



**CITY COUNCIL WORK SESSIONS AGENDA**  
**Budget Work Session – Planning/Economic Development**  
**Community Center**  
**15 Crescent Road, Room 201**  
**Wednesday, May 01, 2019**  
**7:30 PM**

**Work Session Packet -**  
*Agenda*

- *Introductions*
- *Council Discussion*
- *Questions and Answers*
- *Other Items*

Budget Work Session - Planning/Economic Development  
[Number of Rentals 2019.docx](#)  
[Planning Work Program April 2019.pdf](#)  
[Copy of housing data 4.2019- REVISED.xls](#)  
[Licensing Comparison 2019 Final Version.pdf](#)  
[Permits Comparison 2018.pdf](#)  
[Economic Development Budget Discussion Notes April 2019.pdf](#)

## City Council Work Sessions Agenda Item Report

Meeting Date: May 1, 2019

Submitted by: Terri Hruby

Submitting Department: Planning

Item Type: Work Session Item

Agenda Section:

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**Subject:**

Budget Work Session - Planning/Economic Development

**Suggested Action:**

**Attachments:**

[Number of Rentals 2019.docx](#)

[Planning Work Program April 2019.pdf](#)

[Copy of housing data 4.2019- REVISED.xls](#)

[Licensing Comparison 2019 Final Version.pdf](#)

[Permits Comparison 2018.pdf](#)

[Economic Development Budget Discussion Notes April 2019.pdf](#)

Number of Licensed Rental Units in Greenbelt

As of April 23, 2019

| Subdivision            | # of Rental Units |
|------------------------|-------------------|
| Belle Point            | 10                |
| Boxwood                | 6                 |
| Charlestowne Village   | 23                |
| Greenbelt Lake Village | 42                |
| Greenbelt Homes        | 9                 |
| Greenbrook Estates     | 4                 |
| Greenbriar             | 129               |
| Greenbrook Village     | 29                |
| Greenspring 1          | 1                 |
| Greenspring 2          | 4                 |
| Greenwood Village      | 35                |
| Hunting Ridge          | 78                |
| Woodland Hills         | 1                 |
| Lakeside               | 4                 |
| Lakewood               | 0                 |
| Windsor Green          | 147               |
| Greenbelt Station      | 22                |

*Note: Excludes apartment units*

PLANNING WORK PROGRAM  
April 30, 2019

Planning Projects

1. Program Open Space (TH) – Submitted reimbursement request for Community Center Playground project. Annual Program due June 2019.
2. Maryland State Consolidated Transportation Program (JH) – Staff reviewed and prepared comments for City Council consideration.
3. GHI right-of-way procedures – GHI submitted a draft Memorandum of Understanding (MOU) for City review and comment. MOU is currently under review by City staff and the City solicitor.
4. Bike Share – Staff anticipates that the County will be installing five stations late Summer 2019.
5. Prepare plan/outline to evaluate cemetery and remains of Hamilton Family home site (MP) – No Action has been taken.
6. Chesapeake Bay Trust Grant Technical Assistance grant for greening Cherrywood Lane – Staff is working with consultant on engineering plans, and anticipates holding a public meeting in May/June 2019.
7. WMATA trail connection (TH) – Staff continues to work with Woodlawn representatives and WMATA staff on engineering plans and County submittals.
8. WSSC Boxwood Waterline Replacement Project (TH) – A city construction in the right-of-way permit has been issued. The project was temporarily placed on hold until the City received responses to its concerns. The project started back up on 4/24/19.
9. Roosevelt Center Signs (MP) – State Highway Administration staff has informed staff that Roosevelt Center signs on Kenilworth Avenue and MD 193 are not permitted per SHA sign regulations.
10. County proposed stormwater retrofit projects as part of its NPDES requirements (TH) - Staff is working with the County Clean Water Partnership team on the Greenbrook Lake Retrofit project. A second community meeting was held on 4/24/19. This project is scheduled to begin in July 2019.
11. University Square Outfall and Stream Restoration Project – Staff will be working with County staff on the scheduling of a community site visit. It is anticipated that this project will get underway summer 2019.
12. County Zoning re-write (TH) – Staff is expecting the County to release a schedule for the County-wide Map Amendment process in the immediate future and expects to be an active participant in the process. Staff met with M-NCPPC staff on the Greenbelt Neighborhood Conservation Overlay Zone, and M-NCPPC staff expects to get underway with the required neighborhood study in summer/fall of 2019.
13. County Legislation (TH) – Reviewed various zoning bills and provided comments.
14. MD Bikeways Grant for Hanover Parkway (MP) – Sabra & Associates is currently completing the feasibility study.

15. ULI TAP Project for Greenbelt Road – Staff participated in the project and continues to advocate for funding.
16. Complete Street policy (MP) – APB has submitted a report to be accepted by Council on 4/23/2019. Council work session is scheduled for June 12, 2019.
17. Highway Widening Project Proposal (JH) – The project is currently in a public workshop phase for engineering, traffic, environmental and financial analyses of the Alternatives Retained for Detailed Study (ARDS) in the Draft Environmental Impact Statement (DEIS). Staff is monitoring the project closely and attending meetings as appropriate.
18. MAGLEV (JH) – The City's continued opposition was addressed by staff in a letter to the transportation secretary as part of the response to the Draft Consolidated Transportation Plan (CTP). Staff attended a City Council meeting on the project on April 25, 2019.
19. Loop Project (JH) – Staff is currently reviewing the Environmental Assessment (EA) and the Programmatic Agreement (PA). The 45-day comment period ends June 8, 2019
20. Census 2020 (TH/MP) – Completed address verification. Attended COG meeting and met with City staff to discuss public outreach.
21. Sustainable Communities Designation Renewal (JH) – The City's renewal application is due August 2019. Staff will be working with appropriate Departments on completing updates and anticipates incorporating the outcome of the City Council's visioning efforts in the renewal application.
22. Maryland Arts and Entertainment District Designation (MP) – Members of staff have met to discuss the specifics of the program. No further action has been taken.
23. Indian Creek Trail Improvements (MP) - Staff met with Recreation Staff to discuss project. Waiting to receive the County study on trail lighting.
24. Small Cell Legislation – Staff is working with IT Director, the Public Information and Communications Coordinator and attorney on developing permit application and review requirements/procedures.
25. Short Term Rentals – Staff expects to work with City solicitor and County staff this summer on the implementation of the County's regulatory and enforcement procedures that are scheduled to go into effect in October 2019.

#### Capital Projects

1. Gateway Sign (MP) – Staff received a proposal from Bradley Site Design to assist with project completion. Staff is working on completing an RFP for the Southway monument sign.
2. Greenbrook Trails – Staff met to review status and to discuss next steps.
3. Buddy Attick Park Parking Lot Redesign (JH) – Staff is waiting for County Permits and preparing to take project out to bid.
4. Cleaning of Mother and Child Statue and Bas Reliefs (MP) – Staff is waiting for the windows remediation to begin. RFP has been prepared.

5. Greenbelt Lake/Dam (TH) – Staff is reviewing bids for remaining phases and compiling award recommendation to be submitted to MDE for approval and then to City Council for final award. Staff is working on securing loan financing.
6. Prepare recommendation(s) for additional dog park sites (JH) – PRAB provided recommendation. Staff has contracted with the Neighborhood Design Center to prepare concept drawings for the sites City Council selected. A City Council work session is scheduled for May 29, 2019.
7. Bus Stop Safety and Accessibility Study/Issues (All) – Staff is working with Public Works and WMATA on the installation of Next Bus signs at Roosevelt Center stops. Staff has been working with the Director of Public Works and the County on the County's plan to undertake several bus stop improvement projects in Greenbelt East and West. Staff is preparing recommendations for bus stop shelters and improvements for FY 2020.

### Development Review

1. Greenbelt Station –
  - a. Stream Valley Trail – Trail is complete and staff is working with City inspector on releasing the trail from its one year maintenance bond. Staff is working with Woodlawn on work that needs to be completed for the City to accept the parcels adjacent to the trail.
  - b. Central Park – Park has been conveyed to the City and is under a one year maintenance bond.
  - c. North Core – No activity
  - d. South Core – Staff continues to monitor construction activity holds regular progress meetings with developer
  - e. WMATA Trail – Continue to coordinate with Woodlawn, WMATA, M-NCPPC and PEPCO on trail design and permitting
2. Beltway Plaza Redevelopment (MP) – Staff managed the City's review of the Conceptual Site Plan. Staff has received a letter notifying that Quantum is preparing to submit a PPS application. Staff reviewed draft MOU and discussed revisions with City Solicitor.
3. Royal Farms/Urgent Care Center Proposal (MP) – Staff is awaiting updated plans and covenant language.
4. Multi-Family Development at Former Nursing Home (MP) – Tenacity is currently working on proposals for the site. Staff will continue to review proposals.
5. Capital Office Park Proposed Multi-Family Development (JH) – Waiting for county referral.
6. Windsor Green Recreation Center Renovations and Expansion (JH) – The detailed site plan has been reviewed by citizen advisory boards and city council and SWM concepts plans have been approved by the county. Waiting for referral from county once application is accepted.
7. Erosion and Sediment Control (TH) – Staff has been working with GPI inspector to ensure all construction sites remain in compliance.

8. Variances/Departures (All) – Processed Departure from Sign Design Standards for new hotel at Greenbelt Shopping Center.
9. Hotel at Greenway Shopping Center (TH) – Held grand opening and staff is working with City inspector to conduct final inspection for sediment and erosion control.

### Traffic/Safety Improvements

1. Traffic Calming Requests
  - a. SHA coordination of Bike and Ped plan improvements (MP) – No recent activity. Staff has identified several grant programs to coordinate with SHA on identified areas of the Master Bike and Ped plan.
  - b. Lakecrest Drive – Speed analysis completed and memorandum sent to City Manager.
  - c. Lastner Lane and Ridge Road intersection. – No activity
  - d. Ridge Road and Gardenway- Speed Sentry units are currently deployed in this location.
2. Speed Sentry (MP) – Speed Sentry units repaired and deployed in field. Continue to collect and analyze data, and make recommendations as appropriate.
3. Pedestrian and Bicycle Master Plan (MP/JH) Will be working with Public Works on completing installation of sharrow markings in Greenbelt West. Staff will be working with APB on updating inventory of completed projects and preparing recommendations for FY 2020.

### Code Enforcement

1. Franklin Park – Met with Stakeholders to discuss 2019 annual inspection.
2. Maintain list of foreclosures and monitor properties – All Code Enforcement Officers are enrolled in state foreclosure registry 2019.
3. Windshield Inspections – A Daily report for routine windshields inspection has been created.
4. Chapter 4 Revisions – Preparing resolution to enact proposed revisions to Chapter 4.
5. Inspector Certifications – Inspectors continue to work on obtaining Property Maintenance Certification from ICC and continuing code enforcement education training.

### Administration

1. APB & Board of Appeals (Planning Staff) – Planning staff meets routinely with APB and on an as need basis with the Board of Appeals.

2. False Alarm Do not Respond List – Staff works closely with inspection staff to reduce the number of businesses on the City's do not respond list.
3. Community Development Software – Staff has been working on converting City Code to Excel format so that inspectors can prepare violation notices in the field. Conversion is approximately 80 percent complete.
4. Department efficiency initiatives – Working with IT to deploy Utopia capabilities in the field.
5. Finances – Staff has been processing invoices for payments, including tracking capital projects and grant funded projects.

## Housing Data

Revised April 2019

| Residential Development      | # of Units             |
|------------------------------|------------------------|
| Belle Point                  | 97                     |
| Boxwood                      | 198                    |
| Woodland Hills               | 68                     |
| Charlestowne Village         | 165                    |
| GHI                          | 1600                   |
| Greenbriar                   | 728                    |
| Lakes of Greenbelt Village   | 285                    |
| Greenbrook Estates           | 109                    |
| Greenbrook Village           | 220                    |
| Windsor Green                | 654                    |
| Greenspring                  | 210                    |
| Greenwood Village            | 194                    |
| Hunting Ridge                | 362                    |
| Lakeside                     | 126                    |
| Lakewood                     | 108                    |
| North End                    | 28                     |
| Lakecrest Circle             | 5                      |
| Greenbelt Road               | 1                      |
| Greenbelt Station South Core | 507 Under Construction |
| <b>TOTAL</b>                 | <b>5,665</b>           |

| Apartments Complexes               |              |
|------------------------------------|--------------|
| Lawrence                           | 48           |
| Jane                               | 52           |
| Parke Crescent                     | 84           |
| Charlestowne North                 | 179          |
| Greenridge House                   | 101          |
| Glen Oaks                          | 463          |
| GDC Parkway                        | 60           |
| Lakeside North                     | 276          |
| University Square                  | 496          |
| Parkway Gardens                    | 42           |
| Crescent Square I                  | 42           |
| Crescent Square II                 | 24           |
| Franklin Park at Greenbelt Station | 2885         |
| Greenbelt Park                     | 42           |
| Verde Apartments                   | 302          |
| <b>TOTAL APARTMENT UNITS</b>       | <b>5,096</b> |

|                            |               |
|----------------------------|---------------|
| <b>Total Housing Units</b> | <b>10,761</b> |
| <b>Percent Apartments</b>  | <b>47.4%</b>  |

| Total Rental Units   |      |
|----------------------|------|
| Single-Family Rental | 284  |
| Condominium Rentals  | 389  |
| Apartment Rentals    | 5108 |

|                      |             |
|----------------------|-------------|
| <b>Total Rentals</b> | <b>5781</b> |
|----------------------|-------------|

|                               |            |
|-------------------------------|------------|
| <b>% Total Rental Housing</b> | <b>54%</b> |
|-------------------------------|------------|

# License Fee Comparison 2019

| Licenses                   | College Park                                                                                           | Hyattsville       | Bowie                                                    | New Carrollton                                                                                   | Montgomery County                                                                                                                        | Rockville         | Laurel           | Prince George's County                                   | Greenbelt         |
|----------------------------|--------------------------------------------------------------------------------------------------------|-------------------|----------------------------------------------------------|--------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------|----------------------------------------------------------|-------------------|
| Rental Residential         | \$150.00 Condominiums<br>\$244.00 Single-Family/Town Houses<br>\$238.00 Rooming House per Structure    | \$225.00          | \$100 No license required if owner lives at the property | \$150.00 With owner residing at the property<br>\$200.00 With owner not residing at The property | \$59.00 For Garden/High Rise style condos & piggyback townhouses<br><br>\$101.00 For single family dwelling, townhouses, and or duplexes | \$200.00          | \$25.00          | \$115.00 Bi-Annually for single-family houses/town house | \$150.00          |
| Rental Apartment Complexes | \$207.00 per unit for structures with 2-5 Units<br><br>\$125.00 per unit for structures with 6 + Units | \$120.00 per unit | \$50.00 per unit                                         | \$150.00 per unit                                                                                | \$44.00 per unit                                                                                                                         | \$100.00 per unit | \$25.00 per unit | \$75.00 per unit bi-annually for multi-family            | \$110.00 per unit |

# License Fee Comparison 2019

| Licenses   | College Park | Hyattsville                                                                                                                                                                                                                                                                                                                                       | Bowie        | New Carrollton | Montgomery County                                                                                                                                                                                                                                      | Rockville    | Laurel                                                                                                    | Prince George's County                                                                                                                                                                                                                                                                       | Greenbelt                                                                                                                                                                                                                                                                                                                                                    |
|------------|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Commercial | \$124.00     | <p>\$100.00 For mall/outdoor kiosks</p> <p>\$175.00 For retail or wholesale food, meat, produce, bakeries, drug stores clothing, furniture, funeral Home, etc. With interior SQ FT of Less than 10, 0000 SQ FT</p> <p>\$275.00 For private education institutions, nursing and convalescent care homes, restaurants, and newspaper publishing</p> | Do not issue | \$110.00       | <p>Licenses issued to only certain businesses such as bingo, bodyworks establishment, camps, hospitals, etc. Fees vary</p> <p>Several other types of businesses are licensed through the License Department of the Montgomery County Circuit Court</p> | Do not issue | <p>Licenses are issued to only certain businesses such as amusement, carnival, circus, etc. Fees vary</p> | <p>\$150.00 Use &amp; Occupancy - no construction - new tenant or owner change</p> <p>\$210.00 Use &amp; Occupancy - new building or addition to existing building</p> <p>\$75.00 Motor Vehicle Repair Facility</p> <p>\$30.00 Off-road vehicle</p> <p>Other licenses are issued such as</p> | <p>Our Fees Go According to The Square Footage with our range being from \$285.00 for a small office of a 0-1,000 SQ FT to \$2445.00 for a big building of 125,001-150,000 SQ FT</p> <p>\$285.00 for 0-1,000 SQ FT</p> <p>\$345.00 for 1,001-2,000 SQ FT</p> <p>\$405.00 for 2,001-3,000 SQ FT</p> <p>\$465.00 for 3,001-4,000 SQ FT</p> <p>\$525.00 for</p> |

# License Fee Comparison 2019

| Licenses | College Park | Hyattsville                                                                                                                                                                                                                                                           | Bowie | New Carrollton | Montgomery County | Rockville | Laurel | Prince George's County               | Greenbelt                                                                                                                                                                                                                                                                                                                                      |
|----------|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|----------------|-------------------|-----------|--------|--------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|          |              | \$300.00 All motor vehicle repair, paint/body shops, warehouses, recreational establishments including movie theaters, arcades, etc.<br><br>\$425.00 Big Box, Department, Clothing, Retail, Furniture, Fitness Gym, Etc. With an Interior are of over 10, 000 SQ. FT. |       |                |                   |           |        | amusement, carnival, etc. Fees Vary. | 4,001-5,000 SQ FT<br>\$585.00 for 5,001-6,000 SQ FT<br>\$645.00 for 6,001-7,000 SQ FT<br>\$705.00 for 7,001-8,000 SQ FT<br>\$765.00 for 8,001-9,000 SQ FT<br>\$825.00 for 9,001-10,000 SQ FT<br>\$885.00 for 10,001-11,000 SQ FT<br>\$945.00 for 11,001-12,000 SQ FT<br>\$1005.00 for 12,001-13,000 SQ FT<br>\$1065.00 for 13,001-14,000 SQ FT |

# License Fee Comparison 2019

| Licenses | College Park | Hyattsville | Bowie | New Carrollton | Montgomery County | Rockville | Laurel | Prince George's County | Greenbelt                                                                                                                                                                                                                                                                                                                                                                                                     |
|----------|--------------|-------------|-------|----------------|-------------------|-----------|--------|------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|          |              |             |       |                |                   |           |        |                        | \$1125.00 for<br>14,0001-<br>15,000 SQ FT<br>\$1185.00 for<br>15,001-<br>16,000 SQ FT<br>\$1245.00 for<br>16,001-<br>17,000 SQ FT<br>\$1305 for<br>17,001-<br>18000 SQ FT<br>\$1365.00 for<br>18,001-<br>19,000 SQ FT<br>\$1425.00 for<br>19,001-<br>20,000 SQ FT<br>\$1485.00 for<br>20,001-<br>50,0000 SQ<br>FT<br>\$1725.00 for<br>50,001-<br>75,000 SQ FT<br>\$1965.00 for<br>75,001-<br>100,000 SQ<br>FT |

# License Fee Comparison 2019

| Licenses | College Park | Hyattsville | Bowie | New Carrollton | Montgomery County | Rockville | Laurel | Prince George's County | Greenbelt                                                                                                                                            |
|----------|--------------|-------------|-------|----------------|-------------------|-----------|--------|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
|          |              |             |       |                |                   |           |        |                        | \$2205.00 for 100,001-125,000 SQ FT<br>\$2445.00 for 125,001-150,000 SQ FT<br>\$2,685.00 for 150,001-200,000 SQ FT<br>\$2925.00 for 200,001-up SQ FT |

# License Fee Comparison 2019

| Licenses  | College Park           | Hyattsville                          | Bowie        | New Carrollton | Montgomery County                                                       | Rockville        | Laurel           | Prince George's County                              | Greenbelt |
|-----------|------------------------|--------------------------------------|--------------|----------------|-------------------------------------------------------------------------|------------------|------------------|-----------------------------------------------------|-----------|
| Hotels    | \$41.00 per Guest Room | No Hotels in the City of Hyattsville | Do not issue | \$110.00       | \$690.00 For a Transient Lodging License plus room rental transient tax | \$20.00 per unit | \$25.00 per unit | Only issue Use & Occupancy License (See fees above) | \$500.00  |
| Day Cares | \$124.00               | \$275.00                             | Do not issue | \$110.00       | Do not issue                                                            | Do not issue     | \$250.00         | Only issue Use & Occupancy License (See fees above) | \$100.00  |

# License Fee Comparison 2019

| Licenses | College Park          | Hyattsville           | Bowie        | New Carrollton | Montgomery County                                                                                                                                                      | Rockville    | Laurel                | Prince George's County                                                                                                                                                                                                                                                                                                       | Greenbelt             |
|----------|-----------------------|-----------------------|--------------|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| Liquor   | 20% of the County fee | 20% of the County fee | Do not issue | Do not issue   | <p>\$600.00 Application Fee</p> <p>\$100.00 Fingerprinting per person</p> <p>License Fees vary depending On The class &amp; type - Anywhere From \$100.00-3,000.00</p> | Do not issue | 20% of the County fee | <p>Fees vary according to the kind of establishment , hours of operation, and Kind of liquor being sold</p> <p>\$700.00 New application fee</p> <p>\$500.00 Transfer fee</p> <p>License Renewals Fees vary from \$245.00-\$22,000.00 If the application Is not submitted on time, a \$1000.00 extension fee must be paid</p> | 20% of the County fee |

# License Fee Comparison 2019

| Licenses                           | College Park | Hyattsville                                                                                                                                                                   | Bowie           | New Carrollton | Montgomery County                                                       | Rockville       | Laurel                                                        | Prince George's County         | Greenbelt                      |
|------------------------------------|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------|-------------------------------------------------------------------------|-----------------|---------------------------------------------------------------|--------------------------------|--------------------------------|
| Residential Alarm                  | Do not issue | \$50.00 Initially<br>Renewal Fee –<br>Every two<br>years<br>\$12.50 for no<br>false alarms &<br>\$50.00 For<br>more than two<br>false alarms<br>within The two<br>year period | Do not<br>issue | Do not issue   | \$30.00 Initially<br>\$10.00<br>Renewal Fee-<br>Every two<br>years      | Do not<br>issue | Not<br>required to<br>register but<br>can choose<br>to-No fee | No fee                         | Not required<br>to register    |
| Non-Residential Alarm (Businesses) | Do not issue | \$50.00 Initially<br>Renewal fee –<br>Every two<br>years<br>\$12.50 for no<br>false alarms &<br>\$50.00 for<br>more than two<br>false alarms<br>within the two<br>year period | Do not<br>issue | Do not issue   | \$30.00 Initially<br>\$10.00<br>Renewal Fee-<br>every two<br>years      | Do Not<br>Issue | \$50.00<br>Initially<br>\$15.00<br>annual<br>renewal fee      | \$50.00 Every<br>two years     | \$100.00<br>Yearly             |
| Alarm Business (Companies)         | Do not issue | Do not issue                                                                                                                                                                  | Do not<br>issue | Do not issue   | \$200.00 (Need<br>to have a<br>current State<br>of Maryland<br>License) | Do not<br>issue | Do not issue                                                  | \$300.00<br>every two<br>years | \$300.00<br>every two<br>years |

# License Fee Comparison 2019

# Permit Fees Comparison 2018

| Permits                    | College Park                              | Hyattsville  | Bowie                                                | New Carrollton | Montgomery County         | Rockville   | Laurel                                       | Prince George's County        | Greenbelt |
|----------------------------|-------------------------------------------|--------------|------------------------------------------------------|----------------|---------------------------|-------------|----------------------------------------------|-------------------------------|-----------|
| Commercial Electrical      | Do not issue                              | Do not issue | Do not issue                                         | Do not issue   | \$150.00 + Equipment      | \$40        | Do not issue                                 | Sign \$40<br>Alarm \$85       | \$50      |
| Residential Electrical     | Do not issue                              | Do not issue | Do not issue                                         | Do not issue   | \$90.00 + Equipment       | \$40        | Do not issue                                 | Sign \$40<br>Alarm \$85       | \$25      |
| Commercial Interior        | Under \$25,000=\$25<br>Over \$25,000=\$75 | Do not issue | According to the cost of the job.<br>\$25.00 minimum | Do not issue   | Cost of the job x \$0.024 | \$0.15 x SF | \$200 Filing fee + \$.009 of cost of the job | \$90                          | \$50      |
| Residential Interior       | Under \$25,000=\$25<br>Over \$25,000=\$75 | Do not issue | According to the cost of the job.<br>\$25.00 minimum | Do not issue   | \$0.63 x SF               | \$0.22 x SF | Do not issue                                 | \$90                          | \$25      |
| Commercial Sprinkler/Alarm | Under \$25,000=\$25<br>Over \$25,000=\$75 | Do not issue | Do not issue                                         | Do not issue   | \$188                     | \$76        | Do not issue                                 | Sprinkler \$500<br>Alarm \$85 | \$50      |

| Permits                     | College Park                              | Hyattsville  | Bowie                                                | New Carrollton | Montgomery County                                 | Rockville                                                | Laurel                                    | Prince George's County          | Greenbelt |
|-----------------------------|-------------------------------------------|--------------|------------------------------------------------------|----------------|---------------------------------------------------|----------------------------------------------------------|-------------------------------------------|---------------------------------|-----------|
| Residential Sprinkler/Alarm | Under \$25,000=\$25<br>Over \$25,000=\$75 | Do not issue | Do not issue                                         | Do not issue   | \$128                                             | \$76                                                     | Do not issue                              | Sprinkler \$115<br>Alarm \$85   | \$25      |
| Commercial Mechanical       | Do not issue                              | Do not issue | Do not issue                                         | Do not issue   | \$105 + Equipment                                 | \$55 + Equipment                                         | \$150                                     | \$65                            | \$50      |
| Residential Mechanical      | Do not issue                              | Do not issue | Do not issue                                         | Do not issue   | \$65 + Equipment                                  | \$55 + Equipment                                         | \$75.00                                   | \$65                            | \$25      |
| Deck                        | Under \$25,000=\$25<br>Over \$25,000=\$75 | Do not issue | According to the cost of the job.<br>\$25.00 minimum | Do not issue   | Under 500 SF= \$180<br>Over 500 SF= \$0.71 per SF | New construction = \$.20 per sq. ft.<br>minimum \$115.00 | Under 500 SF= \$100<br>Over 500 SF= \$150 | \$115 + Grading Fee + 5 M-NCPPC | \$25      |

| Permits  | College Park                              | Hyattsville  | Bowie                                                | New Carrollton | Montgomery County                                                                                                                                                                                          | Rockville                                                             | Laurel                                                                                                         | Prince George's County                                    | Greenbelt |
|----------|-------------------------------------------|--------------|------------------------------------------------------|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|-----------|
| Fence    | Under \$25,000=\$25<br>Over \$25,000=\$75 | \$25.00      | According to the cost of the job.<br>\$25.00 minimum | Do not issue   | \$72.00                                                                                                                                                                                                    | \$35                                                                  | <u>Residential</u><br>\$50<br><u>Commercial</u><br>\$150                                                       | <u>Residential</u><br>\$110<br><u>Commercial</u><br>\$150 | \$20      |
| New Home | Under \$25,000=\$25<br>Over \$25,000=\$75 | Do not issue | According to the cost of the job.<br>\$25.00 minimum | Do not issue   | <u>Residential</u><br>Detached<br>Under 5000 SF= \$0.71 per SF<br>Over 5000 SF= \$1.01 per SF<br>Attached<br>\$1400.00<br><u>Commercial</u><br>Under 5000 SF= \$1.19 per SF<br>Over 5000 SF= \$1.79 per SF | <u>Residential</u><br>\$0.20 x SF<br><u>Commercial</u><br>\$0.22 x SF | <u>Residential</u><br>\$100 + .0075 of cost of the job<br><u>Commercial</u><br>\$200 + .009 of cost of the job | <u>Commercial</u><br>minimum \$3,500                      | \$250     |
| Raze     | Under \$25,000=\$25<br>Over \$25,000=\$75 | Do not issue | \$50.00                                              | Do not issue   | \$145.00                                                                                                                                                                                                   | \$500                                                                 | <u>Residential</u><br>\$150<br><u>Commercial</u><br>\$200                                                      | <u>Residential</u><br>\$120<br><u>Commercial</u><br>\$500 | \$100     |

| Permits | College Park                              | Hyattsville  | Bowie                                             | New Carrollton | Montgomery County                                               | Rockville | Laurel | Prince George's County                     | Greenbelt |
|---------|-------------------------------------------|--------------|---------------------------------------------------|----------------|-----------------------------------------------------------------|-----------|--------|--------------------------------------------|-----------|
| Sign    | Under \$25,000=\$25<br>Over \$25,000=\$75 | Do not issue | According to the cost of the job. \$25.00 minimum | Do not issue   | <u>Residential</u><br>\$180.00<br><u>Commercial</u><br>\$240.00 | \$40      | \$150  | Free Standing \$200<br>Wall or Ground \$55 | \$100     |

## Economic Development Discussion Notes

May 1, 2019 FY2020 Budget Work Session

### Economic Development Activities Year-to-Date

- 32 organization one-on-one meetings with key representatives
- 5 association meetings (Roosevelt Center Merchants Association, Beltway Plaza Merchants Association, Maryland Space Business Roundtable, Goddard Contractors Association, Greenbelt Cooperative Alliance)
- Joined Maryland Economic Development Association (MEDA) and International Council for Shopping Centers.
- Attended various events, workshops and trainings to learn as well as strengthen relationships with stakeholders.

### Economic Development Program Planning Considerations

- Key takeaways from MEDA economic development training:
  - Economic development programs are unique in structure and types of programming and differ from one jurisdiction to another.
  - Economic development efforts often follow 80-20 rule where 80% of efforts are focused on business retention and 20% focused on attracting new businesses.
- The below definitions of economic development are helpful in thinking about the different approaches that could be considered in establishing policies, strategies, priorities.
  - Economic Development: The main goal of economic development is improving the economic well-being of a community through efforts that entail job creation, job retention, tax base enhancements and quality of life. As there is no single definition for economic development, there is no single strategy, policy, or program for achieving successful economic development. Communities differ in their geographic and political strengths and weaknesses. Each community, therefore, will have a unique set of challenges for economic development ([International Economic Development Council](#)).
  - Economic Gardening: An entrepreneurial approach to economic development that seeks to grow the local economy from within ([ICMA](#)). An economic development model that embraces the fundamental idea that entrepreneurs drive economies. The model seeks to create jobs by supporting existing companies in a community ([Kauffman Foundation](#)).

### Greenbelt's Economic Ecosystem

- Economic Ecosystem: network of organizations — including consumers, nonprofits, cooperatives, for-profit entities, government agencies — involved in the delivery of a specific product or service. The idea is that each entity in the ecosystem affects and is affected by the others, creating a constantly evolving relationship in which each entity must be flexible and adaptable in order to survive, as in a biological ecosystem (*Adapted from [Investopedia](#)*).
- It is important to understand this interconnection between all stakeholders in driving economic development activities.

## **Economic Development Discussion Notes**

May 1, 2019 FY2020 Budget Work Session

### **Importance of Greenbelt's Legacy in Economic Development**

- Greenbelt's legacy as one of the first planned communities from the New Deal Era is not only critical to creating an economic development strategy, but part of what makes it a unique place to live, work, play.
- This living legacy also plays a central role in the development of economic policies and initiatives.

### **Proposed FY2020 Economic Development Budget Objectives**

1. Develop and implement a comprehensive strategic plan to meet Greenbelt's economic development goals.
2. Develop marketing and business tools to aid in economic development activities.
3. Identify and provide technical assistance to businesses looking to start and/or expand in Greenbelt.

#### **Objective 1: Develop and implement a comprehensive strategic plan to meet Greenbelt's economic development goals.**

- The process for developing a vision and strategy for economic development is bedrock to establishing long-term goals. There are many factors to consider in maximizing the opportunity for success. These factors include, but are not limited to ensuring that the process is:
  - Accessible
  - Inclusive
  - Honors Spirit of Cooperation
  - Holistic
  - Sustainability-focused
  - Actionable
  - Measureable

#### **Objective 2: Develop marketing and business tools to aid in economic development activities.**

- Increasing participation in Greenbelt's local economy among residents, visitors, new businesses and non-profits can be achieved through robust marketing, promotion and outreach efforts.
- Value Proposition: Greenbelt's living legacy is the "secret sauce" to deepening community engagement and connectivity as well as attracting visitors, residents and new businesses. Greenbelt offers many amenities:
  - Unique Cultural Legacy & History
  - Location & Transit Amenities
  - Quality of Life
    - Diverse Population
    - Diverse Housing

## Economic Development Discussion Notes

May 1, 2019 FY2020 Budget Work Session

- Top-ranked Schools
  - Parks & Recreation
  - Shopping
  - Dining
- Proposed Economic Initiatives, Tools and Resources:
  - Further “One Greenbelt” efforts to celebrate and bring together the city’s diverse population.
  - Launch initiatives that promote the City’s unique history and amenities.
  - Promote the City to external stakeholders, including potential visitors and new businesses/nonprofits.
  - Ensure excellent online user experiences.
  - Explore the different avenues that the City can use to promote its robust art, cultural and historical programs within the region. Examples include evaluating the feasibility and potential costs and benefits of obtaining Arts District designation or launching targeted campaigns to showcase offerings to audiences throughout the region.

### **Objective 3: Identify and provide technical assistance to businesses looking to start and/or expand in Greenbelt.**

- Engaging Greenbelt’s business and nonprofit community by providing technical assistance and other resources to promote sustainability; encourage partnerships and enhance public benefit.
- Value Proposition: Greenbelt’s living legacy, diverse population, geographic location and proximity to key institutions make it an ideal place for businesses to thrive.
  - Greenbelt’s structural clusters demonstrate the City’s ability to retain and attract diverse types of business entities:
    - Government (i.e. NASA, BARCC, UMD, US District Courts, Maryland State Highway Administration, Maryland Comptroller)
    - Non-profits
    - Small Businesses
    - Sole Proprietors
  - Businesses in Greenbelt span across several sectors:
    - Healthcare (i.e. Doctors Hospital, CCI Health & Wellness)
    - Aerospace
    - Technology
    - Hospitality
- Proposed Economic Initiatives, Tools and Resources:
  - Business Services - Technical Assistance
    - Starting A Business
    - Business Expansion and Relocation
    - Navigating Government

## Economic Development Discussion Notes

May 1, 2019 FY2020 Budget Work Session

- Connect to Resources (city, county, state, utilities, etc.)
- Business Guides and Tools
  - Guide to Starting a Business
  - Guide to Starting a Cooperative Business
  - Guide to Green Business
  - Artpreneur Guide
  - Guide to Local, County Permits and Licenses
  - Guide to starting a nonprofit organization
- Business Resources
  - Monthly Business Newsletter
  - Event or Program Sponsorship/Community Engagement Opportunities
- Workshops and Events
  - Quarterly Business Coffees
  - Topical Business Workshops
  - Sector Roundtables
  - Resource Fairs

### Implementation

- Partnering with internal and external stakeholders is essential to launching economic development activities.
- Proposed Next Steps:
  - Work with City Manager and Council to determine timeline for visioning and strategic planning process.
  - Work cross-departmentally to build on existing efforts to promote Greenbelt's amenities.
  - Update business tools that are currently on website:
    - Guide to Starting a Business
    - Guide to City, County Permits & Licenses
  - Develop timeline for introducing new business guides.
  - Continued business outreach by leveraging tools such as CoStar to better understand existing businesses as well as office vacancies available for lease.
  - Continue to cultivate strategic partnerships to support overall economic development goals.
  - Launch Monthly Business Newsletter.
  - In addition to coordinating business coffees, work with stakeholders to outline schedule of events and workshops.