



CITY COUNCIL AGENDA

Virtual COUNCIL MEETING WILL BE ONLINE ONLY

Due to the COVID-19 precautions, the Council Meeting will be held online and is planned to be cablecast on Verizon 21, Comcast 71 and 996 and streamed to www.greenbeltmd.gov/municipaltv.

**Resident participation:
Join By phone: (301) 715-8592
Meeting ID: 911 3044 4198
Password (if needed): 997282**

In advance the hearing impaired is advised to use MD RELAY at 711 to submit your questions/comments or contact the City Clerk at (301) 474-8000 or email banderson@greenbeltmd.gov.

**Monday, April 27, 2020
8:30 PM**

I. ORGANIZATION

1. Call to Order
2. Roll Call
3. Meditation and Pledge of Allegiance to the Flag
4. Consent Agenda
Suggested Action: (Items on the Consent Agenda [marked by *] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)
5. Approval of Agenda and Additions

II. COMMUNICATIONS

6. Presentations

6a. Earth Day Proclamation

Suggested Action:

Greenbelt issues a proclamation annually in recognition of Earth Day. This year Earth Day was celebrated by the City on Saturday, April 25. Luisa Robles, the City's Sustainability Coordinator, will accept the proclamation and give an overview of this year's Earth Day plans.

[EarthDayProc2020.pdf](#)

7. Petitions and Requests

*8. Minutes of Council Meetings

Suggested Action:

Work Session, January 7, 2019

Work Session, February 6, 2019

Work Session, March 7, 2019

Regular Meeting, August 12, 2019

Work Session, August 14, 2019

[WS190107.pdf](#)

[WS190206.pdf](#)

[WS190307.pdf](#)

[RM190812.pdf](#)

[WS190814.pdf](#)

8a. Minutes - Closed Session, February 10, 2020

Suggested Action:

In order to approve these minutes, the following motion is needed:

I move that the minutes of the closed session of the City Council held Monday, February 10, 2020, at 7:00 p.m. in the Library of the Municipal Building, be approved as presented. Council held this closed meeting in accordance with the General Provisos Article, Section 3-305(b)(9) of the Annotated Code of Public General Laws of Maryland, to discuss collective bargaining negotiations.

8b. Minutes - Closed Session, February 12, 2020

Suggested Action:

In order to approve these minutes, the following motion is needed:

I move that the minutes of the closed session of the City Council held Wednesday, February 12, 2020, at 8:00 p.m. in the Council Chambers of the Municipal Building, be approved as presented. Council held this closed meeting in accordance with the General Provisos Article, Section 3-305(b)(3) of the Annotated Code of Public General Laws of Maryland, to discuss the acquisition of real property for a public purpose and matters directly related thereto.

9. Administrative Reports

10. Committee Reports

*10a. * Advisory Committee on Education Report #20-04 (Plan for Virtual Educator and Student Awards)

Suggested Action:

It is recommended that Council accept this report.

[ACE Report on Virtual Awards.pdf](#)

IV. OTHER BUSINESS

11.

Cooperation Agreement with Prince George's County for CDBG Programs

Suggested Action:

Reference:

Email, Adedamola "Funmi" George, 4/17/20

Letter, Angela D. Alsobrooks, 4/17/20

Cooperation Agreement Fiscal Year 2021-2023

The City has operated under an Cooperation Agreement with the County for over 45 years to administer the funds for the Department of Housing and Urban Development's (HUD) CDBG grant programs. By participating, Greenbelt's population base is added to that of the County when they submit to HUD for funding each year. In turn, the County decides how much funding Greenbelt will receive annually for projects.

The main benefit of this agreement is that the County deals directly with HUD and handles all the plan preparation and reporting requirements which are significant. The County conducts an application process and distributes the CDBG funds among municipalities and other non-profit organizations, though funding levels throughout the County have shrunk somewhat in recent years.

For many years there was an "understanding" that municipalities would get up to \$100,000 for their projects, usually street work. In recent years there have been efforts to reduce funding to some municipalities. During the current three year cycle, Greenbelt has continued to receive funding.

For PY 44 (City FY 2019), the City received \$128,240 for Breezewood Drive Improvements and for PY 45 (FY 2020) the City received \$140,835 for Franklin Park Street Improvements. The City also will receive \$111,268 for Cherrywood Lane street and sidewalk improvements through reprogrammed funds (PY 45R) which became available. The City has applied for \$154,570 in PY 46 (FY 2021) for Edmonston Road work.

It is unknown whether Greenbelt would be able to receive higher and/or any CDBG funding by applying to the State, rather than opting in with the County. However reporting requirements would significantly increase and it is unlikely Greenbelt would fare well competing against communities with greater needs. The City of College Park once decided to apply directly to the State and received no funds for that three year period.

The County is asking if the City wants to participate for another three-year term. Given the uncertainty of applying at the State level, staff recommends that Council approve the Cooperation Agreement for Federal Fiscal Years 2021-2023 and authorize the Mayor and/or the Assistant City Manager to execute this agreement and all other necessary documents.

[Email Adedamola George.pdf](#)

[PGC FY 2021-2023 Cooperation Agreements - Letter for City of Greenbelt.pdf](#)

[PGC FY 2021-2023 Cooperation Agreements - Cooperation Agreement for Municipalities & Legal Cert.pdf](#)

12. Bike Share Station Easement Agreement

Suggested Action:

Reference:

Memorandum, M. Porter, 04/20/2020

Bike Share Station Easement Presentation

Bike Share Station Easement Agreement

In January of 2019 representatives from the Prince George's County Department of Public Works and Transportation forward to the City five (5) proposed locations for bike share stations within the City. These locations were presented at the January 14, 2019, City Council regular meeting. Since that time the County revised the locations to include a station at Greenbelt Metro Station per Council's request and has drafted a bike share easement agreement for the three (3) stations that are proposed to be located within the City's right-of-way. These three (3) locations are titled, "Crescent Road and Ridge Road", "Roosevelt Center", and "Greenbelt Station Parkway." The remaining two (2) locations for bike share stations are not located within the City's right-of-way. These locations are on Hanover Parkway and at the Greenbelt Metro Station.

Staff recommends that City Council grant this easement to facilitate the installation, maintenance, and use of three (3) bike share stations within the City's right of way.

[Memorandum, M. Porter, 04/20/2020.pdf](#)

[Bike_Share_Station_Easement_Presentation.pdf](#)

[Bike Share Station Easement Agreement.pdf](#)

13. Council Activities

14. Council Reports

15. Masks at Buddy Attick

Suggested Action:

Mayor Byrd requested that this item be included on the agenda. The motion is to require masks at the park and to have signage conveying the requirement.

*16. * Reappointment to Advisory Group

Suggested Action:

Reference: Reappointment Survey

The following individual has indicated his willingness to continue to serve on a City Advisory Committee:

Charles Jackman - Advisory Committee on Trees (ACT)

Approval of this item on the consent agenda will indicate Council's intent to appoint him to a new term.

V. MEETINGS

Meetings

[meetings.pdf](#)

Stakeholders

[Stakeholder Schedule.pdf](#)

City Council Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Brian Townsend

Submitting Department: Administration

Item Type: Proclamation

Agenda Section:

Subject:

Earth Day Proclamation

Suggested Action:

Greenbelt issues a proclamation annually in recognition of Earth Day. This year Earth Day was celebrated by the City on Saturday, April 25. Luisa Robles, the City's Sustainability Coordinator, will accept the proclamation and give an overview of this year's Earth Day plans.

Attachments:

[EarthDayProc2020.pdf](#)

PROCLAMATION

WHEREAS, Earth Day was first celebrated on April 22, 1970, with the goal of inspiring environmental awareness and encouraging the conservation, protection, and appreciation of our nation's natural resources; and

WHEREAS, it is the responsibility of each of us to safeguard the environment by recognizing that all human life depends upon the Earth and upon one another for our mutual existence, well-being, and development; and

WHEREAS, Greenbelt supports the Climate Change Initiative goals of the Metropolitan Washington Council of Governments and the State of Maryland's Greenhouse Gas Reduction initiative; and

WHEREAS, Greenbelt takes many steps to protect and enhance our natural surroundings through a variety of positive actions, including community cleanup events, planting projects, refuse and recycling initiatives, and educational forums and workshops; and

WHEREAS, Greenbelt is recognized as a Tree City USA by the National Arbor Day Foundation, a Maryland Smart Energy Community, a Sustainable Maryland Certified Community, and an Environmental Protection Agency Green Power Partner, and has pledged to continue increasing its recycling rate, expanding its fleet of alternative fuel vehicles, promoting green building and complete street techniques, increasing energy efficiency, improving air quality, and preserving its open spaces; and

WHEREAS, the City established the Greenbelt Advisory Committee on Environmental Sustainability and a Green Team to study, investigate and advise Council on environmental issues impacting Greenbelt; and

WHEREAS, Greenbelt proudly recognizes all who participate in Earth Day for their proactive dedication to shaping a better future.

NOW THEREFORE, I, Colin A. Byrd, by the authority vested in me by the citizens and City Council of Greenbelt, do hereby issue this proclamation in honor of the

50th ANNIVERSARY OF EARTH DAY

and urge all our residents to celebrate Earth Day by supporting and joining in efforts to protect our environment and to preserve the beauty, wonder, and diversity of our Earth's lands, skies, and waters.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 27th day of April 2020.

COLIN A. BYRD, Mayor



ATTEST: Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section:

Subject:

Minutes of Council Meetings

Suggested Action:

Work Session, January 7, 2019

Work Session, February 6, 2019

Work Session, March 7, 2019

Regular Meeting, August 12, 2019

Work Session, August 14, 2019

Attachments:

[WS190107.pdf](#)

[WS190206.pdf](#)

[WS190307.pdf](#)

[RM190812.pdf](#)

[WS190814.pdf](#)

WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, January 7, 2019, to discuss Economic Development in Greenbelt.

Mayor Jordan called the meeting to order at 7:31 PM. in the Council Room of the Greenbelt Municipal Building.

Present were Councilmembers Judith F. Davis, Colin A. Byrd, Leta M. Mach, Silke I. Pope, Rodney M. Roberts, and Mayor Emmett V. Jordan. Councilmember Edward V.J. Putens was absent.

Staff present were Nicole Ard, City Manager; Charise Liggins, Economic Development Coordinator; and Bonita Anderson, City Clerk.

Also present were Kap Kapstin, Beltway Plaza; Ian Round, Greenbelt News Review; Chris White, Greenbelt Community Animal Response Team; Nicole Williams, Advisory Planning Board; Molly Lester, Laura Rosenthal, Michael Hartman, and others.

Ms. Liggins provided Council with background about her professional career in Maryland, as well as in New York. She noted that Economic Development is a big driver in bringing communities together. Ms. Ard added additional information on Ms. Liggins's background and mentioned that she is the best person for the position.

Ms. Davis inquired if Ms. Liggins had met with other organizations within the City. Ms. Liggins stated that she has met with several organizations within the City, which included merchants at Beltway Plaza and Roosevelt Center, and attended a meet and greet with the Prince George's County Economic Development Cooperation. She noted that she would be meeting with the Greenbelt Community Development Corporation the following week.

Based on a question asked by Mr. Byrd, Ms. Liggins provided a slide presentation to Council showing Greenbelt as a Thriving Community. She stated that one of her ideas for the City is to build a culture of entrepreneurship to support small businesses.

Based on a question asked by Ms. Davis, Ms. Liggins stated that she welcomes assistance from the Council while she implements Economic Development strategies for the City of Greenbelt. Ms. Davis recommended that Ms. Liggins attend conferences, conventions, and seminars to broaden her knowledge and expertise.

There was a discussion regarding incubators. Ms. Pope mentioned that the University of Maryland uses incubators. Mayor Jordan suggested creating medical incubators for physicians.

Mr. Byrd inquired about grant opportunities and retaining businesses in the City. Ms. Liggins stated that she is researching grant funding with the Anacostia Trails Heritage Area, Inc. (ATHA). She noted the importance of business retention and the need to support and connect with the businesses in the City. Ms. Liggins mentioned that a strategy for building new businesses in the City is a long-term goal.

Mr. Kapstin recommended various organizations that Ms. Liggins should attend and become a member of, including the International Council of Shopping Centers (ICSC) and the Maryland Government Relations Committee. Mr. Kapstin mentioned a Mid-Atlantic Conference at the National Harbor in March. Mr. Roberts expressed his concern for Ms. Liggins becoming a member of certain organizations. Ms. Mach noted that there is a vast difference between gaining knowledge and becoming a member.

Based on a question asked by Mayor Jordan, Ms. Liggins noted that she would be developing an Economic Development infrastructure which would include a database to keep track of business information. She explained that her short-term work plan would be to meet with businesses and community groups and to update the online tool kit that is on the City website. Mayor Jordan suggested that Ms. Liggins contact the County and the State regarding accessing their business databases.

There was a discussion regarding affordable housing. Ms. Liggins noted that affordable housing should be advocated with new housing developments. Mr. Roberts stated that the City has always had affordable housing but that the problem is maintaining the current affordable housing. Mr. Kapstin stated that Delegate Washington is concentrating on affordable housing on a State level. Ms. Walker stated that the City needs to look at the middle senior population as well as affordable housing.

Ms. Rosenthal mentioned the Small Business Technology Development Center cooperation between Prince George's County and Montgomery County, which offers free or low-cost sessions on how to start a small business, as a resource.

Mr. Hartman inquired if the City would implement a business advisory committee. Ms. Pope noted that she has suggested that the City established an economic development committee and has requested information about the startup process.

Ms. Williams mentioned Prince George's County Social Innovative Fund as another resource for Ms. Liggins regarding incubators.

Ms. Lester suggested the Daily Record Newspaper as a resource for Ms. Liggins. She noted that the City hasn't had a Community Visioning Session since 2012. Ms. Lester stated that it is important to get the community's input as the Council develops a strategy for the City.

Mr. Hartman requested that the Roosevelt Center be designated as an arts district. He noted that the Old Greenbelt Theatre, Greenbelt Art Center, and the New Deal Cafe are three destination spots in Old Greenbelt that attract people to Greenbelt. Mayor Jordan noted that Council would have to follow-up with our State Delegation.

Ms. Davis presented a report on Setting up a Successful Municipal Economic Development Program that was held at the Legislative Conference at the Maryland Municipal League.

Ms. Rosenthal stated that there are committees at Greenbelt Homes Inc. (GHI) that are collecting input from GHI members regarding the Neighborhood Conservation Overlay Zone

(NCOZ) and that the information is being shared with Ms. Hruby, Director of Planning and Community Development. She stated that the information would come before City Council once it is completed so Council could express their concerns to the County.

Several information items were discussed.

The meeting ended at 9:10 p.m.

Respectfully submitted,

*Bonita Anderson
City Clerk*

DRAFT

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, February 06, 2019, with Combined Properties/Greenway Center.

Mayor Jordan started the meeting at 8:01 p.m. The meeting was held in Room 201 of the Greenbelt Community Center.

Present were Councilmembers Judith F. Davis, Colin A. Byrd, Leta M. Mach, Silke I. Pope, Edward V. J. Putens and Mayor Emmett V. Jordan.

Staff members present were Charise Liggins, Economic Development Coordinator; Terri Hruby, Director of Planning and Community Development; Chief Bowers, Greenbelt Police Department; and Bonita Anderson, City Clerk.

Also present were Holly Haley, Andrew Iszard, John Frank, and Carolissa Smith, Combined Properties; Kathleen Gallagher, Greenbelt News Review; Bill Orleans and Nicole Williams.

Mr. Frank provided an update on Greenway Shopping Center. He reported that 98,000 sq. ft. of roofing had been replaced, brick and signage had been cleaned, asphalt and paving had been repaired, nine new trees had been planted along the main entranceway, light poles had been converted to LED lighting and damaged banners had been replaced over the last two years. Mr. Bunch indicated that they are continuing to work on converting the canopy lights to LED lighting.

There was a discussion regarding public safety issues. Chief Bowers stated that officers respond on a complaint-driven base. Mr. Roberts inquired about the marked police vehicle at the Greenway Shopping Center. Chief Bowers stated that the officers are working at the Greenway Shopping Center as a secondary employment opportunity when they are off duty with the City.

Mayor Jordan requested improvements to be made to the pathway at Greenway Shopping Center. Ms. Haley noted that their development department would handle this. She stated that an engineering analysis would have to be done due to the Americans with Disabilities Act (ADA) requirements. Mr. Iszard provided additional information on the process of the improvements. Ms. Pope suggested that the City and Combined Properties reach out to the State Highway Administration to construct the pathway at Greenway Shopping Center.

Ms. Mach suggested that a kiosk be considered for Greenway Shopping Center, which would let patrons know that they are in Greenbelt and provide them with information about the City. Ms. Haley inquired if there were funds available to assist with the construction of the kiosk. Ms. Mach stated that there would be funds available to provide the information at the kiosk, but Combined Properties would have to fund the building of the kiosk at Greenway Shopping Center.

Mr. Putens suggested a traffic circle to redirect the traffic and to have the kiosk erected in the middle of the circle. Ms. Mach noted that the center of the traffic circle would not be a good location for the kiosk to be noticed. Ms. Haley stated that Greenway Shopping Center must have adequate parking for the shopping center. She noted that there are stop signs and speed humps to direct traffic and slow drivers down. Ms. Haley stated that she would follow up with Combined Properties' engineers.

Ms. Davis wanted to clarify that the bus stop was not the State Highway Administration's

responsibilities and that it was Prince George's County's. She noted that the City has been working with Prince George's County on enhancements of the bus stops and of the right of way.

Ms. Davis noted that the roadway behind Safeway leading onto Hanover Parkway needed repair. She suggested that Combined Properties work with Ms. Hruby to install protected pedestrian walkways. Ms. Hruby stated that she will follow-up to find out who owns that roadway.

Ms. Hruby stated that she spoke with her Code Enforcement Staff. The only issue that she had to report was regarding the trash and lawn maintenance to the rear of the property.

There was a discussion about the sightline and visibility of the trash in the back of Greenway Shopping Center.

Mayor Jordan inquired if Combined Properties was looking to have more mixed-use project developments within the City of Greenbelt or Prince George's County. Mr. Iszard noted that Greenway Shopping Center is not on the horizon for redevelopment. Ms. Haley stated that it does not mean that it will not be placed on the list. She advised of two big high-rise developments in Virginia and that the company is in the process of purchasing residential property in Columbia, Maryland.

There was a discussion regarding the renovation of Safeway. Mr. Iszard noted that Safeway just added to-go parking spots.

Based on a question asked by Mr. Putens, Ms. Haley noted that there is not per se a merchants' association, but a marketing fund. She stated that the marketing director has a regular marketing plan that involves the tenants, as far as advertising, social media, and a website. Ms. Haley stated that operational and informational notices go out to the tenants. Ms. Haley stated that it is hard to get all the tenants together.

Ms. Haley asked that any complaints regarding Safeway be sent to her via email and that she would be more than happy to forward that information to Safeway's upper management. Mr. Putens stated that he would send her a copy of the Greenbelt News Review article.

Ms. Davis requested that Combined Properties keep the City informed of future developments.

Based on a question asked by Ms. Davis, Ms. Haley responded that Combined Properties is looking to install electric charging stations at their new developments and potentially at their West Coast properties.

Ms. Davis inquired about the crime statistics at Greenway Shopping Center. Chief Bowers stated that there is not a lot of crime in Greenway Shopping Center's parking lot, due to the high presence of police. Ms. Davis asked if stores have their separate surveillance cameras. Ms. Haley responded that the internal stores are responsible for security. She noted that many of the stores have their security cameras and systems in place. Combined Properties generally does not have cameras out in the common areas.

Based on a question asked by Mr. Byrd, Ms. Haley responded that tenants are required to recycle their cardboard containers and separate their trash. She noted sustainability

compliance reporting through Prince George's County.

There was a discussion about the Maglev. Ms. Haley stated that Combined Properties would check and see if others in the office had any contact with Maglev.

Mayor Jordan inquired if there was anything that the City could do to assist Combined Properties. Ms. Haley noted that the City could help by expediting the approval process for permitting. Mr. Iszard echoed Ms. Haley's statement of expediting the 18-month process for permitting to get better tenants at Greenway Shopping Center.

There was a discussion regarding business coffee. Mayor Jordan invited Holly Haley, Andrew Iszard, John Frank, and Carolissa Smith to the upcoming business coffee. Ms. Davis asked if the tenants from Greenway Shopping Center were individually receiving an invite. Ms. Liggins responded that she is open to expanding the invite list.

Informational Items

Several informational items were discussed.

The meeting ended at 9:39 p.m.

Respectfully submitted,

*Bonita Anderson
City Clerk*

WORK SESSION of the Greenbelt City COUncil held Thursday, March 7, 2019, to meet with the Greenbelt East Advisory Coalition (GEAC).

Mayor Jordan started the meeting at 7:30 p.m. It was held in the Terrace Room at the Greenbriar Community Building.

Present were Councilmembers Colin A. Byrd, Judith F. Davis, Leta M. Mach, Silke I. Pope, Rodney M. Roberts, and Mayor Emmett V. Jordan. Councilmember Edward V.J. Putens was absent.

Staff members present were Nicole Ard, City Manager; David E. Moran, Assistant City Manager; Dale Worley, Director of Information Technology; Captain Tim White and Captain Gordon Pracht, Greenbelt Police Department; and Bonita Anderson, City Clerk.

Also present were Thomas Crandall, Terry Benedict, Marsha Caine, Rohanie Bacchus, Charlene MacAdams, Austin Henry, Toni Mathewson, Tom Renahan, Nicole Williams, and Layne Lisinger, Greenbelt News Review, and others.

Mayor Jordan opened the meeting. There were introductions.

Security Cameras

Mayor Jordan read the questions. He noted that the City intends to provide security cameras at Schrom Hills Park and that it would be discussed during the City budget deliberation. Mr. Worley advised that he had submitted a budget request for the FY 2020 proposed budget, which included two or three locations, and that he will consult with the Police Department for their recommendations.

Mayor Jordan noted that the City hasn't purchased any new cameras but are upgrading the old cameras. There was a discussion regarding the need for cameras at the Roosevelt Center.

Mr. Worley indicated that a lot of software, infrastructure, and cameras have been upgraded. Ms. MacAdams stated that the Greenbelt East Advisory Coalition would like to be included when decisions are made regarding the cameras.

Beltway Plaza Revitalization Redevelopment

Mayor Jordan read the questions. He noted that the Beltway Plaza initial redevelopment conceptual site plans have been approved by the Prince George's County Planning Board but did not include the City's conditions. Mayor Jordan noted that Council has conditionally supported the proposal. He also noted that some of the Council's concerns with the conceptual plans include adequate public facilities and the Cherrywood Lane street structure.

Mayor Jordan stated that Prince George's County Planning Board viewed the technical report and advised that all the Council's conditions and concerns can be reviewed when the detailed site plan is proposed.

There was a discussion regarding the development of the residential property at the rear of Beltway Plaza. Mr. Roberts stated that adding 2,000 residential units to the Beltway Plaza parking lot is not what the City needs. He noted that there aren't any schools or open space for the children.

Bike Share

Mayor Jordan read the questions. He noted that the City had partnered with Prince George's County on a Feasibility Study, four years ago, to assess if the Bike Share Program was going to work for the City and County. He noted that the County proposed five locations in the City but none of the locations were at the Greenbelt Metro Station.

Crime Statistics

Captain White reviewed the crime statistics. He noted that crime trends are down for the whole City in 2018 and that Greenbelt East residential accounted for 17% of the City's overall crime statistics. Captain White stated that auto crimes (thefts from auto and auto thefts) are the biggest trending crime in the City, County, and State.

Bus Shelters

Mayor Jordan read the questions. He noted that the City plans to address the Greenspring bus shelter request during the FY2020 budget. He stated that the City had budgeted funds for the City's Bus Stop Safety and Accessibility Study and normally has enough funds to construct two or three shelters each year.

Ms. Davis stated that the City had a Bus Stop Assessment performed by the Planning Department. She noted that Prince George's County will be providing bus shelter and bus stop amenities.

Mandan Road Basketball Court

Mayor Jordan read the questions. Ms. Davis stated that the Youth Advisory Committee requested that the City reinstate the basketball courts because it provides recreation for young people. She noted Windsor Green is in the process of renovating their entire recreation area which doesn't mean that it is open for everyone.

There was a discussion on ways to make the basketball courts safe. Ms. Davis suggested installing a half-court, installing lighting and benches to make it safe. There are currently no plans to reinstate the basketball court. Ms. MacAdams stated that Greenbelt East Advisory Coalition's main concern was that the basketball court cannot be reinstated the way it used to be and that it needs to be safer.

School Zoning

Mayor Jordan read the questions. There was a discussion regarding a tax incentive or exemption for residents forced to attend schools outside of Greenbelt, due to schools being overcrowded. Ms. Mach noted that Greenbelt residents' taxes are supporting Greenbelt schools and that their children should attend schools in Greenbelt. She went on to say that the taxes support the School Resource Officer and that Eleanor Roosevelt High School students have an opportunity to receive a scholarship from the City.

Ms. Mach noted that there was a mistake made by the Board of Education School Boundary Office regarding Greenbelt children attending Greenbelt schools.

Mr. Byrd suggested that the Science and Tech Program at Eleanor Roosevelt give preference to the residence of Greenbelt. Ms. Mach noted that there are three science and tech centers within Prince George's County.

Greenbelt Ordinances

Mayor Jordan read the questions. Ms. Bailey stated that she and Ms. Williams have been working with Delegate Derrick Davis regarding Short Term Rentals, HB655. She noted County legislation CB-10-2018 and CB-11-2018 and that any homeowner that participates in the program will need to be current on their homeowner assessment.

There was a discussion on short-term rentals. Based on a question asked by Mayor Jordan, Ms. Bailey stated that a complaint could be filed with the Department of Permitting, Inspections, and Enforcement. Ms. Davis stated the HOAs could contact the City's Planning Department to file a complaint regarding homeowners who are renting their homes without a rental license.

Voting at Schrom Hills Park

Mayor Jordan read the questions. He suggested referring Greenbelt East Advisory Coalition's request to reserve four or five parking spaces at Schrom Hills Park to the Board of Election. Ms. Davis suggested informing the Recreation Department what day the election will be held and to not issue any permits.

MAGLEV

Mayor Jordan read the questions. He suggested inviting the Baltimore Washington Maglev Corporation to a work session. He noted that the City Council still opposes the Maglev. Ms. Davis provided the legislative bills that prohibit the Maglev and is in support of the bills.

Mr. Roberts suggested that the City should write a letter to the newly elected Congress to oppose the Maglev. Mr. Roberts inquired about the legal counsel that the City is hiring regarding opposing the Maglev. Mayor Jordan stated the City is waiting; there isn't anything to litigate at this time. Ms. Davis and Ms. Pope both stated that Mr. Pounds, the City Solicitor, is researching environmental attorneys.

Proposed Widening of I-495, I-270, and MD-295

Mayor Jordan read the question. Ms. Davis noted that state legislation, HB102 and SB 442, prohibit the State from constructing toll roads or bridges without the consent of most of the affected Counties. Ms. Davis suggested having municipalities added to the legislation.

Road Markings

Mayor Jordan read the questions. Ms. MacAdams inquired whether the striping on Hanover Parkway was handled by the State Highway Administration or the City of Greenbelt. Ms. Davis noted that the intersection is the State Highway Administration's responsibility. Ms. Pope stated that the street is the City's responsibility.

Based on a question asked by Mayor Jordan, Ms. Ard stated that there was a request to observe pedestrian safety from Hanover Parkway, Greenbelt Road to Southway that the State Highway Administration is handling.

T-REX Corporation Parking

Mayor Jordan read the questions. Captain Pracht stated that both Parking Enforcement and the Police Department has noticed the parking issues and are enforcing the parking violations.

Mayor Jordan answered a question from a member of the Greenbelt East Advisory Coalition by stating that the parking lot and the building is private federal property, but you can walk on the public sidewalk.

Commercial Business

Mayor Jordan read the question. He noted that there are eight or nine commercial business districts in the City of Greenbelt.

FBI Headquarter

Mayor Jordan read the question. He advised of a rumor that there is still discussion between the State and our Federal delegation and that the project could still happen.

There was a discussion on other government proposals. Mayor Jordan noted that Greenbelt is open to the idea.

Economic Development

Mayor Jordan read the questions. Ms. Ard stated that Ms. Liggins, the new Economic Development Coordinator, has been in contact with the community stakeholders and partners.

Short Term Rental

Mayor Jordan read the questions. He noted that short term rentals were discussed earlier under

the Greenbelt Ordinance question.

There was a discussion regarding small cell towers. Ms. Davis noted that the City has an ordinance in place regarding small cell towers.

Ms. Davis inquired about the Greenbelt East Advisory Coalition policy regarding the regular GEAC meetings that Council could or could not attend. Ms. MacAdams noted that GEAC's regular meetings are held on the first Thursday of every month.

Based on a question asked by Mayor Jordan, Ms. MacAdams noted that Greenbelt East Advisory Coalition would be participating in National Night Out.

Mayor Jordan thanked the Greenbelt East Advisory Coalition for hosting the meeting.

Several informational items were discussed.

The meeting ended at 9:40 p.m.

Respectfully submitted,

*Bonita Anderson
City Clerk*

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, August 12, 2019.

Mayor Jordan called the meeting to order at 8:00 p.m.

ROLL CALL was answered by Councilmembers Colin A. Byrd, Judith F. Davis, Silke I. Pope, Rodney M. Roberts, Edward V. J. Putens, and Mayor Emmett V. Jordan. Councilwoman Leta M. Mach was unable to attend due to travel.

ALSO PRESENT were Assistant City Manager David E. Moran, City Solicitor Todd Pounds, Police Chief Rick Bowers, and City Clerk Bonita Anderson.

Mayor Jordan asked for a moment of silence in memory of residents who passed since the last meeting. Mr. Putens then led the pledge of allegiance to the flag.

CONSENT AGENDA: It was moved by Mr. Byrd and seconded by Mr. Putens to amend the consent agenda by removing item #24 "Reclassification" until the next regular meeting. The motion passed 6-0.

Council thereby took the following actions:

Committee Reports:

Advisory Planning Board Report #2019-07 (Concern Regarding Bicycle/Pedestrian Gate on Research Road): Council accepted the report.

Advisory Committee on Trees Report #2019-2 (Eleanor Roosevelt Memorial Tree): Council accepted the report.

Appointment to Advisory Group: Council appointed Mr. Manico and Ms. Hernandez to the Greenbelt Advisory Committee on Environmental Sustainability and Ms. Gaebe to the Board of Elections.

Resignations from Advisory Groups: Council accepted the resignations of Ms. Harris from the Employee Relations Board and Mr. Murray from the Forest Preserve Advisory Board.

APPROVAL OF AGENDA: Ms. Davis requested the addition of #27 "Status of NAACP letter" to the agenda. It was moved by Mr. Putens and seconded by Ms. Davis to approve the agenda as amended. The motion passed 6-0.

PRESENTATIONS:

Ceremonial Check to Council for the "Kids 2 Camp": Camp Pine Tree held their annual bake sale on August 1. The proceeds raised are donated to the "Kid 2 Camp" fund which provides financial assistance. Youth and Camp staff presented a ceremonial check to Council.

Oath of Office - New Greenbelt Police Officer: Chief Rick Bowers introduced Greenbelt's newest police officers, Officer Arran Leathery and Officer Abbey Kipke. The oath was administered by Mayor Jordan.

Healthy Eating Active Living (HEAL) Platinum Certification: The City received the HEAL Platinum Certification at the 2019 Maryland Municipal League (MML) conference. Sydney Daigle provided background on the HEAL program. Recreation Coordinator Alison Longworth and Ms. Daigle presented Council with the HEAL Platinum Certification award.

Zero Waste Proclamation: Mayor Jordan read the proclamation declaring the week of September 2 to 6, 2019, as Zero Waste Week. The proclamation was presented to Jason Martin, Horticultural Supervisor. Mr. Martin provided an update on the upcoming events.

Greenbelt Board of Elections Presentation: Patricia Evans, Chair, provided Council an update on the newly revised Campaign Financial Reports.

PETITIONS AND REQUESTS:

Molly Lester addressed her concern about the reclassification process six weeks into the fiscal year budget. Ms. Davis read an email from Ms. Canter on the Firefly Sanctuary. Bill Orleans addressed his concern about Council work session meeting procedures.

MINUTES OF COUNCIL MEETINGS:

Statement for the Record - Closed Session, July 15, 2019: Ms. Davis moved that in accordance with the General Provisions Article, Section 3-305(b)(1) of the *Annotated Code of Public General Laws of Maryland*, the minutes of tonight's meeting reflect that Council met in closed session on Monday, July 15, 2019, at 7:09 p.m. in the Library of the Municipal Building. Council held this closed meeting to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

Vote to close session:

	Yes	No	Abstain	Absent
Ms. Davis	X			
Mr. Byrd	X			
Ms. Mach	X			
Ms. Pope	X			
Mr. Putens				X
Mr. Roberts	X			
Mayor Jordan	X			

The following staff member was in attendance: None.

Other individuals in attendance: None.

Council took no actions during this session. Council recessed the meeting to reconvene on Thursday, July 25, 2019, at 8:00 pm in the Municipal Building Library.

Mr. Putens seconded.

ROLL CALL: Ms. Davis - yes
Mr. Byrd - yes
Ms. Mach - absent
Ms. Pope - yes
Mr. Putens - yes
Mr. Roberts - yes
Mayor Jordan - yes

Statement for the Record - Closed Session, July 25, 2019: Ms. Davis moved that in accordance with the General Provisions Article, Section 3-305(b)(1) of the Annotated Code of Public General Laws of Maryland, that the minutes of tonight's meeting reflect that Council met in closed session on Thursday, July 25, 2019, at 8:09 p.m. in the Library of the Municipal Building. Council held this closed meeting to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

Vote to close session:

	Yes	No	Abstain	Absent
Ms. Davis	X			
Mr. Byrd	X			
Ms. Mach	X			
Ms. Pope	X			
Mr. Putens				X
Mr. Roberts	X			
Mayor Jordan	X			

The following staff member was in attendance: None.

Other individuals in attendance: None.

Council took no actions during this session.

Ms. Pope seconded.

ROLL CALL: Ms. Davis	-	yes
Mr. Byrd	-	yes
Ms. Mach	-	absent
Ms. Pope	-	yes
Mr. Putens	-	yes
Mr. Roberts	-	yes
Mayor Jordan	-	yes

ADMINISTRATIVE REPORTS:

Mr. Moran provided an update on the success of the National Night Out events City-wide.

LEGISLATION:

An Ordinance To Authorize The Issuance, Sale And Delivery By The City Of Greenbelt, Maryland Of Its "City Of Greenbelt, Maryland Water Quality Bond, Series 2019" In An Aggregate Principal Amount Not To Exceed Two Million Five Hundred Thousand Dollars (\$2,500,000), Pursuant To The Provisions Of Ordinance No. 1359 Passed On September 25, 2017; Prescribing The Form, Maturity, Interest Rate And Provisions For Payment And Redemption Of Said Bond; Confirming The Covenants Of The City To Provide For The Levy And Collection Of Taxes Sufficient For The Prompt Payment Of The Maturing Principal Of And Interest On Said Bond; Determining That The Bond Shall Be Sold By Private Sale To The Maryland Water Quality Financing Administration, Without Competitive Bid; Further Providing For The Use Of The Proceeds Of The Bond; And Providing For The Execution And Delivery Of The Bond And A Loan Agreement, And All Other Details With Respect To The Sale And Delivery of Said Bond

Mayor Jordan read the agenda comments. Mr. Byrd introduced the ordinance for second reading and moved that it be adopted. Mr. Putens seconded.

ROLL CALL: Ms. Davis	-	yes
Mr. Byrd	-	yes
Ms. Mach	-	absent
Ms. Pope	-	yes
Mr. Putens	-	yes
Mr. Roberts	-	yes
Mayor Jordan	-	yes

The ordinance was declared adopted (Ordinance No. 1370, Book 12).

An Ordinance to Amend Article I "In General", Section 13 "Early Voting" of Chapter 8, "Elections" of the Greenbelt City Code

Mayor Jordan read the agenda comments. Ms. Davis introduced the ordinance for first reading and moved suspension of the rules in order to allow second reading and passage of the ordinance tonight. Mr. Putens seconded the motion.

ROLL CALL: Ms. Davis	-	yes
Mr. Byrd	-	yes
Ms. Mach	-	absent
Ms. Pope	-	yes
Mr. Putens	-	yes
Mr. Roberts	-	yes
Mayor Jordan	-	yes

Ms. Davis introduced the ordinance for second reading and moved that it be adopted. Ms. Pope seconded.

ROLL CALL: Ms. Davis	-	yes
Mr. Byrd	-	yes
Ms. Mach	-	absent
Ms. Pope	-	yes
Mr. Putens	-	yes
Mr. Roberts	-	yes
Mayor Jordan	-	yes

The ordinance was declared adopted (Ordinance No. 1371, Book 12).

SPECIAL ORDER OF AGENDA ITEM: Ms. Davis moved to special order Agenda Item #19 “Campaign Signs on Public Property” to the next item of business. Ms. Pope seconded. The motion passed 6-0.

CAMPAIGN SIGNS ON PUBLIC PROPERTY: Mayor Jordan read the agenda comments. Ms. Davis moved that Council continue the Campaign Sign Program for the 2019 Election with the additional location at Greenbelt Station. Mayor Jordan seconded. The motion passed 5-1. (Mr. Roberts)

A Resolution to Authorize the Negotiated Purchase of Certain Goods and Services from Various Vendors as Enumerated Herein When Total Fiscal Year Purchases from Each Vendor Exceed Ten Thousand Dollars (\$10,000)

Mayor Jordan read the agenda comments. It was moved by Ms. Davis to adopt the resolution with the removal of Alexander & Cleaver from the list. Mayor Jordan noted the need for more control over the expenditure of legal fees. There was a discussion about the payment schedule and controlling the spending of legal fees. Ms. Pope seconded the motion. Motion passed 5-1.

ROLL CALL: Ms. Davis	-	yes
Mr. Byrd	-	yes

Ms. Mach	-	absent
Ms. Pope	-	yes
Mr. Putens	-	no
Mr. Roberts	-	yes
Mayor Jordan	-	yes

The resolution was declared adopted (Resolution No. 2075, Book 8).

OTHER BUSINESS:

AWARD OF PURCHASE - POLICE VEHICLES: Mayor Jordan read the agenda comments. Mr. Townsend provided the Council with additional background on the purchase of seven police vehicles. He also indicated that the vehicles will reduce the City's carbon footprint. Ms. Pope moved that Council award the purchase of seven police vehicles. Mr. Putens seconded. The motion passed 6-0.

APPROVAL OF SUSTAINABLE LAND CARE POLICY: Mayor Jordan read the agenda comments. Mr. Roberts inquired about the community garden's inclusion with the Sustainable Land Care Policy (SLCP). He noted that the Council should include the garden in the SLCP. Ms. Davis moved that the Council approve the Sustainable Land Care Policy. Ms. Pope seconded. The motion passed 5-1. (Mr. Roberts)

APPROVAL OF COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR PY 45R: Mayor Jordan read the agenda comments. It is recommended Council approve submission of the PY 45R Application as outlined in the agenda comments. It is further recommend that Council authorize the Mayor and/or City staff to execute any PY 45R CDBG Agreements and all other necessary documents in order to accept and implement this grant award. Mr. Putens moved that Council approve the CDBG Application for PY 45R. Ms. Davis seconded. The motion passed 6-0.

APPROVAL OF WMATA CONNECTION AGREEMENT: Mayor Jordan read the agenda comments. Mr. Pounds provided Council with an update on the terms and conditions for clarification purposes and that the goal is to create a document for clarification of the WMATA agreement. Mayor Jordan noted that this will be a temporary trail. Mr. Pounds indicated that the process is a little backward with providing the location of the trail after the agreement. Ms. Davis moved that Council approve the WMATA connection agreement. Mr. Putens seconded. The motion passed 6-0.

CAPTIONING OF COUNCIL MEETINGS: Mayor Jordan read the agenda comments. Ms. Davis requests a one year trial and Mayor Jordan requests a one month trial. Ms. Palau noted this option was highly recommended by Laurel and the cost benefits on a shorter trial basis are not cost-effective. Ms. Davis moved that Council approve City Staff suggestion to move forward with Municipal Captioning for Council meetings. Mr. Putens seconded. The motion passed 6-0.

COUNCIL ACTIVITIES: Council provided an update on recent activities and events attended.

Hook and Reel Grand Opening – Mayor Jordan, Ms. Davis, Mr. Byrd, Ms. Mach, and Mr. Putens
Advisory Neighborhood Community Meeting, County Councilmember Mel Franklin, New Carrollton Library – Ms. Davis
Public Art Visioning Session for Greenbelt Station, Springhill Lake Recreation Center – Mayor Jordan, and Ms. Davis
Higher Achievement Program Ribbon Cutting, GMS – Mayor Jordan, Ms. Davis, and Mr. Byrd
Roosevelt Center Merchants Association Meeting – Ms. Mach
Friend of Greenbelt Museum Lecture “Radical Suburbs” and Annual Meeting – Ms. Davis, and Ms. Mach
Clean Air Partners Conference Call – Ms. Mach
MWCOG Annual Leadership Retreat, Cambridge – Mayor Jordan, and Ms. Davis
MWAQC Strategic Planning Session – Ms. Mach
MWCOG Chesapeake Bay Policy Committee and CEEPC Joint Meeting, Regional Tree Canopy – Ms. Davis
Fox 5 Zip Trip, Roosevelt Center – Mayor Jordan, Ms. Davis, Mr. Byrd, Mr. Roberts, and Ms. Pope
National Night Out – Mayor Jordan, Ms. Davis, Mr. Byrd, Mr. Roberts, Ms. Pope, and Mr. Putens
CPJ Greenbelt Office Opening – Mayor Jordan, Ms. Davis, Ms. Byrd, and Ms. Pope
Maglev Forum, Hunting Ridge – Mayor Jordan, Ms. Davis, Mr. Byrd, Ms. Pope, Mr. Putens, and Mr. Roberts
Creative Kids Camp, Hercules and Hippolyta – Ms. Davis, and Ms. Pope
Circus Camp production – Ms. Davis
295 Coalition Meeting, New Carrollton Library – Mayor Jordan, Ms. Davis, and Mr. Byrd

COUNCIL REPORTS: Mr. Roberts noted his attendance at the Transportation Planning Board meeting last month and provided Council with an update.

MODIFICATION TO SMOKING POLICY: Mayor Jordan read the agenda comments. Ms. Davis requested that vaping be included in the City’s No Smoking Policy and Enforcement. Ms. Davis moved that electronic cigarettes and vaping be added to the City’s No Smoking Policy. Mr. Putens seconded. The motion passed 6-0.

MEETINGS: Council reviewed the meeting schedule.

ADJOURNMENT: Mr. Putens moved to adjourn the meeting. Mr. Byrd seconded. The motion passed 6-0. Mayor Jordan adjourned the regular meeting of Monday, August 12, 2019, at 11:12 p.m.

Respectfully submitted,

Bonita Anderson

City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held Monday, August 12, 2019.

Emmett V. Jordan
Mayor

DRAFT

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, August 14, 2019, to meet with the Greenbelt Station Community.

Mayor Jordan started the meeting at 8:00 p.m. It was held in the Clubhouse of the Verde Apartments.

Present were Councilmembers Colin A. Byrd, Judith F. Davis, Silke I. Pope, Edward V.J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan. Councilmember Leta M. Mach was unable to attend due to travel.

Staff members present were Terri Hruby, Planning Director; Rick Bowers, Police Chief; Greg Varda, Recreation Supervisor; Beverly Palau, Public Information Coordinator; and Bonita Anderson, City Clerk.

Also present were Delegate Alonzo Washington, Greenbelt Station Home Owner Association members, residents, and others.

Greenbelt Station Community

Mayor Jordan began the meeting with introductions. Ms. Hruby provided an update on the Washington Metropolitan Area Transit Authority (WMATA) trail project. She indicated that the Council had recently approved the Greenbelt Station to the Metro Station connection agreement, to allow the City to construct the trail. Ms. Hruby noted that the project is in the engineering phase, which focuses on the construction details. Ms. Hruby also indicated that Woodlawn Development Corporation (WDC), the developer, has currently received the approval of the plans for permitting and of the stormwater management plan with the County, which is required before the plans are submitted to other agencies for approval. The agencies include Maryland-National Capital Park and Planning Commission, WMATA, Maryland Department of the Environment and Prince George's County. Mayor Jordan inquired about the process and timeline of the project. Ms. Hruby indicated that the project would take several months to complete the permitting and construction process and that she expects construction to begin fall 2020.

There was an inquiry from a resident about the status of funding. Ms. Hruby indicated that the City has earmarked \$1.8 million but expects that the final cost will be over \$2 million, after the engineering estimate. Mayor Jordan asked if the project's background information was on the City's website. Ms. Hruby noted that the information was not currently on the City's website but will have the information uploaded under the Planning Department Community Development Projects section.

Chief Bowers provided an update on security in the neighborhood and noted some preventive measures such as keeping items out of plain sight. He also noted that there have been thefts at the construction site. Chief Bowers indicated that the police department is developing an initiative to combine all the safety cameras City-wide to better generate leads in ongoing investigations.

Mr. Varda noted that the fall activities guide will be completed for distribution and includes

activities to take place in Central Park at Greenbelt Station. He also encouraged residents to investigate all the activities offered by Greenbelt Recreation, as well as offer input on how the department can better provide for the needs of the community.

Several residents expressed a desire for enrollment in both Greenbelt Elementary School and Eleanor Roosevelt High School, due to living within the City. Councilmembers were in agreement on this matter. Mayor Jordan stated that “Greenbelt kids should be at Greenbelt schools.” It was noted that the matter has been brought to the attention of Prince George’s County Schools CEO Monica Goldson and County Executive Angela Alsobrooks, who are amenable to further discussions. Currently, Greenbelt Station students can attend Greenbelt Elementary School with transportation provided by a parent. There is currently no confirmed plan for busing in the coming year.

Informational items were discussed.

The meeting ended at 9:34 p.m.

Respectfully submitted,

*Bonita Anderson
City Clerk*

City Council Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: COMMUNICATIONS

Agenda Section:

Subject:

Minutes - Closed Session, February 10, 2020

Suggested Action:

In order to approve these minutes, the following motion is needed:

I move that the minutes of the closed session of the City Council held Monday, February 10, 2020, at 7:00 p.m. in the Library of the Municipal Building, be approved as presented. Council held this closed meeting in accordance with the General Provisos Article, Section 3-305(b)(9) of the Annotated Code of Public General Laws of Maryland, to discuss collective bargaining negotiations.

Attachments:

City Council Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: COMMUNICATIONS

Agenda Section:

Subject:

Minutes - Closed Session, February 12, 2020

Suggested Action:

In order to approve these minutes, the following motion is needed:

I move that the minutes of the closed session of the City Council held Wednesday, February 12, 2020, at 8:00 p.m. in the Council Chambers of the Municipal Building, be approved as presented. Council held this closed meeting in accordance with the General Provisos Article, Section 3-305(b)(3) of the Annotated Code of Public General Laws of Maryland, to discuss the acquisition of real property for a public purpose and matters directly related thereto.

Attachments:

City Council Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Board and Committee Reports

Agenda Section:

Subject:

* Advisory Committee on Education Report #20-04 (Plan for Virtual Educator and Student Awards)

Suggested Action:

It is recommended that Council accept this report.

Attachments:

[ACE Report on Virtual Awards.pdf](#)

ADVISORY COMMITTEE ON EDUCATION

REPORT TO COUNCIL

SUBJECT: Plan for Virtual Educator and Student Awards

BACKGROUND: Given the current public health emergency, ACE postponed its Educator Awards, originally scheduled for March 16th. With the schools closed through at least May 15th, ACE also needs to rethink this year's Student Awards, which were scheduled for May 6th.

At its April 21, 2020, meeting over Zoom, ACE discussed the issue. The committee agreed that even in the current situation, Greenbelt's outstanding educators and students should be recognized. After discussing several options for virtual award ceremonies, ACE settled on a plan to do one-on-one Zoom sessions with each award recipient and a member of ACE (awardees and ACE members will be at separate locations). These sessions will be recorded. The one-on-one plan seemed like the best way to get the awardees' responses without having to worry about the technology and audio issues of a multi-way conference session. The recordings of these sessions will be sent to Beverly Palau, who will edit the footage together into a complete program. Elected officials and school administrators will also be given the opportunity to record a brief message which can be edited into the program. Once the program is complete, it will be advertised over the City's social media channels and made available through the City website.

ACE would like to do the Educator awards as soon as possible. What we learn from that process will be used to modify, if necessary, the process for creating a virtual version of the Student Awards.

RECOMMENDATION: ACE agreed to this plan unanimously at their April 21, 2020 meeting. ACE would like Council's approval for this plan.

City Council Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: David Moran

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

Cooperation Agreement with Prince George's County for CDBG Programs

Suggested Action:

Reference:

Email, Adedamola "Funmi" George, 4/17/20

Letter, Angela D. Alsobrooks, 4/17/20

Cooperation Agreement Fiscal Year 2021-2023

The City has operated under an Cooperation Agreement with the County for over 45 years to administer the funds for the Department of Housing and Urban Development's (HUD) CDBG grant programs. By participating, Greenbelt's population base is added to that of the County when they submit to HUD for funding each year. In turn, the County decides how much funding Greenbelt will receive annually for projects.

The main benefit of this agreement is that the County deals directly with HUD and handles all the plan preparation and reporting requirements which are significant. The County conducts an application process and distributes the CDBG funds among municipalities and other non-profit organizations, though funding levels throughout the County have shrunk somewhat in recent years.

For many years there was an "understanding" that municipalities would get up to \$100,000 for their projects, usually street work. In recent years there have been efforts to reduce funding to some municipalities. During the current three year cycle, Greenbelt has continued to receive funding.

For PY 44 (City FY 2019), the City received \$128,240 for Breezewood Drive Improvements and for PY 45 (FY 2020) the City received \$140,835 for Franklin Park Street Improvements. The City also will receive \$111,268 for Cherrywood Lane street and sidewalk improvements through reprogrammed funds (PY 45R) which became available. The City has applied for \$154,570 in PY 46 (FY 2021) for Edmonston Road work.

It is unknown whether Greenbelt would be able to receive higher and/or any CDBG funding by applying to the State, rather than opting in with the County. However reporting requirements would significantly increase and it is unlikely Greenbelt would fare well competing against communities with greater needs. The City of College Park once decided to apply directly to the State and received no funds for that three year period.

The County is asking if the City wants to participate for another three-year term. Given the uncertainty of applying at the State level, staff recommends that Council approve the Cooperation Agreement for Federal Fiscal Years 2021-2023 and authorize the Mayor and/or the Assistant City Manager to execute this agreement and all other necessary documents.

Attachments:

[Email Adedamola George.pdf](#)

[PGC FY 2021-2023 Cooperation Agreements - Letter for City of Greenbelt.pdf](#)

[PGC FY 2021-2023 Cooperation Agreements - Cooperation Agreement for Municipalities & Legal Cert.pdf](#)

David Moran

From: Nicole Ard
Sent: Friday, April 17, 2020 4:01 PM
To: George, Adedamola O.; Colin A. Byrd
Cc: Gilley, Raymond; David Moran; Laura Allen
Subject: RE: URGENT - Cooperation Agreement Regarding Community Development Block Grant (CDBG) Urban County Qualification - Federal FY 2021-2023

Ms. George,
Thank you,

I have copied David Moran who serves as the City's contact for CDBG matters. David will work to place the item on the next regular Council meeting agenda.

Again, thank you,
Nicole

From: George, Adedamola O. [<mailto:AOGeorge@co.pg.md.us>]
Sent: Friday, April 17, 2020 3:49 PM
To: Colin A. Byrd
Cc: Gilley, Raymond; Nicole Ard
Subject: URGENT - Cooperation Agreement Regarding Community Development Block Grant (CDBG) Urban County Qualification - Federal FY 2021-2023
Importance: High

This email is being sent on behalf of DHCD Director, Estella Alexander

Dear Mayor Byrd,

Please find attached the Cooperation Agreement package for your Municipality regarding the Community Development Block Grant (CDBG) Urban County Qualification for Federal Fiscal Years (FFY) beginning July 1, 2020 and ending June 30, 2023.

As you may know, the U.S. Department of Housing and Urban Development (HUD) Notice: CPD-20-03, issued on March 9, 2020 and expiring on March 9, 2021, includes the year in which specific urban counties are scheduled to go through the qualification process. As such, Prince George's County is in the process of requalifying its entitlement status as an urban county to receive Community Development Block Grant (CDBG) Program and HOME Investment Partnerships (HOME) Program grant funds during Federal Fiscal Years (FFY) 2021-2023 from the U.S. Department of Housing and Urban Development (HUD). It is the County's intent to use the grant funding, in part, to undertake eligible community development and housing activities that will primarily benefit low- to moderate income individuals and families residing in Prince George's County.

If your municipality chooses to continue participating under Prince George's County during the Federal FY 2021-2023 qualification period, formal notification, including two (2) copies each of the executed Cooperation Agreement and Certification form., is due back to the County **no later than June 7, 2020**. Conversely, your municipality may elect not to participate with the County during the Federal FY 2021-2023 qualification period; however, you must notify the County and the HUD Field Office in writing **no later than June 19, 2020**.

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Please note that failure to provide the required notice electing to participate under the County or to provide notice to HUD and the County *prior* to the specified deadlines stated above will be interpreted by the County and HUD as inclusion and participation in the Urban County.

For your reference, the attached package includes:

1. Letter to Municipality regarding the Cooperation Agreement from the Prince George's County, County Executive (PDF)
2. HUD Notice CPD-20-03 (PDF)
3. Cooperation Agreement and Executed Legal Certification (PDF)
4. Certification of Cooperation Agreement (PDF)

Please note that DHCD staff may contact your office to ensure that you have received this time-sensitive notice and to ascertain your decision.

Thank you for your support in this matter. Please let me know if you have any questions or require additional information.

Best Regards,

Adedamola "Funmi" George, Esq.

Community Services Manager/Senior Compliance Manager

Prince George's County

Department of Housing & Community Development

9200 Basil Court

Third Floor, Suite 306

Largo, MD 20774

Email: aogeorge@co.pg.md.us

Phone: (301) 883-5536



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Angela D. Alsobrooks
County Executive

PRINCE GEORGE'S COUNTY GOVERNMENT

OFFICE OF THE COUNTY EXECUTIVE

April 17, 2020

The Honorable Colin A. Byrd
Mayor
City of Greenbelt
25 Crescent Road
Greenbelt, Maryland 20770

Dear Mayor Byrd:

Prince George's County, Maryland ("County"), a body corporate and politic, acting on behalf of the Prince George's County Department of Housing and Community Development ("DHCD"), is in the process of requalifying its entitlement status as an urban county to receive Community Development Block Grant ("CDBG") and HOME Investment Partnerships ("HOME") Program grant funds during Federal Fiscal Years 2021-2023 from the U.S. Department of Housing and Urban Development ("HUD"). It is the County's intent to use the grant funding, in part, to undertake eligible community development and housing activities that will primarily benefit low to moderate income individuals and families residing in Prince George's County. If your municipality desires to assist the County's efforts to administer and/or provide approved activities pursuant to its CDBG, and where applicable HOME and Emergency Solutions Grants (ESG) Programs, your municipality may elect to enter into a Cooperation Agreement with the County that authorizes the County to include the municipality's population with that of the County's incorporated areas to increase the County's annual entitlement.

If your municipality previously entered into a Cooperation Agreement with the County and/or is interested in entering into a new Cooperation Agreement with the County, the County is required to inform you of the following:

A decision to enter into a Cooperation Agreement for the purpose of participating in the County's CDBG and, where applicable, HOME programs would be effective for the three-year period that includes Federal Fiscal Years 2021, 2022, and 2023. Thereafter, participating municipalities may be eligible to receive project-financing assistance through the County's CDBG and, where applicable, HOME program that will begin July 1, 2021 through June 30, 2023.

Furthermore, it is important for you to understand that your decision to include your municipality's population statistics for the purpose of HUD determining the County's urban county entitlement status and appropriating entitlement funds would make your municipality ineligible to apply for entitlement funds, with the possible exception of grant funds awarded

through the State's Small Cities CDBG Program, during the applicable Qualification Period. In addition, your municipality's formula allocation under the HOME Program, if any, could only be awarded to the County and your municipality could not otherwise form a HOME consortium with other units of general local government ("UGLG") in the event that the County did not receive a HOME formula allocation during the applicable Qualification Period.

As a designated UGLG, the County is further required to inform you of the options that address your municipality's right to either participate or elect not to participate as a UGLG under the County's urban county status during the Qualification Period are as follows:

1. If your municipality previously entered into a Cooperation Agreement with the County, the Cooperation Agreement will automatically be renewed unless your municipality notifies the County in writing by June 7, 2020 of its intent to terminate the Cooperation Agreement at the end of the current qualification period (June 30, 2021).
2. If your municipality elects to be identified as a new participating UGLG for the County during the Qualification Period, your municipality must execute and return to the County no later than June 7, 2020, two (2) copies each of the enclosed Cooperation Agreement and Certification form. Furthermore, please be advised that the attached Cooperation Agreement must be authorized by your municipal governing body and executed on its behalf by you or another authorized official.

Please return the signed Cooperation Agreement and Certification form to:

Estella Alexander, Director
Department of Housing and Community Development
Attn: A. George, Community Services Manager
9200 Basil Court, Suite 500
Largo, Maryland 20774

3. Your municipality may elect to not participate as one of the County's UGLGs during the Qualification Period. By choosing this option, your municipality must notify HUD and Prince George's County no later than June 19, 2020.

Notification to HUD must be in writing from you or another authorized official, and should be addressed to:

Marvin W. Turner, Director
U.S. Department of Housing and Urban Development
District of Columbia Field Office
820 First Street, NE., Suite 300
Washington, DC 20002
Email: Marvin.Turner@hud.gov

The County must also be informed of your municipality's decision not to participate by providing a copy of the notice sent to HUD to Ms. Estella Alexander at the address provided in option 2 above.

4. Finally, your municipality may elect to only participate for Federal Fiscal Year 2021 or 2022 or 2023. In any case, your municipality must notify HUD and Prince George's County by June 19, 2020 of your municipality's intentions to participate in one or more of three Fiscal Years (2021, 2022 and/or 2023) during the Qualification Period in accordance with the notification procedures outlined in option above.

Under this option, your municipality must return a fully executed Cooperation Agreement, Certification form and evidence of the authorization to enter into the agreement to the County by June 7, 2020 in time for inclusion in the County's package that includes all the Cooperation Agreements and Certification forms to be submitted to HUD. Furthermore, please be advised that HUD will not accept Cooperation Agreements submitted after its deadline.

Failure to elect one of the four (4) options above and to provide the required notice to HUD and the County prior to the specified deadline will be interpreted by the County and HUD as inclusion and participation in the Urban County. Please contact Estella Alexander, Director, Department of Housing and Community Development, at 301-883-5531 if you need further information or additional assistance.

Sincerely,


Angela D. Alsobrooks
County Executive

Enclosures

U.S. Dept. of Housing and Urban Development (HUD) Notice: CPD-20-03 (March 9, 2020)
Cooperation Agreement
Certification of Cooperation Agreement

COOPERATION AGREEMENT

THIS COOPERATION AGREEMENT (“Agreement”) is entered into by and between the Town/City of _____ (hereinafter referred to as the “**Municipality**”) and **Prince George’s County, Maryland, a body corporate and politic** (hereinafter referred to as the “**County**”), on behalf of the **Prince George’s County Department of Housing and Community Development** (hereinafter referred to as the “**DHCD**”).

WHEREAS, the Housing and Community Development Act of 1974, as amended, provides entitlement funds for qualified urban counties; and

WHEREAS, the County is required to requalify its entitlement status as an urban county to be eligible to receive funding from the U.S. Department of Housing and Urban Development (“HUD”) to administer its Community Development Block Grant (“CDBG”), HOME Investment Partnerships (“HOME”) and Emergency Solutions Grants (“ESG”) programs during the Federal Fiscal Years (“FYs”) 2021 through 2023 qualification period (“Qualification Period”); and

WHEREAS, the County certifies that it shall continue to follow an approved Housing and Community Development Consolidated Plan as promulgated by HUD pursuant to 24 CFR 570.302 and 24 CFR Part 91 during the Qualification Period; and

WHEREAS, the County is required to enter into Cooperation Agreements with its designated units of general local government (“UGLG”) that desire HUD to include its respective population figures under the County’s urban county status for the purpose of increasing the County’s allocation of entitlement funds during the Qualification Period; and

WHEREAS, the County has identified the Municipality as a UGLG and the Municipality has agreed to allow the County to include its population with that of the County’s unincorporated areas to be considered part of the urban county total population used as a basis for entitlement determinations; and

WHEREAS, the cooperation of the County and the Municipality is essential for the successful planning and implementation of housing assistance and community development activities that shall be included within the County’s Housing and Community Development Annual Action Plan (“Annual Action Plan”); and

WHEREAS, the Municipality understands that the County shall have final responsibility for selecting CDBG, HOME and ESG activities to be assisted with entitlement funds and for filing Annual Action Plans during the Qualification Period with HUD.

NOW, THEREFORE, in consideration of the mutual obligations set forth herein, the parties agree as follows:

1. The County and the Municipality agree to cooperate to undertake or assist in undertaking, community renewal and low-income housing assistance activities. The Municipality further agrees to cooperate in the use of its powers to assist with the County's efforts to carry out essential activities in accordance with County's CDBG and, where applicable HOME and ESG Programs.
2. The County shall have the final responsibility for selecting CDBG and, where applicable, HOME and ESG activities that will be funded from annual CDBG allocations during the Federal FYs 2021 through 2023 ("Qualification Period") and any program income generated from the expenditure of such funds.
3. The County shall be responsible for submitting the County's Consolidated and Annual Action Plans to HUD for approval.
4. To the extent applicable, the County and the Municipality shall take actions necessary to assure compliance with Prince George's County's urban county certification requirements set forth in Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights Act of 1964, the Fair Housing Act, Section 109 of Title I of the Housing and Community Development Act of 1974, and other applicable laws.
5. The Municipality shall affirmatively further, to the extent applicable, fair housing actions within its jurisdiction, and not impede the County's actions to comply with its fair housing certification.
6. The Municipality has adopted and shall continue to enforce a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within the Municipality's jurisdiction.
7. The Municipality must inform the County of any program income generated by and submitted to the Municipality in accordance with its expenditure and/or sub-award of CDBG funds. Any such program income must be paid to the County unless specifically authorized by the County for use in association with the financial requirements of other projects previously approved by the County. Any program income the Municipality is authorized to retain may only be used for eligible activities in accordance with the terms and conditions of the applicable Sub-recipient Agreement and the applicable CDBG laws and regulations.
8. The Municipality shall not sell, trade or otherwise transfer all or any portion of any grant funds to another unit of general local government ("UGLG"), metropolitan city, urban county, Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations. The Municipality further agrees to use grant funds, if any,

for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended.

9. The County has the responsibility for monitoring and reporting to HUD on the use of any program income thereby requiring appropriate recordkeeping and reporting as may be needed for this purpose.
10. It is understood that the Municipality pursuant to 24 CFR 570.501(b), is subject to the same requirements applicable to subrecipients. This includes the responsibility for a written agreement (“Sub-recipient Agreement”) as set forth in 24 CFR 570.503, for ensuring that CDBG funds are used in accordance with all program requirements, for determining the adequacy of performance under subrecipient agreements and procurement contracts, and for taking appropriate action when performance problems arise. The use of any designated public agencies, subrecipients, or contractors does not relieve the municipality of this responsibility.
11. The Municipality shall be required to enter into a signed Sub-recipient Agreement with the County before any CDBG funds may be disbursed to the Municipality to undertake approved activities. This Sub-recipient Agreement shall remain in effect during and any time after the Qualification Period during which the Municipality has control over CDBG funds, including program income.
12. In the event of the close out of this Agreement or a change in the status of the Municipality, any program income that is on hand or received subsequent to the close out or change in status shall be paid to the County.
13. For real property acquired or improved in whole or in part using CDBG Funds and within the Municipality’s control, the Municipality shall (A) provide the County with timely notification for any modification or change in the use of the real property from that planned at the time of acquisition or improvement including disposition; (B) reimburse the County in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG funds) of property acquired or improved with CDBG funds that is sold or transferred for use which does not qualify under the CDBG regulations; and (C) treat as program income the revenue generated from the disposition or transfer of property prior to or subsequent to the close out, change of status or termination of this Agreement between the County and the Municipality.
14. By executing this Agreement, the Municipality understands that it may not apply for grants from appropriations under the State Small Cities CDBG Program for any fiscal year during the Qualification Period in which it is participating in the County’s CDBG program.
15. By executing this Agreement, the Municipality understands that it may not participate in a HOME consortium except through the County, regardless of whether the County receives a HOME formula allocation. The Municipality

further understands that it may receive a formula allocation under the HOME Program and/or ESG Program, if any, only through the County.

16. This Agreement between the County and the Municipality shall automatically be renewed for participation in successive three-year Qualification Periods, unless the County or the Municipality provides written notice before the end of the County's Qualification Period that it elects not to participate in a new three-year Qualification Period. By the date specified in HUD's next CPD Notice for Urban County Qualification, the County will notify the Municipality, in writing, of its right not to participate. A copy of the County's notification shall be sent to the HUD Field Office by the date specified in the CPD Notice for Urban County Qualification.

Failure by either party to adopt any amendment to this Agreement, which must incorporate any changes necessary to meet HUD's current requirements for Cooperation Agreement, for a subsequent three-year Qualification Period and to submit the amendment to HUD as provided in the applicable CPD Notice shall void the Municipality's automatic renewal as a participating UGLG under the County's urban status.

17. This Agreement shall remain in effect until the County's CDBG and where applicable, HOME and ESG entitlement funds and program income received with respect to activities undertaken during the Qualification Period and any successive periods, as amended, are expended and the funded activities are completed. It further understood and agreed that neither the County nor the Municipality may terminate or withdraw from this Agreement while this Agreement remains in effect.
18. The recitals set forth above are herein incorporated as operative provisions of this Agreement.

[SIGNATURES APPEAR ON THE NEXT PAGE.]

IN WITNESS WHEREOF, the parties' authorized representatives signed and delivered this Cooperation Agreement on the dates set forth below.

ATTEST:

FOR: _____

(Signature of Witness)

By: _____
(Signature of Authorized Official)

(Title)

(Date)

FOR: Prince George's County, Maryland

By: _____
Angie Rodgers
Deputy Chief Administrative Officer
for Economic Development

(Date)

Reviewed and Approval Recommended

Estella Alexander, Director
Department of Housing & Community Development

Legal Certification

The undersigned attorney for Prince George's County, Maryland ("County") certifies that the terms and provisions set forth in this Cooperation Agreement ("Agreement") are fully authorized and/or not otherwise prohibited under existing State and local laws and that this Agreement provides full legal authority for the County to undertake or assist in the undertaking essential community development and housing assistance activities that may include, but are not limited to, urban renewal and public assisted housing in cooperation with designated units of general local government ("UGLG").


Office of Law

City Council Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Molly Porter

Submitting Department:

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

Bike Share Station Easement Agreement

Suggested Action:

Reference:

Memorandum, M. Porter, 04/20/2020

Bike Share Station Easement Presentation

Bike Share Station Easement Agreement

In January of 2019 representatives from the Prince George's County Department of Public Works and Transportation forward to the City five (5) proposed locations for bike share stations within the City. These locations were presented at the January 14, 2019, City Council regular meeting. Since that time the County revised the locations to include a station at Greenbelt Metro Station per Council's request and has drafted a bike share easement agreement for the three (3) stations that are proposed to be located within the City's right-of-way. These three (3) locations are titled, "Crescent Road and Ridge Road", "Roosevelt Center", and "Greenbelt Station Parkway." The remaining two (2) locations for bike share stations are not located within the City's right-of-way. These locations are on Hanover Parkway and at the Greenbelt Metro Station.

Staff recommends that City Council grant this easement to facilitate the installation, maintenance, and use of three (3) bike share stations within the City's right of way.

Attachments:

[Memorandum, M. Porter, 04/20/2020.pdf](#)

[Bike_Share_Station_Easement_Presentation.pdf](#)

[Bike Share Station Easement Agreement.pdf](#)

Memorandum:

TO: Nicole Ard, City Manager

FROM: Molly Porter, Community Planner

VIA: Terri Hruby, Director of Planning and Community Development

DATE: April 20, 2020

SUBJECT: Bike Share Easement Agreement

Background:

In January of 2019 representatives from the Prince George's County Department of Public Works and Transportation forwarded to the City five (5) proposed locations for bike share stations within the City. These five (5) locations were presented at the January 14, 2019 City Council regular meeting. The locations, as proposed, were Greenbelt Station Parkway, Breezewood Drive and Cherrywood Lane, Roosevelt Center, Crescent Road and Ridge Road, and Hanover Parkway.

The County asked for feedback about the proposed locations. The proposed locations were posted on the City's website, were presented to the Pedestrian and Bicycle Task Force, and were presented at the January 14, 2019 regular City Council meeting. Through these discussions it was consistently raised that a bike share station was desired at the Greenbelt Metro Station. At that time it was recommended to the County that a bike share station at Breezewood Drive and Cherrywood Lane be deferred in favor of installing a bike share station at the Greenbelt Metro Station. This recommendation was accepted by the County.

Since that time the County has drafted a bike share station easement agreement for the three (3) stations that are proposed to be located within City owned right-of-way. This easement agreement will facilitate the installation, maintenance, and use of bike share stations. These three (3) locations are titled, "Crescent Road and Ridge Road", "Roosevelt Center", and "Greenbelt Station Parkway." Exact locations are indicated on the easement document attached to this memorandum. The bike share locations planned for Hanover Parkway and at the Greenbelt Metro Station are not located within City right-of-way. At this time it is anticipated that bike share installation will occur during Summer 2020.

Planning Staff has worked with the City Solicitor and Public Works to review this easement agreement. None of the locations will require the removal of any on-street parking spots and at this time there are no maintenance concerns near the proposed bike share station locations.

Recommendation:

Staff recommends that City Council grant this easement to facilitate the installation, maintenance, and use of three (3) bike share stations on City owned right-of-way.

Reference:

Bike Share Station Easement Agreement

Bike Share Station Easement: Proposed Locations for Bike Share Stations

Station Area #69 – Crescent Road and Ridge Road

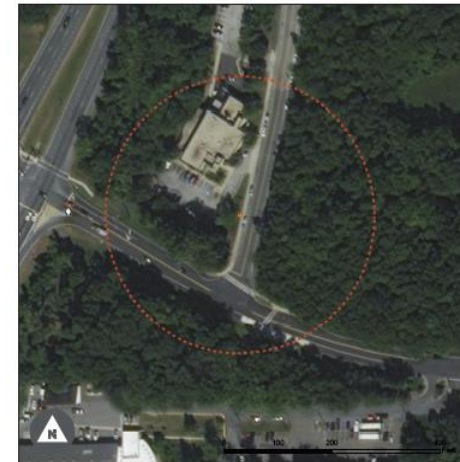
Prince George's County Capital Bikeshare

Station Area #69 - Crescent Road and Ridge Road

Ridge Road



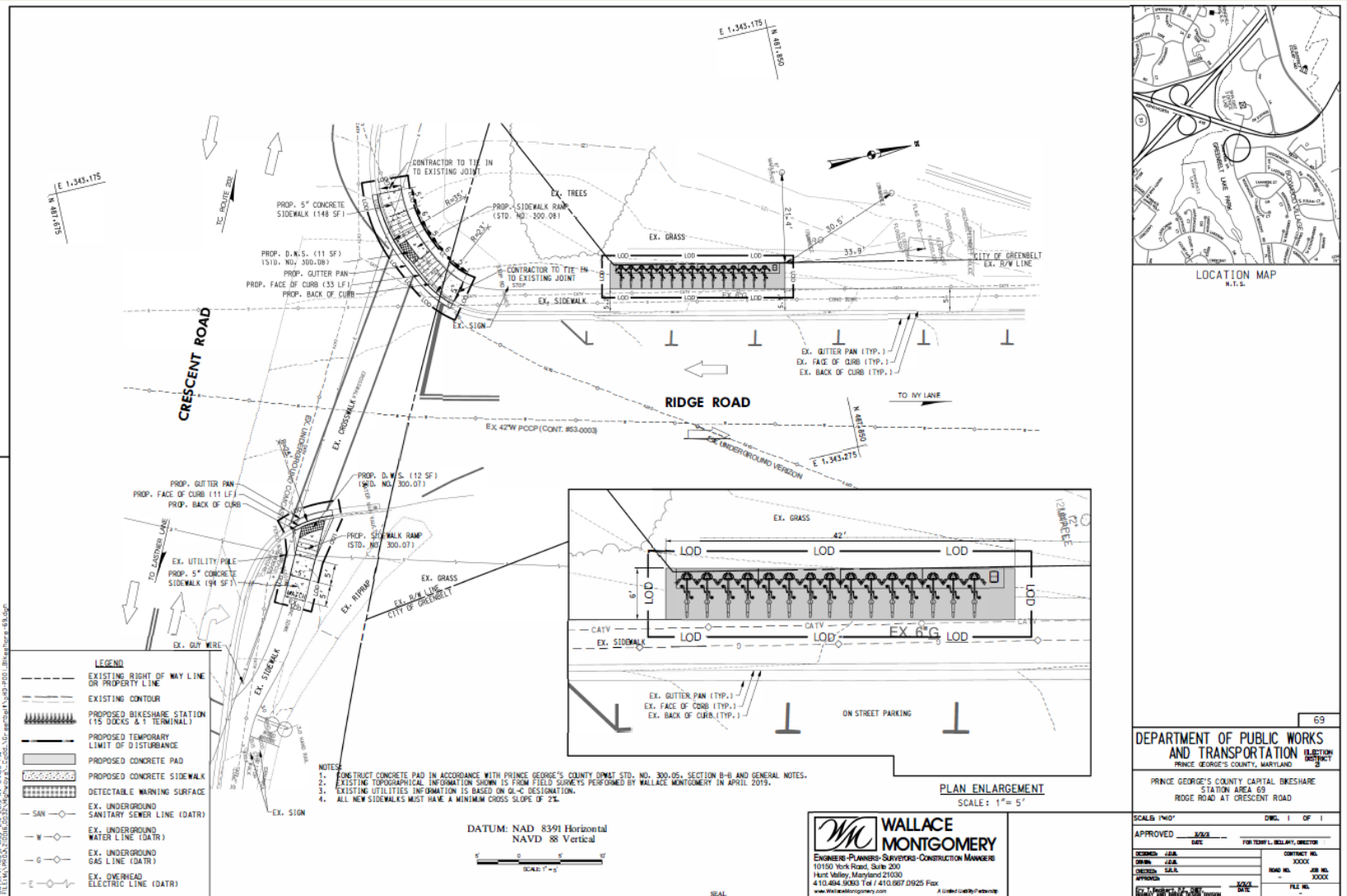
Preferred Location



Jurisdiction: Greenbelt
Ownership: City of Greenbelt
Public/Private: Public
Station Configuration: 90 Degrees (Standard)
Dock Size: 15
Solar Access: Tree limbing needed.
Location: Off-street/Grass
Concrete Pad Needed: Yes
Pedestrian Facilities: 4' sidewalks
ADA Curb Ramps: Present
Bike Facilities: Off-street path along Crescent Road

Note: Regrading needed, as well as a NO PARKING zone for rebalancing.

Station Area #69 – Crescent Road and Ridge Road



Station Area #70 – Roosevelt Center

Prince George's County Capital Bikeshare

Station Area #70 - Roosevelt Center

Crescent Road

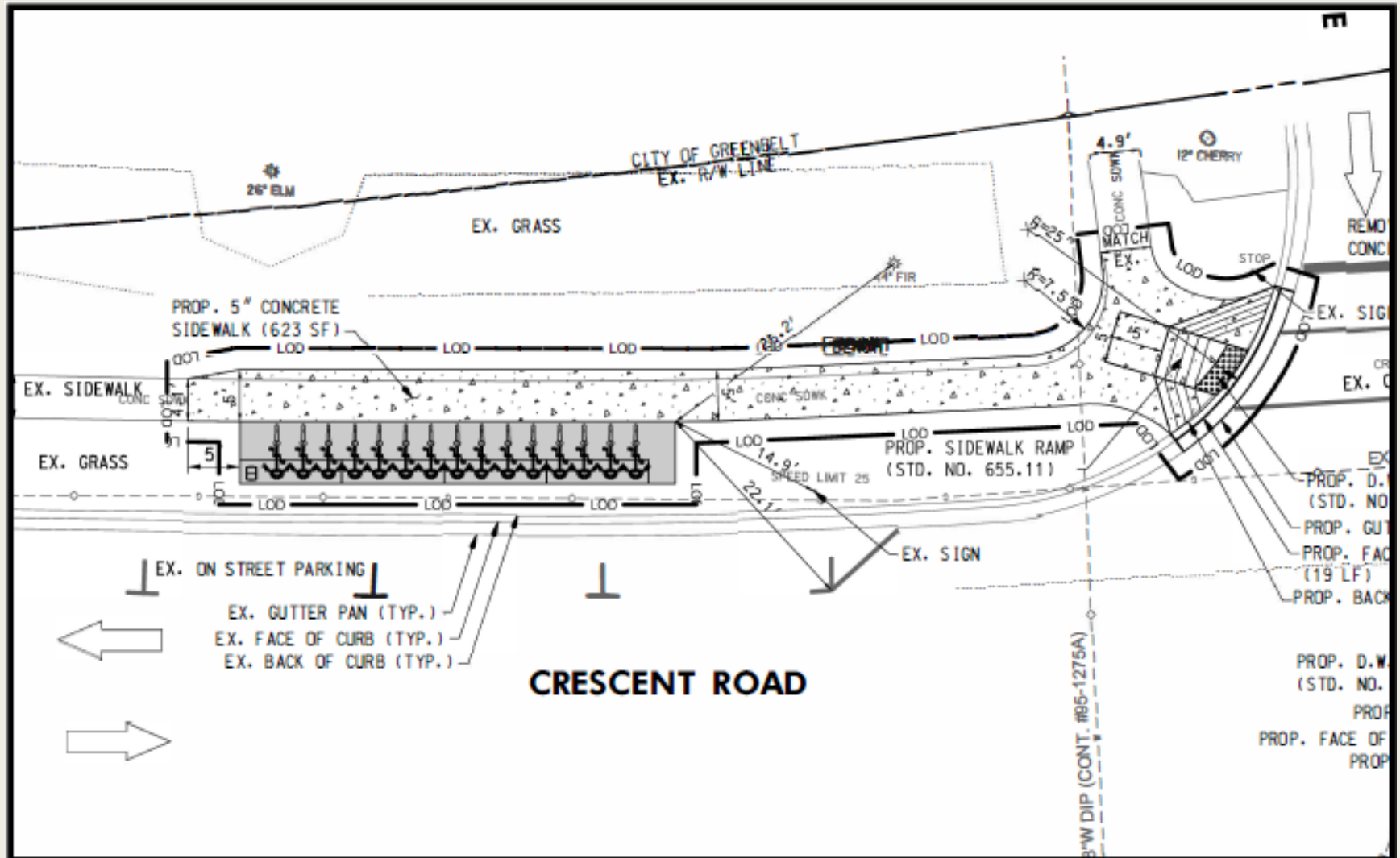


Preferred Location



Jurisdiction: Greenbelt
Ownership: City of Greenbelt
Public/Private: Public
Station Configuration: 90 Degrees (Standard)
Dock Size: 15
Solar Access: Yes
Location: Sidewalk
Concrete Pad Needed: Yes
Pedestrian Facilities: 4' sidewalks
ADA Curb Ramps: Present
Bike Facilities: Off-street path under Crescent Road

Station Area #70 – Roosevelt Center

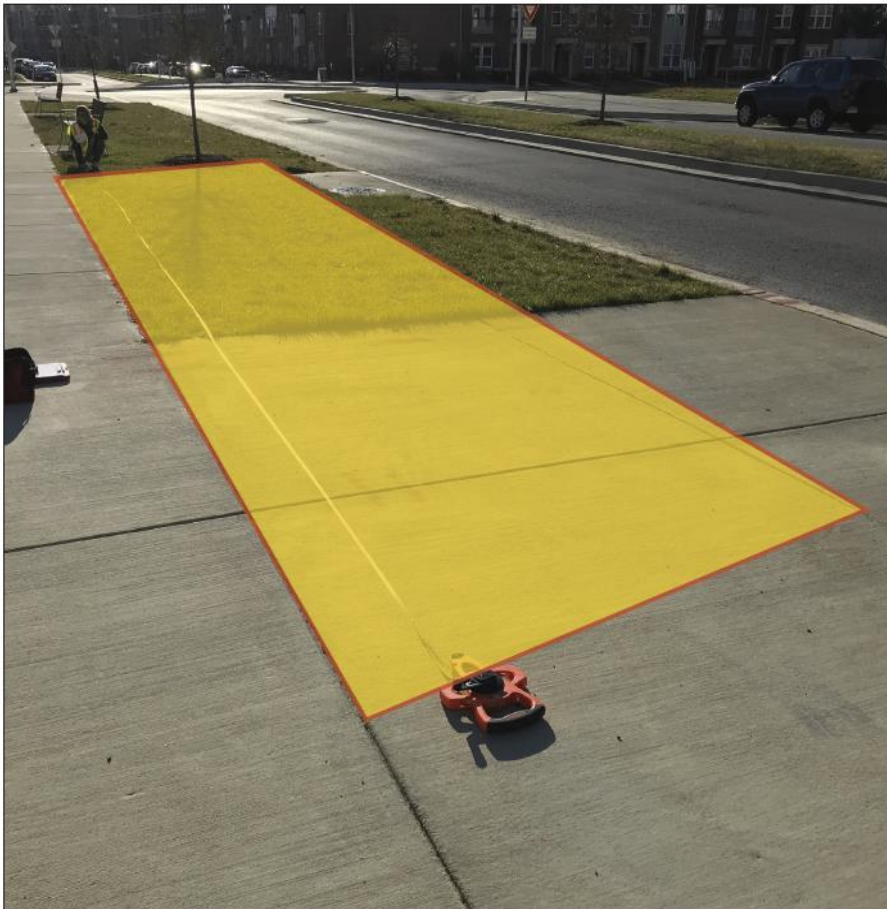


Station Area #63 – Greenbelt Station Parkway

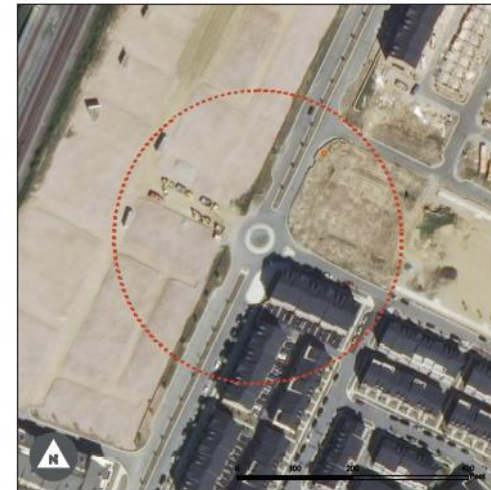
Prince George's County Capital Bikeshare

Station Area #63 - Greenbelt Station Parkway

Greenbelt Station Parkway and North Center Drive

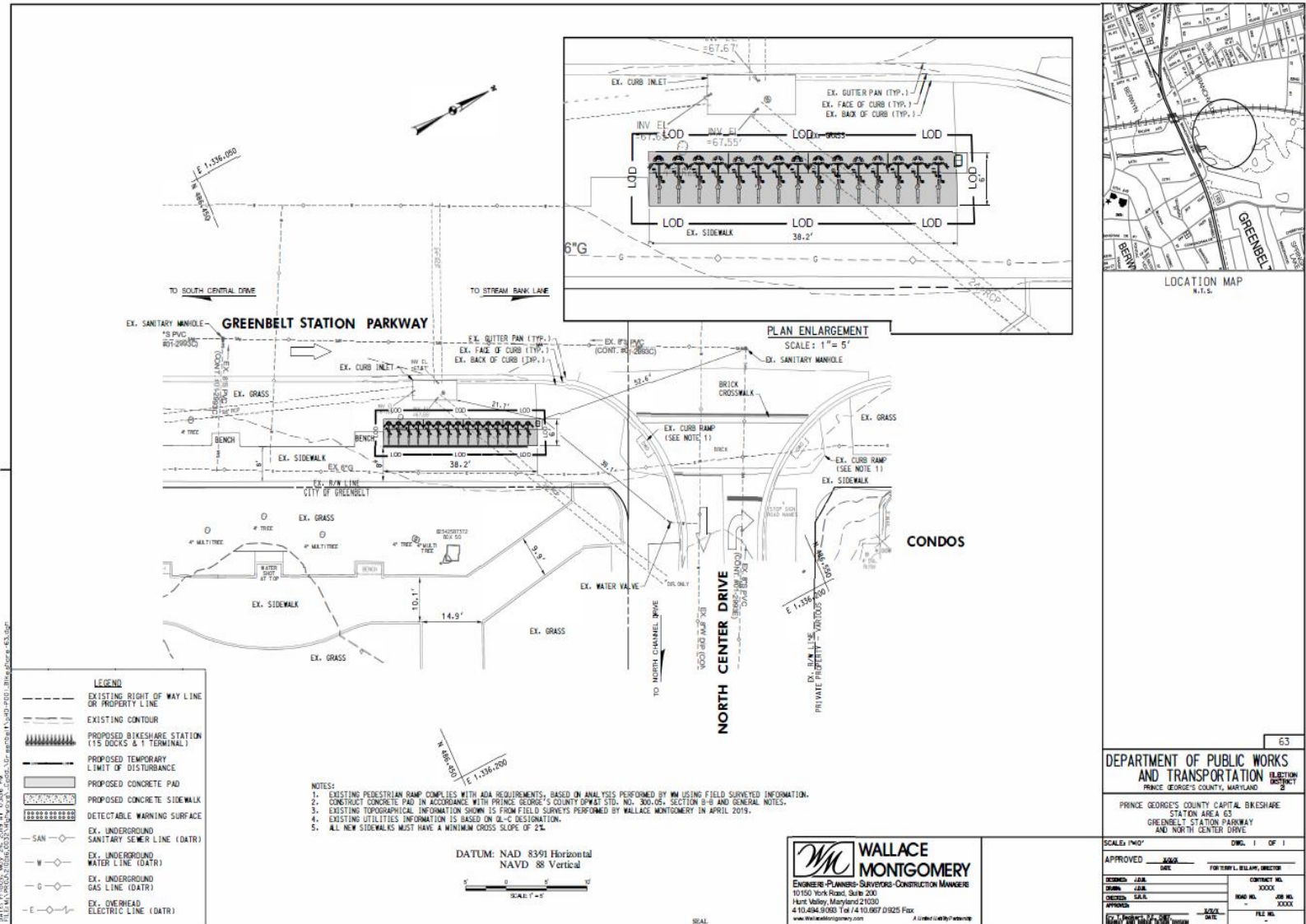


Preferred Location



Jurisdiction: Greenbelt
Ownership: City of Greenbelt
Public/Private: Public
Station Configuration: 90 Degrees (Standard)
Dock Size: 15
Solar Access: Yes
Location: Back of sidewalk
Concrete Pad Needed: Yes
Pedestrian Facilities: 6' + sidewalks
ADA Curb Ramps: Present
Bike Facilities: Indian Creek Trail

Station Area #63 – Greenbelt Station Parkway



Station Area #72 – Hanover Parkway

Prince George's County Capital Bikeshare

Station Area #72 - Hanover Parkway

Eleanor Roosevelt High School



Preferred Location



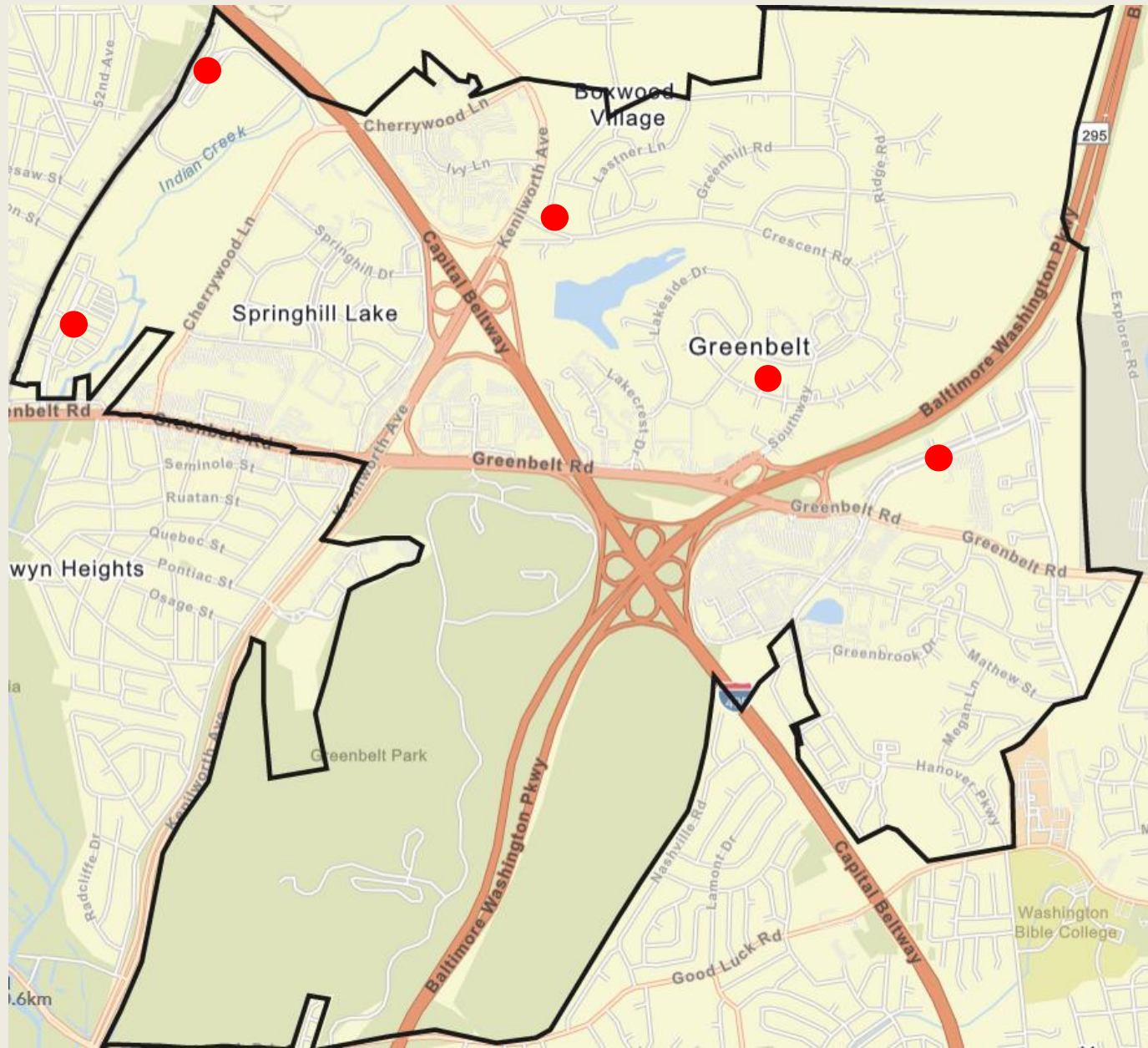
Jurisdiction: Greenbelt
Ownership: Prince George's County Public Schools
Public/Private: Public
Station Configuration: 90 Degrees (Standard)
Dock Size: 15
Solar Access: Yes
Location: Back of sidewalk
Concrete Pad Needed: Yes
Pedestrian Facilities: 4' sidewalks
ADA Curb Ramps: Present
Bike Facilities: Spellman Overpass

Greenbelt Metro Station Bike Share Location

EXHIBIT H CAPITAL BIKESHARE LOCATION, GREENBELT METRORAIL STATION



Map of All Proposed Locations



Parcel Identification #:

BIKE SHARE STATION EASEMENT

This Public Improvements Easement ("Easement") is made this _____ day of _____, 2020, by and between the City of Greenbelt, (hereinafter "Grantor") and Prince George's County, Maryland, a body corporate and politic ("County") (Grantor and County are referred to collectively as the "Parties").

WITNESSETH:

WHEREAS, the Grantor is the owner of certain real property described in Exhibit A attached hereto and incorporated herein by reference and having a street address of Parcel 50, Crescent Road; 555 Crescent Road; 8151 Greenbelt Station Parkway, Greenbelt, MD 20770 in Prince George's County (the "Property"); and

WHEREAS, the County has established a bike sharing program to reduce greenhouse emissions and traffic congestion;

WHEREAS, in furtherance of the bike sharing program, the County will install and maintain on a portion of the Property a Bikeshare Facility, the specific dimensions and elements of which are more particularly described and shown on Exhibit A attached hereto and incorporated herein; and

WHEREAS, the Grantor has agreed to grant to the County an easement to enter the Property and install and maintain the Bikeshare Facility for so long as the Bikeshare Facility is in operation;

WHEREAS, the Grantor has agreed to allow the Bikeshare Facility to be installed on that portion of the Property described in Exhibit A attached hereto and incorporated herein.

NOW, THEREFORE, in consideration of the recitals which are incorporated into this Easement and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the Grantor, the Grantor does hereby grant, covenant, and agree as follows:

1. The Grantor does hereby grant to the County an easement on, over, across and through those certain portions of the Property described in Exhibit A attached hereto and incorporated by reference ("the Easement Area"), for the installation and maintenance of the Bikeshare Facility so long as the Bikeshare Facility is in operation.
2. The Grantor further grants to Users (as defined below) of the Bikeshare Facility a nonexclusive easement for so long as the Bikeshare Facility is in operation, on over, across and through the Easement Area, as well as reasonable ingress and egress across portions of the Property as delineated on Exhibit A to and from the public right-of-way and the Easement Area to allow for access to and use of the Bikeshare Facility. For purposes of this Easement, the term "Users" means the County, the County's officers, employees, agents, contractors, customers, guests and invitees, and members of the public who use the Bikeshare Facility. Each User is hereby granted full access to the Easement Area, including the reasonable ingress and egress delineated on Exhibit A across the Property to and from the public right-of-way and the Easement Area to access the Bikeshare Facility.

3. The County, or its duly designated agents or contractors, shall be obligated to maintain the Bikeshare Facility within the Easement Area in a clean, safe and sanitary condition. The Grantor hereby covenants and agrees that the granting of this Easement does not obligate the County to provide maintenance on the remainder of the Grantor's Property.
4. The Grantor acknowledges and agrees that access to the Easement Area for the Bikeshare Facility and the designated ingress and egress areas must remain open to the County, or its duly designated agents, and all Users at all times (24 hours per day, 365 days per year), subject to County's obligation to maintain the Easement Area and Bikeshare Facility as provided in paragraph 3 above.
5. The Grantor further acknowledges and agrees that for the duration of this Easement it will not erect nor permit to be erected any building or structure of any nature whatsoever, nor fill or excavate within said Easement Area nor plant any shrubs or trees without the County's written consent. The County will have the right at the County's cost and subject to applicable law, to remove any trees, structures or landscaping situated in the Easement Area that interferes with the County's use of the Easement Area for the Bikeshare Facility without compensation to the Grantor.
6. If the County ceases to use the Easement for the Bikeshare Facility, the Easement granted herein shall terminate and the County shall execute and deliver to the Grantor a release of easement that is in recordable form reasonably satisfactory to Grantor in form and substance, terminating this Easement and shall remove all improvements related to the Bikeshare Facility.
7. This Easement shall run with the land and its provisions shall be binding upon and inure to the benefit of the County and its successors and assigns, unless and until terminated as provided herein.
8. Any obligation or liability of the County arising from this Easement is subject to, limited by, and contingent upon the appropriation and availability of funds, as well as the damage caps and notice requirements stated in Maryland law.
9. The Grantor agrees to warrant specially this Easement and will execute such further assurances thereof as may be requisite.

ATTEST:

MAYOR AND TOWN COUNCIL OF
THE CITY OF GREENBELT

Bonita Anderson, City Clerk

Colin A. Byrd, Mayor

Accepted By:

PRINCE GEORGE'S COUNTY, MARYLAND

Reviewed for legal sufficiency

By: _____
Name: Floyd E. Holt
Title: Deputy Chief Administrative Officer for
Government Infrastructure, Technology &
Environment

Date: _____

Reviewed and Approval Recommended
Terry L. Bellamy, Director
Department of Public Works and Transportation

STATE OF MARYLAND:

SS:

COUNTY OF PRINCE GEORGE'S:

I HEREBY CERTIFY THAT on this _____ day of _____, 2020, before the undersigned, a Notary Public of the State and County aforesaid, personally appeared Colin A. Byrd, who acknowledged himself to be the Mayor of the City of Greenbelt, and that he, as such member, being authorized so to do, executed the foregoing instrument for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

(SEAL)

NOTARY PUBLIC

My Commission Expires: _____

STATE OF MARYLAND:

SS:

COUNTY OF PRINCE GEORGE'S:

I HEREBY CERTIFY THAT on this _____ day of _____, 2020, before me, the subscriber, a Notary Public in and for the aforesaid jurisdiction, personally appeared Floyd E. Holt who executed the foregoing document on behalf of Prince George's County, Maryland, for the purposes therein contained, and further acknowledged the foregoing document to be the act and deed of said Prince George's County.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

SEAL

NOTARY PUBLIC

My Commission Expires: _____

ATTORNEY CERTIFICATION

I HEREBY CERTIFY that this instrument was prepared by or under the supervision of the undersigned, an attorney duly admitted to practice before the Court of Appeals of Maryland.

Gregory Bedward, Associate County Attorney

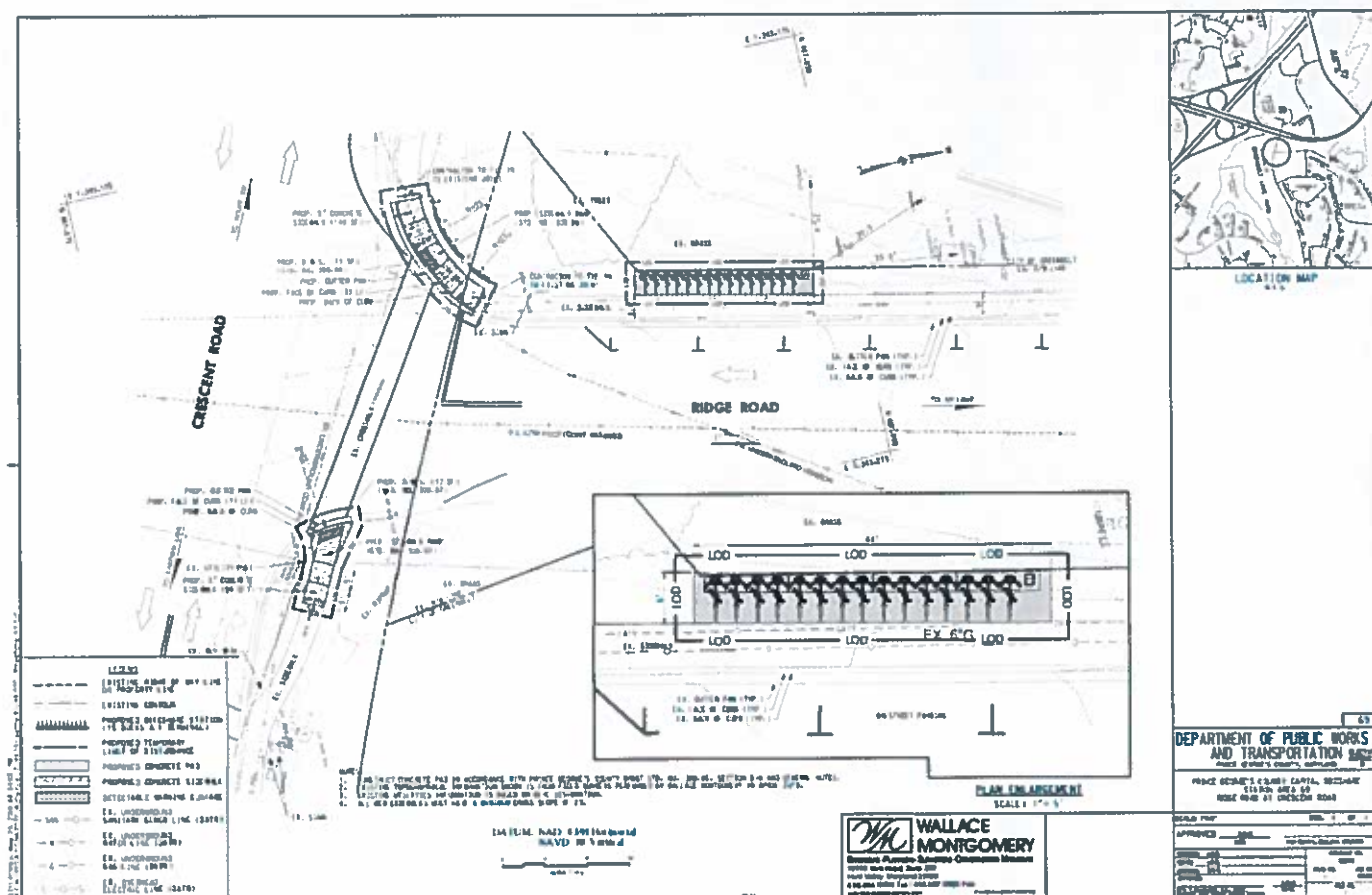
After Recordation, Please Return To:

Jennifer Bratton, Senior Right of Way Agent

9400 Peppercorn Place, Suite 400

Largo, Maryland 20774

Exhibit A



Prince George's County Capital Bikeshare

Station Area #69 - Crescent Road and Ridge Road Ridge Road



Preferred Location



Jurisdiction: Greenbelt
 Ownership: City of Greenbelt
 Public/Private: Public
 Station Configuration: 90 Degrees (Standard)
 Dock Size: 15
 Solar Access: Tree limbing needed.
 Location: Off-street/Grass
 Concrete Pad Needed: Yes
 Pedestrian Facilities: 4' sidewalks
 ADA Curb Ramps: Present
 Bike Facilities: Off-street path along Crescent Road

Note: Regrading needed, as well as a NO PARKING zone for rebalancing.

Prince George's County Capital Bikeshare

Station Area #70 - Roosevelt Center

Crescent Road



Preferred Location



Jurisdiction: Greenbelt
 Ownership: City of Greenbelt
 Public/Private: Public
 Station Configuration: 90 Degrees (Standard)
 Dock Size: 15
 Solar Access: Yes
 Location: Sidewalk
 Concrete Pad Needed: Yes
 Pedestrian Facilities: 4' sidewalks
 ADA Curb Ramps: Present
 Bike Facilities: Off-street path under Crescent Road

Prince George's County Capital Bikeshare

Station Area #63 - Greenbelt Station Parkway Greenbelt Station Parkway and North Center Drive



Preferred Location



Jurisdiction: Greenbelt
 Ownership: City of Greenbelt
 Public/Private: Public
 Station Configuration: 90 Degrees (Standard)
 Dock Size: 15
 Solar Access: Yes
 Location: Back of sidewalk
 Concrete Pad Needed: Yes
 Pedestrian Facilities: 6' + sidewalks
 ADA Curb Ramps: Present
 Bike Facilities: Indian Creek Trail

City Council Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

Masks at Buddy Attick

Suggested Action:

Mayor Byrd requested that this item be included on the agenda. The motion is to require masks at the park and to have signage conveying the requirement.

Attachments:

City Council Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section:

Subject:

* Reappointment to Advisory Group

Suggested Action:

Reference: Reappointment Survey

The following individual has indicated his willingness to continue to serve on a City Advisory Committee:

Charles Jackman - Advisory Committee on Trees (ACT)

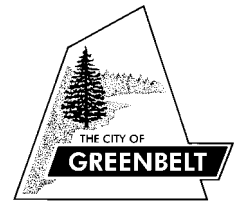
Approval of this item on the consent agenda will indicate Council's intent to appoint him to a new term.

Attachments:

CITY OF GREENBELT, MARYLAND

25 Crescent Road, Greenbelt, MD 20770-1891

4/23/2020 10:31 AM



City Council Meetings & Work Sessions April – May

Regular Meeting, (Virtual)	Mon.	04/27	8:30 pm
Budget Work Session – CERT/CART/GVFD/Public Safety, (Virtual)	Wed.	04/29	8:00 pm
Budget Work Session – Recreation, (Virtual), (Subject to COVID-19)	Mon.	05/04	8:30 pm
Work Session – Greenbelt NZO Zone, (Virtual), (Subject to COVID-19)	Wed.	05/06	8:00 pm
Regular Meeting – 1 st Public Hearing, (Virtual), (Subject to COVID-19)	Mon.	05/11	8:30 pm
Budget Work Session – Planning/Economic Development, (Virtual), (Subject to COVID-19)	Wed.	05/13	8:00 pm
Budget Work Session – Final Budget Review, (Virtual), (Subject to COVID-19)	Mon.	05/18	8:30 pm
Work Session – TBD, (Virtual), (Subject to COVID-19)	Wed.	05/20	8:00 pm
No Meeting – Memorial Day	Mon.	05/25	
Regular Meeting – 2 nd Public Hearing/Constant Yield Tax Rate, (Virtual), (Subject to COVID-19)	Tues.	05/26	8:00 pm
Budget Work Session – Green Ridge House, (Virtual), (Subject to COVID-19)	Wed.	05/27	7:30 pm

- Councilmembers will present reports on conferences, meetings and events as the last item of business at Monday Work Sessions.

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use MD RELAY at 711 or e-mail banderson@greenbeltmd.gov to reach the City Clerk. Unless otherwise noted, meetings will be held in the Council Room of the Municipal Building (MB) at 25 Crescent Rd. Meetings marked "CC" will be held in the Community Center at 15 Crescent Rd., "Greenbriar" will be held in the Terrace Room at 7600 Hanover Parkway, "SHL" will be held in the Springhill Lake Recreation Center, Green Ridge House will be held at 22 Ridge Road, "GHI" will be held at 1 Hamilton Place and "Verde" will be held at 8010 Greenbelt Station Parkway.

Bonita Anderson, City Clerk

A NATIONAL HISTORIC LANDMARK

(301) 474-8000

fax (301) 441-8248
www.greenbeltmd.gov

MD RELAY 711

CITY OF GREENBELT, MARYLAND

25 Crescent Road, Greenbelt, MD 20770-1891

4/23/2020 10:31 AM

Ready to be scheduled:

BARC/BEP Meeting (include: Beltsville &
Vansville Associations, FAR-B, Congressman
Hoyer, etc.)
Roosevelt Center Owner
MARC Train Service/ MDOT
GHI – NCOZ/Arts & Entertainment District
Potential Bond Referendum/Capital Financing
Cemetery Plans
Forest Preserve/Community Gardens
WSSC
Beltway Plaza (stakeholder)
State Highway Administration
Teleconferencing
Pepco
Board of Education – Facility Needs
University of Maryland (2020)
Civic Association

For later scheduling:

Zoning Enforcement
Parkway Apartment Owners/GHI (parking)
Northway Fields Master Plan
City Manager Updates (Jan, Pre-budget; July &
Sept/Oct)
Meeting with County on Transportation Plan
Hotels
Department of Permitting, Inspections &
Enforcement (DPIE)
Museum Plan
Apartments

Annual														
Advisory Group Chairs	3/16	2/17	7/18	7/19										
Franklin Park at Greenbelt Station Mgmt.	8/16	11/17	12/18	12/19										
Greenbelt East Advisory Coalition	3/16	7/17	3/19											
Greenbelt Homes, Inc.	6/16	7/17	7/18	7/19										
County Executive/ County Council	12/13	9/16	1/19											
Biennial														
Roosevelt Center Merchants	11/16	1/18	1/20											
Beltsville Ag. Research Center/ NPS Greenbelt Park	03/14	7/16	8/18											
	7/15	1/18	1/20											
Beltway Plaza	9/14	3/17												
Greenway Center	7/14	12/16	2/19											
Civic Associations	8/14	2/18												
NASA/GSFC	3/15	3/17	9/19											
PG Co. Economic Development Corp.	8/14	4/17	7/19											
School Board	2/16	5/17	10/18	3/19										
State Highway Administration	6/15	10/17												
Every Three Years														
Apartments	2/18													
Religious/Spiritual Organizations	3/13	6/15	6/19											
Greenbelt Watershed Groups	8/14	10/16	10/19											
Hotels														
University of Maryland	3/13	4/15												
Every Three Years or Major Issue														
Comcast	9/13	11/17												
Verizon	2/20													
PEPCO	9/14	1/17												
WSSC	12/12	9/16												
WGL														
Capital Office Park	12/12	1/16	9/19											
Other Business Parks:														
Maryland Trade Center														
Golden Triangle														
Hanover Parkway														
Belle Point														
Edmonston Road														
Hanover Parkway														
Roosevelt Center Owner	9/15													

WMATA/PGDPW&T (Semi-Annual)	11/16	9/17	11/18	1/20										
Other/As Needed														
M-NCPPC/Planning Board (Major Issue)	6/06	7/14	10/19											
Business Coffee (Every Four Months)	10/17	2/18	8/18	11/18	2/19	5/19	8/19	12/19	3/20					
State's Attorney (4 years)	2/11	4/15	9/19											

(Rev. March 5, 2020)