



CITY COUNCIL AGENDA
Municipal Building

This meeting will be held in-person and virtual.

**25 Crescent Road
Greenbelt, MD 20770**

OR

**Virtual Participation
Zoom Webinar Attendees:**

**During "Petitions and Requests," please submit your request in writing via email to
questions@greenbeltmd.gov**

**[https://us02web.zoom.us/j/84637940054?](https://us02web.zoom.us/j/84637940054?pwd=cmVXS0o5VINNR1hUVzZ2OXI4VW81QT09)
[pwd=cmVXS0o5VINNR1hUVzZ2OXI4VW81QT09](https://us02web.zoom.us/j/84637940054?pwd=cmVXS0o5VINNR1hUVzZ2OXI4VW81QT09)**

Dial-in: 301 715 8592

Webinar ID: 846 3794 0054

Passcode: 566372

**Monday, February 27, 2023
7:30 PM**

I. ORGANIZATION (15 mins - 7:30 - 7:45 pm)

1. Call to Order
2. Roll Call
3. Meditation and Pledge of Allegiance to the Flag

4. Petitions and Requests
5. Consent Agenda - Approval of Staff Recommendations (Items on the Consent Agenda [marked by *] will be approved as recommended by Council and staff, subject to removal from the Consent Agenda by Council.)
6. Approval of Agenda and Additions

II. COMMUNICATIONS (45 mins - 7:45 - 8: 30 pm)

7. Presentations

7a. Prince George's County Board of Education District 2 Member Suggested Action:

Jonathan Briggs, Prince George's County Board of Education Member - District 2, will be present to make brief remarks to the City Council.

7b. American Heart Month Proclamation

Suggested Action:

American Heart Month is recognized annually during February. Mayor Jordan will present a proclamation in recognition of American Heart Month. A representative from the National Forum for Heart Disease and Stroke Prevention will be present virtually to accept the proclamation.

[Heart Health proc.pdf](#)

***8. * Minutes of Council Meetings**

Suggested Action:

* Interview - February 22, 2023

[INT230222.pdf](#)

8a. Statement of Record - February 15, 2023

Suggested Action:

Reference: Statement for the Record, February 15, 2023

Closed Session of February 15, 2023: The following motion is needed: In accordance with the General Provisions Article, Section 3-06(C)(2) of the Annotated Code of Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in closed session on Wednesday, February 15, 2023, at 9:55 pm, in Council Chambers, 25 Crescent Road. Council held this closed meeting in accordance with Section 3-305(b)(1) and (7) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland: 1) to discuss

the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals: 2) to consult with counsel to obtain legal advice on a legal matter.

The purpose of this meeting: 1) to address personnel matters over which this public body has jurisdictions: 2) to consult with legal counsel regarding outstanding legal matters.

Vote to close session:

Mr. Byrd - Yes

Ms. Davis - Yes

Mr. Gordon - Yes

Ms. Pope - Yes

Mr. Roberts - No

Ms. Weaver - Yes

Mayor Jordan - Yes

Staff member in attendance: Tim George, Interim City Manager (until 10:17); Dawane Martinez, Director of Human Resources; Jason DeLoach, City Solicitor (Virtual)

Other individuals were in attendance: None.

Council took no action during this session.

[Statement for the Record, February 15, 2023.pdf](#)

9. Administrative Reports

Suggested Action:

Reference: This link will display the weekly report for the City Manager and City Departments

https://www.greenbeltmd.gov/government/city-administration/city-manager-s-office/weekly-reports/-folder-1475#docan2352_4054_3510

*10. Committee Reports

*10a.Arts Advisory Board Report #23-2 (FY23/24 Arts Advisory Board Programming Funds)

Suggested Action:

It is recommended that Council accept this report.

[AAB 23-2 AAB programming funds.pdf](#)

*10b.

Greenbelt Advisory Committee on Environmental Sustainability (Green ACES) -
Recommendation #2023-01 (Bring Your Own Bag Ordinance)

Suggested Action:

It is recommended that Council accept this report.

[Green ACES BYOB Recommendation 2023-01.pdf](#)

III. LEGISLATION

IV. OTHER BUSINESS (65 mins - 8:30 - 9:35 pm)

12. Award of Purchase - Public Works Vehicle

Suggested Action:

Reference: Memorandum, Brian Townsend, 02/22/2023

Turf Equipment and Supply Company Proposal

Apple Ford Lincoln Fleet/Government Sales Quote

The Fiscal Year 2023 Replacement Fund includes \$136,346 for the replacement of the following vehicle and equipment.

- #124 - 2010 F-550 Dump Truck
- Deep Tine Aerator

For the replacement of the 2010 F-550 Dump Truck (124) staff has identified Baltimore County contract #0004504 for (1) 2023 F-550 Dump truck crew cab at the price of \$115,951,52.

For the Deep Tine Aerator, staff has identified Fairfax County contract #4400009285 for (1) First Product Air Raider/Seeder at the cost of \$20,394.

It is recommended that Council approve the purchase of (1) 2023 F-550 Dump truck crew cab at the price of \$115,951,52 and (1) First Product Air Raider/Seeder at the cost of \$20,394.

The total cost for one dump truck and air rider/seeders is \$136,346.

13. Micro Grant Program

Suggested Action:

Reference:

Memorandum, D. Sandlin, 02/23/2023

Micro Grant Application

Micro Grants Guidelines

On August 8, 2022, the City Council approved the allocation of American Rescue (ARPA) funds to develop a Micro Grant program to assist neighborhood associations with projects and activities focused on building community and engaging residents. This is a one-time, matching, reimbursable grant funded through ARPA to help communities move beyond the COVID pandemic and to broaden Greenbelt's connections to all its neighborhoods and residents. Qualifying grant applicants will be required to match 25% of the requested funding for their project or activity, and under the U.S. Treasury regulations, must be registered with SAM.gov.

The objective of the Micro Grant Program is to help strengthen relationships between neighbors, cultivate the spirit of volunteerism, connect residents, increase civic participation, celebrate community, and encourage lasting community engagement.

Qualified applicants will consist of neighborhood and community organizations to develop projects and activities focused on improving and engaging their local residential communities.

Staff recommends allocating \$50,000 of the \$1.5 million approved by the Council to "Provide grants & develop programs to support small Greenbelt businesses and non-profits, community development, micro-grants" to provide Micro Grants to incorporated neighborhood and community organizations to improve or develop programs and activities for their local residential communities.

Council approval is sought.

[City Council Memo_Micro Grants_2_23_23.pdf](#)

[Draft Micro Grant Application_2_23_23.pdf](#)

[Draft Greenbelt Micro Grants Guidelines_2_23_23.pdf](#)

14. Award of Purchase - License Plate Readers (LPRs)

Suggested Action:

Reference: State of Maryland Grant Approval - FY23-024

ATS Quotes

The City was awarded a grant in the amount of \$31,068 through the State of Maryland, FY23 Local Agency License Plate Reader Grant. These funds were awarded for the purchase of two (2) ELSAG License Plate Reader (LPR) systems and associated hardware. These two LPR systems will replace current systems in use by the department which are reaching their end of life.

Applied Technology Services (ATS) is the State of Maryland approved vendor for purchase of this equipment under state contract #060B2490022.

It is recommended that Council approve the purchase of the State of Maryland FY23 Local Agency License Plate Reader Grant award to purchase two (2) ELSAG License Plate Reader (LPR) systems and associated hardware on state contract #060B2490022 from Applied Technology Services (ATS) at a cost not to exceed \$31,068.00 (TLW).

[Grant Award Letterhead-Greenbelt Police Department.pdf](#)

[ATS Detail.pdf](#)

[ATSApplied_Technology_Services.6002093.v1.11.pdf](#)

[ATSApplied_Technology_Services.6002094.v1.13.pdf](#)

15. State and County Legislation

Suggested Action:

SB813/HB892 - Comprehensive Flood Management Grant Program - Environmental Justice Funding

Senate Bill 813/House Bill 892 - These bills establish an annual mandated funding of \$20 million for the comprehensive flood management grant program and require that at least 40% of the funding benefit census tracts with an environmental justice (EJ) Score of .76 or greater. This legislation would become effective in fiscal year 2025.

Senator Washington requested the City Council consider supporting this legislation. Council direction is sought.

SB580/HB751 - Public Safety - Officer and Community Wellness Training Grant Fund

Senate Bill 580/House Bill 751 - These bills require the Governor to include in the annual budget an appropriation of at least \$1 million to the Fund to provide grant assistance to local law enforcement agencies for mental health training and stress management training.

Council member Davis requested that this bill be added to tonight's agenda. It is recommended Council support SB580/HB751.

SB817/HB315 - Multifamily Dwellings - Smoking Policies

Senate Bill 817/House Bill 315 - These bills require the governing body of a common ownership community to develop a smoking policy if the property is a multifamily dwelling.

Senator Washington is a sponsor of this bill. Council direction is sought.

[SB813 - Flood Mgmt Grant Program - EJ funding.pdf](#)

[SB580 - Officer Wellness Grant Fund.pdf](#)

[SB817 - Multifamily Dwelling - Smoking Policy.pdf](#)

16. Rescheduling the Public Hearing for the Charter Amendment

Suggested Action:

Reference: Public Hearing Notice

At the Regular Meeting on February 13, 2022, the City Council introduced for first reading Charter Section 35 – City Manager – (Appointment; qualifications; term of office; removal) to consider amending the residency requirement for the City Manager.

In addition, the City Council scheduled a Public Hearing for March 9, 2023, to discuss this proposed charter amendment.

However, the notice for the public hearing was not advertised in the Greenbelt News Review to meet the requirements to announce 21 days before the public hearing.

It is recommended that the City Council schedule a public hearing for Thursday, March 23, 2023.

Staff will submit the (attached) public hearing notice to the Greenbelt News Review to be advertised on Thursday, March 2, 2023.

[Public Hearing Notice_Charter Resolution.pdf](#)

17. Council Activities

18. Council Reports

*19. Meetings

[meetings.pdf](#)

*20. Stakeholders

[Stakeholder Schedule.pdf](#)

*21. * National Capital Planning Commission Project Review - File #8243 - Bureau of Engraving and Printing Currency Production Facility Letter

Suggested Action:

The National Capital Planning Commission (NCPC) will be reviewing the preliminary plans for the Bureau of Engraving and Printing (BEP) facility at the Beltsville Agricultural Research Center (BARC) next Thursday, March 2, 2023.

The letter is restating public comments that were previously approved by Council during various agency reviews.

Approval of this item on the consent agenda will indicate Council approval of sending the letter.

[Comment letter v.1.t.hrby.2.23.23.pdf](#)

City Council Agenda Item Report

Meeting Date: February 27, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Presentations

Agenda Section: COMMUNICATIONS (45 mins - 7:45 - 8: 30 pm)

Subject:

Prince George's County Board of Education District 2 Member

Suggested Action:

Jonathan Briggs, Prince George's County Board of Education Member - District 2, will be present to make brief remarks to the City Council.

Attachments:

City Council Agenda Item Report

Meeting Date: February 27, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Proclamation

Agenda Section: COMMUNICATIONS (45 mins - 7:45 - 8: 30 pm)

Subject:

American Heart Month Proclamation

Suggested Action:

American Heart Month is recognized annually during February. Mayor Jordan will present a proclamation in recognition of American Heart Month. A representative from the National Forum for Heart Disease and Stroke Prevention will be present virtually to accept the proclamation.

Attachments:

[Heart Health proc.pdf](#)

P R O C L A M A T I O N

WHEREAS, February is American Heart Month, a time when all people can focus on their cardiovascular health; and

WHEREAS, American Heart Month has been celebrated as a way to educate Americans to join the battle against heart disease since 1963; and

WHEREAS, cardiovascular disease is the world's number one cause of death, killing over 700,000 people every year;

WHEREAS, nearly half of all-American adults have at least one major risk factor for cardiovascular disease. From heart attacks and strokes to high blood pressure, the threat of cardiovascular disease touches almost every family in our Nation.

NOW THEREFORE, BE IT RESOLVED I, Emmett V. Jordan, by the authority vested in me by the residents and City Council of Greenbelt, do hereby proclaim February, as

AMERICAN HEART MONTH

in the City of Greenbelt to raise public awareness of Heart disease and take extra care of our heart health.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 27th day of February 2023.

*Emmett V. Jordan
Mayor*

ATTEST:

Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: February 27, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section: COMMUNICATIONS (45 mins - 7:45 - 8: 30 pm)

Subject:

* Minutes of Council Meetings

Suggested Action:

* Interview - February 22, 2023

Attachments:

[INT230222.pdf](#)

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, February 22, 2023, for the purpose of interviewing a candidate for a City Advisory Group.

The meeting began at 7:10 p.m. The meeting was held in the Library of the Municipal Building.

Present were: Councilmembers Ric Gordon, Silke I. Pope, Kristen L. K. Weaver, and Mayor Emmett V. Jordan.

Councilmembers Colin A. Byrd, Judith F. Davis, and Rodney M. Roberts were absent.

Staff present: Shaniya Lashley-Mullen, Assistant to the City Clerk.

Mark Wilson was interviewed for appointment to the Community Relations Advisory Board.

The meeting was adjourned at 7:25 p.m.

Respectfully submitted,

*Shaniya Lashley-Mullen
Assistant to the City Clerk*

City Council Agenda Item Report

Meeting Date: February 27, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section: COMMUNICATIONS (45 mins - 7:45 - 8: 30 pm)

Subject:

Statement of Record - February 15, 2023

Suggested Action:

Reference: Statement for the Record, February 15, 2023

Closed Session of February 15, 2023: The following motion is needed: In accordance with the General Provisions Article, Section 3-06(C)(2) of the Annotated Code of Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in closed session on Wednesday, February 15, 2023, at 9:55 pm, in Council Chambers, 25 Crescent Road. Council held this closed meeting in accordance with Section 3-305(b)(1) and (7) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland: 1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals: 2) to consult with counsel to obtain legal advice on a legal matter.

The purpose of this meeting: 1) to address personnel matters over which this public body has jurisdictions: 2) to consult with legal counsel regarding outstanding legal matters.

Vote to close session:

Mr. Byrd - Yes

Ms. Davis - Yes

Mr. Gordon - Yes

Ms. Pope - Yes

Mr. Roberts - No

Ms. Weaver - Yes

Mayor Jordan - Yes

Staff member in attendance: Tim George, Interim City Manager (until 10:17); Dawane

Martinez, Director of Human Resources; Jason DeLoach, City Solicitor (Virtual)

Other individuals were in attendance: None.

Council took no action during this session.

Attachments:

[Statement for the Record, February 15, 2023.pdf](#)

**WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL**

Date: 2/15/2023 Time: 9:55 pm Location: Council Chambers

Motion to close meeting made by: Weaver Seconded by: Davis

Members voting to close meeting:

	Yes	No	Abstain	Absent
Mr. Byrd	x			
Ms. Davis	x			
Mr. Gordon	x			
Ms. Pope	x			
Mr. Roberts		x		
Ms. Weaver	x			
Mayor Jordan	x			

**STATUTORY AUTHORITY TO CLOSE SESSION (check all that apply):
This meeting will be closed under General Provisions Article, §3-305(b) only:**

- (1) ☒ To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) ☐ To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) ☐ To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) ☐ To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) ☐ To consider the investment of public funds;
- (6) ☐ To consider the marketing of public securities;
- (7) ☒ To consult with counsel to obtain legal advice on a legal matter;
- (8) ☐ To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) ☐ To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

- (10) [] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
- (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans;
- (11) [] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

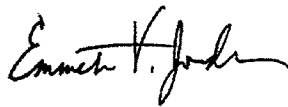
FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) (1) Updates on personnel matters, and items related to the City Manager search

§3-305(b) (7) Updates on legal matters

§3-305(b) ()

This statement is made by



Emmett V. Jordan (Signature of Presiding Officer)

**WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE
MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)**

OFFICIALS ATTENDING CLOSED SESSION: ☒ BYRD (virtual); ☒ DAVIS; ☒ GORDON;
☒ JORDAN; ☒ POPE; ☒ ROBERTS; ☒ WEAVER

STAFF/OTHERS PRESENT:

Tim George (until 10:17); Dawane Martinez; Jason DeLoach (virtual)

TOPICS DISCUSSED:

Updates on legal matters, updates on specific personnel matters, items related to the
City Manager search

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES:

none

TIME CLOSED SESSION ADJOURNED: 10:35

PLACE OF CLOSED SESSION: Council Chambers

PURPOSE OF CLOSED SESSION: DISCUSSION OF PERSONNEL ISSUES AND LEGAL MATTERS

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) (1) (7); 1) To discuss the
appointment, employment, assignment, promotion, discipline, demotion, compensation,
removal, resignation, or performance evaluation of appointees, employees, or officials
over whom this public body has jurisdiction; any other personnel matter that affects
one or more specific individuals; 7) to consult with legal counsel regarding outstanding
legal matters.

MEMBERS WHO VOTED TO CLOSE: ☒ BYRD; ☒ DAVIS; ☒ GORDON; ☒ JORDAN;
☒ POPE; ☐ ROBERTS; ☒ WEAVER

SIGNATURE OF PRESIDING OFFICER:



Form Revised: 01/31/22

Date 2/15/2023

Begin in open session

Note time Open Special Meeting Began 9:47

Members of Public in Attendance: Bill Orleans (in person), Renaud Brown (virtual)

Note any informational items discussed: none

TO MOVE INTO CLOSED SESSION

I move that Council go into Closed Session in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland; 1) discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals;

The purpose of this meeting is to 1) to address personnel matters over which this public body has jurisdiction; 2) to consult with legal counsel regarding outstanding legal matters

Note that Council **WILL NOT RETURN TO OPEN SESSION** following this closed session.

Need second, roll call vote. (On Executive Session Form)

City Council Agenda Item Report

Meeting Date: February 27, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Board and Committee Reports

Agenda Section: COMMUNICATIONS (45 mins - 7:45 - 8: 30 pm)

Subject:

Arts Advisory Board Report #23-2 (FY23/24 Arts Advisory Board Programming Funds)

Suggested Action:

It is recommended that Council accept this report.

Attachments:

[AAB 23-2 AAB programming funds.pdf](#)

Greenbelt Arts Advisory Board Report 23-2

To: Greenbelt City Council
Date: January 4, 2023
Subject: FY23/24 Arts Advisory Board Programming Funds

The Greenbelt Arts Advisory Board acknowledges with gratitude the appropriation of \$1,000 in the City's FY23 budget for AAB programming. AAB was able to host Roosevelt Center Arts Crawl in October 2022 and is planning on hosting an arts mixer in spring 2023. The Roosevelt Center Arts Crawl was a success and AAB hopes to incorporate it into our programming as a yearly event and make it the first of many. AAB has had success holding arts mixers for the past few years, hosted by AAB at the New Deal Café in partnership with the Friends of New Deal Café Arts. These events have provided networking opportunities, resource information, and thoughtful discussions of various topics related to community arts. \$1,000 is requested for the coming year (FY24) for future arts mixers and a second Roosevelt Center Arts Crawl as well as other community arts projects as the Board may wish to undertake.

Respectfully Submitted,
Amanda Larsen, Staff Liaison, for
Tom LeaMond, Chair, and the Arts Advisory Board

City Council Agenda Item Report

Meeting Date: February 27, 2023

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Board and Committee Reports

Agenda Section: COMMUNICATIONS (45 mins - 7:45 - 8: 30 pm)

Subject:

Greenbelt Advisory Committee on Environmental Sustainability (Green ACES) -
Recommendation #2023-01 (Bring Your Own Bag Ordinance)

Suggested Action:

It is recommended that Council accept this report.

Attachments:

[Green ACES BYOB Recommendation 2023-01.pdf](#)

Green ACES



Greenbelt Advisory Committee on Environmental Sustainability

GREENBELT ADVISORY COMMITTEE ON ENVIRONMENTAL SUSTAINABILITY

REPORT TO CITY COUNCIL

Date: February 9, 2023

Recommendation # 2023-01

SUBJECT: Bring Your Own Bag Ordinance

BACKGROUND: The objective of this ordinance is to reduce plastic pollution and single-use waste, and increase the use of reusable* carryout bags or having no carryout bag.

This ordinance is necessary because plastic bags are a significant source of litter, pollute our waterways, and threaten human health and wildlife. Greenbelt residents use an estimated 9 million plastic carryout bags annually. At grocery stores in Greenbelt that provide complimentary plastic bags, 74% of shoppers take them, and at the Greenbelt Target, 84% take them. These bags have about a 15-minute “working life,” but persist in the environment beyond our lifetimes. • Littered plastic bags end up in waterways, the Chesapeake Bay, and the ocean, where they degrade into microplastics, absorbing toxic chemicals. • Scientists estimate that humans are ingesting as much as a credit card’s worth of plastic weekly. The health effects of plastic particles, additives, and toxins are concerning. • Plastic shopping bags and microplastics are ingested by marine life, injuring and killing fish, seabirds, and marine mammals. On land, plastic bag litter is a lethal threat to livestock and wildlife.

RECOMMENDATION: Green ACES recommends that the City of Greenbelt adopt an ordinance containing the following elements:

This ordinance bans single-use plastic film carryout bags and requires retailers to charge at least 10-15¹ cents for paper carryout bags. The charge for paper bags reduces the demand for them and is an incentive to bring your own bag.

This ordinance covers all Greenbelt establishments selling goods in Greenbelt, including grocery stores, restaurants, department stores, and small businesses.

This ordinance covers only single-use plastic film bags given at the point of purchase sale. It does not include a plastic or paper bag used to package or contain bulk items such as fruit, vegetables, nuts, grains, candy, or small hardware items; fresh meat or seafood; flowers, potted plants, or other damp items; unwrapped prepared foods or bakery goods; dry-cleaned clothes; or a plastic bag used to take live fish, insects, mollusks, or crustaceans away from the retail establishment.

Plastic carryout bags that are compostable are covered under this ordinance and are not allowed as carryout bags. Compostable plastic bags require a commercial composting operation that generates high enough temperatures for the bags to decompose. These will not decompose in typical backyard compost bins. Most customers would simply discard these bags in the trash where they will end up in the landfill or as litter in the environment.

Retailers may not provide thicker plastic film carryout bags, even though they may be used more than once. The goal is to reduce plastic usage not encourage more plastic usage. In some jurisdictions with plastic bag bans, retailers provided free thicker plastic bags to customers, labeling them as "reusable." Usually these thicker plastic bags are used only once, increasing plastic pollution.

Retailers may provide paper carryout bags, but must charge at least 10-15¹ cents per paper bag. Without a charge on paper bags, plastic film carryout bag bans result in massive uptake of paper bags and only modest increases in reusable bag use. For example, following the plastic bag ban in Laurel, the share of grocery shoppers using paper bags rose from less than 1% to 68%, while the share using reusable bags rose from 5% to only 14% and no bag from 7% to 14%. In some jurisdictions, governments have allowed a lower charge, such as 5 cents per paper bag, but it was found that this did not provide enough of an incentive for most customers to bring their own reusable bag or not use a bag.

The entire paper bag charge is kept by the retail establishment. A minimum 10-15¹ cent charge is also to ensure that the retailer does not lose money on the provision of paper bags. There are no exceptions and vendors may not give a discount or exception, nor promise/promote a discount or exception to the customer either directly or indirectly.

A retail establishment shall indicate on the consumer transaction receipt the number of paper carryout bags provided by the store and the total amount of money charged.

There will be a transition period between when the ordinance is approved and when it goes into effect, probably a 6-month period, to allow businesses to exhaust their current supply of plastic film bags and to educate their customers on the new ordinance.

There will be a penalty if a retailer does not comply. A retail establishment that violates this ordinance is subject to a civil penalty not exceeding \$500.

Providing one or more plastic film carryout bags at a single point of sale would be considered a single violation.

The failure to charge the appropriate amount of money required under this ordinance for the provision of one or more paper carryout bags at a single point of sale would be a single violation.

A penalty may not be imposed unless a retail establishment is first issued a written notice of violation. Each day that the retail establishment commits a violation constitutes a separate offense.

Definitions:

*“Reusable carryout bag” means a bag with stitched handles that is specifically designed and manufactured for multiple reuse and is made of: (1) cloth or other washable fabric; or (2) a durable material suitable for multiple re-use that is not made of plastic film.”

¹Green ACES and the Green Team are undecided on whether we should recommend charging 10 cents per paper carryout bag, or recommend 15 cents. Most of the neighboring jurisdictions have enacted, or are considering, 10 cents per paper bag. We spoke to Dan Gillotte, manager of the Greenbelt CO-OP supermarket. He looked into costs and reported that paper bags cost 12 to 23 cents per paper bag in quantities that an independent merchant would buy. Plastic bags cost 3-5 cents per bag. We were originally going to recommend 10 cents, but decided after learning that paper bags cost 12-23 cents, to raise it to 15 cents. However, our Council liaison, Kristen Weaver, pointed out that since retailers are currently paying 3-5 cents per plastic bag, the actual cost increase per bag would be as low as 7-9 cents per bag. This caused some members to waver and to recommend 10 cents. Dan Gillotte is fine with 15 cents, he told us.

City Council Agenda Item Report

Meeting Date: February 27, 2023

Submitted by: Bonita Anderson

Submitting Department: Public Works

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS (65 mins - 8:30 - 9:35 pm)

Subject:

Award of Purchase - Public Works Vehicle

Suggested Action:

Reference: Memorandum, Brian Townsend, 02/22/2023

Turf Equipment and Supply Company Proposal

Apple Ford Lincoln Fleet/Government Sales Quote

The Fiscal Year 2023 Replacement Fund includes \$136,346 for the replacement of the following vehicle and equipment.

- #124 - 2010 F-550 Dump Truck
- Deep Tine Aerator

For the replacement of the 2010 F-550 Dump Truck (124) staff has identified Baltimore County contract #0004504 for (1) 2023 F-550 Dump truck crew cab at the price of \$115,951,52.

For the Deep Tine Aerator, staff has identified Fairfax County contract #4400009285 for (1) First Product Air Raider/Seeder at the cost of \$20,394.

It is recommended that Council approve the purchase of (1) 2023 F-550 Dump truck crew cab at the price of \$115,951,52 and (1) First Product Air Raider/Seeder at the cost of \$20,394.

The total cost for one dump truck and air rider/seeders is \$136,346.

Attachments:

[2023_02_23_Replacement_PW_Veh_Eqip.pdf](#)

CITY OF GREENBELT
Department of Public Works
555 Crescent Road – Greenbelt, Maryland 20770
301.474.8004

MEMORANDUM

Date: February 22, 2023

To: Tim George, Interim City Manager

From: Brian Townsend, Assistant Public Works Director

VIA: Willis Shafer, Public Works Director

Re: Replacement of One (1) Public Works vehicle and One (1) Public Works Equipment

Public Works

The Fiscal Year (FY) 2023 Replacement Fund includes \$ 136,346 for the replacement of the following vehicles and equipment:

- #124 - 2010 F-550 Dump truck crew cab
- Deep Tine Aerator

Public Works Dump Truck

For the replacement of the 2010 F-550 Dump Truck Crew Cab (124) staff has identified the Baltimore County contract #0004504 for one (1) F-550 Dump truck crew cab at the price of \$115,952. See attached 2023 Ford 550 Crew Cab pricing from Apple Ford Fleet/Government Sales.

Public Works Tractor mounted turf air raider/seeders

For the Deep Tine Aerator, staff has identified Fairfax County contract #4400009285 for one (1) First Product Air Raider/Seeder at the cost of \$20,394. See attached quote from the Turf Equipment and Supply Company.

The total cost for one dump trucks and air raider/seeders is \$136,346.

February 15, 2023

Tony Fendlay
Parks and Playgrounds Supervisor
City of Greenbelt Public Works

Dear Tony,

Thank you for your interest in First Products equipment.

"With the impact of inflation and worldwide supply chain issues, we have experienced volatility in pricing, finance rates and availability due to factors beyond our control. These adjustments may even occur from the time the order is entered in our system through the expected equipment delivery date. Any adjustments will be communicated as soon as possible on orders in our system as we get closer to confirmed 2022 pricing. Therefore, all prices and payments in the following proposal are for **2023 budgetary purposes**. In the event that equipment ordered becomes unavailable, we will try to secure an acceptable alternative. Pricing includes set up and delivery, but applicable sales tax is not included. A 2.5% processing fee will be added if a credit card is used to purchase."

Qt.	Equipment Description	Contract
1	First Products UA60 with Seed Box, Model # UA82-021	\$16,917
1	First Products, UA60 Coring Shaft, Model # UA82-058	\$3,477

Total: \$20,394

***Fairfax County Contract # 4400009285, 5% discount**

Please send all purchase orders to markdupcak@turf-equipment.com

Please do not hesitate to call me if you have questions or concerns. I can be reached at (443) 250-3433. I look forward to working with you this season.

Best Regards,

Mark Dupcak, CSE
Commercial Territory Manager

JESSUP
8015 Dorsey Run Rd
Jessup, MD 20794
800.827.3711

WEST CHESTER
16 Hagerty Blvd
West Chester, PA 19382
888.384.8676

FAIRFAX
2825 B & C Dorr Ave
Fairfax, VA 22031
703.573.2977

FRANKFORD
33180 Dupont Blvd
Frankford, DE 19945
302.732.9290



Fleet/Government Sales

8800 Stanford Blvd. Columbia, MD 21045

City of Greenbelt

10/29/22

Quote for 2023 Ford-550 Crew Cab 4x4 Riding the Baltimore County Contract #0004504 light duty trucks.

Vehicle	2023 Ford F-550 Crew Cab 179" WB	\$65,911.52
EQ	650A XL Trim	
99N	7.3L V8 Gas Engine	
44H	10 Speed Auto Trans	
X8L	4.88 Limited Slip Rear End	
90L	Power Equipment Group	
18B	Platform Running Boards	
473	Snowplow Prep Package	
52B	Trailer Brake Controller	
62R	Trans PTO Provisions	
872	Rear View Camera Prep Kit	
BDY	Moxley Quote 3251	\$45,590.00
PLW	Boss 9FT Plow	\$6,900.00
BCCD	Baltimore County Contract Discount	(\$1,950.00)
GPC	Ford Government Price Concession	(\$500.00)
Color	Oxford White	
Interior	Ebony Cloth	
Delivery Days	365	
	Net Price Per (1) Unit:	\$115,951.52

Please contact me with any questions, changes, or to finalize your order. I look forward to hearing from you. You can reach me at 443-539-1223 or by e-mail at: Jskipper@AppleFord.com.

Thank you,
Justin Skipper

City Council Agenda Item Report

Meeting Date: February 27, 2023

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS (65 mins - 8:30 - 9:35 pm)

Subject:

Micro Grant Program

Suggested Action:

Reference:

Memorandum, D. Sandlin, 02/23/2023

Micro Grant Application

Micro Grants Guidelines

On August 8, 2022, the City Council approved the allocation of American Rescue (ARPA) funds to develop a Micro Grant program to assist neighborhood associations with projects and activities focused on building community and engaging residents. This is a one-time, matching, reimbursable grant funded through ARPA to help communities move beyond the COVID pandemic and to broaden Greenbelt's connections to all its neighborhoods and residents. Qualifying grant applicants will be required to match 25% of the requested funding for their project or activity, and under the U.S. Treasury regulations, must be registered with SAM.gov.

The objective of the Micro Grant Program is to help strengthen relationships between neighbors, cultivate the spirit of volunteerism, connect residents, increase civic participation, celebrate community, and encourage lasting community engagement.

Qualified applicants will consist of neighborhood and community organizations to develop projects and activities focused on improving and engaging their local residential communities.

Staff recommends allocating \$50,000 of the \$1.5 million approved by the Council to "Provide grants & develop programs to support small Greenbelt businesses and non-profits, community development, micro-grants" to provide Micro Grants to incorporated neighborhood and community organizations to improve or develop programs and activities for their local residential communities.

Council approval is sought.

Attachments:

[City Council Memo_Micro Grants_2_23_23.pdf](#)

[Draft Micro Grant Application_2_23_23.pdf](#)

[Draft Greenbelt Micro Grants Guidelines_2_23_23.pdf](#)



**CITY OF GREENBELT, MARYLAND
MEMORANDUM**

TO: City Council
FROM: Debi Sandlin, Interim Assistant City Manager
THROUGH: Tim George, Interim City Manager
DATE: February 23, 2023
RE: Micro Grant Program

On August 8, 2022, the City Council approved the allocation of American Rescue (ARPA) funds to be used towards the development of a Micro Grant program to assist neighborhood associations with projects and/or activities focused on building community and engaging residents. This is a one-time, matching, reimbursable grant funded through ARPA to help communities move beyond the COVID pandemic and to broaden Greenbelt's connections to all its neighborhoods and residents. Qualifying grant applicants will be required to match 25% of the requested funding for their project or activity, and under the U.S. Treasury regulations, must be registered with SAM.gov.

The objective of the Micro Grant is to help strengthen relationships between neighbors, cultivate the spirit of volunteerism, connect residents, increase civic participation, celebrate community, and to encourage lasting community engagement.

The goals of the grant are to:

- Support resident-led projects and activities that build community.
- Encourage new and stronger relationships with Greenbelt residents.
- Create welcoming and inclusive opportunities that foster authentic relationships among neighbors.
- Empower residents to take responsibility for building connections and addressing community needs.

Qualified applicants will consist of neighborhood and community organizations with the goal of developing projects and activities focused on improving and engaging their local residential communities, including:

- Homeowner Associations
- Condominium Associations
- GHI Co-op
- Apartment Complexes
- Community Coalitions

Eligible Activities and Programs Include:

Community Event Grant: The purpose of this grant is to support efforts by neighborhoods to organize "neighborhood" social events or gatherings. The intent is to build relationships among neighbors and support fun social events, such as neighborhood block parties, festivals, cultural events, holiday events,

outdoor health/recreation (walking, biking, running) events, emergency preparedness fairs, and community events designed to bring people together.

Neighborhood Communication Grant: Funds can be used to enhance communication, including neighborhood websites, mailings, newsletters, neighborhood brochures, calendars, information kiosks, etc.

Neighborhood Improvement Grant: Funding for these grants is intended to encourage neighbors to come together to plan and complete a project to help improve the quality of life in their neighborhood. Activities may include beautification projects, clean-up activities, a neighborhood gardening project, landscape beautification, playground and minor park improvements, tree planting, public art to enhance the community, adding or modifying entrance signs, community benches, bike racks, dog waste stations, or other such related improvements.

Matching fund expenses must be directly related to the project and fall within five categories:

1. Volunteer Hours
2. Donated Professional Services
3. Donated or Rental of Materials and Supplies
4. Cash
5. In-kind Match

Funds will be released on a reimbursement basis and must include a final project/activity report with a detailed list of all expenses and copies of all receipts.

Staff recommends allocating \$50,000 of the \$1.5 million approved by the Council to “Provide grants & develop programs to support small Greenbelt businesses and non-profits, community development, micro-grants” to provide Micro Grants to incorporated neighborhood and community organizations for the purpose of improving or developing programs and activities for their local residential communities.

For further details, please see the attached Micro Grant Guidelines and application.



City of Greenbelt Micro Grant Application Form

Purpose of the Micro Grant

The City of Greenbelt Micro Grant is a one-time, matching, reimbursable grant intended to be a resident-led initiative aimed at building community and engaging new people across neighborhoods. The program is designed to be welcoming and inclusive, and create opportunities for neighbors to get to know each other. The objective of the Micro Grant is to help strengthen relationships between neighbors, cultivate the spirit of volunteerism, connect residents, increase civic participation, celebrate community, and to encourage lasting community engagement.

Community/Neighborhood Organizations must be registered with SAM.gov, <https://www.sam.gov>, to be eligible to apply for the grant. Registration for SAM.gov is free.

Micro Grant Goals

- To support resident-led projects and activities that build community.
- Encourage new and/or stronger relationships between Greenbelt residents.
- Create welcoming and inclusive opportunities that foster authentic relationships among neighbors.
- Empower residents to take responsibility for building connections and addressing community needs.

The value of the neighborhood's match must be 25% of the amount requested from the grant.

Funding

This is a one-time, reimbursable grant funded through the American Rescue Plan Act to help communities move beyond the COVID pandemic and to broaden Greenbelt's connections to all its neighborhoods and residents. Funding for Micro Grants range between \$250 and \$1,000 depending on the type of grant requested.

- Community Event Grants are eligible for up to \$500.
- Neighborhood Communication Grants are eligible for up to \$750.
- Community Enhancement Grants are eligible for up to \$1,000?

Funds will be released on a reimbursement basis and will be dispersed within two weeks of reimbursement request. The request must include copies of all receipts. The funds may only be used to support the activity described in the proposed work plan and budget.

Important Note: The project must be completed by December 31, 2023. Project(s) not completed by this date will not be reimbursed.

Grant Compliance

Prior to applying, please review the Micro Grant guidelines. Incomplete applications will not be accepted.

Contact Information & Project Name

Project Name: _____

Project/Activity Location: _____

Project Coordinator: _____ Email Address: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Name of Community Organization: _____

Project/Activity Information

Name of Project/Activity: _____

Project/Activity Location: _____

Type of Project/Activity (Please select from the below list):

Community Event Grant

Neighborhood Communication Grant

Neighborhood Improvement Grant

Total Project Cost Estimate: _____

Total Grant Funding Request: _____

Anticipated project and completion date (month/year): _____

Eligible Activities & Programs

Community Event Grant: The purpose of this grant is to support efforts by neighborhoods to organize “neighborhood” social events or gatherings. The intent is to build relationships among neighbors and support fun social events, such as neighborhood block parties, festivals, cultural events, holiday events, outdoor health/recreation (walking, biking, running) events, emergency preparedness fairs, and community events designed to bring people together.

Neighborhood Communication Grant: Funds can be used to enhance communication, including neighborhood websites, mailings, newsletters, neighborhood brochures, calendars, information kiosks, etc.

Neighborhood Improvement Grant: Funding for these grants are intended to encourage neighbors to come together to plan and complete a project to help improve the quality of life in their neighborhood. Activities may include beautification projects, clean-up activities, a neighborhood gardening project,

landscape beautification, playground and minor park improvements, tree planting, public art to enhance the community, adding or modifying entrance signs, community benches, bike racks, dog waste stations, or other such related improvements.

Note: If you are applying for a Neighborhood Improvement or Community Event grant, be certain to check with the City to confirm if a permit is required and what the costs of the permits will be.

Project Description

1. Describe the project/activity.
 2. How will this project/activity benefit your neighborhood?
 3. Describe how your project/activity will create opportunities to connect residents, celebrate community, and encourage community engagement.
 4. Describe how you plan to increase civic participation with your project/activity.
 5. Describe how your project will create and foster welcoming and inclusive opportunities for your neighborhood/community.
 6. Describe how there will be active participation of neighborhood residents in all phases of the project/activity.
 7. Describe how your project/activity provides a benefit to the neighborhood and improves the quality of life for residents.
-

Type of Organization

(Please check the type of organization that applies to your community/neighborhood)

- Homeowner Association
- Condominium Association
- Community Coalition
- GHI Co-op
- Apartment Complex

The organization must have a bank account, Treasurer, and a Board responsible for overseeing the distribution of funds.

Grant Requirements

- Project/Activity must take place in the City of Greenbelt.
- Take place within the neighborhood's boundaries (joint neighborhood projects/activities are allowed).
- Project/Activity must be visible and impact the community/neighborhood.
- Have a minimum of five neighborhood residents involved in the proposed project/activity.
- Provide a public benefit to the neighborhood.
- Demonstrate a need and support for the project/activity.
- Is completely free for the community to participate (no admission fees or fundraising).

- Abide with all City ordinances and policies.

In addition, there must be at least two designated project team leaders.

Funds cannot be used to supplant an association's operating or capital budget. Funds may not be used for the purpose of assisting a campaign for election of any person to any office or the promotion of or opposition to any ballot proposition.

Final Report

At the end of your project/activity, a final report is required. This information lets us know how your project/activity went and provides accountability of the awarded funds. Additionally, the photos and narrative you share may be promoted on the City's social media platform to highlight your organizations work.

Thoroughly tracking your project will make this part much easier. Your final report should include:

- Responses to project narrative and project reflection
- A description of how the project/activity benefited the community.
- Event attendance and how many new neighbors attended or participated in the project/activity
- A completed list and copies of detailed receipts
- Copy of all volunteer hours and matching funds
- A minimum of five project photos
- Any additional links, documents, or information to support your project/activity
- Detailed expense report showing what the funds were spent on.

Organizations that fail to submit a final report will not be reimbursed for costs associated with the grant.

***Final Reports are due no later than two weeks after the completion of the project/activity. ***

Reports not submitted in time, will not be eligible for reimbursement.

Grant Reimbursements

Grant applicants must provide related receipts for all expenses; and reimbursement requests must be submitted within two weeks of the project or activity being completed. Receipts must include all expenditures, showing itemized costs.

To be eligible to receive reimbursement for your project/activity, a thorough and complete expense report must be included as part your final grant report.

Grant Criteria

Criteria	Details	Point Value
Builds community & engages new people across neighborhoods	Describe how your project/activity will create opportunities to connect residents, celebrate your community, and encourage community engagement.	25
Increases Civic Participation	Briefly describe how you plan to increase civic participation with your project/activity.	20
Creates welcoming & inclusive opportunities	Briefly describe how your project/activity will create and foster welcoming & inclusive opportunities for your neighborhood/community.	20
Neighborhood Participation & Support	Describe how there will be active participation of several neighborhood residents in all phases of the project.	15
Neighborhood Benefit	Describe how your project/activity provides a benefit to the neighborhood and improves the quality of life for residents.	20

Applications are due by 4:30 p.m., _____ 2023. Please submit all applications to microgrant@greenbeltmd.gov.

After you have thoroughly reviewed your application, please sign and submit the form. Once you have submitted the application, there will not be an opportunity to make corrections or revisions.

First Name:

Last Name:

Date:

Email:

I acknowledge that the information provided is correct – Check yes

☐



CITY OF GREENBELT MICRO GRANT GUIDELINES

PURPOSE

The City of Greenbelt Micro Grant is a one-time, matching reimbursable grant intended to be a resident-led initiative aimed at building community and engaging residents across neighborhoods. The program is designed to be welcoming and inclusive, and create opportunities for neighbors to get to know each other. The objective of the Micro Grant is to help strengthen relationships between neighbors, cultivate the spirit of volunteerism, connect residents, increase civic participation, celebrate community, and to encourage lasting community engagement.

Community/Neighborhood Organizations must be registered with SAM.gov, <https://sam.gov>, to be eligible to apply for the grant. Registration for SAM.gov is free.

The value of the neighborhood's match must be 25% of the amount requested from the grant.

MICRO GRANT GOALS

1. To support resident-led projects and activities that build community.
2. Encourage new and/or stronger relationships between Greenbelt residents.
3. Create welcoming and inclusive opportunities that foster authentic relationships among neighbors.
4. Empower residents to take responsibility for building connections and addressing community needs.

ELIGIBLE ACTIVITIES AND PROGRAMS

1. **Community Event Grant:** The purpose of this grant is to support efforts by neighborhoods to organize "neighborhood" social events or gatherings. The intent is to build relationships among neighbors and support fun social events, such as neighborhood block parties, festivals, cultural events, holiday events, outdoor health/recreation (walking, biking, running) events, emergency preparedness fairs, and community events designed to bring people together.
2. **Neighborhood Communication Grant:** Funds can be used to enhance communication, including neighborhood websites, mailings, newsletters, neighborhood brochures, calendars, information kiosks, etc.
3. **Neighborhood Improvement Grant:** Funding for these grants are intended to encourage neighbors to come together to plan and complete a project to help improve the quality of life in their neighborhood. Activities may include beautification projects, clean-up activities, a neighborhood gardening project, landscape beautification, playground and minor park improvements, tree planting, public art to enhance the community, adding or modifying entrance signs, community benches, bike racks, dog waste stations, or other such related improvements.

Note: If you are applying for a Neighborhood Improvement or Community Event grant, be certain to check with the City to confirm if a permit is required and what the costs of the permits will be.

FUNDING

This is a one-time, reimbursable grant funded through the American Rescue Plan Act to help communities move beyond the COVID pandemic and to broaden Greenbelt's connections to all its neighborhoods and residents. Funding for Micro Grants range between \$250 and \$1,000 depending on the type of grant requested.

- Community Event Grants are eligible for up to \$500.
- Neighborhood Communication Grants are eligible for up to \$750.
- Community Enhancement Grants are eligible for up to \$1,000.

Funding cannot be used for:

- An activity or project that requires a fee or is private and not open to the public
- Ongoing and/or existing programs or services
- Replacement of funding lost from other sources
- Paying for an organization's ongoing operating expenses
- Private gain, prizes or gifts
- Duplication of existing public programs or services
- Improvements to private property
- Donation to another group or nonprofit organization
- Projects or events that conflict with City policy
- Purchase or supply of alcohol, cigarettes, and any illegal substances.
- Religious purposes
- Political campaigns or lobbying efforts
- Cannot benefit any City of Greenbelt staff or appointed or elected official.

Funds will be released on a reimbursement basis and will be dispersed within two weeks of reimbursement request. The request must include copies of all receipts. The funds may only be used to support the activity described in the proposed work plan and budget.

Important Note: The project must be completed by December 31, 2023. Project(s) not completed by this date will not be reimbursed.

FINAL REPORT

At the end of your project/activity, a final report is required. This information lets us know how your project/activity went and provides accountability of the awarded funds. Additionally, the photos and narrative you share may be promoted on the City's social media platform to highlight your organization's work.

Thoroughly tracking your project will make this part much easier. Your final report should include:

- Responses to project narrative and project reflection
- A description of how the project/activity benefited the community.
- Event attendance and how many new neighbors attended or participated in the project/activity
- A completed list of and copies of detailed receipts
- Digital copy of all volunteer hours and matching funds
- A minimum of five project photos
- Any additional links, documents, or information to support your project/activity
- Detailed expense report showing what the funds were spent on.

Organizations that fail to submit a final report will not be reimbursed for costs associated with the grant.

***Final Reports are due no later than two weeks after the completion of the project/activity. ***

Reports not submitted in time, will not be eligible for reimbursement.

GRANT REQUIREMENTS

- Project/activity must take place in the City of Greenbelt
- Take place within the neighborhood's boundaries.
- Project/activity must be visible and impact the community/neighborhood.
- Have a minimum of five neighborhood residents involved in the proposed project.
- Involve neighborhood residents in all phases of the project/activity.
- Provide a public benefit to the neighborhood.
- Demonstrate a need and support for the project.
- Is completely free for the community to participate (no admission fees or fundraising).
- Abide with all City ordinances and policies

In addition, there must be at least two designated project team leaders.

Funds cannot be used to supplant an association's operating or capital budget. Funds may not be used for the purpose of assisting a campaign for election of any person to any office or for the promotion of or opposition to any ballot proposition.

WHO CAN APPLY

The Micro Grant is eligible for incorporated neighborhood and community organizations that organize for the purpose of improving or developing programs and activities for their local residential communities, including:

- Neighborhood Homeowner Associations
- Condominium Associations
- GHI Co-op
- Apartment Complexes
- Community Coalitions

The organization applying for a grant must have a bank account, Treasurer and a Board responsible for overseeing the distribution of funds and registered with SAM.gov.

MATCHING FUNDS

Matching Fund expenses must be directly related to the project and fall within the following five categories:

Volunteer Hours: Individuals who contribute their time (valued at 10% of the total cost of the project/event) to a project in a variety of ways, such as:

- Serving on a planning committee
- Promoting the project
- Helping with setting up, and breaking down the event
- Is involved over the course of the project
- Volunteer service during the event/project

Donated Professional Services: Professionals may donate project relevant services at their customary rate. These services must be verified by the donor.

Donated or Rental of Materials and Supplies: All donated materials and supplies are valued at their retail prices or standard rental fee. These donations must be verified by the donor.

Cash: Cash contributions from individuals, businesses, organizations, or other grant programs may be counted as a match. These donations must be verified by the donor or in your possession at time of application.

In-Kind Match: These are donations or contributions that are not cash. This category covers many options such as:

- Food donations
- Discounts
- Time (non-volunteer)
- In-kind matches should be converted to a dollar amount for tracking purposes

Basic requirements for Matching Funds

- The amount and type of match must be appropriate to the needs of the project.
- Proposed match must be expended during the life of the grant neither prior to the award of the grant or after the project/activity has ended.
- Time spent preparing the grant application or fundraising cannot be used as a matching contribution.
- Professional services, if needed, for the project, are valued at the “reasonable and customary rate.”
- The neighborhood match must be specifically described on the Neighborhood Match Log and signed by the President or authorized agent of the organization.
- Neighborhood Association meeting preparation or attendance (including planning & agenda preparation where the project/activity will be discussed) cannot be counted as a matching contribution.

The value of the neighborhood’s match must be 25% of the amount requested from the grant.

PROJECT SCORING CRITERIA

Criteria	Details	Point Value
Builds community & engages new people across neighborhoods	Describe how your project/activity will create opportunities to connect residents, celebrate your community, and encourage community engagement.	25
Increases Civic Participation	Briefly describe how you plan to increase civic participation with your project/activity.	20
Creates welcoming & inclusive opportunities	Briefly describe how your project/activity will create and foster welcoming & inclusive opportunities for your neighborhood/community.	20
Neighborhood Participation & Support	Describe how there will be active participation of several neighborhood residents in all phases of the project.	15
Neighborhood Benefit	Describe how your project/activity provides a benefit to the neighborhood and improves the quality of life for residents.	20

GRANT REIMBURSEMENTS

Grant applicants must provide related receipts for all expenses; and reimbursements request must be submitted within two weeks of the project or activity being completed. Receipts must include all expenditures, showing itemized costs.

To be eligible to receive reimbursement for your project/activity, a thorough and complete expense report must be included as part your final grant report.

APPLICATION DEADLINE

Applications are due by 4:30 p.m., _____ 2023. Please submit all applications to microgrant@greenbeltmd.gov.

City Council Agenda Item Report

Meeting Date: February 27, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS (65 mins - 8:30 - 9:35 pm)

Subject:

Award of Purchase - License Plate Readers (LPRs)

Suggested Action:

Reference: State of Maryland Grant Approval - FY23-024
ATS Quotes

The City was awarded a grant in the amount of \$31,068 through the State of Maryland, FY23 Local Agency License Plate Reader Grant. These funds were awarded for the purchase of two (2) ELSAG License Plate Reader (LPR) systems and associated hardware. These two LPR systems will replace current systems in use by the department which are reaching their end of life.

Applied Technology Services (ATS) is the State of Maryland approved vendor for purchase of this equipment under state contract #060B2490022.

It is recommended that Council approve the purchase of the State of Maryland FY23 Local Agency License Plate Reader Grant award to purchase two (2) ELSAG License Plate Reader (LPR) systems and associated hardware on state contract #060B2490022 from Applied Technology Services (ATS) at a cost not to exceed \$31,068.00 (TLW).

Attachments:

[Grant Award Letterhead-Greenbelt Police Department.pdf](#)

[ATS Detail.pdf](#)

[ATSApplied_Technology_Services.6002093.v1.11.pdf](#)

[ATSApplied_Technology_Services.6002094.v1.13.pdf](#)



STATE OF MARYLAND
MARYLAND STATE POLICE
 1201 REISTERSTOWN ROAD
 PIKESVILLE, MARYLAND 21208-3899
 410-486-3101
 TOLL FREE: 1-800-525-5555
 TDD: 410-486-0677



LARRY HOGAN
 GOVERNOR

BOYD K. RUTHERFORD
 LT. GOVERNOR

COLONEL
WOODROW W. JONES III
 SUPERINTENDENT

RE: FY23 Local Agency License Plate Reader Grant Approval (Tracking Number: _____)

I am pleased to advise your application for the FY23 Local Agency License Plate Reader Grant was approved for your agency in the amount of \$_____.

Funds are paid quarterly on a reimbursable basis. The Maryland Department of State Police will distribute awarded funds to grantees on a reimbursement of expenditures basis when proof of delivery, receipt and proof of payment (examples: *paid invoice or cancelled check*) is received. The reimbursement request must be electronically forwarded to the Director of Grants Patrick Linnehan and Detective Sergeant Keith Johnson via Email by **April 1, 2023**.

Patrick Linnehan
 Director of Grants
 Maryland Department of State Police
 Strategic Planning Command
patrick.linnehan@maryland.gov

Keith Johnson
 Detective Sergeant
 Maryland Department of State Police
 Criminal Intelligence Section
Walterk.johnson@maryland.gov

The acceptance of this grant requires a strong emphasis on accountability and transparency. Grantees must be prepared to track the inventory and expenditures attributable to using grant funds. Misuse of grant funds may result in various penalties, including suspension of current and future funds and civil/criminal penalties. Maintaining internal inventory records for equipment procured under this funding source is mandatory. Below is an example of what is required to keep complying using grant funding:

Serial Number	Manufacturer	Vendor	Unit Price	Tax, Shipping and Handling	Total Cost	Date Ordered	Date Received

Keith Johnson
 Detective Sergeant
 Maryland Department of State Police
 Criminal Intelligence Section

Certified Profile

[CLOSE WINDOW](#) 
[Print](#)

Business & Contact Information

BUSINESS NAME	APPLIED TECHNOLOGY SERVICES, INC.
OWNER	Danielle Burnett, MD
ADDRESS	11615 CROSSROADS CIRCLE, STE J BALTIMORE, MD 21220 [map]
PHONE	410-344-1256
FAX	410-344-1259
EMAIL	DANIELLEB@APPLIEDTECHNOLOGYSERVICES.COM
WEBSITE	http://WWW.APPLIEDTECHNOLOGYSERVICES.COM
COUNTY	Baltimore County (MD)

Certification Information

Certifying Agency	Certification Type
Maryland Department of Transportation	Disadvantaged Business Enterprise
Maryland Department of Transportation	Minority Business Enterprise
Maryland Department of Transportation	Small Business Enterprise

CERTIFIED BUSINESS DESCRIPTION	423430 - Computer and Computer Peripheral Equipment and Software Merchant Wholesalers (COMPUTER HARDWARE AND SOFTWARE SALES); 517810 - All Other Telecommunications (SPECIFICALLY: VOIP SERVICE PROVIDERS, USING CLIENT-SUPPLIED TELECOMMUNICATIONS CONNECTIONS); 541511 - Custom Computer Programming Services (COMPUTER PROGRAMMING SERVICES CUSTOM DESIGN SERVICES); 541512 - Computer Systems Design Services (COMPUTER INTEGRATED SYSTEMS DESIGN SERVICES; COMPUTER RELATED SERVICES, NEC CONSULTANT); 541690 - Other Scientific and Technical Consulting Services (SPECIFICALLY: RADIO CONSULTING SERVICES); 811210 - Electronic and Precision Equipment Repair and Maintenance
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Commodity Codes

Code	Description
NAICS 423430	DBE MBE SBE Computer and Computer Peripheral Equipment and Software Merchant Wholesalers (COMPUTER HARDWARE AND SOFTWARE SALES)
NAICS 517810	DBE MBE SBE All Other Telecommunications (SPECIFICALLY: VOIP SERVICE PROVIDERS, USING CLIENT-SUPPLIED TELECOMMUNICATIONS CONNECTIONS)

Certified Profile

CLOSE WINDOW 

NAICS 541512	DBE MBE SBE Computer Systems Design Services (COMPUTER INTEGRATED SYSTEMS DESIGN SERVICES; COMPUTER RELATED SERVICES, NEC CONSULTANT)
NAICS 541690	DBE MBE SBE Other Scientific and Technical Consulting Services (SPECIFICALLY: RADIO CONSULTING SERVICES)
NAICS 811210	DBE MBE SBE Electronic and Precision Equipment Repair and Maintenance

Additional Information

MINORITY STATUS	Female
CERTIFIED SINCE	10/30/2002
CERTIFICATION NUMBER	02-507

References

AMS SYSTEMS
BOB MARCHESE
Work Performed: NETWORK ENGINEER
STAFFING
443-545-3501
COLUMBIA, MD

MARYLAND DEPT OF TRANSPORATION
DEBBIE CRAPSTER
Work Performed: COMPUTR OUTPUT TO
DISK SOFTWARE & SUPPORT
410-787-7967
GLEN BURNIE, MD

BALTIMORE CITY POLICE
JOCSCPH PA
Work Performed: HARDWARE AND
SOFTWARE SALES
410-396-5711
BALTIMORE, MD

Customer Information:

Greenbelt Police Department
Marcia Brown
550 Crescent Road
Greenbelt, MD 20770

Quote Information:

Quote #: 6002093
Version: 1
Quote Date: 02/23/2023
Expiration Date: 03/22/2023
Customer Ref #: LPR Systems (2)
Contract Vehicle: MD DoIT
Hardware/Associated Equipment and
Services 2012 #060B2490022

Prepared By:

Paula Carter
Major Accounts Manager
410-344-1256
paulac@appliedtechnologyservices.com

Vendor Certifications:

DBE / MBE / SBE
Minority Certified
Small Business
Woman-Owned

Hardware

Mfr	Mfr Part#	Description	Qty	MSRP	Price	Ext. Price
Elsag	140032	- ELSAG Plate HunterTM M7 – 2 Camera	2	\$12,650.00	\$12,650.00	\$25,300.00
Elsag	210020	Tech Dispatch	1	\$1,250.00	\$1,250.00	\$1,250.00
Elsag	510322-5.X	5.X - EOC Operation Center License 5.X EOC Operation Center License 5.X	2	\$1,275.00	\$1,275.00	\$2,550.00
Included in ELSAG Plate HunterTM M7						
(2) 410917 - GPS Antenna (Garmin Style)						
(2) 410052 - Ethernet Cable Shielded 25 ft						
(2) 413335 - M7 Trunk box Mounting Bracket - 1 piece						
(2) 421920U - M7 Trunk box, 1-2 Cameras						
(2) 421939U - M7 Cam 12mm 740nm						
(2) 421812 - M6 Universal 1 Cam Mount						
(2) 413308-16 - M7 Transportable Camera Cable - 16FT						
(2) 421940U - M7 Cam 16mm 740nm (Left hand)						

Hardware

Mfr	Mfr Part#	Description	Qty	MSRP	Price	Ext. Price
(2)	421812	M6 Universal 1 Cam Mount				
(2)	413308-16	M7 Transportable Camera Cable - 16FT				
(2)	413307	M7 Permanent Power Cable				
(2)	412995	Packing Foam Insert				
(2)	510033-CSC	Car System Version 6.X - EOC Connected				

Subtotal: **\$29,100.00**

Quote Summary

Description	Amount
Hardware	\$29,100.00

Total: **\$29,100.00**



Customer Information:

Greenbelt Police Department
Marcia Brown
550 Crescent Road
Greenbelt, MD 20770

Quote Information:

Quote #: 6002094
Version: 1
Quote Date: 02/23/2023
Expiration Date: 03/22/2023
Customer Ref #: Split Camera Mounts (8)
Contract Vehicle: MD DoIT
Hardware/Associated Equipment and
Services 2012 #060B2490022

Prepared By:

Paula Carter
Major Accounts Manager
410-344-1256
paulac@appliedtechnologyservices.com

Vendor Certifications:

DBE / MBE / SBE
Minority Certified
Small Business
Woman-Owned

Hardware

Mfr	Mfr Part#	Description	Qty	MSRP	Price	Ext. Price
ELSAG	421713	Split SUV Roof Mount	8	\$246.00	\$246.00	\$1,968.00
Subtotal:						\$1,968.00

Quote Summary

Description	Amount
Hardware	\$1,968.00
Total:	\$1,968.00

City Council Agenda Item Report

Meeting Date: February 27, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS (65 mins - 8:30 - 9:35 pm)

Subject:

State and County Legislation

Suggested Action:

SB813/HB892 - Comprehensive Flood Management Grant Program - Environmental Justice Funding

Senate Bill 813/House Bill 892 - These bills establish an annual mandated funding of \$20 million for the comprehensive flood management grant program and require that at least 40% of the funding benefit census tracts with an environmental justice (EJ) Score of .76 or greater. This legislation would become effective in fiscal year 2025.

Senator Washington requested the City Council consider supporting this legislation. Council direction is sought.

SB580/HB751 - Public Safety - Officer and Community Wellness Training Grant Fund

Senate Bill 580/House Bill 751 - These bills require the Governor to include in the annual budget an appropriation of at least \$1 million to the Fund to provide grant assistance to local law enforcement agencies for mental health training and stress management training.

Council member Davis requested that this bill be added to tonight's agenda. It is recommended Council support SB580/HB751.

SB817/HB315 - Multifamily Dwellings - Smoking Policies

Senate Bill 817/House Bill 315 - These bills require the governing body of a common ownership community to develop a smoking policy if the property is a multifamily dwelling.

Senator Washington is a sponsor of this bill. Council direction is sought.

Attachments:

[SB813 - Flood Mgmt Grant Program - EJ funding.pdf](#)
[SB580 - Officer Wellness Grant Fund.pdf](#)
[SB817 - Multifamily Dwelling - Smoking Policy.pdf](#)

SENATE BILL 813

M3

3lr1796
CF HB 892

By: **Senator A. Washington**

Introduced and read first time: February 6, 2023

Assigned to: Education, Energy, and the Environment and Budget and Taxation

A BILL ENTITLED

1 AN ACT concerning

2 **Comprehensive Flood Management Grant Program – Environmental Justice**
3 **Funding**

4 FOR the purpose of requiring a certain percentage of funding provided under the
5 comprehensive flood management grant program to be used for projects located in or
6 directly benefitting census tracts with a certain EJ Score; requiring the Governor to
7 include in the annual State budget an appropriation for the comprehensive flood
8 management grant program of a certain amount in certain fiscal years; and generally
9 relating to the comprehensive flood management grant program.

10 BY repealing and reenacting, without amendments,
11 Article – Environment
12 Section 1–101(a), (e), and (j)
13 Annotated Code of Maryland
14 (2013 Replacement Volume and 2022 Supplement)

15 BY repealing and reenacting, with amendments,
16 Article – Environment
17 Section 5–803(h)
18 Annotated Code of Maryland
19 (2013 Replacement Volume and 2022 Supplement)

20 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,
21 That the Laws of Maryland read as follows:

22 **Article – Environment**

23 1–101.

24 (a) In this article the following words have the meanings indicated.

EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

[Brackets] indicate matter deleted from existing law.



(e) “EJ Score” means an overall evaluation of an area’s environment and existing environmental justice indicators, as defined by the Department in regulation, including:

- (1) Pollution burden exposure;
- (2) Pollution burden environmental effects;
- (3) Sensitive populations; and
- (4) Socioeconomic factors.

(j) “Maryland EJ tool” means a publicly available State mapping tool that allows users to:

- (1) Explore layers of environmental justice concern;
- (2) Determine an overall EJ Score for census tracts in the State; and
- (3) View additional context layers relevant to an area.

5–803.

(h) (1) There is a comprehensive flood management grant program within the Department.

(2) (i) Subject to the approval of the Board of Public Works, the Department may use proceeds from the State debt created to fund the comprehensive flood management grant program to pay the entire cost of watershed studies pursuant to subsection (b) of this section.

(ii) The Department may provide grants to subdivisions to pay the entire cost of watershed studies when the Department delegates that responsibility pursuant to subsection (b) of this section.

(3) (i) Subject to the approval of the Board of Public Works, the Department may provide grants to subdivisions for flood control and watershed management capital projects, and for the capital costs related to design, purchase, and installation of automated flood warning projects, provided that the projects are consistent with the plans and implementation prepared and adopted in accordance with this subtitle, and provided further that each project:

1. Is undertaken as part of a comprehensive flood management plan prepared and adopted by the subdivision; and

2. Is not inconsistent with any State or interjurisdictional flood management plan.

(ii) Grants for automated flood warnings projects shall be conditioned to require all affected local governing bodies to:

1. Adopt a specific and compatible response plan which has been coordinated with local emergency management authorities and reviewed and approved by the Department and the Maryland Department of Emergency Management; and

2. Provide for financial and other commitments to properly operate and maintain the project.

(iii) 1. The amount of any grant made by the Department for a flood control and watershed management capital project that involves only nonfederal funds and meets the criteria of this subtitle shall be matched by a minimum amount of 25% of project costs in local government or private funds.

2. For a flood control and watershed management capital project that involves federal funding and meets the criteria of this subtitle:

A. The Department may provide up to 50% of the nonfederal share of the project funding; and

B. Local government or private funds shall provide not less than 50% of the nonfederal share of the project funding.

(iv) Each project application for a grant under this paragraph shall be submitted to and reviewed by the State clearinghouse of the Department of Planning in accordance with established clearinghouse procedures.

(4) (i) Subject to the approval of the Board of Public Works, the Department may provide grants to subdivisions immediately after a flood for acquisition of any flood damaged owner-occupied dwelling.

(ii) Total expenditures for grants made under this paragraph may not exceed 50% of the total authorized budgeted funds in a fiscal year for grants under this subsection.

(5) (i) The Department may award grants to subdivisions that have incurred at least \$1,000,000 in infrastructure damage caused by a flood event that occurred on or after January 1, 2009.

(ii) The total amount of grants awarded by the Department to subdivisions under this paragraph may:

1. For fiscal years 2020, 2021, and 2022, equal up to 100% of the total amount of money appropriated to the comprehensive flood management program; and

2. For fiscal year 2023 and each fiscal year thereafter, equal up to 50% of the total amount of money appropriated to the comprehensive flood management program.

(iii) A grant awarded to a subdivision under this paragraph may be:

1. For an amount of up to 50% of the combined cost of infrastructure repairs, watershed restoration, and emergency work associated with the flood event;

2. Used for infrastructure repairs, watershed management, or emergency protection work associated with the flood event; and

3. Used for expenses associated with item 2 of this subparagraph that the subdivision has already incurred.

(iv) The Department shall prioritize awarding grants under this paragraph to subdivisions in which:

1. Infrastructure damage occurred in an area designated by the Maryland Historical Trust as an historic district; or

2. Infrastructure damage caused by a flood event has occurred more than once within the previous 5 years.

(6) To receive a grant, the subdivision must participate in the national flood insurance program.

(7) Before awarding a grant under paragraphs (2), (3), or (4) of this subsection, the Department, in cooperation with the Department of Planning, shall review the flood control and watershed management operations of the applicant subdivision to assure that the flood control and watershed management operations are in compliance with this subtitle.

(8) (i) **[The] FOR FISCAL YEAR 2025 AND EACH FISCAL YEAR THEREAFTER, THE** Governor shall include in the annual State budget an appropriation for the comprehensive flood management grant program of at least[:

1. For fiscal year 2021, \$3,000,000;

2. For fiscal year 2022, \$3,000,000; and

3. For fiscal year 2023, \$2,000,000] **\$20,000,000.**

(ii) IN EACH FISCAL YEAR, AT LEAST 40% OF FUNDING PROVIDED UNDER THE COMPREHENSIVE FLOOD MANAGEMENT GRANT PROGRAM SHALL BE USED FOR PROJECTS LOCATED IN OR DIRECTLY BENEFITING CENSUS TRACTS WITH AN EJ SCORE OF .76 OR GREATER, AS IDENTIFIED USING THE MARYLAND EJ TOOL.

(III) Funds not awarded from the comprehensive flood management grant program by the end of a fiscal year:

1. Shall remain in the program; and
2. Are not subject to § 7–302 of the State Finance and Procurement Article.

(9) (i) The Department, in consultation with the Department of Planning, shall adopt regulations necessary for the administration of the grant program.

(ii) These regulations may include:

1. A determination of statewide and interjurisdictional needs and priorities;
2. Standards of eligibility for applicants and projects;
3. Criteria for recognition of tidal and nontidal areas;
4. Engineering and economic standards and alternatives; and
5. Procedures for filing and processing contents of applications.

SECTION 2. AND BE IT FURTHER ENACTED, That this Act shall take effect July 1, 2023.

SENATE BILL 580

E4

3lr1858
CF 3lr2307

By: **Senators Elfreh, Bailey, Beidle, Gile, Folden, and Jackson**

Introduced and read first time: February 6, 2023

Assigned to: Judicial Proceedings and Budget and Taxation

A BILL ENTITLED

1 AN ACT concerning

2 **Public Safety – Officer and Community Wellness Training Grant Fund**

3 FOR the purpose of establishing the Officer and Community Wellness Training Grant
4 Fund; requiring the Governor to include in the annual budget bill a certain
5 appropriation to the Fund to provide grant assistance to local law enforcement
6 agencies; requiring the Governor’s Office of Crime Prevention, Youth, and Victim
7 Services to administer the Fund and report to the Governor and the General
8 Assembly annually on the uses of the Fund; and generally relating to the Officer and
9 Community Wellness Training Grant Fund.

10 BY adding to

11 Article – Public Safety
12 Section 4–1012
13 Annotated Code of Maryland
14 (2022 Replacement Volume)

15 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,
16 That the Laws of Maryland read as follows:

17 **Article – Public Safety**

18 **4–1012.**

19 (A) (1) IN THIS SECTION THE FOLLOWING WORDS HAVE THE MEANINGS
20 INDICATED.

21 (2) “EXECUTIVE DIRECTOR” MEANS THE EXECUTIVE DIRECTOR OF
22 THE GOVERNOR’S OFFICE OF CRIME PREVENTION, YOUTH, AND VICTIM SERVICES.

23 (3) “FUND” MEANS THE OFFICER AND COMMUNITY WELLNESS

EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

[Brackets] indicate matter deleted from existing law.



1 **TRAINING GRANT FUND.**

2 (4) **“LOCAL LAW ENFORCEMENT AGENCY” MEANS A POLICE**
3 **DEPARTMENT OF A COUNTY OR MUNICIPALITY.**

4 (b) **THERE IS AN OFFICER AND COMMUNITY WELLNESS TRAINING GRANT**
5 **FUND.**

6 (c) **THE PURPOSE OF THE FUND IS TO PROVIDE GRANTS TO LOCAL LAW**
7 **ENFORCEMENT AGENCIES FOR:**

8 (1) **MENTAL HEALTH FIRST AID FOR PUBLIC SAFETY TRAINING; AND**

9 (2) **CRITICAL INCIDENT STRESS MANAGEMENT PEER SUPPORT**
10 **TRAINING.**

11 (d) **THE GOVERNOR’S OFFICE OF CRIME PREVENTION, YOUTH, AND**
12 **VICTIM SERVICES SHALL ADMINISTER THE FUND.**

13 (e) **FOR FISCAL YEAR 2025 AND EACH FISCAL YEAR THEREAFTER, THE**
14 **GOVERNOR SHALL INCLUDE IN THE ANNUAL BUDGET BILL AN APPROPRIATION OF**
15 **AT LEAST \$1,000,000 FOR THE FUND.**

16 (f) **THE FUND CONSISTS OF:**

17 (1) **MONEY APPROPRIATED IN THE STATE BUDGET TO THE FUND; AND**

18 (2) **MONEY FROM ANY OTHER SOURCE ACCEPTED FOR THE BENEFIT**
19 **OF THE FUND.**

20 (g) (1) **THE FUND IS A SPECIAL, NONLAPSING FUND THAT IS NOT**
21 **SUBJECT TO §7–302 OF THE STATE FINANCE AND PROCUREMENT ARTICLE.**

22 (2) **THE STATE TREASURER SHALL HOLD THE FUND SEPARATELY**
23 **AND THE COMPTROLLER, IN CONJUNCTION WITH THE EXECUTIVE DIRECTOR,**
24 **SHALL ACCOUNT FOR THE FUND.**

25 (h) **MONEY DISBURSED FROM THE FUND SHALL BE USED SOLELY TO**
26 **SUPPLEMENT, AND NOT SUPPLANT, FUNDS OTHERWISE AVAILABLE TO LOCAL LAW**
27 **ENFORCEMENT AGENCIES.**

28 (i) **WITHIN 90 DAYS AFTER THE END OF A GRANT CYCLE, AN ELIGIBLE**
29 **LOCAL LAW ENFORCEMENT AGENCY THAT RECEIVED A GRANT UNDER THIS SECTION**

1 SHALL SUBMIT, FOR THE FISCAL YEAR, TO THE EXECUTIVE DIRECTOR THE
2 FOLLOWING:

3 (1) PROOF OF THE EXPENDITURE OF THE GRANT FUNDS AND THE
4 PURPOSES FOR WHICH THE FUNDS WERE EXPENDED;

5 (2) THE TOTAL NUMBER OF GRANTS AWARDED AND AMOUNT PER
6 POLICE OFFICER;

7 (3) THE TOTAL NUMBER OF GRANTS AWARDED SEPARATED BY
8 TRAINING PROGRAM; AND

9 (4) ANY RELATED OUTCOME-BASED PERFORMANCE MEASURES AS
10 REQUIRED BY § 4-1009 OF THIS SUBTITLE.

11 (J) ON OR BEFORE DECEMBER 31, 2023, AND ON OR BEFORE EACH
12 DECEMBER 31 THEREAFTER, THE EXECUTIVE DIRECTOR SHALL REPORT TO THE
13 GOVERNOR AND, IN ACCORDANCE WITH § 2-1257 OF THE STATE GOVERNMENT
14 ARTICLE, THE GENERAL ASSEMBLY ON THE INFORMATION REQUIRED BY THIS
15 SECTION.

16 SECTION 2. AND BE IT FURTHER ENACTED, That this Act shall take effect July
17 1, 2023.

SENATE BILL 817

N1

3lr3052
CF HB 315

By: **Senator A. Washington**

Introduced and read first time: February 6, 2023

Assigned to: Judicial Proceedings

A BILL ENTITLED

1 AN ACT concerning

2 **Multifamily Dwellings – Smoking Policies**

3 FOR the purpose of requiring the governing body of a common ownership community to
4 develop a smoking policy if the property subject to the control of the governing body
5 is a multifamily dwelling; and generally relating to multifamily dwellings in the
6 State.

7 BY adding to
8 Article – Real Property
9 Section 14–134
10 Annotated Code of Maryland
11 (2015 Replacement Volume and 2022 Supplement)

12 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,
13 That the Laws of Maryland read as follows:

14 **Article – Real Property**

15 **14–134.**

16 **(A) (1) IN THIS SECTION THE FOLLOWING WORDS HAVE THE MEANINGS**
17 **INDICATED.**

18 **(2) “COMMON OWNERSHIP COMMUNITY” MEANS A CONDOMINIUM OR**
19 **A COOPERATIVE HOUSING CORPORATION.**

20 **(3) “CONDOMINIUM” HAS THE MEANING STATED IN § 11–101 OF THIS**
21 **ARTICLE.**

EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

[Brackets] indicate matter deleted from existing law.



(4) "COOPERATIVE HOUSING CORPORATION" HAS THE MEANING STATED IN § 5-6B-01 OF THE CORPORATIONS AND ASSOCIATIONS ARTICLE.

(5) "MULTIFAMILY DWELLING" MEANS A RESIDENTIAL BUILDING THAT IS PART OF A COMMON OWNERSHIP COMMUNITY WITH MULTIPLE DWELLING UNITS, A COMMON ENTRANCE, AND COMMON AREAS, INCLUDING HALLWAYS, ELEVATORS, AND STAIRS.

(6) "RESIDENTIAL OWNER" MEANS:

(I) A UNIT OWNER OF A CONDOMINIUM; OR

(II) A MEMBER OF A COOPERATIVE HOUSING CORPORATION.

(7) "SMOKE" OR "SMOKING" MEANS:

(I) THE INHALING, EXHALING, BURNING, OR CARRYING OF ANY LIGHTED MATTER OR LIGHTED SUBSTANCE; OR

(II) THE USE OF A DEVICE TO DELIVER AEROSOLIZED OR VAPORIZED VAPING LIQUID, AS DEFINED IN § 16.7-101 OF THE BUSINESS REGULATION ARTICLE, TO AN INDIVIDUAL INHALING FROM THE DEVICE.

(B) THIS SECTION APPLIES TO MULTIFAMILY DWELLINGS WITH FOUR OR MORE DWELLING UNITS THAT ARE:

(1) USED FOR THE BENEFIT OF A RESIDENTIAL OWNER IN A COMMON OWNERSHIP COMMUNITY; OR

(2) RENTED BY THE RESIDENTIAL OWNER OF THE DWELLING UNIT TO A TENANT UNDER A LEASE.

(C) THE GOVERNING BODY OF A COMMON OWNERSHIP COMMUNITY SHALL DEVELOP A SMOKING POLICY CONSISTENT WITH § 13-3314 OF THE HEALTH - GENERAL ARTICLE IF THE PROPERTY SUBJECT TO THE CONTROL OF THE GOVERNING BODY IS A MULTIFAMILY DWELLING.

(D) A POLICY UNDER SUBSECTION (C) OF THIS SECTION SHALL STATE:

(1) THE LOCATIONS WHERE SMOKING IS AUTHORIZED ON THE PROPERTY;

(2) THE LOCATIONS WHERE SMOKING IS PROHIBITED ON THE PROPERTY;

1 **(3) ANY CONDITIONS ON THE ABILITY TO SMOKE IN AREAS OF THE**
2 **PROPERTY WHERE SMOKING IS AUTHORIZED;**

3 **(4) THE PROCESS TO FILE A COMPLAINT AGAINST AN INDIVIDUAL**
4 **WHO VIOLATES THE POLICY; AND**

5 **(5) ANY PENALTIES OR FINES FOR VIOLATING THE POLICY.**

6 **(E) NOTHING IN THIS SECTION MAY BE CONSTRUED TO:**

7 **(1) LIMIT THE RIGHTS OF A GOVERNING BODY OF A COMMON**
8 **OWNERSHIP COMMUNITY, TENANT, OR RESIDENTIAL OWNER TO INITIATE OR**
9 **DEFEND AGAINST A CIVIL ACTION; OR**

10 **(2) PREEMPT A COUNTY OR MUNICIPAL GOVERNMENT FROM**
11 **ENACTING AND ENFORCING MEASURES REGARDING SMOKING POLICIES IN**
12 **MULTIFAMILY DWELLINGS THAT ARE MORE STRINGENT THAN A POLICY ADOPTED**
13 **UNDER THIS SECTION.**

14 **SECTION 2. AND BE IT FURTHER ENACTED, That this Act shall take effect**
15 **October 1, 2023.**

City Council Agenda Item Report

Meeting Date: February 27, 2023

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS (65 mins - 8:30 - 9:35 pm)

Subject:

Rescheduling the Public Hearing for the Charter Amendment

Suggested Action:

Reference: Public Hearing Notice

At the Regular Meeting on February 13, 2022, the City Council introduced for first reading Charter Section 35 – City Manager – (Appointment; qualifications; term of office; removal) to consider amending the residency requirement for the City Manager.

In addition, the City Council scheduled a Public Hearing for March 9, 2023, to discuss this proposed charter amendment.

However, the notice for the public hearing was not advertised in the Greenbelt News Review to meet the requirements to announce 21 days before the public hearing.

It is recommended that the City Council schedule a public hearing for Thursday, March 23, 2023.

Staff will submit the (attached) public hearing notice to the Greenbelt News Review to be advertised on Thursday, March 2, 2023.

Attachments:

[Public Hearing Notice_Charter Resolution.pdf](#)

CITY OF GREENBELT NOTICE OF PUBLIC HEARING

Notice is hereby given that the City Council will conduct a public hearing on the Charter Resolution of the Council of the City of Greenbelt, to amend §35, City Manager-Appointment; Qualifications; Term of Office; Removal; Acting City Manager, to provide the Council the discretion to permit a City Manager to live outside the City of Greenbelt, and update gender references to the City Manager.

The City Council will hold a public hearing on this charter resolution on March 23, 2023, at 7:30 pm in the Council Room at the Greenbelt Municipal Building located at 25 Crescent Road, Greenbelt, Maryland 20770. Public testimony will be received by the City Council at the hearing on the above date. Written comments may either be presented at this hearing or sent to the City Clerk.

The public is welcome to attend. The Charter Resolution is available online and at the Clerk's office. For more information, please contact the City Manager's office at (301) 474-8000.

Bonita Anderson, City Clerk
City of Greenbelt
Greenbelt Municipal Building
25 Crescent Road
Greenbelt, Maryland 20770
301-474-8000

City Council Agenda Item Report

Meeting Date: February 27, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section: OTHER BUSINESS (65 mins - 8:30 - 9:35 pm)

Subject:

Meetings

Suggested Action:

Attachments:

[meetings.pdf](#)

CITY OF GREENBELT, MARYLAND
25 Crescent Road, Greenbelt, MD 20770-1891



2/22/2023 2:20 PM

City Council Meetings & Work Sessions
February – March – April

Work Session – Greenbelt Center HOAs/COAs	Wed.	03/01	7:30 pm
No Meeting – Purim	Mon.	03/06	
Work Session – Bring Your Own Bag Ordinance	Wed.	03/08	7:30 pm
Regular Meeting	Mon.	03/13	7:30 pm
Work Session – Greenbelt National Park Service	Wed.	03/15	7:30 pm
Work Session – Economic Development	Mon.	03/20	7:30 pm
Work Session – Council Referral – Board Reports (CRAB/ERB)	Wed.	03/22	7:30 pm
Regular Meeting	Mon.	03/27	7:30 pm
Budget Work Session – Overview, Revenues & General Government/Other Funds/ Non-Departmental & Fund Transfers/ Economic Development	Wed.	03/29	7:30 pm
Budget Work Session – Misc. – Grants & Contributions/Social Services	Mon.	04/03	7:30 pm
Work Session – TBD	Wed.	04/05	7:30 pm
No Meeting – Easter Monday	Mon.	04/10	
Regular Meeting	Tues.	04/11	7:30 pm
Work Session – TBD	Wed.	04/12	7:30 pm
Budget Work Session – Planning	Mon.	04/17	7:30 pm
Budget Work Session – Public Works/Capital Projects	Wed.	04/19	7:30 pm
Regular Meeting/1 st Public Hearing	Mon.	04/24	7:30 pm
Budget Work Session – Recreation/Museum	Wed.	04/26	7:30 pm
Four Cities Meeting (Greenbelt)	Thurs.	04/27	7:30 pm

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use Video Relay Services (VRS) at 711 or e-mail banderson@greenbeltmd.gov to reach the City Clerk. Unless otherwise noted, meetings will be held in the Council Chambers in the Municipal Building (MB) at 25 Crescent Road and virtually by Zoom. Zoom meeting information for public participation is posted on the City's website at www.greenbeltmd.gov on the meeting calendar.

Bonita Anderson, City Clerk

A NATIONAL HISTORIC LANDMARK

(301) 474-8000

fax (301) 441-8248
www.greenbeltmd.gov

MD RELAY 711

CITY OF GREENBELT, MARYLAND

25 Crescent Road, Greenbelt, MD 20770-1891



2/22/2023 2:20 PM

Ready to be scheduled:

Closed Session (*Cable Ordinance*)
Parke Crescent Apartment Complex
Virtual Meetings Accessibility for Blind and
Visually Impaired
Walk-way Light Fixture
Prince George's County Council
Space Study
Greenbelt Fire Department/Prince George's
County Fire Department
City Contracting Policy
Greenbelt East HOAs/COAs

For later scheduling:

Zoning Enforcement
Parkway Apartment Owners/GHI (*parking*)
Northway Fields Master Plan
City Manager Updates (Jan, Pre-budget; July &
Sept/Oct)
Meeting with County on Transportation Plan
Department of Permitting, Inspections &
Enforcement (DPIE)
Museum Plan
Bernard Penney (*Memorial Donation in honor of
Leonie Penney*)
Potential Bond Referendum/Capital Financing
Cemetery Plans
MARC Train Service/ MDOT
Arts & Entertainment District

Annual															
Advisory Group Chairs	7/22														
Franklin Park at Greenbelt Station Mgmt.	12/21	12/22													
Greenbelt Center HOAs															
Greenbelt East HOAs and COAs/Greenbelt East Advisory Coalition	4/22														
Greenbelt Homes, Inc.	8/22														
Greenbelt Station HOA/Verde Apts.	8/22														
School Board Member	9/21														
State Highway Administration	11/20	11/22													
Biennial															
Beltsville Ag. Research Center	8/18	11/22													
Beltway Plaza	9/22														
NASA/GSFC	3/22														
Greenbelt Business Alliance	10/22														
Greenbelt Park NPS	1/22														
Greenway Shopping Center	12/20	2/23													
Religious/Spiritual Organizations	6/22														
Twice a Year															
County Council Person and At Large Members															
Meetings as Needed															
Apartments	4/21														
Comcast/Verizon	3/21														
Greenbelt Office Parks															
Greenbelt Watershed Groups	10/19														
Hotels															
PEPCO/WSSC	2/22														
Prince George's Economic Development Corp.	11/21														
Prince George's Planning Board	10/19														
Roosevelt Center Owner	8/20														
University of Maryland	4/15														
WMATA/PGDPW&T (Semi-Annual)	5/22														
Newly Elected/Appointed Officials (Presentation of a Council Regular Meeting)															
County Executive															
School Board CEO															
State's Attorney	1/23														

City Council Agenda Item Report

Meeting Date: February 27, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS (65 mins - 8:30 - 9:35 pm)

Subject:

* National Capital Planning Commission Project Review - File #8243 - Bureau of Engraving and Printing Currency Production Facility Letter

Suggested Action:

The National Capital Planning Commission (NCPC) will be reviewing the preliminary plans for the Bureau of Engraving and Printing (BEP) facility at the Beltsville Agricultural Research Center (BARC) next Thursday, March 2, 2023.

The letter is restating public comments that were previously approved by Council during various agency reviews.

Approval of this item on the consent agenda will indicate Council approval of sending the letter.

Attachments:

[Comment letter v.1.t.hruby.2.23.23.pdf](#)

February 27, 2023

Mr. Stephen Staudigl
National Capital Planning Commission
401 9th Street, NW, Ste. 500 N
Washington, DC 2004

Submitted via email to Stephen.Staudigl@ncpc.gov

RE: NCPC Project Review – File #8243 – Bureau of Engraving and Printing Currency Production Facility

Dear Mr. Staudigl:

Thank you for the opportunity to review and comment on the preliminary plans for the proposed relocation of the Bureau of Engraving and Printing Currency Production Facility (CPF) to the U.S. Department of Agriculture's Beltsville Agricultural Research Center (BARC). The City's ability to review and provide detailed comments on the preliminary plans was limited by the scale and nature of the plans provided in the meeting materials, as well as time constraints. The City looks forward to an opportunity to review and comment on the final review plans, which hopefully will include details on all on-site and off-site improvements, including impacts and mitigation.

The City has constantly affirmed its **strong opposition** to the proposed siting of the Bureau of Engraving and Printing currency production facility at BARC. The City strongly asserts that the proposed relocation of the Currency Production Facility to BARC will have significant impacts on BARC, the human and natural environment, transportation, and the surrounding community. The City would like to take this opportunity to reaffirm our opposition to Treasury's preferred location for this facility. At the NCPC's review of the conceptual site and building plans on April 1, 2021, the City provided testimony, including the City's response to the Draft Environmental Impact State (DEIS) submitted to the U.S. Army Corp of Engineers on December 21, 2020 (Attachment 1). This testimony and the City's comments as outlined in the letter submitted to NCPC dated March 3, 2021 (Attachment 2), remain largely valid today.

The stated mission of BARC is, "To provide the American public with an exceptionally talented, highly interdisciplinary scientific community in the USDA's largest scientific installation, and leverage these resources to envision, create, and improve knowledge and technologies that enhance the capacity of the nation – and the world – to provide its people with healthy crops and animals; clean and renewable natural resources; sustainable agricultural systems; and agricultural commodities and products that are abundant, high-quality, and safe." . The City continues to assert that the relocation of CPF to BARC is in direct conflict with this stated mission. In addition, locating an industrial use on BARC property is in direct conflict with County land use plans and zoning, as well as BARC's own Master Plan.

In closing, the City urges NCPC to oppose this project as it will have adverse impacts on the environment and transportation and is in conflict with the mission of BARC and local land use policies. If you have

any questions please contact Terri Hruby, Director of Planning and Community Development, at 301-345-5417.

Sincerely,

Emmett V. Jordan
Mayor

Kristen Weaver
Mayor Pro Tem

Judith F. Davis
Council Member

Silke I. Pope
Council Member

Brandon Ric Gordon
Council Member

Colin A. Byrd
Council Member

Rodney M. Roberts
Council Member

Attachments:

City of Greenbelt letter, 3/3/21
City of Greenbelt DEIS comments

Cc: Tim George, Interim City Manager
Terri Hruby, Director of Planning & Community Development



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LARRY HOGAN
 GOVERNOR

BOYD K. RUTHERFORD
 LT. GOVERNOR

COLONEL
WOODROW W. JONES III
 SUPERINTENDENT

RE: FY23 Local Agency License Plate Reader Grant Approval (Tracking Number: _____)

I am pleased to advise your application for the FY23 Local Agency License Plate Reader Grant was approved for your agency in the amount of \$_____.

Funds are paid quarterly on a reimbursable basis. The Maryland Department of State Police will distribute awarded funds to grantees on a reimbursement of expenditures basis when proof of delivery, receipt and proof of payment (examples: *paid invoice or cancelled check*) is received. The reimbursement request must be electronically forwarded to the Director of Grants Patrick Linnehan and Detective Sergeant Keith Johnson via Email by **April 1, 2023**.

Patrick Linnehan
 Director of Grants
 Maryland Department of State Police
 Strategic Planning Command
patrick.linnehan@maryland.gov

Keith Johnson
 Detective Sergeant
 Maryland Department of State Police
 Criminal Intelligence Section
Walterk.johnson@maryland.gov

The acceptance of this grant requires a strong emphasis on accountability and transparency. Grantees must be prepared to track the inventory and expenditures attributable to using grant funds. Misuse of grant funds may result in various penalties, including suspension of current and future funds and civil/criminal penalties. Maintaining internal inventory records for equipment procured under this funding source is mandatory. Below is an example of what is required to keep complying using grant funding:

Serial Number	Manufacturer	Vendor	Unit Price	Tax, Shipping and Handling	Total Cost	Date Ordered	Date Received

Keith Johnson
 Detective Sergeant
 Maryland Department of State Police
 Criminal Intelligence Section