CITY COUNCIL AGENDA
Municipal Building

This meeting will be held in-person and virtual.

25 Crescent Road
Greenbelt, MD 20770

OR

Virtual Participation
Zoom Webinar Attendees:
During "Petitions and Requests," please submit your request in writing via email to questions@greenbeltmd.gov
https://us02web.zoom.us/j/87821711676?pwd=BcRfap63tO087eRxRaGwANplv5E7Ra.1
Dial-in: 301 715 8592
Webinar ID: 878 2171 1676
Passcode: 082553

Monday, April 14, 2025
7:30 PM

I. ORGANIZATION - 15 minutes (7:30 - 7:45 p.m.)

1. Call to Order

2. Roll Call

3. Meditation and Pledge
Suggested Action:
Reading of the Greenbelt Community Pledge: The strength of Greenbelt is diverse people living together in a spirit of cooperation. We celebrate all people by sharing together all are enriched. We strive to be respectful, welcoming community

that is open accessible, safe and fair.

4. Petitions and Requests

5. Consent Agenda
Suggested Action:
Consent Agenda - Approval of Staff Recommendations (Items on the Consent Agenda [marked by *] will be approved as recommended by Council and staff, subject to removal from the Consent Agenda by Council.)

6. Approval of Agenda and Additions

II. COMMUNICATIONS - 30 minutes (7:45 - 8:15 p.m.)

7. Presentations

7a. Telecommunications Week Proclamation
Suggested Action:
Since 1991, the second week of April has been designated as National Public Safety Telecommunications Week to recognize the importance of the role of communication personnel in police and safety departments. Chief Bowers will be present to receive the proclamation on behalf of the Communication Unit.
Proclamation Telecommunications Week 2025.pdf

7b. Earth Day Proclamation
Suggested Action:
Mayor Jordan will present a proclamation proclaiming the 55th Anniversary of Earth Day, and the theme for Earth Day 2025 is "Our Power, Our Planet."
EarthDayProc2025.pdf
Earth Day 2025 Agenda Council.pdf
Earth Day Flyer 2025.pdf

7c. Autism Awareness & Acceptance Month Proclamation
Suggested Action:
Mayor Jordan will present a proclamation declaring April as Autism Awareness & Acceptance Month; the theme for 2025 is "Celebrate Differences." Anne Oudemans, Assistant Director of Recreation Programs, will be present to accept the proclamation.
Autism Awareness Acceptance Month.pdf

7d. Animal Control Appreciation Week - April 13th - 19th
Suggested Action:
Mayor Jordan will present a proclamation declaring the week of April 13th - 19th as Animal Control Appreciation Week.

Proclamation Animal Control -2025.pdf

*8. Minutes

Suggested Action:

* Regular Meeting, August 12, 2024
* Regular Meeting, September 9, 2024
* Regular Meeting, September 23, 2024
* Regular Meeting, November 18, 2024

RM240812.pdf
RM240909.pdf
RM240923.pdf
RM241118.pdf

9. Administrative Reports

Suggested Action:

Reference: This link will display the weekly report for the City Manager and City Departments

https://www.greenbeltmd.gov/government/city-administration/city-manager-s-office/weekly-reports/-folder-1586#docan2352_4054_3510

*10. Committee Reports

*10a. Advisory Committee on Education (ACE) Report #25-1 - Grant Interim Report to Council 2025

Suggested Action:

It is recommended that the City Council accept this report.

Grant Interim Report to Council 2025.pdf

III. LEGISLATION - 45 minutes (8:15 - 9:00 p.m.)

11. An Ordinance to Amend Chapter 16 of the City of Greenbelt Code to Codify General Orders 675
- 2nd Reading and Adoption

Suggested Action:

At the request of Council, this ordinance formally codifies the City of Greenbelt's existing policy concerning the role of municipal employees, including the Police Department, in enforcing federal civil immigration laws. The ordinance amends Chapter 16 of the City Code by adding Sections 16-5 through 16-9 and revising the chapter title to reflect the inclusion of public safety policies.

Ms. Pompi introduced this ordinance for first reading at the March 24th Regular Council meeting. The ordinance is presented for Council's consideration for second

reading and adoption
Ordinance - Limitations on Authority to Enforce Federal Civil Violations.pdf

12. An Ordinance to Amend the City of Greenbelt Code to Authorize the Operation of Sign Monitoring Systems in School Zones, Establish Associated Fines and Fees, and Provide for the Enforcement of Violations
-2nd Reading and Adoption

Suggested Action:
Reference:
Stop Sign Ordinance V Final
Stop Sign Memo Chief Bowers

This ordinance amends Chapter 11 of the City Code to establish and authorize the operation of stop sign monitoring systems within designated school zones in the City of Greenbelt, pursuant to Maryland HB 364 (2024), which permits such systems in Prince George's County. The ordinance also sets forth the requirements for signage, public notice, civil enforcement procedures, and penalties.

Ms. Pope introduced this ordinance for first reading at the March 24th Regular Meeting. The ordinance is presented for Council's consideration for second reading and adoption
Stop Sign Ordinance.pdf
Stop Sign Memo Chief Bowers.pdf

13. A Resolution to Establish School Zone on Municipal Roads in the City to Implement and Automated Stop Sign Enforcement Program Within the Established School Zones
- 2nd Reading and Adoption

Suggested Action:
Reference:

Per Council's request, this resolution establishes official school zones on municipal roads within a one-half (½) mile radius of five public schools in the City of Greenbelt. The designation of these school zones is a required step under Maryland law in order to implement the City's Automated Stop Sign Enforcement Program. Pursuant to § 21-803.1 of the Transportation Article of the Annotated Code of Maryland, automated stop sign monitoring systems may only operate within formally designated school zones. This resolution ensures compliance with that requirement and supports the City's broader effort to enhance traffic safety in areas frequently used by students, families, and pedestrians. The resolution identifies the specific schools and authorizes the installation of appropriate signage, consistent with state regulations, to mark the designated zones.

Ms. Pompi introduced this Resolution for first reading at the March 24, 2025, Regular meeting. The resolution is presented for Council's consideration for second reading and adoption

A Resolution to Establish School Zone in the City on Municipal Roads within those School Zones.pdf

14. A Resolution to Amend Resolution No. 2113 to Modify the Number of Residents Representing Each Area of the City for the Charter Review Task Force
- 1st Reading, Suspension of the Rules
- 2nd Reading, Adoption

Suggested Action:
Reference:

Resolution
Resolution 2113

During the application period for the Charter Review Task Force, the City widely promoted the opportunity to encourage applicants who meet the demographic criteria outlined in the original resolution. However, no applications have been received from residents of Greenbelt West.

To ensure that the task force can proceed in a timely manner, it is recommended that the resolution be amended to allow the appointment of all individuals who have expressed interest in serving, regardless of their geographic location.

If the Council approves the amended resolution, the proposed appointments to the Charter Review Task Force will be presented for consideration later in this agenda.

This resolution is presented for Council's consideration to be introduced for a first reading, the rules be suspended, and the resolution be adopted at this meeting in order to appoint members to the task force.

Resolution.pdf
Res2113.pdf

IV. OTHER BUSINESS - 90 minutes (9:00 - 10:30 p.m.)

15. Authorizing the City Manager to Execute Contracts for the Versaterm Contract Renewal

Suggested Action:

Reference: Memorandum - M. Apgar - 03.31.25
Versaterm - Blue Team NexGen Invoice
Versaterm - Public Portal Cloud Invoice

The Council packet includes two renewal invoices from Versaterm for the Public Portal cloud host and the Blue Team NextGen cloud-hosted annual maintenance, including providing all software upgrades, associated materials, and technical support via phone and email.

Staff recommends that the City Council authorize the City Manager to execute the contract renewal for $10,833.27.

Memorandum - M. Apgar - 03.31.25.pdf
Versaterm Invoice - Public Portal.pdf
Versaterm Invoice - Blue Team NextGen.pdf

16. Proposal for Use of Space at the Armory Site for Composting

Suggested Action:

Refence: Compost Crew - Greenbelt Armory Usage Proposal - Feb 2025

Food scraps from the City's curbside composting program are currently processed at Trinity Assembly of God (Trinity Church) as part of a local circular food waste system. The Compost Outpost® at Trinity Church serves about 440 homes but is limited by space.

To expand capacity to 660 homes and lower per-home costs, it is proposed to use additional space at the Armory site (Southway and Greenbelt Roads) to store the cure pile and conduct compost sifting twice a year. This would increase capacity with minimal changes to the existing Compost Outpost operations.

Compost Crew - Greenbelt Armory Usage Proposal - Feb 2025 (003).pdf

17. City Employees Retirement Plan Manager

Suggested Action:

Reference: Benchmarking Report -City of Greenbelt 457(b) and 401(a)
Memorandum - D. Martinez - 04.11.2025

Included in Council packet is the Benchmarking Report -City of Greenbelt 457(b) and 401(a) for Council's consideration.

Memorandum - D. Martinez - 04.11.2025..pdf
Benchmarking Report -City of Greenbelt 457(b) and 401(a) Truncated (4.11.2025) FINAL (003).pdf

18. Discussion on Legislative Priorities and Actions
Suggested Action:
Reference: Memorandum - T. Hruby - 04.11.2025

Ms. Pompi requested this item to be added to the agenda.

Looking ahead, there are several legislative initiatives that Council will need to schedule and prioritize. These include:

1. Resolution to increase Solid Waste Rates.
2. Adoption of new Recycling regulations for the City.
3. Updates to the City's Zoning Code per state requirements.
4. Adoption of a new City Code following the Council-authorized recodification initiative.
5. Development and adoption of Rent Stabilization regulations.
6. Placement of advisory questions on the ballot for the upcoming election.
7. Council referrals to the Board of Elections regarding ranked-choice voting.
8. Council referrals to the Board of Elections regarding district or ward representation on Council.

Council is asked to discuss these priorities and formally vote to allocate staff time and resources to advance these initiatives.
Memo mtg with County.final.th.4.11.25.pdf

19. Appointment of Members to the Charter Review Taskforce
Suggested Action:

The City Council has conducted interviews with applicants from both the community and the business sector who expressed interest in serving on the Charter Review Taskforce. This taskforce will play an important role in reviewing and providing recommendations on potential updates to the City Charter.

Tonight, the Council will formally appoint **15 members** to the Taskforce, representing the Greenbelt community, as follows:

- **Greenbelt Residents** – 6 members
- **Greenbelt Business Representatives*** – 4 members
- **City Staff** (Administration, Planning, Diversity, Equity & Inclusion) – 3 members
- **City Councilmembers** – 2 members

**For the Greenbelt business representation, all business members of the Task Force* *must also be Greenbelt residents. Further, at least one of the business members must also represent a Greenbelt co-op.*

20. Council Activities

21. Council Reports

*22. Authorization to Approve the Sale of Surplus Police Radios

Suggested Action:

Reference: Memorandum - R. Bowers - 04.12.2025

Radiowell Greenbelt Rev2

In Fiscal Year 2025, the Greenbelt Police Department utilized American Rescue Plan Act (ARPA) funds to acquire upgraded portable police radios. As a result, the department now holds sixty (60) older-model radios that are no longer in operational use and incompatible with current or future communication systems due to their age and obsolescence.

In accordance with City Code Article 5, Section 2-131, the Police Department solicited bids from vendors specializing in used radio equipment. Three (3) bids were received and evaluated. Radiowell submitted the most competitive offer, proposing to purchase the surplus radios for $25,500.

Staff recommends the City Council authorize the City Manager to enter into a contract for the disposal and sale of the surplus police radios to Radiowell for the amount of $25,500.

Memorandum - R. Bowers - 04.11.2025.pdf
Radiowell Greenbelt Rev2.pdf

*23. Authorization to Approve the Sale of Tow Truck

Suggested Action:

Reference: Memorandum - K. Carpenter-Driscoll - 04.11.2025

Included in the Council's packet is a detail memorandum outlining the disposal of the flat bed tow truck.

Per City Code Section 2-131, when vehicles or equipment are deemed “surplus” and are no longer required for use by the City, staff are authorized to dispose of that equipment through a competitive auction sale. If an asset is valued in excess of five thousand dollars ($5,000.00), the sale must be approved by the City Council.

Staff recommends Council approve the sale of unit 112 via competitive auction.

Memorandum - K. Carpenter-Driscoll - 04.11.2025.pdf

*24. Meetings
meetings.pdf

*25. Stakeholder List
Stakeholder Schedule.pdf

*26. Reappointment to Advisory Board/Committee
Suggested Action:
Reference: Reappointment Survey

Mary Sciannella has expressed her willingness to continue serving on the Employee Relations Board (ERB).

Thomas Doggett has expressed his willingness to continue serving on the Forest Preserve Advisory Board (FPAB).

Patrick Carroll has expressed his willingness to continue serving on the Youth Advisory Committee (YAC).

Lisa Behuncik has expressed her willingness to continue serving on the Employee Relations Board (ERB).

Marc Siegel has expressed his willingness to continue serving on the Park and Recreation Advisory Board (PRAB).

Approval of this item on the consent agenda will confirm the Council's intent to reappoint them to a new term.

*27. Resignation from Advisory Board/Committee
Suggested Action:
Reference: Reappointment Survey

Owen Kelley has submitted his resignation from the Forest Preserve Advisory Board (FPAB).

Approval of this item on the consent agenda will indicate the Council's intent to accept his resignation with regret.

*28. Award of Purchase - Water Storage Tank Replacement - Community Center

Suggested Action:

Reference: Memorandum - B. Kim - 04.04.25

Densel/Contractor Proposal

Picture of Existing Water Storage Tank

Included in the Council packet is a memorandum detailing the state of failure of the water storage tank located in the mechanical room at the Community Center. Staff recommended that the City Council authorize the City Manager to approve the purchase of the replacement tank from Densel Company for the amount of $16,748.00.

25.04.04_Council_Memo_CC_Water_Storage_Tank.pdf

25.03.18_Densel_Proposal_WST_Replacement.pdf

Water_Storage_Tant_Pic.pdf

City Council Agenda Item Report

Meeting Date: April 14, 2025
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: Proclamation
Agenda Section: COMMUNICATIONS - 30 minutes (7:45 - 8:15 p.m.)

Subject:
Telecommunications Week Proclamation

Suggested Action:
Since 1991, the second week of April has been designated as National Public Safety Telecommunications Week to recognize the importance of the role of communication personnel in police and safety departments. Chief Bowers will be present to receive the proclamation on behalf of the Communication Unit.

Attachments:
Proclamation Telecommunications Week 2025.pdf

P R O C L A M A T I O N

WHEREAS, *in 1994 the Congress and the President of the United States established the second week of April as* ***NATIONAL PUBLIC-SAFETY TELECOMMUNICATORS WEEK*** *to recognize the importance of the role of communication personnel in police and safety departments.; and*

WHEREAS, *these "unseen first responders" are invaluable in emergency situations and deserve special recognition for providing outstanding service to the officers in the Department and the citizens in the community; and*

WHEREAS, *the officers of the Greenbelt Police Department must rely on the Communications Specialists to provide timely and proper information and to give immediate and appropriate responses to the citizens in the community; and*

WHEREAS, *the Communications Specialists in the Police Department's communications unit must be ever alert and reliable to provide accurate information and dependable, efficient, and speedy support to the officers of the Department, as well as a calm presence in emergency situations and sensitive manner to the needs of citizens in distress; and*

WHEREAS, *the officers of the Greenbelt Police Department and the City Council would like to express our appreciation to* ***Communications Supervisor ALICIA WILLIAMS, and to Communications Specialists JESSICA HOULE, SARAH GIGNAC, EMILY SALAZAR, DAYANRIA HOUGH, AND FLEX VARGISH*** *for their invaluable service.*

THEREFORE, BE IT RESOLVED *that I, Emmett V. Jordan, by the authority vested in me by the citizens and City Council of Greenbelt, declare the week of April 13th through the 19th, 2025 to be*

NATIONAL PUBLIC-SAFETY TELECOMMUNICATORS WEEK

in the City of Greenbelt and do hereby issue this proclamation in honor of our Greenbelt COMMUNICATIONS Staff for their invaluable contributions to the safety and well-being of our residents and visitors.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 14th day of April, 2025.

EMMETT V. JORDAN, MAYOR

ATTEST:

Bonita Anderson
City Clerk

Agenda Item No: 7b.

City Council Agenda Item Report

Meeting Date: April 14, 2025
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: Proclamation
Agenda Section: COMMUNICATIONS - 30 minutes (7:45 - 8:15 p.m.)

Subject:
Earth Day Proclamation

Suggested Action:
Mayor Jordan will present a proclamation proclaiming the 55th Anniversary of Earth Day, and the theme for Earth Day 2025 is "Our Power, Our Planet."

Attachments:
EarthDayProc2025.pdf
Earth Day 2025 Agenda Council.pdf
Earth Day Flyer 2025.pdf

P R O C L A M A T I O N

WHEREAS, Earth Day was first celebrated on April 22, 1970, with the goal of inspiring environmental awareness and encouraging the conservation, protection, and appreciation of our nation's natural resources; and

WHEREAS, it is the responsibility of each of us to safeguard the environment by recognizing that all human life depends upon the Earth and upon one another for our mutual existence, well-being, and development; and

WHEREAS, Greenbelt supports the Climate Change Initiative goals of the Metropolitan Washington Council of Governments and the State of Maryland's Greenhouse Gas Reduction initiative; and

WHEREAS, Greenbelt takes many steps to protect and enhance our natural surroundings through a variety of positive actions, including community cleanup events, planting projects, refuse and recycling initiatives, and educational forums and workshops; and

WHEREAS, Greenbelt is recognized as a Tree City USA by the National Arbor Day Foundation, a Bee City USA by the Xerces Society, a Maryland Smart Energy Community, a Sustainable Maryland Certified Community, and an Environmental Protection Agency Green Power Partner, and has pledged to continue increasing its recycling rate, expanding its fleet of alternative fuel vehicles, promoting green building and complete street techniques, increasing energy efficiency, improving air quality, and preserving its open spaces; and

WHEREAS, the City established the Greenbelt Advisory Committee on Environmental Sustainability and a Green Team to study, investigate and advise Council on environmental issues impacting Greenbelt; and

WHEREAS, Greenbelt proudly recognizes all who participate in Earth Day for their proactive dedication to shaping a better future.

NOW THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the citizens and City Council of Greenbelt, do hereby issue this proclamation in honor of the

55th ANNIVERSARY OF EARTH DAY

and urge all our residents to celebrate Earth Day by supporting and joining in efforts to protect our environment and to preserve the beauty, wonder, and diversity of our Earth's lands, skies, and waters.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 14th day of April 2025.

EMMETT V. JORDAN, Mayor

ATTEST: Bonita Anderson, City Clerk

Volunteer Event Schedule

Earth Day Celebration

April 26, 2025 from 10 am – 1 pm

Location:
SHL Recreation Center – CHEARS Food Forest
6101 Cherrywood Ln,
Greenbelt, MD 20770

Saturday, April 26th

Registration **9:45 am – 10:05 am**	➢ Volunteer registration paperwork ➢ Refreshments
Orientation **10:05 am – 10:25 am**	➢ Earth Day Proclamation (Mayor Jordan) ➢ Introduce staff from Greenbelt Public Works, members of CHEARS, and describe the scope and importance of the day's work (Kevin)
Service **10:25 am – 12:45 am**	➢ Volunteers will work with PW staff to remove invasive species from a selected forested area. ➢ Volunteers will work with PW staff to install native plants along the riparian edge and understory.
Clean Up **12:45 pm – 1:00 pm**	➢ Return gloves and equipment to Public Works truck (All) ➢ Thanks for service, final wrap up, and group picture (Kevin)

Follow Up: Write a News Review article describing the event turnout (# of volunteers, what was planted, quotes, pictures, etc.).

Contacts:
Kevin Carpenter-Driscoll kdriscoll@greenbeltmd.gov (240) 542 -2168
Chondria Andrews candrews@greenbeltmd.gov

CELEBRATE EARTH DAY

CHEARS Food Forest
Springhill Lake Recreation Center
Saturday April 26th, 2025 from 10 AM - 1 PM

Join our community effort to rejuvenate the riparian buffer at the CHEARS Food Forest. Volunteers will work with Public Works staff to remove invasive species and install native trees, shrubs, and perennials to enhance the crucial riparian habitat.

Scan the QR Code to register or contact Environmental Coordinator, Kevin Carpenter-Driscoll at kdriscoll@greenbeltmd.gov

CHEARS

THE CITY OF GREENBELT

City Council Agenda Item Report

Meeting Date: April 14, 2025
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: Proclamation
Agenda Section: COMMUNICATIONS - 30 minutes (7:45 - 8:15 p.m.)

Subject:

Autism Awareness & Acceptance Month Proclamation

Suggested Action:

Mayor Jordan will present a proclamation declaring April as Autism Awareness & Acceptance Month; the theme for 2025 is "Celebrate Differences." Anne Oudemans, Assistant Director of Recreation Programs, will be present to accept the proclamation.

Attachments:

Autism Awareness Acceptance Month.pdf

PROCLAMATION

WHEREAS, the City of Greenbelt is guided by the principles of inclusivity in its commitment to help improve the lives of all individuals in the diverse community we serve; and

WHEREAS, Autism impacts people regardless of race, ethnicity, and social-economic backgrounds; and

WHEREAS, while conditions characterized with Autism may challenge communication, social skills, and behavior; and individuals within the Autism Spectrum Disorder (ASD) community present varying qualities, strengths and challenges; and

WHEREAS, in the month of April, we strive to promote Autism awareness, inclusion, and acceptance, and the City of Greenbelt is committed to providing equitable access to services, events and activities that support self-determination for all Autistic individuals; and

WHEREAS, the City of Greenbelt recognizes the importance of creating spaces that, beyond acceptance, provide opportunities for representation and celebration of all autism groups; and

WHEREAS, the City of Greenbelt seeks to create a socially conscience community that values and celebrates the unique individuals within the ASD community which celebrates all kinds of minds; and

NOW, THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the citizens and City Council of Greenbelt, do hereby proclaim the month of April to be designated as

AUTISM AWARENESS & ACCEPTANCE MONTH

In Greenbelt to raise public awareness of Autism and the many issues surrounding it, understanding the challenges it presents, and highlighting the programs developed to support individuals with Autism and their families.

IN WITNESS WHEREOF, I have
Hereunto set my hand and caused the
Seal of the City of Greenbelt, Maryland,
to be affixed this 14th day of April 2025.

Emmett V. Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

Agenda Item No: 7d.

City Council Agenda Item Report

Meeting Date: April 14, 2025
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: Proclamation
Agenda Section: COMMUNICATIONS - 30 minutes (7:45 - 8:15 p.m.)

Subject:
Animal Control Appreciation Week - April 13th - 19th

Suggested Action:
Mayor Jordan will present a proclamation declaring the week of April 13th - 19th as Animal Control Appreciation Week.

Attachments:
Proclamation Animal Control -2025.pdf

P R O C L A M A T I O N

WHEREAS, the National Animal Care and Control Association has designated the second full week in April as Animal Care and Control Appreciation Week, and

WHEREAS, Animal Control Officers play a vital role in the community by enforcing animal control laws, protecting the public from diseases like rabies, and educating residents on the proper care of their pets; and

WHEREAS, the Animal Control Officers of the City of Greenbelt have managed various pet programs, including adoptions, lost and found services, as well as volunteer and foster initiatives.

WHEREAS, the Animal Control Officers of the City of Greenbelt have raised citizen awareness about animal cruelty with the help of the Greenbelt Police Department.

NOW, THEREFORE, BE IT RESOLVED that I, Emmett V. Jordan, by the authority vested in me by the residents and City Council of Greenbelt, hereby declare the week of April 13th through April 19th, 2025, to be

NATIONAL ANIMAL CARE AND CONTROL APPRECIATION WEEK

to express the appreciation of the officers of the Greenbelt Police Department, the City Council, and the residents of the community to Animal Control Officers Patricia Fillman, Carolina Aviles, Isabella Scribner, Flex Vargish, and Dayanira Hough for their dependable and exceptional service during the past year.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 14th day of April, 2025.

Emmett V. Jordan, MAYOR

ATTEST:

Bonita Anderson
City Clerk

Agenda Item No: *8.

City Council Agenda Item Report

Meeting Date: April 14, 2025
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: Meeting Minutes
Agenda Section: COMMUNICATIONS - 30 minutes (7:45 - 8:15 p.m.)

Subject:
Minutes

Suggested Action:
* Regular Meeting, August 12, 2024
* Regular Meeting, September 9, 2024
* Regular Meeting, September 23, 2024
* Regular Meeting, November 18, 2024

Attachments:
RM240812.pdf
RM240909.pdf
RM240923.pdf
RM241118.pdf

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held August 12, 2024.

Mayor Jordan called the meeting to order at 7:30 p.m.

ROLL CALL was answered by Councilmembers Amy E. Knesel, Danielle P. McKinney, Jenni A. Pompi, Rodney M. Roberts, Kristen L.K. Weaver, and Mayor Emmett V. Jordan.

Councilmember Silke I. Pope was absent due to travel.

ALSO PRESENT were Josué Salmerón, City Manager; Timothy George, Assistant City Manager; Bertha Gaymon, City Treasurer; Rick Bowers, Police Chief; Tim White, Deputy Police Chief; Jamarie Spencer, Public Information Producer; and Bonita Anderson, City Clerk.

Mayor Jordan asked for a moment of silence in honor of Leslie Davies-Hilliard. Ms. Weaver then led the pledge of allegiance to the flag.

<u>PETITIONS AND REQUESTS</u>:

Camp Pine Tree and Yogo counselors and campers presented a check for $700 generated from a recent bake sale.

Bill Orleans, a resident, requested the statute reference to closing a meeting to take action for the bonus to the then Interim City Manager.

<u>CONSENT AGENDA</u>: Mayor Jordan requested the removal of item #22, “Authorizing City Manager to execute a contract with Granicus for the Website Renewal,” and Mr. Roberts requested the removal of item #20, “Authorization of Engine Rebuild/Replacement for Vehicle 607,” from the consent agenda. Mr. Roberts moved to approve the Consent Agenda as amended. Ms. Weaver seconded. The motion passed with a vote of 6-0.

Council thereby took the following actions:

<u>MINUTES OF COUNCIL MEETINGS</u>

Work Session, February 6, 2023
Work Session, February 8, 2023
Work Session, February 22, 2023
Special Meeting, August 31, 2023
Special Meeting, October 18, 2023
Special Meeting, October 25, 2023
Work Session, October 30, 2023
<u>Charter Meeting, November 13, 2023</u>
Approved as presented.

<u>COMMITTEE REPORTS</u>:

Board of Elections Report #2024-03: Noncitizen Voting Legislation: Council accepted the report which appeared later on the agenda for discussion.

Board of Elections Report #2024-04: Provisions and Proposed Amendments: Council accepted the report.

STAKEHOLDERS LIST: Council approved the stakeholders list.

ACCEPTANCE OF RECOMMENDATION TO APPROVE THE GATe TV RECOGNITION GROUP: Council accepted the recommendation to approve the application.

APPROVAL OF A BUDDY ATTICK LAKE PARK PLAYGROUND PROJECT-CHANGE ORDER: Council approved the change order for $56,601.88.

REAPPOINTMENT TO ADVISORY BOARD/COMMITTEES: Council reappointed Lawrence Hilliard and Matthew Dirksen to the Greenbelt Advisory Committee on Environmental Sustainability.

RESIGNATION FROM ADVISORY BOARD/COMMITTEE: Council accepted the resignation of Rene' Sewall-Raysor from the Reparations Commission.

APPROVAL OF AGENDA: Mayor Jordan requested the following changes to the agenda: move Item #7b, "License Plate Reading Camera Project Update," to #13, and move Items #14 and #15 to the end of the agenda. Ms. Knesel seconded the motion. The motion passed 6-0.

PRESENTATIONS:

Recognition of Greenbelt Police Officers: Chief Bowers commended the bravery and dedication of the Greenbelt police officers who responded to a tragic event at Schrom Hills Park in April 2024. He recognized that the officers, without regard for their own safety, rushed towards the gunfire and provided life-saving medical care, resulting in the arrest of the suspects and saving lives. The Council also recognized several police officers for their exemplary performance and dedication during a violent event at the park. Commendations were presented to the officers by Chief Bowers, Mayor Jordan and the City Council. Gratitude was expressed towards the Police Department for its service and dedication to the community.

Legislative Session Recap and Key Legislation Discussion, Carrington & Associates:

Mr. Carrington reviewed the previous legislative session, focusing on key bills, and discussed upcoming events, including the MACo Summer Conference and the next General Assembly session. He warned that budget constraints would likely make passing legislation with fiscal notes difficult in the coming year, suggesting a focus on policy over costly initiatives.

MINUTES OF COUNCIL MEETINGS: None.

ADMINISTRATIVE REPORTS:

Mr. Salmerón announced the success of the National Night Out events, which took place at five locations in total. He provided Council with an update on the finalization of the Pepco street light inventory. Additionally, Mr. Salmerón announced the conclusion of the pilot AI Coding Program for students at Springhill Lake Middle School. He also updated Council regarding staffing matters of fire and EMS services, noting that legal counsel has filed an amended complaint opposing the County's motion to dismiss the case.

LEGISLATION:

A Resolution to Authorize the Negotiated Purchase of Certain Goods and Services from Various Vendors as Enumerated Herein when Total Fiscal Year Purchases from each Vendor Exceed Ten Thousand Dollars: Mayor Jordan read the agenda comments. Ms. Weaver introduced the resolution for first reading.

SPECIAL ORDER: Mayor Jordan moved to special order item #17, "Approval of Online Bill Pay Proposal to cover fees for the first year of the program." Ms. Weaver seconded the motion, which passed unanimously, 6-0.

OTHER BUSINESS:

Approval of Online Bill Pay Proposal to cover fees for first year of program: Mayor Jordan read the agenda comments. Ms. Gaymon discussed the upcoming implementation of an online bill pay feature for Greenbelt residents, which will be part of the new Edmonds financial management system. This feature is expected to significantly increase the City's costs, estimated at $50,000 for the first year. The plan is to have residents cover these fees. A decision will be made regarding the launch of the feature in mid-September and, after an initial trial period, individual payees will be responsible for the expenses.

Mayor Jordan moved that Council approve the online bill pay proposal to cover fees for the first year of the program. Ms. Knesel seconded. The motion passed 6-0

SPECIAL ORDER: Mayor Jordan moved to special order item #13, "Presentation Regarding Stop Sign Monitoring Systems and Enabling Legislation." Ms. Pompi seconded the motion, which passed unanimously, 6-0.

Presentation Regarding Stop Sign Monitoring Systems and Enabling Legislation: Mayor Jordan read the agenda comments.

Ms. Pompi moved that staff draft a letter of support to the Prince George's County Council regarding enabling legislation, House Bill 364: Stop Sign Monitoring. Mayor Jordan seconded.

The motion passed 6-0.

License Plate Reading Camera Project Update: Mayor Jordan read the agenda comments. Chief Bowers presented Council with a map showing the locations of the license plate reader cameras. Council discussed the potential costs and the number of cameras that could be installed in the City. They agreed that these details would be communicated to residents, using various media to share information about the license plate reader camera program. No action taken.

Authorizing the City Manager to Execute a Five-Year Contract with Axon Enterprise, Inc. for Body-Worn Cameras, Digital Evidence Management, Tasers and Related Training: Mayor Jordan read the agenda comments. Deputy Chief White discussed the challenges and costs of data storage for managing digital evidence and the potential benefits of bundling the purchase of tasers with body cameras and storage solutions.

Ms. Knesel moved that Council authorize the City Manager to execute the five-year contract with Axon Enterprise, Inc. for body-worn cameras, digital evidence management, less-than-lethal weapons, and associated training for $737,151.90. The cost for Year 1 is $136,774.58. Ms. Weaver seconded. The motion passed 6-0.

MEETINGS: Ms. Knesel proposed that Council meet virtually via Zoom on Monday, August 26, and Wednesday, August 28, at 7:30 PM. Ms. Weaver seconded. The motion passed 5-1. (Mr. Roberts)

Opposition to Federal Funding Cuts for Activities Related to DEI and Climate Change: Mayor Jordan read the agenda comments. Ms. Weaver requested this item to be added to the agenda and pointed out the background information she provided. Ms. Weaver moved that Council officially sign onto the joint letter in opposition to restrictions on federal funding for DEI and climate change. Ms. Knesel seconded. The motion passed 6-0.

Authorizing the City Manager to execute a contract for the File Scanning Project, to digitize records for Administration and Finance: Mayor Jordan read the agenda comments. Mr. Salmerón informed Council that the City had submitted its test box and received the corresponding digital files. Mr. George discussed the City's modernization strategy, which aims to enhance the accessibility and search functionality of public records. Ms. Pompi moved that the City Manager enter into a contract with e-ARC to provide file collection, file scanning, and data integration for files in the City's Municipal Building, primarily in the Administration and Finance departments for Phase 1 and Phase 2, a cost not to exceed $64,172.00. Mayor Jordan seconded. The motion passed 6-0.

Authorization of Engine Rebuild/Replacement for Vehicle 607: Mayor Jordan read the agenda comments. Mr. Roberts requested the removal of this item from the consent agenda for Council discussion. He expressed his dissatisfaction with the proposed deal with Chevrolet for the engine rebuild and replacement of Unit 607, suggesting that the City's mechanics should handle the repairs in-house. Deputy Chief White attempted to provide background details and history on the K-9 vehicle. This item was deferred to the next meeting scheduled for September 9 so that staff can provide additional information to address Mr. Roberts's concerns.

Authorizing the City Manager to execute a contract with Granicus for the Website Renewal: Mayor Jordan read the agenda comments. Mayor Jordan requested the removal of this item from the consent agenda for Council discussion about the status of the website redesign. Mayor Jordan moved to authorize payment for the renewal of the Granicus Web Services contract for FY25 at $42,214.39, with a 30-day cancellation notice upon migrating to a new platform. Ms. Weaver seconded. The motion passed 6-0.

Council Activities: Events between July 10 and August 12, 2024

- 10 July: Lafayette Federal Credit Union ribbon cutting (Jordan, McKinney, Pompi, Weaver)
- 11 July: National League of Cities Transportation and Infrastructure Services Committee meeting (Weaver)
- 12 July: Creative Kids Camp Performance of "The Cookie Caper" (Knesel, Weaver)
- 15 July: National League of Cities Energy Environment and Natural Resources meeting (Pompi)
- 16 July: Maryland Municipal League committee onboarding (Pompi, Weaver)
- 18 July: Metro Washington Council of Governments Chesapeake Bay Policy Committee meeting (Pompi)
- 22 July: Webinar – Winning Safer Streets for Prince George's (Weaver)
- 23 July: Update on Station 835 with Chief Green (Jordan, Pompi, Weaver)
- 23 July: Greenbelt Advisory Committee on Environmental Sustainability meeting (Weaver)
- 24 July: Four Cities meeting (Jordan, Knesel, Weaver)
- 25 July: Greenbelt Business Roundtable (Jordan, Knesel, Weaver)
- 26 July: Greenridge House Crab Feast (Jordan, Knesel, Weaver)
- 30 July: National League of Cities Council on Youth, Education, and Families meeting (Pompi)
- 30 July: Senator Alonzo Washington's Scholarship Committee meeting (Pompi)
- 30 July: Greenbelt Police Department Community Meeting (Jordan, McKinney, Weaver)
- 01 August: Greenbelt Rotary Club meeting (Knesel, Weaver)
- 03 August: Helpers to Good – Taste of Greenbelt (McKinney, Weaver)
- 06 August: National Night Out (Jordan, Knesel, McKinney, Pompi, Weaver)
- 08 August: Greenbelt Rotary Club meeting (Weaver)
- 08 August: National League of Cities Energy Environment and Natural Resources meeting (Pompi)
- 08 August: Community Relations Advisory Board meeting (Pompi)
- 09 August: Creative Kids Camp Performance of "The Cookie Caper" (Jordan)
- 10 August: CCI Block Party at Franklin Park (Jordan, Weaver)

Council Reports: None.

ADJOURNMENT: A motion to adjourn the meeting was made by Ms. Weaver and seconded by Ms. Pompi. The motion carried 6-0. The Mayor adjourned the regular meeting of August 12, 2024, at 10:15 p.m.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held August 12, 2024.

Emmett V. Jordan
Mayor

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held September 9, 2024.

Mayor Jordan called the Meeting to order at 7:30 p.m.

ROLL CALL was answered by Councilmembers Amy E. Knesel, Danielle P. McKinney, Jenni A. Pompi, Silke I. Pope, Rodney M. Roberts, Kristen L.K. Weaver, and Mayor Emmett V. Jordan.

ALSO PRESENT were Josué Salmerón, City Manager; Timothy George, Assistant City Manager; Bertha Gaymon, City Treasurer; Lieutenant Michael Parsley; Kevin Carpenter-Driscoll, Environmental Coordinator; Jamarie Spencer, Public Information Producer; and Bonita Anderson, City Clerk.

Mayor Jordan asked for a moment of silence in honor of residents Robert Donald McNally, Dana Britton, Maura Caughey Warner, Jeffery Lawrence Patterson, and Bonnie Lou Shields.

Ms. Pope then led the pledge of allegiance to the flag.

PETITIONS AND REQUESTS:

Michael Hartman, a resident, spoke to Council on behalf of a resident who expressed frustration that their concerns about drivers not stopping at the stop sign in Roosevelt Center were being ignored. The resident is seeking Council's attention to address the issue and improve compliance with traffic control.

Bill Orleans, a resident, indicated that there is no statute/provision for Council to allocate a bonus for the then Interim City Manager.

CONSENT AGENDA: Ms. Pope moved to approve the consent agenda. Ms. McKinney seconded. The motion passed 7-0.

Council thereby took the following actions:

MINUTES OF COUNCIL MEETINGS:

Work Session, July 31, 2024
Approved as presented.

STAKEHOLDERS LIST: Council approved the stakeholder list.

CONTRACT APPROVAL FOR CITY MANAGER PERFORMANCE EVALUATION SERVICES: Council authorized the City Manager to execute a contract with GovHR USA for up to $7,250.

APPROVAL OF NON-PROFIT GRANT FUNDING: GREENBELT NURSERY

SCHOOL: Council approved the ARPA Non-Profit Grant funding for the Greenbelt Nursery School for $25,000.

RESIGNATION FROM ADVISORY BOARD/COMMITTEE: Council accepted the resignation of Maxine Morrison from the Board of Elections.

APPROVAL OF AGENDA: It was moved by Ms. Pope and seconded by Ms. Weaver that the agenda be approved. The motion passed 7-0.

SPECIAL ORDER: Mayor Jordan moved to special order item #18, "Authorizing the City Manager to Execute Contract for Economic Development Marketing and Strategic Plan," before item #9. Ms. Weaver seconded the motion, which passed unanimously, 7-0.

PRESENTATIONS:

PEACE Month Proclamation: Mayor Jordan declared June as Peace Month. Alexander Barnes, Sr. accepted the proclamation on behalf of the Prince George's Peace and Justice Coalition.

National Public Lands Day Proclamation: Mayor Jordan proclaimed Saturday, September 28, 2024, National Public Lands Day. Kevin Carpenter-Driscoll, Environmental Coordinator, accepted the proclamation and provided an update on this event.

MINUTES OF COUNCIL MEETINGS:

Statement for the Record – Closed Session of July 31, 2024: Ms. Weaver moved that in accordance with the General Provisions Article, Section 3-06(C)(2) of the *Annotated Code of Public General Laws of Maryland*, the minutes of tonight's Meeting reflect that Council met in closed session on Wednesday, July 31, 2024, at 10:19 p.m., in the Council Chambers. Council held this closed meeting in accordance with Section 3-305(b)(1) and (8) of the General Provision Article of the Annotated Code of the Public General Laws of Maryland 1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals; and 2) to consult with staff, consultants, or other individuals about pending or potential litigation.

The purpose of this meeting is 1) to address personnel matters over which this public body has jurisdiction. 2) to consult with staff, consultants, or other individuals about pending or potential litigation.

Vote to close the session:

	Yes	No	Abstain	Absent
Ms. Knesel	X			
Ms. McKinney	X			
Ms. Pompi	X			

Ms. Pope				X
Mr. Roberts				X
Ms. Weaver	X			
Mayor Jordan	X			

Staff members present Josué Salmerón, City Manager; Dawane Martinez, Director of Human Resources; Jason DeLoach, City Solicitor (from 10:45).

Other individuals were in attendance: None.

Council took no action during this meeting.

Ms. Knesel seconded.

ROLL CALL: Ms. Knesel - Yes
Ms. McKinney - Yes
Ms. Pompi - Yes
Ms. Pope - Yes
Mr. Roberts - Yes
Ms. Weaver - Yes
Mayor Jordan - Yes

<u>Statement for the Record – Closed Session of August 19, 2024</u>: Ms. Weaver moved that in accordance with the General Provisions Article, Section 3-06(C)(2) of the *Annotated Code of Public General Laws of Maryland*, the minutes of tonight's Meeting reflect that Council met in closed session on Monday, August 19, 2024, at 7:44 p.m., in Council Chambers. Council held this closed meeting in accordance with Section 3-305(b)(1) of the General Provision Article of the Annotated Code of the Public General Laws of Maryland to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals.

The purpose of this meeting is to discuss the City Manager's evaluation process.

Vote to close the session:

	Yes	No	Abstain	Absent
Ms. Knesel	X			
Ms. McKinney	X			
Ms. Pompi	X			
Ms. Pope	X			
Mr. Roberts		X		

Ms. Weaver	X			
Mayor Jordan	X			

Staff members present were: Josué Salmerón, City Manager, and Dawane Martinez, Director of Human Resources.

Other individuals were in attendance: None

Council took the following actions: Council directed Director of Human Resources to ask follow-up questions of two preferred firms and provide additional information to Council.

Ms. Pope seconded.

ROLL CALL: Ms. Knesel - Yes
Ms. McKinney - Yes
Ms. Pompi - Yes
Ms. Pope - Yes
Mr. Roberts - Yes
Ms. Weaver - Yes
Mayor Jordan - Yes

<u>Statement for the Record – Closed Session of August 26, 2024</u>: Ms. Weaver moved that in accordance with the General Provisions Article, Section 3-06(C)(2) of the *Annotated Code of Public General Laws of Maryland*, the minutes of tonight's Meeting reflect that Council met in closed session on Monday, August 26, 2024, at 8:18 p.m., online via Zoom. Council held this closed meeting in accordance with Section 3-305(b)(1), (8), and (10) of the General Provision Article of the Annotated Code of the Public General Laws of Maryland 1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals; 2) to consult with staff, consultants, or other individuals about pending or potential litigation; and 3) to discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans.

The purpose of this meeting is to obtain updates on pending litigation and other actions related to the staffing changes in the fire department.

Vote to close the session:

	Yes	No	Abstain	Absent
Ms. Knesel	X			
Ms. McKinney	X			
Ms. Pompi	X			

Ms. Pope	X			
Mr. Roberts				X
Ms. Weaver	X			
Mayor Jordan	X			

Staff member present: Josué Salmerón, City Manager.

Other individuals were in attendance: None.

Council took the following action to move forward with hosting a public meeting at GVFD on September 12th.

Ms. Pope seconded.

ROLL CALL: Ms. Knesel - Yes
Ms. McKinney - Yes
Ms. Pompi - Yes
Ms. Pope - Yes
Mr. Roberts - Yes
Ms. Weaver - Yes
Mayor Jordan - Yes

<u>Authorizing the City Manager to Execute a Contract for Economic Development Marketing and Strategic Plan</u>: Mayor Jordan read the agenda comments. Molly McKay from Wilden Financial Services delivered a PowerPoint presentation outlining their methodology and approach. This approach involves an iterative process, consensus-building, and engagement with stakeholders.

Ms. Weaver moved that Council approve the proposal and authorize the City Manager to enter into a contract with Wilden Financial Services, not to exceed $75,000. Ms. Pope seconded. The motion passed 6-1. (Mr. Roberts)

<u>ADMINISTRATIVE REPORTS</u>:

Mr. Salmerón announced that successful Labor Day celebrations took place over the past weekend. He acknowledged the ongoing efforts related to the $350K bond bill received for the renovations of the Greenbelt Cinema, making necessary adjustments for the project. Mr. Salmerón provided a status update on Buddy Attick Park and Springhill Lake playgrounds, which are expected to be completed in October. A ribbon-cutting ceremony will then be scheduled. He announced a $200K Safe Streets for All grant for transportation funding.

<u>SPECIAL ORDER</u>: Mayor Jordan moved to special order item #12, "An Ordinance To Amend Chapter 8, “Elections” Of The Greenbelt City Code, In Order To Amend Section 8-2 “Voter Registration” To Allow Noncitizen Residents Of The City Of Greenbelt To Vote In The City Of Greenbelt Elections" and “A Resolution To Repeal, Re-Enact And Amend City Charter Section

15, “Voters”; Section 18, “Registration For Election; Universal Registration; Section 19, “Registration”; Section 26, “Voter Identity”; Section 33, “Appeals”; To Allow Noncitizen Residents To Vote In Local City Elections.”

Ms. Pompi seconded the motion, which passed unanimously, 7-0.

LEGISLATION:

An Ordinance To Amend Chapter 8, “Elections” Of The Greenbelt City Code, In Order To Amend Section 8-2 “Voter Registration” To Allow Noncitizen Residents Of The City Of Greenbelt To Vote In The City Of Greenbelt Elections: Mayor Jordan read the agenda comments.

Ms. Pompi introduced the ordinance for first reading.

A Resolution to Repeal, Re-Enact and Amend City Charter Section 15, “Voters”; Section 18, “Registration For Election; Universal Registration; Section 19, “Registration”; Section 26, “Voter Identity”; Section 33, “Appeals”; to Allow Noncitizen Residents to Vote in Local City Elections: Mayor Jordan read the agenda comments.

Ms. Pompi introduced the resolution for first reading.

A Resolution to Authorize the Negotiated Purchase of Certain Goods and Services from Various Vendors as Enumerated Herein when Total Fiscal Year Purchases from each Vendor Exceed Ten Thousand Dollars: Mayor Jordan read the agenda comments.

Ms. Weaver introduced for second reading and adoption. Ms. Pope seconded.

ROLL CALL:	Ms. Knesel	- Yes
	Ms. McKinney	- Yes
	Ms. Pompi	- Yes
	Ms. Pope	- Yes
	Mr. Roberts	- Yes
	Ms. Weaver	- Yes
	Mayor Jordan	- Yes

The motion passed 7-0.

The resolution was declared adopted (Resolution No. 2111, Book 8).

OTHER BUSINESS:

Authorizing the City Manager to Execute a Three-Year Contract with Thomson Reuters for Access to the Law Enforcement CLEAR Investigative Database: Mayor Jordan read the agenda comments. Ms. Pope moved that Council authorize the City Manager to execute the three-year contract with Thomson Reuters for access to the Law Enforcement CLEAR Investigative

Database at a total cost of $15,737.28. The cost for Year 1 is $4,992.00, which has been allocated to the approved FY25 budget. Ms. Pompi seconded the motion. The motion passed 7-0.

Support for Enabling Legislation for Municipal Land Use Authority: Mayor Jordan read the agenda comments. Mayor Jordan moved that Council support this legislation. Ms. Weaver seconded the motion. The motion passed 6-1. (Mr. Roberts)

Authorizing the City Manager to Execute a Contract for the FY25 Street Resurfacing and Miscellaneous Concrete Projects: Mayor Jordan read the agenda comments. Ms. Pope moved that Council authorize the City Manager to execute a contract for road resurfacing and concrete projects as outlined in the enclosed memo. Ms. Knesel seconded. The motion passed 7-0.

Approval of ARPA Reallocation: Addendum to CCI Providing $25,000 of additional ARPA funds: Mayor Jordan read the agenda comments. Ms. Pompi moved that Council approve a second allocation of $25,000 to continue the healthcare voucher program. Ms. Weaver seconded. The motion passed 6-1. (Mayor Jordan)

COUNCIL ACTIVITIES: Events between August 13 and September 9, 2024

- 15 August: National League of Cities First-Tier Suburbs meeting (Jordan)
- 15 August: Greenbelt Rotary Club meeting (Weaver)
- 15 August: Community Relations Advisory Board meeting (Pompi)
- 16 August: Fire Department update meeting (Jordan)
- 16 August: Franklin Park Back to School Event (Jordan)
- 17 August: Beltway Plaza Hardware Store Reopening Ribbon Cutting (Jordan, Pompi, Weaver)
- 17 August: Memorial Service for Wayne Lewis (Jordan)
- 20 August: Back to School Heath Fair at Springhill Lake Recreation Center (Jordan, Pompi, Weaver)
- 22 August: Greenbelt Rotary Club meeting (Weaver)
- 23 August: Fire Department update meeting (Jordan)
- 25 August: Hand Dance Social (Jordan, Knesel, Weaver)
- 26 August: New Deal Cafe Quarterly Membership meeting (Weaver)
- 27 August: Greenbelt Advisory Committee for Environmental Sustainability meeting (Weaver)
- 27 August: Advisory Committee on Education meeting (Pompi)
- 29 August: Greenbelt Fire Department meeting (Jordan, Knesel, Pope)
- 29 August: Greenbelt Rotary Club meeting (Weaver)
- 30 August to 02 September: Greenbelt Labor Day Festival (Jordan, Knesel, McKinney, Pompi, Pope, Roberts, Weaver)
- 03 September: Greenbelt Police Department officer swearing-in event (Jordan, Pompi, Weaver)
- 05 September: Lifesaving Award Ceremony for Officer Forney (Jordan, Weaver)
- 05 September: Greenbelt Rotary Club meeting (Weaver)

- 05 September: National League of Cities Energy Environment and Natural Resource meeting (Pompi)
- 06 September: Fire Department update meeting (Jordan)
- 06 September: Meeting with Maryland Municipal League President (Jordan)
- 07 September: Forest Preserve Advisory Board Tour of the Sunrise Tract (Jordan, Pope, Weaver)
- 08 September: Artful Afternoon (Weaver)
- 09 September: Sustainable Maryland Executive Committee meeting (Weaver)

MEETINGS: Council discussed the meeting schedule.

Ms. Weaver moved that Council approve the following modifications to the meeting schedule.

- Monday, November 4: Work session (or regular meeting if needed)
- Wednesday, November 6: No work session - Maryland Municipal League Fall Conference
- Monday, November 11: No meeting – Veteran's Day Holiday
- Wednesday, November 13: No work session – National League of Cities Conference
- Monday, November 18: Regular Meeting
- Wednesday, November 20: Work session
- Monday, November 25, and Wednesday, November 27: No meetings or work sessions the week of Thanksgiving
- Monday, December 23, and Wednesday, December 25: No meetings or work sessions the week of Christmas

Ms. Pope seconded. The motion passed 7-0.

Ms. Weaver moved that Council schedule the Public Hearing for All Resident Voting Legislation to be held during the September 23 Council meeting. Ms. Pompi seconded. The motion passed 5-2. (Mayor Jordan and Ms. Pope)

ADJOURNMENT: A motion to adjourn the Meeting was made by Ms. Pompi and seconded by Ms. Pope. The motion carried 7-0. The Mayor adjourned the Regular Meeting of September 9, 2024, at 10:51 p.m.

Respectfully submitted,

Bonita Anderson

City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the Regular Meeting of the City Council of Greenbelt, Maryland, held September 9, 2024.

Emmett V. Jordan
Mayor

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held September 23, 2024.

Mayor Jordan called the Meeting to order at 7:30 p.m.

ROLL CALL was answered by Councilmembers Amy E. Knesel, Danielle P. McKinney, Jenni A. Pompi, Rodney M. Roberts, Kristen L.K. Weaver, and Mayor Emmett V. Jordan.

Council Member Silke I. Pope was unable to attend the meeting due to medical reasons.

ALSO PRESENT were Josué Salmerón, City Manager (virtual); Timothy George, Assistant City Manager; Rick Bowers, Police Chief; Brian Townsend, Public Works Assistant Director; Jamarie Spencer, Public Information Producer; and Bonita Anderson, City Clerk.

Mayor Jordan asked for a moment of silence in honor of Eugenia Kalnay, John A. Schaffer, and former resident Frederick Anthony McCarthy.

Ms. McKinney then led the pledge of allegiance to the flag.

PETITIONS AND REQUESTS:

Bill Orleans, a resident, indicated that he is not satisfied with the response received for his previously stated requests from prior meetings. He noted that future meetings should be advertised as virtual or in-person.

Dr. Lois Rosado, a resident, shared with Council that the Reparations Commission has submitted a financial request to move into phase two of their work, which involves obtaining expertise. Council will review this request. The timeframe for discussion will be held during the next Council meeting.

Frank Fritz, a resident, expressed gratitude for the Capital Bikeshare program and asked Council to ensure that the project for the Metro Station is scheduled to be completed by the end of the year.

CONSENT AGENDA: Ms. Knesel moved to approve the consent agenda. Ms. Weaver seconded. The motion passed 6-0.

Council thereby took the following actions:

MINUTES OF COUNCIL MEETINGS:

Work Session, February 2, 2022
Work Session, April 4, 2022
Work Session, July 18, 2022
Work Session, July 20, 2022
Approved as presented.

COMMITTEE REPORTS:

Advisory Committee on Education Report #24-02 – ACE Grants Final Report: Council accepted this report.

MEETINGS: Council approved the meeting schedule.

STAKEHOLDERS LIST: Council approved the stakeholder list.

Authorizing the City Manager to Execute the Contract with SEPCO for Solar Lighting at Bus Shelter: Council authorized the City Manager to execute the contract with SEPCO not to exceed $40,000.

Authorizing the City Manager to Execute the Contract with Tristar Construction for the Construction of Bus Shelters: Council authorized the City Manager to execute a contract with TriStar for up to $75,000.

Authorizing the City Manager to Execute the Contract with Next Day Concrete for Concrete Work to Support Improvements at Bus Stops: Council authorized the City Manager to execute the contract with Next Day Concrete for up to $30,000.

Appointment to Advisory Board/Committee: Council appointed Ms. Woodbury to the Greenbelt Advisory Committee on Environmental Sustainability and Mr. Zirkin to the Employee Relations Board for a new term.

APPROVAL OF AGENDA: It was moved by Ms. Weaver and seconded by Ms. Pompi that the agenda be approved. The motion passed 6-0.

PRESENTATIONS:

Breast Cancer Awareness Month Proclamation: Mayor Jordan proclaimed the month of October National Breast Cancer Awareness Month in honor of all who lost their lives to breast cancer and to recognize the courageous survivors still fighting their battle with it.

National Hispanic Heritage Month Proclamation: Mayor Jordan proclaimed National Hispanic Heritage Month from September 15 to October 15.

Public Hearing – All Resident Voting: A public hearing was held to gather input from residents on the All Resident Voting Initiative. Later in the meeting, Council will have the second reading and adoption of this initiative as part of Legislation. Several members of the public spoke both in favor and in opposition to the legislation.

SPECIAL ORDER: Mayor Jordan moved to special order item #11, An Ordinance to Amend Chapter 8, “Elections” of the Greenbelt City Code, In Order to Amend Section 8-2 “Voter Registration” to Allow Noncitizen Residents of the City of Greenbelt to Vote in the City of Greenbelt Elections, as the next item of business. Ms. Pompi seconded. The motion passed 6-0.

LEGISLATION:

An Ordinance to Amend Chapter 8, "Elections" of the Greenbelt City Code, In Order to Amend Section 8-2 "Voter Registration" to Allow Noncitizen Residents of the City of Greenbelt to Vote in the City of Greenbelt Elections: Mayor Jordan read the agenda comments. There was a discussion on the process of voter registration.

Ms. Pompi introduced the ordinance for second reading and adoption. Ms. Knesel seconded.

ROLL CALL:	Ms. Knesel	- Yes
	Ms. McKinney	- Yes
	Ms. Pompi	- Yes
	Ms. Pope	- Absent
	Mr. Roberts	- Yes
	Ms. Weaver	- Yes
	Mayor Jordan	- Yes

The motion passed 6-0.

The ordinance was declared adopted (Ordinance No. 1395, Book 12).

A Resolution to Repeal, Re-Enact and Amend City Charter Section 15, "Voters"; Section 18, "Registration for Election; Universal Registration; Section 19, "Registration"; Section 26, "Voter Identity"; Section 33, "Appeals"; to Allow Noncitizen Residents to Vote in Local City Elections: Mayor Jordan read the agenda comments.

Ms. Pompi introduced for second reading and adoption. Ms. Weaver seconded.

ROLL CALL:	Ms. Knesel	- Yes
	Ms. McKinney	- Yes
	Ms. Pompi	- Yes
	Ms. Pope	- Absent
	Mr. Roberts	- Yes
	Ms. Weaver	- Yes
	Mayor Jordan	- Yes

The motion passed 6-0.

The resolution was declared adopted (Resolution No. 2112, Book 8)

A Resolution to Establish a Charter Review Taskforce: Mayor Jordan read the agenda comments and introduced the resolution for first reading.

MINUTES OF COUNCIL MEETINGS: None.

ADMINISTRATIVE REPORTS:
Mr. Salmerón announced that the City has received the deed for the Armory, and staff is working to secure the site. He also mentioned that the online bill pay system is up and running. The onboarding for the Paycor system is in effect for the first payroll to run in November. Mr. Salmerón provided an update on the DEI audit progress for phase two and noted the State's approval of the WMATA Trail project to move forward with the additional design needed for the work.

OTHER BUSINESS:

Authorization of Engine Replacement or the Purchase of a New Vehicle to Replace Vehicle 607: Mayor Jordan read the agenda comments. Ms. Weaver moved that Council approve the engine replacement and authorize the City Manager to execute the attached proposal from AutoNation, totaling $14,753.17, to proceed with the required engine replacement for unit 607. Mayor Jordan seconded the motion. The motion passed 5-1. (Mr. Roberts)

Approval of Upfitting Five Police Vehicles: Mayor Jordan read the agenda comments. Ms. Weaver moved that Council approve the upfitting costs for five (5) Dodge Durango Police Vehicles by Frontline Mobile Tech, an approved city vendor, for $95,145. Ms. McKinney seconded the motion. The motion passed 6-0.

COUNCIL ACTIVITIES:

Events between September 10 and September 23, 2024

- 10 September: Maryland Municipal League (MML) Engagement and Outreach Committee meeting (Ms. Weaver)
- 11 September: National League of Cities (NLC) Transportation and Infrastructure Services Committee meeting (Ms. Weaver)
- 11 September: Youth Advisory Committee meeting (Ms. McKinney)
- 11 September: Metro Washington Council of Governments Board Meeting (Mayor Jordan)
- 12 September: Town Hall about Prince George's County Fire Department Summer Staffing Plan (Mayor Jordan, Ms. Knesel, Ms. McKinney, Ms. Pompi, Mr. Roberts, and Ms. Weaver)
- 13 September: NLC Energy, Environment, and Natural Resources Committee meeting (Ms. Pompi)
- 13 September: Metro Washington Council of Governments Human Services Policy Committee meeting(Ms. McKinney)
- 14 September: Greenbelt Blues Festival (Mayor Jordan, Ms. McKinney, Ms. Pompi, and Ms. Weaver)
- 14 September: Peace Month Talk – The Nuclear World (Ms. Pompi and Ms. Weaver)
- 17 September: Community Safety Walk in Charlestowne Village (Ms. Pompi, Ms. Pope, and Ms. Weaver)
- 17 September: NLC Human Development Committee meeting (Ms. McKinney)
- 18 September: Park and Recreation Advisory Board meeting (Ms. Weaver)
- 18 September: Advisory Planning Board meeting (Ms. McKinney)
- 18 September: Employ Prince George's State of the Workforce Presentation (Mayor Jordan)

- 19 September: Franklin Park Town Hall (Mayor Jordan, Ms. McKinney, Ms. Pompi, Ms. Pope, and Ms. Weaver)
- 19 September: Prince George's County Municipal Association meeting (Mayor Jordan and Ms. Pompi)
- 20 September: Chesapeake Bay Policy Committee Annual Forum (Ms. Pompi)
- 21 September: DEI Assessment Community Meeting at Beltway Plaza (Ms. McKinney)
- 21 September: International Peace Day Celebration (Mayor Jordan, Ms. McKinney, Ms. Pompi, and Ms. Weaver)
- 21 September: Peace Month Talk - Peace Around the World (Mayor Jordan and Ms. Weaver)
- 21 September: Senior Citizen Advisory Committee Open Forum (Mayor Jordan, Ms. McKinney, Ms. Pompi, Ms. Pope, and Ms. Weaver)
- 22 September: Green ACES Electric Vehicle Showcase (Mayor Jordan, Ms. Pompi, and Ms. Weaver)
- 22 September: Greenbelt Honk! Situation Fall Parade (Ms. Pompi)
- 22 September: Graduation from Academy for Excellence in Local Governance (Ms. Weaver)

ADJOURNMENT: The Mayor adjourned the Regular Meeting of September 23, 2024, at 9:32 p.m., by roll call vote.

ROLL CALL:	Ms. Knesel	- Yes
	Ms. McKinney	- Yes
	Ms. Pompi	- Yes
	Ms. Pope	- Absent
	Mr. Roberts	- Yes
	Ms. Weaver	- Yes
	Mayor Jordan	- Yes

The motion passed 5-1.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the Regular Meeting of the City Council of Greenbelt, Maryland, held September 23, 2024.

Emmett V. Jordan
Mayor

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held November 18, 2024.

Mayor Jordan called the meeting to order at 7:30 p.m.

ROLL CALL was answered by Councilmembers Amy E. Knesel, Danielle P. McKinney (virtual), Jenni A. Pompi, Silke I. Pope, Rodney M. Roberts, and Mayor Emmett V. Jordan.

Mayor Pro Tem Kristen L.K. Weaver could not attend the meeting due to travel.

ALSO PRESENT were Josué Salmerón, City Manager; Timothy George, Assistant City Manager; Rick Bowers, Police Chief; Terri Hruby, Planning and Community Development Director; Jamie Fearer, Assistant Planning Director; Greg Varda, Recreation Director; Anne Oudemans, Assistant Recreation Director; Brian Kim, Acting Public Works Director; Chondria Andrews, Public Information Officer; Jamarie Spencer, Public Information Producer; and Bonita Anderson, City Clerk.

Mayor Jordan asked for a moment of silence in honor of John Hall Sr., Theresa Crowley, Gary Barbour, Ralph E. Webb, Jane Smidinger, Louvain Townsend, and Bill Norwood.

Mr. Roberts then led the pledge of allegiance to the flag.

PETITIONS AND REQUESTS:

Germaine Timmermans, a resident, requested that Council and staff improve responsiveness of the City's main phone line and address litter concerns along MD 193 West to MD 202 North. She would like to donate 60 daffodil bulbs (40 Dutch Master and 20 Re Devon narcissus) for planting near the Lakeside Drive bus shelter by Legion Way. Additionally, the petitioner proposed that the Mayor issue a proclamation recognizing November as National Pancreatic Cancer Awareness Month and suggested an increase in Councilmember salaries up to $15,000.

Bill Orleans, a resident, inquired about the JEDI Action Team membership and whether the members agreed to the memorandum titled Addressing Adverse Behavior from Council Members During Council Meetings. He requested the email correspondence between Ms. Weaver and City management regarding the inclusion of this item on the agenda for the Council meeting on October 28.

Stephanie O'Brien, a resident, inquired about the status of a Maryland Public Information Act (MPIA) request concerning the membership of the JEDI Action Team.

CONSENT AGENDA: Ms. Pope moved to approve the Consent Agenda. Ms. Knesel seconded. The motion passed with a vote of 6-0.

Council thereby took the following actions:

MINUTES OF COUNCIL MEETINGS

Work Session, August 31, 2022
Work Session, November 30, 2022
Regular Meeting, November 27, 2023
Regular Meeting, December 11, 2023
Approved as presented.

COMMITTEE REPORTS:

Advisory Committee on Education (ACE) Report #24-02: Grant Report: Council accepted the report.

MEETINGS: Council approved the meetings list.

APPROVAL OF NON-PROFIT GRANT AWARDS: Council approved funding the Rotary Club non-profit application of $20,000.

STAKEHOLDERS LIST: Council approved the stakeholders list.

APPROVAL OF SPECIAL EMPLOYEE HOLIDAY: Council approved the floating holiday for employees.

APPOINTMENT TO ADVISORY BOARD/COMMITTEE: Council appointed Ms. Jefferson to SCAC, Ms. Ahearn to Green ACES, and Ms. Lambert and Ms. Rakhyshova to ACE.

AUTHORIZING THE CITY MANAGER TO CONTRACT WITH CHARLES P. JOHNSON AND ASSOCIATES FOR THE PREPARATION OF A STORM DRAIN EASEMENT FOR THE STORM DRAIN SYSTEM LOCATED IN THE VICINITY OF 4 WOODLAND WAY AT A COST NOT TO EXCEED $11,400: Council approved the contract with CPJ.

AUTHORIZING THE CITY MANAGER TO EXECUTE RENEWAL OF THE FIRE STATION LEASE: Council approved the lease renewal and authorized the City Manager to execute the lease agreement.

PURCHASE OF ONE (1) PUBLIC WORKS BUILDING MAINTENANCE VEHICLE: Council authorized the City Manager to execute the following purchase:

One (1) Ford Transit Passenger Van per Howard Count contract #440004546 from Hertrich Fleet Services, Inc., 1427 Bay Road, Milford, DE 19963 for $53,842.00, with stickering from Suburban Signs Inc., 10800 Hanna St. Beltsville, MD. 20705 for $425.

APPROVAL OF AGENDA: Mayor Jordan requested to move Item #17, "Legislative Issue Tracking," to the next meeting agenda. Ms. Pope seconded the motion to approve the agenda as amended. The motion passed 6-0.

PRESENTATIONS:

Municipal Government Month Proclamation: Mayor Jordan proclaimed November as Municipal Government Month. Chondria Andrews and Greg Varda accepted the proclamation.

Maryland Municipal League – Municipal Achievement Award: On behalf of the City Council, Mayor Jordan presented the Municipal Achievement Award to the Recreation Department. Greg Varda, Recreation Director, and Anne Oudemans, Assistant Recreation Director, accepted the award.

Presentation on Stop Sign Cameras Program: Chief Bowers delivered a presentation to Council on the pilot implementation of automated stop sign enforcement cameras in school zones. Currently installed at five locations, with two additional sites planned, the system will collect data to evaluate its effectiveness and determine potential program expansion.

MINUTES OF COUNCIL MEETINGS: None.

ADMINISTRATIVE REPORTS:

Mr. Salmerón provided updates on key initiatives, including the shortlist of finalists for the City's website redesign and coordination efforts for the District 22 legislative dinner. He highlighted the Economic Development Office's recent hosting of the County's Municipal Economic Development Directors meeting and the production of a podcast showcasing Greenbelt's economic development initiatives. Additionally, Mr. Salmerón discussed with Council the coordination of testimony and participation in the County's public hearing on the fire staffing reallocation plan.

LEGISLATION: None.

OTHER BUSINESS:

Discussion on Filling City Council Vacancy Legislation: Mayor Jordan read the agenda comments. Council reviewed the process for filling City Council vacancies, debating whether to address it through a charter amendment or the Election Code. The Board of Elections recommended detailing the procedure in the Election Code for ease of future amendments. However, Councilmember Roberts raised concerns about the lack of public input if changes were made solely through the code. Ms. Knesel moved that Council direct staff to draft a charter amendment referencing the Election Code, incorporating the Board's recommendations within the code itself. Ms. Pompi seconded. The motion passed 5-1. (Mr. Roberts)

Authorizing the City Manager to Execute a Contract with Charles P. Johnson and Associates to prepare up to 15 storm drain easements: Mayor Jordan read the agenda comments. Ms. Hruby informed Council about the allocation of American Rescue Plan Act funds for storm drain infrastructure, aimed at addressing recommendations from the 1994 report. She committed to collaborating with GHI to establish a priority list for storm drain systems and to leveraging funds to expedite easement work. Ms. Pompi moved that Council authorize the City Manager to execute a contract with Charles P. Johnson and Associates to prepare up to 15 easement agreements at a cost not to exceed $59,962.50 using ARPA funding. Mayor Jordan seconded. The motion passed 6-0.

Proposed Policy for Processing Little Free Library Placement Requests: Mayor Jordan read the agenda comments. Ms. Fearer presented a proposed policy for processing Little Free Library (LFL) placement requests, to be managed at the staff level with conditional construction permits issued upon approval. Council discussed LFL installations on public property, including Greenbelt Station, emphasizing the need for stakeholder consultation, particularly with HOAs for locations near their properties. The policy formalizes the application process, clarifies that maintenance and vandalism responsibility lies with the applicant, and imposes no limit on the number of LFLs, with each application reviewed for appropriateness. Mayor Jordan moved that Council approve the application and permitting process for LFL installations on public property. Ms. Pope seconded. The motion passed 6-0.

Authorizing the City Manager to Execute a Contract with VMP Construction Company, Inc. for Paving the Multi-Use Path between Greenbrook Drive and Schrom Hills Park: Mayor Jordan read the agenda comments. Ms. Fearer outlined the paving of a multi-use path between Greenbrook Drive and Schrom Hills Park for $36,950, funded through the American Rescue Plan Act to enhance the pedestrian and bicycle master plan. Ms. Pompi moved that Council approve a contract with VMP, not to exceed $20,000, utilizing ARPA funds to complete asphalt work supporting Pedestrian and Bicycle Master Plan Implementation and Improvements. Ms. Pope seconded. The motion passed 6-0.

Authorizing the City Manager to Execute Contracts for ARPA Project – Ballfield Renovations for Schrom Hills Park Multipurpose Field and Braden Athletic Complex: Mayor Jordan read the agenda comments. Mr. Varda outlined the renovation of ball fields at Braden Field Complex and Schrom Hills Park for $1,729,024.05. The ball field renovations will include new sod, irrigation systems, and lighting, significantly improving their condition. Ms. Pope moved that Council authorize the City Manager to execute the three contracts, totaling $1,729,024.05, to significantly improve conditions at Schrom Hills Park and the Braden Field Complex. Ms. Pompi seconded. The motion passed 6-0.

Authorizing the City Manager to Execute Contract for Greenbelt Station Central Park - Shaded Tables: Mayor Jordan read the agenda comments. Mr. Vada provided Council with a brief overview of the installation of the shaded tables. Councilmember McKinney commended the ongoing development at Greenbelt Station, including improvements at Central Park and the planned installation of shade structures. Ms. McKinney moved that Council authorize the City Manager to execute the purchase and installation of shade structures by Cunningham Recreation in

Greenbelt Station – Central Park not to exceed $86,153.61. Ms. Pope seconded. The motion passed 6-0.

Approval of CDBG PY50 Contract Award - Roadworks Improvements Cherrywood Lane: Mayor Jordan read the agenda comments. Mr. Kim presented to Council an overview of the CDBG PY50 Contract Award to the City for $191,221.00 for improvements to Cherrywood Lane, extending from Greenbelt Road to Breezewood Drive. Mayor Jordan moved that Council authorize the City Manager to execute a contract for the purchase of roadwork improvements at Cherrywood Lane with VMP Co., Inc., located at 9635 Annapolis Road, Lanham, Maryland, 20706, for a total project cost of $191,221. Ms. Knesel seconded. The motion passed 6-0.

Council Activities: Events between October 29 and November 18, 2024

- 29 October: Senior Citizen Advisory Committee meeting (Pope)
- 29 October: Community Meeting, Draft Traffic Calming Study, Greenbelt Center (Jordan, Knesel, McKinney, Weaver)
- 29 October: Screening of The Candidate (Pompi)
- 30 October: Meeting w/Ms. Stewart (Jordan, Pope, Weaver)
- 2 November: Buddy Attick Playground Ribbon Cutting (Jordan, Knesel, McKinney, Pompi, Pope, Weaver)
- 2 November: SHLRC Playground Ribbon Cutting (Jordan, Knesel, McKinney, Pompi, Pope, Weaver)
- 2-3 November: St. Hugh’s Christmas Bazaar (Pompi, Pope, Weaver)
- 6-8 November: Maryland Municipal League Fall Conference (Jordan, Knesel, McKinney, Pompi, Weaver)
- 9 November: Anacostia Watershed Fun Run (Knesel, McKinney, Pompi)
- 9 November: Co-Op Membership Annual Meeting (Jordan, Pompi)
- 9 November: Reparations Panel (McKinney, Pompi)
- 10 November: Greenbelt Community Orchestra concert (Jordan, Knesel, Pompi)
- 11 November: Veterans Day Ceremony and Lunch (Jordan, Knesel, McKinney, Pompi)
- 12 November: GPD Officer Oath of Office (Pompi)
- 13-16 November: NLC City Summit (Jordan, McKinney, Pope)
- 14 November: Prince George’s County Council PGFD Staffing Reallocation Public Hearing (Pompi)
- 16 November: GVFD Community Yard Sale (Knesel)
- 17 November: Empty Bowls (Jordan, Knesel, Roberts)
- 19 November: The Space Experience, (Pope)
- 20 November: Parent support project meeting, (Pope)

Council Reports: None.

ADJOURNMENT: A motion to adjourn the meeting was made by Ms. Pompi and seconded by Ms. Pope. The motion carried 6-0. The Mayor adjourned the regular meeting of November 18, 2024, at 10:14 p.m.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held November 18, 2024.

Emmett V. Jordan
Mayor

Agenda Item No: *10a.

City Council Agenda Item Report

Meeting Date: April 14, 2025
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: Board and Committee Reports
Agenda Section: COMMUNICATIONS - 30 minutes (7:45 - 8:15 p.m.)

Subject:
Advisory Committee on Education (ACE) Report #25-1 - Grant Interim Report to Council 2025

Suggested Action:
It is recommended that the City Council accept this report.

Attachments:
Grant Interim Report to Council 2025.pdf

ADVISORY COMMITTEE ON EDUCATION

REPORT TO COUNCIL

Report #25-1

Submitted 3/27/2025

Background

The Advisory Committee on Education (ACE) sent out the annual Request for Proposals for the $2900 grant to the six Greenbelt Schools: Greenbelt Elementary, Springhill Lake Elementary. Magnolia Elementary, Dora Kennedy French Immersion, Greenbelt Middle, and Eleanor Roosevelt High School. The ACE grants are intended to enhance or enrich school-based activities. Each school could submit one proposal, but each proposal could contain up to five (5) projects.

Two schools submitted responses to the grant. The Committee considered these proposals at their meeting on October 22, 2024.

1. Greenbelt Elementary requested $2132.65 for Fifth Grade Math enrichment tools, and ACE approved this grant.
2. Eleanor Roosevelt High School requested five projects, totaling $5,167.57. ACE approved four of them, for $2830.00.

ACE then extended the submission period for the remaining schools, but did not receive any further proposals.

Therefore, ACE spent $4962.65 out of the budgeted amount of $18,000.00. This leaves a surplus of $13037.35.

At our meeting on March 25, 2025, ACE voted to spend $10,000 of those funds to support BCAUSEICANCODE for the summer of 2025. This program, run by CARES, will teach 20 middle and high school students how to write computer code. These funds will provide:

1. $2750 for a Program Manager with 30+ years of experience.
2. $4125 for Instructors who are experienced in STEM.
3. $1168 for supplies (paper, pencils, Zoom and program software).
4. $870 for the marketing which will reach the desired students.
5. $667 for Administration costs such as software licenses for the computers which will be provided by CARES.
6. $420 for travel by the personnel.

Also provided by this program will be Career Option training for these students, who will have the opportunity to meet with Google and Microsoft developers, as well as Coach Youth Development to encourage proper conduct in professional situations.

City Council Agenda Item Report

Meeting Date: April 14, 2025
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Greenbelt Police
Item Type: LEGISLATION
Agenda Section: LEGISLATION - 45 minutes (8:15 - 9:00 p.m.)

Subject:
An Ordinance to Amend Chapter 16 of the City of Greenbelt Code to Codify General Orders 675
- 2nd Reading and Adoption

Suggested Action:
At the request of Council, this ordinance formally codifies the City of Greenbelt's existing policy concerning the role of municipal employees, including the Police Department, in enforcing federal civil immigration laws. The ordinance amends Chapter 16 of the City Code by adding Sections 16-5 through 16-9 and revising the chapter title to reflect the inclusion of public safety policies.

Ms. Pompi introduced this ordinance for first reading at the March 24th Regular Council meeting. The ordinance is presented for Council's consideration for second reading and adoption

Attachments:
Ordinance - Limitations on Authority to Enforce Federal Civil Violations.pdf

Introduced: Ms. Pompi
1st Reading: March 24, 2025
Passed:
Posted:
Effective:

ORDINANCE NUMBER XXXX

AN ORDINANCE of the Council of the City of Greenbelt to amend Chapter 16 of the City of Greenbelt Code to formalize its policy with regard to the role of Greenbelt employees in relation to enforcement of federal civil immigration laws in Greenbelt, and to amend its title by adding a comma to be inclusive of the new provisions being enacted.

WHEREAS, pursuant to §5-202 of the Local Government Article of the Annotated Code of Maryland provides that the Mayor and Council have the authority to pass such ordinances as it deems necessary to preserve the peace and good order, and to protect the health, comfort, and convenience of the residents of the municipality; and

WHEREAS, the Council desires to formalize that the City of Greenbelt Police have no statuatory authority to enforce civil violations of federal immigration laws.

SECTION 1. NOW THEREFORE, BE IT ORDAINED by the Council of the City of Greenbelt, Maryland that the City of Greenbelt Code, as amended, is hereby, enacted, adopted, and amended to add new §§ 16-5 through 16-9 to Chapter 16, and amend the title of Chapter 16 to be inclusive of the new provisions and shall henceforth read as follows:

CHAPTER 16

PUBLIC SAFETY, OFFENSES AND MISCELLANEOUS PROVISIONS

SEC. 16-5. LIMITATIONS ON AUTHORITY TO ENFORCE FEDERAL CIVIL VIOLATIONS.

1. NO AGENT, OFFICER, OR EMPLOYEE OF THE CITY, IN THE PERFORMANCE OF OFFICIAL DUTIES, HAVE STATUTORY AUTHORITY TO ENFORCE CIVIL VIOLATIONS OF FEDERAL

IMMIGRATION LAWS. CRIMINAL INVESTIGATIONS OR ENFORCEMENT SHALL NEVER BE INITIATED BASED SOLELY UPON AN INDIVIDUAL'S CITIZENSHIP OR IMMIGRATION STATUS.

2. THIS CHAPTER DOES NOT PROHIBIT THE GREENBELT POLICE DEPARTMENT FROM CARRYING OUT ITS MANDATED DUTY TO APPREHEND VIOLATORS OF THE CRIMINAL LAW. IT DOES NOT PROHIBIT THE DEPARTMENT FROM ASSISTING ANY

FEDERAL AGENCY WITH INVESTIGATIONS OR ARRESTS RELATING TO CRIMINAL ACTIVITY AND SUSPECTED CRIMINAL ACTIVITY OTHER THAN VIOLATIONS OF THE IMMIGRATION AND NATIONALITY LAWS OF THE UNITED STATES.

SEC. 16-6. NO INQUIRIES INTO CITIZENSHIP.

1. EXCEPT AS PROVIDED IN SUBSECTION 2 OF THIS SECTION, NO AGENT, OFFICER OR EMPLOYEE OF THE CITY, IN THE PERFORMANCE OF OFFICIAL DUTIES, SHALL ASK ANY PERSON ABOUT HIS OR HER CITIZENSHIP OR IMMIGRATION STATUS OR INQUIRE ABOUT ANY PERSON'S CITIZENSHIP OR IMMIGRATION STATUS WITH ANY THIRD PERSON.

2. THIS SECTION DOES NOT PROHIBIT:

A. INQUIRIES REGARDING THE CITIZENSHIP OF APPLICANTS FOR POSITIONS AS SWORN LAW ENFORCEMENT OFFICERS WITH THE GREENBELT POLICE DEPARTMENT.

B. INQUIRIES REGARDING THE CITIZENSHIP OR IMMIGRATION STATUS OF EMPLOYEES AND APPLICANTS FOR EMPLOYMENT WITH THE CITY OF GREENBELT AS REQUIRED BY 8 U.S.C. § 1324 ET SEQ.

C. INQUIRIES REGARDING CITIZENSHIP OR IMMIGRATION STATUS REQUIRED BY STATE OR FEDERAL LAW OR INTERNATIONAL TREATY, WHERE SUCH REQUIREMENTS PREEMPT THIS CHAPTER.

SEC. 16-7. DISCRIMINATION BASED ON CITIZENSHIP PROHIBITED.

NO AGENT, OFFICER, OR EMPLOYEE OF THE CITY, IN THE PERFORMANCE OF OFFICIAL DUTIES, SHALL DISCRIMINATE AGAINST ANY PERSON BASED ON CITIZENSHIP OR IMMIGRATION STATUS.

SEC. 16-8. CONFIDENTIALITY OF INFORMATION ABOUT CITIZENSHIP STATUS.

1. EXCEPT AS PROVIDED IN SUBSECTION 2 OF THIS SECTION, NO AGENT, OFFICER, OR EMPLOYEE OF THE CITY, IN THE PERFORMANCE OF OFFICIAL DUTIES, SHALL RELEASE ANY INFORMATION REGARDING THE CITIZENSHIP OR IMMIGRATION STATUS OF ANY INDIVIDUAL TO ANY THIRD PARTY.

2. THIS SECTION DOES NOT PROHIBIT DISCLOSURE OF INFORMATION REGARDING CITIZENSHIP OR IMMIGRATION STATUS WHERE DISCLOSURE IS REQUIRED BY CITY, STATE, OR FEDERAL LAW, OR INTERNATIONAL TREATY OR WHERE SUCH DISCLOSURE IS AUTHORIZED IN WRITING BY THE SUBJECT OF THE INFORMATION.

SEC. 16-9. PREEMPTION.

WHEN THE CITY MANAGER DISCOVERS ANY STATE OR FEDERAL LAW OR INTERNATIONAL TREATY THAT HE OR SHE REASONABLY BELIEVES MAY PREEMPT THIS CHAPTER, HE OR SHE SHALL NOTIFY THE CITY ATTORNEY. THE CITY ATTORNEY SHALL ADVISE THE COUNCIL ON WHETHER THE LAW PREEMPTS ANY ASPECT OF THIS CHAPTER AND WHETHER THE CITY SHOULD TREAT THE LAW AS AN EXCEPTION UNDER SECTIONS 16-5(1) AND 16-5(2) OR WHETHER THE COUNCIL SHOULD AMEND THIS CHAPTER. THE CITY SHALL NOTIFY THE PUBLIC IF THE COUNCIL DEEMS A LAW TO PREEMPT THIS CHAPTER.

SECTION 2. AND BE IT FURTHER ORDAINED that if any provision of this Ordinance or the application thereof to any person or circumstance is held invalid for any reason, such invalidity shall not affect the other provisions or any other applications of the Ordinance which can be given effect without the invalid provision or applications, and to this end, all the provisions of this Ordinance are hereby declared to be severable;

INTRODUCED, by the Council of the City of Greenbelt, at a regular meeting on the ____ day of ___________________ 2025.

ADOPTED, by the Council of the City of Greenbelt at a regular meeting on the _____ day of _________________ 2025.

EFFECTIVE, the ___ day of _____________, 2025.

By:

____
Emmett V. Jordan, Mayor.

ATTEST:

____
Bonita Anderson, City Clerk

KEY:
ALL CAPS indicate matter added to existing law.

Agenda Item No: 12.

City Council Agenda Item Report

Meeting Date: April 14, 2025
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: Ordinance
Agenda Section: LEGISLATION - 45 minutes (8:15 - 9:00 p.m.)

Subject:

An Ordinance to Amend the City of Greenbelt Code to Authorize the Operation of Sign Monitoring Systems in School Zones, Establish Associated Fines and Fees, and Provide for the Enforcement of Violations
-2nd Reading and Adoption

Suggested Action:

Reference:
Stop Sign Ordinance V Final
Stop Sign Memo Chief Bowers

This ordinance amends Chapter 11 of the City Code to establish and authorize the operation of stop sign monitoring systems within designated school zones in the City of Greenbelt, pursuant to Maryland HB 364 (2024), which permits such systems in Prince George's County. The ordinance also sets forth the requirements for signage, public notice, civil enforcement procedures, and penalties.

Ms. Pope introduced this ordinance for first reading at the March 24th Regular Meeting. The ordinance is presented for Council's consideration for second reading and adoption

Attachments:

Stop Sign Ordinance.pdf
Stop Sign Memo Chief Bowers.pdf

Introduced: Ms. Pope
1st Reading: March 24, 2025
Passed:
Posted:
Effective:

ORDINANCE NUMBER XXXX

AN ORDINANCE to amend the City of Greenbelt Code to authorize the operation of stop sign monitoring systems within the corporate limits of the City and to provide for certain areas as school zones, fines for violations and certain fees in connection therewith, and to provide for certain violations, fines, fees and other provisions pertaining to said systems.

WHEREAS, on May 9, 2024, the Governor of Maryland signed into law HB 364 authorizing, in designated school zones, the placement of stop sign monitoring systems in Prince George's County to be effective on July 1, 2024; and

WHEREAS, the Council of Greenbelt finds that failing to stop at designated stop signs is a major cause of accidents, injuries and death; and

WHEREAS, the Council further finds that traditional enforcement of stop sign violations in the vicinity of schools and school areas requires that law enforcement personnel enter traffic and stop a motorist in order to cite that motorist as a violator. Traffic volume and safety considerations limits the number of violators cited; and

WHEREAS, the Council further finds that automated speed monitoring system and red-light enforcement programs were previously created to increase safety for the motoring public as well as for residents, neighbors, school children, parents and visitors with the use of automated systems; and

WHEREAS, Title 21 of the Transportation Article of the Maryland Annotated Code (hereinafter, the "Code"), authorizes and empowers the Council to implement a stop sign monitoring system; and

WHEREAS, in furtherance of the public health, safety and welfare, the Council finds that it is in the best interest of the public health, safety and welfare of the citizens of the City to adopt and establish school zones and authorize the use of stop sign monitoring systems within school zones; and

WHEREAS, the Council requires that appropriate signage shall be erected in accordance with the manual for and the specifications for a uniform system of traffic control devices adopted by the State Highway Administration before activating an unmanned stationary stop sign monitoring system, if not already in place, at each School Zone and publish the location of the unmanned fixed or stationary stop sign monitoring system on the City's website, and in a newspaper of record, as required by law; and

WHEREAS, as prescribed by law, reasonable notice of the use shall be provided through advertisement in a newspaper of general circulation in Greenbelt the City's website at least thirty (30) days prior to the activation of the stop sign monitoring system in a School Zone or Residential District for the first time.

SECTION 1. NOW THEREFORE, BE IT ORDAINED AND ENACTED by the Council of Greenbelt, that the City of Greenbelt Code, as amended, as stated herein below are hereby, enacted, adopted, and amended to add a new Article VII, "AUTOMATED STOP SIGN ENFORCEMENT PROGRAM" to Chapter 11 such that said Code and the provisions of said Code shall henceforth read as follows:

ARTICLE VII. AUTOMATED STOP SIGN ENFORCEMENT PROGRAM

SEC. 11-86. SYSTEM AUTHORIZED.

THE COUNCIL APPROVES AND AUTHORIZES THE CITY OF GREENBELT TO USE STOP SIGN MONITORING ENFORCEMENT SYSTEMS IN WITHIN THE CITY OF GREENBELT.

SEC. 11-87. STOP SIGN MONITORING SYSTEMS IN SCHOOL ZONES.

A. THE CITY OF GREENBELT MAY USE STOP SIGN MONITORING SYSTEMS IN SCHOOL ZONES.

1. A "STOP MONITORING SYSTEM," AS DEFINED IN MARYLAND LAW, MEANS A DEVICE DESIGNED TO CAPTURE A RECORDED IMAGE OF A VIOLATION.

2. "VIOLATION," AS DEFINED UNDER THE BILL, MEANS A FAILURE TO COME TO A COMPLETE STOP AT A STOP SIGN IN VIOLATION OF MARYLAND CODE, § 21-707 OF THE TRANSPORTATION ARTICLE. "VIOLATION" DOES NOT INCLUDE ANY ACTION TAKEN BY A DRIVER UNDER THE INSTRUCTION OF A POLICE OFFICER.

B. BEFORE BEGINNING THE USE OF STOP SIGN MONITORING SYSTEMS IN SCHOOL ZONES, THE CITY SHALL: PUBLISH NOTICE THAT THE CITY HAS ADOPTED THE USE OF TRAFFIC CONTROL DEVICE STOP SIGN MONITORING SYSTEM ON THE CITY WEBSITE AND IN A NEWSPAPER OF GENERAL CIRCULATION WITHIN THE CITY.

C. UNLESS THE DRIVER OF THE MOTOR VEHICLE RECEIVED A CITATION FROM A POLICE OFFICER AT THE TIME OF THE VIOLATION, THE OWNER OR DRIVER OF A MOTOR VEHICLE IS SUBJECT TO A CIVIL PENALTY IF THE MOTOR VEHICLE IS RECORDED BY A STOP SIGN MONITORING SYSTEM DURING THE COMMISSION OF A VIOLATION.

D. THE CITY SHALL MAIL TO THE OWNER LIABLE UNDER SUBSECTION C OF THIS ORDINANCE A CITATION THAT SHALL INCLUDE:

1. THE NAME AND ADDRESS OF THE REGISTERED OWNER OF THE VEHICLE;

2. THE REGISTRATION NUMBER OF THE MOTOR VEHICLE INVOLVED IN THE VIOLATION;

3. THE VIOLATION CHARGED;

4. THE DATE AND TIME OF THE VIOLATION;

5. TO THE EXTENT POSSIBLE, THE LOCATION OF THE VIOLATION;

6. THE DATE AND TIME OF THE VIOLATION;

7. A COPY OF THE RECORDED IMAGE;

8. A SIGNED STATEMENT BY A TECHNICIAN EMPLOYED BY THE CITY, THAT BASED ON THE REVIEW OF THE RECORDED IMAGE, THE MOTOR VEHICLE WAS BEING OPERATED DURING THE TIME OF THE VIOLATION.

9. A STATEMENT INDICATING THE RECORDED IMAGE IS EVIDENCE OF A VIOLATION; AND INFORMATION ADVISING THE FOLLOWING:

i. THE MANNER AND TIME IN WHICH LIABILITY AS ALLEGED IN THE CITATION MAY BE CONTESTED IN THE DISTRICT COURT; AND

ii. THAT FAILURE TO PAY THE CIVIL PENALTY OR CONTEST LIABILITY IN A TIMELY MANNER IS AN ADMISSION OF LIABILITY AND MAY RESULT IN REFUSAL OR SUSPENSION OF THE MOTOR VEHICLE REGISTRATION.

E. THE CITY MAY MAIL A WARNING NOTICE IN PLACE OF A CITATION TO THE OWNER LIABLE UNDER SUBSECTION C OF THIS ORDINANCE.

F. BEFORE THE CITY MAILS A CITATION TO A MOTOR VEHICLE RENTAL COMPANY, THE CITY SHALL MAIL A NOTICE TO THE RENTAL COMPANY INDICATING A CITATION WILL BE ISSUED WITHIN 45 DAYS AFTER RECEIPT OF THE NOTICE, UNLESS THE RENTAL COMPANY PROVIDES:

1. AN UNDER-OATH STATEMENT INDICATING THE NAME AND LAST KNOWN MAILING ADDRESS OF THE INDIVIDUAL DRIVING OR RENTING THE MOTION AT THE TIME OF THE VIOLATION;

2. AN UNDER-OATH STATEMENT INDICATING THE VEHICLE WAS STOLEN AT THE TIME OF THE VIOLATION ALONG WITH THE POLICE REPORT ASSOCIATED WITH THE THEFT; OR

3. PAYMENT FOR THE PENALTY ASSOCIATED WITH THE VIOLATION.

G. THE CITY MAY NOT MAIL A CITATION TO A MOTOR VEHICLE RENTAL COMPANY IF THE COMPANY COMPLIED WITH SUBSECTION F OF THIS ORDINANCE.

H. THE CITATION MUST BE MAILED NO LATER THAN TWO WEEKS AFTER THE ALLEGED VIOLATION.

I. AN INDIVIDUAL WHO RECEIVES A CITATION UNDER SUBSECTION C OF THIS ORDINANCE MAY:

1. PAY THE FINE IN ACCORDANCE WITH INSTRUCTIONS ON THE CITATION; OR

2. ELECT TO STAND TRIAL FOR THE ALLEGED VIOLATION.

J. THE STOP SIGN MONITORING SYSTEM IN THE CITY SHALL BE CONDUCTED IN COMPLIANCE WITH ALL APPLICABLE PROVISIONS OF THE MARYLAND VEHICLE LAW.

K. CITY STAFF IS HEREBY AUTHORIZED TO TAKE THOSE ACTIONS NECESSARY TO OBTAIN ANY REQUIRED PERMISSION FROM THE STATE OF MARYLAND OR OTHER GOVERNMENT WITH JURISDICTION TO OPERATE A STOP SIGN MONITORING SYSTEM IN SCHOOL ZONES.

AND BE IT FURTHER ORDAINED that if any provision of this Ordinance or the application thereof to any person or circumstance is held invalid for any reason, such invalidity shall not affect the other provisions or any other applications of the Ordinance which can be given effect without the invalid provision or applications, and to this end, all the provisions of this Ordinance are hereby declared to be severable;

INTRODUCED, by the Council of the City of Greenbelt, at a regular meeting on the ____ day of ___________________ 2025.

ADOPTED, by the Council of the City of Greenbelt at a regular meeting on the _____ day of _________________ 2025.

EFFECTIVE, the ___ day of _____________, 2025.

By:

____
Emmett V. Jordan, Mayor

ATTEST:

____
Bonita Anderson, City Clerk

KEY:

ALL CAPS indicate matter added to existing law.

CITY OF GREENBELT, MARYLAND

POLICE DEPARTMENT

550 CRESCENT ROAD, GREENBELT, MD 20770

Richard Bowers
Chief of Police

To: Josué Salmerón, City Manager

From: Richard Bowers, Chief of Police

Date: March 31, 2025

Stop Sign Camera Ordnance

In 2024, the State of Maryland authorized stop sign cameras in Prince George's County school zones. The Prince George's County Council subsequently passed enabling legislation in December 2024, granting municipalities the authority to implement their own automated enforcement programs.

The Police Department conducted a pilot study in October 2024, monitoring six pedestrian-traffic locations. The study revealed violation rates ranging from 71% to 93%, reinforcing the need for stronger enforcement measures. These violations pose a risk to pedestrians and other motorists.

Following discussions during the City Council work session on December 11, 2024. Staff drafted the necessary legislation to establish school zones and authorize the use of automated stop sign enforcement. If the City Council adopts the proposed ordinances, the Police Department will proceed with the next phase, which includes:

- Section of vendor
- Submission to County Council for site approval
- Public awareness and notification campaign to educate residents about the program.
- Implement enforcement measures, ensuring compliance with state laws and municipal regulations.
- Installation of stop sign cameras at strategic locations in school zones.

Automated enforcement has proven effective in improving traffic safety and reducing violations. This initiative will complement the city's existing automated enforcement programs.

Please let me know if you need more information or have further questions.

City Council Agenda Item Report

Meeting Date: April 14, 2025
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: Resolution
Agenda Section: LEGISLATION - 45 minutes (8:15 - 9:00 p.m.)

Subject:
A Resolution to Establish School Zone on Municipal Roads in the City to Implement and Automated Stop Sign Enforcement Program Within the Established School Zones
- 2nd Reading and Adoption

Suggested Action:
Reference:

Per Council's request, this resolution establishes official school zones on municipal roads within a one-half (½) mile radius of five public schools in the City of Greenbelt. The designation of these school zones is a required step under Maryland law in order to implement the City's Automated Stop Sign Enforcement Program. Pursuant to § 21-803.1 of the Transportation Article of the Annotated Code of Maryland, automated stop sign monitoring systems may only operate within formally designated school zones. This resolution ensures compliance with that requirement and supports the City's broader effort to enhance traffic safety in areas frequently used by students, families, and pedestrians. The resolution identifies the specific schools and authorizes the installation of appropriate signage, consistent with state regulations, to mark the designated zones.

Ms. Pompi introduced this Resolution for first reading at the March 24, 2025, Regular meeting. The resolution is presented for Council's consideration for second reading and adoption

Attachments:
A Resolution to Establish School Zone in the City on Municipal Roads within those School Zones.pdf

Introduced by: Ms. Pompi
1st Reading: March 24, 2025
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX

A Resolution of the Council of the City of Greenbelt to Establish School Zones on Municipal Roads in the City to Implement an Automated Stop Sign Enforcement Program Within the Established School Zones

---

WHEREAS, pursuant to §5-202 of the Local Government Article of the Annotated Code of Maryland, the City Council of the City of Greenbelt has the authority to pass such ordinances as necessary to protect the health, health, comfort, and convenience of the citizens of the municipality and

WHEREAS, the Council of the City of Greenbelt desires to implement a Stop Sign Automated Enforcement Program in the City of Greenbelt; and

WHEREAS, pursuant to Maryland law, the automated system may only be enforced in school zones established in the City; and

WHEREAS, pursuant to Md. Code Ann. Transportation §21-803.1, the City Council wish to establish school zones within a half (1/2) mile radius around certain City schools.

NOW THEREFORE, BE IT RESOLVED by the City Council of Greenbelt that, subject to compliance with all the applicable provisions of § 21-803.1 of the Transportation Article of the Annotated Code of Maryland, including the placement of appropriate signs in accordance with state law, school zones are established on all public roads with the City of Greenbelt that are within a half-mile radius of the following schools:

1. Eleanor Roosevelt High School
2. Greenbelt Middle School
3. Greenbelt Elementary School
4. Springhill Lake Elementary School
5. Dora Kennedy School

AND BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of _______, 2025.

____
Emmett V. Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: April 14, 2025
Submitted by: Bonita Anderson
Submitting Department: Administration
Item Type: LEGISLATION
Agenda Section: LEGISLATION - 45 minutes (8:15 - 9:00 p.m.)

Subject:
A Resolution to Amend Resolution No. 2113 to Modify the Number of Residents Representing Each Area of the City for the Charter Review Task Force
- 1st Reading, Suspension of the Rules
- 2nd Reading, Adoption

Suggested Action:
Reference:

Resolution
Resolution 2113

During the application period for the Charter Review Task Force, the City widely promoted the opportunity to encourage applicants who meet the demographic criteria outlined in the original resolution. However, no applications have been received from residents of Greenbelt West.

To ensure that the task force can proceed in a timely manner, it is recommended that the resolution be amended to allow the appointment of all individuals who have expressed interest in serving, regardless of their geographic location.

If the Council approves the amended resolution, the proposed appointments to the Charter Review Task Force will be presented for consideration later in this agenda.

This resolution is presented for Council's consideration to be introduced for a first reading, the rules be suspended, and the resolution be adopted at this meeting in order to appoint members to the task force.

Attachments:
Resolution.pdf
Res2113.pdf

Introduced:
1st Reading/Suspension of Rules:
2nd Reading/Adoption:
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX

A RESOLUTION TO AMEND RESOLUTION NO. 2113 TO MODIFY THE NUMBER OF RESIDENTS REPRESENTING EACH AREA OF THE CITY FOR THE CHARTER REVIEW TASK FORCE

WHEREAS, the Greenbelt City Council adopted Resolution No. 2113 on October 14, 2024, to establish a 15-member Charter Review Task Force, which mandated that six residents of Greenbelt be appointed; and

WHEREAS, Resolution No. 2113 currently specifies that two residents from each area of the City are to serve in this capacity; and

WHEREAS, the City Council finds that this requirement has limited flexibility in appointing qualified and willing individuals to serve; and

WHEREAS, the Council wishes to simplify the structure by replacing the requirement for "two residents from each area of the City" with provisions allowing six residents from anywhere within the City of Greenbelt to serve, regardless of their geographic area; and

WHEREAS, the City Council has determined that representation from each area is no longer necessary for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that:

1. Resolution No. 2113 is hereby amended to state that six residents from any area within the City of Greenbelt shall serve in the capacity originally established under said resolution.

2. All other provisions of Resolution No. 2113 that are not inconsistent with this amendment shall remain in full force and effect.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting held on April 14, 2025.

Emmett V. Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

Introduced: September 23, 2024
1st Reading: September 23, 2024
Passed: October 14, 2024
Posted: October 16, 2024
Effective: October 14, 2024

RESOLUTION NUMBER 2113

A RESOLUTION FOR THE ESTABLISHMENT OF A CHARTER REVIEW TASK FORCE

WHEREAS, the Greenbelt City Council has the responsibility to ensure that the City Charter is reflective of enacted Charter Amendments, is compatible with current County, State, and Federal law and, is supportive of the needs of City Residents and Officials; and

WHEREAS, the ultimate objective of the City Charter is to balance control with organizational and process flexibility and discretion; and

WHEREAS, it is beneficial for the City Charter to be reviewed periodically to ensure consistency and clarity; and

WHEREAS, a comprehensive review of the City Charter is a weighty activity that requires serious consideration and participation from impacted parties; and

WHEREAS, the City's Charter has not undergone a comprehensive review in recent years; and

WHEREAS, the City Council recognizes the value of diverse perspectives and expertise from individuals who represent our community; and

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that the following procedures will govern the Charter Review Process.

1) A Greenbelt City Charter Review Task Force (Task Force) will be established for the purpose of reviewing the City Charter and Council-identified City Code chapters;

2) The Task Force will be established by this resolution and stay in effect until the review is complete and the Charter changes approved by the City Council, at which time the Task Force will be dissolved;

3) The completion of the Charter review must occur within 9 months of the formation of the Task Force;

4) The Task Force shall have 15 members, as follows:
    a. Greenbelt residents (2 from each area of the City) 6
    b. Greenbelt businesses* 4
    c. City Staff (Admin, Planning, DEI) 3
    d. City Council 2

    * *For the Greenbelt business representation, all business members of the Task Force must also be Greenbelt residents. Further, at least one of the business members must also represent a Greenbelt co-op.*

5) The Task Force Chair shall be elected from and by the members of the Task Force and must be either a resident or businessperson;

6) City Staff and the City Solicitor will conduct functional/administrative and legal reviews, respectively, concurrent with the Task Force work. Findings from this work will inform the Task Force review process;

7) The Task Force will hold an initial open public meeting to solicit input;

8) Preliminary findings of the Task Force, including staff/legal review, will be reviewed by the Advisory Boards & Committees and Commissions, as appropriate;

9) The Task Force will review the Advisory Board input in preparing a preliminary findings report to be reviewed by the City Solicitor for legal sufficiency;

10) The resulting Preliminary Findings report will be shared with Council and residents at a City Council Work Session;

11) The Task Force shall hold at least two (2) open meetings to gather City stakeholder input/feedback, and one Council Work Session to present preliminary recommendations;

12) Final Charter change recommendations will be presented at a Regular City Council Meeting for discussion and approval;

13) Approved Charter change recommendations will follow the state-mandated Charter change process.

Emmett V. Jordan

Emmett V. Jordan, Mayor

ATTEST:

Bonita Anderson

Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: April 14, 2025
Submitted by: Tim White
Submitting Department: Greenbelt Police
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS - 90 minutes (9:00 - 10:30 p.m.)

Subject:
Authorizing the City Manager to Execute Contracts for the Versaterm Contract Renewal

Suggested Action:
Reference: Memorandum - M. Apgar - 03.31.25
Versaterm - Blue Team NexGen Invoice
Versaterm - Public Portal Cloud Invoice

The Council packet includes two renewal invoices from Versaterm for the Public Portal cloud host and the Blue Team NextGen cloud-hosted annual maintenance, including providing all software upgrades, associated materials, and technical support via phone and email.

Staff recommends that the City Council authorize the City Manager to execute the contract renewal for $10,833.27.

Attachments:
Memorandum - M. Apgar - 03.31.25.pdf
Versaterm Invoice - Public Portal.pdf
Versaterm Invoice - Blue Team NextGen.pdf

INTERDEPARTMENTAL MEMO

GREENBELT POLICE
DEPARTMENT
550 Crescent Road
Greenbelt Maryland 20770
(301) 474-7200

To: **Josué Salmerón, City Manager**

From: **Lieutenant Michael Apgar**

VIA: **Deputy Chief Timothy White and Chief Richard Bowers**

Date: **March 31, 2025**

Subject: **Versaterm Contract Renewal**

The police department utilizes Versaterm software (IAPro), a professional standards tool that handles essential administrative tasks such as managing personnel files, complaints, internal investigations, and more.

- **Case Management**: Versaterm provides sophisticated interfaces for tracking and managing cases, ensuring timely documentation and follow-up actions.
- **Early Intervention and Alerts**: The system includes proactive tools for early intervention, designed to detect and address potential issues before they escalate.
- **Incident Documentation**: Officers can document incidents like use-of-force, complaints, vehicle accidents, and pursuits directly from the field. This information is then routed through the appropriate chain of command for review and approval.
- **Supervisory Oversight**: The software supports real-time supervisory oversight, allowing the department to promptly monitor and respond to performance issues.
- **Citizen Feedback**: Versaterm offers a streamlined platform for citizens to file complaints or commendations regarding officer interactions.

This integrated approach enhances the department's efficiency in handling administrative functions and ensures high standards of professionalism and accountability.

The memo is a recommendation for Council to authorize the City Manager to execute the contract renewal for $10,833.27.

Versaterm Public Safety US Inc.
1 N MacDonald, Suite 500
Mesa, AZ 85201
AR@versaterm.com

INVOICE #:	INV41-00384
DATE:	03/17/2025
CURRENCY:	USD
INTERNAL ID:	CON-03037-2-H

Customer Information

Bill To: Greenbelt Police Department
25 Crescent Road
Greenbelt, MD 20770
United States
RBowers@GreenbeltMD.gov

Ship To: Greenbelt Police Department
25 Crescent Road
Greenbelt, MD 20770
United States
RBowers@GreenbeltMD.gov

Contract Information

P.O. #	Reference	Payment Terms	Due Date
		N30	04/16/2025

Invoice Line Items

Description	Service Period	Quantity	Unit Price	Total Price
Public Portal cloud hosted subscription renewal	02/01/2025 - 01/31/2026	1	5,350.00	5,350.00
			Subtotal	5,350.00
			Sales Tax Total	0.00
			Total	5,350.00

NOTE:

Remit To:

ACH: Bank Routing No. 122100024, Account No. 29389208, Account Name: Versaterm Public Safety US Inc.
Wire Transfer: Bank Routing No. 021000021, Swift Code: CHASUS33, General Bank Reference Address: JPMorgan Chase New York, NY 10017, Account No. 29389208, Account Name: Versaterm Public Safety US Inc.
OR
Check: Make checks payable to Versaterm Public Safety US Inc.
For delivery via regular US postal service: Lockbox Name: Versaterm Public Safety US Inc., Lockbox Address: P.O. Box 736078 Chicago, IL 60673-6078
For delivery via overnight courier service: Lockbox Name: Versaterm Public Safety US Inc., Lockbox Address: JPMorgan Chase - Lockbox Processing Attn: VERSATERM PUBLIC SAFETY US INC. 736078 131 S Dearborn, 6th Floor Chicago, IL 60603

Versaterm Public Safety US Inc.
1 N MacDonald, Suite 500
Mesa, AZ 85201
AR@versaterm.com

INVOICE #:	INV41-00385
DATE:	03/17/2025
CURRENCY:	USD
INTERNAL ID:	CON-03037-2-H

Customer Information

Bill To: Greenbelt Police Department
25 Crescent Road
Greenbelt, MD 20770
United States
RBowers@GreenbeltMD.gov

Ship To: Greenbelt Police Department
25 Crescent Road
Greenbelt, MD 20770
United States
RBowers@GreenbeltMD.gov

Contract Information

P.O. #	Reference	Payment Terms	Due Date
		N30	04/16/2025

Invoice Line Items

Description	Service Period	Quantity	Unit Price	Total Price
BlueTeam NextGen cloud hosted annual maintenance including provision of all software upgrades, associated materials and technical support via phone and e-mail	02/01/2025 - 01/31/2026	1	1,203.27	1,203.27
Cloud Hosting	02/01/2025 - 01/31/2026	1	4,280.00	4,280.00
			Subtotal	5,483.27
			Sales Tax Total	0.00
			Total	5,483.27

NOTE:

Remit To:

ACH: Bank Routing No. 122100024, Account No. 29389208, Account Name: Versaterm Public Safety US Inc.
Wire Transfer: Bank Routing No. 021000021, Swift Code: CHASUS33, General Bank Reference Address: JPMorgan Chase New York, NY 10017, Account No. 29389208, Account Name: Versaterm Public Safety US Inc.
OR
Check: Make checks payable to Versaterm Public Safety US Inc.
For delivery via regular US postal service: Lockbox Name: Versaterm Public Safety US Inc., Lockbox Address: P.O. Box 736078 Chicago, IL 60673-6078
For delivery via overnight courier service: Lockbox Name: Versaterm Public Safety US Inc., Lockbox Address: JPMorgan Chase - Lockbox Processing Attn: VERSATERM PUBLIC SAFETY US INC. 736078 131 S Dearborn, 6th Floor Chicago, IL 60603

Agenda Item No: 16.

City Council Agenda Item Report

Meeting Date: April 14, 2025
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS - 90 minutes (9:00 - 10:30 p.m.)

Subject:
Proposal for Use of Space at the Armory Site for Composting

Suggested Action:
Refence: Compost Crew - Greenbelt Armory Usage Proposal - Feb 2025

Food scraps from the City's curbside composting program are currently processed at Trinity Assembly of God (Trinity Church) as part of a local circular food waste system. The Compost Outpost® at Trinity Church serves about 440 homes but is limited by space.

To expand capacity to 660 homes and lower per-home costs, it is proposed to use additional space at the Armory site (Southway and Greenbelt Roads) to store the cure pile and conduct compost sifting twice a year. This would increase capacity with minimal changes to the existing Compost Outpost operations.

Attachments:
Compost Crew - Greenbelt Armory Usage Proposal - Feb 2025 (003).pdf

<u>Proposal for the use of space at the Armory building</u>
City of Greenbelt, Green Team and Compost Crew
February 2025

<u>Summary</u>
Food scraps collected as part of the City of Greenbelt's curbside composting program are currently processed locally at a composting site at Trinity Assembly of God (aka Trinity Church), as a model of a circular system for managing food waste close to its source. The current system minimizes the amount of time the collection truck spends transporting these food scraps, and keeps the finished compost local. The Compost Outpost® at Trinity Church has the capacity to process food scraps from approximately 440 homes. The primary limitation is the amount of space available on that site. In order to increase the capacity to support composting food scraps from 660 homes, which would reduce the per home cost of the composting program, we propose to use some additional space at the Armory building, located at the corner of Southway and Greenbelt Roads. By storing the cure pile at the Armory, and managing the compost sifting process twice a year at the Armory site, it would provide the added capacity to expand the composting program with a minimum of additional changes needed to the Compost Outpost at Trinity Church.

Composting Proposed Process for Expansion:

- The goal is to expand to be able to service 660 homes with the existing two AirEz pods, which would typically have a capacity of 440 homes. Thus, Compost Crew would need to build an above grade ASP pipe system at Trinity with bin block bunkers.
    - Two piles each week will be loaded by Compost Crew into the AirEz pods, for a two-week processing cycle. This represents 27 cubic yards per week of total feedstock being processed.
    - Compost Crew unloads material into the above grade ASP for a two-month processing cycle. This assumes ~781 square feet are needed for the two month storage time.
    - Browns are still stored onsite. This assumes ~689 square feet are needed for two months storage time - since we get continuous delivery of browns from the City's yard waste crews.
    - When material is moved out of the composting system, it goes into the cure pile, and from there moved to a larger cure pile at the Armory. The entire cure pile is currently at Trinity, but would need to be moved to accommodate the construction of the above grade ASP.
    - A Greenbelt collection truck already tips yard material on a biweekly set schedule - once that truck is empty, it would pick up the cure pile each time and deliver material to the Armory cure pile. Compost Crew staff would need to be onsite to help the City crew load the Greenbelt truck. The ideal time for this would be on Thursday afternoons.
    - The footprint needed at Trinity would be approximately the same as it is today, with a maximum space allocation of roughly 1,800 - 3,000 sq. ft.

- Compost Crew is willing to print and install a banner on the roadway side of the existing fence that would educate passersby about the nature of the composting program for which the space is being used. Compost Crew would share the design of the banner with the City for review prior to printing it.

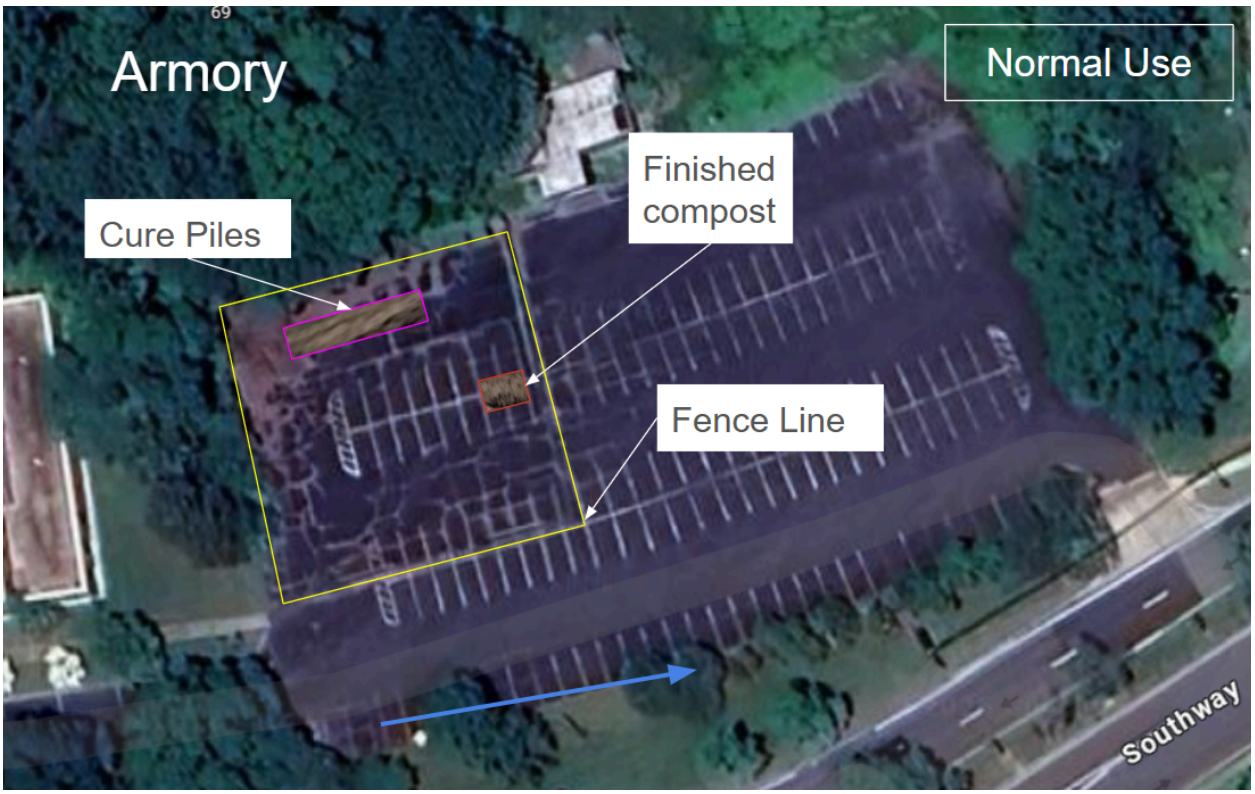
- Armory flow:
    - Compost Crew completes a quick scan of Armory weekly to monitor the temperature of the cure pile and cleanliness of the site.
    - Assuming a biannual sift schedule, the maximum amount of space needed would be as follows:
        - Cure pile ~1,400 sqft
        - Finished compost ~345 sqft
        - Overs ~1,000 sqft
    - While Compost Crew is sifting, its team would transport the overs to Trinity for brown usage. Compost Crew may ask the City collections crew to assist with larger bulk movement, if needed, after sifting is complete.
    - Finished compost would be covered and periodically delivered from the Armory to customers.
    - The maximum space allocation needed would be approximately 1,500 - 3,000 sq. ft. (please reference the site design pictures below.)

Armory Needs & Expectations:

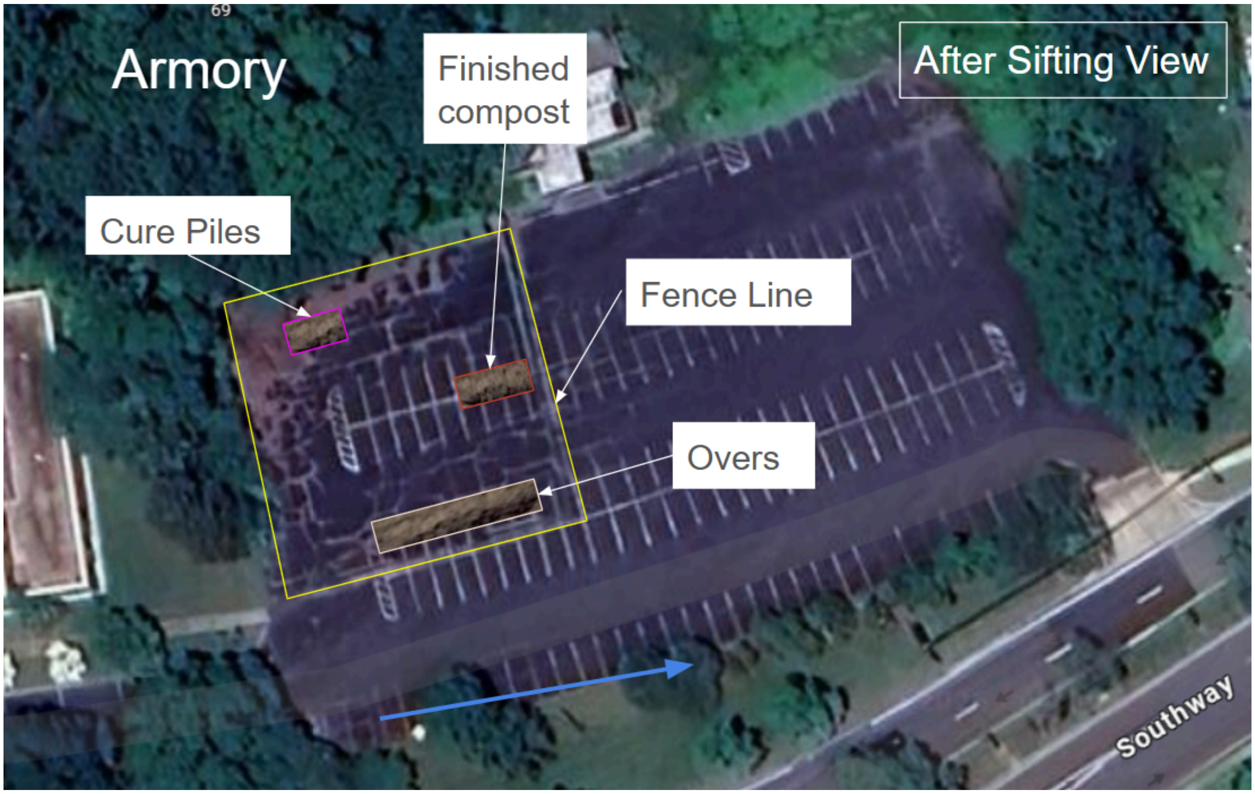
- Utilities: will need to have electric & water connections available within the fenced area at the Armory site.
- Both Greenbelt collections crews and Compost Crew staff would need access to the fenced area.
    - **Biweekly:** One Greenbelt pickup truck that is used for yard waste collection would tip the cure material in a pile, most likely Thursdays or Fridays. The total drive time from the yard waste site to Trinity Church, then to the Armory and then back to the yard waste site is approximately 30 minutes. Including tipping and loading times, the level of effort is estimated to be one hour biweekly.
    - **Weekly:** Compost Crew staff would stop by the site briefly to monitor temperature and make sure everything looks good. This would typically take place on Thursdays or Fridays.
- Sifting the finished compost would require more active usage of the space for one to two weeks twice each year.
    - Compost Crew would coordinate the transportation of a sifter to the site. The sifter requires access to electricity.
    - Compost Crew would transport its skid steer to the site.
    - Compost Crew would be onsite daily to sift the cure pile and move the overs (material that doesn't fit through the sifter) back to Trinity to be reintroduced into the composting process.
    - The finished compost would be delivered to customers periodically throughout the year. Thus, Compost Crew staff would bring a truck and trailer to the site

along with the skid steer. Compost Crew would load the finished compost into the trailer and take it off site.

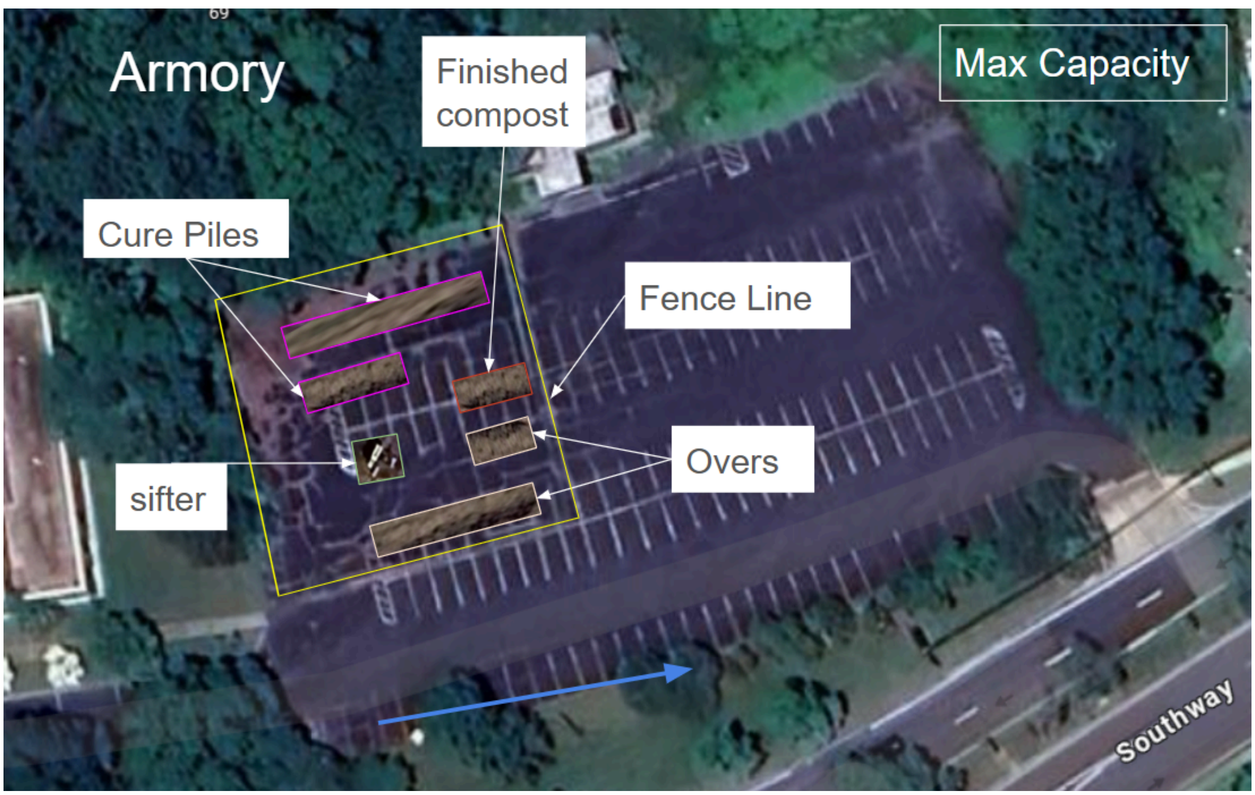
- Site space used:
  - Everything would be inside the designated fenced area of the parking lot.
    - Typical usage of the site at most times of the year is depicted as Picture 1
    - After sifting is complete is depicted in Picture 2
    - Maximum potential site capacity (during the sifting process) is depicted in Picture 3



Picture 1 - Typical use of site



Picture 2 - Site use after biannual sifting (2x per year)



Picture 3 - Potential max capacity during biannual sifting (2x per year)

Agenda Item No: 17.

City Council Agenda Item Report

Meeting Date: April 14, 2025
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS - 90 minutes (9:00 - 10:30 p.m.)

Subject:
City Employees Retirement Plan Manager

Suggested Action:
Reference: Benchmarking Report -City of Greenbelt 457(b) and 401(a)
Memorandum - D. Martinez - 04.11.2025

Included in Council packet is the Benchmarking Report -City of Greenbelt 457(b) and 401(a) for Council's consideration.

Attachments:
Memorandum - D. Martinez - 04.11.2025..pdf
Benchmarking Report -City of Greenbelt 457(b) and 401(a) Truncated (4.11.2025) FINAL (003).pdf

MEMORANDUM

TO: City Council

FROM: Dawane Martinez, Director of Human Resources

CC: Josue Salmeron, City Manager
Bertha Gaymon, City Treasurer

DATE: April 11, 2025

SUBJECT: **Presentation on Retirement Plan Transition**

Dear Council,

We are proposing to transition our 401(a) and 457(b) retirement plans from ICMA-Mission Square to Nationwide. This change aims to address persistent customer service concerns and significantly reduce fees for employees, allowing them to retain more of their retirement savings. National Financial Partners (NFP) is a financial services consulting firm and coordinated the Request for Proposals (RFP) for this project.

Key Findings from NFP Analysis:

- ✓ Fee Reductions: Employees will save over $331,200 annually in management fees, leading to projected 10-year savings of nearly $4,990,000, assuming an 8% market return.
- ✓ Service Improvements: Nationwide provides employees with self-directed investment services, including financial planning and self-directed brokerage options for more investment flexibility.
- ✓ Competitive Selection Process: The transition follows an RFP process where Nationwide emerged as the best option despite ICMA-Mission Square's bid, which included a fee reduction of over 50%.

Next Steps:

1. April 14, 2025 Council Presentation: NFP will present a detailed overview of the transition and cost analysis.

2. Contract approval: Staff will present the recommendation and seek contract approval at the April 14, 2025 Council Meeting.

3. Town Hall for Employees: An informational session will be held after the contract approval to address questions and concerns.

4. Implementation & Communication: Employees and Retirees will receive formal notices detailing their options.

5. Formal in person and virtual sessions will be held for staff and retiree to discuss transition, plan options and provide educational ongoing trainings and support.

Please review the attached analysis power point for further details. I look forward to discussing this matter at the upcoming meeting.

Please let me know if you have any questions

Confidential

City of Greenbelt RFP Response: Executive Summary

NFP

Provider Overview:

457 (b) Plan

<u>Recordkeeping RFP Review</u>

MISSION SQUARE

- Current Mission Square Fees 0.28%
- Re-bid Mission Square Fees 0.10%
- Final bid Mission Square Fees 0.07%

Bidding Vendors

- Nationwide 0.08%
- Final bid Nationwide 0.02% Winning Bid – 93% reduction in fees
- Voya 0.12%
- Corebridge 0.06%
- Empower 0.09%
- Lincoln 0.09%

City of Greenbelt 457(b) Plan

Cost Benchmarking Summary
November, 2024

Annual Fees	Current Fees		MissionSquare Retirement - Re-bid		Voya Financial		Nationwide		Nationwide*	
	Dollar-Based Fees ($)	Asset Based Fees (%)	Dollar-Based Fees ($)	Asset Based Fees (%)	Dollar-Based Fees ($)	Asset Based Fees (%)	Dollar-Based Fees ($)	Asset Based Fees (%)	Dollar-Based Fees ($)	Asset Based Fees (%)
Required Revenue for Recordkeeping	$ -	0.28%	$ -	0.07%	$ -	0.12%	$ -	0.08%	$ -	0.02%
Required Revenue for TPA/ PPP, 3(38), Trustee	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%
Is this calculated based on the number of participants?	No		No		No		No		No	
Total Required Revenue	$ -	0.28%	$ -	0.07%	$ -	0.12%	$ -	0.08%	$ -	0.02%
Total Plan Cost ($)	$111,157		$26,779		$49,438		$32,959		$8,240	
Total Plan Cost (%)	0.28%		0.07%		0.12%		0.08%		0.02%	
Per Head Cost ($)	$434		$105		$193		$129		$32	
Total Year 1 One-Time Fees($)					$0		$0		$0	
Revenue Generated by Fund Line-Up	0.08%									
Excess Revenue	0.00%									

**pricing negotiated using Nationwide Cash Account*

Additional Fees	*MissionSquare Retirement*	*MissionSquare Retirement*	*Voya Financial*	*Nationwide*	*Nationwide*
Education Meetings (Per Day)	6 days included	Included	$1,000 per day	Included	Included
Legislative Plan Amendments	Included	TBD	Included	Included	Included
Plan Sponsor Driven Amendments	TBD	TBD	TBD based on the scope and complexity	Included	Included
Plan Restatements	TBD	N/A	Included if using Voya's specimen document	Included	Included
Custom Document Fees	Included	Included	TBD based on the scope and complexity of the	Included	Included
Testing Fees	Included	$500	N/A	Included	Included
Termination Fees	$500	$0	Included	Included	Included

*** Mission Square Current fees:**
- $31,772 for Direct Recordkeeping Fees
- $79,435 for Revenue Sharing Investment Management Fees kepy by Mission Square
TOTAL $111,157
- Nationwide final pricing TOTAL $8,240

City of Greenbelt 457(b) Plan

Cost Benchmarking Summary
November, 2024

Annual Fees	Current Fees		MissionSquare Retirement - Re-bid		Corebridge Financial		Empower		Lincoln Financial	
	Dollar-Based Fees ($)	Asset Based Fees (%)	Dollar-Based Fees ($)	Asset Based Fees (%)	Dollar-Based Fees ($)	Asset Based Fees (%)	Dollar-Based Fees ($)	Asset Based Fees (%)	Dollar-Based Fees ($)	Asset Based Fees (%)
Required Revenue for Recordkeeping	$ -	0.28%	$ -	0.07%	$ -	0.06%	$ -	0.09%	$ -	0.09%
Required Revenue for TPA/ PPP, 3(38), Trustee	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%
Is this calculated based on the number of participants?	No		No		No		No		No	
Total Required Revenue	$ -	0.28%	$ -	0.07%	$ -	0.06%	$0	0.09%	$ -	0.09%
Total Plan Cost ($)	$111,157		$26,779		$24,719		$37,078		$37,078	
Total Plan Cost (%)	0.28%		0.07%		0.06%		0.09%		0.09%	
Per Head Cost ($)	$434		$105		$97		$145		$145	
Total Year 1 One-Time Fees($)					$0		$0		$0	
Revenue Generated by Fund Line-Up	*0.08%*									
Excess Revenue	*0.00%*									

Additional Fees	*MissionSquare Retirement*	*MissionSquare Retirement*	*Corebridge Financial*	*Empower*	*Lincoln Financial*
Education Meetings (Per Day)	6 days included	6 days included	$450	Included	$750 per day, per retirement consultant
Legislative Plan Amendments	Included	Included	Included	399-200	Included
Plan Sponsor Driven Amendments	TBD	TBD	Included	$325	Included
Plan Restatements	TBD	TBD	Included	TBD	Included
Custom Document Fees	N/A	N/A	Included	Excluded	N/A
Testing Fees	Included	Included	Included	Included	Included
Termination Fees	$500	$500	N/A	N/A	TBD

*** Mission Square Current fees:**
- $31,772 for Direct Recordkeeping Fees
- $79,435 for Revenue Sharing Investment Management Fees kept by Mission Square
= TOTAL $111,157

401Plan

<u>Recordkeeping RFP Review</u>

MISSION SQUARE

- Current Mission Square Fees	0.28%
- Re-bid Mission Square Fees	0.10%
- Final bid Mission Square Fees	0.07%

Bidding Vendors

- Nationwide	0.08%
- Final bid Nationwide	0.02% Winning Bid – 93% reduction in fees
- Voya	0.12%
- Corebridge	0.06%
- Empower	0.09%
- Lincoln	0.09%

NFP

City of Greenbelt 401(a) Plan

Cost Benchmarking Summary
November, 2024

Annual Fees	Current Fees		MissionSquare Retirement - Re-bid		Voya Financial		Nationwide		Nationwide*	
	Dollar-Based Fees ($)	Asset Based Fees (%)	Dollar-Based Fees ($)	Asset Based Fees (%)	Dollar-Based Fees ($)	Asset Based Fees (%)	Dollar-Based Fees ($)	Asset Based Fees (%)	Dollar-Based Fees ($)	Asset Based Fees (%)
Required Revenue for Recordkeeping	$ -	0.28%	$ -	0.07%	$ -	0.12%	$ -	0.08%	$ -	0.02%
Required Revenue for TPA/ PPP, 3(38), Trustee	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%
Is this calculated based on the number of participants?	No		No		No		No		No	
Total Required Revenue	$ -	0.28%	$ -	0.07%	$ -	0.12%	$ -	0.08%	$ -	0.02%
Total Plan Cost ($)	$81,113		$19,019		$35,111		$23,408		$5,852	
Total Plan Cost (%)	0.28%		0.07%		0.12%		0.08%		0.02%	
Per Head Cost ($)	$262		$62		$114		$76		$19	
Total Year 1 One-Time Fees($)					$0		$0		$0	
Revenue Generated by Fund Line-Up	*0.08%*									
Excess Revenue	*0.00%*									

**pricing negotiated using Nationwide Cash Account*

Additional Fees	*MissionSquare Retirement*	*MissionSquare Retirement*	*Voya Financial*	*Nationwide*	*Nationwide*
Education Meetings (Per Day)	6 days included	Included	$1,000 per day	Included	Included
Legislative Plan Amendments	Included	TBD	Included	Included	Included
Plan Sponsor Driven Amendments	TBD	TBD	TBD based on the scope and complexity.	Included	Included
Plan Restatements	TBD	N/A	Included if using Voya's specimen document	Included	Included
Custom Document Fees	Included	Included	TBD based on the scope and complexity of the request.	Included	Included
Testing Fees	Included	$500	N/A	Included	Included
Termination Fees	$500	$0	Included	Included	Included

*** Mission Square Current fees:**
- $23,172 for Direct Recordkeeping Fees
- $57,941 for Revenue Sharing Investment Management Fees kept by Mission Square
TOTAL $81,722
- Nationwide final pricing TOTAL $5,852

City of Greenbelt 401(a) Plan

Cost Benchmarking Summary
November, 2024

Annual Fees	Current Fees		MissionSquare Retirement - Re-bid		Corebridge Financial		Empower		Lincoln Financial	
	Dollar-Based Fees ($)	Asset Based Fees (%)	Dollar-Based Fees ($)	Asset Based Fees (%)	Dollar-Based Fees ($)	Asset Based Fees (%)	Dollar-Based Fees ($)	Asset Based Fees (%)	Dollar-Based Fees ($)	Asset Based Fees (%)
Required Revenue for Recordkeeping	$ -	0.28%	$ -	0.07%	$ -	0.06%	$ -	0.09%	$ -	0.09%
Required Revenue for TPA/ PPP, 3(38), Trustee	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%
Is this calculated based on the number of participants?	No		No		No		No		No	
Total Required Revenue	$ -	0.28%	$ -	0.07%	$ -	0.06%	$0	0.09%	$ -	0.09%
Total Plan Cost ($)	$81,113		$19,019		$17,556		$26,334		$26,334	
Total Plan Cost (%)	0.28%		0.07%		0.06%		0.09%		0.09%	
Per Head Cost ($)	$262		$62		$57		$85		$85	
Total Year 1 One-Time Fees($)					$0		$0		$0	
Revenue Generated by Fund Line-Up	0.08%									
Excess Revenue	0.00%									

Additional Fees	*MissionSquare Retirement*	*MissionSquare Retirement*	*Corebridge Financial*	*Empower*	*Lincoln Financial*
Education Meetings (Per Day)	6 days included	6 days included	$450	Included	$750 per day, per retirement consultant
Legislative Plan Amendments	Included	Included	Included	399-200	Included
Plan Sponsor Driven Amendments	TBD	TBD	Included	$325	Included
Plan Restatements	TBD	TBD	Included	TBD	Included
Custom Document Fees	N/A	N/A	Included	Excluded	N/A
Testing Fees	Included	Included	Included	Included	Included
Termination Fees	$500	$500	N/A	N/A	TBD

*** Mission Square Current fees:**
- $23,172 for Direct Recordkeeping Fees
- $57,941 for Revenue Sharing Investment Management Fees kept by Mission Square
TOTAL $81,722

Investment Lineup Comparision:

Investment Observations - FEES

- Current Mission Square Investment Management Fees
  - Weighted participant costs = 0.50%

- Proposed Nationwide Investment Management Fees
  - Weighted participant costs = 0.20%

60% Savings to participants

City of Greenbelt (Combined Plans)

			CURRENT					PROPOSED				
Asset Cl	**Assets ($)**	**Assets (%)**	**Fund Name**	**Exp (%)**	**Exp ($)**	**Rev (%)**	**Rev($)**	**Fund Name**	**Exp (%)**	**Exp ($)**	**Rev (%)**	**Rev($)**
AA	$ 224,790	0.32%	MissionSquare Retirement Target Inc R9	0.46%	$ 1,034	0.05%	$ 112	BlackRock LifePath Index Retire K	0.09%	$ 202	0.00%	$ -
AA	$ 333,953	0.48%	MissionSquare Retirement Target 2015 R9	0.50%	$ 1,670	0.05%	$ 167	BlackRock LifePath Index Retire K	0.09%	$ 301	0.00%	$ -
AA	$ 344,239	0.49%	MissionSquare Retirement Target 2020 R9	0.52%	$ 1,790	0.05%	$ 172	BlackRock LifePath Index Retire K	0.09%	$ 310	0.00%	$ -
AA	$ 2,004,549	2.85%	MissionSquare Retirement Target 2025 R9	0.54%	$ 10,825	0.05%	$ 1,002	BlackRock LifePath Index Retire K	0.09%	$ 1,804	0.00%	$ -
AA	$ 2,894,592	4.12%	MissionSquare Retirement Target 2030 R9	0.56%	$ 16,210	0.05%	$ 1,447	BlackRock LifePath Index 2030 K	0.09%	$ 2,605	0.00%	$ -
AA	$ 1,046,727	1.49%	MissionSquare Retirement Target 2035 R9	0.57%	$ 5,966	0.05%	$ 523	BlackRock LifePath Index 2035 K	0.09%	$ 942	0.00%	$ -
AA	$ 718,649	1.02%	MissionSquare Retirement Target 2040 R9	0.59%	$ 4,240	0.05%	$ 359	BlackRock LifePath Index 2040 K	0.09%	$ 647	0.00%	$ -
AA	$ 497,100	0.71%	MissionSquare Retirement Target 2045 R9	0.59%	$ 2,933	0.05%	$ 249	BlackRock LifePath Index 2045 K	0.09%	$ 447	0.00%	$ -
AA	$ 371,780	0.53%	MissionSquare Retirement Target 2050 R9	0.59%	$ 2,194	0.05%	$ 186	BlackRock LifePath Index 2050 K	0.09%	$ 335	0.00%	$ -
AA	$ 802,774	1.14%	MissionSquare Retirement Target 2055 R9	0.59%	$ 4,736	0.05%	$ 401	BlackRock LifePath Index 2055 K	0.09%	$ 722	0.00%	$ -
AA	$ 298,463	0.42%	MissionSquare Retirement Target 2060 R9	0.59%	$ 1,761	0.05%	$ 149	BlackRock LifePath Index 2060 K	0.09%	$ 269	0.00%	$ -
AA	$ 1,725,201	2.46%	MissionSquare MP Conservative Growth R9	0.56%	$ 9,661	0.05%	$ 863	BlackRock LifePath Index Retire K	0.09%	$ 1,553	0.00%	$ -
AA	$ 1,621,448	2.31%	MissionSquare MP Traditional Growth R9	0.58%	$ 9,404	0.05%	$ 811	BlackRock LifePath Index Retire K	0.09%	$ 1,459	0.00%	$ -
AA	$ 80,001	0.11%	MissionSquare Retirement IncomeAdv R5	1.67%	$ 1,336	0.45%	$ 360	BlackRock LifePath Index Retire K	0.09%	$ 72	0.00%	$ -
AA	$ 3,338,201	4.75%	MissionSquare MP Long-Term Growth R9	0.59%	$ 19,695	0.05%	$ 1,669	BlackRock LifePath Index Retire K	0.09%	$ 3,004	0.00%	$ -
AA	$ 981,196	1.40%	MissionSquare MP Global Equity Grwth R9	0.56%	$ 5,495	0.05%	$ 491	BlackRock LifePath Index Retire K	0.09%	$ 883	0.00%	$ -
AA	$ 102,941	0.15%	MSQ Puritan R5	0.47%	$ 484	0.25%	$ 257	BlackRock LifePath Index Retire K	0.09%	$ 93	0.00%	$ -
LCV	$ 1,968,299	2.80%	MissionSquare Equity Income R9	0.52%	$ 10,235	0.05%	$ 984	MFS Value R6	0.44%	$ 8,661	0.00%	$ -
LCV	$ 113,609	0.16%	MSQ BlackRock Equity Dividend R5	0.72%	$ 818	0.25%	$ 284	MFS Value R6	0.44%	$ 500	0.00%	$ -
LCV	$ 148,835	0.21%	MSQ MFS Value R5	0.54%	$ 804	0.25%	$ 372	MFS Value R6	0.44%	$ 655	0.00%	$ -
LCB-P	$ 4,283,724	6.10%	MissionSquare 500 Stock Index R5	0.20%	$ 8,567	0.05%	$ 2,142	Fidelity 500 Index	0.015%	$ 643	0.00%	$ -
LCB-P	$ 6,371,788	9.07%	MissionSquare Broad Market Index R5	0.20%	$ 12,744	0.05%	$ 3,186	Fidelity 500 Index	0.015%	$ 956	0.00%	$ -
LCB	$ 739,882	1.05%	MissionSquare Growth & Income R9	0.38%	$ 2,812	0.05%	$ 370	Fidelity 500 Index	0.015%	$ 111	0.00%	$ -
LCB	$ 152,015	0.22%	MSQ Invesco Main Street R5	0.57%	$ 866	0.25%	$ 380	Fidelity 500 Index	0.015%	$ 23	0.00%	$ -
LCB	$ 27,091	0.04%	MSQ Parnassus Core Equity R5	0.82%	$ 222	0.25%	$ 68	Calvert US Large Cap Core Rspsible Index R6	0.19%	$ 51	0.00%	$ -
LCG	$ 1,705,137	2.43%	MSQ Contrafund R5	0.39%	$ 6,650	0.25%	$ 4,263	Fidelity Contrafund K6	0.45%	$ 7,673	0.00%	$ -
LCG	$ 4,485,854	6.38%	MissionSquare Growth R9	0.57%	$ 25,569	0.05%	$ 2,243	AB Large Cap Growth Z	0.52%	$ 23,326	0.00%	$ -

City of Greenbelt (Combined Plans)

			CURRENT					PROPOSED				
Asset Cl	**Assets ($)**	**Assets (%)**	**Fund Name**	**Exp (%)**	**Exp ($)**	**Rev (%)**	**Rev($)**	**Fund Name**	**Exp (%)**	**Exp ($)**	**Rev (%)**	**Rev($)**
LCG	$ 1,224,784	1.74%	MSQ T Rowe Price Growth Stock R5	0.92%	$ 11,268	0.40%	$ 4,899	AB Large Cap Growth Z	0.52%	$ 6,369	0.00%	$ -
MCV	$ 158,880	0.23%	MissionSquare Select Value R9	0.60%	$ 953	0.05%	$ 79	Victory Sycamore Established Value R6	0.54%	$ 858	0.00%	$ -
MCV	$ 339,210	0.48%	MSQ Victory Sycamore Est Value R5	0.66%	$ 2,239	0.25%	$ 848	Victory Sycamore Established Value R6	0.54%	$ 1,832	0.00%	$ -
MCG	$ 2,734,129	3.89%	MissionSquare Aggressive Opportun R9	0.61%	$ 16,678	0.05%	$ 1,367	AMG Timesquare Mid Cap Growth Z	0.86%	$ 23,514	0.00%	$ -
MCG	$ 321,369	0.46%	MSQ Carillon Eagle Mid Cap Gr R5	0.73%	$ 2,346	0.25%	$ 803	AMG Timesquare Mid Cap Growth Z	0.86%	$ 2,764	0.00%	$ -
MCG	$ 206,446	0.29%	MSQ AMG TimesSquare Mid Cap Gr R6	1.06%	$ 2,188	0.25%	$ 516	AMG Timesquare Mid Cap Growth Z	0.86%	$ 1,775	0.00%	$ -
SMCB	$ 1,585,057	2.26%	MissionSquare Mid/Small Co Index R5	0.20%	$ 3,170	0.05%	$ 793	Fidelity Extended Market Index	0.035%	$ 555	0.00%	$ -
SCV	$ 121,477	0.17%	MSQ JPMorgan Small Cap Value R5	0.94%	$ 1,142	0.25%	$ 304	PIMCO RAE US Small Instl	0.50%	$ 607	0.00%	$ -
SCB	$ 547,949	0.78%	MissionSquare Small Cap Discovery R9	0.66%	$ 3,616	0.05%	$ 274	Fidelity Extended Market Index	0.035%	$ 192	0.00%	$ -
SCG	$ 150,228	0.21%	MSQ Invesco Discovery R5	0.79%	$ 1,187	0.25%	$ 376	AB Small Cap Growth Z	0.78%	$ 1,172	0.00%	$ -
ILCB	$ 3,474,321	4.94%	MissionSquare Overseas Equity Index R5	0.27%	$ 9,381	0.05%	$ 1,737	Fidelity International Index	0.035%	$ 1,216	0.00%	$ -
ILCB	$ 567,733	0.81%	MissionSquare International R9	0.72%	$ 4,088	0.05%	$ 284	Fidelity International Capital Apprecation K6	0.65%	$ 3,690	0.00%	$ -
ILCG	$ 325,555	0.46%	MSQ Diversified International R5	0.85%	$ 2,767	0.25%	$ 814	Fidelity International Capital Apprecation K6	0.65%	$ 2,116	0.00%	$ -
EM	$ 1,181,605	1.68%	MissionSquare Emerging Markets R9	0.88%	$ 10,398	0.05%	$ 591	Fidelity Emerging Markets K	0.74%	$ 8,744	0.00%	$ -
CFI-P	$ 754,476	1.07%	MissionSquare Core Bond Index R5	0.20%	$ 1,509	0.05%	$ 377	Fidelity US Bond Index	0.025%	$ 189	0.00%	$ -
CFI	$ 1,512,597	2.15%	MSQ Western Asset Core Plus Bnd R5	0.45%	$ 6,807	0.35%	$ 5,294	Fidelity Total Bond K6	0.30%	$ 4,538	0.00%	$ -
HY	$ 333,679	0.47%	MSQ PIMCO High Yield R5	0.85%	$ 2,836	0.25%	$ 834	BlackRock High Yield K	0.48%	$ 1,602	0.00%	$ -
TIPS	$ 1,888,179	2.69%	MissionSquare Inflation Focused R9	0.42%	$ 7,930	0.05%	$ 944	Fidelity Inflation Protected Bond Index	0.05%	$ 944	0.00%	$ -
REIT	$ 708,659	1.01%	MSQ Cohen & Steers Realty Shares R5	0.88%	$ 6,236	0.25%	$ 1,772	Cohen & Steers Instl Realty Shares*	0.65%	$ 4,606	0.00%	$ -
SDBA	$ -	0.00%	MissionSquare Brokerage	0.00%	$ -	0.02%	$ -	Brokerage Account	0.00%	$ -	0.00%	$ -
CASH	$ 547,641	0.78%	MSQ Cash Management R5	0.43%	$ 2,355	0.25%	$ 1,369	Lincoln Short Duration Stable Value	0.10%	$ 548	0.00%	$ -
CASH	$ 14,201,321	20.21%	MissionSquare PLUS Fund R9	0.57%	$ 80,948	0.05%	$ 7,101	Lincoln Short Duration Stable Value	0.10%	$ 14,201	0.00%	$ -
			Weighted Investment Expense (EE paid)	0.50%	$ 348,763			Weighted Investment Expense (EE paid)	0.20%	$ 140,277		
			Revenue Sharing from Investments	0.08%	$ 54,886			Revenue Sharing from Investments	0.00%	$ -		
TOTALS	**$ 70,268,133**	**100%**		**0.50%**	**$ 348,763**				**0.20%**	**$ 140,277**		

*Red numbers represent revenue crediting

Large savings to employees / participants
0.50% to 0.20% investment management fees

Transactional Fee Comparison:

Plan Transaction Fee Comparison

PLAN ADMINISTRATION EXPENSES: Mission Square

Expense Item	Rate
Administration and Recordkeeping Fees:	
Annual Plan Fee	Flat fee
Passive Directed Trustee Fee (annual)	Flat fee
Optional Services (if applicable):	
Loan Origination, Refinance, Reamortization	$75 per application
Annual Loan Maintenance	$50 annual fee per loan
Withdrawal Fee	$0 per occurrence
Rapid Delivery	varies by method
Self-Directed Brokerage - Setup Fee	$50 one-time setup fee
Self-Directed Brokerage	TBD
Domestic Relations Order Processing	$250 per retirement plan, per order
Managed Account Fees	0.5% on the first $100,000 0.4%

PLAN ADMINISTRATION EXPENSES: Nationwide

Expense Item	Rate
Administration and Recordkeeping Fees:	
Annual Plan Fee	0.02%
Passive Directed Trustee Fee (annual)	Including in annual plan fee
Optional Services (if applicable):	
Loan Origination, Refinance, Reamortization	$50
Annual Loan Maintenance	$50
Withdrawal Fee	$0
Rapid Delivery	$25 to overnight a check
Self-Directed Brokerage - Setup Fee	$50
Self-Directed Brokerage	$50 annually
Domestic Relations Order Processing	$0 per occurrence
Managed Account Fees	Tiered Pricing starting at 0.50%

NFP
An Aon Company

City Council Agenda Item Report

Meeting Date: April 14, 2025
Submitted by: Bonita Anderson
Submitting Department: Administration
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS - 90 minutes (9:00 - 10:30 p.m.)

Subject:
Discussion on Legislative Priorities and Actions

Suggested Action:
Reference: Memorandum - T. Hruby - 04.11.2025

Ms. Pompi requested this item to be added to the agenda.

Looking ahead, there are several legislative initiatives that Council will need to schedule and prioritize. These include:

1. Resolution to increase Solid Waste Rates.
2. Adoption of new Recycling regulations for the City.
3. Updates to the City's Zoning Code per state requirements.
4. Adoption of a new City Code following the Council-authorized recodification initiative.
5. Development and adoption of Rent Stabilization regulations.
6. Placement of advisory questions on the ballot for the upcoming election.
7. Council referrals to the Board of Elections regarding ranked-choice voting.
8. Council referrals to the Board of Elections regarding district or ward representation on Council.

Council is asked to discuss these priorities and formally vote to allocate staff time and resources to advance these initiatives.

Attachments:
Memo mtg with County.final.th.4.11.25.pdf

A NATIONAL HISTORIC LANDMARK

MEMORANDUM

TO: Josué Salmeron, City Manager

FROM: Terri Hruby, AICP, Director of Planning & Community Development

DATE: April 11, 2025

RE: Meeting Prince George's County's Division of Resource and Recovery

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On March 17, 2025, Community Development staff and Sustainability Coordinator Luisa Robles, along with staff from the City of College Park, met with Mr. Alan Williams from the Prince George's County Department of the Environment, Resource and Recovery Division. This division is responsible for the enforcement of the County's recycling regulations. Per County legislation, "By July 1, 2014, licensees and owners of all single and multifamily rental facilities and condominiums shall provide an opportunity for tenants to voluntarily recycle designated recyclable material in a same manner as solid waste disposal, including convenient and assessable location with signage".

The purpose of the meeting was for staff to gain an understanding of the County's recycling enforcement efforts within municipalities who do not have their own recycling legislation. Mr. Williams confirmed that the County does enforce residential and commercial recycling requirements within Greenbelt.

A requirement of the County's residential and commercial recycling program is the submittal of an annual report that accounts for the amount of designated recyclable materials, the method of collection, the amount collected, and the disposal method of the materials. At this time, the County continues to work to gain reporting compliance County-wide. Currently, the majority of enforcement is done on a complaint-driven basis.

City staff specifically inquired about recycling within the Franklin Park at Greenbelt Station community, as City staff continues to receive inquiries from residents expressing concerns about limited access to recycling facilities. Mr. Williams indicated that he has worked with Franklin Park to address compliance with the County's recycling regulations, and finds their current recycling program to be in conformance with the intent of the County's legislation. Staff questioned whether Mr. Williams was enforcing the 2017 County legislation, or the previous 2012 legislation and staff plans to seek further clarification on this issue. The 2012 legislation only required owners of multi-family rental facilities to provide an opportunity for tenants to voluntarily recycle designated recyclable materials. Mr. Williams' cited challenges that Franklin Park has faced in establishing its program, including size of the complex, limited space at existing refuse areas for additional containers, theft of recycling containers, and cross contamination. In the meeting, City staff shared concerns about the need for more accessible recycling facilities, education and outreach, and improved signage directing residents to the three recycling centers within the complex. Mr. Williams agreed to engage with Franklin Park regarding education and signage.

Overall, Mr. Williams offered to assist and support the City in outreach, education, and enforcement efforts. Based on the County's resource limitations, City staff discussed the need to identify opportunities to work with our commercial and residential property owners to gain full compliance with the County regulations. Community Development staff will be working with the Sustainability Coordinator on next steps, both in terms of working with the County on education and enforcement, and on opportunities for the City to assist with compliance and expansion of recycling opportunities, particularly within our multi-family developments Dr. Robles also plans to discuss the compliance issue with the Solid Waste Advisory Committee for the County.

City Council Agenda Item Report

Meeting Date: April 14, 2025
Submitted by: Bonita Anderson
Submitting Department: Administration
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS - 90 minutes (9:00 - 10:30 p.m.)

Subject:

Appointment of Members to the Charter Review Taskforce

Suggested Action:

The City Council has conducted interviews with applicants from both the community and the business sector who expressed interest in serving on the Charter Review Taskforce. This taskforce will play an important role in reviewing and providing recommendations on potential updates to the City Charter.

Tonight, the Council will formally appoint **15 members** to the Taskforce, representing the Greenbelt community, as follows:

- **Greenbelt Residents** – 6 members
- **Greenbelt Business Representatives*** – 4 members
- **City Staff** (Administration, Planning, Diversity, Equity & Inclusion) – 3 members
- **City Councilmembers** – 2 members

**For the Greenbelt business representation, all business members of the Task Force must also be Greenbelt residents. Further, at least one of the business members must also represent a Greenbelt co-op.*

Attachments:

Agenda Item No: *22.

City Council Agenda Item Report

Meeting Date: April 14, 2025
Submitted by: Bonita Anderson
Submitting Department: Greenbelt Police
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS - 90 minutes (9:00 - 10:30 p.m.)

Subject:
Authorization to Approve the Sale of Surplus Police Radios

Suggested Action:
Reference: Memorandum - R. Bowers - 04.12.2025
Radiowell Greenbelt Rev2

In Fiscal Year 2025, the Greenbelt Police Department utilized American Rescue Plan Act (ARPA) funds to acquire upgraded portable police radios. As a result, the department now holds sixty (60) older-model radios that are no longer in operational use and incompatible with current or future communication systems due to their age and obsolescence.

In accordance with City Code Article 5, Section 2-131, the Police Department solicited bids from vendors specializing in used radio equipment. Three (3) bids were received and evaluated. Radiowell submitted the most competitive offer, proposing to purchase the surplus radios for $25,500.

Staff recommends the City Council authorize the City Manager to enter into a contract for the disposal and sale of the surplus police radios to Radiowell for the amount of $25,500.

Attachments:
Memorandum - R. Bowers - 04.11.2025.pdf
Radiowell Greenbelt Rev2.pdf

CITY OF GREENBELT, MARYLAND

POLICE DEPARTMENT

550 CRESCENT ROAD, GREENBELT, MD 20770

Richard Bowers
Chief of Police

To: Josué Salmerón, City Manager

From: R. Bowers, Chief of Police

Subject: Disposal of Surplus Police Radios

Date: April 11, 2025

The Police Department requests authorization to dispose of surplus police radios that are no longer in use. In FY 2025, the department utilized ARPA funds to purchase new portable police radios. As a result, 60 older-model radios are now obsolete and will not be usable for future operations due to their age and limitations.

In accordance with City Code Article 5, Section 2-131, the department solicited multiple bids from vendors specializing in used radio equipment. After reviewing three (3) offers, Radiowell was identified as the most suitable bidder. Radiowell has proposed to purchase the surplus radios for a total of $25,500.

Your approval to proceed with the disposal of this equipment is requested.

Radiowell

EQUIPMENT PURCHASE AGREEMENT

This Agreement is entered into by and between **CITY OF GREENBELT,** hereinafter "Seller" and POSITIVE EQUITY GROUP INC., hereinafter "PEG" for the purposes herein stated.

For **TWENTY-FIVE THOUSAND FIVE HUNDRED DOLLARS ($25,500)** and other valuable considerations, the sufficiency of which is hereby acknowledged, the undersigned do hereby covenant, contract and agree as follows:

1. AGREEMENT: Seller hereby sells, conveys and transfers to PEG all rights, title and interest in and unto the radios, equipment and other personal property, hereinafter referred to collectively as equipment, described in the attached as Schedule A.

2. DELIVERY AND ACCEPTANCE: After the equipment is delivered to PEG's warehouse, PEG must inspect and acknowledge acceptance of the equipment within 72 business hours. Upon acceptance, PEG shall acknowledge that the equipment is in good condition and that PEG is satisfied with same. All equipment is sold in an "as is" condition.

3. PURCHASE PAYMENTS: PEG agrees to pay unto Seller the sum of **$25,500** upon the delivery, inspection, and acceptance of the equipment. The payment will be sent via the postal service to the Seller's Mailing Address provided below.

4. TITLE TO EQUIPMENT: Seller represents that they own all equipment described herein free and clear and that such equipment is free of all liens. Seller also represents the equipment is not connected to an active communications network.

5. MAINTENANCE AND REPAIR: All maintenance and repair costs to the equipment shall be paid by PEG and Seller is hereby relieved from any responsibility to maintain or repair said equipment, all said equipment being sold in an "as is" condition.

6. SHIPPING AND TRANSPORT FEES: PEG shall be responsible for shipping and transportation fees of the equipment from the Seller's premises to PEG's warehouse and will provide the Seller with prepaid shipping labels. The Seller shall be responsible to package the equipment for shipping and provide the shipping-ready package to the shipping carrier chosen by PEG. If the shipment is lost or damaged, PEG's financial liability to the Seller shall not exceed the amount recovered from an insurance claim with the shipping carrier.

7. TAXES: If applicable, all sales taxes associated with the agreement shall be paid by PEG.

8. RELEASE OF SELLER: PEG shall hold the Seller, its agents, servants, successors harmless against all losses, damages, injuries, claims, demands and expenses, including legal expenses, of whatever nature, arising out of the use, condition or operation of any item of the equipment, regardless of where, how and by whom operated.

9. "AS IS" CONDITION OF EQUIPMENT: Seller makes no warranties unto PEG for the sale of the equipment and all equipment described herein is sold in its "as is" condition.

10. GOVERNING LAW: This agreement shall be governed by the laws of the State of New York.

SELLER: By: ______________________________ Date: __________

Name: ______________________________ Title: ___________

Mailing Address: 550 Crescent Rd., Greenbelt, Maryland 20770

Address (cont.): ____

PEG: By: Robert Callahan Date: 4/9/25

Name: Robert Callahan

Title: Manager

Radiowell™

Schedule A

Description	Cost	Quantity	Ext. Cost
• 60 MOTOROLA APX7000 RADIOS WITH CHARGERS, LAPEL MICS, ANTENNAS, AND USED BATTERIES (AS SHOWN IN PHOTO FROM TIM WHITE)	25,500	1	25,500
Total			$25,500

Miscellaneous

Agenda Item No: *23.

City Council Agenda Item Report

Meeting Date: April 14, 2025
Submitted by: Bonita Anderson
Submitting Department: Public Works
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS - 90 minutes (9:00 - 10:30 p.m.)

Subject:
Authorization to Approve the Sale of Tow Truck

Suggested Action:
Reference: Memorandum - K. Carpenter-Driscoll - 04.11.2025

Included in the Council's packet is a detail memorandum outlining the disposal of the flat bed tow truck.

Per City Code Section 2-131, when vehicles or equipment are deemed “surplus” and are no longer required for use by the City, staff are authorized to dispose of that equipment through a competitive auction sale. If an asset is valued in excess of five thousand dollars ($5,000.00), the sale must be approved by the City Council.

Staff recommends Council approve the sale of unit 112 via competitive auction.

Attachments:
Memorandum - K. Carpenter-Driscoll - 04.11.2025.pdf

CITY OF GREENBELT
DEPARTMENT OF PUBLIC WORKS
555 CRESECENT ROAD, GREENBELT, MD 20770 **MEMORANDUM**

Date: 11-April-2025

To: Mr. Josué Salmerón, City Manager

From: Kevin Carpenter-Driscoll, Environmental Coordinator

Re: Auction of Vehicle #112 – Flat Bed Tow Truck

SUBJ.: Request Council Approval for Sale

<u>**Summary:**</u>

Per City Code Sec. 2-131, When vehicles or equipment are deemed "surplus" and are no longer required for use by the City, staff are authorized to dispose of that equipment by the conducting of a competitive auction sale. In the case that an asset is valued in excess of five thousand dollars ($5,000.00), sale must be approved by City Council.

Unit number 112, a 1993 Ford F-450 flatbed trailer, is on the current surplus list and is estimated to be valued over five thousand dollars ($5,000.00) due to it's low mileage, engine condition, and based on market research of similar vehicles. The vehicle is deemed surplus due to repairs needed on the hydraulic lift system and the Department of Public Works has recently purchased a new flat bed tow truck to replace unit 112.

CITY OF GREENBELT
DEPARTMENT OF PUBLIC WORKS
555 CRESECENT ROAD, GREENBELT, MD 20770 MEMORANDUM

Recommendation:

Staff recommends Council approve the sale of unit 112 via competitive auction.

CC: Brian Kim, DPW Director

Agenda Item No: *24.

City Council Agenda Item Report

Meeting Date: April 14, 2025
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: MEETINGS
Agenda Section: OTHER BUSINESS - 90 minutes (9:00 - 10:30 p.m.)

Subject:
Meetings

Suggested Action:

Attachments:
meetings.pdf

A NATIONAL HISTORIC LANDMARK

City Council Meetings & Work Sessions
April – May

Budget Work Session – Planning & Community Development	Wed.	04/16	7:30 pm
No Meeting – Easter Monday	Mon.	04/21	
Budget Work Session – Recreation	Wed.	04/23	7:30 pm
Regular Meeting / 1st Public Hearing (Proposed FY 2026 Budget) / Public Hearing on Charter Amendment Resolution – Council Compensation (2nd Reading/Adoption)	Mon.	04/28	7:30 pm
Budget Work Session – Public Safety	Wed.	04/30	7:30 pm
Four Cities Meeting (City of Greenbelt)	Thurs.	05/01	7:00 pm
Work Session – Economic Deveopment Retention & Expansion	Mon.	05/05	7:30 pm
Budget Work Session – Green Ridge House	Wed.	05/07	7:30 pm
Regular Meeting / 2nd Public Hearing	Mon.	05/12	7:30 pm
Budget Work Session – Recognition Groups (Group 1)	Wed.	05/14	7:30 pm
Budget Work Session – Recognition Groups (Group 2)	Mon.	05/19	7:00 pm
ACE Student Awards	Wed.	05/21	7:30 pm
No Meeting – Memorial Day	Mon.	05/26	
Budget Work Session – Final Budget Review	Tues.	05/27	7:30 pm
Work Session – TBD	Wed.	05/28	7:30 pm

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use Video Relay Services (VRS) at 711 or e-mail banderson@greenbeltmd.gov to reach the City Clerk. Unless otherwise noted, meetings will be held in the Council Chambers in the Municipal Building (MB) at 25 Crescent Road and virtually by Zoom. Zoom meeting information for public participation is posted on the City's website at www.greenbeltmd.gov on the meeting calendar.

Bonita Anderson, City Clerk

<u>Ready to be scheduled:</u>
Armory Plan Presentation
City Code Review
Large Unfunded Capital Needs
Greenbelt Road Corridor
Townhall Meeting: Virtual Meetings
  Accessibility for Blind and Visually
  Impaired
County Executive Liaison
Meeting with County on Transportation Plan

<u>For later scheduling:</u>
Arts & Entertainment District
Bernard Penney *(Memorial Donation in honor of Leonie Penney)*
Cemetery Plans
City Manager Updates (Jan, Pre-budget; July & Sept/Oct)
EV Chargers Five-Year Plan
Fleet Vehicles Ten-Year Plan
GHI/Prince George's County (Stormwater issues)
MARC Train Service/ MDOT
Museum Plan
Northway Fields Master Plan
Parkway Apartment Owners/GHI *(parking)*
Potential Bond Referendum/Capital Financing
Zoning Enforcement

10/4/2024 8:23 AM

Agenda Item No: *25.

City Council Agenda Item Report

Meeting Date: April 14, 2025
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS - 90 minutes (9:00 - 10:30 p.m.)

Subject:
Stakeholder List

Suggested Action:

Attachments:
Stakeholder Schedule.pdf

Annual													**Follow-Up Letter Sent**
Advisory Group Chairs	7/22	7/23	8/24										
Franklin Park at Greenbelt Station Mgmt.	12/21	12/22	2/24										3/21/24
Greenbelt Center HOAs	3/23	5/24											
Greenbelt East HOAs and COAs/Greenbelt East Advisory Coalition	4/22	6/23											
Greenbelt Homes, Inc.	8/22	8/23	9/24										
Greenbelt Station HOA/Verde Apts.	8/22	8/23											
Motiva													
School Board Member	9/21	2/23	8/23	9/24									
State Highway Administration	11/20	11/22	12/23	4/25									12/21/23
Biennial													
Beltsville Ag. Research Center	8/18	11/22	11/23										
Beltway Plaza	9/22	9/24											
NASA/GSFC	3/22	4/23											
Greenbelt Business Alliance	10/22												
Greenbelt Park NPS	1/22	3/23											
Greenway Shopping Center	12/20	2/23											
Religious/Spiritual Organizations	6/22	2/24											
Twice a Year													
County Council Person and At Large Members	5/23	3/24											3/19/24
Meetings as Needed													
Apartments	4/21												
Comcast/Verizon	3/21												
Greenbelt Office Parks													
Greenbelt Watershed Groups	10/19												
Hotels	8/23												
PEPCO	2/22	9/23											
WSSC	2/22	6/23	10/23	5/24									
Washington Gas	8/23												
Prince George’s Economic Development Corp.	11/21												
Prince George’s Planning Board	10/19												
Roosevelt Center Owner	8/20												
University of Maryland	4/15												
WMATA/PGDPW&T (Semi-Annual)	5/22												
Newly Elected/Appointed Officials (Presentation of a Council Regular Meeting)													
County Executive													
School Board CEO	1/24	2/25											1/17/24
State’s Attorney	1/23												

City Council Agenda Item Report

Meeting Date: April 14, 2025
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS - 90 minutes (9:00 - 10:30 p.m.)

Subject:
Reappointment to Advisory Board/Committee

Suggested Action:
Reference: Reappointment Survey

Mary Sciannella has expressed her willingness to continue serving on the Employee Relations Board (ERB).

Thomas Doggett has expressed his willingness to continue serving on the Forest Preserve Advisory Board (FPAB).

Patrick Carroll has expressed his willingness to continue serving on the Youth Advisory Committee (YAC).

Lisa Behuncik has expressed her willingness to continue serving on the Employee Relations Board (ERB).

Marc Siegel has expressed his willingness to continue serving on the Park and Recreation Advisory Board (PRAB).

Approval of this item on the consent agenda will confirm the Council's intent to reappoint them to a new term.

Attachments:

Agenda Item No: *27.

City Council Agenda Item Report

Meeting Date: April 14, 2025
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS - 90 minutes (9:00 - 10:30 p.m.)

Subject:
Resignation from Advisory Board/Committee

Suggested Action:
Reference: Reappointment Survey

Owen Kelley has submitted his resignation from the Forest Preserve Advisory Board (FPAB).

Approval of this item on the consent agenda will indicate the Council's intent to accept his resignation with regret.

Attachments:

Agenda Item No: *28.

City Council Agenda Item Report

Meeting Date: April 14, 2025
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS - 90 minutes (9:00 - 10:30 p.m.)

Subject:
Award of Purchase - Water Storage Tank Replacement - Community Center

Suggested Action:
Reference: Memorandum - B. Kim - 04.04.25
Densel/Contractor Proposal
Picture of Existing Water Storage Tank

Included in the Council packet is a memorandum detailing the state of failure of the water storage tank located in the mechanical room at the Community Center. Staff recommended that the City Council authorize the City Manager to approve the purchase of the replacement tank from Densel Company for the amount of $16,748.00.

Attachments:
25.04.04_Council_Memo_CC_Water_Storage_Tank.pdf
25.03.18_Densel_Proposal_WST_Replacement.pdf
Water_Storage_Tant_Pic.pdf

MEMORANDUM

Brian Kim
Director of Public Works
bkim@greenbeltmd.gov

Date: 04-April-2025

To: Mr. Josué Salmerón, City Manager

From: Brian Kim, Director of Public Works

RE: Community Center Water Storage Tank Replacement

SUBJ.: Award of Contract Recommendation

Public Works – Background & Recommendation

It has come to our attention that the water storage tank located in the mechanical room at the Community Center is leaking and is in a state of failure. Despite previous attempts to address the issue, the tank continues to deteriorate and poses a risk of further damage to the surrounding infrastructure and water supply system given its size (approximately 200 gallons). Given the ongoing issues and the critical nature of water storage for the domestic hot water system of the building, I recommend the immediate replacement of the tank.

A detailed cost estimate for the replacement tank, including removal of the old unit and installation of the new one, is attached. Cost to replace can be absorbed within our current FY25 Facilities Maintenance line items, no additional funding is required.

Proposal Cost Summary:

CONTRACTOR	PROPOSAL PRICE	TOTAL
Densel Company	**$16,748.00**	**$16,748.00**

Summary Recommendations:

After careful review, staff has determined that Densel Company offers the best value for replacing the water storage tank. We recommend that the City Council authorize the City Manager to approve the purchase of the replacement tank from Densel Company for the amount of $16,748.00.

ATTACHMENT: *< 25.03.18_Densel_Proposal_WST_Replacementt>: Densel Proposal*
<Water_Storage_Tant_Pic>: Picture of Tank

DENSEL COMPANY

7640-A Airpark Road Gaithersburg, Maryland 20879-4155 (301) 670-0970 Fax (301) 840-9705

March 18, 2025

Desmond McAlmont
City of Greenbelt
550 Crescent Road
Greenbelt, Md. 20770

Re: City of Greenbelt Community Center; Domestic Water Storage Tank Replacement

We are pleased to quote labor and materials to replace (1) AO Smith domestic water storage tank M/N: TJV200M to include the following:

1) Turn the power off to the water heater and lockout/tagout.
2) Close the isolation valves and drain the tank.
3) Disconnect the controls and piping connections and remove the tank from the base.
4) Remove the existing isolation valve above the storage tank and properly dispose of it.
5) Provide and install one new ball valve to replace the one we removed.
6) Provide and install one new RBI model V200J 200-gallon storage tank and set it in place.
7) Open all isolation valves and check our work for leaks.
8) Insulate any insulation we disturb and our new piping to match the existing.
9) Clean the work area of any debris we may create.

Items not included: premium time labor, replacement of non-holding isolation valves, and repairs/adjustments outside the scope of work listed.

We are pleased to offer our price of Sixteen Thousand Seven Hundred Forty-Eight Dollars ($16,748.00), which includes all applicable taxes. Please indicate your acceptance of the terms of this Service Contract by signing where indicated below. A deposit of 15% of the contract price is due upon acceptance.

The price quoted above is subject to adjustment due to possible material and labor cost escalations if this proposal is not accepted within 7 days. Please see pages 1 and 2 of the attached Terms and Conditions, which are incorporated by reference into this Service Contract.

Desmond McAlmont
City of Greenbelt
550 Crescent Road
Greenbelt, Md. 20770
Page 2

Re: City of Greenbelt Community Center; Domestic Water Storage Tank Replacement

The undersigned hereby accepts the terms outlined in this Service Contract as well as pages 1 and 2 of the attached Terms and Conditions:

Approved by:	Densel Company
By: ______________________________	By: Jim Leishear
Print Name: ________________________	Jim Leishear
Title: _________________________	Title: Project Manager/Service Division
Date: _____________________________	Date: March 18, 2025

VOSB

MSCA STAR QUALIFIED ...your assurance of quality and value

Terms and Conditions

The following terms and conditions are incorporated by reference into and shall be considered a material part of the attached Service Contract between the customer referenced therein ("Customer") and Densel Company. If any of the terms of the Service Contract conflict with the terms of this document, the terms of this document shall be deemed controlling.

Densel Company shall have no liability with respect to any damage to any equipment installed pursuant to the Service Agreement except in the event its gross negligence in installing such equipment.

Except as otherwise expressly provided in the Service Contract Densel Company is not responsible for any of the following (i) alterations required by insurance companies, governmental agencies or other authorities; (ii) repairs or additional services necessitated by improper operation of the equipment, misuse of the equipment or damage to the system from electrolytic action, vibration, corrosion or other cause beyond Densel Company's control; (iii) moving building furnishings or contents required to access to the work area. (iv) Structural studies. If the Customer requests that Densel Company provide any additional work not provided for expressly in the Service Agreement Densel Company shall have the right to charge an additional amount for such services.

Customer warrants that the premises at which Densel Company will be performing services are free of asbestos or any other hazardous materials. Anything contained in the Service Agreement to the contrary notwithstanding, Densel Company is not responsible for the identification, detection, encapsulating or removal of asbestos, or products or materials containing asbestos or any other hazardous substances or materials. In the event Densel Company encounters any materials it considers to be hazardous, it shall have the right to discontinue work and remove its employees from the premises. Work will be suspended until such materials, and any hazards connected therewith, are abated, encapsulated or removed and/or it is determined that no hazard remains, all to the satisfaction of Densel Company. Densel Company shall receive additional time to complete the contract work and compensation for delays encountered as a result thereof.

Densel Company makes no representations regarding indoor air quality and is not responsible for any cost, liability or expense in any way related to the growth of mold or other organisms. The Customer shall and does hereby hold harmless and indemnify the Contractor from all claims, cost or liability whatsoever, including claims of tenants and occupants, arising from or related in any way to indoor air quality for any reason whatsoever.

The price stated in the Service Contract is exclusive of any present or future federal, state, local or municipal sales, excise or other tax payable on account of the transactions contemplated by the Service Contract. If laws or regulations require the company to collect such a tax, it shall be paid by the Customer in addition to the prices quoted in the contract agreement.

Densel Company is not liable for any of the following: (i) damages in any way related to claims for prospective profits or special indirect or consequential damages; (ii) injuries to persons or damage to property resulting from causes other than the gross negligence of Densel Company; (iii) loss or damage due to delays resulting from events beyond the control of Densel Company including, but not limited to, delivery delays , labor troubles, including strike or other work stoppage or delay, fire or flood; or (iv) expenses related to moving, replacing or finishing any part of the building structure required as a result of the transactions contemplated in the Service Contract. Customer shall and does hereby indemnify and hold Densel Company harmless from and against any and all cost, liability or expense in any way related to the services, equipment and materials to be provided under this Service Contract except to the extent that any such cost, liability or expense is related solely to the negligence of Densel Company.

Customer hereby assigns all of its right, title and interest in any replaced equipment to Densel Company and Densel Company reserves the right to the salvage value of any such materials or equipment replaced under this Service Agreement. Customer shall not be entitled to a credit for the value of any such salvaged equipment.

All work provided for in this Service Agreement will be completed in a workmanlike manner in accordance with standard practices. Densel Company warrants its labor for ninety (90) days unless otherwise specified in writing. Warranty will commence on the first day of beneficial use. Densel Company makes no representations or warranty with respect to any equipment, parts and materials purchased by Customer and any and all warranties on equipment, parts and materials Purchased by Customer will be limited to the warranty provided by the equipment manufacturer(s). In the event that Customer or any third party make additions, repairs or modifications to any equipment or parts installed by Densel Company or to any mechanical system of which such equipment or parts are a part, any warranties otherwise provide for herein may be terminated at the discretion of Densel Company. Warranty repairs which are the responsibility of Densel Company, including troubleshooting labor, will be performed by Densel Company during normal business hours, Monday through Friday, unless the difference in cost between regular time rates and overtime rates is authorized for payment by the Customer.

Title to any equipment/material purchased in accordance with the Service Contract will not transfer to Customer until full payment for such has been received. If the payment is not made as agreed, Densel Company has the right to remove the equipment/material and Customer shall and does hereby hold Densel Company harmless from and against any and all cost, liability or expense in any way related to the removal of the equipment/material. Time shall be of the essence of this Service Contract for purposes of Customer payment deadlines.

Terms and Conditions

Customer may be required to submit credit card information before Densel Company begins any work under the Service Contract. Credit card payments will incur a 4% program fee.

All payments for services rendered and materials purchased are due upon receipt of an invoice and Customer agrees to pay a late fee equal to ten percent (10%) of the overdue amount for any payment not received within ten (10) days of the invoice date. In addition, interest at the rate of one and one-half percent (1-1/2%) per month shall accrue on any payment not received within 30 days of the invoice date. In the event that Densel Company shall retain the services of any attorney to collect amounts due hereunder Customer shall pay all of Densel Company's legal fees and expenses incurred.

Any disputes under this Agreement shall be governed by Maryland law, without regard to conflicts of law principles. In addition, the parties agree to submit to the personal jurisdiction of the State of Maryland, and the District and Circuit Courts for Montgomery County in particular, in connection with any disagreement or litigation arising out of, or in connection with, this Agreement. In any dispute hereunder, the prevailing party's legal fees and expenses shall be paid by the non-prevailing party.

Customer agrees not to hire any employees or contractors of Densel Company for a period of one (1) year after the performance of any services provided for in the Service Contract and Customer agrees that if any employee or contractor of Densel Company accepts employment with the Customer at any time while Densel Company is performing under the Service Contract or within one (1) year of the completion thereof, the Customer shall pay Densel, as liquidated damages and not as a penalty, an amount equal to fifty percent (50%) of the higher of (i) the compensation paid by Densel Company to such employee or contractor during the twelve (12) months immediately prior to the date of his or her termination of employment or (ii) the annual compensation payable to the employee (annualized if such employee is paid on an hourly basis) as of the date of the termination of employment. The parties agree that the damages suffered by Densel Company for the breach by Customer of its promise not to hire its employees/contractors would be difficult to determine and that the damages provided for herein are intended to be the parties best estimate of such damages.


RELIEF VALVE
SOUPAPE DE SECURITE