

GREENBELT CITY COUNCIL
Municipal Building
Regular Meeting
April 11, 2016 - 08:00 p.m.

I. ORGANIZATION

1. Call to Order
2. Roll Call
3. [Meditation and Pledge of Allegiance to the Flag](#)
4. [Consent Agenda ??? Approval of Staff Recommendations \(Items on the Consent Agenda \[marked by *\] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.\)](#)
5. Approval of Agenda and Additions

II. COMMUNICATIONS

6. Presentations

[Proclamation - National Public-Safety Telecommunications Week 2016 - Since 1991, the second week of April has been designated as National Public-Safety Telecommunications Week to recognize the importance of the role of communication personnel in police and safety departments. Lt. Gordon Pracht will be present to introduce Communications Supervisor Alicia Williams and Communications Specialists Jessica Houle, Marcia Brown, Lindsey Loving, Maria Auchter, Michael Halpert,](#)

[Sarah Gignac, Samantha Loncon and Mary Doane. \(CM\).](#)

[DRAFT Proclamation](#)

7. [Petitions and Requests \(Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules.\)](#)

8. Minutes of Council Meetings - Minutes – Executive Session of March 16, 2016

In order to approve these minutes, the following motion is needed: I move that the minutes of the executive session of the City Council held Wednesday, March 16, 2016, at 9:21 p.m., in Room 201 of the Community Center be approved as presented. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b) (1) of the *Annotated Code of Public General Laws of Maryland*, to discuss a personnel matter. (CM)

* Work Session, December 15, 2015

[DRAFT Minutes, 12-15-15](#)

*Work Session, February 17, 2016

[DRAFT Minutes, 2-17-16](#)

* Work Session, March 7, 2016

[DRAFT Minutes, 3-7-16](#)

*Interview, March 14, 2016

* Work Session, March 16, 2016

[DRAFT Minutes, 3-16-16](#)

Executive Session, March 16, 2016

* Interview, March 21, 2016

* Regular Meeting, March 29, 2016

DRAFT Minutes, 3-29-16

9. Administrative Reports

* 10. Committee Reports

Greenbelt Advisory Committee on Trees, Report #2016-1 (Recommended Tree Species Appropriate for Greenbelt Parks) It is recommended that Council accept this report and consider it on the agenda of a future meeting. (CM)

ACT Report

III. LEGISLATION

IV. OTHER BUSINESS

11. Letter to U.S. General Services Administration Regarding Parking Requirement Increase for the Federal Bureau of Investigation Headquarters Consolidation - Reference: Draft Letter-The U.S. General Services Administration (GSA) recently announced a revised employee parking requirement for the Federal Bureau of Investigation (FBI) Headquarters Consolidation at the proposed Greenbelt site. The revision increases the parking requirement from 3,600 to 6,076 spaces which is beyond the parking ratio recommended by the National Capital Planning Commission (NCPC). GSA's decision to increase required parking at the Greenbelt site is inconsistent with the direction of Executive Orders as well as GSA's own Orders and NCPC guidelines. Additionally, increased parking will put the Greenbelt site

at a competitive disadvantage. It is recommended Council approve sending a letter to GSA opposing the decision to increase required parking at the Greenbelt site beyond the parking ratio recommended by NCPC guidance to be included as a supplement to the City's letter of December 18, 2015, on the Draft FBI Headquarters Consolidation Environmental Impact Statement. (MM).

11-DRAFT Letter

12. Selection of Audit Services for FY 2016 - Reference: Memorandum, J. Williams, 04/07/2016 - Council needs to select a firm to audit the City's financial records for FY 2016. The audit of the FY 2016 financial records will occur in FY 2017. The amount budgeted for this service is \$32,000. Cohn Reznick, LLC, performed the audits for FY 2014 and 2015. With the assistance of Cohn Reznick, LLC, the City earned its thirty-first consecutive Comprehensive Annual Financial Report (CAFR) award from the Government Finance Officers Association (GFOA) for FY 2014. The GFOA has not completed its review of the 2015 CAFR. Since the auditor reviews and critiques staff's financial record-keeping, it is inappropriate for staff to make a recommendation on the auditor. Attached is a memorandum from Jeffrey Williams, City Treasurer, indicating staff's thoughts on the value of retaining the same auditor for a number of years and information on the auditing practices of other municipalities. Council direction is sought. (JW).

JW-Memorandum

13. Referral to Public Safety Advisory Committee – Security Cameras - Mr. Putens has suggested a Council referral be made to the Public Safety Advisory Committee (PSAC) requesting PSAC undertake a comprehensive review of existing security cameras in the City, determine if security cameras are needed in additional areas, and provide a City-wide security camera recommendation to Council. Council direction is sought. (CM).

14. [Council Reports](#)

* 15. Letter to State Delegation – Support of the Stream Valley Trail at Greenbelt Station - Reference: Draft Letter - At Council's work session on March 21, 2016, Planning staff provided a briefing on the status of the Stream Valley Trail project. This pedestrian and bicyclist trail would provide a direct connection between Cherrywood Lane, Branchville Road and the Greenbelt Station residential development. Staff advised Council that the necessary review, approval and easement process through the Maryland Department of General Services and Maryland Department of the Environment were major time hurdles in implementation of the trail. Council requested staff draft letters to members of the State delegation requesting their support and assistance in expediting review and approval of the trail project through State processes. Approval of this item on the consent agenda will indicate Council's intent to send the attached letter to the City's State delegation. (JB)

[DRAFT Letter - State](#)

* 16. Letter to Washington Metropolitan Area Transit Authority (WMATA) – Support of the WMATA trail from Greenbelt Station to the Greenbelt Metro Station - Reference: Draft Letter - At Council's work session on March 21, 2016, Planning staff provided an update on the status of the WMATA Trail project. This pedestrian and bicyclist trail project would provide a direct connection between the Greenbelt Metro Station and the Greenbelt Station residential development. Staff advised that WMATA had recently indicated the trail would not be considered until after a decision was made on the FBI Headquarters consolidation site. Council requested staff draft a letter to Malcolm Augustine, the Prince George's County representative to the WMATA Board of Directors, requesting WMATA support and assistance in expediting approval of the direct connection trail project. Approval of this item on the consent agenda will indicate Council's intent to send the attached letter to Mr. Augustine. (JB)

[DRAFT Letter - WMATA](#)

* 17. Reappointments to Advisory Groups - Reference:

Reappointment Surveys - The following individuals have indicated their willingness to continue to serve on City Advisory Boards and Committees:

Susan Gregersen and Joseph Murray Forest Preserve Advisory Board

Eva Fallon and John Lippert Greenbelt Advisory

Committee on Environmental Sustainability

Laura Kressler Public Safety Advisory

Committee

Henry Haslinger Senior Citizens Advisory

Committee

Approval of this item on the consent agenda will indicate Council's intent to appoint them to new terms. (CM)

* 18. Resignations from Advisory Groups - Reference: Email, W. Witter, 03/25/2016

Reappointment Survey, K. Gallagher - Willis Witter has submitted his resignation from the Forest Preserve Advisory Board and Kathleen Gallagher has submitted her resignation from the Board of Elections.

Approval of this item on the consent agenda will indicate Council's intent to accept both resignations with regret. (CM)

V. MEETINGS -

<u>Interview for Advisory Group (Library)</u>	<u>Mon.</u>	<u>04/11</u>	<u>7:40 pm</u>
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<u>Regular Meeting</u>	<u>Mon.</u>	<u>04/11</u>	<u>8:00 pm</u>
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<u>Work Session – Theatre Operations Review (CC)</u>	<u>Wed.</u>	<u>04/13</u>	<u>8:00 pm</u>
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<u>Budget Work Session – Recreation</u>	<u>Mon.</u>	<u>04/18</u>	<u>7:30 pm</u>
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<u>Work Session – Buddy Attick Park Parking Lot - Green Redesign (CC)</u>	<u>Wed.</u>	<u>04/20</u>	<u>8:00 pm</u>
<u>Regular Meeting /1st Public Hearing</u>	<u>Mon.</u>	<u>04/25</u>	<u>8:00 pm</u>
<u>Budget Work Session – Public Works/Capital Projects/Other Funds/Non-</u> <u>Departmental and Fund Transfers (CC)</u>	<u>Wed.</u>	<u>04/27</u>	<u>8:00 pm</u>
<u>Four Cities Meeting (New Carrollton)</u>	<u>Thurs.</u>	<u>04/28</u>	<u>7:30 pm</u>
<u>Budget Work Session – Social Services</u>	<u>Mon.</u>	<u>05/02</u>	<u>7:30 pm</u>
<u>Budget Work Session – Planning</u>	<u>Mon.</u>	<u>05/02</u>	<u>8:30 pm</u>
<u>Budget Work Session – Contribution Groups (CC)</u>	<u>Wed.</u>	<u>05/04</u>	<u>7:30 pm</u>
<u>Regular Meeting</u>	<u>Mon.</u>	<u>05/09</u>	<u>8:00 pm</u>

<u>Budget Work Session – Green Ridge House (CC)</u>	<u>Wed.</u>	<u>05/11</u>	<u>8:00 pm</u>
<u>Budget Work Session – Final Budget Review</u>	<u>Mon.</u>	<u>05/16</u>	<u>8:00 pm</u>
<u>Work Session – TBD (CC)</u>	<u>Wed.</u>	<u>05/18</u>	<u>8:00 pm</u>
<u>Regular Meeting - 2nd Public Hearing/Constant Yield Tax Rate/</u>	<u>Mon.</u>	<u>05/23</u>	<u>8:00 pm</u>
<u>ACE Student Awards</u>			
<u>Work Session – TBD (CC)</u>	<u>Wed.</u>	<u>05/25</u>	<u>8:00 pm</u>
<u>City Holiday – Memorial Day</u>	<u>Mon.</u>	<u>05/30</u>	
<u>Work Session – TBD (CC)</u>	<u>Wed.</u>	<u>06/01</u>	<u>8:00 pm</u>
<u>Regular Meeting – Budget Adoption</u>	<u>Mon.</u>	<u>06/06</u>	<u>8:00 pm</u>