



## **CITY COUNCIL AGENDA**

**Municipal Building  
Monday, February 24, 2020  
8:00 PM**

### **I. ORGANIZATION**

1. Call to Order
2. Roll Call
3. Meditation and Pledge of Allegiance to the Flag
4. Consent Agenda  
Suggested Action: (Items on the Consent Agenda [marked by \*] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)
5. Approval of Agenda and Additions

### **II. COMMUNICATIONS**

6. Presentations
- 6a. Census 2020 Update  
Suggested Action: Molly Porter, City Planner, will be present to discuss the upcoming census.
7. Petitions and Requests

- \*8. \*Minutes of Council Meetings  
Suggested Action:  
Regular Meeting - December 9, 2019  
Regular Meeting - January 13, 2020  
Work Session - February 5, 2020  
[RM191209.pdf](#)  
[RM200113.pdf](#)

[WS200205.pdf](#)

8a. Minutes - Closed Session, February 5, 2020

Suggested Action:

In order to approve these minutes, the following motion is needed:

I move that the minutes of the closed session of the City Council held Wednesday, February 5, 2020, at 9:20 p.m. in the Planning Office of the Community Center, be approved as presented. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1)(7) of the Annotated Code of Public General Laws of Maryland, to discuss personnel matters and legal matters.

8b. Statement for the Record, February 10, 2020

Suggested Action:

Closed Session of February 10, 2020: The following motion is needed:

In accordance with the General Provisions Article, Section 3-306(c)(2) of the Annotated Code of Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in closed session on Monday, February 10, 2020, at 7:03 p.m. in the Library of the Municipal Building. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(9) of the Annotated Code of Public General Laws of Maryland, to discuss collective bargaining negotiations.

The purpose of the meeting was to discuss collective bargaining negotiations between the Fraternal Order of Police Lodge 32 and the City.

Vote to close session:

Ms. Davis - Yes

Mr. Jordan- Yes

Ms. Mach - Yes

Ms. Pope - Yes

Mr. Putens - Yes

Mr. Roberts - Yes

Mayor Byrd- Yes

The following staff members were in attendance: Nicole Ard, City Manager, Todd Pounds, City Solicitor, Laura Allen, City Treasurer, Rick Bowers, Police Chief, Mary Johnson, Human Resources Director and Bonita Anderson, City Clerk.

Other individuals in attendance: Stephen Silvestri, Legal Counsel, and Chelsea Hartnett, Associate to Legal Counsel.

Council took no actions during this session.

[Statement of Record\\_200210.pdf](#)

8c. Statement for the Record, February 12, 2020

Suggested Action:

Closed Session of February 12, 2020: The following motion is needed:

In accordance with the General Provisions Article, Section 3-306(c)(2) of the Annotated Code of Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in closed session on Monday, February 12, 2020, at 8:05 p.m. in the Library of the Municipal Building. Council held this closed meeting in accordance with the General

Provisions Article, §3-305(b)(3) of the Annotated Code of Public General Laws of Maryland, to consider the acquisition of real property for a public purpose and matters directly related thereto.

The purpose of the meeting was to discuss Real Estate.

Vote to close session:

Ms. Davis - Yes  
Mr. Jordan- Arrived at 8:06 pm  
Ms. Mach - Yes  
Ms. Pope - Yes  
Mr. Putens - Arrived at 8:06 pm  
Mr. Roberts - Yes  
Mayor Byrd- Yes

The following staff members were in attendance: Nicole Ard, City Manager, David Moran, Assistant City Manager, Terri Hruby, Planning Director, Laura Allen, City Treasurer, Jim Sterling, Public Works Director, and Bonita Anderson, City Clerk.

Other individuals in attendance: Associates of NAI Michael Jim Miers and Stephen Catalano.

Council took no actions during this session.

[Closed Session Form\\_02.12.20.pdf](#)

9. Administrative Reports

\*10. Committee Reports

\*10a. \*Park and Recreation Advisory Board Report #20-2 (FY21 Budget Request for Buddy Attick Park Master Plan)

Suggested Action:

It is recommended that Council accept this report.

[PRAB Memo- FY21 Budget Request for Buddy Attick Master Plan.pdf](#)

\*10b. \* Forest Preserve Advisory Board (FPAB) - Report # 2020-01 (Recommendation that the City of Greenbelt Create a Science Fund or Studying the Forest Preserve)

Suggested Action: It is recommended Council accept this report.

[FPAB Report to Council 2020-01\\_GreenMechanicsProposalDraft02\\_14\\_2020.pdf](#)

## II. LEGISLATION

11. A Resolution to Authorize the Negotiated Purchase of Professional Service to Undertake a Community Visioning Process from the Neighborhood Design Center at a cost of \$19,910.00.

- 2nd Reading, Adoption

Suggested Action:

Reference:

Resolution

the Neighborhood Design Center Proposal

Memo, N. Ard - 02.21.2020

Over the last several months' staff has been working with the Neighborhood Design Center to define a community visioning process that is all-inclusive and tailored to the unique qualities and characteristics of Greenbelt. The NDC has experience working with cities and towns on visioning projects and has success with modifying its approach to meet the specific needs of the community it is serving. The NDC's proposed process is designed to build on the successes of previous visioning and planning efforts undertaken by the City and move them forward for several years. At the foundation of the NDC's proposal is community engagement. A series of six community meetings held throughout the City and open to all will seek to gain community input on a series of topics such as public safety, recreation, transportation, the environment, economic development, and social services. The NDC process will engage residents, businesses, City boards, and committees and City organizations (i.e., Homeowner Associations, faith-based organizations, etc.). The NDC will also work with City staff on identifying creative ways to engage the community throughout the process. It is anticipated that the project will take six months to complete.

The NDC's fee to complete this project is \$19,910.00.

At the Regular Meeting on February 10, Council member Putens introduced this Resolution for first reading. Staff recommends this Resolution be introduced for second reading and adoption.

[Resolution.pdf](#)

[the NDC Proposal - Final.pdf](#)

[Memo, N. Ard - 02.21.2020.pdf](#)

12. A Resolution to Repeal and Reenact with Amendment Resolution Number 2065 to Adopt Standing Rules for the Council of the City of Greenbelt, Maryland  
- 1st Reading  
Suggested Action:

Reference: Resolution

Council reviewed the Standing Rules document at its work session on February 5, 2020. The resolution included in Council's packet reflects the results of that discussion. At that meeting, Mr. Jordan indicated modifying the oath of office referenced in the City Charter. If the Council wishes to proceed a charter amendment will need to be introduced by Council. Council direction is sought.

[Resolution](#)

#### **IV. OTHER BUSINESS**

13. Release of Funds to Greenbelt Volunteer Fire Department and Rescue Squad  
Suggested Action:  
Reference:  
Email, Chief Ray, 02/14/2020  
Proposal - Atlantic Emergency Solutions  
Adopted FY 2020 Budget - Page 98

The City sets aside funds annually in an Agency Fund to assist the Greenbelt Volunteer Fire and Rescue Squad (GVFDRS) with equipment purchases. There is currently \$536,892 available in the Fund.

The Greenbelt Volunteer Fire Department and Rescue Squad, Inc. has notified the City of its intent to purchase a 2021 Pierce fire engine to replace a 2005 engine. The GVFD has requested the City release \$400,000 of the Agency Fund to be used towards the cost of the new fire truck.

The FY 2020 Budget indicated an expected expenditure for this fire truck in FY 2021. The total cost of the new fire truck is \$699,978. GVFD plans to fund the rest of the cost through fundraising, sale of the 2005 pumper and a loan.

Approval of this item will confirm Council authorization to release these funds.

[Email, Chief Ray, 02.14.2020.pdf](#)

[Proposal - Atlantic Emergency Solutions.pdf](#)

[Adopted Budget FY2020, Page 98.pdf](#)

14. State Legislation

Suggested Action: Senate Bill 737/House Bill 1520 - This legislation would establish a Sustainable Maryland Program Fund and mandate a \$750,000 annual appropriation to the Fund. Greenbelt is a founding member of Sustainable Maryland Certified. The MML Legislative Committee voted to support this legislation.

Staff recommends Council support SB 737/HB 1520.

House Bill 1283 - This bill would impose certain requirements on a privately owned magnetic levitation transportation system in Maryland. These requirements include: listing of private property to be condemned, County consent and posting a Bond. Delegate Williams is a primary sponsor of the bill.

Council direction is sought.

House Bill 203/Senate Bill 614 - This legislation would expand the Community Parks and Playgrounds (CPP) grant program to Baltimore and Howard Counties. Currently only municipalities are eligible to apply for the CPP Program. There are no municipalities in Howard or Baltimore Counties and they desire access to these funds. The MML Legislative Committee voted to oppose this legislation.

Staff recommends Council oppose HB 203/SB 614.

House Bill 748 - This bill would provide grant support for bicycle network development activities. It also mandates State funding of at least \$3.8 Million per year.

Staff recommends Council support HB 748.

House Bill 824 - This bill would require the State to establish a Beverage Container Deposit Program by September 1, 2021.

Staff recommends Council support HB 824.

House Bill 715 - Delegate Williams has requested that the City testify on HB 715 at the House Appropriations Committee hearing on February 25 at 1:00pm. Currently there are 16 bills on the Committee's agenda. Included in Council's packet is draft letter for the hearing on

February 25.

Council direction regarding availability to testify and approval of the letter is sought.

[SB 737.pdf](#)

[HB 1238.pdf](#)

[HB 203.pdf](#)

[HB 748.pdf](#)

[Fiscal Note HB 748.pdf](#)

[HB 824.pdf](#)

[HB 715 - Committee Letter.pdf](#)

15. Federal Legislation

Suggested Action: House Resolution 5337 - Federal legislation has been introduced that would amend the Robert T. Stafford Disaster Relief and Emergency Assistance Act to provide assistance for common interest communities, condominiums and housing cooperatives damaged by a major disaster.

Staff recommends Council support H.R. 5337 and send a letter to the City's Federal Delegation.

[H.R. 5337.pdf](#)

15a. Federal Legislation - H. R. 3138

Suggested Action: House Resolution 3138 - This bill directs the Speaker of the House of Representatives and the President pro tempore of the Senate to arrange for the award of a Congressional Gold Medal in honor of the women of the 6888th Central Postal Directory Battalion (commonly known as the "Six Triple Eight") in recognition of their pioneering military service, devotion to duty, and contributions to increase the morale of personnel stationed in the European theater of operations during World War II.

Mayor Byrd recommends Council support H.R. 3138 and send a letter to the City's Federal Delegation.

[H.R. \\_3138.pdf](#)

16. Paint Branch Golf Course

Suggested Action:

Mr. Putens request this item be included on the agenda to research on potential activity at the Maryland National Capital Park and Planning Commission Paint Branch Golf Course. He also suggested coordination with the Four Cities Coalition.

\*17. \*Greenbelt Archive Project Lease Agreement Extension

Suggested Action:

Reference: Agreement

The Greenbelt Archive Project requests that the lease for their assigned workroom, the storage room adjacent to the stage in the Community Center gym, be extended a few months to the end of the calendar year 2020. The volunteers have been working hard on digitizing past issues of the Greenbelt News Review and its predecessor, the Greenbelt Cooperator, and still are on target to finish up by Fall 2020, but want to give themselves more time, in case any unexpected circumstances interrupt or delay the work.

It is recommended the lease agreement be extended to December 31, 2020.

Approval of this item on the consent agenda will indicate Council's approval to extend the lease agreement.

[Agreement.pdf](#)

\*18. \* Resignation from Advisory Group

Suggested Action:

Reference: Email, R. Scotkin - 02/20/2020

Ronnie Scotkin has submitted her resignation from the Senior Citizens Advisory Committee.

Approval of this item on the consent agenda will indicate Council's intent to accept her resignation with regret.

19. Council Activities

20. Council Reports

## V. MEETINGS

Meetings

Suggested Action:

Closed Session: A Closed Session has been requested by Council to discuss a personnel matter – evaluation of the City Manager. It is recommended this Executive Session be held on Monday, March 16, 2020, at 8:30 p.m. in the Library of the Municipal Building.

The following motion is required to schedule the Executive Session: I move that Council schedule a Closed Session on Monday, March 16, 2020, at 8:30 p.m. in the Library of the Municipal Building. Council will hold this closed meeting in accordance with the General Provisions Article 3-305(b)(1) of the Annotated Code of the Public General Laws of Maryland to discuss a personnel matter – evaluation of the City Manager.

[meetings.pdf](#)

Stakeholders

[Stakeholder Schedule.pdf](#)

## City Council Agenda Item Report

Meeting Date: February 24, 2020

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Presentations

Agenda Section:

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**Subject:**

Census 2020 Update

**Suggested Action:**

Molly Porter, City Planner, will be present to discuss the upcoming census.

**Attachments:**



## City Council Agenda Item Report

Meeting Date: February 24, 2020

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: COMMUNICATIONS

Agenda Section:

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### **Subject:**

\*Minutes of Council Meetings

### **Suggested Action:**

Regular Meeting - December 9, 2019

Regular Meeting - January 13, 2020

Work Session - February 5, 2020

### **Attachments:**

[RM191209.pdf](#)

[RM200113.pdf](#)

[WS200205.pdf](#)

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, December 9, 2019.

Mayor Byrd called the meeting to order at 8:00 p.m.

ROLL CALL was answered by Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Colin A. Byrd.

ALSO PRESENT were Nicole Ard, City Manager; Todd Pounds, City Solicitor; and David E. Moran, Assistant City Manager.

Mayor Byrd asked for a moment of silence in honor of Greenbelt resident Peter Hawley Walpole and former residents Catherine S. Cawley and Marjorie Hope Markowich. Ms. Davis then led the pledge of allegiance to the flag.

CONSENT AGENDA: Mr. Jordan added item 16 titled “Support for EPA Grant Related to Pollution Prevention Projects” to the consent agenda. It was moved by Mr. Putens and seconded by Mr. Jordan the consent agenda be approved with that amendment. The motion passed 7-0.

Council thereby took the following actions:

MINUTES OF COUNCIL MEETINGS

Regular Meeting - January 28, 2019

Work Session - September 25, 2019

Interview - November 18, 2019

Interview - December 2, 2019

Approved as presented.

COMMITTEE REPORTS:

Senior Citizens Advisory Committee Report (Open Forum of September 21, 2019): Council accepted this report.

Advisory Planning Board Report #2019-11 (Detailed Site Plan – NRP Multi-family Development Proposal): Council accepted this report.

Forest Preserve Advisory Board Report # 2019-07 (Updates to the Forest Preserve Stewardship Guidelines): Council accepted this report.

Greenbelt Advisory Committee on Environmental Sustainability - (Detailed Site Plan - NRP Multifamily Development Proposal): Council accepted this report.

RESIGNATION FROM ADVISORY GROUP: Council's accepted Ms. Hammett's resignation with regret.

LETTER - THANK YOU TO THE PRINCE GEORGE'S COUNTY SCHOOL BOARD OF EDUCATION: Council approved the letter.

LETTER - MARYLAND - NATIONAL CAPITAL PARK AND PLANNING COMMISSION: Council approved the letter.

LETTER - SURPRISE MEDICAL BILLING: Council approved the letter.

SUPPORT FOR EPA GRANT RELATED TO POLLUTION PREVENTION OUTREACH AND PROJECT: Council approved that the City send a letter in support of the Environmental Finance Center's application for a grant that would fund the Environmental Finance Center's work with several municipalities in Maryland to help them do pollution prevention outreach to residents.

APPROVAL OF AGENDA: Ms. Davis added "Letter to Prince George's Chamber of Commerce." Mr. Putens seconded. The motion passed unanimously. Mayor Byrd added "Donation to Greenbelt Cares." Mr. Jordan seconded. The motion passed unanimously. Mr. Putens moved approval of the agenda as amended. Ms. Davis seconded. The motion passed 7-0.

PRESENTATIONS: There were none.

Pat Wickersty presented a donation from the Eleanor and Franklin Roosevelt Democratic Club for \$500 to Greenbelt CARES.

PUBLIC HEARING - ORDINANCE TO REVISE FOREST PRESERVE ARTICLE: Mayor Byrd read the agenda comments. There were no comments.

PETITIONS AND REQUESTS:

Bill Orleans, resident of Greenbelt, requested that the City Solicitor investigate a particular United States Citizen and Immigration Service (USCIS) form. Mr. Pounds responded that Mr. Orleans was asking for an opinion and he expressed concern about providing an opinion at the request of a resident. He also expressed concern that an opinion on a USCIS form could create a liability issue for the City or be relied upon by others.

MINUTES OF COUNCIL MEETINGS

Statement for the Record – October 30, 2019

Mr. Jordan moved that the minutes of tonight's meeting reflect that Council met in closed session on Wednesday, October 30, 2019 at 9:53 p.m. in the Library of the Municipal Building. Council held this closed meeting: 1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals; 2) to consult with legal counsel regarding pending legal matters.

Vote to close session:

Ms. Davis - Yes  
Mr. Byrd - Yes  
Ms. Mach - Yes  
Ms. Pope - Absent  
Mr. Putens - Yes  
Mr. Roberts - No  
Mayor Jordan - Yes

The following staff members were in attendance: Nicole Ard, City Manager; Bonita Anderson, City Clerk; Todd Pounds, City Solicitor via conference call.

Other individuals in attendance: None

Council took no actions during this session.

Ms. Davis seconded.

|            |             |   |     |
|------------|-------------|---|-----|
| ROLL CALL: | Ms. Davis   | - | yes |
|            | Mr. Jordan  | - | yes |
|            | Ms. Mach    | - | yes |
|            | Ms. Pope    | - | yes |
|            | Mr. Putens  | - | yes |
|            | Mr. Roberts | - | yes |
|            | Mayor Byrd  | - | yes |

ADMINISTRATIVE REPORTS: Ms. Ard thanked everyone who worked on the Festival of Lights activities. She also thanked CARES and Combined Properties for the Breakfast with Santa program.

Ms. Ard noted a clarification regarding a resignation from the Public Safety Advisory Committee (PSAC) at the last meeting, noting that resident Mary Johnson did not wish to resign from PSAC. Ms. Ard reported that when she spoke with Ms. Johnson, she indicated she wanted to explore additional committee assignments. Mr. Putens moved to add “Reinstatement of Mary Johnson to PSAC” to the agenda. Mayor Byrd seconded. The motion passed unanimously.

Ms. Davis reported a sinkhole at the top of Periwinkle Court at the center of the cul-de-sac. She also noted a pipe with running water getting all over the stairs leading from Roosevelt Center to the Arts Center. Ms. Davis shared a concern regarding a flyer that was distributed on Hanover Parkway. She asked how Greenbelt Station residents were notified about the work session with Greenbelt Station. Ms. Ard reported that the City had a new contact for the homeowners association. She also indicated it was on social media.

Mr. Jordan noted a metal plate missing near the entryway to Public Works. He asked if there was any follow-up communication with Clean Water Partners regarding their request. Ms. Ard responded that they had paid the permit fee.

Mayor Byrd mentioned the recent shots fired near Eleanor Roosevelt High Schools and noted that many residents were concerned.

Ms. Pope asked about the State Highway Administration's (SHA) paving of the Edmonston ramp. Ms. Ard did not have an update from SHA.

Chief Bower reported on the Police response to the shootings in Greenbriar. He noted an increased police presence in the area and believed the shootings were related to school activities.

Ms. Pope referenced a rumor and asked if the City was planning to close the animal shelter. Ms. Ard responded that the rumor was not true. Chief Bowers responded that there were staff shortages. He indicated that nothing had changed regarding the use of volunteers.

LEGISLATION: There was none.

### OTHER BUSINESS

NRP MULTIFAMILY DEVELOPMENT PROPOSAL- CAPITAL OFFICE PARK (DETAILED SITE PLAN): Mayor Byrd read the agenda comments.

Judith Howerton, Community Planner, presented a brief powerpoint presentation. She noted the development was named Motiva.

Ms. Howerton presented a list of revised conditions as follows:

1. The Applicant agrees to limit as much as practicable air conditioning condenser units along its Cherrywood Lane frontage. Where unavoidable, the Applicant shall site the units to minimize aesthetic impacts (i.e. limit/reduce the visibility of the units from Cherrywood Lane.) by revising the Landscape Plan to include appropriate screening to be reviewed by the City.
2. The Applicant agrees to consider solar installation on the clubhouse and to submit evidence of such consideration to the City within six (6) months of DSP certification by M-NCPPC.
3. The Applicant agrees to submit a detailed list of equipment and plantings proposed for the dog park and tot lot including, but not limited to, play equipment and either a shade structure or shade trees prior to certification of the DSP by M-NCPPC.
4. The Applicant agrees to work with the City Arts Coordinator on identifying potential opportunities for the installation of public art within the social space at the proposed bike share station.
5. The Applicant agrees to revise the Detailed Site Plan to remove the eight (8) parking spaces at the main exit of the development (extension of Ivy Lane on the left) and to revise the Landscape Plan to formalize the space into a site amenity or landscaped area that complements the plaza and landscaping on the opposite side of the street prior to certification of the DSP by M-NCPPC.
6. The Applicant agrees to revise the Detailed Site Plan to show reverse angled parking along the main access drive.
7. The Applicant agrees to revise the Detailed Site Plan to provide a marked pedestrian crossing across the main entrance to connect the sidewalks serving the western building to

the sidewalks serving the eastern building at a location in close proximity to the proposed plaza area.

8. The Applicant agrees to submit a LEED or equivalent scorecard demonstrating how the project incorporates green and sustainable building practices prior to the issuance of the U & O.
9. The Applicant agrees to contact PEPCO for the purpose of exploring available incentives to improve energy efficiency and to provide the City evidence of such contact prior to project completion.

Ms. Pope asked if the dog park would have water. Ms. Howerton responded yes. Ms. Davis asked about dog park lighting. Mr. Tedesco responded that there would be sufficient lighting.

Mr. Putens departed the meeting at 9:05pm.

Ms. Davis asked about the entrances to the building and a connection between the two. Mr. Tedesco illustrated a recent drawing showing a pedestrian connection near the plaza,

Ms. Davis was supportive of the proposed conditions. She asked about a condition for a tenants association. Mr. Tedesco indicated they planned to have residents association and these groups exist at their other projects. Ms. Davis asked about screening and buffering. Ms. Howerton indicated that staff had seen a revised plan. Ms. Davis asked about dog waste stations. Mr. Tedesco responded that these would be dispersed throughout the site. Ms. Davis asked about the potential roundabout. Mr. Tedesco responded that the roundabout was being considered and this would be determined at the time an access permit was granted.

Ms. Davis also noted the need for News Review distribution. She also discussed the need to develop a recreation plan and the need for additional school capacity.

Mr. Jordan asked about coordination with the Federal Courthouse. Mr. Tedesco responded they had not received any comments from the Courthouse. Mr. Jordan appreciated the accommodations that had been made. Mr. Jordan regretted that there was no retail.

Ms. Pope stressed the need to be proactive about schools.

Ms. Pope moved that Council support with conditions listed on attached document titled 'NRP Greenbelt Metro Station (Capital Office Park) DSP Conditions' and further recommends that the City Council transmit a letter to the Planning Board stating their support along with the conditions. Ms. Davis seconded.

Mr. Roberts stated he would vote against the development because of converting a commercial property to a residential property. He also mentioned the lack of schools to serve the area.

Ms. Mach reiterated the potential for retail at the site. She noted the nearby courthouse and office park and encouraged them to think about a cooperative child care center.

Mr. Orleans suggested that Council not rush the endorsement of the project. He expressed concern that the recreation amenities were on site. Mr. Orleans stated there should be further discussion and suggested Mack-Cali might want to donate this land to the City.

Ms. Davis stated that it was important for these residents to be part of the City.

Mr. Roberts stated that developers have given land to the City in the past.

Mr. Jordan called the question. Ms. Mach seconded. The motion passed 5 to 1 (Roberts).

The original motion passed 4 to 2 (Roberts, Byrd).

AXON CONTRACT RENEWAL - POLICE BODY CAMERAS, TASERS & RELATED TRAINING: Mayor Byrd read the agenda comments.

Ms. Davis appreciated the training associated with the contract. She asked about the cost. Chief Bowers responded there would be a cost increase.

Mr. Jordan asked about dashboard cams. Chief Bowers responded there was a significant expense to implement this program.

Ms. Pope moved that Council approve the contract. Mayor Byrd seconded.

Mr. Orleans asked about training. He did not believe a vendor should provide training to City employees. Mr. Orleans asked how the City would accomplish implicit bias training.

Mr. Roberts asked about if the newer technology was more dangerous to citizens. Captain White responded that nothing changes with the amperage. He noted the new design (probe spread) was better for close encounters. Mr. Roberts asked about using a BolaWrap. Capt. White responded that this was something the Department was keeping an eye on.

The motion passed 6 to 0.

MEMORANDUM OF UNDERSTANDING - RING DOORBELL: Mayor Byrd read the agenda comments.

Ms. Pope stated this was a great tool and noted other jurisdictions were using it. Chief Bowers indicated about 600 jurisdictions were using it.

Ms. Pope moved that Council approve the Memorandum of Understanding (MOU). Ms. Davis seconded.

Ms. Davis stated she was glad to see the City moving forward with this project.

Mr. Jordan asked if there was an ability for residents to opt-out. Chief Bowers responded that homeowners and users of the device maintain control of their video.

Ms. Pope departed the meeting at 9:57pm.

Mr. Orleans was not comfortable with the City executing a standard MOU. He also expressed concern about the company having access to the video.

The motion passed 5 to 0.

CITY PARTICIPATION IN AN OPIOID LAWSUIT: Mayor Byrd read the agenda comments.

Ms. Davis noted that it was not going to cost the City any money.

Mr. Roberts wanted some funds to address the problem of opioid addiction. He asked for clarification on the cost issue.

Mr. Jordan asked about distributor's liability. He stated he was not enthusiastic about the proposal.

Ms. Mach stated that participation sends a message that we are not happy about this and stated this is a message the City should send.

Mayor Byrd believed there would be funds recovered and believed the municipalities would keep at least 50% of the recovery.

Mayor Byrd moved that Council join the Opioid Lawsuit. Ms. Mach seconded. The motion passed 5 to 0.

SUBMISSION OF COMMENTS ON PROPOSED BUREAU OF ENGRAVING AND PRINTING FACILITY AT THE BELTSVILLE AGRICULTURAL RESEARCH CENTER: Mayor Byrd read the agenda comments.

Ms. Davis suggested the City include comments that were presented at the public meeting including:

- 24 hour operation and traffic especially regarding trucks and safety.
- Wastewater treatment plant and 50,000 gallons released daily. How well will it be treated?
- Security lights and impacts on BARC and wildlife.
- History of violations by BEP re: water pollution.
- Possible road closures due to security requirements.
- The intensity of this project compared to the existing intensity.

Mr. Roberts wanted to make sure the City stated its opposition to the project. He noted a concern from the public meeting where participants got conflicting information in the small breakout rooms. Mr. Roberts suggested an additional letter asking to extend the comment period.

Mr. Roberts moved the City send the letter with comments as outlined. Mr. Roberts further moved sending a second letter to the Bureau of Engraving and Printing (BEP) requesting an extension of the comment period. Both letters would be copied to the City's congressional delegation.



Mr. Jordan wanted more information from the Beltsville Agricultural Research Center (BARC) such as a comprehensive land use plan. He had questions about traffic and wondered where the traffic would be coming from.

Mayor Byrd seconded.

Mr. Orleans stated the leadership at BARC had endorsed the proposal. He also indicated that the Friends of Agricultural Research - Beltsville (FAR-B) had not opposed the project. Mr. Orleans noted language in the farm bill that authorized the transfer of this parcel to BEP.

The motion passed 5 to 0.

APPOINTMENT OF COUNCIL MEMBERS TO METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS BOARD AND POLICY COMMITTEES: Mayor Byrd read the agenda comments.

Ms. Davis indicated that the Mayor should serve on the Board of Directors and the Mayor Pro Tem should serve as the alternate. She wanted to remain on the Chesapeake Bay and Water Resources Policy Committee.

Ms. Mach indicated her desire to continue to serve on the Metropolitan Washington Air Quality Committee (MWAQC).

Mr. Jordan requested he be the lead for the Transportation Planning Board (TPB). He noted the Region Forward Coalition was not a policy making body and that anyone could attend these meetings.

Mr. Roberts indicated he wished to keep his position on the TPB.

There was discussion by Council about how to proceed to make the appointments.

Mr. Jordan moved the following appointments to COG Board and Policy Committees.

|                                                   |   |             |
|---------------------------------------------------|---|-------------|
| Board of Directors                                | - | Mayor Byrd  |
| Alternate                                         | - | Mr. Jordan  |
| Transportation Planning Board                     | - | Mr. Jordan  |
| Alternate                                         | - | Mr. Roberts |
| Metropolitan Washington Air Quality Comm.         | - | Ms. Mach    |
| Alternate                                         | - | Mr. Jordan  |
| Region Forward Coalition                          | - | Ms. Davis   |
| Alternate                                         | - | Mr. Jordan  |
| Human Services and Public Safety Policy Committee | - | Mr. Putens  |
| Alternate                                         | - | Ms. Pope    |
| Climate, Energy and Environment Policy Committee  | - | Ms. Mach    |
| Alternate                                         | - | Ms. Davis   |

Chesapeake Bay and Water Resources  
Policy Committee  
Alternate

- Ms. Davis
- Mr. Putens

Ms. Davis seconded.

Mr. Roberts stated the motion was out of order and that Council had historically based these appointments on seniority.

Ms. Davis stated that in the past when another Council member was interested in the TPB, there had been an alternating schedule.

Mr. Roberts stated he was the only strong voice on the TPB and often spoke out on Greenbelt's viewpoints. He again stressed that in the past these appointments had been based on seniority and he should be able to keep his position.

Mr. Jordan stated his record of attendance at COG Board Meetings and previously at TPB meetings was stellar. He believed the appointments to these posts don't belong to anyone and after 10 years on Council he wanted to serve as the lead. He expressed a willingness to alternate.

Mayor Byrd observed that Mr. Jordan would be the alternate or lead for all three Policy Boards. Mr. Jordan noted he was not interested in being the alternate for MWAQC.

Mr. Roberts moved to table the motion because he wanted the full Council to vote on the motion. Mr. Byrd seconded. The motion failed 2-3 (Davis, Mach, Jordan).

Ms. Davis expressed a willingness to be the primary on Region Forward Coalition. She expressed the desire to have Greenbelt represented at TPB. Mr. Jordan agreed to amend his motion making Ms. Davis the primary for Region Forward.

Mayor Byrd stated that colleagues should consider revisiting this in January when the full Council was present as a courtesy to Mr. Roberts and based on the severity of the action. Mr. Jordan again agreed to be willing to alternate with Mr. Roberts and there was discussion about a 50/50 arrangement for meeting sharing on the TPB.

Mr. Roberts stressed that there shouldn't be a fight over these appointments and seniority should be followed as had been done in the past. He believed the vote was unfair and that he was being ejected from a Board he had served on for many years.

Ms. Davis noted that most positions at COG, you have to beg people to participate. She also indicated that a person who votes in the affirmative can make a motion to reconsider at the next meeting.

Mayor Byrd stated the magnitude of this action. He indicated that none of the constituents knew this would be on the agenda this evening.

Mr. Jordan stated that elections matter and believed that Council Members deserve an opportunity to serve on these Boards. He indicated TPB was important to him.

Mr. Orleans believed more citizens should participate in this discussion. He stated that it is rare that a debate happens at TPB, but when it does, it is often Mr. Roberts. He encouraged Council to defer action on this item.

Mayor Byrd indicated he was voting in the affirmative solely so he could make the motion to reconsider at the next meeting.

The motion passed 4 to 1 (Roberts).

COUNCIL ACTIVITIES: Ms. Mach reported her attendance at Festival of Lights on Friday and Sunday. She also reported on a Clean Air Partners meeting held December 9.

Ms. Davis reported on the following activities:

- 11/30 – American Legion Craft Bazaar (Davis & Putens)
- 12/1 – Greenbelt East Advisory Coalition (GEAC) Tree Lighting (Byrd & Davis)
- 12/3 – Sustainable Maryland Executive Committee Meeting (Davis)
- 12/4 – Business Coffee (Byrd & Davis)
- 12/5 – Prince George’s Municipal Association Legislative Dinner (Byrd, Jordan, Davis & Putens)
- 12/6 – Swearing-In Ceremony for State Delegate Nicole Williams (Davis)
- 12/6 – City Tree Lighting (Byrd, Jordan, Davis, Mach & Putens)
- 12/6 – Greenbriar Volunteer Appreciation Party (Davis & Putens)
- 12/7 – Lions Club Breakfast w/Santa (Byrd, Jordan & Davis)
- 12/7 – Combined Properties Brunch with Santa (Byrd & Davis)
- 12/7 & 12/8 – City Arts & Crafts Fair (Jordan, Davis & Mach)
- 12/8 – Greenbelt Station Holiday Party (Jordan & Davis)
- 12/8 – Outdoor Holiday Farmers Market (Davis & Mach)
- 12/8 – GHI Membership Informational Meeting (Davis)
- 12/8 – Greenbelt Arts Center 40<sup>th</sup> Anniversary Reception (Byrd, Jordan & Davis)
- 12/8 – Community Church Concert (Jordan & Davis)

Mr. Jordan reported on the Arthritis and Pain Associates Annual Open House on December 6.

LETTER TO PRINCE GEORGE’S CHAMBER OF COMMERCE Ms. Davis moved that several Chambers had endorsed the proposed MAGLEV project. She wanted to send a letter similar to the one sent to the NAACP and invite Mr. Harrington to a future meeting. Ms. Mach seconded.

The motion passed 5 to 0.

Mr. Roberts stated that the City should not give its dues to the Chamber because it takes positions that are opposite to the City.

REINSTATEMENT TO PUBLIC SAFETY ADVISORY COMMITTEE: Mayor Byrd moved that Mary Johnson be reinstated to the Public Safety Advisory Committee. Ms. Davis seconded. The motion passed 5 to 0.

MEETINGS: Council reviewed the meeting schedule.

ADJOURNMENT: A motion to adjourn the meeting was made by Ms. Mach and seconded by Ms. Davis. The motion carried 5-0. The Mayor adjourned the Regular Meeting of December 9, 2019, at 11:23 p.m.

Respectfully submitted,

David E. Moran  
Assistant City Manager

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held December 9, 2019.

Colin A. Byrd  
Mayor

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, January 13, 2020.

Mayor Byrd called the meeting to order at 8:00 p.m.

ROLL CALL was answered by Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Edward V.J. Putens, Rodney M. Roberts, and Mayor Colin A. Byrd.

ALSO PRESENT were David Moran, Assistant City Manager; Dale Worley, Director of IT; Todd Pounds, City Solicitor; and Shaniya Lashley-Mullen, Administrative Assistant.

Mayor Byrd asked for a moment of silence in honor of Greenbelt residents Noreen Schultz McKinney, Edith Barber, Dorothy Ball, and former residents Tula Logan Long, Florence Ruby Magill and Jim Link. Ms. Pope then led the Pledge of Allegiance to the flag.

CONSENT AGENDA: Ms. Davis moved that the minutes of the Regular Meeting November 13, 2018; January 14, 2019, November 25, 2019 and Work Session November 18, 2019, be removed. Mr. Putens seconded that the consent agenda be approved as amended. The motion carried 7-0.

Council thereby took the following actions:

Minutes:

Regular Meeting, November 26, 2018  
Regular Meeting, February 11, 2019  
Regular Meeting, March 11, 2019  
Work Session, November 13, 2019  
Work Session, December 2, 2019  
Work Session, December 16, 2019  
Approved as presented.

Committee Reports:

Advisory Committee on Education (ACE) – Report#20-01 (ACE Grant Proposals – 2020): Council accepted this report and will consider it on a future agenda.

APPROVAL OF AGENDA: Ms. Davis moved to add item #19, Appointments to Advisory Boards and Committees. Mr. Jordan moved to add item #20, a Letter to Washington Metropolitan Area Transit Authority (WMATA). It was moved by Ms. Pope and seconded by Ms. Mach that the agenda be approved as amended. The motion carried 7-0.

PRESENTATIONS:

Dr. Martin Luther King Jr. Day of Service Proclamation: Mayor Byrd read the proclamation to recognize January 20<sup>th</sup> as a Day of Service, in remembrance of Dr. Martin Luther King Jr. Jason Martin, Horticulture Supervisor, introduced the City's new Environmental Coordinator, Kevin

Carpenter-Driscoll. Mr. Carpenter-Driscoll received the proclamation and provided an update on events for the Day of Service.

Introduction of City Treasurer Designate: Mr. Moran introduced the new City Treasurer, Ms. Laura Allen. Council welcomed Ms. Allen and thanked Mr. Jeff Williams for his service as the City Treasurer and Director of Finance.

Black History Celebration Update – Black History Committee: Dr. Lois Rosado introduced the Black History Committee: Katie Pugliese, Iona King, Joe Parks, Leeann Irwin, Brian Butler, Carolyn Lambright-Davis, Carol Malveaux, Tomeka Bumphey, Nicole Williams, Michael Hartman, Maria Mitchell, and Greg Varda. She provided an update on all the events that will take place in the month of February.

Old Greenbelt Theater Proclamation: Mayor Byrd read the proclamation congratulating the Old Greenbelt Theater for being recognized by the Washington City Paper for being “Best Nonprofit Movie Theater in Maryland in 2019”. Dr. Caitlin McGrath and Dr. Cathy Jones received the proclamation and provided updates with the Old Greenbelt Theater.

#### PETITIONS AND REQUESTS:

L. Susan Brown, 1 A Woodland Way, requested additional senior swim classes. She also requested to have senior swim classes on holidays.

#### MINUTES OF COUNCIL MEETINGS:

Statement of Record – Closed Session of December 10, 2019: Mr. Jordan moved that in accordance with Section 3-305(b)(9) of the General Provisions Article of the *Annotated Code of the Public General Laws of Maryland*, the minutes of tonight’s meeting reflect that Council met in closed session on Tuesday, December 10, 2019 at 8:07 pm in the Library of the Municipal Building. Council held this closed meeting to conduct collective bargaining negotiations or consider matters that relate to the negotiations.

Vote to close session:

|             | Yes | No | Abstain | Absent |
|-------------|-----|----|---------|--------|
| Ms. Davis   | X   |    |         |        |
| Mr. Jordan  | X   |    |         |        |
| Ms. Mach    | X   |    |         |        |
| Ms. Pope    | X   |    |         |        |
| Mr. Putens  | X   |    |         |        |
| Mr. Roberts |     |    |         | X      |
| Mayor Byrd  | X   |    |         |        |

The following staff members were in attendance: Mary Johnson, Human Resource Director; Jeff Williams, Finance Director; David Moran, Assistant City Manager; Richard Bowers, Chief of Police; Nicole Ard, City Manager; Todd Pounds, City Solicitor.

Other individuals in attendance: Steve Silvestri and Chelsea Hartnett.

Council took no actions during this session.

Ms. Davis seconded.

ROLL CALL: Ms. Davis - Yes  
Mr. Jordan - Yes  
Ms. Mach - Yes  
Ms. Pope - Yes  
Mr. Putens - Yes  
Mr. Roberts - Abstain  
Mayor Byrd - Yes

Statement of Record – Closed Session of December 16, 2019: Mr. Jordan moved that in accordance with Section 3-305(b)(1) of the General Provisions Article of the *Annotated Code of the Public General Laws of Maryland*, the minutes of tonight's meeting reflect that Council met in closed session on Monday, December 16, 2019 at 8:46 pm in the Library of the Municipal Building. Council held this closed meeting to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction or any other personnel matter that affects one or more specific individuals.

Vote to close session:

|             | Yes | No | Abstain | Absent |
|-------------|-----|----|---------|--------|
| Ms. Davis   | X   |    |         |        |
| Mr. Jordan  | X   |    |         |        |
| Ms. Mach    | X   |    |         |        |
| Ms. Pope    |     |    |         | X      |
| Mr. Putens  | X   |    |         |        |
| Mr. Roberts | X   |    |         |        |
| Mayor Byrd  | X   |    |         |        |

The following staff members were in attendance: Nicole Ard, City Manager; and Shaniya Lashley-Mullen, Administrative Assistant.

Other individuals in attendance: none.

Council took no actions during this session.

Ms. Davis seconded.

ROLL CALL: Ms. Davis - Yes  
Mr. Jordan - Yes  
Ms. Mach - Yes

Ms. Pope - Abstain  
Mr. Putens - Yes  
Mr. Roberts - Yes  
Mayor Byrd - Yes

Minutes – Closed Session of December 16, 2019: Mr. Jordan moved that the minutes of the closed session of the City Council held Monday, December 16, 2019 at 8:53 pm in the Library of the Municipal Building be approved as presented. Council held this closed meeting in accordance with the General Provisions Article, 3-305(b)(1) of the *Annotated Code of the Public General Laws of Maryland* to discuss personnel matters.

Ms. Davis seconded.

ROLL CALL: Ms. Davis - Yes  
Mr. Jordan - Yes  
Ms. Mach - Yes  
Ms. Pope - Yes  
Mr. Putens - Yes  
Mr. Roberts - Yes  
Mayor Byrd - Yes

#### ADMINISTRATIVE REPORTS:

Mr. Moran thanked City Staff for all their hard work over the holidays and during the weather issues that affected the City.

There was discussion on reconsideration of a motion regarding a prior agenda. Based on a question asked by Mr. Jordan, Mr. Moran explained Council's Standing Rules were revised when Council went from five to seven members. Mr. Pounds noted that Council Standing Rules supersede Robert's Rules.

Ms. Davis inquired about the American Flag that flew near the Community Center was because it was missing. She noted the Greenbelt Flag needs to be changed at the Aquatic & Fitness Center.

Mr. Jordan requested staff consult with the owner of the Barber Shop at the Roosevelt Center regarding relocating the dumpsters from beside the barbershop and DMV Pizza. Mr. Moran stated staff would follow up with the owner.

Mr. Jordan also requested to have a screen placed in front of the transformer at the Roosevelt Center. Ms. Davis suggested the transformer be painted and become public art.

#### LEGISLATION:

An Ordinance to Amend Section 12-143 "Functions" of Article VIII, "Forest Preserve Advisory Board", of Chapter 12 "Parks and Recreation" of the Greenbelt City Code  
- 1<sup>st</sup> Reading



Mayor Byrd read the agenda comments.

Ms. Davis introduced the resolution for the first reading.

An Ordinance to Amend Article IX, “Forest Preserve”, of Chapter 12 “Parks and Recreation” of  
the Greenbelt City Code  
- 1<sup>st</sup> Reading

Mayor Byrd read the agenda comments.

Ms. Davis introduced the resolution for the first reading.

### OTHER BUSINESS

#### Approval of Purchase – New Phone System

Mayor Byrd read the agenda comments.

Mr. Worley stated the current phone system the City has been serviceable, but it started experiencing some issues.

Ms. Mach moved that Council approve the purchase of an Avaya Phone System, including installation and training, from Delta Telephone at a cost of \$52,918. Ms. Pope seconded the motion.

Ms. Davis asked was the recent phone outage due to the service or the phone system. Mr. Worley advised the major phone outage was due to Verizon outages. The phone system issues only affect a small amount of extensions and it has been traced back to the switch that was failing.

There was discussion on the phone system. Mr. Worley explained that all the desk phones in the City are on the same system. The fire and burglary alarm are not on that system. Mr. Jordan inquired about the maintenance of the phone system. Mr. Worley noted that the City’s in house staff would maintain the day-to-day maintenance issues that would arise. He indicated that Delta Telephone is the local vendor that would provide further maintenance if the City’s in house staff were unable to resolve an issue.

The motion passed 7-0.

#### Federal Legislation

S 2918 – Monarch and Pollinator Highway Act: Ms. Davis read the agenda comments.

Ms. Davis moved that Council support S 2918. Mr. Putens seconded the motion.

The motion passed 7-0.

HR 3 – Elijah E. Cummings Lower Drug Costs Now Act: Ms. Davis read the agenda comments.

Ms. Davis moved that Council support HR 3. Mayor Byrd seconded the motion.

The motion passed 7-0.

S 2543 – Prescription Drug Pricing Reduction Act: Ms. Davis read the agenda comments.

Ms. Davis moved that Council support S 2543. Mr. Putens seconded the motion.

The motion passed 7-0.

Submission of 2020 Bond Initiative to General Assembly

Mayor Byrd read the agenda comments.

Mr. Putens moved that Council submit a request form to the General Assembly requesting an additional \$250,000 bond to cover the Hiker/Biker Trail. Ms. Pope seconded the motion.

Mr. Jordan stated the City had received similar funding for the Hiker/Biker Trail. He suggested differentiating between the request that was already made, by highlighting the cost higher than anticipated cost the project.

Based on a question asked by Ms. Mach, Mr. Pounds explained that the Washington Metropolitan Area Transit Authority (WMATA) signed the Connection Agreement with minor edits. Mr. Pounds noted that he and staff would be following up with WMATA regarding the Connection Agreement and it would be submitted to Council for review. Mr. Pounds advised the permits for the construction of the Hiker/Biker Trail are still in Maryland National Park and Planning's process.

The motion passed 7-0.

Letter to State Highway Administration (SHA) Regarding Greenbelt Road Signage:

Mayor Byrd read the agenda comments.

Ms. Davis noted the letter should be sent to the State to request changing the current regulation prohibiting directional signage specific amenities.

Mr. Roberts asked would the sign be on State Highway Administration or National Park Service property.

Mr. Moran suggested to send the letter to both State Highway Administration and National Park Service.

Mayor Byrd motioned that Council send a letter to both the State Highway Administration and National Park Service regarding amending the current regulation prohibiting directional signage.

Mr. Roberts seconded the motion.

The motion passed 7-0.

#### Council Activities:

- Environmental Event; Fire Drill Fridays, DC – (Mr. Roberts)
- Employee Holiday Party – (Mayor Byrd, Mr. Jordan, Ms. Davis, Ms. Mach)
- COG Annual Meeting – (Ms. Mach)
- State of Maryland Air Quality Control Advisory Council – (Ms. Mach)
- Metropolitan Washington Air Quality Committee – (Ms. Mach)
- Shop with a Cop – (Ms. Mach)
- COG Board Meeting – (Mr. Jordan)
- Public Service Commission Hearing – (Mr. Jordan)
- Central Maryland Transportation and Mobility Commission – (Ms. Davis)
- Commission for Women, Largo – (Ms. Davis)
- Town Hall, Senator Pinsky, Lamont Elementary School – (Ms. Davis)
- GIVES Quarterly Meeting – (Mr. Jordan, Ms. Davis)
- Greenbelt VFD Breakfast with Santa – (Mr. Jordan, Ms. Davis)
- The New Deal Nut: A Greenbelt Nutcracker – (Ms. Davis)
- Community Meeting, Greenbelt NCOZ – (Mr. Jordan, Ms. Davis, Ms. Mach, Mr. Roberts)
- Roosevelt Center Merchants' Association – (Mr. Jordan, Ms. Davis)
- Beltway Plaza Merchants Association Holiday Luncheon – (Mayor Byrd, Mr. Jordan, Ms. Davis)
- MML Legislative Committee, Annapolis – (Ms. Davis)
- MML Legislative Reception, Annapolis – (Mayor Byrd, Mr. Jordan, Ms. Davis, Ms. Mach)
- Commission for Women, Largo – (Ms. Davis)
- Greenbelt Lions Annual Dinner – (Ms. Davis)
- Art Exhibit Reception, New Deal Café – (Ms. Davis)
- Shopping/Breakfast with Santa, Greenway Shopping Center – (Mayor Byrd, Ms. Mach)

Council Reports: None

#### Appointments to Advisory Boards and Committees

Ms. Davis moved to appoint David Shapiro and David Benack to the Ethics Commission and Mathew Inzeo to the Advisory Planning Board. Ms. Pope seconded.

The motion passed 6-1. Mayor Byrd abstained from the vote.

Letter to Washington Metropolitan Area Transit Authority (WMATA)

Mr. Jordan moved that Council send a letter to WMATA to express its opposition to proposed elimination of the B-30 Bus Route and the deferral of platform reconstruction at Greenbelt Station.

Ms. Mach seconded the motion.

The motion passed 7-0.

MEETINGS: Council reviewed the meeting schedule.

Closed Session: Mr. Jordan moved that Council schedule a Closed Session on February 12, 2020 at 8:00 pm, in accordance with the General Provisions Article 3-305(b)(3) of the Annotated Code of the Public General Law of Maryland, to consider the acquisition of real property for a public purpose and matters directly related thereto.

Ms. Mach seconded.

|            |             |   |     |
|------------|-------------|---|-----|
| ROLL CALL: | Ms. Davis   | - | Yes |
|            | Mr. Jordan  | - | Yes |
|            | Ms. Mach    | - | Yes |
|            | Ms. Pope    | - | Yes |
|            | Mr. Putens  | - | Yes |
|            | Mr. Roberts | - | Yes |
|            | Mayor Byrd  | - | Yes |

ADJOURNMENT: Ms. Mach moved to adjourn the meeting. Mr. Putens seconded. The motion passed 7-0.

Mayor Byrd adjourned the regular meeting of Monday, January 13, 2020, at 10:02 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen  
Administrative Assistant

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held on January 13, 2020"

Colin A. Byrd  
Mayor

DRAFT

*WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, February 5, 2020 to Review Council's Standing Rules.*

*Mayor Byrd started the meeting at 8:01 p.m. The meeting was held in the Community Center, 15 Crescent Road, room 201.*

*Present were: Councilmembers Judith F. Davis, Leta M. Mach, Emmett V. Jordan, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts, and Mayor Colin A. Byrd.*

*Staff present were: Nicole Ard, City Manager (8:03 pm); and Shaniya Lashley-Mullen, Administrative Assistant.*

*Also present were: Kathleen Gallagher, Greenbelt News Review; Molly Lester, and Bill Orleans.*

#### *Standing Rules*

*Council reviewed the Standing Rules (dated April 9, 2018) and proposed the following edits.*

*Under First Meeting Following Council Election, Mr. Jordan suggested that the oath Council and the police officers take should adhere to the City Charter. Ms. Mach referred Mr. Jordan's suggest to Mr. Pounds, the City Solicitor, for review.*

*Under Meetings of Council Open to the Public, Ms. Davis requested to have the three-minute time limit for the citizen's discussion be reinforced.*

*Under Minutes of Meetings, Ms. Davis requested that the minutes of regular meetings be presented for Council's approval within 30 days be reinforced.*

*Under List of Action Items, Mr. Jordan suggested a thank you letter be sent to all stakeholders after the work session, which includes three bullet points of the work session. Mr. Putens agreed with Mr. Jordan and requested a list of action items be sent to Council after each work session.*

*Under Right to Floor, there was discussion on Council taking a position on foreign, national, or regional issues that do not directly affect the conduct of the City's business.*

*Under Agenda, Mr. Jordan suggested removing "Approval for Staff Recommendations" from the Consent Agenda because Council also places items on the consent agenda.*

*Under Request for Meetings by Other Parties, Ms. Davis requested when Councilmembers or the Mayor has meetings with other parties, he or she should notify the entire Council prior to when the meeting has taken place and that policy should be reinforced.*

#### *Council Board and Committee Appointments*

*Council discussed the liaison assignments to various City Advisory Boards and Committees.*

*Several informational items were discussed.*

*Mr. Jordan moved that Council enter into Closed Session in accordance with the General*

*Provisions Article 3-305(b)(1)(7) of the General Provisions Article of the Annotated Code of Public General Laws of Maryland to 1) discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals; 2) to consult with counsel to obtain legal advice on a legal matter.*

|            |             |   |     |
|------------|-------------|---|-----|
| ROLL CALL: | Ms. Davis   | - | Yes |
|            | Mr. Jordan  | - | Yes |
|            | Ms. Mach    | - | Yes |
|            | Ms. Pope    | - | Yes |
|            | Mr. Putens  | - | Yes |
|            | Mr. Roberts | - | No  |
|            | Mayor Byrd  | - | No  |

*Mr. Jordan announced that Council would not return to open session at the conclusion of the closed session.*

*The meeting ended at 9:15 p.m.*

*Respectfully submitted,*

*Shaniya Lashley-Mullen  
Administrative Assistant*

## City Council Agenda Item Report

Meeting Date: February 24, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: COMMUNICATIONS

Agenda Section:

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### **Subject:**

Minutes - Closed Session, February 5, 2020

### **Suggested Action:**

In order to approve these minutes, the following motion is needed:

I move that the minutes of the closed session of the City Council held Wednesday, February 5, 2020, at 9:20 p.m. in the Planning Office of the Community Center, be approved as presented. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1)(7) of the Annotated Code of Public General Laws of Maryland, to discuss personnel matters and legal matters.

### **Attachments:**



## City Council Agenda Item Report

Meeting Date: February 24, 2020

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section:

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### **Subject:**

Statement for the Record, February 10, 2020

### **Suggested Action:**

Closed Session of February 10, 2020: The following motion is needed:

In accordance with the General Provisions Article, Section 3-306(c)(2) of the Annotated Code of Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in closed session on Monday, February 10, 2020, at 7:03 p.m. in the Library of the Municipal Building. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(9) of the Annotated Code of Public General Laws of Maryland, to discuss collective bargaining negotiations.

The purpose of the meeting was to discuss collective bargaining negotiations between the Fraternal Order of Police Lodge 32 and the City.

Vote to close session:

Ms. Davis - Yes

Mr. Jordan- Yes

Ms. Mach - Yes

Ms. Pope - Yes

Mr. Putens - Yes

Mr. Roberts - Yes

Mayor Byrd- Yes

The following staff members were in attendance: Nicole Ard, City Manager, Todd Pounds, City Solicitor, Laura Allen, City Treasurer, Rick Bowers, Police Chief, Mary Johnson, Human Resources Director and Bonita Anderson, City Clerk.

Other individuals in attendance: Stephen Silvestri, Legal Counsel, and Chelsea Hartnett, Associate to Legal Counsel.

Council took no actions during this session.

### **Attachments:**

[Statement of Record\\_200210.pdf](#)

**WRITTEN STATEMENT FOR CLOSING A MEETING  
OF THE GREENBELT CITY COUNCIL**

Date: 2/10/20

Time: 7:03

Location: Library, MB

Motion to close meeting made by: Mach Seconded by: Jordan

Members voting to close meeting:

|             | Yes                                 | No | Abstain | Absent                                   |
|-------------|-------------------------------------|----|---------|------------------------------------------|
| Ms. Davis   | <input checked="" type="checkbox"/> |    |         |                                          |
| Mr. Jordan  | <input checked="" type="checkbox"/> |    |         |                                          |
| Ms. Mach    | <input checked="" type="checkbox"/> |    |         |                                          |
| Ms. Pope    | <input checked="" type="checkbox"/> |    |         |                                          |
| Mr. Putens  | <input checked="" type="checkbox"/> |    |         | <input checked="" type="checkbox"/> late |
| Mr. Roberts | <input checked="" type="checkbox"/> |    |         |                                          |
| Mayor Byrd  | <input checked="" type="checkbox"/> |    |         |                                          |

**STATUTORY AUTHORITY TO CLOSE SESSION (check all that apply):  
This meeting will be closed under General Provisions Article, §3-305(b) only:**

- (1) ☐ To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) ☐ To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) ☐ To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) ☐ To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) ☐ To consider the investment of public funds;
- (6) ☐ To consider the marketing of public securities;
- (7) ☐ To consult with counsel to obtain legal advice on a legal matter;
- (8) ☐ To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) ☒ To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

- (10) [ ] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
- (i) the deployment of fire and police services and staff; and
  - (ii) the development and implementation of emergency plans;
- (11) [ ] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [ ] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [ ] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [ ] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

**FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:**

§3-305(b) (1) Collective Bargaining

§3-305(b) ( ) \_\_\_\_\_

§3-305(b) ( ) \_\_\_\_\_

This statement is made by Colin Byrd  
Colin A. Byrd (Signature of Presiding Officer)

**WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE  
MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)**

OFFICIALS ATTENDING CLOSED SESSION: [ ☒ ] BYRD; [ ☒ ] DAVIS; [ ☒ ] JORDAN;  
[ ☒ ] MACH; [ ☒ ] POPE; [ ☒ ] PUTENS; [ ☒ ] ROBERTS

STAFF/OTHERS PRESENT:

Ard; Anderson; Pounds; Chelse Hartnett; Mr. Silvestri; Bowers;  
Mary Johnson; Laura Allen; Todd Pounds

TOPICS DISCUSSED:

Collective Bargaining; FOP

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES:

None

TIME CLOSED SESSION ADJOURNED: 7:57pm

PLACE OF CLOSED SESSION: Library LMBX Municipal Bldg

PURPOSE OF CLOSED SESSION: Collective Bargaining discussion

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) ( ☒ ); ( ); ( )

MEMBERS WHO VOTED TO CLOSE: [ ☒ ] BYRD; [ ☒ ] DAVIS; [ ☒ ] JORDAN; [ ☒ ] MACH;  
[ ☒ ] POPE; [ ☒ ] PUTENS; [ ☒ ] ROBERTS

SIGNATURE OF PRESIDING OFFICER: Colin Paul

Form Revised: 12/4/19

## City Council Agenda Item Report

Meeting Date: February 24, 2020

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section:

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### Subject:

Statement for the Record, February 12, 2020

### Suggested Action:

Closed Session of February 12, 2020: The following motion is needed:

In accordance with the General Provisions Article, Section 3-306(c)(2) of the Annotated Code of Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in closed session on Monday, February 12, 2020, at 8:05 p.m. in the Library of the Municipal Building. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(3) of the Annotated Code of Public General Laws of Maryland, to consider the acquisition of real property for a public purpose and matters directly related thereto.

The purpose of the meeting was to discuss Real Estate.

Vote to close session:

Ms. Davis - Yes

Mr. Jordan- Arrived at 8:06 pm

Ms. Mach - Yes

Ms. Pope - Yes

Mr. Putens - Arrived at 8:06 pm

Mr. Roberts - Yes

Mayor Byrd- Yes

The following staff members were in attendance: Nicole Ard, City Manager, David Moran, Assistant City Manager, Terri Hruby, Planning Director, Laura Allen, City Treasurer, Jim Sterling, Public Works Director, and Bonita Anderson, City Clerk.

Other individuals in attendance: Associates of NAI Michael Jim Miers and Stephen Catalano.

Council took no actions during this session.

### Attachments:

[Closed Session Form\\_02.12.20.pdf](#)

**WRITTEN STATEMENT FOR CLOSING A MEETING  
OF THE GREENBELT CITY COUNCIL**

Date: 2/12/2020 Time: 8:05 pm Location: MB Library

Motion to close meeting made by: Ms. Davis Seconded by: Ms. Mach

Members voting to close meeting:

|             | Yes | No | Abstain | Absent |
|-------------|-----|----|---------|--------|
| Ms. Davis   | X   |    |         |        |
| Mr. Jordan  | X   |    |         |        |
| Ms. Mach    | X   |    |         |        |
| Ms. Pope    | X   |    |         |        |
| Mr. Putens  | X   |    |         |        |
| Mr. Roberts | X   |    |         |        |
| Mayor Byrd  | X   |    |         |        |

**STATUTORY AUTHORITY TO CLOSE SESSION (check all that apply):  
This meeting will be closed under General Provisions Article, §3-305(b) only:**

- (1) ☐ To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) ☐ To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) ☒ To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) ☐ To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) ☐ To consider the investment of public funds;
- (6) ☐ To consider the marketing of public securities;
- (7) ☐ To consult with counsel to obtain legal advice on a legal matter;
- (8) ☐ To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) ☐ To conduct collective bargaining negotiations or consider matters that relate to the negotiations;



- (10) [ ] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
- (i) the deployment of fire and police services and staff; and
  - (ii) the development and implementation of emergency plans;
- (11) [ ] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [ ] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [ ] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [ ] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

**FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:**

§3-305(b) (3) Real Estate

§3-305(b) ( ) \_\_\_\_\_

§3-305(b) ( ) \_\_\_\_\_

This statement is made by Colin Byrd  
Colin A. Byrd (Signature of Presiding Officer)

**WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE  
MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)**

OFFICIALS ATTENDING CLOSED SESSION: [ X ] BYRD; [ X ] DAVIS; [ X ] JORDAN;  
[ X ] MACH; [ X ] POPE; [ X ] PUTENS; [ X ] ROBERTS

STAFF/OTHERS PRESENT:

Nicole Ard, David Moran, Terri Hruby, Jim Sterling, Laura Allen, Bonita Anderson, Jim  
Miers, and Stephen Catalano

TOPICS DISCUSSED:

Real Estate

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES:

None

TIME CLOSED SESSION ADJOURNED: 10:08 PM

PLACE OF CLOSED SESSION: Municipal Building Library

PURPOSE OF CLOSED SESSION: Real Estate

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) (3); ( ) ; ( ) to consider the  
acquisition of real property for a public purpose and matters directly related thereto

MEMBERS WHO VOTED TO CLOSE: [ X ] BYRD; [ X ] DAVIS; [ X ] JORDAN; [ X ] MACH;  
[ X ] POPE; [ X ] PUTENS; [ X ] ROBERTS

SIGNATURE OF PRESIDING OFFICER: Colin Byrd

Form Revised: 12/4/19



## City Council Agenda Item Report

Meeting Date: February 24, 2020

Submitted by: Bonita Anderson

Submitting Department:

Item Type: Board and Committee Reports

Agenda Section:

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### **Subject:**

\*Park and Recreation Advisory Board Report #20-2 (FY21 Budget Request for Buddy Attick Park Master Plan)

### **Suggested Action:**

It is recommended that Council accept this report.

### **Attachments:**

[PRAB Memo- FY21 Budget Request for Buddy Attick Master Plan.pdf](#)

## Memorandum

PRAB Report #20-2

January 29, 2020

To: Greenbelt City Council  
Nicole Ard, City Manager  
From: Park and Recreation Advisory Board  
CC: David Moran, Assistant City Manager  
Laura Allen, City Treasurer  
Greg Varda, Acting Recreation Director/PRAB Staff Liaison  
Date: January 28, 2020  
Re: **FY21 Budget Request for Buddy Attick Park Master Plan**

The Park and Recreation Advisory Board recommends that the City includes funds in the FY21 Budget to hire a consultant to update the Buddy Attick Park Master Plan (BAPM). The current BAPM was adopted by City Council in 1992, and several factors have changed in the past 28 years that necessitate updating this plan to reflect current realities:

- Buddy Attick Park now functions more like a regional park than a local park. Greenbelt's population continues to increase while the amount of open space/parkland has remained much the same, and that space is increasingly utilized by many people from the Baltimore-Washington metropolitan area.
- In addition to increased patronage, the typical use has changed over time, including larger groups that stay for longer periods of time.
- The Sustainable Land Care Policy was updated in 2019 and the BAPM may no longer be consistent with vegetation and pest management policies therein.
- Best practices in the field of parks and recreation, level of service expectations, and how users utilize the park have changed over time.

PRAB believes that the BAPM should be reviewed and updated to provide guidance to staff on how to best manage the park since so many factors have changed since the original plan was adopted. We also believe this would be an ideal time to update the master plan since the Buddy Attick Park dam and parking lot projects are scheduled to be completed in 2020.

## City Council Agenda Item Report

Meeting Date: February 24, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: COMMUNICATIONS

Agenda Section:

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### **Subject:**

\* Forest Preserve Advisory Board (FPAB) - Report # 2020-01 (Recommendation that the City of Greenbelt Create a Science Fund or Studying the Forest Preserve)

### **Suggested Action:**

It is recommended Council accept this report.

### **Attachments:**

[FPAB Report to Council 2020-01\\_GreenMechanicsProposalDraft02\\_14\\_2020.pdf](#)

**FOREST PRESERVE ADVISORY BOARD  
REPORT TO COUNCIL**

**Report # 2020-01**

**SUBJECT:** Recommendation that the City of Greenbelt create a science fund or studying the Forest Preserve

**DATE:** January 28, 2020

**BACKGROUND:** In the Forest Preserve Advisory Board's Report to Council from May 24, 2018 (Report # 2018-02), FPAB requested that future City budgets contain a Science Fund to be used to fund ecological or historical research in the Forest Preserve to improve understanding of the ecology and history of Greenbelt's forests. Council included the requested funding in the following year's budget for FPAB to disperse through the Public Works Department. In late 2018 and early 2019 FPAB discussed and subsequently created a research program to disperse the Science Fund, and advertised this program in summer 2019 at the University of Maryland, other academic institutions, and local conservation organizations (Attachments 1 & 2). In September 2020 FPAB received one application for the grant program: Green Mechanics, a Benefit LLC, proposes to perform a deer exclusion forest regeneration study (Attachment 3).

**DISCUSSION:** Green Mechanics proposes a three-year project to assess the effects of deer browse on forest vegetation and tree regeneration. They propose to establish and monitor three paired plots (each 4m x 15m) in various locations in the North Woods and Hamilton Woods Tracts. Each location would have a temporary fenced exclosure plot and an unfenced control plot. The exclosures plots would be made from mesh plastic fencing and 4"x4"x12' posts. All holes for the fence posts and installation of the fencing will be done by hand. Each exclosed plot would be paired to an adjacent unfenced control plot. The fencing would prevent access by deer but not by other wildlife. The plots will be sited with scientific consideration to plant community, slope, aspect, elevation, and other factors, and will be sites to minimize visibility to Preserve visitors. Green Mechanics will choose the specific locations for the enclosures with input from FPAB and City staff. Green Mechanics will survey vegetation in each paired plot in spring and late summer over the course of the three year study and report their results annually. Dr. Peter May, co-founder of Green Mechanics, used similar exclosures in research of wetland restoration on the Anacostia River for his Ph.D. dissertation.

**RECOMMENDATION:** FPAB supports funding this project. We believe the study will give us valuable insight about forest regeneration, which will be meaningful for the future of our Preserve. FPAB believes that the exclosures that Green Mechanics proposes do not constitute structures and are therefore permitted by City Code Section 12-156. Holes for the posts will be dug by hand, and no concrete will be poured. The exclosures would be removed when the project completes, leaving no trace. The Forest Preserve has consulted with City staff and attorney about this project.

**Attachments:**

- 1) Science Fund flier
- 2) Science Fund application
- 3) Green Mechanics proposal

**Attachment 1:** Science Fund flier

Small funds available for studying the ecology, history, and use of the Greenbelt Forest Preserve



The Greenbelt Forest Preserve is a 255-acre preserve owned by the City of Greenbelt, Maryland. As established by City Code in 2003, the land is “preserved in a natural state for the use and enjoyment of present and future generations.” The City Council has established a fund to encourage research about the ecosystem and history of the Preserve, and improve stewardship of the Preserve. The fund will be dispersed as reimbursable grants to researchers for certain types of expenses. Anyone can apply. Preference will be given to projects with outputs that enhance the ability of the city to manage the Preserve. Up to \$2000 is available in 2019.

Projects might include:

- Studying the forest over time to document change;
- Surveying vegetation, invertebrate, or vertebrate animal populations;
- Mapping invasive species;
- Surveying stream aquatic life, water quality or pollution;
- Reviewing documents to trace the history of land use within the Preserve;
- Surveying attitudes about the Preserve from citizens/users;
- Studying the impact of adjacent land uses and land management practices on the Preserve;  
or
- Other ecological, social, or historical research.

See Sec. 12-159: City Code: <https://www.greenbeltmd.gov/Home/ShowDocument?id=7734>

Request application from [forestpreserve@greenbeltmd.gov](mailto:forestpreserve@greenbeltmd.gov)

## Attachment 2: Science Fund Application

### Greenbelt Forest Preserve Ecology Fund Application

The Greenbelt Forest Preserve is a 255-acre preserve owned by the City of Greenbelt, Maryland. As established by City Code in 2003, the land is “preserved in a natural state for the use and enjoyment of present and future generations.” The City Council has established a fund of \$2,000 for 2019/2020 to encourage research about the ecosystem and history of the Preserve, and improve stewardship of the Preserve. The Forest Preserve Advisory Board will review applications for this fund. The fund will be dispersed as grants to researchers for certain types of expenses. All funds must be expended by June 15, 2020. Anyone can apply. Preference will be given to projects with results that enhance the ability of the city to manage the Preserve. Awardees must submit a written report and present their research in a public talk and/or poster at the end of the grant period.

**Name** of the person or group submitting the proposal \_\_\_\_\_

**Affiliation** \_\_\_\_\_

**Contact Information**

Name and Address \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

**Date of submission:** \_\_\_\_\_

**Descriptive Title of Project** \_\_\_\_\_

Attach separate sheet/s with the following:

Project Summary/Abstract

Project Narrative

Please indicate any time specifications: Is there a particular season in which this research will be done? Will sampling occur monthly, quarterly or yearly? When do you expect to complete your project?

Simple project budget and budget narrative

Resources or equipment to be used

Expected Output/Results

Bibliography and References cited.

Please submit documents by September 30, 2019 to [forestpreserve@greenbeltmd.gov](mailto:forestpreserve@greenbeltmd.gov) or to Jason Martin, Greenbelt Public Works Department, 555 Crescent Rd, Greenbelt, cell: (240) 462 3758



### **Deer Exclosure Forest Research Grant Proposal for the Greenbelt Forest Preserve**

*Green Mechanics Benefit LLC is locally based Ecological Engineering, Research & Design startup based in Greenbelt and comprised of University of Maryland Alumni. We aim to provide innovative approaches for ecosystem restoration, environmental assessment and research, TMDL crediting for municipalities and quantifying our social, economic and ecological impacts within our community through our projects.*

*BLLCs (Benefit Limited Liability Corporations) are an official State of Maryland corporate type that places an equal importance of public goods on social, economic and environmental factors as well as business benefits within the operations of the corporation.*

#### *Team Members*

*Larry X. Davis (Co-Founder & Lead)*

*Justan Randolph (Co-Founder) Peter*

*I. May, Ph.D. (Co-Founder) Kelly*

*Fleming (Co-Founder) Michael*

*Carmichael (Co-Founder)*

## Project Summary

This research project will focus on determining the effect of deer browsing/herbivory on forest regeneration within the Greenbelt Forest Preserve by utilizing methods of experimental enclosure ecology (DeStefano et al 2010, McKenna et al 2013). The effect of deer herbivory on future forest structure and health is well documented (Stromayer and Warren 1997, Nishizawa et al 2016). Dr. Peter May, a member of the Green Mechanics team, has conducted PhD level research focusing on determining the effect of non-migratory goose herbivory on tidewater Anacostia River marsh restoration using the enclosure methodology (May 2007). The establishment of deer enclosure fencing within three (3) defined blocks in the forest preserve will allow the research team to track the emergence and establishment of herbaceous and woody plants, shrubs and trees over time in the absence of the often unseen effects of large herbivores, mainly deer. Spring and late summer documentation through visual empirical surveys of the emergent plants within the enclosures will document the presence and persistence of natural plant regeneration. Native seed banks often do not have a chance to establish due to grazing effects after germination and early growth. This effort will reveal the potential for utilizing planned enclosures to foster natural forest regeneration. It is anticipated that if the research shows a positive effect, strategically placed enclosures positioned within the forest could provide a low energy but high impact tool for the community to foster natural forest regeneration over time, leaving enclosure fencing up only long enough for trees and shrubs to establish and persist without the enclosure fencing in the presence of deer herbivory. At Green Mechanics, we call this approach Time Ecologies.

## Site Location

Potential enclosure research sites will be chosen after field surveys with planned and organized stakeholder participation and agreement. At least one enclosure within each of the North and South Tracts of the Greenbelt Forest Preserve will be determined in the field after consultation. Attempts will be made to include multiple factors for site decision such as forest community type/structure, slope, solar aspect, soils, proximity to the Beltsville Agricultural Research Center and existing paths. The siting of the three enclosures can be normalized for these factors to be similar, or can be chosen to represent different forest types and contexts in the landscape. Determinization of site location is ultimately contingent on the Forest Preserve Committee and City Management recommendations.

## Project Methods

Construction of enclosures will be undertaken without heavy equipment and will be done by hand. Three (3) enclosures will be constructed with 3 corresponding unfenced control plots, designed at (4m x 15m) with standard heavy duty deer fencing. The enclosure height and narrow rectangular design is an effective approach to reduce the potential of deer hopping over the fence and into the enclosures. Wooden fence posts will be anchored in 2 foot holes dug manually with post hole diggers. Wide meshed heavy duty plastic deer fencing will be affixed to 4'x4'x12' fence posts with monoline supports between the posts to support the mesh and metal stakes to pin the mesh to the ground. Control plots without fencing will be adjacent to enclosure plots marked with corner stakes.

The enclosures will be regularly visited and maintained with surveys annually each spring and late summer to capture seasonal emergence of herbaceous macrophytes as well as woody shrub and tree emergence. Surveys will be completed by creating a visual square meter grid with germinated plants identified to species, photographed and mapped within each enclosure and control plot. Emergence and survivorship of



woody species will be tracked annually by height and, in the future if the experiment continues longer, by DBH (diameter at breast height). This effort is expected to take place annually over a minimum of 3 years of funding for this project. An annual report of the findings of each years survey will be developed and submitted before the end of each year.

## Expected Output/Results

We hypothesize that within exclosures prohibiting herbivory there will be a significant increase in the total numbers of germinating herbaceous and woody plants over time when compared to adjacent unfenced control plots. It is also expected that there may be a discernible increase in plant species and functional diversity within the 3 exclosures in comparison to the control non exclosure groups. A report on each year's findings integrating the Spring and late Summer survey results and comparison to previous years data in the second and third years observations will be provided at the end of the year.

It is expected that the exclosure plots could (and should) be maintained beyond the 3 year project life to allow for a greater degree of time for natural, self-organized forest regeneration to take place and be observed. For example, the interannual variation in oak acorn mast generation operates on non-regular time scales and could be captured by a longer exclosure observational period.

From a forest management perspective, data from this experiment could provide information and impetus on strategies for using exclosures over time to assist in natural forest regeneration. While herbaceous species may disappear once exclosures are removed, once woody species have reached a stage of growth beyond deer browse impacts (i.e. meristem heights above deer reach, bark development beyond buck scrape) those species will be on their way toward providing the next generation of forest. While annual active deer management is occurring in the adjacent Beltsville Agricultural Research Center, the Greenbelt Forest Preserve may act as a refugia for deer as it is clear from personal observations that deer herbivory is impacting groundcover, shrub and midstory forest structure as well as the future canopy cover trees. This research may provide a valuable passive tool for Greenbelt Forest Preserve regeneration.

## Materials and Labor Costs

**Table 1.** Total Sum of expenses for project implementation, Green Mechanics Service charge of \$20/hr

|                                              |         |
|----------------------------------------------|---------|
| Materials                                    | \$958   |
| Green Mechanics Implementation and Reporting | \$880   |
| 2% Contingency                               | \$37    |
| Total                                        | \$1,806 |

## Resources and Equipment

**Table 2.** Necessary items for the installation of the exclosures. All of the quantities sum up to the material value in Table 1.

| Materials                                                                 | Quantity          |
|---------------------------------------------------------------------------|-------------------|
| 4'' x 4'' x 12 Pressure Treated Wood                                      | 30                |
| 7.5' x 330' Standard Deer Fencing                                         | 1                 |
| Post Hole Diggers                                                         | 2                 |
| Monoline and Metal Stakes                                                 | 1 spool and 1 box |
| Laminated Exclosure Descriptive Signage<br>/Contact Information /QSR Code | 3                 |

## Timeline of Project Implementation

**Table 3.** Projected timeline of project implementation and monitoring.

| <b>Greenbelt Forest Preserve<br/>Projected Project Timeline</b> | Year 1          | Year 2          | Year 3          |
|-----------------------------------------------------------------|-----------------|-----------------|-----------------|
| Order Supplies                                                  | Feb 2020        |                 |                 |
| Construction of Exclosure 1                                     | Feb 2020        |                 |                 |
| Construction of Exclosure 2                                     | Feb 2020        |                 |                 |
| Construction of Exclosure 3                                     | Feb 2020        |                 |                 |
| Plant ID Assessment #1                                          | Apr/May<br>2020 | Apr/May<br>2021 | Apr/May<br>2022 |
| Plant ID Assessment #2                                          | July 2020       | July 2021       | July 2022       |
| Plant ID Assessment #3                                          | Sep 2020        | Sep 2021        | Sep 2022        |
| Final First Year Reporting                                      | Oct 2020        | Oct 2021        | Oct 2022        |

## References Consulted

- DeStefano, S., Faison, E., Compton, J., & Wattles, D. 2010. Forest Exclosures: An Experimental Approach To Understanding Browsing By Moose And Deer. *MassWildlife*, pp 14-23.  
[https://harvardforest.fas.harvard.edu/sites/harvardforest.fas.harvard.edu/files/publications/pdfs/DeStefano\\_MassWildlife\\_2010.pdf](https://harvardforest.fas.harvard.edu/sites/harvardforest.fas.harvard.edu/files/publications/pdfs/DeStefano_MassWildlife_2010.pdf)
- May, P I. 2007. Alternate State Theory and Tidal Freshwater Mudflat Experimental Ecology on Anacostia River. Doctoral Dissertation, *University of Maryland*, pp 19-76.
- McKenna, J., Beheler, B., Carlson, D., & Farlee, L. 2013. How to Build a Plastic Mesh Deer Exclusion Fence. *Purdue University Forestry And Natural Resources*.
- Nishizawa, K., Tatsumi, S., Kitagawa, R., & Mori, A. S. 2016. Deer herbivory affects the functional diversity of forest floor plants via changes in competition-mediated assembly rules. *The Ecological Society Society of Japan*, pp 569-578.
- Stromayer, K.A.K., and R.J. Warren. 1997. Are Overabundant Deer Herds in the Eastern United States Creating Alternate Stable States in Forest Plant Communities? *Wildlife Society Bulletin* 25(2):227-234.

## City Council Agenda Item Report

Meeting Date: February 24, 2020

Submitted by: Bonita Anderson

Submitting Department: Planning

Item Type: LEGISLATION

Agenda Section:

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### **Subject:**

A Resolution to Authorize the Negotiated Purchase of Professional Service to Undertake a Community Visioning Process from the Neighborhood Design Center at a cost of \$19,910.00.

- 2nd Reading, Adoption

### **Suggested Action:**

Reference:

Resolution

the Neighborhood Design Center Proposal

Memo, N. Ard - 02.21.2020

Over the last several months' staff has been working with the Neighborhood Design Center to define a community visioning process that is all-inclusive and tailored to the unique qualities and characteristics of Greenbelt. The NDC has experience working with cities and towns on visioning projects and has success with modifying its approach to meet the specific needs of the community it is serving. The NDC's proposed process is designed to build on the successes of previous visioning and planning efforts undertaken by the City and move them forward for several years. At the foundation of the NDC's proposal is community engagement. A series of six community meetings held throughout the City and open to all will seek to gain community input on a series of topics such as public safety, recreation, transportation, the environment, economic development, and social services. The NDC process will engage residents, businesses, City boards, and committees and City organizations (i.e., Homeowner Associations, faith-based organizations, etc.). The NDC will also work with City staff on identifying creative ways to engage the community throughout the process. It is anticipated that the project will take six months to complete.

The NDC's fee to complete this project is \$19,910.00.

At the Regular Meeting on February 10, Council member Putens introduced this Resolution for first reading. Staff recommends this Resolution be introduced for second reading and adoption.

### **Attachments:**

[Resolution.pdf](#)

[the NDC Proposal - Final.pdf](#)

[Memo, N. Ard - 02.21.2020.pdf](#)

Introduced: Mr. Putens  
1<sup>st</sup> Reading: February 10, 2020  
Passed:  
Posted:  
Effective:

RESOLUTION NUMBER XXXX

A RESOLUTION TO AUTHORIZE THE NEGOTIATED PURCHASE OF PROFESSIONAL SERVICES TO UNDERTAKE A COMMUNITY VISIONING PROCESS FROM THE NEIGHBORHOOD DESIGN CENTER, AT A COST NOT TO EXCEED \$19,910.00.

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WHEREAS, the City seeks a qualified consultant to complete a community visioning process; and

WHEREAS, City staff has been in discussions with the Neighborhood Design Center who has experience with working with cities and towns within Maryland and Prince George's County in completing visioning and planning processes; and

WHEREAS, a review of the Neighborhood Design Centers experience and qualifications supports that they are qualified to conduct a successful community visioning process;

WHEREAS, the Neighborhood Design Center has submitted a proposal rich in community engagement to conduct a visioning process designed to build on the successes of previous visioning and planning efforts undertaken by the City, and move them forward for several years. NOW, THEREFORE,

BE IT RESOLVED by the Council of the City of Greenbelt, Maryland that the City Manager is authorized to contract with the Neighborhood Design Center for the completion of a community visioning process for the City of Greenbelt as outlined in their proposal dated, January 20, 2020, at a cost not to exceed \$19,910.00.

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of February \_\_, 2020.

\_\_\_\_\_  
Colin A. Byrd, Mayor

ATTEST:

\_\_\_\_\_  
Bonita Anderson, City Clerk

To: Judith Howerton, Community Planner  
Dept. of Planning & Community Development  
City of Greenbelt  
15 Crescent Road, #200  
Greenbelt, MD 20770

From: Dana Puzey, Enterprise Development Director  
Neighborhood Design Center  
4318 Gallatin Street  
Hyattsville, MD 20781

Date: January 20, 2019

**Subject: Updating Greenbelt's Roadmap to Success**

### **PROJECT DESCRIPTION**

In the past several years, the City of Greenbelt has undertaken several robust planning processes. The result of these plans is a set of goals and priorities that reflect the City's values. In collaboration with City Officials, Neighborhood Design Center (NDC) will facilitate a process meant to build on the success of previous plans and move them forward for another several years. This process will inventory existing documents and organize goals and priorities in a clear and cohesive manner. Residents and businesses will be engaged to confirm what Greenbelt already does that contributes to it being a thriving community and what needs to be done to become a thriving, ideal community. Discussions will also capture new issues which might be missing from the current plans. Beyond assessment and priority ranking, NDC will also ask participants to rank future focus areas and confirm metrics of success or milestones to measure whether goals are being accomplished. Suggestions for additional metrics or milestones will be welcome during the process.

#### **Preliminary Goals:**

- Confirm Greenbelt's current direction and goals as laid out in its various plans.
- Assess if existing goals and direction are aligned with what is needed for a thriving,
- Confirm metrics of success and/or milestones for each of the elevated goals.
- Increase the public's understanding of government process and the power they hold to be involved and influence the future of Greenbelt.

### **PROJECT TASKS & DELIVERABLES**

NDC proposes the following tasks and deliverables, to occur over a six-month timeframe.

## Community Engagement

- Six (6) Focus groups with Greenbelt residents, located in each of the three main areas: East Greenbelt, Central Greenbelt, and West Greenbelt with each group having a different topical area to be discussed. Trust is very important to ensure representative groups are engaged. To do this, NDC will coordinate with Greenbelt Recreation Dept events, reach out to the Faith Association to help spread the word, host one meeting focused on businesses (perhaps to coincide with Quarterly Business Coffee), and identify events or groups that will represent the arts as an integral part of Greenbelt's identity.
  - GOALS:
    1. Inform/remind residents about previous planning efforts' recommendations
    2. Assess if previously set out goals are currently being met
    3. Articulate concerns, document successes, and identify opportunities for growth based on previous planning efforts and Greenbelt's current state
    4. Ideate about what might be missing from the goals / priorities to support a thriving Greenbelt
    5. Rank what is most important for a thriving Greenbelt
    6. Connect residences with resources
- One (1) 2 hour Meeting with Advisory Board Representatives and business leaders
  - GOALS:
    1. Present preliminary findings
    2. Get feedback on content, method of presentation, language
    3. Review existing metrics / milestones to measure progress moving forward
- Three (3) 1 hour Feedback meetings
  - GOALS:
    1. Present findings- what exists and what is needed for a thriving Greenbelt- and confirm if they are accurate
    2. Review focus area priority ranking
    3. Review metrics of success/milestones
    4. Identify which focus areas are to be completed by which sector (ie- local government, community, private business, County government, etc)
- Share out final document via email for final review
- Present final document to Greenbelt City Council (25 minute presentation)

### Deliverables:

- Report summarizing the process and outcomes of engagement. This information will include, though is not limited to: Community-ranked priorities, Opportunities for growth, concerns, successes, and a metric for assessing achievement of priorities. NDC will develop a draft for review by the City and a final report in PDF and printed form.

## TIMELINE

- Six months from project kick-off

## DELIVERABLES AND USE

Deliverables will be documented as 8.5x11 or 11x17 format, color, PDF form. Products and elements of products generated by NDC will be used by the City of Greenbelt and community partners solely for the purpose of this program. All products will be concept-only; not for permitting purposes. NDC bears no liability for implementation based on conceptual design products.

## FEES AND PAYMENT SCHEDULE

NDC requests the fee to be paid in four payments:

- \$2,000 upon signing of this proposal,
- \$6,500 at 35% complete,
- \$6,500 at 75% complete, and
- \$4,910\* upon completion of final deliverables.

The City of Greenbelt may elect to have NDC offer additional technical assistance, which will be a fee additional to the listed \$19,910.00\* to be billed at \$125 per hour and invoiced monthly. The following table outlines the estimated cost of each service.

| Services & Deliverables                      | Fee                 |
|----------------------------------------------|---------------------|
| Project Oversight & Planning                 | \$ 5,100            |
| Engagement (Includes Printing and Materials) | \$ 9,700            |
| Final Report                                 | \$ 3,300            |
| <b>Subtotal</b>                              | <b>\$ 18,100.00</b> |
| 10% Contingency*                             | \$ 1,810.00         |
| <b>Total</b>                                 | <b>\$19,910.00</b>  |

*\*Contingency included for project planning and budgeting processes. Client pre-approval will be required for use of contingency. The goal of contingency is to allow for additional engagement if needed to meet project objectives.*

Travel expenses for meetings within Prince George's County are included in the project fee. Printing expenses are also included in the project fee.

## TRANSLATION SERVICES

NDC is not providing Spanish-language translation of surveys, workshop discussions or materials for this project. We have worked with local translators and can provide contact information for the City to engage a translator.

## QUALIFICATIONS AND EXPERIENCE

The Neighborhood Design Center has been operating in Prince George's County since 1993 and Baltimore since 1968. NDC is a strong, mission-driven nonprofit organization that works to improve neighborhood livability, sustainability, and viability by mobilizing resources in support of community sponsored redevelopment projects.

The following NDC program staff will be assigned to the project:

**Allie O'Neill, B.S.Arch, Community Design Works Program Manager:** Allie is an architectural designer with more than 10 years' experience on historic and high-end residential design,



commercial façade and retail design, and community workshop design and deployment. As Program Manager for the Community Design Works Program in NDC's Prince George's County office, Allie facilitates collaborations between community champions, local governments, nonprofit organizations, and local design practitioners. Design outcomes often cross design disciplines, from architecture to public art, landscape architecture to urban planning, and are a result of shared expertise, time, and commitment that brings high quality design to community visions.

**Sophie Morley, MARCH, Project Coordinator:** Ms. Morley is a UK qualified Architect with over 10 years' of architecture design and community engagement experience in the UK and internationally. She holds a degree in Architecture from The University of Brighton, a Higher Diploma in Architecture from Oxford Brookes University and Professional Practice qualification for the Royal Institute of British Architecture. Her experience ranges from large scale urban regeneration to senior and family housing with a focus on inclusive design. Ms. Morley supports community-initiated conceptual design projects leveraging the support of volunteer design professionals and supports staff led projects at both Prince George's County and Baltimore City NDC offices.

**Additional NDC Staff:** NDC may appoint additional staff to work on projects at its sole discretion to meet desired timelines and coordinate workflow with other NDC projects and programs.

#### **OWNERSHIP OF WORK PRODUCTS**

NDC will retain ownership of the designs created by its staff, and grants the City of Greenbelt and project specific partners a non-exclusive license to use them. Client organizations will be provided electronic files of final documentation, typically in PDF format. Future uses of any must credit NDC as the owner and creator. This includes derivatives of the design adapted by others.

#### **TERMINATION**

The Neighborhood Design Center or the client may terminate this contract at any time for any reason by giving at least thirty (30) days' notice in writing to the other party. If the contract is terminated by either party, NDC will establish the balance of funds owed to NDC or the client based on work completed. Balance invoices and payments are expected within 30 days of contract termination.

#### **ACCEPTANCE**

Please acknowledge your acceptance and agreement to the proposal by signing below. This estimate is valid for 30 days.

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Dana Puzey, Enterprise Development Director, Neighborhood Design Center

Date

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Judith Howerton, Community Planner

Date

# CITY OF GREENBELT, MARYLAND

OFFICE OF THE CITY MANAGER

25 CRESCENT ROAD, GREENBELT, MD. 20770



TO: Council

FROM: Nicole Ard, City Manager

DATE: February 21, 2020

SUBJECT: Community Visioning

**Nicole C. Ard**  
City Manager

## Summary-

In follow-up to the City Manager's Report and the February 10 first reading of the Community Visioning Proposal, staff appreciates Council consideration of the request to approve the Neighborhood Design Center's proposal to support the Community Visioning Process.

In 2019, members of the public requested that Council stop consideration of economic development goals and instead conduct community visioning to support development of such goals. Given the success of recent community engagement by the Friends of the Greenbelt Museum using the Neighborhood Design Center (NDC), as well as NDC's history in Prince George's County, national recognition for inclusive, and community-based planning initiatives, I asked the Planning Director to contact NDC regarding objective, third-party support to conduct the visioning. The hope was that the City could leverage NDC's ready knowledge of Greenbelt's unique history and demographics.

NDC worked with former Community Planner Judith Howerton and Planning Director Terri Hruby and me, listening to feedback regarding community plans and the interest in building relationships with, engaging, and obtaining feedback from people who may not normally participate in City activities, particularly at a time when some neighbors may not trust government at any level. Obtaining feedback on existing plans and any needed work could address: Bicycle and Pedestrian Access Plan, Senior Mobility Plan, Economic Development, Bus Stop Plan, Recreation Master Plan, Buddy Attick Master Plan, among others.

The resulting proposal has developed over many months to use NDC's experience in diverse, multi-cultural neighborhoods to help lay a framework for an inclusive process open to everyone. All activities will be public and led by NDC, not City staff or Council.

Please note that during the past year, community members suggested establishment of an arts district. This NDC's experience in community-based creative placemaking will benefit Greenbelt greatly.

## Funding

The estimated cost is not to exceed \$19,700 and can be paid from the General Fund, economic development funds and undesignated funds. Council approval of this item will allow City staff to engage



NDC to begin work with organizations to plan the outreach activities, identify needed partners to support accessibility to all Greenbelt residents (for example - language, cultural or physical barriers to participation).

#### Background on the Neighborhood Design Center

The Neighborhood Design Center is a nonprofit, not a firm, and was established in Prince George's County. Community participation is outlined regularly in the proposal as this is a hallmark for NDC.

NCD works in the field of community design. NDC explained that community design is defined by the Association of Community Design as:

*"A movement focused on the creation and management of environments for people. This process promotes change to the built environment from the neighborhood to regional scale, and aims to meet community needs through participatory decision-making at all levels."*

Although both staff identified on the proposal are formally trained as architects, their experience is on community-level planning projects, both domestic and international.

#### From the NDC website

*"We support the growth of healthy, equitable neighborhoods through community-engaged design and planning services.*

*By providing the tools, expertise, and partnerships necessary to realize neighborhood visions, we support broad participation in the evolution of the built environment.*

*NDC Projects are collaborations between residents, community stakeholders, design professionals, local government agencies, fellow nonprofits, and our staff. Together we lay the groundwork for improving blocks, renovating parks and school grounds, reclaiming abandoned structures for community use, and revitalizing commercial districts.*

*We believe that these unlikely partnerships provide mutual benefit, offering invaluable on-the-job training and exposure to members of the design community and positioning historically disinvested neighborhoods to attract future investment."*

#### Recent Relevant Projects

- **West North Avenue Streetscape Master Plan** Completed 2017  
"A conceptual master plan, facilitated by the Neighborhood Design Center, a non-profit funded by public and private grants and donations. The Neighborhood Design Center facilitated an approximately 18-month process of visioning and design with technical and design expertise provided by its volunteers and with neighborhood knowledge of core stakeholders. The process attempted to be as inclusionary as possible, with numerous opportunities for engagement with area residents and other community organizations. The West North Avenue Streetscape Conceptual Master Plan addresses three miles of the corridor from Howard Street in the center

of Baltimore to Hilton Parkway on the far west side. The sponsoring organizations along with NDC divided the project into three sections: Near West, Middle West and Far West. The plan was used in the City's successful application for TIGER grant funding."

- **Greater Riverdale Place-Based Initiative** On-going  
"Central Kenilworth Avenue Revitalization CDC (CKAR CDC) and Kaiser Permanente are collaborating on a Place-Based Initiative in Greater Riverdale, a community of over 36,000 people encompassing 12 neighborhoods. The focus areas of the initiative are housing & financial literacy, economic development focused on small businesses and entrepreneurship, workforce development and the creation / cultivation of job opportunities in the Great Riverdale area, and thriving communities, specifically social capital and strong institutions. NDC was invited to support the initiative by collaboratively creating and facilitating a process that will give rise to the Community Action Plan. The ongoing planning process will be representative of the Greater Riverdale community, hold respect and kindness at its core, honor and elevate as equal differing types of knowledge and expertise, and be intentionally inclusive and welcoming to a diverse group of stakeholders. There is a need to purposefully craft a value-driven process to catalyze inclusive and representative community networks."
- **Magruder Park Reimagined** Completed March 2019  
"NDC won an RFP put out by the City of Hyattsville to engage its citizens about the current and future uses and provide landscape design options of Magruder Park, a 32-acre park in the heart of Hyattsville. Over the course of 6 months, NDC engaged community members through surveys (in English and Spanish) in the park (97 participants) and online (69 participants), community conversations (5 meetings, 100+ participants), 9 hours of onsite observation over 4 days, a community visioning workshop with 29 participants, a Park Champions Site Walk and analysis with 8 community members, and 8 community members and staff worked with NDC to assess open feedback from online posting on SpeakUpHvl website. With a team of consultants, NDC provided two landscape plan options that were feasible from a design and installation perspective, reflected back community priority, and made clear tradeoffs that were associated with each plan."

As previously requested, if you have questions or concerns please let me know. As noted in the past Manager's Report, while the term "focus group" was used, activities will be open to all- there will be no traditional, closed focus group for select people.

cc: Terri Hruby, Director of Planning and Community Development

Laura Allen, City Treasurer

David Moran, Assistant City Manager

## City Council Agenda Item Report

Meeting Date: February 24, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: LEGISLATION

Agenda Section:

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### **Subject:**

A Resolution to Repeal and Reenact with Amendment Resolution Number 2065 to Adopt Standing Rules for the Council of the City of Greenbelt, Maryland  
- 1st Reading

### **Suggested Action:**

Reference: Resolution

Council reviewed the Standing Rules document at its work session on February 5, 2020. The resolution included in Council's packet reflects the results of that discussion. At that meeting, Mr. Jordan indicated modifying the oath of office referenced in the City Charter. If the Council wishes to proceed a charter amendment will need to be introduced by Council. Council direction is sought.

### **Attachments:**

[Resolution](#)

Introduced:  
1<sup>st</sup> Reading:  
Passed:  
Posted:  
Effective:

RESOLUTION NUMBER XXXX

A RESOLUTION TO REPEAL AND REENACT WITH AMENDMENTS RESOLUTION  
NUMBER 2065 TO ADOPT REVISED STANDING RULES FOR THE COUNCIL OF THE  
CITY OF GREENBELT, MARYLAND

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BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that the Standing  
Rules of the City Council, as adopted by Resolution Number 2065, are hereby repealed and  
reenacted with amendments to read as follows:

(existing language; deletions denoted by ~~strikeout~~;  
additions denoted by double underlining)

***STANDING RULES FOR THE COUNCIL  
OF THE CITY OF GREENBELT, MARYLAND***

~~March 9, 2020~~April 9, 2018

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***I. Council Meetings***

1. Regular Council Meetings

- a. In accordance with the City Charter, which prescribes that the City Council shall meet not less frequently than once each month, the following schedule is hereby established for Council to meet in regular session: Regular meetings shall be held on the second and fourth Mondays, except for the months of July, August, and December when Council shall meet on the second Monday only. When any regularly scheduled meeting falls on a declared city or religious holiday the meeting shall be held on the following Tuesday at the same hour unless otherwise provided by motion of the City Council. By agreement of a majority, the Council may dispense with or reschedule any regular meeting provided that at least one meeting of Council shall be held in each calendar month. Such action shall be taken by motion at a regular meeting preceding the one to be changed where time permits.
- b. Regular meetings of the Council shall be held at 8:00 p.m. in the Council Room of the Municipal Building unless Council, by motion, designates another time or another public place within the corporate limits of the City of Greenbelt.

2. First Meeting Following Council Election

- a. At 7:30 p.m. on the first Monday following a regular Council election or run-off election, the Council shall meet at the usual place for holding its meetings, and the newly elected members shall, upon taking the oath of office, assume the duties of office. If an emergency meeting needs to be held between the election and the first meeting, the newly elected members shall take the oath of office at this meeting, and assume the duties of the office.
- b. At the organizational meeting following a Council election, the newly elected members shall, before entering upon the duties of their office, take or subscribe to the oath or affirmation prescribed by City Charter. Such oaths or affirmations shall be made before the retiring Mayor or Mayor Pro Tem, except for the Mayor who, upon being elected, shall take the same oath before the Clerk of the Circuit Court for Prince George's County or before one of the Clerk's sworn deputies
- c. At the organizational meeting following a regular Council election, a majority of the members of Council shall choose one of its members as Mayor and shall also choose one of its members as Mayor Pro Tem. If a vacancy occurs in the office of Mayor, or in case of the Mayor's absence or disability, the Mayor Pro Tem shall act as Mayor for the unexpired term or during the continuance of the absence or disability of the Mayor.

3. Committee-of-the-Whole Meetings (Work Sessions)

Committee-of-the-whole meetings (work sessions) of the City Council may be held for the purpose of receiving and discussing information on such matters as deemed desirable and to request staff to obtain such other information as Council may request, provided that no formal actions shall be taken at such meetings and provided further that such meetings shall be open to the public. Work sessions are scheduled at convenient times based upon availability of Councilmembers. Informational items to be discussed at a work session shall be identified at the beginning of the meeting. Councilmembers may report such informational items at the end of the meeting. These informational items shall be recorded in the minutes under Other Business.

4. Closed Sessions

The Council shall have the right to meet in closed sessions, which shall be closed to the public, to consider items of a sensitive nature. Such meetings shall be held in accordance with the applicable provisions of the General Provisions Article, Section 3-305 of the *Annotated Code of Public General Laws of Maryland*. Closed sessions shall be called by the City Clerk upon the written request of the Mayor, the City Manager, or four members of Council.

5. Special Meetings

Special meetings shall be called by the City Clerk upon the written request of the Mayor, the City Manager, or four members of Council. The City Clerk shall prepare a notice of the special meeting, stating the time and place of the meeting and the subjects to be considered at the special meeting. No subjects other than stated in the notice shall be considered at the special meeting, except by unanimous consent of all members of Council. Notices of special meetings shall be served upon each member of Council and the City Manager, or left at their usual places of residence, at least two hours before the time of the meeting. It shall also be the duty of the City Clerk, immediately upon receipt of a written request for a special meeting, to make diligent effort to notify each member of Council and the City Manager, by email, text, telephone or otherwise, of such special meeting.

6. Attendance at Meetings

Members shall attend all regular and special meetings, and work sessions of the Council. If a Councilmember cannot attend a regular or special meeting of the Council because of illness or other unavoidable circumstance, the Council shall be so advised. The Council shall have the power to compel the attendance of any absent member by a majority vote of the members present at any meeting.

In the event that a councilmember is unable to physically attend the meeting and desires to participate in the meeting (including voting) by electronic means (telephone, skype, etc.), the councilmember may do so with the approval of a super-majority of the Councilmembers physically present providing:

- a. The councilmember has all the materials for the meeting in his/her possession;
- b. The councilmember can be clearly heard and understood by all those present at the meeting; and
- c. The councilmember can clearly hear and understand all those present at the meeting.
- d. If the meeting is a closed session, participation must be done in a private and confidential manner.

7. Notice of Meetings of the Council

Written notice of all public meetings of the City Council shall be posted on the bulletin board at the Municipal Building, listed on the city's cable television access channels, listed on the city Website, and shared by other electronic means showing the date, time, place, and topic(s) of such meetings. Notice of regular meetings of the Council, public hearings and, insofar as possible, work sessions and special meetings shall be published in the *Greenbelt News Review* the week preceding the Council meeting and shall include a preliminary agenda or, in the case of work sessions, the topic(s) to be considered.



8. Meetings of Council Open to the Public

All meetings of the Council, with the exception of closed sessions authorized by applicable state law, shall be open to the public. Citizens of the city shall have a reasonable opportunity to be heard on any matter being considered at the meeting. Citizens desiring to speak on a matter being considered by the Council shall raise their hand in front of Council and, after being recognized by the presiding officer, shall confine themselves to the question under debate, avoid personalities, and refrain from impugning the motives of any Councilmember's argument or vote or the statements of any other citizen or person. No citizen shall speak more than once upon any one subject until every other citizen choosing to speak thereon shall have spoken, and no citizen shall speak for a longer time than three minutes at any one time without the consent of Council.

**II. Presiding Officer**

1. Presiding Officer

The Mayor or, in the Mayor's absence, the Mayor Pro Tem shall preside at all meetings of the Council. At the hour appointed for the Council to meet, the Mayor or, in the Mayor's absence, the Mayor Pro Tem shall take the chair and immediately call the members to order. At all regular meetings of Council, the roll shall be called by the City Clerk. The City Clerk shall enter in the minutes of all meetings the names of the members present.

2. Temporary Chair

In case of the absence of the Mayor and Mayor Pro Tem at a meeting of Council, the City Clerk shall call the Council to order. If a quorum is found to be present, the Council shall proceed to elect, by majority vote of those present, a Chair of the meeting who shall preside until the arrival of the Mayor or Mayor Pro Tem. The temporary Chair shall not preside beyond the adjournment of the meeting for which he or she was elected.

**III. Quorum**

A majority of the members elected to the Council shall constitute a quorum to conduct business. However, any number of members present may convene to compel the attendance of absent members.

**IV. City Manager and Members of Staff**

The City Manager shall have the right to take part in the discussion of all matters coming before the Council, and other members of staff shall be entitled to take part in discussions of the Council relating to their respective offices.

## **V. Minutes**

### 1. Minutes of Meetings

The proceedings of the Council shall be briefly and accurately stated in the minutes. Titles of all ordinances and resolutions with their designated numbers shall be entered in the minutes and shall be preserved in a book for that purpose. The City Clerk shall keep minutes of all meetings, including special meetings, work sessions and closed sessions, and not less than three days before a regular meeting shall furnish each member of Council and the City Manager with copies of minutes of preceding meetings. Minutes of regular meetings should be presented for Council's approval within 30 days, unless there are mitigating circumstances reported to Council.

Under the General Provisions Article 3-306(B)(2)(i) of State Law which states that minutes of meetings are not required if live and archived video is available, the video of Council meetings will serve as meeting minutes until the written minutes of the meetings are approved by Council.

### 2. Minutes Open to Public Review

Minutes of regular meetings, special meetings, public hearings, public meetings, and work sessions shall be available for review in the City Clerk's office during regular office hours. However, minutes shall not be available until approved by the Council in regular meeting. Approved minutes are also posted on the City website. Minutes of closed sessions of the Council held in accordance with applicable state law shall not be open to public inspection.

### 3. List of Action Items

Following each work session a list of action items shall be prepared and provided to Council. A thank-you letter should be sent out after all stakeholder meetings listing the three top action items that was discussed.

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## **VI. Duties and Privileges of Members**

### 1. Seating Arrangement

Members shall occupy the respective seats at the Council table assigned by the Mayor at the organizational (Charter) meeting. Any two or more members may exchange seats by joining in a written notice to the Mayor to that effect.

### 2. Right to Floor

- a. Before speaking on any matter, a member shall seek the floor by addressing the presiding officer and, once recognized by the chair, shall confine comments to the question under debate, avoid personalities, and refrain from impugning the motives of any other member's argument or vote. No member of Council shall interrupt another without that member's consent. To obtain such consent, the member shall first address the presiding officer.

- b. Members of Council shall not raise personnel matters pertaining to alleged improper performance or conduct of any city employee(s) or Council appointee(s) at a public Council meeting. Any concerns about the conduct or performance of any city employee(s) or Council appointee(s) shall be brought to the attention of the City Manager, or an closed session of Council may be requested to discuss the personnel matter.
- c. As a practice City Council sets policy and budget priorities within the scope of its local jurisdictional authority and on matters directly related to its local sphere of influence. As a body, City Council shall not generally take positions on foreign national or regional issues that do not directly affect the conduct of the City's business.

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### 3. Right of Appeal

Any member may appeal to the Council for a ruling on a decision of the presiding officer. The member making the appeal may briefly state the reason for the appeal, and the presiding officer may explain the ruling. However, there shall be no debate on the appeal. The presiding officer shall put the question: "Shall the decision of the Chair be sustained?" If a majority of the members present vote "yes," the ruling of the Chair is sustained; otherwise, it is overruled.

### 4. Limitation of Debate

No member shall be allowed to speak more than once upon any one subject until every other member choosing to speak thereon shall have spoken, and no member shall speak for a longer time than five minutes without consent of Council.

### 5. Voting

- a. When a question is put, every member present or attending remotely by electronic means shall vote either in the affirmative, the negative or abstain. Any member shall be entitled to abstain so long as such member gives a reason for abstaining and such reason falls within one of the following:
  - 1. When to vote would or could be considered improper pursuant to the City and State Ethics Laws.
  - 2. When to vote could or may show bias for or against a person, organization or business that the member has a close personal relationship with thus reflecting poorly on the member and the office such member holds.
  - 3. When for any other reason a member is not comfortable voting and has given the Chair a reason for requesting to abstain so long as excused by the Chair or Council by vote as provided for herein below.

Application to be excused from voting shall be made to the Chair before the votes are called for. After the member has briefly stated the reason for the request to be excused, the decision thereon shall be made by a super-majority of councilmembers present without debate.

Except as provided in the City Charter or these rules, all voting shall be by voice vote or by such other method as a majority of the Council shall decide for any particular vote.

- b. The “yeas” and “nays” (i.e., a vote by roll call) shall be taken upon the passage of all ordinances and resolutions and upon demand of any member made before the negative vote has been called for. Each Councilmember’s name shall be called in alphabetical order, except that the presiding officer shall be called to vote last. It shall not be in order for members to explain or comment upon their votes during roll call. A record of the “yeas” and “nays” and not voting on any roll call vote shall be entered upon the minutes of the proceedings of the Council.

6. Personal Privilege

The right of a member to address the Council on a question of personal privilege shall be limited to cases in which his or her integrity, character, or motives are assailed, questioned, or impugned.

7. Dissents and Protests

Any member shall have the right to express dissent from or protest against any ordinance, resolution, or act of Council and have the reason therefor entered upon the minutes. Such dissent or protest must be filed in writing, couched in respectful language, and presented to Council no later than the next regular meeting following the date of passage of the ordinance or resolution or action objected to.

8. Disorderly Conduct or Violation of Rules

A member of Council indulging in any language or conduct unbecoming a Councilmember shall be called to order by the presiding officer and, in such case, the offending member shall lose the floor and shall not proceed without the approval of a majority of members present. The Council may, by a vote of not fewer than six members, expel a member from a meeting for disorderly conduct or the violation of Council rules.

9. Demonstration or Disorder Among Bystanders

If any confusion, demonstration or disorder arises in the Council chamber, the presiding officer may, upon his or her initiative or upon the request of any member, enforce order. If the offending person or persons be a spectator, such person or persons may be ejected from the chamber. If any member of Council shall object to the ruling of the presiding officer, such member shall have the right to appeal to the Council.

## **VII. Council Procedure**

### **1. Order of Business**

The business of all regular meetings of Council shall be transacted in the following order, with items under “Other Business” to be listed in the order of greatest public interest. For the printed agenda, such determination shall be made by the City Manager, provided that, as an organizational matter, the order of business may be modified at the meeting by the presiding officer, with the consent of Council or by a motion of Council.

2. Agenda

I. Organization

Call to Order

Roll Call

Meditation and Pledge of Allegiance to the Flag

Consent Agenda — ~~Approval of Staff Recommendations~~

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Approval of Agenda and Additions

II. Communications

Presentations

Public Hearings

Petitions and Requests

Minutes of Council Meetings

Administrative Reports

Committee Reports

III. Legislation

Ordinances – Second Reading

Resolutions – Second Reading

Ordinances – First Reading

Resolutions – First Reading

IV. Other Business

Council Activities \*

Council Reports \*

V. Meetings

\* Council Reports and Council Activities will be done at the regular meeting only if time allows. Council Reports and Council Activities may also be done at any work session. No member shall speak for more than five minutes without the consent of a simple majority of Council.

### **VIII. Agenda**

#### **1. The Printed Agenda**

- a. The City Manager shall include on the agenda any item at the request of any of the member of Council, provided that the member of Council shall have furnished to the City Manager a description of the item in time for inclusion with the printed agenda. The City Manager shall notify Council of this addition.
- b. At least two days before each regular meeting, the City Manager shall provide each member of Council at his or her home a copy of the agenda for the forthcoming meeting, together with copies of all ordinances, resolutions, and background material of matters to be considered at the meeting. Members of Council who do not wish to have such material delivered to their homes may so inform the City Manager and make other arrangements.
- c. Copies of the agenda and agenda comments shall be posted on the City website and on the bulletin board in the Municipal Building the Friday prior to each regular meeting. A reasonable number of copies of the agenda and agenda comments shall be available to the public at the Council meeting or earlier upon request, as available. If requested by candidates, printed copies of the agenda packet—less any material of a confidential nature but including the agenda, agenda comments, minutes of previous meetings, and background and briefing materials—shall be provided to certified candidates

#### **2. Approval of Agenda; Consent Agenda**

- a. As an item of business under Section I, Organization, the Council shall review the agenda and the consent agenda. Any member of Council or the City Manager may request the addition of an item to the agenda, or may request the removal of an item from the consent agenda so that it may be considered as a separate item of business. A request for the addition of an item to the agenda, or the removal of an item from the consent agenda, shall be a matter of consideration and shall be voted upon at the time the Council considers approval of the agenda or consent agenda, and Council action shall be reflected in the minutes of the meeting.
- b. Any member of Council who will be absent from a meeting may request that an agenda item or consent agenda item be postponed. Such a request for deferral, giving the reasons for the request, shall be submitted in writing or by telephone to the City Clerk. A request for deferral shall be a matter of consideration and shall be voted upon at the time the Council considers approval of the agenda or consent agenda, and Council action shall be reflected in the minutes of the meeting.
- c. The consent agenda shall be used for the group disposition of routine and minor items of business, such as approval of minutes, acceptance of board/committee reports, and such other items as designated by the City Manager. Consent agenda items will be specially identified as such. For each item of the consent agenda, Council will receive a written staff recommendation.

- d. Ordinances and resolutions, matters requiring a roll call vote or the consent of six members of Council, and items added to the agenda at the meeting shall not be placed on the consent agenda.
- e. Unless an item set forth in the consent agenda is requested to be considered separately by any member of Council or is postponed (see above), the Council, by a single motion, shall adopt the recommendations of the City Manager as set forth in writing for each item included in the consent agenda. The approved recommendations for each consent agenda item, however, shall be set forth separately in the minutes of the meeting.

3. Minutes

Reading of the minutes of the preceding meeting shall not be required unless so requested by a member of Council or unless written copies have not been provided each member of Council.

4. Petitions and Requests

Petitions and requests are defined to include any communication addressed to the City, City Manager, Council (as a body) or all individual members of Council, making any specific or general request requiring Council action. Written communications shall be first received by the Council, after which the Council shall receive petitions and requests from citizens present at the meeting. Such petitions and requests shall be heard by the Council as communications and shall not be subject to consideration or deliberations at that time. Each petitioner shall be allowed five minutes in which to state the nature of the petition and may submit such additional written information as the petitioner deems appropriate. The petitioner may be granted additional time with the consent of the Council. Where more than one person is present on behalf of the same petition, one person shall be designated principal spokesperson, and other persons shall be recognized only for the purpose of clarifying the request being made. Upon a petition or request being presented, the Council shall take one of the following actions:

- Refer to city staff for handling and disposition. The petitioner and Council shall be apprised of the disposition made within 90 days if possible.
- Refer to city staff or to an advisory board or committee for investigation, evaluation, and report to the Council at a future meeting.
- Add to the agenda of a subsequent meeting.
- By motion duly adopted, place the matter on the agenda of the current meeting.

A listing of Petitions and their status shall be posted on the City website.



5. Communications Not Requiring Council Action

If a written communication addressed to the Council does not require Council action, the City Clerk shall send copies to the members of Council, together with copies of any replies made to the communication, and the matter shall not be placed on the agenda unless a member of the Council or the City Manager requests that it be considered.

6. Anonymous Communications

Anonymous communications shall not be considered by the Council.

**IX. Ordinances and Resolutions**

1. Introduction

Ordinances and resolutions shall be introduced in the Council only in printed or in written form. All ordinances—except ordinances making appropriations and ordinances codifying or rearranging existing ordinances or enacting a code of ordinances—shall be confined to one subject, and the subject or subjects of all ordinances shall be clearly expressed in the title. An ordinance or resolution may be introduced for first reading by the reading of its title by any member of Council and a second is not required.

- a. Resolutions are used to set forth legal decisions and official positions of the City Council, to approve contracts, to set policy and to implement programs.
- b. Ordinances are used to update the City Code and Charter and to adopt measures as required by State law.

2. Distribution of Copies

Copies of all ordinances and resolutions shall be prepared for distribution to all members of Council, the City Manager, and the City Clerk at the meeting at which the ordinance or resolution is introduced. Whenever any member of the Council is absent from such meeting, the City Clerk shall arrange to have copies delivered.

3. First Reading

The first reading of an ordinance or resolution shall be for information. If there is no objection, the proposed ordinance or resolution shall go on the calendar for the next meeting of Council. There will generally be no public debate or testimony on the first reading of an ordinance or resolution. Council may ask questions or for clarification as to intent.

4. Review and Referral

- a. All proposed ordinances and resolutions shall be reviewed by the City Manager and/or City Solicitor before being presented for second reading and adoption. The City Manager shall provide a brief digest of the provisions thereof, and, where it is

proposed to amend an existing ordinance or resolution, such digest shall indicate the changes sought to be made.

- b. If the Council so desires, any pending ordinance or resolution may be referred to any standing or special committee for study and recommendation or to the City Manager for study, recommendations, redrafting, etc.

5. Amendments

When a proposed ordinance or resolution is substantively amended upon either its first or second reading, the amended ordinance or resolution shall be considered to have had its first reading only and must be read on a second day, unless the requirement for reading it on two separate days shall be dispensed with by a vote of not fewer than six members of Council, as prescribed by the City Charter (see 8 b.).

6. Appropriation Ordinances

Ordinances making appropriations shall be confined to the subject of appropriations. Each proposed ordinance providing for an appropriation shall show fully the purpose of the appropriation and the source from which the funds are to be derived. The City Manager shall submit a written recommendation on each appropriation ordinance showing what effect the ordinance would have on the annual budget.

7. Ordinance to Issue Bonds

Ordinances to issue bonds shall meet all the requirements of the City Charter and applicable statutes.

8. Adoption

- a. After an ordinance or resolution has received a first reading, it shall be placed on the agenda for second reading at the next meeting of Council. When a proposed ordinance or resolution comes up for second reading, it may be deferred for further study, deferred to a future meeting of Council, amended, or adopted. No ordinance or resolution shall be adopted until it has been read on two separate days, unless the requirement for reading it on two separate days shall be dispensed with by a vote of not fewer than six members of Council. The final reading of each ordinance and resolution shall be in full unless a written or printed copy thereof shall have been furnished to each member of Council prior to such reading. The "yeas" and "nays" shall be taken upon the adoption of all ordinances and resolutions and entered in the minutes of the proceedings of the Council.

- b. Dispensing of Reading on Separate Days

A roll call of the "yeas" and "nays" shall be taken on a motion to dispense with the requirement of reading an ordinance or resolution on two separate days (Charter ref. Sec. 9). When a motion to suspend the rules to dispense with the requirement for reading of an ordinance or resolution on two separate days fails to receive an

affirmative vote of six members, the ordinance or resolution shall go over to the next regular meeting of the Council.

c. Vote on Ordinances Revising Appropriations and Resolutions to Transfer Funds

As required by Maryland law, ordinances revising appropriations and resolutions transferring funds shall require a vote of not fewer than six members of Council.

9. Enacting Clauses

The enacting clause of all ordinances shall be "Be It Ordained by the Council of the City of Greenbelt, Maryland." The enacting clause of all resolutions shall be "Be It Resolved by the Council of the City of Greenbelt, Maryland."

10. Effective Date

All ordinances and resolutions passed by the Council shall take effect at the time indicated therein, but not less than ten days after the date of their adoption, except ordinances and resolutions of an urgent nature, which may by direction of Council become effective on date of adoption.

11. Authentication and Publication

Upon its adoption, each ordinance or resolution shall be authenticated by the signature of the Mayor and the City Clerk and shall be recorded upon a book kept for that purpose. Each ordinance and resolution shall be published as soon as possible after its adoption by posting it in a public place or places for ten days or, when required, by publishing it once within ten days in a newspaper of general circulation in the city, or both.

**X. Rules of Order**

1. Precedence of Motions

When a question is before the Council, motions shall have the following precedence and no motion of lesser precedence may be addressed until the motion of higher precedence is voted upon. The order is: a) to adjourn which is not debatable; b) to fix the hour of adjournment; c) to lay the question or issue on the table indefinitely or to a time certain; d) to call for the previous question; e) to refer; f) to amend. All motions noted herein shall be addressed to the Mayor (or Chairperson of the meeting if the Mayor is absent) and shall be voted upon by the Council after discussion by the Council and interested members of the public. Comments by the public regarding the above motions (except a motion to adjourn) shall be limited to three (3) minutes.

2. Motions to Be Stated by Chair

When a motion is made and seconded, it shall be stated by the Chair before debate. Any member may demand that it be put in writing.

3. Withdrawal of Motion

A motion may not be withdrawn by the mover without the consent of the member seconding it.

4. Motions Made Out of Order

The Chair may, at any time, with the approval of at least six members of Council permit a member to introduce an ordinance, resolution, or motion out of the regular order.

5. Motion to Adjourn - When Not in Order - Not Debatable

A motion to adjourn shall be in order at any time, except as follows: a) when repeated without intervening business or discussion; b) when made as an interruption of a member while speaking; c) when the previous question has been ordered; and d) while a vote is being taken. A motion to adjourn is not debatable.

6. Motion to Lay on the Table

A motion to lay on the table shall preclude all amendments or debate on the subject under consideration. If the motion shall prevail, the consideration of the subject may be resumed at any time by a majority vote under other business, at the same or at a subsequent meeting. A motion to table is not debatable.

7. Call the Question

Any member of Council may at any time Call the Question on a motion previously made which has had any number of proposed amendments thereto so long as such motion receives a second. Once a second to this motion is received all debate shall cease regarding any proposed amendments and the Council shall vote on the Call the Question motion without debate. If approved by a majority of a quorum of the Council, then Council shall immediately and without debate or public comment vote on only the motion previously made with the last amendment. All other amendments shall be considered as failed. If such vote passes by a majority, the Council shall move to the next item on its agenda. If the main motion fails, the secondary motion and all subsequent amendments will again be before the Council for debate and possible action. Any motions still pending at this time will be deemed lost.

8. Division of Question

If a question contains two or more divisible propositions, the presiding officer, upon request of a member, may divide the same.

9. Amend - Strike Out, etc.

On an amendment to "strike out and insert," the words to be struck out and those to be inserted shall be read, and finally the sentence or paragraph, as it would stand if so amended, shall be read.

10. Amend an Amendment

A motion to amend an amendment shall be in order, but one to amend an amendment to an amendment shall not be introduced. An amendment modifying the intention of a motion shall be in order, but an amendment relating to a different matter shall not be in order.

11. Motion to Postpone

All motions to postpone to a certain time, excepting a motion to postpone indefinitely, may only be amended as to time. If a motion to postpone indefinitely is carried, the principal question shall be declared lost.

12. Reconsideration

After the decision on any question, any member who voted with the prevailing side may move a reconsideration of any action at the same or the next meeting. A motion to reconsider shall require the approval of at least four members of Council. After a motion for reconsideration has once been acted on, no other motion for reconsideration thereof shall be made without unanimous consent of all members of Council.

13. Suspension of Rules

Any provisions of these rules not governed by the Charter, state law, or ordinance may be temporarily suspended at any meeting of the Council by a vote of not fewer than six members of Council. The vote on any question to suspend the rules shall be by "yeas" and "nays" and shall be entered in the minutes.

A motion to suspend the rule requiring two readings on separate days shall be debatable and, upon such motion, the main question shall be open for debate.

14. Procedure in Absence of Rule

In the absence of a rule to govern a point of procedure, reference shall be had to the approved practice in parliamentary bodies.

15. Special Order

To make any subject a special order of business shall require the consent of the majority of members of Council present.

16. Tie Vote

In case of a tie in the vote on any proposal, the proposal shall be considered lost.

17. Special Committees

- a. From time to time, the Council may set up Special Committees to act on special occasions or to perform other duties. Special committees may be created only by adoption of a resolution, which resolution shall clearly outline the function, authority, and responsibility of the committee, the number of persons to be on the committee, method of selection or appointment of members of the committee, reports to be required of committee, expiration date of committee, and any other pertinent information necessary for the proper functioning of the committee. Such Special Committees may also be called Task Forces.

b. Powers

No committee of any kind shall have the power of employing any person for, or on behalf of, the city or incurring any expense without prior authorization of the City Manager. The committee may request the City Manager to furnish information and assistance which may be granted, provided it is pertinent to the matter before the committee and is not in violation of provisions of the Charter or policies established by the Council.

c. Report of Committees

Committees shall submit reports from time to time as requested by the Council or the City Manager. All reports shall be in writing, and sufficient copies shall be made available for each member of Council, the City Manager, and the City Clerk.

**XI. Miscellaneous**

1. To Amend Rules

These rules may be amended or new rules adopted in the same manner as any other resolution is passed, except that the requirement for reading may not be waived except by unanimous consent, with a recorded vote of all members.

2. Request for Meetings by Other Parties

The Mayor and members of Council often encounter requests for meetings related to City business either with the Mayor, a member of Council, or more than one member of Council from outside parties (developers, stakeholders, elected officials, etc.). Such requests should be made known to the entire Council prior to any meeting taking place. Notification of such a request can be at a scheduled work session or meeting of the City Council or, in the case of an emergency, by direct communication from the Mayor or member of Council who was requested to meet. Unless agreed upon by a majority of Council, all members of Council may attend any such requested meeting. Further, any such meeting including four or more members of Council shall be publicized and open to the public unless a Closed Session has been properly requested.

Nothing herein shall apply to contacts made by outside parties with members of Council at a political or social function. It is understood that contacts of this type need not be reported to the entire City Council at the next regularly scheduled meeting or work session unless a request is made by such party that requires Council action.

3. Council Recognitions

Council may issue Proclamations or Letters in recognition of certain events or causes with local implications, etc. It will be the decision of the Mayor whether to issue a Proclamation or a Letter.

Generally, proclamations are official (formal) declarations by City Council and letters are official recognitions by City Council.

PASSED by the Council of the City of Greenbelt, Maryland, at its Regular Meeting of  
| ~~April 9, 2018~~ March 9, 2020.

\_\_\_\_\_  
Colin A. Byrd, Mayor

ATTEST:

\_\_\_\_\_  
Bonita Anderson, City Clerk

## City Council Agenda Item Report

Meeting Date: February 24, 2020

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section:

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### **Subject:**

Release of Funds to Greenbelt Volunteer Fire Department and Rescue Squad

### **Suggested Action:**

Reference:

Email, Chief Ray, 02/14/2020

Proposal - Atlantic Emergency Solutions

Adopted FY 2020 Budget - Page 98

The City sets aside funds annually in an Agency Fund to assist the Greenbelt Volunteer Fire and Rescue Squad (GVFDRS) with equipment purchases. There is currently \$536,892 available in the Fund.

The Greenbelt Volunteer Fire Department and Rescue Squad, Inc. has notified the City of its intent to purchase a 2021 Pierce fire engine to replace a 2005 engine. The GVFDRS has requested the City release \$400,000 of the Agency Fund to be used towards the cost of the new fire truck.

The FY 2020 Budget indicated an expected expenditure for this fire truck in FY 2021. The total cost of the new fire truck is \$699,978. GVFDRS plans to fund the rest of the cost through fundraising, sale of the 2005 pumper and a loan.

Approval of this item will confirm Council authorization to release these funds.

### **Attachments:**

[Email, Chief Ray, 02.14.2020.pdf](#)

[Proposal - Atlantic Emergency Solutions.pdf](#)

[Adopted Budget FY2020, Page 98.pdf](#)



## Bonita Anderson

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**From:** Thomas Ray <35t.ray@gmail.com>  
**Sent:** Friday, February 14, 2020 12:32 PM  
**To:** Nicole Ard  
**Subject:** New Engine Funds

Nicole,

Good afternoon. Attached please find the pricing for a new engine for GVFD. We are asking to receive \$400,000 from the apparatus replacement fund to get a discount of \$9,316. We would need this money by end of the month when we sign the contract to receive the discount. This purchase is for the replacement of the 2005 pumper that has over 100,000 miles on it. The plan to cover the rest of the cost is to take out a loan, use the funds from the sale of the 2005 pumper, and through fundraising. If you have any questions, please do not hesitate to reach out.

Thank you,

Chief Thomas Ray  
Greenbelt VFD



February 14<sup>th</sup>, 2020

Chief Tommy Ray  
Fire Chief  
Greenbelt Volunteer Fire Department and Rescue Squad, Inc.  
125 Crescent Rd  
Greenbelt, MD 20770

Dear Tommy,

Please find attached revisions to our January 31<sup>st</sup>, 2020 proposal to provide your organization with one (1) 2021 Pierce Custom Pumper on a Pierce Arrow XT chassis, as per your detailed requirements. The pricing is derived using HGAC Pricing Consortium pricing.:

**BID PRICE FOR APPARATUS AS SPECIFIED: \$699,978**

**CHANGES 2/14/20:**

|                                                                        |         |
|------------------------------------------------------------------------|---------|
| 1. Delete front bumper reinforcement:                                  | -3,000  |
| 2. Delete Computer dock device:                                        | -2,200  |
| 3. Add 12V prewire for customer installed dock device:                 | 180     |
| 4. Delete the two Whelen pole lights on the rear of the cab:           | - 4,028 |
| 5. Change front brow light to 72" Hi Viz brow light:                   | 3,695   |
| 6. Change two side cab Pioneer lights to Hi Viz:                       | N/C     |
| 7. Change two side body Pioneer lights to Hi Viz CPREC lights:         | 800     |
| 8. Change rear Pioneer lights to Hi Viz:                               | 440     |
| 9. Change headlights to Hi Viz:                                        | 494     |
| 10. Delete Foam tank and on-board system:                              | -5,559  |
| 11. Delete automatic tire chains:                                      | -3,066  |
| 12. Delete three headsets for intercom system, four remain:            | -1,084  |
| 13. Delete side roll air bags in cab, frontal impact bags remain:      | -3,400  |
| 14. Change crosslays to 1-1/2: single stack:                           | N/C     |
| 15. Add dead lays for two double stack high rise packs:                | 2,988   |
| 16. Delete hose tray atop low side compartments passenger side:        | -804    |
| 17. Add free floating hose tray at passenger side running board:       | 980     |
| 18. Delete swinging tool board in LS2 compartment:                     | -1,007  |
| 19. Add pegboard on rear of LS2 compartment:                           | 508     |
| 20. Change master pump gauges to 6" diameter:                          | N/C     |
| 21. Change all discharge and master gauges to LED backlit, park brake: | 1,738   |
| 22. Change cab door handles to green LED, park brake activated:        | 778     |

|                                                                |       |
|----------------------------------------------------------------|-------|
| 23. Add drop down doors to Back board slot in cab compartment: | 290   |
| 24. Add shelf for saw in LS1 / B1 compartment:                 | 340   |
| 25. Add two shelves and support for handlights RS1:            | 420   |
| 26. Change the aluminum wheels to Alcoa Durablack:             | 1,402 |

TOTAL AMOUNT OF CHANGES ABOVE: -9,095

REVISED BID PRICE AFTER CHANGES ABOVE: \$690,883

Terms: Our standard payment terms are no money down at contract signing with the balance due upon delivery and acceptance in Greenbelt, MD. *Optional payment terms* are available:

Should you elect to pay 90% of the apparatus with contract (\$629,980) you may deduct **\$16,877** from the above bid price. This credit includes a 100% performance bond.

Should you elect to pay \$400,000 at contract signing, you may deduct **\$9,316** from the above bid price. A performance bond will be included.

Other prepayment options available upon request.

Delivery: Delivery of the completed apparatus is 330-365 calendar days following acceptance of a signed contract at Pierce Manufacturing. Change Orders may affect this estimated delivery time.

Inspection Trips: The Bid price includes two inspection trips to the factory. One (1) post paint inspection trip for four (4) members of the organization and one (1) final inspection trip for six (6) members.

Validity of Quote: The bid price above is valid through **March 1<sup>st</sup>, 2020**. Any contract signed after that date will be subject to a 3% price increase.

We greatly value your interest in Pierce Manufacturing and look forward to the prospect of working with your organization on this project. If you have any questions about our proposal, please feel free to contact me at 301-452-5300 or email at [rschwartz@atlanticemergency.com](mailto:rschwartz@atlanticemergency.com).

Yours very truly,

*Randall K. Schwartz, Sr.*

Randall K. Schwartz, Sr.  
Regional Account Manager

# FIRE AND RESCUE



Funds are included in this account to establish a reserve to assist with the replacement of fire and rescue equipment for the Greenbelt Volunteer Fire Department and Rescue Squad, Inc. (GVFD). These funds may be used when other funding sources are determined by the City Council to be insufficient. The funds are held by the city until approved for expenditure by the City Council.

| Performance Measures           |             |             |             |             |
|--------------------------------|-------------|-------------|-------------|-------------|
| Community Questionnaire Scores | <u>2011</u> | <u>2013</u> | <u>2015</u> | <u>2017</u> |
| Fire & Rescue                  | 4.35        | 4.32        | 4.42        | 4.42        |

## BUDGET COMMENTS

- 1) The city contributes, in line 68, Contributions, funds to the Berwyn Heights and West Lanham Hills Fire Departments (\$5,000 each) in recognition of their service to Greenbelt. In FY 2019, Council directed that funding to West Lanham Hills be redirected to the Branchville Volunteer Fire Department.
- 2) Since FY 1991, the city has set aside \$2,040,700, including the FY 2020 proposed transfer, to an agency fund to assist the GVFD to purchase equipment. After the purchase of an ambulance in FY 2019, the balance of the fund on June 30, 2019 will be \$416,892. The next planned equipment purchase will be an engine (fire truck-\$600,000) in FY 2021.

| FIRE & RESCUE SERVICE<br>Acct. No. 340 | FY 2017<br>Actual<br>Trans. | FY 2018<br>Actual<br>Trans. | FY 2019<br>Adopted<br>Budget | FY 2019<br>Estimated<br>Trans. | FY 2020<br>Proposed<br>Budget | FY 2020<br>Adopted<br>Budget |
|----------------------------------------|-----------------------------|-----------------------------|------------------------------|--------------------------------|-------------------------------|------------------------------|
| OTHER OPERATING EXPENSES               |                             |                             |                              |                                |                               |                              |
| 68 Contributions                       | \$10,000                    | \$10,000                    | \$10,000                     | \$10,000                       | \$10,000                      | \$10,000                     |
| Total                                  | \$10,000                    | \$10,000                    | \$10,000                     | \$10,000                       | \$10,000                      | \$10,000                     |
| CAPITAL OUTLAY                         |                             |                             |                              |                                |                               |                              |
| 94 Interfund Transfer - Agency Fund    | \$88,000                    | \$88,000                    | \$120,000                    | \$120,000                      | \$120,000                     | \$120,000                    |
| Total                                  | \$88,000                    | \$88,000                    | \$120,000                    | \$120,000                      | \$120,000                     | \$120,000                    |
| <b>TOTAL FIRE &amp; RESCUE SERVICE</b> | <b>\$98,000</b>             | <b>\$98,000</b>             | <b>\$130,000</b>             | <b>\$130,000</b>               | <b>\$130,000</b>              | <b>\$130,000</b>             |

## City Council Agenda Item Report

Meeting Date: February 24, 2020

Submitted by: David Moran

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section:

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### **Subject:**

State Legislation

### **Suggested Action:**

Senate Bill 737/House Bill 1520 - This legislation would establish a Sustainable Maryland Program Fund and mandate a \$750,000 annual appropriation to the Fund. Greenbelt is a founding member of Sustainable Maryland Certified. The MML Legislative Committee voted to support this legislation.

Staff recommends Council support SB 737/HB 1520.

House Bill 1283 - This bill would impose certain requirements on a privately owned magnetic levitation transportation system in Maryland. These requirements include: listing of private property to be condemned, County consent and posting a Bond. Delegate Williams is a primary sponsor of the bill.

Council direction is sought.

House Bill 203/Senate Bill 614 - This legislation would expand the Community Parks and Playgrounds (CPP) grant program to Baltimore and Howard Counties. Currently only municipalities are eligible to apply for the CPP Program. There are no municipalities in Howard or Baltimore Counties and they desire access to these funds. The MML Legislative Committee voted to oppose this legislation.

Staff recommends Council oppose HB 203/SB 614.

House Bill 748 - This bill would provide grant support for bicycle network development activities. It also mandates State funding of at least \$3.8 Million per year.

Staff recommends Council support HB 748.

House Bill 824 - This bill would require the State to establish a Beverage Container Deposit Program by September 1, 2021.

Staff recommends Council support HB 824.

House Bill 715 - Delegate Williams has requested that the City testify on HB 715 at the House Appropriations Committee hearing on February 25 at 1:00pm. Currently there are 16 bills on the Committee's agenda. Included in Council's packet is draft letter for the hearing on February 25.

Council direction regarding availability to testify and approval of the letter is sought.

### **Attachments:**

[SB 737.pdf](#)

[HB 1238.pdf](#)

[HB 203.pdf](#)

[HB 748.pdf](#)

[Fiscal Note HB 748.pdf](#)

[HB 824.pdf](#)

[HB 715 - Committee Letter.pdf](#)

# SENATE BILL 737

F2, M3

0lr3264  
CF 0lr2549

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By: **Senator Elfreth**

Introduced and read first time: February 3, 2020

Assigned to: Education, Health, and Environmental Affairs and Budget and Taxation

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## A BILL ENTITLED

1 AN ACT concerning

2 **Sustainable Maryland Program Fund – Establishment**

3 FOR the purpose of establishing the Sustainable Maryland Program Fund as a special,  
4 nonlapsing fund; specifying the purpose of the Fund; requiring the University of  
5 Maryland Environmental Finance Center to administer the Fund; requiring the  
6 State Treasurer to hold the Fund and the Comptroller to account for the Fund;  
7 specifying the contents of the Fund; specifying the purpose for which the Fund may  
8 be used; providing for the investment of money in and expenditures from the Fund;  
9 requiring interest earnings of the Fund to be credited to the Fund; exempting the  
10 Fund from a certain provision of law requiring interest earnings on State money to  
11 accrue to the General Fund of the State; requiring the Governor to include in the  
12 annual budget bill a certain appropriation to the Fund; defining a certain term; and  
13 generally relating to the Sustainable Maryland Program Fund.

14 BY adding to  
15 Article – Education  
16 Section 13–105  
17 Annotated Code of Maryland  
18 (2018 Replacement Volume and 2019 Supplement)

19 BY repealing and reenacting, without amendments,  
20 Article – State Finance and Procurement  
21 Section 6–226(a)(2)(i)  
22 Annotated Code of Maryland  
23 (2015 Replacement Volume and 2019 Supplement)

24 BY repealing and reenacting, with amendments,  
25 Article – State Finance and Procurement  
26 Section 6–226(a)(2)(ii) 121. and 122.  
27 Annotated Code of Maryland  
28 (2015 Replacement Volume and 2019 Supplement)

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EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.  
[Brackets] indicate matter deleted from existing law.





1 BY adding to  
2 Article – State Finance and Procurement  
3 Section 6–226(a)(2)(ii)123.  
4 Annotated Code of Maryland  
5 (2015 Replacement Volume and 2019 Supplement)

6 Preamble

7 WHEREAS, Ensuring that Maryland communities are sustainable and  
8 environmentally responsible, and use resources efficiently to ensure a prosperous future, is  
9 of the utmost importance to our citizens; and

10 WHEREAS, Sustainable Maryland, a program of the Environmental Finance Center  
11 at the University of Maryland, College Park Campus, supports the mission and priorities  
12 of State agencies by coordinating access to the full suite of State programs and resources  
13 that can support communities to enhance and expand local economies, infrastructure, and  
14 stewardship; and

15 WHEREAS, Sustainable Maryland helps Maryland communities to choose a  
16 direction for their greening efforts, complete their chosen actions with guidance from  
17 program tools, trainings, and other resources, and gain recognition for their  
18 accomplishments; and

19 WHEREAS, Sustainable Maryland acts as an extension arm of the School of  
20 Architecture, Planning, and Preservation; and

21 WHEREAS, Maryland's Built Environment School serves the University of  
22 Maryland's land grant mission as a conduit for sharing and applying the research,  
23 education, and technical resources of the University with communities throughout the  
24 State; and

25 WHEREAS, Sustainable Maryland develops the next generation of leaders by  
26 offering students paid and volunteer opportunities to apply their knowledge, research, and  
27 skills to real world local issues; now, therefore,

28 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,  
29 That the Laws of Maryland read as follows:

30 **Article – Education**

31 **13–105.**

32 (A) IN THIS SECTION, “FUND” MEANS THE SUSTAINABLE MARYLAND  
33 PROGRAM FUND.

34 (B) THERE IS A SUSTAINABLE MARYLAND PROGRAM FUND.

(C) THE PURPOSE OF THE FUND IS TO EXPAND AND ENHANCE SUSTAINABLE MARYLAND'S PROMOTION AND SUPPORT OF COMMUNITIES IN THE STATE IN THE EFFORT TO REALIZE ENVIRONMENTAL, ECONOMIC, AND SOCIAL SUSTAINABILITY.

(D) THE UNIVERSITY OF MARYLAND ENVIRONMENTAL FINANCE CENTER SHALL ADMINISTER THE FUND.

(E) (1) THE FUND IS A SPECIAL, NONLAPSING FUND THAT IS NOT SUBJECT TO § 7-302 OF THE STATE FINANCE AND PROCUREMENT ARTICLE.

(2) THE STATE TREASURER SHALL HOLD THE FUND SEPARATELY, AND THE COMPTROLLER SHALL ACCOUNT FOR THE FUND.

(F) THE FUND CONSISTS OF:

(1) MONEY APPROPRIATED IN THE STATE BUDGET TO THE FUND;

(2) INTEREST EARNINGS; AND

(3) ANY OTHER MONEY FROM ANY OTHER SOURCE ACCEPTED FOR THE BENEFIT OF THE FUND.

(G) THE FUND MAY BE USED ONLY FOR:

(1) OFFERING TRAINING AND EDUCATION TO ENSURE COMMUNITIES ARE WELL INFORMED ON ADVANCES IN SUSTAINABILITY SCIENCE, POLICY, AND PRACTICE;

(2) OUTREACH AND ENGAGEMENT TO BUILD LOCAL CAPACITY AND INSTITUTIONALIZE SUSTAINABILITY EFFORTS WITHIN COMMUNITIES, INCLUDING:

(I) AN ANNUAL SUSTAINABILITY CONFERENCE;

(II) A PEER-TO-PEER LEARNING EXCHANGE; AND

(III) SUSTAINABLE MARYLAND GREEN TEAM ROADSHOWS;

(3) DEVELOPING AND EXPANDING THE SUSTAINABLE MARYLAND PROGRAM;

(4) IMPROVING GREEN COMMUNITY CERTIFICATION TIERS WITH NEW

1 STRATEGIES AND ACTIONS;

2 (5) PROVIDING ANNUAL COMMUNITY INNOVATION SMALL GRANTS TO  
3 HELP COMMUNITIES PILOT NEW INNOVATIVE STRATEGIES;

4 (6) RECOGNIZING COMMUNITY EFFORTS TOWARD ACHIEVING GREEN  
5 CERTIFICATION; AND

6 (7) ADMINISTRATIVE EXPENSES RELATED TO THE SUSTAINABLE  
7 MARYLAND PROGRAM.

8 (H) (1) THE STATE TREASURER SHALL INVEST THE MONEY OF THE FUND  
9 IN THE SAME MANNER AS OTHER STATE MONEY MAY BE INVESTED.

10 (2) ANY INTEREST EARNINGS OF THE FUND SHALL BE CREDITED TO  
11 THE FUND.

12 (I) EXPENDITURES FROM THE FUND MAY BE MADE ONLY IN ACCORDANCE  
13 WITH THE STATE BUDGET.

14 (J) MONEY EXPENDED FROM THE FUND FOR THE SUSTAINABLE  
15 MARYLAND PROGRAM IS SUPPLEMENTAL TO AND IS NOT INTENDED TO TAKE THE  
16 PLACE OF FUNDING THAT OTHERWISE WOULD BE APPROPRIATED FOR THE  
17 SUSTAINABLE MARYLAND PROGRAM.

18 (K) FOR FISCAL YEAR 2022 AND EACH FISCAL YEAR THEREAFTER, THE  
19 GOVERNOR SHALL INCLUDE IN THE ANNUAL BUDGET BILL AN APPROPRIATION OF  
20 \$750,000 TO THE FUND.

21 Article – State Finance and Procurement

22 6–226.

23 (a) (2) (i) Notwithstanding any other provision of law, and unless  
24 inconsistent with a federal law, grant agreement, or other federal requirement or with the  
25 terms of a gift or settlement agreement, net interest on all State money allocated by the  
26 State Treasurer under this section to special funds or accounts, and otherwise entitled to  
27 receive interest earnings, as accounted for by the Comptroller, shall accrue to the General  
28 Fund of the State.

29 (ii) The provisions of subparagraph (i) of this paragraph do not apply  
30 to the following funds:

31 121. the Markell Hendricks Youth Crime Prevention and  
32 Diversion Parole Fund; [and]

1 122. the Federal Government Shutdown Employee Assistance  
2 Loan Fund; AND

3 **123. THE SUSTAINABLE MARYLAND PROGRAM FUND.**

4 SECTION 2. AND BE IT FURTHER ENACTED, That this Act shall take effect July  
5 1, 2020.

# HOUSE BILL 1238

R2

0lr2570

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By: **Delegates Williams and Valentino-Smith**

Introduced and read first time: February 7, 2020

Assigned to: Environment and Transportation

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## A BILL ENTITLED

1 AN ACT concerning

2 **Transportation – Magnetic Levitation Projects – Requirements**

3 FOR the purpose of establishing that a certain transportation project involving a magnetic  
4 levitation propulsion system may not be constructed and the State may not authorize  
5 the use of or access to a State-owned right-of-way or State property for the project  
6 without the consent of a majority of the governing bodies of the affected counties  
7 given after the project owner provides the affected counties with a complete listing  
8 of any private property that will need to be condemned as part of the project;  
9 requiring a project owner to provide to each governing body of an affected county a  
10 bond that is subject to certain requirements; providing for the application of this Act;  
11 and generally relating to requirements for transportation projects involving a  
12 magnetic levitation propulsion system.

13 BY adding to  
14 Article – Transportation  
15 Section 9–101 to be under the new title “Title 9. Railroads”  
16 Annotated Code of Maryland  
17 (2015 Replacement Volume and 2019 Supplement)

18 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,  
19 That the Laws of Maryland read as follows:

20 **Article – Transportation**

21 **TITLE 9. RAILROADS.**

22 **9–101.**

23 **(A) THIS SECTION APPLIES TO A PRIVATELY OWNED TRANSPORTATION**  
24 **PROJECT IN THE STATE THAT INCLUDES THE CONSTRUCTION OF A RAILROAD**

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EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

[Brackets] indicate matter deleted from existing law.



1 POWERED BY A MAGNETIC LEVITATION PROPULSION SYSTEM.

2 (B) NOTWITHSTANDING ANY OTHER LAW, A PROJECT MAY NOT BE  
3 CONSTRUCTED AND THE STATE MAY NOT AUTHORIZE THE USE OF OR ACCESS TO A  
4 STATE-OWNED RIGHT-OF-WAY OR STATE PROPERTY FOR A PROJECT UNLESS:

5 (1) THE PROJECT OWNER PROVIDES THE AFFECTED COUNTIES WITH  
6 A COMPLETE LISTING OF ANY PRIVATE PROPERTY THAT WILL NEED TO BE  
7 CONDEMNED AS PART OF THE PROJECT; AND

8 (2) AFTER RECEIVING THE INFORMATION REQUIRED UNDER ITEM (1)  
9 OF THIS SUBSECTION, A MAJORITY OF THE GOVERNING BODIES OF THE AFFECTED  
10 COUNTIES GIVE EXPRESS CONSENT FOR THE PROJECT.

11 (C) A PROJECT OWNER SHALL PROVIDE TO EACH GOVERNING BODY OF AN  
12 AFFECTED COUNTY A BOND THAT IS:

13 (1) PAYABLE TO THE AFFECTED COUNTY;

14 (2) ISSUED BY AN APPROVED SURETY;

15 (3) IN A FORM DETERMINED BY THE AFFECTED COUNTY;

16 (4) CONDITIONED ON THE PROJECT OWNER COVERING ANY  
17 LIABILITY FOR DAMAGES TO LAND OR INFRASTRUCTURE THAT IS DIRECTLY:

18 (I) CAUSED BY THE CONSTRUCTION OR OPERATION OF THE  
19 PROJECT; OR

20 (II) RELATED TO PROJECT FAILURE; AND

21 (5) IN AN AMOUNT BASED ON AN INDEPENDENT ANALYSIS  
22 COMMISSIONED BY THE AFFECTED COUNTY OF THE POTENTIAL COST OF THE  
23 LIABILITY FOR DAMAGES REQUIRED TO BE COVERED UNDER ITEM (4) OF THIS  
24 SUBSECTION.

25 SECTION 2. AND BE IT FURTHER ENACTED, That this Act shall take effect June  
26 1, 2020.

# HOUSE BILL 203

M1

0lr1380  
CF 0lr2153

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By: **Delegates Hettleman, Arian, Atterbeary, Bhandari, Boteler, Brooks, Cardin, Ebersole, Feldmark, Forbes, Grammer, Guyton, Hill, C. Jackson, Jalisi, Jones, Kittleman, Mangione, Metzgar, Miller, Pena-Melnyk, Pendergrass, Stein, Szeliga, Terrasa, C. Watson, and P. Young**

Introduced and read first time: January 16, 2020

Assigned to: Environment and Transportation

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## A BILL ENTITLED

1 AN ACT concerning

2 **Community Parks and Playgrounds Program – Baltimore County and Howard**  
3 **County – Expansion**

4 FOR the purpose of altering the purpose of the Community Parks and Playgrounds  
5 Program to include making flexible grants available to the governing bodies of  
6 certain counties for certain purposes; altering a certain public policy; and generally  
7 relating to the expansion of the Community Parks and Playgrounds Program.

8 BY repealing and reenacting, with amendments,  
9 Article – Natural Resources  
10 Section 5–9C–02  
11 Annotated Code of Maryland  
12 (2018 Replacement Volume and 2019 Supplement)

13 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,  
14 That the Laws of Maryland read as follows:

15 **Article – Natural Resources**

16 5–9C–02.

17 (a) The General Assembly declares that:

18 (1) It is State public policy to both restore existing park and green space  
19 systems and create new park and green space systems in [the] municipal corporations [of  
20 the State and], Baltimore City, **BALTIMORE COUNTY, AND HOWARD COUNTY**; and

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EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

[Brackets] indicate matter deleted from existing law.



(2) Funding sources in the form of flexible grants shall be made available to the governing bodies of municipal corporations [and], Baltimore City, **BALTIMORE COUNTY, AND HOWARD COUNTY** to:

(i) Rehabilitate, expand, improve, or maintain existing parks;

(ii) Purchase land to create new parks;

(iii) Develop new parks;

(iv) Purchase and install playground equipment in urban neighborhoods and rural areas throughout the State; or

(v) Be used for environmentally oriented parks and recreation projects.

(b) (1) There is a Community Parks and Playgrounds Program to provide flexible grants to the governing bodies of municipal corporations [and], Baltimore City, **BALTIMORE COUNTY, AND HOWARD COUNTY** for the purposes set forth in subsection (a) of this section.

(2) The Department's Program Open Space shall administer the Program.

(c) The Secretary shall adopt regulations to carry out this subtitle.

SECTION 2. AND BE IT FURTHER ENACTED, That this Act shall take effect October 1, 2020.



# HOUSE BILL 748

R2

0lr1096

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By: **Delegates Barve, Bagnall, Carr, Charkoudian, Ebersole, Feldmark, Fraser-Hidalgo, Gilchrist, Hettelman, Jalisi, Kaiser, Korman, R. Lewis, Lopez, Love, Palakovich Carr, Proctor, Solomon, Stein, Stewart, Terrasa, and K. Young**

Introduced and read first time: January 31, 2020

Assigned to: Environment and Transportation

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## A BILL ENTITLED

1 AN ACT concerning

2 **Transportation – Kim Lamphier Bikeways Network Program**

3 FOR the purpose of codifying the Bikeways Network Program; specifying the purpose of  
4 the Program; requiring the Department of Transportation to establish application  
5 and eligibility criteria for the Program; requiring the Governor to include in the State  
6 budget a certain annual appropriation for the Program; requiring that a certain  
7 amount of the appropriation be distributed for a certain purpose; renaming the  
8 Program to be the Kim Lamphier Bikeways Network Program; and generally  
9 relating to the Kim Lamphier Bikeways Network Program.

10 BY adding to  
11 Article – Transportation  
12 Section 2–608  
13 Annotated Code of Maryland  
14 (2015 Replacement Volume and 2019 Supplement)

15 Preamble

16 WHEREAS, Kimberly Ann Lamphier, or “Kim”, as she was known to most, was the  
17 leader in bringing safer cycling and more connected cycling infrastructure to Maryland,  
18 having played a major role in every significant recent piece of legislation on the topic,  
19 including the “three-foot rule”, authorization for the use of pedestrian hybrid beacons, or  
20 HAWK signals, Complete Streets, and Vision Zero, to name a few, in addition to the many  
21 other causes for which she advocated; and

22 WHEREAS, Kim was an ardent supporter of State cycling infrastructure programs,  
23 including the Bikeways Network Program; and

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EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

[Brackets] indicate matter deleted from existing law.



WHEREAS, Cyclists throughout Maryland have directly benefited from Kim's tireless advocacy, support, and promotion of the sport of cycling; and

WHEREAS, Riding clubs, advocacy organizations, and local governments all continue to thrive and enjoy better cycling infrastructure because of Kim's efforts; now, therefore,

SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND, That the Laws of Maryland read as follows:

**Article – Transportation**

**2-608.**

(A) IN THIS SECTION, "PROGRAM" MEANS THE KIM LAMPHIER BIKEWAYS NETWORK PROGRAM.

(B) THERE IS A KIM LAMPHIER BIKEWAYS NETWORK PROGRAM IN THE DEPARTMENT.

(C) THE PURPOSE OF THE PROGRAM IS TO PROVIDE GRANT SUPPORT FOR BICYCLE NETWORK DEVELOPMENT ACTIVITIES.

(D) THE DEPARTMENT SHALL ESTABLISH APPLICATION AND ELIGIBILITY CRITERIA FOR THE PROGRAM.

(E) EACH YEAR, THE GOVERNOR SHALL INCLUDE IN THE ANNUAL STATE BUDGET AN APPROPRIATION OF AT LEAST \$3,800,000 FROM THE TRANSPORTATION TRUST FUND FOR THE OPERATION OF THE PROGRAM.

(F) AT LEAST \$100,000 OF THE APPROPRIATION REQUIRED UNDER SUBSECTION (E) OF THIS SECTION SHALL BE DISTRIBUTED TO THE MARYLAND ASSOCIATION OF COUNTIES AND THE MARYLAND MUNICIPAL LEAGUE TO PROVIDE TECHNICAL ASSISTANCE TO COUNTIES AND MUNICIPALITIES WITH THE DRAFTING AND SUBMISSION OF GRANT PROPOSALS.

SECTION 2. AND BE IT FURTHER ENACTED, That this Act shall take effect July 1, 2020.

Department of Legislative Services  
Maryland General Assembly  
2020 Session

FISCAL AND POLICY NOTE  
First Reader

House Bill 748 (Delegate Barve, *et al.*)  
Environment and Transportation

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Transportation - Kim Lamphier Bikeways Network Program

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This bill codifies and mandates funding for the Bikeways Network Program in the Maryland Department of Transportation (MDOT). The bill also renames the program as the Kim Lamphier Bikeways Network Program. Each year, the Governor must include in the annual State budget an appropriation of at least \$3.8 million from the Transportation Trust Fund (TTF) for the program; at least \$100,000 of the annual appropriation must be distributed to the Maryland Association of Counties (MACo) and the Maryland Municipal League (MML) to provide technical assistance to counties and municipalities, as specified. **The bill takes effect July 1, 2020.**

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Fiscal Summary

**State Effect:** Because MDOT's capital program is fully subscribed, overall TTF expenditures are not affected. However, the bill requires MDOT to redirect a total of \$10.9 million in funding from other projects between FY 2023 and 2025, as discussed below. Revenues are not directly affected. **This bill establishes a mandated appropriation beginning in FY 2022.**

**Local Effect:** Local government revenues may increase significantly to the extent local governments receive grants under the program as a result of the bill. Local government expenditures increase to provide matching funds and to use the grants received.

**Small Business Effect:** Potential meaningful.

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## Analysis

**Bill Summary:** The stated purpose of the Kim Lamphier Bikeways Network Program is to provide grant support for bicycle network development activities. MDOT must establish application and eligibility criteria for the program. At least \$100,000 of the appropriation each year must be distributed to MACo and the MML to provide technical assistance to counties and municipalities with the drafting and submission of grant proposals.

### Current Law/Background:

#### *Bikeways Network Program*

MDOT currently administers a Bikeways Network Program that provides grant support for a wide range of bicycle network development activities. According to MDOT, the program is designed to support projects that maximize bicycle access and fill missing links in the State's bicycle system, focusing on connecting bicycle-friendly trails and roads and enhancing last-mile connections to work, school, shopping, and transit. [For fiscal 2020](#), nine grants were awarded through the program to Baltimore City, five counties (one county received a grant for two separate projects), and two municipalities.

The program makes grant awards based on three project categories. First, design grants are awarded to (1) assist with completion of design plans and feasibility assessments for proposed or potential bikeways and (2) assess potential issues with projects (such as environmental impacts). Second, minor retrofit grants are awarded for installation of low-cost treatments to enhance bicycle routes, such as bicycle route signing or pavement markings. Third, construction grants are awarded for the construction or installation of bikeways infrastructure, including cycle tracks, bicycle and pedestrian shared-use bridges, and other major projects.

Eligibility to apply for funding through the program extends to local governments, State agencies, metropolitan planning organizations, transit entities operating in the State, and federal public lands agencies. To be eligible for funding, a project must meet at least one of several criteria specified by MDOT. In addition, grantees must provide at least 20% of the total project cost as a matching contribution.

#### *Kim Lamphier*

According to the *Baltimore Sun*, Kim Lamphier was a resident of Catonsville, Maryland and a policy advocate for bicycle safety, environmentally conscious practices, wildlife protection, small business, and criminal justice reform. As Bike Maryland's advocacy director, she worked to increase funding for the Bikeways Network Program being codified by the bill. Ms. Lamphier passed away on August 30, 2019.

**State Fiscal Effect:** The *Consolidated Transportation Program* for fiscal 2020 through 2025 includes \$3.8 million in funding for the Bikeways Network Program in both fiscal 2021 and 2022 and \$500,000 in funding for the program in fiscal 2023. Therefore, as shown below in **Exhibit 1**, even though the bill mandates \$15.2 million in funding for the program from fiscal 2022 through 2025, total program expenditures only increase by \$10.9 million over that time period as a result of the bill. Because MDOT’s capital program is fully subscribed, overall TTF expenditures are not affected; instead, the bill requires MDOT to redirect a total of \$10.9 million in funding to the program from other projects from fiscal 2023 to 2025.

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**Exhibit 1**  
**Bikeways Network Program Funding**  
**Current Planned Funding and Mandated Funding under the Bill**  
**(\$ in Millions)**

|                                    | <u>FY 2022</u> | <u>FY 2023</u> | <u>FY 2024</u> | <u>FY 2025</u> | <u>4-year Total</u> |
|------------------------------------|----------------|----------------|----------------|----------------|---------------------|
| Current Funding                    | \$3.8          | \$0.5          | \$0            | \$0            | <b>\$4.3</b>        |
| Mandated Funding<br>under the Bill | 3.8            | 3.8            | 3.8            | 3.8            | <b>15.2</b>         |
| <b>Increase in<br/>Funding</b>     | <b>\$0</b>     | <b>\$3.3</b>   | <b>\$3.8</b>   | <b>\$3.8</b>   | <b>\$10.9</b>       |

Notes: “Current funding” includes the amounts included in the *Consolidated Transportation Program*.

Source: *Consolidated Transportation Program: Fiscal 2020-2025*; Department of Legislative Services

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State agencies are eligible to apply for grants under the current program. To the extent that any State agencies receive a grant as a result of the additional funding provided for the program under the bill, grant revenues and expenditures increase correspondingly.

**Local Fiscal Effect:** Local governments are eligible to apply for grants under the current program. Thus, local government revenues may increase significantly as local governments receive grants as a result of the additional funding provided to the program under the bill. Local government expenditures increase as they spend the grant funding on bicycle network development activities. In addition, under the current program, grantees must provide matching funds totaling at least 20% of the total project cost.

The bill specifies that at least \$100,000 of the mandated appropriation must be distributed to MACo and MML to provide technical assistance to counties and municipalities with the

drafting and submission of grant proposals. Thus, local governments benefit from any technical assistance provided. MACo advises that several counties have an interest in developing bicycle networks.

**Small Business Effect:** The additional funding for the program may create additional opportunities for small business contractors to work on bikeway-related projects.

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### **Additional Information**

**Prior Introductions:** None.

**Designated Cross File:** None.

**Information Source(s):** Maryland Department of Transportation; Department of Budget and Management; Maryland Association of Counties; Baltimore City; Howard and Prince George's counties; Maryland Municipal League; cities of Annapolis and Bowie; *Baltimore Sun*; Department of Legislative Services

**Fiscal Note History:** First Reader - February 16, 2020  
af/lgc

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Analysis by: Richard L. Duncan

Direct Inquiries to:  
(410) 946-5510  
(301) 970-5510

# HOUSE BILL 824

M3

0lr3237

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By: **Delegates Love, Acevero, Carr, Charkoudian, Crutchfield, Fraser-Hidalgo, Gilchrist, Holmes, Kelly, Korman, Lierman, Lisanti, Lopez, Moon, Qi, Shetty, Stein, Stewart, Terrasa, and K. Young**

Introduced and read first time: February 3, 2020

Assigned to: Environment and Transportation and Economic Matters

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## A BILL ENTITLED

1 AN ACT concerning

2 **Beverage Container Deposit Program – Establishment and Advisory**  
3 **Commission**

4 FOR the purpose of requiring the Department of the Environment to establish a beverage  
5 container deposit program on or before a certain date; establishing the Advisory  
6 Commission to Develop a Beverage Container Deposit Program; providing for the  
7 composition, chair, and staffing of the Advisory Commission; prohibiting a member  
8 of the Advisory Commission from receiving certain compensation, but authorizing  
9 the reimbursement of certain expenses; requiring the Advisory Commission to  
10 develop a framework for a beverage container deposit program and make  
11 recommendations regarding the implementation of the program; requiring the  
12 Advisory Commission to report its findings and recommendations to the President of  
13 the Senate, the Speaker of the House, and certain committees of the General  
14 Assembly on or before a certain date; requiring the Department to establish, on or  
15 before a certain date, a beverage container deposit program in accordance with the  
16 Advisory Commission's framework and recommendations; providing for the  
17 termination of certain provisions of this Act; and generally relating to the  
18 establishment of a beverage container deposit program.

19 BY adding to  
20 Article – Environment  
21 Section 9–1710.1  
22 Annotated Code of Maryland  
23 (2014 Replacement Volume and 2019 Supplement)

24 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,  
25 That the Laws of Maryland read as follows:

26 **Article – Environment**

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EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

[Brackets] indicate matter deleted from existing law.



**9-1710.1.**

**ON OR BEFORE SEPTEMBER 1, 2021, THE DEPARTMENT SHALL ESTABLISH A BEVERAGE CONTAINER DEPOSIT PROGRAM.**

SECTION 2. AND BE IT FURTHER ENACTED, That:

(a) There is an Advisory Commission to Develop a Beverage Container Deposit Program.

(b) The Advisory Commission consists of the following members:

(1) one member of the Senate of Maryland, appointed by the President of the Senate;

(2) one member of the House of Delegates, appointed by the Speaker of the House;

(3) one representative of the Office of the Comptroller, selected by the Comptroller;

(4) one representative of the Department of the Environment, selected by the Secretary of the Environment; and

(5) one representative of each of the following industries and organizations, selected by the industries and organizations:

(i) the beverage industry;

(ii) the Maryland Retailers Association;

(iii) the National Aquarium in Baltimore;

(iv) Trash Free Maryland; and

(v) the Maryland Association of Counties.

(c) The President of the Senate and the Speaker of the House shall designate the chair of the Advisory Commission.

(d) The Department of the Environment shall provide staff for the Advisory Commission.

(e) A member of the Advisory Commission:

(1) may not receive compensation as a member of the Advisory



1 Commission; but

2 (2) is entitled to reimbursement for expenses under the Standard State  
3 Travel Regulations, as provided in the State budget.

4 (f) The Advisory Commission shall:

5 (1) develop a framework for establishing a beverage container deposit  
6 program in the State that:

7 (i) reduces litter, encourages recycling, increases the quality and  
8 quantity of recycled material, and reduces greenhouse gas emissions;

9 (ii) achieves a statewide beverage container redemption target of  
10 90%;

11 (iii) provides for curbside and drop-off recycling;

12 (iv) encourages public participation in the program by ensuring the  
13 convenient deposit of beverage containers;

14 (v) addresses how to include all on-the-go beverage containers in  
15 the program, including aluminum, glass, and plastic containers for water, soft drinks, beer,  
16 and other alcoholic beverages; and

17 (vi) establishes a minimum redemption amount of 10 cents for  
18 containers less than 24 ounces, with the potential for a higher redemption amount for larger  
19 containers; and

20 (2) make recommendations regarding how to implement the program by  
21 September 1, 2021.

22 (g) On or before December 31, 2020, the Advisory Commission shall report its  
23 framework and recommendations to the President of the Senate, the Speaker of the House,  
24 the Senate Finance Committee, the Senate Education, Health, and Environmental Affairs  
25 Committee, the House Economic Matters Committee, and the House Environment and  
26 Transportation Committee in accordance with § 2-1257 of the State Government Article.

27 SECTION 3. AND BE IT FURTHER ENACTED, That the Department of the  
28 Environment shall establish, on or before September 1, 2021, a beverage container deposit  
29 program in accordance with the framework and recommendations made by the Advisory  
30 Commission to Develop a Beverage Container Deposit Program, as enacted under Section  
31 2 of this Act.

32 SECTION 4. AND BE IT FURTHER ENACTED, That this Act shall take effect June  
33 1, 2020. Section 2 of this Act shall remain effective for a period of 1 year and 1 month and,  
34 at the end of June 30, 2021, Section 2 of this Act, with no further action required by the

- 1 General Assembly, shall be abrogated and of no further force and effect.

February 25, 2020

The Honorable Maggie McIntosh, Chair  
House Appropriations Committee  
House Office Building, Room 120  
Annapolis, Maryland 21401

**RE: House Bill 715**

Dear Chair McIntosh & Committee Members:

The Greenbelt City Council would like to express its **strong support for House Bill 715**. The City opposes the MAGLEV project and believes it is not necessary. There are other important transportation priorities and needs where public/private funding would be better spent, such as improving existing rail and transit services.

The communities and neighborhoods along the proposed routes, including Greenbelt, would endure both short and long term disruption without *any* benefits. Greenbelt is a National Historic Landmark and planned community with parks, open spaces and recreational amenities. The project could have destructive impact on valuable and environmentally sensitive resources. The environmental concerns include noise pollution, destruction of natural habitats, and harmful health impacts.

It is not clear if indeed the MAGLEV will bring jobs to the area. It may create *temporary* highly specialized jobs in engineering and construction that would go to individuals and companies that already have those skills and expertise and which may not necessarily be located within the area. Or, it may facilitate high-speed access to jobs elsewhere with no positive impact for the communities it will pass through. Maryland already has a high speed train to Baltimore and on to the north, the Acela line, which is convenient but also comes at a high price. It is likely that the cost for a seat on the MAGLEV will be prohibitive and out of reach for many people.

**We urge the Committee to vote favorable on House Bill 715!**

Sincerely,

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Colin A. Byrd, Mayor

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Emmett V. Jordan, Mayor Pro-Tem

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Judith F. Davis, City Council

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Leta M. Mach, City Council

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Silke I. Pope, City Council

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Edward V.J. Putens, City Council

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Rodney M. Roberts, City Council

## City Council Agenda Item Report

Meeting Date: February 24, 2020

Submitted by: David Moran

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section:

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**Subject:**

Federal Legislation

**Suggested Action:**

House Resolution 5337 - Federal legislation has been introduced that would amend the Robert T. Stafford Disaster Relief and Emergency Assistance Act to provide assistance for common interest communities, condominiums and housing cooperatives damaged by a major disaster.

Staff recommends Council support H.R. 5337 and send a letter to the City's Federal Delegation.

**Attachments:**

[H.R. 5337.pdf](#)

116TH CONGRESS  
1ST SESSION

# H. R. 5337

To amend the Robert T. Stafford Disaster Relief and Emergency Assistance Act to provide assistance for common interest communities, condominiums, and housing cooperatives damaged by a major disaster, and for other purposes.

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## IN THE HOUSE OF REPRESENTATIVES

DECEMBER 6, 2019

Mr. NADLER (for himself, Mr. ROUZER, Mr. CUNNINGHAM, Mr. ZELDIN, Mr. ENGEL, and Mr. KING of New York) introduced the following bill; which was referred to the Committee on Transportation and Infrastructure

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## A BILL

To amend the Robert T. Stafford Disaster Relief and Emergency Assistance Act to provide assistance for common interest communities, condominiums, and housing cooperatives damaged by a major disaster, and for other purposes.

1 *Be it enacted by the Senate and House of Representa-*  
2 *tives of the United States of America in Congress assembled,*

3 **SECTION 1. SHORT TITLE.**

4 This Act may be cited as the “Disaster Assistance  
5 Equity Act of 2019”.

1 **SEC. 2. DEFINITIONS.**

2 Section 102 of the Robert T. Stafford Disaster Relief  
3 and Emergency Assistance Act (42 U.S.C. 5122) is  
4 amended by adding at the end the following:

5 “(13) RESIDENTIAL COMMON INTEREST COM-  
6 MUNITY.—The term ‘residential common interest  
7 community’ means any nonprofit mandatory mem-  
8 bership organization comprising owners of real es-  
9 tate described in a declaration or created pursuant  
10 to a covenant or other applicable law with respect to  
11 which a person, by virtue of the person’s ownership  
12 of a unit, is obligated to pay for a share of real es-  
13 tate taxes, insurance premiums, maintenance, or im-  
14 provement of, or services or other expenses related  
15 to, common elements, other units, or any other real  
16 estate other than that unit described in the declara-  
17 tion.

18 “(14) CONDOMINIUM.—The term ‘condomini-  
19 um’ means a multi-unit housing project in which  
20 each dwelling unit is separately owned, and the re-  
21 maining portions of the real estate are designated  
22 for common ownership solely by the owners of those  
23 units, each owner having an undivided interest in  
24 the common elements, and which is represented by  
25 a condominium association consisting exclusively of  
26 all the unit owners in the project, which is, or will

1 be responsible for the operation, administration, and  
 2 management of the project.

3 “(15) HOUSING COOPERATIVE.—The term  
 4 ‘housing cooperative’ means a multi-unit housing en-  
 5 tity in which each dwelling unit is subject to sepa-  
 6 rate use and possession by one or more cooperative  
 7 members whose interest in such unit, and in any un-  
 8 divided assets of the cooperative association that are  
 9 appurtenant to such unit, is evidenced by a member-  
 10 ship or share interest in a cooperative association  
 11 and a lease or other document of title or possession  
 12 granted by such cooperative as the owner of all coop-  
 13 erative property.”.

14 **SEC. 3. REMOVAL OF DEBRIS RESULTING FROM A MAJOR**  
 15 **DISASTER IN RESIDENTIAL COMMON INTER-**  
 16 **EST COMMUNITIES.**

17 Section 407 of the Robert T. Stafford Disaster Relief  
 18 and Emergency Assistance Act (42 U.S.C. 5173) is  
 19 amended—

20 (1) by redesignating subsections (d) and (e) as  
 21 subsections (e) and (f); and

22 (2) by inserting after subsection (c) the fol-  
 23 lowing:

24 “(d) RULES RELATING TO RESIDENTIAL COMMON  
 25 INTEREST COMMUNITIES.—The President shall issue



1 rules which provide that removal of debris or wreckage  
 2 from real estate owned by a residential common interest  
 3 community resulting from a major disaster is in the public  
 4 interest when a State or local government determines in  
 5 writing such debris or wreckage constitutes a threat to  
 6 life, to public health or safety, or to the economic recovery  
 7 of the residential common interest community.”.

8 **SEC. 4. CONDOMINIUMS AND HOUSING COOPERATIVES**  
 9 **DAMAGED BY A MAJOR DISASTER.**

10 Section 408(c)(2)(A) of the Robert T. Stafford Dis-  
 11 aster Relief and Emergency Assistance Act (42 U.S.C.  
 12 5174(c)(2)(A)) is amended—

13 (1) in clause (i) by striking “and” at the end;

14 (2) by redesignating clause (ii) as clause (iii);

15 and

16 (3) by adding after clause (i) the following:

17 “(ii) the repair of essential common  
 18 elements of a condominium or housing co-  
 19 operative (such as a roof, exterior wall,  
 20 heating and cooling equipment, elevator,  
 21 stairwell, utility access, plumbing, and elec-  
 22 tricity) provided an individual’s or house-  
 23 hold’s pro rata share of essential common  
 24 element repair costs are satisfactorily doc-  
 25 umented; and”.



1 **SEC. 5. APPLICABILITY.**

2       The amendments made by this Act shall apply to a  
3 major disaster or emergency declared by the President  
4 under the Robert T. Stafford Disaster Relief and Emer-  
5 gency Assistance Act (42 U.S.C. 5121 et seq.) on or after  
6 the date of enactment of this Act.

○

## City Council Agenda Item Report

Meeting Date: February 24, 2020

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section:

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### **Subject:**

Federal Legislation - H. R. 3138

### **Suggested Action:**

House Resolution 3138 - This bill directs the Speaker of the House of Representatives and the President pro tempore of the Senate to arrange for the award of a Congressional Gold Medal in honor of the women of the 6888th Central Postal Directory Battalion (commonly known as the "Six Triple Eight") in recognition of their pioneering military service, devotion to duty, and contributions to increase the morale of personnel stationed in the European theater of operations during World War II.

Mayor Byrd recommends Council support H.R. 3138 and send a letter to the City's Federal Delegation.

### **Attachments:**

[H.R.\\_3138.pdf](#)

116TH CONGRESS  
1ST SESSION

# H. R. 3138

To award a Congressional Gold Medal to the members of the Women's Army Corps who were assigned to the 6888th Central Postal Directory Battalion, known as the "Six Triple Eight".

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## IN THE HOUSE OF REPRESENTATIVES

JUNE 5, 2019

Ms. MOORE (for herself, Mr. WATKINS, Ms. JACKSON LEE, Mrs. BEATTY, Mr. GRIJALVA, Ms. WILD, Mr. KHANNA, Mr. HIGGINS of New York, Mr. RUPPERSBERGER, Mr. THOMPSON of Mississippi, Mr. RICHMOND, Mr. JOHNSON of Georgia, Ms. KELLY of Illinois, Mr. COX of California, Mr. COHEN, Mr. MCGOVERN, Mr. RASKIN, Ms. NORTON, Ms. PLASKETT, Ms. CLARKE of New York, Mr. COLE, Mr. PRICE of North Carolina, Mr. LYNCH, Mr. BROWN of Maryland, Mr. DANNY K. DAVIS of Illinois, Mr. BISHOP of Georgia, Ms. KAPTUR, Mr. CUMMINGS, Mr. MEEKS, Mr. EVANS, Ms. LEE of California, Ms. WILSON of Florida, Mrs. WATSON COLEMAN, Mr. RUSH, Ms. TITUS, Ms. BLUNT ROCHIESTER, Mrs. LURIA, Mr. ENGEL, Ms. HAALAND, and Ms. SCHAKOWSKY) introduced the following bill; which was referred to the Committee on Financial Services, and in addition to the Committee on House Administration, for a period to be subsequently determined by the Speaker, in each case for consideration of such provisions as fall within the jurisdiction of the committee concerned

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## A BILL

To award a Congressional Gold Medal to the members of the Women's Army Corps who were assigned to the 6888th Central Postal Directory Battalion, known as the "Six Triple Eight".

1       *Be it enacted by the Senate and House of Representa-*  
2       *tives of the United States of America in Congress assembled,*

3       **SECTION 1. SHORT TITLE.**

4       This Act may be cited as the “ ‘Six Triple Eight’ Con-  
5       gressional Gold Medal Act of 2019”.

6       **SEC. 2. FINDINGS.**

7       Congress finds the following:

8               (1) On July 1, 1943, President Franklin D.  
9       Roosevelt signed into law legislation that established  
10      the Women’s Army Corps (referred to in this section  
11      as the “WAC”) as a component in the Army. The  
12      WAC was converted from the Women’s Army Auxil-  
13      iary Corps (referred to in this section as the  
14      “WAAC”), which had been created in 1942 without  
15      official military status. First Lady Eleanor Roosevelt  
16      and Mary McLeod Bethune, the founder of the Na-  
17      tional Council of Negro Women, advocated for the  
18      admittance of African-American women into the  
19      newly formed WAC to serve as officers and enlisted  
20      personnel.

21              (2) Dubbed “10 percenters”, the recruitment of  
22      African-American women to the WAAC was limited  
23      to 10 percent of the population of the WAAC to  
24      match the proportion of African Americans in the  
25      national population. Despite an Executive order

1 issued by President Franklin D. Roosevelt in 1941  
2 banning racial discrimination in civilian defense in-  
3 dustries, the Armed Forces remained segregated.  
4 Enlisted women served in segregated units, partici-  
5 pated in segregated training, lived in separate quar-  
6 ters, ate at separate tables in mess halls, and used  
7 segregated recreational facilities. Officers received  
8 their officer candidate training in integrated units  
9 but lived under segregated conditions. Specialist and  
10 technical training schools were integrated in 1943.  
11 During World War II, a total of 6,520 African-  
12 American women served in the WAAC and the  
13 WAC.

14 (3) After several units of White women were  
15 sent to serve in the European theater of operations  
16 (referred to in this section as the “ETO”) during  
17 World War II, African-American organizations advo-  
18 cated for the War Department to extend the oppor-  
19 tunity to serve overseas to African-American WAC  
20 units.

21 (4) In November 1944, the War Department  
22 approved sending African-American women to serve  
23 in Europe. A battalion of all African-American  
24 women drawn from the WAC, the Army Service  
25 Forces, and the Army Air Forces was created and

1 designated as the 6888th Central Postal Directory  
2 Battalion (referred to in this section as the  
3 “6888th”), which was nicknamed the “Six Triple  
4 Eight”.

5 (5) With the exception of smaller units of Afri-  
6 can-American nurses who served in Africa, Aus-  
7 tralia, and England, the 6888th was the only Afri-  
8 can-American women’s unit to serve overseas during  
9 World War II.

10 (6) Army officials reported a shortage of quali-  
11 fied postal officers within the ETO, which resulted  
12 in a backlog of undelivered mail. As Allied forces  
13 drove across Europe, the ever-changing locations of  
14 servicemembers hampered the delivery of mail to  
15 those servicemembers. One general predicted that  
16 the backlog in Birmingham, England, would take 6  
17 months to process and the lack of reliable mail serv-  
18 ice was hurting morale.

19 (7) In May 1945, the 6888th arrived in Bir-  
20 mingham. Upon their arrival, the 6888th found  
21 warehouses filled with millions of pieces of mail in-  
22 tended for members of the Armed Forces, United  
23 States Government personnel, and Red Cross work-  
24 ers serving in the ETO.

1           (8) The 6888th created effective processes and  
2       filing systems to track individual servicemembers,  
3       organize “undeliverable” mail, determine the in-  
4       tended recipient for insufficiently addressed mail,  
5       and handle mail addressed to servicemembers who  
6       had died. Adhering to their motto of “No mail, low  
7       morale”, the women processed an average of 65,000  
8       pieces of mail per shift and cleared the 6-month  
9       backlog of mail within 3 months.

10          (9) The 6888th traveled to Rouen, France,  
11       later in May 1945 and worked through a separate  
12       backlog of undelivered mail dating back as far as 3  
13       years.

14          (10) At the completion of their mission, the en-  
15       tire unit returned to the United States. The 6888th  
16       was discontinued on March 9, 1946, at Fort Dix,  
17       New Jersey.

18          (11) These women faced racism and sexism,  
19       and worked in austere conditions, but were able to  
20       clear more than 18,000,000 pieces of backlog mail  
21       for Americans in the ETO. Three died in France  
22       and are buried in Normandy, France, while three  
23       others were beaten in a bus station in Kentucky.

24          (12) According to the Department of Defense,  
25       during the period between February 1945 and Feb-

1       ruary 1946, the members of the “Six Triple Eight”  
2       “displayed meritorious service while deployed to  
3       England and France” and “conducted combat sup-  
4       port operation which impacted the morale and wel-  
5       fare of U.S. servicemembers fighting across the Eu-  
6       ropean continent”.

7           (13) The Department of the Army awarded its  
8       Meritorious Unit Commendation award to the mem-  
9       bers of the “Six Triple Eight” noting that their  
10      “professionalism and dedication are in keeping with  
11      the finest tradition of military service and reflect  
12      great credit upon themselves, the Women’s Army  
13      Corps, and the U.S. Army”.

14          (14) The accomplishments of the 6888th in Eu-  
15      rope encouraged the General Board, United States  
16      Forces, European Theater of Operations to adopt  
17      the following premise in their study of the WAC  
18      issued in December 1945: “[T]he national security  
19      program is the joint responsibility of all Americans  
20      irrespective of color or sex” and “the continued use  
21      of colored, along with white, female military per-  
22      sonnel is required in such strength as is proportion-  
23      ately appropriate to the relative population distribu-  
24      tion between colored and white races”.



1           (15) The members of the “Six Triple Eight” re-  
 2           ceived the European African Middle Eastern Cam-  
 3           paign Medal, the Women’s Army Corps Service  
 4           Medal, and the World War II Victory Medal for  
 5           their service.

6           (16) While over 850 African-American women  
 7           from across the United States have been docu-  
 8           mented to serve overseas with the “Six Triple  
 9           Eight”, only a few are still alive including Anna Mae  
 10          Wilson Robertson of Milwaukee, Wisconsin, Delores  
 11          L. Ruddock of Mt. Rainer, Maryland, Lena  
 12          Derriecott Bell King of Las Vegas, Nevada, Elizabeth  
 13          Bernice Barker Johnson of Hickory, North Carolina,  
 14          Maybelle Rutland Tanner Campbell of Alexandria,  
 15          Virginia, Fannie Mae McClendon of Arizona, and  
 16          Indiana Hunt Martin of Maryland.

17 **SEC. 3. CONGRESSIONAL GOLD MEDAL.**

18          (a) AWARD AUTHORIZED.—The Speaker of the  
 19          House of Representatives and the President pro tempore  
 20          of the Senate shall make appropriate arrangements for the  
 21          award, on behalf of Congress, of a single gold medal of  
 22          appropriate design in honor of the women of the 6888th  
 23          Central Postal Directory Battalion (commonly known as  
 24          the “Six Triple Eight”) in recognition of—

1           (1) the pioneering military service of those  
2 women;

3           (2) the devotion to duty of those women; and

4           (3) the contributions made by those women to  
5 increase the morale of all United States personnel  
6 stationed in the European theater of operations dur-  
7 ing World War II.

8       (b) DESIGN AND STRIKING.—For the purposes of the  
9 award described in subsection (a), the Secretary of the  
10 Treasury (referred to in this Act as the “Secretary”) shall  
11 strike the gold medal with suitable emblems, devices, and  
12 inscriptions, to be determined by the Secretary.

13       (c) SMITHSONIAN INSTITUTION.—

14           (1) IN GENERAL.—After the award of the gold  
15 medal under subsection (a), the medal shall be given  
16 to the Smithsonian Institution, where the medal  
17 shall be available for display, as appropriate, and  
18 made available for research.

19           (2) SENSE OF CONGRESS.—It is the sense of  
20 Congress that the Smithsonian Institution should  
21 make the gold medal received under paragraph (1)  
22 available elsewhere, particularly at—

23               (A) appropriate locations associated with  
24 the 6888th Central Postal Directory Battalion;

1 (B) the Women in Military Service for  
2 America Memorial;

3 (C) the United States Army Women's Mu-  
4 seum;

5 (D) the National World War II Museum  
6 and Memorial; and

7 (E) any other location determined appro-  
8 priate by the Smithsonian Institution.

9 **SEC. 4. DUPLICATE MEDALS.**

10 Under such regulations as the Secretary may pre-  
11 scribe, the Secretary may strike and sell duplicates in  
12 bronze of the gold medal struck under section 3 at a price  
13 sufficient to cover the costs of the medals, including labor,  
14 materials, dies, use of machinery, and overhead expenses.

15 **SEC. 5. NATIONAL MEDALS.**

16 (a) NATIONAL MEDALS.—Medals struck under this  
17 Act are national medals for purposes of chapter 51 of title  
18 31, United States Code.

19 (b) NUMISMATIC ITEMS.—For purposes of section  
20 5134 of title 31, United States Code, all medals struck  
21 under this Act shall be considered to be numismatic items.

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## City Council Agenda Item Report

Meeting Date: February 24, 2020

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section:

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**Subject:**

Paint Branch Golf Course

**Suggested Action:**

Mr. Putens request this item be included on the agenda to research on potential activity at the Maryland National Capital Park and Planning Commission Paint Branch Golf Course. He also suggested coordination with the Four Cities Coalition.

**Attachments:**

## City Council Agenda Item Report

Meeting Date: February 24, 2020

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section:

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### **Subject:**

\*Greenbelt Archive Project Lease Agreement Extension

### **Suggested Action:**

Reference: Agreement

The Greenbelt Archive Project requests that the lease for their assigned workroom, the storage room adjacent to the stage in the Community Center gym, be extended a few months to the end of the calendar year 2020. The volunteers have been working hard on digitizing past issues of the Greenbelt News Review and its predecessor, the Greenbelt Cooperator, and still are on target to finish up by Fall 2020, but want to give themselves more time, in case any unexpected circumstances interrupt or delay the work.

It is recommended the lease agreement be extended to December 31, 2020.

Approval of this item on the consent agenda will indicate Council's approval to extend the lease agreement.

### **Attachments:**

[Agreement.pdf](#)

Greenbelt Recreation Department  
City of Greenbelt, Maryland

GREENBELT COMMUNITY CENTER

GREENBELT ARCHIVE PROJECT LEASE AGREEMENT

THIS AGREEMENT, is hereby made this \_\_\_\_ day of \_\_\_\_\_ 2020, by and between the City of Greenbelt, Maryland, a municipal corporation of the State of Maryland, hereinafter referred to as the "City", and Greenbelt Archive Project, 501c3, hereinafter known as the "Tenant".

WHEREAS, the City is the owner of the building known as the Greenbelt Community Center (hereinafter the "Center"), located at 15 Crescent Road, in the City of Greenbelt, Prince George's County, Maryland; and

WHEREAS, the City leases space in the Center to a variety of users; and

WHEREAS, Greenbelt Archive Project, 501c3 desires to lease space in the Center for a two year term in order to perform digital archive work related to preservation of the Greenbelt News Review publications; and

WHEREAS, the City desires to lease space in the Center to Tenant under the terms and conditions set forth herein and the Tenant desires to lease space from the City under the terms and conditions set forth herein.

1. Term. The term of this Agreement shall be for no more than four months commencing at 12:00 a.m. on September 3, 2020 and terminating at 11:59 p.m. on December 31, 2020.

2. Payment. The Tenant shall pay to the City the sum of \$20.00 per month payable monthly in advance at the Center Office by the 1st of each month. A late fee of 10% shall be assessed if payment is received five days or more after the due date. If payment is not received on or before ten days after the due date, the City may, at its option, terminate this Agreement.

3. Security deposit. Tenant hereby agrees that the City will hold one year of rent as security deposit in the amount previously paid of \$240.00 through the term of this Agreement.

4. Space. Upon execution of this Agreement, the City shall designate Storage Room located adjacent to the stage consisting of approximately 250 square feet at the Center. The room shall be for the exclusive use of the Tenant with access limited to normal operating hours of the Center.

6. Obligations of the Tenant. The Tenant shall comply with the following obligations and requirements:

(a) utilize such space allocated to it in the Center by the City;

- (b) keep the premises and fixtures in good order and condition and, at the expiration or other termination of this Agreement, surrender same in like good order and condition, ordinary wear and tear excepted. The Tenant is responsible for providing their trash removal from the building to the garbage area located outside;
- (c) indemnify and save harmless the City from and against any and all claims, suits, damages, costs, losses and expenses arising from the Tenant's negligence or use of the subject premises;
- (d) observe and comply with the regulations of the City as may be prescribed from time-to-time on written notice to the Tenant for the safety, care and cleanliness of the Center and the comfort and convenience of other Tenants;
- (e) obtain all insurance coverage for all personal property, materials and tools, if desired, located at the Center;
- (f) to describe all chemicals, equipment and tools that are to be stored and/or utilized at the Center in Attachment One of this Agreement, which is attached hereto, as necessary, and incorporated herein by reference. The Tenant shall update Attachment One during the course of this Agreement as needed. At no time shall Tenant store any materials that will contravene the City's insurance policy on the Center; and
- (g) apply for and obtain all required County and State permits or licenses and provide the City with copies, if applicable.

7. Insurance. The Tenant shall furnish a Certificate of Insurance verifying the existence of \$100,000.00 in liability insurance coverage required by the City. The Certificate shall name the City as an additional insured and require sixty (60) days advance written notice in the event of modification or termination.

8. Waiver. The City's failure to enforce any provision of this Agreement, any regulation required pursuant to this Agreement, or a breach by the Tenant, shall not be deemed a waiver of any such provision, regulation or breach.

9. Non-liability. The City shall not be responsible for any liability, loss or damage to any personal property of the Tenant located in the Center with the exception of any damage caused solely by city employees or City contractual personnel.

10. Termination. Should either party fail to fulfill the terms of this Agreement the other party may terminate the lease with ninety (90) days written notice. If the City decides to close or needs to stop operating the facility, this Agreement may also be terminated by the City upon notice that is appropriate under the circumstances; however, in no event will such notice be more than ninety (90) days written notice. A fee for the entire month shall be assessed in the event that the Tenant holds over beyond the termination date.

11. Assignments. The Tenant is prohibited from assigning this Agreement or any



rights hereunder without the prior written approval of the City.

12. Space Alteration. The Tenant shall not make any structural or substantive alterations or additions to the work space without the prior written consent of the City. The Tenant may attach items to the walls, e.g. photographs or plaques and bookcases or cabinets, and may repaint. Alterations, improvements and changes made by the Tenant shall be performed at the Tenant's sole expense. The cost incurred by the City in fixing any damage to the walls as a result of Tenant attaching items to the walls shall be deducted from Tenant's security deposit.

13. Utilities. The City shall furnish water, gas, sewer, electricity, light, heat and power. The Tenant upon written approval by the City may install telephone, cable television, and other utility service to its work space. The Tenant shall be responsible for any costs associated with the installation and the provision of any additional utility services and for monthly telephone charges.

14. Lost Key Charge. Tenant will be required to complete and submit a facility key agreement for all issued keys. Tenant will be charged for replacement of lost or stolen keys according to the facility key agreement. Tenant must report to City that the key has been lost or stolen.

**IN WITNESS WHEREOF**, the parties herein have affixed their signatures on the day and year first written above.

WITNESS:

TENANT

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Name:

Title:

CITY OF GREENBELT

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Name:

Title:

## City Council Agenda Item Report

Meeting Date: February 24, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section:

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**Subject:**

\* Resignation from Advisory Group

**Suggested Action:**

Reference: Email, R. Scotkin - 02/20/2020

Ronnie Scotkin has submitted her resignation from the Senior Citizens Advisory Committee.

Approval of this item on the consent agenda will indicate Council's intent to accept her resignation with regret.

**Attachments:**

## City Council Agenda Item Report

Meeting Date: February 24, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section:

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**Subject:**

Meetings

**Suggested Action:**

Closed Session: A Closed Session has been requested by Council to discuss a personnel matter – evaluation of the City Manager. It is recommended this Executive Session be held on Monday, March 16, 2020, at 8:30 p.m. in the Library of the Municipal Building.

The following motion is required to schedule the Executive Session: I move that Council schedule a Closed Session on Monday, March 16, 2020, at 8:30 p.m. in the Library of the Municipal Building. Council will hold this closed meeting in accordance with the General Provisions Article 3-305(b)(1) of the Annotated Code of the Public General Laws of Maryland to discuss a personnel matter – evaluation of the City Manager.

**Attachments:**

[meetings.pdf](#)

# CITY OF GREENBELT, MARYLAND

25 Crescent Road, Greenbelt, MD 20770-1891

2/21/2020 11:55 AM



## City Council Meetings & Work Sessions February – March

|                                                                         |                |                  |         |
|-------------------------------------------------------------------------|----------------|------------------|---------|
| *** CANCELED****Advisory Board Interview, (CC)                          | Wed.           | 02/26            | 7:40 pm |
| *** CANCELED ****Work Session – Friends of Greenbelt Museum, (CC)       | Wed.           | 02/26            | 8:00 pm |
| Mid-Session Legislative Dinner, (Annapolis)                             | Thur.          | 02/27            | 6:00 pm |
| Advisory Board Interview, (MB)                                          | Mon.           | 03/02            | 7:40 pm |
| Work Session – Hanover Parkway Bikeway Facility Feasibility Study, (MB) | Mon.           | 03/02            | 8:00 pm |
| Business Coffee, (MB)                                                   | Wed.           | 03/04            | 7:30 am |
| Work Session – Greenbelt Postmaster, (CC)                               | Wed.           | 03/04            | 7:30 pm |
| NLC Summit – Washington, DC                                             | Sun. –<br>Wed. | 03/08 –<br>03/11 |         |
| Regular Meeting, (MB)                                                   | Tues.          | 03/10            | 8:00 pm |
| Work Session – TBD, (CC)                                                | Wed.           | 03/11            | 8:00 pm |
| ACE Reception, (MB)                                                     | Mon.           | 03/16            | 7:00 pm |
| ACE Educator Awards, (MB)                                               | Mon.           | 03/16            | 7:30 pm |
| Work Session – Work Session – Friends of Greenbelt Museum, (CC)         | Wed.           | 03/18            | 8:00 pm |
| Regular Meeting, (MB)                                                   | Mon.           | 03/23            | 8:00 pm |
| Work Session – Greenbelt East Advisory Coalition (Greenbriar)           | Thur.          | 03/26            | 8:00 pm |
| Work Session – Wrap-Up Meeting with Board of Election, (MB)             | Mon.           | 03/30            | 8:00 pm |

- Councilmembers will present reports on conferences, meetings and events as the last item of business at Monday Work Sessions.

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use MD RELAY at 711 or e-mail [banderson@greenbeltmd.gov](mailto:banderson@greenbeltmd.gov) to reach the City Clerk. Unless otherwise noted, meetings will be held in the Council Room of the Municipal Building (MB) at 25 Crescent Rd. Meetings marked "CC" will be held in the Community Center at 15 Crescent Rd., "Greenbriar" will be held in the Terrace Room at 7600 Hanover Parkway, "SHL" will be held in the Springhill Lake Recreation Center, Green Ridge House will be held at 22 Ridge Road, "GHI" will be held at 1 Hamilton Place and "Verde" will be held at 8010 Greenbelt Station Parkway.

Bonita Anderson, City Clerk

A NATIONAL HISTORIC LANDMARK

(301) 474-8000

fax (301) 441-8248  
[www.greenbeltmd.gov](http://www.greenbeltmd.gov)

MD RELAY 711

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# CITY OF GREENBELT, MARYLAND

## 25 Crescent Road, Greenbelt, MD 20770-1891

2/21/2020 11:55 AM

### Ready to be scheduled:

BARC/BEP Meeting (include: Beltsville &  
Vansville Associations, FAR-B, Congressman  
Hoyer, etc.)  
Roosevelt Center Owner  
MARC Train Service/ MDOT  
GHI – NCOZ/Arts & Entertainment District  
Potential Bond Referendum/Capital Financing  
Cemetery Plans  
Forest Preserve/Community Gardens  
WSSC  
Small Cell Procedures and Policy Review  
Memorial Wall Piece  
Beltway Plaza (stakeholder)  
State Highway Administration  
Teleconferencing  
Pepco  
Civic Association  
Board of Education – Facility Needs

### For later scheduling:

Zoning Enforcement  
Parkway Apartment Owners/GHI (parking)  
Northway Fields Master Plan  
City Manager Updates (Jan, Pre-budget; July &  
Sept/Oct)  
Meeting with County on Transportation Plan  
Hotels  
PRAB – Buddy Attick Park Master Plan  
University of Maryland (2020)  
Department of Permitting, Inspections &  
Enforcement (DPIE)  
Museum Plan  
Apartments  
City Council Work Plan

## City Council Agenda Item Report

Meeting Date: February 24, 2020

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section:

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**Subject:**

Stakeholders

**Suggested Action:**

**Attachments:**

[Stakeholder Schedule.pdf](#)

|                                                       |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
|-------------------------------------------------------|-------|-------|-------|-------|--|--|--|--|--|--|--|--|--|--|
| <b>Annual</b>                                         |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
| Advisory Group Chairs                                 | 3/16  | 2/17  | 7/18  | 7/19  |  |  |  |  |  |  |  |  |  |  |
| Franklin Park at Greenbelt Station Mgmt.              | 8/16  | 11/17 | 12/18 | 12/19 |  |  |  |  |  |  |  |  |  |  |
| Greenbelt East Advisory Coalition                     | 3/16  | 7/17  | 3/19  |       |  |  |  |  |  |  |  |  |  |  |
| Greenbelt Homes, Inc.                                 | 6/16  | 7/17  | 7/18  | 7/19  |  |  |  |  |  |  |  |  |  |  |
| County Executive/ County Council                      | 12/13 | 9/16  | 1/19  |       |  |  |  |  |  |  |  |  |  |  |
| <b>Biennial</b>                                       |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
| Roosevelt Center Merchants                            | 11/16 | 1/18  | 1/20  |       |  |  |  |  |  |  |  |  |  |  |
| Beltsville Ag. Research Center/<br>NPS Greenbelt Park | 03/14 | 7/16  | 8/18  |       |  |  |  |  |  |  |  |  |  |  |
|                                                       | 7/15  | 1/18  | 1/20  |       |  |  |  |  |  |  |  |  |  |  |
| Beltway Plaza                                         | 9/14  | 3/17  |       |       |  |  |  |  |  |  |  |  |  |  |
| Greenway Center                                       | 7/14  | 12/16 | 2/19  |       |  |  |  |  |  |  |  |  |  |  |
| Civic Associations                                    | 8/14  | 2/18  |       |       |  |  |  |  |  |  |  |  |  |  |
| NASA/GSFC                                             | 3/15  | 3/17  | 9/19  |       |  |  |  |  |  |  |  |  |  |  |
| PG Co. Economic Development Corp.                     | 8/14  | 4/17  | 7/19  |       |  |  |  |  |  |  |  |  |  |  |
| School Board                                          | 2/16  | 5/17  | 10/18 | 3/19  |  |  |  |  |  |  |  |  |  |  |
| State Highway Administration                          | 6/15  | 10/17 |       |       |  |  |  |  |  |  |  |  |  |  |
| <b>Every Three Years</b>                              |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
| Apartments                                            | 2/18  |       |       |       |  |  |  |  |  |  |  |  |  |  |
| Religious/Spiritual Organizations                     | 3/13  | 6/15  | 6/19  |       |  |  |  |  |  |  |  |  |  |  |
| Greenbelt Watershed Groups                            | 8/14  | 10/16 | 10/19 |       |  |  |  |  |  |  |  |  |  |  |
| Hotels                                                |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
| University of Maryland                                | 3/13  | 4/15  |       |       |  |  |  |  |  |  |  |  |  |  |
| <b>Every Three Years or Major Issue</b>               |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
| Comcast                                               | 9/13  | 11/17 |       |       |  |  |  |  |  |  |  |  |  |  |
| Verizon                                               | 2/20  |       |       |       |  |  |  |  |  |  |  |  |  |  |
| PEPCO                                                 | 9/14  | 1/17  |       |       |  |  |  |  |  |  |  |  |  |  |
| WSSC                                                  | 12/12 | 9/16  |       |       |  |  |  |  |  |  |  |  |  |  |
| WGL                                                   |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
| Capital Office Park                                   | 12/12 | 1/16  | 9/19  |       |  |  |  |  |  |  |  |  |  |  |
| Other Business Parks:                                 |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
| Maryland Trade Center                                 |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
| Golden Triangle                                       |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
| Hanover Parkway                                       |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
| Belle Point                                           |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
| Edmonston Road                                        |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
| Hanover Parkway                                       |       |       |       |       |  |  |  |  |  |  |  |  |  |  |
| Roosevelt Center Owner                                | 9/15  |       |       |       |  |  |  |  |  |  |  |  |  |  |

|                                      |       |      |       |       |      |      |      |       |  |  |  |  |  |  |
|--------------------------------------|-------|------|-------|-------|------|------|------|-------|--|--|--|--|--|--|
| WMATA/PGDPW&T (Semi-Annual)          | 11/16 | 9/17 | 11/18 | 1/20  |      |      |      |       |  |  |  |  |  |  |
| <b>Other/As Needed</b>               |       |      |       |       |      |      |      |       |  |  |  |  |  |  |
| M-NCPPC/Planning Board (Major Issue) | 6/06  | 7/14 | 10/19 |       |      |      |      |       |  |  |  |  |  |  |
| Business Coffee (Every Four Months)  | 10/17 | 2/18 | 8/18  | 11/18 | 2/19 | 5/19 | 8/19 | 12/19 |  |  |  |  |  |  |
| State's Attorney (4 years)           | 2/11  | 4/15 | 9/19  |       |      |      |      |       |  |  |  |  |  |  |

(Rev. February 20, 2020)