

GREENBELT CITY COUNCIL
Municipal Building
Regular Meeting
June 22, 2015 - 08:00 p.m.

I. ORGANIZATION

1. Call to Order
2. Roll Call
3. Meditation and Pledge of Allegiance to the Flag
4. [Consent Agenda - Approval of Staff Recommendations \(Items on the Consent Agenda \[marked by *\] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.\)](#)
5. Approval of Agenda and Additions

II. COMMUNICATIONS

6. [Presentations](#)

Parks and Recreation Month Proclamation

July is Parks and Recreation Month. Greg Varda, Assistant Director of Recreation, will be present to receive the proclamation and provide an overview of this year's summer recreation camps and programs.(CM)

[Proclamation](#)

7. [Petitions and Requests \(Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules.\)](#)

9. [Administrative Reports](#)

* 10. Committee Reports

III. LEGISLATION

* [8. Minutes of Council Meetings](#)

* - Work Session, May 18, 2015

[DRAFT Minutes, 5-18-15](#)

* - Regular Meeting, May 26, 2015

[DRAFT Minutes, 5-26-15](#)

* - Work Session, June 3, 2016

[DRAFT Minutes, 6-3-15](#)

* - Regular Meeting, June 8, 2015

[DRAFT Minutes, 6-8-15](#)

* - Work Session, June 10, 2015

[DRAFT Minutes, 6-10-15](#)

9. [Administrative Reports](#)

11. End of the Year Budget Adjustments -

A. An Ordinance to Make a Supplemental Appropriation in the 2001 Bond Fund for the Fiscal Year Ending June 30, 2015, in the Amount of One Hundred and Ninety Thousand Dollars (\$190,000) for Additional 2001 Bond Fund Expenditures over the Appropriated Amount

- 1st Reading, Suspension of the Rules

- 2nd Reading, Adoption

Reference: Ordinance - An appropriation in the amount of \$190,000 is needed in the 2001 Bond Fund to cover the increased expenditures due to project change orders at the Greenbelt Theater. It is recommended the ordinance be introduced for first reading, the rules suspended, and the ordinance adopted at this meeting in order to have the funds appropriated prior to the end of the fiscal year. (CM).

B. A Resolution for Re-Appropriation of Funds within Departments in the General Fund for the Fiscal Year Ending June 30, 2015

- 1st Reading, Suspension of the Rules

- 2nd Reading, Adoption

Reference: Resolution

The City Code requires that the expenditure budget for each functional area in the General Fund (i.e. Public Safety, Public Works, etc.) exceed actual expenditures every fiscal year. As a result of this accountability, sometimes the City must transfer funds from functional areas in which savings have occurred to functional areas that may exceed their adopted budget. In all other funds, the total budget for each individual fund provides the level of accountability. In FY 2015, expenditures in the General Fund will not exceed the adopted budget. However, expenditures in Planning and Community Development and Non-Departmental are likely to exceed their respective budgets. Unbudgeted expenditures in Planning and Community Development are due to the review and inspection work at Greenbelt Station by Greenman-Pederson, Inc., the City's contractual engineer. These costs are reimbursable. In Non-Departmental, the cost is for payment of the agreed to subsidy for the Friends of the Greenbelt Theatre. It is recommended the resolution be introduced for first reading, the rules

suspended, and the resolution adopted at this meeting in order to have the funds appropriated prior to the end of the fiscal year. (MPM).

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Draft Ordinance

Draft Resolution

- A. An Ordinance to Make a Supplemental Appropriation in the 2001 Bond Fund for the Fiscal Year Ending June 30, 2015, in the Amount of One Hundred and Ninety Thousand Dollars (\$190,000) for Additional 2001 Bond Fund Expenditures over the Appropriated Amount - 1st Reading, Suspension of the Rules - 2nd Reading, Adoption
- B. A Resolution for Re-Appropriation of Funds within Departments in the General Fund for the Fiscal Year Ending June 30, 2015 - 1st Reading, Suspension of the Rules - 2nd Reading, Adoption

IV. OTHER BUSINESS

- 12. Realignment of the Greenbelt Community Based Veterans Outpatient Center - Reference: Email, G. Smalls, 06/10/15 - Brian Hawkins, Director of the Washington DC Veterans Affairs Medical Center, will be present to discuss the realignment of the Greenbelt Community Based Outpatient Center (CBOC) to the Prince George's CBOC in Camp Springs. The anticipated transition is expected to be completed by September 30, 2015. (CM).

smalls email

- 13. Program Open Space Annual Program - Reference: Correspondence, Department of Natural Resources, 5/19/15 FY 2016 Proposed Annual POS Program, T. Hruby.

Program Open Space Fund Summary, T. Hruby, 6/16/15

The City's Fiscal Year (FY) 2016 Annual Program Open Space (POS) Program is due to the Maryland-National Capital Park and Planning Commission (M-NCPPC) on June 24, 2015. The City has been notified that the County will be receiving a total of \$3,298,301 in FY 2016 POS funds. Based on the results of the 2010 Census, the City will receive \$88,064.64. Since the County is meeting the State's requirement that 50% of local POS funds be used for acquisition projects, the County is allowing jurisdictions to use 100 percent of their POS allocation towards development projects if they desire. The City has \$1,308,619 in POS funding encumbered for the following projects: Aquatic and Fitness Center Improvements Phase III, Community Center Facility Upgrades, Buddy Attick Park Master Plan Improvements, Greenbelt Aquatic and Fitness Center Phase II and Springhill Lake Recreation Center Expansion. Over the last several years, the City has redistributed monies from the Buddy Attick Park Master Plan Improvements project and the Springhill Lake Recreation Expansion project to cover more timely POS projects such as improvements to Braden Field Tennis Courts and the Greenbelt Aquatic and Fitness Center Phase III project. The City also has \$62,948.58 in unencumbered acquisition funds. Consistent with the approved FY 2016 budget, staff is proposing the City's FY 2016 Annual Program allocate an additional \$49,000 to the Community Center Facility Upgrades Project to bring the total POS funding allocated to this project to \$319,000. The proposed FY 2016 Annual Program also includes an additional \$39,064.64 in POS funds for the Buddy Attick Park Master Plan Implementation project to cover funds that were previously approved for this project but transferred to the Braden Field Tennis Court project. The Annual Program continues to include \$62,948.58 for land acquisition. Staff recommends City Council approve the City's FY 2016 Program Open Space Annual Program as proposed. (TH)

Correspondence, Department of Natural Resources

FY 2016 Proposed Annual POS Program

POS Fund Summary.

14. Council Reports

- * 15. Reappointment to Advisory Group - Reference: Reappointment Surveys

Lola Skolnik and Kelly Ivy have indicated their willingness to continue to serve on the Park and Recreation Advisory Board (PRAB). Approval of this item on the consent agenda will indicate Council's intent to appoint Ms. Skolnik and Mr. Ivy to new terms on PRAB. (CM)

- * 16. Resignation from Advisory Groups - Reference: Email, K. Rekkas, 04/24/2015

Katherine Rekkas has submitted her resignation from the Arts Advisory Board. Approval of this item on the consent agenda will indicate Council's intent to accept her resignation with regret. (CM)

- V. MEETINGS -It is recommended that Council schedule an Executive Session immediately following this meeting to consult with legal counsel to obtain legal advice. To schedule the Executive Session the following motion is needed: I move that Council schedule an Executive Session immediately following this meeting in the Library of the Municipal Building. Council will hold this closed meeting in accordance with the General Provisions Article 3-305(b)(7) of the Annotated Code of Public General Laws of Maryland to consult with legal counsel to obtain legal advice.

06/22

Regular Meeting

Mon.

8:00 pm

06/24

Work Session – Economic Development Next Steps (CC)

Wed.

8:00 pm

<u>MML Convention</u>	<u>Sun.-</u> <u>Wed.</u>	<u>06/28</u> – <u>07/01</u>	
<u>No Meeting</u>	<u>Mon.</u>	<u>07/06</u>	<u>8:00 pm</u>
<u>Work Session – National Park Service (CC)</u>	<u>Wed.</u>	<u>07/08</u>	<u>8:00 pm</u>
<u>Regular Meeting</u>	<u>Mon.</u>	<u>07/13</u>	<u>8:00 pm</u>
<u>Work Session – TBD (CC)</u>	<u>Wed.</u>	<u>07/15</u>	<u>8:00 pm</u>
<u>Work Session – Festival Permits (tentative)</u>	<u>Mon.</u>	<u>07/20</u>	<u>8:00 pm</u>
<u>Work Session – Briefing on Pepco Tree Plan (tentative) (CC)</u>	<u>Wed.</u>	<u>07/22</u>	<u>8:00 pm</u>
<u>Work Session – City Manager Update</u>	<u>Mon.</u>	<u>07/27</u>	<u>8:00 pm</u>
<u>Four Cities Meeting (Berwyn Heights)</u>	<u>Wed.</u>	<u>07/29</u>	<u>7:30 pm</u>

<u>Work Session – TBD</u>	<u>Mon.</u>	<u>08/03</u>	<u>8:00 pm</u>
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<u>Work Session – Gateway Signage (CC)</u>	<u>Wed.</u>	<u>08/05</u>	<u>8:00 pm</u>
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