



CITY COUNCIL AGENDA

**Municipal Building
25 Crescent Road
Tuesday, May 28, 2019
8:00 PM**

I. ORGANIZATION

1. Call to Order
2. Roll Call
3. Approval of Agenda and Additions
4. Consent Agenda - Approval of Staff Recommendations
Suggested Action: (Items on the Consent Agenda [marked by *] will be approved, subject to removal from the Consent Agenda by Council.)
5. Meditation and Pledge of Allegiance to the Flag

II. COMMUNICATIONS

6. Presentations
 - 6A. Peace Month
Suggested Action: Since 2009, June has been declared as Peace Month in Greenbelt. Alexander Barnes, Sr. will attend the meeting to receive the proclamation on behalf of the Prince George's Peace and Justice Coalition.
[Peace Month19 proc.pdf](#)
 - 6B. Adopt-A-Shelter Cat Month
Suggested Action: Adopt-A-Shelter Cat Month Proclamation: The American Humane Society for the Prevention of Cruelty to Animals (ASPCA) established Adopt a Shelter Cat Month in 1974 as an annual event to encourage people to save lives and enhance their own lives by adopting a cat from a shelter or rescue group, as millions of cats in shelters await adoption every year. Animal Control Officers, Howard Stanback and Lauren Crossed will be present to receive the proclamation.

- 6C. Eleanor Roosevelt High School Junior Classical League Members
Suggested Action: Eleanor Roosevelt High School Junior Classical League (JCL) won the Maryland State convention that was held in Easton, Maryland, with the teams from Eleanor Roosevelt High School sweeping the novice, intermediate and advanced levels. Latin Teacher Matthew Moore and members of the Eleanor Roosevelt High School Junior Classical League have been invited to attend tonight's meeting.

7. Public Hearing

Suggested Action: Proposed FY 2020 Budget:

On March 25, 2019, the City Manager presented the proposed budget for Fiscal Year 2020 to the City Council. Since then, Council has held nine work sessions to review the budget.

The budget is scheduled to be adopted at the regular City Council meeting on June 3rd. The City Code requires that a public hearing be held on the budget prior to its adoption. Tonight's public hearing is the second of two that were scheduled. The first having been held on April 23rd.

It is recommended that the regular meeting be recessed for the purpose of conducting public hearings on the FY 2020 proposed budget and the Constant Yield Tax Rate. (The meeting should be reconvened following the hearing. No motion is required to begin or end the public hearing.)

Constant Yield Tax Rate:

A public hearing must be held in accordance with the State of Maryland's Constant Yield Tax Rate requirements. The required notice was published in the May 16, 2019, Greenbelt News Review, a copy of which is included in Council's packet.

Note: At the end of this hearing, to comply with state law, it must be announced that the City's property tax rate will be set when the FY 2020 budget is adopted at the City Council meeting on June 3, 2019, at 8:00 p.m. in the Council Room of the Municipal Building.

[CYTR Advertisement.pdf](#)

8. Petitions and Requests

Suggested Action: (Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules.)

9. Minutes of Council Meetings

Suggested Action:

- Regular Meeting, September 24, 2018
- Regular Meeting, September 11, 2018
- Work Session, January 9, 2019
- Interview, January 14, 2019
- Work Session, January 23, 2019
- Interview, April 23, 2019
- Interview, May 13, 2019

[RM180924.pdf](#)

[RM180911.pdf](#)

[WS190109.pdf](#)

[INT190114.pdf](#)

[WS190123.pdf](#)

[INT190423.pdf](#)

[INT190513.pdf](#)

10. Administrative Reports

11. *Committee Reports

11A. *Community Relations Advisory Board (CRAB) Report #2019-1 (City Holiday Decorating Contest)

Suggested Action: It is recommended Council accept this report.

[Report 2019-1.pdf](#)

11B. *Arts Advisory Board (AAB) Report #19-6 (The S.P.A.C.E., Free Art for All)

Suggested Action: It is recommended Council accept this report.

[The S.P.A.C.E. Free for All.pdf](#)

11C. *Park and Recreation Advisory Board (PRAB) Report #19-4 (Random Unselfish Acts of Kindness)

Suggested Action: It is recommended Council accept this report.

[Random Unselfish Acts of Kindness \(RUAK\).pdf](#)

11D. *Park and Recreation Advisory Board (PRAB) Report #19-5 (Greenbelt Black History Month Committee)

Suggested Action: It is recommended Council accept this report.

[Greenbelt Black History Month Committee.pdf](#)

III. LEGISLATION

12. An Ordinance To Amend Article IV, "Public Ethics", Of Chapter 2 "Administration" Of The Greenbelt City Code To Expand The Number Of Board Members

- 1st Reading

Suggested Action:

Reference: Ordinance

Comparison Chart

At the Regular Meeting on February 11, 2019, the Council reviewed the Ethics Commission Report #2019-1 to consider expansion of the Commission. The Ethics Commission believes that increasing the board to five members will ensure that there will be an adequate number of commissioners to hear any case brought before the Ethics Commission.

Included in Council's packet is a comparison on neighboring municipalities that the board has provided.

It is recommended the ordinance be introduced for first reading tonight.

[Ordinance.pdf](#)

[Comparison Chart.pdf](#)

IV. OTHER BUSINESS

13. CAD Software License Purchase

Suggested Action:

The Greenbelt Police Department is in the process of transitioning to the Prince George's County Motorola Premier One Computer Aided Dispatch (CAD) system. Included in Council's packet are the details of the transition. At this time, it is recommended to purchase three (3) Motorola CAD software licenses for a total cost of \$43,500.00. The funds for this purchase are available in the current budget as a result of negotiated savings from our current CAD system contract. Motorola Solutions Inc. is the sole source of the Motorola Premier One CAD software and the pricing is being offered under Prince Georges County contract No. 0716-0071-2014.

Council approval is sought.

[CAD RMS Memo.pdf](#)

[Copy of 20190313 Greenbelt CAD Licenses \(3\).pdf](#)

[PG CAD RMS PROPOSAL MODIFIED.pdf](#)

14. Proposed Washington DC to Baltimore Loop Project and Solicitation of City Council Comments

Suggested Action:

Reference:

Memorandum, J. Howerton, 05/24/19

The proposed project "The Loop System" is an underground high speed transportation system proposed to operate between Washington DC and Baltimore. It will require building a set of 35.3 mile parallel twin tunnels under the Baltimore-Washington Parkway going in each direction. These would transport passengers in battery-powered autonomous electric vehicles (AEVs) at a speed of up to 150 mph. The proposed alignment would go through Greenbelt where one of the Tunnel Boring Machine (TBM) Launch Shafts is proposed to be located in Greenbelt at 7474 and 7500 Greenway Center Drive, Greenbelt MD. The Washington D.C. to Baltimore Loop Project is being proposed by, and privately funded through, The Boring Company (TBC). The Loop will not serve the Greenbelt Community initially but a station could be added at a later time if the City desires.

Staff has reviewed the Environmental Assessment (EA) Report as well as the Programmatic Agreement (PA), and has met with a representative of the Boring Company to discuss details of the project. Staff has provided a memorandum summarizing the EA report, and staff's initial findings. Staff recommends that the City of Greenbelt request to be added to the PA as a party of interest.

The EA comment period ends June 8, 2019 and staff is seeking City Council comments and direction so that staff can prepare formal comments and a draft position letter on the EA for City Council approval at its June 3rd meeting.

[Memorandum, J. Howerton, 05/24/19.pdf](#)

15. Award of Purchase – Two (2) Level Two Electric Vehicle Charging Stations

Suggested Action:

Reference: Memorandum, James Sterling, 5/20/19

FY 2019 Building Capital Reserve

Budget

The FY 2019 Building Capital Reserve Budget includes \$26,000 for the purchase of two (2) EV Charging Stations.

The City is a member of the organization Sourcewell (formerly NJPA), a national cooperative purchasing organization for local governments, educational institutions and non-profits. Staff has identified a competitively solicited contract through Sourcewell for the purchase of EV charging stations. The Sourcewell contract number is 051017-CPI. The total cost for two (2) level 2 charging stations is 16,616.00.

Included in Council's packet is a memorandum from Jim Sterling, Director of Public Works with additional details about the recommended purchases. Mr. Sterling will be present to answer any questions.

It is recommended that Council approve the purchase of two (2) level two EV charging stations from ChargePoint Inc, 254 East Hacienda, Campbell, CA 95008 for \$16,616.00.

[Greenbelt MD EV Charger Quote.pdf](#)
[Memorandum, James Sterling, 5/20/19.pdf](#)

16. National Film Registry Nomination for You Nazty Spy
Suggested Action:
At the April 23rd Council meeting, Mr. James Thompson requested that the City Council attend the viewing of "You Nazty Spy" at the Old Greenbelt Theatre. He also requested that the City Council recommend the film to be added to the National Film Registry of the Library of Congress.

Council Member Byrd had requested this item to be added to the May 13th agenda. His motion was to send a letter to Librarian of Congress Carla Hayden requesting that "You Nazty Spy" be included on the National Film Registry. Council requested that this item be postponed until the May 28th meeting.

17. *Bike Task Force Subcommittee Approval
Suggested Action: At its February 11, 2019 regular meeting, Council held brief discussions on the next steps with designating the Pedestrian and Bike Task Force as a subcommittee of the Advisory Planning Board (APB). On March 6, 2019, APB held a meeting at the Community Center and at that meeting APB voted 6-0 to establish the Pedestrian and Bicycle Task Force as a subcommittee of Advisory Planning Board.

Council approval is sought.

18. *Appointments to Advisory Group
Suggested Action:
Reference: Applications

Council interviewed Laurie Siegel on July 11, 2016 and Toni Mathewson on April 15, 2019, for appointment to the Board of Elections (BOE) and Lance Beasley on May 13, 2019, for appointment to the Park and Recreation Advisory Board (PRAB).

Approval of this item on the consent agenda will indicate Council's intent to appoint Ms. Siegel and Ms. Mathewson to BOE and Mr. Beasley to PRAB.

19. * Reappointments to Advisory Groups
Suggested Action:
Reference: Reappointment Surveys

Ronnie Scotkin has indicated her willingness to continue to serve on the Senior Citizens Advisory Committee and Michael Lee has indicated his willingness to continue to serve on the Park and Recreation Advisory Board. Approval of this item on the consent agenda will indicate Councils intent to appoint Ms. Scotkin and Mr. Lee to new advisory group terms.

20. Council Activities
Suggested Action: Council will report on activities and events recently attended. (If time allows.)
21. Council Reports
Suggested Action: Council will report on activities and events recently attended. (If time allows.)

V. MEETINGS

- V. Meetings
Suggested Action:
Reference: City Council Calendar
Stakeholder Chart

Closed Session: A Closed Session has been requested by Council to obtain legal advice and discuss personnel matters. It is recommended this meeting be scheduled for Thursday, May 30, 2019, at 7:00 pm in the Library of the Municipal Building.

To schedule the Closed Session the following motion is needed: I move that Council schedule a Closed Session on Thursday, May 30, 2019, at 7:00 pm in the Library of the Municipal Building. Council will hold this closed meeting in accordance with the General Provisions Articles 3-305(b)(7) and (1) of the Annotated Code of the Public General Laws of Maryland to: 1) to consult with legal counsel regarding Prince George's County School Board; 2) discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

[meetings.pdf](#)

[Stakeholder Schedule.pdf](#)

City Council Agenda Item Report

Meeting Date: May 28, 2019

Submitted by: David Moran

Submitting Department: Administration

Item Type: Proclamation

Agenda Section:

Subject:

Peace Month

Suggested Action:

Since 2009, June has been declared as Peace Month in Greenbelt. Alexander Barnes, Sr. will attend the meeting to receive the proclamation on behalf of the Prince George's Peace and Justice Coalition.

Attachments:

[Peace Month19 proc.pdf](#)

PROCLAMATION

WHEREAS, the citizens of Greenbelt have committed themselves to our Community Pledge in which the City celebrates its strength as a community of diverse people living together in a spirit of cooperation, peace and understanding; and

WHEREAS, the City of Greenbelt has worked for many years to promote peace and nonviolence through its Community Relations Advisory Board, community mediation service, community policing program, CARES youth and family counseling, recreation programs, and other City activities and continues its efforts to ensure that a culture thoroughly pervaded by peace and nonviolence comes closer each day; and

WHEREAS, the many Greenbelt residents active in the Prince George's County Peace and Justice Coalition are working with other Greenbelt groups to organize and conduct programs and activities that promote peace and nonviolence; and

WHEREAS, in June of each year, these groups highlight their activities and the community continues its commitment to diversity, cooperation, peace and nonviolence.

NOW, THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the citizens and City Council of Greenbelt, do hereby issue this proclamation declaring the month of June to be

PEACE MONTH

in Greenbelt and encourage all our citizens and civic organizations to participate in activities that promote inclusion, understanding, peace and nonviolence throughout our City.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 28th day of May 2019.

EMMETT V. JORDAN
Mayor

ATTEST:

Bonita Anderson
City Clerk

City Council Agenda Item Report

Meeting Date: May 28, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Proclamation

Agenda Section:

Subject:

Adopt-A-Shelter Cat Month

Suggested Action:

Adopt-A-Shelter Cat Month Proclamation: The American Humane Society for the Prevention of Cruelty to Animals (ASPCA) established Adopt a Shelter Cat Month in 1974 as an annual event to encourage people to save lives and enhance their own lives by adopting a cat from a shelter or rescue group, as millions of cats in shelters await adoption every year. Animal Control Officers, Howard Stanback and Lauren Crossed will be present to receive the proclamation.

Attachments:

[Adopt-A-Shelter Cat Month19 proc.pdf](#)

PROCLAMATION

WHEREAS, Adopt a Shelter Cat Month was established by the American Humane Society in 1974 as a month that marks the height of “kitten season”, when millions of kittens are born and often end up in animal shelters;

WHEREAS, Adopt a Shelter Cat Month became an annual event to encourage people to adopt a cat from a shelter or rescue group; and

WHEREAS, millions of cats in shelters are awaiting adoption and for someone to give them a safe, loving home; and

WHEREAS, the City of Greenbelt promotes Adopt a Shelter Cat Month through its Animal Shelter and Animal Control Department; and

NOW, THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the citizens and City Council of Greenbelt, do hereby issue declare the month of June to be

ADOPT A SHELTER CAT MONTH

in Greenbelt and urge our residents to visit our local shelter, inquire about volunteer opportunities, provide financial donations and supplies to help homeless pets in our community, and consider adopting a shelter cat or another pet this month.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 28th day of May 2019.

EMMETT V. JORDAN
Mayor

ATTEST:

Bonita Anderson
City Clerk

City Council Agenda Item Report

Meeting Date: May 28, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Presentations

Agenda Section:

Subject:

Eleanor Roosevelt High School Junior Classical League Members

Suggested Action:

Eleanor Roosevelt High School Junior Classical League (JCL) won the Maryland State convention that was held in Easton, Maryland, with the teams from Eleanor Roosevelt High School sweeping the novice, intermediate and advanced levels. Latin Teacher Matthew Moore and members of the Eleanor Roosevelt High School Junior Classical League have been invited to attend tonight's meeting.

Attachments:

City Council Agenda Item Report

Meeting Date: May 28, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Public Hearing

Agenda Section:

Subject:

Public Hearing

Suggested Action:

Proposed FY 2020 Budget:

On March 25, 2019, the City Manager presented the proposed budget for Fiscal Year 2020 to the City Council. Since then, Council has held nine work sessions to review the budget.

The budget is scheduled to be adopted at the regular City Council meeting on June 3rd. The City Code requires that a public hearing be held on the budget prior to its adoption. Tonight's public hearing is the second of two that were scheduled. The first having been held on April 23rd.

It is recommended that the regular meeting be recessed for the purpose of conducting public hearings on the FY 2020 proposed budget and the Constant Yield Tax Rate. (The meeting should be reconvened following the hearing. No motion is required to begin or end the public hearing.)

Constant Yield Tax Rate:

A public hearing must be held in accordance with the State of Maryland's Constant Yield Tax Rate requirements. The required notice was published in the May 16, 2019, Greenbelt News Review, a copy of which is included in Council's packet.

Note: At the end of this hearing, to comply with state law, it must be announced that the City's property tax rate will be set when the FY 2020 budget is adopted at the City Council meeting on June 3, 2019, at 8:00 p.m. in the Council Room of the Municipal Building.

Attachments:

[CYTR Advertisement.pdf](#)

At the Library**Monthly Storytime**

Monday, May 20. Books at Bedtime, presented by the Prince George's County Infants and Toddlers Program, 6:30 p.m., for ages newborn to 3, limit 20 people.

English Conversation

Tuesday, May 21 at 6 p.m. For those learning to speak English, join this club and practice speaking English in a friendly atmosphere with people from diverse backgrounds.

Weekly Storytimes

Tuesday, May 21. Ready 2 Read Storytime, ages 3 to 5, 7 p.m., limit 30 people.

Wednesday, May 22. Ready 2 Read Storytime, newborn to age 2, 10:15 a.m., limit 15 babies with parent(s) or caregiver(s); ages 2 to 3, 11:15 a.m., limit 30 people.

Thursday, May 23. Ready 2 Read Storytime, newborn to age 2, 10:15 and 11:15 a.m., limit 15 babies with parent(s) or caregiver(s).

African History & Culture

Tuesday, May 21, 7 p.m. The Secret History of Juneteenth will be the final session in this audio-visual lecture series presented by historian C.R. Gibbs.

Book Discussion

Tuesday, May 21, 7 p.m. Join friends and neighbors to discuss great contemporary books every month. This month's book is Freshwater by Akwaeke Emezi.

Kids Achieve Club

Wednesday, May 22, 4:30 p.m. Mentoring, reading and homework help for students in grades 1 to 6.

STEM-tastic: Robots

Wednesday, May 22, 4:30 p.m., ages 5 to 12. Become a mad scientist by conducting hands-on, fun science experiments using Sphero robots.

French Conversation

Thursday, May 23, 5 p.m. Learning to speak French? Join this club and practice speaking French in a friendly atmosphere.

Passports

Don't forget, the Greenbelt Branch Library now serves as a U.S. Passport Acceptance Facility. Customers may bring to the branch their completed DS-11 Passport Application along with any required documentation for processing by library staff. Passport acceptance service hours are: Monday and Tuesday, 1:30 to 6:30 p.m.; Wednesday to Friday, noon to 4 p.m.; and Saturday, 11 a.m. to 3 p.m.

Summer Reading

Celebrate the 50th anniversary of the Apollo 11 landing on the moon this summer at your library. The theme for the 2019 Summer @ Your Library is A Universe of Stories. The library challenge runs from May 13 to August 19. Participants of all ages may register online at pgcmis.info via the Beanstack online platform.

Holy Cross Thrift Store

Every Thursday
10am - 4pm

Good, clean clothes for women, men and children!
Shoes, jewelry, books, etc.

6905 Greenbelt Road
Greenbelt, Md. 301-345-5111



City Information & Events

MEETINGS FOR MAY 20-24

Monday, May 20 at 7:30pm, **BUDGET WORK SESSION WITH GREEN RIDGE HOUSE** at Green Ridge House, 22 Ridge Road.

Wednesday, May 22 at 5:00pm, **ADVISORY COMMITTEE ON TREES** at Public Works Facility, 555 Crescent Road. *On the Agenda: Drive around Greenbelt viewing trees in the PEPCO right-of-way*

Wednesday, May 22 at 7:30pm, **CLOSED SESSION** (Please see notice below)

Thursday, May 23 at 7:00pm, **FOREST PRESERVE ADVISORY BOARD** at Greenbelt Community Center, 15 Crescent Road. *On the Agenda: Final Edits to Stewardship Guidelines, Science Fund Application Form & Flier, Stream naming, Presenting Guidelines to City Council/Report 2017-01 re: AMT*

This schedule is subject to change. For confirmation that a meeting is being held call 301-474-8000.

OFFICIAL NOTICE

In accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, a closed session of the Greenbelt City Council will be held on Wednesday, May 22nd, 2019, at 7:30 pm in the Library of the Municipal Building, to: 1) discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

The purpose of this meeting will be: 1) City Manager performance evaluation and Personnel matters to include the following departments: Police, Public Works, Recreation and Administration.

**The public may attend the Special Meeting of the City Council immediately prior to the closed session and observe the vote of Council to move into closed session on Wednesday, May 22nd, 2019 at 7:30 pm.*



CITY OF GREENBELT NOTICE OF A PROPOSED REAL PROPERTY TAX INCREASE

The City Council of the City of Greenbelt proposes to increase real property taxes.

1. For the tax year beginning July 1, 2019, the estimated real property assessable base will increase by 1.75%, from \$1,975,095,471 to \$2,009,637,243
2. If the City of Greenbelt, Maryland maintains the current tax rate of \$0.8125 per \$100 of assessment, real property tax revenues will increase by 1.75%, resulting in \$280,652 of new real property tax revenues.
3. In order to fully offset the effect of increasing assessments, the real property tax rate should be reduced to \$0.7985, the constant yield tax rate.
4. The City is considering not reducing its real property tax rate enough to offset increasing assessments. The City proposes to adopt a real property tax rate of \$0.8275 per \$100 of assessment. This tax rate is 3.63% higher than the constant yield tax rate and will generate \$582,097 in additional property tax revenues.

A public hearing on the proposed real property tax increase will be held at 8 p.m. on Tuesday, May 28, 2019, in the City Council Room, Municipal Building, 25 Crescent Road, Greenbelt, MD 20770.

The hearing is open to the public, and public testimony is encouraged.

Persons with questions regarding this hearing may call the City Clerk at 301-474-8000 for further information.

PUBLIC WORKS OPEN HOUSE



CLIMB WORK TRUCKS!



RIDE THE BUCKET TRUCK!



DEMONSTRATIONS & INFORMATION TABLES



Saturday, May 18
10:30am-1:30pm
Public Works Facility
555 Crescent Road

REFRESHMENTS, TREE TOURS, FREE PLANTINGS AND MORE!

Celebration of Spring

Saturday, May 18
2:00-6:00pm

Springhill Lake Recreation Center
6101 Cherrywood Lane



Come enjoy arts and crafts, music, inflatable games, refreshments, community information tables and a magic show with Greenbelt Recreation and your neighbors and friends.

Children and parents alike will be delighted on this fun filled day.

Please call the weather information hotline, 301-474-0646, the morning of the event for updated event status.

**OFFICIAL NOTICE**

The Greenbelt City Council has scheduled a

PUBLIC HEARING

To be held during the Regular Meeting of Council
Tuesday, May 28, 2019 at 8:00 p.m.

CONCERNING THE PROPOSED BUDGETS FOR FISCAL YEAR 2019-2020 FOR THE GENERAL FUND AND EACH OF THE OTHER FUNDS OF THE CITY.

This is the second of two Public Hearings on the budget. Public attendance and participation are encouraged. All citizens of Greenbelt will have a reasonable opportunity to provide written and oral comments and to ask questions concerning the entire budget.

Copies of the proposed budget may be examined at the City Offices, 25 Crescent Rd., during normal operating hours. The budget is also posted on the City Web site at <http://www.greenbeltnmd.gov/budget>. For more information, please call 301-474-8000.

Bonita Anderson, City Clerk

VACANCIES ON BOARDS & COMMITTEES

Volunteer to serve on City Council Advisory Groups.

There are currently vacancies on: Arts Advisory Board, Board of Elections, Greenbelt Advisory Committee on Environmental Sustainability, Park and Recreation Advisory Board, and Youth Advisory Committee. Info: 301-474-8000

City Council Agenda Item Report

Meeting Date: May 28, 2019

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: COMMUNICATIONS

Agenda Section:

Subject:

Minutes of Council Meetings

Suggested Action:

- Regular Meeting, September 24, 2018
- Regular Meeting, September 11, 2018
- Work Session, January 9, 2019
- Interview, January 14, 2019
- Work Session, January 23, 2019
- Interview, April 23, 2019
- Interview, May 13, 2019

Attachments:

[RM180924.pdf](#)

[RM180911.pdf](#)

[WS190109.pdf](#)

[INT190114.pdf](#)

[WS190123.pdf](#)

[INT190423.pdf](#)

[INT190513.pdf](#)

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, September 24, 2018.

Mayor Jordan called the meeting to order at 8:06 p.m.

Roll call was answered by Councilmembers Judith F. Davis, Colin A. Byrd, Leta M. Mach, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan. Councilmember Silke I. Pope was out of town.

Staff members present were City Manager Nicole Ard, City Solicitor Todd Pounds, Public Works Director Jim Sterling, Assistant Director of Parks Brian Townsend, Planning Director Terri Hruby, City Planner Molly Porter, Animal Control Officers Lauren Crossed and Howard Stanback and City Clerk Bonita Anderson.

Mayor Jordan asked for a moment of silence in memory of former Greenbelt residents Bruce Colter, Eileen Fitzgerald Uber and Alfonso Geiger. Mr. Putens then led the pledge of allegiance to the flag.

CONSENT AGENDA: It was moved by Mr. Putens and seconded by Ms. Mach that the consent agenda be approved. The motion passed 6-0.

Council thereby took the following actions:

Engagement Letter Davenport & Company LLC: Council approved the engagement letter and authorizes the City Manager to sign the engagement letter.

Appointments to Advisory Group: Council appointed Isiah Horton to the Ethics Commission.

APPROVAL OF AGENDA: It was moved by Mr. Byrd and seconded by Ms. Mach that the agenda be approved. It was moved by Mr. Byrd to add September 11 petition GCAN Fossil Fuel to follow item #11 and seconded by Mr. Putens. It was moved by Mr. Byrd to Special order #16 titled Friends of the Old Greenbelt Theatre Agreement before #11 titled Economic Development Policy and seconded by Ms. Davis. The motion passed 6-0. It was moved by Mr. Byrd to add Community Center steps to the end of the agenda. Ms. Davis noted that the Senior Citizen Advisory Committee is working on providing the Council with a report on that matter. Mr. Byrd withdrew his motion. It was moved by Ms. Davis and seconded by Ms. Mach to approve the agenda as amended. The motion passed 6-0.

PRESENTATIONS:

National Public Lands Day Proclamation: Mayor Jordan read the proclamation. Mr. Brian Townsend accepted the proclamation on behalf of the Public Works Department; he gave an overview on the event for National Public Lands Day in the City.

National Breast Cancer Awareness Month Proclamation: Mayor Jordan read the proclamation. Ms. Davis indicated that she is a 20 year breast cancer survivor and that Doctor's Community

Hospital specializes in support and treatment for breast cancer survivors. She noted that annually Doctor's Community Hospital host an all-day event that is advertised in the Greenbelt News Review.

Adopt-A-Dog Month Proclamation: Mayor Jordan read the proclamation. Animal Control Officers, Lauren Crossed and Howard Stanback were present to receive the proclamation.

Introduction of New Community Planner: Terri Hruby, Director of Planning and Community Development, introduced Molly Porter, the new Community Planner.

Petitions and Requests

Greg Fisanich, Outstanding Citizen 2018, presented to Council a PowerPoint presentation titled Trim a Tree for Safety on driver and pedestrian line of sight safety.

Robert Strassler presented and distributed random acts of kindness bags to Council with a note.

David Whiteman, Greenbelt Soccer Alliance reported to Council that the Greenbelt Soccer Alliance had been recognized by the Maryland State Youth Soccer Association for their quality of programming. He requested access to a dedicated lite field in the City.

Minutes of Council Meetings

Statement for the Record - Closed Session of September 19, 2018: Ms. Davis moved that Council met in closed session on Wednesday, September 19, 2018, at 8:07 p.m. in the Library of the Municipal Building. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(7) of the Annotated Code of Public General Laws of Maryland, to consult with counsel to obtain legal advice on a legal matter.

Vote to close session:

	Yes	No	Abstain	Absent
Mr. Byrd	X			
Ms. Davis	X			
Ms. Mach	X			
Ms. Pope				X
Mr. Putens	X			
Mr. Roberts	X			
Mayor Jordan	X			

The following staff members were in attendance: Nicole Ard, City Manager; David Moran, Assistant City Manager; Jeff Williams, City Treasurer and Todd Pounds, City Solicitor.

Council took no actions during this session.

Ms. Mach seconded. The motion passed 6-0.

Administrative Reports

Ms. Ard provided Council with an update on the audio system in the Council chambers. She also provided an update on a letter that Council received from Dewberry about the Greenbelt Station WMATA Trail. The site development concept plan application was submitted to the County on September 12. She indicated that the State is requesting feedback from the City on the I-495/I-270 Managed Lane Study regarding the cultural study.

COMMITTEE REPORTS: None

LEGISLATION - None

Friends of the Old Greenbelt Theatre Agreement: Mayor Jordan read the agenda comments. Kathy Jones, Chair of the Friends of Greenbelt Theatre Board and Dr. Caitlin McGrath, Friends of Greenbelt Theatre Executive Director expressed their concerns about the status of their contract. Council decided to schedule a closed session to resolve the contract. It was moved by Ms. Davis and seconded by Ms. Mach. The motion passed 6-0.

Greenbelt Climate Action Network GCAN: Kristen Minogue spoke on behalf of the Greenbelt Climate Action Network. They are requesting that the City support the “No New Fossil Fuels in Maryland” campaign. It was moved by Mr. Byrd to send a letter of support to District 22 Delegation. It was seconded by Mr. Roberts. The motion passed 4-2 (Mayor Jordan and Mr. Putens).

Economic Development Policy: Mayor Jordan read the agenda comments. He indicated that the document is to set goals and guidelines. It was moved by Ms. Davis to schedule a work session to discuss the economic development goals. It was seconded by Mr. Byrd. There was discussion and input from Council and citizens about their concerns on the economic development goals. It was moved by Mr. Byrd to call the question to schedule a work session. Mr. Putens seconded Ms. Davis motion. The vote passed unanimously. Ms. Davis moved to schedule a work session to discuss feedback from Council and the citizens on the goals. It was seconded by Ms. Mach. The motion passed 6-0.

Award of Purchase – Public Works Equipment & Vehicle: Mayor Jordan read the agenda comments. Mr. Sterling provided Council with a brief description on the Bobcat Skid Steer Loader and the 12 passenger bus. It was moved by Ms. Davis to approve the purchase of one vehicle and one piece of equipment for Public Works. It was seconded by Ms. Mach. The motion passed 6-0.

County Short-Term Rental Legislation – CB-10-2018 & CB-11-2018 Mayor Jordan read the agenda comments. Ms. Hruby briefly discussed the two pieces of legislation, CB-10-2018 and CB-11-2018. She also provided an update on the legislative requirements for short and long term rentals. It was moved by Ms. Davis to send a letter of support. It was seconded by Ms. Mach. The motion passed 6-0.

Community Development Block Grant Application for Program Year 45 (FY 2020): Mayor Jordan read the agenda comments. It was moved by Ms. Mach and seconded by Mr. Putens. The motion passed 6-0.

Letter to MTA on Maglev Alternatives Report Status: It was moved by Mr. Byrd and seconded by Ms. Davis to send a letter to MTA requesting the status of the alternative report. The motion passed 6-0.

COUNCIL ACTIVITIES:

- NLC visits to the Capital, Washington, DC (Mayor Jordan and Ms. Mach)
- Clean Air Partners meeting, Baltimore (Ms. Mach)
- Transportation Planning Board meeting (Mr. Roberts)
- MML Legislative Committee, Annapolis (Ms. Davis)
- Sustainable Maryland Executive Committee, Annapolis (Ms. Davis)
- Prince George's County Municipal Association, Greenbelt (Mayor Jordan, Ms. Davis, Mr. Byrd and Ms. Mach)
- Friends of the Greenbelt Museum reception (Ms. Davis and Ms. Mach)
- Chesapeake Bay and Water Resources Policy Committee, COG 8th Annual Bay and Water Quality Forum (Ms. Davis)
- Old Greenbelt Theatre 80th Anniversary (Mayor Jordan, Ms. Davis, Mr. Byrd and Ms. Mach)
- Senior Citizen Advisory Committee, Open Forum (Ms. Davis, Mr. Byrd and Ms. Mach)
- Blues Festival (Mayor Jordan and Ms. Davis)
- ATHA Bike Ride (Mayor Jordan)
- Meeting with the North County Mayors (Mayor Jordan)
- BARC Symposium (Mayor Jordan)
- Prince George's County District to provide testimony on the Zoning Rewrite (Mayor Jordan and Mr. Byrd)

COUNCIL REPORTS: There were none.

MEETINGS: Council reviewed the upcoming meeting schedule.

Executive Session: Ms. Davis moved that Council schedule an Executive Session on Wednesday, October 3, 2018, at 7:30 p.m. in the Library of the Municipal Building, in accordance with the General Provisions Article §3-305(b) (7) of the Annotated Code of the Public General Laws of Maryland to consult with Counsel to obtain legal advice on a legal matter.

Ms. Mach seconded.

ROLL CALL:	Ms. Davis	-	Yes
	Mr. Byrd	-	Yes
	Ms. Mach	-	Yes
	Ms. Pope	-	Absent

Mr. Putens	-	Yes
Mr. Roberts	-	Yes
Mayor Jordan	-	Yes

ADJOURNMENT: A motion to adjourn the meeting was made by Ms. Mach and seconded by Mr. Putens. The motion carried 6-0. The Mayor Jordan adjourned the regular meeting of September 24, 2018, at 11:29 p.m.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held September 24, 2018.

Emmett V. Jordan
Mayor

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, September 11, 2018.

Mayor Jordan called the meeting to order at 8:05 p.m.

Present were Councilmembers Colin A. Byrd (left at 12:03 am), Judith F. Davis, Leta M. Mach, Silke I. Pope (left at 12:02 am), Rodney M. Roberts and Mayor Emmett V. Jordan. Councilmember Edward V. J. Putens was on travel.

Staff members present were City Manager Nicole Ard, Assistant City Manager David E. Moran, City Solicitor Todd Pounds, Deputy Chief Tom Kemp and City Clerk Bonita Anderson.

Mayor Jordan asked for a moment of silence in memory of Greenbelt resident Joseph “Shayne” Carstens, former residents Ralph Bram and Lydia Goldstein, and also Carolyn Lubetzky and Senator John McCain.

Ms. Pope led the pledge of allegiance to the flag.

CONSENT AGENDA: It was moved by Ms. Davis to remove item #22 Appointments to Advisory Board and the July 22, 2018 Executive Session minutes. It was moved by Ms. Pope and seconded by Ms. Davis that the consent agenda be approved as amended. The motion passed 6-0.

Council thereby took the following actions:

Minutes of Council Meetings

Regular Meeting, January 3, 2018

Approved as presented.

Arts Advisory Board Report #19-2, (Request to Amend Arts Advisory Board By-Laws):
Council accepted this report and it will be considered on a future agenda.

Metropolitan Washington Council of Governments Public Safety Fund Participation:
Council approved the City’s participation in the new MWCOG Public Safety Fund.

Resignation from Advisory Group: Council accepted Ms. Fallon’s resignation from the Greenbelt Advisory Committee on Environmental Sustainability.

APPROVAL OF AGENDA: It was moved by Ms. Davis to add item #25 Federal Communications Commission Small Cell Order. Mr. Byrd requested to special order #16 after #10. His motion failed. It was moved by Ms. Pope and seconded by Ms. Davis that the agenda be approved as amended. The motion passed 6-0.

PRESENTATIONS:

September 11 Observance: Mayor Jordan read the agenda comments. Earl “Butch” Hicks of Greenbelt American Legion Post #136, and Deputy Chief Kemp shared their memories of the tragic events of September 11, 2001.

National Preparedness Month Proclamation: Mayor Jordan presented the proclamation to the members of the Community Emergency Response Team (CERT), Community Animal Response Team (CART), Public Safety Advisory Committee (PSAC), and representatives with Greenbelt Volunteer Fire Company and Rescue (GVFCR). Representatives from CERT, CART, GVFCR and Greenbelt Police provided additional information about the upcoming training events and online resources.

Potomac Electric Power Company (Pepco): Mayor Jordan read the agenda comments. Tami Watkins, Public Affairs Manager with Pepco, requested a letter of support from Council to the Public Service Commission for expanding electric vehicle charging stations within the State of Maryland. The Public Service Commission prioritizes funding to electrify public transportation and develop electric mobility programs for residents who can’t afford electric vehicles. Green ACES received this presentation and is recommending that Council support this effort. It was moved by Mr. Byrd and seconded by Ms. Pope that Council direct staff to draft a letter of support for approval at the next regular council meeting. The motion passed (5-1) Mr. Roberts.

University of Maryland, Campus Community Connection: Former Mayor Andrew Fellows, of the National Center for Smart Growth Center and College for Information Studies, presented information about the University of Maryland Campus Community Connection to Council. He gave an overview of the three-year pilot program collaboration with other municipalities. Former Mayor Fellows is seeking an engagement from the City with the University. He provided ten projects for City participation. These projects are for a long period of time and the municipalities are providing funding for these projects. The University of Maryland is seeking \$20k from the City for participation in the program.

PETITIONS AND REQUESTS:

Kristen Minogue spoke on behalf of the Greenbelt Climate Action Network. They requested that the City support the “No New Fossil Fuels in Maryland” campaign. Ms. Minogue has also requested that Council consider this item at the Regular Meeting on September 24, 2018.

Mr. Orleans requested the Green Ridge House admission policy. Mayor Jordan mentioned that the City has replied to Mr. Orleans in writing.

Minutes of Council Meetings

It was moved by Ms. Davis and seconded by Ms. Mach to remove the Executive Session, July 22, 2018 minutes from the agenda, until the next regular meeting.

Administrative Reports

Ms. Ard raised awareness concerning a missing person that was last seen in Greenbelt West. She noted that the City's website has a variety of sources related to emergency preparedness. Ms. Ard updated Council that the City is on the waiting list for the State's mosquito control spraying program. She also noted that the Zipcar had been recalled.

Mayor Jordan asked staff to check the storm drains by the Sunoco Gas station for potential flooding. Ms. Davis mentioned that a citizen had concerns about the benches by the Community Center.

LEGISLATION

A Resolution to Negotiate the Installation of Solar Photovoltaic Energy System to Offset Municipal Electricity Consumption to EDF Renewables Distributed Solutions of Columbia, Maryland (Solar Farm):

Mayor Jordan read the agenda comments.

Ms. Davis introduced the resolution for the second reading and moved that it be adopted.

Ms. Pope seconded.

Roll Call:	Ms. Davis	–	Yes
	Mr. Byrd	–	Yes
	Ms. Pope	–	Yes
	Mr. Putens	–	Absent
	Mr. Roberts	–	Yes
	Mayor Jordan	–	Yes

The resolution was declared adopted (Resolution No. 2067, Book 8).

OTHER BUSINESS

Economic Development Policy: Mayor Jordan read the agenda comments and the economic development goals. He suggested moving forward on the framework of the proposed goals. It was moved by Mr. Byrd and seconded by Mr. Roberts to delay the approval of the proposed goals until the September 24th, 2018 regular council meeting. It was moved by Ms. Davis to call the question. It was seconded by Mr. Byrd. The motion failed (3-3) Mayor Jordan, Ms. Mach and Ms. Davis. There was lengthy discussion on the policy. Ms. Davis provided her amendments to the economic goals. It was moved by Ms. Mach to call the question. It was seconded by Ms. Davis. The motion passed unanimously. It was moved by Mr. Byrd and seconded by Ms. Davis to delay the approval of the proposal until the September 24th, 2018, regular council meeting. The motion passed unanimously.

General Orders for City Police and Federal Immigration Enforcement: Mayor Jordan read the agenda comments. Several residents expressed their concerns about the policy. It was moved by Mr. Roberts and seconded by Ms. Davis to confirm the policy. Mr. Byrd read his concerns about

the process of implementing an ordinance instead of a general order. Mr. Roberts suggested that Council schedule a meeting with Chief Bowers to discuss other items that will strengthen the general orders. Members of the public provided their testimony about the proposed general orders on federal immigration enforcement. Mr. Roberts requested to withdraw his motion and asked that Ms. Davis withdraw her second to his motion. She explained her reason for not withdrawing her motion. She noted that the Council thought they had corrected the situation and that when it was brought to their attention, they immediately acted to correct the situation. She is in support of the general orders. It was moved by Mayor Jordan to call the question and seconded by Ms. Mach. The motion passed (4-2) Mr. Byrd and Mr. Roberts. The motion to confirm the policy passed (4-2) Mr. Byrd and Mr. Roberts. It was moved by Mr. Byrd that Council direct staff to draft an ordinance that will outline the general orders. There was no second. Motion failed.

Opinion of the Open Meetings Compliance Board: Mayor Jordan read the agenda comments. He also read the response of the opinion of the Open Meeting Compliance Board. It was moved by Ms. Davis to issue a press release to the Greenbelt News Review. It was seconded by Ms. Pope. The motion passed (5-1) Mr. Byrd.

Commission on Honoring Rexford Tugwell: Mayor Jordan read the agenda comments. It was moved by Mr. Byrd to establish a nine-member commission. There was no second. Motion failed. Ms. Mach noted that the City currently honors Rexford Tugwell throughout the halls of the Community Center.

Referral to Arts Advisory Board: Placemaking Banners on Lamp Posts: Mayor Jordan read the agenda comments. It was moved by Mr. Byrd to request that the Arts Advisory Board provide referral to the City Council on ways to partner with local artists to design and add placemaking banners on lamp posts. It was seconded by Ms. Davis. The motion passed 6-0.

Referral to Community Relations Advisory Board: Miss Greenbelt Pageant/Labor Day Festival Committee Relations: Mayor Jordan read the agenda comments. It was moved by Mr. Byrd to request that CRAB discuss ways to improve relations between the festival and the pageant. There was no second. The motion failed.

LadyLaw Trucks: Mayor Jordan read the agenda comments. Mr. Byrd requested that the City Solicitor and staff research commercial vehicles, with billboard size advertisements, parked on City streets.

Letter Opposing President's Proposal to Cancel Pay Raises for Federal Workers: Mayor Jordan read the agenda comments. It was moved by Mr. Byrd that the Council send a letter to the City's Congressional Delegation opposing the President's proposal to cancel pay raises for Federal Workers. It was seconded by Ms. Davis. She asked that the letter be sent to the Federal Delegation and to include federal retirees. It was moved by Mayor Jordan to call the question. It was seconded by Ms. Mach. The motion passed unanimously. The vote on the original motion passed unanimously.

Appointment to Advisory Group: It was moved by Ms. Davis that Council appointed Ms. Kevorkian to the Senior Citizen Advisory Committee and Mr. Bruns to the Forest Preserve Advisory Board. It was seconded by Ms. Pope. The motion passed unanimously.

Council Activities:

- Roosevelt Center Merchants Association (Mayor Jordan and Ms. Davis)
- Casino Night Greenbriar Appreciation party (Mayor Jordan, Ms. Davis and Ms. Pope)
- Retreat, Prince George's Elected Municipal Women, College Park (Ms. Davis)
- Central Maryland Transportation and Mobility Commission (Ms. Davis)
- Business Coffee (Mayor Jordan, Ms. Davis, Ms. Mach and Mr. Byrd)
- Greenbelt Labor Day Festival (Mayor Jordan, Ms. Davis, Ms. Mach, Ms. Pope, Mr. Putens, Mr. Roberts and Mr. Byrd)
- Legislative Committee, Maryland Municipal League, Annapolis (Ms. Davis)
- Arts Advisory Board Meeting (Ms. Davis)
- Prince George's Elected Municipal Women, College Park (Ms. Davis and Ms. Mach)
- Pooch Plunge (Ms. Davis)
- Lady Angels Fundraiser, Springhill Lake Recreation Center (Mayor Jordan, Mr. Byrd, Ms. Davis, Ms. Mach and Mr. Putens)
- Clean Air Partners conference call (Ms. Mach)

Federal Communications Commission – Small Cell Order: It was moved by Ms. Davis and seconded by Ms. Mach to send a letter of opposition. The motion passed 4-0.

Council Reports: None

MEETINGS: Council reviewed the meeting schedule.

ADJOURNMENT: A motion to adjourn the meeting was made by Ms. Mach and seconded by Ms. Davis. The motion carried 4-0. The Mayor adjourned the regular meeting of September 11th, 2018, at 12:24 am on September 12th, 2018.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held September 11th, 2018.

Emmett V. Jordan
Mayor

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, January 9, 2019, to discuss budget updates.

Mayor Jordan started the meeting at 8:33 p.m. The meeting was held in room 201 of the Greenbelt Community Center, 15 Crescent Road.

PRESENT WERE: Councilmembers Colin A. Byrd, Judith F. Davis, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Nicole Ard, City Manager; David Moran, Assistant City Manager; Jeff Williams (8:40 p.m.), Treasurer; Molly Porter, Community Planner; and Shaniya Lashley-Mullen, Administrative Assistant.

ALSO PRESENT WERE: Diane Oberg, Greenbelt News Review; Bill Orleans and others.

Mayor Jordan explained this is a pre-budget work session, to get updates on the current year's budget.

Mr. Moran stated that many of the buildings are aging. The newer buildings, the Police Department and the Aquatic and Fitness Center are over 25 years old. This year's project includes the Dam; the HVAC at the Greenbelt Theater and CBG project on Breezewood Drive at Cherrywood Lane Streets. The Cherrywood Lane design award will be up for the first reading on Monday's meeting agenda.

There was brief discussion on should Buddy Attick Park parking lot project be completed after or during the Dam Project. Ms. Pope stated she didn't want the parking lot be ruined if it was completed before the Dam Project. Mr. Putens stated that when the Dam Project is underway, the trucks would travel near Public Works and the recycle center area. Mayor Jordan added Public Works would need to be able to get in and out of the parking lot too.

Mr. Moran answered Mr. Putens' question advising the completion of the Dam Project could be six months or longer. The goal is to start the project this spring or early summer.

Mr. Moran answered Mayor Jordan's question advising the project will be completed in one phase.

Mr. Moran answered Ms. Davis' question advising the lake level will be low, three quarters of the path will still be open for usage, the parking lot will not be completely closed and there will be construction noises.

Ms. Ard answered Ms. Pope's question advising Mr. Sterling is aware of the sinkholes at Buddy Attick Park near the Lakecrest entrance and she will follow up with him if he knows the cause.

Mr. Moran answered Mayor Jordan's question advising the white coat to the outdoor pool is a project that should be started this spring and should be completed before the pool open this summer.

There was a brief discussion on improvements at the Youth Center. Mr. Moran stated that Public Works evaluate the assessment needs of the building. The Youth Center will need a full scale

renovation. It is heavily used. Ms. Ard added there was a discussion with staff which included things that needed to be added to the budget and a replacement schedule.

Ms. Porter answered Mayor Jordan's question advising the Hanover Parkway pedestrian/bike project is in the planning stages. Mayor Jordan stated that Hanover Parkway is the longest street in the city and it isn't pedestrian/bike friendly.

Mr. Williams advised as of today, the City is \$313,000 short and will not reach the adopted budget this year. He stated that the net is less than \$93,000, but it can change in a month. The City will not run a deficit.

There was a brief discussion on how high the assessment percentage increase was. Mayor Jordan asked did the Homeowner Associations (HOA) need to appeal. Mr. Williams advised the individual home owners need to appeal.

Mr. Williams answered Mayor Jordan's question stating the fourth quarter was a strong quarter in Hotel Motel Tax. Ms. Davis asked with the Federal Government shutdown, will that affect the Hotel Motel Tax. Mr. Williams stated he didn't know how much that would affect it.

Mr. Williams answered Mayor Jordan's question stating the Cable Franchise Fees are on a decline. It peaked two years ago but has been dropping ever since.

Mr. Williams advised the City received the first of five income tax estimated income tax payments from the State and they are \$60,000 higher. The interest is going up because the feds raised the rates.

Mr. Williams explained the expenditures are \$400,000 lower than budget due to the vacancies on July 1st. The LEGIT insurance is \$17,000 lower and the Worker Compo insurance is \$133,000 lower also.

Council went through the Revenues – FY 2019 vs Historical Report line by line.

Mayor Jordan stated that the Grants are down from 5-10 years ago. He asked was that due to retirements. Mr. Williams stated that staff does not affect these grants.

Ms. Davis stated that the reason the Rec Camp fees were down was due to Circus Camp. Mr. Williams stated that the revenue and expenditures both were down. Ms. Davis asked was the Rec looking at different ideas for camp. Ms. Ard stated the Rec Department looks at its different camps periodically.

There was a brief discussion on the revenue for Youth Services. Ms. Ard stated the contract was signed.

Mr. Williams answered Mayor Jordan's question stating there are 8 vacancies at the Police Department. Ms. Ard noted that a new officer is in the process of being hired and that the new IT Civilian position is about to be advertised.

Mr. Williams answered Mayor Jordan's question stating that Ms. Palau requested two part time employees instead of one full time employee.

Ms. Ard answered Mayor Jordan's question advising the Animal Control Supervisor is a civilian position and is currently being advertised.

Ms. Ard answered Mayor Jordan's question advising they are still going through the applications for the Recreation Director.

Mayor Jordan asked how the operating expenditures were. Mr. Williams stated it was at expected.

Mayor Jordan stated that health care was going up. Mr. Williams advised it increased; the City pays 20% and staff pays 80%. Mr. Williams also said that the health care was part of the percentage of staff salary and benefits.

Mr. Williams answered Mayor Jordan's question stating that he suspects it's going to be another good year with a surplus.

Council identified and discussed their individual priorities for the FY2020 budget:

Mr. Putens identified and discussed the office issues in the City Manager Office, Planning and Code Enforcement and CARES; the vacant office space in the Community Center. Mayor Jordan stated that the office issues at the Municipal Building be addressed sooner than later.

Ms. Mach identified and discussed the Economic Development Marketing Signage. Mayor Jordan stated not as many signs that were previously discussed. There was a brief discussion on the amount of signage that was on Crescent Road near Buddy Attick.

Ms. Mach also identified and discussed the parking on Lakecrest Circle at Lakecrest Drive. She asked was it a city street and if so why is it a private parking lot.

Ms. Pope identified and discussed the Lakecrest Drive intersection due to citizens at the traffic light blocking other drivers in; a second dog park, the dog park rules and regulations and the current dog park needs improvement. Mr. Putens stated that the current dog park should be cleaned up and be the model before the second dog park is built.

Ms. Davis identified and discussed raises for Council, increase the tree inventory and replacement of trees, boundary for Greenbelt Home Inc. (GHI) and the forest preserve, security cameras for Greenbelt East, a bucket truck for Public Works, hire a part-time arborist, the bus shelter at Greenway Shopping Center needs repairs, Greenbelt Connection have extended evening hours. Mayor Jordan advised improvements to the entry way to Baltimore Washington Parkway or Southway. The bus 15X is no longer stopping in Greenbelt.

Ms. Davis also identified and discussed a line item for the Arts Advisory Board (AAB) budget, monthly E-newsletters and twice a year mailers instead of quarterly mailers.

Mr. Byrd identified and discussed increasing the Advisory Committee on Education (ACE) grant budget; new computers for the Springhill Lake Rec., and recording all work sessions. Ms. Mach stated that ACE presents their budget and will ask if it needs an increase.

Mayor Jordan identified and discussed making improvements to the inside of Springhill Lake

Rec. Center, funding program at Greenbelt Station, County funding the sidewalk on Branchville Road; signage bike rest station on trail open space; full time volunteer/grant coordinator, Hanover Parkway complete street pedestrian/bike timer for the traffic lights, and Economics Development enterprise fund used as incentives.

Mr. Putens also identified and discussed security cameras; the animal shelter is in need of repairs, Economic Development and a part time Code Enforcement employee to assist at Springhill Lake Apartments.

Ms. Pope also identified and discussed the playground near the Preschool needs a canopy over the swings, Greenbelt Middle School scrap it and cancel the University of Maryland Shuttle passes.

Ms. Davis additionally identified and discussed the AAB public arts under pass project, place lights under the bridge over the Baltimore Washington Parkway and a statue at Central Park, Greenbelt Station. Mayor Jordan advised a plaque should have been placed at the fall dedication and also a plaque at the Greenbelt Middle School.

Mayor Jordan also identified and discussed tennis courts need resurfacing.

Mr. Byrd also identified and discussed staff reaching out to the chairs of the advisory boards and see what funding they need. There was a brief discussion among Council. Mayor Jordan advised advisory board budget, policy point of view go with who has the best ideas. Ms. Pope said if the boards needed something they would ask. Ms. Davis advised it depends on the committee. If it relates to a course or seminar related to the board, funds will be allocated.

Mr. Orleans asked and was provided answers to questions regarding tonight's work session not being recorded.

Information Items –

Mr. Putens requested a letter be written to Washington Gas reference to a gas leak and the residents weren't informed after it was completed.

Ms. Davis requested the Small Cell Ordinance be sent to the Maryland Municipal League (MML).

Additional informational items were discussed.

The meeting ended at 10:40 p.m.

Respectfully submitted,

*Shaniya Lashley-Mullen
Administrative Assistant*

WORK SESSION OF THE GREENBELT CIT COUNCIL held Monday, January 14, 2019, for the purpose of interviewing a candidate for City Advisory Groups.

The meeting began at 7:40 p.m. It was held in the Library of the Municipal Building.

Present were Councilmembers Colin A. Byrd, Judith F. Davis, Leta M. Mach, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan. Councilmember Silke I. Pope arrived at 7:47 pm.

Staff member present was City Clerk Bonita Anderson.

Malik Gupta was interviewed for appointment to the Youth Advisory Committee.

The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

*Bonita Anderson
City Clerk*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, January 23, 2019, to discuss the Urban Land Institute Technical Assistance Panel Report (ULI-TAP).

Mayor Jordan started the meeting at 8:04 p.m. The meeting was held in the Council Chambers, 25 Crescent Road.

PRESENT WERE: Councilmembers Colin A. Byrd (8:07 pm), Judith F. Davis, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Nicole Ard, City Manager; Terry Hruby, Director of Planning and Community Development; Charise Liggins, Economic Development Coordinator; Judith Howerton, Community Planner and Shaniya Lashley-Mullen, Administrative Assistant.

ALSO PRESENT WERE: Patrick Wojahn, Mayor College Park; Amanda Dewey and Ethan Sweep, Town of Berwyn Heights Council; Delegate Alonzo Washington; Fred Harley, Councilmember Franklin Office; Maria Broadbent, Town of Berwyn Heights Manager; Lisa Rother, Executive Director ULI Washington; Josh Olsen, Monument Realty ULI Panel; N'kosi Yearwood, Montgomery County Department of Planning ULI Panel; Merril St. Leger, SmithGroup ULI Panel; Susan Walker, Economic Development; Kap Kapastin, Quantum Companies; Bill Orleans and others.

Information Items were discussed in the beginning of the meeting -

Mayor Jordan said that he wanted to clarify that the Metro Parking Surcharge is only \$.50 not \$2.95 that was pervious noted.

Mayor Jordan welcomed the Urban Land Institute Technical Assistance Panel (ULI-TAP) and wanted to discuss the findings from the June 2018 study. Mayor Jordan stated that the City of Greenbelt collaborated with two other municipalities (City of College Park and Town of Berwyn Heights) to enhance the Greenbelt Corridor.

Ms. Rother gave a brief history of Urban Land Institute (ULI). She stated that ULI was founded in 1936, and its mission is to provide leadership in the responsible use of land and in creating and sustaining thriving communities worldwide. Ms. Rother stated the TAP program is to provide expert, multidisciplinary and objective advice on land use and real estate issues facing public agencies and nonprofit organizations in the Metropolitan Washington Region.

Mr. Olsen presented a presentation of the panel findings and recommendations from the June 2018 study. Mr. Olsen said that the panel first met with stakeholders from the City of Greenbelt, Town of Berwyn Heights and City of College Park. On the second day, Mr. Olsen stated they provided their recommendations.

There was a discussion of the three jurisdictions' strengths with close proximity to the University of Maryland, the Metro, and NASA Goddard. Greenbelt Road is the connector between the City of College Park and Greenbelt Road, and is the main street of the Town of Berwyn Heights.

Mr. Olsen stated that the stakeholders expressed several desires for the area including: bike and pedestrian improvements, more tech companies, have different retail stores, quality open space and residents to age in place. The Market Analysis break down was that all three municipalities

had too many grocery stores and gas stations.

There was a discussion on the existing Greenbelt Road. Mr. Yearwood explained the panel made recommendations to reduce the 96-foot carriageway (curb to curb) by 10-11 feet; to incorporate planting, strips, sidewalks, as well as a median with a pedestrian refuge and add in a 10-12 feet protected bike lane.

With the existing bus service, Mr. Yearwood stated the panel advised two potential ways to include bus lanes on Greenbelt Road. First were curbside bus lanes that would allow buses to use existing stops. Second was median bus lanes would allow buses to travel through the corridor with no delays due to other traffic. The Bus Facility Suggestions were to install safety/ADA bus shelters, with sufficient sidewalk and waiting space and crosswalks and pedestrian signals. The panel suggested that the municipalities work with WMATA (Metro) and Prince George's County (The Bus) to increase the bus frequencies to 30 minutes and extending evening services to 10:00 pm.

There was a brief discussion about the Capital Bike Share Program. Mayor Jordan stated that the City just received a proposal from Prince George's County to install five bike share stations in Greenbelt.

Mr. Yearwood answered Ms. Davis' question stating he didn't know if Maryland State Highway Administration is currently waiting on the TAP Report to release any recommendations of Greenbelt Road. Ms. Davis asked Ms. Hruby to follow up with the State Highway Administration.

Mr. Yearwood answered Mr. Roberts' question, advising overtime, you can reduce the travel lane down 10-10 1/2 feet and that would include the 8 feet protected bike lane with the 2 feet buffer.

There was additional discussion on the 8 feet of protected bike lane which would include a sidewalk on Greenbelt Road. Mr. Yearwood stated there were examples of the concept in Montgomery County.

Mayor Wojahn asked did the panel envision the same road options for College Park west of Rhode Island Ave. Mr. Yearwood stated comprehensively that's the best way; all the phases would be his recommendation. Mayor Wojahn also stated that the State Highway Administration is currently working on reconstruction of Baltimore Ave southway gate to the University of Maryland campus to make Route 193 more walkable/bikeable from Greenbelt Center to the University of Maryland. Ms. St. Leger answered Mayor Wojahn's question, stating it was just to recreate that interstation, to make a more pedestrian friendly and not a series of off ramps.

Mr. Yearwood answered Mayor Wojahn's question, stating that the developers would reduce the curb cuts to make it better for all users. The challenge would be with the smaller properties. Mr. Olsen suggested encouraging parcel consolidation with additional zoning and that would take care of a number of curb cuts.

Mr. Yearwood answered Ms. Dewey's question, stating the intersection needs clear pedestrian crosswalk signage. Mr. Olsen stated a pedestrian bridge on the western end of the corridor closer to Kenilworth Ave. Mr. Olsen also said to get that connection from south to north. One

major opportunity the panel saw was the entrance to Beltway Plaza if it becomes more pedestrian oriented. If that could come out more to Greenbelt Road and then cross over Greenbelt Road to some higher density, that would create a natural place where pedestrians would cross.

Mayor Jordan stated the panel mentioned eliminating the slip lanes from the bus, as one idea that would free up more space for lanes. Mayor Jordan commented on when crossing the street, there is a pork chop island with a slip lane coming out. He stated the slip lanes don't work very well. Mr. Yearwood said they aren't really good for pedestrians. The less you have is better for the pedestrian environment.

Mr. Putens asked is it possible to dedicate certain lanes for buses, vehicles and normal traffic. Mr. Yearwood said one option is to expand the right-away which is 120 feet. It's possible but to fit everything in you have to anticipate future developments, which is very long term. Curb lanes will be wider for buses and the rest of the road will stay the same.

Ms. St. Leger said land use and transportation are connected with each other. She stated one of the highlights was enhancing the connection to the Metro. As the road network in the future evolves and changes, one of the recommendations is to increase north/south connections and east/west connections in future development. Ms. St. Leger also stated this enhances greenspace and open space. She noted that one of the suggestions that came out of the TAP workshop was the potential to connect the north to the south and finding ways throughout the corridor to integrate greenspace with new development.

There was a discussion on land uses and medium term development at Beltway Plaza. Ms. St. Leger advised the panel looked at the possibility in rethinking some of the plaza's development but maintaining some of the longer term uses. The panel suggested a new street comes through the mall that comes into a greenspace with roads surrounding it, while maintaining the AMC Theater, Target and Giant and also reusing the current parking structure and lining that with uses. The panel also suggested a mixed use concept, with retail business on the ground floor, with office or residential above; in a more pedestrian friendly street. Ms. St. Leger stated the north part of the site would be additional residential transitioning into the apartment complex. At the intersection of Greenbelt Road, create a gateway to the newly redeveloped Beltway Plaza.

There was a brief discussion on Quantum owned property in Berwyn Heights. Mr. Kapastin stated that Quantum is a leasing and managing agent and does not own any property in Berwyn Heights. Affiliates of Quantum own each of the property separately.

Ms. St. Leger advised the long term development recommendations was the potential to add additional residential on the Westside of the Beltway Plaza site and along Greenbelt Road with office space or educational usage, connecting trails from Greenbelt Road up to the Metro Station. On the Southside of the road, there is potential for a mixed use development and civic usages.

There was a brief discussion on schools and recreation. Mr. Roberts stated the current Greenbelt schools are overcrowded. Ms. St. Leger stated the study didn't look at schools, but the general process is as projections for future development. The city/county/state takes that into consideration in their long term plans.

Ms. St. Leger explained the land use long term development in the triangle area; the idea is reconciling the intersection between Rt 1 and Greenbelt Road, then east lining Route 1 with additional education uses and creating more of a street and block characters. Ms. St. Leger also advised adding residential, green space and a better connection to Beltway Plaza.

Ms. St. Leger answered Mr. Sweep's question, stating some of the needs the panel heard was a new fire department, and a new police department. The idea is to have a collection or grouping of civic uses.

Mr. Olsen provided an overview on how to implement some of the suggestions the panel suggested including creating a 4-cities Economic Development Organization and building a brand amongst the 4 municipalities.

There was a discussion of signage and banner placement. Ms. Dewey stated Berwyn Heights just had a Citizens Commission on Quality of Life that convened for a temporary period and has been working with them. One of their recommendations is welcome signage. Mayor Wojahn stated that College Park already has banners up and down the Baltimore Ave, corridor.

Mr. Olsen said that there were comments from the stakeholders about aging in place, there was interest in providing home ownership opportunities, opposed to just for rent apartments or condos. Mr. Olsen also stated there was a comment from one stakeholder stating there was too much rental housing in Greenbelt and there needed to be more home ownership so more residents would have more stake in the communities. Ms. St. Leger said that recommendation for residential on the Northside of Beltway Plaza is potential senior housing.

There was a discussion on what percentage of land municipalities are asking developers to set aside for affordable housing. Mayor Jordan stated that Northern Virginia and Montgomery County uses a formula to calculate the percentage. Ms. St. Leger said she wasn't an affordable housing expert, but typically in developments you see 20% for affordable housing in large residential developments. She stated many municipalities have incentives in increasing the percentages providing additional densities. Mr. Olsen stated 20% is on the higher end, Montgomery County does 12.5% and you can get bonus density if they go up to 15%. He stated that in D.C. the percentage is between 8 and 10, depending on the building type. Mr. Olsen also stated that affordable housing or mixed use of housing on a large parcel, flexibility will be pretty important because it will take years to come up with a plan and many more years to implement the plan. The problem with that is the market keeps shifting.

There was a brief discussion on inclusionary zoning. Ms. Davis said that it's not required in Prince George's County and they just did the zoning rewrite and didn't include inclusionary zoning. Mr. Olsen answered Mr. Sweep's question, stating general it's a tied to the regional average. It's a percentage of the Area Media Income (AMI) that determinates the affordable levels. Mayor Wojahn suggested reading the Prince George's County recent report on affordable housing.

Mr. Kapastin advised he is agreement with the recommendations that the panel had made and will be seen in the conceptual site plan. Some changes have been made to the phases of the conceptual site plan from what he had heard from the community and other stake holders.

Delegate Washington stated Prince George's County Council didn't want inclusionary zoning. If

they did, it would have been included in the zoning rewrite. Delegate Washington advised of an incentive for new developments within the beltway communities. He stated it's similar to what is done in Baltimore City offers upward to twenty million dollars for new development projects that are affordable rates. He also stated he sponsored a bill that created the Nation Capital Beltway Strategic Demolition and Economic Development Fund; created two years ago with capital funds of one million dollars. Two projects in the district are being funded, one in Hyattsville and the other in Palmer Park. It is providing new housing in those jurisdictions. Delegate Washington advised he has another bill this year to expand the National Capital Beltway Strategic Demolition and Economic Development Fund over the next five years by seven million dollars. Delegated Washington stated he met with the director of the State Highway Administration, and he advised it's in the CPT and it's not being funded. Delegate Washington said that the director of the State Highway Administration will send him the application process to get the project funded. He advised that they need to apply for the following two grants: the Transportation Alternatives Grant and the Community Safety Enhancement Program. Delegate Washington said that Delegate Gaines is the chair of Transportation for this district and should hold her accountable to find ways to make this happened.

Ms. St. Leger answered Mr. Sweep's question, stating from a site and land perspective, there are a lot of opportunities for green infrastructure, low impact development practices, and elements that would take care of storm water management natural through plantings. She advised those are opportunities that can be used in redevelopment for environmentally sustainable options. Ms. St. Leger advised she would share and send additional information.

Information Items –

Ms. Davis gave a report on two conference calls, Environment Energy Natural Resource Committee with National League of Cities and Chesapeake Bay Policy Committee.

Additional informational items were discussed.

The meeting ended at 10:30 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Administrative Assistant

WORK SESSION OF THE GREENBELT CIT COUNCIL held Tuesday, April 23, 2019, for the purpose of interviewing a candidate for City Advisory Groups.

The meeting began at 7:41 p.m. It was held in the Library of the Municipal Building.

Present were Councilmembers Colin A. Byrd, Judith F. Davis, Leta M. Mach, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan. Councilmember Silke I. Pope was absent.

Staff member present was City Clerk Bonita Anderson.

Toni Mathewson was interviewed for appointment to the Board of Elections.

The meeting was adjourned at 7:53 p.m.

Respectfully submitted,

*Bonita Anderson
City Clerk*

WORK SESSION OF THE GREENBELT CIT COUNCIL held Monday, May 13, 2019, for the purpose of interviewing a candidate for City Advisory Groups.

The meeting began at 7:40 p.m. It was held in the Library of the Municipal Building.

Present were Councilmembers Colin A. Byrd, Judith F. Davis, Leta M. Mach, Silke I. Pope and Mayor Emmett V. Jordan. Councilmembers Edward V. J. Putens arrived at 7:43 pm and Rodney M. Roberts arrive at 7:54 pm.

Staff member present was City Clerk Bonita Anderson.

Lance Beasley was interviewed for appointment to the Park & Planning Advisory Board.

The meeting was adjourned at 8:05 p.m.

Respectfully submitted,

*Bonita Anderson
City Clerk*

City Council Agenda Item Report

Meeting Date: May 28, 2019

Submitted by: David Moran

Submitting Department: Administration

Item Type: COMMUNICATIONS

Agenda Section:

Subject:

*Community Relations Advisory Board (CRAB) Report #2019-1 (City Holiday Decorating Contest)

Suggested Action:

It is recommended Council accept this report.

Attachments:

[Report 2019-1.pdf](#)

**COMMUNITY RELATIONS ADVISORY BOARD (CRAB)
REPORT TO CITY COUNCIL**

SUBJECT: Council Referral – City Holiday Decorating Contest

BACKGROUND: At the Regular Meeting on November 13, 2018, Council referred this matter to CRAB. Council suggested that CRAB consider an “Annual Holiday Decorating Contest for 2019.” This proposal was also referred to the Arts Advisory Board and the Park and Recreation Advisory Board.

DISCUSSION: CRAB considered and discussed this referral at their meetings on March 14 and April 11, 2019.

CRAB appreciated the “holiday spirit” behind the idea and several members asked about the goal/objective of the proposed contest. If “holiday spirit” was the goal, it was asked if this proposal was the best way to achieve that goal.

There was concern about barriers to participation in such a contest (i.e. cost of lights and decorations, apartment dwellers less able to participate, etc.) and that those residents with fewer resources may not be able to participate. There was also concern about additional workload for City staff to administer such a program. Finally, it was also noted that there are many City holiday activities already taking place (tree lightings, Festival of Lights, etc.). Given that there is a tree lighting in central city and Greenbelt East, the City could consider a tree lighting in Franklin Park.

RECOMENDATION: – For the reasons listed above, CRAB does not recommend a City Holiday Decorating Contest at this time.

Respectfully Submitted,

Rick Ransom, Chair
Community Relations Advisory Board

City Council Agenda Item Report

Meeting Date: May 28, 2019

Submitted by: Greg Varda

Submitting Department: Recreation

Item Type: Board and Committee Reports

Agenda Section:

Subject:

*Arts Advisory Board (AAB) Report #19-6 (The S.P.A.C.E., Free Art for All)

Suggested Action:

It is recommended Council accept this report.

Attachments:

[The S.P.A.C.E. Free for All.pdf](#)

Greenbelt Arts Advisory Board Report 19-6
To the Greenbelt City Council
May 8, 2019

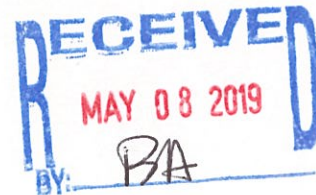
Subject: Recognition Group Application from The S.P.A.C.E., Free Art for All

On May 7, 2019, the Greenbelt Arts Advisory Board discussed the application from The S.P.A.C.E. for initial certification as a City of Greenbelt Recognition Group. Shaymar Higgs, Creative Curator of The S.P.A.C.E. and a member of AAB, updated the Board about the organization's activities and plans. The S.P.A.C.E. hosts a drop-in art center at Beltway Plaza currently serving about 900 participants per month. Participants enjoy self-directed creative activities with volunteer support and donated supplies, as well as expressive writing workshops, special events, and the continuation of the Junior Makerspace program formerly based in Roosevelt Center. The S.P.A.C.E. is currently incorporated in the State of Maryland and has a non-profit fiscal sponsor (Each One Teach One). The organization currently plans to pursue their own 501(c)3 designation from the IRS, rather than establishing The S.P.A.C.E. as a benefit corporation as had been considered previously. Mr. Higgs noted that previous plans to expand into the former Big Lots space are on hold, and that alternative spaces within the mall may be considered down the road to increase the organization's capacity. Council Liaison Judith Davis, Mayor Pro-Tem, noted the broad range of in-kind city services requested in the application, and advised that it might not be feasible for the city to provide the full array of services requested. Mr. Higgs expressed flexibility and understanding. Staff Liaison Nicole DeWald, Arts Supervisor, explained that certification of Recognition Groups does not necessarily entail a commitment from the city to meet all specific service requests, and that the city's potential inability to meet certain requests does not prohibit Council from awarding Recognition Group certification as they see fit.

With Mr. Higgs recusing himself, all other members present voted unanimously to support this application for Recognition Group status.

Respectfully Submitted,

Mark Granfors-Hunt, Chair
Arts Advisory Board



CITY OF GREENBELT
**RECOGNITION GROUP APPLICATION –
 BASIC CERTIFICATION (FOR IN-KIND SERVICES ONLY)**

First-time applications are accepted at any time.
 Applications for renewal of Recognition Group status for the city's fiscal year 2020 are due
 by **4:30pm on Friday, January 25, 2019**

For technical assistance with this online application:
 contact the Public Information Coordinator at 240-542-2026 or bpalau@greenbeltmd.gov

For other assistance:
 contact the Recreation Department's Administrative Coordinator
 at 301-397-2200 or cpracht@greenbeltmd.gov

BEFORE COMPLETING THIS APPLICATION:

Please read the **Policy and Information Guide for Recognition Groups**. This guide contains important information about the different levels of in-kind and financial support available to community organizations that serve Greenbelt residents. The Guide also provides an overview of several different applications corresponding with these levels of support. Before completing this form, make sure you have selected the application that is the best match with your needs and qualifications.

1. Name of organization: The Space Free Art For All

Year of founding: 2018 Website: Shaymarwh.com

Please check one: ☒ new application ☐ application for renewal of status
 Shaymar Higgs Creative Curator

2. Contact person: Name _____ Position _____

Telephone _____ E-mail _____

3. Organization's mailing address (not a City of Greenbelt facility):

4. What is the mission of this organization? Whom do you intend to serve?

"Building community through creative expression and personalized outreach."

From budding artists and established professionals to families, seniors, and disconnected community members.

5. Description of your group's activities: Please list here or upload a schedule of past and upcoming activities sponsored by the group during the current fiscal year (July 1, 2018 – June 30, 2019). Indicate which activities took place in Greenbelt.
 Please see attached.

6. How many people do you anticipate will have actively participated in your organization's primary, sponsored activities this year? Include estimates as needed. *Sports programs: include registered players only. Performing arts programs: include performers/production teams only. Festivals: include featured artists/performers and individuals or organizations with a booth, table, activity or parade unit. Please do not include volunteers or staff.*

Total number of active participants: 45 % Greenbelt residents 60
% ages 12 and under 5 % 13-17 yrs. 15 % 18-59 yrs. 70 % 60+ yrs. 5

7. How many additional people do you anticipate will have participated in your organization's primary, sponsored activities as audience members, spectators and attendees (if applicable)? *This does not include volunteers or staff.*

Total number of spectators: 4,420 % Greenbelt residents 98 % ages 12 and under 15 % 13-17 yrs. 20 % 18-59 yrs. 50 % 60+ yrs. 15

8. How many people do you anticipate will have volunteered this year to help run your organization and implement your sponsored activities?

Total number of supporting volunteers: 45 % Greenbelt residents 75
% ages 12 and under 0 % 13-17 yrs. 15 % 18-59 yrs. 70 % 60+ yrs. 5

9. **Request for support.** Please describe the in-kind services which you anticipate requesting from the City of Greenbelt during the coming fiscal year. *Note: Recognition Group certification does not imply that all requests can be granted. Requests from the organization will be addressed on a case by case basis as they arise in accordance with applicable city policies and procedures.*

Greenbelt CARES --- ESOL classes. Mental Health Screenings. babysitting course. Family Counseling. Interpreter Services. Voter Registration. Community Organization Leaders.

Greenbelt Recycling Program --- Tubeback and flat screen televisions. Computer Parts. Tables. Chairs. Shelving and Storage. To have someone come out from the many Greenbelt offices, maybe once or twice a month to relay information to the greater Greenbelt community who would otherwise be too busy or discouraged from searching out for resources.

10. Electronic Signature

I, the undersigned, certify that the information contained in this application is true, complete, and accurate. I have been authorized to submit this application to the City of Greenbelt by the governing body of the applicant organization. **By signing this application, I certify that the organization's leaders have read the City of Greenbelt's Policy and Information Guide for Recognition Groups and have agreed to abide by the requirements stated therein.**

Signature Shaymar Higgs Date 29 January 2019

Role within the organization Creative Curator and Founder



**"Building community
through creative
expression and
personalized outreach!"**

Whether you are a budding artist
looking for community, or an established artist
ready to share skills, The Space is your place!

Painting. Sewing.
Hand Embroidery.
DIY Screenprinting.
Collage & Mixed Media.
Knitting & Crotch.
Art Wellness Workshops.
Curated Community Library.
Vintage Gaming Systems.
Computer Programming.
& much, much more...!

**"If you can dream it,
you can make it at The Space!"**



**The SPACE: Free Art For All
"Sharing Positive Artistic & Creative Energies"**

6000 Greenbelt Rd.
(Across from AMC Theater)
Greenbelt, Maryland 20770
Phone: 240 244 6115
TheFreeArtSpace@gmail.com

Donations are tax-deductible thanks
to our fiscal 501(c)(3) sponsor:
Each One Teach One, Inc.



THE SPACE: FREE ART FOR ALL

"Sharing Positive Artistic & Creative Energies"

240.244.6115

www.Shaymarwh.com

this shop
make me
confident in
art palachi

Open Studio

Unstructured, judgement free access to high quality art and tech supplies!

Tuesday - Friday 3-6pm
(times may be extended based on daily activities.)

"Come on in to create...!"

Current and past Gold sponsors include:

QUANTUM
CORPORATION



Organized Events

Structured and unstructured workshops led by skilled creative professionals for all ages.

Saturday - 12noon-6pm

Sunday - 2-6pm



Featured Workshop:

"Coffee Sessions with Whiskey"
Creative writing and expressive journaling workshop led by poet and mental health advocate Whiskey Girl!

Light refreshments and snacks are served.

Every 2nd and 4th Saturday
2-4pm

"LOOKING TO CREATE, BUILD, OR GROW?"
THE SPACE IS THE PLACE FOR YOUR SKILLS TO SHOW!"



Community Engagement

Connecting the community to local and government resources in a safe, pro-social environment.

- Career Identification/Navigation
- Job Placement Services
- Mental Health/Wellness Services
- Art Grants and College Scholarships
- Discounted Computer & Tech Services
- Food Pantries



(Left to Right: Greenbelt Councilwoman Pope, Shaymar Higgs, Greenbelt Mayor Jordan)

City Council Agenda Item Report

Meeting Date: May 28, 2019

Submitted by: Bonita Anderson

Submitting Department: Recreation

Item Type: Board and Committee Reports

Agenda Section:

Subject:

*Park and Recreation Advisory Board (PRAB) Report #19-4 (Random Unselfish Acts of Kindness)

Suggested Action:

It is recommended Council accept this report.

Attachments:

[Random Unselfish Acts of Kindness \(RUAK\).pdf](#)

**PARK AND RECREATION ADVISORY BOARD
REPORT TO CITY COUNCIL**

Subject: Recognition Group Application from Random Unselfish Acts of Kindness

Background: On May 15, 2019, the Parks and Recreation Advisory Board discussed the application from Mr. Goldberg- Strassler, Founder of Random Unselfish Acts of Kindness (RUAK) for initial certification as a City of Greenbelt Recognition Group. Staff Liaison Greg Varda, Acting Recreation Director of Programs, stated that he assisted RUAK with their event in March, The HUG Walk. The Recreation Department believes that RUAK will be a valuable organization that meets the City of Greenbelt's Community Pledge.

Recommendations: PRAB members voted unanimously to support this application for Recognition Group status under Basic Certification in FY 2020.

Respectfully Submitted,

**Jake Chesnutt, Chair
Parks and Recreation Advisory Board**



cc: Council, Nicole

CITY OF GREENBELT
**RECOGNITION GROUP APPLICATION –
BASIC CERTIFICATION (FOR IN-KIND SERVICES ONLY)**

First-time applications are accepted at any time.
Applications for renewal of Recognition Group status for the city's fiscal year 2020 are due
by 4:30pm on Friday, January 25, 2019

For technical assistance with this online application:
contact the Public Information Coordinator at 240-542-2026 or bpalau@greenbeltmd.gov

For other assistance:
contact the Recreation Department's Administrative Coordinator
at 301-397-2200 or cpracht@greenbeltmd.gov

BEFORE COMPLETING THIS APPLICATION:

Please read the Policy and Information Guide for Recognition Groups. This guide contains important information about the different levels of in-kind and financial support available to community organizations that serve Greenbelt residents. The Guide also provides an overview of several different applications corresponding with these levels of support. Before completing this form, make sure you have selected the application that is the best match with your needs and qualifications.

RUAK (Random Unselfish Acts of Kindness)

1. Name of organization: _____

Year of founding: 2018 Website: Pending

Please check one: ☒ new application ☒ application for renewal of status

2. Contact person: Name Robert Goldberg-Strassler Position Founder

Telephone _____ E-mail _____

3. Organization's mailing address (not a City of Greenbelt facility):

4. What is the mission of this organization? Whom do you intend to serve?

See Attachment

5. Description of your group's activities: Please list here or upload a schedule of past and upcoming activities sponsored by the group during the current fiscal year (July 1, 2018 – June 30, 2019). Indicate which activities took place in Greenbelt.
See Attachment

6. How many people do you anticipate will have actively participated in your organization's primary, sponsored activities this year? Include estimates as needed. *Sports programs: include registered players only. Performing arts programs: include performers/production teams only. Festivals: include featured artists/performers and individuals or organizations with a booth, table, activity or parade unit. Please do not include volunteers or staff.*

Total number of active participants: 60 % Greenbelt residents 95
% ages 12 and under 5 % 13-17 yrs. 10 % 18-59 yrs. 60 % 60+ yrs. 25

7. How many additional people do you anticipate will have participated in your organization's primary, sponsored activities as audience members, spectators and attendees (if applicable)? *This does not include volunteers or staff.*

Total number of spectators: 75 % Greenbelt residents 95 % ages 12 and under 5 % 13-17 yrs. 10 % 18-59 yrs. 50 % 60+ yrs. 35

8. How many people do you anticipate will have volunteered this year to help run your organization and implement your sponsored activities?

Total number of supporting volunteers: 50 % Greenbelt residents 95
% ages 12 and under 0 % 13-17 yrs. 10 % 18-59 yrs. 50 % 60+ yrs. 40

9. **Request for support.** Please describe the in-kind services which you anticipate requesting from the City of Greenbelt during the coming fiscal year. *Note: Recognition Group certification does not imply that all requests can be granted. Requests from the organization will be addressed on a case by case basis as they arise in accordance with applicable city policies and procedures.*
periodic meeting rooms; publicity for events

10. Electronic Signature

I, the undersigned, certify that the information contained in this application is true, complete, and accurate. I have been authorized to submit this application to the City of Greenbelt by the governing body of the applicant organization. By signing this application, I certify that the organization's leaders have read the City of Greenbelt's Policy and Information Guide for Recognition Groups and have agreed to abide by the requirements stated therein.

Signature Robert Goldberg-Strassler Date 1/3/19

Role within the organization Executive Director

4. RUAK's mission: to bridge the gaps between people; to encourage inclusivity and bonding possibilities; to cultivate relationships and understanding each other, and; to take a risk and commit to creating new kindness rituals in the City of Greenbelt.

5. 2018:

- announced the creation and mission of RUAK before Greenbelt's City Council, Greenbelt Farmer's Market, the Community Relations Advisory Board, at Greenbelt's National Night Out and the Kindness in Action in the Greenbelt News Review;
- distributed RUAK Kindness Bags which have circulated around Greenbelt (and beyond-including Maine, New Mexico, North Carolina, and Pennsylvania);
- initiated the BE PAWSITIVE efforts (picking up orphan poop and recycling plastic water containers) at Greenbelt's dog park which has grown in numbers
- participated in the Cookies on the Bridge program (added the healthful choice of carrots);
- on September 11, 2018, underwrote the movie, "Man in Red Bandana", at the Old Greenbelt Theatre and distributed "HELP OTHERS" red bandanas to the attendants;
- submitted an application for the James Cassells Community Service Award;
- began the planning of the H.U.G. (Help Unite Greenbelt) Walk; met with members of the Center for Dynamic Council, Greenbelt Un-Plugged, Greenbelt Interfaith Alliance, Chesapeake Education, Arts and Research Society, and number of other Greenbelters and Greenbelt civic and social groups as well as reaching out to the local schools for participation and consideration as a school fund raiser.

Looking Forward to 2019

- kicking off the Greenbelt Kindness Mail System in January
- receiving a state and city proclamation of Random Acts of Kindness Day (February)
- becoming a Recognition Group in Greenbelt
- distributing 50 more kindness bags
- taking RUAK to the streets by cleaning every street (around Greenbelt in 80 days) (April)
- exploring/designing a web site

- supporting the Empty Bowls project by providing nourishment on Greenbelt Pottery Group's bowl making weekends (January/February)
- continuing to plan for the H.U.G. (Help Unite Greenbelt) Walk on March 31, 2019 and community-wide potluck
- underwriting the presentation at the Old Greenbelt Theatre of "Man in Red Bandana" again (September)
- developing a plan incorporating Greenbelt's business community
- amping up the awareness of RUAK through the many media outlets
- continuing and tweaking the ongoing program

City Council Agenda Item Report

Meeting Date: May 28, 2019

Submitted by: Bonita Anderson

Submitting Department: Recreation

Item Type: Board and Committee Reports

Agenda Section:

Subject:

*Park and Recreation Advisory Board (PRAB) Report #19-5 (Greenbelt Black History Month Committee)

Suggested Action:

It is recommended Council accept this report.

Attachments:

[Greenbelt Black History Month Committee.pdf](#)

**PARK AND RECREATION ADVISORY BOARD
REPORT TO CITY COUNCIL**

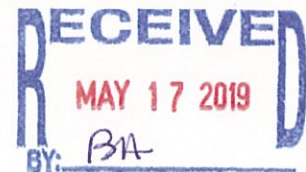
Subject: Recognition Group Application from Greenbelt Black History Month Committee

Background: On May 15, 2019, the Parks and Recreation Advisory Board discussed the application from Ms. Lois Rosado, Facilitator of Greenbelt Black History Month Committee for initial certification as a City of Greenbelt Recognition Group. Staff Liaison Greg Varda, Acting Recreation Director of Programs, stated that he assisted this group with their event in February, the inaugural Black History Month Celebration. The Recreation Department believes the Greenbelt Black History Month Committee will be a valuable organization that meets the City of Greenbelt's Community Pledge

Recommendations: PRAB members voted unanimously to support this application for Recognition Group status under Basic Certification in FY 2020.

Respectfully Submitted,

Jake Chesnutt, Chair
Parks and Recreation Advisory Board



cc: carnival, nicole

CITY OF GREENBELT
**RECOGNITION GROUP APPLICATION –
 BASIC CERTIFICATION (FOR IN-KIND SERVICES ONLY)**

First-time applications are accepted at any time.
 Applications for renewal of Recognition Group status for the city's fiscal year 2020 are due
 by 4:30pm on Friday, January 25, 2019

For technical assistance with this online application:
 contact the Public Information Coordinator at 240-542-2026 or bpalau@greenbeltmd.gov

For other assistance:
 contact the Recreation Department's Administrative Coordinator
 at 301-397-2200 or cpracht@greenbeltmd.gov

BEFORE COMPLETING THIS APPLICATION:

Please read the **Policy and Information Guide for Recognition Groups**. This guide contains important information about the different levels of in-kind and financial support available to community organizations that serve Greenbelt residents. The Guide also provides an overview of several different applications corresponding with these levels of support. Before completing this form, make sure you have selected the application that is the best match with your needs and qualifications.

1. Name of organization: Greenbelt Black History Month Committee
 Year of founding: 2019 Website: _____
 Please check one: ☒ new application ☐ application for renewal of status
 Lois Rosado _____ Position Facilitator
 2. Contact person: Name _____ Telephone _____ E-mail _____
 3. Organization's mailing address (not a City of Greenbelt facility): _____
 4. What is the mission of this organization? Whom do you intend to serve?
 Our mission is to organize an annual event celebrating Black History Month in Greenbelt.
 This event is for the youth and residents of Greenbelt. fi

 5. Description of your group's activities: Please list here or upload a schedule of past and
 upcoming activities sponsored by the group during the current fiscal year (July 1, 2018 – June 30,
 2019). Indicate which activities took place in Greenbelt.
 2019 - Celebrating Black History Month with two events: On February 17th at the
 Greenbelt Community Center and on February 24 at the Old Greenbelt Theater.

6. How many people do you anticipate will have actively participated in your organization's primary, sponsored activities this year? Include estimates as needed. *Sports programs: include registered players only. Performing arts programs: include performers/production teams only. Festivals: include featured artists/performers and individuals or organizations with a booth, table, activity or parade unit. Please do not include volunteers or staff.*

Total number of active participants: 60 % Greenbelt residents 80
% ages 12 and under 5 % 13-17 yrs. 15 % 18-59 yrs. 40 % 60+ yrs. 40

7. How many additional people do you anticipate will have participated in your organization's primary, sponsored activities as audience members, spectators and attendees (if applicable)? *This does not include volunteers or staff.*

Total number of spectators: 250 % Greenbelt residents 85 % ages 12 and under 25 % 13-17 yrs. 20 % 18-59 yrs. 40 % 60+ yrs. 15

8. How many people do you anticipate will have volunteered this year to help run your organization and implement your sponsored activities?

Total number of supporting volunteers: 9 % Greenbelt residents 100
% ages 12 and under _____ % 13-17 yrs. _____ % 18-59 yrs. 55 % 60+ yrs. 45

9. **Request for support.** Please describe the in-kind services which you anticipate requesting from the City of Greenbelt during the coming fiscal year. *Note: Recognition Group certification does not imply that all requests can be granted. Requests from the organization will be addressed on a case by case basis as they arise in accordance with applicable city policies and procedures.*

We just need meeting and event space at the moment: We are in the process of

planning for Black History Month events in 2020.

10. Electronic Signature

I, the undersigned, certify that the information contained in this application is true, complete, and accurate. I have been authorized to submit this application to the City of Greenbelt by the governing body of the applicant organization. **By signing this application, I certify that the organization's leaders have read the City of Greenbelt's Policy and Information Guide for Recognition Groups and have agreed to abide by the requirements stated therein.**

Signature Lois Rosado Date April 4, 2019

Role within the organization Facilitator

City Council Agenda Item Report

Meeting Date: May 28, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Ordinance

Agenda Section:

Subject:

An Ordinance To Amend Article IV, "Public Ethics", Of Chapter 2 "Administration" Of The Greenbelt City Code To Expand The Number Of Board Members
- 1st Reading

Suggested Action:

Reference: Ordinance
Comparison Chart

At the Regular Meeting on February 11, 2019, the Council reviewed the Ethics Commission Report #2019-1 to consider expansion of the Commission. The Ethics Commission believes that increasing the board to five members will ensure that there will be an adequate number of commissioners to hear any case brought before the Ethics Commission.

Included in Council's packet is a comparison on neighboring municipalities that the board has provided.

It is recommended the ordinance be introduced for first reading tonight.

Attachments:

[Ordinance.pdf](#)

[Comparison Chart.pdf](#)

Introduced:
1st Reading:
Passed:
Posted:
Effective:

ORDINANCE NUMBER 1368

AN ORDINANCE TO AMEND ARTICLE IV, "PUBLIC ETHICS", OF CHAPTER 2
"ADMINISTRATION" OF THE GREENBELT CITY CODE

WHEREAS, at its February 11, 2019, regular meeting, the Greenbelt City Council considered a recommendation from the Ethics Commission (EC) to change the size of Ethics Commission to five (5) members; and

WHEREAS, the City Council believes that increasing the board to five (5) members will ensure that the Ethics Commission will have an adequate number of commissioners to hear any case brought before the Commission; and

WHEREAS, the City Council wishes to change the size of the Ethics Commission from three (3) members to five (5) members. NOW, THEREFORE,

BE IT ORDAINED by the Council of the City of Greenbelt, Maryland, that Article IV of the City Code be amended to read as follows:

Article I.

PUBLIC ETHICS

* * * * *

Sec. 2-109. Administration.

(a) (1) There is a City of Greenbelt Ethics Commission that consists of ~~three (3)~~ five (5) regular members, appointed by the city council.

* * * * *

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of June 3, 2019.

Emmett V. Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

Key:

Underscoring indicates language added to existing law.

~~Overstriking~~ indicates language deleted from existing law.

Asterisks *** indicate intervening existing Code provisions that remain unchanged.

DRAFT

Ethics Commission Comparison Chart

<u>Municipality</u>	<u># of Members</u>		<u># of Residents</u>
Town of Berwyn Heights	3		3,278
Town of New Carrollton	3 regular, 1 alternate		13,023
City of Hyattsville	5		18,333
City of Greenbelt	3		23,489
City of Laurel	5		25,346
City of College Park	7		32,303

City Council Agenda Item Report

Meeting Date: May 28, 2019

Submitted by:

Submitting Department: Greenbelt Police

Item Type: MEETINGS

Agenda Section:

Subject:

CAD Software License Purchase

Suggested Action:

The Greenbelt Police Department is in the process of transitioning to the Prince George's County Motorola Premier One Computer Aided Dispatch (CAD) system. Included in Council's packet are the details of the transition. At this time, it is recommended to purchase three (3) Motorola CAD software licenses for a total cost of \$43,500.00. The funds for this purchase are available in the current budget as a result of negotiated savings from our current CAD system contract. Motorola Solutions Inc. is the sole source of the Motorola Premier One CAD software and the pricing is being offered under Prince Georges County contract No. 0716-0071-2014.

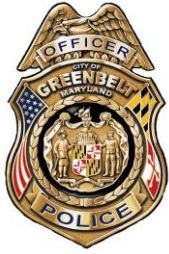
Council approval is sought.

Attachments:

[CAD RMS Memo.pdf](#)

[Copy of 20190313 Greenbelt CAD Licenses \(3\).pdf](#)

[PG CAD RMS PROPOSAL MODIFIED.pdf](#)



**GREENBELT POLICE
DEPARTMENT**

550 Crescent Road
Greenbelt Maryland 20770
(301) 474-7200

To: Chief Richard Bowers

From: Lieutenant Timothy White

Date: May 10, 2019

Re: Motorola CAD License Purchase

As you are aware, the Department is in the process of transitioning to the Prince George's County Motorola Premier One Computer Aided Dispatch (CAD) system. The details of the transition are highlighted in the attached document. At this time, it is recommended to purchase three (3) Motorola CAD software licenses for a total cost of \$43,500.00. The funds for this purchase are available in the current budget as a result of negotiated savings from our current CAD system contract. Motorola Solutions Inc. is the sole source of the Motorola Premier One CAD software and the pricing is being offered under Prince Georges County contract No. 0716-0071-2014.

Attached:

- **Motorola Quote**
- **CAD Transition Proposal**



Price Quote

Prepared By: Mike Ciampaglia

Phone: (410) 712-6216

mike.ciampaglia@motorolasolutions.com

Date: Mar. 13, 2019

Quote #: 20190313 GRNBLTCAD

CUSTOMER #:

PREPARED FOR : **Sgt Tim White**
COMPANY : **Greenbelt Police**
PHONE :
FAX :

Bill To
Address:

Ship to
Address:

Equipment Details and Pricing

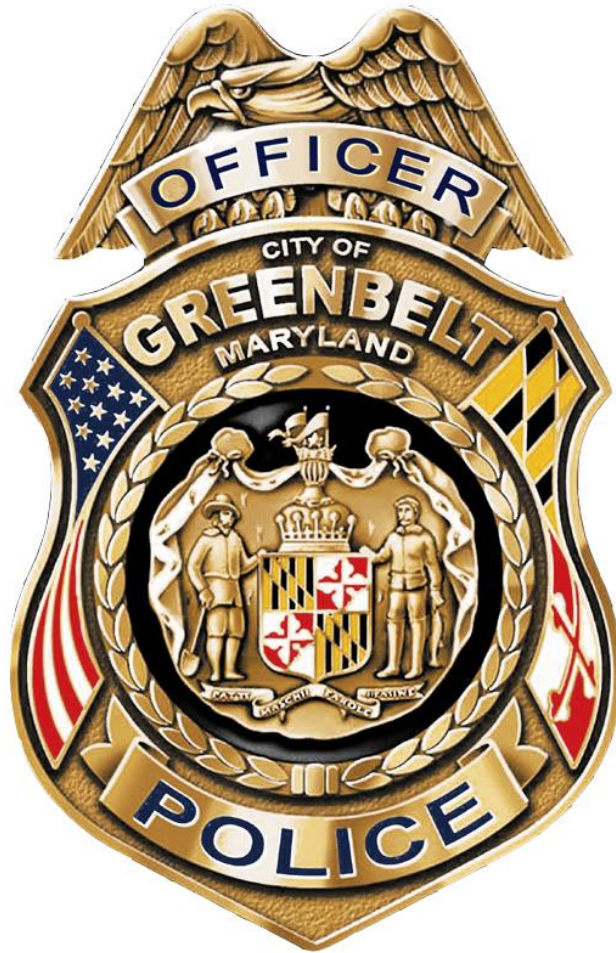
PremierOne CAD License

QTY	Model	Description	List Price	Discount	Extended
1	T8150	PREMIERONE CAD LICENSES	0		
3	CA02728AA	ADD: PREMIERONE CAD CLIENT WITH MAPPING LICENSE (PER WORKSTATION)	\$17,110.00	\$14,500.00	\$43,500.00

QUOTE TERMS AND CONDITIONS :

1. Pricing, terms and conditions are based upon Prince George's County, Maryland (ARO No. 0716-0071-2014)

City of Greenbelt Police Department



Proposal for transition to the Prince
George's County CAD/RMS System

Summary:

In 2010, the Greenbelt Police Department implemented its first integrated Computer Aided Dispatch system (CAD) and Records Management System (RMS). This system revolutionized the Department in transitioning its day to day operations into the digital age. The system allowed the Department to enhance public safety, as well as support the efficient use of resources.

In October of 2014, the City of Greenbelt Police Department began researching the possibility of transitioning from its current CAD/RMS system to the Motorola CAD/RMS system operated by Prince George's County. Prince George's County invested over \$60 million dollars to purchase and implement a state of the art CAD/RMS system with the intent to have all public safety agencies in the county operate on the same system. When fully implemented, the system would bring unprecedented integration and cooperation between agencies. A great deal of time and effort has been dedicated to evaluating the capabilities and benefits of the PG CAD/RMS system as compared to our existing system. The options were heavily weighed in order to make the best long term strategic decision for the Department.

As a result of the process, the Department is recommending that we transition from our existing standalone CAD/RMS system to the Prince George's County joint CAD/RMS system.

Benefits of the Transition:

The PG CAD system will create a direct link from the Prince George's County 911 center to the Greenbelt communication center. This would allow for the efficient exchange of requests between Greenbelt dispatchers and the County police, fire, and EMS services. Emergency 911 calls would be quickly routed directly through the system, allowing for a faster and more efficient police response to Greenbelt residents and visitors. The system would allow for access to 911 caller information and location, currently unavailable to our dispatch center. This caller and location information provides enhanced public safety to the Greenbelt community. The system is also developed and ready to handle Next Generation 911 technology, including text to 911 and transfer of multimedia data. With our existing system, this functionality would require an additional investment of an estimated \$100,000 in the near future.

The PG CAD/RMS system allows for seamless integration and data sharing for all participating law enforcement agencies in the county. Currently, the Department only has access to information and crime data collected by Greenbelt officers. Joining the PG CAD/RMS system would allow access to vital information that will increase officer safety and allow for more accurate crime analysis and coordination of investigations with neighboring agencies. In addition to this, the system connects the Department with the Prince George's County

Department of Corrections and the Prince George's County State's Attorney's Office for the efficient sharing and processing of arrests and judicial proceedings.

The PG CAD/RMS system is being further developed to incorporate advanced features such as online police reporting, allowing for greater citizen convenience. Other specialized modules within the system include incident notification, property/evidence management, internal complaint tracking, and other features not currently available in our system.

Utilizing the PG CAD/RMS system would greatly reduce the workload and technical expertise needed by our in-house administrator and IT staff. The majority of the maintenance and upgrades are conducted by County support staff. Also, in the event of an emergency or outage at the Greenbelt police headquarters, dispatching services could quickly be transitioned to the County dispatch center if needed.

Participating Agencies:

Prince Georges County Public Safety Communications
Prince George's County Police Department
Prince George's County Sheriff's Office
Prince George's County Department of Corrections
Prince George's County States Attorney's Office
Prince George's County Fire Department
Hyattsville Police Department
Bowie Police Department
Bladensburg Police Department
Riverdale Park Police Department
Cheverly Police Department
Laurel Police Department (*pending implementation)
All municipal departments dispatched by PG Communications

Financial Comparison:

The transition to the PG CAD/RMS system will save the City of Greenbelt an estimated \$675,000 over a 5 year period. Below is an explanation of the anticipated costs and savings involved with transitioning to the PG CAD/RMS system.

The transition to the PG CAD/RMS system will require an initial investment of approximately \$75,000 (\$43,500 for CAD software licenses and an estimated \$30,000 for the transfer of data from our existing system to the PG system). This amount can be compared with the

approximately \$130,000 cost needed to upgrade our existing system. The initial cost alone of transitioning to the PG CAD/RMS system as opposed to upgrading our existing system will save approximately \$55,000.

The Department will need to maintain its existing CAD/RMS system for one additional year when transitioning to the new system (FY 2021). This overlap of both systems is to maintain data integrity and to ensure the secure and smooth transition between the systems. This will require the payment of the maintenance fees for our existing system in the amount of approximately \$54,000. Beginning in FY 2022, the Department can expect to realize a savings of approximately \$100,000 per year with the complete elimination of our existing system. This savings is a result of Prince George's County paying the total maintenance contract for their system. This maintenance contract has been paid upfront through FY 2025.

Below is a comparison of the estimated costs per year for each option:

Maintain Current System

Fiscal Year:	Estimated Cost:
Upgrade	\$130,000
2020	\$52,000
2021	\$54,000
2022	\$100,000
2023	\$100,000
2024	\$100,000
2025	\$100,000
NG911 Upgrade*	\$100,000
NIBRS Upgrade*	\$20,000
RMS Upgrade*	\$100,000
5 YEAR TOTAL	\$856,000

Transition to PG County System

Fiscal Year:	Estimated Cost:
Upgrade	\$75,000
2020	\$52,000
2021	\$54,000
2022	\$0
2023	\$0
2024	\$0
2025	\$0
NG911 Upgrade*	Included
NIBRS Upgrade*	Included
RMS Upgrade*	Included
5 YEAR TOTAL	\$181,000

*Unknown exact time or cost for upgrades

Conclusion:

The Department began researching the possibility of transitioning to the Prince George's County CAD/RMS system in 2014. Much care and diligence was exercised to ensure that all aspects were carefully explored and understood before recommending a course of action. It is at this time that the Department is making its recommendation to transition to the Prince George's County Motorola CAD/RMS system. This recommendation is being made with the belief that the transition to this system will best serve the needs of the City and its residents for years to come.

City Council Agenda Item Report

Meeting Date: May 28, 2019

Submitted by: Judith Howerton

Submitting Department: Planning

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

Proposed Washington DC to Baltimore Loop Project and Solicitation of City Council Comments

Suggested Action:

Reference: Memorandum, J. Howerton, 05/24/19

The proposed project "The Loop System" is an underground high speed transportation system proposed to operate between Washington DC and Baltimore. It will require building a set of 35.3 mile parallel twin tunnels under the Baltimore-Washington Parkway going in each direction. These would transport passengers in battery-powered autonomous electric vehicles (AEVs) at a speed of up to 150 mph. The proposed alignment would go through Greenbelt where one of the Tunnel Boring Machine (TBM) Launch Shafts is proposed to be located in Greenbelt at 7474 and 7500 Greenway Center Drive, Greenbelt MD. The Washington D.C. to Baltimore Loop Project is being proposed by, and privately funded through, The Boring Company (TBC). The Loop will not serve the Greenbelt Community initially but a station could be added at a later time if the City desires.

Staff has reviewed the Environmental Assessment (EA) Report as well as the Programmatic Agreement (PA), and has met with a representative of the Boring Company to discuss details of the project. Staff has provided a memorandum summarizing the EA report, and staff's initial findings. Staff recommends that the City of Greenbelt request to be added to the PA as a party of interest.

The EA comment period ends June 8, 2019 and staff is seeking City Council comments and direction so that staff can prepare formal comments and a draft position letter on the EA for City Council approval at its June 3rd meeting.

Attachments:

[Memorandum, J. Howerton, 05/24/19.pdf](#)

MEMORANDUM

TO: Nicole Ard, City Manager
FROM: Judith Howerton, Community Planner
VIA: Terri Hruby, Director of Planning and Community Development
DATE: May 24, 2019
SUBJECT: The Proposed Washington DC to Baltimore Loop Project and Solicitation of City Council Comments

Introduction

Elon Musk's, The Boring Company (TBC), is proposing to construct a high-speed, 35 mile "Loop" tunnel between Baltimore and Washington, D.C. Initially referred to as the "Hyperloop", the project has been scaled back. It proposes to use autonomous electric vehicles (AEV's) that can travel up to 150 mph and complete the D.C to Baltimore trip in an estimated 15 minutes.

Last month the Maryland Department of Transportation released the Environmental Assessment (EA) and Section 106 Programmatic Agreement for the Loop Project. Comments are due to Maryland Department of Transportation State Highway Administration by June 8, 2019.

At the conclusion of the EA process, the Federal Highway Administration will make a determination as to whether the associated environmental impacts of the project require a full Environmental Impact Statement (EIA) or support the issuance of a Finding of No Significant Impact (FONSI) which will allow the project to move beyond the environmental review process.

Section 106 of the National Historic Preservation Act (NHPA) requires federal agencies to consider the potential effects projects that involve federal funding, approvals, or permits on historic properties/cultural resources. The Section 106 process also must include an opportunity for public input. Since the potential effects of the proposed project on historic properties/cultural resources cannot be fully determined at this time a Programmatic Agreement (PA) between the Federal Highway Administration and The Boring Company is being proposed. The Section 106 Programmatic Agreement is a binding agreement that ensures compliance; that impacts on historic properties/cultural resources will be evaluated and community input will be sought, as the project evolves and potential impacts on historic properties/cultural resources are better understood.

Project Overview/Draft Environmental Assessment

The Loop project proposes two Loop stations, one in Washington D.C. and one in Baltimore that connect the system. Each station would be equipped with elevators or ramps that would lower the vehicles into the main tunnel. Extra vehicles would be stored above or below ground near the station locations or in maintenance terminals. Passengers would board the AEV's at surface level or by riding an escalator to enter an AEV already underground.

The components of the proposed project are:

- Loop Stations – Points for AEVs and passengers to access the Loop System between the ground surface and the subsurface. The Loop Station in Washington DC would be at 55 New York Avenue in Washington DC (property owned and leased by The Boring Company). The Loop Station in Baltimore would be at 333 Camden Street, Baltimore, MD at Oriole Park at Camden Yards (owned and managed by Maryland Stadium Authority)
- AEVs- Vehicles in which system users would travel. AEVs are modified battery-powered electric vehicles equipped with guidance systems to enable transport within the Loop System.
- Main Artery Tunnels – Underground corridors of travel for the AEVs. There would be two (2) main artery tunnels. Each tunnel would have a boring diameter of 14 feet (out diameter of 13.5ft and inner diameter of 12ft) The “roof” of the tunnel and “floor” would be 30 and 44 feet respectively (i.e. the tunnel would be 30ft deep from the surface). The two tunnels would be separated by 14ft and would run parallel. The configurations include side-by-side, stacked, or hybrid.
- Ventilation Shafts – Structures to provide adequate Loop System ventilation, emergency egress and maintenance access. Up to 70 ventilations shafts are proposed. They would be spaced 0.5 – 2 miles apart. Each shaft would have a diameter between 12 and 24ft. They would be housed in a small shed which would be 15x15 for the 12ft shafts and 30x30ft for 24ft shafts.
- Tunnel Boring Machine (TBM) Launch Shafts – Excavated shafts used to launch TBMs serving as the hub for surface-to-tunnel operations. The Launch Shafts would be approximately 8,000 – 15,000 square feet in surface area and approximately 45 feet in depth. Four (4) sites have been identified as likely TBM Launch Shaft locations including:

7474 and 7500 Greenway Center Drive, Greenbelt MD

Figure 1: TBM Launch Shaft D: 7474 and 7500 Greenway Center Drive, Greenbelt MD¹



- Maintenance Terminals – Area for charging and maintenance of AEVs, comprised of converted TBM launch shafts following tunnel construction.

Using tunneling technology, The Boring Company estimates the project would take from 15 months to just under two years to complete once it goes into construction. Cost estimates for the entire project are not yet available. The entire project would be privately funded according to The Boring Company.

Operations

Due to limited size of the Washington, D.C. Loop Station location, initial operation of the Loop System would be limited to 1,000 passengers per direction per day. Future expansion may accommodate more than 100,000 passengers per direction per day when considering trips to future intermediate stations. The proposed Loop System will not have a Loop station serving the Greenbelt community at this stage.

¹ Source: Washington, D.C. to Baltimore Loop Project Proposed by The Boring Company Environmental Assessment (Draft) – April 2019

Figure 2: TBM Launch Shaft at the testing location in Hawthorne, CA²



² Source: Washington, D.C. to Baltimore Loop Project Proposed by The Boring Company Environmental Assessment (Draft) – April 2019

Figure 1: Conceptual rendering of an AEV inside a Main Artery Tunnel³



The Draft EA identifies project benefits as follow:

- Enables high speed travel (150mph) – anticipated travel time is 15 minutes compared with travel times of 40 minutes or longer
- Does not divide communities (because it is all underground)
- Functions irrespective of weather
- Avoids surface impacts
- Offers potential expansion. (Other loop stations can be built/added later)
- It is designed to accommodate potential future Hyperloop technology. (The tunnel could be upgraded to accommodate potential future “Hyperloop” technology, which could move passengers or freight at speeds of up to 700 mph.)

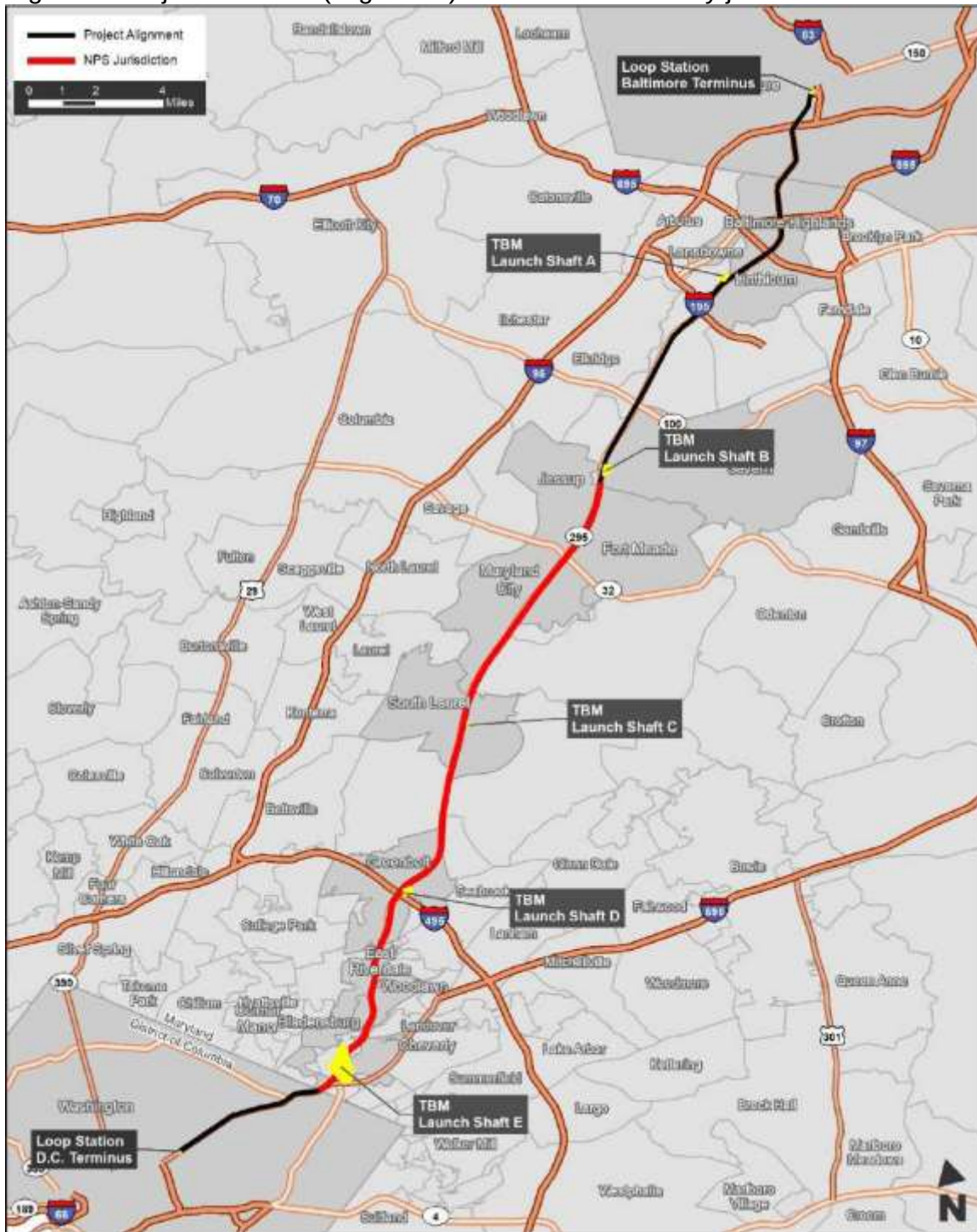
There are only two (2) alternatives, the build and the no-build. Only a single alignment meets the purpose and need of the proposed project and satisfies the design objectives. The TBM launch shafts would go into construction first, the Greenway location included, followed by the Main Artery Tunnels. The overall construction schedule is expected to last 15 to 23 months (after all permits received).

What to expect during construction:

- 2 million cubic yards (CY) would be excavated during the entire construction period.
- Main Artery tunnels would progress at 240 cumulative feet per day per TBM launch shaft.

³ Source: Washington, D.C. to Baltimore Loop Project Proposed by The Boring Company Environmental Assessment (Draft) – April 2019

Figure 2: Project Location (alignment) and the BW Parkway jurisdiction⁴



⁴ Source: Washington, D.C. to Baltimore Loop Project Proposed by The Boring Company Environmental Assessment (Draft) – April 2019

- Up to 16 TBMs would enter the subsurface at four (4) TBM Launch Shaft locations and would operate for 24 hours a day. An average of Approximately 97 trucks per day would need to transport excavated soils.
- At ventilation shafts, the process would be the same as with TBM requiring up to 6 haul trips per day).

Some of the temporary (construction) impacts include:

- Minor traffic delays due to equipment movement. Tunneling activities would require on average 4 to 8 haul trips per hour.
 - Given the ability to temporarily store soil on-site, haul trips could be scheduled to accommodate traffic patterns.

In addition to identifying project benefits, the EA offered to following comments:

- Both Loop stations are expected to be compatible with designated acceptable uses without necessitating a change in zoning.
- There would be no business displacements, or restricted access to businesses or community facilities.
- Noise at TBM launch shaft locations would not exceed applicable governing noise ordinances.
- The proposed project is not anticipated to produce significant levels of ground-borne vibration.
- No impacts to air quality are expected.
- Hazardous materials, such as contaminated groundwater and/or soil, may be encountered during excavation and construction of the Build Alternative.
 - As part of the design features of the proposed Project, TBC would conduct soil and groundwater sampling near sites with known groundwater and/or soil contamination prior to beginning construction to minimize the risk of unanticipated discovery of hazardous materials or vapor intrusion from contaminated groundwater, should they be encountered, such that steps may be taken to properly handle and dispose of contaminants.
- Local or regional impacts to groundwater quality are not anticipated. The tunnel would be built using inert materials with low mobility and solubility (e.g. precast concrete and grout) that would create a seal from groundwater resources.
- Proposed project would be within TBC-owned or leased land. ROW landholders with jurisdictional authority in the project area include:
 - City of Baltimore
 - Maryland Stadium Authority
 - State of Maryland
 - National Park Service
 - District of Columbia

Mitigation practices would include:

- Traffic Management Plan/s (TMP)
- Road closures are not anticipated at Loop Stations, TBM launch shafts, or Ventilation shafts. Flaggers would be used where appropriate to ensure proper and safe entry/exit from construction areas.
- In the event that closures were needed, they would be performed during off-peak hours
- Noise control practices would be implemented where noise ordinances are expected to be exceeded

Analysis & Conclusion

Staff Comments

The proposed loop project is one of three major transportation projects under consideration in the Washington and Baltimore Metropolitan Regions and unlike the MAGLEV and the I-495 & I-279 Managed Lane Study, the Loop project avoids surface impacts, follows existing public rights-of-way (i.e., Baltimore-Washington Parkway) and avoids impacts on public lands and residential communities. As a result, the EA concludes there will be minimal environmental impacts associated with the proposed Loop project.

Staff comments include:

- The Loop System (Main Artery Tunnel) alignment is directly underneath the BW Parkway so while it passes through Greenbelt, it does not go directly under housing developments or businesses
- The design, engineering and construction of the project is fully funded by TBC. There will be no public funds or taxpayer money involved in the financing of the project. The project will have financial implications on local, county, state and federal agencies as the project moves through the review, approval and permitting processes.
- The project uses a lot of green technology such as battery-powered electric vehicles (there will be no electric features in the tunnel that could be hazardous), zero emissions locomotives (for taking dirt out of tunnels), and plans to turn dirt from the underground into bricks for construction among other technologies.
- The Loop Stations, TBM launch shafts and Ventilation shafts are unobtrusive visually in terms of size and space that they occupy.
- According to TBC, the cost of ridership will be comparable to existing transit.

While The Boring Company (TBC) touts many environmental benefits there are other factors to consider including:

- Lack of community awareness of the project – The public has little to no knowledge of the project and its characteristics because of the lack of public outreach on the part of TBC.
- The technology proposed on this project is untested. Beyond that, it is continually evolving and may change even further during the EA review process and after.
- Loop tunnels could potentially serve as Hyperloop corridors. Hyperloop pods designed to fit within Loop tunnels could potentially transport passengers at speeds of up to 700 mph (Musk, 2013). However, the potential future use of Hyperloop technology is currently unknown.
- The quantities of persons served is minimal – even though TBC asserts that this could be a form of transit and will be a low cost form of transportation, the numbers of people served does not imitate transit. Also, because the technology is untested, once it is operational it will go into an undetermined testing period where it can only serve up to 1,000 passengers per direction per day.

Regardless of the findings of the EA, staff is concerned that the Loop project is moving too quickly through the NEPA process to allow communities to make informed comments on the proposed project. Staff is concerned there is a lack of awareness and understanding of the project. Staff believes questions about project scope, community benefits, safety, costs/funding, potential cumulative environmental impacts (i.e., environmental impacts of final project build out) and functionality are deserving of further discussion/consideration.

Programmatic Agreement – Section 106

The exact project components and precise locations of potential ground disturbance are not yet known. Therefore a programmatic agreement (PA) has been prepared to ensure the project is developed in accordance with the Section 106 process, and other federal and local regulations. Staff recommends that the City of Greenbelt request to be added to the PA as a party of interest.

The EA comment period ends **June 8, 2019** and staff is seeking City Council comments and direction.

City Council Agenda Item Report

Meeting Date: May 28, 2019

Submitted by: Brian Kim

Submitting Department: Public Works

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

Award of Purchase – Two (2) Level Two Electric Vehicle Charging Stations

Suggested Action:

Reference: Memorandum, James Sterling, 5/20/19
FY 2019 Building Capital Reserve Budget

The FY 2019 Building Capital Reserve Budget includes \$26,000 for the purchase of two (2) EV Charging Stations.

The City is a member of the organization Sourcewell (formerly NJPA), a national cooperative purchasing organization for local governments, educational institutions and non-profits. Staff has identified a competitively solicited contract through Sourcewell for the purchase of EV charging stations. The Sourcewell contract number is 051017-CPI. The total cost for two (2) level 2 charging stations is 16,616.00.

Included in Council's packet is a memorandum from Jim Sterling, Director of Public Works with additional details about the recommended purchases. Mr. Sterling will be present to answer any questions.

It is recommended that Council approve the purchase of two (2) level two EV charging stations from ChargePoint Inc, 254 East Hacienda, Campbell, CA 95008 for \$16,616.00.

Attachments:

[Greenbelt MD EV Charger Quote.pdf](#)

[Memorandum, James Sterling, 5/20/19.pdf](#)

Quotation

Driving a Better Way™
chargepoint.com

Sales Representative: Lindsay Hertzog
E-Mail: lindsay.hertzog@chargepoint.com
Telephone: 6107244681

Quote Number: Q-51957-1 **Date:** 5/15/2019
Expires On: 5/1/2019
Sourcewell Contract: #051017-CPI

Primary Contact:

Bill To Address

Jim Sterling
Greenbelt Maryland Public Works Department
Greenbelt Maryland
United States

Ship To Address

Jim Sterling
Greenbelt Maryland Public Works Department
Greenbelt Maryland
United States

Product Name	Product Description	Qty	Unit Price	Total Price
CT4021	Dual Output, Bollard Unit - 208/240V @30A with Cord Management	1	USD 5,021	USD 5,021
CT4021-GW1	Dual Output Gateway Option North America, Bollard Unit - 208/240V @30A with Cord Management	1	USD 5,408	USD 5,408
CT4001-CCM	CT4000 Bollard Concrete Mounting Kit. Bolts: 5/8 - 11 x 9" F1554 Grade 55 hot-dipped galvanized threaded bolts - 3 ea. Nuts: 5/8 - Heavy Galvanized Hex Nuts (DH Rated) - 12 ea. Washers: Galvanized Washers (ASTM F436) - 9 ea. Plastic Template - 1 ea	2	USD 95	USD 190
CPCLD-COMMERCIAL-3	3yr Prepaid Commercial Cloud Plan. Includes Secure Network Connection, On-going Station Software updates, Station Inventory, 24x7 Driver Support, Host Support, Session Data and Analytics, Fleet Vehicle Management and Integration, Fleet Access Control, Valet Dashboard, Power Management (Circuit, Panel, Site Sharing), Scheduled Charging, Driver Access Control, Pricing and Automatic Funds Collection, Waitlist, Videos (on supported hardware).	4	USD 705	USD 2,820
CPSUPPORT-ACTIVE	Initial Station Activation & Configuration Service includes activation of cloud services and configuration of radio groups, custom groups, connections, access control, visibility control, pricing, reports and alerts. One time initial service per station.	2	USD 648.50	USD 1,297



Product Name	Product Description	Qty	Unit Price	Total Price
CT4000-ASSURE1	1 prepaid year of ChargePoint Assure.	2	USD 740	USD 1,480

Quote Total: USD 16,216.00
Shipping and Handling: USD 400.00
Grand Total: USD 16,616.00

Quote Acceptance

- All pricing is confidential between Customer and ChargePoint.
- All prices are FCA ChargePoint warehouse(s).
- Customer to be invoiced at time of shipment.
- Sales tax in applicable states and shipping costs will be applied to this quote at time of invoicing.
- All invoices are Net 30 days.
- Credit Checks are required for new customers.
- Pricing does not include installation or mounting services unless specifically quoted above.
- Additional Purchase Terms and Conditions can be found at <http://www.chargepoint.com/termsandconditions>
- Purchaser confirms that the shipping and billing information provided in the Quotation is accurate for ChargePoint's shipping and invoicing purposes.

By signing this quote I hereby acknowledge that I have the authority to purchase the product detailed on this document on behalf of my organization. Furthermore, I agree to the above terms and conditions and that this signed quote shall act as a purchase order.



Signature :

Title :

Name (Print) :

Date :

Company Name :

Requested Ship Date :

AP Contact Name :

AP Contact E-Mail :



CITY OF GREENBELT – Department of Public Works
555 Crescent Road
Greenbelt, Maryland 20770

MEMORANDUM

Date: May 20, 2019
To: Nicole Ard, City Manager
From: James Sterling, Public Works Director
Re: Purchase of Two (2) Level Two Electric Vehicle (EV) Charging Stations

The Fiscal Year (FY) 2019 Building Capital Reserve Fund includes \$26,000 for the purchase and installation of two (2) EV Charging Stations. Those funds include \$15,000 from a Maryland Energy Administration (MEA) grant and \$11,000 from City funds. The \$15,000 grant was part of Phase VI MEA award monies. The grant monies were for the purchase of EV charging stations.

As a member of Sourcewell (formerly NJPA), the City is able to purchase vehicles and equipment with the winners of the national bidding process. Sourcewell is a public agency that enables municipalities to combine national purchasing power through cooperative efforts. Under this agreement, equipment is vetted and is obtained through competitively solicited purchases.

Staff has identified a contract provided through Sourcewell for the purchase of two (2) level two EV charging stations for \$16,616.00. The Sourcewell contract number is 051017-CPI. Attached with this memo is the quotation from ChargePoint, Inc.

The EV charging stations installation and infrastructure improvements will be done at the Public Works facility. Currently, the City has three (3) Chevy Bolts in its fleet. The Public Works department is recommending one more be added in next fiscal year. Both EV chargers will be level two chargers with dual ports and capable of charging two vehicles at a time. The EV level two chargers will be capable of keeping up with the demand of four vehicles. However, as additional electric vehicles are incorporated into the fleet a fast charging level three charger will be required.

Once the EV charging stations are purchased the City will be eligible to receive rebates from MEA for the purchase of the EV charging stations. The rebates are \$4,000 per charger. These monies are not guaranteed but are approved if funding is available. We will be submitting to MEA once the EV charging stations are purchased, hoping to get approved in July if the funding is available.

Summary Recommendation

Staff recommends Council approve the following purchase:

- Two (2) Chargepoint level two EV charging stations from ChargePoint Inc., 254 East Hacienda Avenue, Campbell, CA 95008 for \$16,616.00.

City Council Agenda Item Report

Meeting Date: May 28, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

National Film Registry Nomination for You Nazty Spy

Suggested Action:

At the April 23rd Council meeting, Mr. James Thompson requested that the City Council attend the viewing of "You Nazty Spy" at the Old Greenbelt Theatre. He also requested that the City Council recommend the film to be added to the National Film Registry of the Library of Congress.

Council Member Byrd had requested this item to be added to the May 13th agenda. His motion was to send a letter to Librarian of Congress Carla Hayden requesting that "You Nazty Spy" be included on the National Film Registry. Council requested that this item be postponed until the May 28th meeting.

Attachments:

City Council Agenda Item Report

Meeting Date: May 28, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

*Bike Task Force Subcommittee Approval

Suggested Action:

At its February 11, 2019 regular meeting, Council held brief discussions on the next steps with designating the Pedestrian and Bike Task Force as a subcommittee of the Advisory Planning Board (APB). On March 6, 2019, APB held a meeting at the Community Center and at that meeting APB voted 6-0 to establish the Pedestrian and Bicycle Task Force as a subcommittee of Advisory Planning Board.

Council approval is sought.

Attachments:

City Council Agenda Item Report

Meeting Date: May 28, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

*Appointments to Advisory Group

Suggested Action:

Reference: Applications

Council interviewed Laurie Siegel on July 11, 2016 and Toni Mathewson on April 15, 2019, for appointment to the Board of Elections (BOE) and Lance Beasley on May 13, 2019, for appointment to the Park and Recreation Advisory Board (PRAB).

Approval of this item on the consent agenda will indicate Council's intent to appoint Ms. Siegel and Ms. Mathewson to BOE and Mr. Beasley to PRAB.

Attachments:

City Council Agenda Item Report

Meeting Date: May 28, 2019

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section:

Subject:

* Reappointments to Advisory Groups

Suggested Action:

Reference: Reappointment Surveys

Ronnie Scotkin has indicated her willingness to continue to serve on the Senior Citizens Advisory Committee and Michael Lee has indicated his willingness to continue to serve on the Park and Recreation Advisory Board. Approval of this item on the consent agenda will indicate Councils intent to appoint Ms. Scotkin and Mr. Lee to new advisory group terms.

Attachments:

City Council Agenda Item Report

Meeting Date: May 28, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section:

Subject:

Meetings

Suggested Action:

Reference: City Council Calendar
Stakeholder Chart

Closed Session: A Closed Session has been requested by Council to obtain legal advice and discuss personnel matters. It is recommended this meeting be scheduled for Thursday, May 30, 2019, at 7:00 pm in the Library of the Municipal Building.

To schedule the Closed Session the following motion is needed: I move that Council schedule a Closed Session on Thursday, May 30, 2019, at 7:00 pm in the Library of the Municipal Building. Council will hold this closed meeting in accordance with the General Provisions Articles 3-305(b)(7) and (1) of the Annotated Code of the Public General Laws of Maryland to: 1) to consult with legal counsel regarding Prince George's County School Board; 2) discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

Attachments:

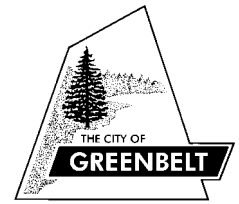
[meetings.pdf](#)

[Stakeholder Schedule.pdf](#)

CITY OF GREENBELT, MARYLAND

25 Crescent Road, Greenbelt, MD 20770-1891

5/24/2019 1:36 PM



City Council Meetings & Work Sessions May – June – July

No Meeting – City Holiday – Memorial Day	Mon.	05/27	8:00 pm
Regular Meeting – 2nd Public Hearing/Constant Yield Tax Rate	Tues.	05/28	8:00 pm
Work Session – Dog Park, CC	Wed.	05/29	8:00 pm
Closed Session – Closed Session (Personnel Matters/Legal Advice), Library, MB	Thurs.	05/30	7:00 pm
Regular Meeting – Budget Adoption	Mon.	06/03	8:00 pm
Work Session – Prince George's County School CEO Dr. Goldson, MB	Tues.	06/04	7:00 pm
Coffee with Faith Based Organization, (MB)	Wed.	06/05	6:30 pm
Work Session – TBD, MB	Mon.	06/10	8:00 pm
Work Session – Complete and Green Streets Policy, CC	Wed.	06/12	8:00 pm
Regular Meeting	Mon.	06/17	8:00 pm
Work Session – GATe, CC	Wed.	06/19	8:00 pm
Maryland Municipal League, Ocean City Conference	Sun-Wed.	06/23-06/26	
Work Session – TBD, MB	Mon.	07/01	8:00 pm
Work Session – TBD, CC	Wed.	07/03	8:00 pm
Regular Meeting	Mon.	07/08	8:00 pm
Work Session – TBD, CC	Wed.	07/10	8:00 pm
Work Session – Sustainable Land Care Policy, MB	Mon.	07/15	8:00 pm
Work Session – TBD, CC	Wed.	07/17	8:00 pm
Work Session – Greenbelt Homes, Inc., GHI	Mon.	07/22	8:00 pm
Work Session – TBD, CC	Wed.	07/24	8:00 pm
Work Session – TBD, MB	Mon.	07/29	8:00 pm
Work Session – TBD, CC	Wed.	07/31	8:00 pm

- Councilmembers will present reports on conferences, meetings and events as the last item of business at Monday Work Sessions.

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use MD RELAY at 711 or e-mail banderson@greenbeltmd.gov to reach the City Clerk. Unless otherwise noted, meetings will be held in the Council Room of the Municipal Building (MB) at 25 Crescent Rd. Meetings marked "CC" will be held in the Community Center at 15 Crescent Rd., "Greenbriar" will be held in the Terrace Room at 7600 Hanover Parkway, "SHL" will be held in the Springhill Lake Recreation Center, Green Ridge House will be held at 22 Ridge Road and "GHI" will be held at 1 Hamilton Place.

Bonita Anderson, City Clerk

A NATIONAL HISTORIC LANDMARK

(301) 474-8000

fax (301) 441-8248
www.greenbeltmd.gov

MD RELAY 711

CITY OF GREENBELT, MARYLAND

25 Crescent Road, Greenbelt, MD 20770-1891

5/24/2019 1:36 PM

Ready to be scheduled:

State's Attorney Braveboy
WSSC
Forest Preserve/Community Gardens
Capital Office Park
CRAB Report – Police Community Relations
Verizon
Greenbelt Watershed Groups
Cemetery Plans
University of Maryland (2019)
Roosevelt Center Owner
Beltway Plaza (stakeholder)
NASA
GHI – NCOZ/Arts & Entertainment District
Greenbelt Postmaster
Potential Bond Referendum/Capital Financing
Prince George's County Economic Development
Green Ridge House Admission Policy
TGI Fridays
Museum Plans
Adult Daycare Space
WMATA Metro Station

For later scheduling:

Zoning Enforcement
Parkway Apartment Owners/GHI (parking)
Northway Fields Master Plan
City Manager Updates (Jan, Pre-budget; July & Sept/Oct)
Meeting with County on Transportation Plan
Hotels
PRAB – Buddy Attick Park Master Plan
Forest Preserve Health Assessment

Annual														
Advisory Group Chairs	3/16	2/17	7/18											
Franklin Park at Greenbelt Station Mgmt.	8/16	11/17	12/18											
Greenbelt East Advisory Coalition	3/16	7/17	3/19											
Greenbelt Homes, Inc.	6/16	7/17	7/18											
County Executive/ County Council	12/13	9/16	1/19											
Biennial														
Roosevelt Center Merchants	11/16	1/18												
Beltsville Ag. Research Center/ NPS Greenbelt Park	03/14	7/16	8/18											
	7/15	1/18												
Beltway Plaza	9/14	3/17												
Greenway Center	7/14	12/16	2/19											
Civic Associations	8/14	2/18												
NASA/GSFC	3/15	3/17												
PG Co. Economic Development Corp.	8/14	4/17												
School Board	2/16	5/17	10/18	3/19										
State Highway Administration	6/15	10/17												
Every Three Years														
Apartments	2/18													
Religious/Spiritual Organizations	3/13	6/15												
Greenbelt Watershed Groups	8/14	10/16												
Hotels														
University of Maryland	3/13	4/15												
Every Three Years or Major Issue														
Comcast	9/13	11/17												
Verizon														
PEPCO	9/14	1/17												
WSSC	12/12	9/16												
WGL														
Capital Office Park	12/12	1/16												
Other Business Parks:														
Maryland Trade Center														
Golden Triangle														
Hanover Parkway														
Belle Point														
Edmonston Road														
Hanover Parkway														
Roosevelt Center Owner	9/15													

WMATA/PGDPW&T (Semi-Annual)	11/16	9/17	11/18											
Other/As Needed														
M-NCPPC/Planning Board (Major Issue)	6/06	7/14												
Business Coffee (Every Four Months)	10/17	2/18	8/18	11/18	2/19									
State's Attorney (4 years)	2/11	4/15												

(Rev. January 18, 2019)