

GREENBELT CITY COUNCIL
Municipal Building
Regular Meeting
June 8, 2015 - 08:00 p.m.

I. ORGANIZATION

1. Call to Order
2. [Roll Call](#)
3. [Meditation and Pledge of Allegiance to the Flag](#)
4. [Consent Agenda - Approval of Staff Recommendations \(Items on the Consent Agenda \[marked by *\] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.\)](#)
5. [Approval of Agenda and Additions](#)

II. COMMUNICATIONS

6. Presentations

[Let's Move Cities, Towns & Counties Initiative - White House Visit - After receiving Gold Medal status in First Lady Michelle Obama's *Let's Move! Cities, Towns and Counties* initiative in November 2014, the City was honored to be chosen as one of the cities to join the First Lady with the harvest of the White House Kitchen Garden this year. Recreation Director Julie McHale and two Greenbelt Elementary School students, Joshua May and Isabela Martins, participated in this event on June 3, 2015. Mrs. McHale, Joshua May and Isabela Martins will be present at](#)

the meeting this evening to discuss the event. (JM).

Greenbelt Intergenerational Volunteer Exchange Service (GIVES) Proclamation - The Greenbelt Intergenerational Volunteer Exchange Service (GIVES) is celebrating its 20th year of service to the Greenbelt community this month. Jean Cook and other members of GIVES will be present to accept the proclamation.

6 - GIVES DRAFT Proclamation

Greenbelt Intergenerational Volunteer Exchange Service (GIVES) Proclamation

7. Petitions and Requests (Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules.)

8. Minutes of Council Meetings

* - Work Session, May 18, 2015

* -Interview, May 26, 2016

* -Regular Meeting, May 26, 2015

- Statement for the Record - Executive Session, May 26, 2015 - The following motion is needed: In accordance with the General Provisions Article, Section 3-306(c)(2) of the Annotated Code of Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in executive session on Tuesday, May 26, 2015, at 10:00 p.m. in the Library of the Municipal Building. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(3) of the Annotated Code of Public General Laws of Maryland, to consider the acquisition of real property for a public purpose.

Vote to close session:

-	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
<u>Ms. Davis</u>	<u>X</u>	-	-	-
<u>Mr. Herling</u>	<u>X</u>	-	-	-
<u>Ms. Mach</u>	-	-	-	<u>X</u>
<u>Ms. Pope</u>	<u>X</u>	-	-	-
<u>Mr. Putens</u>	<u>X</u>	-	-	-
<u>Mr. Roberts</u>	-	<u>X</u>	-	-
<u>Mayor Jordan</u>	<u>X</u>	-	-	-

The following staff members were in attendance: Michael McLaughlin, City Manager; John Shay, City Solicitor; and Cindy Murray, City Clerk. Other individuals in attendance: None Council took no actions during this session.(CM)

8 - Statement for the Record, 5-26-15

- Statement for the Record - Executive Session, June 3, 2015 - The following motion is needed: In accordance with the General Provisions

Article, Section 3-306(c)(2) of the Annotated Code of Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in executive session on Wednesday, June 3, 2015, at 9:30 p.m. in Room 201 of the Community Center. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the Annotated Code of Public General Laws of Maryland, to discuss a personnel matter.

Vote to close session:

-	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
<u>Ms. Davis</u>	<u>X</u>	-	-	-
<u>Mr. Herling</u>	<u>X</u>	-	-	-
<u>Ms. Mach</u>	<u>X</u>	-	-	-
<u>Ms. Pope</u>	<u>X</u>	-	-	-
<u>Mr. Putens</u>	<u>X</u>	-	-	-
<u>Mr. Roberts</u>	<u>X</u>	-	-	-

<u>Mayor Jordan</u>	<u>X</u>	-	-	-
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[The following staff members were in attendance: None Other individuals in attendance: None Council took no actions during this session.\(CM\)](#)

[8 - Statement for the Record, 6-3-15](#)

9. [Administrative Reports](#)

* 10. Committee Reports

*Advisory Committee on Education, Report #2015-03 (Petition on Science and Technology Issues):

It is recommended that Council accept this report and consider it on the agenda of a future meeting.(CM)

*Park and Recreation Advisory Board, Report #2015-02 (Recognition Group Applications):

It is recommended that Council accept this report and consider it on the agenda of a future meeting.

[10 - PRAB Report](#)

[10 - ACE Report](#)

III. LEGISLATION

11. [Adoption of the Budget - Reference: Memo, M. McLaughlin and J. Williams, 06/02/2015 - The City Council has nearly completed its budget process which began when the proposed fiscal year 2016 budget was presented to Council on March 23. Since then, Council has held eight public work sessions to consider the budget. On April](#)

27, the City Council held a public hearing in accordance with City Charter requirements. A list of changes was prepared based on Council discussion at the final budget review work session on May 13. Council held a second public hearing on May 26 to receive public input on these changes. The budget is now ready for adoption. The City Charter requires that the budget be adopted by June 10 for the fiscal year starting July 1. Included in Council's packet is a memo listing the changes that have been suggested to the budget as it was proposed on March 23. Council should vote on each of these changes and then on the new total. Once the changes have been approved, Council can proceed to the next item of business, the ordinance to appropriate the funds included in the budget. (CM).

11 - Memorandum, M. McLaughlin and J. Williams

12. An Ordinance to Adopt the General Fund, Building Capital Reserve Fund, Cemetery Fund, Debt Service Fund, Replacement Fund, Special Projects Fund, Green Ridge House Fund, Capital Projects Fund, 2001 Bond Fund, Community Development Block Grant Fund and Greenbelt West Infrastructure Fund for the City of Greenbelt, Maryland, to Appropriate Funds and Establish Real Estate and Personal Property Tax Rates for the Fiscal Year 2016 Beginning July 1, 2015 and Including June 30, 2016 - 1st Reading, Suspension of the Rules
- 2nd Reading, Adoption - Reference: Ordinance
Section 51 of the City Charter states that "immediately upon adoption of the budget, the City Council shall adopt an ordinance appropriating funds for the ensuing year....to include a summary of estimated income.... and levy all property taxes and other taxes required to realize the income estimated." Having amended the City Manager's proposed budget, Council now must introduce an ordinance to adopt the budget, appropriate funds, and establish tax rates for real and personal property for FY 2016. All funds have been incorporated into one ordinance. It is recommended that Council introduce the ordinance, suspend the rules, and adopt the ordinance at this meeting. Per Council's Standing Rules, six (6) votes in the affirmative are needed in order to suspend the rules. If the budget ordinance is not

adopted tonight, a special meeting will have to be scheduled on or before June 10. (CM).

12 - DRAFT Ordinance

13. A Resolution to Amend Resolution 2024, A Resolution to Purchase Certain Goods and Services from Various Vendors as Enumerated Herein When Total Fiscal Year Purchases from Each Vendor Exceed Ten Thousand Dollars (\$10,000) - 2nd Reading, Adoption - Reference:
Draft Resolution - Resolution 2024 - Memorandum, J. Williams, 05/18/2015 - Due to vacancies in the Recreation and Planning and Community Development Departments, both Departments contracted with Randstad for the services of temporary employees. It is anticipated that the combined total of services from Randstad for both Departments will exceed the \$10,000 threshold. This resolution will add Randstad to the City's Negotiated Purchase List. Ms. Pope introduced this resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and moved for adoption tonight. (CM).

13 - DRAFT Resolution

13 - Resolution 2024

13 - Memorandum, J. Williams

IV. OTHER BUSINESS

14. Council Reports

* 15. Reappointments to Advisory Groups -

Reference: Reappointment Surveys

The following individuals have indicated their willingness to continue to serve on City Advisory Boards and Committees:

Robert Trumbule, Advisory Committee on Trees
Sieglinde Peterson, Greenbelt Ethics Commission
Robert Zugby, Greenbelt Ethics Commission
Marc Siegel, Park and Recreation Advisory Board
Approval of this item on the consent agenda will indicate Council's intent to appoint them to new terms.(CM)

V. MEETINGS -

Reference: Chart, Stakeholder/Regular Meetings
Master Calendar

<u>Regular Meeting/Budget Adoption</u>	<u>Mon.</u>	<u>06/08</u>	<u>8:00 pm</u>
<u>Work Session – State Highway Administration (CC)</u>	<u>Wed.</u>	<u>06/10</u>	<u>7:30 pm</u>
<u>Work Session – Greenbelt Homes, Inc. (GHI)</u>	<u>Mon.</u>	<u>06/15</u>	<u>8:00 pm</u>
<u>Work Session – Franklin Park (CC)</u>	<u>Wed.</u>	<u>06/17</u>	<u>8:00 pm</u>
<u>Regular Meeting</u>	<u>Mon.</u>	<u>06/22</u>	<u>8:00 pm</u>
<u>Work Session – Economic Development Next Steps (CC)</u>	<u>Wed.</u>	<u>06/24</u>	<u>8:00 pm</u>

		<u>06/28</u> -
<u>MML Convention</u>	<u>Sun.-</u>	<u>07/01</u>
	<u>Wed.</u>	

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