



CITY COUNCIL AGENDA

**Municipal Building
Monday, July 09, 2018
8:00 PM**

I. ORGANIZATION

1. Call to Order
2. Roll Call
3. Meditation and Pledge of Allegiance to the Flag
4. Consent Agenda-Approval of Staff Recommendations
Suggested Action: (Items on the Consent Agenda [marked by *] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)
5. Approval of Agenda and Additions

II. COMMUNICATIONS

6. Presentations
- Lady Angels Basketball Team
Suggested Action: Herbert Allen, Head Coach of the Greenbelt Lady Angels, and members of the team will attend tonight's meeting to thank Council for their support. (BA)
- Parks and Recreation Month Proclamation
Suggested Action:
July is Parks and Recreation Month. Joe McNeal, Assistant Director of Facilities and Operations, will be present to receive the proclamation and provide an overview of this year's summer recreation camps and programs. (BA)

[Parks & Recreation18.proc.doc](#)

- Tim Cook, Maryland State Resident Partner of Bethesda Biomedical, Wave Cannabis

Suggested Action: Tim Cook, Maryland State Resident Partner of Bethesda Biomedical and representatives of Wave Cannabis has requested an opportunity to introduce themselves to Council and the community. City staff met with Wave Cannabis representatives in June 2018.

At the meeting, Wave Cannabis expressed a preference to locate in Greenbelt. Wave Cannabis is one of two companies pre-approved as a medical cannabis dispensary in District 22. The medical cannabis program in Maryland is regulated by the Medical Cannabis Commission.

A copy of their business plan is included in Council's packet. Tim Cook, partner of Bethesda Biomedical, LLC, will be available to discuss their plan and answer any questions. (BA)

[Wave Cannabis Business Plan.pdf](#)

7. Petitions and Requests

Suggested Action: (Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules.)

8. Minutes of Council Meetings

9. Administrative Reports

10. Committee Reports

- Forest Preserve Advisory Board #2018-02 (Recommendation that the City of Greenbelt create a science fund for studying the Forest Preserve)

Suggested Action:

It is recommended Council accept this report and consider it on a future agenda. (BA)

[FPAB Report to Council 2018-02.docx](#)

- Park and Recreation Advisory Board #18-02 (Proposed Location for Additional Dog Park in Greenbelt)

Suggested Action: It is recommended Council accept this report and consider it on a future agenda. (BA)

[PRAB Report #18-02 Dog Park Location.pdf](#)

III. LEGISLATION

11. A Resolution to Authorize the Negotiated Purchase of Certain Goods and Services from Various Vendors as Enumerated Herein When Total Fiscal Year Purchases from Each Vendor Exceed Ten Thousand Dollars

Suggested Action:

-2nd Reading, Adoption

Reference:

Resolution

Each year, the City does business with a number of vendors from whom the City's individual

purchases are below the bid limit of \$10,000 but total purchases over the fiscal year reach or exceed that amount.

Obtaining bid proposals for these goods and services is not warranted. Some of these vendors are the sole source or best source of purchase. In other instances, the City's purchases are based on bids taken by other government agencies (e.g., the State or County) or through the Council of Governments cooperative purchase program, with the bid price extended to Greenbelt.

It is recommended this resolution be introduced for second reading and adoption. (JW)

[Res2066_Neg Purchase FY 2019.docx](#)

12. An Ordinance to Amend Chapter 12, "Parks and Recreation" of the Greenbelt City Code in Order to Revise Section 12-17, "Membership" for the Purpose of Changing the Size of the Park and Recreation Advisory Board

Suggested Action:

- 1st Reading

Reference:

Ordinance

PRAB Report #17-1

At the Regular Meeting on June 18, 2018, the Council reviewed Park & Recreation Advisory Board (PRAB) Report #17-1 and considered modifying the size of the City's Park and Recreation Advisory Board. Given that: PRAB itself had recommended changing its size, PRAB is the largest City advisory group and PRAB has been having difficulty meeting the quorum requirements and maintaining a full roster. Council directed staff to prepare an ordinance that would change the size of PRAB from 11 to 9 members.

It recommended that this ordinance be introduced for first reading. (DEM)

[Ordinance PRAB Membership Reduction.doc](#)

13. A Resolution To Repeal Resolution 2026 And To Establish Admission Fees And Pass Rates For The Greenbelt Aquatic and Fitness Center, Effective September 4, 2018

Suggested Action:

-1st Reading

Reference:

Resolution

Resolution 2026

FY 2019 Budget, Page 217

The FY 2019 Budget includes an increase of: three percent (3%) for all pass fees, 25 cents for resident daily admission and 50 cents for non-resident daily admission at the Aquatic & Fitness Center. This Resolution increases these fees accordingly.

It is recommended the resolution be introduced for first reading. (BA)

IV. OTHER BUSINESS

14. Zoning Text Amendment- Condominium Housing Proposal for 7010 Greenbelt Road

Suggested Action:

Reference:

APB Report No. 2018-03

Concept Plan, May 2018

Zoning Text Amendment Draft Legislation, CB- -2018

The Tenacity Group, on behalf of Greenbelt Amory Place LLC, is proposing to construct three five story condominium buildings with up to 150 residential units on the former nursing home site located at 7010 Greenbelt Road. The property is zoned R-18. The City holds a covenant on the property that restricts development to 90 condominium/cooperative units and grants City site plan approval and has requirements regarding traffic study and noise study.

Armory Place LLC is seeking the City's support for a text amendment that will modify the regulations for multi-family dwellings built in the R-18 Zone. In summary, the zoning text amendment allows for increased density, provides for building/dimensional requirements to be approved as part of the Detailed Site Plan, and amends the 90 percent structured parking requirement with language that allows for additional surface parking as long as it is integrated into the building design. The proposed text amendment will provide flexibility in building regulations which will allow the City and the Applicant to work closely to develop a creative, high-quality design for an owner occupied residential development.

With the approval authority granted to the City by the covenant, including requirements relating to traffic and noise mitigation, staff concurs with the Advisory Planning Board and recommends that the City Council express support for Armory LLC to file its proposed text amendment with the County. Staff further recommends that if the Zoning Text Amendment is approved by the District Council, the City Council support a revision to the covenant that increases the total number of dwelling units from 90 units to 150 units.

[APB Report No. 2018-03.docx](#)

[Concept Plan, May 2018.pdf](#)

[CB-13-2018 Comment Letter Transmitted to City Clerk.docx](#)

15. CB-013-2018 - Proposed Comprehensive Zoning Ordinance Rewrite

Suggested Action:

Reference:

CB-13-2018

Draft Letter, T. Hruby, 7/9/18

CB-13-2018, the proposed legislative draft of the Prince George's County Zoning Ordinance was released in late April. The Prince George's County Council sitting as the Committee of the Whole is holding a series of community work sessions on the revised Zoning Ordinance (CB-13-2018) and on the Countywide Sectional Map Amendment Process (CB-14-2018) over the next several weeks, and is accepting public comment on the zoning re-write proposed

legislation. In late May the City Council commented on CB-15-2018, the legislative draft of the proposed subdivision regulations.

As City Council is aware throughout the zoning re-write project, the City has submitted detailed comments to the County. Planning staff has completed its review of the proposed legislative draft of the Zoning Ordinance, the County's staff responses to the City's comments, as well as comments from other stakeholders, on the Comprehensive Review Draft and has drafted a letter for City Council consideration that summarizes significant items that continue not to be addressed in the latest legislative draft, as well as introduces a couple new items that staff identified through reviewing the County's responses to public comments on the Comprehensive Review Draft.

Staff recommends that Council approve the draft letter prepared by staff, and direct staff to submit it to the Chair of the Prince George's County Council for consideration as the County Council considers CB-13-2018. (TH)

[CB-13-2018.pdf](#)

[Draft Letter, T. Hruby, 7.9.18.pdf](#)

16. GHI's Request for Joint Letter Requesting R-P-C Legacy Zone

Suggested Action:

Reference:

Draft Letter to Council Member Todd Turner

In previous correspondence to the County on the Comprehensive Review Draft of the proposed Zoning Ordinance, the City and GHI has requested that a Legacy Residential Planned Community Zone (L-R-P-C) be included in the legislative draft of the proposed Zoning Ordinance, to address the proposed deletion of the R-P-C zone. The L-R-P-C Zone would remain in effect until a Greenbelt Neighborhood Conservation Overlay Zone is approved by the County, providing certain protections to Historic Greenbelt. In light of no Legacy R-P-C Zone being included in the legislative draft of the proposed Zoning Ordinance (also referred to as CB-13-2018), GHI is proposing a joint letter be sent to Council Member Turner reiterating the request for a Legacy R-P-C Zone.

A draft letter is included in Council's packet for review and approval. (TH)

[Draft Letter to Council Member Todd Turner.pdf](#)

17. Greenbrook Lake Improvement

Suggested Action:

At its Work Session held on July 2, 2018 the City Council discussed the Greenbrook Lake Improvement. Jason Mills of Soltez presented to the Council the Stormwater Retrofit Plan for the project. In order to proceed with the project, Mr. Mills will need to apply for the Wetlands and Waterways permit with Maryland Department of the Environment (MDE).

Council direction is sought. (BA)

18. Maryland Municipal League 2019 Legislative Requests

Suggested Action:

Reference:

2019 MML Legislative Request form

History of City MML Priority Requests

MML Assets and Liabilities of City's 2018 Submissions

The City has received the annual request from the Maryland Municipal League (MML) to submit statewide legislative initiatives by July 27.

Last year, the City submitted three proposed initiatives.

- Local approval authority over cell phone towers, including small cell towers and taxing ability.
- Prohibit housing discrimination based on source of income (section 8 vouchers, etc.)
- Prevent utilities from retroactively billing customers when mistakes are made.

MML did select “Ensure that Municipalities Retain Authority over Small Cell Equipment Locating and Permitting” as a 2018 Priority. The small cell industry submitted a bill which MML opposed. This bill required significant advocacy by MML and was ultimately withdrawn.

Suggested initiatives must have statewide municipal impact. Per MML rules, the City may submit up to three Legislative Requests.

Council direction is sought. (DEM)

[2019 MML Legislative Request form.pdf](#)

[History of City MML Priority Requests.pdf](#)

[MML Assets and Liabilities of City's 2018 Submission.pdf](#)

19. GFAC Notice of Award to Heartline Fitness

Suggested Action:

Reference:

Memorandum, J. McNeal, 7/27/18

Acceptance Agreement

Exercise Equipment

Heartline Fitness Systems Proposal

In FY 19, the City budgeted \$20,200 to replace exercise bikes at the Aquatic and Fitness Center. The equipment scheduled to be replaced is 25 years old or older and has outlived its useful life.

It is proposed to replace five (5) upright exercise bikes, one (1) recumbent bike and one (1) upper body exerciser that is ADA accessible. Staff has evaluated various types of replacement equipment and has determined the Life Fitness products are the most appropriate equipment to purchase. Life Fitness has a long history of designing and manufacturing top quality, commercial grade equipment. The upper body exerciser equipment is manufactured by SciFit and it too is a top quality, commercial grade, specialized piece of equipment.

Fairfax County, Virginia conducted a competitive solicitation of bids for the purchase of exercise equipment, accessories and parts. Heartline Fitness Systems located in Gaithersburg, Maryland is one of the firms awarded a contract to provide exercise equipment, accessories and parts.

Staff recommends the City of Greenbelt utilize the Fairfax County, Virginia Bid Solicitation

(#2000000875) for the purchase of five (5) Life Fitness Integrity SC Upright Bikes, one (1) Life Fitness Integrity SC Recumbent Bike and one (1) SciFit PRO 103-INT - Adjustable Upper Body Exerciser from Heartline Fitness Systems located in Gaithersburg, Maryland under the terms stipulated in the Fairfax County, Virginia Bid Solicitation for a total cost of \$20,847.20.

Council approval is sought. (JM)

[Memorandum, J. McNeal, 7.27.18.pdf](#)

[Acceptance Agreement.pdf](#)

[Exercise Equipment.pdf](#)

[Product Specifications.pdf](#)

[Heartline Fitness Systems Proposal.pdf](#)

- *20. Approval of Recognition Group Certification for Greenbelt Racial Equity Alliance and Greenbelt Unplugged

Suggested Action:

Reference:

CRAB Communication, 6/6/18

Recognition Group Applications

Recognition Group Policy Guide

At the Regular Meeting on June 18, Council accepted a communication from the Community Relations Advisory Board. As required by City policy, CRAB met with two groups applying for Basic Recognition Group Certification and is recommending that both groups be granted this.

Basic Recognition Group Certification entails the following privileges:

- limited free use of Recreation Department facilities
- inclusion in listings of contacts in city online and print publications as space allows
- opportunity to apply the following fiscal year for a project grant

Approval of this item will grant Basic Recognition Group Certification to Greenbelt Racial Equity Alliance (GREA) and Greenbelt Unplugged. (DEM)

[CRAB Communication, 6.6.18.pdf](#)

[Recognition Group Applications.pdf](#)

[Recognition Group Policy Guide.pdf](#)

- *21. Appointments to Advisory Groups

Suggested Action: Reference:

Applications

The Council interviewed Benjamin Friedman for appointment to the Advisory Planning Board (APB) and Consuella Harris for appointment to the Employee Relations Board (ERB). The applicants have attended a meeting of the advisory groups.

Approval of this item on the consent agenda will indicate Council's intent to appoint Mr. Friedman to the APB and Ms. Harris to ERB. (BA)

- *22. Resignation from Advisory Group

Suggested Action:
Reference:
Letter, E. Smith, 6/13/18
Email, S. Boukabara. 6/25/18

Ema Smith and Selim Boukabara have submitted their resignation from the Youth Advisory Board.

Approval of this item on the consent agenda will indicate Council's intent to accept Miss. Smith and Mr. Boukabara resignation with regret. (BA)

23. Council Activities
Suggested Action: Council will report on activities and events recently attended. (If time allows.)
24. Council Reports
Suggested Action: Council will report on activities and events recently attended. (If time allows.)

V. MEETINGS - Work Session – Advisory Group Chairs, (CC)

Wed. 07/11 8:00 pm

Work Session – Greenbelt Homes Inc. (stakeholders) Mon. 07/16
8:00 pm

Work Session – City Police and Federal Immigration Enforcement, (CC) Wed. 07/18
8:00 pm

Work Session – 2020 Census Greenbelt Complete Count Committee Mon. 07/23
8:00 pm

Four Cities Meeting (Berwyn Heights) Wed. 07/25
8:00 pm

Work Session – City Manager Update Mon. 07/30
8:00 pm

Work Session – Golden Triangle Vacant Parcel - Proposed Zoning Text Amendment to allow for
Gas Station with Convenience Store, (CC)
Wed. 08/01 8:00 pm

Work Session – Economic Development Mon. 08/06
8:00 pm

Work Session – University of Maryland, (tentative), (CC) Wed.
08/08 8:00 pm

Regular Meeting
08/13

8:00 pm

Mon.

City Council Agenda Item Report

Meeting Date: July 9, 2018

Submitted by: Beverly Palau

Submitting Department: Administration

Item Type: ORGANIZATION

Agenda Section: ORGANIZATION

Subject:

Call to Order

Suggested Action:

Attachments:

City Council Agenda Item Report

Meeting Date: July 9, 2018

Submitted by: Beverly Palau

Submitting Department: Administration

Item Type: ORGANIZATION

Agenda Section: ORGANIZATION

Subject:

Roll Call

Suggested Action:

Attachments:

City Council Agenda Item Report

Meeting Date: July 9, 2018

Submitted by: Beverly Palau

Submitting Department: Administration

Item Type: ORGANIZATION

Agenda Section: ORGANIZATION

Subject:

Meditation and Pledge of Allegiance to the Flag

Suggested Action:

Attachments:

City Council Agenda Item Report

Meeting Date: July 9, 2018

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Item Type: ORGANIZATION

Agenda Section: ORGANIZATION

Subject:

Consent Agenda-Approval of Staff Recommendations

Suggested Action:

(Items on the Consent Agenda [marked by *] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)

Attachments:

City Council Agenda Item Report

Meeting Date: July 9, 2018

Submitted by: Beverly Palau

Submitting Department: Administration

Item Type: ORGANIZATION

Agenda Section: ORGANIZATION

Subject:

Approval of Agenda and Additions

Suggested Action:

Attachments:

City Council Agenda Item Report

Meeting Date: July 9, 2018

Submitted by: Beverly Palau

Submitting Department: Administration

Item Type: COMMUNICATIONS

Agenda Section: COMMUNICATIONS

Subject:

Presentations

Suggested Action:

Attachments:

City Council Agenda Item Report

Meeting Date: July 9, 2018

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Presentations

Agenda Section: COMMUNICATIONS

Subject:

Lady Angels Basketball Team

Suggested Action:

Herbert Allen, Head Coach of the Greenbelt Lady Angels, and members of the team will attend tonight's meeting to thank Council for their support. (BA)

Attachments:

City Council Agenda Item Report

Meeting Date: July 9, 2018

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Presentations

Agenda Section: COMMUNICATIONS

Subject:

Parks and Recreation Month Proclamation

Suggested Action:

July is Parks and Recreation Month. Joe McNeal, Assistant Director of Facilities and Operations, will be present to receive the proclamation and provide an overview of this year's summer recreation camps and programs. (BA)

Attachments:

[Parks & Recreation18.proc.doc](#)

PROCLAMATION

WHEREAS, Greenbelt's parks and recreation programs generate opportunities for people of all ages to come together and experience a sense of community through pursuits that are pleasurable and congenial; and

WHEREAS, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, recreation programs build healthy, active communities, provide therapeutic services for those who are mentally or physically disabled, and improve the mental and emotional health of all citizens; and

WHEREAS, our parks, green spaces, and open spaces preserve our natural environment and the City's Green Belt, while offering much-needed relief from our fast-paced lives; and

WHEREAS, parks, playgrounds, ball fields, walking paths, aquatic and fitness centers, community and recreation centers, sports and arts programs, and cultural and historic sites make communities attractive and desirable places to live; and

WHEREAS, parks and recreation programs increase a community's economic prosperity through higher property values, the attraction and retention of businesses, increased tourism, and the reduction of crime; and

WHEREAS, the City of Greenbelt recognizes these and all other benefits derived from our parks and recreation resources.

NOW, THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the citizens and City Council of Greenbelt, do hereby proclaim the month of July 2018 to be

PARKS AND RECREATION MONTH

in Greenbelt and encourage all our citizens to participate in recreation programs, enjoy and appreciate the City's parks and recreation facilities, and recognize the creativity and hard work of our Recreation Department staff in providing diverse programs that make Greenbelt such a special place in which to live.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 9th day of July, 2018.

EMMETT V. JORDAN, Mayor

ATTEST:

Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: July 9, 2018

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Presentations

Agenda Section: COMMUNICATIONS

Subject:

Tim Cook, Maryland State Resident Partner of Bethesda Biomedical, Wave Cannabis

Suggested Action:

Tim Cook, Maryland State Resident Partner of Bethesda Biomedical and representatives of Wave Cannabis has requested an opportunity to introduce themselves to Council and the community. City staff met with Wave Cannabis representatives in June 2018. At the meeting, Wave Cannabis expressed a preference to locate in Greenbelt. Wave Cannabis is one of two companies pre-approved as a medical cannabis dispensary in District 22. The medical cannabis program in Maryland is regulated by the Medical Cannabis Commission.

A copy of their business plan is included in Council's packet. Tim Cook, partner of Bethesda Biomedical, LLC, will be available to discuss their plan and answer any questions. (BA)

Attachments:

[Wave Cannabis Business Plan.pdf](#)



Wave Cannabis Business Plan

This document will walk you through the key elements of our business plan. From market analysis to our financials, projections, logos, look and feel, and more

- **Business Plan Executive Summary**
 - Our executive summary is a snapshot of our business plan as a whole and touches on the company profile and goals. This section highlights the strength of our vision in the burgeoning Cannabis marketplace.
- **Market Analysis**
 - Our primary market will be Prince George's county with a population of 1,000,000 and the state of Maryland with a population of 6,000,000.
- **Company Description**
 - We intend to be a vertically integrated seed to sale provider of cannabis products in the state of Maryland. As a minority owned business enterprise driven by young successful entrepreneurs, we are on the cutting edge of product lines, technology, customer service and vision.
- **Organization & Management**
 - Our vision is to roll out a national brand starting with the state of Maryland dispensary and grow markets. Our business is structured as a multi-partner LLC, with a CEO, Vice President, board of directors, and management team.
- **Marketing & Sales**
 - We have a 7 vertical marketing plan, that is meant to integrate our product line into spaces that include hospitals, universities, the inner city, and more.
- **Service or Product Line**
 - Our product line will be focused on the highest quality products available. We will be the exclusive purveyor of high quality derivatives and healing products
- **Funding Request**
 - We are seeking a combination of debt and private equity financing for our operation.
- **Financial Projections**
 - The global legal cannabis market was valued at \$14.3 billion in 2016 and is forecast to grow at a CAGR of 21.1% between 2017 to 2024, culminating to \$63.5 billion by 2024
- **Appendix**
 - Our appendix will include important documents such as letters, location information, and more. resumes, permits and leases.

Business Plan Executive Summary

Our executive summary is a snapshot of our business plan as a whole and touches on the company profile and goals. This section highlights the strength of our vision in the burgeoning Cannabis marketplace.

- **The Strength of our Vision :**
 - Ever since becoming aware of the pending Legal Cannabis market in Maryland, our company founders Tim Cook, Silvia Cuellar, and Lance Lukas had a vision of opening and operating a dispensary in Maryland. Little did we know that what started as a dream would be come not only a reality, but an historic mission to create a business surrounded by entrepreneurs from all back grounds.
- **The Historic Moment**
 - Our company and plans became enthralled, unknowingly in the quest for equal access as we understood that the roll out of legal cannabis sales was much more than just opening a store, rather it was a David and Goliath moment of young business minded people taking on all of the challenges of the American System, not just for legalization, but for equality and justice.
- **Our Goals**
 - Ultimately our goal is to create an internationally recognized company, brand, and product line that brings not only the best possible products to market, but also addresses many of the ills that our society suffers today.
 - Addressing the opium addiction and death crisis that has developed in our communities.
 - Ending unbalanced incarceration rates amongst the various populations of this nation.
 - Providing legitimate healing medicine and offerings to patients that are truly in need and lack access due to archaic legal systems designed to oppress
- **"Wave" the dispensary**
 - Step one in our growth process is to solidify the dispensary platform
 - We currently hold a pre-approval for license and are in the process of funding and constructing our dispensary facility
- **"Wave" Cannabis**
 - Step two in our growth process is to apply for and receive approval for a grow operation within the state of Maryland
 - Using the latest technology and resources we will create a state of the art grow and process facility
- **"Wave World Wide"**
 - Step three is to create a nationally recognizable brand as other states legalize and demand for our products grow.
 - Our brand would be focused on the true woven quilt of American Society, and open access to all.

Market Analysis

Our primary market will be Prince George's county with a population of 1,000,000 and the state of Maryland with a population of 6,000,000.

Maryland has a strong Medical Cannabis Regimen

- A chronic or debilitating disease or medical condition that results in a patient being admitted into hospice or receiving palliative care; or
- A chronic or debilitating disease or medical condition or the treatment of a chronic or debilitating disease or medical condition that produces: **Cachexia, anorexia, wasting syndrome, severe or chronic pain, severe nausea, seizures or persistent muscle spasms**
- Patients diagnosed with severe conditions where other more traditional medical treatments have been ineffective
- Glaucoma
- Post-Traumatic Stress Disorder (PTSD)

Maryland has many doctors who may provide patient services

- Diagnosis can come from many types of doctors, including nurse practitioners, dentists, acupuncturists, and more
- This allows for easy access to patient cards, and enhances market participation
- **High percentage of population will be able to get a patient card**
 - Maryland is expected to have a higher than average patient percentage due to the combination of multiple qualifying conditions and multiple qualifying providers
- **Prince George's County has a population of 1,000,000 people**
 - We will be one of 2 dispensaries in our state district 22
 - We will be one of 9 dispensaries in all of Prince George's County
 - County Code limits dispensary proximity, so the closest one has to be at least 1 mile away
 - Our customer base in Prince George's county alone could be 30,000 people
 - Total Maryland patient count expected to reach nearly \$200,000

Market allows for delivery services

- Our dispensary is within 45 minutes of most of the state population.
- Delivery services expand our market capacity exponentially

Customers spend on average 200-300 per transaction

- With up to 190 transactions per day that yields approximately \$38,000 per day in sales
- Anecdotal information from Maryland shows stores have sales varying between \$40,000 per day to \$40,000 per month

Company Description

We intend to be a vertically integrated seed to sale provider of cannabis products in the state of Maryland. As a minority owned business enterprise driven by young successful entrepreneurs, we are on the cutting edge of product lines, technology, customer service and vision.

- **Logos**

- Logos and Brand names :



-



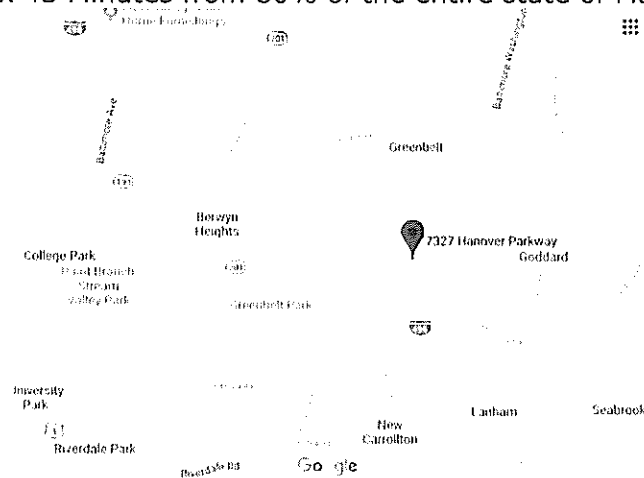
- Web addressess :
 - www.wavecannabis.com
 - www.wavedispensary.com
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- Web addressess :
- www.marylandbiomedical.com
- www.marylandbiomed.com
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The Dispensary

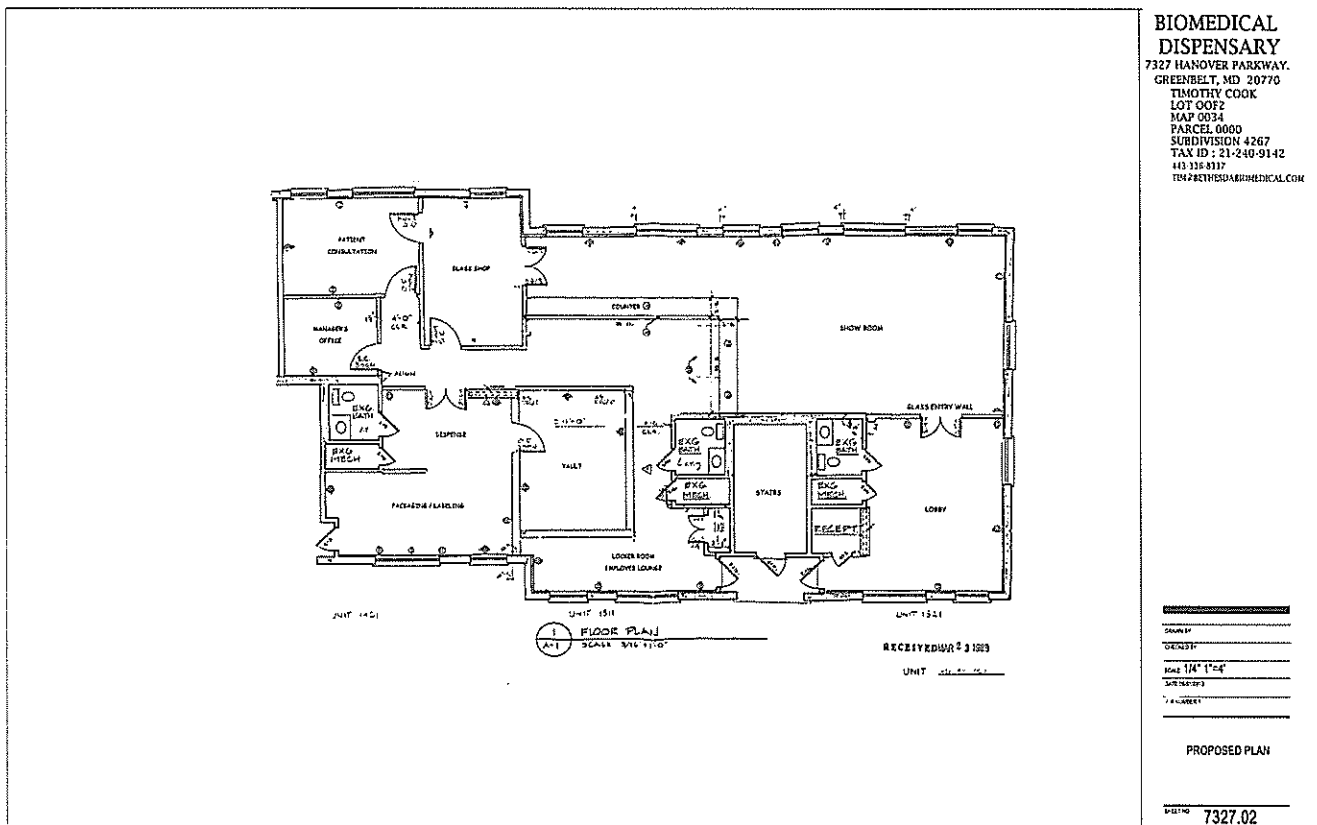
7327 Hanover Parkway Greenbelt Maryland : Centrally located in Prince George's County, population 1,000,000; minutes from College Park, I-295, I-95, and I-495 : approx 45 Minutes from 80% of the entire state of Maryland.



2500 Sqft. of Prime Medical Office space : ample free parking, zoning usage approved by Prince George's County.



Draft of State verifiable floor plan



Large spacious show room with natural lighting and water view, private consultation rooms, vault, handling room, glassware showroom, and employee hospitality areas.
 Full immersion experience for customers both in customer service, convenience, quality and privacy.

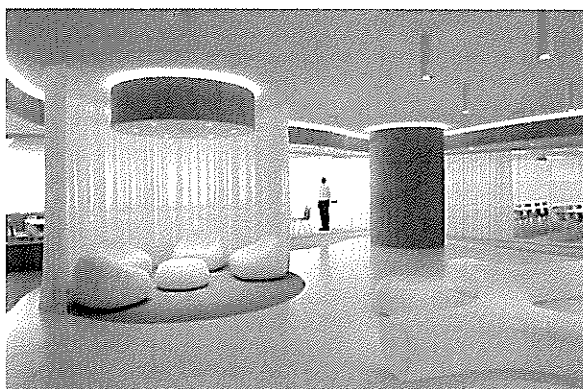
Spacious show room with waiting lounge, private rooms and glassware
Full natural light with window wall facing outdoor pond : contemporary – modern
interior design



potential show room design style



potential waiting room style



potential show or waiting room design style



potential waiting room design

Organization and Management

Our vision is to roll out a national brand starting with the state of Maryland dispensary and grow markets. Our business is structured as a multi-partner LLC, with a CEO, COO, Vice President, board of directors, and management team.

- **Founders from all backgrounds**

- Our founders, A Latin American Woman, an Irish American Man, and an African American Man, represent a significant portion of the cultural diversity of our nation.



- **Silvia Cuellar**

- With a background in Telecommunications and database programming, Silvia brings a significant of professional and organizational experience to the founding of our company



- **Timothy Cook**

- Tim has been a small business owner and entrepreneur most of his life. Having graduated from Kenyon College with a degree in economics, Tim has the business and management acumen to guide the founding of the company



- **Lance Lucas**

- Lance teaches people how to start businesses, and how to take control of their lives. Having started his own computer education business, and projecting it into a cultural phenomenon, Lance is a driving force of energy behind the founding of the company

Marketing and Sales

We will have an aggressive marketing structure for online, social media, press releases, direct sales and responsible care giver marketing

7 vertical markets, each provide multiple transactions per day

7 vertical markets : ten transaction per day per vertical ; dedicated marketing manager per vertical

The college student : College Park and Bowie State

- promotional and referral cards, student health organizations
- free shuttle transportation between facility and central campus

Elderly Care Facilities : medical treatment under caretakers

- medical treatment for conditions listed under state law
- provide manifests to care takers

Hospitals : provide medicine to patients in need under hospital care

- in patient programs
- out reach to presidents of Hospitals
- provide manifests to care takers

Store Front : walk in traffic – near metro bus

Online Market : weed maps, Leafly, instagram, social media,

- Pre-order and app order delivery :
- people using smart phone technology for pickup and delivery

Doctor / Prescriber relationships :

- create relationships with doctors to direct their patients to us
- multiple doctors in our condo facility
- develop relationships with other doctors
- Opioid replacement therapy
- seizure disorder therapy
- cancer therapy

Inner City Out reach programs :

- bring doctors to the inner city to diagnose
- have responsible parties complete cards for batch deliveries
- provide manifests to care takers

Direct marketing :

-internet app / unique replicated web identifier for sales commissions to 1099 individuals

Holistic Healing Community:

- Acupuncture
- Yoga
- meditation
- all healing practices enhanced by safe cannabis consumption

Financial Projections

Projections for the initial dispensary portion of the company range from 5 million a year to 12 million a year depending on market share. Once the grow comes into full effect these projections will multiply significantly. Projections are for planning purposes only and are not guaranteed

- **Consolidated Pro Forma**

 maryland BIOMEDICAL						
Consolidated Pro-Forma Estimated as of Feb 15, 2018						
Revenues:	Total Year 1	Total Year 2	Total Year 3	Total Year 4	Total Year 5	Total 5-Years
Gross Revenues:	4,399,000	6,598,000	10,997,000	13,196,000	14,779,000	49,969,000
COGS:	2,537,000	3,652,000	5,858,000	6,977,000	7,794,000	26,818,000
Gross Margin	1,862,000	2,946,000	5,139,000	6,219,000	6,985,000	23,151,000
Gross Margin (%)	42%	45%	47%	47%	47%	46%
Total Overhead:	578,000	590,000	604,000	620,000	637,000	3,028,000
EBITDA	1,284,000	2,356,000	4,535,000	5,599,000	6,348,000	20,123,000
Total Depreciation Expense:	61,000	61,000	61,000	61,000	61,000	304,000
Total Taxes:	780,000	1,250,000	2,200,000	2,668,000	3,001,000	9,896,000
Gross Income:	443,000	1,045,000	2,274,000	2,870,000	3,286,000	9,918,000
Less: Reserves	160,500	156,750	341,100	430,500	492,900	1,582,000
Net Income:	282,500	888,250	1,932,900	2,439,500	2,793,100	8,336,000
Net Present Value:	(1,652,808)	881,696	1,419,290	1,589,431	1,620,004	3,857,613

- Numbers show steady growth along a timeline for the first five years

- **Investors see their return**

- Repayments to investors begin after year one, and most investors see their return by year 2
- In subsequent years, returns rise significantly as early investors see their income steadily grow

- **Low Annual Overhead**

- Our Goal is to be cash flow positive as quickly as possible
- We intend to keep our overhead expenses as low as we can early on in order to reach profitability quickly
- Frugal start up and lean operation are key

- **Long Term Growth into a full on National Brand**

- It all starts with the successful implementation of the dispensary, then we grow from there
- The application for the grow license in Maryland is the second point where the business is immediately ramped up for increase into the grow space.

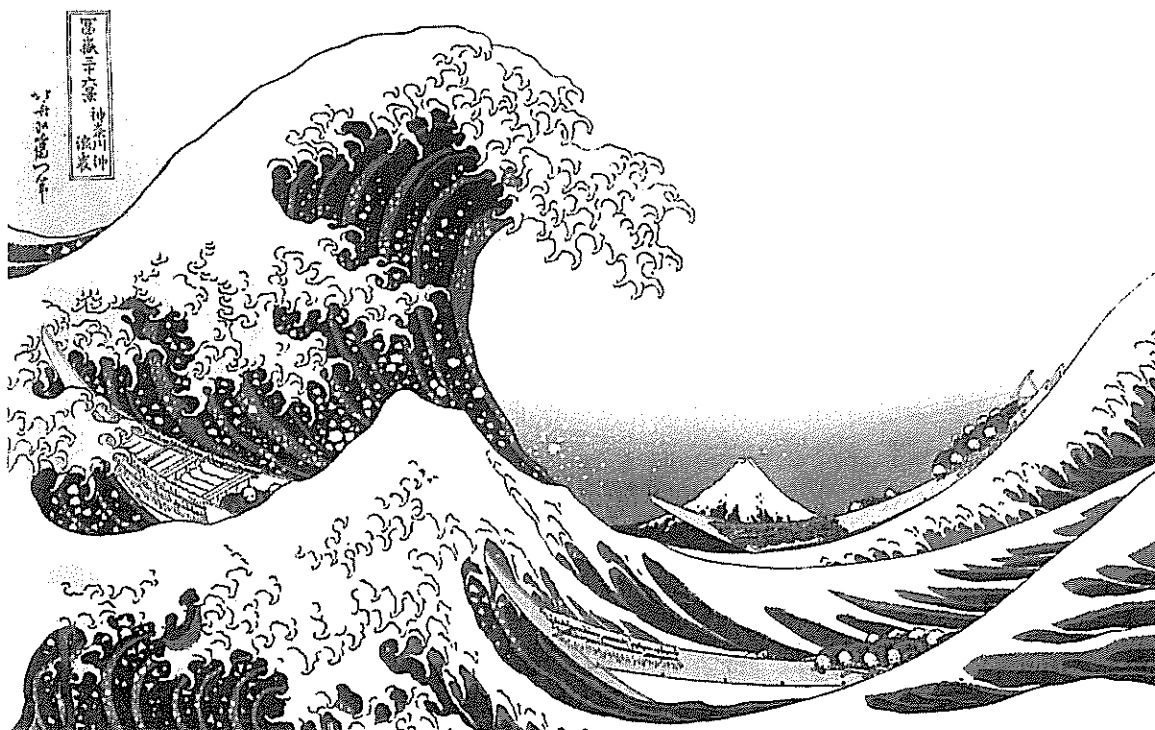
- **Service or Product Line**
 - Our product line will be focused on the highest quality products available. We will be the exclusive purveyor of high quality derivatives and healing products
 - Flower, Tincture, Dab, Shatter, Parahpanalia
- **Bitcoin ATM :**
 - Harness power of block chain and crypto currency to stay on cutting edge of transactions – generate intrastate credit processing system

- **Funding Request**
 - We are seeking a combination of debt and private equity financing for our operation.
 - We have fulfilled nearly \$600,000 of our star up budget and are seeking immediate investment
 - Immediate requirement of \$150,000
 - Immediate requirement of HB2 Grow application funding
 - Q2 2018 investment requirement now pegged at \$500,000
 - Q3 2018 investment projection at \$500,000 operation cushion
 - Grow / cultivation site investment projected at 6 million
 -
- **Appendix**

Our appendix will include important documents such as letters, location information, and more. resumes, permits and leases. See additional printed items

In the face of insurmountable odds, when all else would fail, or walk away, we joined hands and stood into the winds of change. As the walls of prohibition fall around us we seek within us the ties of brotherhood to once again overcome the powerful wave which pushes against us. These boats will not sink, nor sway, nor shudder under the immense pressure of the system that would tear us asunder. Every brother, pulling their oar with all of their might brings us to the shore, safely, where we may take our rightful place amongst the leaders of our communities and our society.

As free men and women, we enter willingly into this struggle, knowing deep within our hearts, that we shall overcome, and not one dollar, nor law, nor those who would wish us ill will find effect on us. We have no target for those who would harm us, we have no weakness which to exploit, we have only our hunger and desire for the betterment of our lives and the world in which we live, and this desire shall never perish. And so our version of the movement we call: Wave.



The image depicts an enormous wave threatening boats off the coast of the town of Kanagawa (the present-day city of Yokohama, Kanagawa Prefecture). While sometimes assumed to be a tsunami, the wave is more likely to be a large rogue wave.^[2] As in many of the prints in the series, it depicts the area around Mount Fuji under particular conditions, and the mountain itself appears in the background.

City Council Agenda Item Report

Meeting Date: July 9, 2018

Submitted by: Beverly Palau

Submitting Department: Administration

Item Type: COMMUNICATIONS

Agenda Section: COMMUNICATIONS

Subject:

Petitions and Requests

Suggested Action:

(Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules.)

Attachments:

City Council Agenda Item Report

Meeting Date: July 9, 2018

Submitted by: Beverly Palau

Submitting Department:

Item Type: COMMUNICATIONS

Agenda Section: COMMUNICATIONS

Subject:

Minutes of Council Meetings

Suggested Action:

Attachments:

City Council Agenda Item Report

Meeting Date: July 9, 2018

Submitted by: Beverly Palau

Submitting Department:

Item Type: COMMUNICATIONS

Agenda Section: COMMUNICATIONS

Subject:

Administrative Reports

Suggested Action:

Attachments:

City Council Agenda Item Report

Meeting Date: July 9, 2018

Submitted by: Beverly Palau

Submitting Department: Administration

Item Type: COMMUNICATIONS

Agenda Section: COMMUNICATIONS

Subject:

Committee Reports

Suggested Action:

Attachments:

City Council Agenda Item Report

Meeting Date: July 9, 2018

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: COMMUNICATIONS

Agenda Section: COMMUNICATIONS

Subject:

Forest Preserve Advisory Board #2018-02 (Recommendation that the City of Greenbelt create a science fund for studying the Forest Preserve)

Suggested Action:

It is recommended Council accept this report and consider it on a future agenda. (BA)

Attachments:

[FPAB Report to Council 2018-02.docx](#)

SUBJECT: Recommendation that the City of Greenbelt create a science fund for studying the Forest Preserve

DATE: 24 May 2018

To improve our understanding of the ecology of Greenbelt's forests, FPAB would like to request that future City budgets contain a "Fund for Science" that could be used to fund ecological or historical research in the Forest Preserve.

Professors at the University of Maryland and other institutions periodically ask Greenbelt city staff for suggestions of research projects in Greenbelt forests that would assist the town and also be suitable for graduate or undergraduate student projects. In anticipation of such requests, we append a sample list of projects that we would consider worthwhile.

A small fund could have a big impact by encouraging multiple projects. For example, a Fund for Science of \$2,000 per year might be sufficient to assist several research projects with purchasing survey equipment and expendables, covering laboratory fees for testing water samples, or covering other expenses associated with fieldwork. We propose that the Environmental Coordinator at the City's Public Works Department be responsible for advertising the existence of the fund, for selecting projects to receive the funds, and for reporting to FPAB and the City Council once a year on how the funds were used.

Sample Projects

1. Survey/study forest over time to document change (establish permanent plots to study).
2. Document areas of special concern (e.g. Blueberry hill, mulch pile, orchid populations).
3. Set up a citizen science program-organize and promote existing infrastructure.
4. Conduct a survey of vegetation found within the Forest Preserve.
5. Identify and map invasive species.
6. Quantify the services the Forest Preserve ecosystem provides (ecological/ecosystem services).
7. Conduct camera trapping in the Forest Preserve areas to obtain data about wildlife and habitat.
8. Conduct surveys of invertebrate and vertebrate animal populations/communities (establish permanent plots).
9. Survey streams in the preserve-aquatic life, water quality, and identify potential sources of pollution.
10. Look at old deeds and aerial photos to further our knowledge of the history of the land use within what is now the Forest Preserve.

City Council Agenda Item Report

Meeting Date: July 9, 2018

Submitted by: Bonita Anderson

Submitting Department: Recreation

Item Type: COMMUNICATIONS

Agenda Section: COMMUNICATIONS

Subject:

Park and Recreation Advisory Board #18-02 (Proposed Location for Additional Dog Park in Greenbelt)

Suggested Action:

It is recommended Council accept this report and consider it on a future agenda. (BA)

Attachments:

[PRAB Report #18-02 Dog Park Location.pdf](#)

PARK AND RECREATION ADVISORY BOARD
REPORT TO CITY COUNCIL

SUBJECT: **Proposed Location for Additional Dog Park in Greenbelt**

DISCUSSION: PRAB considered the referral regarding site selection for an additional dog park in Greenbelt. PRAB members conducted site visits to evaluate each site for parking, water sourcing, environmental impact, equity of services and accessibility to users. Of the possible sites suggested, PRAB narrowed the sites for consideration to three (3). They are: The Indian Creek site near Greenbelt Station off of Branchville Road, Northway Fields and the site next to the Aquatic and Fitness Center also known as "Candy Cane City".

There was a concern regarding adequate parking at the Indian Creek site, but it was thought that parking spaces could be provided on the site to support this location. Northway Fields was considered but ultimately ruled out because of proximity to the Forest Preserve and possible environmental impact. The "Candy Cane City" location was thought to be a suitable location for many reasons but there were concerns that selection of this location would overburden an area already heavily used for other purposes such as Labor Day Festival, Recreation Department sports activities and Summer Camps. Further, there was concern regarding equitable distribution of City amenities throughout all of Greenbelt.

RECOMMENDATION: PRAB voted 3-2 recommending City Council proceed with selection of the Indian Creek site near Greenbelt Station with a portion of the area being designated for parking to support use.

PRAB wishes to report the dissenting votes support location of a Dog Park at the "Candy Cane City" location.

Respectfully submitted by:

Betty Sonneveldt, Vice-Chair
Park and Recreation Advisory Board

City Council Agenda Item Report

Meeting Date: July 9, 2018

Submitted by: Bonita Anderson

Submitting Department: Finance

Item Type: LEGISLATION

Agenda Section: LEGISLATION

Subject:

A Resolution to Authorize the Negotiated Purchase of Certain Goods and Services from Various Vendors as Enumerated Herein When Total Fiscal Year Purchases from Each Vendor Exceed Ten Thousand Dollars

Suggested Action:

-2nd Reading, Adoption

Reference:

Resolution

Each year, the City does business with a number of vendors from whom the City's individual purchases are below the bid limit of \$10,000 but total purchases over the fiscal year reach or exceed that amount.

Obtaining bid proposals for these goods and services is not warranted. Some of these vendors are the sole source or best source of purchase. In other instances, the City's purchases are based on bids taken by other government agencies (e.g., the State or County) or through the Council of Governments cooperative purchase program, with the bid price extended to Greenbelt.

It is recommended this resolution be introduced for second reading and adoption. (JW)

Attachments:

[Res2066_Neg Purchase FY 2019.docx](#)

Introduced: Ms. Davis
1st Reading: June 18, 2018
2nd Reading: July 9, 2018
Passed:
Posted:
Effective:

RESOLUTION NUMBER 2066

A RESOLUTION TO AUTHORIZE THE NEGOTIATED PURCHASE OF CERTAIN GOODS AND SERVICES FROM VARIOUS VENDORS AS ENUMERATED HEREIN WHEN TOTAL FISCAL YEAR PURCHASES FROM EACH VENDOR EXCEED TEN THOUSAND DOLLARS (\$10,000)

WHEREAS, Section 40, "Purchases," of the Greenbelt City Charter, as amended, authorizes the City Council to waive bidding procedures and to authorize by resolution a negotiated purchase or contract whenever it is in the best interests of the City; and

WHEREAS, the purchases of certain goods and services from certain vendors during Fiscal Year 2019 individually may cost less than \$10,000 but will in the aggregate exceed \$10,000 for the year; and

WHEREAS, payment for the various vendors will be based on the best current negotiated or contract price available; and

WHEREAS, monies for these goods and services have already been approved by the City Council in the Fiscal Year 2019 budget; and

WHEREAS, the City Council has determined it to be in the best interests of the City to purchase the goods and services listed for the enumerated reasons on a negotiated basis. NOW, THEREFORE,

BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that the City Manager be and hereby is authorized to purchase the following goods and services listed.

– See Attachment -

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of July 9, 2018.

Emmett V. Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: July 9, 2018

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: LEGISLATION

Agenda Section: LEGISLATION

Subject:

An Ordinance to Amend Chapter 12, "Parks and Recreation" of the Greenbelt City Code in Order to Revise Section 12-17, "Membership" for the Purpose of Changing the Size of the Park and Recreation Advisory Board

Suggested Action:

- 1st Reading

Reference:

Ordinance

PRAB Report #17-1

At the Regular Meeting on June 18, 2018, the Council reviewed Park & Recreation Advisory Board (PRAB) Report #17-1 and considered modifying the size of the City's Park and Recreation Advisory Board. Given that: PRAB itself had recommended changing its size, PRAB is the largest City advisory group and PRAB has been having difficulty meeting the quorum requirements and maintaining a full roster. Council directed staff to prepare an ordinance that would change the size of PRAB from 11 to 9 members.

It recommended that this ordinance be introduced for first reading. (DEM)

Attachments:

[Ordinance PRAB Membership Reduction.doc](#)

Introduced:
1st Reading:
Passed:
Posted:
Effective:

ORDINANCE NUMBER XXXX

AN ORDINANCE TO AMEND CHAPTER 12, "PARKS AND RECREATION" OF THE GREENBELT CITY CODE IN ORDER TO REVISE SECTION 12-17, "MEMBERSHIP" FOR THE PURPOSE OF CHANGING THE SIZE OF THE PARK AND RECREATION ADVISORY BOARD

WHEREAS, at its June 18, 2018, regular meeting, the Greenbelt City Council considered a recommendation from the Park and Recreation Advisory Board (PRAB) to change the size of PRAB to nine (9) members; and

WHEREAS, the City Council believes that nine (9) members will make PRAB meeting more efficient; and

WHEREAS, the City Council wishes to change the size of the Park and Recreation Advisory Board from eleven (11) members to nine (9) members. NOW, THEREFORE,

BE IT ORDAINED by the Council of the City of Greenbelt, Maryland, that Chapter 19 of the City Code be amended to read as follows:

Chapter 12

PARKS AND RECREATION

ARTICLE II. PARK AND RECREATION ADVISORY BOARD

* * * * *

Sec. 12-17. Membership.

(a) The park and recreation advisory board shall be composed of ~~eleven (11)~~ nine (9) members, who shall serve without compensation, and who shall be selected from the citizenry of the city by the city council to serve a three-year term of office.

* * * * *

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of August 13, 2018.

Emmett V. Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

Key:

Underscoring indicates language added to existing law.

~~Overstriking~~ indicates language deleted from existing law.

Asterisks *** indicate intervening existing Code provisions that remain unchanged.

City Council Agenda Item Report

Meeting Date: July 9, 2018

Submitted by: Bonita Anderson

Submitting Department: Finance

Item Type: LEGISLATION

Agenda Section: LEGISLATION

Subject:

A Resolution To Repeal Resolution 2026 And To Establish Admission Fees And Pass Rates For The Greenbelt Aquatic and Fitness Center, Effective September 4, 2018

Suggested Action:

-1st Reading

Reference:

Resolution

Resolution 2026

FY 2019 Budget, Page 217

The FY 2019 Budget includes an increase of: three percent (3%) for all pass fees, 25 cents for resident daily admission and 50 cents for non-resident daily admission at the Aquatic & Fitness Center. This Resolution increases these fees accordingly.

It is recommended the resolution be introduced for first reading. (BA)

Attachments:

[Resolution GAFC Fees FY19.docx](#)

Introduced:
1st Reading: July 9, 2018
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX

A RESOLUTION TO REPEAL RESOLUTION 2026 AND TO ESTABLISH ADMISSION FEES AND PASS RATES FOR THE GREENBELT AQUATIC AND FITNESS CENTER, EFFECTIVE SEPTEMBER 4, 2018

WHEREAS, it has been determined that it is appropriate to establish fees for the Greenbelt Aquatic and Fitness Center by resolution; and

WHEAREAS, an increase in pass rates was approved in the Fiscal Year 2019 budget.
NOW, THEREFORE,

BE IT RESOLVED that Resolution 2026 be repealed effective September 4, 2018; and

BE IT FURTHER RESOLVED that the following admission fees and pass rates are hereby established for the Greenbelt Aquatic and Fitness Center, to be effective September 4, 2018:

DAILY ADMISSION FEES			
	Resident	Non-Resident	Resident or Pass-Holder Guest Fee
Non-Summer			
Youth (1-13)	\$3.00	\$4.25	NA
Young Adult (14-17)	\$4.00	\$5.25	NA
Adult (18-59)	\$5.00	\$6.25	NA
Senior Adult (60+)	\$3.75	\$4.50	NA
Summer – Weekdays			
Youth (1-13)	\$3.50	\$4.75	NA
Young Adult (14-17)	\$4.50	\$5.75	NA
Adult (18-59)	\$5.50	\$6.75	NA
Senior Adult (60+)	\$4.00	\$5.75	NA

Summer - Weekends and Holidays			
Youth (1-13)	\$3.50	NA	\$4.75
Young Adult (14-17)	\$4.50	NA	\$5.75
Adult (18-59)	\$5.50	NA	\$6.75
Senior Adult (60+)	\$4.00	NA	\$5.75

P A S S R A T E S		
	Resident	Non-Resident
Annual		
Youth (1-13)	\$119	\$256
Young Adult (14-17)	\$187	\$321
Adult (18-59)	\$256	\$386
Senior Adult (60+)	\$132	\$270
Single-Parent Family	\$376	\$642
Family	\$529	\$691
Corporate	\$1,063	\$1,063
9-Month (No Summer)		
Youth (1-13)	\$90	\$202
Young Adult (14-17)	\$144	\$253
Adult (18-59)	\$202	\$306
Senior Adult (60+)	\$97	\$216
Single-Parent Family	\$289	\$506
Family	\$408	\$586
Corporate	NA	NA

Summer Only		
Youth (1-13)	\$63	\$144
Young Adult (14-17)	\$98	\$181
Adult (18-59)	\$132	\$216
Senior Adult (60+)	\$65	\$161
Single-Parent Family	\$192	\$362
Family	\$262	\$414
Corporate	NA	NA

EMPLOYEE PASSES (calculated per COPAR)		
	Summer	Annual
Single	FREE	\$128
Family	\$25	\$264

CITY ADVISORY BOARD MEMBER PASSES		
	Summer	Annual
Single	NA	\$128
Family	NA	\$264

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of August 13, 2018.

Emmett V. Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: July 9, 2018

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Zoning Text Amendment- Condominium Housing Proposal for 7010 Greenbelt Road

Suggested Action:

Reference:

APB Report No. 2018-03

Concept Plan, May 2018

Zoning Text Amendment Draft Legislation, CB- -2018

The Tenacity Group, on behalf of Greenbelt Amory Place LLC, is proposing to construct three five story condominium buildings with up to 150 residential units on the former nursing home site located at 7010 Greenbelt Road. The property is zoned R-18. The City holds a covenant on the property that restricts development to 90 condominium/cooperative units and grants City site plan approval and has requirements regarding traffic study and noise study.

Armory Place LLC is seeking the City's support for a text amendment that will modify the regulations for multi-family dwellings built in the R-18 Zone. In summary, the zoning text amendment allows for increased density, provides for building/dimensional requirements to be approved as part of the Detailed Site Plan, and amends the 90 percent structured parking requirement with language that allows for additional surface parking as long as it is integrated into the building design. The proposed text amendment will provide flexibility in building regulations which will allow the City and the Applicant to work closely to develop a creative, high-quality design for an owner occupied residential development.

With the approval authority granted to the City by the covenant, including requirements relating to traffic and noise mitigation, staff concurs with the Advisory Planning Board and recommends that the City Council express support for Armory LLC to file its proposed text amendment with the County. Staff further recommends that if the Zoning Text Amendment is approved by the District Council, the City Council support a revision to the covenant that increases the total number of dwelling units from 90 units to 150 units.

Attachments:

[APB Report No. 2018-03.docx](#)

[Concept Plan, May 2018.pdf](#)

[CB-13-2018 Comment Letter Transmitted to City Clerk.docx](#)

SUBJECT: Condominium Housing– 7010 Greenbelt Road

BACKGROUND: Armory Place LLC owns the five acre parcel of land located at 7010 Greenbelt Road (west bound) between Lakecrest Drive and Southway, locally known as the nursing home site. Armory Place LLC secured the services of the Tenacity Group (Tenacity) to conceive a concept plan for the construction of new condominium housing on the nursing home site. The site is zoned R-18 multifamily medium density residential.

The materials provided the Board were intended to introduce Tenacity's concept for three five story condominium buildings with up to 150 residential units. Under the proposal the three buildings will be configured in an E-shape with the legs of the "E" facing Greenbelt Rd. Tenacity's presentation was to gauge the interest of APB in Tenacity's proposal and a proposed text amendment to increase the residential unit count for the site from 90 to 150 units. Tenacity will require the approval of the proposed zoning text amendment in order to pursue the project and prepare any necessary filings with Prince George's County planning office.

Under the proposal the three 5-story buildings will consist of 40 -50 two bedroom units. The final unit count is to be determined. The proposal includes in-structure parking on the ground level of each building. To use the available space economically, the proposal calls for tandem parking, two parking spots configured as a single, double-length perpendicular parking spot. One tandem parking assignment for each condominium unit. Each tandem unit will be wired during construction so residents may install electric/hybrid charging units if desired. Surface parking will serve guests. The proposed parking does fulfill County parking requirements. Being five stories each building will be served by elevators for residents and a service elevator.

Units facing Greenbelt Rd will have terraces. Units facing the rear of the property (toward the University Square Apartments) may also be outfitted with terraces. The building will have a community room with a commercial grade kitchen for use by residents. Outdoor amenities for residents and pets will be included.

ANALYSIS: Tenacity, Winstanley Architects & Planners, and Tom Haller of the law firm Gibbs and Haller presented the project concept to the Board at their April 11, 2018 meeting. The Board asked questions regarding the number, size and amenities within the units, building entrances, building façade materials, resident security in the building and parking structure, attenuating noise from traffic on Greenbelt Rd, distance of buildings from Greenbelt Rd., the proposals impact on Greenbelt Rd traffic, bus transit options, massing of the proposed buildings particularly the impact on adjacent residents of University Square, redirecting right-of-ways shared by the proposed project and University Square apartments, provisions for outdoor open and recreational space, and architectural design reflective of historic Greenbelt.

The board also discussed with the Tenacity and associates the proposed Armory LLC text amendment, the desire to increase the residential unit count on the site, retaining the existing covenants secured by Greenbelt and the opportunity for the city to protect the interests and integrity of the city if the proposed project is pursued.

Due to a crowded agenda the board was not able to fully discuss the Tenacity proposal and asked for additional visual details of the proposal for review at its May 9th meeting. That information was provided for the meeting.

At the May 9th meeting the Board further discussed the proposed project, project elements requiring future engagement with Tenacity and the previous text amendment and the nature and need of the Armory LLC text amendment request.

In general, the Board believes there is merit in the proposed project and it is consistent with the planning and housing goals of the city. The Board appreciates Tenacity and its associates coming forward at the initial stage of this proposal to determine the feasibility and willingness to pursue the project

If the proposal moves forward Board members will request meetings with the Tenacity and their project associates to provide comment and recommendations for consideration including but not limited to:

- o Project impact on Greenbelt traffic
- o Shared entrance exit with University Square Apartments
- o Noise attenuation
- o Security provisions for parking garage
- o Recreational facilities
- o Sustainable development practices and stormwater management
- o Architecture and facades reflective of historic Greenbelt
- o Outdoor lighting

RECOMMENDATION: The Board recommends that Council City Council should express its support for Armory LLC to file its proposed text amendment. City Council and planning staff should work with Tenacity to address and integrate existing City plans and recommendations into the Tenacity project at the nursing home site 7010 Greenbelt Rd.

Respectfully submitted,

Brian Gibbons
Chair

Recommendation approved 4-0

DRAFT



July 10, 2018

The Honorable Dannielle M. Glaros, Chair
Prince George's County Council
County Administration Building
14741 Governor Oden Bowie Drive
Upper Marlboro, MD 20772

Re: CB-13-2018, Zoning Ordinance Rewrite

Dear Ms. Glaros:

The Greenbelt City Council has reviewed CB-13-2018, a bill approving the proposed Comprehensive Zoning Ordinance Rewrite. As you are aware, the City has been very involved in the zoning rewrite project and has provided detailed comments on all modules released, as well as on the Comprehensive Review Draft. The City is thankful for the many opportunities to provide input, and looks forward to continuing to be an active participant in the next phase, the County Wide Map Amendment Process.

While many of the City's comments have been addressed, there remain significant comments that continue to go unaddressed in CB-13-2018. The proposed elimination of the Residential Planned Community Zone (R-P-C), absent a Greenbelt Neighborhood Conservation Overlay (NCO) Zone, continues to be of significant concern to the City for reasons stated previously. The City understands that the Maryland – National Capital Park and Planning Commission has indicated a commitment to working with Greenbelt Homes, Inc. and the City on the drafting of a Greenbelt NCO Zone while the County Wide Map Amendment is being completed, with the expectation they can be adopted concurrently. The City is grateful for M-NCPPC's commitment to this very important project and looks forward to working with all stakeholders on the timely adoption of a Greenbelt NCO Zone. However, the City continues to believe it is vital that the legislative draft zoning ordinance include a Legacy R-P-C Zone. While not a long term solution, it will at least carry forth the "Official Plan" for the Greenbelt R-P-C Zone and provide the protections that exist today in the event that the NCO Zone cannot be adopted with the County Wide Map Amendment.

While the City understands that a major purpose of the zoning rewrite project is to streamline the development review process, the City remains concerned that the thresholds between development permitted by right, minor detailed site plans and major detailed site plans continue to be too high. The table below highlights the City's significant comments and/or recommendations related to the development review process, as well as other aspects of the zoning ordinance that have not been addressed.

Section	Issue	Comment/Recommendation
27-5.203.D.1	Small Cell Towers	The City remains concerned about regulations governing small cell towers and looks forward to reviewing the recommendations/regulations that come out of the countywide working group that has been established to address this very important issue.
27-3.402	Pre-Application Neighborhood Meeting	Revise section to require a pre-application neighborhood meeting for minor detailed site plans. These minor projects will have impacts on the local community(ies) that deserve broader input.
27-3.502	Zoning Text Amendment	Revise this section to reflect the procedures and decision standards introduced in Module 2 (Greater Authority for the Planning Board).
27-3.508	Detailed Site Plans	Delete the following exemptions from Section 27-3.508.B.2: O) Construction, expansion or alteration of residential development of less than a total of 75,000 square feet of gross floor area; and P) Construction, expansion or alteration of mixed-use development with less than 25,000 square feet of gross floor area and/or 25 dwelling unit.
27-3.508.F	Minor Detailed Site Plan Procedures	As stated previously, a pre-neighborhood meeting should be required. Minor Detailed Site Plans should be required to be referred to municipalities for review and comment prior to Planning Director approval.
27-4.202.G	Residential Single-Family Attached Zone (RSF-A)	The City continues to believe that the allowed density in the RSF-A is too high for townhouse developments. Reduction of allowable density or a new zone should be considered for townhouse developments.
27-4.203, 27-4.204 & 27-301	Detailed Site Plans	Detailed site plan review should be required for all uses in the Town Activity Center Base Zone and Nonresidential Base Zones.

The City would like to introduce two new concerns that arose from the City's review of responses in the public comment analysis. First, the City understands that the County Council's legal staff have opined that all municipalities that have been granted certain delegated authority under the current Zoning Ordinance will need to be re-authorized under the new Zoning Ordinance. The City supports the City of Bowie's recommendation, "that at a minimum, CB-13-2018 include language recognizing that certain authority has already been delegated to municipalities, all authority will sunset

with the repeal of the current Ordinance and the County Council will have to take action in to the future to delegate authority under the new Zoning Ordinance.” The City requests clarification on the process and timetable for reauthorization, and seeks assurances that the process will not result in a lapse of municipal delegation. The second concern relates to the definition of “lot coverage.” The City supported the definition included in the Comprehensive Review Draft that included patios and walkways within the lot coverage calculation. The definition within the current zoning ordinance, and currently proposed in the legislative draft omits these items, allowing homeowners to install large areas of impervious surfaces that increase volume and velocity of storm water runoff. The City would like to see a regulation that addresses the percent of net lot area that can be covered with impervious areas such as patios, compacted gravel and hard-surfaced recreation.

The City respectfully requests that the County Council revise the proposed legislative draft of the Zoning Ordinance to address the concerns discussed above. If you have any questions, please contact Terri Hruby, Planning Director, at 301-474-0569. The City looks forward to working with County staff on the Comprehensive County Wide Map Amendment and the development of a Greenbelt NCO Zone.

Sincerely,

Emmett V. Jordan
Mayor

cc: The Honorable Todd M. Turner, County Council Member
Patrick Wojahn, Mayor, City of College Park
G. Frederick Robinson, Mayor, City of Bowie
City Council
Nicole Ard, City Manager
Terri Hruby, Planning Director

City Council Agenda Item Report

Meeting Date: July 9, 2018

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

CB-013-2018 - Proposed Comprehensive Zoning Ordinance Rewrite

Suggested Action:

Reference:

CB-13-2018

Draft Letter, T. Hruby, 7/9/18

CB-13-2018, the proposed legislative draft of the Prince George's County Zoning Ordinance was released in late April. The Prince George's County Council sitting as the Committee of the Whole is holding a series of community work sessions on the revised Zoning Ordinance (CB-13-2018) and on the Countywide Sectional Map Amendment Process (CB-14-2018) over the next several weeks, and is accepting public comment on the zoning re-write proposed legislation. In late May the City Council commented on CB-15-2018, the legislative draft of the proposed subdivision regulations.

As City Council is aware throughout the zoning re-write project, the City has submitted detailed comments to the County. Planning staff has completed its review of the proposed legislative draft of the Zoning Ordinance, the County's staff responses to the City's comments, as well as comments from other stakeholders, on the Comprehensive Review Draft and has drafted a letter for City Council consideration that summarizes significant items that continue not to be addressed in the latest legislative draft, as well as introduces a couple new items that staff identified through reviewing the County's responses to public comments on the Comprehensive Review Draft.

Staff recommends that Council approve the draft letter prepared by staff, and direct staff to submit it to the Chair of the Prince George's County Council for consideration as the County Council considers CB-13-2018. (TH)

Attachments:

[CB-13-2018.pdf](#)

[Draft Letter, T. Hruby, 7.9.18.pdf](#)

COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND
SITTING AS THE DISTRICT COUNCIL
2018 Legislative Session

Bill No. CB-13-2018

Chapter No. _____

Proposed and Presented by The Chair (by request – Planning Board)

Introduced by _____

Co-Sponsors _____

Date of Introduction _____

ZONING BILL

1 AN ORDINANCE concerning

2 The Zoning Ordinance of Prince George's County

3 For the purpose of replacing the Zoning Ordinance of Prince George's County, being also and
 4 the same Subtitle 27 of the County Code, with a new Zoning Ordinance.

5 BY repealing:

6 Section 27-101 through Section 27-1907

7 The Zoning Ordinance of Prince George's County, Maryland

8 Being also

9 SUBTITLE 27. ZONING

10 The Prince George's County Code

11 (2015 Edition, 2017 Supplement).

12 By adding:

13 Section 27-1100 through Section 27-8602

14 The Zoning Ordinance of Prince George's County, Maryland

15 Being also

16 SUBTITLE 27. ZONING

17 The Prince George's County Code

18 SECTION 1. BE IT ENACTED by the County Council of Prince George's County,
 19 Maryland, sitting as the District Council for that part of the Maryland-Washington Regional
 20 District in Prince George's County, Maryland, that Sections 27-101 through 27-1810 of the

1 current Zoning Ordinance of Prince George's County, Maryland, being also Subtitle 27 of the
2 Prince George's County Code, be and the same is hereby repealed.

3 SECTION 2. BE IT FURTHER ENACTED that Sections 27A-101 through 27A-804 of the
4 Urban Centers and Corridors Nodes Development and Zoning Code of Prince George's County,
5 being also Subtitle 27A of the Prince George's County Code, is hereby repealed.

6 SECTION 3: BE IT FURTHER ENACTED that Sections 27-1100 through 27-8602 of the
7 proposed Zoning Ordinance of Prince George's County, Maryland, being also Subtitle 27 of the
8 Prince George's County Code, appended to this bill as Attachment A and hereby incorporated by
9 reference, be and the same is hereby adopted.

10 SECTION 4. BE IT FURTHER ENACTED that, upon the effective date of this Ordinance,
11 the local planning areas within that portion of the Maryland-Washington Regional District
12 located within Prince George's County, as depicted on the official County zoning maps on that
13 date, be and the same are hereby readopted without change.

14 SECTION 4. BE IT FURTHER ENACTED that the provisions of this Ordinance are
15 hereby declared to be severable; and, in the event that any section, subsection, paragraph,
16 subparagraph, sentence, clause, phrase, or word of this Ordinance is declared invalid or
17 unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall
18 not affect the remaining words, phrases, clauses, sentences, subparagraphs, paragraphs,
19 subsections, or sections of this Ordinance, since the same would have been enacted without the
20 incorporation in this Ordinance of any such invalid or unconstitutional word, phrase, clause,
21 sentence, paragraph, subparagraph, subsection, or section.

22 SECTION 4. BE IT FURTHER ENACTED that this Ordinance shall take effect October
23 20, 2020.

Adopted this _____ day of _____, 2018.

COUNTY COUNCIL OF PRINCE
GEORGE'S COUNTY, MARYLAND

BY: _____
Dannielle M. Glaros
Chair

ATTEST:

Redis C. Floyd
Clerk of the Council

NOTE: ATTACHMENT A IS AVAILABLE FOR REVIEW IN THE OFFICE OF THE
CLERK OF THE COUNCIL, AT THE PRINCE GEORGE'S COUNTY MEMORIAL
LIBRARY SYSTEM BRANCHES AND ONLINE AT:

<https://princegeorgescountymd.legistar.com/>

KEY:

Underscoring indicates language added to existing law.

[Brackets] indicate language deleted from existing law.

Asterisks *** indicate intervening existing Code provisions that remain unchanged.

May 30, 2018

The Honorable Dannielle M. Glaros, Chair
Prince George's County Council
14741 Governor Oden Bowie Drive
Upper Marlboro, Maryland 20772

RE: CB-015-2018 – Proposed Subdivision Regulations

Dear Chair Glaros:

On May 29, 2018, the Greenbelt City Council received a briefing from its planning staff on CB-015-2018, Proposed Subdivision Regulations. As you are aware, Greenbelt has been very involved in the zoning and subdivision re-write project since its inception. The City continues to support the overall objectives of the project with regard to streamlining the development review process, modernizing the subdivision and zoning regulations, incentivizing high quality development to support economic development and protecting and enhancing the County's neighborhoods. However, the City continues to have concerns with the proposed subdivision regulations, particularly with the subdivision review procedures and the certification of adequacy process for public facilities.

The proposed lack of municipal notification on the review of minor preliminary plans of subdivision and applications for Certificate of Adequacy is unacceptable to the City. Greenbelt lies outside the Metropolitan District, has no County roads within its jurisdiction and has its own police force, making it imperative that the City's planning staff be party to the review and approval of preliminary plans of subdivisions and Certificate of Adequacy for public facilities. A sign posted on a property ten days in advance of the Planning Director acting on a Minor Preliminary Plan of Subdivision is not sufficient public notification. At a minimum, applicants should be required to complete an informational mailing to the municipality, city or town that the project is located in when submitting an application to the Planning Director, as required for Major Preliminary Plans of Subdivision. With regard to applications for Certificate of Adequacy, the City has reviewed County planning staff's previous responses to the City's comments on this issue, and the City is not requesting a public hearing requirement, but rather acknowledgement within the Planning Director's review procedures that municipalities shall be consulted prior to a finding of adequacy.

The City continues to be concerned about the exemptions for properties in the LTO and RTO zones for adequate transportation facilities, and for fee-in-lieu provisions for recreation facilities. The City looks forward to working with County planning staff on the drafting of new Transportation Review Guidelines to address the concerns that have been raised regarding the transportation exemptions provisions. The City also looks forward to working with the County

on developing an interjurisdictional agreement regarding parks and recreation adequacy provisions, particularly related to fee in-lieu payments.

The City plans to continue its review of CB-15-2018, as well as CB-13-2018 and CB-14-2018, and will be forwarding additional comments in the coming months. Thank you for the opportunity to comment, and we look forward to seeing the City's concerns addressed and continuing to work with the County on moving this project forward.

Sincerely,

Emmett V Jordan
Mayor

cc. City Council

The Honorable Todd Turner
Derick Berlage, M-NCPPC
Nicole Ard, City Manager
Terri S. Hruby, Director of Planning
and Community Development

City Council Agenda Item Report

Meeting Date: July 9, 2018

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

GHI's Request for Joint Letter Requesting R-P-C Legacy Zone

Suggested Action:

Reference:

Draft Letter to Council Member Todd Turner

In previous correspondence to the County on the Comprehensive Review Draft of the proposed Zoning Ordinance, the City and GHI has requested that a Legacy Residential Planned Community Zone (L-R-P-C) be included in the legislative draft of the proposed Zoning Ordinance, to address the proposed deletion of the R-P-C zone. The L-R-P-C Zone would remain in effect until a Greenbelt Neighborhood Conservation Overlay Zone is approved by the County, providing certain protections to Historic Greenbelt. In light of no Legacy R-P-C Zone being included in the legislative draft of the proposed Zoning Ordinance (also referred to as CB-13-2018), GHI is proposing a joint letter be sent to Council Member Turner reiterating the request for a Legacy R-P-C Zone.

A draft letter is included in Council's packet for review and approval. (TH)

Attachments:

[Draft Letter to Council Member Todd Turner.pdf](#)

July 10, 2018

The Honorable Todd Turner
Vice Chair
Prince George's County Council
County Administration Building
14741 Governor Oden Bowie Drive
Upper Marlboro, Maryland 20772

Re: R-P-C Legacy Zone
CB-13-2018

Dear Mr. Turner:

Thank you for your letter of May 9, 2018, to Greenbelt Homes, Inc., informing us of MNCPPC planning staff's intent to move forward with the development of a Neighborhood Conservation Overlay Zone (NCOZ) for GHI and other historic parts of Greenbelt to be adopted concurrently with the County Wide Map Amendment. Both GHI and the City of Greenbelt are grateful for your support.

GHI's Zoning Task Force, in collaboration with the City, has made considerable progress in drafting the elements of an NCOZ that we believe will protect our historic community, while at the same time offering us the flexibility we have traditionally enjoyed in making necessary repairs and improvements to our property.

Both the City and GHI believe, however, that it will be best to preserve a Legacy Residential Planned Community (R-P-C) Zone, as we have previously requested from you and from M-NCPPC, to protect us in the event that NCOZ development does not proceed as smoothly or in as timely a fashion as we hope. GHI's mission, in partnership with the City, is to provide quality homes for the member-owners of its buildings, some of which date back to the 1930s. Often that means the ability to move forward on maintenance and improvements that cannot wait for an uncertain permitting or regulatory framework to take shape.

We will appreciate your continuing to advocate for the inclusion of this legacy zone in the legislative draft of the zoning ordinance now in front of the County Council (CB-13-2018) and look forward to working with M-NCPPC on a Greenbelt NCOZ. Thank you again.

Sincerely,

Emmett Jordan

Steve Skolnik

Mayor

President

City of Greenbelt
25 Crescent Road
Greenbelt, Maryland 20770

Greenbelt Homes, Incorporated
Hamilton Place
Greenbelt, Maryland 20770

cc. The Honorable Dannielle M. Glaros, Chair
City Council

City Council Agenda Item Report

Meeting Date: July 9, 2018

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Greenbrook Lake Improvement

Suggested Action:

At its Work Session held on July 2, 2018 the City Council discussed the Greenbrook Lake Improvement. Jason Mills of Soltez presented to the Council the Stormwater Retrofit Plan for the project. In order to proceed with the project, Mr. Mills will need to apply for the Wetlands and Waterways permit with Maryland Department of the Environment (MDE).

Council direction is sought. (BA)

Attachments:

City Council Agenda Item Report

Meeting Date: July 9, 2018

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Maryland Municipal League 2019 Legislative Requests

Suggested Action:

Reference:

2019 MML Legislative Request form

History of City MML Priority Requests

MML Assets and Liabilities of City's 2018 Submissions

The City has received the annual request from the Maryland Municipal League (MML) to submit statewide legislative initiatives by July 27.

Last year, the City submitted three proposed initiatives.

- Local approval authority over cell phone towers, including small cell towers and taxing ability.
- Prohibit housing discrimination based on source of income (section 8 vouchers, etc.)
- Prevent utilities from retroactively billing customers when mistakes are made.

MML did select "Ensure that Municipalities Retain Authority over Small Cell Equipment Locating and Permitting" as a 2018 Priority. The small cell industry submitted a bill which MML opposed. This bill required significant advocacy by MML and was ultimately withdrawn.

Suggested initiatives must have statewide municipal impact. Per MML rules, the City may submit up to three Legislative Requests.

Council direction is sought. (DEM)

Attachments:

[2019 MML Legislative Request form.pdf](#)

[History of City MML Priority Requests.pdf](#)

[MML Assets and Liabilities of City's 2018 Submission.pdf](#)

2019 MML LEGISLATIVE REQUEST

Name of Municipality, Chapter or Department submitting request:_____

Contact Person/Title_____

Address/City/State/Zip:_____

Telephone numbers: (Work)_____ (Home)_____ E-mail:_____

How MML Legislative Priority Issues Are Selected

1. The League shall inform all member municipalities, chapters, and departments that they may **submit up to three legislative requests each for consideration** as MML initiatives before the Maryland General Assembly by a deadline selected by the League.
2. The staff reviews these requests and prepares background information for the Legislative Committee.
3. The Legislative Committee meets to discuss these requests and to consider MML priority issues not resolved during the previous session.
4. A legislative request that is the same or as substantially similar to a request that has previously been considered and rejected by the committee twice within a four-year period coinciding with the current term of the General Assembly shall be excluded from consideration by the committee.
5. The LAR submission form requires verification that the elected body of a municipality or the membership of a chapter or department has endorsed a legislative request prior to submission.
6. The committee shall limit legislative sponsorship proposals to the membership for consideration at the fall conference to no more than four (4) non-prioritized items and limit the proposals adopted by the membership to four (4).

LAR FORM MUST BE RETURNED VIA MAIL OR E-MAIL NO LATER THAN FRIDAY, JULY 27, 2018.

1. Describe the problem or situation the request is intended to address:

2. Describe the requested legislation:

3. Describe how the requested legislation would remedy the problem:

4. The proposed legislation would address: _____ Only your municipality
_____ Only municipalities in your county _____ Municipalities in the entire state
_____ All counties and municipalities in the entire state

-OVER PLEASE-

History of City MML “Priority” Legislative Requests

YEAR	SUBMISSION
2018	Prohibit Housing Discrimination based on Source of Income Municipal Authority over Cell Towers Prohibit Retroactive Utility Billing
2017	Protect Youth Service Bureau Funding Local Authority over Vegetation Management Protect Program Open Space Funding
2016	Incentives for Solar Energy Use Protect Program Open Space Funding Local Authority over Vegetation Management
2015	Debit Card Transactions Should be Treated as Cash Maintain Municipal Ability to Establishing Different Tax Rates on Property Classes.
2014	Solar Energy Initiative Funding for Electric Vehicle Infrastructure
2013	Plastic Bag Fee Bill Alternative Revenue Raising Authority Speed Cameras - Enforcement
2012	No Submission
2011	Funding/Incentives for Alternative Fuel Vehicles and Stations Sign removal on State Highways
2010	Apartment Assessment Issue Funding/Incentives for Alternative Fuel Vehicles and Stations
2009	Speed Cameras
2008	Apartment Assessment Issue Radar Cameras
2007	Electricity Aggregation Increase State Police Aid
2006	No Submission
2005	Electricity Aggregation
2004	Protect Municipal Fiscal Resources Radar Cameras
2003	Speed Cameras
2002	Fiscal Sustainability Speed Cameras Car Sharing Matching Grants
2001	Electricity Aggregation Income Tax – Increase Municipal Share
2000	Electricity Aggregation Consideration of Distribution of Income Tax
1999	Increased Funding for Youth Prevention Programs Local Representatives for Absentee Landlords
1998	Consumer Protection Improperly Registered Motor Vehicles

2018 Legislative Action Requests (LARs)

#01 - Cell Phone Antenna Siting Approval and Fee Authorization – Enact legislation to authorize local governments to assert greater control over the siting and installation of cell phone antennas and to charge a fee for permit review of applications.

Assets:

1. This is emerging as a statewide issue for municipalities.
2. MML could use solar field legislation passed last session as model legislation.
3. A firm representing Mobilitie approached MML to engage on this issue.

Liabilities:

1. Some existing local government authority and restrictions on this issue reside in federal statute and FCC regulations
2. The FCC is looking at the issue and considering potential further federal intervention.

#02 - Utility Retroactive Billing – Prohibition - Enact legislation to prohibit utility companies from retroactively billing customers when the utility makes a mistake.

Assets:

1. To the extent a municipality was underbilled for utility usage, it could save money if this proposal became law.

Liabilities:

1. This issue is more of a consumer initiative than a municipal issue.
2. Municipalities currently have similar authority to collect property taxes going back for a period of three years when errors are encountered in property taxation.
3. Utilities will oppose this initiative.

#03 - Income-Based Housing Discrimination – Prohibition - Enact legislation to prohibit housing discrimination based on source of income.

Assets:

1. Bill passage could expand the housing stock for municipal residents with housing vouchers.

Liabilities:

1. Similar legislation introduced in the past two legislative sessions has failed to pass.

- f. **Subcommittees:** Candace Donoho stated that subcommittees, formed to study specific issues in depth, may be established as needed at the call of the Chair.
- g. **Role of Chapter Liaisons:** Candace Donoho explained that each chapter is asked to designate one of its LC members as the "chapter liaison". The chapter liaison is responsible for giving reports at chapter meetings and generally encouraging the chapter members to keep in close contact with legislators.

4. Presentation of Legislative Action Requests (LARs)

A motion to accept all LARs submitted after the submission deadline was made and seconded. The motion to accept all LARs passed unanimously.

Candace Donoho, Jim Peck, and Bill Jorch gave an overview of the following LARs:

(LR 2018 – 01) Cell Phone Antenna Siting Approval and Fee Authorization (Greenbelt)

(LR 2018 – 02) Utility Retroactive Billing – Prohibition (Greenbelt)

(LR 2018 – 03) Income-Based Housing Discrimination – Prohibition (Greenbelt)

(LR 2018 – 04) Maryland Public Information Act – Request Denials – E-mail and Telephone Numbers (Rockville and Gaithersburg)

(LR 2018 – 05) Municipal Government – Highway User Fund Restoration (Rockville and Greensboro)

(LR 2018 – 06) Community Development Block Grants (CDBG) proposed Cuts – Condemnation and Creation of State Program to Offset Proposed Cuts (Prince George's County Municipal Association)

(LR 2018 – 07) Municipal Broadband Study and Funding (Prince George's County Municipal Association)

(LR 2018 – 08) Bicycle and Pedestrian Trails and Lanes Funding (Prince George's County Municipal Association)

(LR 2018 – 09) National Capital Strategic Economic Development Fund – Ensuring Budget Funding (Takoma Park)

(LR 2018 – 10) Regional Greenhouse Gas Initiative – Use of Funds – Greenhouse Gas Reduction (Takoma Park)

(LR 2018 – 11) Sales and Use Tax – Sharing with Municipalities or Local Taxing Authorization (Takoma Park)

(LR 2018 – 12) Drone Aircraft – Restrictions within Municipal Corporate Limits (Greensboro)

(LR 2018 – 13) Open Meetings Act – Closed Sessions – Disposition of Public Property (Gaithersburg)

(LR 2018 – 14) Municipal Annexation – Substantial Change in Land Use – Elimination of Five-Year County Prohibition (Centreville)

David Moran

From: David Moran
Sent: Tuesday, August 8, 2017 3:24 PM
To: Candace Donoho; Anne Marie Belton; Jim Peck; Kevin Connors
Cc: Bill Jorch; Nicole Ard; Bonita Anderson
Subject: RE: 2018 LAR - Greenbelt

Thanks Candace. I will advise Council when they discuss this item.

David E. Moran
Assistant City Manager
City of Greenbelt
25 Crescent Road
Greenbelt, MD 20770

Phone: 301-474-8000
Fax: 301-441-8248

From: Candace Donoho [mailto:CandaceD@mdmunicipal.org]
Sent: Tuesday, August 08, 2017 2:38 PM
To: David Moran; Anne Marie Belton; Jim Peck; Kevin Connors
Cc: Bill Jorch; Nicole Ard; Bonita Anderson
Subject: RE: 2018 LAR - Greenbelt

Hi David: As staff was looking over the 2018 LARs to begin research on each of them, we realized that the LAR submitted by Greenbelt relative to vegetation management by utilities violates our LC rules and procedures that prohibits the submission of a legislative request that has previously been considered and rejected by the Committee twice within a four-year period coinciding with the current term of the General Assembly.

This LAR was submitted by Greenbelt in both 2015 and 2016 and was not selected by the LC as a priority in either year. I know you were going to ask your Council which of the four to set aside when they meet next Monday narrow your submissions to three LARs, but based on this information, it looks like we can just go forward with the other three LARs submitted by Greenbelt and withdraw the vegetation management LAR from consideration based on our rules and procedures.

The LC rules and procedures are below, in case you'd like to review them:

How MML Legislative Priority Issues Are Selected

1. The committee shall as soon as practicable after the close of each legislative session inform all member municipalities, chapters, and departments that they may submit up to three legislative requests each for consideration as MML initiatives before the Maryland General Assembly. Legislative requests must be received at the League office by a date to be determined.
2. Legislative action requests are received by a specified published date. The staff reviews these requests and prepares background information for the Legislative Committee (July / August).
3. The Legislative Committee meets to discuss these requests as well as to consider MML priority issues not resolved during the previous session (August / September).

4. A legislative request that is the same or as substantially similar to a request that has previously been considered and rejected by the committee twice within a four-year period coinciding with the current term of the General Assembly shall be excluded from consideration by the committee.
5. The committee shall adopt a request form upon which each proposal shall be submitted. The form shall include a provision to require verification that the elected body of a municipality or the membership of a chapter or department has endorsed a legislative request prior to its submission to the committee. The committee shall limit legislative sponsorship proposals to the membership for consideration at the conference to no more than four (4) non-prioritized items and limit the proposals adopted by the membership to four (4).

Candace

Candace L. Donoho
Director, Government Relations
1212 West Street
Annapolis, Maryland 21401
Office: 410.268.5514
Mobile: 410.533.1567
candaced@mdmunicipal.org



THE
MARYLAND
MUNICIPAL
LEAGUE

"Diversity is being invited to the party; Inclusion is being asked to dance."

– Verna Myers #TimeToTalkMD



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From: David Moran [<mailto:dmoran@greenbeltmd.gov>]
Sent: Tuesday, August 01, 2017 9:49 AM
To: Anne Marie Belton <abelton@greenbeltmd.gov>; Jim Peck <JimP@mdmunicipal.org>; Kevin Connors <kevinc@mdmunicipal.org>
Cc: Candace Donoho <CandaceD@mdmunicipal.org>; Bill Jorch <billj@mdmunicipal.org>; Nicole Ard <nard@greenbeltmd.gov>; Bonita Anderson <banderson@greenbeltmd.gov>
Subject: RE: 2018 LAR - Greenbelt

Jim,

Council will discuss this at their next regular meeting on August 14. I will advise following that meeting.

Thanks.

David

David E. Moran
Assistant City Manager
City of Greenbelt
25 Crescent Road
Greenbelt, MD 20770

Phone: 301-474-8000
Fax: 301-441-8248

From: Anne Marie Belton
Sent: Friday, July 28, 2017 1:44 PM
To: Jim Peck; Kevin Connors
Cc: David Moran; Candace Donoho; Bill Jorch; Nicole Ard
Subject: RE: 2018 LAR - Greenbelt

Mr. Peck,

Since staff will need to check with Council on which request to withdraw, either David or I will have to get back with you. Thank you for the clarification.

Anne Marie

From: Jim Peck [<mailto:JimP@mdmunicipal.org>]
Sent: Thursday, July 27, 2017 1:46 PM
To: Anne Marie Belton; Kevin Connors
Cc: David Moran; Candace Donoho; Bill Jorch
Subject: RE: 2018 LAR - Greenbelt

Good Afternoon Anne Marie,

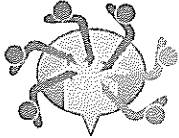
Section 202 of the MML Legislative Committee rules permit a municipality to submit up to three legislative requests. Is there one of these four requests that the City would like to withdraw? Thanks.

Jim Peck

Director, Research and
Information Management
1212 West Street
Annapolis, Maryland 21401
(410) 295-9105
jimp@mdmunicipal.org



THE
MARYLAND
MUNICIPAL
LEAGUE



"Diversity is being invited to the party; Inclusion is being asked to dance." – Verna Myers
#TimeToTalkMD

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From: Anne Marie Belton [<mailto:abelton@greenbeltmd.gov>]
Sent: Thursday, July 27, 2017 12:00 PM
To: Kevin Connors <kevinc@mdmunicipal.org>
Cc: Jim Peck <jimp@mdmunicipal.org>; David Moran <dmoran@greenbeltmd.gov>
Subject: 2018 LAR - Greenbelt

Good afternoon Mr. Connors.

Attached are 4 legislative requests from the City of Greenbelt. Please let me know if there are questions.

Anne Marie Belton
Executive Associate

City Council Agenda Item Report

Meeting Date: July 9, 2018

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

GFAC Notice of Award to Heartline Fitness

Suggested Action:

Reference:

Memorandum, J. McNeal, 7/27/18

Acceptance Agreement

Exercise Equipment

Heartline Fitness Systems Proposal

In FY 19, the City budgeted \$20,200 to replace exercise bikes at the Aquatic and Fitness Center. The equipment scheduled to be replaced is 25 years old or older and has outlived its useful life.

It is proposed to replace five (5) upright exercise bikes, one (1) recumbent bike and one (1) upper body exerciser that is ADA accessible. Staff has evaluated various types of replacement equipment and has determined the Life Fitness products are the most appropriate equipment to purchase. Life Fitness has a long history of designing and manufacturing top quality, commercial grade equipment. The upper body exerciser equipment is manufactured by SciFit and it too is a top quality, commercial grade, specialized piece of equipment.

Fairfax County, Virginia conducted a competitive solicitation of bids for the purchase of exercise equipment, accessories and parts. Heartline Fitness Systems located in Gaithersburg, Maryland is one of the firms awarded a contract to provide exercise equipment, accessories and parts.

Staff recommends the City of Greenbelt utilize the Fairfax County, Virginia Bid Solicitation (#2000000875) for the purchase of five (5) Life Fitness Integrity SC Upright Bikes, one (1) Life Fitness Integrity SC Recumbent Bike and one (1) SciFit PRO 103-INT - Adjustable Upper Body Exerciser from Heartline Fitness Systems located in Gaithersburg, Maryland under the terms stipulated in the Fairfax County, Virginia Bid Solicitation for a total cost of \$20,847.20.

Council approval is sought. (JM)

Attachments:

[Memorandum, J. McNeal, 7.27.18.pdf](#)

[Acceptance Agreement.pdf](#)

[Exercise Equipment.pdf](#)

[Product Specifications.pdf](#)

[Heartline Fitness Systems Proposal.pdf](#)

MEMORANDUM

TO: NICOLE ARD, CITY MANAGER
FROM: JOE MCNEAL, ASSISTANT DIRECTOR OF RECREATION OPERATIONS
STEPHEN PARKS, AQUATIC AND FITNESS CENTER SUPERVISOR
CHERYL CONRAD, AQUATIC AND FITNESS COORDINATOR
SUBJECT: PURCHASE OF EXERCISE BIKES AND EQUIPMENT
DATE: JUNE 27, 2018
CC: DAVID MORAN, ASSISTANT CITY MANAGER
JULIE MCHALE, DIRECTOR OF RECREATION



BACKGROUND

In FY 19, the City budgeted \$20,200 in the Replacement Fund to purchase exercise bikes at the Aquatic and Fitness Center. The equipment scheduled to be replaced is 25 years old or older and has outlived its useful life. Staff has identified a solicitation for bids conducted by Fairfax County, Virginia which allows for the cooperative purchase or "piggy backing".

DISCUSSION

It is proposed to replace five (5) upright exercise bikes, one (1) recumbent bike and one (1) upper body exerciser that is ADA accessible. Staff has evaluated various types of replacement equipment and has determined the Life Fitness products are the most appropriate equipment to purchase. Life Fitness has a long history of designing and manufacturing top quality, commercial grade equipment. The upper body exerciser equipment is manufactured by SciFit and it too is a top quality, commercial grade, specialized piece of equipment. Information sheets on recommended equipment are attached.

Fairfax County, Virginia conducted a competitive solicitation of bids for the purchase of exercise equipment, accessories and parts. The contract period is good through December 31, 2019. Further, the City of Greenbelt is eligible to cooperatively purchase (piggy back) on this bid process. Heartline Fitness Systems located in Gaithersburg, Maryland is one of the firms awarded a contract to provide exercise equipment, accessories and parts. Attached is a copy of the Notice of Award to Heartline Fitness.

RECOMMENDATION

Staff recommends the City of Greenbelt utilize the Fairfax County, Virginia Bid Solicitation (#2000000875) for the purchase of five (5) Life Fitness Integrity SC Upright Bikes, one (1) Life Fitness Integrity SC Recumbent Bike and one (1) SciFit PRO 103-INT - Adjustable Upper Body Exerciser from Heartline Fitness



County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

DEC 11 2013

Heartline Fitness Productions Inc.
8041 Cessna Avenue, Suite 200
Gaithersburg, MD 20879

Attention: Doug Meadows, Key Account Manager

Reference: IFB2000000875, Exercise Equipment, Accessories and Parts

Dear Mr. Meadows:

Acceptance Agreement

Contract Number: 4400004434

This acceptance agreement signifies a contract award to Heartline Fitness Systems for exercise equipment, accessories and parts. The manufacturers awarded to your firm are: FreeMotion, Life Fitness, Paramount, SCIFIT, and Star Trac.

The period of this contract is from date of award through December 31, 2019.

The contract award shall be in accordance with:

- 1) This Acceptance Agreement;
- 2) The terms and conditions of IFB2000000875 and any addendum; and
- 3) Your bid dated October 15, 2013.

Please note that this is not an order to proceed. A Purchase Order, which constitutes your notice to proceed, will be issued by the County. Please provide your Insurance Certificate according to Special Provisions paragraph 15 within ten (10) days of receipt of this letter. Contract award documents may be viewed on the Department of Purchasing and Supply Management website at www.fairfaxcounty.gov/dpsm/contracts.htm.

All questions regarding this contract should be directed to Viola Laird at (703) 324-3212 or via email Viola.Laird@fairfaxcounty.gov.

Sincerely,

Cathy A. Muse CPPO
Director/County Purchasing Agent

Department of Purchasing & Supply Management
12000 Government Center Parkway, Suite 427
Fairfax, VA 22035-0013

Website: www.fairfaxcounty.gov/dpsm
Phone 703-324-3201, TTY: 1-800-828-1140, Fax: 703-324-3228

Handwritten initials and date: *ALB* 12/11/13

Handwritten initials: *CB*



County of Fairfax, Virginia

NOTICE OF AWARD

DEC 11 2013

CONTRACT TITLE: Exercise Equipment, Accessories and Parts

SOLICITATION NUMBER: 2000000875

NIGP CODE: 80534

CONTRACT PERIOD: Date of Award through December 31, 2019

PRICES: Equipment purchased from contract will be based on a percentage discount from the Manufacturer's Suggested Retail Price (MSRP) list. See the attached Pricing Schedule for manufacturers awarded.

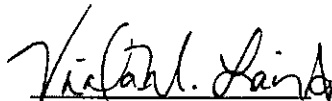
PREVIOUS CONTRACT: RQ09-999297-21

DPSM CONTACT: Viola Laird, CPPB, Contract Specialist
Telephone: 703-324-3212
E-mail: Viola.Laird@fairfaxcounty.gov

ORDERING INSTRUCTIONS:

Any county department may enter into FOCUS (Fairfax County Unified Systems) a Shopping Cart /Purchase Order requisition indicating the item/service required, the quantity, the payment terms and the delivery date. The purchase requisition must be annotated with the contract number. Requests exceeding the small purchase threshold will be routed to DPSM and a purchase order will be executed.

Requests exceeding the small purchase threshold will be routed to DPSM and a purchase order will be executed.


Contract Specialist

DISTRIBUTION:

Department of Finance – Accounts Payable/e
Park Authority- Thuy Ha/e
Fire and Rescue Division- Christina Fisher/e

Contract Specialist- Viola Laird
Asst. Contract Spec. – Team 2

Department of Purchasing & Supply Management
12000 Government Center Parkway, Suite 427
Fairfax, VA 22035-0013
Website: www.fairfaxcounty.gov/dpsm
Phone 703-324-3201, TTY: 1-800-828-1140, Fax: 703-324-3228

CONTRACTOR:

SUPPLIER CODE:

CONTRACT NUMBER

Water Rower, Inc.
560 Metacom Ave
Warren, RI 02885

1000013971

4400004424

Contact: Jill Lancaster, Director of Administration
Telephone: (401) 247-7742
Fax: (401) 247-7743
E-Mail: info@waterrower.com
Manufacturer: Water Rower
Terms: 2% 7 Days/Net 30

Wellness Solutions, Inc.
PO Box 349
The Plains, VA 20198

1000013939

4400004520

Contact: Jeanna Conroy
Telephone: (540) 349-9080
Fax: (804) 482-4932
E-Mail: jconroy@wsifitness.com
Manufacturers: Technogym, Woodway Treadmills
Terms: Net 30

PRICING SCHEDULE

No.	Vendor	Manufacturer	% Discount Set in Place
5.	EnerG Fitness & Wellness Solutions/ Contract: 4400004431	Manufacturer: <u>Expresso</u>	
		Expresso Recumbent Bike	21%
		Expresso Upright Bike	21%
		Other products not listed above	21%
		Volume Discount	1%
		Parts and Accessories	5%
		Labor Rate (equipment repair): <u>No Bid</u>	
		Days ARO:	
		Equipment: <u>42</u> Days Parts: <u>5</u> Days Accessories: <u>5</u> Days	
6.			
	Heartline Fitness Systems Contract: 4400004434	Manufacturer: <u>FreeMotion</u>	
		FreeMotion Cable Motion Selectorized Strength	15%
		FreeMotion Epic Selectorized Strength	20%
		FreeMotion Epic Free Weights	10%
		Other products not listed above	25%
		Volume Discount	0%
		Parts and Accessories	0%
		Labor Rate (equipment repair): <u>\$76.00</u> per hour	
		Days ARO:	
		Equipment: Days <u>28</u> Parts: <u>7</u> Days Accessories: <u>7</u> Days	
7.	Gym Source Mid-Atlantic, LLC Contract: 4400004433	Manufacturer: <u>GTS</u> or <u>Power Tower Gravity Equipment</u>	
		GTS® Gravity Training System	15%
		PowerTower™ Gravity Training System	15%
		Volume Discount	1%
		Parts and Accessories	0%
		Labor Rate (equipment repair): <u>\$90.00</u> per hour	
		Days ARO:	
		Equipment: <u>35</u> Days Parts: <u>10</u> Days Accessories: <u>10</u> Days	

PRICING SCHEDULE

No.	Vendor	Manufacturer	% Discount Set in Place
10.	Heartline Fitness Systems Contract: 4400004434	Manufacturer: <u>Life Fitness</u>	
		Treadmills	20%
		Treadmills with attached/integrated personal entertainment	20%
		Treadmills with embedded personal entertainment	20%
		Bikes	20%
		Bikes with attached/integrated personal entertainment	20%
		Bikes with embedded personal entertainment	20%
		Elliptical/Cross Trainers	20%
		Elliptical/Cross Trainers with attached/integrated personal entertainment	20%
		Elliptical/Cross Trainers with embedded personal entertainment	20%
		Attachable Personal Viewing Kits	10%
		Summit Trainers	20%
		StairClimbers	20%
		Selectorized Equipment	10%
		Plate Loaded Equipment	10%
		Benchs/Racks	10%
		Dumbbells/Plates	10%
		Multigym/Multi use	10%
		Lifecycle GX	25%
		Other products not listed above	10%
		Other Item: Synrgy	15%
		Volume Discount	0%
		Parts and Accessories	0%
		Labor Rate (equipment repair): <u>\$76.00</u> per hour	
		Days ARO: Equipment: <u>Days 28</u> Parts: <u>7</u> Days Accessories: <u>7</u> Days	
11.	Fitness Resource Retail, LLC Contract: 4400004432	Manufacturer: <u>Magnum</u>	
		Free Weight Racks/Platforms	20%
		Commercial Elliptical	N/A
		Volume Discount	2%
		Parts and Accessories	20%
		Labor Rate (equipment repair): \$75.00 per hour	
		Days ARO: Equipment: <u>30-45</u> Days Parts: <u>3-4</u> Days Accessories: <u>2-3</u> Days	
12.		Manufacturer: <u>Nautilus</u>	No Award

PRICING SCHEDULE

No.	Vendor	Manufacturer	% Discount Set in Place
15.	EnerG Fitness & Wellness Solutions/ Contract: 4400004431	Manufacturer: <u>Precore</u>	
		Treadmills	20%
		Treadmills with attached/integrated personal entertainment	20%
		Treadmills with embedded personal entertainment	20%
		Bikes	20%
		Bikes with attached/integrated personal entertainment	20%
		Bikes with embedded personal entertainment	20%
		Ellipticals	20%
		Ellipticals with attached/integrated personal entertainment	20%
		Ellipticals with embedded personal entertainment	20%
		AMT	20%
		AMT with attached/integrated personal entertainment	20%
		AMT with embedded personal entertainment	20%
		Stairclimbers	20%
		Personal viewing screen kits	20%
		Selectorized equipment	18%
		Plate loaded equipment	18%
		Dumbbells/Plates	18%
		Functional trainers	20%
		Multiuse Stations	15%
		Other products not listed above	20%
		Volume Discount	2%
		Parts and Accessories	15%
		Labor Rate (equipment repair): \$160.00 per hour	
		Days ARO:	
		Equipment: <u>42</u> Days Parts: <u>5</u> Days Accessories: <u>5</u> Days	
16.	Gym Source Mid-Atlantic, LLC Contract: 4400004433	Manufacturer: <u>Schwinn</u>	
		Schwinn Fitness Evolution SR Indoor Cycle	25%
		Schwinn Fitness Evolution Indoor Cycle	25%
		Schwinn Fitness IC Elite Indoor Cycle	25%
		Schwinn Fitness IC Pro Indoor Cycle	25%
		Other products not listed above	10%
		Volume Discount	2%
		Parts and Accessories	0%
		Labor Rate (equipment repair): <u>\$90.00</u> per hour	
		Equipment: Days ARO:	
		Equipment: <u>21</u> Days Parts: <u>10</u> Days Accessories: <u>10</u> Days	

PRICING SCHEDULE

No.	Vendor	Manufacturer	% Discount Set In Place
19.	Heartline Fitness Systems Contract: 4400004434	Manufacturer: <u>Star Trac</u>	
		Treadmills	35%
		Treadmills with attached/integrated personal entertainment	35%
		Treadmills with embedded personal entertainment	35%
		Ellipticals	30%
		Ellipticals with attached/integrated personal entertainment	30%
		Ellipticals with embedded personal entertainment	30%
		Bikes	25%
		Bikes with attached/integrated personal entertainment	25%
		Bikes with embedded personal entertainment	20%
		Espinner	25%
		Treadclimber	20%
		Steppers	25%
		Stairmill	25%
		Spinners	25%
		Selectorized equipment	20%
		Functional trainers/Human Sport	10%
		Multistations	15%
		Plate loaded equipment	15%
		Dumbbells/plates	10%
		Benches/racks	10%
		Personal viewing kits	35%
		Other products not listed above	15%
		Volume Discount	2%
		Parts and Accessories	10%
		Labor Rate (equipment repair): <u>\$76.00</u> per hour	
		Days ARO:	
		Equipment: Days <u>28</u> Parts: <u>7</u> Days Accessories: <u>7</u> Days	

PRICING SCHEDULE

No.	Vendor	Manufacturer	% Discount Set in Place
22.	Fitness Resource Retail, LLC Contract: 4400004432	Manufacturer: <u>Troy Barbell</u>	
		Dumbbells	35%
		Kettlebells	35%
		Group Exercise	35%
		Plates	35%
		Weight Sets	35%
		Bars	35%
		Barbells	35%
		Racks/Benches	35%
		Other products not listed above	35%
		Volume Discount	2%
		Parts and Accessories	20%
		Labor Rate (equipment repair): <u>\$75.00</u> per hour	
		Days ARO: Equipment: <u>15-30</u> Days Parts: <u>3-4</u> Days Accessories: <u>2-3</u> Days	
23.	Gym Source Mid-Atlantic, LLC Contract: 4400004433	Manufacturer: <u>True Fitness</u>	
		Bikes	25%
		Ellipticals	30%
		CrossTrainers	30%
		Stairclimbers	N/A
		Entertainment Systems	33%
		Treadmills	33%
		Selectorized Equipment	N/A
		Plate Loaded Equipment	N/A
		Weights/Plates	N/A
		Dumbbells	N/A
		Benches/Racks	N/A
		MultiStations	N/A
		Functional Stations	N/A
		Volume Discount	0%
		Parts and Accessories	2%
		Labor Rate (equipment repair): <u>\$90.00</u> per hour	
		Equipment: Days ARO: Equipment: <u>30</u> Days Parts: <u>10</u> Days Accessories: <u>10</u> Days	

No.	Vendor	Manufacturer	% Discount Set in Place
27.	EnerG Fitness & Wellness Solutions/ Contract: 4400004431	Manufacturer: <u>York</u>	
		Iron Gym-Style Dumbbells (Pair)	22%
		Iron Gym-Style Dumbbells Sets	22%
		Rubber Gym-Style Dumbbells (Pair)	22%
		Rubber Gym-Style Dumbbells sets	22%
		Fixed Bars – Straight & Curl	22%
		Modular Training Systems and Accessories	22%
		Oak Veneer Platforms, Insets	22%
		Solid Oak Platforms, Insets, and Accessories	22%
		Benches & Racks	22%
		Upper & Lower Body Machines	22%
		Free standing Selectorized Machines	22%
		Multi Stations, Cable Crossovers, Options, and Connector Kit(s)	22%
		Other products not listed above	22%
		Volume Discount	2%
		Parts and Accessories	5%
		Labor Rate (equipment repair): \$160.00 per hour	
		Days ARO:	
		Equipment: <u>42</u> Days Parts: <u>5</u> Days Accessories: <u>5</u> Days	
28.	Fitness Resource Retail, LLC Contract: 4400004432	Manufacturer: <u>Matrix</u>	
		Climbers	40%
		Bikes	30%
		Treadmills	40%
		Ellipticals	40%
		Steppers	30%
		Strength Equipment	40%
		Volume Discount	2%
		Parts and Accessories	20%
		Labor Rate (equipment repair): <u>\$75.00</u> per hour	
		Days ARO: Equipment: Cardio <u>15-30</u> Days Strength <u>30-45</u> Days Parts: <u>3-4</u> Days Accessories: <u>2-3</u> Days	

1.

4400004431

Sample Listing of Local Public Bodies

REFERENCE PARAGRAPH 26 OF THE SPECIAL PROVISIONS, "USE OF CONTRACTS BY OTHER PUBLIC BODIES." You may select those public bodies that this contract may be extended, a "blank" will signify a "NO" response:

☒	Alexandria Public Schools, VA	☒	Maryland-National Capital Park & Planning Commission
☒	Alexandria Sanitation Authority	☒	Maryland Department of Transportation
☒	Alexandria, Virginia	☒	Metropolitan Washington Airports Authority
☒	Arlington County, Virginia	☒	Metropolitan Washington Council of Governments
☒	Arlington Public Schools, Virginia	☒	Montgomery Community College
☒	Bladensburg, Maryland	☒	Montgomery County, Maryland
☒	Bowie, Maryland	☒	Montgomery County Public Schools, MD
☒	Charles County Public Schools, MD	☒	Northern Virginia Community College
☒	College Park, Maryland	☒	Omni Ride
☒	Culpeper County, Virginia	☒	Potomac & Rappahannock Trans. Commission
☒	District of Columbia	☒	Prince George's County, Maryland
☒	District of Columbia Courts	☒	Prince George's County Public Schools, MD
☒	DC Water and Sewer Authority	☒	Prince William County Public Schools, VA
☒	District of Columbia Public Schools	☒	Prince William County, Virginia
☒	Fairfax County Water Authority	☒	Prince William County Service Authority
☒	Fairfax, Virginia (City)	☒	Rockville, Maryland
☒	Falls Church, Virginia	☒	Spotsylvania County Schools, Virginia
☒	Fauquier County, Virginia	☒	Stafford County, Virginia
☒	Fauquier County Schools, Virginia	☒	Takoma Park, Maryland
☒	Frederick City, Maryland	☒	Upper Occoquan Sewage Authority
☒	Frederick County Maryland	☒	Vienna, Virginia
☒	Gaithersburg, Maryland	☒	Virginia Railway Express
☒	Greenbelt, Maryland	☒	Washington Metropolitan Area Transit Authority
☒	Herndon, Virginia	☒	Washington Suburban Sanitary Commission
☒	Leesburg, Virginia	☒	Winchester, Virginia
☒	Loudoun County Sanitation Authority	☒	Winchester Public Schools
☒	Loudoun County, Public Schools, VA		
☒	Loudoun County, Virginia		
☒	Manassas, Virginia		
☒	Manassas City Public Schools, Virginia		
☒	Manassas Park, Virginia		
☒			

Complete and return this form with your bid. Contract award may not be made without it.

enerG Fitness + Wellness
Vendor Name
Solutions, LLC

4400004433

Sample Listing of Local Public Bodies

REFERENCE PARAGRAPH 26 OF THE SPECIAL PROVISIONS, "USE OF CONTRACTS BY OTHER PUBLIC BODIES." You may select those public bodies that this contract may be extended, a "blank" will signify a "NO" response:

☒ Alexandria Public Schools, VA	☒ Maryland-National Capital Park & Planning Commission
☒ Alexandria Sanitation Authority	☒ Maryland Department of Transportation
☒ Alexandria, Virginia	☒ Metropolitan Washington Airports Authority
☒ Arlington County, Virginia	☒ Metropolitan Washington Council of Governments
☒ Arlington Public Schools, Virginia	☒ Montgomery Community College
☒ Bladensburg, Maryland	☒ Montgomery County, Maryland
☒ Bowie, Maryland	☒ Montgomery County Public Schools, MD
☒ Charles County Public Schools, MD	☒ Northern Virginia Community College
☒ College Park, Maryland	☒ Omni Ride
☒ Culpeper County, Virginia	☒ Potomac & Rappahannock Trans. Commission
☒ District of Columbia	☒ Prince George's County, Maryland
☒ District of Columbia Courts	☒ Prince George's County Public Schools, MD
☒ DC Water and Sewer Authority	☒ Prince William County Public Schools, VA
☒ District of Columbia Public Schools	☒ Prince William County, Virginia
☒ Fairfax County Water Authority	☒ Prince William County Service Authority
☒ Fairfax, Virginia (City)	☒ Rockville, Maryland
☒ Falls Church, Virginia	☒ Spotsylvania County Schools, Virginia
☒ Fauquier County, Virginia	☒ Stafford County, Virginia
☒ Fauquier County Schools, Virginia	☒ Takoma Park, Maryland
☒ Frederick City, Maryland	☒ Upper Occoquan Sewage Authority
☒ Frederick County Maryland	☒ Vienna, Virginia
☒ Gaithersburg, Maryland	☒ Virginia Railway Express
☒ Greenbelt, Maryland	☒ Washington Metropolitan Area Transit Authority
☒ Herndon, Virginia	☒ Washington Suburban Sanitary Commission
☒ Leesburg, Virginia	☒ Winchester, Virginia
☒ Loudoun County Sanitation Authority	☒ Winchester Public Schools
☒ Loudoun County, Public Schools, VA	
☒ Loudoun County, Virginia	
☒ Manassas, Virginia	
☒ Manassas City Public Schools, Virginia	
☒ Manassas Park, Virginia	

Complete and return this form with your bid. Contract award may not be made without it.

Gym Source
Vendor Name
Don R. Rumble
10/15/13

INTEGRITY SERIES

SC UPRIGHT LIFECYCLE® EXERCISE BIKE

The Integrity™ Series is rooted in more than 20 years of reliability and innovation. Continuous innovation and improvement ensures that this workhorse cardio line remains a trusted fixture in facilities around the world.



INTEGRITY C CONSOLE

Offers simplicity for exercisers who just want to get on and go. The large LED and straightforward display make navigation easy. Resistance buttons are easily accessed during a workout.



LFCONNECT DIGITAL SOLUTIONS

Detailed equipment data offers valuable insight into exerciser habits, staffing needs and equipment layout suggestions. LFCONNECT™ Protect digital service allows Life Fitness service professionals to proactively monitor equipment and alert you to issues or preventive maintenance needs. Wireless connection lets you take advantage of these LFCONNECT solutions.



Life Fitness

BASE FEATURES



A COMFORTABLE RIDE

Easy adjustment for a fine-tuned and ergonomically sound seat position. Wide pedals with simple buckle straps allow exercisers to get on and go.



ERGONOMIC RACING HANDLEBARS

Handlebars are designed to offer three different exerciser positions. Choose from cruising, hybrid and race positions.



GENERATOR DRIVE SYSTEM

Drive system with 8-ribbed poly-V belt resistance provides a smooth, quiet operation and requires limited maintenance.

KEY | • STANDARD • OPTIONAL

CONSOLE SPECIFICATIONS		WARRANTY**		TECHNICAL SPECIFICATIONS	
Screen type	LED	Mechanical and electrical components	2 Years	Max user weight	400 lbs (181 kg)
Large adjustment buttons	•	Labor	1 Year	Length	41.5" (105 cm)
Wireless connectivity	•	Constructions	6 Months	Width	24.5" (62 cm)
USB charging port	•	Attachable TV mechanical and electrical parts	2 Years	Height	54.5" (138 cm)
Software updates (wireless or USB)	•	Attachable TV labor	90 Days	Unit weight	169 lbs (76.5 kg)
Device holder/reading rack	•				
DISPLAY SPECIFICATIONS		BASE FEATURES		POWER REQUIREMENTS	
Language choices	Universal	Racing handlebars	•	Self-powered	•
Display: Time, Speed, Distance, Resistance, Heart Rate, Calories	•	Easy-adjust pedal straps	•	Auto Start: Brings power to console when user begins pedaling	•
LifePulse Digital Heart Rate Monitoring with DSP (Digital Signal Processing)	•	Wide Ride™ Pedals	•	170V, 20A or 230V 10A (varies by country) outlet with dedicated line, neutral, ground wires and dedicated circuit breaker	Only required for Attachable TV
DEVICE INTERACTIVITY		Comfort Curve™ Seat	•	Japan: 100V, 20A or 200V, 10A outlet with dedicated line, neutral, ground wires and dedicated circuit breaker	Only required for Attachable TV
QR Code	•	Height position adjustment (easy to reach lever while on or off the product)	•		
NFC	•	Fine-tuned seat adjustment positions	42		
WORKOUTS		Resistance levels	0-25		
Manual, Quick Start, Hill, Random	•	Maximum resistance (Watts)	500		
ENTERTAINMENT		Removable locking cup holders	2		
Attachable TV	•	Intercepted accessory tray	•		
MyL™ Integrated Trainer	•	FRAME			
Entertainment control pad (headphone jack, volume and channel controls)	•	Generator Drive System with 8-ribbed poly-V belt (smoother quieter operation and reduced maintenance)	•		
DIGITAL SOLUTIONS		Front wheels for easy mobility	•		
IFconnect asset management	•	Adjustment levelers for product stability	•		
IFconnect Protect remote equipment monitoring	•	Quick release removable shield for simple serviceability	•		
	•	Robust paint (corrosion, stain and chemical resistant coating)	•		
	•	Arctic Silver frame	•		

* Optional features are available with the purchase of an attachable TV at an additional charge

** Warranties outside the U.S. may vary. Specifications subject to change

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Life Fitness

INTEGRITY SERIES

SC RECUMBENT LIFECYCLE® EXERCISE BIKE

The Integrity™ Series is rooted in more than 20 years of reliability and innovation. Continuous innovation and improvement ensures that this workhorse cardio line remains a trusted fixture in facilities around the world.



INTEGRITY C CONSOLE

Offers simplicity for exercisers who just want to get on and go. The large LED and straightforward display make navigation easy. Resistance adjustment buttons are easily accessed during a workout.



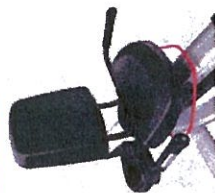
LFCONNECT DIGITAL SOLUTIONS

Detailed equipment data offers valuable insight into exerciser habits, staffing needs and equipment layout suggestions. LFCONNECT™ v. Protect digital service allows Life Fitness service professionals to proactively monitor equipment and alert you to issues or preventive maintenance needs. Wireless connection lets you take advantage of these LFCONNECT solutions.



Life Fitness

BASE FEATURES



A COMFORTABLE RIDE

Seat includes a back rest and lumbar support, as well as a wrap-around adjustment lever that makes it easy to find the most comfortable seat position.



GET-ON-AND-GO ACCESSIBILITY

Step-through design for easy entry and exit. Wide pedals with simple buckle straps allow exercisers to get started quickly.



GENERATOR DRIVE SYSTEM

Drive system with 8-ribbed poly-V belt resistance provides a smooth, quiet operation and requires limited maintenance.

KEY | • STANDARD • OPTIONAL*

CONSOLE SPECIFICATIONS	WARRANTY**	TECHNICAL SPECIFICATIONS
Screen type	Mechanical and electrical components	Max user weight
LED	2 Years	400 lbs (181 kg)
Large adjustment buttons	Labor	67" (179 cm)
•	1 Year	26" (66 cm)
Wireless connectivity	Construction	51.5" (131 cm)
•	6 Months	211 lbs (95 kg)
USB charging port	Attachable TV mechanical and electrical ports	Unit weight
•	2 Years	
Software updates (wireless or USB)	Attachable TV labor	
•	90 Days	
Device holder/reading rack		
•		
DISPLAY SPECIFICATIONS	BASE FEATURES	POWER REQUIREMENTS
Language choices	Step-through design	Self-powered
Universal	Easy-adjust pedal straps	•
Display: Time, Speed, Distance, Resistance, Heart Rate, Calories	Wide Ride™ Pedals	Auto Start: Begins power to console when user begins pedaling
•	•	•
LifePulse Digital Heart Rate Monitoring with USB (Heart Signal Processing)	Seat with lumbar support	120V, 20A or 230V, 10A varies by country; outlet with dedicated line, neutral, ground wires and dedicated circuit breaker
•	•	Only required for Attachable TV
DEVICE INTERACTIVITY	Wrap-around seat adjustment lever	•
QR Code	Fine-tuned seat adjustment positions	41
•	Resistance levels	0-25
•	Maximum resistance (Watts)	500
WORKOUTS	Removable backing cup holders	1
Manual, Quick Start, H.I. Random	Integrated accessory tray	•
ENTERTAINMENT		
Attachable TV		
•		
M/F integrated display		
•		
Entertainment: control panel/headphone jack, volume and channel controls		
Required for Attachable TV & MyF		
DIGITAL SOLUTIONS		
LF connect asset management		
•		
LF connect protected equipment monitoring		
•		
	Adjustment levers for product stability	•
	Quick-release removable shroud for simple serviceability	•
	Rebust paint (corrosion, stain, and chemical resistant coating)	•
	Arctic Silver frame	•

* Optional features are available with the purchase of an attachable TV at an additional charge

** Warranties outside the U.S. may vary. Specifications subject to change

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Life Fitness



Prescribed for Progress™



Inclusive Fitness PRO1 Upper Body Product Specifications

Order Code: PRO103-INT(USA)

FEATURES

Bi-directional movement and resistance	Pedaling in forward and reverse provides versatility, helps prolong exercise and promotes reciprocal muscle balance
Low starting resistance	6 watts
Resistance range	191 levels of resistance - 20 levels adjustable in .1 increments
Resistance system	3 phase combination generator & eddy current brake - largest watt range in the industry
Easy to transport	Integrated transport wheels
Heart rate monitoring	Telemetric (chest strap required)

ACCESSIBILITY & ADJUSTABILITY

Color-coded for clear visual cues	Adjustment points and moving parts are color-coded
Adjustable, tilt head	Accommodates users of all heights and allows them to exercise while seated or standing
Adjustable arm cranks	4 range of motion settings, plus unison motion
Step-through seating	Adjustable step-through allows easy entry and safe and easy access for all users
Direct wheelchair access	Seat slides off for direct wheelchair access - ADA compliant
Heavy-duty wheelchair ramps	For manual and powered wheelchair access. Provides increased stabilization
Premium seat	Seat adjusts up/down, forward/back, swivels and reclines
360° Therapist Assist Pedals	Adjust the seat forward and back from any point around the machine
Seat Recline	Recline to any point within a 23 degree range
Seat Swivel	360 degree swivel that locks at each 90 degrees for safety
Seat height adjustment	Select seat height anywhere from 18.5"-23"
Seat removal handle	Integrated handle on seat back makes it easy to remove the seat
Accessible adjustment levers	Reach all adjustment levers from both sides of the seat
Zero-sloping forward/back seat adjustment	Adjust forward and back on level monorail for optimum control and safe positioning

INTELLI-FIT™ CONSOLE

7" LCD full color touch screen display	Touch screen with clear, simple screens and large, readable font.
Audible beep	Yes
Tactile buttons	Tactile buttons in addition to touch screen
Resistance levels	191 levels of resistance - 20 levels adjustable in .1 increments
Display feedback	Time, level, distance, METs, heart rate, calories, RPM, watts
One touch quick start	Yes
Control METs - Constant Work Program	Set constant METs level and the workload remains constant throughout the program.
Iso-Strength Program	Isokinetic program for safe, accommodating resistance
Power Burst	8-second burst of high intensity training
Cool down	Automatic cool down begins after each exercise is completed
Administrative mode	User defined settings, metric or US units of measure and other custom settings

INTELLI-FIT™ CONSOLE (cont.)

User-defined console languages	9 languages - English, Spanish, French, German, Russian, Japanese, Chinese, Italian, Dutch			
Download results to USB flash drive	Plug USB flash drive into the Fit-Key® slot to save workout results in a .txt file			
CSAFE port and 8-volt DC power port	Yes			
USB charger	For phones and other electronic devices			
Water bottle holder, accessory tray, reading rack	Integrated			
Personal Cooling Fan	Integrated dual fans with three speeds			
Programs	Quick Start	Constant Work - METs	Hills	Heart Fit Test & Training
	Manual	Constant Work - Watts	Fit-Quik®	Power Fit Test & Training
	Heart Rate	Iso-Strength	Random	Stress Test

TECHNICAL SPECIFICATIONS

Power Requirements	Self-generating; low-voltage AC adapter, included
Maximum user weight capacity	450 lbs.
Unit weight	255 lbs.
Unit size	60" L x 30" W x 77" H
Color	Frame: Charcoal Cover: Cool Gray
Manufacturing	Assembled in USA

WARRANTY

Parts	3 years
Labor	1 year

ENHANCEMENTS

Fit-Key® software	Optional Fit-Key® software makes it easy to create specialized programs and track data
Entertainment options	Yes

ACCESSORIES

Internal/External Rotation Device	Strengthens internal and external rotators in one exercise
Assist Gloves	Designed for individuals who require help gripping the hand cranks. Made of heavy-duty closed cell foam that resists moisture. Flexible, comfortable and easy to clean.
Straight Grips	For those who have spasticity, weakness, or tremors in their upper extremities.
Wheelchair platform	Provides a sturdy foundation for wheelchair use
Polar Chest Strap	Transmits heart rate directly to console - works on all SCIFIT products
Seat Belt	Adjustable seat belt for added security and stability. Easy to attach and remove. Storage pouch included. Fits Premium seat only.

SCIFIT Systems, Inc. reserves the right to change or alter specifications at any time without notice and without incurring any obligation.

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PRO1 Specs - PRO103-INT-USA - 2015 - v1

**FITNESS SYSTEMS**

Heartline Fitness Systems
 7520 Standish Place
 Suite 250
 Rockville MD 20855
 United States
 p:301-921-0661 f:301-330-5479

Proposal

Date 6/28/2018
 Estimate # 40517

Expires 7/28/2018
 Subsidiary Heartline Fitness
 Contact Name
 Phone Number (301) 397-2204
 Custom Email Ad
 Submitted By JM Jason Malecki
 Quote Details
 Shipping Code (2)

Bill To
 Greenbelt Aquatic Center
 101 Centerway
 Greenbelt MD 20770-1897
 United States

Ship To
 Greenbelt Aquatic Center
 101 Centerway
 Greenbelt MD 20770-1897
 United States

Item	Quantity	Description	Rate	Amount
INCSC-ALLXX 002	5	Life Fitness Integrity SC Upright Bike - Arctic Silver	3,299.00	16,495.00
		Contract Discount-20%	-3,299.00	-3,299.00
INRSC-ALLXX 002	1	Life Fitness Integrity SC Recumbent Bike - Arctic Silver	3,549.00	3,549.00
		Contract Discount-20%	-709.80	-709.80
PRO103-INT(U SA)	1	SciFit Adjustable upper body exerciser - premium seat - Includes IF Wheelchair Ramp	6,015.00	6,015.00
		Warranty-3 Years Parts, 1 Year Labor, Except on wear items (rubber hand grips/pedal straps excluded)		
002		Contract Discount-20%	-1,203.00	-1,203.00
		PRICING PER 2014 FAIRFAX COUNTY CONTRACT, HEARTLINE CONTRACT #4400004434, ALL PRICES INCLUDE FREIGHT, DELIVERY AND SET-IN PLACE, AND TRASH REMOVAL.		
LFCardioWarra nty	1	Electrical Components: 2 year limited; Mechanical Components: 2 year limited; Labor: 1 year; Warranties outside the U.S. may vary	0.00	0.00

Subtotal 20,847.20
 Shipping Cost (Sales Freight & Handling) 0.00
Total \$20,847.20

****EMAIL APPROVED QUOTES TO: approved@heartlinefitness.com****

Standard Terms and Conditions:

Service labor is estimated and may vary depending on underlying issues, customer approval will be requested if additional service labor is required.
 All unit prices are F.O.B. Destination.
 These prices are subject to change after 30 days from document date.
 Post-installation entertainment (television) requirements will be handled as a billable service visit.
 The above quotation is computed to be performed during regular business hours.
 Clerical errors subject to correction.
 All prices and agreements are contingent upon strikes, accidents, and other causes unavoidable or beyond our control.
 Buyer agrees to promptly file claim for all goods damaged in transit.
 There will be a 20% restocking charge on all merchandise ordered but not accepted.
 A preventative Maintenance Agreement is available for all equipment.
 Equipment lease is available with approved credit.
 We accept all major credit cards for payment, however there is nominal 3% processing fee for invoices over \$1000.00.

Proposals must be signed and emailed or faxed to 301-330-5479 / approved@heartlinefitness.com to be processed.

Approval Signature:

Name: _____ Date: _____

City Council Agenda Item Report

Meeting Date: July 9, 2018

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Approval of Recognition Group Certification for Greenbelt Racial Equity Alliance and Greenbelt Unplugged

Suggested Action:

Reference:

CRAB Communication, 6/6/18

Recognition Group Applications

Recognition Group Policy Guide

At the Regular Meeting on June 18, Council accepted a communication from the Community Relations Advisory Board. As required by City policy, CRAB met with two groups applying for Basic Recognition Group Certification and is recommending that both groups be granted this.

Basic Recognition Group Certification entails the following privileges:

- limited free use of Recreation Department facilities
- inclusion in listings of contacts in city online and print publications as space allows
- opportunity to apply the following fiscal year for a project grant

Approval of this item will grant Basic Recognition Group Certification to Greenbelt Racial Equity Alliance (GREa) and Greenbelt Unplugged. (DEM)

Attachments:

[CRAB Communication, 6.6.18.pdf](#)

[Recognition Group Applications.pdf](#)

[Recognition Group Policy Guide.pdf](#)

COMMUNITY RELATIONS ADVISORY BOARD
COMMUNICATION TO CITY COUNCIL
6/6/18

The City's Recognition Group Policy requires that first-time applicants meet with AAB, PRAB or CRAB, as appropriate.

At its meeting on June 5, 2018, CRAB met with representatives from the Greenbelt Racial Equity Alliance (GREA) and Greenbelt Unplugged as required by this Policy.

Following this meeting and a review of their applications, CRAB voted unanimously to recommend that Greenbelt Racial Equity Alliance (GREA) and Greenbelt Unplugged be granted Basic Recognition Group Certification.

Respectfully Submitted

Rick Ransom, Chair
Community Relations Advisory Board

[Print](#)**RECOGNITION GROUP APPLICATION - Submission #13984**

Date Submitted: 2/7/2018

First-time applications are accepted at any time. Applications for renewal of Recognition Group status for the city's fiscal year 2019 are due by 4:30pm on Friday, February 23, 2018

For technical assistance with this online application:

contact the Public Information Coordinator at 240-542-2026 or bpalau@greenbeltmd.gov

For other assistance:

contact the Recreation Department's Administrative Coordinator at 301-397-2200 or cpracht@greenbeltmd.gov

BEFORE COMPLETING THIS APPLICATION:**Please read the Policy and Information Guide for Recognition Groups.**

This guide contains important information about the different levels of in-kind and financial support available to community organizations that serve Greenbelt residents. The Guide also provides an overview of several different applications corresponding with these levels of support. Before completing this form, make sure you have selected the application that is the best match with your needs and qualifications.

[Recognition Groups](#)[Policy and Information Guide](#)**1. Name of organization:**

Greenbelt Racial Equity Alliance (GREa)

Year of founding:

2016

Website:

pending

Please Check One:☒ New Application☐ Application for Renewal of Status**2. Contact Person: Name**

Lois Rosado

Position

Founding Member

Telephone

301-441-1630

Email

greenbeltracialequity@gmail.com

3. Organization's Mailing Address

8024 Lakecrest Drive, Greenbelt, MD 20770

(not a City of Greenbelt facility):

4. What is the mission of this organization? Whom do you intend to serve?

GREA works to identify, research, and discuss racial inequities in the City of Greenbelt. Our goal is to educate, advocate, and organize to take action on identified inequities in collaboration with supportive community groups and individuals.

5. Description of group's activities:

- * Monthly meetings, first Tuesday of the month
- * Educational forums such as Candidate Forum for a Progressive Greenbelt, which GREA initiated and co-sponsored
- * Coalition building for racial equity efforts

Our focus is:

- * Racially equitable policing with accountability to Greenbelt residents
- * Racial diversity in Greenbelt hiring and promotional practices, and equitable policies and practices across all departments
- * Racial and neighborhood diversity in volunteer appointments to advisory committees and boards
- * Equitable distribution of financial resources, social services, and recreational offerings/facilities across the city
- * Representation of people of color and all Greenbelt neighborhoods on the City Council

Description of your group's activities: Please list here or upload a schedule of past and upcoming activities sponsored by the group during the current fiscal year (July 1, 2017 – June 30, 2018). Indicate which activities took place in Greenbelt.

Upload a schedule (optional)

6. How many people do you anticipate will have actively participated in your organization's primary, sponsored activities this year?

Include estimates as needed. Sports programs: include registered players only. Performing arts programs: include performers/production teams only. Festivals: include featured artists/performers and individuals or organizations with a booth, table, activity or parade unit. Please do not include volunteers or staff.

Total number of active participants:

30

% Greenbelt Residents *

95%

% ages 12 & under

% 13-17 yrs.

% 18-59 yrs.

% 60+ yrs.

7. How many additional people do you anticipate will have participated in your organization's primary, sponsored activities as audience members, spectators and attendees (if applicable)?

This does not include volunteers or staff.

Total number of spectators:

% Greenbelt Residents:

% ages 12 & under

% 13-17 yrs.

% 18-59 yrs.

% 60 + yrs.

8. How many people do you anticipate will have volunteered this year to help run your organization and implement your sponsored activities?

Total number of supporting volunteers:

% Greenbelt Residents

% ages 12 and under

% 13-17 yrs.

% 18-59 yrs.

% 60+ yrs.

9. Request for support. Please describe the in-kind services which you anticipate requesting from the City of Greenbelt during the coming fiscal year. Note: Recognition Group certification does not imply that all requests can be granted. Requests from the organization will be addressed on a case by case basis as they arise in accordance with applicable city policies and procedures.

Basic Recognition Group for free use of city meeting rooms, possibly announcement of meetings as appropriate

10. **Electronic Signature.** I, the undersigned, certify that the information contained in this application is true, complete, and accurate. I have been authorized to submit this application to the City of Greenbelt by the governing body of the applicant organization. By signing this application, I certify that the organization's leaders have read the City of Greenbelt's Policy and Information Guide for Recognition Groups and have agreed to abide by the requirements stated therein.

Robert Rand

Signature

Robert Rand

Date

2/7/2018

Role within the organization

Founding Member

Print

RECOGNITION GROUP APPLICATION - Submission #14561

Date Submitted: 4/17/2018

First-time applications are accepted at any time. Applications for renewal of Recognition Group status for the city's fiscal year 2019 are due by 4:30pm on Friday, February 23, 2018

For technical assistance with this online application:

contact the Public Information Coordinator at 240-542-2026 or bpalau@greenbeltmd.gov

For other assistance:

contact the Recreation Department's Administrative Coordinator at 301-397-2200 or cpracht@greenbeltmd.gov

BEFORE COMPLETING THIS APPLICATION:

Please read the Policy and Information Guide for Recognition Groups.

This guide contains important information about the different levels of in-kind and financial support available to community organizations that serve Greenbelt residents. The Guide also provides an overview of several different applications corresponding with these levels of support. Before completing this form, make sure you have selected the application that is the best match with your needs and qualifications.

Recognition Groups

[Policy and Information Guide](#)

1. Name of organization:

Greenbelt Unplugged

Year of founding:

2018

Website:

Please Check One:

☒ New Application

☐ Application for Renewal of Status

2. Contact Person: Name

Neil McConlogue

Position

Board Member

Telephone

301-793-2745

Email

nmcfarb@gmail.com

3. Organization's Mailing Address

9 Lakeside Dr Greenbelt MD

(not a City of Greenbelt facility):

4. What is the mission of this organization? Whom do you intend to serve?

The primary mission of this organization is:

1. To create opportunities for people to come together and connect, in person, away from the daily noise of the internet and media.
2. To foster and promote constructive methods of communication.
3. To provide a forum for free and accessible creative expression, as a means to deepen awareness and practice mindfulness.

5. Description of group's activities:

Activities will be determined by a volunteer sponsor, that will lead the activity, Examples include:

Exploring Dialogue (https://en.wikipedia.org/wiki/Bohm_Dialogue) - this technique gives a framework for not combative communication.

Contemplative Walks - exploring nature with an attitude of being present.

see <https://www.facebook.com/events/785639738284736/>

Other activities as interest dictates - using art for expression and connection (e.g. zentangles, mandala workshops).

Meditation techniques and practice.

Description of your group's activities: Please list here or upload a schedule of past and upcoming activities sponsored by the group during the current fiscal year (July 1, 2017 – June 30, 2018). Indicate which activities took place in Greenbelt.

Upload a schedule (optional)

Browse...

6. How many people do you anticipate will have actively participated in your organization's primary, sponsored activities this year?

Include estimates as needed. Sports programs: include registered players only. Performing arts programs: include performers/production teams only. Festivals: include featured artists/performers and individuals or organizations with a booth, table, activity or parade unit. Please do not include volunteers or staff.

Total number of active participants:

20

% Greenbelt Residents *

50

% ages 12 & under

5

% 13-17 yrs.

5

% 18-59 yrs.

50

% 60+ yrs.

50

7. How many additional people do you anticipate will have participated in your organization's primary, sponsored activities as audience members, spectators and attendees (if applicable)?

This does not include volunteers or staff.

Total number of spectators:

n/a

% Greenbelt Residents:

% ages 12 & under

% 13-17 yrs.

% 18-59 yrs.

% 60 + yrs.

8. How many people do you anticipate will have volunteered this year to help run your organization and implement your sponsored activities?

Total number of supporting volunteers:

10

% Greenbelt Residents

50

% ages 12 and under

5

% 13-17 yrs.

5

% 18-59 yrs.

50

% 60+ yrs.

50

9. Request for support. Please describe the in-kind services which you anticipate requesting from the City of Greenbelt during the coming fiscal year. Note: Recognition Group certification does not imply that all requests can be granted. Requests from the organization will be addressed on a case by case basis as they arise in accordance with applicable city policies and procedures.

Reserving free room space at Greenbelt Community Center.

10. Electronic Signature. I, the undersigned, certify that the information contained in this application is true, complete, and accurate. I have been authorized to submit this application to the City of Greenbelt by the governing body of the applicant organization. By signing this application, I certify that the organization's leaders have read the City of Greenbelt's Policy and Information Guide for Recognition Groups and have agreed to abide by the requirements stated therein.

Neil McConlogue

Signature

Neil McConlogue

Date

4-17-2018

Role within the organization

Cofounder

CITY OF GREENBELT

POLICY AND INFORMATION GUIDE FOR RECOGNITION GROUPS

For technical assistance with online applications/documents:
contact the Public Information Coordinator at 240-542-2026 or bpalau@greenbeltmd.gov

For other assistance:
contact the Recreation Department's Administrative Coordinator
at 301-397-2200 or cpracht@greenbeltmd.gov

LEVELS OF SUPPORT

The City of Greenbelt welcomes the initiative and creativity of citizens who organize to enhance the range of cultural, athletic, recreational, civic, service and social opportunities available to Greenbelt residents. In support of these efforts, the city offers three levels of support:

1. **BASIC RECOGNITION GROUP CERTIFICATION** entails the following privileges:

- limited free use of Recreation Department facilities in accordance with facility guidelines for cultural, athletic, recreational, civic, service and social activities that are open to the general public. Requests for use of city facilities will be handled at the staff level. *Note: free use is not available for religious or partisan political activities, or for income-generating activities other than authorized fundraisers at city events.*
- inclusion in listings of contacts in city online and print publications as space allows
- opportunity to apply the following fiscal year for a project grant

2. **PROJECT GRANT:** Eligible Recognition Groups may apply for financial assistance to help meet expenses associated with discrete, time-limited programs spanning less than 12 months. Examples include: festivals, tournaments, artist's residencies and specific community service initiatives. Project grant recipients receive all the privileges of basic Recognition Group certification and they have standing to apply for a project grant or operating grant in the following fiscal year if needed.

3. **OPERATING GRANT:** Eligible Recognition Groups may apply for financial assistance to help meet both programming and operational expenses. These may include: salaries and wages; contractual services; facility rent and utilities; fundraising expenses; marketing costs; supplies and equipment. Operating grant recipients receive all the privileges of basic Recognition Group certification and they have standing to apply for a project grant or operating grant in the following fiscal year if needed.

APPLICATION PROCESS

Applications are available on the City's website: www.greenbeltmd.gov. All completed applications will be reviewed by staff. Organizations will be contacted for any corrections or clarifications as needed.

BASIC RECOGNITION GROUP CERTIFICATION

Organizations may submit an initial application at any time. All first-time applications will be reviewed by the Greenbelt Arts Advisory Board, Greenbelt Park and Recreation Advisory Board or the Community Relations Advisory Board as appropriate. New applicants are required to send a representative to meet with the Advisory Board which is reviewing their application. First time applications will be approved or denied by the Greenbelt City Council.

Groups must re-apply annually for renewal of their Recognition Group certification (usually in February), regardless of the timing of the organization's original filing. Applications will be reviewed by Recreation Department staff. Advisory boards may review your application at their option. If there are no concerns, your application can be approved by Recreation staff. If there are concerns, your application will be forwarded to the City Manager for further review.

PROJECT AND OPERATING GRANTS

Eligible organizations will have one opportunity each year to apply for grant funding, usually with a February deadline. All applications will be reviewed by staff to ensure completeness and eligibility. Advisory boards may review the applications at their option. All applications will be reviewed by a Grant Review Panel which will make funding recommendations to City Council. The Panel may request to meet with a representative of the applicant organization. Final decisions regarding funding will be made by the City Council in June for the period of July 1 through June 30 (the city's fiscal year).

ELIGIBILITY AND OTHER REQUIREMENTS

ALL RECOGNITION GROUPS

- 1. Mission.** The primary purpose of the organization should be to provide or underwrite ongoing cultural, athletic, recreational, civic, service and social opportunities which are open to the general public.
- 2. Religious organizations are not eligible** for Recognition Group designation. These organizations are defined as groups having both an affiliation with a religious organization or tradition and a mission which includes proselytizing activities and/or the facilitation of worship practices.
- 3. Non-profit status.** Recognition Group certification is available to not-for-profit organizations only.
- 4. Benefit to the community.** The organization's activities should reflect significant participation by, and benefit to, Greenbelt residents.

5. **Liability insurance.** The city may require an organization to secure liability insurance for programming activities which the group intends to provide at city facilities. Insurance binders must be submitted to the Recreation Department business office before any such activities take place.
6. **Complementary services.** In order to be eligible for city recognition and support, an organization's proposed activities must be compatible with City of Greenbelt facilities, programs, services and financial interests.
7. **Community Pledge.** All Recognition Groups are expected to uphold the Community Pledge, which states: "The strength of Greenbelt is diverse people living together in a spirit of cooperation. We celebrate people of many cultures, faiths, and races living together. By sharing together all are enriched. We pledge to foster a community which is respectful, safe, and fair for all people."
8. **City staff participation.** Classified City of Greenbelt employees are not permitted to hold appointed or elected leadership positions (as an officer, Board member, etc.) which are responsible for policy making, development, oversight and/or fiscal management of a city Recognition Group. This policy does not preclude classified employees from membership in Recognition Groups or participation in their sponsored activities in a non-leadership capacity.
9. **Background checks.** To help ensure the safety of young program participants, Recognition Groups will be required to provide the City of Greenbelt with a list of any staff, contractors and/or volunteers whom the organization intends to entrust directly with the care and control of minors. These individuals will undergo a criminal background check at the city's expense based on their social security numbers. If your organization currently conducts background checks mandated by a parent organization, your organization's leader will be required to sign an affidavit affirming that all volunteers have completed a background check. The city is facilitating this screening process in keeping with the "Operation TLC-Making Communities Safe" program of the National Recreation and Parks Association.

ADDITIONAL REQUIREMENTS - PROJECT GRANTS

1. **Recognition Group certification.** In order to apply for a project grant, an organization must have been functioning as a certified Recognition Group for the full fiscal year immediately preceding the period of support. *For FY 2019 project grants: all groups operating as a Recognition Group in FY 2018 are eligible to apply.*
2. **Financial review.** Prior to awarding a grant, the City of Greenbelt may at its option require an organization to provide a report from a certified public accountant reflecting the findings of a review of the organization's financial records. Any such review is to be conducted at the expense of the applicant organization.
3. **Checking account.** Any organization awarded a project grant will be required to maintain a checking account in the organization's name at a financial institution of their choice.
4. **Matching funds.** For every dollar awarded by the City of Greenbelt, a project grant recipient must contribute one dollar from other sources toward meeting their project expenses. Funds raised from any other source count toward this match, as long as they are spent in the fiscal year for which the grant is awarded. Examples include: dues; registration fees; donations; sales of memberships, tickets or goods; and other grant income. Funds spent from the organization's savings can be counted toward the match.

Loans, planned giving commitments and income channeled into investments or endowment funds would not count toward the match.

A financial summary statement will be required at the end of the fiscal year from all organizations which receive grants. If an organization is found to have fallen short of their required match, the amount of revenue that they contributed from other sources will be the maximum funding they are eligible to receive from the city in the following fiscal year. For example: if a group receives \$5,000 from the city in FY 2018 but they only spend \$4,000 from other sources that year, \$4,000 is the maximum funding they could receive from the city in FY2019 pending the decisions of the Grant Review Panel and City Council.

ADDITIONAL REQUIREMENTS - OPERATING GRANTS

- 1. Previous recipient of city funding.** In order to apply for an operating grant, an organization must hold current Recognition Group certification AND they must have received a project or operating grant from the city in at least one of the three fiscal years preceding the period of support. *For FY 2019 operating grants: groups must have been functioning as a Recognition Group in FY 2018, AND they must have received a “one-time grant” or Contribution Group funding in FY 2016, FY 2017, and/or FY 2018.*
- 2. 501(c)3 non-profit status.** Operating grant applicants must hold 501(c)3 status, have applied for such status from the IRS, or have a fiscal sponsor that is a separate organization with 501(c)3 status through which the organization is able to raise funds.
- 3. Financial review.** Prior to awarding a grant, the City of Greenbelt may at its option require an organization to provide a report from a certified public accountant reflecting the findings of a review of the organization’s financial records. Any such review is to be conducted at the expense of the applicant organization.
- 4. Checking account.** Any organization awarded a project grant will be required to maintain a checking account in the organization’s name at a financial institution of their choice.
- 5. Matching funds.** For every dollar awarded by the City of Greenbelt, an operating grant recipient must contribute one dollar from other sources toward their program and operating expenses. Funds raised from any other source count toward this match, as long as they are spent on program and operating expenses in the fiscal year for which the grant is awarded. Examples include: dues; registration fees; donations; sales of memberships, tickets or goods; and other grant income. Funds spent from the organization’s savings can be counted toward the match. Loans, planned giving commitments and income channeled into investments or endowment funds would not count toward the match.
- 6. A financial summary statement** will be required at the end of the fiscal year from all organizations which receive grants. If an organization is found to have fallen short of their required match, the amount of revenue that they contributed from other sources will be the maximum funding they are eligible to receive from the city in the following fiscal year. For example: if a group receives \$5,000 from the city in FY 2018 but they only spend \$4,000 from other sources that year, \$4,000 is the maximum funding they could receive from the city in FY2019 pending the decisions of the Grant Review Panel and City Council.

REIMBURSEMENT PROCEDURES

FOR PROJECT AND OPERATING GRANTS

1. Organizations awarded funding by City Council will be eligible to submit receipts for reimbursement. Receipts may be submitted at any time at the Recreation Department business office located at the Greenbelt Youth Center. **For the fiscal year ending June 30, all receipts must be submitted by June 8.**
2. Receipts should be accompanied by a note indicating the purpose of the expenditure. City funds can only be used for the purposes stated in the organization's application.
3. Reimbursements will be issued exclusively in the form of checks made payable to the organization itself.
4. **Any allocated funds not used by the organization by the conclusion of the fiscal year on June 30 will revert to the City and not carry over into the next fiscal year.**

FUNDING RESTRICTIONS

FOR PROJECT AND OPERATING GRANTS

1. **City funds may not be used to purchase alcohol.** Alcohol may not be served at any City of Greenbelt facility without prior permission from City Council.
2. **City funds may not be used for equipment purchases over \$1,000** without the permission of the Recreation Department Director. Permission is required even in instances where a purchase was specifically noted in the group's funding request. The city reserves the right to purchase a requested item directly and make it available to the group for use as an alternative to reimbursing the group for purchase of that item. In the event that permission is granted for an outside purchase, the city will retain the right to borrow any equipment purchased with city funds at times of mutual convenience. In the event that an organization no longer needs a piece of equipment that was purchased with city funds, the organization will contact the Greenbelt Recreation Department and offer to donate the equipment before making any other arrangements.
3. **City funds may not be re-granted** to any other organization or party. City money may be paid to individuals and organizations only for goods purchased or services provided.
4. **City funds may not be used for any partisan political activities or religious activities, and free room use will not be available for these purposes.** *Partisan political activities* are defined as any activities intended to promote or benefit a single political party or to promote declared party-affiliated candidates for public office. *Religious activities* are defined as worship practices and proselytizing activities.

City Council Agenda Item Report

Meeting Date: July 9, 2018

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Appointments to Advisory Groups

Suggested Action:

Reference:

Applications

The Council interviewed Benjamin Friedman for appointment to the Advisory Planning Board (APB) and Consuella Harris for appointment to the Employee Relations Board (ERB). The applicants have attended a meeting of the advisory groups.

Approval of this item on the consent agenda will indicate Council's intent to appoint Mr. Friedman to the APB and Ms. Harris to ERB. (BA)

Attachments:

City Council Agenda Item Report

Meeting Date: July 9, 2018

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Resignation from Advisory Group

Suggested Action:

Reference:

Letter, E. Smith, 6/13/18

Email, S. Boukabara. 6/25/18

Ema Smith and Selim Boukabara have submitted their resignation from the Youth Advisory Board.

Approval of this item on the consent agenda will indicate Council's intent to accept Miss. Smith and Mr. Boukabara resignation with regret. (BA)

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Council Activities

Suggested Action:

Council will report on activities and events recently attended. (If time allows.)

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