

GREENBELT CITY COUNCIL
Municipal Building
Regular Meeting
March 23, 2015 - 08:00 p.m.

I. ORGANIZATION

1. [Call to Order](#)

2. Roll Call

3. Meditation and Pledge of Allegiance to the Flag

1. [Call to Order](#)

4. [Consent Agenda - Approval of Staff Recommendations \(Items on the Consent Agenda \[marked by *\] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.\)](#)

5. Approval of Agenda and Additions

II. COMMUNICATIONS

6. [Presentations](#)

Arbor Day Proclamation

Arbor Day Proclamation: In keeping with its designation as a "Tree City USA," Greenbelt issues a proclamation annually in recognition of Arbor Day. This year Arbor Day will be celebrated on Saturday, March 28. Brian

Townsend, the City's Arborist, and Charles Jackman, Chair of the Advisory Committee on Trees, will be present to accept the proclamation and give an overview of this year's Arbor Day plans. (CM)

[Arbor Day Proclamation](#)

[Proposed FY 2016 City Budget](#)

Proposed FY 2016 City Budget: The City Manager will present his proposed budget for Fiscal Year 2016, which begins July 1, 2015, and ends June 30, 2016.

7. Petitions and Requests (Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules.)

8. Minutes of Council Meetings

Statement for the Record - Executive Session of March 16, 2015: The following motion is needed: In accordance with the General Provisions Article, Section 3-306(c)(1) of the Annotated Code of Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in executive session on Monday, March 16, 2015, at 8:10 p.m. in the Council Room of the Municipal Building. Council held this closed meeting in accordance with the General Provisions Article, ? 3-305(b)(1) of the Annotated Code of Public General Laws of Maryland, to discuss a personnel matter. Vote to close session: Yes No Abstain Absent Ms. Davis X Mr. Herling X Ms. Mach X Ms. Pope X Mr. Putens X Mr. Roberts X Mayor Jordan X The following staff members were in attendance: Michael McLaughlin, City Manager, and Cindy Murray, City Clerk. Other individuals in attendance: None Council took no actions during this session. (CM)

[Statement for the Record](#)

9. Administrative Reports

* 10. Committee Reports

Advisory Planning Board, Report #2015-1 (Greenbelt Station Metro Shuttle Proposal): It is recommended that Council accept this report and consider it on the agenda of a future meeting. (CM)

[Committee Report](#)

III. LEGISLATION

11. [An Ordinance to Amend Chapter 11 "Motor Vehicles and Traffic," Article II "Operation of Vehicles" and Article III "Stopping, Standing and Parking" of the Greenbelt City Code - 1st Reading, Suspension of the Rules, 2nd Reading, Adoption](#)

11. An Ordinance to Amend Chapter 11 "Motor Vehicles and Traffic," Article II "Operation of Vehicles" and Article III "Stopping, Standing and Parking" of the Greenbelt City Code -2nd Reading, Adoption Reference: Ordinance Memorandum, C. Craze, 02/06/2015 Memorandum, M. McLaughlin & C. Craze, 02/19/2015 Proposed Policy Council directed staff to evaluate Chapter 11 of the City Code related to parking regulations, particularly as the regulations pertain to parking restrictions based on vehicle size, weight and class. Changes to the Code are recommended to clarify these regulations. In addition, changes are recommended to increase fines, strengthen enforcement of unregistered, disabled, out-of-state and vehicles with multiple violations. There is also new language to regulate parking of commercial vehicles in residential zones and the operation of curbside (vehicle sales from residential locations). Ms. Pope introduced the ordinance for first reading at the February 9, 2015, meeting. At the last meeting (when the ordinance was scheduled for second reading and adoption), Council expressed concern regarding the definition of commercial vehicles in the ordinance as well as the parking of rental vehicles to be used for moving purposes. To address these concerns, the original ordinance has been modified (substantive

change). Also, a proposed policy for the enforcement of size restriction regulations related to moving vehicles has been included in Council's packet. It is recommended the ordinance be introduced for second reading (per Standing Rules) and moved for adoption tonight. (CC)

[11-Memo 2](#)

[11-Craze Memo](#)

[11-Draft Ordinance](#)

[11-Proposal](#)

IV. OTHER BUSINESS

12. [Change Orders on Theater Renovation Project](#)

12. Change Orders on Theater Renovation Project Reference: Memorandum, M. McLaughlin, 03-15/2015 Resolution #2021 Memorandum, C. Craze, 05/22/2014 Change Order List Through the course of the theater renovation, there have been a number of change orders to the original project. Generally, these change orders fall into four categories - 1) unknown conditions, 2) items not in the plans, 3) allowance overages, and 4) delay costs. Detail on the change orders and further explanation are included in Council's packet. The change orders total \$201,241. However, because the project general contractor, Gardiner & Gardiner, handled the painting of the exterior of the theater which the city had budgeted as a separate project, the additional funds needed are \$151,241, 14% higher than the original contract. An increase of this amount would typically be covered by a project's contingency budget, but no contingency budget was provided for this project. It is recommended Council authorize an increase for the theater renovation project to \$1,265,775 to cover the change orders. (MPM)

[12-Change Order](#)

[12-Craze Memo](#)

[12-McLaughlin Memo](#)

[12-Memo](#)

13. State Legislation

14. Council Reports

V. MEETINGS

Reference: Chart, Stakeholder/Regular Meetings Master Calendar
Regular Meeting/Budget Presentation Mon. 03/23 8:00 pm Work Session - Youth Sports (CC) Wed. 03/25 8:00 pm Work Session - Greenbelt East Advisory Coalition (Greenbriar) Thurs. 03/26 7:30 pm Work Session - M-NCPPC Zoning Rewrite Mon. 03/30 8:00 pm Budget Work Session -Overview, Revenues & General Government (CC) Wed. 04/01 8:00 pm No Meeting Mon. 04/06 Budget Work Session - Misc. & Other Funds/Capital Projects (CC) Wed. 04/08 8:00 pm Regular Meeting Mon. 04/13 8:00 pm Budget Work Session - Public Safety (CC) Wed. 04/15 8:00 pm Budget Work Session - Planning Mon. 04/20 8:00 pm Budget Work Session - Recreation (CC) Wed. 04/22 7:30 pm Regular Meeting/1st Public Hearing on Proposed Budget Mon. 04/27 8:00 pm Budget Work Session - Public Works (CC) Wed. 04/29 8:00 pm Four Cities Meeting (New Carrollton) Thurs. 04/30 7:30 pm Budget Work Session - Social Services Mon. 05/04 8:00 pm Budget Work Session - Contribution Groups (CC) Wed. 05/06 7:30 pm Regular Meeting Mon. 05/11 8:00 pm Budget Work Session - Final Budget Review (CC) Wed. 05/13 8:00 pm Budget Work Session - Green Ridge House Mon. 05/18 7:30 pm Work Session - TBD Wed. 05/20 8:00 pm No Meeting (Memorial Day) Mon. 05/25 Regular Meeting/2nd Public Hearing/Constant Yield Tax Rate Tues. 05/26 8:00 pm Work Session - TBD (CC) Wed. 05/27 Ready to be scheduled:

WSSC (stakeholder) Business Coffee Rental Apartments (stakeholder)
Forest Preserve/Community Gardens Comcast/Verizon Hotels Clergy
Gateway Signage Update Outdoor Festivals For later scheduling:
Zoning Enforcement Parkway Apartment Owners/GHI (parking)
Northway Fields Master Plan City Manager Updates (Jan, Pre-budget;
June, & Sept/Oct) Cemetery Plans Meeting with County on
Transportation Plan Information Technology Dept. Roosevelt Center
Owner Respectfully Submitted, Michael McLaughlin City Manager