

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, June 3, 2013.

Mayor Davis called the meeting to order at 8:05 p.m.

ROLL CALL was answered by Councilmembers Konrad E. Herling, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Rodney M. Roberts and Mayor Judith F. Davis. Councilmember Edward V.J. Putens was detained at work and arrived at 8:56 p.m.

ALSO PRESENT were Michael McLaughlin, City Manager; David E. Moran, Assistant City Manager; Robert Manzi, City Solicitor; and Cindy Murray, City Clerk.

Mayor Davis asked for a moment of silence in memory of Greenbelt resident Lorraine Moroney and former residents Tim Hodenfield and Robert Hardy. She then led the pledge of allegiance to the flag.

APPROVAL OF CONSENT AGENDA: Ms. Pope moved that the consent agenda be approved. Mr. Jordan seconded. The motion passed 6-0.

Council thereby took the following actions:

COMMITTEE REPORTS:

Greenbelt Advisory Committee on Environmental Sustainability, Report #2013-1 (Draft Greenbelt Sustainability Plan Framework Document): Council accepted this report and directed staff to schedule a work session to review the report.

Advisory Planning Board, Report # 2013-3 (Draft Pedestrian and Bicyclist Master Plan): Council accepted this report and directed staff to schedule a work session to review the report.

RESIGNATION FROM ADVISORY GROUP: Council accepted the resignation of Paula Clinedinst from the Park and Recreation Advisory Board.

APPROVAL OF AGENDA: Ms. Pope moved that the consent agenda be approved. Mr. Jordan seconded. The motion passed 6-0.

PRESENTATIONS: None

PETITIONS AND REQUESTS: None

MINUTES:

Executive Session of May 29, 2013, Statement of Record: Mr. Jordan moved that in accordance with Section 10-509 (c) (2) of the State Government Article of the *Annotated Code of Public General Laws of Maryland*, the minutes of tonight's meeting reflect that Council met in executive session on Wednesday, May 29, 2013, at 8:02 p.m. in the Library of the Municipal Building. Council held this closed meeting in accordance with Section 10-508 (a) (1) of the State Government Article of the *Annotated Code of Public General Laws of Maryland* to discuss a personnel matter.

Vote to close session:

	Yes	No	Abstain	Absent
Mr. Herling	X			
Mr. Jordan	X			
Ms. Mach	X			
Ms. Pope				X
Mr. Putens	X			
Mr. Roberts	X			
Mayor Davis	X			

Staff members in attendance: Michael McLaughlin, City Manager

Other individuals in attendance: None

Council took no actions during this session.

Mr. Herling seconded. The motion passed 6-0.

ADMINISTRATIVE REPORTS: None

COUNCIL REPORTS: Mayor Davis, Mr. Jordan, Mr. Putens, Ms. Mach and Mr. Herling commented on the Greenbelt Day weekend events including the Naturalization Ceremony, the Artful Afternoon Program and the Concert Band Performance. Mayor Davis, Mr. Herling and Ms. Pope commented on the Not for Seniors Only Program.

Councilmembers also noted their attendance at the following events:

County Councilmember Ingrid Turner's District 4 Business Forum – Mayor Davis,
Mr. Jordan and Ms. Mach
County Councilmember Ingrid Turner's District 4 Civic Engagement and Appreciation
Reception – Mayor Davis, Mr. Jordan and Ms. Mach
City of New Carrollton 60th Anniversary Celebration – Mayor Davis, Mr. Jordan and
Mr. Herling
Springhill Lake Elementary School International Night – Ms. Pope
Eleanor Roosevelt High School Commencement Ceremony – Mayor Davis and Mr. Jordan

Ms. Mach congratulated resident Ryan Willis for winning the Greenbelt Cooperative Alliance Logo Design Contest. Mayor Davis congratulated Senator Pinsky and Delegate Healey for receiving Maryland Municipal League Legislator Awards for 2013. She also congratulated Julie McHale and the Recreation Department on receiving bronze, silver and gold medals from the National League of Cities in the Let's Move! Cities, Towns and Counties Medal Achievements Recognitions.

COMMITTEE REPORTS: None

LEGISLATION

Adoption of the Budget: Mayor Davis read the agenda comments.

Mayor Davis moved the following changes to **General Fund Revenues**. Mr. Jordan seconded; the motion passed 5-1. (Roberts)

Mr. Roberts said he did not support the proposed tax rate increase.

General Fund Revenues				
Account #	Description	From	To	Change
411100	Reduce proposed tax rate increase to \$0.015	\$14,542,100	\$14,450,800	(\$91,300)
	Total Taxes	\$19,173,400	\$19,082,100	(\$91,300)
	Total General Fund Revenue	\$24,708,600	\$24,617,300	(\$91,300)

Mr. Jordan moved the following changes to **Administration and Finance and Administrative Services**. Mr. Herling seconded; the motion passed 6-0.

Administration				
Account #	Description	From	To	Change
120-01	Allocate 2% Pay Adjustment	\$425,300	\$441,100	\$15,800
	Total Administration	\$635,300	\$651,100	\$15,800

Finance & Administrative Services				
Account #	Description	From	To	Change
140-01	Allocate 2% Pay Adjustment	\$507,400	\$527,100	\$19,700
	Total Finance & Administrative Services	\$812,200	\$831,900	\$19,700

Mr. Roberts moved the following changes to **Community Promotion**. Ms. Mach seconded; the motion passed 6-0.

Community Promotion				
Account #	Description	From	To	Change
190-34	Restore Sign Language Interpreters	\$11,500	\$15,500	\$4,000
	Total Community Promotion	\$325,900	\$329,900	\$4,000

	Total General Government	\$2,624,800	\$2,664,300	\$39,500
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Mr. Herling moved the following changes to **Planning and Community Development**. Ms. Mach seconded; the motion passed 6-0.

Planning				
Account #	Description	From	To	Change
210-01	Allocate 2% Pay Adjustment	\$267,900	\$274,700	\$6,800
	Total Planning	\$368,400	\$375,200	\$6,800

Community Development				
Account #	Description	From	To	Change
220-01	Allocate 2% Pay Adjustment	\$278,400	\$286,500	\$8,100
	Total Comm. Dev.	\$482,900	\$491,000	\$8,100
	Total Planning & Comm. Development	\$851,300	\$866,200	\$14,900

Ms. Pope moved the following changes to **Police**. Mr. Herling seconded; the motion passed 6-0.

Police				
Account #	Description	From	To	Change
310-03	Allocate 2% Pay Adjustment	\$4,108,700	\$4,228,700	\$120,000
310-39	Reduce electricity per new contract	51,000	47,500	(3,500)
	Total Police	\$9,650,200	\$9,766,700	\$116,500
	Total Public Safety	\$10,080,400	\$10,196,900	\$116,500

Ms. Mach moved the following changes to **Public Works Administration, Street Maintenance and Waste Collection**. Mr. Jordan seconded; the motion passed 6-0.

Public Works Administration				
Account #	Description	From	To	Change
410-01	Allocate 2% Pay Adjustment	\$454,000	\$479,300	\$25,300

	Total Public Works Administration	\$1,128,800	\$1,154,100	\$25,300
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Street Maintenance				
Account #	Description	From	To	Change
440-08	Allocate 2% Pay Adjustment	\$140,000	\$153,700	\$13,700
	Total Street Maintenance	\$654,400	\$668,100	\$13,700

Waste Collection				
Account #	Description	From	To	Change
450-16	Allocate 2% Pay Adjustment	\$340,000	\$348,600	\$8,600
	Total Waste Collection	\$689,800	\$698,400	\$8,600
	Total Public Works	\$2,917,200	\$2,964,800	\$47,600

Ms. Pope moved the following changes to **Greenbelt CARES and Recreation Administration**.
Mr. Jordan seconded; the motion passed 6-0.

Greenbelt CARES				
Account #	Description	From	To	Change
510-01	Allocate 2% Pay Adjustment	\$399,200	\$413,900	\$14,700
510-34	Add Volunteer Coordinator	1,300	11,100	9,800
	Total Youth & Family Services	\$612,300	\$636,800	\$24,500
	Total Greenbelt CARES	\$865,500	\$890,000	\$24,500

Recreation Administration				
Account #	Description	From	To	Change
610-01	Allocate 2% Pay Adjustment	\$325,300	\$344,200	\$18,900
	Total Recreation Administration	\$513,600	\$532,500	\$18,900

Ms. Mach moved the following changes to **Aquatic & Fitness Center and Community Center**.
Ms. Pope seconded; the motion passed 6-0.

Aquatic & Fitness Center				
Account #	Description	From	To	Change
650-01	Allocate 2% Pay Adjustment	\$215,300	\$220,900	\$5,600
650-39	Reduce electricity per new contract	127,000	120,000	(7,000)
	Total Aquatic & Fitness Center	\$1,002,400	\$1,001,000	(\$1,400)

Community Center				
Account #	Description	From	To	Change
660-01	Allocate 2% Pay Adjustment	\$258,700	\$265,200	\$6,500
660-39	Reduce electricity per new contract	85,000	80,500	(4,500)
	Total Community Center	\$773,400	\$775,400	\$2,000

Ms. Pope moved the following changes to **Parks and Grants & Contributions**. Mr. Jordan seconded; the motion passed 6-0.

Parks				
Account #	Description	From	To	
700-24	Allocate 2% Pay Adjustment	\$560,000	\$576,300	\$16,300
	Total Parks	\$1,120,200	\$1,136,500	\$16,300
	Total Recreation & Parks	\$4,969,100	\$5,004,900	\$35,800

Grants & Contributions				
Account #	Description	From	To	Change
910-69	Increase Meals on Wheels \$1,000; Add CHEARS \$1,000 and alight dance theater \$1,000	\$2,000	\$5,000	\$3,000
	Total Grants & Contributions	\$2,000	\$5,000	\$3,000

	Total Miscellaneous	\$211,600	\$214,600	\$3,000
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Mr. Jordan moved the following changes to **Non-Departmental and Total General Fund Expenditures**. Ms. Pope seconded; the motion passed 6-0.

Non-Departmental				
Account #	Description	From	To	Change
990-72	Allocate 2% Pay Adjustment (\$275,000) ; Reduce set aside for Greenbelt Middle School (\$25,000)	\$475,000	\$175,000	(\$300,000)
	Total Non-Departmental	\$1,399,500	\$1,099,500	(\$300,000)

Total General Fund Expenditures				
Account #	Description	From	To	Change
	Total General Fund Expenditures	\$24,869,400	\$24,851,200	(\$18,200)

Mayor Davis moved the following changes to **Special Projects Fund and 2001 Bond Fund**. Mr. Jordan seconded; the motion passed 6-0.

Special Projects Fund

Expenditures				
Fund #	Description	From	To	Change
101	Transfer to 2001 Bond Fund	\$0	\$20,000	\$20,000
	Total Special Projects Fund Expenditures	\$140,000	\$160,000	\$20,000

2001 Bond Fund

Revenue				
Fund #	Description	From	To	Change
304	Transfer from Special Projects Fund	\$0	\$20,000	\$20,000
	Total 2001 Bond Fund Revenues	\$380,000	\$400,000	\$20,000

Mr. Herling moved the following changes to the **Capital Projects Fund and Greenbelt West Fund**.
Ms. Pope seconded; the motion passed 6-0.

Capital Projects Fund

Expenditures				
Fund #	Description	From	To	Change
303	Additional Bus Shelter	\$4,000	\$8,000	\$4,000
	Total Capital Projects Fund Expenditures	\$1,174,800	\$1,178,800	\$4,000

Greenbelt West Fund

Expenditures				
Fund #	Description	From	To	Change
305	ATHA Bike Marketing	\$0	\$500	\$500
	Total Greenbelt West Fund Expenditures	\$0	\$500	\$500

An Ordinance to Adopt the General Fund, Building Capital Reserve Fund, Cemetery Fund, Debt Service Fund, Replacement Fund, Special Projects Fund, Green Ridge House Fund, Capital Projects Fund, 2001 Bond Fund, Community Development Block Grant and Greenbelt West Infrastructure Fund Budgets for the City of Greenbelt, Maryland, to Appropriate Funds and Establish Real Estate and Personal Property Tax Rates for the Fiscal Year 2014 Beginning July 1, 2013 and Including June 30, 2014

Mayor Davis read the agenda comments. Ms. Pope introduced the ordinance for first reading and moved suspension of the rules in order to allow second reading and passage of the ordinance tonight. Mr. Jordan seconded the motion.

ROLL CALL: Mr. Herling - yes
 Mr. Jordan - yes
 Ms. Mach - yes
 Ms. Pope - yes
 Mr. Putens - absent
 Mr. Roberts - yes
 Mayor Davis - yes

Ms. Pope introduced the ordinance for second reading and moved that it be adopted. Mr. Jordan seconded.

Mr. Putens arrived at this time.

Mayor Davis, Mr. Jordan, Mr. Putens, Ms. Mach, Mr. Herling and Ms. Pope thanked the City Manager and staff, their colleagues on Council, and citizens for their efforts throughout the budget process. Mr. Herling and Mr. Jordan noted the need to focus on the local economy and continue to explore economic development growth in the future. Mayor Davis said Council and the City Manager looked for a way to reduce the proposed tax rate and reduce the City's debt while maintaining level of services. She commended the City Manager and staff for identifying ways to reduce the originally proposed tax rate by .005 cents and said Council will review the fund balance in the fall when the final accounting for FY 2013 is complete and determine at that time if it is reasonable and prudent to make a debt payment.

Mr. Roberts commented on the tough economic conditions for residents and his opposition to the increase in taxes.

ROLL CALL:	Mr. Herling	-	yes
	Mr. Jordan	-	yes
	Ms. Mach	-	yes
	Ms. Pope	-	yes
	Mr. Putens	-	yes
	Mr. Roberts	-	no
	Mayor Davis	-	yes

The ordinance was declared adopted (Ordinance No. 1329, Book 12).

ADVISORY PLANNING BOARD REPORT #2013-1 (SUNNYSIDE AVENUE BRIDGE REPLACEMENT PROJECT): Mayor Davis read the agenda comments.

Brian Gibbons, Chair of the Advisory Planning Board (APB), and Matt Johnson, Vice Chair, advised APB supports the Sunnyside Avenue Bridge Replacement Project but is opposed to the proposed design due to the widening of the bridge. Mr. Johnson explained that even though the County's Department of Public Works and Transportation (DPW&T) plans call for a two-lane road cross-section, APB is concerned that if the bridge and road are widened to the equivalent width of a four-lane road, it will allow for future widening of the road to four-lanes without public process.

Mayor Davis, Ms. Mach and Ms. Pope questioned the elimination of the paved shoulder as recommended by APB. Mr. Johnson advised that in the event of an emergency, the bike lane could be utilized as a shoulder. Mayor Davis and Ms. Pope suggested a barrier separating the travel lane from the bike lane and even the pedestrian walkway be considered.

Mr. Roberts said he supports the APB recommendation. He commented on the negative impact the project will have on the wetlands. Mr. Roberts suggested that the item be deferred until the City determined the position of the local watershed groups on the project.

Mr. Orleans, Greenbelt, suggested the City question the DPW&T as to why this project had been exempt from Federal and State environmental review.

After further discussion, Council agreed to defer this item to the next meeting.

CIVILIANIZATION OF POLICE DEPARTMENT PUBLIC INFORMATION OFFICER POSITION: Mayor Davis read the agenda comments.

Mayor Davis asked whether the Public Information Officer (PIO) could continue the DARE program if the position is civilianized. Chief Craze said yes.

Mr. Roberts expressed concern that a personnel issue being the main reason for the change and said he would not support the proposal. Chief Craze explained that the recommendation to civilianize the position was in response to a request from Council to identify positions held by sworn officers that could be performed by civilian personnel as a way of reducing costs. In response to a question from Ms. Pope, Chief Craze said that the current PIO as well as the Division Commander could act as back-ups for the new position if necessary.

Mr. Jordan asked the opinion of the Fraternal Order of Police (FOP) on the proposal. Chief Craze said the FOP had indicated at the Police Budget Work Session on May 8, 2013, that they did not support the trading of the unfilled sworn position for the civilian position and suggested that a civilianized position be added instead.

Mr. Putens moved that Council authorize transitioning the Police Department Public Information Officer position to a civilian position. Mr. Jordan seconded. The motion passed 6-1. (Roberts)

POLICE DEPARTMENT FIREARMS FOR RETIREE AGREEMENT: Mayor Davis read the agenda comments.

Ms. Mach moved that Council approve the Police Department Firearms for Retiree Policy and Agreement. Mr. Putens seconded.

Mr. Herling asked several questions regarding City liability. Mr. Manzi explained that the officer assumes all liabilities associated with the firearm ownership and holds the City harmless in any litigation.

Mr. Roberts said he was opposed to placing any more guns on the street and did not support the proposed policy.

The motion passed 5-2. (Roberts, Jordan)

Mr. Jordan said he appreciates the sentimental value that officers may have for their weapons but expressed concern regarding the City being a source for the sale of guns.

OTHER REPORTS:

Mayor Davis – County Councilmember Ingrid Turner’s District 4 Business Forum and District 4 Civic Engagement and Appreciation Reception

MEETINGS: Council reviewed the upcoming meeting schedule.

ADJOURNMENT: Ms. Mach moved to adjourn the meeting. Mr. Putens seconded. The motion passed 7-0.

Mayor Davis adjourned the regular meeting of Monday, June 3, 2013, at 10:24 p.m.

Respectfully submitted,

Cindy Murray
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held June 3, 2013."

Judith F. Davis
Mayor