



CITY COUNCIL AGENDA

**Municipal Building
25 Crescent Road
Monday, May 13, 2019
8:00 PM**

I. ORGANIZATION

1. Call to Order
2. Roll Call
3. Meditation and Pledge of Allegiance to the Flag
4. Consent Agenda - Approval of Staff Recommendations
Suggested Action: (Items on the Consent Agenda [marked by *] will be approved, subject to removal from the Consent Agenda by Council.)
5. Approval of Agenda and Additions

II. COMMUNICATIONS

6. Presentations
 - 6a. Maryland Municipal League's "If I Were Mayor" District 9 Winner
Suggested Action:
The Maryland Municipal League's "If I Were Mayor" contest winners have been selected. The District 9 winner, Avarie Johnson, is a student in Ms. Browning's class at Magnolia Elementary School. Avarie will start the meeting tonight and then read her essay.
 - 6b. Kids To Parks Day Proclamation
Suggested Action:
The National Park Trust is sponsoring the ninth "Kids to Parks Day" to be held on May 18, 2019. This event is a public education initiative designed to empower kids and encourage families to get outdoors and visit our country's local, regional, and national parks and take in the nature, science and history available to all Americans. Recreation Coordinator Frank

Jones and Superintendent of the Greenbelt National Park and the Baltimore-Washington Parkway Matthew D. Carroll, will be present to receive the proclamation.

[Procl-NatKidstoParksDay19.pdf](#)

6c. Bike to Work Day

Suggested Action:

May 17 has been designated this year's Bike-to-Work Day. The City Council will also designate May as Bicycle Month. Recreation Supervisor Anne Oudemans and Laurie Lemieux of Proteus Bicycles in College Park, Maryland, will attend tonight's meeting to receive a proclamation to mark this event.

[BicycleMonth19.pdf](#)

6d. Memorial Day Poppy Presentation

Suggested Action:

The American Legion Post 136 will hold its commemoration of Memorial Day on May 27. Officers and members of the American Legion Auxiliary, will attend the meeting and make a presentation in honor of this annual remembrance of those who have died in combat while serving in the armed forces.

6e. Legislative Wrap-Up

Suggested Action: State Senator Paul Pinsky and Delegates Anne Healey and Tawanna Gaines will provide an update on the 2019 General Assembly Session. Delegate Alonzo Washington is unable to attend, but a letter is included. A report from David Moran, Assistant City Manager, is also included in Council's packet.

[Delegate Washington Letter.pdf](#)

[Summary.pdf](#)

7. Petitions and Requests

Suggested Action: (Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules.)

8. Minutes of Council Meetings

9. Administrative Reports

*10. *Committee Reports

*10a. Forest Preserve Advisory Board (FPAB) Report #2019-01 (Comments on and edits to the 2017 Sustainable Land Care Policy)

Suggested Action:

It is recommended Council accept this report.

[FPAB Report 2019-01.pdf](#)

*10b. Arts Advisory Board (AAB) Report #19-5 (FY20 Budget Request for AAB - Sponsored Arts Networking Events)

Suggested Action:

It is recommended Council accept this report.

[AAB Report 19-5.pdf](#)

III. LEGISLATION

IV. OTHER BUSINESS

11. General Orders on Fixed Assets/Weapons Disposal
Suggested Action:
Reference: Standard Operating Procedure (SOP) ADMIN 09-Fixed Assets-5th Edition

At the Regular Meeting on February 25, 2019, the City's Police Department provided the Council with a recommendation to purchase replacement weapons with the option to trade-in the existing weapons. The City Council then directed staff to prepare a written policy for the destruction of weapons. Included in Council's packet is the General Orders on disposal of fixed assets. Council approval is sought.

[Standard Operating Procedure \(SOP\) ADMIN 09-Fixed Assets-5th Edition.pdf](#)

12. AARP Age Friendly Community Designation
Suggested Action:
Council Member Byrd requested this item to be added to the agenda.

13. National Film Registry nomination for You Nazty Spy
Suggested Action:
At the April 23 Council meeting, Mr. James Thompson requested that the City Council attend the viewing of "You Nazty Spy" at the Old Greenbelt Theatre. He also requested that the City Council recommend the film to be added to the National Film Registry of the Library of Congress.

Council Member Byrd requested this item to be added to the agenda.

The motion would be to send a letter to Librarian of Congress Carla Hayden requesting that "You Nazty Spy" be included on the National Film Registry.

14. Greenbelt Co-Op: Rays on the Roof
Suggested Action:
The City of Greenbelt received a request to participate in the Greenbelt Co-Op and Pharmacy's Rays on the Roof campaign.

Council Member Byrd requested this item to be added to the agenda. The motion would be for the city to provide \$1,000 for two panels at the Co-Op.

15. Old Greenbelt Theater Lease Agreement
Suggested Action:
The Old Greenbelt Theater will be closed for renovation work during the summer months of 2019. It is expected the closure will begin on June 1, 2019 and the Theater will re-open October 1, 2019. In an effort to maintain some level of continued operations of some Theater programming, spaces at the Greenbelt Community Center are being made available to meet this need. A Lease between the Old Greenbelt Theater and the City of Greenbelt is offered for approval to provide use of the space Ground Floor East Suite (AKA Adult Care Space) during normal hours of operation of the Community Center. The gymnasium is also being offered for use on Tuesdays from the hours of 12 noon to 3:00 p.m. beginning June 18, 2019 through August 27, 2019. The City is charging a nominal fee and requiring a security deposit for use of the spaces during the term of the Lease, June 1, 2019 through October 1, 2019. Approval is sought.

16. Washington Suburban Sanitary Commission and Greenbelt Homes, Inc. Resolution
Suggested Action:
Greenbelt Homes Inc. (GHI) requested Council support regarding resolution of the issues between GHI and Washington Suburban regarding the replacement of water lines and meter relocations.
17. Council Reports
18. Council Activities
19. * Reappointments to Advisory Groups

Suggested Action:

Reference: Reappointment Surveys

The following individuals have indicated their willingness to continue to serve on City Advisory Boards and Committees:

Henry Haslinger - Senior Citizens Advisory Committee

Lester Whitmer - Parks and Recreation Advisory Board

Joseph Hamlin - Greenbelt Advisory Committee on Environmental Sustainability

Ronald Lonicki - Arts Advisory Board

Glenn Griffiths - Arts Advisory Board

Sudhanshu Sinha - Advisory Committee on Education

Owen Kelley - Forest Preserve Advisory Board

Martha Galvin - Senior Citizens Advisory Committee

Findley Holland - Youth Advisory Committee

Approval of this item on the consent agenda will indicate Council's intent to appoint them to new terms.

V. MEETINGS

Meetings

Suggested Action: Executive Session: An Executive Session has been requested by Council to discuss personnel matters. It is recommended this meeting be scheduled for Monday, May 20, 2019, in the Library of the Municipal Building, immediately following the conclusion of the 7:30 pm Green Ridge House Budget Work Session.

To schedule the Executive Session the following motion is needed: I move that Council schedule an Executive Session on Monday, May 20, 2019, in the Library of the Municipal Building, immediately following the conclusion of the 7:30 pm Green Ridge House Budget Work Session.

Council will hold this closed meeting in accordance with the General Provisions Articles 3-305(b)(1) of the Annotated Code of the Public General Laws of Maryland to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over

whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

[meetings.pdf](#)

Stakeholders

[Stakeholder Schedule.pdf](#)

City Council Agenda Item Report

Meeting Date: May 13, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Presentations

Agenda Section:

Subject:

Maryland Municipal League's "If I Were Mayor" District 9 Winner

Suggested Action:

The Maryland Municipal League's "If I Were Mayor" contest winners have been selected. The District 9 winner, Avarie Johnson, is a student in Ms. Browning's class at Magnolia Elementary School. Avarie will start the meeting tonight and then read her essay.

Attachments:

City Council Agenda Item Report

Meeting Date: May 13, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Proclamation

Agenda Section:

Subject:

Kids To Parks Day Proclamation

Suggested Action:

The National Park Trust is sponsoring the ninth “Kids to Parks Day” to be held on May 18, 2019. This event is a public education initiative designed to empower kids and encourage families to get outdoors and visit our country’s local, regional, and national parks and take in the nature, science and history available to all Americans. Recreation Coordinator Frank Jones and Superintendent of the Greenbelt National Park and the Baltimore-Washington Parkway Matthew D. Carroll, will be present to receive the proclamation.

Attachments:

[Procl-NatKidstoParksDay19.pdf](#)

PROCLAMATION

WHEREAS, May 18th is the ninth annual Kids to Parks Day organized and launched by the National Park Trust, held on the third Saturday of May; and

WHEREAS, Kids to Parks Day empowers and encourages kids and families to get outdoors and visit America's parks, public lands and waters; and

WHEREAS, we should encourage children to lead a more active lifestyle to combat chronic health issues that lead to obesity, diabetes, hypertension, and high cholesterol; and

WHEREAS, Kids to Parks Day will broaden our children's appreciation for nature and outdoors, and the importance for all Americans to show support for their local, regional and national parks.

NOW THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the citizens and City Council of Greenbelt, do hereby proclaim Saturday, May 18th, 2019, as

KIDS TO PARKS DAY – 2019

in Greenbelt and urge all our residents to visit and enjoy the many beautiful parks within the City and to lead a more active lifestyle.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 13th day of May 2019.

EMMETT V. JORDAN
Mayor

ATTEST: Bonita Anderson
City Clerk

City Council Agenda Item Report

Meeting Date: May 13, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Presentations

Agenda Section:

Subject:

Bike to Work Day

Suggested Action:

May 17 has been designated this year's Bike-to-Work Day. The City Council will also designate May as Bicycle Month. Recreation Supervisor Anne Oudemans and Laurie Lemieux of Proteus Bicycles in College Park, Maryland, will attend tonight's meeting to receive a proclamation to mark this event.

Attachments:

[BicycleMonth19.pdf](#)

PROCLAMATION

WHEREAS, the bicycle is an environmentally sound means of transportation and an excellent form of recreation that Greenbelt residents and visitors of all ages can enjoy; and

WHEREAS, bicycle-friendly communities have been shown to improve the health, well-being, and quality of life of citizens by boosting community spirit, improving traffic safety, and reducing congestion; and

WHEREAS, bicycling offers a unique perspective from which to discover Greenbelt's natural beauty, history, and amenities by way of the roadways, bikeways, and paths through East, West and Center sections of our City; and

WHEREAS, bicycling activities stimulate economic development and tourism in locations like Greenbelt and Prince George's County by attracting businesses and residents who enjoy the healthy and active lifestyles; and

WHEREAS, Greenbelt joins cities, towns, and states across the country in celebrating May 2019 as "National Bicycle Month" by encouraging educational activities, organized group rides, and recreational cycling,

NOW, THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the citizens and City Council of Greenbelt, do hereby recognize the month of May 2019 as "National Bicycle Month" in Greenbelt; and

BE IT FURTHER RESOLVED that the Greenbelt City Council urges all road users to share the road with bicyclists and encourages all to participate in "Bike to Work Day" on May 17, 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 13th day of May 2019.

EMMETT V. JORDAN
Mayor

ATTEST:

Bonita Anderson
City Clerk

City Council Agenda Item Report

Meeting Date: May 13, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Presentations

Agenda Section:

Subject:

Memorial Day Poppy Presentation

Suggested Action:

The American Legion Post 136 will hold its commemoration of Memorial Day on May 27. Officers and members of the American Legion Auxiliary, will attend the meeting and make a presentation in honor of this annual remembrance of those who have died in combat while serving in the armed forces.

Attachments:

City Council Agenda Item Report

Meeting Date: May 13, 2019

Submitted by: David Moran

Submitting Department: Administration

Item Type: Presentations

Agenda Section:

Subject:

Legislative Wrap-Up

Suggested Action:

State Senator Paul Pinsky and Delegates Anne Healey and Tawanna Gaines will provide an update on the 2019 General Assembly Session. Delegate Alonzo Washington is unable to attend, but a letter is included. A report from David Moran, Assistant City Manager, is also included in Council's packet.

Attachments:

[Delegate Washington Letter.pdf](#)

[Summary.pdf](#)

ALONZO T. WASHINGTON
Legislative District 22
Prince George's County

DEPUTY MAJORITY WHIP

Ways and Means Committee

Chair, Election Law Subcommittee



The Maryland House of Delegates
6 Bladen Street, Room 405
Annapolis, Maryland 21401
410-841-3652 · 301-858-3652
800-492-7122 Ext. 3652
Fax 410-841-3699 · 301-858-3699
Alonzo.Washington@house.state.md.us

THE MARYLAND HOUSE OF DELEGATES
ANNAPOLIS, MARYLAND 21401

April 15, 2019

Dear Mayor Jordan and Members of the Greenbelt City Council,

I am excited to announce that, this year, I have been able to secure language in the state budget that will finally take the first steps to fund streetscape improvements on MD 193.

I have included the exact text from the 2019 Operating Budget Report with this letter. In summary, the language requires MDOT to complete a comprehensive report by July 2019 on streetscape improvements for MD 193 from MD 201 to US 1. The report shall include a project schedule, the expected project cost and benefits, the funded status of the project, challenges to moving the project forward, and potential options to accelerate the project schedule.

The language goes further to state that it is the Committee's intent that MDOT give this project "additional consideration when developing the Consolidated Transportation Program (CTP)." Following the submission of the report, the Committee will have 45 days to provide comments before the draft fiscal 2020-2025 CTP report is published.

I am fully aware of how important this project is to the City. I also share your frustrations that progress at the State level to complete the project has largely stalled since a 2003 study conducted by the State Highway Administration. It is my belief that the publication of our 2019 report will be the first step to including the project in the CTP with funds allocated for planning and construction.

I will be sure to share a copy of MDOT's report with you as soon I receive it this summer. I look forward to continuing our partnership to ensure the completion of this long awaited project.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Alonzo T. Washington'.

Alonzo T. Washington
Maryland State Delegate

cc. The Hon. Todd M. Turner, Prince George's County Council, Chair
Ms. Nicole Ard, Greenbelt City Manager
Mr. David Moran, Greenbelt Assistance City Manager

Committee Narrative

Smart Traffic Signals: In October 2017, the Traffic Relief Plan Smart Traffic Signals initiative was announced in which smart signals with adaptive signal control systems would be installed along 14 corridors to help improve traffic flow. The Maryland Department of Transportation (MDOT) has not yet moved beyond the initial 14 corridors, but it has indicated that smart traffic signals will be expanded to other corridors and will be utilized on arterial roads along the planned I-495 and I-270 priced managed toll lane corridor to address traffic backups related to the construction of the toll lanes. The committees request that MDOT provide a report:

- summarizing the progress that has been made on the initial 14 corridors and identifying lessons learned in that effort, costs incurred, and impact on traffic;
- identifying the next group of corridors along which smart traffic signals will be installed; and
- providing estimated costs and a timeline for completing the initial corridors and subsequent additional corridors.

MDOT should submit this report no later than October 1, 2019.

Information Request	Author	Due Date
Smart traffic signals report	MDOT	October 1, 2019

Transportation Capital Projects – Legislative Priorities: *The committees have identified several transportation priorities and want to understand the best way to move these projects forward. The Maryland Department of Transportation (MDOT) should prepare a report that provides the following information for each project listed below:*

- *the current status and schedule of the project;*
- *expected benefits of the project;*
- *the total cost for the project, with costs categorized by project phase;*
- *the funded status of the project;*
- *the prioritization of the project in the county's most recent priority letter, if applicable;*
- *the project's score under the Chapter 30 of 2017 scoring model, if applicable;*

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- challenges in moving the project forward, if applicable; and
- potential options to accelerate the project schedule.

The report should include information for the following projects:

- Southern Maryland Rapid Transit;
- addition of a new stop on the MARC Camden Line at Cheverly;
- streetscape improvements on MD 193 from MD 201 to US 1;
- widening of MD 197;
- completing improvements to US 1 (Segment 1) in College Park by 2023;
- MD 202 and Arena Drive; and
- a study of the use of red light and speed cameras in Maryland to include (1) a comparison among jurisdictions using red light and/or speed cameras of the revenue raised and the impacts they have had on accident levels; and (2) a discussion of other technologies that could be employed to improve road safety.

It is the intent of the committees that MDOT give these projects additional consideration when developing the Consolidated Transportation Program (CTP). The report shall be submitted by July 15, 2019, and the committees will have 45 days to review and comment prior to the publication of the draft fiscal 2020 to 2025 CTP.

<i>Information Request</i>	<i>Author</i>	<i>Due Date</i>
<i>Report on the status of selected transportation projects</i>	<i>MDOT</i>	<i>July 15, 2019</i>

2019 State Legislative Summary

May 7, 2019



INTRODUCTION

The 2019 Session of the Maryland General Assembly has now ended. Below is my annual summary of those legislative items which the City Council expressed an interest in before and during the 2019 Session.

CITY LEGISLATIVE PROGRAM

Greenbelt's 2019 Legislative Program was presented to our State delegation at the Annual Legislative Dinner on December 17, 2018 at the Crowne Plaza Hotel. The Mid-Term Dinner was held on February 27, 2019 in Annapolis.

There were five Top legislative priorities as follows.

- Oppose Transfer and Potential Privatization of the B-W Parkway
- Oppose Beltway Widening
- Block the MAGLEV Train Routes through Greenbelt and Prince George's County
- Greenbelt Road Streetscape Improvements
- Greenbelt Metro Station Improvements

Delegate Washington was successful in adding language to the State Budget that requires the Maryland Department of Transportation to complete a comprehensive report on streetscape improvements for MD 193 from MD 201 to US 1 by July 19, 2019.

Members of the Delegation expressed their continued opposition to the proposed MAGLEV train routes and introduced or co-sponsored several bills that would slow down this project.

Proposals to widen the Beltway and transfer the B-W Parkway to the State garnered more attention. As MDOT released information showing a Beltway widening could require the demolition of up to 34 properties and impact many (up to 1,500 for both I-495 and I-270) others.

LEGISLATIVE ADVOCACY

Staff reviewed and evaluated many bills, as well as information from MML, PGCMA, MWCOG, and other sources. During the 2018 Session, the Council took official positions (support, oppose or no position) on 22 bills. Since 2002, the Council has taken positions on as few as 11 bills and as many as 29 bills.

The City supported 18 bills. Eight of these bills passed including:

- Prohibition on Expanded Polystyrene Products
- Grants for Aging in place programs
- Clean Energy Jobs Act
- Complete Streets – Access to Healthy Food
- Pedestrian Safety Fund of 2019
- Bikeways Network Program - Funding
- State Highway Administration – Traffic Calming Devices
- Sales and Use Tax – Limited Residential Lodging

The City opposed 4 bills – Three of these bills failed. A bill which would have altered the tax credit for a car dealership's vehicle inventory was amended to be optional and no longer retroactive.

In addition, City staff responded to requests from the Maryland Municipal League regarding State legislation. Once such bill, would have imposed burdensome and costly database security requirements on local governments. Ultimately, this bill did not pass.

MARYLAND MUNICIPAL LEAGUE (MML) LEGISLATIVE PROGRAM

The sole legislative priority for 2019 adopted by the Maryland Municipal League is the preservation of local authority over the siting and aesthetics of small cellular tower infrastructure. Recent actions at the federal level threaten existing local authority. Two bills were introduced, one which would preserve local authority and one more favorable to industry. Both of these bills were referred to Interim Study.

PRINCE GEORGE'S COUNTY MUNICIPAL ASSOCIATION (PGCMA) LEGISLATIVE PROGRAM

City Council attended the PGCMA Legislative Dinner on December 5, 2018 which was held at Martins Crosswinds.

Respectfully Submitted by David E. Moran, Assistant City Manager

City Council Agenda Item Report

Meeting Date: May 13, 2019

Submitted by: Jim Sterling

Submitting Department: Public Works

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

Forest Preserve Advisory Board (FPAB) Report #2019-01 (Comments on and edits to the 2017 Sustainable Land Care Policy)

Suggested Action:

It is recommended Council accept this report.

Attachments:

[FPAB Report 2019-01.pdf](#)

FOREST PRESERVE ADVISORY BOARD
REPORT TO COUNCIL

Report # 2019-01

SUBJECT: Comments on and edits to the 2017 Sustainable Land Care Policy

DATE: April 9, 2019

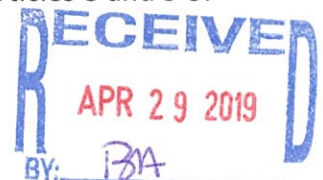
BACKGROUND: At the February 2019 Forest Preserve Advisory Board (FPAB) meeting, the Board was informed by Public Works Assistant Director-Parks Brian Townsend that the city's 2017 Sustainable Land Care Policy had been reopened for review. Mr. Townsend provided the board with proposed additions and edits to the existing document from Green ACES, and asked the Board to review those proposed changes and propose any additional changes or clarifications. The board reviewed the policy on March 28, 2019.

DISCUSSION: In 2017 FPAB reviewed the proposed Sustainable Land Care Policy and concluded that it was mainly focused on landscaped areas and areas of high public use. FPAB's opinion was that the document should not apply to the Forest Preserve because the forest is not a landscaped area. The first sentence of the land-care policy states that "sustainable land care means planting what will do well in regional climates," but the city did not and does not plant in the forest. Instead, Greenbelt residents are stewards of the natural ecosystem that exists there. At the October 20, 2016 Forest Preserve meeting, we recommended that the Land Care Policy be revised to state that the Forest Preserve is governed by a different policy, namely the Forest Preserve Management and Maintenance Guidelines. Our recommended edit to the Land Care Policy has not yet been made, but we reaffirm our view on this matter. (FPAB will soon to be submitting a revised version of the guidelines which we propose to call the Forest Preserve Stewardship Guidelines).

RECOMMENDATION: The Forest Preserve Advisory Board supports the 2017 version of the Sustainable Land Care Policy, and recommends no substantial changes to that policy. We do, however, wish to request again the edit that we proposed in 2017, namely that the clarification be included as language in the revised Sustainable Land Care Policy.

FPAB recommends that the 2017 version of the Sustainable Land Care Policy be revised to explicitly state that the Forest Preserve is not covered by the document, and that the Forest Preserve Stewardship Guidelines should be cited as the authoritative policy for the Forest Preserve. The specific revision that FPAB recommends to the 2017 Sustainable Land Care Policy is to replace the first sentence following the "Organization" heading on page 1 with the following text:

"The Policy applies to all City-owned property, except for specific areas that are governed by code under an alternative policy. For example, the Forest Preserve Management and Maintenance Guidelines, adopted by City Council in 2007, is the policy that governs the Greenbelt Forest Preserve pursuant to Chapter 12, Articles 8 and 9 of the Greenbelt City Code."



CC: Council, Nicole, David, Brian T, Greg

Once these sentences are inserted, footnote #3 can be deleted because the footnote cites the wrong document (the AMT 2016 draft Forest Health Assessment), and our edits cite City Code in the sentence above. However, FPAB does recognize that other policies are cited in footnote #3 and that other Advisory Boards may object to their removal. FPAB recommends that any Advisory Boards whose mission covers the policies currently cited in footnote #3 be encouraged to edit our language to include those policies or to cite them in a footnote. All policies that take precedence by code should be listed and called out in the text of the document.

City Council Agenda Item Report

Meeting Date: May 13, 2019

Submitted by: Greg Varda

Submitting Department: Recreation

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

Arts Advisory Board (AAB) Report #19-5 (FY20 Budget Request for AAB - Sponsored Arts Networking Events)

Suggested Action:

It is recommended Council accept this report.

Attachments:

[AAB Report 19-5.pdf](#)

Greenbelt Arts Advisory Board Report 19-5
To the Greenbelt City Council
March 24, 2019

Subject: FY20 Budget Request for AAB – Sponsored Arts Networking Events

On October 23, 2018, the Greenbelt Arts Advisory Board hosted a networking event for Greenbelt arts organizations. The event was held at the New Deal Café with the support of Greenbelt Recreation and the Friends of New Deal Café Arts. Approximately 35 guests attended, including representatives of FONDCA, the Greenbelt Arts Center, the Greenbelt Writers Group, Friends of Greenbelt Theatre, GATE, the SPACE and Greenbelt Pottery, as well as members of City Council and city arts staff. All attendees were appreciative of the opportunity to meet, hear about each other's activities and identify opportunities for collaboration.

AAB was very satisfied with this outcome and would like to build on its success by hosting twice-annual arts networking events. The board envisions that the gatherings will vary in their focus. For instance, a given event may emphasize individual artists, arts organizations, or arts educators. There may be a focus on a particular creative arts discipline. AAB feels that sponsoring these programs will help the board to cultivate its evolving role as a convener of the Greenbelt arts community.

For the initial event in October, the cost of refreshments (approximately \$500 in total) was covered by Greenbelt Recreation and Friends of New Deal Café Arts. Some basic supplies were also provided by the city. Staff have advised that they believe a contribution can be arranged for a second AAB event in the spring of 2019 through existing budget appropriations.

Our intention in this report is to formally request Council funding for two arts networking events in FY20. A total of \$1,000 is requested for refreshments and sundry expenses. AAB members present at the March 5, 2019 board meeting unanimously agreed to advance this request.

Thank you for your consideration and support of the Board's initiative.

Respectfully Submitted,

Mark Granfors-Hunt, Chair
Arts Advisory Board



cc: council, nicole, Greg

City Council Agenda Item Report

Meeting Date: May 13, 2019

Submitted by: Bonita Anderson

Submitting Department: Greenbelt Police

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

General Orders on Fixed Assets/Weapons Disposal

Suggested Action:

Reference: Standard Operating Procedure (SOP) ADMIN 09-Fixed Assets-5th Edition

At the Regular Meeting on February 25, 2019, the City's Police Department provided the Council with a recommendation to purchase replacement weapons with the option to trade-in the existing weapons. The City Council then directed staff to prepare a written policy for the destruction of weapons. Included in Council's packet is the General Orders on disposal of fixed assets. Council approval is sought.

Attachments:

[Standard Operating Procedure \(SOP\) ADMIN 09-Fixed Assets-5th Edition.pdf](#)

Greenbelt Police Department – Standard Operating Procedure

	Title: Fixed Assets		Number: ADMIN-09	
	Effective Date: March 15, 2019	Review Date:		
	New X Amends o Rescinds			
Approved by: Chief Richard Bowers				CALEA 5 th Edition
CALEA Standard: 17.5.1				Pages: 1

01 POLICY: It is the policy of the City of Greenbelt to track fixed assets for the purpose of inventory, control and disposition.

02 PROCEDURE:

- A. The City of Greenbelt Office of Finance is the established control point for physical accounting and recording all fixed assets with a value exceeding one thousand dollars.
- B. The Office of Finance maintains a fixed asset listing by Department, which contains:
 - 1. Date acquired and cost;
 - 2. Description, including serial number; and,
 - 3. Department assigned.
- C. Inventory of personal equipment issued by the Support Services is maintained in the Administrative Services Division; and includes:
 - 1. Firearms;
 - 2. M-26 Tasers;
 - 3. Body Armor; and
 - 4. Portable Radios;
 - 5. Body cameras;
 - 6. Other trackable items as deemed necessary by Administrative Division Commander.
- D. Disposition: The Administrative Division Commander is responsible for the final disposition of Departmental fixed assets once it is determined that they are no longer serviceable. Disposition of assets will be in accordance with Greenbelt City Code, Maryland State and Federal Law. An inventory of disposed assets will be provide to the City Finance Department
 - 1. The disposition of decommissioned firearms must be approved by the City Manager’s Office.
 - 2. Decommissioned firearms will be destroyed and reported to the Maryland State Police Firearms Unit.

City Council Agenda Item Report

Meeting Date: May 13, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

AARP Age Friendly Community Designation

Suggested Action:

Council Member Byrd requested this item to be added to the agenda.

Attachments:

City Council Agenda Item Report

Meeting Date: May 13, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

National Film Registry nomination for You Nazty Spy

Suggested Action:

At the April 23 Council meeting, Mr. James Thompson requested that the City Council attend the viewing of "You Nazty Spy" at the Old Greenbelt Theatre. He also requested that the City Council recommend the film to be added to the National Film Registry of the Library of Congress.

Council Member Byrd requested this item to be added to the agenda.

The motion would be to send a letter to Librarian of Congress Carla Hayden requesting that "You Nazty Spy" be included on the National Film Registry.

Attachments:

City Council Agenda Item Report

Meeting Date: May 13, 2019

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section:

Subject:

Greenbelt Co-Op: Rays on the Roof

Suggested Action:

The City of Greenbelt received a request to participate in the Greenbelt Co-Op and Pharmacy's Rays on the Roof campaign.

Council Member Byrd requested this item to be added to the agenda. The motion would be for the city to provide \$1,000 for two panels at the Co-Op.

Attachments:

City Council Agenda Item Report

Meeting Date: May 13, 2019

Submitted by: Joe McNeal

Submitting Department: Recreation

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

Old Greenbelt Theater Lease Agreement

Suggested Action:

The Old Greenbelt Theater will be closed for renovation work during the summer months of 2019. It is expected the closure will begin on June 1, 2019 and the Theater will re-open October 1, 2019. In an effort to maintain some level of continued operations of some Theater programming, spaces at the Greenbelt Community Center are being made available to meet this need. A Lease between the Old Greenbelt Theater and the City of Greenbelt is offered for approval to provide use of the space Ground Floor East Suite (AKA Adult Care Space) during normal hours of operation of the Community Center. The gymnasium is also being offered for use on Tuesdays from the hours of 12 noon to 3:00 p.m. beginning June 18, 2019 through August 27, 2019. The City is charging a nominal fee and requiring a security deposit for use of the spaces during the term of the Lease, June 1, 2019 through October 1, 2019. Approval is sought.

Attachments:

City Council Agenda Item Report

Meeting Date: May 13, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

Washington Suburban Sanitary Commission and Greenbelt Homes, Inc. Resolution

Suggested Action:

Greenbelt Homes Inc. (GHI) requested Council support regarding resolution of the issues between GHI and Washington Suburban regarding the replacement of water lines and meter relocations.

Attachments:

City Council Agenda Item Report

Meeting Date: May 13, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

Council Activities

Suggested Action:

Attachments:

City Council Agenda Item Report

Meeting Date: May 13, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

* Reappointments to Advisory Groups

Suggested Action:

Reference: Reappointment Surveys

The following individuals have indicated their willingness to continue to serve on City Advisory Boards and Committees:

Henry Haslinger - Senior Citizens Advisory Committee

Lester Whitmer - Parks and Recreation Advisory Board

Joseph Hamlin - Greenbelt Advisory Committee on Environmental Sustainability

Ronald Lonicki - Arts Advisory Board

Glenn Griffiths - Arts Advisory Board

Sudhanshu Sinha - Advisory Committee on Education

Owen Kelley - Forest Preserve Advisory Board

Martha Galvin - Senior Citizens Advisory Committee

Findley Holland - Youth Advisory Committee

Approval of this item on the consent agenda will indicate Council's intent to appoint them to new terms.

Attachments:

City Council Agenda Item Report

Meeting Date: May 13, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section:

Subject:

Meetings

Suggested Action:

Executive Session: An Executive Session has been requested by Council to discuss personnel matters. It is recommended this meeting be scheduled for Monday, May 20, 2019, in the Library of the Municipal Building, immediately following the conclusion of the 7:30 pm Green Ridge House Budget Work Session.

To schedule the Executive Session the following motion is needed: I move that Council schedule an Executive Session on Monday, May 20, 2019, in the Library of the Municipal Building, immediately following the conclusion of the 7:30 pm Green Ridge House Budget Work Session.

Council will hold this closed meeting in accordance with the General Provisions Articles 3-305(b)(1) of the Annotated Code of the Public General Laws of Maryland to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

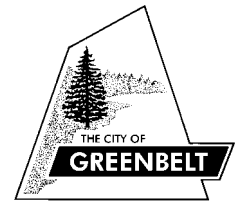
Attachments:

[meetings.pdf](#)

CITY OF GREENBELT, MARYLAND

25 Crescent Road, Greenbelt, MD 20770-1891

5/13/2019 1:29 PM



City Council Meetings & Work Sessions May – June

Advisory Board Interview	Mon.	05/13	7:40 pm
Regular Meeting	Mon.	05/13	8:00 pm
Budget Work Session – Final Budget Review, CC	Wed.	05/15	7:30 pm
Budget Work Session – Green Ridge House	Mon.	05/20	7:30 pm
Closed Session – Personnel matters	Mon.	05/20	Immediately following GRH BWS
Business Coffee	Wed.	05/22	7:30 am
Work Session – TBD, CC	Wed.	05/22	8:00 pm
No Meeting – City Holiday – Memorial Day	Mon.	05/27	8:00 pm
Regular Meeting – 2nd Public Hearing/Constant Yield Tax Rate	Tues.	05/28	8:00 pm
Work Session – Dog Park, CC	Wed.	05/29	8:00 pm
Regular Meeting – Budget Adoption, MB	Mon.	06/03	8:00 pm
Work Session – Prince George’s County School CEO Dr. Goldson, MB	Tues.	06/04	7:00 pm
Work Session – Faith Based Organizations, MB	Wed.	06/05	6:30 pm
Work Session – TBD	Mon.	06/10	8:00 pm
Work Session – Complete and Green Streets Policy, CC	Wed.	06/12	8:00 pm
Regular Meeting	Mon.	06/17	8:00 pm
Work Session – GATe	Wed.	06/19	8:00 pm
Maryland Municipal League, Ocean City Conference	Sun-Wed.	06/23-06/26	

- Councilmembers will present reports on conferences, meetings and events as the last item of business at Monday Work Sessions.

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use MD RELAY at 711 or e-mail banderson@greenbeltmd.gov to reach the City Clerk. Unless otherwise noted, meetings will be held in the Council Room of the Municipal Building (MB) at 25 Crescent Rd. Meetings marked “CC” will be held in the Community Center at 15 Crescent Rd., “Greenbriar” will be held in the Terrace Room at 7600 Hanover Parkway, “SHL” will be held in the Springhill Lake Recreation Center and Green Ridge House will be held at 22 Ridge Road.

Bonita Anderson, City Clerk

A NATIONAL HISTORIC LANDMARK

(301) 474-8000

fax (301) 441-8248
www.greenbeltmd.gov

MD RELAY 711

CITY OF GREENBELT, MARYLAND

25 Crescent Road, Greenbelt, MD 20770-1891

5/13/2019 1:29 PM

Ready to be scheduled:

Prince George's County Executive Alsobrooks
State's Attorney Braveboy
WSSC
Forest Preserve/Community Gardens
Sustainable Land Care Policy
Capital Office Park
CRAB Report – Police Community Relations
Verizon
Greenbelt Watershed Groups
Cemetery Plans
University of Maryland (2019)
Roosevelt Center Owner
Religious Organizations
Beltway Plaza (stakeholder)
NASA
GHI – NCOZ/Arts & Entertainment District
Greenbelt Postmaster
Potential Bond Referendum/Capital Financing
Prince George's County Economic Development
Green Ridge House Admission Policy
TGI Fridays
Museum Plans
Adult Daycare Space
WMATA Metro Station

For later scheduling:

Zoning Enforcement
Parkway Apartment Owners/GHI (parking)
Northway Fields Master Plan
City Manager Updates (Jan, Pre-budget; July & Sept/Oct)
Meeting with County on Transportation Plan
Hotels
PRAB – Buddy Attick Park Master Plan
Forest Preserve Health Assessment

City Council Agenda Item Report

Meeting Date: May 13, 2019

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section:

Subject:

Stakeholders

Suggested Action:

Attachments:

[Stakeholder Schedule.pdf](#)

Annual														
Advisory Group Chairs	3/16	2/17	7/18											
Franklin Park at Greenbelt Station Mgmt.	8/16	11/17	12/18											
Greenbelt East Advisory Coalition	3/16	7/17	3/19											
Greenbelt Homes, Inc.	6/16	7/17	7/18											
County Executive/ County Council	12/13	9/16	1/19											
Biennial														
Roosevelt Center Merchants	11/16	1/18												
Beltsville Ag. Research Center/ NPS Greenbelt Park	03/14	7/16	8/18											
	7/15	1/18												
Beltway Plaza	9/14	3/17												
Greenway Center	7/14	12/16	2/19											
Civic Associations	8/14	2/18												
NASA/GSFC	3/15	3/17												
PG Co. Economic Development Corp.	8/14	4/17												
School Board	2/16	5/17	10/18	3/19										
State Highway Administration	6/15	10/17												
Every Three Years														
Apartments	2/18													
Religious/Spiritual Organizations	3/13	6/15												
Greenbelt Watershed Groups	8/14	10/16												
Hotels														
University of Maryland	3/13	4/15												
Every Three Years or Major Issue														
Comcast	9/13	11/17												
Verizon														
PEPCO	9/14	1/17												
WSSC	12/12	9/16												
WGL														
Capital Office Park	12/12	1/16												
Other Business Parks:														
Maryland Trade Center														
Golden Triangle														
Hanover Parkway														
Belle Point														
Edmonston Road														
Hanover Parkway														
Roosevelt Center Owner	9/15													

WMATA/PGDPW&T (Semi-Annual)	11/16	9/17	11/18											
Other/As Needed														
M-NCPPC/Planning Board (Major Issue)	6/06	7/14												
Business Coffee (Every Four Months)	10/17	2/18	8/18	11/18	2/19									
State's Attorney (4 years)	2/11	4/15												

(Rev. January 18, 2019)