CITY COUNCIL AGENDA

Municipal Building

This meeting will be held in-person and virtual.

25 Crescent Road
Greenbelt, MD 20770

OR

Virtual Participation
Zoom Webinar Attendees:

During "Petitions and Requests," please submit your request in writing via email to questions@greenbeltmd.gov

https://us02web.zoom.us/j/89224462481?pwd=bWtpMXhNVmJvWW85bHZjdmFJa1VBUT09
Dial-in: 301 715 8592
Webinar ID: 892 2446 2481
Passcode: 355295

Tuesday, March 28, 2023
7:30 PM

I. ORGANIZATION (15 mins - 7:30 - 7:45 pm)

1. Call to Order
2. Roll Call
3. Meditation and Pledge of Allegiance to the Flag

4. Petitions and Requests

5. Consent Agenda - Approval of Staff Recommendations (Items on the Consent Agenda [marked by *] will be approved as recommended by Council and staff, subject to removal from the Consent Agenda by Council.)

6. Approval of Agenda and Additions

II. COMMUNICATIONS (45 mins - 7:45 - 8:30 pm)

7. Presentations

7a. Arbor Day Proclamation
Suggested Action:

In keeping with its designation as a "Tree City USA," Greenbelt issues a proclamation annually in recognition of Arbor Day. This year, Arbor Day will be celebrated on Saturday, April 15, 2023. The Advisory Committee on Trees (ACT) members, Chair Charles Jackman, Bob Trumbule, Ethel Dutky, and Assistant Director Brian Townsend, will be present to accept the proclamation and give an overview of this year's Arbor Day plans.
ArborDay.pdf

7b. Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award
Suggested Action:

The City received the GFOA Distinguished Budget Presentation Award for its Fiscal Year 2022 and 2023 budgets. This award is the highest form of recognition in governmental budgeting. It recognized that Greenbelt publishes a budget document that satisfies national guidelines as a policy document, a financial plan, an operation guide, and a communications device. Bertha Gaymon, City Treasurer, will accept the award.
GFOA Distinguished Budget Presentation Award 2022.pdf
GFOA Distinguished Budget Presentation Award 2023.pdf

7c. Proposed FY 2024 Budget Presentation
Suggested Action:

The Interim City Manager will submit the proposed budget for FY 2024, which begins July 1, 2023, and ends on June 30, 2024. The Council will hold work sessions on each departmental budget. There are two public hearings on the proposed budget.

The material will be present at the meeting.

*8. Minutes of Council Meetings
Suggested Action:

* Regular Meeting - May 13, 2019
* Regular Meeting - September 23, 2019
* Regular Meeting - November 9, 2020
* Work Session - December 07, 2020
* Work Session - May 16, 2022
* Work Session - May 25, 2022
* Work Session - September 14, 2022
* Regular Meeting - January 09, 2023
* Regular Meeting - January 23, 2023

RM190513.pdf
RM190923.pdf
RM201109.pdf
WS201207.pdf
WS220516.pdf
WS220525.pdf
WS220914.pdf
RM230109.pdf
RM230123.pdf

9. Administrative Reports
Suggested Action:

Reference: This link will display the weekly report for the City Manager and City Departments

https://www.greenbeltmd.gov/government/city-administration/city-manager-s-office/weekly-reports/-folder-1475#docan2352_4054_3510

*10. Committee Reports

*10a. Arts Advisory Board Report #23-3 - Greenbelt Recognition Group Recommendation
Suggested Action:

It is recommended that Council accept this report.
AAB 23-3 Recognition Group status.pdf

*10b. Board of Elections Report #2023-02 - (Proposed Code Amendments: Early Voting)
Suggested Action:

It is recommended that Council accept this report.
BOE Report 2023-02_Proposed Code Amendments_Early Voting.pdf

*10c. Board of Elections Report #2023-03 - (Proposed Charter and Code Amendment: Authorizing Noncitizen Voting; Clarifying Appeals and Timing of Vote Counts)
Suggested Action:

It is recommended that Council accept this report.
BOE Report 2023-03_Proposed Charter and Code Amendments_Noncitizen Voting_Clarifying Appeals adn Timing of Vote Count.pdf

III. LEGISLATION (30 mins - 8:30 - 9:00 pm)

11. A Resolution of the City Council of the City Greenbelt Granting a Recycling Services Contract Directly to Compost Crew
-2nd Reading, and Adoption

Suggested Action:
Reference: Resolution
Closing the loop in Greenbelt: Residential food scrap

The City was able to obtain a grant from the United States Department of Agriculture (USDA) to assist the City with compost generation. Compost Crew, assisted the City in developing the grant and securing the site for the composting activities. Per Section 2.39(1) of the Greenbelt Code, and Section 40 of the Chapter, the City Council can award the contract to Compost Crew to provide the services under the grant and determine it to be in the best interest of the City due to the extraordinary work they have provided and their ability to competently provide services without a competitive bid process, which is authorized by the code and the charter sections. Compost Crew has been assisting the City with picking up food scraps from the drop off location since 2020 and is a valuable partner in the City's efforts to reduce the amount of organics going to the landfill, help with greenhouse gas emission reductions, and help in the City's efforts to be more sustainable.

Mayor Pro Tem Weaver introduced this resolution for the first reading at the last meeting. It is recommended the resolution be introduced for second reading and moved for adoption tonight.
Closing the loop in Greenbelt: Residential food scrap.pdf
Resolution re Compost Crew (002).pdf

IV. OTHER BUSINESS (90 mins - 9:00 - 10:30 pm)

12. Recirculating Car Wash Pilot Program

Suggested Action:

At the February 13, 2023, City Council meeting, Dr. Peter Ian May presented to the City Council a presentation on Recirculating Car Wash Pilot program.

The pilot program is funded through a State of Maryland Industrial Partnership (MIPS) grant awarded to UMD ENST and Stanley Auto Spa. The City of Greenbelt will act as a host site for the pilot program by installing two recirculating wash stations in the parking lot near the Greenbelt Aquatic and Fitness Center.

Due to time constraints, staff will begin the partnership by installing the two recirculating wash stations. Kevin Carpenter-Driscoll, Environmental Coordinator, will be presented to answer any questions about the pilot program.

13. Childcare Voucher Program
Suggested Action:

Reference: Memorandum, D. Sandlin, 03/22/2023

On August 8, 2022, the City Council approved the allocation of $400,000 of American Rescue (ARPA) funds to be used towards developing a Childcare Voucher program to address educational and childcare disparities in response to the impact of the COVID-19 pandemic on low-income households.

The purpose of the childcare voucher program is to assist Greenbelt families who are still recovering from the negative impact caused by the COVID-19 pandemic and to help provide low-cost access to high quality childcare for qualifying families living in the City of Greenbelt.

Qualified families will be eligible to receive up to $5,000 per child, paid directly to the childcare provider, to help cover the costs to enroll or keep their child enrolled in a City of Greenbelt childcare facility.

Debi Sandlin, Interim Assistant City Manager, will be present to discuss the program requirements.

Memorandum, D. Sandlin, 03/22/2023.pdf

14. Greenbelt Aquatic and Fitness Center Pool Structural Remediation
Suggested Action:

Reference:

Memorandum, B. Kim, 03/21/2023
CPJ Bid Recommendations

Charles P. Johnson & Associates, Inc. (CPJ) were tasked to program manage two primary aspects of the GAFC Structural Remediation Project – design (completed) and project execution to include but not limited to RFP bidding/vetting process, construction management, and finally act as primary quality control manager (QA/QC program).

CPJ engaged Sika USA HQ, the leading manufacturer of concrete restoration products. Sika recommended ten (10) local contractors familiar with their product line, application, and use. All contractors were engaged and sent bid documentation. Six (6) contractors attended the mandatory pre-bid conference, of which only two (2) submitted formal price proposals.

Due to the nature of the work and the amount of foreseeable, unforeseen sight conditions, the engineer of record recommends adding a 35% increase/adjustment in proposal pricing.

Staff has carefully reviewed all proposals received and agreed with the engineer of records recommendation of C.A. Lindman as the best value for the City of Greenbelt. C.A. Lindman has completed projects of similar size and has the ability to meet required project completion milestones.

Staff recommends Council approve the purchase of structural remediation services in the amount of $259,490.00.

23.03.21_Memo_GAFC_Structural_Remediation.pdf
Greenbelt Bid recommendation_2.21.23_CPJ.pdf

15. Forest Preserve Advisory Board Report #2023-02 - Greenbelt Forest Preserve Ecology Fund
Suggested Action:

Ms. Davis requested this item to be added to the agenda.
FPAB_Report_2023-02_Science_Fund__002_.pdf
FP_Proposal_-_Prestegaard_v2-1.pdf

16. Forest Preserve Advisory Board Report #2023-01 - Northway Trailhead Erosion
Suggested Action:

Ms. Davis requested this item to be added to the agenda.
FPAB_Report_2023-01_Northway_Trail_Erosion.pdf

17. State and County Legislation

18. Council Activities

19. Council Reports

*20. Meetings
meetings.pdf

*21. Stakeholders
Stakeholder Schedule.pdf

*22. Departure Design Standards Resolution 23-007 - 7010 Greenbelt Rd.
Suggested Action:
Reference:
Memorandum, T. Hruby, 02/20/2023
Draft Resolution

In early January, Armory LLC, the owner of the property located at 7010 Greenbelt Road, submitted an application for a Departure from Design Standards (DDS). Armory LLC is requesting permission to allow a minor reduction in the size of non-parallel standard spaces to 9 ft. x 18 ft. Per Prince George's County Zoning, a standard parking space is required to be 9.5 ft. x19 ft. This DDS is associated with the submission of a Detailed Site Plan (DSP-22023) to construct apartment housing for the elderly, consisting of 95 for-sale age-restricted units. The DSP is not subject to the review of this DDS.

The Advisory Planning Board held a public hearing on the application on March 1, 2023. At the hearing City planning staff recommended approval of the application. No one spoke in opposition of the application. The Advisory Planning Board found sufficient justification to recommend unanimous approval of the requested DDS.

Since no requests for oral argument were filed, staff recommends City Council adopt the Advisory Planning Board Resolution for Departure Application 23-007-DDS by consent, as permitted by the zoning legislation (TH).

Memorandum. T. Hruby, 03/20/2023.pdf
Draft Resolution.pdf

*23. Resignation from Advisory Group
Suggested Action:

Reference: Reappointment Survey

Jamie Krauk have submitted her resignation from the Community Relations Advisory Board (CRAB).

Approval of this item on the consent agenda will indicate the Council's intent to accept her resignation with regret.

*24. Reappointment to Advisory Boards/Committees

Suggested Action:

Reference: Reappointment Surveys

Steven Gilbert has indicated his willingness to continue to serve on the Board of Elections (BoE).

Sudhanshu Sinha has indicated his willingness to continue to serve on the Community Relations Advisory Board (CRAB).

Approval of this item on the consent agenda will indicate Council's intent to appoint them to a new term.

City Council Agenda Item Report

Meeting Date: March 28, 2023
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: Proclamation
Agenda Section: COMMUNICATIONS (45 mins - 7:45 - 8:30 pm)

Subject:
Arbor Day Proclamation

Suggested Action:

In keeping with its designation as a "Tree City USA," Greenbelt issues a proclamation annually in recognition of Arbor Day. This year, Arbor Day will be celebrated on Saturday, April 15, 2023. The Advisory Committee on Trees (ACT) members, Chair Charles Jackman, Bob Trumbule, Ethel Dutky, and Assistant Director Brian Townsend, will be present to accept the proclamation and give an overview of this year's Arbor Day plans.

Attachments:
ArborDay.pdf

P R O C L A M A T I O N

WHEREAS, Arbor Day was first celebrated in the state of Nebraska in 1872 in response to a state proclamation urging settlers and homesteaders to plant trees to provide "shade, shelter, fruit, fuel and beauty" for residents of the largely treeless plains; and

WHEREAS, on that first Arbor Day, more than one million trees were planted in Nebraska's communities and on its farms; and

WHEREAS, trees reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and

WHEREAS, trees in Greenbelt increase property values, enhance the economic vitality of business areas, and beautify our community while protecting our environment; and

WHEREAS, Greenbelt is recognized as a Tree City USA by the National Arbor Day Foundation and is pledged to continuing its tree-planting and tree-care practices, as well as its policy of preserving green space and forests to enhance its historic "Green Belt"; and

WHEREAS, to those ends, the City, in 2000, established an Advisory Committee on Trees to study, investigate and advise Council on matters related to the City's tree resources; in 2003, established a Greenbelt Forest Preserve; in 2007, established a Forest Preserve Advisory Board to monitor its management and maintenance; and in 2010 joined the Baltimore Washington Partnership for Forest Stewardship.

NOW THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the citizens and City Council of Greenbelt, do hereby proclaim Saturday, April 15th to be

ARBOR DAY

in Greenbelt and urge all our residents to support efforts to protect our trees which are a connection to our past, a pledge to our future generations, and a continuing source of joy and spiritual renewal for all our citizens.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 27th day of March 2023.

_____

Emmett V. Jordan, Mayor

ATTEST:

_____

Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: March 28, 2023
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: Presentations
Agenda Section: COMMUNICATIONS (45 mins - 7:45 - 8:30 pm)

Subject:
Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award

Suggested Action:

The City received the GFOA Distinguished Budget Presentation Award for its Fiscal Year 2022 and 2023 budgets. This award is the highest form of recognition in governmental budgeting. It recognized that Greenbelt publishes a budget document that satisfies national guidelines as a policy document, a financial plan, an operation guide, and a communications device. Bertha Gaymon, City Treasurer, will accept the award.

Attachments:
GFOA Distinguished Budget Presentation Award 2022.pdf
GFOA Distinguished Budget Presentation Award 2023.pdf

November 29, 2021

Nicole Ard
City Manager
City of Greenbelt
25 Crescent Road
Greenbelt, MD 20770

Dear Ms. Ard:

We are pleased to inform you, based on the examination of your budget by a panel of independent reviewers, that your budget document has been awarded the Distinguished Budget Presentation Award from Government Finance Officers Association (GFOA) for the current fiscal period. This award is the highest form of recognition in governmental budgeting. Its attainment represents a significant achievement by your organization.

The Distinguished Budget Presentation Award is valid for one year. To continue your participation in the program, it will be necessary to submit your next annual budget document to GFOA within 90 days of the proposed budget's submission to the legislature or within 90 days of the budget's final adoption. Information about how to submit an application for the Distinguished Budget Program application is posted on GFOA's website.

Each program participant is provided with confidential comments and suggestions for possible improvements to the budget document. Your comments are enclosed. We urge you to carefully consider the suggestions offered by our reviewers as you prepare your next budget.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual(s) or department designated as being primarily responsible for its having achieved the award. Enclosed is a Certificate of Recognition for Budget Preparation for:

Finance Department

Continuing participants will receive a brass medallion that will be mailed separately. First-time recipients will receive an award plaque within eight to ten weeks. Enclosed is a camera-ready reproduction of the award for inclusion in your next budget. If you reproduce the camera-ready image in your next budget, it should be accompanied by a statement indicating continued compliance with program criteria. The following standardized text should be used:

> Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Greenbelt, Maryland**, for its Annual Budget for the fiscal year beginning **July 01, 2021**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.
>
> This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

A press release is enclosed.

Upon request, GFOA can provide a video from its Executive Director congratulating your specific entity for winning the Budget Award.

We appreciate your participation in this program, and we sincerely hope that your example will encourage others in their efforts to achieve and maintain excellence in governmental budgeting. The most current list of award recipients can be found on GFOA's website at www.gfoa.org. If we can be of further assistance, please contact the Technical Services Center at (312) 977-9700.

Sincerely,

Michele Mark Levine
Director, Technical Services Center

Enclosure

FOR IMMEDIATE RELEASE

November 29, 2021

For more information, contact:

Technical Services Center
Phone: (312) 977-9700
Fax: (312) 977-4806
E-mail: budgetawards@gfoa.org

(Chicago, Illinois)--Government Finance Officers Association is pleased to announce that **City of Greenbelt, Maryland**, has received GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and in the fourteen mandatory criteria within those categories, to receive the award.

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There are over 1,700 participants in the Budget Awards Program. The most recent Budget Award recipients, along with their corresponding budget documents, are posted quarterly on GFOA's website. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources and practical research for more than 21,000 members and the communities they serve.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Greenbelt
Maryland

For the Fiscal Year Beginning

July 01, 2021

Christopher P. Morrill

Executive Director

The Government Finance Officers Association of the United States and Canada

presents this

CERTIFICATE OF RECOGNITION FOR BUDGET PREPARATION

to

Finance Department
City of Greenbelt, Maryland

The Certificate of Recognition for Budget Preparation is presented by the Government Finance Officers Association to those individuals who have been instrumental in their government unit achieving a Distinguished Budget Presentation Award. The Distinguished Budget Presentation Award, which is the highest award in governmental budgeting, is presented to those government units whose budgets are judged to adhere to program standards

Executive Director Christopher P. Morrill

Date: **November 29, 2021**

October 13, 2022

Bertha Gaymon
City of Greenbelt
25 Crescent Road
Greenbelt, MD 20770

Dear Ms. Gaymon:

We are pleased to inform you, based on the examination of your budget by a panel of independent reviewers, that your budget document has been awarded the Distinguished Budget Presentation Award from Government Finance Officers Association (GFOA) for the current fiscal period. This award is the highest form of recognition in governmental budgeting. Its attainment represents a significant achievement by your organization.

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Sincerely,

Michele Mark Levine
Director, Technical Services Center

Enclosure

FOR IMMEDIATE RELEASE

October 13, 2022

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Phone: (312) 977-9700
Fax: (312) 977-4806
E-mail: budgetawards@gfoa.org

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

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For the Fiscal Year Beginning

July 01, 2022

Christopher P. Morrill

Executive Director

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Executive Director Christopher P. Morrill

Date: **October 13, 2022**

City Council Agenda Item Report

Meeting Date: March 28, 2023
Submitted by: Bonita Anderson
Submitting Department: Administration
Item Type: Presentations
Agenda Section: COMMUNICATIONS (45 mins - 7:45 - 8:30 pm)

Subject:
Proposed FY 2024 Budget Presentation

Suggested Action:

The Interim City Manager will submit the proposed budget for FY 2024, which begins July 1, 2023, and ends on June 30, 2024. The Council will hold work sessions on each departmental budget. There are two public hearings on the proposed budget.

The material will be present at the meeting.

Attachments:

City Council Agenda Item Report

Meeting Date: March 28, 2023
Submitted by: Bonita Anderson
Submitting Department: Administration
Item Type: Meeting Minutes
Agenda Section: COMMUNICATIONS (45 mins - 7:45 - 8:30 pm)

Subject:
Minutes of Council Meetings

Suggested Action:

* Regular Meeting - May 13, 2019
* Regular Meeting - September 23, 2019
* Regular Meeting - November 9, 2020
* Work Session - December 07, 2020
* Work Session - May 16, 2022
* Work Session - May 25, 2022
* Work Session - September 14, 2022
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RM230109.pdf
RM230123.pdf

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, May 13, 2019.

Mayor Jordon called the meeting to order at 8:09 pm.

ROLL CALL was answered by Councilmembers Colin A. Byrd, Judith F. Davis, Leta Mach, Rodney M. Roberts, Edward V. J. Putens, and Mayor Emmett V. Jordan.

ALSO PRESENT were Nicole Ard, City Manager; Todd Pounds, City Solicitor; David E. Moran, Assistant City Manager; and Bonita Anderson, City Clerk.

Mayor Jordan asked for a moment of silence in honor of Gail Sue Phillips, John Guernsey, Danny Abebe, Coleen Chernikoff, John W. "Jack" Maffay, and former resident Dorothy Kirk Noel.

Miss Averie Johnson, MML's "If I Were Mayor" District 9 Winner, then led the pledge of allegiance to the flag.

CONSENT AGENDA: It was moved by Ms. Davis and seconded by Mr. Putens that the consent agenda be approved with an amendment. The motion passed 7-0.

Council thereby took the following actions:

Committee Reports:

Forest Preserve Advisory Board (FPAB) Report #2019-01 (Comments on and edits to the 2017 Sustainable Land Care Policy): Council accepted this report.

Arts Advisory Board (AAB) Report #19-5 (FY20 Budget Request for AAB - Sponsored Arts Networking Events): Council accepted this report.

Reappointments to Advisory Boards/Committees: Council appointed the following individuals to new terms on City Advisory Boards and Committees:

Henry Haslinger	Senior Citizens Advisory Committee
Lester Whitmer	Parks and Recreation Advisory Board
Joseph Hamlin	Greenbelt Advisory Committee on Environmental Sustainability
Ronald Lonicki	Arts Advisory Board
Glenn Griffiths	Arts Advisory Board
Sudhanshu Sinha	Advisory Committee on Education
Owen Kelley	Forest Preserve Advisory Board
Martha Galvin	Senior Citizens Advisory Committee
Findley Holland	Youth Advisory Committee

APPROVAL OF AGENDA: Ms. Davis added "Recognition Group Approval/Acceptance." Mr. Putens moved that the agenda be approved as amended. Ms. Mach seconded. The motion passed 7-0.

PRESENTATIONS:

Maryland Municipal League's "If I Were Mayor" District 9 Winner: Miss Averie Johnson read her essay. Mayor Jordan presented Miss Johnson with a certificate.

Kids to Parks Day Proclamation: Mayor Jordan issued a proclamation recognizing the ninth "Kids to Parks Day" to be held on May 18, 2019. Recreation Coordinator Frank Jones and Superintendent of the Greenbelt National Park and the Baltimore-Washington Parkway Matthew D. Carroll received the proclamation and updated the events planned for Kids to Parks Day in the City.

Bike to Work Day: Mayor Jordan presented a proclamation designating May 17 as Bike-to-Work Day. The City Council designated May as Bicycle Month. Recreation Supervisor Anne Oudemans and Laurie Lemieux of Proteus Bicycles in College Park, Maryland, attended the meeting to receive the proclamation to mark the event along with other cyclists.

Memorial Day Poppy Presentation: Mayor Jordan announced that the American Legion Post 136 would commemorate Memorial Day on May 27 to remember those who have died in combat while serving in the armed forces. Members of the American Legion Post 136 Auxiliary explained the history of the Memorial Day poppy symbol and presented poppies to Council and the audience. May 24 will mark the 100th anniversary of the program.

Legislative Wrap-Up: State Senator Paul Pinsky and Delegates Anne Healey and Alonzo Washington were present to provide an overview of the recently completed 2019 General Assembly session. Delegate Tawanna Gaines was unable to attend.

Delegate Healey noted that this session was hectic. She indicated that the bills to raise the minimum wage, ban Styrofoam, and protect oyster sanctuaries were discussed. Delegate Healey noted the success of the two bills she sponsored: State Highway Administration to provide technical support to municipalities for traffic-calming devices and the Senate version of the bill to undertake a Forest Conservation Technical Study to gather data to aid efforts to halt the loss of Maryland forests.

Delegate Washington noted that he and Senator Pinsky served on the Kirwan Commission and that the initial funding would bring $55 million back to Prince George's County Public Schools. In addition, he noted that funding would support Pre-Kindergarten, Special Education, and teacher salary increases. Delegate Washington also pointed out that the additional funding for areas of further need included services at Title 1 schools, a new community school coordinator, and increased staffing to address students' mental and physical health at Springhill Lake Elementary.

Delegate Washington mentioned more than $300,000 in support for solar panels for the Co-op Supermarket and $7.8 million returned in Highway User Revenues.

Senator Pinsky summarized several statewide bills that included a green energy jobs bill supported by a goal that fifty percent of the State's energy must be from clean sources by 2030. He highlighted the need for Maryland to join other states in making serious moves to control climate change.

PETITIONS AND REQUESTS: There were none.

MINUTES OF COUNCIL MEETINGS

ADMINISTRATIVE REPORTS: Ms. Ard announced hiring new summer workers in the Recreation Department and congratulated command staff and officers on their reassignments. Mayor Jordan inquired if the City's Board of Elections had researched staging a pop-up election site at the Greenbelt Metro Station. He also asked about an email regarding the possibility of tree removal near the Municipal Building. Mr. Sterling responded that over the past four years, Public Works had been maintaining a large oak tree between the Community Center and the Youth Center recommending removing the tree.

LEGISLATION: None

General Orders on Fixed Assets/Weapons Disposal: Mayor Jordan read the agenda comments.

Chief Bowers provided a summary overview of the written policy for destroying weapons. Mr. Roberts expressed opposition to the General Orders and that it should be a Council policy.

Mr. Byrd moved that the City Council support the Standard Operating Procedure (SOP) ADMIN 09-Fixed Assets-5th Edition General Orders and that Council direct staff to draft a Council resolution on the disposal of fixed assets. Ms. Mach seconded.

Mayor Jordan moved to separate Mr. Byrd's motion. Mr. Putens seconded. The motion passed unanimously.

Mayor Jordan moved that City Council support the Standard Operating Procedure (SOP) ADMIN 09-Fixed Assets-5th Edition General Orders. Ms. Mach seconded. The motion passed 6-1. (Mr. Roberts)

Mr. Byrd moved that Council direct staff to draft a Council resolution on the disposal of police weapons or locate the existing policy. Ms. Mach seconded. The motion passed 7-0.

AARP Age-Friendly Community Designation: Mayor Jordan read the agenda comments. Council Member Byrd requested that this item be added to the agenda. He asked for the City Council to direct City staff to move toward pursuing this designation. Mr. Byrd moved that the City Council support the AARP Age-Friendly Community Designation for the City. Mr. Roberts

seconded. Ms. Davis noted that Christal Batey, the GAIL Program Community Resource Advocate, provided the Council with a detailed memo on the cost associated and the number of staff hours that would be needed to accomplish the designation for the City. Ms. Pope requested that this information be shared on the City's website. Betty Timer, a Greenbelt resident, commented in favor of the designation.

Ms. Mach call the question. Ms. Davis seconded. The motion (Call the Question) passed 5-2. (Mr. Byrd and Mr. Roberts)
Mr. Byrd moved that the City Council support the AARP Age-Friendly Community Designation for the City. Mr. Roberts seconded. The motion failed 3-4. (Mr. Byrd, Ms. Pope, Mr. Roberts, and Mr. Putens)

Mr. Putens moved that City Council refer the AARP Age-Friendly Community Designation to the Senior Citizens Advisory Committee for review. Ms. Pope seconded. The motion passed 6-1. (Mr. Roberts)

National Film Registry nomination for You Nazty Spy: Mayor Jordan read the agenda comments. Mr. Byrd moved that the City Council recommend the film "You Nazty Spy" be added to the National Film Registry of the Library of Congress by sending a letter to Librarian of Congress Carla Hayden. Mr. Roberts seconded. Mr. James Thompson summarized to the Council his recommendation to have the film be added to the National Film Registry. Dr. McGrath noted that the film is considered for the National Film Registry. Mr. Byrd withdrew his motion and moved that Council being postpone this item until Council had seen the movie. Mr. Putens seconded. The motion passed 7-0.

Greenbelt Co-Op: Rays on the Roof: Mayor Jordan read the agenda comments. Ms. Mach moved that the City Council provide $1,000 for two panels at the Co-Op for the Rays on the Roof campaign. Ms. Pope seconded. Ms. Davis provided an amendment that the City Council pledge $1,000 now and add to the next fiscal year 2020 budget for expenditure. A member of the Greenbelt Co-Op indicated that the request for the pledge is closed. They've collected $313,000 and received $30,000 in donations. She noted that additional funding is needed to match the bond initiative, which has been approved. The entire campaign was $350,000. Ms. Mach restated the motion that the City Council provide $1,000 for two panels at the Co-Op for the Rays on the Roof campaign. The motion passed 7-0.

Old Greenbelt Theater Lease Agreement: Mayor Jordan read the agenda comments. Joe McNeal, the Recreation Co-Director, provided the Council background on the space leased to the Old Greenbelt Theater occupants during the renovation. Mr. Roberts inquired about the progress of the Maker Space project. Dr. McGrath noted that it’s progressing and that they are on track to open the day the Old Greenbelt Theater closes.

Ms. Mach moved that the City Council approve the Old Greenbelt Theater lease agreement. Mr. Putens seconded. The motion passed 7-0.

Washington Suburban Sanitary Commission and Greenbelt Homes, Inc. Resolution: Mayor Jordan read the agenda comments. Mayor Jordan noted that this item was added for Council discussion and awareness to the Council and the public on the ongoing challenge since 2007 to resolve the issue between GHI and Washington Suburban Sanitary Commission regarding the replacement of water lines and meter relocations. Mr. Roberts noted that something needs to be done about this situation and that he learned that the existing galvanized pipes are a health issue. He also stated that the City needs to file legal action against WSSC to uphold the agreement. Mayor Jordan indicated that he requested that GHI send a letter to the City Council requesting a discussion on this matter which was done by Steve Skolnik, President of GHI. Molly Lester noted that she submitted a letter to the Council on this matter and requested a clear understanding of why GHI is seeking the City's support. City Solicitor Todd Pounds noted that the matter is currently in negotiations with WSSC and GHI. Mr. Sterling pointed out that WSSC and GHI met in October 2018 to resolve this issue. He agreed with Mr. Roberts that at some point, the galvanized pipes will need to be replaced. When there's a leak that WSSC finds with galvanized piping, WSSC has been replacing that piping in its entirety. Ms. Davis suggested that the City Council and GHI send a joint letter requesting a meeting.

COUNCIL ACTIVITIES:

North County Advisory Neighborhood Community Meeting, Greenbelt Public Library – Ms. Davis
35th Annual Research Practicum Symposium and Lunch, Eleanor Roosevelt High School – Ms. Davis and Ms. Mach
Friends of Greenbelt Museum Lecture about Behnke's – Ms. Davis
Berwyn Heights Day Pancake Breakfast – Ms. Davis
Writer's Workshop, Windsor Green – Ms. Davis
Pension Plan Advisory Committee. COG, conference call – Ms. Davis
Commission for Women confirmation by the County Council and swearing-in – Ms. Davis
Board of Directors Meeting, COG – Ms. Davis
GHI Annual Meeting – Ms. Davis, Mr. Byrd and Mr. Putens
CARES, Children's Mental Health Matters Mental Health Awareness Week event, Greenbelt Children's Center – Ms. Davis
Art Works for Wellness Expo, Beltway Plaza – Mayor Jordan an Ms. Davis
Green Man Festival – Mayor Jordan, Ms. Davis, Mr. Byrd, Ms. Pope, and Mr. Putens
Farmers Market Opening – Mayor Jordan and Ms. Davis

MEETINGS:

Closed Session: Ms. Davis moved that Council schedule an Executive Session on Monday, May 20, 2019, in the Library of the Municipal Building, immediately following the conclusion of the 7:30 pm Green Ridge House Budget Work Session.

Council will hold this closed meeting in accordance with the General Provisions Articles 3-305(b)(1) of the Annotated Code of the Public General Laws of Maryland to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation,

removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

Mr. Putens seconded.

ROLL CALL:	Ms. Davis	- yes
	Mr. Jordan	- yes
	Ms. Mach	- yes
	Ms. Pope	- yes
	Mr. Putens	- yes
	Mr. Roberts	- yes
	Mayor Byrd	- yes

(Mr. Byrd left the meeting at 12:09 am)

Council reviewed the meeting schedule, and during their review, they decided to move the closed session meeting to another date. Ms. Davis modified her closed session motion to change the date.

Ms. Davis moved that Council schedule an Executive Session on Wednesday, May 22, 2019, at 8:00 pm in the Library of the Municipal Building, Green Ridge House Budget Work Session.

Council will hold this closed meeting in accordance with the General Provisions Articles 3-305(b)(1) of the Annotated Code of the Public General Laws of Maryland to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

Mr. Putens seconded.

ROLL CALL:	Ms. Davis	- yes
	Mr. Jordan	- yes
	Ms. Mach	- yes
	Ms. Pope	- yes
	Mr. Putens	- yes
	Mr. Roberts	- yes
	Mayor Byrd	- absent

Council continued to review the meeting schedule.

ADJOURNMENT: A motion to adjourn the meeting was made by Ms. Mach and seconded by Mr. Putens. The motion carried 6-0. The Mayor adjourned the regular meeting on Monday, May 13, 2019, at 12:19 am on Tuesday, May 14, 2019.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held May 13, 2019.

Emmett V. Jordan
Mayor

DRAFT

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, September 23, 2019.

Mayor Jordan called the meeting to order at 8:01 pm.

ROLL CALL was answered by Councilmembers Colin A. Byrd, Judith F. Davis, Leta M. Mach, Silke I. Pope, Rodney M. Roberts, Edward V. J. Putens, and Mayor Emmett V. Jordan.

Mr. Putens left the meeting during Roll Call to retrieve his agenda book. He returned to the meeting at 8:06 pm.

ALSO PRESENT were City Manager Nicole Ard, City Solicitor Todd Pounds, Assistant City Manager David E. Moran, Police Chief Rick Bowers, City Planner Judith Howerton, and City Clerk Bonita Anderson.

Mayor Jordan asked for a moment of silence in honor of former residents Maria Margret Dukes, JoAnne Marie Janus, and Daniel Paczkowsi.

Ms. Mach then led the pledge of allegiance to the flag.

CONSENT AGENDA: It was moved by Ms. Davis and seconded by Ms. Mach that the consent agenda be approved. The motion passed 5-1 (Mr. Byrd opposed). Ms. Davis moved to reconsider her action. Mr. Byrd seconded. The motion passed 6-0. Mr. Byrd moved to have item #23, City/Greenbelt Homes Inc. (GHI) letter to Washington Suburban Sanitary Commission (WSSC), removed from the consent agenda and added to the Council discussion agenda. Mr. Roberts seconded. The motion passed 6-0.

Council thereby took the following actions:

MINUTES:

Work Session - January 16, 2019
Work Session - May 29, 2019
Work Session - June 12, 2019
Work Session - July 01, 2019
Approved as presented.

COMMITTEE REPORTS

Advisory Planning Board Report # 2019-10 (NRP Multi-family Development Preliminary Plan of Subdivision): Council accepted this report and agreed to consider it later on the agenda.

Community Relations Advisory Board Report #2019-2 (Petition to Congress to Shut Down the 1033 Program): Council accepted this report and agreed to consider it on a future agenda.

Park and Recreation Advisory Board Report #19-6 (Capital Office Park Preliminary Plan of Subdivision): Council accepted this report and agreed to consider it later on the agenda.

Acceptance of Public Streets – Greenbelt Station South Core Phase 1B: Council accepted the public streets in Phase 1B.

Letter to Maryland-National Park & Planning Commission regarding FY 2021 Budget: Council approved the letter.

Letter of Support Food Truck Licensing Fees Reduction (CB-37-2019) and Reduction of the Fee for the Mobile Unit Food Service Facility in the Table of Fees (CB-66-2019): Council approved the letter.

APPROVAL OF AGENDA: It was moved by Mr. Byrd and seconded by Ms. Pope that the consent agenda be approved. The motion passed 6-0.

PRESENTATIONS:

Cooperative Month Proclamation: Mayor Jordan read and presented the Proclamation to all cooperative members.

Mr. Michael Hartman expressed his gratitude to Ms. Mach and provided an update on the upcoming events at the New Deal Café.

Ms. Sylvia Lewis, Greenbelt News Review, provided the Council with the upcoming events for the Cooperatives that would be published in the Greenbelt News Review during October.

Mr. Steve Skolnik, Greenbelt Homes Incorporated (GHI), provided an update on upcoming activities for the Greenbelt Cooperatives.

A representative of the Greenbelt Nursey provided an update along with T-Shirts.

Ms. Stevenson, Greenbelt Co-Op Supermarket and Pharmacy, provided an update on activities for October and the Wine and Beer Tasting Events.

National Public Lands Day Proclamation: Mayor Jordan read the Proclamation and presented it to Ms. Todd-Jones, a Math and Science teacher at Springhill Lake Elementary, and Mr. Jason Martin, Horticulture Supervisor. Both provided an update on the upcoming activities at Springhill Lake Elementary. In addition, Ms. Todd-Jones provided the Council with an update on the school improvements for the current school year.

PETITIONS AND REQUESTS:

Mr. Bill Orleans, a Greenbelt resident, asked the Director of Planning and Community Development what the City's interest was in the Prince George's Planning Transportation Board on Enhanced Mobility solicit pre-application process.

Mr. John Campanile, a Greenbelt resident and Bike Task Force representative, requested Council's comments for upcoming projects to discuss at their next meeting. He noted the installation of bike racks City-wide.

MINUTES OF COUNCIL MEETINGS:

Statement for the Record - Closed Session of September 18, 2018: Ms. Davis moved that Council met in closed session on Wednesday, September 18, 2019, at 8:15 pm in the Library of the Municipal Building. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the Annotated Code of Public General Laws of Maryland to discuss personnel matters.

Vote to close the session:

	Yes	No	Abstain	Absent
Mr. Byrd		X		
Ms. Davis	X			
Ms. Mach	X			
Ms. Pope	X			
Mr. Putens	X			
Mr. Roberts		X		
Mayor Jordan	X			

The following staff members were in attendance: Nicole Ard, City Manager, and Todd Pounds, City Solicitor.

Council took no action during this session.

Ms. Pope seconded.

ROLL CALL:
Ms. Davis - Yes
Mr. Byrd - No
Ms. Mach - Yes
Ms. Pope - Yes
Mr. Putens - Yes
Mr. Roberts - No
Mayor Jordan - Yes

ADMINISTRATIVE REPORTS:

Ms. Ard expressed her concern about identifying water issues City-wide. She requested that if anyone sees problems, to contact the City Manager's Office. Ms. Ard noted the rocket launch in celebration of NASA's 60th Anniversary. She thanked the Human Resources and Police Department staff that participated in the police testing over the past weekend. Fourteen applicants have advanced to the following process.

Mr. Byrd stated he received complaints about Greenhill Road trees and bushes that needed trimming.

Ms. Davis stated there was an issue with recruiting police officers nationwide.

LEGISLATION:

A Resolution to Authorize the Negotiated Purchase for Captioning Services from Municipal Captioning Inc. at an Estimated Cost of $12,960: Mayor Jordan read the agenda comments.

Ms. Mach introduced the second reading resolution and moved for it to be adopted.

Ms. Davis seconded.

Ms. Ard provided background on Closed Captioning. Andy Zmidzinski with GATe has concerns about the accuracy. Ms. Ard noted that Ms. Palau would load the agenda and the Council's wording to assist with the captioning. She indicated that it would be real-time live captioning. Mayor Jordan suggested tabling the Resolution until the next meeting. Council would like to see a demo.

Mr. Byrd moved that the Council table this resolution item until the next meeting. Ms. Davis seconded. The motion passed 6-1. (Mr. Roberts)

A Resolution to Authorize the Negotiated Purchase of FY 2020 Legal Services from Alexander & Cleaver PA at an estimated cost of $165,000: Mayor Jordan read the agenda comments.

Mr. Putens introduced the Resolution for the second reading and moved that it be adopted.

Ms. Pope seconded.

Mayor Jordan noted his concern about the cost increase. Mr. Putens stated the need for legal services. Mr. Roberts pointed out that the City would need more legal representation for all future issues. Ms. Davis is in favor of the Resolution. Mr. Byrd indicated a problem with the Open Meeting Act compliance.

ROLL CALL:	Ms. Davis	-	Yes
	Mr. Byrd	-	Yes

Ms. Mach	-	Yes
Ms. Pope	-	Yes
Mr. Putens	-	Yes
Mr. Roberts	-	Yes
Mayor Jordan	-	Yes

The Resolution was declared passed (Resolution No. 2076, Book 8)

OTHER BUSINESS:

Cherrywood Lane Complete and Green Streets (Retrofit) Project, Phase 1 Plans: Mayor Jordan read the agenda comments.

Ms. Howerton and Robin Barnhart, CPJ associates, presented a PowerPoint presentation on the proposed design of the Cherrywood Lane project, which consists of three phases. She also noted comments about the landscaping in the medians. They have looked at all the turning points for all project vehicles. She provided an overview of the Breezewood phase, which includes a bike lane, a proposed bus stop, and overflow parking to be included at Springhill Lake Recreation Center. She explained that traveling from Breezewood towards CVS that a bike sharrow lane with a dedicated bike lane with a sidewalk. It was noted that all comments are implemented into the preliminary plans.

Ms. Davis moved that the City Council approve this project. Ms. Mach seconded. The motion passed 7-0.

Preliminary Plan of Subdivision – NRP's Greenbelt Metro Multi-Family Development proposal (Capital Office Park): Mayor Jordan read the agenda comments.

Ms. Howerton presented the proposed dog park, tot lot, and community garden comments provided by the Council from the work session. Mr. Roberts inquired about his comment on tax revenue. Ms. Hruby noted that other assessment impacts are needed to respond. Mr. Roberts has concerns about the development of residential on commercial property, and he is not in favor of the project. Ms. Howerton reviewed the recommendations for the applicant.

Ms. Davis moved that the City Council support the Planning staff recommendations with conditions. Ms. Pope seconded. The motion passed 5-2. (Mr. Byrd and Mr. Roberts)

SPECIAL ORDER: Mayor Jordan moved to special order Pepco Vegetation Management Plan 2019. Ms. Mach seconded. The motion passed 7-0.

Pepco Vegetation Management Plan – 2019: Mayor Jordan read the agenda comments.
Ms. Mach moved that the City Council approve Public Work's recommendations and direct staff to issue a permit for the proposed vegetation management work. Ms. Pope seconded. The motion passed 5-2. (Mr. Byrd and Mr. Roberts)

City Participation in a Legal Coalition on FCC Order: Mayor Jordan read the agenda comments. Ms. Davis moved that the City Council approve the expenditure of $5,000 to join the coalition against this FCC Order. Ms. Pope seconded. The motion passed 7-0.

2019 Community Questionnaire: Mayor Jordan read the agenda comments. Mayor Jordan moved that the Council approve the questionnaire to include a dog park and city-wide WiFi. Ms. Mach seconded. The motion passed 6-1. (Ms. Mach)

COUNCIL ACTIVITIES: Council noted their attendance at the following events.

State of Justice forum, State's Attorney Aisha Braveboy, College Park – Ms. Davis and Mr. Byrd
MML Legislative Committee, Annapolis – Ms. Davis
Greenbelt Climate Action Network, "A Just Transition from Coal in Maryland" – Ms. Davis
Commission for Women meeting, Largo – Ms. Davis
Celebration honoring Mayor Lee Walker – Mayor Jordan, Ms. Davis, Mr. Byrd, and Mr. Putens
Municipal Leaders Luncheon, Senator Ben Cardin, Woodmore – Ms. Davis and Mr. Byrd
GIVES Quarterly meeting – Ms. Davis and Mr. Putens
Family Fun Day, Springhill Lake Recreation Center – Ms. Davis
Doctors Hospital/Anne Arundel Medical Center, press conference – Mayor Jordan, Ms. Davis and Mr. Byrd
Roosevelt Center Merchants Association meeting – Ms. Davis and Ms. Mach
Back-to-School Night, Greenbelt Middle School, Presentation of Greenbelt Community Foundation check – Ms. Davis
Chesapeake Bay Policy Committee meeting, COG – Ms. Davis
Open Forum, Senior Citizens Advisory Committee (SCAC) – Mayor Jordan, Mr. Byrd, Ms. Davis, Ms. Mach, Ms. Pope, Mr. Putens and Mr. Roberts
Center for Dynamic Community Governance training, Springhill Lake Recreation Center – Mayor Jordan and Ms. Davis

COUNCIL REPORTS: None

City/GHI Letter to WSSC: Mr. Byrd suggested legal representation for all parties involved as a point of contact in the letter.

Mayor Jordan noted that the letter aims to get the conversation going again.

Mr. Roberts is concerned that the letter needed to be stronger, that the City should make clear that WSSC adheres to the signed agreement.

Ms. Davis provided clarification that the letter is to reopen negotiations.

Ms. Mach moved that the Council approve the draft letter. Ms. Davis seconded. The motion passed 4-3. (Mr. Byrd, Ms. Pope, and Mr. Roberts)

MEETINGS: Council reviewed the meeting schedule.

Ms. Davis moved that the Council schedule a Closed Session on Monday, October 7, 2019, at 7:30 pm in the Library of the Municipal Building. Council will hold this closed meeting in accordance with the General Provisions Articles 3-305(b)(7) of the Annotated Code of the Public General Laws of Maryland to 1) to consult with counsel to obtain legal advice on a legal matter regarding the Proposed MAGLEV and Beltway Widening Projects.

Mr. Putens seconded.

ROLL CALL:	Ms. Davis	-	Yes
	Mr. Byrd	-	Yes
	Ms. Mach	-	Yes
	Ms. Pope	-	Yes
	Mr. Putens	-	Yes
	Mr. Roberts	-	Yes
	Mayor Jordan	-	Yes

ADJOURNMENT: Ms. Mach moved to adjourn the meeting. Mr. Putens seconded. The motion passed 7-0. Mayor Jordan adjourned the regular meeting on Monday, September 23, 2019, at 11:45 pm.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held Monday, September 23, 2019.

Emmett V. Jordan
Mayor

DRAFT

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, November 9, 2020.

Mayor Byrd called the meeting to order at 8:00 pm.

ROLL CALL was answered by Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Rodney M. Roberts, Edward V. J. Putens, and Mayor Colin A. Byrd.

ALSO PRESENT were Nicole Ard, City Manager; Jason DeLoach, City Solicitor; Todd Pounds, City Solicitor (arrived at 8:35 pm); David E. Moran, Assistant City Manager; Rick Bowers, Police Chief; Terri Hruby, Director of Planning and Community Development; Jim Sterling, Director of Public Works; Greg Varda, Director of Recreation; and Bonita Anderson, City Clerk.

Mayor Byrd asked for a moment of silence in memory of residents who passed since the last meeting. Ms. Mach then led the pledge of allegiance to the flag.

CONSENT AGENDA: Mr. Jordan moved that the consent agenda be approved. Ms. Davis seconded. The motion passed 7-0.

Minutes:

Special Meeting, September 30, 2020
Interview, October 28, 2020
Approved as presented.

Committee Reports: Forest Preserve Advisory Board Report #2020-08 – (Notes from Public Scoping Workshop about Forest Preserve Trail maintenance): Council accepted this report.

Request to Extend the Greenbelt Archive Project's Lease: Council approved the lease agreement extension.

Reappointments to Advisory Boards: Council reappointed Efra Levner to the Arts Advisory Board and Keith Chernikoff to the Advisory Planning Board for a new term.

APPROVAL OF AGENDA: Ms. Davis requested item #19, "Advisory Board Appointment," be added to the agenda. It was moved by Mr. Jordan and seconded by Mr. Putens that the agenda be approved as amended. The motion passed 7-0.

PRESENTATIONS:

Introduction of City Treasurer: Ms. Ard introduced the new City Treasurer, Ms. Bertha Gaymon. Council welcomed Ms. Gaymon.

Recognition Group - Update from Chesapeake Education, Arts, and Research Society (CHEARS) on Environmental Program: CHEARS is a non-profit organization that works on

projects organized by volunteers to support efforts to foster the health of the Chesapeake Bay Watershed region. Maggie Cahalan, CHEARS Co-founder, and Carolyn Lambright-Davis, Environmental Educator, were present to provide Council with an update on their environmental program during the Covid-19 pandemic.

The Greenbelt COVID-19 Mask Makers: The City Council acknowledged the Mask Makers' contribution during the global pandemic. The Greenbelt COVID-19 Mask Makers received an award from The ARC Montgomery County for their donations of handmade masks.

PETITIONS AND REQUESTS: None.

MINUTES OF COUNCIL MEETINGS: None.

ADMINISTRATIVE REPORTS:

Ms. Ard expressed gratitude to City staff for their assistance in the 2020 Presidential elections. In addition, she thanked the CARES staff for their efforts with the flu clinic at Beltway Plaza and the Community Center.

LEGISLATION:

City of Greenbelt Eviction Freeze Ordinance: Mayor Byrd read the agenda comments. Mayor Byrd introduced the ordinance for first reading.

OTHER BUSINESS:

Submission of PY 47 (7/1/21-6/30/22) Community Development Block Grant (CDBG) Application: Mayor Byrd read the agenda comments. Ms. Mach moved that the Council approve the submission of the PY 47 Application and authorize the Mayor or City staff to execute any PY 47 CDBG Agreements and all other necessary documents needed to accept and implement this grant award. Mr. Putens seconded. The motion passed 7-0.

Recognition Groups- Greenbelt Babe Ruth and Greenbelt Youth Baseball Little League: Mayor Byrd read the agenda comments. Mr. Jordan moved that the Council approve the FY 2021 Recognition Group applications for Greenbelt Babe Ruth Baseball and Greenbelt Youth Baseball Little League. Ms. Davis seconded. The motion passed 7-0.

FY 2021 - FY 2026 Draft Consolidated Transportation Program: Mayor Byrd read the agenda comments. Mr. Jordan moved that the City Council transmit a letter to Transportation Secretary restating the City Council's opposition to the SCMAGLEV project, the Traffic Relief Plan (I-495 & I-270 Managed Lane Study), MD 201 Extended, and the lack of funding for the Full Interchange at Greenbelt Metro Station project. Council also requested the MD 193 Greenbelt Road Streetscape Project (referred to as MD 193, Phase 1, US 1 to Hanover Parkway) be added to the CTP. Mr. Putens seconded. The motion passed 7-0.

COUNCIL ACTIVITIES:

Commission for Women Legislative Committee meeting – Ms. Davis
Four Cities Meeting – Mr. Jordan, Ms. Davis, Ms. Mach, and Mr. Roberts
Virtual Retirement Party for Candace Donoho – Ms. Davis and Ms. Mach
SC Maglev Strategic Group meeting – Ms. Davis
Shredding Event – Ms. Davis, Ms. Mach, and Mr. Putens
Co-op Annual Meeting – Ms. Davis and Ms. Mach
COG Board Meeting – Mr. Jordan
Transportation Planning Board Meeting – Mr. Jordan
NLC First Tier Suburbs Council Meeting – Mr. Jordan
MML Engagement and Outreach Virtual Meeting – Ms. Mach
Metropolitan Washington Air Quality Nominating Committee – Ms. Mach

Appointments to Advisory Boards: Ms. Davis moved that the Council appoint Jessica Stewart to the Forest Preserve Advisory Board. Ms. Pope seconded. The motion passed 7-0.

MEETINGS: Council reviewed the meeting schedule.

ADJOURNMENT: A motion to adjourn the meeting was made by Ms. Mach and seconded by Mr. Putens. The motion carried 7-0. The Mayor adjourned the regular meeting on Monday, November 9, 2020, at 9:20 pm.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held Monday, November 9, 2020.

Colin A. Byrd
Mayor

DRAFT

WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, December 7, 2020, with Combined Properties/Greenway Center.

Mayor Byrd started the meeting at 8:00 p.m. The meeting was held virtually via Zoom.

Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts, and Mayor Colin A. Byrd were present.

Staff members present were Nicole Ard, City Manager; Terri Hruby, Director of Planning and Community Development; Chief Bowers, Greenbelt Police Department; Charise Liggins, Economic Development Coordinator; and Bonita Anderson, City Clerk.

Also present were Holly Haley, Property Management Vice President; Andrew McIntyre, Executive Vice President of Acquisitions & Development; Carolissa Smith, Property Manager; John Frank, Director of Operations; Jonathan Shartar, VP EC Leasing; Andrew Iszard, Director of Leasing; Matt Butler, Construction Project Manager; and Jon Stollberg, EC Marketing Coordinator, Combined Properties; Bill Orleans and others.

Mayor Byrd provided brief remarks and introductions.

Mr. Putens expressed concern about recent vacancies and asked about their plans.

Ms. Holly Haley indicated that their main focus is tenant retention. She stressed that while Covid-19 was a factor, several recent closings resulted from alterations in the retail environment, with Hunan Treasure closing before March and Modell's at the beginning of March. In addition, there are five vacant properties, with three new prospects in negotiations to replace them. Ms. Haley said that while some tenants like Capitol One and M&T banks, Safeway, and various medical offices have done well, most other tenants have had to make serious adjustments to accommodate pandemic restrictions.

Mr. Shartar stated that the retail landscape has been challenging. Although some tenants faced bankruptcy, despite these uncertain times, it is still "a great time to get into retail." Mr. McIntyre noted that Combined Properties and its staff of 65 manages around 550 tenants on both the East and West coasts. He stated that about 380 tenants had requested rent relief, which is now closed. They have been working with their tenants on getting them back up and running and focusing on stabilizing the tenant base.

Mr. Roberts inquired about tenant rental fees and how they handle above-market rent. Mr. Shartar stated that retail rent is unique; when the business suffers, there is insufficient income to cover the lease. However, he said that they are constantly working with tenants.

Ms. Davis inquired about the number of retail vacancies and any prospects of other businesses moving into the center. Mr. Shartar indicated that there are five vacancies. They are working to fill them, but he needed to disclose the name of the business requested by Ms. Davis.

Mr. Jordan inquired about the shopping center suggestions for the businesses during the pandemic and accommodations used to help the businesses to meet the capacity limitations. Ms. Haley replied that the different phases and restrictions the County and State have enacted to keep the communications line open were critical. She noted that they updated their website with

a COVID portal handled by their legal department providing tenant resources.

Mr. Jordan noted that the City had received complaints from residents about customers not adhering to the social distancing guidelines within the establishment. Ms. Hruby replied that her office works with both the tenant and property management to achieve enforcement by working with the tenant. However, if the problem persists, they typically contact property management.

Mr. Putens inquired about the guidelines and the frequency of monitoring the retail businesses and the process of obtaining new tenants. He indicated that the City would like to see quality business. Mr. Shartar noted that they do a thorough review of their future tenants.

Mr. Putens would like to know the plans for revitalizing the center and expressed issues with Dollar Tree's messiness and potential safety hazards. Ms. Smith acknowledged that the corporation had tended to "drag its feet" with complaints. Ms. Haley asked for patience, as the Combined Properties staff is stretched thin. However, Combined Properties was amenable to assisting any efforts by the City to improve conditions at the store. Ms. Smith noted that she has communicated with Dollar Tree representatives. They are willing to send a joint letter with the City to Dollar Tree. Ms. Hruby will follow up.

Mr. Jordan discussed the possibility of installing pedestrian lanes in the parking lot. Mr. Butler said that this would violate the approved site plan with the County and that redesigning it would be costly and take several years. Mr. McIntyre responded that they do not have the capacity and capability to monitor all businesses. However, he noted that if something is reported, they act on it and don't take it lightly. Ms. Haley replied that they do take complaints seriously.

Ms. Davis noted the greenspace's improvement of the landscape maintenance, the parking lot, and the area of the center. Mr. Frank pointed out a problem when the wind blows trash around, but he stated the daily maintenance and will follow up with the maintenance of the green space.

Ms. Pope indicated that she was impressed with Bath and Body Works and how they handle social distancing guidelines. She inquired about the CVS area and maintenance. Ms. Haley replied that CVS is not a part of their property. Ms. Pope asked about any progress on the pathway near Safeway and the bus stop. This has been discussed every time during the stakeholder work sessions. Ms. Haley replied that the out parcel had been a little longer on the timeline as proposed, which will require funding from the County.

Mr. Jordan pointed out that there currently needs to be a sidewalk entrance to Greenway Center, a request going back ten years. Even though Combined Properties has converted some of its otherproperties into residential/retail developments (similar to what is proposed at Beltway Plaza), there are no plans currently to pursue this with Greenway Center.

Chief Bowers stated that crime at Greenway involves mainly shoplifting, not serious pedestrian incidents. Ms. Haley replied that the Combined Properties insurance ratio is very low; most incidents are minor fender benders.

Ms. Davis asked if Ms. Liggins had anything to report. Ms. Liggins indicated that they are wrapping up the Business Relief Program and will be making announcements soon regarding which businesses were awarded funds. In addition, she noted that she has been working with

several Greenway Center businesses and Combined Properties in sharing updates, programs, and resources that can help businesses.

Ms. Mach inquired about Combined Properties considering implementing a kiosk or bulletin board at Greenway Center to post information about the City. Ms. Haley replied that they have researched with their marketing department what could be done with an informational board to benefit the merchants and community messaging. In addition, they are exploring what would make sense for the merchants who would have to pay for this type of amenity.

Informational Items

Several informational items were discussed.

The meeting ended at 9:57 p.m.

Respectfully submitted,

Bonita Anderson
City Clerk

DRAFT

BUDGET WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, May 16, 2022, to discuss Public Works and Capital Projects, FY 2023 Proposed Budget.

Mayor Jordan started the meeting at 7:30 p.m. The meeting was held virtually via Zoom.

Present were: Councilmembers Colin A. Byrd, Judith F. Davis, Brandon R. Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L.V. Weaver, and Mayor Emmett V. Jordan.

Staff present were: Tim George, Acting City Manager; Bertha Gaymon, City Treasurer; Terri Hruby, Planning and Community Development Director; Brian Kim, Co-Director of Public Works; Brian Townsend, Co-Director of Public Works – Parks; Dr. Luisa Robles, Sustainability Coordinator; and Bonita Anderson, City Clerk.

Also present were: Bill Orleans and others.

Public Works Proposed Budget

Mayor Jordan read the City's Public Works Department's mission to preserve, maintain and improve the City's infrastructure, parks, and green spaces.

Mr. Kim provided an overview of the department's accomplishments and goals, which had stayed the same since the last fiscal year's budget.

Mr. Townsend noted the department's highlights outlined in a memorandum on the COVID restrictions and protocols. He noted the success of applying for the Community Legacy Grant (CLG) award from the Maryland Department of Housing and Community Development (DHCD). The grant was for the Four Cities Waste Reduction and Education Initiative for $100,000 to purchase 24 BigBelly kiosk stations to be installed in strategic areas in the Four Cities region. Utilization of the MSEC-MEA Grants, totaling $63,500, will help reduce the City’s carbon footprint. Maryland Smart Energy Communities-Maryland Energy Administration grants that were used to install energy-efficient LED lighting at the Youth Center and Public Works warehouses and to add to the City's electric vehicle charging stations for $63,500.

Mayor Jordan noted that the City Council appreciates all the department has accomplished without adding new staff to meet the changing demands.

Mr. Roberts had concerns about dumping and maintenance at Northway. Mr. Kim indicated that illegal dumping had been an issue for years. However, the department will work to remove debris.

Ms. Davis inquired about the Oyster Shell Recovery Program locations and the BigBelly trash receptacles.

Dr. Robles stated that the food scrap shed is next to the Recycling Center. She noted that for those seeking to produce compost at home for their use, Public Works provides bins at a significantly reduced rate. She also stated that food scraps continue to be picked up twice a week and that Electronic Recycling remains active.

The City has three Level Two electric vehicle charging stations that accommodate two vehicles each. This is enough for the City's fleet of electric vehicles, but if that number were to increase, more stations would be needed soon.

There was a discussion on the City's use of interns, typically unpaid. Ms. Davis proposed looking into providing some compensation as an enticement. Mr. Kim stated that Public Works typically has two interns at a time, frequently from the University of Maryland, who mainly focus on the City's Geographic Information System data mapping.

Mr. George informed the Council that a long-planned compensation study would begin in May and be ready for review during the Fiscal Year 2024 budget deliberations. Mr. Gordon asked if something could be done to compensate staff before the study was completed. Mr. George noted that staff is looking into a premium payment plan and how it can best be disbursed.

Ms. Hruby stated that the Greenbelt Station trail project is on hold until its total cost is estimated. At present, this is $3 million. She also noted that the parking lot renovation at Buddy Attick Park should be complete enough for use during the July 4 celebration.

Public Works presented a list of upcoming capital projects at the cost of $1,390,000, which includes the following: a pedestrian/bicycle master plan at $20,000; a bus stop accessibility study at $20,000; street resurfacing on Hanover Parkway, Lastner Lane, Greenhill, and Ridge Road (Southway to Gardenway) at $900,000; miscellaneous concrete repairs on sidewalks and driveways at $100,000; a street lighting pilot to upgrade the lighting on Crescent Road and Ora Glen Drive to energy-efficient LED lights at $50,000; improvement to Greenbrook trails at $50,000; and a Buddy Attick Park inclusive playground at $250,000.

The meeting ended at 11:09 p.m.

Respectfully submitted,

Bonita Anderson, City Clerk

DRAFT

WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, May 25, 2022, to discuss the Greenbelt Road Corridor Draft Plan Recommendations.

Mayor Jordan started the meeting at 7:30 p.m. The meeting was held virtually via Zoom.

Present were: Councilmembers Colin A. Byrd, Judith F. Davis, Brandon R. Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L.V. Weaver, and Mayor Emmett V. Jordan.

Staff present were: Tim George, Acting City Manager; Holly Simmons, Community Planner; and Bonita Anderson, City Clerk.

Also present were: Bill Orleans; Kap Kapastin, Quantum Companies; Isabelle Gournay, Advisory Planning Board member, Matt Sickle, Park and Recreation Advisory Board member; Mayor Patrick Wojahn, City of College Park, and others.

Ms. Simmons presented to the City Council the Greenbelt Road Draft Corridor Plan, transforming the Greenbelt Road corridor between Route 1 and Kenilworth Avenue into a safer and more friendly thoroughfare for pedestrians and bicyclists as a way to improve economic development. She noted that the process is still in the planning phase and that more detailed strategies are forthcoming.

Ms. Simmons also noted that the study was funded by a Transportation Land Use Connections grant from the Metropolitan Washington Council of Governments. Traffic volumes along the corridor have dropped, with 49,420 vehicles in 2019 and 36,700 vehicles in 2021. Volume peaked in 2006 and has never rebounded through the Great Recession of 2008 and the pandemic.

Ms. Simmons presented four significant recommendations in the report. The first is the removal of a travel lane on each side of the corridor, which is a lynchpin to many of the other recommendations. A current traffic operations analysis is proposed. The retiming of signals was an important suggestion. In case these strategies prove ineffective, the report posits creating alternative intersections. Another much-discussed option was reducing the speed, perhaps to 25 mph.

Ms. Simmons provided the crash data from 2015 to 2021, revealing two walking fatalities and ten walkers and two bikers injured by cars. The corridor received the worst possible scores on pathway pedestrian level of comfort and crossing pedestrian and bicyclist level of traffic stress.

Ms. Simmons explained that there was limited use of the right of way to improve the sidewalks due to steep adjacent slopes and utility poles. Pilot programs are contained within the existing curb-to-curb width. When various recommendations were combined, a higher level of synergy resulted.

Ms. Simmons presented ways to increase pedestrian safety, including high visibility crossings at all signalized intersections, median refuge islands at all marked crosswalks, mid-block crossings, removing or constricting right-turn slip-lanes, and removing right-turn acceleration and deceleration lanes.

Ms. Simmons noted improving the transit experience along the corridor. She provided recommendations: installing benches and shelters at traffic stops, relocating and consolidating bus stops, and the possibility of transit signal priority signage. Mr. Gordon advised looking at retaining Beltway Plaza internal bus stops as they are essential for visitors with mobility issues.

Mr. Kapastin stated that according to the analysis by Lenhart Traffic Consulting, Greenbelt Road should remain a six-lane divided highway. He agreed with several recommendations, such as retiming the signals, having high visibility crosswalks at all signalized intersections, and longer intervals for pedestrian crossings.

Mr. Orleans suggested more business frontage along the corridor to stimulate economic development.

Ms. Gournay advised rethinking the lane removal idea, specifically at the left turn onto Cherrywood Lane from College Park.

Ms. Simmons noted that the State Highway Administration (SHA) would be the final judge on any changes to the corridor and that their commitment to several projects on the corridor will begin soon.

Ms. Simmons stated that the public comment period on the report ended on May 31 and that the consultant would gather the feedback and create a new report for City Council to consider.

The meeting ended at 9:50 p.m.

Respectfully submitted,

Bonita Anderson

City Clerk

DRAFT

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, September 14, 2022, to discuss the American Rescue Plan Act (ARPA) Fund Recommended Spending.

Mayor Jordan started the Meeting at 7:31 p.m. The Meeting was held virtually via Zoom in the Council Chambers of the Municipal Building, 25 Crescent Road.

PRESENT WERE: Councilmembers Colin A. Byrd, Judith F. Davis, Ric Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L. K. Weaver, and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Tim George, Interim City Manager; Debi Sandlin, Interim Assistant City Manager; Bertha Gaymon, City Treasurer; Willis Shafer, Director of Public Works; Greg Varda, Director of Recreation; Dale Worley, Director of Information Technology; Brian Kim, Assistant Director Public Works; and Shaniya Lashley-Mullen, Assistant to the City Clerk.

ALSO, PRESENT WERE: Michael Hartman, Bill Orleans, and others.

Mayor Jordan explained that tonight's work session was about going through the priority list of the American Rescue Plan Act (ARPA) Fund to identify where to use the funding.

There was a discussion regarding the Greenbelt Aquatic and Fitness Center Pool. Ms. Sandlin stated that the infrastructure of the pool is aging. Mr. Shafer explained that staff had identified a concrete column that had been deteriorating. Two engineering firms have evaluated the pool structure. Four deck support columns had rotted due to the harsh environment, the structure rebar rusted, and concrete had popped loose from its piers. Mr. Shafer noted that the west-facing wall has no soil support and has cracks in the surface.

Based on a question by Mayor Jordan, Mr. Shafer answered that the engineering firm would develop a scope of work through the Request for Proposal (RPF) process or receive quotes from engineering firms. The City would be involved in the inspection process. The project will not affect the indoor pool.

Based on a question asked by Mr. Roberts, Mr. Shafer answered that the north face wall has vertical and horizontal cracks. He stated that the rebar would be cleaned or replaced, and the four columns needed to be rehabilitated and reconstructed.

Ms. Pope inquired about the timeframe and cost of the project. Mr. Shafer stated that he would like the project started by December so it could be completed by Memorial Day next year. He provided Council with an estimate of $413,000 and will have the firm address the separation between the wall and the top deck. Ms. Pope advised adding additional funding just in case extra work needs to be done.

Mr. Varda explained that the area of concern at the pool is the outdoor pump room directly behind the rebound wall, which doesn't affect the indoor pool. There is no public access to this area.

Ms. Davis requested that this item be added to the quick list for ARPA spending that Council will vote on at the next Regular Meeting.

Based on a question asked by Michael Hartman, 2 Ct Gardenway, Mr. Varda answered that the

pool has a zero-depth entry and has wheelchair access.

Lore Rosenthal, 2 Ct Gardenway, stated that she didn't see the connection between ARPA funding and this project and suggested that the City use Capital Project funding. Based on a question asked by Mayor Jordan, Mr. Shafer explained that ARPA funding could be used for Recreation facilities. Mr. Kim added that anything that promotes outdoor activities is an acceptable use of ARPA.

Based on a question asked by Mr. Roberts, Mr. Varda explained that the staff was aware of the situation last Spring and notified the Interim City Manager. Mr. George added that staff conducted a tour during the Spring and was assured that it wasn't an imminent need but need to be fixed. He noted that staff was informed about the structure of the north wall when the engineers explained about the deteriorating columns and the wall itself.

Based on a question asked by Mr. Roberts, Ms. Gaymon explained that all the Capital Projects, Building Capital Reserve, and Replacement Funds were funded in the fiscal year 2023 budget using ARPA funds.

Mayor Jordan presented a proposal for a Tree Canopy Restoration Fund for $150,000. He explained that the proposal is to provide grants to multi-family residential development (including HOAs, COAs, Co-ops, and apartment developments) to assist with remediating tree canopies damaged from the increasing number of severe storms.

There was a discussion regarding the Tree Canopy Restoration Fund. Mr. Roberts expressed that he did not favor the proposal and that the City shouldn't be funding ground improvements for apartment complexes. Ms. Davis stated that this request would help across the City and suggested limiting the amount of the fund to $100,000. Mr. Gordon indicated that the apartment complex could split the cost with the City. Mr. Shafer advised that the price was $350 per tree by Casey Tree, and the City could negotiate the price. He noted that the City would be working with one vendor and would select a vendor through an RFP process. Ms. Rosenthal, a Greenbelt resident, stated that this was a good idea and recommended using a grant from Prince George's County Sustainability Division to plant trees.

Mayor Jordan read a comment from Zoom's "Question and Answer" feature from Dr. Rosado, a Greenbelt resident, stating that this is a great idea. However, most HOAs have tree replacement in their budgets and Council should be careful with the proposal. Mayor Jordan noted that the storms have been impactful around the City. The Council would go above and beyond the limited funding for some of the County's programs.

Ms. Davis requested adding $50,000 to the list for the Reparation Commission. Mayor Pro Tem Weaver expressed her concern with the ARPA fund timeline, and Mr. Gordon suggested allocating funds for the Reparation Commission during budget season.

Council reviewed the Potential Spending Projects.

Ms. Davis requested to combine the following potential spending projects with an estimated cost of $ 1 million #25, Create a network of safe walking/biking paths; #34, Pedestrian/Bicycle Master Plan Implementation & Traffic Calming; #41, Bus Stop Safety & Accessibility Plan Implementation; and # 52, Design & construct streets, sidewalks, curb gutter, ADA

improvements.

Mayor Jordan noted that there was no discussion from Council. However, it kept #34, Pedestrian/Bicycle Master Plan Implementation & Traffic Calming; #41, Bus Stop Safety & Accessibility Plan Implementation; and #39, Conduct a Phase 1 environmental study on the PG Scrap property, on the potential spending project list.

There was discussion regarding #26, Design & Install HVAC upgrades at Youth Center – Additional Area, Community Center – Lower Level & Greenbelt Aquatic and Fitness Center, and #42, Install air purification systems in City-owned buildings. Mr. Shafer explained the difference between #26 and #42, which included that the HVAC system (#26) is in multiple locations and brings in fresh air. Therefore, he suggested removing #42 from the list.

Based on a question asked by Mr. Byrd, Ms. Sandlin explained that the potential spending project list is grouped by color by project similarities.

About the HVAC discussion, Mr. Roberts stated there were upgrades to the Community Center HVAC System 7-8 years ago. Mr. Shafer explained that the Community Center's lower level could be transformed into multiple office spaces and significant HVAC improvements are needed. Mr. Roberts expressed his objection to having office space in the Community Center. Mr. Kim noted that the lower level also includes the mechanical room and two chillers would need to be replaced. Ms. Davis pointed out that the City Council will determine the Community Center's lower-level usage after the Space Study's completion. Mayor Jordan agreed that the work needs to be done, but the proposed estimated cost of $850,000 is relatively high. Ms. Pope noted that the City has an opportunity to take care of the aging infrastructure. Ms. Rosenthal asked if HVAC is the same as air purification and how many of the City buildings have this.

In regards to #52, the Design and construction of streets, sidewalks, curb, gutter, and ADA improvements, on the potential spending projects list, Mr. Hartman stated that there was no proposed estimated cost. He didn't want this item to be dropped off the list because the City needs to fix the lack of continuous sidewalks which are barriers.

About the HVAC discussion, Ms. Davis suggested adding Springhill Lake Rec, or another facility to #26.

Mayor Pro Tem Weaver agreed with Ms. Davis and consolidated #25, Create a network of safe walking/biking paths, and #52, Design and construct streets, sidewalks, curbs, gutter, and ADA improvements with #34, Pedestrian/Bicycle Master Plan Implementation and Traffic Calming, on the potential spending projects list.

There was a discussion regarding #44, Healthcare vouchers for low-income families. Ms. Pope inquired if the County provided healthcare services and if they could use the healthcare providers in Greenbelt. Mayor Jordan stated that the City needed to define low-income. Ms. Davis and Mr. Gordon suggested a proposed estimated cost of $500,000.

Council agreed to remove #40, Aging infrastructure in the City should be given priority, and #43, Green infrastructure improvements, from the potential spending projects list.

There was additional discussion regarding #44, Healthcare vouchers for low-income families.

Mr. Roberts inquired how long the City would provide healthcare and how many residents will the City be able to assist. Mayor Jordan requested that staff research and provide Council with a follow-up report. Based on a question asked by Mr. Gordon, Ms. Sandlin answered that it's possible that staff can identify a grant for this project as a potential other project that still needs to be funded.

There was discussion regarding the #33, Upgrade and improve existing ballfields. Mr. Varda explained that the ballfields are located in flood plains and are heavily used. He stated that management of the ballfields is difficult because the ballfields are open. If the fields aren't monitored, the areas will be destroyed. Based on a question by Mayor Pro Tem Weaver, Mr. Varda answered that most of the upgrades would be to Braden Field and the Little League Field, but Schrom Hills Park needs work, too. Mr. Roberts stated that the City needed more ballfields and suggested building a park in Greenbelt West. Mr. Shafer indicated that enforcing and managing the ballfields would be challenging. Mayor Jordan requested that staff identify which ballfields will be upgraded and break out the costs for each ballfield.

There was discussion regarding #27, Implement Space Study recommendations. Mr. George explained staff had received a final draft from the consultant and that the staff would present the report at the next Regular Meeting.

There was discussion regarding #31, the Citywide Broadband Feasibility Study. Mr. Worley explained that the consultant would assess the effectiveness of building a network. In addition, he stated that the consultant would look at current and future technology. Council decided to place this item on hold at this time.

There was discussion regarding #35, Outdoor amenities (Youth Center and Springhill Lake Rec Center) and archery (behind the horseshoe pits). Mr. Varda explained that archery classes are trendy, and there is a makeshift archery range on Braden Field behind the Youth Center. He noted that this project would enhance the outdoor amenities at Springhill Lake Rec Center and upgrade Candy Cane City with cornhole, ladder ball, two horseshoe pits, and an outdoor pavilion. Ms. Davis requested additional outdoor amenities at Schrom Hills Park. Council decided to add Schrom Hills Park to the request for outdoor amenities.

Based on a question asked by Ms. Rosenthal, a Greenbelt resident, Mr. George answered that the PIO office is revamping the ARPA site on the City's website to include the list of ARPA projects, the amount, the City Department that is handling the project, the status of the project, and next steps. In addition, the ARPA document will also include the funds that were allocated.

There was discussion regarding services for the homeless population. Ms. Davis asked what kind of services CARES currently offers to help the homeless and whether the staff can provide additional benefits to meet the needs of the homeless. Mr. Gordon noted that the closest homeless shelter was in Beltsville. Bill Orleans, a Greenbelt resident, suggested that Council explore rent control to prevent homelessness.

There was discussion regarding #32, Develop marketing campaigns to highlight post-COVID-19 resiliency. Ms. Sandlin stated that the marketing campaign is to "Shop Greenbelt Shop Local" to help retailers rebound from COVID. It would be an ongoing campaign. Mayor Jordan requested to increase the proposed estimated cost to $100,000.

Council agreed on the following potential spending projects, #50, Electric bus for Recreation and Public Works, and #38, Install solar charging stations for mobile devices at City Parks and Visitor Centers.

There was discussion regarding #29, Implementing remaining security system improvements (Access Control, CCTV. Monitoring). Mayor Pro Tem Weaver and Mayor Jordan expressed their concerns regarding the proposed cost of $1,000,000. Mr. Shafer explained that the funds would be used to complete the Youth Center, the Community Center, the Greenbelt Aquatic and Fitness Center, and the Springhill Lake Rec Center. Mr. Worley also suggested integrating the City's building alarm system with the door system.

Council agreed to remove #48, Desk renovation (COVID) social distancing, from the potential spending projects list.

Council agreed on the following potential spending project, #28, Design and construct outdoor pavilion improvements/upgrades at Buddy Attick Lake Park.

There was discussion about #58, public art/sprinklers. Mr. Varda explained that the staff is waiting on the Neighborhood Design Center design for Greenbelt Station and doesn't think it includes a splash pad. Instead, he recommends any project that can consist of public art. Mayor Jordan requested that the City allocate some funding toward public art. Ms. Sandlin stated that another jurisdiction had a competition for public art with local artists. Mr. Byrd noted that he liked Ms. Sandlin's idea regarding the contest with public art and wanted to know how the City could model that idea.

The Meeting ended at 10:09 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Assistant to the City Clerk

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, January 9, 2023.

Mayor Jordan called the Meeting to order at 7:31 pm.

ROLL CALL was answered by Councilmembers Colin A. Byrd (virtual), Judith F. Davis, Brandon R. Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L.K. Weaver, and Mayor Emmett V. Jordan.

ALSO PRESENT were Timothy George, Interim City Manager; Jason DeLoach, City Solicitor (virtual); Bertha Gaymon, City Treasurer (virtual); Tim White, Captain; Kevin Driscoll-Carpenter, Environmental Coordinator; Chondria Andrews, Public Information and Communications Coordinator; Jamarie Spencer, Public Information Producer; and Bonita Anderson, City Clerk.

Mayor Jordan asked for a moment of silence in honor of Taunya (Toni) L. Smith, Terri Goodman Dunahay, former resident Shane Doyle, Robert "Bumpa" W. Mogel, Vincent Joseph Gigliotti, and Gerald "Gerry" Greenbaum.

Ms. Davis then led the Pledge of Allegiance to the Flag.

PETITIONS AND REQUESTS:

Bill Orleans, a resident, requested a follow-up on the status of the Ethics Commission minutes. He also asked for an apology from the Council for allegedly taking action during a closed session violating the Act.

CONSENT AGENDA: It was moved by Mr. Davis and seconded by Mr. Gordon that the consent agenda be approved. The motion passed 7-0.

Council thereby took the following actions:

MINUTES OF COUNCIL MEETINGS

Regular Meeting – October 28, 2019
Regular Meeting – July 13, 2020
Regular Meeting – January 25, 2021
Regular Meeting – February 8, 2021
Regular Meeting – May 24, 2021
Regular Meeting – December 13, 2021
Approved as presented.

Meetings: Council approved the meetings list.

Stakeholders: Council approved the stakeholder list.

Board of Appeals Variance Resolution 22-008-V: Council adopted the Board of Appeals Resolution permitted under the City Code.

APPROVAL OF AGENDA: It was moved by Ms. Pope and seconded by Ms. Davis that the agenda be approved. The motion passed 7-0.

PRESENTATIONS:

Dr. Martin Luther King Jr. Day of Service Proclamation: Mayor Jordan recognized January 16, 2023, as a Day of Service. Kevin Carpenter-Driscoll, the Environment Coordinator, accepted the proclamation and gave an overview of this year's Day of Service events.

MINUTES OF COUNCIL MEETINGS:

Statement for the Record – Closed Session of December 14, 2022: Ms. Weaver moved that in accordance with the General Provisions Article, Section 3--06(C)(2) of the *Annotated Code of Public General Laws of Maryland*, the minutes of tonight's Meeting reflect that Council met in closed session on Wednesday, December 14, 2022, at 8:49 pm, in the Council Chambers of the Municipal Building. Council held this closed Meeting in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland: to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

The purpose of this Meeting is 1) to address personnel matters related to specific individuals.

Vote to close the session:

	Yes	No	Abstain	Absent
Mr. Byrd	X			
Ms. Davis	X			
Mr. Gordon	X			
Ms. Pope	X			
Mr. Roberts		X		
Ms. Weaver	X			
Mayor Jordan	X			

The following staff member was in attendance: Tim George, Interim City Manager (8:49 – 9:34 pm)

Other individuals in attendance: None

Council took no action during this session.

Ms. Pope seconded.

ROLL CALL:	Mr. Byrd	-	Yes
	Ms. Davis	-	Yes
	Mr. Gordon	-	Yes
	Ms. Pope	-	Yes
	Mr. Roberts	-	Yes
	Ms. Weaver	-	Yes
	Mayor Jordan	-	Yes

ADMINISTRATIVE REPORTS:

Mr. George noted that staff would provide the City Council with a memorandum on the update of the compensation study. He provided a status update on the ARPA project initiatives, such as health care vouchers, scholarship programs, and the completion of RFPs for various projects. Mr. George stated that the staff had begun discussions and meetings regarding the proposed FY2024 budget.

Aisha Braveboy, Prince George's County State's Attorney: Ms. Braveboy provided the City Council with an update on her office's crime stats and status. Ms. Braveboy mentioned how she had improved public safety by holding repeat offenders and violent crime offenders to their sentences while creating more diversion programs for low-level offenders. She noted that last year, that was a 39% percent reduction in homicides in Prince George's County. Ms. Braveboy complimented Greenbelt's police department for doing an excellent job in investigative homicides. She indicated that her office has a role in the Juvenile Justice System, and their goal is to rehabilitate, not punish.

Ms. Davis inquired about the quick-release program. Ms. Braveboy explained that after a person is arrested and appears before a commissioner, the person will be released with or without bond if there is no probable cause or danger to the community.

Ms. Braveboy indicated that most crimes committed in the county are carjackings, and the majority arrested are children. She stated that her office is working on a statute to hold everyone involved in carjackings accountable. However, she believes the best solution is to offer opportunities and education, giving them hope for the future.

City Solicitor Legal Opinion on the Process of Amending the City Charter: Mr. DeLoach explained to the City Council the process of amending the City Charter in two ways following the State law, the introduction the legislative body of a Charter Amendment Resolution or by petition of 20% of qualified registered voters of the City.

LEGISLATION: None.

OTHER BUSINESS:

Council Discussion of Potential Bond Bill Requests: Mayor Jordan suggested electric vehicle charging station infrastructure, expansion of the Greenbelt Museum, and stormwater management.

COUNCIL ACTIVITIES:

Employee Holiday Luncheon – Mayor Jordan, Ms. Weaver, and Ms. Davis
Central Maryland Transportation and Mobility Commission Meeting – Ms. Davis
Police Community Meeting, Greenbriar – Mayor Jordan and Ms. Davis
Business Conference, Greenbelt Economic Development – Mayor Jordan, Ms. Weaver, Mr. Davis and Mr. Gordon
MWCOG Annual Membership Meeting and Awards Luncheon – Mayor Jordan, Ms. Weaver, Ms. Davis, and Mr. Gordon
GAIL Holiday Gift Give Away – Mayor Jordan, Ms. Weaver, and Ms. Davis
GBVFD Santa/Fire Trucks, Greenbelt East, Historic Greenbelt – Ms. Davis
Police Officer Swearing-In Ceremony, Police Department – Mayor Jordan, Ms. Weaver, and Ms. Davis
Holiday Cookie Exchange at GBVFD – Mr. Gordon
Restoration Church Holiday Carol Service – Mr. Gordon
Ric's Holiday n Things Holiday Celebration & Toy Giveaway at Franklin Park – Mr. Gordon and Ms. Weaver
Kwanzaa Celebration – Mayor Jordan and Mr. Gordon
Holiday Christmas Carol in The Mall Beltway Plaza – Mr. Gordon
The Annual Shop with a Cop Event – Ms. Pope
CHEARS Winter Solstice Celebration – Mr. Gordon and Ms. Weaver
Holiday Food Box Giveaway – Mr. Gordon and Ms. Weaver
State's Attorney Swearing-in Ceremony – Mayor Jordan, Ms. Weaver, and Mr. Gordon
COG Board Meeting – Mayor Jordan
ATHA Holiday Event – Mayor Jordan
African Woman's Cancer Association Screening and Toy giveaway at Beltway Plaza – Mayor Jordan
Peter Franchot Retirement Luncheon – Mayor Jordan

COUNCIL REPORTS: Mr. Roberts reported that Jill Grant and Associates filed the lawsuit against NEPA.

ADJOURNMENT: A motion to adjourn the Meeting was made by Ms. Davis and seconded by Ms. Pope. The motion carried 7-0. The Mayor adjourned the Regular Meeting on January 9, 2023, at 9:33 pm.

Respectfully submitted,

Bonita Anderson

City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the Regular Meeting of the City Council of Greenbelt, Maryland, held January 9, 2023.

Emmett V. Jordan
Mayor

DRAFT

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, January 23, 2023.

Mayor Jordan called the Meeting to order at 7:30 pm.

ROLL CALL was answered by Councilmembers Colin A. Byrd (virtual), Judith F. Davis, Brandon R. Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L.K. Weaver, and Mayor Emmett V. Jordan.

ALSO PRESENT were Timothy George, City Manager; Debi Sandlin, Interim Assistant City Manager; Bertha Gaymon, City Treasurer (virtual); Dawane Martinez, Human Resources Director; Tyra Smith, Diversity Equity and Inclusion Officer; Chondria Andrews, Public Information and Communications Coordinator; Jamarie Spencer, Public Information Producer; and Bonita Anderson, City Clerk.

Mayor Jordan asked for a moment of silence in honor of Mary Hernandez, Madhusudhana Rao Vegunta, and former resident Carolyn Foxwell.

Mayor Jordan then led the Pledge of Allegiance to the Flag.

PETITIONS AND REQUESTS:

Bob Rand, a resident, requested that the City Council have the Public Safety Advisory Committee (PSAC) correspondences related to the Fair and Just Policing Act posted on the PSAC page of the City website. He also requested that the PSAC recommendations be formally voted on at an upcoming council meeting on a resolution regarding the nine remaining police reform changes. Mr. Rand commented that PSAC pointed out that the Police Department remains non-compliant on some of Resolution 2096-2, dated January 2021, to ensure that the remaining emissions and ambiguities are resolved.

Bill Orleans, a resident, requested a follow-up on the status of the Ethics Commission minutes. In addition, he requested that the City Council or City Management ask Greenbelt Station at Franklin Park about the homeless population survey it hadconducted.

CONSENT AGENDA: Ms. Davis requested that item #17, Meetings, be removed. It was moved by Ms. Pope to approve the consent agenda as amended. Mr. Gordon seconded. The motion passed 7-0.

Council thereby took the following actions:

MINUTES OF COUNCIL MEETINGS

Work Session – August 4, 2021
Work Session – March 21, 2022
Work Session – June 1, 2022

Approved as presented.

COMMITTEE REPORTS:

Board of Elections - Proposed Election Code and Charter Amendments: Early Voting and Date of Election Day Report: City Council accepted the report.

Public Safety Advisory Committee - Review and Recommendations of Nine Pending Police Procedures: City Council accepted the report.

Arts Advisory Board Report # 23 -1 - Space Study: City Council accepted the report.

MEETINGS: City Council approved the meetings list.

STAKEHOLDERS: City Council approved the stakeholder list.

RESIGNATION FROM ADVISORY GROUP: City Council accepted the resignation of Cindy Comproni from the Public Safety Advisory Committee.

APPROVAL OF AGENDA: Ms. Weaver requested to add item #20, Residency Requirement. It was moved by Ms. Davis to approve the agenda as amended. Ms. Pope seconded. The motion passed 6-1. (Mr. Roberts)

PRESENTATIONS:

Black History Month Proclamation: Mayor Jordan designated February as Black History Month. Dr. Lois Rosado and the Greenbelt Black History and Cultural Committee members accepted the proclamation and gave an overview of this year's events.

Update on the American Rescue Plan: Debi Sandlin, Interim Assistant City Manager, presented the City Council with an update on the ARPA Projects and Programs.

MINUTES OF COUNCIL MEETINGS: None

ADMINISTRATIVE REPORTS: Mr. George informed the City Council that the staff has begun working on the proposed fiscal year budget. He noted that the Human Resources Department has been busy with onboarding new staff and police officers, which brings the number of officers to 53. Mr. George introduced the City's new hire, Tyra Smith, Diversity Equity and Inclusion Specialist.

Ms. Davis suggested that the City participate in the Maryland Municipal League's 2023 Achievement Awards Competition. Mayor Jordan inquired about the status and logistics of the Reparations Commission's first meeting. Mr. George indicated that the staff liaison and commission are working on setting a date for the meeting. Council recommended that the first meeting be in-person.

LEGISLATION: None.

OTHER BUSINESS:

Compensation Study: Mayor Jordan read the agenda comments. Mr. Martinez provided the City Council with an overview of the compensation study results outlined in the memorandum. He noted that staff recommended implementing Option 2 and the decompression portion of Option 3 in a three-step process. Mr. Martinez indicated that the decompression increase is needed to reflect the time of services and not have a "flat" compensation plan. He reviewed the breakdown of the recommendation: 1) All employees would receive a 2% COLA increase, as is our standard practice; 2) All employees would then be brought to the minimum of their new range; and 3) Employees would then receive a decompression bump providing an additional 0.5% increase for each year of service in the position, up to 10 years.

Ms. Davis moved that the City Council approve the proposed recommendation if the budget allows it.

Ms. Pope seconded.

The motion passed 6-1. (Mr. Roberts)

Tree Canopy Grant Program: Mayor Jordan read the agenda comments. Ms. Sandlin presented to the City Council the Tree Canopy Grant Program to assist homeowners and community organizations with planting or replacing trees caused by storm damage, disease, or invasive insects in order to increase the density and resiliency of the City's iconic tree canopy. Funding for the grant will be provided through ARPA and can be used to purchase, install, stake, and mulch the area the tree or trees will be planted. The Advisory Committee on Trees (ACT) will review and evaluate all grant proposals.

Mayor Jordan inquired about the removal of damaged trees. Ms. Sandlin stated that ACT recommended that the cost for removal be separate from the grant funds.

Ms. Davis noted that the purpose is to increase the density of the tree canopy. She inquired about providing funding to faith-based organizations and asked that the deadline be extended to June 1. Ms. Sandlin noted that they would consider faith-based organizations and extending the deadline.

Mr. Roberts opposed the proposal due to the funding for the program.

Ms. Weaver noted that this is a reimbursable grant and inquired about the clarity of what the funding of this grant includes. Ms. Sandlin clarified that the grant could be used to purchase, install, stake, plant, and mulch the tree area.

Ms. Davis moved that the City Council establish the Tree Canopy Grant Program and

Guidelines and extend the deadline to June 1.

Mayor Jordan seconded.

The motion passed 6-1. (Mr. Roberts)

Nonprofit Recovery Grant Program: Mayor Jordan read the agenda comments. Ms. Sandlin presented the Nonprofit Recovery Grant Program eligibility requirements, guidelines, and application process to the City Council. She noted that the grant program aims to support nonprofit partners whose goals are to enhance and improve the life, health, and well-being of all Greenbelt residents and whose organizations have been substantially impacted by the pandemic.

Ms. Weaver inquired about the eligibility requirement of a minimum annual operating budget of $25K. Ms. Sandlin indicated that the number frequently appeared during her research that nonprofits have a minimum budget of $25K.

Bob Rand, a resident, requested that the City Council consider lowering the threshold for nonprofits to $15K.

Ms. Pope moved that the City Council approve the staff recommendation allocating $250,000 of the $1.5 million approved by the Council to "Provide grants and develop programs to support small Greenbelt business and nonprofits, community development, and micro-grants" and to consider lowering the minimum annual operating budget to $15K.

Mayor Jordan seconded.

The motion passed 7-0.

State and County Legislation: Mayor Jordan read the agenda comments.

SB0050/HB106 - State Finance – Prohibited Appropriations – Magnetic Levitation Transportation System: Ms. Davis moved that the City Council support Senate Bill 50/House Bill 106.

Mayor Jordan seconded.

The motion passed 7-0.

SB114 – Property Tax – Constant Yield Tax Rate – Notice Requirements: Ms. Davis moved the City Council support Senate Bill 114.

Ms. Pope seconded.

The motion passed 7-0.

SB0100/HB0036 – Real Property – Actions to Repossess – Proof of Rental Licensure: Ms. Davis moved that the City Council support Senate Bill 100/House Bill 36.

Ms. Weaver seconded.

The motion passed 6-1. (Ms. Pope)

SB11 – Motor Vehicles – Speed Limits – School Zones: SB11 – Motor Vehicles – Speed Limits – School Zones: Ms. Davis moved that the City Council oppose Senate Bill 11.

Ms. Pope seconded.

The motion passed 6-1. (Mr. Byrd)

CB-007-2023 – Rent Stabilization Act of 2023: Mr. Gordon moved that the City Council support the PGCMA letter in support of Council Bill 007.

Ms. Weaver seconded.

The motion passed 6-0-1. (Mr. Byrd abstained)

COUNCIL ACTIVITIES:

MML Legislative Committee Meetings – Ms. Davis
MML Legislative Reception – Mayor Jordan, Ms. Weaver, Ms. Davis, and Mr. Gordon
Wreath Laying for Corporal Peters 2nd Anniversary Memorial Service – Mayor Jordan and Mr. Gordon
MLK Fight for Fair Housing Symposium – Mr. Gordon
MLK Day Buddy Attick Service Event – Mayor Jordan, Ms. Weaver, Mr. Gordon, and Ms. Pope
MLK Coat Drive Beltway Plaza Mall – Mayor Jordan, Ms. Pope, and Mr. Gordon
MLK Dist. 22 Team Food Distribution – Mr. Gordon
Inauguration Swearing-In of Wes Moore & Aruna Miller – Mayor Jordan and Mr. Gordon
PGCMA Meeting – Mayor Jordan, Ms. Weaver, and Ms. Davis
Franklin Park Community Officer Meet n Greet – Mayor Jordan and Mr. Gordon
Greenbelt Resident Frank Anderson's Lion of Judah Legacy Red Carpet Premiere at OGT – Mr. Gordon
295 Coalition meeting – Mayor Jordan and Ms. Davis
MCRT meeting – Ms. Davis
COG Chesapeake Bay Policy Committee Meeting – Ms. Davis
PGCMA Legislative Committee Meeting – Ms. Davis

Residency Requirements for Municipal Managers: Ms. Weaver updated the City Council on MML Research Specialist Jim Peck's response about 28 municipalities' charter requirements for municipal managers. Ms. Davis suggested charter language similar to that of cities College Park

and Glenarden, to include "The City Manager need not be a resident of the City or State at the time of appointment but may reside outside the City limits while in office only with the approval of the Mayor and Council." Ms. Weaver moved that the City Council direct the City Solicitor to draft legislation to amend Charter Section 35 – City Manager – Appointment similar to the City of College Park.

Ms. Pope seconded.

The motion passed 6-1. (Mr. Roberts)

COUNCIL REPORTS: None.

ADJOURNMENT: A motion to adjourn the Meeting was made by Ms. Davis and seconded by Mr. Gordon. The motion carried 7-0. The Mayor adjourned the Regular Meeting on January 23, 2023, at 11:01 pm.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the Regular Meeting of the City Council of Greenbelt, Maryland, held January 23, 2023.

Emmett V. Jordan
Mayor

DRAFT

City Council Agenda Item Report

Meeting Date: March 28, 2023
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: Board and Committee Reports
Agenda Section: COMMUNICATIONS (45 mins - 7:45 - 8:30 pm)

Subject:
Arts Advisory Board Report #23-3 - Greenbelt Recognition Group Recommendation

Suggested Action:

It is recommended that Council accept this report.

Attachments:
AAB 23-3 Recognition Group status.pdf

Greenbelt Arts Advisory Board Report 23-3

To: Greenbelt City Council
Date: March 8, 2023
Subject: Greenbelt Recognition Group Recommendation

The Arts Advisory Board met with Dan Gillotte of Greenbelt Honk! Situation on March 7, 2023. The board voted to recommend to City Council that Greenbelt Honk! Situation be granted Recognition Group status.

Excerpt from the Greenbelt Arts Advisory Board March meeting minutes, recorded by Barbara Stevens:

"Dan Gillotte is the founder and band leader and he gave a summary of their activities and needs. They are a mobile community street band and won best performing group at the Labor Day Festival. They performed at the Crazy Quilt and Blues Festivals, the Arts Crawl, Christmas and Krampus events, and they will perform at the Green Man Festival this year as well as the Berwyn Heights Festival. They do not charge for community events, there is no cost to members, and they are open to all levels of players as well as those learning new instruments. They practice outdoors when it's above 45 degrees and indoors when it's colder or raining. They require indoor space for 15-20 people to practice. Dan estimates that the group will stabilize at around 20 people, although there is some ebb and flow. Nicole said that the Recreation Department is working with the band to find a suitable practice venue given the size of the group, the large instruments, the noise level, and the peak time request (Saturday) for practice. Areas of the Youth Center and the Community Center are being considered. **She also noted that because this is the band's first request for recognition status, the AAB at tonight's meeting is asked to make a recommendation to City Council. A motion was made and seconded to recommend to Council that Greenbelt Honk! Situation be granted recognition status. The motion passed unanimously."**

Respectfully submitted,
Amanda Larsen, Staff Liaison, for
Tom LeaMond, Chair, Arts Advisory Board

City Council Agenda Item Report

Meeting Date: March 28, 2023
Submitted by: Bonita Anderson
Submitting Department: Administration
Item Type: Board and Committee Reports
Agenda Section: COMMUNICATIONS (45 mins - 7:45 - 8:30 pm)

Subject:
Board of Elections Report #2023-02 - (Proposed Code Amendments: Early Voting)

Suggested Action:

It is recommended that Council accept this report.

Attachments:
BOE Report 2023-02_Proposed Code Amendments_Early Voting.pdf

MEMORANDUM

DATE: March 16, 2023
TO: City Council, City of Greenbelt
FROM: Board of Elections SMG/BA
RE: Proposed Code Amendments:
Early Voting

The Board of Elections submits for Council review proposed Code amendments concerning early voting.

As the Board has advised and Council members have noted, Greenbelt in election years offers early voting during almost all of October, though voters use the procedure far less often than other methods. Most voters in 2021 voted on election day, and almost as many used the mail-in procedure, despite practical problems. Early voting came in a distant third. The Board and Clerk's Office saw only a few voters, and sometimes none, on early voting days in the last election.

Because the Board is encouraging voting on election day or by mail-in, with improved mail-in procedures and paper (not machine) ballots, and because we believe voters will find mail-in voting a good substitute for early voting, we recommend that early voting take place in Greenbelt East, Central, and West on the weekend, Saturday and Sunday, before election day. (Another option would be to authorize early voting on Friday and Saturday). This we think will allow sufficient early voting times while providing full and efficient coverage at all three locations.

Enclosure: First Enclosed Draft 16 March 2023

BOE3075CouncilMemoEarlyVotingDraft

FIRST ENCLOSED DRAFT 16 MARCH 2023

CODE AMENDMENTS:
EARLY VOTING

Sec. 8-13. Early voting.

(a) Residents of the city who are qualified voters [registered with the Prince George's County Board of Elections] have the right to vote by early voting in municipal elections, as provided in this section.

(b) [For purposes of this Code, an "early voting ballot" is a ballot not used in a polling place on election day nor for "absentee voting," and "election day" means the day of a municipal election.

(c)] Voting by early voting in municipal elections shall be as follows:

(1) Early voting will [begin on the third Saturday prior to the election and end on the first Friday prior to the election on the following schedule: Third Saturday (9:00 a.m. to 1:00 p.m.) and third Sunday (11 a.m. to 2:00 p.m.) prior to the election in Greenbelt East; second Saturday (9:00 a.m. to 1:00 p.m.) and second Sunday (11 a.m. to 2:00 p.m.) prior to the election in Greenbelt West; and Mondays, Wednesdays, Thursdays and Fridays (9:00 a.m. to 5:00 p.m.) and Tuesdays (9:00 a.m. to 8:00 p.m.) in the municipal building throughout this period] *take place on the last Saturday and Sunday prior to election day, from 10:00 a.m. to 2:00 p.m. Early voting ballots may be cast in Greenbelt West (Spring Hill Lake Rec Center), Greenbelt Central (Community Center), or Greenbelt East (Schrom Hills Park Rec Center), or such other locations in Greenbelt East, Central, and West the board of elections may designate. A voter may use any polling place, without regard to residence.*

(Ord. No. 1302, 8-10-09)

KEY:
[Brackets] indicate deletions from existing law.
Italics indicate additions to existing law.

BOE3075EarlyVotingDraft

City Council Agenda Item Report

Meeting Date: March 28, 2023
Submitted by: Bonita Anderson
Submitting Department: Administration
Item Type: Board and Committee Reports
Agenda Section: COMMUNICATIONS (45 mins - 7:45 - 8:30 pm)

Subject:
Board of Elections Report #2023-03 - (Proposed Charter and Code Amendment: Authorizing Noncitizen Voting; Clarifying Appeals and Timing of Vote Counts)

Suggested Action:

It is recommended that Council accept this report.

Attachments:
BOE Report 2023-03_Proposed Charter and Code Amendments_Noncitizen Voting_Clarifying Appeals adn Timing of Vote Count.pdf

MEMORANDUM

DATE: March 16, 2023
TO: City Council, City of Greenbelt
FROM: Board of Elections SMG/BA
RE: Proposed Charter and Code Amendments: Authorizing Noncitizen Voting; Clarifying Appeals and Timing of Vote Counts

The Board of Elections submits for Council review proposed Charter and Code amendments to authorize noncitizen voting and clarify City law concerning appeals and the timing of vote counts.

These amendments will involve some costs to the City, in the Clerk's and Administrator's offices. The Clerk will have to establish permanent files for noncitizen voters and carry out voter registrations, as is not now done in the Clerk's office, and the Administrator and Board will need to work out election accommodations for noncitizens. New appeals procedures may also involve costs.

Allowing noncitizen voting has been recommended by the Community Relations Advisory Board and the Board of Elections. It is however up to the Council, and perhaps the voters in referendum, to approve or disapprove noncitizen voting, and whether to adopt what we propose.

Approval of noncitizen voting will also require amendments to Charter Section 33, concerning voter registration appeals. These amendments are also submitted.

Finally, we would recommend a minor wording change to Charter Section 28, "Vote count," to clarify and affirm that the Board of Elections need not wait until polls close on election day before

March 16, 2023

beginning to count votes. If we see substantial mail-in voting, then flexibility in the timing of vote counting will be important.

Enclosure: Second and Third Enclosed Drafts 16 March 2023

BOE3075CouncilMemoNoncitizenVotingDraft

SECOND ENCLOSED DRAFT 16 MARCH 2023

CHARTER AMENDMENTS:
AUTHORIZING NONCITIZEN VOTING; CLARIFYING APPEALS AND TIMES FOR COUNTING VOTES

Sec. 15. Voters.

(a) A qualified voter [within the meaning of this charter shall be any] *in Greenbelt is a* person who is a *city* resident [of the City of Greenbelt and who is] , duly registered with *the board of elections of* Prince George's County under [the applicable provisions of Article 33 of the Annotated Code of Maryland] *state law, or duly registered with the office of the city clerk under the city charter and code*[; provided that eligibility to vote in any city election shall be subject to applicable registration deadlines as set forth in the charter and code of the city].

(b) A Greenbelt resident who is not a citizen of the United States may become a qualified voter, and may vote in city elections, by meeting requirements in the city charter and code and registering in the office of the clerk.

(1937, Ch. 532, § 13; 1949, Ch. 583; Char. Am. Res. No. 90, 6-8-66; Char. Am. Res. No. 1971-3, § 1, 5-17-71; Char. Am. Res. No. 1975-3, § 1, 4-7-75; Char. Am. Res. No. 1990-1, § 1, 12-17-90)

Sec. 18. Registration for [election; universal registration] *elections.*

(a) Registration with the Prince George's County board of elections under [the State of Maryland general election laws by any person who resides within the corporate limits of the City of Greenbelt shall be considered registration for any council election, referendum, and/or special election held by the City of Greenbelt] *state law constitutes registration for all city elections, and registration in the office of the clerk under the city charter and code also constitutes such registration.*

* * *

(Char. Am. Res. No. 1975-3, § 1, 4-7-75; Char. Am. Res. No. 1977-1, § 1, 2-7-77; Char. Am. Res. No. 1990-1, § 1, 12-17-90)

Sec. 26. Voter identity.

[Upon satisfying the judges of election of his or her identity any person whose name properly appears] *A person may vote if their name is* on the registration list [provided by] *of the city clerk or* the supervisor of elections of Prince George's County [may vote] *and they satisfy the judges of election of their identity.*

(Char. Am. Res. No. 1975-3, § 1, 4-7-75; Char. Am. Res. No. 1990-1, § 1, 12-17-90)

Sec. 28. Vote count.

[Upon the closing of the polls, the ballots] *Ballots* shall be counted in accordance with procedures established by ordinance and such other procedures as may be established by the board of elections. The board shall receive the count of votes for each precinct and shall determine the total vote cast for each candidate or question and shall certify the results of the election to the city clerk, who shall record the results in the minutes of the council. The board shall conduct recounts of votes cast whenever it determines that there is a doubt as to the accuracy of the count, or when so requested by the council, or when duly petitioned in accordance with procedures established by ordinance. The validity or invalidity of ballots cast shall be determined by the board on the same basis as is prescribed for elections of the State of Maryland.

(Char. Am. Res. No. 1975-3, § 1, 4-7-75; Char. Am. Res. No. 1985-2, § 1, 3-18-85)

Sec. 33. Appeals.

(a) [Any challenges] *A challenge* to the registration list [provided by] *of* the supervisor of the board of elections of Prince George's County shall be filed with [the] *that* board [of elections of Prince George's County, Maryland,] in accordance with [said board's] *its* procedures and applicable state law.

(b) *A challenge to the registration list of the city clerk shall be filed with the city board of elections in accordance with the board's appeal procedures and the city code.*

(c) [Any person who shall feel aggrieved at any action] *A person aggrieved by a decision* of the city clerk relating to the filing of nomination papers or the conduct of elections [shall have the right to] *may file an* appeal within ten days [to] *with* the board of elections. The board [of elections shall consider such appeal and shall have the authority to reverse the decision of the city clerk] *must consider the appeal on the written record, may in its discretion hold a hearing, and must then in writing approve, modify, or reverse* the *clerk's decision.*

(d) [An aggrieved person] *A person aggrieved by a decision of the county or city board of elections may file an appeal in* [shall also have the right to appeal a decision of the board of elections to] the circuit court for Prince George's County within the time allowed *by law* for such appeals[, and such]. *The* case shall be heard by [such] *the* court as provided [for by the general elections laws of the state for appeal] *in state law for appeals* in election cases. [So far as the same may be applicable, but not in contradiction to this charter, the provisions of the general election laws relating to appeals and election cases generally shall be applied to such appeals.]

(Char. Am. Res. No. 1975-3, § 1, 4-7-75; Char. Am. Res. No. 1990-1, § 1, 12-17-90)

KEY:
[Brackets] indicate deletions from existing law.
Italics indicate additions to existing law.
Asterisks * * * indicate existing law text not changed.

BOE3075CharterNoncitizenVotingDraft

THIRD ENCLOSED DRAFT 16 MARCH 2023

CODE AMENDMENTS:
NONCITIZEN VOTING

Sec. 8-2. Voter registration.

(a) Registration of [persons wishing to vote in city elections shall be made in accordance with the provisions of] *voters shall accord with* section 18 of the charter *and this section of the code.*

(b) [Reserved.] *All city residents registered with the board of elections of Prince George's County are qualified voters eligible to vote in city elections.*

(c) All city residents who are not citizens of the United States may become qualified voters and vote in city elections if they meet the requirements and follow the procedures stated below.

(1) To become a qualified voter, a noncitizen applicant must register with the office of the clerk at least sixty days before voting. The applicant must provide proofs as follows:

a. The applicant has resided in Greenbelt continuously for at least one year before voting.

b. The applicant is not registered to vote in any other municipality or state.

c. Proving continuous Greenbelt residency for a year or more must be done by one or more documents from the applicant. They may be: a driver's license, vehicle registration, insurance card or policy, residential lease or mortgage, credit card or other financial statement, utility bill or bills of any kind, or any similar document or group of documents. The documents singly or together must prove to the clerk the

applicant's name, residence address, and year or more of continuous residence before the election.

d. Proving that the applicant is not registered to vote in any other jurisdiction must be made by affidavit, sworn to and signed and dated, on a form provided by the clerk. On another form the clerk must show which document or documents the applicant provided to satisfy the requirements stated above.

(2) An applicant's proofs must satisfy the clerk, and registration may be denied if the proofs are found inaccurate or insufficient.

(3) If the clerk in writing denies registration, the applicant may within ten days file an appeal with the board of elections. The board must consider the appeal on the written record made before the clerk, and may in its sole discretion allow a hearing. The board's written order approving, modifying, or reversing the clerk's decision shall be final.

(4) An applicant aggrieved by the board's final order may file an appeal in the circuit court for Prince George's County.

(5) The clerk shall maintain a list of noncitizens who are qualified voters in the city. The clerk's list shall supplement the list of the board of elections of Prince George's County.

(6) To remain a qualified voter, a noncitizen must renew their registration within four years of initial registration and every four years thereafter. Renewal need not be supported by new proofs unless the noncitizen allows registration to lapse.

(Code 1971, § 7-2; Ord. No. 907, 3-23-81; Ord. No. 1109, 8-16-93)

Sec. 8-4. Mail-in voting.

(a) Residents of the city who are qualified voters registered with *the office of the clerk or* the Prince George's County Board of Elections [have the right to] *may* vote by mail-in ballot in municipal elections, as provided in this section.

* * *

(Code 1971, § 704; Ord. No. 916, 8-10-81; Ord. No. 966, 3-4-85; Ord. No. 1109, 8-16-93; Ord. No. 1152, 11-12-96; Ord. No. 1260, 8-8-05; Ord. No. 1289, 8-13-07) State Law References: Authority of municipality to provide for absentee ballots, Anno. Code of Md., Art. 23A, § 47.

KEY:
[Brackets] indicate deletions from existing law.
Italics indicate additions to existing law.
Asterisks * * * indicate existing law text not changed.

BOE3075NoncitizenVotingCodeDraft

City Council Agenda Item Report

Meeting Date: March 28, 2023
Submitted by: Bonita Anderson
Submitting Department: Administration
Item Type: LEGISLATION
Agenda Section: LEGISLATION (30 mins - 8:30 - 9:00 pm)

Subject:
A Resolution of the City Council of the City Greenbelt Granting a Recycling Services Contract Directly to Compost Crew
-2nd Reading, and Adoption

Suggested Action:
Reference: Resolution
Closing the loop in Greenbelt: Residential food scrap

The City was able to obtain a grant from the United States Department of Agriculture (USDA) to assist the City with compost generation. Compost Crew, assisted the City in developing the grant and securing the site for the composting activities. Per Section 2.39(1) of the Greenbelt Code, and Section 40 of the Chapter, the City Council can award the contract to Compost Crew to provide the services under the grant and determine it to be in the best interest of the City due to the extraordinary work they have provided and their ability to competently provide services without a competitive bid process, which is authorized by the code and the charter sections. Compost Crew has been assisting the City with picking up food scraps from the drop off location since 2020 and is a valuable partner in the City's efforts to reduce the amount of organics going to the landfill, help with greenhouse gas emission reductions, and help in the City's efforts to be more sustainable.

Mayor Pro Tem Weaver introduced this resolution for the first reading at the last meeting. It is recommended the resolution be introduced for second reading and moved for adoption tonight.

Attachments:
Closing the loop in Greenbelt: Residential food scrap.pdf
Resolution re Compost Crew (002).pdf

Closing the loop in Greenbelt: Residential food scrap diversion, compost generation, and all benefits incurred.

Project Abstract

According to the EPA, food waste comprises 24% of weight going to the landfill. Once there, food decomposes anaerobically and produces methane, a potent greenhouse gas. To help lower greenhouse gas emissions, it is imperative that all food scraps and organic waste be composted locally. At the same time, our soils are losing nutrients and gardeners feel the need to apply chemical-laden fertilizers; furthermore, loss of organic matter in soils increases stormwater runoff. By closing the organics loop, we can incorporate those nutrients back into the soil in the form of compost, reduce greenhouse gas emissions, require fewer or no fertilizer inputs, help make the soil spongier and more absorbent, and reduce the amount of runoff.

The City of Greenbelt plans to accomplish these goals by entering into cooperative agreements with several community entities who will work together to implement a food waste diversion plan and local production of compost. The main partners are:

- Compost Crew, a locally-owned food scrap recycling business.
- Trinity Assembly of God, which is providing the composting site.
- Greenbelt Department of Public Works, which already supports several small community composting locations and will be providing the "browns", and distributing the compost.
- Greenbelt Community Garden Club, which coordinates more than 75 community garden plots and will be accepting the compost and incorporating it into the soil.
- The Three Sisters Gardens and Food Forest sponsored by the Chesapeake Education, Arts & Research Society (CHEARS), with whom the City already has partnerships and supports their food producing and small composting projects.

Our plan to close the organics loop involves the following activities. To generate compost, Compost Crew will establish a composting facility (which it calls Compost Outpost) at the Trinity Assembly of God. This will encourage waste management business development. We will divert residential and church-donated food waste from landfills by collecting food scraps from Greenbelt homes and the Trinity food donation program. Collection will begin with 200 households and increase up to 400 homes by the end of the grant period. The participating households will mostly come from disadvantaged families, or people on a fixed income who do not have space to compost at home. We plan to target those living in apartment buildings or in small townhomes with tiny yards. "Browns" will be provided from the existing mulch pile from Greenbelt's yard waste.

We will increase access to high-quality compost for community gardeners and the City by distributing the finished product. The compost produced will go to the 75 Community Garden Club plots who grow food to supplement their nutrient supply; to one gardening collective of people who cope with food insecurity while living on limited income; to three educator gardens that introduce children to sustainable practices (CHEARS Three Sisters Gardens); to the participating households; and finally, to the city's Public Works Department and other community entities who will improve the soil citywide by using the amendment for horticulture, plantings, green spaces, stormwater runoff and soil erosion mitigation efforts, and water retention projects. By providing compost to these groups we will reduce reliance on and limit fertilizer use, improve soil quality, and increase rainwater absorption.

1. Introduction

In 1936, the City of Greenbelt was built by the Federal government as a planned community for Federal workers. As part of its original garden city design, the town was surrounded by a green belt of woodlands, with a crescent of townhomes and some apartment buildings arcing in a semicircle around a plaza called Roosevelt Center. Roadways, walkways, and underpasses led to the Center, with its Co-op Supermarket, movie theater, and other basic amenities. Dotting the central plaza's edge were a school, pool, youth center, and library—and a short walk past ballfields and tennis courts led to a lake and path set in the woodland. Finally, as part of the planned community—tucked outside the arced perimeter of homes but before the woodland belt began—land was set aside for community gardens. These plots were made available on assignment to new residents interested in growing food during the years of the Great Depression.

Today Greenbelt is a city in Prince George's County, Maryland, a suburb of Washington, DC, and extends its borders to NASA's Goddard Space Flight Center on the east, the USDA's Beltsville Agricultural Research Center to the north, and Greenbelt National Park along its south border. The 1,600 original townhomes were purchased from the Federal government in 1952 by residents who formed a cooperative housing community, Greenbelt Homes Incorporated (GHI). Additional townhomes and apartments, single-family homes, condominiums, commercial real estate, shopping centers—inside and outside the original woodland perimeter—now occupy areas known as Central Greenbelt (sometimes called "Old Greenbelt"), Greenbelt East, and Greenbelt West. The population, nearing 25,000, is served by the Greenbelt Metro Station, the University of Maryland's shuttle buses to the nearby College Park campus, Metrobus, the county bus system, and the Capital Beltway.

With this as its background, the city maintains its historical character as a "green" town. In 2018, using grant money from the Prince George's County Redevelopment Authority, and in-kind donations from the Public Works Department and resident volunteers, members of the Zero Waste Circle, part of the city's Green Team, developed several successful small pilot programs to divert food waste from the landfill and return compost to city gardens.

One program has recruited and trained 60 households to drop off food scraps in West Greenbelt at a 3-bin hot compost station. The station sits across the parking lot from Springhill Lake Recreation Center and next to the Greenbelt West Three Sisters Garden, one of three gardens (West, Central, and East) supported by the CHEARS group named above as a partner. The volunteer leadership for this site (called "The Hots," for hot-composting) trains members about the efficacy and uses for compost, about drop-off procedures, and how to compost using the hot-composting method. Volunteers come out on Saturday workdays to produce compost for their own use, and for distribution to other members of the Hots drop-off community, the West Three Sisters Garden, and gardeners of the Sowing Strength Collective and the Greenbelt Community Garden Club.

Another program, dubbed "The Wigglers," removes buckets of food scraps from the COOP Grocery Store and from the New Deal Café. Volunteers feed the red wiggler worm population living in three Worm Wigwams behind the Cafe. Vermicompost is distributed to workers, Café employees, and to Friends of the New Deal Café (FONDCA) for their yards, gardens, and houseplants. Hots and Wigglers volunteers have diverted over nine tons of food scraps from the landfill since the inception of these programs.

In a third project, Public Works' environmental specialists provide training and materials for making in-home vermicomposters, designed especially for apartment dwellers without yards. In addition to these grant-funded programs, Public Works provides free workshops called Compost 101 at least twice a year, and offers reduced-price bins to residents interested in backyard composting, thanks to a collaboration with BackYardComposting.org.

The city is also responding to a set of recommendations from the Zero Waste Circle's *Organics Task Force Report*, which called for strengthening and expanding community composting. In October 2020, Public Works contracted with Compost Crew to manage a food scrap drop-off site in Central Greenbelt (Buddy Attick Park Recycling Center). Food scraps are being collected by Compost Crew and taken to the Prince George's County Organics Composting Facility.

Greenbelt is located in EPA Mid-Atlantic Region 3, where the main focus of municipalities in that area to date has been composting yard waste. According to the 2018 Maryland Solid Waste Management and Diversion Report, 20 permitted composting facilities accept only yard trimmings; only five accept food waste and manure. Of all these facilities, the Prince George's County Organics Composting Facility processed 65% (62,003 tons) of all the organics composted in Maryland. The County facility has become the leading destination for communities that have not identified land for composting sites. Greenbelt's community composting programs, supported by the Public Works Department and Zero Waste Circle expertise, provide in situ distributed composting opportunities. This USDA grant will build on this well-established foundation, and will facilitate the establishment of a larger composting operation in situ. It also will enable the initiation of a curbside collection program that will result in greater resident participation and a significant increase in food waste diversion with an associated return of a valuable resource to the Greenbelt community.

The city's concern is to continue responding to this community, and to the problems of sustainability on the planet that encroach upon us all.

2. Goals and Objectives:

The overarching goal of the project is to demonstrate increased food waste recycling and processing capability in a more localized manner that will make the diversion of food waste from landfills more efficient, both environmentally and economically.

Supporting objectives that further this goal include: expanding our food waste diversion program, increasing local compost production, assisting food production in community gardens, improving soil health, demonstrating the benefits of returning a valuable recycled resource to the community, and reducing the city's greenhouse gas emissions.

We also hope to improve equity in the city by focusing on low and fixed-income households and apartment dwellers without access to space for composting, by supporting community gardens, by distributing high-quality finished compost to locations in all three sectors of Greenbelt, and by introducing minority youth to sustainable practices.

We plan to accomplish our primary goal and other objectives by building on the successful foundation identified above, and on the well-established collaboration between the city's Department of Public Works, Compost Crew, and the Green Team Zero Waste volunteers. We will establish a pilot curbside program to collect food scraps or "greens" from residents, and bring them to a composting facility located at the Trinity Assembly of God Church bordering Greenbelt which will be developed and managed by Compost Crew. The nearby facility location will add environmental benefits by significantly reducing truck traffic and emissions for hauling food waste. It will add cost benefits by reducing travel time and fuel charges.

The Green Team Zero Waste Circle will help with outreach to residents and promotion of the program.

The "browns" will be provided by the Department of Public Works from the City's mulch pile derived from yard waste. Wood chips from GHI or from the City also can be used as needed.

The compost produced will go to the 75 Community Garden Club plots and those who grow food there to supplement their food supply; to one gardening collective of people who cope with food insecurity while living on limited income; to three educator gardens that introduce children to sustainable practices (CHEARS Three Sisters Gardens); to the participating households for their yards, gardens, and balcony pots; and finally, to the city's Public Works Department and other community entities who will improve the soil citywide by using the amendment for horticulture, plantings, green spaces, stormwater runoff and soil erosion mitigation efforts, and water retention projects.

By providing compost to these groups we will reduce reliance on and limit fertilizer use, improve soil quality, and increase rainwater absorption.

The City will target apartment buildings and those on low and fixed incomes to participate in the food scraps curbside collection program. The program will be free, but a one-time fee of $20 (the collection bin cost) will be charged as a buy-in for those who want to participate.

3. Procedures and Work Plan

This project will reduce municipal food waste by diverting it from the landfill to a local composting facility. The project will promote waste management business by establishing the composting facility and managing it. Compost Crew will utilize its proprietary aerated static pile (ASP) compost system called Compost Outpost, thus providing jobs for the building and maintenance of the facility, and for the processing of the compost. The project will demonstrate the value of a localized facility that can be replicated in other municipalities, creating additional opportunities for new waste management businesses and green jobs.

Compost Crew has been in the residential organic waste collection business since 2011. It is incorporated as a Benefit Corporation and completed a $5.5M Series A fundraiser. The company is based in Rockville, MD and serves 7,500 homes and businesses across Maryland, DC and Virginia, diverting 14,000,000 pounds of food waste annually. Compost Crew operates the municipal food scrap collection services for a number of area governments, including: Montgomery County, the City of Falls Church, the Town of Chevy Chase, Chevy Chase Sections 3 & 5, the Town of Somerset, the Village of Drummond and Manassas, VA. Compost Crew

operates its own compost processing facilities in Montgomery County and Prince George's County and also hauls food scraps to the commercial organic waste facilities in Prince George's County, MD and Prince William County, VA.

The Compost Outpost is a turnkey composting system that keeps food waste and finished compost within the boundaries of the community. Made of repurposed shipping containers and outfitted with aerators, each unit processes food scraps from 200-250 households per week, recycles 720 tons/year of organic material, and produces nearly 450 cubic yards/year of finished compost worth over $25,000. This system creates jobs that support the collections and composting operations. The units are modular, so the system can be sized to meet available land. They can be installed in 3-6 months.

This project will make compost easily accessible to community gardeners. There are three distinct community garden sections in Greenbelt, each with at least one location where compost can be dropped off. Compost Crew will facilitate, and Greenbelt Public Works will deliver finished compost processed at the Trinity Church facility to these garden locations, and to the CHEARS Three Sisters gardens. From there gardeners will have access to the finished compost to grow their fruits, vegetables, herbs, and flowers. Having good quality compost will greatly reduce or eliminate the need for fertilizers, will improve soil quality by adding organic matter to our clay soils, and will increase the capacity of these soils to absorb more water and allow it to percolate slowly, thus cleaning sediments and chemicals from stormwater runoff.

The Green Team Zero Waste Circle will help with outreach to residents and promotion of the program. The Zero Waste Circle is connected to the Prince George's County Food Rescue Program and will help direct usable food to that program for distribution to food assistance providers. The Independent Food Recovery Network is a well-established informal network to provide fresh food to food-insecure members of the Laotian community

Public Works' environmental specialists, with the assistance of the Zero Waste Circle, will provide education and materials to residents on food waste reduction and food loss prevention strategies. The Zero Waste Circle has developed a guide for composting and recycling, and plans to work with city management to promote use of the guide. The Green Team hosts an information table at city festivals at least twice a year.

4. Collaborators

Department of Public Works, Willis Shafer, Director of Public Works
555 Crescent Road, Greenbelt, MD 20770
Email: wshafer@greenbeltmd.gov Phone: 301-474-8004
Greenbelt's Public Works Department, Compost Crew, and the existing community composting operations that Public Works supports have formed a working bond. As partners who rely on each other, the cadre of department staff members like Sustainability Coordinator Luisa Robles, staff from Compost Crew and volunteers were eager to respond to this opportunity. The City Council is aware of the success of these collaborations and is interested in supporting green initiatives and this proposal.

Compost Crew, Alan Van Order, Director of Business Development

Introduced: Mayor Pro Tem Weaver
1st Reading: March 13, 2023
Passed:
Posted:
Effective:

RESOLUTION NO. 2106

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENBELT GRANTING A RECYCLING SERVICES CONTRACT DIRECTY TO COMPOST CREW.

WHEREAS, The City of Greenbelt is in need of recycling services; and,

WHEREAS, the City was able to obtain a grant from the United States Department of Agriculture (USDA) for such services; and

WHEREAS, the grant was issued to assist the City with residential food scrap diversion, compost generation, and all benefits incurred therefrom; and,

WHEREAS, Compost Crew assisted the City in developing the grant and securing the site for the composting activities, evidenced by the Project Abstract and Procedures and Work Plan attached to this Resolution; and

WHEREAS, per Section 2.39(1) of the Greenbelt Code, and Section 40 of the Charter, the City Council believes it is in the best interests of the City to award the contract to Compost Crew to provide the services provided under the grant; and

WHEREAS, the City Council finds awarding this contract to Compost Crew without a competitive bid process, which is authorized by the code and charter sections cited above, to be in the best interests of the City due to the extraordinary work they have provided thus far, and its ability to competently provide the services required.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Greenbelt that the contract for services covered by the USDA grant is awarded to Compost Crew, without the use of a competitive bid process as authorized by Section 2.39(1) of the Greenbelt Code, and Section 40 of the Charter, if a written contract can be negotiated between the parties, and

BE IT FURTHER RESOLVED, that the City Manager is authorized to negotiate a written contract directly with Compost Crew; and

BE IT FURTHER RESOLVED, that this resolution shall be effective immediately upon its passage.

PASSED by the City of Greenbelt, at its regular meeting on March 27, 2023.

_____
EMMETT V. JORDAN, MAYOR

ATTEST:

_____
BONITA ANDERSON, CITY CLERK

City Council Agenda Item Report

Meeting Date: March 28, 2023
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS (90 mins - 9:00 - 10:30 pm)

Subject:
Recirculating Car Wash Pilot Program

Suggested Action:

At the February 13, 2023, City Council meeting, Dr. Peter Ian May presented to the City Council a presentation on Recirculating Car Wash Pilot program.

The pilot program is funded through a State of Maryland Industrial Partnership (MIPS) grant awarded to UMD ENST and Stanley Auto Spa. The City of Greenbelt will act as a host site for the pilot program by installing two recirculating wash stations in the parking lot near the Greenbelt Aquatic and Fitness Center.

Due to time constraints, staff will begin the partnership by installing the two recirculating wash stations. Kevin Carpenter-Driscoll, Environmental Coordinator, will be presented to answer any questions about the pilot program.

Attachments:

City Council Agenda Item Report

Meeting Date: March 28, 2023
Submitted by: Bonita Anderson
Submitting Department: Administration
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS (90 mins - 9:00 - 10:30 pm)

Subject:
Childcare Voucher Program

Suggested Action:

Reference: Memorandum, D. Sandlin, 03/22/2023

On August 8, 2022, the City Council approved the allocation of $400,000 of American Rescue (ARPA) funds to be used towards developing a Childcare Voucher program to address educational and childcare disparities in response to the impact of the COVID-19 pandemic on low-income households.

The purpose of the childcare voucher program is to assist Greenbelt families who are still recovering from the negative impact caused by the COVID-19 pandemic and to help provide low-cost access to high quality childcare for qualifying families living in the City of Greenbelt.

Qualified families will be eligible to receive up to $5,000 per child, paid directly to the childcare provider, to help cover the costs to enroll or keep their child enrolled in a City of Greenbelt childcare facility.

Debi Sandlin, Interim Assistant City Manager, will be present to discuss the program requirements.

Attachments:
Memorandum, D. Sandlin, 03/22/2023.pdf

CITY OF GREENBELT, MARYLAND
MEMORANDUM

TO: City Council
FROM: Debi Sandlin, Interim Assistant City Manager
THROUGH: Tim George, Interim City Manager
DATE: March 22, 2023
RE: Childcare Voucher Program

On August 8, 2022, the City Council approved the allocation of American Rescue (ARPA) funds to be used towards the development of a Childcare Voucher program to address educational and childcare disparities in response to the impact of the COVID-19 pandemic on low-income households.

The purpose of the childcare voucher program is to assist Greenbelt families who are still recovering from the negative impact caused by the COVID-19 pandemic and to help provide low-cost access to high quality child care for qualifying families living in the City of Greenbelt.

Qualified families will be eligible to receive up to $5,000 per child, paid directly to the childcare provider, to help cover the costs to enroll or keep their child enrolled in a City of Greenbelt childcare facility.

As part of the agreement, the City will compensate the provider up to $50,000 to reserve slots for or pay for Greenbelt children already enrolled in their facility, up to $5,000 per child. Providers are eligible to request additional compensation not to exceed $100,000.

The Childcare provider will be required to:

- Be a licensed provider with the City of Greenbelt
- In compliance with all Maryland state laws regarding health and safety
- Have an active SAM.gov registration
- Submit a quarterly report to the City showing how many Greenbelt families/children have been provided with assistance through the voucher program
- Responsible for verifying eligibility for families requesting financial assistance.

To be eligible to receive funds, families applying must:

- Confirm they live in the City of Greenbelt
- Provide proof of residency
- Show a hardship due to COVID 19
- Meet income guidelines
- Verify they are working/employed, attending an approved training program or enrolled in school
- Have a child/children younger than 13 years old who is not disabled, or a child/children who is 19 years old or younger who is disabled

For families where both parents live within the same household, both parents must meet all eligibility requirements.

Household income from all sources must not exceed the maximum income limits by family size for the county or program for which they are being considered.

FY 2021 HAF Income Limits Summary for Washington-Arlington-Alexandria, DC-VA-MD HUD Metro FMR Area								
	1-Person	**2-Person**	**3-Person**	**4-Person**	**5-Person**	**6-Person**	**7-Person**	**8-Person**
Greater of 100% AMI or 100% U.S. Median Income	$90,300	$103,200	$116,100	$129,000	$139,350	$149,650	$160,000	$170,300

Additionally, the Interim Assistant City Manager and the Director of CARES met with the four commercial childcare centers located in the City of Greenbelt to discuss partnering together to help eligible families disproportionately impacted by the pandemic; and need financial support to help pay for the cost of childcare.

We have also reached out to the residential family childcare providers to request a meeting to discuss how the City can work with them to provide assistance to Greenbelt children currently enrolled in or have applied to enroll in their programs who meet the eligibility requirements.

City Council Agenda Item Report

Meeting Date: March 28, 2023
Submitted by: Brian Kim
Submitting Department: Public Works
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS (90 mins - 9:00 - 10:30 pm)

Subject:
Greenbelt Aquatic and Fitness Center Pool Structural Remediation

Suggested Action:

Reference:

Memorandum, B. Kim, 03/21/2023
CPJ Bid Recommendations

Charles P. Johnson & Associates, Inc. (CPJ) were tasked to program manage two primary aspects of the GAFC Structural Remediation Project – design (completed) and project execution to include but not limited to RFP bidding/vetting process, construction management, and finally act as primary quality control manager (QA/QC program).

CPJ engaged Sika USA HQ, the leading manufacturer of concrete restoration products. Sika recommended ten (10) local contractors familiar with their product line, application, and use. All contractors were engaged and sent bid documentation. Six (6) contractors attended the mandatory pre-bid conference, of which only two (2) submitted formal price proposals.

Due to the nature of the work and the amount of foreseeable, unforeseen sight conditions, the engineer of record recommends adding a 35% increase/adjustment in proposal pricing.

Staff has carefully reviewed all proposals received and agreed with the engineer of records recommendation of C.A. Lindman as the best value for the City of Greenbelt. C.A. Lindman has completed projects of similar size and has the ability to meet required project completion milestones.

Staff recommends Council approve the purchase of structural remediation services in the amount of $259,490.00.

Attachments:
23.03.21_Memo_GAFC_Structural_Remediation.pdf

Greenbelt Bid recommendation_2.21.23_CPJ.pdf

CITY OF GREENBELT
DEPARTMENT OF PUBLIC WORKS
555 CRESECENT ROAD, GREENBELT, MD 20770 **MEMORANDUM**

Date: 21-March-2023

To: Mr. Tim George, Acting City Manager

From: Brian Kim, Assistant Director of Public Works - Operations

Via: Mr. Willis Shafer, Director of Public Works

Re: Greenbelt Aquatic Fitness Center (GAFC)
Structural Remediation Project

SUBJ.: Award of Contract Recommendation

Public Works

Charles P. Johnson & Associates, Inc. (CPJ) was tasked to program manage two primary aspects of the GAFC Structural Remediation Project – design (completed) and project execution to include but not limited to RFP bidding/vetting process, construction management, and finally act as primary quality control manager (QA/QC program). To this end, we offer the following information.

CPJ engaged Sika USA HQ the leading manufacturer for concrete restoration products. Sika recommended ten (10) local contractors familiar with their product line, application, and use. All contractors were engaged and sent bid documentation. Six (6) contractors attended the mandatory pre-bid conference of which only two (2) submitted formal price proposals.

CONTRACTOR	PROPOSAL PRICE	35% - CONTINGENCY	TOTAL
C.A. Lindman, Inc.	**$192,215.00**	**$67,275.25**	**$259,490.25**
EV-Air Tight, LLC	$292,136.00	$102,247.60	$315,682.34

Due to the nature of the work and amount of foreseeable unforeseen sight conditions, the engineer of record further recommends the addition of 35% increase/adjustment in proposal pricing.

Staff has carefully reviewed all proposals received and agree with engineer of records recommendation of C.A. Lindman as Best Value for the City of Greenbelt. C.A. Lindman has completed projects of similar size and has the ability to meet required project completion milestones.

Summary Recommendations

Staff recommends Council approve the purchase of structural remediation services in the amount of $259,490.00.

ATTACHMENT: <Greenbelt Bid recommendation_2.21.23_CPJ>

CPJ Associates
Charles P. Johnson & Associates, Inc.
Civil and Environmental Engineers • Planners • Landscape Architects • Surveyors
Silver Spring, MD • Gaithersburg, MD • Annapolis, MD • Greenbelt, MD • Frederick, MD • Fairfax, VA

March 21, 2023

City of Greenbelt
Public Works Department
555 Crescent Road
Greenbelt, MD 20770

Attn: Brian Kim

Re: Greenbelt Pool Equipment Room Maintenance/Repair Bid Recommendation

Dear Mr. Kim,

Per your request, Charles P. Johnson and Associates, Inc. (CPJ) and our structural sub-consultant, AST Consultant, Inc. performed an inspection of the Greenbelt swimming pool equipment room and determined that are structural repairs and maintenance that needed to be completed. Coordinating with Sika Corporation, a manufacturer of concrete repair and waterproofing products, construction drawings were prepared. Sika provided approximately ten recommended contractors, all were engaged and provided bid documents. A pre-bid meeting was held on site with six companies in attendance all of whom have extensive experience with Sika products. A main focal point of the meeting was that it was essential that all work be completed prior to two weeks before Memorial Day. A total of two proposals were recieved and the results are as follows:

C.A. Lindman, Inc.	$192,215.00
Ev-Air-Tight, LLC	$292,136.00

The bids have unit prices for various aspects of the work and estimated quantities. The contractor will be required to pressure wash painted surfaces which may expose additional unforeseen work so the actual quantities may increase. We recommend that that there be a contingency of 35% be allocated to the funding for this project.

On March 14, 2023, a coordination meeting was held on site with the low bid contractor, C.A. Lindman, Inc. along with City of Greenbelt staff to discuss the scope of the work and the schedule.

Based on this meeting, CPJ recommends that this contract be awarded to C.A. Lindman as the best responsive bid.

We look forward to participating in this project and should further information be necessary, please feel free to contact us.

Sincerely,

Brian Davila, P.E.
Division Manager
bdavila@cpja.com

City Council Agenda Item Report

Meeting Date: March 28, 2023
Submitted by: Bonita Anderson
Submitting Department: Administration
Item Type: Board and Committee Reports
Agenda Section: OTHER BUSINESS (90 mins - 9:00 - 10:30 pm)

Subject:
Forest Preserve Advisory Board Report #2023-02 - Greenbelt Forest Preserve Ecology Fund

Suggested Action:

Ms. Davis requested this item to be added to the agenda.

Attachments:
FPAB_Report_2023-02_Science_Fund__002_.pdf
FP_Proposal_-_Prestegaard_v2-1.pdf

FOREST PRESERVE ADVISORY BOARD Report # 2023-02
REPORT TO COUNCIL

SUBJECT: Greenbelt Forest Preserve Ecology Fund

DATE: February 24, 2023

In 2018 City Council created a standing annual budget item of $2000 called a "Fund for Science" that could be used to fund ecological or historical research in the Forest Preserve.

Dr. Karen Prestergaard and Dr. Catherine Plaisant of the University of Maryland have submitted an application to study the source of the deep erosion of Canyon Creek in the Greenbelt Forest Preserve. The Forest Preserve Advisory Board reviewed the application in detail at our February 23rd meeting and enthusiastically support its funding. It addresses a high priority issue we have been working on. The results of the study may help us deal with a number of serious erosion problems in the Preserve.

We request that City Council approve funding for this proposal in this fiscal year.

Greenbelt Forest Preserve Ecology Fund Application

The Greenbelt Forest Preserve is a 255-acre preserve owned by the City of Greenbelt, Maryland. As established by City Code in 2003, the land is “preserved in a natural state for the use and enjoyment of present and future generations.” The City Council has established a fund of $2,000 for 2020/2021 to encourage research about the ecosystem and history of the Preserve, and improve stewardship of the Preserve. The Forest Preserve Advisory Board will review applications for this fund. The fund will be dispersed as grants to researchers for certain types of expenses. All funds must be expended by June 15, 2023. Anyone can apply. Preference will be given to projects with results that enhance the ability of the city to manage the Preserve. Awardees must submit a written report and present their research in a public talk and/or poster at the end of the grant period.

Name of the person or group submitting the proposal
Karen Prestegaard and Catherine Plaisant

Affiliation
University of Maryland

Contact Information
Catherine Plaisant, 8 Laurel Hill Rd., Unit G, Greenbelt MD 20770

Telephone
(301) 529-1089

Email
plaisant@umd.edu

Date of submission
2/17/2023

Descriptive Title of Project
Understanding the Geology of Canyon Creek, a Stream of the Greenbelt Forest Preserve

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Understanding the Hydrology and Geology of Canyon Creek,
a Stream of the Greenbelt Forest Preserve

a proposal from
Dr. Karen Prestergaard and Dr. Catherine Plaisant
University of Maryland
~~~~~~

$2000
2/17/2023

ABSTRACT

Canyon Creek is a stream located in the western section of the North Tract of the Greenbelt Preserve. The purpose of this research is to study the hydrology and geology of the creek, focusing on the deep channel incisions of the creek. Our goal is to determine why the channel is deeply incised and what determines the location of the incision. Water flow, infiltration capacity and soil composition will be collected in several locations and analyzed. Understanding these material properties might provide information that is essential to inform interventions aimed at reducing erosion and the impact of runoff in natural areas.

PROJECT NARRATIVE

Background:

The Greenbelt Forest Preserve (GFP) is “254.8 acres of forested land that are protected and conserved in their existing natural state, for the use and enjoyment of present and future generations” [1]. The website describes the Preserve as serving “a vital function by providing a link between residents of the city and nature. The Forest Preserve is part of Greenbelt’s cultural identity, its ambiance and sense of place. It adds to Greenbelt’s air and water quality and ultimately, by reducing stormwater runoff, improves the quality of the Chesapeake Bay.”

Canyon Creek is a stream located in the western section of the North Tract of the Preserve. The trail following Canyon Creek is one of the most used trails of the Preserve. The creek traverses the Northwoods before entering the Beltsville Agricultural Research Center (BARC). Canyon Creek receives runoff from the hilltops (both urban and other). Three Greenbelt roads have outfalls sending stormwaters toward Canyon Creek (Laurel Hill Rd., Ridge Rd. and Plateau Rd.).

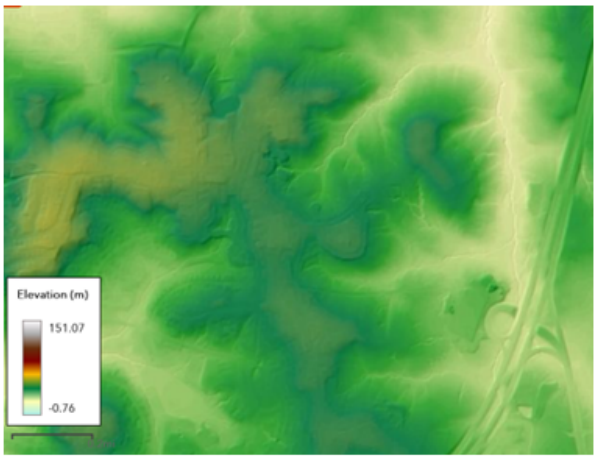
The severe erosion of the stream channel (see Figure 1), the history of iron mining in the area [2], and the Coastal Plain stratigraphy make Canyon Creek a particularly interesting area to study. Understanding the geology and hydrology of streams (e.g., [3 - 6]) can inform possible future interventions to reduce erosion and the impact of runoff.

Figure 1: Canyon Creek in the Greenbelt Forest Preserve. (Photo: Catherine Plaisant)

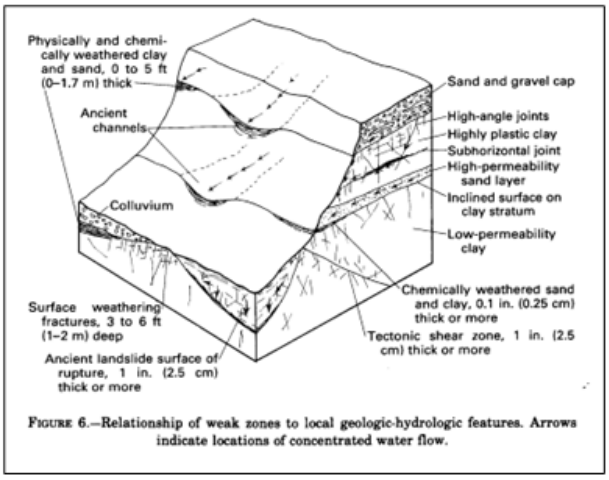
Research questions:
For this research, we are asking the following questions:

1. Why is Canyon Creek incised?
2. What determines the location of the incision?

An initial inspection of Canyon Creek was conducted in January of 2023, to visually inspect the entire length of the creek, from the headwaters located in the woodlands of Greenbelt Homes Inc. to the end of the creek where it flows into Goddard Creek. We noticed that the main Canyon Creek channel incision (the headcut), occurs at an elevation similar to a headcut in several adjacent creeks tributary to Goodard Creek, which suggests stratigraphic control by low permeability geological units (clay layers) that prevent deeper infiltration. This clay layer can be observed several feet below the ground surface at the Canyon Creek headcut. The local geology and topography are shown in fig. 2.



Topography of NE Greenbelt and adjacent streams



Stratigraphy of Potomac Group sediments showing gravel cap and clay horizons

Fig. 2: Left: MD lidar topography, showing the ridges underlain primarily held up by iron-rich cemented sands and gravels. The differences in erodibility of these materials creates prominent hilltop caps, observed in locations where there is no urban development as well as within Greenbelt itself. Right: diagram from a USGS engineering report, based on observations in Greenbelt.

The addition of runoff from urban roads appears to have enhanced incision of the main creek channel. Overland flow erosion requires surface flow, which suggests significant runoff is conveyed to the stream headcut. Explanations for the effective transmission of urban runoff include:

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a) Low infiltration capacity of soils in swales downslope from urban runoff. The low infiltration capacity may be due to erosion of organic surface soils, aided by storm sewer outlet runoff and enhanced by english ivy that provides poor cover and low organic matter content. Low infiltration capacity could result from clay-rich underlying soils..

b) A source area size sufficient to initiate erosion. Runoff could be contributed by urban runoff, but conveyed to the erosion sites by converging streams and paths.

c) Stream gradient increases. The channel incision may be at a location with higher stream or hillslope gradient, which generates a local increase in shear stress, initiating erosion.

d) A combination of mechanisms. All of the above characteristics may influence runoff and its erosive power.

Methods:
We will survey Canyon Creek and select the best locations to measure water flow, infiltration capacity and soil characteristics. The data will be analyzed and we will propose answers to the research questions, as well as possible implications and further work.

Data collection will include:

1) Gauging discharge from storm sewer inputs. We will install small Hobo data loggers downslope of three storm drains. These devices will not disturb the flow or obstruct it.

2) Measuring infiltration capacity of the soils in the field at 4 types of locations (in flow paths or between flow paths, at locations with or without Ivy), with triplicate measurements at each site.

3) Sampling soils and determining bulk density, grain size, organic matter content. All samples will be in triplicate, at sites near infiltration measurement sites (12 total).

Rain gauge measurements will also be collected from nearby rain gauges.

A report will be prepared summarizing the findings, and presented to the Forest Preserve Advisory Board.

The work will be completed in the Winter of 2023, with early findings made available before the end of the budget year 2023.

Investigators:

Karen Prestegaard

Dr. Prestegaard has been a faculty member of the Department of Geology at the University of Maryland, College Park, for the past 30 years. She conducts research on watershed hydrology, wetland hydrology, stream morphology, sediment transport in rivers, and the effectiveness of stream restoration projects.

She will be the scientific lead and supervise an undergrad student doing field work, and a lab technician for soil analysis.

Catherine Plaisant

Dr. Catherine Plaisant is a Research Scientist Emerita at the University of Maryland Institute for Advanced Computer Studies. Her research area is not related to this project, but she is a Greenbelt resident living next to Canyon Creek, and has 35 years of scientific research and project management experience.

She will manage the project, i.e., handle the budget, obtain permission as needed (e.g. from Greenbelt Homes Inc. to study the headwaters of the creek), participate in the field work and prepare reports.
She will be the point of contact for the project.

Budget:

Hobo data loggers (3x$380): $1,140
Soil analysis: $860
Personnel: no cost
Total: $2000

References:

[1] Website: Greenbelt Forest Preserve
https://www.greenbeltmd.gov/community/greenbelt-forest-preserve. Retreived 2/15/2023

[2] Website: 1936 Approx. Map of ultimate layout of Greenbelt, Maryland. A model community planned by the Suburban Resettlement Division of the United States Resettlement Administration. Library of Congress
https://www.loc.gov/pictures/item/2017760107/
(note the label reading “Iron mining park” in the north most section of this planning map.)
Retrieved 2/15/2023

[3] Prestegaard, K.L., Huang, M.H., Matthew, K. and Volz, S., Influence of Stream and Regolith Morphology on Sediment Dynamics in Urbanized Fall Zone Streams. *Fall Meeting of the American Geological Association* (2022).

[4] Moore, J., Groffman, P., Prestegaard, K.L. and Welty, C., Biogeochemical, Hydrological, and Anthropogenic Perturbations Driving Urban Critical Zone Processes. *Fall Meeting of the American Geological Association* (2022).

[5] Devereux, O.H., Needelman, B., Prestegaard, K.L., Gellis, A. and Ritchie, J., Sediment Source Identification in an Urban Watershed. *18th World Congress of Soil Science* (2006)

[6] Fanelli, R., Prestegaard, K. and Palmer, M., 2017. Evaluation of infiltration‐based stormwater management to restore hydrological processes in urban headwater streams. *Hydrological Processes*, 31(19), pp.3306-3319.

Contact information:

Main contact: Catherine Plaisant
(301) 529-1989
plaisant@umd.edu

Scientific contact: Karen Prestegaard
kpresto@umd.edu

City Council Agenda Item Report

Meeting Date: March 28, 2023
Submitted by: Bonita Anderson
Submitting Department: Administration
Item Type: Board and Committee Reports
Agenda Section: OTHER BUSINESS (90 mins - 9:00 - 10:30 pm)

Subject:
Forest Preserve Advisory Board Report #2023-01 - Northway Trailhead Erosion

Suggested Action:

Ms. Davis requested this item to be added to the agenda.

Attachments:
FPAB_Report_2023-01_Northway_Trail_Erosion.pdf

FOREST PRESERVE ADVISORY BOARD Report # 2023-01
REPORT TO COUNCIL

SUBJECT: Northway Trailhead Erosion

DATE: February 24, 2023

BACKGROUND: Members of the Forest Preserve Advisory Board (FPAB) have been drafting a Master Trails Plan as called for in the 2018 Forest Preserve Stewardship Guidelines. One of the issues that the plan addresses is erosion and channelization of steep trails. While preparing to write the trails plan, FPAB members have hiked trails in the Preserve to note any issues that the plan should address. Many members have noted severe erosion of the short sections of the two trailheads on Northway that visitors frequently use to enter the North Woods Tract of the Preserve. FPAB has determined that this erosion is severe enough that it should be addressed before the new trails plan is submitted to Council later this year. The present report is a follow-up to FPAB Report 2016-01 that was submitted February 2016. The trail pilot project implemented under FPAB Report 2021-02 successfully addressed a similar erosion issue on a trail in the Hamilton Woods Tract.

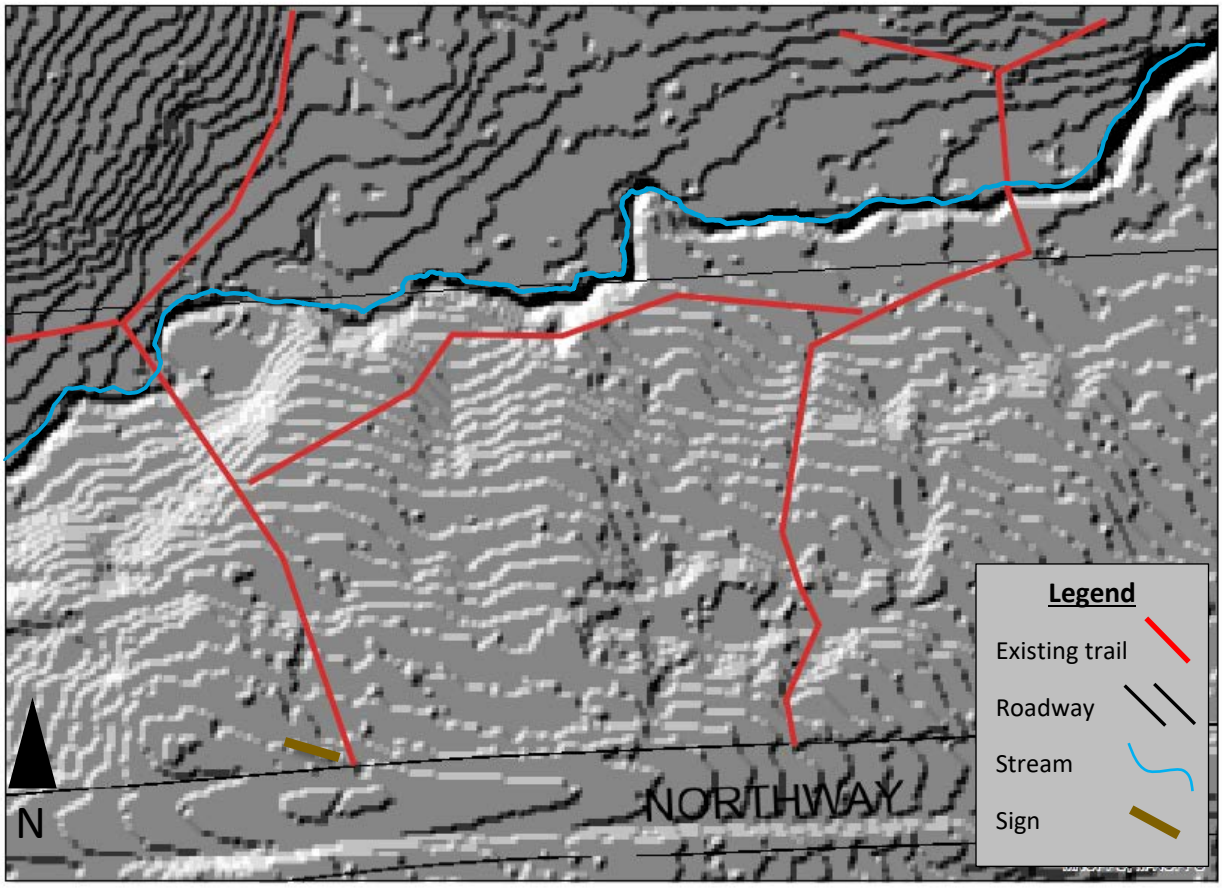
DISCUSSION: Significant erosion has occurred on the steep sections of both trails that begin on Northway and enter the North Woods Tract. One of these trails begins behind the large, wooden Forest Preserve sign on Northway Road and the other is approximately 300 feet east of that sign (see Map 1). Both trails have short, steep sections that have eroded into gullies with exposed roots. The soils here are compacted from decades of trail users.

The two trail sections under discussion are deeply eroded and channelized so much that roots are exposed and have been worn away, and bare clay is visible. These segments are too steep to use water bars or otherwise redirect water away from the trail, and these trails are too popular with Preserve visitors to close completely. Closing ~~small~~ sections of these trails and rerouting the trails to traverse the steep slope with new segments that are designed to shed water should alleviate this issue and allow the soil to eventually regenerate. GHI has had success closing trails by using standard techniques such as filling the closed segment with large woody debris, and by establishing new trails with temporary signage, and by placing tree limbs along the trail to mark the edges of the new walking path.

The trails in the Preserve have developed informally through social usage patterns rather than being planned. Guidance from the US Department of Interior and groups like the Potomac Appalachian Trail Club recommend that trails should not go straight down an incline or steep slope, which concentrates stormwater runoff and erosion that turns trails into gullies. Even on gentle inclines straight trails will erode and channelize with continued usage. Ideally, trails should traverse slopes at angles, using switchbacks and other design features to fit the landscape and keep gentle grades. Trails should be designed to shed water, using features such as “grade dips” where the trail grade reverses, so the trail rises and falls to facilitate drainage (see: https://www.fs.usda.gov/eng/pubs/htmlpubs/htm00232839/page07.htm). These grade dips divide

the trail into a series of short micro-watersheds (Parker 2002 Natural Surface Trails by Design). The pilot project under FPAB Report 2021-02 addressed eroded portions of a trail in the Hamilton Tract that is not very steep but was still eroding. During the pilot project, Greenbelt Public Works led groups of volunteers to install rolling grade dips and other measures to route water off the trail and into the forest.

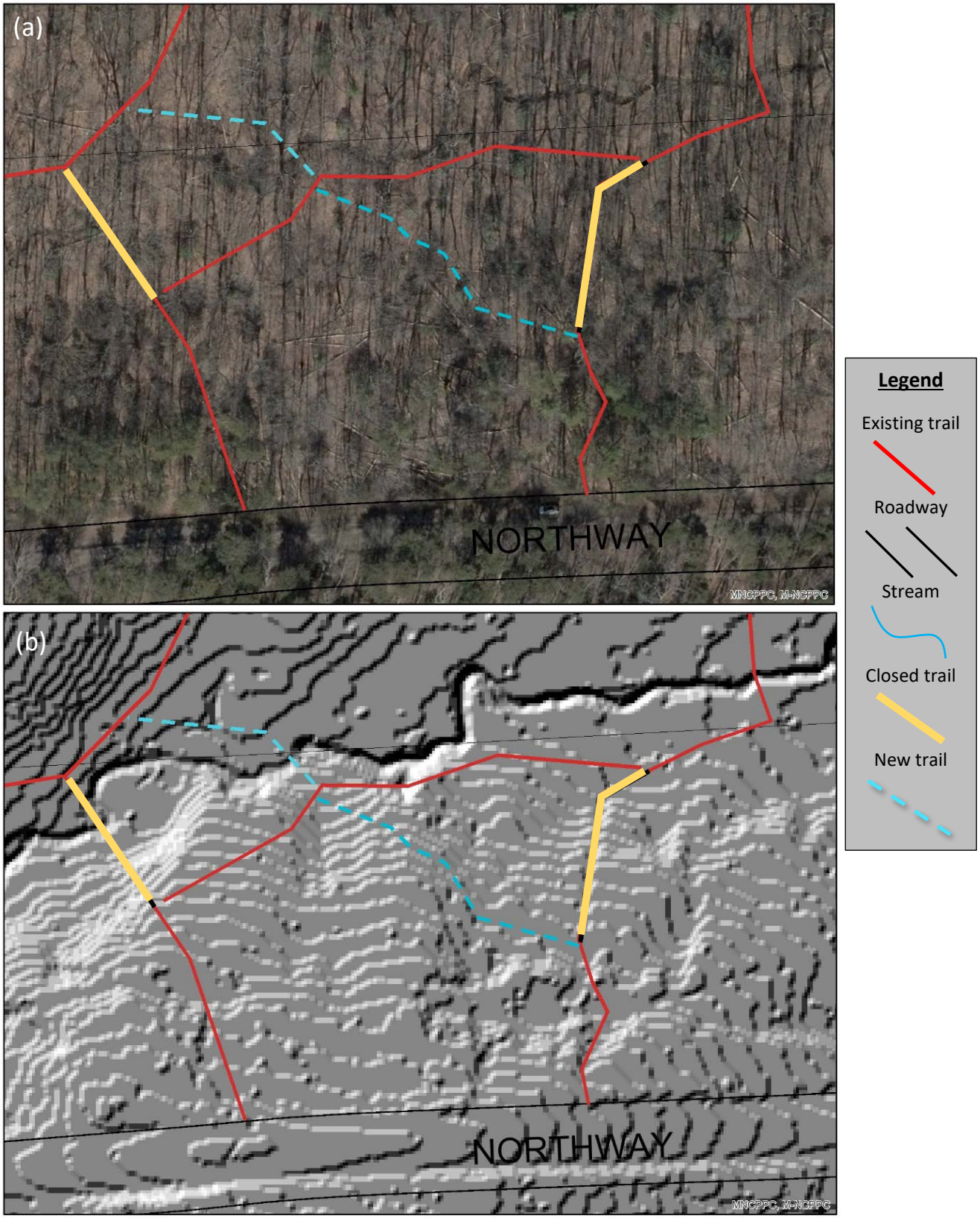
Map 1. Existing trails in the vicinity of two erosion problem spots in the North Woods Tract of the Greenbelt Forest Preserve. This map shows the topography of the land and a portion of the trail system that begins on Northway and enters the forest to the north. Topographical data provided by the Prince George's County Planning Department.



RECOMMENDATION: The Forest Preserve Advisory Board recommends that Council instruct Public Works to work with volunteers to close two short sections of trail and reroute them to avoid steep inclines aligning the new trail to shed water and minimize erosion and needs for maintenance. The old trail segments should be blocked off and filled with large woody debris (large tree trunk sections and large limbs across the trail, smaller limbs filling in the trail bed), and leaf material. To further reduce erosion and help the land heal the gully bottom could be reshaped with short earthern berms and trenches crossways the gully, to help trap sediment and facilitate stormwater runoff infiltration and plant regrowth. New trails and trail closures should be marked with temporary signage.

The suggested new trail configuration is presented below in Maps 2(a) and 2(b). The steepest, most severely eroded segment of the eastern trailhead would be closed. The trail entrance at Northway would remain open and the trail would be rerouted with a new segment that traverses the hill at a gentler slope and merges with an existing trail that is adjacent to an ephemeral stream. The west trail entrance next to the sign would remain open, but the steepest portion of that trail and an unbridged crossing across the ephemeral stream would be closed. The trail would be rerouted onto an existing trail and a new unbridged connection across the stream would be made. This new trail segment would connect to existing trails on the north side of the stream. This would keep both trailheads open and close the badly eroded sections.

Map 2. Maps of the North Woods Tract of the Greenbelt Forest Preserve that show the Forest Preserve Advisory Board's proposed remediation for the eroded trail segments. These two maps show the proposed trail alterations that would close the steepest segments of both entrance trails (yellow lines) and the new trail connections (dashed blue lines) that would be necessary to retain access to the trail system. (a) shows the proposed changes over an aerial image of the location. (b) shows the same proposed changes over a shaded topographical contour map. Basemap data provided by the Prince George's County Planning Department.



Agenda Item No: 17.

City Council Agenda Item Report

Meeting Date: March 28, 2023
Submitted by: Bonita Anderson
Submitting Department: Administration
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS (90 mins - 9:00 - 10:30 pm)

Subject:
State and County Legislation

Suggested Action:

Attachments:

Agenda Item No: *20.

City Council Agenda Item Report

Meeting Date: March 28, 2023
Submitted by: Bonita Anderson
Submitting Department: Administration
Item Type: MEETINGS
Agenda Section: OTHER BUSINESS (90 mins - 9:00 - 10:30 pm)

Subject:
Meetings

Suggested Action:

Attachments:
meetings.pdf

CITY OF GREENBELT, MARYLAND
25 Crescent Road, Greenbelt, MD 20770-1891

3/23/2023 10:37 AM

City Council Meetings & Work Sessions
March – April

Regular Meeting	Tues.	03/28	7:30 pm
Budget Work Session – Overview, Revenues & General Government/Other Funds/ Non-Departmental & Fund Transfers/ Economic Development	Wed.	03/29	7:30 pm
2nd Public Hearing – City Manager Residency Charter Amendment	Sat.	04/01	10:00am
Budget Work Session – Misc. – Grants & Contributions/Social Services	Mon.	04/03	7:30 pm
Work Session – TBD	Wed.	04/05	7:30 pm
No Meeting – Easter Monday	Mon.	04/10	
Regular Meeting	Tues.	04/11	7:30 pm
Work Session – NASA Goddard/ Greenbelt Fire Department	Wed.	04/12	7:30 pm
Budget Work Session – Planning	Mon.	04/17	7:30 pm
Budget Work Session – Public Works/Capital Projects	Wed.	04/19	7:30 pm
Regular Meeting/1st Public Hearing	Mon.	04/24	7:30 pm
Budget Work Session – Recreation/Museum	Wed.	04/26	7:30 pm
Four Cities Meeting (Greenbelt)	Thurs.	04/27	7:30 pm

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use Video Relay Services (VRS) at 711 or e-mail banderson@greenbeltmd.gov to reach the City Clerk. Unless otherwise noted, meetings will be held in the Council Chambers in the Municipal Building (MB) at 25 Crescent Road and virtually by Zoom. Zoom meeting information for public participation is posted on the City's website at www.greenbeltmd.gov on the meeting calendar.

Bonita Anderson, City Clerk

CITY OF GREENBELT, MARYLAND
25 Crescent Road, Greenbelt, MD 20770-1891

3/23/2023 10:37 AM

Ready to be scheduled:
Closed Session *(Cable Ordinance)*
Parke Crescent Apartment Complex
Virtual Meetings Accessibility for Blind and Visually Impaired
Walk-way Light Fixture
Prince George's County Council
Space Study
Greenbelt Fire Department/Prince George's County Fire Department
City Contracting Policy
Greenbelt East HOAs/COAs
Hotels

For later scheduling:
Zoning Enforcement
Parkway Apartment Owners/GHI *(parking)*
Northway Fields Master Plan
City Manager Updates (Jan, Pre-budget; July & Sept/Oct)
Meeting with County on Transportation Plan
Department of Permitting, Inspections & Enforcement (DPIE)
Museum Plan
Bernard Penney *(Memorial Donation in honor of Leonie Penney)*
Potential Bond Referendum/Capital Financing
Cemetery Plans
MARC Train Service/ MDOT
Arts & Entertainment District
Street Lights (Pepco)

Annual														
Advisory Group Chairs	7/22													
Franklin Park at Greenbelt Station Mgmt.	12/21	12/22												
Greenbelt Center HOAs	3/23													
Greenbelt East HOAs and COAs/Greenbelt East Advisory Coalition	4/22													
Greenbelt Homes, Inc.	8/22													
Greenbelt Station HOA/Verde Apts.	8/22													
School Board Member	9/21	2/23												
State Highway Administration	11/20	11/22												
Biennial														
Beltsville Ag. Research Center	8/18	11/22												
Beltway Plaza	9/22													
NASA/GSFC	3/22													
Greenbelt Business Alliance	10/22													
Greenbelt Park NPS	1/22	3/23												
Greenway Shopping Center	12/20	2/23												
Religious/Spiritual Organizations	6/22													
Twice a Year														
County Council Person and At Large Members														
Meetings as Needed														
Apartments	4/21													
Comcast/Verizon	3/21													
Greenbelt Office Parks														
Greenbelt Watershed Groups	10/19													
Hotels														
PEPCO/WSSC	2/22													
Prince George's Economic Development Corp.	11/21													
Prince George's Planning Board	10/19													
Roosevelt Center Owner	8/20													
University of Maryland	4/15													
WMATA/PGDPW&T (Semi-Annual)	5/22													
Newly Elected/Appointed Officials (Presentation of a Council Regular Meeting)														
County Executive														
School Board CEO														
State's Attorney	1/23													

City Council Agenda Item Report

Meeting Date: March 28, 2023
Submitted by: Bonita Anderson
Submitting Department: Administration
Item Type: Resolution
Agenda Section: OTHER BUSINESS (90 mins - 9:00 - 10:30 pm)

Subject:
Departure Design Standards Resolution 23-007 - 7010 Greenbelt Rd.

Suggested Action:
Reference:
Memorandum, T. Hruby, 02/20/2023
Draft Resolution

In early January, Armory LLC, the owner of the property located at 7010 Greenbelt Road, submitted an application for a Departure from Design Standards (DDS). Armory LLC is requesting permission to allow a minor reduction in the size of non-parallel standard spaces to 9 ft. x 18 ft. Per Prince George's County Zoning, a standard parking space is required to be 9.5 ft. x19 ft. This DDS is associated with the submission of a Detailed Site Plan (DSP- 22023) to construct apartment housing for the elderly, consisting of 95 for-sale age-restricted units. The DSP is not subject to the review of this DDS.

The Advisory Planning Board held a public hearing on the application on March 1, 2023. At the hearing City planning staff recommended approval of the application. No one spoke in opposition of the application. The Advisory Planning Board found sufficient justification to recommend unanimous approval of the requested DDS.

Since no requests for oral argument were filed, staff recommends City Council adopt the Advisory Planning Board Resolution for Departure Application 23-007-DDS by consent, as permitted by the zoning legislation (TH).

Attachments:
Memorandum. T. Hruby, 03/20/2023.pdf
Draft Resolution.pdf

City of Greenbelt
Department of Planning and Community Development
15 Crescent Road, Suite 200, Greenbelt, Maryland, 20770
(301) 345-5417 Fax (301) 345-5418

MEMORANDUM

TO: Greenbelt Advisory Planning Board

FROM: Terri Hruby, AICP
Director of Planning and Community Development

DATE: February 20, 2023

Subject: 23-007-DDS
Departure from Design Standards
7010 Greenbelt Road

I. Proposal

The County's new Zoning Ordinance that went into effect on April 1, 2022, allows for applications to be filed under the provisions of the prior zoning ordinance, subject to the submittal of a justification statement. Per the submittal of a justification statement, the Applicant is proposing to develop under the prior zoning ordinance.

In conjunction with the submission of a Detailed Site Plan (DSP) application (DSP-22023) to construct apartment housing for the elderly, consisting of 95 for-sale age-restricted units, Armory, LLC has filed an application for a Departure from Design standards (DDS) from Section 27-558(a) of the Prince George's County Zoning Ordinance regarding the dimensions of standard-sized perpendicular park spaces. The County's prior Zoning Ordinance requires the dimension of a standardized parking space, arranged in head-in and not perpendicular to be 19.0 ft. by 9.5 ft. Under the new Zoning Ordinance, which does not apply in this case, a DDS would not be required because per the new Zoning Ordinance a standard perpendicular parking space is required to be 18.0 ft. by 9.0 ft.

The applicant is proposing to construct 111 non-handicapped/non-parallel parking spaces with dimensions of 18.0 ft. by 9.0 ft. In support of the Departure request, the applicant has submitted a Statement of Justification for its DDS application (Attachment #1).

The subject property is a 4.5-acre parcel of land, described as Parcel "G" on a plan of subdivision entitled "Charlestowne Village". The subject property is located on the north side of Greenbelt Road (an arterial roadway), approximately 150 feet east of the intersection of

Greenbelt Road and Lakecrest Drive. The subject property is zoned RMF-20 (formerly R-18) and is currently vacant. Access to the subject property is provided from a service road which also provides access to the University Square Apartments and the former National Guard Armory.

As stated previously, the applicant filed the DDS concurrently with the submission of a DSP to the County. Since the City has authority over departures, the County may not act on the DSP until the City hears and acts on the departure request. At this time, staff and the Board's review is limited to the DDS, and if approved, the Board will have an opportunity to review and comment on the DSP for which the City has approval authority over per a covenant agreement.

II. Departure from Design Standards

Pursuant to Section 20-10(8)a of the City Code, a recommendation that a departure be granted shall be made by the Planning Board only upon the following findings:

1. The purposes of the Prince George's County Zoning Ordinance will be equally well or better served by the applicant's proposal;

   COMMENT: The purposes of the Zoning Ordinance will be equally or better served. The purposes of Subtitle 27-102 will not be negatively served by the applicant's proposal, as the request is limited to a reduction in the dimensions for standard, non-parallel spaces. More pertinent to the DDS request are the purposes of Part 11 of the Zoning Ordinance addressing Parking and Loading as found in Section 27-550. As the applicants references on Page 9 of the Statement of Justification, "For parking, the primary purpose is to ensure that all buildings and uses provide off street parking which is sufficient to serve the parking and loading need of all persons associated with the building and uses."

   The applicant is proposing 119 surface parking spaces (8 accessible, 111 standard, and 2 electric vehicle charging stations), which exceeds the minimum .66 parking spaces per dwelling unit required by Section 27-568 of the Zoning Ordinance. The Departure only relates to the size of the standard parking spaces, and therefore will not impede the applicant's ability to serve the parking and loading needs of all persons associated with the building and uses. In fact, the reduced parking space size allows for a more compact and efficient parking lot design.

2. The departure is the minimum necessary, given the specific circumstances of the request;

   COMMENT: The proposed reduction in the dimensions to 18.0 ft. by 9.0 ft., represents a minor reduction and is the minimum necessary without adversely affecting the functionality of the proposed non-parallel spaces. The size of the proposed spaces, 18.0 ft. by 9.0 ft., is larger than the minimum size allowed for compact spaces. Most automobiles average 16 to 17 feet in length, and mid-size and large SUVs average the same length. The departure will allow for efficiency of the design of the parking lot, allow the applicant to provide required parking and reduce the impervious footprint of the parking lot.

As stated previously, the proposed parking spaces exceed the size of what is permitted by the new County Zoning Ordinance (18.0 ft by 9.0 ft). In addition, jurisdictions throughout the region including but not limited to Calvert County, Charles County, Frederick County, Montgomery County and St. Mary's County allow perpendicular parking spaces with dimensions of 18.0 ft. by 9.0 ft.

3. The departure is necessary in order to alleviate circumstances which are unique to the site; or prevalent in areas of the county developed prior to November 29, 1949;
COMMENT: The departure is necessary to alleviate circumstances specific to the site. First, the site is a previously developed site and the applicant's design honors the access to the site that was established when the site was previously developed as a nursing home, largely influencing the layout of the site. Second, per the applicant's Statement of Justification due to the property fronting on an arterial road, the applicant's design strives to achieve a greater building setback to assist with noise mitigation and enhanced landscaped buffer. Third, the site is an infill site with no opportunities for on-road or shared-use parking, necessitating the applicant provide for sufficient and convenient resident and visitor parking on-site, particularly important given the proposal for age-restricted housing.

4. The departure will not impair the visual, functional, or environmental quality or integrity of the site or of the surrounding neighborhood.
COMMENT: The request for a reduction in the dimensions of standard-sized perpendicular spaces to 18.0 ft. by 9.0 ft. will not impair the visual, functional, or environmental quality of integrity of the site or of the surrounding neighborhood. The parking space dimension of 18.0 ft. by 9.0 ft. is considered universal and has been endorsed by leaders in the industry. As stated in the applicant's Statement of Justification, "The departure from Section 27-588(a) will allow the site to provide adequately sized spaces to accommodate all types of vehicles owned by future residents and conform to modern guidelines which discourage compact parking spaces in favor of universal size spaces." Granting the departure will not have any adverse impacts to adjoining properties since it is limited to allowing a minor reduction in the size of perpendicular parking spaces.

III. Recommendation

Based on the preceding analysis and findings, staff recommends that the Departure from Design Standards (23-007-DDS) for 111 non-parallel (perpendicular)/non-handicap parking spaces be **APPROVED**, with dimensions of 18.0 ft. by 9.0 ft.

RESOLUTION
OF THE GREENBELT ADVISORY PLANNING BOARD RECOMMING APPROVAL OF A DEPARTURE FROM DESIGN STANDARDS OF SECTION 27-588(a) OF THE PRINCE GEORGE'S COUNTY ZONING ORDINANCE TO PERMIT A REDUCTION IN THE DIMENSIONS OF STANDARD SIZED NON-PARALLEL PARKING SPACES FROM 19.0 FT. BY 9.5 FT. TO 18.0 FT. BY 9.0 FT. FOR THE PROPOSED DEVELOPMENT OF GREENBELT SQUARE AS SHOWN ON DETAILED SITE PLAN #DSP-22023

WHEREAS, the City of Greenbelt (hereinafter the "City"), pursuant to Ordinance 1173 (hereafter the "Ordinance"), is authorized to hear requests for Departures from Design Standards from the terms of the Prince George's County Zoning Ordinance (hereafter the "Zoning Ordinance"), and to make recommendations to the Greenbelt City Council in connection therewith, and

WHEREAS, the City is authorized by the Ordinance to grant an application for a Departure from Design Standards if the Greenbelt Advisory Planning Board (hereinafter the "APB") makes the following findings pursuant to Chapter 20, Article III, Section 20-10 of the Greenbelt City Code:

(1) The purposes of the Prince County's Zoning Ordinance will be equally well or better served by the applicant's proposal;

(2) The Departure is the minimum necessary, given the specific circumstances of the request;

(3) The Departure is necessary in order to alleviate circumstances which are unique to the site; or prevalent in areas of the County developed prior to November 29, 1949; and

(4) The Departure will not impair the visual, functional, or environmental quality or integrity of the site or of the surrounding neighborhood;

WHEREAS, on or about January 3, 2023, Armory Place, LLC (the "Applicant") submitted an application for a Departure from Parking Design Standards (DDS) of Section 27-558(a) of the Prince George's County Zoning Ordinance for the property located at 7010 Greenbelt Road, Greenbelt, MD. The Applicant concurrently filed a Detailed Site Plan application (DSP-22023) with Prince George's County to construct 95 for-sale age-restricted units. The applicant requests a Departure from Design Standards to reduce the dimensions of

standard-sized perpendicular parking spaces from 19.0 ft. by 9.5 ft. to 18.0 ft. by 9.0 ft., as shown on #DSP-22023; and,

WHEREAS, the notice of the public hearing was posted on the property in accordance with the adopted Ordinance; and,

WHEREAS, the technical staff report recommended **APPROVAL** of the Departure to reduce the dimensions of standard-sized non-parallel parking spaces in the proposed age-restricted residential development from 19.0 ft. by 9.5 ft. to 18.0 ft. by 9.0 ft.; and,

WHEREAS, on March 1, 2023, the APB conducted a public hearing on the merits of the Departure application, at which the APB heard testimony and accepted evidence with respect to whether it can make the necessary findings set forth in the Ordinance to grant a Departure from Design Standards of Section 27-558(a) of the Prince George's County Zoning Ordinance; and,

WHEREAS, the APB's recommendation is based upon analysis of the record by the Board and on the findings and conclusions presented in the technical staff report; and,

WHEREAS, the APB hereby makes the following findings of fact:

1. The subject property is a 4.5-acre parcel of land, described as Parcel "G" on a plant of subdivision entitled "Charlestowne Village". The subject property is located on the north side of Greenbelt Road (an arterial roadway), approximately 150 feet east of the intersection of Greenbelt Road and Lakecrest Drive.

2. The County Zoning Ordinance requires standard-sized parking spaces arranged in non-parallel (head-in) fashion to have minimum dimensions of 19.0 ft. by 9.5 ft.

3. The applicant has submitted a Detailed Site Plan to the County (#DSP-22023), which proposes 95 for-sale age restricted units. The design of the DSP is contingent upon receiving a Departure from Design Standards from the City.

4. The applicant is proposing to construct 111 non-handicap/non-parallel parking spaces with dimensions of 18.0 ft. by 9.0 ft.

5. The City mailed the required public hearing notices and the applicant provided a signed affidavit attesting that the required public hearing sign was posted on the subject property advertising the March 1st public hearing.

6. No one spoke in opposition of the application during the public hearing.

WHEREAS, the APB makes the following conclusions of law:

1. The purposes of the Prince George's County Zoning Ordinance will be equally well or better served by the applicant's proposal. The purposes of Subtitle 27-102 of the County's Zoning Ordinance will not be negatively served by the applicant's proposal, as

the request is limited to a reduction in the dimensions for standard, non-parallel parking spaces. Also, as noted in the applicant's State of Justification, "For parking the primary purpose is to ensure that all buildings and uses provide off-street parking which is sufficient to serve the parking and loading need of all persons associated with the building and uses", which the applicant's proposal does.

The departure meets this criterion.

2. The departure is the minimum necessary, given the specific circumstances of the request. The proposed reduction in the size of non-parallel parking spaces to 18.0 ft by 9.0 ft. represents a minor reduction and will not adversely affect the functionality of the proposed parking spaces. The size of the proposed spaces is larger than the minimum size allowed for compact spaces. The size of the proposed spaces is widely used throughout the region and is permitted under the County's new zoning regulations, although not applicable in this case.

   The departure meets this criterion.

3. The departure is necessary in order to alleviate circumstances which are unique to the site, or prevalent in areas of the county developed prior to November 29, 1949. The site is a previously developed site and the applicant's design honors the access to the site that was established when the site was previously developed. Per the applicant's Statement of Justification due to the property fronting on an arterial road, the applicant's design strives to achieve a greater building setback to assist with noise mitigation and enhanced landscaped buffer. Lastly, the site is an infill site with no opportunities for on-road or shared-use parking, necessitating the applicant provide for sufficient and convenient resident and visitor parking on-site, particularly important given the proposal for age-restricted housing.

   The departure meets this criterion.

4. The departure will not impair the visual, functional, or environmental quality or integrity of the site or of the surrounding neighborhood. The parking space dimension of 18.0 ft. by 9.0 ft. is considered universal and has been endorsed by leaders in the industry. As stated in the applicant's Statement of Justification, "The departure from Section 27-588(a) will allow the site to provide adequately sized spaces to accommodate all types of vehicles owned by future residents and conform to modern guidelines which discourage compact parking spaces in favor of universal size spaces." Granting the departure will not have any adverse impacts to adjoining properties since it is limited to allowing a minor reduction in the size of perpendicular parking spaces.

   The departure meets this criterion.

NOW, THEREFORE, BE IT RESOLVED the Greenbelt Advisory Planning Board hereby recommends, based on the evidence and testimony presented, that the request for a departure from Section 27-558(a) of the Prince George's County Zoning Ordinance to reduce the dimension of standard-sized non-parallel parking spaces in the proposed development of 7010 Greenbelt Road, Greenbelt Maryland, as shown on #DSP-22023, from 19.0 ft. by 9.5 ft. to 18.0 ft. by 9.0 feet, be **APPROVED.**

Name of APB Member	**In Favor**	**Opposed**
Benjamin Friedman, Chair	X	
Isabelle Gournay, Vice Chair	X	
Keith Chernikoff	X	
Matthew Inzeo	X	
Maria Silvia Miller - Absent		
Syed Shamim	X	

So recommended this 1st day of March 2023.

GREENBELT ADVISORY PLANNING BOARD

Benjamin Friedman
Chair

BE IT FURTHER RESOLVED that this resolution of the Greenbelt Advisory Planning Board shall take effect immediately upon adoption by the Greenbelt City Council.

APPROVED by the Council of the City of Greenbelt, Maryland at its regular meeting of,

2023.

Emmett V. Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

Agenda Item No: *23.

City Council Agenda Item Report

Meeting Date: March 28, 2023
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS (90 mins - 9:00 - 10:30 pm)

Subject:
Resignation from Advisory Group

Suggested Action:

Reference: Reappointment Survey

Jamie Krauk have submitted her resignation from the Community Relations Advisory Board (CRAB).

Approval of this item on the consent agenda will indicate the Council's intent to accept her resignation with regret.

Attachments:

Agenda Item No: *24.

City Council Agenda Item Report

Meeting Date: March 28, 2023
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS (90 mins - 9:00 - 10:30 pm)

Subject:
Reappointment to Advisory Boards/Committees

Suggested Action:

Reference: Reappointment Surveys

Steven Gilbert has indicated his willingness to continue to serve on the Board of Elections (BoE).

Sudhanshu Sinha has indicated his willingness to continue to serve on the Community Relations Advisory Board (CRAB).

Approval of this item on the consent agenda will indicate Council's intent to appoint them to a new term.

Attachments: