

GREENBELT CITY COUNCIL
Municipal Building
Regular Meeting
June 20, 2016 - 08:00 p.m.

I. ORGANIZATION

1. Call to Order
2. [Roll Call](#)
3. [Meditation and Pledge of Allegiance to the Flag](#)
4. [Consent Agenda ??? Approval of Staff Recommendations \(Items on the Consent Agenda \[marked by *\] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.\)](#)
5. [Approval of Agenda and Additions](#)

II. COMMUNICATIONS

6. Presentations

Recognition of Eleanor Roosevelt High School Step Clubs - The Eleanor Roosevelt High School's "Dem' Raider Boyz Step Squad" and "The Lady Raiders Step Squad" both won National Titles by placing first in the 2016 Youth Step USA National High School Stepping Championship on May 28, 2016, in Harrisburg, Pennsylvania. The Step Squads have been invited to attend the meeting this evening to receive Council recognition.
(CM)

Proclamation - Parks and Recreation Month -July is Parks and Recreation Month. Greg Varda, Assistant Director of Recreation, will be present to receive the proclamation and provide an overview of this year's summer recreation camps and programs. (CM).

7. Petitions and Requests (Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules.)

8. Minutes of Council Meetings

- * Regular Meeting, May 23, 2016

8- Minutes 05-23-16

- * Regular Meeting, June 6, 2016

8- Min 6-6-16

- * Work Session, June 14, 2016

8- Work Session 06-14-16

Executive Session, June 14, 2016 - Statement for the Record - The following motion is needed: In accordance with the General Provisions Article, Section 3-306(c)(2) of the Annotated Code of Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in executive session on Tuesday, June 14, 2016, at 7:36 p.m. in the Council Room of the Municipal Building. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the Annotated Code of Public General Laws of Maryland, to discuss a personnel matter. - Vote to close session:

-	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
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<u>Ms. Davis</u>	<u>X</u>	-	-	-
<u>Mr. Herling</u>	<u>X</u>	-	-	-
<u>Ms. Mach</u>	<u>X</u>	-	-	-
<u>Ms. Pope</u>	<u>X</u>	-	-	-
<u>Mr. Putens</u>	<u>X</u>	-	-	-
<u>Mr. Roberts</u>	-	-	-	<u>Arrived at 7:40pm</u>
<u>Mayor Jordan</u>	<u>X</u>	-	-	—

[The following staff members were in attendance: Michael McLaughlin, City Manager. Other individuals in attendance: None Council took no actions during this session. \(CM\).](#)

Executive Session, June 14, 2016 - Minutes - In order to approve these minutes, the following motion is needed: I move that the minutes of the executive session of the City Council held Tuesday, June 14, 2016, at 7:36 p.m., in the Council Room of the Municipal Building be approved as presented. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the Annotated Code of Public

General Laws of Maryland, to discuss a personnel matter. (CM)

9. [Administrative Reports](#)

* 10. Committee Reports

Arts Advisory Board, Report #2016-3 (Free Magazine Box Proposal) - It is recommended that Council accept this report and consider it on the agenda of a future meeting. (CM)

[10-AAB Report](#)

Community Relations Advisory Board, Report #2016-3 (Welcoming of Refugees) - It is recommended that Council accept this report and consider it on the agenda of a future meeting. (CM)

[10-CRAB Report](#)

III. LEGISLATION

11. [End of the Year Budget Adjustments - A. Ordinance to Make a Supplemental Appropriation in the Replacement](#)
[.....Fund for the Fiscal Year Ending June 30, 2016, in the Amount of Eighty Thousand Dollars \(\\$80,000\) for Additional Replacement Fund Expenditures Over the Appropriated Amount](#)
[- 1st Reading, Suspension of the Rules](#)
[- 2nd Reading, Adoption](#)
[An appropriation in the amount of \\$80,000 is needed in the Replacement Fund to cover the expenditures for the purchase of Aquatic and Fitness Center circuit training equipment \(\\$50,000\) and a Parks Department three-quarter ton truck \(\\$30,000\). Both of these expenditures were budgeted in FY 2015 but were not purchased until FY 2016. It is recommended the ordinance be introduced for first reading, the rules suspended, and the ordinance adopted at the meeting in order to have the funds appropriated prior to the end of the fiscal year. \(CM\).](#)

11- A Ordinance

11-A Budget Page

A. An Ordinance to Make a Supplemental Appropriation in the Replacement Fund for the Fiscal Year Ending June 30, 2016, in the Amount of Eighty Thousand Dollars (\$80,000) for Additional Replacement Fund Expenditures Over the Appropriated Amount - 1st Reading, Suspension of the Rules - 2nd Reading, Adoption

B. An Ordinance to Make a Supplemental Appropriation in the Special Projects Fund for the Fiscal Year Ending June 30, 2016, in the Amount of Eighty Thousand Dollars (\$80,000) for Additional Special Projects Fund Expenditures Over the Appropriated Amount

- 1st Reading, Suspension of the Rules

- 2nd Reading, Adoption

An appropriation in the amount of \$80,000 is needed in the Special Projects Fund to cover the increased expenditures for: 1) upgrades to the City's security cameras project including repair of the cameras at the Roosevelt Center (\$30,000); continuation of the Spay Neuter Clinic (\$15,000); and upgrades to the operating system for the City's cable channel (\$35,000). It is recommended the ordinance be introduced for first reading, the rules suspended, and the ordinance adopted at the meeting in order to have the funds appropriated prior to the end of the fiscal year. (CM).

11- B Ordinance

11-B Budget Page

C. An Ordinance to Make a Supplemental Appropriation in the Community Development Block Grant Fund for the Fiscal Year Ending June 30, 2016, in the Amount of One Hundred Thousand Dollars (\$100,000) for Additional Community Development Block

Grant Expenditures Over the Appropriated Amount

- 1st Reading, Suspension of the Rules

- 2nd Reading, Adoption

Development Block Grant Fund for the Fiscal Year Ending June 30, 2016, in the Amount of One Hundred Thousand Dollars (\$100,000) for Additional Community Development Block Grant Expenditures Over the Appropriated Amount

- 1st Reading, Suspension of the Rules

- 2nd Reading, Adoption

11- C Bdget Page

11- C Ordinance

- D. An Ordinance to Make a Supplemental Appropriation in the 2001 Bond Fund for the Fiscal Year Ending June 30, 2016, in the Amount of Eighty Thousand Dollars (\$80,000) for Additional 2001 Bond Fund Expenditures Over the Appropriated Amount

- 1st Reading, Suspension of the Rules

- 2nd Reading, Adoption

An appropriation in the amount of \$80,000 is needed in the 2001 Bond Fund to cover the increased expenditures due to renovations at the Greenbelt Theater. It is recommended the ordinance be introduced for first reading, the rules suspended, and the ordinance adopted at the meeting in order to have the funds appropriated prior to the end of the fiscal year. (CM)

11- D Budget Page

11- D Ordinance

- E. A Resolution for Re-Appropriation of Funds within Departments in the General Fund for the Fiscal Year Ending June 30, 2016

- 1st Reading, Suspension of the Rules

- 2nd Reading, Adoption

The City Code requires that the expenditure budget for each

functional area in the General Fund (i.e. Public Safety, Public Works, etc.) equal or exceed actual expenditures every fiscal year. As a result of this accountability, the City must regularly transfer funds at the end of each fiscal year from functional areas in which savings have occurred to functional areas that may exceed their adopted budget. In all other funds, the total budget for each individual funds provides the level of accountability. In FY 2016, expenditures in the General Fund will not exceed the adopted budget. However, expenditures in the Non-Departmental and Public Works accounts will exceed their adopted budgets. The acquisition of 10-A Crescent Road is the reason for the increased expenditure in Non-Departmental. In Public Works, a re-appropriation of \$40,000 is recommended for the increased expenditures related to Winter Storm Jonas. These fund transfers will ensure the Non-Departmental and Public Works accounts do not exceed their appropriation amount. It is recommended the resolution be introduced for first reading, the rules suspended, and the resolution adopted at this meeting in order to have the funds appropriated prior to the end of the fiscal year. (MPM)

11- E Budget Page

11- E Resolution

IV. OTHER BUSINESS

12. Maryland Municipal League 2017 Legislative Requests - The City has received the annual request from the Maryland Municipal League (MML) to submit statewide legislative initiatives by July 15. Last year, the City submitted three proposed initiatives.

- Solar Energy Incentives
- Local Authority over Vegetation Management
- Protect Program Open Space Funding

Staff would not recommend resubmission of the first two items to MML. While these issues are very important, MML was not inclined

to make either one a priority. MML's Highway User priority legislation did not pass. Program Open Space legislation was also considered during the Session. It is expected that both these issues will continue to be a high priority for the League. Suggested initiatives must have statewide municipal impact. Council direction is sought. (DEM)

[12- 2017 MML Request](#)

[12- MML History](#)

[12- 2016 MML Request](#)

13. [Council Reports](#)

* 14. Park and Recreation Advisory Board, Report #2016-4 (FY 2017 Contribution and Recognition Groups Budget Review) - at its May 9, 2016 meeting, and discussed the report at the May 4, 2016, work session with Contribution Groups. Approval of this item on the consent agenda will indicate Council's intent to approve the following recommendations of PRAB: 1) approve all returning FY 2016 Recognition Groups for FY 2017; and 2) approve new Recognition Group Status to the Center for Dynamic Community Governance and Transit Riders United in Greenbelt (Tru-G) for FY 2017. (CM)

[14- PRAB Report](#)

* 15. Reappointment to Advisory Group - Ethel Dutky has indicated her willingness to continue to serve on the Advisory Committee on Trees (ACT). Approval of this item on the consent agenda will indicate Council's intent to appoint Ms. Dutky to a new term on ACT.

V. MEETINGS -

<u>Interview for Advisory Group</u>	-	<u>06/20</u>	<u>7:40</u> <u>pm</u>
<u>Regular Meeting</u>	-	<u>06/20</u>	<u>8:00</u> <u>pm</u>
<u>Executive Session – Personnel</u>	-	<u>06/21</u>	<u>7:30</u> <u>pm</u>
<u>Work Session – Economic Development Study (CC)</u>	-	<u>06/22</u>	<u>8:00</u> <u>pm</u>
<u>MML Convention</u>	<u>Sun.-</u> <u>Wed.</u>	<u>06/26-</u> <u>29</u>	-
<u>Lake Forebay Dredging Project Presentation (Youth Center)</u>	-	<u>06/29</u>	<u>6:30</u> <u>pm</u>
<u>City Holiday (Fourth of July)</u>	-	<u>07/04</u>	-
<u>Work Session – WSSC Sewer Rehabilitation Plans (CC)</u>	-	<u>07/06</u>	<u>8:00</u> <u>pm</u>
<u>Interviews for Advisory Groups</u>	-	<u>07/11</u>	<u>7:20</u> <u>pm</u>

<u>Regular Meeting</u>	-	<u>07/11</u>	<u>8:00</u> <u>pm</u>
<u>No Meeting (NLC Small Cities Committee).</u>	-	<u>07/13</u>	<u>8:00</u> <u>pm</u>
<u>Work Session – Beltsville Agricultural Research Center</u>	-	<u>07/18</u>	<u>8:00</u> <u>pm</u>
<u>Work Session – TBD (CC).</u>	-	<u>07/20</u>	<u>8:00</u> <u>pm</u>
<u>Work Session – Recognition/Contribution Groups Policy.</u>	-	<u>07/25</u>	<u>8:00</u> <u>pm</u>
<u>Work Session – WSSC (CC).</u>	-	<u>07/27</u>	<u>8:00</u> <u>pm</u>