



CITY COUNCIL AGENDA

Regular Meeting

This meeting will be held in-person and virtual.

**25 Crescent Road
Greenbelt, MD 20770**

OR

**Virtual Participation
Zoom Webinar Attendees:**

**During "Petitions and Requests," please submit your request in writing via email to
questions@greenbeltmd.gov**

**[https://us02web.zoom.us/j/81456188313?](https://us02web.zoom.us/j/81456188313?pwd=M1U5eEQzcEZaRktWTHJHTDIRQmFGZz09)
[pwd=M1U5eEQzcEZaRktWTHJHTDIRQmFGZz09](https://us02web.zoom.us/j/81456188313?pwd=M1U5eEQzcEZaRktWTHJHTDIRQmFGZz09)**

Dial-in: 301 715 8592

Webinar ID: 814 5618 8313

Passcode: 436886

**Monday, August 8, 2022
7:30 PM**

I. ORGANIZATION (15 mins - 7:30 - 7:45 pm)

1. Call to Order
2. Roll Call
3. Meditation and Pledge of Allegiance to the Flag

4. Petitions and Requests
5. Consent Agenda - Approval of Staff Recommendations (Items on the Consent Agenda [marked by *] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)
6. Approval of Agenda and Additions

II. COMMUNICATIONS (30 mins - 7:45 - 8:15 pm)

7. Presentations
- 7a. Update Labor Day Festival
Suggested Action:
Linda Ivy will provide an update on the Labor Day Festival 2022
- *8. * Minutes of Council Meetings

Suggested Action:

- * Work Session - August 31, 2020
- * Work Session - April 6, 2021
- * Work Session - May 17, 2021

[WS200831.pdf](#)

[WS210406.pdf](#)

[WS210517.pdf](#)

9. Administrative Reports
Suggested Action:
Reference: This link will display the weekly report for the City Manager and City Departments

https://www.greenbeltmd.gov/government/city-administration/city-manager-s-office/weekly-reports/-folder-1453#docan2352_4054_3510

- *10. * Committee Reports
- *10a. Forest Preserve Advisory Board Report #2022-04: Request to Public Works for Removal of Pavilion and Grill in the Greenbriar Tract of the Forest Preserve
Suggested Action:

It is recommended that City Council accept this report.

[FPAB Report 2022-04 Greenbriar.pdf](#)

III. LEGISLATION (30 mins - 8:15 - 8:45 pm)

11. A Resolution to Authorize the Negotiated Purchase of Construction Service to Build a Gateway Signage Wall and Install Signage from Jopal Construction Inc. at a Lump Sum Cost of \$39,000.00, with an Agreement that if a Change in Material Price Increases More than 10% between the time of Estimate (July 2022) and Completion of Project an Extra Charge will Apply for this Increase.
- 2nd Reading and Adoption

Suggested Action:

Reference:

Memorandum, H. Simmons, 07/07/2022

Resolution

Proposal

Plan & Details

In May 2017, the City Council approved conceptual plans and locations for Phase 1 of a gateway signage project. Phase 1 of the project, which proposes a cast stone monument sign to be located on Southway and up to three pole signs, is being funded in part through a Maryland Department of Housing and Community Development grant (\$50,000). The approved budget for this project is \$80,000.

After an unsuccessful request for proposals, staff reached out to three contractors to obtain cost estimates for construction of the Southway wall and installation of the cast stone sign in summer of 2019. Three cost proposals, ranging from \$34,690.00 to \$65,150.00, were received. Subsequently, as the project experienced some delays, staff solicited best and final offers from the three contractors in late 2021 to 2022. Two of the three contractors submitted best and final offers ranging from \$39,000.00 to \$55,088.00. Through bid analysis and reference checks, staff has identified that Jopal Construction Inc. was most responsive as well as low bidder.

Staff is recommending that the City negotiate the purchase of construction services for the construction of Southway wall and installation of sign (to be fabricated by others) with Jopal Construction Inc. at a cost of \$39,000.00 with an agreement that if a change in material price increases more than 10% between the time of estimate (July 2022) and completion of project an extra charge will apply for this increase for construction of the Southway wall and installation of the cast stone monument sign. Staff will bring the contract back to Council if it is determined that the final cost of services exceeds available funding. It is anticipated that

construction will occur in the fall of 2022.

Ms. Davis introduced this resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and moved for adoption tonight.

[Gateway sign memo_FINAL.pdf](#)

[Resolution of Negotiated Purchase.pdf](#)

[Est_1082_from_Jopal_Construction_Inc._18148.pdf](#)

[L.100 Southway Sign.pdf](#)

12. A Resolution to Authorize the Negotiated Purchase of Certain Goods and Services from Carious Vendors as Enumerated Herein when Total Fiscal Year Purchases from Each Vendor Exceed Ten Thousand Dollars (\$10,000)
-1st Reading

Suggested Action:

Reference: Cover Memo - Request for Council to Approve Negotiated Purchase List
Negotiated Purchase List - FY2023 Sorted Alphabetically
Negotiated Purchase List - FY2023 Sorted by FY2022 High to Low
Resolution

Each year, the City does business with a number of vendors from whom the City's individual purchases are below the bid limit of \$10,000 but total purchases over the fiscal year reach or exceed that amount.

Obtaining bid proposals for these goods and services is not warranted. Some of these vendors are the sole source or best source of purchase. In other instances, the City's purchases are based on bids taken by other government agencies (e.g., the State or County) or through the Council of Governments and other cooperative purchasing programs, with the bid price extended to Greenbelt.

It is recommended this resolution be introduced for first reading.

[Cover Memo - Request for Council to Approve Negotiated Purchase List.pdf](#)

[Negotiated Purchase List - FY2023 Sorted Alphabetically to Council - Final.pdf](#)

[Negotiated Purchase List - FY2023 Sorted by FY2022 High to Low to Council - Final.pdf](#)

[Resolution - FY2023 Negotiated Purchase List - Final.pdf](#)

IV. OTHER BUSINESS (60 mins - 8:45 - 9:45 pm)

13. American Rescue Plan Act (ARPA) Fund Recommended Spending Plan
Suggested Action:
Discussion of the American Rescue Plan Act (ARPA) Fund allocation.

Council direction is sought.

[Funding Priorities Council Work Session 7-18-22.pdf](#)

14. Nichelle Nichols Day

Suggested Action:

Reference: Letter - C. Byrd - 08-01-22

Councilmember Byrd requested this item be added to the agenda.

The motion would be to direct staff to draft a City Council Resolution that would annually declare December 28th as "Nichelle Nichols Day" in Greenbelt

[Colin_Council -- 8-1-2022 \(2\).pdf](#)

15. Reparations Commission Discussion

Suggested Action:

Councilmember Gordon requested this item to be added to the agenda.

16. Council Activities

17. Council Reports

*18. * Reappointment to Advisory Boards/Committee

Suggested Action:

Reference: Reappointment Survey

Ronald Bjorkland has indicated his willingness to continue to serve on the Greenbelt Advisory Committee on Environmental Sustainability (Green ACES).

Approval of this item on the consent agenda will indicate Council's intent to appoint Mr. Bjorkland to a new term.

*19. *Resignation from Advisory Group

Suggested Action:

Reference: Public Safety Advisory Committee Letter - July 26, 2022

Email: W. Fishburne - July 27, 2022

The Public Safety Advisory Committee submitted a letter for the removal of William James for not attending meetings in the past several months and has not responded to any correspondence.

William Fishburne submitted his resignation from the Board of Elections (BoE).

Approval of this item on the consent agenda will indicate the Council's intent to

remove Mr. James and Mr. Fishburne resignation with regret.

***20. * Approval of Board of Appeals Resolution - Variance Application #22-007**

Suggested Action:

An appeal was made to the Board of Appeals to grant a variance of two (2) feet from the required 20-foot rear yard setback for the purpose of allowing the homeowner at 8103 Ryan Way to construct a 34' x 12' deck to the rear of the home. A public hearing on this application was held on July 14, 2022. The Board of Appeals found that the required criteria for granting a variance were met and voted unanimously to recommend approval of Variance 22-007-V, consistent with staff's recommendation. All parties of records were notified of the public hearing and no one spoke in opposition to the variance requests.

Since no requests for oral argument were filed, staff recommends City Council adopt the Board of Appeals Resolution for variance application 22-007-V by consent, as permitted by the zoning legislation.

[BOA Signed Resolution.pdf](#)

V. MEETINGS (5 mins - 9:45 - 9:50 pm)

Meetings

Suggested Action:

[meetings.pdf](#)

Stakeholders

[Stakeholder Schedule.pdf](#)

City Council Agenda Item Report

Meeting Date: August 8, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Presentations

Agenda Section: COMMUNICATIONS (30 mins - 7:45 - 8:15 pm)

Subject:

Update Labor Day Festival

Suggested Action:

Linda Ivy will provide an update on the Labor Day Festival 2022

Attachments:

City Council Agenda Item Report

Meeting Date: August 8, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section: COMMUNICATIONS (30 mins - 7:45 - 8:15 pm)

Subject:

* Minutes of Council Meetings

Suggested Action:

* Work Session - August 31, 2020

* Work Session - April 6, 2021

* Work Session - May 17, 2021

Attachments:

[WS200831.pdf](#)

[WS210406.pdf](#)

[WS210517.pdf](#)

WORK SESSION OF THE GREENBELT CITY COUNCIL

Greenbelt city's work session was held on Monday, August 31, 2020, to discuss the 7010 Greenbelt Road Development Proposal.

Mayor Byrd started the meeting at 8:00 p.m. The meeting was held virtually via Zoom.

PRESENT WERE: Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts, and Mayor Colin A. Byrd.

STAFF PRESENT WERE: Nicole Ard, City Manager; Terri Hruby, Director of Planning & Community Development; Molly Porter, Community Planner II; and Bonita Anderson, City Clerk

ALSO, PRESENT WERE: Tom Holler, Jessica McMahon, Sylvia, Silverman, Mike Postal, and others

Mayor Byrd started the meeting with an introduction of the Council and others. Immediately following the intro, Ms. Portal began her presentation with crucial points in her memo.

Representatives from 7010 Greenbelt have approached the City with concept development for the site. However, she noted, the structure does not include any structured parking. It is 100% surface parking only. The condominiums will have elevators, but there are no basements.

Ms. Davis shared her comments and made it known that she favored the age-restricted for-sale units, but she was not in favor of this project because of some elements.

After reviewing the proposal, Ms. Mach said the current layout looks different from the original. She stated she did not like the present proposal because certain elements were missing. She wanted to know what happened to the first designs.

Mr. Holler presented the second proposal. The original project was not age-restricted, and it was all structured parking. Also, there were issues with the height and other things. Then, they could not finance the building because of the structured parking. It sat empty for years while they waited for the recession to subside. Then they came back to propose erecting townhouses. The Advisory Board and City Council indicated they did not like townhouses; they felt there were already too many. So, in essence, they have been going back and forth with the project over the years. Finally, they have a design that keeps the requirements, but they need to amend the previous proposition to move forward.

Mr. Black executed the third presentation of the physical design of the building. Initially, they wanted available parking around/nearby all of the four buildings but could not do this.

Ms. Davis noted that the complex should have two entries, not one.

Mr. Jordan asked about the increased density. Is it because of the increase in units from 90 to 96? Additionally, he wondered how many visitor spaces does the complex have. Is this why increased density is needed? Mr. Black replied to Mr. Jordan yes, this is correct. As for the

visitor spaces, Mr. Jordan is concerned with the visitor parking. They don't know how many visitor spaces yet.

Mr. Holler replied that there could only be .6666 spaces per dwelling. He thinks seniors will bring more cars, so they wanted to ensure adequate parking for the residents and guests.

Mr. Jordan commented that the community strives to make the City more walkable. He also echoes Ms. Davis regarding the possibility of traffic issues, especially with one way entering and one way of exiting the complex. The designs seem not to yield more areas to walk around. He asked them have they thought about making the site more bikeable and walkable versus having to drive a car. He reiterated that people are walking now more than ever.

Mr. Black responded that people are keeping their cars longer. But, the points mentioned will be considered and are noted.

Mr. Roberts commented that the site is beautiful. Instead of placing four buildings there, why not erect one building with just as many units. Second, he asked, are these wood frame buildings? Ms. Jessica replied, yes, these are wood-frame buildings. Mr. Roberts states they are cheap-looking. He also agrees that the intersection will not handle people coming and going out of the complex.

Mr. Putens also thinks the building is ugly. He agreed that there is no way one exit will accommodate both properties. Why not have two buildings instead of four? How many units are behind in University Square? He cannot support what he is seeing. Someone told him that University Square has four hundred ninety-five units. He again responded that there was no way one exit would be able to accommodate both the buildings. He feels the design is an insult to Greenbelt.

Ms. Hruby stated that the authorities said that the one entrance could support the traffic.

Ms. Pope thinks the material is okay but safe. She likes the fact that the property is restricted and has elevators. Similarly, she agrees that the primary entranceway will be a problem.

Ms. Davis noted it was supposed to be like a community garden. However, the look of the buildings is dull and nonattractive. She states they look like dormitories. She asked to please get rid of six of the units so the residents can have a conference room. She asked what are the prices for the unit. Have they tried partnering with a governmental agency or non-profit to share the cost?

Mr. Black replied that if they scrapped the current proposal and designs, they would have to come back with a more expensive proposition. Ms. McMahon commented on the background of the units, noting that the price ranges from \$200,000 to \$300,000. She replied to Ms. Davis that they have not explored partnering with others. Their goal was to sell them as market-rate units.

Mr. Byrd asked how much sunlight will the residents get in the courtyard. Mr. Holler replied that he was unsure if they got any shade, and a shade study had not been performed yet.

Mr. Jordan asked how long would take to build the buildings. Ms. McMahon said it would take about six months.

Ms. McMahon said they have never built a restricted building. As for solar panels, they do not offer them, but they don't prohibit them either.

Even with a different view, Mr. Roberts still does not like the building. He recommended going back to the original design.

Ms. Davis also commented on the parking lot possibly having electric charging stations and solar panels. She also asked whether each unit would have individual meters for utilities. Regarding the exterior design, could it match Greenbelt's design? The rear row parking is something to consider; she thinks no one will park in the far-away parking spaces. Therefore, she recommended disposing of them and using the area for something else. She reiterated that seniors would want a place to socialize on the inside. Consequently, she wants the team to keep this in mind as they re-do the design.

Concerning solar panels, Mr. Portal replied that he could make each condo solar-ready. Then, if and when the time comes, the association can offer it as a group project or to each owner individually.

Ms. Pope thanked them for their due diligence and wanting to put something nice in this space, especially for 55 and older residents.

Mr. Portal commented he would not stop until they get the site the way Council, staff, and others want.

Mr. Roberts is not in agreement with the age restriction. Instead, he thinks the condo should be occupied by those who need help.

Ms. Hruby said she and her team would continue to work very closely with the developers and come back with another plan.

Information Items:

Ms. Davis went to an environmental meeting about PFAS chemicals. She reminded the Council and others of the dangers of PFAS.

Mr. Jordan announced that State Highway had finally built the crosswalk that Ms. Mach had asked for a while. He asked if staff knew when the signal box would be installed.

The meeting ended at 9:53 p.m.

Respectfully submitted,

Mary Davisson, MA

WORK SESSION OF THE GREENBELT CITY COUNCIL

Work Session of Greenbelt City held on April 6, 2021, Apartment Owners/Managers Meeting (stakeholder); Ordinance: City of Greenbelt rent increase freeze #1377 and Ordinance: City of Greenbelt late fee freeze #1378

Mayor Byrd started the meeting at 8:00 p.m., and the meeting was held virtually via Zoom.

PRESENT: *Council members Judith F. Davis, Leta M. Mach, Emmett V. Jordan, Silke I. Pope, Edward V. J. Putens, Rodney Roberts, and Mayor Colin A. Byrd,*

STAFF PRESENT: *Nicole Ard, City Manager; Terri Hruby, Director of Planning and Community Development; Todd Pounds, City Attorney; and Bonita Anderson, City Clerk*

ALSO, PRESENT: *Ned Tentindo, Ms. Fran Bennett, Mr. Jose Jimenez, Bruce Markus, Attorney, Michael Whine, Ashley Power, Jennifer Parker, Ryan Washington, Sybian Berkel (Lerner Corp), Denise Dyke*

*Mr. Tentindo did the first presentation; the updates are as follows:
The property management company for Charles Town North.*

- *They are a part of Ross Management*
- *8-10% delinquent*
- *178 units*
- *250 residents*
- *Occupancy is just under 100%*
- *Vandalism is a problem; the police are working on it*
- *Two people clean the building every day except on Sundays.*

*Ms. Pope noted she saw what looked like a decline in the upkeep of the apartment grounds—
oranges on the pool deck; there is even a sign torn down. She noticed that the building had some
drainage problems, and some work was done. Was this fixed?*

*Mr. Tentindo explained to Ms. Pope that the change in the appearance that she has seen is due
to vandalism. He stated they are looking to the local police to help with the situation. As for the
drainage, he said they had work done regarding the meter, so hopefully, this will fix the drainage
problem.*

She also asked him to consider selling pool passes to other neighbors in the surrounding areas.

*Mr. Tentindo stated that they do not offer pool passes to nonresidents, but he is open to
approaching the owners about providing them to nonresidents.*

*Mr. Putens stated he lived in Charles Town North apartments for about 22 years. Back then, they
allowed neighbors to purchase pool passes. He recommended that Mr. Tentindo check into doing
it again. On a different note, he asked if they were doing any renovations ---have any upgrades
been done to the apartments, especially recently?*

Mr. Tentindo replied that they renovated 53% of the units and planned to continue renovating. But unfortunately, with the pandemic, they had to halt the renovations. However, they plan to refurbish at least ten apartments this year as residents vacate, they continue to change the carpet, do repairs and improvements, and paint before new tenants move in.

Ms. Davis asked about the emergency landlord rental assistance program. Has each of you applied?

Mr. Tentindo replied for the first go-around, they completed seventeen applications for Prince George's aid but did not receive any help for those residents. For the second round, we have completed twenty-one applications for rental assistance. Regrettably, some residents have not been able to pay rent for a long time, and, unfortunately, some remain on the eviction list. But they plan to work with their tenants as much as possible to keep many from being evicted.

Ms. Davis stated that the eviction ban/postponement would be lifted; so, what do you have in place to help residents pay back the outstanding rent?

Mr. Tentindo replied that we have set up back rent payment plans for our renters.

Ms. Denise Dyer provided updates for Franklin Park:

- *Ms. Denise Dyer is the new General Manager of Franklin Park.*
- *It represents Franklin Park which is one of the largest complexes there is.*
- *Created a resident outreach team during the pandemic; they went the extra mile. They are Ashley, Donna, and Natasha.*
- *Also, on the outreach team for our Bi-Lingual community, we have included Pamela, Leslie, and Joselyn.*
- *The outreach team went to the residents' homes to let them know that they partner with the renters; they were not merely collecting the rent. They are working on their behalf and ensuring they get the needed assistance.*
- *Provided financial counseling for the residents.*
- *Provided one-on-one assistance-- helped them complete the unemployment application, applied to the EWRAP program the first time around, and did not receive service.*
- *They helped the tenants the second time around and were more successful in helping the renters; they were able to help hundreds of tenants get assistance.*
- *They are in constant communication with the director of the EWRAP program.*

Mayor Colin Byrd informed the Council and others there had been complaints concerning Franklin Park. The Mayor asked Ms. Dyer how did she communicate the additional support and when did she tell the residents? What are the profits of Franklin Park in 2019 compared to 2020?

Lastly, residents are making a fuss that their water is frequently turned off, said Mayor Byrd. They stated that management did not notify them before it happened. How can this be managed better?

Since June of last year, regarding the unreturned phone calls, Ms. Dyer replied that they had sent a resource list to the residents. But it was disbursed in different ways. Also, she said, any residents who provided proof of unemployment and have made it known to them that they need help are getting assistance. In addition, many folks come to the office to let management know that they have been affected by the pandemic. These individuals are getting the help they need.

She went on to say that if you have a list of people who say they have not received assistance, please give them her contact information, and she will make sure they are helped accordingly.

Ms. Dyer responded that they had a lot of water main breaks at the beginning of the year. They relayed that to the City and the residents. When they have these emergencies, water shut-offs, we are not doing this because they want to inconvenience their residents. They try to give as much notification as possible depending on the circumstances. However, sometimes they must do emergency shut-offs because of the pipes and the weather. They try to fix the problems as quickly as possible, so the residents are not without water for long periods. The weather has been better for the last couple of weeks, so they have not had to have emergency shut-offs.

Regarding the question concerning the profits at Franklin Park, their lawyer replied that Ms. Dyer nor the office is privy to this information.

Ms. Davis asked Ms. Dyer to please share their delinquency rate.

Concerning the new vaccination site located at the Greenbelt Metro Station, have they notified their residents about the vaccination site?

Ms. Davis stated she had received phone calls and emails regarding poor maintenance, dog waste, someone raising rabbits, and allowing rabbits to run around in the yard. Is there a lack of maintenance folks or a lack of supervision?

Ms. Dyer responded to Ms. Davis that thirty percent of their residents are delinquent.

Ms. Dyer responded with more residents at home, there is increased trash. They also noticed during maintenance visits that residents were not registering their pets. As a result, they are currently revamping their pet policy, so that they can effectively handle the situation when residents violate the policy.

She went on to say that complaints have tapered down a bit. Hopefully, as things get back to normalcy and after the authorities lift the restrictions, this will help with the unusual volume of trash that they are dealing with daily and weekly.

Mr. Jordan asked the landlords and owners, going forward, how they can deescalate the situation without piling on all of the extra costs of late fees.

Ms. Bennett provided the updates for Glen Oaks as follows:

- 463 units*
- 9% delinquency*
- 3% is COVID related*

- When the pandemic hit, they immediately asked the residents to provide proof that COVID impacted them.
- Some residents took advantage of the pandemic and went out and purchased new things, such as a new car when they owed \$15,000 for rent.
- They are working with the 3% to maintain their residence.
- They waived late and convenience fees since April of last year; the owners have absorbed the credit card fees.
- Occupancy is 97.5%
- Leased at 99.5%
- They asked what would you do if you had tenants who were not paying their rent, but the unpaid rent is not COVID related?

Ms. Bennett (property manager of Glen Oaks) also asked the question, what would you do if you had tenants who could pay their rent but are taking advantage of the pandemic situation and they have decided not to pay their rent?

Ms. Davis replied to Ms. Bennett's question that, DC just enacted legislation to start evicting folks who have caused problems, specifically folks who are not being responsible. She proposed informing them and then working with them, knowing that some would be evicted.

Mayor Colin Byrd asked what do they currently do with tenants who are not paying their rent.

Ms. Bennett replied that they send emails and call them. The tenants do not answer when they are called from the office. However, they will pick up when they are called from a cell phone, but they hang up when they realize who it is. They have given them all of the information regarding the rental assistance program, but the tenants have not shown proof of Covid-19 impact on their lives. Also, they have gone to their apartments for maintenance and found them on Zoom calls for their jobs, so they are working but refuse to pay the rent.

Mr. Roberts recommended that they contact Greenbelt Cares; maybe they can help. Perhaps they might respond to CARES rather than a landlord. We should make every effort before evicting people. But eventually, if they can't help them, they will, unfortunately, be evicted.

Another speaker was Mr. Jimenez, and his updates were as follows:

- 495 units
- 17-20% vacancy
- Ten residents have high balances of unpaid rent for 90 days delinquency—up to \$25,000
- Ten applications for the assistance program
- They follow up twice a week
- Some are just not paying the rent
- Tenants complain that the application process is lengthy and intricate.

Ms. Davis is concerned with their high delinquency rate, especially when the grace period is over in June. Are they going to work with their tenants on developing a payment plan, or will they just evict them?

Ms. Jimenez replied that they would continue to work with their residents, giving them written notices. They are offering payment plans and sending emails and notifications. They call twice a week. He stated that he recently started working there three months ago.

Mr. Jordan asked about their parking. Are they withholding parking for residents who are past due paying their rent? When they get the 90 days past due, what do they do? Do they add the filing fees to the tenant's rent before going to court? What do they do with the lawyer fees?

Mr. Jimenez replied that they do not have parking passes, but they regulate their parking, two vehicles per apartment. No problems at this point. But they can work on it if need be.

Regarding evictions, Ms. Berkel (Lerner) replied that they try to get them to move out before going to court. Most of them move out. In regards to fees, yes, the general practice is to charge the fees back to the residents' account, but the regular fees are not that high.

For each of the complexes, Mayor Colin Boyd asked the amount of delinquencies.

Ms. Berkel replied to Mayor Colin Boyd's question concerning delinquency monies; for University Park Apartments, the amount is, through March, \$370,000.

Mr. Roberts asked how many have received federal help from the payroll protection plan.

Ms. Berkel replied that her company has applied for federal payroll monies but is unsure if the funds have been received.

According to Markus, there haven't been any late fees because of the ordinances. However, he also said the late fees would not be there if residents would pay on time or work with the property owners and managers.

The legislation is to protect the needy.

The City just sent out a newsletter with much information. But, unfortunately, some folks have not received it. Is this mailer online asked Ms. Davis.

Ms. Ard replied that she had not received hers, but she will check with her publication officer.

Ms. Davis stated that the eviction ban will be lifted soon, so she urged the landlords and owners to please keep the City informed so that the City can support them and their tenants in whatever way that it can.

Acknowledgments:

Ms. Pope thanked Ms. Dyer for the Chrome Book Covers for her School.

Mayor Byrd congratulated Ms. Dyer on her promotion.

Mayor Byrd thanked everyone for their patience and for participating.

Meeting Adjourned: 10:18 p.m.

Respectfully submitted,

Mary Davisson

WORK SESSION OF THE GREENBELT CITY COUNCIL

Work Session of Greenbelt City held on May 17, 2021, to discuss the Final Budget Review.

Mayor Byrd started the meeting at 7:30 p.m. The meeting was held virtually via Zoom.

PRESENT: Judith F. Davis, Leta M. Mach, Emmett V. Jordan, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts, Mayor Colin A. Byrd.

STAFF PRESENT: Nicole Ard, City Manager; Bertha Gaymon, City Treasurer; Richard Bowers, Chief of Police; Greg Varda, Recreation Director; Jim Sterling, Director of Public Works; Brian Townsend, Assistant Public Works Director; Dale Worley, IT Director Department; Dr. Liz Park, CARES Director; Chondria Andrews, Public Information and Communications Coordinator; and Bonita Anderson, City Clerk

ALSO, PRESENT: Ms. Jennifer Diercksen and Joseph Mason, Davenport and Associates.

Ms. Diercksen presented a PowerPoint Presentation: Outline of the Financial Policy Overview.

Mr. Jordan noted he appreciated the recommendation regarding policies because it would undoubtedly put more controls in place, especially with the long list of projects they must do and no way to fund them. However, he is uncomfortable with the timing of borrowing. Regarding the fund balance and reserve policy and the stabilization account, he asked the presenter to explain the three-year plan.

Ms. Diercksen replied that the Council would decide which means to fund this. It can be a one-time draw just under 17%, then, over time, siphoning a little of the surplus for the next three years to build that reserve back.

Other policies don't fluctuate as much, especially if you are monitoring the outstanding debt, unless there is a large project that arises unexpectedly. A similar stipulation can also be installed in the other policies to get back to Council's threshold.

Mr. Mason replied that he did not think Mayor Jordan had fully realized/vetted the CIP planning document as an outside observer. The debt policies place guardrails on what the Council can afford and no more. He went on to say they tried to give the Council what the City can afford and what their peer jurisdictions have as policies and their outstanding debt--- to provide Council with a good sense of what the City can afford with its credit rating. They also wanted to give a concept of how the City might go about prioritizing ---by having ADOPTED policies. The CIP and prioritization go hand-in-hand with policies.

Mr. Davis stated the calendar was terrific but did not think it was doable. She requested that they not spend much time on policies because the City of Greenbelt takes time and thought before borrowing money. She does not believe they will do it before the current election. She says they can move through the financial policies and get them passed by June. But she did not want to

spend a long time on the priority lists she recommended the Council have another work session. Council also needed to hear from staff concerning the prioritized list.

She clarified that when they are crafting the list, it does not mean everything will be done. Instead, Council will take the essential items on the list, and those are the things that would be financed.

Mr. Mason suggested moving the prioritized list due date to sometime in August, which Ms. Davis thought was more doable than in one month. In compiling the list, he also recommended reaching out to the City of Falls Church staff because they did the largest CIP project in their history a short time ago. Therefore, they would be a great resource to reach out to as they construct their prioritization list.

Mr. Roberts commented that the City of Greenbelt has never been a pay-as-you-go City. They have continuously operated with referendums. The actual cost is needed when budgeting for things, and the City has never been good at that. He said that sitting down, compiling a list of things that need doing, and then going out and borrowing a large sum of money, doesn't work. At the moment, he feels they need to go slow because prices are high for materials right now.

Ms. Ard, because she has worked in triple-A communities, agreed with Mr. Roberts; they should not rush into doing things. She noted that some items are not included on the list to be paid for with borrowed monies because their life cycle does not warrant it. They are already researching projects currently on their list, and it takes time. They have to consider the services they provide plus capital, and they will continue looking at that. They get information every week, so they are not rushing. Even the federal funds take up to four years to use. They gather data/policies to make an informed decision. Administration will speak with Falls Church and other communities to see what they have done.

Additionally, Ms. Ard said maintenance typically would not be included on the list; however, it would increase the cash flow for other things.

Mr. Putens appreciated the timetable. He thinks it can be done with some meetings on Saturday, but the staff needs time to look at what is proposed. He thinks some things can be consolidated.

Mayor Byrd recommended the Council proceed with caution, specifically with things that could have a long-term impact on the City. He did not mind obligating the City for one year, but he was hesitant about commitments for extended periods because things can suddenly change, as Mr. Roberts had indicated. If they decided to do something long-term, they needed to consider the worst possible scenario before doing it.

Ms. Pope echoed everyone else. She also noted that they need and want to accomplish things. But she realized it is good to do financial planning. She feels rushed and wanted to spend more time with it. She went on to say she wanted to be sure they make intelligent decisions because there will be long-term effects on the taxpayers.

Ms. Davis asked if the Park and Planning grant amount is being increased by \$10,000.

Ms. Gaymon replied, yes, it needs to be changed. We are increasing for this year and next year from \$100,000 to \$110,000.

Ms. Davis said we could not delete the workman's comp amount of \$200,000. We have to pay this amount.

Ms. Ard said the amount for workman's comp for the year would be higher than next year's amount. Concerning the compensation study, item number fifteen can be included in the current compensation study.

Ms. Davis inquired what is one percent of the unassigned fund balance.

Ms. Gaymon clarified that the amount is \$313,000.

Ms. Davis commented that the American Relief Plan Webinars were a bit sketchy.

Ms. Gaymon agreed that she was having a similar experience regarding the webinars. She planned to sit in another meeting to see if it was the same.

Regarding the Armory and Space assessment, Ms. Davis asked if this could be consolidated. She also recommended that the evaluation be done before accepting the building. She believes the City should take the building, but she strongly urged that an assessment be done first.

Mr. Sterling stated the projects were four different tasks. They made known that they have 16-18 proposals from the pre-bid meetings. Staff is reviewing them now.

Ms. Davis asked whether someone had said they would correct whatever was wrong with this particular building before the City acquired it.

Ms. Ard clarified that the current owner/agency said that they would think about paying for existing problems with the building.

Mr. Roberts believed the State does not want to place more money into the building. He also thinks that the site's location is essential and the building is vital, too. If the City loses the building, the City will suffer. His recommendation is to accept the building and then hire someone to inspect it; then ask the State to help fix the building after it has been received. He recommended fixing some of the problems now whether the City has it in its possession or not, so, things won't get worse.

Mr. Sterling stated that he inspected the building and has submitted his list of findings for the State to consider doing. He went on to say there will be a need to hire professionals to test for lead, to inspect and test the ground where the tank was removed, and more. Legally they cannot give the City the key, until the City receives the deed.

Mr. Roberts reminded the Council that employees are an ongoing expense. Under Miscellaneous Concrete, he asked if the Public Works Department will find \$70,000 worth of tasks to be done. He asked whether the City could absorb the \$6,000 into the Budget of \$70,000 to create sidewalks for people who don't currently have one.

Mr. Sterling replied that \$70,000 covered miscellaneous concrete, things that come up during the year. The department also has a GIS list of all of the sidewalks. They have interns go around and mark all the sidewalks. They just did Roosevelt Center, and it cost \$10,000.

Mr. Roberts reiterated that if Council adds new employees/positions, Council will have to figure out where the monies will come from to keep the individual employed. Hiring is not a one-time expense. Employees are an ongoing expense.

Mr. Jordan asked if the 30 additional hours in training suggested by Chief Bowers were included in the Budget. He also asked Chief Bowers whether he had thought about cross-training with CARES. Mr. Jordan noted that he favored hiring a grants person. He recommended putting more money into the Budget for first responders and increasing grants for employees who purchase a home in the City. Mr. Jordan repeated the need for a part-time grants employee to follow up with grant applications and to submit grant proposals.

Mr. Jordan asked who will be the caseworkers directly report to.

Dr. Park clarified that the caseworkers would be helping people in housing and evictions. The crisis counselors would be assisting in mental health with the police department. Ms. Liz also stated that the three caseworkers would be reporting to her, but they would also have space in the police department area.

The Mayor commented that he was not in favor of a tax increase.

Ms. Mach stated they needed more space and should accept the Armory asap. Since the City has a \$10,000 Park and Planning grant, she recommended 4500 be used to repair the Greenbelt Aquatic Fitness Center's tile floor.

Ms. Pope commented about adding an urn wall at the City Cemetery, which they had talked about for ten years. She recommended accepting the Budget as proposed and not adding anything.

Ms. Pope echoed Mr. Jordan that she, too, disagreed with increasing taxes. She proposed that the Council pick the top items, then go from there.

Mr. Orleans commented about certain emails circulating relevant to tonight's discussion. However, when he looked in his package, the emails discussed were not part of the hand-out he picked up earlier. Therefore, those emails are only known by the staff and the Council. These emails should not be part of the discussion tonight. Copies of the emails should be made public.

Mayor Byrd proposed the following programs/grants to be considered as 2022 Budget amendments:

College scholarships	\$ 150,000.00
Student loan debt relief grants	\$ 200,000.00
Summer youth enrichment program	\$ 40,000.00
Race and gender equity director	\$ 120,000.00
Tutoring grants	\$ 50,000.00
Pitch Greenbelt business plan competition	\$ <u>90,000.00</u>
Totaling	\$ 650,000.00

Ms. Davis asked Mayor Byrd how he proposed to pay for this.

Mr. Roberts stated the reserve fund is there for an emergency only. He went on to say that it is not there to "throw projects at it." City money should not be spent to bail out student loan debt. The State should do this, not the City. He went on to say that if the Council started thinking they should pay for everything, then the City is going to end up bankrupt.

Mr. Jordan asked, if it were possible to continue the meeting on Wednesday after the Green Ridge meeting.

Ms. Davis reminded the group that they need to pay \$200,000.00 for workman's comp.

Mr. Putens recommended they look at the list slowly because it could be a stand-alone referendum in the spring of 2022. This gives Council time to digest it and the residents time to absorb it.

Information items:

Ms. Ard made known that the government issued a press release about rental assistance. She said that these monies could be gotten through the County --- it's directly for tenants.

The eviction moratorium is still in effect.

Action items:

Mayor Byrd asked Ms. Davis to email her proposed list of budget amendments.

Meeting Adjourned: 11:30 p.m.

Respectfully submitted,

Mary Davisson

City Council Agenda Item Report

Meeting Date: August 8, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Board and Committee Reports

Agenda Section: COMMUNICATIONS (30 mins - 7:45 - 8:15 pm)

Subject:

Forest Preserve Advisory Board Report #2022-04: Request to Public Works for Removal of Pavilion and Grill in the Greenbriar Tract of the Forest Preserve

Suggested Action:

It is recommended that City Council accept this report.

Attachments:

[FPAB Report 2022-04 Greenbriar.pdf](#)

SUBJECT: Request to Public Works for Removal of Pavilion and Grill in the Greenbriar Tract of the Forest Preserve.

DATE: June 15, 2022

BACKGROUND:

The Greenbriar Tract is a city property in Greenbelt East that has recently been added to the Greenbelt Forest Preserve. It is located at the southwest corner of the intersection of Hanover Parkway and Mandan Road. It consists of two parcels of one and 7 acres respectively. The park is completely forested but near the entrance there is a picnic area and a metal grill both of which are unused. There are several wide trails in the park which are used by visitors and students crossing from one area to another.

Prior to acceptance into the Forest Preserve, members of the Forest Preserve Advisory Board surveyed the property. They determined that significant numbers of native plant and bird species reside within the park. These would benefit from the higher level of protection accorded to species designated part of the Greenbelt Forest Preserve. Acceptance into the Forest Preserve was completed by City Council May 2022.

DISCUSSION:

About 50 feet into the park from the entrance at the southwest corner of Hanover Parkway and Mandan Road, is the picnic area which comprises a small pavilion and near it a metal grill. This area is unused except for perhaps occasional students who may linger with friends at the pavilion. There are no known recreational activities taking place at the pavilion either privately or through the City. This area attracts a significant amount of litter.

RECOMMENDATIONS:

In light of the disused state of the pavilion and grill in the Greenbriar Park, the Forest Preserve Advisory Board recommends that these two structures be removed. This would eliminate the possibility that someone could be injured using these structures. It would also eliminate the need for maintenance. Removal would lend continuity to the Greenbriar Tract's purpose as a preserve for plants and animals, and a place to enjoy hiking through a forest.

City Council Agenda Item Report

Meeting Date: August 8, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Negotiated Purchase

Agenda Section: LEGISLATION (30 mins - 8:15 - 8:45 pm)

Subject:

A Resolution to Authorize the Negotiated Purchase of Construction Service to Build a Gateway Signage Wall and Install Signage from Jopal Construction Inc. at a Lump Sum Cost of \$39,000.00, with an Agreement that if a Change in Material Price Increases More than 10% between the time of Estimate (July 2022) and Completion of Project an Extra Charge will Apply for this Increase.

- 2nd Reading and Adoption

Suggested Action:

Reference:

Memorandum, H. Simmons, 07/07/2022

Resolution

Proposal

Plan & Details

In May 2017, the City Council approved conceptual plans and locations for Phase 1 of a gateway signage project. Phase 1 of the project, which proposes a cast stone monument sign to be located on Southway and up to three pole signs, is being funded in part through a Maryland Department of Housing and Community Development grant (\$50,000). The approved budget for this project is \$80,000.

After an unsuccessful request for proposals, staff reached out to three contractors to obtain cost estimates for construction of the Southway wall and installation of the cast stone sign in summer of 2019. Three cost proposals, ranging from \$34,690.00 to \$65,150.00, were received. Subsequently, as the project experienced some delays, staff solicited best and final offers from the three contractors in late 2021 to 2022. Two of the three contractors submitted best and final offers ranging from \$39,000.00 to \$55,088.00. Through bid analysis and reference checks, staff has identified that Jopal Construction Inc. was most responsive as well as low bidder.

Staff is recommending that the City negotiate the purchase of construction services for the construction of Southway wall and installation of sign (to be fabricated by others) with Jopal Construction Inc. at a

cost of \$39,000.00 with an agreement that if a change in material price increases more than 10% between the time of estimate (July 2022) and completion of project an extra charge will apply for this increase for construction of the Southway wall and installation of the cast stone monument sign. Staff will bring the contract back to Council if it is determined that the final cost of services exceeds available funding. It is anticipated that construction will occur in the fall of 2022.

Ms. Davis introduced this resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and moved for adoption tonight.

Attachments:

[Gateway sign memo_FINAL.pdf](#)

[Resolution of Negotiated Purchase.pdf](#)

[Est_1082_from_Jopal_Construction_Inc._18148.pdf](#)

[L.100 Southway Sign.pdf](#)

Memorandum

TO: Mr. Tim George, Interim City Manager
DATE: July 7, 2022
FROM: Holly Simmons, Community Planner
VIA: Terri Hruby, Director of Planning & Community Development
RE: Community Gateway Signage Project

I. Background

The gateway sign project proposes to install three types of signage at gateways to the City. Sign types include one monument sign constructed of stone and cast stone to be placed on Southway; three pole-mounted signs constructed of aluminum with vinyl lettering; and seven column signs constructed of stone and cast stone. Designs and locations were discussed at Council work sessions on August 5, 2015, and February 22, 2016.

On May 22, 2017, the City Council approved conceptual plans and locations for Phase 1 of a gateway signage project. Phase 1 of the project, which proposes a cast stone monument sign to be located on Southway and up to three pole signs, is being funded in part through a Maryland Department of Housing and Community Development grant (\$50,000) obtained in FY2017. The grant agreement stipulates that the City will contribute \$30,000.00 cash to the project. Thus far, the City has spent \$15,000.00 for design work to meet this contribution requirement.

II. Phase 1 Overview

Phase 1 proposes the installation of a cast stone monument sign atop a rebuilt retaining wall at Southway sign, along with the installation of three aluminum pole-mounted signs. The Southway sign and one of the pole signs are located along city rights-of-way (Southway and Research Road), while two of the pole signs are proposed to be located on state highways. Additional signage has been proposed for both city and state rights-of-way during a later Phase 2.

III. 2019 Request for Proposals

In Summer 2019, Staff issued a request for proposals (RFP) which was advertised on the Greenbelt website, in the Greenbelt News Review, in the Washington Post, and on Maryland Bids website. The RFP requested services for the full scope of the project, including demolition of the existing Southway wall and construction of the new wall, sign fabrication and installation for both pole signs and cast stone sign, and landscaping. As a result, two contractors expressed interested and responded to the RFP; however, both were determined to be unqualified to complete the full scope of the project of services required.

After assessing the limited and insufficient response to the RFP, it was decided it would be advisable to directly solicit the services of fabricators and construction companies specializing in the two different types of signs proposed for Phase 1, and to coordinate with the Public Works Department for the demolition of the existing Southway wall and landscaping.

IV. Southway sign

The Southway sign location is composed of two main components: the stone wall and the cast stone sign which will sit atop the wall. Southway designs can be found in Council's materials. Additional components include demolition of the existing wall, pouring of a new sidewalk, and landscaping. Costs for this part of the project are expected to total \$59,006.20. Staff anticipates the project starting in fall 2022 and lasting approximately four to five weeks. The City will consult the City's engineering firm, Charles P. Johnson & Associates on construction management and/or inspections.

a. Stone wall

In fall of 2019, cost estimates for construction of the Southway wall and installation of the cast stone sign were solicited. Three cost proposals, ranging from \$34,690.00 to \$65,150.00, were received. However, the project experienced delays due to a number of factors. As staff moved the project toward the construction phase in 2021, it was identified that significant revisions to the construction drawings were required to ensure that an accurate cost estimate could be provided and that the plans could be implemented in the field. Staff worked with the designers to revise and update plans to respond to concerns raised by staff and contractors. Two of the original three contractors submitted final and best offers ranging in cost from \$39,000.00 (with an agreement that if a change in material price increases more than 10% between the time of estimate in July 2022 and completion of project, an extra charge will apply for this increase) to \$55,088.00.

Staff has identified Jopal Construction, Inc., as Best Value for the City of Greenbelt. Jopal Construction's proposal was most responsive as well as low bidder. Jopal Construction's references checked out without issue. The company is a family-owned business that was established in 1982, and pays a living wage.

Recommendation

Staff recommends the City contract with Jopal Construction, Inc., at a cost of \$39,000.00 with an agreement that if a change in material price increases more than 10% between the time of estimate (July 2022) and completion of project an extra charge will apply for this increase for construction of the Southway wall and installation of the cast stone monument sign.

b. Cast stone sign fabrication

In summer 2021, estimates were solicited separately for the cast stone monument sign which will sit atop the wall. Six estimates were received, ranging from \$4,900 to \$10,600. Staff identified Cast Stone Designs, Inc., as Best Value for the City of Greenbelt. At \$6,195.00, they were second-lowest bidder and are a local business that is certified minority-owned. Cast Stone Designs, Inc.'s, references checked out without issue. They will also assist with installation. Cast Stone Designs, Inc., provided an updated price estimate in July 2022. Fabrication will cost \$8,448.20 and delivery and assistance with installation will cost \$565.00, for a total of \$9,013.20.

City of Greenbelt**Department of Planning and Community Development**

15 Crescent Road, Suite 200, Greenbelt, Maryland 20770

(301) 345-5417 Fax (301) 345-5418

c. Additional components

The Public Works Department will demolish the existing wall and sidewalk, install landscaping, and pour new concrete sidewalk. The costs associated with this work are: \$1,493.00 (landscaping) and an estimated \$4,500.00 (sidewalk).

d. Total cost

All construction components of the Southway sign are estimated to cost a total of \$59,006.20 (see table below).

Component	Cost
Wall construction and sign installation	\$39,000.00
Cast stone fabrication	\$9,013.20
Landscaping	\$1,493.00
Sidewalk	Approximately \$4,500.00 (\$6.00/sf of concrete; \$27/lf of curb; \$250 for one ADA pad)
Construction management	Estimated \$5,000.00
Total	\$59,006.20

V. Pole signs

As referenced earlier in this memo, three pole signs were initially proposed for Phase 1: two along state highways and one on Research Road at the entrance to the City from Beltsville Agricultural Research Center. Four additional gateway signs of a different style (stone/cast stone column signs) have been proposed along state highways as part of a later Phase 2. All gateway signs proposed along state highways are required to be permitted through the State Highway Administration's Jurisdictional Gateway Sign program. Through the permitting process, it was identified that the designs for the Phase 1 pole signs do not conform to SHA standards for community gateway signage. Significant resizing of the proposed signs would be required, and it is unclear if the resized signs will fit in the proposed locations. Further, SHA will permit jurisdictional gateway signs on only two major highway approaches to the town. This is four fewer than the City's program contemplates at completion of Phases 1 and 2.

Recommendation

The City is receiving funding through M-NCPPC's Planning Assistance to Municipalities and Communities (PAMC) program to develop a citywide wayfinding plan in FY23. Locations and designs for citywide wayfinding signage will be developed through this project. Given the issues outlined above, combined with the near-term development of a comprehensive wayfinding program through the PAMC program, City Staff recommends postponing implementation of the pole sign component of the project until the wayfinding plan has been completed.

Introduced: Ms. Davis
1st Reading: July 11, 2022
Passed:
Posted:
Effective:

RESOLUTION NUMBER 2101

A RESOLUTION TO AUTHORIZE THE NEGOTIATED PURCHASE OF CONSTRUCTION SERVICES TO BUILD A GATEWAY SIGNAGE WALL AND INSTALL SIGNAGE FROM JOPAL CONSTRUCTION INC., AT A COST OF \$39,000.00 WITH AN AGREEMENT THAT IF A CHANGE IN MATERIAL PRICE INCREASES MORE THAN 10% BETWEEN THE TIME OF ESTIMATE AND COMPLETION OF PROJECT AN EXTRA CHARGE WILL APPLY FOR THIS INCREASE.

WHEREAS, the City seeks a qualified construction company to construct the Southway wall and set the cast stone sign; and

WHEREAS, the Southway gateway sign was previously identified by Council for redesign and a design was developed in 2016 and has since been further refined; and

WHEREAS, the City has received a matching grant from the Maryland Department of Housing and Community Development in the amount of \$50,000 to fund the installation of gateway signage; and

WHEREAS, the City solicited requests for proposals for the subject work from three (3) construction companies, all of which provided responses; and

WHEREAS, of the three (3) companies considered, Jopal Construction fully meets the project purpose at the lowest cost; and

WHEREAS, Jopal Construction has assisted in revising the construction drawings to more accurately reflect existing conditions; and

WHEREAS, Jopal Construction is a family-owned business that was established in 1982, and pays employees a living wage; and

WHEREAS, a review of the Jopal Construction's experience and qualifications supports that they are qualified to construct the stone wall, NOW, THEREFORE,

BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that the City Manager is authorized to contract with Jopal Construction for the fabrication of the cast stone elements of the Southway sign at a cost of \$39,000.00 with an agreement that if a change in material price increases more than 10% between the time of estimate and completion of project an extra charge will apply for this increase.

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of _____, 2022.

Emmett Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

Jopal Construction Inc.

5621 Griffith Farm Road
Rockville, MD 20855

Proposal

Date	7/6/2022
Estimate #	1082
Cust. Email	
DC :License #:01317 MD :License #:16825 VA :License #:2705033492A	
Architect	Bradley Site

Greenbelt Gateway

Description		Qty	Rate	Total
City of Green belt to remove concrete sidewalk prior to start of work and to replace concrete sidewalk after completion of work.			0.00	0.00
Removal of existing wall including footer and plant material by City of Greenbelt		1	0.00	0.00
Build footer for new wall as per drawing 30" deep as per code. Footer to be 3'6" wide, 12" thick concrete with 4 #5 rebars continuous and #4 rebars at 18" OC. Footer to be placed on a 6" CR-6 base. Approx 7 yards of concrete. Build concrete wall as per drawings 22" wide with ledge for new stone work. #4 rebars continuous at 12" OC. Approx 10 yards of concrete		1	20800.00	20,800.00
Install carderock stone on wall double faced. Wall to be max 31" tall, 51' long. Install metal flashing at termination of stone between cap. Semi dry joints.		1	9,800.00	9,800.00
Install Pennsylvania bluestone cap 24" wide with lengths varying. Max length 4'. Install stainless steel pins 2 per piece grouted in place. Bluestone to be thermal edge. total length approx 50 ft		1	6,500.00	6,500.00
Jopal not responsible for supply and delivery of cast stone sign. Installation can be done by Jopal. Manufacture of stone to be Cast Stone Designs in Gaithersburg MD		1	1,900.00	1,900.00
Any necessary permits to be by others. Must have permit from city to temporarily block bus stop area			0.00	0.00
If a change in material price increases more than 10% between now and completion of project an extra charge will apply for this increase.			0.00	0.00
Payment	1/3 down payment 1/3 at midpoint Remaining balance at completion of work	Total		\$39,000.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Our workers are fully covered by Workmans Compensation Insurance. Our company is licensed and insured in DC, MD and VA. We meet and try to exceed industry standards for the work we offer our clients and warrenty our work for one year.

Customer X _____

Contractor X _____

Phone #	Fax #	E-mail	Web Site
301-330-4797	301-330-4797	jopalstone@aol.com	www.jopalstone.com

City Council Agenda Item Report

Meeting Date: August 8, 2022

Submitted by: Bertha Gaymon

Submitting Department: Finance

Item Type: Resolution

Agenda Section: LEGISLATION (30 mins - 8:15 - 8:45 pm)

Subject:

A Resolution to Authorize the Negotiated Purchase of Certain Goods and Services from Various Vendors as Enumerated Herein when Total Fiscal Year Purchases from Each Vendor Exceed Ten Thousand Dollars (\$10,000)

-1st Reading

Suggested Action:

Reference: Cover Memo - Request for Council to Approve Negotiated Purchase List
Negotiated Purchase List - FY2023 Sorted Alphabetically
Negotiated Purchase List - FY2023 Sorted by FY2022 High to Low
Resolution

Each year, the City does business with a number of vendors from whom the City's individual purchases are below the bid limit of \$10,000 but total purchases over the fiscal year reach or exceed that amount.

Obtaining bid proposals for these goods and services is not warranted. Some of these vendors are the sole source or best source of purchase. In other instances, the City's purchases are based on bids taken by other government agencies (e.g., the State or County) or through the Council of Governments and other cooperative purchasing programs, with the bid price extended to Greenbelt.

It is recommended this resolution be introduced for first reading.

Attachments:

[Cover Memo - Request for Council to Approve Negotiated Purchase List.pdf](#)

[Negotiated Purchase List - FY2023 Sorted Alphabetically to Council - Final.pdf](#)

[Negotiated Purchase List - FY2023 Sorted by FY2022 High to Low to Council - Final.pdf](#)

[Resolution - FY2023 Negotiated Purchase List - Final.pdf](#)



CITY OF GREENBELT

Date: August 4, 2022

To: City Council

Thru: Tim George
City Manager

From: Bertha A. Gaymon
City Treasurer

Re: Request for Council Approval of Negotiated Purchase List

The Finance Department of the City of Greenbelt requests that the City Manager be authorized to purchase the goods and services contained in the attached FY2023 Negotiated Purchase List. Please note the list is provided in two formats—sorted alphabetically by vendor and sorted by FY2022 Amount (largest to smallest). This was requested last year and is provided again this year.

City of Greenbelt, Maryland

Recommended Vendors for Negotiated Purchase - FY 2023

Sorted Alphabetically by Vendor Name

Highlighted Areas Indicate New/Renewed in FY22 and/or FY23

Vendor Name-Number		Commodity	Requesting Department	FY2022	FY2021	FY2020	FY2019	FY2018	Justification for not Bidding
1	Acme Auto Leasing LLC - 3190	Police Undercover Leased Vehicle	Police	37,500	78,750	61,875	78,993	61,875	Competitive Pricing & Value
2	Alexander & Cleaver PA - 905	Legal Services	Admin	89631	98642	91,106	164,542	28,100	Selected by competitive process
3	Amato Industries - 3679	Chlorine & Other Pool Chemicals	Recreation	8,374	3,678	10,046	9,445	8,407	MNCPPC Contract
4	Amazon.com - 7039	Misc products	All	43,691	38,605	32,208	31,312	New FY19	Competitive Pricing & Value
5	American Traffic Solutions (ATS) - 3203	Redlight citation processing	Police	258,541	285,368	260,615	217,918	180,149	Howard County Contract
6	Assa Abloy Entrance Systems US Inc-840	Door repairs	Public Works	333	3,860	3,400	9,860	5,807	Local Vendor, Competitive Pricing
7	AT&T Mobility - 1027	Cellular phone service	All	18,899	27,624	29,197	36,575	39,399	State Contract
8	ATC Corp-3664	Tennis/Basket ball Courts Resurfacing	REC,Admin	-	-	-	3,088	-	Contract awarded in FY22
9	AXON - 620	Body Cameras	Police	115,073	0	5,850	64,624	66,499	Specialized Service
10	Baker Tilly US-NEW	Compensation Study	HR	NEW FY23					Contract awarded in FY22
11	Best, Best & Krieger - 137	Cable Issues & Franchise Negotiations, Sr	Admin	1,598	213	6,385	15,058	1,127	Long-term relationship
12	BFPE International - 1466	Fire Alarm	Public Works	20,836	35,099	18,330	8,302	New FY19	Local Vendor, Competitive Pricing
13	Boland Services - 118	HVAC Services	Public Works	2,188	65,283	8,987	5,437	2,046	Local Vendor, Competitve Pricing
14	Bolton Partners Inc - 4789	Post Retirement Medical	Fin & Admin	2,750	9,880	2,000	9,500	0	Actuarial Study every two years
15	Bonkosky, Laura - 3010	Yoga Instructor	Recreation	5,485	6,754	14,546	14,431	8,720	Local Vendor, Competitive Pricing
16	Bortek Industries - 979	Auto/Sweeper Parts	Public Works	12,900	15,580	10,331	13,899	New FY19	Competitive Pricing & Value
17	Bradley Site Design - 1918	Design & Signage for Gateway and Buddy	Planning	310	0	0	1,000	8,004	Long-term relationship
18	Brylin Glass LLC - 7753	Sculpture & Window Repair	Public Works	0	19,235	New FY21	-	-	Selected by competitive process
19	Budget Painting - 734	Painting	Public Works	146,535	19,250	29,700	9,800	0	Competitive Pricing & Value
20	C N Robinson Lighing - 6118	LED Lighting	Public Works	58,247	68,157	34,935	8,143	6,212	Local Vendor, Competitve Pricing
21	Capital Air Filter Corp-140	Air Filters	Public Works	11,993	8,956	7,869	6,283	6,348	Local vendor, competitive pricing
22	Capitol Office Solutions -147	Copier Service & supplies	All	17,693	19,183	16,883	16,515	17,612	Competitive Pricing & Value
23	Carefirst Bluecross Blueshield - 3619	Employee Health Insurance	All	1,592,115	1,824,714	1,477,025	1,973,703	1,870,005	Competitive Pricing & Value
24	Carpet Land Inc.-6018	Carpet Replacement	All	11,726	25,029	11,387	8,292	4,676	Competitive pricing & value
25	Carroll County Sheriff-7732	Police Academy Trianing	Police	14,733	6,646	-	-	-	Partner agency-police training
26	Carquest Auto Parts-3101	Auto Parts	Public Works	7,151	11,303	7,575	3,604	1,896	Competitive Pricing & Value
27	Cast Stone Designs Inc-8349	Gateway Signage	Planning	NEW FY23	0	0	0	0	Local Vendor, Competitve Pricing
28	CDW-G Computer Center Inc-153	Computers	IT	25,366	11,416	9,297	27,834	11,153	Competitive Pricing & Value
29	Cellebrite, Inc.-8167	Cell Forensic	Police	9,995	-	-	-	-	Competitive Pricing & Value
30	Chargepoint, Inc-3684	Charging Station	Public Works	11,675	-	16,616	-	-	Sole Provider
31	Charles P. Johnson & Assoc - 4802	Construction Inspection/ Management S	Planning	14,026	57,172	195,868	66,520	35,417	Competitive Pricing, long-term relationship and
32	Chesapeake Ford Truck - 995	Auto Parts	Public Works	25,655	14,929	9,223	13,721	2,102	Competitive Pricing & Value
33	Climate Engineers-2210	HVAC service at AFC	Public Works	8,399	51,189	47,948	74,050	49,226	Local Vendor, Competitve Pricing
34	Cohn Reznick - replaced McGladrey 2015	Auditing services	Fin & Admin	37,500	37,500	37,500	36,500	35,500	Selected by competitive process
35	Community College of Baltimore County - 2106	Police academy	Police	0	0	10,443	0	2,020	Specialized Service
36	Crovato Products & Svcs - 4009	Auto maintenance	Public Works	13,134	9,917	11,615	9,763	18,171	Local Vendor, Competitve Pricing
37	Crowley Construction - 1221	Roof repairs	Public Works	17,136	913	163,095	15,717	30,690	Local Vendor, Competitve Pricing
38	CTC Technology & Energy	Oversee Small Cell Applications	Admin	0	-	New FY21	-	-	Specialized Service
39	Cunninghan Assoc-6786 (was West Rec-3787)	Playground Wood Fiber/Mulch	Public Works	26,692	0	22,250	24,105	21,906	Local Vendor, Competitve Pricing
40	D & D Tire - 3204	Auto & Truck Tires	Police	35,245	24,470	30,770	33,171	28,751	State Contract
41	Davenport & Co. LLC - 3061	Financial Consultant	Admin	15,600	45,000	0	18,119	New FY19	Specialized Service
42	Delta Dental - 6092	Employee Dental Insurance	All	110,858	115,845	109,026	124,351	120,425	Competitive Pricing & Value
43	Delta Telephone & Cabling - 5016	Phone Maint & Licenses	IT	4,676	4,686	61,885	7,123	9,612	Local Vendor, Competitve Pricing
44	Densel Company - 630	Boiler Replacement	Public Works	253,548	58,491	510,817	56,361	233,610	Selected by competitive process
45	Doloff Printing - 259	Newsletters & Seasonal Brochures	Recreation	0	0	8,264	10,783	10,655	Competitive Pricing & Value

City of Greenbelt, Maryland									
Recommended Vendors for Negotiated Purchase - FY 2023									
Sorted Alphabetically by Vendor Name									
						Highlighted Areas Indicate New/Renewed in FY22 and/or FY23			
Vendor Name-Number	Commodity	Requesting Department	FY2022	FY2021	FY2020	FY2019	FY2018	Justification for not Bidding	
46	Doyle Printing & Offse-4839	Newsletter Priinting	REC,Comm Promotion	15,701	8,990	3,780	11,718	7,255	Long-term relationship
47	Dr. Jack Leeb - 1766	Employment Assessments/Testing	Police	5,915	14,480	7,515	7,475	5,535	Long-term relationship
48	Dude Solutions Inc - 298	Facility Dude	Public Works	3,966	5,162	3,055	30,775	2,639	Competitive Pricing & Value
49	Durance Plumbing-5736	Plumbing Service	Public Works	8,692	9,272	44	22,185	5,633	Local vendor,specialized svc
50	Eastern Salt Co - 2772	Road Salt	Public Works	0	2,383	12,370	14,400	New FY19	Competitive Pricing & Value
51	Edmunds Govtech-5798 (NEW)	Financial Software	Finance	69,430	-	-	-	-	Bid awarded in FY22
52	Electec Election Services, Inc-5918	Voting Services	Admin - Elections	43,842	19,701	2,346	0	2,346	Specialized Service
53	Ely Inc - 4183	Museum services/Storage	Admin	9,360	17,240	10,670	New FY20	-	Specialized Service
54	Emerg Serv Consult Intl - 2933(was Fields Consulting Group - 5873)	Promotional Assessment Center	Police	0	18,000	0	18,000	0	Competitive Pricing & Value
55	Ennis-Flint - 980	Traffic signs/Crosswalks	Public Works	18,648	4,631	12,118	11,862	2,307	Competitive Pricing & Value
56	Epstein, Norman-1374	Psychological services	CARES	8,800	8,250	8,250	9,900	10,890	Long-term relationship
57	Express Scripts - 512808	Employee prescription drugs	All	301,322	287,792	272,906	315,635	304,580	Competitive Pricing & Value
58	F & F & A Jacobs & Son-288	Uniforms	Police	9,239	11,641	10,168	3,086	4,602	Long-term relationship
59	Fidelity Power Systems - 300	Generator Inspection & Maint.	Public Works	9,128	8,691	6,132	4,942	4,225	Long-term relationship
60	Fovndry/Van Eperen-8021	Communications Services	Admin - PIO	31,695	New FY21	0	0	0	Sole Provider
61	Friends of Old Greenbelt Theatre - 6742	Theatre management	Admin	70,897	48,000	141,427	59,217	63,128	Selected by competitive process
62	Frontline Mobile Tech-7721	Toughbooks	Police	8,330	35,500	-	-	-	State Contract
63	Fulton Bank-523403	Banking services	Fin & Admin	22,403	21,322	38,334	44,216	43,158	Selected by competitive process
64	Galls Inc - 329	Uniforms and police equipment	Police	13,213	10,683	18,229	16,083	8,274	Sole Provider
65	Gametime - 1043	Playground Equipment	Public Works	11,944	1,658	2,031	54,533	163,198	Local Vendor, Competitive Pricing
66	General Glass - 4746	Windows	Public Works	1,316	44,455	5,522	2,465	1,779	Selected by competitive process
67	GHA Technologies - 4077	Computers & Computer Equip	IT	44,811	32,621	33,866	17,177	1,962	Competitive Pricing & Value
68	GHE Electric Services Inc - 6290	Electrical Supplies & Repairs	Public Works	745	15,163	5,335	12,075	425	Local Vendor, Competitve Pricing
69	Grainger - 350	Filters, lights, tools, misc supplies	Public Works	17,725	12,692	7,925	7,618	3,711	Local Vendor, Competitve Pricing
70	Granicus Inc - 4960	Video Streaming/Open Platform	Admin	36,540	32,205	30,950	25,518	36,606	Specialized Service
71	Granturk Equipment Company Inc - 351	Auto parts	Public Works	6,920	17,363	733	177,962	531	Sole Provider
72	Greenbelt Auto & Truck Repair - 1091	Auto body repair	Public Works	19,420	21,210	29,549	17,725	28,610	Local Vendor, Competitve Pricing
73	Greenbelt Homes Inc - 363	Museum Co-op fees & Playground Maint	Admin	28,390	10,820	10,074	15,942	13,129	Sole Provider
74	Greenbelt News Review - 368	Legal & help wanted ads	Fin & Admin	34,613	25,172	21,770	24,181	25,363	Local Vendor, Competitve Pricing
75	Greenbriar Community Assoc - 376	Landscape Maintenance	Public Works	10,780	9,650	12,545	11,599	7,555	Long-term relationship
76	Greenman Pedersen - 379	Engineering consultant	Planning	6,565	53,011	29,022	101,298	118,035	Long-term relationship
77	Gun Shop, The 899	Firearms training, ammunition	Police	5,621	2,369	17,976	17,592	7,603	State Contract
78	Hi-Line - 2317	Auto Shop Supplies for PD	Public Works	11,701	20,433	17,266	11,943	9,201	Local Vendor, Competitve Pricing
79	Home Depot - 1183 + 6211	Miscellaneous supplies	Public Works	17,204	14,976	15,633	18,007	17,880	Local Vendor, Competitve Pricing
80	Howard County - 2572	Redlight Camera	Police	7,770	10,485	9,515	10,718	10,254	Specialized Service
81	I-Tech-8350 (NEW - replaces J&M)	Security Cameras	IT	NEW FY23				Selected by competitive process	
82	Indeed.com-7054	Job Advertisement	HR	11,573	4,450	-	273	-	Competitive Pricing & Value
83	Innovative Pyrotechnic Concepts - 6595	Fireworks	Public Works	14,600	0	14,175	13,825	13,250	Specialized Service
84	Intercon Truck Equipment - 6331	Truck Equipment	Public Works	19,996	0	0	13,524	11,167	Competitive Pricing & Value
85	Jackson Lewis - 6613	Legal Services: CBA	Admin	23,092	27,141	59,581	310	47,747	Specialized Service
86	James River Solutions - 6703	Unleaded Fuel	All	241,269	156,357	129,302	163,746	135,569	COG Bid
87	Jams Lawn and Gardening Inc - 7938	Landscape Maintenance	Public Works	10,044	1,956	New FY21	-	-	Selected by competitive process
88	Jill Grant & Associates - 7864	Legal Support:Maglev,Bureau of Engravin	Admin	5,956	199,995	New FY21	-	-	Specialized Service
89	Johnson Truck Center-6062	Auto Parts	Public Works	10,216	6,257	1,436	8,123	684	State Contract

City of Greenbelt, Maryland									
Recommended Vendors for Negotiated Purchase - FY 2023									
Sorted Alphabetically by Vendor Name									
						Highlighted Areas Indicate New/Renewed in FY22 and/or FY23			
Vendor Name-Number		Commodity	Requesting Department	FY2022	FY2021	FY2020	FY2019	FY2018	Justification for not Bidding
90	Key Risk/StarNet Ins (replaced Chesapeake Employers Ins FY19) - 210190	Workers compensation insurance	All	865,581	665,778	617,530	520,476	689,925	Long-term relationship
91	Knowbe4-8091	Cyber Security User Training	IT	11,880	-	16,005	-	-	Specialized Svc/On-going svc
92	Kohler Equipment - 4683	Tools & Parts	Public Works	7,457	8,759	9,151	9,878	8,771	Local Vendor, Competitve Pricing
93	Leonard Paper Company - 2276	Paper towels & toilet tissue	Public Works	5,094	13,977	5,719	5,588	7,309	Competitive Pricing & Value
94	Local Government Insurance Trust- 1125 & 528	Liability & property insurance	All	181,123	167,690	157,033	153,823	158,696	Competitive Pricing & Value
95	LS Systems (NEW)	Access Control	Public Works	NEW FY23				Local vendor,specialized svc	
96	Major Police Supply - 4188	Emergency equipment & installatioin on	Police	24,511	31,666	162,120	141,446	31,409	State Contract
97	Mansfield Oil Co - 550	Diesel Fuel	Public Works	0	6,713	33,250	47,532	43,854	COG Contract
98	Manuel Tree Service - 6282	Tree pruning/removal	Public Works	23,600	32,200	13,500	4,900	16,100	Competitive Pricing & Value
99	Maryland Environmental Services - 559	Leaf grinding	Public Works	27,029	31,453	23,143	57,200	12,871	Local Vendor, Competitve Pricing
100	Maryland Municipal League-563	Membership	Admin	26,534	25,286	25,598	27,421	24,167	Govt Association
101	Maryland State Retirement System 512806, 512807, 527301, & 527302	Retirement and pension plans	All	2,067,125	2,054,492	1,857,509	1,785,878	1,682,060	State Agency
102	Maryland Unemployment-591	Unemployment Benefits	HR,Finance	13,385	24,427	5,666	292	413	State Agency
103	MCCI - 2709	Laserfische Project Mgmt	IT	4,725	26,500	24,280	36,355	New FY19	Competitive Pricing & Value
104	Meals on Wheels-4067	Contribution/Food Assistance	CARES	46,660	57,840	-	6,305	2,000	Grant-Funded Service
105	Metropolitan Washington Council of Governments - 601	Association fees	Admin	39,313	38,665	19,845	19,100	18,522	COG Contract
106	Microsoft - 6170	Email Service	IT	12,421	12,741	10,894	10,289	9,812	Competitive Pricing & Value
107	Miles & Stockbridge - 3801	Legal services: Bond Counsel	Admin	0	21,500	24,500	25,220	33,668	Specialized Service
108	Mission Square	Deferred compensation program	All	597,866	626,735	629,160	619,798	537,937	Long-term relationship
109	Morton Salt, Inc.-6695	Road Salt	Public Works	15,314	-	-	-	12,642	COG Contract
110	Motorola - 6109	Radios & related service	Police	39,216	23,573	34,111	27,740	29,934	State Contract
111	Municap - 3493	TIF Administrator	Fin & Admin	13,794	11,700	17,463	8,206	New FY19	Specialized Service
112	Municipal Emerg Sv Dep - 145(was Lawmen Supply - 6505)	Simmunition Training, body armor, unifor	Police	19,267	24,321	26,985	26,255	25,903	Specialized Service
113	NAA, Inc. - 3905	Remediation of CC Windows	Planning	0	0	26,870	New FY20	-	Selected by competitive process
114	Nicholas P Pipino & Assoc - 982	Audio Visual Maint Contract	Admin	36,885	11,228	6,374	4,945	143,484	State Contract
115	O'Brien Bus Service Inc - 672	Bus service for camps- shorter trips	Recreation	0	0	16,975	14,350	14,425	Competitive Pricing & Value
116	Occupational Medical Services - 3774	Employee Physicals	Fin & Admin	12,406	17,206	12,471	11,579	7,223	Competitive Pricing & Value
117	Orkin-715	Pest Control Service	All	8,962	8,742	260	8,181	-	Local vendor,specialized svc
118	Overhead Door - 681	Bay Door Repairs	Public Works	563	2,265	16,646	2,085	1,324	Specialized Service
119	P2 Maintenance Services - 3423	Landscape Maintenance	Public Works	43,456	60,888	47,094	5,521	New FY19	Competitive Pricing & Value
120	Packer Norris Parts - 5770	Vehicle Repair Auto Parts, direct from m	Public Works	11,372	13,532	14,354	8,315	9,395	Competitive Pricing & Value
121	Parts Authority - 5896	Auto Parts, Supplies & Tools	Public Works	34,697	37,690	43,316	46,838	42,686	Local Vendor, Competitve Pricing
122	Perconti Data Systems - 5396	Utopia System Upgrade & Maint	IT/Planning	9,995	9,995	9,995	14,495	13,495	Sole Provider
123	Petsmart - 3339	Animal Food & Supplies	Animal Control	2,569	2,170	5,288	8,702	9,398	Local Vendor, Competitve Pricing
124	Power DMS, Inc-713	FTO Software Subscription	Police	12,319	2,000	7,102	6,954	4,810	Competitive Pricing & Value
125	Prince George's Community-687	Police In-Service Training	PW & Police	9,834	-	-	-	-	Specialized Service
126	Prince George's County- 122 & 693, 694 & 739	Landfill disposal services & I-Net	PW & IT	107,431	78,909	123,822	134,310	112,270	Specialized Service
127	PT Armor, Inc-6354	Ballistic Vest Carrier	Police	7,475	3,055	5,400	6,213	1,140	Competitive Pricing & Value
128	Quill - 3937	Office Supplies	Police	8,946	10,198	10,867	13,355	11,179	Competitive Pricing & Value
129	Race Forward-8146	Racial Equity Course	HR	16,500	-	-	-	-	Sole Provider
130	Raftelis-4602	Council Retreat/ARPA Comm Engmt	Admin	62,549	5,000	5,000	-	-	Approved by Council-FY22
131	Ramona Bocanegra-3911	Cleaning Services	Recreation	65,585	86,738	29,840	35,039	31,970	Selected by competitive process
132	Raymar Plumbing Services-767	Plumbing services	Public Works	3,065	3,932	13,190	27,506	31,002	Local Vendor, Competitve Pricing
133	Rekor Recognition Systems - 3487(was Brekford International - 4533)	Speed Cameras; Purchase and installatio	Police	147,409	194,440	211,520	239,500	260,400	Specialized Service

City of Greenbelt, Maryland									
Recommended Vendors for Negotiated Purchase - FY 2023									
Sorted Alphabetically by Vendor Name									
						Highlighted Areas Indicate New/Renewed in FY22 and/or FY23			
Vendor Name-Number		Commodity	Requesting Department	FY2022	FY2021	FY2020	FY2019	FY2018	Justification for not Bidding
134	Republic Services #411 - 7734	Recycling	Public Works	21,878	16,548	New FY21	-	-	Selected by competitive process
135	Rexel of America LLC	Parts	Public Works	4,425	13,044	12,992	10,240	5,138	Competitive Pricing & Value
136	Robert Half-8189	Temporary Services	Fin, HR & Admin	17,045	-	-	-	-	Competitive Pricing & Value
137	Roberts Oxygen - 784	Propane & Pool Chemicals	PW & Rec	8,679	9,701	9,226	10,743	8,805	Competitive Pricing & Value
138	Schindler Elevator - 799	Elevator service and repair	Public Works	15,422	22,928	9,164	15,975	12,490	Competitive Pricing & Value
139	Shannon-Baum Signs-810	Street Signage	PW/Planning	7,062	3,726	3,621	4,194	3,407	Competitive Pricing & Value
140	Shapiro & Duncan Mechanical Contractors -5526	Pool Pac Service, HVAC-CC	Public Works	37,991	835	0	26,655	50,868	Competitive Pricing & Value
141	SHI International Corp - 4028	Computer supplies & Licensing	IT	78	29,483	9,012	New FY20	-	Competitive Pricing & Value
142	Silver Hill Cleaners - 149	Uniform cleaning	Police	3,900	6,789	8,356	9,042	12,062	Competitive Pricing & Value
143	SiteOne Landscape Supply LLC - 415	Landscape plants/supplies	Public Works	3,714	12,074	2,286	11,442	3,174	Competitive Pricing & Value
144	Sparks@Play - 7935	Playground Equipment Installation	Public Works	35,189	35,189	New FY21	-	-	Selected by competitive process
145	Spay Now - 6734	Veterinarian services	Animal Control	7,711	6,032	14,302	15,161	15,823	Competitive Pricing & Value
146	Staples - 4836, 5718 & 5925	Office & Green Cleaning Supplies	All	28,931	27,234	39,155	24,149	19,944	NJPA Contract
147	Suburban Signs Inc - 856	City Vehicle decals & Installation	PD, PW, PCD	4,074	1,466	10,586	19,872	7,035	Competitive Pricing & Value
148	Superion - Pentamation (was Sungard) - 1721	Financial system software maint	Finance	60,155	56,592	12,654	71,663	50,196	Sole Provider
149	The Fibar Group LLC - 4233	Engineered wood	Public Works	4,626	13,438	2,236	0	0	Competitive Pricing & Value
150	The Hartford - 3694 512805+220216	Employee life insurance	All	29,236	34,135	37,499	39,296	37,883	Competitive Pricing & Value
151	Trippe Sports & Promotions LLC - 4466	Uniforms	All	7,576	5,421	39,155	11,885	10,050	Competitive Pricing & Value
152	U.S. Postal Service - 2213	Postage & Delivery	All	9,185	4,526	6,000	4,000	6,000	Sole Provider
153	University of Maryland - 942, 4847	Police Academy, Election tabulation	Police & Admin	8,275	250	17,897	4,452	11,903	Specialized Service
154	Verizon - 523801 103 & 7855	Local phone service	All	67,195	49,583	42,728	48,916	33,677	Sole Provider
155	Verizon Wireless 1966	Police laptops & Cell Phones	All	39,996	39,594	39,250	43,152	41,239	State Contract
156	Vermont systems - 956	Rec Trac Upgrade, Training, Maint	IT	7,409	0	7,194	13,968	16,562	Specialized Service
157	Visiting Angels-3309	In-Home Aide	CARES	32,234	57,231	25,752	11,365	-	Grant-Funded Service
158	VMP Construction - 951	Asphalt Work	Public Works	1,166,618	365,371	572,605	786,548	180,090	Selected by competitive process
159	Washington Post - 7055	Employment Advertising	HR	950	8,365	5,290	10,030	New FY19	Competitive Pricing & Value
160	Weyers Floor Service 976	Wood floor re-surfacing & refinishing	Recreation	0	2,800	9,053	12,411	16,757	Competitive Pricing & Value
161	Xerox - 292 (replacing COS)	Copier Service & supplies	All	15,461	14,773	20,827	20,028	16,653	Competitive Pricing & Value

City of Greenbelt, Maryland									
Recommended Vendors for Negotiated Purchase - FY 2023									
Sorted by FY2022 Amount - Highest to Lowest									
						Highlighted Areas Indicate New/Renewed in FY22 and/or FY23			
Vendor Name-Number		Commodity	Requesting Department	FY2022	FY2021	FY2020	FY2019	FY2018	Justification for not Bidding
1	Maryland State Retirement System 512806, 512807, 527301, & 527302	Retirement and pension plans	All	2,067,125	2,054,492	1,857,509	1,785,878	1,682,060	State Agency
2	Carefirst Bluecross Blueshield - 3619	Employee Health Insurance	All	1,592,115	1,824,714	1,477,025	1,973,703	1,870,005	Competitive Pricing & Value
3	VMP Construction - 951	Asphalt Work	Public Works	1,166,618	365,371	572,605	786,548	180,090	Selected by competitive process
4	Key Risk/StarNet Ins (replaced Chesapeake Employers Ins FY19) - 210190	Workers compensation insurance	All	865,581	665,778	617,530	520,476	689,925	Long-term relationship
5	Mission Square	Deferred compensation program	All	597,866	626,735	629,160	619,798	537,937	Long-term relationship
6	Express Scripts - 512808	Employee prescription drugs	All	301,322	287,792	272,906	315,635	304,580	Competitive Pricing & Value
7	American Traffic Solutions (ATS) - 3203	Redlight citation processing	Police	258,541	285,368	260,615	217,918	180,149	Howard County Contract
8	Densel Company - 630	Boiler Replacement	Public Works	253,548	58,491	510,817	56,361	233,610	Selected by competitive process
9	James River Solutions - 6703	Unleaded Fuel	All	241,269	156,357	129,302	163,746	135,569	COG Bid
10	Local Government Insurance Trust- 1125 & 528	Liability & property insurance	All	181,123	167,690	157,033	153,823	158,696	Competitive Pricing & Value
11	Rekor Recognition Systems - 3487(was Brekford International - 4533)	Speed Cameras; Purchase and installation	Police	147,409	194,440	211,520	239,500	260,400	Specialized Service
12	Budget Painting - 734	Painting	Public Works	146,535	19,250	29,700	9,800	0	Competitive Pricing & Value
13	AXON - 620	Body Cameras	Police	115,073	0	5,850	64,624	66,499	Specialized Service
14	Delta Dental - 6092	Employee Dental Insurance	All	110,858	115,845	109,026	124,351	120,425	Competitive Pricing & Value
15	Prince George's County- 122 & 693, 694 & 739	Landfill disposal services & I-Net	PW & IT	107,431	78,909	123,822	134,310	112,270	Specialized Service
16	Alexander & Cleaver PA - 905	Legal Services	Admin	89631	98642	91,106	164,542	28,100	Selected by competitive process
17	Friends of Old Greenbelt Theatre - 6742	Theatre management	Admin	70,897	48,000	141,427	59,217	63,128	Selected by competitive process
18	Edmunds Govtech-5798 (NEW)	Financial Software	Finance	69,430	-	-	-	-	Bid awarded in FY22
19	Verizon - 523801 103 & 7855	Local phone service	All	67,195	49,583	42,728	48,916	33,677	Sole Provider
20	Ramona Bocanegra-3911	Cleaning Services	Recreation	65,585	86,738	29,840	35,039	31,970	Selected by competitive process
21	Raftelis-4602	Council Retreat/ARPA Comm Engmt	Admin	62,549	5,000	5,000	-	-	Approved by Council-FY22
22	Superion - Pentamation (was Sungard) - 1721	Financial system software maint	Finance	60,155	56,592	12,654	71,663	50,196	Sole Provider
23	C N Robinson Lighting - 6118	LED Lighting	Public Works	58,247	68,157	34,935	8,143	6,212	Local Vendor, Competitve Pricing
24	Meals on Wheels-4067	Contribution/Food Assistance	CARES	46,660	57,840	-	6,305	2,000	Grant-Funded Service
25	GHA Technologies - 4077	Computers & Computer Equip	IT	44,811	32,621	33,866	17,177	1,962	Competitive Pricing & Value
26	Electec Election Services, Inc-5918	Voting Services	Admin - Elections	43,842	19,701	2,346	0	2,346	Specialized Service
27	Amazon.com - 7039	Misc products	All	43,691	38,605	32,208	31,312	New FY19	Competitive Pricing & Value
28	P2 Maintenance Services - 3423	Landscape Maintenance	Public Works	43,456	60,888	47,094	5,521	New FY19	Competitive Pricing & Value
29	Verizon Wireless 1966	Police laptops & Cell Phones	All	39,996	39,594	39,250	43,152	41,239	State Contract
30	Metropolitan Washington Council of Governments - 601	Association fees	Admin	39,313	38,665	19,845	19,100	18,522	COG Contract
31	Motorola - 6109	Radios & related service	Police	39,216	23,573	34,111	27,740	29,934	State Contract
32	Shapiro & Duncan Mechanical Contractors -5526	Pool Pac Service, HVAC-CC	Public Works	37,991	835	0	26,655	50,868	Competitive Pricing & Value
33	Acme Auto Leasing LLC - 3190	Police Undercover Leased Vehicle	Police	37,500	78,750	61,875	78,993	61,875	Competitive Pricing & Value
34	Cohn Reznick - replaced McGladrey 2015	Auditing services	Fin & Admin	37,500	37,500	37,500	36,500	35,500	Selected by competitive process
35	Nicholas P Pipino & Assoc - 982	Audio Visual Maint Contract	Admin	36,885	11,228	6,374	4,945	143,484	State Contract
36	Granicus Inc - 4960	Video Streaming/Open Platform	Admin	36,540	32,205	30,950	25,518	36,606	Specialized Service
37	D & D Tire - 3204	Auto & Truck Tires	Police	35,245	24,470	30,770	33,171	28,751	State Contract
38	Sparks@Play - 7935	Playground Equipment Installation	Public Works	35,189	35,189	New FY21	-	-	Selected by competitive process
39	Parts Authority - 5896	Auto Parts, Supplies & Tools	Public Works	34,697	37,690	43,316	46,838	42,686	Local Vendor, Competitve Pricing
40	Greenbelt News Review - 368	Legal & help wanted ads	Fin & Admin	34,613	25,172	21,770	24,181	25,363	Local Vendor, Competitve Pricing
41	Visiting Angels-3309	In-Home Aide	CARES	32,234	57,231	25,752	11,365	-	Grant-Funded Service
42	Fovndry/Van Eperen-8021	Communications Services	Admin - PIO	31,695	New FY21	0	0	0	Sole Provider
43	The Hartford - 3694 512805+220216	Employee life insurance	All	29,236	34,135	37,499	39,296	37,883	Competitive Pricing & Value
44	Staples - 4836, 5718 & 5925	Office & Green Cleaning Supplies	All	28,931	27,234	39,155	24,149	19,944	NJPA Contract
45	Greenbelt Homes Inc - 363	Museum Co-op fees & Playground Maint	Admin	28,390	10,820	10,074	15,942	13,129	Sole Provider
46	Maryland Environmental Services - 559	Leaf grinding	Public Works	27,029	31,453	23,143	57,200	12,871	Local Vendor, Competitve Pricing

City of Greenbelt, Maryland											
Recommended Vendors for Negotiated Purchase - FY 2023											
Sorted by FY2022 Amount - Highest to Lowest											
							Highlighted Areas Indicate New/Renewed in FY22 and/or FY23				
Vendor Name-Number				Commodity	Requesting Department	FY2022	FY2021	FY2020	FY2019	FY2018	Justification for not Bidding
1	Maryland State Retirement System	512806, 512807, 527301, & 527302	Retirement and pension plans	All	2,067,125	2,054,492	1,857,509	1,785,878	1,682,060	State Agency	
47	Cunningham Assoc-6786 (was West Rec-3787)			Playground Wood Fiber/Mulch	Public Works	26,692	0	22,250	24,105	21,906 Local Vendor, Competitive Pricing	
48	Maryland Municipal League-563			Membership	Admin	26,534	25,286	25,598	27,421	24,167 Govt Association	
49	Chesapeake Ford Truck - 995			Auto Parts	Public Works	25,655	14,929	9,223	13,721	2,102 Competitive Pricing & Value	
50	CDW-G Computer Center Inc-153			Computers	IT	25,366	11,416	9,297	27,834	11,153 Competitive Pricing & Value	
51	Major Police Supply - 4188			Emergency equipment & installatioin on	Police	24,511	31,666	162,120	141,446	31,409 State Contract	
52	Manuel Tree Service - 6282			Tree pruning/removal	Public Works	23,600	32,200	13,500	4,900	16,100 Competitive Pricing & Value	
53	Jackson Lewis - 6613			Legal Services: CBA	Admin	23,092	27,141	59,581	310	47,747 Specialized Service	
54	Fulton Bank-523403			Banking services	Fin & Admin	22,403	21,322	38,334	44,216	43,158 Selected by competitive process	
55	Republic Services #411 - 7734			Recycling	Public Works	21,878	16,548	New FY21	-	- Selected by competitive process	
56	BFPE International - 1466			Fire Alarm	Public Works	20,836	35,099	18,330	8,302 New FY19	Local Vendor, Competitive Pricing	
57	Intercon Truck Equipment - 6331			Truck Equipment	Public Works	19,996	0	0	13,524	11,167 Competitive Pricing & Value	
58	Greenbelt Auto & Truck Repair - 1091			Auto body repair	Public Works	19,420	21,210	29,549	17,725	28,610 Local Vendor, Competitive Pricing	
59	Municipal Emerg Sv Dep - 145(was Lawmen Supply - 6505)			Simmunition Training, body armor, unifor	Police	19,267	24,321	26,985	26,255	25,903 Specialized Service	
60	AT&T Mobility - 1027			Cellular phone service	All	18,899	27,624	29,197	36,575	39,399 State Contract	
61	Ennis-Flint - 980			Traffic signs/Crosswalks	Public Works	18,648	4,631	12,118	11,862	2,307 Competitive Pricing & Value	
62	Grainger - 350			Filters, lights, tools, misc supplies	Public Works	17,725	12,692	7,925	7,618	3,711 Local Vendor, Competitive Pricing	
63	Capitol Office Solutions -147			Copier Service & supplies	All	17,693	19,183	16,883	16,515	17,612 Competitive Pricing & Value	
64	Home Depot - 1183 + 6211			Miscellaneous supplies	Public Works	17,204	14,976	15,633	18,007	17,880 Local Vendor, Competitive Pricing	
65	Crowley Construction - 1221			Roof repairs	Public Works	17,136	913	163,095	15,717	30,690 Local Vendor, Competitive Pricing	
66	Robert Half-8189			Temporary Services	Fin, HR & Admin	17,045	-	-	-	- Competitive Pricing & Value	
67	Race Forward-8146			Racial Equity Course	HR	16,500	-	-	-	- Sole Provider	
68	Doyle Printing & Offse-4839			Newsletter Priinting	REC,Comm Promotion	15,701	8,990	3,780	11,718	7,255 Long-term relationship	
69	Davenport & Co. LLC - 3061			Financial Consultant	Admin	15,600	45,000	0	18,119 New FY19	Specialized Service	
70	Xerox - 292 (replacing COS)			Copier Service & supplies	All	15,461	14,773	20,827	20,028	16,653 Competitive Pricing & Value	
71	Schindler Elevator - 799			Elevator service and repair	Public Works	15,422	22,928	9,164	15,975	12,490 Competitive Pricing & Value	
72	Morton Salt, Inc.-6695			Road Salt	Public Works	15,314	-	-	-	12,642 COG Contract	
73	Carroll County Sheriff-7732			Police Academy Trianing	Police	14,733	6,646	-	-	- Partner agency-police training	
74	Innovative Pyrotechnic Concepts - 6595			Fireworks	Public Works	14,600	0	14,175	13,825	13,250 Specialized Service	
75	Charles P. Johnson & Assoc - 4802			Construction Inspection/ Management Sr	Planning	14,026	57,172	195,868	66,520	35,417 Competitive Pricing, long-term relationship and	
76	Municap - 3493			TIF Administrator	Fin & Admin	13,794	11,700	17,463	8,206 New FY19	Specialized Service	
77	Maryland Unemployment-591			Unemployment Benefits	HR,Finance	13,385	24,427	5,666	292	413 State Agency	
78	Galls Inc - 329			Uniforms and police equipment	Police	13,213	10,683	18,229	16,083	8,274 Sole Provider	
79	Crovato Products & Svcs - 4009			Auto maintenance	Public Works	13,134	9,917	11,615	9,763	18,171 Local Vendor, Competitive Pricing	
80	Bortek Industries - 979			Auto/Sweeper Parts	Public Works	12,900	15,580	10,331	13,899 New FY19	Competitive Pricing & Value	
81	Microsoft - 6170			Email Service	IT	12,421	12,741	10,894	10,289	9,812 Competitive Pricing & Value	
82	Occupational Medical Services - 3774			Employee Physicals	Fin & Admin	12,406	17,206	12,471	11,579	7,223 Competitive Pricing & Value	
83	Power DMS, Inc-713			FTO Software Subscription	Police	12,319	2,000	7,102	6,954	4,810 Competitive Pricing & Value	
84	Capital Air Filter Corp-140			Air Filters	Public Works	11,993	8,956	7,869	6,283	6,348 Local vendor, competitive pricing	
85	Gametime - 1043			Playground Equipment	Public Works	11,944	1,658	2,031	54,533	163,198 Local Vendor, Competitive Pricing	
86	Knowbe4-8091			Cyber Security User Training	IT	11,880	-	16,005	-	- Specialized Svc/On-going svc	
87	Carpet Land Inc.-6018			Carpet Replacement	All	11,726	25,029	11,387	8,292	4,676 Competitive pricing & value	
88	Hi-Line - 2317			Auto Shop Supplies for PD	Public Works	11,701	20,433	17,266	11,943	9,201 Local Vendor, Competitive Pricing	
89	Chargepoint, Inc-3684			Charging Station	Public Works	11,675	-	16,616	-	- Sole Provider	
90	Indeed.com-7054			Job Advertisement	HR	11,573	4,450	-	273	- Competitive Pricing & Value	

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Vendor Name-Number				Commodity	Requesting Department	FY2022	FY2021	FY2020	FY2019	FY2018	Justification for not Bidding
1	Maryland State Retirement System	512806, 512807, 527301, & 527302	Retirement and pension plans	All	2,067,125	2,054,492	1,857,509	1,785,878	1,682,060	State Agency	
91	Packer Norris Parts - 5770		Vehicle Repair Auto Parts, direct from m	Public Works	11,372	13,532	14,354	8,315	9,395	Competitive Pricing & Value	
92	Greenbriar Community Assoc - 376		Landscape Maintenance	Public Works	10,780	9,650	12,545	11,599	7,555	Long-term relationship	
93	Johnson Truck Center-6062		Auto Parts	Public Works	10,216	6,257	1,436	8,123	684	State Contract	
94	Jams Lawn and Gardening Inc - 7938		Landscape Maintenance	Public Works	10,044	1,956	New FY21	-	-	Selected by competitive process	
95	Cellebrite, Inc.-8167		Cell Forensic	Police	9,995	-	-	-	-	Competitive Pricing & Value	
96	Perconti Data Systems - 5396		Utopia System Upgrade & Maint	IT/Planning	9,995	9,995	9,995	14,495	13,495	Sole Provider	
97	Prince George's Community-687		Police In-Service Training	PW & Police	9,834	-	-	-	-	Specialized Service	
98	Ely Inc - 4183		Museum services/Storage	Admin	9,360	17,240	10,670	New FY20	-	Specialized Service	
99	F & F & A Jacobs & Son-288		Uniforms	Police	9,239	11,641	10,168	3,086	4,602	Long-term relationship	
100	U.S. Postal Service - 2213		Postage & Delivery	All	9,185	4,526	6,000	4,000	6,000	Sole Provider	
101	Fidelity Power Systems - 300		Generator Inspection & Maint.	Public Works	9,128	8,691	6,132	4,942	4,225	Long-term relationship	
102	Orkin-715		Pest Control Service	All	8,962	8,742	260	8,181	-	Local vendor,specialized svc	
103	Quill - 3937		Office Supplies	Police	8,946	10,198	10,867	13,355	11,179	Competitive Pricing & Value	
104	Epstein, Norman-1374		Psychological services	CARES	8,800	8,250	8,250	9,900	10,890	Long-term relationship	
105	Durance Plumbing-5736		Plumbing Service	Public Works	8,692	9,272	44	22,185	5,633	Local vendor,specialized svc	
106	Roberts Oxygen - 784		Propane & Pool Chemicals	PW & Rec	8,679	9,701	9,226	10,743	8,805	Competitive Pricing & Value	
107	Climate Engineers-2210		HVAC service at AFC	Public Works	8,399	51,189	47,948	74,050	49,226	Local Vendor, Competitve Pricing	
108	Amato Industries - 3679		Chlorine & Other Pool Chemicals	Recreation	8,374	3,678	10,046	9,445	8,407	MNCPPC Contract	
109	Frontline Mobile Tech-7721		Toughbooks	Police	8,330	35,500	-	-	-	State Contract	
110	University of Maryland - 942, 4847		Police Academy, Election tabulation	Police & Admin	8,275	250	17,897	4,452	11,903	Specialized Service	
111	Howard County - 2572		Redlight Camera	Police	7,770	10,485	9,515	10,718	10,254	Specialized Service	
112	Spay Now - 6734		Veterinarian services	Animal Control	7,711	6,032	14,302	15,161	15,823	Competitive Pricing & Value	
113	Trippe Sports & Promotions LLC - 4466		Uniforms	All	7,576	5,421	39,155	11,885	10,050	Competitive Pricing & Value	
114	PT Armor, Inc-6354		Ballistic Vest Carrier	Police	7,475	3,055	5,400	6,213	1,140	Competitive Pricing & Value	
115	Kohler Equipment - 4683		Tools & Parts	Public Works	7,457	8,759	9,151	9,878	8,771	Local Vendor, Competitve Pricing	
116	Vermont systems - 956		Rec Trac Upgrade, Training, Maint	IT	7,409	0	7,194	13,968	16,562	Specialized Service	
117	Carquest Auto Parts-3101		Auto Parts	Public Works	7,151	11,303	7,575	3,604	1,896	Competitive Pricing & Value	
118	Shannon-Baum Signs-810		Street Signage	PW/Planning	7,062	3,726	3,621	4,194	3,407	Competitive Pricing & Value	
119	Granturk Equipment Company Inc - 351		Auto parts	Public Works	6,920	17,363	733	177,962	531	Sole Provider	
120	Greenman Pedersen - 379		Engineering consultant	Planning	6,565	53,011	29,022	101,298	118,035	Long-term relationship	
121	Jill Grant & Associates - 7864		Legal Support:Maglev,Bureau of Engravin	Admin	5,956	199,995	New FY21	-	-	Specialized Service	
122	Dr. Jack Leeb - 1766		Employment Assessments/Testing	Police	5,915	14,480	7,515	7,475	5,535	Long-term relationship	
123	Gun Shop, The 899		Firearms training, ammunition	Police	5,621	2,369	17,976	17,592	7,603	State Contract	
124	Bonkosky, Laura - 3010		Yoga Instructor	Recreation	5,485	6,754	14,546	14,431	8,720	Local Vendor, Competitive Pricing	
125	Leonard Paper Company - 2276		Paper towels & toilet tissue	Public Works	5,094	13,977	5,719	5,588	7,309	Competitive Pricing & Value	
126	MCCI - 2709		Laserfische Project Mgmt	IT	4,725	26,500	24,280	36,355	New FY19	Competitive Pricing & Value	
127	Delta Telephone & Cabling - 5016		Phone Maint & Licenses	IT	4,676	4,686	61,885	7,123	9,612	Local Vendor, Competitve Pricing	
128	The Fibar Group LLC - 4233		Engineered wood	Public Works	4,626	13,438	2,236	0	0	Competitive Pricing & Value	
129	Rexel of America LLC		Parts	Public Works	4,425	13,044	12,992	10,240	5,138	Competitive Pricing & Value	
130	Suburban Signs Inc - 856		City Vehicle decals & Installation	PD, PW, PCD	4,074	1,466	10,586	19,872	7,035	Competitive Pricing & Value	
131	Dude Solutions Inc - 298		Facility Dude	Public Works	3,966	5,162	3,055	30,775	2,639	Competitive Pricing & Value	
132	Silver Hill Cleaners - 149		Uniform cleaning	Police	3,900	6,789	8,356	9,042	12,062	Competitive Pricing & Value	
133	SiteOne Landscape Supply LLC - 415		Landscape plants/supplies	Public Works	3,714	12,074	2,286	11,442	3,174	Competitive Pricing & Value	

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Vendor Name-Number			Commodity	Requesting Department	FY2022	FY2021	FY2020	FY2019	FY2018	Justification for not Bidding
1	Maryland State Retirement System	512806, 512807, 527301, & 527302	Retirement and pension plans	All	2,067,125	2,054,492	1,857,509	1,785,878	1,682,060	State Agency
134	Raymar Plumbing Services-767		Plumbing services	Public Works	3,065	3,932	13,190	27,506	31,002	Local Vendor, Competitive Pricing
135	Bolton Partners Inc - 4789		Post Retirement Medical	Fin & Admin	2,750	9,880	2,000	9,500	0	Actuarial Study every two years
136	Petsmart - 3339		Animal Food & Supplies	Animal Control	2,569	2,170	5,288	8,702	9,398	Local Vendor, Competitive Pricing
137	Boland Services - 118		HVAC Services	Public Works	2,188	65,283	8,987	5,437	2,046	Local Vendor, Competitive Pricing
138	Best, Best & Krieger - 137		Cable Issues & Franchise Negotiations, Sr Admin		1,598	213	6,385	15,058	1,127	Long-term relationship
139	General Glass - 4746		Windows	Public Works	1,316	44,455	5,522	2,465	1,779	Selected by competitive process
140	Washington Post - 7055		Employment Advertising	HR	950	8,365	5,290	10,030	New FY19	Competitive Pricing & Value
141	GHE Electric Services Inc - 6290		Electrical Supplies & Repairs	Public Works	745	15,163	5,335	12,075	425	Local Vendor, Competitive Pricing
142	Overhead Door - 681		Bay Door Repairs	Public Works	563	2,265	16,646	2,085	1,324	Specialized Service
143	Assa Abloy Entrance Systems US Inc-840		Door repairs	Public Works	333	3,860	3,400	9,860	5,807	Local Vendor, Competitive Pricing
144	Bradley Site Design - 1918		Design & Signage for Gateway and Buddy Planning		310	0	0	1,000	8,004	Long-term relationship
145	SHI International Corp - 4028		Computer supplies & Licensing	IT	78	29,483	9,012	New FY20	-	Competitive Pricing & Value
146	ATC Corp-3664		Tennis/Basket ball Courts Resurfacing	REC,Admin	0	-	-	3,088	-	Contract awarded in FY22
147	Baker Tilly US-NEW		Compensation Study	HR	0					Contract awarded in FY22
148	Brylin Glass LLC - 7753		Sculpture & Window Repair	Public Works	0	19,235	New FY21	-	-	Selected by competitive process
149	Cast Stone Designs Inc-8349		Gateway Signage	Planning	0	0	0	0	0	Local Vendor, Competitive Pricing
150	Community College of Baltimore County - 2106		Police academy	Police	0	0	10,443	0	2,020	Specialized Service
151	CTC Technology & Energy		Oversee Small Cell Applications	Admin	0	-	New FY21	-	-	Specialized Service
152	Doloff Printing - 259		Newsletters & Seasonal Brochures	Recreation	0	0	8,264	10,783	10,655	Competitive Pricing & Value
153	Eastern Salt Co - 2772		Road Salt	Public Works	0	2,383	12,370	14,400	New FY19	Competitive Pricing & Value
154	Emerg Serv Consult Intl - 2933(was Fields Consulting Group - 5873)		Promotional Assessment Center	Police	0	18,000	0	18,000	0	Competitive Pricing & Value
155	I-Tech-8350 (NEW - replaces J&M)		Security Cameras	IT	0					Selected by competitive process
156	LS Systems (NEW)		Access Control	Public Works	0					Local vendor,specialized svc
157	Mansfield Oil Co - 550		Diesel Fuel	Public Works	0	6,713	33,250	47,532	43,854	COG Contract
158	Miles & Stockbridge - 3801		Legal services: Bond Counsel	Admin	0	21,500	24,500	25,220	33,668	Specialized Service
159	NAA, Inc. - 3905		Remediation of CC Windows	Planning	0	0	26,870	New FY20	-	Selected by competitive process
160	O'Brien Bus Service Inc - 672		Bus service for camps- shorter trips	Recreation	0	0	16,975	14,350	14,425	Competitive Pricing & Value
161	Weyers Floor Service 976		Wood floor re-surfacing & refinishing	Recreation	0	2,800	9,053	12,411	16,757	Competitive Pricing & Value

Introduced:
1st Reading:
2nd Reading:
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX

WHEREAS, Section 40, "Purchases,11 of the Greenbelt City Charter, as amended, authorizes the City Council to waive bidding procedures and to authorize by resolution a negotiated purchase or contract whenever it is in the best interests of the City; and

WHEREAS, the purchases of certain goods and services from certain vendors during Fiscal Year 2023 individually may cost less than \$10,000 but will in the aggregate exceed \$10,000 for the year; and

WHEREAS, payment for the various vendors will be based on the best current negotiated or contract price available; and

WHEREAS, monies for these goods and services have already been approved by the City Council in the Fiscal Year 2023 budget; and

WHEREAS, the City Council has determined it to be in the best interests of the City to purchase the goods and services listed for the enumerated reasons on a negotiated basis. NOW, THEREFORE,

BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that the City Manager be and hereby is authorized to purchase the following goods and services listed.

- See Attachment -

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of _____, 2022.

Emmett Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: August 8, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS (60 mins - 8:45 - 9:45 pm)

Subject:

American Rescue Plan Act (ARPA) Fund Recommended Spending Plan

Suggested Action:

Discussion of the American Rescue Plan Act (ARPA) Fund allocation.

Council direction is sought.

Attachments:

[Funding Priorities Council Work Session 7-18-22.pdf](#)

Approved at July 18, 2022 Work Session	
	\$350,000
	\$150,000
	\$1,500,000
	\$250,000
	\$1,500,000
	\$150,000
	\$15,000 \$50,000
	\$1,500,000
	\$350,000
	\$250,000
	\$150,000
	\$200,000
	\$185,000
	\$100,000
	\$300,000 \$10,000 \$400,000
	\$500,000
	<u>\$500,000</u>
	\$8,410,000

Council Stopped Here on 7-18-2022

25	Create a network of safe walking/biking paths	2.20		Infrastructure	L	ALL	2	2	1	
26	Design & install HVAC upgrades at Youth Center - Addition Area, Community Center - Lower Level & GAFC - Ductwork	2.20	\$850,000	Infrastructure	M	Center	1	4	0	
27	Implement space study recommendations	2.20	\$325,000	Infrastructure	M	ALL	1	4	0	
28	Design & construct outdoor pavilion improvements/upgrades at Buddy Attick Lake Park	2.20	\$150,000	Infrastructure	M	Center	1	4	0	
29	Implement remaining security system improvements (Access Control,	2.00	\$1,000,000	Infrastructure	S	ALL	3	0	1	
30	Solar panels on City buildings	2.00		Infrastructure	L	ALL	2	2	0	
31	City-wide broadband feasibility study	2.00	\$80,000	Infrastructure	L	ALL	2	1	2	
32	Develop marketing campaigns to highlight post COVID-19 resiliency (i.e. #shop Greenbelt, Maryland Strong, Prince George's Proud, etc.)	2.00	\$50,000	Small/Local Business Assistance	S	ALL	2	1	2	
33	Upgrade and improve existing ballfields	2.00	\$2,350,000	Infrastructure	M	Center	1	3	1	
34	Pedestrian/Bicycle Master Plan Implementation & traffic calming	2.00	\$300,000	Infrastructure	L	ALL	1	3	1	
35	Outdoor amenities (YC & SHLRC) & archery (behind the horseshoe pits)	2.00	\$100,000	Infrastructure	L	West	1	3	1	
36	Repave the GVFD parking lot	2.00	\$40,000		L	Center	1	2	1	
37	Complete planning & engineering stage to construct Hanover Parkway/Hiker Biker Trail (MD Bikeway Grant - 20% match required)	1.80	\$1,100,000	Infrastructure	L	East	1	3	0	
38	Install solar charging stations for mobile devices at City Parks & visitor center	1.80	\$75,000	Infrastructure	L	ALL	1	3	0	
39	Conduct a Phase 1 environmental study on the PG Scrap property	1.80	\$20,000		L	West	1	3	0	
40	Aging infrastructure in the City should be given priority	1.80		Infrastructure	L	ALL	1	2	2	
41	Bus Stop safety & accessibility plan implementation	1.80	\$300,000	Infrastructure	L	ALL	0	4	1	
42	Install air purification systems in City owned buildings	1.80		Infrastructure	M	ALL	0	4	1	
43	Green infrastructure improvements	1.75		Infrastructure	L	ALL	0	3	1	
44	Healthcare vouchers for low-income families	1.60		Mental Health Resources	L	ALL	2	1	0	
45	Fund internet for school aged kids	1.60			L	ALL	2	1	0	
46	New security-alarm for buildings	1.60	\$100,000	Infrastructure	M	ALL	1	2	1	
47	Tablets for seniors to reduce social isolation	1.60	\$50,000	Mental Health Resources	M	ALL	1	2	1	
48	Guard Desk renovation (COVID) social distancing	1.60	\$20,000	Infrastructure	L	Center	1	2	1	
49	Implement Armory feasibility study recommendations	1.60		Infrastructure	L	Center	1	1	3	
50	Electric bus for Recreation & Public Works	1.60	\$75,000	Infrastructure	L	ALL	0	4	0	
51	Permeable parking surfaces to manage runoff	1.60		Infrastructure	L	ALL	0	4	0	
52	Design & construct streets, sidewalks, curb, gutter, ADA improvements	1.60		Infrastructure	L	ALL	0	3	2	
53	Allocate 50% of ARPA funds to address racial disparities	1.50			L	ALL	0	2	2	
54	Design & construct a pavilion for the summer camps behind the pool	1.40	\$150,000	Infrastructure	L	Center	1	2	0	

55	Expand WIFI at Buddy Attick Park	1.40	\$50,000	Infrastructure	L	Center	1	1	2
56	Broadband infrastructure in Community Center	1.40		Infrastructure	L	ALL	1	1	2
57	Services for homeless population	1.40		Mental Health Resources	M	ALL	1	1	2
58	Public art/sprinklers (Grants/Developers)	1.40	\$200,000	Infrastructure	M	ALL	0	3	1
59	Franklin Park needs outdoor play areas	1.25		Infrastructure	L	ALL	0	2	1
60	Additional Windows computers	1.20	\$30,000	Infrastructure	M	ALL	0	2	2
61	GAFC Splash Pad	1.00	\$400,000	Infrastructure	L	Center	1	0	2
62	Increase lights at Franklin Park	1.00		Infrastructure	S	WEST	1	0	1
63	Develop a new City Hall	1.00		Infrastructure	L	Center	1	0	2
64	Fund an ambulance for the BHVFD	1.00			L	ALL	0	2	1
65	Multi-use turf fields	1.00		Infrastructure	L	ALL	0	1	2
66	Police Department/Criminal Investigation Unit office - renovation	0.75		Infrastructure	L	Center	0	0	3
67	Purchase a new elevator for the municipal building	0.60		Infrastructure	L	Center	0	1	1
68	Acquire PG Scrap and convert to City park	0.60			L	West	0	1	1
69	Partially dredge Greenbelt Lake	0.40		Infrastructure	L	Center	0	1	0
70	Design & install a new roof for the municipal building	0.40		Infrastructure	L	Center	0	0	2
Total Estimated Costs			\$17,125,000						

City Council Agenda Item Report

Meeting Date: August 8, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS (60 mins - 8:45 - 9:45 pm)

Subject:

Nichelle Nichols Day

Suggested Action:

Reference: Letter - C. Byrd - 08-01-22

Councilmember Byrd requested this item be added to the agenda.

The motion would be to direct staff to draft a City Council Resolution that would annually declare December 28th as "Nichelle Nichols Day" in Greenbelt

Attachments:

[Colin_Council -- 8-1-2022 \(2\).pdf](#)

August 1, 2022

Dear Colleagues,

May this letter find you in the best of health and spirit.

I am writing to request your support for making December 28th “Nichelle Nichols Day” in the City of Greenbelt.

While Ms. Nichols was not a Greenbelt resident and while, technically speaking, NASA is not within the municipal boundaries of Greenbelt, the Goddard Space Flight Center is nonetheless widely recognized as an essential part of the Greenbelt community. This is reflected, for example, in the fact that NASA is a city council stakeholder and in the disproportionately large share of NASA employees and contractors who reside in the City of Greenbelt.

Thus, Ms. Nichols’s extraordinary impact on the Goddard Space Flight Center and NASA as a whole is especially relevant and significant for the Greenbelt community. Moreover, there is precedent in the City of Greenbelt for recognizing prominent individuals, like the Roosevelts, whose impact on Greenbelt was significant, despite their residency elsewhere in the United States. Here is some more specific information to consider:

- **Ms. Nichols was one of the first Black women in a leading role on TV.**
- **Ms. Nichols played Lieutenant Uhara, an officer and technician who was fourth in command of the Enterprise on "Star Trek."**
- **Ms. Nichols was a champion of diversity in space exploration.**
- **As a NASA representative and speaker, Ms. Nichols helped NASA recruit women and minorities to spaceflight training programs.**
- **Ms. Nichols was the Goddard Space Flight Center's 2012 African American History Month keynote speaker.**
- **Ms. Nichols inspired thousands of women and minorities to join NASA, including the following: Ronald McNair, Frederick Gregory, Judith Resnik, Sally Ride (the first American woman in space), and Charlie Bolden (former NASA administrator).**

In reflecting on her life, NASA said it best: Ms. Nichols “helped NASA break boundaries on Earth and in space.”

Thank you in advance for your consideration.

Sincerely,

Colin Byrd
Councilman
Greenbelt, Maryland

City Council Agenda Item Report

Meeting Date: August 8, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS (60 mins - 8:45 - 9:45 pm)

Subject:

Reparations Commission Discussion

Suggested Action:

Councilmember Gordon requested this item to be added to the agenda.

Attachments:

City Council Agenda Item Report

Meeting Date: August 8, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS (60 mins - 8:45 - 9:45 pm)

Subject:

* Reappointment to Advisory Boards/Committee

Suggested Action:

Reference: Reappointment Survey

Ronald Bjorkland has indicated his willingness to continue to serve on the Greenbelt Advisory Committee on Environmental Sustainability (Green ACES).

Approval of this item on the consent agenda will indicate Council's intent to appoint Mr. Bjorkland to a new term.

Attachments:

City Council Agenda Item Report

Meeting Date: August 8, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS (60 mins - 8:45 - 9:45 pm)

Subject:

*Resignation from Advisory Group

Suggested Action:

Reference: Public Safety Advisory Committee Letter - July 26, 2022

Email: W. Fishburne - July 27, 2022

The Public Safety Advisory Committee submitted a letter for the removal of William James for not attending meetings in the past several months and has not responded to any correspondence.

William Fishburne submitted his resignation from the Board of Elections (BoE).

Approval of this item on the consent agenda will indicate the Council's intent to remove Mr. James and Mr. Fishburne resignation with regret.

Attachments:

City Council Agenda Item Report

Meeting Date: August 8, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS (60 mins - 8:45 - 9:45 pm)

Subject:

* Approval of Board of Appeals Resolution - Variance Application #22-007

Suggested Action:

An appeal was made to the Board of Appeals to grant a variance of two (2) feet from the required 20-foot rear yard setback for the purpose of allowing the homeowner at 8103 Ryan Way to construct a 34' x 12' deck to the rear of the home. A public hearing on this application was held on July 14, 2022. The Board of Appeals found that the required criteria for granting a variance were met and voted unanimously to recommend approval of Variance 22-007-V, consistent with staff's recommendation. All parties of records were notified of the public hearing and no one spoke in opposition to the variance requests.

Since no requests for oral argument were filed, staff recommends City Council adopt the Board of Appeals Resolution for variance application 22-007-V by consent, as permitted by the zoning legislation.

Attachments:

[BOA Signed Resolution.pdf](#)

RESOLUTION OF THE GREENBELT BOARD OF APPEALS
FOR VARIANCE 22-007-V

WHEREAS, the City of Greenbelt, (hereinafter the “City”), pursuant to Ordinance 1173 (hereinafter the “Ordinance”), is authorized to hear requests for variances from the terms of the Prince George’s County Zoning Ordinance (hereinafter the “Zoning Ordinance”), for lot size, building setbacks, lot coverage, height and any other requirements of the Zoning Ordinance from which a variance may be granted, and to make recommendations to the Greenbelt City Council in connection therewith and,

WHEREAS, the City is authorized by the Ordinance to grant an application for a variance if the Greenbelt Board of Appeals (hereinafter the “BOA”), makes the following findings pursuant to Chapter 20, Article II, Section 20-4 of the Greenbelt City Code (hereinafter the “Code”):

- (1) A specific parcel of land has exceptional narrowness, shallowness or shape; exceptional topographic conditions, or other extraordinary situations or conditions; and
- (2) The strict application of the Zoning Ordinance will result in peculiar and unusual practical difficulties to the owner of the property; and
- (3) The variance will not substantially impair the intent, purpose, or integrity of General or Master Plan.

WHEREAS, on or about May 23, 2022, Ms. Edith Bennett submitted an application for a variance from Section 27-4202(e)(2)4 of the Prince George’s County Zoning Ordinance for 8103 Ryan Way, specifically requesting a variance of 2 feet from the required 20-foot rear yard setback for the purpose of constructing a 34' x 12' deck with associated stairs and landing to the rear of the home.

WHEREAS, the advertisement of the public hearing was posted in accordance with the adopted Ordinance; and,

WHEREAS, on July 14, 2022, the BOA conducted a public hearing on the merits of the variance application, at which the BOA heard testimony and accepted evidence with respect to whether it can make the necessary findings set forth in the Ordinance to grant a variance; and,

WHEREAS, the BOA’s recommendation is based on the analysis of the record by the BOA and on the findings and conclusions presented in the technical staff report; and,

WHEREAS, the BOA makes the following findings of fact:

- (1) The property contains .168 acres and is improved with a 2-story, single-family detached home with a 44' x 14' deck attached to the rear.
- (2) The property is zoned RSF-65 and has a required rear yard setback of 20 feet.

- (3) The property fronts Ryan Way and is bounded by single-family detached homes to the sides and commonly owned open space to the rear.
- (4) The property is trapezoid in shape.
- (5) The Applicant is requesting a variance of 2 feet from the required 20-foot rear yard setback for the purpose of constructing a 34' x 12' deck with associated landing and stairs.
- (6) The proposed 34' x 12' deck and associated landing and stairs will replace a 44' x 14' deck on the rear of the home and will not be visible from the street.
- (7) The property owner has been granted approval from the Greenbrook Estates Home Owners Association to construct the proposed deck.
- (8) In accordance with Chapter 20, Article II, Section 20-4(1) of the Code, the property has extraordinary conditions. The lot is trapezoid in shape, thus creating a more constrained building envelope on the lot, such that it would be difficult to locate a deck to the rear of a home without a setback variance. The fact that the property abuts commonly owned woodland to the rear also represents an extraordinary situation that will ensure the minor encroachment into the rear yard setback will not negatively impact the privacy of adjacent homeowners.
- (9) In accordance with Chapter 20, Article II, Section 20-4(2) of the Code, the strict application of the zoning ordinance will result in peculiar and unusual practical difficulties to the owner of the property. The strict application of Subtitled 27-4202 will result in peculiar and unusual practical difficult to, or exceptional or undue hardship upon, the owner of the property, because in the event the variance is not approved, the Applicant would not be able to fully utilize the property consistent with other homes in similar single-family detached subdivisions. Additionally, strict application of the rules presents unusual practical difficulties since the shape of the lot in question is outside the control of the property owner.
- (10) In accordance with Chapter 20, Article II, Section 20-4(3) of the Code, the recommended variance will not substantially impair the intent, purpose, or integrity of the General Plan or Master Plan. The requested variance would not alter the use of the lot or density of the neighborhood. The dimensions of the proposed deck are in keeping with decks typically found within single-family detached neighborhoods in the RSF-65 Zone and given the characteristics of the property will not negatively impact neighboring properties or detract from the character of the neighborhood.
- (11) In accordance with Chapter 20, Article II, Section 20-4 of the Code, the requested variance of 2 feet from the required 20-foot rear yard setback meets all three required findings of fact.

NOW, THEREFORE, BE IT RESOLVED by the Greenbelt Board of Appeals that variance application 22-007-V, for a 2-foot variance from the minimum rear yard setback as required by Section 27-4202(e)(2)4 of the Prince George's County Zoning Ordinance to allow for the construction of a 34'x12' deck be **APPROVED**. The following members were present and voted as follows:

<u>Name of BOA Member</u>	<u>Vote</u>	
	<u>In Favor</u>	<u>Opposed</u>
Steve Skolnik, Chairman	X	
Donald Martin	X	
David Whaples	X	

So, recommended this 14th day of July 2022.



Greenbelt Board of Appeals
Steve Skolnik, Chairman

BE IT FURTHER RESOLVED that this resolution of the Greenbelt Board of Appeals shall take effect immediately upon adoption by the Greenbelt City Council.

APPROVED by the Council of the City of Greenbelt, Maryland at its regular meeting of _____, 2022.

Emmett V. Jordan, Mayor

ATTEST:

Benita Anderson, City Clerk

NOTE:

A decision of the City Council granting a variance shall not be valid for more than two (2) years, unless a building permit for the erection of the building or structure in question is obtained within this period and the construction is started and proceeds to completion in accordance with the terms of the decision and the permit.

City Council Agenda Item Report

Meeting Date: August 8, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section: MEETINGS (5 mins - 9:45 - 9:50 pm)

Subject:

Meetings

Suggested Action:

Attachments:

[meetings.pdf](#)

CITY OF GREENBELT, MARYLAND
25 Crescent Road, Greenbelt, MD 20770-1891



8/4/2022 8:21 AM

**City Council Meetings & Work Sessions
August**

Regular Council Meeting	Mon.	08/08	7:30 pm
Administrative Session	Wed.	08/10	7:30 pm
Work Session – TBD	Mon.	08/15	
Work Session - TBD	Wed.	08/17	
Work Session – Small Cells/Ethic Commission	Mon.	08/22	7:30 pm
Work Session – TBD	Wed.	08/24	7:30 pm
Work Session – American Rescue Plan Act (ARPA) Fund Recommended Spending Plan	Mon.	08/29	7:30 pm
Work Session – Anacostia Trails Heritage Area (ATHA)/ Police Update	Wed.	08/31	7:30 pm

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use Video Relay Services (VRS) at 711 or e-mail banderson@greenbeltmd.gov to reach the City Clerk. Unless otherwise noted, meetings will be held in the Council Chambers in the Municipal Building (MB) at 25 Crescent Road and virtually by Zoom. Zoom meeting information for public participation is posted on the City's website at www.greenbeltmd.gov on the meeting calendar.

Bonita Anderson, City Clerk

A NATIONAL HISTORIC LANDMARK

(301) 474-8000

fax (301) 441-8248
www.greenbeltmd.gov

MD RELAY 711

CITY OF GREENBELT, MARYLAND

25 Crescent Road, Greenbelt, MD 20770-1891



8/4/2022 8:21 AM

Ready to be scheduled:

Closed Session (*Cable Ordinance*)
MARC Train Service/ MDOT
Arts & Entertainment District
Potential Bond Referendum/Capital Financing
Parke Crescent Apartment Complex
Bernard Penney (*Memorial Donation in honor of Leonie Penney*)
Cemetery Plans
City Contracting Policy
BARC
Hotels
Board of Elections reports:
- Procedure for filling Council vacancies
- Proposal for voting by resident non-citizens
 (*waiting for CRAB Report*)
- Early Voting
- Discussion with Ethic Commission (Financial Disclosure Reports) (*Reschedule*)
Economic Development Advisory Committee
Police Reform
ERB Reports: (#2020-01 Procedures for Employee Appeals and Grievances); (#2021-02 Collective Bargaining for Non-Managerial Employees) (*waiting for CRAB Report*)
Virtual Meetings Accessibility for Blind and Visually Impaired
Mosquito Control Discussion
Beltway Plaza (stakeholder) (*Sept. 7th*)

For later scheduling:

Zoning Enforcement
Parkway Apartment Owners/GHI (*parking*)
Northway Fields Master Plan
City Manager Updates (Jan, Pre-budget; July & Sept/Oct)
Meeting with County on Transportation Plan
Department of Permitting, Inspections & Enforcement (DPIE)
Museum Plan
Term Limits legislation (*referral submitted to CRAB*)
Majority Leader Hoyer

Annual														
Advisory Group Chairs	3/16	2/17	7/18	7/19	6/20	6/21	7/22							
Franklin Park at Greenbelt Station Mgmt.	8/16	11/17	12/18	12/19	12/20	12/21								
Greenbelt East Advisory Coalition	3/16	7/17	3/19	6/20	4/22									
Greenbelt Homes, Inc.	6/16	7/17	7/18	7/19	10/20	7/21	12/21	8/22						
Greenbelt Station	8/19	12/19	8/20	8/21	8/22									
County Executive/ County Council	12/13	9/16	1/19	8/20	11/20									
Biennial														
Roosevelt Center Merchants	11/16	1/18	1/20	1/22										
Beltsville Ag. Research Center/ NPS Greenbelt Park	03/14	7/16	8/18											
	7/15	1/18	1/20	1/22										
Beltway Plaza	9/14	3/17	9/20											
Greenbelt Community Garden Club	3/21	9/21												
Greenway Center	7/14	12/16	2/19	12/20										
Civic Associations	8/14	2/18	8/20											
NASA/GSFC	3/15	3/17	9/19	12/20	3/22									
PG Co. Economic Development Corp.	8/14	4/17	7/19	11/21										
School Board	2/16	5/17	10/18	3/19	9/20	9/21								
State Highway Administration	6/15	10/17	11/20											
Every Three Years														
Apartments	2/18	4/21												
Religious/Spiritual Organizations	3/13	6/15	6/19	6/22										
Greenbelt Watershed Groups	8/14	10/16	10/19											
Hotels														
University of Maryland	3/13	4/15												
Every Three Years or Major Issue														
Comcast	9/13	11/17	3/21											
Verizon	2/20													
PEPCO	9/14	1/17	2/22											
WSSC	12/12	9/16	2/22											
WGL	12/17													
Capital Office Park	12/12	1/16	9/19											
Other Business Parks:														
Maryland Trade Center														
Golden Triangle														
Hanover Parkway														
Belle Point														
Edmonston Road														

WMATA/PGDPW&T (Semi-Annual)	11/16	9/17	11/18	1/20	3/22	5/22								
Other/As Needed														
M-NCPPC/Planning Board (Major Issue)	6/06	7/14	10/19											
Business Coffee (Every Four Months)	2/21	6/21	10/21											
State's Attorney (4 years)	2/11	4/15	9/19											
Roosevelt Center Owner	9/15	8/20												

(Rev. August 4, 2022)