

GREENBELT CITY COUNCIL
Municipal Building
Regular Meeting
June 23, 2014 - 6:00 p.m.

I. ORGANIZATION

1. Call to Order
2. Roll Call
3. Meditation and Pledge of Allegiance to the Flag
4. Consent Agenda - Approval of Staff Recommendations (Items on the Consent Agenda [marked by *] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)
5. Approval of Agenda and Additions

II. COMMUNICATIONS

6. Presentations

Recognition of Robert Manzi, City Solicitor - : Robert “Bob” Manzi is retiring after 29 years as Greenbelt’s City Solicitor at the end of June. Mr. Manzi has provided great service, wise counsel and helped the City through some significant challenges over these many years. Council will recognize Mr. Manzi’s service as this will be his last regular meeting with the City as City Solicitor. (CM)

Maryland Municipal League Achievement Award - Maryland Municipal League Achievement Award: At the Maryland Municipal League (MML) Annual Conference, the City received a MML Achievement Award for community engagement. The award recognized the City's efforts which resulted in 1) a \$75,000 grant from National Historic Trust/Partners in Preservation for the renovation of the Greenbelt Theater; and 2) a new website design from CivicPlus.

Maryland Municipal League Recognition Award - Also at the MML Conference, the City received an award from The Institute for Public Health Innovation and MML for its commitment to the Healthy Eating Active Living (HEAL) Cities & Towns Campaign. The City was one of the first fifteen municipalities in the State of Maryland to adopt a Resolution articulating its commitment to the campaign which promotes active lifestyles, active transportation and access to affordable, nutritious foods in the municipality or in the municipal workplace. Greg Varda, Acting Assistant Director of Recreation, will be present to receive the award. (GV)

7. Petitions and Requests (Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules.)

8. Minutes of Council Meetings

- Statement for the Record - Executive Session, June 6, 2014 - The following motion is needed:

I move that in accordance with Section 10-509 (c) (2) of the State Government Article of the *Annotated Code of Public General Laws of Maryland*, the minutes of tonight's meeting reflect that Council met in executive session on Friday, June 6, 2014, at [REDACTED] p.m. in the Library of the Municipal Building. Council held this closed meeting in accordance with Section 10-508 (a) (1) of the State Government Article of the *Annotated Code of Public General Laws of Maryland* to discuss a personnel matter. Vote to close session:

	Yes	No	Abstain	Absent
Ms. Davis	X			
Mr. Herling	X			
Ms. Mach	X			
Ms. Pope	X			
Mr. Putens	X			
Mr. Roberts	X			
Mayor Jordan	X			

The following staff members were in attendance: None Other individuals in attendance: None
Council took no actions during this session.

[Statement 6-6-14](#)

- Statement for the Record - Executive Session, June 16, 2014 - The following motion is needed : I move that in accordance with Section 10-509 (c) (2) of the State Government Article of the *Annotated Code of Public General Laws of Maryland*, the minutes of tonight's meeting reflect that Council met in executive session on Monday, June 16, 2014, at p.m. in the Library of the Municipal Building. Council held this closed meeting in accordance with Section 10-508 (a) (1) of the State Government Article of the *Annotated Code of Public General Laws of Maryland* to discuss a personnel matter. Vote to close session:

	Yes	No	Abstain	Absent
Ms. Davis	X			
Mr. Herling	X			
Ms. Mach	X			
Ms. Pope	X			
Mr. Putens	X			
Mr. Roberts	X			

Mayor Jordan	X			
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The following staff members were in attendance: Michael McLaughlin, City Manager. Other individuals in attendance: None Council took no actions during this session.

[Statement 6-16-14](#)

9. Administrative Reports

* 10. Committee Reports

Youth Advisory Committee, Report #2014-2 (Playground Surfacing Options for Future

It is recommended Council accept this report which was discussed at the work session on June 18, 2014.

[YAB](#)

III. LEGISLATION

11. End of the Year Budget Adjustments - A. An Ordinance to Make a Supplemental Appropriation in the General Fund for the Fiscal Year Ending June 30, 2014, in the Amount of Six Hundred and Fifty Thousand Dollars (\$650,000) for Additional General Fund Expenditures Over the Appropriated Amount

- 1st Reading, Suspension of the Rules

- 2nd Reading, Adoption - Reference: Ordinance

An appropriation in the amount of \$650,000 is needed in the General Fund. The funds are needed due to a number of expenses in Fiscal Year (FY) 2014 which were budgeted in FY 2013 but did not occur until FY 2014 and unanticipated expenses. These expenses include payment for police vehicles ordered in FY 2013 but not delivered until

FY 2014 (\$235,000), leave payouts for retired employees (\$200,000), expenses resulting from winter storms (\$100,000), the street tree inventory (\$23,000), and legal expenses related to collective bargaining (estimated at \$30,000). It is recommended the ordinance be introduced for first reading, the rules suspended, and the ordinance adopted at this meeting in order to have the funds appropriated prior to the end of the fiscal year. (JW)

Item 11-A

A. An Ordinance to Make a Supplemental Appropriation in the General Fund for the Fiscal Year Ending June 30, 2014, in the Amount of Six Hundred and Fifty Thousand Dollars (\$650,000) for Additional General Fund Expenditures Over the Appropriated Amount

- 1st Reading, Suspension of the Rules

- 2nd Reading, Adoption - Reference: Ordinance

An appropriation in the amount of \$650,000 is needed in the General Fund. The funds are needed due to a number of expenses in Fiscal Year (FY) 2014 which were budgeted in FY 2013 but did not occur until FY 2014 and unanticipated expenses. These expenses include payment for police vehicles ordered in FY 2013 but not delivered until FY 2014 (\$235,000), leave payouts for retired employees (\$200,000), expenses resulting from winter storms (\$100,000), the street tree inventory (\$23,000), and legal expenses related to collective bargaining (estimated at \$30,000). It is recommended the ordinance be introduced for first reading, the rules suspended, and the ordinance adopted at this meeting in order to have the funds appropriated prior to the end of the fiscal year. (JW)

Item 11-A

B. An Ordinance to Make a Supplemental Appropriation in the Replacement Fund for the Fiscal Year Ending June 30, 2014, in the Amount of Sixty Thousand Dollars (\$60,000) for Additional

Replacement Fund Expenditures Over the Appropriated Amount

- 1st Reading, Suspension of the Rules

- 2nd Reading, Adoption - Reference: Ordinance

An appropriation in the amount of \$60,000 is needed in the Replacement Fund. The funds are needed due to the purchase of items that were budgeted in FY 2013 but purchased in FY 2014 (cargo van and an electric pick-up truck) as well as the unanticipated purchase of automated external defibrillator (AED) units for the Police Department. It is recommended the ordinance be introduced for first reading, the rules suspended, and the ordinance adopted at this meeting in order to have the funds appropriated prior to the end of the fiscal year. (JW)

[Item 11-B](#)

C. An Ordinance to Make a Supplemental Appropriation in the Debt Service Fund for the Fiscal Year Ending June 30, 2014, in the Amount of Three Million One Hundred Thousand Dollars (\$3,100,000) for Additional Debt Service Fund Expenditures Over the Appropriated Amount

- 1st Reading, Suspension of the Rules

- 2nd Reading, Adoption -Reference: Ordinance

An appropriation in the amount of \$3,100,000 is needed in the Debt Service Fund to cover the refinancing of the city's unfunded liability in two of its retirement/pension programs. The additional appropriation is to reflect the payout of the money borrowed which paid the liability to the State of Maryland. It is recommended the ordinance be introduced for first reading, the rules suspended, and the ordinance adopted at this meeting in order to have the funds appropriated prior to the end of the fiscal year. (JW)

[Item 11-C](#)

D. An Ordinance to Make a Supplemental Appropriation in the Greenbelt West Fund for the Fiscal Year Ending June 30, 2014, in the Amount of One Hundred Thousand Dollars (\$100,000) for

Additional Greenbelt West Fund Expenditures Over the Appropriated Amount

- 1st Reading, Suspension of the Rules

- 2nd Reading, Adoption- An appropriation in the amount of \$100,000 is needed in the Greenbelt West Infrastructure Fund to cover the legal expenses related to the establishment of a possible tax increment financing arrangement for Greenbelt Station South Core. These expenses have and will be reimbursed by the developer. It is recommended the ordinance be introduced for first reading, the rules suspended, and the ordinance adopted at this meeting in order to have the funds appropriated prior to the end of the fiscal year. (JW)

[Item 11-D](#)

IV. OTHER BUSINESS

12. Sustainable Maryland Certified Application Presentation - Reference: Green Team Action Plan Presentation - Sustainable Maryland Communities Actions List

The City's application for Sustainable Maryland Certified (SMC) has been completed. It has been preliminarily filed with SMC in advance of the June 30 deadline at their request. Jim Sterling, Assistant Public Works Director, will present a power point summarizing the points made in the application. Copies of the application will be available on the SMC website. (MPM)

13. Briefing on Greenbelt Alert Software Transition

14. Award of Purchase - Hybrid Sedan

15. Cooperation Agreement with Prince George's County for Community Development Block Grant Programs

16. Maryland Municipal League 2015 Legislative Requests

17. Council Reports

* 18. Reappointment to Advisory Group

* 19. Resignation from Advisory Group

IV. MEETINGS