



CITY COUNCIL AGENDA
Regular Meeting
COUNCIL MEETING WILL BE ONLINE ONLY

Due to the COVID-19 precautions, the Council Meeting will be held online and is planned to be cablecast on Verizon 21, Comcast 71 and 996 and streamed to www.greenbeltmd.gov/municipaltv.

Resident participation:
[https://us02web.zoom.us/j/81812063940?](https://us02web.zoom.us/j/81812063940?pwd=Q0UyQkFuS3R4OWVoWG42MTRLb3Z6QT09)
[pwd=Q0UyQkFuS3R4OWVoWG42MTRLb3Z6QT09](https://us02web.zoom.us/j/81812063940?pwd=Q0UyQkFuS3R4OWVoWG42MTRLb3Z6QT09)
OR
Join By phone: (301) 715-8592
Meeting ID: 818 1206 3940
Passcode: 736144

In advance, the hearing impaired is advised to use Video Relay Services (VRS) at 711 to submit your questions/comments or contact the City Clerk at (301) 474-8000 or email banderson@greenbeltmd.gov.

Monday, April 12, 2021
8:00 PM

I. ORGANIZATION

1. Call to Order
2. Roll Call
3. Meditation and Pledge of Allegiance to the Flag
4. Consent Agenda - Approval of Staff Recommendations (Items on the Consent

Agenda [marked by *] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)

5. Approval of Agenda and Additions

II. COMMUNICATIONS

6. Presentations

6a. Telecommunication Week Proclamation

Suggested Action:

Since 1991, the second week of April has been designated as National Public Safety Telecommunicators Week to recognize the importance of the role of communication personnel in police and safety departments. Members of the Police Command Staff will be present to introduce members of the Communications Unit to receive the proclamation.

[Proclamation Telecommunications Week 2021.rev.pdf](#)

6b. Earth Day Proclamation

Suggested Action:

Greenbelt issues a proclamation annually in recognition of Earth Day. This year Earth Day is celebrated by the City on April 24, 2021. Kevin Driscoll, the City's Sustainability Coordinator, will accept the proclamation and give an overview of this year's Earth Day plans.

[Earth_Day_2021_Agenda_Council.pdf](#)

[EarthDayProc2021.pdf](#)

6c. Introduction of Anacostia Trails Heritage Area, Inc Executive Director

Suggested Action:

Aaron Marcavitch, former Executive Director of Anacostia Trails Heritage Area, Inc. (ATHA), will introduce ATHA's new Executive Director, Megan Baco, and discuss the organizational dues.

7. Petitions and Requests

*8. * Minutes of Council Meetings

Suggested Action:

8a. Statement for the Record - Closed Session, March 29, 2021

Suggested Action:

The following motion is needed: In accordance with Section 3-305(b)(7) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in closed session on Monday, March 29, 2021 at 8:03 pm virtually. Council held this closed meeting to discuss 1) to consult with counsel to obtain legal advice on a legal matter regarding the Maglev DEIS Review.

Vote to close session:

Mr. Jordan - Yes

Ms. Davis - Yes

Ms. Mach - Yes

Ms. Pope - Absent

Mr. Putens - Yes

Mr. Roberts – Absent during vote (arrived at 8:17 pm)

Mayor Byrd - Yes

The following staff members were in attendance: Nicole Ard, City Manager; Todd Pounds, City Solicitor; Terri Hruby, Planning and Community Development Director; Holly Simmons, Community Planner; and Bonita Anderson, City Clerk.

Other present were: Jill Grant, Mary Clemmensen and Ian Fisher, Members of Jill Grant & Associates.

[Closed Session Form 03.29.21.pdf](#)

9. Administrative Reports

*10. * Committee Reports

*10a.*Advisory Planning Board Report #2021-02: 7010 Greenbelt Road Development Proposal – Requests for City Support

Suggested Action:

It is recommended Council accept this report.

[APB Report #2021-02pdf](#)

10b. Forest Preserve Advisory Board Report #2021-02 (Interim piloting of trail management activities in the Greenbelt City Forest Preserve)

Suggested Action:

It is recommended Council accept this report.

[FPAB Report 2021-02 Piloting of trail management activities in the Forest Preserve.pdf](#)

III. LEGISLATION

11. An Ordinance to Amend Section 2-22 of the City Code to Authorize the Finance Manager to Sign Checks, Vouchers and Purchase Orders
- 2nd Reading, Adoption

Suggested Action:

Reference:

Ordinance

City Code Section 2-22

Section 2-22 of the City specifies that the City Manager and City Treasurer must sign checks, vouchers, and purchase orders. If these positions are absent or vacant the Council, via a Resolution, designates a substitute person to sign.

This section also provides that upon the recommendation of the City Manager, the Council may authorize the Assistant City Manager to sign these documents in the absence of the City Manager, also done via Resolution. With the Assistant City Manager retiring and to ensure that a senior official is always available to sign, it is now recommended that the Finance Manager be added to this section. The Finance Manager has been authorized to sign these documents on a temporary basis in the past. Adoption of this Ordinance would allow the Council to authorize the Finance Manager to be a back-up signatory on an ongoing basis.

Ms. Mach introduced this ordinance for first reading at the last meeting. It is recommended the ordinance be introduced for second reading and moved for adoption tonight.

[Ordinance for Finance Manager Signature.pdf](#)

[City Code Section 2-22.pdf](#)

12. Reparations Commission Resolution
- 2nd Reading

Suggested Action:

Reference: Resolution

This resolution will establish within the next year, a new 21 member commission appointed by the City Council to study and develop reparations for Black residents of Greenbelt.

Mayor Byrd introduced this resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and moved for adoption tonight.

- Related links
 - Asheville, North Carolina
 - https://drive.google.com/file/d/171cMxxq7D5suSZQSA_DAVm
 - <https://drive.google.com/file/d/10OeTaF8XY1ncdtBVzvlm-C7nCTQPfjdA/view>
 - Providence, Rhode Island
 - <https://www.providenceri.gov/wp-content/uploads/2020/07/Mayors-Executive-Order-2020-13-1.pdf>
 - Evanston, Illinois
 - <https://www.cityofevanston.org/home/showdocument?id=49061>
 - <https://www.cityofevanston.org/home/showpublisheddocument?id=54614>
 - Burlington, Vermont
 - Attached

[Signed CC Resolution Establishing A Task Force To Study A Proposal For Reparations And To Consider A City Apology For The Institution Of Slavery revised ver.pdf](#)
[Resolution Supporting Local Reparations in Greenbelt.rev.pdf](#)

13. A Resolution to Amend Section 27 Titled "Absentee Voting" to be replaced with "Mail-In Voting" of the Greenbelt City Charter (Charter Amendment Resolution No. 2021-1)

- 1st Reading

Suggested Action:

Reference: Resolution

On February 24, 2021, Council met with the City's Board of Election to discuss the option of implementing mail-in voting. During that meeting, the Board of Elections provided Council with a draft Ordinance. Council favored the proposed legislation that would replace the absentee voting process with mail-in voting. Mail-in voting

would allow voters to request a ballot (no reasons needed) to vote in the upcoming 2021 Council Election. However, the first step in making this change will need to be an amendment to the City's Charter, Section 27 titled "Absentee Voting."

Included in Council's packet is this proposed legislation.

It is recommended this resolution be introduced for first reading.

[Resolution.pdf](#)

IV. OTHER BUSINESS

14. Award of Contract – Cleaning and repairs to Mother and Child Statue, Bas Reliefs, and Marble Garden Sculpture

Suggested Action:

Reference:

Memorandum, M. Porter, 4/6/2021

Wellman Conservation Proposal

The City was awarded \$29,500 through the Maryland Heritage Areas Authority program. This grant is for the cleaning of the Bas Reliefs that adorn the Community Center and the cleaning and repair of the Mother and Child Statue located in Roosevelt Center. This project also includes the fabrication and installation of an interpretive panel to be placed near the Mother and Child Statue and the painting of the front façade windows of the Community Center.

In February 2020, Staff drafted a Request for Proposals (RFP) to secure conservator services for the assessment and cleaning of the Bas Reliefs, Mother and Child Statue, and the Marble Garden Sculpture, located on the Community Center Grounds. The City received five (5) proposals and staff has carefully reviewed all proposals and believe Wellman Conservation represents the best value. Included in Council's packet is a memorandum detailing the RFP and review process. Staff recommends City Council accept the proposal of Wellman Conservation to provide professional conservator services set forth in their proposal dated April 20, 2020 at a cost not to exceed \$8,895.

[Memorandum M. Porter, 4-6-2021.pdf](#)

[Wellman Conservation Proposal.pdf](#)

15. Letter to Congressional Delegation Supporting a Federal Green New Deal

Suggested Action:

Mayor Byrd requested this item be added to the agenda.

- Related links

- <https://www.youtube.com/watch?v=GxIDJWCbk6I>
- <https://www.congress.gov/116/bills/hres109/BILLS-116hres109ih.pdf>

16. Greenbelt Green New Deal

Suggested Action:

Mayor Byrd requested this item be added to the agenda.

The motion is to ask Green ACES, the Advisory Committee on Trees, and the Forest Preserve Advisory Board to develop recommendations related to whether and how the City should enact a local Green New Deal for the City of Greenbelt.

17. Federal Infrastructure Bill (Opposition to SCMaglev Funding) Letter

Suggested Action:

As requested at the work session of 3/31, Councilmembers Davis and Roberts requested the following to be added to the agenda.

Letters to be sent to the following, regarding the SCMaglev:

1) Senator Jim Rosapepe, expressing the City's reasons for opposing the SCMaglev and requesting him to join us in supporting a No Build position.

2) Anne Arundel County Executive, Anne Arundel County Council President and Anne Arundel County Council, expressing the City's reasons for opposing the SCMaglev, requesting that they join the City's in opposing the SCMaglev and its current proposed routes, and offering the City support for their resolution stating opposition to the SCMaglev.

3) President Joe Biden, Vice President Kamala Harris, and the five Cabinet secretaries charged by the President to promote the transportation aspects of the Infrastructure Bill to include the following points:

a) Building the SCMaglev will divert attention and funding away from existing Amtrak and commuter rail. The SCMaglev is not needed as there are currently plans to upgrade existing high speed rail systems. Do not spend valuable federal transportation and infrastructure funds on the SCMaglev.

b) The SCMaglev utilizes technology untested in the US; Japan and Germany are still in the testing stage. There are numerous safety issues with the proposed SCMaglev.

c) Environmental justice and civil rights issue. The proposed routes impact minority and low income neighborhoods without any benefits or access.

d) Multitude of deficiencies and inaccuracies in the DEIS; BWRR states that these along with mitigation plans will be dealt with later or after construction has begun.

e) A land grab of public lands will occur if the current proposed routes are chosen, without appropriate mitigation and not for a public use as the SCMaglev is privately-owned and is not considered public or mass transit. This will set a precedent that will lead to a domino effect of other public land seizures.

f) Proposed numbers of jobs to be created are inflated and inaccurate, most are temporary. The actual remaining 350 jobs include indirect jobs not necessarily related to maintenance or operations.

g) As even stated in the DEIS, the SCMaglev is not a “green” project and actually will expend five times the energy needed for commuter rail.

[April 12 letter_James Rosapepe.pdf](#)

[April 12 letter_AACo Exec and Council.pdf](#)

[April 12 letter_President Biden.pdf](#)

18. Council Activities

19. Council Reports

*20. * Greenbelt Arts Center Lease Agreement

Suggested Action:

Reference: Lease Agreement

The Greenbelt Community Center has a number of tenants with which the City holds leases with a condition of their use of space in the facility. The annual lease the City holds with the Greenbelt Arts Center for the Costume Shoppe located on the ground floor of the facility is due for renewal May 1, 2021. Included in Council's packet is a copy of the Lease Agreement for review. In accordance with the terms of the prior Lease Agreement, the rental fee has been increased by 1.5% based on the 2020 Consumer Price Index (CPI).

It is recommended Council approve this agreement for signature. Approval of this item on the consent agenda will indicate Council's approval of the Greenbelt Arts Center Costume Shoppe lease agreement.

*21. * Appointment to Advisory Board

Suggested Action:

Reference: Application and Signed Code of Conduct

The Council interviewed Temitope Adeyeye for appointment to the Senior Citizens Advisory Committee (SCAC).

Approval of this item on the consent agenda will indicate Council's intent to appoint Ms. Adeyeye to SCAC.

V. MEETINGS

22 Meetings

Suggested Action:

The following changes to the 2021 meeting calendar were suggested:

Reschedule May 31 Work Session to Tuesday, June 1 (Memorial Day)

Reschedule June 14th Council Meeting to June 7th to adopt budget before June 10th

No Work Session on Monday, June 27 and Wednesday, June 30 (MML Annual Conference in Ocean City - June 27 - June 30)

No Work Session on November 17 (NLC City Summit in Salt Lake City, UT - November 17-20)

[Council Meeting Schedule for 2021.pdf](#)
[meetings.pdf](#)

23 Stakeholders

[Stakeholder Schedule.pdf](#)

City Council Agenda Item Report

Meeting Date: April 12, 2021

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Proclamation

Agenda Section: COMMUNICATIONS

Subject:

Telecommunication Week Proclamation

Suggested Action:

Since 1991, the second week of April has been designated as National Public Safety Telecommunicators Week to recognize the importance of the role of communication personnel in police and safety departments. Members of the Police Command Staff will be present to introduce members of the Communications Unit to receive the proclamation.

Attachments:

[Proclamation Telecommunications Week 2021.rev.pdf](#)

PROCLAMATION

WHEREAS, in 1991 the Congress and the President of the United States established the second week of April as NATIONAL PUBLIC-SAFETY TELECOMMUNICATIONS WEEK to recognize the importance of the role of communication personnel in police and safety departments.; and

WHEREAS, these “unseen first responders” are invaluable in emergency situations and deserve special recognition for providing outstanding service to the officers in the Department and the residents in the community; and

WHEREAS, the officers of the Greenbelt Police Department must rely on the Communications Specialists to provide timely and proper information and to give immediate and appropriate responses to the residents in the community; and

WHEREAS, the Communications Specialists in the Police Department’s communications unit must be ever alert and reliable to provide accurate information and dependable, efficient, and speedy support to the officers of the Department, as well as a calm presence in emergency situations and sensitive manner to the needs of residents in distress; and

THEREFORE, BE IT RESOLVED that I, Colin A. Byrd, by the authority vested in me by the residents and City Council of Greenbelt, declare the week of April 11th through the 17th, 2021 to be NATIONAL PUBLIC-SAFETY TELECOMMUNICATIONS WEEK in the City of Greenbelt and do hereby issue this proclamation in honor of

THE COMMUNICATIONS SPECIALISTS OF THE GREENBELT POLICE DEPARTMENT

to express the appreciation of the officers of the Greenbelt Police Department, the City Council, and the residents of the community to Communications Supervisor ALICIA WILLIAMS, and to Communications Specialists JESSICA HOULE, MARIA AUCHTER, SARAH GIGNAC, and JAZMYN FUJII for their dependable and exceptional service during the past year.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 12th day of April 2021.

COLIN A. BYRD, MAYOR

ATTEST:

**Bonita Anderson
City Clerk**

City Council Agenda Item Report

Meeting Date: April 12, 2021

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Proclamation

Agenda Section: COMMUNICATIONS

Subject:

Earth Day Proclamation

Suggested Action:

Greenbelt issues a proclamation annually in recognition of Earth Day. This year Earth Day is celebrated by the City on April 24, 2021. Kevin Driscoll, the City's Sustainability Coordinator, will accept the proclamation and give an overview of this year's Earth Day plans.

Attachments:

[Earth_Day_2021_Agenda_Council.pdf](#)

[EarthDayProc2021.pdf](#)



Volunteer Event Schedule

Earth Day Celebration

April 24, 2021 from 10 am – 1 pm

Location:

Buddy Attick Park

Saturday, April 24th

Registration 9:45 am – 10:05 am	➤ Volunteer registration paperwork
Orientation 10:05 am – 10:25 am	➤ Introduce staff from Greenbelt Public Works and CHEARS and describe the scope and importance of the day's work (Kevin) ➤ Earth Day Proclamation (Mayor Byrd)
Service 10:25 am – 12:45 am	➤ Volunteers will work with PW personnel to remove weeds, install native plants, and apply mulch to portions of the pollinator garden ➤ The focus will be on installing native milkweeds
Clean Up 12:45 pm – 1:00 pm	➤ Return gloves and equipment to Public Works truck (All) ➤ Thanks for service, final wrap up, and group picture (Kevin)

Follow Up: Write a News Review article describing the event turnout (# of volunteers, what was planted, quotes, pictures, etc.).

Contacts:

Kevin Carpenter-Driscoll
Beverly Palau

kdriscoll@greenbeltmd.gov (240) 542 -2168
bpalau@greenbeltmd.gov

PROCLAMATION

WHEREAS, Earth Day was first celebrated on April 22, 1970, with the goal of inspiring environmental awareness and encouraging the conservation, protection, and appreciation of our nation's natural resources; and

WHEREAS, it is the responsibility of each of us to safeguard the environment by recognizing that all human life depends upon the Earth and upon one another for our mutual existence, well-being, and development; and

WHEREAS, Greenbelt supports the Climate Change Initiative goals of the Metropolitan Washington Council of Governments and the State of Maryland's Greenhouse Gas Reduction initiative; and

WHEREAS, Greenbelt takes many steps to protect and enhance our natural surroundings through a variety of positive actions, including community cleanup events, planting projects, refuse and recycling initiatives, and educational forums and workshops; and

WHEREAS, Greenbelt is recognized as a Tree City USA by the National Arbor Day Foundation, a Bee City USA by the Xerces Society, a Maryland Smart Energy Community, a Sustainable Maryland Certified Community, and an Environmental Protection Agency Green Power Partner, and has pledged to continue increasing its recycling rate, expanding its fleet of alternative fuel vehicles, promoting green building and complete street techniques, increasing energy efficiency, improving air quality, and preserving its open spaces; and

WHEREAS, the City established the Greenbelt Advisory Committee on Environmental Sustainability and a Green Team to study, investigate and advise Council on environmental issues impacting Greenbelt; and

WHEREAS, Greenbelt proudly recognizes all who participate in Earth Day for their proactive dedication to shaping a better future.

NOW THEREFORE, I, Colin A. Byrd, by the authority vested in me by the citizens and City Council of Greenbelt, do hereby issue this proclamation in honor of

EARTH DAY

and urge all our residents to celebrate Earth Day by supporting and joining in efforts to protect our environment and to preserve the beauty, wonder, and diversity of our Earth's lands, skies, and waters.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 24th day of April 2021.

COLIN A. BYRD, Mayor

ATTEST: Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: April 12, 2021

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Presentations

Agenda Section: COMMUNICATIONS

Subject:

Introduction of Anacostia Trails Heritage Area, Inc Executive Director

Suggested Action:

Aaron Marcavitch, former Executive Director of Anacostia Trails Heritage Area, Inc.(ATHA), will introduce ATHA's new Executive Director, Megan Baco, and discuss the organizational dues.

Attachments:

City Council Agenda Item Report

Meeting Date: April 12, 2021

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section: COMMUNICATIONS

Subject:

Statement for the Record - Closed Session, March 29, 2021

Suggested Action:

The following motion is needed: In accordance with Section 3-305(b)(7) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in closed session on Monday, March 29, 2021 at 8:03 pm virtually. Council held this closed meeting to discuss 1) to consult with counsel to obtain legal advice on a legal matter regarding the Maglev DEIS Review.

Vote to close session:

Mr. Jordan - Yes

Ms. Davis - Yes

Ms. Mach - Yes

Ms. Pope - Absent

Mr. Putens - Yes

Mr. Roberts – Absent during vote (arrived at 8:17 pm)

Mayor Byrd - Yes

The following staff members were in attendance: Nicole Ard, City Manager; Todd Pounds, City Solicitor; Terri Hruby, Planning and Community Development Director; Holly Simmons, Community Planner; and Bonita Anderson, City Clerk.

Other present were: Jill Grant, Mary Clemmensen and Ian Fisher, Members of Jill Grant & Associates.

Attachments:

[Closed Session Form 03.29.21.pdf](#)

**WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL**

Date: 03/29/2021 Time: 8:03 pm Location: Virtual via Zoom

Motion to close meeting made by: Mr. Jordan Seconded by: Ms. Davis

Members voting to close meeting:

	Yes	No	Abstain	Absent
Mr. Jordan	X			
Ms. Davis	X			
Ms. Mach	X			
Ms. Pope				X
Mr. Putens	X			
Mr. Roberts				No Vote Arrived at 8:17 pm
Mayor Byrd	X			

**STATUTORY AUTHORITY TO CLOSE SESSION (check all that apply):
This meeting will be closed under General Provisions Article, §3-305(b) only:**

- (1) ☐ To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) ☐ To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) ☐ To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) ☐ To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) ☐ To consider the investment of public funds;
- (6) ☐ To consider the marketing of public securities;
- (7) ☒ To consult with counsel to obtain legal advice on a legal matter;
- (8) ☐ To consult with staff, consultants, or other individuals about pending or potential litigation;

- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations;
- (10) [] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
- (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans;
- (11) [] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) (7) To obtain legal advice regarding the Maglev DEIS Review

§3-305(b) ()

§3-305(b) ()

This statement is made by Colin Byrd
Colin A. Byrd (Signature of Presiding Officer)

**WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE
MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)**

OFFICIALS ATTENDING CLOSED SESSION: ☒ BYRD; ☒ DAVIS; ☒ JORDAN;
☒ MACH; ☐ POPE; ☒ PUTENS; ☒ ROBERTS

STAFF/OTHERS PRESENT:

Nicole Ard, City Manager; Todd Pounds, City Solicitor Terri Hruby, Planning and
Community Development Director; Holly Simmons, Community Planner; Bonita
Anderson, City Clerk, Jill Grant, Mary Clemmensen and Ian Fisher, Members of Jill Grant
& Associates.

TOPICS DISCUSSED:

Maglev DEIS

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES: None

TIME CLOSED SESSION ADJOURNED: 9:39 PM

PLACE OF CLOSED SESSION: Virtual via Zoom

PURPOSE OF CLOSED SESSION: To obtain legal advice regarding the Maglev DEIS Review

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) (7); (); () To consult with
counsel to obtain legal advice on a legal matter

MEMBERS WHO VOTED TO CLOSE: ☒ BYRD; ☒ DAVIS; ☒ JORDAN; ☒ MACH;
☐ POPE; ☒ PUTENS; ☒ ROBERTS

SIGNATURE OF PRESIDING OFFICER: Colin Byrd

Form Revised: 12/4/19

City Council Agenda Item Report

Meeting Date: April 12, 2021

Submitted by: Molly Porter

Submitting Department: Planning

Item Type: Board and Committee Reports

Agenda Section: COMMUNICATIONS

Subject:

*Advisory Planning Board Report #2021-02: 7010 Greenbelt Road Development Proposal – Requests for City Support

Suggested Action:

It is recommended Council accept this report.

Attachments:

[APB Report #2021-02pdf](#)

ADVISORY PLANNING BOARD**REPORT NO. 2021-02****REPORT TO COUNCIL****Date: 3/11/2021****SUBJECT: 7010 Greenbelt Road Development Proposal – Requests for City Support****BACKGROUND:**

On December 12, 2020, representatives from the 7010 Greenbelt Road proposed development submitted a revised preliminary site concept and a request for the City's support on two (2) pieces of legislation and one (1) variance request.

On February 17, 2021, the Advisory Planning Board (APB) received a presentation from Planning Staff regarding the revised site concept and requests for City support. Members of the development team were also present at the meeting and provided additional information to the Board. Staff presented the revised site concept which proposes 90 for-sale age-restricted units distributed throughout four (4) buildings. The site concept also includes outdoor exercise amenities and a pavilion. The site concept does not include any interior common space for the development. Staff noted that at this time only preliminary information about the proposed development has been submitted.

Planning Staff also presented the requests that were submitted by the Applicant which would facilitate this proposal to move forward. These three (3) requests were with respect to the land-use, density, and green area/lot coverage.

The Applicant's first request is for the City to support a text amendment that would indicate multifamily housing is permitted in the R-18 Zone without the existing conditions that currently restrict the development of multifamily housing in the R-18 Zone. These existing conditions are that multifamily housing can only be developed in the R-18 Zone if (a) A condominium plat is recorded, in accordance with the provisions of the Maryland Condominium Act, setting out each dwelling unit as a separate unit, or a housing cooperative is established to own the dwelling units; and (b) At least ninety percent (90%) of all required parking spaces are provided in a parking structure.

The Applicant's second request is for the City to support a text amendment that would allow for a density of 20 dwelling units per acre regardless of building height. Currently in the R-18 Zone, density is restricted based on the height of the proposed buildings.

The Applicant's third request is for the City to support a variance that would allow for a decrease in the green area required for the development and an increase in the permitted lot coverage. After Staff presented these requests, the Board discussed Staff's recommendations and raised areas of concern to be addressed if the development proposal were to move forward.

ANALYSIS:

The Board discussed the requests that were submitted by the Applicant, the recommendations made by staff, and areas of concern about the development proposal.

Staff presented their recommendations for each request for support. Staff recommended that the City support the request for the land-use text amendment if the language were to be revised to indicate that multifamily housing in the R-18 Zone be permitted if the units were “age-restricted and/or affordable.” Staff did note that this language may be removed before final legislation is considered by the County Council as multifamily housing is consistent with the purpose of the R-18 Zone and the proposed zone for this lot under the new zoning code.

With respect to the density request, Staff recommended that the City support this request as it is consistent with the proposed zoning for this lot under the new zoning code. The Applicant did note that they believe the “affordable and/or age restricted” language that planning staff recommend should be tied to the density text amendment rather than the land-use text amendment.

Lastly, the Applicant requested support for a variance that would lower the green area requirement for the development and allow for an increase in the permitted lot coverage. Staff noted that they do not support a reduction in green area and further do not believe the City should be discussing a variance request until such time that a complete request is submitted as part of a Detailed Site Plan (DSP) submittal. The Applicant noted during this discussion that they are exploring ways to increase the amount of green area in the proposal and ways to decrease the proposed lot coverage.

The Board discussed these three (3) requests and voted (6-0) to support Staff’s recommendations.

Throughout the discussion the Board raised concerns about the development as proposed. The Board’s discussion focused largely on how this proposed development would interact with Greenbelt Road (MD 193). The Board has a significant concern about the potential for crashes as motorists are entering and leaving the proposed development.

At this time left-turns are permitted onto and off of Greenbelt Road (MD 193) at this location. Members of the Board raised a strong concern that this will result in crashes and voiced that only right-turns should be permitted for motorists exiting the development. The Board noted the speed at which motorists are travelling and the volume of vehicles on Greenbelt Road.

The Board also asked questions about noise mitigation due to the proximity of the proposed development to Greenbelt Road. Members of the Board raised questions about the parking as proposed noting that the parking lot should accommodate alternate modes of

transportation, specifically raising that the parking lot should accommodate the Greenbelt Connection Bus service.

At the conclusion of the conversation, members of the Board confirmed that if the development proposal were to move forward it would come back before the Board to further discuss the concerns raised during this initial discussion and subsequent concerns and questions that arise as the proposal is refined.

SUMMARY:

The Board voted (6-0) to support the recommendations made by staff with respect to the Applicant's requests regarding land-use, density, and support for a variance for green area/lot coverage. The Board also raised concerns about the development as proposed, particularly with respect to how residents of this development would interact with Greenbelt Road (MD 193). APB will continue to review the proposed development if the site concept continues to move forward.

Respectfully Submitted,

Keith Chernikoff
Chair

City Council Agenda Item Report

Meeting Date: April 12, 2021

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Board and Committee Reports

Agenda Section: COMMUNICATIONS

Subject:

* Forest Preserve Advisory Board Report #2021-02 (Interim piloting of trail management activities in the Greenbelt City Forest Preserve)

Suggested Action:

It is recommended Council accept this report.

Attachments:

[FPAB Report 2021-02 Piloting of trail management activities in the Forest Preserve.pdf](#)

FOREST PRESERVE ADVISORY BOARD
REPORT TO COUNCIL

Report # 2021-02

SUBJECT: Interim piloting of trail management activities in the Greenbelt City Forest Preserve

DATE: 25 March 2021

BACKGROUND. The Forest Preserve Advisory Board is currently preparing a Master Trails Plan, based on the Forest Preserve Stewardship Guidelines approved by Greenbelt City Council in December 2019. The scope of the master plan includes trail maintenance. It would be useful to gain some experience with maintenance activities to try out options and inform preparation of the trails plan. This pilot project would occur in areas outside the potential SCMaglev project area and so would be relevant whether or not the SCMaglev train is built.

Chapter 12 Parks and Recreation; Article IX Forest Preserve; Section 12-156 Prohibited Activities states that:

- (j) No trail maintenance shall be permitted except as provided in the stewardship guidelines.
- (k) The creation of trails or the widening, grading, or change of surface materials of any existing trail shall be prohibited except as provided in the management and maintenance guidelines or as set forth in an adopted trails plan.

The current guidelines are the Forest Preserve Stewardship Guidelines approved in December 2019. They state (underlining added):

One of the simplest strategies is to identify and address conditions that are a threat to ecosystem health. In the context of the Forest Preserve these conditions could include areas being used as trash dumps, erosion along streams and trails, invasive species and a proliferation of trails in a sensitive habitat. Direct action can mitigate these threats and preserve the health of the Preserve.

When issues arise, FPAB will consider and address the need for trail maintenance at specific locations. Such issues might include a newly fallen tree blocking a trail in an ecologically sensitive area, eroding trails or newly created trails. Maintenance activities on designated trails will minimize disturbance to the Preserve to the maximum extent practicable, while at the same time allowing the public to experience a large, forested area and participate in activities consistent with that type of experience.

DISCUSSION: The language in the Stewardship Guidelines mainly concerns activities that would be done once a trails plan has been adopted. While the trails plan is still being prepared, it would be useful to gain experience with maintenance activities on a pilot basis. Trails in Hamilton Woods are a case where a variety of issues have arisen creating needs for trail maintenance, including the following:

- Poor trail drainage and muddy areas on the trail from Northway Road in the Hamilton Woods used for the Pumpkin Walk, which leads people to widen the trail, trample vegetation and create new trails. In some cases, branches or boards have been placed in the trail, which do not necessarily provide safe footing, and can sometimes further impede drainage, and make the trail harder to use.
- Fallen trees have obstructed trails, with no official procedure for dealing with blocked trails or keeping trails accessible for those unable to climb over or through large trees. In some cases individuals (without authorization and contrary to City Code) have sawn trees, cut or broken off overhanging branches, and unblocked trails, but without much attention to trail aesthetics, drainage, or a systematic approach to trail maintenance. We will pilot a procedure for responding to fallen trees on trails, to determine if any action needs to be taken and if so what alternatives might be considered.
- Erosion is occurring on the trail leading from Eastway and 44 Court Ridge into the Forest Preserve, including some areas with severe erosion that become muddy, difficult, and unpleasant to use. In other areas future erosion could be limited or prevented with relatively minor measures.
- In some cases, brush grows into the trail, partially blocking it. As a result, people may widen the trail on the other side, trample vegetation, or create alternative trails (shortcuts). We will balance the need to make trails passable for hikers while minimizing impacts on vegetation and preserving a natural experience.

RECOMMENDATION: Due in part to a marked increase in the usage of trails over the past year, the Forest Preserve Advisory Board recommends a pilot program to address these issues, and to test out a small sample of trail maintenance activities that can help inform preparation of the trails plan. Therefore, FPAB seeks approval from Council to coordinate with the Public Works Department and trained volunteers to engage in the following types of activities on the Pumpkin Walk trail and the trail leading from 44 Ridge Rd to the SW corner of the Northway athletic fields:

- Improve drainage of eroded or muddy sections of trail, by reshaping (manually grading) trail tread to divert water off of trails, make minor realignments or reroute short sections of trail, and (if other measures are insufficient) to possibly install waterbars (earth, wood, or rock) to control erosion and divert excess runoff away from trails.
- Address problems in persistently wet or muddy areas to keep the trail passable under wet conditions.
- In response to trails that have been blocked by fallen trees, consider and implement options including either a) sawing fallen trees and moving logs out of the way, with attention to aesthetics and minimizing impacts, or where more appropriate b) rerouting trails around fallen trees, if this option would enhance the trail experience or reduce environmental impacts. Dealing with problems related to fallen trees could include retro-active clean-up and adjustments where fallen trees were previously sawed and moved without authorization.
- Pilot test possible standards for controlling brush along the side of trails in selected areas, initially at a minimal standard appropriate for frequently used trails.

- Pilot a process for public reporting of problems and suggestions related to the trail, including online and perhaps through notices at the Forest Preserve sign on Northway Road or the trailhead leading into Hamilton Woods.

Duration of the pilot activities would depend on the time required for preparation and approval of the trails plan. For simplicity the initial period would be for the rest of 2021. In addition to contributing to the preparation of the trails plan, these activities would help create better and safer conditions for holding the Pumpkin Walk in October 2021.

City Council Agenda Item Report

Meeting Date: April 12, 2021

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Ordinance

Agenda Section: LEGISLATION

Subject:

An Ordinance to Amend Section 2-22 of the City Code to Authorize the Finance Manager to Sign Checks, Vouchers and Purchase Orders
- 2nd Reading, Adoption

Suggested Action:

Reference:

Ordinance

City Code Section 2-22

Section 2-22 of the City specifies that the City Manager and City Treasurer must sign checks, vouchers, and purchase orders. If these positions are absent or vacant the Council, via a Resolution, designates a substitute person to sign.

This section also provides that upon the recommendation of the City Manager, the Council may authorize the Assistant City Manager to sign these documents in the absence of the City Manager, also done via Resolution. With the Assistant City Manager retiring and to ensure that a senior official is always available to sign, it is now recommended that the Finance Manager be added to this section. The Finance Manager has been authorized to sign these documents on a temporary basis in the past. Adoption of this Ordinance would allow the Council to authorize the Finance Manager to be a back-up signatory on an ongoing basis.

Ms. Mach introduced this ordinance for first reading at the last meeting. It is recommended the ordinance be introduced for second reading and moved for adoption tonight.

Attachments:

[Ordinance for Finance Manager Signature.pdf](#)

Introduced:
1st Reading:
Passed:
Posted:
Effective:

ORDINANCE NUMBER XXXX

AN ORDINANCE TO AMEND SECTION 2-22 OF THE CITY CODE TO AUTHORIZE THE
FINANCE MANGER TO SIGN CHECKS, VOUCHERS, AND PURCHASE ORDERS

WHEREAS, the Assistant City Manager position is currently vacant; and

WHEREAS, in the past, the City Council has adopted Resolutions temporarily allowing the Finance Manager to sign these documents; and

WHEREAS, the City Manager recommends that the Finance Manager be authorized to sign checks, vouchers and purchase orders in the absence of the City Manager or the City Treasurer; and

WHEREAS, this Ordinance will allow the Council to enact a Resolution which allows the Finance Manager to sign these documents on an ongoing basis similar to what is currently in place for the Assistant City Manager position;

NOW THEREFORE,

BE IT ORDAINED by the Council of the City of Greenbelt, Maryland, that Section 2-22 “Signatures on checks, vouchers and purchase orders,” be amended to read as follows:

Chapter 2

ARTICLE II.

FINANCIAL AFFAIRS

* * * * *

Sec. 2-23. Signatures on checks, vouchers and purchase orders.

(a) All checks, vouchers and purchase orders of the city shall be signed by both the city treasurer and the city manager, except as otherwise provided. If either office shall be vacant or the person holding such office shall be absent or incapacitated, the city council shall by resolution designate a substitute person to sign such checks, vouchers and purchase orders.

(b) Only one signature shall be required on checks drawn against the payroll account of the city for the purpose of paying salaries or wages. The signature appearing on payroll checks shall be that of either the person holding the position of city treasurer or the person holding the position of city manager.

(c) Upon the recommendation of the city manager, the city council may authorize the assistant city manager and/or the finance manager to sign checks, vouchers and purchase orders in the place of the city manager and/or the city treasurer, subject to such regulations or restrictions as may be imposed either by the city manager or the city council.

BE IT FURTHER ORDAINED that this Ordinance shall be effective immediately upon its passage.

PASSED by the Council of the City of Greenbelt, Maryland at its regular meeting of _____, 2021

Colin A. Byrd
Mayor

ATTEST:

Bonita Anderson, City Clerk

Key:

Underscoring indicates language added to existing law.

~~Overstriking~~ indicates language deleted from existing law.

Asterisks *** indicate intervening existing Code provisions that remain unchanged.

Sec. 2-2. Job classification and salary of city manager.

The job classification and salary of the city manager shall be fixed by motion of the city council.
(Code 1971, § 2-2)

Cross References: Employee compensation plan, § 13-101 et seq.

Sec. 2-3. Bonds for city employees.

(a) The city manager shall obtain from a recognized surety company a public employees faithful performance bond to provide coverage on all employees except the city treasurer in the amount of at least fifty thousand dollars (\$50,000.00).

(b) The city manager shall be included as an employee in the public employees faithful performance bond. However, an endorsement shall be obtained increasing the limit of liability upon the position of city manager to at least one hundred thousand dollars (\$100,000.00).

(c) The city manager shall obtain bond for the city treasurer in the amount of at least one hundred thousand dollars (\$100,000.00) from a recognized surety company.
(Code 1971, §§ 2-45--2-47)

Charter References: Premium on official bonds to be paid by city, § 70.

Secs. 2-4--2-20. Reserved.

ARTICLE II.

FINANCIAL AFFAIRS*

* **Charter References:** Financial affairs, § 46 et seq.

Cross References: Cable television franchise fee, § 5-20; perpetual maintenance cemetery trust fund, § 6-19; licenses, permits and miscellaneous business regulations, Ch. 10; taxation, Ch. 19.

State Law References: Power of municipality to control its finances, Anno. Code of Md., Art. 23A, § 2(a)(11).

DIVISION 1.

GENERALLY

Sec. 2-21. City depositories.

The city manager shall designate from time to time one or more financial institutions in which the city treasurer shall deposit city funds. Only Maryland financial institutions meeting the requirements of the state for the deposit of municipal funds shall be designated. City funds not required to meet current obligations of the city may be invested in such manner as may be authorized by the state.
(Code 1971, § 8-1; Ord. No. 933, 1-24-83)

Sec. 2-22. Signatures on checks, vouchers and purchase orders.

(a) All checks, vouchers and purchase orders of the city shall be signed by both the city treasurer and the city manager, except as otherwise provided. If either office shall be vacant or the person holding such office shall be absent or incapacitated, the city council shall by resolution designate a substitute person to sign such checks, vouchers and purchase orders.

(b) Only one signature shall be required on checks drawn against the payroll account of the city for the purpose of paying salaries or wages. The signature appearing on payroll checks shall be that of either the person holding the position of city treasurer or the person holding the position of city manager.

(c) Upon the recommendation of the city manager, the city council may authorize the assistant city manager to sign checks, vouchers and purchase orders in the place of the city manager, subject to such regulations or restrictions as may be imposed either by the city manager or the city council.
(Code 1971, §§ 8-2, 8-3; Ord. No. 989, 6-10-86)

Sec. 2-23. Equipment replacement fund.

(a) An equipment replacement fund is hereby established for the purpose of receiving money annually appropriated for replacement of equipment previously in use. This fund shall be maintained as a separate account subject to internal accounting controls; and no disbursement shall be made therefrom, except for the purpose of replacing equipment which may be necessary, from budgetary appropriations for replacement purposes. Deposits shall be made in such fund so as to record the deposit of all replacement appropriations prior to the close of each fiscal year.

(b) The city manager and the city treasurer shall be authorized to invest funds not required to meet current obligations in short-term interest-bearing notes, bonds or other obligations as authorized by the Charter of the city and to temporarily transfer such funds to another fund of the city as a short-term interfund loan pending the receipt of anticipated money in the fund to which the interfund loan is made, provided that all such money loaned to another fund shall be repaid prior to the close of each fiscal year and further provided that any fund receiving an interfund loan shall pay the equipment replacement fund interest for the term of the loan comparable to the interest which would be earned if the replacement fund moneys had been invested in interest-bearing notes, bonds or other obligations.
(Code 1971, § 8-5; Ord. No. 981, 2-24-86)

Sec. 2-24. Reserved.

Editors Note: Ord. No. 1068, adopted May 29, 1991, repealed former § 2-24, which pertained to the revenue sharing fund and derived from the 1971 Code, § 8-5.1; and Ord. No. 981, adopted Feb. 24, 1986.

Sec. 2-25. Capital projects fund.

(a) A capital projects fund is hereby established for the purpose of accounting for the cost of capital improvements to streets, parks, buildings, and other city facilities, and for the acquisition of land. Revenues of the fund shall be such funds as may be appropriated to this fund annually in the general fund and such other funds as may be designated to be received into this fund. The council shall appropriate from time to time from the unappropriated fund balance for capital improvement projects. Such appropriations shall not expire at the close of a fiscal year and shall continue in effect until such time as the project is completed, at which time any unexpended and unencumbered balance of funds shall be returned to the unappropriated fund balance.

City Council Agenda Item Report

Meeting Date: April 12, 2021

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: LEGISLATION

Agenda Section: LEGISLATION

Subject:

Reparations Commission Resolution
- 2nd Reading

Suggested Action:

Reference: Resolution

This resolution will establish within the next year, a new 21 member commission appointed by the City Council to study and develop reparations for Black residents of Greenbelt.

Mayor Byrd introduced this resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and moved for adoption tonight.

- Related links
 - Asheville, North Carolina
 - https://drive.google.com/file/d/171cMxxq7D5suSZQSA_DAVmvdQXEGF
 - <https://drive.google.com/file/d/10OeTaF8XY1ncdtBVzvlm-C7nCTQPfjdA/view>
 - Providence, Rhode Island
 - <https://www.providenceri.gov/wp-content/uploads/2020/07/Mayors-Executive-Order-2020-13-1.pdf>
 - Evanston, Illinois
 - <https://www.cityofevanston.org/home/showdocument?id=49061>
 - <https://www.cityofevanston.org/home/showpublisheddocument?id=54614>
 - Burlington, Vermont
 - Attached

Attachments:

[Signed CC Resolution Establishing A Task Force To Study A Proposal For Reparations And To Consider A City Apology For The Institution Of Slavery revised ver.pdf](#)

Resolution Relating to

ESTABLISHING A TASK FORCE TO STUDY A
PROPOSAL FOR REPARATIONS AND TO CONSIDER A
CITY APOLOGY FOR THE INSTITUTION OF SLAVERY

revised version

RESOLUTION 7.06

Sponsor(s): Councilor Freeman,
Hightower, Stromberg, Tracy, Hanson,
Pine

Introduced: 08/10/20

Referred to: _____

Action: adopted

Date: 08/10/20

Signed by Mayor: 08/18/20

CITY OF BURLINGTON

In the year Two Thousand Twenty

Resolved by the City Council of the City of Burlington, as follows:

1 That WHEREAS, each year since 1989 and up to on June 19, 2019, a bill known as HR40: Commission to
2 Study and Develop Reparation Proposals for African-Americans Act was introduced in the United States
3 House of Representatives; and

4 WHEREAS, on February 27, 2019, bill H.478 “Relating to establishing of a task force to study and
5 consider a State apology and proposal for reparations for the institution of slavery” was introduced in the
6 Vermont legislature; and

7 WHEREAS, in both HR40 and H.478,¹ it is stated that

- 8 (1) approximately 4,000,000 Africans and their descendants were enslaved in the United States and
9 colonies that became the United States from 1619 to 1865;
- 10 (2) the institution of slavery was constitutionally and statutorily sanctioned by the Government of the
11 United States from 1789 through 1865;
- 12 (3) the slavery that flourished in the United States constituted an immoral and inhumane deprivation of
13 Africans’ life, liberty, African citizenship rights, and cultural heritage, and denied them the fruits of
14 their own labor;
- 15 (4) a preponderance of scholarly, legal, community evidentiary documentation and popular culture
16 markers constitute the basis for inquiry into the ongoing effects of the institution of slavery and its
17 legacy of persistent systemic structures of discrimination on living African-Americans and society
18 in the United States; and
- 19 (5) following the abolition of slavery the United States Government, at the Federal, State, and local
20 level, continued to perpetuate, condone and often profit from practices that continued to brutalize
21 and disadvantage African-Americans, including share cropping, convict leasing, Jim Crow,

¹ <https://www.congress.gov/bill/116th-congress/house-bill/40/text>

* * * * *

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Attest:

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ESTABLISHING A TASK FORCE TO STUDY A PROPOSAL FOR REPARATIONS AND TO CONSIDER A CITY APOLOGY FOR THE INSTITUTION OF SLAVERY

redlining, unequal education, and disproportionate treatment at the hands of the criminal justice system; and

(6) as a result of the historic and continued discrimination, African-Americans continue to suffer debilitating economic, educational, and health hardships including but not limited to having nearly 1,000,000 Black people incarcerated yearly; and

WHEREAS, the Vermont Senate and House approved into law in 2020 PR.2, “Declaration of rights; clarifying the prohibition on slavery and indentured servitude,” a constitutional amendment, replacing exceptions whereby slavery is permitted for persons under 21 years of age and in instances where persons are “bound by the person’s own consent, after arriving to such age, or bound by law for the payment of debts, damages, fines, costs, or the like” with language stating that “slavery and indentured servitude in any form are prohibited;” and

WHEREAS, Black Generation X’ers born after April of 1968 were the first generation of Blacks of African-American descent to be born “free” in the United States with the passing of the Civil Rights Act of 1968 giving African-Americans the right to education, patronize public facilities and places, apply for jobs, act as a juror in state courts and voting; the Civil Rights Act of 1968 also made hate crimes based on race a federal offense; and

WHEREAS, systemic racism is at the heart of our economy and continues to adversely impact BIPOC people, but most strikingly Black Americans across all systems of society, including employment, housing, education, access to health services, the justice system, economic development, and across all systems of government; and

WHEREAS, the median wealth of a Black family is 1/13th the median wealth of a White family and according to a report by the Public Assets Institute and Burlington African American people and families are most disproportionately impacted by poverty, with an estimated 32.5 percent living in poverty; and

WHEREAS, unemployment rates for African Americans have averaged twice those of Whites since data has been on record; the turnover rate for the State of Vermont is three times that of Whites and Blacks are underrepresented in leadership positions; and

WHEREAS, Black students are disciplined at far higher rates in our schools and are far more likely to come in to contact with School Resource Officers and numerous reports speak to the racial disparities in schools and disproportionate police contact with Black children; and

WHEREAS, Black Burlingtonians are exponentially far more likely to be stopped, searched, arrested and be the target of police use of force incident than their Whites counterparts; and

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53 WHEREAS, per the Council resolution, “Racial Justice through Economic and Criminal Justice”
54 which passed on June 29, 2020 that declares racism a citywide health crisis and the City’s declaration in
55 conjunction with the Racial Justice Alliance that racism is a public health emergency, we remain mindful that
56 stark and persistent health inequities exist in the United States based on race, which are caused by systemic
57 racism; and

58 WHEREAS, systemic racism is a principal social determinant of individual and public health,
59 impacting economic, employment, education, housing, justice, and health opportunities and outcomes, all of
60 which further adversely impact the health of Blacks; and

61 WHEREAS, the coronavirus is now exacerbating these disparities, and Black and Latino people in the
62 U.S. have been nearly three times as likely as White people to become infected with the virus and nearly two
63 times as likely to die, and those disparities are even more marked among younger age groups; and

64 WHEREAS, these same disparities exist in Vermont, and during the current pandemic, though Black
65 residents comprise just over 1 percent of Vermont’s population, they account for approximately 10 percent of
66 the total confirmed COVID-19 cases as of July 8, 2020; and

67 WHEREAS, in housing, only 4 percent of homes in Burlington are owned by Blacks though people of
68 color comprise 18 percent of Burlington’s population, and potential home applicants who are Black are four-
69 and-a-half times more likely than White applicants to be denied for a home loan (83.3 percent to 18.2 percent);
70 and

71 WHEREAS, in Chittenden County, 26 percent of Black residents are in poverty compared to 10.6
72 percent of White residents, 8.1 percent of Black residents are unemployed compared with 4.3 percent of White
73 residents, and 39.6 percent of Black residents have a bachelor’s degree or higher compared with 49.9 percent
74 of White residents;

75 WHEREAS, the resolution, “Racial Justice through Economic and Criminal Justice” resolved “that the
76 City establish a Task Force to consider an apology and/or reparations for the role that Burlington has played in
77 chattel slavery” and this Council is committed to carrying through on the directives of this historic resolution;

78 NOW, THEREFORE, BE IT RESOLVED that a Task Force is established to study reparations and
79 consider a proposal for reparations and consider a City apology for the institution of slavery; and

80 BE IT FURTHER RESOLVED that the Task Force shall consist of 5 members; one member shall be
81 appointed by the Mayor, or designee; one member shall be appointed by the President of the City Council, or
82 designee; one member shall be appointed by the Vermont Racial Justice Alliance; one member shall be

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ESTABLISHING A TASK FORCE TO STUDY A PROPOSAL FOR
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INSTITUTION OF SLAVERY

83 appointed by the Vermont Human Rights Commission; and the final member shall be the Racial Equity
84 Inclusion and Belonging Director, or designee; and

85 BE IT FURTHER RESOLVED that members shall be drawn from diverse backgrounds to represent
86 the interests of communities of color throughout the City, have experience working to implement racial justice
87 reform; to the extent possible, represent geographically diverse areas and shall serve as members for the life of
88 the Task Force. Vacancies in the Task Force shall not affect the powers of the Task Force and shall be filled in
89 the same manner that the original appointment was made; and

90 BE IT FURTHER RESOLVED that the Task Force may, consistent with all City procurement and
91 other policies and all applicable laws and rules, recommend to the Administration and the Council the
92 appointment of such personnel as the Task Force considers appropriate to carry out its mission; request that
93 the REIB Director procure supplies, services, and property by contract in accordance with the Task Force
94 budget below and the City's procurement policy; and may recommend to the Administration and the Council
95 that the City enter into contracts with departments, agencies, and instrumentalities of the United States,
96 agencies, private firms, institutions, and agencies for the conduct of research or surveys, the preparation of
97 reports, and other activities necessary for the discharge of the duties of the Task Force; and

98 BE IT FURTHER RESOLVED that any subcommittee or member of the Task Force may, if
99 authorized by the Task Force, acquire directly from the head of any department, agency, or instrumentality of
100 the City available information that the Task Force considers useful in the discharge of its duties; and all
101 departments, agencies, and instrumentalities of the City shall cooperate with the Task Force with respect to
102 such information and shall furnish all information requested by the Task Force to the extent permitted by law.
103 The Task Force shall keep confidential any information received from a public agency that is confidential or
104 exempt from the Public Records Act; and

105 BE IT FURTHER RESOLVED that the Mayor shall call the first meeting of the Task Force to occur
106 on or before October 1, 2020; Three members of the Task Force shall constitute a quorum; the Task Force
107 shall elect a chair and vice chair from among its members; and the term of office of each shall be for the life of
108 the Task Force; and

109 BE IT FURTHER RESOLVED that the Task Force shall

- 110 1) Study and develop reparation proposals for African Americans living in Burlington as a result of
111 the institution of slavery, including both the transatlantic and domestic "trade" that existed from
112 1565 in colonial Florida and from 1619 through 1865 within the other colonies that became the

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ESTABLISHING A TASK FORCE TO STUDY A PROPOSAL FOR REPARATIONS AND TO CONSIDER A CITY APOLOGY FOR THE INSTITUTION OF SLAVERY

United States, and that included the federal and state and local governments that constitutionally and statutorily supported the institution of slavery; and

- 2) Study and develop reparation proposals for African Americans living in Burlington as a result of the de jure and de facto discrimination against freed slaves and their descendants from the end of the Civil War to the present, including economic, political, educational, and social discrimination; and the lingering negative effects of the institution of slavery and the discrimination on living African Americans descending from slavery in Burlington; and
- 3) Study and develop reparation proposals for African Americans as a result of the manner in which instructional resources and technologies are being used to deny the inhumanity of slavery and the crime against humanity of people of African descent in Burlington; the role of Northern complicity in the Southern-based institution of slavery; and the direct benefits to societal institutions, public and private, including higher education, corporate, religious, and associational; and
- 4) Recommend appropriate ways to educate the Burlington public of the Task Force's findings; and recommend appropriate remedies in consideration of the Task Force's findings on the matters described in this section; and submit to the City Council the completed study and recommendations; and
- 5) Identify, compile, and synthesize the relevant corpus of evidentiary documentation of the institution of slavery that existed within the United States and the colonies that became the United States from 1619 through 1865 and specifically its manifestations in Burlington; and
- 6) Include, in making recommendations, how the recommendations comport with international standards of remedy for wrongs and injuries that may apply to the City and that include full reparations and special measures, as understood by various relevant international protocols, laws, and findings; how the City of Burlington would offer a formal apology on behalf of the people of Burlington for the perpetration of gross human rights violations and crimes against humanity on African slaves and their descendants, if such an apology is recommended by the Task Force; and how Burlington and Vermont laws and policies that continue to disproportionately and negatively affect African Americans as a group, and how those that perpetuate the lingering effects, both material and psychosocial, can be eliminated; and
- 7) Include, in documentation and examination, the facts related to the capture and procurement of Africans; and the transport of Africans to the United States and the colonies that became the United States for the purpose of enslavement, including their treatment during transport; and the sale and

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acquisition of Africans as chattel property in interstate and intrastate commerce; and the treatment of African slaves in the colonies and the United States, including the deprivation of their freedom, exploitation of their labor, and destruction of their culture, language, religion, and families; and the extensive denial of humanity, sexual abuse, and chattellization of persons, and specifically how those were manifested in Burlington; and

- 8) Include, in documentation and examination, the facts related to the role of the federal, state, and local governments of the United States, specifically the governments of Vermont and the City of Burlington, in supporting the institution of slavery in constitutional and statutory provisions, including the extent to which the governments prevented, opposed, or restricted efforts of formerly enslaved Africans and their descendants to repatriate to their homeland; and the federal, state, and local laws, specifically those of Vermont and the City of Burlington, that discriminated against formerly enslaved Africans and their descendants who were deemed U.S. citizens from 1868 to the present; and the other forms of discrimination in the public and private sectors against freed African slaves and their descendants who were deemed U.S. citizens from 1868 to the present, including redlining, educational funding discrepancies, and predatory financial practices; and the lingering negative effects of the institution of slavery and the matters described in this section on living African Americans and on society in the United States, specifically in Burlington; and
- 9) Include, in making recommendations, how the injuries resulting from matters described in this section can be reversed or remedied and provide appropriate policies, programs, projects, and recommendations for the purpose of reversing or remedying the injuries; how, in consideration of the Task Force's findings, any form of compensation to the descendants of enslaved Africans living in Burlington could be calculated; what form of compensation should be awarded, through what instrumentalities, and who should be eligible for such compensation; how the City can advocate on a larger scale, on the federal and state level for such reparations, and how, in consideration of the Task Force's findings, any other forms of rehabilitation or restitution to African descendants living in Burlington is warranted and what the form and scope of those measures should take; and

BE IT FURTHER RESOLVED that the Task Force may hold hearings and sit and act at any time and location in Burlington; request the attendance and testimony of witnesses; request the production of books, records, correspondence, memoranda, papers, and documents; and

* * * * *

DISTRIBUTION:

I hereby certify that this resolution
has been sent to the following
department(s) on

ORIGINAL

RESOLUTION RELATING TO

.....

.....

.....

Adopted by the City Council

....., 20.....

..... Clerk

Approved....., 20.....

..... Mayor

Vol. Page

* * * * *

ESTABLISHING A TASK FORCE TO STUDY A PROPOSAL FOR
REPARATIONS AND TO CONSIDER A CITY APOLOGY FOR THE
INSTITUTION OF SLAVERY

174 BE IT FURTHER RESOLVED that the Task Force shall submit a written report of its findings and
175 recommendations to the City Council no later than the date that is one year after the date of the first meeting
176 of the Task Force held; and

177 BE IT FURTHER RESOLVED that members of the Task Force who are not City employees shall be
178 entitled to per diem compensation and reimbursement of expenses at a rate equivalent to the State of Vermont
179 rate for members of State boards for not more than twenty-six meetings; and

180 BE IT FURTHER RESOLVED that the sum of \$50,000.00 shall be appropriated from the City Racial
181 Justice Fund for the operations of this Task Force to be administered by the REIB Director consistent with all
182 City policies and applicable laws; and

183 BE IT FURTHER RESOLVED that the Task Force shall terminate ninety days after the date on which
184 the Task Force submits the report to the City Council.

185

186

187 PF/Resolutions 2020/ESTABLISHING A TASK FORCE TO STUDY A PROPOSAL FOR REPARATIONS AND TO CONSIDER A CITY
188 APOLOGY FOR THE INSTITUTION OF SLAVERY

189 8/4/2020

* * * * *

DISTRIBUTION:

I hereby certify that this resolution
has been sent to the following
department(s) on

City Attorney's Office, Linda Blanchard

ORIGINAL

RESOLUTION RELATING TO

Establishing A Task Force To Study A Proposal For Reparations And To Consider
A City Apology For The Institution Of Slavery

Adopted by the City Council

August 19, 2020

Clerk

Approved August 18, 2020

Mayor

Attest:

Lori Olberg

Licensing, Voting and Records Coordinator

Vol. Page

* * * * *

Introduced: Mayor Byrd
1st Reading: March 22, 2021
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX

A RESOLUTION SUPPORTING LOCAL REPARATIONS IN GREENBELT

WHEREAS, Black People have been unjustly Enslaved; and

WHEREAS, Black People have been unjustly Segregated; and

WHEREAS, Black people have been unjustly Incarcerated; and

WHEREAS, Black People have been denied housing through racist practices in the private realty market, including redlining, steering, blockbusting, denial of mortgages, and gentrification; and

WHEREAS, Black People have been denied housing, displaced and inadequately housed by government housing policies that include discriminatory VA/FHA practices, Urban Renewal, and a variety of local and federal “affordable” housing programs; and

WHEREAS, Black People have been consistently and widely impoverished by discriminatory wages paid in every sector of the local economy regardless of credentials and experience; and

WHEREAS, Black People have experienced disproportionate unemployment rates and reduced opportunities to fully participate in the local job market; and

WHEREAS, Black People have been systematically excluded from historic and present private economic development and community investments and, therefore, black-owned businesses have not received the benefits of these investments; and

WHEREAS, Black people have been segregated from mainstream education and within present day school programs that include AG, AP, and Honors; and

WHEREAS, Black students have experienced the denial of education through admission, retention and graduation rates of every level of education and through discriminatory disciplinary practices; and

WHEREAS, Black People historically and presently receive inadequate, if not detrimental, health care as exemplified by disproportionate morbidities and mortality rates that result from the generational trauma of systemic racism, discriminatory treatment by medical professionals, and discriminatory medical practices such as involuntary sterilizations, denial of adequate testing, denial of preventative and curative procedures; and

WHEREAS, Black People have been unjustly targeted by law enforcement and criminal justice procedures, incarcerated at disproportionate rates and subsequently excluded from full participation in the benefits of citizenship that include voting, employment, housing and health care; and

WHEREAS, Black People have disproportionately been forced to reside in, adjacent to, or near Brown Zones and other toxic sites that negatively impact their health and property; and

WHEREAS, Black People have disproportionately been limited to the confined routes of travel provided by public transportation; and

WHEREAS, Black People have disproportionately suffered from the isolation of food deserts and childcare deserts; and

WHEREAS, systemic racism was created over centuries and will take time to dismantle; and

WHEREAS, state and federal governments have a responsibility to adopt programs, policies, and funding to address reparations; and

WHEREAS, Greenbelt was racially segregated from the beginning; and

WHEREAS, only white families were initially allowed to apply for residency; and

WHEREAS, the earliest plans for Greenbelt included an area that was intended to house Black families (Rossville Rural Development) but it was separate from the main parts of Greenbelt; and

WHEREAS, even at some distance away, inclusion of an area for Black families proved too controversial and the plans were dropped; and

WHEREAS, Maryland state Senator Sasscer and others objected and it appears from various records that the planners realized the controversy was jeopardizing the whole project. Prince George's County was deeply segregated at the time; and

WHEREAS, the promotional materials that the Resettlement Administration produced excluded images of people of color included; and

WHEREAS, prospective families had to declare their race on their application form, with race as a likely tool of exclusion; and

WHEREAS, many scholars and historians now believe that racist practices like these are some of the most glaring failings of the New Deal; and

WHEREAS, the first Black family did not move into Greenbelt until the late 1960s; and

WHEREAS, countless Black people in Greenbelt have provided many stories and examples of experiencing harassment and racist behavior in Greenbelt; and

WHEREAS, Greenbelt East and Greenbelt West were integrated before central Greenbelt; and

WHEREAS, it was and is especially difficult for Black families to obtain loans in order to meet the financial requirements of GHI; and

WHEREAS, when former Mayor Gil Weidenfeld read the U.S. Supreme Court's decision in *Brown v. Board of Education* at a city council meeting, he was booed, yelled at, and people walked out the room;

NOW, THEREFORE, BE IT RESOLVED BY The City Council of the City of Greenbelt that:

The City Council of the City of Greenbelt:

- (1) apologizes and makes amends for its participation in and sanctioning of racism against Black People;
- (2) apologizes and makes amends for its enforcement of segregation and its accompanying discriminatory practices;
- (3) calls on other organizations and institutions in Greenbelt that have advanced and benefitted from racial inequity to join the city in its apologies and invites them to address racism within their own structures and programs and to work with the city to more comprehensively address systemic racism;
- (4) calls on the State of Maryland to initiate policymaking and provide funding for reparations at the state level;
- (5) encourages the City Manager to utilize their talents when forming policy and programs that will establish the creation of generational wealth and address reparations due in the black community as mentioned above;
- (6) seeks to establish within the next year, a new 21 member commission appointed by the city council and empowered to make short, medium and long term recommendations that will make significant progress toward repairing the damage

caused by public and private systemic Racism. Other local government community organizations may also be invited to have representation on the Commission. The task of the Greenbelt Reparations Commission is to issue a report in a timely manner for consideration by the City and other participating community groups for incorporation into their respective short and long term priorities and plans. Accountability for achieving equity will be enforced in the appropriate offices. The report and the resulting budgetary and programmatic priorities may include but not be limited to increasing minority homeownership and access to other affordable housing, increasing minority business ownership and career opportunities, strategies to grow equity and generational wealth, closing the gaps in health care, education, employment and pay, neighborhood safety and fairness within criminal justice;

- (7) calls on the City Manager to give, at minimum, a bi-annual update to the City Council on the progress of work performed pursuant to this resolution.

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage.

PASSED by the Council of the City of Greenbelt, Maryland at its regular meeting of _____, 2021.

Colin A. Byrd
Mayor

ATTEST:

Bonita Anderson
City Clerk

City Council Agenda Item Report

Meeting Date: April 12, 2021

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: LEGISLATION

Agenda Section: LEGISLATION

Subject:

A Resolution to Amend Section 27 Titled "Absentee Voting" to be replaced with "Mail-In Voting" of the Greenbelt City Charter (Charter Amendment Resolution No. 2021-1)

- 1st Reading

Suggested Action:

Reference: Resolution

On February 24, 2021, Council met with the City's Board of Election to discuss the option of implementing mail-in voting. During that meeting, the Board of Elections provided Council with a draft Ordinance. Council favored the proposed legislation that would replace the absentee voting process with mail-in voting. Mail-in voting would allow voters to request a ballot (no reasons needed) to vote in the upcoming 2021 Council Election. However, the first step in making this change will need to be an amendment to the City's Charter, Section 27 titled "Absentee Voting."

Included in Council's packet is this proposed legislation.

It is recommended this resolution be introduced for first reading.

Attachments:

[Resolution.pdf](#)

Introduced:
1st Reading:
Passed:
Posted:
Effective:

CHARTER AMENDMENT RESOLUTION NUMBER 2021-1

RESOLUTION NUMBER XXXX

A Resolution to Amend Section 27 Titled “Absentee Voting” to be replaced with
“Mail-In Voting” of the Greenbelt City Charter

WHEREAS, the City of Greenbelt wishes to allow any qualified City voter to vote by mail-in ballot in municipal elections, for any reason, on or before the day of an election; and

WHEREAS, the City Council and the Board of Elections wish to encourage higher levels of voter participation in municipal elections by trying various means to make the process of voting more convenient and easily accessible; and

WHEREAS, it is now desired to extend the established mail-in voting procedures, which are established by ordinance, to any qualified City voter who prefers to cast a ballot away from a polling place; and

WHEREAS, subsequent to the adoption of this Charter Amendment Resolution, the City Council will also review for passage an ordinance to amend Section 8-4 (“Absentee Voting”) of the City Code.

NOW, THEREFORE, BE IT RESOLVED AND ORDAINED by the Council of the City of Greenbelt that the Charter of the City, found, in whole or in part, in the compilation of Municipal Charters of Maryland (1983 edition as amended), as prepared by the Department of Legislative Reference pursuant to Chapter 77 of the Acts of the General Assembly of Maryland of 1983, shall be amended by repealing and reenacting with amendment Section 27, titled “Absentee Voting,” as follows:

SECTION 27. [ABSENTEE] MAIL-IN VOTING.

Any qualified voter of the City of Greenbelt may vote by [absentee] mail-in ballot, without stating a reason. The procedures for applying for, casting, and counting [absentee] mail-in ballots shall be established by ordinance.

BE IT FURTHER RESOLVED that the date of the adoption of this resolution is April 26, 2021, and that the amendment to the Charter of the City, as herein adopted, shall be and become effective on June 15, 2021, unless on or before June 5, 2021, a proper petition for referendum on this resolution shall be filed, as permitted by law.

BE IT FURTHER RESOLVED that a complete and exact copy of this resolution shall be posted at the Greenbelt City Office, 25 Crescent Road, Greenbelt, Maryland, until June 5, 2021, and a fair summary of the proposed Charter amendment contained in this resolution shall be published in a newspaper of general circulation in the City of Greenbelt not fewer than four (4) times at weekly intervals before June 5, 2021.

BE IT FURTHER RESOLVED that as soon as the Charter amendment hereby enacted shall become effective, either as herein provided or following a referendum, the City Manager shall send to the Department of Legislative Reference the following information concerning this Charter resolution: (1) the complete text of this resolution; (2) the date of enactment of the Charter amendment; (3) the date of the referendum election, if any; (4) the number of votes cast for or against this resolution whether by the City Council or in a referendum; and (5) the effective date of the Charter amendment contained herein.

AND BE IT FURTHER RESOLVED that the City Manager of the City of Greenbelt be and hereby is specifically enjoined and instructed to carry out or cause to be carried out the provisions of Sections VI and VII.

Colin A. Byrd, Mayor

ATTEST:

Bonita Anderson, City Clerk

Key:

Underscoring indicates language added to existing law.

[Brackets] indicate language deleted from existing law.

DRAFT

City Council Agenda Item Report

Meeting Date: April 12, 2021

Submitted by: Terri Hruby

Submitting Department: Planning

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Award of Contract – Cleaning and repairs to Mother and Child Statue, Bas Reliefs, and Marble Garden Sculpture

Suggested Action:

Reference:

Memorandum, M. Porter, 4/6/2021

Wellman Conservation Proposal

The City was awarded \$29,500 through the Maryland Heritage Areas Authority program. This grant is for the cleaning of the Bas Reliefs that adorn the Community Center and the cleaning and repair of the Mother and Child Statue located in Roosevelt Center. This project also includes the fabrication and installation of an interpretive panel to be placed near the Mother and Child Statue and the painting of the front façade windows of the Community Center.

In February 2020, Staff drafted a Request for Proposals (RFP) to secure conservator services for the assessment and cleaning of the Bas Reliefs, Mother and Child Statue, and the Marble Garden Sculpture, located on the Community Center Grounds. The City received five (5) proposals and staff has carefully reviewed all proposals and believe Wellman Conservation represents the best value. Included in Council's packet is a memorandum detailing the RFP and review process. Staff recommends City Council accept the proposal of Wellman Conservation to provide professional conservator services set forth in their proposal dated April 20, 2020 at a cost not to exceed \$8,895.

Attachments:

[Memorandum M. Porter, 4-6-2021.pdf](#)

[Wellman Conservation Proposal.pdf](#)

CITY OF GREENBELT, MARYLAND
MEMORANDUM

TO: Nicole Ard, City Manager
FROM: Molly Porter, Community Planner
VIA: Terri Hruby, Director of Planning and Community Development
DATE: April 6, 2021
SUBJECT: Sculpture Conservation: Cleaning of the Bas Reliefs, the Mother and Child Statue, and Marble Garden Sculpture

BACKGROUND:

The City was awarded \$29,500 through the Maryland Heritage Areas Authority program administered by the Maryland Historical Trust. This grant is for the cleaning of the Bas Reliefs that adorn the City of Greenbelt Community Center and the cleaning and repair of the Mother and Child Statue located in Roosevelt Center. This project also includes an interpretive panel to be located near the Mother and Child and the painting of the five (5) front Community Center windows. The Marble Garden Sculpture was not included in the scope of the grant. The cleaning of this statue will be funded through the Arts Restoration and Acquisition Fund.

In February 2020, Staff drafted a Request for Proposals (RFP) to secure conservator services for the assessment and cleaning of the Bas Reliefs, Mother and Child Statue, and the Marble Garden Sculpture, located on the Community Center grounds. With respect to the Mother and Child Statue, this RFP also included services to assess and repair the two (2) small areas of loss. This RFP was sent to firms that Staff believed would have interest in the project and the capacity to complete the project. This RFP was advertised in the Washington Post, both in-print and online, and was advertised through the Greenbelt News Review and on the City's website. A virtual pre-proposal meeting was held on April 6, 2020.

This project has experienced a delayed timeline due to issues discovered with the Community Center windows. Asbestos was discovered in the window glazing which needed to be removed. During the removal of the asbestos it was discovered that the affected material had case-hardened which rendered it impossible to remove without damaging the window panes. All attempts to remove the asbestos resulted in microfractures throughout the window panes. Therefore, it was necessary that the window panes be replaced. At this time these issues have been addressed and the windows have been repainted. The project can move forward to the cleaning and repair of the sculptures.

RESPONSES TO THE RFP:

The City received five (5) responses to the RFP. The firms who submitted proposals are listed below:

- a) Wellman Conservation (Halethorpe, MD)
- b) Past Matters, LLC (Baltimore, MD)
- c) Conservation of Sculpture & Objects Studio, Inc. (Forest Park, IL)
- d) Smith Art Conservation, LLC (Auburn, CA)
- e) Kreilick Conservation, LLC (Oreland, PA)

STAFF REVIEW:

Staff from the Department of Planning and Community Development and the Arts Supervisor carefully reviewed the proposals. Staff also shared the proposals with the Easement Staff at the Maryland Historical Trust (MHT) to utilize their expertise on sculpture conservation methods. The evaluation of the proposals was based on several different criteria such as, the methods proposed, past experience with sculpture conservation, and the proposed timeline for the work. The proposals were also evaluated using the treatment manual that was written during the last cleaning of the Mother and Child and the Bas Reliefs. Staff found that the actions and materials proposed were largely consistent with this treatment manual.

City Staff and Staff from MHT found that the work programs submitted were aligned with expectations for the project. As part of the easement approval process, MHT will review the scope of work a second time prior to the work starting. This review will include the entire scope of work, including the materials proposed.

Cost proposals were then reviewed. Total costs for the proposed work were quoted as follows:

Wellman Conservation	\$ 8,895
Past Matters, LLC	\$13,250
Kreilick Conservation	\$21,080
Smith Art Conservation	\$27,163
Conservation of Sculpture & Objects Studio	\$125,065 ¹

It is important to note that these costs proposals are the total cost listed, including optional services that were suggested or recommended by the conservator. For example, two (2) of the conservation proposals (Wellman Conservation and Past Matters, LLC) included a cost

¹ The proposal submitted by the Conservation of Sculpture & Objects Studio contemplates the use of lasers for the remove of soiling which may contribute to the significant difference in price.

quote for the repair of the shovel blade on the “Promote the General Welfare” Bas Relief panel. Staff has investigated this issue and it appears that the shovel blade has been broken for several years.

In 2001, the City consulted with MHT about repairing the shovel blade, but determined at that time to not repair the shovel blade as it would require removal of original fabric, would serve no mechanical purpose, and may detract more than the loss.

The recommendation does further state that any future determination about whether to replace the shovel blade should be made after cleaning. Therefore, staff recommends that after the cleaning of the bas reliefs is complete, the City consult with MHT to discuss whether the shovel blade should be repaired or if it should be maintained in its current condition.

The proposal by Wellman Conservation also included an optional Prosoco Hydroxylating Conversion Treatment (HCT) for the Mother and Child and the Marble Garden Sculpture. This treatment, which would be completed after the cleaning, is intended to increase resistance to air pollution, acid rain, and normal weathering. MHT has stated they would like to review this treatment after reviewing the cleaning that is proposed because in some cases this treatment can accentuate any soiling or discoloration. Therefore, staff recommends that the use of this optional treatment be evaluated in coordination with MHT at such time that the cleaning has been completed.

Based on the cost proposals, staff further evaluated the proposals submitted by Wellman Conservation and Past Matters, LLC. Staff found that both firms had relevant past experiences and had very strong references from previous projects.

RECOMMENDATION:

Staff finds that the Wellman Conservation proposal outlines the required services, has the relevant professional experience to complete this project, and includes a high level of detail as a result of the independent site visit conducted by the Principal Conservator.

It is Staff’s recommendation that the City Council accept the proposal of Wellman Conservation to provide professional conservator services associated with the Bas Relief panels, Mother and Child Statue, and the Marble Garden Sculpture set forth in their proposal dated April, 20, 2020 at a cost not to exceed \$8,895.



CONSERVATION TREATMENT PROPOSAL

This Treatment Proposal is in response to an RFP **No. 2018-03-R** for the

CONSERVATION OF THE GREENBELT COMMUNITY CENTER BAS RELIEFS, MARBLE GARDEN SCULPTURE, AND THE *MOTHER AND CHILD* STATUE IN GREENBELT'S ROOSEVELT CENTER PLAZA.

Contractor Details:

- Wellman Conservation LLC is a Maryland-registered sole proprietor LLC. The firm was founded in 2007 and has an office address of 5112 S. Rolling Road, Halethorpe MD 21227.

Conservation Team:

- The principal conservator for the project will be Howard Wellman, President of Wellman Conservation LLC. Mr. Wellman will be project supervisor and chief conservator working on all aspects of the treatment, and will write the final treatment report.
- The associate conservator on the project will be Diane Fullick of Fullick Conservation LLC, based in Baltimore. Ms. Fullick will assist in photo-documentation and cleaning treatments of all sculptures.
- Resumes for both conservators are attached to this document.

Prior Projects:

- Wellman Conservation LLC and Fullick Conservation LLC specialize in the treatment of outdoor sculpture and outdoor monuments. See attached treatment reports.
 - Peter Pitchlynn*, marble sculpture, Historic Congressional Cemetery, Washington DC. Contact: Margaret Canilang, mcanilang@congressionalcemetery.org
 - White marble sculpture of an angel. The sculpture was cleaned to remove overall soiling, biota staining, and black sulfate crusts. The brick foundation of the sculpture was rebuilt in situ by disassembly and re-pointing with soft lime mortar.
 - Hope*, marble sculpture, Rose Hill Cemetery, Hagerstown, MD. Under contract with Maryland Military Monuments Commission, contact Steven Allen, Maryland Dept. of Planning, steven.allan@maryland.gov.
 - White marble sculpture of the allegorical figure "Hope". The sculpture was cleaned with non-ionic detergent and D/2 Biological Solution to remove overall soiling and biota staining.
 - Louis Goldstein Memorial*, Annapolis MD. Subcontractor to Fullick Conservation LLC.

- a. Bronze figure with a stone surround. Wellman Conservation cleaned the stone surround to remove general soiling and biota staining, and used Jahn mortars to fill a loss in the stone.

References:

1. Historic Congressional Cemetery, 1800 E St, SE. Washington DC 20003. Contact: Margaret Canilang, (202) 543-0539, mcanilang@congressionalcemetery.org
2. Maryland Military Monuments Commission, Maryland Dept. of Planning, 100 Community Place, Crownsville, MD 21032. Contact: Steven Allan, (410) 697-9561, steven.allan@maryland.gov
3. Arts and Humanities Council of Montgomery County, 801 Ellsworth Drive, Silver Spring, MD 20910-4438. Contact: Suzan Jenkins, (301) 565-3805, suzan.jenkins@creativemoco.com

Proposed Treatment:**Mother and Child:**

- The Conservation Team will perform a complete conservation condition assessment with digital photography to document conditions. If any conditions are noted in addition to the information contained in the RFP, they will be discussed with the Client before any work is performed.
- Note: a pre-examination of this sculpture suggests that the surface is friable and weathering, and might benefit from a consolidation treatment with Prosoco HCT (Hydroxylating conversion treatment) <https://prosoco.com/product/hct/> This treatment option can be discussed at the time of treatment.
- The Team will perform cleaning tests with materials such as Triton X-100 non-ionic detergent and D/2 Biological Solution with fresh water at no more than city-supplied pressure to determine the gentlest and best method for cleaning the sculpture.
- In consultation with the Client, the Team will clean the sculpture according to the results of the tests.
- Howard Wellman will test appropriate patching materials, e.g., Jahn mortars or Edison Thin-Fill mortars to determine the most appropriate material for patching losses.
- In consultation with the Client, Howard Wellman will patch the stone losses according to the results of the tests.
- We estimate the treatment will take two persons two to three days depending on conditions. Work will be performed from a portable scaffold.
- The Team will document all treatments with digital photographs, and we will present the Client with a comprehensive illustrated report with maintenance guidelines.

Garden Sculpture:

- The Conservation Team will perform a complete conservation condition assessment with digital photography to document conditions. If any conditions are noted in addition to the information contained in the RFP, they will be discussed with the Client before any work is performed.

- Note: a pre-examination of this sculpture suggests that the surface is friable and weathering, and might benefit from a consolidation treatment with Prosoco HCT (Hydroxylating conversion treatment) <https://prosoco.com/product/hct/> This treatment option can be discussed at the time of treatment.
- The Team will perform cleaning tests with materials such as Triton X-100 non-ionic detergent and D/2 Biological Solution with fresh water at no more than city-supplied pressure to determine the gentlest and best method for cleaning the sculpture.
- In consultation with the Client, the Team will clean the sculpture according to the results of the tests.
- We estimate the treatment will take one person one day depending on conditions. Work will be performed from the ground.
- The Team will document all treatments with digital photographs, and we will present the Client with a comprehensive illustrated report with maintenance guidelines.

Bas Relief Panels:

- The Conservation Team will perform a complete conservation condition assessment with digital photography to document conditions. If any conditions are noted in addition to the information contained in the RFP, they will be discussed with the Client before any work is performed.
- The Team will perform cleaning tests with materials such as Triton X-100 non-ionic detergent and D/2 Biological Solution with fresh water at no more than city-supplied pressure to determine the gentlest and best method for cleaning the sculpture.
- In consultation with the Client, the Team will clean the panels according to the results of the tests.
- Howard Wellman will test appropriate patching materials, e.g., Jahn Mortars to determine the most appropriate material for in-filling the lost shovel blade on one panel.
- In consultation with the Client, Howard Wellman will rebuild the broken shovel blade according to the results of the tests.
- We estimate the treatment will take two persons three days depending on conditions. Work will be performed from the ground and a portable scaffold.
- The Team will document all treatments with digital photographs, and we will present the Client with a comprehensive illustrated report with maintenance guidelines.

Project Schedule

The conservation team proposes to complete the work in one working week beginning in the fall of 2020, if the current pandemic situation allows. Precise dates will be set in consultation with the Client. The final treatment report will be delivered to the client within two weeks of treatment completion.

Please note that if the Client accepts our proposals for HCT treatments and patching/rebuilding of the broken shovel additional days will be added to the schedule.

Day 1: Condition assessments and “before treatment” digital photography of all artworks; cleaning tests of all artworks; mortar patching tests on *Mother and Child*. Consultation with Client re: cleaning and patching tests.

Day 2: Cleaning of all bas reliefs and garden sculpture.

Day 3-4: Cleaning of *Mother and Child*.

Day 5: Patching of *Mother and Child*; after treatment digital photography.

Other Information:

1. The Conservator agrees to undertake and to perform the examination, evaluation, scientific investigation, testing, and treatments described above for the Object(s) described above for the cost proposed above.
2. The Conservator warrants and represents that he is a member in good standing of the American Institute for Conservation of Historic and Artistic Works [AIC] and provides services, including but not limited to, examination, evaluation, scientific investigation, testing and treatments of, in, on and for object(s), in accordance with AIC *Guidelines for Practice* and adherence to the AIC *Code of Ethics*.
3. The Conservator carries professional business and automobile liability insurance. Proof of insurance will be provided upon request.
4. The Conservator shall provide the Client, upon completion of the work performed the following documentation of the services provided in the following formats: condition report, conservation report, and digital images. The documentation described in this Subparagraph, upon satisfaction of the conditions of payment specified, shall be the property of the Client but the Conservator shall have the right to use such documentation, in full or in part, for purposes of promotion, scholarship, publications, or other by the Conservator or others designated by him, providing that Client’s name is acknowledged, and the Object(s) is identified as: “courtesy of [Client’s Name].
5. If the work is performed at the Client’s site, the Client will provide reasonable access to the Object(s) for the services described above in a clean, safe working environment with access to parking spaces for work vehicles during working hours.
6. The Client shall inform the Conservator if there is or is not access to electricity, fresh water, or toilet facilities at the work site. If the Conservator must provide said utilities and facilities, changes to the Cost will be discussed with the Client as above.
7. The Conservator will leave the work site in as clean a state as was found at the commencement of the project.
8. The Conservator will use appropriate covers, drapes, padding, etc., to protect the work site, monument, and stonework.
9. The Conservator will abide by any rules or regulations of the work site pertaining to access, security, health and safety. The Client shall communicate any such rules to the Conservator in writing before the commencement of the project.

A handwritten signature in black ink, reading "Howard B. Wellman", is positioned above a horizontal line. The signature is written in a cursive style with a long, sweeping underline.

Proposal Submitted By:

April 20, 2020

Howard B. Wellman

President, Wellman Conservation LLC

5112 S Rolling Rd,

Halethorpe, MD 21227

Exhibit A
FINANCIAL PROPOSAL FORM

Offerors will itemize the cost in Column B for each service listed in Column A. The financial proposal will be evaluated on the total price for all services. The price shall include all travel, conservation services and incidental costs for the project. Column A

Column B

1. Bas Relief cleaning and treatment	\$1,925.00
2. <i>Mother and Child</i> Statue cleaning	\$2,405.00
3. <i>Mother and Child</i> Statue assessment/ patching of loss	\$ 820.00
4. Marble Garden Sculpture cleaning	\$ 725.00
5. Written reports including maintenance guidelines	\$ 720.00
Total	\$6,595.00

Optional Treatments:

1. Prosoco HCT Treatment of <i>Mother and Child</i>	\$ 860.00
2. Prosoco HCT Treatment of <i>Garden Sculpture</i>	\$ 340.00
3. Repair of broken shovel blade, Bas Relief Panel	\$1,100.00

Warrant of Legal Capacity

The Contractor warrants and represents that they have full right, power, and authority to respond to this RFP.



(Signature)

April 20, 2020

(Date)

Howard Wellman _____

(Name - Typed or Printed)

Wellman Conservation LLC _____

(Company)

5112 S Rolling Road _____

Halethorpe, MD 21227 _____

(Address)

410-474-1226 _____

(Phone #)

(Fax #)

(Federal Tax Identification number)

Attachments:

- Howard Wellman Resume and Portfolio
- Diane Fullick Resume
- Treatment Reports
 - Peter Pitchlynn Memorial
 - *Hope* sculpture
 - Louis Goldstein Memorial

**HOWARD WELLMAN
RESUME**

Contact Information

5112 S. Rolling Road
Halethorpe, MD 21227
Mobile: 410-474-1226
Email: wellmanconservationllc@gmail.com

Academic Affiliations

1999-2007 **Boston University** Dept. of Archaeology. Research Fellow

Education

1994-96 **Institute of Archaeology, University College London**,
Department of Conservation and Museum Studies.
BSc. (First Class Honors) Dissertation: *The Effects of Alkaline
Dithionite Treatment on Silver-Copper Alloys.*

1991-94 **Boston University**, Department of Archaeology. M.A. thesis: *The
Provenance of Copper Beads from the Boucher Site.*

1979-83 **Cornell University**, Department of Theater Arts. B.A.

Continuing Education

2017 **AIC Annual Meeting**, "Approaches to the Conservation of
Contemporary Murals"

2016 **U Pennsylvania**, "Laser Cleaning Workshop"

2015 **Smithsonian Institution**, "CO2 Cleaning Workshop"

2011 **Humboldt Field Research Institute**, "Lichens and Gravestones"

2007 **AIC-CERT**, "Emergency Response Training"

2007 **Cathedral Stone Inc.**, "Jahn Mortar Certification"

2006 **Eastern Analytical Symposium**, "Electrochemistry in
Conservation"

2005 **Smooth-On, Inc.**, "Molding and Casting"

2005 **AIC / MAC Lab**, "Cultural Heritage X-radiography: Image Quality,
Enhancement, and Interpretation" (Organizer)

2004 **AIC**, "Starting a Conservation Practice" (online course)

2004 **Olmstead County Historical Society**, "The Care of Agricultural
and Industrial Machinery and Equipment"

2004, 2008 **NCPTT**, "Cemetery Conservation Workshop I & II"

2003 **MAC Lab**, "Don't Sweat the Big Stuff: Crane Use and Lifting Large
Cultural Artifacts" (Organizer)

2002 **Smithsonian Institution, SCMRE**, "Microscopic Wood
Identification".

1999 **Smithsonian Institution, SCMRE**, "Conservation Administration".

1998 **Canadian Conservation Institute**, "Archaeological Conservation:
Specialized
Techniques and Research for Wet Objects".

Conservation Professional Experience

- 2007-present **Howard Wellman Conservation LLC**, Proprietor.
Wellman Conservation offers conservation services to professional archaeologists, museum and institutional collections, and the general public. Current clients include Federal, State and County agencies, church parishes and private collectors. Specialties include:
- Archaeological collections (specializing in metal and wood),
 - Public monuments and art (included bronze and stone statuary),
 - Historic cemetery monuments (metal, wood, stone),
 - Museum and private object collections (including metal, ceramic, glass and wooden objects),
 - Collection surveys and conservation management,
 - Disaster planning,
 - Lecturing (public and academic).
- 2005-2007 **Historic Congressional Cemetery**. Conservation Advisory Task Force. Volunteer organization that developed a conservation plan for the gravestones and monuments in the cemetery in Washington DC. Lead volunteer group cleaning, re-setting, and repairing damaged monuments. Document treatments, assess previous conservation work
- 1999-2007 **Jefferson Patterson Park & Museum, Maryland Archaeological Conservation Laboratory**. Conservator: directing daily laboratory operations including collection assessments, condition reports, materials research and analysis, conservation treatments, photo documentation, and x-radiography, staff supervision, negotiation with vendors and contractual clients.
- 1999 **Middle East Culture Center of Japan** – Kaman Kalehoyuk, Turkey, Field Conservator. Assisted the Director of Conservation with training program. Supervised conservation of artifacts excavated in the 10 week summer excavation season at KKH (Iron Age tell). Trained Turkish and American conservation interns. Performed survey of collections in storage at the site and regional museum. Edited site conservation laboratory manual.
- 1996-99 **Institute of Nautical Archaeology - Egypt**. Director of Conservation: directed field conservation and excavated in 1996 and 1998 seasons of the Sadana Island Shipwreck Project. Directed conservation of Sadana Island artifacts at the Alexandria Conservation Laboratory in cooperation with Egyptian conservators, including work plans and long-term treatment schedules.
- Other work experience**
- 1991-93 *Journal of Field Archaeology*, Boston University: Production Assistant.
- 1989-90 Acadia Management Co. Inc., Boston, MA: Office Assistant.

1981-89 Theatre Technical Production: Acadia Repertory Theatre, Penobscot Theatre Co, Santa Fe Opera, New Mexico Repertory Theatre, Four Corners Opera, Washington Summer Opera, Center Stage, Folger Shakespeare Theatre, Spoleto Festival USA, American Music Theatre Festival: Scenic designer, technical director, production manager, carpenter, electrician, rigger, jobbing technician, logistics, budgeting, bookkeeping.

Professional Memberships

- American Institute for Conservation (Professional Associate),
 - AIC Object Specialty Group (2008 Program Chair),
- Society for Historic Archaeology,
- Washington Conservation Guild (former officer),
- International Institute for Conservation (Associate Member),
- Association for Gravestone Studies.

References listed below with Portfolio

Howard Wellman Portfolio of Projects

Cemetery Monuments

Congressional Cemetery, Conservation of grave markers 2005-2016. Multiple marble and limestone 19th and 20th century grave stones. Survey, cleaning, mending and patching broken stone, setting replacement pins, stone cleaning, re-pointing with historically appropriate mortars. Reference: Paul Williams, Congressional Cemetery, 1801 E. St. SE, Washington DC tel 202-557-6290



Historic Monuments

Survey and treatment recommendations for *Macedonian* Monument, *Jeannette* Monument, Mexican War Monument, US Naval Academy, Annapolis, MD. Reference: Lou Ann Broad, 181 Wainwright Road - Halligan Hall, US Naval Academy. Annapolis, MD 21402. tel (410) 293-1285.



Sculpture and Monuments: Bronze

Conservation of Boy Scout National Memorial, The Ellipse, Washington DC.
Reference: Catherine Dewey, National Park Service, tel (202) 510-1117.



Conservation of painted steel sculptures:

Stegosaurus and Brontosaurus by Jim Gary (1991).

Reference: Amina Cooper, Arts and Humanities Council of Montgomery County. Tel) 301-565-3807



Brontosaurus: Before



After

Diane L. Fullick

FULLICK CONSERVATION LLC

3716 Eastwood Drive
Baltimore, Maryland 21206
443.854.3500
fullick@verizon.net

Education

1994-1997 University of Delaware/Winterthur Museum, M.S. in Art Conservation
Fall 1990 Richmond College (American Institute for Foreign Studies), Florence, Italy
1987-1991 University of California at Berkeley, B.A in History of Art

Work Experience

January 2004-present *Conservator in Private Practice* **Fullick Conservation LLC**

Baltimore, MD

Working privately in the Baltimore/Washington DC area providing assessment and treatment to museums and private collectors; clients include National Museum of American Indian, Baltimore Museum of Art, Walters Art Museum, Maryland College of Art, Evergreen House, Homewood House, Johns Hopkins University Archaeological Museum, Dumbarton Oaks, Smithsonian National Museum of American History, Corcoran Art Gallery, Washington Convention Center. Projects have included conservation of 9/11 artifact for newly constructed 9/11 Memorial in downtown Baltimore; conservation assessment and treatment of contemporary outdoor sculptures at Johns Hopkins University; treatment of group of large scale plaster, marble and bronze sculpture at Maryland Institute College of Art (ongoing); and assessment of 52 outdoor sculptures in Baltimore City Public Schools.

November 2000-December 2003 *Conservator in Private Practice* **New Orleans, LA**

Working privately in the New Orleans area; clients include New Orleans Museum of Art, Houston Center for Contemporary Craft, Mobile Museum of Art, St. Joseph's Abbey and numerous private collectors.

Summers 2001-2004 *Special Projects Conservator* **Harvard University**

Archaeological Exploration of Sardis

Sart, Turkey

Treated late Roman mosaics at archaeological site in Western Turkey. Treatment included cleaning and backing of mosaic panels in preparation for storage and exhibition. Supervised Turkish workmen in the transport of mosaic panels and selected conservation procedures. Also, cleaned stone reliefs using power-washing technique.

January 2000-October 2000 *Assistant Conservator* **Worcester Art Museum**

Worcester, MA

Assisted in the preparation of a major travelling exhibition entitled Antioch: The Lost Ancient City which comprised over 150 artifacts including 18 mosaic panels from Antakya, Turkey and Byzantine stone reliefs; conditioned incoming loan objects; prepared condition notebook with exhibition requirements and mounting instructions.

October 1997-January 2000 *Assistant Conservator* **Isabella Stewart Gardner Museum**

Boston, MA

Treated a suite of 400 panels of 17th and 18th c. painted and gilt leather from Italy, France and the Netherlands as part of an

IMLS grant; responsible for documenting location and condition of each panel; treatment included surface cleaning to reduce wax and grime on surface, humidification and flattening to reduce planar deformations, inpainting and implementation of improved mounting system.

September 1996-September 1997 *Graduate Conservation Intern* **Museum of Fine Arts**

D. Fullick C.V. page 2

Boston, MA

Conserving a variety of three-dimensional objects including a DeKooning outdoor bronze sculpture; a Hellenistic gilt silver roundel of Apollo; a group of metal artifacts from an excavation in Pakistan. Supervised the temporary reinstallation of Egyptian gallery.

Summer 1995 & summer 1996 *Conservation Intern* **Museum of Underwater Archaeology**

Bodrum, Turkey

Conserved marine archaeological objects of copper, bronze, ivory, and ceramic that were excavated from the Uluburun in the Mediterranean Sea, the world's oldest known shipwreck dated at 14th B.C.E.; consolidated waterlogged glass ingots and beads; and monitored and maintained storage facilities.

August 1991-May 1993 *Conservation Assistant* **Phoebe A. Hearst Museum of Anthropology**

Berkeley, CA

Computerized accession records to facilitate condition evaluation of an entire collection; treated artifacts for loan and/or exhibition; inspected storage facilities to ensure proper environment; designed and fabricated mounts tailored to needs of artifacts.

Publications

Severson, Kent and Diane Fullick. "Backing Roman Mosaics with Glass Fiber Reinforced Cement." Proceedings from ICCM

Conference, 29 November- 3 December 2005 Tunis, Tunisia.

Tsu, C. Mei-An, Diane Fullick, Valentine Talland and Barbara Mangum. "The Conservation of Leather Wallhangings at the Isabella Stewart Gardner Museum, Part II." Proceedings from ICOM-Committee for Conservation Meeting, 29 August-4

September 1999 Lyon, France.

Talland, Valentine, Barbara Mangum, C.Mei-An Tsu, Diane Fullick. "The Conservation of Leather Wallhangings at the Isabella Stewart Gardner Museum." Proceedings from ICOM-Committee of Conservation Interim Meeting, 25-27 March 1998 Brussels, Belgium.

Lectures

"Lichen or Not: Conservation of a Privately Owned Sarcophagus Destined for Outdoor Display" Presented at Washington

Conservation Guild Three-Ring Circus on January 3, 2008.

"Conversations about Conservation" Presented at Newcomb Center for Women's Studies, New Orleans, LA on September 12, 2002

"The Care of Silver Objects." Presented at the Preservation Resource Center, New Orleans, LA on March 13, 2002

"The Conservation of Gilt Leather Wallhangings at the Isabella Stewart Gardner Museum." Presented at the Students Choice

Seminar on April 19, 1999 at University of Delaware/Winterthur Museum.

Teaching

University of Delaware/Winterthur Museum Program for Conservation. Ceramics Conservation Block for first-year students.

Spring 2010 and Spring 2011.

Professional Organization

American Institute for Conservation (AIC), professional associate and served as Secretary/Treasurer for the Objects Specialty

Group 2002-2004; Washington Conservation Guild (WCG), member; International Institute for

Conservation (IIC), associate;

International Council of Museums (ICOM), member; Louisiana Art Conservation Alliance (LACA), serving as Newsletter

Editor from February 2002 until October 2003; International Committee for the Conservation of Mosaics (ICCM), member.

CONSERVATION TREATMENT REPORT

Conservation Service Agreement

Peter Pitchlynn monument



Congressional Cemetery
800 E St SE, Washington DC.

Owner / Client:

Choctaw Nation

PO Box 1210

Durant, OK 74207

c/o Skyler Robinson srobinson@choctawnation.com

Description:

The Peter Pitchlynn monument consists of a white marble angel statue on a detailed and inscribed white marble obelisk base, with a separate bronze plaque mounted to a granite block.

The overall dimensions, including the statue are 34 x 34 inches by 11 feet tall.

The monument is set on a brick foundation which is visible at grade.

Inscription:

East Face:

(Masonic symbols)

P. P. PITCHLYNN

DIED

JANUARY 17, 1881;

AGED 75 YEARS

PITCHLYNN

North Face:

CHIEF AND DELEGATE
OF THE
CHOCTAW NATION
FOR WHOSE ADVANCEMENT
MANY YEARS OF HIS LIFE
WERE DEVOTED

A CHRISTIAN BRAVE

Treatment

Monument

Sept 2015:

The monument was braced with timbers before any work commenced.

The foundation was excavated to a depth of 24 inches (6-7 courses of brick) on each side, one side at a time. The mortar joints were in large part in good condition below the first or second course.

The mortar joints were mechanically raked clean and repointed with Virginia Lime Works 3.2NHL Mix'n'Go Repointing mortar. Loose bricks in the first courses were cleaned and reset with the same mortar.

The trenches were then back-filled, tamped, and the sod was reset with additional grass seed.

In our opinion, the entire brick foundation is in good condition. The foundation has been dipping as a unit to the east, not falling apart. The lean of the overall monument translates to a less than 2 inch dip in the foundation block. The cause of this dipping is not readily apparent, but is probably due to simply soil movement or changes in the adjacent burial vault.

We do not recommend attempting to level the monument at this time. This would require completely disassembling the monument with a crane, excavating the whole foundation, and pouring a new foundation with footers at least 48 inches below grade.

The fragile marble surface of the monument was consolidated with Prosoco HCT and HCT Finishing Rinse per manufacturer's instructions. This involved three saturating applications of HCT and one application of HCT Finishing Rinse with 30 minutes rest time between each application.

The monument was cleaned with an application of D/2 Biological Solution to reduce biological growth and soiling. D/2 is a long-term cleaning agent that will kill biological growth over time, and it will then weather away naturally.

April 2016:

The treatment was completed in April 2016.

Dense black crusts in protected under-cuts of the sculpture were removed by applying water mist on a timed schedule over several days.

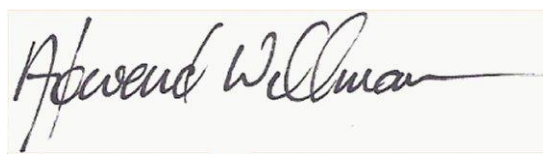
Loose biological material was incidentally removed during the mist washing.

Open joints of the masonry were repointed using Virginia Lime Works 3.2NHL Mix'n'Go "Butter Joint" mortar.

A final application of D/2 Biological Solution was sprayed on and left to kill any remaining biofilms.

Plaque

The failed lacquer coating was scraped off with various scrapers and solvent wipes. One coat of Incralac brand bronze lacquer was applied by brush.



Respectfully Submitted By:

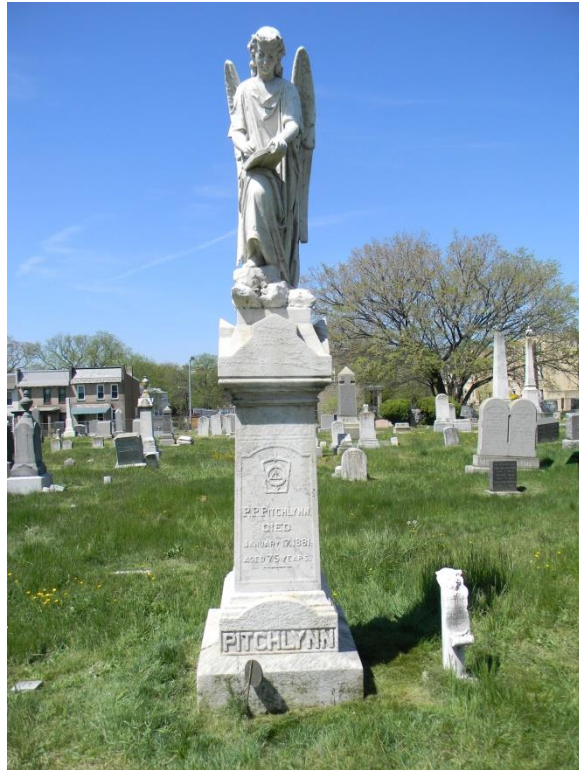
Date: April 19, 2016

Howard B. Wellman
President, Wellman Conservation LLC
5112 S Rolling Rd,
Halethorpe, MD 21227

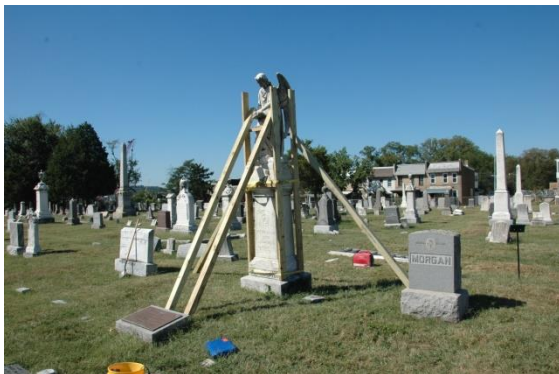
Illustrations



Overall view before treatment



After cleaning and repointing



During treatment



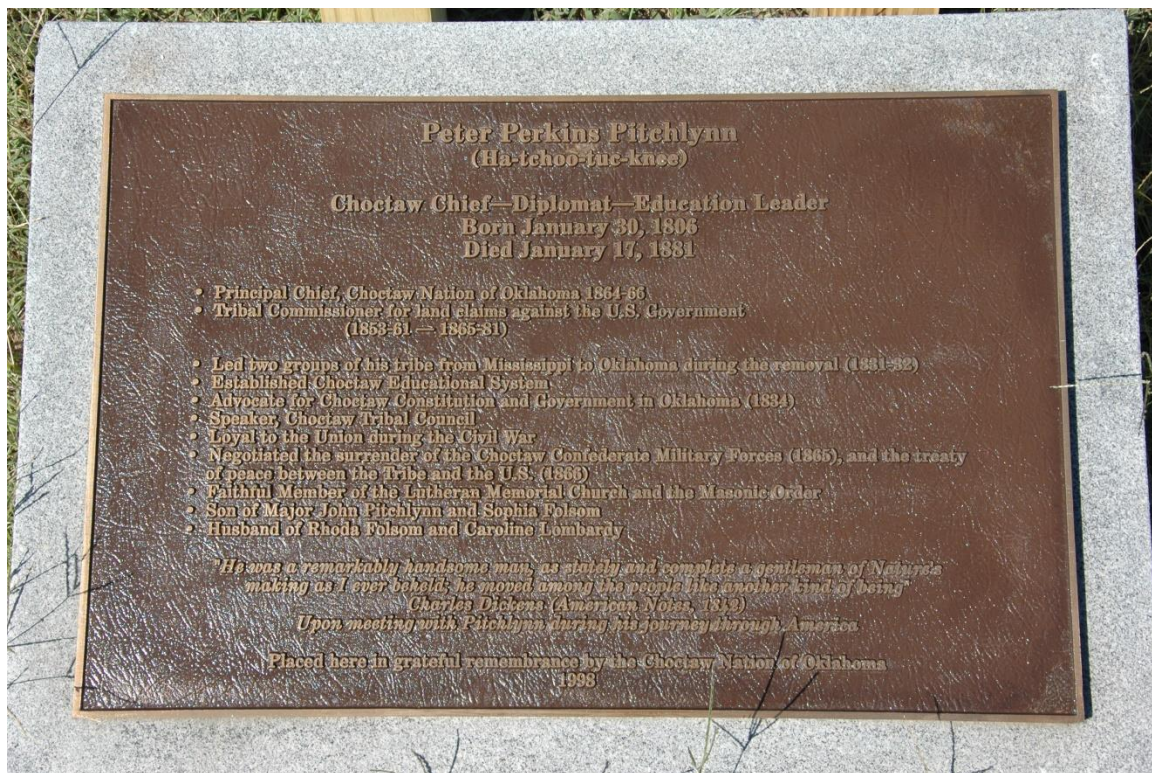
East wall of foundation, as found.



East wall, after repointing.



Plaque before treatment. Pale areas are failed lacquer coating.



Plaque after treatment



Overall view of the statue after cleaning



Detail after cleaning: note remnants of black biofilm that will weather away.

**Hope Monument, Washington Confederate Cemetery, Rose Hill,
Hagerstown.**

A life-sized marble statue on a granite pedestal.

Treatment

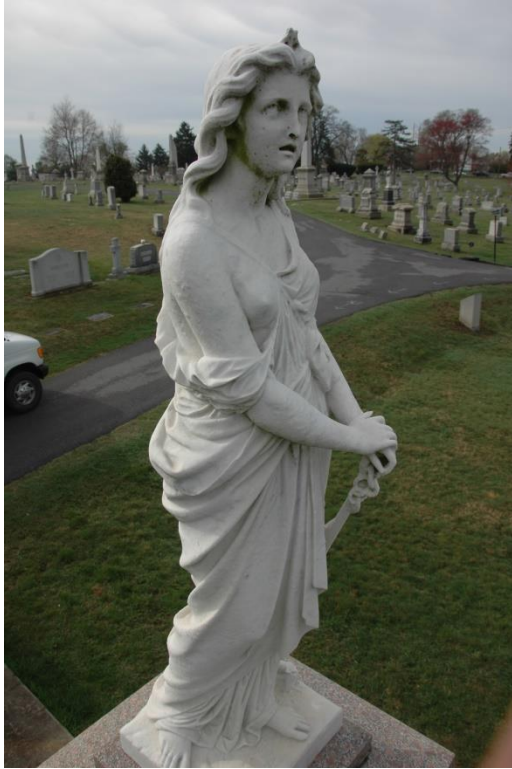
The monument was treated by H Wellman and R Harvey on April 15, 2015.

Treatment followed the steps as proposed:

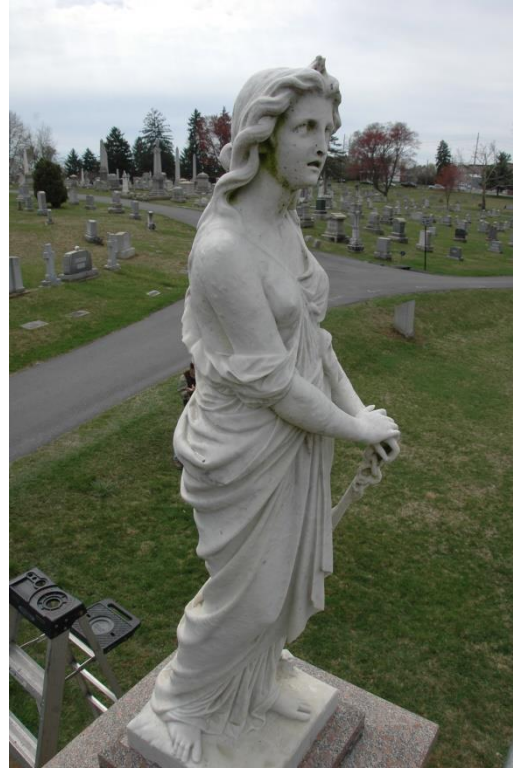
- Photographs: Digital photographs of the overall monument and details were taken before and after treatment. See attached CD Rom for all photos.
- Condition: The granite base is in good condition with some minor black bio-staining on under cuts. There is iron staining and multiple types of mortar (which is beginning to fail) between the granite blocks. There are lichens and some green biota stains clinging to protected undercuts. There are some weathering cracks on the self-base, perhaps associated with mounting pins. No cracks penetrate through the entire stone fabric, but they channel water and erosion will accelerate. There are some black sulfur crusts in protected under-cuts.
- Applied Prosoco CONSERVARE® Hydroxylating Conversion Treatment (HCT) to entire figure in three treatments plus one treatment of "HCT Finish" per manufacturer's instructions.
- The entire marble statue was sprayed with D/2 Biological Solution per manufacturer's instructions.

Recommendations for 2018:

- consider filling cracks in the self-base to reduce erosion rate.
- Consider water mist cleaning to reduce black sulfate crusts in protected undercuts. Requires a regular water supply for 24-48 hours.



Before treatment



After treatment



Black sulfate crusts



failing joints

Memo to Diane Fullick Conservation LLC
Re: Goldstein Memorial Stone Patching
November 9, 2018

Treatment of Goldstein Memorial stone surround:

- 1) AT, DT, and BT photos were taken with a Nikon Coolpix 101 digital camera (12Mpixel).
- 2) The damaged area was carved back to provide mechanical keying of the mortar patch with a stone drill and a Dremel rotary tool.
- 3) An initial "lift" of Jahn patching mortars (4 parts M70 29677-LS-1 to 1 part M120 S-1) was laid in and allowed to cure.
- 4) A second "lift" of the same mortar mix with additional black mineral pigment was laid in and shaped to the contours of the original masonry.
- 5) An aggregate blend of ground marble (40# and 100#), ground granite (100#), ground slate (100#), and ground black slag (40# and 100#) was worked into the mortar surface as it cured to approximate the surface texture of the original masonry.
- 6) After the mortar had cured, mineral pigments (black and raw umber) were applied to the cured patch with CSP Mineral Stain media (potassium silicate) to more closely approximate the patina of the original masonry.



Goldstein Memorial before treatment



Goldstein Memorial during treatment.



Goldstein Memorial after treatment.

City Council Agenda Item Report

Meeting Date: April 12, 2021

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Letter to Congressional Delegation Supporting a Federal Green New Deal

Suggested Action:

Mayor Byrd requested this item be added to the agenda.

- Related links

- <https://www.youtube.com/watch?v=GxIDJWCbk6I>
- <https://www.congress.gov/116/bills/hres109/BILLS-116hres109ih.pdf>

Attachments:

City Council Agenda Item Report

Meeting Date: April 12, 2021

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Greenbelt Green New Deal

Suggested Action:

Mayor Byrd requested this item be added to the agenda.

The motion is to ask Green ACES, the Advisory Committee on Trees, and the Forest Preserve Advisory Board to develop recommendations related to whether and how the City should enact a local Green New Deal for the City of Greenbelt.

Attachments:

City Council Agenda Item Report

Meeting Date: April 12, 2021

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Federal Infrastructure Bill (Opposition to SCMaglev Funding) Letter

Suggested Action:

As requested at the work session of 3/31, Councilmembers Davis and Roberts requested the following to be added to the agenda.

Letters to be sent to the following, regarding the SCMaglev:

- 1) Senator Jim Rosapepe, expressing the City's reasons for opposing the SCMaglev and requesting him to join us in supporting a No Build position.
- 2) Anne Arundel County Executive, Anne Arundel County Council President and Anne Arundel County Council, expressing the City's reasons for opposing the SCMaglev, requesting that they join the City's in opposing the SCMaglev and its current proposed routes, and offering the City support for their resolution stating opposition to the SCMaglev.
- 3) President Joe Biden, Vice President Kamala Harris, and the five Cabinet secretaries charged by the President to promote the transportation aspects of the Infrastructure Bill to include the following points:
 - a) Building the SCMaglev will divert attention and funding away from existing Amtrak and commuter rail. The SCMaglev is not needed as there are currently plans to upgrade existing high speed rail systems. Do not spend valuable federal transportation and infrastructure funds on the SCMaglev.
 - b) The SCMaglev utilizes technology untested in the US; Japan and Germany are still in the testing stage. There are numerous safety issues with the proposed SCMaglev.
 - c) Environmental justice and civil rights issue. The proposed routes impact minority and low income neighborhoods without any benefits or access.
 - d) Multitude of deficiencies and inaccuracies in the DEIS; BWRR states that these along

with mitigation plans will be dealt with later or after construction has begun.

e) A land grab of public lands will occur if the current proposed routes are chosen, without appropriate mitigation and not for a public use as the SCMaglev is privately-owned and is not considered public or mass transit. This will set a precedent that will lead to a domino effect of other public land seizures.

f) Proposed numbers of jobs to be created are inflated and inaccurate, most are temporary. The actual remaining 350 jobs include indirect jobs not necessarily related to maintenance or operations.

g) As even stated in the DEIS, the SCMaglev is not a “green” project and actually will expend five times the energy needed for commuter rail.

Attachments:

[April 12 letter_James Rosapepe.pdf](#)

[April 12 letter_AA Co Exec and Council.pdf](#)

[April 12 letter_President Biden.pdf](#)

April 12, 2021

The Honorable Senator James C. Rosapepe
101 James Senate Office Building
11 Bladen Street
Annapolis, MD 21401

Submitted via email to jim.rosapepe@senate.state.md.us

Dear Senator Rosapepe:

We are writing to inform you of our strong opposition to the proposed Baltimore-Washington Superconducting Maglev Project, and to urge you to join us in opposition to this project.

The Baltimore-Washington SCMaglev system is a proposed high-speed train system that would run on a fixed guideway (with no traditional railway but instead a designated pathway) powered by magnetic forces that is capable of traveling at speeds of over 300 miles per hour. While this proposal may seem new and exciting, this project would have serious impacts on Greenbelt and the surrounding communities without providing any benefits.

The project threatens homes, local businesses, and the missions of world-class research institutions. It would also destroy sensitive environmental resources, habitats, parkland, and significant historical and cultural resources. Greenbelt is a National Historic Landmark and planned community with parks, open spaces and recreational amenities. A portion of the route through Greenbelt is underground in tunnels, but the SCMaglev alignments are proposed to daylight in the City: either to the east of the Parkway, where the tunnel will be as close as 14 meters below portions of Greenbriar Condominiums, which is located in an area of unstable soils, or to the west of the Parkway, where the construction of the tunnel portal and operation of the SCMaglev would result in the destruction of acres of the Forest Preserve and walking fields, Northway Fields, and the City's observatory, all of which are located in one of the remaining areas of the City's original "belt" of green. Additionally, the project will result in the closing of the Spellman Overpass, an important piece of pedestrian and bicycle infrastructure linking Greenbelt East and historic Greenbelt, which required the efforts of the late Congresswoman Gladys Noon Spellman and the coordination of the City, the National Park Service, and the Federal Highway Administration over nearly six years to construct.

This project will not benefit Greenbelt residents or any of the communities and neighborhoods along the proposed route. It is not clear that this project will reduce traffic congestion, and it appears that the project's projections regarding ridership (and therefore financial feasibility) are grossly inflated. Very concerning to the City is that BWRR, the entity that would design, construct, and operate the SCMaglev, is grossly misrepresenting job creation projections in their public advertisements. BWRR advertises job creation that is eight times higher for construction jobs and over thirty times higher for permanent jobs when compared to information in the Draft Environmental Impact Statement prepared for the project by the Federal Railroad Administration. Additionally, the project is not "green". It will increase energy consumption by the equivalent of approximately 88,900 homes per year during operations, and it is unclear if the regional transmission organization will be able to meet this increased need or what the impacts on reliability and consumer prices may be. Finally, residents have expressed

concerns about noise, loss of trees and wildlife habitat, harmful health impacts, property damage and reduction in property values.

Our community has been engaged in a long fight to ensure that this project does not come to fruition. City staff and consultants are reviewing the DEIS for this project and expect to spend approximately \$300,000 on initial legal and technical costs related to the DEIS review. While the City views this expenditure as vital to the opposition of a project that would harm our community, these funds could otherwise be spent on continuing essential City services like police and road repair, or delivering much needed COVID-19 housing, food, and business relief.

We are investing all of this effort, and yet the question of how to provide quicker travel between Washington, D.C., and Baltimore has already been answered: A 2019 analysis out of George Mason University shows that simply improving the existing Acela roadbed would be more cost-effective than maglev and provide most of the benefits. (We encourage you to read a brief commentary in the *Capital Gazette* from the professor who sponsored the research, titled “Maglev line is a Trojan Horse. Just fix the current train system” and dated February 20, 2021.) The City supports investments in mass transit that serves our community, including Metro, Amtrak, and MARC, but we cannot conscionably support this destructive project.

In summary, this proposed Maglev project will negatively impact the natural environment and reduce the quality of life for residents of our City and surrounding communities. The City of Greenbelt vehemently opposes this project, and we urge you to join us in supporting the No Build option for this ill-conceived project.

Sincerely,

Colin A. Byrd
Mayor

Emmett V. Jordan
Mayor Pro Tem

Judith F. Davis
Council Member

Leta M. Mach
Council Member

Silke I. Pope
Council Member

Edward V.J. Putens
Council Member

Rodney M. Roberts
Council Member

cc: County Executive Angela Alsobrooks
Council Member Todd Turner
Greenbelt City Council
Nicole Ard, City Manager
Terri Hruby, Director of Planning & Community Development

DRAFT

April 12, 2021

The Honorable Stuart Pittman
Office of County Executive
Arundel Center
44 Calvert St.
Annapolis, MD 21404

The Honorable Sarah Lacey
Arundel Center
44 Calvert St.,
Annapolis, MD 21404

Submitted via email to spittman@aacounty.org, slacey@aacounty.org

Dear County Executive Pittman and Council Chair Lacey:

We are writing to inform you of our strong opposition to the proposed Baltimore-Washington Superconducting Maglev Project. We request that you to join us in opposition to this project and its current proposed routes, and we offer our support of Anne Arundel County's Resolution No. 24-21 opposing the Baltimore-Washington Superconducting Maglev Project.

The Baltimore-Washington SCMaglev system is a proposed high-speed train system that would run on a fixed guideway (with no traditional railway but instead a designated pathway) powered by magnetic forces that is capable of traveling at speeds of over 300 miles per hour. While this proposal may seem new and exciting, this project would have serious impacts on Greenbelt and the surrounding communities without providing any benefits.

The project threatens homes, local businesses, and the missions of world-class research institutions. It would also destroy sensitive environmental resources, habitats, parkland, and significant historical and cultural resources. Greenbelt is a National Historic Landmark and planned community with parks, open spaces and recreational amenities. A portion of the route through Greenbelt is underground in tunnels, but the SCMaglev alignments are proposed to daylight in the City: either to the east of the Parkway, where the tunnel will be as close as 14 meters below portions of Greenbriar Condominiums, which is located in an area of unstable soils, or to the west of the Parkway, where the construction of the tunnel portal and operation of the SCMaglev would result in the destruction of acres of the Forest Preserve and walking fields, Northway Fields, and the City's observatory, all of which are located in one of the remaining areas of the City's original "belt" of green. Additionally, the project will result in the closing of the Spellman Overpass, an important piece of pedestrian and bicycle infrastructure linking Greenbelt East and historic Greenbelt, which required the efforts of the late Congresswoman Gladys Noon Spellman and the coordination of the City, the National Park Service, and the Federal Highway Administration over nearly six years to construct.

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approximately 88,900 homes per year during operations, and it is unclear if the regional transmission organization will be able to meet this increased need or what the impacts on reliability and consumer prices may be. Finally, residents have expressed concerns about noise, loss of trees and wildlife habitat, harmful health impacts, property damage and reduction in property values.

Our community has been engaged in a long fight to ensure that this project does not come to fruition. City staff and consultants are reviewing the DEIS for this project and expect to spend approximately \$300,000 on initial legal and technical costs related to the DEIS review. While the City views this expenditure as vital to the opposition of a project that would harm our community, these funds could otherwise be spent on continuing essential City services like police and road repair, or delivering much needed COVID-19 housing, food, and business relief.

We are investing all of this effort, and yet the question of how to provide quicker travel between Washington, D.C., and Baltimore has already been answered: A 2019 analysis out of George Mason University shows that simply improving the existing Acela roadbed would be more cost-effective than maglev and provide most of the benefits. (We encourage you to read a brief commentary in the *Capital Gazette* from the professor who sponsored the research, titled “Maglev line is a Trojan Horse. Just fix the current train system” and dated February 20, 2021.) The City supports investments in mass transit that serves our community, including Metro, Amtrak, and MARC, but we cannot conscionably support this destructive project.

In summary, this proposed Maglev project will negatively impact the natural environment and reduce the quality of life for residents of our City and surrounding communities. The City of Greenbelt vehemently opposes this project, and we request that you to join us in supporting the No Build option for this ill-conceived project. Further, we strongly support the County’s Resolution No. 24-21 opposing the Baltimore-Washington Superconducting Maglev Project.

Sincerely,

Colin A. Byrd
Mayor

Emmett V. Jordan
Mayor Pro Tem

Judith F. Davis
Council Member

Leta M. Mach
Council Member

Silke I. Pope
Council Member

Edward V.J. Putens
Council Member

Rodney M. Roberts
Council Member

cc: Anne Arundel County Council
County Executive Angela Alsobrooks, Prince George's County
Greenbelt City Council
Nicole Ard, City Manager
Terri Hruby, Director of Planning & Community Development

April 12, 2021

President Joseph Biden
The White House
1600 Pennsylvania Avenue, N.W.
Washington, DC 20500

Dear Mr. President:

We are writing to inform you of our strong opposition to the proposed Baltimore-Washington Superconducting Maglev Project, and to strongly urge that you not spend any valuable federal transportation or infrastructure funds on the SCMaglev.

The Baltimore-Washington SCMaglev system is a proposed high-speed train system that would run on a fixed guideway (with no traditional railway but instead a designated pathway) powered by magnetic forces that is capable of traveling at speeds of over 300 miles per hour. It is proposed to have three stops: at Mount Vernon Square in Washington, D.C., the Baltimore-Washington International Airport, and in one of two possible locations in Baltimore. The Federal Railroad Administration (FRA) released a Draft Environmental Impact Statement (DEIS) for the project in January, and the comment period is ongoing until May 24. While this proposal may seem new and exciting, this project would have serious impacts on numerous counties and cities along the project routes, including the City of Greenbelt.

The City has many concerns about the project, including:

- Environmental justice and civil rights issue. The proposed alignments would impact predominantly minority and low-income neighborhoods without providing any benefits or access. Additionally, the cost of tickets would prohibit these local residents from riding the SCMaglev.
- Building the SCMaglev will divert ridership and funding away from existing Amtrak and commuter rail. The SCMaglev is not needed as there are currently plans to upgrade existing high-speed rail systems.
- The project would result in the taking of public lands for private use. SCMaglev is privately-owned and is not considered public or mass transit, and yet the two alignments proposed would have devastating impacts on federally-owned lands including the Patuxent Research Refuge and the Beltsville Agricultural Research Center, as well as locally-owned lands including the City of Greenbelt's Forest Preserve, one of the last remaining areas of the City's "belt of green". There is no way to mitigate the loss of public lands that are proposed by this project. This will set a precedent that could be used in the future to justify other public land seizures.
- Section 110(f) of the National Historic Preservation Act mandates that federal agencies have affirmative, substantive responsibilities to protect National Historic Landmarks to the "maximum extent possible". Historic Greenbelt is a National Historic Landmark (NHL), and the project would result in direct, adverse, long-term impacts to the NHL and contributing resources, including the City's original green belt, which could not be mitigated.
- There is a multitude of deficiencies and inaccuracies in the DEIS. Baltimore-Washington Rapid Rail, the entity which would design, construct, and operate the SCMaglev, states that many of the information gaps and omissions, along with any plans to mitigate adverse impacts, will be

addressed later or after construction has begun. This precludes the public from meaningfully commenting on the project, and precludes FRA from making a reasoned decision.

- The SCMaglev utilizes technology untested in the U.S., and Japan and Germany's SCMaglev technologies are still in the testing stage. The City is concerned about numerous safety issues with the proposed SCMaglev, including questions regarding the technology's crashworthiness. FRA has yet to issue Rules of Particular Applicability concerning this new system.
- BWRR is grossly misrepresenting job creation projections in their public advertisements. Based on information presented in the DEIS (total job-years created divided by the construction period), an average of 24,000 to 27,000 jobs will be created during the construction period. The Project Sponsor is stating a much higher and incorrect value in website communications: "205,000 jobs nationwide from construction." This is 8 times the actual average value. BWRR's inflation of the permanent jobs projections in public advertising is even more egregious. They state 14,600 jobs will be created in website communications, but the DEIS states that "annual economic impacts from operation and maintenance of the SCAGLEV Project for the Washington-Baltimore-Arlington CSA would result in between 390 and 440 total jobs" – only about 3% of the number BWRR is using.
- The project is not "green". It will increase energy consumption by the equivalent of approximately 88,900 homes per year during operations, and it is unclear if the regional transmission organization will be able to meet this increased need or what the impacts on reliability and consumer prices may be.

In summary, this proposed Maglev project will negatively impact the natural environment and reduce the quality of life for residents of our City and surrounding communities. The City of Greenbelt **vehemently opposes** this project. We strongly urge that you not allocate any valuable federal transportation or infrastructure funds on the SCMaglev at any point now or in the future.

Sincerely,

Colin A. Byrd
Mayor

Emmett V. Jordan
Mayor Pro Tem

Judith F. Davis
Council Member

Leta M. Mach
Council Member

Silke I. Pope
Council Member

Edward V.J. Putens
Council Member

Rodney M. Roberts
Council Member

cc: The Honorable Vice President Kamala Harris
 The Honorable Peter Buttigieg, Secretary of Transportation
 The Honorable Jenifer Granholm, Secretary of Energy
 The Honorable Marcia Fudge, Secretary of Housing and Urban Development
 The Honorable Marty Walsh, Secretary of Labor
 The Honorable Gina Raimondo, Secretary of Commerce
 Greenbelt City Council
 Nicole Ard, City Manager
 Terri Hruby, Director of Planning & Community Development

City Council Agenda Item Report

Meeting Date: April 12, 2021

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

* Greenbelt Arts Center Lease Agreement

Suggested Action:

Reference: Lease Agreement

The Greenbelt Community Center has a number of tenants with which the City holds leases with a condition of their use of space in the facility. The annual lease the City holds with the Greenbelt Arts Center for the Costume Shoppe located on the ground floor of the facility is due for renewal May 1, 2021. Included in Council's packet is a copy of the Lease Agreement for review. In accordance with the terms of the prior Lease Agreement, the rental fee has been increased by 1.5% based on the 2020 Consumer Prince Index (CPI).

It is recommended Council approve this agreement for signature. Approval of this item on the consent agenda will indicate Council's approval of the Greenbelt Arts Center Costume Shoppe lease agreement.

Attachments:

[GACenter lease 2021 proposed.pdf](#)

**Greenbelt Recreation Department
City of Greenbelt, Maryland**

GREENBELT COMMUNITY CENTER

GREENBELT ARTS CENTER LEASE AGREEMENT

THIS AGREEMENT, is hereby made this 1st day of May 2021 by and between the City of Greenbelt, Maryland, hereinafter referred to as the "City", a public body corporate of the state of Maryland, and Licensee name Greenbelt Arts Center, hereinafter the "Licensee".

WHEREAS, the City is the owner of the building known as the Greenbelt Community Center (hereinafter the "Center"), located in the City of Greenbelt, Prince George's County, Maryland;

WHEREAS, the City is desirous of entering into an agreement with the Licensee to lease space in the Community Center.

NOW, THEREFORE, in the consideration of the mutual covenants and agreements herein contained, it is agreed as follows;

1. Term. The term of this agreement shall be for one year ending at 11:59 p.m. on April 30, 2022. After that date, the Licensee and City will renew for additional terms of one year at the sole discretion of the City.

2. Payment. The Licensee shall pay to the City the sum of \$138.90 per month by the 1st of each month. A late fee of 10% shall be assessed if payment is not received by the 5th of the month. If payment is not received on or before the last day of the month, the City may, at its option, terminate this agreement.

3. Payment Increase. Any extensions or renewals of this Agreement shall be subject to an increase in the monthly payments.

4. Security Deposit. Licensee hereby agrees that Landlord will hold previous paid one month security deposit in the amount of \$106.00 through the term of the lease.

5. Space. Upon execution of this Agreement, the City shall designate Room 12 at the Greenbelt Community Center known as the Greenbelt Arts Center Costume Shop as the rented space. The room shall be for the exclusive use of the Licensee with access during Center business hours.

6. Obligations of the Licensee. The Licensee shall comply with the following obligations and requirements:

- (a) utilize such space allocated to it in said Center by the City;
- (b) keep the premises and fixtures in good order and condition and, at

the expiration or other termination of this Agreement, surrender same in like good order and condition, ordinary wear and tear excepted. The Licensee is responsible for providing their trash and recycling removal from the Center to the garbage areas located outside;

(c) maintain the premises in an organized fashion with clear passage to all doors and HVAC terminals. All doors must be able to open completely. On a bi-annual basis, conduct a review of inventory and discard unusable items and garbage;

(d) indemnify and save harmless the City from and against any and all claims, suits, damages, costs, losses and expenses arising from the Licensee's negligence or use of the subject premises;

(e) observe and comply with the regulations of the City as may be prescribed from time-to-time on written notice to the Licensee for safety, care and cleanliness of the Center and the comfort and convenience of other Licensees;

(f) obtain all insurance coverage for all personal property, materials, and tools, located at the Center;

(g) to describe all chemicals, equipment and tools that are stored and/or utilized at the Center. The Licensee shall update the City in writing during the course of this Agreement as needed;

(h) not store any hazardous materials on the premises or any materials that would violate the City's insurance policy on the Center.

(i) apply for and obtain all required County and State permits or licenses and provide the City with copies, if applicable.

7. Insurance. The Licensee shall furnish a Certificate of Insurance verifying the existence of \$100,000.00 in liability insurance coverage required by the City. The Certificate shall name the City as an additional insured and require sixty (60) days advance notice in the event of modification or termination.

8. Waiver. The City's failure to enforce any provision of this Agreement, any regulation required pursuant to this Agreement, or a breach by the Licensee, shall not be deemed a waiver of any such provision, regulation or breach.

9. Non-Liability. The City shall not be responsible for any liability, loss or damage to any personal property of the Licensee located in the Center with the exception of any damage caused by city employees or their contractual personnel.

10. Termination. Should either party fail to fulfill the terms of this agreement the other party may terminate the lease with thirty (30) days written notice. If the City decides to close or needs to stop operating the Center, this Agreement may also be terminated by the City upon thirty (30) days written notice. Upon termination, the Licensee shall immediately vacate the Center after the expiration of the last month paid in full. A fee for the entire month shall be assessed in the event that the Licensee holds over beyond

the termination date.

11. Assignments. The Licensee is prohibited from assigning this Agreement or any rights hereunder without the prior written approval of the City.

12. Joint and Several Liability. Each Licensee to this Agreement is jointly and severally responsible to the City for the full performance under this Agreement and for compliance with applicable laws, rules and regulations.

13. Space Alteration. The Licensee shall not make any structural or substantive alterations or additions to the work space without the prior written consent of the City. The Licensee may attach items to the walls, e.g. photographs or plaques and bookcases or cabinets, and may repaint. Alterations, improvements and changes made by the Licensee shall be performed at the Licensee's sole expense.

14. Utilities. The City shall furnish water, gas, sewer, electricity, light, heat, and power. The Licensee upon written approval by the City, may install telephone, cable television, and other utility service to its work space. The Licensee shall be responsible for any costs associated with the installation and the provision of any additional utility services and for monthly telephone charges.

15. Lost Key Charge. Licensee will be charged for replacement of lost or stolen keys according to the Facility Key Agreement. Licensee must report to City that the key has been lost or stolen.

IN WITNESS WHEREOF, the parties herein have affixed their signatures on the day and year first written above.

WITNESS:

LICENSEE:

Name:

Title:

CITY OF GREENBELT

Name:

Title:

GREENBELT ARTS CENTER

City Council Agenda Item Report

Meeting Date: April 12, 2021

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

* Appointment to Advisory Board

Suggested Action:

Reference: Application and Signed Code of Conduct

The Council interviewed Temitope Adeyeye for appointment to the Senior Citizens Advisory Committee (SCAC).

Approval of this item on the consent agenda will indicate Council's intent to appoint Ms. Adeyeye to SCAC.

Attachments:

**CITY OF GREENBELT
City Clerk's Office
25 Crescent Road
Greenbelt, Maryland 20770**

Memorandum

Date: February 23, 2021
To: City Council
Fr: Shaniya Lashley-Mullen, Assistant to the City Clerk
RE: Council Meeting Schedule for 2021

Attached is a proposed Council Meeting Schedule for 2021. It is suggested that the schedule be included on the next agenda of the Regular Council Meeting for action.

cc: Nicole Ard, City Manager

Conferences (shown in black on calendar)

- NLC Congressional Cities Conference Virtual – March 7-10
- MML Annual Conference in Ocean City – June 27-30
- MML Fall Conference in Turf Valley – October 10-12
- NLC City Summit in Salt Lake City, UT – November 17-20

Jewish Holidays – When work is not permitted (should be avoided)

1. Purim - Sunset Thursday, February 25 (6:20 pm) to Sunset Friday, February 26 (6:21 pm) **Schools open**
2. Passover – Sunset Saturday, March 27 (7:35 pm) to Sunset Sunday, April 4 (7:39 pm) **Schools closed Monday, March 29 - Monday, April 5.**
3. Shavuot – Sunset Sunday, May 16 (8:01 pm) to Sunset Tuesday, May 18 (8:02 pm) **Schools open**
4. Rosh Hashanah - Sunset Monday, September 6 (7:55 pm) to Sunset Wednesday, September 8 (7:56 pm) **As of 1/11/20, PGCPs has not decided on their 2021-2022 school calendar.**
5. Yom Kippur - Sunset Wednesday, September 15 (8:00 pm) to Sunset Thursday, September 16 (8:01 pm) **As of 1/11/20, PGCPs has not decided on their 2021-2022 school calendar.**
6. Sukkot - Sunset Monday, September 20 (8:03 pm) to Sunset Monday, September 27 (8:06 pm) **As of 1/11/20, PGCPs has not decided on their 2021-2022 school calendar.**
7. Shemini Atzeret & Simchat Torah - Sunset Monday, September 27 (8:06 pm) to Sunset Wednesday, September 29 (8:07 pm) **As of 1/11/20, PGCPs has not decided on their 2021-2022 school calendar.**

School Board Holidays – Not covered by City Holidays or Jewish Holidays:

1. Good Friday – April 2
2. Easter Monday – April 5

Based on the above information, suggested changes to Council's 2021 meeting scheduled are:

- 1) Reschedule April 5 Work Session to Tuesday, April 6 (Easter Monday);
- 2) Reschedule May 31 Work Session to Tuesday, June 1 (Memorial Day);
- 3) No Work Session on Monday, June 27 and Wednesday, June 30 (MML Annual Conference in Ocean City – June 27-June 30); and
- 4) No Work Session on November 17 (NLC City Summit in Salt Lake City, UT – November 17-20).

CITY OF GREENBELT, MARYLAND

25 Crescent Road, Greenbelt, MD 20770-1891

4/9/2021 8:57 AM

City Council Meetings & Work Sessions April – May



Regular Meeting, (Virtual)	Mon.	04/12	8:00 pm
Work Session – No Meeting	Wed.	04/14	
Budget Work Session – Misc. – Museum/Grants & Contributions/Social Services, (Virtual)	Mon.	04/19	8:00 pm
Budget Work Session – Public Works/Capital Projects, (Virtual)	Wed.	04/21	8:00 pm
Four Cities Meeting (Greenbelt), (Virtual)	Thurs.	04/22	7:30 pm
Regular Meeting/ 1 st Public Hearing, (Virtual)	Mon.	04/26	8:00 pm
Budget Work Session – Recreation, (Virtual)	Wed.	04/28	7:30 pm
Budget Work Session – Public Safety, (Virtual)	Mon.	05/03	8:00 pm
Budget Work Session – ACE Student Awards/Council Discussion of Procedure and Decorum for Council Meetings, (Virtual)	Wed.	05/05	7:00 pm
Regular Meeting, (Virtual)	Mon.	05/10	8:00 pm
Work Session – Recognition Groups, (Virtual)	Wed.	05/12	7:00 pm
Budget Work Session – Final Budget Review, (Virtual)	Mon.	05/17	7:30 pm
Budget Work Session – Green Ridge House, (Virtual)	Wed.	05/19	7:30 pm
Regular Meeting/2 nd Public Hearing, (Virtual)	Mon.	05/24	8:00 pm
Work Session – GEAC, (stakeholder), (Virtual)	Wed.	05/26	8:00 pm
No Meeting – Memorial Day	Mon.	05/31	

- Councilmembers will present reports on conferences, meetings and events as the last item of business at Monday Work Sessions.

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use Video Relay Services (VRS) at 711 or e-mail banderson@greenbeltmd.gov to reach the City Clerk.

Due to the COVID-19 precautions, the Council Meetings will be held online and is planned to be cablecast on Verizon 21, Comcast 71, and 996 and streamed to www.greenbeltmd.gov/municipalTV. Unless otherwise noted, Council meetings will be virtually by zoom. Zoom meeting information for public participation is posted on the City's website at www.greenbeltmd.gov on the meetings calendar.

Bonita Anderson, City Clerk

A NATIONAL HISTORIC LANDMARK

(301) 474-8000

fax (301) 441-8248
www.greenbeltmd.gov

MD RELAY 711

CITY OF GREENBELT, MARYLAND

25 Crescent Road, Greenbelt, MD 20770-1891

4/9/2021 8:57 AM

Ready to be scheduled:

Local Economy Recovery (*June*)
Closed Session (*Cable Ordinance*)
Closed Session – *with Police Chief, Command Staff, and FOP Representative to discuss the current state of the Police Department*
MARC Train Service/ MDOT
Arts & Entertainment District
Potential Bond Referendum/Capital Financing
Parke Crescent Apartment Complex
Bernard Penney (*Memorial Donation in honor of Leonie Penney*)
Cemetery Plans
City Contracting Policy
DPW&T (*Bikeshare Program*)
BARC
Hotels
Juneteenth
Pepco
WSSC
Council Vacancies Proposed Legislation
Public Forum to include Greenbriar Park transfer into the Forest Preserve

For later scheduling:

Zoning Enforcement
Parkway Apartment Owners/GHI (*parking*)
Northway Fields Master Plan
City Manager Updates (Jan, Pre-budget; July & Sept/Oct)
Meeting with County on Transportation Plan
Department of Permitting, Inspections & Enforcement (DPIE)
Museum Plan
CBA Legislation (for all non-managerial City Employees) (*referral submitted to CRAB & ERB*)
Term Limits legislation (*referral submitted to CRAB*)

Annual														
Advisory Group Chairs	3/16	2/17	7/18	7/19	6/20									
Franklin Park at Greenbelt Station Mgmt.	8/16	11/17	12/18	12/19	12/20									
Greenbelt East Advisory Coalition	3/16	7/17	3/19	6/20										
Greenbelt Homes, Inc.	6/16	7/17	7/18	7/19	10/20									
Greenbelt Station	8/19	12/19	8/20											
County Executive/ County Council	12/13	9/16	1/19	8/20	11/20									
Biennial														
Roosevelt Center Merchants	11/16	1/18	1/20											
Beltsville Ag. Research Center/ NPS Greenbelt Park	03/14	7/16	8/18											
	7/15	1/18	1/20											
Beltway Plaza	9/14	3/17	9/20											
Greenbelt Community Garden Club	3/21													
Greenway Center	7/14	12/16	2/19	12/20										
Civic Associations	8/14	2/18	8/20											
NASA/GSFC	3/15	3/17	9/19	12/20										
PG Co. Economic Development Corp.	8/14	4/17	7/19											
School Board	2/16	5/17	10/18	3/19	9/20									
State Highway Administration	6/15	10/17	11/20											
Every Three Years														
Apartments	2/18	4/21												
Religious/Spiritual Organizations	3/13	6/15	6/19											
Greenbelt Watershed Groups	8/14	10/16	10/19											
Hotels														
University of Maryland	3/13	4/15												
Every Three Years or Major Issue														
Comcast	9/13	11/17	3/21											
Verizon	2/20													
PEPCO	9/14	1/17												
WSSC	12/12	9/16												
WGL	12/17													
Capital Office Park	12/12	1/16	9/19											
Other Business Parks:														
Maryland Trade Center														
Golden Triangle														
Hanover Parkway														
Belle Point														
Edmonston Road														

WMATA/PGDPW&T (Semi-Annual)	11/16	9/17	11/18	1/20										
Other/As Needed														
M-NCPPC/Planning Board (Major Issue)	6/06	7/14	10/19											
Business Coffee (Every Four Months)	10/17	2/18	8/18	11/18	2/19	5/19	8/19	12/19	3/20	8/20	11/20	2/21		
State's Attorney (4 years)	2/11	4/15	9/19											
Roosevelt Center Owner	9/15	8/20												

(Rev. March 4, 2021)