



CITY COUNCIL AGENDA

This meeting will be held in-person and virtual.

**25 Crescent Road
Greenbelt, MD 20770**

OR

**Virtual Participation
Zoom Webinar Attendees:**

**During "Petitions and Requests," please submit your request in writing via email to
questions@greenbeltmd.gov**

<https://us02web.zoom.us/j/81881277918?pwd=ZFd0bnZBUklhL1hqNTdMUjFYZU43QT09>

Dial-in: 301 715 8592

Webinar ID: 818 8127 7918

Passcode: 359615

Wednesday, May 29, 2024

7:30 PM

I. ORGANIZATION 15 Minutes (7:30 - 7:45 pm)

1. Call to Order
2. Roll Call
3. Meditation and Pledge of Allegiance to the Flag
4. Petitions and Requests
5. Consent Agenda - Approval of Staff Recommendations (Items on the Consent

Agenda [marked by *] will be approved as recommended by Council and staff, subject to removal from the Consent Agenda by Council.)

6. Approval of Agenda and Additions

II. COMMUNICATIONS 43 minutes (7:45 - 8:15pm)

7. Presentations

7a. Jewish American Heritage Month Proclamation

Suggested Action:

Mayor Jordan will present a proclamation declaring May as Jewish American Heritage Month.

[Jewish American Heritage Month Proc.pdf](#)

7b. Chesapeake Bay Awareness Proclamation

Suggested Action:

Mayor Jordan will present a proclamation proclaiming Chesapeake Bay Awareness.

[Chesapeake Awareness Week Proclamation.pdf](#)

7c. Public Hearing - FY 2025 Proposed Budget

Suggested Action:

On March 25, 2024, the City Manager presented the proposed budget for Fiscal Year 2025 to the City Council. Since then, the Council has held nine work sessions to review the budget. The proposed budget is available online at greenbeltmd.gov, including agenda, material, and recordings of the budget work sessions.

The budget is scheduled to be adopted at the Regular City Council Meeting on June 3, 2024. The City Code requires that a Public Hearing be held on the budget prior to its adoption. Tonight's Public Hearing is the last scheduled hearing before the budget adoption on June 3.

It is recommended that the Regular Meeting be recessed for the purpose of conducting a Public Hearing on the Proposed Fiscal Year 2025 Budget. The meeting should be reconvened following the Hearing. No motion is required to begin or end the Public Hearing.

*8. Minutes

Suggested Action:

* Work Session - July 5, 2023

* Special Meeting/Closed Session - July 7, 2023

* Work Session - August 7, 2023

* Regular Meeting - August 14, 2023

- * Work Session - August 23, 2023
- * Work Session - August 28, 2023
- * Work Session - August 30, 2023

[WS230705.pdf](#)

[SM230707.pdf](#)

[WS230807.pdf](#)

[RM230814.pdf](#)

[WS230823.pdf](#)

[WS230828..pdf](#)

[WS230830.pdf](#)

9. Administrative Reports

Suggested Action:

Reference: This link will display the weekly report for the City Manager and City Departments

https://www.greenbeltmd.gov/government/city-administration/city-manager-s-office/weekly-reports/-folder-1543#docan2352_4054_3510

*10. Committee Reports

III. LEGISLATION

IV. OTHER BUSINESS 90 minutes (8:15 - 9:30pm)

11. Award of Purchase Police Radios

Suggested Action:

Reference: Memorandum - T. White - 04.23.24

Motorola Solutions Quote

American Rescue Plan Act (ARPA) funds in the amount of \$262,500 have been allocated for the purchase of 30 Motorola APX M70 portable radios.

Staff has identified Prince George's County contract #34655 for the purchase of the Motorola APX N70 radio. The total cost of 30 Motorola APX N70 radios is \$262,408.96.

Included in Council's packet is a memorandum from Deputy Chief Tim White with additional details about the recommended purchases. Police department staff will be present to answer any questions.

Staff recommends Council approve the purchases of 30 Motorola APX N70 radios under PG County Contract #34655 from Motorola Solutions Inc. 500 West Monroe, Chicago, IL 60661 for \$262,408.96.

12. Award of Purchase - License Plate Reading Camera System

Suggested Action:

Reference:

Memorandum, R. Bowers, 05/07/2024

Proposal

Living Wage Statement

The city has experienced a recent increase in reported crime during the last several years. The police department is proposing to add License Plate Reading cameras in multiple locations to help in prevention and detection.

The implementation of the LPR camera system, a highly effective technology, would significantly bolster our ability to enhance security and address criminal activities. This system, equipped with optical character recognition, can automatically capture license plate information from vehicles passing through designated areas. The captured data can then be cross-referenced with law enforcement databases, enabling us to identify stolen vehicles, locate suspects, and track down vehicles associated with criminal activity.

Staff is recommending a proposal from Alliance Technology Group for a total cost of \$174,498.70 to install 14 cameras. The funding source is ARPA funds designated by Council for this purpose.

[LPR Council Memo.pdf](#)

[373-GBMPS-4-25-2024 5Y.pdf](#)

[Alliance Living Wage Income Position Statement\[34\].pdf](#)

13. Replacement Trucks 264 Refuse Compactor and 112 Rollback

Suggested Action:

Reference: Memorandum - B. Townsend - 05.16.2024

Refuse Quote #264

Rollback Quote #112

The need for the replacement of Public Works unit #112, a 1993 Rollback and unit #264 a 2015 Refuse Packer, was presented to City Council and was approved for purchase using ARPA funding. The purchase of the replacement of the Rollback, staff has identified State of Maryland statewide contract BPO#001B160050 for a 2025 International Rollback at the cost of \$143,613.67, and for the replacement of the Refuse Packer staff has identified State of Maryland statewide contract BPO#001B4600147 for a 2025 Mack Refuse Packer at the cost of \$312,405.00. Additionally, the outfitting of both trucks with warning lights and City stickering for an

additional \$5,000.

Staff recommends Council approve the following purchase:

- One (1) 2025 International MV 607 Rollback using State of Maryland statewide contract BPO #001B1600501 from Beltway International, LLC, 1800 Sulphur Springs Rd., Baltimore, Md. 21227 for \$143,613.67
- One (1) 2025 Mack Refuse Packer using State of Maryland statewide contract BPO#001B4600147 from Potomac Truck Center, 3371 Kenilworth Ave., Hyattsville, Md. 20781 for \$312,405.00.
- Outfitting both vehicles with warning lights and city stickering \$5,000.

Fund Source are ARPA-Loss Revenue Funds.

[Memorandum - B. Townsend - 05.16.2024.pdf](#)

[2024_05_16_Refuse_Quote#264.pdf](#)

[2024_05_16_Rollback_Quote#112.pdf](#)

14.

Authorization for City Manager to Execute Contract with Next Day Concrete for Headwall and Pipe Culvert Repairs on Crescent Road

Suggested Action:

Reference: Memorandum - B. Kim - 05.21.2023

Next Day Concrete Quote

VMP Construction Company Quote

Staff has identified a damaged headwall, culvert, and storm drain piping that requires immediate replacement. This infrastructure failure has resulted in the ineffectiveness of the entire structure/system, leading to significant soil/sediment erosion downstream. After thorough evaluation and consideration of two proposals, they recommend entering into a contract with Next Day Concrete. The proposal offers the best value for the city, considering both cost-effectiveness and the capability to address the project promptly.

Staff is seeking Council's authorization for the City Manager to execute the attached contract with Next Day Concrete. The total cost of the contract amounts to \$33,800.00. Fund source are ARPA-restricted funds.

[24.05.21_Memo_Approval_Concrete_Headwall.pdf](#)

[Next_Day_Concrete.pdf](#)

15. Bureau of Engraving and Printing Supplemental Environmental Assessment

Suggested Action:

Reference: Memorandum, J. Fearer, 5/23/24

Final Public Meeting Posters_13May2024

The Bureau of Engraving and Printing (BEP) has prepared a Draft Traffic and Utilities Mitigation Supplemental Environmental Assessment (EA) to evaluate potential environmental effects associated with the implementation of traffic, utility, and construction-related improvement measures associated with the proposed replacement BEP Currency Production Facility (CPF) at the Beltsville Agricultural Research Center (BARC).

The Draft EA analyses the implementation of traffic, utility, and construction-related improvement measures that are needed to address:

- The potential impact of the construction and operation of the CPF on the seven (7) intersections determined to already have a failing level of service (LOS).
- Potential delays and extended queue lengths on the surrounding roadways.
- The CPF's planned use of municipal utility systems, including water, electric, telecommunication, gas, and sanitary.
- Currently insufficient laydown areas for the planned construction.

Staff focused primarily on the transportation analysis in the Draft EA for its review given the expedited timeline, and note that by not addressing the opportunity to improve the targeted roadways to also include previously planned pedestrian and bicycle infrastructure, the Draft EA appears to fall short of the previous assurances in the Transportation Management Plan (TMP) and Transportation Demand Management (TDM) strategies included in the Final Site and Building Report as presented to NCPC and the public last August.

Staff recommend that City Council transmit a letter to the USACE that summarizes the outstanding items of concern as discussed in Staff's memo and restates the City's overall opposition to the project.

[24-0523_BEP Supplemental EA_Council Memo_FINAL.pdf](#)

[Final Public Meeting Posters_13May2024.pdf](#)

*16.

Authorization for City Manager to Execute Purchase of Elderly-Friendly and Storable Furniture for CARES from Office Furniture 2 Go

Suggested Action:

Reference: Memorandum - B. Kim - 05.20.2023

Office Furniture2go.com Quote

In response to the request for office furniture/space optimization concepts made several months ago for various departments within the Municipal Building, CARES requested furniture that is both elderly-friendly and could be stored when not in use. The furniture is to be used in a shared space with Recreation within the Community Center's GFE area.

After careful consideration and evaluation of available options, we believe the proposed contract with Office Furniture 2 Go aligns with our requirements and provides the best value for the city. Their offerings meet the specifications outlined by CARES and have the flexibility/functionality needed to ensure efficient use of space.

Approval of this item on the consent agenda will indicate Council's intent to authorize the City Manager to execute the attached contract with Office Furniture 2 Go, totaling \$12,040.00.

[24.05.20_Memo_Approval_CARES_Furniture \(002\).pdf](#)
[Office Furniture2go.com Quote.pdf](#)

17. ARPA Status Update

Suggested Action:

Reference: Memorandum - T. George - 05.24.2024

Grant and Voucher Distribution Map

This memo presents an ARPA progress-to-date summary of activities, allocations and projects. The City has spent or committed nearly 85% of our ARPA allocation, with only 13.8% in projects under development and 1.4% in uncommitted funds. Note that all of the uncommitted funds are within the ARPA-restricted designation. The Lost Revenue allocation is fully committed.

[ARPA Porject Funding Memo May 28 Council Meeting v1.pdf](#)
[Greenbelt Grants Distribution.pdf](#)

18. Council Activities

19. Council Reports

*20. Meeting

[meetings.pdf](#)

*21. Stakeholder List

[Stakeholder Schedule.pdf](#)

*22. Reappointment to Advisory Board/Committee

Suggested Action:

Due to a recent vacancy, the Reparations Commission recommends that Konrad Herling be promoted from his alternate position to a full voting member of the Reparations Commission.

Approval of this item on the consent agenda will indicate the Council's intent to appoint Mr. Herling to the Reparations Commission.

*23.

*Approval of Sponsorship for Screening of "Join or Die" at Greenbelt Cinema to Promote Civic Engagement and Community Resilience

Suggested Action:

Reference: Memorandum, J. Salmeron, 05/24/2024

The Council has received a request to sponsor a screening of the film "Join or Die" at Greenbelt Cinema. The screening aims to highlight the importance of joining social clubs to enhance civic engagement, community resilience, and combat the growing epidemic of loneliness.

Proposal: The screening will occur at the Greenbelt Cinema. The plan includes a panel discussion where local social clubs can share their experiences and challenges with volunteerism. Delevan Street Films has quoted a community screening fee based on audience size, with fees starting at \$500 for a group of 50 and scaling up to \$1,000 for larger audiences.

About the Film and the significance of addressing the 'Bowling Alone' Phenomenon: The film screening is particularly relevant in the context of the well-documented decline in American community engagement since the mid-20th century, often referred to as the 'Bowling Alone' phenomenon.

Key declines include:

- A 40% decline from the 1970s to the 1990s in the number of Americans attending public meetings on town or school affairs.
- A 50% decline in taking leadership roles in local organizations.
- A 50% decline in club meeting attendance from the 1970s to the 1990s.
- A 66% decline in union membership from the 1960s to the 2010s.

Recommendation:

Staff recommends the Council approve the sponsorship for the screening of "Join or Die" at Greenbelt Cinema for an amount not to exceed \$1,000, payable from the Council Misc Grants Fund. This event aligns with our city's goals of fostering community engagement, supporting local initiatives, and providing meaningful activities that bring our community together.

[2024.05.29_Recommendation for Approval of Sponsorship for the Screening of join or Die at Greenbelt Cinema.pdf](#)

*24. Approval of Five-Month Electric Contract Extension with WGL Energy Services for 100% Green Electricity

Suggested Action:

Reference: Memorandum - J. Salmerón - 05.24.2024

GreenbeltElecLock

As we anticipate the operational start of our 2MW solar array in December, we have proactively negotiated a five-month electric contract extension with WGL Energy Services, effective from June 1, 2024, to November 1, 2024. This contract is essential for ensuring the City of Greenbelt continues to receive a 100% green electricity supply, aligning seamlessly with our sustainability goals.

Rate Comparison and Savings Analysis:

Previous Rate: \$0.12 per kWh, effective from September 2022 to June 2024.

New Rate: \$0.08895 per kWh for the extension period from June 2024 to November 2024.

This adjustment results in a substantial 25.9% reduction in kWh energy charges, representing significant cost savings while maintaining our commitment to renewable energy sources. It's important to note that this contract pertains solely to energy charges and does not affect delivery charges.

Strategic Timing and Future Planning:

The strategic timing of this contract is aligned with the expected commissioning of our solar array, which will significantly alter our electricity demand and load profiles. In preparation for this shift, we are also beginning negotiations for future electricity contracts.

Recommendation:

Staff strongly recommends that the City Council authorize the execution of this contract extension. This decision will ensure that Greenbelt continues to benefit from lower energy costs and supports our environmental objectives by utilizing 100% green electricity.

[2024.05.29_UPDATE_Approval of Five Month Electric Contract Extension with WGL Energy Services for Green Electricity.pdf](#)
[GreenbeltElecLock.pdf](#)

*25. Approval of ARPA Grant Awards for Workforce Development and Entrepreneur Lab Initiatives

Suggested Action:

Reference: 2024.05.29_Approval of ARPA Grant Awards for Workforce Development and Entrepreneur Lab Initiatives

2024.05.29_ARPA Grants

As part of our continued efforts to foster economic growth and workforce development in Greenbelt, staff present the following two initiatives for Council approval. These initiatives, designed to enhance workforce development and establish a vibrant entrepreneur lab, have been assessed and recommended by a staff review panel including the City Manager and Assistant City Manager.

These projects are aligned with Council's goals for workforce development and are supported by ARPA grant funding.

Workforce Development Center - \$25,000 Award

Location: Third SPACE Lounge, Beltway Plaza Mall.

Partners: Employ Prince George's and The SPACE: Free Art for All.

Objective: Support employment and career development for young adults in underserved communities.

Key Outcomes: Increased employment opportunities, development of local business partnerships, and provision of essential career training resources.

Entrepreneur Lab - \$25,000 Award

Location: Third SPACE Lounge, Beltway Plaza Mall.

Partner: The SPACE: Free Art for All.

Objective: Nurture young adult entrepreneurs, especially those starting low-capital entry businesses.

Key Outcomes: Creation of a collaborative space for entrepreneurial exploration, provision of income-generation opportunities, and offering ongoing business management training.

Budget Overview:

Each project is allocated \$25,000 from ARPA funds designated for Workforce

Development. These funds will be utilized for staffing, rental, equipment, and supplies, crucial for the initiation and operation of these centers.

Staff Recommendations:

Staff recommends Council's approve these grant awards. These initiatives represent a strategic investment in our people, aligning with Greenbelt's long-term goals of fostering a thriving, inclusive, and economically resilient city.

[2024.05.29_Approval of ARPA Grant Awards for Workforce Development and Entrepreneur Lab Initiatives.pdf](#)

[2024.05.29_ARPA Grants.pdf](#)

City Council Agenda Item Report

Meeting Date: May 29, 2024

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Proclamation

Agenda Section: COMMUNICATIONS 43 minutes (7:45 - 8:15pm)

Subject:

Jewish American Heritage Month Proclamation

Suggested Action:

Mayor Jordan will present a proclamation declaring May as Jewish American Heritage Month.

Attachments:

[Jewish American Heritage Month Proc.pdf](#)

PROCLAMATION

WHEREAS, Jewish American Heritage Month is established by a presidential proclamation declaring each year since 2006 to honor the contributions and achievements of Jewish Americans; and

WHEREAS, the month of May was chosen due to the highly successful celebration of the 350th Anniversary of American Jewish History in May 2004; and

WHEREAS, Jewish Americans had fought for religious freedom, helping define one of the bedrock principles upon which America was built.

WHEREAS, Jewish Americans continue to enrich every part of American life as educators, entrepreneurs, athletes, artists, scientists, entertainers, public officials, and more; and

THEREFORE, BE IT RESOLVED, I, Emmett V. Jordan, by the authority vested in me by the residents and City Council of Greenbelt, do hereby proclaim May

JEWISH AMERICAN HERITAGE MONTH

in the City of Greenbelt and encourage residents to visit and explore the resources of organization, particularly those offering access to online programs and collections honoring Jewish Americans, such as the Greenbelt Museum, Library of Congress, United States Holocaust Memorial Museum, National Archives, National Museum of American Jewish History, and National Gallery of Art.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 29th day of May 2024.

Emmett V. Jordan
Mayor

City Council Agenda Item Report

Meeting Date: May 29, 2024

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Proclamation

Agenda Section: COMMUNICATIONS 43 minutes (7:45 - 8:15pm)

Subject:

Chesapeake Bay Awareness Proclamation

Suggested Action:

Mayor Jordan will present a proclamation proclaiming Chesapeake Bay Awareness.

Attachments:

[Chesapeake Awareness Week Proclamation.pdf](#)

PROCLAMATION

WHEREAS, the Chesapeake Bay is the largest and most productive estuary in the United States, with its watershed spanning six states and the District of Columbia; and

WHEREAS, the Chesapeake Bay watershed, covering 64,000 square miles, is an extraordinary and vital natural resource, with some of the nation's most productive farm and forest lands; and

WHEREAS, the Chesapeake Bay is fed by 50 major tributaries, including the Susquehanna, Potomac, Rappahannock, York, and James Rivers, and stretches 200 miles from Havre de Grace, Maryland, to Norfolk, Virginia; and

WHEREAS, the Chesapeake Bay watershed is home to more than 18 million people, many of whom rely upon the watershed's natural resources for their livelihood and recreational activities; and

WHEREAS, an important source of food for Maryland and the east coast of the United States, the Chesapeake Bay produces more than 400 million pounds of seafood harvest each year; and

WHEREAS, the more than 76,000 farms in the Chesapeake Bay watershed contribute more than \$6.8 billion in value added contributions to the economy in the region and provide food to millions of Americans; and

WHEREAS, the Chesapeake Bay's tributaries in Maryland are an important source of drinking water, which is essential for public health and economic growth and a vital resource for future generations; and

WHEREAS, the rich history, pivotal economic importance, and astounding beauty of the Chesapeake Bay watershed never cease to amaze residents and visitors alike; and

WHEREAS, the City of Greenbelt is in the Anacostia River Watershed, which is important to the character and quality of life of the community and ultimately the health of the Chesapeake Bay; and

WHEREAS, the TRUSTED SOURCE has recognized the importance of Chesapeake Bay Week Awareness Week and has encouraged its members to do the same;

NOW, THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the residents and City Council of Greenbelt, do hereby proclaim June 1st – 9th as

CHESAPEAKE BAY AWARENESS WEEK

in the City of Greenbelt and urge all residents to recognize the importance of this observance and to participate in events, activities, and educational programs designed to increase awareness of the importance of the Chesapeake Bay watershed in our community.

IN WITNESS WHEREOF, I have hereunto
set my hand and caused the Seal of the City of Greenbelt,
Maryland, to be affixed this 29th day of May, 2024.

EMMETT V. JORDAN, MAYOR

City Council Agenda Item Report

Meeting Date: May 29, 2024

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Presentations

Agenda Section: COMMUNICATIONS 43 minutes (7:45 - 8:15pm)

Subject:

Public Hearing - FY 2025 Proposed Budget

Suggested Action:

On March 25, 2024, the City Manager presented the proposed budget for Fiscal Year 2025 to the City Council. Since then, the Council has held nine work sessions to review the budget. The proposed budget is available online at greenbeltmd.gov, including agenda, material, and recordings of the budget work sessions.

The budget is scheduled to be adopted at the Regular City Council Meeting on June 3, 2024. The City Code requires that a Public Hearing be held on the budget prior to its adoption. Tonight's Public Hearing is the last scheduled hearing before the budget adoption on June 3.

It is recommended that the Regular Meeting be recessed for the purpose of conducting a Public Hearing on the Proposed Fiscal Year 2025 Budget. The meeting should be reconvened following the Hearing. No motion is required to begin or end the Public Hearing.

Attachments:

WORK SESSION OF THE GREENBELT CITY COUNCIL was held Wednesday, July 5, 2023, to meet with the Forest Preserve Advisory Board (FPAB).

Mayor Jordan started the meeting at 7:30 p.m. The meeting was held in the Council Chambers of the Municipal Building, 25 Crescent Road, and virtually via Zoom.

PRESENT WERE: Councilmembers Colin A. Byrd (virtual), Judith F. Davis, Ric Gordon, Silke I. Pope, Rodney M. Roberts, Ric Gordon, Kristen L. K. Weaver, and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Tim George, Interim City Manager; Kevin Carpenter-Driscoll, Environmental Coordinator; and Shaniya Lashley-Mullen, Deputy City Clerk.

ALSO PRESENT WERE: Forest Preserve Advisory Board Members Co-Chair Donna Hoffmeister, Co-Chair Damien Ossi, Dr. Bryan Bruns, Thomas Doggett, Susan Gregersen, Beth Novick, Dr. Kelley Owen, and Dr. John Paul Schmit; and others.

Dr. Schmit provided a PowerPoint presentation which gave a framework for maintaining the trails in the Greenbelt Forest Preserve. He explained that the trails in the Greenbelt Forest Preserve have many issues which have built up over the years that limit the usage of the trails or may cause damage to surrounding areas. The City still needs to perform formal trail maintenance. The Greenbelt Forest Preserve needs a maintained trail system to help protect the forest habitat and allow people to enjoy the Forest Preserve. Managing the trails reduces damage to the environment and the spread of invasive species.

Mr. Roberts inquired if the FPAB was turning the Greenbelt Forest Preserve into a park. He stated that Public Works was in the Boxwood Tract with chainsaws cutting fallen logs.

Dr. Schmit stated that the FPAB's overall goal for the trail system is to give Greenbelt Forest Preserve visitors hiking opportunities in a natural setting while ensuring the protection of the surrounding environment. The plan authorizes the Environmental Coordinator to respond to trail issues. He outlined that the FPAB focused on the major trails in the North Woods, Hamilton Woods, and Greenbriar tracts and suggested that the City close the smaller social trails. Dr. Schmit stated that the request would come before Council first if any new trails would be created in the Greenbelt Forest Preserve.

Dr. Schmit outlined some of the trails' issues, which included steep stream banks and slopes, gullied and eroded trails, wetlands and muddy areas, stream crossings, sensitive habitats, hazardous areas, informal social trails, fallen trees, and other trail blockages. He gave Council examples of maintenance options from least to most intensive. Ms. Davis said the maintenance options must be submitted as a complaint to the FPAB and major solutions must come before Council.

Based on a question asked by Mr. Roberts, Ms. Gregersen replied that if a trail is not maintained correctly, a new trail might be created, destroying the Greenbelt Forest Preserve. Ms. Weaver added that if there is a blockage in the Greenbelt Forest Preserve, the trail might be widened and cause additional damage.

Mr. Ossi explained that there would be a different standard for maintenance for each of the various trails/tracts in the Greenbelt Forest Preserve.

There was a discussion regarding cutting down trees in the Greenbelt Forest Preserve. Dr. Schmit

explained that the public would have a way to report to the Environmental Coordinator, who would notify Public Works to trim branches.

Based on a question by Mayor Jordan, Mr. Carpenter-Driscoll replied that he and other Public Works staff would be very limited in addressing issues. He stated that events would be held to train volunteers to help with trail maintenance.

Mr. Ossi pointed out that the Master Trail Plan will be a set of standards that Public Works would use in the Greenbelt Forest Preserve when an issue is reported. The reporting form would be used as a record-keeping tool. Public Works would report to the FPAB semiannually. Mayor Jordan inquired about who prioritizes the issues. Mr. Ossi replied that FPAB and Public Works staff would rely on the public to report on matters within the Forest Preserve. He stated that how they would respond to the issues would be up to Public Works staff and resources.

There was a discussion regarding Public Works entering the Greenbelt Forest Preserve with chainsaws. Mr. Carpenter-Driscoll advised to his knowledge that Public Works didn't enter the Greenbelt Forest Preserve with a chainsaw unless it was an immediate hazard.

Bill Orleans, a Greenbelt resident, stated that Area D, the Gardenway Trail, is more accessible for individuals with a disability to enjoy the trails.

Ms. Weaver read a comment from Zoom's "Question and Answer" feature from Ms. Catherine Plaisant advising that she had seen orchids and other precious plants destroyed by users walking around fallen trees. Ms. Plaisant stated that she favored minimal maintenance that will stop users from creating new trails. She supported the proposed plan, found the project well thought out, and put the health of the Forest Preserve first. Ms. Plaisant suggested including a table with the measures for the various tracts so it could be easily referred to, especially specifying limitations of the use of heavy equipment.

Mayor Jordan requested that the City's legal counsel review the Greenbelt Forest Preserve Master Trail Plan recommendations before Council adopts the plan.

A Greenbelt resident, Susan Barnett, stated she didn't want the sense of wonder lost with a manicured trail system.

Ms. Davis suggested maintaining the Greenbriar Tract more and adding a trash can to the trail's entrance. Dr. Bruns stated that there was a cleanup at the Greenbriar Tract, but if the FPAB had the authority to go into the tract with a pruning saw, the trail would be easier to restore.

There was a discussion regarding wilderness.

Ms. Davis requested that the Greenbelt Master Trail Plan be added to the August 14 Regular Meeting agenda.

Based on a question asked by Mayor Jordan, Mr. Carpenter-Driscoll replied that he would have the Public Works Director review the Greenbelt Forest Preserve Master Trail Plan and expressed his support of the plan.

Meetings:

The council reviewed the meeting and stakeholder list.

Mayor Jordan requested that Council meet in the library tomorrow at 10 am before the interviews for City Manager.

Special Meeting:

At 9:19 pm, Mayor Jordan moved that Council go into a Special Meeting to schedule a Closed Session meeting on Friday, July 7, 2023, at 6:00 pm in the Municipal Building Library to discuss Personnel Matters regarding the City Manager's search. Ms. Pope seconded.

ROLL CALL:	Mr. Byrd	-	Yes
	Ms. Davis	-	Yes
	Mr. Gordon	-	Yes
	Ms. Pope	-	Yes
	Mr. Roberts	-	No
	Ms. Weaver	-	Yes
	Mayor Jordan	-	Yes

The motion passed 6-1. (Mr. Roberts)

Mayor Jordan recessed the Special Meeting at 9:20 pm.

Information Items:

There was a discussion regarding Cookies at the Bridge.

Ms. Pope suggested that staff research a drone firework show for the next 4th of July. Mayor Jordan requested an update from Public Works staff either in May or April of next year regarding the fireworks show.

Ms. Pope asked whether there were any updates from WSSC regarding water leaks on Westway. Mr. George stated that he would follow up with WSSC.

Based on a question by Mayor Jordan, Mr. George replied that he would follow up with Mr. Greg Varda, Recreation Director, to receive a firm date on when the tennis courts would be repaired.

The meeting ended at 9:29 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Deputy City Clerk

SPECIAL MEETING OF THE GREENBELT CITY COUNCIL held Friday, July 7, 2023, to discuss personnel matters regarding the City Manager Search.

Mayor Jordan started the meeting at 6:01 pm. The meeting was held in the Library of the Municipal Building, 25 Crescent Road, and virtually via Zoom.

Roll call was answered by Councilmembers Colin A. Byrd, Judith F. Davis, Ric Gordon, Silke I. Pope, Kristen Weaver, and Mayor Emmett V. Jordan.

Rodney M. Roberts was absent during the roll call. (arrived at 6:25 pm)

Staff member present was Bonita Anderson, City Clerk.

Ms. Weaver moved that Council go into Closed Session in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

The purpose of this meeting will be to discuss personnel matters regarding the City Manager Search.

She also noted that the City Council would not return to open session.

Ms. Pope seconded.

ROLL CALL:	Mr. Byrd	-	Yes
	Ms. Davis	-	Yes
	Mr. Gordon	-	Yes
	Ms. Pope	-	Yes
	Mr. Roberts	-	Absent
	Ms. Weaver	-	Yes
	Mayor Jordan	-	Yes

The motion passed 6-0.

Ms. Anderson left at 6:03 pm.

ADJOURNMENT:

Mayor Jordan adjourned the special meeting on Friday, July 7, at 7:52 pm.

Respectfully submitted,

Bonita Anderson
City Clerk

WORK SESSION OF THE GREENBELT CITY COUNCIL was held on Monday, August 7, 2023, to meet with Greenbelt hotels (stakeholders).

Mayor Jordan started the meeting at 7:30 pm. The meeting was held virtually via Zoom.

PRESENT WERE: Councilmembers Colin A. Byrd, Judith F. Davis, Ric Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L. K. Weaver, and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Kevin Simpson, Economic Development Manager; and Bonita Anderson, City Clerk.

OTHERS PRESENT WERE: Martha Velasco, Director of Sales and Marketing, and Wendy Williams, General Manager of the Residence Inn by Marriott; Jenni Pompei, Kap Kapastin, Kathy Bartolomeo, Matthew Inzeo, Susan Walker, Bill Orleans and Maurice Crawford, Greenbelt News Review.

Introductions:

The meeting began with brief introductions of the City Council, staff, and guests. Only the associates with the Residence Inn were in attendance. Other hotels invited were Crowne Plaza, Holiday Inn, Hilton Garden Inn, Sonesta Select, and Woodsprings Suites, but they were unable to attend.

Business Performance:

Mayor Jordan asked that the representatives from the Residence Inn provide a brief overview and quick description of the number of rooms and the extent of stay. Ms. Velasco noted the number of rooms was 120 all-king suites tailored for extended stay. They were at 60% capacity. She described the extended stay timeframe was for months up to years for guests who are temporarily displaced due to fire or flood. Their greatest number of clients are insurance companies.

Workforce Needs:

Mayor Jordan asked about changes and impact due to the pandemic. Ms. Williams noted they had not been affected by the pandemic closure and shared the status of neighboring hotels that had to shut down temporarily.

Ms. Davis asked if they needed help hiring or needed more workforce. Ms. Velasco replied that they are fully staffed with 18 employees.

Mayor Jordan asked Mr. Simpson if Greenbelt hotels had taken advantage of the ARPA grant funds the City offers. Mr. Simpson replied that some hotels had applied for the Business Recovery Improvement Fund or the Business Capital Infrastructure Fund. He noted that the need for workforce development is a central topic that has been challenging for businesses, being one of the top three next to marketing and access to capital.

Permitting Issues:

Mayor Jordan inquired about renovations and challenges with obtaining permits from the County. Ms. Williams noted that they completed their renovations before the pandemic in 2022 but experienced some recent challenges with obtaining an electrical permit from the County to redo the signage on the side of the hotel.

Mr. Byrd circled back on the hiring, asking about the retention of employees and their satisfaction within the workplace. Ms. Williams noted that much of their hiring is by word of mouth. They have a low turnover and have not had issues retaining workers, with some employees having worked there for 10 to 15 years. They preferably hire high schoolers to train them according to service delivery. Mr. Byrd encouraged them to be present during the career fairs hosted by the City.

Ms. Davis mentioned the need for sponsorship of the Indian Springs Cemetery, aka Walker Cemetery according to Mr. Roberts, to maintain the property.

Communication and Coordination with the Greenbelt Police Department:

Mayor Jordan announced that a car dealership and Royal Farms will be coming soon to the area and asked if they knew about the new development. Ms. Williams indicated that they are aware of and have concerns about vehicle vandalism and tire thefts at the nearby hotels and businesses. She asked if the City could allocate a police officer to monitor and patrol the area. Mayor Jordan responded that the Greenbelt Police had arrangements with TGI Friday's in the past and noted that the City is willing to discuss it. He suggested the possibility of the hotel sharing its video recordings to assist the police with solving crimes.

Questions & Answers:

Mayor Jordan inquired about environmental sustainability and any practices taken by the hotel dealing with food waste collection and recycling. Ms. Williams noted that they will look into food waste collection but have removed styrofoam containers and plastic straws, limited linen washing, and replaced lightbulbs with sensors. She stated they have a section for recycling cardboard, glass, and plastic in the lobby area, which they take to the Buddy Attick Park recycling center.

Mayor Jordan inquired about installing EV charging stations. Ms. Williams replied that they are waiting to hear from Marriott regarding the next steps. So far, she has received quotes from three companies to install stations. Currently, the guests run a cord from their rooms to charge their vehicles. Mayor Jordan shared charging station locations close to the hotel for guests to use.

Ms. Velasco mentioned that the Residence Inn is considering developing a community garden and a playground for their long-term customers. She suggested developing a guide for long-

term guests for connectivity to Greenbelt activities. Ms. Weaver shared that this already exists with Connecting Across Greenbelt. Mr. Simpson should forward this information to the hotels across the City.

Other Items: None.

The meeting adjourned at 8:37 pm.

Respectfully submitted,

Bonita Anderson
City Clerk

DRAFT

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held August 14, 2023.

Mayor Jordan called the meeting to order at 7:30 pm.

ROLL CALL was answered by Councilmembers Colin A. Byrd, Judith F. Davis, Brandon R. Gordon, Rodney M. Roberts, Kristen L.K. Weaver, and Mayor Emmett V. Jordan. Councilmember Silke I. Pope was absent due to travel.

ALSO PRESENT were Tim George, Interim City Manager; Debi Sandlin, Interim Assistant City Manager; Bertha Gaymon, City Treasurer; Andrew Phelan, Assistant Director of Recreation Facilities and Operations; and Shaniya Lashley-Mullen, Deputy City Clerk.

Mayor Jordan asked for a moment of silence in honor of residents Dolores Downs, Steve Mayton, and Jacqueline (Jacki) Nelson; former residents Henry Haslach Jr., Brenda Purvis, Joseph Kanayo Nwude, Linda Forristal, David Fogle, and Sister Elizabeth Raffo. Mr. Byrd then led the pledge of allegiance to the flag.

PETITIONS AND REQUESTS:

Bill Orleans, a Greenbelt resident, requested clarification from the Council on a decision made in a closed session, an apology from the Council, and for the City Solicitor to come to a Council meeting to explain his response. He also asked for a copy of the survey that Ms. Knight, the property manager of Franklin Park Apartments, conducted.

CONSENT AGENDA: Ms. Davis removed #19, Meetings, from the consent agenda to be discussed further on the agenda. She requested that the work session minutes of July 20, 2020; July 29, 2020; October 26, 2022; and November 7, 2022, be removed from the agenda for corrections. It was moved by Mr. Gordon and seconded by Ms. Davis that the consent agenda be approved with these amendments. The motion passed 6-0.

Council thereby took the following actions:

MINUTES OF COUNCIL MEETINGS

Work Session – June 10, 2020
Work Session – November 16, 2020
Work Session – April 3, 2023
Work Session – May 17, 2023
Interview – July 12, 2023
Approved as presented.

COMMITTEE REPORTS:

Board of Elections Report #2023-07: Policy for the Initiation of an Election Campaign:
Council accepted this report.

STAKEHOLDERS: Council approved the Stakeholder list.

CAMPAIGN SIGNS ON PUBLIC PROPERTY: Council approved.

APPOINTMENT TO ADVISORY BOARD: Council appointed Mark Wilson and Chayla Lar to the Community Relations Advisory Board (CRAB).

RESIGNATIONS FROM ADVISORY GROUPS: Council removed Shaymar Higgs from the Arts Advisory Board; Winna Coker and James Williams from the Board of Elections; Temitope Adeyeye and Idris Gbadamosi from the Senior Citizens Advisory Committee; Keith Lake, Malik Gupta, and Arsalan Siddiqui from the Youth Advisory Committee.

REAPPOINTMENT TO ADVISORY GROUPS: Council approved the reappointment of Elisabeth Kevorkian to the Senior Citizens Advisory Committee; James Drake to the Advisory Planning Board; Beth Novick to the Forest Preserve Advisory Board; Rick Ransom to the Community Relations Advisory Board; and John Drago to the Arts Advisory Board.

APPROVAL OF AGENDA: It was moved by Ms. Davis and seconded by Mr. Gordon that the agenda be approved as presented. The motion passed 6-0.

PRESENTATIONS: None

MINUTES OF COUNCIL MEETINGS:

Statement for the Record – Closed Session of July 7, 2023: Ms. Weaver moved that in accordance with the General Provisions Article, Section 3-306(c)(2) of the *Annotated Code of Public General Laws of Maryland*, the minutes of tonight’s meeting reflect that Council met in closed session on Friday, July 7, 2023, at 6:02 pm, in the Library of the Municipal Building. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1), of the *Annotated Code of Public General Laws of Maryland*, to consider a personnel matter over which this public body has jurisdiction regarding the City Manager search.

Vote to close the session:

	Yes	No	Abstain	Absent
Mr. Byrd	X			
Ms. Davis	X			
Mr. Gordon	X			
Ms. Pope	X			
Mr. Roberts				X arrived at 6:25
Ms. Weaver	X			
Mayor Jordan	X			

The following staff members were in attendance: None.

Other individuals in attendance: None.

Council took the following actions during this session: Reached a consensus on prioritizing City Manager candidates.

Ms. Davis seconded.

ROLL CALL:	Mr. Byrd	-	Yes
	Ms. Davis	-	Yes
	Mr. Gordon	-	Yes
	Ms. Pope	-	Absent
	Mr. Roberts	-	Yes
	Ms. Weaver	-	Yes
	Mayor Jordan	-	Yes

The motion passed 6-0.

Statement for the Record – Closed Session of July 7, 2023: Ms. Weaver moved that in accordance with the General Provisions Article, Section 3-306(c)(2) of the *Annotated Code of Public General Laws of Maryland*, the minutes of tonight’s meeting reflect that Council met in closed session on Friday, July 7, 2023, at 6:02 pm, in the Library of the Municipal Building. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) and (2), of the *Annotated Code of Public General Laws of Maryland*, to address personnel matters over which this public body has jurisdiction; to discuss the logistics of the City Manager search; and to consult with legal counsel regarding outstanding legal matters.

Vote to close the session:

	Yes	No	Abstain	Absent
Mr. Byrd	X			
Ms. Davis	X			
Mr. Gordon	X			
Ms. Pope				X
Mr. Roberts		X		
Ms. Weaver	X			
Mayor Jordan	X			

The following staff members were in attendance: Timothy George, Interim City Manager; Richard Bowers, Police Chief; and Dawane Martinez, Human Resources Director.

Other individuals in attendance: None.

Council took the following actions during this session: Consensus determined for Interim City Manager bonus.

Ms. Davis seconded.

ROLL CALL:	Mr. Byrd	-	Yes
	Ms. Davis	-	Yes
	Mr. Gordon	-	Yes
	Ms. Pope	-	Absent
	Mr. Roberts	-	Yes
	Ms. Weaver	-	Yes
	Mayor Jordan	-	Yes

The motion passed 6-0.

ADMINISTRATIVE REPORTS:

Mr. George stated he met with the Public Works and IT staff regarding illegal dumping at Northway. He explained that staff will install cameras and work with Code Enforcement to determine and fine the violators. Mr. George informed Council that Kevin Simpson, the Economic Development Manager, has completed the Business Retention and Expansion (BRE) Guide and will provide Council with the review. The Buddy Attick Master Plan Study will kick off on August 17 with a community meeting to be held in Council Chambers. Mr. George advised that he has been working with Ms. Hruby to schedule a ribbon cutting for the Buddy Attick parking lot for mid-September. A bike repair station will be installed.

Ms. Davis advised that at the GHI stakeholder work session, the Council wanted to send a letter of support regarding the County Bill – CB-007-2023. She requested that the Board of Elections Report 2023-07 be added to the next Regular Meeting agenda.

There was discussion regarding reallocating the American Rescue Plan Act (ARPA) grant funding. Mayor Jordan requested that reallocation of ARPA funds be added to the next Regular Meeting agenda. He also asked to invite the Education Scholarship Grant Recipients to a reception in Council Chambers.

Based on a question by Mayor Jordan, Mr. George answered that the tennis courts project should be started and completed by the end of this month.

LEGISLATION:

A Resolution to Repeal Resolution 2067 and to Establish Admission Fees and Pass Rates for the Greenbelt Aquatic and Fitness Center, Effective September 5, 2023: Mayor Jordan read the agenda comments. Ms. Davis introduced the resolution for second reading and adoption. Mr. Gordon seconded.

ROLL CALL:	Mr. Byrd	-	Yes
	Ms. Davis	-	Yes
	Mr. Gordon	-	Yes
	Ms. Pope	-	Absent
	Mr. Roberts	-	Yes

Ms. Weaver - Yes
Mayor Jordan - Yes

The motion passed 6-0.

The resolution was declared adopted (Resolution No. 2107, Book 8)

A Resolution of the Council of the City of Greenbelt, Maryland, providing for a Referendum to be held at the Regular Municipal Election on Tuesday, November 7, 2023, to Submit to the Voters of the City of Greenbelt, Maryland, the Question of Amending the City Charter and Code to Allow Voting by Noncitizens for City Elections: Mayor Jordan read the agenda comments. Mr. Gordon introduced the resolution for the first reading.

A Resolution to Authorize the Negotiated Purchase of Certain Goods and Services from Various Vendors as Enumerated Herein When Total Fiscal Year Purchases from Each Vendor Exceed Ten Thousand Dollars: Mayor Jordan read the agenda comments. Ms. Weaver introduced the resolution for the first reading.

OTHER BUSINESS:

Forest Preserve Advisory Board Report #2023-04 – (Greenbelt Greenbriar Forest Preserve Maintenance Request): Mayor Jordan read the agenda comments. Ms. Davis moved that the Council accept the Forest Preserve Advisory Board Report #2023-04 recommendations. Ms. Weaver seconded. There was discussion. The motion passed 5-1(Mr. Roberts).

Pepco Tree Trimming Plan: Mayor Jordan read the agenda comments. There was discussion. Ms. Weaver requested that the Pepco Tree Trimming Plan Map be added to the City's website. Ms. Davis moved that Council direct staff to issue a permit for the proposed vegetation management work. Mr. Gordon seconded. The motion passed 5-1 (Mr. Roberts).

Board of Elections Report #2023-06 – (Mail-In Ballot Applications for Out-of-City Voters): Mayor Jordan read the agenda comments. There was discussion. The Council advised that this action would be taken the next election cycle.

COUNCIL ACTIVITIES:

- MCRT Meeting – (Ms. Davis)
- COG Chesapeake Bay Policy Committee Meeting – (Ms. Davis)
- Vendor Show, Greenbelt Volunteer Fire Department – (Mayor Jordan, Ms. Davis)
- 75th Anniversary of the Desegregation of the U.S. Army, District 22 Legislative Members, Greenbelt Library – (Mayor Jordan, Ms. Davis, Mr. Gordon)
- Four Cities Meeting, Berwyn Heights – (Mayor Jordan, Ms. Davis, Mr. Gordon)
- Hidden Lands, Creative Kids Camp performance, Community Center – (Ms. Davis)
- National Night Out – (Mayor Jordan, Ms. Davis, Mr. Gordon)
- MML Legislative Committee Meeting – (Ms. Davis)
- Pre-K Bilingual Story Hour, SHL Rec Center – (Ms. Davis)
- Prince George's County Tax Differential Task Force Meeting – (Mr. Gordon)

- Businesses Conference – (Mayor Jordan, Mayor Pro Tem Weaver, Mr. Gordon)
- Back to School Prep Rally – (Mayor Jordan, Mayor Pro Tem Weaver, Mr. Gordon)
- Ecolab EcoEssence Backpack Giveaway – (Mr. Gordon)
- CCI Block Party – (Mayor Jordan, Mayor Pro Tem Weaver, Mr. Gordon)
- Make Smart Cool Backpack Giveaway – (Mr. Gordon)
- Motiva Art Virtual Meeting – (Mayor Pro Tem Weaver, Mr. Gordon)
- NLC Board Leadership Meeting, Washington State – (Mayor Jordan)
- Metropolitan Washington Council of Governments Retreat, Cambridge, Maryland – (Mayor Jordan)
- GHI Meet and Greet – (Mayor Jordan, Mayor Pro Tem Weaver, Mr. Gordon)
- Swim Team Banquet – (Mayor Jordan, Mayor Pro Tem Weaver, Mr. Gordon)
- Trinity Church Cleanup – (Mayor Jordan)
- Prince George’s County Running Club – (Mayor Jordan)
- Greenbriar Backpack Giveaway – (Mayor Jordan)

Mr. Byrd provided a statement explaining his resignation from the City Council effective Friday, August 25, 2023.

MEETINGS: Council reviewed the Meetings List and added the following meetings to the Ready to be Scheduled list: Public Safety, Crime Status, and Youth Programs, the Public Safety Advisory Committee (PSAC); Beltsville Agricultural Research Center (BARC); State Highway Administration (SHA); Prince George’s County Public School Board Representative and the School Board’s new CEO. Council added the following meeting to the For Later Scheduling list: GHI and Prince George’s County regarding stormwater issues.

ADJOURNMENT: A motion to adjourn the meeting was made by Ms. Davis and seconded by Mr. Gordon. The motion carried 6-0. The Mayor adjourned the regular meeting of August 14, 2023, at 9:06 pm.

Respectfully submitted,

Shaniya Lashley-Mullen
Deputy City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held August 14, 2023.

Emmett V. Jordan
Mayor

WORK SESSION OF THE GREENBELT CITY COUNCIL was held Wednesday, August 23, 2023, to meet with Washington Gas.

Mayor Jordan started the meeting at 7:30 p.m. The meeting was held in the Council Chambers of the Municipal Building, 25 Crescent Road, and virtually via Zoom.

PRESENT WERE: Councilmembers Colin A. Byrd (virtual), Judith F. Davis, Ric Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L. K. Weaver, and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Tim George, Interim City Manager; and Shaniya Lashley-Mullen, Deputy City Clerk.

ALSO PRESENT WERE: Daminique Branch, David Thomas, Manny Geraldo, Chad Bartlett, Mike Morgan, Washington Gas, and others.

Mr. Morgan provided a PowerPoint presentation outlining how Washington Gas investigates leaks, makes safe repairs, how natural gas leaks are assessed, and common causes of damage to natural gas pipelines.

Based on a question asked by Mr. Roberts, Mr. Morgan explained that the Distribution Integrity Management Program (DIMP) Team enhances safety by identifying and reducing gas distribution pipeline integrity risks. The riskiest pipes are replaced first. He noted that Washington Gas is trending with a 30% decrease in leaks since 2021.

Based on a question asked by Ms. Davis, Mr. Morgan answered that the Washington Gas system is surveyed for leaks every three years. Mr. Thomas advised that the survey system is separated into quadrants. Within three years, the City of Greenbelt would be checked.

Mayor Jordan inquired how Washington Gas communicates with the City regarding leaks and repairs. Ms. Branch explained that the Washington Gas website currently needs information on leaks or odor calls. However, on the website is a listing of Washington Gas's current scheduled work.

There was discussion regarding the Replacement Pipe Projects. Mr. Thomas explained the two types of Replacement Pipe Projects: the main feeder line and the service connections.

There was additional discussion regarding Washington Gas communicating with the City regarding leaks and repairs. Ms. Pope suggested that notification be made from Washington Gas to the City Manager's office so that Council is aware of issues. Mr. Thomas will open communications on either a monthly or quarterly basis.

Mr. Thomas explained the Maryland Strategic Infrastructure Development and Enhancement (STRIDE) Program. Washington Gas is currently in year 10 of the program and is on track for replacing 14 miles of the main feeder lines.

Based on a question asked by Ms. Davis, Mr. Thomas replied that Washington Gas provided customers with advance notice via written notification. The City would receive notification when work will be done on City streets 72 hours (about 3 days) in advance in order to obtain a permit.

Mr. Roberts inquired when the steel pipes would be replaced. Mr. Thomas stated that through the Maryland STRIDE Program, all the lines within the system should be replaced within 40 years.

Based on a question asked by Jenni Pompei, 1 Lakeview Circle, Mr. Thomas explained the criteria for replacing pipes, including the materials, age, type, history of leaks, and the information the Leak Survey provides.

The Lakecrest Drive and Hedgewood Drive projects were discussed and reviewed.

Ms. Weaver inquired if there were natural gas leak detectors. Mr. Morgan answered that there are methane detectors.

There was discussion regarding the Washington Gas rates. Mr. Thomas explained that Washington Gas would have to ask permission from the Public Utility Commission for a rate increase. Mr. Geraldo added that rates increase by a minimal amount. Washington Gas does subsidize low-income families who qualify for federal programs.

Based on a question by Mayor Jordan, Mr. Geraldo explained that Washington Gas doesn't want to cut off customers' utilities and encourages customers to participate in payment plans.

Ms. Pope reiterated that Washington Gas should schedule monthly or quarterly meetings with the City Manager to keep an open dialogue.

Mr. Geraldo said Washington Gas wants to invite local officials to the Pipes Town Tour in Springfield, VA, to learn about natural gas.

Informational items:

Mayor Jordan read two letters he received from the Maryland Comptroller's Office.

There was a discussion regarding the recirculating carwash. Mr. George stated that he would follow up with Mr. Kevin Carpenter-Driscoll.

Ms. Davis reported on the Sustainable Maryland Certified Executive Committee meeting she and Ms. Weaver attended. She inquired if the City applied for the Pepco Sustainable Grant. Mr. George said he would follow up with Dr. Luisa Robles and Mr. Kevin Carpenter-Driscoll.

Ms. Pope requested that the Washington Gas Power Point be posted online.

Ms. Davis asked if staff sent a congratulatory letter to Mr. Ralph, GHI Manager, who is retiring after many years of service. Mr. George stated that he would follow up with the team.

The meeting ended at 9:02 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Deputy City Clerk

WORK SESSION OF THE CITY COUNCIL was held on Monday, August 28, 2023, to meet with the Greenbelt Station Homeowner Associations (stakeholders).

Mayor Jordan started the meeting at 7:30 pm. The meeting was held in the Council Chambers and virtually via Zoom.

PRESENT WERE: Councilmembers Judith F. Davis, Brandon Ric Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L. K. Weaver, and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Timothy George, Acting Interim City Manager; Terri Hruby, Planning Director; Richard Bowers, Police Chief; and Bonita Anderson, City Clerk.

OTHERS PRESENT WERE: Rosana Gilmore, Community Manager for the Greenbelt Station Master Association; Cordell Lynch, Homeowner Association Representative; Danielle McKinney and Alex Campbell, Board Members.

Introductions:

Ms. Gilmore of the Greenbelt Station Master Association and Mr. Lynch of the Greenbelt Station Homeowner Association provided an overview of Greenbelt Station, a nine-year-old community comprising 505 units, including townhouses and condominiums. Ms. Gilmore gave a breakdown of the number of sub-associations, condominiums, and homeowner associations. Mr. Lynch explained that the sub-associations fall under the master association. They have a broader audience with meetings being held virtually.

Council Discussion:

Mayor Jordan inquired about the community's concerns. Mr. Lynch noted concerns that include crime-related issues dealing with vehicles, theft of packages, playgrounds and the need for more outdoor amenities for children. Ms. Gilmore stated there was good communication with the Police Department which is very responsive to their calls.

Mayor Jordan inquired about the parking issues with blocking driveways and alleyways. Ms. Gilmore noted that they have seen some community parking improvements. Mayor Jordan also inquired about speeding in the community. Mr. Lynch responded that it was an issue and hazardous with the roadways being narrow.

Mr. Roberts inquired if the Board comprised of homeowners or of people who reside on the property. Mr. Lynch stated that only homeowners are allowed to be Board members.

Ms. Davis suggested installing cameras which may help record autos entering and leaving the area and sharing Ring videos with the Police to assist with crime. She inquired about parking permits. Mr. Lynch noted that it is required in some areas of the community. Ms. Gilmore clarified that the passes are for private streets and are not for public roads. Ms. Weaver commented, explaining that the parking pass is for the minor streets and the main streets are

public street parking and no pass is required. Ms. Hruby noted that they are collecting traffic data to develop further remedies.

Mr. Gordon asked if they had considered partnering with a security agency to patrol the area. Mr. Lynch stated that they are looking into costs to address this matter. Chief Bowers noted that community policing is active in the neighborhood and he has plans to hold a town hall meeting with the associations. He shared vehicle crime trends and suggested using secure Amazon lock boxes to avoid package thefts.

Also discussed was the lack of enough parking, although creating one-way streets had helped with this issue. There was positive feedback from the community.

Ms. McKinney noted her concern about speeding around the roundabouts. Allowing parking around Central Park had been a tremendous help. Several renters with multiple vehicles per household are adding to the parking issues. She asked if the City could assist with documenting renters. Ms. Weaver suggested installing plastic bollards for the one-way streets. Ms. Hruby noted that this is a long-term goal. Mayor Jordan asked about the number of registered rental permits. Ms. Hruby replied that there are 84 registered rentals in Greenbelt Station.

There was a discussion about the lack of recreational areas for young adults and children. Ms. Weaver noted that the Recreation and Public Works departments assisted in the recent community summer event party with plans to assist them in future events, including an outdoor movie and a Halloween party. Ms. Davis suggested that Greenbelt Recreation's mobile van is a way to provide activities for youth. Mr. Campbell noted that after the completion of the Neighborhood Design Center (NDC) report, plans are moving forward with installing shaded seating areas in Central Park. The NDC had submitted a completed plan describing project phases which had been presented to Council last year. Ms. McKinney noted that the next phase is budgeting for the upcoming fiscal year.

Questions and Answers:

Ms. Davis requested a status update on the WMATA trail to connect the Greenbelt Station community to the Greenbelt Metro Station. Ms. McKinney noted a large amount of overgrowth near the trail that needs to be maintained. Ms. Hruby explained that the City is working with the developer to obtain the building permit from the County for the bridge and boardwalk. She stated they have certain milestones to reach with the TAP funding; the next step is to submit bid documents for State and WMATA review. Ms. Hruby further noted that the developer has reached its cap of \$517K and will be turning the project over to the City to manage. She indicated that they are going through the administrative permitting approval process while waiting to hear about the future of the FBI headquarters relocation.

Ms. Davis suggested that the City build a bus shelter within Greenbelt Station.

Ms. Gilmore suggested installing a pet waste station towards the community entrance near the Verde leasing office.

Other Items:

An informational item was discussed.

The meeting adjourned at 9:21 pm.

Respectfully submitted by,

Bonita Anderson
City Clerk

WORK SESSION OF THE GREENBELT CITY COUNCIL was held Wednesday, August 30, 2023, to meet with Greenbelt's Prince George's County School Board Representative, Jonathan Briggs.

Mayor Jordan started the meeting at 7:30 p.m. The meeting was held virtually via Zoom.

PRESENT WERE: Councilmembers Judith F. Davis, Ric Gordon, Silke I. Pope, Rodney M. Roberts (8:16pm), Kristen L. K. Weaver, and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Tim George, Interim City Manager, and Shaniya Lashley-Mullen, Deputy City Clerk.

ALSO PRESENT WERE: Jonathan Briggs, Prince George's County School Board Representative; Stephenie Arcido, Robert Snyder, and Jenni Pompei, Advisory Committee on Education Members; and others.

Mr. Briggs provided the Council with an update, including a meeting with ten principals within District 2. It has been a good start for the beginning of the school year. However, he and his colleagues have received phone calls regarding bus transportation and bus routes.

There was a discussion regarding the Prince George's County School Board members. Mr. Briggs explained that there are 14 total seats on the School Board; four are appointed, nine elected, and a student member. He noted that there was legislation passed that the School Board would be fully elected in the FY 25 school year.

Based on a question asked by Mayor Jordan, Mr. Briggs referred Council to the School Board Transportation Department to provide additional details on students being able to ride The Bus Route 11 for free. The School Board is having a special meeting tomorrow to address some transportation issues.

There was a discussion regarding traffic issues. Mr. Briggs stated that traffic issues are resolved with a coordinated approach, with the School Districts, police departments, and the Transportation Department, to ensure traffic is running smoothly.

Ms. Davis inquired about the bus driver shortage and whether there were any incentives for hiring additional drivers. Mr. Briggs replied that the School Board is short 50 plus drivers, but he will follow up with the exact amount. He said the Board still needs to decide on the right approach.

Ms. Pope stated that there is a teacher shortage and inquired how the School Board is incentivizing and attracting teachers. Mr. Briggs indicated that this is a national issue. He noted that the School Board has many career and technical education-focused programs. Mr. Briggs explained that steps were taken with the Educators Association to increase wages.

There was a discussion regarding staff shortages. Mr. Briggs explained that there is a national issue with the need for school nurses and specialty programs. Based on a question by Mayor

Jordan, Mr. Briggs stated that crossing guards are hired through partnerships with the local police department or potential volunteers.

Mayor Jordan inquired about the status of metal detectors. Mr. Briggs stated that a metal detector pilot program was installed in nine schools during the summer. Eventually, the program would be installed at all the schools.

There was a discussion regarding changes in school boundaries. Mr. Briggs explained the recommended boundary changes for Phase 1, which included Greenbelt Elementary School, Magnolia Elementary School, Greenbelt Middle School, Buck Lodge Middle School, and William Wirt Middle School. Council expressed their concerns and stated that Council wanted Greenbelt students to attend Greenbelt Schools. Mr. Briggs advised that Eleanor Roosevelt High School, Greenbelt Middle School, Greenbelt Elementary, and Springhill Lake Elementary are overcrowded.

Mr. Briggs explained the timeline for Eleanor Roosevelt High School renovation under the modernization and building Cycle 3 phase of the Capital Improvement Plan and provided an update on the Springhill Lake Elementary School construction project.

There was additional discussion regarding overcrowded Greenbelt schools. Mr. Briggs explained that the boundary initiative and new construction are ways to address and alleviate school overcrowding.

Ms. Weaver inquired if urban heat island effect and greening of schoolyards are included as part of those plans when schools are being redesigned. Mr. Briggs answered that it is included in the blueprint, the Climate Action Plan, and the Capital Improvement Program.

There was a discussion regarding the clear backpack policy.

Ms. Arcido advised that the Advisory Committee on Education (ACE) is a liaison between parents, schools, and the community. She explained that ACE provides two grants to the schools and educators for improvement activities, after-school programs and field trips, as well as awards to outstanding Greenbelt students and educators. Ms. Arcido inquired about the reconstruction at Springhill Lake Elementary School. Mr. Briggs stated that he would follow up with Ms. Arcido.

Based on a question asked by Ms. Davis, Mr. Briggs stated that he has yet to meet with the principal at Eleanor Roosevelt High School about the School Resource Officer but will follow up with Council once confirmed. Ms. Davis stated there had been truancy issues and no cooperation from the principal. Ms. Pompei suggested inviting the School Resource Officer to a Council meeting to explain his duties at Eleanor Roosevelt High School.

Konrad Herling, a Greenbelt resident, inquired if there is a goal for the School Board regarding lowering the student-teacher ratio to make it more effective for the teachers and students. Mr. Briggs stated that is the School Board's goal and that is the purpose of the boundary initiatives program.

There was a discussion regarding the utilization of the Greenbelt Middle School ballfield.

Ms. Arcido inquired if the Community School initiative provides incentives to attract teachers. Mr. Briggs answered that the Community School liaison is not responsible for hiring, and teachers at traditional and community schools are paid the same. He stated that he would follow up with Ms. Arcido.

There was additional discussion regarding utilizing the Greenbelt Middle School ballfield and rehabbing the field using American Rescue Plan Act (ARPA) funding. Mayor Jordan suggested that this could be one of Mr. Briggs's initiatives during his term to have the Greenbelt Middle School ballfield rehabbed. Council stated that it would be a partnership between the City and the Board of Education to rehab the ballfield.

Mr. Briggs explained that he is the Board liaison to the Board of Education Parent and Community Council. Districts 2, 5, and 6 have openings. He said he would provide the Council with more information.

The meeting ended at 9:11 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Deputy City Clerk

City Council Agenda Item Report

Meeting Date: May 29, 2024

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 90 minutes (8:15 - 9:30pm)

Subject:

Award of Purchase Police Radios

Suggested Action:

Reference: Memorandum - T. White - 04.23.24

Motorola Solutions Quote

American Rescue Plan Act (ARPA) funds in the amount of \$262,500 have been allocated for the purchase of 30 Motorola APX M70 portable radios.

Staff has identified Prince George's County contract #34655 for the purchase of the Motorola APX N70 radio. The total cost of 30 Motorola APX N70 radios is \$262,408.96.

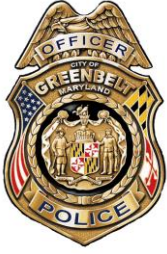
Included in Council's packet is a memorandum from Deputy Chief Tim White with additional details about the recommended purchases. Police department staff will be present to answer any questions.

Staff recommends Council approve the purchases of 30 Motorola APX N70 radios under PG County Contract #34655 from Motorola Solutions Inc. 500 West Monroe, Chicago, IL 60661 for \$262,408.96.

Attachments:

[Memorandum - T. White - 04.23.24.pdf](#)

[Motorola Solutions Quote .pdf](#)



**GREENBELT POLICE
DEPARTMENT**

550 Crescent Road
Greenbelt Maryland 20770
(301) 474-7200

To: Josue Salmeron, City Manager

From: Deputy Chief Tim White

Via: Chief Richard Bowers

Date: April 23, 2024

Re: Purchase of Thirty (30) Motorola Portable Radios

In 2009, the Greenbelt Police Department partnered to join the Prince Georges County Multi-Jurisdictional Public Safety radio system. This Motorola radio system has allowed for the seamless interoperability between public safety agencies within Prince George's County and the surrounding region.

In 2023, the portable radios used by the department reached their end of useful service life. Maintenance and support are no longer available for the radios currently used by officers. In addition to the radios reaching their end of life, Prince George's County is upgrading the entire radio system to utilize encrypted radio channels for greater operational security. This upgrade will require the use of new radios in order for our agency to continue operations.

The department desires to maintain the benefits of operating on the regional radio system and also does not have the current infrastructure to operate a radio system separate from the county. As a result, the department must begin a transition to the most current model of Motorola portable radios to continue operations. To outfit the current operation of the Greenbelt Police Department, a total of 70 portable radios are needed.

American Rescue Plan Act (ARPA) funding in the amount of \$262,500 has been allocated for the purchase of 30 Motorola APX N70 radios. Other sources of funding are being sought for the purchase of the remaining 40 radios that will be needed.

Staff recommends council approve the purchases of thirty (30) Motorola APX N70 portable radios under PG County Contract #34655 from Motorola Solutions Inc. 500 West Monroe, Chicago, IL 60661 for \$262,408.96.

Billing Address:
MARYLAND NATIONAL PARK &
PLANNING COMM PARK POLICE
GreenBelt Police
550 Crescent Road
Greenbelt, Maryland 20770
US

Shipping Address:
Tim White
550 Crescent Road
Greenbelt, Maryland 20770
US

Quote Date:01/29/2024
Expiration Date:04/28/2024
Quote Created By:
Kevin Frazier
Kevin.Frazier@
motorolasolutions.com

End Customer:
GreenBelt Police
Tim White
twhite@greenbeltmd.gov
240-542-2124

Contract: 34655 - Prince George's
County MD

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price
	APX™ N70	APX N70				
1	H35UCT9PW8AN	APX N70 7/800 MODEL 4.5 PORTABLE	30		\$5,981.51	\$179,445.30
1a	QA08821AA	ALT: 7800 STUBBY 762-870MHZ	30			
1b	QA09017AA	ADD: LTE WITH ACTIVE SERVICE AT&T US	30			
1c	QA09030AA	ADD: MOTOROLA HOSTED RADIOCENTRAL W CPS*	30			
1d	H38DA	ADD: SMARTZONE OPERATION	30			
1e	Q498BN	ENH: ASTRO 25 OTAR W/ MULTIKEY	30			
1f	Q806CH	ADD: ASTRO DIGITAL CAI OPERATION	30			
1g	QA00580BA	ADD: TDMA OPERATION	30			



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price
1h	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	30			
1i	QA09113AA	ADD: BASELINE RELEASE SW	30			
1j	Q361CD	ADD: P25 9600 BAUD TRUNKING	30			
1k	QA09001AM	ADD: WIFI CAPABILITY	30			
1l	QA01771AB	ENH: ENHANCEMENT LEVEL 2	30			
1m	Q173CA	ADD: SMARTZONE OMNILINK	30			
1n	Q629BD	ENH: AES ENCRYPTION AND ADP	30			
2	PSV00S01424A	APX NEXT PROVISIONING*	1		\$0.00	\$0.00
3	LSV01S03060A	APX N70 DMS ESSENTIAL	30	7 YEARS	\$0.00	\$0.00
4	SSV01S01407A	SMARTPROGRAMMING	30	5 YEARS	\$720.00	\$21,600.00
5	SSV01S01406A	SMARTCONNECT	30	5 YEARS	\$720.00	\$21,600.00
6	SSV01S01476A	SMARTLOCATE	30	5 YEARS	\$720.00	\$21,600.00
7	PMNN4816A	BATT IMPRES 2 LIION IP68 3200T	30		\$107.65	\$3,229.50
8	LSV01S03082A	RADIOCENTRAL PROGRAMMING	30	5 YEARS	\$99.32	\$2,979.60
9	PMPN4591A	CHGR DESKTOP MULTI UNIT IMPRES 2 6 DISPLAYS INT PS US	2		\$858.98	\$1,717.96
10	PMMN4141A	XVP750 REMOTE SPEAKER MICROPHONE WITH CHANNEL KNOB, FOR APX N RADIOS	30		\$242.33	\$7,269.90
11	PMPN4604A	CHARGER,CHGR DESKTOP SINGLE UNIT IMPRES 2 EXT US	30		\$98.89	\$2,966.70

Grand Total **\$262,408.96(USD)**

*Upfront costs include the cost of Hardware, Accessories and Implementation, where applicable.



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.
- Additional information is required for one or more items on the quote for an order.

Motorola's quote (Quote Number: _____ Dated: _____) is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then the following Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products which is found at <http://www.motorolasolutions.com/product-terms>.

The Parties hereby enter into this Agreement as of the Effective Date.

Motorola Solutions, Inc.

Customer

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

- This quote contains items with approved price exceptions applied against them.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



APX N70 PORTABLE RADIO SOLUTION DESCRIPTION

OVERVIEW

The APX N70 offers affordable, next generation communications for without compromising P25 interoperability or voice and data quality. It offers a durable design with “pick-up-and-go” functionality, optimizing ease-of-use and focused communications in almost all environments.

DURABLE AND EASY TO USE

The APX N70 enhances operations with a full color transfective glass display with touch technology for easy operation with gloves on. The touchscreen includes a high velocity user interface with large touch targets, shallow menu hierarchy, home screen information at a glance, and access to integrated apps. Additionally, the N70 offers extended battery life, a shorter antenna, and Bluetooth compatibility with audio accessories, promoting efficient communications between first responders.

ESSENTIAL AND SECURE P25 COMMUNICATIONS

The APX N70 is certified compliant with P25 standards and supports digital and analog trunking, FDMA and TDMA, and Integrated Voice and Data. P25 communications over the N70 are safe and secure—it offers software and hardware encryption, single- and multi key encryption, and P25 Authentication, protecting communications during daily operations.



Reliable Connectivity

Using the APX N70 lets first responders stay connected across disparate networks. It can be equipped with LTE, Wi-Fi®, Bluetooth®, and GPS features, bringing future-ready applications, services, and best-in-class connectivity to everyday users. APX N70 radios support 7/800 MHz frequency bands across radio systems with minimal intervention by the radio user.

Managing and Provisioning Devices

APN N70 provides users greater awareness and faster radio management through Customer Programming Software (“CPS”), Radio Management (“RM”), or the Radio Central programming. These tools transform accurate data into smarter action by enabling dispatchers and network managers to keep radios in the field, make informed operational decisions, and, above all, protect first responders' focus and safety.

Customer Programming Service

CPS is a proprietary, Windows-based application used to configure APX subscriber radios in offline situations. The CPS application offers drag-and-drop, clone-wizard, and basic import/export functions that allow for the addition of new



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software and feature enhancements. APX N radios can be programmed one-at-a-time on a local PC, via secure USB port connection, with TLS-PSK based encryption. Once loaded, subscriber radios are read, and edited, and copdeplugs and templates can be saved and duplicated to program other fleet radios.

Radio Management

Batch Programming is available through the RM software for simultaneous programming and upgrading throughout the radio fleet. With Batch Programming, up to 16 radios can be programmed at once over a Wi-Fi connection. This reduces programming time and ensures that the radio fleet is always up-to-date and ready-to-use in the field.

Device Management Services

Device Management Services ("DMS") packages provide programming, management, and maintenance services to maximize the effectiveness of this APX N70 solution, while reducing maintenance risk, workload, and total cost of ownership. DMS tackles a range of customer needs, whether the solution is self-maintained or managed by Motorola Solutions.

Using Motorola Solutions' cloud-based Radio Central Programming, APX N70 supports faster provisioning and deployment to get devices in the hands of first responders and out into the field. Parameters such as talk groups, interface options, and security keys can be programmed remotely within minutes. The DMS package provides access to batch programming with Radio Central Programming or one-at-a-time basic programming with Customer Programming Service, described below.

Radio Central

Radio Central Programming streamlines the APX N70 out-of-the-box experience with a few simple steps. Users will power on the device and view a boot-up animation. Status bar icons on the front display indicate when a connection is made and an update download is initiated. If the APN N70 device is being started for the first time, a "peek-in" device management notification will indicate that the default configuration is detected. When the update download is complete, the device reboots and installs the update. When the install is complete, the device goes back to the full home screen and notifies the user that the update is complete. From power on to provisioning, the process takes less than a minute. For Encryption and Authentication users, a KVL needs to be connected to the radio to use those services.

APX N70 also features Touchless Key Provisioning ("TKP"), leveraging Radio Central and Key Management Facility to add encryption keys remotely. This streamlined, one-time process reduces the time and effort spent enabling encryption. TKP delivers the initial encryption keys to APN N70 radios. Users can provision encryption on one radio or on batches of radios, further speeding up the encryption process for radio fleets.

The figure below illustrates APX N70's faster provisioning process.



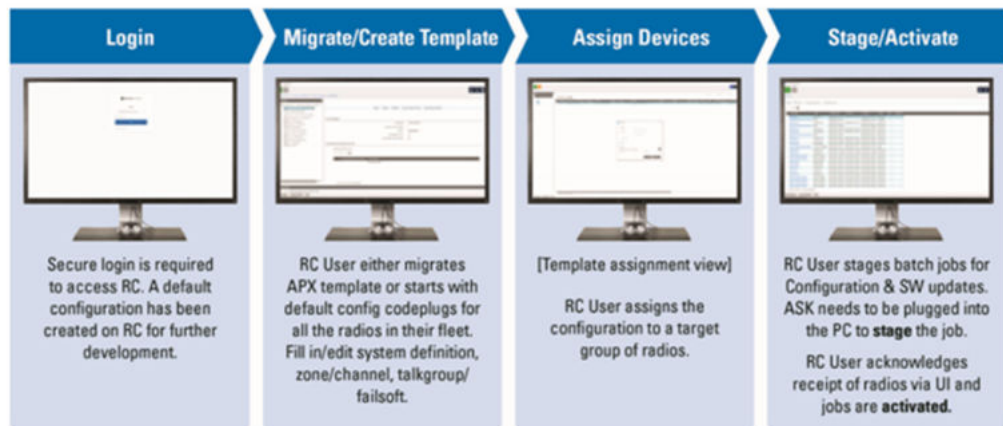


Figure 1: APX N70 Provisioning via Radio Central



APX N-SERIES DEVICE MANAGEMENT SERVICES - ESSENTIAL STATEMENT OF WORK

OVERVIEW

Device Management Services ("DMS") efficiently maintains the Customer's device fleet while helping to keep devices up-to-date and fully operational in the field.

DMS Essential services provide basic hardware and software support.

This Statement of Work ("SOW"), including all of its subsections and attachments is an integral part of the applicable agreement ("Agreement") between Motorola Solutions, Inc. ("Motorola Solutions") and Customer ("Customer").

In the event of a conflict between the terms and conditions of the Agreement and the terms and conditions of this SOW, this SOW will control as to the inconsistency only. The SOW applies to the device specifically named in the Agreement.

HARDWARE REPAIR

Hardware Repair provides repair coverage for internal and external device components that do not work in accordance with published specifications. Repair services are performed at a Motorola Solutions-operated or supervised facility. The device will be repaired to bring it to compliance with its specifications, as published by Motorola Solutions at the time of delivery of the original device.

For malfunctioning devices that must be replaced, Motorola Solutions will attempt to read the codeplugs from those devices. If successful, Motorola Solutions will load the codeplug to any replacement devices. If not, Motorola Solutions will load a factory codeplug, and the Customer will need to load the previous codeplug.

Motorola Solutions will load factory available firmware to any replacement devices, which may not match the Customer's firmware version.

MOTOROLA SOLUTIONS RESPONSIBILITIES

- Repair or replace malfunctioning device, as determined by Motorola Solutions.
- Complete repair or replacement with a turnaround time of five business days in-house, provided the device is delivered to the repair center by 9:00 a.m. (local repair center time). Turnaround time represents the time a product spends in the repair process, and does not include time in transit to and from the Customer's site. Business days do not include US holidays or weekends.
- If applicable, apply periodically-released device updates, in accordance with an Engineering Change Notice.
- Provide two-way air shipping when a supported Motorola Solutions electronic system, such as MyView Portal, is used to initiate a repair. A shipping label will be generated via the electronic system.

CUSTOMER RESPONSIBILITIES

- For non-contiguous renewals, Customer must provide a complete list, preferably in electronic format, of all hardware serial numbers to be covered under the Agreement to Motorola Solutions.
- Initiate device repairs, as needed.
 - When initiating a repair via a supported Motorola Solutions electronic system, label each package correctly with the shipping label and Return Material Authorization ("RMA") number generated by the electronic system.
 - When initiating a repair via paper Return Material Form ("RMF"), the RMF must be completed for each device, included in the package with the device, and shipped to the Motorola Solutions depot specified on the RMF.



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- Remove any data or other information from the device that the Customer wishes to destroy or retain prior to sending the device for repair.
- If a malfunctioning device must be replaced and the Customer has loaded information for that device to Motorola Solutions' cloud environment, the Customer will need to remove the information for the malfunctioning device and add information for the replacement device to the applicable cloud environment.

LIMITATIONS AND EXCLUSIONS

The Customer will incur additional charges at the prevailing rates for any activities that are not included or are specifically excluded from this service scope, as described below. Motorola Solutions will notify the Customer and provide a quotation of any incremental charges related to such exclusions prior to completing the repair and said repair will be subject to Customer's acceptance of the quotation.

- Replacement of consumable parts or accessories, as defined by product, including but not limited to batteries, cables, and carrying cases.
- Repair of problems caused by:
 - Natural or manmade disasters, including but not limited to internal or external damage resulting from fire, theft, and floods.
 - Third-party software, accessories, or peripherals not approved in writing by Motorola Solutions for use with the device.
 - Using the device outside of the product's operational and environmental specifications, including improper handling, carelessness, or reckless use.
 - Unauthorized alterations or attempted repair, or repair by a third party.
- Non-remedial work, including but not limited to administration and operator procedures, reprogramming, and operator or user training.
- Problem determination and/or work performed to repair or resolve issues with non-covered products. For example, any hardware or software products not specifically listed on the service order form are excluded from service.
- File backup or restoration.
- Completion and test of incomplete application programming or system integration if not performed by Motorola Solutions and specifically listed as covered.
- Accidental damage, chemical or liquid damage, or other damage caused outside of normal device operating specifications, except if optional Accidental Damage Coverage was purchased.
- Cosmetic imperfections that do not affect the functionality of the device.
- Software support for unauthorized modifications or other misuse of the device software is not covered.

Motorola Solutions is not obligated to provide support for any device that has been subject to the following:

- Repaired, tampered with, altered or modified (including the unauthorized installation of any software) — except by Motorola Solutions authorized service personnel.
- Subjected to unusual physical or electrical stress, abuse, or forces or exposure beyond normal use within the specified operational and environmental parameters set forth in the applicable product specification.
- If the Customer fails to comply with the obligations contained in the Agreement, the applicable software license agreement, and Motorola Solutions terms and conditions of service.

DEVICE TECHNICAL SUPPORT

Motorola Solutions' Device Technical Support service provides telephone consultation for device and accessory issues. Support is delivered through the Motorola Solutions Centralized Managed Support Operations ("CMSO") organization by a staff of technical support specialists.

For Device Technical Support, Motorola Solutions will respond to calls within two (2) hours during the support days. Support hours are 7 a.m. to 7 p.m. CST Monday through Friday, excluding US holidays. In addition, Customers may



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contact the Call Management Center (800-MSI-HELP) at any time (24 hours a day, seven days a week) and a Motorola Solutions representative will log a technical request in Motorola Solutions Case Management System on the Customer's behalf.

MOTOROLA SOLUTIONS RESPONSIBILITIES

- Provide technical support for devices, assessing and troubleshooting reported issues.
- Receive and log Customer support requests, and assign a technical representative to respond to a Customer incident per the defined timeframes.

CUSTOMER RESPONSIBILITIES

- Use the provided methods to contact Motorola Solutions technical support.
- Provide sufficient information to allow Motorola Solutions technical support agents to diagnose and resolve Customer issues.
- Provide contact information for field service technicians in the event that Motorola Solutions has to follow up.

LIMITATIONS AND EXCLUSIONS

- Device support does not include Land Mobile Radio ("LMR") network, Wi-Fi, and LTE network troubleshooting.

Software Maintenance

Motorola Solutions is continually developing new features and functionality for our portfolio of public-safety-grade radios. By purchasing software maintenance, the Customer can take advantage of these firmware releases and future-proof their communications investment.

MOTOROLA SOLUTIONS RESPONSIBILITIES

- Test all firmware releases to minimize software defects.
- Announce new firmware releases and post release notes in a timely manner via MyView Portal.
- Provide firmware updates. Motorola Solutions makes no guarantees as to the frequency or timing of firmware updates.
- Provide upgrade capability through supported Programming Tools.
- Provide programming and service tools and technical support through the firmware support window.
- Provide documentation via MyView Portal with each release detailing new features, bug fixes, and any known issues.

CUSTOMER RESPONSIBILITIES

- Periodically check MyView Portal for firmware update announcements.
- Keep the radio fleet updated with firmware versions within the support window.

MyView Portal Access

MyView Portal is the single location to track the status of subscriptions and service contracts, including start and end dates. This portal includes order, RMA, and technical support ticket status, as well as a consolidated download site for software and documentation.

Outside of pre-announced maintenance periods, MyView Portal will be available on a best effort 24/7 basis. Motorola Solutions cannot guarantee the availability of Internet networks outside of our control.



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MOTOROLA SOLUTIONS RESPONSIBILITIES

- Provide a web accessible, secure portal to view the Customer's data.
- Provide the Customer with login credentials for the site.
- Provide end-user training for the site.
- Provide technical support to answer end user questions between the hours of 8 a.m. to 5 p.m. CST Monday through Friday, excluding US holidays.
- Keep the site updated with the latest Customer information.

CUSTOMER RESPONSIBILITIES

- Provide Motorola Solutions with contact information for administrative users.
- Administer user access.
- Provide Internet access for users to access the site.
- Attend available MyView Portal training.
- Protect login information against unauthorized use.
- Provide Motorola Solutions with updated equipment information, as needed.



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City Council Agenda Item Report

Meeting Date: May 29, 2024

Submitted by: Bonita Anderson

Submitting Department: Greenbelt Police

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 90 minutes (8:15 - 9:30pm)

Subject:

Award of Purchase - License Plate Reading Camera System

Suggested Action:

Reference:

Memorandum, R. Bowers, 05/07/2024

Proposal

Living Wage Statement

The city has experienced a recent increase in reported crime during the last several years. The police department is proposing to add License Plate Reading cameras in multiple locations to help in prevention and detection.

The implementation of the LPR camera system, a highly effective technology, would significantly bolster our ability to enhance security and address criminal activities. This system, equipped with optical character recognition, can automatically capture license plate information from vehicles passing through designated areas. The captured data can then be cross-referenced with law enforcement databases, enabling us to identify stolen vehicles, locate suspects, and track down vehicles associated with criminal activity.

Staff is recommending a proposal from Alliance Technology Group for a total cost of \$174,498.70 to install 14 cameras. The funding source is ARPA funds designated by Council for this purpose.

Attachments:

[LPR Council Memo.pdf](#)

[373-GBMPS-4-25-2024 5Y.pdf](#)

[Alliance Living Wage Income Position Statement\[34\].pdf](#)

CITY OF GREENBELT, MARYLAND

POLICE DEPARTMENT

550 CRESCENT ROAD, GREENBELT, MD 20770



Richard Bowers
Chief of Police

To: Josue Salmeron, City Manager

From: Chief Richard Bowers

Date: May 7, 2024

Re: Proposal for Purchase of License Plate Reader Camera System

In recent years, there has been a growing need for advanced tools and technologies to assist law enforcement in effectively enhancing security and addressing criminal activities.

The implementation of the License Plate Reading camera system, a highly effective technology, would significantly bolster our ability to enhance security and address criminal activities. This system, equipped with optical character recognition, can automatically capture license plate information from vehicles passing through designated areas. The captured data can then be cross-referenced with law enforcement databases, enabling us to identify stolen vehicles, locate suspects, and track down vehicles associated with criminal activity.

Key benefits of the proposed LPR camera system include:

1. **Enhanced Public Safety:** The ability to quickly identify vehicles involved in criminal activities or those posing a threat to public safety can help prevent and respond to incidents more effectively.
2. **Crime Deterrence:** The presence of LPR cameras can act as a deterrent to criminal behavior, thereby potentially reducing the incidence of vehicle-related crimes and enhancing community safety.
3. **Data Analysis and Reporting:** The system can generate valuable data and insights for strategic planning and resource allocation.

I am proposing purchasing an LPR camera system from Alliance Technology Group. I have included cost estimates for installation, licensing, and data integration to the State of Maryland for storage.

Alliance Technology Group satisfies the city's living wage requirement. (see attached)

A NATIONAL HISTORIC LANDMARK

(301) 474-7200

FAX: (301) 507-6520

TDD: (301) 474-6435

Pricing is based on a previously bid Maryland State Contract. MEEC IT Hardware Contract UMD-972016. Alliance Technology Group, LL

SAM Unique Entity ID (UEI)- UCM7WPGJBZ67

American Rescue Plan Act (ARPA) funding of \$174,498.70 has been allocated for the purchase of 14 Verkade Cameras and installation from Alliance Technology Group.

Staff recommends that the council approve the purchases.

A NATIONAL HISTORIC LANDMARK

(301) 474-7200

FAX: (301) 507-6520

TDD: (301) 474-6435

Quote Date: 4/25/2024
 Customer Name: Rick Bowers and Tim White
 Customer E-Mail: rbowers@greenbeltmd.gov
 Company Name: MD-Municipality-Greenbelt
 Address: 15 Crescent Rd. Greenbelt, MD 20770
 Quote Number: 373-GBMPS-4-25-2024
 Quote Expiration: 5/25/2024
 Terms: Net 30



ALLIANCE TECHNOLOGY GROUP

WBE and WOSB Certified

Please send purchase order to Dan Doyle - Dan.doyle@alliance-it.com, ph. 443-848-9233.
 373-GBMPS-4-25-2024

Gridless Sentry 2

Product Code	Item Description	Qty	Unit Price	Extended Price
Gridless All-in-One Pole Solution				
GS2-600-4	Gridless Sentry 2: All-in-one battery and communications in rugged case. Includes built-in LTE modem, antenna, and POE output for up to four devices.	5	\$5,599.13	\$27,995.63
GSX-001	Pole Mount Kit for the Gridless Sentry. Includes straps for poles up to 4" diameter.	5	\$174.13	\$870.63
GSX-002	Solar Panel for Gridless Sentry with all mounting hardware	10	\$524.13	\$5,241.25
Installation and Project Management	Install (5) Sentry units with (2) solar panels each Install (20) Cameras - up to 3 each pole w/ remainder to be installed on building (Shell Station and Rec Center in Park?) or TBD Install (5) 4" Poles Configure and aim cameras to achieve LPR capture and 360 situational	1	\$33,322.42	\$33,322.42
Command Platform with 3 Year Licensing and Hardware				
CB52-256TE-HW	CB52-TE Outdoor Bullet Camera, 256GB, 30 Days Max	14	\$1,068.04	\$14,952.53
CH52-1TBE-HW	CH52-E Outdoor Multisensor Camera, 1TB, 30 Days Max	6	\$2,564.29	\$15,385.73
ACC-MNT-9	Pole Mount, 2nd Generation	14	\$148.91	\$2,084.78
LIC-5Y	5-Year Camera License	14	\$640.54	\$8,967.53
LIC-CH52-5y	5-Year CH52 Multisensor Camera License	6	\$1,923.04	\$11,538.23
Additional Details	Verkada devices come with a 10-year hardware warranty. Verkada software licenses include: -Unlimited users and access across web and mobile platforms -Unlimited cloud archiving of video clips -Automatic firmware and cloud software updates -Verkada customer support (available via phone, email, and live chat within Verkada Command).	1	Included	Included
Custom Integration with Verkada and Leonardo				
ELSAG/MCAC Integration with Verkada	Design, configuration, install of server interface hardware Design, development interface server software Coordination with ELSAG for testing of interface software Networking consultations to provide appropriate network requirements for interface server Includes 1 Year of Annual Support - Annual support agreement for support of interface; e.g. software updates due to API changes from Verkada or ELSAG; will be an additional \$2,200 per year AFTER First Year if paid annually. Discounted rate applies if paid in advance.	1	\$30,000.00	\$30,000.00
Custom Server	Rack Mounted Server to Support Integration with 3 Year Warranty	1	\$3,000.00	\$3,000.00
Custom Support	Support for Custom Integration for 9 years	1	\$17,820.00	\$17,820.00
			Subtotal:	\$171,178.70
			Shipping:	\$3,320.00
			Grand Total:	\$174,498.70

Acceptance and Acknowledgement

Signature: _____ **Date:** _____

Title: _____

- ** Alliance Post Sale Service is optional and will be added to quotation at your request.
- ** Freight & Applicable Taxes Additional. Freight charges are *Estimated* and *Actual* charges will be invoiced. Customer is responsible for 100% of freight charges.
- ** This quote and configuration is confidential to Alliance and is only to be used between Alliance and the customer. In the event this provided quote and configuration is used for other purposes, consulting fees will be charged. Should customer desire to use this information for any purpose other than its original intended purpose, or wish to divulge the contents of this quote to a 3rd party, customer must obtain written permission from Alliance prior to such use.
- ** This quote is valid for 30 days past the quote date unless otherwise noted and Quote is subject to change.
- ** All Purchase Orders subject to acceptance by Alliance Technology Group, LLC. Prices subject to change prior to acceptance of Purchase Order. Payment Terms pursuant to Contract of Sale.
- ** Alliance's Term's & Condition's apply. Alliance's T&C's can be viewed at www.alliance-it.com.
- ** Maintenance pricing quoted must be purchased with product for price to be valid. Unless pre-paid, all maintenance pricing is subject to change.
- **PLEASE NOTE: If this is a credit card purchase, an additional fee of 3.4% will be added to the invoice for credit card processing fees.****

Company Name:

Alliance Technology Group, LLC
CAGE CODE #: 1YBR8
TAX ID #: 52-2060067
DUNS #: 969276252

Remit Address:

Dan Doyle
Alliance Technology Group, LLC
7010 Hi Tech Drive
Hanover, MD 21076
Dan.Doyle@alliance-it.com

Alliance Technology Group Living Wage & Income Position Statement

Introduction: Alliance Technology Group is dedicated to fostering a work environment that upholds the principles of fairness, equity, and social responsibility. As an integral part of our commitment to corporate social responsibility, we recognize the importance of providing our employees with a living wage and income that supports their basic needs and promotes financial well-being.

Our Guiding Principles:

Livable Wages:

- o Alliance Technology Group is committed to paying all employees a livable wage that covers essential expenses, including housing, food, healthcare, transportation, and education, based on local cost-of-living considerations.

Equity and Inclusivity:

- o We believe in fostering an inclusive workplace where every employee, regardless of their role or position, deserves fair compensation. Equity in pay is fundamental to promoting diversity and inclusion within our organization.

Regular Review and Adjustments:

- o We are dedicated to conducting regular reviews of our wage and income structures to ensure they remain aligned with changes in the economy, inflation rates, and the cost of living. Adjustments will be made as needed to maintain a fair and sustainable compensation model.

Comprehensive Benefits:

- o In addition to livable wages, Alliance Technology Group is committed to providing comprehensive benefits that support the overall well-being of our employees, including healthcare, paid time off, and other workplace protections.

Collaboration and Advocacy:

Stakeholder Engagement:

- o We actively collaborate with government bodies, labor unions, advocacy groups, and industry peers to establish and uphold livable wage standards. By participating in these partnerships, we aim to contribute to positive changes in the broader community.

Public Awareness and Education:

- o Alliance Technology Group is dedicated to raising awareness about the importance of livable wages and income. We actively participate in educational initiatives to inform our employees, partners, and the public about the benefits of fair compensation practices.

Alliance Technology Group Living Wage & Income Position Statement

Review and Accountability:

Regular Assessments:

- o We conduct regular assessments of our compensation policies to ensure their effectiveness and adherence to our principles. Feedback from employees and stakeholders is actively sought and considered.

Continuous Improvement:

- o Alliance Technology Group is committed to continuous improvement in our compensation practices. We will adapt our policies as needed to address emerging challenges and to meet the evolving needs of our workforce.

Conclusion: Alliance Technology Group believes that fair and livable wages are not just a business imperative but a moral responsibility. We are dedicated to playing our part in promoting economic justice and equality within our organization and the communities we serve.

Approval: This Living Wage & Income Position Statement has been reviewed and approved by Alliance Technology Group Human Resources Management and is subject to periodic review.

2 January 2024



Tim Feehely, Controller
Alliance Technology Group

City Council Agenda Item Report

Meeting Date: May 29, 2024

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 90 minutes (8:15 - 9:30pm)

Subject:

Replacement Trucks 264 Refuse Compactor and 112 Rollback

Suggested Action:

Reference: Memorandum - B. Townsend - 05.16.2024

Refuse Quote #264

Rollback Quote #112

The need for the replacement of Public Works unit #112, a 1993 Rollback and unit #264 a 2015 Refuse Packer, was presented to City Council and was approved for purchase using ARPA funding. The purchase of the replacement of the Rollback, staff has identified State of Maryland statewide contract BPO#001B160050 for a 2025 International Rollback at the cost of \$143,613.67, and for the replacement of the Refuse Packer staff has identified State of Maryland statewide contract BPO#001B4600147 for a 2025 Mack Refuse Packer at the cost of \$312,405.00. Additionally, the outfitting of both trucks with warning lights and City stickering for an additional \$5,000.

Staff recommends Council approve the following purchase:

- One (1) 2025 International MV 607 Rollback using State of Maryland statewide contract BPO #001B1600501 from Beltway International, LLC, 1800 Sulphur Springs Rd., Baltimore, Md. 21227 for \$143,613.67
- One (1) 2025 Mack Refuse Packer using State of Maryland statewide contract BPO#001B4600147 from Potomac Truck Center, 3371 Kenilworth Ave., Hyattsville, Md. 20781 for \$312,405.00.
- Outfitting both vehicles with warning lights and city stickering \$5,000.

Fund Source are ARPA-Loss Revenue Funds.

Attachments:

[Memorandum - B. Townsend - 05.16.2024.pdf](#)

2024_05_16_Refuse_Quote#264.pdf
2024_05_16_Rollback_Quote#112.pdf

MEMORANDUM

Date: May 16, 2024
To: Josue Salmeron, City Manager
From: Brian Townsend, Assistant Public Works Director
VIA: Brian Kim, Interim Public Works Director
Re: Replacement of Public Works Rollback & Refuse Packer

Public Works

The need for the replacement of Public Works unit #112, a 1993 Rollback and unit #264 a 2015 Refuse Packer, was presented to City Council and was approved for purchase using ARPA funding.

The purchase of the replacement of the Rollback, staff has identified State of Maryland statewide contract BPO#001B160050 for a 2025 International Rollback at the cost of \$143,613.67, and for the replacement of the Refuse Packer staff has identified State of Maryland statewide contract BPO#001B4600147 for a 2025 Mack Refuse Packer at the cost of \$312,405.00. Additionally, the outfitting of both trucks with warning lights and City stickering for an additional \$5,000.

See attached Quotes.

Summary Recommendations

Staff recommends Council approve the following purchase:

- One (1) 2025 International MV 607 Rollback using State of Maryland statewide contract BPO #001B1600501 from Beltway International, LLC, 1800 Sulphur Springs Rd., Baltimore, Md. 21227 for \$143,613.67
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- Outfitting both vehicles with warning lights and city stickering \$5,000.

VEHICLE PURCHASE ORDER

3371 Kenilworth Ave, Hyattsville, MD 20781

Phone: (301) 864-2000

Fax: (301) 277-7211

Web: www.BPTRUCKCENTERS.COM



Salesman:	CURT WAGNER	Date:	April 26, 2024
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Customer Information			
Customer:	CITY OF GREENBELT		Tax Status: Non-Exempt
Address:	25 CRESCENT RD.		
City:	GREENBELT	State: MD	Zip: 20770

Truck Information	
Year:	2025
Make:	Mack
Model:	GR64BR
VIN #:	TBD
New/Used	NEW
Stock/Order:	Stock Qty: 1

Trade Information				
Year	Make	Model	Serial Number	Value (\$)
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Total:				\$0

Truck Pricing	
Base Selling Price	\$312,405.00
F.R.E.T.	\$0.00
Tax Rate: 0.00%	Title Tax \$0.00
	Title Fee \$0.00
	Lien Fee \$0.00
	Tag Fee \$0.00
Sub-Total	\$312,405.00
Extended Warranties	\$0.00
Total Sale Price	\$312,405.00
Total Price 1 Vehicles	\$312,405.00
	Less Trades \$0.00
	Plus Trade Loan Payoff \$0.00
	Less Deposit \$0.00
Total Due at Delivery	\$312,405.00

Extended Warranties	
Description	Cost (\$)
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
Total:	\$0.00
By signing below as Purchaser, I acknowledge that I am aware of the availability of extended warranties for the vehicle(s) included in this Purchase Order, and all extended warranties listed above have been included at my discretion.	

Comments and Details	
Specifications per quote #	54
INCLUDES THE LEACH REAR PACKER	

Terms of Delivery	
Estimated Delivery Date:	TBD
Payment Terms:	.

NON-CANCELLABLE BY PURCHASER. This Purchase Order, once signed by Purchaser, is a binding Agreement and cannot be cancelled by Purchaser without the permission of Distributor. **SEE ATTACHED TERMS AND CONDITIONS.**

Acceptance			
Purchaser		Distributor	
CITY OF GREENBELT			
Date	Name of Corp., Partnership or Owner	Date	Distributor
By: _____	_____	_____	_____
Signature of Officer, Partner, or Owner	Title	Authorized Signature	Title

Terms and Conditions

NON-CANCELLABLE BY PURCHASER. This Purchase Order, once signed by Purchaser and Distributor, is a binding Agreement and cannot be cancelled by Purchaser without the permission of Distributor. Purchaser understands that Distributor will incur costs and expenses immediately upon the execution of this Purchase Order and, in the event that Purchaser fails to take possession upon tender of delivery and pay the balance of the purchase price, Distributor will suffer damages and have the remedies described in this Purchase Order.

MANUFACTURER PRICE ADDITIONS/ACTIONS: If after this Purchase Order is fully signed, it is either cancelled by the Manufacturer or the Manufacturer increases any costs to Distributor for any reason, then the cancellation and cost increases are binding on Purchaser (without liability to Distributor) and in the case of cost increases, automatically become part of this Purchase Order. Any Manufacturer delays in delivery extend the delivery date(s) of this Purchase Order as well.

CASH TRANSACTION. Unless this Agreement specifically provides for payment terms other than cash, it is understood and agreed by the Purchaser that the full cash purchase price (as stated above), less any deposits and down payments made by Purchaser, shall be immediately due and payable upon tender of delivery of the vehicle(s). In the event that the terms for payment are other than cash, in such case there will be separate agreements between Distributor and Purchaser outlining the terms of payment and such agreements are binding only when signed by the Distributor.

WARRANTIES. The Distributor and the manufacturer make no warranties as to said vehicle(s), express or implied by law, except the manufacturer's standard vehicle warranty which is incorporated herein by reference. The Distributor and the manufacturer specifically disclaim any implied warranty of merchantability of fitness for a particular purpose and any liability for consequential damages. Thus, there are absolutely no warranties which extend beyond the description on the face side of this Purchase Order. If the Purchase Order is for a used vehicle it is being sold "as is," unless otherwise specified, and the Purchaser will bear the entire expense of repairing or correcting any defects that presently exist or that may occur in the vehicle.

ACKNOWLEDGEMENTS BY PURCHASER. The terms and conditions stated on this Purchase Order are all part of this agreement. The Purchaser acknowledges having read all such terms and conditions and acknowledges receiving a copy of this agreement and all of its terms and conditions.

ACCEPTANCE BY DISTRIBUTOR. Once the Purchase Order is executed by Purchaser and tendered for acceptance by Distributor, it will be binding only upon the execution hereof by Distributor.

WARRANTY BY PURCHASER. In the event that Purchaser has traded in one or more vehicle(s) in connection with this purchase, Purchaser warrants that such vehicle(s) are free and clear of all liens and/or encumbrances of any nature whatsoever and that Purchaser has good and marketable title to the vehicle(s) at the time of delivery thereof to Distributor. Such vehicle(s) is to be delivered to the Distributor in the same condition and appearance in which it was when first inspected by the Distributor or its agents or employees. The Distributor, upon the tender of delivery of such trade-in vehicle(s), shall have the right once again to inspect such vehicle(s), and the Distributor shall be the sole judge as to its condition, with the right to accept or reject said trade-in vehicle(s) at its option. If such trade-in vehicle(s) is not in a condition and appearance as that existing when first inspected by the Distributor, the Distributor shall have the right to revalue the amount of allowance offered for such trade-in vehicle(s), and the total cash purchase price shall be increased accordingly. The Purchaser agrees that the amount of the allowances made upon such trade-in vehicle(s), if any, is to be applied by the Distributor as part payment on the purchase price of the purchased vehicle(s).

LIMITATION ON LIABILITY. The Distributor shall not be held responsible for any loss, damage, detention, delay or failure to deliver resulting from any cause which is unavoidable or beyond its reasonable control, including, but not limited to, fire, flood, natural disaster, strike or labor disturbance, accident, vandalism, riot, insurrection, war, any order, decree, law or regulation of any court, government or governmental agency, shortage of materials, demand in excess of available supply, failure or interruption of normal transportation or power facilities; and in no event shall the Distributor be liable for consequential or incidental damages including, but not limited to, loss of income. Receipt of said vehicle(s) by the Purchaser upon delivery shall constitute a waiver of all claims for loss or damage due to delay. In executing this Purchase Order, Purchaser understands that the projected date is based, in part, upon circumstances outside of Distributor's control and is based on a good faith estimate as to such events.

TITLE RETENTION. Until such time as the Distributor has received, in full, the entire cash price for the purchased vehicle(s), all title shall remain with Distributor and shall not pass to Purchaser until full payment and, to the extent not inconsistent, Distributor shall retain a security interest in such purchased vehicle(s) equal to the unpaid cash price for said vehicle(s).

DEFAULT BY PURCHASER. In the event that the Purchaser shall fail to accept delivery of the vehicle(s) for any reason whatsoever (this being a NON-CANCELLABLE CONTRACT), Distributor shall have all remedies available at law or in equity including, without limitation, the following remedies:

- a. Retention of all deposits and downpayments paid. Distributor, at its option, may regard the retention of all deposits and downpayments paid as liquidated damages (and not as a penalty). Distributor shall be deemed to have retained such deposits and/or downpayments as liquidated damages only if so designated by it in its sole discretion.
- b. Distributor shall have the right to seek collection of the remaining balance due from Purchaser and/or damages suffered by Distributor as a result of Purchaser's default. Purchaser irrevocably consents to jurisdiction within all of the Circuit Courts for the State of Maryland for the purpose of litigation involving the failure of Purchaser to perform its obligations hereunder.
- c. In the event that Distributor retains the services of an attorney to represent it in connection with a default by the Purchaser, Purchaser shall be liable for all such attorney's fees and costs, whether or not litigation is entered against the Purchaser. Purchaser authorizes any court of jurisdiction to enter against it and in favor of Distributor, an award for Distributor's attorneys' fees and costs.
- d. In the event that Purchaser has possession of said purchased vehicle(s), Distributor may take immediate possession of said vehicle(s) without demand or further notice, and Purchaser shall make said vehicle(s) available to Distributor, at Distributor's option, at a reasonably convenient place designated by Distributor. To such end, Purchaser does hereby authorize and empower the Distributor, its agents, servants or employees, to enter upon the premises wherever said vehicle(s) may be and remove the same; the Purchaser hereby expressly waives any action or right of action of any kind whatsoever against the Distributor, its agents, servants or employees because of the removal, repossession or retention of said vehicle(s) or otherwise.

TAXES IMPOSED UPON SALE. It is understood and agreed that all taxes now or hereinafter imposed upon the sale of said vehicle(s) to Purchaser shall be paid solely by Purchaser. Purchaser agrees to remit the cost of said taxes upon demand of Distributor in accordance with applicable law.

EXPENSES OF DISTRIBUTOR. In the event of a breach by Purchaser of any of the terms and conditions of this Purchase Order, the Purchaser shall be liable for all of the Distributor's out-of-pocket costs including court costs, expenses and attorneys' fees.

MERGER. This Purchase Order constitutes the complete and exclusive statement of the terms of the Agreement between Purchaser and Distributor concerning the subject matter hereof and supercedes all prior agreements, understandings, negotiations and discussions of the parties, whether written or oral. No modification, course of conduct, amendment, supplement to or waiver of this Purchase Order shall be binding unless made in writing and signed by both Purchaser and Distributor.

GOVERNING LAW. This Agreement shall be governed and construed in accordance with the laws of the State of Maryland. In the event that Purchaser desires to bring any action or claim against Distributor arising out of this Purchase Order, the jurisdiction for such action shall be exclusively vested with the Circuit Courts of the State of Maryland unless Distributor agrees otherwise.

CUSTOMER INITIAL: _____

Prepared For:
City Of Greenbelt
Brian Townsend
555 Crescent Rd.
Greenbelt, MD 20770-1670
(240)542 - 2158
Reference ID: RUSH STOCK

Presented By:
Beltway International, LLC
Sam X Eitel
1800 Sulphur Spring Rd.
Baltimore MD 21227 -
(410)247-5700

Thank you for the opportunity to provide you with the following quotation on a new International truck. I am sure the following detailed specification will meet your operational requirements, and I look forward to serving your business needs.



Model Profile
2025 MV607 SBA (MV607)

AXLE CONFIG:	4X2
MISSION:	Requested GVWR: 26000. Calc. GVWR: 26000. Calc. GCWR: 26000 Calc. Start / Grade Ability: 24.45% / 2.04% @ 55 MPH Calc. Geared Speed: 94.9 MPH
DIMENSION:	Wheelbase: 217.00, CA: 149.90, Axle to Frame: 83.00
ENGINE, DIESEL:	{Cummins B6.7 250} EPA 2024, 250HP @ 2400 RPM, 660 lb-ft Torque @ 1600 RPM, 2600 RPM Governed Speed, 250 Peak HP (Max)
TRANSMISSION, AUTOMATIC:	{Allison 2200 RDS} 6th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Park Pawl, with 26,000-lb GVW and GCW Max, On/Off Highway
CLUTCH:	Omit Item (Clutch & Control)
AXLE, FRONT NON-DRIVING:	{Meritor MFS-08-153B} I-Beam Type, 8,000-lb Capacity
AXLE, REAR, SINGLE:	{Dana Spicer S140} Single Reduction, 20,000-lb Capacity, 190 Wheel Ends Gear Ratio: 4.30
CAB:	Conventional, Day Cab
TIRE, FRONT:	(2) 245/70R19.5 Load Range H R02 PROFUEL STEER (PIRELLI), 627 rev/mile, 81 MPH, All- Position
TIRE, REAR:	(4) 245/70R19.5 Load Range H R02 PROFUEL DRIVE (PIRELLI), 627 rev/mile, 81 MPH, Drive
SUSPENSION, REAR, AIR, SINGLE:	{International IROS} 20,000-lb Capacity, 9.25" Ride Height, with Shock Absorbers Mounted Outside the Rails
PAINT:	Cab schematic 100WP Location 1: 9219, Winter White (Std) Chassis schematic N/A

<u>Code</u>	<u>Description</u>
MV60700	Base Chassis, Model MV607 SBA with 217.00 Wheelbase, 149.90 CA, and 83.00 Axle to Frame.

AXLE CONFIGURATION

1ANA	AXLE CONFIGURATION {Navistar} 4x2
	<u>Notes</u> : Pricing may change if axle configuration is changed.

ENGINE

12EXU	ENGINE, DIESEL {Cummins B6.7 250} EPA 2024, 250HP @ 2400 RPM, 660 lb-ft Torque @ 1600 RPM, 2600 RPM Governed Speed, 250 Peak HP (Max)
12VJR	EMISSION, CALENDAR YEAR {Cummins B6.7} EPA, OBD and GHG Certified for Calendar Year 2024
12XCS	CARB EMISSION WARR COMPLIANCE Does Not Comply with CARB Emission Warranty
12WZE	CARB IDLE COMPLIANCE Does Not Comply with California Clean Air Idle Regulations
12WVG	EPA IDLE COMPLIANCE Low NOx Idle Engine, Complies with EPA Clean Air Regulations; Includes "Certified Clean Idle" Decal on Hood
12XCC	RADIATOR Aluminum, 2-Row, Down Flow, Front to Back System, 640 SqIn Louvered, with 383 SqIn Charge Air Cooler, Includes In-Tank Oil Cooler
12TSY	FAN DRIVE {Borg-Warner SA85} Viscous Type, Screw On
	<u>Includes</u> : FAN Nylon
12VCE	AIR CLEANER Single Element, Fire Retardant Media
12703	ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection
12849	BLOCK HEATER, ENGINE 120V/1000W, for Cummins ISB/B6.7/ISL/L9 Engines
	<u>Includes</u> : BLOCK HEATER SOCKET Receptacle Type; Mounted below Drivers Door
12XBM	ENGINE CONTROL, REMOTE MOUNTED Provision for; Includes Wiring for Body Builder Installation of PTO Controls and Starter Lockout, with Ignition Switch Control, for Cummins B6.7 and L9 Engines
12WPV	OIL PAN 15 Quart Capacity, For Cummins ISB/B6.7 Engines
12VXU	THROTTLE, HAND CONTROL Engine Speed Control for PTO; Electronic, Stationary Pre-Set, Two Speed Settings; Mounted on Steering Wheel
12EMZ	VENDOR WARRANTY, ENGINE {Cummins} B6.7 Engine, 3-Year Unlimited Miles Standard Warranty

TRANSMISSION

13BBA	TRANSMISSION, AUTOMATIC {Allison 2200 RDS} 6th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Park Pawl, with 26,000-lb GVW and GCW Max, On/Off Highway
13WVV	NEUTRAL AT STOP Allison Transmission Shifts to Neutral When Service Brake is Depressed and Vehicle is at Stop; Remains in Neutral Until Service Brake is Released
13XAL	PTO LOCATION Customer Intends to Install PTO at Left Side of Transmission
13WYY	SHIFT CONTROL PARAMETERS {Allison} 1000 or 2000 Series Transmissions, Performance Programming
13WLN	TRANSMISSION OIL Synthetic; 20 thru 28 Pints

<u>Code</u>	<u>Description</u>
13WVS	TRANSMISSION SHIFT CONTROL T-Handle

CLUTCH

11001	CLUTCH Omit Item (Clutch & Control)
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REAR AXLES, SUSPENSIONS

14AKA	AXLE, REAR, SINGLE {Dana Spicer S140} Single Reduction, 20,000-lb Capacity, 190 Wheel Ends . Gear Ratio: 4.30
14TDU	SUSPENSION, REAR, AIR, SINGLE {International IROS} 20,000-lb Capacity, 9.25" Ride Height, with Shock Absorbers Mounted Outside the Rails
14899	SUSPENSION AIR CONTROL VALVE Pressure Release Control In Cab

FRONT AXLES

2ATK	AXLE, FRONT NON-DRIVING {Meritor MFS-08-153B} I-Beam Type, 8,000-lb Capacity
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FRONT SUSPENSIONS

3ADA	SUSPENSION, FRONT, SPRING Parabolic Taper Leaf, Shackle Type, 8,000-lb Capacity, with Shock Absorbers <u>Includes</u> : SPRING PINS Rubber Bushings, Maintenance-Free <u>Notes</u> : In combinations where chassis component weights may cause a chassis lean, a spring is used in front left spring pack to offset this imbalance & provide a level chassis, within 3/8", with body installed.
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CABS, COWLS, BODIES

16030	CAB Conventional, Day Cab <u>Includes</u> : CLEARANCE/MARKER LIGHTS (5) Flush Mounted
16ZBT	ACCESS, CAB Steel, Driver & Passenger Sides, Two Steps per Door, for use with Day Cab and Extended Cab
16BAM	AIR CONDITIONER with Integral Heater and Defroster
16WBY	ARM REST, RIGHT, DRIVER SEAT
16VKB	CAB INTERIOR TRIM Classic, for Day Cab <u>Includes</u> : CONSOLE, OVERHEAD Molded Plastic with Dual Storage Pockets, Retainer Nets and CB Radio Pocket; Located Above Driver and Passenger : DOME LIGHT, CAB Door Activated and Push On-Off at Light Lens, Timed Theater Dimming, Integral to Overhead Console, Center Mounted : SUN VISOR (2) Padded Vinyl; 2 Moveable (Front-to-Side) Primary Visors, Driver Side with Toll Ticket Strap
16VLM	CAB REAR SUSPENSION Rubber Suspension, for Low Cab Height
16WLS	FRESH AIR FILTER Attached to Air Intake Cover on Cowl Tray in Front of Windshield Under Hood
16GEG	GAUGE CLUSTER Premium Level; English with English Electronic Speedometer <u>Includes</u>

<u>Code</u>	<u>Description</u>
	: GAUGE CLUSTER DISPLAY: Base Level (3" Monochromatic Display), Premium Level (5" LCD Color Display); Odometer, Voltmeter, Diagnostic Messages, Gear Indicator, Trip Odometer, Total Engine Hours, Trip Hours, MPG, Distance to Empty/Refill for
	: GAUGE CLUSTER Speedometer, Tachometer, Engine Coolant Temp, Fuel Gauge, DEF Gauge, Oil Pressure Gauge, Primary and Secondary Air Pressure or Auxiliary Air Pressure (if Air Equipped)
	: WARNING SYSTEM Low Fuel, Low DEF, Low Oil Pressure, High Engine Coolant Temp, Low Battery Voltage (Visual and Audible), Low Air Pressure, Primary and Secondary (if Air Equipped)
16GHU	GRAB HANDLE, CAB INTERIOR (2) Safety Yellow
16XJN	INSTRUMENT PANEL Flat Panel
16HKT	IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster
16SNU	MIRRORS (2) Aero Pedestal, Power Adjust, Heated, Bright Heads, Black Arms, 6.5" x 14" Flat Glass, Includes 6.5" x 6" Convex Mirrors, for 102" Load Width
	<u>Notes</u>
	: Mirror Dimensions are Rounded to the Nearest 0.5"
16JNT	SEAT, DRIVER {National 2000} Air Suspension, High Back with Integral Headrest, Vinyl, Isolator, 1 Chamber Lumbar, with 2 Position Front Cushion Adjust, -3 to +14 Degree Angle Back Adjust
16SMH	SEAT, TWO-MAN PASSENGER {National} Fixed Back, Integrated Headrest in Both Occupant Positions, Vinyl, with Under Seat Storage Compartment
16WJU	WINDOW, POWER (2) and Power Door Locks, Left and Right Doors, Includes Express Down Feature

FRAMES

1CAD	FRAME RAILS High Strength Low Alloy Steel (80,000 PSI Yield); 10.250" x 3.092" x 0.375" (260.4mm x 78.5mm x 9.5mm); 455.0" (11557mm) Maximum OAL
1LNN	BUMPER, FRONT Contoured, Steel, Chrome Plated
1570	TOW HOOK, FRONT (2) Frame Mounted
1LEG	LICENSE PLATE HOLDER Includes Upper & Lower Mounting Plate Hardware, Mounted in Existing Holes in Front Bumper
1WEJ	WHEELBASE RANGE 199" (505cm) Through and Including 254" (645cm)

BRAKES

4091	BRAKE SYSTEM, AIR Dual System for Straight Truck Applications
	<u>Includes</u>
	: BRAKE LINES Color and Size Coded Nylon
	: DRAIN VALVE Twist-Type
	: GAUGE, AIR PRESSURE (2) Air 1 and Air 2 Gauges; Located in Instrument Cluster
	: PARKING BRAKE CONTROL Yellow Knob, Located on Instrument Panel
	: PARKING BRAKE VALVE For Truck
	: QUICK RELEASE VALVE On Rear Axle for Spring Brake Release: 1 for 4x2, 2 for 6x4
	: SPRING BRAKE MODULATOR VALVE R-7 for 4x2, SR-7 with relay valve for 6x4/8x6
4AZA	AIR BRAKE ABS {Bendix AntiLock Brake System} 4-Channel (4 Sensor/4 Modulator) Full Vehicle Wheel Control System
4GBM	BRAKE, PARKING Manual Push-Pull Pneumatic Parking Brake
4XDC	BRAKES, FRONT {Meritor 15X4 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 15" X 4", 13,200-lb Capacity
4EXP	BRAKE CHAMBERS, FRONT AXLE {Bendix} 20 SqiIn

<u>Code</u>	<u>Description</u>
4LAG	SLACK ADJUSTERS, FRONT {Gunitex} Automatic
4XDU	BRAKES, REAR {Meritor 15X8.625 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 15" X 8.625", 21,000-lb Capacity per Axle
4EXS	BRAKE CHAMBERS, REAR AXLE {Bendix EverSure} 24/30 SqIn Spring Brake
4LGG	SLACK ADJUSTERS, REAR {Gunitex} Automatic
4SPA	AIR COMPRESSOR {Cummins} 18.7 CFM
4EDN	AIR DRYER {Bendix AD-9SI} with Heater, Includes Safety Valve
4VLE	AIR DRYER LOCATION Mounted Inside Engine Compartment, Right Side
4VKH	AIR TANK LOCATION (2) Mounted Under Battery Box, Outside Right Rail, Under Cab

STEERING

5PRG	STEERING GEAR {TRW (Ross) TAS40} Power
5708	STEERING COLUMN Tilting
5CAW	STEERING WHEEL 4-Spoke; 18" Dia., Black

DRIVELINES

6DGA	DRIVELINE SYSTEM {Dana Spicer} SPL100, for 4x2/6x2
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EXHAUST SYSTEMS

7BME	EXHAUST SYSTEM Horizontal Aftertreatment System, Frame Mounted Under Right Rail Back of Cab, Includes Single Short Horizontal Tail Pipe
7SCP	ENGINE EXHAUST BRAKE for Cummins ISB/B6.7/ISL/L9 Engine with Variable Vane Turbo Charger

ELECTRICAL SYSTEMS

8000	ELECTRICAL SYSTEM 12-Volt, Standard Equipment <u>Includes</u> : DATA LINK CONNECTOR For Vehicle Programming and Diagnostics In Cab : HAZARD SWITCH Push On/Push Off, Located on Instrument Panel to Right of Steering Wheel : HEADLIGHT DIMMER SWITCH Integral with Turn Signal Lever : PARKING LIGHT Integral with Front Turn Signal and Rear Tail Light : STARTER SWITCH Electric, Key Operated : STOP, TURN, TAIL & B/U LIGHTS Dual, Rear, Combination with Reflector : TURN SIGNAL SWITCH Self-Cancelling for Trucks, Manual Cancelling for Tractors, with Lane Change Feature : TURN SIGNALS, FRONT Includes Reflectors and Auxiliary Side Turn Signals, Solid State Flashers; Flush Mounted : WINDSHIELD WIPER SWITCH 2-Speed with Wash and Intermittent Feature (5 Pre-Set Delays), Integral with Turn Signal Lever : WINDSHIELD WIPERS Single Motor, Electric, Cowl Mounted : WIRING, CHASSIS Color Coded and Continuously Numbered
8GXD	ALTERNATOR {Leece-Neville AVI160P2013} Brush Type, 12 Volt, 160 Amp Capacity, Pad Mount, with Remote Sense
8RPP	ANTENNA Shark Fin, Roof Mounted
8VUX	BATTERY BOX Steel, with Plastic Cover, 25" Wide, 2-3 Battery Capacity, Mounted Right Side Under Cab

<u>Code</u>	<u>Description</u>
8MSG	BATTERY SYSTEM {Fleetrite} Maintenance-Free, (3) 12-Volt 1980CCA Total, Top Threaded Stud
8HAB	BODY BUILDER WIRING Back of Day Cab at Left Frame or Under Sleeper, Extended or Crew Cab at Left Frame; Includes Sealed Connectors for Tail/Amber Turn/Marker/ Backup/Accessory Power/Ground and Sealed Connector for Stop/Turn
8XAH	CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses
8XNZ	HEADLIGHTS Halogen, with Daytime Running Lights
8WRB	HEADLIGHTS ON W/WIPERS Headlights Will Automatically Turn On if Windshield Wipers are Turned On
8XHN	HORN, AIR Single Trumpet, Black, with Lanyard Pull Cord
8540	HORN, ELECTRIC (2) Trumpet Style
8WWJ	INDICATOR, LOW COOLANT LEVEL with Audible Alarm
8RPS	RADIO AM/FM/WB/Clock/Bluetooth/USB Input/Auxiliary Input
8RMZ	SPEAKERS (2) 6.5" Dual Cone Mounted in Both Doors, (2) 5.25" Dual Cone Mounted in Both B-Pillars
8XKL	STARTING MOTOR {Mitsubishi Electric Automotive America 90P47} 12-Volt, with Soft-Start
8WPZ	TEST EXTERIOR LIGHTS Pre-Trip Inspection will Cycle all Exterior Lamps Except Back-up Lights

FRONT END

9WBW	FRONT END Tilting, Fiberglass, with Three Piece Construction, Dual Air Intakes
9WBN	FENDER EXTENSIONS Painted
9HCY	GRILLE Molded in Black, with Chrome Surround
9AAB	LOGOS EXTERIOR Model Badges
9AAE	LOGOS EXTERIOR, ENGINE Badges

SPEEDOMETER, TOOLS, MISC

10AGB	COMMUNICATIONS MODULE Telematics Device with Over the Air Programming; Includes Five Year Data Plan and International 360
10060	PAINT SCHEMATIC, PT-1 Single Color, Design 100 <u>Includes</u> : PAINT SCHEMATIC ID LETTERS "WP"
10761	PAINT TYPE Base Coat/Clear Coat, 1-2 Tone
10NPW	SPECIAL RATING, GVWR Limited to 26,000-lb GVWR

FUEL TANKS

15SGJ	FUEL TANK Top Draw, Non-Polished Aluminum, D-Style, 16" Tank Depth, 50 US Gal (189L), Mounted Left Side, Under Cab
15WDG	DEF TANK 7 US Gal (26L) Capacity, Frame Mounted Outside Left Rail, Under Cab
15LMN	FUEL/WATER SEPARATOR {Racor 400 Series,} 12 VDC Electric Heater, Includes Pre-Heater, with Primer Pump, Includes Water-in-Fuel Sensor
15LRE	LOCATION FUEL/WATER SEPARATOR Mounted Under Hood, Left Side, Above Front Axle

WHEELS, TIRES - FRONT

<u>Code</u>	<u>Description</u>
27DAY	WHEELS, FRONT {Accuride 29685} DISC; 19.5x7.50 Rims, Extra Polish Aluminum, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs
7789455510	(2) TIRE, FRONT 245/70R19.5 Load Range H R02 PROFUEL STEER (PIRELLI), 627 rev/mile, 81 MPH, All-Position

WHEELS, TIRES - REAR

28DAY	WHEELS, REAR {Accuride 29685} DUAL DISC; 19.5x7.50 Rims, Extra Polish Aluminum Outer Wheel 10-Hand Hole, Steel Inner Wheel 5-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs
7789455511	(4) TIRE, REAR 245/70R19.5 Load Range H R02 PROFUEL DRIVE (PIRELLI), 627 rev/mile, 81 MPH, Drive

BODY INTEGRATION

60AAG	BDY INTG, REMOTE POWER MODULE Mounted Inside Cab Behind Driver Seat, Up to 6 Outputs & 6 Inputs, Max 20 amp per Channel, Max 80 amp Total; Includes 1 Switch Pack with Latched Switches
60ABA	BDY INTG, PTO ACCOMMODATION for Monitoring Cable Shift Engaged PTO, with Indicator Light and Audible Alarm in Gauge Cluster (requires 1 Remote Power Module input)
60AJE	BDY INTG, THROTTLE CONTROL Accommodation for On Demand Engine Speed for Single Customer Mounted Pressure Switch, Programmable Mode for Various Switch Actions, Useable Only While Vehicle is Stopped and the Park Brake is Applied (requires 1 Remote Power Module input)
	Cab schematic 100WP
	Location 1: 9219, Winter White (Std)
	Chassis schematic N/A

Services Section:**WARRANTY**

40129	WARRANTY Standard for MV Series, Effective with Vehicles Built July 1, 2017 or Later, CTS-2020A
40YYN	SRV CONTRACT, EXT CMS ENG/AFTR {Cummins} To 60-Month/300,000 Miles (480,000 km), Extended Cummins B6.7 Engine Coverage, Protection Plan 1 and Aftertreatment, (Truck Application Only)
1	22'x102" Jerr-Dan Rollback Recovery Body, See Attached For Specifications.
	Floorplan
	Fuel

<u>Description</u>	(US DOLLAR)	<u>Price</u>
Net Sales Price:		\$143,613.67

Please feel free to contact me regarding these specifications should your interests or needs change. I am confident you will be pleased with the quality and service of an International vehicle.

Approved by Seller:	Accepted by Purchaser:
Official Title and Date	Firm or Business Name
Authorized Signature	Authorized Signature and Date

This proposal is not binding upon the seller without Seller's Authorized Signature

Official Title and Date

The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.

The limited warranties applicable to the vehicles described herein are Navistar, Inc.'s standard printed warranties which are incorporated herein by reference and to which you have been provided a copy and hereby agree to their terms and conditions.

City Council Agenda Item Report

Meeting Date: May 29, 2024

Submitted by: Brian Kim

Submitting Department: Public Works

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 90 minutes (8:15 - 9:30pm)

Subject:

Authorization for City Manager to Execute Contract with Next Day Concrete for Headwall and Pipe Culvert Repairs on Crescent Road

Suggested Action:

Reference: Memorandum - B. Kim - 05.21.2023

Next Day Concrete Quote

VMP Construction Company Quote

Staff has identified a damaged headwall, culvert, and storm drain piping that requires immediate replacement. This infrastructure failure has resulted in the ineffectiveness of the entire structure/system, leading to significant soil/sediment erosion downstream. After thorough evaluation and consideration of two proposals, they recommend entering into a contract with Next Day Concrete. The proposal offers the best value for the city, considering both cost-effectiveness and the capability to address the project promptly.

Staff is seeking Council's authorization for the City Manager to execute the attached contract with Next Day Concrete. The total cost of the contract amounts to \$33,800.00. Fund source are ARPA-restricted funds.

Attachments:

[24.05.21_Memo_Approval_Concrete_Headwall.pdf](#)

[Next_Day_Concrete.pdf](#)

[VMP_Proposal \(Greenbelt\).pdf](#)



Date: 21-May-2023

To: Mr. Josué Salmerón, City Manager

From: Brian Kim, Assistant Director of Public Works - Operations

Re: **Concrete Headwall & Pipe Culvert**
Crescent Road/GPS Coordinates 39.006033, -76.883576

SUBJ.: **Council Approval – Next Day Concrete**

Background:

We have identified a damaged headwall, culvert, and storm drain piping that requires immediate replacement. This infrastructure failure has resulted in the ineffectiveness of the entire structure/system, leading to significant soil/sediment erosion downstream.

Proposal:

After thorough evaluation and consideration of two proposals, we recommend entering into a contract with Next Day Concrete. Their proposal offers the best value for the city, considering both cost-effectiveness and the capability to address the project promptly.

Recommendation:

We are seeking Council's authorization for the City Manager to execute the attached contract with Next Day Concrete. The total cost of the contract amounts to \$33,800.00.

Attached: < Next_Day_Concrete>: Next Day Concrete Proposal
< VMP_Proposal (Greenbelt)>: VMP





CITY OF GREENBELT
DEPARTMENT OF PUBLIC WORKS
555 CRESCENT ROAD, GREENBELT, MD 20770

MEMORANDUM





CITY OF GREENBELT
DEPARTMENT OF PUBLIC WORKS
555 CRESCENT ROAD, GREENBELT, MD 20770

MEMORANDUM





6910 96th Ave Lanham MD 20706

MHIC License #130887

Ask for: Williams Roque

Contact Info: Phone # (301) 537-3263

Email: nextdayconcrete@yahoo.com

www.nextdayconcrete.net

Proposal for concrete work

April 28, 2024

Address: 301-325 Crescent Rd greenbelt

Description of work

- Replace (1) section of 24" concrete culvert pipe and rebuild water release area at

Scope of water :

-Excavate the section of concrete culvert pipe and concrete collar that has separated from the culvert that runs under.

-Remove the existing section of the concrete culvert pipe that has failed and the concrete collar around the pipe and dispose of

-Purchase new section of 24" concrete culvert pipe

-Form new concrete footing 2" wide with #5 rebar at 18" O.C per sketch

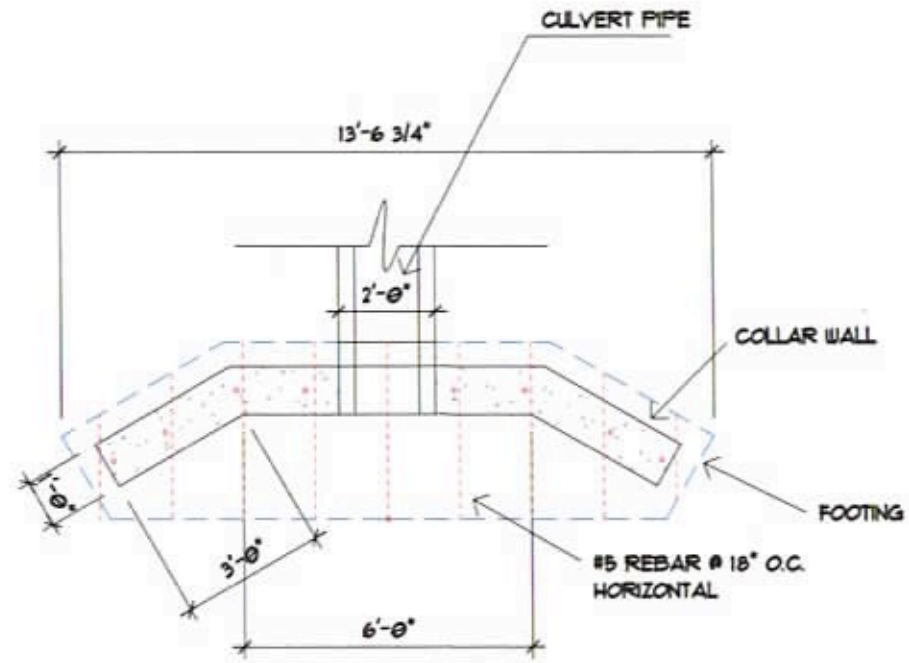
-Connect new concrete culvert pipe to existing pipe under street with mortar

-Form and pour new 12" thick collar with wing walls on either side with #5 rebar at 18" O.C from footing into wall. Per sketch

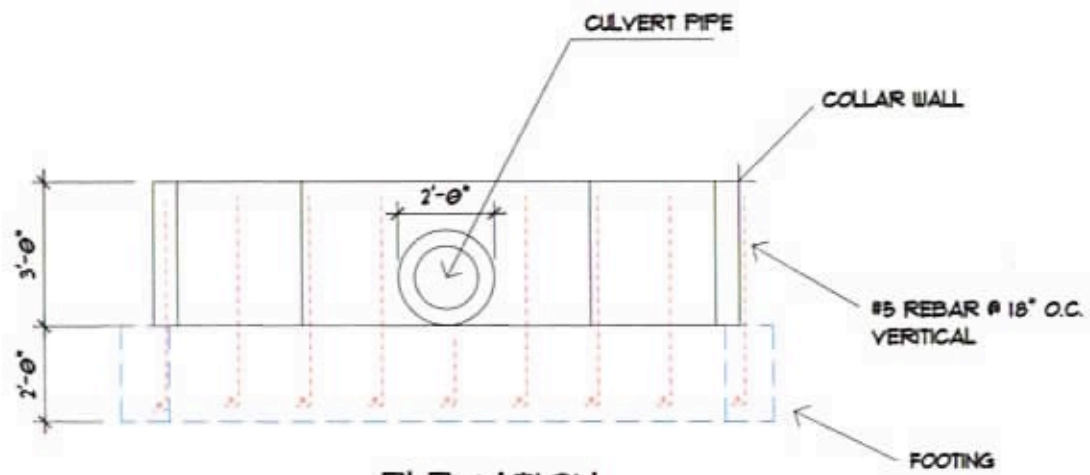
-At the end of footing and into the existing creek bed install large rock riprap to slow the flow of the water as released from new culvert design.

-BackFill dirt behind new culvert and compact. Grade , seed & install curlex to disturbed area

Grand total=\$33,800.00



PLAN



ELEVATION



VMP CONSTRUCTION COMPANY, INC.

9635 Annapolis Road, Lanham, Maryland 20706
Tel.: 301-3064410 Fax: 301-306-4412

May 10, 2024

Proposal 6272

The City of Greenbelt

555 Crescent Road

Greenbelt, Maryland 20770-1886

Attn: Brian Kim/Assistant Director of Public Works

email: bkim@greenbeltmd.gov

Ref: City of Greenbelt - Install Concrete Wall @ Crescent Road

Description:

Remove/Dispose concrete retaining wall

Install entrance with stone # 2

Install Filter Fabric & Rip Rap Stone

MOT Control

Install reinforce Concrete footing

Install reinforce Concrete retainage wall

Excavate & dispose debris

Includes labor & Equipment

Quote Amount	\$	36,725.00
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Respectfully

Valter Ramos

City Council Agenda Item Report

Meeting Date: May 29, 2024

Submitted by: Terri Hruby

Submitting Department: Planning

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 90 minutes (8:15 - 9:30pm)

Subject:

Bureau of Engraving and Printing Supplemental Environmental Assessment

Suggested Action:

Reference: Memorandum, J. Fearer, 5/23/24

Final Public Meeting Posters_13May2024

The Bureau of Engraving and Printing (BEP) has prepared a Draft Traffic and Utilities Mitigation Supplemental Environmental Assessment (EA) to evaluate potential environmental effects associated with the implementation of traffic, utility, and construction-related improvement measures associated with the proposed replacement BEP Currency Production Facility (CPF) at the Beltsville Agricultural Research Center (BARC).

The Draft EA analyses the implementation of traffic, utility, and construction-related improvement measures that are needed to address:

- The potential impact of the construction and operation of the CPF on the seven (7) intersections determined to already have a failing level of service (LOS).
- Potential delays and extended queue lengths on the surrounding roadways.
- The CPF's planned use of municipal utility systems, including water, electric, telecommunication, gas, and sanitary.
- Currently insufficient laydown areas for the planned construction.

Staff focused primarily on the transportation analysis in the Draft EA for its review given the expedited timeline, and note that by not addressing the opportunity to improve the targeted roadways to also include previously planned pedestrian and bicycle infrastructure, the Draft EA appears to fall short of the previous assurances in the Transportation Management Plan (TMP) and Transportation Demand Management (TDM) strategies included in the Final Site and Building Report as presented to NCPC and the public last August.

Staff recommend that City Council transmit a letter to the USACE that summarizes the outstanding items of concern as discussed in Staff's memo and restates the City's overall opposition to the project.

Attachments:

[24-0523_BEP Supplemental EA_Council Memo_FINAL.pdf](#)

[Final Public Meeting Posters_13May2024.pdf](#)



MEMORANDUM

TO: City Council

FROM: Jaime Fearer, AICP, Assistant Director of Planning

VIA: Terri Hruby, AICP, Director of Planning and Community Development

DATE: May 23, 2024

RE: Draft Supplemental Environmental Assessment for traffic and Utilities Mitigation for the Bureau of Engraving and Printing – Currency Production Facility

Background

The Bureau of Engraving and Printing (BEP) has prepared a Draft Traffic and Utilities Mitigation Supplemental Environmental Assessment (EA) to evaluate potential environmental effects associated with the implementation of traffic, utility, and construction-related improvement measures associated with the proposed replacement BEP Currency Production Facility (CPF) at the Beltsville Agricultural Research Center (BARC).

The Draft EA includes the following information:

- Purpose of and need for the Proposed Action
- Description of the Proposed Action
- Affected environment
- Environmental consequences
- Mitigation measures to reduce or avoid adverse effects

On October 28, 2019, at a regularly scheduled City Council meeting, Council voted 6-1 in opposition to the relocation of the Bureau of Engraving and Printing to the Beltsville Agricultural Research Center (Proposed Action). Since then, the City has consistently opposed the relocation of the BEP to BARC. However, the Record of Decision issued by the U.S. Department of Treasury (Treasury) in October 2021 finalizes the decision to move this facility to BARC.

Through the National Environmental Policy Act (NEPA) process, City Council sent letters to the U.S. Army Corps of Engineers (USACE) dated December 12, 2019, and December 21, 2020, during the public scoping period and the Draft Environmental Impact Statement (DEIS) public comment period, respectively, outlining community issues and concerns regarding the Proposed Action, and stating support for the No Build Alternative.

In January 2021, the National Capital Planning Commission (NCPC) referred a Concept Site and Building Report for the project to the City for review. This report, which had been submitted to NCPC in accordance with NCPC's review process, complements and builds on information made available in the DEIS. On February 3, 2021, staff briefed the Advisory Planning Board (APB), and on February 22, 2021, staff presented the Concept Site and Building Report to Council, and Council subsequently transmitted comments to the NCPC.

In August 2023, the NCPC referred the Final Concept Site and Building Report to the City for review. Staff requested the opportunity to review more detailed site plans, and the USACE shared select plans, currently at 65% design. On September 6, 2023, staff briefed the APB to update the Board on the latest revisions to the project, and on September 11, 2023, staff presented the Final Concept Site and Building Report to Council, and Council subsequently transmitted comments to the NCPC. Additionally, staff submitted testimony on behalf of the City for NCPC's October 5, 2023, meeting. On October 23, 2023, staff participated in an inter-agency meeting led by USACE on offsite roadway improvements in advance of the release of the Draft EA.

General Information

The purpose of the Draft EA is to evaluate potential environmental effects associated with the implementation of traffic, utility, and construction-related improvement measures associated with the proposed replacement BEP CPF at BARC. The implementation of traffic, utility, and construction-related improvement measures is also referred to as the "Proposed Action" in the Draft EA, and the purpose of a Proposed Action is to meet the traffic improvements as outlined in the 2021 Final Environmental Impact Statement (EIS) and subsequent utility and construction-related design changes for the construction and operation of a CPF at BARC.

The Draft EA analyses the Proposed Action that is needed to address:

- The potential impact of the construction and operation of the CPF on the seven (7) intersections determined to already have a failing level of service (LOS).
- Potential delays and extended queue lengths on the surrounding roadways.
- The CPF's planned use of municipal utility systems, including water, electric, telecommunication, gas, and sanitary.
- Currently insufficient laydown areas for the planned construction.

The Proposed Action is to implement roadway improvements and/or realignments at the seven (7) intersections with failing LOS in the BEP's 2021 EIS as well as additional locations adjacent to the CPF site. The Proposed Action also constructs an entrance road for the new CPF site, an access road for the two existing USDA wells in the vicinity of the CPF site, and provides utility access to the CPF site, which includes new alignments for electric, telecommunications, and gas lines, as well as construction of a new sanitary sewer line from the replacement CPF that ties into the Washington Suburban Sanitary Commission (WSSC) sanitary sewer system.

The Draft EA analyzes two Action Alternatives as well as a No-Action Alternative. Action Alternative 1 and Action Alternative 2 differ only in the alignment of the new sanitary sewer line that will run from the CPF site and tie into the WSSC sanitary sewer system.

Both Action Alternatives include improvements at the seven (7) intersections identified for improvement in BEP's 2021 EIS. Improvements may include, but are not limited to, lane widening, addition of turn lanes, addition of new signage, and addition of traffic control devices. Based on the results of the TIS and BEP's 2021 EIS, intersections to be redeveloped include:

- Edmonston Road at Sunnyside Avenue, maintained by Maryland State Highway Administration (SHA) and Prince George's County;
- Edmonston Road at Beaver Dam Road, maintained by SHA and Prince George's County;
- Edmonston Road at Powder Mill Road, maintained by USDA, SHA, and Prince George's County;
- Powder Mill Road at Animal Husbandry Road, maintained by USDA;
- Powder Mill Road at Springfield Road, maintained by USDA and Prince George's County;
- Powder Mill Road at Baltimore-Washington Parkway northbound ramps, maintained by USDA and National Parks Service (NPS); and
- Powder Mill at Baltimore-Washington Parkway southbound ramps, maintained by USDA and NPS.

All work on SHA roadways will conform to the latest approved SHA specifications, including Standard Specifications for Construction and Materials, Book of Standards for Highway and Incidental Structures, and Manual on Uniform Traffic Control Devices.

In addition to the intersections identified in BEP's 2021 EIS, the following traffic improvements are also proposed:

- Widening of MD 201/Edmonston Road, replacement of traffic signals and installation of new roadway signage, and accommodations for bicycles;
- Widening, new signalization, and potential installation of bioswale features at Powder Mill Road and the Baltimore-Washington Parkway;
- Removal of a portion of Poultry Road to accommodate the CPF facility parking lot and repaving of the remaining portion to improve the entrance to the parking lot of BARC Building 229;
- Regrading and repaving a portion of Sheep Road by its intersection with Powder Mill Road;
- Construction of a new entrance road for the CPF site; part of the entrance road's footprint is included in the scope of BEP's 2021 EIS;
- Minor improvements to Animal Husbandry Road associated with the new CPF entrance road;
- Construction of a new gravel road to access two existing USDA wells southeast of the CPF site;
- Installation of additional roadway signage along Powder Mill Road and Edmonston Road; and
- Removal of rumble strips along Powder Mill Road from Edmonston Road to Baltimore-Washington Parkway.

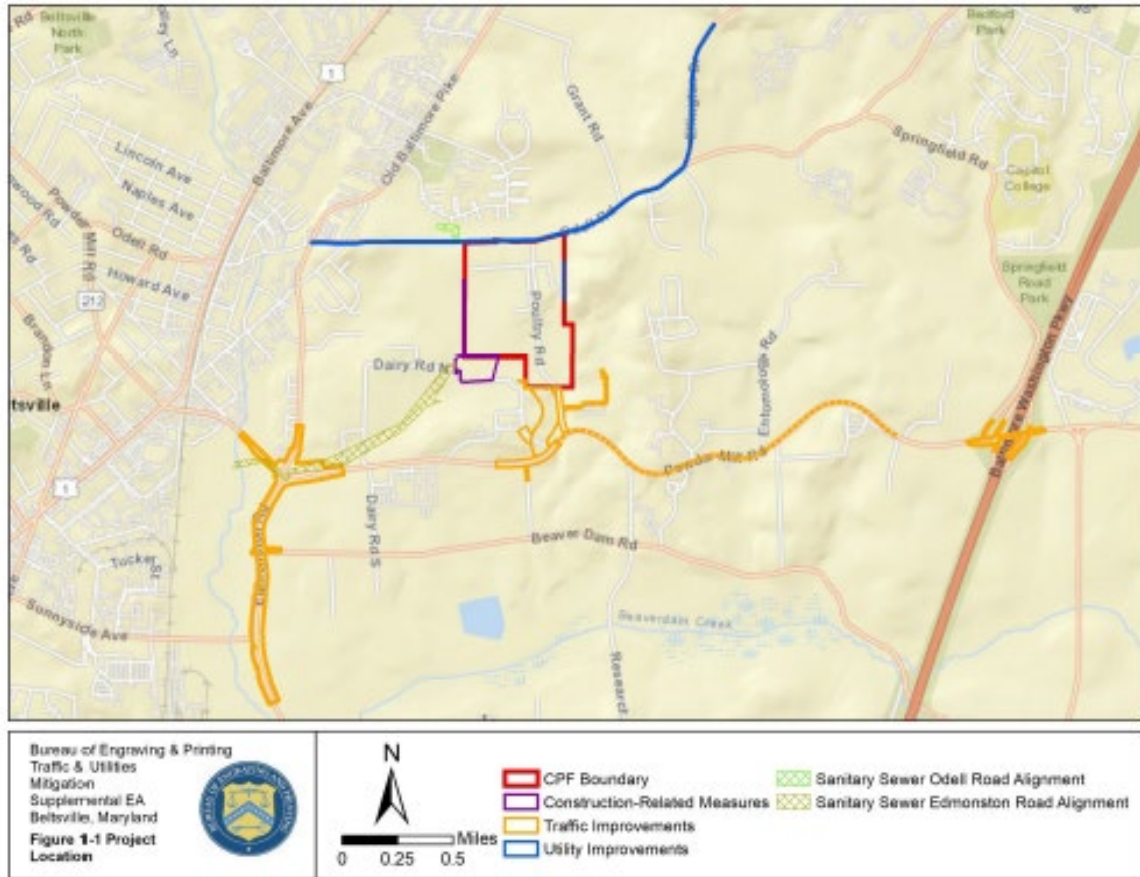


Figure 1: Overview of Locations for Mitigation in the Proposed Action

MD201/Edmonston Rd. Area MD201/Edmonston Rd. Area



MD201/Edmonston Rd. Area



Baltimore-Washington Parkway Area



Figure 2: Proposed Roadway Improvements - Edmonston Road and Powder Mill Road at B-W Parkway

The proposed utility improvements to provide service to the CPF site are as follows:

- Installation of new aboveground Potomac Electric Power Corporation (PEPCO) electric lines on existing poles along both sides of Odell Road from its intersection with Edmonston Road to the CPF site. Some existing poles are in degraded condition and may require full replacement.
- Installation of new aboveground lines to provide Verizon service running on existing poles from the intersection of Odell Road and Edmonston Road to the CPF site, and from Ellington Drive, south of Muirkirk Road, to Odell Road and west to the CPF site. Some existing poles are in degraded condition and may require full replacement.
- Installation of a new Washington Gas connection south of Odell Road and east of Poultry Road and the new CPF.
- Construction of a new sanitary sewer line running from the CPF site and tying into the WSSC sanitary sewer system. Under Alternative 1, the sanitary sewer line would run north from the CPF site and tie into the WSSC sanitary sewer system north of Odell Road. Under Alternative 2, the sanitary sewer line would run southwest from the CPF site and would tie into the WSSC sanitary sewer system west of the Edmonston Road and Powder Mill Road intersection. Wastewater would be treated at the Blue Plains Advanced Wastewater Treatment Plant (WWTP), which is the WWTP used by BEP's existing facilities in the Washington, DC area. BEP would pre-treat all industrial wastewater to WSSC standards in-house prior to discharge into the WSSC system.

A 7.5-acre laydown area south of the replacement CPF site will be temporarily used for parking and storage during construction. A bioswale maintenance access will be cleared west of the CPF site to access and maintain a planned bioswale.

Analysis

The Draft EA was released for a 30-day public review on April 30, 2024, and comment is due by Sunday, June 2, 2024. The document is 666 pages in length, and staff focused primarily on the transportation analysis in the Draft EA for its review given the expedited timeline. The attached posters from USACE's May 13, 2024, public meeting outline some of the anticipated environmental impacts and proposed mitigations for the following topics (in addition to Transportation): Air Quality, Socioeconomics and Environmental Justice, Natural Resources, Cultural Resources, Noise, and Utilities.

Of greatest concern to staff is the proposed widening of MD 201/Edmonston Road (see Figure 2, above). The Draft EA proposes widening MD 201/Edmonston Road from approximately 0.2-miles south of Sunnyside Avenue to just north of Powder Mill Road. Project number 12 in Table 4-1 of the Draft EA, "Ongoing and Reasonably Foreseeable Future Developments", cites the National Capital Region Transportation Planning Board (NCR TPB) for a Maryland Department of Transportation (MDOT) widening project along 4.5 miles of MD 201 from the Beltway to the Intercounty Connector. However, this project, formerly known as "MD 201 Extended", was removed from the most recent Maryland State Consolidated Transportation Program (CTP), FY 2024-2029. Additionally, the project was removed from the latest draft of the TPB's Visualize 2050 Air Quality Conformity Network Inputs, which informs the region's federally mandated long-range transportation plan.

If this widening were to move forward in planning, staff also question the functionality of MD 201/Edmonston Road narrowing to two (2) lanes from four (4) just north of Cherrywood Lane and then widening back out to four (4) lanes, as indicated in Figure 2, above.

Concerning active transportation, the Circulation element of USACE's Final Site and Building Report submission to NCPC (August 2023) stated in the Detailed Strategies of the required Transportation Management Plan (TMP) that the project would include the following "Bicycle Support":

- Support improvement of bicycle infrastructure in Prince George's County and expand transit subsidy to include bicycle commute;
- Prince George's County Bicycle Master Plan proposes improved bicycle infrastructure near BEP CPF; and
- Master Plan includes bike lanes on Edmonston Road (MD 201), Powder Mill Road, Odell Road, Beaver Dam Road, and Springfield Road.

Other than stating that "[p]roposed improvements [along Edmonston Road] include accommodations to become more bicycle friendly", the Draft EA does not directly address or indicate that the Proposed Action will include previously supported improvements for pedestrians and bicyclists.

City staff anticipated that the Draft EA would address needed vehicle, pedestrian, and bicycle improvements along Edmonston Road, the Powder Mill Road frontage, and all other intersections identified for mitigation, and that roadway impacts incurred during this project would be reconstructed with all Prince George's County master-planned bicycle and pedestrian facilities, as identified in the current Countywide Master Plan of Transportation. Those planned facilities include:

- Powder Mill Road: Designated bike lanes along MD 212 through BARC
- Odell Road: Designated bike lanes between Muirkirk Road and Edmonston Road/Old Baltimore Pike

- Beaverdam Road: Designated bike lanes between MD 210 and Springfield Road
- Springfield Road: Designated bike lanes between Odell Road and MD 564

Overall, the Draft EA's acute focus on easing vehicular LOS, while only tangentially addressing the need for safe active transportation infrastructure, is concerning. Staff note that by not addressing the opportunity to improve the targeted roadways to also include previously planned pedestrian and bicycle infrastructure, the Draft EA appears to fall short of the previous assurances in the Transportation Management Plan (TMP) and Transportation Demand Management (TDM) strategies included in the Final Site and Building Report as presented to NCPC and the public last August.

Recommendation

Staff recommend that City Council transmit a letter to the USACE that summarizes the outstanding items of concern as discussed above and restates the City's overall opposition to the project.

WELCOME



Public Meeting

for the

Bureau of Engraving and Printing Traffic and Utilities Mitigation Supplemental Environmental Assessment

Beltsville, Maryland

May 13, 2024

(Backup date May 14, 2024)



National Environmental Policy Act (NEPA)

Process and Schedule

The Bureau of Engraving and Printing (BEP) has prepared an Environmental Assessment (EA) to evaluate potential environmental effects associated with the implementation of traffic, utility, and construction-related improvement measures associated with the proposed replacement BEP Currency Production Facility (CPF) at the Beltsville Agricultural Research Center (BARC).

The Draft EA is available for review on the BEP project website:

<https://www.nab.usace.army.mil/BEP/>

WE ARE
HERE

Environmental
Impact Statement
(EIS) Record of
Decision

Publish Draft EA
(Spring 2024)

30-day Review
Period
(Spring 2024)

Final EA
(Early Summer
2024)

Publish Finding of
No
Significant
Impact (FNSI) or
Notice of Intent
(NOI) to
prepare an EIS
(Summer 2024)

The Draft EA includes the following information:

- Purpose of and Need for the Proposed Action
- Description of the Proposed Action
- Affected environment
- Environmental consequences
- Mitigation measures to reduce or avoid adverse effects

Replacement Currency Production



Beltsville Agricultural Research Center

For more information, visit the project website at:

WWW.NAB.USACE.ARMY.MIL/BEP



U.S. Army Corps
of Engineers

Purpose and Need for the Proposed Action

The Purpose of the Proposed Action is to:

Meet the traffic improvements as outlined in the Final Environmental Impact Statement (EIS) and subsequent utility and construction-related design changes for the Construction and Operation of a CPF at BARC.

The Proposed Action is needed to address:

1. The potential impact of the construction and operation of the CPF on the seven intersections determined to already have a failing level of service.
2. Potential delays and extended queue lengths on the surrounding roadways.
3. The CPF's planned use of municipal utility systems, including water, electric, telecommunication, gas, and sanitary.
4. Currently insufficient laydown areas for the planned construction.



Draft Environmental Assessment (EA)

In 2021, BEP completed the EIS and Record of Decision for the BEP replacement CPF at BARC.

The EIS identified traffic measures that would be required to reduce or avoid adverse impacts once the CPF begins operating. Additional utilities improvements and construction-related elements were also identified after completion of the EIS. Conceptual designs developed for these traffic, utility, and construction-related elements have been developed by BEP and the U.S. Army Corps of Engineers, with input from other agencies as appropriate. These elements are analyzed in the Draft EA.

Traffic, utility, and construction-related elements analyzed in the Draft EA include:

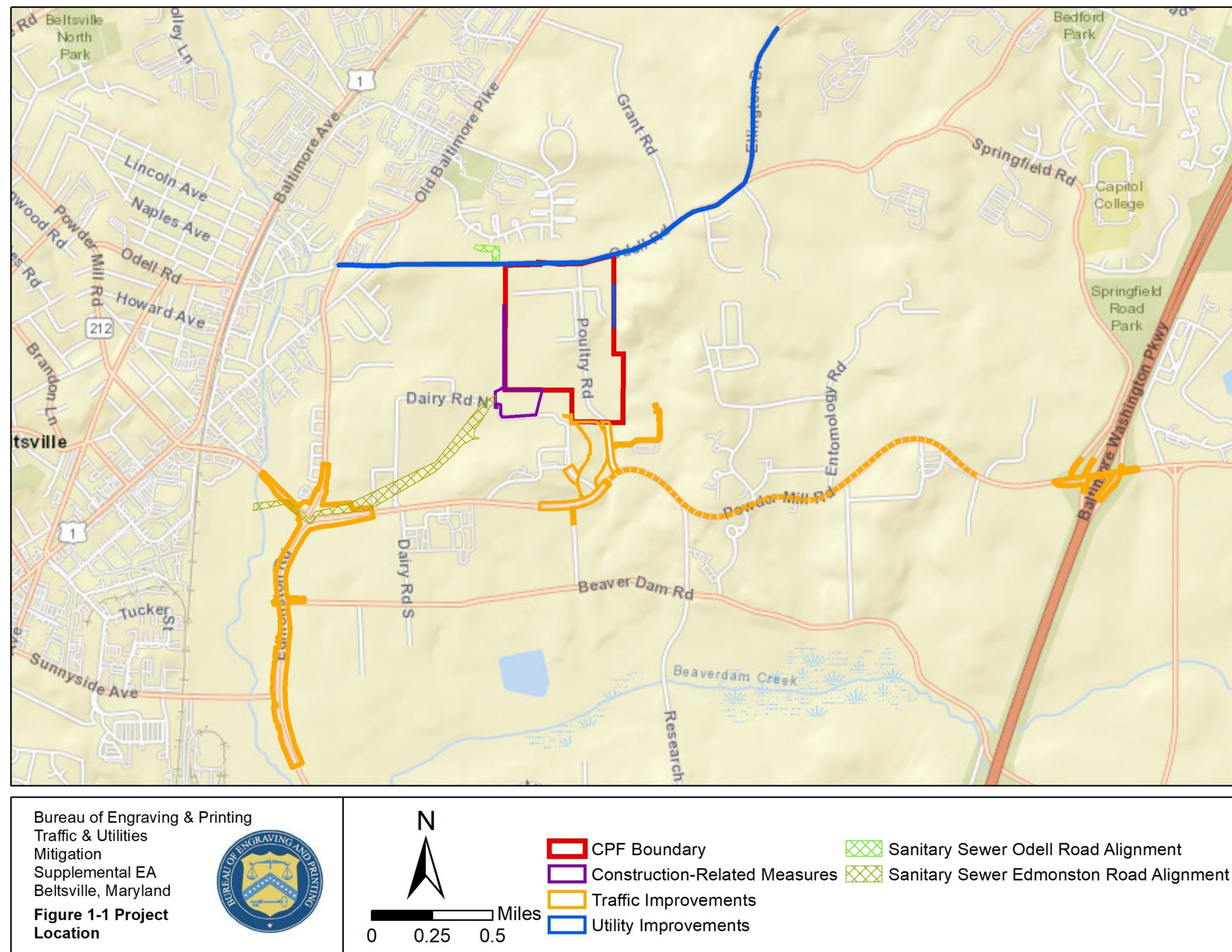
- Roadway improvements including lane widening, new turning lanes, removal of rumble strips, and new signaling.
- Construct a new bioswale.
- New sanitary sewer lines.
- New potable water and gas lines.
- New aboveground electric and telecommunication lines.
- Dedicated construction staging areas at BARC.
- Construction of new gravel road to access two existing USDA wells.



The Draft EA has been published for review and comment by the public, regulatory agencies, tribes, and elected officials. Comments can be made during the 30-day review period.



Overview of the Proposed Action



Replacement Currency Production



Beltsville Agricultural Research Center

For more information, visit the project website at:
WWW.NAB.USACE.ARMY.MIL/BEP



US Army Corps
of Engineers

Proposed Roadway Improvements

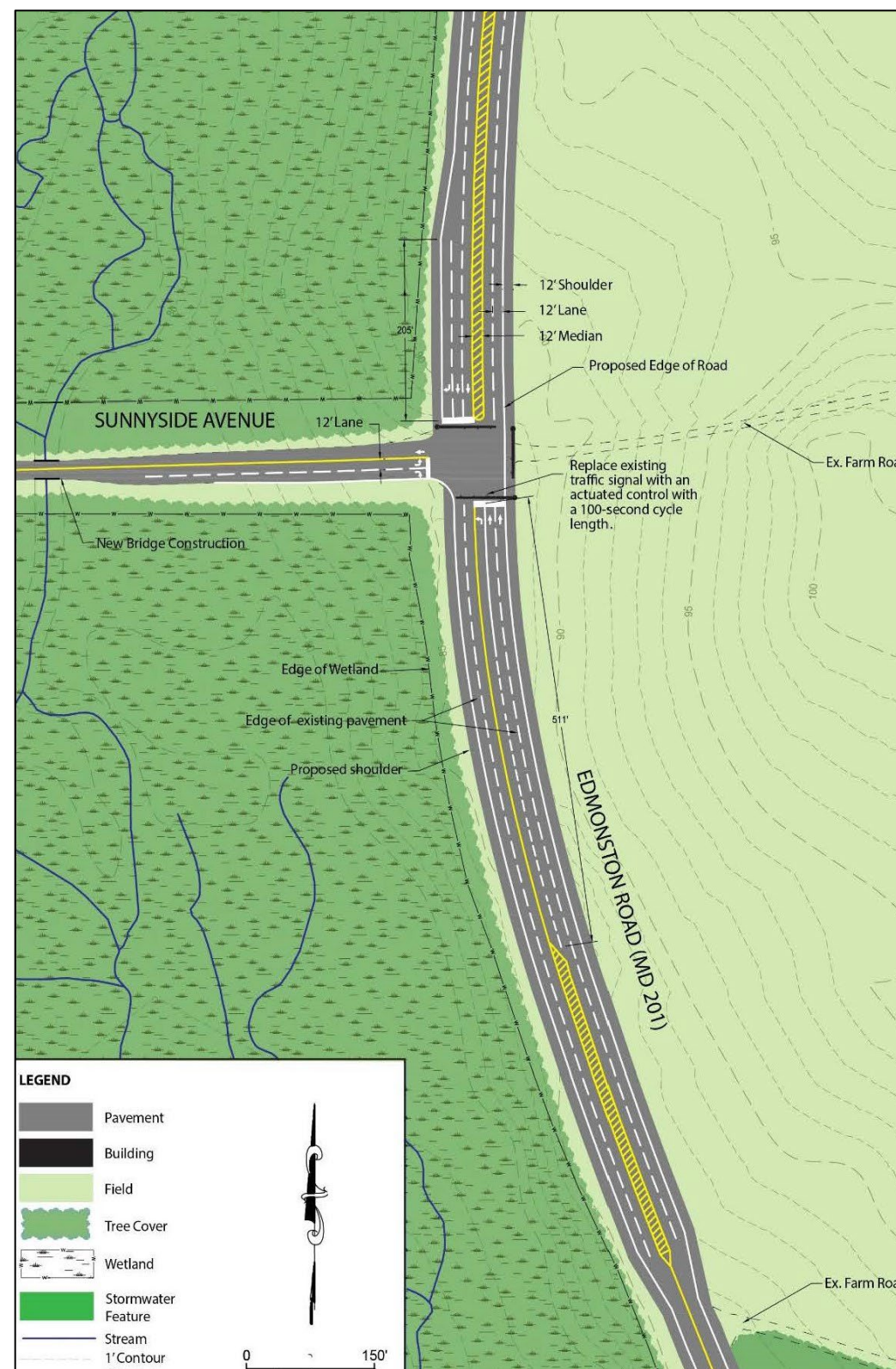
Impacts:

Temporary, including dust from grading, paving equipment noise, reduced speed in work zones, and construction equipment & asphalt emissions.

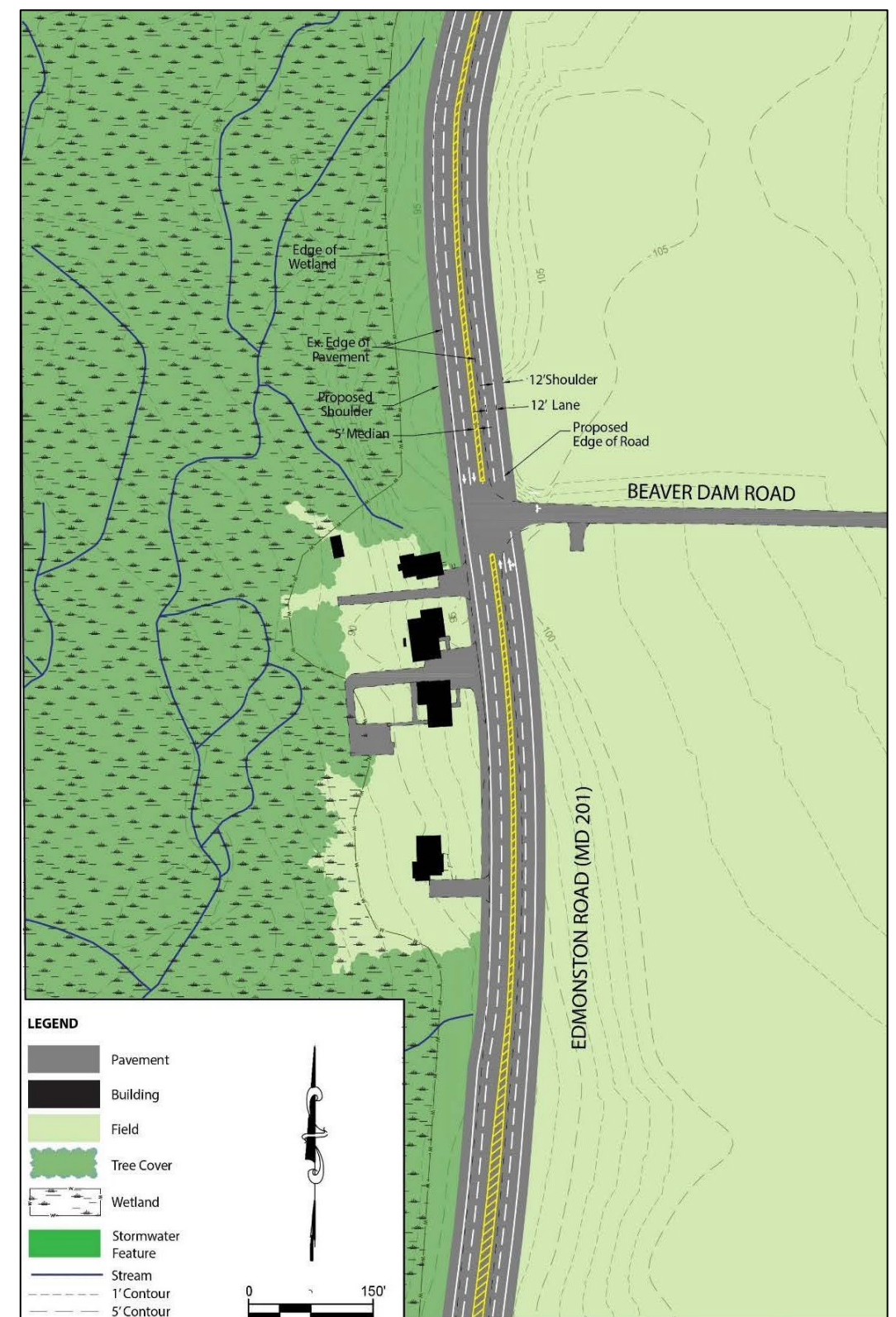
Mitigation:

Temporary road or lane closures would be scheduled during low volume traffic periods, when possible.

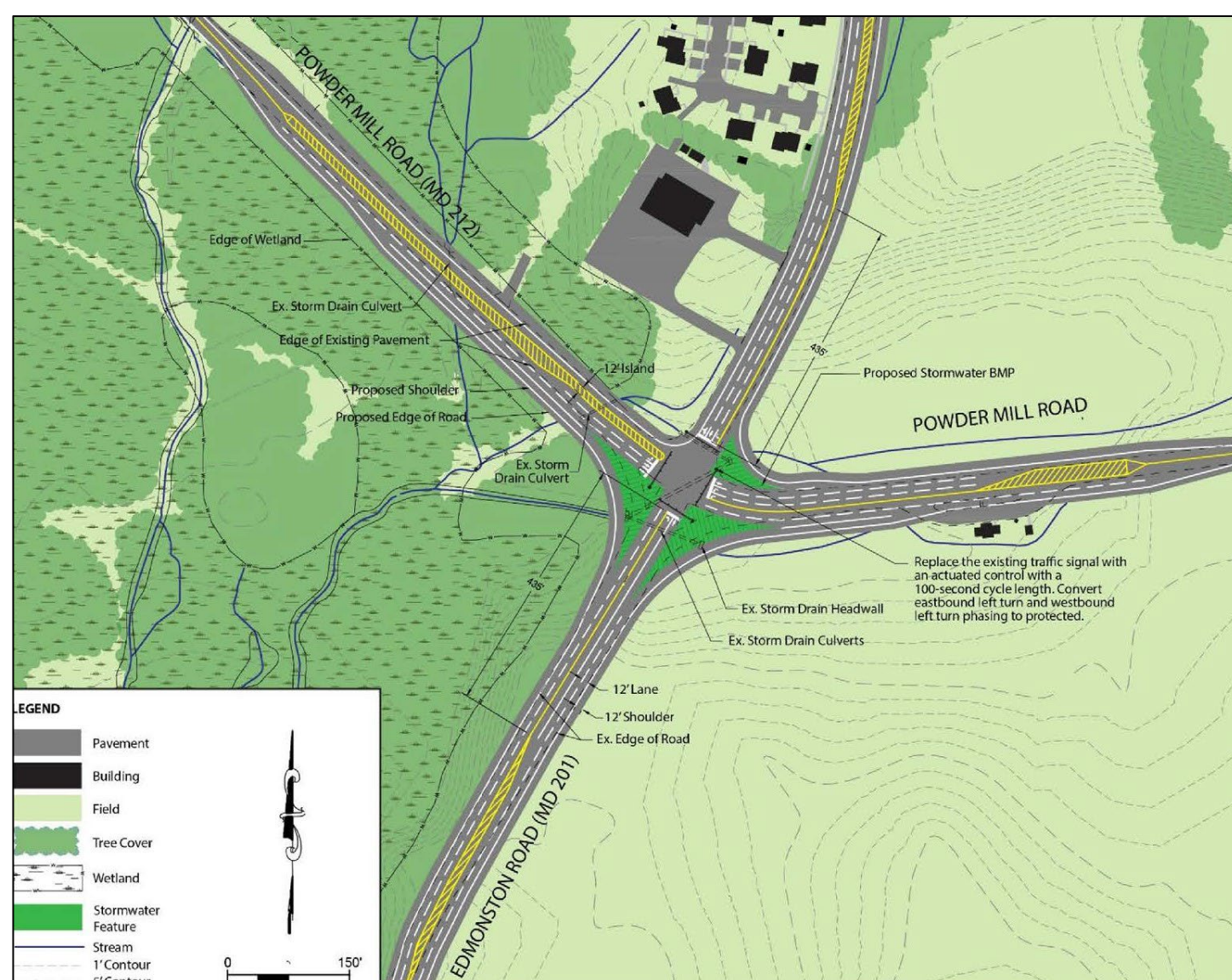
MD201/Edmonston Rd. Area



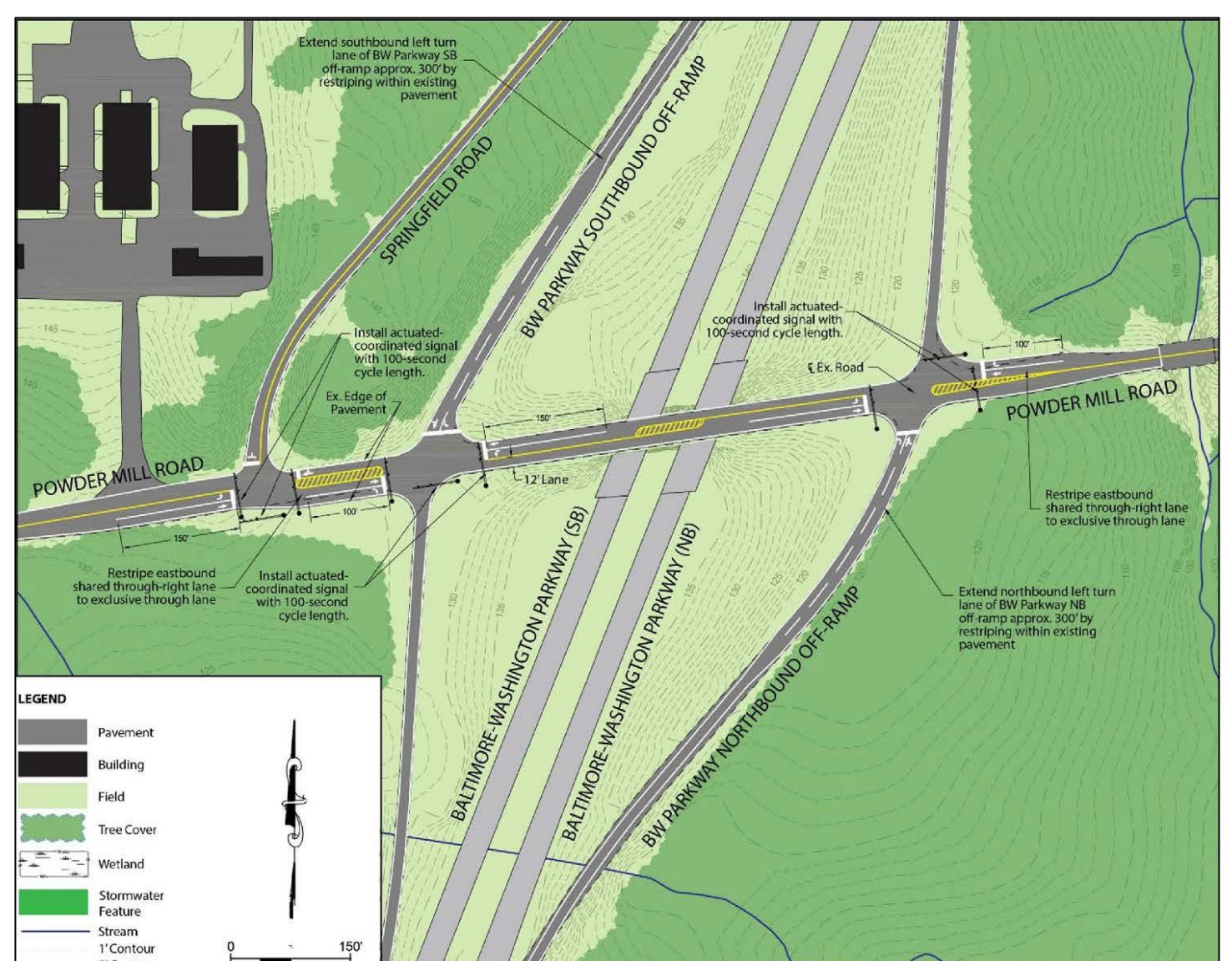
MD201/Edmonston Rd. Area



MD201/Edmonston Rd. Area



Baltimore-Washington Parkway Area



Replacement Currency Production



Beltsville Agricultural Research Center

For more information, visit the project website at:
WWW.NAB.USACE.ARMY.MIL/BEP



US Army Corps
of Engineers

Air Quality

Impacts:

- Temporary emissions from construction equipment.
- Temporary dust from grading and excavating.
- Impacts would be localized.

Mitigation:

- Comply with MDE's vehicle idling requirements by turning off equipment and vehicles not in use.
- Use ultra-low sulfur diesel, propane, or natural gas as fuel to the extent possible to minimize carbon dioxide (CO₂) and sulfur dioxide (SO₂) emissions.
- Use dust palliatives to minimize and control fugitive dust emissions.
- Use construction equipment powered by Tier 4-compliant engines and maintain motorized equipment in good working order. Tier 4-compliant engines incorporate advanced emission control technologies, meeting U.S. Environmental Protection Agency standards and contributing to better air quality.
- Stage equipment away from residential areas.



Socioeconomics and Environmental Justice

Socioeconomics

Impacts:

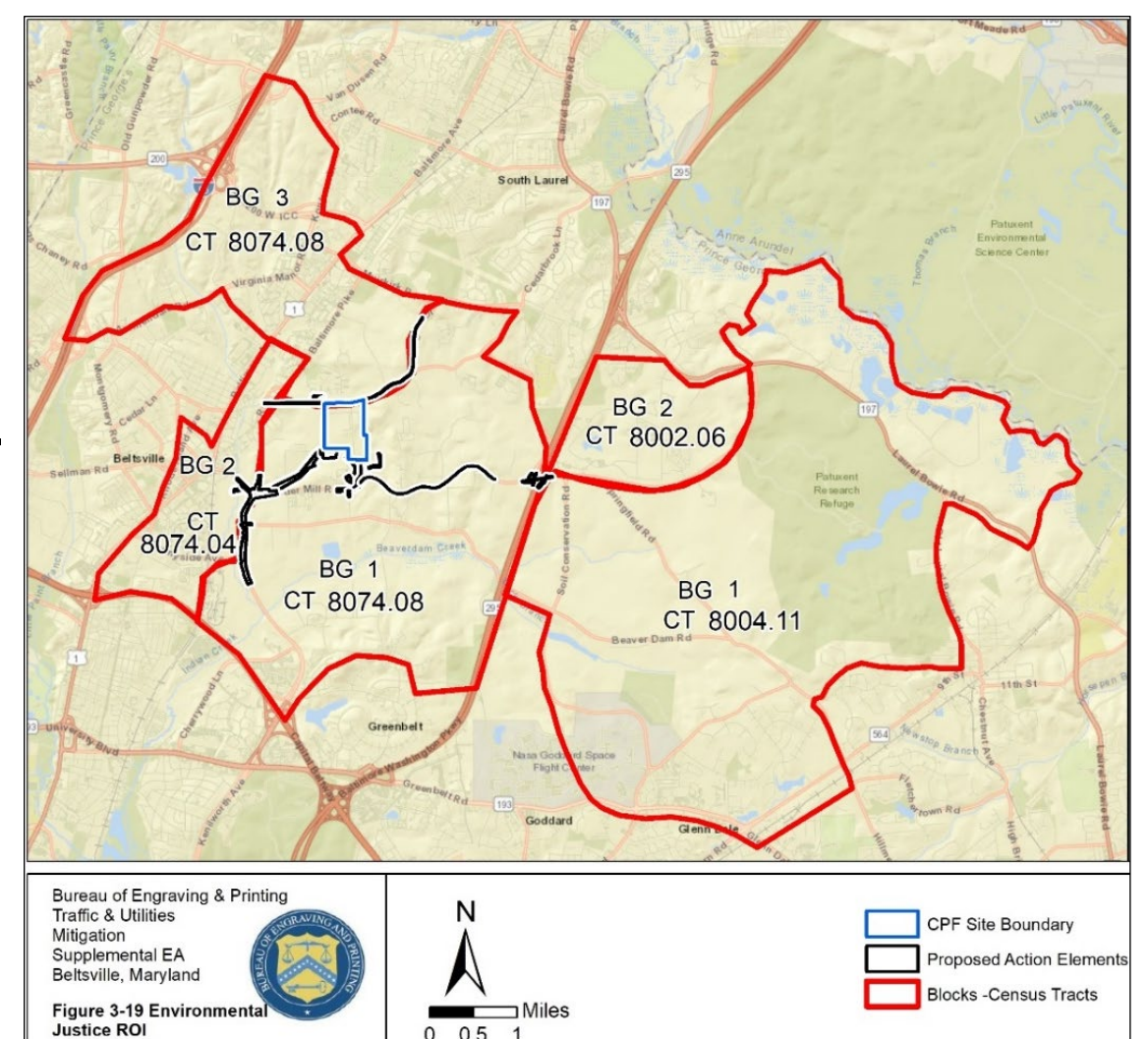
- Right-of-way (0.13 acres permanent easement and 0.05 acres of temporary construction impacts).
- Potential temporary increase in spending on construction supplies purchased from local/regional vendors.
- Potential temporary employment of local/regional workers.
- Potential temporary increased spending by workforce for local goods and services.

Environmental Justice

The just treatment and meaningful involvement of all people, regardless of income, race, color, national origin, Tribal affiliation, or disability, in agency decision-making and other Federal activities that affect human health and the environment.

Public Engagement:

- Outreach efforts engaged community leaders/organizations.
- Community meeting held January 2024.



Draft EA Addresses Community Concerns:

- Design updated to include left turn lane on Edmonston and left/right turn lanes on Beaver Dam to address safety concerns.
- Initiated meeting with SHA who plan to improve visibility by restoring pavement markings on Powder Mill bridge, installing edge lines on Powder Mill between Cook and US 1, and markings along MD 212A between MD 201 and US 1. These actions will address concerns about lane visibility for drivers at night or in bad weather.

Natural Resources

Impacts:

- Temporary soil impacts due to excavation, grading, and leveling of the ground.
- Up to 0.24 acres of permanent stream impacts.
- Up to 0.5 acres of permanent wetland impacts.
- Potential impacts to bat species due to clearing of 3.92 acres of tree clearing.
- Increased impervious area.
- Temporarily exposed soils and stormwater run-off from construction zone.
- Nuisance construction noise may temporarily displace wildlife.

Mitigation:

- Obtain and adhere to permits (or letters of exemption) from MDE and USACE to comply with Sections 404/401 of the Clean Water Act, and best management practices established through consultation process.
- Comply with Maryland Forest Conservation Act (Natural Resources Article 5-1601-1613)
- Mitigate wetland impacts through on-site or off-site replacement.
- Obtain a Maryland General Permit for Stormwater, associated with construction activity to manage soil erosion, sedimentation, and soil compaction.
- Revegetate temporarily disturbed areas to minimize soil erosion and sediment in stormwater run-off.
- Manage stormwater using green infrastructure.
- Apply USFWS Interim Guidance Framework for conservation of the northern long-eared bat and guidance on tri-colored bat once available.
- Use only native species in landscaping and revegetation techniques to prevent the introduction and proliferation of invasive species.
- Avoid tree removal activities within the active season for bats (April 1-Nov 14), which is also protective of migratory bird breeding season (May 1-Sep 10).



Cultural Resources

Resources:

- Baltimore-Washington Parkway Historic District: 29-mile highway between Baltimore and Washington, D.C.
- BARC Historic District: farms, buildings, and structures across five locations covering 6,582 acres.

Impacts:

- Minor permanent alterations to cultural landscapes.
- Temporary presence of construction equipment would impact viewshed in BARC and BW Parkway Historic Districts.
- No archaeological impacts.

Mitigation:

- Implement an Inadvertent Discovery and Mitigation Plan.
- Place construction fencing along the Edmonston Road work area to protect the portions of three known archaeological sites adjacent to, but outside of, the limits of disturbance (18PR90, 18PR91, and 19PR92).
- On April 23, 2024, MHT concurred with BEP's determination that the undertaking will have No Adverse Effect on historic properties per Section 106 of the National Historic Preservation Act.



Noise

Impacts:

- Construction equipment would generate temporary noise.
- Noise would be audible immediately adjacent to roadway and utility line construction equipment during the construction phase.

Mitigation:

- Prepare and submit a noise-suppression plan to Prince George's County (before construction), which identifies the most appropriate and reasonably available noise-suppression equipment, materials, and methods to reduce noise levels to acceptable levels during construction.
- Coordinate with the U.S. Department of Agriculture regarding anticipated noise levels for BARC facilities throughout the construction phase to ensure noise impacts to on-site staff are maintained at acceptable Occupational Safety and Health Administration (OSHA) levels.
- Require construction workers to wear appropriate protective gear during loud activities in accordance with OSHA safety requirements to prevent hearing damage or other adverse impacts.
- Conduct work on weekdays during standard daylight working hours.



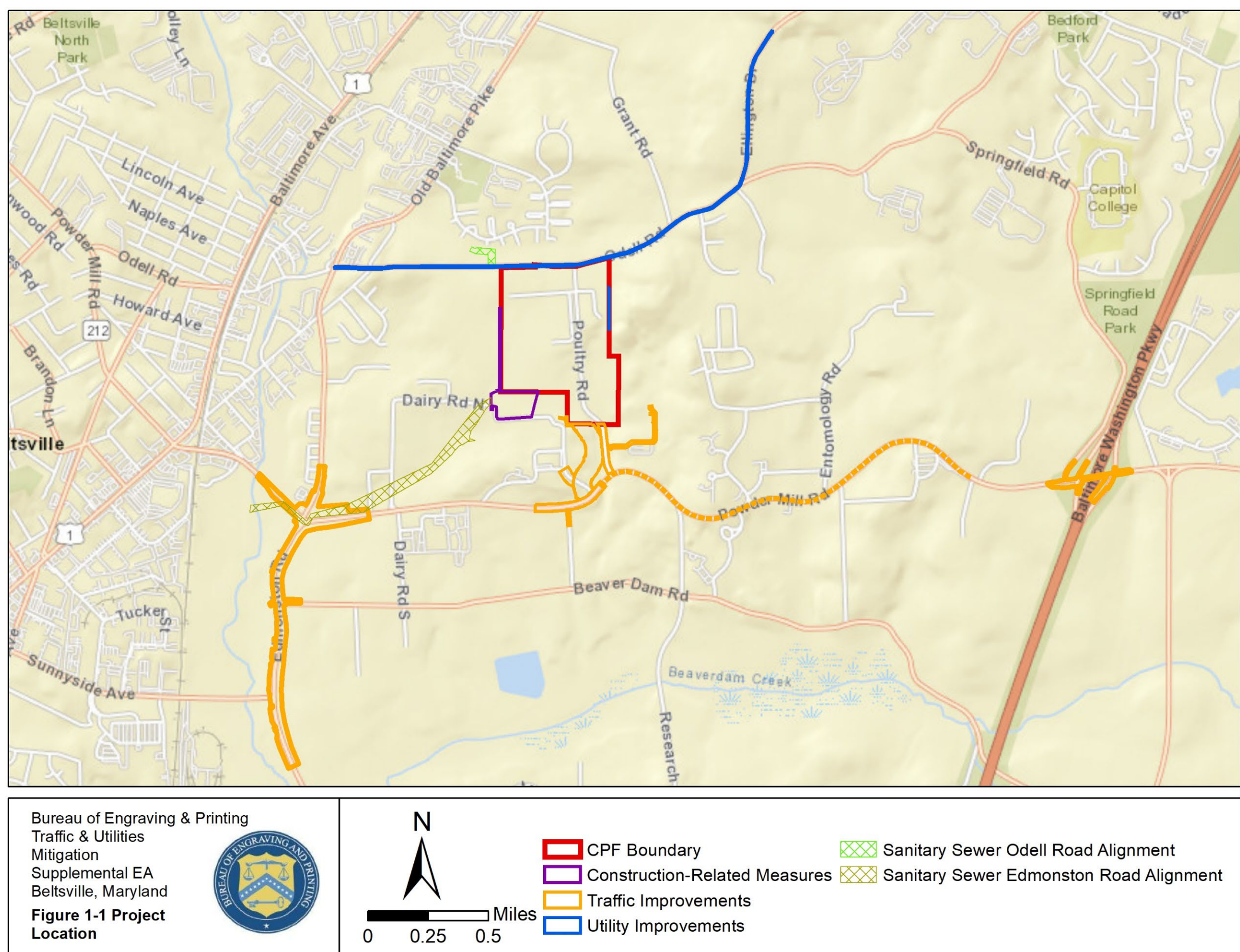
Utilities

Impacts:

- Temporary disruptions to connect new lines.

Mitigation:

- All utility work coordinated in advance with Miss Utility WSSC, Washington Gas, PEPCO, Verizon, and USDA Utilities Management.
- Customers notified in advance of any temporary outages.
- Clearance distance for utility cables would meet MD High Voltage Act and National Electric Safety Codes.



City Council Agenda Item Report

Meeting Date: May 29, 2024

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 90 minutes (8:15 - 9:30pm)

Subject:

Authorization for City Manager to Execute Purchase of Elderly-Friendly and Storable Furniture for CARES from Office Furniture 2 Go

Suggested Action:

Reference: Memorandum - B. Kim - 05.20.2023

Office Furniture2go.com Quote

In response to the request for office furniture/space optimization concepts made several months ago for various departments within the Municipal Building, CARES requested furniture that is both elderly-friendly and could be stored when not in use. The furniture is to be used in a shared space with Recreation within the Community Center's GFE area.

After careful consideration and evaluation of available options, we believe the proposed contract with Office Furniture 2 Go aligns with our requirements and provides the best value for the city. Their offerings meet the specifications outlined by CARES and have the flexibility/functionality needed to ensure efficient use of space.

Approval of this item on the consent agenda will indicate Council's intent to authorize the City Manager to execute the attached contract with Office Furniture 2 Go, totaling \$12,040.00.

Attachments:

[24.05.20_Memo_Approval_CARES_Furniture \(002\).pdf](#)

[Office Furniture2go.com Quote.pdf](#)



Date: 20-May-2023

To: Mr. Josué Salmerón, City Manager

From: Brian Kim, Assistant Director of Public Works - Operations

Re: **CARES Furniture – Elderly Friendly & Storable
Chairs – 50, Chair Dolly – 4, & Tables – 10**

SUBJ.: **Council Approval to Purchase of Furniture for CARES**

In response to the request for office furniture/space optimization concepts made several months ago for various departments within the Municipal Building, CARES requested furniture that is both elderly-friendly and could be stored when not in use. The furniture is to be used in a shared space with Recreation within the Community Center's GFE area.

After careful consideration and evaluation of available options, we believe the proposed contract with Office Furniture 2 Go aligns with our requirements and provides the best value for the city. Their offerings meet the specifications outlined by CARES and have the flexibility/functionality needed to ensure efficient use of space.

We are seeking Council's authorization for the City Manager to execute the attached contract with Office Furniture 2 Go, totaling \$12,040.00.

Attached: < QX129A03-1>: *Office Furniture 2 Go Proposal*

QUOTE # QX129A03-1

250 E. Wisconsin Ave, # 1525 Milwaukee, WI 53202

Phone: 1.800.460.0858 Fax: 1.866.869.6338

www.officefurniture2go.com

Bill to Address:

Brian Kim
 City of Greenbelt
 555 Crescent Rd
 Greenbelt, Maryland, 20770
 2405422169

Ship to Address:

Brian Kim
 City of Greenbelt
 555 Crescent Rd
 Greenbelt, Maryland, 20770
 2405422169

Image	Item #	QTY	Description	Note	Option	Lead Time	Sell Price	Extended Sell
	<u>OFA004</u>	4	Chair Dolly		Black	0-1 Weeks	\$185.00	\$740.00
	<u>SDA049</u>	50	Stackable Side Chair with Arms		Black	0-1 Weeks	\$113.00	\$5,650.00
	<u>OZA070</u>	10	6ft x 30in Flip Top Nesting Table		Coastal Gray / Black Base	0-1 Weeks	\$565.00	\$5,650.00

Quoted By: Shawn Heyer, p: 1.800.460.0858 (203)

Date: 5/16/2024

This is a dock to dock tailgate delivery.

Subtotal	\$12,040.00
Shipping	\$0.00
Tax	\$0.00
TOTAL	\$12,040.00

City Council Agenda Item Report

Meeting Date: May 29, 2024

Submitted by: Tim George

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 90 minutes (8:15 - 9:30pm)

Subject:

ARPA Status Update

Suggested Action:

Reference: Memorandum - T. George - 05.24.2024

Grant and Voucher Distribution Map

This memo presents an ARPA progress-to-date summary of activities, allocations and projects. The City has spent or committed nearly 85% of our ARPA allocation, with only 13.8% in projects under development and 1.4% in uncommitted funds. Note that all of the uncommitted funds are within the ARPA-restricted designation. The Lost Revenue allocation is fully committed.

Attachments:

[ARPA Project Funding Memo May 28 Council Meeting v1.pdf](#)

[Greenbelt Grants Distribution.pdf](#)

CITY OF GREENBELT, MARYLAND

OFFICE OF THE CITY MANAGER

25 CRESCENT ROAD, GREENBELT, MD. 20770



MEMORANDUM

To: City Council
From: Tim George via Josué Salmerón
Date: May 24, 2024
RE: ARPA – Project Spending

This memo presents an ARPA progress-to-date summary of activities, allocations and projects. As can be seen below, the City has spent or committed nearly 85% of our ARPA allocation, with only 13.8% in projects under development and 1.4% in uncommitted funds. Note that all of the uncommitted funds are within the ARPA-restricted designation. The Lost Revenue allocation is fully committed.

Total Allocation	\$22,880,000	
Completed	\$11,007,000	48.1%
Committed	\$4,435,000	19.0%
Ongoing	\$4,049,000	17.7%
Under Development	\$3,149,000	13.8%
Uncommitted	\$331,000	1.4%
<i>ARPA</i>	<i>\$331,000</i>	
<i>Lost Revenue</i>	<i>\$0</i>	

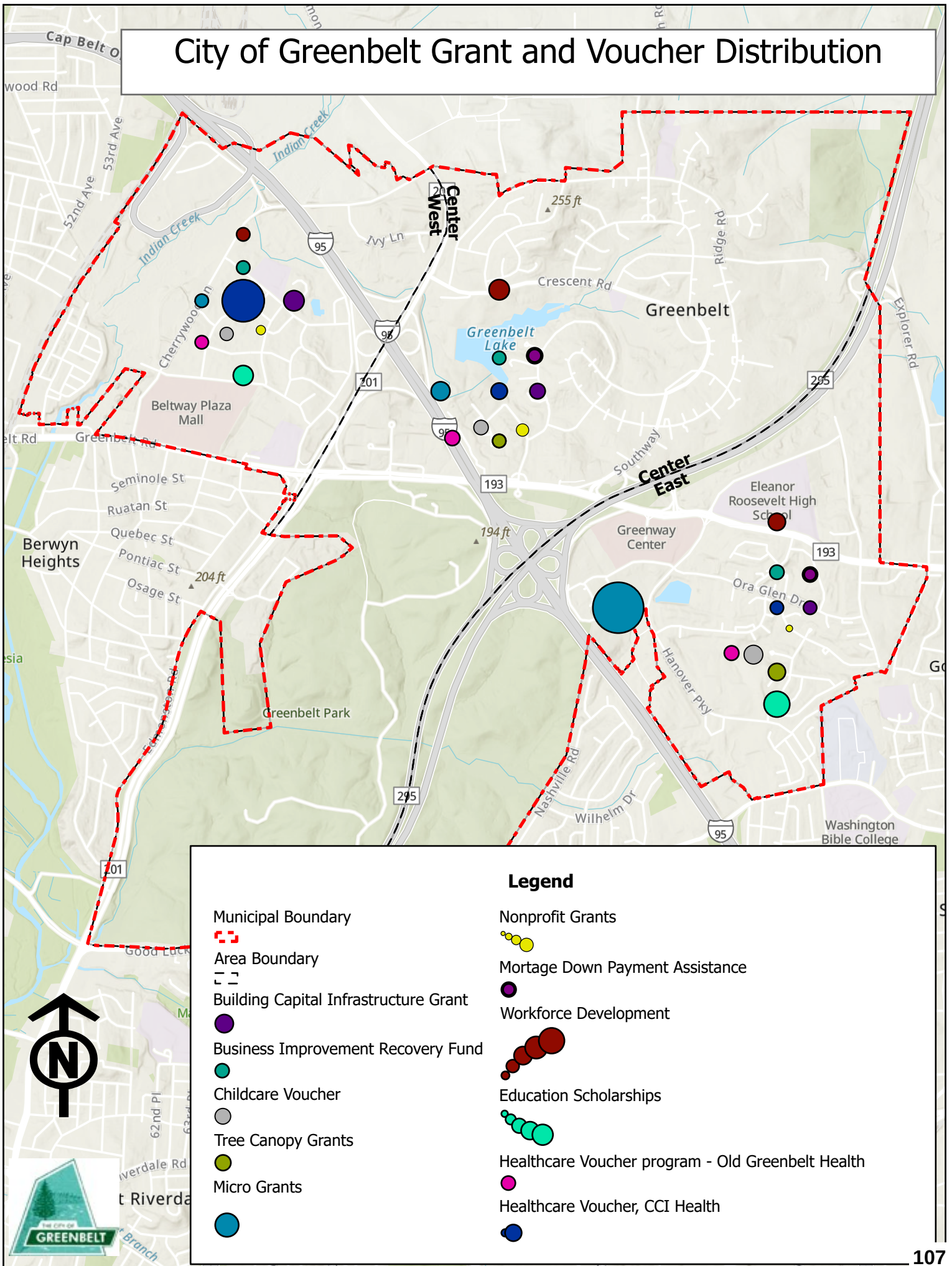
Notable project updates:

- Camera Trailers (2)
- LPR System
- Packer #264 (\$323K)
- Rollback #112 (\$143K)
- Shuttle Bus
- Community Center Dance Studio
- Four (4) non-profit recovery grants
- Fuel Management System

Grant Programs

ARPA Grant Programs					
Type of Grant Program	Number of Grantees	Funding Committed	West	Center	East
Healthcare Voucher, CCI Health	940	\$400,000	\$320,000	\$48,100	\$31,900
Healthcare Voucher - Old Greenbelt Health	49	\$12,500	\$3,600	\$4,600	\$4,300
Education Scholarships	28	\$290,000	\$93,200	\$41,400	\$155,400
Workforce Development	14	\$125,600	\$26,900	\$62,800	\$44,900
Mortgage Down Payment Assistance	15	\$225,000	\$0	\$150,000	\$105,000
Nonprofit Grants	10	\$110,000	\$70,000	\$165,000	\$0
Micro Grants	17	\$13,300	\$800	\$1,600	\$11,700
Tree Canopy Grant	8	\$38,300	\$0	\$14,400	\$24,000
Childcare Vouchers	40	\$285,000	\$70,200	\$84,300	\$140,500
Business Improvement Recovery Fund (BIRF)	24	\$655,000	\$210,000	\$215,000	\$230,000
Building Capital Infrastructure Grant (BCIG)	13	\$450,000	\$270,000	\$150,000	\$130,000
Total Funding		\$2,880,000	\$1,064,800	\$937,400	\$877,800
			37.0%	32.5%	30.5%

City of Greenbelt Grant and Voucher Distribution



City Council Agenda Item Report

Meeting Date: May 29, 2024

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section: OTHER BUSINESS 90 minutes (8:15 - 9:30pm)

Subject:

Meeting

Suggested Action:

Attachments:

[meetings.pdf](#)

CITY OF GREENBELT, MARYLAND
25 Crescent Road, Greenbelt, MD 20770-1891



5/24/2024 2:46 PM

City Council Meetings & Work Sessions
May – June – July

No Meeting – Memorial Day	Mon.	05/27	
Regular Meeting/ 2 nd Public Hearing	Wed.	05/29	7:30 pm
Regular Meeting/ Budget Adoption	Mon.	06/03	7:30 pm
Work Session – Reparations Commission/ Phase 2 JEDI Audit Process Presentation	Wed.	06/05	7:30 pm
Advisory Board Interview	Mon.	06/10	7:10 pm
Work Session – TBD	Mon.	06/10	7:30 pm
Work Session – Pepco Street Light Program	Wed.	06/12	7:30 pm
Regular Meeting	Mon.	06/17	7:30 pm
No Meeting – Juneteenth	Wed.	06/19	
MML Summer Conference (Ocean City)	Sun. – Wed.	06/23 – 06/26	
No Meeting – (MML Summer Conference)	Mon.	06/24	
No Meeting – (MML Summer Conference)	Wed.	06/26	
Work Session – Council Planning Framework	Mon.	07/01	7:30 pm
No Meeting – Fourth of July	Wed.	07/03	
Regular Meeting	Mon.	07/08	7:30 pm
Work Session – Charter Review Initiative	Wed.	07/10	7:30 pm
No Meeting – Council Summer Recess	Mon.	07/15	
No Meeting – Council Summer Recess	Wed.	07/17	
No Meeting – Council Summer Recess	Mon.	07/22	
Four Cities Meeting (Berwyn Heights)	Wed.	07/24	7:30 pm
Work Session – Board of Elections/Community Relations Advisory Board	Mon.	07/29	7:30 pm
Work Session – City Manager’s Quarterly Update	Wed.	07/31	7:30 pm
Special Meeting/Closed Session – Personnel and Pending Legal Matters	Wed.	07/31	Following WS

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use Video Relay Services (VRS) at 711 or e-mail banderson@greenbeltmd.gov to reach the City Clerk. Unless otherwise noted, meetings will be held in the Council Chambers in the Municipal Building (MB) at 25 Crescent Road and virtually by Zoom. Zoom meeting information for public participation is posted on the City’s website at www.greenbeltmd.gov on the meeting calendar.

Bonita Anderson, City Clerk

A NATIONAL HISTORIC LANDMARK

(301) 474-8000

fax (301) 441-8248
www.greenbeltmd.gov

MD RELAY 711

CITY OF GREENBELT, MARYLAND

25 Crescent Road, Greenbelt, MD 20770-1891



5/24/2024 2:46 PM

Ready to be scheduled:

Townhall Meeting: Virtual Meetings Accessibility
for Blind and Visually Impaired
City Contracting Policy
Walk-way fixture
Verde Apartments
Greenbelt Road Corridor
Bureau of Engraving and Printing
Beltway Plaza (stakeholder)
Greenbelt Access TV
COG Leadership
County Executive Liaison, Denise Ross
NASA Goddard Tour
Economic Development

For later scheduling:

Zoning Enforcement
Parkway Apartment Owners/GHI (*parking*)
Northway Fields Master Plan
City Manager Updates (Jan, Pre-budget; July &
Sept/Oct)
Meeting with County on Transportation Plan
Museum Plan
Bernard Penney (*Memorial Donation in honor of
Leonie Penney*)
Potential Bond Referendum/Capital Financing
Cemetery Plans
MARC Train Service/ MDOT
Arts & Entertainment District
EV Chargers Five Year Plan
Fleet Vehicles Ten Year Plan
GHI/Prince George's County (Stormwater issues)
Office of Human Rights

City Council Agenda Item Report

Meeting Date: May 29, 2024

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section: OTHER BUSINESS 90 minutes (8:15 - 9:30pm)

Subject:

Stakeholder List

Suggested Action:

Attachments:

[Stakeholder Schedule.pdf](#)

Annual													Follow-Up Letter Sent
Advisory Group Chairs	7/22	7/23											
Franklin Park at Greenbelt Station Mgmt.	12/21	12/22	2/24										3/21/24
Greenbelt Center HOAs	3/23	5/24											
Greenbelt East HOAs and COAs/Greenbelt East Advisory Coalition	4/22	6/23											
Greenbelt Homes, Inc.	8/22	8/23											
Greenbelt Station HOA/Verde Apts.	8/22	8/23											
School Board Member	9/21	2/23	8/23										
State Highway Administration	11/20	11/22	12/23										12/21/23
Biennial													
Beltsville Ag. Research Center	8/18	11/22	11/23										
Beltway Plaza	9/22												
NASA/GSFC	3/22	4/23											
Greenbelt Business Alliance	10/22												
Greenbelt Park NPS	1/22	3/23											
Greenway Shopping Center	12/20	2/23											
Religious/Spiritual Organizations	6/22	2/24											
Twice a Year													
County Council Person and At Large Members	5/23	3/24											3/19/24
Meetings as Needed													
Apartments	4/21												
Comcast/Verizon	3/21												
Greenbelt Office Parks													
Greenbelt Watershed Groups	10/19												
Hotels	8/23												
PEPCO	2/22	9/23											
WSSC	2/22	6/23	10/23										
Washington Gas	8/23												
Prince George's Economic Development Corp.	11/21												
Prince George's Planning Board	10/19												
Roosevelt Center Owner	8/20												
University of Maryland	4/15												
WMATA/PGDPW&T (Semi-Annual)	5/22												
Newly Elected/Appointed Officials (Presentation of a Council Regular Meeting)													
County Executive													
School Board CEO	1/24												1/17/24
State's Attorney	1/23												

City Council Agenda Item Report

Meeting Date: May 29, 2024

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 90 minutes (8:15 - 9:30pm)

Subject:

Reappointment to Advisory Board/Committee

Suggested Action:

Due to a recent vacancy, the Reparations Commission recommends that Konrad Herling be promoted from his alternate position to a full voting member of the Reparations Commission.

Approval of this item on the consent agenda will indicate the Council's intent to appoint Mr. Herling to the Reparations Commission.

Attachments:

City Council Agenda Item Report

Meeting Date: May 29, 2024

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 90 minutes (8:15 - 9:30pm)

Subject:

*Approval of Sponsorship for Screening of "Join or Die" at Greenbelt Cinema to Promote Civic Engagement and Community Resilience

Suggested Action:

Reference: Memorandum, J. Salmeron, 05/24/2024

The Council has received a request to sponsor a screening of the film "Join or Die" at Greenbelt Cinema. The screening aims to highlight the importance of joining social clubs to enhance civic engagement, community resilience, and combat the growing epidemic of loneliness.

Proposal: The screening will occur at the Greenbelt Cinema. The plan includes a panel discussion where local social clubs can share their experiences and challenges with volunteerism. Delevan Street Films has quoted a community screening fee based on audience size, with fees starting at \$500 for a group of 50 and scaling up to \$1,000 for larger audiences.

About the Film and the significance of addressing the 'Bowling Alone' Phenomenon: The film screening is particularly relevant in the context of the well-documented decline in American community engagement since the mid-20th century, often referred to as the 'Bowling Alone' phenomenon.

Key declines include:

- A 40% decline from the 1970s to the 1990s in the number of Americans attending public meetings on town or school affairs.
- A 50% decline in taking leadership roles in local organizations.
- A 50% decline in club meeting attendance from the 1970s to the 1990s.
- A 66% decline in union membership from the 1960s to the 2010s.

Recommendation:

Staff recommends the Council approve the sponsorship for the screening of "Join or Die" at Greenbelt Cinema for an amount not to exceed \$1,000, payable from the Council Misc Grants

Fund. This event aligns with our city's goals of fostering community engagement, supporting local initiatives, and providing meaningful activities that bring our community together.

Attachments:

[2024.05.29_Recommendation for Approval of Sponsorship for the Screening of join or Die at Greenbelt Cinema.pdf](#)

CITY OF GREENBELT, MARYLAND

OFFICE OF THE CITY MANAGER

25 CRESCENT ROAD, GREENBELT, MD. 20770



Josué Salmerón
City Manager

MEMORANDUM

Date: May 24, 2024
To: Council
Re: Recommendation for Approval of Sponsorship for the Screening of "Join or Die" at Greenbelt Cinema

Dear Council,

The Council has received a request to sponsor a screening of the film "Join or Die" at Greenbelt Cinema. The screening aims to highlight the importance of joining social clubs to enhance civic engagement, community resilience, and combat the growing epidemic of loneliness.

Proposal:

The screening will occur at the Greenbelt Cinema. The plan includes a panel discussion where local social clubs can share their experiences and challenges with volunteerism. Delevan Street Films has quoted a community screening fee based on audience size, with fees starting at \$500 for a group of 50 and scaling up to \$1,000 for larger audiences.

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Key declines include:

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- A **66% decline** in union membership from the 1960s to the 2010s.

Recommendation:

I recommend the Council approve the sponsorship for the screening of "Join or Die" at Greenbelt Cinema for an amount not to exceed \$1,000, payable from the Council Misc Grants Fund. This event aligns with our city's goals of fostering community engagement, supporting local initiatives, and providing meaningful activities that bring our community together.

City Council Agenda Item Report

Meeting Date: May 29, 2024

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 90 minutes (8:15 - 9:30pm)

Subject:

Approval of Five-Month Electric Contract Extension with WGL Energy Services for 100% Green Electricity

Suggested Action:

Reference: Memorandum - J. Salmerón - 05.24.2024
GreenbeltElecLock

As we anticipate the operational start of our 2MW solar array in December, we have proactively negotiated a five-month electric contract extension with WGL Energy Services, effective from June 1, 2024, to November 1, 2024. This contract is essential for ensuring the City of Greenbelt continues to receive a 100% green electricity supply, aligning seamlessly with our sustainability goals.

Rate Comparison and Savings Analysis:

Previous Rate: \$0.12 per kWh, effective from September 2022 to June 2024.

New Rate: \$0.08895 per kWh for the extension period from June 2024 to November 2024.

This adjustment results in a substantial 25.9% reduction in kWh energy charges, representing significant cost savings while maintaining our commitment to renewable energy sources. It's important to note that this contract pertains solely to energy charges and does not affect delivery charges.

Strategic Timing and Future Planning:

The strategic timing of this contract is aligned with the expected commissioning of our solar array, which will significantly alter our electricity demand and load profiles. In preparation for this shift, we are also beginning negotiations for future electricity contracts.

Recommendation:

Staff strongly recommends that the City Council authorize the execution of this contract extension. This decision will ensure that Greenbelt continues to benefit from lower energy costs and supports our environmental objectives by utilizing 100% green electricity.

Attachments:

[2024.05.29_UPDATE_Approval of Five Month Electric Contract Extension with WGL Energy Services for Green Electricity.pdf](#)
[GreenbeltElecLock.pdf](#)

CITY OF GREENBELT, MARYLAND

OFFICE OF THE CITY MANAGER

25 CRESCENT ROAD, GREENBELT, MD. 20770



Josué Salmerón
City Manager

MEMORANDUM

Date: May 24, 2024
To: Council
Re: **UPDATE: Approval of Five-Month Electric Contract Extension with WGL Energy Services for 100% Green Electricity**

Dear Council

Our comprehensive analysis of the monthly energy consumption from April 2023 to April 2024 confirms a total usage of 3,494,424 kWh. Detailed below is the monthly breakdown of our energy consumption:

- **April 2023:** 247,763 kWh
- **May 2023:** 265,784 kWh
- **June 2023:** 205,190 kWh
- **July 2023:** 247,335 kWh
- **August 2023:** 310,165 kWh
- **September 2023:** 251,403 kWh
- **October 2023:** 395,125 kWh
- **November 2023:** 242,583 kWh
- **December 2023:** 241,645 kWh
- **January 2024:** 272,076 kWh
- **February 2024:** 275,389 kWh
- **March 2024:** 286,460 kWh
- **April 2024:** 253,506 kWh

Top 10 Facilities by Energy Consumption:

1. **AFC - 101 Centerway:** 852,538 kWh
2. **City Lights:** 695,889 kWh
3. **Community Center:** 540,260 kWh
4. **Police Dept:** 265,364 kWh
5. **Municipal Bldg.:** 241,227 kWh
6. **Public Works - New Bldg #A:** 219,442 kWh
7. **Youth Center:** 145,347 kWh
8. **SHL - 6111 Cherrywood:** 145,297 kWh
9. **Theatre:** 83,463 kWh
10. **Outdoor Pool:** 69,896 kWh

The breakdown of energy consumption from June through October 2023, excluding the City Lights, is as follows:

- **June 2023:** 147,199.25 kWh
- **July 2023:** 189,344.25 kWh
- **August 2023:** 252,174.25 kWh
- **September 2023:** 193,412.25 kWh
- **October 2023:** 337,134.25 kWh

The total energy consumption from June through October 2023, excluding City Lights, was 1,119,264.25 kWh, representing 32.01% of our total annual consumption.

Cost Analysis and Projected Savings: For the upcoming period from June 2024 through October 2024, we have projected the following based on our new energy contract rate:

- **Projected Consumption:** 1,119,264.25 kWh (excluding City Lights)
- **Previous Rate:** \$0.12 per kWh
- **New Rate:** \$0.08895 per kWh

Cost Comparison:

- **Cost at Previous Rate:** \$134,311.71
- **Cost at New Rate:** \$99,558.56
- **Total Savings:** \$34,753.15

By switching to the new rate of \$0.08895 per kWh, we anticipate significant savings of \$34,753.15 over the five-month period from June 2024 to October 2024. Resulting in a substantial cost savings and will enhance our budget efficiency.

Original Memo from May 24, 2024:

Dear Council,

As the City of Greenbelt prepares to launch our 2MW solar array in December, we have secured a five-month electric contract extension with WGL Energy Services to cover the period from June 1, 2024, to November 1, 2024. This extension ensures a supply of 100% green electricity, aligning with our sustainability objectives.

Rate Comparison and Savings Analysis:

- **Previous Rate:** \$0.12 per kWh under the contract term from September 2022 to June 2024.
 - **New Rate:** \$0.08895 per kWh for the period June 2024 to November 2024.
- This rate reduction translates to a savings of approximately 25.9% per kWh of energy charges.
This contract doesn't impact or reduce delivery charges.

Strategic Timing and Future Planning:

The duration of this contract is strategically set to coincide with the anticipated operational start of our solar array, which is expected to significantly change our energy load and demand. Concurrently, we will be negotiating future electricity contracts.

Recommendation:

I recommend the City Council authorize the execution of this contract extension under the outlined terms. This action will secure continuous electric service at a reduced rate, lock in cost savings, and support our environmental commitments.

**EXHIBIT ES - CONFIRMATION
FIRM ELECTRIC POWER AND PURCHASE OF GREEN-E® ENERGY CERTIFIED
RENEWABLE ENERGY CREDITS**

THIS FIRM ELECTRIC POWER CONFIRMATION is effective 5/23/2024 by and between WGL Energy Services, Inc. ("Seller") and City Of Greenbelt ("Buyer") for the sale and delivery of Buyer's full requirements for Electric Power for all accounts listed on Attachment A and is subject to the terms and conditions of the Base Agreement executed by both parties. Buyer agrees that Seller's delivery obligations hereunder are subject to, and depend upon, verification by Buyer's Utility that the accounts herein meet the requisite utility load profile and rate classification.

Buyer agrees to use its best efforts to inform Seller of any changes that will have a material effect on the load of the accounts served under this Confirmation.

TYPE OF SERVICE:

Buyer will purchase, and Seller will sell, Electric Power to the Delivery Point for Buyer's account which shall include all necessary (a) electric energy and congestion services obtained from wholesale suppliers active in the energy market administered by PJM, (b) generation capacity obtained from generators that participate in Reliability Pricing Model auctions conducted by PJM, (c) Network Integrated Transmission Service (NITS) including enhancements, expansion and reallocation provided by transmission providers subject to the PJM Open Access Transmission Tariff (OATT), (d) ancillary services provided by PJM for reliability including, but not limited to, reactive services and reserves, (e) auction revenue rights credits administered by PJM ("PJM Costs" are defined as (b) through (e)) and (f) energy deliveries that comply with applicable state Renewable Portfolio Standards (RPS) and local utility tariff requirements ("Utility Costs"). Seller is obligated to deliver, and Buyer is obligated to purchase, said Electric Power under all circumstances except Force Majeure.

Buyer will purchase Greene® Energy Certified RECs in an annual volume representing the percentage of Buyer's total annual electricity use designated herein in the Price for the accounts listed in Attachment A. The foregoing REC purchase arrangement is in addition to Buyer's Electric Power purchase arrangement.

For purposes of this Confirmation, RECs shall mean one or more of the following:

WindPower from WGL Energy is a REC product that is Green-e® Energy certified and meets the environmental and consumer-protection standards set forth by the nonprofit Center for Resource Solutions. Learn more at www.green-e.org.

WindPower from WGL Energy is a REC product that represents the environmental benefits of one megawatt hour (MWh) of renewable energy and can be paired with electricity. Buyer's purchase of Electric Power from WGL Energy is paired with a percentage of Buyer's load and the Price includes the cost of this REC product. Otherwise, Buyer's Electric Power will be billed separately. Learn more about RECs at www.wglenergy.com/recs.

Seller shall provide Buyer with certificate or letter, for each calendar year, to be delivered prior to June 30th of the following calendar year, confirming the sale of renewable energy, and will verify the delivery of the RECs, representing the environmental attributes associated with the generation of electricity from renewable energy sources.

If the renewable energy production source underlying the RECs to be purchased hereunder fails to produce a total output sufficient to meet the sum of Buyer's contracted REC delivery volumes, then Seller shall in good faith secure a pro rata share of the actual output from this source or will propose alternative REC supplies to Buyer. In the event that alternative REC supplies are not available at the Price, Seller shall refund any amounts that were billed but not delivered.

Seller shall arrange for the delivery of Electric Power into the PJM wholesale electric market in the quantities and for the term specified below. Seller shall also track all REC (Renewable Energy Credits) deliveries in an electronic attribute tracking system.

BUYER'S UTILITY:

Pepco

BILLING:

Utility Billing

TAX:

Buyer must provide to Seller a tax exempt certificate or other documented evidence of Buyer's tax exempt status for accounts covered under this Confirmation prior to the effective account enrollment date. If Buyer fails to provide Seller such documentation, Seller shall be obligated to bill Buyer for the applicable sales tax.

TARIFFS AND REGULATIONS:

If, after this Confirmation is executed, any of Seller's costs to supply Electric Power hereunder increase from the costs that underlie the Fixed Price because (1) FERC issues an order or PJM revises its OATT, an operating protocol, or market rule, (2) a PJM Emergency Operations Event occurs, (3) a change in Federal, State or Local law is enacted, or (4) the applicable Public Service Commission issues an order, or Buyer's utility revises its tariff, an operating protocol or market rule, then Seller shall pass through such cost increases with an appropriate allocation to Buyer by separate monthly charge. Seller shall provide Buyer with a written explanation describing the charge in reasonable detail, upon request.

If, at the time this Confirmation is executed, any month(s) of the term of this Confirmation extends beyond the last published Capacity Base Residual Auction, the Capacity cost estimates underlying the Price hereunder will be utilized based on the last Base Residual Auction results, as may be adjusted or corrected by PJM and as approved by FERC. To the extent actual Capacity costs differ from the Capacity cost estimates underlying the Price, Seller shall pass through such cost increases or decreases as appropriate.

Prices for Maryland customers receiving Electric Power from Pepco, Baltimore Gas & Electric, Delmarva Power, Southern Maryland Electric Cooperative or Potomac Edison exclude RPS Costs related to Offshore Renewable Energy Credits (OREC). OREC costs shall be passed through to Maryland customers at such time when the costs are assessed to Seller.

To the extent Capacity and/or Transmission are included in the Price, Seller reserves the right to adjust the Price to reflect recovery of Capacity and Transmission costs attributable to (1) Buyer's participation in PJM Demand Response or local utility Net Metering programs during the term of this Confirmation, or (2) increased Capacity and Transmission costs caused by the effect of any distributed generation and/or peak shaving devices which were in use at any time during the twelve (12) months prior to this Confirmation. This condition does not apply to any emergency generation used solely in the event of a power outage.

HOLDOVER PROCESS:

Unless Buyer and Seller agree to execute a new confirmation, this Confirmation shall remain in effect on a month-to-month basis at an applicable Monthly Fixed Price for each subsequent monthly meter read period after the end of the initial Term of this Confirmation. Each Monthly Fixed Price shall be established the 25th day of the calendar month preceding the applicable calendar month of delivery. Either party may cancel such holdover confirmation either by executing a new confirmation, or by providing written notice of cancellation. Upon the provision of such notice by either Party, Seller shall terminate the confirmation in accordance with utility drop rules and procedures.

BUYER NAME:

City Of Greenbelt

Term/Price - Fixed Price Capacity and Transmission Included

TERM:

From the June 2024 meter read date to the November 2024 meter read date. (5 months) ✓

PRICE: For deliveries hereunder, Buyer shall pay Seller a Price equal to \$0.08895/kWh (\$88.9500/MWh). ✓

Greene® Energy Certified RECs hereunder equal to 100% of Buyer's total annual electricity use.

The foregoing REC 100% is comprised of:

National wind Greene® Energy Certified RECs (credits for wind energy delivered within the United States) = 100.00% of usage.

Local wind Greene® Energy Certified RECs (credits for wind energy delivered into the PJM grid) = 0.00% of usage.

Seller shall sell to Buyer, and Buyer shall purchase from Seller the renewable energy credits shown above.

If, at any time, accounts served under this Fixed Rate Confirmation were converted from an executed LMP Rate Confirmation, this Fixed Rate Confirmation supersedes such LMP Rate Confirmation for the term specified above.

All prices quoted are subject to change prior to written confirmation by Seller. All prices are quoted at the Delivery Point, including line losses to the Buyer's facilities, in \$ per Kilowatt (kW) or Kilowatt-hour (kWh) unless otherwise noted.

The undersigned represents, warrants and agrees to provide documentation, upon Seller's request, that the undersigned has the contractual authority, either as representing Buyer as a principal, or as Buyer's authorized agent, to bind Buyer for the supply service being purchased hereunder.

This Confirmation is agreed to on the date first written above by:

Buyer's Signature: _____ Title: _____

Print Name: _____ Tax Exempt: Yes _____ No _____ Date: _____
Partial _____

Seller: WGL Energy Services, Inc.

By:

Date:

Michael McGinn, Vice-President

Business
Development Diane Ekonomou
Manager:

Property
Manager: City Of Greenbelt

27053.238403.001: City Of Greenbelt
Attachment "A": Account Information (35 account(s))
Exhibit ES Account Data

Business Development Manager: Diane Ekonomou Phone: 703-287-9494 Email: diane.ekonomou@wglenergy.com

Customer	Account #	Address	LDC	Rate Class/Load Profile
City Of Greenbelt	0500011468317002112524	9171 SPRINGHILL LN SF GREENBELT MD 20770	PEM	GS/MDND
City Of Greenbelt	0500132175477001567225	211 RIDGE RD GREENBELT MD 20770	PEM	GS/MDND
City Of Greenbelt	0550237815077001448398	100 Researchrd Ridge Rd Greenbelt MD 20770	PEM	GS/MDND
City Of Greenbelt	0550152655437001453932	6915 Hanover PW Greenbelt MD 20770	PEM	MGTLV/MDMGT
City Of Greenbelt	0550204392737001478496	6015 Springhill Dr Greenbelt MD 20770-3134	PEM	GS/MDND
City Of Greenbelt	0550150204687002059286	25 Crescent Rd Greenbelt MD 20770-1891	PEM	GS/MDND
City Of Greenbelt	0550181812917001731126	100 Greenbelt Rd Greenbelt MD 20770	PEM	Street Lighting (SL)/SL
City Of Greenbelt	0550179692177001938107	101 Centerway Greenbelt MD 20770-1897	PEM	MGTLV/MDMGT
City Of Greenbelt	0550179683917001938055	99 Centerway Greenbelt MD 20770-1887	PEM	MGTLV/MDMGT
City Of Greenbelt	0550222160597001865098	125A Centerway Greenbelt MD 20770-1802	PEM	GS/MDND
City Of Greenbelt	0550193987387001287642	145 Crescent Rd # A Greenbelt MD 20770-1804	PEM	GS/MDND
City Of Greenbelt	0550149715477001254764	550A Crescent Rd Greenbelt MD 20770-1600	PEM	MGTLV/MDMGT
City Of Greenbelt	0500219255037001936850	129 CENTERWAY GREENBELT MD 20770	PEM	MGTLV/MDND
City Of Greenbelt	0550179241217001935714	151 Centerway Greenbelt MD 20770-1802	PEM	GS/MDND
City Of Greenbelt	0550177553017001576142	100 Greenway Center Dr Greenbelt MD 20770	PEM	MGTLV/MMGTL2B
City Of Greenbelt	0550167274187001878430	100 10th 11th Crescent St Greenbelt MD 20770	PEM	GS/MDND
City Of Greenbelt	0550179699367001938204	15 Crescent Rd Greenbelt MD 20770-0805	PEM	MGTLV/MDMGT
City Of Greenbelt	0550169289667001538070	501B Crescent Rd Greenbelt MD 20770-1670	PEM	GS/MDND
City Of Greenbelt	0550210970627001744470	100-A Gardenway Rd Greenbelt MD 20770	PEM	GS/MDND
City Of Greenbelt	0500051480727001877577	10 CRESCENT RD A GREENBELT MD 20770	PEM	R/RMSH
City Of Greenbelt	0550212227107001992741	550 Crescent Rd Greenbelt MD 20770-1600	PEM	MGTLV/MDMGT
City Of Greenbelt	0550209782477001803971	20-1/2 Hillside Rd Greenbelt MD 20770	PEM	GS/MDND
City Of Greenbelt	0550132061927001481413	6010 SPRINGHILL DR SF GREENBELT MD 20770	PEM	GS/MDND
City Of Greenbelt	0550179681107001938037	101 Centerway Greenbelt MD 20770-1897	PEM	GS/MDND
City Of Greenbelt	0550213929767001147422	555A Crescent Rd Greenbelt MD 20770-1670	PEM	MGTLV/MMGTL2B
City Of Greenbelt	0550179903957001938235	25 Crescent Rd Greenbelt MD 20770-1891	PEM	MGTLV/MDMGT
City Of Greenbelt	0550154492877001463437	101 Centerway Greenbelt MD 20770-1897	PEM	MGTLV/MDMGT
City Of Greenbelt	0550194683337001473053	100 Garden Baltwash Pkwy Greenbelt MD 20770	PEM	GS/MDND
City Of Greenbelt	0550144091917001658884	100 Ridgerd Research Rd Greenbelt MD 20770	PEM	Outside Lighting (OL)/SL
City Of Greenbelt	0550152018457001449592	555D Crescent Rd Greenbelt MD 20770-1670	PEM	GS/MDND
City Of Greenbelt	0550180042047001161773	66A Crescent Rd Greenbelt MD 20770-0803	PEM	GS/MDND
City Of Greenbelt	0550242499267001702514	100 Gardenway Bw Pkwy Greenbelt MD 20770	PEM	Street Lighting (SL)/SL
City Of Greenbelt	0550151610497001713870	6111 Cherrywood Ln Greenbelt MD 20770-1282	PEM	MGTLV/MDMGT
City Of Greenbelt	0550164195457002004441	7515 Hanover PW Greenbelt MD 20770	PEM	GS/MDND
City Of Greenbelt	0550236861517001896017	Greenbelt Metro Drive Greenbelt MD 20770	PEM	GS/MDND

City Council Agenda Item Report

Meeting Date: May 29, 2024

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS 90 minutes (8:15 - 9:30pm)

Subject:

Approval of ARPA Grant Awards for Workforce Development and Entrepreneur Lab Initiatives

Suggested Action:

Reference: 2024.05.29_Approval of ARPA Grant Awards for Workforce Development and Entrepreneur Lab Initiatives

2024.05.29_ARPA Grants

As part of our continued efforts to foster economic growth and workforce development in Greenbelt, staff present the following two initiatives for Council approval. These initiatives, designed to enhance workforce development and establish a vibrant entrepreneur lab, have been assessed and recommended by a staff review panel including the City Manager and Assistant City Manager.

These projects are aligned with Council's goals for workforce development and are supported by ARPA grant funding.

Workforce Development Center - \$25,000 Award

Location: Third SPACE Lounge, Beltway Plaza Mall.

Partners: Employ Prince George's and The SPACE: Free Art for All.

Objective: Support employment and career development for young adults in underserved communities.

Key Outcomes: Increased employment opportunities, development of local business partnerships, and provision of essential career training resources.

Entrepreneur Lab - \$25,000 Award

Location: Third SPACE Lounge, Beltway Plaza Mall.

Partner: The SPACE: Free Art for All.

Objective: Nurture young adult entrepreneurs, especially those starting low-capital entry businesses.

Key Outcomes: Creation of a collaborative space for entrepreneurial exploration, provision of income-generation opportunities, and offering ongoing business management training.

Budget Overview:

Each project is allocated \$25,000 from ARPA funds designated for Workforce Development. These funds will be utilized for staffing, rental, equipment, and supplies, crucial for the initiation and operation of these centers.

Staff Recommendations:

Staff recommends Council's approve these grant awards. These initiatives represent a strategic investment in our people, aligning with Greenbelt's long-term goals of fostering a thriving, inclusive, and economically resilient city.

Attachments:

[2024.05.29_Approval of ARPA Grant Awards for Workforce Development and Entrepreneur Lab Initiatives.pdf](#)

[2024.05.29_ARPA Grants.pdf](#)

CITY OF GREENBELT, MARYLAND

OFFICE OF THE CITY MANAGER

25 CRESCENT ROAD, GREENBELT, MD. 20770



Josué Salmerón
City Manager

MEMORANDUM

Date: May 24, 2024
To: Council
Re: Approval of ARPA Grant Awards for Workforce Development and Entrepreneur Lab Initiatives

Dear Council,

A staff review panel, including the City Manager and Assistant City Manager, has assessed and approved ARPA grant awards for two pivotal initiatives aimed at fostering workforce development and economic growth within our community. These initiatives are designed to enhance workforce development and establish a vibrant entrepreneur lab. The funding for these awards aligns with the previously approved allocations by the Council, ensuring financial prudence and transparency.

Workforce Development Center - \$25,000 Award

Project Overview:

In collaboration with Prince George's and The SPACE: Free Art for All, we plan to establish a bilingual Workforce Development Center at the Third SPACE Lounge, Beltway Plaza Mall. This center will support employment and career development, particularly focusing on young adults in underserved communities.

Key Outcomes:

- Increased employment opportunities, particularly for young adults.
- Development of partnerships with local businesses and educational institutions.
- Provision of job application and resume-building facilities, alongside essential career training workshops.

Entrepreneur Lab - \$25,000 Award

Project Overview:

A partnership with The SPACE: Free Art for All aims to establish the Greenbelt Entrepreneur Lab, a bilingual initiative designed to nurture young adult entrepreneurs, particularly in low-capital entry businesses. This will be located at the Third SPACE Lounge, Beltway Plaza Mall.

Key Outcomes:

- Establishment of a dynamic space for entrepreneurial exploration and networking.
- Provision of immediate income-generation opportunities through lab resources.
- Ongoing mentoring and training in business management, with a focus on diverse and inclusive practices.

Budget Overview:

Each project has been allocated \$25,000 from the Council-designated ARPA funds allocated for Workforce Development. These awards will cover staffing, rental, equipment, and program supplies essential for the initial setup and operation of these centers.

Recommendations:

Staff recommend the approval of these grant awards. These initiatives not only align with Council's strategic goals of enhancing economic development and innovation but also address critical needs within our community by providing vital resources and support to our young and underserved populations.

Proposal:

Greenbelt Workforce Development Center

Project Overview

A three-way partnership among the City of Greenbelt; Senator Alonzo Washington's Employ Prince George's (American Jobs Centers); and The SPACE: Free Art for All, seeks to establish a bilingual center for Workforce Development in Greenbelt to support employment, career development, and new small business formation, with a focus on young adults.

Workforce Development

The Center would offer guidance, resources, and networking for finding immediate employment and support and encouragement for developing lifelong personal career paths.

Outcomes:

- Measurable increase in employment for all ages, especially young adults.
- Developing partnerships with local businesses as prospective employers and local educational institutions for training.
- Hosting programs that allow employers to connect to prospective employees.
- Holding classes for skills building and workforce development.
- Creation and development of a successful program that can continue with new funding in 2025.

Proposed Location

Third SPACE Lounge, Beltway Plaza Mall, 6192 Greenbelt Road, Suite D-3, across from AMC Theaters.

The SPACE location in West Greenbelt at Beltway Plaza Mall is adjacent to two “qualified” Census tracts ([8067.14](#) and [8067.13](#)), meaning at least 50% of households have an income less than 60% of the Area Median Gross Income (AMGI). Residents in this area, encompassing the 2,800-unit Franklin Park Apartments and other housing complexes, have the lowest income in Greenbelt, are mostly Black and Latinx, and are underserved by city and county programs.

Setup

The Center will be fully equipped to allow job seekers to write resumes, apply online for work, and complete online training. The Business Development Center would have:

- Three workstations with computers. One Mac workstation would have video editing and graphics capabilities, such as Adobe Creative Suite and Final Cut Pro. Two PCs would have Microsoft Office.
- Multifunction color laser printer with scanner, copier, and fax

- Black and white laser printer
- Meeting area with couch, chairs, and small tables
- Multi-purpose worktable for project demos and mailings
- Mailing and postage supplies
- Office supplies

Partners and Responsibilities

City of Greenbelt

The City of Greenbelt would fund staffing, rent and occupancy costs, consultants, furnishings, and office equipment.

The City of Greenbelt has a major interest in assisting unemployed residents find jobs that offer an adequate level of financial support for themselves and their families and help them start career paths that meet their life goals. The City also seeks to support those already employed with skills and training to help them advance in their careers.

Workforce development has been a major goal of Greenbelt's ARPA program and a main priority in the City Council's 2024 draft Planning Framework.

U.S. Department of Labor American Jobs Centers (AJC)

AJC, through [Employ Prince George's EPG](#), would provide design expertise for renovating the Third SPACE Lounge and would make \$10,000 available for computers, printers, signage, and training.

EPG will provide expertise and coaching in setting up and managing a successful workforce program and access to online training courses with certifications.

The SPACE

The SPACE would provide the office location and daily hosting of the Center. Additionally, The SPACE will provide:

- In-kind rental assistance for the Center
- Access to the Upper SPACE location (former Big Lots store) at Beltway Plaza Mall for workshops, classes, and events
- Access to dozens of partners to support the success of the Center
- Reputation and connections
- Graphics design support
- Continuity for continuing to host the program in 2025

The SPACE is a proven partner in providing arts engagement and self-empowerment programs for underserved residents in Greenbelt West. A foundational goal has been to support career development and entrepreneurship.

Budget

GrantIncome

Employ Prince George's	10000
City of Greenbelt	25000

Total	35000
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Expenses

management	5000
staffing	10500
insurance	300
rent	2700
Pepco	1260
Comcast	440
desks and chairs	1900
office supplies	1500
shipping/postage	500
software/apps	900
EPG computers, printer	10000

Total	35000
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Income

Employ Prince George's	10000
City of Greenbelt	25000

Total	35000
-------	-------

Expenses

management	5000
------------	------

staffing	10500
----------	-------

insurance	300
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rent	2700
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pepco	1260
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comcast	440
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desks and chairs	1900
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office supplies	1500
-----------------	------

shipping / postage	500
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software / apps	900
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EPG computers, printer	10000
------------------------	-------

Total	35000
-------	-------

Proposal:

Greenbelt Entrepreneur Incubator Lab

Project Overview

A partnership with the City of Greenbelt and The SPACE: Free Art for All seeks to establish a bilingual Entrepreneur Incubator Lab, with a focus on helping young adults develop new businesses.

Services and Outcomes

The Lab would provide an inspirational and collaborative space for the exploration of entrepreneurial ideas and provide resources and coaching for creating and managing new businesses, especially those with low capital entry requirements.

The Lab would be set up with equipment that could allow prospective entrepreneurs to immediately start their own income streams after training. See list below under Setup.

Outcomes:

- Provide a start for several new Greenbelt entrepreneurs
- Create a successful business ideas incubator space for exploration, networking, collaboration
- Provide immediate opportunities for making income with available Lab equipment
- Hold classes to demo marketable services and merchandise
- Mentoring and training in basic business management
- Meet with local entrepreneurs to share stories of how to create new businesses
- Host entrepreneurial workshops
- Create and develop a program that will continue with new funding into 2025 and beyond.

Proposed Location

Third SPACE Lounge, Beltway Plaza Mall, 6000 Greenbelt Road, Suite 13, across from AMC Theaters

The SPACE location in West Greenbelt at Beltway Plaza Mall is adjacent to two “qualified” Census tracts ([8067.14](#) and [8067.13](#)), meaning at least 50% of households have an income less than 60% of the Area Median Gross Income (AMGI). Residents in this area, encompassing the 2,800-unit Franklin Park Apartments and other housing complexes, have the lowest income in Greenbelt, are mostly Black and Latinx, and are underserved by city and county programs.

Setup

The Lab will have:

- Embroidery machine
- Quilting sewing machines (The SPACE already has 10)
- Professional Cricut Venture cutter

- Mac computer with software for creating professional graphics and producing professional audio and video
- Work tables
- Art and graphics supplies and materials
- Depending on interest and funding, additional equipment, perhaps including a glowforge professional laser cutter, can be added

Partners and Responsibilities

City of Greenbelt

The City of Greenbelt would make \$25,000 in ARPA funding available for staffing, rental, occupancy costs, consultants, computers, and office equipment.

The City of Greenbelt has a major interest in supporting new business development, especially among young people. The City's Department of Economic Development seeks to inspire and support entrepreneurs to build the businesses of Greenbelt's future.

The City is especially interested in growing the next generation of leaders through investment in entrepreneurial efforts.

The SPACE

The SPACE would provide the office location and hosting of the Center. The SPACE will provide:

- In-kind rental assistance for the Center
- Access to the Upper SPACE location (former Big Lots store) at Beltway Plaza Mall for workshops, classes, and events.
- Access to dozens of partners to support the success of the Center
- Reputation and connections
- Graphics design support
- Classes in marketable arts – such as embroidery, screen printing, and making clothes – that support entrepreneurs.

The SPACE is a proven partner in providing arts engagement and self-empowerment programs for underserved residents in Greenbelt West.

As a young Black-led entrepreneurial nonprofit, The SPACE has a special interest in helping low-income People of Color discover their creativity, talent, and skills in developing their own income streams that can turn into full businesses.

Budget

Grant Income

City of Greenbelt	25000
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Expenses

management	5000
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staffing	6000
----------	------

insurance	300
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rent	2700
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Pepco	600
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office supplies	450
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work tables	800
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office supplies	500
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shipping/postage	250
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software/apps	900
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mac computer	2000
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embroidery machine and supplies	4500
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Cricut Venture and supplies	1000
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Total	25000
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Grant Income

City of Greenbelt	25000
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Expenses

management	5000
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staffing	6000
----------	------

insurance	300
-----------	-----

rent	2700
------	------

pepco	600
-------	-----

office supplies	450
-----------------	-----

work tables	800
-------------	-----

office supplies	500
-----------------	-----

shipping / postage	250
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software / apps	900
-----------------	-----

mac computer	2000
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embroidery machine and supplies	4500
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Cricut Venture and supplies	1000
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Total	25000
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