

GREENBELT CITY COUNCIL
Municipal Building
Regular Meeting
June 6, 2016 - 08:00 p.m.

I. ORGANIZATION

1. [Call to Order](#)
2. Roll Call
3. [Meditation and Pledge of Allegiance to the Flag](#)
4. [Consent Agenda ??? Approval of Staff Recommendations \(Items on the Consent Agenda \[marked by *\] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.\)](#)
5. Approval of Agenda and Additions

II. COMMUNICATIONS

6. Presentations

Small Cities Month Proclamation - The National League of Cities (NLC) has declared June as Small Cities Month. Councilmember Pope, Chair of the NLC Small Cities Council, and Councilmember Putens, member and past Chair, will accept the proclamation.(CM)

[Small Cities Proclamation](#)

Maryland Municipal League Certificates of Appreciation - The Maryland Municipal League (MML) recently issued certificates of appreciation to the following City councilmembers and employees for their service to MML.

Emmett Jordan	Board of Directors
Judith Davis	Legislative Committee
Leta M. Mach	Board of Directors & Communications Committee
Joe McNeal	Convention Planning Committee
Greg Varda	Board of Directors & Legislative Committee (CM)

7. [Petitions and Requests \(Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules.\)](#)

8. Minutes of Council Meetings

* Regular Meeting, May 9, 2016

[8-DRAFT Minutes, Regular Meeting 5-9-16](#)

* Work Session, May 11, 2016

[8-DRAFT Minutes, Work Session 5-11-16](#)

Executive Session, May 25, 2016 - Statement for the Record - The following motion is needed: In accordance with the General Provisions Article, Section 3-306(c)(2) of the *Annotated Code of Public General Laws of Maryland*, I move that the minutes of tonight's meeting reflect that Council met in executive session on Wednesday, May 25, 2016, at 7:42 p.m. in the Library of the Municipal Building. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the *Annotated Code of Public General Laws of Maryland*, to discuss a personnel matter.

Vote to close session:

	Yes	No	Abstain	Absent
Ms. Davis	X			
Mr. Herling	X			
Ms. Mach	X			
Ms. Pope	X			
Mr. Putens				Arrived at 8:00pm
Mr. Roberts		X		
Mayor Jordan	X			

The following staff members were in attendance: None Other individuals in attendance: None Council took no actions during this session.(CM)

[8-Executive Session 5-25-16, Statement for the Record](#)

Executive Session, June 1, 2016 - Statement for the Record - The following motion is needed: In accordance with the General Provisions Article, Section 3-306(c)(2) of the *Annotated Code of Public General Laws of Maryland*, I move that the minutes of tonight's meeting reflect that Council met in executive session on Wednesday, June 1, 2016, at 9:40 p.m. in Room 201 of the Community Center. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the *Annotated Code of Public General Laws of Maryland*, to discuss a personnel matter.

Vote to close session:

-	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
<u>Ms. Davis</u>	<u>X</u>	-	-	-
<u>Mr. Herling</u>	<u>X</u>	-	-	-
<u>Ms. Mach</u>	<u>X</u>	-	-	-
<u>Ms. Pope</u>	-	-	-	<u>X</u>
<u>Mr. Putens</u>	<u>X</u>	-	-	-
<u>Mr. Roberts</u>	-	<u>X</u>	-	-

<u>Mayor Jordan</u>	<u>X</u>	-	-	-
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[The following staff members were in attendance: Michael McLaughlin, City Manager. Other individuals in attendance: None - Council took no actions during this session.\(CM\)](#)

[8-Executive Session 6-1-16, Statement for the Record](#)

9. Administrative Reports

* 10. Committee Reports

- Park and Recreation Advisory Board, Report #2016-5 (Proposed Redesign Plan for Buddy Attick Park Parking Lot) - It is recommended that Council accept this report and forward it to the Planning Department for consideration in the design process. (CM)

[10-PRAB Report](#)

III. LEGISLATION

13. [Greater Baltimore Wilderness Coalition - Reference: Memorandum, L. Robles, 06/01/2016 - Greater Baltimore Wilderness Accord - The City has been a participating member of the Baltimore-Washington Partners in Forest Stewardship \(BWPFS\) since June 2011. Recently, the BWPFS Steering Committee agreed to join with other federal, state, local area governments, and nonprofit organizations to expand the area of stewardship, restoration and conservation of the region. The members of this larger area will be called the Greater Baltimore Wilderness Coalition \(GBWC\). The GBWC is similar to the BWPFS with quarterly meetings and the exchange of information. BWPFS members are being asked to sign the GBWC Accord \(Accord\) since it is consistent with the goals of the BWPFS. The Accord has been](#)

approved by 23 other organizations, including the Maryland National Capital Park and Planning Commission and the City of Bowie. Gary Allen, Co-Chair of the BWPFS and member of the GBWC Steering Committee, will be present at tonight's meeting. It is recommended Council approve the City's participation in the GBWC and direct the City Manager to sign the GBWC Accord. (CM).

13-Memorandum, L. Robles.pdf, 13- Accord

11. Adoption of the Budget - Reference: Memo, M. McLaughlin and J. Williams, 05/18/2016 - The City Council has nearly completed its budget process which began when the proposed fiscal year 2017 budget was presented to Council on March 29. Since then, Council has held eight public work sessions to consider the budget. On April 25, the City Council held a public hearing in accordance with City Charter requirements. A list of changes was prepared based on Council discussion at the final budget review work session on May 16. Council held a second public hearing on May 23 to receive public input on these changes. The budget is now ready for adoption. The City Charter requires that the budget be adopted by June 10 for the fiscal year starting July 1. Included in Council's packet is a memo listing the changes that have been suggested to the budget as it was proposed on March 29. Council should vote on each of these changes and then on the new total. Once the changes have been approved, Council can proceed to the next item of business, the ordinance to appropriate the funds included in the budget.(CM).

11-Memorandum, M. McLaughlin and J. Williams

12. An Ordinance to Adopt the General Fund, Building Capital Reserve Fund, Cemetery Fund, Debt Service Fund, Replacement Fund, Special Projects Fund, Green Ridge House Fund, Capital Projects Fund, 2001 Bond Fund, Community Development Block Grant Fund and Greenbelt West Infrastructure Fund for the City of Greenbelt, Maryland, to Appropriate Funds and Establish Real Estate and Personal Property Tax Rates for the Fiscal Year 2017 Beginning July

1, 2016 and Including June 30, 2017 - 1st Reading, Suspension of the Rules

- 2nd Reading, Adoption - Reference: Ordinance - Section 51 of the City Charter states that “immediately upon adoption of the budget, the City Council shall adopt an ordinance appropriating funds for the ensuing year....to include a summary of estimated income.... and levy all property taxes and other taxes required to realize the income estimated.” Having amended the City Manager’s proposed budget, Council now must introduce an ordinance to adopt the budget, appropriate funds, and establish tax rates for real and personal property for FY 2017. All funds have been incorporated into one ordinance. It is recommended that Council introduce the ordinance, suspend the rules, and adopt the ordinance at this meeting. (CM). Note: Per Council’s Standing Rules, six (6) votes in the affirmative are needed in order to suspend the rules. If the budget ordinance is not adopted tonight, a special meeting will have to be scheduled on or before June 10.

12-Ordinance

IV. OTHER BUSINESS

14. Program Open Space (POS) FY 2017 Annual Program - Reference: Correspondence, Department of Natural Resources FY 2017 Proposed Annual POS Program, T. Hruby. Program Open Space Fund Summary, T. Hruby. The City’s FY 2017 Annual Program Open Space (POS) Program is due to the Maryland- National Capital Park and Planning Commission (M-NCPPC) on June 22, 2016. The City has been notified that the County will be receiving a total of \$3,258,859 in FY 2017 POS funds. Based on the results of the 2010 Census the City will be receiving \$87,011. Since the County is meeting the State’s requirement that 50% of local POS funds be used for acquisition projects, the County is allowing jurisdictions to use 100% of their POS allocation towards development projects if they desire. The City has \$900,021 in POS funding encumbered for the following development projects:

Greenbelt Aquatic and Fitness Center Improvements Phase III, Community Center Facility Upgrades, Buddy Attick Park Master Plan Improvements, Greenbelt Aquatic and Fitness Center Phase II and Springhill Lake Recreation Center Expansion. The City also has \$62,948 in unencumbered acquisition funds and \$175,076 in unencumbered development funds that are shown in the proposed FY 2017 Annual Program. Consistent with the City's adopted FY 2017 budget, staff is proposing the City's FY 2017 POS funds and some of FY 2016 POS funds be allocated to the Community Center HVAC project to bring the total POS funds allocated to this project to \$408,750. The proposed FY 2017 Annual program also proposes to allocate \$36,326 in FY 2016 POS funds to the Community Center Playground Renovation project, which did not receive the requested Community Parks and Playground funding. In order to cover the entire cost of this project, additional funding would have to be transferred from the Springhill Lake Recreation Center Expansion and/or other encumbered project. The Annual Program continues to include \$62,948 for land acquisition. It is recommended that Council approve the City's FY 2017 Program Open Space Annual Program as proposed. (TH)

14-Correspondence, DNR.pdf, 14-POS Program.pdf, 14 POS Summary, T. Hruby

15. Council Reports

* 16. Resignation from Advisory Group - Reference:

Correspondence, J. Dawson, 05/18/2016

Jeffphine Dawson has submitted her resignation from the Greenbelt Advisory Committee on Environmental Sustainability. Approval of this item on the consent agenda will indicate Council's intent to accept her resignation with regret. (CM)

V. MEETINGS

<u>Regular Meeting – Budget Adoption</u>	<u>Mon.</u>	<u>06/06</u>	<u>8:00 pm</u>
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<u>Work Session – Franklin Park (Franklin Park Fitness Center Meeting Room)</u>	<u>Wed.</u>	<u>06/08</u>	<u>8:00 pm</u>
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<u>Work Session – Greenbelt Homes</u>	<u>Mon.</u>	<u>06/13</u>	<u>8:00 pm</u>
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<u>No Meeting</u>	<u>Wed.</u>	<u>06/15</u>	<u>8:00 pm</u>
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<u>Interview for Advisory Group</u>	<u>Mon.</u>	<u>06/20</u>	<u>7:40 pm</u>
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<u>Regular Meeting</u>	<u>Mon.</u>	<u>06/20</u>	<u>8:00 pm</u>
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<u>Work Session – Economic Development Study (CC)</u>	<u>Wed.</u>	<u>06/22</u>	<u>8:00 pm</u>
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<u>MML Convention</u>	<u>Sun.-</u> <u>Wed.</u>	<u>06/26-29</u>	
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