



CITY COUNCIL AGENDA
Municipal Building

This meeting will be held in-person and virtual.

**25 Crescent Road
Greenbelt, MD 20770**

OR

**Virtual Participation
Zoom Webinar Attendees:**

**During "Petitions and Requests," please submit your request in writing via email to
questions@greenbeltmd.gov**

**[https://us02web.zoom.us/j/82273759775?](https://us02web.zoom.us/j/82273759775?pwd=TyswT2NYZXozNVk2Ry9lZmZOUdRQdz09)
[pwd=TyswT2NYZXozNVk2Ry9lZmZOUdRQdz09](https://us02web.zoom.us/j/82273759775?pwd=TyswT2NYZXozNVk2Ry9lZmZOUdRQdz09)**

Dial-in: 301 715 8592

Webinar ID: 822 7375 9775

Passcode: 741540

**Monday, June 5, 2023
7:30 PM**

I. ORGANIZATION 15 minutes (7-30 - 7:45 pm)

1. Call to Order
2. Roll Call
3. Meditation and Pledge of Allegiance to the Flag

4. Petitions and Requests
5. Consent Agenda - Approval of Staff Recommendations (Items on the Consent Agenda [marked by *] will be approved as recommended by Council and staff, subject to removal from the Consent Agenda by Council.)
6. Approval of Agenda and Additions

II. COMMUNICATIONS 30 minutes (7:45 - 8:15 pm)

7. Presentations
- 7a. Promotion - Deputy Chief Timothy White
Suggested Action:

Chief Bowers will introduce Greenbelt's Deputy Chief, Timothy White, to the City Council.

- 7b. Chesapeake Bay Awareness Week
Suggested Action:

The State of Maryland, along with Pennsylvania and Virginia, has designated the second week of June as Chesapeake Bay Awareness Week. Kevin Carpenter-Driscoll, Environmental Coordinator, will be present to receive the proclamation on behalf of the department.

[Chesapeake_Awareness_Week_Proclamation.pdf](#)

- 7c. Peace Month Proclamation
Suggested Action:

Since 2009, June has been declared as Peace Month in Greenbelt. Mayor Jordan will proclaim the month of June Peace Month.

[Peace Month 2023 proclamation.pdf](#)

- 7d. Pride Month Proclamation
Suggested Action:

June is Pride Month. Shaymar Higgs will be present to accept the proclamation.

[LGBTQ Pride Month.pdf](#)

- *8. Minutes
Suggested Action:

* Work Session, August 24, 2020

- * Regular Meeting, October 12, 2020
- * Work Session, December 5, 2022
- * Interview, May 24, 2023

[WS200824.pdf](#)

[RM201012.pdf](#)

[WS221205.pdf](#)

[INT230524.pdf](#)

8a. State of Record - May 10, 2023

Suggested Action:

Reference: Statement for the Record, May 10, 2023

Closed Session of May 10, 2023: The following motion is needed: In accordance with the General Provisions Article, Section 3-06 (C)(2) of the Annotated Code of Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in closed session on Wednesday, May 10, 2023, at 8:50 pm, in Council Chambers and via Zoom, 25 Crescent Road. Council held this closed meeting in accordance with Section 3-305(b)(1)(7) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland 1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals; and 2) to consult with counsel to obtain legal advice on a legal matter.

The purpose of this meeting is to discuss the performance evaluation of the Interim City Manager and to obtain legal advice about a legal matter.

Vote to closed session:

Mr. Byrd - Absent

Ms. Davis - Yes

Mr. Gordon - Yes

Ms. Pope - Yes

Mr. Roberts - No

Ms. Weaver - Yes

Mayor Jordan - Yes

Staff member in attendance: Dawane Martinez (8:50 - 9:14); Jason DeLoach (9:16-)'
Richard Bowers (9:18-)

Other individuals in attendance: None

Council took the following actions during this session: Chose June 12 for Interim City Manager evaluation; Asked Mr. DeLoach to draft a letter regarding the legal matter.
[Statement of Record - May 10, 2023.pdf](#)

8b. Statement of Record - May 11, 2023

Suggested Action:

Reference: Statement for the Record, May 11, 2023

Closed Session of May 11, 2023: The following motion is needed: In accordance with the General Provisions Article, Section 3-06(C)(2) of the Annotated Code of Public General Laws of Maryland. I moved that the minutes of tonight's meeting reflect that Council met in closed session on Thursday, May 11, 2023, at 6:41 pm, virtually via Zoom. Council held this closed meeting in accordance with Section 3-35(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland: to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

The purpose of this meeting to discuss the appointment of the City Manager.

Vote to closed session:

Mr. Byrd - Absent

Ms. Davis - Yes

Mr. Gordon - Yes

Ms. Pope - Absent

Mr. Roberts - Absent

Ms. Weaver - Yes

Mayor Jordan - Yes

The following staff members were in attendance: Dawane Martinez (until 7:00 pm); Bonita Anderson (until 6:41 pm)

Other individuals in attendance: Yolanda Howze, Baker Tilly

Council took the following actions during this session: None

[Statement of Record - May 11, 2023.pdf](#)

8c. Statement of Record - May 13, 2023

Suggested Action:

Reference: Statement for the Record, May 13, 2023

Closed Session of May 13, 2023: The following motion is needed: In accordance with the General Provisions Article, Section 3-06(C)(2) of the Annotated Code of Public General Laws of Maryland. I moved that the minutes of tonight's meeting reflect that Council met in closed session on Saturday, May 13, 2023, at 8:37 am, virtually via Zoom. Council held this closed meeting in accordance with Section 3-305 (b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland: to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

The purpose of this meeting to discuss the appointment of the City Manager.

Vote to close session:

Mr. Byrd - Yes
Ms. Davis - Yes
Mr. Gordon - Yes
Ms. Pope - Yes
Mr. Roberts - Absent
Ms. Weaver - Yes
Mayor Jordan - Yes

The following staff members were in attendance: Dawane Martinez (until 9:00 am); Bonita Anderson (until 8:37 am EST (7:37 am CST))

Other individuals in attendance: Yolanda Howze, Baker Tilly (until 12:51 pm)

Council took the following actions during this session: None

[Statement of Record - May 13, 2023.pdf](#)

9. Administrative Reports
Suggested Action:

Reference: This link will display the weekly report for the City Manager and City Departments

*10. Committee Reports

III. LEGISLATION 60 minutes (8:15 - 9:15pm)

11. FY 2024 Budget Adoption

Suggested Action:

Reference: Memorandum, T. George and B. Gaymon, 06/02/2023

The City Council has completed its budget process which began when the proposed fiscal year 2024 budget was presented to Council on March 28th. Since then, Council has held nine public work session to consider the budget. On April 24th and May 22nd, the City Council held a public hearing in accordance with the City Charter requirements. A list of changes was prepared based on Council discussion at the final budget review work session on May 24th. The budget is now ready for adoption. The City Charter requires that the budget be adopted by June 10th for the fiscal year starting July 1st.

Included in Council's packet is a memo listing the changes that have been suggested to the budget as it was proposed on March 28th, Council should vote on each of these changes and then on the new total. Once the changes have been approved, Council can proceed to the next item of business, the ordinance to appropriate the funds included in the budget.

[Memorandum, T. George_B. Gaymon, 06/02/2023.pdf](#)

12. An Ordinance to Adopt the General Fund, Building Capital Reserve Fund, Cemetery Fund, Debt Service Fund, Replacement Fund, Special Project Fund, Green Ridge House Fund, Capital Projects Fund, Community Development Block Grant Fund, and Greenbelt West Infrastructure Fund Budgets for the City of Greenbelt, Maryland, to Appropriate Funds and Establish Real Estate and Personal Property Tax Rates for the Fiscal Year 2024 Beginning July 1, 2023 and including June 30, 2024
- 1st Reading, Suspension of the Rules
 - 2nd Reading, Adoption

Suggested Action:

Reference: Ordinance

Section 51 of the City Charter states that "immediately upon adoption of the budget,

the City Council shall adopt an ordinance appropriating funds for the ensuing fiscal year. Funds shall be appropriated to each of the various departments, offices, agencies or functions in accordance with the adopted budget. The appropriation ordinance shall also include a summary of estimated income for the ensuing fiscal year in accordance with the adopted budget and shall levy all property and other taxes required to realize the income estimated."

Having amended the Interim City Manager's proposed budget, Council now must introduce an ordinance to adopt the budget, appropriate funds, and establish tax rates for real and personal property for FY 2024. All funds have been incorporated into one ordinance.

It is recommended that Council introduce the ordinance, suspend the rules, and adopt the ordinance at this meeting.

Note: Per Council's Standing Rules, six (6) votes in the affirmative are needed in order to suspend the rules.

[Ordinance.pdf](#)

IV. OTHER BUSINESS 60 minutes (9:15 - 10:15 pm)

13. FY 2024 Program Open Space Annual program
Suggested Action:

Reference: Memorandum, T. Hruby 5/30/23
FY 2024 Program Open Space Annual Program
PowerPoint Presentation, M-NCPPC
Historical POS Data

The City's FY 2024 Annual Program Open Space (POS) Program is due to the Maryland- National Capital Park and Planning Commission (M-NCPPC). The City has been notified that it will be receiving \$297,423 in development funds for FY 2024. In Council's meeting materials is a memorandum from Planning staff outlining proposed changes to how the County administers Program Open Space funds

The City currently has POS funds encumbered for the following development projects: Greenbelt Aquatic and Fitness Center Phase II improvements, Buddy Attick Park Master Plan Improvements and Lakecrest Tennis Court Improvements. Including the City's FY 2024 POS allocation, the City's unencumbered POS development fund balance is \$913,632. The City's acquisition fund balance is \$634,028.

In FY 2023, Council approved \$760,605.41 of unencumbered POS funds be programmed for land acquisition and staff proposes to maintain this funding level for FY 2024. Staff is also proposing that \$50,243 of the City's FY 2024 funding be allocated to the Greenbelt Station South Core Recreation Amenities project, bringing the total POS fund balance for this project to \$162,923. Staff is also proposing the remaining \$247,000 in FY 2024 funding be allocated to the Greenbelt Aquatic and Fitness Center Facility Improvements, Phase II project. Funding for the Springhill Recreation Center Outdoor Recreation Amenities and Youth Center and Vicinity Outdoor Recreation Amenities projects continue to be included in the City's proposed annual program.

Staff recommends City Council approve the City's FY 2024 Program Open Space Annual Program as proposed.

[FY 2024 POS Memo.v.2.t.hrby.Final.pdf](#)

[POS_Meeting_FY24_Plan.pdf](#)

[POS Data-Updated May 2023.pdf](#)

[FY 2024 POS Annual Program Final Version - City of Greenbelt.pdf](#)

14. Council Activities

15. Council Reports

*16. * Meetings

[meetings.pdf](#)

*17. * Stakeholder List

[Stakeholder Schedule.pdf](#)

City Council Agenda Item Report

Meeting Date: June 5, 2023

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: COMMUNICATIONS

Agenda Section: COMMUNICATIONS 30 minutes (7:45 - 8:15 pm)

Subject:

Promotion - Deputy Chief Timothy White

Suggested Action:

Chief Bowers will introduce Greenbelt's Deputy Chief, Timothy White, to the City Council.

Attachments:

City Council Agenda Item Report

Meeting Date: June 5, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Proclamation

Agenda Section: COMMUNICATIONS 30 minutes (7:45 - 8:15 pm)

Subject:

Chesapeake Bay Awareness Week

Suggested Action:

The State of Maryland, along with Pennsylvania and Virginia, has designated the second week of June as Chesapeake Bay Awareness Week. Kevin Carpenter-Driscoll, Environmental Coordinator, will be present to receive the proclamation on behalf of the department.

Attachments:

[Chesapeake_Awareness_Week_Proclamation.pdf](#)

PROCLAMATION

WHEREAS, the Chesapeake Bay is the largest and most productive estuary in the United States, with its watershed spanning six states and the District of Columbia; and

WHEREAS, the Chesapeake Bay watershed, covering 64,000 square miles, is an extraordinary and vital natural resource, with some of the nation's most productive farm and forest lands; and

WHEREAS, the Chesapeake Bay is fed by 50 major tributaries, including the Susquehanna, Potomac, Rappahannock, York, and James Rivers, and stretches 200 miles from Havre de Grace, Maryland, to Norfolk, Virginia; and

WHEREAS, the Chesapeake Bay watershed is home to more than 18 million people, many of whom rely upon the watershed's natural resources for their livelihood and recreational activities; and

WHEREAS, an important source of food for Maryland and the east coast of the United States, the Chesapeake Bay produces more than 400 million pounds of seafood harvest each year; and

WHEREAS, the more than 76,000 farms in the Chesapeake Bay watershed contribute more than \$6.8 billion in value added contributions to the economy in the region and provide food to millions of Americans; and

WHEREAS, the Chesapeake Bay's tributaries in Maryland are an important source of drinking water, which is essential for public health and economic growth and a vital resource for future generations; and

WHEREAS, the rich history, pivotal economic importance, and astounding beauty of the Chesapeake Bay watershed never cease to amaze residents and visitors alike; and

WHEREAS, the City of Greenbelt is in the Anacostia River Watershed, which is important to the character and quality of life of the community and ultimately the health of the Chesapeake Bay; and

WHEREAS, the TRUSTED SOURCE has recognized the importance of Chesapeake Bay Week Awareness Week and has encouraged its members to do the same;

NOW, THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the residents and City Council of Greenbelt, do hereby proclaim June 3-11, 2023 as

CHESAPEAKE BAY AWARENESS WEEK

in the City of Greenbelt and urge all residents to recognize the importance of this observance and to participate in events, activities, and educational programs designed to increase awareness of the importance of the Chesapeake Bay watershed in our community.

IN WITNESS WHEREOF, I have hereunto
set my hand and caused the Seal of the City of Greenbelt,
Maryland, to be affixed this 5th day of June, 2023.

EMMETT V. JORDAN, MAYOR

City Council Agenda Item Report

Meeting Date: June 5, 2023

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: COMMUNICATIONS

Agenda Section: COMMUNICATIONS 30 minutes (7:45 - 8:15 pm)

Subject:

Peace Month Proclamation

Suggested Action:

Since 2009, June has been declared as Peace Month in Greenbelt. Mayor Jordan will proclaim the month of June Peace Month.

Attachments:

[Peace Month 2023 proclamation.pdf](#)

PROCLAMATION

WHEREAS, the residents of Greenbelt have committed themselves to our Community Pledge in which the City celebrates its strength as a community of diverse people living together in a welcoming community where all people are celebrated and respected; and

WHEREAS, the City of Greenbelt has worked for many years to promote peace and nonviolence through its Community Relations Advisory Board, community mediation service, community policing program, CARES youth and family counseling, recreation programs, and other City activities and continues its efforts to ensure that a culture thoroughly pervaded by peace and nonviolence comes closer each day; and

WHEREAS, the many Greenbelt residents active in the Prince George's County Peace and Justice Coalition are working with other Greenbelt groups to organize and conduct programs and activities that promote peace and nonviolence; and

WHEREAS, in June of each year, these groups highlight their activities and the community continues its commitment to diversity, cooperation, peace and nonviolence.

NOW, THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the citizens and City Council of Greenbelt, do hereby issue this proclamation declaring the month of June to be

PEACE MONTH

in Greenbelt and encourage all our residents and civic organizations to participate in activities that promote inclusion, understanding, peace and nonviolence throughout our City.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 5th day of June 2023.

EMMETT V. JORDAN
Mayor

ATTEST:
Bonita Anderson
City Clerk

City Council Agenda Item Report

Meeting Date: June 5, 2023

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Proclamation

Agenda Section: COMMUNICATIONS 30 minutes (7:45 - 8:15 pm)

Subject:

Pride Month Proclamation

Suggested Action:

June is Pride Month. Shaymar Higgs will be present to accept the proclamation.

Attachments:

[LGBTQ Pride Month.pdf](#)

PROCLAMATION

WHEREAS, the Greenbelt Community Pledge states, “The strength of Greenbelt is diverse people living together in a spirit of cooperation”; and

WHEREAS, this City strives to be a safe space that does not tolerate violence, harassment, or hate speech; and

WHEREAS, LGBTQIA+ individuals and families should be able to live their lives with dignity and respect; and

WHEREAS, Greenbelt’s LGBTQIA+ community encompasses all ethnicities, religions, and professions; and

WHEREAS, the diverse lesbian, gay, bisexual, transgender, and queer (LGBTQIA+) community significantly contribute value to the academic, economic, artistic, and social realms of our society; and

WHEREAS, the U.S. Supreme Court issued its opinion in Obergefell v. Hodges on June 26th, 2015, ruling that the fundamental right to marry is guaranteed to same-sex couples by both the Due Process Clause and the Equal Protection Clause of the Fourteenth Amendment to the United States Constitution; and

WHEREAS, the patrons and supporters of the Stonewall Inn protest in New York City resisted harassment that was all too common for the members of the LGBTQIA+ community; and

WHEREAS, out of this resistance in June of 1969, the LGBTQIA+ rights movement in America was born; and

NOW THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the residents and City Council of Greenbelt, do hereby proclaim June 2023 to be

PRIDE MONTH

in Greenbelt to recognize the many achievements of the LGBTQIA+ community, to celebrate the great diversity of the American people, and to reaffirm our belief that LGBTQIA+ rights are human rights.

IN WITNESS WHEREOF, I have
hereunto set my hand and caused the
Seal of the City of Greenbelt, Maryland,
to be affixed this 5th day of June 2023.

Emmett V. Jordan, Mayor

City Council Agenda Item Report

Meeting Date: June 5, 2023

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section: COMMUNICATIONS 30 minutes (7:45 - 8:15 pm)

Subject:

Minutes

Suggested Action:

- * Work Session, August 24, 2020
- * Regular Meeting, October 12, 2020
- * Work Session, December 5, 2022
- * Interview, May 24, 2023

Attachments:

[WS200824.pdf](#)

[RM201012.pdf](#)

[WS221205.pdf](#)

[INT230524.pdf](#)

WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, August 24, 2020, to discuss Dog Park.

Mayor Byrd started the meeting at 8:00 p.m. The meeting was held virtually via Zoom.

Present were: Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts, and Mayor Colin A. Byrd.

Staff present were: David Moran, Assistant City Manager; Mary Johnson, Human Resources Director; Gordon Pracht, Police Captain; Terri Hruby, Planning Director; Nelly Ortiz, Animal Control Officer; Beverly Palau, Public Information and Communications Coordinator; Bonita Anderson, Clerk.

There were brief introductions of the City Council and City Staff.

Ms. Ortiz presented to the City Council the revised rules, new fee structures, documentation for city permits and county licenses, and a system for controlled access to the park.

Ms. Ortiz suggested a yearly permit fee to the City of \$10 for residents and \$15 for non-residents. She noted that there would also be a county license fee of \$10 for altered dogs and \$25 for unaltered dogs, which is set by the County and subject to change at their discretion. Ms. Ortiz noted that the County has temporarily suspended the issuance of licenses due to the pandemic. She stated that the City would soon coordinate with the County's Animal Control office to make it possible for applicants to pay both fees at the Greenbelt Animal Shelter. Ms. Ortiz noted that the City's price would help pay for dog tags, waste bags, park equipment, padlocks (a proposed security system), future water structures, and administration costs.

There was a discussion about the residents paying less than non-residents, ten dollars for residents and fifteen dollars for non-residents, with some suggestions positing as high as \$25 or even no fee. It was noted that the fee would be for the park's maintenance. Ms. Hruby pointed out that the park usage is low; since 1996, 460 permits have been issued.

Ms. Davis emphasized that the real benefit of having a permit and license fee is ensuring the health and safety of dogs and park users by proving that all dogs are adequately vaccinated, not for monetary reasons.

It was mentioned that the county license requires proof of rabies vaccine and a spay/neutered certificate.

Ms. Ortiz explained the process by which permits are obtained in person through an application, one per dog, are renewed annually and require both proof of vaccinations and proof of county license. It can be done at the Animal Shelter during regular hours by appointment or walk-in at a later date.

Ms. Ortiz noted that only two of the revised rules are different from the previous set: all children must be supervised, with children under age eight discouraged from using the park, and a valid dog tag must be visible when using the park. Ms. Ortiz said these tags would be color-coded and changed each year.

Ms. Davis suggested condensing the list for better readability. Council felt that the rules must be signed by potential users at the time of application and displayed using signage at the park.

Ms. Mach inquired about how the City would enforce the payment and permitting of the dogs by their owners. Captain Pracht replied that the City would issue different colored dog tags annually, which must be visible while visiting the park.

Ms. Pope suggested structuring the fee schedule for multiple dogs per household and perhaps an annually renewed license of \$25 for residents and \$35 for non-residents.

Mr. Jordan supported increasing the fees to \$20 for residents and \$35 for nonresidents and how it will be enforced at the dog park. Ms. Ortiz indicated that violators would be asked to leave. There is no code to issue a violation.

There was a discussion about the warning process for those who may violate park rules, such as illegal entry, which can only be dealt with using a warning and a request to leave by police or a ranger.

Ms. Ortiz presented a proposed controlled access system that would use a padlock on the inner gates of the park. Applicants would be given a code that would change yearly.

Mr. Putens suggested that a controlled access system be installed. Ms. Pope agreed with Mr. Putens for the safety of other dogs and owners. Captain Pracht stated that he would look into the cost of such a system and report back to Council.

Mayor Byrd noted that City Council would work towards laying out an agreed-upon list of park rules and fee structures to be discussed and approved at the next Council meeting.

The meeting ended at 9:17 p.m.

Respectfully submitted,

Bonita Anderson
City Clerk

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, October 12, 2020.

Mayor Byrd called the meeting to order at 8:00 pm.

ROLL CALL was answered by Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts, and Mayor Colin A. Byrd.

ALSO PRESENT were staff members Nicole Ard, City Manager; Terri Hruby, Planning and Community Development Director; Greg Varda, Recreation Director; Charise Liggins, Economic Development Coordinator; Beverly Palau, Public Information and Communications Coordinator and Bonita Anderson, City Clerk.

Mayor Byrd asked for a moment of silence in honor of resident Nathan "Skip" Hughes, III.

Mr. Roberts then led the pledge of allegiance to the flag.

CONSENT AGENDA: It was moved by Ms. Davis and seconded by Mr. Jordan to approve the consent agenda. The motion passed 7-0.

Council thereby took the following actions:

Minutes:

Regular Meeting, December 10, 2018

Approved as presented

COMMITTEE REPORTS:

Forest Preserve Advisory Board, Report #2020-06 (Protecting the Sunrise Tract from Beltway Expansion): Council accepted this report.

Letter of Support – Comptroller’s Proposal to Create a Small Business Grant Program: Council approved sending a letter to Governor Hogan supporting this initiative.

General Assembly Letter Opposing Beltway Widening: Council approved the letter.

Reappointment to Advisory Boards: Council appointed Kevin Murphy to a new term on the Employee Relations Board.

Resignation from Advisory Group: Council accepted Richard Marcus’s resignation from the Employee Relations Board.

APPROVAL OF AGENDA: Mr. Byrd requested that Live Music Events at Roosevelt Center be added to the agenda as item #20. It was moved by Mr. Jordan and seconded by Ms. Davis that the agenda be approved as amended. The motion passed 7-0.

PRESENTATIONS:

Co-Op Month Proclamation: Mayor Byrd read the agenda comments. Mayor Byrd proclaimed October National Co-Op Month. Ms. Davis and Ms. Mach expressed their gratitude for the proclamation and provided Council with an update on this year's events.

Maryland Economic Development Week: Mayor Byrd read the agenda comments. Mayor Byrd declared October 19 through 23rd Economic Development Week. Charise Liggins, Economic Development Coordinator, was present to provide the Council with an update on this year's activities and events.

PETITIONS AND REQUESTS:

Greenbelt Public Safety Petition to the City Council: Mayor Byrd read the agenda comments and petition from Justin Baker, a Greenbelt resident, that the City Council maintain and improve Greenbelt Public Safety.

Konrad Herling, a Greenbelt resident, suggested outreach to the Smart Growth Coalition.

Bill Orleans, a Greenbelt resident, requested a status update on rent increases and evictions.

ADMINISTRATIVE REPORTS:

Ms. Ard announced that the City was recently awarded the Government Finance Officers Association (GFOA) Distinguished Budget Award for the 15th year.

LEGISLATION:

Rent Increase Freeze Ordinance: Mayor Byrd read the agenda comments. He introduced the resolution for the first reading.

OTHER BUSINESS:

WMATA's Proposed Service: Mayor Byrd read the agenda comments.

Ms. Pope moved that the City Council authorize staff to transmit a letter to WMATA requesting that service on Metrobus routes serving Greenbelt be restored to pre-pandemic levels and that Metrorail late-night service not be discontinued. Mr. Roberts seconded. The motion passed 7-0.

Authorization for City Manager to sign WMATA Trail Permit: Mayor Byrd read the agenda comments.

Mr. Jordan moved that the City Council authorize the City Manager or designee to sign the WMATA Real Estate Permit for the Greenbelt Station WMATA Trail project. Mayor Byrd seconded. The motion passed 7-0.

COUNCIL ACTIVITIES:

Council Members commented on their attendance at the following events:

Maryland Municipal League Conference – Mayor Byrd, Mr. Jordan, and Ms. Davis
Greenbelt Volunteer Fire Department Crab Feast – Mr. Jordan, Ms. Davis, Ms. Pope, and Mr. Putens.

Greenbelt’s Advisory Committee on Education, Grant Writing Workshop – Mr. Jordan
County Councilmember Todd Turner’s Food Distribution Event – Mr. Jordan
Beltway Plaza Food Distribution Event – Mr. Jordan
St. Hugh’s October Fest – Mr. Jordan, Ms. Pope, and Mr. Putens

COUNCIL REPORTS: None.

Live Music Events at Roosevelt Center, etc.: Mayor Byrd requested this be added to the agenda. The City Council decided to defer this item to the next regular meeting for discussion.

MEETINGS: Council reviewed the upcoming meeting schedule.

ADJOURNMENT: A motion to adjourn the meeting was made by Ms. Mach and seconded by Ms. Pope. The motion carried 7-0. The Mayor adjourned the regular meeting on October 12, 2020, at 10:07 pm.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held October 12, 2020.

Colin A. Byrd
Mayor

WORK SESSION OF THE GREENBELT CITY COUNCIL was held on December 5, 2022, at a stakeholder meeting with representatives of Franklin Park at Greenbelt Station.

Mayor Jordan started the meeting at 7:30 p.m., which was held in the Council Chambers of the Municipal Building and virtually via Zoom.

PRESENT HERE: Council members Colin A. Byrd (virtual), Judith F. Davis, Ric Gordon, Silke I. Pope (virtual), Rodney M. Roberts, Kristen L.K. Weaver, and Mayor Emmett V. Jordan

STAFF PRESENT HERE: Tim George, Assistant City Manager; Richard Bowers, Chief of Police (virtual); Terri Hruby, Director of Planning and Community Development (virtual); James Wisniewski; and Bonita Anderson, City Clerk.

ALSO, PRESENT HERE: The following representatives of Franklin Park at Greenbelt Station attended virtually: Denise Knight, General Manager; Laurie Bonner, VP of Operations; Brad Horton, VP of Facilities (Service team); Lea Garcia, Regional Assistant Manager; Ashley Robinson, Account Relations Manager; Jocelyn Gutierrez, Resident Service Manager; and Iman Taylor, Leasing Director.

Greenbelt residents Bob Rand, LaWann Stribling, Renaud Brown, and Ed Fallon were virtual, as were Bill Orleans, Konrad Herling, Jessica Stevenson Ashford, and Carol Malveaux. Mayor Jordan opened the meeting with introductions.

Ms. Knight indicated that it had been a challenging year. They are still working through the after-effects of the Pandemic and are sure they will continue to do so for the next year and a half. As it's been changing and constantly evolving as things come up, they will have to be able to make important decisions and pivot.

Mayor Jordan asked Ms. Knight, in terms of their relationship with the business community, if they are members of the Prince George's County Chamber of Commerce. Ms. Knight indicated that they are not but will look into the membership.

Mayor Jordan asked about the outlook for the apartment development and improvement. Ms. Knight indicated that it was a challenging year on all fronts. The cost to do business, living expenses, inflation, all those things that residents are still recovering from, and even as a business, we're still recovering from. We're not out of the woods yet. So it's going to be very vital for us to all continue to work together.

While Franklin Park has seen improvements and things are heading in a more positive direction, there is still much work to be done. Residents are still getting back on their feet in terms of employment.

Franklin Park works very closely with Liz Park and Terri Hruby.

Mayor Jordan asked if there have been any changes in the governance with Fieldstone in terms of their relationship with Franklin Park at Greenbelt Station. Ms. Knight responded that the governing

source had remained the same. Ms. Bonner, V.P. of Operations, noted that occupancy has been good, and they are working on some big projects, including the window and door replacements.

Ms. Davis inquired about the percentage of occupancy. Ms. Knight replied that there is an average of 94% occupancy throughout the year.

Ms. Davis asked about the current rent rate. The current rental rate for a one-bedroom ranges from \$1,300 to \$1,695, depending on the style, per Ms. Knight.

Ms. Davis inquired about tenant lease renewal and whether there is an automatic increase. Ms. Knight said the tenant does receive an increase, depending on the market rate, anywhere between 5% and 6%. Next, Ms. Davis asked about the turnover rate last year. Ms. Knight noted that it was about 33% for last year. Finally, Ms. Davis asked if Franklin Park began evictions and if they have been reporting them to the City according to the ordinance. Ms. Knight replied yes, they had started the eviction process, which began across the county and reporting it to the City, averaging 8 to 10 per month annually.

Mr. Gordon inquired about the window replacement project's timeline and the breakdown of the process for a maintenance request. Ms. Bonner noted that the contractor had begun the production of the windows and doors to begin installation at the end of March 2023, seven buildings per month. Therefore, the estimated project timeline is two and a half to three-years. Ms. Knight noted that a tenant should submit their maintenance request by calling the office. Submission online through the tenant portal is also highly encouraged and more accessible. A tenant could also submit a request in-person.

Ms. Pope inquired about the status of the window replacement project. Ms. Bonner noted that they had completed one building. The process is slow with the measurement of each window due to the aging buildings. Ms. Pope also inquired if there are any plans to install additional cameras or call boxes due to increased crime. Ms. Knight noted that they would need to be strategic with how they plan to install. They have been in partnership with the Greenbelt Police Department discussing logistics on the main entry points of Franklin Park.

Mayor Jordan inquired about the status of the lighting project in the parking lots and on the buildings in Franklin Park. Ms. Knight noted that they are looking into fine-tuning the lighting in Franklin Park with the Community and Security Officers.

Mayor Jordan asked Chief Bowers to speak about crime City-wide. Chief Bowers stated that throughout the City, in particular Franklin Park, they've seen an increase in crime. The significant increase is in larcenies, thefts from autos. Last year this time, there were 150 reported incidents, and this year 200. He indicated that robberies are down in Franklin Park substantially and an upturn in violent crime, particularly aggravated assaults and firearm crimes. Chief Bowers noted that they started this weekend and will continue the Holiday Crime Suppression Detail through the end of January 2023, focusing on Franklin Park and Beltway Plaza. on the Police Department has targeted times, night and evenings, to provide additional patrol officers in those areas. Every night, their goal is to be proactive with traffic stops, interacting with residents, foot patrol, TA checks, and working with the businesses and the community.

Chief Bowers also noted that they continue to look for an intelligent solution for Franklin Park security cameras and are exploring some License Plate Reader (LPR) subscription camera services. There is a fixed fee per camera with an annual subscription that does a lot of analytics and crime data collection.

Ms. Davis inquired if Franklin Park has security officers. Ms. Knight replied yes, they have patrol officers and noted that crime is happening near security cameras and lightning, even vandalism to vehicles while Greenbelt Police are patrolling the area. They are working to come up with better ways and solutions to this matter. Ms. Davis suggested reminding residents how to prevent theft from vehicles in their newsletter.

Mr. Roberts asked Chief Bowers how the cameras would be monitored. Chief Bowers replied that they were not monitoring the cameras. It is a License Plate Reader (LPR), the reading ability of the camera itself sends the license plate to a hot list, where the State compiles a list of all the stolen cars and a variety of other data, and they keep it in a database. So in real-time, if a vehicle is stolen and scanned by the tag reader it will alert the officer. Chief Bowers noted that he needs full staff to monitor the security cameras.

Ms. Knight noted that Franklin Park has an uptick in homelessness of people coming from other areas to Greenbelt, who are staying in hallways and bus stops seeking shelter for the winter months. Mayor Jordan noted that the City, with ARPA funding and Greenbelt CARES, is sensitive to this matter. From a compassionate side, we deal with it and that it's an ongoing challenge. Ms. Knight asked that the City work with them before it becomes an issue.

Mayor Jordan read Bob Rand's questions; however, Mayor Jordan specifically asked about the filing versus the writs for evictions and the backlog of ERAP funding.

Ms. Knight stated that it is an industry standard when tenants are late on their rent, Franklin Park files on non-payment. This is less than 10% or less of total Accounts. At least 80% of them will satisfy their rent balance by the end of the month. She also stated they have 6 ERAP accounts they're working through now.

Ms. Weaver read Mr. Rand's question: How many of the residents in Franklin Park who received emergency funds from the City or County were evicted? Ms. Knight replied that from a Greenbelt CARES standpoint, they were able to sustain housing for over 186 residents in Franklin Park.

Ms. Weaver read Mr. Rand's question: Are you charging \$300+ extra per year for those in arrears and unable to renew a contract? Ms. Knight replied that if a tenant is not renewing their contract, it is an additional fee. Franklin Park will have this conversation with the residents 60 to 90 days before the end of their contract.

Mr. Gordon suggested that the second pool area be used as a community building as another location for youth involvement. Ms. Bonner replied that they had hired an architect to draft a number of different plans for use for that space in hopes of having options to present to the ownership group in the next three months. She noted that they want to recondition that space, make it a community space, and make it engaging and a great amenity for our residents to use. They'll see some progress there sooner rather than later.

Ms. Davis inquired about the status of the renovation project of the classic apartments. Ms. Knight stated that they had 300 left.

Ms. Davis asked about the status of capital project improvements and the community garden. Ms. Bonner replied that they had revamped the community garden with new containers and fencing and plan to install other gardens this Spring. Mr. Horton noted a large number of the buildings in 2022, 45 apartments and nine townhouses were re-roofed. In 2023 they have slated five townhouses and 20 apartment buildings for roof replacement. He also noted that boiler room number 9 is slated to be replaced. Mr. Horton indicated that, as the windows get done, the breezeways, the gutters, and the balcony rails are all tied into one big project.

Mayor Jordan read Mr. Fallon's question:

"Of course, much crime in Greenbelt is carried out by non-residents of Greenbelt. But in the shorter and longer term, what are the most important measures to take to reduce the number of people wanting to commit crimes? Examples might be more work with GED and ESL classes at times that are convenient for would-be students. The same applies to employment training, incentivizing current and future local employers to focus on student drop-outs and returning citizens. Can our recreation and other programs increase their focus on challenged families? Making it easier to get scholarships for athletics and other activities under the athletics, drama, CARES, and educational activities?"

Mr. Fallon noted he was asking what's most effective in those areas.

Mr. & Mrs. Ashford noted their concerns about their townhouse's shared utilities and mice infestation. Ms. Knight said she would contact him and his wife (Jessica Stevenson Ashford) to discuss the shared utilities.

Ms. Malveaux expressed concern about Franklin Park not enforcing dog waste pickup by pet owners and handling complaints by the leasing office. She suggested dog waste stations.

Mr. Herling asked for a better bus shuttle program and improvements to the tennis and basketball courts for active use. He also asked for a better connection to link Center City to Greenbelt West with an overpass.

Ms. Knight stated that there is a need for more programs for kids.

Informational items were discussed.

The meeting ended at 9:42 p.m.

Respectfully submitted,

Bonita Anderson
City Clerk

WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, May 24, 2023, for the purpose of interviewing a candidate for a City Advisory Group.

The meeting began at 7:08 p.m. and was held in the Municipal Building Library.

Councilmembers Present: Ric Gordon, Silke I. Pope, Kristen L. K. Weaver, and Mayor Emmett V. Jordan.

Councilmembers Absent: Colin A. Byrd, Judith F. Davis, and Rodney M. Roberts.

Staff Present: Shaniya Lashley-Mullen, Assistant to the City Clerk.

Maxine Morrison was interviewed for appointment to the Advisory Committee on Education, the Advisory Planning Board, the Board of Elections, and the Community Relations Advisory Board.

The meeting was adjourned at 7:21 p.m.

Respectfully submitted,

*Shaniya Lashley-Mullen
Assistant to the City Clerk*

City Council Agenda Item Report

Meeting Date: June 5, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section: COMMUNICATIONS 30 minutes (7:45 - 8:15 pm)

Subject:

State of Record - May 10, 2023

Suggested Action:

Reference: Statement for the Record, May 10, 2023

Closed Session of May 10, 2023: The following motion is needed: In accordance with the General Provisions Article, Section 3-06 (C)(2) of the Annotated Code of Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in closed session on Wednesday, May 10, 2023, at 8:50 pm, in Council Chambers and via Zoom, 25 Crescent Road. Council held this closed meeting in accordance with Section 3-305(b)(1)(7) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland 1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals; and 2) to consult with counsel to obtain legal advice on a legal matter.

The purpose of this meeting is to discuss the performance evaluation of the Interim City Manager and to obtain legal advice about a legal matter.

Vote to closed session:

Mr. Byrd - Absent

Ms. Davis - Yes

Mr. Gordon - Yes

Ms. Pope - Yes

Mr. Roberts - No

Ms. Weaver - Yes

Mayor Jordan - Yes

Staff member in attendance: Dawane Martinez (8:50 - 9:14); Jason DeLoach (9:16-)' Richard

Bowers (9:18-)

Other individuals in attendance: None

Council took the following actions during this session: Chose June 12 for Interim City Manager evaluation; Asked Mr. DeLoach to draft a letter regarding the legal matter.

Attachments:

[Statement of Record - May 10, 2023.pdf](#)

**WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL**

Date: 05-10-2023 Time: 8:50 pm Location: Council Chamber/virtual

Motion to close meeting made by: Weaver Seconded by: Pope

Members voting to close meeting:

	Yes	No	Abstain	Absent
Mr. Byrd				x
Ms. Davis	x			
Mr. Gordon	x			
Ms. Pope	x			
Mr. Roberts		x		
Ms. Weaver	x			
Mayor Jordan	x			

**STATUTORY AUTHORITY TO CLOSE SESSION (check all that apply):
This meeting will be closed under General Provisions Article, §3-305(b) only:**

- (1) ☒ To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) ☐ To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) ☐ To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) ☐ To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) ☐ To consider the investment of public funds;
- (6) ☐ To consider the marketing of public securities;
- (7) ☒ To consult with counsel to obtain legal advice on a legal matter;
- (8) ☐ To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) ☐ To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

- (10) [] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
- (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans;
- (11) [] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

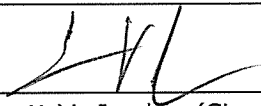
FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) (1) discussion of interim city manager performance evaluation and compensation

§3-305(b) (7) receiving advice about a legal matter

§3-305(b) () _____

This statement is made by


Emmett V. Jordan (Signature of Presiding Officer)

**WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE
MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)**

OFFICIALS ATTENDING CLOSED SESSION: [] BYRD; [x] DAVIS; [x] GORDON; [x] JORDAN;
[x] POPE; [x] ROBERTS; [x] WEAVER

STAFF/OTHERS PRESENT:

Dawane Martinez (8:50-9:14); Tim George (9:15-); Jason de Loach (9:16-); Richard
Bowers (9:18-);

TOPICS DISCUSSED:

Interim city manager evaluation and compensation; legal matter related to city
appointees

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES: Chose June 12 for interim city manager
evaluation; Asked Mr. DeLoach to draft a letter regarding the legal
matter

TIME CLOSED SESSION ADJOURNED: 10:45

PLACE OF CLOSED SESSION: Council Chambers/virtual

PURPOSE OF CLOSED SESSION: SCHEDULE INTERIM CITY MANAGER EVALUATION; DISCUSS LEGAL
MATTER

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b)(1) To discuss the performance
evaluation of the interim city manager

§3-305(b)(7) to obtain legal advice about a legal matter

MEMBERS WHO VOTED TO CLOSE: [] BYRD; [x] DAVIS; [x] GORDON; [x] JORDAN;
[x] POPE; [] ROBERTS; [x] WEAVER

SIGNATURE OF PRESIDING OFFICER: _____



Form Revised: 01/31/22

Date 05/10/2023

Begin in open session

Note time Open Special Meeting Began 8:48

Members of Public in Attendance Bill Orleans

Note any informational items discussed:

none

TO MOVE INTO CLOSED SESSION

I move that Council go into Closed Session in accordance with Section 3-305(b)(1)(7) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, 1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals 2) to consult with counsel to obtain legal advice on a legal matter.

The purpose of this meeting will be to discuss the interim city manager's evaluation and to obtain legal advice.

Note that Council **WILL NOT RETURN TO OPEN SESSION** following this closed session.

Need second, roll call vote. (On Executive Session Form)

Date 05/10/2023

Begin in open session

Note time Open Special Meeting Began 8:48

Members of Public in Attendance Bill Orleans

Note any informational items discussed:

none

TO MOVE INTO CLOSED SESSION

I move that Council go into Closed Session in accordance with Section 3-305(b)(1)(7) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, 1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals 2) to consult with counsel to obtain legal advice on a legal matter.

The purpose of this meeting will be to discuss the interim city manager's evaluation and to obtain legal advice.

Note that Council **WILL NOT RETURN TO OPEN SESSION** following this closed session.

Need second, roll call vote. (On Executive Session Form)

City Council Agenda Item Report

Meeting Date: June 5, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section: COMMUNICATIONS 30 minutes (7:45 - 8:15 pm)

Subject:

Statement of Record - May 11, 2023

Suggested Action:

Reference: Statement for the Record, May 11, 2023

Closed Session of May 11, 2023: The following motion is needed: In accordance with the General Provisions Article, Section 3-06(C)(2) of the Annotated Code of Public General Laws of Maryland. I moved that the minutes of tonight's meeting reflect that Council met in closed session on Thursday, May 11, 2023, at 6:41 pm, virtually via Zoom. Council held this closed meeting in accordance with Section 3-35(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland: to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

The purpose of this meeting to discuss the appointment of the City Manager.

Vote to closed session:

Mr. Byrd - Absent

Ms. Davis - Yes

Mr. Gordon - Yes

Ms. Pope - Absent

Mr. Roberts - Absent

Ms. Weaver - Yes

Mayor Jordan - Yes

The following staff members were in attendance: Dawane Martinez (until 7:00 pm); Bonita Anderson (until 6:41 pm)

Other individuals in attendance: Yolanda Howze, Baker Tilly

Council took the following actions during this session: None

Attachments:

[Statement of Record - May 11, 2023.pdf](#)

**WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL**

Date: 05-11-2023 Time: 6:41 pm Location: virtual

Motion to close meeting made by: Weaver Seconded by: Gordon

Members voting to close meeting:

	Yes	No	Abstain	Absent
Mr. Byrd				x
Ms. Davis	x			
Mr. Gordon	x			
Ms. Pope				x
Mr. Roberts				x
Ms. Weaver	x			
Mayor Jordan	x			

**STATUTORY AUTHORITY TO CLOSE SESSION (check all that apply):
This meeting will be closed under General Provisions Article, §3-305(b) only:**

- (1) ☒ To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) ☐ To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) ☐ To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) ☐ To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) ☐ To consider the investment of public funds;
- (6) ☐ To consider the marketing of public securities;
- (7) ☐ To consult with counsel to obtain legal advice on a legal matter;
- (8) ☐ To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) ☐ To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

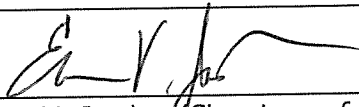
- (10) [] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
- (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans;
- (11) [] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) (1) discuss the appointment of the city manager (conduct interviews of city manager candidates)

§3-305(b) () _____

§3-305(b) () _____

This statement is made by 
Emmett V. Jordan (Signature of Presiding Officer)

**WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE
MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)**

OFFICIALS ATTENDING CLOSED SESSION: ☒ BYRD (7:05 – 7:15); ☒ DAVIS (until 8:41);
☒ GORDON; ☒ JORDAN; ☐ POPE; ☒ ROBERTS (starting at 7:02); ☒ WEAVER

STAFF/OTHERS PRESENT:

Dawane Martinez (until 7:00); Yolanda Howze, Baker Tilly

TOPICS DISCUSSED:

Interviews of city manager candidates

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES: none

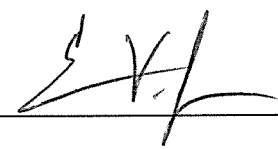
TIME CLOSED SESSION ADJOURNED: 8:58

PLACE OF CLOSED SESSION: virtual

PURPOSE OF CLOSED SESSION: INTERVIEWS OF CITY MANAGER CANDIDATES

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b)(1) To discuss the appointment
of the city manager

MEMBERS WHO VOTED TO CLOSE: ☐ BYRD; ☒ DAVIS; ☒ GORDON; ☒ JORDAN;
☐ POPE; ☐ ROBERTS; ☒ WEAVER

SIGNATURE OF PRESIDING OFFICER: 

Form Revised: 01/31/22

Date 05/11/2023

Begin in open session

Note time Open Special Meeting Began 6:39

Members of Public in Attendance none

Note any informational items discussed:

none

TO MOVE INTO CLOSED SESSION

I move that Council go into Closed Session in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

The purpose of this meeting will be conduct interviews for the city manager position.

Note that Council **WILL NOT RETURN TO OPEN SESSION** following this closed session.

Need second, roll call vote. (On Executive Session Form)

GREENBELT CITY COUNCIL VOTE TALLEY

Date: 5/11/23 Time: 6:38pm Location: _____

Topic: Special meeting/Closed session

____ Motion made by: Weaver Seconded by: Gordon

____ Motion made by: _____ Seconded by: _____

____ Motion made by: _____ Seconded by: _____

____ Motion made by: _____ Seconded by: _____

Call the question: _____ Seconded by: _____

Members voting:

	Yes	No	Abstain	Absent
Mr. Byrd				✓
Ms. Davis	✓			
Mr. Gordon	✓			
Ms. Pope				✓
Mr. Roberts				✓
Ms. Weaver	✓			
Mayor Jordan	✓			

AMENDMENTS:

Info items: Caffe w/ a cop (cancelled)

B. Anderson left @ 6:41 pm

City Council Agenda Item Report

Meeting Date: June 5, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section: COMMUNICATIONS 30 minutes (7:45 - 8:15 pm)

Subject:

Statement of Record - May 13, 2023

Suggested Action:

Reference: Statement for the Record, May 13, 2023

Closed Session of May 13, 2023: The following motion is needed: In accordance with the General Provisions Article, Section 3-06(C)(2) of the Annotated Code of Public General Laws of Maryland. I moved that the minutes of tonight's meeting reflect that Council met in closed session on Saturday, May 13, 2023, at 8:37 am, virtually via Zoom. Council held this closed meeting in accordance with Section 3-305 (b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland: to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

The purpose of this meeting to discuss the appointment of the City Manager.

Vote to close session:

Mr. Byrd - Yes

Ms. Davis - Yes

Mr. Gordon - Yes

Ms. Pope - Yes

Mr. Roberts - Absent

Ms. Weaver - Yes

Mayor Jordan - Yes

The following staff members were in attendance: Dawane Martinez (until 9:00 am); Bonita Anderson (until 8:37 am EST (7:37 am CST))

Other individuals in attendance: Yolanda Howze, Baker Tilly (until 12:51 pm)

Council took the following actions during this session: None

Attachments:

[Statement of Record - May 13, 2023.pdf](#)

**WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL**

Date: 05-13-2023 Time: 8:37 am Location: virtual

Motion to close meeting made by: Weaver Seconded by: Gordon

Members voting to close meeting:

	Yes	No	Abstain	Absent
Mr. Byrd	x			
Ms. Davis	x			
Mr. Gordon	x			
Ms. Pope	x			
Mr. Roberts				x
Ms. Weaver	x			
Mayor Jordan	x			

**STATUTORY AUTHORITY TO CLOSE SESSION (check all that apply):
This meeting will be closed under General Provisions Article, §3-305(b) only:**

- (1) ☒ To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) ☐ To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) ☐ To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) ☐ To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) ☐ To consider the investment of public funds;
- (6) ☐ To consider the marketing of public securities;
- (7) ☐ To consult with counsel to obtain legal advice on a legal matter;
- (8) ☐ To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) ☐ To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

- (10) [] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
- (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans;
- (11) [] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

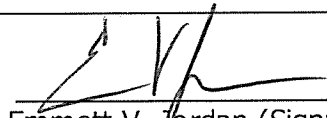
FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) (1) discuss the appointment of the city manager (conduct interviews of city manager candidates)

§3-305(b) () _____

§3-305(b) () _____

This statement is made by


Emmett V. Jordan (Signature of Presiding Officer)

**WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE
MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)**

OFFICIALS ATTENDING CLOSED SESSION: ☒ BYRD; ☒ DAVIS;
☒ GORDON; ☒ JORDAN; ☒ POPE; ☒ ROBERTS (starting at 8:45 am); ☒ WEAVER

STAFF/OTHERS PRESENT:

Dawane Martinez (until 9:00 am); Yolanda Howze, BakerTilly (until 12:51 pm)

TOPICS DISCUSSED:

Interviews of city manager candidates

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES: none

TIME CLOSED SESSION ADJOURNED: 1:00 pm

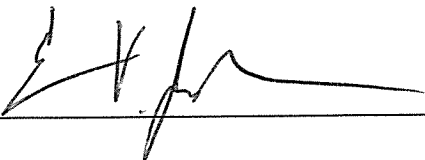
PLACE OF CLOSED SESSION: virtual

PURPOSE OF CLOSED SESSION: INTERVIEWS OF CITY MANAGER CANDIDATES

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b)(1) To discuss the appointment
of the city manager

MEMBERS WHO VOTED TO CLOSE: ☒ BYRD; ☒ DAVIS; ☒ GORDON; ☒ JORDAN;
☒ POPE; ☐ ROBERTS; ☒ WEAVER

SIGNATURE OF PRESIDING OFFICER:



Form Revised: 01/31/22

Date 05/13/2023

Begin in open session

Note time Open Special Meeting Began 8:35 am

Members of Public in Attendance none

Note any informational items discussed:

none

TO MOVE INTO CLOSED SESSION

I move that Council go into Closed Session in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

The purpose of this meeting will be conduct interviews for the city manager position.

Note that Council **WILL NOT RETURN TO OPEN SESSION** following this closed session.

Need second, roll call vote. (On Executive Session Form)

GREENBELT CITY COUNCIL VOTE TALLY

Date: 5/13/23 Time: 8:35 Am (EST) Location: _____

Topic: Special meeting / Closed session

____ Motion made by: Weaver Seconded by: Pope

____ Motion made by: _____ Seconded by: _____

____ Motion made by: _____ Seconded by: _____

____ Motion made by: _____ Seconded by: _____

Call the question: _____ Seconded by: _____

Members voting:

	Yes	No	Abstain	Absent
Mr. Byrd	//			
Ms. Davis	//			
Mr. Gordon	///			
Ms. Pope	//			
Mr. Roberts	_____✓_____			
Ms. Weaver	//			
Mayor Jordan	//			

technical difficulties

AMENDMENTS:

NO info items

B. Anderson left @ 8:37 am (EST) 7:37 am (EST)
minutes

City Council Agenda Item Report

Meeting Date: June 5, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: LEGISLATION 60 minutes (8:15 - 9:15pm)

Subject:

FY 2024 Budget Adoption

Suggested Action:

Reference: Memorandum, T. George and B. Gaymon, 06/02/2023

The City Council has completed its budget process which began when the proposed fiscal year 2024 budget was presented to Council on March 28th. Since then, Council has held nine public work session to consider the budget. On April 24th and May 22nd, the City Council held a public hearing in accordance with the City Charter requirements. A list of changes was prepared based on Council discussion at the final budget review work session on May 24th. The budget is now ready for adoption. The City Charter requires that the budget be adopted by June 10th for the fiscal year starting July 1st.

Included in Council's packet is a memo listing the changes that have been suggested to the budget as it was proposed on March 28th, Council should vote on each of these changes and then on the new total. Once the changes have been approved, Council can proceed to the next item of business, the ordinance to appropriate the funds included in the budget.

Attachments:

[Memorandum, T. George_B. Gaymon, 06/02/2023.pdf](#)



**City of Greenbelt, Maryland
Memorandum**

Date: June 2, 2023

To: City Council

From: Timothy George, Interim City Manager
Bertha A. Gaymon, City Treasurer

Re: Changes to the Proposed FY2024 Budget

On March 28, 2023, the Proposed Budget for Fiscal Year 2024 was presented by Interim City Manager Timothy George. The proposed General Fund budget was proposed with \$35,896,600 in revenues and \$35,818,200 in expenditures and with a remaining balance of \$78,400.

The FY2024 Proposed Budget has new initiatives, provides funding for compensation study recommendations, as well as funds for all existing services. Below are some highlights from the FY2024 Proposed Budget:

Changes to the FY 2024 Proposed General Fund Expenditure Budget:

Council - 110

- Added funding (\$12,500) for Council Retreat - Onboarding and Goal Setting Activities

Administration

Added funding (\$30,000) for a legislative support contractor

Public Safety

- Added funding (\$138,100) for Axon Contract

Public Works

- Added \$5,000 for Electric Tools (\$3,000 to Public Works and \$2,000 to Parks in Recreation)
- Added \$10,000 for Tree Planting

CARES

- 520 - Reduced Special Programs – (\$136,000) \$143,300 to \$7,300
- 530 – Increased Operating Expenses (\$29,800)

Recreation

- Added \$200 to 670 for Insurance
- Added \$2,000 to Tools (From Public Works)
- Corrected General Fund Summary – Reduced Recreation from \$209,400

Miscellaneous – Grants and Miscellaneous

- Adding funding (\$20,000) for Refugee Assistance
- Increased (\$15,000) Miscellaneous Line to allow for funding unexpected expected expenses during the year

Fund Transfers

- Added \$50,000 to Building Capital Reserve Fund
- Added \$250,000 for Capital Projects
- Added \$7,500 for Cemetery Improvements

These changes resulted in an increase of \$226,500 to the General Fund Budget. The final total for the General Fund expenditure is \$36,046,700. No changes were made by City Council to the Debt Service, Replacement, Special Projects, or Greenbelt West Funds.

There were also changes to proposed revenue including:

- Added \$13,800 for Service Coordinator - from \$78,000 to \$91,800
- Added \$6,000 for Maryland State Arts Grant - from \$44,700 to \$50,700
- Added: \$25,000 for Youth Services Bureau Grant - from \$80,000 to \$105,000
- Added \$80,200 for SASS Grant - from \$80,000 to \$160,200
- Added: \$60,000 for SRO Grant - from \$80,000 to \$140,000
- Added: \$1,300 for GRH Service Coordinator - from \$27,700 to \$29,000

These changes in revenue resulted in an increase of \$186,300 to the General Fund Budget. The final total for the General Fund revenue is \$36,082,900.

In past years, Council has read each of the changes and made motions to approve them at the departmental level. The practice is not required. Should Council wish to continue this practice, these changes are listed below.

The City Charter only requires that Council adopt the budget. This could be done with a simple motion to adopt the Fiscal Year 2024 Budget. Both the City Charter and State law require Council to adopt an Appropriation Ordinance.

Listed below are changes to the Proposed FY2024 Budget as directed at the final budget work session of May 24, 2023.

General Fund Revenues

Account	Description	From	To	Change
442118	Maryland State Arts Grant	\$44,700	\$50,700	\$6,000
442102	Youth Services Bureau Grant	\$80,000	\$105,000	\$25,000
442127	SASS Grant	\$80,000	\$160,200	\$80,200
443127	School Resource Officer	\$80,000	\$140,000	\$60,000
441114	Service Coordinator	\$78,000	\$91,800	\$13,800
480406	GRH Service Coordinator	\$27,700	\$29,000	\$1,300
	Total General Fund Revenue	\$35,896,600	\$36,082,900	\$186,300

General Fund Expenditures

Total General Government	Description	From	To	Change
110	Council	\$187,200	\$199,700	\$12,500
120	Administration	\$1,197,400	\$1,227,400	\$30,000
Total General Government		\$4,881,400	\$4,923,900	\$42,500
Planning - Community Development				
	Description	From	To	Change
Total Planning & Community Development		\$1,405,500	\$1,405,500	\$0
Public Safety				
	Description	From	To	Change
310	Add Axon Contract	0	\$138,100	\$138,100
Total Public Safety		\$11,414,900	\$11,553,000	\$138,100
Public Works	Description	From	To	Change
410-524901	Tools	\$1,744,500	\$1,746,000	\$1,500
420-524901	Tools	\$394,200	\$392,700	500
440-524901	Street Maintenance – Tool - \$1000 \$ Landscaping - \$10,000	\$1,188,400	\$1,199,400	\$11,000
Total Public Works		\$4,573,400	\$4,586,400	\$13,000
Greenbelt CARES				
	Description	From	To	Change
520-58	Community Relations	\$550,600	\$414,600	(\$136,000)
530-38	Communication	\$91,000	\$120,800.	\$29,800
Total CARES		\$1,712,500	\$1,606,300	(\$112,000)
Recreation and Parks				
	Description	From	To	Change
670-33	Insurance	\$0	\$200	\$200
700-524901	Tools (from Public Works)	\$18,500	\$20,500	\$2000
General Summary	Formula Error in Summary	(209,400)	\$0	(\$209,400)
Total Recreation		\$7,659,600	\$7,452,400	(\$207,200)

Miscellaneous - Grants & Contributions				
	Description	From	To	Change
910-69	Grants Refugee Assistance	\$0	\$20,000	\$20,000
910-69	Change Misc.	\$1,500	\$16,500	\$15,000
910-69		0	\$5,800	\$5,800
Total Grants & Contributions		\$281,500	\$322,300	\$40,800
Non-Departmental				
	Description	From	To	Change
		\$1,259,400	\$1,259,400	\$0
Total Non-Departmental		\$1,259,400	\$1,259,400	\$0
Total Fund Transfers				
	Description	From	To	Change
	Building Capital Reserve	0	\$50,000	\$50,000
	Capital Projects	0	\$250,000	\$250,000
	Cemetery Improvement	0	\$7,500	\$7,500
Total Transfers		\$2,630,000	\$2,937,500	\$307,500
Total General Fund		\$35,820,200	\$36,046,700	\$226,500

City Council Agenda Item Report

Meeting Date: June 5, 2023

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Ordinance

Agenda Section: LEGISLATION 60 minutes (8:15 - 9:15pm)

Subject:

An Ordinance to Adopt the General Fund, Building Capital Reserve Fund, Cemetery Fund, Debt Service Fund, Replacement Fund, Special Project Fund, Green Ridge House Fund, Capital Projects Fund, Community Development Block Grant Fund, and Greenbelt West Infrastructure Fund Budgets for the City of Greenbelt, Maryland, to Appropriate Funds and Establish Real Estate and Personal Property Tax Rates for the Fiscal Year 2024 Beginning July 1, 2023 and including June 30, 2024

- 1st Reading, Suspension of the Rules
- 2nd Reading, Adoption

Suggested Action:

Reference: Ordinance

Section 51 of the City Charter states that "immediately upon adoption of the budget, the City Council shall adopt an ordinance appropriating funds for the ensuing fiscal year. Funds shall be appropriated to each of the various departments, offices, agencies or functions in accordance with the adopted budget. The appropriation ordinance shall also include a summary of estimated income for the ensuing fiscal year in accordance with the adopted budget and shall levy all property and other taxes required to realize the income estimated."

Having amended the Interim City Manager's proposed budget, Council now must introduce an ordinance to adopt the budget, appropriate funds, and establish tax rates for real and personal property for FY 2024. All funds have been incorporated into one ordinance.

It is recommended that Council introduce the ordinance, suspend the rules, and adopt the ordinance at this meeting.

Note: Per Council's Standing Rules, six (6) votes in the affirmative are needed in order to suspend the rules.

Attachments:

[Ordinance.pdf](#)

Introduced:
1st Reading:
Passed:
Posted:
Effective:

ORDINANCE NUMBER

AN ORDINANCE TO ADOPT THE GENERAL FUND, BUILDING CAPITAL RESERVE FUND, CEMETERY FUND, DEBT SERVICE FUND, REPLACEMENT FUND, SPECIAL PROJECTS FUND, GREEN RIDGE HOUSE FUND, CAPITAL PROJECTS FUND, COMMUNITY DEVELOPMENT BLOCK GRANT FUND, AND GREENBELT WEST INFRASTRUCTURE FUND BUDGETS FOR THE CITY OF GREENBELT, MARYLAND, TO APPROPRIATE FUNDS AND ESTABLISH REAL ESTATE AND PERSONAL PROPERTY TAX RATES FOR THE FISCAL YEAR 2024, BEGINNING JULY 1, 2023, AND INCLUDING JUNE 30, 2024.

BE IT ORDAINED by the Council of the City of Greenbelt, Maryland:

SECT. I. That the following budgets, as revised and approved by Council for the General Fund, Building Capital Reserve Fund, Cemetery Fund, Debt Service Fund, Replacement Fund, Special Projects Fund, Green Ridge House Fund, Capital Projects Fund, Community Development Block Grant Fund, and Greenbelt West Infrastructure Fund Budgets be and the same are hereby adopted at the fund level for the City of Greenbelt, Maryland, for the fiscal year 2024, beginning July 1, 2023, and including June 30, 2024.

SECT. II. GENERAL FUND

A. That the following amounts shall be and hereby are appropriated for the expenditures designated for the fiscal year beginning July 1, 2023, and including June 30, 2024, for the General Fund:

<u>Account #</u>	<u>Activity Title</u>	<u>Approved Budget and Appropriation</u>
100	General Government	\$4,923,900
200	Planning and Community Development	1,405,500
300	Public Safety	11,553,000
400	Public Works	4,586,400
500	Cares	1,606,300
600	Recreation and Parks	7,452,400
900	Miscellaneous	322,300
990	Non-departmental	1,259,400
999	Fund Transfers	<u>2,937,500</u>
	TOTAL GENERAL FUND APPROPRIATIONS	\$36,046,700

- B. That the following revenues are, in the considered judgment of the City Council, a fair appraisal and estimate of the revenues available to finance this budget and these appropriations for the fiscal year beginning July 1, 2023, and including June 30, 2024:

<u>Account #</u>	<u>Source</u>	<u>Estimated Revenues</u>
400	Real Estate Taxes	\$22,505,200
410	Personal Property Taxes	1,896,700
420	Other Local Taxes	4,525,700
430	Licenses and Permits	1,297,600
440	Revenue from Other Agencies	1,360,300
450	Service Charges	2,004,200
460	Fines and Forfeitures	544,000
470	Interest	100,000
480	Miscellaneous Revenues	249,200
490	Interfund Transfers	<u>1,600,000</u>
TOTAL GENERAL FUND REVENUES		<u>\$36,082,900</u>

SECT. III. BUILDING CAPITAL RESERVE FUND

- A. That the following amount shall be and hereby is appropriated for expenditures herein shown for the fiscal year beginning July 1, 2023, and including June 30, 2024, for the Building Capital Reserve Fund:

	<u>Approved Budget and Appropriation</u>
For the purchase of new or replacement capital items for City facilities	\$50,000

- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2023, and including June 30, 2024:

Fund balance as of July 1, 2023	\$748,893
Capital Reserve Fund	<u>50,000</u>
TOTAL FUNDS AVAILABLE	\$798,893

SECT. IV. CEMETERY FUND

- A. That the following amount shall be and hereby is appropriated for expenditures herein shown for the fiscal year beginning July 1, 2023, and including June 30, 2024, for the Cemetery Fund:

**Approved Budget
and Appropriation**

Improvements to three cemeteries including Interpretive signage	\$0
--	-----

- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2023, and including June 30, 2024:

Fund balance as of July 1, 2023	\$94,448
Interest	800
Service fees	<u>200</u>

TOTAL FUNDS AVAILABLE	\$95,448
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SECT. V. DEBT SERVICE FUND

- A. That the following amount shall be and hereby is appropriated for expenditures herein shown for the fiscal year beginning July 1, 2023, and including June 30, 2024, for the Debt Service Fund:

**Approved Budget
and Appropriation**

For payment of the City's general obligation and special assessment debt and miscellaneous associated charges	\$1,053,100
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- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2023, and including June 30, 2024:

**Approved Budget
and Appropriation**

Fund balance as of July 1, 2023	\$21,980
Interest on investments	300
Fund transfer	<u>1,050,000</u>
TOTAL FUNDS AVAILABLE	\$1,072,280

SECT. VI. REPLACEMENT FUND

- A. That the following amount shall be and hereby is appropriated for expenditures herein shown for the fiscal year beginning July 1, 2023, and including June 30, 2024, for the Replacement Fund:

	<u>Approved Budget and Appropriation</u>
For the purchase of new equipment using established replacement reserves for the replacement of equipment	\$335,000

- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2023, and including June 30, 2024:

	<u>Approved Budget and Appropriation</u>
Replacement reserves as of July 1, 2023	\$135,675
Interest on Investments	5,000
Insurance proceeds	2,000
Capital Reserve Fund Transfer	<u>300,000</u>
TOTAL FUNDS AVAILABLE	\$442,675

SECT. VII. SPECIAL PROJECTS FUND

- A. That the following amount shall be and hereby is appropriated for expenditures herein shown for the fiscal year beginning July 1, 2023, and including June 30, 2024, for the Special Projects Fund:

	<u>Approved Budget and Appropriation</u>
For the purchase of products, goods, and services, using funds set aside for specific purposes	\$494,900

- B. That the following funds are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2023, and including June 30, 2024:

**Approved Budget
and Appropriation**

Special Projects reserves as of July 1, 2023	\$24,931,010
Cable TV Franchise	200,000
Speed Cameras	227,500
Speed Camera Delinquent	18,000
Interest on Investments	160,000
Economic Development Fund	25,000
Public Art Fund	<u>5,000</u>
TOTAL FUNDS AVAILABLE	\$25,566,510

SECT. VIII. GREEN RIDGE HOUSE FUND

That the following amount shall be and hereby is approved for expenditures herein shown for the fiscal year beginning July 1, 2023, and including June 30, 2024, for the Green Ridge House Budget:

**Approved Budget
and Appropriation**

For the operation of Green Ridge House:

* Total Revenues	\$1,742,000
* Total Expenditures	1,652,500
* Total Capital Expenditures	92,100

SECT. IX. CAPITAL PROJECTS FUND

- A. That the following amount shall be and hereby is appropriated for expenditures herein shown for the fiscal year beginning July 1, 2023, and including June 30, 2024, for the Capital Projects Fund:

**Approved Budget
and Appropriation**

For the projects in the fiscal year beginning July 1, 2023 and ending June 30, 2024	\$1,807,500
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- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2023, and including June 30, 2024:

	<u>Approved Budget and Appropriation</u>
Fund balance as of July 1, 2023	\$171,294
Program Open Space Grant	112,500
Prince George’s Stewardship	93,800
Chesapeake Bay Trust	480,000
Special Projects Fund Transfer	250,000
Capital Reserve Fund Transfer	<u>1,000,000</u>
TOTAL FUNDS AVAILABLE	\$2,107,594

SECT. X. COMMUNITY DEVELOPMENT BLOCK GRANT FUND

- A. That the following amounts shall be and hereby are appropriated for expenditures herein shown for the fiscal year beginning July 1, 2023, and including June 30, 2024, for the Community Development Block Grant Fund:

	<u>Approved Budget and Appropriation</u>
For public infrastructure and human services projects	\$120,500

- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2023, and including June 30, 2024:

	<u>Approved Budget and Appropriation</u>
Federal grants	<u>\$120,500</u>
TOTAL FUNDS AVAILABLE	\$120,500

SECT. XI. GREENBELT WEST INFRASTRUCTURE FUND

- A. That the following amounts shall be and hereby are appropriated for expenditures herein shown for the fiscal year beginning July 1, 2023, and including June 30, 2024, for the Greenbelt West Infrastructure Fund:

	<u>Approved Budget and Appropriation</u>
For projects	\$2,700,000

- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this

budget and these appropriations for the fiscal year beginning July 1, 2023, and including June 30, 2024:

	<u>Approved Budget and Appropriation</u>
Fund balance as of July 1, 2023	\$1,933,724
State Bond Bill	\$475,000
MDOT/SHA TAP	<u>\$1,528,900</u>
TOTAL FUNDS AVAILABLE	\$3,937,624

SECT. XII. RATE OF TAXATION ON REAL PROPERTY

That the rate of taxation on real property to be taxed within the boundaries of the City of Greenbelt, Maryland, be and hereby is established as

EIGHTY-TWO AND SEVENTY-FIVE HUNDRETHS CENTS (\$0.8275)

on each one hundred dollar (\$100.00) of assessed valuation for the fiscal year beginning July 1, 2023, and including June 30, 2024.

SECT. XIII. RATE OF TAXATION ON PERSONAL PROPERTY

That the rate of taxation for the fiscal year beginning July 1, 2023, and including June 30, 2024, on any personal property to be taxed by the City of Greenbelt, Maryland, shall be and hereby is established as

**ONE DOLLAR AND SEVENTY-TWO AND TWENTY-FIVE HUNDRETHS CENTS
(\$1.7225)**

on each one hundred dollars (\$100.00) of assessed valuation, unless otherwise provided for by Article 81 of the Annotated Code of Maryland or by ordinance of the Greenbelt City Council.

BE IT FURTHER ORDAINED that this ordinance shall become effective July 1, 2023.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of June 5, 2023.

Emmett V. Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: June 5, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 60 minutes (9:15 - 10:15 pm)

Subject:

FY 2024 Program Open Space Annual program

Suggested Action:

Reference: Memorandum, T. Hruby 5/30/23

FY 2024 Program Open Space Annual Program

PowerPoint Presentation, M-NCPPC

Historical POS Data

The City's FY 2024 Annual Program Open Space (POS) Program is due to the Maryland-National Capital Park and Planning Commission (M-NCPPC). The City has been notified that it will be receiving \$297,423 in development funds for FY 2024. In Council's meeting materials is a memorandum from Planning staff outlining proposed changes to how the County administers Program Open Space funds

The City currently has POS funds encumbered for the following development projects: Greenbelt Aquatic and Fitness Center Phase II improvements, Buddy Attick Park Master Plan Improvements and Lakecrest Tennis Court Improvements. Including the City's FY 2024 POS allocation, the City's unencumbered POS development fund balance is \$913,632. The City's acquisition fund balance is \$634,028.

In FY 2023, Council approved \$760,605.41 of unencumbered POS funds be programmed for land acquisition and staff proposes to maintain this funding level for FY 2024. Staff is also proposing that \$50,243 of the City's FY 2024 funding be allocated to the Greenbelt Station South Core Recreation Amenities project, bringing the total POS fund balance for this project to \$162,923. Staff is also proposing the remaining \$247,000 in FY 2024 funding be allocated to the Greenbelt Aquatic and Fitness Center Facility Improvements, Phase II project. Funding for the Springhill Recreation Center Outdoor Recreation Amenities and Youth Center and

Vicinity Outdoor Recreation Amenities projects continue to be included in the City's proposed annual program.

Staff recommends City Council approve the City's FY 2024 Program Open Space Annual Program as proposed.

Attachments:

[FY 2024 POS Memo.v.2.t.hruby.Final.pdf](#)

[POS_Meeting_FY24_Plan.pdf](#)

[POS Data-Updated May 2023.pdf](#)

[FY 2024 POS Annual Program Final Version - City of Greenbelt.pdf](#)

CITY OF GREENBELT, MARYLAND

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

15 CRESCENT ROAD, SUITE 200
GREENBELT, MD. 20770



MEMORANDUM

To: City Council

From: Terri Hruby, Director of Planning and Community Development

VIA: Tim George, Interim City Manager

Date: May 30, 2023

RE: FY 2024 Program Open Space

In advance of M-NPPC requesting jurisdictions submit their FY 2024 Program Open Space (POS) Annual Program, staff at M-NCPPC met with the POS liaisons to the local jurisdictions to inform them of proposed changes to how the County administers Program Open Space funds. As Council is aware, every year the State provides the County with an allocation of POS funding, and the County then divides the funds amongst participating jurisdictions based on population. To meet the goals of the County's Land Preservation Parks and Preservation Plan (LPPRP), each jurisdiction has been required to put at least 50% of its allocation towards acquisition projects, and development projects required a 25% match.

The County has determined that it has met the State's parkland goal of 30 acres per 1,000, which allows the County to focus more on development projects. As a result, the County's draft LPPRP, which is expected to be approved by the State by June 30, 2023, proposes to allow jurisdictions to spend 75% of their allocation on development projects and reduces the required local match from 25% to 10%.

Additionally, the County is proposing to change how they handle acquisition funds. The County is concerned about the security of its high unencumbered balance of acquisition funds and recognizes the challenges that jurisdictions have faced in spending the monies based on land values, small funding allocations, and limited supply of available land. To address these challenges, beginning with FY 2024 allocations, the County is proposing to hold the entire state acquisition allocation in a "larger pot" and asking municipalities to request monies from this larger pot as acquisition projects arise. The County believes this approach will better position jurisdictions to acquire properties, without harming other jurisdiction since land purchases are

few and often far between. The County currently has an acquisition fund balance of \$19,679,529 and is receiving just over \$3,000,000 in FY 2024. Under the County's proposal the City would retain its current POS acquisition fund balance of \$635,028, and these funds still belong solely to the City.

The City's 2024 Program Open Space allocation is \$297,423. Planning staff has collaborated with the Recreation Director and Assistant Director to develop the attached FY 2024 Annual Program. At this time the program is based on the current required 25% match, but as stated above, it is likely this will be reduced to 10%. Three of the four projects proposed are resubmittals from last year's annual program. These projects include: Greenbelt Station South Core Recreation Amenities, Youth Center and Vicinity Outdoor Recreation Amenities, and Springhill Lake Recreation Center Outdoor Recreation Amenities. Staff proposes to allocate an additional \$54,308 to the Greenbelt Station South Core Recreation Amenities project. The fourth proposed project, the Greenbelt Aquatic and Fitness Center Facility Improvements–Phase II project that includes installation of a splash pad, received Board of Public Works approval in 2009 (\$191,137), and staff is proposing to allocate the remaining amount of the City's FY 2024 allocation (\$247,000) to cover the anticipated total cost of the project.

Program Open Space Program – Prince George's County

May 4, 2023

Status of LPPRP

- The draft LPPRP proposes a change from 50/50 allocation to a 75/25 allocation because the County has met our level of service goals for parkland
- This would also change the matching requirement for development projects from 25% to 10%
- The LPPRP is not yet approved but we met with the state this week to discuss final changes and are confident it will be approved by June 30, 2023

Encumbered Funds from DNR Report

Prince George's Open Projects

POS LOCAL	Project Location	Brief Description	Applicant	State Funding	Payments	Remaining or Reverted	BPW Date
5168-16-674	Rollins Ave Neighborhood Park	Phase 1 Development	M-NCPPC (Prince George's)	\$ 112,000.00	\$ 102,927.82	\$ 9,072.18	8/1/2007
5183-16-675	Potomac Landing ES Community Center	Renovations	M-NCPPC (Prince George's)	\$ 330,000.00	\$ 162,729.01	\$ 167,270.99	10/3/2007
5560-16-704	Green Branch Community Park	Athletic Complex Construction	M-NCPPC (Prince George's)	\$ 997,000.00	\$ 584,794.08	\$ 412,205.92	3/18/2009
5661-16-705	Buddy Attick Park	Master Plan Improvements	Greenbelt	\$ 225,000.00	\$ 101,886.00	\$ 123,114.00	8/5/2009
5714-16-733	Greenbelt Aquatic and Fitness Center	Phase 2 Upgrades	Greenbelt	\$ 191,137.00	\$ -	\$ 191,137.00	10/7/2009
6757-16-812	Cheverly Town Park	Multi-use Court & Pavilion	Cheverly	\$ 39,695.54	\$ -	\$ 39,695.54	2/7/2018
6892-16-821	Laurence Woodworth Park	ADA Playground Upgrades	Cheverly	\$ 58,325.00	\$ -	\$ 58,325.00	1/23/2019
7023-16-827	Riverfront Park	Replace Pedestrian Bridges	Laurel	\$ 466,875.00	\$ -	\$ 466,875.00	12/4/2019
7147-16-833	Whitemarsh Park	Bleacher, Press Box & Storage Building	Bowie	\$ 281,250.00	\$ -	\$ 281,250.00	10/21/2020
7167-16-834	District Heights Sports Complex	Restrooms	District Heights	\$ 82,500.00	\$ -	\$ 82,500.00	12/2/2020
7205-16-836	Albion Road	WMATA Property Acq	M-NCPPC (Prince George's)	\$ 1,625,670.00	\$ -	\$ 1,625,670.00	2/24/2021
7240-16-839	Patuxent River Park	Brown Property Acquisition	M-NCPPC (Prince George's)	\$ 464,000.00	\$ -	\$ 464,000.00	4/7/2021
7373-16-844	Henson Creek SVP	Chaumet Trust Acquisition	M-NCPPC (Prince George's)	\$ 1,013,102.00	\$ -	\$ 1,013,102.00	4/27/2022
7383-16-845	Muskogee Street	Hollywood Wellness Trail	College Park	\$ 94,712.00	\$ -	\$ 94,712.00	4/27/2022
7396-16-846	Western Branch SVP	Lake Arbor Golf Course Acquisition	M-NCPPC (Prince George's)	\$ 509,450.00	\$ -	\$ 509,450.00	6/8/2022
7397-16-847	Lakecrest Tennis Court	Improvements	Greenbelt	\$ 30,000.00	\$ -	\$ 30,000.00	5/11/2022
7414-16-849	Canter Creek Park	Development	M-NCPPC (Prince George's)	\$ 1,875,000.00	\$ -	\$ 1,875,000.00	10/12/2022
7399-16-848	Marlow Heights Community Center	Renovation	M-NCPPC (Prince George's)	\$ -	\$ -	\$ -	TBD
7484-16-857	Prince George's Plaza Community Center	Dewey Acq	M-NCPPC (Prince George's)	\$ 4,509,450.00	\$ -	\$ 4,509,450.00	11/16/2022
7493-16-858	Piscataway Creek Stream Valley Park	Emamian Acquisition	M-NCPPC (Prince George's)	\$ 512,000.00	\$ -	\$ 512,000.00	1/4/2023
7515-16-859	Western Branch SVP	Joseph Acquisition	M-NCPPC (Prince George's)	\$ 411,925.00	\$ -	\$ 411,925.00	3/15/2023

Unencumbered Funds

Unencumbered funds - This is the amount that has been allocated to the county (including municipalities) that is not attached to a project.

	Acquisition	Development
2023	\$6,303,222.00	\$6,303,222.00
2022	\$4,104,769.50	\$4,104,769.50
2021	\$3,405,822.50	\$3,405,822.50
2020	\$3,237,820.04	\$3,717,995.00
2019	\$0.00	\$2,147,719.87
Total	\$19,679,528.88	\$17,051,634.05

Projected FY24 amount **(subject to final FY24 state budget):**

If LPPRP results in the acquisition needs ARE MET:

\$3,304,699.00 \$9,914,097.00

- 7 years to encumber the funds and then 5 years to spend the encumbered funds
- 2019 funds will expire in July 2025

Proposed Changes FY24



The 75/25 split significantly lowers the amount available for acquisition. Divvied up among 8 entities that number becomes insignificant for meaningful acquisitions.



Municipalities have struggled to spend the acquisition funds annually, leaving a large amount of unencumbered acquisition funds



The Department has proposed, moving forward, to keep the acquisition funds in one pot that can be spent by MNCPPC or the municipalities in a given year



The municipalities will keep their prior acquisition allocations as is. We will then draw down from those funds first for any upcoming acquisition. After those funds are expended



This is fluid. The goal is to spend down the acquisition funds. If there comes a time where we need to re-evaluate this process we will

Example:

Municipality A wishes to acquire 2 properties in FY24. One for \$100,000 and one for \$200,000. They have a total of \$500,000 in their prior approved pot. After this year they will have \$300,000 left.

In FY25 Municipality A wishes to acquire a property for \$400,000. They would approach M-NCPPC with their plan. \$300,000 will come from their prior allocation and \$100,000 from the MNCPPC allocation

Note: We currently do this for all other municipalities in the County. Upper Marlboro will be using acquisition funds in FY24.

Status of Acquisition Funds

Acquisition			
Entity	Percentage Allocation	Unencumbered Funds	FY24 Allocation
MNCPPC	81%	\$16,492,023.00	\$3,304,699.00
Bowie	6.50%	\$1,440,775.46	
Cheverly	1%	\$41,601.00	
College Park	3.50%	\$1,043,973.00	
District Heights	1%	\$27,912.43	
Laurel	3%	\$72,134.00	
Greenbelt	3%	\$544,092.29	
Forest Heights	1%	\$17,018.00	
Total		\$19,679,529.18	\$3,304,699.00

Status of Development Funds

Development			
Entity	Percentage Allocation	Remaining Funds	FY24 Allocation
MNCPPC	81%	\$12,537,873.30	\$8,030,418.57
Bowie	6.50%	\$1,502,083.00	\$644,416.00
Cheverly	1%	\$201,045.00	\$99,141.00
College Park	3.50%	\$721,936.83	\$346,993.00
District Heights	1%	\$115,796.44	\$99,141.00
Laurel	3%	\$1,212,812.00	\$297,423.00
Greenbelt	3%	\$616,208.53	\$297,423.00
Forest Heights	1%	\$143,879.00	\$99,141.00
		\$17,051,634.10	\$9,914,096.57

MNCPPC Projects for FY24 Annual Report

Acquisition

- Charles Branch Stream Valley Park - \$12 mil
- North College Park Community Center - \$1.5 million
- Public Playhouse - \$500,000
- Cross Creek- \$1 million
- Town of Upper Marlboro - \$500,000

Total = \$15,500,000

Development

- South Tech Rec Aquatic - \$300,000
- Prince George's Equestrian Center - TBD
- Cosca Regional Park Imagination Playground - \$750,000
- Prince George's County Multigenerational Center - \$3,000,000
- Prince George's Sports and Learning Complex Indoor Track - \$1,500,000
- Good Luck Community Center – \$5,240,000
- Rollingcrest Community Center - \$3,000,000
- Marlow Heights - \$5,000,000

Total = \$18,790,000

Components of FY24 Plan

- Choose shovel-ready projects if possible
- Provide a map of each property or development location
- Follow numbering system using A for acquisition and D for development
- Vision Narrative/Justification for each property or development
- Table showing remaining available POS funding (acquisition or development) plus this year's allocation

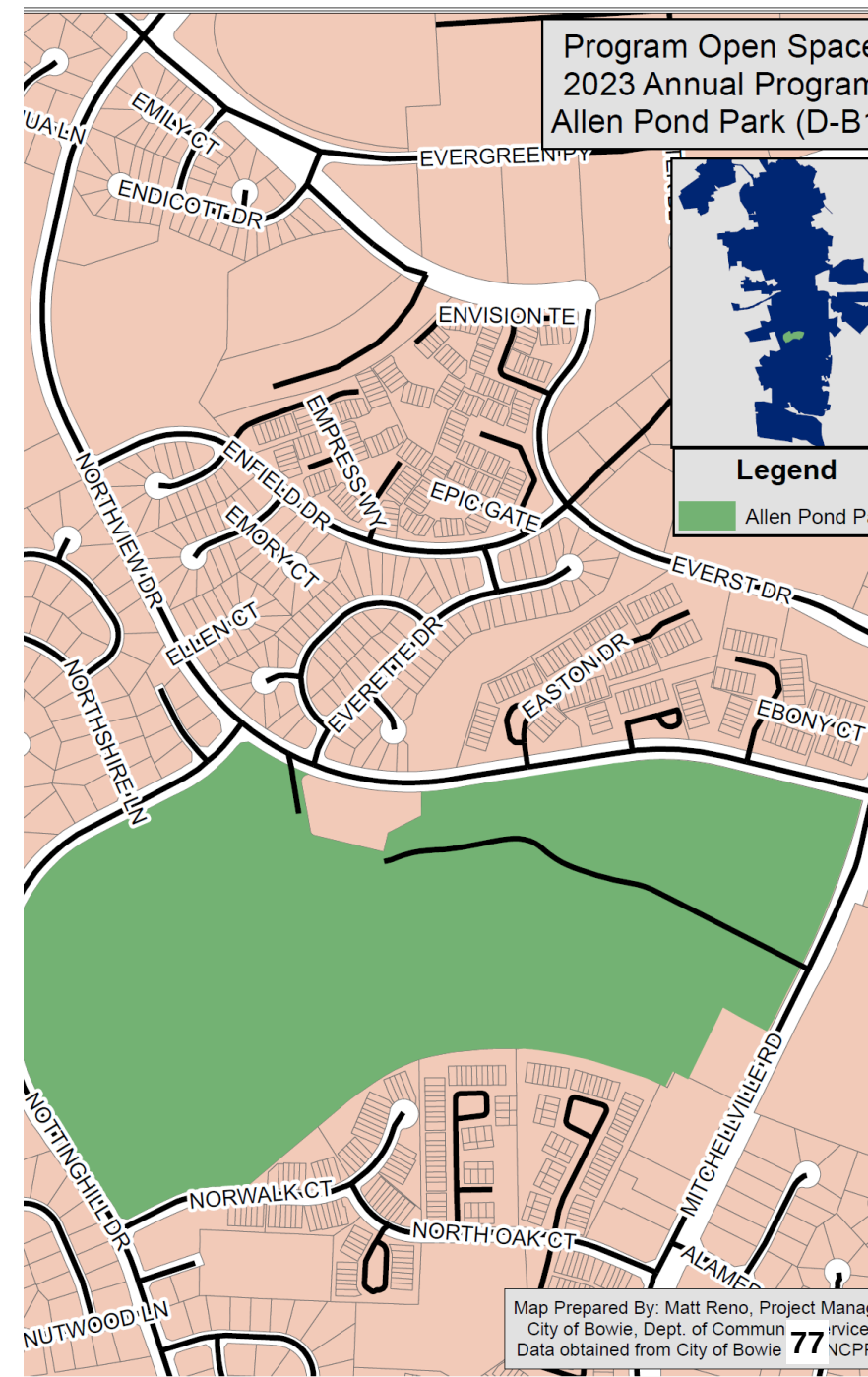
Vision Statements and Numbering System

VISION STATEMENTS	
M-NCPPC ACQUISITION PROJECTS	
PROJECT ID	PROJECT NAME, PROJECT DESCRIPTION
A-1	<u>Avondale Park</u> - This project consists of the acquisition of a 8.6-acre property located on the eastside of LaSalle Road, approximately 1/2 mile south of Chillum Road. This acquisition would add some much needed acreage to the existing park for future expansion and connectivity opportunities. This project supports Vision 3 by concentrating deveopment in exisiting population and usiness centers; Vision 8 by acquiring land that will promote economic development; and Vision 11 by master planning the land to provide for sustaniable balanced communities and resources.
A-2	<u>Brandywine Area Community Park</u> - The acquisition of approximately 22 acres of land adjacent to Brandywine Area Community Park. This project supports Vision 8 by promoting employment opportunities within the capacity of the state's public service and facilities.
A-3	<u>Rollins Avenue Park</u> - The acquisition of approximately 13 acres of land adjacent to Rollins Avenue Park. This acquisition would provide some much needed open space in an area with a deficit of parkland. This project supports several visions including Vision 1 by achieving sustainable communities and protection of the environmen promoting economic development.
A-4	<u>Prince George's Plaza Community Center</u> - Acquisition of proper community center will allow for future expansion of the facility and pa supports several visions including: Vision 2 through a design process t community to determine the recreational programming residents desir community center; Vision 3 through development of an expanded facility new "downtown" in Prince George's County; Vision 4 because the con serve the residents of the Prince George's Plaza Metro Transit District; V project will be a renovation and expansion of an existing facility; and ' project is part of the overall effort to increase the economic vitality and c Prince George's Metro Transit District.
A-5	<u>Riversdale Historic Site</u> - The acquisition of residential lots adjacent Mansion will improve the environmental setting for this National Hist enable the recreation of a historic landscape for interpretation and educ; and 11 are supported through community involvement and the protection a historic resource.
A-6	<u>North College Park Community Center</u> - This project is for the acq to build the new 12,000 Suare foot North College Park Community Ce determined). This project supports several visions including: Visic sustainable communities and protection of the environment and Visio economic development.

VISION STATEMENTS	
DEVELOPMENT PROJECTS	
PROJECT ID	PROJECT NAME/PROJECT DESCRIPTION
D-CP1	<u>Duvall Field Phase 2 Renovation</u> Phase 1 construction of a concession building and recreation plaza is complete. The remaining work includes design and renovation of the existing fields, playground, and parking. The City is currently funding design which is 70% complete. Program Open Space funds will be used for construction starting in Fall 2022.
D-CP2	<u>Design and Construction of College Park Swim Club Recreation Area</u> This project involves design and construction of a multi-purpose recreational facility. The City is funding the design and construction of a community center building on the site. Program Open Space funds will be used for design and construction of the surrounding land potentially including a community garden, dog park, playing fields and playground.
D-CP3	<u>Design and Construction of Sentinel Swamp Sanctuary</u> This project involves environmental research and planning for the protection and celebration of the sentinel swamp area adjacent to the Old Town Playground. Possible features include interpretive signage, a boardwalk, landscaping and an overlook.

Map of Project or Property Location

- Instead of one map for each project, can be one map of the County or jurisdiction with all projects identified



Tables

- Can we just say unencumbered funds and then FY24 allocation and a total or do we need to list year by year.
- Unsure if these prior lists include funds already encumbered so might be best to start from a new baseline total? Would like state thoughts

Sponsor	Project ID	Project Name, Project Description	Acreage			Source of Funds for Annual Program Only		
			Existing	Ultimate	Project	Total	Local	State (POS, Local Funds)
		Regional Stream Valley Park Acquisition (Projects A-9 thru A-23) FY17 \$73,076 FY18 \$1,397,734 FY19 \$2,053,423 FY20 \$1,769,000 FY21 \$2,822,000 FY22 \$3,401,622 FY23 \$2,620,249				\$14,137,105		\$14,137,105
	A-9	Anacostia River Stream Valley Park	795.78	1,000	1.64 Mullican	\$350,000		\$350,000
	A-10	Charles Branch Stream Valley Park	342	1,000	622 Girl's Scouts of America	\$11,400,000		\$11,400,000
	A-11	Chesapeake Beach Railroad Trail	12	20	TBD	TBD		TBD
	A-12	Collington Branch SVP	786	1,000	TBD	TBD		TBD
	A-13	Green Branch Athletic Complex	380	450	TBD	TBD		TBD
	A-14	Henson Creek Stream Valley Park	1103	1,200.00				
	A-15	Paint Branch Stream Valley Park	463	470	TBD	TBD		TBD
	A-16	Mattawoman Watershed Stream Valley Park	497	850	TBD	TBD		TBD
	A-17	Patuxent River Park	7271	10,000	20.0 Golden	\$100,000		\$100,000
					13.88 Zehner	\$200,000		\$200,000
	A-18	Piscataway Creek Stream Valley Park	1491	2,000	TBD	TBD		TBD
	A-19	Potomac River Park	25	100	TBD	TBD		TBD

Additional
Questions/Discussion?

POS PROJECTS
Spent and Encumbered Funds
Updated May 2023

ACQUISITION PROJECTS

Year	Project Title	POS Funds Used	Status
1971	Acquisition - Holy Lutheran Church	\$20,504.87	Completed
1971	Acquisition - Schrom Hills Park, Shimmel	\$21,759.92	Completed
1972	Kelly Property Acquisition - Greenbelt Park	\$20,308.00	Completed
1972	Bressler Acquisition - Greenbelt Park	\$41,230.81	Completed
1973	Acquisition - Schrom Hills Park, Tidler	\$62,861.27	Completed
1973	Acquisition, SHL Recreation Center, Small	\$43,350.00	Completed
1977	Acquisition - North Greenbelt Park, Reiner	\$29,300.00	Completed
1984	Acquisition - Buddy Attick, Towers	\$30,468.00	Completed
1988	Acquisition - Buddy Attick Park, Pepco	\$46,742.00	Completed
1988	Acquisition - Schrom Hills Park, Shimmel	\$160,803.24	Completed
1993	Acquisition - Schrom Hills Park, Steiner	\$158,000.00	Completed
2004	Greenbelt East Parkland Acquisition (Sunrise)	\$645,575.50	Completed
TOTAL ACQUISITION		\$1,280,903.61	

DEVELOPMENT PROJECTS - Encumbered

Program Year			
1973	Braden Field Tennis Courts	\$61,415.35	Completed
1993	Braden Field Lighting	\$32,953.00	Completed
1998	Lakecrest Tennis Court Improvements	\$22,500.00	Completed
2006	Skate park Construction	\$50,000.00	Completed
2007	Canning Terrace Playground Improvements	\$61,464.00	Completed
2009	Parks & Playground Improvements	\$113,261.00	Completed
2008	GAFC Phase I Upgrades - Mechanical Upgrades	\$405,415.59	Completed
2009	GAFC Phase II Upgrades (outdoor Pool amenities)	\$191,137.00	On Hold
2009	Braden Tennis Courts Resurfacing/Lighting	\$240,000.00	Completed
2009/2018	Buddy Attick Park Master Plan Improvements	\$221,685.93	In progress
2013	Youth Center Gym Floor	\$52,500.00	Completed
2014/2016	Community Center Facility Upgrades (HVAC)	\$382,385.28	Completed
2014	GAFC Phase III Upgrades (roof replacement)	\$490,310.70	Completed
2017/2018	Community Center Playground Renovations	\$126,736.75	Completed
	Greenbelt Aquatic & Fitness Center Phase IV Improvements		
2018	(Fitness Center HVAC/Roof)	\$121,686.00	Completed
2021	2 Court Research Road Playground	\$37,656.00	Completed
2022	Lakecrest Tennis Court Improvements	\$30,000.00	Scheduled

TOTAL DEVELOPMENT **\$2,641,106.60**

**CITY OF GREENBELT
PROGRAM OPEN SPACE
UNENCUMBERED BALANCE
FY 2024**

Development Reserve Funds¹:

<u>Fiscal Year</u>	<u>Amount</u>
FY 2018	\$111,785.38
FY 2019	\$109,652.76
FY 2020	\$31,614.46
FY 2021	\$90,935.46
FY 2022	\$109,597.34
FY 2023	\$162,623.13
FY 2024	\$297,423.00

Acquisition Reserve Funds²:

<u>Fiscal Year</u>	<u>Amount</u>
FY 2014	\$62,948.58
FY 2019	\$109,652.76
FY 2020	\$99,270.47
FY 2021	\$90,935.46
FY 2022	\$109,597.35
FY 2023	\$162,623.13

TOTAL = 1,548,659.00

¹ Development monies can be used towards acquisition projects

² M-NCPPC approved 100 percent of FY 2016, FY 2017 & FY 2018 allocations to be used towards development projects.

VISION STATEMENTS
City of Greenbelt

FY 2024

<u>DEVELOPMENT PROJECTS:</u>	
D-G1	Greenbelt Station South Core Recreation Amenities
D-G2	Youth Center & Vicinity Outdoor Recreation Amenities
D-G3	Springhill Lake Recreation Center Outdoor Recreation Amenities
D-G4	Greenbelt Aquatic and Fitness Center Facility Improvements, Phase II
<u>AQUISTION PROJECTS:</u>	
A-G1	Greenbelt Parkland Acquisition

VISION STATEMENTS – FY 2024***CITY OF GREENBELT DEVELOPMENT PROJECTS***

<u>PROJECT ID</u>	<u>PROJECT NAME, PROJECT DESCRIPTION</u>
D-G1	<u><i>Greenbelt Station South Core Recreation Amenities</i></u> – This project consists of the installation of active recreation amenities in the Greenbelt Station South Core residential development. Amenities will be located within established park areas. This project is consistent with the 2009 State Planning visions including but not limited to community design (Vision 4), public participation (Vision 2), quality of life and sustainability (Vision 1) and stewardship (Vision 11).
D-G2	<u><i>Youth Center & Vicinity Outdoor Recreation Amenities</i></u> – This project proposes to upgrade and install outdoor recreation amenities to include but not limited to, upgrades to basketball court and rebound wall, improvements to youth center patio and installation of shade structure(s). This project is consistent with the 2009 State Planning visions included but not limited to stewardship (Vision 11), community design (Vision 4) and sustainability (Vision 1)
D-G3	<u><i>Springhill Lake Recreation Center Outdoor Recreation Amenities</i></u> – This project proposes to upgrade and install outdoor recreation facilities to include, but not limited to, an inclusive playground, picnic pavilion and basketball court improvements. This project is consistent with the 2009 State Planning visions included but not limited to stewardship (Vision 11), community design (Vision 4) and sustainability (Vision 1)
D-G4	<u><i>Greenbelt Aquatic and Fitness Center Facility Improvements, Phase II</i></u> - Undertake a series of improvements/upgrades to the outdoor pool to include installation of water amenities (i.e., splashpad), miscellaneous concrete replacement, fencing, and other improvements as needed. This project is consistent with the 2009 Planning Visions by expanding and renovating an existing facility (Vision 5) and promoting quality of life and sustainability (Vision 1).

**PROGRAM OPEN SPACE
ANNUAL PROGRAM FOR DEVELOPMENT
FISCAL YEAR 2024**

<u>Project ID</u>	<u>Project Name & Project Description</u>	<u>Source of Funds for Annual Program Only</u>			
		<u>Total</u>	<u>Local</u>	<u>State (POS Local Funds)</u>	<u>Federal</u>
D-G1	Description: <u>Greenbelt Station South Core Recreation Amenities</u> – Construct recreation amenities on city-owned park land within the Greenbelt Station South Core residential development. Project specifics will be finalized at the conclusion of the neighborhood recreation facilities study that is currently underway. <u>FY 2020:</u> \$22,500.00 (approved previously) <u>FY 2021:</u> \$90,000.00 (approved previously) <u>FY 2024:</u> \$50,423.00	\$217,231.00	\$54,308.00	\$162,923.00	
D-G2	Description: <u>Youth Center & Vicinity Outdoor Recreation Amenities</u> – Upgrade and install outdoor recreation facilities to include, but not limited to, repairs to basketball court and rebound wall, improvements to youth center patio and shade structures to support outdoor recreation programs. <u>FY 2018:</u> \$104,974.94 (approved previously) <u>FY 2021:</u> \$935.46 (approved previously) <u>FY 2022:</u> \$109,597.34 (approved previously)	\$287,343.74	71,836.00	\$215,507.74	
D-G3	Description: <u>Springhill Lake Recreation Center Outdoor Recreation Amenities</u> - Upgrade and install outdoor recreation facilities to include, but not limited to inclusive playground, pavilion and upgraded to basketball court. <u>FY 2023:</u> \$162,623.13 (approved previously)	\$216,831.00	\$54,208.00	\$162,623.00	
D-G4	Description: <u>Greenbelt Aquatic and Fitness Center Facility Improvements, Phase II</u> – Undertake improvements to the outdoor pool including, but not limited to, installation of water amenities (i.e., splash pad) and miscellaneous concrete work. The City encumbered \$191,137.00 for this project in 2009 and is requesting additional POS funds to fully cover the anticipated cost of the project. <u>FY 2024:</u> \$247,000.00	\$329,333.00	\$82,333.00	\$247,000.00	

VISION STATEMENTS – FY2024

CITY OF GREENBELT ACQUISITION PROJECTS

<u>PROJECT ID</u>	PROJECT NAME, PROJECT DESCRIPTION
A-G1	<u>Greenbelt Parkland Acquisition</u> – This project proposes the acquisition of undeveloped land within the City to provide increased recreational opportunities and/or for conservation purposes. A specific parcel has not been identified at this time, but the City wants to position itself to be in a financial position to acquire land for open space purposes as the opportunity arises. The project supports the following 2009 State planning visions: Quality of Life and Sustainability, Environmental Protection, Resource Conservation and Stewardship.

**PROGRAM OPEN SPACE
ANNUAL PROGRAM FOR ACQUISITION
FISCAL YEAR 2024**

<i>Sponsor</i>	<u>Project ID</u>	<u>Project Name, (Project Description)</u>	<u>Acreage</u>			<u>Source of Funds for Annual Program Only</u>			
			<u>Existing</u>	<u>Ultimate</u>	<u>Project</u>	<u>Total</u>	<u>Local</u>	State (POS <u>Local Funds</u>)	<u>Federal</u>
City of Greenbelt	A-G1	Description: <u>Parkland Acquisition</u> – Acquisition of unspecified acres of land to provide recreational opportunities and/or trail connections within the City. <u>FY 2014:</u> \$62,948.58 <u>FY2018:</u> \$6,810.44 <u>FY 2019:</u> \$219,305.52 <u>FY 2020:</u> \$108,384.93 <u>FY 2021:</u> \$90,935.46 <u>FY 2022:</u> \$109,597.35 <u>FY 2023:</u> \$162,623.13	To be determined		To be determined	\$760,605.41		\$760,605.41	

City Council Agenda Item Report

Meeting Date: June 5, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section: OTHER BUSINESS 60 minutes (9:15 - 10:15 pm)

Subject:

* Meetings

Suggested Action:

Attachments:

[meetings.pdf](#)

CITY OF GREENBELT, MARYLAND

25 Crescent Road, Greenbelt, MD 20770-1891

6/1/2023 9:27 AM



City Council Meetings & Work Sessions June – July

Work Session – WMATA Project Update on Metro's Better Bus Network Redesign	Wed.	06/07	7:30 pm
Work Session – Greenbelt East Homeowners/Condominium Associations	Mon.	06/12	7:30 pm
Work Session – TBD	Wed.	06/14	7:30 pm
Special Meeting/Closed Session – (Personnel Matters/Interim City Manager Evaluation)	Wed.	06/14	Following WS
No Meeting – City Holiday – Juneteenth	Mon.	06/19	
Regular Meeting	Tues.	06/20	7:30 pm
Work Session – WSSC	Wed.	06/21	7:30 pm
MML Summer Conference (Ocean City)	Sun. – Wed.	06/25 – 06/28	
No Meeting – MML Summer Conference	Mon.	06/26	
No Meeting – MML Summer Conference	Wed.	06/28	
Work Session – TBD	Mon.	07/03	7:30 pm
Work Session – TBD	Wed.	07/05	7:30 pm
Regular Meeting	Mon.	07/10	7:30 pm
Work Session – Advisory Board/Committee Chairs Meeting	Wed.	07/12	7:30 pm
No Meeting	Mon.	07/17	
No Meeting	Wed.	07/19	
No Meeting	Mon.	07/24	
No Meeting	Wed.	07/26	
Four Cities Meeting (Berwyn Heights)	Thur.	07/27	7:00 pm
Work Session – TBD	Mon.	07/31	7:30 pm

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use Video Relay Services (VRS) at 711 or e-mail banderson@greenbeltmd.gov to reach the City Clerk. Unless otherwise noted, meetings will be held in the Council Chambers in the Municipal Building (MB) at 25 Crescent Road and virtually by Zoom. Zoom meeting information for public participation is posted on the City's website at www.greenbeltmd.gov on the meeting calendar.

Bonita Anderson, City Clerk

A NATIONAL HISTORIC LANDMARK

(301) 474-8000

fax (301) 441-8248
www.greenbeltmd.gov

MD RELAY 711

CITY OF GREENBELT, MARYLAND

25 Crescent Road, Greenbelt, MD 20770-1891



6/1/2023 9:27 AM

Ready to be scheduled:

Parke Crescent Apartment Complex
Virtual Meetings Accessibility for Blind and
Visually Impaired
City Contracting Policy
Hotels
Washington Gas
Advisory Board Chairs (July 12)
Street Lights (Pepco)
Walk-way fixture

For later scheduling:

Zoning Enforcement
Parkway Apartment Owners/GHI (*parking*)
Northway Fields Master Plan
City Manager Updates (Jan, Pre-budget; July &
Sept/Oct)
Meeting with County on Transportation Plan
Department of Permitting, Inspections &
Enforcement (DPIE)
Museum Plan
Bernard Penney (*Memorial Donation in honor of
Leonie Penney*)
Potential Bond Referendum/Capital Financing
Cemetery Plans
MARC Train Service/ MDOT
Arts & Entertainment District
EV Chargers Five Year Plan
Fleet Vehicles Ten Year Plan

City Council Agenda Item Report

Meeting Date: June 5, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section: OTHER BUSINESS 60 minutes (9:15 - 10:15 pm)

Subject:

* Stakeholder List

Suggested Action:

Attachments:

[Stakeholder Schedule.pdf](#)

Annual														
Advisory Group Chairs	7/22													
Franklin Park at Greenbelt Station Mgmt.	12/21	12/22												
Greenbelt Center HOAs	3/23													
Greenbelt East HOAs and COAs/Greenbelt East Advisory Coalition	4/22													
Greenbelt Homes, Inc.	8/22													
Greenbelt Station HOA/Verde Apts.	8/22													
School Board Member	9/21	2/23												
State Highway Administration	11/20	11/22												
Biennial														
Beltsville Ag. Research Center	8/18	11/22												
Beltway Plaza	9/22													
NASA/GSFC	3/22	4/23												
Greenbelt Business Alliance	10/22													
Greenbelt Park NPS	1/22	3/23												
Greenway Shopping Center	12/20	2/23												
Religious/Spiritual Organizations	6/22													
Twice a Year														
County Council Person and At Large Members	5/23													
Meetings as Needed														
Apartments	4/21													
Comcast/Verizon	3/21													
Greenbelt Office Parks														
Greenbelt Watershed Groups	10/19													
Hotels														
PEPCO/WSSC	2/22													
Prince George's Economic Development Corp.	11/21													
Prince George's Planning Board	10/19													
Roosevelt Center Owner	8/20													
University of Maryland	4/15													
WMATA/PGDPW&T (Semi-Annual)	5/22													
Newly Elected/Appointed Officials (Presentation of a Council Regular Meeting)														
County Executive														
School Board CEO														
State's Attorney	1/23													