



CITY COUNCIL WORK SESSION AGENDA

City Manager Update

COUNCIL MEETING WILL BE ONLINE ONLY

Due to the COVID-19 precautions, the Council Meeting will be held online and is planned to be cablecast on Verizon 21, Comcast 71 and 996 and streamed to www.greenbeltmd.gov/municipaltv.

Resident participation:

Please click the link below to join the webinar:

**[https://us02web.zoom.us/j/87278576682?](https://us02web.zoom.us/j/87278576682?pwd=QnVrQWxzRHE2SDICNEIDYU9IOU5oUT09)
[pwd=QnVrQWxzRHE2SDICNEIDYU9IOU5oUT09](https://us02web.zoom.us/j/87278576682?pwd=QnVrQWxzRHE2SDICNEIDYU9IOU5oUT09)**

Password: 736144

OR

Join By phone: (301) 715-8592

Webinar ID: 872 7857 6682

Password: 736144

In advance the hearing impaired is advised to use MD RELAY at 711 to submit your questions/comments or contact the City Clerk at (301) 474-8000 or email banderson@greenbeltmd.gov

Wednesday, July 29, 2020

8:00 PM

Work Session Packet *Agenda • Introductions • Council Discussion • Questions and Answers • Other Items*

City Managers Update

[2020 MBO's.pdf](#)

2021 MBO's.pdf

Copy_of_Petitions__Requests__ - 7.24.20.rev (2).xlsx

City Council Work Session Agenda Item Report

Meeting Date: July 29, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Work Session Item

Agenda Section: Work Session Packet

Subject:

City Managers Update

Suggested Action:

Attachments:

[2020 MBO's.pdf](#)

[2021 MBO's.pdf](#)

[Copy_of_Petitions__Requests_-_7.24.20.rev \(2\).xlsx](#)

FY 2020 Management Objectives

As of July 24, 2020

CITY COUNCIL
Set policy and direction for the city.
<i>Ongoing.</i>
Represent the city's interests with Federal, State and regional agencies.
<i>Ongoing.</i>
Meet regularly with major "stakeholders" in the city.
<i>Ongoing.</i>

ADMINISTRATION
Implement Council's goals and policies.
<i>Ongoing.</i>
Monitor legislative proposals at the County, State and Federal level that can impact Greenbelt.
<i>Ongoing. Fall legislative dinner held, bond bill request submitted.</i>
Update the Greenbelt Road Corridor Improvement study.
<i>Request made at Fall legislative dinner with County/State Delegation. Requests for support along MD 193 also sent to SHA.</i>
Continue to oppose the proposed MAGLEV train and widening of the Baltimore-Washington Parkway and I-495.
<i>RFQ issued for legal services, research underway on services and other activities.</i>

ECONOMIC DEVELOPMENT

Develop and implement a comprehensive strategic plan to meet Greenbelt's economic development goals.

The strategic planning process has not begun as it will be informed, in part, by a visioning process. Until then, staff is continuing to meet with businesses, residents, partner organizations and government agencies/departments to obtain feedback to be considered when City Council works to formalize strategic economic development goals.

Develop marketing and business assistance tools to aid economic development activities.

- *Business Brief Newsletter: monthly e-newsletter sent to over 1,650 (and growing) focused on local business news, resources and events.*
- *Business Spotlight series for residents and other businesses/organizations to learn about local Greenbelt businesses and organizations.*
- *Updated Economic Development section of website with resource links to partner, county and state organizations.*

Identify and provide technical assistance to businesses looking to start and/or expand in Greenbelt.

- *8 Business Brief Newsletters Published (eNewsletter Subscriber List: 1,650)*
 - *33 Events, Workshops and Trainings Attended*
 - *443 Businesses and Organizations Reached (via phone and email) for the following reasons:*
 - *Introduction and inform of business engagement efforts*
 - *Request meeting*
 - *Confirm office location in Greenbelt*
 - *Invite to upcoming business coffees*
- *Note: Number of businesses and organizations reached does not include number of business and organizations that were researched and found to no longer be in business. That number is approximately 189. These are businesses that may have been closed for several years and often replaced by another business at the same location; however CoStar has not yet removed the closed business from their database.*
- *70 One-on-one Meetings*
 - *42 General Technical Assistance (i.e. provide information)*
 - *13 Startup Technical Assistance (i.e. overview of available business resources, incentives, etc.; facilitate introductions; coordinate meetings with county economic development, etc.)*
 - *15 Information Gathering (i.e. businesses and organizations that may be future partners).*

**Note: Data collected reflects the period between 7/1/19 – 3/6/20.*

**Economic Development Activity March 9, 2020 – June 30, 2020
COVID-19**

Summary of COVID-19 Economic Development Activity (as of June 30, 2020)

- 13 Covid19 Business Brief Newsletters
- 60+ Webinars from International Economic Development Council (IEDC), International Council for Shopping Centers (ICSC), Bisnow Town Halls (commercial real estate) and US Chamber of Commerce (in partnership with Inc.com)
- Targeted business outreach and engagement (with the help of the Recreation Department's administrative team):

Snapshot of COVID-19 Business Outreach & Engagement

Outreach & Engagement	Number of Businesses Engaged
Businesses/Organizations Outreach (<i>note: this includes businesses were not able to verify; unclear if located in Lanham; businesses that are no longer open; businesses that relocated</i>)	748
Confirmed Active Businesses/Organizations in Greenbelt	625
Confirmed Covid19 Updates (<i>Verified by phone, email or website</i>)	278
Retail-related Businesses	168
Businesses provided direct technical assistance (<i>i.e. understanding emergency relief available, answering questions, researching information, connecting to other people/resources</i>)	40

*Note: COVID-19 data collected reflects the period between 3/9/20 – 6/30/20.

HUMAN RESOURCES

Continue to update personnel policies and procedures.

Human Resources continues to update policies and procedures. Policies waiting for approval are the Social Media Policy, Drug Policy, Telework Policy and Driving Policy. An Employee Handbook is also waiting for approval.

Form an employee group to update performance appraisals.

Researching possible electronic performance appraisal systems.

Continue to scan employee files into Laserfiche (document management system) and work toward an electronic onboarding process.

Scanning of personnel files is ongoing. As of now, 282 active employee files have been scanned with approximately 190 active employee files that need to be scanned. This includes classified and non-classified employees. Working with vendor to implement the electronic onboarding process.

FINANCE

Implement improvements to the city's payroll reporting system, i.e. electronic time sheets. Funding for this project is budgeted in the Special Projects Fund. This objective is a carryover from FY 2019.

We experienced challenges with the vendor which came to light during the second parallel pay run at the end of October 2019. Staff tried to address them with the vendor and additional parallel pay runs and tests were conducted. Ultimately the vendor was not able to resolve the problems and staff terminated the project.

Since the City needs a new financial system, it is now believed that a new payroll and electronic timesheet system should be part of this larger project.

Require all employees to receive pay electronically. Neighboring municipalities that mandate 100% employee participation include Berwyn Heights, College Park, Laurel, Gaithersburg and Rockville. This objective aligns well with other "green" initiatives throughout the city. Further, it will eliminate the time required to produce paper checks.

We've had success encouraging new employees to receive their pay electronically, in the absence of a requirement, thanks to the efforts of Human Resources and Recreation staff. Personal appeals from Finance staff to current employees have worked as well. The vast majority of City employees now receive their pay electronically.

Succession planning in recognition of the retiring City Treasurer.

City Treasurer recruitment is now underway.

INFORMATION TECHNOLOGY
Work with departments to make most effective and efficient use of IT resources.
<i>Ongoing.</i>
Implement county Police CAD/RMS systems and assist with conversion of existing data.
<i>Live June 2020. Conversion of data is anticipated to begin Fall 2020.</i>
Expand Laserfiche document management solution.
<i>Currently in Human Resources office; City Manager's office is getting started.</i>
Begin systematic camera upgrades.
<i>In process. Schrom Hills coming.</i>
Review and update IT Strategic Plan.
<i>In process.</i>
Participate in cable television negotiations, leadership of county-wide Institutional Network (I-Net), and COG and MML IT groups.
<i>Comcast negotiations moving – FCC ruling is a factor.</i>

PUBLIC INFORMATION	
Work with Economic Development Coordinator to improve the Business area of the website and promote businesses.	
<i>Public Information has been working with Economic Development highlighting local businesses through short videos posted on the city blog and Facebook. A video gallery will be added to the website. Investigating how to update the database, as it is no longer being maintained by Hyattsville Development Corp. A restaurant guide will be posted. Photographed several ribbon cutting ceremonies and business coffees which are featured prominently on social media and Greenbelt City Roundup.</i>	
Increase number and types of informational newsletters sent out using GovDelivery.	
<i>Worked with the Economic Development Coordinator to establish a Business Newsletter. Introduced a new "This coming week in Greenbelt" newsletter which highlights events and meetings that will occur that week. Planning to meet with Greenbelt Police to migrate the police newsletter to GovDelivery.</i>	
Streamline the cablecasting and streaming of off-site Council meetings.	
<i>Implemented captioning and a live feed for off-site meetings at the Community Center, shortening the time before a meeting is uploaded to the on-demand site. At this time, the only way to cover a meeting held elsewhere is by recording it. Some microphones have been used for the remote meetings, but the sound quality is an issue, due to the very poor acoustics and no real sound systems. The sound quality also severely affects the quality of the captions. If the City is going to continue to hold meetings in the Community Center, a sound system may need to be taken to the Community Center for these meetings.</i>	
Increase social media use by using promotional tools within the apps and analytics.	
<i>Continued to increase the variety of posts to include videos, photo galleries and more. The city will boost postings using promotional tools if an event needs to be heavily promoted. Feedback from Recreation and the Arts programs is that attendance to events has increased greatly due to social media use.</i>	
Use tools such as LinkedIn to promote City positions.	
<i>Created a Greenbelt Police LinkedIn page and will look toward expanding to other departments. Police employee(s) will be shown how to edit it.</i>	

GREENBELT MUSEUM

Continue planning to incorporate the new space at 10A Crescent into museum operations.

In fall of 2019 and first half of 2020, staff along with FOGM continued working towards completion of phase I of the 10A project. This phase includes final draft architectural plans, engineering drawings, and eventual demolition of the original addition. Draft drawings are nearly completed and were shared with Council at a work sessions on March 18 and May 20. However, they are not yet approved. Once they are, they will go to GHI's Architectural Review Board for approval to ensure that they conform to GHI's rules and regulations in terms of size, materials, and historic sensitivity.

Support the Friends of the Greenbelt Museum in a Capital Campaign to raise funds for its portion of the transformation and operation of the expanded museum.

FOGM, with help from the Museum Director, have raised \$200,000 thus far through naming opportunities, grants from the Maryland Heritage Areas Authority/Maryland Historic Trust (MHAA/MHT) and the Redevelopment Authority of Prince George's County, as well as through participation in the Community Investment Tax Credit Program through the state of Maryland. Staff submitted a grant application to MHAA/MHT in April 2020 seeking an additional \$100,000 in funds to support Phase II of the project.

Prepare and move collection items off-site storage.

Fine art storage company, ELY, Inc., began the transfer of part of the museum collection in October 2019 and is now storing these items in their climate controlled facility. Despite delays due to COVID-19, ELY, Inc. returned for the second half of the museum collection in early July 2020. All items sent will be documented and inventoried.

PLANNING
Manage the implementation of the Pedestrian and Bicyclist Master Plan recommendations.
<i>Staff has been assisting with the Advisory Planning Board's update of the Pedestrian and Bicyclist Master Plan recommendations. This update document will include information about which recommendations have been completed, suggested new recommendations to be added to the plan, and modified recommendations to better reflect current needs within the City. Planning Staff is working with Public Works on updating the maps associated with the Pedestrian and Bicyclist Master Plan. Recent projects that address recommendations made in this plan include the 30% designs for a bikeway on Hanover Parkway and the Cherrywood Lane Complete and Green Streets Project. Staff has been assisting with the Advisory Planning Board's update of the Pedestrian and Bicyclist Master Plan recommendations. This update document will include information about which recommendations have been completed, suggested new recommendations to be added to the plan, and modified recommendations to better reflect current needs within the City. Planning Staff is working with Public Works on updating the maps associated with the Pedestrian and Bicyclist Master Plan. Recent projects that address recommendations made in this plan include the 30% designs for a bikeway on Hanover Parkway and the Cherrywood Lane Complete and Green Streets Project.</i>
Oversee the implementation of the recommendations of the Bus Stop Safety and Accessibility study.
<i>WMATA has installed Next Bus Stops in Roosevelt Center. Prince George's County co undertook bus stop improvements in Greenbelt East and Greenbelt West. Now that the County has completed improvements in the vicinity of the Hunting Ridge Bus stop on Hanover Parkway planning staff will be working with Public Works on the installation of a bus shelter. Planning staff is working with Public Works on updating the maps associated with the bus stop safety and accessibility study.</i>
Oversee the design, construction and opening of a second dog park in the city.
<i>Given the challenges with identifying a second dog park location in Historic Greenbelt, staff is working on a conceptual plan to improve the existing dog park on Hanover Drive. Planning staff is working with the Police Department and Animal Control to transfer management of the dog park to the Department of Recreation and to update application and fees. A City Council work session is being scheduled for August 2020 to discuss dog park rules, licensing and fees.</i>
Participate in State, County and regional planning activities to represent and promote City interests.
<i>Census 2020: Staff is a member of the Prince George's County Complete Count Committee and is participating with the MWCOC regional census effort.</i> <i>Staff is actively participating in the review of the County's proposed Greenbelt Neighborhood Conservation Overlay Zone and Development Standards.</i> <i>Staff is monitoring several State and Federal projects including the I-270/I-495 Managed Lane Study, MAGLEV, proposed relocation of the Bureau of Engraving and Printing to the Beltsville Agricultural Research Center and NASA Goddard Master Plan.</i>

Work with State Highway Administration and neighboring jurisdictions on improvements to the Route 193 Corridor.
<i>Continue to await SHA study feedback.</i>

COMMUNITY DEVELOPMENT	
Fully implement field based inspection system. Retrofit vehicles with computers and printers to generate in-field reports and notices.	
<i>The City Code has been uploaded to Utopia. Staff is continuing to work with IT Director Dale Worley and Brian Perconti, Sr. from Perconti Data Systems, Inc. for mobile upgrade to Utopia software. Meetings are scheduled for mid-October.</i>	
Work toward achieving a 20% total apartment unit inspection rate for Franklin Park at Greenbelt Station.	
<i>The annual inspection resulted in 20% of interior units being inspected, and 100% of exterior property inspection conducted.</i>	
Work with homeowner associations to ensure all rental properties are licensed and inspected.	
<i>Administrative staff works continually with HOA and Associations to identify and license rental properties. All rental properties are licensed annually and inspected at least biannually.</i>	
Continue education training for code enforcement officers to achieve ICC certification and Fire Inspector certification.	
<i>All inspectors have successfully passed and obtained the International Code Council Property Maintenance and Housing Inspector certification and are certified Fire Inspectors from MRFI University of Maryland College Park.</i>	

POLICE
Focus on reaching staffing goals, developing a greater use of technologies and using innovative strategies in the area of predictive policing to continue our tradition of providing excellent police service.
<i>Working to transition to new Computer Aided Dispatch (CAD) system managed by the County.</i>
Community Safety: Safety is the priority of the Police Department. This overall goal determines how the department focuses its efforts in the areas of community outreach, enforcement, staff development, and the use of technology.
<i>CALEA accreditation process held in June 2019.</i>
Community Outreach: The department recognizes that to be successful there needs to be partnerships with all of the residents of Greenbelt. The Department will take every opportunity to develop relationships and build trust with our community.
<i>Held Resident Advisory Group, CRAB/Police Youth forum, HOA visits, Festival of Lights, Trunk or Treat, support to faith and spiritual groups and Greenbriar outreach.</i>
Develop Staff: Providing department staff with training, career opportunities, education and promotion will reduce turn over and create a stable department to meet the needs of our community.
<i>Provided training in leadership. A Commander is scheduled to attend the FBI National Academy. Conducted mental health awareness training. One dispatcher is training to be an officer. Officers participated in the Smithsonian/ African American History training.</i>

ANIMAL CONTROL
Partner with surrounding municipalities to attain a grant for spaying and neutering for low income pet owners.
<i>Grant application submitted for Four Cities. Grant not awarded to the City.</i>
Increase social media presence and introduce application for citizen reporting of abuse, animal issues and to request services.
<i>Activities and animals available are posted to media sites.</i>
Combine efforts with local agencies and Greenbelt CART to respond to emergency animal situations.
<i>AKC CART agreement finalized.</i>
Increase work with local volunteer groups for fundraising and training opportunities.
<i>Relationship with Small Angels was established for smaller critters.</i>

PUBLIC WORKS ADMINISTRATION

With the possible retirement of a number of long-time employees, continue to review how the department is organized.

Ongoing. Most, if not all, of the recommendations in the Organization Assessment have/are being implemented. Recently a Supervisor and a skilled maintenance worker retired. Currently interviewing for a Facilities Maintenance Technician and hopeful to have someone on board in the next month. Providing supervisory training to various employees in hopes of filling the Supervisor's position in house.

Reduce the city's greenhouse gas generation in line with state and COG goals (20% lower than 2005 level by 2020 and 80% by 2050).

Implementing energy saving work is ongoing. The scope of work has been identified in each city building. MEA FY19 grant funding (\$50,000) will be used to retrofit lights to LED at the Youth Center and Public Works. MEA FY18 grant funding (\$15,000) was used to purchase an electric vehicle and install a charging station at Public Works.

Electric Vehicle charging stations have been proposed and will be installed at various locations throughout the city. This will allow us to purchase more electric vehicles for various fleets. Reducing fuel consumption is a vital part of reducing greenhouse gas emissions. With the city purchasing all its electricity using wind credits as of July 2011, the city's carbon foot print has been reduced 76% since 2005. The MEA FY17 grant funding (\$58,000) was used to install solar panels at Springhill Lake Recreation Center.

As required by the city's participation in the Maryland Smart Energy Communities program, reduce electricity usage.

Energy policies were put in place and enacted to comply with the grant requirements. Phase I (2013) granted \$63,935. Fixtures were changed at the indoor pool, outdoor pool, Springhill Lake Recreation Center gym and Youth Center gym. Energy efficient fixtures translate into lower energy consumption. Phase II (2014) granted \$80,000. Fixtures were changed at the Police Department, indoor and outdoor; and at Public Works, Building 2 and outdoor. Phase III (2015) granted \$100,000. Fixtures were changed at the Community Center Gym and 1967 wing; at Springhill Lake Rec Center and Skate Park. Phase IV (2016) was submitted for energy savings at the Public Works Buildings 1 and 3, and the Youth Center interior but were denied by MEA. This project was re-submitted and awarded in Phase VII (2019). Phase V (2017) granted \$58,500 to install solar panels at the Springhill Lake Recreation Center. Phase VI (2018) granted \$15,000 to purchase an Electric Vehicle and install a charging station. Phase VII is a re-do of Phase IV and granted \$50,000 to retrofit lights at the Youth Center and Public Works. Electricity usage has declined by 14% from the inception of the program.

Light fixtures for the Youth Center project have been selected and are awaiting Pepco approval. The approval is necessary in order to receive rebates on the new energy efficient fixtures.

Explore opportunities for solar energy (goal set as part of city's participation in Maryland Smart Energy Communities program).
<i>The Phase V (2017) grant was awarded for \$58,500 to install solar panels at the Springhill Lake Recreation Center. The project was completed and solar panels are operational. Public Works will continue to seek a suitable contractor to discuss solar farm/larger scale solar projects.</i>
Provide training opportunities for staff in their fields of expertise.
<i>Conducted in-house training of all employees in storm water pollution prevention. Individual training in Sustainability, Building Codes, Energy Conservation, etc. Monthly safety training sessions are now being conducted on various topics.</i>
Implement inventory of buildings and building systems as a first step in developing a capital reserves program.
<i>A Facility Reserve Fund Study has been completed. A comprehensive capital reserve program has been implemented and is currently being used for capital project budgeting.</i>

MULTI-PURPOSE EQUIPMENT

Incorporate additional alternative fuel vehicles into the city fleet when possible.
<i>Work continues. Hybrid vehicles are being purchased for the Police Department's Administrative Staff, Patrol Staff and Detectives. All electric vehicles are being purchased for Code Enforcement, PW Administration, and other departments.</i>
Look for ways to reduce fuel consumption.
<i>Hybrid and electric vehicles are currently being purchased when possible. Staff will be evaluating and visiting other municipalities to look at some of the innovations for reducing idling time for police cars.</i>

STREET MAINTENANCE
Keep streets and public walkways passable during weather and emergency events.
<i>Ongoing as needed.</i>
Annually check all centerline, crosswalk, stop line, bike lane and other street markings to confirm they are kept at appropriate safety levels.
<i>Ongoing. Assessments are done every year.</i>
Continue updating and replacing street signage in compliance with the Manual of Uniform Traffic Control Devices (MUTCD).
<i>Ongoing. Assessments are done every year.</i>
Repair and upgrade walking paths when they become deficient.
<i>Ongoing. Assessments are done every year.</i>
Conduct an annual survey of street and sidewalk conditions.
<i>Ongoing. Assessments are done every year.</i>
Using Capital Projects funds, resurface Frankfort Drive and Ivy Lane from Kenilworth Avenue to Cherrywood Lane.
<i>Complete.</i>

FOUR CITIES STREET CLEANING
Provide high quality street cleaning service to the Four Cities Coalition.
<i>Ongoing, everyday commitment.</i>
Sweep all city streets a minimum of eight times per year.
<i>Ongoing.</i>
Meet semi-annually with the other communities to review operations and potential efficiencies.
<i>Ongoing. The Director meets monthly with other Public Works Directors in Prince George's County to discuss public works operations.</i>

WASTE COLLECTION
Increase the amount of waste stream which is recycled to 60% by 2020.
<i>Ongoing. FY 2018 diversion rate was approximately 63%. The FY 2019 diversion data is being finalized.</i>
Promote recycling to customers and the community to expand knowledge and participation of recycling.
<i>Springhill Lake Recreation Center composting and recycling demonstration pilots. Volunteers served at events like Fall Fest at Schrom Hills Park.</i>

ROOSEVELT CENTER
Maintain the Center as an attractive community gathering place and as a focal point of outdoor festivals and music.
<i>Installed and maintained the holiday lights, plan to clean/preserve the Mother & Child statue later in FY 2020.</i>
Maintain the physical structure of the theater.
<i>Ongoing – facilities and building maintenance. New HVAC and roof project is complete. The theater re-opened on November 9, 2019.</i>

PARKS
Maintain Tree City USA status.
<i>Achieved.</i>
Conduct a National Public Land's Day activity to support the city's green ecosystem.
<i>Achieved. Event to be held at Springhill Lake Elementary in 2020.</i>
Conduct an Earth Day event to improve the natural environment.
<i>To be determined.</i>
Implement recommendations of the tree master plan.
<i>Ongoing. Tree plantings to be done in the Spring.</i>
Continue to pursue funding for environmental programming.
<i>Ongoing – Awarded grant to pursue energy efficiency electrical upgrades to Youth Center and Public Works buildings. The department was unsuccessful in obtaining a grant for the Four Cities Coalition for big belly trash compactors.</i>

GREENBELT CONNECTION
Provide high quality, reliable and responsive service to the Greenbelt community.
<i>Providing Greenbelt residents with service to nearby adjacent areas.</i>

CARES
Explore opportunities to expand CARES' office space.
<i>CARES moved its services to virtual and telephone contact due to COVID 19 closures. Long term impact of COVID on services delivery will take some time to understand.</i>
Provide a two tier GED program to meet the varying skill levels of students.
<i>GED offered via virtual means since closures due to COVID 19. Ms. Hering created online lessons that are posted in the Virtual Classroom on the City website. Phone and video lessons are also being provided on an individual basis.</i>
Offer tutoring programs to Greenbelt families and those in surrounding areas of Prince George's County.
<i>Tutoring offered via virtual means since closures due to COVID 19T. Tutoring continued via phone and video contact with students.</i>

ASSISTANCE IN LIVING
Attend local trainings and resource fairs featuring mental health resources.
<i>Cancelled due to COVID-19.</i>
Develop a program with an outside provider to offer on-site programming for residents.
<i>Working with Holy Cross Hospital to offer a healthy food program for Green Ridge House. This program will offer free food, health education and cooking demonstrations. Meeting scheduled on January 14, 2020. – Provider revised proposal and requested that staff participate in the SHARE Food Program. Staff decided to not continue partnership.</i>
Offer one new group in Spanish in Greenbelt West.
<i>Cancelled due to COVID-19.</i>

SERVICE COORDINATION PROGRAM
Provide case management and information services to the residents of Green Ridge House.
<i>Ongoing. Hired new service coordinator. City closed due to Covid19 one month after new service coordinator began. Job description has been modified due to COVID19 to provide virtual services will limited resident interaction.</i>

RECREATION ADMINISTRATION
Implement recommendations from the Recreation and Park Facilities Master Plan as the budget allows.
<i>In progress – preliminary staff discussions were underway but got sidetracked due to Covid-19</i>
Work with the Greenbelt Station community to develop management policies for open spaces.
<i>Met with the Activities Committee Chair for Greenbelt Station. Will implement protocols in FY 21 after Covid-19 restrictions are lifted.</i>
Collaborate with the Greenbelt Theater on issues related to the short-term closure of the facility during the renovation process.
<i>Complete. Provided space in the Community Center's ground floor east space and gymnasium during the closure. Space in the Community Center will be available to the Old Greenbelt Theatre until the theater project is complete.</i>

RECREATION CENTERS
Operate facilities 365 days a year.
<i>Ongoing.</i>
Review and update the Recreation Center Staff handbook.
<i>Complete.</i>

AQUATIC & FITNESS CENTER
Work with Economic Development Coordinator to promote the Aquatic and Fitness Center within the Greenbelt business community and surrounding areas.
<i>Working on promotional/informational items for the facility. Updated the GAFC pamphlet. Provided five punch cards as giveaways.</i>
Expand customer service training for front line staff.
<i>In progress but was cancelled due to Covid-19. Will continue in FY 21</i>

COMMUNITY CENTER

Continue to promote high quality service and support to all tenants in the facility.

Staff meetings that provide training and instruction are routinely held.

Work to identify a new tenant for the area formerly used as an adult day care facility.

Recreation and CARES will continue to share usage.

Make upgrades to the Multi-Purpose Room kitchenette, if funds are allocated.

In progress. Projected to be completed by mid-August 2020

GREENBELT'S KIDS

Evaluate camp online registration pilot program and determine implementation plan for next camp season.

Completed. Determined online registration will not be implemented in 2020. Focus on data input during registration needs to be modified first. Will reconsider for 2021.

Enhance the Springhill Lake Recreation Center's Summer Eagle V.I.S.I.O.N. program utilizing grant funds.

Complete. Provided many activities including field trips to SkyZone, Watkins Regional Park and the GAFC. Grant application filed with County Council member Todd Turner.

Plan and implement a Pop-Up Playground program.

On hold due to COVID-19.

THERAPEUTIC RECREATION

Explore offering more special interest classes for seniors.

In progress. One class was offered in the fall and more classes are being considered. Receiving input from seniors. Will continue after Covid-19 restrictions are lifted.

Continue to evaluate the Recreation Department's inclusion program.

In progress. Minor changes were made to the training manual. Received staff evaluations from summer camp. Will be implemented for the 2021 camp season.

FITNESS & LEISURE

Collaborate with local homeowner associations to determine interest in fitness classes to be offered in neighborhood parks.

In progress. Classes offered in Greenbelt Station. Once Covid-19 restrictions are lifted we will be reaching out to more HOAs to determine interest.

Offer a Women's Cycling Series, while promoting safe cycling in Greenbelt.

In progress. There were many bike rides throughout Greenbelt and beyond. This program will continue once Covid-19 restrictions are lifted.

ARTS
Install public art in the Greenbelt Station community.
<i>A community meeting was held at the Springhill Lake Recreation Center on July 9, 2019, to initiate a conversation about public art planning for Greenbelt Station. About 30 guests were in attendance, including strong representation from the Greenbelt Station neighborhood. Staff subsequently conducted an online survey to gather additional community input, and 90 responses were received. The handout from the July 9 meeting and summary results of the online survey are currently posted at www.greenbeltmd.gov/arts. Next steps will include further community engagement around specific locations and project types, along with a financial assessment of preferred amenities.</i>
Manage the Public Art Policy.
<i>A major project is pending with regard to conservation of the city's Lenore Thomas sculpture holdings. Planning staff are coordinating with Public Works to schedule repair and repainting of the Community Center gym windows prior to issuing an RFP for conservation services.</i>
Research the pros and cons of Greenbelt having an Arts and Entertainment District.
<i>Planning and Recreation staff have reviewed published materials and spoken with District staff at the state level to familiarize ourselves with the program. Recreation staff have provided written handouts, given presentations and led discussions at two public meetings on this topic. These included an Arts Advisory Board meeting on 4/2/19 and an AAB-sponsored community mixer on 6/6/19. Staff also attended a meeting with state Arts and Entertainment District staff and local district administrators on 6/8/19, in order to keep up with the latest developments. It is our understanding that next steps will take place in conjunction with Council's planned visioning process with the Neighborhood Design Center.</i>

SPECIAL EVENTS
Complete 80 th Anniversary events archive to preserve the historical record of the celebration and provide material for future event planners.
<i>Complete.</i>
Provide an Annual Bike Rodeo in collaboration with the Greenbelt Police Department.
<i>On hold due to COVID-19.</i>
Continue to work with citizen groups to assist in coordinating special interest events.
<i>Attended meetings held by the Black History Month Committee, Labor Day Festival Committee, Golden Age Club and many more.</i>

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Implement Council's goals and policies.
<i>Ongoing.</i>
Monitor legislative proposals at the County, State and Federal level that can impact Greenbelt.
<i>Ongoing.</i>
Update the Greenbelt Road Corridor Improvement study.
<i>Request made at Fall legislative dinner with County/State Delegation. Requests for support along MD 193 also sent to SHA.</i>
Continue to oppose the proposed Maglev train and widening of the Baltimore-Washington Parkway and I-495.
<i>RFQ issued for legal services, research underway on services and other activities.</i>

ECONOMIC DEVELOPMENT
Implement strategic economic development goals and objectives established based upon Council's overall vision for Greenbelt.
<i>It is recommended that strategic planning for recovery be discussed within the next 12-18 months.</i>
Promote economic development initiatives that support business attraction and retention in Greenbelt.
<i>Currently, the following activities have been performed to promote Greenbelt businesses during the COVID-19 pandemic:</i> • <i>Compile lists of businesses that are open to promote in partnership with the Public Information Office;</i> • <i>Business Spotlights – to showcase different ways that businesses were able to pivot to promote new services (i.e. curbside pickup, takeout) or to add new product or service offerings;</i> • <i>Share opportunities for businesses to promote business across the region (i.e. Buy Prince George's Initiative); and</i> • <i>Greenbelt Dining & Shopping Guide – working with Public Information Office to update Greenbelt's dining and shopping guide by removing businesses that have closed and adding new businesses.</i>
Develop targeted business development outreach efforts to more effectively engage Greenbelt businesses across sectors.
<i>Currently exploring the creation of a business roundtable to bring together businesses across sectors to foster greater collaboration and better understand specific needs.</i>
Temporarily repurpose the use of the Economic Development revolving loan fund to support COVID-19 emergency assistance relief for businesses.
<i>Currently working to develop business relief grant program using CARES Act Funds reimbursed through Prince George's County.</i>
Continue to assist Greenbelt businesses in accessing financial assistance for COVID-19 recovery and reopening.
<i>Since the beginning of FY 2021, worked closely with one business to help navigate emergency relief funds still available. Working with local banks to learn about other financial products that they have available for businesses and helping to direct businesses to the more traditional sources of bank financing.</i>

HUMAN RESOURCES
Continue to scan current employee files into Laserfiche (document management system) and work toward an electronic onboarding process.
<i>The department's goal is to have all classified and non-classified employees scanned and then begin scanning retirees and terminated employees.</i>
If funding is approved, request proposals and contract with a firm to perform a salary and compensation study.
<i>Funding for a salary and compensation study was not approved in the FY 2021 budget.</i>

FINANCE
Complete risk-based reserve analysis using the Government Finance Officers Association (GFOA) model. Develop draft Reserve Policy for Council's consideration.
<i>No progress.</i>
Partner with the Assistant City Manager to produce a more detailed capital projects section for the FY 2022 budget.
<i>This will take place in Fall and Winter.</i>
Review and update the Investment Policy.
<i>No progress.</i>

INFORMATION TECHNOLOGY	
Work with departments to make most effective and efficient use of IT resources.	
<i>Ongoing.</i>	
Assist the police department with the conversation of existing data to the county's CAD/RMS systems.	
<i>The City has moved CAD and Records operations to the County's CAD system (Motorola's P1). Conversion of historical data from the City's previous system to P1 has not been started at this time. Anticipate Fall 2020 to start this work.</i>	
Expand Laserfiche document management solution.	
<i>Currently in Human Resources office. Working with vendor to implement an onboarding procedure. The City Manager's office is getting started by setting up file structures and scanning documents as time permits.</i>	
Continue systematic camera upgrades.	
<i>Schrom Hills coming. Franklin Park to follow.</i>	
Participate in cable television negotiations, leadership of county-wide Institutional Network (I-Net), COG and MML IT groups.	
<i>Ongoing. Comcast pushing now based on favorable FCC ruling.</i>	

PUBLIC INFORMATION
Investigate starting a podcast highlighting city issues and services.
<i>Put on hold due to pandemic.</i>
Implement an improved microphone system for the council room.
<i>Put on hold due to pandemic.</i>
Create a manual for studio operations.
<i>The department has been working on putting a manual together for all Public Information operations. Several of the broadcasting topics have been completed, but will also include other topics that include information on the website, social media and other topics.</i>
Continue to enhance and improve our current communications platforms.
<i>During the pandemic, Public Information has greatly increased information on the city's website by creating a regular COVID-19 Information page, a huge Virtual Recreation Center site, a virtual site for Greenbelt CARES that lets residents know where to go for help and includes GED and ESOL classes, and a Business Resources page. The department also worked to incorporate PayPal into the site so that residents can donate to the Emergency Assistance Fund, the Good Samaritan Fund and other City Charitable Funds online. So far, this has resulted in over \$4,000 in donations.</i> <i>The department has also greatly increased our social media presence providing regular children programming, holiday celebrations, COVID-19 information, upcoming virtual events, meetings information, car parades, food distributions, and much more. The department has worked with Recreation and the Police to share postings and information across several sites at the same time.</i>

GREENBELT MUSEUM
Continue planning to incorporate the new space at 10A Crescent into museum operations.
<i>Ongoing work with FOGM on Phase I of the 10A project, which includes final draft architectural plans, engineering drawings, and eventual demolition of the addition at 10A. Planning for Phase II of the project is beginning. This phase will be entered after all necessary approvals are in place from Council, GHI, and permitting authorities. It will include renovation of 10A to create a learning lab and exhibition room on existing first floor, and an archive reading room and offices on the second floor. It also includes construction of a new garden-side addition to provide a fully accessible entrance and restroom, a welcome area, gift shop, and an accessible walkway that encircles both 10A and 10B.</i>
Support Friends of the Greenbelt Museum in a Capital Campaign to raise funds for its portion of the transformation and operation of the expanded museum.
<i>FOGM, with help from the Museum Director, have raised \$200,000 thus far in the quiet phase of the campaign through naming opportunities, grants from the Maryland Heritage Areas Authority/Maryland Historic Trust (MHAA/MHT) and the Redevelopment Authority of Prince George's County, as well as through participation in the Community Investment Tax Credit Program through the state of Maryland. Staff was notified in July 2020 that the grant application to MHAA/MHT submitted in April 2020 seeking an additional \$100,000 was successful. These funds will support Phase II of the project.</i>
Collaborate with Friends of Old Greenbelt Theatre to install the 75 th anniversary timeline exhibit in the Screening Room, their second space.
<i>Work on installation of the timeline exhibit is temporarily on hold due to COVID-19.</i>

PLANNING
Actively participate in the development, review and implementation of the Greenbelt Neighborhood Conservation Overlay Zone Development Standards.
<i>Staff has been overseeing the review of the Draft Greenbelt Neighborhood Conservation Overlay Zone Development Standards that were released by the County in March 2020. The Advisory Planning Board has completed its review. Staff is presenting updated comments to City Council on July 20, 2020. It is anticipated that this issue will be on City Council's regular meeting agenda on August 10, 2020 for action.</i>
Work with the county on the installation of at least five bikeshare stations in city rights-of-way.
<i>The City has executed easements with the County for bike share stations located in City right-of-way. Installation is expected to begin late summer/early fall.</i>
Obtain grant funding for the implementation of Phase 2 of the Gateway Sign project and oversee installation of remaining welcome signs.
<i>Staff has received proposals for both the pole signs and the monument sign planned for Southway. Staff has been working with the proposing firms to update the proposals to fit the needs of the project. Staff is also currently reviewing a lighting plan that could be incorporated into the Southway sign plan design.</i>
Continue to oversee the design, permitting and construction of the WMATA connection trail.
<i>Continuing to work with Woodlawn and WMATA on the trail and the project is moving forward with required reviews and permitting. The City has executed an easement and the WMATA Connection Agreement which will allow the project to continue to more multi-agency reviews and permitting. Woodlawn is currently working with WMATA to apply for a permit to access the project area to conduct soil borings. Electrical design is underway. The project did experience some delays due to the pandemic.</i>
Monitor the proposed relocation of the Bureau of Engraving and Printing to the Beltsville Agricultural Research Center.
<i>Staff has requested a presentation on the Traffic Impact Study. The Environmental Impact Statement (EIS) is anticipated to be completed later this summer and staff will conduct a review and prepare comments on the EIS when available.</i>

COMMUNITY DEVELOPMENT
Complete the implementation of the portability of Community Development software to inspectors while in the field.
<i>This project has been in a holding pattern, but staff will be actively working with the software vendor over the next couple of months to import the City Code into the software. Once the Code is imported, staff will work with the vendor and IT on equipment needs and staff training.</i>
Evaluate the need and feasibility of establishing an after-hours on-call program for inspection staff.
<i>Community Development inspection staff has been providing on-call services for emergency situations. At this time, a formal after-hours on-call program does not appear to be needed, but staff is evaluating the resources and costs associated with establishing a program if the need arises.</i>
Work with the county on the licensing of short-term rental properties.
<i>Staff has been in communication with the new lead staff person at Department of Permitting, Inspections and Enforcement handling the County's short-term rental program. The County has received some applications for properties in Greenbelt, and staff has requested a list of addresses from the County so that staff can ensure they obtain City rental licenses. Staff will continue to work with County staff on the licensing and enforcement of short-term rentals.</i>

POLICE
Focus on reaching staffing goals, developing a greater use of technologies and using innovative strategies in the area of predictive policing to continue our tradition of providing excellent police service.
<i>Since August of 2019, the department has hired 12 new police officers, yet in that same time frame the department has continued to experience a loss of staff and currently have 47 sworn officers with 5 still in training.</i>
Community Safety: Safety is the priority of the Police Department. This overall goal determines how the department focuses its efforts in the areas of community outreach, enforcement, staff development, and the use of technology.
<i>The department was able to complete our transition to the County records management and dispatch system. This change gives the department access to data from every department in the county to enhance investigations and work cooperatively with other departments.</i> <i>The department had planned a number of community events for 2020, but with the current pandemic many of them have not been able to be done. Two events were held including a virtual meeting and a community bike ride.</i>
Community Outreach: The department recognizes that to be successful there needs to be partnerships with all of the residents of Greenbelt. The Department will take every opportunity to develop relationships and build trust with our community.
<i>Due to the pandemic, the department has been limited in community outreach programs. However, there was a virtual community meeting and officers have been in regular attendance to community events surrounding police reform.</i> <i>The department held one community bike ride with a second one planned for the fall. Should the current pandemic restrictions be lifted there are other events being planned.</i> <i>The department is working on outreach through social media and will begin an informational series of videos about the department in mid-July 2020.</i>
Develop Staff: Providing department staff with training, career opportunities, education and promotion will reduce turn over and create a stable department to meet the needs of our community.
<i>All major training programs have been placed on hold since the start of the pandemic. Prior to the pandemic, the department completed mental health training for all staff and was planning Biased based policing training at the African American History Museum.</i>

ANIMAL CONTROL
Raise citizen awareness with regard to sharing our space with wildlife.
<i>Contact with citizens to raise awareness has been put on hold due to current pandemic. Research has been made. Information has been gathered from The Humane Society of the United States for pamphlets to be shared within the community in the near future or by the end of the winter season in 2021.</i>
Partner with local businesses for fundraising opportunities.
<i>No attempts to partner with local businesses have been made at this time due to the current pandemic</i>
Develop duties for volunteers over 18 years old.
<i>Foster program has been open to all volunteers over the age of 18 years.</i>
Establish working relationships with animal rescue organizations in our area.
<i>Relationships have been made with Knine Animal Rescue, College Park resident Pat Hall, who assists with feral cat colonies. Pat Hall has assisted Animal Control by capturing a total of 15 cats in the 2020 calendar year thus far.</i>
Develop staff: New members of WAGS, non-profit organization for the Greenbelt Animal Shelter.
<i>One member has been added to WAGS as of July 21, 2020.</i>

PUBLIC WORKS ADMINISTRATION

With the possible retirement of a number of longtime employees, continue to review how the department is organized.

This is an ongoing evaluation. Most, if not all, of the recommendations as outlined in the Organization Assessment have/are being implemented. Last fiscal year, a supervisor and a skilled maintenance worker retired. The department is also providing supervisory training to various employees in hopes of filling the supervisor's position in-house. It is anticipated that several more employees will be retiring this fiscal year. The department continues to cross train employees and provide opportunities to those who are interested.

Reduce the city's greenhouse gas generation in-line with state and COG goals (20% lower than 2005 level by 2020 and 80% by 2050).

Implementing energy saving work is ongoing. The scope of work has been identified in each city building. MEA FY 2019 grant funding (\$50,000) is currently being used to retrofit lights to LED at the Youth Center and Public Works. The Youth Center project is complete and the department is waiting on fixtures for the Public Works facility.

Electric Vehicle charging stations have been proposed and will be installed at various locations throughout the city. Pepco has agreed to install two electric charging stations (Schrom Hills Park and Springhill Lake Recreation Center).

Reducing fuel consumption is a vital part of reducing greenhouse gas emissions. The department continues to purchase electric and hybrid vehicles when applicable. Eight additional hybrid police pursuit vehicles were purchased in FY 2020. With the city purchasing all its electricity using wind credits as of July 2011, the city's carbon foot print has been reduced 67% since 2005. The solar farm project has been approved by Council and the Power Purchase Agreement has been signed by the Developer and the City. Awaiting Pepco interconnection approval.

As required by the city's participation in the Maryland Smart Energy Communities program, continue to reduce electricity usage.

Energy policies were put in place and enacted to comply with the grant requirements. Phase I (2013) granted \$63,935. Fixtures were changed at the indoor pool, outdoor pool, Springhill Lake Recreation Center gym and Youth Center gym. Energy efficient fixtures translate into lower energy consumption. Phase II (2014) granted \$80,000. Fixtures were changed at the Police Department, indoor and outdoor; and at Public Works, Building 2 and outdoor. Phase III (2015) granted \$100,000. Fixtures were changed at the Community Center Gym and 1967 wing, and at Springhill Lake Recreation Center and Skate Park. Phase IV (2016) was submitted for energy savings at the Public Works Buildings 1 and 3, and the Youth Center interior but were denied by MEA. This project was re-submitted and awarded in Phase VII (2019). Phase V (2017) granted \$58,500 to install solar panels at the Springhill Lake Recreation Center. Phase VI (2018) granted \$15,000 to purchase an Electric Vehicle and install a charging station. Phase VII is a re-do of Phase IV and granted \$50,000 to retrofit lights at the Youth Center and Public Works. Phase VIII was submitted for a portable solar electrical charging station, but was denied by MEA. Electricity usage has declined by 15% from the inception of the program.

Explore opportunities for solar energy (goal set as part of city's participation in Maryland Smart Energy Communities program).
<i>The Phase V (2017) grant was awarded for \$58,500 to install solar panels at the Springhill Lake Recreation Center. The project was completed and solar panels are operational. Solar farm project approved by Council. Once completed it is anticipated that the City will offset between 80-90% of its electricity usage. Once Pepco interconnection permit is approved, a construction schedule including completion will be known.</i>
Provide training opportunities for staff in their fields of expertise.
<i>Conducted in-house training of all employees in storm water pollution prevention. Individual training in Sustainability, Building Codes, Energy Conservation, etc. Monthly safety training sessions are now being conducted on various topics.</i>
Implement inventory of buildings and building systems as a first step in developing a capital reserves program.
<i>A Facility Reserve Fund Study has been completed. A comprehensive capital reserve program has been implemented and is currently being used for capital project budgeting.</i>

MULTI-PURPOSE EQUIPMENT
Incorporate additional alternative fuel vehicles into the city fleet when possible.
<i>Work continues. Hybrid vehicles are being purchased for the Police Department's Administrative Staff, Patrol Staff and Detectives. All electric vehicles are being purchased for Code Enforcement and PW Administration.</i>
Look for ways to reduce fuel consumption.
<i>Hybrid and electric vehicles are currently being purchased when possible.</i>

STREET MAINTENANCE
Keep streets and public walkways passable during weather and emergency events.
<i>Ongoing as needed.</i>
Annually check all centerline, crosswalk, stop line, bike lane and other street markings to confirm they are kept at appropriate safety levels.
<i>Ongoing. Assessments are done every year.</i>
Continue updating and replacing street signage in compliance with the Manual of Uniform Traffic Control Devices (MUTCD).
<i>Ongoing. Assessments are done every year.</i>
Repair and upgrade walking paths when they become deficient.
<i>Ongoing. Assessments are done every year.</i>
Conduct an annual survey of street and sidewalk conditions using GIS technology.
<i>Ongoing. Assessments are done every year.</i>
Using Capital Projects funds, resurface Frankfort Drive and Ivy Lane from Kenilworth Avenue to Cherrywood Lane.
<i>All Capital Projects are on hold due to COVID-19. Funding will be reevaluated around the first of 2021.</i>

FOUR CITIES STREET CLEANING
Provide high quality street cleaning service to the Four Cities Coalition.
<i>Ongoing, everyday commitment.</i>
Sweep all city streets a minimum of eight times per year.
<i>Ongoing.</i>
Meet semi-annually with the other communities to review operations and potential efficiencies.
<i>Ongoing. The Director meets monthly with other Public Works Directors in Prince George's County to discuss public works operations.</i>

WASTE COLLECTION
Increase the amount of waste stream which is recycled to 60% by 2020.
<i>Ongoing. FY 2019 diversion rate was 58%. FY 2020 diversion data is now being finalized.</i>
Promote recycling to customers and the community to expand knowledge and participation of recycling.
<i>The Department will continue to provide education training to kids in schools. It will also attend City events to promote and educate citizens about recycling.</i>

ROOSEVELT CENTER
Maintain the Center as an attractive community gathering place and as a focal point of outdoor festivals and music.
<i>Holiday lights, grant to clean/preserve the Mother & Child statue and the possibility of additional lighting all year are proposed.</i>
Maintain the physical structure of the theater.
<i>Ongoing – facilities and building maintenance.</i>

PARKS
Maintain Tree City USA status.
<i>Achieved.</i>
Conduct a National Public Land’s Day activity to support the city’s green ecosystem.
<i>Complete. Event held at Springhill Lake Elementary.</i>
Conduct an Earth Day event to improve the natural environment.
<i>FY 2020 event cancelled due to COVID-19. FY 2021 is yet to be determined.</i>
Implement recommendations of the Tree Master Plan.
<i>Ongoing. Tree plantings to be done in the Fall. Areas of planting include the Community Center and street trees that were removed over the past two fiscal years.</i>
Continue to pursue funding for environmental programming.
<i>Ongoing – awarded grant to pursue purchase of electric vehicle and construction supporting EV infrastructure. Awarded grant to purchase and install solar panels at Springhill Lake Recreation Center. Awarded grant to pursue energy efficiency electrical upgrades to Youth Center and Public Works buildings. The Department was unsuccessful in obtaining a grant for the Four Cities Coalition for big belly trash compactors.</i>

GREENBELT CONNECTION
Provide high quality, reliable and responsive service to the Greenbelt community.
<i>Continues to be a well utilized service, even in a pandemic.</i>

CARES
Work with Administration on the Space Study to explore opportunities to expand CARES office space.
<i>CARES moved its services to virtual and telephone contact due to COVID-19 closures. Long term impact of COVID-19 on service delivery will take some time to understand.</i>
Provide a two tier GED program to meet the varying skill levels of students.
<i>GED offered via virtual means since closures due to COVID-19. Ms. Hering created online lessons that are posted in the Virtual Classroom on the city's website. Phone and video lessons are also being provided on an individual basis. Staff is exploring providing live Zoom classes.</i>
Expand group offerings to youth.
<i>Director is working with school system staff to understand how students will be referred while schools are virtual.</i>

ASSISTANCE IN LIVING
Work with CARES clinical staff and Green Ridge House staff to provide mental health resources and services to Greenbelt residents.
<i>Integrated new ResidentConnect! software from AASC with the existing Service Coordination and Community Case Management programs to facilitate easier, faster communication between residents that speak English and Spanish.</i>
Seek to expand community partnerships with universities and community health programs.
<i>Due to COVID-19, it is unclear how partnerships will proceed. Staff is waiting for updates from nursing programs regarding their community nursing intern programs.</i>

SERVICE COORDINATION PROGRAM
Provide case management and information services to the residents of Green Ridge House.
<i>Working to alleviate social isolation and facilitate resident communication with family, friends and resources through technology provided by the SAINT Program.</i>
The new Service Coordinator will pursue her Service Coordinator Certification from the American Coordinator Association.
<i>In progress.</i>

RECREATION ADMINISTRATION
Work with IT staff to complete RecTrac software upgrade. The upgrade will include a new, next-gen interface developed by Vermont Systems, Inc. to be more user-friendly.
<i>No progress.</i>
Work with Planning & Community Development regarding provision of adequate recreation amenities within the Beltway Plaza redevelopment project.
<i>No progress.</i>
Work with the Franklin Park at Greenbelt Station property owners regarding reestablishment of appropriate levels of outdoor recreation amenities at the apartment complex.
<i>No progress.</i>
With the expanded functions of the department, evaluate the department's title to fully reflect services provided to the community.
<i>No progress.</i>

RECREATION CENTERS
Operate facilities 365 days a year.
<i>Working on safety plans to reopen facilities for classes and for drop-in by appointment only.</i>

AQUATIC & FITNESS CENTER
If funding is approved, proceed with resurfacing the locker room floors and various tiled surfaces.
<i>On hold due to COVID-19.</i>
Proceed with repair of the indoor pool deck drain system and surrounding tile work if funding is approved.
<i>On hold due to COVID-19.</i>
Conduct an evaluation of the outdoor pool filter system and make a recommendation regarding possible replacement of the system.
<i>No progress.</i>

COMMUNITY CENTER
If funding is approved, paint and weatherize the exterior of the facility.
<i>On hold due to COVID-19.</i>
Manage shared use of the Ground Floor East space until a dedicated use is determined.
<i>Ongoing. Recreation and CARES have been working together, sharing the use of the GFE for many different purposes.</i>
Evaluate practices for issuing use permits for the commercial kitchen space.
<i>In progress.</i>

GREENBELT'S KIDS
Plan and implement Mobile Recreation Unit program.
<i>If the Executive Order allows, plans are underway to begin this fall. Safety plans are being developed, staff is receiving COVID-19 training and location sites are being determined.</i>
Continue to provide free or below cost programming for Greenbelt's Kids to ensure social equity in Greenbelt.
<i>Due to COVID-19, the virtual Summer Connect program fees were reduced. Financial assistance was easier to obtain and free summer activity bags will be distributed in three Greenbelt locations: Springhill Lake Elementary, Schrom Hills Park and Greenbelt Elementary.</i>

THERAPEUTIC RECREATION
Continue to evaluate the department's inclusion program.
<i>In progress.</i>
Visit and evaluate senior centers out of the area to determine what new and different programs can be implemented in Greenbelt.
<i>On hold due to COVID-19.</i>
Work with the GAIL program to encourage Green Ridge House residents, and other seniors/baby boomers, to participate in recreation programs.
<i>On hold due to COVID-19. Though, Recreation will be partnering with CARES to offer seniors a variety of different virtual programs and meet ups.</i>

FITNESS & LEISURE
Collaborate with Greenbelt Tennis Association to provide new special events to promote the association and increase community awareness and membership.
<i>On hold due to COVID-19.</i>
Promote availability of proposed outdoor pickle ball courts, if approved.
<i>No progress.</i>
Offer a group cycling series, and bike safety education program.
<i>On hold due to COVID-19.</i>

ARTS
Provide a new Festival Arts Camp during August to enhance Performing Arts program offerings late in the camp season.
<i>The Festival Arts Camp is on hold due to COVID-19; however, a virtual arts camp will be offered in August.</i>
Coordinate with NRP Group/Greenbelt Metro Development to facilitate the incorporation of public art into the Cherrywood Lane residential development.
<i>No progress.</i>

SPECIAL EVENTS
Develop a strategy to address the increase in attendance at community special events.
<i>No progress.</i>
Evaluate the increase in number and scope of special events in terms of increased demand on staff resources and budget limitations.
<i>No progress.</i>

PETITIONS AND REQUESTS
April 28, 2014 TO PRESENT

A- Active A-H - Hold C - Complete NA - No Action

Status	Date	Name	Petition or Request	Action	Department
A	7/13/2020	Greenbelt Resident	Inquired about CBD products being allowed to be sold at Greenbelt Markets	Staff has reviewed CBD regulations and believes that CBD products are allowed to be sold at Farmers Markets. Staff has reached out to the Board of the Greenbelt Farmers Market to inquire if consideration has been given to the sale of CBD products and is waiting for a response.	Planning/ Economic Development
A	7/13/2020	Lore Rosenthal	Requested that the Council use the other form of Zoom and she wanted clarification on the reopening of playgrounds.	Staff forwarded information to Council for consideration and explained playgrounds were already open during the meeting.	Administration
C	6/22/2020	Dr. Lois Rosado	Inquired about the FOP approval of the CBA prior to submitting a copy to the Council.	Answered during the meeting.	Administration
C	6/22/2020	Molly Lester	Inquired about the process of the CBA and when does the document constitute a public record.	The CBA was made public on the City's website 7/1/2020. The City Solicitor provided answer during the meeting. Corresponds from the Clerk.	Administration
C	6/22/2020	Cynthia Newcomer	Shared her concerns regarding the CBA.	Council approved the CBA at the 7/13/2020 meeting.	Administration
C	6/22/2020	Bob Rudd	Inquired when the CBA will be available for public comments.	The CBA was made public on the City's website 7/1/2020.	Administration
A	6/22/2020	Lore Rosenthal	Requested Council to explain the Zoom Webinar	Staff and City Solicitor provided answer during the meeting. Discussed at the work session.	Administration
C	6/22/2020	Rev. Robin Gorsline	Shared concerns regarding Council sharing the CBA once Council agrees to the contents.	Council approved the CBA at the 7/13/2020 meeting.	Administration
A	6/22/2020	Bill Orleans	Inquired about Council conducting the City businesses publicly or via email.	The City Solicitor answered during the meeting.	Administration
A	6/8/2020	Bill Orleans	Requested the City challenge any abatement request from commercial property owners.		Finance
A	6/8/2020	Amanda Jennings and Daniel Thies	Suggested the City explore using Land Value Tax as another revenue source.		Finance
C	6/8/2020	Beth Leamond	Requested that Composting USDA Grant Application be placed on the June 22, 2020 agenda.	Council discussed and supported the proposed 2-year pilot compost project and approved the development and submission of this grant opportunity at the 6/22/20 meeting. The grant application has been submitted.	Administration
A	6/8/2020	Solange Hess	Inquired about the status of the 2020 Labor Day Festival Parade and the Outstanding Citizen with the cancellation of the Labor Day Festival due to COVID-19.	During the meeting Council discussed how the non-City committee canceled the event.	Council
A	5/26/2020	Dr. Ed Fallon	Proposed the Mayor create a Task Force regarding Tenant Rental Relief	City Council is providing a Rental Relief Program.	Administration
C	5/26/2020	Bill Orleans	Inquired about the status of the Tenant Rent Relief letter.	The letters were mailed May 29, 2020, to all apartment complexes in the City corporate limits.	Administration
C	4/14/2020	Bill Orleans	Requested a hard copy of Ms. Ard's slide and Work Session agenda materials.	Mr. Orleans was provided the requested copies.	Administration
C	3/10/2020	Michael Gelen	Inquired about the status of hiring the Recreation Director.	Greg Varda was promoted Recreation Director June 2020.	Administration

PETITIONS AND REQUESTS
April 28, 2014 TO PRESENT

A- Active A-H - Hold C - Complete NA - No Action

Status	Date	Name	Petition or Request	Action	Department
A	3/10/2020	Bill Orleans	Requested the vendors to come and fix the audio in the Council Chambers. He also requested all candidates of the Maryland Primary to come to a Council meeting under presentation.	Referred to Election Board.	Administration
C	2/24/2020	Bill Orleans	Requested the number of properties Council discussed in the February 12, 2020 Closed Session.	Mr. Roberts responded to Mr. Orleans request during the meeting by noting there are a number of properties Council discussed in the Closed Session.	Administration
A	2/24/2020	Dr. Lois Rosado	Shared her concern regarding the dead zones within the City limits	A was Work Session scheduled to discuss and review the Small Cell Procedures and Policy on March 11, 2020. A work session was held.	Administration/ Information Technology
A	1/13/2020	L. Susan Brown	Requested additional senior swim classes during the week, and swim classes on holidays.	Staff have since looked into scheduling another session during the week. It will depend on instructor availability and the existing class schedule. Classes has been taken over by the City and continued as a new program.	Recreation
A-H	12/9/2019	Bill Orleans	Follow-up to request from 10/28/2019: requested non-citizen voting and immigration citizenship	City Solicitor has inquired of another attorney.	Administration
A	11/25/2019	Bill Orleans	Shared his concerns regarding the Election Board handling of absentee and early voting ballots. Council referred matter to Elections Board requesting a work session.	Referral sent to the Board of Elections. The memo explained the known information. Staff researching potential meeting dates. Mr. Orleans later requested to see ballots. Staff and City Solicitor are researching this also. Board has not selected date or done post-election meeting.	Administration
C	10/28/2019	Crystal Jones	Petition for the unapproved roadway on Ridge Road to be improved as the current drainage system is being clogged and needs to be fixed. She suggested a trail as a short cut for the elementary school for the students.	The drainage system has been unclogged by WSSC. WSSC will finish the restoration in front of the Jones in the Spring. The plans do not include installing a path on Ridge Road.	Public Works
A-H	10/28/2019	Bill Orleans	Requested non-citizen voting and immigration citizenship	City Solicitor has inquired of another attorney.	Administration
C	10/15/2019	Vijay Parameshwaran	Requested more diversity during the Festival of Lights and Celebration of Winter.	Staff will work on 2020 Festival with GILA and others.	Recreation
C	9/23/2019	John Campanile	Asked what was on Council radar/what plans Council had reference to the Bike Task Force.	The Chair of the Committee has been attending APB Meetings and is participating in completing updates to the Pedestrian and Bicycle Master Plan.	Planning/ Recreation
C	9/23/2019	Bill Orleans	Asked the Director of Community Planning what was the City's interest in the Prince George's Planning Transportation Board on Enhanced Mobility solicitation pre-application process.	Planning staff participated in a workshop on the program and shared materials with other departments. A project was not submitted for consideration at this time.	Planning
C	9/9/2019	Frank Gervasi	Requested Council to pursue any legal action to fight the FCC ruling changing the agreement that funds public access television stations.	Council entered an agreement with law firm Best Best & Krieger, LLP.	Administration
C	9/9/2019	Michael Hartman	Requested more diversity during the Festival of Lights and Celebration of Winter.	See 10/15/19 - Staff will work on 2020 Festival with GILA and others.	Recreation
NA	8/12/2019	Bill Orleans	Requested a better system to scheduling work sessions and meetings.	Council noted meetings are scheduled given party availability	Administration
A	8/12/2019	Mary Ann Cantor	Requested the City establish a Fire Fly Sanctuary.	Council referred the request to Greenbelt Advisory Committee on Environmental Sustainability (Green ACES); Park and Recreation Advisory Board (PRAB); Forest Preserve Advisory Board (FRAB). Referrals received by Council. Sanctuary approved by Council.	Public Works

PETITIONS AND REQUESTS
April 28, 2014 TO PRESENT

A- Active A-H - Hold C - Complete NA - No Action

Status	Date	Name	Petition or Request	Action	Department
C	8/12/2019	Molly Lester	Requested additional information on the reclassification that was on the agenda.	Report accepted by Council. Staff met with Council. Information provided.	Administration
A-H	7/8/2019	Valerie Pierce	Requested a reduce rate for tokens for the Greenbelt Tennis Association .	Council referred the request to Parks and Recreation Advisory Board (PRAB). Organization was considering recognition status by the City.	Recreation
A-H	5/28/2019	Jonathan Taylor	Requested the City Council direct the City Manager to provide an income adjusted constant yield rate.	Council asked that Mr. Taylor provide his request in writing to Council and staff. Upon receipt of written clarification from the petitioner on 5/29, Jeff Williams responded with information on where relevant information was located in the Comprehensive Financial Annual Report and noted the potential for future budget highlights of that information.	Finance
A	5/28/2019	Stefan Brodd	Requested the removal of the dog waste stations around the lake at Buddy Attick Park.	During the meeting staff explained that the City partners with the County on pet waste stations, the stations were environmentally friendly yet the location of the new stations had already been referred to PRAB for recommendations on placement. PRAB recommend that Public Works monitor the stations for a year and report back to PRAB in April or May 2020. At that time PRAB will send a report to Council.	Recreation/ Public Works
C	4/23/2019	James Thompson	Requested the City Council attend the viewing of "You Nazty Spy" at the Old Greenbelt Theatre. He also request the City Council to consider a proclamation acknowledging the historical and cultural significance of the film. Mr. Thompson also ask the City Council to recommend the film be added to the National Film Registry of the Library of Congress.	Request has been added to the May 13th agenda for discussion. Council postponed this item until the May 28th meeting. Council decided 4-3 to recommend the film be added to the National Film Registry of the Library of Congress. Letter drafted 6/17.	Administration
A	4/8/2019	Fred Gasper	Requested that the City Council review and updated Article III Public Parks, Playgrounds, Etc., of the City Code.	Council referred the request to Parks and Recreation Advisory Board (PRAB).	Recreation
	3/11/2019	Gina Wesley	She indicated that she will be sending a letter to Prince George's County Resource Officer Dunn, requesting additional after-school safety resources for Greenbelt Middle School.	This was a resident action outside the City's control.	Police
A	2/25/2019	Michael Hartman	Requested that the City apply for the designation for an Arts District.	It is proposed that this request be considered during the city's visioning process.	Administration/ Planning
A	2/25/2019	Bill Orleans	Requested the number of contract bids that the City has approved, under \$50,000.	Council referred the request to staff for January/February timeframe.	Finance
A	2/11/2019	Bill Orleans	Requested that Council discuss at a future meeting the City's policy for panhandling.		Police
C	1/28/2019	Edith Beauchamp	Requested assistance about the criminality with affordable housing in Prince George's County.	Council referred the request to staff and the City Solicitor. Previously referred to the County and the State.	Administration
C	1/28/2019	Jon Gardner	Requested that the City upgrade or replace the rapid flashing beacon by St. Hughes at Crescent Road. He indicated that the system is not working properly.	Council referred the request to staff. The solar component was Planning is working with Public Works on providing electrical service to address potential issues with the solar power.	Planning

PETITIONS AND REQUESTS
April 28, 2014 TO PRESENT

A- Active A-H - Hold C - Complete NA - No Action

Status	Date	Name	Petition or Request	Action	Department
C	1/14/2019	Bill Orleans	Requested that the City facilitate a meeting prior to the upcoming WMATA Capital Operating Budget hearing with the board of directors. He also inquired about the Green Ridge House renewal with HUD, concerning the payment status during the federal government shutdown.	Ms. Ard mentioned that the City will continue and monitor the situation to protect the residents during the furlough. Mayor Jordan requested that staff send correspondence to GRH to provide a status update. Update provided.	Administration
A	1/14/2019	Bill Manico	Request that the City enact an ordinance similar to Takoma Park's recently enacted 2018-50 requiring posting of applications for cell antennas online and notice by telecom to nearby home owners and an opportunity to be heard.	Council referred the request to staff and the City Solicitor. Council and staff continue to monitor the industry	Administration
C	11/26/2018	Bill Orleans	Requested that there be hard copies of Resolutions and Ordinances available to the public during City Council meetings.	Staff will provide hard copies of legislation at the Council meetings.	Administration
C	11/26/2018	Fred Gasper	Requested that the Council consider his suggestions for bicycling improvements for Hanover Parkway and Greenbelt East	Staff has been in discussion with Mr. Gasper and requested he provide his latest list of recommended improvements.	Planning
C	10/22/2018	Bill Orleans	Inquired about the status of the Green Ridge House Work Session.	Council provided him with the information.	Administration
C	10/8/2018	Lore Rosenthal, 2-R Gard	Stated that the fossil fuel letter listed an individual resident as the contact and that she requested that the name be removed.	Council removed the residents name from the letter as the contact.	Administration
NA	10/8/2018	Michael Hartman, 2-R Gardenway	Thanked the City for supporting efforts to secure a booth at the National COOP Festival.	No action taken.	
A	9/24/2018	David Whiteman, Greenbelt Soccer Alliance	Requested access to a dedicated lighted field in the City.	Council referred the request to the Recreation Department. Recreation staff requested use of school facilities via the schools. Council made a request of the school board representative. Council recently met with the School Superintendent with a similar request for field and facility use (May 2019). Staff is negotiating an MOU (as of 12/2019).	Recreation
C	9/24/2018	Greg Fisanich, Greenbelt Outstanding Citizen 2018	Presented a PowerPoint on Trim a Tree for Safety - Driver and Pedestrian Line of Sight Safety at intersections and crosswalks within the City.	Council referred the petition to the Public Works Department.	Public Works
C	9/11/2018	Lore Rosenthal, Greenbelt Climate Action Network	Requested that the City support the No New Fossil Fuels in Maryland campaign. Ms. Rosenthal has also requested that Council consider this item at the Regular Meeting on September 24th.	Council approved the pledge on October 8th, 2018.	Administration/ Planning
C	8/13/2018	Claudia Jones	Requested that the Council consider a Greenbelt Nursing Home instead of Condominiums.	Council informed Ms. Jones that the City does not own the property she was referencing. The need/desire for senior housing options was shared with the development team.	Planning
C	7/9/2018	Bill Orleans	Requested that the Council schedule a Green Ridge House Admission and Retention Policy Work Session	Work session held on October 29th, 2018, with Green Ridge House about the Admissions/Smoking Area.	Administration
C	7/9/2018	Tom Taylor and Lore Rosenthal	Requested that the Council send a letter to the Prince George's County Council in support of adding two new zoning definitions in the category of composting.	Council referred the request to the Planning Department. On the August 13th agenda. Letters were sent on August 14th, 2018.	Planning
C	6/4/2018	John Drago	Requested that the City move forward with the City Public Art Project.	Art Commission is already working on a program. Staff helped a local school with potential upcoming project. Expanded exhibit space to the Council Chambers. Working on Greenbelt West.	Recreation

PETITIONS AND REQUESTS
April 28, 2014 TO PRESENT

A- Active A-H - Hold C - Complete NA - No Action

Status	Date	Name	Petition or Request	Action	Department
A-H	5/14/2018	Justin Baker	Request that the Council establish an Anti-Loitering/Anti-Camping City Code.	Under legal review. As of 12/2019, City held a homeless forum and continues to outreach with the County community.	Administration
A	5/14/2018	George Boyce	Requested that the Council conduct a review & revision of Ch. 3 of the City Code as it pertains to the declaration & treatment of animals which the City determines to be vicious or dangerous.	Under legal review. Draft being finalized by City Solicitor and Police.	Administration
C	5/14/2018	Susan Stewart on behalf of Lore Rosenthal	GCAN request that the Council add to the June 4th, discussion of CB-4-2018 (Fair Elections Fund Bill)	Council discussed and approved the CB-4-2018 at the 6/4/2018 meeting. Council is in support of the legislation with some concerns.	Administration
C	3/26/2018	Laurie E. Siegel	Centralized Delivery of Packages for Greenbelt Residents	Council referred request to PSAC for review. PSAC did not approve.	See action
C	2/12/2018		Ms. Mach said the Greenbelt Cooperative Alliance met last week and discussed participating in the National Cooperative Business Associations Co-op Festival on the National Mall on October 6 and 7, 2018. She said the Greenbelt Cooperative Alliance has asked that the City, as a cooperative community, consider partnering with the Alliance for this event. She said the registration fee was \$750.00 and the Alliance would be willing to provide the staffing for the event. After discussion, Council requested this item be included as an agenda item for the next meeting.	Funding was approved. The Greenbelt Cooperative Alliance had an booth on the National Mall on October 6th and 7th, 2018.	Administration
C	1/22/2018	NVR MS Cavalier Greenbelt LLC	Submitted a petition requesting that the City annex .131 acres which they own. This property should have been included in the original petition for the South Core annexation, but was inadvertently left out.	Completed.	Planning
C	12/11/2017	Community Manager	Charlestown Village Condominiums request speed humps to be installed on Lakecrest Drive.	Referred to Police, Planning and Public Works. Speed studies completed and did not support the installation of speed humps.	See action
A	12/11/2017	Kevin Mottus, Lanham, MD	Health effects from wireless radiation from cell towers. Asked the Council to minimize the placement of cell towers.	Council and staff continue to monitor the cell tower industry and have solicited a consultant to assist with drafting of design standards for small cell installation.	Planning
A	11/27/2017	Keith Chernikoff	Status of his request on 9/11/17 in reference to the Recreation Department to restore the wooden tennis court backstop	Referred to the Recreation Department. Staff contacted petitioner in December.	Recreation
NA	10/9/2017	Colin Byrd	Recognition of the Vegas shooting, he asked that the Council send a letter to the President asking for support a ban on bump stocks and to direct City Council on a City level to address this issue and/or on a State level to support in the upcoming legislative session.	No action taken.	
C	10/9/2017	Elizabeth Gaines	Petitioners against the Police Department having military equipment as part of their arsenal.	Referred Police staff and CRAB. Meeting held with Council on CRAB recommendations.	Police
A-H	9/25/2017	John Drago	Recommends an Arts Council	Referred to Art Advisory Board.	Recreation
NA	9/25/2017	Ric Gordon	Petition to the City Council to consider taking a position against the speech coming from this current administration and to keep it away from Greenbelt.	No action taken.	
C	9/25/2017	George Boyce	Petition to the City to dedicate the park at Greenbelt Station before October 28 to hold a rally or negotiate with the developer to have the rally there.	Completed.	Planning
A	9/11/2017	Keith Chernikoff	Request that the Recreation Department restore the wooden tennis court backstop	Referred to the Recreation Department	Recreation

PETITIONS AND REQUESTS

A- Active A-H - Hold C - Complete NA - No Action

April 28, 2014 TO PRESENT

Status	Date	Name	Petition or Request	Action	Department
C	8/14/2017	Colin Byrd	Request that the early voting in Greenbelt East and West be expanded.	Response by Assistant City Manager in September. Early voting hours & locations determined by the City Code. Under review by the Board of Elections and the City Solicitor.	Administration
A	7/10/2017	Colin Byrd	What % of negotiated purchase list business are going to Greenbelt Businesses?	Referred to City Treasurer.	Finance
C	7/10/2017	Jeff Harrison	Follow-up to request from 5/22/2017; Request that the City promulgate a City Ordinance to reconcile the City's detainer policies and procedures with the policies and procedures of the County DOC.	Under Legal Review; Mr. Pound's is following up with Mr. Brennan. Council Work Session July 2018. General Orders being drafted. General Orders adopted and signed September 11th, 2018.	Administration
A-H	4/25/2017	Ric Gordon	Toy gun ban ordinance	Under counsel review	Police
C	4/25/2017	Joseph Trulinger	Request for Woodlawn Development Group to continue shuttle transportation for residents.	NVR Homes has agreed to extend the duration of the shuttle through the earlier end of 2021 or whenever the trail is completed.	Planning
C	4/25/2017	Darlene Jon Pierre	Request for children living in Greenbelt Station to attend Greenbelt Schools	On-going - city continues to advocate for this boundary change. Work sessions held with 1) PGCPs CEO & School Board Representative Grady on 2-17-16; and 3) PGCPs Pupil & Accounting Office 8-3-17. Work session held with School Board Representative 5-31-17. Met with School Board Reps January 2018. Will meet again in 2018. Council met with School Board Representatives on October 1, 2018 and June 2019. School system granted change in 11/2019.	Administration
A	4/25/2017	Darlene Jon Pierre	Request that the City continue to advocate with WMATA for trail from Greenbelt Station to Metro.	Work and coordination on the design, permitting and review of the WMATA trail is on-going.	Planning
C	2/13/2017	Green Ridge House Residents	Allow designated smoking area behind Green Ridge House to remain	Considered at work session on 02-15-17. Under staff review. Public Works and GAIL reviewing sites, proposals. GHI referred complaint reviewed. 5-17, temporary location completed. Permanent location in design. Contractors identified. Cold weather delayed. Will start again in spring. Completed summer of 2018, awaiting wire and benches. Mulch has been added to the area. Working on smoke stations.	Planning

PETITIONS AND REQUESTS

A- Active A-H - Hold C - Complete NA - No Action

April 28, 2014 TO PRESENT

Status	Date	Name	Petition or Request	Action	Department
A	2/13/2017	Greenbelt Station Residents	Construction of pathway or bus service for residents of Greenbelt Station to Metro	Work session held with Mr. Augustine, WMATA Board, 3-29-17. 4-28-17 - City/County/Woodlawn Development Group meetings underway. Confirmed continued shuttle through 2018 and County bus service. WMATA and City staff continue to meet on path. Work Session held in September 2017. City comments to be delivered to WMATA by early October 2017. Response received 2/1/18, under review by City Staff. \$75,000 Bond Bill paperwork submitted by City Staff to Delegate Gaines and Senator Pinsky. Design and legal discussions underway. Todd Pounds in contact with Pepco for easement. Work session is scheduled held with Ms. Doggett, WMATA representative, 11/5/18. City questions to WMATA were addressed via email 11/7/18, by Ms. Doggett. As of 12/2019, design and permits being finalized. Council advocated for State funding at its 12/2019 Legislative Dinner.	Planning
C	2/13/2017	Bob Snyder	Expand membership on ACT from three to seven or nine members	Referred to ACT to review on 2-27-17. Request declined.	
C	1/23/2017	Colin Byrd	Recognition plaque for Greenbelt City Managers	Recognition under council review. Photograph installed at the entrance of the Municipal Building.	Administration
A	12/12/2016	Colin Byrd	Replica gun ban ordinance	Under staff review	
A	11/28/2016	Colin Byrd	Allow for out of precinct voting (emergency situations) on election day	Under staff review. Discussed in 2017 at Work Session with petitioner and Election Board. Transportation is provided.	Administration
A	11/28/2016	Valerie Orlando	Designation of Greenbelt as a Sanctuary City	Under Council review	
C	8/8/2016	Colin Byrd	Anti-discrimination ordinance providing protections based on sexual orientation, gender expression, and gender identity, including letting transgender people use public bathrooms that correspond with their gender identity, not gender at birth, and barring businesses from refusing services to same-sex couples (*Spoke on same request at 9-12-16 and 1-23-17 meetings)	Under Council review. Council affirmed Community Pledge and referred the Pledge to CRAB for review and any updates.	Administration
A-H	10/19/2015	John Drago	Designation of Arts Destination in Center.	Mr. Drago will discuss with AAB at a future time.	Recreation
C	1/26/2015	Michael Hartman	Update to previous petition for Advisory Committee on Inclusion and Diversity Provided update on CRAB s review of request	CRAB report submitted March 2015. CRAB now working on related topics Police Community Relations. Held meetings throughout the community. CRAB/Police meeting held in Fall 2019. CRAB recommendations were provided.	Administration
C	4/28/2014	George Boyce	Science & Technology Advisory Committee	ACE Report 2015-3 accepted by Council on 6-8-15.	Administration
A-H	4/28/2014	George Boyce	Science and Technology Business District	To be considered as part of Economic Development Study	Administration