



CITY COUNCIL AGENDA
Regular Meeting/1st Public Hearing

COUNCIL MEETING WILL BE ONLINE ONLY

Due to the COVID-19 precautions, the Council Meeting will be held online and is planned to be cablecast on Verizon 21, Comcast 71 and 996 and streamed to www.greenbeltmd.gov/municipaltv.

Resident participation:

**[https://us02web.zoom.us/j/86908731112?](https://us02web.zoom.us/j/86908731112?pwd=OEVWVWjE5Ym9DM0RxSzBHZGNuQzgvQT09)
[pwd=OEVWVWjE5Ym9DM0RxSzBHZGNuQzgvQT09](https://us02web.zoom.us/j/86908731112?pwd=OEVWVWjE5Ym9DM0RxSzBHZGNuQzgvQT09)**

OR

Join By phone: (301) 715-8592

Meeting ID: 869 0873 1112

Passcode: 736144

In advance, the hearing impaired is advised to use Video Relay Services (VRS) at 711 to submit your questions/comments or contact the City Clerk at (301) 474-8000 or email banderson@greenbeltmd.gov.

**Monday, April 26, 2021
8:00 PM**

I. ORGANIZATION

1. Call to Order
2. Roll Call
3. Meditation and Pledge of Allegiance to the Flag

4. Consent Agenda - Approval of Council and Staff Recommendations (Items on the Consent Agenda [marked by *] will be approved as recommended by Council and Staff, subject to removal from the Consent Agenda by Council.)
5. Approval of Agenda and Additions

II. COMMUNICATIONS

6. Presentations
- 6a. Small Business Appreciation Week
Suggested Action:

May 2nd through May 8th has been designated as Small Business Appreciation Week. Charise Liggins, the City's Economic Development Coordinator will be present to accept the proclamation and give an overview on this year's plans.

[Small Business Appreciation Week Proclamation 2021.pdf](#)

- 6b. Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award
Suggested Action:

The City received the GFOA Distinguished Budget Presentation Award for its Fiscal year 2020 budget. This award is the highest form of recognition in governmental budgeting. It recognized that Greenbelt publishes a budget document that satisfies national guidelines as a policy document, a financial plan, an operation guide, and a communications device. Bertha Gaymon, City Treasurer, will accept the award.

The award represent a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of government budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to asses how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and in the fourteen mandatory criteria within those categories, to receive the award.

[GFOA Award.pdf](#)

7. Public Hearing on the Proposed FY 2022 Budget

Suggested Action:

On March 22, 2021, the City Manager presented the proposed budget for Fiscal Year 2022 to the City Council. Since then, the Council has held four virtual work sessions to review the budget and has another five scheduled. The proposed budget is available online at greenbeltmd.gov, including agenda, material, and recordings of the budget work sessions.

The budget is scheduled to be adopted at the regular City Council meeting on June 7, 2021. The City Code requires that a public hearing be held on the budget prior to its adoption. Tonight's public hearing is the first of two that have been scheduled. The second public hearing will be held on Monday, May 24, 2021, after the budget work sessions are completed.

It is recommended that the regular meeting be recessed for the purpose of conducting a public hearing on the proposed FY 2022 Budget. The meeting should be reconvened following the hearing. No motion is required to begin or end the public hearing.

8. Petitions and Requests

*9. * Minutes of Council Meetings

9a. Statement for the Record - Closed Session, April 7, 2021

Suggested Action:

The following motion is needed: In accordance with Section 3-305(b)(9) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in closed session on Wednesday, April 7, 2021 at 7:03 pm virtually. Council held this closed meeting to conduct collective bargaining negotiations or consider matters that relate to the negotiations.

Vote to close session:

Mr. Jordan - Yes

Ms. Davis - Yes

Ms. Mach - Yes

Ms. Pope - Yes

Mr. Putens - Yes

Mr. Roberts - No

Mayor Byrd - No

The following staff members were in attendance: Nicole Ard, City Manager; Todd Pounds, City Solicitor; Mary Johnson, Human Resource Director; Rick Bowers, Police Chief; Bertha Gaymon, City Treasurer; and Shaniya Lashley-Mullen, Assistant to the City Clerk.

Other present were: Stephen Silvestri, Esq. and Courtney Woods, Esq.

[Closed Session Form 04.07.21.pdf](#)

10. Administrative Reports

*11. * Committee Reports

*11a * Advisory Planning Board Report 2021-03: NASA Goddard Space Flight Center (GSFC) Master Plan and Transportation Management Plan

Suggested Action:

It is recommended that City Council accept and consider this report.

[APB Report 2021-03 NASA.pdf](#)

III. LEGISLATION

12. Reparations Commission Resolution - 2nd Reading

Suggested Action:

Reference: Resolution

This resolution will establish within the next year, a new 21 member commission appointed by the City Council to study and develop reparations for Black residents of Greenbelt.

Mayor Byrd introduced this resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and move for adoption tonight.

- Related links

- Asheville, North Carolina

- https://drive.google.com/file/d/171cMxxq7D5suSZQSA_DAVm/

- <https://drive.google.com/file/d/10OeTaF8XY1ncdtBVzvlm-C7nCTQPjdA/view>

- Providence, Rhode Island

- <https://www.providenceri.gov/wp-content/uploads/2020/07/Mayors-Executive-Order-2020-13-1.pdf>
- Evanston, Illinois
 - <https://www.cityofevanston.org/home/showdocument?id=49061>
 - <https://www.cityofevanston.org/home/showpublisheddocument?id=54614>
- Burlington, Vermont
 - Attached

[Resolution Supporting Local Reparations in Greenbelt.rev.pdf](#)

[Signed CC Resolution Establishing A Task Force To Study A Proposal For Reparations And To Consider A City Apology For The Institution Of Slavery revised ver.pdf](#)

13. A Resolution to Amend Section 27 Titled "Absentee Voting" to be replaced with "Mail-In Voting" of the Greenbelt City Charter (Charter Amendment Resolution No. 2021-1)

- 2nd Reading

Suggested Action:

Reference: Resolution

On February 24, 2021, Council met with the City's Board of Election to discuss the option of implementing mail-in voting. During that meeting, the Board of Elections provided Council with a draft Ordinance. Council favored the proposed legislation that would replace the absentee voting process with mail-in voting. Mail-in voting would allow voters to request a ballot (no reasons needed) to vote in the upcoming 2021 Council Election. However, the first step in making this change will need to be an amendment to the City's Charter, Section 27 titled "Absentee Voting."

Included in Council's packet is this proposed legislation.

Ms. Davis introduce this resolution for first reading at the last meeting. It is recommended for second reading and adoption.

[Resolution.pdf](#)

IV. OTHER BUSINESS

14. A Resolution Concerning Monthly Crime Stats

Suggested Action:

Mayor Byrd requested this item added to the agenda.

[Greenbelt Crime Resolution.pdf](#)

15. An Ordinance Concerning an Annual Comprehensive Crime Reduction Plan

Suggested Action:

Mayor Byrd requested this item added to the agenda.

[GB Crime Ordinance.pdf](#)

16. Basketball Courts in Greenbelt East (at the intersection of Mandan Road and Ora Glen Drive)

Suggested Action:

Mayor Byrd requested this item added to the agenda.

The motion is for the City to put the rims back on the basketball court at the intersection of Mandan Road and Ora Glen Drive.

17. Reconsideration of Sidewalk Installation at Plateau Place and Ridge Road

Suggested Action:

Reference: Email, J. Sterling, 03/05/2021

Councilmember Davis requested this item added to the agenda.

At the February 22nd Regular Meeting, Council approved a motion was to prioritize concrete work to install an ADA-complaint sidewalk at the corner of Plateau Place and Ridge Road on the south side up to 2 Court Plateau Place and 52 Court Ridge Road. Council recommended funding be added to the FY 2022 budget. The motion was seconded by Mayor Byrd. The motion passed 5-0.

As noted in the staff attachment, GHI had also anticipated work in the area. After the Council action, City staff evaluated the area.

[Email. J. Sterling.03.05.2021.pdf](#)

18. Recognition Group Policy - Waiving Matching Funds Requirement for FY 2021 Due to the Pandemic

Suggested Action:

Greenbelt Recreation is currently working with the Grant Review Panel to evaluate applications from Greenbelt Recognition Groups for city funding and in-kind support in FY2022. In preparation for the budgeting of awards, staff recommends that a one-time modification of the rules be made to adjust for pandemic impacts in the current fiscal year.

The matching fund requirement for Recognition Group grant applicants states the following:

For every dollar awarded by the City of Greenbelt, a grant recipient must contribute one dollar from other sources toward meeting their expenses. Funds raised from any other source count toward this match, as long as they are spent in the fiscal year for which the grant is awarded. Examples include: dues; registration fees; donations; sales of memberships, tickets or goods; and other grant income. Funds spent from the organization's savings can be counted toward the match.

If an organization is found to have fallen short of their required match, the amount of revenue that they contributed from other sources will be the maximum funding they are eligible to receive from the city in the following fiscal year. For example: if a group received \$5,000 from the city in FY 2021, but they only spend \$4,000 from other sources this year, \$4,000 is the maximum funding they could receive from the city in FY2022.

Staff recommends City Council authorize a one-time suspension of the prior-year financial match requirement for FY22 Recognition Group grant applicants. The program rule, unless modified, would cap any group's FY22 award at the amount they spent from other sources in FY21. Due to the pandemic, some Recognition Groups may be unable to match their FY21 grant dollar for dollar. In some cases, groups may be unable to expend funds from any source at projected levels due to constraints on their ability to program. All Recognition Groups that receive a city grant for FY22 should still have to show a plan in their proposed budgets to match any FY22 funding.

19. NASA Goddard Space Flight Center (GSFC) Master Plan and Transportation Management Plan

Suggested Action:

Reference:

Memorandum, M. Porter, 04/20/2021

APB Report 2021-03 (NASA Goddard Space Flight Center (GSFC) Master Plan and Transportation Management Plan)

The National Aeronautics and Space Administration (NASA) has prepared a Draft Master Plan and Draft Transportation Management Plan for the NASA Goddard Space Flight Center (GSFC) Greenbelt Campus. This Master Plan contemplates a 20-year time period during which numerous buildings would be demolished, constructed and renovated. This Master Plan also explores options for some excess buildings and land areas including divesting land, divesting buildings, and potential partnerships.

These plans have been referred to the City by the National Capital Planning Commission (NCPC). Comments on these plans are requested by May 7, 2021. Staff has reviewed these documents and prepared a memorandum that details key elements of the Master Plan and Transportation Management Plan and identifies areas of concern. Staff recommends that City Council submit a letter, to include a list of areas of concern regarding these plans, to the National Capital Planning Commission.

[Memorandum M. Porter.pdf](#)

[APB Report 2021-03 NASA Goddard Space Flight Center \(GSFC\) Master Plan and Transportation Management Plan.pdf](#)

20. Minimum Wage for City Employees

Suggested Action:

Mayor Byrd requested this item be added to the agenda.

The motion is to have the City Solicitor draft legislation to raise the minimum wage for all City employees, including part-time hourly workers, to \$15 an hour by July 1st, 2021.

21. Paid Family Leave for City Employees

Suggested Action:

Mayor Byrd requested this item be added to the agenda.

The motion is to have the City Solicitor draft legislation that would codify a requirement that the City provide the following by July 1st, 2021:

- Eight weeks of paid time off for City workers who are new parents;
- Six weeks of paid time off for City workers to care for ailing family members

22. Council Activities

23. Council Reports

V. MEETINGS

Meetings

Suggested Action:

[meetings.pdf](#)

Stakeholders

[Stakeholder Schedule.pdf](#)

City Council Agenda Item Report

Meeting Date: April 26, 2021

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Proclamation

Agenda Section: COMMUNICATIONS

Subject:

Small Business Appreciation Week

Suggested Action:

May 2nd through May 8th has been designated as Small Business Appreciation Week. Charise Liggins, the City's Economic Development Coordinator will be present to accept the proclamation and give an overview on this year's plans.

Attachments:

[Small Business Appreciation Week Proclamation 2021.pdf](#)

PROCLAMATION

WHEREAS, Greenbelt is home to a vibrant and diverse small business community that provides jobs, amenities and supports our quality of life; and

WHEREAS, America's progress has been driven by pioneers who think big, take risks and work hard; and

WHEREAS, from the storefront shops to the high-tech startups that keep America on the cutting edge, small businesses are the backbone of our economy and the cornerstones of our nation's promise; and

WHEREAS, small business owners have energy and a passion for what they do; and

WHEREAS, because this country's 30 million small businesses create nearly two out of three jobs in our economy, we cannot resolve ourselves to create jobs and spur economic growth in America without discussing ways to support our entrepreneurs; and

WHEREAS, the President of the United States typically proclaims National Small Business Week every year since 1963 to highlight the programs and services available to entrepreneurs through the U.S. Small Business Administration and other government agencies, but has postponed the proclamation due to the Covid19 pandemic; and

WHEREAS, small businesses have been significantly impacted by the Covid19 pandemic and have played a critical role in providing the community and families with essential goods and supplies needed to manage the pandemic's ongoing impacts and

WHEREAS, Greenbelt appreciates and recognizes local small businesses doing what they do best – maintaining and growing their business, creating jobs, and ensuring that our communities remain as vibrant tomorrow as they are today – despite the ongoing challenges that they have faced due to the Covid19 pandemic.

NOW, THEREFORE, I, Colin Byrd Mayor of Greenbelt, do hereby proclaim May 2nd through May 8th, 2021 as

SMALL BUSINESS APPRECIATION WEEK

And urge the residents of our community, and communities across the county, to support small business and merchants during Small Business Appreciation Week and throughout the year.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 26th day of April 2021.

COLIN A. BYRD, Mayor

ATTEST: Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: April 26, 2021

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Presentations

Agenda Section: COMMUNICATIONS

Subject:

Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award

Suggested Action:

The City received the GFOA Distinguished Budget Presentation Award for its Fiscal year 2020 budget. This award is the highest form of recognition in governmental budgeting. It recognized that Greenbelt publishes a budget document that satisfies national guidelines as a policy document, a financial plan, an operation guide, and a communications device. Bertha Gaymon, City Treasurer, will accept the award.

The award represent a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of government budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to asses how well an entity's budget serves as:

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- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and in the fourteen mandatory criteria within those categories, to receive the award.

Attachments:

[GFOA Award.pdf](#)



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Greenbelt
Maryland**

For the Fiscal Year Beginning

July 1, 2020

Christopher P. Morill

Executive Director



**The Government Finance Officers Association
of the United States and Canada**

presents this

CERTIFICATE OF RECOGNITION FOR BUDGET PREPARATION

to

**Finance Department
City of Greenbelt, Maryland**



The Certificate of Recognition for Budget Preparation is presented by the Government Finance Officers Association to those individuals who have been instrumental in their government unit achieving a Distinguished Budget Presentation Award. The Distinguished Budget Presentation Award, which is the highest award in governmental budgeting, is presented to those government units whose budgets are judged to adhere to program standards.

Executive Director

Christopher P. Morrill

Date

February 01, 2021

City Council Agenda Item Report

Meeting Date: April 26, 2021

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: COMMUNICATIONS

Agenda Section: COMMUNICATIONS

Subject:

Public Hearing on the Proposed FY 2022 Budget

Suggested Action:

On March 22, 2021, the City Manager presented the proposed budget for Fiscal Year 2022 to the City Council. Since then, the Council has held four virtual work sessions to review the budget and has another five scheduled. The proposed budget is available online at greenbeltmd.gov, including agenda, material, and recordings of the budget work sessions.

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It is recommended that the regular meeting be recessed for the purpose of conducting a public hearing on the proposed FY 2022 Budget. The meeting should be reconvened following the hearing. No motion is required to begin or end the public hearing.

Attachments:

City Council Agenda Item Report

Meeting Date: April 26, 2021

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section: COMMUNICATIONS

Subject:

Statement for the Record - Closed Session, April 7, 2021

Suggested Action:

The following motion is needed: In accordance with Section 3-305(b)(9) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in closed session on Wednesday, April 7, 2021 at 7:03 pm virtually. Council held this closed meeting to conduct collective bargaining negotiations or consider matters that relate to the negotiations.

Vote to close session:

Mr. Jordan - Yes

Ms. Davis - Yes

Ms. Mach - Yes

Ms. Pope - Yes

Mr. Putens - Yes

Mr. Roberts - No

Mayor Byrd - No

The following staff members were in attendance: Nicole Ard, City Manager; Todd Pounds, City Solicitor; Mary Johnson, Human Resource Director; Rick Bowers, Police Chief; Bertha Gaymon, City Treasurer; and Shaniya Lashley-Mullen, Assistant to the City Clerk.

Other present were: Stephen Silvestri, Esq. and Courtney Woods, Esq.

Attachments:

[Closed Session Form 04.07.21.pdf](#)

**WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL**

Date: 04/07/2021 Time: 7:03 pm Location: Virtual via Zoom

Motion to close meeting made by: Davis Seconded by: Putens

Members voting to close meeting:

	Yes	No	Abstain	Absent
Mr. Jordan	X			
Ms. Davis	X			
Ms. Mach	X			
Ms. Pope	X			
Mr. Putens	X			
Mr. Roberts		X		
Mayor Byrd		X		

**STATUTORY AUTHORITY TO CLOSE SESSION (check all that apply):
This meeting will be closed under General Provisions Article, §3-305(b) only:**

- (1) ☐ To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) ☐ To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) ☐ To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) ☐ To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) ☐ To consider the investment of public funds;
- (6) ☐ To consider the marketing of public securities;
- (7) ☐ To consult with counsel to obtain legal advice on a legal matter;
- (8) ☐ To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) ☒ To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

- (10) [] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
- (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans;
- (11) [] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

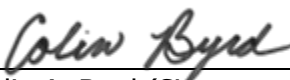
FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations

§3-305(b) () _____

§3-305(b) () _____

This statement is made by



Colin A. Byrd (Signature of Presiding Officer)

**WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE
MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)**

OFFICIALS ATTENDING CLOSED SESSION: ☒ BYRD; ☒ DAVIS; ☒ JORDAN;
☒ MACH; ☒ POPE; ☐ PUTENS; ☐ ROBERTS

STAFF/OTHERS PRESENT:

Nicole Ard, City Manager; Todd Pounds, City Solicitor; Mary Johnson, Human Resources
Director; Rick Bowers, Police Chief; Bertha Gaymon, City Treasurer; and Shaniya
Lashley-Mullen, Assistant to the City Clerk
Stephen Silvestri, Esq. and Courtney Woods, Esq.

TOPICS DISCUSSED:

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES: None

TIME CLOSED SESSION ADJOURNED: 9:12 PM

PLACE OF CLOSED SESSION: Virtual via Zoom

PURPOSE OF CLOSED SESSION: To DISCUSS the City and Fraternal Order of Police Lodge No. 32
agreement regarding Collective Bargaining Agreement (CBA).

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) (9); () ; () To conduct

collective bargaining negotiations or consider matters that relate to the negotiations

MEMBERS WHO VOTED TO CLOSE: ☐ BYRD; ☒ DAVIS; ☒ JORDAN; ☒ MACH;
☒ POPE; ☒ PUTENS; ☐ ROBERTS

SIGNATURE OF PRESIDING OFFICER: _____

Colin Byrd

Form Revised: 12/4/19

City Council Agenda Item Report

Meeting Date: April 26, 2021

Submitted by: Molly Porter

Submitting Department: Planning

Item Type: Board and Committee Reports

Agenda Section: COMMUNICATIONS

Subject:

* Advisory Planning Board Report 2021-03: NASA Goddard Space Flight Center (GSFC)
Master Plan and Transportation Management Plan

Suggested Action:

It is recommended that City Council accept and consider this report.

Attachments:

[APB Report 2021-03 NASA.pdf](#)

ADVISORY PLANNING BOARD**REPORT NO. 2021-03****REPORT TO COUNCIL****Date: 4/22/2021****SUBJECT: NASA Goddard Greenbelt Campus Draft Master Plan and Transportation Management Plan****BACKGROUND:**

On April 7, 2021, the Advisory Planning Board (APB) received a presentation from Planning Staff regarding the NASA Goddard Greenbelt Campus Draft Master Plan and Transportation Management Plan. The Plan has a stated objective to, “Provide a planning framework to enable the development of a sustainable, affordable campus that supports mission and workforce success and growth.” Staff’s presentation offered an overview of the proposed actions in the plan, including demolition, construction, divestment, and partnership actions.

The presentation also detailed the additional plan features including, primary populated buildings being organized along connected linear pedestrian greenways, the relocation of the main entrance to ICESat Road, and areas that have been designated for potential sustainability initiatives. At the conclusion of the presentation, staff shared with the board comments about the Draft Master Plan. These comments were as listed below:

- Activities within the Eligible Historic District need to be carefully considered for long-term adverse impacts. More information should be provided about the contributing features of the district.
- Potential partnership areas require strong consideration about the type of partnership to ensure that each partnership supports the mission of GSFC and will not have adverse environmental impacts on the Campus
- As raised by City Council previously, the acreage of Area 400 should be transferred to the Patuxent Research Refuge South Tract and return to its natural, vegetative state.
- NASA Goddard should consider the installation of a Capital Bikeshare system at the entrance of the campus
- Strongly support the sustainability initiative areas to explore solar and/or geothermal opportunities
- Clearing of forested areas should be limited to the greatest extent possible
- The Master Plan should more specifically identify the types of LEED and LID strategies to be utilized throughout the redevelopment of the Campus

Staff continued their presentation to discuss the Transportation Management Plan that aims to reduce the use of single-occupant vehicles as a means of commuting. The presentation provided an overview of existing and planned facilities, existing and planning parking, and travel demand strategies identified in the TMP. Staff then detailed the comments raised by staff about the TMP. These comments were as listed below:

- The TMP does not, but should, include any incentives or promotion of Electric Vehicles (EV)
- More attention should be given to the pedestrian and bicycle network near the Campus. The lack of facilities discourages individuals from active transportation to work and for off-campus trips.
- Prioritize bicycle lanes on Greenbelt Road near the GSFC Greenbelt Campus
- The recommendation in the Greenbelt Pedestrian and Bicyclist Master Plan should be considered and included:
 - Eastern terminus of Northway Road to Explorer Road (NASA Goddard) – Provide bicycle and pedestrian accommodation across the Baltimore-Washington Parkway
- Implementation actions should include regular stakeholder meetings with parties such as, the City of Greenbelt, State Highway Administration, WMATA, and Prince George's County

ANALYSIS:

At the conclusion of staff's presentation, the Board then began to discuss elements of the plan and areas of concern. Board members raised concerns about the National Register-eligible historic district that is located on the campus. There was a concern raised about the lack of information that was provided in the plan about the district and the lack of information about historic preservation efforts. Members of the Board also raised a concern about the lack of public outreach regarding the changes to the campus that are proposed and raised questions about how the public will be involved moving forward with the implementation of the plan.

There was also a concern regarding the transportation network around the campus and the need for a strong emphasis to be placed on safe travel to and from the campus for Greenbelt residents, high school students, and college students. Board members agreed with staff that pedestrian and bicycle facilities need to be prioritized near the campus. The Board also discussed whether this plan was forward thinking enough, particularly with respect to a lack of discussion about zero energy buildings and autonomous and electric vehicles.

SUMMARY:

The Board concurs with the comments raised by staff and provides additional comment on the lack of information provided about the historic district, the need for public input in this process, safe access to campus for Greenbelt residents, high school, and college students, and ensuring that the plan is forward thinking, particularly with respect to transportation.

Respectfully Submitted,
Keith Chernikoff
Chair

City Council Agenda Item Report

Meeting Date: April 26, 2021

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: LEGISLATION

Agenda Section: LEGISLATION

Subject:

Reparations Commission Resolution
- 2nd Reading

Suggested Action:

Reference: Resolution

This resolution will establish within the next year, a new 21 member commission appointed by the City Council to study and develop reparations for Black residents of Greenbelt.

Mayor Byrd introduced this resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and move for adoption tonight.

- Related links
 - Asheville, North Carolina
 - https://drive.google.com/file/d/171cMxxq7D5suSZQSA_DAVmvdQXEGfC7nCTQPfdA/view
 - <https://drive.google.com/file/d/10OeTaF8XY1ncdtBVzvlm-C7nCTQPfdA/view>
 - Providence, Rhode Island
 - <https://www.providenceri.gov/wp-content/uploads/2020/07/Mayors-Executive-Order-2020-13-1.pdf>
 - Evanston, Illinois
 - <https://www.cityofevanston.org/home/showdocument?id=49061>
 - <https://www.cityofevanston.org/home/showpublisheddocument?id=54614>
 - Burlington, Vermont
 - Attached

Attachments:

[Resolution Supporting Local Reparations in Greenbelt.rev.pdf](#)

[Signed CC Resolution Establishing A Task Force To Study A Proposal For Reparations And To Consider A City Apology For The Institution Of Slavery revised ver.pdf](#)

Introduced: Mayor Byrd
1st Reading: March 22, 2021
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX

A RESOLUTION SUPPORTING LOCAL REPARATIONS IN GREENBELT

WHEREAS, Black People have been unjustly Enslaved; and

WHEREAS, Black People have been unjustly Segregated; and

WHEREAS, Black people have been unjustly Incarcerated; and

WHEREAS, Black People have been denied housing through racist practices in the private realty market, including redlining, steering, blockbusting, denial of mortgages, and gentrification; and

WHEREAS, Black People have been denied housing, displaced and inadequately housed by government housing policies that include discriminatory VA/FHA practices, Urban Renewal, and a variety of local and federal “affordable” housing programs; and

WHEREAS, Black People have been consistently and widely impoverished by discriminatory wages paid in every sector of the local economy regardless of credentials and experience; and

WHEREAS, Black People have experienced disproportionate unemployment rates and reduced opportunities to fully participate in the local job market; and

WHEREAS, Black People have been systematically excluded from historic and present private economic development and community investments and, therefore, black-owned businesses have not received the benefits of these investments; and

WHEREAS, Black people have been segregated from mainstream education and within present day school programs that include AG, AP, and Honors; and

WHEREAS, Black students have experienced the denial of education through admission, retention and graduation rates of every level of education and through discriminatory disciplinary practices; and

WHEREAS, Black People historically and presently receive inadequate, if not detrimental, health care as exemplified by disproportionate morbidities and mortality rates that result from the generational trauma of systemic racism, discriminatory treatment by medical professionals, and discriminatory medical practices such as involuntary sterilizations, denial of adequate testing, denial of preventative and curative procedures; and

WHEREAS, Black People have been unjustly targeted by law enforcement and criminal justice procedures, incarcerated at disproportionate rates and subsequently excluded from full participation in the benefits of citizenship that include voting, employment, housing and health care; and

WHEREAS, Black People have disproportionately been forced to reside in, adjacent to, or near Brown Zones and other toxic sites that negatively impact their health and property; and

WHEREAS, Black People have disproportionately been limited to the confined routes of travel provided by public transportation; and

WHEREAS, Black People have disproportionately suffered from the isolation of food deserts and childcare deserts; and

WHEREAS, systemic racism was created over centuries and will take time to dismantle; and

WHEREAS, state and federal governments have a responsibility to adopt programs, policies, and funding to address reparations; and

WHEREAS, Greenbelt was racially segregated from the beginning; and

WHEREAS, only white families were initially allowed to apply for residency; and

WHEREAS, the earliest plans for Greenbelt included an area that was intended to house Black families (Rossville Rural Development) but it was separate from the main parts of Greenbelt; and

WHEREAS, even at some distance away, inclusion of an area for Black families proved too controversial and the plans were dropped; and

WHEREAS, Maryland state Senator Sasscer and others objected and it appears from various records that the planners realized the controversy was jeopardizing the whole project. Prince George's County was deeply segregated at the time; and

WHEREAS, the promotional materials that the Resettlement Administration produced excluded images of people of color included; and

WHEREAS, prospective families had to declare their race on their application form, with race as a likely tool of exclusion; and

WHEREAS, many scholars and historians now believe that racist practices like these are some of the most glaring failings of the New Deal; and

WHEREAS, the first Black family did not move into Greenbelt until the late 1960s; and

WHEREAS, countless Black people in Greenbelt have provided many stories and examples of experiencing harassment and racist behavior in Greenbelt; and

WHEREAS, Greenbelt East and Greenbelt West were integrated before central Greenbelt; and

WHEREAS, it was and is especially difficult for Black families to obtain loans in order to meet the financial requirements of GHI; and

WHEREAS, when former Mayor Gil Weidenfeld read the U.S. Supreme Court's decision in *Brown v. Board of Education* at a city council meeting, he was booed, yelled at, and people walked out the room;

NOW, THEREFORE, BE IT RESOLVED BY The City Council of the City of Greenbelt that:

The City Council of the City of Greenbelt:

- (1) apologizes and makes amends for its participation in and sanctioning of racism against Black People;
- (2) apologizes and makes amends for its enforcement of segregation and its accompanying discriminatory practices;
- (3) calls on other organizations and institutions in Greenbelt that have advanced and benefitted from racial inequity to join the city in its apologies and invites them to address racism within their own structures and programs and to work with the city to more comprehensively address systemic racism;
- (4) calls on the State of Maryland to initiate policymaking and provide funding for reparations at the state level;
- (5) encourages the City Manager to utilize their talents when forming policy and programs that will establish the creation of generational wealth and address reparations due in the black community as mentioned above;
- (6) seeks to establish within the next year, a new 21 member commission appointed by the city council and empowered to make short, medium and long term recommendations that will make significant progress toward repairing the damage

caused by public and private systemic Racism. Other local government community organizations may also be invited to have representation on the Commission. The task of the Greenbelt Reparations Commission is to issue a report in a timely manner for consideration by the City and other participating community groups for incorporation into their respective short and long term priorities and plans.

Accountability for achieving equity will be enforced in the appropriate offices. The report and the resulting budgetary and programmatic priorities may include but not be limited to increasing minority homeownership and access to other affordable housing, increasing minority business ownership and career opportunities, strategies to grow equity and generational wealth, closing the gaps in health care, education, employment and pay, neighborhood safety and fairness within criminal justice;

- (7) calls on the City Manager to give, at minimum, a bi-annual update to the City Council on the progress of work performed pursuant to this resolution.

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage.

PASSED by the Council of the City of Greenbelt, Maryland at its regular meeting of _____, 2021.

Colin A. Byrd
Mayor

ATTEST:

Bonita Anderson
City Clerk

Resolution Relating to

ESTABLISHING A TASK FORCE TO STUDY A
PROPOSAL FOR REPARATIONS AND TO CONSIDER A
CITY APOLOGY FOR THE INSTITUTION OF SLAVERY

revised version

RESOLUTION 7.06

Sponsor(s): Councilor Freeman,
Hightower, Stromberg, Tracy, Hanson,
Pine

Introduced: 08/10/20

Referred to: _____

Action: adopted

Date: 08/10/20

Signed by Mayor: 08/18/20

CITY OF BURLINGTON

In the year Two Thousand Twenty

Resolved by the City Council of the City of Burlington, as follows:

1 That WHEREAS, each year since 1989 and up to on June 19, 2019, a bill known as HR40: Commission to
2 Study and Develop Reparation Proposals for African-Americans Act was introduced in the United States
3 House of Representatives; and

4 WHEREAS, on February 27, 2019, bill H.478 “Relating to establishing of a task force to study and
5 consider a State apology and proposal for reparations for the institution of slavery” was introduced in the
6 Vermont legislature; and

7 WHEREAS, in both HR40 and H.478,¹ it is stated that

- 8 (1) approximately 4,000,000 Africans and their descendants were enslaved in the United States and
9 colonies that became the United States from 1619 to 1865;
- 10 (2) the institution of slavery was constitutionally and statutorily sanctioned by the Government of the
11 United States from 1789 through 1865;
- 12 (3) the slavery that flourished in the United States constituted an immoral and inhumane deprivation of
13 Africans’ life, liberty, African citizenship rights, and cultural heritage, and denied them the fruits of
14 their own labor;
- 15 (4) a preponderance of scholarly, legal, community evidentiary documentation and popular culture
16 markers constitute the basis for inquiry into the ongoing effects of the institution of slavery and its
17 legacy of persistent systemic structures of discrimination on living African-Americans and society
18 in the United States; and
- 19 (5) following the abolition of slavery the United States Government, at the Federal, State, and local
20 level, continued to perpetuate, condone and often profit from practices that continued to brutalize
21 and disadvantage African-Americans, including share cropping, convict leasing, Jim Crow,

¹ <https://www.congress.gov/bill/116th-congress/house-bill/40/text>

* * * * *

DISTRIBUTION:

I hereby certify that this resolution
has been sent to the following
department(s) on

ORIGINAL

RESOLUTION RELATING TO

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Adopted by the City Council

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..... Clerk

Approved....., 20.....

..... Mayor

Attest:

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ESTABLISHING A TASK FORCE TO STUDY A PROPOSAL FOR REPARATIONS AND TO CONSIDER A CITY APOLOGY FOR THE INSTITUTION OF SLAVERY

redlining, unequal education, and disproportionate treatment at the hands of the criminal justice system; and

(6) as a result of the historic and continued discrimination, African-Americans continue to suffer debilitating economic, educational, and health hardships including but not limited to having nearly 1,000,000 Black people incarcerated yearly; and

WHEREAS, the Vermont Senate and House approved into law in 2020 PR.2, “Declaration of rights; clarifying the prohibition on slavery and indentured servitude,” a constitutional amendment, replacing exceptions whereby slavery is permitted for persons under 21 years of age and in instances where persons are “bound by the person’s own consent, after arriving to such age, or bound by law for the payment of debts, damages, fines, costs, or the like” with language stating that “slavery and indentured servitude in any form are prohibited;” and

WHEREAS, Black Generation X’ers born after April of 1968 were the first generation of Blacks of African-American descent to be born “free” in the United States with the passing of the Civil Rights Act of 1968 giving African-Americans the right to education, patronize public facilities and places, apply for jobs, act as a juror in state courts and voting; the Civil Rights Act of 1968 also made hate crimes based on race a federal offense; and

WHEREAS, systemic racism is at the heart of our economy and continues to adversely impact BIPOC people, but most strikingly Black Americans across all systems of society, including employment, housing, education, access to health services, the justice system, economic development, and across all systems of government; and

WHEREAS, the median wealth of a Black family is 1/13th the median wealth of a White family and according to a report by the Public Assets Institute and Burlington African American people and families are most disproportionately impacted by poverty, with an estimated 32.5 percent living in poverty; and

WHEREAS, unemployment rates for African Americans have averaged twice those of Whites since data has been on record; the turnover rate for the State of Vermont is three times that of Whites and Blacks are underrepresented in leadership positions; and

WHEREAS, Black students are disciplined at far higher rates in our schools and are far more likely to come in to contact with School Resource Officers and numerous reports speak to the racial disparities in schools and disproportionate police contact with Black children; and

WHEREAS, Black Burlingtonians are exponentially far more likely to be stopped, searched, arrested and be the target of police use of force incident than their Whites counterparts; and

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ESTABLISHING A TASK FORCE TO STUDY A PROPOSAL FOR
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53 WHEREAS, per the Council resolution, “Racial Justice through Economic and Criminal Justice”
54 which passed on June 29, 2020 that declares racism a citywide health crisis and the City’s declaration in
55 conjunction with the Racial Justice Alliance that racism is a public health emergency, we remain mindful that
56 stark and persistent health inequities exist in the United States based on race, which are caused by systemic
57 racism; and

58 WHEREAS, systemic racism is a principal social determinant of individual and public health,
59 impacting economic, employment, education, housing, justice, and health opportunities and outcomes, all of
60 which further adversely impact the health of Blacks; and

61 WHEREAS, the coronavirus is now exacerbating these disparities, and Black and Latino people in the
62 U.S. have been nearly three times as likely as White people to become infected with the virus and nearly two
63 times as likely to die, and those disparities are even more marked among younger age groups; and

64 WHEREAS, these same disparities exist in Vermont, and during the current pandemic, though Black
65 residents comprise just over 1 percent of Vermont’s population, they account for approximately 10 percent of
66 the total confirmed COVID-19 cases as of July 8, 2020; and

67 WHEREAS, in housing, only 4 percent of homes in Burlington are owned by Blacks though people of
68 color comprise 18 percent of Burlington’s population, and potential home applicants who are Black are four-
69 and-a-half times more likely than White applicants to be denied for a home loan (83.3 percent to 18.2 percent);
70 and

71 WHEREAS, in Chittenden County, 26 percent of Black residents are in poverty compared to 10.6
72 percent of White residents, 8.1 percent of Black residents are unemployed compared with 4.3 percent of White
73 residents, and 39.6 percent of Black residents have a bachelor’s degree or higher compared with 49.9 percent
74 of White residents;

75 WHEREAS, the resolution, “Racial Justice through Economic and Criminal Justice” resolved “that the
76 City establish a Task Force to consider an apology and/or reparations for the role that Burlington has played in
77 chattel slavery” and this Council is committed to carrying through on the directives of this historic resolution;

78 NOW, THEREFORE, BE IT RESOLVED that a Task Force is established to study reparations and
79 consider a proposal for reparations and consider a City apology for the institution of slavery; and

80 BE IT FURTHER RESOLVED that the Task Force shall consist of 5 members; one member shall be
81 appointed by the Mayor, or designee; one member shall be appointed by the President of the City Council, or
82 designee; one member shall be appointed by the Vermont Racial Justice Alliance; one member shall be

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ESTABLISHING A TASK FORCE TO STUDY A PROPOSAL FOR
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INSTITUTION OF SLAVERY

83 appointed by the Vermont Human Rights Commission; and the final member shall be the Racial Equity
84 Inclusion and Belonging Director, or designee; and

85 BE IT FURTHER RESOLVED that members shall be drawn from diverse backgrounds to represent
86 the interests of communities of color throughout the City, have experience working to implement racial justice
87 reform; to the extent possible, represent geographically diverse areas and shall serve as members for the life of
88 the Task Force. Vacancies in the Task Force shall not affect the powers of the Task Force and shall be filled in
89 the same manner that the original appointment was made; and

90 BE IT FURTHER RESOLVED that the Task Force may, consistent with all City procurement and
91 other policies and all applicable laws and rules, recommend to the Administration and the Council the
92 appointment of such personnel as the Task Force considers appropriate to carry out its mission; request that
93 the REIB Director procure supplies, services, and property by contract in accordance with the Task Force
94 budget below and the City's procurement policy; and may recommend to the Administration and the Council
95 that the City enter into contracts with departments, agencies, and instrumentalities of the United States,
96 agencies, private firms, institutions, and agencies for the conduct of research or surveys, the preparation of
97 reports, and other activities necessary for the discharge of the duties of the Task Force; and

98 BE IT FURTHER RESOLVED that any subcommittee or member of the Task Force may, if
99 authorized by the Task Force, acquire directly from the head of any department, agency, or instrumentality of
100 the City available information that the Task Force considers useful in the discharge of its duties; and all
101 departments, agencies, and instrumentalities of the City shall cooperate with the Task Force with respect to
102 such information and shall furnish all information requested by the Task Force to the extent permitted by law.
103 The Task Force shall keep confidential any information received from a public agency that is confidential or
104 exempt from the Public Records Act; and

105 BE IT FURTHER RESOLVED that the Mayor shall call the first meeting of the Task Force to occur
106 on or before October 1, 2020; Three members of the Task Force shall constitute a quorum; the Task Force
107 shall elect a chair and vice chair from among its members; and the term of office of each shall be for the life of
108 the Task Force; and

109 BE IT FURTHER RESOLVED that the Task Force shall

- 110 1) Study and develop reparation proposals for African Americans living in Burlington as a result of
111 the institution of slavery, including both the transatlantic and domestic "trade" that existed from
112 1565 in colonial Florida and from 1619 through 1865 within the other colonies that became the

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..... Mayor

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ESTABLISHING A TASK FORCE TO STUDY A PROPOSAL FOR REPARATIONS AND TO CONSIDER A CITY APOLOGY FOR THE INSTITUTION OF SLAVERY

United States, and that included the federal and state and local governments that constitutionally and statutorily supported the institution of slavery; and

- 2) Study and develop reparation proposals for African Americans living in Burlington as a result of the de jure and de facto discrimination against freed slaves and their descendants from the end of the Civil War to the present, including economic, political, educational, and social discrimination; and the lingering negative effects of the institution of slavery and the discrimination on living African Americans descending from slavery in Burlington; and
- 3) Study and develop reparation proposals for African Americans as a result of the manner in which instructional resources and technologies are being used to deny the inhumanity of slavery and the crime against humanity of people of African descent in Burlington; the role of Northern complicity in the Southern-based institution of slavery; and the direct benefits to societal institutions, public and private, including higher education, corporate, religious, and associational; and
- 4) Recommend appropriate ways to educate the Burlington public of the Task Force's findings; and recommend appropriate remedies in consideration of the Task Force's findings on the matters described in this section; and submit to the City Council the completed study and recommendations; and
- 5) Identify, compile, and synthesize the relevant corpus of evidentiary documentation of the institution of slavery that existed within the United States and the colonies that became the United States from 1619 through 1865 and specifically its manifestations in Burlington; and
- 6) Include, in making recommendations, how the recommendations comport with international standards of remedy for wrongs and injuries that may apply to the City and that include full reparations and special measures, as understood by various relevant international protocols, laws, and findings; how the City of Burlington would offer a formal apology on behalf of the people of Burlington for the perpetration of gross human rights violations and crimes against humanity on African slaves and their descendants, if such an apology is recommended by the Task Force; and how Burlington and Vermont laws and policies that continue to disproportionately and negatively affect African Americans as a group, and how those that perpetuate the lingering effects, both material and psychosocial, can be eliminated; and
- 7) Include, in documentation and examination, the facts related to the capture and procurement of Africans; and the transport of Africans to the United States and the colonies that became the United States for the purpose of enslavement, including their treatment during transport; and the sale and

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Approved....., 20.....

..... Mayor

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ESTABLISHING A TASK FORCE TO STUDY A PROPOSAL FOR
REPARATIONS AND TO CONSIDER A CITY APOLOGY FOR THE
INSTITUTION OF SLAVERY

acquisition of Africans as chattel property in interstate and intrastate commerce; and the treatment of African slaves in the colonies and the United States, including the deprivation of their freedom, exploitation of their labor, and destruction of their culture, language, religion, and families; and the extensive denial of humanity, sexual abuse, and chattellization of persons, and specifically how those were manifested in Burlington; and

- 8) Include, in documentation and examination, the facts related to the role of the federal, state, and local governments of the United States, specifically the governments of Vermont and the City of Burlington, in supporting the institution of slavery in constitutional and statutory provisions, including the extent to which the governments prevented, opposed, or restricted efforts of formerly enslaved Africans and their descendants to repatriate to their homeland; and the federal, state, and local laws, specifically those of Vermont and the City of Burlington, that discriminated against formerly enslaved Africans and their descendants who were deemed U.S. citizens from 1868 to the present; and the other forms of discrimination in the public and private sectors against freed African slaves and their descendants who were deemed U.S. citizens from 1868 to the present, including redlining, educational funding discrepancies, and predatory financial practices; and the lingering negative effects of the institution of slavery and the matters described in this section on living African Americans and on society in the United States, specifically in Burlington; and
- 9) Include, in making recommendations, how the injuries resulting from matters described in this section can be reversed or remedied and provide appropriate policies, programs, projects, and recommendations for the purpose of reversing or remedying the injuries; how, in consideration of the Task Force's findings, any form of compensation to the descendants of enslaved Africans living in Burlington could be calculated; what form of compensation should be awarded, through what instrumentalities, and who should be eligible for such compensation; how the City can advocate on a larger scale, on the federal and state level for such reparations, and how, in consideration of the Task Force's findings, any other forms of rehabilitation or restitution to African descendants living in Burlington is warranted and what the form and scope of those measures should take; and

BE IT FURTHER RESOLVED that the Task Force may hold hearings and sit and act at any time and location in Burlington; request the attendance and testimony of witnesses; request the production of books, records, correspondence, memoranda, papers, and documents; and

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..... Clerk

Approved....., 20.....

Attest:

..... Mayor

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ESTABLISHING A TASK FORCE TO STUDY A PROPOSAL FOR
REPARATIONS AND TO CONSIDER A CITY APOLOGY FOR THE
INSTITUTION OF SLAVERY

174 BE IT FURTHER RESOLVED that the Task Force shall submit a written report of its findings and
175 recommendations to the City Council no later than the date that is one year after the date of the first meeting
176 of the Task Force held; and

177 BE IT FURTHER RESOLVED that members of the Task Force who are not City employees shall be
178 entitled to per diem compensation and reimbursement of expenses at a rate equivalent to the State of Vermont
179 rate for members of State boards for not more than twenty-six meetings; and

180 BE IT FURTHER RESOLVED that the sum of \$50,000.00 shall be appropriated from the City Racial
181 Justice Fund for the operations of this Task Force to be administered by the REIB Director consistent with all
182 City policies and applicable laws; and

183 BE IT FURTHER RESOLVED that the Task Force shall terminate ninety days after the date on which
184 the Task Force submits the report to the City Council.

185

186

187 PF/Resolutions 2020/ESTABLISHING A TASK FORCE TO STUDY A PROPOSAL FOR REPARATIONS AND TO CONSIDER A CITY
188 APOLOGY FOR THE INSTITUTION OF SLAVERY

189 8/4/2020

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City Attorney's Office, Linda Blanchard

ORIGINAL

RESOLUTION RELATING TO

Establishing A Task Force To Study A Proposal For Reparations And To Consider
A City Apology For The Institution Of Slavery

Adopted by the City Council

August 19, 2020

Clerk

Approved August 18, 2020

Mayor

Attest:

Lori Olberg
Lori Olberg
Licensing, Voting and Records Coordinator

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City Council Agenda Item Report

Meeting Date: April 26, 2021

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: LEGISLATION

Agenda Section: LEGISLATION

Subject:

A Resolution to Amend Section 27 Titled "Absentee Voting" to be replaced with "Mail-In Voting" of the Greenbelt City Charter (Charter Amendment Resolution No. 2021-1)

- 2nd Reading

Suggested Action:

Reference: Resolution

On February 24, 2021, Council met with the City's Board of Election to discuss the option of implementing mail-in voting. During that meeting, the Board of Elections provided Council with a draft Ordinance. Council favored the proposed legislation that would replace the absentee voting process with mail-in voting. Mail-in voting would allow voters to request a ballot (no reasons needed) to vote in the upcoming 2021 Council Election. However, the first step in making this change will need to be an amendment to the City's Charter, Section 27 titled "Absentee Voting."

Included in Council's packet is this proposed legislation.

Ms. Davis introduce this resolution for first reading at the last meeting. It is recommended for second reading and adoption.

Attachments:

[Resolution.pdf](#)

Introduced: Ms. Davis
1st Reading: April 12, 2021
Passed:
Posted:
Effective:

CHARTER AMENDMENT RESOLUTION NUMBER 2021-1

RESOLUTION NUMBER XXXX

A Resolution to Amend Section 27 Titled “Absentee Voting” to be replaced with
“Mail-In Voting” of the Greenbelt City Charter

WHEREAS, the City of Greenbelt wishes to allow any qualified City voter to vote by mail-in ballot in municipal elections, for any reason, on or before the day of an election; and

WHEREAS, the City Council and the Board of Elections wish to encourage higher levels of voter participation in municipal elections by trying various means to make the process of voting more convenient and easily accessible; and

WHEREAS, it is now desired to extend the established mail-in voting procedures, which are established by ordinance, to any qualified City voter who prefers to cast a ballot away from a polling place; and

WHEREAS, subsequent to the adoption of this Charter Amendment Resolution, the City Council will also review for passage an ordinance to amend Section 8-4 (“Absentee Voting”) of the City Code.

NOW, THEREFORE, BE IT RESOLVED AND ORDAINED by the Council of the City of Greenbelt that the Charter of the City, found, in whole or in part, in the compilation of Municipal Charters of Maryland (1983 edition as amended), as prepared by the Department of Legislative Reference pursuant to Chapter 77 of the Acts of the General Assembly of Maryland of 1983, shall be amended by repealing and reenacting with amendment Section 27, titled “Absentee Voting,” as follows:

SECTION 27. [ABSENTEE] MAIL-IN VOTING.

Any qualified voter of the City of Greenbelt may vote by [absentee] mail-in ballot, without stating a reason. The procedures for applying for, casting, and counting [absentee] mail-in ballots shall be established by ordinance.

BE IT FURTHER RESOLVED that the date of the adoption of this resolution is April 26, 2021, and that the amendment to the Charter of the City, as herein adopted, shall be and become effective on June 15, 2021, unless on or before June 5, 2021, a proper petition for referendum on this resolution shall be filed, as permitted by law.

BE IT FURTHER RESOLVED that a complete and exact copy of this resolution shall be posted at the Greenbelt City Office, 25 Crescent Road, Greenbelt, Maryland, until June 5, 2021, and a fair summary of the proposed Charter amendment contained in this resolution shall be published in a newspaper of general circulation in the City of Greenbelt not fewer than four (4) times at weekly intervals before June 5, 2021.

BE IT FURTHER RESOLVED that as soon as the Charter amendment hereby enacted shall become effective, either as herein provided or following a referendum, the City Manager shall send to the Department of Legislative Reference the following information concerning this Charter resolution: (1) the complete text of this resolution; (2) the date of enactment of the Charter amendment; (3) the date of the referendum election, if any; (4) the number of votes cast for or against this resolution whether by the City Council or in a referendum; and (5) the effective date of the Charter amendment contained herein.

AND BE IT FURTHER RESOLVED that the City Manager of the City of Greenbelt be and hereby is specifically enjoined and instructed to carry out or cause to be carried out the provisions of Sections VI and VII.

Colin A. Byrd, Mayor

ATTEST:

Bonita Anderson, City Clerk

Key:

Underscoring indicates language added to existing law.

[Brackets] indicate language deleted from existing law.

DRAFT

City Council Agenda Item Report

Meeting Date: April 26, 2021

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Resolution

Agenda Section: OTHER BUSINESS

Subject:

A Resolution Concerning Monthly Crime Stats

Suggested Action:

Mayor Byrd requested this item added to the agenda.

Attachments:

[Greenbelt Crime Resolution.pdf](#)

Introduced:
1st Reading:
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX
CITY OF GREENBELT MONTHLY CRIME REDUCTION
PLAN RESOLUTION

WHEREAS, it is important for the City Council and the public to be informed of crime statistics within the City; and

WHEREAS, it would be beneficial that the City Council hold a public hearing at the first regular meeting of each month to review the City's monthly crime statistics; and

NOW, THEREFORE, it be resolved by the City Council for the City of Greenbelt that:

1. the City Council shall hold a monthly public hearing on the City's crime statistics and that public hearing shall be heard at the first meeting of the City Council each month; and
2. The first meeting with regard to this Resolution shall occur at the June 14, 2021 meeting and to continue monthly thereafter.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of _____, 2021.

Colin A. Byrd, Mayor

ATTEST:

Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: April 26, 2021

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Ordinance

Agenda Section: OTHER BUSINESS

Subject:

An Ordinance Concerning an Annual Comprehensive Crime Reduction Plan

Suggested Action:

Mayor Byrd requested this item added to the agenda.

Attachments:

[GB Crime Ordinance.pdf](#)

Introduced:
1st Reading:
Passed:
Posted:
Effective:

ORDINANCE NUMBER XXXX

CITY OF GREENBELT ANNUAL COMPREHENSIVE
CRIME REDUCTION PLAN ORDINANCE

WHEREAS, like all cities throughout the United States as well as the State of Maryland, crime is always the focus of every City Council; and

WHEREAS, the City of Greenbelt desires to establish an annual Comprehensive Crime Reduction Plan; and

WHEREAS, the Council desires and intends that the City Manager develop the annual Comprehensive Crime Reduction Plan after consultation with various city agencies, departments, police department / and public comment and input; and

WHEREAS, after review by the City Council, the City Manager shall require the publication of the plan on the City website for further public review and comment; and

WHEREAS, the City of Greenbelt adopts this Ordinance to establish an annual crime reduction plan; and

NOW, THEREFOR, BE IT ORDAINED by the Council of the City of Greenbelt hereby adopts this Annual Comprehensive Crime Reduction Plan that on or before June 30th of each year, beginning June 30, 2022, the City Manager shall present to the City Council a Comprehensive Crime Reduction strategy plan for each subsequent year with a plan following the indicated criteria:

- I. Development and coordination:
 - a. The City Manager shall develop a comprehensive crime reduction plan pursuant to this Ordinance and consultation in coordination with the following:
 - 1. The Police Department
 - 2. CARES
 - 3. Planning and Community Development
 - 4. Public Works
 - 5. Prince George's County Public Schools
 - 6. States Attorney's Office
 - 7. Governor's Office for Crime and Prevention
 - b. The City Manager will endeavor to receive the input of the foregoing,

but, the input of those indicated departments or agencies is not required to be obtained under the plan.

- II. The contents of the Plan as identified herein shall include the following:
 - a. Information regarding the analysis of existing criminal justice data.
 - b. Information regarding the assessing of policing practices.
 - c. A holistic assessment of non-policing practices aimed at crime reduction.
 - d. A report on public engagement and outreach measures which occur within the City of Greenbelt during the previous year, those measures which were taken with regard to public outreach and engagement, and, those measures which are proposed to be taken to assist in crime reduction.
 - e. With the assistance of the public, provide an assessment as to public attitudes, and public education regarding criminal justice issues and initiatives.
 - f. Establish goals, priorities and standards for the reduction of crime and the improvement of the administration and justice in the City.
- III. Publication of the plan and comment from the public.
 - a. Once the plan has been completed by the City Manager, the Manager shall post for public comment on the City's website for no less than thirty (30) days, to provide public comment regarding the plan prior to its submission to the City Council. Thus, the plan is to be posted on the City website prior to May 30th of each year pursuant to this Ordinance.
 - b. Public comments shall be included as an attachment to the plan to be included in the submission to the City Council.
- IV. The effective date this Ordinance shall be the date of its enactment and the first submission of the Annual Comprehensive Crime Reduction Plan to the City Council will be on June 30, 2022.

BE IT FURTHER ORDAINED, by the Council for the City of Greenbelt that this Ordinance shall become effective immediately upon its passage.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of _____, 2021.

Colin A. Byrd, Mayor

ATTEST:

Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: April 26, 2021

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Basketball Courts in Greenbelt East (at the intersection of Mandan Road and Ora Glen Drive)

Suggested Action:

Mayor Byrd requested this item added to the agenda.

The motion is for the City to put the rims back on the basketball court at the intersection of Mandan Road and Ora Glen Drive.

Attachments:

City Council Agenda Item Report

Meeting Date: April 26, 2021

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Reconsideration of Sidewalk Installation at Plateau Place and Ridge Road

Suggested Action:

Reference: Email, J. Sterling, 03/05/2021

Councilmember Davis requested this item added to the agenda.

At the February 22nd Regular Meeting, Council approved a motion was to prioritize concrete work to install an ADA-complaint sidewalk at the corner of Plateau Place and Ridge Road on the south side up to 2 Court Plateau Place and 52 Court Ridge Road. Council recommended funding be added to the FY 2022 budget. The motion was seconded by Mayor Byrd. The motion passed 5-0.

As noted in the staff attachment, GHI had also anticipated work in the area. After the Council action, City staff evaluated the area.

Attachments:

[Email. J. Sterling.03.05.2021.pdf](#)

Bonita Anderson

Subject: Letter from Councilman Roberts

From: Jim Sterling
Sent: Friday, March 5, 2021 1:03 PM
To: Nicole Ard; Council
Cc: Bonita Anderson; David Moran; Anne Marie Belton; Brian Kim
Subject: RE: Letter from Councilman Roberts

All,

This morning, I reviewed a request that sidewalk be installed on Plateau Place. After reading Mr. Roberts letter, I believe his intent was to install sidewalk on Plateau Place from Ridge Road to 2 Court of Plateau Place. I surveyed Plateau Place from Ridge Road to 10 court of Plateau Place. Below is a detailed analysis of the surveyed area broken down into three areas. These three areas are intersected by two driveway entrances to courts on Plateau Place.

Sidewalk from Ridge Road to 2 Court Plateau

This section of sidewalk has no obstructions. Some minor grading on the backside of the new sidewalk would need to be done as well as adjusting a WSSC manhole. The cost to install this section of sidewalk would be \$6,250. No photos attached.

Sidewalk from 2 Court Plateau Place to the entrance of Courts 4-6-8 Plateau Place

This section of sidewalk has many obstructions and issues that include:

- The land topography is steep and would require a retaining wall be installed. If the retaining wall is installed then an ADA compliant sidewalk could go in for the majority of this section.
- A fire hydrant would have to be relocated or the sidewalk go behind the hydrant.
- If the sidewalk goes behind the hydrant 6 trees would need to be removed.
- An existing swale that outfalls at the curb would need to be addressed. Because of the amount of surface drainage area this swale conveys a new storm water management system would have to be installed.
- The driveway entrance to 4-6-8 Court Plateau is too steep to install an ADA handicap ramp at the entrance.

Because of the obstructions and issues for this section of Plateau Place a cost estimate is not provided. Photos of the area are attached.









Sidewalk from the entrance of Courts 4-6-8 Plateau Place to 10 Court Plateau Place

The section of sidewalk has many obstructions and issues that include:

- The driveway entrance to 4-6-8 Court Plateau is too steep to install an ADA handicap ramp at the entrance.
- A Pepco pole would have to be relocated to install the sidewalk next to the curb. If you try to go behind the telephone pole a large tree would have to be removed.
- A fire hydrant would need to be relocated in order for the sidewalk to be installed next to the curb. If you go behind the fire hydrant and telephone pole 12 trees would have to be removed.
- Depending on where the sidewalk is installed a retaining wall will be needed.
- There are two pipes that discharge near the curb. These pipes will have to be reconfigured.

No cost estimate is provided for this section. Photos of the area are attached.







Because there are so many obstructions and topography issues it is recommended that sidewalk not be installed between 2 Court Plateau Place and 10 Court Plateau Place. If sidewalk were to be installed between these locations the ramps at 4-6-8 Court Plateau driveway entrance would not be ADA compliant.

An ADA compliant sidewalk on Plateau Place from Ridge Road to 2 Court Plateau Place has no obstructions and could be installed. If this sidewalk were installed it would provide safe pedestrian access from Ridge Road to 2 Court Plateau Place. However, for those pedestrians who are walking down Plateau Place towards 12 Court it will require them to walk in the grass areas on that side of the street, cross the street to the sidewalk on the other side or walk down the street. Consideration should also be given to the fact that the inter-walkway that is temporally closed at 54 Ridge Road is going to be repaired and made functional again. For all the reasons mentioned, staff believes the sidewalk on Plateau Place next to the playground is not needed at this time.

If anyone has any questions, please let me know. I will await Council's direction on the matter.

Jim

James Sterling
City of Greenbelt
Director of Public Works

From: Nicole Ard
Sent: Friday, March 5, 2021 7:29 AM
To: Council
Cc: Jim Sterling; Bonita Anderson; David Moran; Anne Marie Belton
Subject: Fwd: Letter from Councilman Roberts

Council,
In follow-up to J's request for reconsideration, please note the following from GHI.

Thank you,
Nicole

Sent from my iPhone

Begin forwarded message:

From: Eldon Ralph
Date: March 5, 2021 at 7:09:12 AM EST
To: Nicole Ard
Cc: Jim Sterling, David Moran, Bonita Anderson, Bertha Gaymon, Mary Johnson, GHI President, Tom Sporney, Stuart Caplan
Subject: RE: Letter from Councilman Roberts

Hi Nicole,

Thank you for your response. During the GHI Board meeting last evening, it was apparent that members in 2, 4, 6, 8 Plateau Place consider the stairway to be very convenient and would like it to remain. Jim Sterling is welcome to contact me if he has any questions during his preparation of a concept plan for the area.

*Eldon Ralph
General Manager,
Greenbelt Homes Inc.*

From: Nicole Ard
Sent: Thursday, March 4, 2021 7:26 PM
To: Eldon Ralph
Cc: Jim Sterling ; David Moran; Bonita Anderson; Bertha Gaymon; Mary Johnson
Subject: Re: Letter from Councilman Roberts

Eldon,
Thank you for taking my call. As I noted, I have received a request from a Councilmember for Council to reconsider the sidewalk in April.

The item would be placed on the first April meeting's agenda. In the interim, Jim Sterling will survey the area and provide Council with a concept plan and possible cost to consider at that meeting.

Thank you,
Nicole

Sent from my iPhone

On Mar 4, 2021, at 12:57 PM, Nicole Ard wrote:

Eldon,

I'm follow-up to your request, please see below. Bonita confirmed the approved Council motion. Please note that the FY22 budget is being developed now. Staff anticipates possible budget work sessions in April with budget adoption later in the Spring. The fiscal year starts in July.

From our conversation this morning, my understanding is that for several years GHI has been considering removal of a tree to make the stairwell in this area ADA compliant. My understanding from Jim is that there currently is no sidewalk in that area, people just cut through to the stairs.

However, Councilmember Roberts seems to intend for City installation of the sidewalk instead of repair of the stairwell at the retaining wall area. Thus the stairwell project will not be taken on by GHI, people currently using the GHI stairwell at Plateau will not have that shortcut to Ridge Road. With this proposal, those residents will now need to walk around to Ridge Road And ADA complaint sidewalk. And the non-compliant stairs will be removed leaving a very steep drop? Is this accurate? I will stop by the area this afternoon to better understand.

I hope that the research that Bonita provided is helpful. If you have questions or need additional information please let us know. I have also copied Jim Sterling if you need to touch base on technical matter. Mary Johnson is the City's ADA coordinator, so I have copied her as well. I may have more questions or feedback after I see the area.

Thank you,
Nicole

Sent from my iPhone

Begin forwarded message:

From: Bonita Anderson
Date: March 4, 2021 at 12:03:11 PM EST
To: Nicole Ard
Cc: Jim Sterling, Shaniya Lashley-Mullen, Anne Marie Belton; David Moran
Subject: RE: Letter from Councilman Roberts

Nicole,

Ms. Davis had asked for clarification if the property was on the City or GHI right-away. Mr. Roberts said that the original sidewalk is on GHI's right-away and that the new sidewalk would be on the City's right-away next to Plateau Place.

Bonita

Sent from [Mail](#) for Windows 10

From: [Nicole Ard](#)

Sent: Thursday, March 4, 2021 11:51 AM

To: [Bonita Anderson](#)

Cc: [Jim Sterling](#); [Shaniya Lashley-Mullen](#); [Anne Marie Belton](#); [David Moran](#)

Subject: Re: Letter from Councilman Roberts

Bonita,

Thank you. What was the direction or comment regarding right of way and GHI?

Thank you,

Nicole

Sent from my iPhone

On Mar 4, 2021, at 11:44 AM, Bonita Anderson wrote:

Nicole,

I receive the letter signed by Mr. Roberts. Mr. Roberts motion to prioritize concrete work to install an ADA-compliant sidewalk at the corner of Plateau Place and Ridge Road on the south side up to 2 Court Plateau Place and 52 Court Ridge Road. Mr. Moran noted that there were no funds in the current budget to perform sidewalk work. Council recommended funding be added to the FY22 budget. It was second by Mayor Byrd. The motion passed 5-0 (Mayor Pro Tem Jordan and Ms. Pope had left the meeting before the vote).

Thank you,

Bonita

Sent from [Mail](#) for Windows 10

From: [Nicole Ard](#)

Sent: Thursday, March 4, 2021 10:52 AM

To: [Bonita Anderson](#)

Cc: [Jim Sterling](#); [Shaniya Lashley-Mullen](#); [Anne Marie Belton](#); [David Moran](#)

Subject: Fwd: Letter from Councilman Roberts

Bonita,

Per our conversation his morning, please confirm the approved motion regarding the sidewalk noted in the attached letter. As noted, Eldon needs this for tonight's GHI Board meeting.

I believe there was also direction from Councilmember Davis regarding confirmation of right of way or City property. Please include that and any other Council direction.

Thank you,
Nicole

Sent from my iPhone

Begin forwarded message:

From: Eldon Ralph
Date: March 4, 2021 at 10:41:05 AM EST
To: Nicole Ard
Subject: Letter from Councilman Roberts

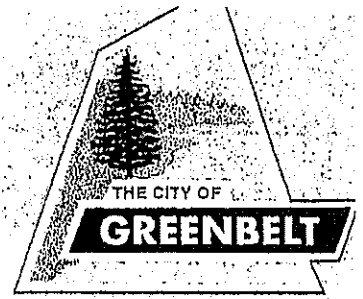
Hi Nicole,

Following our discussion a few minutes ago, I'm sending you the attached letter that I received from Councilman Roberts.

*Eldon Ralph
General Manager,
Greenbelt Homes Inc.*

CITY OF GREENBELT

25 CRESCENT ROAD, GREENBELT, MD. 20770-1886



March 3, 2021

Mr. Eldon Ralph
General Manager
Greenbelt Homes Inc.
One Hamilton Place
Greenbelt, MD 20770

CITY COUNCIL
Colin A. Byrd, Mayor
Emmett V. Jordan, Mayor Pro Tem
Judith F. Davis
Leta M. Mach
Silke I. Pope
Edward V.J. Putens
Rodney M. Roberts

Dear Mr. Eldon Ralph,

This is to inform you that at the Regular City Council meeting held February 22, 2021, the council took the following actions: the council discussed and approved a motion to build a new ADA compliant sidewalk from the corner of Plateau Place to 2 Court Plateau Place within the city right of way along Plateau Place. This is meant to replace the existing failed/non-ADA-compliant sidewalk/steps on GHI property. The motion also stipulated that the new sidewalk be made a priority in the upcoming city budget. As always, I will be happy to work with you, the GHI board, and residents on this important project.

Sincerely,

Rodney M. Roberts
City Council Member

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City Council Agenda Item Report

Meeting Date: April 26, 2021

Submitted by: Greg Varda

Submitting Department: Recreation

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Recognition Group Policy - Waiving Matching Funds Requirement for FY 2021 Due to the Pandemic

Suggested Action:

Greenbelt Recreation is currently working with the Grant Review Panel to evaluate applications from Greenbelt Recognition Groups for city funding and in-kind support in FY2022. In preparation for the budgeting of awards, staff recommends that a one-time modification of the rules be made to adjust for pandemic impacts in the current fiscal year.

The matching fund requirement for Recognition Group grant applicants states the following:

For every dollar awarded by the City of Greenbelt, a grant recipient must contribute one dollar from other sources toward meeting their expenses. Funds raised from any other source count toward this match, as long as they are spent in the fiscal year for which the grant is awarded. Examples include: dues; registration fees; donations; sales of memberships, tickets or goods; and other grant income. Funds spent from the organization's savings can be counted toward the match.

If an organization is found to have fallen short of their required match, the amount of revenue that they contributed from other sources will be the maximum funding they are eligible to receive from the city in the following fiscal year. For example: if a group received \$5,000 from the city in FY 2021, but they only spend \$4,000 from other sources this year, \$4,000 is the maximum funding they could receive from the city in FY2022.

Staff recommends City Council authorize a one-time suspension of the prior-year financial match requirement for FY22 Recognition Group grant applicants. The program rule, unless modified, would cap any group's FY22 award at the amount they spent from other sources in FY21. Due to the pandemic, some Recognition Groups may be unable to match their FY21 grant dollar for dollar. In some cases, groups may be unable to expend funds from any source at projected levels due to constraints on their ability to program. All Recognition Groups that receive a city grant for FY22 should still have to show a plan in their proposed budgets to match any FY22 funding.

Attachments:

City Council Agenda Item Report

Meeting Date: April 26, 2021

Submitted by: Molly Porter

Submitting Department: Planning

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

NASA Goddard Space Flight Center (GSFC) Master Plan and Transportation Management Plan

Suggested Action:

Reference:

Memorandum, M. Porter, 04/20/2021

APB Report 2021-03 (NASA Goddard Space Flight Center (GSFC) Master Plan and Transportation Management Plan)

The National Aeronautics and Space Administration (NASA) has prepared a Draft Master Plan and Draft Transportation Management Plan for the NASA Goddard Space Flight Center (GSFC) Greenbelt Campus. This Master Plan contemplates a 20-year time period during which numerous buildings would be demolished, constructed and renovated. This Master Plan also explores options for some excess buildings and land areas including divesting land, divesting buildings, and potential partnerships.

These plans have been referred to the City by the National Capital Planning Commission (NCPC). Comments on these plans are requested by May 7, 2021. Staff has reviewed these documents and prepared a memorandum that details key elements of the Master Plan and Transportation Management Plan and identifies areas of concern. Staff recommends that City Council submit a letter, to include a list of areas of concern regarding these plans, to the National Capital Planning Commission.

Attachments:

[Memorandum M. Porter.pdf](#)

[APB Report 2021-03 NASA Goddard Space Flight Center \(GSFC\) Master Plan and Transportation Management Plan.pdf](#)

Memorandum

TO: Ms. Nicole Ard, City Manager
DATE: April 20, 2021
FROM: Molly Porter, Community Planner
VIA: Terri Hruby, Director of Planning & Community Development
RE: NASA Goddard Space Flight Center Master Plan and Transportation Management Plan

I. BACKGROUND:

NASA Goddard Space Flight Center (NASA GSFC) has released a Draft Master Plan titled, “Greenbelt Campus Site Development Plan” and a supporting Draft Transportation Management Plan (TMP). These plans have been referred to the City by the National Capital Planning Commission (NCPC). On June 3, 2021, NCPC will discuss these plans at their regular meeting. City comments on these plans must be submitted before May 7, 2021, to be considered at the upcoming NCPC meeting.

The subject Master Plan considers a planning horizon of 20 years and the objective is to, “Provide a planning framework to enable the development of a sustainable, affordable campus that supports mission and workforce success and growth.” The TMP establishes specific goals for modes of travel other than commuting by single-occupancy vehicles (SOV).

II. PREVIOUS CITY INVOLVEMENT:

The City has previously been involved in conversations with NASA Goddard regarding this Master Plan. On December 9, 2020, the Greenbelt City Council held a work session with representatives from NASA Goddard to discuss the Master Plan. At that time questions and concerns were raised about divesting land outside of the future fenceline and the divestment of land in Area 400, an area that is not part of the Main Campus. Prior to that work session the City submitted a letter regarding the EA scoping letter that was released in July, 2020.

The City’s letter, dated August, 13, 2020, highlighted the need for the forthcoming EA to comply with the National Environmental Policy Act (NEPA) and Section 106 of the National Historic Preservation Act (NHPA). This letter also noted that environmental sustainability should be the main focus of the implementation of the master plan, and that the plan should honor the mission of GSFC. This letter also highlighted that the City supports the mission of GSFC and has

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Department of Planning and Community Development

15 Crescent Road, Suite 200, Greenbelt, Maryland 20770

(301) 345-5417 Fax (301) 345-5418

a vested interest in its future successes, particularly in promoting the preservation of its natural and historical resources while providing for sustainable opportunities.

This letter specifically recommended that the impacts on the natural environment, water quality, transportation, light, noise, air quality, and socioeconomics be addressed. It should be noted that the Draft EA did not address transportation, socioeconomic, light, or noise impacts. The City's letter was inadvertently not included in the scoping responses in Appendix A of the Draft EA, "Public and Agency Involvement."

On March 29, 2021, City Council discussed the Draft EA which was released on March 4, 2021. The City then submitted a letter on April 5, 2021, to raise concerns about the environmental impact of the implementation of the Master Plan. These concerns include, the divestment of Area 400, ensuring safe active transportation to and from the campus, and the impact the implementation that this Master Plan will have on the National Register of Historic Places (NRHP)-eligible district.

On April 7, 2021, and April 21, 2021, the Advisory Planning Board discussed this Master Plan and raised several questions and concerns about the focus and implementation of the plan. These concerns and questions include the lack of information provided about the NRHP-eligible district and ensuring safe and efficient access to campus. A report from the Board is included in Council's April 26, 2021 meeting agenda packet.

III. GREENBELT CAMPUS SITE DEVELOPMENT PLAN

The Draft Master Plan considers the entire Greenbelt Campus which is made up of five (5) different areas; the Main Campus, Area 100, Area 200, Area 300, and Area 400. In total the Campus covers 1,274 acres. The identified planning vision statement for the campus is to, "Create a sustainable, walkable and vibrant campus comprised of modern adaptable facilities within a natural setting." As discussed in the Draft EA, this plan contemplates renovation, demolition/divestment, and new construction. As proposed, the actions in the Master Plan would result in a net reduction of 1,065,200 gross square feet of building inventory on campus, a 25.9% reduction. This reduction includes the divestment of Area 400. The preferred development plan as identified in the master plan is attached to this memorandum.

The plan also identifies a number of additional plan features that are listed below:

- The primary populated buildings are organized along connected linear pedestrian greenways

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- The campus core becomes denser and parking is primarily located outside the center of campus
- Main entrance relocated to ICESat Road
- Roads are upgraded with bike lanes, sidewalks and trees to improve pedestrian and cyclist experiences
- Focal points/monument areas have been designated at key locations on Campus to improve navigation. These areas are shown on the preferred development plan, primarily in the center of Campus.
- Potential partnership areas have been designated along the south of the campus and in the north west area
- Several areas have been designated for potential sustainability initiatives (areas where solar or geothermal could be implemented)
- Building 17 (located near the ICESat Gate) becomes the visitor and badge processing building as well as the on-campus/off-campus transit transfer hub
- Partnership plaza, Building 21 (located on the west side of the main campus), becomes the interface building between the Campus and partnership area
- There are increased recreation opportunities at Rec Center (Building 92 on the east side of the Main Campus), around the pond and throughout naturalized areas

The plan does not offer significant detail about such areas as the eligible-historic district, the proposed sustainability initiative areas, or the specific types of LEED and low impact development (LID) strategies proposed to be utilized throughout the implementation of the Master Plan.

After review of this Draft Master Plan staff has identified areas of concern or areas that require further detail. Many of these areas are consistent with issues that the City raised through the Draft Environmental Assessment process. First, activities within the eligible-historic district need to be carefully considered for long-term adverse impacts. More information should be provided about the contributing features of the district.

Next, potential partnership areas require strong consideration about the types of partnership to ensure that each partnership supports the mission of GSFC and will not have adverse environmental impacts on the Campus. As raised during the Draft EA, Area 400 should return to its natural, vegetative state rather than be redeveloped. The acreage of Area 400 should be transferred to the Patuxent Research Refuge. Staff strongly supports the proposed sustainability initiative areas to explore solar or geothermal opportunities, but additional detail about these areas should be provided to understand their impact.

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The clearing of forested areas should be limited to the greatest extent possible, which is consistent with the objective and the goals of the Master Plan. The Master Plan should also more specifically identify the types of LEED and LID strategies to be utilized throughout the redevelopment of the Campus. Staff also strongly supports the inclusion of bicycle lanes on internal streets and ensuring an effective pedestrian circulation system, but the plan should also strongly consider and plan for connections off-campus.

In general, staff would encourage NASA GSFC to be forward thinking in their campus planning process. As this plan looks forward 20 years, the plan should utilize innovative approaches to sustainability and incorporate emerging technology that will ensure the Campus can meet its sustainability goals.

IV. GREENBELT CAMPUS TRANSPORTATION MANAGEMENT PLAN

As stated previously, the goal of the TMP is to reduce the reliance on single-occupant vehicles (SOVs) and increase the use of non-single occupant vehicles as a means of transportation to and from campus. The TMP discusses the existing conditions, proposed strategies to increase non-SOV modes, and a parking analysis.

V. EXISTING CONDITIONS AND TMP GOALS**1. Daily Trips by Mode**

The chart below displays the average daily trips by mode as of 2016 and the TMP goals for daily trips by mode by 2037.

Commuter Mode	2016		2037	
	Average Daily Mode	# Average Daily Trips by Mode	Mode Goals in 2020 TMP	# Average Daily Trips by Mode
Carpool	5.5%	457	6%	498
Vanpool	0.0%	0	0.0%	0
Public Transit	1.8%	149	4.0%	332
Active Transportation	1.3%	108	3.0%	249
Subtotal	9%	714	13%	1,079
Telecommute	0.4%	33	40%	3,320
Other	2.3%	191	0.0%	0
Total Non-SOV Mode	11%	938	53%	4,399

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Single-Occupancy Vehicle	89%	7,362	47%	3,901
	100%	8,300	100%	8,300

As shown in the chart above the overwhelming majority of daily trips were taken using SOVs. The goal to reduce this dependency on SOVs to meet the 2037 goals relies heavily on the increase in telecommuting from .4% to 40%. There is also a goal to increase active transportation, use of public transit and the use of carpools.

2. Existing and Planned Parking Conditions

The Greenbelt Campus currently has 7,579 surface parking spaces. Of these parking spaces, 100 are reserved for non-badged visitor parking at parking center, 500 are reserved for badged visitor parking inside of campus, and 6,979 parking spaces reserved for the 8,300 NASA Goddard employees. As a result of the implementation of the Master Plan, the TMP anticipates that the total number of surface parking spaces will be reduced to 6,985. Staff notes that there will be an excess of parking after the implementation of the Master Plan because of the focus on telecommuting and increasing other modes of travel.

The parking study in the TIMP found that. “the highest percentage of parked vehicles had a duration of one (1) hour or less with many vehicles parked for two (2) hours or less. The next highest percentage of parked vehicles had a duration of six (6) to seven (7) hours.” This indicates that vehicles are not remaining parked throughout the day and instead are being utilized for on-campus and/or off-campus trips. The TMP notes that the implementation of the Master Plan is anticipated to result in fewer on-campus trips because of the envisioned walkable campus center and pedestrian and bicycle facilities.

3. Existing and Planned Non-SOV Conditions

The NASA Goddard Greenbelt Campus currently supports programs to reduce the need for SOV trips on campus, including a campus shuttle and an internal bikeshare program. The campus shuttle known as the “Goddard Taxi” is a 12-passenger van that is available through on demand requests. The use of this shuttle is expected to continue throughout the implementation of the Master Plan.

The Campus also features an internal bikeshare system which has 38 bikes located at 15 bike parking stations. These bikes are for strictly internal use and are not allowed off-campus. The TMP does not specifically note an expansion of the bikeshare system, but does indicate that

the system will be supported by actions in the Master Plan, including consolidating a campus center and the installation of bicycle lanes on primary campus roads.

4. Existing and Planned Pedestrian and Bicycle Facilities

Currently sidewalk facilities exist at the current main entrance to campus at the intersection of Greenbelt Road and Goddard Road. These facilities connect the campus to the commercial areas on the south side of Greenbelt Road. There are no existing sidewalk facilities to the ICESat Road gate, which is planned to function as the main gate and the visitor entrance. NASA Goddard should work with the State Highway Administration (SHA) on the installation of a sidewalk that will facilitate pedestrian access to this new main entrance which will also facilitate access to the existing bus stop that is 1,000 feet east of the ICESat Road gate. In order to ensure that visitors can access campus as pedestrians and employees can access nearby amenities by foot, pedestrian facilities need to be installed along this section of Greenbelt Road.

On this section of Greenbelt Road there are limited bicycle facilities and concerns have been raised regarding the speed at which vehicles are traveling. The existing conditions of this road act as a barrier to using active transportation to travel to campus for both employees and visitors. NASA Goddard should work with SHA on the planning and installation of bicycle facilities near the NASA Goddard Greenbelt Campus. The Master Plan contemplates that installation of dedicated bicycle lanes, shared lanes, and multiuse paths on-campus, but access to the campus by bicycle remains limited. NASA Goddard should also work with the City on the implementation of the goal identified in the Greenbelt Pedestrian and Bicycle Master Plan, which is noted in the TMP, to, “Provide bicycle and pedestrian accommodation across the Baltimore-Washington Parkway from the eastern terminus of Northway Road to Explorer Road.”

5. Existing and Planned Transit Facilities

Currently there are two (2) public transit bus routes that connect directly to the GSFC Greenbelt Campus and provide access to the Greenbelt Metrorail and MARC Station and the New Carrollton Metrorail and MARC Station. As shown in the previous table, however, only 149 trips are taken daily on public transit. The survey of employees, conducted in 2016, included in the TMP indicates that a significant portion of employees do not currently wish to use public transit. Reasons for this include wait times for buses to get to the Metro Station, the convenience of commuting by SOV, and distance that an employee travels to work.

The TMP considers the implementation of an off-campus shuttle to pick up and drop off employees during the AM and PM peak periods at the Greenbelt and New Carrollton Metrorail and MARC Stations and the MARC Seabrook Station. A shuttle of this nature would be

consistent with existing shuttle systems utilized by other federal facilities. NASA should also explore opportunities with Prince George's County to improve the 15x bus service to accommodate the needs of NASA employees.

6. Travel Demand Strategies Identified in the TMP

The TMP identifies a number of strategies to meet the goal of reducing the use of SOVs. These strategies are listed below:

- a. Establish a dedicated Drop-off/Pick-up area for passenger loading and ride-hailing as recommended in the GSFC Greenbelt Campus Master Plan
- b. Establish an Employee Transportation Coordinator
- c. Provide an on-going resource center to work directly with individual employees to explore their non-SOV mode choices
- d. Create a Campus Transportation Review Committee to represent the viewpoints of the employees in commuting priorities and plans in transportation discussions
- e. Promote ridesharing
- f. Promote and support the MWCOG Commuter Connections' carpool and vanpool rideshare matching resources
- g. Conduct focus groups to identify benefits of non-SOV modes
- h. Promote active transportation
- i. Expand commute surveys to capture active transportation characteristics
- j. Identify and advocate for off-campus projects benefitting non-SOV modes for GSC Greenbelt Campus
- k. Support telecommuting
- l. Encouraging variable work schedules
- m. Promote transportation subsidy and commuter tax benefits program
- n. Promote Guaranteed Ride Home Program

As part of the implementation strategy plan, the TMP identifies the need for external agency coordination. This coordination plan includes coordination with the City and the City's Advisory Planning Board.

VI. CONCLUSION

The Draft Master Plan and the Draft TMP both consider a 20-year timeframe for implementation of actions that will promote a, "sustainable, walkable, and vibrant campus comprised of modern adaptable facilities in a natural setting." As stated previously, staff believes

that these plans should be forward thinking and incorporate existing and plan for future technology to meet this goal. For example, the TMP does not mention the promotion of electric vehicles. While the goal is to reduce the use of SOVs, there is recognition in the plan that a portion of employees will be traveling by SOV. Therefore, the campus should take steps to encourage the use of electric vehicles, such as installing chargers on campus. While the plan highlights the internal bikeshare system for trips on-campus, NASA Goddard should also consider the installation of a Capital Bikeshare Station, at or near the main entrance to Campus, to facilitate connections to planned stations within the City.

The TMP should also place a greater focus on ensuring safe and efficient access to Campus from the surrounding areas. The lack of pedestrian and bicycle facilities on this section of Greenbelt Road severely limits the ability for employees and visitors to commute to campus using active transportation. A strong focus should be placed on coordination with SHA, the National Park Service, and the City of Greenbelt to increase active transportation opportunities along Greenbelt Road and over the Baltimore-Washington Parkway.

VII. RECOMMENDATION:

Staff has reviewed the Draft Master Plan and Draft Transportation Management Plan and has noted areas of concern and suggested areas to include in the plans. NCPC is accepting comments on these documents until close of business on May 7, 2021. Staff recommends that the City submit a letter outlining the City's comments regarding the Draft Plans and further request that NASA Goddard continue to work with the City on implementing the plans, if the Center moves forward with the Master Plan.

Preferred Development Plan:



ADVISORY PLANNING BOARD**REPORT NO. 2021-03****REPORT TO COUNCIL****Date: 4/22/2021****SUBJECT: NASA Goddard Greenbelt Campus Draft Master Plan and Transportation Management Plan****BACKGROUND:**

On April 7, 2021, the Advisory Planning Board (APB) received a presentation from Planning Staff regarding the NASA Goddard Greenbelt Campus Draft Master Plan and Transportation Management Plan. The Plan has a stated objective to, “Provide a planning framework to enable the development of a sustainable, affordable campus that supports mission and workforce success and growth.” Staff’s presentation offered an overview of the proposed actions in the plan, including demolition, construction, divestment, and partnership actions.

The presentation also detailed the additional plan features including, primary populated buildings being organized along connected linear pedestrian greenways, the relocation of the main entrance to ICESat Road, and areas that have been designated for potential sustainability initiatives. At the conclusion of the presentation, staff shared with the board comments about the Draft Master Plan. These comments were as listed below:

- Activities within the Eligible Historic District need to be carefully considered for long-term adverse impacts. More information should be provided about the contributing features of the district.
- Potential partnership areas require strong consideration about the type of partnership to ensure that each partnership supports the mission of GSFC and will not have adverse environmental impacts on the Campus
- As raised by City Council previously, the acreage of Area 400 should be transferred to the Patuxent Research Refuge South Tract and return to its natural, vegetative state.
- NASA Goddard should consider the installation of a Capital Bikeshare system at the entrance of the campus
- Strongly support the sustainability initiative areas to explore solar and/or geothermal opportunities
- Clearing of forested areas should be limited to the greatest extent possible
- The Master Plan should more specifically identify the types of LEED and LID strategies to be utilized throughout the redevelopment of the Campus

Staff continued their presentation to discuss the Transportation Management Plan that aims to reduce the use of single-occupant vehicles as a means of commuting. The presentation provided an overview of existing and planned facilities, existing and planning parking, and travel demand strategies identified in the TMP. Staff then detailed the comments raised by staff about the TMP. These comments were as listed below:

- The TMP does not, but should, include any incentives or promotion of Electric Vehicles (EV)
- More attention should be given to the pedestrian and bicycle network near the Campus. The lack of facilities discourages individuals from active transportation to work and for off-campus trips.
- Prioritize bicycle lanes on Greenbelt Road near the GSFC Greenbelt Campus
- The recommendation in the Greenbelt Pedestrian and Bicyclist Master Plan should be considered and included:
 - Eastern terminus of Northway Road to Explorer Road (NASA Goddard) – Provide bicycle and pedestrian accommodation across the Baltimore-Washington Parkway
- Implementation actions should include regular stakeholder meetings with parties such as, the City of Greenbelt, State Highway Administration, WMATA, and Prince George's County

ANALYSIS:

At the conclusion of staff's presentation, the Board then began to discuss elements of the plan and areas of concern. Board members raised concerns about the National Register-eligible historic district that is located on the campus. There was a concern raised about the lack of information that was provided in the plan about the district and the lack of information about historic preservation efforts. Members of the Board also raised a concern about the lack of public outreach regarding the changes to the campus that are proposed and raised questions about how the public will be involved moving forward with the implementation of the plan.

There was also a concern regarding the transportation network around the campus and the need for a strong emphasis to be placed on safe travel to and from the campus for Greenbelt residents, high school students, and college students. Board members agreed with staff that pedestrian and bicycle facilities need to be prioritized near the campus. The Board also discussed whether this plan was forward thinking enough, particularly with respect to a lack of discussion about zero energy buildings and autonomous and electric vehicles.

SUMMARY:

The Board concurs with the comments raised by staff and provides additional comment on the lack of information provided about the historic district, the need for public input in this process, safe access to campus for Greenbelt residents, high school, and college students, and ensuring that the plan is forward thinking, particularly with respect to transportation.

Respectfully Submitted,
Keith Chernikoff
Chair

City Council Agenda Item Report

Meeting Date: April 26, 2021

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Minimum Wage for City Employees

Suggested Action:

Mayor Byrd requested this item be added to the agenda.

The motion is to have the City Solicitor draft legislation to raise the minimum wage for all City employees, including part-time hourly workers, to \$15 an hour by July 1st, 2021.

Attachments:

City Council Agenda Item Report

Meeting Date: April 26, 2021

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Paid Family Leave for City Employees

Suggested Action:

Mayor Byrd requested this item be added to the agenda.

The motion is to have the City Solicitor draft legislation that would codify a requirement that the City provide the following by July 1st, 2021:

- Eight weeks of paid time off for City workers who are new parents;
- Six weeks of paid time off for City workers to care for ailing family members

Attachments:

CITY OF GREENBELT, MARYLAND

25 Crescent Road, Greenbelt, MD 20770-1891

4/23/2021 3:55 PM



City Council Meetings & Work Sessions April – May – June

Budget Work Session – Public Works/Capital Projects, (Virtual)	Wed.	04/21	8:00 pm
Four Cities Meeting (Greenbelt), (Virtual)	Thurs.	04/22	7:30 pm
Advisory Board Interview, (Virtual)	Mon.	04/26	7:40 pm
Regular Meeting/ 1 st Public Hearing, (Virtual)	Mon.	04/26	8:00 pm
Budget Work Session – Recreation, (Virtual)	Wed.	04/28	7:30 pm
Budget Work Session – Public Safety, (Virtual)	Mon.	05/03	7:30 pm
Budget Work Session – ACE Student Awards/Council Discussion of Procedure and Decorum for Council Meetings, (Virtual)	Wed.	05/05	7:00 pm
Regular Meeting, (Virtual)	Mon.	05/10	8:00 pm
Work Session – Recognition Groups, (Virtual)	Wed.	05/12	7:00 pm
Budget Work Session – Final Budget Review, (Virtual)	Mon.	05/17	7:30 pm
Budget Work Session – Green Ridge House, (Virtual)	Wed.	05/19	7:30 pm
Regular Meeting/2 nd Public Hearing, (Virtual)	Mon.	05/24	8:00 pm
Work Session – GEAC, (stakeholder), (Virtual)	Wed.	05/26	8:00 pm
No Meeting – Memorial Day	Mon.	05/31	
Work Session – TBD, (Virtual)	Wed.	06/02	8:00 pm
Regular Meeting – Budget Adoption (Rescheduled from June 14 th to adopt budget before June 10 th) (Virtual)	Mon.	06/07	8:00 pm
Work Session - TBD, (Virtual)	Wed.	06/09	8:00 pm
Work Session – TBD, (Virtual)	Mon.	06/14	8:00 pm
Work Session – Local Economy Recovery, (Virtual)	Wed.	06/16	8:00 pm
Work Session – TBD, (Virtual)	Mon.	06/21	8:00 pm
MML Annual Conference – Ocean City / No Meetings	Sun. – Wed.	06/27 – 06/30	

- Councilmembers will present reports on conferences, meetings and events as the last item of business at Monday Work Sessions.

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use Video Relay Services (VRS) at 711 or e-mail banderson@greenbeltmd.gov to reach the City Clerk.

Due to the COVID-19 precautions, the Council Meetings will be held online and is planned to be cablecast on Verizon 21, Comcast 71, and 996 and streamed to www.greenbeltmd.gov/municipalTV. Unless otherwise noted, Council meetings will be virtually by zoom. Zoom meeting information for public participation is posted on the City's website at www.greenbeltmd.gov on the meetings calendar.

Bonita Anderson, City Clerk

A NATIONAL HISTORIC LANDMARK

(301) 474-8000

fax (301) 441-8248
www.greenbeltmd.gov

MD RELAY 711

CITY OF GREENBELT, MARYLAND

25 Crescent Road, Greenbelt, MD 20770-1891

4/23/2021 3:55 PM

Ready to be scheduled:

Local Economy Recovery (*June 16th*)
Closed Session (*Cable Ordinance*)
Closed Session – *with Police Chief, Command Staff, and FOP Representative to discuss the current state of the Police Department*
MARC Train Service/ MDOT
Arts & Entertainment District
Potential Bond Referendum/Capital Financing
Parke Crescent Apartment Complex
Bernard Penney (*Memorial Donation in honor of Leonie Penney*)
Cemetery Plans
City Contracting Policy
DPW&T (*Bikeshare Program*)
BARC
Hotels
Juneteenth
Pepco
WSSC
Council Vacancies Proposed Legislation
Public Forum to include Greenbriar Park transfer into the Forest Preserve
Advisory Group Chairs (*June*)
No Meeting – (*November 17th, NLC City Summit, Salt Lake City, UT*)

For later scheduling:

Zoning Enforcement
Parkway Apartment Owners/GHI (*parking*)
Northway Fields Master Plan
City Manager Updates (Jan, Pre-budget; July & Sept/Oct)
Meeting with County on Transportation Plan
Department of Permitting, Inspections & Enforcement (DPIE)
Museum Plan
CBA Legislation (for all non-managerial City Employees) (*referral submitted to CRAB & ERB*)
Term Limits legislation (*referral submitted to CRAB*)

Annual														
Advisory Group Chairs	3/16	2/17	7/18	7/19	6/20									
Franklin Park at Greenbelt Station Mgmt.	8/16	11/17	12/18	12/19	12/20									
Greenbelt East Advisory Coalition	3/16	7/17	3/19	6/20										
Greenbelt Homes, Inc.	6/16	7/17	7/18	7/19	10/20									
Greenbelt Station	8/19	12/19	8/20											
County Executive/ County Council	12/13	9/16	1/19	8/20	11/20									
Biennial														
Roosevelt Center Merchants	11/16	1/18	1/20											
Beltsville Ag. Research Center/ NPS Greenbelt Park	03/14	7/16	8/18											
	7/15	1/18	1/20											
Beltway Plaza	9/14	3/17	9/20											
Greenbelt Community Garden Club	3/21													
Greenway Center	7/14	12/16	2/19	12/20										
Civic Associations	8/14	2/18	8/20											
NASA/GSFC	3/15	3/17	9/19	12/20										
PG Co. Economic Development Corp.	8/14	4/17	7/19											
School Board	2/16	5/17	10/18	3/19	9/20									
State Highway Administration	6/15	10/17	11/20											
Every Three Years														
Apartments	2/18	4/21												
Religious/Spiritual Organizations	3/13	6/15	6/19											
Greenbelt Watershed Groups	8/14	10/16	10/19											
Hotels														
University of Maryland	3/13	4/15												
Every Three Years or Major Issue														
Comcast	9/13	11/17	3/21											
Verizon	2/20													
PEPCO	9/14	1/17												
WSSC	12/12	9/16												
WGL	12/17													
Capital Office Park	12/12	1/16	9/19											
Other Business Parks:														
Maryland Trade Center														
Golden Triangle														
Hanover Parkway														
Belle Point														
Edmonston Road														

WMATA/PGDPW&T (Semi-Annual)	11/16	9/17	11/18	1/20										
Other/As Needed														
M-NCPPC/Planning Board (Major Issue)	6/06	7/14	10/19											
Business Coffee (Every Four Months)	10/17	2/18	8/18	11/18	2/19	5/19	8/19	12/19	3/20	8/20	11/20	2/21		
State's Attorney (4 years)	2/11	4/15	9/19											
Roosevelt Center Owner	9/15	8/20												

(Rev. March 4, 2021)