



CITY COUNCIL WORK SESSION AGENDA

Budget Work Session – Recreation Department / Recodification Project and Proposed City Code Update

This meeting will be held in-person and virtual.

**25 Crescent Road
Greenbelt, MD 20770**

OR

Virtual Participation

Zoom Webinar Attendees:

**Please submit your request in writing via email to questions@greenbeltmd.gov
<https://us02web.zoom.us/j/89829007679?pwd=jQBHmsVA5YqPwgVoYR6QthrlObfxiY.1>**

Dial-in: 301 715 8592

Webinar ID: 898 2900 7679

Passcode:602812

Wednesday, April 23, 2025

7:30 PM

I.. Budget Work Session Packet - Recreation / Recodification Project and Proposed City Code Update

1. Budget Work Session - Recreation

Suggested Action:

Agenda

- **Introductions**- 5 minutes (7:30 - 7:35 pm)
- **Council Discussion** - 40 minutes (7:35 - 8:15 pm) - [Proposed FY 2026 Budget](#)
 - Section 8 - Recreation Department (pages 204-239)
- **Questions and Answers** - 10 minutes (8:15 - 8:25 pm)
- **Other Items** - 5 minutes (8:25 - 8:30 pm)
 - Information Items

[Executive Summary-Recreation Dept FY26.pdf](#)
[End of 2024 Camp Season Report.pdf](#)
[Recreation Dept-Greenbelt West Programs.pdf](#)
[Community Center-Free Space Report.pdf](#)
[Community Center-Facility Rental Comparison.pdf](#)

2. Recodification Project and Proposed City Code Update

Suggested Action:

Agenda

- Introductions - 5 minutes (8:30 - 8:35 pm)
- Council Discussion - 45 minutes (8:35 - 9:20 pm)- Recodification Project and Proposed City Code Update:

[Greenbelt Word Proofs 03-30-2025 - Adobe cloud storage](#)

- Memorandum, B. Anderson, 04/18/2025
- Questions and Answers - 5 minutes (9:20 - 9:25 pm)
- Other Items - 5 minutes (9:25 - 9:30 pm)
 - Meeting and Stakeholder List
 - April 28th Regular Meeting Draft Agenda Discussion

[Memorandum, B. Anderson, 04/18/2025.pdf](#)
[meetings.pdf](#)
[Draft Agenda 04.28.25.pdf](#)

3. Special Meeting/Closed Session - Personnel Matters

[Closed Session Official Notice 250423.pdf](#)

City Council Work Session Agenda Item Report

Meeting Date: April 23, 2025

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Work Session Item

Agenda Section: Budget Work Session Packet - Recreation / Recodification Project and Proposed City Code Update

Subject:

Budget Work Session - Recreation

Suggested Action:

Agenda

- **Introductions**- 5 minutes (7:30 - 7:35 pm)
- **Council Discussion** - 40 minutes (7:35 - 8:15 pm) - [Proposed FY 2026 Budget](#)
 - Section 8 - Recreation Department (pages 204-239)
- **Questions and Answers** - 10 minutes (8:15 - 8:25 pm)
- **Other Items** - 5 minutes (8:25 - 8:30 pm)
 - Information Items

Attachments:

[Executive Summary-Recreation Dept FY26.pdf](#)

[End of 2024 Camp Season Report.pdf](#)

[Recreation Dept-Greenbelt West Programs.pdf](#)

[Community Center-Free Space Report.pdf](#)

[Community Center-Facility Rental Comparison.pdf](#)

CITY OF GREENBELT, MARYLAND 20770

25 Crescent Road, Greenbelt, MD 20770
www.greenbeltmd.gov/recreation | 301.397.2200



Greg Varda
Recreation Director

MEMORANDUM

TO: City Council
VIA: Josué Salmerón, City Manager
FROM: Greg Varda, Recreation Director
DATE: April 14, 2025
RE: Executive Summary-Recreation Department FY26 Budget Work Session

The Recreation Department's FY 2026 Proposed Budget encompasses nine sub budgets; Administration, Arts, Aquatic & Fitness Center, Museum, Therapeutic Recreation, Community Center, Recreation Centers, Recreation Programs and Special Events. Proposed total expenditures are \$8,465,000 with total revenues of \$1,941,500. It's important to know \$1,935,400 allocated for Parks is managed by Public Works. Total Recreation FTEs are proposed to decrease by .5 due to a six-month delay in hiring the vacant Aquatics Coordinator position.

FY26 proposed budget additions in relation to FY25

- 2% COLA for non-classified staff-**Proposed cost \$36,000**
 - o In FY2023, City Council approved a non-classified minimum wage of \$15/hour and a 2% COLA for non-classified staff in FY2024 and FY2025. These were important steps in acknowledging the value of part-time employees. Staff morale, retention, and our ability to attract new staff have improved thanks to these steps.
- Develop a special events team staffed by non-classified employees-**Proposed cost \$20,000**
 - o Tasks will typically involve setup, risk management, AV management/troubleshooting, post-event cleanup and most importantly, ensuring a smooth and successful community event. This team would be utilized for approximately 40 events throughout the year.

FY26 proposed budget cuts in relation to FY25

- Reduce Membership, Education and Training in all budgets-**reduction \$9,100**
- Administration Public Notices/Uniforms-**reduction \$8,000**
- Aquatics Hire Aquatics Coordinator after January 1, 2026-**reduction \$43,500**
- Arts Special Programs/Overtime-**reduction \$6000**

A NATIONAL HISTORIC LANDMARK

- Museum Special Programs/Miscellaneous- **reduction \$2,600**
- Recreation Centers Overtime/Departmental Equipment-**reduction \$5,500**

If funding became available, I would recommend restoring program accounts first, followed by education and training.

Capital/ARPA Projects Managed by Recreation Staff

- Outdoor Pool Water Filter Replacement-**ARPA Complete**
- Dance Studio Annex-**ARPA Complete**
- Springhill Recreation Center Outdoor Play Area-**ARPA Complete**
- Greenbelt Station Greenspace Improvements-**Capital partially complete**
- Buddy Attick Park Master Plan-**ARPA on City Council's Agenda for final approval**
- PGCMLS Story Walk-**ARPA Complete**
- Ball Field Improvements (Braden & Schrom Hills Park Multipurpose Field)-**ARPA Underway**
- Braden Athletic Complex Public Art- **ARPA Underway**
- Buddy Attick Park Pavilions-**ARPA waiting on start date**
- Museum Education Center 10-A-**Approved by GHI, fundraising continues.**

Challenges

- Part-time staff are often professionals in a particular field with extensive experience, training, and/or certifications. The city should explore another tier of non-classified employment that offers some level of benefits.
- The Recreation Department works with over 100 Recognition Groups and community organizations that request space within Recreation facilities. Coupling that with the Department's continual yearly increases in all areas of participation, makes available space very limited. While this is a positive sign of community-based citizen participation, it does put a burden on the amount of available time and space to all users, including recreation classes and paid rental opportunities.
- Projects that include improving athletic fields and a major rehab to the indoor pool deck at the GAFC will displace many youth athletic organizations; Little League Baseball, Babe Ruth Baseball, Boys and Girls Club (football & Soccer), Soccer Alliance and the Swim Team. Staff realizes the importance of youth participation in athletics as they help children develop physically, mentally, and socially. We will assist organizations in finding open space to utilize during the closures.

The Greenbelt Recreation Department is a resilient organization that serves our community with compassion and kindness. We strive to provide a good experience for anyone that participates in our activities. We continue to enhance the lives of those who live, work, and play in Greenbelt by providing quality facilities, events, recreational programs, and leisure activities. Our ambitions are high as the department works on a myriad of projects and initiatives to make Greenbelt, "the place to be".

Greenbelt Recreation Department

2024 End of Season Camp Report

BACKGROUND

Information in this report is based on the 2024 camp season and plans for the 2025 camp season.

CAMPS IN 2024

Greenbelt Recreation released the 2024 Camp Guide on January 12, 2024. Registration began on February 12, 2024 for residents and February 20, 2024 for non-residents. Kinder Camp offered its traditional half-day and full-day option. Creative Kids Camp (CKC), Camp Pine Tree (CPT), Camp YOGO, and Camp Encore offered a full-day program. Circus Camp, also a full day camp, made a return (sessions 3 and 5) along with beloved Greg May, as the instructor. Camps were offered for youth ages 3.5-17 years, including Kinder Camp, Camp Pine Tree, Creative Kids Camp, Circus Camp, Camp YOGO, and Camp Encore.

Summer Camp programs operated on the full camp day schedule of 8:45 am-3:30 pm and took advantage of the cooler morning temperatures and naturally shaded large outdoor spaces to facilitate camp outdoors, whenever possible. Years ago, our summers started with ideal temperatures and summer heat did not prove too bothersome until the fourth or fifth session. Now, summer temperatures are starting on the high end, so staff must strategically plan most outdoor activities in the morning to avoid the higher afternoon temperatures.

We welcomed many returning and new staff members during the 2024 camp season and implemented more inclusion training for general camp staff and inclusion staff. Many staff are Greenbelt residents and/or Eleanor Roosevelt High School graduates, and many staff grew up attending our camps. We have a long history of home-grown talent in Greenbelt camps.

In addition to our camp staff, every year we welcome a team of Interns to each of our camps. Many of our Interns are camp graduates, seeking a rewarding summer activity and hoping to become Camp Counselors once they graduate from high school. Our Interns participate in our camp orientation and training sessions, as they join the camp team every summer as volunteers. Interns are valuable members of the camp team. They receive job training, hands on supervision and guidance, and feedback on volunteer performance. Interns support the camp program in many ways, from completing activity set-up and clean-up, assisting with camper supervision, and contributing to our camp theme of unlimited positive energy.

PLANS FOR 2025

This summer we will again offer our full-day camp program and we are bringing back the 4-week camp structure for Camp Encore. Session one will feature A Midsummer Night's Dream. Session two will embrace The Odyssey. With the limited camp access to the pool due to the indoor pool renovations at Greenbelt Aquatic and Fitness Center, and the resulting loss of swim lessons, we will look for ways to enhance the camp experience by bringing in new activities, trips, and adventures. The camp day begins at 8:45 am and continues until 3:30 pm. Before Care is available from 7:30 am-8:45 am and After Care is available from 3:30 pm-6:00 pm for any family requiring full-day coverage. The 2025 camp season will begin on June 23 and continue through August 22.

We're excited for a fun-filled summer!

Year to Year Camp Fees Comparison Chart

	CAMPS 2016	CAMPS 2017	CAMPS 2018	CAMPS 2019	CAMPS 2020	CAMPS 2021	CAMPS 2022	CAMPS 2023	CAMPS 2024
2 Week Camps					Virtual Camp residents only	Virtual Camp Half day camp			
Creative Kids 8:45-3:30pm Res./Non Res.	\$299/\$359	\$307/\$365	\$322/\$370	\$322/\$370	\$75	\$198/\$228 Virtual \$78/\$90	½ Day: \$200/\$230 Full Day: \$332/\$381	\$372/\$428	\$372/\$428
Camp Pine Tree 8:45-3:30pm Res./Non Res.	\$288/\$346	\$291/\$346	\$306/\$352	\$306/\$352	\$75	\$148/\$170	\$312/\$359	\$350/\$403	\$350/\$403
Kinder Camp Full Day 8:45-3:30 Res./Non Res.	\$287/\$344	\$294/\$348	\$309/\$355	\$309/\$355	\$50		\$318/\$366	\$353/\$406	\$353/\$406
Half Day 8:45-12 Res./Non Res.	\$173/\$208	\$180/\$212	\$189/\$217	\$189/\$217		\$148/\$170	\$195/\$224	\$218/\$251	\$218/\$251
Camp Encore 8:45-3:30pm Res./Non Res.	\$569/\$683 4 Weeks	\$573/\$683 4 Weeks	\$602/\$691 4 Weeks	\$602/\$691 4 Weeks	\$298 3 Weeks	\$298/\$343 3 Weeks	\$332/\$381 2 Weeks	\$480/\$552 3 Weeks	\$480/\$552 3 Weeks
Youth on the Go 8:45-3:30pm Res./Non Res.	\$349/\$419	\$358/\$419	\$376/\$432	\$376/\$432	\$75	\$74/\$85 1 week	\$384/\$440	\$431/\$496	\$431/\$496
Circus Camp 8:45-3:30pm Res./Non Res.	\$371/\$437	\$376/\$443		\$322/\$370	\$75				\$372/\$428
1 Week Camps									
Soccer Source 360 8:45-3:30pm Res./Non Res.	\$240/\$276	\$135/\$165 Less Hours							
Camp Explorer 8:45-3:30pm Res./Non Res.	\$185/\$222								
Circus Camp X 8:45-3:30pm Res./Non Res.	\$201/\$238	\$206/\$245							
Spring Camp 8:45-3:30pm Res./Non Res.	\$184/\$221	\$194/\$232	\$25/\$35 Per day	\$204/\$235				\$227/\$262	\$227/\$262
Performance Camp 8:45-3:30pm Res./Non Res.		\$206/\$245	\$216/\$248	\$216/\$248					
Spring Circus 8:45-3:30pm Res./Non Res.	\$190/\$228	\$194/\$232							\$227/\$262
Before Care 7:00-9:00am One Fee	\$55	\$60	\$63	\$63			\$65	\$65	\$65
Extended AC 3:30 – 6:00pm One Fee	\$65	\$70	\$74	\$74			\$76	\$80	\$80

2024 SUMMER CAMPS- COMPARISON WITH LOCAL JURISDICTIONS

Traditionally we provide a comparison of Greenbelt summer camps with camps in other local jurisdictions. We compare our camps with programs offered by M-NCPPC (PGParks), City of Laurel, City of Hyattsville, City of Takoma Park, and City of Rockville.

City of Greenbelt- The department was able to bring back circus camp with renowned instructor Greg May. Our preschoolers are offered both a half-day and full-day option in Kinder Camp. Camp Pine Tree, Creative Kids Camp, Circus Camp, Camp YOGO, and Camp Encore all offered full-day camp programs. Before and After Care is available in all Greenbelt camps. Greenbelt camps begin a week earlier than other jurisdictions.

M-NCPPC: only offers a half-day option for pre-k participants. Most of their camp sessions start a week later than Greenbelt. Most of their teen camps do not start until July. Summer Playgrounds/Xtreme Teens program had 2 sites in Greenbelt (Schrom Hills and Greenbelt Elementary). Programs ran June 24 – August 2. Playground hours 9 am – 3 pm, Teen Center hours 11 am – 5 pm.

City of Laurel- Camp for ages 5/6-14. Weekly program that meets Tuesday, Wednesday, Thursday for youth entering Kindergarten. The program runs from 8:45 am-4:30 pm and after care only goes until 5:30 pm. They only offer one general day camp and one general teen camp.

City of Hyattsville- offers camp for ages Kindergarten – 5th grade only. General camp, no different options. They start a week later than Greenbelt. Camp day is 9 am-3 pm and after care goes only until 5:30 pm. All the camps are run out of one location.

City of Takoma Park- Camp starts a week later than Greenbelt. Serves ages 6-18. The camp day is 9am-4pm. No before or after care for their teen camp program (grades 6-12). They offer a Specialized Dance Camp (Youth) and Visual Arts Camp (Teens).

City of Rockville- Serves campers ages 5-16. Most camps maximum age is 12 or 13. Most camps start a week after Greenbelt. Rockville offers both half-day and full-day camps, with a few camps offering before and after care. Both specialized and general day camps are available, all offered at significantly higher fees than Greenbelt camps.

2025 Camp Fee Comparison with Local Jurisdictions-Initial Plans

Kinder Camp Comparison

Half Day					
City of Greenbelt	MNCPPC P.G. Parks	City of Laurel	City of Hyattsville	City of Takoma Park	City of Rockville
R: \$225, NR \$259	R: \$170, NR \$221	No Comparisons	No Comparisons	No Comparisons	No Comparisons
Full Day					
R: \$364, NR \$418	No Comparisons	No Comparisons	No Comparisons	No Comparisons	No Comparisons

Camp Pine Tree Comparison

City of Greenbelt	MNCPPC P.G. Parks	City of Laurel	City of Hyattsville	City of Takoma Park	City of Rockville
Camp Pine Tree	Explorers	Day Camp	Camp Hyattsville	Camp Takoma	Park Adventure
R: \$361, NR: \$415	R: \$255, NR: \$332	R: \$260, NR \$320	R: \$310, NR: \$410	R: \$300, NR: \$340	R: \$430, NR: \$458

Creative Kids Camp Comparison

City of Greenbelt	MNCPPC P.G. Parks	City of Laurel	City of Hyattsville	City of Takoma Park	City of Rockville
Creative Kids Camp	Musical Theater Camp			On Stage Camp	Adventure Theater
R: \$383, NR: \$420	R: \$365, NR: \$475	No Comparisons	No Comparisons	R: \$645, NR: \$675	R: \$650, NR: 690

Circus Camp Comparison

City of Greenbelt	MNCPPC P.G. Parks	City of Laurel	City of Hyattsville	City of Takoma Park	City of Rockville
Circus Camp					
R: \$383, NR \$440	No Comparisons	No Comparisons	No Comparisons	No Comparisons	No Comparisons

Camp YOGO Comparison

City of Greenbelt	MNCPPC P.G. Parks	City of Laurel	City of Hyattsville	City of Takoma Park	City of Rockville
Camp YOGO		Teen Camp		Just Teen Camp	Teens on the Go
R: \$444, NR: \$511	No Comparisons	R: \$260, NR: \$320	No Comparisons	R: \$300, NR: \$340	R: \$900, NR: \$970

Camp Encore Comparison

City of Greenbelt	MNCPPC P.G. Parks	City of Laurel	City of Hyattsville	City of Takoma Park	City of Rockville
Camp Encore					
R: \$687, NR: \$764	No Comparisons	No Comparisons	No Comparisons	No Comparisons	No Comparisons
R: \$723, NR: \$831	No Comparisons	No Comparisons	No Comparisons	No Comparisons	No Comparisons

Notes:

Greenbelt is the only jurisdiction to offer a full day preschool camp. Greenbelt's camp fees are all inclusive, so a direct comparison is difficult. Similar camps in other jurisdictions charge additional fees for field trips.

Creative Kids Camp & Camp Encore's fee is all inclusive. Most Performing Arts Camps charge an additional materials fee.

Greenbelt offers a variety of high quality day camps for ages 3 1/2 yrs-17yrs. While neighboring jurisdictions offer day camp programs, the quality of our camp programs aligns closest with the programs offered by the City of Rockville.

Greenbelt Recreation Department Recreation Programs in Greenbelt West

Springhill Lake Recreation Center

Recreation programs are offered year-round. During the Fall, Winter, and Spring most programs are scheduled from 1:30 pm until 9 pm. Afternoons are dedicated to youth programming and evenings are a mix of youth and adult programs.

Fall/Winter/Spring

Youth Programs

- The Lake Basketball Program
- Pre-K Bilingual Storytime
- After School Program
- Greenbelt Learn 2 Earn
- Artful Afternoon
- Open Gym Drop-in
- Fast-Break Basketball Clinic
- Greenbelt Sity Stars- Double Dutch
- Greenbelt Boys & Girls Club- Basketball & Cheerleading
- Seasonal Special Events- Halloween, North Pole Calling, Summer Kick-Off, July 4, Valentine's Day, End of Summer/Back to School

Adult Programs

- Open Gym Drop-in
- Seasonal Special Events- Halloween, Summer Kick-Off, Flu Clinic, Produce Distribution, Back to School Fair

We collaborate with the following partners to provide programs at the Springhill Lake Recreation Center: the Maryland National Park and Planning Commission (MNCPPC), Capital Area Food Bank, KRA Corporation, CARES/GAIL, RUAK, and Prince George's County Memorial Library – Greenbelt Branch. In addition to the programs provided by the recreation department, Springhill Lake Recreation Center Clubhouse serves as the meeting location for the CHEARS Earth Squad and Greenbelt CARES Tutoring and GED programs, along with occasional community activities.

Summer Programs

The summer programs for youth are designed to complement programs offered in Franklin Park by the Maryland National Capital Park & Planning Commission (MNCPPC). Over the years, both Springhill Lake Elementary School and Greenbelt Middle School have served as locations for Summer Playground and Xtreme Teen programs.

During the summer of 2024, no MNCPPC programs were offered in Franklin Park. Greenbelt Recreation provided a comprehensive summer drop-in program, weekdays from 12:00 pm until 6:00 pm, throughout the summer for a nominal fee. Participants enjoyed art projects, active games, special guests, sports, field trips, and lunch/snack daily. A weekly trip to the outdoor pool at the GAFC is a highlight all summer long. Through our partnership with Capital Area Food Bank, the program served a meal to program participants. Franklin Park families benefited from a full day of recreation programming, as well as daily lunch, for anyone interested in attending the program for youth provided by the City of Greenbelt.

During the summer, the recreation center is dedicated to youth programming from 12:00 pm until 6:00 pm. Adult/teen drop-in programs are available from 6:00 pm-9:00 pm. Springhill Lake Recreation Center is busy with recreation programs all summer long, from 9:00 am until 9:00 pm.

Greenbelt Station

Two additional shade structures, including dining tables, are scheduled for installation in Central Park of Greenbelt Station by the end of FY25. The new shade structures will be larger versions of the shade structures added in FY24. Two square tables (one with ADA access) will be added under each shade structure.

City staff is contracting with Mahan Rykiel to develop a concept plan for the Indian Creek open space.

Greenbelt Recreation staff continued support of Greenbelt Station Homeowners Association community events in FY25. Staff and resources have been provided free of charge.

Motiva

Greenbelt Recreation staff collaborated with the Department of Planning and Community Development and Greenbelt Metro Apartments LLC on a public art commission for the Motiva development entrance. The Washington Glass Studio (WGS) of Mount Rainier, Maryland created the artwork with community participation through three free workshops. The sculpture was installed in October of 2024. We are currently awaiting the production of a plaque and the scheduling of a dedication event by Motiva.

COMMUNITY CENTER FREE SPACE GROUPS FY24

(Note – this report replaces the Waived Room Usage Report from previous FY's)

Organization	Total Reservations	Total Hours	Total Fees Discounted
American Red Cross Blood Drive	5	44.00	\$1,810.00
Charlestowne Village HOA	1	2.00	\$60.00
CHEARS	7	12.50	\$295.00
Citizens to Conserve and Restore Indian Creek	1	2.00	\$80.00
Cub Scout Pack #202	10	20.00	\$800.00
Friends of The Greenbelt Theatre	3	7.00	\$210.00
Friends of The Greenbelt Museum	1	4.00	\$180.00
Girl Scout Troop #23023	12	24.00	\$720.00
Girl Scout Troop #23021	4	6.00	\$187.50
Girl Scout Troop #22085	13	19.50	\$577.50
Girl Scout Troop #23007	15	39.00	\$1,182.50
Golden Age Club	56	183.25	\$7,708.75
Greenbelt Alliance for Reproductive Freedom	1	3.00	\$105.00
Greenbelt Astronomy	12	30.50	\$915.00
Greenbelt Black History and Culture Committee	2	12.50	\$605.00
Greenbelt Business Alliance	2	5.50	\$205.00
Greenbelt Community Orchestra	50	154.50	\$4,815.00
Greenbelt Concert Band	78	205.50	\$11,107.50
Greenbelt Co-op	2	5.00	\$250.00
Greenbelt Farmers Market	3	6.00	\$170.00
Greenbelt Honk! Situation	27	57.00	\$1,995.00
Greenbelt Interfaith Leadership Association	22	59.50	\$1,800.00
Greenbelt Labor Day Festival	38	349.50	\$6,725.00
Greenbelt Pottery Group	16	20.50	\$412.50
Greenbelt Racial Equity Alliance	2	3.50	\$102.50
Greenbelt Unplugged	10	30.00	\$900.00
Greenbelt Volksmarchers	10	37.50	\$1,475.00
Greenbelt Writers Group	7	10.50	\$307.50
Greenbrook Estates	8	21.00	\$630.00
Greenwood Village HOA	6	12.00	\$480.00
Prince George's County Board of Elections	2	22.00	\$1,100.00
Prince George's Peace & Justice Coalition	12	30.00	\$912.50
Senior Citizen's Advisory Committee	11	18.50	\$615.00
GRAND TOTALS	449	1,457.25	\$ 49,438.75

Community Center Facility Rental Comparison

Gym

Facility	Operated by	Size/ Capacity	Hours	Prices	Set up included	Flooring	
Greenbelt Community Center	City of Greenbelt	5086 sq ft 340 cap	M-F 9am-9:30pm Sa 9am-9:30pm Su 9am-7pm	Resident \$55/hour Non-Resident \$65/hour	N/A	Hardwood	
Laurel Armory Anderson & Murphy Community Center 301-725-5300	City of Laurel	5760 sq ft 650 cap	M-F 9am-9pm Sa 9am-5pm Su 10am-4pm	Resident \$70/hour Non-Resident \$80/hour	No	Hardwood	
Bowie Gymnasium 301-809-2388	City of Bowie	8700 sq ft	M-F 9am-10pm Sat-Sun. 11am-6:30pm	Resident Non-Profit Athl. Organizations \$25/hour Non-Resident Non-Profit Athl. Organ. \$60/hour Resident Athletic Special Event \$150/hour Non-Resident Athletic Special Event \$200/hour	N/A	Hardwood	
Twinbrook Community Center 240-314-8830	City of Rockville	6594 sq ft	M-F 6am-9:30pm Sa 8:30am-9:30pm Sun 10am -6pm	Resident \$90 Non-Resident \$105	No	Wood	
Pip Moyer Recreation Center 410-263-7958	City of Annapolis	4700 sq ft	M-F 6am-8pm Sa-Su 6am-8pm	Resident \$70 Non-Resident \$90	No	Rubber	Must be a member to rent
Good Luck Community Center 301-552-1093	MNCPPC	5200 sq ft 299 cap	Mon. 12:30-5:30pm Tues-Th 9am-6pm Fri 9am-5:30pm Sat.9am5pm Sun.1:30pm-3:30pm	Resident \$70/hour Non-Resident \$91/hour	No	Wood	

Community Center Facility Rental Comparison

Multipurpose Room

Facility	Operated by	Size/ Capacity	Hours	Prices	Set up included	Flooring	
Greenbelt Community Center	City of Greenbelt	1407 sq ft 75 cap	M-F 9am-9:30pm Sa 9am-9:30pm Sun 9am-7pm	Resident \$50/hour Non-Resident \$60/hour	No	Marmoleum	Refrigerator Microwave Sink
Robert J. DiPietro Community Center 301-497-0300	City of Laurel	2200 sq ft 100 cap	M-F 9am-9pm Sat 9am-5pm Sun Closed	Resident \$375/5 hours Non-Resident \$550/5 hours	No	Carpet & Wood	Refrigerator Stove
Rockville Senior Center 240-314-8800	City of Rockville (Dining Room)	1400 sq ft 95 cap	M-F 8:30am-5pm Sat 9am-3pm Sun. Closed	Weeknight-Weekend Resident \$85/hour-\$130/hour Non-Resident \$115/hour-\$190/hour	Yes	Tile	
Casey Community Center 301-258-6366	City of Gaithersburg (Casey)	2040 sq ft 135 cap	M-F 9am-5pm Sat/Su 9am-4pm	Individual Resident - NR \$90/hour - \$135/hour Non-Profit Resident – NR \$47/hour - \$70/hour Business Resident – NR \$110/hour - \$165/hour Fr-Sat 5 hour minimum \$250 security deposit for all rentals	No	Tile	

Community Center Facility Rental Comparison

Theatre Rehearsal

Facility	Operated by	Size/ Capacity	Hours	Prices	Set up included	Flooring	
Greenbelt Community Center	City of Greenbelt	1100 sq ft 35 cap	M-F 9am-9:30pm Sa 9am-9:30pm Su 9am-7pm	Resident \$45/hour Non-Resident \$55/hour	No	Tile	
Twinbrook Community Center 240-314-8830	City of Rockville (Full MPR)	1144 sq ft 40 cap	M-F 6am-9:30pm Sa 8:30am-9:30pm Sun 10am to 6pm	Comm. Organization \$50/hour Resident \$60/hour Non-Resident \$70/hour	No	Hardwood & Tile	Mirrors Sink Refrigerator Microwave
Rockville Senior Center 240-314-8800	City of Rockville (Azalea)	1025 sq ft 30 cap	M-F 8:30am-5pm Sat 9am-3pm Sun. Closed	Weeknight-Weekend Resident \$55/hour-\$85/hour Non-Resident \$80/hour-\$115/hour	Yes	Carpet	
Pip Moyer Recreation Center 410-263-7958	City of Annapolis	900 sq ft	M-F 6am-8pm Sa- Sun 6am-8pm	Resident \$50/hour Non-Resident \$75/hour	No	Marmoleum	Must be a member to rent

Community Center Facility Rental Comparison

Gallery, Community Meeting Room, Senior Classroom

Facility	Operated by	Size/ Capacity	Hours	Prices	Set up included	Flooring	
Greenbelt Community Center	City of Greenbelt	754 sq ft 35 cap	M-F 9am-9:30pm Sa 9am-9:30pm Su 9am-7pm	Resident \$35/hour Non-Resident \$45/hour	No	Tile	
Robert J. DiPietro Community Center 301-497-0300	City of Laurel (pre-school room)	800 sq ft 35 cap	M-F 9am-9pm Sa 9am-5pm Su Closed	Resident \$125/5 hours Non-Resident \$160/5 hours	No	Carpet	
Rockville Senior Center 240-314-8800	City of Rockville (Arts & Craft)	750 sq ft 30 cap	M-F 8:30am-5pm Sat 9am-3pm Sun. Closed	Weeknight-Weekend Resident \$55/hour-\$85/hour Non-Resident \$80/hour-\$115/hour	Yes	Tile & Carpet	Refrigerator Piano
Twinbrook Community Center 240-314-8830	City of Rockville (half MPR)	572 sq ft 25 cap	M-F 6am-9:30pm Sa 8:30am-9:30pm Sun 10am – 6pm	Comm. Organization \$45/hour Resident \$50/hour Non-Resident \$60/hour	Yes	Hardwood & Tile	Mirrors Sink Refrigerator Microwave
Casey Community Center 301-258-6366	City of Gaithersburg (Gaither, Peachtree)	555 sq ft 40 cap	M-F 9am-5pm Sat/Su 9am-4pm	Individual Resident - NR \$47/hour - \$70/hour Non-Profit Resident – NR \$37/hour - \$55/hour Business Resident – NR \$80/hour - \$120/hour Fr-Sat 5 hour minimum \$250 security deposit for all rentals	No	Carpet & Tile	
Good Luck Community Center 301-552-1093	MNCPPC	672 sq ft 40 cap	Mon. 12:30-5:30pm Tues-Th 9am-6pm Fri 9am-5:30pm Sat.9am5pm Sun 1:30	Resident \$90/hour Non-Resident \$117/hour	No	Tile	

Community Center Facility Rental Comparison

Dance Studio

Facility	Operated by	Size/ Capacity	Hours	Prices	Set up included	Flooring	
Greenbelt Community Center	City of Greenbelt	1100 sq ft 130 cap	M-F 9am-9:30pm Sa 9am-9:30pm Su 9am-7pm	Resident \$45/hour Non-Resident \$55/hour	No	Hardwood	Mirrors
Laurel Armory - Anderson & Murphy Community Center 301-497-0300	City of Laurel	300 sq ft 20 cap	M-F 9am-9pm Sat 9am-5pm Sun. 10am-4pm	Resident \$150/3 hours Non-Resident \$170/3 hours	No	Hardwood	

Community Center Facility Rental Comparison

Kitchen

Facility	Operated by	Size/ Capacity	Hours	Prices	Set up included	Flooring	
Greenbelt Community Center	City of Greenbelt	400 sq ft 5 cap	M-F 9am-9:30pm Sa 9am-9:30pm Su 9am-7pm	Resident \$60/hour Non-Resident \$75/hour	N/A	Concrete	Convtn Oven Oven Refrigerator PGC Food Service License required
Rockville Senior Center 240-314-8800	City of Rockville	Not Available	M-F 8:30am-5pm Sat 9am-3pm Sun. Closed	Can be rented with other room \$80-\$100 per event	N/A		Ice Oven Cooking not permitted Re-heating only
Casey Community Center 301-258-6366	City of Gaithersburg	Not Available	M-F 9am-5pm Sat/Su 9am-4pm	Included in rental with Casey room	N/A	Tile	

updated 03/2025

City Council Work Session Agenda Item Report

Meeting Date: April 23, 2025

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Work Session Item

Agenda Section: Budget Work Session Packet - Recreation / Recodification Project and Proposed City Code Update

Subject:

Recodification Project and Proposed City Code Update

Suggested Action:

Agenda

- Introductions - 5 minutes (8:30 - 8:35 pm)
- Council Discussion - 45 minutes (8:35 - 9:20 pm)- Recodification Project and Proposed City Code Update:

[Greenbelt Word Proofs 03-30-2025 - Adobe cloud storage](#)

- Memorandum, B. Anderson, 04/18/2025
- Questions and Answers - 5 minutes (9:20 - 9:25 pm)
- Other Items - 5 minutes (9:25 - 9:30 pm)
 - Meeting and Stakeholder List
 - April 28th Regular Meeting Draft Agenda Discussion

Attachments:

[Memorandum, B. Anderson, 04/18/2025.pdf](#)

[meetings.pdf](#)

[Draft Agenda 04.28.25.pdf](#)



MEMORANDUM

TO: City Council

FROM: Bonita Anderson, City Clerk

DATE: April 18, 2025

SUBJECT: Municode Codification Project

In the summer of 2024, the City of Greenbelt reengaged its agreement with Municode to finalize an updated version of the City Code. The updated City Code incorporates all legislative actions adopted by the City Council through **May 22, 2023**, resulting in a comprehensive and legally binding document upon adoption. This codification serves several important legal and administrative functions, including:

- Ensuring continuity and accuracy of municipal law,
- Maintaining compliance with the terms of the codification agreement,
- Establishing an official and enforceable record of ordinances, and
- Creating a mechanism for ongoing updates through future supplements (e.g., Supplement No. 1), thereby preserving the Code's relevance and currency.

The following outlines the specific scope of work under this engagement with Municode:

1. Final Proofs Submission

- Attached to this memorandum are the final proofs of the revised City Code, currently under review by the staff, city solicitor, and council members.
- These documents include all applicable legislation enacted through **May 22, 2023**, as required under the agreement.

2. Supplement No. 1

- All legislation adopted **after May 22, 2023** will be reserved for inclusion in **Supplement No. 1**, as outlined in the contract.
- If it is deemed necessary to include this additional legislation in the current edition, it may be done at an additional charge.

3. Formatting and Production Process

- Upon final approval, Municode will process the City Code through its publishing software.
- This will apply all formatting specifications (e.g., font style, font size, layout, margins).
- The final page count may differ from the current Word document version due to formatting adjustments.

4. Proof Review and Return Timeline

- Under the contract terms, the City must return the final proofs within 45 days, by May 13, 2025.
- Municode will incorporate all requested changes, conduct a thorough quality control review, and initiate final production.
- Final production includes:
 - Preparation of tables and an index,
 - Printing and shipment of the finalized City Codes.
- Following receipt of the final printed Codes, the City Council will adopt the updated Code as the official legal record.



City Council Meetings & Work Sessions April – May – June

Regular Meeting / 1 st Public Hearing (Proposed FY 2026 Budget) / Public Hearing on Charter Amendment Resolution – Council Compensation (2 nd Reading/Adoption)	Mon.	04/28	7:30 pm
Budget Work Session – Public Safety	Wed.	04/30	7:30 pm
Four Cities Meeting (City of Greenbelt)	Thurs.	05/01	7:00 pm
Work Session – Economic Development Retention & Expansion	Mon.	05/05	7:30 pm
Budget Work Session – Green Ridge House	Wed.	05/07	7:30 pm
Special Meeting/Closed Session – Personnel & Legal Matters	Wed.	05/07	Immediately following BWS
Regular Meeting / 2 nd Public Hearing	Mon.	05/12	7:30 pm
Budget Work Session – Recognition Groups (Group 1)	Wed.	05/14	7:30 pm
Budget Work Session – Recognition Groups (Group 2)	Mon.	05/19	7:00 pm
ACE Student Awards	Wed.	05/21	7:30 pm
No Meeting – Memorial Day	Mon.	05/26	
Regular Meeting	Tues.	05/27	7:30 pm
Budget Work Session – Final Budget Review	Wed.	05/28	7:30 pm
Regular Meeting – Budget Adoption	Mon.	06/02	7:30 pm
Work Session – Advisory Board Chairs (stakeholder)	Wed.	06/04	7:30 pm
Work Session – TBD	Mon.	06/09	7:30 pm
Work Session – TBD	Wed.	06/11	7:30 pm
Regular Meeting	Mon.	06/16	7:30 pm
Work Session – TBD	Wed.	06/18	7:30 pm
MML Annual Conference (Ocean City)	Sun. – Wed.	06/22 – 06/25	
No Meeting – MML Conference	Mon.	06/23	
No Meeting – MML Conference	Wed.	06/25	
Work Session – TBD	Mon.	06/30	7:30 pm

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use Video Relay Services (VRS) at 711 or e-mail banderson@greenbeltmd.gov to reach the City Clerk. Unless otherwise noted, meetings will be held in the Council Chambers in the Municipal Building (MB) at 25 Crescent Road and virtually by Zoom. Zoom meeting information for public participation is posted on the City's website at www.greenbeltmd.gov on the meeting calendar.

Bonita Anderson, City Clerk

Ready to be scheduled:

Armory Plan Presentation
City Code Review
Large Unfunded Capital Needs
Greenbelt Road Corridor
Townhall Meeting: Virtual Meetings
 Accessibility for Blind and Visually
 Impaired
County Executive Liaison
Meeting with County on Transportation Plan

For later scheduling:

Arts & Entertainment District
Bernard Penney (*Memorial Donation in
honor of Leonie Penney*)
Cemetery Plans
City Manager Updates (Jan, Pre-budget;
July & Sept/Oct)
EV Chargers Five-Year Plan
Fleet Vehicles Ten-Year Plan
GHI/Prince George's County (Stormwater
issues)
MARC Train Service/ MDOT
Museum Plan
Northway Fields Master Plan
Parkway Apartment Owners/GHI (*parking*)
Potential Bond Referendum/Capital
Financing
Zoning Enforcement

10/4/2024 8:23 AM



CITY COUNCIL AGENDA

**Municipal Building
Monday, April 28, 2025
7:30 PM**

I. ORGANIZATION

1. Call to Order

2. Roll Call

3. Meditation and Pledge

Suggested Action:

Reading of the Greenbelt Community Pledge : The strength of Greenbelt is diverse people living together in a spirit of cooperation. We celebrate all people by sharing together all are enriched. We strive to be respectful, welcoming community that is open accessible, safe and fair.

4. Petitions and Requests

5. Consent Agenda

Suggested Action:

Consent Agenda - Approval of Staff Recommendations (Items on the Consent Agenda [marked by *] will be approved as recommended by Council and staff, subject to removal from the Consent Agenda by Council.)

6. Approval of Agenda and Additions

II. COMMUNICATIONS

7. Presentations

7a. 2025 Legislative Session Wrap-Up: Briefing with State Legislators

- 7b. Public Hearing - FY2026 Proposed Budget
- 7c. Public Hearing - Charter Amendment Resolution to Amend Section 3, "Creation; Qualifications; Compensation" of the City Charter to Raise the Compensation of the City Council
- 7d. Results of 2023 Community Questionnaire
- *8. Minutes
- 9. Administrative Reports
- *10. Committee Reports

III. LEGISLATION

- 11. Charter Amendment Resolution of the Council of the City of Greenbelt to Amend Section 4 "Creation; Qualifications; Compensation" of the City Charter to Raise the Compensation of the Council
- 2nd Reading and Adoption
- 12. An Ordinance to Revise Chapter 14 "Planning and Development" of the Greenbelt City Code for the Purpose of Revising Sediment and Erosion Control Regulations as Mandated by The State of Maryland.

IV. OTHER BUSINESS

- 13. Approval of the Buddy Attick Master Plan
- 14. Discussion to Formalize Reappointment Process
- 15. Proposal for Use of Space at the Armory Site for Composting
- 16. 2025 Legislative Wrap-Up: Briefing with Carrington & Associates
- 17. Discussion on Legislative Priorities and Actions
- 18. Council Activities
- 19. Council Reports
- *20. Meetings
- *21. Stakeholder List
- *22. Appointment to Advisory Board/Committee

City Council Work Session Agenda Item Report

Meeting Date: April 23, 2025

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Special Meeting Item

Agenda Section: Budget Work Session Packet - Recreation / Recodification Project and Proposed City Code Update

Subject:

Special Meeting/Closed Session - Personnel Matters

Suggested Action:

Attachments:

[Closed Session Official Notice 250423.pdf](#)



OFFICIAL NOTICE

By Section 3-305(b)(1) of the General Provisions Article of the *Annotated Code of the Public General Laws of Maryland*, a closed session of the Greenbelt City Council will be held on Wednesday, April 23, 2025, immediately following the Council Budget Work Session – Recreation and Recodification Project and Proposed City Code Update, in the Council Chambers of the Municipal Building, 1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals.

The purpose of this meeting is 1) to address personnel matters over which this public body has jurisdiction.

** The public may attend the Special Council Meeting of the City Council immediately before the closed session and observe the vote of the Council to move into the closed session on Wednesday, April 23, 2025.*

Bonita Anderson
City Clerk