



CITY COUNCIL AGENDA
Municipal Building & Virtual

This meeting will be held in-person and virtual.

**25 Crescent Road
Greenbelt, MD 20770**

OR

Virtual Participation

Zoom Webinar Attendees:

**During "Petitions and Requests," please submit your request in writing via email to
questions@greenbeltmd.gov**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85731199564?pwd=U2l4eHM1bHNQQ0tvb1ZyR2dsRGZ5UT09>

Dial-in: 301 715 8592

Webinar ID: 857 3119 9564

Passcode: 007576

**Monday, July 11, 2022
7:30 PM**

I. ORGANIZATION (15mins - 7:30 - 7:45 pm)

1. Call to Order
2. Roll Call
3. Meditation and Pledge of Allegiance to the Flag

4. Petitions and Requests
5. Consent Agenda - Approval of Staff Recommendations (Items on the Consent Agenda [marked by *] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)
6. Approval of Agenda and Additions

II. COMMUNICATIONS (25 mins - 7:45 - 8:10 pm)

7. Presentations
- 7b. Park and Recreation Month Proclamation
Suggested Action:

July is PARKS AND RECREATION MONTH Nationwide. In Greenbelt we encourage all our citizens to participate in recreation programs, enjoy and appreciate the City's parks and recreation facilities, and recognize the creativity and hard work of our Recreation Department staff in providing diverse programs that make Greenbelt such a special place to live, work and play.

[Parks & Recreation.proc22.pdf](#)

- *8. * Minutes of Council Meetings

Suggested Action:

- * Regular Meeting - February 28, 2022
- * Regular Meeting - March 28, 2022
- * Work Session - April 20, 2022
- * Work Session - April 27, 2022
- * Work Session - May 4, 2022
- * Work Session - May 11, 2022

[RM220228.pdf](#)

[RM220328.pdf](#)

[WS220420.pdf](#)

[WS220427.pdf](#)

[WS220504.pdf](#)

[WS220511.pdf](#)

9. Administrative Reports

Suggested Action:

Reference: This link will display the weekly report for the City Manager and City

Departments

https://www.greenbeltmd.gov/government/city-administration/city-manager-s-office/weekly-reports/-folder-1453#docan2352_4054_3510

*10. * Committee Reports

- *10a.Forest Preserve Advisory Board Report #2022-04: Request to Public Works for Removal of Pavilion and Frill in the Greenbriar Tract of the Forest Preserve
Suggested Action:

It is recommended that City Council accept this report.

[FPAB Report 2022-04 Greenbriar.pdf](#)

- *10b.Advisory Committee on Education - Report # 22-02 - Advisory Committee on Education Grants Final Report and Current Program Status
Suggested Action:

It is recommended that City Council accept this report.

[ACE_22-1_Final Reports 2022.pdf](#)

III. LEGISLATION (5 mins - 8:10 - 8:15 pm)

11. A Resolution to Authorize the Negotiated Purchase of Construction Service to Build a Gateway Signage Wall and Install Signage from Jopal Construction Inc. at a Lump Sum Cost of \$39,000.00, with an Agreement that if a Change in Material Price Increases More than 10% between the time of Estimate (July 2022) and Completion of Project an Extra Charge will Apply for this Increase.
- 1st Reading

Suggested Action:

Reference:

Memorandum, H. Simmons, 07/07/2022

Resolution

Proposal

Plan & Details

In May 2017, the City Council approved conceptual plans and locations for Phase 1 of a gateway signage project. Phase 1 of the project, which proposes a cast stone monument sign to be located on Southway and up to three pole signs, is being funded in part through a Maryland Department of Housing and Community Development grant (\$50,000). The

approved budget for this project is \$80,000.

After an unsuccessful request for proposals, staff reached out to three contractors to obtain cost estimates for construction of the Southway wall and installation of the cast stone sign in summer of 2019. Three cost proposals, ranging from \$34,690.00 to \$65,150.00, were received. Subsequently, as the project experienced some delays, staff solicited best and final offers from the three contractors in late 2021 to 2022. Two of the three contractors submitted best and final offers ranging from \$39,000.00 to \$55,088.00. Through bid analysis and reference checks, staff has identified that Jopal Construction Inc. was most responsive as well as low bidder.

Staff is recommending that the City negotiate the purchase of construction services for the construction of Southway wall and installation of sign (to be fabricated by others) with Jopal Construction Inc. at a cost of \$39,000.00 with an agreement that if a change in material price increases more than 10% between the time of estimate (July 2022) and completion of project an extra charge will apply for this increase for construction of the Southway wall and installation of the cast stone monument sign. Staff will bring the contract back to Council if it is determined that the final cost of services exceeds available funding. It is anticipated that construction will occur in the fall of 2022.

[Gateway sign memo_FINAL.pdf](#)

[Resolution of Negotiated Purchase.pdf](#)

[Est_1082_from_Jopal_Construction_Inc._18148.pdf](#)

[L.100 Southway Sign.pdf](#)

IV. OTHER BUSINESS (45 mins - 8:15 - 9:00 pm)

12. The Greenbelt Sity Stars

Suggested Action:

Councilmember Gordon requested this item be added to the agenda.

The motion would be to officially recognize the Greenbelt Sity Stars as the home of the only International Championship Team under the Greenbelt Banner. The Greenbelt Sity Stars won an International Championship the following years 1991-1999; 2001-2003; 2005-2011; 2013-2019.

13. Letter - Ms. Chris Whichtendahl

Suggested Action:

Councilmember Pope requested this item be added to the agenda.

[Letter - Wichtendahl. pdf](#)

14. Naming the Stream that Parallels Northway - Forest Preserve Advisory Board Report # 2022-03

Suggested Action:

Reference: Forest Preserve Advisory Board Report #2022-03 - Naming the Stream that Parallels Northway

Councilmember Davis requested this item to be added to the agenda. The motion is that the Council vote on the recommendations regarding naming the stream that parallels Northway from the Forest Preserve Advisory Board report that was presented and accepted at the March 28, 2022, Regular Meeting.

[FPAB_Report_2022-03_Stream_naming.pdf](#)

15. Council Activities

16. Council Reports

*17. * Reappointment to Advisory Boards/Committee

Suggested Action:

Reference: Reappointment Survey

Tatiana Ausema has indicated her willingness to continue to serve on the Arts Advisory Board (AAB).

Approval of this item on the consent agenda will indicate Council's intent to appoint Ms. Ausema to a new term.

*18.

* Recognition Group – Greenbelt Boys and Girls Club

Suggested Action:

Reference: Greenbelt Boys and Girls Club Grant Application

Park and Recreation Advisory Board Report #22-1, Greenbelt Boys and Girls Club

The Boys and Girls Club Operating Grant was not completed in time to place before the Grant Review Panel for review. Subsequently, the Parks and Recreation Advisory Board (PRAB) reviewed the application and provided City Council with a recommendation report. It should be noted, the Boys and Girls Club leadership did come before City Council at the Recognition Group Work Session on May 4, 2022. Staff continues to work with the Boys and Girls Club to provide a more timely and accurate application. The \$12,000 requested by the Boys and Girls Club is accounted for in the FY23 Budget.

V. MEETINGS (5 mins - 9:00 - 9:05 pm)

Meetings

Suggested Action:

[meetings.pdf](#)

Stakeholders

[Stakeholder Schedule.pdf](#)

City Council Agenda Item Report

Meeting Date: July 11, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Proclamation

Agenda Section: COMMUNICATIONS (25 mins - 7:45 - 8:10 pm)

Subject:

Park and Recreation Month Proclamation

Suggested Action:

July is PARKS AND RECREATION MONTH Nationwide. In Greenbelt we encourage all our citizens to participate in recreation programs, enjoy and appreciate the City's parks and recreation facilities, and recognize the creativity and hard work of our Recreation Department staff in providing diverse programs that make Greenbelt such a special place to live, work and play.

Attachments:

[Parks & Recreation.proc22.pdf](#)

PROCLAMATION

WHEREAS, parks and recreation are an integral part of communities throughout this country, including the City of Greenbelt; and

WHEREAS, parks and recreation promote health and wellness, improving the physical and mental health of people who live near parks; and

WHEREAS, parks and recreation promote time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, alleviating illnesses; and

WHEREAS, parks and recreation encourage physical activities by providing space for sports, hiking trails, swimming pools, and many other activities designed to promote active lifestyles; and

WHEREAS, parks and recreation are a leading provider of healthy meals, nutrition services, and education; and

WHEREAS, park and recreation programming and education activities, such as out-of-school-time programming, youth sports, environmental education, and the arts, are critical to childhood development; and

WHEREAS, parks and recreation increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, parks and recreation are fundamental to the environmental well-being of our community, and are essential and adaptable infrastructure that makes our communities resilient; and

WHEREAS, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS, the City of Greenbelt recognizes the benefits of parks and recreation resources.

NOW, THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the residents and City Council of Greenbelt, do hereby proclaim the month of July 2022 to be

PARKS AND RECREATION MONTH

in Greenbelt and encourage all our residents to participate in recreation programs, enjoy and appreciate the City's parks and recreation facilities, and recognize the creativity and hard work of our Recreation Department staff in providing diverse programs that make Greenbelt such a special place in which to live.

IN WITNESS WHEREOF, I have hereunto
set my hand and caused the Seal of the City
of Greenbelt, Maryland, to be affixed this
11th day of July, 2022.

EMMETT V. JORDAN, Mayor

City Council Agenda Item Report

Meeting Date: July 11, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section: COMMUNICATIONS (25 mins - 7:45 - 8:10 pm)

Subject:

* Minutes of Council Meetings

Suggested Action:

- * Regular Meeting - February 28, 2022
- * Regular Meeting - March 28, 2022
- * Work Session - April 20, 2022
- * Work Session - April 27, 2022
- * Work Session - May 4, 2022
- * Work Session - May 11, 2022

Attachments:

[RM220228.pdf](#)
[RM220328.pdf](#)
[WS220420.pdf](#)
[WS220427.pdf](#)
[WS220504.pdf](#)
[WS220511.pdf](#)

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held February 28, 2022.

Mayor Jordan called the meeting to order at 7:30 pm.

ROLL CALL was answered by Councilmembers Colin A. Byrd, Judith F. Davis, Brandon R. Gordon, Silke I. Pope, Rodney M. Roberts, and Mayor Emmett V. Jordan. Councilmember Kristen L.K. Weaver was absent due to travel.

ALSO PRESENT were Tim George, Acting City Manager; Todd Pounds, City Solicitor (via Zoom); Chondria Andrews, Public Information and Communications Coordinator; Lela Brown, Public Information Producer; and Bonita Anderson, City Clerk.

Mayor Jordan asked for a moment of silence in honor of resident William (Bill) E. Hatch and former resident Jim Olson. Mr. Roberts then led the Pledge of Allegiance to the Flag.

CONSENT AGENDA: It was moved by Ms. Davis and seconded by Mr. Gordon that the consent agenda be approved. The motion passed 6-0.

Council thereby took the following actions:

MINUTES OF COUNCIL MEETINGS

Work Session - May 12, 2021
Work Session - May 26, 2021
Interview - June 7, 2021
Regular Meeting - June 7, 2021
Work Session - September 22, 2021
Regular Meeting - September 27, 2021
Work Session - October 18, 2021
Work Session - November 10, 2021
Work Session - November 17, 2021
Interview - December 20, 2021
Interview - January 26, 2022
Interview - February 7, 2022
Interview - February 9, 2022
Work Session - February 9, 2022
Approved as presented.

COMMITTEE REPORTS:

Advisory Planning Board Report #2022-01: Electric Vehicle Infrastructure Planning
Group Report: Council accepted this report.

Board of Elections Report 2022-01: Post-Elections Report to Council: Council accepted

this report.

Greenbelt Advisory Committee on Environmental Sustainability: Recommendation #2022-02 Report to City Council: Council accepted this report.

Greenbelt Advisory Committee on Environmental Sustainability: Recommendation #2022-03 Report to City Council (No Mow Month Resolution and Support of No Mow Month): Council accepted this report.

APPOINTMENT TO ADVISORY BOARD: Council appointed Idris Gbadamosi to the Senior Citizens Advisory Committee and Matthew Sickie to the Park and Recreation Advisory Board.

REAPPOINTMENT TO ADVISORY BOARDS: Council approved the reappointments of the following:

Raymond Raysor	Community Relations Advisory Board
David Benack	Ethics Commission
Donna Hoffmeister	Forest Preserve Advisory Board
Syed Shamim	Advisory Planning Board

APPROVAL OF AGENDA: It was moved by Ms. Pope and seconded by Ms. Davis that the agenda be approved as presented. The motion passed 6-0.

PRESENTATIONS:

National Women's History Month Proclamation: Mayor Jordan declared March National Women's History Month.

PETITIONS AND REQUESTS:

Fred Gasper, a resident, presented to the Council proposed roadway safety features for bicyclists and pedestrians.

Robert Goldberg-Strassler, a resident, requested on behalf of Greenbelt Racial Equity Alliance, Greenbelt Climate Action Network, Random Unselfish Acts of Kindness, and Prince George's County Peace and Justice Coalition that the Council switch the Zoom webinar format back to the meeting format.

Lore Rosenthal, a resident, requested additional funding to be allocated to rental assistance. Mr. Gordon asked that this be added to the next Council meeting.

Bob Rudd, a resident, indicated via Zoom questions and answers that the Council continues with the webinar format.

Mr. Orleans, a resident, inquired about his previous request at the November 2021 Council meeting regarding the Ethics Commission process of reviewing candidate financial disclosure forms.

MINUTES OF COUNCIL MEETINGS:

Statement of Record - Closed Session, December 15, 2021: Ms. Pope moved that in accordance with Section 3-305(b)(1) and (7) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, the minutes of tonight's meeting reflect that Council met in closed session on Wednesday, December 15, 2021, at 9:12 pm, virtual by Zoom. Council held this closed meeting in accordance with Section:1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals; and 2) To consult with Council to obtain legal advice on a legal matter.

The purpose of this meeting: 1) to discuss the resignation of the City Manager; to discuss promoting Assistant City Manager to Acting City Manager and adjusting compensation; 2) to consult with Council to obtain legal advice on the conditions of the resignation of the City Manager.

Vote to close the session:

	Yes	No	Abstain	Absent
Ms. Weaver	X			
Ms. Davis	X			
Ms. Pope	X			
Mr. Gordon	X			
Mr. Byrd		X		
Mr. Roberts	X			
Mayor Jordan	X			

The following staff member was in attendance: Tim George, Acting City Manager (until 9:45 pm)

Other individuals were in attendance: City Solicitors, Todd Pounds (via phone 9:25 pm - 9:45 pm), Jason DeLoach (via phone 9:46 pm - 11:01 pm).

Council took the following actions:

- 1) Motion to authorize payment to Ms. Ard (Ms. Pope - Yes; Mr. Byrd - No; Mr. Roberts - Yes; Ms. Davis - Yes; Ms. Weaver - Yes; Mayor Jordan - Yes; Mr. Gordon - Yes)

- 2) Motion to adjust Mr. George's salary, retroactive to taking over as Acting City Manager (Mr. Byrd - Yes; Mr. Gordon - Yes; Ms. Davis - Yes; Mr. Roberts - Yes; Ms. Weaver - Yes; Mayor Jordan - Yes; Ms. Pope - Yes)

Ms. Davis seconded.

ROLL CALL:	Ms. Weaver	- yes
	Mr. Byrd	- yes
	Ms. Davis	- yes
	Mr. Gordon	- yes
	Ms. Pope	- yes
	Mr. Roberts	- yes
	Mayor Jordan	- yes

ADMINISTRATIVE REPORTS:

Mr. George noted that he attended the Economic Development Strategic Plan work session, a successful meeting. He also stated that Charise Liggins, Economic Development Coordinator, has been engaged with minority businesses for grant funding. Mr. George indicated that the staff is working on the proposed budget book for presentation to Council next month. He also reported to the Council about his meeting with senior staff discussion on the relaxation of the mask policy and that the city will implement this following Monday.

LEGISLATION:

No Mow Month Resolution: Mayor Jordan read the agenda comments. Ms. Pope moved that the Council adopt the No Mow Month resolution to support pollinator-friendly habitats during the early spring months. Ms. Davis seconded. The motion passed 6-0.

OTHER BUSINESS:

Discussion on changing the Council Standing Rules: Mayor Jordan discussed the possibility of moving the Petitions and Requests section to earlier in the agenda. Mayor Jordan moved that the Petitions and Requests section be moved before the Approval of the Agenda. Ms. Davis seconded. There was a brief discussion regarding the placement of the Petitions and Requests section before the approval of the Consent Agenda. Mr. Byrd moved to place the Petitions and Requests before the Approval of the Consent Agenda. Mr. Gordon seconded. The motion passed 5-1. (Mr. Roberts)

State Legislation: Mayor Jordan read the agenda comments.

SB 726/HB 1187 – Transportation – Highway User Revenues – Revenue Distribution: Mayor Jordan read the agenda comments. Ms. Davis moved that Council support SB726/HB 1187. Mr. Gordon seconded. The motion passed 6-0.

HB 806 – Building Standards and Emissions Reductions – High Performance, State, and Local Government Buildings, State Operations, and Eligible Projects: Mayor Jordan read the agenda comments. Ms. Davis moved that Council support HB 806. Ms. Pope seconded. The motion passed 5-1. (Mr. Byrd)

HB 876 – Maryland Forestry Education Fund – Establishment: Mayor Jordan read the agenda comments. Ms. Davis moved that Council support HB 876. Ms. Pope seconded. The motion passed 4-2. (Mr. Byrd and Mr. Roberts)

HB 894 – Transportation Electrification and Modernization (TEAM) Act: Mayor Jordan read the agenda comments. Ms. Davis moved that Council support HB 894. Mr. Gordon seconded. The motion passed 6-0.

HB 1184 – Police Accountability Boards and Administrative Charging Committees – Municipal Corporations: Mayor Jordan read the agenda comments. Ms. Davis moved that Council support HB 1184. Mr. Gordon seconded. The motion passed 4-2. (Mayor Jordan and Ms. Pope)

HB 354 – Prince George’s County – Non-school Use of Public-School Facilities PG 505-22: Mayor Jordan read the agenda comments. Ms. Davis moved that Council support HB 354. Mr. Gordon seconded. The motion passed 6-0.

HB 596/ SB 783 – Constitutional Amendment – Environmental Rights: Mayor Jordan read the agenda comments. Mr. Roberts moved that Council support HB 596/SB 783. Mr. Byrd seconded. The motion failed 3-3.

SB 273/ HB 275 – Environment – PFAS Chemicals – Prohibitions and Requirements (George “Walter” Taylor Act): Mayor Jordan read the agenda comments. Ms. Davis moved that Council support SB 273/HB 275. Mr. Byrd seconded. The motion passed 6-0.

HB 150/SB 124 – Public Schools – Grant Program to Reduce and Compost School Waste: Mayor Jordan read the agenda comments. Ms. Davis moved that Council support HB 150/SB124. Mr. Byrd seconded. The motion passed 6-0.

COUNCIL ACTIVITIES

MML Legislative Committee meeting – Ms. Davis

Reparations Now!, webinar, Banneker-Douglas Museum, Annapolis – Ms. Davis

PGCMA meeting – Mayor Jordan and Ms. Davis

CBPC COG, Legislative Committee meeting – Ms. Davis

Feeding the Body, Healing the Soul: Foodways of Enslaved People, Greenbelt Black History and Culture Committee – Ms. Weaver and Ms. Davis

Black History Cultural Event, Greenbelt Black History and Culture Committee – Mayor Jordan and Ms. Davis

PGCMA Legislative Committee meetings – Ms. Davis

NLC First Tier Suburbs Council Meeting – Mayor Jordan

Greenbelt Elementary School Career Day – Mayor Jordan
Community Engagement Webinar – Mr. Gordon
Peace Gathering in Glenarden – Mr. Gordon

MEETINGS: Council reviewed the meeting schedule.

ADJOURNMENT: A motion to adjourn the meeting was made by Ms. Davis and seconded by Mr. Gordon. The motion carried 6-0. The Mayor adjourned the regular meeting on February 28, 2022, at 10:26 pm.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held February 28, 2022.

Emmett V. Jordan
Mayor

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held March 28, 2022.

Mayor Jordan called the meeting to order at 7:30 pm.

ROLL CALL was answered by Councilmembers Colin A. Byrd, Judith F. Davis, Brandon R. Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L.K. Weaver, and Mayor Emmett V. Jordan.

ALSO, PRESENT were Tim George, Acting City Manager; Bertha Gaymon, City Treasurer; Brian Townsend, Assistant Public Works Director; Greg Varda, Recreation Director; Chondria Andrews, Public Information and Communications Coordinator; Lela Brown, Public Information Producer; and Bonita Anderson, City Clerk.

Mayor Jordan asked for a moment of silence in honor of residents Gisele Spiegelthal, Beatrice "Bea" McDay, and William Goodall. Ms. Pope then led the Pledge of Allegiance to the Flag.

PETITIONS AND REQUESTS:

CONSENT AGENDA: It was moved by Ms. Davis and seconded by Ms. Pope that the consent agenda be approved as amended. The motion passed 7-0.

Council thereby took the following actions:

MINUTES OF COUNCIL MEETINGS

Regular Meeting - April 12, 2021
Work Session - April 28, 2021
Work Session - May 03, 2021
Work Session - May 05, 2021
Regular Meeting - May 10, 2021
Work Session - June 02, 2021
Regular Meeting - June 14, 2021
Work Session - June 23, 2021
Regular Meeting - July 12, 2021
Regular Meeting - August 09, 2021
Regular Meeting - September 13, 2021
Approved as presented.

COMMITTEE REPORTS:

Forest Preserve Advisory Board Report #2022-02: Pilot Projects for Invasive Plant
Management in the Greenbelt Forest Preserve: Council accepted this report.

Forest Preserve Advisory Board Report #2022-03: Naming the Stream that Parallels
Northway: Council accepted this report.

APPOINTMENT TO ADVISORY BOARD: Council appointed Iona King to the Senior Citizens Advisory Committee.

RESIGNATION FROM ADVISORY GROUP: Council accepted the resignation of Kevin Hammett from the Community Relations Advisory Board.

APPROVAL OF AGENDA: Mayor Joran special ordered item # 7b Autism Awareness Month, World Autism Awareness Proclamation, and #7c Arbor Day Proclamation before item #7a Neighborhood Design Center. Ms. Pope moved to approve the agenda. Mr. Gordon seconded that the agenda be approved as amended. The motion passed 7-0.

PRESENTATIONS:

Autism Awareness Month and World Autism Awareness Day Proclamation: Mayor Jordan declared the Month of April as Autism Awareness Month and April 02 as World Autism Awareness Day. Dr. Abila Tazanu, Spectrum of Hope, and Ms. Kisha James, Autism Speaks, were present to accept the proclamation and gave remarks about Autism Awareness.

Arbor Day Proclamation: Mayor Jordan declared April 9 as Arbor Day. Brian Townsend, Assistant Public Works Director, accepted the proclamation and provided an update on this year's event.

Neighborhood Design Center: Mayor Jordan read the agenda comments. Sophie Morley, NDC Project Manager, and Danielle McKinney, Greenbelt Station HOA Grounds Committee Chair, were present and provided a brief project overview. It was noted that the City of Greenbelt had entered into an MOU with Neighborhood Design Center (NDC) to generate a community-led greenspace plan addressing the future of public green space in the Greenbelt Station neighborhood.

Proposed FY 2023 Budget Presentation: Mayor Jordan read the agenda comments. Acting City Manager George presented to the Council the proposed budget for FY 2023. He also gave a PowerPoint presentation regarding the revenue and expenditures for FY 2023.

MINUTES OF COUNCIL MEETINGS:

Statement for the Record, March 07, 2022: Ms. Weaver moved that in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, the minutes of tonight's meeting reflect that Council met in closed session on Monday, March 07, 2022, at 7:06 pm, virtual by Zoom. Council held this closed meeting in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland:1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

The purpose of this meeting is to meet with the Acting City Manager.

Vote to close the session:

	Yes	No	Abstain	Absent
Ms. Weaver	X			
Ms. Davis	X			
Ms. Pope	X			
Mr. Gordon	X			
Mr. Byrd	X			
Mr. Roberts				X
Mayor Jordan	X			

Staff members were in attendance: Tim George, Assistant City Manager (until 7:40 pm); Shaniya Lashley-Mullen, Assistant to the City Clerk (until 7:07 pm).

Council took no action during this session.

Ms. Davis seconded.

ROLL CALL: Ms. Weaver - yes
 Mr. Byrd - yes
 Ms. Davis - yes
 Mr. Gordon - yes
 Ms. Pope - yes
 Mr. Roberts - yes
 Mayor Jordan - yes

ADMINISTRATIVE REPORTS:

Mr. George indicated that the staff has selected a firm for the financial management software and will provide Council with this information for review and approval. He expressed gratitude toward the staff's work on the food truck event.

Mr. George noted that the last open meeting regarding ARPA would be held tomorrow night at the Springhill Lake Recreation Center.

LEGISLATION:

A Resolution to Authorize the Negotiated Purchase of Professional Consulting Services for Configuring and Deploying Data Dashboards for Crime and Traffic Stops: Mayor Jordan read the agenda comments.

Ms. Pope introduced the resolution for the first reading.

OTHER BUSINESS:

Reparations Commission: Mayor Jordan read the agenda comments. Ms. Davis moved that the Greenbelt City Council hereby establish a Reparations Commission as favorably voted upon by the residents of Greenbelt during the 2021 City Election. The Commission shall consist of twenty-one (21) members: twelve (12) of which shall reside in the three geographic sections of Greenbelt—four (4) from Greenbelt West, four (4) from Greenbelt Center, and four (4) from Greenbelt East; the remaining nine (9) shall be Greenbelt residents representing faith-based organizations, businesses, non-profit organizations, City boards, and committees, or any other sector of the City. Every effort shall be made to create a commission that reflects the diversity of Greenbelt.

Mr. Gordon seconded.

Mayor Jordan moved to amend the fourth paragraph end of the second to the last sentence to include "facilitate discussion, or assist in report preparation." Ms. Weaver seconded. The motion passed as amended 7-0.

COUNCIL ACTIVITIES

MML Legislative Committee conference call – Ms. Davis
MCRT Strategy Committee meeting – Ms. Davis
PGCMA General Membership meeting – Mayor Jordan, Ms. Davis, and Mr. Gordon
Chesapeake Bay Policy Committee COG meeting – Ms. Davis
Municipalities in the Know Webinar – Ms. Weaver and Ms. Davis
Central Maryland Transportation and Mobility Commission Meeting – Ms. Davis
MML Transportation Funding Subcommittee meeting – Ms. Davis
Municipalities in the Know Webinar – Ms. Weaver and Ms. Davis
Cookies at the Bridge – Ms. Weaver and Ms. Davis
GIVES Membership Meeting – Ms. Davis and Ms. Pope
First Annual Greenbelt Food Truck Festival – Mayor Jordan, Ms. Weaver, Ms. Davis
and Mr. Gordon

MEETINGS: Council reviewed the meeting schedule.

ADJOURNMENT: A motion to adjourn the meeting was made by Ms. Davis and seconded by Mr. Gordon. The motion carried 7-0. The Mayor adjourned the regular meeting on March 28, 2022, at 10:42 pm.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held March 28, 2022.

Emmett V. Jordan
Mayor

BUDGET WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, April 20, 2022, to discuss the Old Greenbelt Theatre, Planning and Community Development, and Economic Development, FY 2023 Proposed Budget.

Mayor Jordan started the meeting at 8:02 p.m. The meeting was held virtually via Zoom.

PRESENT WERE: Councilmembers Colin A. Byrd, Judith F. Davis, Ric Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L. K. Weaver, and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Tim George, Acting City Manager; Debi Sandlin, Acting Assistant City Manager; Bertha Gaymon, City Treasurer; Terry Hruby, Director of Planning and Community Development; Charise Liggins, Economic Development Coordinator; Gilberto Cabrera, Supervisory Inspector; Holly Simmons, Community Planner; and Shaniya Lashley-Mullen, Assistant to the City Clerk.

ALSO, PRESENT WERE: Dr. Caitlin McGrath, Cathy Jones, and Tim Murray, Old Greenbelt Theatre; and others

Old Greenbelt Theatre

Dr. McGrath provided Council with an update on the Old Greenbelt Theatre, which included reopening the Literacy Lab for children on May 14. Due to the pandemic, the Old Greenbelt Theatre generated revenue through virtual screenings, Flick of the Week member discussions, Friday night popcorn pick-up, private member rentals, Moonlit Movies, and Storytime on Screen. Regarding expenses, Dr. McGrath advised that the Old Greenbelt Theatre was successful with its grant writing on the local, state, and federal levels. However, the Old Greenbelt Theatre isn't open seven days a week due to staff shortage and not enough people attending movies.

According to Dr. McGrath, the Old Greenbelt Theatre's end-of-year fundraiser was successful. She stated that the Old Greenbelt Theatre received over \$23,000 from the Closure Campaign. Membership renewal was paused due to Covid. A new annual membership campaign will be launched.

Based on a question asked by Mr. Roberts, Dr. McGrath answered overall that all movie theatres are facing reduced numbers. There is some fluctuation depending on the movie and location.

Based on a question asked by Mayor Jordan, Dr. McGrath answered that there is a small leak in the ceiling, and the roof needs to be replaced. She explained there was flooding on the right side of the theatre that Public Works sandbagged during the pandemic when the theatre was closed. Dr. McGrath stated that there are no more issues with WSSC or Pepco. Mayor Jordan inquired if the Old Greenbelt Theatre would raise ticket prices. Dr. McGrath noted that she was discussing ticket prices with her Board. She advised that the ticket prices have been the same for the past seven years.

There was a discussion regarding renovations to the Old Greenbelt Theatre. Dr. McGrath advised that she had a prior conversation with Mr. Sterling regarding renovations to the stage area.

There was discussion regarding the City's subsidy to the Old Greenbelt Theatre. Ms. Jones and Dr. McGrath thanked the City for the subsidy.

Based on a question asked by Bill Orleans, a Greenbelt resident, Dr. McGrath answered that with the City's subsidy the Old Greenbelt Theatre can provide free programs. Mayor Pro Tem Weaver explained that Dr. McGrath arranged for the Old Greenbelt Theatre to give a free program in Central Park in the Greenbelt Station Community.

Economic Development

Council thanked Ms. Liggins for all her hard work through the pandemic on keeping the lines of communication open with the business community. Ms. Liggins thanked Council for their support regarding economic development and for advocating for all businesses through the pandemic.

Council reviewed the Economic Development performance measures.

Based on a question asked by Ms. Davis, Mr. George answered that Ms. Debi Sandlin would bridge the gap in the Economic Development Department with the intern until the new person is hired.

There was a discussion regarding the revolving loan. Ms. Liggins explained that she and Mr. George have been having a conversation on ideas of expanding and funding the account.

There was a discussion regarding the ESRI GIS software. Mr. George explained the software outlined in the Economic Development budget is different from the software used in the Police Department and the Planning Department.

There was additional discussion regarding the revolving loan. Mr. George expressed that the revolving loan program needed an additional \$600,000 of funding to make it effective and proactive in supporting businesses.

Ms. Davis requested an updated copy of Business Data at a Glance.

Based on a question asked by Mayor Jordan, Ms. Liggins answered that commercial leases vary. The office vacancy rate has gone up due to employees wanting to work closer to home. She stated that over the next couple of years, office spaces will be used in various ways other than the typical usage. Ms. Liggins explained that new or old businesses that wanted to relocate had occupied some vacant commercial spaces during the pandemic.

Mr. Roberts expressed his concerns regarding increasing the revolving loan program by an additional \$600,000.

There was a discussion regarding repurposing unused office space. Mayor Pro Tem Weaver noted that at the National League of Cities (NLC) Conference, there was a discussion on converting commercial office space into affordable housing. Ms. Hruby explained that in mixed-use development zones hotels could be converted into residential properties.

There was a discussion regarding incubator spaces. Ms. Davis suggested that office parks could develop incubator spaces. Ms. Liggins explained before the pandemic some office parks offered short-term rentals on leased space and suggested exploring co-working spaces.

Mr. Byrd advised Economic Development not only preserve and keep the existing businesses in the City, but also assist start-up businesses.

Planning and Community Development

Ms. Hruby provided Council with an overview of the goals of the Planning and Community Development Department, which included enforcing the Code of the City to enhance public safety; improving transportation opportunities: undertaking and completing Capital Projects and infrastructure improvements with Public Works; taking an active role in planning for development and redevelopment in Greenbelt West; preserving and enhancing Greenbelt's legacy of a planned community; participating in state, county, and regional activities to represent and promote the City's interests; operating, assigning and administering the work program and departmental activities for efficiency without compromising quality and effectiveness; and investing in the professional development of staff.

There was a discussion regarding Code Enforcement. Ms. Hruby explained that the goal for the annual in-person inspection for Franklin Park is 20%. Mr. Byrd asked how Code Enforcement dealt with recurring trash issues at Greenway Shopping Center. He stated that he had received complaints. Ms. Hruby noted that the City had located some problem areas and that Code Enforcement had regularly enforced the City's Code. Mr. Cabrera added that Inspector Crump responds daily to Greenway Shopping Center and issues citation regarding the trash issues. He advised that Inspector Crump has issued several citations to Parkway Apartments. He performs daily inspections for trash and debris in problem areas. Based on a question asked by Mr. Byrd, Mr. Cabrera stated that Inspector Crump had issued citations and repair orders to Franklin Park.

Mayor Jordan stated the trash issues at Greenway Shopping Center were from the CVS and M&T Bank. He pointed out there was a water leak behind M&T Bank. In addition, Mayor Jordan noted that he had received complaints that the trash dumpsters at Franklin Park were locked or hard to open, forcing residents to put trash in front of the dumpster. Mr. Cabrera stated that he would contact the Director of Maintenance at Franklin Park to inspect the dumpsters.

There was a discussion regarding trash issues. Mr. Gordon explained Franklin Park's 12 Point Action Plan, which includes fines for trash and litter. Mr. Roberts expressed frustration regarding the trash dumpster at Parkway Apartments. Mr. Cabrera explained that Inspector Crump had issued a \$500 citation to Parkway Apartments about the trash issue. Ms. Hruby added that the City had been engaged with the Corporate Office and the property owners to resolve trash issues and has offered suggestions.

There was a discussion regarding shopping cart issues.

Based on a question asked by Mayor Jordan, Ms. Hruby explained that the goal is to inspect at least 20% of the larger complexes. Individuals could request that their units be inspected. Mr. Cabrera added that 50% of the smaller complexes are inspected every other year.

Ms. Davis stated that the Department was short an inspector and suggested adding an inspector to assist with all the job functions of the inspector. Ms. Pope advised with additional development that there is a need for additional staffing. She supports Ms. Hruby's staff recommendations, including three Community Development Inspectors, a Supervisor Inspector, and an Assistant Director of Community Development.

There was a discussion regarding smoke detectors. Mr. Cabrera explained that if there are issues with the smoke detectors, the tenants need to submit a work order with the maintenance department of the complex.

Based on a question asked by Mayor Jordan, Ms. Hruby explained that the inspectors don't have the capability to work remotely out of their vehicles and had been working with the IT Department and the vendors.

Ms. Hruby provided an update on the Buddy Attick Lake Park project, including removing trees. The project will start on Friday and continue for the next 60 days.

Mayor Jordan stated that Senator Pinsky's aide informed him that the City had received additional \$500,000 Bond Funding to complete the WMATA Trail. In addition, Ms. Hruby advised that the project's estimated cost is \$3million. The City has the Transportation Alternative Program (TAP) Grant for \$1.5 million, and there is an additional \$600,000 in Capital Projects allocated for the project.

There was a discussion regarding the bike-ability of Greenbelt East. Ms. Hruby explained that the Advisory Planning Board (APB) is completing an update to the Bike/Pedestrian Master Plan for the City of Greenbelt.

Based on a question asked by Mr. Byrd, Ms. Hruby answered that Public Works would remove three parking spaces adjacent to Jacob Drive and Frankfort regarding the site analysis that Ms. Porter and Ms. Simmons performed.

There was discussion regarding the relocation of the FBI Headquarters and the WMATA Trail.

Ms. Davis suggested having informative panels installed at the City's cemeteries.

Mayor Jordan advised that there was a clean-up effort near the Scrap Yard this past weekend. He stated that there needed to be some additional follow-up with the Town of Berwyn Heights regarding enforcement in that particular area.

Based on a question asked by Mr. Orleans, Mr. George answered that staff would follow up with him regarding the number of citations issued and paid at Jane Realty Apartments.

There was a discussion regarding the bus shelters.

Based on a question asked by Mayor Jordan, Ms. Hruby answered that staff is working through some challenges with the State Highway Administration. A Request for Proposal (RFP) should be submitted to Council for approval on the June regular meeting agenda.

There was a discussion regarding small cells. Ms. Davis suggested scheduling a work session for small cells.

Mr. Gordon left the meeting at 10:25 p.m.

Mayor Pro Tem Weaver read a question from the Zoom's "Question and Answer" feature from Renaud Brown asking could the bus shelters be varnished. Ms. Hruby answered that she would have to defer that question for the Capital Projects/Public Works Department budget work session.

About the trash/debris discussion, Mr. Cabrera inquired if an abatement fund could be set up for ongoing issues to remove the trash/debris promptly.

Informational Items:

Ms. Davis reminded Council that the Prince George's County Municipal Association (PGCMA) would be held on Thursday, April 21, 2022, at 7:30 p.m. at the City of College Park City Hall.

There was discussion regarding the Cookies on the Bridge. Ms. Davis stated that Mr. Gordon had signed up to volunteer this upcoming Friday, and Council's last date to participate will be Friday, May 27.

There was discussion regarding the correspondence Council had received from Jill Grant and Associates. Mr. George stated that he and Ms. Hruby would be contacting Jill Grant and Associates on Thursday and will follow up with Council.

Ms. Davis provided a report on the Maryland Municipal Legislation Committee Wrap-Up Session she attended.

Mayor Jordan noted that April 15 was the deadline for Maryland Candidates filing for the Primary Election. Mr. Jason DeLoach had applied for the judgeship of Orphan's Court. Mr. George advised that Mr. DeLoach had been appointed Judge of Orphan's Court.

The meeting ended at 10:41 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Assistant to the City Clerk

BUDGET WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, April 27, 2022, to discuss the Recreation Department FY 2023 Proposed Budget.

Mayor Jordan started the meeting at 7:30 p.m. The meeting was held in the Council Chambers of the Municipal Building, 25 Crescent Road, virtually via Zoom.

PRESENT WERE: Councilmembers Colin A. Byrd (participated via Zoom), Judith F. Davis, Ric Gordon, Rodney M. Roberts, Kristen L. K. Weaver, and Mayor Emmett V. Jordan (8:36 p.m.). Councilmember Silke I. Pope was absent.

STAFF PRESENT WERE: Tim George, Acting City Manager; Bertha Gaymon (7:52 p.m.), City Treasurer; Greg Varda, Director of Recreation; Andrew Phelan, Acting Assistant Director of Recreation Facilities & Operations; Anne Oudemans, Assistant Director of Recreation Programs; and Shaniya Lashley-Mullen, Assistant to the City Clerk.

ALSO, PRESENT WERE: Bob Rudd; Jacob Chesnutt, chair of the Park and Recreations Advisory Board (PRAB); Bill Orleans and others

Mr. Varda provided Council with highlights of the Recreation Department over the past year, which included expanded programming to the Springhill Lake Recreation Center, an in-person preschool program; the art gallery had resumed exhibits in the Community Center; the Easter Egg Hunt; and the continued weekly door-to-door meal deliveries.

Mr. Varda noted that the proposed FY 2023 budget included a \$15.00 minimum wage increase, and it addresses the compression which comes with raising the minimum wage. Increasing Springhill Lake Recreation Center programs included developing a new teen workforce preparedness program. There is commitment to increase public art and art programs. Also, the proposed FY 2023 Budget proposed would improve security in all of the facilities.

Mr. Varda explained some of the Recreation Department's changes regarding diversity, equity, and inclusion, including changes to the recognition policies and making programs accessible. For example, Mr. Varda stated that the Springhill Lake Recreation Center afterschool program provides hot dinners every day. In addition, the Park Rangers continue to act as ambassadors to the City by providing information to parkgoers.

Mr. Varda outlined the Recreation Department's challenges, including the need for space in Greenbelt West, facility security, staffing shortage, and nonpermitted park usage. He stated he supports the PRAB proposal regarding updating the Buddy Attick Park Master Plan and to also include the Schrom Hills Park Master Park.

Mr. Varda discussed some of the interdepartmental partnerships that the Recreation Department has with other departments within the City, including the CARES Department, the Planning and Community Development Department, and Public Works. It just recently discussed merging with the Greenbelt Museum.

There was discussion regarding the Recreation Study conducted in the late 1980s. Mr. Roberts stated that it would be helpful if staff would review the study regarding the shortage of facilities in Greenbelt West. Mr. Varda explained that the Recreation and Parks Master Plan completed four years ago incorporated a lot of the late 1980s study. Mayor Pro Tem Weaver noted that the

Recreation Department is working with the Neighborhood Design Center to research recreation spaces around Greenbelt Station Community and has a commitment from the Beltway Plaza Redevelopment for indoor recreation space.

Council then reviewed the Recreation section of the proposed budget page by page.

Based on a question asked by Ms. Davis, Ms. Oudemans explained the City's partnership with the Boys and Girls Club of America, which provided two programs, Smart Girls and Passport to Manhood; two tents; and two staff members to assist at the Springhill Recreation Center. One was hired as the Director of Afternoon Programs. In addition, Ms. Oudemans explained the City's partnership with the Capital Area Food Bank, which delivers hot dinners to the Springhill Lake Recreation Center.

There was discussion regarding which programs will continue to be hybrid. Ms. Oudemans explained that the Recreation Department would survey the recreation participants to see what programs work best for them.

Based on a question asked by Bill Orleans, a Greenbelt resident, Mr. Phelan answered that the basketball court at Mandan Park in Greenbelt East is fully restored. Mr. Varda added that since that basketball court has been fully restored, there haven't been any issues at that location.

Ms. Davis mentioned that the rental fees in other jurisdictions are much higher than in Greenbelt, and there has been discussion about raising the rental prices. However, she stated that this isn't the year to raise Greenbelt's rental fees.

Mayor Pro Tem Weaver read a question from the Zoom's "Question and Answer" feature from Bob Rudd stating that over 30 Greenbelt residents routinely take SAGE classes through the Prince George's County Community College. He asked why Greenbelt's in-person SAGE classes hadn't resumed when every other SAGE site has done so. The SAGE administration states that it's Greenbelt's decision. Ms. Oudemans answered that the Therapeutic Recreation Supervisor had resumed conversation with the SAGE administration, and the program is expected to resume in person in the fall.

Based on a question Ms. Davis asked on page 173, Mr. Phelan answered that the Maryland Park and Planning Commission provided free recreation passes to our youth, and now the City provides free recreation passes.

There was a discussion regarding the Park Rangers. Ms. Davis requested that the Park Rangers receive a pay increase this fiscal year because the rangers deserve more than \$15.00 per hour. In addition, she suggested that the Park Rangers receive a City's cell phone and requested it is added to the Council's list. Mr. George stated that he would follow up with the Chief regarding handheld radios.

Mayor Pro Tem Weaver complimented the Recreation Department on its social media content. Mr. Varda advised that the Recreation Department increased its social media content during the pandemic. He would support any changes to the Recreation Department PIO in order to expand its social media programs.

Mayor Pro Tem Weaver read a question from the Zoom's "Question and Answer" feature from Bob Rudd, asking if the Recreation Department said they will now commit to academic and recreational SAGE classes for the fall semester. Ms. Oudemans answered that it is an ongoing conversation with the Prince George's County Community College administration, and the City's facilities will be open to receive the program. Mr. Varda added that the Holy Cross Fitness Senior Program is in person.

There was a discussion regarding security at the Recreation Department facilities. Mr. Varda explained that the America Rescue Plan Act (ARPA) funding could be used for building security for all of the City's facilities.

Mayor Pro Tem Weaver suggested having a comprehensive plan to incorporate the Buddy Attick Park, Schrom Hills Park, the Springhill Lake Recreation Center, the spaces at Greenbelt Station Community, and the additional developments coming online soon.

Based on a question asked by Ms. Davis, Mr. George answered that staff is waiting on the preliminary results next week from the contractor regarding the Space Study. He explained that the General Services Administration (GSA) is working through the reverter clause in the deed with the Armory. Ms. Davis suggested that Council send a letter to Representative Hoyer and Senator Pinsky regarding the City obtaining the Armory.

Mr. Gordon asked whether staff has reached out to the Motiva Development regarding recreation space. Mr. Varda explained that part of the development approval was a \$50,000 grant for outdoor amenities earmarked for the Springhill Lake Recreation Center. Additional funding will be needed for the basketball court and playground equipment. Ms. Nicole DeWald, Art Supervisor, has worked with the Motiva Development regarding public art.

There was a discussion regarding personnel staffing. Mr. Varda explained that the Recreation Department's organizational structure hadn't been assessed since 2002, and Ms. DeWald has built a robust art program. The Recreation Data Administrator was retitled as Visual Arts Coordinator and moved under the Art Department budget. Also, the Performing Arts Coordinator was moved from the Community Center budget to the Arts Department budget.

There was a discussion regarding the Museum merging with the Recreation Department.

Mayor Pro Tem Weaver read a question from the Zoom's "Question and Answer" feature from Judy Goldberg-Strassler asking to which elementary school Motiva is assigned. Mr. Gordon thought it's Springhill Lake Elementary. Ms. Davis advised that there might be changes to the school boundaries until after the elections.

Based on a question asked by Mr. Gordon, Mr. Phelan answered that the City's outdoor and indoor spaces are available for rent. Mr. Varda added that Buddy Attick Park isn't available right now to rent due to the current parking lot construction project. In addition, he explained that the community group picnic area isn't feasible to rent due to its location having with no tree coverage.

Based on a question asked by Ms. Davis, Mr. Varda explained that the splash pad is earmarked for FY 2024 due to more pressing needs at the Aquatic and Fitness Center regarding existing infrastructure.

There was a discussion regarding lifeguards. Mr. Phelan explained that there are currently 23 lifeguards, and the City would need an additional seven lifeguards for the summer season.

There was a discussion regarding public art. In the next couple of years, local artists should be commissioned to come up with designs and sites for public art. Mr. Varda explained that the arts budget has a capital outlet funded every year. As a result, there will be more public art in the City.

Based on a question asked by Mayor Jordan, Mr. Varda advised that the Concert Band has been practicing in the Community Center and is scheduled to play on Greenbelt Day Weekend. In addition, he stated that the Recreation Department is working on the Greenbelt Day Weekend event. Mr. George noted that there wouldn't be a Naturalization Ceremony at the Greenbelt Day Weekend this year due to Covid.

Mayor Jordan asked about the Little League Baseball parade. Mr. Phelan stated that the opening day is May 16 and will have the Little League Baseball contact Council directly regarding the parade.

There was a discussion regarding activities at the Greenbelt Day Weekend. Mr. Gordon stated that there would be a Pride Event during the Greenbelt Day Weekend.

Mayor Pro Tem Weaver read a comment from the Zoom's "Question and Answer" feature from Judy Goldberg-Strassler stating that Random Unselfish Acts of Kindness (RUAK) will have a photo scavenger hunt. Flavors of Greenbelt Restaurant Week will take place Greenbelt Day Weekend.

Jacob Chesnutt, chair of PRAB, stated that increasing the \$15.00 minimum wage and compression component with raising the minimum wage, increasing recreation opportunities within the City, updating the Buddy Attack Master Plan, and merging the Museum with the Recreation Department are priorities for PRAB.

Informational Items:

Ms. Davis stated that she reviewed the Reparations Commission application and requested to discuss it at a later date.

Ms. Davis provided a report on the National League of Cities Energy, Environment, and Natural Resources meeting she attended.

There was a discussion regarding the National League of Cities Summer Board Leadership Conference in Georgia.

Ms. Davis provided a report on the Prince George's County Stormwater Management Webinar she had attended in March.

Ms. Davis informed Council that the Raincheck Rebate is still available.

Mayor Jordan's request for Mr. George to follow up with the Prince George's County Clean Water Partnership is ongoing.

Based on a question asked by Mayor Jordan, Mr. George updated Council on the meeting he had regarding the GED program funding. He stated that there was no definite answer regarding funding, and County Councilmember Todd Turner will follow up. Mr. George advised that the City possibly wouldn't receive funding for FY 2023.

The meeting ended at 9:07 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Assistant to the City Clerk

BUDGET WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, May 4, 2022, to meet with the Recognition Group to discuss the FY 2023 Proposed Budget.

Mayor Jordan started the meeting at 7:00 p.m. The meeting was held in the Council Chambers of the Municipal Building, 25 Crescent Road, virtually via Zoom.

PRESENT WERE: Councilmembers Colin A. Byrd (7:05 p.m.), Judith F. Davis, Silke I. Pope, Ric Gordon, Rodney M. Roberts (7:35 p.m.), Kristen L. K. Weaver, and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Bertha Gaymon (7:18 p.m.), City Treasurer; Greg Varda, Director of Recreation; Nicole DeWald, Arts Supervisor; and Shaniya Lashley-Mullen, Assistant to the City Clerk.

ALSO, PRESENT WERE: Representatives of each Recognition group; and others.

Mr. Varda explained the difference between the Operating Grants, Project Grants, and Basic Certification. The Grant Review Panel is comprised of five Advisory Board/Committee members, who review the grants and submit the report to Council.

Council met with the following groups and people to discuss funding requests:

Greenbelt Concert Band: Eli Zimet represented the group virtually through Zoom. He provided an update on the Greenbelt Concert Band, which included practicing in the Community Center and upcoming concerts. Mr. Zimet noted that the Greenbelt Concert Band had submitted and received \$840 from the Greenbelt Community Foundation to purchase new stands and folders. In addition, he advised that the Greenbelt Concert Band requested funding from the Council to help support the music director.

There was discussion regarding concerts in Greenbelt that the band would be playing.

Greenbelt Farmers Market: Carrisa Ralbovksy represented the group virtually through Zoom. She provided an update on the Greenbelt Farmers Market, which included hosting vendors and the Supplemental Nutrition Assistance (SNAP) Program. The Greenbelt Farmers Market would be opening this Sunday. She thanked Council and staff and appreciated all their hard work. Ms. Ralbovksy suggested additional outlets on the light poles.

There was a discussion regarding vendors. Based on a question asked by Mayor Pro Tem Weaver, Ms. Ralbovksy answered that there would be 29 vendors instead of 30 at the Greenbelt Farmers Market. Potential vendors can go on the website and submit applications.

Based on a question asked by Mayor Jordan, Ms. Ralbovksy answered that the Greenbelt Farmers Market always needs volunteers and can apply on the website.

Labor Day Festival Committee: Linda Ivy represented the group in person. She provided an update on the Labor Day Festival, which included that the festival will be in-person this year.

Ms. Ivy stated that if the Greenbelt Connection isn't available for the Labor Day Festival, the committee will request an additional \$2,500 to assist with transportation.

There was a discussion regarding the ongoing issues regarding transportation.

Based on a question asked by Mayor Jordan, Ms. Ivy summarized the activities held at the festival, which included the opening ceremony, bands, art and photo shows, and some activities that might be hybrid.

Greenbelt Soccer Alliance: Erik Blaufuss represented the group in person. He summarized the Greenbelt Soccer Alliance grant request, including a discount for Greenbelt soccer players. In addition, Mr. Blaufuss explained that there is recreational soccer in the spring and fall, and during the summer, there is a drop-in program.

Based on a question asked by Ms. Davis, Mr. Blaufuss explained that the City of New Carrollton didn't provide grants last year. This year the City of New Carrollton provided the Greenbelt Soccer Alliance with \$2,500.

Mr. Blaufuss and Mr. Varda both discussed the challenges with using the field at Eleanor Roosevelt High, as the fields are well used by other sports teams and there is a lack of communication with the field scheduler.

There was a discussion regarding the City's fields. Ms. Davis stated that she would follow up with Public Works regarding rehabbing the fields.

Based on a question asked by Mayor Jordan, Mr. Blaufuss answered that the Greenbelt Soccer Alliance hasn't reached out to other municipalities for additional support. Mayor Jordan suggested that the Greenbelt Soccer Alliance reach out to the At Large County Councilmembers.

Greenbelt Youth Baseball: Patrick Keaton represented the group virtually through Zoom. Based on a question asked by Mayor Jordan, Mr. Keaton answered due to COVID that the Greenbelt Youth Baseball would not have a parade this year. The season had started. He explained that there are currently 170 kids playing baseball, and T-Ball has the largest group.

Councilmember Byrd left the in-person meeting at 8:00 p.m.

Mr. Keaton provided Council with a summary of the ongoing issues with Pepco regarding being charged for electricity at McDonald's Field. He stated that Greenbelt Youth Baseball would be submitting Pepco bills for December, January, and February to the City for reimbursement.

Based on a question asked by Mayor Jordan, Mr. Keaton answered that the teams reach out to businesses for sponsorships closer to the tournaments.

There was discussion about the issues with Pepco. Mr. Varda stated that Public Works have looked into this matter.

Councilmember Byrd virtually rejoined the meeting at 8:13 p.m.

Councilmember Gordon left the meeting at 8:15 p.m.

Friends of the New Deal Café: Meghan Haney represented the group virtually through Zoom. She provided an update on the planned summer and fall festivals, including the Jazz Festival, the Greenbelt Blues Festival, and Crazy Quilt.

There was a discussion regarding the Art Exhibitions inside the New Deal Café.

Ms. Davis stated that the Friends of the New Deal Café had applied for a Project Grant for the three concerts and not an Operating Grant. The Art Exhibits are entirely different. Based on a question asked by Ms. Davis, Ms. Haney explained that the Friends of the New Deal Café had fundraiser drives and received a grant from County Councilmember Turner. In addition, she stated that the Friends of the New Deal Café has a grant request with the Greenbelt Community Foundation. Ms. Davis suggested placing an ad in the Greenbelt News Review and on Facebook about donations.

Greenbelt Babe Ruth: Ian Gleason represented the group in person. He summarized the Greenbelt Babe Ruth activities and stated that registration was about to close to prepare for the upcoming season.

There was a discussion regarding fundraising.

Ms. Davis stated that the Grant Panel expressed concerns that outreach should be expanded to the middle school and high school and that Greenbelt Babe Ruth help provide/promote minor league baseball clinics in Greenbelt East and Greenbelt West. Mr. Gleason noted that he had contacted the property manager at Franklin Park to partner on some events.

There was a discussion regarding the fields.

Greenbelt Cultural Arts: Winard Britt and Pamela Northrup represented the group virtually. Ms. DeWald congratulated the Art Center on the tremendous success of its programs during the pandemic and on using that time for growth. Mr. Britt provided Council with an update on the Greenbelt Cultural Arts, including online activities, radio shows, and Zoom plays. Ms. Northrup added that live productions would be at the theater, youth camps, and seminars.

Based on a question asked by Mayor Jordan, Mr. Britt explained the two forms of guest activities which are Guest Productions and Rentals.

There was a discussion regarding the negotiations between the City and the Greenbelt Cultural Arts about the costume room space in the Community Center.

Greenbelt Black History and Cultural History: Dr. Lois Rosado and LEEANNE IRWIN represented the group virtually. Dr. Rosado provided a summary of the activities of Greenbelt Black History and Cultural History, which included being fortunate to work with the Recreation Department and Ms. Fisher regarding Black History Month, Juneteenth and the Emancipation Day activities.

Based on a question asked by Mayor Jordan, Ms. Irwin explained that Greenbelt Black History and Cultural History would be partnering with the Old Greenbelt Theatre for the Chad Boseman Film Festival. In addition, she stated that Greenbelt Black History and Cultural History worked with the Prince George's County Memorial Library regarding an essay and art contest.

Based on a question asked by Mayor Jordan, Ms. Irwin answered that she would like to work with Greenbelt Black History and Cultural History to engage with the children in Greenbelt West. Dr. Rosado added that she would like better publicity for the programs on all outlets.

Greenbelt Swim Team: Tris West represented the group virtually through Zoom. Mr. West provided an update on the Greenbelt Swim Team, which included diversity and inclusion. He reviewed the Greenbelt Swim Team budget and explained the net loss in the savings account due to pandemic uncertainties. Mr. West stated that the spring membership had increased by 54 swimmers and anticipated 15 swimmers for the summer.

Based on a question asked by Ms. Davis, Mr. West answered that the Greenbelt Swim Team will not increase its fees and is considering reducing costs. He stated that it is required that the swimmers be members of the Aquatic & Fitness Center.

There was a discussion regarding team swim practices.

CHEARS: Maggie Cahalan represented the group virtually through Zoom. Ms. Cahalan provided an update on the CHEARS projects, which included the Chesapeake Intergenerational Open Seed Quest. She had received funding from the Chesapeake Bay Trust and the Greenbelt Community Foundation. She stated that the Greenman Festival would be this weekend and advised that the Earth Squad continues to meet.

Greenbelt Boys & Girls Club: Orin Howard represented the group virtually through Zoom. Mr. Howard provided an update on the Greenbelt Boys & Girls Club, which included a large turnout for basketball. There was a decline in tackle football. They are exploring adding golf this coming spring.

Based on a question asked by Mr. Byrd, Mr. Howard answered that the Greenbelt Boys & Girls Club had changed its name from the Greenbelt Raiders to the Greenbelt Gators. He advised there were difficulties in the winter season recruiting for tackle football due to COVID, and many games were canceled.

There was a discussion regarding the fields.

Ms. Davis stated that the Greenbelt Boys & Girls Club asked for less money this year. Mr. Howard answered that the Greenbelt Boys & Girls Club is pivoting the programs to be more self-sustaining, and he pledged to reduce the ask every year.

Mr. Howard suggested having an event this summer with a team competing against Council to raise money for sickle cell.

Ms. Davis stated that there was an accounting error on page 210. Ms. Gaymon advised that she would work with Mr. Varda to correct that information.

Informational Item:

Mayor Jordan stated that Council received an email regarding the hot tub being open at the Aquatic & Fitness Center, and there was a comment regarding the capacity. Mr. Varda explained that the hot tub was never at capacity even before the pandemic.

Council discussed upcoming events for this weekend and next weekend.

The meeting ended at 10:11 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Assistant to the City Clerk

BUDGET WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, May 11, 2022, to review the Green Ridge House section of the Proposed FY 2023 Budget.

Mayor Jordan started the meeting at 7:30 p.m. The meeting was held in the Council Chambers of the Municipal Building, 25 Crescent Road, virtually via Zoom.

PRESENT WERE: Councilmembers Colin A. Byrd (virtually), Judith F. Davis, Silke I. Pope, Ric Gordon, Rodney M. Roberts, Kristen L. K. Weaver, and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Tim George, Acting City Manager; Dawane Martinez, Director of Human Resources; Bertha Gaymon (virtual), City Treasurer; Christal Batey (virtual), Community Resource Advocate; and Shaniya Lashley-Mullen, Assistant to the City Clerk.

ALSO, PRESENT WERE: Kim Potts, Community Director; Steve Seh, Community Realty Company; and others.

Ms. Potts explained that due to the pandemic, they asked that budget work session be virtual.

Ms. Potts stated that Green Ridge House is a community for 62 years and over residents, HUD subsidized and a Section 8 – 202. There're no vacancies at Green Ridge House, and there is a 1-2 year waiting list. She reviewed all of the accomplishments at Green Ridge House, which included purchasing new exercise equipment, installing a letterbox at each apartment door, upgrading security cameras, replacing the fire pump system and kitchen hood, painting all common interior areas, and replacing windows as needed. Ms. Potts informed Council that there had been a few turnovers at Green Ridge House.

Based on a question asked by Ms. Davis, Ms. Potts answered that the Green Ridge House Association has resumed meeting and would forward Council copies of the minutes.

Council reviewed the Green Ridge House section of the proposed budget page by page.

Ms. Pope stated that the rental fee increased by \$40 and asked what percentage the occupant pays. Ms. Potts answered that it is the subsidy increase and that there isn't an increase for the occupant.

There was a discussion regarding pets. Ms. Batey explained she met with the Service Coordinator and had reached out to the pet owners in the building, and there isn't a need for pet medical assistance. However, Ms. Batey indicated that the pet owners are asking for aid for pet food.

Based on a question asked by Mayor Jordan, Ms. Potts answered that there are activities currently going on, including art classes and yoga. The residents are participating. Ms. Davis stated that the social activities line item had increased.

In section 4, Mr. Seh stated a standard increase for staff each budget cycle. There was no turnover in this year's staff. Based on a question asked by Ms. Davis and Mayor Jordan, Mr. Seh answered that staff received an annual increase based on the cost of living and projected a 4% increase.

Based on a question asked by Ms. Pope, Mr. Seh answered that a new landscaper would be hired in 2021. Ms. Potts stated a 3% increase due to the rise in cost.

There was a discussion regarding pet control.

Mayor Jordan inquired about Green Ridge House reserves. Mr. Seh answered that \$330,000 is an annual contribution to the reserves. He noted that there is currently \$1.8million in the reserves to cover the upcoming capital expenses, including apartment renovations, window replacement, boiler plant, and roof replacement. Mayor Jordan requested that all the repairs be environmentally friendly.

Ms. Davis inquired about the raised garden plots. Ms. Potts answered that it was an ongoing project, and Public Works had just installed aluminum/steel raised garden plots. In addition, the landscapers are donating dirt.

Based on a question asked by Bill Orleans, a Greenbelt resident, Mr. Seh provided him with answers regarding the organizational chart, the reserves, and the units that the Community Realty Company employees occupy.

Mayor Jordan moved that Council move into a Special Meeting.

Called to order special meeting:

ROLL CALL:	Mr. Byrd	-	Absent
	Ms. Davos	-	Yes
	Mr. Gordon	-	Yes
	Ms. Pope	-	Yes
	Mr. Roberts	-	Yes
	Ms. Weaver	-	Yes
	Mayor Jordan	-	Yes

Mayor Pro Tem Weaver moved that Council goes into Closed Session in accordance with Section 3-305(b)(1)(7) if the General Provisions Article of the Annotated Code of the Public General Laws of Maryland: 1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, that affects one or more specific individuals; 2) to consult with legal counsel regarding outstanding legal matters.

Ms. Davis seconded the motion.

ROLL CALL:	Mr. Byrd	-	Absent
	Ms. Davis	-	Yes
	Mr. Gordon	-	Yes
	Mr. Roberts	-	Yes
	Ms. Weaver	-	Yes
	Mayor Jordan	-	Yes

Mr. Byrd attended the Budget Work Session via Zoom and was absent for both initial roll calls due to traveling to the Council Chambers for the in-person closed session. However, Mr. Byrd voted yes to going into the closed session once he entered Council Chambers.

The motion passed 7-0.

The meeting ended at 8:30 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Assistant to the City Clerk

City Council Agenda Item Report

Meeting Date: July 11, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Board and Committee Reports

Agenda Section: COMMUNICATIONS (25 mins - 7:45 - 8:10 pm)

Subject:

Forest Preserve Advisory Board Report #2022-04: Request to Public Works for Removal of Pavilion and Frill in the Greenbriar Tract of the Forest Preserve

Suggested Action:

It is recommended that City Council accept this report.

Attachments:

[FPAB Report 2022-04 Greenbriar.pdf](#)

SUBJECT: Request to Public Works for Removal of Pavilion and Grill in the Greenbriar Tract of the Forest Preserve.

DATE: June 15, 2022

BACKGROUND:

The Greenbriar Tract is a city property in Greenbelt East that has recently been added to the Greenbelt Forest Preserve. It is located at the southwest corner of the intersection of Hanover Parkway and Mandan Road. It consists of two parcels of one and 7 acres respectively. The park is completely forested but near the entrance there is a picnic area and a metal grill both of which are unused. There are several wide trails in the park which are used by visitors and students crossing from one area to another.

Prior to acceptance into the Forest Preserve, members of the Forest Preserve Advisory Board surveyed the property. They determined that significant numbers of native plant and bird species reside within the park. These would benefit from the higher level of protection accorded to species designated part of the Greenbelt Forest Preserve. Acceptance into the Forest Preserve was completed by City Council May 2022.

DISCUSSION:

About 50 feet into the park from the entrance at the southwest corner of Hanover Parkway and Mandan Road, is the picnic area which comprises a small pavilion and near it a metal grill. This area is unused except for perhaps occasional students who may linger with friends at the pavilion. There are no known recreational activities taking place at the pavilion either privately or through the City. This area attracts a significant amount of litter.

RECOMMENDATIONS:

In light of the disused state of the pavilion and grill in the Greenbriar Park, the Forest Preserve Advisory Board recommends that these two structures be removed. This would eliminate the possibility that someone could be injured using these structures. It would also eliminate the need for maintenance. Removal would lend continuity to the Greenbriar Tract's purpose as a preserve for plants and animals, and a place to enjoy hiking through a forest.

City Council Agenda Item Report

Meeting Date: July 11, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Board and Committee Reports

Agenda Section: COMMUNICATIONS (25 mins - 7:45 - 8:10 pm)

Subject:

Advisory Committee on Education - Report # 22-02 - Advisory Committee on Education Grants Final Report and Current Program Status

Suggested Action:

It is recommended that City Council accept this report.

Attachments:

[ACE_22-1_Final Reports 2022.pdf](#)

ADVISORY COMMITTEE ON EDUCATION

REPORT TO COUNCIL

SUBJECT: ACE GRANTS FINAL REPORTS AND CURRENT PROGRAM STATUS

BACKGROUND: The ACE grants program was started in 2008. ACE solicits grant proposals in November from the six ACE core schools: Greenbelt Elementary, Springhill Lake Elementary, Magnolia Elementary, Dora Kennedy French Immersion, Greenbelt Middle and Eleanor Roosevelt High School. Grants are reviewed by all members of the committee and consensus recommendations for funding are presented to Council in January with checks being sent to the schools in February.

The ACE Grants Program supports activities that enhance or enrich school-based activities. Some examples include supporting field trips, bringing an activity into the school, or purchasing equipment and materials for a special project. The grants are NOT intended to underwrite items that are normally supplied by the school system such as copier paper, etc. Grants are capped at \$600 and each grant must be a complete stand-alone project.

As a way to better support educators, ACE also offered Teacher Development Grants for several years. These were \$400 grants that supported registration fees, tuition and/or required course materials for teachers to take classes, attend conferences or participate in other professional development programs. The Teacher Development Grants were not broadly utilized, and ACE has discussed eliminating the program during the next regular funding cycle. There are still a few outstanding Teacher Development Grants listed in the Outstanding Grants section of this report.

In September, ACE requested a hiatus of the Grants Program for the 2021-2022 school year. There were, and remain, many outstanding projects which were put on hold by the pandemic. ACE felt that trying to keep track of both the outstanding funds and a new set of grants was too much, particularly since the committee has lost several long-term members in the last year. Instead, with the support of Council, ACE has distributed COVID-focused funding to the schools in the form of block grants of \$2500.

This report contains information about final grant reports received during the last year and an accounting of current outstanding ACE grant projects.

FINAL REPORTS RECEIVED: ACE has received final reports for 13 projects in the last year. The projects are listed in the table below.

The final reports were submitted as PDFs and have been attached as an appendix at the end of this report. These were projects that could be completed during the time students were in-person or were able to be used during virtual instruction.

#	School	Purpose of grant request	Funding
1	ERHS	Destination Imagination	\$470
2	ERHS	Science Olympiad	\$360
3	GES	Maryland State Gifted Conference for Primary Teachers (TD)	\$375
4	GES	Harlem Renaissance Poetic Showcase	\$520
5	GES	A Picture is Worth a Thousand Words!	\$550
6	GES	Organized Play to Support Community-Building	\$572
7	GES	Number Worlds Math Intervention	\$600
8	GES	Plant & Pottery Club Supplies and Materials	\$593.75
9	GES	Second Step Curriculum	\$409
10	GES	Instructional Materials for Teaching the Russian Alphabet	\$594.41
11	MES	Hands-on-Learning with Math Manipulatives at Home	\$500
12	SHLES	Sensory Room	\$600
13	SHLES	PBIS	\$600

GRANTS FUNDS STILL OUTSTANDING: The table below itemizes all of ACE's current outstanding individual grants. Block grants given to the schools to provide emergency COVID funds are not included here.

There are currently 36 grants still outstanding, totaling \$17,304.24. Most of these are from the 2019-2020 school year.

Because of supply chain disruptions and staffing changes, several schools have had problems completing their projects. Dora Kennedy has two projects that have lost either their in-school staff member (Butterfly Wonder) or their community partner (Yoga in the Classroom) and are looking for replacements to complete the project. Magnolia Elementary is having difficulty completing their Stage Curtain purchase because the approved vendor went bankrupt during the pandemic. Eleanor Roosevelt was without a bookkeeper at the beginning of the year and is behind on their purchases as a result.

For most of the grants, the schools were able to verify that they wish to continue the projects and asked for extensions to the end of the 2021-22 school year. All extensions were granted. There are two exceptions.

1. Springhill Lake: Enriching/Differentiating Instruction During Small Groups
The check was lost and the school has been unable to account for it. The project was cancelled.
2. Greenbelt Elementary has are five grants, totaling \$2169.97, whose status is unknown. The administration is working with ACE to determine the status of these grants.

#	School	Purpose of grant request	Funding	Status
1	DKFIS	Yoga in the Classroom	\$ 500.00	Looking for partner
2	DKFIS	DKFI Butterfly Wonder	\$ 600.00	Looking for partner
3	ERHS	ERHS Esports League	\$ 150.00	Needs new faculty sponsor

4	ERHS	Using Whiteboards to Enhance Student-Centered Activities	\$ 600.00	Being purchased by school
5	GES	Reading and Math Centers	\$ 420.00	Status unknown
6	GES	Learning about the Life Cycle of the Plant through Dance	\$600.00	Status unknown
7	GES	State of MD Literacy Association Annual Conference (TDP)	\$400.00	Status unknown
8	GES	STEM in the Classroom	\$ 600.00	Status unknown
9	GES	Learning with Letters	\$ 149.97	Status unknown
10	GES	Maryland State Gifted Conference for Intermediate Teachers (TDP)	\$ 375.00	Extension to 6/30/22
11	GES	Math Manipulatives & Magnetic Math Visuals	\$ 597.52	Extension to 6/30/22
12	GES	Number Worlds Math Intervention (Level E)	\$ 600.00	Extension to 6/30/22
13	GES	Rethink Mindfulness Space	\$ 600.00	Extension to 6/30/22
14	GES	STEM Library	\$ 567.00	Extension to 6/30/22
15	GES	Badminton Equipment	\$ 500.00	Extension to 6/30/22
16	GES	Reducing Food Insecurity: Emergency Food Bank	\$ 600.00	Extension to 6/30/22
17	GES	Individual Manipulative Packs	\$ 600.00	Extension to 6/30/22
18	GES	TAG Logic Games and Instructional Resources for Greenbelt Elementary	\$ 300.00	Extension to 6/30/22
19	GES	Composting: A Gardening Adventure at GES	\$ 327.11	Extension to 6/30/22
20	GES	Reading A to Z/ Raz-PLus	\$ 209.95	Extension to 6/30/22
21	GES	Manipulatives Needed for Hybrid Learning	\$ 600.00	Extension to 6/30/22
22	GES	Individual Math Manipulatives for Hybrid Learning	\$ 600.00	Extension to 6/30/22
23	GES	Dancing Through the Curriculum (TDP)	\$ 400.00	Extension to 6/30/22
24	GES	Mini Magnetic Write and Wipe Boards	\$ 435.00	Extension to 6/30/22
25	GES	Apple Tree Gifts	\$ 600.00	Extension to 6/30/22
26	GES	I Can Build Simple Words	\$ 120.00	Extension to 6/30/22
27	GES	Green Screen Me!	\$ 600.00	Extension to 6/30/22
28	GES	Greenbelt Outdoor Classrooms	\$ 554.79	Extension to 6/30/22
29	GES	5th Grade Maker Space	\$ 517.14	Extension to 6/30/22
30	GES	Nature Pavers	\$ 600.00	Extension to 6/30/22
31	GES	GMS PTA Presents: Middle School Talks	\$ 600.00	Extension to 6/30/22
32	GMS	Let's Get Moving	\$ 580.76	Extension to 6/30/22
33	MES	Magnolia Stage Curtains	\$ 600.00	Extension – looking for new vendor
34	MES	CRI Community Based Instruction Field Trips	\$ 600.00	Extension to 6/30/22
35	SHLES	Enriching/Differentiating Instruction During Small Groups	\$ 594.27	Check lost – project cancelled
36	SHLES	SHL Garden Club Ongoing Project	\$ 600.00	Extension to 6/30/22
Total outstanding			\$ 17,304.24	Note: Total does not include lost check from project 37

Appendix A: Final Grant Reports Received since 7/1/21

Note: ERHS reports are at the end due to being received last. Otherwise, reports are in the order shown in the table on pages 2-3.

City of Greenbelt Advisory Committee on Education (ACE) Grant Final Report Due date: 45 days after project end date for approved and funded projects.

Section 1: AWARDEE INFORMATION:

Name: Monica Gaines Position: Principal
Email address: monica.gaines@pgcps.org School: Greenbelt Elementary
Phone: 301-513-5911 Amount Awarded: \$375
Project start date: October 16, 2020 Project end date: October 16, 2020
Title of Project: Maryland State Gifted Conference

Section 2: GRANT REPORT (attach additional pages if needed):

1. Breakdown of how grant monies were spent.

I was able to pay for five teachers to attend the Maryland State Gifted Conference in October 2020. The cost of the conference was \$75 per registration. $75 \times 5 = \$375$

2. Number and ages of students impacted.

Over 100 students were directly impacted from the professional development learned by their teachers.

3. Assessment of success of project. Please provide examples of impact.

The teachers found the conference to be very informative in identifying best practices in meeting the needs of gifted students. They also learned that many of these instructional strategies could be scaffolded to meet the needs of other students in their classrooms.

In addition, the teachers who attended the conference shared some of the new learning in a staff meeting and TAG Team meeting with those teachers who were unable to attend. Thank you for great learning opportunity for my teachers!

Email to: [REDACTED] or mail to: ACE Grants Program, c/o Liz Park, Greenbelt CARES, 25 Crescent Rd, Greenbelt MD 20770-1891, (301) 345-6660.

OFFICE USE: Date received?

Report complete?

City of Greenbelt Advisory Committee on Education (ACE) Grant Final
Report Due date: 45 days after project end date for approved
and funded projects.

Section 1: AWARDEE INFORMATION:

Name: Tamia Perry Position: 4th grade teacher

Email address: [REDACTED] School: Greenbelt Elementary

Phone: [REDACTED] Amount Awarded: Project start date: March 11 , 2021

Project end date: March 11 , 2021

Title of Project: Harlem Renaissance Poetic Showcase

Section 2: GRANT REPORT (attach additional pages if needed):

1 . Breakdown of how grant monies were spent.

\$200.00 was paid for the one day workshop

\$320.00 was spent on Harlem Renaissance books

2 . Number and ages of students impacted. There were 22 4th grade students who participated in this project between the ages of 9-10 years old.

3 . Assessment of success of project. Please provide examples of impact.

Prior to poetry lessons we had social studies lessons that touched upon the Harlem Renaissance Era.

The teacher went over poetry elements specifically similes and metaphors

Term	Definition	Example
<u>Alliteration</u>	The of usually consonant sounds in two or more neighboring words or syllables	The woolly walrus waits and wonders when we walk by
<u>Cliche</u>	A word or phrase has become overly familiar or commonplace	No pain > no gain
	Big exaggeration usually with humor	mile-high cones

Comparing two things by using one kind of object or using in place of another to Her hair was silk suggest the likeness between them

Naming a thing or an action by imitating

Onomatopoeia

the Wind associated with it

buæ, roar, woof

Personification

The stuffed bear smiled as the little boy
Giving something human qualities
hugged him close

Simile A figure of speech comparing two unlike things that is often introduced by like or as sky
The sun is like a yellow ball of fire in the

What are Simile's and Metaphors?

- A SIMILE is a figure of speech that is used to make a comparison between two things that are not alike using the words LIKE or AS.

- A **METAPHOR** is a figure of speech that is used to make a comparison between two things that are not alike

student poem/ design in student's journal This student got to design and create her own poem based upon her feelings and things that make her happy/enjoys to do.

1 I am talkative like when a bird is chirping in the morning because I could talk for a whole hour My emoji looks like a person talking all day long, V

2, I am happy like when a fish is swimming in its fish tank, because I like to smile smile smile emoji looks like a person smiling all day

3 I am funny like when a mime makes you laugh nonstop because I like to make people laugh and smile My emoji looks like a person laughing

Email to: [REDACTED] or mail to: ACE Grants Program, c/o Liz Park, Greenbelt CARES, 25 Crescent Rd, Greenbelt MD 20770-1891 , (301) 345-6660.

OFFICE USE: Date received?

Report complete?

City of Greenbelt Advisory Committee on Education (ACE) Grant Final Report Due date: 45 days after project end date for approved and funded projects.

Section 1: AWARDEE INFORMATION:

Name: Orlando _____
BellPosition: Kindergarten Teacher Email address: obell@pgcps.orgSchool: Greenbelt ES

Phone: 301 513 591 1Amount Awarded: \$600.00

Project start date: 10/19Project end date: 6/21

Title of Project: A Picture is Worth a Thousand Words

Section 2: GRANT REPORT (attach additional pages if needed):

1 . Breakdown of how grant monies were spent.

The grant money was used to provide primary students with Picture Dictionaries to use in the classroom during Reading.

2. Number and ages of students impacted.

100 Kindergarten student ages 5-6

3. Assessment of success of project. Please provide examples of impact.

The Picture Dictionaries were used by the 4th and 5th grade students this year because the only ones available at the time of purchase were the Intermediate Dictionaries that were too advanced for the Kindergarten students.

City of Greenbelt Advisory Committee on Education (ACE) Grant Final Report

Due date: 45 days after the project end date for approved and funded projects. Section 1:

AWARDEE INFORMATION:

Name: Sharelle Stagg

Position: Assistant Principal

Email address: [REDACTED] School: Greenbelt ES

Phone: [REDACTED] Amount Awarded: \$572

Project start date: December 2020 (impacted by COVID-19 pandemic)

Project end date: June 2021

Title of Project: Organized Play to Support Community Building

Section 2: GRANT REPORT (attach additional pages if needed):

1. Breakdown of how grant monies were spent. Items

Purchased -

- * Sport time Recess Pack Yellow Grade 1, set of 19. Quantity - 1, Cost - \$158.02
- * Educational Insights Color Coded Alphabet Bean Bags with Storage Bag, set of 26. Quantity 1, Cost - \$33.29
- * Martin Manufacturers 48 feet Double Dutch Loop Rope. Quantity - 5, Cost - \$15.97
- * Viva Sol 2x4 Bean Bag Toss Game includes 2 wooden boards and 8 canvas bean bags. Quantity - 1, Cost - \$209.80
- * Triumph Fun Size Tumble Strong Stacking Wooden Blocks for Game Night. Quantity - 1, Cost \$43.20
- * Sport time Catch pads and Balls, set of 6. Quantity - 3, Cost - \$23.73

2. Number and ages of students impacted.

Items were selected for purchase that would appeal to all grade level of students at Greenbelt Elementary, from Kindergarten to 5th. Due to the COVID-19 pandemic and the provision of distance learning, our students participated virtually from September 2020 thru April 2021. In April 2021, only approximately 100 students returned to the building for in-person instruction. In alignment with the PGCPs Re-opening Plan, shared recess toys and items were not allowed. Therefore, while the materials were purchased, students have not yet had the opportunity to use them.

3. Assessment of success of the project. Please provide examples of impact.

Opportunities for meaningful and free play and recreation have always been important for students. It builds key life skills and reinforces a core value at GES — the importance of community. At the time when this grant was written, no one could predict that we would soon be in the midst of a deadly pandemic, isolated from one another for months. The pandemic greatly altered the timeline for the project and the number of students impacted. However, it was a success nonetheless. When hybrid learning became a safe option, many of

City of Greenbelt Advisory Committee on Education (ACE) Grant Final Report

our students were in desperate need of regular, social interactions. Students missed the carefree time to play outside during recess, engage in games and light-hearted conversation. In an effort to continue to keep them safe, much of the conventional items used for recess in the past were not allowed in an attempt to minimize sharing and multiple touches on the same objects. We are looking forward to our students being able to utilize the materials during the upcoming school year when all students return back to the building for in-person instruction.

NOTICE: This report will be made public through the Greenbelt City Council website. Photos are appreciated, but identifiable students must have a publicity release form on file with the school.

OFFICE USE: Date received? Report complete?

City of Greenbelt Advisory Committee on Education (ACE) Grant Final Report

Due date: 45 days after the project end date for approved and funded projects. Section 1:

AWARDEE INFORMATION:

Name: Sharelle Stagg

Position: Assistant Principal

Email address: [REDACTED] School: Greenbelt ES

Phone: [REDACTED] Amount Awarded: \$ 600

Project start date: December 2020 (impacted by COVID-19 pandemic)

Project end date: June 2021

Title of Project: Number Worlds Math Intervention

Section 2: GRANT REPORT (attach additional pages if needed):

- 1 . Breakdown of how grant monies were spent. — The Number Worlds Level F Intervention Package was purchased.
- 2 . Number and ages of students impacted, — The implementation timeline for this project was impacted by the COVID-19 pandemic. Due to the emergency school closure in March 2020 and the transition to distance learning, the purchasing of materials was delayed. Once the intervention kit was purchased and delivered, students were still engaging in instruction entirely virtually. To implement the intervention program with fidelity, in-person groups are necessary. In April 2021 , the hybrid option was made available to elementary school students. There was not sufficient time to begin using the program for the SY2020-21.
- 3 . Assessment of success of the project. Please provide examples of impact. — Since the intervention program was not utilized this school year, we are unable to speak to success or impact at this time. However, we are certain that we will have intermediate students in the Fall who will require additional small group instruction in Math, using an effective, researchbased program. The Number Worlds Intervention will be available immediately for use. We are looking forward to using the program during the upcoming school year when all students return back to the building for in-person instruction.

NOTICE: This report will be made public through the Greenbelt City Council website. Photos are appreciated, but identifiable students must have a publicity release form on file with the school.

OFFICE USE: Date received? _____ Report complete? _____

City of Greenbelt Advisory Committee on Education (ACE) Grant

Final Report Due
date: 45 days after project end date for approved and funded projects.

Section 1: AWARDEE INFORMATION:

Name: Elisa Mayes Position: Classroom Teacher

Email address : [REDACTED] School: Greenbelt Elementary

Phone: 301.513.5911 Amount Awarded: \$593.75

Project start date: Winter 2019 Project end date: Spring 2020

Title of Project: Plant and Pottery Club

Section 2: GRANT REPORT (attach additional pages if needed):

1 . Breakdown of how grant monies were spent.

2 . Number and ages of students impacted.

Twelve students

Grades 3-5

Ages 8-11

3 . Assessment of success of project. Please provide examples of impact.

This project served to expose several children to natural clay for the very first time. The children in this club also learned how to sprout and propagate plants. Many of the students had never done either. During plant and club students learned about the parts and life cycles of plants. They learned the similarities and differences between clay and plants and how they interact with one other. The students were also successful in transforming clay into unique and useful objects including individual bowls as well as a "community bowl" which all students collaborated to create.

Email to: [REDACTED] Email to: ACE Grants Program, c/o Liz Park,
Greenbelt CARES, 25 Crescent Rd, Greenbelt MD 20770-1891, (301) 345-6660.

OFFICE USE: Date received?

Report complete?

Due date: 45 days after project end date for approved and funded projects.

City of Greenbelt Advisory Committee on Education (ACE) Grant Final Report

Section 1: AWARDEE INFORMATION:

Name: Alexei Dmitriev

position: Russian-IQ-chec

Email address: [REDACTED] Sc h ool: Greenbelt-EL--e---taLY

Phone: [REDACTED]-----Amount Awarded: \$59,441

Project start date: Feb. 15 2019-----Project end date: Jun. 15 2020

Title of Project: INSTRUCTIONAL MATERIALS for TEACHING the RUSSIAN ALPHABET

Section 2: GRANT REPORT (attach additional pages if needed):

1. Breakdown of how grant monies were spent.

Learning to Read Russian Electronic Poster Educational Game 11

\$274.89

Letters Game Puzzle 40 elements 12

\$83.88

Read Syllables Dominoes Game 11

\$65.89

Russian Alphabet Blocks For the Little Ones 12

\$83.88

Russian Alphabet with cursive writing Poster 1

\$1 .99

Russian Alphabet Blocks Educational Game 13

\$83.88

2 . Number and ages of students impacted.

K, 1st and 2nd, 3rd, 4th and 5th Grades

City of Greenbelt Advisory Committee on Education (ACE) Grant Final Report

3. Assessment of success of project. Please provide examples of impact.

The impact of the project was far wider than expected. Initially I thought it would help K and 1st Grade students to master the knowledge of the Russian alphabet in an engaging way and accelerate their progress over this part of the curriculum. That proved successful until the in-person instruction was stopped. The extra bonus was the usefulness of the electronic posters for those students in higher grades that joined GES mid-year and had no previous exposure to Russian. They were loaned the posters for independent study at home and thus increased their exposure to the alphabet. On average, 7-10 days were sufficient for them to become much more comfortable with the alphabet and they would return the posters. Nevertheless, 4 of them were not recovered; they were loaned to 5th graders, and after students were told to stay at home (and then graduated) I lost track of them.

During the pandemics Zoom classes, the Russian alphabet blocks proved very helpful with 1st and 2nd grades. I used them as a material to build towers with, when the students driven by the desire to see the tower collapse, were motivated to name letters on the blocks that made the tower grow. Still use them in hybrid classes now.

Email to : [REDACTED] or mail to: ACE Grants Program, c/o Liz Park, Greenbelt CARES, 25 Crescent Rd, Greenbelt MD 20770-1891 , (301) 345-6660.

OFFICE USE: Date received?

Report complete?

Due date: 45 days after project end date for approved and funded projects. Section 1:
AWARDED INFORMATION:

Name: Kristin Cahalan-Hudson

Position: Professional School Counselor

Email address: Kristin.Cahalan

or

School: Greenbelt Elementary School

Phone: (301) 511-1111 Amount Awarded: \$409.00

Project start date: October 1 2020

Project end date: April 30 2021

Title of Project: Second Grade Second Step Curriculum

Section 2: GRANT REPORT (attach additional pages if needed):

1. Breakdown of how grant monies were spent.

The money was used to purchase the second grade second step curriculum at a cost of \$409.00.

City of Greenbelt Advisory Committee on Education (ACE) Grant Final Report

2. Number and ages of students impacted.

This curriculum was used briefly last school year with six second graders in a small group who are now in third grade.

The eighty five second graders this school year were able to access the curriculum however it was not with the same level of access as if we were in person.

3. Assessment of success of project. Please provide examples of impact.

In unit one the students were learning how to be respectful, focusing attention and listening, self talk, and being assertive. These activities were handled in two different ways since at one point we were in the building and the other times we were virtual.

When we were able to participate using the curriculum in a small group the second graders were able to visit a fifth grade classroom room to observe behaviors. They observed how the students were being respectful and or disrespectful to one another and to the teacher. They were able to see many examples of both types of behaviors. This helped us be able to guide the conversation when returning to the small group space. Through the small group the teachers were able to refer back to the lessons that I taught and ask the students to pause and determine if they were using respectful behavior.

During distance learning we reviewed various scenarios where the person may be respectful or disrespectful. For most of the scenarios the second grade students were accurately able to determine if the scenario showed respect or disrespect. They did have some difficulty with some more nuanced situations such as if they should correct a classmate if they were being rude. We reviewed what they thought would be the best option and the consequences of each decision.

In order to practice focusing attention and listening when we were in the building with a small group we played various games where the student buddied up and talked about various subjects. While they worked with their partners they were listening for specific words. We were also able to play leader focused games as well where the students practiced trying to focus on a song or a topic while I (leader) tried to distract them. While working from home the second graders were not able to practice as easily due to the lack of availability for partner work, We were however able to use the stories and discussion prompts provided by second step.

The third concept we visited during the first unit was self talk. The students in small group were confused about this concept at first and it took some practice as well as video examples to help them understand self-talk.

The students who worked with learning about self talk during virtual learning also struggled with this concept. However after watching the examples provided in a video found on youtube to supplement

City of Greenbelt Advisory Committee on Education (ACE) Grant Final Report

the curriculum the students began to understand the idea better. They also were able to conceptualize it a bit better when we talked about negative things that we say to ourselves and how they make us feel.

The last concept we talked about during unit one was being assertive. Discussing this through the Second Step curriculum was a good precursor to our body safety lessons as being able to assert yourself is a part of step one and three in the personal body safety rules that the students review each school year.

In unit two the students discussed the following concepts: identifying feelings, feeling confident, respecting differences, showing compassion, and predicting feelings. We were able to cover identifying feelings and showing compassion in our small group last year however the other concepts were only reviewed this year with the new set of students due to covid.

In our small group work the students enjoyed playing the if-then toss game to predict how characters were feeling or how they may feel during given parts of the stories. The students really enjoyed this game and thought it was a fun way to discuss feelings. This school year we were not able to play the if-then toss game but rather we discussed through visuals varying feelings as well as predicted how others may feel in a given situation. The students also really enjoyed the music that came with the program and referred back to the songs when answering questions.

This school year we were able to discuss respecting differences in one of our lessons. We used the Second Step cards and curriculum to touch upon things that some of us like versus do not like. This was a needed discussion as the students sometimes said "eww gross" to particular things and then had to be reminded to think how they would

City of Greenbelt Advisory Committee on Education (ACE) Grant Final Report

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feel if they were the student/s that were ewwwed at when sharing a preference. It was good to have this teachable moment to review a previously taught concept.

When we talked about confidence I was really surprised to see that a large handful of students had trouble naming things that they felt that they were good at. Luckily through using this curriculum and broaching this subject students were able to help build one another up. We also discussed how practicing things helps us increase our confidence in doing something. An example was given to the students by having them do something the first time and asking them how confident they were doing the task. They then completed the task again and were asked to rate their level of confidence, As you can imagine as they progressed through the trials they became more and more confident in doing the task.

The third and final unit that we were able to complete this school year focused on emotion management, making mistakes, and handling anxious feelings. Last school year we were not able to delve into using the Second Step curriculum to discuss these topics however these were familiar topics to the students from previous years.

When beginning the lesson on emotion management I was surprised to find out that the students could only name one or two coping strategies despite having gone over strategies since these students were in kindergarten. However through the use of the picture cards and songs the students seemed to learn at least one additional strategy to add to their coping tool belts.

When first discussing anxiety none of the students knew what anxiety was. At the end of the lesson they could clearly identify the term. We also reviewed and circled back to self talk when dealing with anxiety. The kids clearly needed this review because they did not remember what positive self talk was. However, by the end of the lesson they were clear on the concept and able to give examples.

Overall this curriculum has been very useful in helping guide discussions. It is my hope that through further grants I am able to bring some more of these concepts into the daily classroom conversation so that they are not just being taught in isolation during the social emotional lesson time which is only slated for twice a month.

Email to: [REDACTED] or mail to: ACE Grants Program, c/o Liz Park, Greenbelt CARES, 25 Crescent Rd, Greenbelt MD 20770-1891 , (301) 345-6660.

OFFICE USE: Date received?

Report complete?

City of Greenbelt Advisory Committee on Education (ACE) Grant Final Report

City of Greenbelt Advisory Committee on Education (ACE) Grant Final Report

Due date: 45 days after project end date for approved and funded projects.

Section 1: AWARDDEE INFORMATION:

Name:	Laura Browning	Position:	4th Grade Teacher
Email address:	[REDACTED]	School:	Magnolia ES
Phone:	[REDACTED]	Amount Awarded:	\$500
Project start date:		Project end date:	
Title of Project:	Math Manipulatives		

Section 2: GRANT REPORT (attach additional pages if needed):

1. Breakdown of how grant monies were spent.

I purchased math manipulatives for 30 students. 25 in my class, and the other 5 for SPED students. Each kit contained a set of fractions, counters, ten frames, counters, and 3 two-sided white boards with imprinted numbers lines of different sorts, and other math tools.

2. Number and ages of students impacted.

24 - 4th grades students

3. Assessment of success of project. Please provide examples of impact.

Students were able to use manipulatives to explore and solve 4th grade math problems. They had computer tools, but using the hands-on approach is much more concrete.

Students received fractions, reusable number lines, 100 chart, ten frames, and counters.

NOTICE: This report will be made public through the Greenbelt City Council website. Photos are appreciated, but identifiable students must have a publicity release form on file with the school.

Email to: [REDACTED] or mail to: ACE Grants Program, Greenbelt CARES, 25 Crescent Rd, Greenbelt MD 20770-1891, (301) 345-6660.

OFFICE USE: Date received? _____ Report complete? _____

City of Greenbelt Advisory Committee on Education (ACE) Grant Final Report

City of Greenbelt Advisory Committee on Education (ACE) Grant Final Report

Due date: 45 days after project end date for approved and funded projects.

Section 1: AWARDEE INFORMATION:

Name:	Elaine Hutchison	Position:	Crisis Intervention Resource Teacher
Email address:	[REDACTED]	School:	Springhill Lake ES
Phone:	[REDACTED]	Amount Awarded:	\$600
Project start date:	2/2019	Project end date:	6/2021
Title of Project:	Sensory Room		

Section 2: GRANT REPORT (attach additional pages if needed):

1. Breakdown of how grant monies were spent.

Sensory tiles for the walls, Floor tiles and calming lights were purchased for our sensory room.

2. Number and ages of students impacted.

All students will have access. 800 students grades K-5

3. Assessment of success of project. Please provide examples of impact.

Part of the project was completed and used at the end of the 2020-2021 school year. The students really liked the lights and padded floor. The effect of calming students in distress was evident and the students were able to use these tools to decompress much faster.

NOTICE: This report will be made public through the Greenbelt City Council website. Photos are appreciated, but identifiable students must have a publicity release form on file with the school.

Email to: [REDACTED] or mail to: ACE Grants Program, Greenbelt CARES, 25 Crescent Rd, Greenbelt MD 20770-1891, (301) 345-6660.

OFFICE USE: Date received? [REDACTED] Report complete? [REDACTED]

City of Greenbelt Advisory Committee on Education (ACE) Grant Final Report

City of Greenbelt Advisory Committee on Education (ACE) Grant Final Report

Due date: 45 days after project end date for approved and funded projects.

Section 1: AWARDEE INFORMATION:

Name: Bonnie Merryman Position: PBIS Coach
Email address: [REDACTED] School: Springhill Lake Elem
Phone: [REDACTED] Amount Awarded: 600
Project start date: Feb 2021 Project end date: June 2021
Title of Project: PBIS Rewards

Section 2: GRANT REPORT (attach additional pages if needed):

1. Breakdown of how grant monies were spent.

ACE Grant funds were used towards the purchase of prizes for our monthly raffles for top ClassDojo point earners. Dojo points were awarded to students who demonstrated the expectations listed in our Distance Learning SOAR matrix. At the end of each month, teachers were asked to submit student names to be entered for the raffle (five names for grades K - 3; three names for grades 4 - 5). Grade level raffles were held via Zoom where five winners were selected for each grade level. The prizes for the months were as listed below.

2. Number and ages of students impacted.

850 students K-5

3. Assessment of success of project. Please provide examples of impact.

The project is ongoing and we are seeing positive outcomes for rewarding good behavior. The prizes purchased were a major motivator to adhere to our SOAR matrix standards.

NOTICE: This report will be made public through the Greenbelt City Council website. Photos are appreciated, but identifiable students must have a publicity release form on file with the school.

Email to: [REDACTED] or mail to: ACE Grants Program, Greenbelt CARES,
25 Crescent Rd, Greenbelt MD 20770-1891, (301) 345-6660.

OFFICE USE: Date received? Report complete?

City of Greenbelt Advisory Committee on Education (ACE) Grant Final Report

Save Form

Print Form

City of Greenbelt Advisory Committee on Education (ACE) Grant Final Report

Due date: 45 days after project end date for approved and funded projects.

Section 1: Awardee Information:

Name: TYRONE SMITH Position: PRESIDENT, ERHS PTSA 2020-2021

Email address: [REDACTED] School: ELLENOR ROOSEVELT HIGH SCHOOL

Phone: [REDACTED] Amount Awarded: \$470.00

Project start date: 5/2021 Project end date: 5/2021

Title of Project: DESTINATION IMAGINATION (DI) CHALLENGE

Section 2: GRANT REPORT (attach additional pages if needed): EXPERIENCE

1. Breakdown of how grant monies were spent.

The grant monies were used for the Global Finals 2021 registration. The registration fee was \$749.00.

2. Number and ages of students impacted.

This information was not available at the time this report was written.

3. Assessment of success of project. Please provide examples of impact.

The team performed an amazing job. The event was held virtually. For their first ever virtual tournament, they took first place in the Technical Challenge and won a special Davinci Award.

NOTICE: This report will be made public through the Greenbelt City Council website. Photos are appreciated, but identifiable students must have a publicity release form on file with the school.

Email to: [REDACTED] or mail to: ACE Grants Program, Greenbelt CARES, 25 Crescent Rd, Greenbelt MD 20770-1891, (301) 345-6650.

OF-ICE USE: Date received? [REDACTED] Report complete? [REDACTED]

City of Greenbelt Advisory Committee on Education (ACE) Grant Final Report

Save Form

Print Form

City of Greenbelt Advisory Committee on Education (ACE) Grant Final Report

Due date: 45 days after project end date for approved and funded projects.

Section 1: Awardee Information:

Name: Tyanae Smith Position: PRESIDENT, ERHS PTSA 2020-2021

Email address: [REDACTED] School: ELEANOR ROOSEVELT HIGH SCHOOL

Phone: [REDACTED] Amount Awarded: \$360.00

Project start date: 2/2021 Project end date: 2/2021

Title of Project: SCIENCE OLYMPIAD

Section 2: GRANT REPORT (attach additional pages if needed):

1. Breakdown of how grant monies were spent.

The grant monies received were used for registration for the Maryland Science Olympiad Regional Competition. The regional registration was \$300.00. (Receipt is attached.)

2. Number and ages of students impacted.

20 students participated in the competition. There was representation from all classes: 2 Freshmen, 4 Sophomores, 10 Juniors, and 4 Seniors.

3. Assessment of success of project. Please provide examples of impact.

The ERHS Science Olympiad team was one of the 10 teams from across the state that moved forward to the 2021 Maryland State Tournament.

NOTICE: This report will be made public through the Greenbelt City Council website. Photos are appreciated, but identifiable students must have a publicity release form on file with the school.

Email to [REDACTED] or mail to: ACE Grants Program, Greenbelt CARES, 25 Crescent Rd, Greenbelt MD 20770-1891, (301) 345-6660.

OFFICE USE: Date received? _____ Report complete? _____

City Council Agenda Item Report

Meeting Date: July 11, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Negotiated Purchase

Agenda Section: LEGISLATION (5 mins - 8:10 - 8:15 pm)

Subject:

A Resolution to Authorize the Negotiated Purchase of Construction Service to Build a Gateway Signage Wall and Install Signage from Jopal Construction Inc. at a Lump Sum Cost of \$39,000.00, with an Agreement that if a Change in Material Price Increases More than 10% between the time of Estimate (July 2022) and Completion of Project an Extra Charge will Apply for this Increase.

- 1st Reading

Suggested Action:

Reference:

Memorandum, H. Simmons, 07/07/2022

Resolution

Proposal

Plan & Details

In May 2017, the City Council approved conceptual plans and locations for Phase 1 of a gateway signage project. Phase 1 of the project, which proposes a cast stone monument sign to be located on Southway and up to three pole signs, is being funded in part through a Maryland Department of Housing and Community Development grant (\$50,000). The approved budget for this project is \$80,000.

After an unsuccessful request for proposals, staff reached out to three contractors to obtain cost estimates for construction of the Southway wall and installation of the cast stone sign in summer of 2019. Three cost proposals, ranging from \$34,690.00 to \$65,150.00, were received. Subsequently, as the project experienced some delays, staff solicited best and final offers from the three contractors in late 2021 to 2022. Two of the three contractors submitted best and final offers ranging from \$39,000.00 to \$55,088.00. Through bid analysis and reference checks, staff has identified that Jopal Construction Inc. was most responsive as well as low bidder.

Staff is recommending that the City negotiate the purchase of construction services for the construction of Southway wall and installation of sign (to be fabricated by others) with Jopal Construction Inc. at a

cost of \$39,000.00 with an agreement that if a change in material price increases more than 10% between the time of estimate (July 2022) and completion of project an extra charge will apply for this increase for construction of the Southway wall and installation of the cast stone monument sign. Staff will bring the contract back to Council if it is determined that the final cost of services exceeds available funding. It is anticipated that construction will occur in the fall of 2022.

Attachments:

[Gateway sign memo_FINAL.pdf](#)

[Resolution of Negotiated Purchase.pdf](#)

[Est_1082_from_Jopal_Construction_Inc._18148.pdf](#)

[L.100 Southway Sign.pdf](#)

Memorandum

TO: Mr. Tim George, Interim City Manager
DATE: July 7, 2022
FROM: Holly Simmons, Community Planner
VIA: Terri Hruby, Director of Planning & Community Development
RE: Community Gateway Signage Project

I. Background

The gateway sign project proposes to install three types of signage at gateways to the City. Sign types include one monument sign constructed of stone and cast stone to be placed on Southway; three pole-mounted signs constructed of aluminum with vinyl lettering; and seven column signs constructed of stone and cast stone. Designs and locations were discussed at Council work sessions on August 5, 2015, and February 22, 2016.

On May 22, 2017, the City Council approved conceptual plans and locations for Phase 1 of a gateway signage project. Phase 1 of the project, which proposes a cast stone monument sign to be located on Southway and up to three pole signs, is being funded in part through a Maryland Department of Housing and Community Development grant (\$50,000) obtained in FY2017. The grant agreement stipulates that the City will contribute \$30,000.00 cash to the project. Thus far, the City has spent \$15,000.00 for design work to meet this contribution requirement.

II. Phase 1 Overview

Phase 1 proposes the installation of a cast stone monument sign atop a rebuilt retaining wall at Southway sign, along with the installation of three aluminum pole-mounted signs. The Southway sign and one of the pole signs are located along city rights-of-way (Southway and Research Road), while two of the pole signs are proposed to be located on state highways. Additional signage has been proposed for both city and state rights-of-way during a later Phase 2.

III. 2019 Request for Proposals

In Summer 2019, Staff issued a request for proposals (RFP) which was advertised on the Greenbelt website, in the Greenbelt News Review, in the Washington Post, and on Maryland Bids website. The RFP requested services for the full scope of the project, including demolition of the existing Southway wall and construction of the new wall, sign fabrication and installation for both pole signs and cast stone sign, and landscaping. As a result, two contractors expressed interested and responded to the RFP; however, both were determined to be unqualified to complete the full scope of the project of services required.

After assessing the limited and insufficient response to the RFP, it was decided it would be advisable to directly solicit the services of fabricators and construction companies specializing in the two different types of signs proposed for Phase 1, and to coordinate with the Public Works Department for the demolition of the existing Southway wall and landscaping.

IV. Southway sign

The Southway sign location is composed of two main components: the stone wall and the cast stone sign which will sit atop the wall. Southway designs can be found in Council's materials. Additional components include demolition of the existing wall, pouring of a new sidewalk, and landscaping. Costs for this part of the project are expected to total \$59,006.20. Staff anticipates the project starting in fall 2022 and lasting approximately four to five weeks. The City will consult the City's engineering firm, Charles P. Johnson & Associates on construction management and/or inspections.

a. Stone wall

In fall of 2019, cost estimates for construction of the Southway wall and installation of the cast stone sign were solicited. Three cost proposals, ranging from \$34,690.00 to \$65,150.00, were received. However, the project experienced delays due to a number of factors. As staff moved the project toward the construction phase in 2021, it was identified that significant revisions to the construction drawings were required to ensure that an accurate cost estimate could be provided and that the plans could be implemented in the field. Staff worked with the designers to revise and update plans to respond to concerns raised by staff and contractors. Two of the original three contractors submitted final and best offers ranging in cost from \$39,000.00 (with an agreement that if a change in material price increases more than 10% between the time of estimate in July 2022 and completion of project, an extra charge will apply for this increase) to \$55,088.00.

Staff has identified Jopal Construction, Inc., as Best Value for the City of Greenbelt. Jopal Construction's proposal was most responsive as well as low bidder. Jopal Construction's references checked out without issue. The company is a family-owned business that was established in 1982, and pays a living wage.

Recommendation

Staff recommends the City contract with Jopal Construction, Inc., at a cost of \$39,000.00 with an agreement that if a change in material price increases more than 10% between the time of estimate (July 2022) and completion of project an extra charge will apply for this increase for construction of the Southway wall and installation of the cast stone monument sign.

b. Cast stone sign fabrication

In summer 2021, estimates were solicited separately for the cast stone monument sign which will sit atop the wall. Six estimates were received, ranging from \$4,900 to \$10,600. Staff identified Cast Stone Designs, Inc., as Best Value for the City of Greenbelt. At \$6,195.00, they were second-lowest bidder and are a local business that is certified minority-owned. Cast Stone Designs, Inc.'s, references checked out without issue. They will also assist with installation. Cast Stone Designs, Inc., provided an updated price estimate in July 2022. Fabrication will cost \$8,448.20 and delivery and assistance with installation will cost \$565.00, for a total of \$9,013.20.

City of Greenbelt**Department of Planning and Community Development**

15 Crescent Road, Suite 200, Greenbelt, Maryland 20770

(301) 345-5417 Fax (301) 345-5418

c. Additional components

The Public Works Department will demolish the existing wall and sidewalk, install landscaping, and pour new concrete sidewalk. The costs associated with this work are: \$1,493.00 (landscaping) and an estimated \$4,500.00 (sidewalk).

d. Total cost

All construction components of the Southway sign are estimated to cost a total of \$59,006.20 (see table below).

Component	Cost
Wall construction and sign installation	\$39,000.00
Cast stone fabrication	\$9,013.20
Landscaping	\$1,493.00
Sidewalk	Approximately \$4,500.00 (\$6.00/sf of concrete; \$27/lf of curb; \$250 for one ADA pad)
Construction management	Estimated \$5,000.00
Total	\$59,006.20

V. Pole signs

As referenced earlier in this memo, three pole signs were initially proposed for Phase 1: two along state highways and one on Research Road at the entrance to the City from Beltsville Agricultural Research Center. Four additional gateway signs of a different style (stone/cast stone column signs) have been proposed along state highways as part of a later Phase 2. All gateway signs proposed along state highways are required to be permitted through the State Highway Administration's Jurisdictional Gateway Sign program. Through the permitting process, it was identified that the designs for the Phase 1 pole signs do not conform to SHA standards for community gateway signage. Significant resizing of the proposed signs would be required, and it is unclear if the resized signs will fit in the proposed locations. Further, SHA will permit jurisdictional gateway signs on only two major highway approaches to the town. This is four fewer than the City's program contemplates at completion of Phases 1 and 2.

Recommendation

The City is receiving funding through M-NCPPC's Planning Assistance to Municipalities and Communities (PAMC) program to develop a citywide wayfinding plan in FY23. Locations and designs for citywide wayfinding signage will be developed through this project. Given the issues outlined above, combined with the near-term development of a comprehensive wayfinding program through the PAMC program, City Staff recommends postponing implementation of the pole sign component of the project until the wayfinding plan has been completed.

Introduced:
1st Reading:
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXX

A RESOLUTION TO AUTHORIZE THE NEGOTIATED PURCHASE OF CONSTRUCTION SERVICES TO BUILD A GATEWAY SIGNAGE WALL AND INSTALL SIGNAGE FROM JOPAL CONSTRUCTION INC., AT A COST OF \$39,000.00 WITH AN AGREEMENT THAT IF A CHANGE IN MATERIAL PRICE INCREASES MORE THAN 10% BETWEEN THE TIME OF ESTIMATE AND COMPLETION OF PROJECT AN EXTRA CHARGE WILL APPLY FOR THIS INCREASE.

WHEREAS, the City seeks a qualified construction company to construct the Southway wall and set the cast stone sign; and

WHEREAS, the Southway gateway sign was previously identified by Council for redesign and a design was developed in 2016 and has since been further refined; and

WHEREAS, the City has received a matching grant from the Maryland Department of Housing and Community Development in the amount of \$50,000 to fund the installation of gateway signage; and

WHEREAS, the City solicited requests for proposals for the subject work from three (3) construction companies, all of which provided responses; and

WHEREAS, of the three (3) companies considered, Jopal Construction fully meets the project purpose at the lowest cost; and

WHEREAS, Jopal Construction has assisted in revising the construction drawings to more accurately reflect existing conditions; and

WHEREAS, Jopal Construction is a family-owned business that was established in 1982, and pays employees a living wage; and

WHEREAS, a review of the Jopal Construction's experience and qualifications supports that they are qualified to construct the stone wall, NOW, THEREFORE,

BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that the City Manager is authorized to contract with Jopal Construction for the fabrication of the cast stone elements of the Southway sign at a cost of \$39,000.00 with an agreement that if a change in material price increases more than 10% between the time of estimate and completion of project an extra charge will apply for this increase.

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of _____, 2022.

ATTEST:

Emmett Jordan, Mayor

Bonita Anderson, City Clerk

Jopal Construction Inc.

5621 Griffith Farm Road
Rockville, MD 20855

Proposal

Date	7/6/2022
Estimate #	1082
Cust. Email	
DC :License #:01317 MD :License #:16825 VA :License #:2705033492A	
Architect	Bradley Site

Greenbelt Gateway

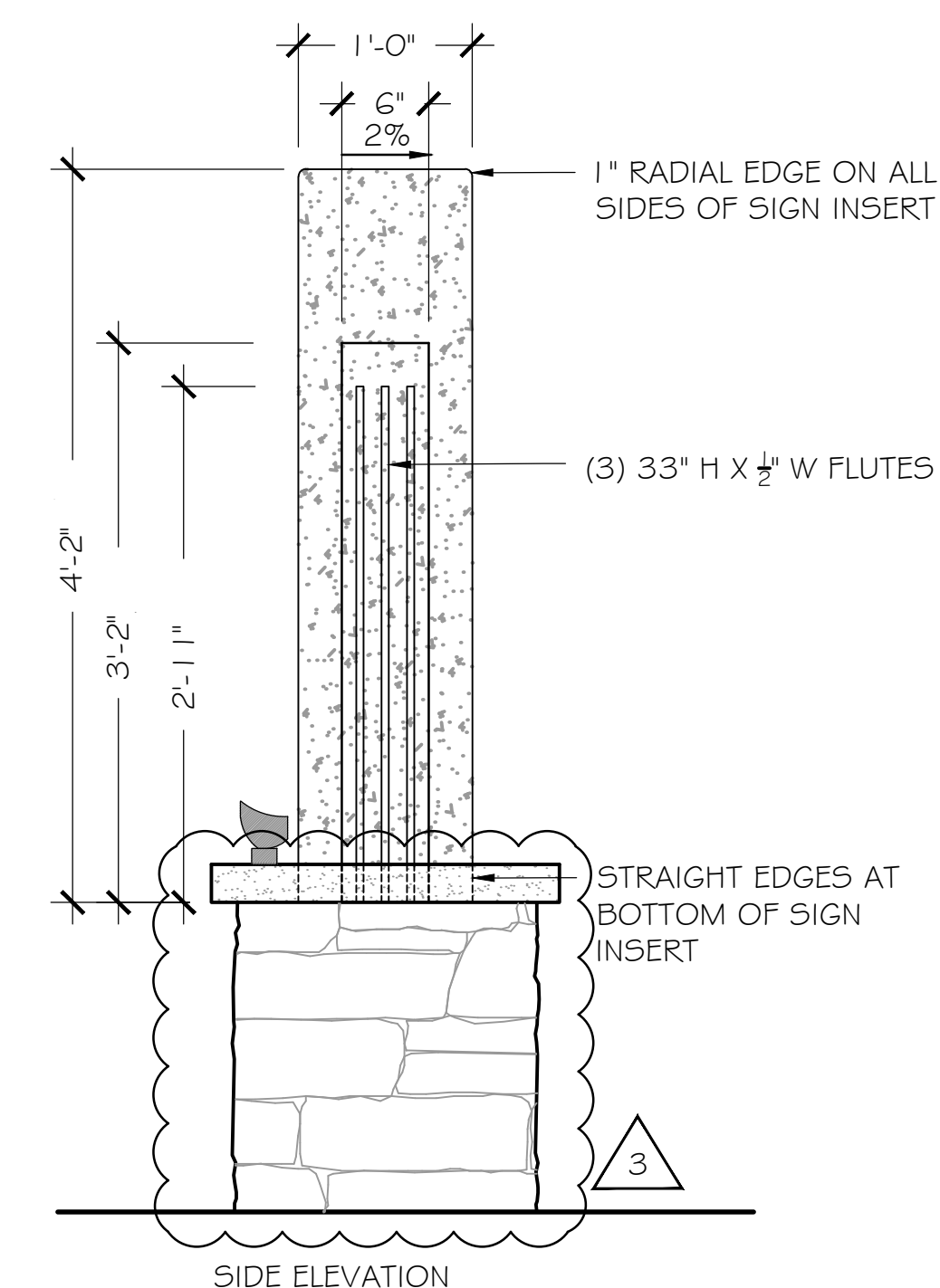
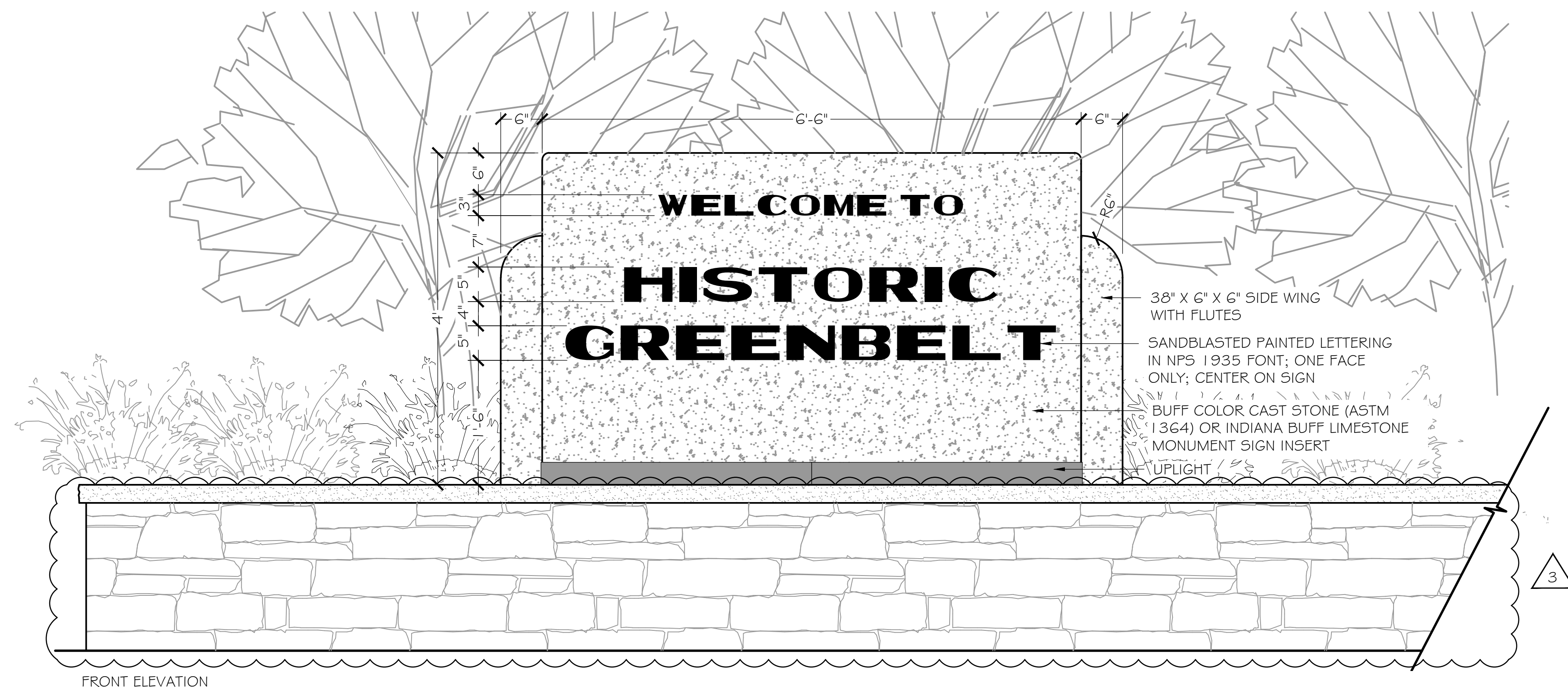
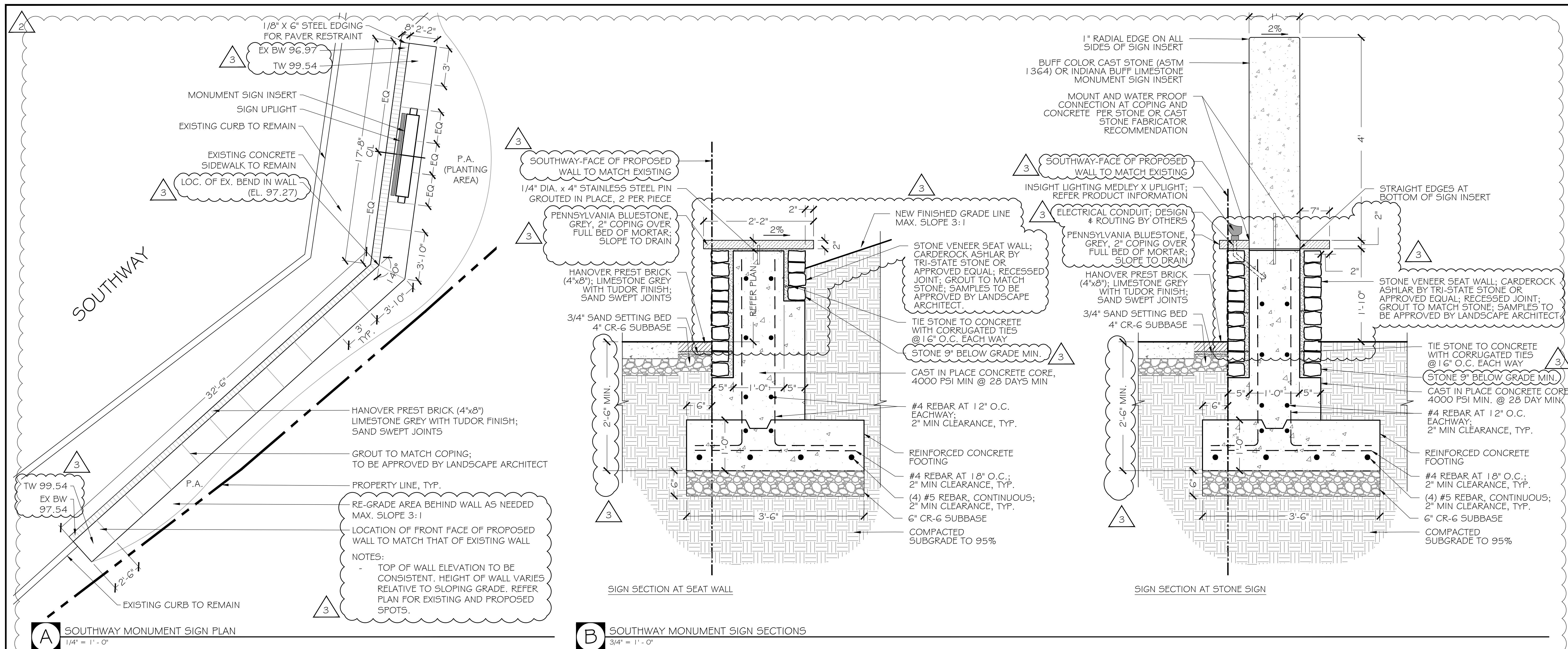
Description		Qty	Rate	Total
City of Green belt to remove concrete sidewalk prior to start of work and to replace concrete sidewalk after completion of work.			0.00	0.00
Removal of existing wall including footer and plant material by City of Greenbelt		1	0.00	0.00
Build footer for new wall as per drawing 30" deep as per code. Footer to be 3'6" wide, 12" thick concrete with 4 #5 rebars continuous and #4 rebars at 18" OC. Footer to be placed on a 6" CR-6 base. Approx 7 yards of concrete. Build concrete wall as per drawings 22" wide with ledge for new stone work. #4 rebars continuous at 12" OC. Approx 10 yards of concrete		1	20800.00	20,800.00
Install carderock stone on wall double faced. Wall to be max 31" tall, 51' long. Install metal flashing at termination of stone between cap. Semi dry joints.		1	9,800.00	9,800.00
Install Pennsylvania bluestone cap 24" wide with lengths varying. Max length 4'. Install stainless steel pins 2 per piece grouted in place. Bluestone to be thermal edge. total length approx 50 ft		1	6,500.00	6,500.00
Jopal not responsible for supply and delivery of cast stone sign. Installation can be done by Jopal. Manufacture of stone to be Cast Stone Designs in Gaithersburg MD		1	1,900.00	1,900.00
Any necessary permits to be by others. Must have permit from city to temporarily block bus stop area			0.00	0.00
If a change in material price increases more than 10% between now and completion of project an extra charge will apply for this increase.			0.00	0.00
Payment	1/3 down payment 1/3 at midpoint Remaining balance at completion of work	Total		\$39,000.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Our workers are fully covered by Workmans Compensation Insurance. Our company is licensed and insured in DC, MD and VA. We meet and try to exceed industry standards for the work we offer our clients and warrenty our work for one year.

Customer X _____

Contractor X _____

Phone #	Fax #	E-mail	Web Site
301-330-4797	301-330-4797	jopalstone@aol.com	www.jopalstone.com



- NOTES:

1. ALL WALL COPINGS AND FABRICATED SIGN ELEMENTS SHALL BE SUBMITTED TO THE OWNER AND/OR OWNER'S REPRESENTATIVE VIA A SHOP DRAWING FOR REVIEW AND APPROVAL. THE SHOP DRAWINGS SHALL INCLUDE ALL COMPONENTS FULLY DIMENSIONED AS WELL AS SUGGESTIONS FOR REINFORCING AND ATTACHMENT HARDWARE.
2. CONTRACTOR TO SUBMIT SAMPLES OF ALL STONE, CAST STONE, PAVER, AND GROUT PRODUCTS FOR REVIEW AND APPROVAL OF PRODUCT COLORS AND FINISHES BY OWNER AND/OR OWNER'S REPRESENTATIVE.
3. CONTRACTOR SHALL PROVIDE A MOCK UP IN THE FIELD TO CONFIRM THAT WALL DESIGN AND VENEER PATTERNING MEETS THE DESIGN INTENT. OWNER AND/OR OWNER'S REPRESENTATIVE SHALL SIGN OFF ON THE MOCK UP PRIOR TO CONSTRUCTION.
4. TRANSFORMERS AND JUNCTION BOXES SHALL BE PLACED BEHIND THE SIGN WALL, HIDDEN FROM VIEW.
5. ALL CONDUITS TO BE CONCEALED FROM VIEW.
6. UPLIGHT ANGLE TO BE ADJUSTED IN FIELD FOR CORRECT ILLUMINATION OF SIGN.



BRADLEY
SITE DESIGN, INC.

LANDSCAPE ARCHITECTURE

1010 Wisconsin Ave NW

Suite 208

Washington, D.C. 20007

P: 202.695.8056

www.bradleysitedesign.com

[illegible]

Owner	Architect	Contractor	Surety
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Greenbelt Gateway

Greenbelt, MD

North Arrow

Project #	Date 2016.06.03	Drawn By DS
Scale		Checked By SB

Sheet Title		
SOUTHWAY SIGN PLAN & DETAILS		

Sheet #

L.100

City Council Agenda Item Report

Meeting Date: July 11, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS (45 mins - 8:15 - 9:00 pm)

Subject:

The Greenbelt Sity Stars

Suggested Action:

Councilmember Gordon requested this item be added to the agenda.

The motion would be to officially recognize the Greenbelt Sity Stars as the home of the only International Championship Team under the Greenbelt Banner. The Greenbelt Sity Stars won an International Championship the following years 1991-1999; 2001-2003; 2005-2011; 2013-2019.

Attachments:

City Council Agenda Item Report

Meeting Date: July 11, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS (45 mins - 8:15 - 9:00 pm)

Subject:

Letter - Ms. Chris Whichtendahl

Suggested Action:

Councilmember Pope requested this item be added to the agenda.

Attachments:

[Letter - Wichtendahl. pdf](#)

Dear Dr. Goldson,

We are writing this letter to urge you to allow Ms. Chris Wichtendahl to remain at Springhill Lake Elementary. We are requesting special consideration as her position of over 30 years as Special Education Coordinator is no longer available, though we understand there is an opening for Assistant Principal. We ask that she be allowed to make that shift in position, as she currently carries and professionally executes all of the qualifications of an Assistant Principal. Ms. Wichtendahl attends all Assistant Principal meetings and performs the additional responsibilities of the role.

Losing Ms. Wichtendahl (“Chris”) would be *catastrophic* to the staff and students of Springhill Lake Elementary. In many ways, Chris is the heart and soul of the school. She has been a constant that staff and families count on, which is especially significant considering the transience of our population coupled with two years of pandemic upheaval. She has created stability in an uncertain time in education. Her experience, comfort, reliability and understanding, things not always present in an administrator, are crucial as staff re-imagines and invigorates the school.

Chris spearheads and leads many areas for SHLES school and her absence would be devastating. She facilitates the home-school connection both in-person and behind the scenes. She works with community businesses and organizations to provide much needed gift, clothing and food donations during the holidays and throughout the year. Additionally, Chris gathers clothes and home goods from our school community and organizes a weekly free giveaway for our families throughout the pandemic. She supervises and supports staff and students within the special education and ESOL programs. During her time as Special Education Coordinator, SHLES earned the designation of “Distinguished School” by Title 1 ESSA. She ensures that all populations are included in every discussion concerning the school, which truly conveys the “excellence in equity” part of the mission as a school district.

She is an administrator with expertise in special education. Next year, SHLES will continue to have a CRI program at the school, along with a substantial number of students receiving special education support in the general education classroom now that the CSEP program has been phased out. It is *imperative* that there be an administrator with experience in special education. Chris is that person.

As City Council members representing the needs of the residents, and youth, of Greenbelt, we share the concern of SHLES educators and staff in providing for the needs of students amid staff shortages and increasing demands. We are now calling on you to help meet the needs of the students and staff by keeping Chris Wichtendahl, a proven effective, knowledgeable and dedicated administrator, at Springhill Lake Elementary.

Sincerely,

Emmett V. Jordan, Mayor

Kristen L.K. Weaver, Mayor Pro-Tem

Colin A. Byrd, Council Member

Judith F. Davis, Council Member

Ric Gordon, Council Member

Silke I. Pope, Council Member

Rodney M. Roberts, Council Member

DRAFT

City Council Agenda Item Report

Meeting Date: July 11, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Board and Committee Reports

Agenda Section: OTHER BUSINESS (45 mins - 8:15 - 9:00 pm)

Subject:

Naming the Stream that Parallels Northway - Forest Preserve Advisory Board Report # 2022-03

Suggested Action:

Reference: Forest Preserve Advisory Board Report #2022-03 - Naming the Stream that Parallels Northway

Councilmember Davis requested this item to be added to the agenda. The motion is that the Council vote on the recommendations regarding naming the stream that parallels Northway from the Forest Preserve Advisory Board report that was presented and accepted at the March 28, 2022, Regular Meeting.

Attachments:

[FPAB_Report_2022-03_Stream_naming.pdf](#)

SUBJECT: Naming the stream that parallels Northway

DATE: March 22, 2022

BACKGROUND: The Forest Preserve Advisory Board (FPAB) has been discussing a way to formalize names for several streams in the Preserve. FPAB member Owen Kelly published an article in the *Greenbelt News Review* on August 29, 2019 about the Preserve's history, suggesting names for various streams and requesting input from residents about other possibilities. The article proposed the name Sarah's Creek for the stream that parallels Northway to the north. The stream would have been named for Sarah Alice Burton Boteler (1817-1871), a widow who owned land that includes the Preserve. After the article was published, FPAB received an email stating concerns that Sarah Boteler had owned slaves. With that FPAB began looking for alternative names.

Leeann Irwin (now retired from the FPAB) contacted Rico Newman, a member of the Choptico Band of the Piscataway Chiefdom, to get advice about names for the stream from local indigenous languages. In June 2020, Mr. Newman, FPAB member Bryan Bruns, and Ms. Irwin walked along the stream. Mr. Newman offered two suggestions in the Unami language, a major dialect of the Algonquin, spoken by tribes of Delaware, New Jersey, Maryland and Virginia:

1. *Sipi Ahsikemensh* (pronounced "see pee ah seek ah mansh" or Seepi Ahseekamonsh) meaning "Waters with Ferns"
2. *Temakwehane Kehiti* (pronounced "ta mok wah ha nay kay he te") - meaning "Little Beaver Waterway"

DISCUSSION: Mr. Newman explained his rationale in an email to Ms. Irwin: "After some thought, a couple suggestions for the waterway come to mind. My reasoning is on the environment the waterway meanders through: "Fern Run" and "Little Beaver Run". Bear in mind my ancestors did not name water; other than calling it "Sipi" (seepee) which means water in the Algonquin language. Why? We know water is continuously moving like the air so naming is generic. We identify places along a waterway, whether a river, creek, etc., by noting a terrestrial or riparian feature specific to it. Such names are given to villages along such waterways that act as wayfinders."

At its June 2021 meeting FPAB voted 5 to 1 (with one abstention) in favor of naming the stream *Sipi Ahsikemensh*.

While the name may initially appear to be difficult to pronounce, there are many rivers, places, sites with indigenous names. English speakers have learned over time to pronounce them: Susquehanna, Shenandoah, Chesapeake, Nanjemoy, Mattawoman, Ontario, and Michigan to name a few. In Prince George's County the Patuxent and Anacostia rivers' names are both derived from indigenous languages, although the spelling has been Anglicized.

Council can choose to name this stream on local maps but can also request that the name be officially adopted into the Domestic Names Geographic Names Information System managed by the US Geological Survey.

http://www.mgs.md.gov/geology/name_change.html

<https://www.usgs.gov/core-science-systems/ngp/board-on-geographic-names/domestic-names?p=DGNPPublic>

RECOMMENDATION: FPAB recommends that Council adopt the name *Sipi Ahsikemensh* for the stream that parallels Northway to the north and use that name on all city-created maps. FPAB also recommends that Council direct staff to formally request that *Sipi Ahsikemensh* be adopted into the USGS's Domestic Names Geographic Names Information System for that stream.

City Council Agenda Item Report

Meeting Date: July 11, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS (45 mins - 8:15 - 9:00 pm)

Subject:

* Reappointment to Advisory Boards/Committee

Suggested Action:

Reference: Reappointment Survey

Tatiana Ausema has indicated her willingness to continue to serve on the Arts Advisory Board (AAB).

Approval of this item on the consent agenda will indicate Council's intent to appoint Ms. Ausema to a new term.

Attachments:

City Council Agenda Item Report

Meeting Date: July 11, 2022

Submitted by: Greg Varda

Submitting Department: Recreation

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS (45 mins - 8:15 - 9:00 pm)

Subject:

* Recognition Group – Greenbelt Boys and Girls Club

Suggested Action:

Reference: Greenbelt Boys and Girls Club Grant Application

Park and Recreation Advisory Board Report #22-1, Greenbelt Boys and Girls Club

The Boys and Girls Club Operating Grant was not completed in time to place before the Grant Review Panel for review. Subsequently, the Parks and Recreation Advisory Board (PRAB) reviewed the application and provided City Council with a recommendation report. It should be noted, the Boys and Girls Club leadership did come before City Council at the Recognition Group Work Session on May 4, 2022. Staff continues to work with the Boys and Girls Club to provide a more timely and accurate application. The \$12,000 requested by the Boys and Girls Club is accounted for in the FY23 Budget.

Attachments:

[Greenbelt Boys and Girls Club Operating Grant Application Redacted Version.pdf](#)

[PRAB Report - Greenbelt Boy and Girls Club 6-15-22.pdf](#)

CITY OF GREENBELT, RECOGNITION GROUP PROGRAM
OPERATING GRANT APPLICATION
 Fiscal Year 2023

A. GENERAL INFORMATION

1. Name of organization: Greenbelt Boys and Girls club
2. Year of founding: unknown 3. Website: www.greenbeltbgc.org
4. Federal tax ID # (if applicable): [REDACTED]
5. Contact person: Name Orin Howard Position President
 Telephone [REDACTED] E-mail [REDACTED]
6. Organization's mailing address (not a City of Greenbelt facility; checks will be sent to this address): PO Box 480 Greenbelt MD 20770
7. What is the mission of this organization? Whom do you intend to serve?
 The mission is to provide quality athletic programs that contribute to the positive building of character, personality, and overall development of our city youth. We look to instill guidance, discipline, and leadership skills through participation in the various sports programs and activities provided by our club.
8. Please indicate the amount of your request here 12000 and briefly summarize the intended use of these funds below. Please be as specific as possible.
 The club will utilize the funds to upgrade equipment for safety, branding and marketing, offer expanded opportunities for participants to engage in sports that increase exposure and competition. The club offers full scholarships and the lowest fees in the county. The grant ensures that we remain a leader in affordable quality services
9. City of Greenbelt funding status. Please check one. (If none of these apply to your organization, your group is not eligible to apply for an operating grant at this time.) The applicant organization is currently:
 - ☐ a Council-approved Greenbelt Recognition Group receiving in-kind support only; the organization previously received Recognition Group funding in FY 2020 or FY 2021
 - ☐ a Council-approved Greenbelt Recognition Group that received an FY22 project grant
 - ☒ a Council-approved Greenbelt Recognition Group that received an FY22 operating grant

10. Non-profit status. Please check all that apply. (If none of these apply to your organization, your group is not eligible to apply for an operating grant at this time.) The applicant organization:

- ☒ Is recognized by the Internal Revenue Service as a 501(C)3 not-for-profit organization
- ☐ Has applied to the Internal Revenue Service for 501(C)3 status
- ☐ Is affiliated with another organization which holds 501(C)3 status and serves as the fiscal sponsor for the applicant organization.
- Name of sponsoring organization:

11. Financial need. Please check all that apply.

- ☐ At the conclusion of FY21, the organization's checking/savings balance was at least 50% of the amount of the organization's total FY22 operating budget. *Restricted operating funds are included; restricted funds for capital projects are excluded.*
- ☐ The organization is projecting a revenue surplus for FY22.
- ☒ The organization is projecting a revenue surplus for FY23.

If any of the above apply to your organization, please explain your need for City of Greenbelt funding in the amount requested. *Total grant requests may exceed the amount of funds available through this program; along with merit, the Grant Review Panel will also consider financial need in evaluating the applications.*

We will be bouncing back from COVID in FY23. The projected revenue surplus of \$850 is reflected in our the amount requested from the City. This year we are requesting a \$12,000 grant. Usually we request in the \$12,000 - \$15,000 range depending on if we are operating in the red or black.

B. COMMUNITY MEMBERS SERVED

- 1. How many people actively participate in your organization's primary, in-person activities?** Include projections and estimates as needed. *Sports programs: include registered players only. Performing arts programs: include performers/production teams only. Festivals: include featured artists/performers and individuals or organizations with a booth, table, activity or parade unit. This does not include volunteers or staff.*

July 2020-June 2021 150 July 2021-June 2022 150 July 2022-June 2023 (Projected) 250
Current year: % Greenbelt residents/organizations 85 % Non-residents/organizations 15
 % ages 12 and under 50 % 13-17 yrs. 30 % 18-59 yrs. 15 % 60+ yrs. 5

- 2. How many additional people participate in your organization's in-person activities as audience members, spectators and attendees?** *This does not include volunteers or staff.*

July 2020-June 2021 9k July 2021-June 2022 9k July 2022-June 2023 (Projected) 9k
Current year: % Greenbelt residents 50 % Non-residents 50
 % ages 12 and under 40 % 13-17 yrs. 30 % 18-59 yrs. 20 % 60+ yrs. 10

3. In your most recently completely fiscal year, how many people engaged with your organization online? To the extent available, please include: email list subscribers; online event attendance; website views; and social media post views.

July 2020-June 2021 100

C. KEY PERSONNEL

1. **Governance.** Please list your current Board of Directors or equivalent and the officers of your organization. Please specify the term of their offices and whether or not they are Greenbelt residents.

Name	Greenbelt resident (yes/no)	Title/Role	Term length
Orin Howard	Yes	President	2 years
Louis Saint Felix	Yes	Treasurer	2 years
Tonya Thomas	no	board member	2 years
Darius Thomas	No	board member	2 years
Michelle Bracy	Yes	board member	2 years
Anitra Byers	Yes	board member	2 years
James Johnson	Yes	board member	2 years
Chelsea Young	Yes	board member	2 years
Tatijana Dale	No	board member	2 years
David Rodriguez	No	board member	2 years

How does your organization select Board members and/or officers?

The board is elected by the members every two years during the January Board of Directors meeting.

Is your organization's leadership representative of the population which you intend to serve? Please comment.

Our board is reflective of the organization. Many of the board members have children that actively or have actively participated in the club. Most of the board are residents of the City. The organizational membership is primarily African American. Most of the board are African American

2. Paid personnel. Please provide information for the current fiscal year.

Employees

Position	# of employees	# hours per person per week	Description of duties <i>If positions are seasonal, please indicate months of service.</i>
n/a			

Independent contractors and consultants

Role	# of contractors <i>Individuals or companies</i>
Jimi Kolwale CPA	1

3. City staff disclosure. If any of your Board members or key staff persons are City of Greenbelt employees, please provide their name, Department and job title below.

4. Volunteers

July 2019-June 2020 100 July 2020-June 2021 120 July 2021-June 2022 (projected) 145

Current year: % Greenbelt residents 80 % Non-residents 20

% ages 12 and under 2 % 13-17 yrs. 10 % 18-59 yrs. 68 % 60+ yrs. 20

Please describe the ways in which volunteers contribute to your organization.

All of our board members, athletic director, sports commissioners, coaches, team parents, field volunteers, and project committees are volunteers.

- D. **FINANCIAL INFORMATION.** Please include below the funds which you are requesting from the City and the corresponding proposed expenditures. This is a cash budget; do not include any in-kind values.

EXPENSES	Description	Actual Totals, Last Fiscal Year July 1, 2020 June 30, 2021	Budget, Current Fiscal Year July 1, 2021 – June 30, 2022	Proposed, Next Fiscal Year July 1, 2022 – June 30, 2023
a. Salaries and wages	n/a	0	0	0
b. Consultants' fees	taxes	0	2500	2500
c. Contractual personnel	n/a	0	0	0
d. Facility rental		379	500	900
e. Dues, memberships, league fees	county dues	90	15k	15k
f. Utilities	n/a	0	0	0
g. Insurance	player insurance	500	500	500
h. Supplies and materials	supplies for cheer	1136	3000	3000
i. Equipment purchases	sports equipment	0	13000	12000
j. Equipment rental	n/a	0	0	0
k. Marketing and outreach	advertisement	0	1250	1250
l. Travel and lodging	n/a	0	0	0
m. Food/catering	events/banquets	0	5000	5000
n. Awards	trophies	0	1000	1000
o. Grants	n/a	0	0	0
p. Payment of debt	n/a	0	0	0
q. Taxes		0	1300	2000
r. Other	team snap	1499		
s. Other				
t. Other				
Total Expenses		3604	43050	43150

INCOME	Description	Actual Totals, Last Fiscal Year July 1, 2020 June 30, 2021	Budget, Current Fiscal Year July 1, 2021 – June 30, 2022	Proposed, Next Fiscal Year July 1, 2022 – June 30, 2023
a. Sales of goods	concessions	0	3000	3000
b. Admissions	n/a	0	0	0
c. Tuition	n/a	0	0	0
d. Fees for services rendered	n/a	0	0	0
e. Membership dues, registration fees	memberships	0	20000	25000
f. Corporate support	donations	0	1000	1000
g. Foundation support	n/a	0	0	0
h. Individual donations	various	0	4000	3000
i. City of Greenbelt support			13000	12000
j. Other grants		0	0	0
k. Other*				
l. Other*				
m. Other*				
Total income		0	41000	44000
Net profit or loss		Actual Totals, Last Fiscal Year July 1, 2020 June 30, 2021	Budget, Current Fiscal Year July 1, 2021 – June 30, 2022	Projected, Next Fiscal Year July 1, 2022 – June 30, 2023
Profit (income in excess of expenses)				850
Loss (expenses in excess of income)	Amount to be made up through the organization's savings (counts toward your grant match)	3604	2050	
	Amount to be made up with borrowed funds (does not count toward your grant match)			

** If you wish to list fund-raising income that doesn't fit into one of the other categories, please specify the nature of your activities in the Description column. Please do not indicate "fund raising", as this is not sufficiently clear.*

If there is an increase or decrease of 50% or more in any individual expense or income line items from one year to the next, you will need to provide an explanation of these variances.

Financial Reserves

Assets	Actual as of June 30, 2021 (Last Fiscal Year)	Projected as of June 30, 2022 (Current Fiscal Year)
a. Checking/savings accounts*	2482.09	9000
b. Restricted operating funds **		
c. Restricted capital funds**		
d. Investments		
e. Endowment balance		
f. Planned giving commitments		
Total Financial Reserves	2482.09	9000

*Unrestricted funds which the organization may spend at its discretion.

** Cash on hand which can only be used for a specific purpose due to the terms of a gift, grant, or fundraising campaign. Please indicate the purpose of these funds here:

Debt

Creditor	Loan purpose	Actual: loan balance as of June 30, 2021 (Last Fiscal Year)	Projected: loan balance as of June 30, 2021 (Current Fiscal Year)
a.	n/a		
b.			
c.			
Total Debt			

In-Kind Contributions Received

Please estimate dollar values.

IN-KIND CONTRIBUTIONS	Description	Actual Totals, Last Fiscal Year July 1, 2020 – June 30, 2021	Budget, Current Fiscal Year July 1, 2021 – June 30, 2022	Projected, Next Fiscal Year July 1, 2022 – June 30, 2023
a. Pro-bono professional services (legal, accounting, etc)				
b. Other waived fees	greenbelt rec	400	500	500
c. Donated equipment				
d. Donated supplies and materials	administrative	400	800	800
e. Donated travel and lodging costs	youth travel	400	1500	1500
f. Donated space rental				
g. Other	volunteers	20775	50775	50775
Total In-Kind Contributions		21975	53575	53575

Use of Past Grant Funds

Please provide a summary of all receipts submitted to Greenbelt Recreation for reimbursement during the most recently completed fiscal year in which you received funding. Receipts under \$100 for similar purposes, such as office supplies, can be combined on a single line without specifying a date.

Most recent year of City grant support: July 1, 2021 - June 30, 2022

Grant type – please check one: Project ☐ / Operating ☒ Amount: _____

Date of expense	Description of reimbursed expense	Amount
9/22/21	membership registration	1170
12/3/21	Jimi Kowale taxes	1000
12/8/21	PGPS facility rental	231.51
12/8/21	PGPS facility rental	69.35
12/14/21	maryland foodhandler's license	512.16
12/16/21	basketball supplies	679.30
1/27/22	basketball uniforms	3400
10/5/21	football supplies	210

10/5/21	football supplies	423.96
10/5/21	football supplies	799.25
	Total:	8495.53

During Fiscal Year 2023, receipts presented to Greenbelt Recreation for reimbursement should be accompanied by a brief note indicating the purpose of the expenditure. Expenses must relate clearly to the purposes specified in this application for which funding was sought and approved. The organization authorizes the following officer or officers (limit: two) to present receipts for reimbursement:

Name: Orin Howard Title: President
 Name: Louis Saint-Felix Title: Treasurer

E. NARRATIVE. Please address all of the following points briefly in four pages or fewer. Save your document as a PDF with the file name: name_of_organization_narrative_FY23

Program History and Impact

- 1. Activities.** Provide a brief historical overview of your organization, including a general description of the organization's sponsored activities. Highlight your greatest achievements during the current and most recently completed years. If known, please comment also on any aspects of your program that are distinctive, creating opportunities that would otherwise be lacking in Greenbelt or the surrounding area. If your programs may appear to duplicate or compete with services currently provided by the City of Greenbelt or other Recognition Groups, please clarify the unique value of your activities.
- 2. Partnerships.** If applicable, please provide examples of how your organization has collaborated with other Greenbelt community organizations on program development and/or promotions during the past and current fiscal years. Do you have any plans to collaborate with other Greenbelt organizations in the period of support?
- 3. Personal benefit.** How do direct participants and spectators personally benefit from your sponsored activities?
- 4. Community benefit.** If applicable, please comment on how you believe your programs enhance the community at large. How do your activities contribute to the overall vitality of Greenbelt and the well-being of its residents? How is your organization helping to make Greenbelt a better, healthier and happier place in which to live, work and play?

Organizational Effectiveness

- 5. Diversity, equity and inclusion.** The City's Recognition Group program, as a whole, is intended to serve Greenbelt residents in the full scope of their diversity. How do this organization's activities help the City of Greenbelt achieve the goal of engaging its diverse population?

Has your organization identified any barriers to diverse participation in the activities and/or leadership structure of your group, and if so, how is your group addressing these barriers?

6. **Marketing, outreach and evaluation.** Please describe the ways in which you communicate with current and prospective participants. How do you inform the community about your sponsored activities and encourage participation? How do you collect input and feedback?
7. **Challenges.** Please describe your organization's pandemic recovery efforts in FY22. If your organization is experiencing other significant long or short-term challenges as well, how are you addressing them?
8. **Goals.** What are your organization's goals and how are you working toward them?
9. **City support.** Please indicate what financial and in-kind support has been provided to your organization by the City during the current year, if applicable. How much funding is your organization requesting of the City for fiscal year 2023? How would these funds be used? Please be as specific as possible.

What in-kind support, if any, does your organization anticipate requesting from the City during the coming year?

10. **Matching funds.** Operating grants are capped at a maximum of 50% of an organization's operating budget for the coming year. (Most grant awards are for a smaller percentage.) For every dollar awarded by the City of Greenbelt, an operating grant recipient must also spend at least one dollar from other sources on their program and operating expenses during the period of support. These sources may include the organization's savings as well as new revenues such as: registration fees; donations; sales of memberships, tickets or goods; and other grant income. Loans, planned giving commitments and income channeled into investments or endowment funds would not count toward the match.

How does your organization plan to match your requested City funding in fiscal year 2023? If your organization experienced a deficit last fiscal year, or if your organization failed to match a City of Greenbelt grant, please also explain the problem and how you are working to correct it this year.

Reminder: as explained on page 4 of the Policy and Information Guide, a match certification statement will be required at the end of the current fiscal year if your group is now receiving City funding. Your success in meeting your FY22 match may affect your grant amount for FY23.

F. REQUIRED DOCUMENTS: please send the following in PDF format to the address on page 1 in a single email.

1. **Completed application.** Please format your file name as follows:
name_of_organization_application_FY23.
2. **Budget variances (if applicable):** explanation of income and expense variations over 50%. See section D. File name format: name_of_organization_variances_FY23
3. **Narrative.** Please format your file name as follows: name_of_organization_narrative_FY23. Limit: 3 pages.
4. **List of programs** reflecting the organization's activities from your previous and current fiscal years (combined into one file). File name: name_of_organization_programs_FY23. You may

either scan existing materials such as season schedules or type a combined summary list. Limit: 3 pages.

5. **Brief bios** for key personnel summarizing relevant knowledge, skills, training and/or experience, combined on 1-2 pages. File name: name_of_organization_bios_FY23
6. **OPTIONAL: Up to three letters of support.** Each letter should be no longer than one page. Letters can be combined or attached separately. File name: name_of_organization_letter_1_FY23 (etc).

In the interest of fairness and respect for our panelists' time, please observe all page limitations and refrain from submitting any materials not requested in this application. Extra pages and unsolicited materials will not be forwarded to the Grant Review Panel.

G. ELECTRONIC SIGNATURE

I, the undersigned, certify that the information contained in this application is true, complete, and accurate. I have been authorized to submit this application to the City of Greenbelt by the governing body of the applicant organization. **By signing this application, I certify that the organization's leaders have read the Policy and Information Guide for Greenbelt Recognition Groups and have agreed to abide by the requirements stated therein.**

Signature Orin Howard Date 2/1/22

Your role within the applicant organization: President

1. The Greenbelt Boys and Girls Club has been in operation for over 60 years. It was one of the first Boys and Girls club in the state of Maryland. The club provides the following activities for its youth ages 5-18: spring soccer, track and field, county basketball, intramural basketball, cheerleading, flag football, and tackle football. Several of our teams have made it to the playoffs in their division. Our cheerleading program is divided into two teams: competitive and sideline. Our travel team has two national championships. Our club has had several members move on to become high school, collegiate, and professional athletes.

Unfortunately, during the pandemic there have been many games and sports that have been canceled and/or postponed. Our objective has been to reintroduce sports with safety as our priority. We were able to have some virtual trainings and opportunities during this year. We were able to compete in football and basketball. We also offered free workshops and training to our youth.

The club maintains the equipment standard and certifies helmets annually. The club will be contracting for a certified CPR and AED instructor to improve safety.

2. We consider the club a viable part of the Greenbelt community. Local Vendors and community members can spectate and support. In addition, our club increases investment into the Greenbelt community financially during our activities. Many of the local members can have direct interaction and participate with the coaches and players. The club sports bring other residents to the community which can contribute to increased business in the city.

Given the pandemic, we did not collaborate with the community and city as often. It is our plan to reengage with increased public health initiatives for the county.

3. Our members and spectators directly benefit from our commitment to community and health. It is an opportunity to meet new people, spend time with family and friends, exercise, celebrate our accomplishments, and grow from our losses. It is also an opportunity to give back to the community through volunteering. We also assist high school students with meeting their mandate for community service hours.
4. Fitness, mentorship, and community are staples for our club. Our club continues to offer opportunities to youth of all skill levels. We also contribute to the community thru scholarships and community service. We are immensely proud of all the people involved in the club. We are extremely proud to offer the lowest club fees in the county with the ongoing support from the city and the community.
5. Our organization is based upon diversity. Our membership of the volunteers and board members reflect the composition of our members. It is unfortunate that we have lost some of our sports over the years. Our baseball program is no longer associated with the club and there have been multiple soccer programs added. We have lost a fair amount of white youth and families as a result. It is our hope that we add sports and activities that will generate more interest to this population in the future.

6. We utilize a web-based application that supports the Prince Georges County web-based site for families to learn about our activities. We have targeted marketing in specific communities that give flyers for our events. We promote our activities at the local schools and partner with local coaches from our high schools. We offer surveys and hold focus group meetings for input.
7. The pandemic impacted all of us. For the club, it stopped all programming and has forced us to rethink and rebrand community sports. We rely on the county to compete with other clubs. We rely on the schools and fields to be available to utilize. Our club has experienced the growing pains of adjusting to the pandemic. As a result, we are financially challenged in ways that we have not experienced. We also will have to ensure that the community feels safe and keep our activities safe. This will create an additional financial burden for the club. We must be prepared. Our club will have to explore more activities that require less direct interaction. We will have to develop additional safety protocols. We will have to rebrand and market to get the community more active.
8. Our primary goal is to reestablish the club activities for the year. Create safety protocols to participate and view our activities. We plan to offer free training and workshops in place of canceled sporting events. We also will modify our equipment when appropriate to accommodate current health and safety practices and guidelines. We look forward to the new branding to generate more interest in our club. We have had an increase in basketball participation and look forward to exploring other interests
9. We are asking for \$12,000 during this grant cycle. We are now the Greenbelt Gators. We plan to utilize the funds for the following: Offer scholarships to families in need, offer workshops and training, improve the safety of our equipment, space rentals, provide more training to our volunteers, explore more sports like golf or pickleball, pay any federal government fees for our status (and for professional support), replace old uniforms (every 3 years), and purchase equipment. Our financial goal is to match and exceed any costs associated with club.
10. Given the city support, we offer members annual sports dues and yearly sports dues. In addition, we accept donations from different supporters. In 2020-2021, we experienced a significant decline in all sports due to the public pandemic. As a result, many refunds and activities were canceled. This year we have exceeded the amount of participation in basketball. We currently have twelve teams. In football, we had a decline which coincided with the last variant of COVID.

BIO

Orin Howard

He has been the president for the last 11 years and a board member for 13 years. He has been the commissioner of Intramural basketball. He has also coached basketball for 10 years (3 years with the GBBC). He has been a member of the club for 14 years. He has had one child participate in the club.

Louis Saint Felix

He has been the treasurer for the last 11 years and a board member for 13 years. He has been the track commissioner for the last 5 years. He has also served as the soccer commissioner, track commissioner and basketball coach with the club. He has had three children that participated in the club. He also is a creator of adult sports.

David Rodriguez

He has been a board member for the last 4 years. He has been the Athletic Director for the last five years. He has been a coach for the cheerleading program. He has been a basketball and football commissioner for the club. David is a former semi-pro football player. He is also married to the board member and Cheerleading commissioner.

Greenbelt Boys and Girls Club Programs

Boys and Girls Basketball

Youth or Pee Wee basketball

Flag Football

Tackle Football

Soccer

Sideline Cheer

Competitive Cheer

Track and Field

Golf (pending)

Kickball (pending)

**PARK AND RECREATION ADVISORY BOARD
REPORT TO CITY COUNCIL**

Subject: Greenbelt Boys and Girls Club Operating Grant Application

Background: The Greenbelt Boys and Girls Club submitted an Operating Grant Application for \$12,000. Upon receipt, PRAB discussed the application at its next regular meeting on June 15. The application deadline was February 4, 2022 for full consideration for FY23 funding, and PRAB and the Recreation Department have previously made multiple and repeated recommendations on how to improve the quality and completeness of the application—including timeliness of application.

This was originally stated in a PRAB report dated July 5, 2021 upon review of the FY22 application, but bears repeating here:

“There has been a pattern of incomplete, inaccurate and/or late submissions by this recognition group over the past several years. While the group has a positive impact on the Greenbelt community and should be supported in broad terms, there is a clearly established process for requesting City support, and these recurring issues make it difficult to complete the grant review process in a way that fully considers the impacts of each group asking for support and allows for review of budget implications....

PRAB believes that the Greenbelt Boys and Girls Club has a positive impact on Greenbelt. The primary concern is that the City, the Recreation Department, PRAB, the grant review panel and the applicant are intended to function as partners in improving the lives of Greenbelters, and part of a partnership is working collaboratively. When the group has a history of submitting inaccurate and late applications and is less than responsive to feedback, this brings up concerns as to whether they are the best recipients of City funding and support.”

Ultimately, PRAB recommends approval of the requested amount for FY23, but continues to have serious reservations. The City and the Recreation Department have been very accommodating to this group over the past several years, but PRAB recommends that this group should be held to the same standard as the other groups requesting City support and that if they do not submit a complete and timely application for FY24, the application should be denied and funds should be repurposed to other groups that would be better recipients of taxpayer funds.

Respectfully submitted by:
Jake Chesnutt, PRAB Chair
Lance Beasley, PRAB Vice-Chair

City Council Agenda Item Report

Meeting Date: July 11, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section: MEETINGS (5 mins - 9:00 - 9:05 pm)

Subject:

Meetings

Suggested Action:

Attachments:

[meetings.pdf](#)

CITY OF GREENBELT, MARYLAND
25 Crescent Road, Greenbelt, MD 20770-1891



7/6/2022 4:28 PM

**City Council Meetings & Work Sessions
July**

Regular Meeting (in-person) (MB)	Mon.	07/11	7:30 pm
Advisory Board Interview	Wed.	07/13	7:15 pm
Work Session – ARPA Recommended Spending Plan	Wed.	07/13	7:30 pm
Work Session – Ethics Commission	Mon.	07/18	7:30 pm
Work Session – Reparations Commission Process	Wed.	07/20	7:30 pm
Work Session – City Manager Update	Mon.	07/25	7:30 pm
Closed Session – Personnel and Legal Matters	Mon.	07/25	Follow WS
Work Session – TBD	Wed.	07/27	7:30 pm
Four Cities (Berwyn Heights)	Thurs.	07/28	7:30 pm

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use Video Relay Services (VRS) at 711 or e-mail banderson@greenbeltmd.gov to reach the City Clerk. Unless otherwise noted, meetings will be held in the Council Chambers in the Municipal Building (MB) at 25 Crescent Road and virtually by Zoom. Zoom meeting information for public participation is posted on the City's website at www.greenbeltmd.gov on the meeting calendar.

Bonita Anderson, City Clerk

A NATIONAL HISTORIC LANDMARK

(301) 474-8000

fax (301) 441-8248
www.greenbeltmd.gov

MD RELAY 711

CITY OF GREENBELT, MARYLAND

25 Crescent Road, Greenbelt, MD 20770-1891



7/6/2022 4:28 PM

Ready to be scheduled:

Closed Session (*Cable Ordinance*)
MARC Train Service/ MDOT
Arts & Entertainment District
Potential Bond Referendum/Capital Financing
Parke Crescent Apartment Complex
Bernard Penney (*Memorial Donation in honor of Leonie Penney*)
Cemetery Plans
City Contracting Policy
BARC
Hotels
Board of Elections reports:
- Procedure for filling Council vacancies
- Proposal for voting by resident non-citizens
 (*waiting for CRAB Report*)
- Early Voting
- Discussion with Ethic Commission (Financial Disclosure Reports) (*July 18*)
Economic Development Advisory Committee
Police Reform
ERB Reports: (#2020-01 Procedures for Employee Appeals and Grievances); (#2021-02 Collective Bargaining for Non-Managerial Employees) (*waiting for CRAB Report*)
Virtual Meetings Accessibility for Blind and Visually Impaired
Small Cells
Mosquito Control Discussion
GHI (stakeholder) (*Aug. 3*)
Beltway Plaza (*Sept. 7*)
Greenbelt Station Community
Verde at Greenbelt Station (*Aug. 1*)
Anacostia Trails Heritage Area (ATHA) (*Aug. 31*)

For later scheduling:

Zoning Enforcement
Parkway Apartment Owners/GHI (*parking*)
Northway Fields Master Plan
City Manager Updates (Jan, Pre-budget; July & Sept/Oct)
Meeting with County on Transportation Plan
Department of Permitting, Inspections & Enforcement (DPIE)
Museum Plan
Term Limits legislation (*referral submitted to CRAB*)
Majority Leader Hoyer

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MD RELAY 711

Annual														
Advisory Group Chairs	3/16	2/17	7/18	7/19	6/20	6/21	7/22							
Franklin Park at Greenbelt Station Mgmt.	8/16	11/17	12/18	12/19	12/20	12/21								
Greenbelt East Advisory Coalition	3/16	7/17	3/19	6/20	4/22									
Greenbelt Homes, Inc.	6/16	7/17	7/18	7/19	10/20	7/21	12/21							
Greenbelt Station	8/19	12/19	8/20	8/21										
County Executive/ County Council	12/13	9/16	1/19	8/20	11/20									
Biennial														
Roosevelt Center Merchants	11/16	1/18	1/20	1/22										
Beltsville Ag. Research Center/ NPS Greenbelt Park	03/14	7/16	8/18											
	7/15	1/18	1/20	1/22										
Beltway Plaza	9/14	3/17	9/20											
Greenbelt Community Garden Club	3/21	9/21												
Greenway Center	7/14	12/16	2/19	12/20										
Civic Associations	8/14	2/18	8/20											
NASA/GSFC	3/15	3/17	9/19	12/20	3/22									
PG Co. Economic Development Corp.	8/14	4/17	7/19	11/21										
School Board	2/16	5/17	10/18	3/19	9/20	9/21								
State Highway Administration	6/15	10/17	11/20											
Every Three Years														
Apartments	2/18	4/21												
Religious/Spiritual Organizations	3/13	6/15	6/19	6/22										
Greenbelt Watershed Groups	8/14	10/16	10/19											
Hotels														
University of Maryland	3/13	4/15												
Every Three Years or Major Issue														
Comcast	9/13	11/17	3/21											
Verizon	2/20													
PEPCO	9/14	1/17	2/22											
WSSC	12/12	9/16	2/22											
WGL	12/17													
Capital Office Park	12/12	1/16	9/19											
Other Business Parks:														
Maryland Trade Center														
Golden Triangle														
Hanover Parkway														
Belle Point														
Edmonston Road														

WMATA/PGDPW&T (Semi-Annual)	11/16	9/17	11/18	1/20	3/22	5/22								
Other/As Needed														
M-NCPPC/Planning Board (Major Issue)	6/06	7/14	10/19											
Business Coffee (Every Four Months)	2/21	6/21	10/21											
State's Attorney (4 years)	2/11	4/15	9/19											
Roosevelt Center Owner	9/15	8/20												

(Rev. July 6, 2022)