CITY COUNCIL AGENDA

Municipal Building & Virtual

This meeting will be held in-person and virtual.

25 Crescent Road
Greenbelt, MD 20770

OR

Virtual Participation

Zoom Webinar Attendees:

During "Petitions and Requests," please submit your request in writing via email to questions@greenbeltmd.gov

Please click the link below to join the webinar:
https://us02web.zoom.us/j/84622352067?pwd=S3BRY0xMQklobjZjUTdwUjN4cThOZz09
Dial-in: 301 715 8592
Webinar ID: 846 2235 2067
Passcode: 760049

Monday, April 25, 2022
7:30 PM

I. ORGANIZATION

1. Roll Call

2. Call to Order

3. Meditation and Pledge of Allegiance to the Flag

4. Petitions and Requests

5. Consent Agenda - Approval of Staff Recommendations (Items on the Consent Agenda [marked by *] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)

6. Approval of Agenda and Additions

II. COMMUNICATIONS

7. Presentations

7a. National Poetry Month
Suggested Action:
Mayor Jordan will present a proclamation declaring April as National Poetry Month.
Poetry Month Proclamation.pdf

7b. Municipal Clerks Week Proclamation
Suggested Action:
May 1 through 7, 2022 will be the 53rd Annual Professional Municipal Clerks Week. In 1984, President Ronald Reagan signed a proclamation that officially declared Municipal Clerks Week the first full week of May. Bonita Anderson, City Clerk, will be present to receive the proclamation on behalf of the City Clerk's Office.
City Clerk 2022.pdf

*8. * Minutes of Council Meetings

Suggested Action:
* Work Session - December 09, 2020
* Work Session - December 22, 2021
* Regular Meeting - January 10, 2022
* Work Session - January 19, 2022
* Legislative Session - January 25, 2022
* Work Session - January 31, 2022
* Work Session - February 07, 2022
* Regular Meeting - February 14, 2022
* Work Session - February 23, 2022
* Interview - March 02, 2022
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* Regular Meeting - March 14, 2022

WS201209.pdf
WS211222.pdf
RM220110.pdf
WS220131.pdf
WS220119.pdf
LS220125.pdf
WS220207.pdf
RM220214.pdf
WS220223.pdf
INT220302.pdf
SM220307.pdf
WS220302.pdf
RM220314.pdf

8a. Statement for the Record - Closed Session, April 11, 2022
Suggested Action:
Reference: Statement for the Record, April 11, 2022

Closed Session of April 11, 20222: The following motion is needed: In accordance with the General Provisions Article, Section 3-05(3) of the Annotated Code of Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in closed session on Monday, April 11, 2022 at 10:10 pm, in Council Chambers of the Municipal Building. Council held this closed meeting to consider the acquisition of real property for a public purpose and maters directly related thereto.

The purpose of this meeting is to consider the acquisition of real property for a public purpose and maters directly related.

Vote to close session:

Mr. Byrd - Yes
Ms. Davis - Yes
Mr. Gordon - Yes
Ms. Pope - Yes
Mr. Roberts - Yes
Ms. Weaver - Yes
Mayor Jordan -Yes

Staff members were in attendance: Jason DeLoach, City Solicitor; Tim George, Acting City Manager; and Bonita Anderson, City Clerk.

Council took the following action: Authorize negotiation for Belle Point property.

Closed Session Form_04.11 22.pdf

9. Administrative Reports
Suggested Action:
Reference: This link will display the weekly report for the City Manager and City Departments

https://www.greenbeltmd.gov/government/city-administration/city-manager-s-office/weekly-reports/-folder-1453#docan2352_4054_3510

*10. * Committee Reports

*10a.
Advisory Planning Board Report - Doctors Community Medical Center Preliminary Plan of Subdivision (#4-21018)

Suggested Action:
It is recommended that Council accept this report. This item appears later on this agenda for Council action.
APB Report 2022_02 Doctor's Hospital Expansion.pdf

III. LEGISLATION

11. A Resolution to Authorize the Negotiated Purchase of a New Financial Management System from Edmunds GovTech at a Cost Not to Exceed $ 96,180.00.

-2nd Reading and Adoption

Suggested Action:
Reference: Resolution
Memorandum - B. Gaymon
Sales Proposal

The Finance Department is seeking to replace its aging and outdated financial management system to help streamline many of the City's current financial processes; provide electronic access to vendors and provide integration with other City tracking systems.

The recommended product has the required modules necessary for the city's financial operations to continue including the general ledger, accounts payable, accounts receivable, payroll, budget, human resources, fixed assets, utility and property tax billing, miscellaneous receivables and cash receipts.

The Finance Department has $400,000 in the FY2022 budget and the recommended financial management system is at a cost of $96,180 for implementation in the first year and $56,619 for maintenance in subsequent years.

Ms. Pope introduced this resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and moved for adoption tonight.

Resolution.pdf
Memorandum, B. Gaymon.pdf
Sales Proposal.pdf
Edmunds Greenbelt City-List of Benfits for Users.pdf

IV. OTHER BUSINESS

12.
Doctors Community Medical Center Preliminary Plan of Subdivision (#4-21018)

Suggested Action:
Reference:
Memorandum, H. Simmons, 04/21/2022

A Preliminary Plan of Subdivision (PPS) application for Doctors Community Medical Center (DCMC) was accepted by the Maryland-National Capital Park and Planning Commission on March 3, 2022. The plan proposes consolidation of the lots and parcels comprising the subject site into a new Parcel 1, totaling 40.04 acres, for a 1,129,390 square-foot medical health campus. Doctors Community Medical Center is located outside of the City, but shares its northern and western boundaries with the City. The health campus use previously required a special exception in the R-80 zone, but a revision to the County zoning code now permits the use by right. As such, following the PPS process, the proposed development will proceed to permitting. The City will not be involved in permitting unless initiated voluntarily by the applicant.

In Council's packet is a staff memo that provides an overview and analysis of the PPS. Council earlier accepted a report from APB that summarizes its discussion of the subject PPS.

Staff recommends that the City transmit a letter to the Prince George's Planning Board to include a summary of the City concerns and to request if the Planning Board moves to approve the PPS and TCP1, the conditions as listed in Staff's Memorandum dated April 21 be part of the Planning Board's action.

Staff will provide a presentation and representatives of DCMC will be in attendance to address questions.

Memorandum_H Simmons_FINAL.pdf
PPS-4-21018.pdf
TCP1-4-21018.pdf
EXH-LandscapeBuffer-FullSet.pdf
Phase 1&2_EXH from TIA.pdf

13. Mosquito Spraying Discussion
Suggested Action:

Ms. Weaver requested that this item be added to the agenda.
Mosquito Spraying Program Discussion.pdf

14. Council Activities

15. Council Reports

*16. * Reappointment to Advisory Boards/Committees
Suggested Action:
Reference: Reappointment Survey

Marc Siegel has indicated his willingness to continue to serve on the Park and Recreation Advisory Board (PRAB).

Approval of this item on the consent agenda will indicate Council's intent to appoint Mr. Siegel to a new term.

*17. * Resignation from Advisory Group
Suggested Action:
Reference: Reappointment Survey

Katherine McElhenny has submitted her resignation from the Advisory Committee on Education (ACE).

Approval of this item on the consent agenda will indicate Council's intent to accept her resignation with regret.

V. MEETINGS

Meetings

Suggested Action:

meetings.pdf

Stakeholders

Stakeholder Schedule.pdf

City Council Agenda Item Report

Meeting Date: April 25, 2022
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: Proclamation
Agenda Section: COMMUNICATIONS

Subject:
National Poetry Month

Suggested Action:
Mayor Jordan will present a proclamation declaring April as National Poetry Month.

Attachments:
Poetry Month Proclamation.pdf

P R O C L A M A T I O N

WHEREAS, this month is an opportunity to celebrate poetry and the wonderful poetry and the wonderful poets who inspire us through the power of their words; and

WHEREAS, the Academy of American Poets established the month of April as National Poetry Month in 1996; and

WHEREAS, the theme of the 24th National Poetry Month "intimacy", is an opportunity to experience poetry that stirs up heartfelt emotions connected to intimacy including the inner conflict that we sometimes experience; and

WHEREAS, poetry enhances, enriches, uplift, encourage reflection, and hope while creating connection to the past, present, and future in all languages and for all cultures; and

WHERES, The City of Greenbelt recognizes the contributions of many organizations, individuals and groups to the rich cultural fabric of our city and is committed to making Greenbelt a place where arts and culture thrives. Greenbelt invests in programs to ensure all residents have access to and the opportunity for cultural participation.

NOW THEREFORE, I, Emmett V. Jordan, on behalf of Greenbelt City Council, do hereby proclaim April 2022 as

NATIONAL POETRY MONTH

and encourage all residents to observe this month to celebrate the cultural riches our community has to offer, and to recognize the important role poetry plays in creating and sustaining this great nation with appropriate ceremonies, activities, and programs.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland to be affixed this 25th day of April 2022.

_____

Emmett V. Jordan

City Council Agenda Item Report

Meeting Date: April 25, 2022
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: Proclamation
Agenda Section: COMMUNICATIONS

Subject:
Municipal Clerks Week Proclamation

Suggested Action:
May 1 through 7, 2022 will be the 53rd Annual Professional Municipal Clerks Week. In 1984, President Ronald Reagan signed a proclamation that officially declared Municipal Clerks Week the first full week of May. Bonita Anderson, City Clerk, will be present to receive the proclamation on behalf of the City Clerk's Office.

Attachments:
City Clerk 2022.pdf

P R O C L A M A T I O N

WHEREAS*, the Office of the Professional Municipal Clerk, a time-honored and vital part of local government, exists throughout the world, and*

WHEREAS*, the Office of the Professional Municipal Clerk is the oldest among public servants, and*

WHEREAS*, the Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies, and agencies of government at other levels, and*

WHEREAS*, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all, and*

WHEREAS*, the Professional Municipal Clerk serves as the information center on functions of local government and community, and*

WHEREAS*, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops, and the annual meetings of their state, provincial, county, and international professional organizations.*

WHEREAS*, it is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk, and*

NOW, THEREFORE, I*, Emmett V. Jordan, herby recognize the week of May 1 through May 7, 2022, as*

PROFESSIONAL MUNICIPAL CLERKS WEEK

and further extend appreciation to our Professional Municipal Clerks, Bonita Anderson, Shaniya Lashley-Mullen, and to all Professional Municipal Clerks for their vital services and their exemplary dedication to the communities they represent.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland to be affixed this 25th day of April 2022.

_____

Emmett V. Jordan, Mayor

City Council Agenda Item Report

Meeting Date: April 25, 2022
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: Meeting Minutes
Agenda Section: COMMUNICATIONS

Subject:
* Minutes of Council Meetings

Suggested Action:
* Work Session - December 09, 2020
* Work Session - December 22, 2021
* Regular Meeting - January 10, 2022
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SM220307.pdf

WS220302.pdf
RM220314.pdf

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, December 9, 2020, with NASA/Goddard Space Flight Center (GSFC).

Mayor Pro Tem Jordan started the meeting at 8:00 p.m. The meeting was held virtually via Microsoft Teams.

Present were: Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Rodney M. Roberts, and Mayor Colin A. Byrd (8:01 p.m.). Councilmember Edward V. J. Putens as absent.

Staff present were: Nicole Ard, City Manager; Chief Rick Bowers, Greenbelt Police Department; Charise Liggins, Economic Development Coordinator; Beverly Palau, Public Information and Communications Coordinator; Dale Worley, Director of Information Technology; Greg Varda, Director of Parks; Holly Simmons and Molly Porter, Community Planners; and Bonita Anderson, City Clerk.

Also present were: Dennis Andrucyk, Center Director; Ray Rubilotta, Associate Center Director; Dave Reth, Management Operations; Bob Gabrys, Education Director; and Phillina Tookes and Janice Harmon, Legislative Affairs Specialists, NASA/Goddard Space Flight Center.

Mr. Andrucyk provided a PowerPoint presentation outlining Goddard's top science stories in 2020, which included the Solar Orbiter Launch in February 2020; Hubble's 30th Anniversary; the celebration of 50 years of Earth Day 2020; the James Webb Space Telescope Full Deployment, which was built at Goddard Space Flight Center; OSIRIS-Rex Fly By of Bennu; and TESS Accomplishes Science Goals. Mr. Andrucyk advised that Goddard is a part of the Artemis Program to put the next American woman and man on the moon by 2024. He noted that the original Apollo came through the Goddard Space Flight Center which also provided the search and rescue capability for the Orion Capsule. Finally, Mr. Andrucyk reported Goddard's upcoming launches in 2021, including the Antares Launches, Landsat-9, James Webb Space Telescope, and Roman Space Telescope.

Mr. Rubilotta provided Council with an update on Goddard's response to the Coronavirus, including temperature screening, daily wristbands, cleaning services, and contact tracing.

In response to a question asked by Ms. Davis, Mr. Rubilotta answered that at the Greenbelt Goddard campus, there are roughly 6,000-6,300 civilians and contractors.

Mayor Pro Tem Jordan inquired if Goddard had any protocol with Doctors Community Hospital. Mr. Rubilotta explained that Goddard has a relationship with Doctors Community Hospital, but there isn't a protocol.

In response to a question asked by Mr. Roberts, Mr. Andrucyk explained NASA's planetary protection process, which rates the possibility of planetary contamination.

Mr. Rubilotta provided Council with an update on Goddard's Preferred Development Plan of the Greenbelt Campus, including demolition, divestment, renovation, new buildings, and building program.

There was a discussion regarding moving the fence line. Ms. Davis stated that the City would have serious concerns and appreciated Goddard's buffer on Greenbelt Road. Mr. Rubilotta explained that if

the fence line is moved, it would be to increase the buffer zone with either more green space or to divert the area for other entities.

Regarding the discussion about divestment, Mayor Pro Tem Jordan suggested that the City has the right of refusal on the property adjacent to Greenbelt Road. He also indicated that the City could steward the land for open space or Forest Preserve. Mr. Rubilotta explained that Goddard wouldn't be involved in any of divestment of land or property. He stated that the General Services Administration (GSA) would follow the standard practice of the Federal government for divestment of land or property.

There was additional discussion regarding the demolition and divestment of buildings and properties. Mr. Roberts suggested that Goddard remove the buildings and let the land revert back to open green space. Mr. Rubilotta requested that City submit comments to Goddard, and they would be addressed.

Mr. Reth provided Council with an update on the new Goddard Instrument Development Facility, a two-story 52,000 square feet mixed-use facility, part laboratory and offices. He explained that the Instrument Development Facility holds Goddard's Planetary Environment Laboratory Branch.

Ms. Davis inquired if any of the buildings were fitted for solar panels. Mr. Reth answered that there is not much need for solar panels in the Greenbelt campus, but the Wallop Island campus just completed a large solar array.

Based on a question asked by Mayor Pro Tem Jordan, Mr. Rubilotta answered that Goddard is opposed to the Maglev train yard and had submitted formal comments to the Draft Environmental Impact Statement (DEIS). Mayor Pro Tem Jordan requested a copy of Goddard's submitted comments. He also asked that Goddard advocate to the State and Federal delegation Goddard's stance on the detrimental effects the Maglev would have on Goddard's research. Ms. Davis stated that part of the Maglev route is scheduled to go through Goddard.

Mayor Pro Tem Jordan inquired about relocating the main gate and traffic at Goddard. Mr. Rubilotta explained that the main entrance across from the Cipriano Shopping Center would be closed for a limited time. However, it would still be accessible to public transportation, and individuals with accessibility issues would be able to enter through the main gate.

Mr. Gabrys provided Council with an update on Goddard Space Flight Center Student Engagement Programs, including an intern program with high schools and middle schools.

Based on a question asked by Ms. Mach, Mr. Gabrys answered that the Goddard Space Flight Center Student Engagement Program internship is not only for Prince George's County students. Goddard works with other Counties, museums, science centers, and scouts.

Based on a question asked by Mayor Pro Tem Jordan, Mr. Andrucyk answered that the onsite support service contractors have provisions that would allow Goddard to continue to fund its personnel, and the civilian employees have been funded too. Mr. Reth added that most of the support service contractors for the missions are large companies and have advance agreements to take care of the workforce. The daycare center's staff has been furloughed.

Councilmember Pope and Mayor Byrd left the meeting.

The meeting ended at 9:38 p.m.

Respectfully submitted,

Bonita Anderson
City Clerk

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, December 22nd, 2021, to discuss the Council and Manager Priorities for the FY 2023 Budget.

Mayor Jordan started the meeting at 8:00 p.m. The meeting was held virtually via Zoom.

PRESENT WERE: Councilmembers Colin A. Byrd, Judith F. Davis, Ric Gordon, Rodney M. Roberts, Kristen L. K. Weaver, and Mayor Emmett V. Jordan. Councilmember Silke I. Pope was absent.

STAFF PRESENT WERE: Tim George, Acting City Manager; Bertha Gaymon City Treasurer; Chief Rick Bowers, Greenbelt Police Department; Chondria Andrews, Public Information & Communications Coordinator; and Shaniya Lashley-Mullen, Assistant to the City Clerk.

ALSO PRESENT WERE: Bill Orleans, Michael Hartman, and others.

Mayor Jordan provided an overview of the City's budget process, including work sessions on each budget section. In addition, the pre-budget work session provides Council an opportunity to provide their input on the front end.

Ms. Gaymon provided an overview summary of the $37,094,800 FY2022 revenues budgeted, including the General Fund, Special Revenue Funds, Capital Projects Funds, and the Enterprise Fund. She noted that the expenditures are slightly higher than the revenue due to the General Fund.

Based on a question asked by Mayor Jordan, Ms. Gaymon provided an overview of the budget process that includes calculating reoccurring costs and reviewing historical data. Spreadsheets have been prepared for each department, and department heads have scheduled meetings starting in January. Ms. Gaymon noted that a 5% increase for all personnel would be incorporated in the FY2023 budget, and that the FOP union agreement would go into effect if the real estate revenue increases by 4.1%. Mayor Jordan inquired when Council would be able to review the actual FY2023 budget. Ms. Gaymon answered the second regular meeting in March.

There was a discussion regarding the compensation study. Mr. George explained that the compensation study would be completed and implemented in the following year's budget. Ms. Davis indicated that the Council had requested the compensation study for the last two years. The compensation levels of the City compared to other municipalities are behind.

Based on a question asked by Ms. Davis, Ms. Gaymon answered there had been positive trends in the Recreation Department, a very high tick in the therapeutic area. She said she hadn't received any information regarding any negative trends coming in and will be finalizing November 2021 budget reports next week.

There was a discussion regarding the American Rescue Plan Act (ARPA) funds. Mr. Roberts inquired how the $22million received from the Federal government would be included in the budget. Mr. George answered that the ARPA funds wouldn't be included in the FY2023 budget. Ms. Gaymon added that some of the items included in the FY2023 budget could be handled by the ARPA funds and possibly free up some budgeted revenue in Capital Projects. Mayor Jordan

advised that the ARPA funding would fill in some gaps in the FY2023 budget and hold separate financing.
Mayor Jordan advised that the budget revenue has increased over the last several years, and the population of the City has increased as well. As a result, the City has provided more services and more personnel. Therefore, Mayor Jordan requested to hold the tax increases and work with the same tax revenues. He suggested accepting the Prince George's County recalculated constant yield tax rate this year.

Based on a question asked by Mr. Gordon, Ms. Gaymon answered that there would be a separate report with individual line items for the ARPA funds. She added that the funds would have to be reported to the Department of Treasury. The first report is due April 2022. Ms. Gaymon suggested having a separate bank account for the ARPA funds.

There was additional discussion regarding the ARPA funds.

Based on a question asked by Mayor Jordan, Ms. Gaymon answered in the last report she received there is $98,000 in abatements, and possibly there are more. She stated she spoke with the City's State representative advising the City would receive an Abatement Report in April on anything that has been granted over $2million per property. Ms. Gaymon requested from the State representative to be notified when awards are granted to property owners and was advised by the representative that only the property owners are notified. Mayor Jordan stated that could've been added to one of the City's legislative priorities. Ms. Gaymon said that there would be an indication of the estimated abatement amount on the new constant yield tax document that the City would receive in mid-February.

Mayor Pro Tem Weaver asked to have the new Motiva Property be considered as a new source of revenue for the City in the next fiscal year. Ms. Gaymon answered that she would follow up with Ms. Terri Hruby, Director of Planning and Community Development, regarding the estimated assessed value of the property and provide Council with the information. In addition, she advised that she would review the tax rolls, which are hard copies and cannot be manipulated.

There was a discussion regarding the tax rate increase. Mr. George noted that he requested that all the departments hold the line on expenses. He explained that if salary and personnel expenses are raised 5%, all other expenses must drop by 7-10% to stay within the current constant yield tax. Ms. Davis stated it's not that hard not to increase a tax rate because there is enough revenue to balance the expenditures. She noted that if the salary is increased to maintain good staff, other factors need to be considered, including what services need to be cut. Ms. Davis advised that if Council wants to have a lean budget, Council needs to be prepared to advise what services or personnel need to be cut. The City's most significant expense is personnel.

Based on a question asked by Molly Lester, a Greenbelt resident, Ms. Gaymon answered that the City has not received the tax assessment and had requested that information. She advised that the State sends an Assessment by Use Code for single-family homes, apartments, and townhomes. Ms. Lester noted that the residents would receive their assessment information by December or early January.

There was a discussion regarding the Cost of Living Adjustment (COLA). Ms. Gaymon explained that she had incorporated a 2% COLA and a 3% merit increase into the FY2023 budget.

There was a discussion regarding the Reserve Policy. Ms. Gaymon explained that the audit would be completed by December 31st, and staff would implement the policies Council has set forth as we advance.

Ms. Davis stated that the City would be acquiring some property and asked if the renovations, maintenance, designing, and planning were added to the FY2023 budget. Mr. George stated that the initial assessment of $120,000 is budgeted. He suggested that a full usage assessment be performed on the property to find out what the issues and challenges are for the property. Ms. Davis advised that the City has a building that needs to be maintained, and the maintenance needs to be budgeted and/or additional personnel.

Ms. Davis addressed the rumors that Council would be defunding the police. She explained she hoped Council wouldn't be defunding the police. Instead, she suggested increasing the budget for CARES for mental health services and coordinate with the Police Department for a mobile Mental Health Unit.

Mayor Jordan stated that Council would be fleshing out their work plan at the Council Retreat on Saturday, January 22nd.

Mayor Pro Tem Weaver advised that when the Police Reform Resolution is passed at the next Regular Meeting, money should be allocated to hire a diversity specialist. She also stated that the Greenbelt Advisory Committee on Environmental Sustainability (Green ACES) report accepted by Council at the last Regular Meeting suggested that the City hire a consultant to reduce Greenhouse Gases. Finally, Mayor Pro Tem Weaver noted from one of the Police Community Forums the suggestion of purchasing a Shot Tracker Spotter.

There was a discussion regarding public art in Greenbelt West/Greenbelt Station. Mayor Pro Tem Weaver stated that funds are already budgeted for public art, and the residents at Greenbelt Station are actively researching grants. Mayor. Jordan said that he heard from residents that the area needed additional shade. Mayor Pro Tem Weaver added that the tot lot is unbearable and unusable when it is hot.

Mayor Jordan stated that the land between the Prince George's County Scrap Yard and Greenbelt Station wasn't conveyed to the City. He advised that it would be a place to install a bike station and an active exercise trail to connect the boardwalk to Branchville Road.

Mr. Roberts suggested not cutting down all the trees at Buddy Attick Park when the parking lot is renovated, reducing Greenhouse gas. He stated that different trees needed to be planted at the tot lot at Greenbelt Station to provide shade. The current trees were not planted correctly. Mayor Jordan suggested that Public Works list the number of trees planted during the fiscal year in the budget.

Mr. Gordon advised that the Motiva Property mentioned that they would like to have more historic Greenbelt information in the development.

Mr. Gordon agreed with Ms. Davis regarding increasing the budget for CARES for mental health services.

Ms. Davis explained and provided Mayor Pro Tem Weaver information on the City's Playground Agreement for the Greenbelt Station Homeowner's Association.

Ms. Davis noted that the Advisory Planning Board (APB) has been adding to the Bicycle Pedestrian Master Plan, which is an expenditure the City needs to consider. Other expenses include the process timeline for surveillance cameras and renovating and upgrading all the ball fields.

There was a discussion regarding the Gateway Signage Project. Mr. Roberts advised that this particular project needed to be cut and have a more cost-effective signage program.

Mayor Jordan reviewed the 2021 Council Work Plan, which includes the following: Enhance Sense of Community; Economic Development and Sustainability; Improve Transportation Opportunities; Maintain Greenbelt as an Environmentally Proactive Community; Improve and Enhance Public Safety; Preserve and Enhance Greenbelt's Legacy as a Planned Community; Promote Quality of Life for All Residents; and Provide Excellent Constituent Services.

Based on a question asked by Ms. Lester, Mayor Jordan answered that the City's Stormwater Management infrastructure is listed under different projects. He explained that many of the projects were delegated to Prince George's County and are responsible for portions of the infrastructure. Mayor Jordan noted that the Prince George's County Public-Private Partnership Clean Water Project provided upgrades and dredging of the forebays. Based on a question asked by Ms. Davis, Mr. George advised he would follow up with the Department of Public Works to see what percentage of the stormwater infrastructure that Prince George's County is responsible for and provide Council with that information.

There was additional discussion regarding the stormwater management infrastructure. Mayor Pro Tem Weaver stated that stormwater management is listed under one of the items the ARPA funding could be used.

Michael Hartman, a Greenbelt resident, requested the City's budget include an Equal Employment Opportunity (EEO) Officer separate from the Human Resources Department.

Bill Orleans, a Greenbelt resident, suggested including the expansion of the intercity transit circulator in the upcoming budget. He also suggested using some ARPA funding to start and then receive additional funding yearly through the City's budget to create a recurring fund to assist residents, companies, and apartment complexes that face emergencies.

There was a discussion based on a question regarding the intercity transit circulator. Mayor Jordan stated that he would like to see a way to increase the City's shuttle to be a circulator. He requested staff to research an intercity circulator, and it should be a priority. Ms. Davis stated to run a successful circulator, the City needs several buses, several drivers, and a maintenance yard. Mayor Pro Tem Weaver suggested that the City wouldn't have to pay the whole expense and could partner with Beltway Plaza or other municipalities.

Based on questions asked by Mayor Jordan, Mr. George answered that increasing programs would increase personnel. Mr. George explained that he and the department heads would keep the budget lean. He stated that the minimum wage would increase to $15 per hour, and others would receive their step increase.

Mayor Jordan stated there would be some opportunities to fill in the gaps with the budget using the ARPA funding. Ms. Gaymon said she would review the approved projects with the ARPA funding and research how that would reduce the City's budget. She stated there might be an increase in the budget because items are being added. Ms. Gaymon advised that increasing the fees for services is an excellent way to raise revenue to accommodate the expenditures discussed. Mayor Jordan recommended keeping taxes where they are because the City has one of the highest municipal tax rates within Maryland. Ms. Davis stated that if the City has a lean budget, the Council has to be strict.

Mr. Orleans suggested increasing commercial base taxes and the City would benefit from such things as an intercity transit circulator.

The meeting ended at 9:53 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Assistant to the City Clerk

DRAFT

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held January 10, 2022.

Mayor Jordan called the meeting to order at 8:00 p.m.

ROLL CALL was answered by Councilmembers Colin A. Byrd, Judith F. Davis, Brandon R. Gordon, Silke I. Pope (8:02 p.m.), Rodney M. Roberts, Kristen L.K. Weaver and Mayor Emmett V. Jordan.

ALSO PRESENT were Tim George, Acting City Manager; Todd Pounds, City Solicitor; Chief Bowers, Captain Tim White, Hannah Glasgow, Public Information Officer, Greenbelt Police Department; Terry Hruby, Director of Planning and Community Development; Bertha Gaymon, City Treasurer; Chondria Andrews, Public Information and Communications Coordinator; Greg Varda, Director of Recreation; Kevin Carpenter-Driscoll, Environmental Coordinator; Dawane Martinez, Human Resources Director; and Bonita Anderson, City Clerk.

Mayor Jordan asked for a moment of silence in honor of residents Julie Gaebe, David Paterson, David Hunt, and former residents James Wooddell, Jean Smith, Mark Wilson, and Merritt Post Gardener. Mayor Pro Tem Weaver then led the pledge of allegiance to the flag.

CONSENT AGENDA: It was moved by Mr. Roberts to remove item # 20, Notice to the Residents of Greenbelt of the Separation Agreement with Ms. Ard. There was a discussion. Mr. Byrd seconded. There was additional discussion.

Mayor Jordan requested a roll call vote:

Ms. Weaver - yes
Mr. Byrd - yes
Ms. Davis - no
Mr. Gordon - yes
Ms. Pope - no
Mr. Roberts - yes
Mayor Jordan - no

The motion passed 4-3 (Ms. Davis, Ms. Pope, Mayor Jordan).

Ms. Davis wanted to clarify that the Greenbelt Advisory Committee on Environmental Sustainability Report 2021-06 (City of Greenbelt Support County's Climate Action Plan) title and report number were correct. She moved to accept the amended consent agenda. Mr. Gordon seconded. The motion passed 6-1 (Mr. Roberts).

Council thereby took the following actions:

MINUTES OF COUNCIL MEETINGS

Regular Meeting, October 11, 2021

Regular Meeting, October 25, 2021
Regular Meeting, November 22, 2021
Approved as presented.

COMMITTEE REPORT

Greenbelt Advisory Committee on Environmental Sustainability Report 2021-06 (City of Greenbelt Support County's Climate Action Plan): Council accepted this report.

APPOINTMENT TO ADVISORY BOARD: Council appointed Ms. Beth Terry to the Board of Elections.

RESIGNATION FROM ADVISORY GROUP: Council accepted Laurie Siegel's and Toni Mathewson's resignations from the Board of Elections.

APPROVAL OF AGENDA: Mr. Gordon moved to approve the agenda as amended. Ms. Pope seconded. The motion passed 6-1 (Mr. Roberts).

PRESENTATIONS:

Dr. Martin Luther King Jr. Day of Service Proclamation: Mayor Jordan presented the Dr. Martin Luther King Jr. Day of Service Proclamation to Dr. Lois Rosado. Mr. Kevin Carpenter-Driscoll, the Environmental Coordinator, provided an update on the Day of Service events.

Prince George's County Sheriff Department: Lieutenant Colonel John Carr, Bureau of Field Ops Chief Assistant, provided Council an update on the eviction process in Prince George's County.

PETITIONS AND REQUESTS:

Bob Rand, a Greenbelt resident, asked for an update on the status of the City's Reparations Commission and when the Petitions Requests will be updated on the City's website. He also asked for a summary of the GARE program and an update on the activities.

Bill Orleans, a Greenbelt resident, read an excerpt that the Greenbelt News Review did not publish regarding notification of meetings and action taken during a Closed Session.

ADMINISTRATIVE REPORTS: Mr. George updated Council on the Department budget meetings and submitted the Request for Proposal (RPF) advertisement regarding the Compensation Study. He noted that Ms. Liggins, Economic Development Coordinator, had begun distributing the grants for business assistance from the American Rescue Plan Act (ARPA) Fund. Mr. George thanked the Public Works Department regarding the recent snowstorm.

Mr. Roberts asked for the status of the Armory. Mr. Pounds advised he had been in communications with the State representative following up with the Assistant Attorney General.

Ms. Davis asked how many street trees had fallen during the last storm. Based on a question asked by Ms. Davis, Chief Bowers confirmed that the Drug Drop Off Box was back at the Police Department, and Corporal Yankowy is in charge of Property and Evidence.

Ms. Pope reported a tree down from Edmonston Road onto Kenilworth Avenue going towards Greenbelt Road and requested staff contact State Highway Administration to remove the tree.

Based on a question asked by Mr. Byrd, Mr. George answered that the positions in CARES have been staffed and will be reviewing the budget with Dr. Park later in the week.

Mayor Pro Tem Weaver read a question from the "Question and Answer" feature regarding if staff received any reports from the apartment complex regarding upcoming evictions. Mr. George stated that staff had not received any notices. Ms. Hruby, Director of Planning and Community Development, contacted the apartment managers regularly. Ms. Hruby answered that there is one apartment complex that complies.

Mayor Pro Tem Weaver also read a question from the “Question and Answer” feature, asking for an update on the ARPA Fund assistances. She answered that as of January 3, under Rent and Utility Assistance: 153 Greenbelt Households were granted assistance totaling $525.389.10; and under Mortgagee and HOA fee Assistance: 3 Greenbelt Households were granted assistance totaling $6,525.53.

Mayor Jordan requested staff contact the State Highway Administration regarding a traffic light bulb being out at Greenbelt Road northbound entrance to the Baltimore Washington Parkway.

In response to Mr. Byrd's question, Chief Bowers answered that the Police Department has a pilot program with CARES in which some officers are CIT trained and are equipped with an iPad that is linked directly with the counselors.

Mr. Byrd thanked Chief Bowers for the update, inquired how many officers were trained, when the pilot program would be over, and requested an ongoing update. Chief Bowers answered that there are eight fully trained CIT officers, and three have been selected to participate in the pilot program. He explained that the pilot program would eventually transform into a full-time schedule.

Ms. Davis requested staff contact the State Highway Administration regarding potholes on Greenbelt Road.

LEGISLATION:

Police Reform Procedures for the Greenbelt Police Department: Mayor Jordan read the agenda comments. Ms. Davis moved for the second reading and adoption a Resolution to direct to the City Manager to direct modification of specific Police General Orders. Ms. Pope seconded.

There was discussion. Mr. Byrd moved to amend the modification of the Police General Orders to allow the public to see disciplinary and internal affairs records that are releasable under SB178, Anton's Law, which includes complaints that are determined to be baseless. Mr. Gordon seconded. Mr. Byrd moved to amend his amendment to make it prospective. Mr. Roberts seconded.

There was discussion. Mr. Byrd withdrew his amendments. Mr. Gordon accepted Mr. Byrd withdrawing his amendments.

Mr. Byrd moved to amend the resolution by adding language to require the Police Department to fulfill the Maryland Public Information Act (MPIA) request regarding the release of body camera footage within ten working days. Mayor Jordan seconded.

There was discussion. Ms. Davis suggested that the following issues be held until Council has a work session: referral to State's Attorney Investigation of officer's conduct resulting in a fatality; ban the detention of a civilian who is not suspected of a specific crime; interviews with juveniles; release of body camera footage; four issues dealing with stop and frisk; and the no-knock warrants.

Mr. Byrd withdrew his amendment. Mayor Jordan accepted Mr. Byrd's withdrawal of his amendment.

ROLL CALL:	Ms. Weaver	- yes
	Mr. Byrd	- yes
	Ms. Davis	- yes
	Mr. Gordon	- yes
	Ms. Pope	- yes
	Mr. Roberts	- yes
	Mayor Jordan	- yes

The motion passed 7-0.

The resolution was declared passed (Resolution No. 2096-2, Book 8).

A Resolution to Negotiate the Purchase of Consulting Planning and Engineering Services from Dewberry for the WMATA Trail Project at a Cost to Exceed $10,000: Mayor Jordan read the agenda comments. Mayor Pro Tem Weaver moved for second reading and adoption of the Resolution to Negotiate the Purchase of Consulting Planning and Engineering Services from Dewberry for the WMATA Trail Project at a Cost to Exceed $10,000. Mayor Jordan seconded.

There was discussion.

ROLL CALL:	Ms. Weaver	- yes
	Mr. Byrd	- yes
	Ms. Davis	- yes
	Mr. Gordon	- yes
	Ms. Pope	- yes
	Mr. Roberts	- yes
	Mayor Jordan	- yes

The motion passed 7-0.

The resolution was declared passed (Resolution No. 2096-3, Book 8)

An Ordinance to Amend Chapter 12, "Parks and Recreation," Article IX, "Forest Preserve," Of the Greenbelt City Code to designate a City-Owned Parcel as Forest Preserve Area (Greenbriar Preserve): Mayor Jordan read the agenda comments. Ms. Davis introduced the resolution for the first reading.

A Resolution to Repeal and Reenact with Amendment Resolution Number 2081 to Adopt Standing Rules for the Council of Greenbelt, Maryland: Mayor Jordan read the agenda comments. Mayor Pro Tem Weaver introduced the resolution for the first reading.

OTHER BUSINESS

Bond Bill Priorities: Mayor Jordan read the agenda comments. There was discussion. Mayor Jordan explained that Council needs to identify priorities for the upcoming legislative meeting with the delegates. He recommended the funding the City would need once the Armory is purchased, a solar canopy for the Buddy Attick parking lot, and electric charging stations. Ms. Davis recommended that the ballfield needs renovations. Mayor Pro Tem Weaver suggested electric charging stations in other locations within the City.

COUNCIL ACTIVITIES

- Central Maryland Transportation and Mobility Commission meeting (Ms. Davis)
- PGCMA Legislative Meet and Greet (Mayor Jordan, Mayor Pro Tem Weaver, Ms. Davis, Mr. Gordon)
- Public Works Director Jim Sterling's Retirement (Mayor Jordan, Ms. Davis)
- Police Community Meeting (Mayor Jordan, Mayor Pro Tem Weaver, Ms. Davis, Mr. Gordon)
- GIVES Membership meeting (Mayor Jordan, Ms. Davis, Ms. Pope)
- Winter Wonderland, BSA Venture Crew 746, Mowatt Church (Mayor Pro Tem Weaver, Ms. Davis)

- Greenbelt Food Distribution, Springhill Lake Rec Center (Mayor Jordan, Ms. Davis)
- Grab & Go Meal Distribution for Seniors, County Councilman Todd Turner, Green Ridge House (Mayor Jordan, Ms. Davis, Mr. Gordon)
- Commission for Women Legislative Committee meetings (Ms. Davis)
- Greenbelt Road Work Group (Mayor Jordan, Ms. Davis)
- 295 Coalition meeting (Mayor Jordan, Ms. Davis)
- Metropolitan Washington Air Quality Committee meeting (Mayor Pro Tem Weaver)

COUNCIL REPORTS: None

Notice to the Residents of Greenbelt of the Separation Agreement with Ms. Ard: Mayor Jordan read the agenda comments. Mayor Jordan explained that this wasn't a resolution. It was a notice to the residents of Greenbelt of the separation agreement with Ms. Ard. There was discussion. Mr. George explained that the hardcopy agenda packet was preprinted before the later debate, but the online agenda packet was updated with the corrected language.

Mr. Roberts introduced this Resolution of Separation Agreement with Nicole Ard for first reading and suspension of rules. Mr. Gordon seconded.

There was discussion.

ROLL CALL:	Ms. Weaver	- yes
	Mr. Byrd	- no
	Ms. Davis	- yes
	Mr. Gordon	- yes
	Ms. Pope	- yes
	Mr. Roberts	- yes
	Mayor Jordan	- yes

This motion passed 6-1 (Mr. Byrd).

Mr. Roberts introduced this Resolution of Separation Agreement with Nicole Ard for second reading and adoption. Ms. Davis seconded.

There was discussion.

ROLL CALL:	Ms. Weaver	- yes
	Mr. Byrd	- no
	Ms. Davis	- yes
	Mr. Gordon	- yes
	Ms. Pope	- yes
	Mr. Roberts	- no
	Mayor Jordan	- yes

There was discussion.

This motion passed 5-2 (Mr. Byrd, Mr. Roberts).

MEETINGS: Council reviewed the meeting schedule.

ADJOURNMENT: A motion to adjourn the meeting was made by Ms. Davis and seconded by Mr. Gordon. The motion carried 7-0. The Mayor adjourned the regular meeting of January 10, 2022, at 11:12 p.m.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held January 10, 2022.

Emmett V. Jordan
Mayor

WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, January 31, 2022, to receive the City Manager's Update.

Mayor Jordan started the meeting at 8:02 p.m. The meeting was held virtually via Zoom.

PRESENT WERE: Councilmembers Colin A. Byrd, Judith F. Davis, Ric Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L. K. Weaver, and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Tim George, Acting City Manager; Todd Pounds, City Solicitor; Dr. Liz Park, Director of CARES; Dawane Martinez, Director of Human Resources; Greg Varda, Director of Recreation; Chief Rick Bowers, Captain Tim White, and Hannah Glasgow, Greenbelt Police Department; Dale Worley, Director of Information Technology; Chondria Andres, Public Information & Communications Coordinator; Charise Liggins, Economic Development Coordinator; Bertha Gaymon, City Treasurer; Terri Hruby, Director of Planning and Community Development; Brian Townsend, Acting Director of Public Works; and Bonita Anderson, City Clerk.

ALSO PRESENT WERE: Bill Orleans, and others.

Mr. George thanked the staff for all their hard work. He provided Council with a summary of the last quarter, including the City Elections, the American Rescue Plan Act (ARPA) Funding Support and Engagement Plan; the upgrades to the Studio; the Four Cities Waste Reduction and Education Initiative Grant; and the Greenbelt Road Improvement Project.

Based on a question asked by Mr. Roberts, Mr. George explained the rental assistance application process. He advised that $700,000 out of the $800,000 Council had allocated for rental assistance has been disbursed. There had been many repeat requests for funding, and he wanted to ensure that everyone in need of help had an opportunity to request and receive funding.

Mayor Jordan asked how many "smart" bins the City would be receiving. Mr. George explained that two "smart" containers are approximately $40,000 with software. All four of the cities (Town of Berwyn Heights, City of College Park, City of New Carrollton, and City of Greenbelt) should receive one "smart" bin. Mayor Jordan requested that Council be informed of the match cost of the grant for budgetary impact.

Based on a question asked by Ms. Davis, Ms. Andrews answered that there needs to be one more upgrade with the Granicus encoder and training with the Granicus team before the last piece can be commissioned in order to have a hybrid meeting. She explained that Zoom had had some complications, and staff had been troubleshooting towards a solution. Hopefully, by the end of February, the meetings could be hybrid. Ms. Davis suggested having the Council meetings in person and adding the hybrid feature later.

There was additional discussion regarding in-person and hybrid meetings.

Mr. George provided an update on staff vaccination status. There was discussion regarding incentives for staff regarding receiving booster shots. Ms. Davis requested that Council receive an updated vaccination chart from the Human Resources Department.

Regarding the City elections, Mayor Pro Tem Weaver requested the precise final numbers broken out by precinct. Ms. Anderson answered that she would email Council the spreadsheet and upload the information to the City's website.

Regarding the ARPA Funding support, Mayor Pro Tem Weaver requested that Council receive a list of the 24 businesses and nonprofits that received assistance. Mr. George stated that the information was listed on the City's website.

Bill Orleans, a Greenbelt resident, asked was Council Chambers revamped three years ago and why Council is not going after that entity to fix the hybrid meeting situation. Mayor Jordan answered that he directed staff to contact peers in a neighboring jurisdiction to get best practices. The staff is working with consultants and contractors to resolve the issues.

Ms. Gaymon provided Council with the financial status report as of December 31. She stated that the City's finances are stable through the second half, July – December. There had been a few changes in the revenue stream and the planned expenditures, which included that the revenue is at 79.6%, and 52% had been expended. Ms. Gaymon advised that the Recreation Department is the only department staff is recommending reductions. Revenue will go down to $262,000, and expenses will decrease to $1.3 million.

Based on a question asked by Mayor Jordan, Ms. Gaymon answered that she hadn't received any additional information from the State regarding abatements. She stated that the State representative informed her that the City would receive the Constant Yield documentation in February and a list of significant deals in April.

There was discussion on using ARPA Funding to replace lost revenue due to Covid.

Based on a question asked by Mayor Jordan, Ms. Gaymon answered that the Coronavirus Aid, Relief, and Economic Security (CARES) Act funds the City received from the County was in the budget as accepted on a revenue line and expended on a expenditure line. Ms. Davis advised that the CARES Act funding was spent on rental and business assistance for the residents.

Council reviewed the Management Objectives (MBOs).

Based on a question asked by Ms. Davis, Mr. Worley explained his intent to hire additional staff to assist departments with LaserFiche and any other software as needed. He stated that the staff could be software experts in a couple of different areas and would help the departments.

Based on a question asked by Ms. Davis, Ms. Andrews answered that it would be a collaborative effort with the administration staff to add the Advisory Boards/Committee minutes on the City's website. Mr. George said that the administration staff had contacted the staff liaison to provide updated minutes of their Advisory Boards/Committees to be uploaded to the City's website.

Based on a question asked by Mayor Pro Tem Weaver, Chief Bowers explained the Police Department pilot Crisis Services program with CARES, which includes the officer connecting directly with the CARES crisis counselors via iPad on the service call. Dr. Park added that the crisis counselor's response would be quicker through the pilot program.

Based on a question asked by Mayor Jordan, Ms. Gaymon answered that she is awaiting the final quotes from the three selected vendors and then submitting for Council for review and approval for the replacement of the financial system.

Based on a question asked by Mayor Jordan, Ms. Hruby provided Council with an update of the WMATA Trail Project and stated that staff is hoping for a late summer groundbreaking. In addition, she noted that staff is moving with the County permitting process, and Pepco signed off the easements. Staff is also working on finalizing utility designs with WMATA.

Based on a question asked by Ms. Davis, Ms. Hruby provided Council with an update regarding Short Term Rentals, which included a meeting she had today with the County. She explained the challenges, which included their legal department deciding that if a municipality were issuing a short-term rental, the County wouldn't give a short-term rental. She noted that the County would be providing the license data. There are 18 rental licenses applied for the City of Greenbelt.

Ms. Davis explained that the weekly report is challenging to follow, as the type is small and too light to read. Chief Bowers stated that he would follow up with Ms. Glasgow on formatting the weekly report. He explained that the weekly report is sorted by chronological order rather than sectors.

Based on a question asked by Ms. Davis, Chief Bowers answered that there are currently three full-time Animal Control employees.

There was a discussion regarding the dog park.

Based on a question asked by Mayor Jordan, Mr. Varda provided Council with an update of the Recreation facilities, which included that all facilities are open and the Aquatic & Fitness Center is available to non-residents.

Ms. Davis expressed concern that the Public Works Department is short ten positions.

Based on a question asked by Ms. Davis, Mr. Townsend answered that the trees being planted throughout Greenbelt are replacement trees for those lost to storm damage.

Ms. Davis inquired about the Cherrywood Lane Green Street Program that wasn't listed under Capital Projects. Ms. Hruby explained that the project is listed in the Planning Budget under management objectives as securing additional funding and is not a Capital Project. Once funding is secured, it would be moved to Capital Projects.

Based on a question asked by Ms. Davis, Mr. George answered that the Council Action Report and the Petitions and Request Report are combined on the same report to be more organized. Ms. Davis stated that Ms. White's petition and request should have been "referred to Public Works and Parks and Recreations Advisory Board (PRAB)," not "no further action." Mr. George stated that staff would reach out to Ms. White for additional information and refer the petition and request to Public Works and PRAB.

About the discussion regarding the studio upgrades, Mr. Orleans inquired if the company's contracts have been reviewed recently. Mayor Jordan explained that the contractor wasn't an

audio and video contractor for the audio system. Mr. George explained that the system purchased three years ago wasn't designed to run in a hybrid format.

Mayor Jordan moved that Council move into a Special Meeting. Mr. Gordon seconded.

Called to order special meeting:

ROLL CALL:	Ms. Weaver	-	Yes
	Mr. Byrd	-	Yes
	Ms. Davis	-	Yes
	Mr. Gordon	-	Yes
	Ms. Pope	-	Yes
	Mr. Roberts	-	Yes
	Mayor Jordan	-	Yes

Mayor Pro Tem Weaver moved that Council go into Closed Session in accordance with Section 3-305(b)(1)(7) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland; 1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, that affects one or more specific individual; 2) to consult with legal counsel regarding outstanding legal matters.

Ms. Davis seconded the motion.

ROLL CALL:	Ms. Weaver	-	Yes
	Mr. Byrd	-	Yes
	Ms. Davis	-	Yes
	Mr. Gordon	-	Yes
	Ms. Pope	-	Yes
	Mr. Roberts	-	No
	Mayor Jordan	-	Yes

The motion passed 6-1 (Mr. Roberts).

The meeting ended at 9:54 p.m.

Respectfully submitted,

Bonita Anderson
City Clerk

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, January 19, 2022, to meet with the Roosevelt Center Merchants Association (RCMA).

Mayor Jordan started the meeting at 8:03 p.m. The meeting was held virtually via Zoom.

PRESENT WERE: Councilmembers Colin A. Byrd, Judith F. Davis, Ric Gordon, Silke I. Pope, Rodney M. Roberts, Kristen Weaver and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Tim George, Acting City Manager; Charise Liggins, Economic Development Coordinator; Gilberto Cabrera, Supervisory Inspector; and Shaniya Lashley-Mullen, Assistant to the City Clerk.

ALSO PRESENT WERE: Dr. Caitlin McGrath, Friends of the Old Greenbelt Theatre and President of the Roosevelt Center Merchants Association; Dan Gillotte, General Manager of the Greenbelt Co-op Supermarket and Pharmacy and the New Deal Cafe; Ed James, President of the Greenbelt Federal Credit Union; Sian MacAdam, General Manager of the Greenbelt Arts Center; Gretchen Schock, Owner of Bee Yoga Fusion; Brandon Cole, Owner of Choice Clinical Services; Bobby Canady, Greenbelt MakerSpace; Kim Kash, The Granite Building and Board member of the Greenbelt Co-op Supermarket and Pharmacy; Michael Hartman and Mark Cheater, Friends of the New Deal Café; Frances Ippolitti, Greenbelt Farmers Market and the Granite Building; Leonard Wallace, Realty 1, Inc.; and others.

Dr. McGrath advised that she has been the Roosevelt Center Merchants Association (RCMA) chair for seven years this spring. Since the pandemic, the RCMA has had two meetings. She noted that the only group she was unaware of was the Step Club. Dr. McGrath stated during the pandemic that the real strength of having a merchants' association would be expanding its scope and geographic reach to all parts of Greenbelt. In addition, the Greenbelt Business Alliance would address some of what the RCMA couldn't do alone, by supporting businesses of all kinds.

Mr. Gordon asked what Council could do to help the RCMA thrive and be successful. Dr. McGrath answered that she has been working with Ms. Liggins and Mr. George on the idea of the new Business Alliance. She explained that it is a challenge for the RCMA because they are all small businesses, and it is challenging to have the resources to uplift the entire business community. The Business Alliance would have the strength in numbers in all parts of Greenbelt and support the City by offering strategic liaison support.

Ms. Liggins advised that the feedback she received from some of the merchants has been dealing with the pandemic's impact. There are many challenges across the Greenbelt businesses. She stated that she had just finished the second round of the Business Relief Program, and some of the RCMA were awarded funds. In addition, Ms. Liggins has been directing the RCMA to other programs and resources through the County, State, or Federal government.

Mr. Gillotte, the Greenbelt Co-op Supermarket and Pharmacy general manager, gave an update on the Co-op. He noted a limited number of illnesses during the pandemic and was able to keep not only staff safe but also the customers. Mr. Gillotte stated that the Co-op has encouraged staff to be vaccinated and boosted with incentives. He explained that the Co-op hasn't had access to any of the local programs for relief benefits because the scope has been limited. Mr. Gillotte stated that the Co-op partnered with the New Deal Café to operate the food and beverage for

that cooperative business during the summer. He advised that it is impossible to plan for the future due to the current state of the pandemic.

Based on a question asked by Mayor Jordan, Mr. Gillotte answered from the operational perspective that the Co-op did well, but with the Federal Paycheck Program and the grant for the Solar project, the Co-op had a better financial year. He noted that staff salary had increased $3 more an hour due to the pandemic. Mr. Gillotte explained some of the supply challenges that the Co-op had faced but have been better than a lot of the major food chains. Ms. Davis suggested that Mr. Gillotte contact Ms. Liggins regarding sources of funding opportunities.

Mr. James, president of the Greenbelt Federal Credit Union, provided an update on the Credit Union. He noted the Credit Union has an Acting General Manager, the Board of Directors are fully staffed and have had turnovers with staffing. Mr. James stated that most of the Credit Union business is handled electronically. Safety precautions are being implemented for the Credit Union's walk-in business. Mr. James advised that there have been technical issues with the 4G to 5G switch, and the ATM and security systems have been updated.

There was a discussion on the Credit Union's hours of operation. Mr. James answered that there isn't much traffic at Roosevelt Center to support Saturday hours. He suggested maybe flexing the hours during the summer and Christmas season.

Ms. MacAdam, the Greenbelt Arts Center general manager, provided an update on the Greenbelt Arts Center. She noted that the Arts Center had done a lot of online and radio shows over the past year. In addition, the Arts Center has partnered with the theater group at Eleanor Roosevelt High School. She started an in-person Shakespeare show in November with a limited audience. Ms. MacAdam stated that at the last Arts Center board meeting, utilizing outdoor space and doing more outreach in all parts of the community was being researched.

Ms. Davis commented that the Greenbelt Arts Center has a new ventilation system and inquired about the mold issue. Ms. MacAdam answered that there is ongoing mitigation. There has been one live show in the past year. There were no issues with the ventilation system or mold. Ms. MacAdam stated that many renovations to the Greenbelt Arts Center were done during the pandemic. The dressing room was revamped.

Ms. Schock, the owner of Bee Yoga Fusion, provided an update on Bee Yoga Fusion. She noted that Bee Yoga Fusion is still thriving and is celebrating 12 years in Greenbelt. Ms. Schock stated that the studio was closed for 14 months during the pandemic, but could provide classes virtually. She explained that she dealt with staffing issues due to the pandemic. The last two years have been the hardest.

Based on a question asked by Mayor Jordan, Ms. Schock answered that she hasn't had contact with Mr. Christacos, the owner of Roosevelt Center, and there is a list of repairs needed to be done in the space.

Mr. Roberts asked whether the Greenbelt Arts Center received any assistance from the Federal government regarding funding. Ms. MacAdam answered that she would have to follow up with staff regarding the finances and provide Council with that information.

There was a discussion regarding the backlog of maintenance issues with Roosevelt Center. Ms. Davis noted that there are issues with peeling paint and dingy awnings and wanted to know the status of the municipal infractions. Mr. George advised there weren't any current open violations, but the building lights are out. Mr. Cabrera announced he has been in contact with Mr. Christacos, and Mr. Christacos advised that his son will be taking over the maintenance of the Roosevelt Center. The exterior lights are always an issue, and Mr. Christacos states that he has a covenant saying that the merchants of the City were responsible for maintaining the awnings and lighting. Mr. Cabrera stated that he would further investigate, and Mr. Christacos was advised he would be given time to make the repairs if that's not the case. Mayor Jordan announced that the lights on the side of the New Deal Café were out.

Mayor Jordan asked if Mr. Christacos received any federal funds to improve the ventilation systems or upgrade the electrical conduits at the Roosevelt Center.

Mr. Cole provided an update on Choice Clinical Services. He advised that Choice Clinical Services could pivot and provide HIPAA-compliant virtual services. Mr. Cole stated that three of the 72 single pane windows had been replaced after three years. He noted that he received a $700 electric bill, but the space was empty during that timeframe.

There was a discussion regarding the utility meter bills. Mayor Jordan stated that the units are not sub-metered, and one account is split. A Greenbelt resident, Ms. Molly Lester, suggested allocating some of the American Rescue Plan Fund (ARPA) to separate the utility lines.

Konrad Herling, a Greenbelt resident, advised that he had sent Council a detailed proposal regarding the Business Alliance, a marketing study, a kiosk in the town center, and a shuttle bus.

Bill Orleans, a Greenbelt resident, stated that an out-of-state entity owns part of the Roosevelt Center and asked if the Co-op or Arts Center had any complaints. Mr. Gillotte answered that the Co-op has a triple net commercial lease with a state entity, which is an absentee landlord by design.

Ms. Kash provided an update on the Granite Building. She advised that the building is at 100% occupancy and mailboxes are available for rent. In addition, Ms. Kash noted that the Granite Building provides a complete service for small businesses.

Ms. Davis stated that she saw a proposal to install a bike rack or bike repair station on the property of the Granite Building. Ms. Kash answered that the owners of the Granite Building are open to that possibility, but the City owns the land around the building.

Dr. McGrath provided an update on the Old Greenbelt Theatre. She advised that the screening room and media arts literacy lab is nearly complete. The primary theater revenue is down 25% due to the pandemic and she had applied for relief funding. Dr. McGrath noted the Old Greenbelt Theatre had a successful end of the year campaign, which raised close to $25,000. She thanked the City for investing in the theater by replacing the HVAC and adding the filtration system.

Mr. Hartman provided an update on the New Deal Café. He noted all the accomplishments and awards the New Deal Café had won, including Best Stuff in 2020 in the City Paper, and First

Place for the Best Place to Experience Local Music. Mr. Hartman gave an overview of all the renovations and improvements during the pandemic. He stated that the New Deal Café had researched separating the meters and was advised that the Café would have to pay for the metering. Fixing the meters would be a big deal but costly. Mr. Hartman explained that the New Deal Café could secure a government loan, but the loan payments are due this June and asked if there was a legal way that the City could assist with using some of the ARPA Funds to help the small businesses with repayments of the various loan payments. Mr. Cheater thanked Council and City staff for all their support. He advised that the New Deal Café lost 90% of its income due to pandemic-related closures and restrictions. Mr. Cheater asked Council and staff to consider the New Deal Café regarding the next round of grants.

Mr. Byrd stated that he specifically wanted to note that the New Deal Café has been doing an extraordinary job over the pandemic and strongly supports that some federal funding is allocated to the New Deal Café to continue operating at the highest level possible.

Ms. Davis advised that the City will have a visioning session to discuss the ARPA Funds, and there are limitations regarding the disbursement of the funds. However, the funds have a specific purpose of alleviating the pandemic's impact.

Mr. Gordon encouraged everyone to patronize and support Greenbelt businesses.

There was a discussion regarding public safety. Based on a question asked by Mr. Hartman, Mayor Jordan answered that the infrastructure and connection between the security cameras and the police department had been upgraded. Mr. Gillotte explained that the Co-op has been dealing with an increase of shoplifters and that the tip jar at the New Deal Café was stolen.

There was a discussion regarding smokers at Roosevelt Center. Mr. Gillotte requested increased enforcement.

Mr. Byrd asked Mr. George to task the Code Enforcement Office to investigate all pending violations against the owner of the Roosevelt Center and provide Council with a report in the next couple of weeks on the status.

Mayor Jordan commented that the Mother and Child statue base needs improvement.

Ms. Ippolitti provided an update on the Farmers Market. She noted that the vendors and farmers did well with the abundance of caution and challenges this season due to the pandemic. Ms. Ippolitti stated her only concern was the mailbox issues at the Granite Building and was having problems with updating the mailing address. Mayor Jordan asked Mr. George to inquire at the Post Office and the Planning and Community Department regarding this issue. Ms. Kash explained that records of the addresses needed to be updated and that the Postal Service notified the City Clerk.

Informational Items:

Mr. Gordon reported on the Martin Luther King Jr. Day of Service event, sponsored by At Large County Councilmember Mel Franklin which Mayor Jordan and he had attended at Beltway Plaza Mall.

Mayor Jordan advised that the food distribution scheduled for Thursday, January 20, 2022, was canceled and requested an alternative to listing them on the City's social media page.

Councilmember Byrd left the meeting at 10:22 pm.

Ms. Davis provided a report on legislation from the Maryland Municipal Legislative Committee. She stated that she asked that two bills, the Sustainable Maryland Program Fund and the Traffic Control Device Monitoring Systems – Authorization, to be placed on the upcoming agenda for Council to support.

There was discussion on additional legislation. Mayor Jordan requested that the information be circulated in writing. Mr. George advised he would follow up with Chief Bowers and Ms. Hruby, Director of Planning and Community Development, regarding Delegate Healey's Speed Camera Bill.

Mayor Jordan reminded the Council that the retreat would be in person on Saturday, January 22, 2022, adhering to stringent COVID restrictions. Based on a question asked by Ms. Lester, Mayor Jordan answered that an agenda and Zoom link would be posted on the City's website.

The meeting ended at 10:48 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Assistant to the City Clerk

LEGISLATIVE SESSION OF THE GREENBELT CITY COUNCIL held Tuesday, January 25, 2022, for the purpose of discussing the City's legislative priorities and other legislative matters.

PRESENT WERE: Councilmembers Colin A. Byrd, Judith F. Davis, Ric Gordon, Rodney M. Roberts, Kristen L. K. Weaver and Mayor Emmett V. Jordan. Councilmember Silke I. Pope was absent due to an illness.

STAFF PRESENT WERE: Tim George, Acting City Manager; Anne Marie Belton, Executive Associate; and Shaniya Lashley-Mullen, Assistant to the City Clerk.

ALSO PRESENT WERE: Senator Paul G. Pinsky; State Delegates Anne Healey, Alonzo Washington, and Nicole Williams; County Council Chair Calvin Hawkins; County Councilmember Todd Turner; County Councilmember At Large Mel Franklin; and others.

Mayor Jordan started the meeting at 7:30 p.m. The meeting was held virtually via Zoom.

Mayor Jordan welcomed the legislators. He said the purpose of the gathering was for the City to discuss its legislative priorities for 2022.

Mayor Jordan provided an overview of the City's top four priorities: Greenbelt Road Streetscape Improvements, Greenbelt Metro Station Improvements, Food Trucks, and Greenbelt Schools.

Regarding the Greenbelt Streetscape Improvements, Mayor Jordan explained that the City has had this as a priority for the past five or six years and has partnered with the Town of Berwyn Heights and the City of College Park to obtain funding. This priority has been a second-tier priority for Prince George's County, and it has been on the Capital Transportation Capital Project for the Maryland Department of Transportation but wasn't included in the Consolidated Plan. Mayor Jordan thanked Delegate Washington for conducting a walking tour last year and forwarding a list of concerns to Secretary Slater.

Regarding the Greenbelt Metro Station Improvements, Mayor Jordan stated there is a new apartment development near the Metro Station that will be open in the next six months. He advised the majority of the Metro parking lot is being used as a storage lot for construction equipment and materials. The Metro Station isn't being heavily utilized, and there is a need to improve the infrastructure. Mayor Jordan advised the City would be breaking ground within the year for the Pedestrian/Bike Trail to connect the Greenbelt Metro Station to the Greenbelt Station Community. It would be a gateway for the residents of the Town Berwyn Heights to get to the Greenbelt Metro Station. He stated that the interchange needed to be upgraded from a half to full interchange a in the future.

Regarding Food Trucks, Mayor Jordan explained that the current County legislation doesn't allow municipal authority to designate food trucks within the City boundaries.

Regarding Greenbelt Schools, Mayor Jordan explained Council is passionate that all Greenbelt students attend Greenbelt schools. With new residential development near the Greenbelt Metro and the Beltway Plaza redevelopment being built, the question of which school will the students attend is a big deal.

Based on a question asked by Mr. Byrd, County Council Chair Hawkins stated that was an opportunity for Congressman Brown to go Mr. Wiedefeld, GM and CEO of WMATA, to discuss increased ridership on the Metro and to state some of the concerns that Councilmembers had expressed regarding the Greenbelt Metro, which includes the lack of maintenance.

Mayor Jordan stated that he sees a crisis with the Metro in general. He said that there is a need for maintenance at the Greenbelt Metro station which needs to be attractive and accessible.

Ms. Davis asked what could be done on the state level to work on Greenbelt Road and the Greenbelt Metro Station. Senator Pinsky stated that some significant changes to the Greenbelt Metro Station wouldn't occur until the situation with the FBI Headquarters relocation was resolved. He advised that there had been negotiations with WMATA and developers at other Metro Stations, which included retail multifamily units, and it is hard to negotiate piecemeal. Senator Pinsky added that there needs to be a master plan and private investments.

Based on a question asked by Mayor Jordan, Councilmember Turner answered that WMATA did a substantial repair and replacement of the Greenbelt Metro platform. He stated that the County Council would go on record with the Biden/Harris administration and the FBI to restart the process and suggested that the City Council go on record. Councilmember Turner stated that he serves on the Washington Suburban Transit Commission and will be hosting a public forum on Wednesday, February 2nd, which is an opportunity to hear the future of WMATA.

About the Greenbelt Road Streetscape Improvements, Councilmember Turner stated that it had been part of the County's transportation priority. He advised that the District Council approved the Beltway Plaza Phase One Detailed Site Plan, which includes improvements along the frontage of Maryland 193.

Regarding Food Trucks, Councilmember Turner advised the County regulated food trucks usage in Prince George's County in 2015-2016, and there is a food truck hub approved in 2017 at the Capital Office Park in Greenbelt. He stated that legislation passed last year relaxed the County's authority in municipalities to set up food truck hubs within their jurisdictions.

About Greenbelt Schools, Councilmember Turner stated that he thought this issue was resolved with Dr. Goldson two years ago. He advised that there is a process through State law regarding school surcharges.

There was a discussion regarding Delegate Washington's Walking Tour. Councilmember Franklin stated that the Federal Infrastructure Legislation deals with a lot of these issues that have been raised. Delegate Washington explained that the Walking Tour with the State Highway Administration and the Maryland Department of Transportation (MDOT) was conducted at the end of September from Kenilworth Avenue to Route 1, and there were about 50 issues that needed to be cleaned up or fixed. He stated that a letter was sent to MDOT regarding the problems. MDOT responded and said they would provide a complete evaluation report of the entire road and a timeline for fixing the issues in 90 days.

Delegate Healey provided a summary that she received from the Appropriations Chair regarding the Governor's proposed budget proposal, which included funding for the 495 interchanges. She advised that the State is in good financial shape, and that wasn't counting the Bipartisan Infrastructure Bill that just passed. Delegate Healey stated there is a lot involved in redistricting

the schools, and Prince George's County is building new schools due to the growth within the County. She suggested potential location where the County could build a school in Greenbelt would be reviewed favorably.

Delegate Williams stated that the Greenbelt Interchange and improvements on Maryland 193 is a priority for Prince George's County. She provided an update on the BluePrint for Education Funding, which included some concerns raised due to the Governor's lack of in his proposed budget related to Prince George's County. Delegate Williams noted at the last legislative session that groundbreaking police reform legislation was passed in the State of Maryland, which included the creation of Police Accountability Boards. However, the legislation didn't allow for local municipalities to create their accountability boards. During this current session, cities would be allowed to develop accountability boards. Delegate Williams and Senator Pinsky have submitted legislation regarding the Maglev in past sessions, and in the recent session had introduced legislation HB 326/SB 359. Mr. Gordon advised that he applied to be on the Police Accountability Board for Prince George's County.

There was additional discussion regarding food trucks. Based on a question asked by Senator Pinsky, Mr. Gordon answered that the City has its first Food Truck event this spring hosted by the Labor Day Festival Committee. Mayor Jordan added that the event would be held at Schrom Hills Park and possibly hosted quarterly at different locations. Mr. Turner suggested not having the food truck hubs compete against the brick-and-mortar restaurants.

Ms. Davis mentioned that there had been legislation, HB 326, SB 359, HB 120, and HB 151, that has arisen that Council hadn't addressed. She stated the City has been trying to enforce the short-term rentals in the City and haven't received a list from the County. Regarding CB 73, Speed Cameras, Ms. Davis inquired what the municipalities could do that wasn't previously allowed before.

In response to Ms. Davis's questions, Mr. Turner requested that Ms. Davis send a follow-up email regarding the City's experience with the short-term rentals. He explained that the County isn't receiving any information from the platforms and passed legislation last year to give the Department of Permitting, Inspections, and Enforcement authority to subpoena the credits from the platform companies to obtain the lists. Mr. Turner stated that CB 73, Speed Cameras, give the County the power to place speed cameras on roadways with speed requirements of 35 miles per hour or more. He advised Council to check without City attorney to create legislation to provide the City authority to place speed cameras.

Mr. Roberts expressed his concern that the County approved the Beltway Plaza Development with 2,500 apartments in a shopping mall near an existing apartment complex, but the County didn't require the developers to build a school. He explained that the City would have to provide additional services, recreation, public works, and police due to the volume of new residential units being built. Mr. Franklin stated that mixed-use development, where the residents reside at the shopping center with high enough density, drives better retail.

Senator Pinsky advised the City's delegation wants to help move the City's agenda items forward. He commented that he didn't think that the Maglev Bill would pass. Senator Pinsky explained that making a rule in Prince George's County that Greenbelt students attend neighborhood schools is potentially asking for trouble, and it is a complicated issue. He stated

he would like to see diversity in the schools by several factors, which would be a healthy environment.

Ms. Davis asked Senator Pinsky to send Council a summary of his Climate Solution Act.

Mayor Pro Tem Weaver stated that she disagreed with Mr. Roberts regarding the new development at Beltway Plaza. She noted that it is an improvement to replace big parking lots. It is a carefully planned development in terms of being green with various amenities, including over twenty thousand square feet of indoor recreation space.

Ms. Davis stated that the City has two school sites in Greenbelt East, a middle school site and an elementary school site. Both are currently vacant lots. The elementary school site is on an elevated high embankment, and the middle school site is presently being used as a ballfield and is in the middle of a developed area.

Delegate Washington requested Ms. Davis to send him Greenbelt's proposed potential school sites. He stated that Springhill Lake Elementary had needed a new school for decades.

The Delegates discussed their current bills and legislation. Delegate Washington explained he is currently working on a bill for Mental Health for Students. Delegate Healey stated that she had two bill hearings on Thursday and discussed the reintroduction of the Condemnation Authority for Maglev Bill and the Camera Enforcement Bill.

Mr. Franklin suggested that the City submit its priorities to the County Executive while she is forming the Prince George's County budget before presenting it to the County Council.

Mayor Jordan discussed the City's opposition items, which includes: opposing transfer and potential privatization of the Baltimore Washington Parkway, opposing the Beltway widening, blocking the Maglev train routes through Greenbelt and Prince George's County, and opposing the Bureau of Engraving and Printing facility at the Beltsville Agricultural Research Center.

Councilmember Turner thanked the City Council for the partnership over the past eight years as the County Councilmember of the Fourth District and for the City Council's advocacy and input efforts with the Countywide Map Amendment and Zoning Rewrite, which included establishing the Greenbelt Neighborhood Conservation Overlay Zone. He stated that the County Council partnered with Greenbelt CARES in response to Covid-19 and hosted events at Beltway Plaza. In addition, Councilmember Turner noted that the County Council has partnered with Franklin Park Apartments to preserve housing for residents.

Councilmember Turner explained that the State gave the County authority to do alternative construction financing and to build six schools based on needs and school-age population. He announced that Springhill Lake Elementary is on the list to be addressed during the second wave of construction, including State funding.

The meeting ended at 9:22 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Assistant to the City Clerk

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, February 7, 2022, to meet with Greenbelt Advisory Committee on Environmental Sustainability (Green ACES).

Mayor Jordan started the meeting at 8:02 p.m. The meeting was held virtually via Zoom.

PRESENT WERE: Councilmembers Colin A. Byrd, Judith F. Davis, Silke I. Pope (8:03 p.m.), Rodney M. Roberts, Kristen L. K. Weaver, and Mayor Emmett V. Jordan. Councilmember Ric Gordon was absent due to illness.

STAFF PRESENT WERE: Tim George, Acting City Manager; Dr. Luis Robles, Sustainability Coordinator; and Bonita Anderson, City Clerk.

ALSO PRESENT WERE: Chair John Lippert, Green ACES member; Steven Skolnik, Lore Rosenthal, Michael Hartman, and Ben Fischler, Green Team members; and others.

Mr. Lippert stated that Green ACES met once a month except for December. He explained that Green ACES wanted to discuss the Four Cities Composting Project in tonight's work session and provide a summary of six recommendations Green ACES had submitted to the Council.

Dr. Robles provided a PowerPoint presentation outlining the six Green ACES recommendations submitted to Council in 2021.

Mr. Lippert summarized the Municipal Greenhouse Gas Emission Reduction Goals (Rec. #2021-04). He advised that Green ACES has an agreement with the City and is asking the City to update its agreement to reflect the changes that the Metropolitan Washington Council of Governments (COG), which is to have a 50% reduction of greenhouse gas emissions compared to 2005 levels by 2030. In addition, Green ACES recommends that the City achieve carbon neutrality (100% reduction) by 2050.

There was a discussion regarding the Municipal Greenhouse Gas Emission Reduction Goals. Ms. Davis suggested that the City mirror COG's goal and then move towards the Green ACES recommendation of achieving carbon neutrality. She requested this item be added to the agenda for further Council discussion. Based on a question asked by Mayor Pro Tem Weaver, Dr. Robles answered that the City commits to reducing fuel usage and electricity usage. She outlined the emission reduction goals.

Dr. Robles summarized the Greenhouse Gas Reduction goals: Municipal Buildings and Portable Equipment (Rec. 2#021-05). She stated that the Aquatic and Fitness Center and Community Center use the most energy. Mayor Pro Team Weaver suggested that future reports have information regarding the City's progress compared to production since 2005 in each category separated.

There was a discussion regarding the Greenhouse Gas Reduction goals: Municipal Building and Portable Equipment. Ms. Rosenthal explained that the buildings use natural gas, a fossil fuel. Once the City hires a consultant, they suggest replacing the heating with electric heating and phasing out the gas heating.

Based on a question asked by Mayor Jordan, Dr. Robles answered that Green ACES discussed whether the City could meet the goals that were put forward. She explained that the City had

reduced its electricity consumption significantly by switching the lights to LED. Therefore, the following steps would be to reduce fuel consumption.

Based on a question asked by Mayor Pro Tem Weaver, Dr. Robles answered that the City would continue to use electricity but could lower the electricity consumption a lot by using LED lights and efficient equipment. She added that the City could reduce vehicle fuel consumption altogether if the City had an all-electric fleet.

There was discussion regarding achieving carbon neutrality by 2050 (100% reduction). Mr. Skolnik advised that reaching the 100% reduction is an aggressive goal, and all the City vehicles would have to be electrically powered rather than fuel-powered. Natural gas heats many of the City facilities, and it will be very challenging to use electric heat in some of the historic buildings.

Ms. Davis suggested the City install additional electric charging stations, which needed to be in the City's budget discussion. She asked what were Public Works guidelines on portable fossil fuel equipment. About a question asked by Ms. Davis, Mr. Lippert answered that the City should either go directly to an all-electric fleet or to fuel cell vehicles. Dr. Robles added that Public Works already purchased electric vehicles and received grants from MBA to buy the cars and install electric charging stations. In addition, Public Works has been purchasing portable electric equipment. However, many projects cannot be done with electric equipment.

Mr. Byrd expressed his support for the Green ACES recommendations. He advised that the recommendations are environmentally proactive, appropriate, and realistic.

Dr. Robles summarized the proposal for the Composting Pilot Project with the Four Cities Coalition (Rec. #2022-01). She stated that the program could be extended to additional municipalities nearby University Park is interested. Dr. Robles explained several of the City's composting efforts, including Backyard Composting, Vermicomposting Kits, the three-bin system at Springhill Lake Recreation Center, and food scraps pick-up at the Buddy Attick Park.

There was a discussion regarding the Composting Pilot Project with Compost Crew. Dr. Robles asked Council did the City want to commit to a five-year program with Compost Crew. Mayor Jordan stated that they would like to have a composting site in Greenbelt East and suggested the City partner with Trinity Assembly of God Church regarding composting. Ms. Davis advised that expanding the City's composting is a good idea but expressed her concern regarding expanding composting without additional education. She suggested further discussion be held about cost and location at another meeting. Based on a question asked by Mayor Pro Tem Weaver, Dr. Robles answered that each composting unit could process 120 tons of food scraps. Ms. Rosenthal suggested using the American Rescue Plan Act (ARPA) funding for composting. Mayor Jordan requested that this item be added to the next Four Cities Meeting Agenda. Mayor Jordan suggested that Mr. George and Dr. Robles send a congratulatory letter to Reverend Tino Cione on the church's commitment to the Composting Project and stating the City's support.

Mr. Lippert summarized the Monarch Joint Venture (Rec. #2021-01). Mayor Jordan stated that he would gladly sign off if there is an updated Mayor's Monarch Pledge for 2022. Ms. Davis noted that it would be need to be renewed. She suggested that Public Works and Green ACES review the recommendations. Ms. Davis also asked the City to do a little more with education. Dr. Robles explained that Green ACES was partnering with Sustainable Maryland and trying to

establish a pollinator corridor along with all the municipalities which are a part of Sustainable Maryland.

Mr. Lippert summarized the Letter of Recommendation that Maryland should launche the Transportation and Climate Initiative (TCI) (Rec. #2021-02). There was discussion regarding if a letter was sent to Governor Larry Hogan. Mr. George stated that the letter was mailed to Governor Hogan and will provide Council with a copy of the letter.

Mr. Lippert summarized Support for Prince George's County Climate Action Plan (Rec., #2021-06). He asked were the additional comments that Green ACES submitted sent to the Prince George's County Council. Mr. George stated that the staff had just received the statements within the last two weeks. Mayor Jordan requested that the draft comments be added to the Council Regular Meeting Consent Agenda. There was a discussion regarding sending the comments. Ms. Davis stated that the comments don't need to go on the consent agenda. However, she requested that the comments be circulated to the City Council before the comments are mailed to the Prince George's County Council. Ms. Rosenthal explained that it was too late to submit the comments, but it was time to send a letter of support. Mayor Jordan requested that staff review the draft template, provide comments, and submit the final draft to the next Council Regular Meeting Consent Agenda for Council approval.

Mr. Lippert summarized Notifying Public about Steps to Address Current Bird Deaths (Rec. #2021-03). The City’s website did mention telling the residents about the bird deaths.

The meeting ended at 10:03 p.m.

Respectfully submitted,

Bonita Anderson
City Clerk

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held February 14, 2022.

Mayor Jordan called the meeting to order at 7:30 pm.

ROLL CALL was answered by Councilmembers Judith F. Davis, Silke I. Pope, Rodney M. Roberts, Kristen L.K. Weaver and Mayor Emmett V. Jordan. Councilmember Colin A. Byrd arrived at 8:00 pm. Councilmember Brandon R. Gordon was absent due to a medical issue.

ALSO, PRESENT were Tim George, Acting City Manager; Todd Pounds, City Solicitor (via conference call); Chondria Andrews, Public Information and Communications Coordinator; Lela Brown, Public Information Producer; and Bonita Anderson, City Clerk.

Mayor Jordan asked for a moment of silence in honor of former residents Mary Haslinger Rogers, Fred Brooks, Richard Perry Backstorm, Kenneth E. Brown, and Dorothea Leslie.

Mr. Roberts then led the Pledge of Allegiance to the Flag.

CONSENT AGENDA: It was moved by Ms. Davis and seconded by Ms. Pope that the consent agenda be approved as amended. The motion passed 5-0.

Council thereby took the following actions:

MINUTES OF COUNCIL MEETINGS

Work Session - August 18, 2021
Work Session - August 25, 2021
Work Session - September 8, 2021
Special Meeting - November 1, 2021
Special Meeting/Closed Session - November 17, 2021
Approved as presented.

APPOINTMENT TO ADVISORY BOARDS: Council appointed William Fishburne to the Board of Elections and Vijay Parameshwaran to the Arts Advisory Board.

REAPPOINTMENT TO ADVISORY BOARDS: Council approved the reappointments of the following:

Steve Skolnik	Board of Appeals
Jackson Tuthill	Youth Advisory Committee
Elizabeth Gaines	Employee Relations Board
David Shapiro	Ethics Commission
Maria Silvia Miller	Advisory Planning Board
Isabelle Gournay	Advisory Planning Board
Bob Rudd	Employee Relations Board
Damien Ossi	Forest Preserve Advisory Board

John Paul Schmit Forest Preserve Advisory Board

APPROVAL OF AGENDA: It was moved by Ms. Davis and seconded by Ms. Pope that the agenda be approved as presented. The motion passed 5-0.

PRESENTATIONS:

Black History Month Proclamation: Mayor Jordan declared February Black History Month. Dr. Rosado and a couple of the Greenbelt Black History and Cultural Committee members accepted the proclamation and provided an overview of this year's virtual events.

Random Acts of Kindness Proclamation: Mayor Jordan proclaimed the day of February 17, 2022, as Random Acts of Kindness Day. Robert Goldberg-Strassler of Random Unselfish Acts of Kindness (RUAK) was present to accept the proclamation and gave an overview of this year's plans.

PETITIONS AND REQUESTS:

Dr. Lois Rosado, a resident, expressed concerns about in-person meetings that all means of communication are provided to those unable to attend in person.

Lore Rosenthal, a resident, expressed gratitude towards Acting City Manager George regarding maintaining the petitions and requests in the City Manager's weekly report. She noted that the online petitions and recommendations were not up to date.

Mr. Orleans, a resident, inquired about his previous request at the November 2021 Council meeting regarding the Ethics Commission's process of reviewing candidate financial disclosure forms.

MINUTES OF COUNCIL MEETINGS:

Statement of Record - Closed Session, November 11, 2021: Ms. Weaver moved that in accordance with Section 3-305(b)(1) and (7) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, the minutes of tonight's meeting reflect that Council met in closed session on Thursday, November 11, 2021, at 7:30 pm, virtual by Zoom. Council held this closed meeting in accordance with Section:1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over woim this public body has jurisdiction; any other personnel matter that affects one or more specific individuals. 2) To consult with Council to obtain legal advice on a legal matter

The purpose of this meeting: 1) to discuss the performance evaluation of the City Manager; Assignment of Assistant City Manager; 2) to consult with Council to obtain legal advice on a legal matter.

Vote to close the session:

	Yes	No	Abstain	Absent
Ms. Weaver	X			
Ms. Davis	X			
Ms. Pope	X			
Mr. Gordon	X			
Mr. Byrd	X			
Mr. Roberts	X			
Mayor Jordan	X			

A staff member was in attendance: Bonita Anderson, City Clerk.

Shaniya Lashley-Mullen, Assistant to the City Clerk, (left at 7:00 pm)

Other individuals were in attendance: Jason DeLoach City Solicitor.

Council took the following actions:

A motion to recess to Wednesday, November 17, 2021, at 7:00 pm was made by Mr. Byrd and seconded by Mr. Gordon. The vote was 7 in favor. The meeting reconvened at 7:02 on November 17, 2021.

Ms. Davis seconded.

ROLL CALL:
Ms. Weaver - yes
Mr. Byrd - yes
Ms. Davis - yes
Mr. Gordon - yes
Ms. Pope - yes
Mr. Roberts - yes
Mayor Jordan - yes

Statement for the Record, January 6, 2022: Ms. Weaver moved that in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, the minutes of tonight's meeting reflect that Council met in closed session on Thursday, January 6, 2022, at 8:08 pm, virtual by Zoom. Council held this closed meeting in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland:1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

The purpose of this meeting: 1) to discuss personnel matters related to Mr. George's appointment and service as Acting City Manager.

Vote to close the session:

	Yes	No	Abstain	Absent
Ms. Weaver	X			
Ms. Davis	X			
Ms. Pope	X			
Mr. Gordon	X			
Mr. Byrd				X
Mr. Roberts		X		
Mayor Jordan	X			

Staff members were in attendance: Tim George, Acting City Manager (from 8:50 pm - 9:34 pm)

No other individuals were in attendance.

Council took no action during this session.

Ms. Davis seconded.

ROLL CALL:
Ms. Weaver - yes
Mr. Byrd - yes
Ms. Davis - yes
Mr. Gordon - absent
Ms. Pope - yes
Mr. Roberts - yes
Mayor Jordan - yes

ADMINISTRATIVE REPORTS: Mr. George noted that the Council would be provided the vendor recommendation for the financial software package at the next regular meeting. He stated that the staff had finalized preliminary budget meetings Mr. George noted that the Council would meet with the Economic Development Coordinator Charise Liggins next week to discuss the Economic Development Strategic Plan. He also stated that there would be three distribution sites on Tuesday, Wednesday, and Thursday of masks and COVID test kits.

LEGISLATION: None

State Legislation: Mayor Jordan read the agenda comments.

HB326/SB359 - State Finance – Prohibited Appropriations – Magnetic Levitation 3 Transportation System: Mayor Jordan read the agenda comments. Ms. Davis moved that Council support HB326/SB359. Ms. Pope seconded. The motion passed 6-0.

HB120 - Railroad Companies - Condemnation Authority – Application: Mayor Jordan read the agenda comments. Ms. Davis moved that Council support HB120. Ms. Pope seconded. The motion passed 6-0.

HB404 - Vehicle Laws - Speed Limits – Establishment: Mayor Jordan read the agenda comments. Ms. Davis moved that Council support HB404. Ms. Weaver seconded. The motion passed 5-1. (Ms. Pope)

Senate Bill 376 – County and Municipal Street Lighting Investment Act: Mayor Jordan read the agenda comments. Ms. Davis moved that Council support SB376. Mayor Jordan seconded. The motion passed 6-0.

Senate Bill 522 – State and Local Parks – Child Safe Zone Program – Establishment 3 (Equitable Access to Safe Parks Act): Mayor Jordan read the agenda comments. Ms. Davis moved that Council support SB522. Ms. Pope seconded. The motion passed 6-0.

Senate Bill 528 – Climate Solutions Now Act of 2022: Mayor Jordan read the agenda comments. Ms. Davis moved that Council support SB528. Ms. Pope seconded. The motion passed 6-0.

Senate Bill 516 – Equitable and Inclusive Transit-Oriented Development Enhancement Act: Mayor Jordan read the agenda comments. Ms. Davis moved that Council support SB516. Ms. Weaver seconded. The motion passed 6-0.

Discussion of the Reparations Commission: Council discussed the next steps for establishing the Reparations Commission. Council decided to have a work session in March 2022 for further discussion.

Discussion on changing the Council Standing Rules: Mayor Jordan discussed the possibility of moving the Petitions and Requests section to earlier in the agenda. Currently, Petitions and Requests are listed in VII. Council Procedure, 2. Agenda, II. Communications. The suggestion is to move Petitions and Requests to the Organization section (I) of the meeting before the Approval of the Agenda.

Ms. Davis suggested that the Petitions and Requests follow the Meditation and Pledge of Allegiance to the Flag. Ms. Weaver suggested that it fall under the "Communications" section before "Presentations." Mr. Byrd and Mr. Roberts suggested that it appear after the "Approval of the Agenda". Mayor Jordan requested that this item be added to the next Regular Council Meeting agenda for further discussion and adoption.

American Rescue Plan Act (ARPA) Immediate Funding: Additional Rental Assistance: Acting City Manager George requested an additional $200k for the Rental and Utility Assistance Fund, which has granted $ 798,526.79 to 207 residents. He noted that the need for rental and utility assistance continues in the Greenbelt community. Mr. George noted that Dr. Park requests

that Council allocate an additional $200,000 to address this need. Greenbelt CARES is working with the Economic Development and Recreation Departments to develop some workforce development programs to assist residents in connecting to employment resources.

COUNCIL ACTIVITIES

- NLC EENR Committee meeting – Ms. Davis
- MML Legislative Committee meetings – Ms. Davis
- Four Cities Coalition meeting – Mayor Jordan, Ms. Weaver, Ms. Davis, Mr. Gordon, and Mr. Roberts
- COG CBPC Legislative Committee meetings – Ms. Davis
- Montgomery County Commission for Women, Legislative Briefing – Ms. Davis
- County Municipal call, Update on Police Reform in the County – Ms. Davis
- Maryland Legislative Agenda for Women Legislative Briefing – Ms. Davis
- Prince George's County Commission for Women 2022 Legislative Briefing – Ms. Davis
- Greenbelt Road Visioning Meeting – Mayor Jordan, Ms. Weaver, and Ms. Davis
  Maryland 4th and 5th Congressional Districts 41st Annual Black History Month Celebration, "Black Health and Wellness" – Mayor Jordan and Ms. Davis

MEETINGS: Council reviewed the meeting schedule.

2022 Meeting Schedule: Mayor Jordan read the agenda comments.

Ms. Davis moved the following changes to the 2022 meeting calendar:

- No Work Session on Wednesday, March 16 (Purim)
- No Work Session on Monday, April 18 (Easter Monday);
- Reschedule Monday, June 13 Regular Meeting to Monday, June 6 (To adopt the budget before June 10 and MML Annual Conference in Ocean City – June 12-15);
- No Work Session on Wednesday, June 15 (MML Annual Conference in Ocean City June 12-15); and
- No Work Session on November 16 (NLC City Summit in Kansas, MO – November 16-19).

Mayor Jordan seconded. The motion passed 6-0.

ADJOURNMENT: A motion to adjourn the meeting was made by Ms. Davis and seconded by Ms. Pope. The motion carried 6-0. The Mayor adjourned the regular meeting of February 14, 2022, at 10:47 pm.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held February 14, 2022.

Emmett V. Jordan
Mayor

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, February 23, 2022, to discuss the Economic Development Strategic Plan.

Mayor Jordan started the meeting at 8:01 pm. The meeting was held virtually via Zoom.

PRESENT WERE: Councilmembers Colin A. Byrd, Judith F. Davis, Ric Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L. K. Weaver, and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Tim George, Acting City Manager; Dale Worley, Director of Information Technology; Charis Liggins, Economic Development Coordinator; and Shaniya Lashley-Mullen, Assistant to the City Clerk.

ALSO PRESENT WERE: Bill Orleans, and others.

Ms. Liggins thanked Council and stated that she wanted to get their feedback on the economic development strategic priorities. She explained that she and Mr. George had had an ongoing conversation regarding economic development to serve the community better. Ms. Liggins stated that all the goals and objectives for the long haul were broken down into three phases.

Ms. Liggins reviewed the three phases of the Economic Development Strategic Plan, which include Phase 1: Develop a strategic approach to engaging in economic development activities grant programs; Phase 2: Develop an economic development strategic plan implementing critical marketing; and Phase 3: Implement, monitor and measure economic development milestones.

Mr. Worley left the meeting at 8:10 pm.

Ms. Liggins stated that the City has worked on various initiatives over the past few years, including grant programs, networking events for businesses, and resources and services. She stated in Phase 1 she wanted to strengthen service delivery and focus on current companies and start-ups.

Based on a question asked by Ms. Davis, Ms. Liggins answered that staff is in the process of hiring an intern to assist in the Economic Development Department and has received applications.

There was a discussion regarding establishing an Economic Development Committee. Ms. Davis inquired in which phase the Economic Development Committee should be established. Mr. George asked if the Economic Development Committee would advise Council or Ms. Liggins. He suggested establishing the committee in Phase 2 and ensuring that the strategic plan was supportive.

Ms. Liggins outlined the goals of the Economic Development Strategic Priorities, which included strengthening efforts post-pandemic; promoting cooperation around the community, residents, businesses, and stakeholders; supporting small businesses and entrepreneurs.

Ms. Liggins summarized Phase 1, which included developing a comprehensive Business Retention and Expansion (BRE) program to retain and grow existing businesses and creating a Greenbelt Engagement Program, the Greenbelt Business Alliance, and the Greenbelt Revolving Loan Fund.

There was a discussion regarding the Greenbelt Business Alliance. Ms. Liggins explained that the Greenbelt Business Alliance is a Steering Committee with ten people. The Steering Committee is trying to figure out strategies to reach more businesses. Mayor Jordan stated that many of the active members of the Roosevelt Center Merchants Associations are the core group of the Steering Committee.

There was a discussion regarding the Greenbelt Revolving Loan Fund. Mr. Roberts inquired if the American Rescue Plan Act (ARPA) Fund would be funding the $750,000 Revolving Loan Fund. Ms. Liggins explained that the Revolving Loan Funding had grown over the past years. Mr. George added that staff had met with FSC First, the County's community development financial institution (CDFI) which manages loan programs. He advised that the loan program is for making capital improvements to businesses that are already operational, and ARPA Funding wouldn't be used.

Based on a question asked by Mr. Gordon, Ms. Liggins explained that the Economic Development Department has been spotlighting and highlighting businesses' different initiatives, and information was shared through the newsletters. She stated that part of economic development is marketing.

Ms. Liggins stated that before the pandemic, the Economic Development Department wanted to host a Greenbelt Small Business Awards Ceremony to highlight the accomplishments of local businesses across a variety of categories. She also stated that the Economic Development Department wanted to create start-up and entrepreneur resources that help residents navigate starting a business in Greenbelt. Ms. Liggins advised that one of the items she wanted the intern to assist with is improving the Economic Development Department City's webpage, which is outdated, to include a Greenbelt Online Startup Portal.

Ms. Davis suggested that vacant offices could be incubator spaces for some businesses.

There was a discussion regarding implementing local workforce development initiatives.

Mayor Pro Tem Weaver read a comment from the "Question and Answer" feature on Zoom from Lawana Stribling stating that cottage businesses would appreciate support from the Economic Development Department as well, not just the giant brick and mortar businesses.

Mayor Pro Tem Weaver read a comment from the "Question and Answer" feature on Zoom from Michael Hartman asking could the now forming Greenbelt Business Alliance be helpful in the establishment of an Economic Development Advisory Committee/Board.

There was additional discussion regarding workforce development initiatives. Mayor Jordan suggested using some ARPA Funds to develop workforce initiatives as a pilot program on a local level. Based on a question asked by Mayor Jordan, Ms. Liggins answered that the Economic Development Department has partnered with the American Job Center Network.

Ms. Davis left the meeting at 9:01 pm.

Ms. Liggins summarized Phase 2, which included engaging economic development consulting firms to help develop strategic priorities; developing strategic marketing initiatives to promote

Greenbelt and local businesses; annual business awareness day and event calendar; and exploring Main Street or Affiliate Designation.

Ms. Liggins summarized Phase 3, which included developing a timeline to complete the phases and initiatives and monitoring and measuring economic development goals.

There was a discussion regarding marketing initiatives.

Mayor Pro Tem Weaver suggested adding the Granite Building to the list of Office Vacancy Rates, even though the building has zero vacancy rate right now. It would be good to keep track of for the future. Ms. Liggins advised that the Granite Building wasn't listed on CoStar. The staff received the information and will ask CoStar to add it to the database.

Based on a question asked by Mayor Jordan, Ms. Liggins answered she couldn't locate the unemployment rate for Greenbelt, but it should fall in between the State 4% and the County 5%. She stated that there are still many opportunities to refer employees to employers.

Mayor Pro Tem Weaver asked does the Census Business Builder break down by size of a business. Ms. Liggins advised that information was available and would provide that information.

Mayor Pro Tem Weaver read a comment from the "Question and Answer" feature on Zoom from Lawana Stribling that suggested that Center City needs an upgrade to attract more visitors and businesses. Is there a budget? Mayor Jordan stated there is one property owner of Roosevelt Center. If the owner doesn't want to upgrade Roosevelt Center, the City cannot force the owner to do the upgrades. Ms. Pope stated that companies are revitalizing the center of towns to make them more attractive. She said that there needs to be more signage for the Roosevelt Center and to advertise it more.

Mayor Pro Tem Weaver read a comment from the "Question and Answer" feature on Zoom from Michael Hartman, who stated a better use of ARPA Funds would be to untangle the water and electric billing rather than fixing the facades.

Bill Orleans, a Greenbelt resident, stated that Greenbelt doesn't need to retain an Economic Development Consultant firm. Greenbelt had a consulting firm 8 or 10 years ago and didn't do anything with the firm's suggested recommendations. Based on a question asked by Mr. Orleans, Ms. Liggins answered it was a mixture of both new tenants moving into the building and old tenants moving into different building spaces.

There was a discussion regarding Hub Zones.

Information Item:

Mayor Jordan stated that there was a serious meter issue with WSSC with the repairs done a few years back to the Co-op pipeline. He explained that the Granite Building had received unusually high water bills due to a possible water leak and requested that Mr. George research the issue. Mr. George advised that staff hasn't seen any evidence of water leaks in or around Roosevelt Center and that staff would contact WSSC regarding this issue. Mr. George noted he was aware

of problems with individual metering and had reached out to Pepco. He explained that the Roosevelt Center is private property, and the City cannot require the landlord to separate meters.

Mr. George provided Council with an update on the testing on the hybrid system for the upcoming in-person/hybrid meeting in Council Chambers on Monday or the first meeting in March. Mr. Byrd asked about the audio issues regarding the microphones for the public. Mr. George stated that the staff had addressed that issue.

The meeting ended at 9:52 pm.

Respectfully submitted,

Shaniya Lashley-Mullen
Assistant to the City Clerk

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, March 2, 2022, for the purpose of interviewing a candidate for a City Advisory Group.

The meeting began at 7:42 p.m. The meeting was held virtually via Zoom.

Present were: Councilmembers, Colin A. Byrd, Judith F. Davis, Ric Gordon, Silke I. Pope, Rodney M. Roberts, and Mayor Emmett V. Jordan. Mayor Pro Tem Kristen L. K. Weaver was absent.

STAFF PRESENT WERE: Shaniya Lashley-Mullen, Assistant to the City Clerk.

Barbara Stevens was interviewed for appointment to the Arts Advisory Board

The meeting was adjourned at 7:53 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Assistant to the City Clerk

SPECIAL MEETING/CLOSED SESSION OF THE GREENBELT CITY COUNCIL held Monday, March 7, 2022, to meet with the Acting City Manager.

Mayor Jordan started the meeting at 7:01 pm. The meeting was held virtually via Zoom.

PRESENT WERE: Councilmembers Colin A. Byrd, Judith F. Davis (7:05 pm), Ric Gordon, Silke I. Pope, Kristen Weaver, and Mayor Emmett V. Jordan. Councilmember Rodney M. Roberts was absent.

STAFF PRESENT WERE: Tim George, Acting City Manager; and Shaniya Lashley-Mullen, Assistant to the City Clerk.

ALSO PRESENT WERE: None

Informational item discussed:

Mr. Gordon informed Council that Reverend Carter had passed away.

Mayor Pro Tem Weaver moved that Council enter into Closed Session in accordance with the General Provisions Article 3-305(b)(1) of the Annotated Code of Public General Laws of Maryland to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; and other personnel matter that affects one or more specific individuals.

Mr. Gordon seconded.

ROLL CALL:	Ms. Weaver	-	Yes
	Mr. Byrd	-	Yes
	Ms. Davis	-	Yes
	Mr. Gordon	-	Yes
	Ms. Pope	-	Yes
	Mr. Roberts	-	Absent
	Mayor Jordan	-	Yes

Mayor Pro Tem Weaver announced that Council would not return to the open session at the conclusion of the closed session.

The meeting ended at 7:07 pm.

Respectfully submitted,

Shaniya Lashley-Mullen
Assistant to the City Clerk

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, March 2, 2022, to meet with the Board of Elections.

Mayor Jordan started the meeting at 8:00 p.m. The meeting was held virtually via Zoom.

PRESENT WERE: Councilmembers Colin A. Byrd, Judith F. Davis, Ric Gordon, Silke I. Pope, Rodney M. Roberts, and Mayor Emmett V. Jordan. Mayor Pro Tem Kristen L. K. Weaver was absent.

STAFF PRESENT WERE: Tim George (8:42 pm), Acting City Manager; Bonita Anderson, City Clerk; and Shaniya Lashley-Mullen, Assistant to the City Clerk.

ALSO PRESENT WERE: Co-Chair Steven Gilbert, William Fishburne, Beth Terry, Board of Elections members; and others.

Mayor Jordan thanked the Board of Elections members for all the work they do on an ongoing basis.

Mr. Gilbert provided Council an overview of the 2021 City Elections, including the vote by mail procedure and vendor issues. He stated that the vote by mail process included the vendor receiving a little over 1,000 applications. There was a problem mailing out the ballots to the voters. Mr. Gilbert explained that many voters received their ballots late and couldn't mail the ballots in, resulting in the voters utilizing the drop-boxes. He advised that there were 800 mail-in ballots received. Forty-three (43) voters submitted their ballots incorrectly, resulting in their votes not being counted. Mr. Gilbert explained that another issue arose with the instructions regarding the application due date. He stated that there were 390 early voters over four weeks and over 1,400 election day voters—a total of 2,675 voters in all.

Mr. Gilbert outlined the main issues with the vote by mail. The main problem with early voting was that it occurred mostly in the Municipal Building and only a couple of weekends in Greenbelt East and Greenbelt West. Election Day voting issues were not having many volunteers to be poll workers, and an Election Judge didn't show up. Mr. Gilbert explained there were issues with the voting precincts. The Community Center wasn't easily accessible by a voter with mobility disability. Some voters didn't feel comfortable voting at this location.

Mayor Jordan explained that many of the decisions were implemented to deal with the Covid situation. However, he stated that having adequate training and recruitment for judges and poll workers may have been impacted by Covid.

Based on a question asked by Mr. Roberts, Mr. Gilbert answered that the next election would correct the issues with the vote-by-mail procedures. He explained that the vendor didn't mail out the ballots on time. Mr. Roberts asked why the Community Center precinct was changed to a smaller room. He felt was inappropriate. Mr. Gilbert advised that the decision was made by either the Community Center building manager or Public Works. Mr. Roberts requested a follow-up on that issue.

Ms. Davis thanked the Board of Elections members for reviewing the Citizens Audit regarding the 2021 Election. She stated that Council needed to have an additional work session regarding

some of the recommendations submitted by the Citizens Audit. She also noted that the City needed to start researching new vendors for the 2023 Election soon.

Mayor Jordan explained the uniqueness of the Board of Elections, with the City Clerk as its liaison and under the direction of the City Manager, to some extent. However, he noted that Council's role is to make fundamental broad policy decisions and amend the City Charter as necessary.

Based on a question asked by Mayor Jordan, Ms. Terry answered that Mr. Robert Goldberg-Strassler, Lore Rosenthal, Bill Orleans, Alex Zajac, Michael Hartman, and other residents contributed to the Citizen Audit Report and Recommendations.

Based on a question that was read by Ms. Davis from the "Question and Answer" feature on Zoom from Mr. Hartman, Ms. Davis requested the Acting City Manager to conduct a follow-up regarding the Community Center venue change. She stated that Council wasn't aware of the change until the election day.

Ms. Terry provided Council with an overview of the Citizen Audit Report and Recommendations, including redundancy of instructions and that applications and ballot should be in English and Spanish.

There was a discussion regarding the vote-by-mail envelope instruction process. Mr. Gilbert stated that there were less than 20 incorrect mail-in ballot envelopes in years prior. This past election, there were 43. Mr. Roberts suggested that the envelope process be condensed to a tear-off for the signature part. Mayor Jordan suggested an anonymous barcode system. He stated that the City of College Park and Hyattsville have a tracking system on ballots that can give voters a receipt.

Mayor Jordan read a comment from Zoom's "Question and Answer" feature. Mr. Goldberg-Strassler commented that he agreed with Councilmember Davis that the City should start recruiting Election Day staff and develop specs for the vendors.

Ms. Terry stated that issues with the drop boxes were:

- late publication,
- no signage at the Municipal Building, and
- not counting late mail-in ballots.

Ms. Terry advised that there was an imbalance within the City regarding early voting locations, and early voting time should be compressed. In addition, the Election Code would have to be amended.

Ms. Davis stated that the City needed to ensure that the drop boxes were secure. Mr. Gilbert noted that the drop boxes had a mounted camera and were monitored.

There was a discussion regarding early voting. Mr. Byrd stated that he favored making the early voting hours more equitable geographically for voters and supported legislation to change the Code. Mayor Jordan noted that drop boxes and mail-in voting could accommodate voters' schedules better. Mr. Gordon suggested increasing the hours for early voting and informing and encouraging the residents to vote.

Ms. Terry stated that there was an insufficiently accessible entry at the Municipal Building for early voting. Mayor Jordan advised that issues were Covid related, but the signage could be improved.

Ms. Terry stated that voters felt uncomfortable voting at the Police Department and suggested researching other locations for residents to vote at or allowing residents to vote at any precinct that they choose. She advised that there was a lack of enforcement of the Election Code and suggested that the Board of Elections and staff be fined for violating the Election Code. Ms. Terry stated communicating the complaint process to the public on the City's website and posting at the polling places if there are any issues.

Ms. Davis stated that she wasn't in favor of fining the volunteers. Ms. Pope noted that she wasn't in favor of fining the volunteers.

There was a discussion regarding voting at the Police Department. Mayor Jordan suggested using the Public Works facilities. Mr. Gordon offered the Motiva property as an alternative location for Precinct 6.

Based on a question asked by Mayor Jordan, Ms. Anderson answered that a handful of provisional ballots were cast.

There was a discussion regarding the candidates' Financial Disclosure Reports. Based on a question asked by Ms. Davis, Mr. Gilbert answered that the Board of Elections reviews the candidates' Financial Disclosure Reports. He stated there were errors in some of the reports, and the treasurers and candidates were contacted to fix the mistakes. However, the Ethics Commission didn't review the Financial Disclosure Reports of the candidates that didn't win. Ms. Davis stated that Council would need to discuss this with the Ethics Commission.

There was a discussion regarding the closing balance in a candidate's election account.

Bill Orleans, a Greenbelt resident, asked was the total number of voters reconciled when ElecTech sat with City staff to review the votes cast on Election Day and during early voting. He stated that the election day was not done in regular order. Based on a question asked, Mr. George answered that he would follow up with the Finance Department regarding if ElecTech had been paid.

There was a discussion regarding the ElecTech contract. Based on a question asked by Ms. Terry, Mr. George answered that there weren't any specific performance measures or dates when items were specifically due in the contract. He will review the agreement and follow-up with Council. Ms. Davis advised that the contract wasn't received until after the election on January 5, 2022. Mr. Orleans requested that City Management and Council publicly report on the ElecTech agreement and the final payment ElecTech received.

Ms. Davis suggested having a work session to discuss the two Board of Elections reports submitted: Procedure for Filling Council Vacancies and Proposal for Voting by Resident Non-Citizens. She requested Mr. George follow up with the Community Relations Advisory Board (CRAB) for their report on Proposal for Voting by Resident Non-Citizens. She also suggested including Early Voting and the Ethics Commission's position on the Financial Disclosure Reports from candidates.

Based on a question asked by Robert Goldberg-Strassler, a Greenbelt resident, Ms. Davis answered that there were issues with candidates's Financial Disclosure Reports from previous years discussed earlier with the City Clerk. She advised that she doesn't know if the reports were rectified or changed, and since it was in the past, there isn't anything that can be done now. Ms. Davis suggested that any Councilmember that retires or loses an election must turn in a financial report to show dispersal of campaign funds.

Information Items:

Mayor Jordan and Council wished Ms. Pope a happy birthday.

Ms. Davis reported on the Maryland Municipal League Legislative Committee Meeting she attended. She also provided a report on the Prince George's County Municipal Association (PGCMA) meeting she and Mayor Jordan attended.

There was a brief discussion regarding the Maryland Municipal League Summer Conference. Ms. Pope stated she would be attending.

The meeting ended at 9:54 pm.

Respectfully submitted,

Shaniya Lashley-Mullen
Assistant to the City Clerk

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held March 14, 2022.

Mayor Jordan called the meeting to order at 7:30 pm.

ROLL CALL was answered by Councilmembers Colin A. Byrd, Judith F. Davis, Brandon R. Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L.K. Weaver and Mayor Emmett V. Jordan.

ALSO PRESENT were Tim George, Acting City Manager; Jason Deloach, City Solicitor; Chondria Andrews, Public Information and Communications Coordinator; Lela Brown, Public Information Producer; and Bonita Anderson, City Clerk.

Mayor Jordan asked for a moment of silence in honor of resident Glenn Jeffrey Wolf and former residents Lenore Algaze and Lillian "Lee" Hodges. Mr. Gordon then led the Pledge of Allegiance to the Flag.

PETITIONS AND REQUESTS:

Lore Rosenthal, a resident, requested that the Manager's report on the agenda have a link to the report document.

Bill Orleans, a resident, requested the Ethics Commission review all candidates' financial disclosures. He also asked the Council to send a letter of support for Ukraine to Washington DC.

CONSENT AGENDA: It was moved by Ms. Davis and seconded by Ms. Pope that the consent agenda be approved. The motion passed 7-0.

Council thereby took the following actions:

MINUTES OF COUNCIL MEETINGS

Work Session - February 10, 2021
Regular Meeting - February 22, 2021
Regular Meeting - March 08, 2021
Special Meeting/Closed Session - January 6, 2022
Work Session - February 16, 2022
Approved as presented.

APPOINTMENT TO ADVISORY BOARD: Council appointed Barbara Stevens to the Arts Advisory Board.

REAPPOINTMENT TO ADVISORY BOARDS: Council reappointed Matthew Inzeo to the Advisory Planning Board and Tom LeaMond to the Arts Advisory Board.

APPROVAL OF AGENDA: It was moved by Ms. Davis and seconded by Ms. Pope that the agenda be approved as presented. The motion passed 7-0.

PRESENTATIONS:

ACE Educator Award Ceremony: Melinda Brady, Chair of the Advisory Committee on Education (ACE), introduced the 27th ACE Awards for 2022 ACE Educator Award recipients from the six Greenbelt schools. The 2022 award recipients were: Wanda Dixon, Springhill Lake Elementary School; Laura Browning, Magnolia Elementary School; Tamia Perry, Greenbelt Elementary School; Rose Nkouaze, Dora Kennedy French Immersion; James Smith, Greenbelt Middle School; and Sharinita Hester, Eleanor Roosevelt High School. Greenbelt City Council, County Council Todd Turner, Delegates Alonzo Washington and Nicole Williams, and School Board Representative Joshua Thomas presented each recipient with a certificate. Senator Paul Pinsky provided the recipients with remarks virtually.

Irish American Heritage Proclamation: Mayor Jordan declared March Irish American Heritage Month.

MINUTES OF COUNCIL MEETINGS: None

ADMINISTRATIVE REPORTS: Mr. George noted that staff is working on the proposed FY 2023 Budget to be introduced to Council at the next regular meeting. He stated that the Public Information Office is working on the welcome packets. The deadline for submission is April 15. Mr. George announced the upcoming three ARPA Engagement events during March. He also announced the Food Truck event on March 26 at Schrom Hills Park.

LEGISLATION: None

Rental Assistance Discussion: Mayor Jordan read the agenda comments. Dr. Park and Mr. George provided Council with an overview plan. The next phase regarding ARPA will include workforce training, employment assistance, and financial literacy classes, among other services.

Mr. Roberts moved to add $1M to the rental assistance program. There was no second.

Ms. Davis moved to add $200K to the rental assistance and utility program. Mr. Gordon seconded.

There was a discussion to use the remaining funds from the mortgage assistance program toward the pending requests from renters. Ms. Pope noted that she was not in favor, that the funds should be available for the HOAs and COAs.

Mr. Byrd moved to add (separately) $200K to the rental assistance program. Ms. Pope seconded. The motion passed 4-3. (Mayor Jordan, Ms. Davis, and Ms. Pope)

Mayor Jordan moved to amend Ms. Davis's original motion to begin implementing the program and provide Council with an update at the next Council meeting. Mr. Gordon accepted the amendment. The motion passed 6-1 (Mr. Roberts)

COUNCIL ACTIVITIES

MML Legislative Committee meeting – Ms. Davis
MML Transportation Funding Subcommittee meeting – Ms. Davis
295 Coalition meeting – Mayor Jordan and Ms. Davis
PGCMA Legislative Committee meeting – Ms. Davis
Recognition of Greenbelt Businesses, Comptroller Franchot, Beltway Plaza Hardware, and New Deal Café – Mayor Jordan, Ms. Weaver, Ms. Davis, and Mr. Gordon
National League of Cities Congressional City Conference – Mayor Jordan, Ms. Weaver, Ms. Davis, Ms. Pope, and Mr. Gordon

MEETINGS: Council reviewed the meeting schedule.

ADJOURNMENT: A motion to adjourn the meeting was made by Ms. Davis and seconded by Mr. Gordon. The motion carried 7-0. The Mayor adjourned the regular meeting on March 14, 2022, at 10:54 pm.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held March 14, 2022.

Emmett V. Jordan
Mayor

City Council Agenda Item Report

Meeting Date: April 25, 2022
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: Meeting Minutes
Agenda Section: COMMUNICATIONS

Subject:
Statement for the Record - Closed Session, April 11, 2022

Suggested Action:
Reference: Statement for the Record, April 11, 2022

Closed Session of April 11, 20222: The following motion is needed: In accordance with the General Provisions Article, Section 3-05(3) of the Annotated Code of Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in closed session on Monday, April 11, 2022 at 10:10 pm, in Council Chambers of the Municipal Building. Council held this closed meeting to consider the acquisition of real property for a public purpose and maters directly related thereto.

The purpose of this meeting is to consider the acquisition of real property for a public purpose and maters directly related.

Vote to close session:

Mr. Byrd - Yes
Ms. Davis - Yes
Mr. Gordon - Yes
Ms. Pope - Yes
Mr. Roberts - Yes
Ms. Weaver - Yes
Mayor Jordan -Yes

Staff members were in attendance: Jason DeLoach, City Solicitor; Tim George, Acting City Manager; and Bonita Anderson, City Clerk.

Council took the following action: Authorize negotiation for Belle Point property.

Attachments:
Closed Session Form_04.11 22.pdf

WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL

Date: 04/11/2022 Time: 10:10 pm Location: Council Chambers

Motion to close meeting made by: Ms. Weaver Seconded by: Ms. Davis

Members voting to close meeting:

	Yes	No	Abstain	Absent
Ms. Weaver	X			
Mr. Byrd	X			
Ms. Davis	X			
Mr. Gordon	X			
Ms. Pope	X			
Mr. Roberts	X			
Mayor Jordan	X			

STATUTORY AUTHORITY TO CLOSE SESSION (check all that apply):
This meeting will be closed under General Provisions Article, §3-305(b) only:

(1) [ ] To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;

(2) [ ] To protect the privacy or reputation of individuals concerning a matter not related to public business;

(3) [X] To consider the acquisition of real property for a public purpose and matters directly related thereto;

(4) [ ] To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;

(5) [ ] To consider the investment of public funds;

(6) [ ] To consider the marketing of public securities;

(7) [ ] To consult with counsel to obtain legal advice on a legal matter;

(8) [ ] To consult with staff, consultants, or other individuals about pending or potential litigation;

(9) [ ] To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

(10) [ ] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:

(i) the deployment of fire and police services and staff; and
(ii) the development and implementation of emergency plans;

(11) [ ] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;

(12) [ ] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;

(13) [ ] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;

(14) [ ] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) (3) To consider the acquisition of real property for a public purpose and matters directly related thereto

§3-305(b) ( )

§3-305(b) ( )

This statement is made by Emmett V. Jordan

Emmett V. Jordan (Signature of Presiding Officer)

WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)

OFFICIALS ATTENDING CLOSED SESSION: [X] BYRD; [X] DAVIS; [X] GORDON; [X] JORDAN; [X] POPE; [X] ROBERTS; [X] WEAVER

STAFF/OTHERS PRESENT:
Jason DeLoach, City Solicitor; Tim George, Acting City Manager; and Bonita Anderson, City Clerk.

TOPICS DISCUSSED:
Acquisition of property

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES: Authorize negotiation for Belle Point Property

TIME CLOSED SESSION ADJOURNED: 10:30 pm

PLACE OF CLOSED SESSION: Council Chambers

PURPOSE OF CLOSED SESSION: Acquisition of property

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) (3); (); ( ) To consider the acquisition of real property for a public purpose and matters directly related thereto

MEMBERS WHO VOTED TO CLOSE: [X] BYRD; [X] DAVIS; [X] GORDON; [X] JORDAN; [X] POPE; [X] ROBERTS; [X] WEAVER

SIGNATURE OF PRESIDING OFFICER: Emmett V. Jordan

Form Revised: 01/31/22

Agenda Item No: *10a.

City Council Agenda Item Report

Meeting Date: April 25, 2022
Submitted by: Terri Hruby
Submitting Department: Planning
Item Type: Board and Committee Reports
Agenda Section: COMMUNICATIONS

Subject:

Advisory Planning Board Report - Doctors Community Medical Center Preliminary Plan of Subdivision (#4-21018)

Suggested Action:
It is recommended that Council accept this report. This item appears later on this agenda for Council action.

Attachments:
APB Report 2022_02 Doctor's Hospital Expansion.pdf

ADVISORY PLANNING BOARD **REPORT NO. 2022-02**
REPORT TO COUNCIL **Date: 04/20/2022**

SUBJECT: Doctor's Community Medical Center Preliminary Plan of Subdivision (#4-21018)

BACKGROUND

On April 6, 2022, the Board received a presentation from Planning Staff on the proposed Doctor's Community Medical Center (DCMC) Preliminary Plan of Subdivision (PPS) and Tree Conservation Pan 1 (TCP1). DCMC is going through the PPS process to consolidate multiple parcels and lots into one new parcel for a 1,129,390sf medical health campus and to test for adequacy of public facilities. Zoning is R-80 and use is Institutional (Medical Health Campus). The use previously required a special exception in the R-80 zone, but a revision to the County zoning code now permits the health campus use by right in the R-80 zone.

DCMC intends to implement a phased approach to expanding their medical campus. Phase 1 includes the addition of a dedicated acute maternal care facility and a parking garage on the western side of the site, and a ring road to manage flow of cars in and out of the campus, which will require grading that would impact tree cover. Phase 2 would add additional medical offices and a parking garage on the north end of the site, a hospital addition and a parking garage on the eastern side of the main hospital, and additional medical offices on the southern end of the site. Phase 1 and the construction of the Ring Road and western parking garage would require the removal of existing trees, grading, onsite reforestation, and offsite mitigation.

There will be no further revisions to the special exception, and no Detailed Site Plan is required, so it is unlikely to come back before the City of Greenbelt for further review. The application will be on the April 25 City Council agenda and the County Planning Board hearing is scheduled for May 5, 2022.

ANALYSIS

In its presentation, Planning Department Staff explained that their review is ongoing, but that the focus is on areas that will most directly impact Greenbelt and its residents. Concerns raised by staff include the proposed woodland clearing, particularly along the northern and western boundaries, some of which is currently in easement and which serve as buffers to residential areas within the City, and possible associated visual impacts; ensuring pedestrian, bicycle (onsite and along frontage), transit, and electric vehicle improvements occur; and ensuring Greenbelt resident awareness of the project. Staff explained it continues to monitor right-of-way discussions that are occurring between the applicant and the County, as it is possible the

applicant will be required to dedicate a master planned right-of-way that traverses the northern portion of the site. Staff also detailed the findings of the Traffic Impact Analysis, which indicates that intersections will operate at an acceptable level of service, with the possible exception of Good Luck Road and Mallery Drive, pending the results of a Traffic Signal Warrant Analysis.

After Staff's presentation, the Applicant introduced their attendees and made a statement regarding the county's view that this project is a priority and an opportunity to improve and enhance the quality of healthcare in Prince George's. They also cited a community health needs assessment which identified obstetrics and maternal care as a major gap in the area's healthcare offerings, and that the proposed expansion would provide much-needed services for area communities. A Certificate of Need is in process from the State of Maryland—which would verify that the new facility is needed and would not take away care from other facilities—however it will not be decided upon until October 2022 well after the County makes its determination.

The Board then discussed the project and asked questions of the applicant and their representatives who were in attendance. Main points of discussion and concern included impacts on Greenbelt residents adjacent to the site, tree clearing and reforestation, Electric Vehicle Supply Equipment (EVSE) and infrastructure, the utilization of sustainable building practices, and the lack of architectural renderings, elevations, and detailed plans.

Impacts on Greenbelt Residents

Greenbelt residents adjacent to the DCMC site include 14 homes on Green Crescent Court to the west, and approximately 20 homes on Greenbury Drive to the north. Green Crescent Court is shielded from DCMC by a narrow forest buffer, an unforested PEPCO easement with power lines, and a slightly wider forest buffer on the west side of the DCMC site. This buffer on the west side of the DCMC site is expected to be significantly diminished during Phase 1 and the construction of the Ring Road. Residents on Greenbury Drive back up directly to the PEPCO easement which runs along the North and West of the DCMC site, and while the north end of the site is well-forested, it is also expected to be cleared in part for grading the Ring Road.

According to a resident of Green Crescent Court, who also happens to be a member of APB, the tree cover does provide a welcome visual buffer, but current construction noise from the eastern side of the site is still audible. His main concern is that with the new construction and forest clearing, the DCMC and associated construction noises will create excessive disturbance and encroach on adjacent homes.

Tree Clearing and Reforestation

According to estimates discussed at the meeting, approximately half of the existing tree cover is expected to be cleared from the site. Although total acreage on the TCP1 includes all previous and cumulative removal, it appears that this project would still remove a substantial amount of the existing tree cover. The applicant expressed the intent to retain as much tree cover as feasible and has plans to reforest areas onsite (largely outside of the Ring Road). They also highlighted offsite mitigation, as well as onsite landscaping. There is also a section of the north end of the site which may be reserved by the County for future road improvements, and the applicant stated that it would like to retain this land as forest.

Electric Vehicle Infrastructure

During the discussion, the applicant recognized the critical need for EVSE and pointed out that the existing parking garage currently has several EVSE units. They further stated that it was their intent to install EVSE in the new parking garage scheduled for Phase 1 as well as infrastructure to be able to expand EVSE units in the future. This is consistent with APB recommendations to all development projects presented, and the Board reiterated this necessity.

Sustainable Building Practices

Several questions from the Board touched on sustainable and environmentally conscious building practices including green roofs on new structures. The applicant stated that the parking garage will be at-grade so the top level will have parking, but they are looking into installing a green roof on the new acute maternal care facility. Furthermore, this building is designed to be LEED Silver.

Detailed Planning and Architectural Documents

The Board finds it unfortunate and disappointing that DCMC did not provide more detailed and explicit planning documents, especially elevations or sections, as well as more detailed information as to Phase 2 plans. Visual evidence was limited to a rough site plan and an equally schematic bird's eye view, neither of them providing sufficient visual evidence with regards to the rather pronounced existing and projected changes of grade. As this may be the only opportunity for APB to review the project before it breaks ground, the Board is concerned that it cannot fully assess this project in particular changes occurring in the natural terrain and the diminution of green spaces nor understand the full scope of what is proposed.

CONCLUSION

The Board recognizes that DCMC's presentation and request for input is a courtesy given that the facility sits outside of Greenbelt's borders, and it is greatly appreciated given the significant positive and negative impacts this project could have on our community. The positive impacts of this project could be significant given that it would bring missing maternal care services to this area, as well as expand medical services provided by DCMC. Nevertheless, APB believes it is critical that Council seek ways to mitigate and reduce the potential negative impacts that could come from this project, most notably disturbance of neighboring residential areas and significant loss of existing forestland.

Most critically, the Board recommends that Council push for buffer zones to be maintained as much as possible, both to mitigate negative environmental outcomes from forest loss, but also to ensure that Greenbelt residents impacted by this project are duly considered. In addition, the Board encourages Council to support and encourage DCMC to maximize EVSE installations and future-proofing with infrastructure that would allow expansion. The Board also supports the applicant's use of green building practices but would also appreciate the opportunity to review and comment on more detailed renderings if the opportunity presents itself. Finally, the Board explicitly supports Staff recommendations on this project and concurs with their stated concerns.

City Council Agenda Item Report

Meeting Date: April 25, 2022
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: LEGISLATION
Agenda Section: LEGISLATION

Subject:
A Resolution to Authorize the Negotiated Purchase of a New Financial Management System from Edmunds GovTech at a Cost Not to Exceed $ 96,180.00.

-2nd Reading and Adoption

Suggested Action:
Reference: Resolution
Memorandum - B. Gaymon
Sales Proposal

The Finance Department is seeking to replace its aging and outdated financial management system to help streamline many of the City's current financial processes; provide electronic access to vendors and provide integration with other City tracking systems.

The recommended product has the required modules necessary for the city's financial operations to continue including the general ledger, accounts payable, accounts receivable, payroll, budget, human resources, fixed assets, utility and property tax billing, miscellaneous receivables and cash receipts.

The Finance Department has $400,000 in the FY2022 budget and the recommended financial management system is at a cost of $96,180 for implementation in the first year and $56,619 for maintenance in subsequent years.

Ms. Pope introduced this resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and moved for adoption tonight.

Attachments:
Resolution.pdf
Memorandum, B. Gaymon.pdf
Sales Proposal.pdf
Edmunds Greenbelt City-List of Benfits for Users.pdf

Introduced: Ms. Pope
First Reading: April 11, 2022
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX

A RESOLUTION TO AUTHORIZE THE NEGOTIATED PURCHASE OF A NEW FINANCIAL MANAGEMENT SYSTEM FROM EDMUNDS GOVTECH AT A COST NOT TO EXCEED $96,180.00

WHEREAS, the Finance Department is seeking to replace its aging and outdated financial management system and has established a review Committee to research and identify the financial system most suitable; and

WHEREAS, three companies provided proposals for a new financial management system; and

WHEREAS, the FY2022 budget includes $400,000 for the purchase of a new financial management system; and

WHEREAS, Edmunds Gov Tech has submitted a proposal and price quote for a new financial management system in the amount of $96,180.00 for implementation in the first year and $56,619 for maintenance in subsequent years; and

WHEREAS, this purchase exceeds the $10,000 threshold for negotiated purchase;

BE IT RESOLVED by the Council of the City of Greenbelt, Maryland that the City Manager be authorized to purchase the financial management software from Edmunds Gov Tech at a cost of $96,180.00 for the Finance Department.

PASSED by the Council of the City of Greenbelt, Maryland, at its Regular Meeting of April 25, 2022.

_____
Emmett V. Jordan, Mayor

ATTEST:

_____
Bonita Anderson, City Clerk

MEMORANDUM

DATE: April 5, 2022

TO: Timothy George
Assistant City Manager

FROM: Bertha A. Gaymon
City Treasurer

RE: Summary and Recommendation for New Financial Management System

BACKGROUND

In the FY2022 budget, the City Council approved $400,000 to obtain a new financial management system to replace the Finance Department's aging and outdated Central Square accounting system that has been in place since 1999. This system has been upgraded periodically resulting from several mergers. In September 2021, a request for proposal (RFP) was approved by Council and was sent out to eleven (11) vendors. An internal committee was formed consisting of the Acting City Manager, the City Treasurer, the IT Director, the Finance Manager and all other Finance staff to review proposals received by November 2021.

Prior to calling for an RFP, the Committee met with our current Central Square representative to learn what it would take to keep our current Central Square Finance PLUS system operational because late last year, we were informed that some aspects of the Central Square system would be discontinued. Specifically, the Central Square system uses Microsoft Silverlight as a part of their software infrastructure and Microsoft announced they will no longer support Silverlight after October 2021. Because of this, we asked our representative to recommend an upgrade or a replacement system. A demonstration of a new product, specifically the enhanced Central Square Finance Professional system, was presented to the team that outlined the proposed methodology for project management, consulting, configuration, testing, training, costs and other services necessary for the implementation of the new product. During this presentation, the Central Square representative confirmed there were several features desired by the city i.e., online payments, not available in the enhanced system. Therefore, staff thought it best to look for other financial management systems and called for a request for proposal (RFP) from vendors specializing in financial management systems.

A Request for Proposals (RFP) was released in late September 2021 to eleven (11) vendors and also uploaded to the City's website. The City received three (3) responses from 1) Edmunds Gov Tech; 2) Inventive Software System LLC (Accufund); and 3) Tyler Technologies. The costs for these systems ranged from $89,508 to $494,606.

Since there were fewer than five responses, the City invited all responding vendors to schedule a demonstration of their proposed solution—to specifically show select City staff how their proposed solution would meet the City's needs. All demonstrations were held during the week of Tuesday, November 16 through Monday, November 22 between the hours of 9:00 am through 3:00 pm.

ANALYSIS

The Committee found that the functionality of all vendor solutions could meet the financial needs of the City. Each of them received high rating in the system requirement areas. The Committee compared each vendor product and confirmed that each solution has the required modules necessary for the city's financial operations to continue including the general ledger, accounts payable, accounts receivable, payroll, budget, human resources, fixed assets, utility and property tax billing, miscellaneous receivables and cash receipts. These products will help streamline many of the City's current processes; provide electronic access to vendors and provide integration with other City tracking systems.

RECOMMENDATION

After thoroughly reviewing the product and checking references, the Committee concluded that the Edmund's product represents the highest and best value to the City in terms of functionality and price. Therefore, staff recommends City Council approve a Resolution of Negotiated Purchase for the purchase of a financial management system from Edmunds at a cost not to exceed $100,000. The price quote is attached for your review.

Edmunds is based in St. Louis and its company representatives have personally visited our office, has been accessible via virtual meetings, and has been responsive, accommodating and has been willing to provide information in a timely manner. Staff took steps to confirm that these qualities are a standard part of this company' normal operations by contacting references. Finance staff contacted four references via telephone to discuss the experience of individuals who had worked with Edmunds in the past and is satisfied with the ratings of Edmunds product, staff and implementation processes.

edmunds GovTech

Sales Proposal prepared for Greenbelt City, MD

Prepared by: John Wray, Regional Sales Director
Proposal Date: 01/25/2022
Expiration Date:

Software Services - Subscription		Amount
AR & Business Licensing - 3 Year		$3,000.00
Electronic Requisitions - 3 Year		$2,500.00
Employee Self-Service - 3 Year		$3,000.00
Finance Super Suite - 3 Year		$7,000.00
Human Resources - 3 Year		$5,000.00
Payroll - 3 Year		$7,000.00
Personal Property Tax Billing - 3 Year		$5,000.00
WIPP - AR - 3 Year		$1,800.00
WIPP - Tax - 3 Year		$1,800.00
	Annual Fees:	**$36,100.00**

Hosting Services		Amount
Hosting (Level I)		$5,000.00
	Annual Fees:	**$5,000.00**

Professional Services - Implementation	Amount
Standard AR/Business Licensing Implementation	$3,000.00
Standard Finance Implementation I	$7,000.00
Standard Personnel Implementation I	$8,000.00
Standard Tax Implementation I	$6,000.00

Professional Services - Implementation		Amount
	One-Time Fees:	**$24,000.00**

Conversion Services		Amount
Finance - Advanced Conversion		$7,000.00
Detailed Financial Information for 3 years + current fiscal year		
- Budget Activity		
- General Ledger Transactions		
- Accounts Payable Check History		
- Open and Paid Purchase Order/Voucher/Invoice/Check History		
Finance - Document Attachments		$2,500.00
Finance - Fixed Assets		$1,500.00
Payroll - Base Conversion		$4,500.00
- Employee Master Information		
- Current Year Check History		
- Gross Pay		
- Detailed Deductions		
- Detailed Taxes		
- Net Pay		
- Leave Time Balances		
Tax - Personal Property Attachments		$2,500.00
Tax - Personal Property Master File		$4,500.00
Tax - Transaction History - Detail		$7,000.00
	One-Time Fees:	**$29,500.00**

Hardware		Amount
Credit Card Swipe Device		$125.00
Epson TM-H6000V-032		$975.00
Motorola Bar Code Scanner		$480.00
	One-Time Fees:	**$1,580.00**

Total Year 1 Investment:	$96,180.00

Software Services -Subscriptions

With an Edmunds GovTech solution, a true Windows application with a graphical user interface is delivered. All applications are ODBC compliant and utilize a SQL database, which allows for seamless integration with products such as MS Excel™, MS Word™, and many GIS packages to name a few.

Smart Phone Apps – All applicable Smart Phone Apps are included with the associated MCSJ module at no additional cost.

Security – The software features a single sign-on approach that allows for user-based security. This provides access to modules based on the employee's security profile. The security is module and task specific.

Integration – All modules are fully integrated. A single source of entry minimizes data entry errors and streamlines organizational processes. The system dynamically posts all related entries to the appropriate modules.

Reporting – Along with standard system reports, customized reporting is also provided. Through built-in custom reporting tools, users can create and save personalized reports that can be exported directly into MS Excel™. Reporting flexibility allows users to create unlimited custom reports that are accessible at any time.

PDF Forms - All required forms can be generated within the application. This reduces the need to have pre-printed forms, such as pre-printed checks or utility bills. Create customized letters by merging in any field from the system. Letters can be created, printed, and documented in the corresponding record.

Attachments - The ability to attach any type of file to records, accounts, and employees along with scanning images directly into the software is provided. There is no limitation with the amount or size of those items you wish to attach.

Edmunds Cloud Provides:

- Convenience and Resiliency
- Fast and secure access to information from anywhere, anytime
- Expansive data storage
- Redundant data backups to 3 locations in the US
- Maintains workflow during and after a crisis
- Always access the most current data available
- Empowers mobile and citizen engagement apps to work efficiently

Implementation & Project Management

Edmunds GovTech has a goal to make the transition from a legacy system as painless as possible. Project management includes planning, monitoring, and reporting of progress to ensure the success of the software implementation. The Client's Project Manager and EGT Staff will work in concert to identify the scope of the project, estimate the work involved, and create a project schedule with appropriate resources. The project plan is then developed to describe the tasks that will lead to a successful implementation. The project is carefully planned, implemented, monitored, and controlled. Problem resolution, risk management, opportunity management, change management, software configuration management, and data management are included, identified, and documented throughout the project. Project Managers and Training and Implementation Employees have been involved in hundreds of similar successful projects.

Proposal Notes

Unless quoted, implementation is included with initial module subscription.

Unless detailed, typical data conversion for current year plus 3 years of essential legacy system data for each module subscription. Actual data conversion scope of work tbd until after initial review of available legacy system data. Historical views of legacy data available via legacy system look up or alternate exported pdf reports, etc.

Quoted hardware items are each.

Payment Terms

All Hardware Fees: 100% will be due upon receipt of the invoice. All invoices are payable with Net 30 terms

One-time Implementation Fees: 50% will be due upon execution of the contract, 25% will be invoiced 60 days after the Effective Date and the remaining 25% will be invoiced upon the earlier of project acceptance or first production use.

One-time Data Conversion Fees: 50% will be due upon execution of the contract, 25% will be invoiced 60 days after the Effective Date and the remaining 25% will be invoiced upon the earlier of project acceptance or first production use.

Hosting Services Fees: 100% will be invoiced on the Effective Date for the first annual term. Thereafter, 100% of each subsequent annual fee will be invoiced annually, 60 days prior to each anniversary of the Effective Date.

Annual Subscription Fees: 100% will be invoiced upon execution of the contract for the first annual term. Thereafter, 100% of each subsequent annual fee will be invoiced annually, 60 days prior to the anniversary of the term date.

All invoices shall be paid within 30 days of the invoice date. Fees for Services may increase annually during the initial Term or any renewal Term subject to a maximum annual increase equal to the greater of (i) the Consumer Price Index for All Urban Consumers: U.S. City average and (ii) four percent (4%)receipt of the invoice.

Please return executed Sales Orders
via DocuSign or Email to:
Edmunds GovTech
SalesOrders@EdmundsGovTech.com
P: 888.336.6999 | F: 609.645.3111
www.EdmundsGovTech.com

Greenbelt City

City Manager	**~~Date~~**

Enables Finance Team to Work More Efficiently with the Following Capabilities of Software; including:

- Online payments to vendors
- Online payments to the City
- User defined purchase order processing & invoice processing workflow.
- Snap and store receipts
- Connects with bank and credit card companies
- Manage 1099 contractors
- Includes multiple Users
- Track fixed asset inventory.
- Customize access by role
- Drill down from reports, queries, or screen from summary to transactional detail.
- Real time, no batch processing in every module.
- Calculate interest and late fees for billing A/R.
- Perform keyword, wild card. and multiple field queries.
- Generate and save custom report from system -generated data.
- Customizable templates for common reports.

- Support multiple budget versions (i.e. original, amended, adopted, etc.).
- Links to spreadsheet and/or word processing documents.
- Electronic payroll processing
- Calculate overtime rates using built-in rates.
- Each core module was built for local government users.
- The hosted installation provides easy, fast access to the system via the AWS cloud.
- Remote system back up is included in the AWS cloud installation.

City Council Agenda Item Report

Meeting Date: April 25, 2022
Submitted by: Terri Hruby
Submitting Department: Planning
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS

Subject:

Doctors Community Medical Center Preliminary Plan of Subdivision (#4-21018)

Suggested Action:

Reference:
Memorandum, H. Simmons, 04/21/2022

A Preliminary Plan of Subdivision (PPS) application for Doctors Community Medical Center (DCMC) was accepted by the Maryland-National Capital Park and Planning Commission on March 3, 2022. The plan proposes consolidation of the lots and parcels comprising the subject site into a new Parcel 1, totaling 40.04 acres, for a 1,129,390 square-foot medical health campus. Doctors Community Medical Center is located outside of the City, but shares its northern and western boundaries with the City. The health campus use previously required a special exception in the R-80 zone, but a revision to the County zoning code now permits the use by right. As such, following the PPS process, the proposed development will proceed to permitting. The City will not be involved in permitting unless initiated voluntarily by the applicant.

In Council's packet is a staff memo that provides an overview and analysis of the PPS. Council earlier accepted a report from APB that summarizes its discussion of the subject PPS.

Staff recommends that the City transmit a letter to the Prince George's Planning Board to include a summary of the City concerns and to request if the Planning Board moves to approve the PPS and TCP1, the conditions as listed in Staff's Memorandum dated April 21 be part of the Planning Board's action.

Staff will provide a presentation and representatives of DCMC will be in attendance to address questions.

Attachments:

Memorandum_H Simmons_FINAL.pdf
PPS-4-21018.pdf
TCP1-4-21018.pdf
EXH-LandscapeBuffer-FullSet.pdf
Phase 1&2_EXH from TIA.pdf

City of Greenbelt
Department of Planning and Community Development
15 Crescent Road, Suite 200, Greenbelt, Maryland 20770
(301) 345-5417 Fax (301) 345-5418

Memorandum

TO: Mr. Tim George, Acting City Manager
DATE: April 21, 2021
FROM: Holly Simmons, Community Planner
VIA: Terri Hruby, Director of Planning & Community Development
RE: Doctors Community Medical Center Preliminary Plan of Subdivision 4-21018

I. Background

A Preliminary Plan of Subdivision (PPS) application for Doctors Community Medical Center (DCMC) was accepted by the Maryland-National Capital Park and Planning Commission on March 3, 2022. The PPS proposes consolidation of the lots and parcels comprising the subject site into a new Parcel 1, totaling 40.04 acres, for a 1,129,390 square-foot medical health campus. Adequacy of public facilities tests also occur with the PPS. Doctors Community Medical Center is located outside of the City, but shares its northern and western boundaries with the City (see Figure 1).

The applicant has communicated that this project is a County priority, as well as an opportunity to improve and enhance the quality of healthcare in Prince George's County. They have stated that a recent Community Health Needs Assessment identified obstetrics and maternal care as a major gap in the area's healthcare offerings, and the proposed expansion would provide much-needed services for area communities. A Certificate of Need is in process from the State of Maryland (this would verify that the new facility is needed and would not take away care from other facilities); however, this certificate does not have bearing on the Preliminary Plan of Subdivision process.

Figure 1. Subject site, outlined in red. City is shown shaded in light purple.

The zoning of the site is R-80 and the use is Institutional (Medical Health Campus). Historically, a health campus use has been permitted in the R-80 zone by special exception. Council Bill CB-40-2021 amended the uses permitted in the R-80 zone such that, under certain circumstances, Health Campuses are permitted by right. As such, the special

exception is no longer required and will not be revised. Following the PPS process, the proposed development will proceed to permitting. The City will not be involved in permitting unless initiated voluntarily by the applicant.

The application has been scheduled to be considered by the Prince George's County Planning Board on May 5, 2022; however, on April 20, 2022, the City received notice that the applicant had requested a continuance of the Planning Board hearing to May 26, 2022.

On April 6, 2022, the Advisory Planning Board discussed this application and raised several questions and concerns about impacts to adjacent Greenbelt residences (noise and visual), tree clearing impacts, electric vehicle infrastructure, sustainable building practices, and detailed planning and architectural drawings. A report from the Board is included in Council's packet.

II. Preliminary plan of subdivision

The existing gross floor area (GFA) is 509,800sf across seven buildings. With redevelopment, all existing buildings are to remain except for one 1,800sf M.R.I. building. An additional 619,590sf of floor area is proposed, for a total GFA of 1,129,390sf. The development layout is currently conceptual, and implementation will occur in two phases.

Implementation Phase 1 (1- to 3-year time horizon)

Phase 1 includes an acute care/obstetrics facility and associated parking garage to be constructed on the west side of the property and a loop road will be constructed around the perimeter of the campus. The applicant has communicated that the acute care facility is planned to be built to LEED Silver standards, and has stated that they are looking into outfitting it with a green roof. Additional surface parking, notably in the northern portion of the site inside the loop road, is also proposed. Utility upgrades and stormwater management devices will be installed.

Implementation Phase 2 (20-year time horizon)

Phase 2 adds a medical office building and a parking garage on the north end of the site, a hospital addition and a parking garage on the eastern side of the main hospital, two additional medical office buildings on the southern end of the site, and three additional levels of parking on the Phase 1 parking garage. Additional stormwater management devices will also be installed.

The County's Preliminary Plan process does not require details in terms of building footprints, materials, etc. These details instead will be addressed by the County during the permitting process. While plans appear to be more developed for Phase 1, Phase 2 plans are vaguer and it is unclear when, how, and how much of the development will ultimately occur, and what precisely it will look like if and when it does occur.

III. Analysis

Staff review focused primarily on areas anticipated to most directly impact Greenbelt and City residents. The applicant has communicated that the acute care/obstetrics facility proposed in Phase 1 will bring services to the greater community which are currently not offered in the surrounding area. While the Phase 2 details are less clear, it includes a hospital expansion which we can anticipate will also serve the community.

While the proposed development appears to have a strong possibility of positively impacting the greater community, Staff is also aware that those residents living immediately adjacent to the site are susceptible to bearing the brunt of any negative impacts of the hospital's expansion, particularly noise and visual impacts. Additionally, the proposal does appear to include a significant amount of woodland clearing, some of which would be reforested. Staff would also like to ensure that safe, comfortable, and convenient pedestrian and bicycle facilities are installed (both onsite and along the frontage), and that electric vehicle charging infrastructure is installed.

<u>Impacts to adjacent residents and woodland</u>

Immediately adjacent to the site, just within the City limits, is an unforested PEPCO easement containing power lines. Just outside of the PEPCO easement are single-family residences in two Greenbelt communities: Greenspring 2 to the west with residences along Green Crescent Court, and Greenspring 1 to the north with residences along Greenbury Drive. Existing development on the subject site is currently concentrated away from these residences toward the central, southern, and eastern portions of the site, and residents enjoy a vegetated buffer between their residences and the existing hospital facility.

A significant amount of the woodland existing on site, much of which buffers the aforementioned single-family residences within Greenbelt, will be removed during Phase 1 to accommodate the loop road, stormwater management, and proposed facilities for Phases 1 and 2. While some of these areas will be reforested or landscaped, in all areas, the buffers will be significantly reduced. Staff has concerns about the possible visual and noise impacts for adjacent residents.

Along the western boundary, construction of the proposed acute care facility, surface parking and parking garage, loop road, stormwater management, and associated grading will bring the development closer to the site's boundaries. The loop road will come as close as 35 feet from the property line. Construction and grading will eliminate the existing (approximately 100-foot) vegetated buffer for a period of time. The applicant has indicated their intent to ultimately provide a 30-foot landscape strip along the western boundary of the site with "double trees"; however, it is unclear whether this will provide sufficient screening.

In the northern portion of the site, the proposed loop road will extend a maximum of approximately 235 feet from the existing northern parking area. This will also necessitate a significant amount of grading in this area, as the existing parking sits at the top of a rise, and the site slopes steeply

downhill just north of the existing parking area. A large stormwater management facility is also proposed to be located outside of the loop road to the northwest. Portions of the northern woodlands which are proposed to be removed are currently encumbered in easements that were established in 2013 with the development of the rehabilitation center in the far eastern portion of the site. The plans show two of these easements (totaling 4.04 acres) as "to be extinguished". The applicant has indicated that they intend to reconfigure the full area of these easements onsite; however, the preservation areas and relevant reforestation areas together equal 2.91 acres (1.13 acres less than currently encumbered in the two referenced easements), so it is unclear how the full area of these easements will be reconfigured onsite.

Understanding the impacts to the neighboring communities and to existing woodlands, Staff would like to see the applicant further explore opportunities to accommodate planned improvements/expansions within the existing development envelope and retain forest. In the event that the PPS continues to propose reducing the width of the vegetated buffer and extending the facility closer to these residences and the residences to the north, Staff thinks that a visual impact study and a noise study should be conducted prior to permitting and any mitigation necessary to mitigate visual impact and achieve acceptable noise levels should be required.

Brae Brooke Drive (C-104)

The site is traversed along its northern boundary by an 80-foot wide master planned right-of-way (referred to as Brae Brooke Drive, or C-104), which is currently unimproved and forested. The Applicant has proposed not to dedicate the right-of-way to the County and to allow for it to remain forested. The County is currently in the process of determining whether this right-of-way requires reservation, which would allow the County to acquire the land within three years. If the County determines it does not want the reservation, Staff understands that the area of C-104 would become part of the new Parcel 1. Staff anticipates that the ultimate disposition of this master planned right-of-way will impact Greenspring 1 residents. Regardless of the ultimate outcome, to minimize impacts to these residences, Staff would like to see the area remain forested, consistent with the City's previously-stated desire not to see Brae Brooke Drive improved for vehicular traffic.

Transportation Impact Analysis

The applicant submitted a TIA as part of the PPS submission. The TIA found that all studied signalized and unsignalized intersections within the City are considered to operate adequately per M-NCPPC Guidelines after both Phase 1 and Phase 2. Additionally, all studied unsignalized intersections are considered to operate adequately except for Good Luck Road & Mallery Drive and Good Luck Road & Existing Outbound Site Access ("Intersection 6"), both of which are located outside of the City limits. The recommendation to address these intersections is to conduct a Traffic Signal Warrant Analysis (TSWA) at the intersection of Good Luck Road & Mallery Drive as part of Phase 1.

Pedestrian and Bicycle Infrastructure

The site fronts on Good Luck Road. Currently, no frontage improvements are proposed. Good Luck Road is master planned for a shared-use side path. Staff would encourage the installation of the side path along the frontage of the property with Phase 1 of development. Staff would also encourage the applicant to ensure safe, convenient, and comfortable pedestrian and bicycle facilities onsite, including onsite circulation for both modes (pedestrian and bicycle) and sufficient onsite bicycle parking that conforms to AASHTO's guidance.

Electric Vehicles

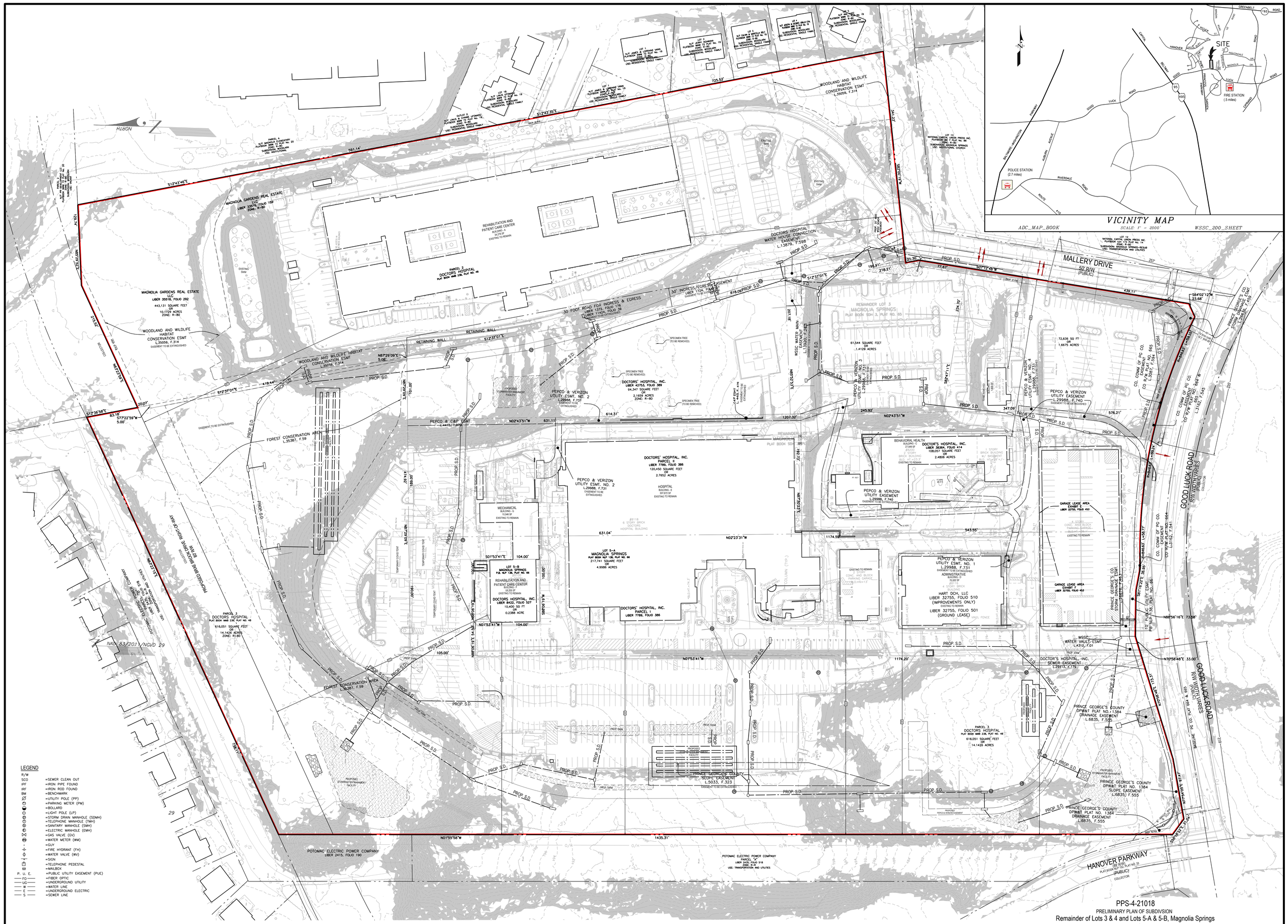
The applicant has indicated their intention to install electric vehicle chargers in the parking garage to be constructed during the first implementation phase, and to install infrastructure to facilitate the expansion of EVSE units in the future, particularly to meet the demands of their doctors. They also communicated that the existing parking garage has electric vehicle chargers.

IV. Conclusion

Staff believes that, in concept, this development poses a great opportunity for expansion of healthcare services for the community on an existing health campus site; however, Staff also has concerns about the specific development proposal as it pertains to City of Greenbelt residents, particularly the impact to woodlands and the noise/visual buffer existing onsite. Staff also believes that it is important to ensure pedestrian, bike, and electric vehicle improvements will be implemented onsite and along the site frontage. Staff recommends that the City transmit a letter to the Prince George's Planning Board to include a summary of the City concerns and to request if the Planning Board moves to approve the PPS and TCP 1, the following conditions be part of the Planning Board's action.

1. The applicant shall further explore opportunities to accommodate planned improvements/expansions within the existing development envelope and retain all existing forest.
2. In the event that the preliminary plan of subdivision proposes reducing the width of the vegetated buffer and extending the facility closer to these residences and the residences to the north, the applicant shall conduct a visual impact study and a noise study should be conducted prior to permitting and any mitigation necessary to mitigate visual impact and achieve acceptable noise levels should be required.
3. In the event that the preliminary plan of subdivision proposes extinguishment of the existing forest conservation easements in the northern portion of the site, the applicant shall identify at a minimum an equal area (4.04 acres total) of existing forest onsite to be placed in conservation easements, resulting in no net loss of protected woodlands onsite.

4. In the event that reservation of C-104 is not required, the applicant shall encumber the entire onsite area of C-104 in woodland conservation easement in perpetuity.
5. The applicant shall install the master planned shared use/side path along the frontage of the property concurrent with the construction of the acute care facility and/or the loop road, whichever comes first.
6. The applicant shall ensure safe, convenient, and comfortable pedestrian and bicycle facilities onsite. This shall include onsite circulation for both modes (pedestrian and bicycle) and sufficient onsite bicycle parking that conforms to AASHTO's guidance.
7. The applicant shall install electric vehicle chargers and infrastructure to facilitate the expansion of EVSE units throughout all stages of development.
8. The applicant shall maintain their commitment to exploring and implementing green building practices throughout all stages of development.
9. The applicant shall maintain open and proactive lines of communication with the surrounding communities, particularly with the City of Greenbelt and the residents, property managers, and home owners associations of Greenspring 1, Greenspring 2, and Greenbrook Estates.



LEGEND

R/W	
SCO	=SEWER CLEAN OUT
IPF	=IRON PIPE FOUND
IRF	=IRON ROD FOUND
BM	=BENCHMARK
	=UTILITY POLE (PP)
	=PARKING METER (PM)
	=BOLLARD
	=LIGHT POLE (LP)
	=STORM DRAIN MANHOLE (SDMH)
	=TELEPHONE MANHOLE (TMH)
	=SANITARY MANHOLE (SMH)
	=ELECTRIC MANHOLE (EMH)
	=GAS VALVE (GV)
	=WATER METER (WM)
	=GUY
	=FIRE HYDRANT (FH)
	=WATER VALVE (WV)
	=SIGN
	=TELEPHONE PEDESTAL
	=MAILBOX
P. U. E.	=PUBLIC UTILITY EASEMENT (PUE)
FO	=FIBER OPTIC
UG	=UNDERGROUND UTILITY
W	=WATER LINE
E	=UNDERGROUND ELECTRIC
S	=SEWER LINE

GENERAL NOTES

1. Existing parcel lot, deed description/Liber Folio and plat number

Existing Parcels	Liber/Folio	Plat Number	Tax Account
Parcel 2	L. 35518, F. 292	MMB 238, Plat No. 48	21-5533017
Parcel 3	L. 23204, F. 527	MMB 238, Plat No. 48	21-5533028
South Part Lot 3	L. 12444, F. 531	SDH 3, Plat No. 65	21-2383230
Center Part Lot 3	L. 12444, F.528	SDH 3, Plat No. 65	21-2296788
North Part Lot 3	L. 42753, F. 389	SDH 3, Plat No. 65	21-2386449
North Part Lot 4	L. 7789, F. 386	SDH 3, Plat No. 65	21-2383008
South Part Lot 4	L. 36364, F. 414	SDH 3, Plat No. 65	21-2355063
Part of Lot 5-A	L. 7789, F. 386	NLP 138, Plat No. 66	21-2383016
Part of Lot 5-A	L. 38609, F. 53	NLP 138, Plat No. 66	21-5545163
Part of Lot 5-B	L. 8422, F. 527	NLP 138, Plat No. 66	21-2832038
Part of Lot 5-B	L. 8422, F. 527	NLP 138, Plat No. 66	21-2383024

2. Tax Map: 35 Grids: A3, B3 & B4
3. 200 foot map reference (WSSC): 209NE07]
4. This subdivision is to consolidation all lots and parcels into new parcel 1, Doctors Community Medical Center.
5. Prior approvals: SE-3307, ROSP-3307-01 through ROSP-3307-14, and DSP-12010.
6. Council Bill CB-40-2021 amended the uses permitted in the R-80 zone, under certain circumstances Health Campuses are permitted by right.
7. Site Area and Zoning: Gross: 40.0449 Ac. (R-80)
8. There are no regulated environmental features found on site.
9. There is no PMA located on site.
10. There is no 100-year floodplain on the subject property.
11. A variance from subtitle 25 is requested for the removal of 3 specimen trees.
12. Acreage in road alignment: Brae Brook Drive 1.38 AC (60,009 SF)
13. Existing zoning: R-80 (Single Family Detached Residential)
14. Existing use: Institutional (Medical Health Campus)
15. Proposed use of property: Institutional (Medical Health Campus)
16. Minimum lot size required by Zoning Ordinance and Subdivision Regulations (24-130): 9,500 SF
17. Minimum lot width at Front of Building Line: 50 FT
18. Minimum lot width at front street line: 25 FT
19. Sustainable Growth Tier: Developing
20. Military Installation Overlay Zone: No
21. Center or Corridor location: No
22. Existing Gross Floor Area:

Building A (Rehabilitation and Patient Care)	34,276 SF
Building B (M.R.I Building, TBR)	(1,800 SF)
Building C (Behavioral Health)	27,549 SF
Building D (Administrative)	70,552 SF
Building E (Main Hospital)	307,672 SF
Building F (Rehabilitation and Patient Care)	59,205 SF
Building G (Mechanical)	10,546 SF
Total Existing GFA	509,800 SF

23. Proposed Gross Floor Area: 619,590 SF
24. Total Existing and Proposed GFA 1,129,390 SF
25. Stormwater Management Concept 47214-2021 submitted November 8, 2021.
26. Water/Sewer Category Designation Existing: W-3 & S-3 Proposed: W-3 & S-3
27. Aviation Policy Area: None
28. Mandatory Park Dedication Requirement: N/A
29. Cemeteries on or contiguous to the property: No
30. Historic Site on or in the vicinity of the property: No
31. Type One Conservation Plan: TCP1-041-93
32. Within Chesapeake Bay Critical Area: No
33. Wetlands: No
34. Streams: No
35. In or adjacent to an easement held by Maryland Environmental Trust, The Maryland Agricultural Land Preservation Foundation, or any land trust or organization: No

OWNERS

DOCTOR'S HOSPITAL, INC.
8118 GOOD LUCK ROAD
LANHAM, MD 20706

ATTN: LUCAS KLOCK
PHONE: (301) 343-5518

MAGNOLIA GARDENS REAL ESTATE, LLC
101 EAST STATE STREET
KENNETT SQUARE, PA 19320

APPLICANT

LUMINUS HEALTH
ANNE ARUNDEL MEDICAL CENTER
2001 MEDICAL PARKWAY
ANNAPOLIS, MD 21401
ATTN: LUCAS KLOCK
PHONE: (301) 343-5518

PPS-4-21018
PRELIMINARY PLAN OF SUBDIVISION
Remainder of Lots 3 & 4 and Lots 5-A & 5-B, Magnolia Springs
and
Parcels 2 & 3, Doctors Hospital
Consolidated as Parcel 1

DOCTORS COMMUNITY MEDICAL CENTER

DISTRICT No. 21
PRINCE GEORGE'S COUNTY, MARYLAND

GRAPHIC SCALE 1"=50'
0 50' 100' 150'

35

STATE OF MARYLAND — KYLE TODD GREENWALD — No. 21468 — PROFESSIONAL LAND SURVEYOR

DATE	DESCRIPTION	BY
	REVISIONS	

11721 WOODMORE ROAD, SUITE 200
MITCHELLVILLE, MARYLAND 20721
BEN DYER ASSOCIATES, INC.
Engineers / Surveyors / Planners
TELEPHONE (301) 430-2000

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DRAWN BY	DESIGNED BY	CHECKED BY	RECORD NO.
SAI	KTG	WC	A73023
SCALE 1"=50'			DRWG. NO.
DATE NOV. 2021			54.001-Z

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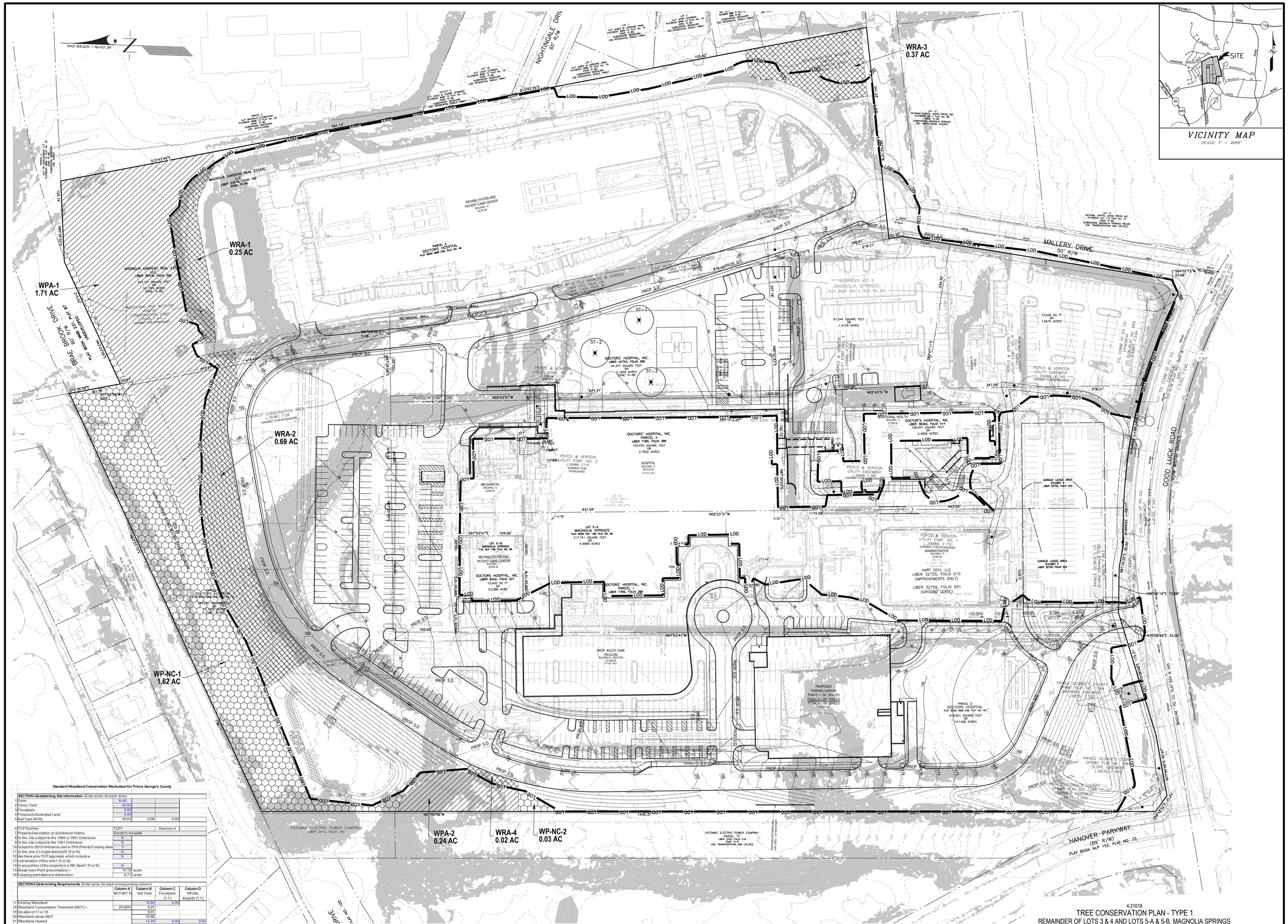

Standard Woodland Conservation Worksheet for Prince George's County

SECTION I-Establishing Site Information- (Enter acres for each zone)				
1	Zone:	R-80		
2	Gross Tract:	40.04		
3	Floodplain:	0.00		
4	Previously Dedicated Land:	0.00		
5	Net Tract (NTA):	40.04	0.00	0.00
6	TCP Number	TCP1	Revision #	
7	Property Description or Subdivision Name:	Drodor's Hospital		
8	Is this site subject to the 1989 or 1991 Ordinance	N		
9	Is this site subject to the 1991 Ordinance	N		
10	Subject to 2010 Ordinance and in PFA (Priority Funding Area	Y		
11	Is this one (1) single family lot? (Y or N)	N		
12	Are there prior TCP approvals which include a combination of this lots? (Y or N)	N		
13	Is any portion of the property in a WC Bank? (Y or N)	N		
14	Break-even Point (preservation) =	10.18	acres	
15	Clearing permitted w/o reforestion=	8.71	acres	

		Column A WCT/AFT %	Column B Net Tract	Column C Floodplain (1:1)	Column D Off-Site Impacts (1:1)
SECTION II-Determining Requirements (Enter acres for each corresponding column)					
17	Existing Woodland		18.89	0.00	
18	Woodland Conservation Threshold (WCT) =	20.00%	8.01		
19	Smaller of 17 or 18		8.01		
20	Woodland above WCT		10.88		
21	Woodland cleared		15.29	0.00	0.00
22	Woodland cleared above WCT (smaller of 16 or 17)		10.88		
23	Clearing above WCT (0.25 : 1) replacement requirement		2.72		
24	Woodland cleared below WCT		4.41		
25	Clearing below WCT (2:1 replacement requirement)		8.82		
26	Afforestation Required Threshold (AFT) =	15.00%	0.00		
27	Off-site WCA being provided on this property		0.00		
28	**Woodland Conservation Required**		**19.54**	acres	
SECTION III-Meeting the Requirements (Enter acres for each corresponding column)					
29	Woodland Preservation		1.95		
30	Afforestation / Reforestation		1.33	Bond amount:	$ 17,380.44
31	Natural Regeneration				
32	Landscape Credits		0.00		
33	Specimen/Historic Tree Credit (CRZ area * 2.0)	0.00	0.00		
34	Forest Enhancement Credit (Area * .25)	0.00	0.00		
35	Street Tree Credit (Existing or 10-year canopy coverage)		0.00		
36	Area approved for fee-in-lieu		0.00	Fee amount:	$0.00
37	Off-site Woodland Conservation Credits Required		16.26		
38	Off-site WCA (preservation) being provided on this property		0.00		
39	Off-site WCA (afforestation) being provided on this property		0.00		
40	**Woodland Conservation Provided**		**19.54**	acres	
41	Area of woodland not cleared	3.60	acres		
42	Net tract woodland retained not part of requirements:	1.65	acres		
43	100-floodplain woodland retained	0.00	acres		
44	On-site woodland conservation provided	3.28	acres		
45	On-site woodland conservation alternatives provided	0.00			
46	On-site woodland retained not credited	1.65	acres		
47	Prepared by: Michael A. Petrakis	MAP	March 31, 2022		
		Signed	Date		

NOTE:
THE AREA OF EXISTING WOODLAND (18.89 AC) IS BASED ON TCP2-16-97 (10.62 AC) AND TCP2-007-13 (8.52 AC)
MINUS THE AREA DEDICATED FOR BRAE BROOK DRIVE ON PLAT BOOK MMB 237, PLAT 87 (0.25 AC)

STANDARD TYPE 1 TREE CONSERVATION PLAN NOTES

TCP1 General Notes to include with all Type1 TCPs:

1. This plan is conceptual in nature and is submitted to fulfill the woodland conservation requirements for 4-21018. If 4-21018 expires, then this TCP1 also expires and is no longer valid.
2. The TCP1 will be modified by a Type 2 Tree Conservation Plan in conjunction with the approval of a detailed site plan, a specific design plan, and/or a grading permit application, whichever comes first.
3. The Type 2 Tree Conservation Plan will provide specific details on the type and location of protection devices, signs, reforestation, afforestation, and other details necessary for the implementation of the requirements on this site. The details and limits of disturbance shown on the TCP2 shall be consistent with all other plans for the site, including the stormwater management plan and the erosion and sediment control plan.
4. Changes to the type, location, or extent of the woodland conservation reflected on this plan are subject to the conformance provisions of Section 25-119(c) of the Woodland Conservation Ordinance.
5. Cutting, clearing, or damaging woodlands contrary to this plan, as modified by a Type 2 Tree Conservation Plan, or in the absence of an approved Type 2 Tree Conservation Plan, without the expressed written consent of the Prince George's County Planning Board or designee shall be subject to appropriate mitigation which may include restoration of the disturbed area and a fine not to exceed $9.00 per square foot of woodland disturbed.
6. The developer or builder of the lots or parcels shown on this plan shall notify future buyers of any woodland conservation areas through the provision of a copy of the approved TCP2 at time of contract signing. Future owners of the property are also subject to this requirement.
7. The property is within Environmental Strategy Area, ESA-2 and is zoned R-80.
8. The property is adjacent to Good Luck Road which is a designated *historic* roadway.
9. The site is not adjacent to a roadway classified as arterial or greater.
10. This plan is not grandfathered by CB-27-2010, Section 25-199(g).

The following additional Notes shall be provided on the Type 1 TCPs when appropriate:

11. Plans for stormwater management are contained in Conceptual Stormwater Management Plan # 42114-2021. The proposed stormwater management facilities shown on this TCP1 are in conformance with the concept plan approval. The TCP2 shall show the final design for stormwater management in conformance with the approved Final Stormwater Management Plan.

WOODLAND PRESERVED - NOT CREDITED (WP-NC)		
NO.	AREA (AC)	
1	1.62	
2	0.03	
TOTAL	1.65	

WOODLAND PRESERVATION AREA (WPA)		
NO.	AREA (AC)	
1	1.71	
2	0.24	
TOTAL	1.95	

WOODLAND REFORESTATION / AFFORESTATION AREA (WRA)		
NO.	AREA (AC)	
1	0.25	
2	0.69	
3	0.37	
4	0.02	
TOTAL	1.33	

LEGEND

- PROPERTY BOUNDARY
- EX. CONTOUR (2')
- EX. CONTOUR (10')
- PROP. CONTOUR (2')
- PROP. CONTOUR (10')
- LIMIT OF DISTURBANCE (LOD)
- EX. EASEMENT
- WOODLAND PRESERVATION AREA (WPA)
- WOODLAND REFORESTATION/ AFFORESTATION AREA (WRA)
- WOODLAND RETAINED - NOT CREDITED (WR-NC)
- SPECIMEN, CHAMPION, HISTORIC TREE PROPOSED FOR REMOVAL (ST-1)
- SPECIMEN, CHAMPION, HISTORIC TREE TO BE SAVED (ST-1)

GENERAL INFORMATION TABLE

LAYER CATEGORY	LAYER NAME	VALUE
Zone	Zoning (Zone)	R-80
Zone	Aviation Policy Area (APA)	N/A
Administrative	Tax Grid (TMG)	35-A3, B3
Administrative	WSSC Grid (Sheet 20)	209ND07
Administrative	Planning Area (Plan Area)	Z-67
Administrative	Election District (ED)	21
Administrative	Councilmanic District (CD)	3
Administrative	General Plan 2002 Tier (Tier)	Developing Tier
Administrative	General Plan Growth Policy (2035)	Established Communities
Administrative	Police District	II
Administrative	Joint Base Andrews Land Use Control Area	None

Prince George's County Planning Department, M-NCPPC
Environmental Planning Section
TREE CONSERVATION PLAN APPROVAL
TCP I – –

	Approved by	Date	DRD #	Reason for Revision
00				
01				
02				
03				
04				
05				
06				

SPECIMEN TREE TABLE				
NO.	SPECIES/BOTANICAL NAME	SIZE	CONDITION	REMOVE
ST-1	Southern Red Oak / Quercus falcata	34"	Good	Yes
ST-2	Southern Red Oak / Quercus falcata	41"	Good	Yes
ST-3	Southern Red Oak / Quercus falcata	34"	Good	Yes

OWNERS

DOCTOR'S HOSPITAL, INC.
8118 GOOD LUCK ROAD
LANHAM, MD 20706

MAGNOLIA GARDENS REAL ESTATE, LLC
101 EAST STATE STREET
KENNETT SQUARE, PA 19320

ATTN: LUCAS KLOCK
PHONE: (301) 343-5518

APPLICANT

LUMINUS HEALTH
ANNE ARUNDEL MEDICAL CENTER
2001 MEDICAL PARKWAY
ANNAPOLIS, MD 21401
ATTN: LUCAS KLOCK
PHONE: (301) 343-5518

4-21018
TREE CONSERVATION PLAN - TYPE 1
REMAINDER OF LOTS 3 & 4 AND LOTS 5-A & 5-B, MAGNOLIA SPRINGS
AND
PARCELS 2 & 3, DOCTORS HOSPITAL
CONSOLIDATED AS PARCEL 1

DOCTORS COMMUNITY MEDICAL CENTER

DISTRICT No. 21
PRINCE GEORGE'S COUNTY, MARYLAND

GRAPHIC SCALE 1"=50'
0 50' 100' 150'

March 31, 2022
DATE
Mike Petrakis
Qualified Professional
COMAR 08.19.06.01

DATE	DESCRIPTION	BY
	REVISIONS	

BEN DYER ASSOCIATES, INC.
11721 WOODMORE ROAD, SUITE 200
MITCHELLVILLE, MARYLAND 20721
Engineers / Surveyors / Planners
TELEPHONE (301) 430-2000
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DRAWN BY	DESIGNED BY	CHECKED BY	RECORD NO.
SAI		MAP	J-A73023
SCALE 1"=50'			DRWG. NO.
DATE MARCH 2022			54.002-Z

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LEGEND

- WOODLAND PRESERVATION AREA (WPA)
- WOODLAND REFORESTATION AFFRESTATION AREA (WRA)
- WOODLAND RETAINED NOT CREDITED (WR-NC)
- LANDSCAPE BUFFER YARD PER LANDSCAPE MANUAL
- PEPCO EASEMENT
- PROPOSED BUILDING
- PROPOSED PARKING GARAGE

SITE WOODLAND BREAK DOWN

TOTAL SITE AREA:	40.04 AC
EXISTING WOODLAND:	12.19 AC
EXISTING WOODLAND TO BE CLEARED:	8.59 AC
EXISTING WOODLAND TO BE PRESERVED	3.60 AC
REFORESTATION:	1.33 AC
PROPOSED LANDSCAPE BUFFER AREAS:	1.28 AC

SITE LANDSCAPE AND TREE PRESERVATION EXHIBIT

LANDS OF

DOCTOR'S HOSPITAL, INC

DISTRICT No. 21

PRINCE GEORGE'S COUNTY, MARYLAND

GRAPHIC SCALE 1"=50'

0 50' 100' 150'

35

EXH-1

11721 WOODMORE ROAD, SUITE 200
MITCHELLVILLE, MARYLAND 20721
BEN DYER ASSOCIATES, INC.
Engineers / Surveyors / Planners
TELEPHONE (301) 430-2000

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DATE	DESCRIPTION	BY
	REVISIONS	

DRAWN BY	DESIGNED BY	CHECKED BY	RECORD NO.
SAI	SAI	WC	J-A73023
SCALE 1"=50'	DATE FEBRUARY 2022		DRWG. NO. 51.XXX-Z

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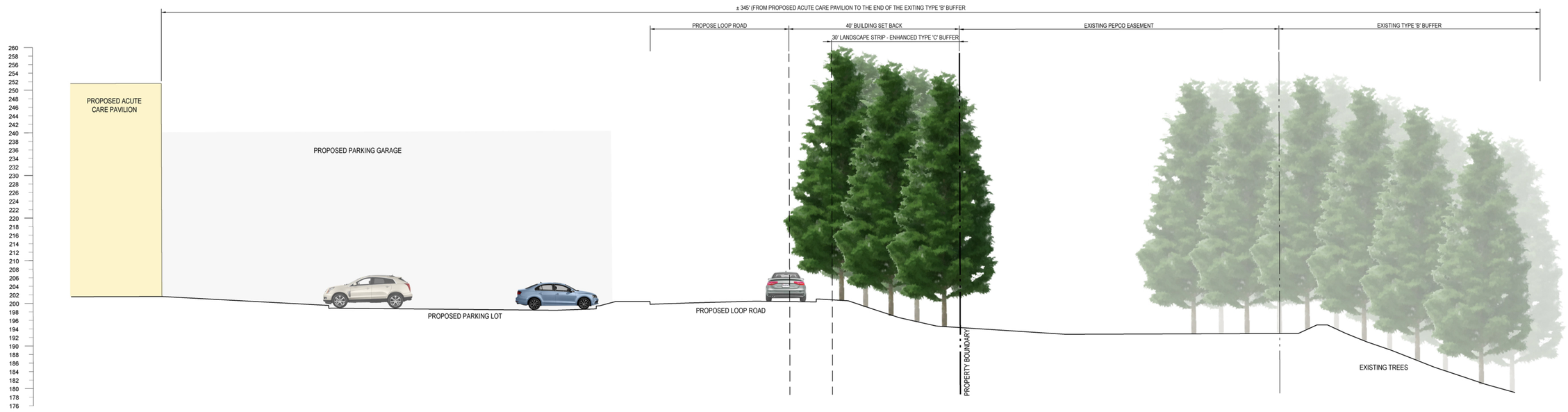

30' LANDSCAPE STRIP - ENHANCED TYPE 'C' BUFFER
SECTION ELEVATION B-B

SCALE: 1" = 10'

30' LANDSCAPE STRIP - ENHANCED TYPE 'C' BUFFER
PLAN VIEW - ENLARGEMENT

SCALE: 1" = 20'

BUFFERYARD #2 (SECTION 4.7)

1) General Plan Designation:	____ Developed Tier Corridor Node or Center X Developing or Rural Tier
2) Use of proposed development:	Hospital
3) Impact of proposed development:	High
4) Use of adjoining development:	Public Utility with Overhead Wires
5) Impact of adjoining development:	Low
6) Minimum required bufferyard:	____ A ____ B X C ____ D ____ E
7) Minimum required building setback:	40 Feet
8) Building setback provided:	40 Feet
9) Minimum required width of landscape yard:	30 Feet
10) Width of landscape yard provided:	30 Feet
11) Linear feet of buffer strip required along property line:	1,333 Linear Feet
12) Percentage of required bufferyard occupied by existing trees:	25 %
13) Is a 6' high fence or wall included in the bufferyard:	____ yes X no
14) Total number of plant units required in buffer strip:	1200 p.u.
15) Total number of plant units provided:	shade trees ____ x 10 p.u.= 0 p.u. evergreen trees 272 x 5 p.u.= 1,360 p.u. ornamental trees ____ x 5 p.u.= 0 p.u. shrubs 150 x 1 p.u.= 150 p.u. Total 1,510 p.u.

PLANT SCHEDULE

EVERGREEN TREES	QTY	BOTANICAL / COMMON NAME	SIZE	SPACING	ROOT	NATIVE
IO	11	Ilex opaca / American Holly	6 - 8` Ht.	As Shown	B&B	Native
CL	261	x Cupressocyparis leylandii / Leylandi Cypress	6 - 8` Ht.	As Shown	B&B	Native
SHRUBS	**QTY**	**BOTANICAL / COMMON NAME**	**SIZE**	**SPACING**	**ROOT**	**NATIVE**
IG	51	Ilex glabra `Shamrock` / Inkberry	18 - 24" Ht.	4` O.C.	Cont.	Native
IW	49	Ilex verticillata `Winter Red` / Winter Red Holly	18 - 24" Ht.	4` O.C.	Cont.	Native
IL	50	Itea virginica `Little Henry` TM / Virginia Sweetspire	18 - 24" Ht.	4` O.C.	Cont.	Native

SITE LANDSCAPE AND TREE PRESERVATION EXHIBIT
LANDS OF
DOCTOR'S HOSPITAL, INC
DISTRICT No. 21
PRINCE GEORGE'S COUNTY, MARYLAND

35

EXH-2

DATE	DESCRIPTION	BY
	REVISIONS	

11721 WOODMORE ROAD, SUITE 200
MITCHELLVILLE, MARYLAND 20721
BEN DYER ASSOCIATES, INC.
Engineers / Surveyors / Planners
TELEPHONE (301) 430-2000
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DRAWN BY: SAI | DESIGNED BY: SAI | CHECKED BY: WC
SCALE: AS SHOWN
DATE: FEBRUARY 2022
RECORD NO.: J-A73023
DRWG. NO.: 51.XXX-Z

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MALLERY DRIVE
50' R/W
GOOD LUCK ROAD
HANOVER PARKWAY
(89' R/W)
PLAT BOOK NLP 152, PLAT NO. 33
MAGNOLIA GARDENS REAL ESTATE LLC
DOCTORS HOSPITAL
MAGNOLIA SPRINGS
POTOMAC ELECTRIC POWER COMPANY
PROPOSED LOADING AREA
PROPOSED (NEW) EXISTING HVAC DUCT BANK (GAS) REPOSITED
PROPOSED CONCRETE WALK
PROPOSED LOOP ROAD
PROPOSED LOOP ROAD AREA
PROPOSED DEAD END
PROPOSED DEAD END
PROPOSED LOOP ROAD AREA
PROPOSED LOOP ROAD AREA
PROPOSED LOOP ROAD AREA

City Council Agenda Item Report

Meeting Date: April 25, 2022
Submitted by: Bonita Anderson
Submitting Department: Administration
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS

Subject:
Mosquito Spraying Discussion

Suggested Action:

Ms. Weaver requested that this item be added to the agenda.

Attachments:
Mosquito Spraying Program Discussion.pdf

Mosquito Spraying Program Discussion

Rationale for adding to the agenda:

Summer is coming soon, and with it the proliferation of mosquitoes and the need for mosquito control. Recent resident concerns have been raised regarding the program for the spraying of permethrin by the Maryland Department of Agriculture for control of adult mosquitoes, and I would like to have more information about the issue. In particular, I would like to know:

1. How many times did they end up actually spraying in 2021?
2. What was the cost to the city for the spraying?
3. How effective does Public Works feel the spraying was and what data do they have one way or another?
4. What is the deadline to request not be included in the 2022 spraying if we decide to do so?

We should also have further discussion of what other mosquito control techniques can be used (including the more effective larvicides), as well as what we can do to better inform the public about mosquito control generally and the spraying program specifically.

Reference materials:

- Green ACES report about the spraying program from 2018
- Memo from Brian Townsend on the topic in April 2019
- EPA Fact Sheet for permethrin, and an additional fact sheet from the non-profit Beyond Pesticides
- Additionally, some permethrin sprays also include piperonyl butoxide (PBO) in addition to permethrin, which has its own hazards
- Pesticides can be especially harmful to children, discussed in the Maryland Children's Environmental Health Progress Report
- A scientific paper, The effect of a common pyrethroid insecticide on wetland communities, illustrating the impacts on various species
- Overall, cases of West Nile Virus (one of the reasons for spraying for mosquitoes) are very low in Maryland
- Information about mosquito control on the City website

Many addition references were collected by residents Dr. Evelyn Crellin and Rev. Elizabeth Walker, as well as suggestions for alternatives to spraying going forward.

City Council Agenda Item Report

Meeting Date: April 25, 2022
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS

Subject:
* Reappointment to Advisory Boards/Committees

Suggested Action:
Reference: Reappointment Survey

Marc Siegel has indicated his willingness to continue to serve on the Park and Recreation Advisory Board (PRAB).

Approval of this item on the consent agenda will indicate Council's intent to appoint Mr. Siegel to a new term.

Attachments:

City Council Agenda Item Report

Meeting Date: April 25, 2022
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS

Subject:
* Resignation from Advisory Group

Suggested Action:
Reference: Reappointment Survey

Katherine McElhenny has submitted her resignation from the Advisory Committee on Education (ACE).

Approval of this item on the consent agenda will indicate Council's intent to accept her resignation with regret.

Attachments:

Agenda Item No:

City Council Agenda Item Report

Meeting Date: April 25, 2022
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: MEETINGS
Agenda Section: MEETINGS

Subject:
Meetings

Suggested Action:

Attachments:
meetings.pdf

CITY OF GREENBELT, MARYLAND
25 Crescent Road, Greenbelt, MD 20770-1891

4/22/2022 10:01 AM

City Council Meetings & Work Sessions
April – May – June

Budget Work Session – Recreation (in-person) (MB)	Wed.	04/27	7:30 pm
Four Cities Meeting (Greenbelt) (virtual)	Thurs.	04/28	7:30 pm
Budget Work Session – Public Safety (in-person) (MB)	Mon.	05/02	7:30 pm
Budget Work Session – Recognition Groups (in-person) (MB)	Wed.	05/04	7:00 pm
Old Greenbelt Theatre Tour	Mon.	05/09	7:00 pm
Regular Meeting/1st Public Hearing (in-person) (MB)	Mon.	05/09	7:30 pm
Raftelis ARPA Discussion	Tues.	05/10	7:30 pm
Budget Work Session – Green Ridge House (virtual)	Wed.	05/11	7:30 pm
Budget Work Session – Public Works/ Capital Projects (in-person) (MB)	Mon.	05/16	8:00 pm
ACE Student Award Ceremony (in-person) (MB)/ Work Session - Department of Public Works and Transportation	Wed.	05/18	7:00 pm
Regular Meeting/2nd Public Hearing/Constant Yield Tax Rate (in-person) (MB)	Mon.	05/23	7:30 pm
Work Session – TBD	Wed.	05/25	8:00 pm
No Meeting – Memorial Day	Mon.	05/30	
Budget Work Session – Final Budget Review (in-person) (MB)	Wed.	06/01	7:30 pm
Work Session – ARPA Recommend Spending Plan	Mon.	06/08	8:00 pm
MML Summer Conference (Ocean City)	Sun – Wed	06/12 – 06/15	
No Meeting – MML Summer Conference	Mon.	06/13	
No Meeting – MML Summer Conference	Wed.	06/15	
No Meeting – City Holiday - Juneteenth	Mon.	06/20	
Work Session – TBD	Wed.	06/22	8:00 pm
Regular Meeting	Mon.	06/27	7:30 pm
Work Session – TBD	Wed.	06/29	8:00 pm

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use Video Relay Services (VRS) at 711 or e-mail banderson@greenbeltmd.gov to reach the City Clerk. Unless otherwise noted, meetings will be held in the Council Chambers in the Municipal Building (MB) at 25 Crescent Road and virtually by Zoom. Zoom meeting information for public participation is posted on the City's website at www.greenbeltmd.gov on the meeting calendar.

Bonita Anderson, City Clerk

CITY OF GREENBELT, MARYLAND
25 Crescent Road, Greenbelt, MD 20770-1891

4/22/2022 10:01 AM

Ready to be scheduled:
Closed Session *(Cable Ordinance)*
MARC Train Service/ MDOT
Arts & Entertainment District
Potential Bond Referendum/Capital Financing
Parke Crescent Apartment Complex
Bernard Penney *(Memorial Donation in honor of Leonie Penney)*
Cemetery Plans
City Contracting Policy
BARC
Hotels
Board of Elections reports:
- Procedure for filling Council vacancies
- Proposal for voting by resident non-citizens *(waiting for CRAB Report)*
- Early Voting
- Discussion with Ethic Commission (Financial Disclosure Reports)

Economic Development Advisory Committee
Police Reform
Reparations Committee
ERB Reports: (#2020-01 Procedures for Employee Appeals and Grievances); (#2021-02 Collective Bargaining for Non-Managerial Employees) *(waiting for CRAB Report)*
Virtual Meetings Accessibility for Blind and Visually Impaired
Religious/Spiritual Organizations
Small Cells

For later scheduling:
Zoning Enforcement
Parkway Apartment Owners/GHI *(parking)*
Northway Fields Master Plan
City Manager Updates (Jan, Pre-budget; July & Sept/Oct)
Meeting with County on Transportation Plan
Department of Permitting, Inspections & Enforcement (DPIE)
Museum Plan
Term Limits legislation *(referral submitted to CRAB)*
Majority Leader Hoyer

Annual														
Advisory Group Chairs	3/16	2/17	7/18	7/19	6/20	6/21								
Franklin Park at Greenbelt Station Mgmt.	8/16	11/17	12/18	12/19	12/20	12/21								
Greenbelt East Advisory Coalition	3/16	7/17	3/19	6/20	04/22									
Greenbelt Homes, Inc.	6/16	7/17	7/18	7/19	10/20	7/21	12/21							
Greenbelt Station	8/19	12/19	8/20	8/21										
County Executive/ County Council	12/13	9/16	1/19	8/20	11/20									
Biennial														
Roosevelt Center Merchants	11/16	1/18	1/20	1/22										
Beltsville Ag. Research Center/	03/14	7/16	8/18											
NPS Greenbelt Park	7/15	1/18	1/20	1/22										
Beltway Plaza	9/14	3/17	9/20											
Greenbelt Community Garden Club	3/21	9/21												
Greenway Center	7/14	12/16	2/19	12/20										
Civic Associations	8/14	2/18	8/20											
NASA/GSFC	3/15	3/17	9/19	12/20	3/22									
PG Co. Economic Development Corp.	8/14	4/17	7/19	11/21										
School Board	2/16	5/17	10/18	3/19	9/20	9/21								
State Highway Administration	6/15	10/17	11/20											
Every Three Years														
Apartments	2/18	4/21												
Religious/Spiritual Organizations	3/13	6/15	6/19											
Greenbelt Watershed Groups	8/14	10/16	10/19											
Hotels														
University of Maryland	3/13	4/15												
Every Three Years or Major Issue														
Comcast	9/13	11/17	3/21											
Verizon	2/20													
PEPCO	9/14	1/17	2/22											
WSSC	12/12	9/16	2/22											
WGL	12/17													
Capital Office Park	12/12	1/16	9/19											
Other Business Parks:														
Maryland Trade Center														
Golden Triangle														
Hanover Parkway														
Belle Point														
Edmonston Road														

WMATA/PGDPW&T (Semi-Annual)	11/16	9/17	11/18	1/20	3/22									
Other/As Needed														
M-NCPPC/Planning Board (Major Issue)	6/06	7/14	10/19											
Business Coffee (Every Four Months)	2/21	6/21	10/21											
State's Attorney (4 years)	2/11	4/15	9/19											
Roosevelt Center Owner	9/15	8/20												

(Rev. April 18, 2022)