. This analysis showed that direct access was needed to meet the Study's Purpose and Need. The Build Alternatives now include the realignment of the ramp from eastbound Greenbelt Road to southbound Baltimore-Washington Parkway.

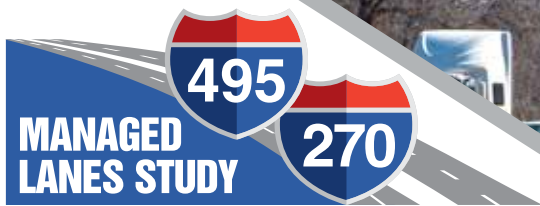
It is anticipated that 69.3 acres of the BW Parkway will be impacted by the Build Alternatives. The study also identifies the known adverse effect on the BW Parkway as "limits of disturbance impacts to contributing features and diminishment of the integrity of setting and association." The City has consistently raised concerns about the impacts this project will have on the BW Parkway due to the original intent of the scenic highway and aesthetic underpinnings.

Conclusion:

The DEIS outlined the significant impacts that this project would have on the natural, socioeconomic, cultural, and built environments. This study also provides greater information on the potential costs of this project that were not initially anticipated.

In addition to these negative impacts it is not currently known how travel patterns will continue to be affected in the future by COVID-19. Understanding these impacts is critical for this project. Virtual public hearings on this project are scheduled for August 18th, August 20th, August 25th, and September 3rd. In-person hearings are also scheduled for September 1st and September 10th.

City Staff plans to continue reviewing the DEIS and will be reaching out to neighboring jurisdictions to share comments and concerns. Staff anticipates bringing this item back to City Council prior to the October 8, 2020 comment deadline. At that time staff will present a draft letter of formal comments with the recommendation that City Council transmit this letter before the end of the DEIS comment period.



JOINT PUBLIC HEARINGS FOR THE DEIS AND JPA

Introduction

The National Capital Region is one of the most congested in the nation, and Marylanders face the second-highest commuting times in the country. With projected population growth in the National Capital Region, Marylanders will continue to see those numbers increase. Multiple studies show that a comprehensive transportation network, including improvements to I-495 and I-270 coupled with investment in transit, is necessary to address congestion and move people, goods and services throughout the region.

To address these challenges today and for the future, the Federal Highway Administration (FHWA) and the Maryland Department of Transportation State Highway Administration (MDOT SHA) are completing the I-495 & I-270 Managed Lanes Study in compliance with the National Environmental Policy Act (NEPA). The study seeks to identify a solution that addresses congestion, improves trip reliability, and enhances existing and planned mobility and connectivity for other modes of travel, including transit and ridesharing, along portions of I-495 and I-270.

Extensive public outreach has been completed for the Managed Lanes Study, including four Scoping Open Houses in April 2018, four Public Workshops presenting the Preliminary Range of Alternatives in July 2018, eight Public Workshops presenting the Alternatives Retained for Detailed Study in April and May 2019, and more than 180 meetings and events with communities, property owners, stakeholder groups and elected officials.



Purpose of Joint Public Hearings

FHWA and MDOT SHA have completed the Draft Environmental Impact Statement (DEIS) and Draft Section 4(f) Evaluation for the Managed Lanes Study, with the Notice of Availability published in the Federal Register on July 10, 2020. The DEIS includes traffic, environmental, engineering, and financial analyses of the Build Alternatives and the No Build Alternative. This DEIS is the first step of the procedural process prescribed in NEPA and provides an opportunity for the public, interest groups and other agencies to review and provide comment on the proposed federal action and the adverse and beneficial environmental impacts and proposed mitigation for unavoidable impacts.

With the DEIS milestone, we are seeking public and agency comment between July 10, 2020 and October 8, 2020. ***The public comment period may be extended 30 days. Please visit the Program website, [495-270-P3.com/DEIS](https://www.fhwa.dot.gov/495270/p3.com/DEIS), for updates.***

FHWA, MDOT SHA, and the Maryland Department of the Environment (MDE) will conduct six Joint Public Hearings. The U.S. Army Corps of Engineers (USACE) will participate in one hearing on August 25 to meet the Department of the Army requirements. Comments will also be accepted on the Joint Federal/State Application (JPA) for the Alteration of Any Floodplain, Waterway, Tidal or Nontidal Wetland in Maryland. USACE is responsible for reviewing the JPA per the Clean Water Act, Section 404(b)(1) and MDE is responsible for reviewing the Application per Environment Article §5-503 and §5-906, Annotated Code of Maryland.

The comment period and Joint Public Hearings enables FHWA, MDOT SHA, MDE, and USACE to receive written and oral comments to consider in the further evaluation of the impacts of the proposed Study. In addition to the hearings, comments will also be accepted via an online comment form, email and letters using traditional mail.



COVID-19 Considerations

MDOT's number one priority is the health and safety of Marylanders. MDOT SHA recognizes the substantial impact of the COVID-19 stay-at-home order on current transportation patterns throughout the region and our day-to-day lives including the reduced traffic on interstates such as I-495 and I-270. We are continuing with our efforts to ensure transportation improvements are being developed to meet the needs of Marylanders for today and for the future.

Purpose and Need

Purpose: To develop a travel demand management solution(s) that addresses congestion, improves trip reliability on I-495 and I-270 within the study limits and enhances existing and planned multimodal mobility.

Needs:

- Accommodate existing traffic and long-term traffic growth
- Enhance trip reliability
- Provide additional roadway travel choices
- Accommodate homeland security
- Movement of goods and services

Goals:

- Financial viability
- Environmental responsibility

Travel Benefits

Delays can be caused by slow travel due to congestion on the highway. If one of the Build Alternatives is implemented, commuters on I-495 and I-270 would expect to see reduced travel times. The

Average Annual Hours of Savings per Commuter in 2040	
Alternative 1 No Build	0
Alternative 8	59
Alternative 9	73
Alternative 9M	58
Alternative 10	72
Alternative 13B	65
Alternative 13C	64

table below summarizes the number of hours per year of travel time savings an average commuter on I-495 and I-270 would experience in 2040, assuming two commute trips per working day (to and from home) and 260 working days per year.

Road users would benefit from implementing a Build Alternative, including those travelers

in the managed lanes, travelers using the general purpose lanes, trucks (freight), transit buses, and even those using the local road network. Travel time savings would be the greatest for people using the managed lanes, including carpoolers and bus riders (as managed lanes would provide the opportunity for a toll-free, reliable trip for buses). Users of the general purpose lanes, who would continue to travel for free, would also have reduced travel times.

% Decrease in Delay Compared to No Build in 2040	I-270 and I-495	Local Road Network
Alternative 8	29%	6.6%
Alternative 9	34%	7.0%
Alternative 9M	30%	5.9%
Alternative 10	35%	6.5%
Alternative 13B	24%	6.8%
Alternative 13C	31%	6.4%

Delays on the local roads would be reduced because some travelers who use the local network due to highway congestion would be able to use the additional capacity on the highway. The projected percent decrease in delay on highways and local roads in 2040 is summarized for each alternative. Travelers on I-495 and I-270 would experience the most benefit, with a reduction in delay between 29% and 35%, respectively compared to the No Build. Travelers on surrounding local roadways would also have a 6% to 7% reduction in delay.

In addition to the travel time savings, the Build Alternatives would each provide a reliable trip when needed. Tolling would ensure speeds of 45 mph or faster are maintained in the managed lanes. Similar projects have shown real-world benefits, including managed lanes on the Northwest Corridor in Atlanta, GA; I-95 in Miami, FL; I-95 north of Baltimore, MD; and throughout northern Virginia. In these locations, speeds have increased, delays due to congestion have decreased, and bus ridership and carpools along the managed lane corridors have increased.

What Could the Toll Rates Be?

The planning study and the DEIS do not provide recommendations as to the proposed toll rate ranges for the managed lanes. However, potential toll rates were estimated to meet the goals of the Public-Private Partnership (P3) Program (manage traffic demand/congestion) and to determine if the Build Alternatives would be financially viable. Therefore, **for planning purposes only**, the 2025 average weekday toll rates per mile (in 2020 \$) for all time periods for passenger cars using an *E-ZPass* transponder were estimated to be:

- \$0.70/mile for Alternative 8
- \$0.69/mile for Alternative 9
- \$0.77/mile for Alternative 9M
- \$0.68/mile for Alternative 10
- \$0.73/mile for Alternative 13B
- \$0.71/mile for Alternative 13C

The actual toll rate ranges will be set by the Maryland Transportation Authority (MDTA) Board in a process prescribed by the Code of Maryland Regulations (COMAR) 11.07.05 – *Public Notice of Toll Schedule Revisions*, and will include public hearings in each county affected by the toll rates and a public comment period of at least 60 days. An analysis of data indicates that currently, the average trip in the study area is 8 miles, and that 37% of trips are 5 miles or less.

Pedestrian/Bicycle Access

Existing sidewalks, shared-use paths, bikeable shoulders, and bikeways impacted by the proposed improvements will be replaced and upgraded. Additionally, new pedestrian and bicycle facilities are being evaluated in collaboration with local stakeholders to enhance connectivity, including a new pedestrian and bicycle facility on the new American Legion Bridge.

Proposed Access Locations

PROPOSED ACCESS LOCATION	PROVIDES DIRECT ACCESS TO MANAGED LANES	PROVIDE ACCESS LOCATIONS (Transit Stations)
I-270 at I-370 (access to Shady Grove Metro)	✓	✓
I-270 at Gude Drive	✓	
I-270 at Wootton Parkway (access to Twinbrook Metro)	✓	✓
I-270 at Westlake Terrace (access to Montgomery Mall Transit Center)	✓	✓
I-270 east of MD 187	✓	
I-495 at George Washington Parkway	✓	
I-495 north of Clara Barton Parkway	✓	
I-495 at MD 190/Cabin John Parkway	✓	
I-495 at I-270 West Spur	✓	
I-495 west of MD 187	✓	
I-495 at MD 187 (access to Medical Center Metro)	✓	✓
I-495 at I-270 East Spur	✓	
I-495 at MD 185 (access to Medical Center Metro & Kensington MARC)	✓	✓
I-495 at US 29 (access to Silver Spring Metro/MARC)	✓	✓
I-495 at MD 650	✓	
I-495 at I-95	✓	
I-95/I-495 at US 1	✓	
I-95/I-495 at Cherrywood Lane (access to Greenbelt Metro/MARC)	✓	✓
I-95/I-495 at Baltimore-Washington Parkway	✓	
I-95/I-495 south of Baltimore-Washington Parkway	✓	
I-95/I-495 at US 50 (direct access to New Carrollton Metro/MARC/AMTRAK)	✓	✓
I-95/I-495 at MD 202 (north leg only) (access to Largo Town Center Metro)	✓	✓
I-95/I-495 at MD 214 (south leg only) (access to Largo Town Center Metro)	✓	✓
I-95/I-495 north of Ritchie Marlboro Road	✓	
I-95/I-495 at Ritchie Marlboro Road	✓	
I-95/I-495 at MD 4	✓	
I-95/I-495 at MD 5 (access to Branch Avenue Metro)	✓	✓

What is Congestion Pricing?

- Per FHWA*, congestion pricing is a way of harnessing the power of the market to reduce the waste associated with traffic congestion.
- Congestion pricing enables the system to flow much more efficiently, allowing more vehicles and people to move through the same physical space.
- Toll rates vary based on time of day or dynamically measured congestion to ensure a specified travel speed.

* <https://ops.fhwa.dot.gov/congestionpricing/>

How Does Dynamic Pricing Work?

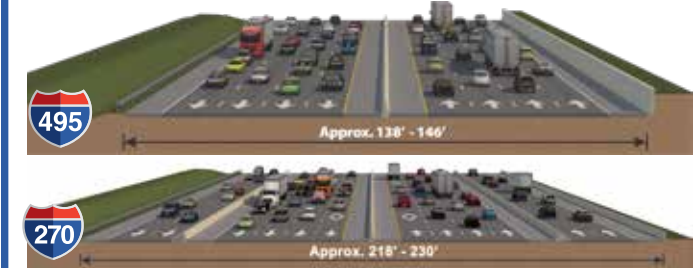
Toll Rates are adjusted in response to real-time conditions, such as: travel speeds, traffic density, or traffic volumes.



Alternatives Currently Under Consideration in the DEIS

ALT 1: No Build (Existing)

All projects in the Financially Constrained Long-Range Transportation Plan (CLRP) including I-270 Innovative Congestion Management (ICM) Improvements, Purple Line, and increased trip capacity and frequency along all MARC lines



ALT 8: 2 ETL Managed Lanes on I-495 and 1 ETL and 1 HOV Managed Lane on I-270

Add two ETL managed lanes in each direction on I-495 and add one ETL managed lane and retain one HOV lane in each direction on I-270



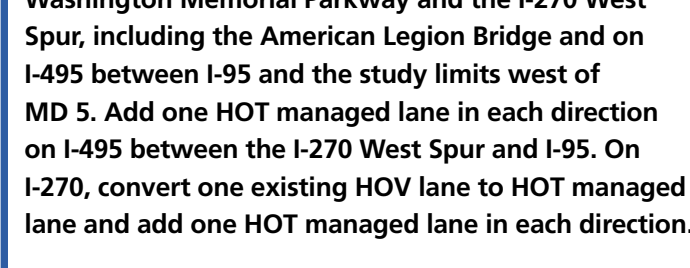
ALT 9: 2 HOT Managed Lanes

Add two HOT managed lanes in each direction on I-495 and convert one existing HOV lane to a HOT managed lane and add one HOT managed lane in each direction on I-270



ALT 9M: 2 HOT Managed Lanes on West side and East side of I-495 and I-270; 1 HOT Managed Lane on Top side of I-495

Add two HOT managed lanes in each direction on I-495 between the study limits south of the George Washington Memorial Parkway and the I-270 West Spur, including the American Legion Bridge and on I-495 between I-95 and the study limits west of MD 5. Add one HOT managed lane in each direction on I-495 between the I-270 West Spur and I-95. On I-270, convert one existing HOV lane to HOT managed lane and add one HOT managed lane in each direction.



ALT 10: 2 ETL Managed Lanes and 1 HOV Managed Lane on I-270

Add two ETL managed lanes in each direction on I-495 and on I-270 and retain one existing HOV lane in each direction on I-270 only



ALT 13B: 2 HOT Managed Lanes on I-495 and 2 Reversible HOT Managed Lanes on I-270

Add two HOT managed lanes in each direction on I-495 and convert existing HOV lanes to two HOT managed reversible lanes on I-270 while maintaining general purpose lanes



ALT 13C: 2 ETL Managed Lanes on I-495 and Reversible ETL Managed Lane plus 1 HOV Managed lane on I-270

Add two ETL managed lanes in each direction on I-495 and add two managed, reversible ETLs on I-270 while retaining HOV lanes adjacent to general purpose lanes



I-495 from south of the ALB and I-270 west spur and I-495 from I-95 to west of MD 5



I-495 from I-270 west spur to I-95



I-270



What are Managed Lanes?

- Highway facilities that use strategies, such as lane use restrictions or congestion pricing, to optimize the number of vehicles that can travel the highway to maintain free-flow speeds and person-throughput.
- Managed lanes may include high-occupancy vehicle (HOV) lanes, high-occupancy toll (HOT) lanes, express toll lanes (ETLs), and bus-only lanes.

What are High-Occupancy Toll (HOT) Lanes?

Dedicated managed lanes within highway rights-of-way that single-occupancy vehicle (SOV) motorists may use by paying a variably priced toll and HOV motorists may use by paying a discounted toll or no toll at all. Toll payments may vary by time of day and level of congestion.

What are High-Occupancy Vehicle (HOV) Lanes?

- Separate and dedicated lanes for carpool vehicles.
- Lanes are not tolled.

What are Express Toll Lanes (ETL)?

Dedicated managed lanes within highway rights-of-way that any motorist, regardless of vehicle occupancy, may use by paying a variably priced toll, depending on time of day and level of congestion.

What Transit Components are Included in the Build Alternatives?

Opportunities to accommodate existing and planned multimodal mobility and connectivity are included with each Build Alternative, including:

- Free bus usage in the managed lanes to provide an increase in travel speed, assurance of a reliable trip, and connection to bus transit on arterials that directly connect to activity and economic centers.
- Access (direct and/or indirect) to existing transit stations and planned Transit-Oriented Developments at the Shady Grove Metro (I-370), Twinbrook Metro (Wootton Parkway), Montgomery Mall Transit Center (Westlake Terrace), Medical Center Metro (MD 187 and MD 185), Kensington MARC (MD 185), Silver Spring Metro and MARC (US 29), Greenbelt Metro and MARC (Cherrywood Lane), New Carrollton Metro, MARC, and Amtrak (US 50), Largo Town Center Metro (MD 202 and MD 214) and Branch Avenue Metro (MD 5).

A Transit Work Group, with representatives from transit providers from Montgomery, Prince George's, Frederick, Anne Arundel, Charles, and Howard counties and representatives from MDOT SHA, MDOT Maryland Transit Administration, FHWA, Federal Transit Administration, Metropolitan Washington Council of Governments, and Washington Metropolitan Area Transit Authority, worked together to collaboratively identify opportunities to enhance transit services on the proposed managed lanes and create an interconnected transit/highway system in the National Capital Region. The Transit Work Group report was made available to the public in June 2020 on the P3 Program website.

Comparison of the No Build and Build Alternatives

	Resource	Alternative 1 No Build	Alternative 5	Alternative 8	Alternative 9	Alternative 9M	Alternative 10	Alternative 13B	Alternative 13C
ENVIRONMENTAL	Total Potential Impacts to Section 4(f) Properties including park and historic properties (acres)	0	141.7	146.8	146.8	144.7	149.0	145.5	146.7
	Number of Historic Properties with Adverse Effect [Adverse effect cannot be determined ²]	0	13 [7]	13 [7]	13 [7]	13 [7]	13 [7]	13 [7]	13 [7]
	100-Year Floodplain (acres)	0	114.3	119.5	119.5	116.5	120.0	119.5	119.9
	Unique and Sensitive Areas (acres)	0	395.3	408.2	408.2	401.8	410.8	406.7	408.6
	Forest canopy (acres)	0	1,433.8	1,497.4	1,497.4	1,477.2	1,514.5	1,488.8	1,503.2
	Wetlands of Special State Concern	0	0	0	0	0	0	0	0
	Wetlands Field-Reviewed (acres)	0	15.4	16.3	16.3	16.1	16.5	16.3	16.5
	Wetland 25-foot buffer (acres)	0	51.2	53.1	53.1	52.7	53.6	53.1	53.5
	Waters of the US (linear feet)	0	153,702	155,922	155,922	155,229	156,984	155,822	156,632
	Tier II Catchments (acres)	0	55.2	55.3	55.3	55.3	55.3	55.3	55.3
	Noise Receptors Impacted	0	3,661	4,470	4,470	4,249	4,581	4,411	4,461
TRAFFIC	System-wide Delay Savings vs. No Build (AM/PM)	0	20%/22%	23%/33%	34%/33%	30%/30%	35%/34%	27%/22%	26%/34%
ENGINEERING	Total Right-of-way Required (acres)	0	284.9	323.5	323.5	313.4	337.3	318.9	329.3
	Number of Properties Directly Affected	0	1,240	1,475	1,475	1,392	1,518	1,447	1,479
	Number of Residential Relocations	0	25	34	34	25	34	34	34
	Number of Business Relocations	0	4	4	4	4	4	4	4
	Width of Pavement on I-495 (feet)	138–146	170–174	194–198	194–198	170- 198	194–198	194–198	194–198
	Width of Pavement on I-270 (feet)	228–256	194–198	218–222	218–222	218-222	242–248	202–206	226–230
	Capital Cost Range [Construction & ROW] (billions)	N/A	\$7.8–\$8.5	\$8.7 – \$9.6	\$8.7 – \$9.6	\$8.5- \$9.4	\$9.0 – \$10.0	\$8.7 - \$9.6	\$8.8 - \$9.7

NOTES: ¹ MDOT SHA and FHWA determined Alternative 5 is not a reasonable alternative because it does not meet the Study’s Purpose and Need, but it is included in the DEIS for comparison purposes only.

² Based on current design information, effects cannot be fully determined on these seven historic properties. MDOT SHA will evaluate these properties further as design advances.

- Preliminary impacts represented above assume total impacts; permanent and temporary impacts will be distinguished in the FEIS.
- The right-of-way is based on State records research and filled in with county right-of-way, as necessary. With the Section 4(f) properties, some boundaries vary based on the presence of easements and differences in the size and location of historic and park boundaries.
- Noise receptors are noise-sensitive land uses which include residences, schools, places of worship, and parks, among other uses. Note that these numbers include receptors that do not have an existing noise wall as well as receptors that have an existing noise wall which is expected to be replaced.

Avoidance and Minimization Efforts

To the greatest extent practicable, efforts have been made to avoid and minimize impacts to parklands, wetlands, wetland buffers, waterways, forests, and FEMA 100-year floodplains. These included elimination of the collector-distributor system on I-270, utilization of closed drainage systems, use of underground stormwater management instead of above-ground, use of reinforced steep slopes and/or retaining walls, minimization of interchange footprints, and roadway alignment shifts in key locations. Further avoidance and minimization efforts will continue as design develops.

Property Needs

A variety of elements contribute to the need for additional property rights outside of MDOT SHA’s property, including roadway construction, grading, landscaping, stormwater management, and noise barriers. Adjacent property rights would be needed where MDOT SHA right-of-way is limited.

MDOT SHA complies with State and Federal laws to determine “just” compensation for impacts to your property. Just compensation is based on the fair market value of the property and includes all elements that may be appropriate in determining value.

For full details on the acquisition process, please refer to the MDOT SHA Your Land and Your Highways: Your Rights and Benefits Guide.

<https://www.roads.maryland.gov/mdotsha/pages/index.aspx?pageid=411>

Section 4(f)

Section 4(f) of the US Department of Transportation (USDOT) Act of 1966 as amended (49 U.S.C. 303(c)) is a Federal law that protects significant publicly-owned parks, recreation areas, wildlife and/or waterfowl refuges, or any significant public or private historic sites. Section 4(f) applies to all transportation projects that require funding or other approvals by the USDOT.

Preliminary Noise Barrier Mitigation

The assessment of noise abatement feasibility, in general, focuses on whether it is physically possible to build an abatement measure (i.e., noise barrier) that achieves a minimally acceptable level of noise reduction. Barrier feasibility considers three primary factors: acoustics, safety and access, and site constraints. The assessment of noise abatement reasonableness, in general, focuses on whether it is practical to build an abatement measure. Barrier reasonableness considers three primary factors: viewpoints, design goal, and cost effectiveness. These findings are based on preliminary design information and will be re-evaluated as part of final design phase. Engineering changes reflected in final design could alter these conclusions which could change MDOT SHA’s recommendations. The views and opinions of all benefited property owners and residents will be solicited through public involvement activities during final design.

Noise Barrier System Mitigation	Count of Mitigation Type
Existing Noise Barriers that would remain in place as currently constructed	7
Existing Noise Barriers that would be relocated	42
Existing Noise Barriers that would be reconstructed and extended	20
New Noise Barriers constructed	23
Noise Barriers not proposed for construction	19*

* An additional 19 barriers were evaluated but are not proposed for construction because they do not meet MDOT SHA’s feasibility and/or reasonableness criteria. Abatement for the portion of the study area within Virginia is being evaluated in coordination with VDOT and in compliance with the VDOT Highway Traffic Noise Impact Analysis Guidance Manual. The results of this evaluation will be included in the FEIS

- 111 Section 4(f) properties were inventoried consisting of national parks, county and local parks, parkways, stream valley units of larger park facilities, local neighborhood parks, and historic sites that are listed in or eligible for listing in, the National Register of Historic Places.
- 43 properties would be avoided and 68 would experience an impact as a result of the Build Alternatives.
- 22 properties would experience a use that warrants an Individual Section 4(f) Evaluation.
- FHWA intends to apply *de minimis* impact findings at 36 properties because many of the anticipated uses of Section 4(f) properties consist of minor impacts along the edge of the properties in question adjacent to the existing transportation facility.
- The impacts to the 10 Section 4(f) properties meet the criteria of exceptions to a Section 4(f) use.

What Are the Results of the Air Quality Analysis?

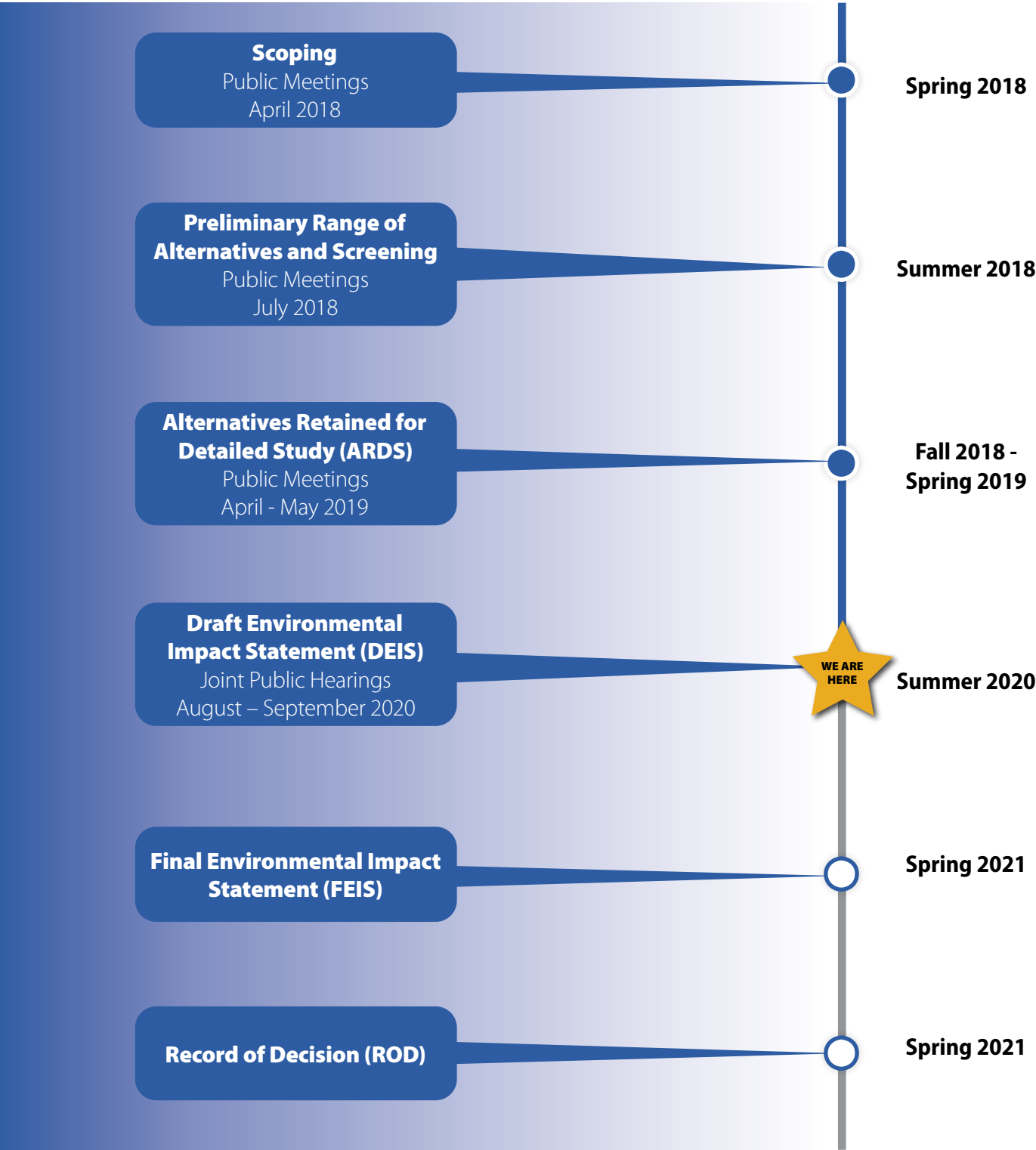
The Managed Lanes Study area is in attainment for carbon monoxide and particulate matter, meaning, the monitored air quality does not exceed the National Ambient Air Quality Standard for those pollutants. The study area is in non-attainment for ozone which means the monitored air quality exceeds the National Ambient Air Quality Standard for that pollutant; however, this Study is part of a transportation improvement program for which the total emissions from on-road travel are consistent with goals for air quality found in the State Implementation Plan.

Quantitative analyses were completed for carbon monoxide, mobile source air toxics (called M-SATs), and greenhouse gases, also known as G-H-G, per Federal Highway Administration and Environmental Protection Agency guidance. Worst-case carbon monoxide concentrations were reported to be below the National Ambient Air Quality Standards. M-SAT emissions are expected to remain the same or decrease for the Build Alternatives compared to the No Build Alternative. G-H-G emissions may increase slightly for the Build Alternatives compared to the No Build Alternative, but decrease compared to existing conditions.



Next Steps and NEPA Schedule

- Evaluate and assess public, stakeholder, and agency comments received during the Joint Public Hearings and DEIS public comment period.
- Identify Preferred Alternative and prepare Final Environmental Impact Statement (FEIS).
- Address comments formally in the FEIS.
- Prepare Record of Decision (ROD).



DEIS and JPA Document Availability

The DEIS and JPA with supporting information are available online at 495-270-P3.com/DEIS. Hard copies are now available at the following locations:

MARYLAND STATE OFFICES: Viewing hours include Monday to Friday 11 AM to 7 PM, Saturday and Sunday 12 to 5 PM

Montgomery County: MDOT SHA Gaithersburg Shop, 502 Quince Orchard Road, Gaithersburg, MD 20878 | MDTA MD 200 West Operations, 16902 Crabbs Branch Way, Rockville, MD 20855 | MDOT SHA Fairland Shop, 12020 Plum Orchard Road, Silver Spring, MD 20904 | MDOT SHA Silver Spring Study Office, 8537 Georgia Avenue, Silver Spring, MD 20910

Prince George’s County: MDOT SHA District 3 Office, 9300 Kenilworth Avenue, Greenbelt, MD 20770

VIRGINIA STATE OFFICE: Viewing hours include Monday to Friday 9 AM to 4 PM

Fairfax County: VDOT Northern Virginia District Office, 4975 Alliance Drive, Fairfax, VA 22030

MARYLAND LIBRARIES: Hard copies are available in trailers in the library parking lots. **Viewing hours include Tuesday and Thursday 11 AM to 7 PM, and Sunday 12 to 5 PM.** Once libraries are open to the public, the hard copies will be available for review in the libraries during normal branch hours.

Montgomery County: Chevy Chase Library | Davis (North Bethesda) Library | Kensington Park Library | Potomac Library

Prince George’s County: Glenarden Branch Library | Largo-Kettering Branch Library | New Carrollton Branch Library | Spauldings Branch Library

WASHINGTON DC LIBRARY: **Viewing hours include Monday through Friday from 11 AM to 2 PM and 3 to 7 PM.** Should library hours change, the document will be available during normal branch hours.

Washington DC: Shepherd Park Neighborhood Library

US POST OFFICES: Viewing hours include Monday to Friday 9 AM to 5 PM, Saturday 9 AM to Varies (see below)

Montgomery County: West Lake PO (Saturday closes at 1 PM), 10421 Motor City Drive, Bethesda, MD 20817 | Rockville PO (Saturday closes at 4 PM), 500 N Washington Street, Rockville, MD 20850

Prince George’s County: Kenilworth PO (Saturday closes at 12 PM), 6270 Kenilworth Ave, Riverdale, MD 20737 | Hampton Park PO (Saturday closes at 4 PM), 9201 Edgeworth Drive, Capitol Heights, MD 20790 | Largo PO (Saturday closes at 3 PM), 9801 Apollo Drive, Upper Marlboro, MD 20774 | Temple Hills PO , 4806 Saint Barnabas Rd, Temple Hills, MD 20748

Joint Public Hearings for the DEIS and JPA

The DEIS and JPA with supporting information is available on the Program website. Hearing materials, including a presentation, informational displays, and brochure can be viewed starting July 31 at the document availability locations or on the Program website. At both the virtual and in-person hearings, members of the public will have 3 minutes each to provide testimony.

Virtual/Online Hearings

Four virtual hearings are planned from 9 AM – 8 PM:

- **TUESDAY, AUGUST 18, 2020**
- **THURSDAY, AUGUST 20, 2020**
- **TUESDAY, AUGUST 25, 2020 (Official USACE Hearing)**
- **THURSDAY, SEPTEMBER 3, 2020**

In-Person Hearings

Two in-person hearings are planned from 12 – 9 PM:

- **TUESDAY, SEPTEMBER 1, 2020** – Prince George’s County – Homewood Suites by Hilton, 9103 Basil Court, Largo, MD 20774
- **THURSDAY, SEPTEMBER 10, 2020** – Montgomery County – Hilton Executive Meeting Center, 1750 Rockville Pike, Rockville, MD 20852

Note: MDOT SHA will make the hearing transcript available on the Program website at a later date after the hearings have been concluded; hearings could be postponed if COVID-19 conditions change.

REQUEST FOR ASSISTANCE:

The Maryland Relay Service can assist teletype users at 7-1-1. Persons requiring assistance to participate, such as an interpreter for hearing/speech difficulties or assistance with the English language, should contact the Program toll-free number at 833-858-5960 by August 3, 2020.

Chinese:
如需<中文版>的简报，请发电子邮件到 mls-nepa-p3@mdot.maryland.gov。请在电子邮件主题栏标出

Amharic:
ይህንን ጋዜጣ በ-አማርኛ ለማግኘት፣ አባክዎ በሚከተለው ኢሜል አድራሻ ይላኩ፡ mls-nepa-p3@mdot.maryland.gov፡፡ አባክዎ በኢሜል ርዕስ ላይ -በለው ያመልከቱ፡፡

Vietnamese:
Để nhận được bản tin này bằng <tiếng Việt>,, xin vui lòng gửi email đến: mls-nepa-p3@mdot.maryland.gov. Xin vui lòng biểu thị trong dòng tiêu đề email.

Spanish:
Para recibir este boletín en, por favor envíe un correo electrónico a: mls-nepa-p3@mdot.maryland.gov. Por favor indique en el asunto del correo electrónico.



Ways to Comment on the DEIS and JPA at the Hearings

- “ Oral testimony to panelists at in-person or virtual hearing
- “ Oral testimony to court reporter at in-person hearing
- 📞 Oral testimony via voicemail (855-432-1483) during in-person or virtual hearing times
- 💬 Written comments in comment box at in-person hearing

Other Ways to Comment on the DEIS

- @ Comment Form on 495-270-P3.com/DEIS/
- 💬 Email at MLS-NEPA-P3@mdot.maryland.gov
- ✉ Send a written letter about DEIS:
Lisa B. Choplin, DBIA
Director, I-495 & I-270 P3 Office
Maryland Department of Transportation
State Highway Administration
707 North Calvert Street, MS P-601
Baltimore, MD 21202

ALL COMMENTS received, whether at the hearing through oral testimony OR through other methods (comment form, email, and letter), will be given EQUAL CONSIDERATION.

Comments must be received by 11:59 PM on October 8, 2020.*
*The public comment period may be extended 30 days. Please visit the Program website, 495-270-P3.com/DEIS, for updates.

Other Ways to Comment on the JPA

The USACE and MDE are soliciting comments from the public; Federal, State, and local agencies and officials; Indian Tribes; and other interested parties in order to consider and evaluate the impacts of this proposed activity. Any comments received will be considered by the USACE to determine whether to issue, modify, condition or deny a permit for this proposal. To make this decision, comments are used to assess impacts on endangered species, essential fish habitat, historic properties, tribal resources, modification of civil works projects, water quality, general environmental effects, and coastal zone management programs. Comments are used in the preparation of an Environmental Impact Statement pursuant to the National Environmental Policy Act. Comments provided will become part of the public record for this action and are subject to release to the public through the Freedom of Information Act. Comments are also used to determine the overall public interest of the proposed activity.

For MDE, only those issues subject to regulation by the MDE Nontidal Wetlands and Waterway Construction Divisions (impacts to nontidal wetlands, wetland buffer, and waterways, including the 100-year nontidal floodplain) will be considered in rendering a decision to grant or deny the MDE Permit. Future public notices on the application will be included on the MDE website (mde.maryland.gov/programs/Water/WetlandsandWaterways/Pages/MLS_I-495_I-270.aspx) and sent via certified mail to any newly identified adjacent property owners and sent via regular mail to the Interested Persons List. Please refer to Subsection 5-907 of the Annotated Code of Maryland or the Code of Maryland Regulations 26.23.02 for information regarding the application process.

Written comments concerning the work described above related to the factors listed above or other pertinent factors must be received by the Corps, Baltimore District and MDE within the comment period specified above through postal mail at the addresses below or electronic submission to the project manager email address below. Comments should reference the USACE Application Number (NAB-2018-02152) and the MDE Tracking Numbers 20-NT-0114 / 202060649.

USACE
Baltimore District
Attn: Mr. Jack Dinne
2 Hopkins Plaza
Baltimore, Maryland 21201
410-962-6005
john.j.dinne@usace.army.mil

Maryland Department of the Environment
Wetlands and Waterways Program
Attn: Mr. Steve Hurt
1800 Washington Blvd., Suite 430
Baltimore, Maryland 21230-1708
443-856-4760
MDE.SHAProjects@maryland.gov

It is requested that you communicate this information concerning the proposed work to any persons known by you to be interested, who did not receive a copy of this notice.

General information regarding the Corps' permitting process can be found on the following website: nab.usace.army.mil/Missions/Regulatory.aspx. General information regarding the MDE Nontidal Wetlands and Waterways permitting process can be found online at the following web address: mde.maryland.gov/programs/Water/WetlandsandWaterways/Pages/index.aspx. If you have any questions concerning this specific project, please contact the individuals listed above.



I-495 & I-270 Managed Lanes Study DEIS/ Draft Section 4(f) Evaluation COMMENT FORM

MEETING LOCATION: _____

IS YOUR COMMENT RELATED TO THE DEIS OR JPA?

☐ DRAFT Environmental Impact Statement (DEIS)/ Draft Section 4(f) Evaluation

☐ Joint Permit Application for Wetlands and Waters

(PLEASE PRINT)

NAME: _____ DATE: _____

EMAIL: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

MAILING LIST*: ☐ Add my name ☐ Delete my name

*Individuals who have received a copy of the Joint Public Hearing announcement through the mail are already on the Program mailing list.

☐ Check here if you prefer email communications only

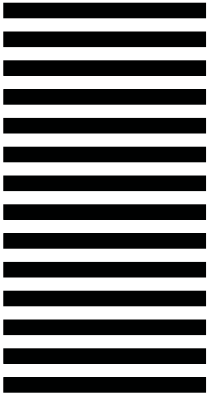
You may use this form or complete a comment form at the Program website, 495-270-p3.com/DEIS/. Comments may also be sent via email to MLS-NEPA-P3@mdot.maryland.gov, or by mail to Lisa B. Choplin, DBIA, Director, I-495 & I-270 P3 Office, Maryland Department of Transportation State Highway Administration, 707 North Calvert Street, Baltimore, MD 21202. **Comments must be received by 11:59 PM on October 8, 2020. The public comment period may be extended 30 days. Please visit the Program website, 495-270-P3.com/DEIS, for updates.**



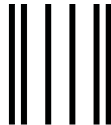
ATTN: LISA B. CHOPLIN, DBIA
DIRECTOR, 1495 & 1270 P3 OFFICE
MARYLAND DEPARTMENT OF TRANSPORTATION
STATE HIGHWAY ADMINISTRATION
707 NORTH CALVERT STREET MS P-601
BALTIMORE MARYLAND 21298-6521

POSTAGE WILL BE PAID BY ADDRESSEE

FIRST-CLASS MAIL PERMIT NO. 17715 BALTIMORE MD
BUSINESS REPLY MAIL



NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES



**This questionnaire is for the purpose of evaluating
the effectiveness of the Joint Public Hearings.**

1. The information presented was easy to understand?

Good



Okay



Poor



2. The presentation was informative and useful?

Good



Okay



Poor



3. The presenters responded well to my questions?

Good



Okay



Poor



4. Meeting information was in the language I requested?

Good



Okay



Poor



5. How can MDOT communicate more effectively?

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Terri Hruby

Submitting Department: Planning

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

NASA Goddard Space Flight Center Master Plan Scoping Comments

Suggested Action:

The National Aeronautics and Space Administration (NASA) Goddard Space Flight Center (GSFC) is preparing an Environmental Assessment (EA) to evaluate potential environmental impacts of implementing a new Master Plan for the GSFC Greenbelt Campus. In accordance with the National Environmental Policy Act (NEPA) and Section 106 of the National Historic Preservation Act (NHPA), the GSFC is soliciting public input on the scope of the environmental review over the next 30 days. A draft EA is expected to be released in January 2021 for public review and comment.

According to the notification issued by the NASA Goddard, "The GSFC Greenbelt Campus Master Plan would be implemented over a 20-year period during which time numerous buildings would be demolished, constructed, and renovated and general infrastructure maintenance and improvement activities would continue throughout the installation. NASA would explore different options for some excess buildings and land areas to include divesting land, divesting buildings and potential future partnerships with non-NASA entities.

In Council's packet is a staff memorandum that provides comments on what staff recommends be addressed in the GSFC EA.

Staff recommends City Council direct City staff to transmit a letter to NASA GSFC requesting the issues identified by staff be addressed in the EA and Section 106 process for its 20 year Master Plan.

Attachments:

[Final_Draft_EA_Scoping_Memo_7-2020.pdf](#)

[NEPACHECKLIST.pdf](#)

[PM_Scoping_letter_-_final.pdf](#)

City of Greenbelt
Department of Planning and Community Development
15 Crescent Road, Suite 200, Greenbelt, Maryland 20770
(301) 345-5417 Fax (301) 345-5418

Memorandum

TO: Ms. Nicole Ard, City Manager
FROM: Terri S. Hruby, Director of Planning & Community Development
DATE: July 29, 2020
RE: NASA Goddard Environmental Assessment

The National Aeronautics and Space Administration (NASA) Goddard Space Flight Center (GSFC) is preparing an Environmental Assessment (EA) to evaluate potential environmental impacts of implementing a new Master Plan for the GSFC Greenbelt Campus. In accordance with the National Environmental Policy Act (NEPA) and Section 106 of the National Historic Preservation Act (NHPA), the GSFC is soliciting public input on the scope of the environmental review over the next 30 days. A draft EA is expected to be released in January 2021 for public review and comment.

According to the notification issued by the NASA Goddard, "The GSFC Greenbelt Campus Master Plan would be implemented over a 20-year period during which time numerous buildings would be demolished, constructed, and renovated and general infrastructure maintenance and improvement activities would continue throughout the installation. NASA would explore different options for some excess buildings and land areas to include divesting land, divesting buildings and potential future partnerships with non-NASA entities." Per NASA GSFC's solicitation for comments letter, the GSFC Greenbelt Campus Master Plan the proposed demolition of excess and/or energy inefficient buildings would reduce the site's building footprint by approximately 645,000 square feet (ft²); divestment of excess buildings would reduce the site's building footprint by an additional 100,000 ft²; and new construction of LEED certified energy efficient buildings would increase the site's building footprint by approximately 363,000 ft².

An EA under the NEPA process is intended to be a concise document that provides evidence and analysis for determining whether a Finding of No Significant Environmental Impacts (FONSI) should be issued, or whether an Environmental Impact Statement should be required. The EA is intended to help stakeholders understand the

City of Greenbelt**Department of Planning and Community Development**

15 Crescent Road, Suite 200, Greenbelt, Maryland 20770

(301) 345-5417 Fax (301) 345-5418

physical and human impacts of a proposed project and to identify actions that strive to minimize those impacts (i.e., mitigation measures). The Section 106 process provides for the identification of historic properties and assesses the effects of proposed projects on historic properties and requires the consideration of alternatives to avoid, minimize or mitigate adverse effects.

The potential impacts of the GSFC Campus Master Plan must be fully understood and analyzed, and the EA scoping and Section 106 processes are an essential component to the Master Planning process. The referenced divesting of land and buildings and potential partnerships with non-NASA entities is concerning and the impacts of these options must be carefully evaluated during the EA and Section 106 processes to understand the natural and human impacts associated with the various proposals. The demolition and construction of new facilities, and associated impacts and mitigation efforts, must also be studied fully.

The EA for the NASA Goddard Master Plan at a minimum should follow NEPA guidelines, and should address all the issues identified in the NEPA EA Checklist (See attached). The scoping agreement should address impacts on the natural environment (i.e., woodlands, wildlife, wetlands, open space, etc.), water quality (i.e., stormwater runoff) transportation (impacts on local roadways including Greenbelt Road/MD 293, Soil Conservation Road and Good Luck Road; transit; bicycle and pedestrian connectivity; electric vehicle charging stations, etc.), light, noise, air quality and socio economics. The EA must also address environmental mitigation efforts for all aspects of the master plan. Environmental sustainability should be a main focus of the implementation of the master plan, and the plan should honor the mission of the GSFC.

The Section 106 review shall carefully identify and evaluate the potential direct and indirect impacts the implementation of the master plan may have on the GSFC Historic District, particularly contributing historic resources and historically significant archeological sites, as well as identify buildings/sites that may be eligible for National Register designation. NASA GSFC planners should work closely with the Maryland Historic Trust to ensure that the projects proposed in the master plan will have minimal adverse visual and design impacts on the GSFC Historic District, and identifies new opportunities for historic preservation/protection.

Staff recommends this item be placed on City Council's August 10, 2020 regular meeting agenda for discussion and to direct City staff to transmit a letter to NASA GSFC requesting the issues above be addressed in the EA and Section 106 process for its 20 year Master Plan.

City of Greenbelt

Department of Planning and Community Development

15 Crescent Road, Suite 200, Greenbelt, Maryland 20770

(301) 345-5417 Fax (301) 345-5418

NEPA Environmental Assessment Checklist

[Environmental Review Guide HUD CPD 782, 24 CFR 58.40; Ref. 40 CFR 1508.8 & 1508.27]

Evaluate the significance of the effects of the proposal on the character, features and resources of the project area. Enter relevant base data and verifiable source documentation to support the finding. Then enter the appropriate impact code from the following list to make a determination of impact. **Impact Codes:** (1) - No impact anticipated; (2) - Potentially beneficial; (3) - Potentially adverse; (4) - Requires mitigation; (5) - Requires project modification. Note names, dates of contact, telephone numbers and page references. Attach additional material as appropriate. Note conditions or mitigation measures required.

Land Development	Code	Source or Documentation
Conformance with Comprehensive Plans and Zoning		
Compatibility and Urban Impact		
Slope		
Erosion		
Soil Suitability		
Hazards and Nuisances including Site Safety		
Energy Consumption		

Noise - Contribution to Community Noise Levels		
Air Quality Effects of Ambient Air Quality on Project and Contribution to Community Pollution Levels		
Environmental Design Visual Quality - Coherence, Diversity, Compatible Use and Scale		

Socioeconomic	Code	Source or Documentation
Demographic Character Changes		
Displacement		
Employment and Income Patterns		

Community Facilities and Services	Code	Source or Documentation
Educational Facilities		
Commercial Facilities		
Health Care		
Social Services		
Solid Waste		
Waste Water		
Storm Water		
Water Supply		
Public Safety - Police		

- Fire		
- Emergency Medical		
Open Space and Recreation		
- Open Space		
- Recreation		
- Cultural Facilities		
Transportation		

Natural Features

Source or Documentation

Water Resources		
Surface Water		
Unique Natural Features and Agricultural Lands		
Vegetation and Wildlife		

Other Factors

Source or Documentation

Flood Disaster Protection Act [Flood Insurance] [§58.6(a)]		
Coastal Barrier Resources Act/ Coastal Barrier Improvement Act [§58.6(c)]		
Airport Runway Clear Zone or Clear Zone Disclosure [§58.6(d)]		
Other Factors		

Summary of Findings and Conclusions

ALTERNATIVES TO THE PROPOSED ACTION

Alternatives and Project Modifications Considered [24 CFR 58.40(e), Ref. 40 CFR 1508.9]

(Identify other reasonable courses of action that were considered and not selected, such as other sites, design modifications, or other uses of the subject site. Describe the benefits and adverse impacts to the human environment of each alternative and the reasons for rejecting it.)

No Action Alternative [24 CFR 58.40(e)]

(Discuss the benefits and adverse impacts to the human environment of not implementing the preferred alternative).

Mitigation Measures Recommended [24 CFR 58.40(d), 40 CFR 1508.20]

(Recommend feasible ways in which the proposal or its external factors should be modified in order to minimize adverse environmental impacts and restore or enhance environmental quality.)

Additional Studies Performed

(Attach studies or summaries)

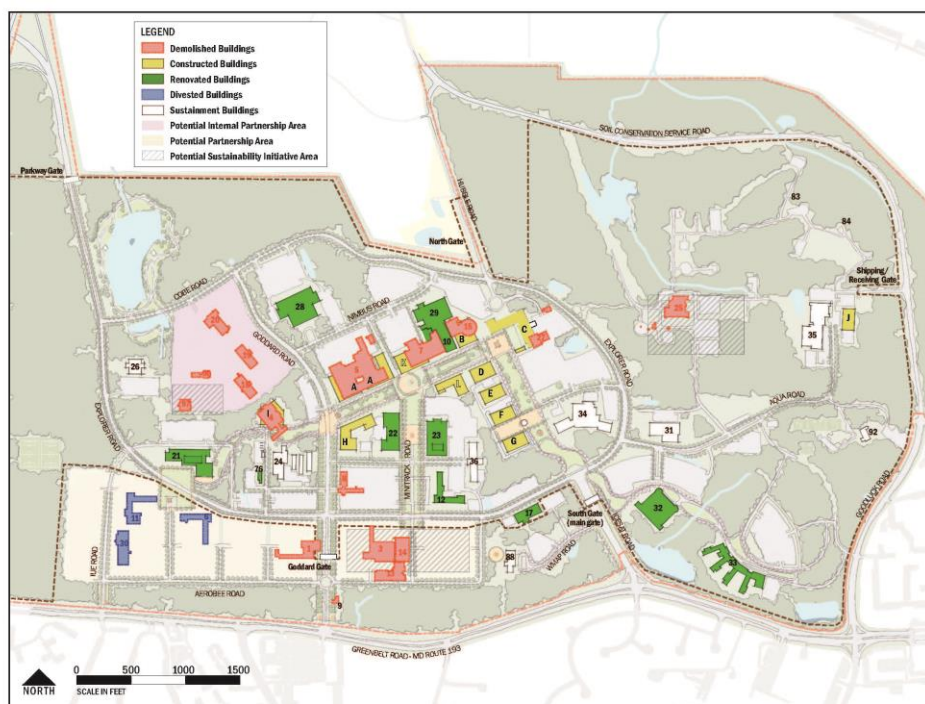
List of Sources, Agencies and Persons Consulted [40 CFR 1508.9(b)]

Dear Sir/Madam:

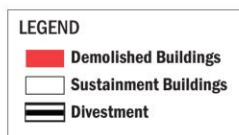
National Aeronautics and Space Administration (NASA) is proposing to implement the Goddard Space Flight Center (GSFC) Greenbelt Campus Master Plan. In accordance with the National Environmental Policy Act (NEPA), as amended, (42 U.S.C. 4321 et seq.), the Council on Environmental Quality Regulations for Implementing the Procedure Requirements of NEPA (40 CFR Parts 1500-1508), and NASA's NEPA regulations (14 CFR Part 1216, subpart 1216.3), NASA is preparing an Environmental Assessment (EA) to evaluate the potential environmental impacts of implementing the Greenbelt Campus Master Plan projects. In coordination with NEPA, GSFC will also address compliance with Section 106 of the National Historic Preservation Act (NHPA).

The GSFC Greenbelt Campus Master Plan would be implemented over a 20-year period during which time numerous buildings would be demolished, constructed, and renovated and general infrastructure maintenance and improvement activities would continue throughout the campus. NASA would explore different options for some excess buildings and land areas to include divesting land, divesting buildings and potential future partnerships with non-NASA entities. Under the Proposed Action, which represents full implementation of the GSFC Greenbelt Campus Master Plan, demolition of excess and/or energy inefficient buildings would reduce the site's building footprint by approximately 645,000 square feet (ft²); divestment of excess buildings would reduce the site's building footprint by an additional 100,000 ft²; and new construction of LEED certified energy efficient buildings would increase the site's building footprint by approximately 363,000 ft².

The following figures provide an overview of the proposed activities that would occur on the Main Campus and in areas off the Main Campus.



Overview of the Main Campus Projects



Overview of the Areas off the Main Campus Projects

In accordance with NEPA and Section 106 of NHPA, GSFC requests your input on the scope of the environmental review and on any potential environmental impacts of implementing the GSFC Greenbelt Campus Master Plan. We request that comments be provided within 30 days of the date of this notice to the address or email below. Comments may be submitted via mail or email, however due to the current situation with COVID19, email is preferred.

Lizabeth Montgomery
NASA Goddard Space Flight Center, Code 250
8800 Greenbelt Road
Greenbelt, Maryland 20771
Telephone: 301-286-0469
Email: lizabeth.r.montgomery@nasa.gov

The Draft EA is expected to be released in January 2021 for public review and comment. At that time, your organization will have an opportunity to review and comment on the Draft EA. If you need further information on NASA's environmental review process or the proposed GSFC Greenbelt Campus Master Plan, please contact me at the email address or phone number above. We look forward to hearing from you.

Sincerely,

Lizabeth Montgomery
GSFC NEPA Program Manager

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Maglev Update

Suggested Action:

Ms. Davis requested that this be included on the agenda to discuss the latest updates on the Maglev plans and discussion of possible immediate actions.

Attachments:

[MAGLEV NHPA Consulting Parties Mtg 3 notes_20 July 2020.pdf](#)

[SCMaglev_IRMPPT_6-23-2020_Final.pdf](#)

**BALTIMORE-WASHINGTON
SUPERCONDUCTING MAGLEV PROJECT**



**NHPA SECTION 106
CONSULTING PARTIES MEETING #3
SCMAGLEV**

July 20, 2020

Scott Siebel AECOM leading mtg (he is now in charge of AECOM's Sec 106 part of this, since Mark Edwards retired)

Recording to produce accurate mtg minutes

AGENDA



- ▶ Introductions / Roll Call
- ▶ Project Updates
 - ▶ BWRR Reassessed Critical Design Elements
 - ▶ Project Changes Overview
- ▶ Regulatory Updates
 - ▶ DEIS
 - ▶ Section 106
 - ▶ Programmatic Agreement
- ▶ Current Section 106 Work
 - ▶ Updating the APE
 - ▶ Field Survey and Resource Reports
 - ▶ Draft Programmatic Agreement
- ▶ Milestone Schedule
- ▶ Next Steps and Action Items

STUDY TEAM OVERVIEW REMINDER



- ▶ The purpose of this meeting is to provide project updates and the status of the NHPA Section 106 consultation
- ▶ Previous Consulting Party Meetings
 - ▶ March 14, 2018
 - ▶ September 17, 2018

REASON FOR PROJECT UPDATES – DESIGN REASSESSMENT



- ▶ The EIS pause facilitated a reassessment of critical design elements which will be fully addressed in the DEIS.
- ▶ BWRR reassessed:
 - ▶ Engineering
 - ▶ Operations
 - ▶ Vehicle (Trainset) Design
 - ▶ Real-World Japan Central Railway Company (JRC) Construction Experience



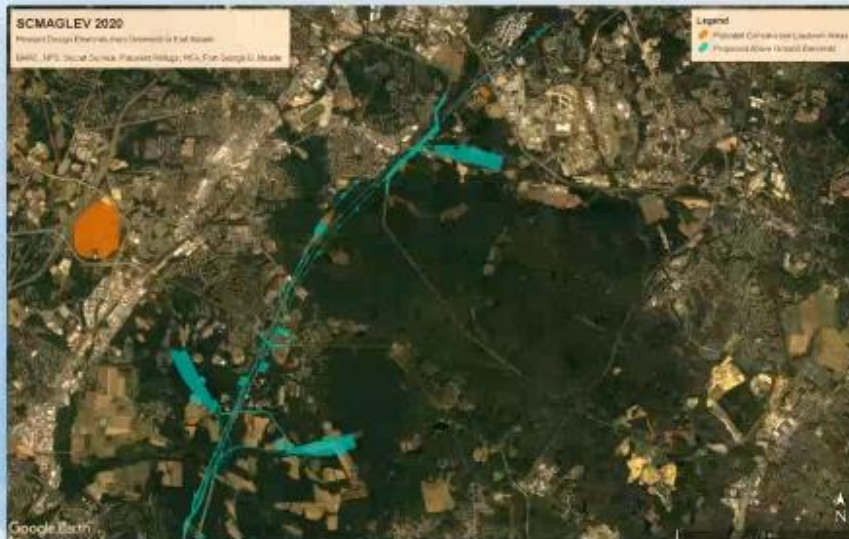
JRC SCMAGLEV Project Tokyo to Nagoya

BWRR REASSESSMENT OF CRITICAL DESIGN ELEMENTS – OVERVIEW



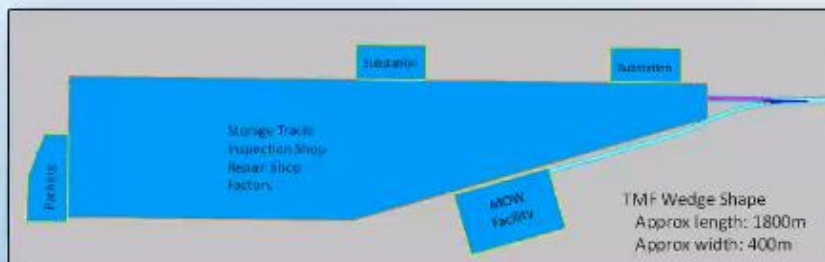
Critical Design Element	Previous Assumption	Current
Alignment	BWP East/West (J and J1)	Same general alignment, shifts in alignment to meet geometric designs standards
Stations	2 DC stations, 1 BWI station, 2 Baltimore stations	1 DC station, 1 BWI station, 2 Baltimore stations
Trainset	12 Car trains	16 Car trains
TMF	Patapsco Ave and MD 198 (approximately 150 acres)	BARC West, BARC Airstrip, redesigned MD 198 (approximately 175 acres)
Ancillary Facilities	Portals, Fresh Air/Emergency Egress, substations, MOW facilities, system components	Changes in size/locations to be consistent with redesigned trainset, stations, TMF assumptions

BWRR REASSESSMENT OF CRITICAL DESIGN ELEMENTS – OVERVIEW



- ▶ New 16-car Trainset (up from 12-car)
- ▶ New Trainset Maintenance Facility (TMF) Design
- ▶ New TMF Locations on BARC
- ▶ New Alignment shifts and Modified Viaduct I/O
- ▶ New Fresh Air/Emergency Egress locations
- ▶ New Stormwater Management and Systems Facilities
- ▶ New Maintenance of Way (MOW) locations

BWRR REASSESSMENT OF CRITICAL DESIGN ELEMENTS - TMF



The two substations would be optimally sited on the long side of the TMF, with one located near the entrance and the second substation approximately halfway along the length. For an optimal design, the parking area would be located with easy access to the roadway network, and the MOW facility would positioned as close to the mainline as possible.

- ▶ TMF wedge shape area of approximately 142 acres.
- ▶ Each substation of approximately 5 acres.
- ▶ MOW facility of approximately 12 acres.
- ▶ Parking of approximately 6 acres.
- ▶ Ramps to the mainline of approximately 10 acres.

BWRR REASSESSMENT OF CRITICAL DESIGN ELEMENTS – TMF OPTIONS



BWRR REASSESSMENT OF CRITICAL DESIGN ELEMENTS – ANCILLARY FACILITIES



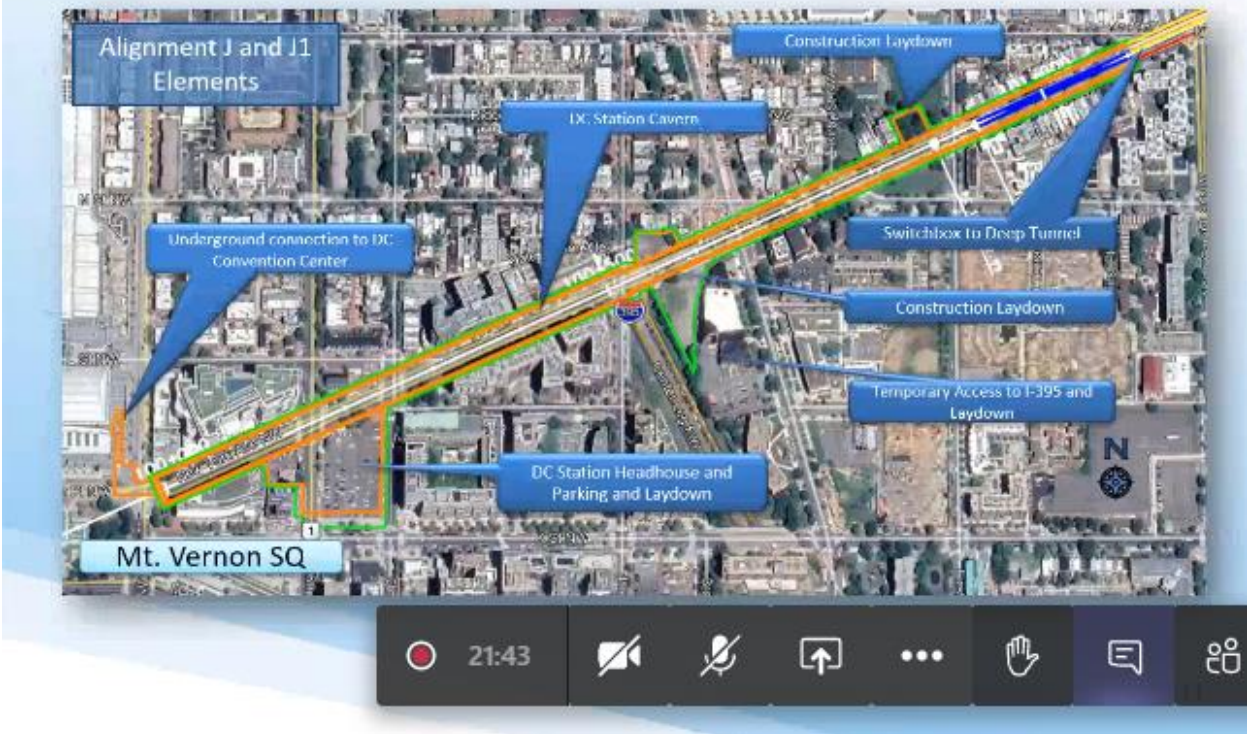
- ▶ **Alignments/Portals** - To accommodate geometric requirements for turnouts for the proposed TMF locations on BARC, alignments have shifted laterally, and portal locations have been adjusted and modified to be open cut rather than cut/cover to increase ventilation.
- ▶ **Stations** – Footprints increased for all stations.
- ▶ **Fresh Air/Emergency Egress** – Locations for FA/EEs were updated and increased corresponding to the alignment changes and to avoid wetland impacts.
- ▶ **Substations** – Locations were updated for proximity to existing power infrastructure, and footprints were enlarged based on operational analysis.
- ▶ **MOW Facilities** – Two MOW facilities are required. For BARC TMFs, one will be co-located with the BARC TMF and is shown on that footprint. The second facility will be adjacent to the Cherry Hill portal for the Cherry Hill station alternative (similar to original design) or on the Westport property for the Camden Yards station alternative. For MD 198 TMF, one will be located just north of the BARC property, the second will be adjacent to the Cherry Hill Portal or on Westport property.
- ▶ **SCMAGLEV Facilities** – The LODs for miscellaneous small facilities that will house SCMAGLEV systems components, such as induction power distribution equipment, have been added. They vary in size from ½ acre to 2 acres.
- ▶ **Emergency Egress** – The LODs for miscellaneous small facilities that will house SCMAGLEV systems components, such as induction power distribution equipment, have been added. They vary in size from ½ acre to 2 acres.



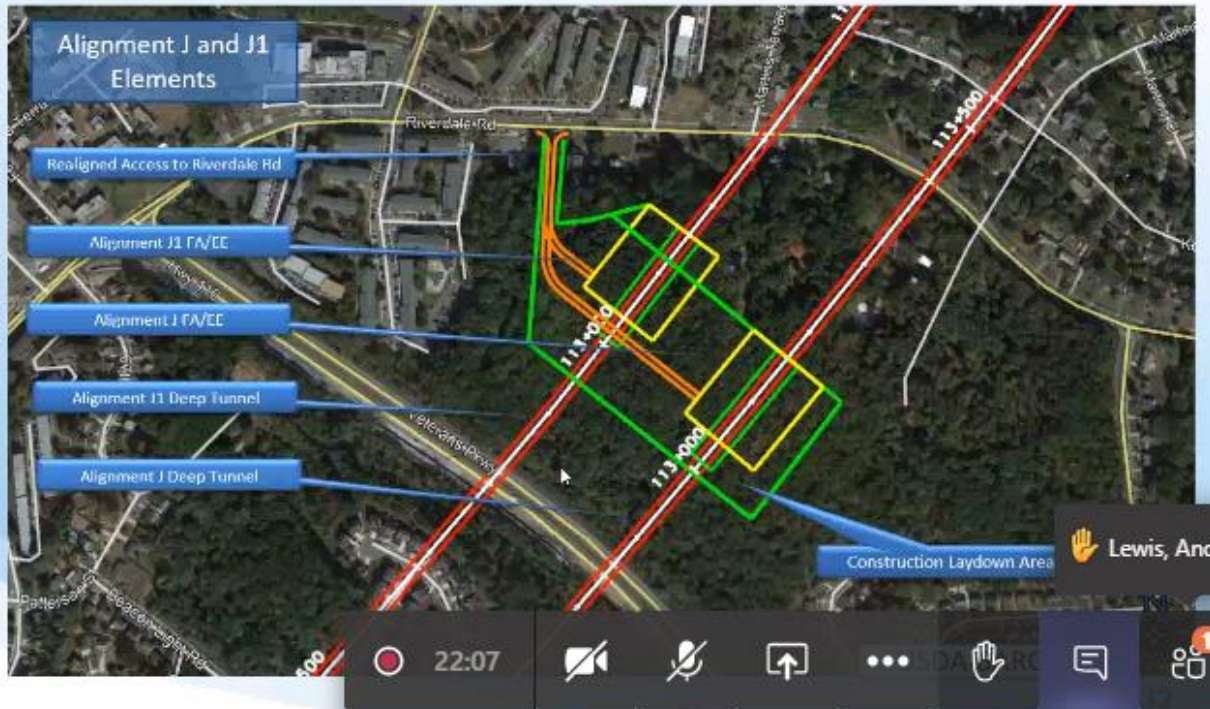
BWRR REASSESSMENT OF CRITICAL DESIGN ELEMENTS – ANCILLARY FACILITIES



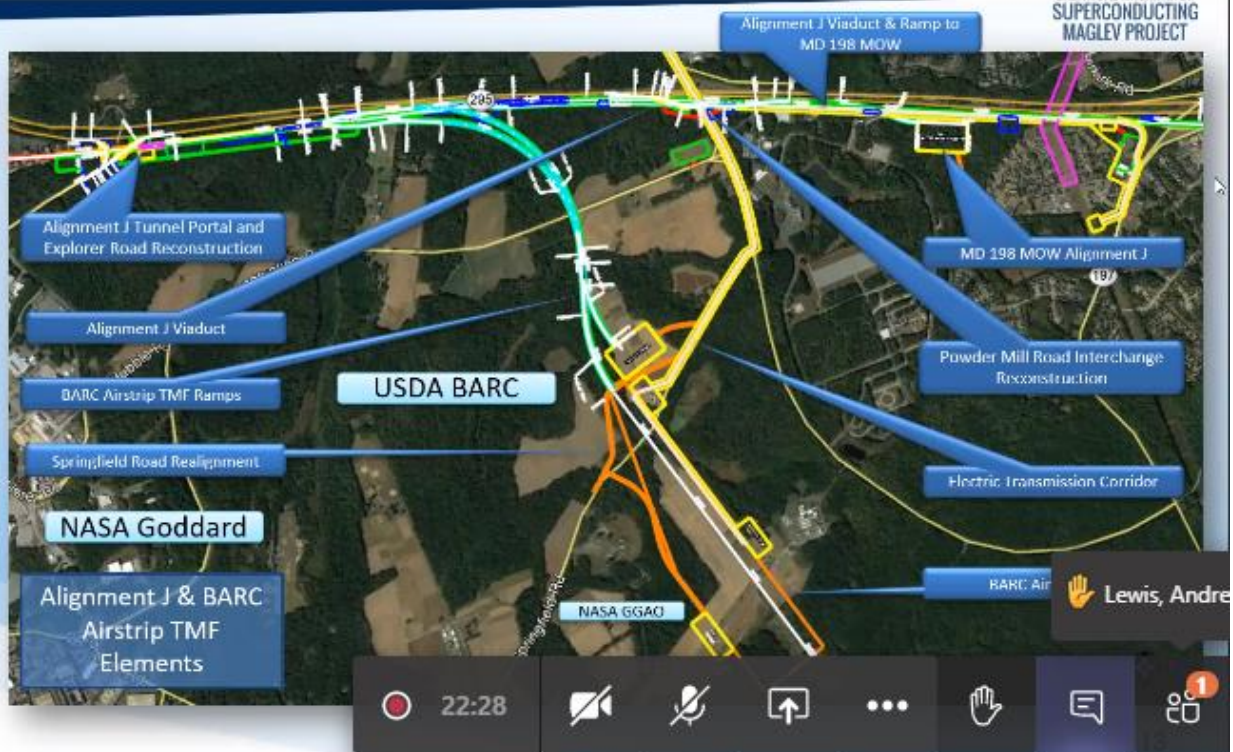
PROPOSED CHANGES – DC STATION



PROPOSED CHANGES – MD 410 FA/EE



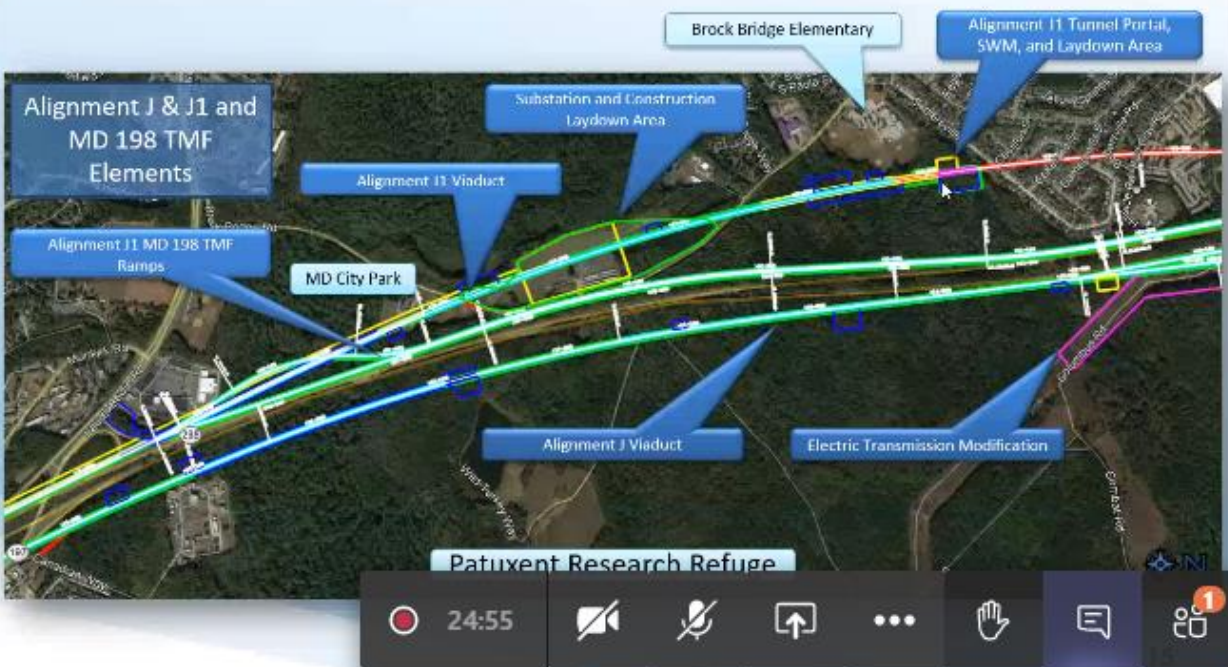
PROPOSED CHANGES – ALT J/BARC AIRSTRIP TME



PROPOSED CHANGES – ALT J/BARC WEST TMF



PROPOSED CHANGES – PATUXENT AREA



PROPOSED CHANGES – MD 198 TMF

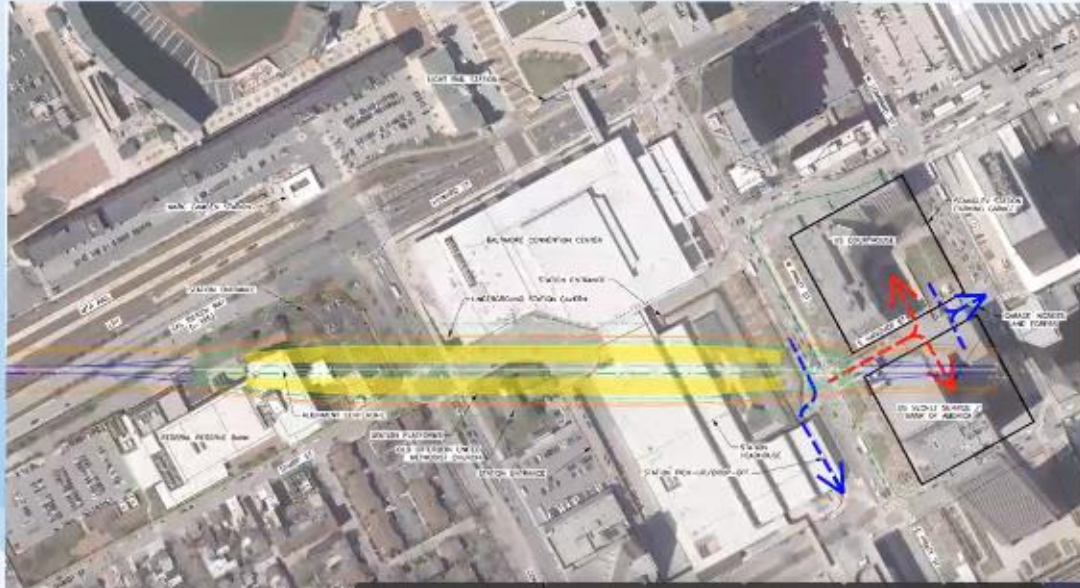


PROPOSED CHANGES – BWI AREA



PROPOSED CHANGES – CHERRY HILL AREA





BALTIMORE-WASHINGTON
SUPERCONDUCTING
MAGLEV PROJECT



- ▶ Status change on Federal Permitting Dashboard from "Pause" to "In-Progress"
- ▶ Agency review of DEIS and Draft Section 4(f) expected December 2020
- ▶ Previous Milestones (Nov 2016 - Aug 2019)
 - ▶ NOI - November 2016
 - ▶ Purpose and Need - October 2017
 - ▶ Preliminary Alternatives Screening Report - January 2018
 - ▶ Alternatives Report - November 2018
 - ▶ Agency DEIS - scheduled Summer 2019 but

SECTION 106 STATUS



- ▶ Initial Consultation Letters to DC and MD SHPOs – May 15, 2017
- ▶ Initial Consulting Party Invitation Letters – January 17, 2018
- ▶ CP Meeting #1 – March 14, 2018
- ▶ Initial Consultation Letters to Native American Tribes – August 29, 2018
- ▶ CP Meeting #2 – September 17, 2018
- ▶ MDSHPO Concurrence with APE Definition – October 4, 2018
- ▶ DCSHPO Concurrence with APE Definition – January 29, 2019
- ▶ Above-Ground Field Surveys and Preparation of DC and MD DOE Forms – November 2018 to August 2019
- ▶ DCSHPO Concurrence with DC DOE Forms – July 19, 2019
- ▶ Draft Phase IA Archaeological Assessments submitted to DCSHPO/MDSHPO – July 19, 2019
- ▶ MDSHPO Comments on Draft Phase IA – August 20, 2019
- ▶ MDSHPO Concurrence with MD DOE Forms – August 20, 2019 and September 5, 2019

PROGRAMMATIC AGREEMENT STATUS



- ▶ ACHP affirms intention to participate in PA development – May 8, 2019
- ▶ PA Draft to Signatories and Federal Agencies – August 2, 2019
- ▶ NPS PA Meeting – November 21, 2019
- ▶ Signatories and Federal Agencies PA Meeting – December 5, 2019
- ▶ Currently addressing Signatory and Federal Agency comments

CURRENT WORK: UPDATING APE



- ▶ Updating APE in Maryland based on previously agreed to definitions (e.g., 150-ft buffer for above-ground resources)
- ▶ Consulting with DC SHPO about updating the above-ground APE in DC for newly added project design elements (see image above)
- ▶ See **handout** for known historic properties that are within the APE (this list is for discussion purposes only and subject to change as more properties are identified and dropped out of the APE)
- ▶ APE for archaeological resources along New York Ave and Cherry Hill Station

Archeo APE is still project LOD

CURRENT WORK: ABOVE-GROUND FIELD SURVEYS



- ▶ First phase of survey conducted November 2018 to August 2019 resulted in identification of seven new NRHP-eligible properties in DC and three new NRHP-eligible properties in MD
- ▶ Survey re-commenced in June with DOEs to be completed by early Fall
 - ▶ Focus on new areas affected in DC, USDA BARC, and Cherry Hill Station vicinity
- ▶ The future identification and evaluation processes post-Record of Decision (ROD) will be captured within the PA



CURRENT WORK: PHASE IA ARCHAEOLOGICAL ASSESSMENTS



- ▶ Revising both the DC and MD Phase IA Archaeological Assessments
- ▶ Incorporating new design changes into the assessments
- ▶ Will be used to inform future archaeological identification efforts
- ▶ The future identification and evaluation processes post-ROD will be



Captured within the PA

PRELIMINARY IDENTIFICATION OF ADVERSE EFFECTS



- ▶ Assessing temporary (construction) and permanent (operational) effects
- ▶ Preliminary effects determinations currently underway to be included in DEIS
- ▶ FRA will request comment



SHPO concurrence and consulting parties

PRELIMINARY IDENTIFICATION OF ADVERSE EFFECTS



- ▶ Mount Vernon Square Historic District and Addition (DC)
- ▶ The New York (DC)
- ▶ Martins Woods (MD)
- ▶ Greenbelt Historic District (NHL) (MD)
- ▶ Baltimore-Washington Parkway (MD)
- ▶ Goddard Space Flight Center (MD)
- ▶ Beltsville Agricultural Research Center (MD)
- ▶ DC Children's Center-Forest Haven District (MD)
- ▶ Westport Historic District (MD)
- ▶ Otterbein Church (MD)

(Provided for discussion purposes only and subject to change.)

PA MILESTONE SCHEDULE



Milestone	Expected Completion Date
Programmatic Agreement	Spring 2018 – Spring 2021
Signatory Review of Draft Programmatic Agreement	July-October 2020
Consulting Party Meeting Number 4	November 2020
Consulting Party Review of Draft Programmatic Agreement	November 2020-March 2021
Draft Programmatic Agreement for Public Review	March 2021
DEIS Completed; Publish Draft EIS Notice of Availability	March 2021
DEIS and PA Public Comment Period (45 days)/Close of Availability	March 2021 – May 2021
Continued Development of PA	Summer-Fall 2021
Additional Consulting Party Meetings	TBD 2021
PA Finalization and Execution	January 2022 Completed by Issuance of FEIS/ROD

NEXT STEPS/ACTION ITEMS



- ▶ Complete update of APE
- ▶ Complete Field Surveys (above-ground resources)
- ▶ Complete Determination of Eligibility Forms (DC and MD)
- ▶ Complete Phase IA Archaeological Assessments
- ▶ Submit DOEs and Phase IA reports to DCSHPO



QUESTIONS AND COMMENTS



Thank You

Katherine Zeringue
Federal Preservation Officer
U.S. Department of Transportation
Federal Railroad Administration
Email: Katherine.zeringue@dot.gov
Office: (202) 493-7007

Jacqueline Thorne
Project Manager Priority Projects
Office of Freight and Multimodalism
Maryland Department of Transportation
Email: jthorne@mdot.state.md.us
Office: 410-684-6417

Meeting chat



-  Ben Fischler (Guest) joined the meeting.
-  Trocolli, Ruth (OP) joined the meeting.
-  Cassidy Bazley (Guest) joined the meeting.
-  Darian Beverungen (Guest) joined the meeting.
-  Tom Ligan (Guest) joined the meeting.
-  Sarah Stokely, ACHP (Guest) joined the meeting.
-  Kerry Rose (GSA) (Guest) joined the meeting.

-  Frederick Lindstrom (Guest) joined the meeting.
-  Montgomery, Lizabeth R. {Beth} (GSFC-2500) joined the meeting.
-  Greiner, Jennifer joined the meeting.
-  Kelly Lyles joined the meeting.
-  Casey, Austina (DDOT) joined the meeting.
-  Bill Scott (Guest) joined the meeting.
-  Sherman, Michael joined the meeting.
-  Jacqueline Thorne joined the meeting.
-  Lewis, Andrew (OP) joined the meeting.
-  Kyle (Guest) joined the meeting.
-  Mielke, Matthew S [USA] joined the meeting.
-  Jim Smailes (Guest) joined the meeting.

-  Wood, Amy B joined the meeting.
-  Young, Allison M joined the meeting.
-  Stidham, Tammy joined the meeting.
-  Donna Andrews (Guest) joined the meeting.
-  Colin (Guest) joined the meeting.
-  Chris Brown (Guest) joined the meeting.
-  Grace Davenport (Guest) joined the meeting.
-  Jim Foster (Guest) joined the meeting.

Meeting

Recording has started

JG

Greiner, Jennifer (Guest) 11:04 AM
Jennifer Greiner, USFWS

AC Casey, Austina (DDOT) (... 11:04 AM
Austina Casey, DDOT

TT Tim Tamburrino (Guest) 11:04 AM
Tim Tamburrino - MHT

KZ Zeringue, Katherine (FR... 11:04 AM
Katherine Zeringue, FRA,
Federal Preservation Officer

BS Bill Scott (Guest) 11:04 AM
Bill Scott - BWRR

MB Miriam Bader (Guest) 11:04 AM
Miriam Bader, Senior Planner,
City of College Park, MD

CB Chris Brown (Guest) 11:04 AM
Chris Brown, AOC

LM Montgomery, Lizabeth ... 11:04 AM
Lizabeth Montgomery - NASA
GSFC

MC Carroll, Matthew D (Gue... 11:04 AM
National Park Service

GD Grace Davenport (Guest) 11:04 AM
Grace Davenport - Anacostia
Trails Heritage Area

MM Mielke, Matthew S [USA... 11:04 AM
Matthew Mielke - Booz Allen
Hamilton, FRA Consultant

TS Stidham, Tammy (Guest) 11:04 AM
Tammy Stidham, National Park
Service

OG

Oscar Gonzalez (Guest) 11:04 AM
Oscar Gonzalez, Virginia
Railway Express

AL

Lewis, Andrew (OP) (Gu... 11:04 AM
Andrew Lewis, DC SHPO

AY

Young, Allison M (Guest) 11:05 AM
Allison Young, NPS, Regional
Sectional 106 coordinator,
national capital area office

AW

Wood, Amy B (Guest) 11:05 AM
Amy Wood, USFWS

MS

Sherman, Michael (Guest) 11:05 AM
Mike Sherman NCP

BB

Bratcher, Brandon (FRA)... 11:05 AM
Brandon Bratcher, FRA

FL

Frederick Lindstrom (Gu... 11:05 AM
Frederick J. Lindstrom, US
Commission of Fine Arts

ML

Lytle, Melanie (Guest) 11:05 AM
Melanie Lytle, AECOM

DB

Darian Beverungen (Gu... 11:05 AM
Darian Beverungen, Historic
Preservation Planner, Anne
Arundel Co.

C

Colin (Guest) 11:05 AM
colin byrd
mayor -- greenbelt

AS

Sarah Stokely, ACHP (G... 11:05 AM
Sarah Stokely, Advisory Council
on Historic Preservation

TL

Tom Ligan (Guest) 11:05 AM
Tom Ligan, Venable, LLP
representing CSXT

RT

Troccoli, Ruth (OP) (Guest) 11:05 AM
Ruth Troccoli, Archaeologist -
DC SHPO

CB

Cassidy Bazley (Guest) 11:05 AM
Cassidy Bazley, ACHP intern



Jackson, Dana joined the meeting.



Jim Smailes (Guest) left the conversation.



Emilie Twilling (Guest) joined the meeting.



Jim Smailes (Guest) joined the meeting.

K

Kyle (Guest) 11:06 AM
Kyle Leggs Baltimore City
Planning

11:06 AM
Ben Fischler, City of Greenbelt
citizen



Cardon, Steven C CTR USARMY HQDA
ASA IEE (USA) joined the meeting.

DA

Donna Andrews (Guest) 11:07 AM
Donna Andrews, GSA Mid-
Atlantic Region

KR

Kerry Rose (GSA) (Guest) 11:07 AM
Kerry Rose, GSA Mid-Atlantic
Region

 Tom Frawley (Guest) joined the meeting.

 Emilie Twilling (Guest) 11:08 AM
Emilie Twilling, Architect of the Capitol

 Jim Foster (Guest) 11:08 AM
Jim Foster, Anacostia Watershed Society

 Eldon Ralph (Guest) joined the meeting.

 Cardon, Steven C CTR U... 11:09 AM
Steve Cardon, Army BRAC Environmental Coordinator for Patuxent Research Refuge

 Mayo, Gary - ARS joined the meeting.

 eve kinley (Guest) joined the meeting.

 Mayo, Gary - ARS left the conversation.

 Mayo, Gary - ARS joined the meeting.

 Jim Foster (Guest) 11:19 AM
Why does BWRR get to consider any use of BARC land for this project? Shouldn't the project only consider commercially available or MD State locations not Federal property?

[See less](#)

 Cathy Fisanich (Guest) joined the meeting.

 Ossi, Damien (DOEE) joined the meeting.

 Mayo, Gary - ARS left the conversation.

 Kevin Wilson (Guest) joined the meeting.

 Cathy Fisanich (Guest) left the conversation.

 Greiner, Jennifer (Guest) 11:33 AM
FWS did not receive that list referred to as sent just before this meeting; kindly resend?

 Lytle, Melanie (Guest) 11:35 AM
Yes, Jennifer, will be glad to send to you.

 Stidham, Tammy (Guest) 11:37 AM
Melanie - it does not look like NPS received the phase IA results

 Lytle, Melanie (Guest) 11:38 AM
We will look into that, Tammy. Thank you.

 Wood, Amy B (Guest) 11:40 AM
Based on these slides am I correct in assuming that all Phase IB archaeological studies will occur after the PA is signed?

Scott S answered: maybe between DEIS and FEIS...no illusion that all can be done then PA will assure post-FEIS and POST-ROD is properly done



Kevin Wilson (Guest) left the conversation.



Brent Loveless, President joined the meeting.

AW

Wood, Amy B (Guest) 11:42 AM
Thanks. FWS will require an updated ARPA Permit to conduct these studies. Previous ARPA Permit has expired (Nov. 2019).

[See less](#)

GD

Grace Davenport (Guest) 11:42 AM
Will these slides be available after the meeting?

SS

Seibel, Scott (Guest) 11:42 AM
Yes, we are aware of the APRA requirement and the need for

SS

Seibel, Scott (Guest) 11:42 AM
Yes, we are aware of the APRA requirement and the need for ARPA permits are outlined in the PA

The slides will be sent out, yes.



Nancy Witherell (Guest) joined the meeting.



Jim Foster (Guest) left the conversation.

MB

Miriam Bader (Guest) 11:47 AM
Anyone out there, What does TMF stand for?

AL

Lewis, Andrew (OP) (Gu... 11:47 AM
Trainset Maintenanc Facility

Maintenance

MB

Miriam Bader (Guest) 11:48 AM
Thank you Andrew!!

People



▼ Currently in this meeting (59)

- | | | |
|---|------------------------------|---|
|  | Ben Fischler (Guest) |  |
|  | Berger, Howard |  |
|  | beth cole |  |
|  | Bill Scott (Guest) |  |
|  | Bratcher, Brandon (FRA) |  |
|  | Brent Loveless, President |  |
|  | Cardon, Steven C CTR USAR... |  |
|  | Carroll, Matthew D |  |
|  | Casey, Austina (DDOT) |  |

People



▼ Currently in this meeting (62)

- | | | |
|----|------------------------------|--|
| BB | Bratcher, Brandon (FRA) | |
| PL | Brent Loveless, President | |
| SC | Cardon, Steven C CTR USAR... | |
| MC | Carroll, Matthew D | |
| AC | Casey, Austina (DDOT) | |
| CB | Cassidy Bazley (Guest) | |
| MC | Cheskey, Mark | |
| CB | Chris Brown (Guest) | |
| C | Colin (Guest) | |

DB	Darian Beverungen (Guest)	
DA	Donna Andrews (Guest)	
ER	Eldon Ralph (Guest)	
ET	Emilie Twilling (Guest)	
EK	eve kinley (Guest)	
FL	Frederick Lindstrom (Guest)	
FS	Furqan Siddiqi	
GD	Grace Davenport (Guest)	
JG	Greiner, Jennifer	
CH	Hart, Carlton	
JH	Herr, Jamie	
JT	Jacqueline Thorne	
JS	Jim Smailes (Guest)	
KL	Kelly Lyles	
KR	Kerry Rose (GSA) (Guest)	
K	Kyle (Guest)	
AL	Lewis, Andrew (OP)	

ML	Lytle, Melanie Organizer	
MF	MARY FREEMAN (LEG)	
MM	Mielke, Matthew S [USA]	
MB	Miriam Bader	
LM	Montgomery, Lizabeth R. (B...	
NW	Nancy Witherell (Guest)	
OG	Oscar Gonzalez	
DO	Ossi, Damien (DOEE)	

CS	Sabol, Christina	
AS	Sarah Stokely, ACHP (Guest)	
SS	Seibel, Scott	
MS	Sherman, Michael	
TS	Stidham, Tammy	
TT	Tim Tamburrino	
TF	Tom Frawley (Guest)	
TL	Tom Ligan (Guest)	

	Troccoli, Ruth (OP)	
	Wood, Amy B	
	Young, Allison M	
	Zeringue, Katherine (FRA)	
	+1 2**-***-**58	
	+1 2**-***-**27	
	+1 2**-***-**49	
	+1 3**-***-**75	
	+1 4**-***-**41	
	+1 4**-***-**52	
	+1 4**-***-**58	
	+1 4**-***-**30	
	+1 4**-***-**08	
	+1 7**-***-**82	
	+1 7**-***-**76	

BALTIMORE-WASHINGTON SUPERCONDUCTING MAGLEV PROJECT



INTERAGENCY REVIEW MEETING SCMAGLEV EIS

June 23, 2020

INTRODUCTIONS

- ▶ NEPA Lead, Cooperating and Participating Agencies
 - ▶ **Lead Agencies (3)**
 - ▶ FRA, MDOT, MDOT-MTA
 - ▶ **Cooperating Agencies (11)**
 - ▶ EPA, FAA, FTA, NASA-Goddard, NCPC, NPS, NSA, STB, USACE, USDA-BARC, USFWS
 - ▶ **Participating Agencies (26)**
 - ▶ Federal (7): CFA, DGS, FEMA, FHWA, Fort Meade, NMFS-NOAA, Secret Service
 - ▶ State (8): BMC, DNR, MAA, MDE, MDOT-SHA, MDP, MHT, WMATA
 - ▶ Local (11): AA Co Transportation, BCDOT, BMC, DC-SHPO, DCOP, DDOT, DOEE, DPW, Howard Co DPZ, Prince George's Co DPWT, M-NCPPC

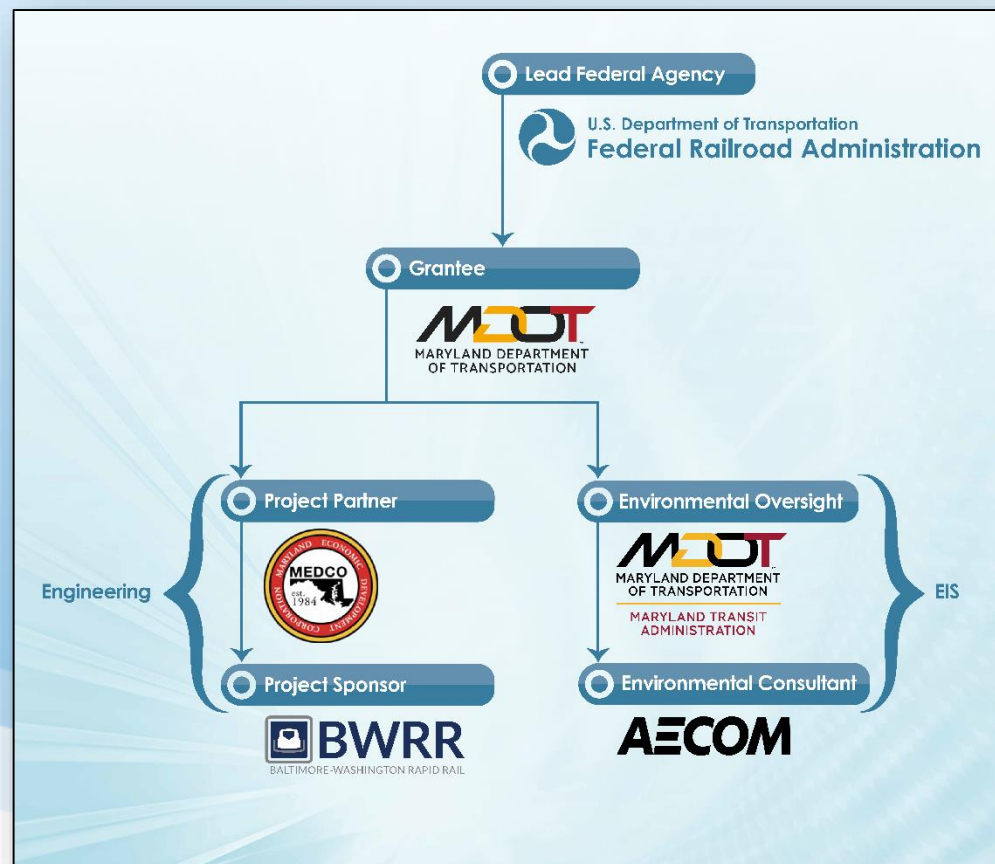
AGENDA

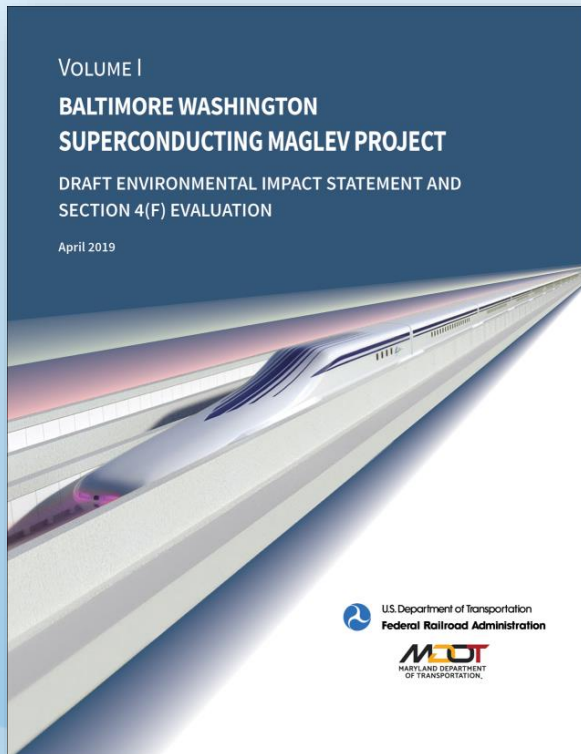


- ▶ Introductions
- ▶ DEIS Update
 - ▶ Summer 2019
 - ▶ Pause (August 2019 - May 2020)
- ▶ Reason for Pause
 - ▶ BWRR Reassessed Critical Design Elements
 - ▶ Specific Changes
- ▶ Milestone Schedule
- ▶ Next Steps and Action Items

STUDY TEAM OVERVIEW

- ▶ The purpose of this meeting is to discuss the DEIS pause & restart and provide an update on the latest changes and next steps for the study





- ▶ Status change on Federal Permitting Dashboard from “Pause” to “In-Progress”
- ▶ Agency review of DEIS and Draft Section 4(f) expected December 2020
- ▶ Previous Milestones (Nov 2016 - Aug 2019)
 - ▶ NOI - November 2016
 - ▶ Purpose and Need - October 2017
 - ▶ PASR - January 2018
 - ▶ Alternatives Report - November 2018
 - ▶ Agency DEIS - scheduled Summer 2019 but paused (August 2019 to May 2020)



Recap of Previous Alternatives Retained:

- ▶ Alignment J (East of BW-Parkway)
- ▶ Alignment J1 (West of BW-Parkway)
- ▶ Mount Vernon East Station (DC)
- ▶ Mount Vernon West Station (DC)
- ▶ BWI Station
- ▶ Cherry Hill Station
- ▶ Camden Yards Station
- ▶ MD 198 TMF
- ▶ Patapsco Ave TMF (added Dec. 2018)

REASON FOR PAUSE – DESIGN REASSESSMENT

- ▶ The EIS pause facilitated a reassessment of critical design elements which will be fully addressed in the DEIS.
- ▶ BWRR reassessed:
 - ▶ Engineering
 - ▶ Operations
 - ▶ Vehicle (Trainset) Design
 - ▶ Real-World Japan Central Railway Company (JRC) Construction Experience



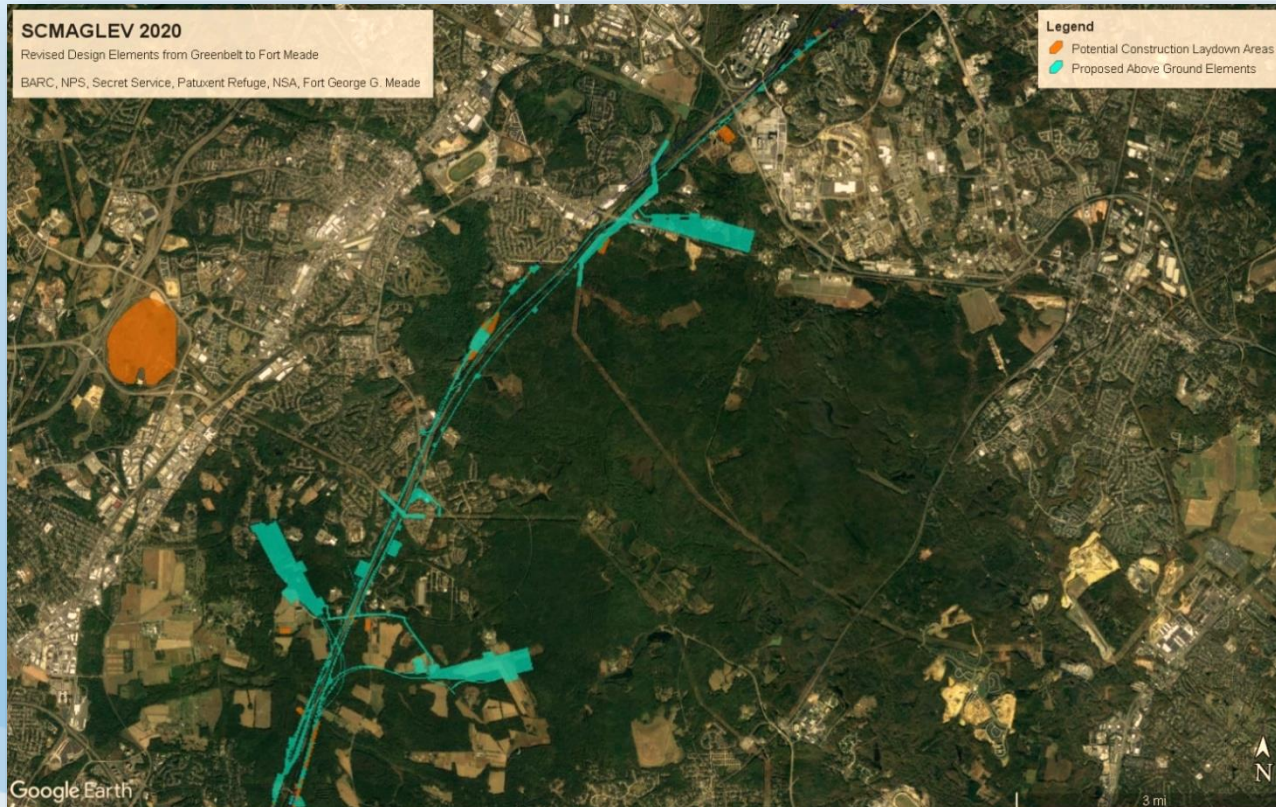
JRC SCMAGLEV Project Tokyo to Nagoya

BWRR REASSESSMENT OF CRITICAL DESIGN ELEMENTS – OVERVIEW

Critical Design Element	Previous Assumption	Current
Alignment	BWP East/West (J and J1)	Same general alignment, shifts in alignment to meet geometric designs standards
Stations	2 DC stations, 1 BWI station, 2 Baltimore stations	1 DC station, 1 BWI station, 2 Baltimore stations
Trainset	12 Car trains	16 Car trains
TMF	Patapsco Ave and MD 198 (approximately 150 acres)	BARC West, BARC Airstrip, redesigned MD 198 (approximately 175 acres)
Ancillary Facilities	Portals, Fresh Air/Emergency Egress, substations, MOW facilities, system components	Changes in size/locations to be consistent with redesigned trainset, stations, TMF assumptions

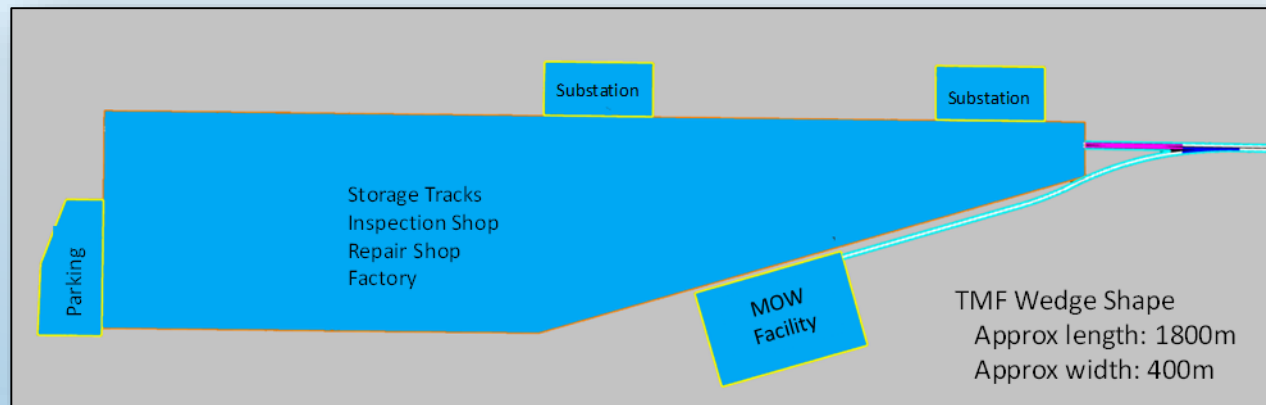


BWRR REASSESSMENT OF CRITICAL DESIGN ELEMENTS – OVERVIEW



- ▶ New 16-car Trainset (up from 12-car)
- ▶ New Trainset Maintenance Facility (TMF) Design
- ▶ New TMF Locations on BARC
- ▶ New Alignment shifts and Modified Viaduct LOD
- ▶ New Fresh Air/Emergency Egress locations
- ▶ New Stormwater Management and Systems Facilities
- ▶ New Maintenance of Way (MOW) locations
- ▶ Patapsco Ave TMF Dropped

BWRR REASSESSMENT OF CRITICAL DESIGN ELEMENTS - TMF



The two substations would be optimally sited on the long side of the TMF, with one located near the entrance and the second substation approximately halfway along the length. For an optimal design, the parking area would be located with easy access to the roadway network, and the MOW facility would positioned be as close to the mainline as possible.

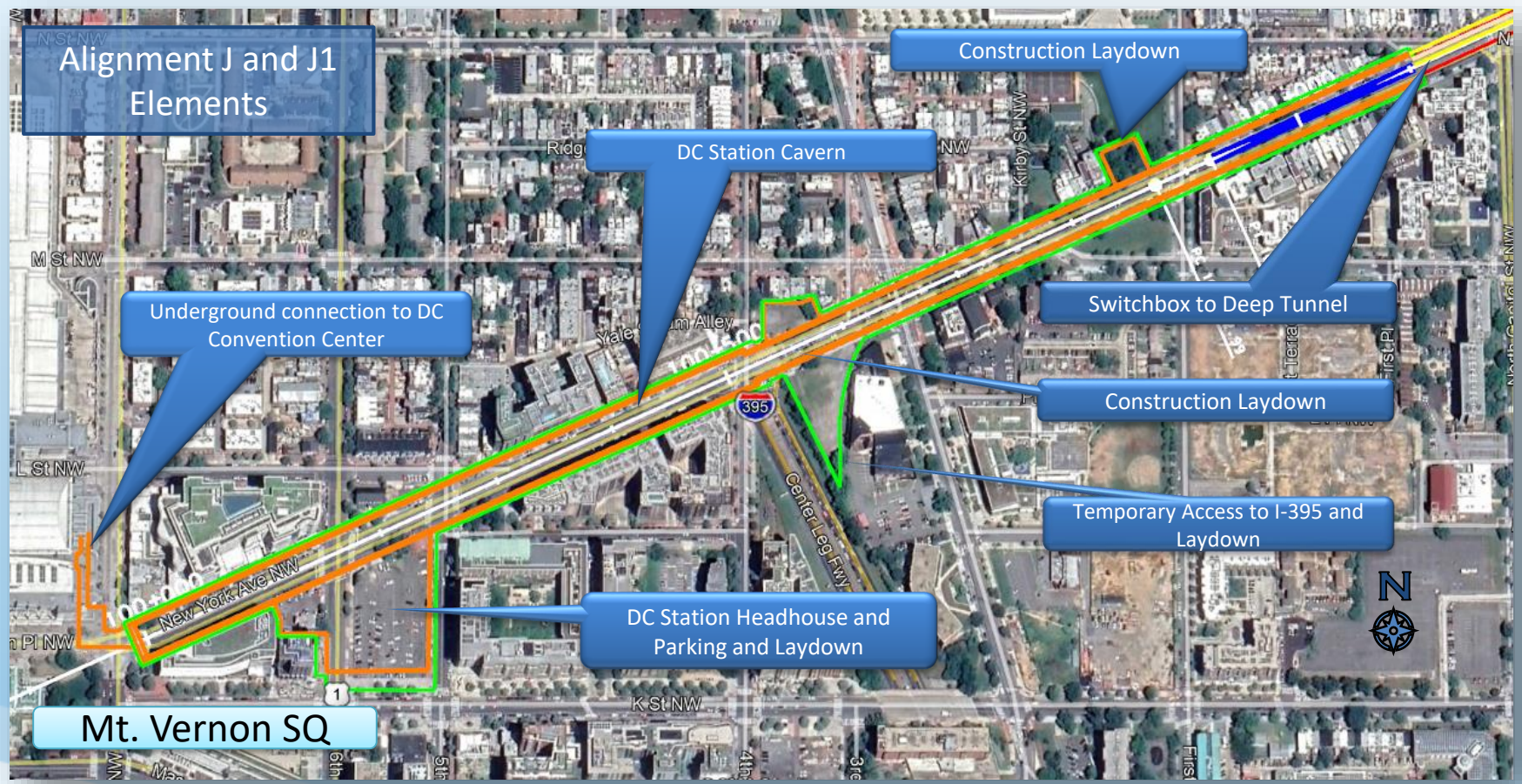
- ▶ TMF wedge shape area of approximately 142 acres.
- ▶ Each substation of approximately 5 acres.
- ▶ MOW facility of approximately 12 acres.
- ▶ Parking of approximately 6 acres.
- ▶ Ramps to the mainline of approximately 10 acres.

BWRR REASSESSMENT OF CRITICAL DESIGN ELEMENTS – ANCILLARY FACILITIES



- ▶ **Alignments/Portals** - To accommodate geometric requirements for turnouts for the proposed TMF locations on BARC, alignments have shifted laterally, and portal locations have been adjusted and modified to be open cut rather than cut/cover to increase ventilation.
- ▶ **Stations** – Footprints increased for all stations.
- ▶ **Fresh Air/Emergency Egress** – Locations for FA/EEs were updated and increased corresponding to the alignment changes and to avoid wetland impacts.
- ▶ **Substations** – Locations were updated for proximity to existing power infrastructure, and footprints were enlarged based on operational analysis.
- ▶ **MOW Facilities** – Two MOW facilities are required. For BARC TMFs, one will be co-located with the BARC TMF and is shown on that footprint. The second facility will be adjacent to the Cherry Hill portal for the Cherry Hill station alternative (similar to original design) or on the Westport property for the Camden Yards station alternative. For MD 198 TMF, one will be located just north of the BARC property, the second will be adjacent to the Cherry Hill Portal or on Westport property.
- ▶ **SCMAGLEV Facilities** – The LODs for miscellaneous small facilities that will house SCMAGLEV systems components, such as induction power distribution equipment, have been added. They vary in size from ½ acre to 2 acres.
- ▶ **Emergency Egress Stairs** – Stairwells will be installed at one or more locations along the viaduct from guideway level to the ground within the right-of-way. Locations will be coordinated with FRA Office of Safety and local emergency response providers.

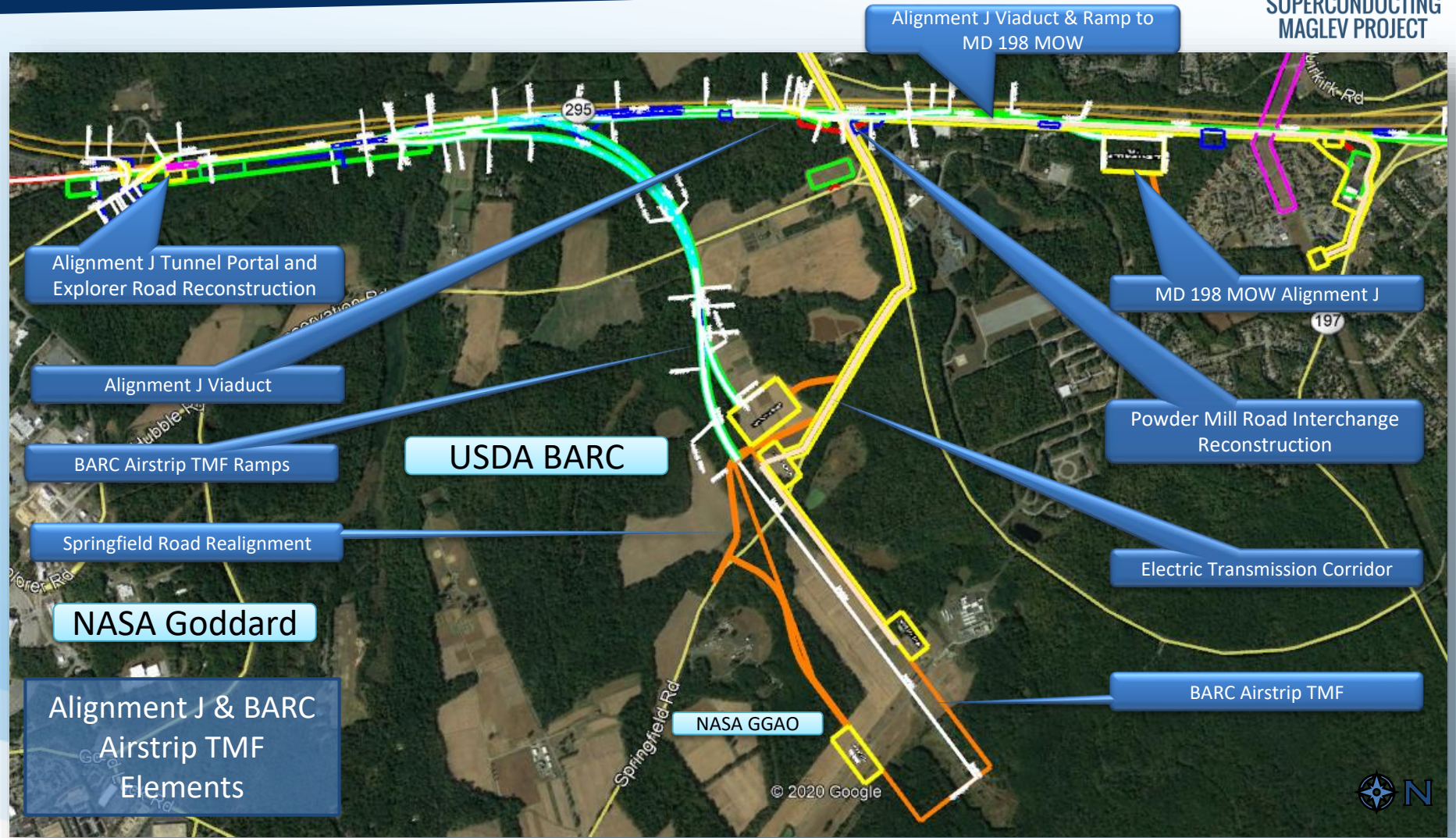
PROPOSED CHANGES – DC STATION



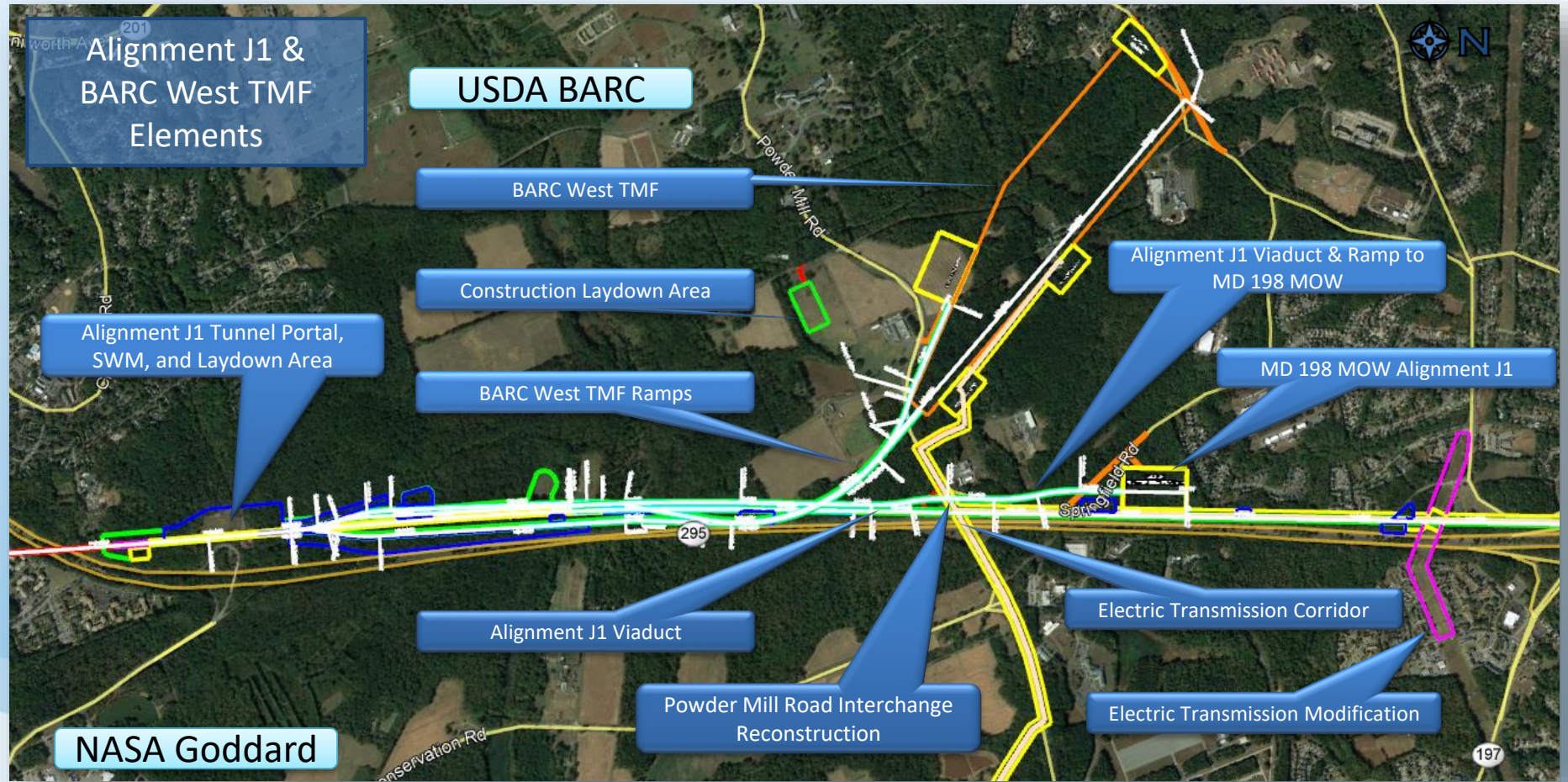
BALTIMORE-WASHINGTON
SUPERCONDUCTING
MAGLEV PROJECT



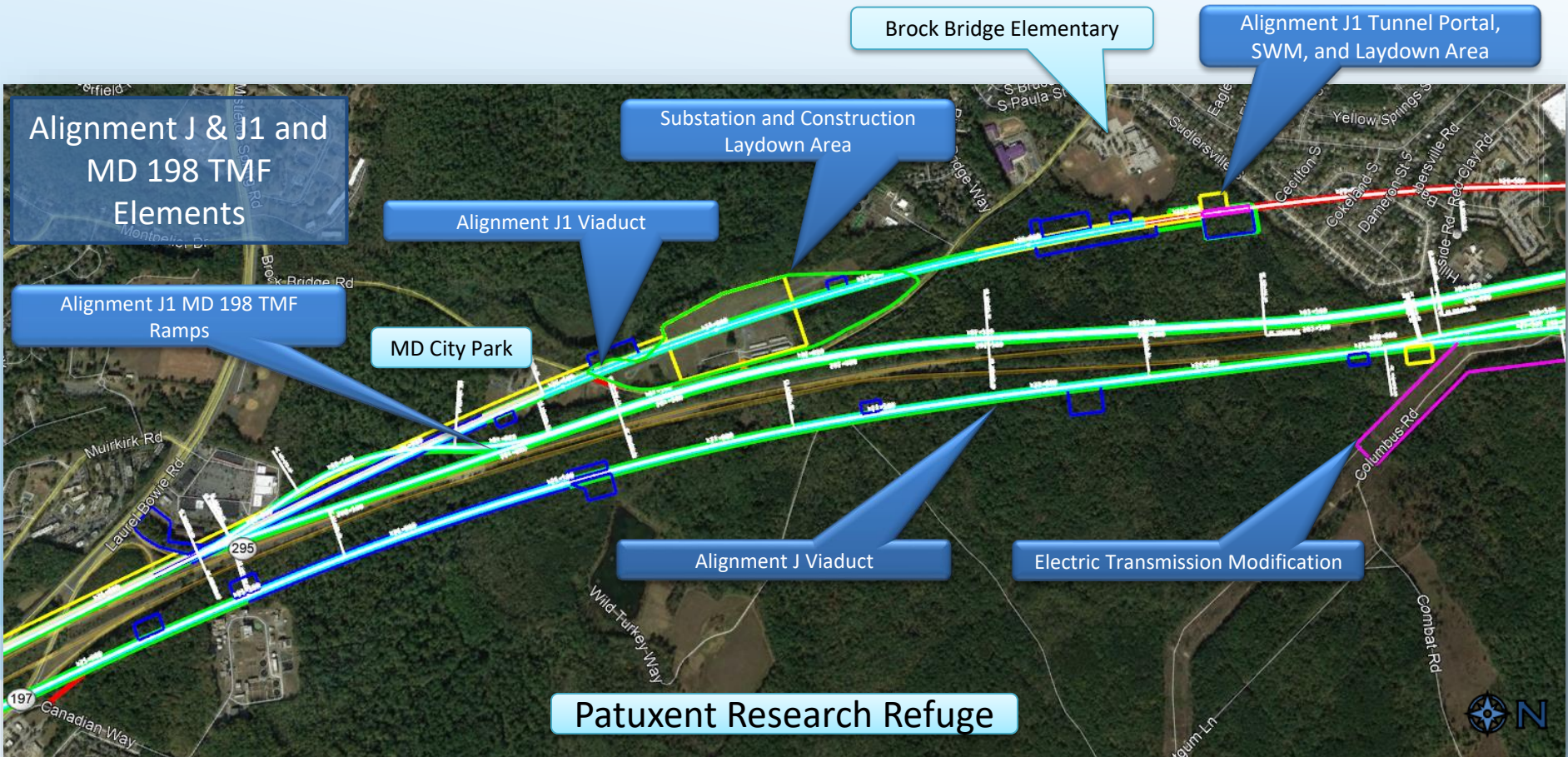
PROPOSED CHANGES – ALT J/BARC AIRSTRIP TMF



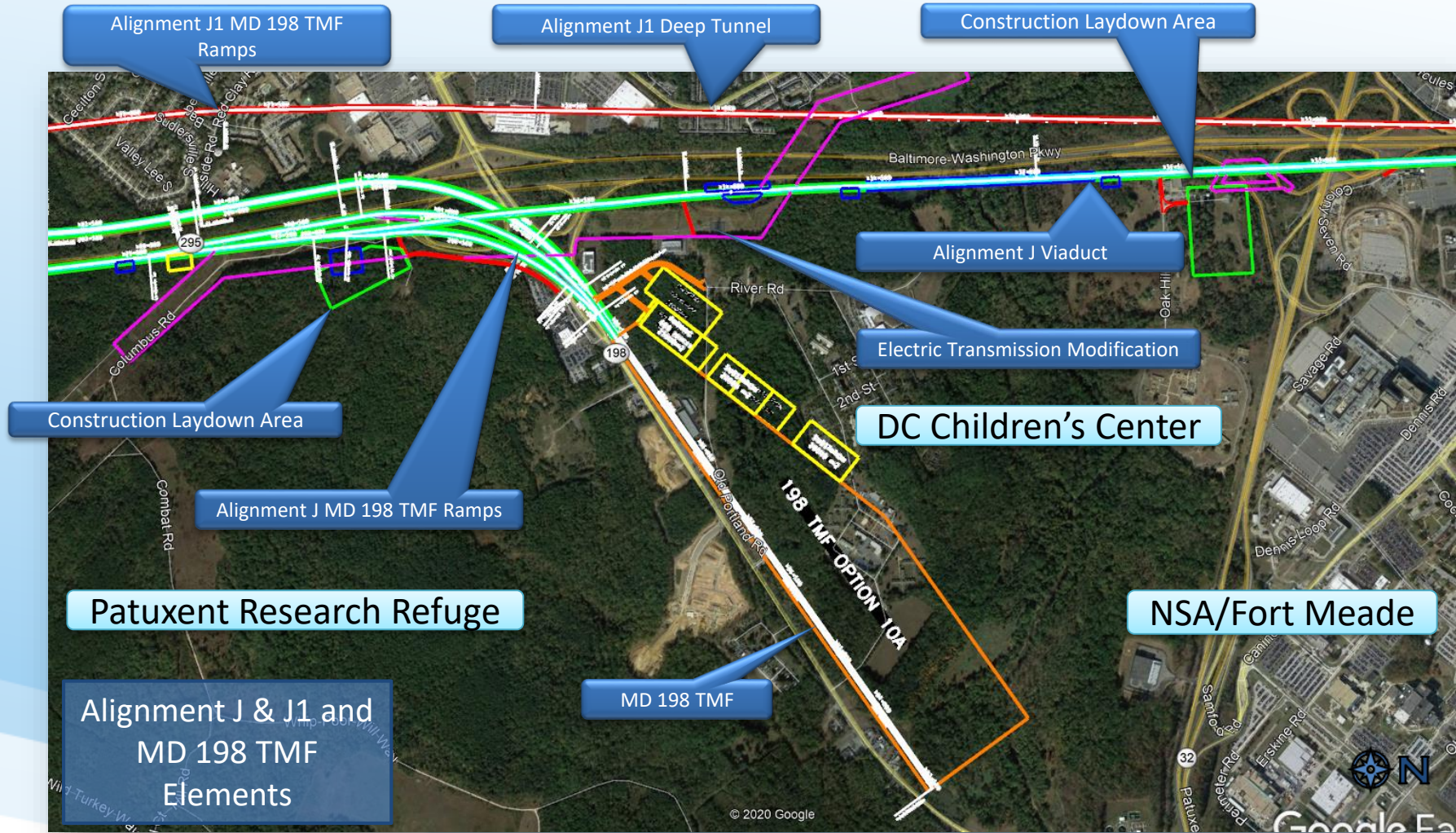
PROPOSED CHANGES – ALT J/BARC WEST TMF



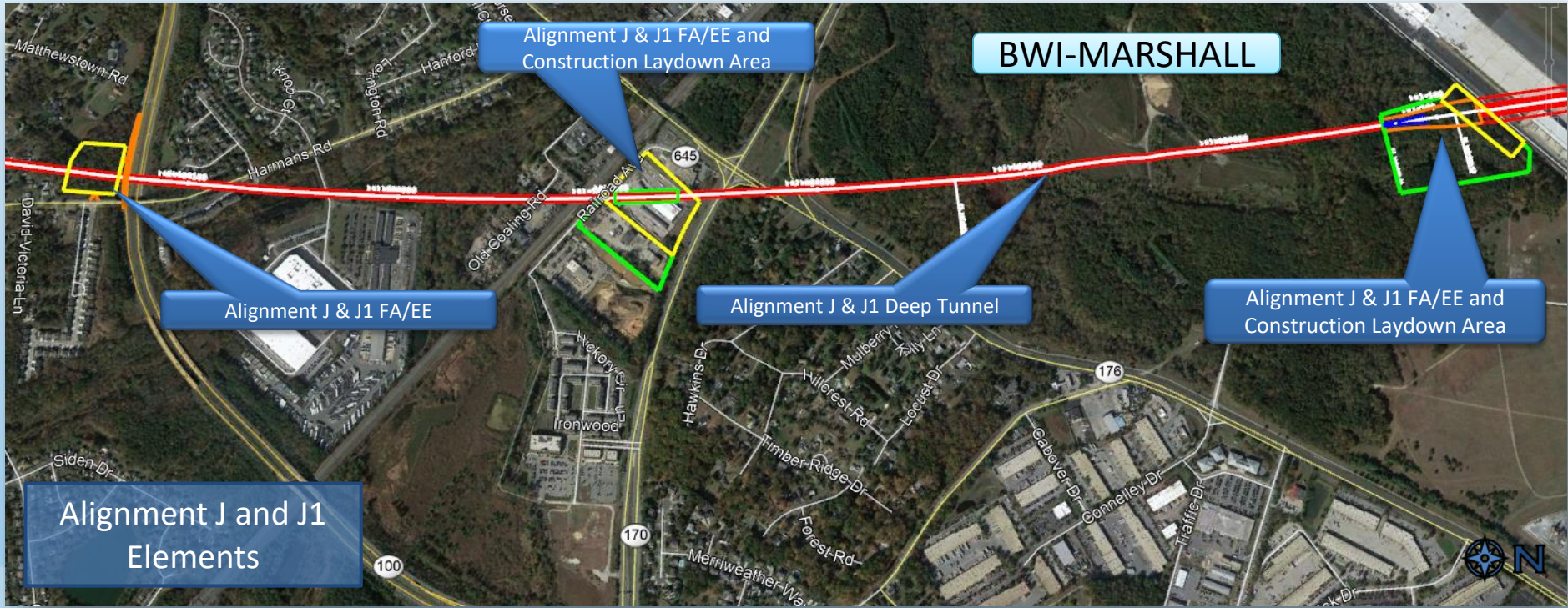
PROPOSED CHANGES – PATUXENT AREA



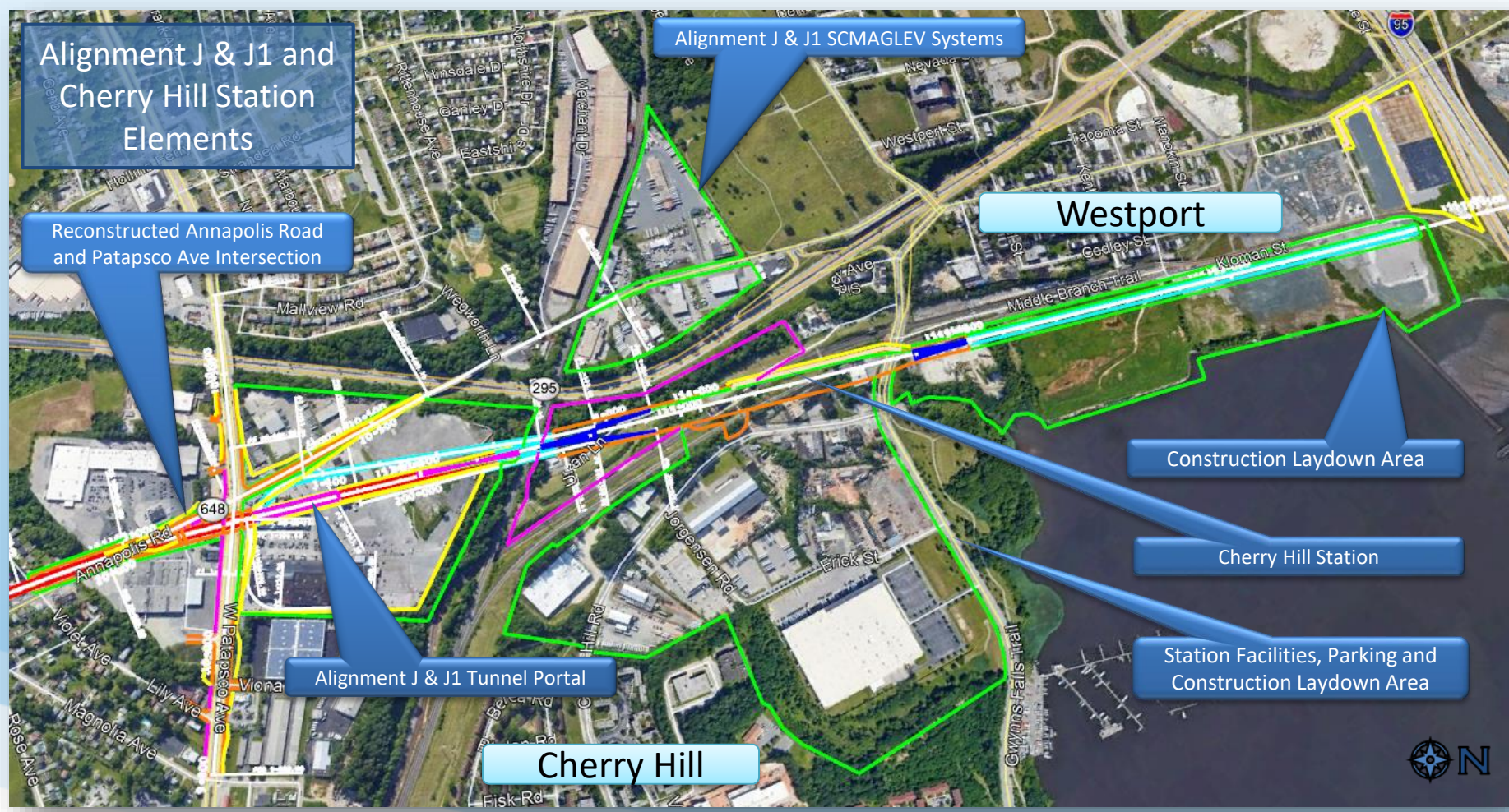
PROPOSED CHANGES – MD 198 TMF



PROPOSED CHANGES – BWI AREA



PROPOSED CHANGES – CHERRY HILL AREA



MILESTONE SCHEDULE



Milestone	Original Anticipated Completion Date	Revised Actual/Expected Completion Date (green text is expected completion date)
Preparation of Draft Environmental Impact Statement (DEIS)	Winter 2018 – Summer 2019	Spring 2018 – Spring 2021
Environmental Evaluations/Technical Reports	February 2018 - June 2018	May 13, 2020 – September 14, 2020
Admin Draft DEIS completed	August 2018	December 28, 2020
Admin DEIS sent to [participating] agencies for review (30-day comment period)	October 2018	December 28, 2020
Comment Period Ends		January 30, 2021
DEIS Completed; Publish Draft EIS Notice of Availability	January 2019	March 26, 2021
DEIS Public Hearings	February 2019	April 26, 2021 – April 30, 2021
DEIS Public Comment Period (45 days)/Close of Availability	April 2019	March 26, 2021 – May 10, 2021
Section 106 Coordination	Winter 2018 – Summer 2019	Fall 2020 – Spring 2021
Draft Resource Reports (Above-Ground Determinations of Eligibility and Phase IA Archaeological Assessments):	October 2018	September 2020
Draft Effects Determination Report	April 2019	March 2021
Preparation of Final Environmental Impact Statement/Record of Decision (FEIS/ROD)	Summer 2019 – Winter 2019	Spring 2021 – Winter 2022
Admin FEIS sent to [participating] agencies for review (30-day comment period)	September 2019	October 15, 2021
Notice of Availability of FEIS/ROD	November 2019	January 28, 2022

NEXT STEPS/ACTION ITEMS

- ▶ Continue coordination with Agencies
- ▶ Field review work underway to delineate natural and cultural resources with modified and new limits of disturbance
- ▶ Continue to identify measures to minimize impacts and potential mitigation options
- ▶ Conduct monthly Interagency Review Meetings (as needed)
- ▶ Alternatives Report will not be revised, but environmental evaluation/technical reports are being drafted for submittal in September 2020
- ▶ Project Website – revised to reflect status. Updating content and mapping to reflect modified design
- ▶ Continue Section 106 Consultation including identification, evaluation and assessment of effects, as well as the drafting of the Programmatic Agreement
- ▶ Agency review of DEIS and Draft Section 4(f) in December 2020

Thank You

Brandon L. Bratcher
Environmental Protection Specialist
U.S. Department of Transportation
Email: brandon.bratcher@dot.gov
Office: (202) 493-0844

Jacqueline Thorne
Project Manager Priority Projects
Office of Freight and Multimodalism
Maryland Department of Transportation
Email: jthorne@mdot.state.md.us
Office: 410-684-6417

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Brian Townsend

Submitting Department: Public Works

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Proposed Pepco Vegetation Management Plan

Suggested Action:

Pepco currently is requesting a permit to provide vegetation management on various electrical feeder lines in the City. The Maryland Public Service Commission requires vegetation management be done every three years. The permit application only applies to City right of way and City property.

City Staff and ACT have reviewed Pepco vegetation management plans in great detail and recommend Council approve Public Work's recommendations and direct staff to issue a permit for the proposed vegetation management work.

Brian Townsend, Assistant Public Works Director and Cody Hesseltine, Vegetation Program Manager for Pepco, will be in attendance to answer any questions.

Attachments:

[2020_08_04Pepco Memo \(2\).pdf](#)

[Greenbelt_Municipal_Map_Deliverables.pdf](#)

**City of Greenbelt Maryland
Memorandum**



To: Nicole Ard, City Manager
Via: James Sterling, Director of Public Works
From: Brian Townsend, Assistant Director of Public Works
Date: 07/30/2020
Re: PEPCO Vegetation Management Plan – 2020

Pepco currently is requesting a permit to provide vegetation management on various electrical feeder lines in the City. The Maryland Public Service Commission requires vegetation management be done every three years. The permit application only applies to City right of way and City property.

Pepco has provided plans showing the proposed tree removal and tree pruning/trimming along feeder lines that are serving the community. The scope of work is mainly in Franklin Park/West Greenbelt. (See attached Greenbelt Municipal Map Deliverables)

Staff consulted with the Advisory Committee on Trees (ACT) and is in agreement with Public Works' recommendation listed below.

PEPCO has identified 38 trees for removal. ACT and Public Works have denied 3 trees that were proposed for removal. This brings the number of trees proposed for removal to 35. Out of the 35 proposed trees 18 of the trees are Bradford Pears located on Ivy Lane. Removal of these trees is in line with Greenbelt Urban Tree Master plan. Pepco is proposing to replant a tree for every tree that is removed. Public Works and ACT will work together to select the proper trees for replacement. The replacement trees will be selected from the Council approved "Recommended Trees for Use Under Power Lines".

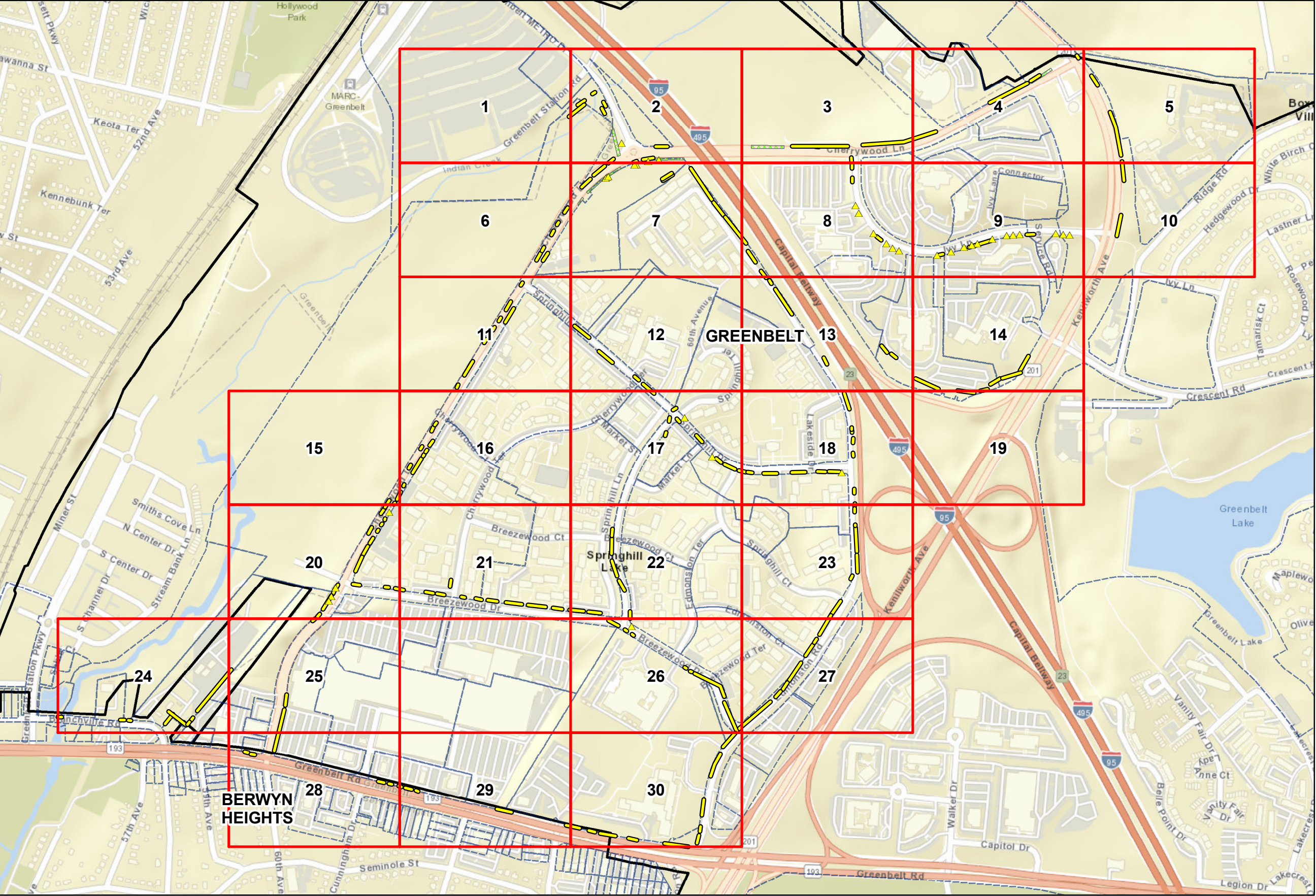
Summary

City Staff and ACT have reviewed Pepco vegetation management plans in great detail and recommend Council approve Public Work's recommendations and direct staff to issue a permit for the proposed vegetation management work.



Work Layers

- Removals**
 (35)
- Linear Trim**
 (176)
- Brush**
 (7)
- Parcels**
 (156)





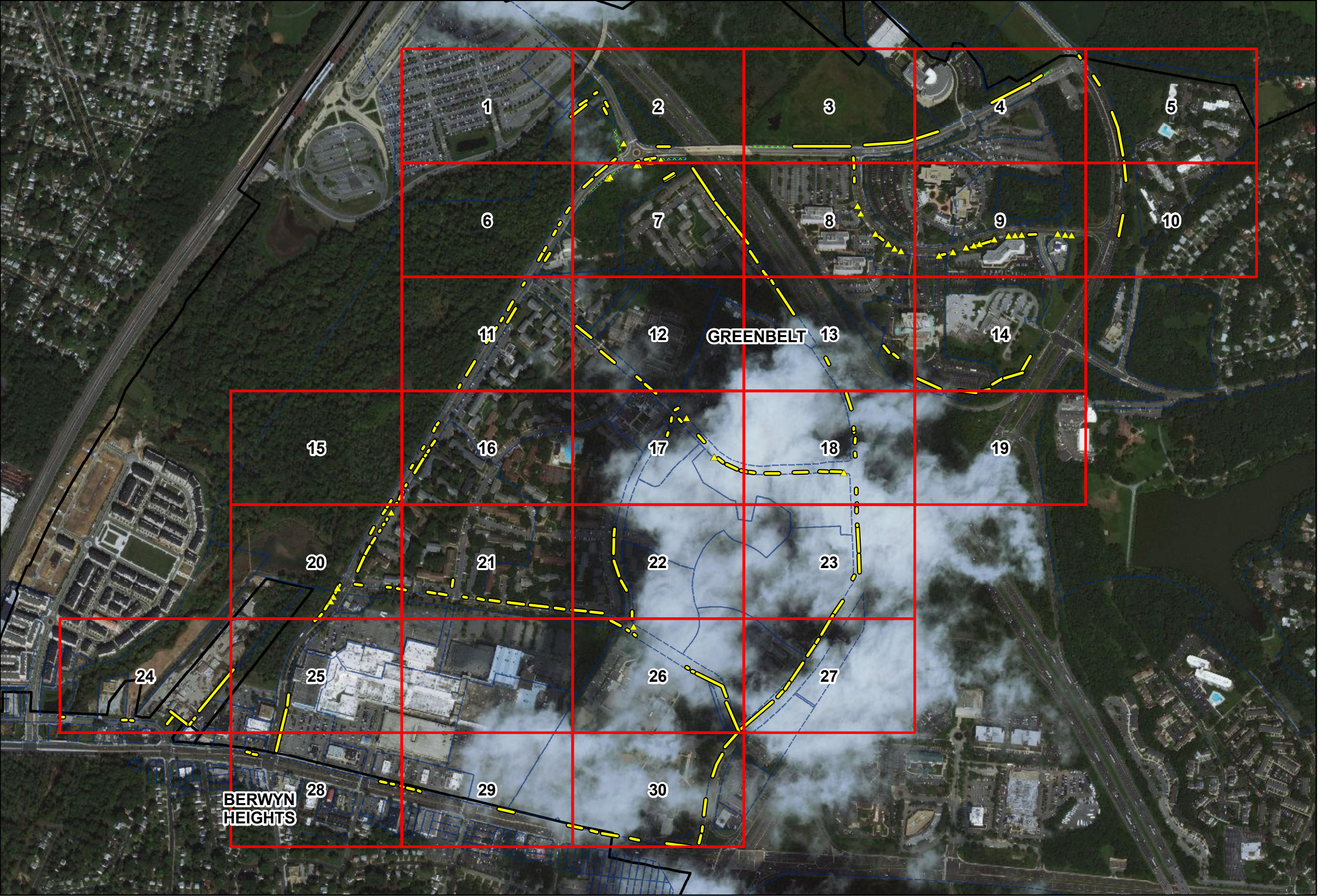
Work Layers

Removals
 (35)

Linear Trim
 (176)

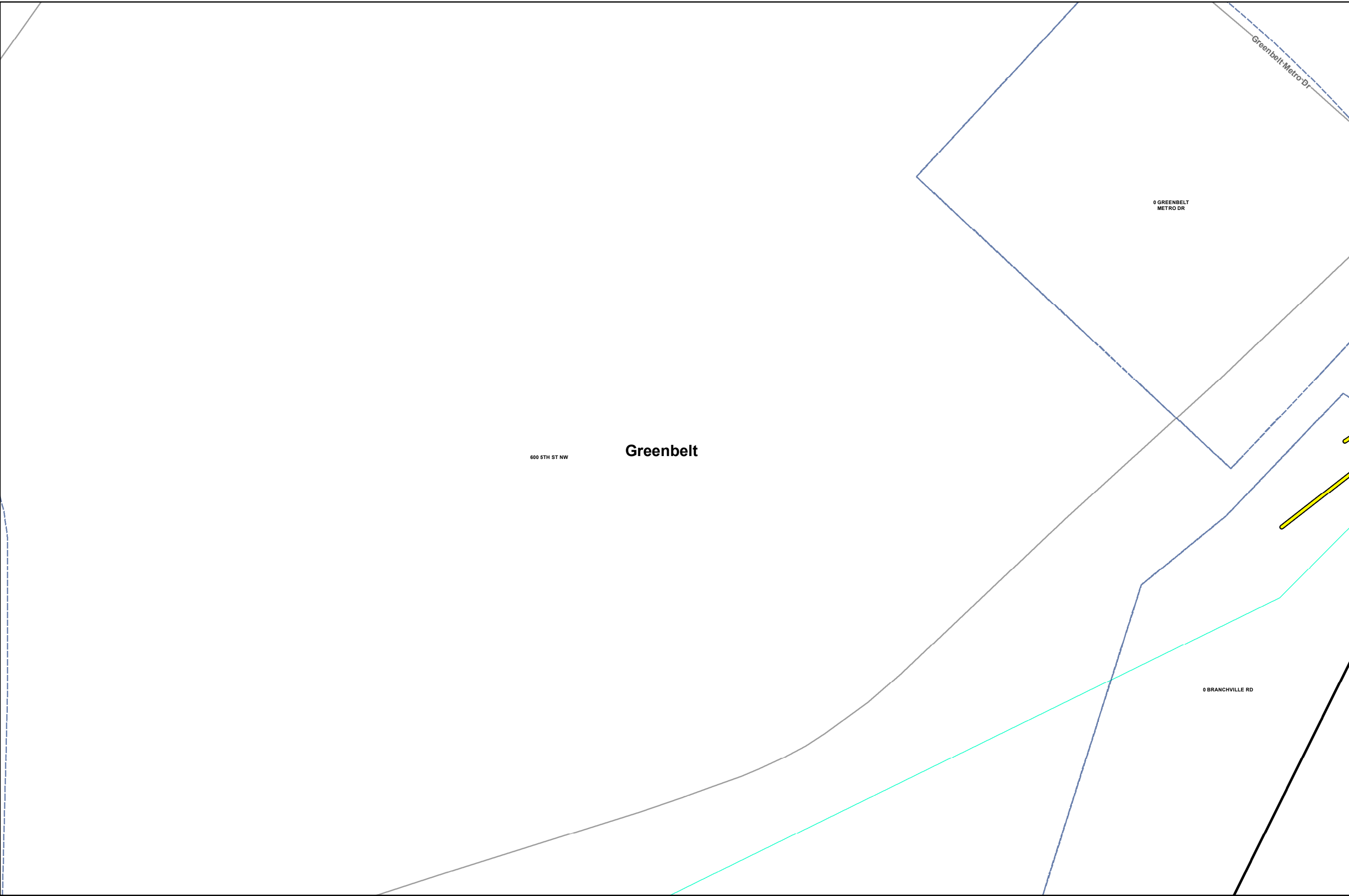
Brush
 (7)

Parcels
 (156)

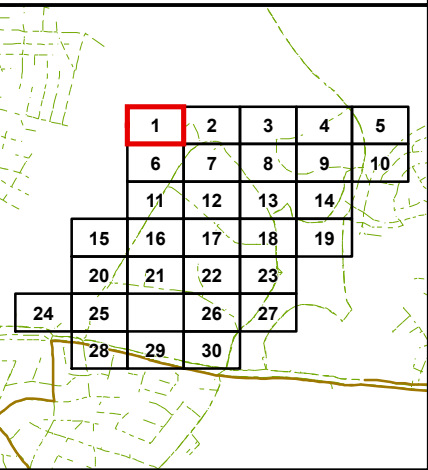


Layers in Map Extent

- Work Layers:**
Linear Trim
 (2)
Parcels
 (3)
Basemap Layers:
Road Centerlines
Streams
Municipal Boundaries 2020
Environmental Layers:



Map 1 of 30

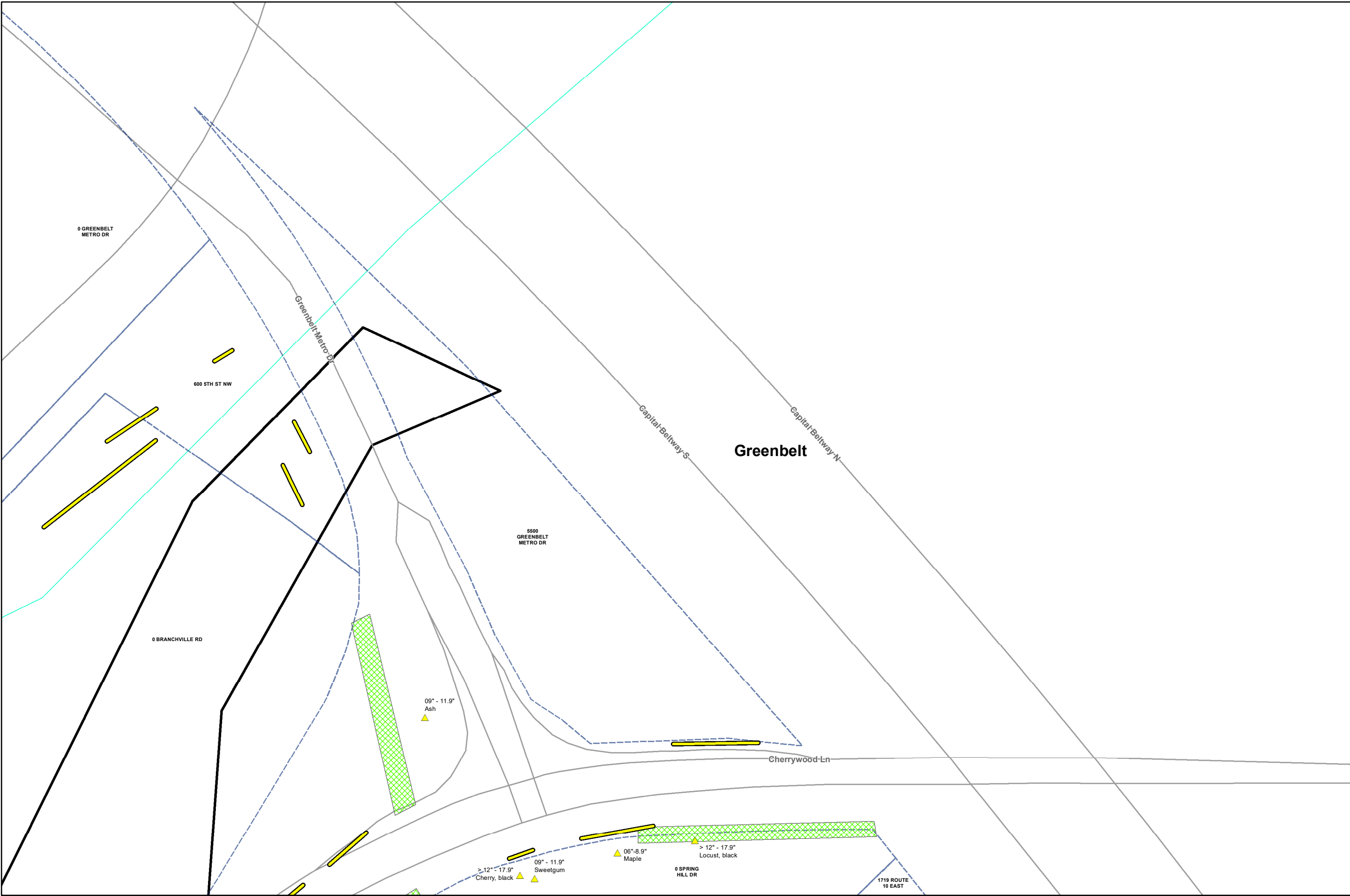


Map Completed by: JF
Date: 8/3/2020

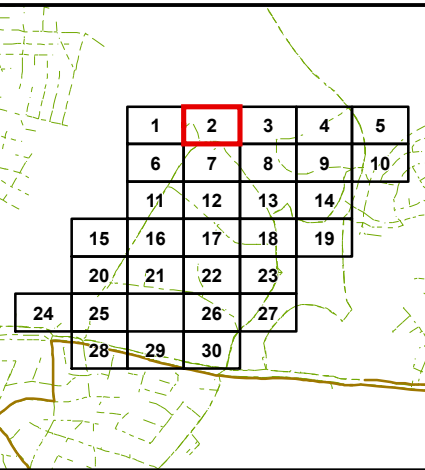


Layers in Map Extent

- Work Layers:**
- Removals
 -  (5)
 - Linear Trim
 -  (3)
 -  (7)
 - Brush
 -  (3)
 - Parcels
 -  (6)
- Basemap Layers:**
-  Road Centerlines
 -  Streams
 -  Municipal Boundaries 2020
- Environmental Layers:**



Map 2 of 30





Layers in Map Extent

Work Layers:

Linear Trim

(5)

Brush

(1)

Parcels

(4)

Basemap Layers:

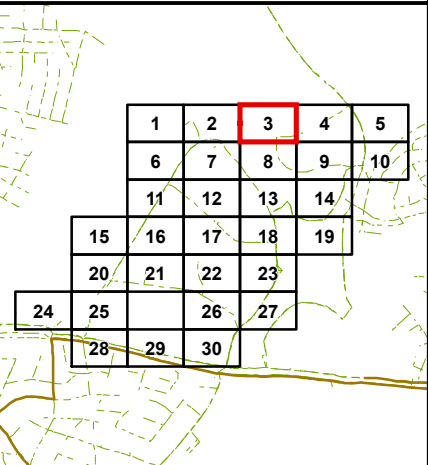
Road Centerlines

Streams

Municipal Boundaries 2020

Environmental Layers:

Map 3 of 30



Map Completed by: JF
Date: 8/3/2020





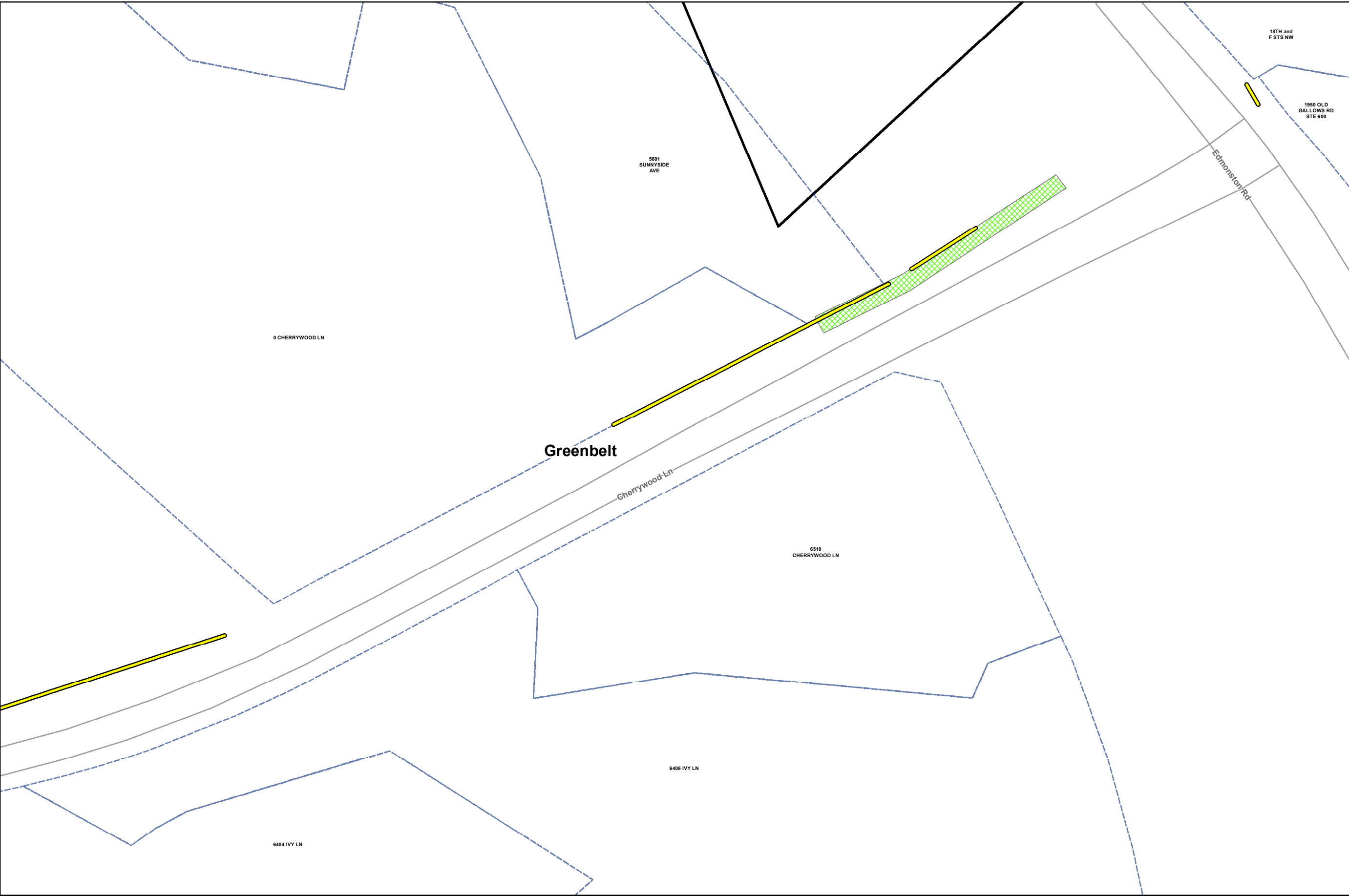
Layers in Map Extent

- Work Layers:**
- Linear Trim
 (4)
 - Brush
 (1)
 - Parcels
 (7)
- Basemap Layers:**
- Road Centerlines

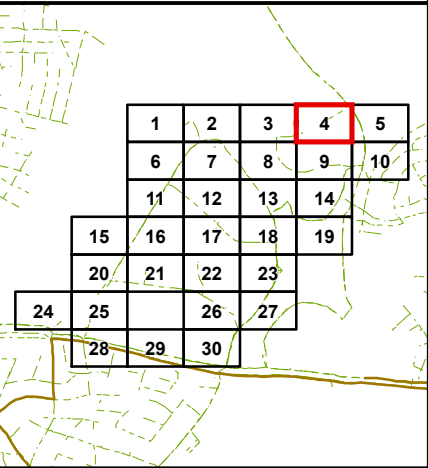
 - Streams

 - Municipal Boundaries 2020

- Environmental Layers:**



Map 4 of 30



Map Completed by: JF
Date: 8/3/2020



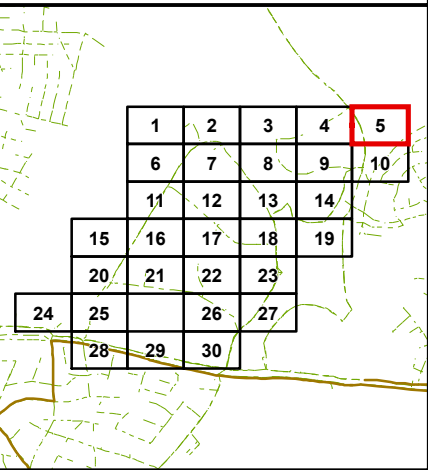


Layers in Map Extent

- Work Layers:**
- Linear Trim (4)
 - Parcels (2)
- Basemap Layers:**
- Road Centerlines
 - Streams
 - Municipal Boundaries 2020
- Environmental Layers:**

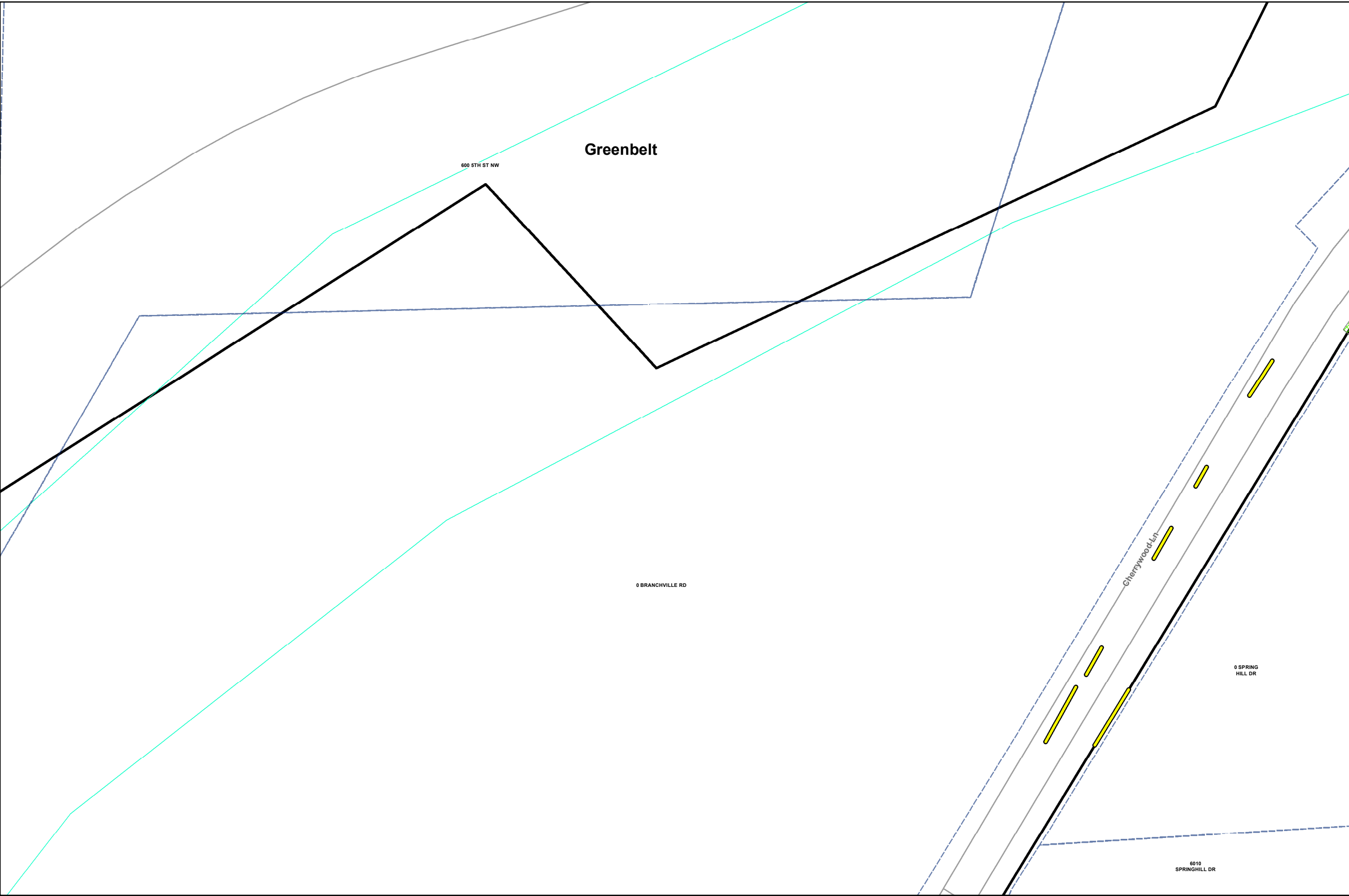


Map 5 of 30

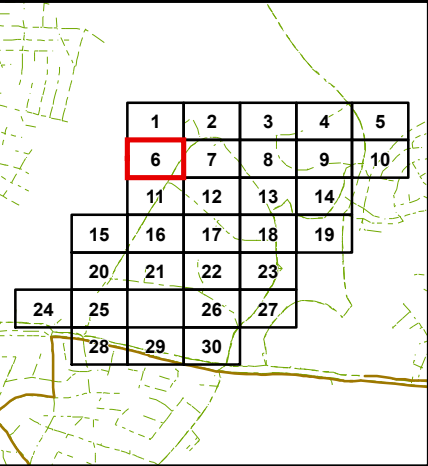


Layers in Map Extent

- Work Layers:**
- Linear Trim
 - (5)
 - (1)
 - Brush
 - (1)
 - Parcels
 - (4)
- Basemap Layers:**
- Road Centerlines
 - Streams
 - Municipal Boundaries 2020
- Environmental Layers:**



Map 6 of 30



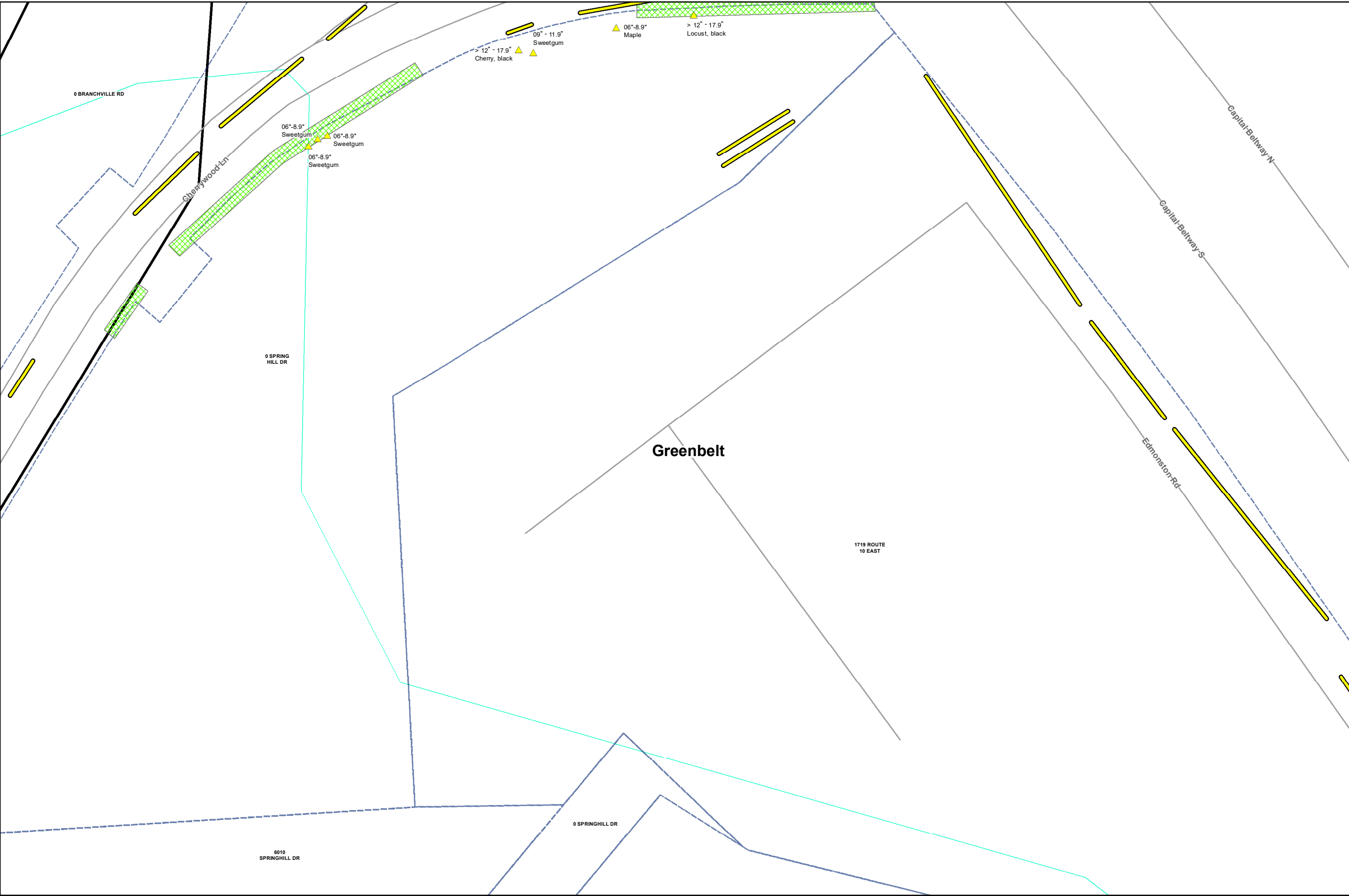
Map Completed by: JF
Date: 8/3/2020



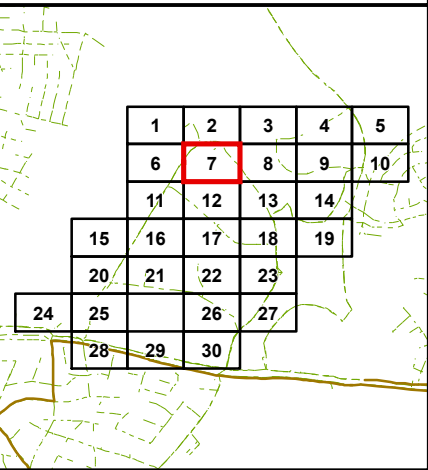


Layers in Map Extent

- Work Layers:**
- Removals**
- ▲ (7)
- Linear Trim**
- ▬ (4)
 - ▬ (8)
- Brush**
- ▨ (3)
- Parcels**
- ▭ (6)
- Basemap Layers:**
- Road Centerlines
 - Streams
 - ▭ Municipal Boundaries 2020
- Environmental Layers:**



Map 7 of 30

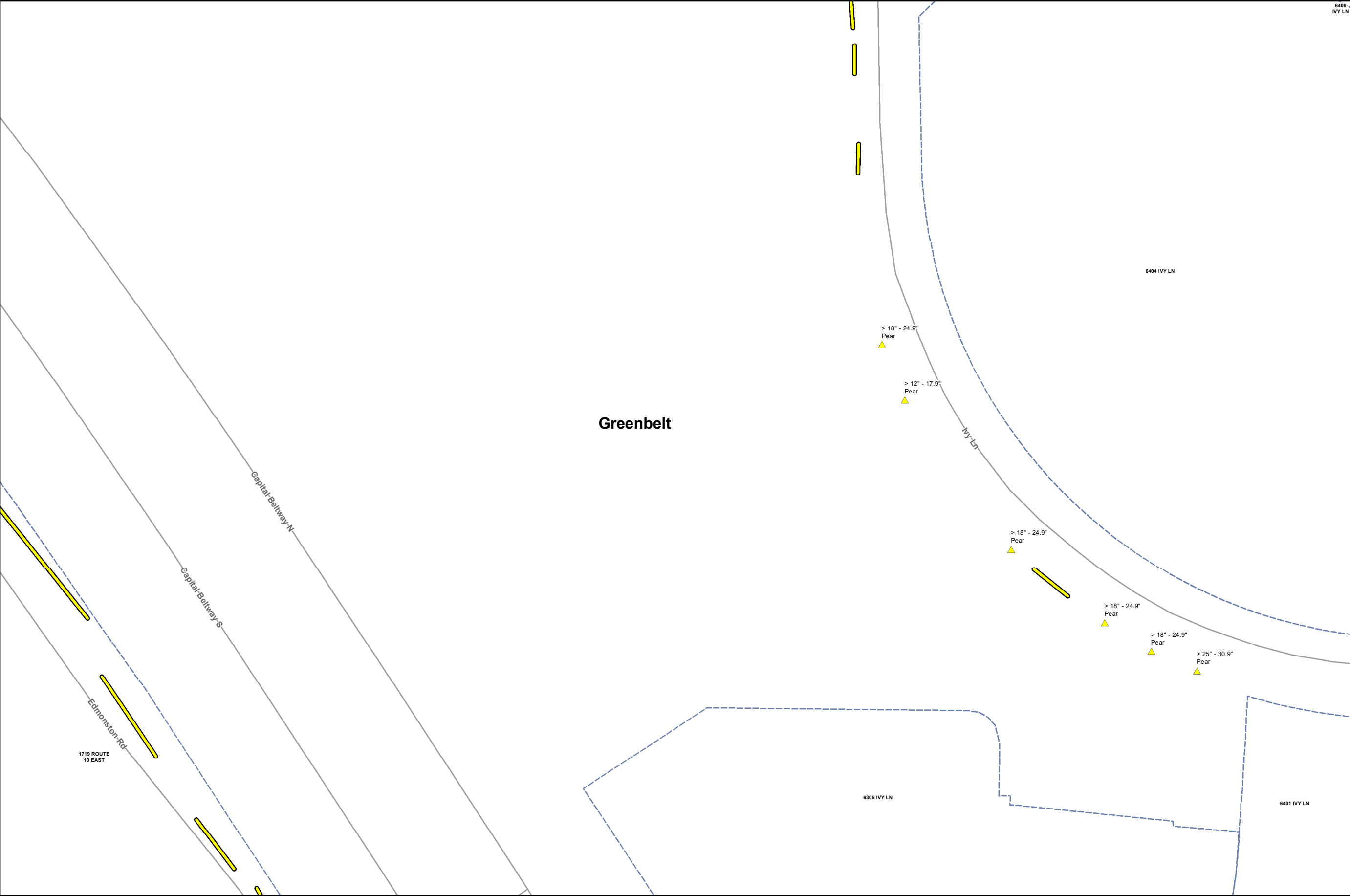


Map Completed by: JF
Date: 8/3/2020

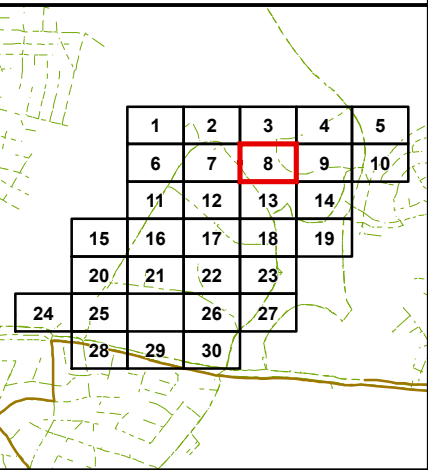


Layers in Map Extent

- Work Layers:**
- Removals**
-  (6)
- Linear Trim**
-  (8)
- Parcels**
-  (5)
- Basemap Layers:**
-  Road Centerlines
-  Streams
-  Municipal Boundaries 2020
- Environmental Layers:**



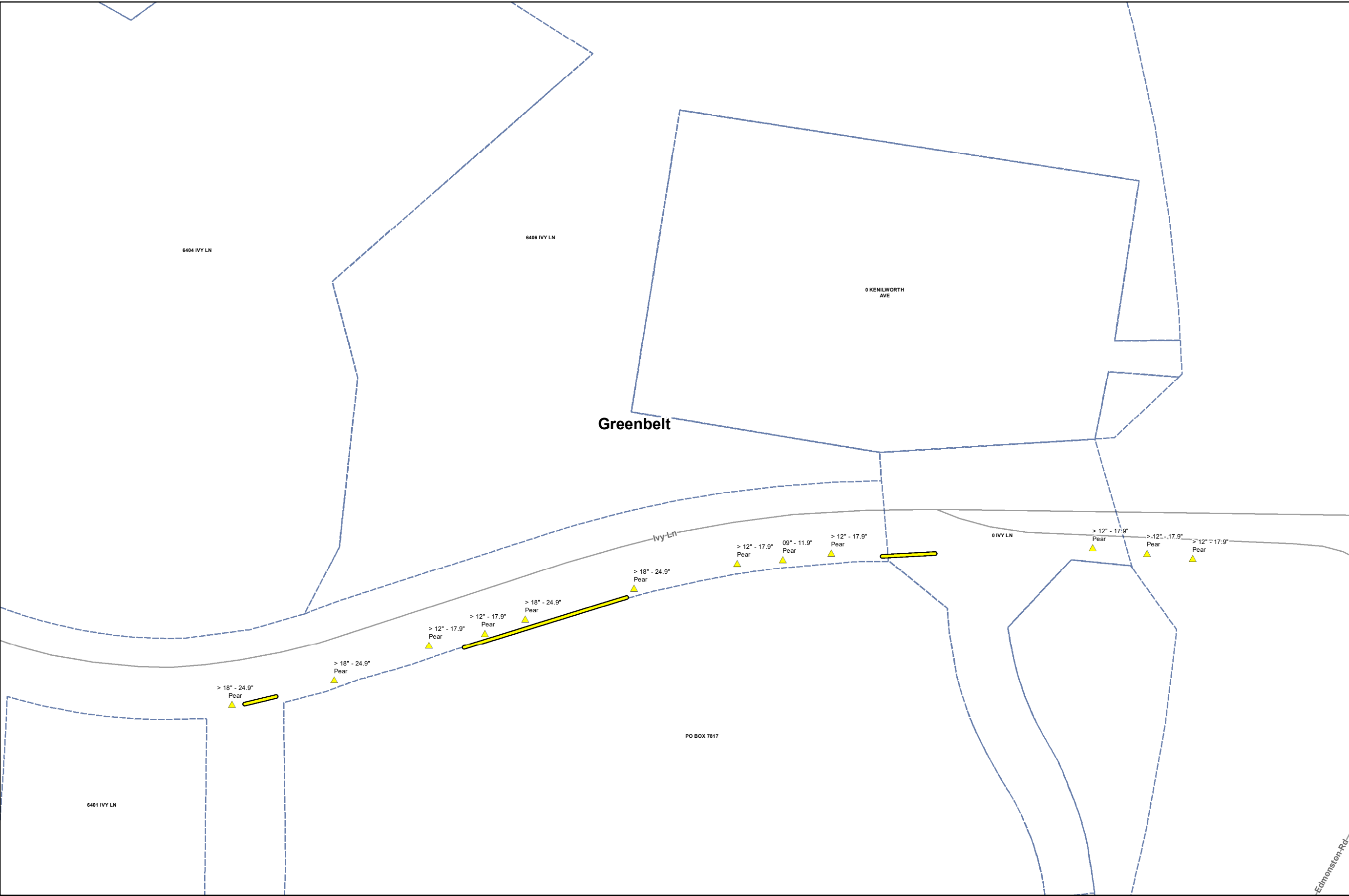
Map 8 of 30



Map Completed by: JF
Date: 8/3/2020

Layers in Map Extent

- Work Layers:**
- Removals
 -  (12)
 - Linear Trim
 -  (3)
 - Parcels
 -  (8)
- Basemap Layers:**
-  Road Centerlines
 -  Streams
 -  Municipal Boundaries 2020
- Environmental Layers:**



Map 9 of 30

	1	2	3	4	5
	6	7	8	9	10
	11	12	13	14	
	15	16	17	18	19
	20	21	22	23	
24	25		26	27	
	28	29	30		



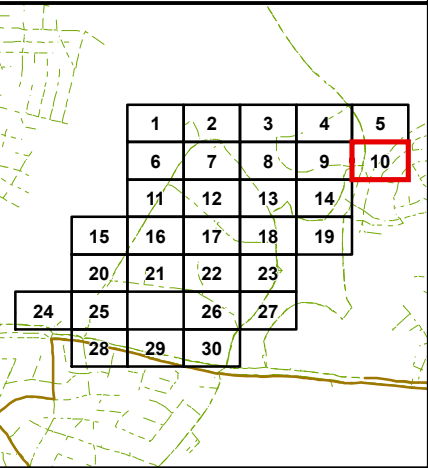


Layers in Map Extent

- Work Layers:**
- Linear Trim
 (2)
- Parcels
 (3)
- Basemap Layers:**
-  Road Centerlines
 Streams
-  Municipal Boundaries 2020
- Environmental Layers:**



Map 10 of 30



Map Completed by: JF
Date: 8/3/2020

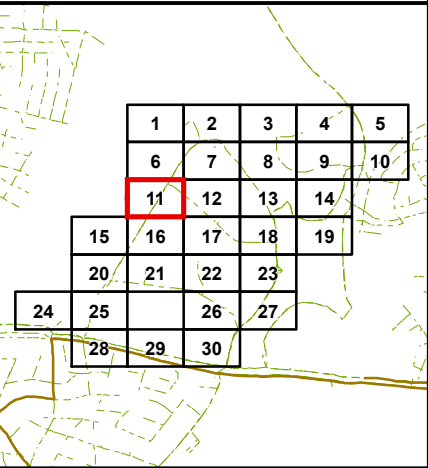


Layers in Map Extent

- Work Layers:**
- Linear Trim
- (7)
 - (2)
- Parcels
- (4)
- Basemap Layers:**
- Road Centerlines
 - Streams
 - Municipal Boundaries 2020
- Environmental Layers:**



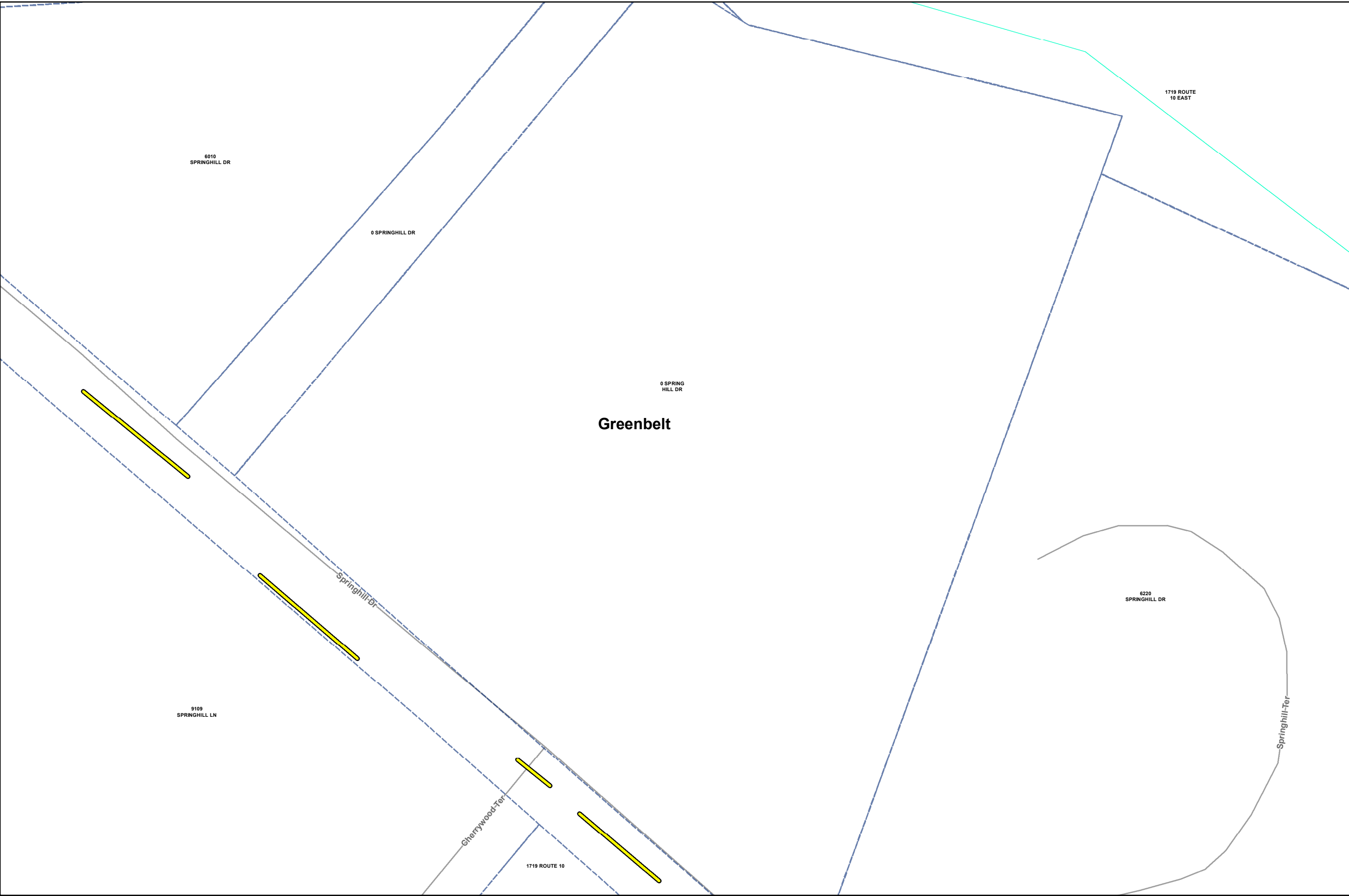
Map 11 of 30



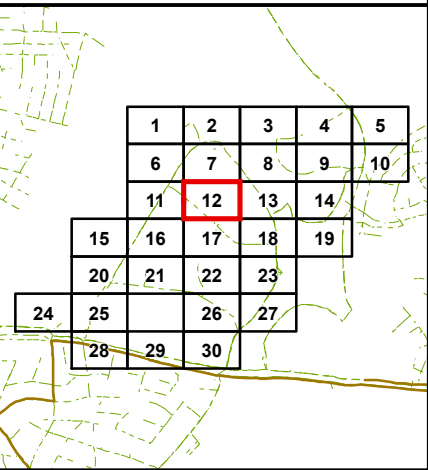


Layers in Map Extent

- Work Layers:**
- Linear Trim (4)
 - Parcels (8)
- Basemap Layers:**
- Road Centerlines
 - Streams
 - Municipal Boundaries 2020
- Environmental Layers:**



Map 12 of 30



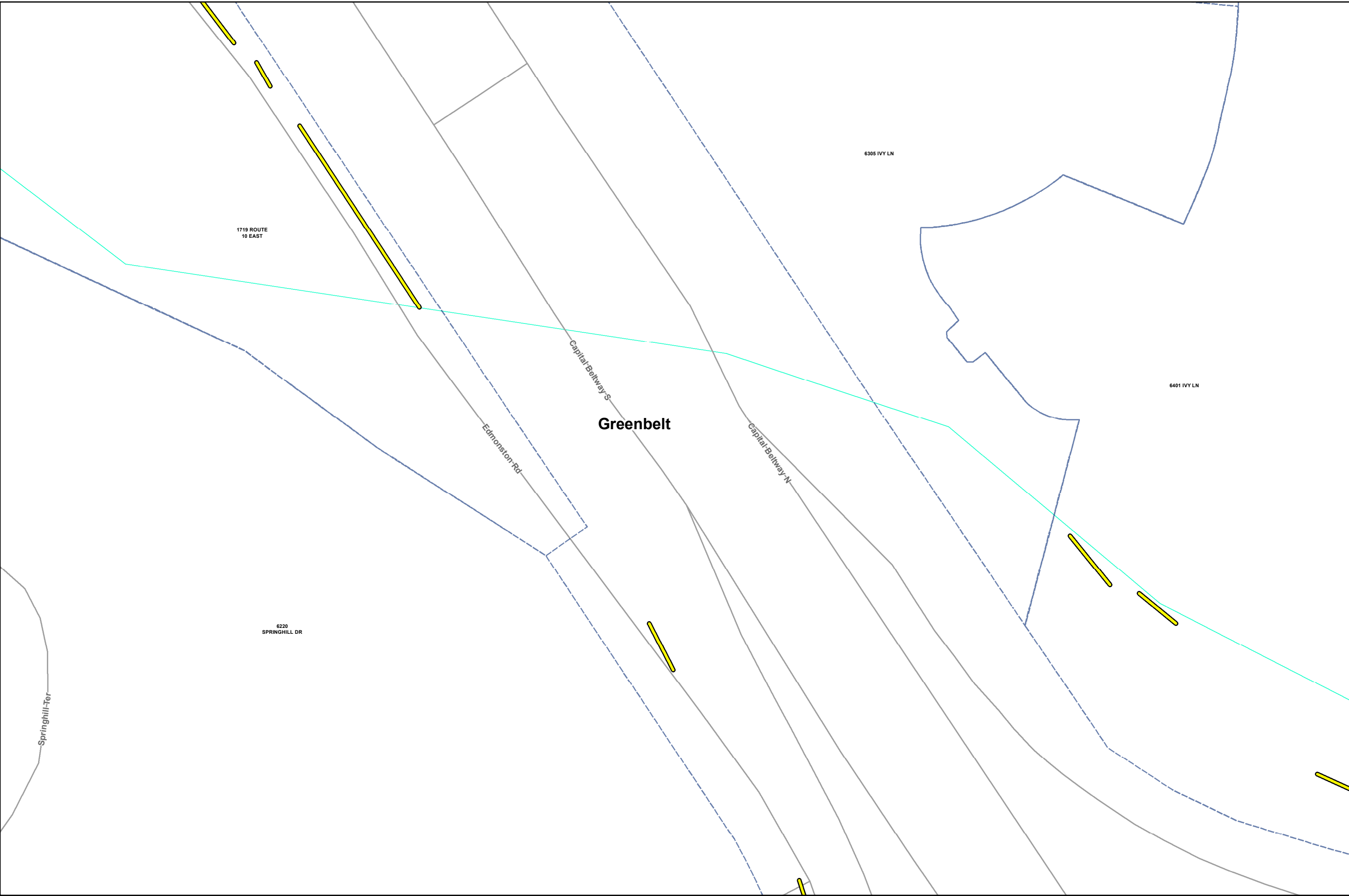
Layers in Map Extent

- Work Layers:**
- Linear Trim
 (8)
 - Parcels
 (4)
- Basemap Layers:**
- Road Centerlines

 - Streams

 - Municipal Boundaries 2020

- Environmental Layers:**



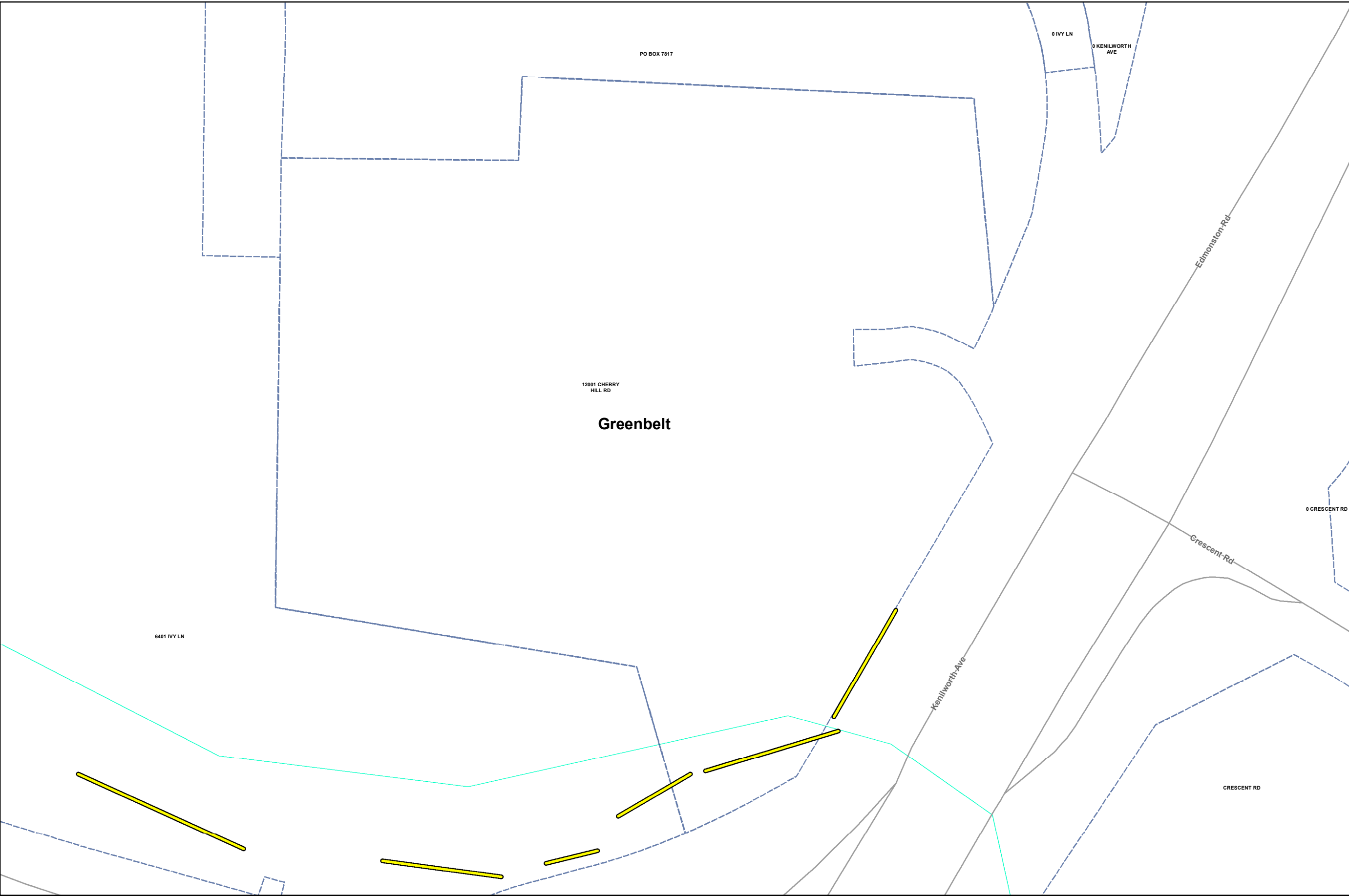
Map 13 of 30

	1	2	3	4	5
	6	7	8	9	10
	11	12	13	14	
15	16	17	18	19	
20	21	22	23		
24	25		26	27	
	28	29	30		

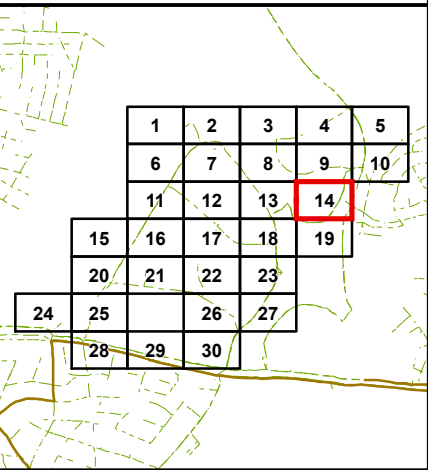


Layers in Map Extent

- Work Layers:**
- Linear Trim
 (6)
- Parcels
 (7)
- Basemap Layers:**
-  Road Centerlines
 Streams
 Municipal Boundaries 2020
- Environmental Layers:**



Map 14 of 30



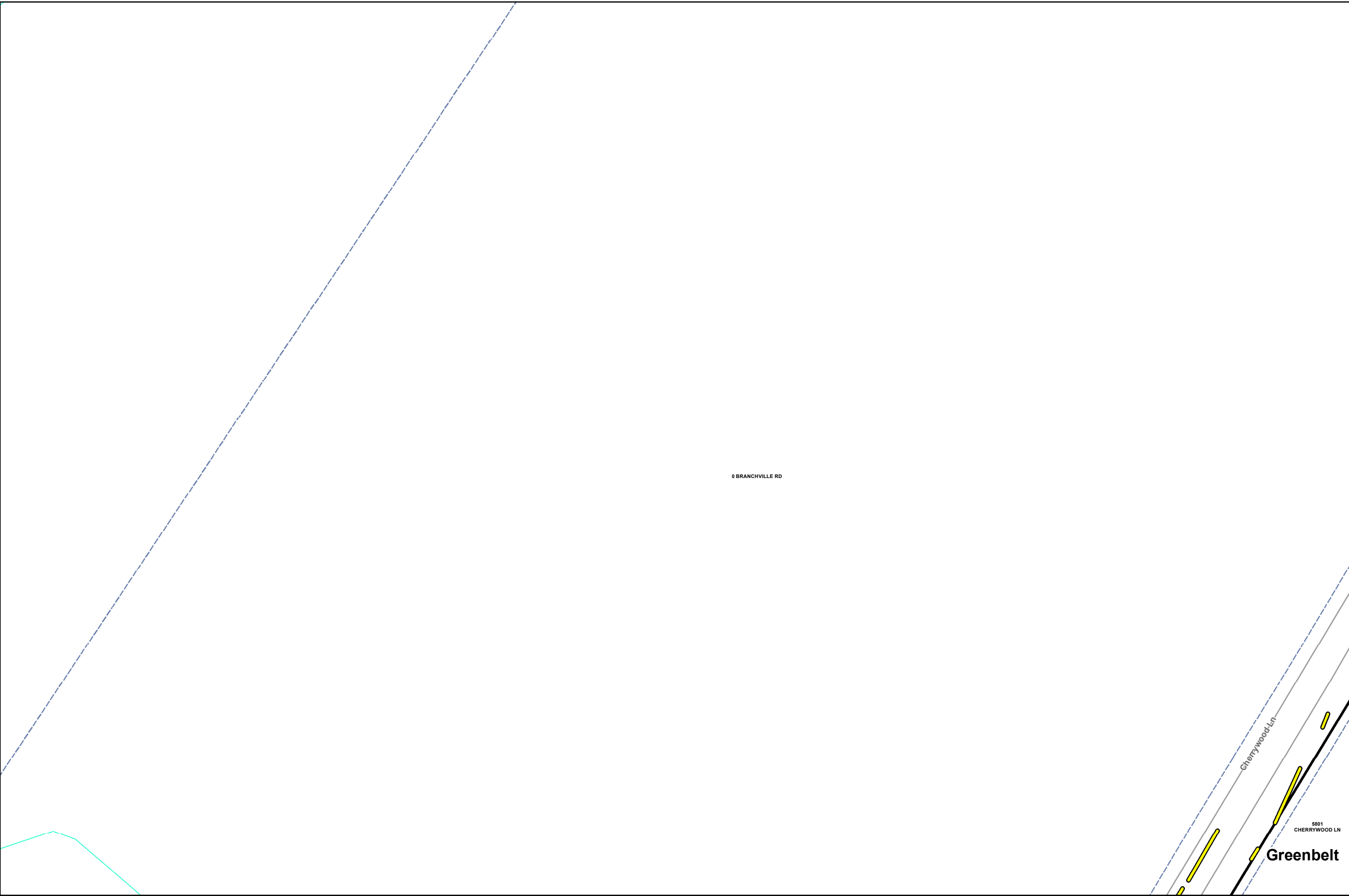
Map Completed by: JF
Date: 8/3/2020



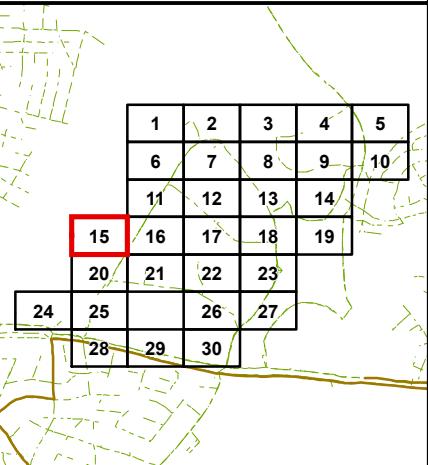


Layers in Map Extent

- Work Layers:**
- Linear Trim
-  (2)
 -  (3)
- Parcels
-  (2)
- Basemap Layers:**
-  Road Centerlines
 -  Streams
 -  Municipal Boundaries 2020
- Environmental Layers:**



Map 15 of 30



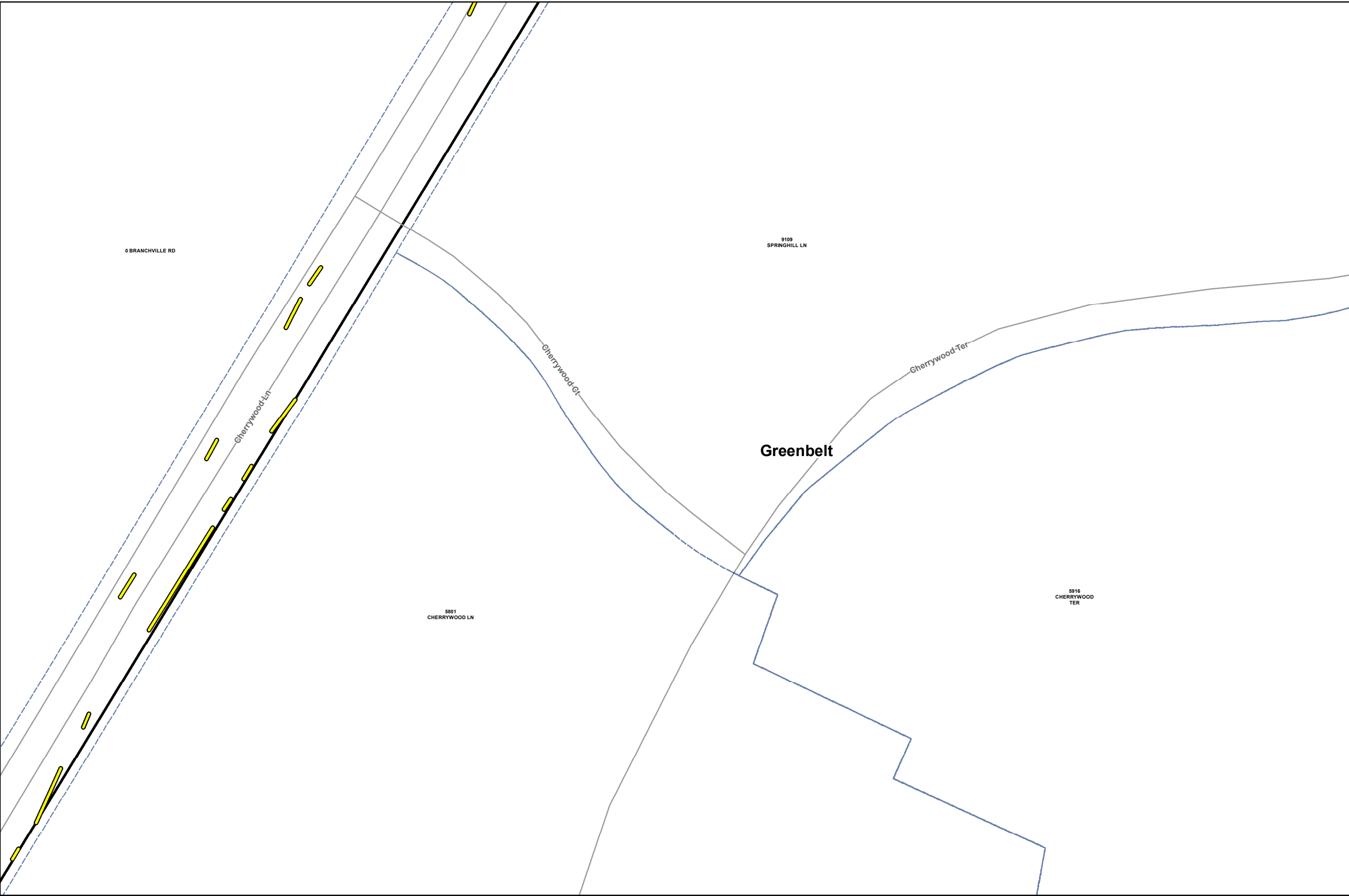
Map Completed by: JF
Date: 8/3/2020



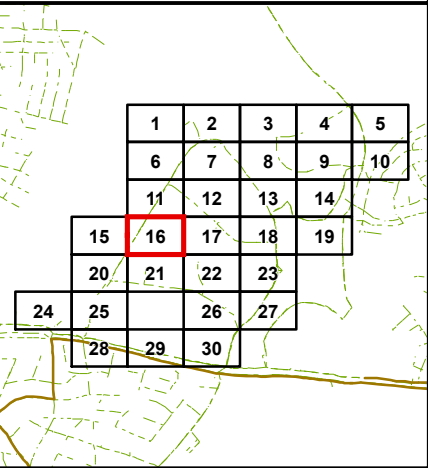


Layers in Map Extent

- Work Layers:**
- Linear Trim
 - (5)
 - (7)
 - Parcels
 - (4)
- Basemap Layers:**
- Road Centerlines
 - Streams
 - Municipal Boundaries 2020
- Environmental Layers:**



Map 16 of 30

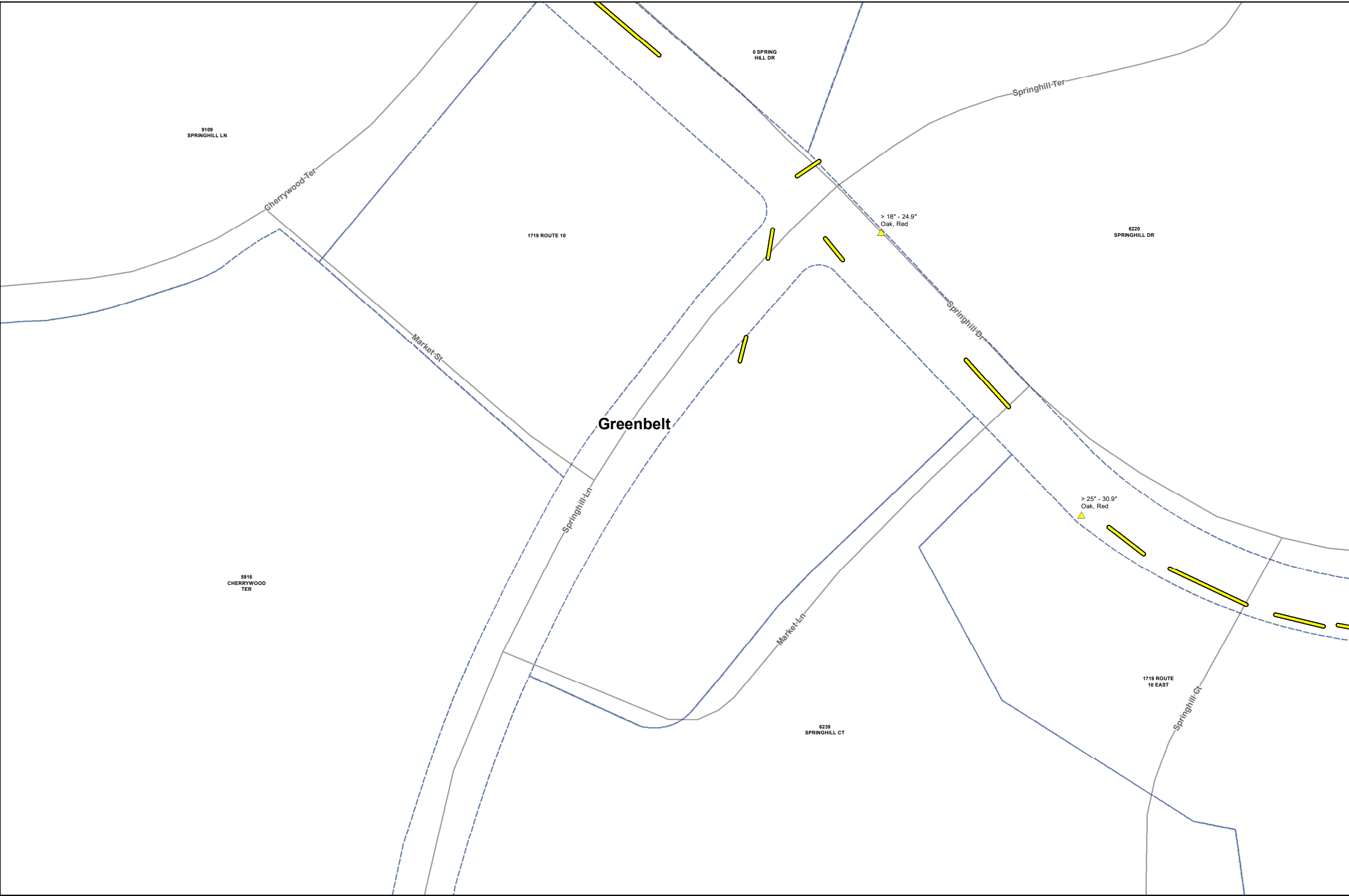


Map Completed by: JF
Date: 8/3/2020

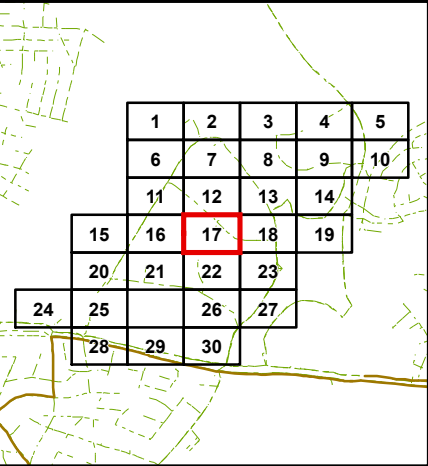


Layers in Map Extent

- Work Layers:**
- Removals**
 (2)
- Linear Trim**
 (10)
- Parcels**
 (8)
- Basemap Layers:**
-  Road Centerlines
-  Streams
-  Municipal Boundaries 2020
- Environmental Layers:**



Map 17 of 30



Map Completed by: JF
Date: 8/3/2020



Layers in Map Extent

- Work Layers:**
- Removals
 -  (1)
 - Linear Trim
 -  (15)
 - Parcels
 -  (4)
 - Basemap Layers:**
 -  Road Centerlines
 -  Streams
 -  Municipal Boundaries 2020
 - Environmental Layers:**



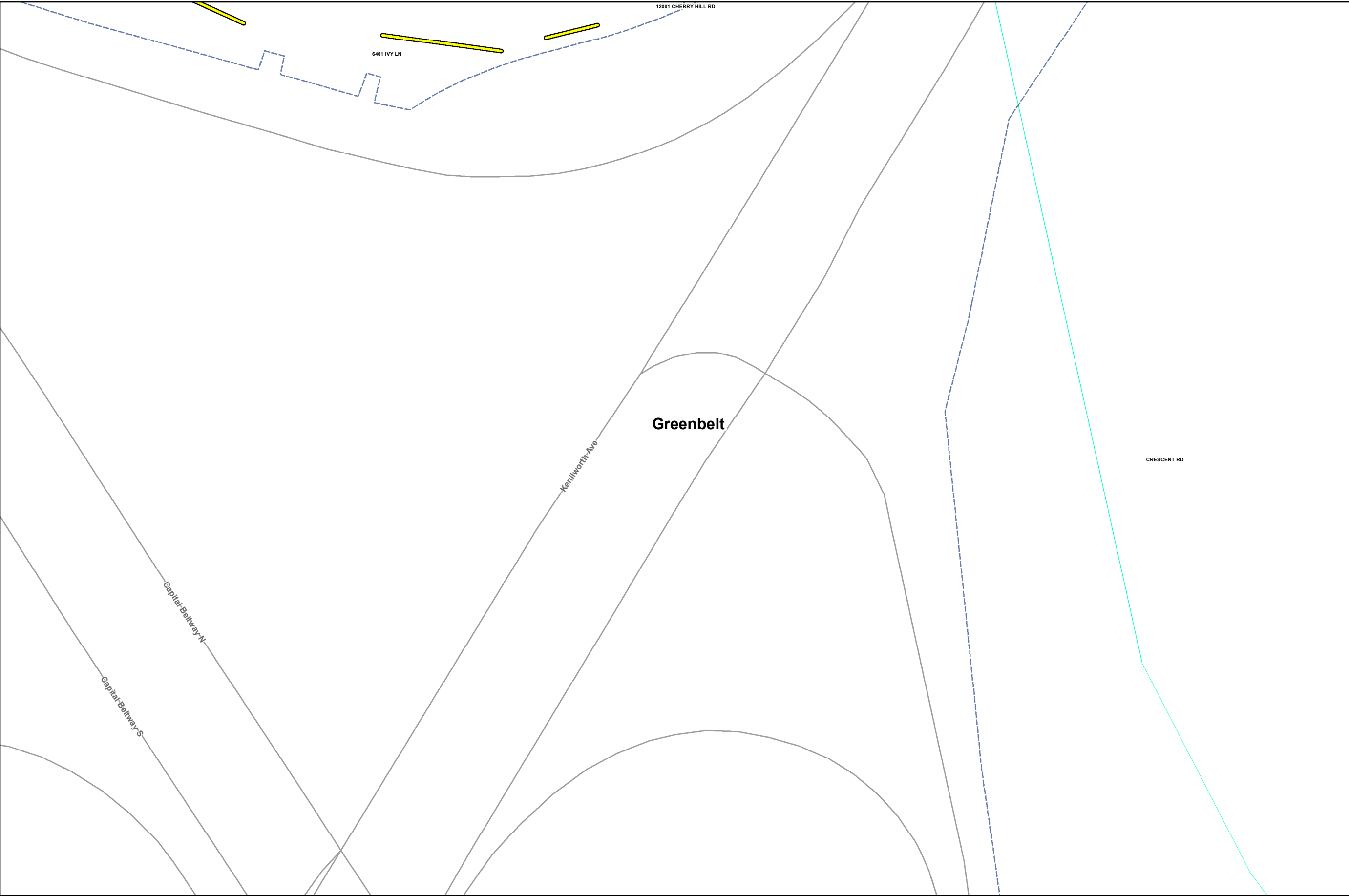
Map 18 of 30

	1	2	3	4	5
	6	7	8	9	10
	11	12	13	14	
	15	16	17	18	19
	20	21	22	23	
24	25		26	27	
	28	29	30		

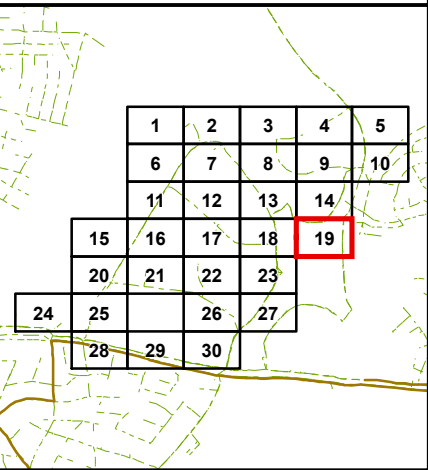


Layers in Map Extent

- Work Layers:**
- Linear Trim
 (3)
- Parcels
 (3)
- Basemap Layers:**
-  Road Centerlines
-  Streams
-  Municipal Boundaries 2020
- Environmental Layers:**



Map 19 of 30

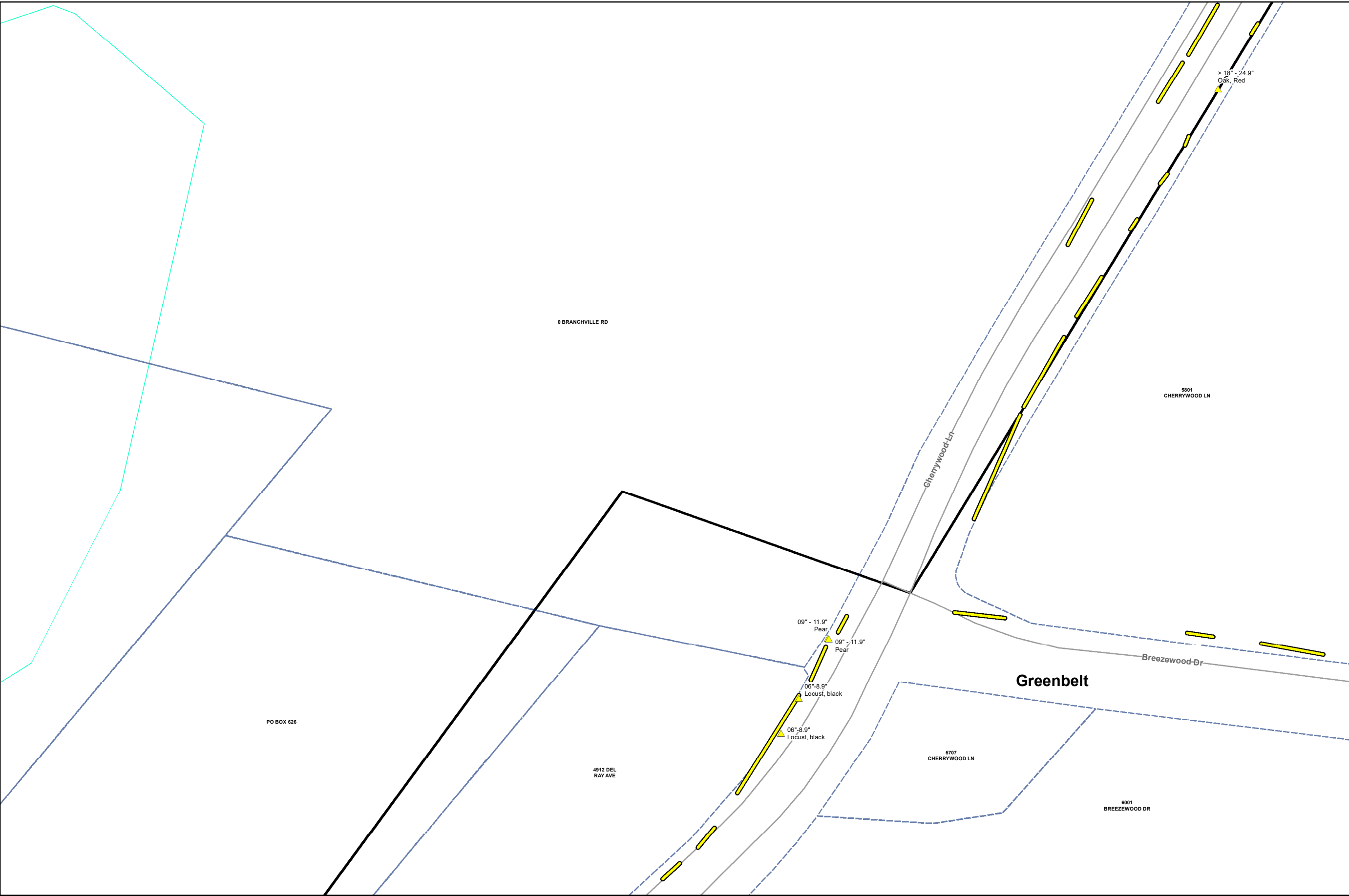


Map Completed by: JF
Date: 8/3/2020



Layers in Map Extent

- Work Layers:**
- Removals**
-  (5)
- Linear Trim**
-  (8)
 -  (10)
- Parcels**
-  (7)
- Basemap Layers:**
-  Road Centerlines
 -  Streams
 -  Municipal Boundaries 2020
- Environmental Layers:**



Map 20 of 30

	1	2	3	4	5
	6	7	8	9	10
	11	12	13	14	
	15	16	17	18	19
	20	21	22	23	
24	25		26	27	
	28	29	30		





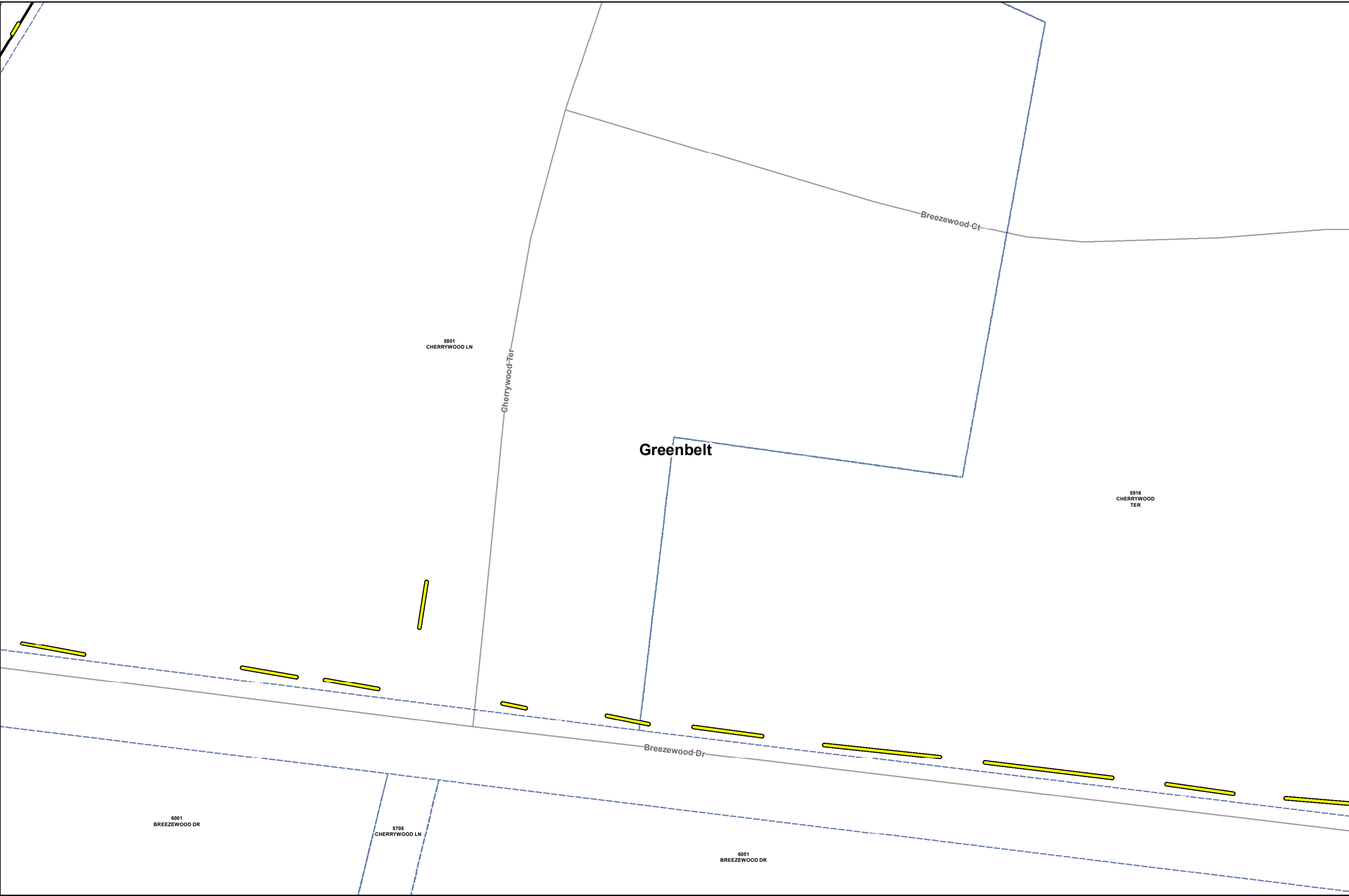
Layers in Map Extent

- Work Layers:**
- Linear Trim
 (12)
 - Parcels
 (5)
- Basemap Layers:**
- Road Centerlines

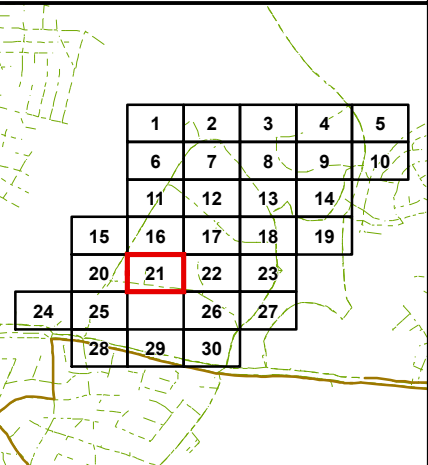
 - Streams

 - Municipal Boundaries 2020

- Environmental Layers:**



Map 21 of 30



Map Completed by: JF
Date: 8/3/2020



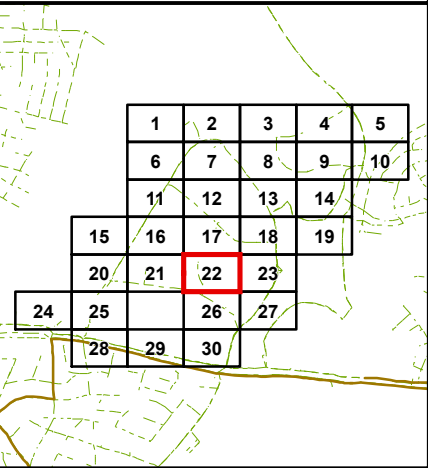


Layers in Map Extent

- Work Layers:**
- Linear Trim (8)
 - Parcels (7)
- Basemap Layers:**
- Road Centerlines
 - Streams
 - Municipal Boundaries 2020
- Environmental Layers:**



Map 22 of 30



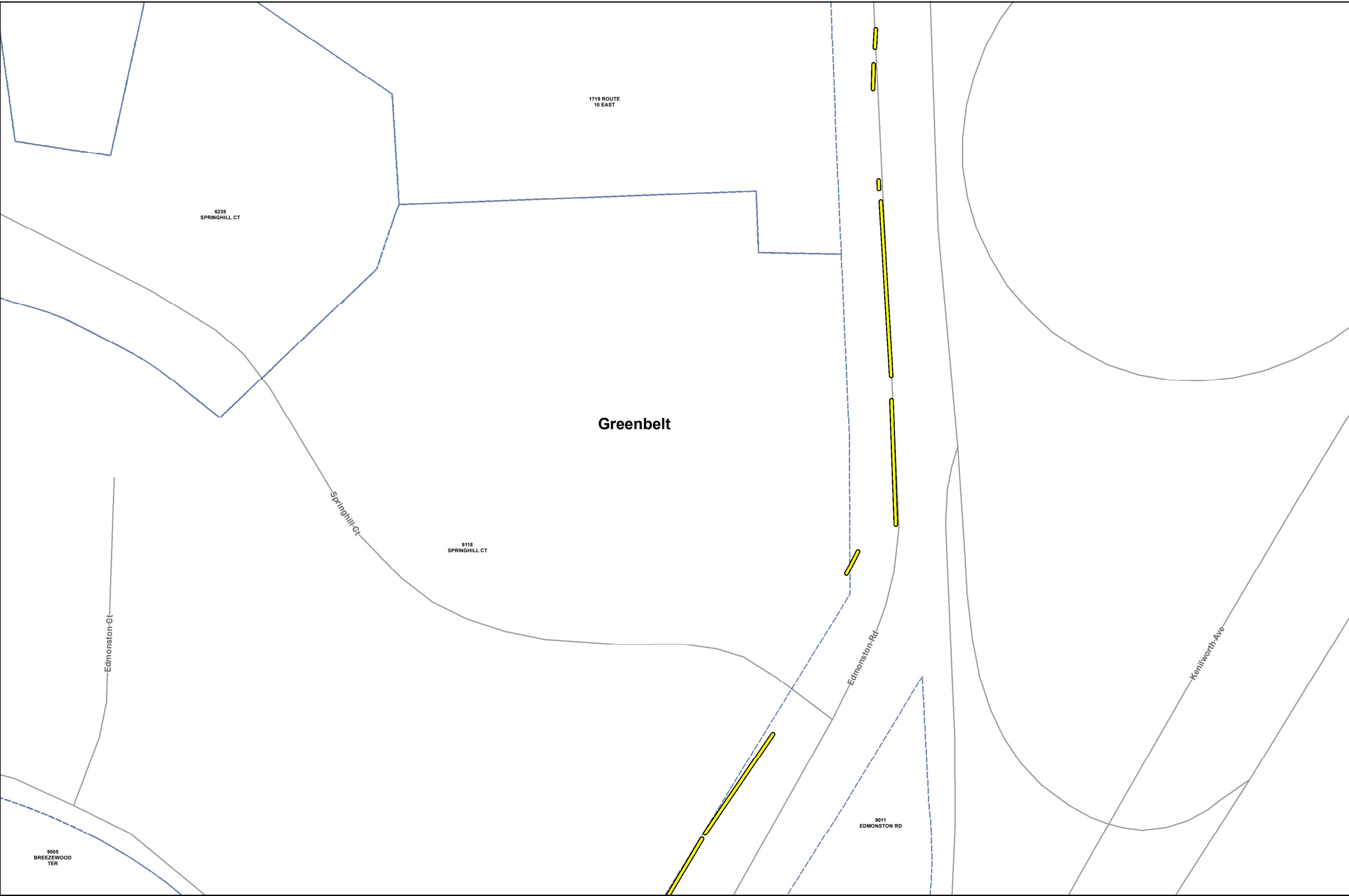
Map Completed by: JF
Date: 8/3/2020



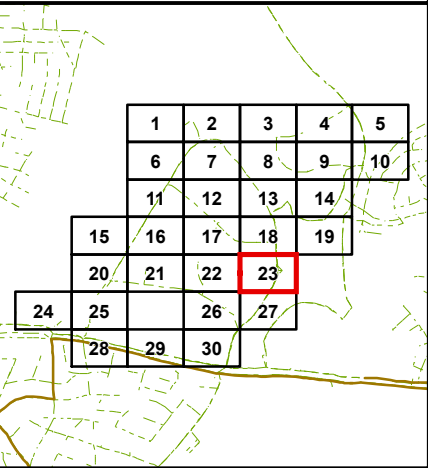


Layers in Map Extent

- Work Layers:**
- Linear Trim (8)
 - Parcels (5)
- Basemap Layers:**
- Road Centerlines
 - Streams
 - Municipal Boundaries 2020
- Environmental Layers:**



Map 23 of 30

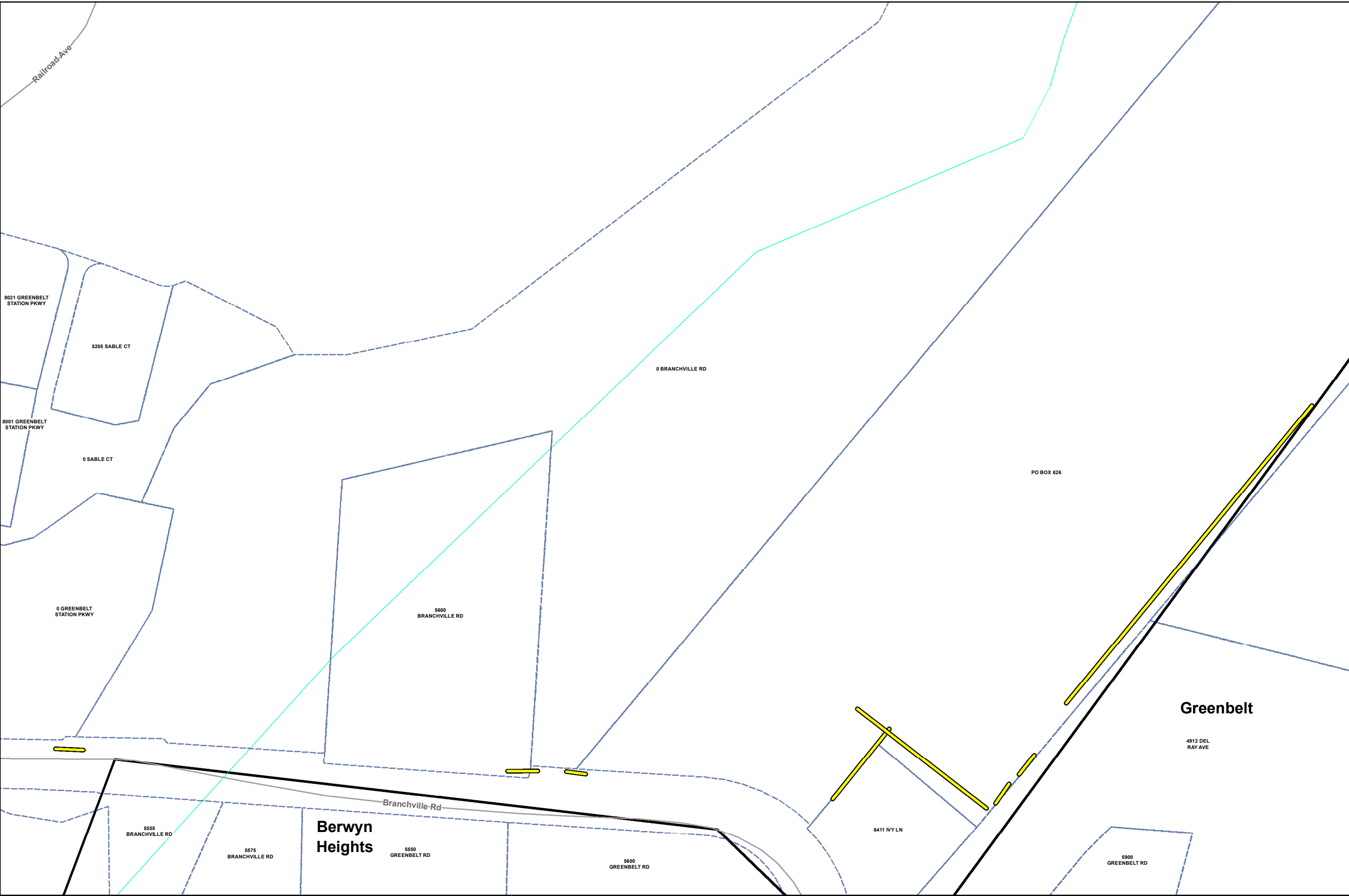


Map Completed by: JF
Date: 8/3/2020



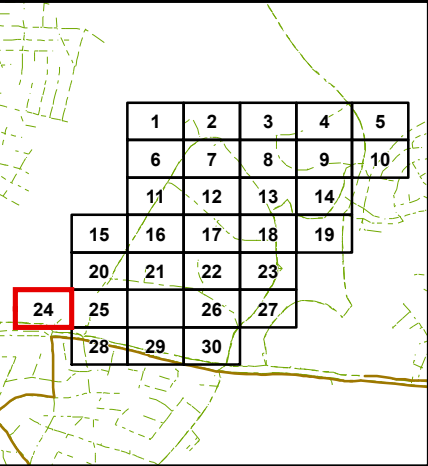
Layers in Map Extent

- Work Layers:**
- Linear Trim
 (8)
 - Parcels
 (16)
- Basemap Layers:**
- Road Centerlines
 - Streams
 - Municipal Boundaries 2020
- Environmental Layers:**



Map 24 of 30

1	2	3	4	5
6	7	8	9	10
11	12	13	14	
15	16	17	18	19
20	21	22	23	
24	25	26	27	
28	29	30		



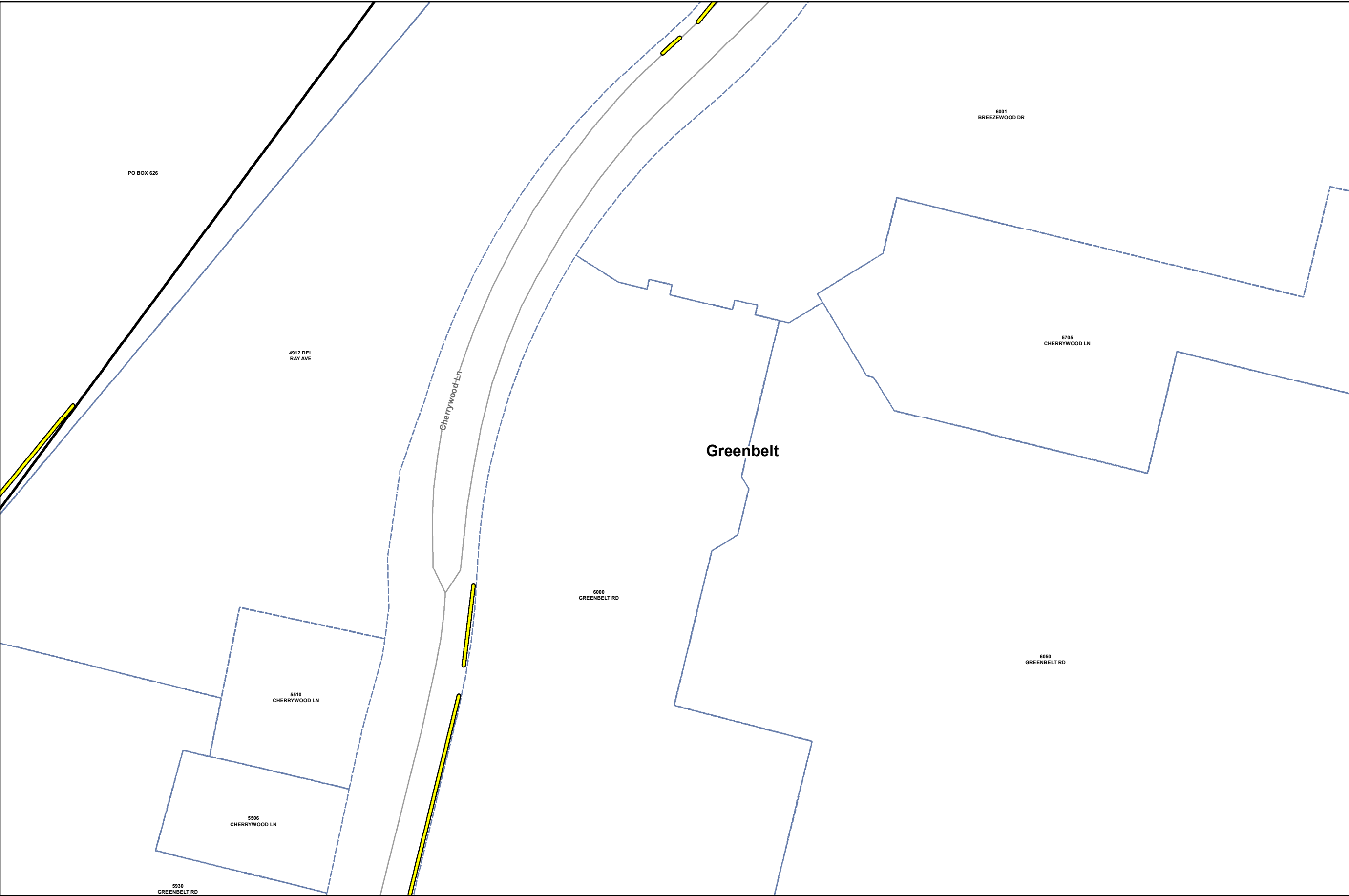
Map Completed by: JF
Date: 8/3/2020





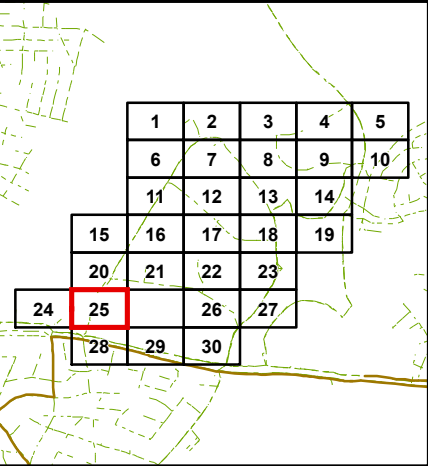
Layers in Map Extent

- Work Layers:**
- Linear Trim
-  (2)
 -  (3)
- Parcels
-  (10)
- Basemap Layers:**
-  Road Centerlines
 -  Streams
 -  Municipal Boundaries 2020
- Environmental Layers:**



Map 25 of 30

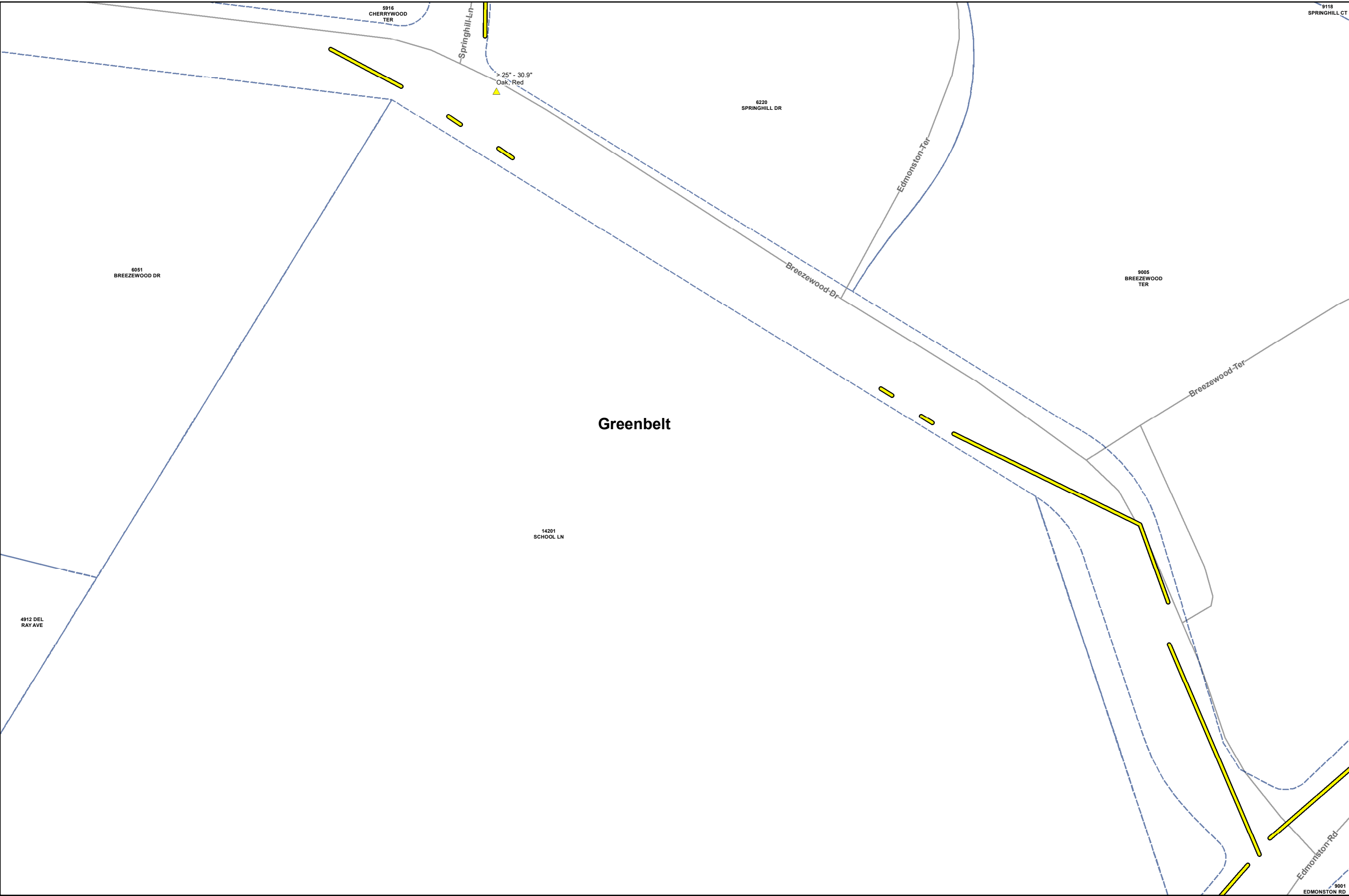
	1	2	3	4	5
	6	7	8	9	10
	11	12	13	14	
	15	16	17	18	19
	20	21	22	23	
24	25		26	27	
	28	29	30		



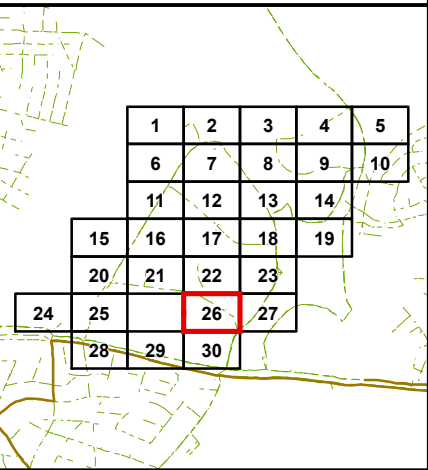


Layers in Map Extent

- Work Layers:**
- Removals
▲ (1)
 - Linear Trim
▬ (10)
 - Parcels
▭ (9)
- Basemap Layers:**
- Road Centerlines
 - Streams
 - ▭ Municipal Boundaries 2020
- Environmental Layers:**



Map 26 of 30



Map Completed by: JF
Date: 8/3/2020





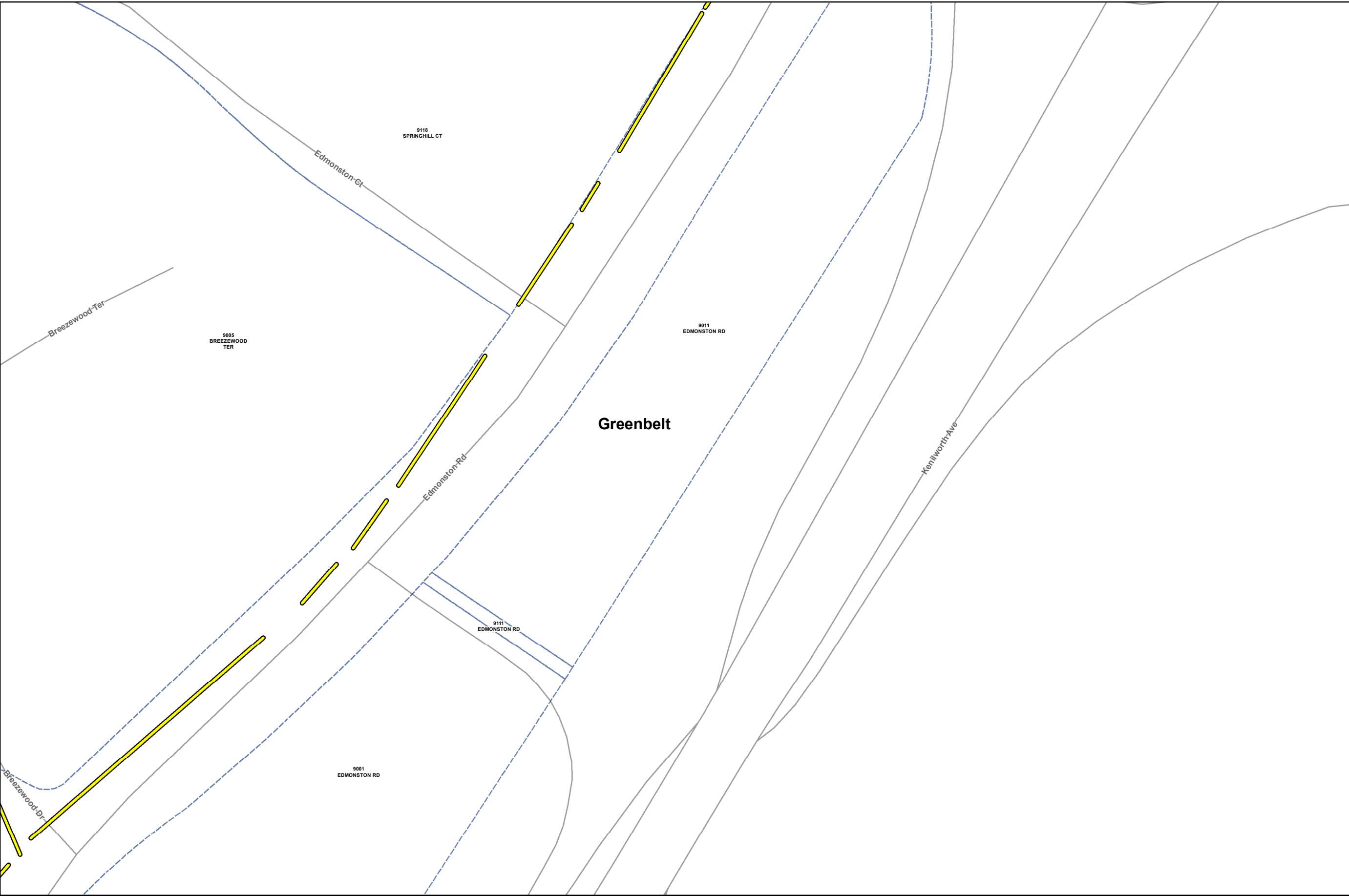
Layers in Map Extent

- Work Layers:**
- Linear Trim
 (10)
 - Parcels
 (5)
- Basemap Layers:**
- Road Centerlines

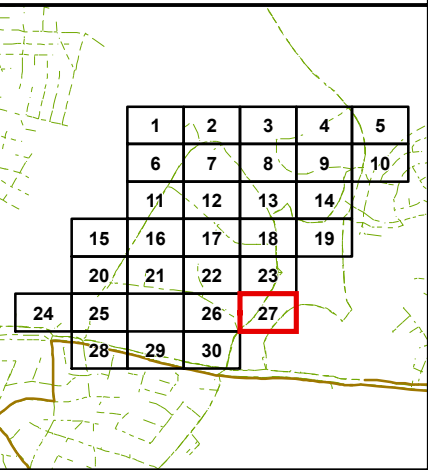
 - Streams

 - Municipal Boundaries 2020

- Environmental Layers:**



Map 27 of 30



Map Completed by: JF
Date: 8/3/2020

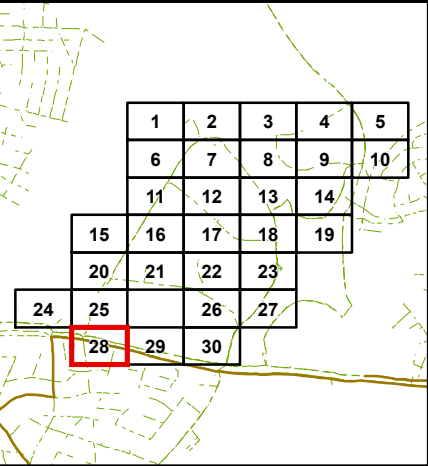


Layers in Map Extent

- Work Layers:**
- Linear Trim
 (7)
 - Parcels
 (30)
- Basemap Layers:**
- Road Centerlines
 - Streams
 - Municipal Boundaries 2020
- Environmental Layers:**



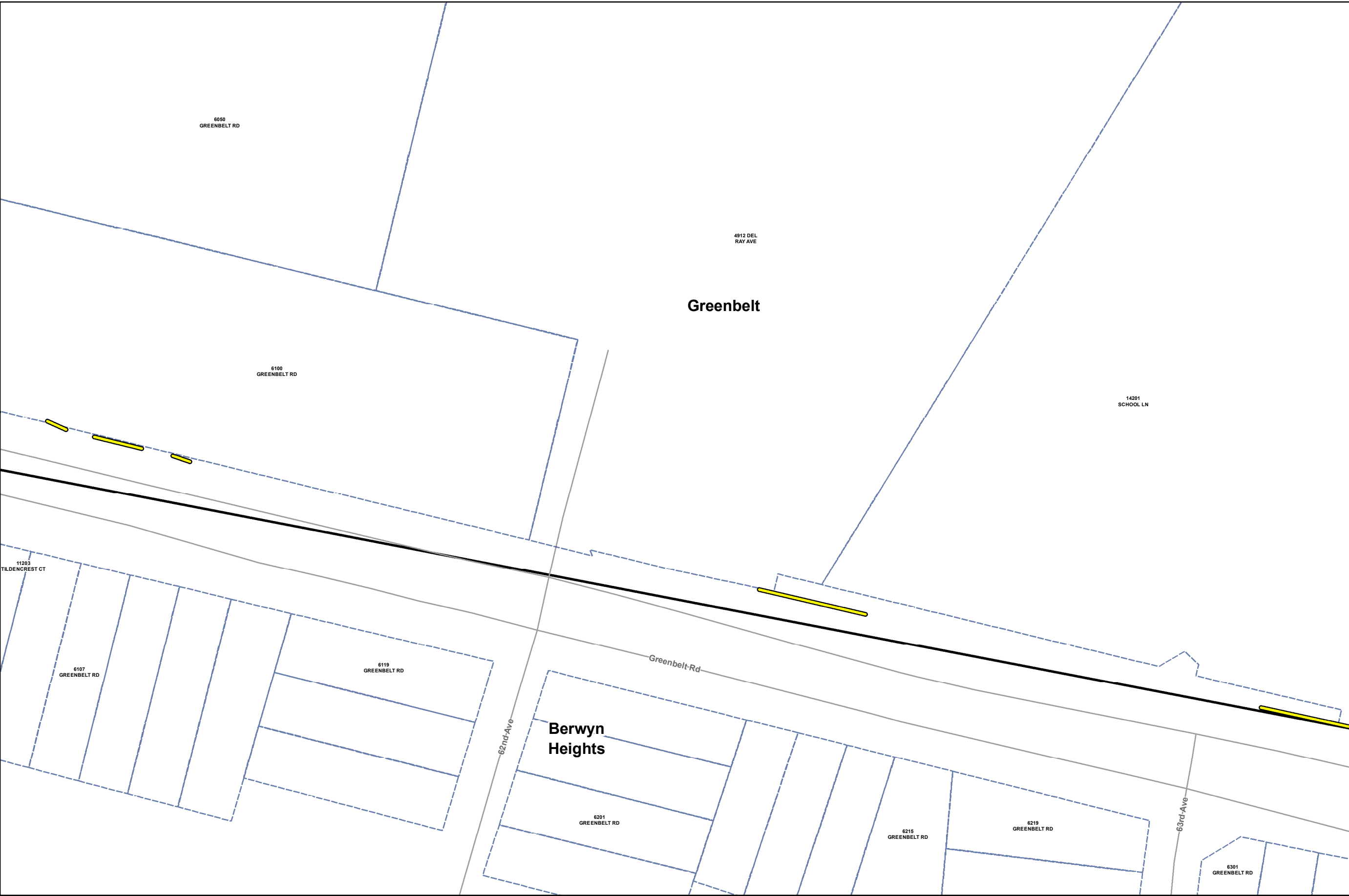
Map 28 of 30





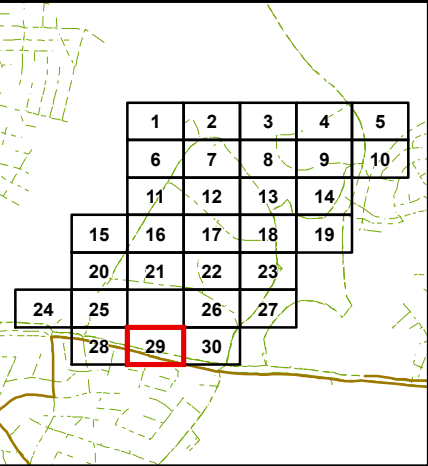
Layers in Map Extent

- Work Layers:**
- Linear Trim
 (5)
- Parcels
 (26)
- Basemap Layers:**
-  Road Centerlines
-  Streams
-  Municipal Boundaries 2020
- Environmental Layers:**



Map 29 of 30

	1	2	3	4	5
	6	7	8	9	10
	11	12	13	14	
15	16	17	18	19	
20	21	22	23		
24	25	26	27		
28	29	30			





Layers in Map Extent

- Work Layers:**
- Linear Trim (12)
 - Brush (1)
 - Parcels (11)
- Basemap Layers:**
- Road Centerlines
 - Streams
 - Municipal Boundaries 2020
- Environmental Layers:**



Map 30 of 30

	1	2	3	4	5
	6	7	8	9	10
	11	12	13	14	
15	16	17	18	19	
20	21	22	23		
24	25		26	27	
	28	29	30		



City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Greenbelt Fair and Just Policing Act of 2020

Suggested Action:

Mayor Byrd requested this item to be included on the agenda.

- Mayor Byrd will give a presentation to the City Council on this proposed police reform legislation.
- The motion will be to direct the City Solicitor to draft the bill.

Attachments:

[The Greenbelt Fair and Just Policing Act of 2020 -- August 10th presentation.pdf](#)

The Greenbelt Fair and Just Policing Act of 2020

The proposed framework

Baseline

- Mayor's Pledge
 - Policies called for by President Barack Obama
- 8 Can't Wait
 - Policies to reduce violence

What it covers

- De-escalation
- Use of force
- Duty to intervene
- Civil liberties
- Transparency
- Militarization
- Accountability
- Hiring
- Immigration
- Racial profiling
- Oversight
- Stop and Frisk

De-escalation

- Requiring officers to de-escalate situations through communication, maintaining distance, slowing things down, and otherwise eliminating the need to use force

Use of force

- Banning
 - Neck restraints
 - Shooting at moving vehicles
 - Pulling a gun on an unarmed civilian
 - Hitting, verbally abusing, or physically threatening a civilian who is handcuffs or otherwise restrained
- Limiting use of force
- Last resort = deadly force (only to stop an imminent threat of death or serious bodily injury to the officer)
- Verbal warning (before shooting, tasing, or pepper spraying)
- Reporting use of force and threats of force (e.g. pointing a gun at someone) by self or others

Use of force

- Sanctity of life pledge
- Banning the use of chemical irritants (e.g. tear gas) to disperse a nonviolent crowd of protesters
- Requiring officers to loosen restraints and seek appropriate medical attention for any civilian who says, “I can’t breathe” or who is otherwise visibly in respiratory distress

Duty to intervene

- Excessive or unnecessary force (or threats of force)
- Immediate reporting to supervisor

Civil liberties

- Banning
 - No knock warrants
 - Violations of civilians' constitutional rights
 - Detaining a civilian who is not suspected of a specific crime
- Regulating interrogations of children
 - Notice to parents
 - Consultation with attorney

Transparency

- Prohibiting an officer from telling a civilian not to record video footage of a police-civilian interaction
- Complaints and disciplinary records
 - Public
 - Banning the deletion of complaints and discipline issues from personnel file
- Body cameras
 - Releasing footage upon request within 3 days of the request
 - Automatically releasing footage online within 3 days of a use of force resulting in physical injury to civilian
 - Turning on before they exit car or otherwise begin interaction with civilian
 - Not turning off until the end
 - Making exceptions for cases in which civilians request to not be recorded
- Settlements

Militarization

- Military vehicles
 - Ban
 - Return existing

Hiring

- Banning the hiring of officers with a history of misconduct in previous department
- Diversity
 - Hiring
 - Promotion

Immigration

- Banning police cooperation with ICE on immigration enforcement

Racial profiling

- Banning racial profiling
- Prohibiting an officer from stopping a perceived suspect who does not match the description provided in a service call beyond race and gender (e.g. “black male”)

Civilian oversight

- Civilian police accountability board
 - Nine Greenbelt residents
 - Appointment by mayor and city council
 - Powers regarding complaints
 - Information
 - Investigation
 - Examples of issues
 - Excessive force
 - Abusive language
 - Harassment
 - False arrest
 - False imprisonment
 - Discipline
 - Final decisions = binding
- Review and make recommendations on:
 - Training
 - Policies
 - Procedures
 - Officers who have been the subject of repeated behavior-related complaints from civilians

Stop and Frisk

- Expressly ban it.

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Coronavirus Testing -- Public Safety Employees

Suggested Action:

Mayor Byrd requested this item be added to the agenda.

- https://www.washingtonpost.com/local/md-politics/prince-georges-county-to-test-all-public-safety-employees-for-the-coronavirus/2020/07/13/80129ea8-c556-11ea-b037-f9711f89ee46_story.html
- The motion will be to require Coronavirus testing for all of the City's Public Safety employees
- This is in keeping with the County's practices on this issue.

Attachments:

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: David Moran

Submitting Department:

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Submission of MML 2021 Legislative Action Requests

Suggested Action:

Reference:

2021 MML Legislative Request form

- History of City MML Priority Requests
- MML Assets and Liabilities of City's 2020 Submissions.

The annual request from the Maryland Municipal League (MML) to submit statewide legislative initiatives was due July 24. MML staff have indicated the City can make a late submission and the MML Legislative Committee will decide whether to consider it.

Last year, the City submitted three proposed initiatives.

Provide Additional Revenue for Municipalities in Addition to Property Tax.

- Provide Funding for Electric Vehicle Infrastructure
- Ban Single Use Plastics such as Straws, Coffee Stirrs, Single Use Bottles, etc.

The Legislative Committee did adopt a 2020 strategic initiative to continue to assess and identify alternative sources of municipal revenues both through the legislative process and through other opportunities as they arise (first bullet point). Included in the reference materials is a list of assets and liabilities developed by MML for the 2020 submissions.

Suggested initiatives must have statewide municipal impact. Per MML rules, the City may submit up to three Legislative Requests. Also, the Legislative Committee will not consider a request that is the same or is substantially similar to a request that has previously been considered and rejected by the committee twice within a four-year period coinciding with the current term of the General Assembly.

Council direction is sought.

Attachments:

[MML 2021 LAR Form.pdf](#)

[MML Priorities.pdf](#)

[LG.AR.assets.liab.2020.pdf](#)

2021 MML LEGISLATIVE REQUEST

Name of Municipality, Chapter or Department submitting request: _____

Contact Person/Title _____

Address/City/State/Zip: _____

Telephone numbers: (Work) _____ (Home) _____ E-mail: _____

How MML Legislative Priority Issues Are Selected

1. The League shall inform all member municipalities, chapters, and departments that they may **submit up to three legislative requests each for consideration** as MML initiatives before the Maryland General Assembly by a deadline selected by the League.
2. The staff reviews these requests and prepares background information for the Legislative Committee.
3. The Legislative Committee meets to discuss these requests and to consider MML priority issues not resolved during the previous session.
4. A legislative request that is the same or as substantially similar to a request that has previously been considered and rejected by the committee twice within a four-year period coinciding with the current term of the General Assembly shall be excluded from consideration by the committee.
5. The LAR submission form requires verification that the elected body of a municipality or the membership of a chapter or department has endorsed a legislative request prior to submission.
6. The committee shall limit legislative sponsorship proposals to the membership for consideration at the fall conference to no more than four (4) non-prioritized items and limit the proposals adopted by the membership to four (4).

LAR FORM MUST BE RETURNED VIA MAIL OR E-MAIL NO LATER THAN FRIDAY, JULY 24 , 2020.

1. Describe the problem or situation the request is intended to address:

2. Describe the requested legislation:

3. Describe how the requested legislation would remedy the problem:

4. The proposed legislation would address: _____ Only your municipality
_____ Only municipalities in your county _____ Municipalities in the entire state

_____All counties and municipalities in the entire state

5. Would the proposed remedy have a significant fiscal impact on your municipality?

BACKGROUND INFORMATION

1. Could the problem be resolved by something other than a new law, i.e., action by another level of government or changes in administrative procedures?

2. If administrative remedies have already been pursued, what were they and what was the outcome?

3. What other state and/or local agencies, if any, would be affected by this proposal?

4. Have any state agencies been contacted about the proposal? If yes, what was their reaction?

HISTORICAL INFORMATION

1. Has the League considered this proposal in a previous year? If yes, describe any significant changes in circumstances that might improve its chances of success in 2021:

2. Has this request been considered by the General Assembly in prior sessions? If yes, please provide the bill number, year, and outcome of legislation, if known:

3. Has this proposed legislation been implemented by any other city, county or state? If yes, please describe where it has been implemented and cite any existing law or model code upon which the proposal is based:

Signature of authorized municipal, chapter
or departmental official

Print name & Title

Date

Please return LAR form to:
MML Legislative Committee
1212 West Street
Annapolis, MD 21401
ATTN: Bill Jorch
410-268-5514
E-mail:
kevinc@mdmunicipal.org &

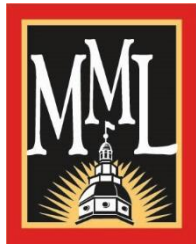
Please indicate the date of the meeting where the governing body of the municipality, chapter or department endorsed/approved this request: _____.

Please complete this form in its entirety. Attach additional sheets, if necessary, as well as documents related to your request. Please return to MML NO LATER THAN **FRIDAY, JULY 24, 2020.**

History of City MML “Priority” Legislative Requests

YEAR	SUBMISSION
2020	Provide Additional Revenue for Municipalities in Addition to Property Tax Provide Funding for Electric Vehicle Infrastructure Ban Single Use Plastics such as Straws, Coffee Stirs, Single Use Bottles, etc.
2019	Online Sales Tax – Municipal Share Local Authority over Vegetation Management Prohibit Retroactive Utility Billing
2018	Prohibit Housing Discrimination based on Source of Income Municipal Authority over Cell Towers Prohibit Retroactive Utility Billing
2017	Protect Youth Service Bureau Funding Local Authority over Vegetation Management Protect Program Open Space Funding
2016	Incentives for Solar Energy Use Protect Program Open Space Funding Local Authority over Vegetation Management
2015	Debit Card Transactions Should be Treated as Cash Maintain Municipal Ability to Establishing Different Tax Rates on Property Classes.
2014	Solar Energy Initiative Funding for Electric Vehicle Infrastructure
2013	Plastic Bag Fee Bill Alternative Revenue Raising Authority Speed Cameras - Enforcement
2012	No Submission
2011	Funding/Incentives for Alternative Fuel Vehicles and Stations Sign removal on State Highways
2010	Apartment Assessment Issue Funding/Incentives for Alternative Fuel Vehicles and Stations
2009	Speed Cameras
2008	Apartment Assessment Issue Radar Cameras
2007	Electricity Aggregation Increase State Police Aid
2006	No Submission
2005	Electricity Aggregation
2004	Protect Municipal Fiscal Resources Radar Cameras
2003	Speed Cameras
2002	Fiscal Sustainability Speed Cameras Car Sharing Matching Grants
2001	Electricity Aggregation Income Tax – Increase Municipal Share
2000	Electricity Aggregation Consideration of Distribution of Income Tax
1999	Increased Funding for Youth Prevention Programs Local Representatives for Absentee Landlords

1998	Consumer Protection Improperly Registered Motor Vehicles
------	---



THE
MARYLAND
MUNICIPAL
LEAGUE

Assets and Liabilities
2020 Legislative Action Requests (LARs)

2020– 01 Municipal Revenue Sources - Expansion

Assets:

1. Expansion of municipal revenue sources is much needed particularly in the face of past catastrophic cuts in state aid to municipal governments.
2. Added own-source revenue raising authority would decrease municipal reliance on property taxes as the primary general fund revenue source.
3. If legislation were tied in some fashion to infrastructure needs, it would likely stand a better chance of passage given the State's lack of money to fund badly need infrastructure repairs.

Liabilities:

1. Efforts in this area have failed repeatedly in the past.
2. Although municipal HUR funding was largely restored with legislation passed during the 2018 legislative session, MML will be tasked with ensuring that municipal HUR funding is included in the state budget for the next four years. The adoption of a priority to expand municipal taxing authority could negatively impact MML's ability to retain and increase HUR funding over the next four years.
3. Many legislators view a vote to provide discretionary local taxing authority as if it were a vote to raise taxes themselves.
4. It has been difficult to determine which municipal revenue raising option would best suit the majority of the municipalities in Maryland. (Prior year surveys when this has been a League priority indicated only a handful of municipalities would entertain adoption of any of the potential revenue raising options under consideration.)
5. Increasing the municipal share of local income taxes would likely be vigorously opposed by MACo and individual counties.
6. Pandora's box could become a problem as municipal income tax issues are scrutinized closely, revealing individual instances of income tax receipts making up more than 90% of a municipality's revenues and revealing the existence of municipal property tax rates equal to or approaching zero.
7. There is already precedent for a percentage of gambling proceeds to go to the local government only where the casino or racetrack is actually located. Expanding this model to share gambling or online betting proceeds with all municipalities is unlikely.

2020-02-Electric Vehicle Infrastructure – Funding and Incentives

Assets:

1. To the extent that the purchase and use of AFV vehicles were encouraged because of added fueling stations, air pollution would likely be reduced.
2. Passage of this legislation could make it easier for municipalities to use this technology.
3. The state has generally increased its efforts in the area in the past decade.

Liabilities:

1. By comparison with other potential MML priorities, the direct impact of this proposal on municipal governments and their operations is small.

2020 – 03 – Single Use Plastics

Assets:

1. Eliminating plastics will likely reduce litter and result in cleaner roadways, waterways and public spaces and a reduction in landfill tipping fees.

Liabilities:

1. Local jurisdictions already have authority to ban use of plastic bags at retail locations.
2. Maryland Retailers Association and other retailer-based organizations will likely oppose.
3. The issue is not a municipal-specific issue.

2020 – 04 – Municipal Highway User - Restoration

Assets:

1. Municipalities could finally reach prerecession HUR levels after more than a decade of cuts.
2. Many legislators are already familiar with the issue from prior year introductions.

Liabilities:

1. There is significant cost to the state associated with the measure.
2. The cost rises astronomically if counties are given relief at the same time as municipalities.

2020 – 05 – Small Cellular Infrastructure – Retention of Authority

Assets:

1. This is a statewide issue for municipalities.
2. This issue was adopted as a priority in 2018 and 2019 and MML was successful in defeating industry bill both years.
3. MML has already been approached to re-engage in discussions about a potential bill in 2020.
4. State legislation would likely void all local government MOUs and ordinances currently in place, which strengthens the stance against a “one size fits all” approach.

Liabilities:

1. Some messages from industry and legislators indicate there is no appetite for a bill in 2020.
2. Some existing local government authority and restrictions on this issue reside in federal statute and FCC regulations.

3. The FCC and Congress are still looking at the issue and considering potential further federal intervention.

2020 – 06 – Artificial Turf Fields – Funding

Assets:

1. This would be a proactive step on behalf of municipalities to create an economic incentive for organic fields. Recent legislation has attempted to create a preference for natural grass.
2. Legislators have told us that legislation similar to last year will be introduced this session. An organic alternative could be a middle ground.

Liabilities:

1. Publicly pushing a bill may be viewed as an admission that the synthetic fields our members are using are not safe.
2. We might be picking winners and losers among our members.

2020 – 07 – Non-Municipal Planning Authority – Issuance of Permits – Mandatory Municipal Approval

Assets:

1. The proposal would provide permit approval authority to Prince George's County cities and towns where that function is currently overseen by a regional entity.

Liabilities:

1. The issue is local in nature, impacting municipalities in only one county.
2. MML traditionally has shied away from adopting priorities that only impact a portion of their membership, choosing instead issues with broad statewide impacts.
3. The Maryland National Capitol Park and Planning Commission, Prince George's County, and MACo would likely oppose the measure.

2020 – 08 - Municipal Annexation – Five-Year Rule – Repeal/Modification

Assets:

1. Municipal desired development of land annexed into a municipality would occur in a more timely fashion.
2. A recent Maryland Court of Appeals decision that upheld the counties' right to rescind a waiver of the five-year rule despite a significant change in elected leadership at the county level could lend support to a League initiative on this issue.

Liabilities:

1. The proposal would put MML at odds with MACo. Legislators have traditionally viewed such initiatives negatively as it puts them uncomfortably in the middle of a local government conflict, having to choose sides.
2. MML has used the five-year rule as a defense against aggressive MACo legislation (specifically when they've attempted to extend the referendum option to adjoining precincts).

3. Reacting to the recent county/municipal rezoning Court of Appeals decision by attempting to pass reactive legislation could backfire by also restricting a municipality's ability to employ the same action(s) when appropriate against a county or other entity.

2020 – 09 – Speed Cameras – Expanded Municipal Authority

Assets:

1. Would reduce program costs and put more officers on the street by eliminating the need for a uniformed police officer to review all speed camera citations.
2. Would expand the current program to add more speed cameras in areas not currently allowed under State law outside of Montgomery County.

Liabilities:

1. Omnibus legislation to rewrite the State speed camera statute was passed in 2014, and since then, there have not been any additional speed camera bills pass in the General Assembly.
2. It may be risky to open this issue to further scrutiny given the unfavorable press the issue continues to attract.
3. Concentrating speed cameras in school zones seems to be as far as most legislators are willing to go on this issue. Expansion beyond school zones could be viewed as a "money grab" rather than a safety issue by members of the General Assembly.

2020 – 10 – Housing – Abatement of Environmental Hazards – Grant Program

Assets:

1. More funds would be available to homeowners and landlords to remediate environmental hazards - especially outside of the residence.
2. Grants, unlike bonds or loans that exist in other programs, do not need to be repaid.

Liabilities:

1. A direct impact on municipal government and its operations is not readily apparent in this initiative.
2. Perhaps this can be done without legislation.
3. MDE or MHCD may oppose if this takes from other programs in what we expect to be a tight budget year.

2020 – 11- Electric Utility – Community Choice Aggregation

Assets:

1. The measure would allow municipal governments to better serve their residents by negotiating electricity rates with enhanced market power.
2. Bills providing for municipal aggregation passed either the Senate or the House in each of 2001, 2002 and 2003.

Liabilities:

1. Previous efforts have consistently failed to pass both chambers. The product of a prior multiyear effort by MML to leave this option open to municipal governments resulted in legislation that specifically prevented cities and towns from electric aggregation.
2. Utilities will continue to oppose efforts to pass opt-out electrical aggregation.

3. Public Service Commission had problems with 2019 bill and could prove a significant opponent.

2020 – 12 – Property Tax – Deferral for Certain Homeowners – Expansion

Assets:

1. Municipal governments would be authorized to broaden the pool of homeowners and renters who need temporary property tax relief without long-term fiscal impacts.
2. Cities and towns would be able to address administrative issues to facilitate the process of providing temporary property tax relief.
3. State government and local governments other than municipalities would be unaffected by this legislative proposal.
4. The authority that is sought has already been provided to some local governments.
5. It is unclear that anyone would oppose the measure.

Liabilities:

1. The issue may be better addressed as a support bill rather than a League priority bill.

2020 – 13 – Smart City Technology - Funding

Assets:

1. Funding assistance would be available for members who choose to adopt smart technology.

Liabilities:

1. Requests of the legislature for additional municipal revenue sources has traditionally been difficult, especially without directly addressing previously stated State goals.
2. Whichever agency that would oversee the funds may oppose if this takes from other programs in what we expect to be a tight budget year.

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Evictions

Suggested Action:

Mayor Byrd requested that this item be included on the agenda.

Attachments:

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Resilience Financing for Maryland Local Governments

Suggested Action:

Council Member Mach requested this item be added to the agenda.

Attachments:

[Email - Mach - Aug. 05, 2020.pdf](#)

Shaniya Lashley-Mullen

From: Nicole Ard
Sent: Wednesday, August 05, 2020 8:54 AM
To: Leta Mach
Cc: Council; Jim Sterling; Luisa Robles; Brian Kim; Brian Townsend; Shaniya Lashley-Mullen; Anne Marie Belton
Subject: Re: Project background for acceptance of invitation as discussed

Follow Up Flag: Follow up
Flag Status: Flagged

Leta,
Thank you, I'm forwarding this to Shaniya and Brian Kim,

Nicole

Sent from my iPhone

On Aug 5, 2020, at 7:48 AM, Leta Mach <lmach@greenbeltmd.gov> wrote:

From: Leta Mach <lmach@greenbeltmd.gov>
Sent: Wednesday, August 5, 2020 7:38 AM
To: Leta Mach <lmach@greenbeltmd.gov>
Subject: Fwd: Project background for acceptance of invitation as discussed

-----Original Message-----

From: Gary Allen <gary.allen@maryland.gov>
To: Leta Mach <lmach@greenbeltmd.gov>
Sent: Tue, Aug 4, 2020 3:29 pm
Subject: Project background for acceptance of invitation as discussed

Leta,

As a follow-up to our conversation on financing for nature, I am pleased to extend a formal invitation to Greenbelt to participate in our pilot project on **Resilience Financing for Maryland Local Governments**. (only two cities will be invited) This invitation provides additional background and will introduce you to the project team.

Resilience Financing for Maryland Local Governments

The project is a collaboration of the Maryland Forestry Foundation, the Environmental Finance Center at the University of Maryland, and the Maryland Department of Natural Resources (DNR) to work with selected municipal governments to incorporate green infrastructure (natural capital) into their communities using the formal budget process. We will offer a workshop and technical assistance over the

next 9-12 months to actively identify funding opportunities for implementation. The pilot will inform the creation of a toolkit by the project for use with other municipal governments which we believe will make budgeting for green infrastructure projects easier, more transparent, and cost-effective. Building off the state's Climate Leadership Academy this pilot will also help communities take important steps to increase resilience to apparent and expected climate change impacts.

Below is an outline of tasks we have identified for collaboration with Greenbelt:

- Identify green infrastructure needs in your community
- Calculate the ecosystem service values of your local green infrastructure
- Explore funding and finance options
- Integrate natural capital projects into your municipal budget, capital improvements and/or other municipal operations
- Obtain feedback on challenges and best practices
- Develop a financial toolkit to help communities throughout Maryland

We recognize these will require time from your staff, work across departments, and the sharing of data from your jurisdiction. We are also sensitive to the need for flexibility as we all respond to COVID 19 in scheduling and contact and implementation.

As immediate next steps, we need a commitment to participate and identification of relevant staff and key points of contact for the project in Greenbelt. We will organize follow up discussions on the project activities and a potential workshop. Please send these key contacts to Jeff Lerner, Project Manager [REDACTED] and cc me [REDACTED] by Friday, August 14

As an additional resource, the partners worked with the Maryland Municipal League in 2019 to develop an issue of their magazine dedicated to this topic and a precursor of this project which we will share with you as well.

We look forward to developing a partnership with you and city staff to demonstrate Greenbelt's leadership on this topic.

Resilience Financing for Maryland Local Governments Project Team:

Gary G. Allen, President, Maryland Forestry Foundation, Project PI

Jeff Lerner, Consulting Project Manager, Maryland Forest Foundation

Jennifer Cotting, Director, Environmental Finance Center UMD

Brandy Espinola, Program Manager, Environmental Finance Center UMD

Christine Conn, Director Office of Science and Stewardship, Maryland DNR

Elliott Campbell, Director Center for Economic and Social Science, Maryland DNR

best,
Gary

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Greg Varda

Submitting Department: Recreation

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Contribution and Recognition Groups

Suggested Action:

Reference: AAB Report 21-1 (FY21 Recognition Group Applications)

Due to the Covid-19 pandemic, the standard recognition group process will not be followed for FY 21. As Recognition Groups figure out their plans for FY 21 and submit updated applications, either the Parks and Recreation Advisory Board or the Arts Advisory Board will review and meet with a representative from each group. The respective board will then submit a recommendation to City Council. The recommendation is to assist City Council in making a decision on funding. A place holder has been placed in the FY 21 Budget in the amount of \$74,650 has been earmarked for Recognition Group grant funding.

Submitted are recommendations from the Arts Advisory Board regarding the Greenbelt Arts Center and the Friends of the New Deal Cafe.

Attachments:

[AAB 21-1 GAC FONDCA.pdf](#)

Greenbelt Arts Advisory Board Report 21-1

To: Greenbelt City Council
Date: August 4, 2020
Subject: FY21 Recognition Group applications

At their July 7 and August 4 meetings, the Greenbelt Arts Advisory Board discussed Greenbelt Arts Center (GAC) and Friends of the New Deal Cafe Arts (FONDCA) FY21 Recognition Group applications.

Members present at the July 7 meeting listened to GAC's president Winard Britt present on GAC current and future operations for FY21. AAB was impressed with how swiftly GAC was able to provide a virtual theater experience and adjust their projected budget with the challenges of COVID-19 in mind. GAC's current and future plans show that they value the health and safety of the community. AAB was also pleased to see that GAC received an outside grant from the Greenbelt Community Foundation. Capital improvements have been made to their dressing rooms which will benefit future GAC and City of Greenbelt Youth Summer Camp performers.

On August 4th, AAB viewed and discussed GAC's updated budget and supplemental letter. AAB voted to recommend full funding of GAC's original amount requested \$34,300 from the City. The vote was 4 in favor, none opposed, and one abstention. Due to the circumstance caused by COVID-19 the board recommends giving GAC the flexibility to use city funds for utilities and insurance as well as rent and the facility manager's wages, per their request. While appreciating GAC's status as a regional center for community theater, AAB recommends that GAC consider boosting Greenbelt resident representation on the Board of Directors; currently 3 out of 9 members are residents.

Members present at the August 4 meeting listened to FONDCA's president Meg Haney present on FONDCA's project plans for FY21. Putting the safety and wellbeing of the community first FONDCA's outdoor events for 2020 have all unfortunately been canceled due to COVID-19. They were recently able to hang a new art exhibit at the New Deal Cafe. Currently, FONDCA is planning for the 2021 festival season which will include a brand new Welcome Back Festival, The Crazy Quilt Festival (25 year anniversary), and the Jazz under the Stars Festival.

At that same meeting, AAB voted unanimously (5-0-0) to recommend full funding of FONDCA's request for \$2,800. AAB recognized the value of the events organized by FONDCA. The outdoor festivals and art exhibits have benefitted the Greenbelt community by supporting local artists, generating awareness of the City of Greenbelt and increasing dollars spent with the merchants of Roosevelt Center. At the same time, AAB recommends that FONDCA consider possible alternative programming in the event that the conditions are not conducive to the return of live festivals in the spring.

Respectfully Submitted,
Kristin Stenson, Chair, Arts Advisory Board

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: David Moran

Submitting Department: Public Works

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Submission of FY 2022 Community Parks & Playground (CPP) Application

Suggested Action:

Reference:

Letter, Carrie Lhotsky, June 2020

Letter, Carrie Lhotsky, 5/28/2020

FY 2021 CPP Application

Applications for State of Maryland Community Parks & Playground (CPP) FY 2022 grants are due August 26, 2020. Staff is recommending that the City again seek funding to renovate the Attick Park Playground as an inclusive playground. Included in Council's packet is the FY 2021 CPP Application for the same project.

The City's FY 2019-FY 2021 CPP applications were not approved for funding by the State.

DNR indicated in their denial letters that there was an "overwhelming response" that "far exceeded available funding." It should be noted there was \$5 million allocated statewide in FY 2016, but only \$2.5 million annually since.

If approved by Council, staff will update the application and attachments and submit this project again for FY 2022.

Approval of this item on the consent agenda will authorize staff to submit the FY 2022 CPP Grant application as outlined above. If the application is approved, the City would likely receive notice in the summer of 2021 and construction would occur in the fall of 2021 or the spring of 2022. (DEM)

Attachments:

[Letter, Carrie Lhotsky, June 2020.pdf](#)

[Letter, Carrie Lhotsky, 5/28/2020.pdf](#)

[FY 2021 CPP Application.pdf](#)



Larry Hogan, Governor
Boyd Rutherford, Lt. Governor
Jeannie Haddaway-Riccio, Secretary
Charles Glass, Deputy Secretary

June 2020

Dear Maryland municipal corporations and Baltimore City,

The Maryland Department of Natural Resources is now accepting grant proposals for the Community Parks and Playgrounds Program (CP&P). These proposals will be reviewed and considered for inclusion in the Department's FY 2022 capital budget request.

Maryland's CP&P Program is designed to restore existing and create new park and green space systems in Maryland's cities and towns. The Community Parks and Playgrounds Program provides flexible grants to municipalities to respond to the unmet need for assistance to rehabilitate, expand or improve existing parks, create new parks, develop environmentally oriented parks and recreation projects, or purchase and install playground equipment in older neighborhoods and intensely developed areas throughout the state.

The CP&P Program FY 2022 Grant Proposal Guide and all application materials are available at <http://dnr.maryland.gov/land/Pages/ProgramOpenSpace/CP&P-Grant-Process.aspx>. If you would like to apply for CP&P project assistance, please complete the following items: Grant Proposal List, Community Parks and Playgrounds Application and Project Agreement, Project Details, and Supporting Documents. Please e-mail all required forms and attachments by 3:00 p.m. on August 26, 2020 to the program administrator for your County.

After reviewing the online information, if you have any questions concerning the Program or would like a printed copy of the materials, please contact your Program Administrator on the following list. We look forward to working with you to enhance the quality of life in your communities through environmentally sustainable park and recreation facilities.

Sincerely,

Carrie R. Lhotsky
Grants and Stewardship Manager
Land Acquisition and Planning

Community Parks and Playgrounds Program Administrators

John Braskey

Allegany and Garrett Counties

john.braskey@maryland.gov

301-777-2030

Margaret Lashar

Anne Arundel, Calvert, Carroll, Charles, Frederick, Howard, Montgomery, Prince George's, St. Mary's, and Washington Counties, and Baltimore City

margaret.lashar@maryland.gov

410-260-8427

Carrie Lhotsky

Baltimore, Caroline, Cecil, Dorchester, Harford, Kent, Queen Anne's, Somerset, Talbot, Wicomico, and Worcester Counties

carrie.lhotsky@maryland.gov

443-534-8255



Larry Hogan, Governor
Boyd Rutherford, Lt. Governor
Jeannie Haddaway-Riccio, Secretary
Charles Glass, Deputy Secretary

May 28, 2020

Via Electronic Delivery to

David Moran
Assistant City Manager
City of Greenbelt
Dmoran@greenbeltnmd.gov

Dear David Moran:

Thank you for submitting an application for the Community Parks and Playgrounds Program. Local governments' overwhelming response to this program far exceeded available funding. After careful review, there was not funding available in FY 2021 for your project(s) listed below.

Project Title	Requested Funding
Buddy Attick Park Inclusive Playground	\$250,000

The Department appreciates your interest in the program. We anticipate contacting Maryland municipal governments with information regarding the FY 2022 Community Parks and Playgrounds grant application process in the near future. For additional information about the Community Parks and Playground Program, please go to <http://dnr.maryland.gov/land/Pages/ProgramOpenSpace/cpp.aspx> or contact your Program Administrator listed on the back page.

Sincerely,

Carrie Lhotsky
Grants and Stewardship Manager
Land Acquisition and Planning

Community Parks and Playgrounds Program Administrators

John Braskey

Allegany and Garrett Counties

john.braskey@maryland.gov

301-777-2030

Margaret Lashar

Anne Arundel, Calvert, Charles, Frederick, Howard, Montgomery, Prince George's, St. Mary's, and Washington Counties

margaret.lashar@maryland.gov

410-260-8427

Carrie Lhotsky

Baltimore City, Baltimore, Caroline, Carroll, Cecil, Dorchester, Harford, Kent, Queen Anne's, Somerset, Talbot, Wicomico, and Worcester Counties

carrie.lhotsky@maryland.gov

410-260-8409



Community Parks and Playgrounds (CP&P) Program

FY2021 Grant Proposal List

APPLICANT INFORMATION:

APPLICANT: City of Greenbelt

(Name of Municipality or Baltimore City)

PROPOSED PROJECT(S):

For each project listed, please provide four (4) copies of a complete application packet, which includes a Community Parks and Playgrounds Application and Project Agreement form, a Project Details form with a proposed/estimated project schedule, and the requisite attachments listed in Supporting Documents.

List PRIORITY (#1 highest, etc.)	PROJECT TITLE	FUNDS REQUESTED
1.	Buddy Attick Park Inclusive Playground	\$363,100

DECLARATION OF ADHERENCE TO AWARD CONDITIONS/REQUIREMENTS

I have read and agree to adhere to all award eligibility requirements and conditions for all submitted projects including:

1. All projects must be consistent with *National Playground Safety Standards* and with the *Americans with Disabilities Act*.
2. All projects must have a *minimum twenty (20) year life span*. Conversions of project use will require replacement with a project of equal or greater recreational use, acreage (in the case of acquisition projects) and equal or greater monetary value approved by the Community Parks and Playgrounds Program.
3. All projects are within the applicant's jurisdiction and the applicant holds the right to develop on the property.

LOCAL GOVERNMENT AUTHORIZATION

Community Parks and Playgrounds projects are to be administered in accordance with the Program Open Space (POS) Grants Manual. As the authorized representative of this Political Subdivision, I read the terms of the "Project Agreement and General Conditions" of the POS Grants Manual and I agree to perform all work in accordance with the Manual, POS Law and Regulations, Special Conditions of the Community Parks and Playgrounds Program and with the attachments included herewith and made a part thereof.



Signature

David E. Moran

Print Name

Assistant City Manager

Title

August 21, 2019

Date

**Maryland Department of Natural Resources
Community Parks and Playgrounds (CP&P) Program**

**Community Parks and Playgrounds
Application and Project Agreement**

Shaded Areas For
State Use Only.

CP&P PROJECT #

1. PROJECT TITLE: Buddy Attick Park Inclusive Playground

2. APPLICANT: City of Greenbelt

/ Prince George's

(Municipality or Baltimore City)

(Specify County)

3. APPLICANT'S
FEDERAL ID #: 52-6000793

LAST CP&P GRANT
ISSUED ON THIS SITE #

4. PROJECT LOCATION: Street Address: 555 Crescent Road

City/Town: Greenbelt

Zip Code: 20770

LEGISLATIVE DISTRICT: 22

ADC Road Map Edition # 1999

Map # 44

Grid Ltr A8

County Tax Map #

Grid

Parcel #

PROJECT DESCRIPTION: Descriptions are written into the agenda item, which is presented to the Maryland Board of Public Works for approval. Please explain the proposed project and be specific. Why is it being done and how does it relate to local recreation needs? Is it a new development or does it build upon an existing facility? Provide all of the information that you feel is necessary to explain and justify the project and to convince the approving agencies that it is a worthwhile project. Attach a separate sheet, if necessary.

The City proposes to replace a playground that is located at the City's largest park. This new inclusive playground is a universally designed, sensory-rich environment that enables children to develop physically, socially and emotionally. The Buddy Attick Park playground is the most heavily utilized in the City by a regional population beyond Greenbelt. This inclusive playground would serve children ages 2-12. This ADA and CPSC compliant playground goes beyond minimum accessibility to create play experiences that meet a variety of needs, interests and abilities.

The existing playground has equipment that is 20 years old and no longer compliant with current safety guidelines.

6. a. CP&P FUNDS REQUESTED: \$ 250,000 69 %

b. LOCAL FUNDS: \$ 28,300 8 % (Specify Source/Type) City CIP Funds

c. OTHER FUNDS: \$ 84,800 23 % (Specify Source/Type) POS Allocation

d. TOTAL PROJECT COST: \$ 363,100 100 %

7. LOCAL PROJECT COORDINATOR:

David E. Moran

Assistant City Manager

dmoran@greenbeltmd.gov

(Print Name)

(Print Title)

(E-mail Address)

25 Crescent Road

Greenbelt

MD 20770

301-474-8000

(Mailing Address)

(City)

(State)

(Zip)

(Telephone Number)

8. PROJECT PERIOD: From: 9/1/20 (Date of Letter of Acknowledgement)

To: 5/31/21 (Estimated Date of Completion)

9. ITEMIZED DETAILED COST ESTIMATE: Round all estimates to nearest dollar.

Item No.	Item	Estimated Cost
1.	Community Parks and Playgrounds Acknowledgement Sign Sample text: "A Maryland Department of Natural Resources, Community Parks and Playgrounds Program assisted project"	\$200
2.	Playground Equipment, Surfacing and Installation	\$362,900
Total Development Costs:		\$363,100

10. LOCAL GOVERNMENT AUTHORIZATION:

Community Parks and Playgrounds projects are to be administered in accordance with the Program Open Space (POS) Grants Manual. As the authorized representative of this Political Subdivision, I read the terms of the "Project Agreement and General Conditions" of the POS Grants Manual and I agree to perform all work in accordance with the Manual, POS Law and Regulations, Special Conditions of the Community Parks and Playgrounds Program and with the attachments included herewith and made a part thereof.

David E. Moran

Assistant City Manager 8/21/19

(Signature)

(Print Name)

(Print Title)

(Date)

PROGRAM ADMINISTRATIVE REVIEW:

11. ON-SITE INSPECTION DATE _____ BY _____

12. DEPARTMENT OF NATURAL RESOURCES APPROVAL:

(Signature)

(BPW Approval Date)

(Agenda Item No.)

**Maryland Department of Natural Resources
Community Parks and Playgrounds (CP&P) Program**

Project Details

Project Title: Buddy Attick Park Inclusive Playground

- 1. Please explain the public need for the proposed project:** Explain why this project is being developed/acquired and how it relates to other local facilities/plans.

The existing playground has equipment which is 20 years old. The new inclusive playground for which we are requesting funding would replace an outdated play area. This regional playground is the City's largest and most heavily utilized. It is centrally located near many housing units and serves a regional population beyond Greenbelt.

This renovated playground will be a playground for children ages 2-12. It will include: Two centerpieces of play equipment; one for age groups 2-5 and the second one for age groups 5-12. The playground will also include play equipment that is age and developmentally appropriate, sensory stimulating, engaging and goes beyond the minimum accessibility requirements. Those pieces of equipment: We-Go-Round, We-Saw, Cozy Dome, Oodle Swing, Friendship Swing, Belt Seat Swing, Full Bucket Seat Swing, Rhapsody Grandioso Chimes, Rhapsody Kettle Drum, Rhapsody Kundu Drum, Rhapsody Vibra Chimes, Saddle Spinners, Wobble Pod Bouncer, (2) DigiRiders. Attached with this application are detailed Playground Benefit sheets that describe the sensory system skills, motor skills, cognitive skills and social skills each piece of equipment provides.

The playground renovation is only a small part in a multi-phased redevelopment of Buddy Attick Park. The City will be reconfiguring and improving the parking lot at Buddy Attick Park. The improvements will include storm water improvements for both water quality and quantity. These improvements will include various types of green elements, including permeable concrete, permeable pavers and bio-retention areas that are planted with native plants. All these improvements will be promoted using signage to educate the community on ways to improve the environment. That project is slated to start in the Fall of 2019.

Attached with this application is a complete package describing the playground improvements. On page 5 of the attachment it shows the proposed playspace improvements. Phase 1 and 2 are the playground

improvements listed above. Phase 3 will include a fitness area designed for teenagers and adults.

2. Please explain the public benefits associated with the proposed project:

How do these benefits address the purpose of the Community Parks and Playgrounds Program?

The City of Greenbelt was planned and created to be a "livable community" for low-income families during the Great Depression. At that time, many low-income families lived under deplorable conditions, in rundown buildings, with no sanitary facilities, and few modern conveniences. Children played in streets and alleys, with no local parks or green spaces available to them.

The planners of the City of Greenbelt envisioned a more humane living environment for its residents. Houses were clustered in town home groups, or "super blocks", with green space between them. Pedestrian inner walkways linked the community and eliminated the need to cross streets. A park with a lake for swimming and fishing was created. The first public swimming pool in the State created an outlet for families. Ball fields, playgrounds and pocket parks were built. These and other amenities created a much more "livable community".

The City of Greenbelt is an inclusive community. This playground would be the City's first inclusive playground. The City of Greenbelt believes that **"All Children Have the Right to Play."** This new inclusive playground is a universally designed, sensory rich environment that enables children to develop physically, socially and emotionally. It goes beyond minimum accessibility to create play experiences that meet a variety of needs and interests. At an inclusive playground, children of all abilities can interact with each other and simply play.

People with disabilities are the nation's largest minority group, and the only group that anyone can join at any time. Five to sixteen percent of children are affected by sensory processing disorder. The prevalence of disabilities increases with age. Below are some additional statistics:

- 1 in 68 has Autism Spectrum Disorder
- 1 in 300 children has cerebral palsy
- 1 in 700 has down syndrome
- Nearly 15% of the world's population experience very significant difficulties.
- 74% of parents believe it's important for their children to play with a variety of kids, including those with disabilities.

All these numbers and statistics demonstrate the absolute necessity for inclusively designed community space. The benefits to the community will be

far reaching. They will be welcome resources for parents with disabilities (wounded veterans for example) and a care giver population who want to interact with the children in their care.

This project furthers the City's efforts to promote and expand healthy initiatives including the following:

- Get Active Greenbelt - a program that encourages residents of all ages to lead a more active lifestyle.
- Healthy Eating Active Living (HEAL) Cities & Towns - Greenbelt was among the first 15 Maryland communities designated a HEAL City. This program helps cities improve/increase physical activity in their jurisdictions.
- KaBoom – Playful City USA – Greenbelt is a charter member and has received this designation for the past eleven years.

3. Please explain the low impact development techniques incorporated in the proposed project: What measures are being used to minimize the effect of stormwater runoff? What environmentally sensitive materials and/or green building techniques are being used in your proposed project?

Poured in Place and Engineered Wood Fiber surfacing with proper drainage will be installed. As with all City projects, if it is necessary to mitigate any storm water runoff, best management practices will be used such as rain gardens and native plantings.

As mentioned in item #1 the City will be making water quality improvements as part of the parking lot renovation. The playground area will drain into the bio-retention areas at the park. The storm water runoff benefits will be highlighted with signage to educate the community.

4. Please provide a proposed project schedule, if funds are awarded:

Design Start Date: N/A * if applicable

Design End Date: N/A * if applicable

Construction/Installation Start Date: 9/1/20

Construction/Installation End Date: 5/31/21

David Moran

From: Jim Sterling
Sent: Monday, August 19, 2019 2:33 PM
To: David Moran
Cc: Brian Townsend; Joe Doss
Subject: FW: Buddy Attick Park

David,

Attached is the cost estimate along with an updated design for the playground at Buddy Attick Park.

Jim

From: Sean Briggs [mailto:SBriggs@sparksatplay.com]
Sent: Monday, August 19, 2019 2:24 PM
To: Brian Townsend; Brian Kim; Jim Sterling; Joe Doss
Cc: Justin Wilson
Subject: RE: Buddy Attick Park

Hi Brian,

Please see the following link for the revised package we put together based on the revised design:
<https://db.tt/MLRFSP5sSW>

Budget pricing breakdown:

- Play equipment: \$155,000
- Freight: \$13,000
- Play equipment installation: \$80,000
- Poured in Place Surfacing: \$18 per square foot
 - Main play area is approximately 6,000 square feet
- Engineered Wood Fiber: \$3 per square foot
 - Swing area is approximately 2,300 square feet.

Sean Briggs | Sales | 443-334-4990 (o) | 443-301-7663 ©



3705 Crondall Lane • Owings Mills, MD 21117 • www.sparksatplay.com

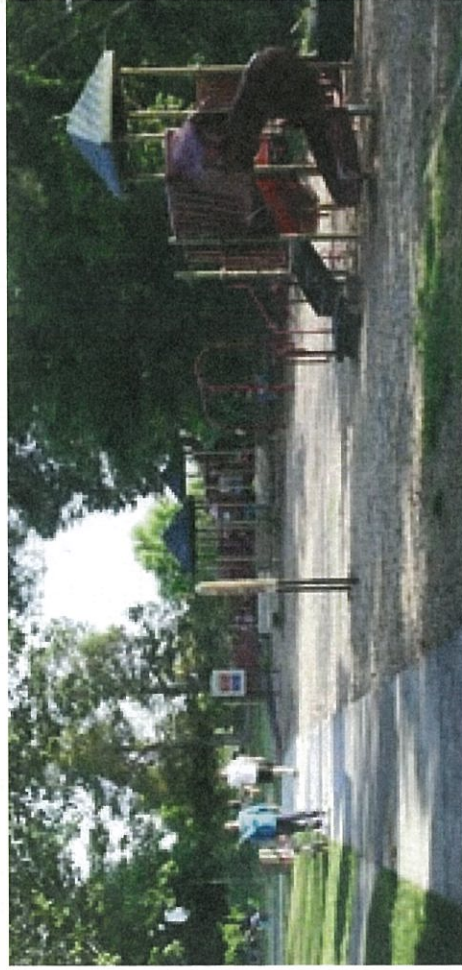


3705 Crondall Lane | Owings Mills, MD 21117 | www.sparksatplay.com

CONFIDENTIALITY NOTICE: This communication may contain privileged or other confidential information. If you are not the intended recipient, or believe you have received this communication in error, please do not print, copy, retransmit, disseminate or otherwise use the information. Also, please indicate to the sender that you have received this message in error and delete the copy you received. Thank you.

Buddy Attick Lake Park Playground

Greenbelt, MD



 Sparks@Play

We are all [#SHAPEDBYPLAY](#). It builds who we are. It strengthens our bodies and minds. It helps develop our internal wiring that is critical to our ability to regulate emotions, make plans, and solve problems. Play prepares us for life, love, and the challenges we will face.

[For a better tomorrow, we play today.](#)

Inclusive Play

People with disabilities are the nation's largest minority group, and the only one that anyone can join at any time. Nearly fifteen percent of the world's population experience very significant difficulties. Many playgrounds across the world prevent persons with disabilities from playing with their peers, siblings, children, and grandchildren because of poor design.

An inclusive playground is a universally designed, sensory-rich environment that enables children to develop physically, socially and emotionally. An engaging place that provides the just-right level of challenge and offers opportunities to succeed. A place that goes beyond minimum accessibility to create play experiences that meet a variety of needs and interests. At an inclusive playground, children of all abilities can interact with each other and do what all kids want to do: play.

We believe the inclusive play design in our submission features activities that are age and developmentally appropriate, sensory stimulating and universally designed. Our design philosophy is influenced by the tenets of Universal Design, a theory of design that strives to make environments more usable, safer and healthier for all. Our design team applied extensive experience with inclusive play, infused by our partner's ongoing research into empirical evidence-based best practices to create a play environment welcoming to all ages and all abilities.



© 2019 Landscape Structures. All Rights Reserved



Existing Conditions

Buddy Attic Lake Park Playground is conveniently located near a picturesque 23 acre lake in Greenbelt, MD. In addition to playground spaces, the park also has dirt and stone path winding through the woods and around the lake, picnic pavilions with grills, tables and benches, a paved court area, and restrooms. As the park continues to be a popular community and regional attraction, there is a greater demand to provide a playground space that is more inclusive of a wider range of users, abilities, and ages.

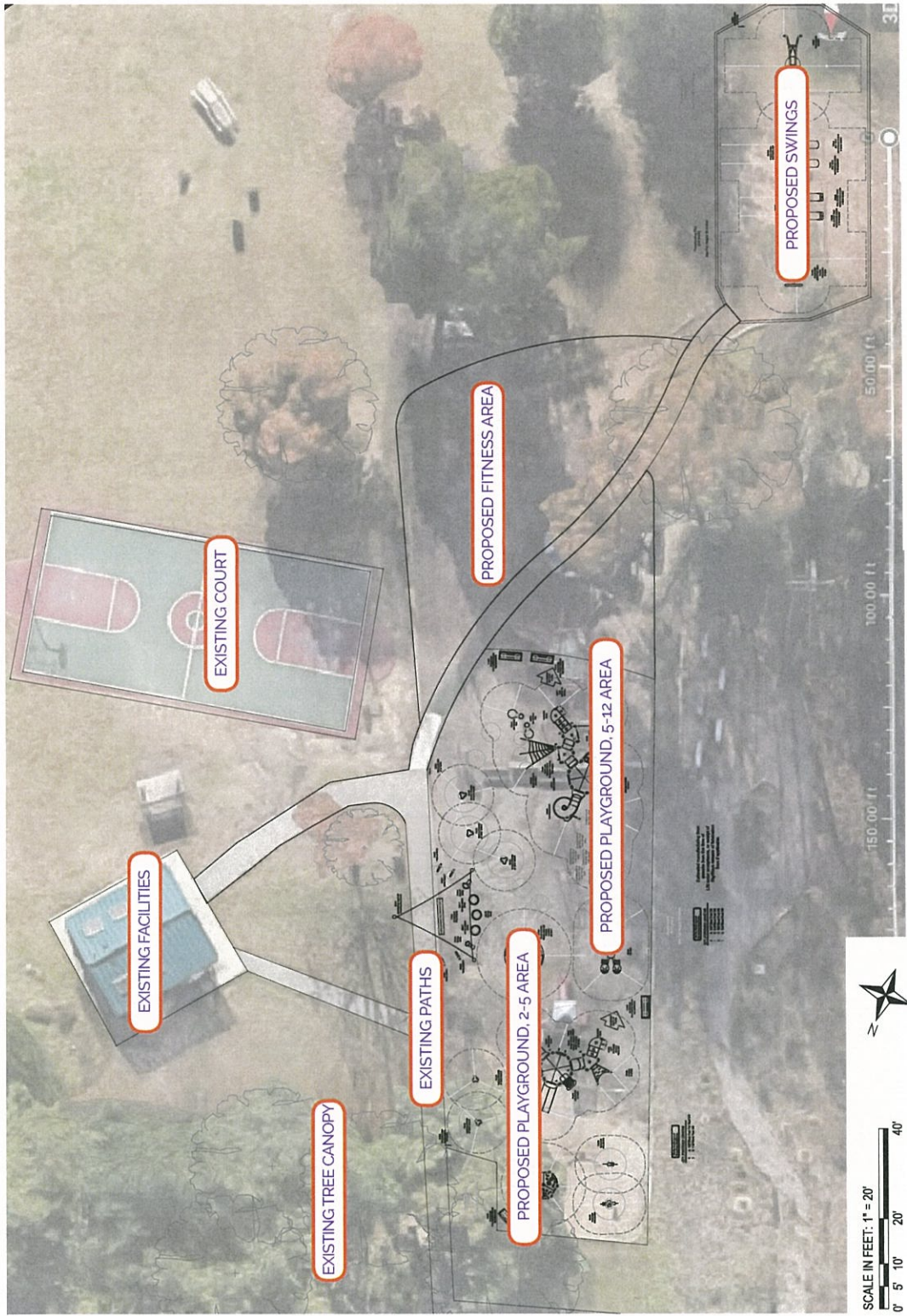


© 2019 Landscape Structures. All Rights Reserved



Proposed Changes

In order to create a more inclusive outdoor space near the playground, it is proposed that a new playground with accessible surfacing and inclusive play equipment is installed. For older age groups, there will a future fitness area, and a pavilion space for group gatherings and functions.



© 2019 Landscape Structures. All Rights Reserved



Proposed Playspace Improvements

Conceptual Master Plan Story Boards for
Buddy Attic Lake Park Playground

PAGE 4

Phasing

In order to execute the proposed plan, a phased approach is being pursued. The first phase will include the 2-5 year playground and new surfacing, and the demolition of the old playground. Phase two will include the 5-12 year playground, music area, and new surfacing. Phase three will include the fitness area and group seating/gathering spaces.



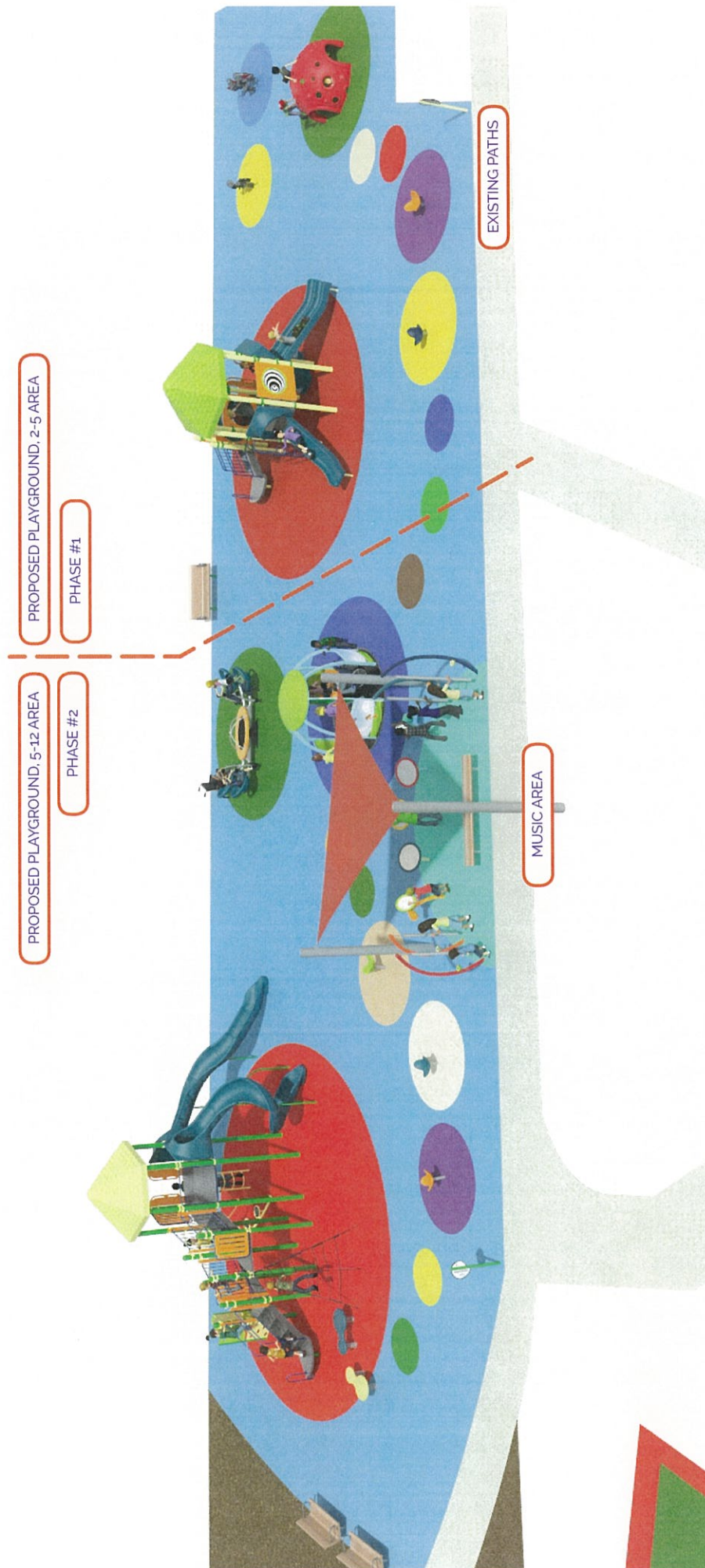
© 2019 Landscape Structures. All Rights Reserved



Proposed Playspace Improvements

Conceptual Master Plan Story Boards for
Buddy Attic Lake Park Playground

PAGE 5



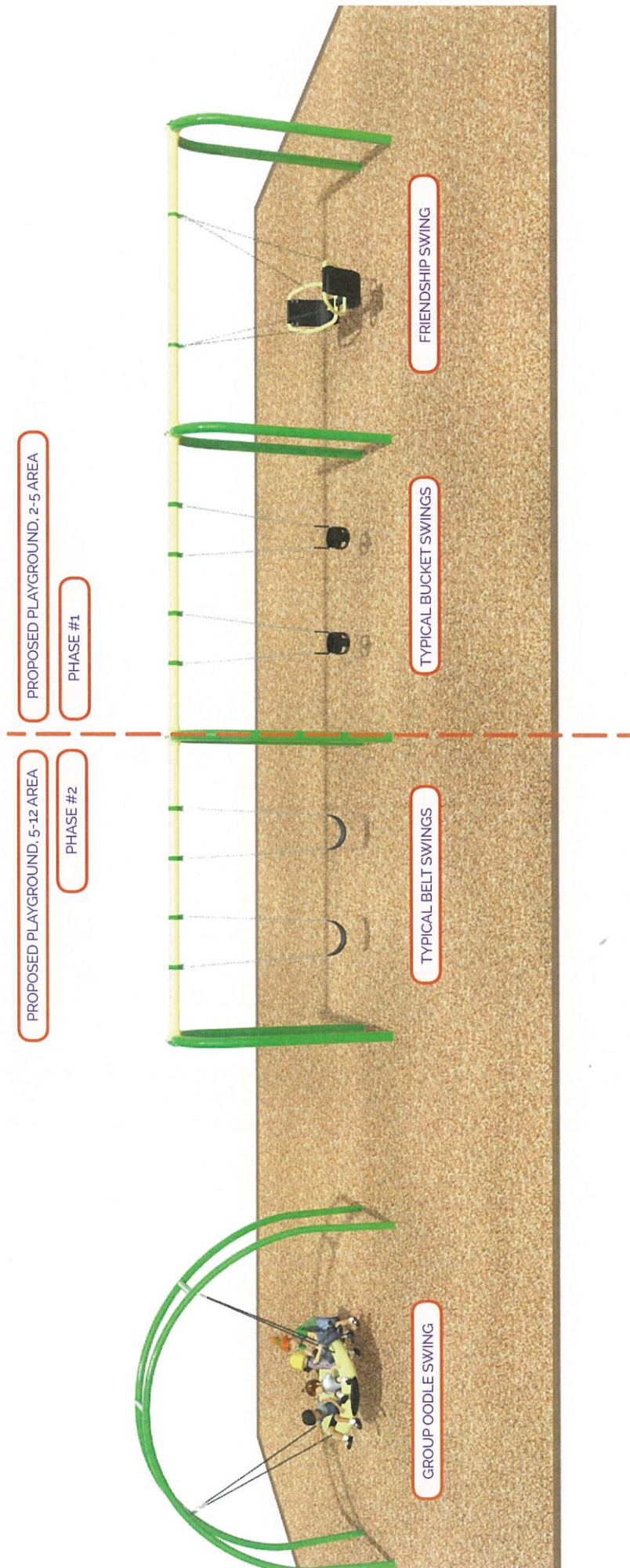
© 2019 Landscape Structures. All Rights Reserved



Rendering | Overall Playground

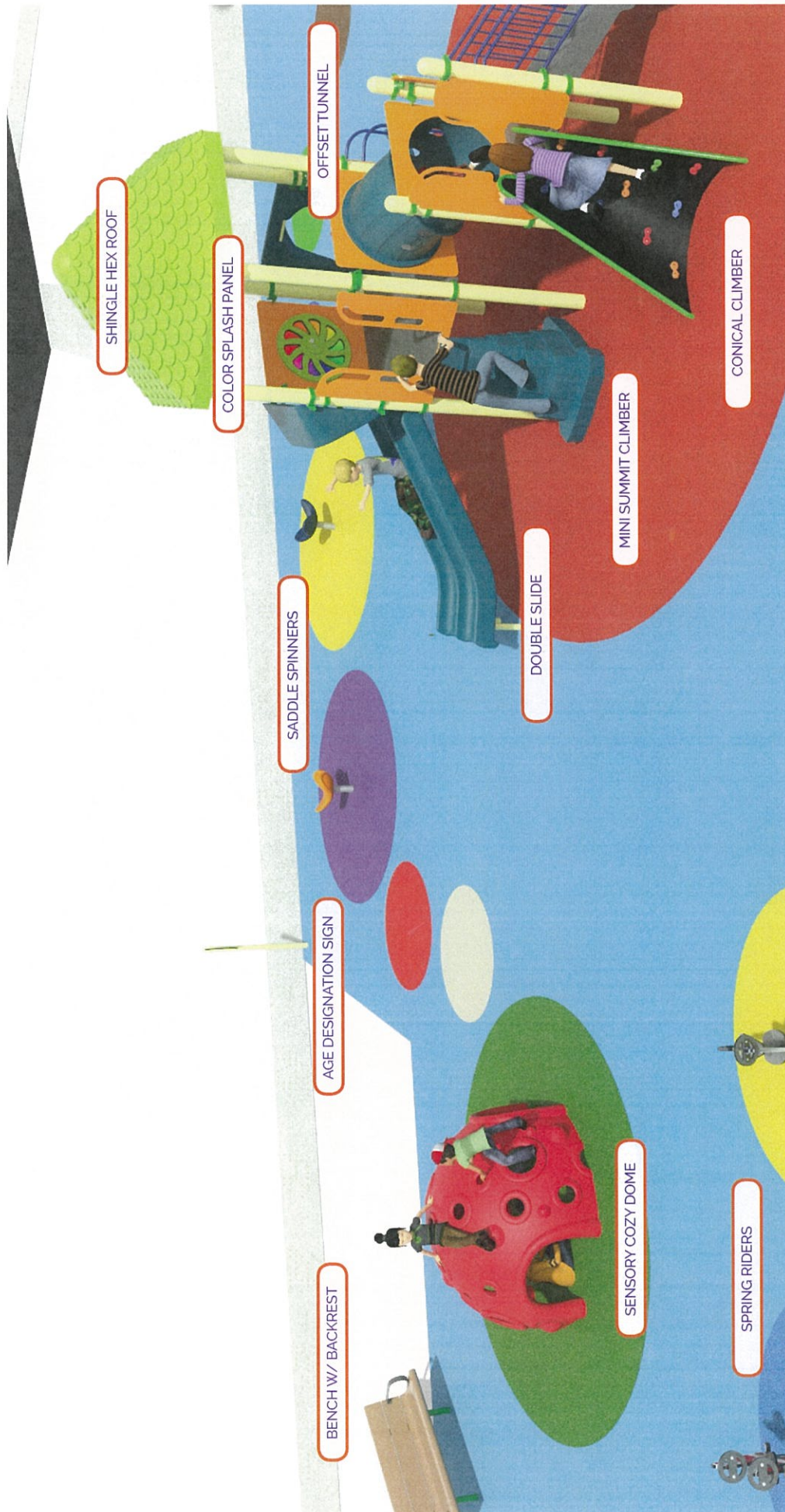
Conceptual Master Plan Story Boards for
Buddy Attic Lake Park Playground





© 2019 Landscape Structures. All Rights Reserved





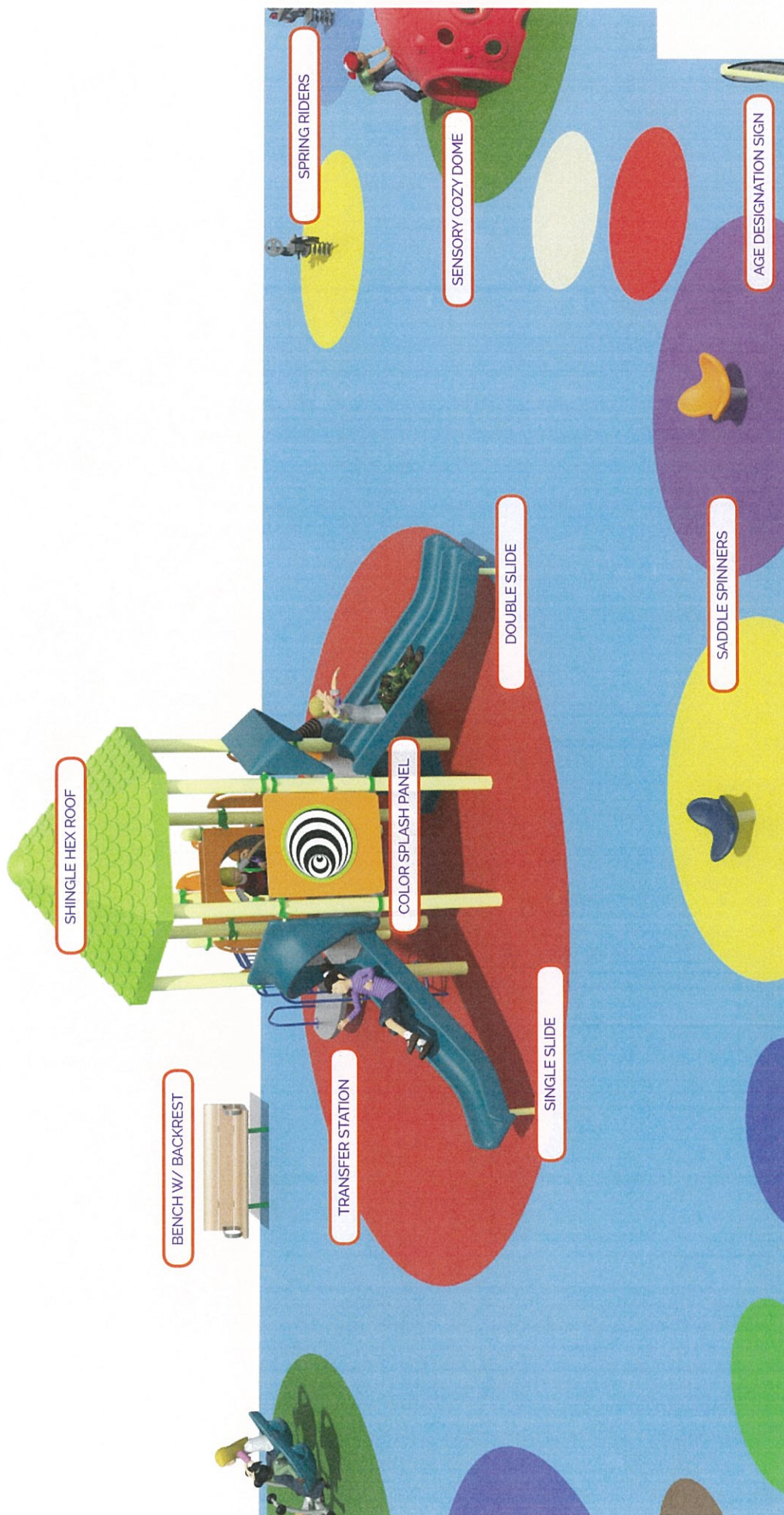
© 2019 Landscape Structures. All Rights Reserved



Phase #1 | 2-5 Playground

Conceptual Master Plan Story Boards for
Buddy Attic Lake Park Playground

PAGE 9



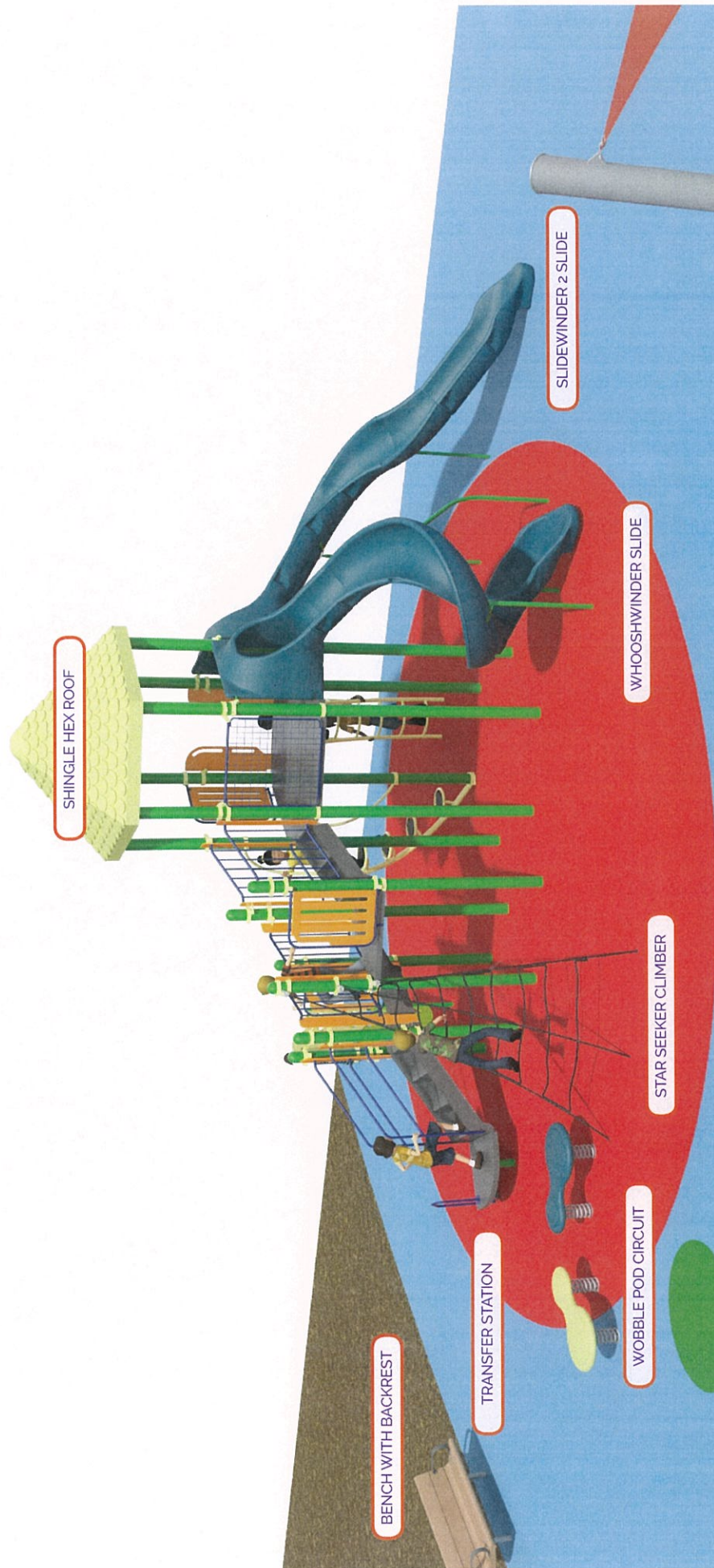
© 2019 Landscape Structures. All Rights Reserved



Phase #1 | 2-5 Playground

Conceptual Master Plan Story Boards for
Buddy Attic Lake Park Playground

PAGE 10



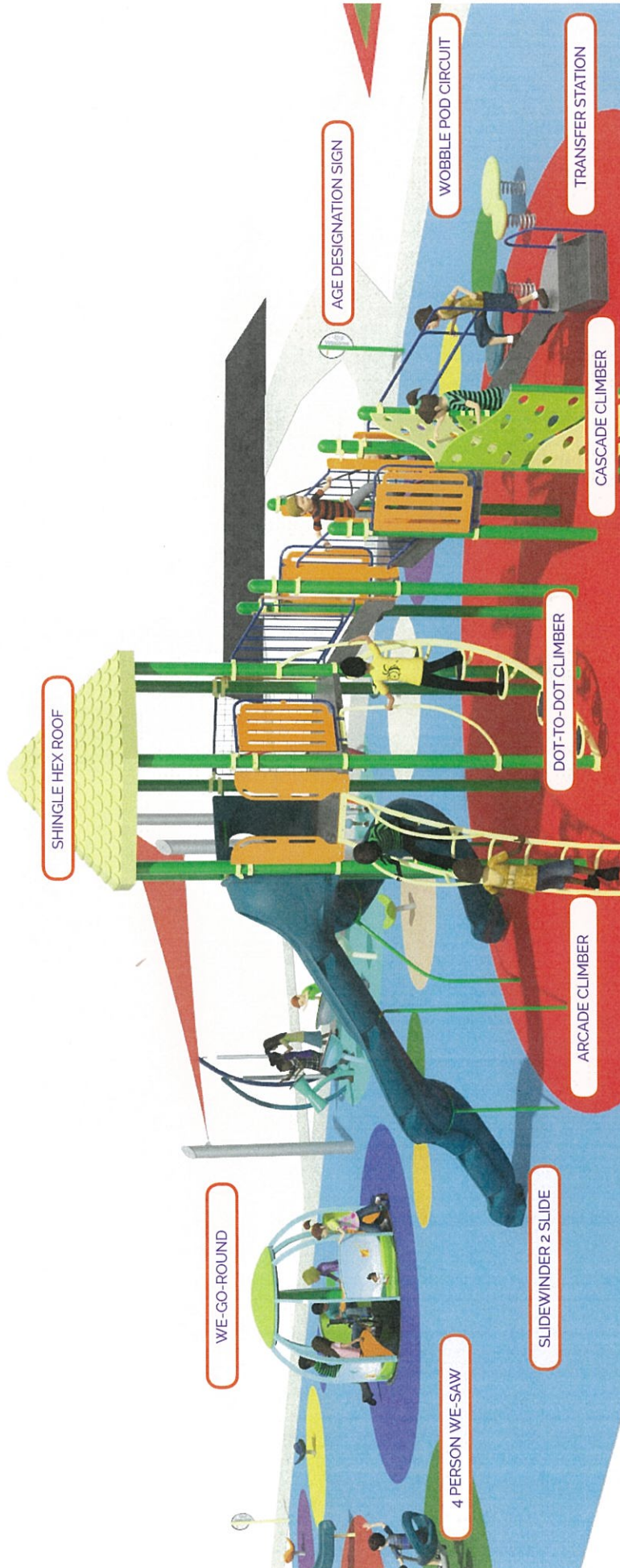
© 2019 Landscape Structures. All Rights Reserved



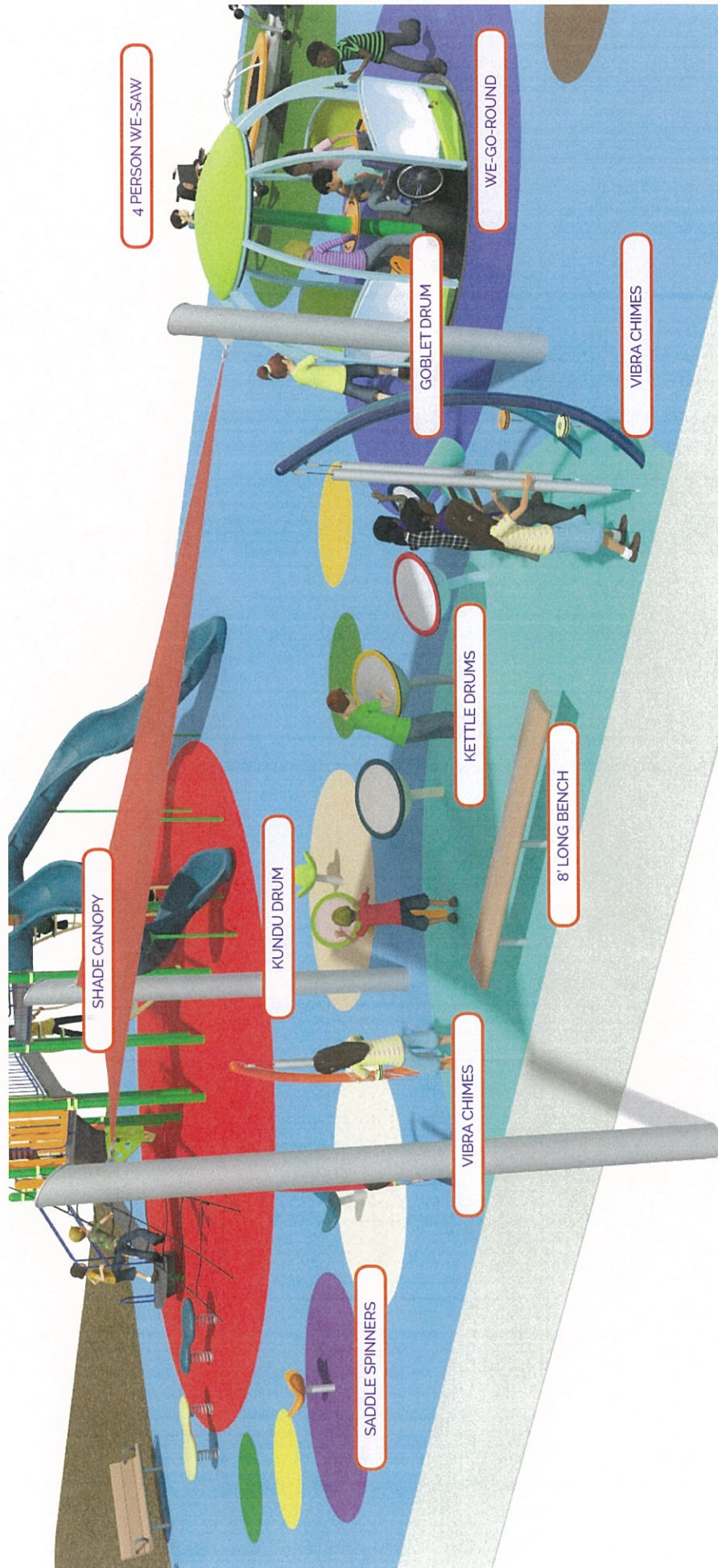
Phase #2 | Playground Renderings

Conceptual Master Plan Story Boards for
Buddy Attic Lake Park Playground

PAGE 11



© 2019 Landscape Structures. All Rights Reserved



© 2019 Landscape Structures. All Rights Reserved



Phase #2 | Sensory Music Area

Conceptual Master Plan Story Boards for
Buddy Attic Lake Park Playground

PAGE 13

We-Go-Round™



Sensory Systems Engaged	Motor Skills	Cognitive Skills	Social Skills
Vestibular+ Proprioception	Balance, Core, Lower & Upper Body Strength	Problem Solving	Cooperation Social Skill Development Imaginative Play
The We-Go-Round™ is a merry-go-round where everyone can spin! It is designed so that children using wheeled mobility devices can wheel right in and enjoy the rotation that come from a merry-go-round experience. They can contribute to the spinning of We-Go-Round™ by using the center post wheel which allows children to create spin from the inside and outside of this merry-go-round. The design encourages social play by all children as riders and pushers cooperate to make this a fun vestibular experience for every child. Those pushing their get to work on motor planning and coordination through the proprioceptive receptors in their muscles and joints.			



© 2018 © Kanics Inclusive Design Services, LLC

© 2019 Landscape Structures. All Rights Reserved

We-Saw™



Sensory Systems Engaged	Motor Skills	Cognitive Skills	Social Skills
Vestibular+ Proprioception	Balance, Upper Body Strength, Core Body Strength, Lower Body Strength, Flexibility	Problem Solving	Cooperation Social Skill Development Imaginative Play
The We-Saw provides children with movement up and down in space. Children can find the "just right" movement experience by sitting in the molded seats or on the center platform. Both seating options provide varying degrees of support that can be used as children need or want to engage in movement. The design allows for two children or a group of children to join in the We-Saw experience. The seats are large enough to accommodate teens and adults allowing the experience to become a true group hangout. Regardless of the number who play on the We-Saw they will all get to experience a fun vestibular experience in the presence of friends.			



2018 © Kanics Inclusive Design Services, LLC

© 2019 Landscape Structures. All Rights Reserved

Dot-to-Dot Climber



Sensory Systems Engaged	Motor Skills	Cognitive Skills	Social Skills
Vestibular Proprioception Tactile Visual	Balance, Coordination, Flexibility, Motor Planning, Upper, Lower & Core Body Strength	Problem Solving	Cooperation Social Skill Development Imaginative Play
The Dot-to-Dot Climber provides children with a unique set of steps to reach the top deck of this playground. Children build their motor planning and coordination skills as they step their way to the deck above.			



2018 © Kanics Inclusive Design Services, LLC

© 2019 Landscape Structures. All Rights Reserved

Cascade Climber



Sensory Systems Engaged	Motor Skills	Cognitive Skills	Social Skills
Vestibular+ Proprioception Tactile	Agility, Balance Coordination, Flexibility, Motor Planning, Core, Lower & Upper Body Strength	Problem Solving	Cooperation Social Skill Development Imaginative Play
The Cascade Climber challenges children to move in a variety of different directions, up/down, side to side, and diagonally. The solid hand and foot openings provide support as children make their choices of how difficultly they want their climb to be.			



© 2019 Landscape Structures. All Rights Reserved

2018 © Kanics Inclusive Design Services, LLC

Cozy Dome®



Sensory Systems Engaged	Motor Skills	Cognitive Skills	Social Skills
Vestibular Proprioception Tactile	Balance, Coordination, Flexibility, Core, Upper & Lower Body Strength, Motor Planning	Problem Solving	Cooperation Social Skill Development Imaginative Play

The Cozy Dome is a unique climber that is the perfect mix of a fun climber and a cozy place for children to escape to observe others playing. It has round openings for hand and foot placement for climbing. These openings also provide good line of sight for parents who want to keep track of their children hiding within.



© 2018 Kanics Inclusive Design Services, LLC

© 2019 Landscape Structures. All Rights Reserved

Conical Climber™



Sensory Systems Engaged	Motor Skills	Cognitive Skills	Social Skills
Vestibular + Proprioception Tactile	Agility, Balance, Coordination, Flexibility, Core, Upper and Lower Body Strength, Motor Planning	Problem Solving	Cooperation Social Skill Development Imaginative Play
The Conical Climber has hand and foot holds mounted onto a moving membrane. This requires children to respond to the movement of the climber as they climb to the deck above. This helps build core body strength while it engages their vestibular system as the play.			



2018 © Karlics Inclusive Design Services, LLC

© 2019 Landscape Structures. All Rights Reserved

Full Bucket Seat Swing



Sensory Systems Engaged	Motor Skills	Cognitive Skills	Social Skills
Vestibular + Proprioception Tactile Visual	Balance, Coordination, Motor Planning, Core, Upper & Lower Body Strength	Problem Solving	Cooperation Social Skill Development Imaginative Play

The vestibular system has opportunities for development through the swings found on the playground. Swing structures often include a variety of swings so that children can find their "just right" swing. The Full Bucket Seat Swing which is designed for the little swinger on the playground provides them with additional support so they can enjoy their first swinging experiences.



2019 © Karlics Inclusive Design Services, LLC

© 2019 Landscape Structures. All Rights Reserved

Oodle® Swing



Sensory Systems Engaged	Motor Skills	Cognitive Skills	Social Skills
Vestibular+ Proprioception Tactile Visual	Balance, Coordination, Core, Upper & Lower Body Strength, Motor Planning	Problem Solving	Cooperation Social Skill Development Imaginative Play

The Oodle Swing is designed to encourage social play while swinging. A child can easily transfer from a mobility device into the Oodle Swing and its shape allows children to sit or lay together in different ways while providing support. The Oodle Swing's larger size allows adults and children to swing together. Cooperative play is needed to make the swing go, encouraging children of all abilities to work together to swing.



© 2019 @ Karicks Inclusive Design Services, LLC

© 2019 Landscape Structures. All Rights Reserved

Friendship® Swing



Sensory Systems Engaged	Motor Skills	Cognitive Skills	Social Skills
Vestibular + Proprioception Tactile Visual	Balance, Coordination, Motor Planning, Core, Upper & Lower Body Strength	Problem Solving	Cooperation Social Skill Development Imaginative Play

The vestibular system has further opportunities for development through this unique face to face swinging experience. The Friendship Swing allows several children and adults of assorted sizes to swing together. The swing is also set at a transfer height for easy transfer from a wheelchair so that all can swing together.



© 2019 © Kanics Inclusive Design Services, LLC

© 2019 Landscape Structures. All Rights Reserved



Belt Seat Swing



Sensory Systems Engaged	Motor Skills	Cognitive Skills	Social Skills
Vestibular + Proprioception Tactile Visual	Balance, Coordination, Motor Planning, Core, Upper & Lower Body Strength	Problem Solving	Cooperation Social Skill Development Imaginative Play

The vestibular system has opportunities for development through the swings found on the playground. Swing structures often include a variety of swings so that children can find their "just right" swing. The Belt Seat is designed for children who have good core trunk control and are able to initiate their own swinging experiences.

2019 © Kanics Inclusive Design Services, LLC



© 2019 Landscape Structures. All Rights Reserved

Rhapsody® Goblet Drum



Sensory Systems Engaged	Motor Skills	Cognitive Skills	Social Skills
Auditory Tactile Proprioception Visual	Eye-Hand Coordination Fine Motor Motor Planning	Problem Solving Strategic Thinking	Cooperation Social Skill Development Imaginative Play
The Rhapsody Goblet Drum provides children with a fun drum experience. Children can explore this drum alone or with friends. The arched design of the drum allows for easy roll-up access for those using wheelchairs			



© 2019 Kanics Inclusive Design Services, LLC

© 2019 Landscapes Structures. All Rights Reserved

Rhapsody® Kettle Drum



Sensory Systems Engaged	Motor Skills	Cognitive Skills	Social Skills
Auditory Tactile Proprioception Visual	Eye-Hand Coordination Fine Motor Motor Planning	Problem Solving Strategic Thinking	Cooperation Social Skill Development Imaginative Play

The Rhapsody Kettle Drum provides children with a fun drum experience. Children can explore this drum alone or with friends. The arched design of the drum allows for easy roll-up access for those using wheelchairs.



2019 © Kanics Inclusive Design Services, LLC

© 2019 Landscapes Structures. All Rights Reserved

Rhapsody® Kundu Drum



Sensory Systems Engaged	Motor Skills	Cognitive Skills	Social Skills
Auditory Tactile Proprioception Visual	Eye-Hand Coordination Fine Motor Motor Planning	Problem Solving Strategic Thinking	Cooperation Social Skill Development Imaginative Play
The Rhapsody Kundu Drum provides children with a fun drum experience. Children can explore this drum alone or with friends. The arched design of the drum allows for easy roll-up access for those using wheelchairs.			



2019 © Kanics Inclusive Design Services, LLC

© 2019 Landscape Structures. All Rights Reserved

Rhapsody® Vibra™ Chimes



Sensory Systems Engaged	Motor Skills	Cognitive Skills	Social Skills
Auditory Tactile Proprioception Visual	Eye-Hand Coordination Fine Motor Motor Planning	Problem Solving Strategic Thinking	Cooperation Social Skill Development Imaginative Play
The Rhapsody® Vibra™ Chimes includes a full range of notes that children can use to play any song of their creation. The arched design that supports each chime allows for easy roll-up access for those using wheelchairs. The vibration produced by each chime provides a fun sensory experience for all.			



2019 © Kanics Inclusive Design Services, LLC

© 2019 Landscapes Structures. All Rights Reserved

WhooshWinder® Slide



Sensory Systems Engaged	Motor Skills	Cognitive Skills	Social Skills
Vestibular+ Proprioception Visual	Balance Coordination Motor Planning	Problem Solving	Cooperation Social Skill Development Imaginative Play
The WhooshWinder Slides provide children with a full spiral experience as the race down to earth. This fully engages their vestibular system as well as buildings balance and motor coordination as children adjust their body as they twist down the spiral.			

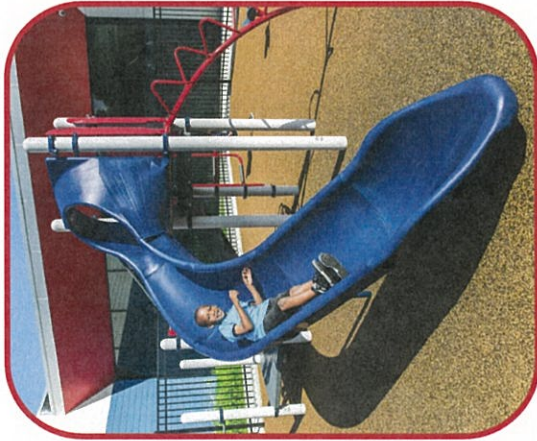


2018 © Kanics Inclusive Design Services, LLC

© 2019 Landscape Structures. All Rights Reserved



SlideWinder2®



Sensory Systems Engaged	Motor Skills	Cognitive Skills	Social Skills
Vestibular + Proprioception	Balance, Coordination, Motor Planning	Problem Solving	Social Skill Development

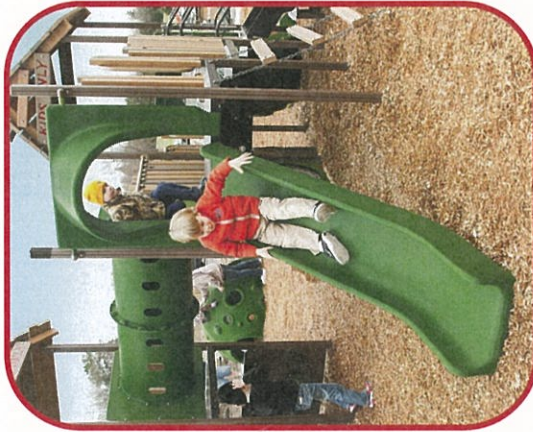
The SlideWinder2 Slide provides a fun slide back down to earth. It has twists and turns that activate a child's vestibular system as they fly twisting and turning back down to the ground below.



2018 © Kamics Inclusive Design Services, LLC

© 2019 Landscape Structures. All Rights Reserved

Single Slide



Sensory Systems Engaged	Motor Skills	Cognitive Skills	Social Skills
Vestibular Proprioception	Balance Coordination Motor Planning	Problem Solving	Social Skill Development
The Single Slide provides children with a fast rush back down to earth. It fully engages the child's vestibular system as they race back to the ground to join their friends in play.			



2018 © Kanics Inclusive Design Services, LLC

© 2019 Landscape Structures. All Rights Reserved

Double Slide



Sensory Systems Engaged	Motor Skills	Cognitive Skills	Social Skills
Vestibular Proprioception	Balance, Coordination, Motor Planning	Problem Solving	Cooperation Social Skill Development Imaginative Play
The Double Slide is designed to allow children to slide together or race to the ground below. It provides vestibular input and helps children understand the power of gravity. The side by side design encourages socialization and communication.			



2018 © Kanics Inclusive Design Services, LLC

© 2019 Landscape Structures. All Rights Reserved

Saddle Spinners



Sensory Systems Engaged	Motor Skills	Cognitive Skills	Social Skills
Vestibular+ Proprioception	Balance, Core Body Strength, Lower Body Strength	Problem Solving	Cooperation Social Skill Development Imaginative Play

The saddle spinner enables children to play with their vestibular system as they experience the rotational pull of gravity. The angled seat allows children to spin and rotate alone or with the help of a friend. Saddle spinners are often included in groups of two or three set at different heights. This ensures that children find their just right height seat. Some children will prefer a lower seat so that they can keep their feet in contact with the ground while other would prefer to have their feet off the ground and spin really fast.



2018 © Kanics Inclusive Design Services, LLC

© 2019 Landscape Structures. All Rights Reserved

Wobble Pod® Bouncer



Sensory Systems Engaged	Motor Skills	Cognitive Skills	Social Skills
Vestibular Proprioception	Balance, Coordination, Motor Planning, Core Body Strength	Problem Solving	Cooperation Social Skill Development Imaginative Play

The Wobble Pods Bouncer can help children work on their balance skills as they move from one Wobble Pod to the next on the playground. They can also be a fun place to sit with a friend and wobble back and forth.



2018 © Kanics Inclusive Design Services, LLC

© 2019 Landscape Structures. All Rights Reserved

DigiRider™ Fire Engine



Sensory Systems Engaged	Motor Skills	Cognitive Skills	Social Skills
Vestibular+ Proprioception Tactile Visual	Balance; Coordination; Flexibility, Motor Planning; Core Body Strength; Lower Body Strength; Upper Body Strength	Problem Solving	Cooperation Social Skill Development Imaginative Play

The DigiRider Fire Engine encourages children to rock back and forth. This is often enjoyed by younger children who are still exploring vestibular movement. This double user rider allows children to ride alone or with a friend.



2018 © Kanics Inclusive Design Services, LLC

© 2019 Landscape Structures. All Rights Reserved

DigiRider™ Police Car



Sensory Systems Engaged	Motor Skills	Cognitive Skills	Social Skills
Vestibular+ Proprioception Tactile Visual	Balance; Coordination; Flexibility, Motor Planning; Core Body Strength; Lower Body Strength; Upper Body Strength	Problem Solving	Cooperation Social Skill Development Imaginative Play

The DigiRider Police Car encourages children to rock back and forth. This is often enjoyed by younger children who are still exploring vestibular movement. This single user rider allows children to control their own motion as they learn to rock on this fun spring rider.



2018 © Kanics Inclusive Design Services, LLC

© 2019 Landscape Structures. All Rights Reserved

Mini Summit Climber



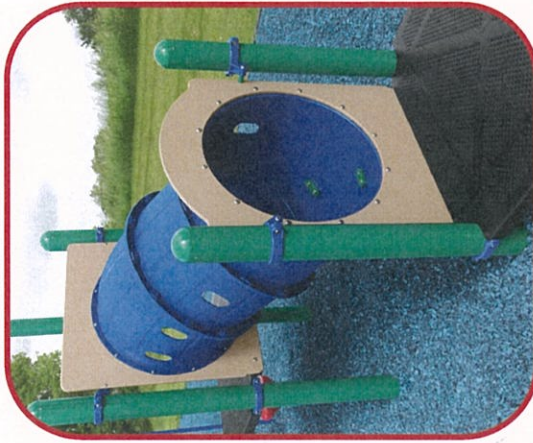
Sensory Systems Engaged	Motor Skills	Cognitive Skills	Social Skills
Vestibular Proprioception Tactile	Balance, Coordination, Flexibility, Core, Upper & Lower Body Strength, Motor Planning	Problem Solving	Cooperation Social Skill Development Imaginative Play
The Mini Summit Climber provides children with solid surfaces for hand and foot placement to climb up to the deck above. It helps children work on their motor planning, balance and coordination as they climb. They also will strengthen their core, upper and lower body muscles as they play.			



2018 © Kanics Inclusive Design Services, LLC

© 2019 Landscape Structures. All Rights Reserved

Offset Crawl Tunnel



Sensory Systems Engaged	Motor Skills	Cognitive Skills	Social Skills
Vestibular + Proprioception Tactile	Agility, Balance, Coordination Motor Planning, Core, Upper & Lower Body Strength	Problem Solving	Cooperation Social Skill Development Imaginative Play

The Offset Crawl Tunnel provides children a direct route from the ground to a deck or from deck to deck. This helps build their motor planning and coordination as they climb up or down the tunnel between levels. The windows allow for line of sight for caregivers.



2019 © Kanics Inclusive Design Services, LLC

© 2019 Landscape Structures. All Rights Reserved



Color Splash Panel™



Sensory Systems Engaged	Motor Skills	Cognitive Skills	Social Skills
Visual Proprioception	Eye-Hand Coordination Fine Motor Motor Planning	Problem Solving Strategic Thinking	Cooperation Social Skill Development Imaginative Play

The Color Splash Panel engages children in color identification while they play. They learn that they can control the location of different colors on the wheel as they spin the wheel using the knob handle. An assortment of games can be created to support color play.



© 2018 © Kanics Inclusive Design Services, LLC

© 2019 Landscape Structures. All Rights Reserved





FitCore Extreme Course

HealthBeat Equipment

© 2019 Landscape Structures. All Rights Reserved

THANK YOU!



 Sparks@Play

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

CARES Act Activities

Suggested Action:

The following outlines information on the City's CARES Act expenditures.

Council approval of these items on the consent agenda confirms Council's consensus.

Attachments:

[City of Greenbelt CARES Act Reimbursement Summary.pdf](#)

[Prince George's County FY2020-2021 Agreement for Coronavirus Relief Funds.pdf](#)

[Greenbelt Business Improvement and Recovery Fund Application DRAFT 6 24 20.pdf](#)

CITY OF GREENBELT CARES ACT REIMBURSEMENT

During Spring 2020 work sessions and discussions with staff, the Greenbelt Council identified three primary needs for the CARES funding: resident support, business support, and reimbursement of COVID-19 related City expenses. A proposal was submitted to Prince George's County Executive Angela Alsobrooks for consideration of Federal CARES Act funding to reimburse the City for \$1.42M in COVID-19 response expenses. The amount is based on the amount earmarked for each municipality in the county based on population. The executed agreement is attached. The City must request reimbursement of all eligible expenditures outlined before December 2020.

The City will use \$460,000 to provide housing support (rent, and mortgage if eligible), utility and food support to its residents.

HOUSING

The City is partnering with the Prince George's County Department of Social Services Department to provide housing and utility support. Applicants will be screened through the County rent assistance application. A City crisis intervention counselor will review the applications and process the payments. Additional hours are funded to support the City counselor's effort.

FOOD

Of \$60,000 allocated for food relief, \$50,000 will be contributed to Meals on Wheels of College Park. Meals on Wheels will provide food to home-bound Greenbelt seniors. The remaining \$10,000 will be contributed to St. Hugh's Food Bank to support Greenbelt residents in need.

BUSINESS

\$300,000 is allocated to a business relief grant program to support eligible businesses and nonprofits.

CITY SERVICES, FACILITIES, & TECHNOLOGY

The remaining funds will reimburse the City for COVID-19-related expenses regarding City facilities and operations. The City has evaluated facilities, technology, services, training, and health guidelines and recommendations. This has included technology and facility improvements to help protect City employees and the public. The City continues to work toward employee safety so that staff can safely attend to continuity of government and services and address the COVID-19 related needs of neighbors and businesses. These safety measures include enhanced cleaning and sanitizing of facilities and equipment, supplies to limit facility access, as well as technology improvements to allow telework and telehealth, to support and promote social distancing and health guidelines.

UNKNOWN

Staff has advised Council that given the flux of relief programs at other levels of government, the City may experience need to address additional resident or business COVID-19 related needs. The approved agreement includes a contingency of about \$100,000 for unanticipated expenses related to COVID-19 response. However, the City may need to expend resources beyond that amount without reimbursement if other governments and/or non-profit organizations cannot meet community need.

The following items provide more detail on these initiatives as Council finalizes direction on the business relief grants. While the City Manager is authorized to make such expenditures, she desires Council confirmation as these programs begin. The City has been under a state of emergency via local, State and National States of Emergency, and the City Manager declared a State of Emergency in March 2020

to ensure that the City was positioned to expend resources to respond to the COVID-19 emergency and reconcile at fiscal year's end. The global pandemic has continued beyond that fiscal year. The response and recovery are anticipated to take several years. City staff will work to support the community and report activities to both City Council and other levels of government. The City Manager and staff have submitted weekly, at times daily reports to Council on COVID-19 response. Similarly, the CARES Act requirements require the City and other agencies to make records available for audit and inspection. These audits may take place at any time for years after the emergency has concluded. The requirements will be shared with community partners, recipients and any volunteers who serve on the business grant review panel.

**PRINCE GEORGE'S COUNTY, MARYLAND
FY2020-2021 AGREEMENT FOR CORONAVIRUS RELIEF FUNDS**

This **FY2020-2021 AGREEMENT FOR CORONAVIRUS RELIEF FUND** ("Agreement") is entered into by and between **PRINCE GEORGE'S COUNTY, MARYLAND** ("County"), a body corporate and politic, and **City of Greenbelt** ("Municipality" or "Subrecipient") having a principal business address located at **25 Crescent Road, Greenbelt, Maryland 20770**.

WHEREAS, the Coronavirus Aid, Relief and Economic Security Act ("CARES Act") enacted pursuant to Section 601(a) of the Social Security Act, as added by Section 5001, established the Coronavirus Relief Fund ("CRF") and appropriated \$150 billion to provide payments to State, Local, and Tribal governments navigating the impact of the Coronavirus Disease 2019 ("COVID-19") outbreak; and

WHEREAS, the CARES Act authorizes the use of the CRF to cover necessary expenditures incurred and directly related to COVID-19; and

WHEREAS, the County has received a direct allocation from the CRF and desires to allocate \$15 million of said award to its 27 municipalities on a per capita basis to cover cost-reimbursable COVID-19 expenses; and

WHEREAS, the Municipality was required to complete and email the CRF Request Summary and CRF Municipality Request Template which are collectively herein referred as the "Plan", to identify and forecast its cost-reimbursable COVID-19 expenses, up to its maximum allotted per capita share, for the County's review and preliminary approval by or before May 22, 2020.

NOW, THEREFORE, in consideration of the premises and the mutual promises and covenants contained herein, the parties agree as follows:

1. Incorporation of Recitals

The foregoing recitals are hereby incorporated by reference as operative provisions of this Agreement.

2. Purpose

The purpose of this Agreement is to state the terms and conditions that shall govern the distribution of the County's CRF, on a per capita basis, to the Municipality for cost-reimbursable COVID-19 expenses in accordance with the applicable requirements set forth in the CARES Act and terms and conditions set forth herein.

3. Term of Performance

The term of performance shall commence effective as of the date the last party signs this Agreement and continue through December 15, 2020. As required by law, the parties' responsibilities under this Agreement shall continue until such time all applicable requirements of CARES Act and other related local, State or federal obligations have been satisfied.

4. Contract Administrator

The County's Contract Administrator shall be Stanley Earley, Director of OMB or his designee.

5. CRF Funding and Cost-Reimbursement for COVID-19 Expenses

A. The County has determined the Municipality's CRF per capita share for eligible COVID-19 expenditures incurred between March 1, 2020 and December 15, 2020 shall not exceed One Million Four Hundred Twenty-One Thousand Dollars (\$1,421,000) subject to the continued availability of funds awarded to the County and available for use.

B. The COVID-19 expenses identified in the Municipality's Plan shall be subject to the County's review, approval and or modification as deemed appropriate to comply with the CARES Act. All requests for reimbursement shall be based upon the budget set forth in Attachment 1, which is hereby incorporated by reference.

C. CRF payments shall only be disbursed in accordance with the County's receipt and approval of the Municipality's COVID-19 expenses outlined in the CRF Reimbursement Request Form(s) (Attachment 2).

D. CRF Reimbursement Request Form(s) must be submitted through a portal established by the County by or before December 15, 2020, unless otherwise approved in writing by the County's Contract Administrator.

6. Allowable COVID-19 Expenditures, Records and Reports

A. Expenditures: In accordance with the provisions established under the CARES Act, the County's approval of the COVID-19 expenses preliminarily approved in the Municipality's Plan as referenced in Attachment 1 and documented in the CRF Reimbursement Request Form(s) shall be limited to the following:

- i. Expenditures that were not accounted for in the Municipality's budget approved as of March 27, 2020 (the date of enactment for the CARES Act).
- ii. Necessary expenditures incurred due to the Municipality's public health emergency with respect to COVID-19 between March 1, 2020 and December 15, 2020.

- iii. COVID-19 expenditures that are discussed, in part, in the U.S Dept. of Treasury's Coronavirus Relief Fund Guidance for State, Territorial, Local and Tribal Governments (Attachment 3) and the U.S. Department of Treasury's Coronavirus Relief Fund Frequently Asked Questions (Attachment 4), which are herein incorporated by reference.

B. Records and Reports: The Municipality agrees to maintain sufficient records; produce periodic reports and obtain audits as requested by the County; mandated by the CARES Act, State, or as otherwise required in accordance with applicable local, State or other federal laws to document its COVID-19 expenses and use of CRF payments under this Agreement.

7. Default

A. The parties agree that any of the following shall constitute a default under the terms and conditions of this Agreement:

- i. Submission of duplicate invoices and/or payment requests to the County, or receipt of duplicate payments; or
- ii. Any noncompliance with legislative, regulatory, or other requirements applicable to the CARES Act or COVID-19 cost-reimbursable expenses under this Agreement; or
- iii. Any other material breach of this Agreement, or any misrepresentation in Municipality's Plan or submission of COVID-19 cost-reimbursement requests, supporting documentation or requested report.

B. In the event of a default, which continues uncured for more than thirty (30) days, the County shall have the right to suspend or terminate this Agreement and pursue any available remedy at law or in equity including, but not limited to, repayment of COVID-19 funds and reasonable attorney's fees.

8. Suspension and Termination

A. For Cause: In accordance with terms and conditions set forth in this Agreement, the County may suspend or terminate this Agreement for cause, in whole or part, by written notice in instances where the Municipality materially fails to comply with any term of this Agreement. If the County withholds reimbursement payments, it shall advise the Municipality and specify, in writing, the actions that must be taken. In case of suspension, the County will notify the Municipality of the conditions precedent to resume payments and specify a reasonable date for compliance. In case of termination, the Municipality will remit all portions of any COVID-19 reimbursement payments previously received as determined by the County to be due. Acceptance of any such amount by the County shall not constitute a waiver of any claim that the County may otherwise have arising out of this Agreement.

B. For Convenience: The County may suspend or terminate this Agreement

for convenience, in whole or part, by written notice as such action may be determined to be in the best interest of the County. The County will pay approved COVID-19 expenses associated with this Agreement that the Municipality has incurred up to the date of the termination.

9. Notice

Any required notices, submissions or other communications shall be made as follows:

For the County:

Stanley A. Earley, Director
Office of Management and Budget
Wayne K. Curry Administration Building
1301 McCormick Dr, Room 4200
Largo, MD 20774
Phone: (301) 952-3300
Email: OMBCOVID19@co.pg.md.us

For the Municipality:

The Honorable Colin A. Byrd
Mayor
City of Greenbelt
25 Crescent Road
Greenbelt, Maryland 20770
Email: colinabyrd@greenbeltmd.gov

10. Other Federal Requirements

A. As applicable, the Municipality shall comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for federal awards set forth in 2 CFR Part 200 et seq.

B. The Municipality shall comply with the applicable requirements of the CARES Act, which may be amended from time to time.

11. Entire Agreement and Governing Laws

A. Entire Agreement: This Agreement and the incorporated attachments shall constitute the entire agreement between the County and the Municipality.

B. Severability: The invalidity or illegality of any provision of this Agreement shall not affect the remaining provisions of this Agreement which shall remain in full force and effect for the term of this Agreement.

C. Applicable Law: The Agreement shall be construed in accordance with CARES Act and applicable State of Maryland, local and federal laws and regulations.

D. Waiver: The failure of the County to enforce any provision of this Agreement shall not be deemed a waiver thereof.

E. Counterparts: This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which taken together shall constitute a single contract.

F. This Agreement shall be deemed personal to the parties hereto and shall not be assigned, delegated or sublet without the prior written consent of all parties. In addition, each party shall remain liable for performance under this Agreement unless released in writing by all parties.

12. Indemnification Clause

The Municipality shall save, hold harmless, defend and indemnify Prince George's County, Maryland ("County") against any and all liability claims, demands, suits, judgments, and the cost of whatsoever kind and nature arising or alleged to have arisen from injury, including personal injury to or death of person or persons, and for loss or damage occurring in connection with this Agreement or that results in whole part from any act or failure to act, errors or omissions of the Municipality, or any employee, agent or representative of the Municipality. The Municipality shall, at its own expense, appear, defend and pay all charges for attorney fees and all costs and other expenses arising therefrom or incurred in connection therewith, and if any judgment shall be rendered against the County in any such action, the Municipality shall at its own expense, satisfy and discharge the same. The Municipality expressly understands and agrees that any performance or payment bond or any insurance protection required by this Agreement or otherwise provided by the Municipality shall in no way limit the responsibility to save, hold harmless, defend and indemnify the County as provided herein. The Municipality shall take proper safety and health precautions to protect all employees and clients. The County does not waive any right or defense, or forebear any action, in connection herewith.

13. Insurance Requirements

During the performance of services under this Agreement, the Municipality shall maintain the following evidence of commercial insurance coverage:

A. Worker's Compensation: An insurance policy complying with the requirements of the statutes of the jurisdiction(s) in which the work will be performed. The "Municipality" or "Subrecipient" will provide coverage for these exposures on an "if any basis". The coverage under such an insurance policy or policies shall have limits not less than:

Worker's Compensation: STATUTORY LIMITS

Employer's Liability: Each Accident	\$500,000
Disease Policy Limits	\$500,000
Disease - Each Employee	\$500,000

B. Commercial General Liability Insurance (CGL): An insurance policy covering the liability of the "Municipality" or "Subrecipient" for all work or operations under or in connection with this project; and all obligations assumed by the "Municipality" or "Subrecipient" under this agreement. Products, Completed Operations and Contractual Liability must be included. The coverage under such an insurance policy or policies shall have limits not less than:

Bodily Injury and Property Damage Liability	\$1,000,000/\$3,000,000 per occurrence/ aggregate
Premises Medical Payments	\$5,000
Personal Injury / Advertising	\$1,000,000

Prince George's County, Maryland must be included as an additional insured under the general liability insurance coverage with respect to activities related to this Contract.

C. Automobile Liability Insurance: An insurance policy covering the use of all owned, non-owned, hired, rented or leased vehicles bearing license plates appropriate for the circumstances for which they are being used, as required by the Motor Vehicle Laws of the State of Maryland and not covered under the "Municipality's" or "Subrecipient's" aforementioned Commercial General Liability Insurance.

The coverage under such an insurance policy or policies shall have limits not less than:

Bodily Injury and Property Damage Liability	\$1,000,000 Combined Single Limit
---	-----------------------------------

D. Misc. Professional (Errors and Omissions) Liability Insurance: A separate insurance policy to pay on behalf of the "Municipality" or "Subrecipient" all costs the "Municipality" or "Subrecipient" shall become legally obligated to pay as damages due to any claim caused by any negligent act, error or omission of the "Municipality" or "Subrecipient" or any other person for whose acts the "Municipality" or "Subrecipient" is legally liable arising out of the performance under this project work. The coverage under such an insurance policy shall have a limit of liability not less than:

\$1,000,000 per claim

(SIGNATURES APPEAR ON THE NEXT PAGE)

IN WITNESS WHEREOF, this FY2020-2021 Agreement for Coronavirus Relief Funds is entered as of the date the last party signed below.

FOR: CITY OF GREENBELT

WITNESS: Bonita Anders

BY: Colin Byrd

DATE: 6/25/2020

FOR: PRINCE GEORGE'S COUNTY,
MARYLAND

BY: Major F. Riddick, Jr.

DATE: 7/31/2020

Attachments:

- 1 - CRF Municipal Spending Plan
- 2 - CRF Reimbursement Request Form
- 3 - CRF U.S. Dept. of Treasury Guidance for State, Territorial, Local and Tribal Governments
- 4 - CRF U.S. Dept. of Treasury Frequently Asked Questions

Coronavirus Relief Fund Spending Plan - Greenbelt

Max CRF Allocation \$ 1,421,000

Budget Item	Municipal Request	County Approved	Comments
Compensation			
Hazard Pay			
Short/Limited Term	106,680	106,680	
Sick/Other Leave			
Overtime			
Sub-Total	\$106,680	\$106,680	
Fringe Benefits			
	8,161	8,161	
Sub-Total	\$8,161	\$8,161	
Operating			
PPEs/Screenings/Reconfig	70,000	70,000	
Food Assistance	60,000	60,000	
Emergency Assistance	397,000	397,000	
Business Assistance	300,000	300,000	
Deep Cleaning			
Information Technology	10,000	10,000	
Public Outreach			
Distance Learning			
Vehicles			
Election			
Other			
Sub-Total	\$837,000	\$837,000	
Capital Outlay			
Communication Equipment			
Buildings/Storage/Disinfecting	349,159	349,159	
Information Technology	20,000	20,000	
Vehicles			
Sub-Total	\$369,159	\$369,159	
Contingency Reserve			
	100,000	100,000	
Sub-Total	\$100,000	\$100,000	
Total	\$1,421,000	\$1,421,000	



Greenbelt Business Improvement and Recovery Fund Application – DRAFT

I. Eligibility

- Be a 501(c)3 nonprofit organization, for-profit business, cooperative business
- Demonstrate a loss of at least 20 percent of revenues since the Maryland Stay-at-Home Order (PDF) began on March 30
- **Certify that they have not received Prince George's County COVID-19 assistance or relief at the time of application**
- Have been in operation for at least one year as of January 1, 2020
- Be in good standing with the State of Maryland, and registered with the state, if required to do so by law
- Not currently be in default on any loans from Prince George's County or delinquent on any taxes owed Prince George's County

II. Contact Information

- Your Name
- Business Name
- Doing Business As (DBA)
- Phone
- Website
- Email
- Primary Business Address

III. Your Business

- Entity Type
 - Independent Contractor
 - Sole Proprietorship
 - Limited Liability Corporation (LLC)
 - Single-Member LLC
 - Partnership
 - S-Corporation
 - 501c3 nonprofit
 - Cooperative
- Year Established
- Number of W2 Employees (Full Time)
- Number of W2 Employees (Part Time)
- Taxpayer Identification Numbers (TIN)
- Is your company recognized as any of the following?
 - Small Business
 - Minority Owned
 - Woman Owned
 - Veteran Owned



Greenbelt Business Improvement and Recovery Fund Application – DRAFT

- ☐ Disabled Owned
- ☐ Check all that apply.
- ☐ What is the sector or industry for your business?
 - ☐ Agriculture/Mining/Utilities
 - ☐ Business Services
 - ☐ Communications
 - ☐ Computers/Data Processing
 - ☐ Engineers/Architects
 - ☐ Financial Institutions
 - ☐ Government
 - ☐ Hospitality (i.e. restaurants, hotels, etc.)
 - ☐ Insurance
 - ☐ Law Firms
 - ☐ Manufacturing
 - ☐ Medical
 - ☐ Personal Services
 - ☐ Real Estate
 - ☐ Retail/Wholesale
 - ☐ Transportation

IV. Business Details

- ☐ Are you a home-based business?
 - ☐ Yes
 - ☐ No
- ☐ Is the city of Greenbelt the primary location or headquarter location for your business?
 - ☐ Yes
 - ☐ No

COVID19 Impact

- ☐ Were you deemed an Essential Business as defined by Governor Hogan's Executive Order?
 - ☐ Yes
 - ☐ No
- ☐ Have you been able to remain open or reopen since March 30th, 2020?
 - ☐ Yes
 - ☐ No
- ☐ To what capacity have you been open?
 - ☐ Less than 10%
 - ☐ 25%
 - ☐ 50%
 - ☐ 75%
 - ☐ 100%



Greenbelt Business Improvement and Recovery Fund Application – DRAFT

- Revenues (March, April, May 2019)
- Revenues (March, April, May, 2020)

Other Covid19 Assistance

Have you applied for and received Covid19 assistance through any of the following programs?

- Prince George's County Covid19 Business Relief Fund
- Maryland Covid19 Small Business Emergency Relief Fund
- Federal Paycheck Protection Program
- Small Business Administration Economic Injury Disaster Loan (EIDL)
- Small Business Administration Economic Injury Disaster Loan (EIDL) Cash Advance
- Another program through any other state or local municipality
- Check all that apply.

V. BUSINESS RECOVERY AND SUSTAINABILITY

- Describe your statement of need.
- What systems or processes did you have to put in place to effectively reopen your business or transition employees back to work?
- What trainings, if any, did your employees complete in order to return to work prepared to adhere to safety and social distancing guidelines?
- What communication tools and platforms does your business use to communicate with, customers, clients and other key stakeholders? (i.e. websites, email or print newsletters, social media, signs, virtual meetings, etc.)

VI. CERTIFICATIONS

I certify that I believe that the strength of Greenbelt is diverse people living together in a spirit of cooperation. We celebrate all people. By sharing together, all are enriched. We strive to be a respectful, welcoming community that is open, accessible, safe and fair.

I identify my ethnicity as (optional, check all that apply):

- Asian
- Black/African American
- Hispanic/Latinx
- Native American
- Pacific Islander
- Prefer not to answer

I certify that I have not received emergency relief funding from the Prince George's County Covid19 Business Relief Fund.



Greenbelt Business Improvement and Recovery Fund Application – DRAFT

I certify that the business has been negatively impacted by the Covid19 declared state of emergency (i.e. has been temporarily shut down, has been required to reduce hours, has had at least a 20% drop in revenue, has been materially impacted by employees who cannot work due to the outbreak, or has a supply chain that has materially been disrupted and therefore slowed business-level production).

I certify that the business has a material financial need that cannot be overcome without the grant of emergency relief funds at this time (i.e. does not have significant cash reserves that can support the firm during this period of economic disruption).

By signing below, I certify that the above statements/information provided are true and correct to the best of my knowledge. I understand that a false statement may disqualify me from relief funds. I have read the information provided in this application and acknowledge that I understand that funding is provided on a needs basis up to \$5,000 per business with less than 10 employees and \$10,000 for businesses with more than 10 employees. I also certify that I will provide W-9 and all required forms to be submitted with this application for tax verification purposes. I understand this to be important for receiving payment.

Signature

Date

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Greenbelt Business Improvement and Recovery Fund

Suggested Action:

Staff Memo

Greenbelt Business Improvement and Recovery Fund Draft Overview

GBIRF Draft Application

GBIRF Draft Flyer

GBIRF Draft Evaluation Rubric

A request was made by Greenbelt City Council to assess the feasibility of creating a relief fund to support local nonprofit organizations and small businesses that have experienced disruptions and closures related to the Covid19 pandemic. Staff worked to explore resources available to create a fund and as a result, the Greenbelt Business Improvement and Recovery Fund is being proposed. This proposed fund is a \$300,000 grant program to help local nonprofit and small businesses that have been impacted by the Covid19 pandemic.

On Wednesday, July 15th, staff met with Council to discuss economic recovery efforts and review the draft application materials for the Greenbelt Business Improvement and Recovery Fund.

Staff is recommending an initial application period from Wednesday, August 26th, 2020 to Wednesday, September 30th, 2020 and that applications are reviewed on a rolling basis during this time. Staff is also recommending that if all funds are not allocated to applicants

during the first round, then a second round of applications will be accepted.

Attachments:

[GBIRF Memo 8.7.20.pdf](#)

[GBIRF Draft Overview 8.4.20.pdf](#)

[GBIRF Flyer English 8.4.20.pdf](#)

[GBIRF Application Reviewer Questionnaire 7.30.20.pdf](#)

[GIRF Grant Evaluation Rubric DRAFT 8.6.20.pdf](#)

City of Greenbelt, Maryland
Memorandum

TO: Nicole Ard, City Manager

FROM: Charise Liggins, Economic Development Coordinator

Date: August 7, 2020

SUBJECT: Greenbelt Business Improvement and Recovery Fund – Draft Program Proposal

Greenbelt Business Improvement and Recovery Fund Overview

The Greenbelt Business Improvement and Recovery Fund was established to offer immediate financial assistance to local small businesses, sole proprietorships, self-employed individuals, independent contractors, cooperative businesses and 501(c)3 nonprofit organizations whose operations have been impacted by the Covid19 pandemic. This program will provide businesses with a grant for up to \$10,000. This is a working capital grant which means that funds can be used to support operating expenses related to business interruption, improvements and continuity. Applicants must meet eligibility guidelines and provide evidence of financial impact due to the COVID-19 pandemic.

Background

A request was made by Greenbelt City Council to assess the feasibility of creating a relief fund to support local nonprofit organizations and small businesses that have experienced disruptions and closures related to the Covid19 pandemic. Staff worked to explore resources available to create a fund and as a result, the Greenbelt Business Improvement and Recovery Fund is being proposed. This proposed fund is a \$300,000 grant program to help local nonprofit and small businesses that have been impacted by the Covid19 pandemic.

On Wednesday, July 15th, staff met with Council to discuss economic recovery efforts and review the draft application materials for the Greenbelt Business Improvement and Recovery Fund. Council and members of the public provided the following feedback:

Comment/Feedback	Status
Consider increasing the grant amount from \$5,000 to a grant up to \$10,000 as businesses likely have a greater need due to ongoing impacts of pandemic.	Changed to a grant up to \$10,000
In coordinating an application review committee – should include a resident as well as individuals that have a grant or financial management background.	Currently, 3 Greenbelt residents have tentatively volunteered to participate in the grant review process and represent a small business, nonprofit organization and cooperative business. 4 other representatives from the business community from banks, medical facility and federal contracting business have tentatively volunteered.
The review committee should include at least 5-7 people	There are currently 7 individuals who have tentatively agreed to participate in the application review process as referenced above. Staff is continuing to outreach and engage interest assisting with the evaluation process.

Business eligibility should require that the business is located in Greenbelt	Question included in application.
Add full-time and part-time employee question for businesses	Question included in application.
The evaluation process should use a rubric to help score on various criteria	A draft rubric has been created and currently working with Recreation to obtain their feedback and best practices.
An equity lens should be applied to ensure that all businesses are reached and that the process is fair and equitable.	Added Greenbelt's community pledge as part of certification and an optional question on ethnicity on application. Will be translating flyer for program to Spanish.
Provide more clarification of working capital in program overview.	This has been updated.
Add statement of need question to application	Added to application.
Add sector for restaurant/bar/entertainment	Added to application.
Post application for additional comments	Submitted to Public Information Office – was added to website, submitted to Greenbelt News Review.
Confirm grant can or cannot be used for revolving loan fund	Prince George's County OMB confirmed that funds were designated for grant use only at this time.

Greenbelt Business Improvement and Recovery Fund Documents

The following updated and new items are attached to this memo for review:

- **Greenbelt Business Improvement and Recovery Fund Overview** – this is an overview of the grant program that includes eligibility criteria; outlines the application criteria and required documentation.
- **GBIRF Draft Application** – this application will be reformatted once all feedback has been received. Staff is also exploring whether or not the application can be made into an online application.
- **GBIRF Recovery and Reopening Plan** – this is a short questionnaire requested to be completed by the applicant to outline the steps that they have taken to reopen, adhere to safety and social distancing guidelines, and provide insights on how they will plan for the possibility of future disruptions. This has been incorporated into the draft application along with the statement of need.
- **GBIRF Draft Flyer**- this will be posted online as well as distributed to businesses to help promote fund.
- **GBIRF Evaluation Rubric** – this tool will be used as part of the application review process by the evaluation committee.
- **GBIRF Evaluator Questionnaire** – this questionnaire will be used to obtain additional information from application reviewers.

Automating the Application Process

Staff is recommending that the application process be automated and to use FY21 Economic Development budget to procure the services of a grant management software provider to create and receive applications as well as manage the evaluation and communication process for the grant. Staff

has researched application management software programs such as SmarterSelect and WizeHive. Staff has also explored current City data management software such as SurveyMonkey and Laserfiche as well as external data management programs such as OpenGov and eCivis. So far, SmarterSelect is the lowest-cost option at \$1,000 for a one-year subscription.

Grant Review and Recommendations

Staff is recommending an initial application period from Wednesday, August 26th, 2020 to Wednesday, September 30th, 2020 and that applications are reviewed on a rolling basis during this time. Staff is also recommending that if all funds are not allocated to applicants during the first round, then a second round of applications will be accepted. As mentioned, staff is recommending that the grant application be reviewed by an external committee that is comprised of residents and volunteers from Greenbelt businesses. The application review committee will review and make recommendations of businesses to receive grant funds on a rolling basis. Staff will work with City Administration and Finance Departments to also review grant applications and evaluator recommendations before disbursement of grant funds. Staff will work with the Finance Department on a process for disbursing funds. Council will receive regular update reports on disbursement of funds to be reimbursed through CARES Act funding, unless a different process is otherwise requested.

Conclusion

Staffs is requesting that Council review and approve the Greenbelt Business Improvement and Recovery Fund program overview and materials so that Staff can launch by Wednesday, August 26th, 2020.



Greenbelt Business Improvement and Recovery Fund Overview

The **Greenbelt Business Improvement and Recovery Fund** was established to offer immediate financial assistance to local small businesses, sole proprietorships, self-employed individuals, independent contractors, cooperative businesses and 501(c)3 nonprofit organizations whose operations have been impacted by the Covid19 pandemic. This program will provide businesses with a grant for up to \$10,000. This is a working capital grant which means that funds can be used to support operating expenses related to business interruption, improvements and continuity. Applicants must meet eligibility guidelines and provide evidence of financial impact due to the COVID-19 pandemic.

Application Process:

The application process has been streamlined to expedite the review, selection and disbursement of grant funds. The process is as follows:

1. Businesses would be required to provide the following documentation:
 - a. Completed application.
 - b. W-9 (only list the number you file your business taxes under)
 - c. Proof of business address (i.e copy of a utility bill power, gas, cable, phone or water-sewer dated within the past two months showing the business address)
 - d. 2019 Business Tax Return (Form 4506-T)
 - e. 2020 Interim Income Statement (January – March)
 - f. 2019 Personal Tax Return (If filing a Schedule C)
 - g. Completed Business Recovery and Reopening Plan to outline how the funds will be used to not only reopen, but support long-term planning and business continuity.
2. Application period is Wednesday, August 26th, 2020 to Wednesday, September 30th, 2020 and applications will be reviewed on a rolling basis. If all funds are not allocated to applicants during the first round, then a second round of applications will be accepted.
3. Applications will be regularly reviewed and approved by a committee of key stakeholders to ensure that the process is fair and equitable.
4. Approved businesses would then be issued a grant for up to \$10,000, depending on number of employees as described in the overview.
5. Businesses receiving funding would be encouraged via the Grant Award Letter to:
 - a. Adopt Federal, State and County guidance for operating their businesses (i.e. social distancing, clean down procedures, limiting in-store occupancy, etc).
 - b. Prioritize delivery and designate special hours for the purchase of food and services to seniors, economically vulnerable populations.



Informational materials about the program have been created in English and Spanish. Application forms and information will be available on the City of Greenbelt website and sent directly to businesses through a variety of outreach methods including newsletters and partnering organizations.

DRAFT COPY

City of Greenbelt

Business Improvement and Recovery Fund

The [Greenbelt Business Improvement and Recovery Fund](#) was established to offer immediate financial assistance to local small businesses, sole proprietorships, self-employed individuals, independent contractors, cooperative businesses and 501(c)3 nonprofit organizations whose operations have been impacted by the Covid19 pandemic. This program will provide businesses with a grant for up to \$10,000. This is a working capital grant which means that funds can be used to support operating expenses related to business interruption, improvements and continuity. Applicants must meet eligibility guidelines and provide evidence of financial impact due to the COVID-19 pandemic.

**Grant
Amount
\$10,000**

Application Process:

The application process has been streamlined to expedite the review, selection and disbursement of grant funds. The process is as follows:

Businesses would be required to provide the following documentation:

- Completed application
- W-9
- Proof of business address
- 2019 Income Statement or Business Tax Return (Form 4506-T)
- 2020 Interim Income Statement (January – March)
- 2019 Personal Tax Return (If filing a Schedule C)



To apply, visit:

www.greenbeltmd.gov/recovery-fund

**Greenbelt Business Improvement and Recovery Fund
Grant Application Reviewers Questionnaire**

Name
Title
Organization
Address
Email Address
Phone Number

Describe your background in 3-5 sentences.

Are you a Greenbelt resident?

- Yes
- No

Do you own or operate a business in Greenbelt?

- Yes
- No

If so, for how long?

- Less than 1 year
- 1 – 5 years
- 6 – 10 years
- Over 10 years

Have you ever reviewed applications for grant programs?

- Yes
- No

If yes, which programs?

Do you have a background in finance or accounting?

- Yes
- No

Do you currently or have you prepared, reviewed or analyzed business or organizational financial documents (i.e. Financial Statements, Income Tax Returns)?

- Yes
- No

Did your business apply for Prince George's County Business Relief Fund?

- Yes

- No

If so, did you receive funds from Prince George's County Business Relief Fund?

- Yes
- No

If you are representing a business, is your business any of the following? (check all that apply)

- Small Business
- Minority Owned
- Woman Owned
- Veteran Owned

I identify my ethnicity as: (optional, check all that apply)

- Asian
- Black/African American
- Hispanic/Latinx
- Native American
- Pacific Islander
- Prefer not to answer

You will be asked to review grant application information from Greenbelt businesses or nonprofit organizations. Do you anticipate any conflicts of interest at this time? If so, please explain.

If yes, please list the businesses organizations below.

- Yes
- No

The Greenbelt Pledge

The strength of Greenbelt is diverse people living together in a spirit of cooperation. We celebrate all people. By sharing together, all are enriched. We strive to be a respectful, welcoming community that is open, accessible, safe and fair.

I have read and understand the above statements. I agree with the Greenbelt pledge.

- Yes
- No

Confidentiality Statement

Confidentiality of information regarding businesses and nonprofit organizations must follow the provisions of the CARES Act. This shall include protecting the confidentiality of personally identifiable and business financial information. The grants are based on Federal guidelines and subject to future audits by Federal and County governments.

I have read and understand the above statements. I will adhere to this confidentiality statement.

- Yes
- No

DRAFT COPY

Greenbelt Improvement and Recovery Fund Grant Evaluation Rubric

The **Greenbelt Business Improvement and Recovery Fund** was established to offer immediate financial assistance to local small businesses, sole proprietorships, self-employed individuals, independent contractors, cooperative businesses and 501(c)3 nonprofit organizations whose operations have been impacted by the Covid19 pandemic. Use the below rubric to evaluate the grant applicant based on financial impact, statement of need and business sustainability planning. **The scoring range is designed to calculate a maximum value based on the significance of financial impact; the applicant's ability to specifically describe statement of need and strategies implemented to support long-term sustainability. The total score that an applicant can receive is 75.**

Evaluation Criteria		Scoring Range (points)	Evaluator's Score
Financial Impact	Covid19 pandemic resulted in a loss of revenue of <u>20% or more.</u>	0-25	
Statement of Need	Business was able to clearly identify the way grant funds will be used to support recovery or improvement efforts by sharing specific examples of actions they will or have taken to follow safety guidelines; promote social distancing; ensure the safety of employees and residents; make changes to product/service delivery.	0-25	
Business Sustainability Planning	Business was able to outline specific strategies to support their long-term sustainability and viability by identifying new systems/processes, trainings, technology tools/software, or products/services.	0-25	
Total Score		75	

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Public Works

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

City Facility Access Control Projects

Suggested Action:

As a follow up to the Director of Public Works Memorandum, "Back to Work Facility Improvements," we offer the site specific facility improvements to the Municipal Building, Youth Center, and Department of Public Works. Said improvements are in response to the COVID-19 pandemic and would offer both health and physical safety while leveraging CARES Act Funding.

The primary objective remains the safety, health, and welfare of employees and citizens. To this end LS System was engaged to provide physical and technical security service solutions which include but not limited to pedestrian access, movement, and providing secured safe havens. In addition, stakeholder comments and concerns we also incorporated to provide a tailored access control system for each facility.

Staff has carefully reviewed the proposals and believes LS Systems proposal is the best value. Staff recommends that Council moves forward and approves the projects to address health and safety concerns with the addition of access control systems at the Municipal Building, Youth Center, and Public Works.

Attachments:

[20.08.04_Memo_LS_System_Access_Control.pdf](#)



CITY OF GREENBELT

Department of Public Works

555 Crescent Road, Greenbelt, Maryland 20770

M E M O R A N D U M

Date: 04-August-2020

To: Nicole Ard, City Manager

From: Brian Kim, Assistant Director of Public Works

Via: James Sterling, Public Works Director

**Re: Life Safety Systems (LS), Proposal 05694
Access Control – Municipal Building**

**Life Safety Systems (LS), Proposal 11995
Access Control – Youth Center**

**Life Safety Systems (LS), Proposal 12086
Access Control – Public Works**

SUBJ.: LS Systems Access Control Projects – City of Greenbelt

Background

As a follow up to the Director of Public Works Memorandum, “Back to Work Facility Improvements,” we offer the site specific facility improvements to the Municipal Building, Youth Center, and Department of Public Works. Said improvements are in response to the COVID-19 pandemic and would offer both health and physical safety while leveraging CARES Act Funding.

The primary objective remains the safety, health, and welfare of employees and citizens. To this end LS System was engaged to provide physical and technical security service solutions which include but not limited to pedestrian access, movement, and providing secured safe havens. In addition, stakeholder comments and concerns we also incorporated to provide a tailored access control system for each facility.

Proposal Process

LS Systems is currently providing system critical infrastructure that will allow for an integrated and scalable technical security solution. LS System is the current contractor providing this infrastructure as well as an access control system for the City of Greenbelt Police Department. The project remains ongoing but nearing completion. The Police Department will house the main S2 System that all other facilities will connect/tie into via an S2 Node. A single-system approach will prove invaluable for implementation and maintenance once all systems are online.

Analysis of Proposals

Staff and stakeholders carefully reviewed the proposals to ensure all comments and concerns in addition to LS Systems original recommendations were incorporated. LS System responded with proposals for the Municipal Building, Youth Center, and Department of Public Works.

Municipal Building:

All exterior access points at the MB will have the ability to be controlled 24/7 – opened/closed as needed. Exterior access points are two ground floor main lobby doors, IT exterior door, and Main Entrance (upper level). Interior spaces have also been provided access control system with the ability to be controlled 24/7 to limit unwanted access between floors and specific areas/departments within any given floor. The main access points on the ground floor would include Finance/HR, breakroom, CARES, main lobby restroom (1), elevator, and stairwell door. Upper level access control points are Executive Suite, Library, Council Chambers, media room, GAIL services, and restrooms (2). The main ground floor lobby will have house a telephone intercom system that will allow citizens to engage desired departments/persons.

Youth Center:

Given the primary functions of the center, the goal was to create separation and comply with social distancing recommendations during busy periods of the day – childcare pick-off/pick-up, etc. The request by stakeholders was to maintain an “open/welcoming” atmosphere. As a result out primary focus was the main entrance and entrance leading to main office area.

It is important to note, the new access control system was developed under the assumption of a new storefront and doors at the main entrance. The design concept has been forwarded to a vendor for pricing the proposal is pending.

Public Works:

All exterior access points (doors) leading into the main facility and interior departmental doors were the primary focus – deter unwanted/unauthorized access was our goal. Given the amount of employees social distancing is difficult if not impossible as such this is augmented with PPE.

Please note, the exterior gates were also a primary focus and design proposal is being provided by others and remains pending.

Assumptions

We have determined two pain points with regards to the access control projects: budgetary and physical implementation/installation.

Budgetary:

The assumed ability to adjusted original estimates and shift costs as needed from the projected values provided to the County for the CARES Act funding.

AREA	CARES ACT SUBMISSION	LS PROPOSAL
Municipal Building	\$40,000.00	\$84,587.00
Youth Center	\$35,000.00	\$13,138.00
Public Works	\$75,000.00	\$34,798.00

Installation:

There was no consideration for new doors (aside for the main entrance doors at the Youth Center), reconfiguration or otherwise to address any issues with as-is infrastructure to accept new equipment such as but not limited to doors, storefront, hardware, etc.

Recommendation

Staff has carefully reviewed the proposals and believes LS Systems proposal is the best value. Staff recommends that Council moves forward and approves the projects to address health and safety concerns with the addition of access control systems at the Municipal Building, Youth Center, and Public Works.

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Housing/Food/Utility Relief

Suggested Action:

Council approval of this item on the consent agenda confirms Council's consensus.

Attachments:

[Greenbelt Housing and Utility Relief.pdf](#)

Greenbelt Housing and Utility Relief

The City of Greenbelt will support Greenbelt residents with housing and utility needs created by the COVID-19 emergency. Application intake will be via the Prince George's County Department of Social Services. The CARES Act expenditures will cover financial support to residents and increased hours for a crisis intervention counselor to help process applications and payment. \$397,000 has been allocated in the CARES Act spending plan.

Food Relief

The City of Greenbelt will provide a financial contribution to designated organizations. The funds will be used solely to feed Greenbelt residents. Two organizations have been designated: Meals on Wheels of College Park and St. Hugh's Food Bank. Of the \$60,000 allocated for food relief in the CARES Act spending plan, the organizations will receive \$50,000 and \$10,000 respectively.

Both organizations will coordinate with the City CARES staff regarding reporting program information. Staff will maintain contact with the organizations to help monitor community needs. Organizations have confirmed effort to address equity issues such as support to people with differing languages and abilities.

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Terri Hruby

Submitting Department: Planning

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Phase III - Park Acceptance Greenbelt Station

Suggested Action:

The approved Detailed Site Plan for Phase 3 of Greenbelt Station South Core included the conveyance of a .5 acre of parcel of parkland (formerly approved for retail development) off Greenbelt Station Parkway in the vicinity of Miner Street. The parkland is a continuation of the Central Park area. The City's agreement with the developer requires the payment of \$38,000 at the time of conveyance for the City to use to make improvements to the Park. Once the City accepts the Park, planning staff will engage the City's recreation staff to develop a plan for park improvements which will include community input.

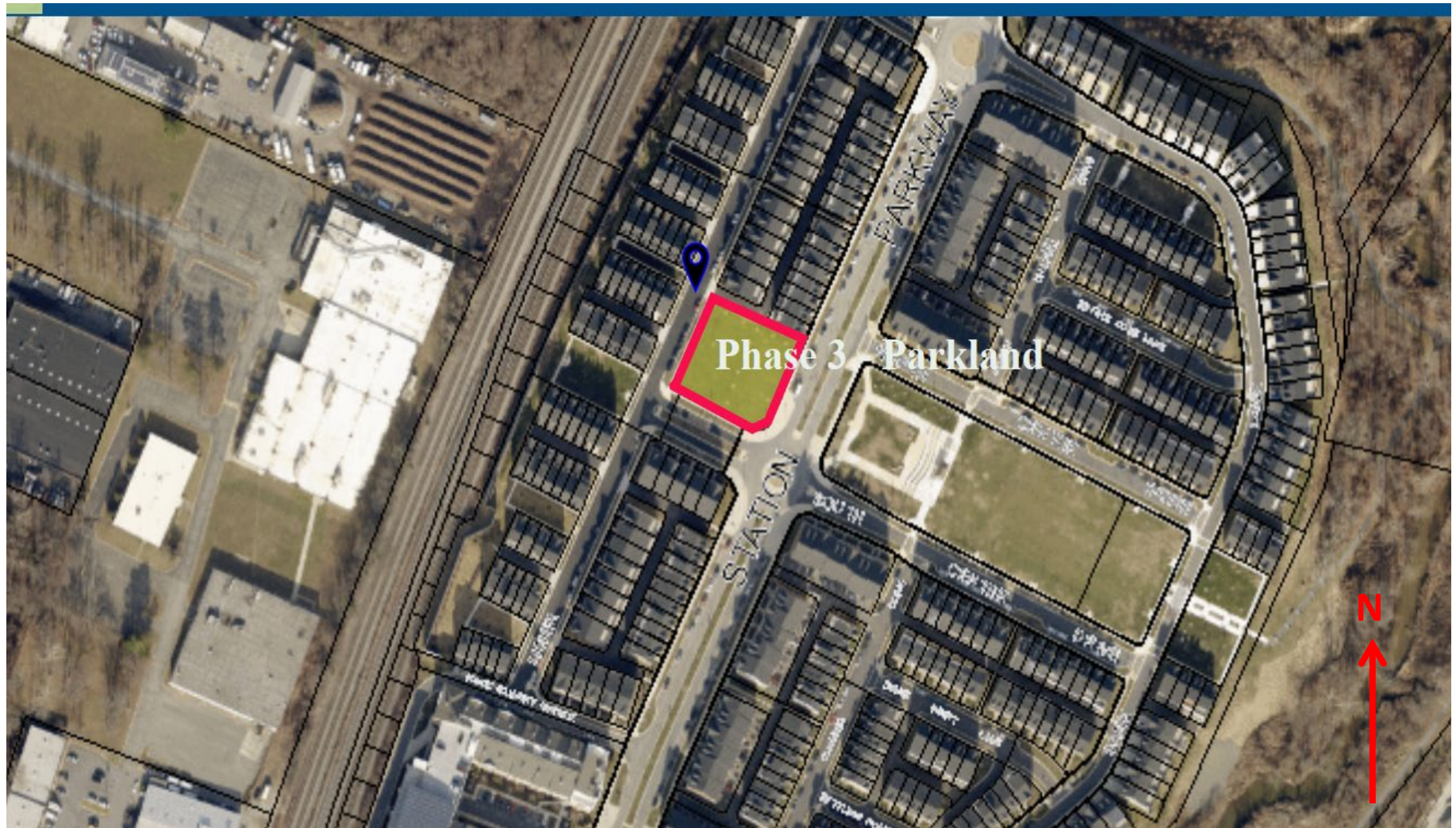
A final walk through of the park was completed by the City's consulting inspector and by City staff. The park was found to be acceptable for conveyance to the City. Over the next year the City will be monitoring the health of the trees and turf, and the developer will be required to address any issues as part of the bonds posted for the Erosion and Sediment Control permit for Phase 3.

City Staff recommends the City Council approve the transfer of ownership of the parkland in Parcel 3 to the City conditioned on the payment of \$38,000. The final step in the City assuming ownership of the Central Park is execution and recordation of the deed of conveyance which has been prepared and is ready for signatures. Once ownership is transferred to the City residents will be allowed to use the park at their leisure.

Attachments:

[Phase 3 Parkland Map.pdf](#)

Phase 3 Parkland



City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

* Reappointments to Advisory Boards

Suggested Action:

.

Reference: Reappointment Survey

The following individual has indicated their willingness to continue to serve on a City Advisory Board:

Elsie Waynes - Advisory Committee on Education (ACE)

Approval of this item on the consent agenda will indicate Council's intent to appoint her to a new term

Attachments:

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

* Resignation from Advisory Group

Suggested Action:

Reference: Email, Rev. G. Griffiths, 08/01/2020

Reverend Glenn S. Griffiths has submitted his resignation from the Arts Advisory Board.

Approval of this item on the consent agenda will indicate Council's intent to accept his resignation with regret.

Attachments:

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section: MEETINGS

Subject:

Meetings

Suggested Action:

Attachments:

[meetings.pdf](#)

CITY OF GREENBELT, MARYLAND
25 Crescent Road, Greenbelt, MD 20770-1891

8/7/2020 8:47 AM



City Council Meetings & Work Sessions
August – September

Work Session – Greenbelt Station Community, (Virtual)	Wed.	08/12	8:00 pm
Work Session – TBD, (Virtual)	Mon.	08/17	8:00 pm
Business Coffee (Virtual)	Wed.	08/19	
Work Session – TBD, (Virtual)	Wed.	08/19	8:00 pm
Work Session – Dog Park (Reopening Rules & Regulations), (Virtual)	Mon.	08/24	8:00 pm
Work Session – County Council Chair Todd Turner and At-Large Council Member Mel Franklin, (Virtual)	Wed.	08/26	8:00 pm
Work Session – 7010 Greenbelt Road Development Proposal, (Virtual)	Mon.	08/31	8:00 pm
Work Session – Royal Farms – Detail Site Plan, (Virtual)	Wed.	09/02	8:00 pm
No Meeting – Labor Day Holiday	Mon.	09/07	
Work Session - TBD, (Virtual)	Wed.	09/09	8:00 pm
Regular Meeting, (Virtual)	Mon.	09/14	8:00 pm
Work Session - Beltway Plaza, (Virtual)	Wed.	09/16	8:00 pm
Work Session – TBD, (Virtual)	Mon.	09/21	8:00 pm
Work Session – TBD, (Virtual)	Wed.	09/23	8:00 pm
Regular Meeting, (Virtual)	Mon.	09/28	8:00 pm
Work Session – TBD, (Virtual)	Wed.	09/30	8:00 pm

- Councilmembers will present reports on conferences, meetings and events as the last item of business at Monday Work Sessions.

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use MD RELAY at 711 or e-mail banderson@greenbeltmd.gov to reach the City Clerk. Due to the COVID-19 precautions, the Council Meetings will be held online and is planned to be cablecast on Verizon 21, Comcast 71, and 996 and streamed to www.greenbeltmd.gov/municipaltv. Unless otherwise noted, Council meetings will be virtually by zoom. Zoom meeting information for public participation is posted on the City's website at www.greenbeltmd.gov on the meetings calendar.

Bonita Anderson, City Clerk

A NATIONAL HISTORIC LANDMARK

(301) 474-8000

fax (301) 441-8248
www.greenbeltmd.gov

MD RELAY 711

CITY OF GREENBELT, MARYLAND

25 Crescent Road, Greenbelt, MD 20770-1891

8/7/2020 8:47 AM

Ready to be scheduled:

BARC/BEP Meeting (include: Beltsville & Vansville Associations, FAR-B, Congressman Hoyer, etc.)
Roosevelt Center Owner
MARC Train Service/ MDOT
GHI – NCOZ/Arts & Entertainment District
Potential Bond Referendum/Capital Financing
Cemetery Plans
Forest Preserve/Community Gardens (Nov 2nd)
WSSC
~~Beltway Plaza (stakeholder) (Sept 16)~~
State Highway Administration
Teleconferencing
Pepco
Board of Education – Facility Needs
University of Maryland (2020)
~~Civic Association (Aug 2020)~~
Greenbelt Station Residents (postponed to be rescheduled)
Bernard Penney (Memorial Donation in honor of Leonie Penney)
Greenbelt Homes Inc. (Fall 2020)
Greenbelt Fair and Just Policing Act of 2020
Juneteenth
Collective Bargaining Process (Fall 2020)
~~Dog Park (Reopening Rules & Regulations)~~
~~County Council Chair Todd Turner~~
~~At Large Council Members Mel Franklin & Calvin Hawkins~~
County Executive Alsobrooks

For later scheduling:

Zoning Enforcement
Parkway Apartment Owners/GHI (parking)
Northway Fields Master Plan
City Manager Updates (Jan, Pre-budget; July & Sept/Oct)
Meeting with County on Transportation Plan
Hotels
Department of Permitting, Inspections & Enforcement (DPIE)
Museum Plan
Apartments

A NATIONAL HISTORIC LANDMARK

(301) 474-8000

fax (301) 441-8248
www.greenbeltmd.gov

MD RELAY 711

City Council Agenda Item Report

Meeting Date: August 10, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section: MEETINGS

Subject:

Stakeholders

Suggested Action:

Attachments:

[Stakeholder Schedule.pdf](#)

Annual														
Advisory Group Chairs	3/16	2/17	7/18	7/19	6/20									
Franklin Park at Greenbelt Station Mgmt.	8/16	11/17	12/18	12/19										
Greenbelt East Advisory Coalition	3/16	7/17	3/19	6/20										
Greenbelt Homes, Inc.	6/16	7/17	7/18	7/19										
Greenbelt Station	8/19	12/19												
County Executive/ County Council	12/13	9/16	1/19											
Biennial														
Roosevelt Center Merchants	11/16	1/18	1/20											
Beltsville Ag. Research Center/ NPS Greenbelt Park	03/14	7/16	8/18											
	7/15	1/18	1/20											
Beltway Plaza	9/14	3/17												
Greenway Center	7/14	12/16	2/19											
Civic Associations	8/14	2/18	8/20											
NASA/GSFC	3/15	3/17	9/19											
PG Co. Economic Development Corp.	8/14	4/17	7/19											
School Board	2/16	5/17	10/18	3/19										
State Highway Administration	6/15	10/17												
Every Three Years														
Apartments	2/18													
Religious/Spiritual Organizations	3/13	6/15	6/19											
Greenbelt Watershed Groups	8/14	10/16	10/19											
Hotels														
University of Maryland	3/13	4/15												
Every Three Years or Major Issue														
Comcast	9/13	11/17												
Verizon	2/20													
PEPCO	9/14	1/17												
WSSC	12/12	9/16												
WGL														
Capital Office Park	12/12	1/16	9/19											
Other Business Parks:														
Maryland Trade Center														
Golden Triangle														
Hanover Parkway														
Belle Point														
Edmonston Road														
Hanover Parkway														

Roosevelt Center Owner	9/15	8/20												
WMATA/PGDPW&T (Semi-Annual)	11/16	9/17	11/18	1/20										
Other/As Needed														
M-NCPPC/Planning Board (Major Issue)	6/06	7/14	10/19											
Business Coffee (Every Four Months)	10/17	2/18	8/18	11/18	2/19	5/19	8/19	12/19	3/20					
State's Attorney (4 years)	2/11	4/15	9/19											

(Rev. August 6, 2020)