



CITY COUNCIL AGENDA

**Municipal Building
25 Crescent Road
Monday, June 03, 2019
8:00 PM**

I. ORGANIZATION

1. Call to Order
2. Roll Call
3. Meditation and Pledge of Allegiance to the Flag
4. Consent Agenda
5. Approval Of Agenda And Additions

II. COMMUNICATIONS

6. Presentations
- 6A. Chesapeake Bay Awareness Week Proclamation
Suggested Action:
The State of Maryland, along with Pennsylvania and Virginia, has designated the second week of June as Chesapeake Bay Awareness Week. Jason Martin, Environmental Coordinator and Maryam El-Amin, Chesapeake Conservation Corps Member of the Greenbelt Department of Public Works, will accept the proclamation.

[Chesapeake Bay Awareness Week Proclamation19.pdf](#)
- 6B. Small Cities Month Proclamation
Suggested Action: The National League of Cities (NLC) has declared June as Small Cities Month. Councilmembers Silke I. Pope and Edward V. J. Putens, members of the Small Cities Steering Committee, will accept the proclamation.
[Small Cities Month 19.proc.pdf](#)

- 6C. National Gun Violence Awareness Day
Suggested Action: This proclamation declares June 7, 2019, to be National Gun Violence Awareness Day in the City of Greenbelt to honor and remember all victims and survivors of gun violence and to declare that we as a country must do more to reduce gun violence.
[National Gun Violence Awareness Day.proc.pdf](#)
7. Petitions and Requests
8. Minutes of the Council
Suggested Action: * Work Session, December 12, 2018
* Work Session, December 19, 2018
* Work Session, January 09, 2019
* Work Session, January 23, 2019
* Budget Work Session, April 03, 2019
* Budget Work Session, April 10, 2019
* Budget Work Session, May 01, 2019
[WS181212.pdf](#)
[WS181219.pdf](#)
[WS190109.pdf](#)
[WS190123.pdf](#)
[WS190403.pdf](#)
[WS190410.pdf](#)
[WS190501.pdf](#)
9. Administrative Reports
10. Committee Reports

III. LEGISLATION

11. An Ordinance To Amend Article IV, "Public Ethics", Of Chapter 2 "Administration" Of The Greenbelt City Code To Expand The Number Of Board Members
- 2nd Reading, Adoption
Suggested Action:

Reference: Ordinance
Comparison Chart

At the Regular Meeting on February 11, 2019, the Council reviewed the Ethics Commission Report #2019-1 to consider expansion of the Commission. The Ethics Commission believes that increasing the board to five members will ensure that there will be an adequate number of commissioners to hear any case brought before the Ethics Commission.

Included in Council's packet is a comparison on neighboring municipalities that the board has provided.

Ms. Davis introduced this ordinance for first reading at the last meeting. It is recommended the ordinance be introduced for second reading and moved for adoption tonight.

[Ordinance.pdf](#)
[Comparison Chart.pdf](#)

12. FY 2020 Budget Adoption
Suggested Action: Reference: Memo, N. Ard, D. Moran and J. Williams, 5/21/2019

The City Council has nearly completed its budget process which began with staff meetings in Fall 2018. The proposed fiscal year 2020 budget was presented to Council on March 25. Since then, Council has held nine public work sessions to consider the budget. On April 22, the City Council held a public hearing in accordance with City Charter requirements. A list of changes was prepared based on Council discussion at the final budget review work session on May 15. Council held a second public hearing on May 28 to receive public input on the budget and proposed changes. The proposed \$31M budget recommended increasing the real estate property tax rate by an additional one and a half cent, a hearing was held on the constant yield tax rate, and the City's reserve fund will be lowered.

The budget is now ready for adoption. The City Charter requires that the budget be adopted on or before the 10th day of June for the fiscal year starting July 1, 2019. Included in Council's packet is a memo listing the changes that have been suggested to the budget as it was proposed on March 25. However, in past years, Council has read each of the changes and made motions to approve them at the departmental level but this practice is not required. A motion to adopt the Fiscal Year 2020 Budget is sufficient. Once this motion is approved, Council can proceed to the next item of business, the ordinance to appropriate the funds included in the budget. If Council chooses to continue with the practice of approving changes at the departmental level, the changes are detailed in the referenced memorandum.

[Budget Script.pdf](#)

13. An Ordinance to Adopt the General Fund, Building Capital Reserve Fund, Cemetery Fund, Debt Service Fund, Replacement Fund, Special Projects Fund, Green Ridge House Fund, Capital Projects Fund, Community Development Block Grant Fund and Greenbelt West Infrastructure Fund Budgets for the City of Greenbelt, Maryland, to Appropriate Funds and Establish Real Estate and Personal Property Tax Rates for the Fiscal Year 2020 Beginning July 1, 2019 and Including June 30, 2020
- 1st Reading, Suspension of the Rules
- 2nd Reading, Adoption

Suggested Action: Reference: Ordinance

Section 51 of the City Charter states that "immediately upon adoption of the budget, the City Council shall adopt an ordinance appropriating funds for the ensuing year.....to include a summary of estimated income.... and levy all property taxes and other taxes required to realize the income estimated."

Having amended the City Manager's proposed budget, Council now must introduce an ordinance to adopt the budget, appropriate funds, and establish tax rates for real and personal property for FY 2020. All funds have been incorporated into one ordinance.

It is recommended that Council introduce the ordinance, suspend the rules, and adopt the ordinance at this meeting.

Note: Per Council's Standing Rules, six (6) votes in the affirmative are needed in order to suspend the rules. If the budget ordinance is not adopted tonight, a special meeting will have

to be scheduled on or before June 10.

[Ordinance.pdf](#)

IV. OTHER BUSINESS

- *14. *City Council Comments on the Proposed Washington DC to Baltimore Loop Project
Suggested Action:
Reference:

D.C. to Baltimore Loop Project Draft EA Comments Letter
D.C. to Baltimore Loop Project Draft PA Comment Letter

At its regular meeting on May 28, 2019, the City Council discussed the Draft Environmental Assessment (EA) and the Draft Programmatic Agreement (PA) for the Washington DC to Baltimore Loop Project.. As directed by City Council, staff has prepared comment letters on both the EA and PA that summarize the comments and concerns that were discussed by Council on May 28th. Upon approval of Council the letters will be transmitted to the Maryland Department of Transportation State Highway Administration prior to the June 8th due date.

[D.C. to Baltimore Loop Project Draft EA Comments.pdf](#)
[D.C. to Baltimore Loop Project Draft PA Comment Letter.pdf](#)

- *15. *Letter to Board of Public Works Regarding Proposed I-495 and I-270 P3 Project
Suggested Action: Reference: Draft Letter

At the regular meeting on May 28, the City Council directed staff to prepare a letter to the Board of Public Works expressing opposition to both the designation of I-495 and I-270 P3 Program as a public-private partnership, and approval of the proposed solicitation method for selecting a developer for the proposed P3 Project.

Approval of this item on the consent agenda will indicate Council approval of the letter. This letter would be sent to all three members of the Board.

[BPW Joint Signature Letter.doc](#)

- *16. *Advisory Board Reports (FY 2020 Recognition Groups Applications)
Suggested Action:
Reference:

AAB Report #19-6 – The S.P.A.C.E., Free Art for All
PRAB Report #19-4 – Random Unselfish Acts of Kindness (RUAK)
PRAB Report #19-5 – Greenbelt Black History Month Committee

On May 28, 2019, Council accepted the committee reports of Park and Recreation Advisory Board (PRAB) and Arts Advisory Board (AAB), which included the new recognition group applications.

Approval of this item on the consent agenda will indicate Council's intent to approve the new Recognition Group Status for the following groups: The S.P.A.C.E., Free Art for All; Random Unselfish Acts of Kindness (RUAK) and Greenbelt Black History Month Committee for FY 2020.

[The S.P.A.C.E. Free for All.pdf](#)
[Random Unselfish Acts of Kindness \(RUAK\).pdf](#)

[Greenbelt Black History Month Committee.pdf](#)

17. Council Activities

18. Council Reports

*19. *Appropriation for consulting services related to City Manager evaluation
Suggested Action: Authorization for the expenditure of up to \$3,150 for consulting services related to the City Manager evaluation.

V. MEETINGS

V. Meetings

Suggested Action:

Reference: City Council Calendar
Stakeholder Chart

[meetings.pdf](#)

[Stakeholder Schedule.pdf](#)

City Council Agenda Item Report

Meeting Date: June 3, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Proclamation

Agenda Section:

Subject:

Chesapeake Bay Awareness Week Proclamation

Suggested Action:

The State of Maryland, along with Pennsylvania and Virginia, has designated the second week of June as Chesapeake Bay Awareness Week. Jason Martin, Environmental Coordinator and Maryam El-Amin, Chesapeake Conservation Corps Member of the Greenbelt Department of Public Works, will accept the proclamation.

Attachments:

[Chesapeake Bay Awareness Week Proclamation19.pdf](#)

PROCLAMATION

WHEREAS, the Chesapeake Bay is the largest estuary in the United States, spanning six states and the District of Columbia; and

WHEREAS, the Chesapeake Bay is fed by 50 major tributaries, contains more than 15 trillion gallons of water, and produces more than 500 million pounds of seafood harvest annually, including crabs, oysters and rockfish; and

WHEREAS, the Chesapeake Bay watershed is an extraordinary natural resource, as well as an integral part of our heritage; and

WHEREAS, the Chesapeake Bay area is home to more than 17 million people, 3,600 species of plants and animals and two of the five major shipping ports in the North Atlantic; and

WHEREAS, the City of Greenbelt recognizes that it is our duty to preserve and sustain our watersheds, to conserve our natural resources, and to protect the Chesapeake Bay; and

WHEREAS, the City of Greenbelt has made many accomplishments in improving water quality and are leaders in Chesapeake Bay restoration efforts, through practices that include the installation of rain barrels, rain gardens, permeable pavement and, by enhancing the tree canopy, which all serve to filter polluted stormwater runoff and to remove pollutants that would otherwise make their way into the Chesapeake Bay;

NOW, THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the citizens and City Council of Greenbelt, do hereby proclaim June 1-9, 2019, as

CHESAPEAKE BAY AWARENESS WEEK

in Greenbelt and call upon all our staff and residents to do their part every day of the year to protect the Chesapeake Bay.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 3rd day of June 2019.

EMMETT V. JORDAN
Mayor

ATTEST: Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: June 3, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Proclamation

Agenda Section:

Subject:

Small Cities Month Proclamation

Suggested Action:

The National League of Cities (NLC) has declared June as Small Cities Month. Councilmembers Silke I. Pope and Edward V. J. Putens, members of the Small Cities Steering Committee, will accept the proclamation.

Attachments:

[Small Cities Month 19.proc.pdf](#)

PROCLAMATION

WHEREAS, the National League of Cities President and the National League of Cities Small Cities Council have declared June as "Small Cities Month"; and

WHEREAS, small cities and towns under 50,000 population are the home town to millions of Americans and constitute the vast majority of municipalities across the United States; and

WHEREAS, small cities and towns strive to strengthen their communities through the provision of services and programs to improve the quality of life for all residents; and

WHEREAS, the federal government and state government are essential partners in the success of small cities and towns, and must be encouraged to continue to support programs and legislation that strengthen small communities; and

WHEREAS, residents, organizations, and businesses are partners in the success of small cities and towns, through their efforts to make small communities a viable choice for people to live; and

WHEREAS, during these challenging economic times, the need for renewed intergovernmental partnerships to support essential public services is more important than ever to ensure the safety and growth of small town America; and

WHEREAS, Councilmembers Silke I. Pope and Edward V. J. Putens are current members of the NLC Small Cities Council Steering Committee; and

NOW, THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the citizens and City Council of Greenbelt, do hereby proclaim June to be

Small Cities Month

in Greenbelt and encourage our legislators, organizations, businesses, and citizens to recognize this event and to work together throughout the year to invest in small cities and towns to better the lives of all citizens.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 3rd day of June 2019.

EMMETT V. JORDAN, Mayor

ATTEST: Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: June 3, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Proclamation

Agenda Section:

Subject:

National Gun Violence Awareness Day

Suggested Action:

This proclamation declares June 7, 2019, to be National Gun Violence Awareness Day in the City of Greenbelt to honor and remember all victims and survivors of gun violence and to declare that we as a country must do more to reduce gun violence.

Attachments:

[National Gun Violence Awareness Day.proc.pdf](#)

PROCLAMATION

WHEREAS, every day, 100 Americans are killed by gun violence and countless others are wounded;

WHEREAS, Americans are 25 times more likely to be killed with guns than people in other high-income countries;

WHEREAS, protecting public safety in the communities they serve is among a legislator's highest responsibilities;

WHEREAS, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from people that shouldn't have them;

WHEREAS, by wearing orange and commemorating National Gun Violence Awareness Day on June 7th, Americans will raise awareness about gun violence and honor the lives and lost human potential of Americans stolen by gun violence; and

WHEREAS, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the wrong hands and encourage responsible gun ownership to help keep our children safe.

**NOW, THEREFORE BE IT RESOLVED, that the City of Greenbelt declares June 7th to be
NATIONAL GUN VIOLENCE AWARENESS DAY**

we encourage all citizens to support their communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 3rd day of June 2019.

EMMETT V. JORDAN, Mayor

ATTEST: Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: June 3, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section:

Subject:

Minutes of the Council

Suggested Action:

- * Work Session, December 12, 2018
- * Work Session, December 19, 2018
- * Work Session, January 09, 2019
- * Work Session, January 23, 2019
- * Budget Work Session, April 03, 2019
- * Budget Work Session, April 10, 2019
- * Budget Work Session, May 01, 2019

Attachments:

[WS181212.pdf](#)

[WS181219.pdf](#)

[WS190109.pdf](#)

[WS190123.pdf](#)

[WS190403.pdf](#)

[WS190410.pdf](#)

[WS190501.pdf](#)

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, December 12, 2018, to discuss City-Wide Fiber Network and the City Manager Updates.

Mayor Jordan started the meeting at 7:35 p.m. The meeting was held in room 201 of the Greenbelt Community Center, 15 Crescent Road.

PRESENT WERE: Councilmembers Colin A. Byrd, Judith F. Davis, Leta M. Mach, Edward V. J. Putens (7:51 pm), Rodney M. Roberts (7:51 pm) and Mayor Emmett V. Jordan. Councilmember Silke I. Pope was absent.

STAFF PRESENT WERE: Nicole Ard, City Manager; David Moran, Assistant City Manager; Dale Worley, Director of Information Technology; Beverly Palau, Public Information and Communications Coordinator; and Shaniya Lashley-Mullen, Administrative Assistant.

ALSO PRESENT WERE: Bill Orleans and others.

City-Wide Fiber Network

Mr. Worley explained that municipal broadband is a community fiber network that is community owned, that uses fiber-optic cables to connect all subscribers. Mr. Worley suggested that municipal broadband can give a lot more bandwidth and flexibility.

Ms. Palau stated that the community fiber network can be open to all competitors and bring more choices to all citizens. This would free the city from the contracts with big companies. The larger companies slow down their internet speed due to the overturn of Net Neutrality.

There was a brief discussion on the difference between municipal broadband and Wi-Fi and what other connections can be used with broadband.

Mr. Worley stated that FiOS wasn't getting installed in many of the new communities. Ms. Palau said there wasn't a copper team in the area only a FiOS team.

Ms. Palau answered Mayor Jordan's question stating that if the infrastructure was in place, the small cell towers could be on the City fiber. Ms. Palau also stated that the fiber could be either placed on the pole or underground.

There was a brief discussion on Comcast versus Verizon pricing in reference to the internet. Ms. Palau stated that once a customer reached their allowed data usage, the company slowed down the speed.

Mr. Worley answered Mayor Jordan's question, stating that it is more expensive to put the fiber underground than putting it on the poles. Mr. Worley also advised that Westminster did a combination when they installed their fiber. Westminster installed in sections and then divided the sections into smaller sections.

Mr. Worley answered Ms. Davis' question, stating that you do have to ask permission from the HOA's and apartment complexes.

Ms. Palau answered Ms. Mach's question, stating that the citizen would first subscribe to the city

broadband then subscribe to any provider for the fiber services. Ms. Palau also stated that once the citizen finished paying off the installation fee, it belongs to that resident.

Mayor Jordan asked how long it took Westminster to complete the installation. Mr. Worley advised three years and they are 90% finished.

Mayor Jordan asked what the next steps are. Ms. Palau said a feasibility study needs to be done.

City Manager's Update

Ms. Ard provided a PowerPoint presentation which gave an update of Council's Goals.

Ms. Ard indicated that the City interacted with neighbors at the National Night Out events, Fall Fest, Trunk or Treats, Halloween Costume Parade, HOAs, DARE, Bike Patrol, Business Coffee, Rotary Club, and Youth Forum. Ms. Mach asked if the DARE program was still in the schools, because there was a table at the Co-Op stating bring back DARE. Ms. Ard advised that the DARE program is at Greenbelt Elementary and Springhill Lake Elementary. Ms. Davis advised that table is for a DARE program in another jurisdiction.

Ms. Ard indicated that part of the accomplishments to date included updating an agreement with Friends of the Old Greenbelt Theater. Ms. Davis noted that Dr. McGrath advised her that if the contract ends on December 31 the insurance would be cancelled. Ms. Ard stated that the agreement would be done before the 31st of December.

Ms. Ard indicated that space was identified in the Community Center for the archival project for the Greenbelt News Review. Mayor Jordan asked if the archival space is a permanent fixture. Ms. Ard stated that it's a storage room and its space for use of equipment during the project.

Ms. Ard indicated that the new solar energy system at Springhill Lake Recreation Center is operating and staff will be trained on the new system. There was a brief discussion of what type of training staff needed.

Ms. Ard stated the continuation of research on potential locations for the Fire Station. Ms. Davis asked about the status of the Armory. Ms. Davis also suggested asking if the fence can be torn down. Mr. Roberts asked the city attorney to look into the matter.

Ms. Ard noted the acquisition of Central Park at Greenbelt Station. Mr. Putens advised the Parks and Open Land list needs to be updated.

Ms. Ard stated the permitting is underway for the RFP "Welcome to Greenbelt" sign. Ms. Mach suggested the sign be placed on Southway on Greenbelt Day Weekend.

Ms. Ard noted that staff is pursuing additional electric charging stations. Ms. Ard stated that the City will be moving forward with implementing a fee and looking into getting additional grants. Ms. Ard advised that she has seen individuals using the power on the outlet poles in the parking lot to charge their vehicles.

There was a brief discussion about the bike share feasibility study.

Ms. Ard stated that staff continues to seek finalization of the Draft Sustainable Land Care Policy by Advisory Boards. Ms. Davis suggested that the boards provide what they have at a work session.

Mr. Putens left at 9:12 pm.

Mr. Orleans asked if residents can discuss the ULI Report at the work session with the other municipalities involved. Ms. Ard answered the work session is in the process of being scheduled.

There was a brief discussion about poles and wires. Ms. Watkins, Pepco, has been in contact with Public Works and has given them a list.

Ms. Ard stated that a Space Study will be conducted at the Municipal Building and Community Center. Ms. Mach asked if the Museum could be added to the Space Study. Mr. Roberts stated that the Community Center shouldn't be used for staff office space; it should be used for community activities.

There was a discussion on available office space for staff at various different city buildings.

Mayor Jordan asked how the search was going for the Director of Recreation. Ms. Ard stated 35 applications have been received so far for review.

Council Action Requests

Council reviewed the Council Action Requests (CAR).

Ms. Davis advised that "develop policy on when the city will issue proclamation – Mayor's authority" can be removed.

Mayor Jordan requested "drafting an ordinance mobile billboards" be added to the CAR.

Several other changes in the report were recommended to staff.

Information Items – several information items were discussed.

The meeting ended at 9:44 p.m.

Respectfully submitted,

*Shaniya Lashley-Mullen
Administrative Assistant*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, December 19, 2018, to meet with Franklin Park.

Mayor Pro Tem Davis started the meeting at 8:02 p.m. The meeting was held in room 201 of the Greenbelt Community Center, 15 Crescent Road.

PRESENT WERE: Councilmembers Colin A. Byrd, Judith F. Davis, Leta M. Mach, Edward V. J. Putens, and Rodney M. Roberts. Mayor Emmett V. Jordan was away on business and Councilmember Silke I. Pope was on travel.

STAFF PRESENT WERE: David Moran, Assistant City Manager; Chief Richard Bowers, Police Department; MPO Carlos Torres, Police Department; Terri Hruby, Director of Planning and Community Development; Gilberto Cabrera, Code Enforcement Supervisor; Greg Varda, Assistant Director of Recreation; Brian Butler, Recreation Coordinator; and Shaniya Lashley-Mullen, Administrative Assistant.

FRANKLIN PARK REPRESENTATIVES: Timeka Anderson, Senior Regional Manager; Denise Knight, Director of Resident Services; Iman Taylor, Director of Sales and Marketing; Mark Pauley, Director of Maintenance; Lea Garcia, Asset Manager; and Gail Comfort, VP of Operation.

ALSO PRESENT WERE: Rick Gordon, Vice Chair Park and Recreation Advisory Board; Reverend Ray Raysor; Nedria Solomon; Bill Orleans and others.

Mr. Pauley provided an update on the renovations of the fire damaged building. He stated that the building was up to code at the time of the fire and the permits would be in next week. Ms. Mach asked if the windows will be redesigned because windows down to the floor are too low. He stated that is up to corporate.

Mr. Pauley answered Mayor Pro Tem Davis' question advising 1,090 apartment windows have been done with the window locks. Mayor Pro Tem Davis stated all units with children should have the window locks on them. Ms. Mach stated all units should have window locks because visitors might have children. Ms. Knight stated since the last work session, the lease reflects the window locks are mandatory and cannot be removed. Ms. Knight also stated Franklin Park is making sure they have the correct window locks. Next year, Franklin Park is putting in place a preventative maintenance plan. Mr. Putens stated Council would like to see the plan. Mr. Pauley stated that Franklin Park doesn't have the manpower or resources to put in window locks on 18,000 windows in six months.

Ms. Taylor provided an update on Franklin Park. She reported that the retention rate is at 69% and 94% of the units are occupied. Mr. Pauley stated 2,300 units have been remolded, and 500 units have been upgraded. Ms. Knight stated rent has increased 4% across the board. Mayor Pro Tem Davis asked if Franklin Park still accepts vouchers from the County. Ms. Taylor answered yes.

Mr. Pauley answered Mayor Pro Tem Davis' question advising the following capital projects have taken place: the gas valves have been replaced in sections 1, 2 and 5; a new policy for pest control; upgraded the lights to LED; improved the sidewalks; and made improvements to the storm drains. Ms. Comfort stated pool #1 was upgraded last year. Mr. Pauley also stated a

handicap rail was installed in pool #2.

Ms. Knight commented on the better reviews Franklin Park that has been receiving on social media. She advised they have a staff person that responds to each post, good or bad. On the positive reviews, the staff acknowledges with a thank you. With the negative reviews, they question what they can do to fix that certain problem.

Mr. Pauley answered Mr. Roberts' question advising that leaky pipes get changed from bottom to the top.

Mr. Pauley answered Ms. Mach's question advising the laundry rooms are locked and can't be accessed unless a person has a key. He also advised the rooms are too small to convert into daycares.

Mr. Putens stated Council hasn't received a link to the news letters. Ms. Knight advised the list will be updated with Council email address. Ms. Knight answered Mayor Pro Tem Davis's question advising the email blast goes out quarterly, unless it has specific information and it goes to a particular section. Ms. Knight also advised they communicated with the residence via social media, (i.e. Facebook and Instagram). Mr. Gordon stated the communication is good but it could improve.

Mr. Putens stated at the last work session, it was suggested to go into public/private partnership regarding to a dog park. Mr. Pauley advised Franklin Park did look into that but parking would be a main issue. Mr. Putens suggested a private dog park for Franklin Park residents only.

There was a discussion in reference to security cameras at Franklin Park.

Mayor Pro Tem Davis asked how many units per year Code Enforcement inspects and if they are up to date. Mr. Cabrera stated 20% of the units are inspected per year and there are still some outstanding citations.

Ms. Solomon explained the mold issue she was having in her residence. Mr. Roberts asked if a mold test was performed. Mr. Pauley stated the issues will be handled the next day.

Mr. Byrd stated there are similar concerns with mold at Springhill Lake Elementary.

Mr. Gordon suggested a resident's association, where residents and management can come together at monthly meetings and bring their grievances. Ms. Knight added it could be a quarterly meeting.

Mr. Byrd stated he heard other complaints: the parking lot has glass and trash, customer service issues, mold and the vents are dirty.

Mr. Pauley answered Mayor Pro Tem Davis' question stating they are still educating the residents on recycling. He also advised Franklin Park wasn't installing a dog waste station because the residents place trash in them. There are dumpsters on the property; the residents can place the dog waste in them.

Ms. Hruby advised a bus shelter was recently replaced and looks forward to a partnership to

replace more in Franklin Park.

Chief Bowers provided an update on public safety. He reported 11 robberies were committed by one person in a short time frame. Theft from vehicles and property crimes are not a trend in Franklin Park but they are lower than last year. MPO Torres reported there has been an increase with patrol on all squads and foot patrol too. MPO Torres also advised he has been working with the owners and Franklin Park has also increased their security cameras.

MPO Torres answered Mayor Pro Tem Davis' question advising the lighting had increased.

Mayor Pro Tem Davis asked if last night's homicide was gang related. MPO Torres stated that was an ongoing investigation.

There was a discussion on gangs. Ms. Knight stated if residents noticed a trend to please inform the Franklin Park management office.

Mayor Pro Tem Davis stated when there is graffiti to call the police so they can take pictures, have it removed and investigated.

There was a discussion on developing a plan to give to Franklin Park on safety tips. Mayor Pro Tem Davis stated not just for Franklin Park but for the whole city.

Ms. Knight answered Mayor Pro Tem Davis' question stating Franklin Park was in the middle of transitioning to Mr. Pauley, so they didn't get in contact with Dr. Robles' in reference to education on recycling.

Mr. Pauley answered Mayor Pro Tem Davis' question and advised that the community garden failed. Mr. Putens said it might have been the weather for the garden failure. Ms. Mach said it might have been the way it was promoted.

Mayor Pro Tem Davis suggested that Ms. Knight contact Kap Kapastin at Beltway Plaza to see if Franklin Park signage can be placed on Beltway Plaza property.

Mayor Pro Tem Davis stated that she noticed that Franklin Park had increased its events and asked if they have partnered with the Recreation Department. Ms. Knight stated she would like to partner with the Recreation Department in 2019.

There was a discussion on various recreation programs including pop up playgrounds to bring recreation into the community. Mr. Butler stated they just finished up a s program promoting IT, also collaborated with Springhill Lake Elementary School to promote healthier eating and recreation.

Mayor Pro Tem Davis asked if overnight parking was still an issue at the Recreation center. Mr. Butler stated no, it was resolved completely when signs were put in place. No vehicles were towed.

Ms. Garcia asked if there were any plans for the Springhill Lake Elementary School due to the overcrowding. Mayor Pro Tem Davis stated Council will be looking at the Prince George's County school list to see where Springhill Lake Elementary falls on the list. Mayor Pro Tem

Davis also stated the school needs to be replaced and made bigger. The school is dealing with mold issues and leaks.

There was a discussion of Beltway Plaza building townhouses. Ms. Hruby stated that Prince George's County Planning Board is scheduled to act on their conceptual plan on February 21st. They are proposing a mixed housing type, anywhere between 1,000-2,000 homes is their proposal along Breezewood Drive. It's a five or six stage project; first the building of the residences of and then redesign of the mall. Mr. Orleans suggested that all interested in the concept plan from Beltway Plaza should attend the next Advisory Planning Board meeting in January.

Information Items – several information items were discussed.

The meeting ended at 9:47 p.m.

Respectfully submitted,

*Shaniya Lashley-Mullen
Administrative Assistant*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, January 9, 2019, to discuss budget updates.

Mayor Jordan started the meeting at 8:33 p.m. The meeting was held in room 201 of the Greenbelt Community Center, 15 Crescent Road.

PRESENT WERE: Councilmembers Colin A. Byrd, Judith F. Davis, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Nicole Ard, City Manager; David Moran, Assistant City Manager; Jeff Williams (8:40 p.m.), Treasurer; Molly Porter, Community Planner; and Shaniya Lashley-Mullen, Administrative Assistant.

ALSO PRESENT WERE: Diane Oberg, Greenbelt News Review; Bill Orleans and others.

Mayor Jordan explained this is a pre-budget work session, to get updates on the current year's budget.

Mr. Moran stated that many of the buildings are aging. The newer buildings, the Police Department and the Aquatic and Fitness Center, are over 25 years old. This year's project includes the Dam, the HVAC at the Greenbelt Theater and CDBG projects on Breezewood Drive and Cherrywood Lane. The Cherrywood Lane design award will be up for first reading on Monday's meeting agenda.

There was brief discussion on whether the Buddy Attick Park parking lot project should be completed after or during the Dam Project. Ms. Pope stated she didn't want the parking lot be ruined if it was completed before the Dam Project. Mr. Putens stated that when the Dam Project is underway, the trucks would travel near Public Works and the recycle center area. Mayor Jordan added Public Works would need to be able to get in and out of the parking lot too.

Mr. Moran answered Mr. Putens's question advising the completion of the Dam Project could be six months or longer. The goal is to start the project this spring or early summer.

Mr. Moran answered Mayor Jordan's question advising the project will be completed in one phase.

Mr. Moran answered Ms. Davis's question advising the lake level will be low, three quarters of the path will still be open for usage, the parking lot will not be completely closed and there will be construction noise.

Ms. Ard answered Ms. Pope's question advising Mr. Sterling is aware of the sinkholes at Buddy Attick Park near the Lakecrest entrance and she will follow up with him if he knows the cause.

Mr. Moran answered Mayor Jordan's question advising the white coat to the outdoor pool is a project that should be started this spring and should be completed before the pool opens this summer.

There was a brief discussion on improvements at the Youth Center. Mr. Moran stated that Public Works evaluates the assessment needs of the building. The Youth Center will need a full scale

renovation. It is heavily used. Ms. Ard added there was a discussion with staff which included things that needed to be added to the budget and a replacement schedule.

Ms. Porter answered Mayor Jordan's question advising the Hanover Parkway pedestrian/bike project is in the planning stages. Mayor Jordan stated that Hanover Parkway is the longest street in the city and it isn't pedestrian/bike friendly.

Mr. Williams advised, as of today, the City is \$313,000 short and will not reach the adopted budget this year. He stated that the net is less than \$93,000, but it can change in a month. The City will not run a deficit.

There was a brief discussion on how high the assessment percentage increase was. Mayor Jordan asked did the Homeowner Associations (HOA) need to appeal. Mr. Williams advised the individual home owners need to appeal.

Mr. Williams answered Mayor Jordan's question stating the fourth quarter was a strong quarter in Hotel Motel Tax. Ms. Davis asked with the Federal Government shutdown, will that affect the Hotel Motel Tax. Mr. Williams stated he didn't know how much that would affect it.

Mr. Williams answered Mayor Jordan's question stating the Cable Franchise Fees are on a decline. It peaked two years ago but has been dropping ever since.

Mr. Williams advised the City received the first of five estimated income tax payments from the State and they are \$60,000 higher. The interest is going up because the Fed's raised the rates.

Mr. Williams explained the expenditures are \$400,000 lower than budget due to the vacancies on July 1st. The LGIT insurance is \$17,000 lower and the Worker Compensation Insurance is \$133,000 lower also.

Council went through the Revenues – FY 2019 vs Historical Report line by line.

Mayor Jordan stated that the Grants are down from 5-10 years ago. He asked was that due to retirements. Mr. Williams stated that staff does not affect these grants.

Ms. Davis stated that reason the Rec Camp fees was down was due to Circus Camp. Mr. Williams stated that the revenue and expenditures both were down. Ms. Davis asked was the Recreation Department looking at different ideas for camp. Ms. Ard stated the Recreation Department looks at its different camps periodically.

There was a brief discussion on the revenue for Youth Services. Ms. Ard stated the County contract was signed.

Mr. Williams answered Mayor Jordan's question stating there are 8 vacancies at the Police Department. Ms. Ard noted that a new officer is in the process of being hired and that the new IT civilian position is about to be advertised.

Mr. Williams answered Mayor Jordan's question stating that Ms. Palau requested two part time employees instead of one full time employee.

Ms. Ard answered Mayor Jordan's question advising the Animal Control Supervisor is a civilian position and is currently being advertised.

Ms. Ard answered Mayor Jordan's question advising they are still going through the applications for the Recreation Director.

Mayor Jordan asked how were the operating expenditures. Mr. Williams stated it was as expected.

Mayor Jordan stated that health care was going up. Mr. Williams advised it increased; the City pays 20% and staff pays 80%. Mr. Williams also said that health care was part of the percentage of staff salary and benefits.

Mr. Williams answered Mayor Jordan's question stating that he suspects it's going to be another good year with a surplus.

Council identified and discussed their individual priorities for the FY2020 budget:

Mr. Putens identified and discussed the office issues in the City Manager Office, Planning and Code Enforcement and CARES; the vacant office space in the Community Center. Mayor Jordan stated that the office issues at the Municipal Building be addressed sooner than later.

Ms. Mach identified and discussed the Economic Development Marketing Signage. Mayor Jordan stated that there were not as many signs as were previously discussed. There was a brief discussion on the amount of signage that was on Crescent Road near Buddy Attick Park.

Ms. Mach also identified and discussed the parking on Lakecrest Circle at Lakecrest Drive. She asked was it a city street and if so why is it a private parking lot.

Ms. Pope identified and discussed the Lakecrest Drive intersection due to citizens at the traffic light blocking other drivers; a second dog park, the dog park rules and regulations and the current dog park needs improvement. Mr. Putens stated that the current dog park should be cleaned up and be the model before the second dog park is built.

Ms. Davis identified and discussed raises for Council, increase the tree inventory and replacement of trees, boundary for Greenbelt Home Inc. (GHI) and the forest preserve, security cameras for Greenbelt East, a bucket truck for Public Works, hire a part-time arborist, the bus shelter at Greenway Shopping Center needs repairs, Greenbelt Connection have extended evening hours. Mayor Jordan advised improvements to the entry way to Baltimore Washington Parkway or Southway. The bus 15X is no longer stopping in Greenbelt.

Ms. Davis also identified and discussed a line item for the Arts Advisory Board (AAB) budget, monthly E-newsletters and twice a year mailers instead of quarterly mailers.

Mr. Byrd identified and discussed increasing the Advisory Committee on Education (ACE) grant budget; new computers for the Springhill Lake Rec., and recording all work sessions. Ms. Mach stated that ACE presents their budget and will ask if it needs an increase.

Mayor Jordan identified and discussed making improvements to the inside of Springhill Lake Recreation Center, County funding the sidewalk on Branchville Road; bike rest station on trail;

full time volunteer/grant coordinator, Hanover Parkway pedestrian/bike timer for the traffic lights, and Economic Development enterprise fund used as incentives.

Mr. Putens also identified and discussed security cameras; the animal shelter is in need of repairs, Economic Development and a part time Code Enforcement employee to assist at Springhill Lake Apartments.

Ms. Pope also identified and discussed the playground near the Preschool needs a canopy over the swings, French Immersion School plans for office space deleted, and cancel the University of Maryland Shuttle passes.

Ms. Davis additionally identified and discussed the AAB public arts underpass project, placing lights under the bridge over the Baltimore Washington Parkway and a statue at Central Park, Greenbelt Station. Mayor Jordan advised a plaque should have been placed at the fall dedication and also a plaque at the Greenbelt Middle School.

Mayor Jordan also identified and discussed tennis courts need resurfacing.

Mr. Byrd also identified and discussed staff reaching out to the chairs of the advisory boards to see what funding they need. There was a brief discussion among Council. Ms. Pope said if the boards needed something, they would ask. Ms. Davis advised it depends on the committee. If it relates to a course or seminar related to the board, funds will be allocated.

Mr. Orleans asked and was provided answers to questions regarding tonight's work session not being recorded.

Information Items –

Mr. Putens requested a letter be written to Washington Gas referencing a gas leak and the residents weren't informed until after it was repaired.

Ms. Davis requested the Small Cell Ordinance be sent to the Maryland Municipal League (MML).

Additional informational items were discussed.

The meeting ended at 10:40 p.m.

Respectfully submitted,

*Shaniya Lashley-Mullen
Administrative Assistant*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, January 23, 2019, to discuss the Urban Land Institute Technical Assistance Panel Report (ULI-TAP).

Mayor Jordan started the meeting at 8:04 p.m. The meeting was held in the Council Chambers, 25 Crescent Road.

PRESENT WERE: Councilmembers Colin A. Byrd (8:07 pm), Judith F. Davis, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Nicole Ard, City Manager; Terry Hruby, Director of Planning and Community Development; Charise Liggins, Economic Development Coordinator; Judith Howerton, Community Planner, and Shaniya Lashley-Mullen, Administrative Assistant.

ALSO PRESENT WERE: Patrick Wojahn, Mayor College Park; Amanda Dewey and Ethan Sweep, Town of Berwyn Heights Council; Delegate Alonzo Washington; Fred Harley, Councilmember Franklin Office; Maria Broadbent, Town of Berwyn Heights Manager; Lisa Rother, Executive Director ULI Washington; Josh Olsen, Monument Realty ULI Panel; N'kosi Yearwood, Montgomery County Department of Planning ULI Panel; Merril St. Leger, SmithGroup ULI Panel; Susan Walker, Economic Development; Kap Kapastin, Quantum Companies; Bill Orleans and others.

Information Items were discussed at the beginning of the meeting -

Mayor Jordan said that he wanted to clarify that the Metro Parking Surcharge is only \$.50, not \$2.95 that was previously noted.

Mayor Jordan welcomed the Urban Land Institute Technical Assistance Panel (ULI-TAP) and wanted to discuss the findings from the June 2018 study. Mayor Jordan stated that the City of Greenbelt collaborated with two other municipalities (City of College Park and Town of Berwyn Heights) to enhance the Greenbelt Corridor.

Ms. Rother gave a brief history of Urban Land Institute (ULI). She stated that ULI was founded in 1936, and its mission is to provide leadership in the responsible use of land and in creating and sustaining thriving communities worldwide. Ms. Rother stated the TAP program is to provide expert, multidisciplinary and objective advice on land use and real estate issues facing public agencies and nonprofit organizations in the Metropolitan Washington Region.

Mr. Olsen presented a presentation of the panel findings and recommendations from the June 2018 study. Mr. Olsen said that the panel first met with stakeholders from the City of Greenbelt, Town of Berwyn Heights and City of College Park. On the second day, Mr. Olsen stated they provided their recommendations.

There was a discussion of the three jurisdictions' strengths with close proximity to the University of Maryland, the Metro, and NASA Goddard. Greenbelt Road is the connector between the City of College Park and Greenbelt, and is the main street of the Town of Berwyn Heights.

Mr. Olsen stated that the stakeholders expressed several desires for the area including: bike and pedestrian improvements, more tech companies, have different retail stores, quality open space and residents to age in place. The Market Analysis break down was that all three municipalities

had too many grocery stores and gas stations.

There was a discussion on the existing Greenbelt Road. Mr. Yearwood explained the panel made recommendations to reduce the 96-foot carriageway (curb to curb) by 10-11 feet; to incorporate planting strips, sidewalks, as well as a median with a pedestrian refuge and add in a 10-12 feet protected bike lane.

With the existing bus service, Mr. Yearwood stated the panel advised two potential ways to include bus lanes on Greenbelt Road. First were curbside bus lanes that would allow buses to use existing stops. Second was median bus lanes, that would allow buses to travel through the corridor with no delays due to other traffic. The Bus Facility Suggestions were to install safety/ADA bus shelters, with sufficient sidewalk and waiting space, crosswalks and pedestrian signals. The panel suggested that the municipalities work with WMATA (Metro) and Prince George's County (The Bus) to increase the bus frequencies to 30 minutes and extending evening services to 10:00 pm.

There was a brief discussion about the Capital Bike Share Program. Mayor Jordan stated that the City just received a proposal from Prince George's County to install five bike share stations in Greenbelt.

Mr. Yearwood answered Ms. Davis's question stating he didn't know if Maryland State Highway Administration is currently waiting on the TAP Report to release any recommendations of Greenbelt Road. Ms. Davis asked Ms. Hruby to follow up with the State Highway Administration.

Mr. Yearwood answered Mr. Roberts's question, advising that over time, you can reduce the travel lane down 10-10 1/2 feet and that would include the 8 foot protected bike lane with the 2 foot buffer.

There was additional discussion on the 8 feet of protected bike lane which would include a sidewalk on Greenbelt Road. Mr. Yearwood stated there were examples of the concept in Montgomery County.

Mayor Wojahn asked did the panel envision the same road options for College Park west of Rhode Island Ave. Mr. Yearwood stated comprehensively that's the best way; all the phases would be his recommendation. Mayor Wojahn also stated that the State Highway Administration is currently working on reconstruction of the Baltimore Ave south gate to the University of Maryland campus to make Route 193 more walkable/bikeable from Greenbelt Center to the University of Maryland. Ms. St. Leger answered Mayor Wojahn's question, stating it was just to recreate that interstation, to make it more pedestrian friendly and not a series of off ramps.

Mr. Yearwood answered Mayor Wojahn's question, stating that the developers would reduce the curb cuts to make it better for all users. The challenge would be with the smaller properties. Mr. Olsen suggested encouraging parcel consolidation with additional zoning and that would take care of a number of curb cuts.

Mr. Yearwood answered Ms. Dewey's question, stating the intersection needs clear pedestrian crosswalk signage. Mr. Olsen stated a pedestrian bridge on the western end of the corridor closer to Kenilworth Ave. is needed. Mr. Olsen also said to get that connection from south to

north. One major opportunity the panel saw was the entrance to Beltway Plaza if it becomes more pedestrian oriented. If that could come out more to Greenbelt Road and then cross over Greenbelt Road to some higher density, that would create a natural place where pedestrians would cross.

Mayor Jordan stated the panel mentioned eliminating the slip lanes for buses, as one idea that would free up more space for lanes. Mayor Jordan commented on when crossing the street, there is a pork chop island with a slip lane coming out. He stated the slip lanes don't work very well. Mr. Yearwood said they aren't really good for pedestrians.

Mr. Putens asked is it possible to dedicate certain lanes for buses, vehicles and normal traffic. Mr. Yearwood said one option is to expand the right-away which is 120 feet. It's possible but to fit everything in you have to anticipate future development, which is very long term. Curb lanes will be wider for buses and the rest of the road will stay the same.

Ms. St. Leger said land use and transportation are connected. She stated one of the highlights was enhancing the connection to the Metro. As the road network in the future evolves and changes, one of the recommendations is to increase north/south connections and east/west connections in future development. Ms. St. Leger also stated this enhances greenspace and open space. She noted that one of the suggestions that came out of the TAP workshop was the potential to connect the north to the south and finding ways throughout the corridor to integrate greenspace with new development.

There was a discussion on land uses and medium term development at Beltway Plaza. Ms. St. Leger advised the panel looked at the possibility of rethinking some of the development but maintaining some of the longer term uses. The panel suggested that a new street come through the mall that comes into a greenspace with roads surrounding it, while maintaining the AMC Theater, Target and Giant and also reusing the current parking structure. The panel also suggested a mixed use concept, with retail business on the ground floor, with office or residential above. Ms. St. Leger stated the north part of the site would be additional residential transitioning into the apartment complex. At the intersection of Greenbelt Road, a gateway would be created to the newly redeveloped Beltway Plaza.

There was a brief discussion on Quantum owned property in Berwyn Heights. Mr. Kapastin stated that Quantum is a leasing and managing agent and does not own any property in Berwyn Heights. Affiliates of Quantum own each of the property separately.

Ms. St. Leger advised that long term development recommendations had the potential to add additional residential on the Westside of the Beltway Plaza site and along Greenbelt Road with office space or educational usage, connecting trails from Greenbelt Road up to the Metro Station. On the Southside of the road, there is potential for a mixed use development and civic usages.

There was a brief discussion on schools and recreation. Mr. Roberts stated that current Greenbelt schools are overcrowded. Ms. St. Leger stated the study didn't look at schools, but the general process is as projections for future development. The city/county/state takes that into consideration in their long term plans.

Ms. St. Leger explained the land use long term development in the triangle area; the idea is

reconciling the intersection between Rt 1 and Greenbelt Road. Ms. St. Leger also advised adding residential, green space and a better connection to Beltway Plaza.

Ms. St. Leger answered Mr. Sweep's question, stating some of the needs the panel heard was a new fire department and a new police department. The idea is to have a collection or grouping of civic uses.

Mr. Olsen provided an overview on how to implement some of the suggestions the panel suggested including creating a 4-Cities Economic Development Organization and building a brand amongst the 4 municipalities.

There was a discussion of signage and banner placement. Ms. Dewey stated Berwyn Heights just had a Citizens Commission on Quality of Life that convened for a temporary period and has been working with them. One of their recommendations is welcome signage. Mayor Wojahn stated that College Park already has banners up and down the Baltimore Ave. corridor.

Mr. Olsen said that there were comments from the stakeholders about aging in place. There was interest in providing home ownership opportunities, opposed to just for rent apartments or condos. Mr. Olsen also stated there was a comment from one stakeholder stating there was too much rental housing in Greenbelt and there needed to be more home ownership so more residents would have more stake in the communities. Ms. St. Leger said that recommendation for residential on the Northside of Beltway Plaza has potential for senior housing.

There was a discussion on what percentage of land municipalities are asking developers to set aside for affordable housing. Mayor Jordan stated that Northern Virginia and Montgomery County use a formula to calculate the percentage. Ms. St. Leger said she wasn't an affordable housing expert, but typically you see 20% for affordable housing in large residential developments. She stated many municipalities have incentives in increasing the percentages providing additional densities. Mr. Olsen stated 20% is on the higher end. Montgomery County does 12.5% and you can get bonus density if you go up to 15%. He stated that in D.C. the percentage is between 8 and 10, depending on the building type. Flexibility will be pretty important because it will take years to come up with a plan and many more years to implement the plan. The problem with that is the market keeps shifting.

There was a brief discussion on inclusionary zoning. Ms. Davis said that it's not required in Prince George's County, that they just did the zoning rewrite and didn't include inclusionary zoning. Mr. Olsen answered Mr. Sweep's question, stating in general it's tied to the regional average. It's a percentage of the Area Median Income (AMI) that determines the affordable levels. Mayor Wojahn suggested reading the Prince George's County recent report on affordable housing.

Mr. Kapastin advised he is in agreement with the recommendations that the panel had made and will be seen in the conceptual site plan. Some changes have been made to the phases of the conceptual site plan from what he had heard from the community and other stake holders.

Delegate Washington stated Prince George's County Council didn't want inclusionary zoning. If they did, it would have been included in the zoning rewrite. Delegate Washington advised of an incentive for new developments within the Beltway communities. He stated it's similar to what is done in Baltimore City which offers upward to twenty million dollars for new development

projects that are affordable. He also stated he sponsored a bill that created the Nation Capital Beltway Strategic Demolition and Economic Development Fund; two years ago with capital funds of one million dollars. Two projects in the district are being funded, one in Hyattsville and the other in Palmer Park. It is providing new housing in those jurisdictions. Delegate Washington advised he has another bill this year to expand the National Capital Beltway Strategic Demolition and Economic Development Fund over the next five years by seven million dollars. Delegated Washington stated he met with the director of the State Highway Administration. He advised Rt. 193 in the CPT and it's not being funded. Delegate Washington said that the director of the State Highway Administration will send him the application to get the project funded. He advised that they need to apply for the following two grants: the Transportation Alternatives Grant and the Community Safety Enhancement Program. Delegate Washington said that Delegate Gaines is the chair of Transportation for this district and we should hold her accountable to find ways to make this happened.

Ms. St. Leger answered Mr. Sweep's question, stating from a site and land perspective, there are a lot of opportunities for green infrastructure, low impact development practices, and elements that would take care of natural storm water management through plantings. She advised there are opportunities that can be used in redevelopment for environmentally sustainable options. Ms. St. Leger advised she would share and send additional information.

Information Items –

Ms. Davis gave a report on two conference calls, Environment Energy Natural Resource Committee with National League of Cities and Chesapeake Bay Policy Committee, COG.

Additional informational items were discussed.

The meeting ended at 10:30 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Administrative Assistant

BUDGET WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, April 3, 2019, to discuss Miscellaneous – Museum/Grants & Contributions/Social Service, FY 2020 Proposed Budget.

Mayor Jordan started the meeting at 7:32 p.m. The meeting was held in the Recreation Center at Springhill Lake, 6101 Cherrywood Lane.

Present were: Councilmembers Colin A. Byrd, Judith F. Davis, Leta M. Mach, Silke I. Pope, Edward V. J. Putens (9:11p.m.), Rodney M. Roberts and Mayor Emmett V. Jordan.

Staff present were: David Moran, Assistant City Manager; Jeff Williams, City Treasurer; Liz Park, Director of Greenbelt CARES; Christal Batey, Community Resource Advocate; Megan Searing-Young, Museum Curator; Shaniya Lashley-Mullen, Administrative Assistant.

Also present were: Jean Cook, Greenbelt Intergenerational Volunteer Exchange Services (GIVES); Neely Oplinger, Washington Ear; Phil Newsom, College Park Meals on Wheels; Sheila Maffay-Tuthill, Education and Volunteer Coordinator; Lawana Holland-Moore, Office Manager; Stephen Oetken, Jen Ruffner and Pam Gregory; Friends of the Greenbelt Museum; Molly Lester, Bill Orleans and others.

Grants & Contributions

Ms. Jean Cook, Greenbelt Intergenerational Volunteer Exchange Services (GIVES), reported on the services that GIVES provides. She stated that GIVES has between 220-230 members that volunteered between 2,500-3,000 hours throughout the year.

Ms. Oplinger, Metropolitan Washington Ear, reported on the services provided for the blind, visually impaired and physically disabled individuals who cannot read print materials. She said Metropolitan Washington Ear has 18 residents in Greenbelt that receives services. She stated that they have 300 volunteers, which includes 6 from Greenbelt.

Mr. Newsom, College Park Meals on Wheels Program, reported that they prepare between 80-90 meals daily. He said that delivery to Greenbelt has increased by 10% and there are 14 volunteers from the City.

Mayor Jordan stated an additional \$1,600 is allocated for unanticipated needs for the year.

Greenbelt Museum

Ms. Megan Searing-Young, Greenbelt Museum Curator, reviewed the Museum's accomplishments over the past year. Ms. Searing-Young advised 10-A Crescent Road grand opening will be the summer of 2020.

There was a brief discussion on how to increase membership at the Museum.

Council then reviewed the Greenbelt Museum section of the proposed budget page by page.

Ms. Ruffner answered Ms. Lester's question stating that \$15,000 in pledges were received during the Capital Campaign.

CARES

Dr. Liz Park, Director of Greenbelt CARES, reviewed accomplishments over the past year. Dr. Park reported on the NARCAN training that was offered to the community members and the nursing students.

There was a brief discussion on space. Ms. Davis asked what or when could the old Adult Day Care space be utilized. Mr. Moran stated that it is in the works. Mayor Jordan stated that space has moisture issues. Ms. Mach stated that space is bigger than the space CARES has now. Ms. Davis requested a work session once it's available to discuss who will eventually utilize that space. Mr. Roberts stated that the Community Center shouldn't be turned into office space. He explained that would take away from the community and that they should look for office space somewhere else in the City.

Dr. Park answered Ms. Davis' question, stating the County's Crisis Counselors cover the night hours and Greenbelt CARES handle the day hours.

There was a brief discussion on the Eviction Relief Program. Dr. Park answered Mr. Orleans's question stating that the church approves the funds to be distributed to apartment complexes that vary throughout the City. Dr. Park stated the reason that most citizens utilize the fund is rent payments.

Council then reviewed the CARES section of the proposed budget page by page.

Greenbelt Assistance in Living (GAIL)

Ms. Christal Batey, Community Resource Advocate, reviewed Greenbelt Assistance in Living (GAIL) accomplishments over the past year. Ms. Batey reported on the Caregiver Workshop, Memory Support Group and the Memory Café programs.

Ms. Batey advised Ms. Katherine Farzin, Bilingual Community Outreach Coordinator, spearheads the community nursing program for pediatrics. Ms. Batey advised they had two workshops going on simultaneously, one in Greenbelt West and the other in the Community Center for new and expecting parents today.

There was a brief discussion on space issues GAIL was facing. Ms. Batey stated that the files at Green Ridge House are stored in a small space. A lot of the files are kept on computers but HUD requires hard copies of active documents.

Ms. Batey answered Ms. Davis' question, stating they just received a grant from the Maryland Department of Aging for \$58,000 and a portion of it went to mental health services at Green Ridge House. This would expand into a second fiscal year of 2020 mid-October and there is a contractor on site for approximately five hours a week for one on ones and groups for the residents at Green Ridge House.

There was a brief discussion on the half-time Mobility Manager position that is authorized but not funded. Dr. Park advised there wasn't any space in the CARES office for the individual. Mr.

Putens asked did anyone in CARES work from home. Dr. Park stated no. Dr. Park advised policy and procedures needs to be written up. Mr. Putens said the policy and procedures have been put in place for many years and referred Dr. Park to Ms. Ard.

There was a brief discussion in changing the Senior Housing Section (202) classification at Green Ridge House. Ms. Batey stated they were advised by HUD. The marketing plan is under review. Since submitting the marketing plan, Ms. Batey said there were changes to Fair Housing Regulations, so additional information was submitted to HUD. Once the marketing plan is approved, Ms. Batey said the waiting list for Green Ridge House can be opened and advertised. Ms. Davis requested a work session to look into the admission policy and marketing plan at Green Ridge House.

Council then reviewed the Greenbelt Assistance in Living section of the proposed budget page by page.

Mr. Jeff Williams, City Treasurer, stated staff would like to propose a change to the GAIL proposed FY2020 budget and that is to add \$9,000 to professional services and transfer corresponding revenue from Green Ridge House in the same amount. Mr. Williams advised Ms. Batey received a grant that wasn't tied to a fiscal year; it was a six month grant. The \$9,000 is to continue the grant from October through June 30, 2020. Dr. Park stated the grant is to continue mental health services.

Mr. Orleans asked why the Mobility Manager position wasn't funded and will the Green Ridge House budget reflect the mortgage being paid off. Council stated that the reason the Mobility Manager wasn't funded was explained already. Mr. Williams stated the Green Ridge House budget is a standalone budget and the mortgage being paid off will be reflected in its separate budget.

Informational items were discussed.

The meeting ended at 10:13 p.m.

Respectfully submitted,

*Shaniya Lashley-Mullen
Administrative Assistant*

BUDGET WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, April 3, 2019, to discuss Public Safety, FY 2020 Proposed Budget.

Mayor Jordan started the meeting at 7:36 p.m. The meeting was held in the Recreation Center at Springhill Lake, 6101 Cherrywood Lane.

Present were: Councilmembers Colin A. Byrd, Judith F. Davis, Leta M. Mach, Silke I. Pope, Edward V. J. Putens (7:38 p.m.), Rodney M. Roberts and Mayor Emmett V. Jordan.

Staff present were: Nicole Ard, City Manager; Jeff Williams, City Treasurer; Chief Richard Bowers; Captain Gordon Pracht; Captain Mark Sagan; Lieutenant Seung Lee; Lieutenant Tim White; and Shaniya Lashley-Mullen, Administrative Assistant.

Also present were: Deputy Chief Gigiliotti, Greenbelt Volunteer Fire Department and Rescue Squad; Dr. Laura Kressler, Greenbelt's Citizens Emergency Response Team (CERT) & Greenbelt Community Animal Response Team (GCART); Bill Orleans and others.

Greenbelt Volunteer Fire Department and Rescue Squad (GVFDRS)

Deputy Chief Gigiliotti, Greenbelt Volunteer Fire Department and Rescue Squad (GVFDRS), stated they have two ambulances, which one is county's and the other belong to the city.

Deputy Chief Gigiliotti reported on the roof replacement at the fire station.

Council then reviewed the GVFDRS section of the proposed budget.

Deputy Chief Gigiliotti answered Mr. Putens' question stating recruiting and keeping volunteers are hard everywhere. He stated that GVFDRS was having an open house/recruitment event on Saturday, April 13th.

Deputy Chief Gigiliotti answered Ms. Davis' question stating that the GVFDRS is still looking for volunteers for the paramedic program. Deputy Chief Gigiliotti explained that courses are expensive and once the EMT's complete the 180 hours, they would be looking for a job.

There was discussion on the direct phone system being down, not 911.

Deputy Chief Gigiliotti and Council reviewed GVFDRS proposed capital improvement program projects.

Greenbelt's Citizens Emergency Response Team & Community Animal Response Team

Dr. Laura Kressler, Greenbelt's Citizens Emergency Response Team (CERT) & Greenbelt Community Animal Response Team (GCART), reviewed both CERT's and GCART's accomplishments over the past year. She stated she didn't have the Public Safety Advisory Committee (PSAC) budget to present. Mr. Williams advised CERT budget is \$1,500, PSAC budget is \$1,500 and PSAC budget is \$900.

Ms. Davis requested membership lists for both GCART and CERT.

Police Department

Chief Bowers proposed to move one of the full time employees from communication to staff a newly civilian property clerk position. Chief Bowers stated this move would allow for more sworn officers to provide law enforcement services.

There was discussion on switching from the city owned Computer Aided Dispatch (CAD) system to County's. Ms. Davis stated that a lot of money was spent on the current system. Lieutenant White stated the current CAD and Record Management System (RMS) is out dated and it would cost about \$100,000 to get it updated. Lieutenant White advised it would be seamless for dispatch to receive calls for service from county and vice versa. It is a onetime fee of \$45,000 and county would handle the training for the system. Captain Pracht stated all the current data that is in the current CAD/RMS would be transferred into the new system.

Captain Pracht provided updates on the increased police testing, increased outreach and thinking outside the box.

Chief Bowers answered Mr. Byrd's question stating the community relations and outreach is a community beat officer, having a personal able relationship with his/her beat, getting out of his/her car and walk the neighborhood, build a relationship with the HOA and attending their meetings.

There was a brief discussion of red light cameras, speed cameras, speed humps and raised crossed walks. Captain Pracht stated State Highway Administration (SHA) declined the city's request of putting back the two red light cameras and they will reevaluate for speed cameras. Mr. Byrd suggested more speed bumps on Ridge Road. Chief Bowers advised the speed bumps only slow traffic at that particular location and then continue to speed. Mr. Roberts advised he has received complaints that a crossing sign with flashers needs to be placed on Hanover Parkway near Megan Lane. He stated that there is a path at that location where kids use often.

There was a brief discussion on body worn cameras, data storage, cameras on weapons and dash cameras. Chief Bowers stated that each additional video source the department adds the price for storing data would increase. Mr. Putens stated that adding cameras on weapons could eliminate body worn cameras. Ms. Davis said if the officer doesn't draw his weapon there wouldn't be any footage, so the department shouldn't eliminate body worn cameras.

Council then reviewed the Public Safety section of the proposed budget page by page.

Animal Control

There was a discussion that the City needed a bigger shelter. The current shelter doesn't have a bathroom; due to the temp is 500 feet from the police building. The current shelter has single pane windows which makes it difficult to control the temperatures. Chief Bowers stated the shelter is small and quickly gets over crowded. There isn't a physical place for the overflow of animals to go. Mr. Putens asked is the current space big enough to build a bigger shelter or does the City need to be looking at a different space.

Council then reviewed the Animal Control section of the proposed budget.

Informational items were discussed.

The meeting ended at 11:18 p.m.

Respectfully submitted,

*Shaniya Lashley-Mullen
Administrative Assistant*

DRAFT

BUDGET WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, May 1, 2019, to discuss the Planning & Community Development and Economic Development, FY 2020 Proposed Budget.

Mayor Jordan started the meeting at 7:32 p.m. The meeting was held in room 201 of the Greenbelt Community Center, 15 Crescent Road.

Present were: Councilmembers Colin A. Byrd, Judith F. Davis, Leta M. Mach, Edward V. J. Putens, Rodney M. Roberts (7:33pm) and Mayor Emmett V. Jordan. Councilmember Silke I. Pope was absent.

Staff present were: Nicole Ard, City Manager; David Moran, Assistant City Manager; Jeff Williams, City Treasurer; Terri Hruby, Director of Planning and Community Development; Gill Cabrera; Supervisory Inspector; Molly Porter, Community Planner; Charise Liggins, Economic Development Coordinator; and Shaniya Lashley-Mullen, Administrative Assistant.

Also present were: Kathleen Gallagher, Greenbelt News Review; John Campanile, Pedestrian and Bike Task Force; Bill Orleans and others.

Planning & Community Development

Ms. Hruby reviewed the Planning & Community Development accomplishments over the past year. She stated the department had hired two community planners and the administration staff handles the False Alarm Do Not Respond List which has had a reduction. The goal is to have the list at zero. Mr. Cabrera stated he has established a relationship with the State of Maryland Fire Marshal's Office and he is also a certified Fire Marshal. He stated the Franklin Park annual inspection is coming up and they will be inspecting up to 20% of the apartments.

Ms. Hruby stated that the department is currently working closely with the IT staff to generate in-field reports, violations and notices.

There was a brief discussion about Airbnb. Ms. Hruby advised she had requested a meeting with the County this Summer. Ms. Hruby answered Mr. Putens' question, stating that the County is creating a system to identify and track all Airbnb locations. Ms. Hruby answered Mr. Roberts' question stating, in Prince George's County, a primary owner/resident can have an Airbnb.

There was a brief discussion on the implementation of the Bus Stop Safety and Accessibility Study. Ms. Davis stated the bus stop at Greenway Shopping Center needed to be repaired.

Ms. Hruby stated the Bike Share program has been delayed until spring of 2020 and the bike share location at the Greenbelt Metro has been approved.

There was a discussion on traffic calming measures. Mr. Roberts stated that more speed humps/bumps needed to near the stop signs on Ridge Road. Mr. Byrd agreed with Mr. Roberts. There was concern about the driver familiarity and lack of success of the speed sensory devices. Ms. Ard stated that alternative devices have been purchased.

Ms. Hruby advised the Greenbelt Lake Dam project is scheduled to start after July 4th. Mayor Jordan stated that public information needs to begin to alert the public when the project going to

start.

Council then reviewed the Planning & Community Development section of the proposed budget page by page.

Economic Development

Ms. Liggins reviewed the Economic Development accomplishments.

Ms. Davis stated that the Maryland Municipal League doesn't have an Economic Development Association and she was going to bring it up at the next board meeting.

Ms. Liggins stated that the economic development efforts often follow the 80/20 rule; where 80% of the efforts are focused on business retention and 20% focused on attracting new businesses.

Ms. Liggins answered Mr. Byrd's question stating there are over 100 businesses. There are tools that the City can use to know when a business lease is expiring.

There was a brief discussion on furthering and growing "One Greenbelt". Ms. Liggins stated that activities like the HUG Walk and programs at the Old Greenbelt Theater bring the community together. Mr. Byrd suggested the "Taste of Greenbelt". Ms. Davis stated the Roosevelt Center Merchants had a "bingo" themed activity, where customers would go to the different businesses at Roosevelt Center.

There was a brief discussion on technical assistance programs. Ms. Liggins recommended workshops on how to start a new business and partner with Prince George's County. Ms. Liggins stated that Prince George's County has a lot of tools and workshops for developing new business and they would come out to municipalities to assist.

Ms. Liggins answered Mr. Orleans' question stating the Special Programs line item was a place holder in the Economic Development budget for various educational workshops, networking events and business coffees.

Ms. Liggins answered Mr. Orleans' question stating the cost of joining ICSC was \$100 and the ICSC Conference booth space was \$1000.00. She also stated that the annual membership for MEDA is \$200.00 and the training and workshops costs vary. Ms. Hruby added the booth space was a shared cost with other municipals and the County.

Council then reviewed the Economic Development section of the proposed budget.

Informational items were discussed.

The meeting ended at 10:56 p.m.

Respectfully submitted,

*Shaniya Lashley-Mullen
Administrative Assistant*

City Council Agenda Item Report

Meeting Date: June 3, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Ordinance

Agenda Section:

Subject:

An Ordinance To Amend Article IV, "Public Ethics", Of Chapter 2 "Administration" Of The Greenbelt City Code To Expand The Number Of Board Members
- 2nd Reading, Adoption

Suggested Action:

Reference: Ordinance
Comparison Chart

At the Regular Meeting on February 11, 2019, the Council reviewed the Ethics Commission Report #2019-1 to consider expansion of the Commission. The Ethics Commission believes that increasing the board to five members will ensure that there will be an adequate number of commissioners to hear any case brought before the Ethics Commission.

Included in Council's packet is a comparison on neighboring municipalities that the board has provided.

Ms. Davis introduced this ordinance for first reading at the last meeting. It is recommended the ordinance be introduced for second reading and moved for adoption tonight.

Attachments:

[Ordinance.pdf](#)

[Comparison Chart.pdf](#)

Introduced: Ms. Davis
1st Reading: May 28, 2019
Passed:
Posted:
Effective:

ORDINANCE NUMBER 1368

AN ORDINANCE TO AMEND ARTICLE IV, "PUBLIC ETHICS", OF CHAPTER 2
"ADMINISTRATION" OF THE GREENBELT CITY CODE

WHEREAS, at its February 11, 2019, regular meeting, the Greenbelt City Council considered a recommendation from the Ethics Commission (EC) to change the size of Ethics Commission to five (5) members; and

WHEREAS, the City Council believes that increasing the board to five (5) members will ensure that the Ethics Commission will have an adequate number of commissioners to hear any case brought before the Commission; and

WHEREAS, the City Council wishes to change the size of the Ethics Commission from three (3) members to five (5) members. NOW, THEREFORE,

BE IT ORDAINED by the Council of the City of Greenbelt, Maryland, that Article IV of the City Code be amended to read as follows:

Article I.

PUBLIC ETHICS

* * * * *

Sec. 2-109. Administration.

(a) (1) There is a City of Greenbelt Ethics Commission that consists of ~~three (3)~~ five (5) regular members, appointed by the city council.

* * * * *

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of June 3, 2019.

Emmett V. Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

Key:

Underscoring indicates language added to existing law.

~~Overstriking~~ indicates language deleted from existing law.

Asterisks *** indicate intervening existing Code provisions that remain unchanged.

DRAFT

Ethics Commission Comparison Chart

<u>Municipality</u>	<u># of Members</u>		<u># of Residents</u>
Town of Berwyn Heights	3		3,278
Town of New Carrollton	3 regular, 1 alternate		13,023
City of Hyattsville	5		18,333
City of Greenbelt	3		23,489
City of Laurel	5		25,346
City of College Park	7		32,303

City Council Agenda Item Report

Meeting Date: June 3, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: LEGISLATION

Agenda Section:

Subject:

FY 2020 Budget Adoption

Suggested Action:

Reference: Memo, N. Ard, D. Moran and J. Williams, 5/21/2019

The City Council has nearly completed its budget process which began with staff meetings in Fall 2018. The proposed fiscal year 2020 budget was presented to Council on March 25. Since then, Council has held nine public work sessions to consider the budget. On April 22, the City Council held a public hearing in accordance with City Charter requirements. A list of changes was prepared based on Council discussion at the final budget review work session on May 15. Council held a second public hearing on May 28 to receive public input on the budget and proposed changes. The proposed \$31M budget recommended increasing the real estate property tax rate by an additional one and a half cent, a hearing was held on the constant yield tax rate, and the City's reserve fund will be lowered.

The budget is now ready for adoption. The City Charter requires that the budget be adopted on or before the 10th day of June for the fiscal year starting July 1, 2019. Included in Council's packet is a memo listing the changes that have been suggested to the budget as it was proposed on March 25. However, in past years, Council has read each of the changes and made motions to approve them at the departmental level but this practice is not required. A motion to adopt the Fiscal Year 2020 Budget is sufficient. Once this motion is approved, Council can proceed to the next item of business, the ordinance to appropriate the funds included in the budget. If Council chooses to continue with the practice of approving changes at the departmental level, the changes are detailed in the referenced memorandum.

Attachments:

[Budget Script.pdf](#)

City of Greenbelt, Maryland
Memorandum

To: City Council
From: Nicole Ard, City Manager
Jeffrey L. Williams, City Treasurer
David Moran, Assistant City Manager
Date: May 21, 2019
Re: Changes to the Proposed FY 2020 Budget

On March 25, 2019, the Proposed Budget for Fiscal Year 2020 was presented by City Manager Nicole Ard. The proposed General Fund budget was balanced with revenues and expenditures of \$31,170,600.

The FY 2020 Budget has many new initiatives, improves funding for infrastructure, as well as fund all existing services. Below are some highlights from the FY 2020 Proposed Budget:

- Increased the FOGT annual subsidy to \$50,000.
- Approved an operating subsidy for FOGT during reconstruction of HVAC and interior improvements.
- Increased fund transfer to the Debt Service Fund for the Greenbelt Lake Dam project and the Tax Increment Financing for developer built Greenbelt Station subdivision improvements.
- Increased (\$90,000) existing fund transfers: Building Capital Reserve Fund (\$75,000), Capital Projects Fund (\$5,000), and the Replacement Fund (\$10,000).
- Funded a new reserve for Economic Development (\$25,000) was funded.
- A 2% COLA and 3% merit are included at a cost of \$240,000 and \$215,000 respectively.

At the final budget work session, City Council made the following changes to the FY 2020 Proposed General Fund Budget.

General Fund Revenues:

- Changed dog park license to an annual fee (\$3,000). This will be refined over the year.

General Fund expenditures were changed as follows:

General Government:

- Health insurance premium reduction of \$11,000.

Planning & Community Development:

- Health insurance premium reduction of \$8,000.
- Increased Community Development staff training \$5,000.

Public Safety:

- Health insurance premium reduction of \$63,000.
- Increased fuel budget \$18,000.
- Transfer Citizen Emergency Response Team (CERT) (\$1,500), Public Safety Advisory Committee (PSAC) (\$900), and Companion Animal Rescue Team (CART) (\$1,500) to Miscellaneous Department.

Public Works:

- Health insurance premium reduction of \$32,000.
- Increased fuel budget \$5,000.

Greenbelt CARES:

- Health insurance premium reduction of \$7,000.
- Transfer ACE (\$18,000) to Miscellaneous Department.

Recreation & Parks:

- Health insurance premium reduction of \$21,000.
- Increased bike rack expenditures \$1,000.
- Increased fuel budget \$2,000.

Miscellaneous:

- As a result of recommendations by the review panel, reduced total expenditures to contribution groups by \$4,500.
- Increase funding for Greenbelt Soccer Alliance \$2,000, and Senior Softball \$500.
- Established funding for the Forest Preserve and Arts Advisory Boards, \$2,000 and \$1,000, respectively.
- Transfer ACE (\$18,000) from Greenbelt CARES.
- Transfer CERT (\$1,500), PSAC (\$900), and CART (\$1,500) from Public Safety.

Non-Departmental:

- Established a \$78,500 supplemental stipend to the Friends of the Old Greenbelt Theatre during the reconstruction of the HVAC and interior improvements.

These changes to the General Fund increased revenue by \$3,000 to \$31,173,600 and decreased expenditures \$31,500 to \$31,139,100. The result is a budget surplus of \$34,500 or 0.11%.

No changes were made by City Council to the Cemetery, Debt Service, Replacement, Special Projects, Capital Projects, 2001 Bond, and Greenbelt West Funds.

City Council requested that four additional projects to be funded in the Building Capital Reserve Fund in FY 2020: an upgrade to the kitchen in the Community Center multi-purpose room (\$5,000), installation of cameras at Schrom Hills Park (\$30,000), Police Station renovations to provide office space for Animal Control staff (\$30,000), and a key card system to control entry into secure areas in the Police Station (\$30,000). It should be noted that this key card system may be expandable to other facilities in the future.

In past years, Council has read each of the changes and made motions to approve them at the departmental level. The practice is not required. Should Council wish to continue this practice, these changes are listed below.

The City Charter only requires that Council adopt the budget. This could be done with a simple motion to adopt the Fiscal Year 2020 Budget. Both the City Charter and State law require Council to adopt an Appropriation Ordinance.

Listed below are changes to the Proposed FY 2020 Budget as directed at the final budget work session of May 20, 2019.

General Fund Revenues

Account	Description	From	To	Change
433200	Annual fee for dog license	\$50	\$3,050	\$3,000
	Total General Fund Revenue	\$31,170,600	\$31,173,600	\$3,000

General Fund Expenditures

General Government				
Account #	Description	From	To	Change
120-28	Health insurance premium reduction	\$206,200	\$200,200	(\$6,000)
140-28	Health insurance premium reduction	176,000	171,000	(5,000)
	Total General Government	\$3,732,400	\$3,721,400	(\$11,000)

Planning & Community Development				
Account #	Description	From	To	Change
210-28	Health insurance premium reduction	\$96,000	\$93,000	(\$3,000)
220-28	Health insurance premium reduction	162,100	157,100	(5,000)
220-45	Increase Community Development Training	1,000	6,000	5,000
	Total Planning & Community Development	\$1,045,900	\$1,042,900	(\$3,000)

Public Safety				
Account #	Description	From	To	Change
310-28	Health insurance premium reduction	\$2,770,400	\$2,707,400	(\$63,000)
310-50	Increase fuel costs	109,000	127,000	18,000
310-58	Transfer CERT (\$1,500), PSAC (\$900), and CART (\$1,500) to Miscellaneous Department.	27,800	23,900	(3,900)
	Total Public Safety	\$11,603,000	\$11,554,100	(\$48,900)

Public Works				
Account #	Description	From	To	Change
410-28	Health insurance premium reduction	\$566,900	\$549,900	(\$17,000)
420-50	Increase fuel costs	30,000	35,000	5,000
440-28	Health insurance premium reduction	164,700	158,700	(6,000)
450-28	Health insurance premium reduction	228,000	219,000	(9,000)
	Total Public Works	\$3,869,800	\$3,842,800	(\$27,000)

Greenbelt CARES				
Account #	Description	From	To	Change
510-28	Health insurance premium reduction	\$185,500	\$178,500	(\$7,000)
510-58	Transfer ACE to Miscellaneous Department	23,500	5,500	(18,000)
	Total Greenbelt CARES	\$1,225,200	\$1,200,200	(\$25,000)

Recreation & Parks				
Account #	Description	From	To	Change
610-28	Health insurance premium reduction	\$182,300	\$177,300	(\$5,000)
650-28	Health insurance premium reduction	154,200	150,200	(4,000)
660-28	Health insurance premium reduction	142,500	138,500	(4,000)
700-28	Health insurance premium reduction	263,800	255,800	(8,000)
700-47	Bike racks	15,400	16,400	1,000
700-50	Increase fuel costs	18,000	20,000	2,000
	Total Recreation & Parks	\$6,157,400	\$6,139,400	(\$18,000)

Miscellaneous				
Account #	Description	From	To	Change
910-68	Reduce total recognition group contribution to agree with panel recommendation	\$78,800	\$74,300	(\$4,500)
910-68	Increase contributions to Senior Softball - \$500, and Greenbelt Soccer Alliance - \$2,000	74,300	76,800	2,500
910-70	Establish Arts - \$1,000 and Forest Preserve - \$2,000 Advisory Boards Project Stipends. Transfer ACE from Greenbelt CARES. Transfer CERT, PSAC & CART stipends from Public Safety.	0	24,900	24,900
	Total Miscellaneous	\$351,800	\$374,700	\$22,900

Non-Departmental				
Account #	Description	From	To	Change
990-58	FOGT revenue reduction during closure related to the renovation project.	\$50,000	\$128,500	\$78,500
	Total Non-Departmental	\$688,100	\$766,600	\$78,500

Total General Fund Expenditures				
	Description	From	To	Change
	Total General Fund Expenditures	\$31,170,600	\$31,139,100	(\$31,500)

Building Capital Reserve

BCR Expenditures				
Account #	Description	From	To	Change
310	Animal Control office space renovation (\$30,000) and Key Card Entry System (\$30,000)	\$163,900	\$223,900	\$60,000
660	Multi-purpose room kitchen upgrade	50,000	55,000	5,000
700	Security cameras at Schrom Hills Park	0	30,000	30,000
	Total Building Capital Reserve Expenditures	\$819,600	\$914,600	\$95,000

City Council Agenda Item Report

Meeting Date: June 3, 2019

Submitted by: David Moran

Submitting Department: Administration

Item Type: LEGISLATION

Agenda Section:

Subject:

An Ordinance to Adopt the General Fund, Building Capital Reserve Fund, Cemetery Fund, Debt Service Fund, Replacement Fund, Special Projects Fund, Green Ridge House Fund, Capital Projects Fund, Community Development Block Grant Fund and Greenbelt West Infrastructure Fund Budgets for the City of Greenbelt, Maryland, to Appropriate Funds and Establish Real Estate and Personal Property Tax Rates for the Fiscal Year 2020 Beginning July 1, 2019 and Including June 30, 2020

- 1st Reading, Suspension of the Rules
- 2nd Reading, Adoption

Suggested Action:

Reference: Ordinance

Section 51 of the City Charter states that “immediately upon adoption of the budget, the City Council shall adopt an ordinance appropriating funds for the ensuing year.....to include a summary of estimated income.... and levy all property taxes and other taxes required to realize the income estimated.”

Having amended the City Manager’s proposed budget, Council now must introduce an ordinance to adopt the budget, appropriate funds, and establish tax rates for real and personal property for FY 2020. All funds have been incorporated into one ordinance.

It is recommended that Council introduce the ordinance, suspend the rules, and adopt the ordinance at this meeting.

Note: Per Council’s Standing Rules, six (6) votes in the affirmative are needed in order to suspend the rules. If the budget ordinance is not adopted tonight, a special meeting will have to be scheduled on or before June 10.

Attachments:

[Ordinance.pdf](#)

Introduced:
1st Reading: June 3, 2019
Passed:
Posted:
Effective:

ORDINANCE NUMBER XXXX

AN ORDINANCE TO ADOPT THE GENERAL FUND, BUILDING CAPITAL RESERVE FUND, CEMETERY FUND, DEBT SERVICE FUND, REPLACEMENT FUND, SPECIAL PROJECTS FUND, GREEN RIDGE HOUSE FUND, CAPITAL PROJECTS FUND, COMMUNITY DEVELOPMENT BLOCK GRANT FUND, AND GREENBELT WEST INFRASTRUCTURE FUND BUDGETS FOR THE CITY OF GREENBELT, MARYLAND, TO APPROPRIATE FUNDS AND ESTABLISH REAL ESTATE AND PERSONAL PROPERTY TAX RATES FOR THE FISCAL YEAR 2020, BEGINNING JULY 1, 2019, AND INCLUDING JUNE 30, 2020

BE IT ORDAINED by the Council of the City of Greenbelt, Maryland:

SECT. I. That the following budgets, as revised and approved by Council for the General Fund, Building Capital Reserve Fund, Cemetery Fund, Debt Service Fund, Replacement Fund, Special Projects Fund, Green Ridge House Fund, Capital Projects Fund, Community Development Block Grant Fund, and Greenbelt West Infrastructure Fund Budgets be and the same are hereby adopted at the fund level for the City of Greenbelt, Maryland, for the fiscal year 2020, beginning July 1, 2019, and including June 30, 2020.

SECT. II. GENERAL FUND

A. That the following amounts shall be and hereby are appropriated for the expenditures designated for the fiscal year beginning July 1, 2019, and including June 30, 2020, for the General Fund:

<u>Account #</u>	<u>Activity Title</u>	<u>Approved Budget and Appropriation</u>
100	General Government	\$3,721,400
200	Planning and Community Development	1,042,900
300	Public Safety	11,554,100
400	Public Works	3,842,800
500	Cares	1,200,200
600	Recreation and Parks	6,139,400
900	Miscellaneous	374,700
990	Non-departmental	766,600
999	Fund Transfers	<u>2,497,000</u>
	TOTAL GENERAL FUND APPROPRIATIONS	\$31,139,100

- B. That the following revenues are, in the considered judgment of the City Council, a fair appraisal and estimate of the revenues available to finance this budget and these appropriations for the fiscal year beginning July 1, 2019, and including June 30, 2020:

<u>Account #</u>	<u>Source</u>	<u>Estimated Revenues</u>
400	Real Estate Taxes	\$18,552,100
410	Personal Property Taxes	1,889,000
420	Other Local Taxes	4,835,400
430	Licenses and Permits	1,431,300
440	Revenue from Other Agencies	1,070,500
450	Service Charges	2,274,500
460	Fines and Forfeitures	652,000
470	Miscellaneous Revenues	223,800
480	Interest	200,000
490	Interfund Transfers	<u>45,000</u>
TOTAL GENERAL FUND REVENUES		<u>\$31,173,600</u>

SECT. III. BUILDING CAPITAL RESERVE FUND

- A. That the following amount shall be and hereby is appropriated for expenditures herein shown for the fiscal year beginning July 1, 2019, and including June 30, 2020, for the Building Capital Reserve Fund:

	<u>Approved Budget and Appropriation</u>
For the purchase of new or replacement capital items for City facilities	\$914,600

- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2019, and including June 30, 2020:

Fund balance as of July 1, 2019	\$416,761
State Grants	50,000
Fund transfer	<u>475,000</u>
TOTAL FUNDS AVAILABLE	\$941,761

SECT. IV. CEMETERY FUND

- A. That the following amount shall be and hereby is appropriated for expenditures herein shown for the fiscal year beginning July 1, 2019, and including June 30, 2020, for the Cemetery Fund:

	<u>Approved Budget and Appropriation</u>
For transfer to General Fund for the payment of maintenance costs	\$0

- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2019, and including June 30, 2020:

Fund balance as of July 1, 2019	\$91,255
Interest	1,200
Service fees	<u>1,000</u>
TOTAL FUNDS AVAILABLE	\$93,255

SECT. V. DEBT SERVICE FUND

- A. That the following amount shall be and hereby is appropriated for expenditures herein shown for the fiscal year beginning July 1, 2019, and including June 30, 2020, for the Debt Service Fund:

	<u>Approved Budget and Appropriation</u>
For payment of the City's general obligation and special assessment debt and miscellaneous associated charges	\$1,037,400

- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2019, and including June 30, 2020:

	<u>Approved Budget and Appropriation</u>
Fund balance as of July 1, 2019	\$311,144
Interest on investments	3,200
Fund transfer	<u>817,000</u>
TOTAL FUNDS AVAILABLE	\$1,131,344

SECT. VI. REPLACEMENT FUND

- A. That the following amount shall be and hereby is appropriated for expenditures herein shown for the fiscal year beginning July 1, 2019, and including June 30, 2020, for the Replacement Fund:

	<u>Approved Budget and Appropriation</u>
For the purchase of new equipment using established replacement reserves for the replacement of equipment	\$300,000

- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2019, and including June 30, 2020:

	<u>Approved Budget and Appropriation</u>
Replacement reserves as of July 1, 2019	\$249,921
Funds appropriated in the General Fund for transfer to Replacement Fund reserves for equipment	350,000
Insurance proceeds	29,500
Interest	<u>3,000</u>
TOTAL FUNDS AVAILABLE	\$632,421

SECT. VII. SPECIAL PROJECTS FUND

- A. That the following amount shall be and hereby is appropriated for expenditures herein shown for the fiscal year beginning July 1, 2019, and including June 30, 2020, for the Special Projects Fund:

	<u>Approved Budget and Appropriation</u>
For the purchase of products, goods, and services, using funds set aside for specific purposes	\$423,300

- B. That the following funds are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2019, and including June 30, 2020:

**Approved Budget
and Appropriation**

Special Projects reserves as of July 1, 2019	\$432,771
Interest on investments	9,000
Cable television franchise fees	234,000
Public Safety Grants and Fines	100,500
Transfers from General Fund	<u>30,000</u>
TOTAL FUNDS AVAILABLE	\$806,271

SECT. VIII. GREEN RIDGE HOUSE FUND

That the following amount shall be and hereby is approved for expenditures herein shown for the fiscal year beginning July 1, 2019, and including June 30, 2020, for the Green Ridge House Budget:

**Approved Budget
and Appropriation**

For the operation of Green Ridge House:	
* Total Revenues	\$1,510,000
* Total Expenditures	1,489,500
* Total Capital Expenditures	345,500

SECT. IX. CAPITAL PROJECTS FUND

- A. That the following amount shall be and hereby is appropriated for expenditures herein shown for the fiscal year beginning July 1, 2019, and including June 30, 2020, for the Capital Projects Fund:

**Approved Budget
and Appropriation**

For the projects in the fiscal year beginning July 1, 2019 and ending June 30, 2020	\$3,642,600
---	--------------------

- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2019, and including June 30, 2020:

**Approved Budget
and Appropriation**

Fund balance as of July 1, 2019	\$311,170
State and county grants	837,700
MEA Water Quality Loan	2,000,000
Interest and other miscellaneous revenue	20,200
Interfund transfer from General Fund	<u>820,000</u>
TOTAL FUNDS AVAILABLE	\$3,989,070

SECT. X. COMMUNITY DEVELOPMENT BLOCK GRANT FUND

- A. That the following amounts shall be and hereby are appropriated for expenditures herein shown for the fiscal year beginning July 1, 2019, and including June 30, 2020, for the Community Development Block Grant Fund:

**Approved Budget
and Appropriation**

For public infrastructure and human service projects **\$140,800**

- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2019, and including June 30, 2020:

**Approved Budget
and Appropriation**

Federal grants **\$140,800**

TOTAL FUNDS AVAILABLE \$140,800

SECT. XI. GREENBELT WEST INFRASTRUCTURE FUND

- A. That the following amounts shall be and hereby are appropriated for expenditures herein shown for the fiscal year beginning July 1, 2019, and including June 30, 2020, for the Greenbelt West Infrastructure Fund:

**Approved Budget
and Appropriation**

For projects **\$1,850,000**

- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2019, and including June 30, 2020:

**Approved Budget
and Appropriation**

State Bond Bill **\$75,000**

Interest **20,000**

Fund balance as of July 1, 2019 **1,758,438**

TOTAL FUNDS AVAILABLE \$1,853,438

SECT. XII. RATE OF TAXATION ON REAL PROPERTY

That the rate of taxation on real property to be taxed within the boundaries of the City of Greenbelt, Maryland, be and hereby is established as

EIGHTY-TWO AND SEVENTY-FIVE HUNDRETHS CENTS (\$0.8275)

on each one hundred dollar (\$100.00) of assessed valuation for the fiscal year beginning July 1, 2019, and including June 30, 2020.

SECT. XIII. RATE OF TAXATION ON PERSONAL PROPERTY

That the rate of taxation for the fiscal year beginning July 1, 2019, and including June 30, 2020, on any personal property to be taxed by the City of Greenbelt, Maryland, shall be and hereby is established as

**ONE DOLLAR AND SEVENTY-TWO AND TWENTY-FIVE HUNDRETHS CENTS
(\$1.7225)**

on each one hundred dollars (\$100.00) of assessed valuation, unless otherwise provided for by Article 81 of the Annotated Code of Maryland or by ordinance of the Greenbelt City Council.

BE IT FURTHER ORDAINED that this ordinance shall become effective July 1, 2019.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of June 3, 2019.

Emmett V. Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: June 3, 2019

Submitted by: Bonita Anderson

Submitting Department: Planning

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

*City Council Comments on the Proposed Washington DC to Baltimore Loop Project

Suggested Action:

Reference:

D.C. to Baltimore Loop Project Draft EA Comments Letter

D.C. to Baltimore Loop Project Draft PA Comment Letter

At its regular meeting on May 28, 2019, the City Council discussed the Draft Environmental Assessment (EA) and the Draft Programmatic Agreement (PA) for the Washington DC to Baltimore Loop Project.. As directed by City Council, staff has prepared comment letters on both the EA and PA that summarize the comments and concerns that were discussed by Council on May 28th. Upon approval of Council the letters will be transmitted to the Maryland Department of Transportation State Highway Administration prior to the June 8th due date.

Attachments:

[D.C. to Baltimore Loop Project Draft EA Comments.pdf](#)

[D.C. to Baltimore Loop Project Draft PA Comment Letter.pdf](#)

June 3, 2019

Ms. Donna Buscemi
Project Sponsor Liaison
Maryland Department of Transportation State Highway Administration
Office of Planning and Preliminary Engineering
707 N. Calvert Street, MS C-301
Baltimore, MD 21202

RE: D.C. to Baltimore Loop Project Draft EA Comments

Dear Ms. Buscemi:

The Greenbelt City Council wants to state its opposition to the proposed D.C. To Baltimore Loop Project. The Greenbelt City Council has had the opportunity to review the *Draft Environmental Assessment Report for the D.C. to Baltimore Loop Project* and would like to submit its comments.

First, the City Council would like to express its concern that the Loop project has arrived at this stage without direct public involvement. The process should allow for the community to become acquainted with the project in order for residents to make informed comments on the proposed project. There is a general lack of awareness and understanding of the project and its characteristics.

The City Council strongly believes that questions about scope, community benefits, safety, costs/funding, potential cumulative environmental impacts (i.e., environmental impacts of final project build out) and functionality are deserving of further discussion/consideration and would like to see The Boring Company (TBC) meet face to face with the public, in the potentially affected areas, and have some engagement.

The Greenbelt City Council offers the following comments on the Environmental Assessment (EA) Report:

- The technology proposed on this project is untested. Beyond that, it is continually evolving and may change even further during the EA review process and after.
- We do not yet fully understand what the impacts are for constructing 35-mile underground tunnel on things such as the flow of groundwater.

- We do not yet know where the ventilation shafts would be located and what impacts these will have on the environment.
- Loop tunnels could potentially serve as Hyperloop corridors. However, the potential future use of Hyperloop technology is currently unknown.
- We do not support the potential land exchange with the National Park Service (NPS) as stated in the EA section 2.6 *NPS Land Exchange Alternatives*. The Baltimore-Washington Parkway is a significant historical resource that demands protection and preservation. This is not the use we envision for this public land. This is an impact on public property contrary to what the EA states.
- The EA addresses traffic management during construction but does not address the potential deteriorating effects all the haul trips would have on the roads in the City of Greenbelt and how the volume of haul trips would impact the safety and convenience of our residents and businesses community. It is also not known how impacts to local infrastructure will be mitigated.
- The quantities of persons served would be minimal – even though TBC asserts that this could be a form of transit and will be a low cost form of transportation, the numbers of people served does not imitate transit. Also, because the technology is untested, once it is operational it will go into an undetermined testing period at which time it would only be able to serve up to 1,000 passengers per direction per day. This would have no impact on the current or near future traffic conditions in the DC Baltimore region.
- In spite of the insistence that there would be no public funding used for this project, there is in fact a public cost in the review, permitting and inspection processes on federal, state and local levels that should not go unrecognized.
- The City Council believes that an environmental impact assessment (EIS) should be required for a project of this magnitude and hopes that this will be the course of action.

Based on the comments above the City does not support this project moving forward and wishes to state its strong opposition to it. Thank you for the opportunity to comment on the Draft Environmental Assessment report. If you have any questions please contact Terri Hruby, Planning Director at (301) 474-0569.

Sincerely,

Emmett V. Jordan, Mayor

Judith F. Davis, Mayor Pro-Tem

Colin A. Byrd, City Council

Leta M. Mach, City Council

Silke I. Pope, City Council

Edward V.J. Putens, City Council

Rodney M. Roberts, City Council

cc: City Council
 Senator Ben Cardin
 Senator Chris Van Hollen
 Congressman Steny Hoyer
 Senator Paul Pinsky
 Delegate Anne Healey
 Delegate Tawanna Gaines
 Delegate Alonzo Washington
 Council Member Todd Turner
 Nicole Ard, City Manager
 Terri Hruby, Director of Planning & Community Development

June 3, 2019

Ms. Donna Buscemi
Project Sponsor Liaison
Maryland Department of Transportation State Highway Administration
Office of Planning and Preliminary Engineering
707 N. Calvert Street, MS C-301
Baltimore, MD 21202

Re: D.C. to Baltimore Loop Project Draft PA Comments

Dear Ms. Buscemi:

The Greenbelt City Council respectfully requests that the City of Greenbelt be listed as a “Consulting Party” in the Programmatic Agreement for the D.C. to Baltimore Loop Project. As addressed in the City’s comments on the Draft Environmental Assessment by letter dated, June 3, 2019, the City is opposed to the D.C. to Baltimore Loop Project and strongly believes that to date the project’s review process has progressed too quickly and has lacked adequate public engagement to allow communities to make informed comments on the Draft Environmental Assessment (EA) and the Draft Programmatic Agreement.

Specific to the Programmatic Agreement, there are significant historical and archeological resources located in the project’s Cultural Resources Study Area, and the impact of the proposed project on these resources must be thoroughly evaluated as outlined in the Draft Programmatic Agreement, and provided for in the National Historic Preservation Act. As stated in the EA, the Greenbelt Historic District, which covers 789 acres and is a designated a National Historic Landmark abuts the western side of the proposed alignment and there are two contributing historic buildings that lie within the Cultural Resource Study Area. Also, one cannot ignore the natural and cultural significance of the Baltimore-Washington Parkway. The Parkway is listed on the National Register of Historic Places, an indication of its significant value to the history and character of Maryland.

Given the potential adverse effects the proposed project will have on historical and cultural resources within the City, County and region the City is requesting to be listed as a Consulting Party in the Programmatic Agreement. If you have any questions please contact Terri Hruby, Director of Planning and Community Development at 301-474-0569 or via email at thruby@greenbeltmd.gov.

Sincerely,

Emmett V. Jordan, Mayor

Judith F. Davis, Mayor Pro-Tem

Colin A. Byrd, City Council

Leta M. Mach, City Council

Silke I. Pope, City Council

Edward V.J. Putens, City Council

Rodney M. Roberts, City Council

cc: City Council
Senator Ben Cardin
Senator Chris Van Hollen
Congressman Steny Hoyer
Senator Paul Pinsky
Delegate Anne Healey
Delegate Tawanna Gaines
Delegate Alonzo Washington
Council Member Todd Turner
Nicole Ard, City Manager
Terri Hruby, Director of Planning & Community Development

City Council Agenda Item Report

Meeting Date: June 3, 2019

Submitted by: David Moran

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

*Letter to Board of Public Works Regarding Proposed I-495 and I-270 P3 Project

Suggested Action:

Reference: Draft Letter

At the regular meeting on May 28, the City Council directed staff to prepare a letter to the Board of Public Works expressing opposition to both the designation of I-495 and I-270 P3 Program as a public-private partnership, and approval of the proposed solicitation method for selecting a developer for the proposed P3 Project.

Approval of this item on the consent agenda will indicate Council approval of the letter. This letter would be sent to all three members of the Board.

Attachments:

[BPW Joint Signature Letter.doc](#)

June 3, 2019

[Name]
[title]
[street]
[city]

Dear [dear]:

The Greenbelt City Council wants to state its strong opposition to the proposed designation of the I-495 and I-270 P3 Program as a public-private partnership and approval of the proposed competitive solicitation method for selecting a developer for each phase of the P3 Program. Given that the NEPA mandated EIS is not yet complete, such an action is very premature.

The project alternatives that require widening I-495 and I-270 will have significant impact on the natural, socioeconomic, cultural and built environments. Established neighborhoods adjacent to the highway corridor will be negatively impacted by a diminished quality of life. As the City has stated previously, widening of the Capital Beltway will have impact on Historic Greenbelt and significant historical resources. These resources have significant value to the history and character of Greenbelt, as well as the State, and must be protected, as further mandated under Federal Law.

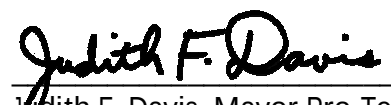
The City is concerned that this project will lead to more vehicles on the road, more congestion, more greenhouse gas emissions and air pollution. Further, residents are only just now beginning to learn about the potential serious impacts to property (including the loss of homes and businesses), parkland, historic sites, and wetlands.

The City continues to advocate for the State to study and identify alternative congestion relief approaches, including dedicating more funding to transit and other alternative modes of transportation. We need to allocate our limited resources to supporting the live, work and play philosophy by investing in transit oriented development and the infrastructure necessary to attract and sustain it.

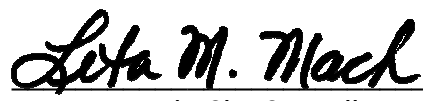
The State should wait until the EIS and NEPA process are completed and the public has had an opportunity to weigh in on the impacts of this proposed project before approving a solicitation process. Again, the recommendation by MDTA and MDOT to approve the solicitation process is premature!

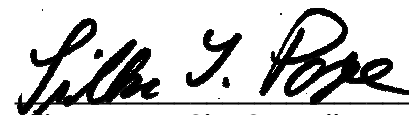
Sincerely,


Emmett V. Jordan, Mayor


Judith F. Davis, Mayor Pro-Tem


Colin A. Byrd, City Council


Leta M. Mach, City Council


Silke I. Pope, City Council


Edward V.J. Putens, City Council


Rodney M. Roberts, City Council

City Council Agenda Item Report

Meeting Date: June 3, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

*Advisory Board Reports (FY 2020 Recognition Groups Applications)

Suggested Action:

Reference:

AAB Report #19-6 – The S.P.A.C.E., Free Art for All

PRAB Report #19-4 – Random Unselfish Acts of Kindness (RUAK)

PRAB Report #19-5 – Greenbelt Black History Month Committee

On May 28, 2019, Council accepted the committee reports of Park and Recreation Advisory Board (PRAB) and Arts Advisory Board (AAB), which included the new recognition group applications.

Approval of this item on the consent agenda will indicate Council's intent to approve the new Recognition Group Status for the following groups: The S.P.A.C.E., Free Art for All; Random Unselfish Acts of Kindness (RUAK) and Greenbelt Black History Month Committee for FY 2020.

Attachments:

[The S.P.A.C.E. Free for All.pdf](#)

[Random Unselfish Acts of Kindness \(RUAK\).pdf](#)

[Greenbelt Black History Month Committee.pdf](#)

Greenbelt Arts Advisory Board Report 19-6
To the Greenbelt City Council
May 8, 2019

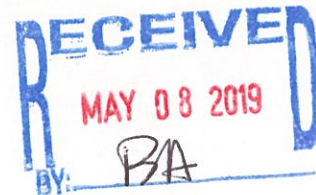
Subject: Recognition Group Application from The S.P.A.C.E., Free Art for All

On May 7, 2019, the Greenbelt Arts Advisory Board discussed the application from The S.P.A.C.E. for initial certification as a City of Greenbelt Recognition Group. Shaymar Higgs, Creative Curator of The S.P.A.C.E. and a member of AAB, updated the Board about the organization's activities and plans. The S.P.A.C.E. hosts a drop-in art center at Beltway Plaza currently serving about 900 participants per month. Participants enjoy self-directed creative activities with volunteer support and donated supplies, as well as expressive writing workshops, special events, and the continuation of the Junior Makerspace program formerly based in Roosevelt Center. The S.P.A.C.E. is currently incorporated in the State of Maryland and has a non-profit fiscal sponsor (Each One Teach One). The organization currently plans to pursue their own 501(c)3 designation from the IRS, rather than establishing The S.P.A.C.E. as a benefit corporation as had been considered previously. Mr. Higgs noted that previous plans to expand into the former Big Lots space are on hold, and that alternative spaces within the mall may be considered down the road to increase the organization's capacity. Council Liaison Judith Davis, Mayor Pro-Tem, noted the broad range of in-kind city services requested in the application, and advised that it might not be feasible for the city to provide the full array of services requested. Mr. Higgs expressed flexibility and understanding. Staff Liaison Nicole DeWald, Arts Supervisor, explained that certification of Recognition Groups does not necessarily entail a commitment from the city to meet all specific service requests, and that the city's potential inability to meet certain requests does not prohibit Council from awarding Recognition Group certification as they see fit.

With Mr. Higgs recusing himself, all other members present voted unanimously to support this application for Recognition Group status.

Respectfully Submitted,

Mark Granfors-Hunt, Chair
Arts Advisory Board



CITY OF GREENBELT
**RECOGNITION GROUP APPLICATION –
 BASIC CERTIFICATION (FOR IN-KIND SERVICES ONLY)**

First-time applications are accepted at any time.
 Applications for renewal of Recognition Group status for the city's fiscal year 2020 are due
 by **4:30pm on Friday, January 25, 2019**

For technical assistance with this online application:
 contact the Public Information Coordinator at 240-542-2026 or bpalau@greenbeltmd.gov

For other assistance:
 contact the Recreation Department's Administrative Coordinator
 at 301-397-2200 or cpracht@greenbeltmd.gov

BEFORE COMPLETING THIS APPLICATION:

Please read the **Policy and Information Guide for Recognition Groups**. This guide contains important information about the different levels of in-kind and financial support available to community organizations that serve Greenbelt residents. The Guide also provides an overview of several different applications corresponding with these levels of support. Before completing this form, make sure you have selected the application that is the best match with your needs and qualifications.

1. Name of organization: The Space Free Art For All

Year of founding: 2018 Website: Shaymarwh.com

Please check one: ☒ new application ☐ application for renewal of status
 Shaymar Higgs Creative Curator

2. Contact person: Name _____ Position _____

Telephone _____ E-mail _____

3. Organization's mailing address (not a City of Greenbelt facility):

4. What is the mission of this organization? Whom do you intend to serve?

"Building community through creative expression and personalized outreach."

From budding artists and established professionals to families, seniors, and disconnected community members.

5. Description of your group's activities: Please list here or upload a schedule of past and upcoming activities sponsored by the group during the current fiscal year (July 1, 2018 – June 30, 2019). Indicate which activities took place in Greenbelt.
 Please see attached.

6. How many people do you anticipate will have actively participated in your organization's primary, sponsored activities this year? Include estimates as needed. *Sports programs: include registered players only. Performing arts programs: include performers/production teams only. Festivals: include featured artists/performers and individuals or organizations with a booth, table, activity or parade unit. Please do not include volunteers or staff.*

Total number of active participants: 45 % Greenbelt residents 60
% ages 12 and under 5 % 13-17 yrs. 15 % 18-59 yrs. 70 % 60+ yrs. 5

7. How many additional people do you anticipate will have participated in your organization's primary, sponsored activities as audience members, spectators and attendees (if applicable)? *This does not include volunteers or staff.*

Total number of spectators: 4,420 % Greenbelt residents 98 % ages 12 and under 15 % 13-17 yrs. 20 % 18-59 yrs. 50 % 60+ yrs. 15

8. How many people do you anticipate will have volunteered this year to help run your organization and implement your sponsored activities?

Total number of supporting volunteers: 45 % Greenbelt residents 75
% ages 12 and under 0 % 13-17 yrs. 15 % 18-59 yrs. 70 % 60+ yrs. 5

9. **Request for support.** Please describe the in-kind services which you anticipate requesting from the City of Greenbelt during the coming fiscal year. *Note: Recognition Group certification does not imply that all requests can be granted. Requests from the organization will be addressed on a case by case basis as they arise in accordance with applicable city policies and procedures.*

Greenbelt CARES --- ESOL classes. Mental Health Screenings. babysitting course. Family Counseling. Interpreter Services. Voter Registration. Community Organization Leaders.

Greenbelt Recycling Program --- Tubeback and flat screen televisions. Computer Parts. Tables. Chairs. Shelving and Storage. To have someone come out from the many Greenbelt offices, maybe once or twice a month to relay information to the greater Greenbelt community who would otherwise be too busy or discouraged from searching out for resources.

10. Electronic Signature

I, the undersigned, certify that the information contained in this application is true, complete, and accurate. I have been authorized to submit this application to the City of Greenbelt by the governing body of the applicant organization. **By signing this application, I certify that the organization's leaders have read the City of Greenbelt's Policy and Information Guide for Recognition Groups and have agreed to abide by the requirements stated therein.**

Signature Shaymar Higgs Date 29 January 2019

Role within the organization Creative Curator and Founder



"Building community
through creative
expression and
personalized outreach!"

Whether you are a budding artist
looking for community, or an established artist
ready to share skills, The Space is your place!

Painting. Sewing.
Hand Embroidery.
DIY Screenprinting.
Collage & Mixed Media.
Knitting & Crotch.
Art Wellness Workshops.
Curated Community Library.
Vintage Gaming Systems.
Computer Programming.
& much, much more...!

"If you can dream it,
you can make it at The Space!"



The SPACE: Free Art For All
"Sharing Positive Artistic & Creative Energies"

6000 Greenbelt Rd.
(Across from AMC Theater)
Greenbelt, Maryland 20770
Phone: 240 244 6115
TheFreeArtSpace@gmail.com

Donations are tax-deductible thanks
to our fiscal 501(c)(3) sponsor:
Each One Teach One, Inc.



THE SPACE: FREE ART FOR ALL

"Sharing Positive Artistic & Creative Energies"

240.244.6115

www.Shaymarwh.com

this shop
make me
confident in
art palachi

Open Studio

Unstructured, judgement free access to high quality art and tech supplies!

Tuesday - Friday 3-6pm
(times may be extended based on daily activities.)

"Come on in to create...!"

Current and past Gold sponsors include:

QUANTUM
CORPORATION



Organized Events

Structured and unstructured workshops led by skilled creative professionals for all ages.

Saturday - 12noon-6pm

Sunday - 2-6pm



Featured Workshop:

"Coffee Sessions with Whiskey"
Creative writing and expressive journaling workshop led by poet and mental health advocate Whiskey Girl!

Light refreshments and snacks are served.

Every 2nd and 4th Saturday
2-4pm

"LOOKING TO CREATE, BUILD, OR GROW?"
THE SPACE IS THE PLACE FOR YOUR SKILLS TO SHOW!"



Community Engagement

Connecting the community to local and government resources in a safe, pro-social environment.

- Career Identification/Navigation
- Job Placement Services
- Mental Health/Wellness Services
- Art Grants and College Scholarships
- Discounted Computer & Tech Services
- Food Pantries



(Left to Right: Greenbelt Councilwoman Pope, Shaymar Higgs, Greenbelt Mayor Jordan)

**PARK AND RECREATION ADVISORY BOARD
REPORT TO CITY COUNCIL**

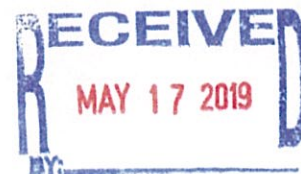
Subject: Recognition Group Application from Random Unselfish Acts of Kindness

Background: On May 15, 2019, the Parks and Recreation Advisory Board discussed the application from Mr. Goldberg- Strassler, Founder of Random Unselfish Acts of Kindness (RUAK) for initial certification as a City of Greenbelt Recognition Group. Staff Liaison Greg Varda, Acting Recreation Director of Programs, stated that he assisted RUAK with their event in March, The HUG Walk. The Recreation Department believes that RUAK will be a valuable organization that meets the City of Greenbelt's Community Pledge.

Recommendations: PRAB members voted unanimously to support this application for Recognition Group status under Basic Certification in FY 2020.

Respectfully Submitted,

**Jake Chesnutt, Chair
Parks and Recreation Advisory Board**



cc: Council, Nicole

CITY OF GREENBELT
**RECOGNITION GROUP APPLICATION –
BASIC CERTIFICATION (FOR IN-KIND SERVICES ONLY)**

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Applications for renewal of Recognition Group status for the city's fiscal year 2020 are due
by 4:30pm on Friday, January 25, 2019

For technical assistance with this online application:
contact the Public Information Coordinator at 240-542-2026 or bpalau@greenbeltmd.gov

For other assistance:
contact the Recreation Department's Administrative Coordinator
at 301-397-2200 or cpracht@greenbeltmd.gov

BEFORE COMPLETING THIS APPLICATION:

Please read the Policy and Information Guide for Recognition Groups. This guide contains important information about the different levels of in-kind and financial support available to community organizations that serve Greenbelt residents. The Guide also provides an overview of several different applications corresponding with these levels of support. Before completing this form, make sure you have selected the application that is the best match with your needs and qualifications.

RUAK (Random Unselfish Acts of Kindness)

1. Name of organization: _____

Year of founding: 2018 Website: Pending

Please check one: ☒ new application ☒ application for renewal of status

2. Contact person: Name Robert Goldberg-Strassler Position Founder

Telephone _____ E-mail _____

3. Organization's mailing address (not a City of Greenbelt facility):

4. What is the mission of this organization? Whom do you intend to serve?
See Attachment

5. Description of your group's activities: Please list here or upload a schedule of past and upcoming activities sponsored by the group during the current fiscal year (July 1, 2018 – June 30, 2019). Indicate which activities took place in Greenbelt.
See Attachment

6. How many people do you anticipate will have actively participated in your organization's primary, sponsored activities this year? Include estimates as needed. *Sports programs: include registered players only. Performing arts programs: include performers/production teams only. Festivals: include featured artists/performers and individuals or organizations with a booth, table, activity or parade unit. Please do not include volunteers or staff.*

Total number of active participants: 60 % Greenbelt residents 95
% ages 12 and under 5 % 13-17 yrs. 10 % 18-59 yrs. 60 % 60+ yrs. 25

7. How many additional people do you anticipate will have participated in your organization's primary, sponsored activities as audience members, spectators and attendees (if applicable)? *This does not include volunteers or staff.*

Total number of spectators: 75 % Greenbelt residents 95 % ages 12 and under 5 % 13-17 yrs. 10 % 18-59 yrs. 50 % 60+ yrs. 35

8. How many people do you anticipate will have volunteered this year to help run your organization and implement your sponsored activities?

Total number of supporting volunteers: 50 % Greenbelt residents 95
% ages 12 and under 0 % 13-17 yrs. 10 % 18-59 yrs. 50 % 60+ yrs. 40

9. **Request for support.** Please describe the in-kind services which you anticipate requesting from the City of Greenbelt during the coming fiscal year. *Note: Recognition Group certification does not imply that all requests can be granted. Requests from the organization will be addressed on a case by case basis as they arise in accordance with applicable city policies and procedures.*
periodic meeting rooms; publicity for events

10. Electronic Signature

I, the undersigned, certify that the information contained in this application is true, complete, and accurate. I have been authorized to submit this application to the City of Greenbelt by the governing body of the applicant organization. By signing this application, I certify that the organization's leaders have read the City of Greenbelt's Policy and Information Guide for Recognition Groups and have agreed to abide by the requirements stated therein.

Signature Robert Goldberg-Strassler Date 1/3/19
Role within the organization Executive Director

4. RUAK's mission: to bridge the gaps between people; to encourage inclusivity and bonding possibilities; to cultivate relationships and understanding each other, and; to take a risk and commit to creating new kindness rituals in the City of Greenbelt.

5. 2018:

- announced the creation and mission of RUAK before Greenbelt's City Council, Greenbelt Farmer's Market, the Community Relations Advisory Board, at Greenbelt's National Night Out and the Kindness in Action in the Greenbelt News Review;
- distributed RUAK Kindness Bags which have circulated around Greenbelt (and beyond-including Maine, New Mexico, North Carolina, and Pennsylvania);
- initiated the BE PAWSITIVE efforts (picking up orphan poop and recycling plastic water containers) at Greenbelt's dog park which has grown in numbers
- participated in the Cookies on the Bridge program (added the healthful choice of carrots);
- on September 11, 2018, underwrote the movie, "Man in Red Bandana", at the Old Greenbelt Theatre and distributed "HELP OTHERS" red bandanas to the attendants;
- submitted an application for the James Cassells Community Service Award;
- began the planning of the H.U.G. (Help Unite Greenbelt) Walk; met with members of the Center for Dynamic Council, Greenbelt Un-Plugged, Greenbelt Interfaith Alliance, Chesapeake Education, Arts and Research Society, and number of other Greenbelters and Greenbelt civic and social groups as well as reaching out to the local schools for participation and consideration as a school fund raiser.

Looking Forward to 2019

- kicking off the Greenbelt Kindness Mail System in January
- receiving a state and city proclamation of Random Acts of Kindness Day (February)
- becoming a Recognition Group in Greenbelt
- distributing 50 more kindness bags
- taking RUAK to the streets by cleaning every street (around Greenbelt in 80 days) (April)
- exploring/designing a web site

- supporting the Empty Bowls project by providing nourishment on Greenbelt Pottery Group's bowl making weekends (January/February)
- continuing to plan for the H.U.G. (Help Unite Greenbelt) Walk on March 31, 2019 and community-wide potluck
- underwriting the presentation at the Old Greenbelt Theatre of "Man in Red Bandana" again (September)
- developing a plan incorporating Greenbelt's business community
- amping up the awareness of RUAK through the many media outlets
- continuing and tweaking the ongoing program

**PARK AND RECREATION ADVISORY BOARD
REPORT TO CITY COUNCIL**

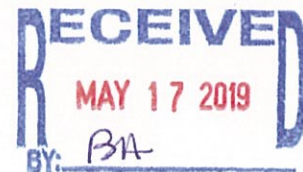
Subject: Recognition Group Application from Greenbelt Black History Month Committee

Background: On May 15, 2019, the Parks and Recreation Advisory Board discussed the application from Ms. Lois Rosado, Facilitator of Greenbelt Black History Month Committee for initial certification as a City of Greenbelt Recognition Group. Staff Liaison Greg Varda, Acting Recreation Director of Programs, stated that he assisted this group with their event in February, the inaugural Black History Month Celebration. The Recreation Department believes the Greenbelt Black History Month Committee will be a valuable organization that meets the City of Greenbelt's Community Pledge

Recommendations: PRAB members voted unanimously to support this application for Recognition Group status under Basic Certification in FY 2020.

Respectfully Submitted,

Jake Chesnutt, Chair
Parks and Recreation Advisory Board



cc: carnival, nicole

CITY OF GREENBELT
**RECOGNITION GROUP APPLICATION –
 BASIC CERTIFICATION (FOR IN-KIND SERVICES ONLY)**

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 contact the Public Information Coordinator at 240-542-2026 or bpalau@greenbeltmd.gov

For other assistance:
 contact the Recreation Department's Administrative Coordinator
 at 301-397-2200 or cpracht@greenbeltmd.gov

BEFORE COMPLETING THIS APPLICATION:

Please read the **Policy and Information Guide for Recognition Groups**. This guide contains important information about the different levels of in-kind and financial support available to community organizations that serve Greenbelt residents. The Guide also provides an overview of several different applications corresponding with these levels of support. Before completing this form, make sure you have selected the application that is the best match with your needs and qualifications.

1. Name of organization: Greenbelt Black History Month Committee
 Year of founding: 2019 Website: _____
 Please check one: ☒ new application ☐ application for renewal of status
 Lois Rosado Position Facilitator
 2. Contact person: Name _____ Telephone _____ E-mail _____
 3. Organization's mailing address (not a City of Greenbelt facility): _____
 4. What is the mission of this organization? Whom do you intend to serve?
 Our mission is to organize an annual event celebrating Black History Month in Greenbelt.
 This event is for the youth and residents of Greenbelt. B

 5. Description of your group's activities: Please list here or upload a schedule of past and
 upcoming activities sponsored by the group during the current fiscal year (July 1, 2018 – June 30,
 2019). Indicate which activities took place in Greenbelt.
 2019 - Celebrating Black History Month with two events: On February 17th at the
 Greenbelt Community Center and on February 24 at the Old Greenbelt Theater.

6. How many people do you anticipate will have actively participated in your organization's primary, sponsored activities this year? Include estimates as needed. *Sports programs: include registered players only. Performing arts programs: include performers/production teams only. Festivals: include featured artists/performers and individuals or organizations with a booth, table, activity or parade unit. Please do not include volunteers or staff.*

Total number of active participants: 60 % Greenbelt residents 80
% ages 12 and under 5 % 13-17 yrs. 15 % 18-59 yrs. 40 % 60+ yrs. 40

7. How many additional people do you anticipate will have participated in your organization's primary, sponsored activities as audience members, spectators and attendees (if applicable)? *This does not include volunteers or staff.*

Total number of spectators: 250 % Greenbelt residents 85 % ages 12 and under 25 % 13-17 yrs. 20 % 18-59 yrs. 40 % 60+ yrs. 15

8. How many people do you anticipate will have volunteered this year to help run your organization and implement your sponsored activities?

Total number of supporting volunteers: 9 % Greenbelt residents 100
% ages 12 and under _____ % 13-17 yrs. _____ % 18-59 yrs. 55 % 60+ yrs. 45

9. **Request for support.** Please describe the in-kind services which you anticipate requesting from the City of Greenbelt during the coming fiscal year. *Note: Recognition Group certification does not imply that all requests can be granted. Requests from the organization will be addressed on a case by case basis as they arise in accordance with applicable city policies and procedures.*

We just need meeting and event space at the moment: We are in the process of

planning for Black History Month events in 2020.

10. Electronic Signature

I, the undersigned, certify that the information contained in this application is true, complete, and accurate. I have been authorized to submit this application to the City of Greenbelt by the governing body of the applicant organization. **By signing this application, I certify that the organization's leaders have read the City of Greenbelt's Policy and Information Guide for Recognition Groups and have agreed to abide by the requirements stated therein.**

Signature Lois Rosado Date April 4, 2019

Role within the organization Facilitator

City Council Agenda Item Report

Meeting Date: June 3, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

*Appropriation for consulting services related to City Manager evaluation

Suggested Action:

Authorization for the expenditure of up to \$3,150 for consulting services related to the City Manager evaluation.

Attachments:

City Council Agenda Item Report

Meeting Date: June 3, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section:

Subject:

Meetings

Suggested Action:

Reference: City Council Calendar
Stakeholder Chart

Attachments:

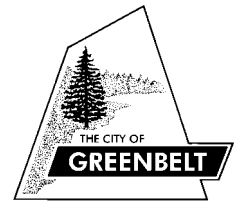
[meetings.pdf](#)

[Stakeholder Schedule.pdf](#)

CITY OF GREENBELT, MARYLAND

25 Crescent Road, Greenbelt, MD 20770-1891

5/31/2019 3:21 PM



City Council Meetings & Work Sessions June – July

Advisory Board Interview, (MB)	Mon.	06/03	7:40 pm
Regular Meeting – Budget Adoption	Mon.	06/03	8:00 pm
Work Session – Prince George’s County School CEO Dr. Goldson, MB	Tues.	06/04	7:00 pm
Coffee with Faith Based Organization, (MB)	Wed.	06/05	6:30 pm
Work Session – TBD, MB	Mon.	06/10	8:00 pm
Work Session – Complete and Green Streets Policy, CC	Wed.	06/12	8:00 pm
Regular Meeting	Mon.	06/17	8:00 pm
Work Session – GATe, CC	Wed.	06/19	8:00 pm
Maryland Municipal League, Ocean City Conference	Sun-Wed.	06/23- 06/26	
Work Session – City Manager Update, MB	Mon.	07/01	8:00 pm
Work Session – TBD, CC	Wed.	07/03	8:00 pm
Regular Meeting	Mon.	07/08	8:00 pm
Work Session – TBD, CC	Wed.	07/10	8:00 pm
Work Session – Sustainable Land Care Policy, MB	Mon.	07/15	8:00 pm
Work Session – TBD, CC	Wed.	07/17	8:00 pm
Work Session – Greenbelt Homes, Inc., GHI	Mon.	07/22	8:00 pm
Work Session – Four Cities, Berwyn Heights	Wed.	07/24	7:30 pm
Work Session – TBD, MB	Mon.	07/29	8:00 pm
Work Session – TBD, CC	Wed.	07/31	8:00 pm

- Councilmembers will present reports on conferences, meetings and events as the last item of business at Monday Work Sessions.

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use MD RELAY at 711 or e-mail banderson@greenbeltmd.gov to reach the City Clerk. Unless otherwise noted, meetings will be held in the Council Room of the Municipal Building (MB) at 25 Crescent Rd. Meetings marked “CC” will be held in the Community Center at 15 Crescent Rd., “Greenbriar” will be held in the Terrace Room at 7600 Hanover Parkway, “SHL” will be held in the Springhill Lake Recreation Center, Green Ridge House will be held at 22 Ridge Road and “GHI” will be held at 1 Hamilton Place.

Bonita Anderson, City Clerk

A NATIONAL HISTORIC LANDMARK

(301) 474-8000

fax (301) 441-8248
www.greenbeltmd.gov

MD RELAY 711

CITY OF GREENBELT, MARYLAND

25 Crescent Road, Greenbelt, MD 20770-1891

5/31/2019 3:21 PM

Ready to be scheduled:

State's Attorney Braveboy
WSSC
Forest Preserve/Community Gardens
Capital Office Park
CRAB Report – Police Community Relations
Verizon
Greenbelt Watershed Groups
Cemetery Plans
University of Maryland (2019)
Roosevelt Center Owner
Beltway Plaza (stakeholder)
NASA
GHI – NCOZ/Arts & Entertainment District
Greenbelt Postmaster
Potential Bond Referendum/Capital Financing
Prince George's County Economic Development
TGI Fridays
Museum Plans
Adult Daycare Space
WMATA Metro Station/ MARC Train Service/
MDOT
Advisory Group Chairs
PG County Fire Chief/Greenbelt Volunteer Fire
Department

For later scheduling:

Zoning Enforcement
Parkway Apartment Owners/GHI (parking)
Northway Fields Master Plan
City Manager Updates (Jan, Pre-budget; July &
Sept/Oct)
Meeting with County on Transportation Plan
Hotels
PRAB – Buddy Attick Park Master Plan
Forest Preserve Health Assessment

Annual														
Advisory Group Chairs	3/16	2/17	7/18											
Franklin Park at Greenbelt Station Mgmt.	8/16	11/17	12/18											
Greenbelt East Advisory Coalition	3/16	7/17	3/19											
Greenbelt Homes, Inc.	6/16	7/17	7/18											
County Executive/ County Council	12/13	9/16	1/19											
Biennial														
Roosevelt Center Merchants	11/16	1/18												
Beltsville Ag. Research Center/ NPS Greenbelt Park	03/14	7/16	8/18											
	7/15	1/18												
Beltway Plaza	9/14	3/17												
Greenway Center	7/14	12/16	2/19											
Civic Associations	8/14	2/18												
NASA/GSFC	3/15	3/17												
PG Co. Economic Development Corp.	8/14	4/17												
School Board	2/16	5/17	10/18	3/19										
State Highway Administration	6/15	10/17												
Every Three Years														
Apartments	2/18													
Religious/Spiritual Organizations	3/13	6/15												
Greenbelt Watershed Groups	8/14	10/16												
Hotels														
University of Maryland	3/13	4/15												
Every Three Years or Major Issue														
Comcast	9/13	11/17												
Verizon														
PEPCO	9/14	1/17												
WSSC	12/12	9/16												
WGL														
Capital Office Park	12/12	1/16												
Other Business Parks:														
Maryland Trade Center														
Golden Triangle														
Hanover Parkway														
Belle Point														
Edmonston Road														
Hanover Parkway														
Roosevelt Center Owner	9/15													

WMATA/PGDPW&T (Semi-Annual)	11/16	9/17	11/18											
Other/As Needed														
M-NCPPC/Planning Board (Major Issue)	6/06	7/14												
Business Coffee (Every Four Months)	10/17	2/18	8/18	11/18	2/19									
State's Attorney (4 years)	2/11	4/15												

(Rev. January 18, 2019)