



CITY COUNCIL WORK SESSION AGENDA
Work Session - City Manager's Quarterly Update

This meeting will be held in-person and virtual.

**25 Crescent Road
Greenbelt, MD 20770**

OR

Virtual Participation

Zoom Webinar Attendees:

Please submit your request in writing via email to questions@greenbeltmd.gov

**[https://us02web.zoom.us/j/85994601630?](https://us02web.zoom.us/j/85994601630?pwd=SWVrOUQ3bTZyMWZ2VWJ6bnhxczZnQT09)
[pwd=SWVrOUQ3bTZyMWZ2VWJ6bnhxczZnQT09](https://us02web.zoom.us/j/85994601630?pwd=SWVrOUQ3bTZyMWZ2VWJ6bnhxczZnQT09)
Dial-in: 301 715 8592
Webinar ID: 859 9460 1630
Passcode: 666181**

**Wednesday, February 15, 2023
7:30 PM**

I. Work Session Packet

1. Work Session - City Manager's Quarterly Update
Suggested Action:

Agenda

- Introductions
- Council Discussion

- Questions and Answers

- Other Items

[2023 MBO's.pdf](#)

2. Closed Session - Personnel and Pending Legal Matters

[Closed Session Notice.pdf](#)

City Council Work Session Agenda Item Report

Meeting Date: February 15, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Work Session Item

Agenda Section: Work Session Packet

Subject:

Work Session - City Manager's Quarterly Update

Suggested Action:

Agenda

- Introductions
- Council Discussion
- Questions and Answers
- Other Items

Attachments:

[2023 MBO's.pdf](#)

FY 2023 Management Objectives

As of January 31, 2023

CITY COUNCIL
Set policy and direction for the city.
<i>Ongoing.</i>
Represent the city's interests with federal, state and regional agencies.
<i>Ongoing.</i>
Meet regularly with major "stakeholders" in the city.
<i>Ongoing.</i>

ADMINISTRATION
Implement Council's goals and policies.
<i>Ongoing.</i>
Monitor legislative proposals at the county, state and federal level that can impact Greenbelt.
<i>Ongoing.</i>
Continue to oppose the proposed Maglev train, relocation of the Bureau of Engraving & Printing to BARC, and widening of the Baltimore-Washington Parkway and I-495.
<i>Continuing to work with Jill Grant & Associates to correspond with agencies regarding the city's opposition to the Maglev.</i>

ECONOMIC DEVELOPMENT
Create a framework for inclusive economic development to ensure that all startups and businesses receive equitable access to resources.
<i>Developed a draft document of the Economic Development Department's vision, values, and mission statement to provide high-level guidance, its operations and update department goals and objectives. Staff plans to share this document to City Council in March or April.</i>
Develop comprehensive business retention and expansion strategies to more effectively track, retain and grow local businesses.
<i>Staff is developing a comprehensive Business Retention and Expansion (BRE) planning document that will detail items such as, but not limited to, purpose, mission, structure, implementation, and goals. A presentation on the BRE plans to Council is being planned for March 2023.</i> <i>Conducted 35 business outreach/ community engagement visits. These visits were to assess business needs, build networks, and share resources to the community.</i> <i>Provided technical assistance/ business support to five businesses/ non-profits in areas such as office relocation, business expansion, referrals to grant programs, and letters of support for grant applications.</i>
Launch business resiliency initiatives that focus on sustainability, social and economic factors for businesses.
<i>Launched the Greenbelt Business Conference, which revamps the City's former business networking events known as the "Business Coffee." The Business Conference continues to provide network opportunities, but also offers technical content and expertise to support local businesses and non-profits. Business Conferences will be hosted on a quarterly basis.</i> <i>The conference in December included a presentation by the SBA Washington Metropolitan Director on federal-level small business assistance programs. There were over 40 attendees at the conference.</i> <i>The February conference included a presentation from Kanoco Consulting (professional grants expert) on grants. There were approximately 50 attendees at the conference.</i>
Improve existing startup resources so that new businesses and entrepreneurs have a more efficient way to navigate starting their business.
<i>The City committed to the National League of Cities' City Inclusive Entrepreneurship Program (CIE). This one-year program supports businesses and entrepreneurs by providing funding and expertise for a data system that identifies and assists entrepreneurs.</i> <i>The CIE program includes a grant of \$15,000 to municipalities to fulfill the program objectives. The plan is to use this grant funding to develop an all-inclusive, city-wide business directory by collaborating with local business organizations.</i>

Provide ongoing support to Greenbelt businesses recovering from the impacts experienced due to COVID-19.
<i>Developed the grant program of the ARPA-funded Business Improvement Recovery Fund Round III that is expected to be reviewed by City Council during the February 13 Regular Meeting. In addition, staff is developing a draft grant program of the ARPA-funded Business Capital Improvement Fund that is expected to be submitted to City Council for review in late February or early March.</i>
<i>Staff is participating in a University of Maryland (UMD) capstone project (Spring Semester 2023) that involves UMD students conducting business-related research to support the city's COVID-19 recovery marketing campaign.</i>

HUMAN RESOURCES
Contract with a firm to perform the job classification and compensation study to be implemented in FY 2024.
<i>The job classification and compensation study is complete. Implementation scenarios have been presented to Council for inclusion in the FY 2024 budget.</i>
Implement Employee Navigator system to allow for electronic and paperless benefit enrollment, and to better inform employees about their benefits.
<i>The Employee Navigator system has been successfully implemented.</i>
Complete scanning of current employee files into Laserfiche.
<i>Ongoing. Approximately 90% of the files have been completed.</i>

FINANCE
Implement a new financial management system that will eliminate most manual processes and allow enhanced automated financial processes including electronic payments, purchase order approval, time clock integration, and provide digital copies of documents.
<i>Implementation continues. Reporting and payroll processes now in place. The payroll features has required some adjusting during the past several pay periods; however, we believe payrolls and paychecks should have all the required data recorded properly. We have also moved forward with requisition and purchase order training for departmental staff. The City's IT Department has installed the Edmunds financial system on computers of the appropriate staff members and they are now able to work in the training database and the live database.</i>
<i>The next step is to train departmental staff on the timesheet feature and the budget and reporting features. This training will take place in February. We continue to have "touch point" meetings with the Edmunds team to discuss the progress of the system implementation. While phase One is completed, we now phase Two will be completed mid-March.</i>

Convert paper files to digital files.
<i>The purging and disposal of files (in accordance with established the department's retention schedule) is completed. Staff continues to digitize files on Laserfiche. This will be an ongoing effort into the near future as there are years of files to automate.</i>
Convert the city's levy book into a searchable database.
<i>This effort is at a standstill. The County has yet to respond to the request to receive the City's Levy Book in a spreadsheet format. The City now receives the Levy Book via email and this provided some "look up" information by property. However, we are still unable to sort the data and therefore cannot group it by location, size, tax amount or any other grouping. We will continue to request the information be received in either spreadsheet or database format.</i>

INFORMATION TECHNOLOGY
Work with departments to make the most effective and efficient use of IT resources.
<i>Ongoing.</i>
Implement additional network security measures.
<i>Network security assessment wrapping up. Implementing remediation.</i>
Implement additional network security monitoring.
<i>To be implemented as part of the ARPA projects.</i>
Expand Laserfiche document management solution to the Finance Department.
<i>On hold pending installation of the new Finance system.</i>
Continue systematic camera system upgrades and expansion.
<i>Cameras at the Municipal Building and Springhill Lake have been installed. Springhill Lake intersections to be reviewed in the coming weeks.</i>
Participate in cable television negotiations, leadership of county-wide Institutional Network (I-Net), COG and MML IT groups.
<i>Ongoing.</i>

PUBLIC INFORMATION
Continue ensuring brand accuracy across all city digital communication.
<i>Distributed the City of Greenbelt Design and Communications Standards guide to all departments and City Council. The guide will be reviewed and updated annually.</i>
Enhance and improve current communications platforms.
<i>Ongoing.</i>
Create a strategic alliance with local municipal public information officers.
<i>Ongoing.</i>
Research costs to soundproof the studio.
<i>Re-engaging with current vendor (Pipino & Assoc.) on cost and timing.</i>

GREENBELT MUSEUM

Continue to guide the museum back to pre-pandemic operations including tours, programs and on-site events. Incorporate recommended best practices for safe operation.

The Museum continues to move towards full resumption of pre-pandemic operations. The number of groups booking walking tours has increased and we have had a steady number of visitors on Sundays when the Museum house is open. Ongoing challenges, however, include a reduced number of volunteers and safety concerns within the house including limited space and adequate ventilation. Staff have been recruiting volunteers and an orientation for 5-6 new recruits will take place in February. October programming included a pop-up exhibit of vintage Halloween decorations at the house. In December, our holiday open house, Deco the Halls, returned for the first time since 2019 and over 75 people attended. Many were new residents. Another open house took place February 5 and nearly 50 people attended. Our upcoming Black History Month event, a virtual tour of the Jim Crow Museum is sold out, also at 50 people.

Continue to support the Friends of the Greenbelt Museum in a Capital Campaign to raise funds for its portion of the transformation and operation of the expanded museum.

The Capital Campaign for the Education and Visitor Center at 10A is ongoing. In 2022, the Museum Director and the FOGM Board worked with a fundraising consultant to develop a fundraising plan, high quality fundraising materials, and prospect lists in support of the campaign. FOGM is in the process of printing these materials to support the campaign and will begin mailing and emailing potential donors this spring. In addition, staff has met with the City of Greenbelt's grants coordinator and the Interim City Manager to submit a bond initiative request in the amount of \$300,000 to the Maryland State Legislature. The dollar amount requested would fully fund the project, the cost of which the architect estimated to be \$575,000. FOGM has raised \$275,000 to date.

Manage and oversee progress on the establishment of the Education and Visitor Center at 10A Crescent while complying with all Greenbelt Homes, Inc. rules and regulations, as well as the new Neighborhood Conservation Overlay Zone.

Plans for the new Education and Visitor Center at 10A Crescent continue to move forward. Architectural and engineering drawings are complete. As per GHI's rules, neighbors of 10A Crescent were contacted for their approval of the addition. Two neighbors have responded with their approval. The paperwork for the addition permit will be submitted to GHI in February. The next steps are acquiring the county and city permits so that initial demolition work can begin.

PLANNING

Continue to oversee the design, permitting and construction of the WMATA connection trail.

Woodlawn and city staff continue to make progress on obtaining permits and agency approvals. All required easement agreements have been executed. WMATA staff has provided preliminary sign off on all required plans. Woodlawn is in the final stages of obtaining the county building permit for the bridge and boardwalk. The major item that needs to be addressed prior to preparing permit plans for WMATA approval and preparing bid documents to go to construction is meeting the state grant funding requirements. While the trail exceeds county requirements, the state is requiring a waiver from its required trail width of 10 feet and has requested a number of revisions to the engineering plans. The city has submitted a waiver request which is currently under review by the state. Assuming we are successful in navigating the state's review process, Woodlawn will develop a revised project schedule and project budget once that process is completed.

Oversee the review of major state and federal projects including the I-495/I-270 Managed Lane Study, SCMaglev, and the relocation of the Bureau of Engraving and Printing to BARC.

Staff continues to monitor federal projects and to forward pertinent documents to Jill Grant and Associates for review.

Participate in the County's Master Plan of Transportation—Plan 2035 Implementation project.

On hold. This project has experienced delays at the county level.

Secure funding to continue planning work on improving the Greenbelt Road (MD 193) corridor.

The final Greenbelt Road Corridor Study was delivered to the city at the end of December, posted on the city's website and publicized. City staff will be reaching out to the State Highway Administration requesting staff level meetings to discuss next steps.

Obtain grant funding for the implementation of Phase 2 of the Gateway Sign project and oversee installation of remaining welcome signs.

Staff anticipates the construction of the Southway sign to begin in the spring. Staff received notification that the county has contracted with the Neighborhood Design Center to complete a wayfinding signage plan for the city. It is anticipated the project will get underway soon. Additional gateway signage will be considered as the county completes its wayfinding sign project.

Manage the review of the Beltway Plaza redevelopment and other development projects within the city.

Beltway Plaza - Staff has completed a review of the Erosion and Sediment Control plans for Phase 1A and is currently managing the review of the construction in the right-of-way plans. Beltway Plaza is in permitting with the county and has indicated it hopes to break ground soon.

7010 Greenbelt Road - The owners of 7010 Greenbelt Road have submitted a Departure from Design Standards (DDS) associated with the Detailed Site Plan proposing 95 age restricted multi-family units. The Advisory Planning Board is scheduled to hold a public hearing on the DDS on March 1, 2023. It is anticipated the county will refer the Detailed Site Plan to the city for review in the immediate future.

Royal Farms – Royal Farms has submitted erosion and sediment control and construction in the right-of-way permit applications. It is anticipated the permits will be approved by the end of February.

COMMUNITY DEVELOPMENT

Complete the implementation of the portability of Community Development software to assist inspectors while in the field. Sustain at least a 20% rental inspection rate for all multi-family apartment developments.

Following discussions with IT and the need for investment in updating the Utopia Community Development system, staff has engaged other software vendors to determine if it would be advantageous to transition to a new software system/ vendor. Code Enforcement staff inspected 100% of the interior units in the following apartment complexes: Lawrence apartments (48 units), Charlestown North apartments (178 units), and Lakeside North apartments (277 units). Completed inspections for 20% of Franklin Park at Greenbelt Station apartments (575 units). In addition, 148 residential and 42 commercial properties were inspected, and 63 complaints were investigated.

Continue to work with the county on the licensing of short-term rental properties.

According to the latest monthly report from the county they have received a total of 27 short-term rental applications for Greenbelt. Of those, only one was issued, two are being processed and the remainder were either denied or closed out due to the applicant not completing the process. Staff is research how neighboring jurisdictions are licensing short-term rentals.

POLICE

Community Safety: Community safety is the priority of the Police Department. This overall goal determines how the department focuses its efforts in the areas of community outreach, enforcement, staff development, and the use of technology.

The department has focused on community outreach with the Community Action Team and the Crisis Intervention Counselor. The department has participated in community events and focused patrols around areas with a higher crime risk.

The department conducted a crime reduction detail in Franklin Park during the fall holiday season. As a result of this detail, violent crime in the area decreased from the three-month average by 60%, and seven firearms were recovered.

Community Outreach: The department recognizes that to be successful there needs to be partnerships with all of the residents of Greenbelt. The Department will take every opportunity to develop relationships and build trust with our community.

The department hosted or participated in several community events, including the Thanksgiving food giveaways and Shop with a Cop.

Develop Staff: Providing department staff with training, career opportunities, education and promotion will reduce turn over and create a stable department to meet the needs of our community.

The department has focused on recruiting new staff using best practices. A hiring bonus program was implemented using lapsed salaries to increase recruitment efforts. During the final quarter of 2022, the department made many hires, including three dispatcher candidates and seven new police officers.

ANIMAL CONTROL

Raise citizen awareness with regard to sharing our environment with wildlife animals.

Animal Control has created flyers and pamphlets to share with the public throughout the city in public areas and via social media.

Continue to establish working relationships with animal resource organizations.

Animal Control has continued working on these relationships and improving relationships with Pat Hall, Prince George's County Animal Control, and the College Park Animal Control entities.

Raise awareness regarding animal cruelty with the assistance of the Greenbelt Police Department.

The Animal Control Supervisor worked with the Police Department's PIO to create a weekly message during Animal Cruelty Prevention Month. Awareness will be made via social media and posters that were posted in common public areas.

PUBLIC WORKS ADMINISTRATION
With the possible retirement of a number of longtime employees, continue to review how the department is organized.
<i>This is an ongoing evaluation. Most, if not all, of the recommendations as outlined in the Organization Assessment have/are being implemented. In fiscal year 2023, we anticipate additional retirements. The department continues to cross train employees and provide opportunities to those who are interested. At this time, fluctuation (recruitment/retainage) of manpower has been an issue. Issues with hiring skilled craftsperson's remains in issue as current wage rates are not competitive in the open market place. As an example, tree technician/expert is a position most recently filled which took approximately six years. We currently have approximately three vacant positions.</i>
Reduce the city's greenhouse gas generation in-line with state and COG goals (20% lower than 2005 level by 2020 and 80% by 2050).
<i>The goal for 2020 has been reached. We are working on the goal for 2050, but more drastic measures will need to be taken, such as electrifying our buildings, all our fleets (including Police), and ameliorating our buildings envelope.</i>
As required by the city's participation in the Maryland Smart Energy Communities program, continue to reduce electricity usage.
<i>We have made good progress by switching to LEDs. More retrofitting can be done, as well as insulating buildings and changing windows.</i>
Provide training opportunities for staff in their fields of expertise.
<i>Conducted in-house training of all employees in storm water pollution prevention. Promote convention attendance – for all crew specific disciplines within the department. Individual training in Sustainability. Monthly safety training sessions are now being conducted on various topics.</i>

MULTI-PURPOSE EQUIPMENT
Incorporate additional alternative fuel vehicles into the city fleet when possible.
<i>Work continues. Hybrid vehicles are being purchased for the Police Department. All electric vehicles are being purchased for Code Enforcement, Public Works Admin, and Administration.</i>
Look for ways to reduce fuel consumption.
<i>Hybrid and electric vehicles are currently being purchased when possible.</i>

STREET MAINTENANCE
Keep streets and public walkways passable during weather and emergency events.
<i>Ongoing as needed.</i>
Annually check all centerline, crosswalk, stop line, bike lane and other street markings to confirm they are kept at appropriate safety levels.
<i>Ongoing. Assessments are done every year.</i>
Continue updating and replacing street signage in compliance with the Manual of Uniform Traffic Control Devices (MUTCD).
<i>Ongoing. Assessments are done every year.</i>
Repair and upgrade walking paths when they become deficient.
<i>Ongoing. Assessments are done every year.</i>
Conduct an annual survey of street, sidewalk and bike lane conditions using GIS technology.
<i>Ongoing. Assessments are done every year.</i>
Using Capital Projects funds, resurface Hanover Parkway, Lastner Lane, Greenhill and Ridge Road (Southway to Gardenway).
<i>Ongoing.</i>

FOUR CITIES STREET CLEANING
Provide high quality street cleaning service to the Four Cities Coalition.
<i>Ongoing, everyday commitment.</i>
Sweep all city streets a minimum of eight times per year.
<i>Ongoing.</i>
Meet semi-annually with the other communities to review operations and potential efficiencies.
<i>Ongoing. The Director meets quarterly to discuss public works operations.</i>

WASTE COLLECTION
Promote recycling to customers and the community to expand knowledge and participation of recycling.
<i>The department will continue to provide education training to kids in schools. We will also attend city events to promote and educate citizens about recycling.</i>

ROOSEVELT CENTER
Maintain the Center as an attractive community gathering place and as a focal point of outdoor festivals and music.
<i>Holiday lights, remediation to slab on grades, and address any other issues that arise.</i>
Maintain the physical structure of the theater.
<i>Ongoing – facilities and building maintenance.</i>

PARKS
Maintain Tree City USA status.
<i>New application will be submitted in December 2022.</i>
Conduct a National Public Land's Day activity to support the city's green ecosystem.
<i>National Public Lands Day was observed on September 24, 2022, with volunteers working to remove 6 yds³ of invasive species and plant six new fruit bearing trees at the SHL Rec Center.</i>
Conduct an Earth Day event to improve the natural environment.
<i>The department is still planning the 2023's Earth Day event.</i>
Implement recommendations of the Tree Master Plan.
<i>Ongoing. Tree plantings are targeted in Greenbelt East.</i>
Continue to pursue funding for environmental programming.
<i>Proposals have been submitted to receive funds from the State of Maryland and the Chesapeake Bay Trust to support future environmental programming.</i>

GREENBELT CONNECTION
Provide high quality, reliable and responsive service to the Greenbelt community.
<i>Continues to be a well utilized service.</i>

CARES
Develop strategies to engage youth and young adults eligible for the Community Case Manager's services.
<i>Education and Workforce Development Coordinator works with Recreation staff and other local non-profits, such as Employ PG, to identify youth and young adults in the community and connect them with resources.</i>
Explore avenues to expand workforce development programs coordinating with other city departments.
<i>Education and Workforce Development Coordinator is working with Recreation staff at Springhill Lake Recreation Center and the Economic Development Manager.</i>

ASSISTANCE IN LIVING
Work with CARES clinical staff and Green Ridge House staff to provide mental health resources and services to Greenbelt residents.
<i>Through Greenridge House funds and grant funds, mental health services are being provided to Green Ridge House residents and seniors in the community.</i>
Seek to expand community partnerships with universities and community health programs.
<i>The GAIL program is speaking with Prince George's Community College to explore a partnership.</i>

SERVICE COORDINATION PROGRAM
Provide case management and information services to the residents of Green Ridge House.
<i>A part-time assistant will be hired using ARPA funds to assist the Green Ridge House Service Coordinator in meeting the needs of their residents.</i>

RECREATION ADMINISTRATION
Evaluate the financial assistance procedures to ensure the program is streamlined and equitable.
<i>Complete. The responsibility has been transferred to another staff member and a new streamlined process is in place.</i>
Evaluate retitling the department's name to better represent the programs and services that are offered to the community.
<i>In light of the recent Recreation/ Museum Merger Work Session, staff discussions are underway to include "Culture" in the Recreation Department's title. This request may come before City Council once the merger is official.</i>
Evaluate the department's organizational structure to determine if the current structure, adopted in 2002, permits maximum efficiency as roles are redefined with the natural evolution of the recreation field.
<i>Ongoing.</i>

RECREATION CENTERS
Develop/ update the Center Leader handbook consisting of staff responsibilities and expectations, reference materials, and emergency procedures/ action plans. The handbook will be an effective tool in onboarding new staff and retraining existing staff.
<i>In progress.</i>
Continue to build and expand upon structured, drop-in programs targeting teens.
<i>Ongoing.</i>

AQUATIC & FITNESS CENTER
Reestablish youth and adult classes/ programs.
<i>Youth swim classes, adult swim lessons, Aqua Mania, Aqua Fitness, Deep Water Aerobics and Senior Swim have all returned. In addition, First Aid/CPR/AED and lifeguard training courses are being offered.</i>
Develop a youth junior lifeguard program designed to introduce teens to the field of aquatics and provide opportunities to develop skills needed to become a lifeguard/ swim instructor.
<i>No progress. May explore collaboration with teen summer camps during Summer 2023.</i>

COMMUNITY CENTER

Manage shared use of the Ground Floor East space until a dedicated use is determined.

Ongoing.

Collaborate with the Greenbelt Police Department to implement facility emergency drills.

Complete. Greenbelt Police Department reviewed existing emergency plans and provided feedback.

GREENBELT'S KIDS

Update emergency plans for summer camp programs.

In progress.

Create and implement a Professional Development Program in collaboration with local businesses and stakeholders to prepare Greenbelt teenagers and young adults to enter the workforce or explore entrepreneurship.

Preparations are underway for a pilot program to begin Fall 2023.

THERAPEUTIC RECREATION

Provide mental health training for inclusion staff.

Will occur in June before the 2023 camp season.

Continue to connect and communicate with seniors as the Community Center begins to reopen and senior programs return.

Ongoing.

FITNESS & LEISURE

As bike infrastructure improves in and around the city, continue a Bike Education program and events to ensure that citizens of all ages and abilities have access and the skill to ride confidently.

No progress.

Provide Pickleball Clinics to introduce the new Pickleball Courts in Greenbelt.

In search of a Pickleball instructor for summer programs.

ARTS
Coordinate with Quantum Companies, NRP Group, Greenbelt Station, Neighborhood Design Center and the Department of Planning & Community Development to explore opportunities for public art.
<i>Ongoing.</i>
Coordinate with Public Works on planned facility upgrades in the art studios and kiln room, pending approval of equipment purchases.
<i>Ongoing.</i>

SPECIAL EVENTS
Incorporate the Greenbelt Museum and add historical elements to the department's annual special events.
<i>Ongoing.</i>
Continue to work with citizen groups to assist in coordination of special events.
<i>Ongoing.</i>

City Council Work Session Agenda Item Report

Meeting Date: February 15, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Closed Session

Agenda Section: Work Session Packet

Subject:

Closed Session - Personnel and Pending Legal Matters

Suggested Action:

Attachments:

[Closed Session Notice.pdf](#)

CITY OF GREENBELT, MARYLAND

25 CRESCENT ROAD, GREENBELT, MD 20770



CITY COUNCIL

Emmett V. Jordan, Mayor
Kristen L.K. Weaver, Mayor Pro Tem
Colin A. Byrd
Judith F. Davis
B. Ric Gordon
Silke I. Pope
Rodney M. Roberts

OFFICIAL NOTICE

In accordance with Section 3-305(b)(1) and (7) of the General Provisions Article of the *Annotated Code of the Public General Laws of Maryland*, a closed session of the Greenbelt City Council will be held on Wednesday, February 15, 2023, immediately following the Council Work Session – City Manager’s Quarterly Update, in the Council Chambers of the Municipal Building: 1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals; 2) to consult with counsel to obtain legal advice on a legal matter.

The purpose of this meeting is 1) to address personnel matters over which this public body has jurisdiction; 2) to consult with legal counsel regarding outstanding legal matters.

**** The public may attend the Council Work Session prior to the closed session and observe the vote of the Council to move into the closed session on Wednesday, February 15, 2023.***

Bonita Anderson
City Clerk

A NATIONAL HISTORIC LANDMARK

PHONE: (301) 474-8000 www.greenbeltmd.gov