



CITY COUNCIL AGENDA
Virtual
COUNCIL MEETINGS WILL BE ONLINE

Due to the COVID-19 precautions, the Council Meetings will be held online and is planned to be cablecast on Verizon 21, Comcast 71 and 996 and streamed to www.greenbeltmd.gov/municipaltv.

Resident participation:
Join By phone: (301) 715-8592
Meeting ID: 829 9803 8939
Password: 997282

In advance the hearing impaired is advised to use MD RELAY at 711 to submit your questions/comments or contact the City Clerk at (301) 474-8000 or email banderson@greenbeltmd.gov.
Monday, May 11, 2020
8:30 PM

I. ORGANIZATION

1. Call to Order
2. Roll Call
3. Meditation and Pledge of Allegiance to the Flag
4. Consent Agenda
Suggested Action: (Items on the Consent Agenda [marked by *] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)
5. Approval of Agenda and Additions

II. COMMUNICATIONS

6. Presentations

7. Public Hearing on the proposed FY 2021 Budget.

Suggested Action:

On April 14, 2020, the City Manager presented the proposed budget for Fiscal Year 2021 to the City Council. Since then, the Council has held five virtual work sessions to review the budget and has another three virtual work sessions scheduled through May. The proposed budget is available online at greenbeltmd.gov, including agenda, material, and recordings of the budget work sessions.

The budget is scheduled to be adopted at the regular City Council meeting on June 8, 2020. The City Code requires that a public hearing be held on the budget prior to its adoption. Tonight's public hearing is the first of two that have been scheduled. The second public hearing will be held on Tuesday, May 26, after the budget work sessions are completed.

It is recommended that the regular meeting be recessed for the purpose of conducting a public hearing on the proposed FY 2021 Budget. The meeting should be reconvened following the hearing. No motion is required to begin or end the public hearing.

7a. Council Budget Comments

Suggested Action:

Mr. Jordan requested this item be added to the agenda to discuss the Council's "budget wish list" and/or other budget related comments.

8. Petitions and Requests

*9. Minutes of Council Meetings

Suggested Action:

Work Session, October 15, 2018

Work Session, February 6, 2019

Work Session, March 7, 2019

Work Session, April 17, 2019

Work Session, April 29, 2019

Work Session, July 22, 2019

Work Session, January 8, 2020

Regular Meeting, January 27, 2020

Work Session, February 3, 2020

Interview, March 2, 2020

Work Session, March 2, 2020

[WS181015.pdf](#)

[WS190206.pdf](#)

[WS190307.pdf](#)

[WS190417.pdf](#)

[WS190429.pdf](#)

[WS190722.pdf](#)

[WS200108.pdf](#)
[RM200127.pdf](#)
[WS200203.pdf](#)
[INT200302.pdf](#)
[WS200302.pdf](#)

10. Administrative Reports

*11. Committee Reports

*11a. Arts Advisory Board (AAB) - Report 20-2 (Recommended Enhancements to Lighting in Roosevelt Center)

Suggested Action:

It is recommended that Council accept this report and consider it on the agenda of a future meeting.

[AAB Report 20-2 Roosevelt Center Lighting.pdf](#)

III. LEGISLATION

12. Resolution for State Enterprise Zone Designation
- 2nd Reading, Adoption

Suggested Action:

Reference:

Memo, C. Liggins, 04/24/2020

Resolution

Enterprise Resolution

Tract 806713

Tract 806714

Commerce Public Notice to Modify Tax Incentive Timeframes

District 1 - Dernoga and District 4 - Todd Turner

Enterprise Zones - Greenbelt

Enterprise Zones and Focus Area - At a Glance

EZ Businesses Example

At the March 10, meeting, Council discussed the Enterprise Zone resolution. The Enterprise Zone is an area of a county, city, or town in which state and local incentives are offered to encourage the expansion of existing businesses and the attraction of new business investment and jobs. The Enterprise Zone is designated by the State of Maryland and provides 10-year tax credit incentives for businesses to locate and expand within the Zone. The Focus Areas are locations within the Enterprise Zone that offer even more valuable tax credit incentives for businesses. Prince George's County Enterprise Zone program is administered by the Prince George's County Economic Development Corporation.

Prince George's County is submitting an application to the State to re-designate the Enterprise Zone and Focus areas. To do so, the County's EDC needs a signed resolution from each affected municipality. Staff received a request from the County's EDC to include a proposed focus area within the Enterprise Zone located in Greenbelt.

City staff received the new maps and financial information at the end of the day on May 8th and as of the agenda's printing had not yet had an opportunity to fully review the material. This

item may need to be rescheduled if sufficient information is not received by the City. Also, staff awaits County confirmation of the schedule for submission to the State and if this item can be submitted for a future Council meeting. Ebony Stocks, Vice President, PGEDC and Andre Plumber, Financial Services Program Manager, may attend virtually.

Mr. Putens introduced the resolution for first reading and moved suspension of the rules in order to allow second reading and passage of the resolution. Mr. Jordan seconded. The motion passed 4-3. (Mayor Byrd, Ms. Davis, and Mr. Roberts)

Mr. Putens introduced the resolution for second reading and adoption. Ms. Pope seconded. Council discussed the designation area and tax credit incentives for businesses. It was moved by Ms. Davis to table the resolution until the next Council meeting. Ms. Mach seconded. The motion passed 6-1. (Mr. Roberts)

It is recommended that Council introduce this resolution for second reading and adoption.

[Memo, C. Liggins, 04/24/2020.pdf](#)

[Enterprise Zone Resolution 3.6.20 DRAFT.pdf](#)

[Tract 806713 - reduced size.pdf](#)

[Tract 806714 - reduced size.pdf](#)

[Commerce Public Notice to Modify Tax Incentive Timeframes.pdf](#)

[District 1 - Dernoga and District 4 - Todd Turner.pdf](#)

[Enterprise Zones - Greenbelt.pdf](#)

[Enterprise Zones and Focus Area - At a Glance.pdf](#)

[EZ Businesses Example.pdf](#)

IV. OTHER BUSINESS

13. Forest Preserve Advisory Board (FPAB) - Approval of Grant Funded Project
Suggested Action:
Reference: Forest Preserve Advisory Board Report #2020-01

In the Forest Preserve Advisory Board's (FPAB) Report to Council from May 24, 2018, (Report # 2018-02), FPAB requested that future City budgets contain a Science Fund to be used to fund ecological or historical research in the Forest Preserve to improve understanding of the ecology and history of Greenbelt's forests. Council included the requested funding in the following year's budget for FPAB to disperse through the Public Works Department. In late 2018 and early 2019 FPAB discussed and subsequently created a research program to disperse the Science Fund.

In September 2020, the Forest Preserve Advisory Board received one application for the grant program from Green Mechanics, a Benefit LLC, proposes to perform a deer exclusion forest regeneration study. Green Mechanics proposes a three-year project to assess the effects of deer browse on forest vegetation and tree regeneration. They propose to establish and monitor three paired plots in various locations in the North Woods and Hamilton Woods Tracts.

FPAB supports funding this project and believes the study will give a valuable insight about forest regeneration, which will be meaningful for the future of our Preserve. FPAB believes that the ex-closures that Green Mechanics proposes do not constitute structures and are therefore permitted by City Code Section 12-156. Holes for the posts will be dug by hand, and no concrete will be poured. The ex-closures would be removed when the project completes,

leaving no trace. The Forest Preserve has consulted with City staff and attorney about this project.

Council approval is sought.

[FPAB Report to Council 2020-01_GreenMechanicsProposalDraft02_14_2020.pdf](#)

14. Greenbelt Theatre Expansion Plans and Façade Improvements at Pop-Up Space

Suggested Action:

Reference:

Email, N. Ard, 02/12/2020

Memo, Friends of Greenbelt Theatre, 02/13/2020

Memo, T. Hruby, 05/06/2020

The Friends of Greenbelt Theatre (FOGT) have raised \$250,000 through a combination of grants and individual donations to renovate the current Pop-up space into a 40-seat Screening Room and Media Arts Literacy Lab. The FOGT has a 15-year lease on the Pop-up space.

FOGT finds that the best outcome for the patron experience would be to have a connection between the Theatre and Pop-space. FOGT would like to take advantage of the common wall to create a connection by installing a fire-rated door that would allow for ease of use, but also safely separate the two spaces in the event of a fire or other emergency. The connection has been reviewed and approved by MHT and FOGT has been in discussions with Prince George's County Department of Permitting, Inspections and Enforcement regarding the project. The renovation plans also includes relocation of an egress door, removal of egress door and storefront improvements (window replacement) on the Pop-up Space which is subject to the City's façade easement. At this time City staff has not had an opportunity to fully review the renovation plans.

FOGT is seeking approval from City Council to provide a connection between the two spaces, and permission to make modifications to the façade of the Pop-up Space.

Staff recommends if City Council votes to support FOGT's renovation plans the following be conditions of its support:

1. The FOGT submit an approved County building permit.
2. Exterior painting conforms to the City's approved paint pallet for Roosevelt Center.
3. The FOGT addresses the need for permanently eliminating the doors at the loading dock area.
4. The FOGT agrees to explore the feasibility of repairing the existing storefront windows, rather than replacing them.
5. The FOGT agrees to coordinate with Public Works to ensure the fire alarm modifications and door opening specifications are done according to City standards.
6. The FOGT provide City staff with additional details, including grade elevations, for the proposed handicap ramp.

[Email, N. Ard, 02.12.2020.pdf](#)

[Memo, Friends of Greenbelt Theatre, 02/13/2020.pdf](#)

[Memo, T. Hruby, 05/06/2020.pdf](#)

15. Emergency Tenant Relief Letter

Suggested Action:

Mayor Byrd requested this item be added on the agenda.

The motion would be to send a letter to apartment complex owners (with at least 100 units) requesting that they:

- o Allow tenants three years to pay arrearages;
- o Discount the month of June and future months during the State of Emergency by 25%;
- o Charge no interest or late fees to tenants;
- o Make payment plans with tenants that allow further discounts beyond the aforementioned 25%;
- o Freeze rent increases for the remainder of 2020; and
- o Suspend all eviction lawsuits for the remainder of 2020.

16. City Response to COVID-19

Suggested Action:

Mr. Jordan requested this item be added to the agenda for Council discussion on topics such as reopening facilities, testing, other activities.

17. Council Activities

18. Council Reports

*19. * Reappointment to Advisory Groups

Suggested Action:

Reference: Reappointment Survey

The following individuals has indicated their willingness to continue to serve on a City Advisory Board:

David Whaples - Board of Appeals (BoA)

Kristen Weaver - Park and Recreation Advisory Board (PRAB)

Approval of this item on the consent agenda will indicate Council's intent to appoint them to a new term.

*20. * Resignation from Advisory Group

Suggested Action:

Reference: Email, A. Socrates - 05/03/2020

Anna Socrates has submitted her resignation from the Arts Advisory Board.

Approval of this item on the consent agenda will indicate Council's intent to accept her resignation with regret.

V. MEETINGS

Meetings

[meetings.pdf](#)

Stakeholders
[Stakeholder Schedule.pdf](#)

City Council Agenda Item Report

Meeting Date: May 11, 2020

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Public Hearing

Agenda Section:

Subject:

Public Hearing on the proposed FY 2021 Budget.

Suggested Action:

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Attachments:

City Council Agenda Item Report

Meeting Date: May 11, 2020

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: COMMUNICATIONS

Agenda Section:

Subject:

Council Budget Comments

Suggested Action:

Mr. Jordan requested this item be added to the agenda to discuss the Council's "budget wish list" and/or other budget related comments.

Attachments:

City Council Agenda Item Report

Meeting Date: May 11, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section:

Subject:

Minutes of Council Meetings

Suggested Action:

Work Session, October 15, 2018

Work Session, February 6, 2019

Work Session, March 7, 2019

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[WS190429.pdf](#)

[WS190722.pdf](#)

[WS200108.pdf](#)

[RM200127.pdf](#)

[WS200203.pdf](#)

[INT200302.pdf](#)

WORK SESSION of the Greenbelt City Council held Monday, October 15, 2018, to meet with the Prince George's County Fire Department.

Mr. Byrd started the meeting at 8:08 p.m. It was held in the Council Room of the Municipal Building.

Present were Councilmembers Colin A. Byrd, Silke I. Pope, Edward V.J. Putens, and Rodney M. Roberts. Mayor Emmett V. Jordan and Councilmembers Judith F. Davis and Leta M. Mach were on travel.

Staff members present were City Manager Nicole Ard and City Clerk Bonita Anderson.

Also present were Fire Chief Benjamin Barksdale, Assistant Fire Chief Brian Frankel of the Prince George's County Fire and Medical Services Department, Greenbelt Volunteer Fire Department (GVFD) officials Chief Thomas Ray and Assistant Chief Greg Gigliotti, Greenbelt News Review Melissa Sykes, residents Nicole Williams and Bill Orleans.

Prince George's County Fire Department

Mr. Byrd began the meeting with introductions. Ms. Pope asked Chief Barksdale for an update with Prince George's County Fire Department. Chief Barksdale noted that the County has the 16th busiest department in the country, with 987 career firefighters plus volunteers to meet the need for 1,500 firefighters. He also noted that eight stations consist of volunteers only, with no plans to add paid firefighters. Chief Barksdale indicated that volunteers are needed which is a challenge due to the amount of calls runs and the amount of training required.

Mr. Putens inquired about the recruitment time for career firefighters. Chief Barksdale indicated that for career firefighters, training takes 28 weeks and that they recently were authorized by the County to hire 60 people.

Chief Gelotti provided an overview of the concerns with the lack of EMS services and the assistance that the City provides. He also expressed his concerns regarding the ongoing challenges of providing an acceptable level of service as a station only staffed by volunteers. Chief Barksdale stated that the call response is first come first serve. He also stated that it would require a career Fire Fighter to satisfy the staffing. Assistant Chief Frankel stated the average numbers for response time targets are in line with the 1710 standards issued by the National Fire Protection Association (NFPA). He also stated that the priority is getting a fire truck or an emergency medical services (EMS) unit to the residence within four minutes. And that the second priority is getting an advanced life support unit or a transport unit to a residence within nine minutes.

Ms. Pope inquired about an issue that arose at the Labor Day festival when the Fire Marshal inspected the funnel cake stand ran by the Roosevelt Democratic Club. She noted that the vendor had to move its fryers outside the tent by the Fire Marshal. Club President Nicole Williams had concerns about the different type of setup the Fire Marshal had suggested and wanted to make sure in the future complying with the code regulations. Chief Barksdale noted

that Fire Marshal Richard Riley willingness to meet with the vendor to work out the specifics and that there were no changes to the code, it was how the code was enforced in prior years.

Mr. Byrd inquired on behalf of Ms. Davis by proxy about the ambulance funding for the Branchville station. Chief Ray noted that EMS billing was down in numbers and that the technology and report writing had improved that included requirements by the insurance companies.

He also noted that GVFD owned, fueled, and maintained their unit and when used by the county they receive 50% funding. The funds go into a county account and then the department submits a request. Department billing is based on the level of service provided.

Mr. Byrd inquired on behalf of Mayor Jordan by proxy about the opioid overdose issues in Prince George's County. Assistant Chief Frankel noted that Narcan, a drug used by emergency personnel to combat the effects of opioid overdose, has gone down to two doses a day in the County. He also noted that the county is working with the health department to address the drug issues.

Mr. Roberts expressed his concern about the development of wooden structures being a fire trap. He also provided an overview of recent fires in the surrounding areas. Chief Barksdale indicated that's a matter of the building industry and the codes they follow, and that the code would need to be changed for well-built structures.

Council along with the Fire Chief agreed that they will continue their communication and dialogue with each other.

The meeting ended at 9:17 p.m.

Respectfully submitted,

*Bonita Anderson
City Clerk*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, February 6, 2019, with Combined Properties/Greenway Center.

Mayor Jordan started the meeting at 8:01 p.m. The meeting was held in Room 201 of the Greenbelt Community Center.

Present were Councilmembers Judith F. Davis, Colin A. Byrd, Leta M. Mach, Silke I. Pope, Edward V. J. Putens and Mayor Emmett V. Jordan.

Staff members present were Charise Liggins, Economic Development Coordinator; Terri Hruby, Director of Planning and Community Development; Chief Bowers, Greenbelt Police Department; and Bonita Anderson, City Clerk.

Also present were Holly Haley, Andrew Iszard, John Frank, and Carolissa Smith, Combined Properties; Kathleen Gallagher, Greenbelt News Review; Bill Orleans and Nicole Williams.

Mr. Frank provided an update on Greenway Shopping Center. He reported that 98,000 sq. ft. of roofing had been replaced, brick and signage had been cleaned, asphalt and paving had been repaired, nine new trees had been planted along the main entranceway, light poles had been converted to LED lighting and damaged banners had been replaced over the last two years. Mr. Bunch indicated that they are continuing to work on converting the canopy lights to LED lighting.

There was a discussion regarding public safety issues. Chief Bowers stated that officers respond on a complaint-driven base. Mr. Roberts inquired about the marked police vehicle at the Greenway Shopping Center. Chief Bowers stated that the officers are working at the Greenway Shopping Center as a secondary employment opportunity when they are off duty with the City.

Mayor Jordan noted that there's no pathway or sidewalk into Greenway Shopping Center for pedestrians and cyclists. Ms. Haley noted that their development department would handle this. She stated that an engineering analysis would have to be done due to the Americans with Disabilities Act (ADA) requirements. Mr. Iszard provided additional information on the process of the improvements. Ms. Pope suggested that the City and Combined Properties reach out to the State Highway Administration to construct the pathway at Greenway Shopping Center.

Ms. Mach suggested that a kiosk be considered for Greenway Shopping Center, which would let patrons know that they are in Greenbelt and provide them with information about the City. Ms. Haley inquired if there were funds available to assist with the construction of the kiosk. Ms. Mach stated that there would be funds available to provide the information at the kiosk, but Combined Properties would have to fund the building of the kiosk at Greenway Shopping Center.

Mr. Putens suggested a traffic circle to redirect the traffic and to have the kiosk erected in the middle of the circle. Ms. Mach noted that the center of the traffic circle would not be a good location for the kiosk to be noticed. Ms. Haley stated that Greenway Shopping Center must have adequate parking for the shopping center. She noted that there are stop signs and speed humps to direct traffic and slow drivers down. Ms. Haley stated that she would follow up with Combined Properties' engineers.

Ms. Davis wanted to clarify that the bus stop was not the State Highway Administration's

responsibilities and that it was Prince George's County's. She noted that the City has been working with Prince George's County on enhancements of the bus stops and of the right of way.

Ms. Davis noted that the roadway behind Safeway leading onto Hanover Parkway needed repair. She suggested that Combined Properties work with Ms. Hruby to install protected pedestrian walkways. Ms. Hruby stated that she will follow-up to find out who owns that roadway.

Ms. Hruby stated that she spoke with her Code Enforcement Staff. The only issue that she had to report was regarding the trash and lawn maintenance to the rear of the property.

There was a discussion about the sightline and visibility of the trash in the back of Greenway Shopping Center.

Mayor Jordan inquired if Combined Properties was looking to have more mixed-use project developments within the City of Greenbelt or Prince George's County. Mr. Iszard noted that Greenway Shopping Center is not on the horizon for redevelopment. Ms. Haley stated that it does not mean that it will not be placed on the list. She advised of two big high-rise developments in Virginia and that the company is in the process of purchasing residential property in Columbia, Maryland.

There was a discussion regarding the renovation of Safeway. Mr. Iszard noted that Safeway just added to-go parking spots.

Based on a question asked by Mr. Putens, Ms. Haley noted that there is not per se a merchants' association, but a marketing fund. She stated that the marketing director has a regular marketing plan that involves the tenants, as far as advertising, social media, and a website. Ms. Haley stated that operational and informational notices go out to the tenants. Ms. Haley stated that it is hard to get all the tenants together.

Ms. Haley asked that any complaints regarding Safeway be sent to her via email and that she would be more than happy to forward that information to Safeway's upper management. Mr. Putens stated that he would send her a copy of the Greenbelt News Review article.

Ms. Davis requested that Combined Properties keep the City informed of future developments.

Based on a question asked by Ms. Davis, Ms. Haley responded that Combined Properties is looking to install electric charging stations at their new developments and potentially at their West Coast properties.

Ms. Davis inquired about the crime statistics at Greenway Shopping Center. Chief Bowers stated that there is not a lot of crime in Greenway Shopping Center's parking lot, due to the high presence of police. Ms. Davis asked if stores have separate surveillance cameras. Ms. Haley responded that the internal stores are responsible for security. She noted that many of the stores have their security cameras and systems in place. Combined Properties generally does not have cameras out in the common areas.

Based on a question asked by Mr. Byrd, Ms. Haley responded that tenants are required to recycle their cardboard containers and separate their trash. She noted sustainability

compliance reporting through Prince George's County.

There was a discussion about the Maglev. Ms. Haley stated that Combined Properties would check and see if others in the office had any contact with Maglev.

Mayor Jordan inquired if there was anything that the City could do to assist Combined Properties. Ms. Haley noted that the City could help by expediting the approval process for permitting. Mr. Iszard echoed Ms. Haley's statement of expediting the 18-month process for permitting to get better tenants at Greenway Shopping Center.

There was a discussion regarding business coffee. Mayor Jordan invited Holly Haley, Andrew Iszard, John Frank, and Carolissa Smith to the upcoming business coffee. Ms. Davis asked if the tenants from Greenway Shopping Center were individually receiving an invite. Ms. Liggins responded that she is open to expanding the invite list.

Informational Items

Several informational items were discussed.

The meeting ended at 9:39 p.m.

Respectfully submitted,

*Bonita Anderson
City Clerk*

WORK SESSION of the Greenbelt City Council held Thursday, March 7, 2019, to meet with the Greenbelt East Advisory Coalition (GEAC).

Mayor Jordan started the meeting at 7:30 p.m. It was held in the Terrace Room at the Greenbriar Community Building.

Present were Councilmembers Colin A. Byrd, Judith F. Davis, Leta M. Mach, Silke I. Pope, Rodney M. Roberts, and Mayor Emmett V. Jordan. Councilmember Edward V.J. Putens was absent.

Staff members present were Nicole Ard, City Manager; David E. Moran, Assistant City Manager; Dale Worley, Director of Information Technology; Captain Tim White and Captain Gordon Pracht, Greenbelt Police Department; and Bonita Anderson, City Clerk.

Also present were Thomas Crandall, Terry Benedict, Marsha Caine, Rohanie Bacchus, Charlene MacAdams, Austin Henry, Toni Mathewson, Tom Renahan, Nicole Williams, Layne Lisinger, Greenbelt News Review, and others.

Mayor Jordan opened the meeting. There were introductions.

Security Cameras

Mayor Jordan read the question does the City have any intention to provide a budget for security cameras at Schrom Hills Park. He noted that the City intends to provide security cameras at Schrom Hills Park and that it would be discussed during the City budget deliberation. Mr. Worley advised that he had submitted a budget request for the FY 2020 proposed budget, which included two or three locations, and that he will consult with the Police Department for their recommendations.

Mayor Jordan noted that the City hasn't purchased any new cameras but are upgrading the old cameras. There was a discussion regarding the need for cameras at the Roosevelt Center.

Mr. Worley indicated that a lot of software, infrastructure, and cameras have been upgraded. Ms. MacAdams stated that the Greenbelt East Advisory Coalition would like to be included when decisions are made regarding the cameras.

Beltway Plaza Revitalization Redevelopment

Mayor Jordan noted that the Beltway Plaza initial redevelopment conceptual site plans have been approved by the Prince George's County Planning Board but did not include the City's conditions. Mayor Jordan noted that Council has conditionally supported the proposal. He also noted that some of the Council's concerns with the conceptual plans include adequate public facilities and the Cherrywood Lane street structure.

Mayor Jordan stated that Prince George's County Planning Board viewed the technical report and advised that all the Council's conditions and concerns can be reviewed when the detailed

site plan is proposed.

There was a discussion regarding the development of the residential property at the rear of Beltway Plaza. Mr. Roberts stated that adding 2,000 residential units to the Beltway Plaza parking lot is not what the City needs. He noted that there aren't any schools or open space for the children.

Bike Share

Mayor Jordan noted that the City had partnered with Prince George's County on a Feasibility Study, four years ago, to assess if the Bike Share Program was going to work for the City and County. He noted that the County proposed five locations in the City but none of the locations were at the Greenbelt Metro Station.

Crime Statistics

Captain White reviewed the crime statistics. He noted that crime trends are down for the whole City in 2018 and that Greenbelt East residential accounted for 17% of the City's overall crime statistics. Captain White stated that auto crimes (thefts from auto and auto thefts) are the biggest trending crime in the City, County, and State.

Bus Shelters

Mayor Jordan noted that the City plans to address the Greenspring bus shelter request during the FY2020 budget. He stated that the City had budgeted funds for the City's Bus Stop Safety and Accessibility Study and normally has enough funds to construct two or three shelters each year.

Ms. Davis stated that the City had a Bus Stop Assessment performed by the Planning Department. She noted that Prince George's County will be providing bus shelter and bus stop amenities.

Mandan Road Basketball Court

Ms. Davis stated that the Youth Advisory Committee requested that the City reinstate the basketball courts because it provides recreation for young people. She noted Windsor Green is in the process of renovating their entire recreation area which doesn't mean that it is open for everyone.

There was a discussion on ways to make the basketball courts safe. Ms. Davis suggested installing a half-court, installing lighting and benches to make it safe. There are currently no plans to reinstate the basketball court. Ms. MacAdams stated that Greenbelt East Advisory Coalition's main concern was that the basketball court cannot be reinstated the way it used to be and that it needs to be safer.

School Zoning

Mayor Jordan read the questions: 1) What are the numbers of non-resident students attending Greenbelt schools? 2) How many residents attend non-boundary schools located outside of Greenbelt? 3) Are there tax incentives or exemption for residents forced to attend schools outside of Greenbelt due to overcrowded schools. There was a discussion regarding a tax incentive or exemption for residents forced to attend schools outside of Greenbelt, due to schools being overcrowded. Ms. Mach noted that Greenbelt residents' taxes are supporting Greenbelt schools and that their children should attend schools in Greenbelt. She went on to say that the taxes support the School Resource Officer and that Eleanor Roosevelt High School students have an opportunity to receive a scholarship from the City.

Ms. Mach noted that there was a mistake made by the Board of Education School Boundary Office regarding Greenbelt children attending Greenbelt schools.

Mr. Byrd suggested that the Science and Tech Program at Eleanor Roosevelt give preference to the residents of Greenbelt. Ms. Mach noted that there are three science and tech centers within Prince George's County.

Greenbelt Ordinances

Mayor Jordan read the question has Council passed any new ordinances affecting Greenbelt homeowner associations of which GEAC should be aware. Ms. Bailey stated that she and Ms. Williams have been working with Delegate Derrick Davis regarding Short Term Rentals, HB655. She noted County legislation CB-10-2018 and CB-11-2018 and that any homeowner that participates in the program will need to be current on their homeowner assessment.

There was a discussion on short-term rentals. Based on a question asked by Mayor Jordan, Ms. Bailey stated that a complaint could be filed with the Department of Permitting, Inspections, and Enforcement. Ms. Davis stated the HOAs could contact the City's Planning Department to file a complaint regarding homeowners who are renting their homes without a rental license.

Voting at Schrom Hills Park

Mayor Jordan read the question about the suggestion to reserve 4 or 5 parking spaces while active voting is taken place to correct the problem. He suggested referring Greenbelt East Advisory Coalition's request to reserve four or five parking spaces at Schrom Hills Park to the Board of Elections. Ms. Davis suggested informing the Recreation Department what day the election will be held and to not issue any permits.

MAGLEV

Mayor Jordan suggested inviting the Baltimore Washington Maglev Corporation to a work session. He noted that the City Council still opposes the Maglev. Ms. Davis provided the legislative bills that prohibit the Maglev and is in support of the bills.

Mr. Roberts suggested that the City should write a letter to the newly elected Congress to oppose

the Maglev. Mr. Roberts inquired about the legal counsel that the City is hiring regarding opposing the Maglev. Mayor Jordan stated the City is waiting; there isn't anything to litigate at this time. Ms. Davis and Ms. Pope both stated that Mr. Pounds, the City Solicitor, is researching environmental attorneys.

Proposed Widening of I-495, I-270, and MD-295

Ms. Davis noted that state legislation, HB102 and SB 442, prohibit the State from constructing toll roads or bridges without the consent of most of the affected Counties. Ms. Davis suggested having municipalities added to the legislation.

Road Markings

Ms. MacAdams inquired whether the striping on Hanover Parkway was handled by the State Highway Administration or the City of Greenbelt. Ms. Davis noted that the intersection is the State Highway Administration's responsibility. Ms. Pope stated that the street is the City's responsibility.

Based on a question asked by Mayor Jordan, Ms. Ard stated that there was a request to observe pedestrian safety from Hanover Parkway, Greenbelt Road to Southway that the State Highway Administration is handling.

T-REX Corporation Parking

Captain Pracht stated that both Parking Enforcement and the Police Department has noticed the parking issues and are enforcing the parking violations.

Mayor Jordan answered a question from a member of the Greenbelt East Advisory Coalition by stating that the parking lot and the building is private federal property, but you can walk on the public sidewalk.

Commercial Business

Mayor Jordan read the question Greenbelt consists of three major sections: Greenbelt East, Greenbelt West and Roosevelt Center with businesses in all three parts of the City. 1) For GEAC comparable analysis, can the City provide the number of active business units in each sections of Greenbelt and the taxes derived from each section. He noted that there are eight or nine commercial business districts in the City of Greenbelt.

FBI Headquarter

Mayor Jordan advised of a rumor that there is still discussion between the State and our Federal delegation and that the project could still happen.

There was a discussion on other government proposals. Mayor Jordan noted that Greenbelt is open to the idea.

Economic Development

Ms. Ard stated that Ms. Liggins, the new Economic Development Coordinator, has been in contact with the community stakeholders and partners.

Short Term Rental

Mayor Jordan noted that short term rentals were discussed earlier under the Greenbelt Ordinance question.

There was a discussion regarding small cell towers. Ms. Davis noted that the City has an ordinance in place regarding small cell towers.

Ms. Davis inquired about the Greenbelt East Advisory Coalition policy regarding the regular GEAC meetings that Council could or could not attend. Ms. MacAdams noted that GEAC's regular meetings are held on the first Thursday of every month.

Based on a question asked by Mayor Jordan, Ms. MacAdams noted that Greenbelt East Advisory Coalition would be participating in National Night Out.

Mayor Jordan thanked the Greenbelt East Advisory Coalition for hosting the meeting.

Several informational items were discussed.

The meeting ended at 9:40 p.m.

Respectfully submitted,

*Bonita Anderson
City Clerk*

BUDGET WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, April 17, 2019, to discuss Public Works and Capital Projects.

Mayor Jordan started the meeting at 7:40 p.m. The meeting was held in the Greenbriar Terrace Room, 7600 Hanover Parkway.

PRESENT WERE: Councilmembers Judith F. Davis, Colin A. Byrd, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts, and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Nicole Ard, City Manager; David Moran, Assistant City Manager; Jeff Williams, City Treasurer; Jim Sterling, Director of Public Works; Brian Kim, Assistant Director of Public Works; Brian Townsend, Assistant Director - Parks; Jason Martin, Environmental Coordinator; Dr. Luisa Robles, Sustainability Coordinator; and Bonita Anderson, City Clerk.

ALSO PRESENT WERE: Nicole Williams, Greenbelt resident; Susan Walker, Greenbelt Community Development Corporation, and Bill Orleans.

Public Works

Mr. Sterling provided a brief overview of the reports he distributed to the Council before the work session. He reviewed the goals for the department with the highlights. Council then reviewed the Public Works section of the proposed budget page by page.

There was a discussion regarding bus stop improvements within this fiscal year. Mr. Sterling noted that Public Works was only completing one bus stop improvement this fiscal year and the additional funding was used for the two bus stops that were built for the electrical for Metro to install the display boards. Based on a question asked by Ms. Davis, Mr. Sterling responded that the additional bus pads are Americans with Disabilities Act (ADA) compliant and that is a cost that is built in the Capital Project cost. Mr. Sterling advised Public Works reviewed 28 site plans for ADA improvements at bus stops in Greenbelt East and Franklin Park. He noted that these improvements are part of a Prince George's County grant program.

Mr. Martin demonstrated to the Council the GIS technology and video imagery software analysis. Mayor Jordan inquired about the timeframe of the comprehensive survey. Mr. Martin stated he will follow-up with the Council with that information.

Mr. Roberts inquired about the status of the crew to repair the sidewalks citywide. He indicated the City needs their crew, no contractor. Mr. Sterling responded it is a challenge due to funding and when funding is available, the sidewalk repairs are a priority. Mr. Sterling noted that other municipalities, except for Bowie, use contractors instead of in-house personnel. Ms. Davis inquired about the number of additional personnel to create a small crew to repair the City's sidewalks. Mr. Sterling indicated five additional full-time personnel. Ms. Davis request that he check with Bowie on the salaries they offer their personnel.

There was a discussion regarding white line parking spaces and yellow curb painting. Ms. Davis stated the parking lines are too close to the curb cuts at the Post Office. Ms. Pope inquired about the yellow curb painting on Lakecrest Drive status. Mr. Sterling noted he would follow up with Ms. Davis regarding the curb cuts at the Post Office. He stated the work would start this summer

regarding Lakecrest Drive.

Mayor Jordan inquired about maintaining the traffic circle and curb cuts across from the Metro Station Drive entryway to allow for a cyclist to cut over to the sidewalk. He also asked were there any recommendations and plans for the upcoming year. Mr. Sterling explained that the area Mayor Jordan is referencing is designed that way.

There was a discussion recommending parking meters near the Post Office. Mr. Sterling stated to regulate parking, he suggested installing 2-hour parking signs.

Dr. Robles noted the City renewed its Maryland Smart Energy Community (MSEC) designation. Mayor Jordan inquired about the status of the solar farm and location. Mr. Sterling noted the accomplishment of continued working with a successful offeror for the solar farm project and developing a term sheet agreement. He stated that the City is currently working on the confidentiality agreement and Power Purchase Agreement (PPA). The project is scheduled to be completed in the spring of 2021.

Mayor Jordan noted the need for a new diagram layout for the recycling program to the HOAs. He also recommended an open house at the Public Works facility for all the HOAs on the recycling program.

There was a discussion about the awareness for participation in Earth hour organized by the World Wildlife Fund to generate awareness on energy consumption. Ms. Davis provided alternatives for advertising the event. Dr. Robles noted that she would consider that for next year.

Based on a question asked by Ms. Davis, Mr. Sterling stated that the Public Works is in the process of securing the charging station and there are funds allocated in the Capital Projects Funds to match the grant that was received. He noted the electric vehicle was purchased with the grant money.

Dr. Robles provided a demonstration on the solar Edge App System, which was implemented in January 2019, next year they will be able to show a comparison of past and the current year. Mr. Townsend reviewed the celebration of the National Public Lands Day event at Dora Kennedy French Immersion School where Public Works installed a Native Pollinator Garden and mulch to cover eroded soil to reduce stormwater pollution and provided a safe play area. Ms. Pope requested mulch for Springhill Lake Elementary.

Ms. Davis inquired about the installation of recycling bins on the opposite side of the lake (backside). Mr. Sterling indicated the ways of improving recycling and that the Master Plan addresses the recycling/trash bins.

Ms. Davis inquired about a listing of all the landscaping contractors, she noted the last time Council received a list was 2010. Mr. Williams advised he would provide Council an updated list.

Mr. Putens left at 9:06 pm.

There was a discussion regarding tracking park permit violations.

Ms. Mach inquired about the gym ceiling at the Community Center. Mr. Sterling noted that there are many water leaks in that area. He stated renovation was done back in 1994 to the roof and it is need of replacement.

Mayor Jordan inquired about the patchwork at the Youth Center. Mr. Sterling noted that Public Works is covering the existing skylights.

Mayor Jordan asked about the status of the Old Greenbelt Theater HVAC project. Mr. Sterling noted that the project start date is June 3rd and the occupants' last day will be June 2nd. Ms. Davis requested a checklist on the progress of all the projects.

Based on a question asked by Mayor Jordan, Mr. Townsend advised that on National Public Lands Day Public Works did a lot of clearing near the playground area at Dora Kennedy French Immersion School. He noted Public Works has maintained the area since last fall.

Mr. Sterling indicated there weren't any changes with additional staffing, however, the additional responsibilities of maintaining Greenbelt Station South Core right-of-ways and park areas will require the Department to take on additional responsibilities when they come online. Based on a question asked by Mr. Orleans, Mr. Sterling noted that the City has provided the ridership data to the County. Mr. Orleans requested that Council direct Staff to do so to benefit from the County.

Capital Projects

Council then reviewed the Capital Project section of the proposed budget page by page. Mr. Moran indicated the prioritization process of the projects.

Based on a question asked by Mayor Jordan, Mr. Sterling provided Council a breakdown of the Lake Dam Project. He noted the start date for the project is after July 4th.

Ms. Davis inquired about the locations of the bus shelters slated for repairs. Mr. Sterling advised the next bus shelter that will be built would be across from Hunting Ridge. He noted that Public Works is scheduled to build two bus shelters next year. Ms. Davis suggested the bus shelter in the median of Greenway Shopping Center.

There was a discussion regarding the CDBG fund expenditures. Mr. Sterling noted the top half Breezewood Drive is currently being resurfaced and that the lower half of Breezewood Drive would be done with additional CDBG funding. Ms. Davis inquired if CDBG funding could be used for Cherrywood lane. Mr. Moran explained the funding process and phasing for that particular street. He noted that there could potentially be a change in the CDBG eligibility. Ms. Pope requested that staff move forward with contacting State Highway Administration to proceed with the design for the intersection improvements on MD 193 and Lakecrest Drive which she said is a dangerous intersection.

Mayor Jordan inquired about the permitting that would be needed for the renovation of the former Makerspace for the temporary use by the Friends of Old Greenbelt Theatre (FOGT). Mr. Sterling noted it might be possible depending on the extent of the renovation.

There was a discussion regarding the Building Reserve Fund Study.

Informational items were discussed.

The meeting ended at 10:59 p.m.

*Respectfully submitted,
Bonita Anderson
City Clerk*

DRAFT

BUDGET WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, April 29, 2019, to meet with the Recognition Groups to discuss the Proposed FY 2020 Budget.

Mayor Pro Tem Davis started the meeting at 7:00 p.m. The meeting was held in the Council Room of the Municipal Building.

Present were Councilmembers Judith F. Davis, Colin A. Byrd, Leta Mach, Silke I. Pope, and Rodney Robert. Mayor Emmett V. Jordan arrived at 7:03 pm and Councilmember Edward V. J. Putens was unable to attend.

Others present were Assistant Recreation Director Greg Varda, Arts Supervisor Nicole DeWald, City Manager Nicole Ard, and City Clerk Bonita Anderson.

Council met with the following groups and people to discuss funding requests:

Greenbelt Concert Band – Eli Zimet and Paul Quillen represented the Concert Band. Mr. Zimet noted that they met their goal of obtaining their 501(c)3 status. He also noted they get a lot of requests for the wind ensemble which is more available than the full band. Mayor Jordan suggested that the band members pay dues to help with the cost. Mr. Zimet indicated that they have requested donations.

Greenbelt Boys & Girls Club - Orin Howard represented the group. They received their 501(c)3 status. The club is requesting \$14,000 in city funds to use for residents. They will continue to offer scholarships to local students. The soccer program was removed because they couldn't compete with another soccer organization.

Greenbelt Senior Softball – George Harrison represented the group. Mr. Harrison explained that half the amount in his surplus was spent on T-shirts. The grant panel recommends \$400 and Council suggested \$500.

Greenbelt Arts Center – Winard Britt, Scott Bring the General Manager, Penny Martin, Secretary, and Bob Kleinber, VP Administration represented the group. There has been a change with their board members, treasurer, and general manager. The Arts Center created a PR committee to review their marketing plan. They are currently facing issues with high humidity and poor circulation which has led to mold spores that can be problematic for patrons with sensitivities to mold. They have created a task force to handle the mold issue. The grant review panel recommends \$34,300 in City funds for rent and staffing.

Greenbelt Farmer's Market – Carol MacAdam represented the group. The farmer's market will begin on May 12. The request is for in-kind services of positioning no-parking signage, trash receptacles, access to water supply, and usage of the parking lot located by the GAFC from May to November 2019.

Greenbelt Labor Day Festival Committee – Linda Ivy and Donna Peterson represented the group. The shuttle service instituted last year served a good number of people and they are requesting financial support from the city.

It cost the festival \$2,000 to provide this service. They are seeking funding from the city for this expense. The two-day craft fair will be held indoors.

Babe Ruth Association – Ian Gleason represented the group. Council had concerns about the reserves which were noted that it will be for field maintenance. Mr. Gleason indicated that his long term goal for the association is for the consistent advertisement of the program.

Greenbelt Youth Baseball Little League – Patrick Keaton, Mary Gleason, and Matt Elliott represented the group. The group is at 70% of residents and they are seeking funding and sponsorships. Registration is a bit down. There is a concern about the electric bill with Pepco about street lighting. This year, they are adding another level for 13-14-year-olds to continue their baseball under little league. Ms. Davis inquired about the code of conduct agreement. Mr. Elliott noted that it has been recently updated and will provide Council with a copy.

Greenbelt Soccer Alliance – David Whiteman represented the group. They are supporting kids in pre-kindergarten through high school. Mr. Whiteman noted the quality of the facilities; they currently have access to fields in New Carrollton and Eleanor Roosevelt High School. Ms. Davis inquired about the reserves and the deficit. Mr. Whiteman was filling in for the treasurer and was unable to respond, but will follow-up with Council. Mr. Whiteman inquired about the low score. Ms. DeWald noted an explanation is needed for the Boys and Girls Club. Mr. Whiteman indicated that he is willing to collaborate with the club, but hasn't received a response from them.

Greenbelt Municipal Swim Team – Michael (Marc) Swisdak represented the group. The panel had concerns about the proposed deficit for next year and recommended corporate support and reducing the trophy cost. There is an end of the year Swim Banquet where everyone will receive a trophy, the cost of the hall may cause a deficit. They focus on local elementary schools. He will reach out to Turning Point Academy and Berwyn Heights Elementary School to recruit additional swimmers.

Center for Dynamic Community Governance – Aileen Kroll, President/Co-Director, and John Buck, Trainer, represented the group. They are requesting funding for administrative support and maintaining their website for the visually impaired. Ms. Kroll read a letter of support from Deena Lambert. The panel noted that they are supportive of DCG's goal and encourage accessibility to elementary through high school age students.

The Gemz Inc. – Adeola Ariyo represented the group. Ms. Ariyo is requesting project grant funding in the amount of \$2,000. The panel would like to see a higher number of Greenbelt residents in the program. She presented to the Council the upcoming projects and events.

Friends of the New Deal Café Arts – Meg Haney, President, represented the group. She noted that they will be celebrating the third annual Jazz Festival event. She indicated the upcoming events and receipt of financial contributions. Ms. Mach indicated that the board needs to expand. Ms. Haney noted that she would like to have the puppet show which was a success in the past.

Informational items

Ms. Davis inquired about the Forest Preserve Advisory Board science fund request in the amount of \$2,000 and the Arts Advisory Board's request of \$1,000 designated funding for outreach.

Dr. Kressler inquired about the status of their membership and the slideshow.

Ms. Davis requested that Dr. Robles provide the recycling rates to the Council.

Mayor Jordan requested the slides from the MAGLEV presentation.

The meeting ended at 10:31 p.m.

Respectfully submitted,

*Bonita Anderson
City Clerk*

WORK SESSION of the Greenbelt City Council held Monday, July 22, 2019, to meet with the Greenbelt Homes, Incorporated (GHI) Board of Directors.

Mayor Jordan started the meeting at 8:00 p.m. It was held at Greenbelt Homes, Inc., 1 Hamilton Place, Board Room.

Also, present were Stefan Brodd, Tamil Watkins, Bill Jones, Chuck Hess, Steve Skolnik, Ed James, Linda Warren, Stephen Holland, Sue Ready, Eldon Ralph, GHI General Manager; Kathleen Gallagher, News Review, and others.

Present were Councilmembers Judith F. Davis, Leta M. Mach, Colin A. Byrd, Silke I. Pope, Edward V.J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

Staff members present were Nicole Ard, City Manager; Terri Hruby, Planning Director and Bonita Anderson, City Clerk.

Mayor Jordan opened the meeting. There were introductions.

Mr. Skolnik, president of GHI request that GHI chair the meeting the City Council was in favor.

Mr. Andrews, resident of GHI presented to the board and council his issue with WSSC that occurred during a renovation project at his home. He submitted his issue to Council.

Mr. Skolnik provided background on WSSC's proposal to replace water supply and sewer pipes for GHI's masonry units. GHI is still interested in holding discussions with WSSC and reviewing any designs proposed by WSSC. Mr. Roberts noted this has been an ongoing situation for over 10 years and concern of health issue to the residents of GHI. Both Mayor Jordan and Ms. Pope noted that the City is in support of assisting GHI with sending a letter to WSSC. Mr. Byrd noted his concerns about the draft joint letter. Mr. James noted the financial burden with WSSC issue.

Mr. Skolnik inquired about an update on the proposed Prince George's Zoning Re-write Project and Ms. Hruby noted the neighborhood study would kick off September 2020; County Council is actively reviewing the proposed language. The Planning Department will provide an update to both GHI and City Council an update on the project.

Mr. Skolnik inquired about a joint opposition to the proposed Maglev/Hyperloop Project. Mayor Jordan noted that Hunting Ridge will be hosting a meeting on the proposed project on August 8. He also noted the proposed widening of BW Parkway and 495 Beltway meeting he attended and opposition on Governor Hogan's approach with traffic relief. Mayor Jordan referred to Ms. Hruby who noted that there has not been any new information to the widening project and the city is following the project closely.

Ms. Davis noted citizens groups who has a petition and that she will provide GHI will information on the group. Mr. Roberts noted the effect the widening project will have on the city entirely.

Regarding the status of the MOU on right-of-way encroachments issues, the City planning department made some amendments and will forward to the City Council for input and submit to GHI.

Mayor Jordan noted the playground improvements pending review and comments from GHI on move forward honoring NASA Goddard 60th Anniversary. The design of the playground space is up to GHI and City. There will be a joint meeting of GHI and Parks & Recreation advisory board.

Mr. Skolnik noted the drainage problem affecting courts at 33 Ridge Road, 56 Crescent Road, and 1 Gardenway, proposing a joint effort with the City to address the problem. Mayor Jordan noted the various previous and ongoing stormwater projects and possible collaboration. There was discussion about a flooding issue in the rear of Mr. James's yard. Ms. Davis noted that with climate change occurring there are extreme storms that cannot be handled by Ridge Road. GHI is seeking partnership on a larger project with the City. Mr. Skolnik proposed revisiting GHI's Stormwater Task Force for solutions.

Mr. Skolnik inquired about the status of the City survey on the pathway lighting in the park between the Courts at 11 and 13 Ridge Road. Mayor Jordan asked that GHI revisit- their survey by updating it again with the residents. Board members noted research on lighting and possible vandalism.

Mr. Skolnik asked the City for an update on the welcome sign at Southway. Mayor Jordan noted the City's comments. Ms. Hruby noted the design approved and that staff had evaluated having Public Works provide demolition and landscaping.

Mr. Skolnik inquired about the placement of bicycle racks within the City. Mayor Jordan noted that the City is seeking creative ways on funding for racks and explained sponsorship. He also noted the City's bicycle and pedestrian task force and their suggestion on upgrading existing bicycle racks. Ms. Davis provided the board with background on the bicycle and pedestrian task force and their proposed funding initiative- (adopt a rack). Ms. Watkins noted her position on GHI's bicycle and pedestrian task force and the need for repair stations. Mr. Hess recommended GHI and the City work together with bicycle rack placements.

Mr. Skolnik inquired about the status of electric charging stations in the City. He noted that GHI has two residents with privately own charging stations and some residents charge at their homes. There was discussion about the charging station at the municipal building is underutilized since the implementation of rates. The City will revisit.

Mr. Skolnik inquired if the City is interested in providing internet services to residents of the City. Mayor noted that the City is looking into -internet services. He also noted the City's locations with public Wi-Fi.

Mr. Skolnik mentioned GHI members' complaints about deer. Mayor Jordan noted that the City's Police, including Animal Control, are researching deer control methods. There was a

discussion on a potential dart contraceptive. Ms. Ready noted that NASA Goddard has solved their deer problem.

Mayor Jordan noted a poison ivy problem and that the City provided GHI with the Sustainable Land Care Policy. Mr. Ralph provided an update on GHI's pest control in general. GHI has a licensed contractor to perform services. Ms. Davis inquired about GHI's policy on pesticides and herbicides. Mr. Ralph indicated that if there is a pest issue outside, residents are notified before treatment.

In response to a Council question, Mr. Skolnik noted that there are 13 approved rentals with occasional extensions in GHI. He also confirmed that there are 44 units on the market. Ms. Davis inquired about a unit that was purchased and rented right away. Mr. Ralph explained that particular rental was approved. Mayor Jordan inquired about any anticipated assessment appeals. Mr. Skolnik confirmed that GHI had an attorney provide a seminar for members who needed to file an appeal their assessments.

The meeting ended at 10:19 p.m.

Respectfully submitted,

*Bonita Anderson
City Clerk*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, January 8, 2020, for the purpose of meeting with Beltway Plaza regarding a proposed preliminary plan of subdivision.

Mayor Byrd started the meeting at 8:31p.m. It was held in the Multi-Purpose Room of the Greenbelt Community Center.

PRESENT WERE: Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Edward V.J. Putens, Rodney M. Roberts and Mayor Colin A. Byrd.

STAFF PRESENT WERE: Nicole Ard, City Manager; Terri Hruby, Director of Planning and Community Development; Molly Porter, Community Planner; Charise Liggins, Economic Development Coordinator; Laura Allen, City Treasurer Designate and David E. Moran, Assistant City Manager.

ALSO PRESENT WERE: Kap Kapastin, Beltway Plaza; Michael Lenhart, Lenhart Traffic Consulting; Alex Villegas, Rodgers Consulting; Mathew Tedesco, Attorney for the Applicant; multiple Beltway Plaza tenants; Mason Nelson, representing Franklin Park and others.

Mr. Tedesco asked that tenants be allowed to make brief remarks. Multiple Beltway Plaza tenants provided testimony for support of the plan and the need for redevelopment at the mall to bring in more customers.

Ms. Mach asked about how to keep tenants during the redevelopment of the mall. Mr. Kapastin responded that Beltway Plaza has moved tenants in the past. He indicated tenants would be relocated to other retail/commercial space at the mall.

Mr. Jordan thanked the tenants for attending and being at Beltway Plaza.

Ms. Davis stated that Council was not the enemy and expressed appreciation for the tenants and Mr. Kapastin's efforts to keep Beltway Plaza vital. She agreed Beltway Plaza needed to change, but that Council had to carefully review the plan and consider density and Greenbelt's needs.

Mr. Tedesco thanked the tenants and thanked Council for allowing them to be heard.

Mr. Villegas presented a PowerPoint presentation summarizing the proposal. He thanked City staff for working with them during the review process.

Ms. Davis asked if the Berwyn Heights ladder truck could navigate the roadways and turns shown on the plan. Mr. Villegas agreed to check this.

Mayor Byrd asked staff to make their presentation.

Ms. Porter stated that staff was continuing to review the revised plans. She noted the Advisory Planning Board had just reviewed the plan earlier in the evening and the Park and Recreation Advisory Board would review the plan next week.

Ms. Porter outlined staff concerns as follows:

- 1. The Traffic Impact Study doesn't include all the pertinent intersections.*
- 2. Breezewood Drive traffic projections are low.*
- 3. Projections for a 20% reduction in transit trips are too high and the State Highway Administration has also commented these are too high.*
- 4. The need for an engineering study of Breezewood Drive.*
- 5. Recreation – Applicant has offered 20,000 square feet of interior space which staff believes needs to be higher. There has also been talk about monetary contributions for the maintenance of Greenbelt Middle School ballfields and an addition to the Springhill Lake Recreation Center.*
- 6. Review Time – staff stressed the need for more time to review the plan including exhibits that had been submitted recently and noted that the current planning board hearing was set for February 6.*
- 7. School capacity – staff believed this was a major issue that needed to be addressed.*
- 8. Housing concern – staff noted all the units were proposed to be multi-family and lacked owner occupied housing units.*

Mr. Roberts asked about the site across from Beltway Plaza and using it for recreation. Ms. Porter responded that this has been broached with the applicant. Mr. Roberts suggested Beltway Plaza provide/acquire this site as well as the scrapyard site. He expressed concern about the lack of open space in this plan.

Mr. Nelson stated that the review schedule was brutal. He noted the preliminary plan had been revised. Mr. Mason indicated that comment letters were done and the plans were revised again. He listed traffic study concerns and agreed to provide a report to the City. Mr. Nelson stated the traffic study was flawed and seriously underestimates the traffic counts. He believed there should be an interior perimeter service road, the density was too intense and this redevelopment should generate no more traffic than the road network can support. Mr. Nelson stated that Franklin Park was asking the City to ask the County to slow this process down.

Ms. Davis asked about street dedication. Ms. Porter responded that none of the interior streets are proposed to be dedicated to the City.

Ms. Davis asked about ownership of the property across the street and indicated it was part of the plan at one point. Mr. Kapastin responded it was not owned by Beltway Plaza and never part of the plan. Ms. Davis expressed concern about the proposed housing mix (own vs rent vs senior) and that it could all end up as 2,500 rental units. She expressed disappointment with the latest plan and felt it was too different from the Conceptual Site Plan (CSP). Ms. Davis stated she could not accept the plan and it would not benefit the Beltway Plaza merchants or its Franklin Park neighbors and adjoining communities.

Mr. Jordan referenced the Memorandum of Understanding and noted the diverse mix of residential types listed. He asked why the mix was changed. He also wanted a better understanding of the phasing. Mr. Jordan stated this was a big change.

Mr. Tedesco stated the Preliminary Plan tests adequacy and does not approve a certain product or housing type. He stated the plan was to ensure that a worst case scenario was adequate and reiterated that it didn't include specific product types.

Mr. Villegas responded that they received comments from the Maryland-National Capital Park & Planning Commission (M-NCPPC) about safety and physical constraints of the site. He noted that some of the comments received were conflicting. Mr. Jordan asked about the phasing. Mr. Villegas stated the phasing was still the same as in the CSP. Mr. Kapastin indicated that it would take 5-15 years for the retail phase to build out. He was worried about the viability of the tenants, noting that foot traffic at Beltway Plaza was down.

Mr. Kapastin indicated that Beltway Plaza can't commit to a specific housing type until they have someone willing to build it.

Ms. Hruby stated that staff was not averse to changing the townhouse type, but this proposal was a departure from the CSP. She elaborated that this plan affects the green space functionality and changes the circulation on the site. Ms. Hruby indicated there were some positive aspects such as reducing the residential in the front, but staff needed to ensure that this was working cohesively.

Mr. Tedesco stated it was the same number of residential units shown on the CSP and from a Preliminary Plan perspective that is what they needed to test. He stated there was an increase in green space in this plan. Mr. Tedesco believed multi-family cured some of the problems in the CSP.

Ms. Mach expressed support for changing townhouse to multi-family if it was cooperatively owned multi-family. She reiterated the need for senior cooperative housing and limited equity cooperative housing.

Mr. Putens was appalled that Council was looking at a totally different plan and asked how we get here. He stated there was no recreation and traffic circulation was an issue. He agreed that this was a bait and switch. He expressed concern about the number of residents and that City services could not support it.

Mr. Roberts referenced examples of the City acquiring the Sunrise property and the Old Greenbelt Theater in exchange for charitable tax deductions and forgiveness of debt. He discussed new apartment developments (i.e. Brickyard & Route 1) where ground floor retail had not developed as anticipated. Mr. Roberts reiterated concerns about the lack of playing fields in Greenbelt West.

Mr. Jordan talked about the need for adequate public facilities, especially regarding schools and education and stated it was a big problem. He believed developers and landowners needed to figure out a creative way to address school capacity needs. Mr. Jordan suggested public-private partnerships as a solution to this challenge.

Ms. Davis discussed the proposed hotel noting that Greenbelt already had many hotels. She asked about the five structured parking garages and asked if patrons would have to walk from the garages to the retail. She asked about a second noise study. Ms. Porter responded that this was required at the detail site plan phase. Ms. Davis asked that it be added to the City's conditions.

Ms. Pope agreed that what the City was seeing today was very different from what the City saw previously. She agreed that something needed to be done at Beltway Plaza and expressed concern about the lack of senior housing in the plan. Ms. Pope observed the list of City concerns and conditions had now grown since the CSP was approved.

Mr. Orleans requested that Mr. Kapastin provide the list of 125 marketing contacts to the public.

Mr. Tedesco stated they are still committed to the conditions in the CSP. He indicated the notion that they are not doing anything for the City is false and cited the 20,000 square feet of usable indoor recreation space that would be donated to the City and the increase in green space as examples. Mr. Tedesco again stated that the preliminary plan has to test the worst case scenario. He stated he has 100% confidence that the transportation analysis is correct and consistent with requirements from M-NCPPC and agreed to provide responses to City staff to Mr. Nelson's points.

Mr. Villegas appreciated the feedback, and stated the preliminary plan was consistent with the CSP. Mr. Villegas stated that the existing parking structures would be replaced with multi-level structures and each of the multi-family buildings would have its own garage.

Mr. Roberts stated that all the garage parking would be a public safety nightmare, especially on the low levels.

Mr. Jordan was hoping to wrap the garages and expressed concern about the circulation plan.

Mr. Putens again expressed concern with the large increase in residents and about the lack of City facilities and schools to serve these new residents.

Mr. Kapastin stated that there were only 20 school age children students living at Verde apartments. He indicated that Mr. Roberts should not be providing tax advice. Mr. Kapastin stressed the need to make things better for the tenants. He believed the math was flawed regarding the potential school age children generated by this development. Regarding the hotel, he noted they have been contacted by hotel developers who expressed a very preliminary interest. Mr. Kapastin expressed hurt about the "bait & switch" comments made at the meeting.

Ms. Davis reiterated the school construction needs.

Mr. Orleans suggested a visioning session about what the future of Beltway Plaza/Greenbelt West should look like.

Information Items

Ms. Ard noted problems with the City's phone system and that staff may need to bring a proposal forward to upgrade the system.

The meeting ended at 10:15p.m.

Respectfully submitted,

*David E. Moran
Assistant City Manager*

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, January 27, 2020. Mayor Byrd called the meeting to order at 8:01 p.m.

ROLL CALL was answered by Councilmembers, Emmett V. Jordan, Judith F. Davis, Leta M. Mach, Silke I. Pope, Rodney M. Roberts, and Mayor Colin A. Byrd. Councilmember Edward V. J. Putens was unable to attend due to work.

ALSO PRESENT were City Manager Nicole Ard, Assistant City Manager David E. Moran, City Solicitor Todd Pounds, Planning Director Terri Hruby, City Planner Molly Porter, Prince George's County Fire Deputy Chief Brian Frankel; and Bonita Anderson, City Clerk.

Mayor Byrd asked for a moment of silence in memory of Greenbelt residents Richard Celdran, Jr., and Billy Owens Smith, Jr.

Ms. Mach then led the pledge of allegiance to the flag.

CONSENT AGENDA: Ms. Davis requested the minutes of the Work Session of December 4, 2019, Regular Meeting of December 9, 2019, and Work Session of January 6, 2020, be removed from the consent agenda. Mr. Jordan requested the minutes of the Regular Meeting, November 13, 2018, be placed on the agenda for correction. With this change, it was moved by Ms. Pope and seconded by Ms. Davis that the consent agenda be approved. The motion passed 6-0.

Council thereby took the following actions:

Minutes:

Regular Meeting, January 14, 2019
Regular Meeting, November 25, 2019
Interview, January 13, 2020
Approved as presented.

Resignation from Advisory Group: Council accepted the resignations of Matthew Inzeo from the Public Safety Advisory Committee.

Request for Use of City Facilities: Council approved the waiver of facility rental fees for the Eleanor Roosevelt High School Grad Night Committee for its use of the Youth Center and Aquatic and Fitness Center for the 2020 Grad Night events.

Greenbelt Middle Facility Use Request for Billy Owens Smith, Jr. Repast: Council directed staff to submit a facility use application on behalf of the family of the late Mr. Billy Owens Smith, Jr. for use of the multipurpose room at the Greenbelt Middle School for the repast.

APPROVAL OF AGENDA: It was moved by Ms. Davis and seconded by Ms. Pope that the agenda be approved. The motion passed 6-0.

PRESENTATIONS:

Recognition of Jeffrey Williams, City Treasurer: Mayor Byrd presented Mr. Williams with a Proclamation recognizing his 33 ½ years of service as the City's Treasurer. Mr. Williams shared

his personal and professional work experience with the City.

Mayor Byrd recognized the participants of the Art Exhibit that was displayed in the Council Chambers. Artists included Eleanor High School students who were present for a reception and the Council meeting.

PETITIONS AND REQUESTS:

Deputy County Fire Chief Frankel (Prince George's County Fire Department) provided the Council with an update on a fire fatality that took place in New Carrollton, Maryland. Several occupants were able to escape the home except for one person who passed away. With this particular incident, a formal investigation will be conducted. Deputy Chief Frankel indicated that there were no working smoke detectors in the residence. He stated that people could receive a smoke detector by calling 311.

He provided Council with an update to their concerns from the last work session held with representatives of Prince George's County Fire Department on their response time which is now 3 minutes. There is currently staffed at the Lanham location. He noted that the County is in their first year of the software analytics that monitors the system 24/7 and he also addressed the Council on other recent fire-related events in the surrounding area.

Ms. Pope inquired about the staffing at the Lanham station. Deputy Chief Frankel indicated that there are two stations staffed at 100% capacity. The other, Station 48 is staffed with County and Volunteer career employees in rotation daily and they are struggling with staffing.

Ms. Davis noted the training and skill components that are needed for firefighters with a lack of interested people. Deputy Chief Frankel was invited to address the Council's concern about the recent events.

Mr. Roberts inquired about the career firefighters utilizing the ambulance equipment that the City helped purchase. Deputy Chief Frankel noted that the paramedics are utilizing the equipment.

MINUTES OF COUNCIL MEETINGS:

It was moved by Mr. Jordan to amend the Regular Meeting November 13, 2018, minutes by replacing the word, "Removable" to "Mobile". Ms. Davis seconded. The motion passed 6-0.

ADMINISTRATIVE REPORTS:

Ms. Ard requested Council's feedback to the letter from County Council Chairman Turner on legislative priorities. She announced that State Highway Administration has plans to repair the on-ramp that leads to Edmonston Road in March of this year. Ms. Ard indicated that a resident with an idea about shelter coverings at Buddy Attick Lake Park has requested to present to Council.

LEGISLATION:

An Ordinance to Amend Section 12-143 “Functions” of Article VIII, “Forest Preserve Advisory Board”, of Chapter 12 “Parks and Recreation” of the Greenbelt City Code

Mayor Byrd read the agenda comments. Ms. Davis introduced the ordinance for second reading and adoption.

Mayor Byrd seconded.

ROLL CALL:	Ms. Davis	- yes
	Mr. Jordan	- yes
	Ms. Mach	- yes
	Ms. Pope	- yes
	Mr. Putens	- absent
	Mr. Roberts	- no
	Mayor Byrd	- yes

The Ordinance was declared passed (Ordinance No. 1372, Book 12)

An Ordinance to Amend Article IX, “Forest Preserve”, of Chapter 12 “Parks and Recreation” of the Greenbelt City Code

Mayor Byrd read the agenda comments. Ms. Davis introduced the ordinance for second reading and adoption.

Ms. Mach seconded.

ROLL CALL:	Ms. Davis	- yes
	Mr. Jordan	- yes
	Ms. Mach	- yes
	Ms. Pope	- yes
	Mr. Putens	- absent
	Mr. Roberts	- no
	Mayor Byrd	- yes

The Ordinance was declared passed (Ordinance No. 1373, Book 12)

A Resolution to Authorize the Negotiated Purchase of Access Control Systems for the Police Department from Life Safety Systems of Arbutus, Maryland at an Estimated Cost of \$33,726

Ms. Pope introduced the resolution for the first reading.

A Resolution to Authorize the Negotiated Purchase of Packing, Shipping and Storage Services for the Museum Collection from Ely, Inc. of Forestville at an Estimated Cost of \$15,000

Ms. Davis introduced the resolution for the first reading.

Advisory Committee on Education 2020 Grant Proposals: Mayor Byrd read the agenda comments.

Ms. Mach moved that the Council approve the recommendation of 24 grant proposals totaling \$12,507.89, for the 2020 grant awards submitted by the Advisory Committee on Education. Mayor Byrd seconded.

The motion passed 6-0.

Approval of Revised Forest Preserve Guidelines: Mayor Byrd read the agenda comments.

Ms. Davis moved that the Council approve the revised Forest Preserve Guidelines. Mr. Jordon seconded.

The motion passed 5-1. (Mr. Roberts)

State Legislation: Mayor Byrd read the agenda comments.

House Bill 8 - Illegal Dumping and Litter Control Law – Yard Waste: Mayor Byrd read the agenda comments. Ms. Pope moved that Council support HB 8. Ms. Davis seconded. The motion passed 6-0.

House Bill 86/Senate Bill 136 - Transportation – Maryland Metro/Transit Funding Act – Alterations: Mayor Byrd read the agenda comments. Mayor Byrd moved that Council support HB 86/SB 136. Ms. Mach seconded. The motion passed 6-0.

House Bill 342/Senate Bill 278 - Retirement Tax Reduction Act of 2020: Mayor Byrd read the agenda comments. Ms. Pope moved that Council support HB 342/SB 278. Mr. Roberts seconded. The motion failed 2-4. (Ms. Mach, Ms. Davis, Mr. Jordan, and Mayor Byrd)

House Bill 292/Senate Bill 229 - Toll Roads, Highways, and Bridges – County Government Consent Requirement 2 – Expansion: Mayor Byrd read the agenda comments. Ms. Davis moved that Council support HB 292/SB 229. Mr. Jordan seconded. The motion passed 6-0.

House Bill 78/Senate Bill 172 - Bay Restoration Fund – Authorized Uses: Mayor Byrd read the agenda comments. Ms. Davis moved that Council support HB 78/SB 172. Ms. Mach seconded. The motion passed 5-1. (Mr. Roberts)

House Bill 130/Senate Bill 319 - Vehicle Laws – Move Over Safety Monitoring System – Authorization: Mayor Byrd read the agenda comments. Ms. Davis moved that Council support HB 130/SB 319. Ms. Pope seconded. The motion failed 3-3.

Senate Bill 161/House Bill 5 - Crimes – Hate Crimes – Use of an Item or a Symbol to Threaten or Intimidate: Mayor Byrd read the agenda comments. Mayor Byrd moved that Council support SB 161/HB 5. Ms. Davis seconded. The motion passed 6-0.

House Bill 209/Senate Bill 313 - Plastics and Packaging Reduction Act: Mayor Byrd read the agenda comments. Ms. Davis moved that Council support HB 209/SB 313. Mr. Jordan seconded. The motion passed 6-0.

PG 401 - Prince George's County – Authority to Impose Fees for Use of Disposable Bags:
Mayor Byrd read the agenda comments. Mayor Byrd moved that Council support PG 401. Ms. Davis seconded. The motion passed 6-0.

COUNCIL ACTIVITIES: Council noted their attendance at the following events.

Roosevelt Center Merchants' Association – Ms. Davis
Prince George's County Municipal Association, Mt. Rainier – Ms. Davis
Chesapeake Bay Policy Committee, COG, Conference Call – Ms. Davis
District 22 15th Annual Annapolis Reception – Mayor Byrd, Mr. Jordan, Ms. Davis, and Ms. Mach
MML Legislative Committee, Annapolis – Ms. Davis
Legislative Committee, COG, Conference Call – Ms. Davis
Prince George's Elected Municipal Women, Edmonston – Ms. Davis
New Deal Café 25th Anniversary Kick-Off Celebration – Mayor Byrd, Ms. Davis, and Ms. Pope
Special presentation of "Just Mercy", OGT – Ms. Davis

COUNCIL REPORTS: None

MEETINGS: Council reviewed the meeting schedule.

ADJOURNMENT: Ms. Mach moved to adjourn the meeting. Mr. Roberts seconded. The motion passed 6-0.

Mayor Byrd adjourned the regular meeting of Monday, January 27, 2020, at 10:41 p.m.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held January 27, 2020.

Colin A. Byrd
Mayor

WORK SESSION OF THE GREENBELT CITY COUNCIL Monday, February 3, 2020, on the Beltway Plaza Redevelopment – Preliminary Plan on Subdivision.

Mayor Byrd started the meeting at 8:01 p.m. The meeting was held in the Council Room of the Municipal Building.

Present were: Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, and Mayor Colin A. Byrd. Councilmember Rodney M. Roberts was absent due to illness.

Staff members present were: Nicole Ard, City Manager; Molly Porter, Community Planner; Charise Liggins, Economic Development Coordinator; and Bonita Anderson, City Clerk.

Also present were: Matt Lincoln and Alex Villegas, Rodgers Consulting; Mike Lenhart, Lenhart Traffic Consulting; Kap Kapastin, Quantum Companies; Keith Chernikoff, Advisory Planning Board (APB); Konrad Herling; Marty Gavin, Senior Citizens Advisory Committee (SCAC); Rohanie Bacchus, Bill Orleans, and others.

Ms. Porter provided Council with an update on the comment response from the January work session. She addressed the transportation comments which consisted of a Traffic Impact Study (TIS). Ms. Porter noted that the TIS doesn't include all pertaining intersections. Ms. Porter noted there is a cost cap, and that the Planning staff met with the Prince George's County Transportation staff, the State Highway Administration staff and the applicant to examine bicycle and pedestrian access adequacy.

There was a discussion regarding the housing options. Ms. Porter stated staff recommends that 25% of the total dwelling units should be for-sale units but no less than 15%. Mr. Putens suggested the recommendation should be no less than 25%. Ms. Mach agreed with Mr. Putens regarding a 25% diverse housing type. She noted that cooperative housing is extremely affordable. Based on a question asked by Ms. Davis, Ms. Porter stated that enforcement of the 25% diverse housing would be through an MOU.

Based on a question asked by Mr. Jordan, Ms. Porter stated the sidewalk on the western side of Cherrywood Lane would be completed from Greenbelt Metro Drive down to the driveway to the drug store. She noted that the requirement is the sidewalk only, not the elements of the Cherrywood Lane Complete Greenstreet project.

There was a discussion regarding the roundabout by Street B. Mr. Chernikoff, chairman of APB, explained the modification to the area where Wendy's is currently located as an incentive to the City. He noted the recommendation to revise the additional usable open space on Parcel 26 by removing the residential component from the parcel and providing a green roof over the existing parking that would be accessible to the public.

Ms. Marty Gavin, Senior Citizen Advisory Committee, noted some suggestions from Riderwood Senior Community, as well as shuttle buses for transporting the seniors from one side of the City to the other to patronize the plaza. She explained the need to knit the buildings together. Ms. Gavin recommends types of restaurants and dietary restrictions for seniors and swimming options. She requested additions and conditions. Ms. Davis commented that she had great ideas

but Riderwood is a community in itself and that this proposed project is not just for senior housing.

Ms. Mach noted that she recommend a shuttle to operate throughout the City. Mr. Jordan stated that it was a great idea to have a shuttle to retail to make it seamless for residents to shop.

Mr. Lincoln provided highlights of the revised proposal, he explained the breakdown of the Breezewood district, which is multifamily units, and how Franklin Park Apartments residents would find a parallel way to the center. He explained the parking structure was comprised of above and ground-level parking. Mr. Lincoln noted that the plan hasn't increased the housing component. He stated that the proposed project provides a walkable and bikeable community. The recommendation is to improve that area with sidewalks and additional pedestrian connectivity. Mr. Lincoln advised that as the project is phased there is connectivity and larger pedestrian gateway. He explained that the mixed-use development would allow retail at the bottom of building and housing above the retail. He mentioned some of the amenities that will be provided include swimming pools, a fitness center, and Wi-Fi Cafes.

Mr. Jordan inquired about the lighting. Mr. Lincoln replied that there would be regulatory lighting around the perimeter of the property, which will be publicly maintained. He stated that the inside of the property lighting would be privately maintained and owned.

Based on a question asked by Ms. Davis, Mr. Villajas noted that the parking would be above ground, only.

Ms. Mach inquired about the existing stores being a part of the proposed plan. Mr. Lincoln noted that the small retail stores will be in and around but can't advise which stores will be at the plaza.

Ms. Pope expresses gratitude for the visual presentation and she noted that she was in favor of inclusionary zoning. She noted that development would support senior housing and workforce housing.

Based on a question asked by Mr. Jordan, Mr. Lincoln advised that the roadway would be an impervious surface throughout the development. Mr. Jordan asked about the comparison of the proposed project to others, for example, Prince George's Plaza, which has residential surrounding the retail. Mr. Lincoln noted that the developers were providing residential which is an anchor of the lifestyle centers.

Ms. Davis inquired about the stormwater management requirements. Ms. Porter noted that the County would provide the requirements. Ms. Davis suggested more medical centers, clinics, and daycare. Ms. Mach suggested a cooperative childcare center. Ms. Davis also inquired about street naming and incorporating historic names into the plans. She also expressed concern about tall buildings closes to the roadway.

Mr. Jordan noted the access roadway would provide for bicycle usage. There was a discussion on the gas station parcel, which is not a part of the proposed plan. Mr. Lincoln showed a proposed modification for site access. Mr. Jordan noted that the area needs to be pedestrian accessible for Greenbelt Station residents.

Mr. Chernikoff inquired about the restaurant visualization. He advised there is a layout similar in Virginia and that this will be a focal point for the proposed plan.

Mr. Herling expressed concerns about developing a community without inclusionary zoning for workforce housing. Ms. Porter noted that this was not included in the new guidelines; however, there was a condition in the MOU that was agreed on in the event inclusionary zoning becomes available at the County level.

Ms. Davis stated the inclusionary zoning was being discussed on the County level.

Mr. Orleans stated that Rodgers Consulting should participate in the City Council visionary work session. He advised he would be in favor of a shuttle. Mr. Orleans noted there was no access for emergency vehicles. He provided a timeline of the proposed future of the City's redevelopment and the lack of connectivity.

Mr. Mason Nelson, attorney for Franklin Park Apartments, noted that there is a disconnect on the access points to Greenbelt Road, that County staff just rejected the plan, plan was filed too late with the County, and the process was moving too fast.

Based on a suggestion made by Ms. Davis, Ms. Porter advised she would add buses to the conditions during the Conceptual Site Plan.

Mr. Putens wants to resolve the conflict with the current plans. He stated he has a concern about the sloped area of the development. Mr. Villegas advised the Master Plan Trail is proposing to connect that area.

Mr. Jordan inquired about Berwyn Heights's input. Mr. Kapastin noted Berwyn Heights provided two comments, regarding the safety of residents crossing Greenbelt Road and environmental concerns.

Ms. Mach requested adding that the shuttle goes to Roosevelt Center, under the proposed condition.

Ms. Davis noted that there is only one tot-lot and suggested that the property needed more. She also requested that every Detail Site Plan that comes forward has a list of Council's conditions and recommendations. Ms. Porter stated that the current conditions will be valid going forward and any additional conditions that are agreed upon between the City and the applicant would be listed separately. Ms. Davis requested that elevated walkways could be included as a recommendation.

Ms. Bacchus's concern there needs to be additional recreation for seniors.

Informational Items

Ms. Davis inquired about the scheduling of the ACE awards. Ms. Mach explained that the focus should be on the awards ceremony. Mr. Jordan agreed with Ms. Davis to have a work session after the ACE awards.

Ms. Davis suggested having stakeholders meetings on Saturdays, as well as budget work sessions. She noted that budget work sessions for Public Safety, CART, Recognition Groups, and Recreation could be held on Saturday meetings.

Ms. Pope suggested emailing, questions, and comments ahead of budget work sessions.

Mr. Putens has concerns about the ownership of parcels near Beltway Plaza. He requested a copy of a past court decision on a case regarding piece milling at Greenbelt Metro Station. Ms. Mach noted that she has the case summary that Mr. Putens requested.

Mr. Jordan moved that Council hold a Closed Session on Monday, February 10, 2020, at 7:00 p.m., in accordance with the General Provisions Article, Section 3-305(b)(9) of the Annotated Code of Public General Laws of Maryland to discuss collective bargaining negotiations between the Fraternal Order of Police Lodge 32 and the City.

Ms. Davis seconded.

ROLL CALL:

<i>Ms. Davis</i>	<i>- Yes</i>
<i>Mr. Jordan</i>	<i>- Yes</i>
<i>Ms. Mach</i>	<i>- Yes</i>
<i>Ms. Pope</i>	<i>- Yes</i>
<i>Mr. Putens</i>	<i>- No</i>
<i>Mr. Roberts</i>	<i>- Absent</i>
<i>Mayor Byrd</i>	<i>- No</i>

The motion passed 4-2 (Mayor Byrd and Mr. Putens opposed).

Mr. Byrd requested an email on calendar changes.

Ms. Ard reminded Council, on behalf of Mr. Moran, if Council had any edits and comments regarding the letter, please submit them.

The meeting ended at 10:14 p.m.

Respectfully submitted,

*Bonita Anderson
City Clerk*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, March 2, 2020, for the purpose of interviewing a candidate for a City Advisory Group.

The meeting began at 7:41 p.m. It was held in the Library of the Municipal Building.

PRESENT WERE: Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, and Mayor Colin A. Byrd.

Councilmembers Silke I. Pope, Edward V. J. Putens, and Rodney M. Roberts were absent.

STAFF PRESENT: Bonita Anderson, City Clerk.

Temitope Adeyeye was interviewed for appointment to the Senior Citizens Advisory Committee.

The meeting was adjourned at 7:57 p.m.

Respectfully submitted,

*Bonita Anderson
City Clerk*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, March 2, 2020, with Hanover Parkway Bikeway Facility Study.

Mayor Byrd started the meeting at 8:01 p.m. The meeting was held in Room 201 of the Community Center.

Present were: Councilmembers Judith F. Davis, Leta M. Mach, Emmett V. Jordan, Rodney M. Roberts, and Mayor Colin A. Byrd. Councilmember Silke I. Pope was unable to attend due to illness. Councilmember Edward V.J. Putens was absent.

Staff members present were: Nicole Ard, City Manager; Terri Hruby, Director of Planning and Community Development; and Bonita Anderson, City Clerk.

Also present were: Brain White, Sabra & Associates; Rohanie Bacchus, Greenbelt East Advisory Coalition (GEAC); Marty Gavin, Senior Citizens Advisory Committee (SCAC); John Campanile; Kevin Fisher; Bill Orleans.

Ms. Hruby provided a brief background history of the Hanover Parkway Bikeway Facility Study. She explained that in November 2017 the City was awarded a grant from the Maryland Department of Transportation Bikeway Program for the Hanover Parkway Bikeway Feasibility Study and Design Plans Project. She mentioned that the project includes the Hanover Parkway corridor and 30% designs of the bicycle facilities in a priority area.

Mr. White provided a PowerPoint presentation.

Mr. White stated the project spans from, 1.9 miles, just south of Greenbrook Drive to past the Spellman Overpass. He mentioned that the project would maintain all the trees and minimize the impacts of on-street parking. Mr. White presented two options; Option A - On-road bike lanes, consisting of a road diet (take away one or more lanes and replacing them with non-vehicular lanes), with two medium on-road protected bike lanes. Mr. White explained that the bike lane protection was median to curb protection, and it was a plant and grass filled. Mr. White noted that Option B - is a 10-foot Side Path, off-road. He stated that the trail is either against the curb or behind the tree line, depending on the placement of the roadside trees.

Mr. White advised of the impacts of both options is minimal. There would be traffic impacts on side streets south of Hanover Parkway at Greenway Center Drive with option A. Mr. White explained that both options there would require stormwater mitigation.

Mr. White commented that there was good community feedback and a strong preference for option B. He noted there was a strong desire for more connections across Hanover Parkway, particularly between Ora Glen Drive and Greenbelt Road.

Mr. Roberts inquired about the off-road design north section of Greenbelt Road up towards Hanover Parkway. Mr. White responded that the trail would be between the Bradford Pear tree and the curb and then there would be a shallow depth retaining wall next to Eleanor Roosevelt High School. Mr. Roberts stated he liked the off-trail option, it's safer for the bikers to use, and recommended a previous road. Mr. Jordan noted the Bradford Pear tree is in poor health condition.

Ms. Davis requested two detailed cost plans, for pervious and non-pervious roads.

Based on a question asked by Ms. Davis, Mr. White noted that the on-road trail would be only on the east side of Hanover Parkway at Greenbelt Road.

Ms. Mach noted that she was leaning towards the off-road design because it would be safer. She stated that personally the on-road design wasn't safe.

There was a discussion regarding the cost of the design. Mr. White explained that option A cost between \$300,000 to \$900,000 due to the signing and marking, trail construction, stormwater management, maintenance of traffic, trail/sidewalk ramp reconstruction, and bike lane protection. Options B cost \$750,000 due to signing and marking, trail construction and excavation, stormwater management, trail/sidewalk ramp reconstruction, and low retaining wall - partial trail section. Mr. White stated to budget for \$3, 00 per year maintenance.

Mr. White explained the next steps in the phase -, including obtaining funds for the final design and permitting. He mentioned there were state grants available, Bikeway Grant, through State Highway Administration.

Ms. Davis noted that the Greenbelt Advisory Committee on Environmental Sustainability (Green ACES) suggested a hybrid trail. A trail that is on road from Greenbelt Road to Mandan Road with concrete stripes and off-road on the south side.

Ms. Bacchus noted that the GEAC recommends option B and inquired about the trail not going to Good Luck Road. Mr. White stated the City requested design services that stopped at the trail at Schrom Hills Park. Ms. Hruby stated it was a funding issue, and there are already existing trails buffers that provide bike and pedestrian trails along Good Luck Road. She also stated it that will be addressed but not in this phasing of the project.

Ms. Gavin suggested having a protector lane between drivers and the bike lane would slow down the speeding vehicles. She complained about the speeding on Hanover Parkway. Mr. White noted that the City could proceed with option B and add in the road diet to slow the traffic.

Mr. Campanili, 15 S Laurel Hill Road, noted that he worried about pedestrian safety due to speeding cyclists. He asked that a sign-requesting cyclist to give a warning before passing pedestrians on the trails to be posted.

Mr. Jordan noted that he is more in favor of option B.

Ms. Mach inquired would there be a separate sidewalk for pedestrians and the bike lanes. Mr. Jordan noted that the pedestrians typically l walk on the western side of Hanover Parkway and the eastern side is underutilized. Ms. Davis advised the trail will be a biker/hiker trail and it would be used for both.

Ms. Davis noted that she was in favor of option B.

There was a discussion on placing option B on an upcoming agenda.

Informational Items

Mr. Jordan stated that he would like to expand the Enterprise Zone down Edmonston Road down to the HUB Zone. Ms. Hruby stated staff is investing the prozed and would engage to see if the enterprise zone could be expanded.

Ms. Davis noted that she found a 2007 letter from the Maryland Department Transportation (MDOT) that states the MDT has a long-term lease agreement from 2013 to the parking facility at the Greenbelt Armory. She stated the letter further stated that if the City wanted to make any changes, the City needed to contact MDT. She inquired was the lease agreement was renewed.

Ms. Davis stated that she located the City's social media policy and inquired if Mr. Pounds would follow-up on the policy. She requested an updated policy be distributed to Council.

Ms. Davis noted that at the last Four Cities Meeting, the City of Bowie had speed cushion. She requested that Planning Staff inquire what a speed cushion is. Mayor Byrd noted that speed cushion is for firetrucks.

Ms. Davis provided Ms. Ard an article regarding the review of the Greenbelt Homes Inc. (GHI) and the City of College Park visioning session in 2008. (I think this was Greenbelt's yet I could be wrong).

Ms. Davis requested the results of the Public Works Telephone Pole Survey that was conducted around the City. Ms. Ard stated she would send the follow-up information.

Ms. Davis gave a brief report on the Prince George's County Environmental Forum that was held in February 2020.

Ms. Ard advised that she wanted Council to have the opportunity to comment on a letter, regarding street light legislation from Delegate Carr. She stated that Mr. Moran needed the comments back by tomorrow, so the letter could be sent out. Ms. Davis noted she sent in her reply. She advised of another letter that should not be sent out regarding the Baltimore - Howard County Bill, Community Parks and Playgrounds had been withdrawn.

The meeting ended at 9:37 p.m.

Respectfully submitted,

*Bonita Anderson
City Clerk*

City Council Agenda Item Report

Meeting Date: May 11, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: COMMUNICATIONS

Agenda Section:

Subject:

Arts Advisory Board (AAB) - Report 20-2 (Recommended Enhancements to Lighting in Roosevelt Center)

Suggested Action:

It is recommended that Council accept this report and consider it on the agenda of a future meeting.

Attachments:

[AAB Report 20-2 Roosevelt Center Lighting.pdf](#)

Greenbelt Arts Advisory Board Report 20-2

To: Greenbelt City Council

Date: March 10, 2020

Subject: Recommended Enhancements to Lighting in Roosevelt Center

At the January 7, February 4, and March 3, 2020 meetings of the Greenbelt Arts Advisory Board, members discussed a range of possibilities for enhanced, year-round lighting in Roosevelt Center. The discussion was initiated by member Effie Levner, responding to the attractiveness of the city's holiday lighting in the Center. The board unanimously agreed that lighting all year round in specific places throughout Roosevelt Center will make the space feel more inviting, safe and festive for citizens and visitors.

To get additional feedback from the community, on February 19, 2020 AAB representatives met with the Roosevelt Center's Merchants Association (RCMA). The RCMA was very receptive to the board's initiative. You can view the attached comments from those who were unable to make it to the meeting.

Our intention in this report is to formally request Council to fund and implement the following lighting enhancements in Roosevelt Center:

- Lighting to place emphasis on Greenbelt's historic Resettlement Administration sculpture "Mother & Child". The Community Center already has evening lighting on the side of the building highlighting the historic reliefs.
- All year round, season-specific lighting throughout Roosevelt Center to create an inviting and festive atmosphere. For example: having holiday lights up during the fall and winter seasons and putting up market lighting during the spring through fall seasons. Atmospheric evening lighting will encourage socialization, add charm and emphasize the beauty of Roosevelt Center throughout the year.
- Add ground level lighting to the following areas to help better define the space of Roosevelt Center and increase pedestrian safety.
 - Going down the steps towards the Greenbelt Arts Center. This will help to show that Roosevelt Center continues on behind the Mother & Child sculpture.
 - The pathway next to the New Deal Cafe & WMCRP Architects. This area is very dark at night and could use additional lighting.
- Consider the possibility of using environmentally-friendly products such as solar-powered lights with timers, to help reduce light pollution.
- Per Konrad Herling's suggestion in the attached feedback from the RCMA, look into having the lights on two of the original buildings in Roosevelt Center fixed.

AAB members present at the March 3, 2020 board meeting unanimously agreed to advance this request. Thank you for your consideration and support of the Board's initiative.

Respectfully Submitted,
Kristin Stenson, Chair
Arts Advisory Board

Attachments:

Lighting in Roosevelt Center PowerPoint (attached separately)

Feedback from the Roosevelt Center Merchants Association (below)

Feedback from Roosevelt Center Merchants Association members regarding AAB's recommendations to enhance lighting in Roosevelt Center

Overall, I think RCMA is in agreement that the lights are a wonderful addition to the Center, especially in the colder months when our signature trees and overall greenery is somewhat lacking. By the same token, there is value in the lighting feeling "special" during the holiday period and I worry that the specialness would wear off if they were up year round.

Probably the happy medium would be if we could have a low level of lighting year round, with added elements for the holidays, if that makes sense?

Happy to discuss further, or if you wanted to be on the agenda for RCMA to get their opinions, I'd be glad to do that too.

Best wishes,
Caitlin McGrath
Friends of Greenbelt Theatre

Hi Caitlin,
I fully support additional lighting of "any kind" in Roosevelt center, it adds to the overall aesthetics and gives the center "life". Glad the city is open to it. Maybe we can get the security cameras working again once we have light down there?
Respectfully,

Brandon Cole, CISSP, C|EH
Technical Director
Choice Clinical Services
202-570-4050
brandon.cole@choiceclinical.com
www.choiceclinical.com

I LOVE all of these ideas! More lighting is definitely needed in the town.
I bet the police will support this idea as well, that if there is more light there is less crime.
I fully support this endeavor and I think it will make more people want to be in the town socializing at the various businesses.
Thanks!
Gretchen Schock
www.BeeYogaFusion.com

I agree, the center could use more lighting. It's safer and more appealing. Would be nice to have more lighting on both levels.

Linda Ivy
Realty 1, Inc

I like the ideas presented.

My observations are as follows.

1. More lighting in Roosevelt Center makes it safer for people, and gives greater security for merchants. It would probably also enhance the performance of the security camera system.
2. Solar-powered lighting is much preferable to reduce our use of electricity.
3. We especially need more lighting on the pathways identified on the stairway from the plaza to GAC and the sidewalk along the Cafe. This is especially important because the landlord of the building housing the Cafe, Mr. Christacos, does not seem particularly interested in maintaining the lighting for which, I believe, he is responsible along the Cafe.

Michael Hartman
Board of Directors, New Deal Cafe

I like it but the lights that are on both of the two original buildings should be lit as well. They have been off for more than 40 years.

Konrad Herling, Greenbelt Arts Center and the Prince George's Arts and Humanities Council

If you all would like assistance designing a new lighting plan for the center, I would be happy to provide my company's services free of charge.

There are many aspects to consider, including lumen output, efficiency, color temperature, control, and aesthetics. I can help navigate between the advantages and disadvantages of various lighting systems along these variables.

Let me know if I can be of help.

Mike
Perfect Lighting and Sound; Roosevelt Center property manager

City Council Agenda Item Report

Meeting Date: May 11, 2020

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: LEGISLATION

Agenda Section:

Subject:

Resolution for State Enterprise Zone Designation

- 2nd Reading, Adoption

Suggested Action:

Reference:

Memo, C. Liggins, 04/24/2020

Resolution

Enterprise Resolution

Tract 806713

Tract 806714

Commerce Public Notice to Modify Tax Incentive Timeframes

District 1 - Dernoga and District 4 - Todd Turner

Enterprise Zones - Greenbelt

Enterprise Zones and Focus Area - At a Glance

EZ Businesses Example

At the March 10, meeting, Council discussed the Enterprise Zone resolution. The Enterprise Zone is an area of a county, city, or town in which state and local incentives are offered to encourage the expansion of existing businesses and the attraction of new business investment and jobs. The Enterprise Zone is designated by the State of Maryland and provides 10-year tax credit incentives for businesses to locate and expand within the Zone. The Focus Areas are locations within the Enterprise Zone that offer even more valuable tax credit incentives for businesses. Prince George's County Enterprise Zone program is administered by the Prince George's County Economic Development Corporation.

Prince George's County is submitting an application to the State to re-designate the Enterprise Zone and Focus areas. To do so, the County's EDC needs a signed resolution from each affected municipality. Staff received a request from the County's EDC to include a proposed focus area within the Enterprise Zone located in Greenbelt.

City staff received the new maps and financial information at the end of the day on May 8th and as of the agenda's printing had not yet had an opportunity to fully review the material. This item may need to be rescheduled if sufficient information is not received by the City. Also, staff awaits County confirmation of the schedule for submission to the State and if this item can be submitted for a future Council meeting. Ebony Stocks, Vice President, PGEDC and Andre Plumber, Financial Services Program Manager, may attend virtually.

Mr. Putens introduced the resolution for first reading and moved suspension of the rules in order to allow second reading and passage of the resolution. Mr. Jordan seconded. The motion passed 4-3. (Mayor Byrd, Ms. Davis, and Mr. Roberts)

Mr. Putens introduced the resolution for second reading and adoption. Ms. Pope seconded. Council discussed the designation area and tax credit incentives for businesses. It was moved by Ms. Davis to table the resolution until the next Council meeting. Ms. Mach seconded. The motion passed 6-1. (Mr. Roberts)

It is recommended that Council introduce this resolution for second reading and adoption.

Attachments:

[Memo, C. Liggins, 04/24/2020.pdf](#)

[Enterprise Zone Resolution 3.6.20 DRAFT.pdf](#)

[Tract 806713 - reduced size.pdf](#)

[Tract 806714 - reduced size.pdf](#)

[Commerce Public Notice to Modify Tax Incentive Timeframes.pdf](#)

[District 1 - Dernoga and District 4 - Todd Turner.pdf](#)

[Enterprise Zones - Greenbelt.pdf](#)

[Enterprise Zones and Focus Area - At a Glance.pdf](#)

[EZ Businesses Example.pdf](#)

City of Greenbelt, Maryland
Memorandum

TO: Nicole Ard, City Manager

FROM: Charise Liggins, Economic Development Coordinator

Date: April 24, 2020

SUBJECT: Resolution for Enterprise Zone Designation, 2nd Reading, Adoption

Background

The Enterprise Zone is an area of a county, city or town in which state and local incentives are offered to encourage the expansion of existing businesses and the attraction of new business investment and jobs. The Enterprise Zone is designated by the State of Maryland and provides 10-year tax credit incentives for businesses to locate and expand within the Zone. Prince George's County Enterprise Zone program is administered by the Prince George's County Economic Development Corporation.

City Council Request for Further Information

On Tuesday, March 10th, 2020, Andre Plummer, Financial Services Manager for Prince George's County Economic Development Corporation, presented an overview of the Enterprise Zone and benefits to City Council. He also requested that Council adopt a resolution to designate portions of Greenbelt as an Enterprise Zone. Council provided feedback and requested additional before they make a move to vote on the resolution. The following information was requested:

- Updated Census map showing Greenbelt qualification in Enterprise Zone.
- In addition to the proposed Beltway Plaza Mall section, a request was made to also include Franklin Park at Greenbelt Station and Edmonston Road in the proposed Enterprise Zone for Greenbelt as well as the Greenbelt locations requested by Quantum Companies.
- Further explanation on benefits to City of Greenbelt for participating in the Enterprise Zone.
- Outline economic benefits of businesses to county/municipality from businesses that took advantage of the Enterprise Zone tax credits.

Review of Additional Information

Staff reviewed and discussed the updated information provided by Mr. Plummer along with Kap Kapastin of Quantum Companies. These items included:

- Updated Census maps highlighting the two Greenbelt Census tracts (806713, 806714) that qualify for Enterprise Zone Designation. The two maps highlight the proposed Beltway Plaza Mall section, Franklin Park at Greenbelt Station, Edmonston Road and the commercial properties west of Cherrywood Lane to be included for proposed Enterprise Zone for Greenbelt at the request of Quantum Companies.
- Further explanation of Enterprise Zone benefits for City of Greenbelt participation. They include:
 - Municipal Benefits: (direct investment into communities, improves real property, increases area land values, attracts additional development.
 - Business Benefits: (improves expansion feasibility, improves cash flow by lowering operating costs; meet community service goals; increases marketability for building owner.
 - No municipal match for incentives required.
 - Per Prince George's County Office of Finance - Treasury Division, a portion of the 50% County reimbursement is disseminated to the impacted municipality.

- Examples of economic benefits of businesses to county/municipality from businesses that took advantage of the Enterprise Zone tax credits.

Conclusion

Staff requested and is awaiting further clarification from Mr. Plummer. The requested clarification is listed below:

- Updated Enterprise Zone maps to include the two census tracts (806713, 806714) that were shared so that it is clear that Edmonston Road, commercial part of Franklin Park and the commercial locations in Greenbelt west of Cherrywood Lane are now included. If possible, highlight that Edmonston Road is a HUB zone on the map.
- In the EZ Business examples, include municipalities for each example provided.
- Further explanation from Prince George's County Treasury Division on how a portion of the 50% County reimbursement is disseminated to the impacted municipalities.

Introduced: Mr. Putens
1st Reading: March 10, 2020
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX

RESOLUTION FOR ENTERPRISE ZONE DESIGNATION

WHEREAS, a State Enterprise Zone designation has been proposed for an area that includes the City of Greenbelt; and

WHEREAS, a State Enterprise Zone designation is a tool for the County and municipal governments to promote economic development; and

WHEREAS, a State Enterprise Zone designation would provide state income, County real property, and County business personal property tax credits that could be instrumental in attracting new business investment to communities that have been targeted for revitalization;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the City of Greenbelt support the ten-year designation of a State Enterprise Zone designation within our boundaries.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of March 10, 2020.

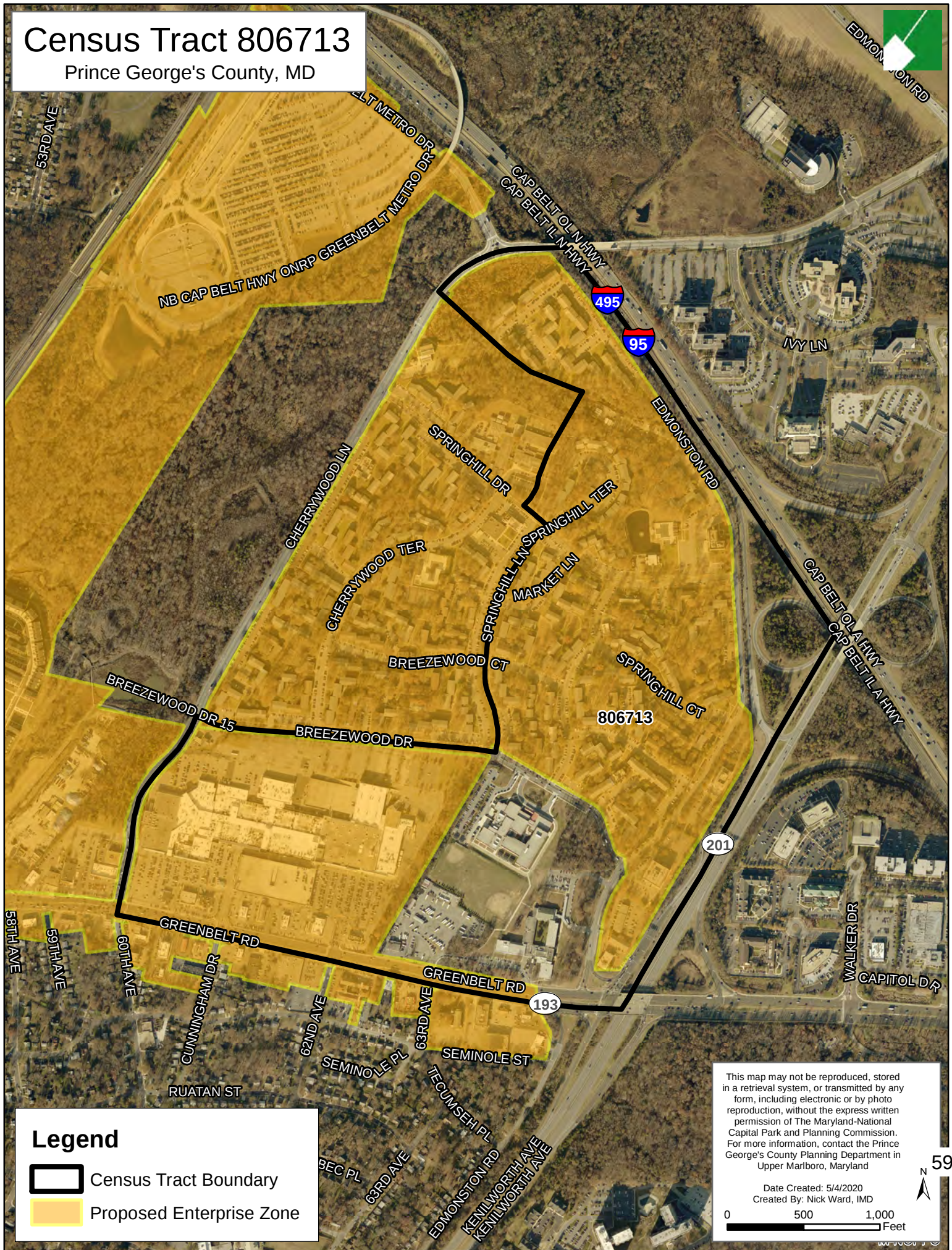
Colin A. Byrd, Mayor

ATTEST:

Bonita Anderson, City Clerk

Census Tract 806713

Prince George's County, MD



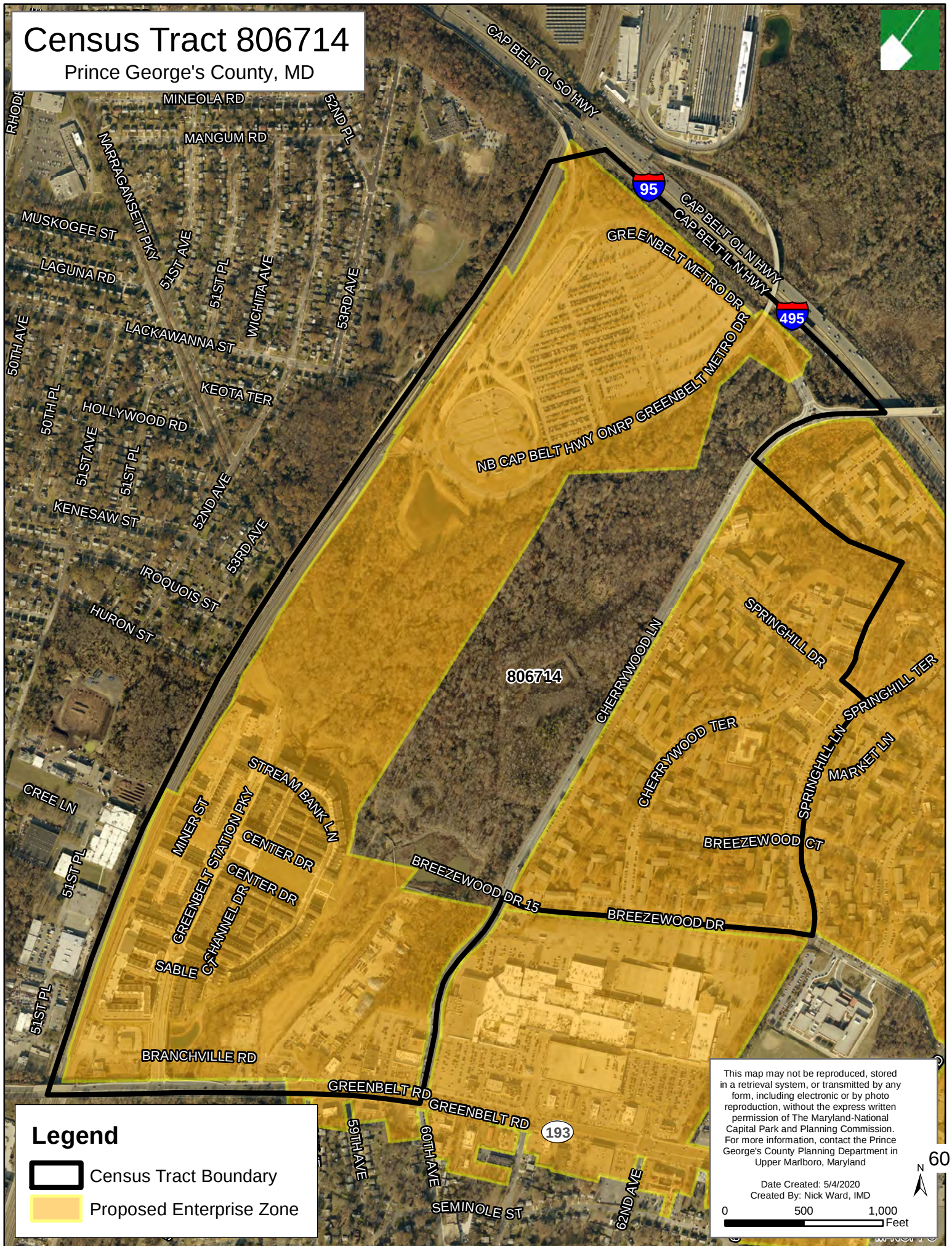
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Date Created: 5/4/2020
Created by: Nick Ward, IMD

0 500 1,000 Feet

Census Tract 806714

Prince George's County, MD



NOTICE

This notice is given by Kelly M. Schulz, Secretary of the Maryland Department of Commerce, acting pursuant to the Proclamation of Governor Lawrence J. Hogan, Jr. (the “Governor”) dated March 5, 2020 proclaiming a state of emergency and a catastrophic health emergency related to COVID-19, as it may be amended or renewed from time to time, and the Order of the Governor dated March 12, 2020 entitled “Extending Certain Licenses, Permits, Registrations, and Other Governmental Authorizations, and Authorizing Suspension of Legal Time Requirements”, as it may be amended from time to time, after finding that the action(s) described herein will not endanger the public health, welfare, or safety.

1. Enterprise Zones

The submission date of an application for designation, renewal or expansion of an Enterprise Zone and the designation of a Focus Area in an Enterprise Zone, codified in Maryland Annotated Code, Economic Development Article, §5-701(g) and Code of Maryland Regulations 24.05.01.04B(12), **is suspended**. Any effect of Maryland Annotated Code, Economic Development Article, §5-701(g) and Code of Maryland Regulations 24.05.01.04B(12) inconsistent with the foregoing is hereby suspended.

2. Biotechnology Investment Incentive Tax Credit

- (i) The timeframes in which an investor must (i) make an investment in a qualified Maryland biotechnology company under Maryland Annotated Code, Tax-General Article §10-725(c)(4)(i) and Code of Maryland Regulations 24.05.03.06A, and (ii) provide proof of investment to Commerce under Maryland Annotated Code, Tax-General Article §10-725(c)(4)(ii) and Code of Maryland Regulations 24.05.03.06B, **are suspended**. During the period of suspension, the investor must make the investment in the qualified Maryland biotechnology company and provide proof of investment to Commerce within a 60-day period beginning on the issue date of the initial tax credit certificate. Any effect of Maryland Annotated Code, Tax-General Article §§10-725(c)(4)(i) and Code of Maryland Regulations 24.05.03.06A and .06B inconsistent with the foregoing is hereby suspended.

- (ii) The timeframe in which Commerce must rescind an initial tax credit certificate if an investor fails to make an investment and provide Commerce with its proof of investment under Maryland Annotated Code, Tax-General Article §10-725(c)(4)(iii) and Code of Maryland Regulations 24.05.03.09A, **is suspended**. During the period of suspension, Commerce will not rescind an initial tax credit certificate as long as an investor makes the investment in the qualified Maryland biotechnology company and provides Commerce with its proof of investment within a 60-day period beginning on the issue date of the initial tax credit certificate. Any effect of Maryland Annotated Code, Tax-General Article, §10-725(c)(4)(iii) and Code of Maryland Regulations 24.05.03.09A inconsistent with the foregoing is hereby suspended.
- (iii) The requirement that Commerce issue a final tax credit certificate to a qualifying investor within 30 days after the investor files its proof of investment under Code of Maryland Regulations 24.05.03.07B, **is suspended**. Any effect of Code of Maryland Regulations 24.05.03.07B inconsistent with the foregoing is hereby suspended.

3. Cybersecurity Investment Incentive Tax Credit

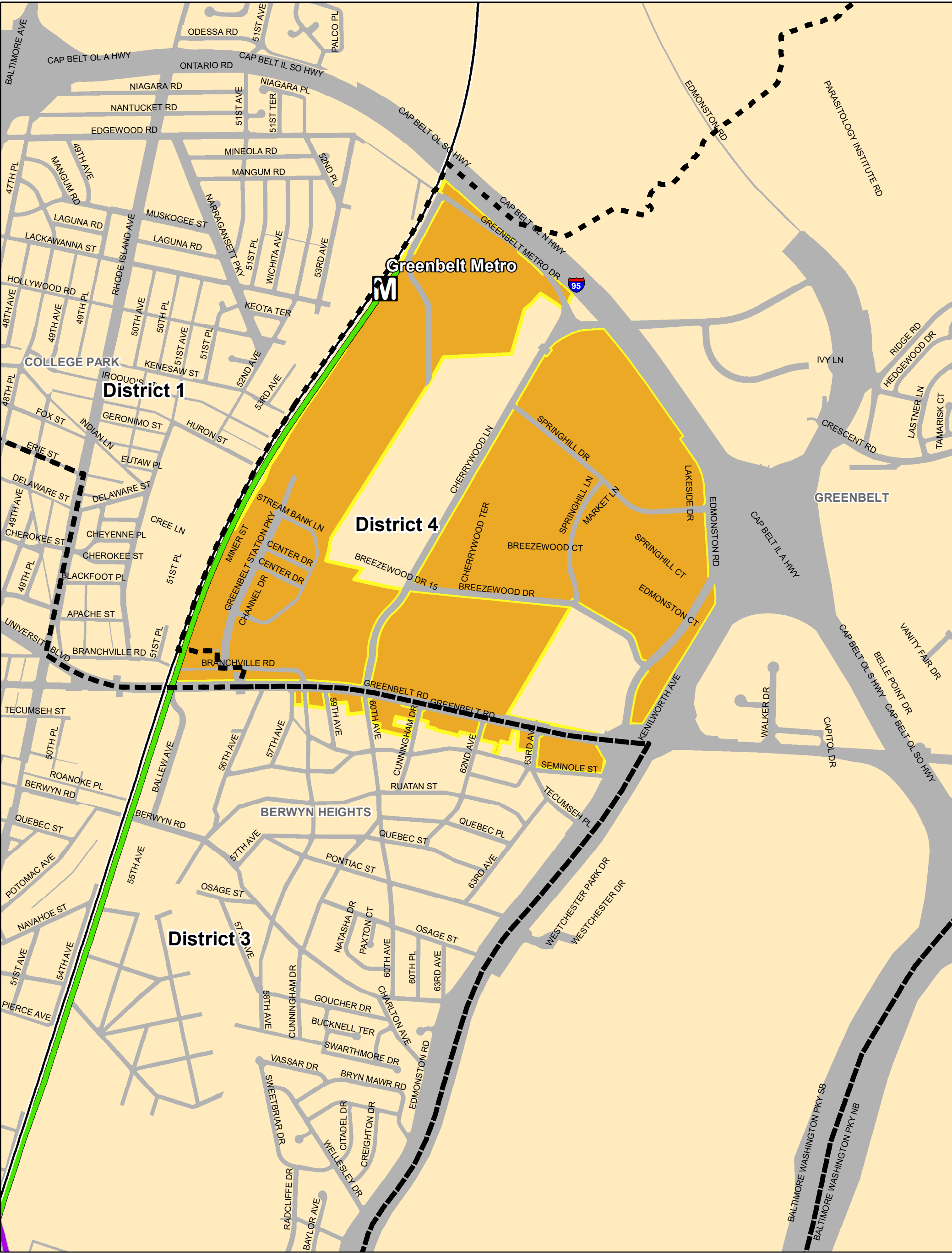
- (i) The timeframes in which an investor must (i) make an investment in a qualified Maryland cybersecurity company under Maryland Annotated Code, Economic Development Article, §10-733(c)(2)(i), and (ii) provide proof of investment to Commerce under Maryland Annotated Code, Tax-General Article, §10-733(c)(2)(ii), **are suspended**. During the period of suspension, the investor must make the investment in the qualified Maryland cybersecurity company and provide proof of investment to Commerce within a 60-day period beginning on the issue date of the initial tax credit certificate. Any effect of Maryland Annotated Code, Tax-General Article §§10-733(c)(2)(i) and (ii) inconsistent with the foregoing is hereby suspended.
- (ii) The timeframe in which Commerce must rescind an initial tax credit certificate if an investor fails to make an investment and provide Commerce with its proof of investment under Maryland Annotated Code, Tax-General Article, §10-733(c)(2)(iii), **is suspended**. During the period of suspension, Commerce will not rescind an initial tax credit certificate as long as an investor makes the investment in the qualified Maryland cybersecurity company and provides Commerce with its proof of investment within a 60-day period beginning on the issue date of the initial tax credit certificate. Any effect of Maryland Annotated Code, Tax-General Article §10-733(c)(2)(iii) inconsistent with the foregoing is hereby suspended.

This Notice is effective immediately and shall remain in effect until 30 days after the state of emergency has been terminated and the proclamation of the catastrophic health emergency has been rescinded.



Kelly M. Schulz
Secretary

Enterprise Zone Updates - Districts 1 and 4



Enterprise Zone

- Proposed for redesignation - Expired 2019
- Expired 2019
- Proposed for new designation or expansion

Metro Lines & Stations

- Proposed Purple Line
- Green Line
- Camden and Penn Line
- Existing Metro Stations

Focus Area

- Proposed for redesignation - Expired 2019
- Expired 2019 - Redesignated as Enterprise Zone
- Proposed for new designation or expansion

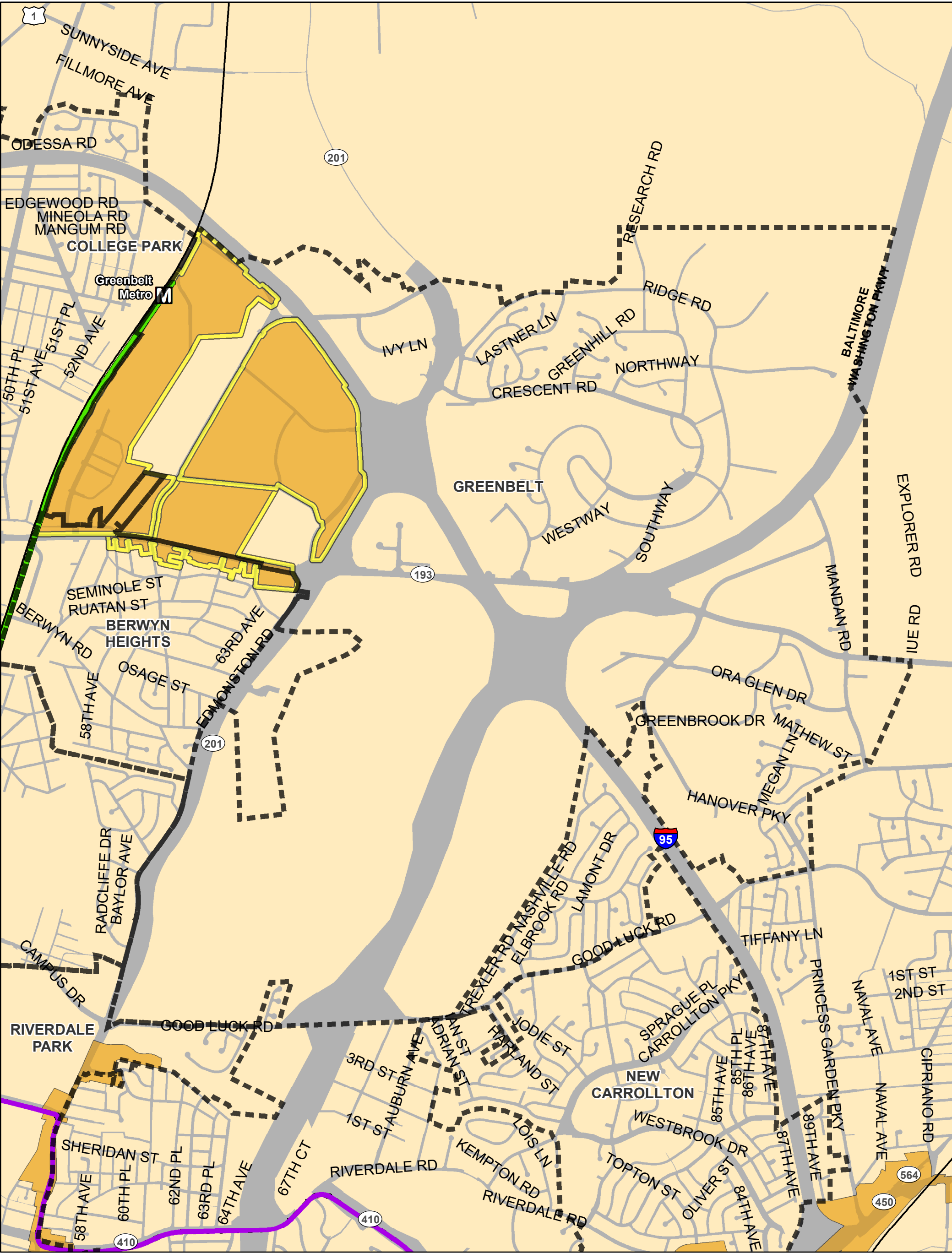
- Councilmanic Districts
- Roads
- County Boundary

0 0.25 0.5 Miles

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Enterprise Zone Updates - Greenbelt



Enterprise Zone

- Proposed for redesignation - Expired 2019
- Expired 2019
- Proposed for new designation or expansion

Metro Lines & Stations

- Proposed Purple Line
- Green Line
- Orange Line
- Blue Line
- Existing Metro Stations

Focus Area

- Proposed for redesignation - Expired 2019
- Expired 2019 - Redesignated as Enterprise Zone
- Proposed for new designation or expansion

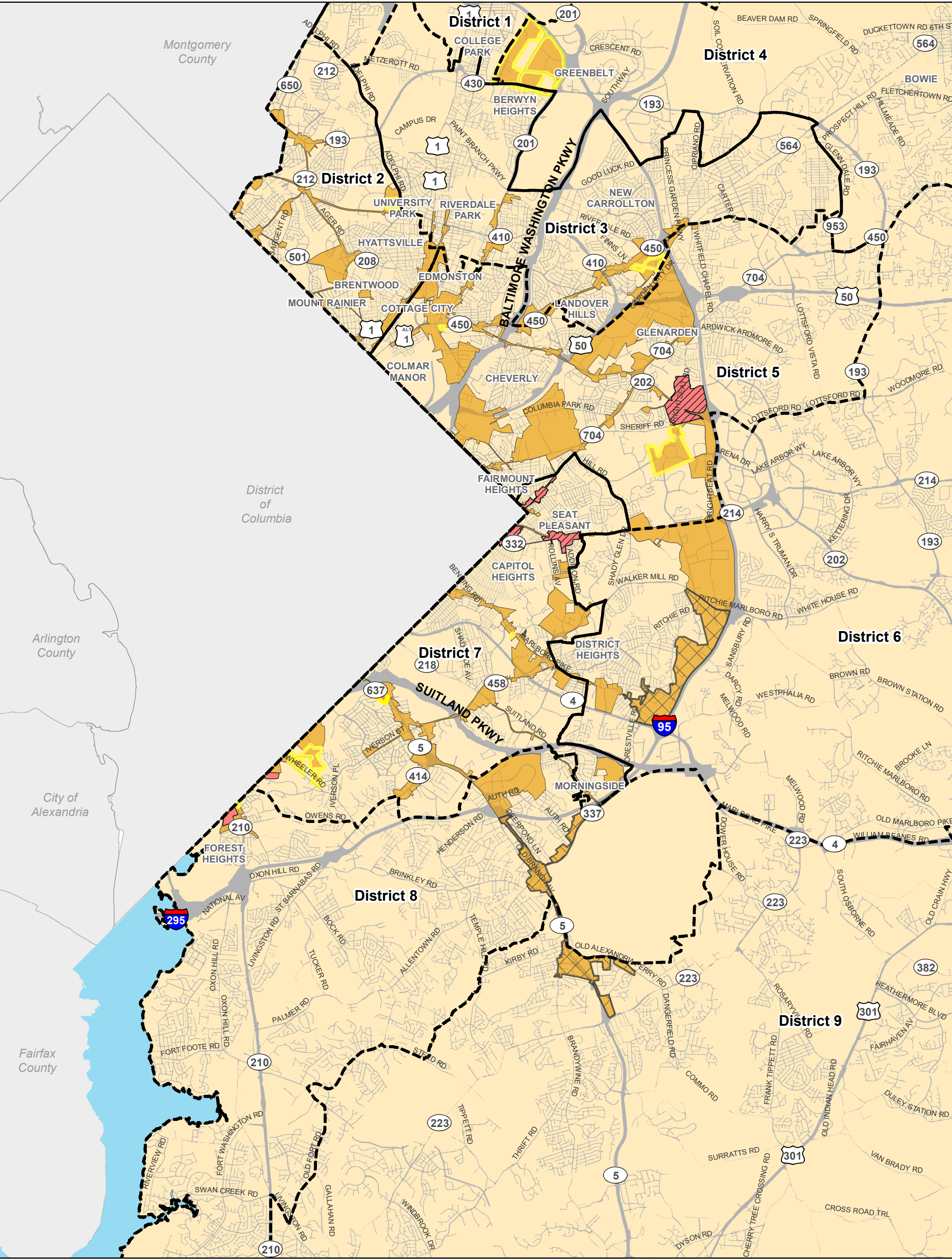
- Municipal Boundary
- Roads
- County Boundary

0 2,100 4,200 Feet

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Date Created: 2/24/2020



Enterprise Zone Updates - At a Glance



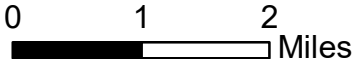
Enterprise Zone

- Proposed for redesignation - Expired 2019
- Expired 2019
- Proposed for new designation or expansion

- Councilmanic Districts
- Roads
- County Boundary

Focus Area

- Proposed for redesignation - Expired 2019
- Expired 2019 - Redesignated as Enterprise Zone
- Proposed for new designation or expansion



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Date Created: 4/30/2020

Metro Laundry Service (Capital Heights)

- Minority owned, family owned business established in 2002
- Commercial launder serving area hotels
- Employs over 50 FT and PT employees
- New facility is 24,000 square feet, can process between 26,000 to 30,000 lbs. per day
- Expansion enabled the company to service more clients (including MGM hotel)

Susan Gage Caterers (Landover)

- The company was expected to retain a total of 110 FT employees and add 25 new FT employees by 2018 with at least 40% of these employees being County residents
- Currently has a total of 299 employees with 139 FT and 160 PT. Susan Gage retained 110 FT employees and has already added a total of 29 FT employees (exceeding the 25% required) of which 62% are County residents
- Over a ten year period, the business is projected to create a NPV of \$429,000 in local tax receipts (County personal income tax, real property tax, business personal property tax, and other tax receipts)

Lyon Bakery (Hyattsville)

- Leading bread manufacturer to the metro area offering more than 300 different flavors, shapes, and sizes of hand-crafted artisan breads
- Attraction of 125 Jobs from D.C.
- Purchase and renovate an 87,712 SF facility
- TPC of \$11.7 Million - \$1.5M construction, \$2.1M equipment
- Company relocated in the first quarter of 2014
- Follow-up Analysis –
- Lyon Bakery was expected to relocate 100 FT and create 25 new FT by 2017
- Currently has 225 FT employees (128 new FT jobs created) and 2 PT employees
- 165 (approximately 73%) of all the FT employees are County residents
- Over a ten year period, the business is projected to create a NPV of \$485,000 in local tax receipts (County personal income tax, real property tax, business personal property tax, and other tax receipts)

City Council Agenda Item Report

Meeting Date: May 11, 2020

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: COMMUNICATIONS

Agenda Section:

Subject:

Forest Preserve Advisory Board (FPAB) - Approval of Grant Funded Project

Suggested Action:

Reference: Forest Preserve Advisory Board Report #2020-01

In the Forest Preserve Advisory Board's (FPAB) Report to Council from May 24, 2018, (Report # 2018-02), FPAB requested that future City budgets contain a Science Fund to be used to fund ecological or historical research in the Forest Preserve to improve understanding of the ecology and history of Greenbelt's forests. Council included the requested funding in the following year's budget for FPAB to disperse through the Public Works Department. In late 2018 and early 2019 FPAB discussed and subsequently created a research program to disperse the Science Fund.

In September 2020, the Forest Preserve Advisory Board received one application for the grant program from Green Mechanics, a Benefit LLC, proposes to perform a deer exclusion forest regeneration study. Green Mechanics proposes a three-year project to assess the effects of deer browse on forest vegetation and tree regeneration. They propose to establish and monitor three paired plots in various locations in the North Woods and Hamilton Woods Tracts.

FPAB supports funding this project and believes the study will give a valuable insight about forest regeneration, which will be meaningful for the future of our Preserve. FPAB believes that the ex-closures that Green Mechanics proposes do not constitute structures and are therefore permitted by City Code Section 12-156. Holes for the posts will be dug by hand, and no concrete will be poured. The ex-closures would be removed when the project completes, leaving no trace. The Forest Preserve has consulted with City staff and attorney about this project.

Council approval is sought.

Attachments:

[FPAB Report to Council 2020-01_GreenMechanicsProposalDraft02_14_2020.pdf](#)

**FOREST PRESERVE ADVISORY BOARD
REPORT TO COUNCIL**

Report # 2020-01

SUBJECT: Recommendation that the City of Greenbelt create a science fund or studying the Forest Preserve

DATE: January 28, 2020

BACKGROUND: In the Forest Preserve Advisory Board's Report to Council from May 24, 2018 (Report # 2018-02), FPAB requested that future City budgets contain a Science Fund to be used to fund ecological or historical research in the Forest Preserve to improve understanding of the ecology and history of Greenbelt's forests. Council included the requested funding in the following year's budget for FPAB to disperse through the Public Works Department. In late 2018 and early 2019 FPAB discussed and subsequently created a research program to disperse the Science Fund, and advertised this program in summer 2019 at the University of Maryland, other academic institutions, and local conservation organizations (Attachments 1 & 2). In September 2020 FPAB received one application for the grant program: Green Mechanics, a Benefit LLC, proposes to perform a deer exclusion forest regeneration study (Attachment 3).

DISCUSSION: Green Mechanics proposes a three-year project to assess the effects of deer browse on forest vegetation and tree regeneration. They propose to establish and monitor three paired plots (each 4m x 15m) in various locations in the North Woods and Hamilton Woods Tracts. Each location would have a temporary fenced enclosure plot and an unfenced control plot. The enclosures plots would be made from mesh plastic fencing and 4"x4"x12' posts. All holes for the fence posts and installation of the fencing will be done by hand. Each enclosed plot would be paired to an adjacent unfenced control plot. The fencing would prevent access by deer but not by other wildlife. The plots will be sited with scientific consideration to plant community, slope, aspect, elevation, and other factors, and will be sites to minimize visibility to Preserve visitors. Green Mechanics will choose the specific locations for the enclosures with input from FPAB and City staff. Green Mechanics will survey vegetation in each paired plot in spring and late summer over the course of the three year study and report their results annually. Dr. Peter May, co-founder of Green Mechanics, used similar enclosures in research of wetland restoration on the Anacostia River for his Ph.D. dissertation.

RECOMMENDATION: FPAB supports funding this project. We believe the study will give us valuable insight about forest regeneration, which will be meaningful for the future of our Preserve. FPAB believes that the enclosures that Green Mechanics proposes do not constitute structures and are therefore permitted by City Code Section 12-156. Holes for the posts will be dug by hand, and no concrete will be poured. The enclosures would be removed when the project completes, leaving no trace. The Forest Preserve has consulted with City staff and attorney about this project.

Attachments:

- 1) Science Fund flier
- 2) Science Fund application
- 3) Green Mechanics proposal

Attachment 1: Science Fund flier

Small funds available for studying the ecology, history, and use of the Greenbelt Forest Preserve



The Greenbelt Forest Preserve is a 255-acre preserve owned by the City of Greenbelt, Maryland. As established by City Code in 2003, the land is “preserved in a natural state for the use and enjoyment of present and future generations.” The City Council has established a fund to encourage research about the ecosystem and history of the Preserve, and improve stewardship of the Preserve. The fund will be dispersed as reimbursable grants to researchers for certain types of expenses. Anyone can apply. Preference will be given to projects with outputs that enhance the ability of the city to manage the Preserve. Up to \$2000 is available in 2019.

Projects might include:

- Studying the forest over time to document change;
- Surveying vegetation, invertebrate, or vertebrate animal populations;
- Mapping invasive species;
- Surveying stream aquatic life, water quality or pollution;
- Reviewing documents to trace the history of land use within the Preserve;
- Surveying attitudes about the Preserve from citizens/users;
- Studying the impact of adjacent land uses and land management practices on the Preserve;
or
- Other ecological, social, or historical research.

See Sec. 12-159: City Code: <https://www.greenbeltmd.gov/Home/ShowDocument?id=7734>

Request application from forestpreserve@greenbeltmd.gov

Attachment 2: Science Fund Application

Greenbelt Forest Preserve Ecology Fund Application

The Greenbelt Forest Preserve is a 255-acre preserve owned by the City of Greenbelt, Maryland. As established by City Code in 2003, the land is “preserved in a natural state for the use and enjoyment of present and future generations.” The City Council has established a fund of \$2,000 for 2019/2020 to encourage research about the ecosystem and history of the Preserve, and improve stewardship of the Preserve. The Forest Preserve Advisory Board will review applications for this fund. The fund will be dispersed as grants to researchers for certain types of expenses. All funds must be expended by June 15, 2020. Anyone can apply. Preference will be given to projects with results that enhance the ability of the city to manage the Preserve. Awardees must submit a written report and present their research in a public talk and/or poster at the end of the grant period.

Name of the person or group submitting the proposal _____

Affiliation _____

Contact Information

Name and Address _____

Telephone _____ Email _____

Date of submission: _____

Descriptive Title of Project _____

Attach separate sheet/s with the following:

Project Summary/Abstract

Project Narrative

Please indicate any time specifications: Is there a particular season in which this research will be done? Will sampling occur monthly, quarterly or yearly? When do you expect to complete your project?

Simple project budget and budget narrative

Resources or equipment to be used

Expected Output/Results

Bibliography and References cited.

Please submit documents by September 30, 2019 to forestpreserve@greenbeltmd.gov or to Jason Martin, Greenbelt Public Works Department, 555 Crescent Rd, Greenbelt, cell: (240) 462 3758



Deer Exclosure Forest Research Grant Proposal for the Greenbelt Forest Preserve

Green Mechanics Benefit LLC is locally based Ecological Engineering, Research & Design startup based in Greenbelt and comprised of University of Maryland Alumni. We aim to provide innovative approaches for ecosystem restoration, environmental assessment and research, TMDL crediting for municipalities and quantifying our social, economic and ecological impacts within our community through our projects.

BLLCs (Benefit Limited Liability Corporations) are an official State of Maryland corporate type that places an equal importance of public goods on social, economic and environmental factors as well as business benefits within the operations of the corporation.

Team Members

Larry X. Davis (Co-Founder & Lead)

Justan Randolph (Co-Founder) Peter

I. May, Ph.D. (Co-Founder) Kelly

Fleming (Co-Founder) Michael

Carmichael (Co-Founder)

Project Summary

This research project will focus on determining the effect of deer browsing/herbivory on forest regeneration within the Greenbelt Forest Preserve by utilizing methods of experimental enclosure ecology (DeStefano et al 2010, McKenna et al 2013). The effect of deer herbivory on future forest structure and health is well documented (Stromayer and Warren 1997, Nishizawa et al 2016). Dr. Peter May, a member of the Green Mechanics team, has conducted PhD level research focusing on determining the effect of non-migratory goose herbivory on tidewater Anacostia River marsh restoration using the enclosure methodology (May 2007). The establishment of deer enclosure fencing within three (3) defined blocks in the forest preserve will allow the research team to track the emergence and establishment of herbaceous and woody plants, shrubs and trees over time in the absence of the often unseen effects of large herbivores, mainly deer. Spring and late summer documentation through visual empirical surveys of the emergent plants within the enclosures will document the presence and persistence of natural plant regeneration. Native seed banks often do not have a chance to establish due to grazing effects after germination and early growth. This effort will reveal the potential for utilizing planned enclosures to foster natural forest regeneration. It is anticipated that if the research shows a positive effect, strategically placed enclosures positioned within the forest could provide a low energy but high impact tool for the community to foster natural forest regeneration over time, leaving enclosure fencing up only long enough for trees and shrubs to establish and persist without the enclosure fencing in the presence of deer herbivory. At Green Mechanics, we call this approach Time Ecologies.

Site Location

Potential enclosure research sites will be chosen after field surveys with planned and organized stakeholder participation and agreement. At least one enclosure within each of the North and South Tracts of the Greenbelt Forest Preserve will be determined in the field after consultation. Attempts will be made to include multiple factors for site decision such as forest community type/structure, slope, solar aspect, soils, proximity to the Beltsville Agricultural Research Center and existing paths. The siting of the three enclosures can be normalized for these factors to be similar, or can be chosen to represent different forest types and contexts in the landscape. Determinization of site location is ultimately contingent on the Forest Preserve Committee and City Management recommendations.

Project Methods

Construction of enclosures will be undertaken without heavy equipment and will be done by hand. Three (3) enclosures will be constructed with 3 corresponding unfenced control plots, designed at (4m x 15m) with standard heavy duty deer fencing. The enclosure height and narrow rectangular design is an effective approach to reduce the potential of deer hopping over the fence and into the enclosures. Wooden fence posts will be anchored in 2 foot holes dug manually with post hole diggers. Wide meshed heavy duty plastic deer fencing will be affixed to 4'x4'x12' fence posts with monoline supports between the posts to support the mesh and metal stakes to pin the mesh to the ground. Control plots without fencing will be adjacent to enclosure plots marked with corner stakes.

The enclosures will be regularly visited and maintained with surveys annually each spring and late summer to capture seasonal emergence of herbaceous macrophytes as well as woody shrub and tree emergence. Surveys will be completed by creating a visual square meter grid with germinated plants identified to species, photographed and mapped within each enclosure and control plot. Emergence and survivorship of

woody species will be tracked annually by height and, in the future if the experiment continues longer, by DBH (diameter at breast height). This effort is expected to take place annually over a minimum of 3 years of funding for this project. An annual report of the findings of each years survey will be developed and submitted before the end of each year.

Expected Output/Results

We hypothesize that within exclosures prohibiting herbivory there will be a significant increase in the total numbers of germinating herbaceous and woody plants over time when compared to adjacent unfenced control plots. It is also expected that there may be a discernible increase in plant species and functional diversity within the 3 exclosures in comparison to the control non exclosure groups. A report on each year's findings integrating the Spring and late Summer survey results and comparison to previous years data in the second and third years observations will be provided at the end of the year.

It is expected that the exclosure plots could (and should) be maintained beyond the 3 year project life to allow for a greater degree of time for natural, self-organized forest regeneration to take place and be observed. For example, the interannual variation in oak acorn mast generation operates on non-regular time scales and could be captured by a longer exclosure observational period.

From a forest management perspective, data from this experiment could provide information and impetus on strategies for using exclosures over time to assist in natural forest regeneration. While herbaceous species may disappear once exclosures are removed, once woody species have reached a stage of growth beyond deer browse impacts (i.e. meristem heights above deer reach, bark development beyond buck scrape) those species will be on their way toward providing the next generation of forest. While annual active deer management is occurring in the adjacent Beltsville Agricultural Research Center, the Greenbelt Forest Preserve may act as a refugia for deer as it is clear from personal observations that deer herbivory is impacting groundcover, shrub and midstory forest structure as well as the future canopy cover trees. This research may provide a valuable passive tool for Greenbelt Forest Preserve regeneration.

Materials and Labor Costs

Table 1. Total Sum of expenses for project implementation, Green Mechanics Service charge of \$20/hr

Materials	\$958
Green Mechanics Implementation and Reporting	\$880
2% Contingency	\$37
Total	\$1,806

Resources and Equipment

Table 2. Necessary items for the installation of the exclosures. All of the quantities sum up to the material value in Table 1.

Materials	Quantity
4'' x 4'' x 12 Pressure Treated Wood	30
7.5' x 330' Standard Deer Fencing	1
Post Hole Diggers	2
Monoline and Metal Stakes	1 spool and 1 box
Laminated Exclosure Descriptive Signage /Contact Information /QSR Code	3

Timeline of Project Implementation

Table 3. Projected timeline of project implementation and monitoring.

Greenbelt Forest Preserve Projected Project Timeline	Year 1	Year 2	Year 3
Order Supplies	Feb 2020		
Construction of Exclosure 1	Feb 2020		
Construction of Exclosure 2	Feb 2020		
Construction of Exclosure 3	Feb 2020		
Plant ID Assessment #1	Apr/May 2020	Apr/May 2021	Apr/May 2022
Plant ID Assessment #2	July 2020	July 2021	July 2022
Plant ID Assessment #3	Sep 2020	Sep 2021	Sep 2022
Final First Year Reporting	Oct 2020	Oct 2021	Oct 2022

References Consulted

- DeStefano, S., Faison, E., Compton, J., & Wattles, D. 2010. Forest Exclosures: An Experimental Approach To Understanding Browsing By Moose And Deer. *MassWildlife*, pp 14-23.
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- May, P I. 2007. Alternate State Theory and Tidal Freshwater Mudflat Experimental Ecology on Anacostia River. Doctoral Dissertation, *University of Maryland*, pp 19-76.
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City Council Agenda Item Report

Meeting Date: May 11, 2020

Submitted by: Terri Hruby

Submitting Department: Planning

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

Greenbelt Theatre Expansion Plans and Façade Improvements at Pop-Up Space

Suggested Action:

Reference:

Email, N. Ard, 02/12/2020

Memo, Friends of Greenbelt Theatre, 02/13/2020

Memo, T. Hruby, 05/06/2020

The Friends of Greenbelt Theatre (FOGT) have raised \$250,000 through a combination of grants and individual donations to renovate the current Pop-up space into a 40-seat Screening Room and Media Arts Literacy Lab. The FOGT has a 15-year lease on the Pop-up space.

FOGT finds that the best outcome for the patron experience would be to have a connection between the Theatre and Pop-space. FOGT would like to take advantage of the common wall to create a connection by installing a fire-rated door that would allow for ease of use, but also safely separate the two spaces in the event of a fire or other emergency. The connection has been reviewed and approved by MHT and FOGT has been in discussions with Prince George's County Department of Permitting, Inspections and Enforcement regarding the project. The renovation plans also includes relocation of an egress door, removal of egress door and storefront improvements (window replacement) on the Pop-up Space which is subject to the City's façade easement. At this time City staff has not had an opportunity to fully review the renovation plans.

FOGT is seeking approval from City Council to provide a connection between the two spaces, and permission to make modifications to the façade of the Pop-up Space.

Staff recommends if City Council votes to support FOGT's renovation plans the following be conditions of its support:

1. The FOGT submit an approved County building permit.
2. Exterior painting conforms to the City's approved paint pallet for Roosevelt Center.
3. The FOGT addresses the need for permanently eliminating the doors at the loading dock area.
4. The FOGT agrees to explore the feasibility of repairing the existing storefront windows, rather than replacing them.
5. The FOGT agrees to coordinate with Public Works to ensure the fire alarm modifications and door opening specifications are done according to City standards.
6. The FOGT provide City staff with additional details, including grade elevations, for the proposed handicap ramp.

Attachments:

[Email, N. Ard, 02.12.2020.pdf](#)

[Memo, Friends of Greenbelt Theatre, 02/13/2020.pdf](#)

[Memo, T. Hruby, 05/06/2020.pdf](#)

Subject: Work session with City Council on second screen next steps?

From: Nicole Ard
Sent: Wednesday, February 12, 2020 4:56 PM
To: Caitlin McGrath
Cc: David Moran; Terri Hruby
Subject: RE: Work session with City Council on second screen next steps?

Caitlin,
Thank you. If you have questions please let me know.

Nicole

From: Caitlin McGrath
Sent: Wednesday, February 12, 2020 4:24 PM
To: Nicole Ard
Cc: David Moran; Terri Hruby
Subject: Re: Work session with City Council on second screen next steps?

Thank you, Nicole. I will work on drafting something tomorrow. (I've been in meetings non-stop today, but will turn to it as soon as I am able.)

Best wishes,
Caitlin

On Tue, Feb 11, 2020 at 6:21 PM Nicole Ard wrote:

Caitlin/Terri,

Can you please prepare a memo or report on the scope, findings and what is recommended by the Friends, architect, DPIE and staff? Please also confirm the action needed from Council and the timeframe for that action. Depending on the report findings, I would suggest a brief presentation at a regular meeting and then if needed an action item(s) on a future agenda to address the requested action and any staff recommendation. People may want to go to the spaces to see them, so before Council takes action, factoring in a brief pre-meeting tour may be helpful (for example, a 7pm start before a regular meeting). I am not sure how that impacts evening screenings (since I work Monday and Wednesday nights, I don't know the schedule for those nights).

The written report or memo can be provided to Council in a weekly report or agenda packet for review. Without knowing what is requested or recommended plan on some basic information to be helpful. For example, explain the intent or scope of the project, how this will be handled, any challenges and a schedule. I anticipate that people will need to see pictures of where the connection would take place and why.

Sharing in advance the positive benefits as well as any downside would probably be helpful, especially if those can be addressed in advance. Likewise, identify any challenges- physical challenges like historic, building, fire or other code regulations; legal challenges like private building owner agreement(s), the State easement, or donor commitments; financial challenges like needed funding, grant or other deadlines, etc.. Similarly, it would be great to address how will

the final result impact the City and Friends? How will this impact the City/Friends agreement, if at all? How will other organizations be impacted (for example, Utopia or the Makerspace)?

If after reviewing the report and photos/drawings, hearing the presentation, and taking a tour Council still wants a work session Council can schedule that, yet there needs to be additional information in advance. The brief presentation can supplement the report/memo and allows the public to participate as they work through the process. Does that sound reasonable?

Thanks,

Nicole

From: Caitlin McGrath

Sent: Tuesday, February 11, 2020 4:15 PM

To: Nicole Ard; David Moran; Terri Hruby

Subject: Work session with City Council on second screen next steps?

Dear Nicole,

Terri Hruby and I met yesterday to talk about what Harry Ross (our architect) and I learned in our recent meeting with DPIE.

Terri said she doesn't see any major issues from the perspective of the Planning Department, and suggested the next step likely would be a work session with City Council.

I'm not sure if this requires a whole work session (I understand the calendar is filling up quickly, could be be appended to an existing session date?) or perhaps it can be part of a Council meeting, but will obviously defer to whatever you and Council think is best.

Do you know what dates might be available? I want to alert Harry to possible dates for his calendar.

Best wishes,

Caitlin

--

Caitlin McGrath, PhD

Executive Director

Old Greenbelt Theatre

129 Centerway

Greenbelt, MD 20770



Memo for City Council Second Screen Renovations

February 13, 2020

Scope: The Friends have raised \$250,000 through a combination of grants and individual donations to renovate the current Pop-up space into a 40-seat Screening Room and Media Arts Literacy Lab.

Findings:

The best outcome for the patron experience would be to have a connection between the two spaces. This would ease traffic flow, lessen confusion, and provide a better overall experience to patrons. The doorway would be located just beyond the concession stand, next to the current “staff only” door leading to the upstairs.

Recommendation: OGT, architect, DPIE, staff

We would like to take advantage of the common wall to create an unobtrusive, fire-rated door that would allow for ease of use, but also safely separate the two spaces in the event of a fire or other emergency. The connection has been approved by MHT and there are no objections from DPIE.

Action needed and timeframe:

Approval from City Council to provide a connection between the two spaces. Construction is set to begin in mid- to late-April. Some demolition and construction can be done before a decision is made, but a decision will need to be made regarding the bathroom fairly early on in the process.

Intent and scope of project:

The Pop-up has proven to be valued by the community for the flexibility it has allowed in our programming since the main auditorium reopened. We can have more films, more special events, and more community programming with the additional space. Post-renovation, the Media Arts Literacy Lab will allow us to fully realize our mission of being a center for film culture and education in Prince George’s County and the region. We have great interest already in the variety of educational classes, workshops and seminars for children and adults that we plan to offer in the new Lab.

The schedule of work is to begin in mid-April and conclude by mid-June. We have been working extensively with our architect Harry Ross of FieldCraft Studio for the last 9 months to draft a beautiful, functional new space that will serve both nightly audiences to the second screen and daytime educational programming and visitors to the historical exhibits curated with the Greenbelt Museum.

Pictures - to be provided

Positive benefits, any downside:

The positive benefits are two-fold:

First and foremost, we will be able to fully realize our mission to be a center for film education. Over the past five years we have grown at a rapid pace and have a devoted following in our community and beyond. We want to continue to serve the public by adding educational content to our current offerings beyond what we can accomplish in the current space.

Second, we will be able to achieve financial stability. City Council knows that it has been a challenge to stay afloat as a single-screen theater. Nationwide data demonstrates the benefit of adding an additional screen, even one with just 40 seats. This added revenue will not only fund our educational programming, but will allow us to begin to build a reserve fund with the ultimate goal of reducing our need for City support.

Historic, building, fire or other code challenges:

We have already submitted these plans for review with MHT and they have approved the connection. We have consulted with DPIE and the Planning Department of the City of Greenbelt and found that there are no impediments to progress on the proposed plan that we cannot accommodate. The fire suppression systems will need to be connected. OGT will cover all costs.

Legal challenges: owner agreement, state easement, donor commitments

We hold a 15-year lease on the property and the owners have expressed an interest in extending that term. They have also written a letter of support for our grant efforts and confirmed their understanding and acceptance of the scope of the project.

The easement process is already underway, as detailed above, with MHT has been approved.

Financial challenges: funding, grants deadlines,

There are no current financial challenges to this project as we have already raised the necessary \$250,000 to complete the project. This includes a \$75,000 grant from the Maryland Heritage Areas Authority for the restoration of the original terrazzo flooring and the installation of the historical exhibits with the Greenbelt Museum.

Final impact on FGT and City

The final impact on FGT will be profound. To provide more programming and services to the community will strengthen our organization and draw more visitors to the Greenbelt area. The impact on the City will be to raise the profile of the City even further in its ability to provide an amazing array of arts and culture offerings to local and regional residents and visitors. The revitalization of Roosevelt Center will continue to grow as the reputation of the theater as a destination grows.

Impact agreement:

We do not foresee any impact to the current agreement between the Friends and the City. All utilities and maintenance will be solely the responsibility of the Friends for the 125 Centerway

space. The only necessity for connection will be the linking of the two fire suppression panels for communication purposes.

Impact to other organizations:

The impact for Utopia will be a positive one. There will be the possibility of year-round screenings of Utopia-themed content in the Screening Room. For Makerspace, we have always maintained a willingness to discuss continued programming that meets both our missions and is mutually beneficial. There are clear connections in our shared desire to provide educational opportunities, and we look forward to discussing these possibilities with their organization.

Memorandum

TO: Ms. Nicole Ard, City Manager
FROM: Terri S. Hruby, Planning Director
DATE: May 6, 2020
RE: Friends of the Greenbelt Theatre –
Proposed Renovations

Theatre Connection

As you are aware the Friends of the Greenbelt Theatre (FOGT), through grants and individual donations, is proposing to renovate the current Pop-up space into a 40-seat Screening Room and Media Arts Literacy Center. The FOGT holds a 15-year lease on the Pop-up space. Dr. McGrath has provided a Memorandum summarizing FOGT's plans (see attached). A major component of FOGT's renovation plans is to connect the main theatre space to the Pop-up space by installing a new doorway in the common wall to be located just beyond the concession stand, next to the current "staff only" door leading to the upstairs. The connection would require that the fire alarm system in the Pop-up space be tied into the Theatre's fire alarm system. The FOGT is seeking the City's approval for them to construct the connection. FOGT has obtained written approval from Mr. Christakos, and as requested by City Council Mr. Pounds prepared an MOU for FOGT that they can execute with Mr. Christakos. The Maryland Historical Trust (MHT) has reviewed the proposal and has no objection. The County's Department of Permitting, Inspections and Enforcement (DPIE) is currently reviewing FOGT's County permit application. The one concern that staff has with the connection is whether it is legally allowed to connect two spaces that share a common wall, but are under separate ownership. Staff level correspondence from staff at M-NCPPC stated that two units, under different ownership and with different tax account numbers cannot make a connection through a common wall. Staff understands that FOGT met with County DPIE staff in the fall to reviews its plans, and are not aware of any objections raised at that time. As the project moves through the County's permit approval process the legality of the connection should become clearer. Certainly the City will require a County permit to be obtained prior to approving a City permit allowing for the connection. If the County does permit the connection, coordination will have to occur with Public Works to ensure the fire alarm modifications and door opening specifications

City of Greenbelt**Department of Planning and Community Development**

15 Crescent Road, Suite 200, Greenbelt, Maryland 20770

(301) 345-5417 Fax (301) 345-5418

are done according to City standards.

Pop-up Space Façade Improvements

The FOGT is proposing significant renovations to the Pop-up space. Per the City's façade easement on Roosevelt Center, FOGT is required to obtain City approval on any renovations that will alter the façade of the building. This would include the removal of the door at the loading dock, the relocation of the side exterior door to accommodate a handicap ramp, removal of windows and changes to the storefront windows. The MHT has reviewed and approved the renovations proposed by FOGT. While City staff would have liked to see the doors to the loading dock be retained for potential future tenants, given the limited access within the Center for deliveries, it does not oppose the removal. Staff also is supportive of the changes to the side building elevation to provide handicap accessibility. Additional detail including grade elevations will need to be provided before final approval can be given. One recommendation is that all exterior painting be done in compliance with the approved paint colors for the Center. Staff will provide this information to the FOGT.

Staff is concerned with the proposed alterations to the storefront windows. The storefront window to the left of the main entrance door is original and should be maintained. City staff has consulted with a glass professional who has indicated that the large pane of glass, which is very loose, can be replaced in-kind. This will allow the original trim work to be preserved. While the storefront window on the right side of the main entranceway is not original, the City's glass vendor indicated that the one piece of broken glass can be replaced. Otherwise the window frame appears to be in good condition. Staff has requested additional information from FOGT on its proposal related to the storefront windows.

Conclusion

The FOGT's proposed renovation plans are scheduled to be considered by City Council on Monday, May 11, 2020. Staff has requested that Dr. McGrath be prepared to provide Council with a summary of the renovation plans. As stated staff has highlighted the following issues of needing more discussion:

1. M-NCPPC's comment regarding the legality of connecting the two spaces.
2. Conformance with approved paint colors.
3. Need for permanently eliminating the doors at the loading dock area.
4. Proposed changes to the storefront windows.
5. The status of County building permit review.

City of Greenbelt
Department of Planning and Community Development
15 Crescent Road, Suite 200, Greenbelt, Maryland 20770
(301) 345-5417 Fax (301) 345-5418

City Council Agenda Item Report

Meeting Date: May 11, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

Emergency Tenant Relief Letter

Suggested Action:

Mayor Byrd requested this item be added on the agenda.

The motion would be to send a letter to apartment complex owners (with at least 100 units) requesting that they:

- o Allow tenants three years to pay arrearages;
- o Discount the month of June and future months during the State of Emergency by 25%;
- o Charge no interest or late fees to tenants;
- o Make payment plans with tenants that allow further discounts beyond the aforementioned 25%;
- o Freeze rent increases for the remainder of 2020; and
- o Suspend all eviction lawsuits for the remainder of 2020.

Attachments:

City Council Agenda Item Report

Meeting Date: May 11, 2020

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

City Response to COVID-19

Suggested Action:

Mr. Jordan requested this item be added to the agenda for Council discussion on topics such as reopening facilities, testing, other activities.

Attachments:

City Council Agenda Item Report

Meeting Date: May 11, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

* Reappointment to Advisory Groups

Suggested Action:

Reference: Reappointment Survey

The following individuals has indicated their willingness to continue to serve on a City Advisory Board:

David Whaples - Board of Appeals (BoA)

Kristen Weaver - Park and Recreation Advisory Board (PRAB)

Approval of this item on the consent agenda will indicate Council's intent to appoint them to a new term.

Attachments:

City Council Agenda Item Report

Meeting Date: May 11, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

* Resignation from Advisory Group

Suggested Action:

Reference: Email, A. Socrates - 05/03/2020

Anna Socrates has submitted her resignation from the Arts Advisory Board.

Approval of this item on the consent agenda will indicate Council's intent to accept her resignation with regret.

Attachments:

City Council Agenda Item Report

Meeting Date: May 11, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section:

Subject:

Meetings

Suggested Action:

Attachments:

[meetings.pdf](#)

CITY OF GREENBELT, MARYLAND
25 Crescent Road, Greenbelt, MD 20770-1891

5/11/2020 12:10 PM



City Council Meetings & Work Sessions
May – June

Regular Meeting – 1 st Public Hearing, (Virtual)	Mon.	05/11	8:30 pm
Budget Work Session – Grants & Contributions/Planning/Economic Development, (Virtual)	Wed.	05/13	8:00 pm
Budget Work Session – Final Budget Review, (Virtual)	Mon.	05/18	8:30 pm
Work Session – Friends of the Greenbelt Museum, (Virtual)	Wed.	05/20	8:00 pm
No Meeting – Memorial Day	Mon.	05/25	
Regular Meeting – 2 nd Public Hearing/Constant Yield Tax Rate, (Virtual), (Subject to COVID-19)	Tues.	05/26	8:00 pm
Budget Work Session – Green Ridge House, (Virtual), (Subject to COVID-19)	Wed.	05/27	7:30 pm
Work Session, TBD, (Virtual), (Subject to COVID-19)	Mon.	06/01	8:30 pm
Work Session, TBD, (Virtual), (Subject to COVID-19)	Wed.	06/03	8:00 pm
Regular Meeting, Budget Adoption, Virtual, (Subject to COVID-19)	Mon.	06/08	8:30 pm
Work Session, TBD, (Virtual), (Subject to COVID-19)	Wed.	06/10	8:00 pm
Work Session, TBD, (Virtual), (Subject to COVID-19)	Mon.	06/15	8:30 pm
Work Session, TBD, (Virtual), (Subject to COVID-19)	Mon.	06/17	8:00 pm
Regular Meeting, Virtual, (Subject to COVID-19)	Mon.	06/22	8:30 pm
Work Session, TBD, (Virtual), (Subject to COVID-19)	Wed.	06/24	8:00 pm
No Meeting	Mon.	06/29	

- *Councilmembers will present reports on conferences, meetings and events as the last item of business at Monday Work Sessions.*

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use MD RELAY at 711 or e-mail banderson@greenbeltmd.gov to reach the City Clerk. Unless otherwise noted, meetings will be held in the Council Room of the Municipal Building (MB) at 25 Crescent Rd. Meetings marked "CC" will be held in the Community Center at 15 Crescent Rd., "Greenbriar" will be held in the Terrace Room at 7600 Hanover Parkway, "SHL" will be held in the Springhill Lake Recreation Center, Green Ridge House will be held at 22 Ridge Road, "GHI" will be held at 1 Hamilton Place and "Verde" will be held at 8010 Greenbelt Station Parkway.

Bonita Anderson, City Clerk

A NATIONAL HISTORIC LANDMARK

(301) 474-8000

fax (301) 441-8248
www.greenbeltmd.gov

MD RELAY 711

CITY OF GREENBELT, MARYLAND

25 Crescent Road, Greenbelt, MD 20770-1891

5/11/2020 12:10 PM

Ready to be scheduled:

BARC/BEP Meeting (include: Beltsville &
Vansville Associations, FAR-B, Congressman
Hoyer, etc.)
Roosevelt Center Owner
MARC Train Service/ MDOT
GHI – NCOZ/Arts & Entertainment District
Potential Bond Referendum/Capital Financing
Cemetery Plans
Forest Preserve/Community Gardens
WSSC
Beltway Plaza (stakeholder)
State Highway Administration
Teleconferencing
Pepco
Board of Education – Facility Needs
University of Maryland (2020)
Civic Association

For later scheduling:

Zoning Enforcement
Parkway Apartment Owners/GHI (parking)
Northway Fields Master Plan
City Manager Updates (Jan, Pre-budget; July &
Sept/Oct)
Meeting with County on Transportation Plan
Hotels
Department of Permitting, Inspections &
Enforcement (DPIE)
Museum Plan
Apartments

City Council Agenda Item Report

Meeting Date: May 11, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section:

Subject:

Stakeholders

Suggested Action:

Attachments:

[Stakeholder Schedule.pdf](#)

Annual														
Advisory Group Chairs	3/16	2/17	7/18	7/19										
Franklin Park at Greenbelt Station Mgmt.	8/16	11/17	12/18	12/19										
Greenbelt East Advisory Coalition	3/16	7/17	3/19											
Greenbelt Homes, Inc.	6/16	7/17	7/18	7/19										
County Executive/ County Council	12/13	9/16	1/19											
Biennial														
Roosevelt Center Merchants	11/16	1/18	1/20											
Beltsville Ag. Research Center/ NPS Greenbelt Park	03/14	7/16	8/18											
	7/15	1/18	1/20											
Beltway Plaza	9/14	3/17												
Greenway Center	7/14	12/16	2/19											
Civic Associations	8/14	2/18												
NASA/GSFC	3/15	3/17	9/19											
PG Co. Economic Development Corp.	8/14	4/17	7/19											
School Board	2/16	5/17	10/18	3/19										
State Highway Administration	6/15	10/17												
Every Three Years														
Apartments	2/18													
Religious/Spiritual Organizations	3/13	6/15	6/19											
Greenbelt Watershed Groups	8/14	10/16	10/19											
Hotels														
University of Maryland	3/13	4/15												
Every Three Years or Major Issue														
Comcast	9/13	11/17												
Verizon	2/20													
PEPCO	9/14	1/17												
WSSC	12/12	9/16												
WGL														
Capital Office Park	12/12	1/16	9/19											
Other Business Parks:														
Maryland Trade Center														
Golden Triangle														
Hanover Parkway														
Belle Point														
Edmonston Road														
Hanover Parkway														
Roosevelt Center Owner	9/15													

WMATA/PGDPW&T (Semi-Annual)	11/16	9/17	11/18	1/20										
Other/As Needed														
M-NCPPC/Planning Board (Major Issue)	6/06	7/14	10/19											
Business Coffee (Every Four Months)	10/17	2/18	8/18	11/18	2/19	5/19	8/19	12/19	3/20					
State's Attorney (4 years)	2/11	4/15	9/19											

(Rev. March 5, 2020)