



## **CITY COUNCIL AGENDA**

**Virtual**

### **COUNCIL MEETINGS WILL BE ONLINE**

**Due to the COVID-19 precautions, the Council Meetings will be held online and is planned to be cablecast on Verizon 21, Comcast 71 and 996 and streamed to [www.greenbeltmd.gov/municipaltv](http://www.greenbeltmd.gov/municipaltv).**

**Resident participation:**

**Join By Phone: (301) 715-8592**

**Meeting ID: 851 0381 7576**

**Password: 020648**

**In advance, the hearing impaired is advised to use MD RELAY at 711 to submit your questions/comments or contact the City Clerk at (301) 474-8000 or email [banderson@greenbeltmd.gov](mailto:banderson@greenbeltmd.gov).**

**Monday, June 8, 2020**

**8:30 PM**

## **I. ORGANIZATION**

1. Call to Order
2. Roll Call
3. Meditation and Pledge of Allegiance to the Flag
4. Consent Agenda  
Suggested Action:  
(Items on the Consent Agenda [marked by \*] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)
5. Approval of Agenda and Additions

## II. COMMUNICATIONS

### 6. Presentations

#### 6a. Peace Month Proclamation

Suggested Action:

Since 2009, June has been declared as Peace Month in Greenbelt. Alexander Barnes, Sr. will participate in the meeting to accept the proclamation on behalf of the Prince George's Peace and Justice Coalition.

[Peace Month 2020 proclamation.pdf](#)

#### 6b. 13th Amendment Awareness Month Proclamation

Suggested Action:

Mayor Byrd will present the 13th Amendment Awareness Month proclamation.

[13th Amendment Awareness Month Proclamation.20.pdf](#)

### 7. Public Hearing on the Constant Yield Tax Rate

Suggested Action:

A public hearing must be held in accordance with the State of Maryland's Constant Yield Tax Rate requirements. The required notice was published in the May 21, 2020, Greenbelt News Review, a copy of which is included in Council's packet.

Note: At the end of this hearing, to comply with state law, it must be announced that the City's property tax rate will be set when the FY 2021 budget is adopted at the City Council meeting on June 8, 2020, at 8:30 p.m. virtually via Zoom.

[CYTR Advertisement.pdf](#)

### 8. Petitions and Requests

#### \*9. Minutes of Council Meetings

Suggested Action:

Work Session - November 28, 2018

Regular Meeting - February 25, 2019

Regular Meeting - April 23, 2019

Regular Meeting - February 10, 2020

Work Session - March 11, 2020

Work Session - April 16, 2020

[WS181128.pdf](#)

[RM190225.pdf](#)

[RM190423.pdf](#)  
[RM200210.pdf](#)  
[WS200311.pdf](#)  
[WS200416.pdf](#)

10. Administrative Reports

\*11. Committee Reports

\*11a. Advisory Planning Board Report #2020-02 (Greenbelt NCO Zone)

Suggested Action:

It is recommended that Council accept this report and consider it on a agenda of a future meeting.

[APB Report 2020\\_2\\_NCO Zone.pdf](#)

### III. LEGISLATION

12. FY 2021 Budget Adoption

Suggested Action:

Reference:

Memo, N. Ard, D. Moran and L. Allen, 06/08/2020

Chart 2 - Budget Adjustments

The City Council has nearly completed its budget process which began with staff meetings in Fall 2019. The proposed Fiscal Year 2021 Budget was presented to Council on April 13. Since then, Council has held eight virtual work sessions to consider the budget. On May 11, the City Council held a public hearing in accordance with City Charter requirements.

Due to the coronavirus pandemic the City faced significant revenue reductions in both FY 2020 and FY 2021 and revenues and expenditures had to be adjusted accordingly. A list of changes was prepared based on Council's discussion at the final budget review work session on May 18. Council held a second public hearing on May 26 to receive public input on the budget and proposed changes. The proposed \$29.1 Million budget maintains the same real estate property tax rate and is a \$3,783,100 lower, an 11.5% reduction, from the budget proposal on April 13.

The budget is now ready for adoption. The City Charter requires that the budget be adopted on or before the 10th day of June for the fiscal year starting July 1, 2020. Included in Council's packet is a memo listing the changes that have been suggested to the budget as it was proposed on April 13. A motion to adopt the Fiscal Year 2021 Budget is all that is required. Last year, the motion was made and seconded, the Mayor read the list of proposed changes and Council voted on the motion. Once this motion is approved, Council can proceed to the next item of

business, the ordinance to appropriate the funds included in the budget.

[Budget Script.pdf](#)

[Chart 2 - Budget Adjustments.pdf](#)

13. An Ordinance to Adopt the General Fund, Building Capital Reserve Fund, Cemetery Fund, Debt Service Fund, Replacement Fund, Special Projects Fund, Green Ridge House Fund, Capital Projects Fund, Community Development Block Grant Fund and Greenbelt West Infrastructure Fund Budgets for the City of Greenbelt, Maryland, to Appropriate Funds and Establish Real Estate and Personal Property Tax Rates for the Fiscal Year 2021 Beginning July 1, 2020 and Including June 30, 2021
  - 1st Reading, Suspension of the Rules
  - 2nd Reading, Adoption

Suggested Action:

Reference: Ordinance

Section 51 of the City Charter states that “immediately upon adoption of the budget, the City Council shall adopt an ordinance appropriating funds for the ensuing year.....to include a summary of estimated income.... and levy all property taxes and other taxes required to realize the income estimated.”

Having amended the City Manager’s proposed budget, Council now must introduce an ordinance to adopt the budget, appropriate funds, and establish tax rates for real and personal property for FY 2021. All funds have been incorporated into one ordinance.

It is recommended that Council introduce the ordinance, suspend the rules, and adopt the ordinance at this meeting.

Note: Per Council’s Standing Rules, six (6) votes in the affirmative are needed in order to suspend the rules. If the budget ordinance is not adopted tonight, a special meeting will have to be scheduled on or before June 10.

[Ordinance.pdf](#)

14. Resolution for State Enterprise Zone Designation
  - 2nd Reading, Adoption

Suggested Action:

Reference:

Memorandum, C. Liggins, 06/05/2020

Enterprise Zone Resolution

Census Tract 806713

Census Tract 806714 Revision, 06/08/2020

Commerce Public Notice to Modify Tax Incentive Timeframes

Enterprise Zone Map, 06/08/2020

Enterprise Zones and Focus Area - At a Glance, 06/08/20

District 1 - Dernoga and District 4 - Todd Turner, 06/08/20

EZ Businesses Example

On Monday, May 11<sup>th</sup>, 2020, Mr. Plummer presented updated information on the proposed Greenbelt Enterprise Zone designation to City Council. He provided updated Enterprise Zone Census track maps (Census tracks 806713, 806814) and examples of economic benefits from other county municipalities that were designated as Enterprise Zones. Upon reviewing the additional information, Council requested that the Census track (806714) be updated to exclude a wooded parcel off of Cherrywood Lane from the Enterprise Zone designation, so that it can be preserved as green space.

Staff received an email from Mr. Plummer on Thursday, May 21st, 2020. The email stated that the Prince George's County Economic Development Corporation reviewed the request and that they will be able to remove the wooded area as requested. Mr. Plummer also mentioned that the Prince George's County Economic Development Corporation made the decision to remove the residential apartments north of Breezewood Drive (Franklin Park at Greenbelt Station) from the Enterprise Zone's proposed designation because it is mostly residential apartments, though it is currently zoned as mixed-use. Staff received the updated maps on Thursday, May 28th, 2020. Mr. Plummer still has not received a response from the Prince George's County Office of Finance, Treasury Division, about whether a portion of the 50% county reimbursement is disseminated to the impacted municipality.

Andre Plumber, Financial Services Program Manager, may attend virtually.

It is recommended that Council introduce this resolution for second reading and adoption.

[Memorandum, C. Liggins, 06/05/2020.pdf](#)

[Enterprise Zone Resolution 3.6.20 DRAFT.pdf](#)

[Census Tract 806713.pdf](#)

[Census Tract 806714 v3 - reduced size.06/08/20.pdf](#)

[Commerce Public Notice to Modify Tax Incentive Timeframes.pdf](#)

[Enterprise Zones - Greenbelt, 06/08/20.pdf](#)

[Enterprise Zones and Focus Area - At a Glance, 06/08/20.pdf](#)

[District 1 - Dernoga and District 4 - Todd Turner, 06/08/20.pdf](#)

[EZ Businesses Example.pdf](#)

15. A Resolution Regarding Black Lives Matter in the City of Greenbelt

-1st Reading, Suspension of the Rules

-2nd Reading, Adoption

Suggested Action:

Mayor Byrd requested the item be added to the agenda.

The motion would be that the Greenbelt City Council affirms that Black Lives Matter in the City of Greenbelt.

[Resolution.pdf](#)

#### IV. OTHER BUSINESS

16. Police Training and Reporting

Suggested Action:

Councilmember Roberts requested this item be added to the agenda

17. County Legislation: CB-20-2020

Suggested Action:

CB-20-2020 was introduced on May 18 by Council Chair Turner. The County Council Committee of the Whole discussed this bill on June 2 and voted favorable with amendments on a 7-4 (Anderson-Walker, Dernoga, Harrison and Ivey) vote. CB 20 Draft 2 makes the following change to existing County law. (Underline indicates new language.)

(f) The governing body of the County may, by Resolution, waive any public safety facilities mitigation requirement imposed pursuant to this Section.

All of Greenbelt is in the Developed Tier, so existing law allows the County Council to waive the public safety surcharge in Greenbelt. This bill would allow the County Council to waive public safety facilities mitigation requirements Countywide by Resolution.

Staff recommends Council oppose CB-20-2020.

[CB 20 Draft 2.pdf](#)

18. FY 2021 Annual Program Open Space

Suggested Action:

Reference:

FY 2021 POS Allocation

Reserve Funds FY 2021

Final Justification 2021

Annual Program for Acquisition

Final Development Draft Program

The City's FY 2021 Annual Program Open Space (POS) Program is due to the Maryland- National Capital Park and Planning Commission (M-NCPPC) on June 19, 2020. The City has been notified that the County will be receiving a total of \$6,811,645 in FY 2021 POS funds. Based on the results of the 2010 Census, the City will be receiving \$181,870.92, compared to \$198,540.00 in FY 2020. The City is required to allocate at least 50 percent of the City's FY 2021 funds to acquisition projects.

The City currently has POS funds encumbered for the following development projects: *Greenbelt Aquatic and Fitness Center Phase II improvements and Buddy Attick Park Master Plan Improvements*. Including the City's FY 2021 POS allocation, the City's unencumbered POS balance is \$873,023.26, with at least \$362,807.27 being required to be used for acquisition projects.

For FY 2021, staff is proposing that \$488,384.93 of unencumbered POS funds be programmed for land acquisition. Staff is also proposing that the remaining unencumbered funds be allocated to the following projects: *Buddy Attick Park Master Plan Improvements, Lakecrest Tennis Court Improvements, Playground Renovations at 2 Court Research Road, Outdoor Fitness Zone in Greenbelt Station Community and Greenbelt Youth Center Improvements*

Staff recommends City Council approve the City's FY 2021 Program Open Space Annual Program as proposed.

[FY2021 POS Allocation.pdf](#)

[Reserve\\_Funds\\_FY\\_2021.pdf](#)

[Final Justification 2021.pdf](#)

[acqprogram21\\_final\\_version.pdf](#)

[Final Development Draft Program.pdf](#)

19. Arts Advisory Board (AAB) – Report 20-2 (Recommendations Enhancements to Lighting in Roosevelt Center)

Suggested Action:

Reference:

AAB Report 20-2 (Recommendations Enhancements to Lighting in Roosevelt Center  
Lighting in Roosevelt Center Presentation

During several meetings of the Greenbelt Arts Advisory Board (AAB), members discussed a range of possibilities for enhanced, year-round lighting in the Roosevelt Center. The discussion was initiated by member Effie Levner, responding to the attractiveness of the City's holiday lighting in the Center. The Board unanimously agreed that lighting all year round in specific places throughout Roosevelt Center will make the space feel more inviting, safe, and festive for citizens and visitors.

AAB representatives met with the Roosevelt Center's Merchants Association (RCMA), to get additional feedback from the community.

RCMA was very receptive to the Board's initiative.

Enclosed in Council's packet are comments from those who were unable to make it to the meeting and also Lighting in Roosevelt Center presentation.

It is recommended that Council consider and support the Board's initiative.

[AAB Report 20-2 Roosevelt Center Lighting.pdf](#)

[Lighting in Roosevelt Center.pdf](#)

20. Letter to the State Comptroller Opposing Public Subsidies and WSSC Water Rate Increases to Pay for Highway Construction

Suggested Action:

Ms. Davis requested that this item be included on the agenda.

[Letter, P. Franchot, 06/08/20.JFD edits.pdf](#)

21. Council Activities

22. Council Reports

\*23. \* Resignation from Advisory Group

Suggested Action:

Jean Cook has submitted her resignation from the Board of Elections.

Approval of this item on the consent agenda will indicate Council's intent to accept her resignation with regret.

\*24 \* Reappointment to Advisory Group

Suggested Action:

The following individual has indicated her willingness to continue to serve on a City Advisory Board:

Valerie Elliott - Forest Preserve Advisory Board (FPAB)

Approval of this item on the consent agenda will indicate Council's intent to appoint her to a new term.

## V. MEETINGS

Meetings

[meetings.pdf](#)

Stakeholders

[Stakeholder Schedule.pdf](#)

## City Council Agenda Item Report

Meeting Date: June 8, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Proclamation

Agenda Section: COMMUNICATIONS

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**Subject:**

Peace Month Proclamation

**Suggested Action:**

Since 2009, June has been declared as Peace Month in Greenbelt. Alexander Barnes, Sr. will participate in the meeting to accept the proclamation on behalf of the Prince George's Peace and Justice Coalition.

**Attachments:**

[Peace Month 2020 proclamation.pdf](#)

## **PROCLAMATION**

*WHEREAS, the citizens of Greenbelt have committed themselves to our Community Pledge in which the City celebrates its strength as a community of diverse people living together in a welcoming community this is open, accessible, safe and fair; and*

*WHEREAS, the City of Greenbelt has worked for many years to promote peace and nonviolence through its Community Relations Advisory Board, community mediation service, community policing program, CARES youth and family counseling, recreation programs, and other City activities and continues its efforts to ensure that a culture thoroughly pervaded by peace and nonviolence comes closer each day; and*

*WHEREAS, the many Greenbelt residents active in the Prince George's County Peace and Justice Coalition are working with other Greenbelt groups to organize and conduct programs and activities that promote peace and nonviolence; and*

*WHEREAS, in June of each year, these groups highlight their activities and the community continues its commitment to diversity, cooperation, peace and nonviolence.*

*NOW, THEREFORE, I, Colin A. Byrd, by the authority vested in me by the citizens and City Council of Greenbelt, do hereby issue this proclamation declaring the month of June to be*

## **PEACE MONTH**

*in Greenbelt and encourage all our citizens and civic organizations to participate in activities that promote inclusion, understanding, peace and nonviolence throughout our City.*

*IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 8<sup>th</sup> day of June 2020.*

**COLIN A, BYRD**  
*Mayor*

**ATTEST:**

**Bonita Anderson**  
*City Clerk*

## City Council Agenda Item Report

Meeting Date: June 8, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Proclamation

Agenda Section: COMMUNICATIONS

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**Subject:**

13th Amendment Awareness Month Proclamation

**Suggested Action:**

Mayor Byrd will present the 13th Amendment Awareness Month proclamation.

**Attachments:**

[13th Amendment Awareness Month Proclamation.20.pdf](#)

# **PROCLAMATION**

**WHEREAS**, the citizens of Greenbelt through our Community Pledge recognize that the strength of our community is that of diverse people living together in a spirit of cooperation, respect and fairness; and

**WHEREAS**, during June – Peace Month – citizens participate in activities that promote inclusion and understanding; and

**WHEREAS**, human freedom is an inalienable right superior to any other; and

**WHEREAS**, slavery existed in the United States and specifically on the farms and plantations of the property that later became Greenbelt; and

**WHEREAS**, the Thirteenth Amendment to the United States Constitution abolished slavery and involuntary servitude, except as punishment for a crime; and

**WHEREAS**, in the United States Congress, the Thirteenth Amendment was passed by the Senate on April 8, 1864, and by the House on January 31, 1865; and

**WHEREAS**, the Thirteenth Amendment was ratified by the required number of states on December 6, 1865; and

**WHEREAS**, on December 18, 1865, Secretary of State William H. Seward proclaimed the adoption of the Thirteenth Amendment; and

**WHEREAS**, human bondage and trafficking continues to be an epidemic worldwide; and

**WHEREAS**, it behooves every responsible society to celebrate human freedom, and to commit to ensuring freedom everywhere.

**NOW, THEREFORE**, I, Colin A. Byrd, by the authority vested in me by the citizens and City Council of Greenbelt, do hereby proclaim June 2020 to be

## **13th AMENDMENT / JUNETEENTH COMMEMORATION MONTH**

in Greenbelt during which we urge all citizens and staff to recognize and celebrate the enactment of the Thirteenth Amendment to the United States Constitution, which reads as follows:

### **AMENDMENT XIII** *Abolition of Slavery*

**Section 1.** Neither slavery nor involuntary servitude, except as punishment for crime whereof the party shall have been duly convicted, shall exist within the United States, or any place subject to their jurisdiction.

**Section 2.** Congress shall have power to enforce this article by appropriate legislation.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 8<sup>th</sup> day of June 2020.

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Colin A. Byrd, Mayor

ATTEST: \_\_\_\_\_  
Bonita Anderson, City Clerk

## City Council Agenda Item Report

Meeting Date: June 8, 2020

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: COMMUNICATIONS

Agenda Section: COMMUNICATIONS

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**Subject:**

Public Hearing on the Constant Yield Tax Rate

**Suggested Action:**

A public hearing must be held in accordance with the State of Maryland's Constant Yield Tax Rate requirements. The required notice was published in the May 21, 2020, Greenbelt News Review, a copy of which is included in Council's packet.

Note: At the end of this hearing, to comply with state law, it must be announced that the City's property tax rate will be set when the FY 2021 budget is adopted at the City Council meeting on June 8, 2020, at 8:30 p.m. virtually via Zoom.

**Attachments:**

[CYTR Advertisement.pdf](#)



# City Information & Events

The strength of Greenbelt is diverse people living together in a spirit of cooperation. We celebrate all people. By sharing together all are enriched. We strive to be a respectful, welcoming community that is open, accessible, safe and fair.

## GREENBELT CITY COUNCIL- REGULAR MEETING and PUBLIC HEARING ON PROPOSED FY 2021 BUDGET

Tuesday, May 26, 2020, 8:30 p.m.

### ORGANIZATION

Call to Order  
Roll Call  
Meditation and Pledge of Allegiance to the Flag  
Consent Agenda – Approval of Staff Recommendations (Items on the Consent Agenda [marked by \*] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)  
Approval of Agenda and Additions

### COMMUNICATIONS

#### Presentations

- Chesapeake Awareness Week Proclamation  
Public Hearing on the Proposed FY 2021 Budget.

#### Petitions and Requests

(Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules.)

#### \* Minutes of Council Meeting

#### Administrative Reports

#### Committee Reports

#### LEGISLATION

- Resolution for State Enterprise Zone Designation  
- 2nd Reading, Adoption

### OTHER BUSINESS

- Renewal of Speed Camera and Speed Camera Collections Contract
- G12 Bus Service
- Discussion of Outdoor Festivals and Labor Day Event
- Council Activities
- Council Reports
- \* Appointments to Advisory Boards
- \* Reappointment to Advisory Groups

### COUNCIL MEETING WILL BE VIRTUAL

Cablecast on Verizon 21, Comcast 71 and 996 and streamed at [www.greenbeltmd.gov/municipaltv](http://www.greenbeltmd.gov/municipaltv) as it happens.

Resident participation: Join By phone: (301) 715-8592, Meeting ID: 839 5041 2852, Password: 960027

In advance the hearing impaired is advised to use MD RELAY at 711 to submit your questions/comments or contact the City Clerk at (301) 474-8000 or email [banderson@greenbeltmd.gov](mailto:banderson@greenbeltmd.gov)



### Parenting During Corona Virus

Online Classes:

Making Smart Money Decisions (May 27 & June 3)

Be the Best Parent You Can Be!

Time: 5pm - 6:00pm

To register email: [cares@greenbeltmd.gov](mailto:cares@greenbeltmd.gov)

### VACANCIES ON BOARDS & COMMITTEES

Volunteer to serve on City Council Advisory Groups. There are currently vacancies on: Arts Advisory Board, Board of Elections, Forest Preserve Advisory Board, Public Safety Advisory Committee, Senior Citizens Advisory Committee, Youth Advisory Committee

For more information call 301- 474-8000



### Greenbelt Emergency Diaper Pick-Up

Need help with diapers? In response to the COVID-19 outbreak, The Greenbelt Nursery Project is supporting needy Greenbelt families by distributing diapers on Monday, June 1st, 2020.

Parents are required to bring state-issued photo ID, each child's birth certificate, proof of Greenbelt residency (mail from a federal, state, or local government agency which display their name and Greenbelt residential address).

No walk-ups accepted. Please register online at <https://forms.gle/yNrDyTknkgK1s5wx6>. Registration required. Time and location given upon submitted registration.



## CITY OF GREENBELT NOTICE OF A PROPOSED REAL PROPERTY TAX INCREASE

The City Council of the City of Greenbelt proposes to increase real property taxes.

1. For the tax year beginning July 1, 2020, the estimated real property assessable base will increase by 2.46%, from \$2,057,695,877 to \$2,108,330,602.
2. If the City of Greenbelt, Maryland maintains the current tax rate of \$0.8275 per \$100 of assessment, real property tax revenues will increase by 2.46%, resulting in \$419,002 of new real property tax revenues.
3. In order to fully offset the effect of increasing assessments, the real property tax rate should be reduced to \$0.8076, the constant yield tax rate.
4. The City is considering not reducing its real property tax rate enough to offset increasing assessments. The City proposes to adopt a real property tax rate of \$0.8275 per \$100 of assessment. This tax rate is 2.46% higher than the constant yield tax rate and will generate \$419,002 in additional property tax revenues.

A public hearing on the proposed real property tax increase will be held at 8:30 p.m. on Monday, June 8, 2020, virtually via Zoom.

The hearing is open to the public, and public testimony is encouraged. Public participation by Dial-in: +1 301 715 8592; Meeting ID: 851 0381 7576; Password: 020648

Persons with questions regarding this hearing may call the City Clerk at 301-474-8000 for further information.



## Seniors Avoiding Isolation by Navigating Technology SAINT Pilot Project



Amazon ECHO SHOW 8

The Greenbelt Assistance in Living (GAIL) Program is launching a pilot program for 50 seniors 60+ or disabled adults 50+ living in incorporated Greenbelt to provide:

- Free Comcast Internet Essentials for one year
- Amazon Echo Show to link residents with family and friends, classes, music and more.

Households must have a smart phone, not a flip phone and participate in one of the following to enroll:

SNAP—Food Stamps, Section 8 Housing, Medicaid, SSI, or Veterans Pension Recipient

For more information please contact Sharon Johnson, Community Case Manager

## CONSIDER MAKING A DONATION TO ONE OF THE CITY'S CHARITABLE FUNDS

The City of Greenbelt receives no portion of these funds nor does it charge an administrative fee for processing the donations

**GOOD SAMARITAN FUND TO ASSIST ST. HUGH'S FOOD PANTRY:** This fund is overseen by the Greenbelt Interfaith Leadership Association (GILA). The St. Hugh Food Pantry will also take food donations that are dropped outside of the church office at 135 Crescent Road. Thank you so much for your help!

**EMERGENCY ASSISTANCE FUND:** Established to accept and disburse donations received to assist Greenbelt residents to pay rent to avoid possible eviction. Approximately a dozen individuals receive assistance from these funds each fiscal year.

Now you may donate online at [www.greenbeltmd.gov/donations](http://www.greenbeltmd.gov/donations).

You can also mail a money order or check to: City of Greenbelt, 25 Crescent Road, Greenbelt Road 20770. Please note which fund in the notes section of the check. You may also use the drop box on the flag side of the building. Receipts will be provided and mailed out to you.

## UPCOMING VIRTUAL MEETINGS

Tuesday, May 26 at 7:00pm, **ADVISORY COMMITTEE ON EDUCATION.** Virtual meeting information and agenda on [www.greenbeltmd.gov](http://www.greenbeltmd.gov)

Tuesday, May 26 at 8:30pm, **REGULAR CITY COUNCIL MEETING/PUBLIC HEARING ON FY 2021 BUDGET.** Virtual meeting will be shown on Verizon 21, Comcast 71 and Streaming at [www.greenbeltmd.gov/municipaltv](http://www.greenbeltmd.gov/municipaltv)

Wednesday May 27 at 7:30pm, **BUDGET WORK SESSION w/Green Ridge House.** Virtual meeting will be shown on Verizon 21, Comcast 71 and Streaming at [www.greenbeltmd.gov/municipaltv](http://www.greenbeltmd.gov/municipaltv)

Thursday May 28 at 7:30pm **FOREST PRESERVE ADVISORY BOARD.** On the Agenda: Updates: Science Fund and Zoning Reports to Council, Designating portions of Greenbriar & Schrom Hills Parks as Forest Preserve, Trails Plan kickoff discussion, Progress Report: Delineating Community Garden and Forest Preserve boundaries, Requirements Overview: DNR grant proposal for stormwater management, and Native American name for stream

**ZOOM MEETING INFORMATION IS POSTED ON THE MEETINGS CALENDAR** [WWW.GREENBELTMD.GOV](http://WWW.GREENBELTMD.GOV)

**Greenbelt CARES Family Teletherapy**  
Does your child seem angry, depressed, anxious?  
Difficulty adapting to COVID 19 changes in family life?  
Family stress related to conflict, substance use or loss?  
Contact us to learn more about our remote counseling services: [cares@greenbeltmd.gov](mailto:cares@greenbeltmd.gov) or 301 345-6660  
current openings Wednesday evenings 6 - 9pm

**OFFICIAL NOTICE**  
The Greenbelt City Council has scheduled a **PUBLIC HEARING** To be held during the Regular Meeting of Council Tuesday, May 26, 2020 8:30 p.m.

**CONCERNING THE PROPOSED BUDGETS FOR FISCAL YEAR 2020-2021 FOR THE GENERAL FUND AND EACH OF THE OTHER FUNDS OF THE CITY.**

The Public Hearing will be held VIRTUALLY by ZOOM. Public participation is encouraged by phone: (301) 715-8592; Meeting ID: 839 5041 2852; Password: 960027. All citizens of Greenbelt will have a reasonable opportunity to provide written and oral comments and to ask questions concerning the entire budget. If special accommodations are required to make this meeting accessible to any disabled person, please call 301-474-8000 or e-mail the City Clerk at [banderson@greenbeltmd.gov](mailto:banderson@greenbeltmd.gov) no later than 10 a.m. on the meeting day.

The budget is posted on the City Web site at <http://www.greenbeltmd.gov>. For more information, or a copy of the budget please call 301-474-8000. Bonita Anderson, City Clerk

## City Council Agenda Item Report

Meeting Date: June 8, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section: COMMUNICATIONS

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**Subject:**

Minutes of Council Meetings

**Suggested Action:**

Work Session - November 28, 2018

Regular Meeting - February 25, 2019

Regular Meeting - April 23, 2019

Regular Meeting - February 10, 2020

Work Session - March 11, 2020

Work Session - April 16, 2020

**Attachments:**

[WS181128.pdf](#)

[RM190225.pdf](#)

[RM190423.pdf](#)

[RM200210.pdf](#)

[WS200311.pdf](#)

[WS200416.pdf](#)

*WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, November 28, 2018, to review the Recreation and Park Facilities Master Plan.*

*Mayor Jordan started the meeting at 8:03 p.m. The meeting was held in Room 201 in the Community Center.*

*Present were Councilmembers Judith F. Davis, Colin A. Byrd, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts, and Mayor Emmett V. Jordan. Councilmember Leta M. Mach was absent due to travel.*

*Staff members present were Nicole Ard, City Manager; Joe McNeal, Assistant Director of Recreation Operations; Greg Varda, Assistant Director of Recreation Programs; Chris Cherry, Recreation Department; and Bonita Anderson, City Clerk.*

*Also present were Adam Bossi, GreenPlay, LLC; Jacob Chestnutt (chair) and Betty Sonneveldt, Parks and Recreation Advisory Board (PRAB), and others.*

*Mr. Varda provided Council with the upcoming events for December 2018. Mr. McNeal expressed his gratitude to all parties who participated in the preparation of the Recreation Master Plan.*

*Mr. Bossi provided an overview of the following goals: ensuring staffing levels are adequate now and into the future, enhancement of parks and facilities maintenance programs, and standards and operational protocols to improve the quality and consistency of the outcomes of maintenance work.*

*Mr. Bossi noted the importance of the master plan. He explained the process of gathering data and analysis from 2017 to 2018 during the planning process. All the key issues and findings were summarized and prioritized. Ms. Davis noted that the City has always considered the community as a natural retirement community. Mayor Jordan inquired about the demographics by age range and race.*

*Council reviewed each goal and recommendation.*

*Mr. Bossi read the first goal, Enhance Organizational and Operational Efficiency, and summarized the three objectives as the following: to enhance regular parks and recreation facility maintenance programs; to ensure staffing levels are adequate now and into the future; and to better leverage existing relationships between the Recreation Department and the community.*

*Based on a question asked by Ms. Davis, Mr. Bossi suggested building better communications with the Recreation and Public Works Departments. Ms. Davis suggested having representatives from different departments at the Recreation Department budget work sessions when parks are being discussed.*

*Mr. Roberts inquired about the City's Land Care Plan. He stated that the Land Care Plan needs to be approved because it could affect how the City is maintaining the fields. Mr. Bossi noted that the recommendations were based on current practices. Ms. Ard stated that she requested the*

*Land Care Plan and Public Works was waiting on one advisory group's report. The plan will come before Council at a regular meeting once the report is submitted.*

*Mr. Bossi read the second goal, Improve Program and Service Delivery throughout the City, and summarized the two objectives as the following: To maintain and grow the City's annual portfolio of recreation programs, and services and seek to provide additional organized recreation programs and activities in neighborhoods outside of Old Greenbelt.*

*There was a discussion regarding community engagement with the various sections of the City. Mr. Varda noted that the staff is working on mobile pop-up programs. Mr. Putens had concerns about the lack of activities that are offered to the residents of Greenbelt West, especially in Greenbelt Station.*

*Mr. Bossi read the third goal, Continue to maintain and improve the quality of Greenbelt's parks and recreation assets and summarized the three objectives as the following: regular maintenance, increase the quantity of available indoor space, and continue to implement sustainability projects at parks and recreation facilities.*

*Mr. Bossi read the fourth goal, Enhance the overall level of service provided by Greenbelt's parks and recreation facilities, and address access to recreation facilities, programs, and services; and summarized the two objectives as follows: to continue to expand and enhance Greenbelt's pedestrian and bicycle infrastructure; and seek to expand the parks, recreation sites, and green spaces in Greenbelt East and West.*

*Ms. Davis suggested having a master plan for each of the major facilities. Mr. McNeal explained that the list of projects is very long and resources are limited.*

*Mr. McNeal noted that the City's focus should be Greenbelt East and West for recreation programs, activities, facilities, and fields for recreation usage.*

*Mr. Bossi read the fifth goal, Continue to balance funding needs while keeping City recreation programs and opportunities affordable for everyone, and summarized the two objectives as follows: to continue to leverage outside funding sources to supplement the City's investment in parks and recreation and to ensure Greenbelt's recreation programs, activities and facility remain affordable for everyone and accessible for any resident who wants to participate.*

*There was discussion about having a separate grant writer for the Recreation Department versus a grant writer or marketing director for the whole City. Mr. Bossi suggested that the Recreation Department needed an independent grant writer or marketing director, given the size of the department.*

*Mr. Putens left the meeting at 9:00 p.m.*

*Based on a question asked by Ms. Davis, Mr. Cherry noted that it is not difficult to set up a music program. The difficulty will be finding a quiet space. He stated that the Recreation Department tries not to compete with school or private sector programs.*

*Mr. Bossi sought feedback from the Council and staff to move forward. He stated that there was a lengthy discussion in the focus groups about a second dog park being very desirable. Ms. Pope*

*noted that dog parks allow people to socialize with people from other parts of the community, which is essential.*

*Mr. Bossi explained the process regarding the focus groups, surveys, and postcards while conducting the survey process with gathering data for the Recreation Master Plan. Ms. Davis noted that Greenbelt was very fortunate to have a vast Recreation Department with a pool.*

*Ms. Sonneveldt suggested handing out literature in English and Spanish near Springhill Lake Elementary to get the parents engaged. She also suggested reaching out to the schools for parent participation in the survey process in the future. Mr. McNeal noted that some principals participated in the focus groups.*

*Mr. Chesnutt noted maximizing how the City is spending resources, whether with staff or activities. He stated that part of the Recreation Master Plan indicated that by making relatively minor changes, the maintenance costs could drop. Mayor Jordan noted that the plan would increase infrastructure costs. Mr. Bossi suggested a separate budget line item for funding infrastructure, programs, activities, and projects.*

*Mr. Varda noted the cost of the Citywide Facilities Study and that the Youth Center needed the most repairs.*

*Mr. Chesnutt stated that it is essential to prioritize a regular maintenance schedule.*

#### *Informational items*

*Ms. Davis provided an update from the Regional Transportation Agency of Central Maryland (RTA).*

*Several other informational items were discussed.*

*The meeting ended at 9:54 p.m.*

*Respectfully submitted,*

*Bonita Anderson  
City Clerk*

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, February 25, 2019. Mayor Pro Tem Davis called the meeting to order at 8:00 p.m.

ROLL CALL was answered by Councilmembers Colin A. Byrd, Judith F. Davis, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, and Rodney M. Roberts. Mayor Emmett V. Jordan was on business travel.

ALSO PRESENT were Nicole Ard, City Manager; David E. Moran, Assistant City Manager; Todd Pounds, City Solicitor; and Bonita Anderson, City Clerk.

Mayor Pro Tem Davis asked for a moment of silence in memory of Greenbelt residents Virginia Beauchamp, and Jim McGraw; former residents Robert Fredrick Lange, Fatmata Turay, Joseph Flick, and Betty Morris Lesser.

Mr. Putens led the pledge of allegiance to the flag.

CONSENT AGENDA: It was moved by Ms. Pope and seconded by Ms. Mach that the consent agenda be approved. The motion passed 6-0.

Council thereby took the following actions:

Resignation from Advisory Group: Council accepted the resignation of Stephane Eding from the Park and Recreation Advisory Board.

Appointment to Advisory Group: Council appointed Lisa Lake to the Community Relations Advisory Board and Malik Gupta to the Youth Advisory Committee.

Reappointments to Advisory Groups: Council reappointed the following individuals to new terms on City Advisory Boards and Committees:

|                        |                                                              |
|------------------------|--------------------------------------------------------------|
| John Lippert           | Greenbelt Advisory Committee on Environmental Sustainability |
| Lisa M. Behuncik       | Employee Relations Board                                     |
| Melinda S. Brady       | Advisory Committee on Education                              |
| Veronica Martin Alston | Advisory Committee on Education                              |

Help Unite Greenbelt (HUG) Walk Sponsorship: Council approved the sponsorship for the HUG walk.

APPROVAL OF AGENDA: It was moved by Mr. Putens and seconded by Ms. Pope that the consent agenda be approved. The motion passed 6-0.

## PRESENTATIONS:

WSSC Presentation on Boxwood Waterline Replacement Project: Mayor Pro Tem Davis read the agenda comments. Ms. Hruby provided an update on various roadway projects in the City. She indicated that March 1, 2019, will be the start date for the Boxwood waterline replacement project, with an estimated completion date of September 2019. She also indicated that notices had been sent to the residents of the impacted areas. Ms. Hruby noted that staff would be working closely

with WSSC to coordinate bus services for the affected area. She also stated that there would be small road cuts to the roadway and upgrading the waterlines on Lakeside, Northway, Lastner Lane, and a small portion of Ridge Road by the water tower.

Ms. Wilt, the Technical Contract Manager with Washington Suburban Sanitary Commission, reiterated the process and timeline for the project. Ms. Davis asked Ms. Wilt to explain the process for water services that's been interrupted. Ms. Wilt indicated that when water service is restored, instructions are left for the resident.

#### PETITIONS AND REQUESTS:

Bill Orleans, a Greenbelt resident, requested the number of contract bids over the past three years that were under \$50K that the City has approved.

Michael Hartman, 2 Court Garden Way, requested that Council consider applying to the State for designation as an Arts and Entertainment District in Roosevelt Center.

#### ADMINISTRATIVE REPORTS:

Ms. Ard expressed gratitude to all staff members who worked during the snow event and the Black History Month event. She announced that the State Highway Administration would pave the Edmonston Road ramp. Ms. Ard noted that the City had received the annual Government Finance Officer's Distinguished Budget Award, thanks to City Treasurer Jeff Williams, Assistant City Manager David Moran, Executive Associate Anne Marie Belton, Public Information and Communications Coordinator Beverly Palau, and City Directors for their work on the budget. She announced the Greenbelt Volunteer Fire Department roof is being replaced this week. Ms. Ard noted that Council should have received in their packets a letter from Greenbelt Homes Inc. (GHI) on the NCO Zone.

#### LEGISLATION:

A Resolution to Authorize the Negotiated Purchase of Professional Services to Undertake a Feasibility Study and to Create Concept Engineered Design Plans (Up To 30%) for Bikeway Facilities on Hanover Parkway from Sabra & Associates at a Cost of \$59,685.

Mayor Pro Tem Davis read the agenda comments.

Ms. Davis introduced the resolution for seconding reading and adoption.

Ms. Pope seconded.

Mr. Manico expressed his opposition to the proposed feasibility study and requested that the Council vote against the resolution. Mayor Pro Tem Davis noted that the feasibility study would show the City's need for on or off-road biking and the impact on traffic along Hanover Parkway.

|                     |   |     |
|---------------------|---|-----|
| ROLL CALL: Mr. Byrd | - | yes |
| Ms. Davis           | - | yes |
| Ms. Mach            | - | yes |

|              |   |        |
|--------------|---|--------|
| Ms. Pope     | - | yes    |
| Mr. Putens   | - | yes    |
| Mr. Roberts  | - | yes    |
| Mayor Jordan | - | absent |

The resolution was declared adopted (Resolution No. 2072, Book 8).

PRINCE GEORGE'S COUNTY CLEAN WATER PARTNERSHIP PROJECT - GREENBROOK LAKE IMPROVEMENT: Mayor Pro Tem Davis read the agenda comments. Ms. Hruby noted that the Council requested a community outreach workshop that was held by the County in January 2019. She also noted that the Planning and Public Works Departments had been working together on the project to address all concerns and issues that had been raised with Green Advisory Committee on Environmental Sustainability reviewing it, as well as supporting the project. Ms. Hruby also noted that this project will bring the lake up to the current Maryland Department of the Environment (MDE) standards and will increase the capacity of handling stormwater. Ms. Davis noted the Green ACES recommendation about tree removal. Ms. Hruby noted that it's defined in the permitting that trees must be flagged in advance of removal. Mr. Putens expressed concern about the lack of notification to his Home Owners Association. Ms. Jan Kendrick, Prince George's County Clean Water Partnership, noted that community outreach was done by door-to-door notices and emails. She indicated that she will look into as to why his HOA didn't receive any notification on the project.

Ms. Pope moved that the Council approve the Greenbrook Lake Improvements Project. Ms. Mach seconded.

The motion passed 6-0.

UNIVERSITY SQUARE OUTFALL RESTORATION PROJECT: Mayor Pro Tem Davis read the agenda comments. Ms. Hruby noted that before construction the residents were invited to a pre-construction meeting and that they also walked the site with discussion on concerns that were addressed by the contractor. She also noted that Green ACES is in support of the project. Mr. Roberts noted concerns about the number of trees that will be removed and opposition to the project. Ms. Joanna Smith, an Engineer with the Prince George's County Department of the Environment, Capital Improvements section, stated that approval from the City is needed to continue the progress on the design for the project and to get permitting approvals from the Army Corps of Engineers and Maryland Department of Environment. She noted that the construction will begin in early July. There was a discussion on the process of holding a community meeting for public input, which will take place before construction, Ms. Hruby noted.

Ms. Pope moved that the Council support the University Square Outfall Restoration Project, contingent on a neighborhood resident walkthrough meeting preceding construction. Ms. Mach seconded.

The motion passed 6-0.

STATE LEGISLATION: Mayor Pro Tem Davis read the agenda comments.

HB 82/SB 116 – Complete Streets - Access to Healthy Food: Mayor Pro Tem Davis read the agenda comments. Mr. Putens moved that the Council support HB 82/SB 116. Mr. Byrd seconded. The motion passed 6-0.

HB 765/SB 914 – Magnetic Levitation Projects – Requirements: Mayor Pro Tem Davis read the agenda comments. Ms. Mach moved that the Council support HB 765/SB 914 with an amendment to include Municipalities. Ms. Pope seconded. The motion passed 6-0.

HB 517/SB 460 – Pedestrian Safety Fund Act of 2019: Mayor Pro Tem Davis read the agenda comments. Mr. Putens moved that the Council support HB 517/SB 460. Ms. Pope seconded. The motion passed 6-0.

SB 787/HB 1281 – Bikeways Network Program – Funding: Mayor Pro Tem Davis read the agenda comments. Mayor Pro Tem Davis moved that the Council support HB 787/SB 1281. Ms. Mach seconded. The motion passed 6-0.

SB 713/HB 1020 - Wireless Facilities - Permitting and Siting: Mayor Pro Tem Davis read the agenda comments. Ms. Pope moved that the Council support HB 713/SB 1020. Mr. Putens seconded. The motion passed 6-0.

HB 654/SB 937 - Wireless Facilities - Installation and Regulation: Mayor Pro Tem Davis read the agenda comments. Mr. Byrd moved that the Council oppose HB 654/SB 937. Ms. Mach seconded. The motion passed 6-0.

SB 548 – Renewable Energy Portfolio Standard - Eligible Sources: Mayor Pro Tem Davis read the agenda comments. Mayor Pro Tem Davis moved that the Council support SB 548. Mr. Putens seconded. The motion passed 6-0.

HB 961 – Renewable Energy Portfolio Standard - Tier 1 Sources: Mayor Pro Tem Davis read the agenda comments. Mayor Pro Tem Davis moved that the Council supports HB 961. Mr. Putens seconded. The motion passed 6-0.

COUNCIL REPORTS: Mayor Pro Tem Davis reported that the Maryland Municipal League Legislative Committee discussed the wireless industry bills sponsored by Delegate Dereck Davis.

Policy on Local Hiring in Landscaping Contracts: Mayor Pro Tem Davis read the agenda comments. Mr. Byrd requested that amendments be made to Section 2-38 of the City Code to require at least 20% of the work hours for landscaping contracts be given to Greenbelt residents.

Ms. Davis noted that Prince George's County Municipal Association (PGCMA) will be voting on a resolution to recommend supporting County small and minority-owned businesses.

Mayor Pro Tem Davis moved that Council postpone this item until the next meeting to discuss both items: the Policy on Local Hiring in Landscaping Contracts and the PGCMA resolution. Ms. Mach seconded.

The motion passed 6-0.

AMAZON HQ2: Mayor Pro Tem Davis read the agenda comments. Mr. Byrd moved that a resolution be drafted, noting Council opposition to the relocation of the Amazon HQ2 to Greenbelt and will not offer to spend any City funds on corporate subsidies for Amazon HQ2.

Mr. Roberts seconded. Mayor Pro Tem Davis read Mayor Jordan's comments that the proposal is premature and not in the best interest of the City. Ms. Mach, Ms. Pope, and Mr. Putens indicated that they agree with Mayor Jordan's comments. Mayor Pro Tem Davis noted that Amazon has not made an offer and agrees that it's premature. Mr. Roberts indicated that he disagrees and that the Governor is claiming that the development at the Greenbelt Metro Station is a part of the State Highway Plan. He will share this information with the Council. Mr. Hartman, Gardenway, noted that he is in support of Mr. Byrd's motion and also noted that the Newseum in Washington, DC, is looking for a new location, and maybe they'll come to the City. The motion failed 2-4. (Mayor Pro Tem Davis, Ms. Mach, Ms. Pope, and Mr. Putens)

Mr. Byrd moved to send a letter to the Prince George's County Council requesting that the County not offer funds to bring HQ2 to Greenbelt. Mr. Roberts seconded. The motion failed 2-4. (Mayor Pro Tem Davis, Ms. Mach, Ms. Pope, and Mr. Putens)

CITY POLICY/PRACTICE ON THE DISPOSAL OF POLICE SERVICE WEAPONS: Mayor Pro Tem Davis read the agenda comments. Given the time since Ms. Ard indicated that the Police Department asked for the Council's feedback on the City's policy on the disposal of police service weapons, Chief Bowers noted that the existing weapons need replacement. The department was unable to locate the City's policy on trade-in or disposal of outdated police service weapons. Lt. Tim White noted that the department has two generations of weapons in its inventory. He explained the trade-in process with Atlantic Tactical, a law enforcement and military distributor.

Mr. Roberts moved that Council approve the destruction of old police service weapons and purchase new police service weapons. Mr. Byrd seconded. The motion failed 1-5. (Mayor Pro Tem Davis, Mr. Byrd, Ms. Mach, Ms. Pope, and Mr. Putens)

Mayor Pro Tem Davis moved that the Council's policy for service weapons that are no longer in service is that they would be destroyed. Mr. Byrd seconded. The motion failed 0-6.

Mayor Pro Tem Davis moved that the Council's policy for service weapons that are no longer in service is that they would be destroyed unless the City can find an entity that would safely and securely send the weapons to law enforcement or military agency. Ms. Mach seconded. The motion passed 5-1. (Mr. Roberts)

Chief Bowers noted that this will be implemented into the department's general orders.

COUNCIL ACTIVITIES: Council noted their attendance at the following events.

Black History Month Celebration, Beltway Plaza – Ms. Davis and Mr. Putens  
Clean Air Partners Conference Call – Ms. Mach  
Maryland Municipal League Legislative Committee Meeting – Mayor Jordan and Ms. Davis  
Eleanor Roosevelt High School Play "Declaration" – Mayor Jordan and Ms. Davis  
Chesapeake Bay Policy Committee Legislative Group, COG, Conference Call – Ms. Davis

Black History Month Greenbelt Celebration – Mayor Jordan, Ms. Davis, Mr. Byrd, and Mr. Putens

Black History Month, “Hidden Figures” presentation, Old Greenbelt Theatre – Ms. Davis  
Reel and Meal, “Power to Heal: Medicare and the Civil Rights Revolution” presentation, Old Greenbelt Theatre – Ms. Davis

PGCMA Legislative Committee, Conference Call – Ms. Davis

Municipal Leaders Breakfast, County Executive Alsobrooks, Largo, MD (Ms. Davis and Mr. Byrd)

PGCMA Meeting, Riverdale Park – Ms. Davis

MEETINGS: Council reviewed the meeting schedule.

Executive Session – March 6, 2019: Mayor Pro Tem Davis moved that Council schedule an Executive Session on Wednesday, March 6, 2019, at 8:00 p.m. in the Library of the Municipal Building. Council will hold this closed meeting in accordance with the General Provisions Articles 3-305(b)(1) of the *Annotated Code of the Public General Laws of Maryland* to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

Ms. Pope seconded.

|                     |   |        |
|---------------------|---|--------|
| ROLL CALL: Mr. Byrd | - | yes    |
| Ms. Davis           | - | yes    |
| Ms. Mach            | - | yes    |
| Ms. Pope            | - | yes    |
| Mr. Putens          | - | yes    |
| Mr. Roberts         | - | yes    |
| Mayor Jordan        | - | absent |

ADJOURNMENT: Ms. Mach moved to adjourn the meeting. Mr. Putens seconded. The motion passed 6-0.

Mayor Pro Tem Davis adjourned the regular meeting of Monday, February 25, 2019, at 10:55 p.m.

Respectfully submitted,

Bonita Anderson  
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held February 25, 2019.

Judith F. Davis  
Mayor Pro Tem Davis

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, April 23, 2019.

Mayor Jordan called the meeting to order at 8:04 p.m.

ROLL CALL was answered by Councilmembers Colin A. Byrd, Judith F. Davis, Leta M. Mach, Rodney M. Roberts, Edward V. J. Putens, and Mayor Emmett V. Jordan. Councilmember Silke I. Pope arrived at 8:12 p.m.

ALSO PRESENT were Nicole Ard, City Manager; Todd Pounds, City Solicitor; David E. Moran, Assistant City Manager; Rick Bowers, Police Chief; Lieutenant Tim White; Brian Townsend, Assistant Public Works Director; and Bonita Anderson, City Clerk.

Mayor Jordan asked for a moment of silence in memory of residents Lossie Falter, Jeanette Sargent Danahy, and former resident Thomas Chapman. Mayor Pro Tem Davis then led the pledge of allegiance to the flag.

APPROVAL OF CONSENT AGENDA: Mayor Jordan requested the “Complus Data Innovations Parking Ticket Management System Agreement” be removed from the consent agenda. With this change, it was moved by Mr. Putens and seconded by Ms. Davis that the consent agenda be approved. The motion passed 6-0.

Council thereby took the following actions:

Committee Reports:

Public Safety Advisory Committee (PSAC) Report #2019-01 (Vagrancy and Loitering Issues Within the City): Council accepted this report.

Public Safety Advisory Committee (PSAC) Report #2019-02 (Emergency Siren Referral): Council accepted this report.

Advisory Planning Board (APB) Report #2019-04 (Complete and Green Streets Draft Policy): Council accepted this report.

Draft Letter to Congressional Delegation on Deferred Enforced Departure Immigration Issue: Council accepted the letter.

APPROVAL OF AGENDA: It was moved by Mr. Putens and seconded by Ms. Mach that the agenda be approved. This motion passed 6-0.

PRESENTATIONS:

Higher Achievement Presentation: Thalia Washington, Executive Director; Tallulah Anderson, Manager of Community Outreach; and Tiara Shelton, Greenbelt Middle School Center Director, was in attendance to present the launching of the Higher Achievement program at the Greenbelt

Middle School. She noted that Higher Achievement is an organization focusing on enrichment programs for middle school students, which has begun to work with the Prince George's County Public Schools. They currently serve Baltimore and Washington, D.C., among others, and will launch a program this summer at Greenbelt Middle School, the first school to be chosen in the county. Ms. Washington noted that the program is designed to serve students who may need extra academic support. The program will be year-round, and the coursework includes academic subjects, field trips, and a college visit. Interested parents should contact the principal's office at Greenbelt Middle School.

Greenbelt Middle School Debate Team: Mayor Jordan announced that the "Greenbelt Middle School Debate Team" won the Washington Urban Debate League Winter Classic Tournament held in the Alice Deal Middle School in Washington, D.C., on January 19. Team members Isabel Ramirez, Chloe Mshana, and Alexander Clarke spoke about their experience.

Coach Fortuna provided background about the team and the research they performed for the program. David Trigaux, Director of the Washington Urban Debate League, also spoke about the importance of the league. He noted that the Greenbelt Middle School Debate Team won several awards at the Washington Urban Debate League Winter Classic Tournament in January and was subsequently named to participate in the first national middle school tournament on April 13 and 14.

Older Americans Month Proclamation: Mayor Jordan issued a proclamation recognizing May as Older Americans Month. Therapeutic Recreation Supervisor Rebekah Sutfin received the proclamation and provided an update on the City's activities and events.

National Poetry Month: Mayor Jordan read a poem by Lynn Poiner.

#### Public Hearing:

Proposed FY 2020 Budget: Mayor Jordan read the agenda comments. He then announced the meeting was recessed for the public hearing at 9:10 p.m.

There was no public comment on the proposed budget.

PETITIONS AND REQUESTS: James William Thompson invited Council to a special free showing of a short film "YOU NAZTY SPY." He requested Council support the film by sending a letter to the Library of Congress to be included in the National Film Registry.

#### MINUTES OF COUNCIL MEETINGS:

Statement for the Record – Closed Session of April 15, 2019: Ms. Davis moved that in accordance with the General Provisions Article, Section 3-306(c)(2) of the Annotated Code of Public General Laws of Maryland, the minutes of tonight's meeting reflect that Council met in closed session on Monday, April 15, 2019, at 7:02 p.m., in the Library of the Municipal Building. Council held this closed meeting in accordance with the General Provisions Article

§3-305(b)(1) of the Annotated Code of Public General Laws of Maryland, to consult with legal counsel regarding Prince George's County School Board.

Vote to close the session:

|              | Yes | No | Abstain | Absent    |
|--------------|-----|----|---------|-----------|
| Ms. Davis    | X   |    |         |           |
| Mr. Byrd     | X   |    |         |           |
| Ms. Mach     | X   |    |         |           |
| Ms. Pope     | X   |    |         |           |
| Mr. Putens   |     |    |         | *see note |
| Mr. Roberts  |     |    |         | *see note |
| Mayor Jordan | X   |    |         |           |

\*Note: The following council members arrived after the vote: Mr. Putens arrived at 7:18 p.m., and Mr. Roberts arrived at 7:22 p.m.

The following staff members were in attendance: City Manager Nicole Ard, City Solicitor Todd Pounds, and City Clerk Bonita Anderson.

Council took no actions during this session.

Ms. Mach seconded.

ROLL CALL: Ms. Davis – Yes  
Mr. Byrd – Yes  
Ms. Mach – Yes  
Ms. Pope – Yes  
Mr. Putens – Yes  
Mr. Roberts – Yes  
Mayor Jordan – Yes

Statement for the Record – Closed Session of April 17, 2019: Ms. Davis moved that in accordance with the General Provisions Article, Section 3-306(c)(2) of the Annotated Code of Public General Laws of Maryland, the minutes of tonight's meeting reflect that Council reconvenes the Monday, April 15, 2019, closed session on Wednesday, April 17, 2019, at 7:07 p.m., in the Terrace Room of the Greenbriar Community Center. Council held this closed meeting in accordance with the General Provisions Article §3-305(b)(1) of the Annotated Code of Public General Laws of Maryland, to consult with legal counsel regarding Prince George's County School Board.

Vote to close the session:

|           | Yes | No | Abstain | Absent |
|-----------|-----|----|---------|--------|
| Ms. Davis | X   |    |         |        |

|              |   |  |  |           |
|--------------|---|--|--|-----------|
| Mr. Byrd     | X |  |  |           |
| Ms. Mach     |   |  |  | *see note |
| Ms. Pope     | X |  |  |           |
| Mr. Putens   | X |  |  |           |
| Mr. Roberts  |   |  |  | *see note |
| Mayor Jordan | X |  |  |           |

\*Note: The following council members arrived after the vote: Ms. Mach arrived at 7:09 p.m., and Mr. Roberts arrived at 7:20 p.m.

The following staff members were in attendance: City Manager Nicole Ard, City Solicitor Todd Pounds, Public Information and Communications Coordinator Beverly Palau, and City Clerk Bonita Anderson.

Council took no actions during this session.

Ms. Pope seconded.

ROLL CALL: Ms. Davis – Yes  
Mr. Byrd – Yes  
Ms. Mach – Yes  
Ms. Pope – Yes  
Mr. Putens – Yes  
Mr. Roberts – Yes  
Mayor Jordan – Yes

ADMINISTRATIVE REPORTS: Ms. Ard congratulated the Friends of Greenbelt Museum on the \$50,000 grant award for the Visitors' Center.

#### LEGISLATION:

A Resolution to Authorize the Negotiated Purchase of Police Service Weapons from Atlantic Tactical at a cost of \$39,033.60

Mayor Jordan read the agenda comments.

Ms. Mach introduced the resolution for the second reading and adoption. Ms. Pope seconded.

ROLL CALL: Mr. Byrd - yes  
Ms. Davis - yes  
Ms. Mach - yes  
Ms. Pope - yes  
Mr. Putens - yes  
Mr. Roberts - yes  
Mayor Jordan - yes

The resolution was declared adopted (Resolution No. 2074, Book 8).

The motion passed 7-0.

OTHER BUSINESS:

Indigenous People's Day: Mr. Byrd moved that the City Council proclaim the second Monday of October as Indigenous People's Day.

Ms. Mach seconded. The motion passed 7-0.

SPECIAL ORDER AGENDA ITEM: Mayor Jordan moved to Special Order Item 19 "Complus Data Innovations Parking Ticket Management System Agreement" to be the next item of business on the agenda.

Ms. Mach seconded. The motion passed 7-0.

Complus Data Innovations Parking Ticket Management System Agreement: Mayor Jordan read the agenda comments. Ms. Davis moved that Council renew the contract with Complus Data Innovations as the City's parking citation vendor.

Ms. Pope seconded. The motion passed 7-0.

2020 Census – Get Counted Greenbelt: Mr. Byrd suggested that the City select a theme to promote the upcoming 2020 Census outreach campaign. Ms. Davis responded that staff would need to wait until the State and or County provide a theme for the 2020 Census. Mr. Byrd noted that the City should have its own theme to make it a memorable moment. Ms. Ard indicated the importance of coordinated outreach with other jurisdictions.

Participation in State Mosquito Control Program: Mayor Jordan read the agenda comments. Mr. Townsend reviewed the three options to be considered.

Ms. Mach moved that Council enter into the pilot program with the Maryland Department of Agriculture Adult Mosquito Surveillance Program.

Ms. Davis seconded. The motion passed 7-0.

COUNCIL ACTIVITIES: Council noted their attendance at the following events.

Clean Water Partnership, ERHS – Mayor Jordan, Ms. Davis, and Mr. Byrd  
Ribbon Cutting–CCI Health and Wellness Services – Mayor Jordan, Ms. Davis,  
Mr. Byrd, Ms. Pope, and Mr. Putens  
Ribbon Cutting–Woodsprings Suites Hotel - Mayor Jordan, Ms. Davis, Mr. Byrd,  
Ms. Mach, Ms. Pope, and Mr. Putens

Earth Day Celebration and Clean-up – Mayor Jordan, Ms. Davis, Mr. Byrd, Ms. Pope, and Mr. Putens  
Greenbelt VFD Volunteer Recruitment Open House – Mayor Jordan, Ms. Davis, Mr. Byrd, Ms. Pope, Mr. Putens, and Ms. Mach  
Prince George’s County Health, Human Services, and Public Safety Committee meeting, Upper Marlboro, Interview for Commission for Women – Ms. Davis  
Greenbelt Golden Age Club 62<sup>nd</sup> Anniversary Luncheon – Ms. Davis, Mr. Byrd, and Ms. Mach  
Maryland Municipal League Legislative Committee meeting, Annapolis – Ms. Davis  
Prince George’s Chamber of Commerce Women’s Legacy Event, College Park – Ms. Davis  
Annual Egg Hunt, Buddy Attick Park – Ms. Davis, Mr. Byrd, Ms. Pope, and Mr. Putens  
SHA Public Workshop Beltway and I-270 Managed Lanes Study, ERHS – Mayor Jordan, Ms. Davis, and Mr. Byrd

COUNCIL REPORTS: Ms. Davis provided a Small Cell legislative report. The bikeways infrastructure legislation passed. The traffic calming devices bill passed with no funding for engineering services. The HB 884 AirBNB, the short term rental bill, passed.

She also noted there would be future legislation to fix the issue of cities and towns annexing County land, which was done by the Town of Forest Heights.

MEETINGS: Council reviewed the meeting schedule.

ADJOURNMENT: Ms. Mach moved to adjourn the meeting. Ms. Pope seconded. The motion passed 6-0. Mayor Jordan adjourned the regular meeting of Monday, April 23, 2019, at 10:53 p.m.

Respectfully submitted,

Bonita Anderson  
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held April 23, 2019.

Emmett V. Jordan  
Mayor

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, February 10, 2020.

Mayor Byrd called the meeting to order at 8:01 p.m.

Roll call was answered by Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts, and Mayor Colin A. Byrd.

Also present were Nicole Ard, City Manager; David E. Moran, Assistant City Manager; Todd Pounds, City Solicitor; Megan Searing-Young, Museum Director; Molly Porter, City Planner; and Bonita Anderson, City Clerk.

Mayor Byrd asked for a moment of silence in memory of Greenbelt resident Esther Wolfe Stephain, Ruth Ruleman Herbert, and Coit Hendley. Mr. Putens then led the pledge of allegiance to the flag.

CONSENT AGENDA: Ms. Davis requested November 14, 2018, minutes be removed from the consent agenda. It was moved by Mr. Putens and seconded by Ms. Davis that the consent agenda be approved as amended. The motion passed 7-0.

Council thereby took the following actions:

Minutes of Council Meetings:

Work Session - August 29, 2018

Work Session - December 4, 2019

Work Session - January 6, 2020

Approved as presented.

Committee Reports:

Advisory Planning Board Report #2020-01 (Beltway Plaza - Preliminary Plan of Subdivision): Council accepted this report. This item appeared later on this evening's agenda for Council action.

Park and Recreation Advisory Board Report #20-1 (Beltway Plaza Redevelopment Plan Presentation): Council accepted this report.

Greenbelt Advisory Committee on Environmental Sustainability/Greenbelt Green Team Recommendation #01-2020 (Establishment of a Firefly Sanctuary): Council accepted this report.

Greenbelt Advisory Committee on Trees - Report # 2020-1 (Eleanor Roosevelt Memorial Tree): Council accepted this report.

Protecting Community Television Act (S. 3218/H.R.5659): Council approved sending a letter of support Protecting Community Television Act (S. 3218/H.R.5659) to the City's Federal Delegation.

National Science Foundation Collaboration with Advisory Committee on Education:  
Council approved the Advisory Committee on Education participation in the National Science Foundation Collaboration.

APPROVAL OF AGENDA: It was moved by Ms. Pope and seconded by Ms. Davis that the agenda be approved. The motion passed 7-0.

PRESENTATIONS: None

PETITIONS AND REQUESTS: None

MINUTES OF COUNCIL MEETINGS:

Statement for the Record - Closed Session, February 5, 2020: Mr. Jordan moved that in accordance with Section 3-305(b)(1)(7) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, the minutes of tonight's meeting reflect that Council met in closed session on Wednesday, February 5, 2020, at 9:20 p.m. in the Planning Office of the Community Center. Council held this closed meeting to discuss 1) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals; 2) legal matters.

Vote to close the session:

|             | Yes | No | Abstain | Absent |
|-------------|-----|----|---------|--------|
| Ms. Davis   | X   |    |         |        |
| Mr. Jordan  | X   |    |         |        |
| Ms. Mach    | X   |    |         |        |
| Ms. Pope    | X   |    |         |        |
| Mr. Putens  | X   |    |         |        |
| Mr. Roberts |     | X  |         |        |
| Mayor Byrd  |     | X  |         |        |

The following staff members were in attendance: Nicole Ard, City Manager, and Shaniya Lashley-Mullen, Administrative Assistant.

Others individuals in attendance: None

Council took no actions during this session.

Ms. Davis seconded.

ROLL CALL: Ms. Davis - Yes

Mr. Jordan - Yes  
Ms. Mach - Yes  
Ms. Pope - Yes  
Mr. Putens - Yes  
Mr. Roberts - Yes  
Mayor Byrd - Yes

#### ADMINISTRATIVE REPORTS:

Ms. Ard stated she was recently notified by the Government Finance Officers Association (GFOA) that the City has received the GFOA Distinguished Budget Presentation Award. She thanked the Finance Department, Mr. David Moran, Ms. Beverly Palau, Ms. Anne Marie Belton, and Mr. Jeff Williams.

Ms. Ard thanked the Recreation Department, the Black History Committee, and everyone that participated in the Black History Event.

Ms. Davis noted that Indian Springs Park isn't just for recreation; it is a historic cemetery. She stated it needs to be reflected in the response that Mr. McNeal will send to the Maryland Department of Transportation regarding the designation areas for the highway projects.

Ms. Davis requested that the next meeting agenda list three items: the Council Standing Rules, the Advisory Committee on Trees (ACT) report, and the Greenbelt Advisory Committee on Environmental Sustainability (Green ACES) report on the Firefly Sanctuary.

Ms. Davis requested that the subcommittees of committees inform the Council of their recommendations. Ms. Ard stated she would follow-up with the Council regarding the recommendations.

#### LEGISLATION:

A Resolution to Authorize the Negotiated Purchase of Access Control Systems for the Police Department from Life Safety Systems of Arbutus, Maryland at an Estimated Cost of \$33,726

Mayor Byrd read the agenda comments.

Ms. Pope introduced the resolution for seconding reading and moved that it be adopted.

Mr. Jordan seconded.

Mr. Orleans requested that the Council and the City Manager explain the need for this system. He noted that \$33,000 could be spent elsewhere in the City. Chief Bowers explained that the majority of the purchase cost is the server. He provided background on the system and noted the system could expand to other City facilities and help ensure the safety of the employees.

Mr. Orleans asked Council to provide a reason for the purchase. Mr. Jordan noted the importance of the system and security for the employees. Ms. Davis noted the need for security and safety for the employees and that records should be secured.

|            |             |   |     |
|------------|-------------|---|-----|
| ROLL CALL: | Ms. Davis   | - | Yes |
|            | Mr. Jordan  | - | Yes |
|            | Ms. Mach    | - | Yes |
|            | Ms. Pope    | - | Yes |
|            | Mr. Putens  | - | Yes |
|            | Mr. Roberts | - | Yes |
|            | Mayor Byrd  | - | Yes |

The resolution was declared adopted (Resolution No. 2079, Book 8).

A Resolution to Authorize the Negotiated Purchase of Packing, Shipping and Storage Services for the Museum Collection from Ely, Inc. of Forestville at an Estimated Cost of \$15,000

Mayor Byrd read the agenda comments.

Ms. Davis introduced the resolution for seconding reading and moved that it be adopted.

Mr. Putens seconded.

Based on a question asked by Ms. Mach, Ms. Searing-Young stated that the items would be moved out of the Community Center, but the Museum would still use that for office usage. Ms. Searing-Young noted that the second floor of the unit next door to the Museum would be devoted to an archive room and three office spaces.

Mr. Roberts inquired about the yearly cost. Ms. Searing-Young stated that there is a one-time packing and moving cost, and then it's an annual \$6,700 storage fee.

Mr. Orleans noted his concerns were not the cost, but that the Museum should store their items in the Community Center. Ms. Searing-Young explained that there isn't any charge for access and that the storage facility is to protect the items.

|            |             |   |     |
|------------|-------------|---|-----|
| ROLL CALL: | Ms. Davis   | - | Yes |
|            | Mr. Jordan  | - | Yes |
|            | Ms. Mach    | - | Yes |
|            | Ms. Pope    | - | Yes |
|            | Mr. Putens  | - | Yes |
|            | Mr. Roberts | - | Yes |
|            | Mayor Byrd  | - | Yes |

The resolution was declared adopted (Resolution No. 2080, Book 8).

A Resolution to Authorize the Negotiated purchase of Professional Service to Undertake a Community Visioning Process from the Neighborhood Design Center at a cost not to exceed \$19,910.00

Mayor Byrd read the agenda comments.

Mr. Putens introduced the resolution for the first reading.

BELTWAY PLAZA PRELIMINARY PLAN OF SUBDIVISION:

Mayor Byrd read the agenda comments.

There was a discussion regarding the conditions that were proposed by the staff and the Council. Mr. Roberts stated that there was a need for schools as part of the plan. Ms. Porter noted that there was no condition on school adequacy. Ms. Davis requested that if the potential recreation space was demolished that the developer and the City would come up with an agreement of where and cost of the new possible recreation space.

Mr. Roberts noted that the Springhill Lake Recreation Center is inadequate for the residents in Greenbelt West. He noted that 25,000 square feet of recreation space is not adequate for an additional 2,500 units in Greenbelt West.

Ms. Porter explained that the applicant requested the original condition Number 5 be removed regarding Beltway Plaza tenants. Ms. Davis noted the Council's concern that the current tenants would be pushed out, and the Council wants to make sure the tenants are accommodated. Ms. Mach and Mr. Putens both requested that the present condition be kept.

There was a discussion regarding commercial units. Mr. Jordan indicated he would like to see the 20 or 25 percentage listed on the condition, not a cap at 2,000 units. Ms. Davis was not in favor of this condition. Ms. Mach noted that cooperative housing is marketable. Ms. Davis agreed with Mr. Jordan, stating there should be a percentage in this condition and not a set number of units.

There was a discussion regarding the shuttle services. Mr. Orleans requested that Council oppose the applicant's exploration of expanding the shuttle services. Ms. Mach noted that the language on condition Number 12 should state the shuttle should connect Greenbelt West to other areas of the City. Ms. Davis requested that the language for buses be added to condition Number 12.

Mr. Tedesco spoke on behalf of Quantum Properties and provided a synopsis of the Detailed Site Plan process. He explained the Recreation Department requested an indoor, programmable, year-round space that is larger than what the City has in Greenbelt West currently.

Mr. Tedesco provided an update on the existing tenants who will stay in place and maintain their leases and requested that condition Number 5 be deleted. He also explained condition Number 7, the Advisory Planning Board (APB) recommended 15%, and staff initially recommended 25%; the applicant cap at 20% is right in the middle.

There was a discussion regarding school adequacy. Mr. Tedesco indicated that a financial contribution is made with each building permit for a residential unit. He noted after 2,500 units, there would be a \$24.3 million contribution, and that is non-negotiable.

Mr. Roberts stated that he is not in support of this plan due to the lack of open space for recreation and on educational facility for the children in the area.

Ms. Mach noted that the Council needs to reach out to the Board of Education and explain that the financial contribution should be spent on schools in Greenbelt.

Ms. Hruby noted that it was the last Council meeting before the Preliminary Plan of Subdivision is submitted to the Prince George's County Planning Board. She advised of the applicants' concerns regarding the shuttle requirements and recreation.

Mr. Nelson, attorney for Franklin Park, noted that there would be additional offsite traffic impacts that the applicant hadn't adequately considered. He noted that at the January 8th work session, a report was submitted by Professor Lee Zing, with several flaws in the developer's report, notably too few intersections. Mr. Nelson stated that there was conflict within the plans that are filed with Prince George's County.

There was a discussion regarding traffic inconsistencies. Mr. Nelson commented that when the plans reach the Detailed Site Plan stage, that he wouldn't be able to call Professor Zing as a witness regarding condition Number 17. Ms. Hruby stated that Prince George's County Planning staff is supporting the study that was submitted. Mr. Tedesco indicated that the applicants agreed to study the intersections and agreed to provide information and a list to City staff.

Mr. Orleans recommended that the Council oppose the project.

A tenant of Beltway Plaza stated he had been a tenant of the mall for 30 years, and he supports the proposed project.

Ms. Pope moved that the Council support the project with the conditions that are listed on the attached documents of Preliminary Plans of Subdivision. Ms. Mach seconded the motion.

Mr. KJ stated he has been a tenant of Beltway Plaza for 40 years, and he supports the proposed project.

Ms. Davis requested a final copy of the conditions by the end of the week. She noted the Prince George's County Planning Board has the final say.

Mr. Pounds stated that once all the conditions have been approved, Mr. Tedesco would be preparing the MOU between the developer and the City. He noted that the MOU would be part of the conditions and part of the Planning Board decision. Mr. Pounds indicated that the MOU would be enforceable and that the conditions are must be met.

Mr. Allikaun, a current tenant at Beltway Plaza, noted that the owner is trying to increase the foot traffic.

Ms. Walker, Greenbelt Community Development Cooperation Association, noted surrounding area developments and provided accolades to the owner.

Mr. Jordan asked that staff and Mr. Tedesco summarize the next steps in the project phase. Mr. Tedesco indicated that he would need to review all the recommended condition modifications and work on the MOU. A developer is required for phase one, timeframe unknown, but hopefully within this year. Ms. Hruby echoed Mr. Tedesco's reply.

Mr. Nelson, Franklin Park Attorney, noted the first proposal showed a certain number of access points, the plan filed had another number, and that at the next hearing the Planning Department would consider and approve a plan with two access points. Mr. Tedesco noted that the plans have not changed and that the written request states three access points.

Ms. Regina Bathe, with Laugh Out Loud Stations, noted that she is in support of the development and excited about the change.

Mr. Jordan requested to amend Ms. Pope's motion by adding in a contingency of the endorsement of the MOU between the developers and the City.

The motion passed 5-2. (Mr. Roberts and Mayor Byrd)

(Mr. Putens left the meeting at 10:47 p.m.)

#### STATE LEGISLATION:

House Bill 561/Senate Bill 315 – Municipalities to Act as Aggregators for Electric Power on Behalf of their Residents: Ms. Davis read the agenda comments. Ms. Davis moved that Council support House Bill 561/Senate Bill 315 - Municipalities to Act as Aggregators for Electric Power on Behalf of their Residents. Ms. Mach seconded.

There was a brief discussion regarding the bill. Ms. Rosenthal, 2 Gardenway, noted this is a perfect opportunity that the whole community can have a clean energy contract.

(Mr. Putens returned to the meeting at 10:49 p.m.)

The motion passed 7-0.

Senate Bill 490/House Bill 709 - Mandate State Funding for Youth Service Bureaus in the State Budget: Mayor Byrd read the agenda comments. Mayor Byrd moved that Council support Senate Bill 490/House Bill 709 - Mandate State Funding for Youth Service Bureaus in the State Budget. Ms. Davis seconded.

There was a brief discussion regarding the bill.

The motion passed 7-0.

Senate Bill 277/House Bill 359 - the Clean Cars Act of 2020: Mayor Byrd read the agenda comments. Mr. Putens moved that Council support Senate Bill 277/House Bill 359 - the Clean Cars Act of 2020. Ms. Pope seconded.

There was a brief discussion regarding the bill.

The motion passed 6-1. (Mayor Byrd)

(Ms. Pope left the meeting at 10:58 p.m.)

House Bill 733/Senate Bill 526 - Establish a Private Sector Transportation Ombudsman Position within the Maryland Department of Transportation: Mayor Byrd read the agenda comments. Before making a motion, Ms. Davis inquired about if the Bill had to do with the Maglev. Mr. Moran noted that the Maglev would be considered a private transportation project.

Ms. Davis moved that Council support House Bill 733/Senate Bill 526 - Establish a Private Sector Transportation Ombudsman Position within the Maryland Department of Transportation.

Ms. Mach seconded.

The motion passed 6-0.

Senate Bill 530/House Bill 231 - Prohibit Discriminatory Practices in Residential and Real Estate Transactions and the Sale or Rental of a Dwelling Based on a Person's Source of Income: Mayor Byrd read the agenda comments.

Ms. Davis moved that Council support Senate Bill 530/House Bill 231 - Prohibit Discriminatory Practices in Residential and Real Estate Transactions and the Sale or Rental of a Dwelling Based on a Person's Source of Income. Mr. Jordan seconded.

There was a brief discussion on the Bill.

The motion passed 6-0.

Ms. Davis mentioned a bill for Sustainable Certified Maryland. Mr. Moran noted that he had located the bill numbers and would provide Council that information at the next regular meeting. He stated the hearings are after Council's next agenda, but an email could be sent on Council's behalf.

Ms. Davis requested Mr. Moran to research HR 5337; it's the Disaster Relief and Emergency Assistance Act.

Ms. Rosenthal noted that there was going to be a meeting regarding the Sustainable Maryland Certified meeting with all the municipalities in the Route 1 Corridor, and there are members of Green ACES who will be attending to report on Greenbelt.

Mr. Moran noted that regarding HB 292( Expanding to all Counties in the State a Prohibition on State Agencies Constructing within the Nine Eastern Shore Counties a Toll Road, Toll Highway, or Toll Bridge without the Consent of a Majority of the Affected Counties), which Council supports, there is a hearing coming up and wanted to know if any members of Council wished to testify. Mr. Roberts noted that he would testify.

#### BUDGET WORK SESSIONS SCHEDULE:

Mayor Byrd read the agenda comments.

Ms. Davis moved that Council adopt this proposed budget work session schedule, which includes a flexible Saturday in April and May. Ms. Mach seconded.

Mr. Jordan noted that the budget schedule is usually an administration function, and Council typically doesn't vote on administrative functions. He stated there needs to be some flexibility with the schedule.

There was a discussion regarding the flexibility of the schedule. Mayor Byrd stated that Council briefly discussed the proposed budget work session schedule change, last Wednesday, February 5. Ms. Davis noted that this is a pilot program. Mr. Roberts opposed to having work sessions on Saturday and indicated that there are too many budget meetings.

The motion passed 4-2. (Mayor Byrd and Mr. Roberts)

#### CITY COUNCILMEMBER CITY BOARDS AND COMMITTEES LIAISON ASSIGNMENTS

Ms. Mach requested this item be added to the agenda.

Mayor Byrd moved that the current City Councilmember Boards and Committees Liaison assignments be amended to replace Mr. Roberts with Mayor Byrd as the liaison to the Youth Advisory Committee. Ms. Mach seconded.

The motion passed 6-0.

#### COUNCIL ACTIVITIES:

MML Legislative Committee, Annapolis – Ms. Davis  
NLC Energy, Environment, Natural Resources Policy Committee  
Conference Call – Ms. Davis  
Four Cities Meeting, College Park – Mayor Byrd, Mr. Jordan, Ms. Davis,  
Ms. Mach and Ms. Pope  
Chesapeake Bay Policy Committee, COG Legislative Committee  
Conference Call – Ms. Davis  
Memorial Service for Billy Owens Smith, Jr. – Mayor Byrd, Mr. Jordan,  
Ms. Davis and Mr. Putens

Maryland Mayors Association Conference – Ms. Davis  
Blue and Gold Breakfast, Pack 202 Cub Scouts, Riverdale Park – Mayor  
Byrd and Ms. Davis  
2<sup>nd</sup> Annual Black History Month Program – Mayor Byrd, Mr. Jordan,  
Ms. Davis and Ms. Mach  
Prince George’s County Environmental Forum – Ms. Davis

COUNCIL REPORTS: None

MEETINGS:

Ms. Davis moved to approve the changes to the 2020 Meeting Schedule. Ms. Mach seconded.  
The motion passed 6-0.

ADJOURNMENT: Ms. Mach moved to adjourn the meeting. Mr. Putens seconded.  
The motion passed 6-0.

Mayor Byrd adjourned the regular meeting of Monday, February 10, 2020, at 11:32 p.m.

Respectfully submitted,

Bonita Anderson  
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting  
of the City Council of Greenbelt, Maryland, held February 10, 2020.

Colin A. Byrd  
Mayor

*WORK SESSION OF THE GREENBELT CITY COUNCIL held Tuesday, March 11, 2020, to meet on the Small Cell Procedures and Policy Review/Memorial Wall Piece.*

*Mayor Byrd started the meeting at 8:00 p.m. The meeting was held in Room 201 of the Community Center, 15 Crescent Road.*

*Present were: Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts, and Mayor Colin A. Byrd.*

*Staff present were: Nicole Ard, City Manager; David Moran, Assistant City Manager; Todd Pounds, City Solicitor; Terri Hruby, Director of Planning and Community Development; Dale Worley, Director of Information Technology; Beverly Palau, Public Information and Communications Officer; and Bonita Anderson, City Clerk.*

*Also present were representatives: Joe Van Eaton, Best Best Krieger(BBK), and Shawn Thompson, CTC Technology and Energy (Telephonically).*

#### *COVID-19 Update*

*Ms. Mach indicated that the City should consult with the Advisory Committee on Education (ACE) on the upcoming awards ceremony. Ms. Ard provided Council with an update on the recent events of the COVID-19 pandemic and the recent closing of Eleanor Roosevelt High School (ERHS). Mr. Worley noted the Mayor of D.C. declared a State of Emergency and a Public Health of Emergency for the District of Columbia. Mr. Jordan requested an update tomorrow morning on the status of the City.*

*There was a discussion on canceling the ACE Educators Awards and other events until the end of the month. Both Mayor Byrd and Ms. Pope recommended that the City cancel the ACE Educator Awards. Ms. Ard stated that she would follow-up with the Council on the next day and departed the meeting.*

#### *Small Cell Procedures and Policy Review*

*Ms. Davis inquired about the options the City has for the Ordinance Guidelines created by the City or the County. Mr. Pounds noted that the Planning Department would provide Ordinance Guidelines that need to be updated. Ms. Davis noted that inspections during placement need to be done. She noted other aesthetic updates.*

*Ms. Palau noted the City has been working with Best Best Krieger (BBK) for over 30 years and asked BBK to draft the City's Small Cell Ordinance, design specifications, and the application. She stated the City contacted CTC Technology and Energy to oversee City's Small Cell Process. Ms. Palau advised that staff had met with CTC, and CTC had provided the City with a three-part proposal. Based on a question asked by Ms. Davis, Mr. Van Eaton noted that the City ordinance deals with City rights of way with standards.*

*Mr. Van Eaton provided a breakdown of the ordinance process. Mr. Pounds inquired if the City could adopt the County ordinance contingent on modifications. Mr. Van Eaton noted concerns with Mr. Pounds's recommendations and that the County made a policy choice to allow small cells in residential neighborhoods. This is not reflected in the current proposal.*

Mr. Van Eaton noted that the communication companies would have to get zoning and building permits first from the County before the company applies to the City. The following language provided in the County's ordinance protects the City's rights: (g) Municipal Ordinances. (1) The provisions of Section 5A-159 do not alter the authority of any municipality to regulate small wireless facilities in its right-of-way or preempt the adoption or operation of any ordinance enacted by a municipality to regulate small wireless facilities within its municipal right of way. (2) A municipality that enacts an ordinance to regulate small wireless facilities within its municipal right-of-way or amends an existing ordinance to regulate small wireless facilities within its municipal right-of-way, shall file a copy of the ordinance with the FCC Coordinator.

There was a discussion about CTC's proposal. Ms. Palau noted the request is a three-part proposal. She explained that the first part is to review the documents, consider the information that Mr. Van Eaton had mentioned and create the documents the City needs to go forward. Ms. Palau stated the cost would be \$8,000. Mr. Thompson explained that the company would provide a complete review of the City's ordinance and application and suggest any changes to protect the City's rights. He noted that the company could make the applications public and that there are many opportunities to fine-tune the ordinance. The City has a great structure currently. It has been expressed to the company that there should be some mechanism for public review of applications and will suggest changes that would allow for a public review process that stays on track with the rigid FCC timelines. Mr. Thompson advised it is of utmost importance that the City adheres to the timelines or risk losing having any say in the matter. CTC is well aware of the timelines and knows how to extend the timelines when applications are incomplete. This type of expertise is not available within City staff at this time.

Mr. Jordan inquired about the cost and terms of the proposal. Mr. Thompson provided the cost for the time and materials under task three, and those steps are not yet defined. The cost of Task 1 is \$8,500 and would be money well spent. Upon completion of this task, the City will work with BBK attorneys to make the necessary changes to the wording of the ordinance, application, and any other legislation which might be needed. As for the review of each application, the amounts differ depending on the type of application. The FCC has limited the amount the City can charge for applications, but the City would be allowed to file for the recovery of costs.

Based on a question asked by Ms. Davis, Mr. Van Eaton stated a public hearing is not required. Ms. Palau noted there would be a public review, but not a public hearing due to the time restraints.

Based on a question asked by Mr. Putens, Ms. Palau noted the contract is annual, but the first task is one-time-only. Ms. Hruby explained the cost, the first phase is a set price, the second phase is per hour, and there isn't a cost to the City in the third phase because the City would recoup the fee back in the application process.

Mr. Putens asked if the City needed a special meeting to meet the timeframe for the design manual. Mr. Thompson noted that the design manual would take three months to design.

There was a discussion on the process of preparing the ordinance and the design manual. Mr. Jordan inquired about managing the distance of the cell tower. Mr. Van Eaton noted that the facilities area coverage is 500 to 1000 ft.

*There was additional discussion on small cell placement on the roadway. Mr. Putens inquired about an MOU with the State or County on the installation requirements.*

*Mr. Orleans inquired about the distinction between a small and more massive cell tower, the capabilities of towers, and if the towers collect data. Mr. Van Eaton explained the difference between the towers and noted that the towers collect data.*

#### *Memorial Wall Piece*

*Ms. Davis noted that the only thing the Council needs to agree with what's being done on the memorial. Ms. Mach stated that the Memorial Guidelines has already been done; the City should get a tree that is already done, instead of sending out a Request For Proposal (RFP). Mr. Jordan advised there are varieties of designs, the City should send out an RFP, and that the City has several artists. Mr. Roberts suggested that the artist should volunteer their services. Council noted that the artist might not do the work for free.*

*Mr. Moran provided background status update.*

*There was a discussion regarding the options. Mr. Moran noted that there is no funding budgeted for the project, and the number in the proposals from years ago is outdated. In 2015, there was a price of \$15,700, which will be much higher for 2020. He noted the community/Council push back in the past. Ms. Davis indicated that there is a variety of options.*

*Informational items were discussed.*

*Mr. Putens distributed literature from the NLC conference.*

*Meeting ended at 9:39 p.m.*

*Respectfully Submitted,*

*Bonita Anderson  
City Clerk*

*WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, April 16, 2020, to discuss the Budget Overview, Revenues & General Government/ Other Funds/ Non-Departmental & Fund Transfers.*

*Mayor Byrd started the meeting at 8:00 p.m. The meeting was held virtually via Zoom.*

*PRESENT WERE: Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, Edward V. J. Putens, Rodney M. Roberts and Mayor Colin A. Byrd*

*STAFF PRESENT WERE: Nicole Ard, City Manager; David Moran, Assistant City Manager; Mary Johnson, Director of Human Resources; Laura Allen, City Treasurer; Dale Worley, Director of Information of Technology; Terri Hruby, Director of Planning and Community Development; Joe McNeal, Assistant Director of Recreation; Dr. Liz Park, Director of CARES; Christal Batey, Community Resource Advocate; Beverly Palau, Public Information and Communications Coordinator; and Bonita Anderson, City Clerk.*

*ALSO PRESENT WERE: Bill Orleans*

#### *COVID-19 Updates*

*The Council opened the meeting with a discussion on updates to the COVID-19. Mr. Jordan inquired about the trash cans being closed off in play areas. Ms. Ard stated that the staff is cleaning the park areas on weekdays and weekends. She advised she would follow-up with those issues.*

*There was a brief discussion regarding discarded facemasks and gloves left on the ground.*

#### *Overview*

*Ms. Ard provided an update on the proposed FY 2021 budget. She noted that the City is proposing to maintain the Fund Balance at a reasonable level to anticipate any additional emergencies.*

*Ms. Allen reviewed the memo that Council received. She noted that the City's estimated loss for the upcoming fiscal year. Ms. Allen advised that the longer the Stay at Home Order and Social Distancing continue, it would significantly affect the City. She provided a variety of scenarios for the Council to review. Ms. Allen reviewed the losses over the next three to six months if social distancing was still in place. Ms. Allen noted that there was a recommendation to review the Reserve Policy, to enhance it and provide a reserve minimum for capital expenses, as well as the Finance Building Capital Reserve and the Replacement Reserve.*

*Mr. Moran noted that there might be changes to the spreadsheets on the revenues based on the impact status of the current situation with the COVID-19.*

*Ms. Pope inquired about the minimum Fund Balance for the City. Ms. Allen stated policy allows the minimum Fund Balance to be 10%. She noted that the chart is to provide step-by-step bases on the options the City can respond to throughout the situation. Ms. Allen reviewed the memo in-depth and explained the minimum, midpoint, and maximum adjustments to balance the budget.*

*Based on a question asked by Mr. Jordan, Mr. Moran noted that between March through September 78% of the Recreation Department revenue is generated.*

*Based on a question asked by Ms. Davis, Mr. Moran explained, based on experience, when the Fund Balance went below 10%, it was due to significant abatements. He stated the bulk of the City's revenue is from property taxes. Mr. Moran advised that if the Fund Balance falls below 7%, the City would have to apply for a Tax Anticipation Loan.*

*Mr. Putens inquired when was the last time the City had a Risk Analysis done. Mr. Moran noted not in the last 26 years.*

*Mr. Roberts inquired about paying the Recreation staff. Ms. Ard noted that staff on the City payroll in the Spring and contractors that were teaching classes were being paid. She stated the City is in a holding pattern regarding the summer programs and staff.*

*Based on a question asked by Mayor Byrd, Ms. Allen stated the City would potentially lose between \$1.4 million to \$1.6 million which was the best scenario before COVID-19. The Council would need to make adjustments within the FY 2021 budget based on the best information. As part of the FY 2021 budget, Council will adopt a plan and make adjustments throughout the budget year as information becomes available.*

*Based on a question asked by Mr. Orleans, Ms. Ard noted last calendar year that Mr. Williams, former treasurer, and Mr. Moran contacted an outside agency in another County on abatement investigation and contests. Ms. Allen stated when she received more information from the state; she would be the follow-up person.*

*Mr. Jordan inquired about the questions he sent in earlier in the day. He recognized there was no time to respond, and would like the questions to be posted and be part of the public record.*

*There was a discussion about the process of Council discussing the sections of the meeting. Mayor Byrd provided the strategy to focus on the questions first and move through the budget. Mr. Putens agreed with the Mayor.*

*There were no comments on the Introductions section of the budget.*

#### *General Fund*

*Ms. Davis noted that on page 9, she was not in favor of delaying the Employee Compensation Study. She explained there were problems with the reclassification of certain employees due to not having an updated Employee Compensation Study. Mr. Jordan and Mr. Putens are both in favor of the compensation study. Mr. Roberts stated he is not in favor of the Employee Compensation Study at the current time.*

*Ms. Davis inquired on page 16 about the proposed 10% increase in hourly room rentals at the Community Center. Ms. Ard stated that she was not proposing an increase in the real estate property tax or fee increases at the recreation facility, given the pandemic. She noted that the Recreation staff agreed.*

*Ms. Davis suggested on page 16, to increase the parking ticket fees from \$40 to \$50. She noted the parking ticket fees have not been increased since 2006.*

#### *General Government*

*Mr. Jordan inquired on page 29, asking if the implementation of the electronic timesheet was a Management Objective for this upcoming fiscal year. Ms. Ard noted that the staff has been working on the electronic timesheet for over the past year. Ms. Allen stated that the project has been challenging; there have been issues with the biometric time clock and interactions with the City Financial System software. She advised she has been in communication with College Park and Berwyn Heights regarding collaborating with them on a financial system software.*

*Mr. Jordan inquired on page 43, about Economic Development regarding a change to the Revolving Fund and use that as small grants for business recovery. Mr. Moran noted that the Economic Development work session would be held on May 13th with the Planning Department.*

*Mr. Jordan inquired, on page 52, was the budgeted amount for legal counsel based on a flat contractual fee. Ms. Allen noted that the budgeted amount is based on the assessment of what the usage would be. She stated that there is already a set fee/hourly rate. Ms. Ard noted there is a monthly bill and an hourly rate for the legal counsel. Mr. Jordan asked if the retainer needed to be adjusted to reflect the actual work that happened over the last couple of years. Ms. Allen said she would follow-up.*

*Mr. Jordan inquired on page 55, about the closed caption service. Ms. Allen stated she would follow-up with Ms. Palau. Ms. Ard noted there was a hiccup a month or so ago, everything has been on track since per message from Ms. Palau.*

*Ms. Davis suggested on page 39, to cut Council conferences by \$10,000. Mr. Moran explained the FY 2021 savings and potential cuts recommendations which were to cancel/cut non-essential travel and training across all departments. Ms. Davis advised she understood cutting non-essential travel and training across the departments. She noted that the conferences are essential for her, and she would pay out of pocket to attend.*

*Ms. Davis inquired on page 48, about employee electronic payroll. Allen noted that she is working with all departments to get all employees on direct deposit. Ms. Davis suggested having all new employees receive direct deposit.*

*Ms. Davis wanted to recognize Ms. Palau regarding the increase of performance measures on page 54.*

*Mr. Jordan noted that on page 50, the IT Department's resources are underfunded. Mr. Putens asked to add that to the list.*

#### *Non-Departmental - Miscellaneous*

*Mr. Jordan inquired on page 231, about the status of an increase of the unemployment insurance. Ms. Allen stated she had a conversation with Ms. Johnson, the Director of Human Resources, regarding uptick of unemployment claims and expects that it will increase, but she doesn't have a firm estimate on by how much.*

*Mr. Jordan inquired on page 232, regarding potential cuts and deferring some major capital projects, if the Inter-fund Transfer would go back into the General Fund as unallocated resources. Mr. Moran responded that the funds would go back to the General Fund. The list of capital projects slightly exceeds the amount of fund transfer, and some of the funds were coming from the Capital Projects and Capital Building Reserves Fund Balance.*

*Mr. Jordan inquired on page 233, regarding the Special Projects and the Economic Development Revolving Fund, about making a temporary change or modification to redefine the Fund. Ms. Hruby responded regarding the Roosevelt Center Merchant Revolving Fund that those funds are the City's to spend, however the City wishes to spend it. She noted that Ms. Liggins, the Economic Development Coordinator, is researching the best way to use the Fund.*

*Ms. Davis stated that no business has applied for the Revolving Business Loan in over a year. She noted that Council could repurpose that Fund.*

*Ms. Davis suggested on page 231, to assist residents with funds, line item 72, Unallocated Appropriation \$20,000. This was requested to be added to the list.*

*Ms. Davis inquired for Ms. Mach, were any of the capital projects associated with grants able to proceed. Ms. Allen responded if that is the direction that the Council would desire to complete some projects. Ms. Mach would provide an email and requested that the Capital Projects be looked at carefully. She noted grants like Program Open Space could fund some of the projects; she would like to research other ways to fund the projects instead of eliminating them.*

#### *Other Funds*

*Ms. Davis suggested that on page 234, Council needs to research the recommendation regarding the delaying of replacement vehicles. She noted some of the ages of the vehicles. Mr. Roberts noted that the 31-year-old bucket truck is probably better than a new bucket truck. He advised that 23 years for a tractor is not old, and it could be useful for a couple more years with maintenance. Mr. Moran noted that all the items are needed, and times are tough. He stated that the City might have to wait another year.*

*Ms. Davis inquired on page 247 regarding Special Projects, where was the Forest Preserve Advisory Board's (FPAB) Science Fund located. She also inquired about the Arts Advisory Board Committee funds. Ms. Allen noted that both are located on page 218 under Grants and Contributions.*

*Based on a question asked by Mr. Jordan, Ms. Allen noted that regarding the Drug Forfeitures on page 247, revenues reflected zero across the line, and there isn't any new information. She advised regarding an email that Mr. Jordan had sent earlier, the interest revenue would be less than what was anticipated.*

*Mr. Roberts noted that he would rather put off buying a new vehicle for a year during this time as that may affect the employees or services to the residents. He stated that the City needs to save money. Ms. Davis noted that the Council needed to inquire about the safety of the vehicles.*

Ms. Davis inquired on page 249, regarding a line item for the Old Greenbelt Theater. She noted that the Fund should have been given to the Friends of the Old Greenbelt Theater. That was an old fund and should have been transferred to the Friends. Ms. Davis also inquired about the Spay and Neuter Clinic line item on the same page. She advised that that line item was a grant for Berwyn Heights, College Park, and Greenbelt citizens who couldn't afford to spay and neuter their animals. Ms. Davis wanted the money to be transferred to the Animal Control Budget, where the funds could be used. Ms. Hruby noted that the Spay and Neuter program ended. She noted that when Animal Control transferred to the Police Department last year, they were trying to reapply for the grant. Ms. Ard stated the Four Cities application was denied. Ms. Davis requested that Ms. Allen follow-up with that line item.

Regarding the Old Greenbelt Theater line item, Ms. Allen said the funds were transferred to the Friends of the Old Greenbelt Theater for the Save the Greenbelt Theater Fundraising.

Ms. Allen noted that she had received an email from Ms. Lester. Ms. Allen read and summarized the email. She stated that the majority of the questions in the email were addressed in tonight's work session, and Ms. Lester had specific questions for Ms. Ard regarding reclassifications that were being addressed.

#### *Informational Items:*

Ms. Ard noted that Ms. Palau and Ms. Sterling have updated the City website.

Ms. Ard stated she had reviewed a sign that Ms. Palau and Recreation staff had worked on for Buddy Attick Lake, to address concerns Council had shared, on etiquette, social distancing, and sanitation.

Ms. Ard mentioned the Recreation Department report about work staff has been doing with the seniors, as well as the GAIL program staff. She stated that the City's website, under the recreation portal, has a variety of different activities from the Recreation and CARES.

There was a discussion regarding the Buddy Attick Lake signage. Mr. McNeal advised staff was exploring putting up signage around Buddy Attick Lake to strongly encourage everyone to wear a facial covering, use proper hygiene, and practice safe social distancing. Mr. McNeal stated that Public Works was in the process of removing the picnic tables at the park. Mayor Byrd asked if there would be changes or modifications to the Buddy Attick parking lot. Mr. McNeal replied that it is something that is being evaluated.

Mr. Jordan stated he saw via social media, that someone had placed a mask on the Mother and Child Statue. Staff agreed to investigate.

Mr. Jordan inquired about Buddy Attick Lake water levels. Ms. Ard noted the water level was being lowered, as the City must maintain a lower level during construction. She advised the construction was not complete, and she would forward a status email from Mr. Sterling, Director of Public Works.

Mr. Roberts strongly objected to not making wearing masks at Buddy Attick Park and Schrom Hills Park mandatory.

*There was additional discussion regarding the Buddy Attick Lake signage. Ms. Davis inquired about who was going to enforce if someone isn't wearing a mask.*

*The meeting ended at 10:23 p.m.*

*Respectfully submitted,*

*Bonita Anderson  
City Clerk*

DRAFT

## City Council Agenda Item Report

Meeting Date: June 8, 2020

Submitted by: Molly Porter

Submitting Department:

Item Type: Board and Committee Reports

Agenda Section: COMMUNICATIONS

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**Subject:**

Advisory Planning Board Report #2020-02 (Greenbelt NCO Zone)

**Suggested Action:**

It is recommended that Council accept this report and consider it on a agenda of a future meeting.

**Attachments:**

[APB Report 2020\\_2\\_NCO Zone.pdf](#)

**ADVISORY PLANNING BOARD  
REPORT TO COUNCIL**

**REPORT NO. 2020-02  
DATE: June 4, 2020**

**SUBJECT: Greenbelt Neighborhood Conservation Overlay (NCO) Zone**

**BACKGROUND:**

On May 20, 2020 and June 3, 2020 the Board discussed the Draft Greenbelt Neighborhood Conservation Overlay Zone Development Standards. As stated in the document, “The Greenbelt Neighborhood Conservation Overlay (NCO) Zone is established and intended to protect and preserve unique development features and the character of the historic New Deal community of Greenbelt.”

**ANALYSIS:**

The Board, with questions answered by Terri Hruby, Director of Planning and Community Development and Chad Williams from M-NCPPC went through the document and identified six (6) changes the Board would like to see made to the draft development standards.

There was significant discussion by the Board regarding additions or expansions to existing single-family detached, townhouse, two-family, or three-family residential dwelling units. The draft development standards state that additions on these units “shall not exceed a cumulative sum of 40 percent of the gross floor area of the original dwelling unit as it existed when construction was initially complete.”

The Board heard from members of GHI who expressed their belief that 40 percent additions or expansions was too restrictive. The Board agreed that the percentage should be increased, but did not agree with the GHI transmittal dated February 15, 2019 that additions shall not exceed 100 percent.

The Board then voted 5-1 to propose that this language should allow for additions or expansions up to 60 percent of the gross floor area of the original dwelling unit as it existed when construction was initially completed.

Next, the Board discussed *Alterations, Expansions, Enlargements, or Extensions* draft standard number 3 which sets the proposed standard for additions or expansions to commercial buildings constructed before November 29, 1949. The Board unanimously agreed to propose that all commercial structures located in Roosevelt Center and the immediate vicinity (e.g. DMV pizza, barbershop, gas station, and auto repair shop) be included in this standard.

The Board noted, in particular, that a building exceeding 40 feet in height would negatively impact the historic nature of Roosevelt Center.

The next proposed change is to *New Development* draft standard number 2 which states, “New dwellings shall not exceed 50 feet in height for multifamily dwellings or 40 feet in height for any other dwelling.” The Board proposes that this standard be changed to state, “New dwellings shall not exceed **45** feet in height for multifamily dwellings or 40 feet in height for any other dwelling.”

The Board also discussed whether the Lakewood Subdivision, Woodland Hills Subdivision, Lakeside Subdivision, and Parkbelt Homes should be included in the NCO Zone. The Board voted 6-1 to recommend that only the density requirement be applied for these areas. This means that the NCO standard regarding alterations, expansions, enlargements and extensions would not apply to these areas.

The Board also voted to recommend that the Jones’ property be excluded from the NCO Zone Boundary. This recommendation is rooted in the fact that this property is not contiguous as Boxwood Village is not within the boundary of the proposed NCO Zone.

There was a great deal of discussion about the density allowed at and in the immediate vicinity of Roosevelt Center. The RPC Zone did not have a density associated with it, but the proposed NCO Zone standards would allow for 12 dwelling units per acre. At the conclusion of the discussion the Board agreed that they would like to see appropriate opportunities for housing or work/live units that respects the character of Roosevelt Center, but did not have sufficient information to recommend a specific density cap. The Board recommends that this issue be discussed and explored further to identify an appropriate density cap for Roosevelt Center.

With respect to the areas that are proposed to be zoned Rural Residential the Board had a robust discussion about recommendations to be made. At the end of the discussion it was determined that no changes were recommended to this section of the draft standards.

## **RECOMMENDATION:**

The Board recommends the following proposed changes to the draft development standards as summarized below:

| Existing Draft Standard                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | APB Recommendations                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><i>Alterations, Expansions, Enlargements, or Extensions (1):</i></b>                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Additions or expansions to existing single-family detached, townhouse, two-family, or three family residential dwelling units shall not exceed 40 percent of the gross floor area of the original dwelling unit as it existed when construction was initially complete. No alteration, expansion, enlargement or extension shall exceed the height of the existing dwelling unit. Alterations, expansions, enlargements, or extensions shall maintain the roofline of the existing dwelling unit. | Additions or expansions to existing single-family detached, townhouse, two-family, or three family residential dwelling units shall not exceed <b>60 percent</b> of the gross floor area of the original dwelling unit as it existed when construction was initially complete. No alternation, expansion, enlargement, or extension shall exceed the height of the existing dwelling unit. Alterations, expansions, enlargements, or extensions shall maintain the roofline of the existing dwelling unit. |
| <b><i>Alterations, Expansions, Enlargements, or Extensions (3):</i></b>                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Additions or expansions to commercial buildings constructed before November 29, 1949 shall reflect the massing and architectural character of existing commercial structures located in Roosevelt Center. Alterations, expansions or extensions shall not exceed 40 feet in height.                                                                                                                                                                                                               | Additions or expansions to commercial buildings shall reflect the massing and architectural character of existing commercial structures located in Roosevelt Center and the immediate vicinity. Alterations, expansions, or extensions shall not exceed 40 feet in height.                                                                                                                                                                                                                                 |
| <b><i>New Development (2):</i></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| New dwellings shall not exceed 50 feet in height for multifamily dwellings or 40 feet in height for any other dwelling.                                                                                                                                                                                                                                                                                                                                                                           | New dwellings shall not exceed <b>45 feet</b> in height for multifamily dwellings or 40 feet in height for any other dwelling.                                                                                                                                                                                                                                                                                                                                                                             |
| <b><i>Density</i></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Currently the density map identifies a maximum density of 12 du/ac for the commercial buildings in Roosevelt Center (Including the original Fire Station/Repair Garage property as identified in the Draft Neighborhood Study)                                                                                                                                                                                                                                                                    | The Board would like to see appropriate opportunities for housing that respects the character and history of Roosevelt Center. The Board does not have sufficient information to recommend a specific density cap, and therefore recommends that this issue is further studied and discussed to determine an appropriate density recommendation for this area.                                                                                                                                             |

| <b><i>Areas to be included</i></b>                                                                                                                                  |                                                                                                                                                                                                                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The NCO Zone Boundary currently includes:<br>Lakewood Subdivision<br>Woodland Hills Subdivision<br>Lakeside Subdivision<br>Parkbelt Homes                           | The Board recommends that only the density cap be applied to this area and that the language regarding alterations, expansions, enlargements, and extension not apply to this area as stated in Alterations, Expansions, Enlargements, or Extensions standard #1. |
| <b><i>Areas to be Included</i></b>                                                                                                                                  |                                                                                                                                                                                                                                                                   |
| The Jones' property is not currently included in the boundary, but this was an oversight and is planned to be included because the RPC Zone included this property. | The Board recommends that City Council support the Jones' request to not be included in the boundary because the property is not contiguous.                                                                                                                      |

Respectfully submitted,

Keith Chernikoff  
Chair

## City Council Agenda Item Report

Meeting Date: June 8, 2020

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: LEGISLATION

Agenda Section: LEGISLATION

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**Subject:**

FY 2021 Budget Adoption

**Suggested Action:**

Reference:

Memo, N. Ard, D. Moran and L. Allen, 06/08/2020

Chart 2 - Budget Adjustments

The City Council has nearly completed its budget process which began with staff meetings in Fall 2019. The proposed Fiscal Year 2021 Budget was presented to Council on April 13.

Since then, Council has held eight virtual work sessions to consider the budget. On May 11, the City Council held a public hearing in accordance with City Charter requirements.

Due to the coronavirus pandemic the City faced significant revenue reductions in both FY 2020 and FY 2021 and revenues and expenditures had to be adjusted accordingly. A list of changes was prepared based on Council's discussion at the final budget review work session on May 18. Council held a second public hearing on May 26 to receive public input on the budget and proposed changes. The proposed \$29.1 Million budget maintains the same real estate property tax rate and is a \$3,783,100 lower, an 11.5% reduction, from the budget proposal on April 13.

The budget is now ready for adoption. The City Charter requires that the budget be adopted on or before the 10th day of June for the fiscal year starting July 1, 2020. Included in Council's packet is a memo listing the changes that have been suggested to the budget as it was proposed on April 13. A motion to adopt the Fiscal Year 2021 Budget is all that is required. Last year, the motion was made and seconded, the Mayor read the list of proposed changes and Council voted on the motion. Once this motion is approved, Council can proceed to the next item of business, the ordinance to appropriate the funds included in the budget.

**Attachments:**

[Budget Script.pdf](#)

[Chart 2 - Budget Adjustments.pdf](#)

**City of Greenbelt, Maryland  
Memorandum**

**To:** City Council  
**From:** Nicole Ard, City Manager  
 David Moran, Assistant City Manager  
 Laura Allen, City Treasurer   
**Date:** June 8, 2020  
**Re:** Changes to the Proposed FY 2021 Budget

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**Staff Recommendation**

Staff recommends the Council approve a motion adopting the FY 2021 Budget.

**Executive Summary**

On April 14, 2020, the Proposed Budget for Fiscal Year 2021 was presented by City Manager Nicole Ard. The proposed General Fund (GF) budget was balanced with revenues and expenditures of \$32.9 million.

The FY 2021 Budget was prepared as the COVID-19 national health emergency unfolded. Staff provided their estimates of the budget impact of the virus response on April 16, 2020. The Council held several work sessions to review the proposed revenues and expenditures. Staff prepared two revenue and expenditure reduction options for the Council's consideration at the Final Budget Work Session on May 18, 2020. The consensus from the Council was to implement the GF changes reflected in Chart 2 (Attachment 1). These changes reduce GF revenue by \$3,722,900 to \$29,258,135 and expenditures by \$4,147,800 to \$28,778,100. The \$480,035 difference returns to fund balance. There was also consensus to revisit the FY 21 Budget during the fiscal year and possibly make adjustments as needed when revenue impacts are better known.

During the preparation of this memorandum, staff determined a portion of the Capital Projects Fund balance (\$152,400), a portion of the Building Capital Reserve Fund balance (\$179,200) and the MEA grant match (\$33,100) are transfers to the General Fund rather than expenditure reductions as listed in Chart 2. Therefore, the revised revenue total is \$29,622,835 and the revised expenditure total is \$29,142,800. The net result is the same; the \$480,035 difference returns to fund balance. These adjustments are reflected in the summary list of changes on page two and in the itemized list of changes, starting on page 3.

No changes were made by City Council to the Cemetery, Special Projects, 2001 Bond, and Greenbelt West Funds or the Green Ridge House Fund.

The City Charter requires that Council adopt the budget. This could be done with a simple motion to adopt the Fiscal Year 2021 Budget, which was the process the Council used last year along with the Mayor reading the summary list of the changes agreed upon at the final budget work session. Both the City Charter and State law require Council to adopt an Appropriation Ordinance which is a separate action on the June 8, 2020 City Council Agenda.

## Summary List of Changes

### General Fund Revenues

|                                          |            |
|------------------------------------------|------------|
| • Increase Parking fines to \$50         | \$15,000   |
| • Commercial Abatements                  | -1,500,000 |
| • Reduce Income Tax                      | -537,750   |
| • Reduce Admissions & Amusement Tax      | -105,000   |
| • Reduce Hotel/Motel Tax                 | -326,250   |
| • Reduce Highway User Revenues           | -284,950   |
| • Reduce Recreation Charges              | -677,700   |
| • Reduce Parking Citations               | -26,250    |
| • Reduce Red Light Camera Fines          | -157,500   |
| • Reduce Speed Camera Fines              | -122,500   |
| • Transfer from Capital Projects Fund    | 152,400    |
| • Transfer from Building Capital Reserve | 179,200    |
| • Delete MEA Match (Transfer from BCR)   | 33,100     |

### General Fund Expenditures

|                                                   |            |
|---------------------------------------------------|------------|
| • Defer Compensation Study                        | -\$75,000  |
| • Debt Service Fund (Dam Loan @ 4%)               | -20,000    |
| • Health Insurance Savings                        | -150,000   |
| • Cancel Non-Essential Travel & Training          | -116,200   |
| • Continue Certain Vacant Positions               | -693,600   |
| • Defer/Eliminate all FY 21 Salary Increases      | -550,000   |
| • Defer all Capital Projects & Reduce Fund Trans. | -1,000,000 |
| • Defer all BCR Projects & Reduce Fund Trans.     | -700,000   |
| • Defer all Replacement Fund & Reduce Fund Trans. | -448,300   |
| • Defer Architectural Space Study Funding         | -30,000    |

## Fiscal Impact

This action adopts the FY 2021 Budget and establishes the City's spending plan for the fiscal year with revenues totaling \$29,622,835 and expenditures totaling \$29,142,800.

## Reserves

The fund balance in the GF was projected to be \$5.3 million or 17% of expenditures prior to the onset of COVID-19. After accounting for an estimated \$178,000 in FY 2020 savings, staff expects a \$1.6 million revenue shortfall in FY 2020 reducing the fund balance to \$3.9 million or 12.7% of expenditures. The addition of \$480,035 in FY 2021 increases the balance to \$4.4 million or 15.3% of expenditures. The City's current fund balance guideline is to maintain a minimum balance equal to 10% of GF expenditures.

## Overview of Changes

| General Fund | From         | To           | Change       | %     |
|--------------|--------------|--------------|--------------|-------|
| Revenues     | \$32,981,035 | \$29,622,835 | -\$3,358,200 | -10.2 |
| Expenditures | \$32,925,900 | \$29,142,800 | -\$3,783,100 | -11.5 |

## Itemized Changes

In past years, Council has read each of the changes and made motions to approve them at the departmental level. The practice is not required, and the Council took a different approach as it adopted the FY 2020 Budget. If the Council would like to return to its previous practice, specific changes as directed at the final budget work session of May 18, 2020 are listed below.

## General Fund Revenues

|                                                           | From                | To                  | Change              |
|-----------------------------------------------------------|---------------------|---------------------|---------------------|
| Parking Citations (net rate increase and COVID-19 impact) | \$75,000            | \$63,750            | -11,250             |
| Commercial Abatements                                     | -297,000            | -1,797,000          | -1,500,000          |
| Income Tax                                                | 3,585,000           | 3,047,250           | -537,750            |
| Admissions & Amusements Taxes                             | 280,000             | 175,000             | -105,000            |
| Hotel/Motel Taxes                                         | 900,000             | 573,750             | -326,250            |
| Highway User                                              | 569,900             | 284,950             | -284,950            |
| Aquatic and Fitness Center                                | 594,500             | 216,800             | -377,700            |
| Greenbelt's Kids                                          | 595,000             | 295,000             | -300,000            |
| Red Light Camera Fines                                    | 450,000             | 292,500             | -157,500            |
| Speed Camera Fines                                        | 350,000             | 227,500             | -122,500            |
| Transfer from Capital Projects Fund                       | 0                   | 152,400             | 152,400             |
| Transfer from Building Capital Reserve Fund               | 0                   | 179,200             | 179,200             |
| MEA Grant Match (Transfer from BCR)                       | 0                   | 33,100              | 33,100              |
| <b>Total</b>                                              | <b>\$32,981,035</b> | <b>\$29,622,835</b> | <b>-\$3,358,200</b> |

### General Fund Expenditures

| Account   | Description                             | From               | To        | Change            | Revised<br>Dept. Total |
|-----------|-----------------------------------------|--------------------|-----------|-------------------|------------------------|
|           |                                         |                    |           |                   |                        |
|           | <b>General Government</b>               |                    |           |                   |                        |
| 120-28    | Health insurance savings                | \$220,700          | \$213,700 | -\$7,000          |                        |
| 140-28    | Health insurance savings                | 197,900            | 190,900   | -7,000            |                        |
| 135-30    | Defer Comp study                        | 75,000             | 0         | -75,000           |                        |
| 110-45    | Membership & Training                   | 39,900             | 9,900     | -30,000           |                        |
| 120-45    | Membership & Training                   | 20,100             | 6,100     | -14,000           |                        |
| 135-45    | Membership & Training                   | 4,400              | 2,400     | -2,000            |                        |
| 140-45    | Membership & Training                   | 5,400              | 2,200     | -3,200            |                        |
| 120-01    | Delete merit and COLA                   | 543,500            | 518,500   | -25,000           |                        |
| 140-10    | Delete merit and COLA                   | 653,400            | 632,400   | -21,000           |                        |
|           | <b>Total General Government</b>         | <b>\$3,892,900</b> |           | <b>-\$184,200</b> | <b>\$3,708,700</b>     |
|           |                                         |                    |           |                   |                        |
|           | <b>Planning &amp; Comm. Dev.</b>        |                    |           |                   |                        |
| 210-28    | Health insurance savings                | \$103,500          | \$94,500  | -\$9,000          |                        |
| 210-45    | Membership & Training                   | 7,600              | 4,600     | -3,000            |                        |
| 220-45    | Membership & Training                   | 6,000              | 3,000     | -3,000            |                        |
| 210-30    | Space study                             | 30,000             | 0         | -30,000           |                        |
| 220-01/28 | PCD Assistant Director                  | 151,000            | 0         | -151,000          |                        |
| 210-01    | Delete merit and COLA                   | 257,200            | 227,200   | -30,000           |                        |
|           | <b>Total Planning &amp; Development</b> | <b>\$1,113,300</b> |           | <b>-\$226,000</b> | <b>\$887,300</b>       |
|           |                                         |                    |           |                   |                        |

|           |                                                                                                                                                                             |                     |             |                   |                     |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-------------|-------------------|---------------------|
|           | <b>Public Safety</b>                                                                                                                                                        |                     |             |                   |                     |
| 310-01/28 | Health insurance savings; delete merit and COLA; maintain vacant positions: Deputy Chief, 1/2 Time Parking Enforcement Officer, 2 Police Officers for 6 mos., Records Clerk | \$7,384,300         | \$6,722,700 | -\$661,600        |                     |
| 310-45    | Membership & Training                                                                                                                                                       | 102,000             | 62,000      | -40,000           |                     |
| 330-01/28 | Animal Control Officers (1.5 FTE)                                                                                                                                           | 254,000             | 158,000     | -96,000           |                     |
|           | <b>Total Public Safety Department</b>                                                                                                                                       | <b>\$11,991,600</b> |             | <b>-\$797,600</b> | <b>\$11,194,000</b> |
|           |                                                                                                                                                                             |                     |             |                   |                     |
|           | <b>Public Works</b>                                                                                                                                                         |                     |             |                   |                     |
| 410-28    | Health insurance savings                                                                                                                                                    | \$570,700           | \$552,700   | -\$18,000         |                     |
| 440-28    | Health insurance savings                                                                                                                                                    | 174,200             | 167,200     | -7,000            |                     |
| 450-28    | Health insurance savings                                                                                                                                                    | 226,600             | 215,600     | -11,000           |                     |
| 410-45    | Membership & Training                                                                                                                                                       | 18,300              | 8,300       | -10,000           |                     |
| 410-01    | Delete merit and COLA                                                                                                                                                       | 625,500             | 563,500     | -62,000           |                     |
| 440-01    | Delete merit and COLA                                                                                                                                                       | 160,000             | 144,000     | -16,000           |                     |
| 450-01    | Delete merit and COLA                                                                                                                                                       | 260,000             | 242,000     | -18,000           |                     |
|           | <b>Total Public Works</b>                                                                                                                                                   | <b>\$3,922,900</b>  |             | <b>-\$142,000</b> | <b>\$3,780,900</b>  |
|           |                                                                                                                                                                             |                     |             |                   |                     |
|           | <b>CARES</b>                                                                                                                                                                |                     |             |                   |                     |
| 510-01/28 | Health insurance savings; delete merit and COLA; maintain vacant CARES Volunteer Coordinator position                                                                       | \$876,100           | \$762,100   | -\$114,000        |                     |
| 510-45    | Membership & Training                                                                                                                                                       | 6,400               | 1,400       | -5,000            |                     |
| 520-01/28 | GAIL Mobility Coordinator                                                                                                                                                   | 369,600             | 337,600     | -32,000           |                     |
|           | <b>Total CARES</b>                                                                                                                                                          | <b>\$1,376,000</b>  |             | <b>-\$151,000</b> | <b>\$1,225,000</b>  |
|           |                                                                                                                                                                             |                     |             |                   |                     |

|        |                                             |                     |             |                     |                     |
|--------|---------------------------------------------|---------------------|-------------|---------------------|---------------------|
|        | <b>Recreation</b>                           |                     |             |                     |                     |
| 610-28 | Health insurance savings                    | \$180,000           | \$175,000   | -\$5,000            |                     |
| 650-28 | Health insurance savings                    | 147,300             | 143,300     | -4,000              |                     |
| 660-28 | Health insurance savings                    | 150,600             | 145,600     | -5,000              |                     |
| 610-45 | Membership & Training                       | 79,000              | 75,000      | -4,000              |                     |
| 660-45 | Membership & Training                       | 2,600               | 1,600       | -1,000              |                     |
| 610-01 | Delete merit and COLA                       | 471,800             | 450,800     | -21,000             |                     |
| 650-01 | Delete merit and COLA                       | 266,800             | 254,800     | -12,000             |                     |
| 660-01 | Delete merit and COLA                       | 322,200             | 307,200     | -15,000             |                     |
|        | <b>Total Recreation</b>                     | <b>\$4,976,300</b>  |             | <b>-\$67,000</b>    | <b>\$4,909,300</b>  |
|        |                                             |                     |             |                     |                     |
|        | <b>Parks</b>                                |                     |             |                     |                     |
| 700-24 | Delete merit and COLA                       | \$459,000           | \$423,000   | -\$36,000           |                     |
| 700-28 | Health insurance savings                    | 329,900             | 319,900     | -10,000             |                     |
|        | <b>Total Parks</b>                          | <b>\$1,359,500</b>  |             | <b>-\$46,000</b>    | <b>\$1,313,500</b>  |
|        |                                             |                     |             |                     |                     |
|        | <b>Museum</b>                               |                     |             |                     |                     |
| 930-45 | Membership & Training                       | \$2,800             | \$1,800     | -\$1,000            |                     |
|        | <b>Total Museum</b>                         | <b>\$172,000</b>    |             | <b>-\$1,000</b>     | <b>\$171,000</b>    |
|        |                                             |                     |             |                     |                     |
|        | <b>Fund transfers</b>                       |                     |             |                     |                     |
|        | Dam Loan savings/reduce transfer to DSF     | \$1,030,000         | \$1,010,000 | -\$20,000           |                     |
|        | Defer replacement fund projects             | 450,000             | 1,700       | -448,300            |                     |
|        | Defer all capital projects                  | 1,000,000           | 0           | -1,000,000          |                     |
|        | Defer all building capital reserve projects | 700,000             | 0           | -700,000            |                     |
|        | <b>Total Fund Transfers</b>                 | <b>\$3,210,000</b>  |             | <b>-\$2,168,300</b> | <b>\$1,041,700</b>  |
|        |                                             |                     |             |                     |                     |
|        | <b>Total Expenditures</b>                   | <b>\$32,925,900</b> |             | <b>-\$3,783,100</b> | <b>\$29,142,800</b> |

Chart 2 - Potential Budget Adjustments: Maximum Revenue + Maximum Expenditure Reduction

| ITEM                                            | AMOUNT            |
|-------------------------------------------------|-------------------|
| <b>PROPOSED FY 2021 REVENUES</b>                | <b>32,981,035</b> |
| Increase Parking fines to \$50                  | 15,000            |
| Commercial Abatements                           | -1,500,000        |
| Reduce Income Tax                               | -537,750          |
| Reduce Admissions & Amusement Tax               | -105,000          |
| Reduce Hotel/Motel Tax                          | -326,250          |
| Reduce Highway User Revenues                    | -284,950          |
| Reduce Recreation Charges                       | -677,700          |
| Reduce Parking Citations                        | -26,250           |
| Reduce Red Light Camera Fines                   | -157,500          |
| Reduce Speed Camera Fines                       | -122,500          |
|                                                 |                   |
|                                                 |                   |
| <b>TOTAL REVENUES</b>                           | <b>29,258,135</b> |
| <b>PROPOSED FY 2021 EXPENDITURES</b>            | <b>32,925,900</b> |
| Defer Compensation Study                        | -75,000           |
| Debt Service Fund (Dam Loan @ 4%)               | -20,000           |
| MEA Grant Match - Solar EV Charger (reduce FT)  | -33,100           |
| Health Insurance Savings                        | -150,000          |
| Cancel Non-Essential Travel & Training          | -116,200          |
| Continue Certain Vacant Positions               | -693,600          |
| Defer/Eliminate all FY 21 Salary Increases      | -550,000          |
| Defer all Capital Projects & Reduce Fund Trans. | -1,152,400        |
| Defer all BCR Projects & Reduce Fund Trans.     | -879,200          |
| Defer all Replacement Fund & Reduce Fund Trans. | -448,300          |
| Delete Architectural Space Study Funding        | -30,000           |
|                                                 |                   |
|                                                 |                   |
|                                                 |                   |
| <b>TOTAL EXPENDITURES</b>                       | <b>28,778,100</b> |
|                                                 |                   |
| <b>Difference</b>                               | <b>480,035</b>    |

| <u>Fund Balance</u>    | <u>Amount</u>      | <u>%</u> |
|------------------------|--------------------|----------|
| FY 2020 Estimate       | \$5,346,758        | 17.1%    |
| Est. FY 2020 Savings   | \$178,000          |          |
| Est. FY 2020 Shortfall | <b>\$1,590,529</b> |          |
| New FY 2020 Est.       | \$3,934,229        | 12.7%    |
| FY 2021 Estimate       | \$4,414,264        | 15.3%    |

Known savings  
Known savings  
Known savings

\$50,000 is available in the FY 20 BCR Fund.

## City Council Agenda Item Report

Meeting Date: June 8, 2020

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: LEGISLATION

Agenda Section: LEGISLATION

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### Subject:

An Ordinance to Adopt the General Fund, Building Capital Reserve Fund, Cemetery Fund, Debt Service Fund, Replacement Fund, Special Projects Fund, Green Ridge House Fund, Capital Projects Fund, Community Development Block Grant Fund and Greenbelt West Infrastructure Fund Budgets for the City of Greenbelt, Maryland, to Appropriate Funds and Establish Real Estate and Personal Property Tax Rates for the Fiscal Year 2021 Beginning July 1, 2020 and Including June 30, 2021

- 1st Reading, Suspension of the Rules
- 2nd Reading, Adoption

### Suggested Action:

Reference: Ordinance

Section 51 of the City Charter states that “immediately upon adoption of the budget, the City Council shall adopt an ordinance appropriating funds for the ensuing year.....to include a summary of estimated income.... and levy all property taxes and other taxes required to realize the income estimated.”

Having amended the City Manager’s proposed budget, Council now must introduce an ordinance to adopt the budget, appropriate funds, and establish tax rates for real and personal property for FY 2021. All funds have been incorporated into one ordinance.

It is recommended that Council introduce the ordinance, suspend the rules, and adopt the ordinance at this meeting.

Note: Per Council’s Standing Rules, six (6) votes in the affirmative are needed in order to suspend the rules. If the budget ordinance is not adopted tonight, a special meeting will have to be scheduled on or before June 10.

### Attachments:



Introduced:  
1st Reading: June 8, 2020  
Passed:  
Posted:  
Effective:

ORDINANCE NUMBER 1374

AN ORDINANCE TO ADOPT THE GENERAL FUND, BUILDING CAPITAL RESERVE FUND, CEMETERY FUND, DEBT SERVICE FUND, REPLACEMENT FUND, SPECIAL PROJECTS FUND, GREEN RIDGE HOUSE FUND, CAPITAL PROJECTS FUND, COMMUNITY DEVELOPMENT BLOCK GRANT FUND, AND GREENBELT WEST INFRASTRUCTURE FUND BUDGETS FOR THE CITY OF GREENBELT, MARYLAND, TO APPROPRIATE FUNDS AND ESTABLISH REAL ESTATE AND PERSONAL PROPERTY TAX RATES FOR THE FISCAL YEAR 2021, BEGINNING JULY 1, 2020, AND INCLUDING JUNE 30, 2021

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BE IT ORDAINED by the Council of the City of Greenbelt, Maryland:

**SECT. I.** That the following budgets, as revised and approved by Council for the General Fund, Building Capital Reserve Fund, Cemetery Fund, Debt Service Fund, Replacement Fund, Special Projects Fund, Green Ridge House Fund, Capital Projects Fund, Community Development Block Grant Fund, and Greenbelt West Infrastructure Fund Budgets be and the same are hereby adopted at the fund level for the City of Greenbelt, Maryland, for the fiscal year 2021, beginning July 1, 2020, and including June 30, 2021.

**SECT. II. GENERAL FUND**

A. That the following amounts shall be and hereby are appropriated for the expenditures designated for the fiscal year beginning July 1, 2020, and including June 30, 2021, for the General Fund:

| <b><u>Account #</u></b> | <b><u>Activity Title</u></b>                 | <b><u>Approved Budget<br/>and Appropriation</u></b> |
|-------------------------|----------------------------------------------|-----------------------------------------------------|
| 100                     | General Government                           | \$3,708,700                                         |
| 200                     | Planning and Community Development           | \$887,300                                           |
| 300                     | Public Safety                                | \$11,194,000                                        |
| 400                     | Public Works                                 | \$3,780,900                                         |
| 500                     | Cares                                        | \$1,225,000                                         |
| 600                     | Recreation and Parks                         | \$6,222,800                                         |
| 900                     | Miscellaneous                                | \$316,700                                           |
| 990                     | Non-departmental                             | \$765,700                                           |
| 999                     | Fund Transfers                               | <u>\$1,041,700</u>                                  |
|                         | <b>TOTAL GENERAL FUND<br/>APPROPRIATIONS</b> | <b>\$29,142,800</b>                                 |

- B. That the following revenues are, in the considered judgment of the City Council, a fair appraisal and estimate of the revenues available to finance this budget and these appropriations for the fiscal year beginning July 1, 2020, and including June 30, 2021:

| <u>Account #</u>                   | <u>Source</u>               | <u>Estimated Revenues</u>  |
|------------------------------------|-----------------------------|----------------------------|
| 400                                | Real Estate Taxes           | \$18,090,800               |
| 410                                | Personal Property Taxes     | 1,868,700                  |
| 420                                | Other Local Taxes           | 4,080,950                  |
| 430                                | Licenses and Permits        | 1,399,100                  |
| 440                                | Revenue from Other Agencies | 1,104,435                  |
| 450                                | Service Charges             | 1,673,200                  |
| 460                                | Fines and Forfeitures       | 610,750                    |
| 470                                | Interest                    | 150,000                    |
| 480                                | Miscellaneous Revenue       | 280,200                    |
| 490                                | Interfund Transfers         | <u>364,700</u>             |
| <b>TOTAL GENERAL FUND REVENUES</b> |                             | <b><u>\$29,622,835</u></b> |

### **SECT. III. BUILDING CAPITAL RESERVE FUND**

- A. That the following amount shall be and hereby is appropriated for expenditures herein shown for the fiscal year beginning July 1, 2020, and including June 30, 2021, for the Building Capital Reserve Fund:

|                                                                                                                                                                                                                                                                                 | <u>Approved Budget<br/>and Appropriation</u> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|
| Transfer to the General Fund                                                                                                                                                                                                                                                    | \$212,300                                    |
| B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2020, and including June 30, 2021: |                                              |
| Fund balance as of July 1, 2020                                                                                                                                                                                                                                                 | \$687,476                                    |
| Interest                                                                                                                                                                                                                                                                        | <u>3,000</u>                                 |
| <b>TOTAL FUNDS AVAILABLE</b>                                                                                                                                                                                                                                                    | <b>\$690,476</b>                             |

#### **SECT. IV. CEMETERY FUND**

- A. That the following amount shall be and hereby is appropriated for expenditures herein shown for the fiscal year beginning July 1, 2020, and including June 30, 2021, for the Cemetery Fund:

|                                                                   | <b><u>Approved Budget<br/>and Appropriation</u></b> |
|-------------------------------------------------------------------|-----------------------------------------------------|
| For transfer to General Fund for the payment of maintenance costs | <b>\$0</b>                                          |

- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2020, and including June 30, 2021:

|                                 |                 |
|---------------------------------|-----------------|
| Fund balance as of July 1, 2020 | \$91,348        |
| Interest                        | 1,500           |
| Service fees                    | <u>600</u>      |
| <b>TOTAL FUNDS AVAILABLE</b>    | <b>\$93,448</b> |

#### **SECT. V. DEBT SERVICE FUND**

- A. That the following amount shall be and hereby is appropriated for expenditures herein shown for the fiscal year beginning July 1, 2020, and including June 30, 2021, for the Debt Service Fund:

|                                                                                                               | <b><u>Approved Budget<br/>and Appropriation</u></b> |
|---------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|
| For payment of the City's general obligation and special assessment debt and miscellaneous associated charges | <b>\$1,107,200</b>                                  |

- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2020, and including June 30, 2021:

|                                 | <b><u>Approved Budget<br/>and Appropriation</u></b> |
|---------------------------------|-----------------------------------------------------|
| Fund balance as of July 1, 2020 | \$99,068                                            |
| Interest on investments         | 3,200                                               |
| Fund transfer                   | <u>1,010,000</u>                                    |
| <b>TOTAL FUNDS AVAILABLE</b>    | <b>\$1,112,268</b>                                  |

## **SECT. VI. REPLACEMENT FUND**

- A. That the following amount shall be and hereby is appropriated for expenditures herein shown for the fiscal year beginning July 1, 2020, and including June 30, 2021, for the Replacement Fund:

|                                                                                                           | <b><u>Approved Budget<br/>and Appropriation</u></b> |
|-----------------------------------------------------------------------------------------------------------|-----------------------------------------------------|
| For the purchase of new equipment using established replacement reserves for the replacement of equipment | <b>\$0</b>                                          |

- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2020, and including June 30, 2021:

|                                                                                                | <b><u>Approved Budget<br/>and Appropriation</u></b> |
|------------------------------------------------------------------------------------------------|-----------------------------------------------------|
| Replacement reserves as of July 1, 2020                                                        | \$763,329                                           |
| Funds appropriated in the General Fund for transfer to Replacement Fund reserves for equipment |                                                     |
| Insurance proceeds                                                                             | 20,000                                              |
| Interest                                                                                       | <u>6,000</u>                                        |
| <b>TOTAL FUNDS AVAILABLE</b>                                                                   | <b>\$789,329</b>                                    |

## **SECT. VII. SPECIAL PROJECTS FUND**

- A. That the following amount shall be and hereby is appropriated for expenditures herein shown for the fiscal year beginning July 1, 2020, and including June 30, 2021, for the Special Projects Fund:

|                                                                                                | <b><u>Approved Budget<br/>and Appropriation</u></b> |
|------------------------------------------------------------------------------------------------|-----------------------------------------------------|
| For the purchase of products, goods, and services, using funds set aside for specific purposes | <b>\$341,500</b>                                    |

- B. That the following funds are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2020, and including June 30, 2021:

**Approved Budget  
and Appropriation**

|                                              |                    |
|----------------------------------------------|--------------------|
| Special Projects reserves as of July 1, 2020 | \$1,025,298        |
| Interest on investments                      | 6,500              |
| Cable television franchise fees              | 231,000            |
| Public Safety Grants and Fines               | 100,500            |
| Transfers from General Fund                  | <u>30,000</u>      |
| <b>TOTAL FUNDS AVAILABLE</b>                 | <b>\$1,393,298</b> |

**SECT. VIII. GREEN RIDGE HOUSE FUND**

That the following amount shall be and hereby is approved for expenditures herein shown for the fiscal year beginning July 1, 2020, and including June 30, 2021, for the Green Ridge House Budget:

**Approved Budget  
and Appropriation**

|                                         |             |
|-----------------------------------------|-------------|
| For the operation of Green Ridge House: |             |
| * Total Revenues                        | \$1,516,400 |
| * Total Expenditures                    | 1,560,400   |
| * Total Capital Expenditures            | 263,600     |

**SECT. IX. CAPITAL PROJECTS FUND**

- A. That the following amount shall be and hereby is appropriated for expenditures herein shown for the fiscal year beginning July 1, 2020, and including June 30, 2021, for the Capital Projects Fund:

**Approved Budget  
and Appropriation**

|                              |                  |
|------------------------------|------------------|
| Transfer to the General Fund | <b>\$152,400</b> |
|------------------------------|------------------|

- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2020, and including June 30, 2021:

**Approved Budget  
and Appropriation**

|                                          |                  |
|------------------------------------------|------------------|
| Fund balance as of July 1, 2020          | \$568,970        |
| State and county grants                  | 112,500          |
| Interest and other miscellaneous revenue | 3,000            |
| <b>TOTAL FUNDS AVAILABLE</b>             | <b>\$684,470</b> |

**SECT. X. COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

- A. That the following amounts shall be and hereby are appropriated for expenditures herein shown for the fiscal year beginning July 1, 2020, and including June 30, 2021, for the Community Development Block Grant Fund:

**Approved Budget  
and Appropriation**

For public infrastructure and human service projects **\$154,600**

- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2020, and including June 30, 2021:

**Approved Budget  
and Appropriation**

Federal grants \$154,600  
**TOTAL FUNDS AVAILABLE \$154,600**

**SECT. XI. GREENBELT WEST INFRASTRUCTURE FUND**

- A. That the following amounts shall be and hereby are appropriated for expenditures herein shown for the fiscal year beginning July 1, 2020, and including June 30, 2021, for the Greenbelt West Infrastructure Fund:

**Approved Budget  
and Appropriation**

For projects **\$2,030,000**

- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2020, and including June 30, 2021:

**Approved Budget  
and Appropriation**

Fund balance as of July 1, 2020 \$2,928,734  
State Bond Bill 325,000  
Interest 20,000  
**TOTAL FUNDS AVAILABLE \$3,273,734**

**SECT. XII. RATE OF TAXATION ON REAL PROPERTY**

That the rate of taxation on real property to be taxed within the boundaries of the City of Greenbelt, Maryland, be and hereby is established as

**EIGHTY-TWO AND SEVENTY-FIVE HUNDRETHS CENTS (\$0.8275)**

on each one hundred dollar (\$100.00) of assessed valuation for the fiscal year beginning July 1, 2020, and including June 30, 2021.

**SECT. XIII. RATE OF TAXATION ON PERSONAL PROPERTY**

That the rate of taxation for the fiscal year beginning July 1, 2020, and including June 30, 2021, on any personal property to be taxed by the City of Greenbelt, Maryland, shall be and hereby is established as

**ONE DOLLAR AND SEVENTY-TWO AND TWENTY-FIVE HUNDRETHS CENTS  
(\$1.7225)**

on each one hundred dollars (\$100.00) of assessed valuation, unless otherwise provided for by Article 81 of the Annotated Code of Maryland or by ordinance of the Greenbelt City Council.

BE IT FURTHER ORDAINED that this ordinance shall become effective July 1, 2020.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of June 8, 2020.

\_\_\_\_\_  
Colin Byrd, Mayor

ATTEST:

\_\_\_\_\_  
Bonita Anderson, City Clerk

## City Council Agenda Item Report

Meeting Date: June 8, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: LEGISLATION

Agenda Section: LEGISLATION

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### **Subject:**

Resolution for State Enterprise Zone Designation

- 2nd Reading, Adoption

### **Suggested Action:**

Reference:

Memorandum, C. Liggins, 06/05/2020

Enterprise Zone Resolution

Census Tract 806713

Census Tract 806714 Revision, 06/08/2020

Commerce Public Notice to Modify Tax Incentive Timeframes

Enterprise Zone Map, 06/08/2020

Enterprise Zones and Focus Area - At a Glance, 06/08/20

District 1 - Dernoga and District 4 - Todd Turner, 06/08/20

EZ Businesses Example

On Monday, May 11<sup>th</sup>, 2020, Mr. Plummer presented updated information on the proposed Greenbelt Enterprise Zone designation to City Council. He provided updated Enterprise Zone Census track maps (Census tracks 806713, 806814) and examples of economic benefits from other county municipalities that were designated as Enterprise Zones. Upon reviewing the additional information, Council requested that the Census track (806714) be updated to exclude a wooded parcel off of Cherrywood Lane from the Enterprise Zone designation, so that it can be preserved as green space.

Staff received an email from Mr. Plummer on Thursday, May 21st, 2020. The email stated that the Prince George's County Economic Development Corporation reviewed the request and that they will be able to remove the wooded area as requested. Mr. Plummer also mentioned that the Prince George's County Economic Development Corporation made the decision to

remove the residential apartments north of Breezewood Drive (Franklin Park at Greenbelt Station) from the Enterprise Zone's proposed designation because it is mostly residential apartments, though it is currently zoned as mixed-use. Staff received the updated maps on Thursday, May 28th, 2020. Mr. Plummer still has not received a response from the Prince George's County Office of Finance, Treasury Division, about whether a portion of the 50% county reimbursement is disseminated to the impacted municipality.

Andre Plumber, Financial Services Program Manager, may attend virtually.

It is recommended that Council introduce this resolution for second reading and adoption.

**Attachments:**

[Memorandum, C. Liggins, 06/05/2020.pdf](#)

[Enterprise Zone Resolution 3.6.20 DRAFT.pdf](#)

[Census Tract 806713.pdf](#)

[Census Tract 806714 v3 - reduced size.06/08/20.pdf](#)

[Commerce Public Notice to Modify Tax Incentive Timeframes.pdf](#)

[Enterprise Zones - Greenbelt, 06/08/20.pdf](#)

[Enterprise Zones and Focus Area - At a Glance, 06/08/20.pdf](#)

[District 1 - Dernoga and District 4 - Todd Turner, 06/08/20.pdf](#)

[EZ Businesses Example.pdf](#)

**City of Greenbelt, Maryland**  
**Memorandum**

**TO:** Nicole Ard, City Manager

**FROM:** Charise Liggins, Economic Development Coordinator

**Date:** June 5, 2020

**SUBJECT:** Resolution for Enterprise Zone Designation, 2<sup>nd</sup> Reading, Adoption

**Background**

The Enterprise Zone is an area of a county, city or town in which state and local incentives are offered to encourage the expansion of existing businesses and the attraction of new business investment and jobs. The Enterprise Zone is designated by the State of Maryland and provides 10-year tax credit incentives for businesses to locate and expand within the Zone. Prince George's County Enterprise Zone program is administered by the Prince George's County Economic Development Corporation.

**City Council Request for Further Information**

On Tuesday, March 10<sup>th</sup>, 2020, Andre Plummer, Financial Services Manager for Prince George's County Economic Development Corporation, presented an overview of the Enterprise Zone and benefits to City Council. He also requested that Council adopt a resolution to designate portions of Greenbelt as an Enterprise Zone. Council provided feedback and requested that Mr. Plummer provide updated Enterprise Zone maps to include Edmonston Road and the commercial portion of Franklin Park, if they were in an eligible Census track. Along with an updated Enterprise Zone map, Council requested examples of economic benefits from other municipalities that had designated Enterprise Zones as well as further explanation on reimbursements, if any, to municipalities. During the same meeting, Mr. Kap Kapastin requested that the commercial properties west of Cherrywood Lane also be included as part of the Enterprise Zone designation, if they are in an eligible Census track.

On Monday, May 11<sup>th</sup>, 2020, Mr. Plummer presented updated information on the proposed Greenbelt Enterprise Zone designation to City Council. He provided updated Enterprise Zone Census track maps (Census tracks 806713, 806814) and examples of economic benefits from other county municipalities that were designated as Enterprise Zones. Upon reviewing the additional information, Council requested that the Census track (806714) be updated to exclude a wooded parcel off of Cherrywood Lane from the Enterprise Zone designation, so that it can be preserved as green space.

**Review of Additional Information**

Staff received an email from Mr. Plummer on Thursday, May 21<sup>st</sup>, 2020. The email stated that the Prince George's County Economic Development Corporation reviewed the request and that they will be able to remove the wooded area as requested. Mr. Plummer also mentioned that the Prince George's County Economic Development Corporation made the decision to remove the residential apartments north of Breezewood Drive (Franklin Park at Greenbelt Station) from the Enterprise Zone's proposed designation because it is mostly residential apartments, though it is currently zoned as mixed-use. Staff received the updated maps on Thursday, May 28<sup>th</sup>, 2020. Mr. Plummer still has not received a response from the Prince George's County Office of Finance, Treasury Division, about whether a portion of the 50% county reimbursement is disseminated to the impacted municipality.

Introduced: Mr. Putens  
1st Reading: March 10, 2020  
Passed:  
Posted:  
Effective:

RESOLUTION NUMBER XXXX

RESOLUTION FOR ENTERPRISE ZONE DESIGNATION

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WHEREAS, a State Enterprise Zone designation has been proposed for an area that includes the City of Greenbelt; and

WHEREAS, a State Enterprise Zone designation is a tool for the County and municipal governments to promote economic development; and

WHEREAS, a State Enterprise Zone designation would provide state income, County real property, and County business personal property tax credits that could be instrumental in attracting new business investment to communities that have been targeted for revitalization;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the City of Greenbelt support the ten-year designation of a State Enterprise Zone designation within our boundaries.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of March 10, 2020.

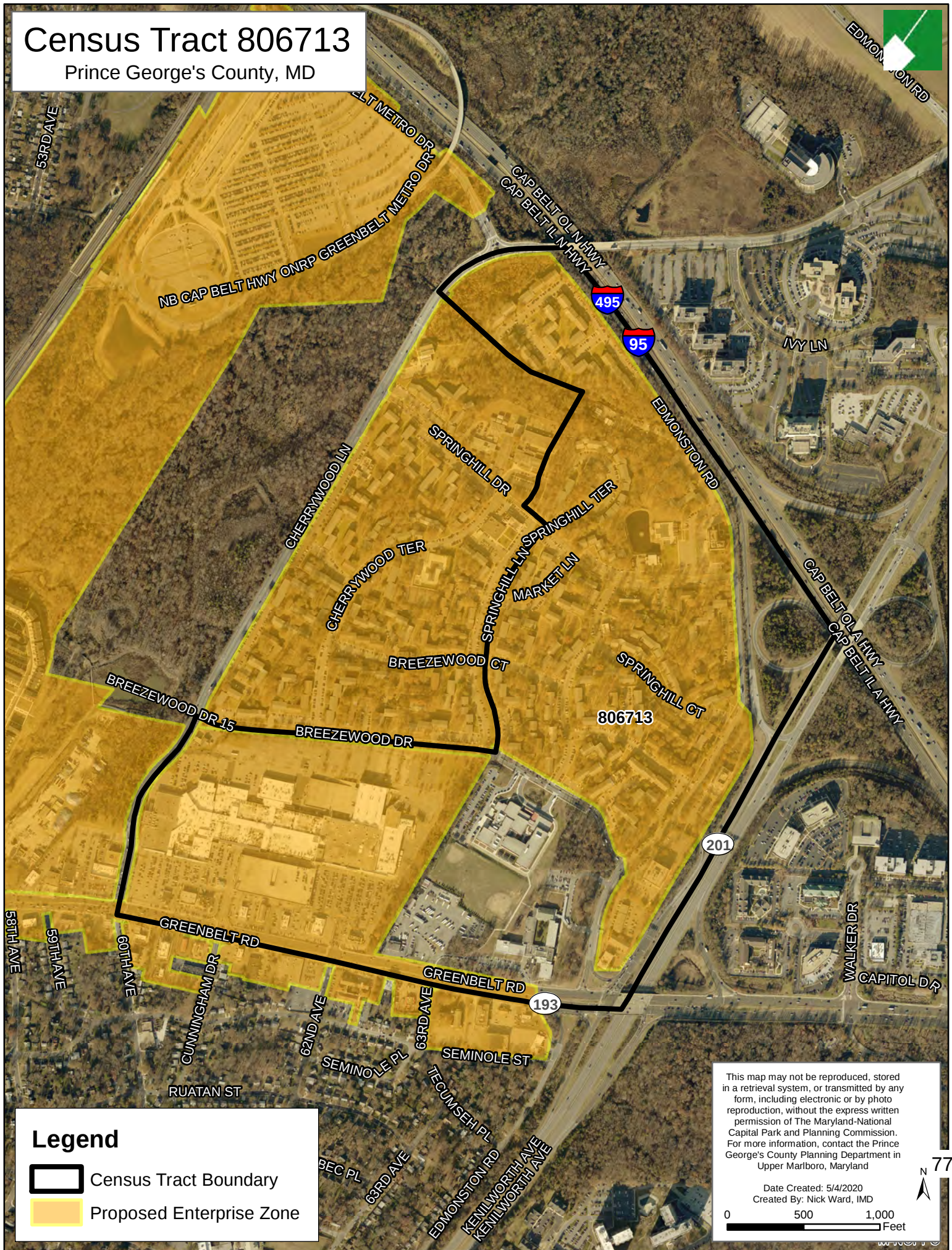
\_\_\_\_\_  
Colin A. Byrd, Mayor

ATTEST:

\_\_\_\_\_  
Bonita Anderson, City Clerk

# Census Tract 806713

Prince George's County, MD



## Legend

-  Census Tract Boundary
-  Proposed Enterprise Zone

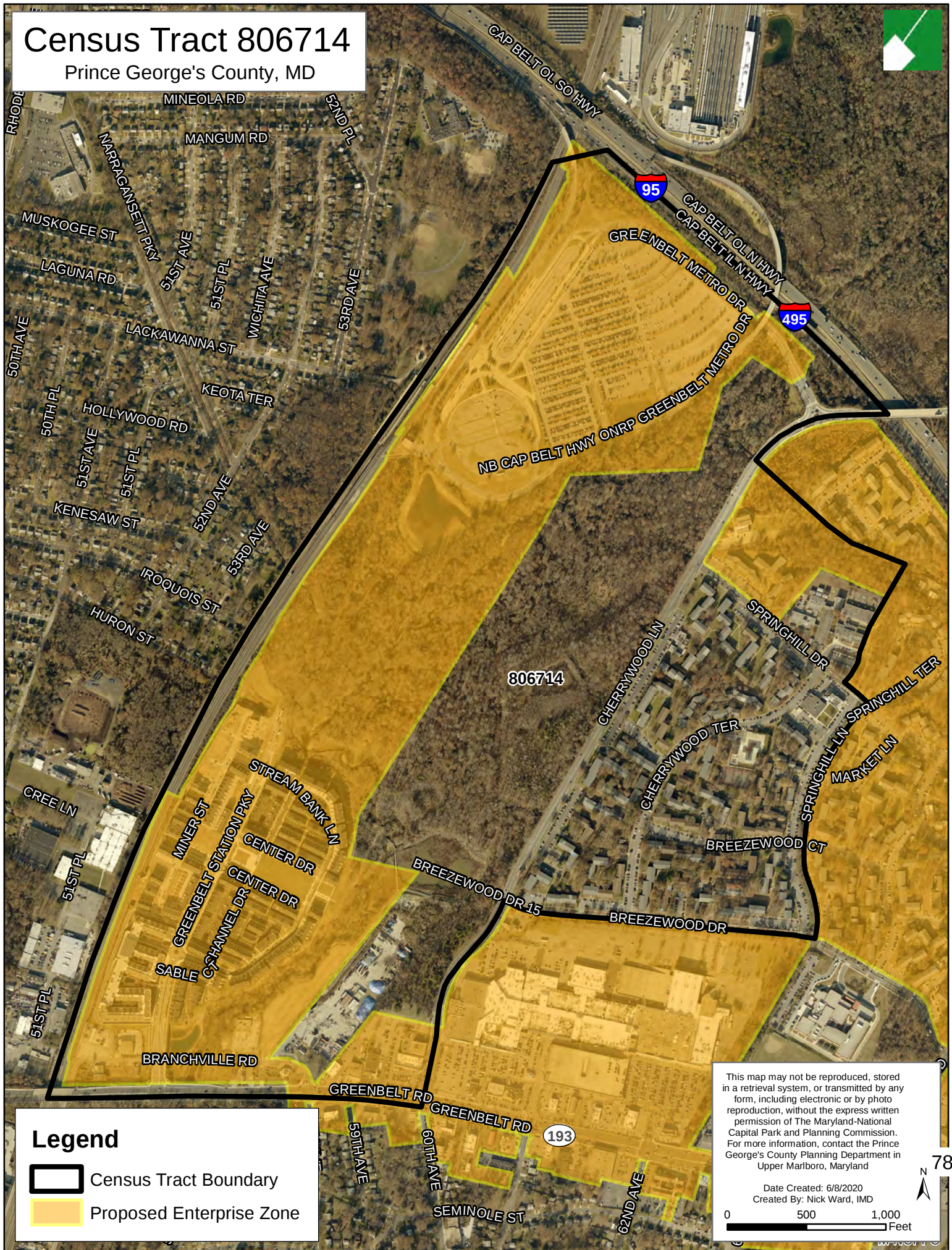
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Date Created: 5/4/2020  
Created by: Nick Ward, IMD

0 500 1,000 Feet

# Census Tract 806714

Prince George's County, MD



## NOTICE

This notice is given by Kelly M. Schulz, Secretary of the Maryland Department of Commerce, acting pursuant to the Proclamation of Governor Lawrence J. Hogan, Jr. (the “Governor”) dated March 5, 2020 proclaiming a state of emergency and a catastrophic health emergency related to COVID-19, as it may be amended or renewed from time to time, and the Order of the Governor dated March 12, 2020 entitled “Extending Certain Licenses, Permits, Registrations, and Other Governmental Authorizations, and Authorizing Suspension of Legal Time Requirements”, as it may be amended from time to time, after finding that the action(s) described herein will not endanger the public health, welfare, or safety.

### 1. Enterprise Zones

The submission date of an application for designation, renewal or expansion of an Enterprise Zone and the designation of a Focus Area in an Enterprise Zone, codified in Maryland Annotated Code, Economic Development Article, §5-701(g) and Code of Maryland Regulations 24.05.01.04B(12), **is suspended**. Any effect of Maryland Annotated Code, Economic Development Article, §5-701(g) and Code of Maryland Regulations 24.05.01.04B(12) inconsistent with the foregoing is hereby suspended.

### 2. Biotechnology Investment Incentive Tax Credit

- (i) The timeframes in which an investor must (i) make an investment in a qualified Maryland biotechnology company under Maryland Annotated Code, Tax-General Article §10-725(c)(4)(i) and Code of Maryland Regulations 24.05.03.06A, and (ii) provide proof of investment to Commerce under Maryland Annotated Code, Tax-General Article §10-725(c)(4)(ii) and Code of Maryland Regulations 24.05.03.06B, **are suspended**. During the period of suspension, the investor must make the investment in the qualified Maryland biotechnology company and provide proof of investment to Commerce within a 60-day period beginning on the issue date of the initial tax credit certificate. Any effect of Maryland Annotated Code, Tax-General Article §§10-725(c)(4)(i) and Code of Maryland Regulations 24.05.03.06A and .06B inconsistent with the foregoing is hereby suspended.

- (ii) The timeframe in which Commerce must rescind an initial tax credit certificate if an investor fails to make an investment and provide Commerce with its proof of investment under Maryland Annotated Code, Tax-General Article §10-725(c)(4)(iii) and Code of Maryland Regulations 24.05.03.09A, **is suspended**. During the period of suspension, Commerce will not rescind an initial tax credit certificate as long as an investor makes the investment in the qualified Maryland biotechnology company and provides Commerce with its proof of investment within a 60-day period beginning on the issue date of the initial tax credit certificate. Any effect of Maryland Annotated Code, Tax-General Article, §10-725(c)(4)(iii) and Code of Maryland Regulations 24.05.03.09A inconsistent with the foregoing is hereby suspended.
- (iii) The requirement that Commerce issue a final tax credit certificate to a qualifying investor within 30 days after the investor files its proof of investment under Code of Maryland Regulations 24.05.03.07B, **is suspended**. Any effect of Code of Maryland Regulations 24.05.03.07B inconsistent with the foregoing is hereby suspended.

### **3. Cybersecurity Investment Incentive Tax Credit**

- (i) The timeframes in which an investor must (i) make an investment in a qualified Maryland cybersecurity company under Maryland Annotated Code, Economic Development Article, §10-733(c)(2)(i), and (ii) provide proof of investment to Commerce under Maryland Annotated Code, Tax-General Article, §10-733(c)(2)(ii), **are suspended**. During the period of suspension, the investor must make the investment in the qualified Maryland cybersecurity company and provide proof of investment to Commerce within a 60-day period beginning on the issue date of the initial tax credit certificate. Any effect of Maryland Annotated Code, Tax-General Article §§10-733(c)(2)(i) and (ii) inconsistent with the foregoing is hereby suspended.
- (ii) The timeframe in which Commerce must rescind an initial tax credit certificate if an investor fails to make an investment and provide Commerce with its proof of investment under Maryland Annotated Code, Tax-General Article, §10-733(c)(2)(iii), **is suspended**. During the period of suspension, Commerce will not rescind an initial tax credit certificate as long as an investor makes the investment in the qualified Maryland cybersecurity company and provides Commerce with its proof of investment within a 60-day period beginning on the issue date of the initial tax credit certificate. Any effect of Maryland Annotated Code, Tax-General Article §10-733(c)(2)(iii) inconsistent with the foregoing is hereby suspended.

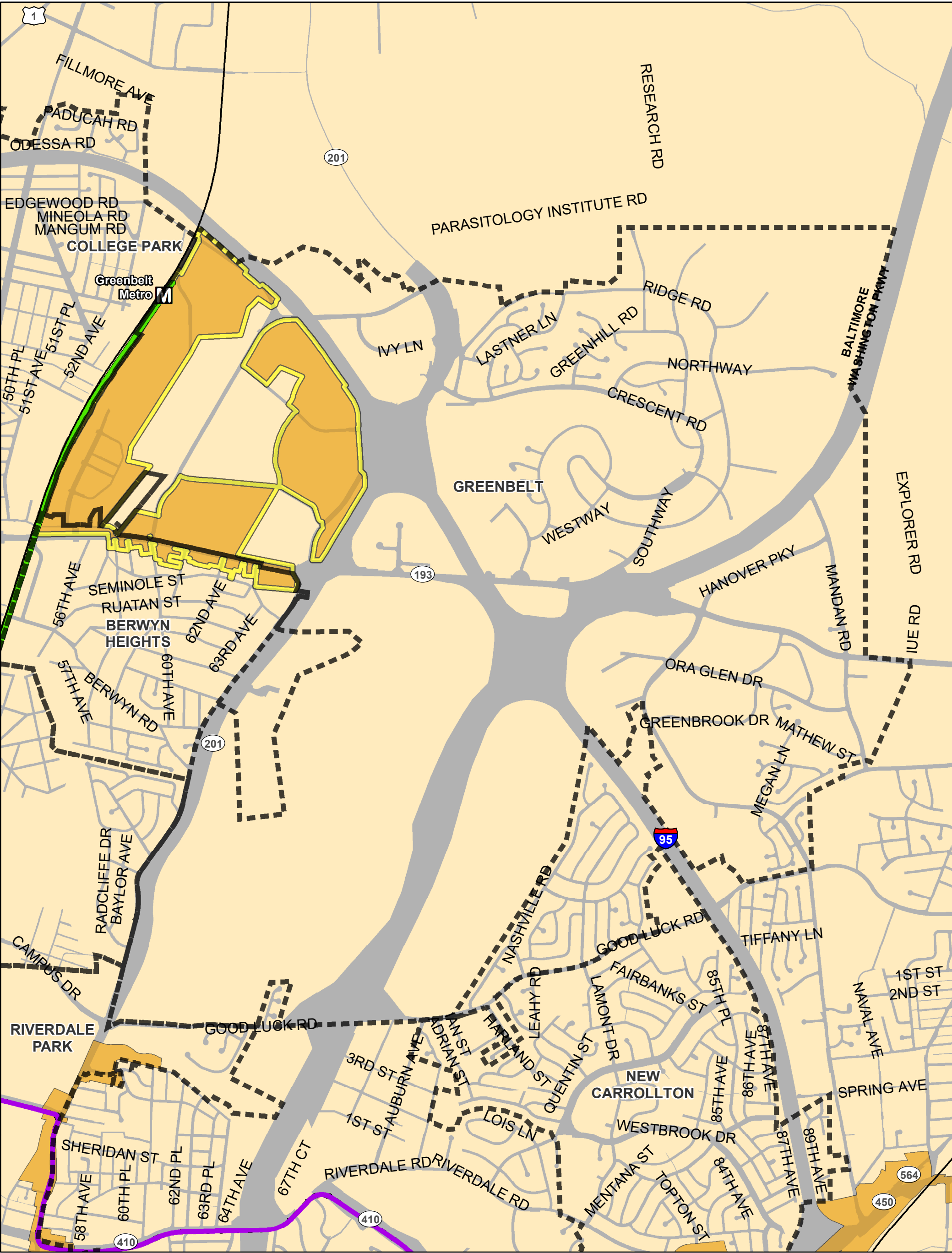
This Notice is effective immediately and shall remain in effect until 30 days after the state of emergency has been terminated and the proclamation of the catastrophic health emergency has been rescinded.



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Kelly M. Schulz  
Secretary

# Enterprise Zone Updates - Greenbelt



## Enterprise Zone

- Proposed for redesignation - Expired 2019
- Expired 2019
- Proposed for new designation or expansion

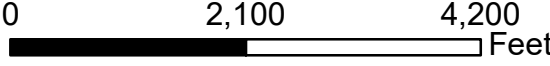
## Metro Lines & Stations

- Proposed Purple Line
- Green Line
- Orange Line
- Blue Line
- Existing Metro Stations

## Focus Area

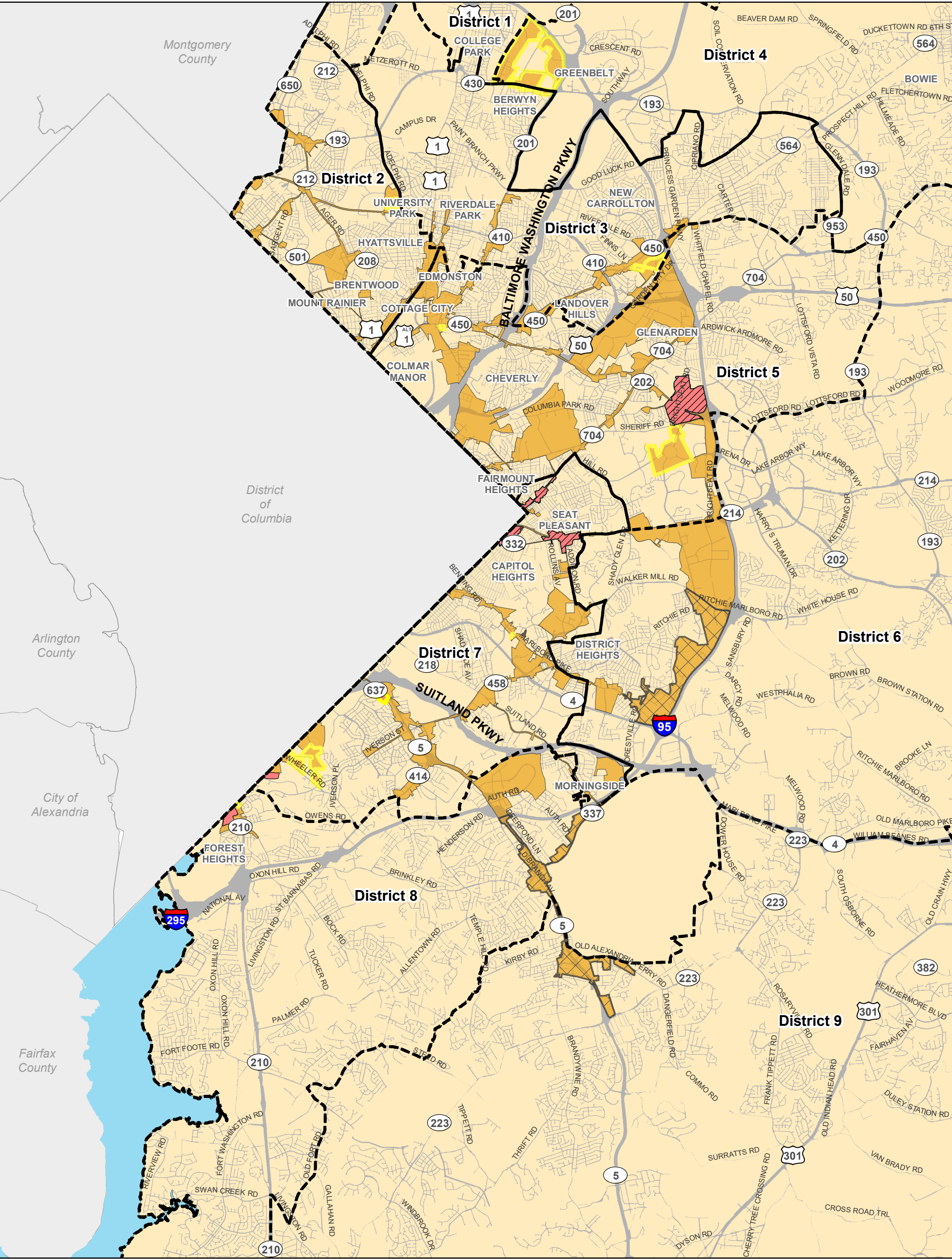
- Proposed for redesignation - Expired 2019
- Expired 2019 - Redesignated as Enterprise Zone
- Proposed for new designation or expansion

- Municipal Boundary
- Roads
- County Boundary



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# Enterprise Zone Updates - At a Glance



**Enterprise Zone**

- Proposed for redesignation - Expired 2019
- Expired 2019
- Proposed for new designation or expansion

- Councilmanic Districts
- Roads
- County Boundary

**Focus Area**

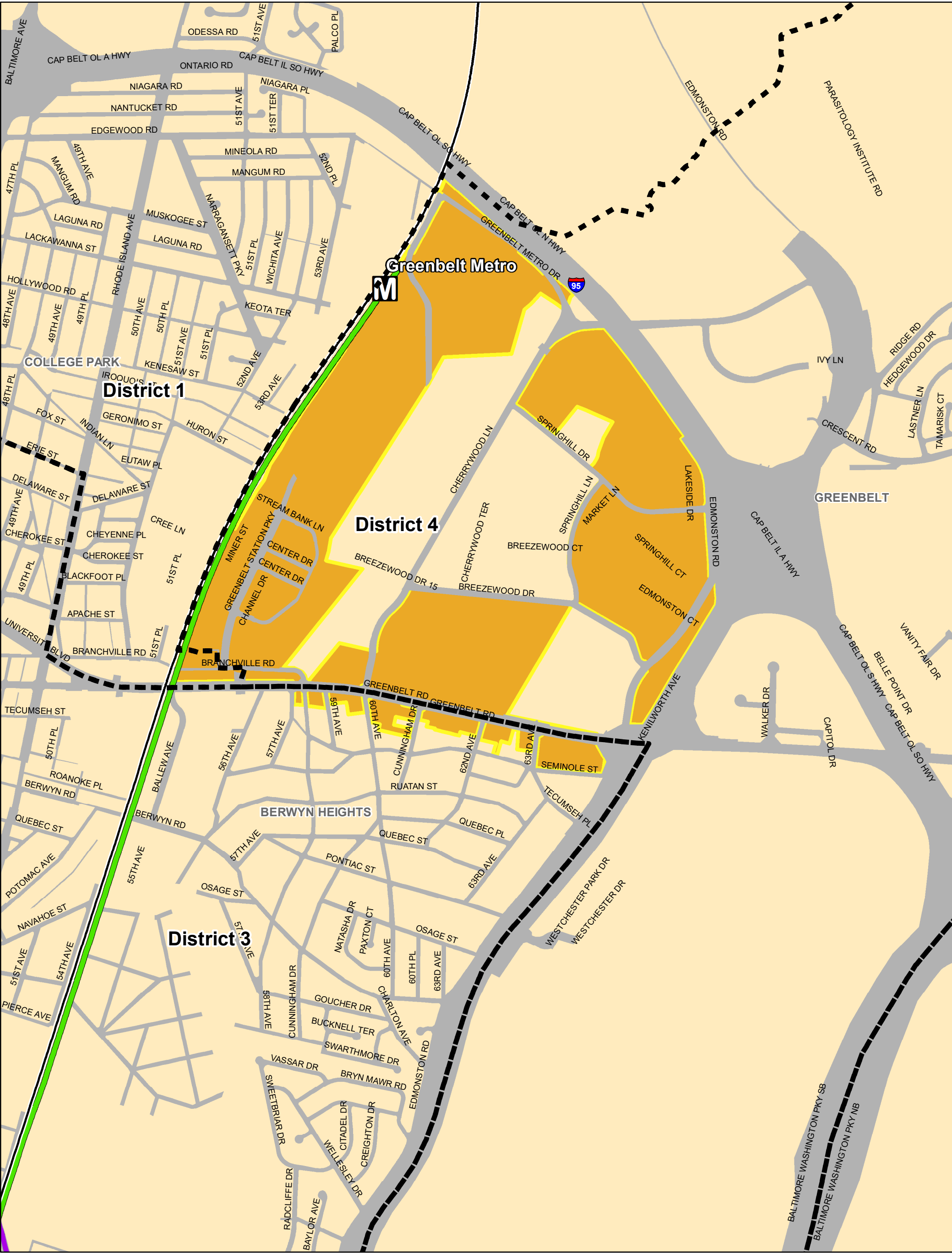
- Proposed for redesignation - Expired 2019
- Expired 2019 - Redesignated as Enterprise Zone
- Proposed for new designation or expansion



0 1 2 Miles

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# Enterprise Zone Updates - Districts 1 and 4



## Enterprise Zone

- Proposed for redesignation - Expired 2019
- Expired 2019
- Proposed for new designation or expansion

## Metro Lines & Stations

- Proposed Purple Line
- Green Line
- Camden and Penn Line
- Existing Metro Stations

## Focus Area

- Proposed for redesignation - Expired 2019
- Expired 2019 - Redesignated as Enterprise Zone
- Proposed for new designation or expansion

- Councilmanic Districts
- Roads
- County Boundary

0 0.25 0.5 Miles

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**Metro Laundry Service (Capital Heights)**

- Minority owned, family owned business established in 2002
- Commercial launder serving area hotels
- Employs over 50 FT and PT employees
- New facility is 24,000 square feet, can process between 26,000 to 30,000 lbs. per day
- Expansion enabled the company to service more clients (including MGM hotel)

**Susan Gage Caterers (Landover)**

- The company was expected to retain a total of 110 FT employees and add 25 new FT employees by 2018 with at least 40% of these employees being County residents
- Currently has a total of 299 employees with 139 FT and 160 PT. Susan Gage retained 110 FT employees and has already added a total of 29 FT employees (exceeding the 25% required) of which 62% are County residents
- Over a ten year period, the business is projected to create a NPV of \$429,000 in local tax receipts (County personal income tax, real property tax, business personal property tax, and other tax receipts)

**Lyon Bakery (Hyattsville)**

- Leading bread manufacturer to the metro area offering more than 300 different flavors, shapes, and sizes of hand-crafted artisan breads
- Attraction of 125 Jobs from D.C.
- Purchase and renovate an 87,712 SF facility
- TPC of \$11.7 Million - \$1.5M construction, \$2.1M equipment
- Company relocated in the first quarter of 2014
- Follow-up Analysis –
- Lyon Bakery was expected to relocate 100 FT and create 25 new FT by 2017
- Currently has 225 FT employees (128 new FT jobs created) and 2 PT employees
- 165 (approximately 73%) of all the FT employees are County residents
- Over a ten year period, the business is projected to create a NPV of \$485,000 in local tax receipts (County personal income tax, real property tax, business personal property tax, and other tax receipts)

## City Council Agenda Item Report

Meeting Date: June 8, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Resolution

Agenda Section: LEGISLATION

---

### **Subject:**

A Resolution Regarding Black Lives Matter in the City of Greenbelt

-1st Reading, Suspension of the Rules

-2nd Reading, Adoption

### **Suggested Action:**

Mayor Byrd requested the item be added to the agenda.

The motion would be that the Greenbelt City Council affirms that Black Lives Matter in the City of Greenbelt.

### **Attachments:**

[Resolution.pdf](#)

Introduced: Mayor Byrd  
1st Reading: June 8, 2020  
Passed:  
Posted:  
Effective:

RESOLUTION NUMBER XXXX

A RESOLUTION REGARDING “BLACK LIVES MATTER” IN THE CITY OF GREENBELT

**WHEREAS**, issues of systemic racism continue to plague the United States of America;  
and

**WHEREAS**, racism is revealed in many cities across the nation following the murders of African-American men and women during encounters with police has deep-seated fears within our communities; and

**WHEREAS**, we cannot ignore the widening gap of trust between the people who work in law enforcement and many in the communities they serve; and

**WHEREAS**, closing this gap requires that we address the underlying inequities that continue to divide working people in our country along racial and economic lines; and

**WHEREAS**, the City’s Community Pledge is designed to strengthen the diversity and celebration of all people, to be a respectful, welcoming community that is open, accessible, safe and fair; **NOW THEREFORE**,

**BE IT RESOLVED** by the Council of the City of Greenbelt, Maryland, that **Black Lives Matter**, in Greenbelt, in Maryland, in the United States of America, and all around the globe.

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately upon passage.

**PASSED** by the Council of the City of Greenbelt, Maryland, at its regular meeting of June 8, 2020.

\_\_\_\_\_  
Colin A. Byrd  
Mayor

ATTEST:

\_\_\_\_\_  
Bonita Anderson, City Clerk

## City Council Agenda Item Report

Meeting Date: June 8, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

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**Subject:**

Police Training and Reporting

**Suggested Action:**

Councilmember Roberts requested this item be added to the agenda

**Attachments:**

## City Council Agenda Item Report

Meeting Date: June 8, 2020

Submitted by: David Moran

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

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**Subject:**

County Legislation: CB-20-2020

**Suggested Action:**

CB-20-2020 was introduced on May 18 by Council Chair Turner. The County Council Committee of the Whole discussed this bill on June 2 and voted favorable with amendments on a 7-4 (Anderson-Walker, Dernoga, Harrison and Ivey) vote. CB 20 Draft 2 makes the following change to existing County law. (Underline indicates new language.)

(f) The governing body of the County may, by Resolution, waive any public safety facilities mitigation requirement imposed pursuant to this Section.

All of Greenbelt is in the Developed Tier, so existing law allows the County Council to waive the public safety surcharge in Greenbelt. This bill would allow the County Council to waive public safety facilities mitigation requirements Countywide by Resolution.

Staff recommends Council oppose CB-20-2020.

**Attachments:**

[CB 20 Draft 2.pdf](#)

**COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND**

**2020 Legislative Session**

Bill No. CB-20-2020

Chapter No. \_\_\_\_\_

Proposed and Presented by Council Member Turner

Introduced by \_\_\_\_\_

Co-Sponsors \_\_\_\_\_

Date of Introduction June 9, 2020

**SUBDIVISION BILL**

1 AN ACT concerning

2 Subdivisions—Requirements—Adequate Public Safety Facilities—Waivers

3 For the purpose of clarifying the authority in the County Subdivision Regulations for waivers of  
4 the Public Safety Facilities mitigation requirement by express approval of the governing body of  
5 Prince George's County.

6 BY repealing and reenacting with amendments:

7 SUBTITLE 24. SUBDIVISIONS.

8 Section 24-122.01,

9 The Prince George's County Code

10 (2019 Edition).

11 SECTION 1. BE IT ENACTED by the County Council of Prince George's County,  
12 Maryland, that Section 24-122.01 of the Prince George's County Code be and the same is hereby  
13 repealed and reenacted with the following amendments:

14 SUBTITLE 24. SUBDIVISIONS.

15 DIVISION 3. REQUIREMENTS: PLANNING, DESIGN,

16 AND PUBLIC FACILITIES.

17 **Sec. 24-122.01. Adequacy of public facilities.**

18 (a) The Planning Board may not approve a preliminary plan of subdivision if it finds that  
19 adequate public facilities do not exist or are not programmed for the area within which the  
20 proposed subdivision is located, as defined in the "Guidelines for the Mitigation of Adequate  
21 Public Facilities: Public Safety Infrastructure" and "Guidelines for the Analysis of the Traffic

Impact of Development Proposals." The Planning Board shall require adequate public facilities, as provided in this Section and in Division 4 of this Subtitle.

\* \* \* \* \*

(c) Police facilities.

(1) Before any preliminary plan may be approved, the Planning Board shall find that:

(A) The population and/or employees generated by the proposed subdivision at each stage of the proposed subdivision will not exceed the service capacity of existing police stations as determined by the Planning Board in the "Guidelines for the Mitigation of Adequate Public Facilities: Public Safety Infrastructure" as may be amended from time to time; or

(B) An adequate police facility available to serve the population and/or employees generated by the proposed subdivision has been programmed with one hundred percent (100%) of the expenditures for the construction of such a facility within the adopted County Capital Improvement Program as determined under the "Guidelines"; or

(C) That improvements participated in or funded by the subdivider, including participation in a specific Public Facilities Financing and Implementation Program as defined in Section 27-107.01(186.1), will alleviate any inadequacy as determined under the "Guidelines."

(d) Fire and rescue facilities.

(1) Before any preliminary plan may be approved, the Planning Board shall find that:

(A) The population and/or employees generated by the proposed subdivision at each stage of the proposed subdivision will be within the adequate coverage area of the nearest fire and rescue station(s) as determined by the Planning Board in the "Guidelines for the Mitigation of Adequate Public Facilities: Public Safety Infrastructure" as may be amended from time to time; or

(B) An adequate fire and rescue station(s) available to serve the population and/or employees generated by the proposed subdivision has been programmed with one hundred percent (100%) of the expenditures for the construction of such a facility within the adopted County Capital Improvement Program as determined under the "Guidelines", provided, however, that if construction of such improvements has not commenced within nine (9) years after the first year the project is fully funded in an adopted County Capital Improvement Program, the preliminary plan may not be considered and approved by the Planning Board based upon future construction until such facilities are actually constructed; or

(C) That improvements participated in or funded by the subdivider, including participation in a specific public facilities financing and implementation program as defined in Section 27-107.01(186.1), will alleviate any inadequacy as determined under the "Guidelines."

(2) Before any preliminary plan may be approved, if the location of the property proposed for subdivision is outside the appropriate service area of the Ten Year Water and Sewerage Plan or is in the Rural Tier, the Planning Board shall require the subdivider to provide water storage tanks, the availability of water tanker trucks, or other appropriate source of water for fire extinguishing purposes.

(e) Data Collection by Office of Audits and Investigations and Office of Management and Budget.

(1) Except as provided in Subsection (3) below, the Chief of Police and the Fire Chief shall submit the following information to the County Office of Audits and Investigations, County Office of Management and Budget, and the Planning Board:

(A) For Police personnel, a statement of authorized strength of sworn officers of at least:

(i) Ninety percent (90%) of an authorized strength of One Thousand Four Hundred Twenty (1,420) equaling One Thousand Twelve Hundred Seventy Eight (1,278) sworn officers on and after December 31, 2004;

(ii) Ninety-five percent (95%) of an authorized strength of One Thousand Four Hundred Twenty (1,420) equaling One Thousand Three Hundred Forty Nine (1,349) sworn officers on and after December 31, 2005; and

(iii) One Hundred percent (100%) of an authorized strength of One Thousand Four Hundred Twenty (1,420) sworn officers on and after December 31, 2006;

(B) For Fire personnel, a statement of authorized strength of fire and rescue personnel of at least:

(i) Ninety-five percent (95%) of an authorized strength of Six Hundred Ninety Two (692) equaling Six Hundred Fifty Seven (657) fire and rescue personnel on and after December 31, 2004; and

(ii) One Hundred percent (100%) of an authorized strength of Six Hundred Ninety Two (692) fire and rescue personnel on and after December 31, 2005.

(C) A statement reflecting adequate equipment pursuant to studies and regulations used by the County, or the Public Safety Master Plan for police and fire stations in the vicinity of

1 the area proposed for subdivision; and

2 (D) A statement by the Police Chief that the rolling twelve-month average,  
3 adjusted monthly, for response times in the vicinity of the property proposed for subdivision is a  
4 maximum of twenty-five (25) minutes total for non-emergency calls and a maximum of ten (10)  
5 minutes total for emergency calls for service. Prior to January 2006, the Police Chief shall  
6 calculate the cumulative average response times beginning with the January 2005 response time  
7 data. In this Section, total time means the length of time from the call for service until the arrival  
8 of Police personnel on-scene or other appropriate police response.

9 (E) A statement by the Fire Chief that the response time for the first due station in  
10 the vicinity of the property proposed for subdivision is a maximum of seven (7) minutes travel  
11 time. The Fire Chief shall submit monthly reports chronicling actual response times for calls for  
12 service during the preceding month.

13 (2) If any of the required statements in this Subsection are not provided that meet the  
14 criteria specified in this Section on the date the application is accepted by the Planning Board or  
15 within the following three (3) monthly cycles of response time reports, then the Planning Board  
16 may not approve the preliminary plan until a mitigation plan between the applicant and the  
17 County is entered into and filed with the Planning Board.

18 (3) The provisions of Subsection (e)(1) shall not apply to commercial or industrial  
19 applications for preliminary plans.

20 (4) The governing body of the County may waive any surcharge imposed within the  
21 developed tier.

22 (f) The governing body of the County may, by Resolution, waive any public safety  
23 facilities mitigation requirement imposed pursuant to this Section.

24 SECTION 2. BE IT FURTHER ENACTED that this Act shall take effect on thirty (30)  
25 calendar days after it becomes law.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2020.

COUNTY COUNCIL OF PRINCE  
GEORGE'S COUNTY, MARYLAND

BY: \_\_\_\_\_  
Todd M. Turner  
Council Chair

ATTEST:

\_\_\_\_\_  
Donna J. Brown  
Clerk of the Council

APPROVED:

DATE: \_\_\_\_\_ BY: \_\_\_\_\_  
Angela D. Alsobrooks  
County Executive

KEY:  
Underscoring indicates language added to existing law.  
[Brackets] indicate language deleted from existing law.  
Asterisks \*\*\* indicate intervening existing Code provisions that remain unchanged.

## City Council Agenda Item Report

Meeting Date: June 8, 2020

Submitted by: Terri Hruby

Submitting Department: Planning

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

---

**Subject:**

FY 2021 Annual Program Open Space

**Suggested Action:**

Reference:

FY 2021 POS Allocation

Reserve Funds FY 2021

Final Justification 2021

Annual Program for Acquisition

Final Development Draft Program

The City's FY 2021 Annual Program Open Space (POS) Program is due to the Maryland-National Capital Park and Planning Commission (M-NCPPC) on June 19, 2020. The City has been notified that the County will be receiving a total of \$6,811,645 in FY 2021 POS funds. Based on the results of the 2010 Census, the City will be receiving \$181,870.92, compared to \$198,540.00 in FY 2020. The City is required to allocate at least 50 percent of the City's FY 2021 funds to acquisition projects.

The City currently has POS funds encumbered for the following development projects: *Greenbelt Aquatic and Fitness Center Phase II improvements and Buddy Attick Park Master Plan Improvements*. Including the City's FY 2021 POS allocation, the City's unencumbered POS balance is \$873,023.26, with at least \$362,807.27 being required to be used for acquisition projects.

For FY 2021, staff is proposing that \$488,384.93 of unencumbered POS funds be

programmed for land acquisition. Staff is also proposing that the remaining unencumbered funds be allocated to the following projects: *Buddy Attick Park Master Plan Improvements, Lakecrest Tennis Court Improvements, Playground Renovations at 2 Court Research Road, Outdoor Fitness Zone in Greenbelt Station Community and Greenbelt Youth Center Improvements*

Staff recommends City Council approve the City's FY 2021 Program Open Space Annual Program as proposed.

**Attachments:**

[FY2021 POS Allocation.pdf](#)

[Reserve\\_Funds\\_FY\\_2021.pdf](#)

[Final Justification 2021.pdf](#)

[acqprogram21\\_final\\_version.pdf](#)

[Final Development Draft Program.pdf](#)

**From:** [Henderson, Benita](#)  
**To:** [Terri Hruby](#)  
**Cc:** [Waller, Aaron](#); [Stesney, Bridget](#)  
**Subject:** FY2021 POS Allocation  
**Date:** Friday, May 29, 2020 4:33:30 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)  
[image007.png](#)  
[image008.png](#)  
[City of Greenbelt POS Appropriation.doc](#)

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Hello Terri,

Please see attached letter for the City's 2021 POS Allocation.

Regards,

Benita Henderson, CIP Analyst  
Park Planning and Development Division  
M-NCPPC, Department of Parks and Recreation, Prince George's County  
6600 Kenilworth Avenue, Riverdale, MD 20737  
Direct: 301.699.2527

Stay connected:



**CITY OF GREENBELT  
PROGRAM OPEN SPACE  
ANNUAL PROGRAM – RESERVE FUNDS  
FISCAL YEAR 2021**

**Development Reserve Funds<sup>1</sup>:**

| <b><u>Fiscal Year</u></b> | <b><u>Amount</u></b>     |
|---------------------------|--------------------------|
| Prior Year Funding        | \$42,496.66 <sup>2</sup> |
| FY 2008                   | \$27,689.30              |
| FY 2009                   | \$11,814.00              |
| FY 2018                   | \$128,357.35             |
| FY 2019                   | \$109,652.76             |
| FY 2020                   | \$99,270.46              |
| FY 2021                   | \$90,935.46              |

**Acquisition Reserve Funds<sup>3</sup>:**

| <b><u>Fiscal Year</u></b> | <b><u>Amount</u></b> |
|---------------------------|----------------------|
| FY 2014                   | \$62,948.58          |
| FY 2019                   | \$109,652.76         |
| FY 2020                   | \$99,270.47          |
| FY 2021                   | \$90,935.46          |

**TOTAL = \$873,023.26**

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<sup>1</sup> Development monies can be used towards acquisition projects

<sup>2</sup> Monies reverted from Springhill Lake Recreation Center Expansion project

<sup>3</sup> M-NCPPC approved 100 percent of FY 2016, FY 2017 & FY 2018 allocations to be used towards development projects.

**CITY OF GREENBELT  
PROGRAM OPEN SPACE  
*ANNUAL PROGRAM – RESERVE FUNDS*  
FISCAL YEAR 2021**

**CITY OF GREENBELT  
PROGRAM OPEN SPACE  
FY 2021 ANNUAL PROGRAM**

**Justification & Narrative Description of Projects**

The following materials are intended to clarify the City of Greenbelt's submission for the FY 2021 Program Open Space (POS) Annual Program. The City's FY 2021 Annual Program includes five development projects and one land acquisition project.

**Status of FY 2020 POS Annual Program & Encumbered Projects**

The City's FY 2020 POS Annual Program submission consisted of three development project and one acquisition project. The City's FY 2020 development project, *Buddy Attick Park Master Plan Improvements*, is currently awaiting County permit approval. The City anticipates soliciting bids from eligible contractors this summer and for construction to begin in summer 2020. This project is included in the City's FY 2021 Annual Program, but is awaiting Board of Public Works approval. The *Tennis Court Improvement Project* that was included in the City's FY 2020 POS Annual Program has been revised in the City's FY 2021 Annual Program since one of the tennis facilities is ineligible for POS funding at this time. The remaining development project, *Playground Renovations 2 Court Research Road*, remains in the planning and design stage and the City anticipates the project being completed in FY 2021.

The acquisition project, *Greenbelt Parkland Acquisition*, remains on hold as no acquisition projects have presented themselves to the City. If an opportunity arises the City will revise its annual program to be more site specific.

**Justification for FY 2021 Projects**

The City is strongly committed to protecting diminishing open space resources and providing quality recreational facility for its residents. The City's philosophy and policy commitment to this goal are set forth in the City's adopted goals action plan. This goals action plan includes an open space component, which defines a broad goal "to protect and increase Greenbelt's open space," and then spells out 12 objectives to achieve this goal.

The following is a brief description of and justification for the City's proposed development projects:

***Buddy Attick Park Master Plan Improvements (D-G1):*** In 1992, the Greenbelt City Council adopted the Buddy Attick Park Master Plan. The 90+ acre park provides a wide variety of recreational opportunities to the City's residents, as well as visitors from around the Washington Metropolitan region. This project involves implementing certain recommendations of the Master Plan including implementing "green" parking lot

**PROGRAM OPEN SPACE  
FY 2021 ANNUAL PROGRAM**

**Justification & Narrative Description of Projects (continued)**

improvements, installing a kiosk at the main entrance to the park and redesigning the entrance to the park from parking facilities.

The City has received grant funding to implement certain aspects of this project. Planning and engineering are complete for this project and the City is currently in the Prince George's County permitting process, and anticipates this project going to construction within the next few months.

The project is consistent with the 2009 Maryland Planning Visions and the Prince George's County Park and Recreation Goals. The project will involve public participation in the planning and design of improvements. The project supports the City's commitment to resource conservation, land stewardship and the provision of high quality sustainable recreational/environmental resources.

***Lakecrest Tennis Court Improvements (D-G2):*** This project proposes to undertake improvements to two courts at the Lakecrest Tennis Courts. The courts are in poor condition and in need of resurfacing and minor repairs. Work to be undertaken includes new color coating and minor surface repairs as needed. As part of this project the City plans to engage the community to determine if there is community interest in converting the courts to pickleball courts. Depending on the outcome of the community engagement process the courts will be color coated for tennis and/or pickleball. The courts are widely used and have benefited from Program Open Space funding in the past.

The project is consistent with the 2009 Maryland Planning Visions and the Prince George's County Park and Recreation Goals. The project supports the City's commitment to resource conservation, land stewardship and the provision of high quality sustainable recreational/environmental resources.

***Playground Renovations, 2 Court Research Road (D-G3):*** The City proposes to renovate an existing playground that is located in the historic core of the community. The playground serves young children and will be designed to be ADA and CPSC compliant.

The existing playground has aging equipment that is no longer compliant with current safety guidelines. The City will collaborate with Greenbelt Homes, Inc. on the design and installation of the new playground, per an existing playground agreement.

The project is consistent with the 2009 Maryland Planning Visions and the Prince George's County Park and Recreation Goals. The project will involve public participation in the planning and design of improvements. The project supports the City's commitment to resource conservation, land stewardship and the provision of high quality sustainable recreational/environmental resources.

**PROGRAM OPEN SPACE  
FY 2021 ANNUAL PROGRAM**

**Justification & Narrative Description of Projects (continued)**

***Outdoor Fitness Zone at Greenbelt Station Neighborhood (D-G4):*** Greenbelt Station is a newly developed townhouse and multi-family community in Greenbelt West. The Community benefits from a beautiful trail system and has a central park area owned by the City. While the community is well served by parkland, it is in need of formal recreational amenities. This project proposes the installation of an Outdoor Fitness Center on City owned parkland within the community. The Outdoor Fitness Zone will provide residents with free access to exercise equipment, and will promote an active and healthy lifestyle for all residents.

The project is consistent with the 2009 Maryland Planning Visions and the Prince George's County Park and Recreation Goals. The project supports the City's commitment to resource conservation, land stewardship, community design and the provision of high quality sustainable recreational/environmental resources.

***Youth Center Improvements (D-G5):*** This project proposes phased improvements to the Greenbelt Youth Center consisting of storefront improvements, building upgrades, and energy efficiency improvements (i.e., new HVAC equipment and window replacement). The Greenbelt Youth Center is located in Historic Greenbelt and is home to camps, sports and fitness programs, recreation classes, drop in activities, community meeting space and office space. The facility is one of the City's premier recreation centers and is heavily used by persons of all ages throughout the year.

The project is consistent with the 2009 Maryland Planning Visions and the Prince George's County Park and Recreation Goals. The project supports the City's commitment to resource conservation, land stewardship and the provision of high quality sustainable recreational/environmental resources.

***Greenbelt Parkland Acquisition (A-G1):*** This project proposes the acquisition of unspecified acres of undeveloped land for use as passive and/or active parkland. While the City is not able to identify a specific parcel of land for acquisition at this time, by including this project in its annual program it will be in a better position to react if a parcel of land becomes available that the City has identified as having open space/recreation value. This project is consistent with both the City's goal to protect open space as well as the State's 2009 Planning Visions that advocate environmental protection, resource conservation and local stewardship efforts.

**PROGRAM OPEN SPACE  
ANNUAL PROGRAM FOR ACQUISITION  
FISCAL YEAR 2021**

| <u>Sponsor</u>    | <u>Project ID</u> | <u>Project Name, (Project Description)</u>                                                                                                                                                                                                                                                                                                | <u>Acreage</u>   |                 |                  | <u>Source of Funds for Annual Program Only</u> |              |                                       |                |
|-------------------|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-----------------|------------------|------------------------------------------------|--------------|---------------------------------------|----------------|
|                   |                   |                                                                                                                                                                                                                                                                                                                                           | <u>Existing</u>  | <u>Ultimate</u> | <u>Project</u>   | <u>Total</u>                                   | <u>Local</u> | <u>State (POS <u>Local Funds</u>)</u> | <u>Federal</u> |
| City of Greenbelt | A-G1              | <b>Description:</b> <u>Parkland Acquisition</u> – Acquisition of unspecified acres of land to provide recreational opportunities and/or trail connections within the City.<br><br><u>FY 2014:</u> \$62,948.58<br><u>FY2018:</u> \$6,810.44<br><u>FY 2019:</u> \$219,305.52<br><u>FY 2020:</u> \$108,384.93<br><u>FY 2021:</u> \$90,935.46 | To be determined |                 | To be determined | \$488,384.93                                   |              | \$488,384.93                          |                |

**PROGRAM OPEN SPACE**  
**'ANNUAL PROGRAM FOR DEVELOPMENT**  
**FISCAL YEAR 2021**

|                   | <u><b>Project ID</b></u> | <u><b>Project Name &amp; Project Description</b></u>                                                                                                                                                                                                                                                                                                                                     | <u><b>Acreage</b></u> | <u><b>Source of Funds for Annual Program Only</b></u> |                     |                                       |                       |
|-------------------|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-------------------------------------------------------|---------------------|---------------------------------------|-----------------------|
|                   |                          |                                                                                                                                                                                                                                                                                                                                                                                          | <u><b>Project</b></u> | <u><b>Total</b></u>                                   | <u><b>Local</b></u> | <u><b>State (POS Local Funds)</b></u> | <u><b>Federal</b></u> |
| City of Greenbelt | D-G1                     | <b>Description:</b> <u>Buddy Attick Park Master Plan Improvements:</u> Requesting additional monies for the Implementation of the Buddy Attick Park Master Plan recommendations to include gateway improvements, parking lot retrofits (greening) and kiosk.<br><u>Prior years:</u> \$42,496.66<br><u>FY 2008:</u> \$27,689.30<br><u>FY 2018:</u> \$28,385.97                            | 75                    | \$123,214.93                                          | \$24,643.00         | \$98,571.93                           |                       |
| City of Greenbelt | D-G2                     | <b>Description:</b> <u>Lakecrest Tennis Court Improvements:</u> This project proposes to undertake improvements to two courts at the Lakecrest Tennis Courts. Work includes new color coating and minor surface repairs as needed. The city is also exploring community interest in converting courts to pickleball courts as improvements are completed.<br><u>FY 2020:</u> \$30,000.00 | 2 courts              | \$40,000.00                                           | \$10,00.00          | \$30,000.00                           |                       |
| City of Greenbelt | D-G3                     | <b>Description:</b> <u>Playground Renovations, 2 Court Research Road -</u> Renovate an existing playground with modern play equipment and address safety and ADA accessibility concerns.<br><u>FY 2020:</u> \$37,656.00                                                                                                                                                                  |                       | \$50,209.00                                           | \$12,553.00         | \$37,656.00                           |                       |
| City of Greenbelt | D-G4                     | <b>Description:</b> <u>Outdoor Fitness Zone at Greenbelt Station Neighborhood</u> – Install an outdoor gym on city parkland to provide free access to top quality exercise equipment.<br><u>FY 2020:</u> \$22,500.00<br><u>FY 2021:</u> \$90,000.00                                                                                                                                      |                       | \$150,000.00                                          | \$37,500.00         | \$112,500.00                          |                       |
| City of Greenbelt | D-G5                     | <b>Description:</b> <u>Youth Center Improvements</u> – Initiate phased improvements to the Greenbelt Youth Center including upgrades to storefront and office windows and replacement of HVAC system.<br><u>FY 2009:</u> \$11,814.00<br><u>FY 2018:</u> \$93,160.94<br><u>FY 2021:</u> \$935.46                                                                                          |                       | \$141,214.00                                          | \$35,304.00         | \$105,910.00                          |                       |

**PROGRAM OPEN SPACE**  
***ANNUAL PROGRAM FOR DEVELOPMENT***  
**FISCAL YEAR 2021**

## City Council Agenda Item Report

Meeting Date: June 8, 2020

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

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### **Subject:**

Arts Advisory Board (AAB) – Report 20-2 (Recommendations Enhancements to Lighting in Roosevelt Center)

### **Suggested Action:**

Reference:

AAB Report 20-2 (Recommendations Enhancements to Lighting in Roosevelt Center  
Lighting in Roosevelt Center Presentation

During several meetings of the Greenbelt Arts Advisory Board (AAB), members discussed a range of possibilities for enhanced, year-round lighting in the Roosevelt Center. The discussion was initiated by member Effie Levner, responding to the attractiveness of the City's holiday lighting in the Center. The Board unanimously agreed that lighting all year round in specific places throughout Roosevelt Center will make the space feel more inviting, safe, and festive for citizens and visitors.

AAB representatives met with the Roosevelt Center's Merchants Association (RCMA), to get additional feedback from the community.

RCMA was very receptive to the Board's initiative.

Enclosed in Council's packet are comments from those who were unable to make it to the meeting and also Lighting in Roosevelt Center presentation.

It is recommended that Council consider and support the Board's initiative.

### **Attachments:**

[AAB Report 20-2 Roosevelt Center Lighting.pdf](#)



## **Greenbelt Arts Advisory Board Report 20-2**

To: Greenbelt City Council

Date: March 10, 2020

Subject: Recommended Enhancements to Lighting in Roosevelt Center

At the January 7, February 4, and March 3, 2020 meetings of the Greenbelt Arts Advisory Board, members discussed a range of possibilities for enhanced, year-round lighting in Roosevelt Center. The discussion was initiated by member Effie Levner, responding to the attractiveness of the city's holiday lighting in the Center. The board unanimously agreed that lighting all year round in specific places throughout Roosevelt Center will make the space feel more inviting, safe and festive for citizens and visitors.

To get additional feedback from the community, on February 19, 2020 AAB representatives met with the Roosevelt Center's Merchants Association (RCMA). The RCMA was very receptive to the board's initiative. You can view the attached comments from those who were unable to make it to the meeting.

Our intention in this report is to formally request Council to fund and implement the following lighting enhancements in Roosevelt Center:

- Lighting to place emphasis on Greenbelt's historic Resettlement Administration sculpture "Mother & Child". The Community Center already has evening lighting on the side of the building highlighting the historic reliefs.
- All year round, season-specific lighting throughout Roosevelt Center to create an inviting and festive atmosphere. For example: having holiday lights up during the fall and winter seasons and putting up market lighting during the spring through fall seasons. Atmospheric evening lighting will encourage socialization, add charm and emphasize the beauty of Roosevelt Center throughout the year.
- Add ground level lighting to the following areas to help better define the space of Roosevelt Center and increase pedestrian safety.
  - Going down the steps towards the Greenbelt Arts Center. This will help to show that Roosevelt Center continues on behind the Mother & Child sculpture.
  - The pathway next to the New Deal Cafe & WMCRP Architects. This area is very dark at night and could use additional lighting.
- Consider the possibility of using environmentally-friendly products such as solar-powered lights with timers, to help reduce light pollution.
- Per Konrad Herling's suggestion in the attached feedback from the RCMA, look into having the lights on two of the original buildings in Roosevelt Center fixed.

AAB members present at the March 3, 2020 board meeting unanimously agreed to advance this request. Thank you for your consideration and support of the Board's initiative.

Respectfully Submitted,  
Kristin Stenson, Chair  
Arts Advisory Board

### **Attachments:**

Lighting in Roosevelt Center PowerPoint (attached separately)

Feedback from the Roosevelt Center Merchants Association (below)

**Feedback from Roosevelt Center Merchants Association members regarding AAB's recommendations to enhance lighting in Roosevelt Center**

Overall, I think RCMA is in agreement that the lights are a wonderful addition to the Center, especially in the colder months when our signature trees and overall greenery is somewhat lacking. By the same token, there is value in the lighting feeling "special" during the holiday period and I worry that the specialness would wear off if they were up year round.

Probably the happy medium would be if we could have a low level of lighting year round, with added elements for the holidays, if that makes sense?

Happy to discuss further, or if you wanted to be on the agenda for RCMA to get their opinions, I'd be glad to do that too.

Best wishes,  
Caitlin McGrath  
Friends of Greenbelt Theatre

---

Hi Caitlin,  
I fully support additional lighting of "any kind" in Roosevelt center, it adds to the overall aesthetics and gives the center "life". Glad the city is open to it. Maybe we can get the security cameras working again once we have light down there?  
Respectfully,

Brandon Cole, CISSP, C|EH  
Technical Director  
Choice Clinical Services  
202-570-4050  
[brandon.cole@choiceclinical.com](mailto:brandon.cole@choiceclinical.com)  
[www.choiceclinical.com](http://www.choiceclinical.com)

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I LOVE all of these ideas! More lighting is definitely needed in the town.  
I bet the police will support this idea as well, that if there is more light there is less crime.  
I fully support this endeavor and I think it will make more people want to be in the town socializing at the various businesses.  
Thanks!  
Gretchen Schock  
[www.BeeYogaFusion.com](http://www.BeeYogaFusion.com)

---

I agree, the center could use more lighting. It's safer and more appealing. Would be nice to have more lighting on both levels.

Linda Ivy  
Realty 1, Inc

---

I like the ideas presented.

My observations are as follows.

1. More lighting in Roosevelt Center makes it safer for people, and gives greater security for merchants. It would probably also enhance the performance of the security camera system.
2. Solar-powered lighting is much preferable to reduce our use of electricity.
3. We especially need more lighting on the pathways identified on the stairway from the plaza to GAC and the sidewalk along the Cafe. This is especially important because the landlord of the building housing the Cafe, Mr. Christacos, does not seem particularly interested in maintaining the lighting for which, I believe, he is responsible along the Cafe.

Michael Hartman  
Board of Directors, New Deal Cafe

---

I like it but the lights that are on both of the two original buildings should be lit as well. They have been off for more than 40 years.

Konrad Herling, Greenbelt Arts Center and the Prince George's Arts and Humanities Council

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If you all would like assistance designing a new lighting plan for the center, I would be happy to provide my company's services free of charge.

There are many aspects to consider, including lumen output, efficiency, color temperature, control, and aesthetics. I can help navigate between the advantages and disadvantages of various lighting systems along these variables.

Let me know if I can be of help.

Mike  
Perfect Lighting and Sound; Roosevelt Center property manager

# Lighting in Roosevelt Center



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## Roosevelt Center

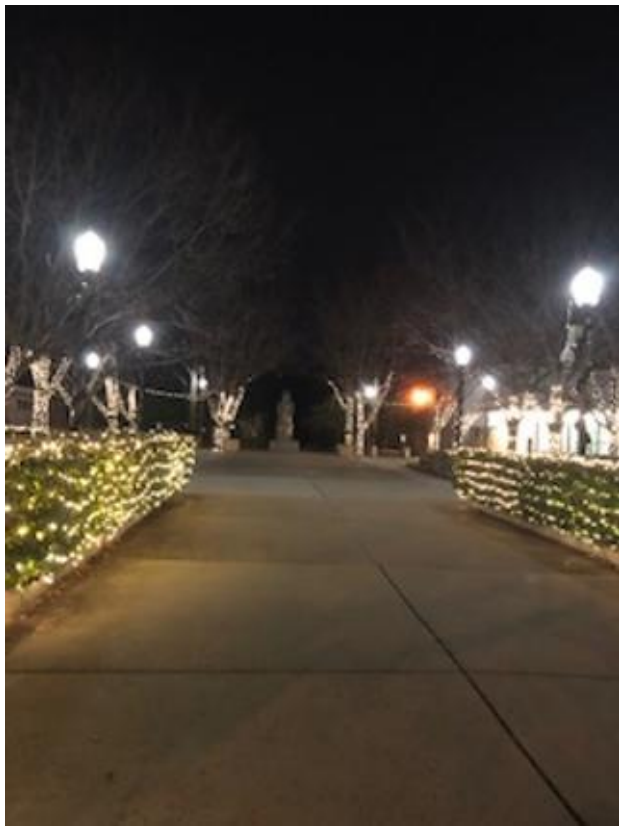
<https://www.greenbeltonline.org/best-snow-photos-of-greenbelt-january-2019-edition/>



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## Mother & Child

<https://www.greenbeltonline.org/best-snow-photos-of-greenbelt-january-2019-edition/>



## Mother & Child

The Mother & Child sculpture is difficult to make out from far away.

Image: Effie Levner 2019



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Image: <https://www.greenbeltonline.org/greenbelt-in-the-2016-blizzard/>



## Lenore Thomas Relief Panels

These reliefs have lighting which makes them easy to view during the day and at night.



## Stairway going towards

GAC & The Redeemed Christian Church of God Restoration Center

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**Left Photo:** Providing lighting in these spaces will let visitors see that there are additional buildings behind the Mother & Child. At the moment it looks like there is just a drop after the sculpture. **Right Photo:** Providing lighting on the stairway will help to make this space safer.



## Pathway next to the New Deal Cafe & WMCRP Architects

Ground level lighting would aid in making this space more attractive and safer.

# Lights on Roosevelt Center Buildings

AAB would like council to see if these lights located all around Roosevelt Center could be put back into working order.

AAB recommends installing color changing LED bulbs. Having color changing bulbs will allow the City of Greenbelt to change the atmosphere of the center to better reflect what is going on in and around the City

Examples: Multicolor lights for the Festival of Lights, Blue lights for Autism Awareness Day, Green lighting for the Greenbelt Weekend or the Greenman Festival.



# Lights on Roosevelt Center Buildings



# Lights on Roosevelt Center Buildings



## City Council Agenda Item Report

Meeting Date: June 8, 2020

Submitted by: Bonita Anderson

Submitting Department:

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

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**Subject:**

Letter to the State Comptroller Opposing Public Subsidies and WSSC Water Rate Increases to Pay for Highway Construction

**Suggested Action:**

Ms. Davis requested that this item be included on the agenda.

**Attachments:**

[Letter, P. Franchot, 06/08/20.JFD edits.pdf](#)

June 8, 2020

The Honorable Peter Franchot  
Goldstein Treasury Building  
80 Calvert Street  
Annapolis, Maryland 21401

RE: I-495 & I-270 Managed Lanes Study WSSC Financial Impact

Dear Comptroller Franchot:

The Greenbelt City Council has previously and continues to strongly oppose the I-495 & I-270 Managed Lanes Project. These highway widening projects will have severe negative impacts on our region and will ultimately not solve the region's road congestion problems.

Strong opposition to these projects by the City has been rooted in the significant detrimental impacts that these projects will have on natural, socioeconomic, cultural, and built environments. The City recently learned that this project will also have unexpected negative financial impact on our residents.

On March 12, 2020, a joint meeting was held between the Transportation, Infrastructure, Energy, and Environment (TIEE) Committee of the Prince George's County Council and the Transportation and Environment (T&E) Committee of the Montgomery County Council. During this meeting the Washington Suburban Sanitary Commission (WSSC) provided a presentation on the potential financial impact on ratepayers.

WSSC estimated that the cost to WSSC for SHA Alternative 10 would range between \$1.3 billion to \$2.0 billion. WSSC further detailed that the cost responsibility would be borne by ratepayers in Montgomery and Prince George's Counties as the result of an existing agreement with the Maryland Department of Transportation (MDOT). WSSC estimated that a customer's rate would increase 277.3% and the total impact on a customer's bill would be \$2,252.63 by the end of the project.

This cost has not been discussed or presented during the past two years of meetings. In fact, this project was introduced with the promise that it would come at no expense to taxpayers and that the private sector would bear the financial responsibility.

The Greenbelt City Council strongly opposes any increase to WSSC customer bills as a result of this project. If this project were to move forward, the private concessionaire selected must be responsible for all utility relocation costs.

The Greenbelt City Council supports the position stated by the Prince George's County Council - "If MDOT proceeds with the project and WSSC Water remains responsible for any associated relocation costs of its water and/or sewer infrastructure, the Prince George's County Council...will not entertain any WSSC Water Capital Improvements Program that includes such costs and associated rate increases."

The City urges you to ensure that ratepayers will not be responsible for these costs if the project moves forward. Thank you for your consideration of this matter and we look forward to a quick resolution.

Sincerely,

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Colin Byrd  
Mayor

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Emmett V. Jordan  
Council Member

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Judith F. Davis  
Council Member

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Leta M. Mach  
Council Member

---

Silke I. Pope  
Council Member

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Edward V.J. Putens  
Council Member

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Rodney M. Roberts  
Council Member

cc: City Council  
Senator Ben Cardin  
Senator Chris Van Hollen  
Majority Leader Steny Hoyer  
Senator Paul Pinsky  
Delegate Anne Healey  
Delegate Alonzo Washington  
Delegate Nicole Williams  
Council Chair Todd Turner  
Secretary Gregory Slater  
Four Cities Coalition  
Nicole Ard, City Manager  
Terri Hruby, Director of Planning & Community Development

## City Council Agenda Item Report

Meeting Date: June 8, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

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**Subject:**

\* Resignation from Advisory Group

**Suggested Action:**

Jean Cook has submitted her resignation from the Board of Elections.

Approval of this item on the consent agenda will indicate Council's intent to accept her resignation with regret.

**Attachments:**

## City Council Agenda Item Report

Meeting Date: June 8, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

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**Subject:**

\* Reappointment to Advisory Group

**Suggested Action:**

The following individual has indicated her willingness to continue to serve on a City Advisory Board:

Valerie Elliott - Forest Preserve Advisory Board (FPAB)

Approval of this item on the consent agenda will indicate Council's intent to appoint her to a new term.

**Attachments:**

## City Council Agenda Item Report

Meeting Date: June 8, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section: MEETINGS

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**Subject:**

Meetings

**Suggested Action:**

**Attachments:**

[meetings.pdf](#)

# CITY OF GREENBELT, MARYLAND

25 Crescent Road, Greenbelt, MD 20770-1891

6/4/2020 11:36 AM



## City Council Meetings & Work Sessions June – July

|                                                                                     |                 |                  |         |
|-------------------------------------------------------------------------------------|-----------------|------------------|---------|
| Regular Meeting - Public Hearing Constant Yield Tax Rate/Budget Adoption, (Virtual) | Mon.            | 06/08            | 8:30 pm |
| Work Session - Greenbelt Board of Elections, (Virtual)                              | Wed.            | 06/10            | 8:00 pm |
| Work Session - Refinancing and Long-Range Financial Planning, (Virtual)             | Mon.            | 06/15            | 8:00 pm |
| Work Session - Greenbelt East Advisory Coalition (GEAC) , (Virtual)                 | Wed.            | 06/17            | 8:00 pm |
| Police Community Virtual Town Hall, (Virtual)                                       | Thurs.          | 06/18            | 7:00 pm |
| Regular Meeting - Virtual                                                           | Mon.            | 06/22            | 8:00 pm |
| Work Session - Advisory Boards and Committees Chairs, (Virtual)                     | Wed.            | 06/24            | 8:00 pm |
| MML Summer Conference - (Virtual)                                                   | Mon. –<br>Tues. | 06/29 –<br>06/30 |         |
| Work Session – TBD, (Virtual)                                                       | Mon.            | 06/29            | 8:00 pm |
| Work Session - TBD, (Virtual)                                                       | Wed.            | 07/01            | 8:00 pm |
| Work Session -TBD, (Virtual)                                                        | Mon.            | 07/06            | 8:00 pm |
| Work Session -TBD, (Virtual)                                                        | Wed.            | 07/08            | 8:00 pm |
| Regular Meeting, (Virtual)                                                          | Mon.            | 07/13            | 8:00 pm |
| Work Session – TBD, (Virtual)                                                       | Wed.            | 07/15            | 8:00 pm |
| Work Session – TBD, (Virtual)                                                       | Mon.            | 07/20            | 8:00 pm |
| Work Session – TBD, (Virtual)                                                       | Wed.            | 07/22            | 8:00 pm |
| Work Session – TBD, (Virtual)                                                       | Mon.            | 07/27            | 8:00 pm |
| Work Session – TBD, (Virtual)                                                       | Wed.            | 07/29            | 8:00 pm |

- Councilmembers will present reports on conferences, meetings and events as the last item of business at Monday Work Sessions.

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use MD RELAY at 711 or e-mail [banderson@greenbeltmd.gov](mailto:banderson@greenbeltmd.gov) to reach the City Clerk. Unless otherwise noted, meetings will be held in the Council Room of the Municipal Building (MB) at 25 Crescent Rd. Meetings marked "CC" will be held in the Community Center at 15 Crescent Rd., "Greenbriar" will be held in the Terrace Room at 7600 Hanover Parkway, "SHL" will be held in the Springhill Lake Recreation Center, Green Ridge House will be held at 22 Ridge Road, "GHI" will be held at 1 Hamilton Place and "Verde" will be held at 8010 Greenbelt Station Parkway.

Bonita Anderson, City Clerk

A NATIONAL HISTORIC LANDMARK

(301) 474-8000

fax (301) 441-8248  
[www.greenbeltmd.gov](http://www.greenbeltmd.gov)

MD RELAY 711

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# CITY OF GREENBELT, MARYLAND

25 Crescent Road, Greenbelt, MD 20770-1891

6/4/2020 11:36 AM

## Ready to be scheduled:

BARC/BEP Meeting (include: Beltsville &  
Vansville Associations, FAR-B, Congressman  
Hoyer, etc.)  
Roosevelt Center Owner  
MARC Train Service/ MDOT  
GHI – NCOZ/Arts & Entertainment District  
Potential Bond Referendum/Capital Financing  
Cemetery Plans  
Forest Preserve/Community Gardens  
WSSC  
Beltway Plaza (stakeholder)  
State Highway Administration  
Teleconferencing  
Pepco  
Board of Education – Facility Needs  
University of Maryland (2020)  
Civic Association  
Greenbelt Station Residents  
Bernard Penney (Memorial Donation in honor of  
Leonie Penney)  
Economic Development/Recovery  
Greenbelt Homes Inc.

## For later scheduling:

Zoning Enforcement  
Parkway Apartment Owners/GHI (parking)  
Northway Fields Master Plan  
City Manager Updates (Jan, Pre-budget; July &  
Sept/Oct)  
Meeting with County on Transportation Plan  
Hotels  
Department of Permitting, Inspections &  
Enforcement (DPIE)  
Museum Plan  
Apartments

## City Council Agenda Item Report

Meeting Date: June 8, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section: MEETINGS

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**Subject:**

Stakeholders

**Suggested Action:**

**Attachments:**

[Stakeholder Schedule.pdf](#)

|                                                       |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
|-------------------------------------------------------|-------|-------|-------|-------|--|--|--|--|--|--|--|--|--|--|
| <b>Annual</b>                                         |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
| Advisory Group Chairs                                 | 3/16  | 2/17  | 7/18  | 7/19  |  |  |  |  |  |  |  |  |  |  |
| Franklin Park at Greenbelt Station Mgmt.              | 8/16  | 11/17 | 12/18 | 12/19 |  |  |  |  |  |  |  |  |  |  |
| Greenbelt East Advisory Coalition                     | 3/16  | 7/17  | 3/19  |       |  |  |  |  |  |  |  |  |  |  |
| Greenbelt Homes, Inc.                                 | 6/16  | 7/17  | 7/18  | 7/19  |  |  |  |  |  |  |  |  |  |  |
| Greenbelt Station                                     | 8/19  | 12/19 |       |       |  |  |  |  |  |  |  |  |  |  |
| County Executive/ County Council                      | 12/13 | 9/16  | 1/19  |       |  |  |  |  |  |  |  |  |  |  |
| <b>Biennial</b>                                       |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
| Roosevelt Center Merchants                            | 11/16 | 1/18  | 1/20  |       |  |  |  |  |  |  |  |  |  |  |
| Beltsville Ag. Research Center/<br>NPS Greenbelt Park | 03/14 | 7/16  | 8/18  |       |  |  |  |  |  |  |  |  |  |  |
|                                                       | 7/15  | 1/18  | 1/20  |       |  |  |  |  |  |  |  |  |  |  |
| Beltway Plaza                                         | 9/14  | 3/17  |       |       |  |  |  |  |  |  |  |  |  |  |
| Greenway Center                                       | 7/14  | 12/16 | 2/19  |       |  |  |  |  |  |  |  |  |  |  |
| Civic Associations                                    | 8/14  | 2/18  |       |       |  |  |  |  |  |  |  |  |  |  |
| NASA/GSFC                                             | 3/15  | 3/17  | 9/19  |       |  |  |  |  |  |  |  |  |  |  |
| PG Co. Economic Development Corp.                     | 8/14  | 4/17  | 7/19  |       |  |  |  |  |  |  |  |  |  |  |
| School Board                                          | 2/16  | 5/17  | 10/18 | 3/19  |  |  |  |  |  |  |  |  |  |  |
| State Highway Administration                          | 6/15  | 10/17 |       |       |  |  |  |  |  |  |  |  |  |  |
| <b>Every Three Years</b>                              |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
| Apartments                                            | 2/18  |       |       |       |  |  |  |  |  |  |  |  |  |  |
| Religious/Spiritual Organizations                     | 3/13  | 6/15  | 6/19  |       |  |  |  |  |  |  |  |  |  |  |
| Greenbelt Watershed Groups                            | 8/14  | 10/16 | 10/19 |       |  |  |  |  |  |  |  |  |  |  |
| Hotels                                                |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
| University of Maryland                                | 3/13  | 4/15  |       |       |  |  |  |  |  |  |  |  |  |  |
| <b>Every Three Years or Major Issue</b>               |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
| Comcast                                               | 9/13  | 11/17 |       |       |  |  |  |  |  |  |  |  |  |  |
| Verizon                                               | 2/20  |       |       |       |  |  |  |  |  |  |  |  |  |  |
| PEPCO                                                 | 9/14  | 1/17  |       |       |  |  |  |  |  |  |  |  |  |  |
| WSSC                                                  | 12/12 | 9/16  |       |       |  |  |  |  |  |  |  |  |  |  |
| WGL                                                   |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
| Capital Office Park                                   | 12/12 | 1/16  | 9/19  |       |  |  |  |  |  |  |  |  |  |  |
| Other Business Parks:                                 |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
| Maryland Trade Center                                 |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
| Golden Triangle                                       |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
| Hanover Parkway                                       |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
| Belle Point                                           |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
| Edmonston Road                                        |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
| Hanover Parkway                                       |       |       |       |       |  |  |  |  |  |  |  |  |  |  |

|                                      |       |      |       |       |      |      |      |       |      |  |  |  |  |  |
|--------------------------------------|-------|------|-------|-------|------|------|------|-------|------|--|--|--|--|--|
| Roosevelt Center Owner               | 9/15  |      |       |       |      |      |      |       |      |  |  |  |  |  |
| WMATA/PGDPW&T (Semi-Annual)          | 11/16 | 9/17 | 11/18 | 1/20  |      |      |      |       |      |  |  |  |  |  |
| <b>Other/As Needed</b>               |       |      |       |       |      |      |      |       |      |  |  |  |  |  |
| M-NCPPC/Planning Board (Major Issue) | 6/06  | 7/14 | 10/19 |       |      |      |      |       |      |  |  |  |  |  |
| Business Coffee (Every Four Months)  | 10/17 | 2/18 | 8/18  | 11/18 | 2/19 | 5/19 | 8/19 | 12/19 | 3/20 |  |  |  |  |  |
| State's Attorney (4 years)           | 2/11  | 4/15 | 9/19  |       |      |      |      |       |      |  |  |  |  |  |

(Rev. March 5, 2020)