

GREENBELT CITY COUNCIL
Municipal Building
Regular Meeting
February 12, 2018 - 08:00 p.m.

I. ORGANIZATION

1. [Call to Order](#)
2. [Roll Call](#)
3. [Meditation and Pledge of Allegiance to the Flag](#)
4. [Consent Agenda ??? Approval of Staff Recommendations \(Items on the Consent Agenda \[marked by *\] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.\)](#)
5. [Approval of Agenda and Additions](#)

II. [COMMUNICATIONS](#)

6. Presentations
7. [Petitions and Requests \(Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules.\)](#)
8. [Minutes of Council Meetings](#)

* Interview, January 22, 2018

[Interview, January 22](#)

* Regular Meeting, January 22, 2018

[Regular Meeting, Jan 22](#)

* Work Session, January 24, 2018

[Work Session, Jan 24th](#)

* Interview, January 29, 2018

[Interview, Jan 29th](#)

* Work Session, January 29, 2018

[Work Session](#)

Closed Session, January 29, 2018

[Closed Session Jan. 29th](#)

Minutes - Closed Session Of January 29, 2018

In order to approve these minutes, the following motion is needed:

I move that the minutes of the closed session of the City Council held Monday, January 29, 2018, at 9:00 p.m., in the Council Room of the Municipal Building be approved as presented. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the Annotated Code of Public General Laws of Maryland, to discuss a personnel matter (City Manager Evaluation). (DEM)

9. [Administrative Reports](#)

* 10. Committee Reports

- Advisory Committee on Education (ACE) Report #18-02 - ACE Student Awards

- Forest Preserve Advisory Board (FPAB) Report #2018-01 - Maglev Comments

[Forest Preserve Advisory Board](#)

[Advisory Committee on Education](#)

III. [LEGISLATION](#)

11. [A Resolution to Repeal and Reenact with Amendment Resolution Number 2045 to Adopt Standing Rules for the Council of the City of Greenbelt, Maryland - 2nd Reading and Adoption](#)
[Adopt Standing Rules for the Council of the City of Greenbelt, Maryland](#)

- [2nd Reading and Adoption](#)

Reference: [Resolution](#)

[Council reviewed the Standing Rules document at its work session on December 18, 2017. The resolution included in Council's packet reflects the results of that discussion.](#)

[Ms. Pope introduced this resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and moved for adoption tonight. \(DEM\).](#)

[Resolution](#)

12. [A Resolution to Authorize the Negotiated Purchase of a Design/Build Grid-Tied Photovoltaic System at the Springhill Lake Recreation Center at a Cost of \\$80,200 - 1st Reading](#)

Reference: [Resolution](#)

[Request for Proposals, Springhill Lake Recreation Center Photovoltaic](#)

[Project](#)

[Pre-proposal meeting sign-in sheet](#)

Memorandum, J. Sterling, 02/03/2018

In 2012, the City of Greenbelt began participating in the Maryland Smart Energy Communities (MSEC) program through the Maryland Energy Administration (MEA). As part of the MSEC program, the City agreed to work towards a goal of providing 20% of the city's electricity from renewable sources by 2022. In 2017, the Department of Public Works submitted a MSEC application to provide photovoltaic systems at two city facilities. The total grant awarded for a photovoltaic system was \$58,500. Subsequently, an attachment was sent to MEA detailing how the \$58,500 was going to be spent. The attachment was approved to install a photovoltaic system at the Springhill Lake Recreation Center (SLRC).

In November 2017, the city issued a Request for Proposals (RFP) for the design/build photovoltaic system at the SLRC. The RFP document was advertised in the newspaper, the city's website and eMaryland Marketplace. A mandatory pre-proposal meeting was held on December 15, 2017. Six contractors attended the mandatory meeting. Four responses were received to the RFP ranging from a low proposal price of \$80,220 to a high proposal of \$235,781. The RFP included separate pricing for the two roofs that were proposed for solar panels. These prices included solar panels on both roofs. Staff carefully reviewed the proposals and interviewed the contractor with the lowest proposal. SG, Inc. provided the lowest price proposal to the RFP.

Included in Council's packet is a memorandum from Jim Sterling, Director of Public Works, detailing the RFP and bid review process. Mr. Sterling is recommending the Springhill Lake Recreation Center Photovoltaic Project be awarded to SG, Inc.

It is recommended this resolution be introduced for first reading. (JS)

Resolution

Memorandum, J Sterling

IV. OTHER BUSINESS

13. Award of Purchase – Street Sweeper

Reference: Memorandum, James Sterling, 2/8/18

FY 2018 Replacement Fund Budget

Bortek Industries Proposal

Cooperative Purchasing Master Purchase Order
#10883A0117

City and County of Denver Request For Proposal

The City of Greenbelt is a member of the Four Cities Coalition and run a street sweeper program for all four municipalities. The FY 2018 Replacement Fund includes \$71,000 for the replacement of the Four Cities Street Sweeper. After a year of reviewing the pros and cons and the best alternatives for improving the Four Cities Coalition street sweeping program, a determination was made to purchase a mechanical sweeper. All four municipalities agreed to the new purchase and to continue participating in the sweeper program. The City of College Park, who initially requested the purchase of a mechanical sweeper, agreed to amend the original street sweeper agreement. The amendment would change the allocations of each municipality towards the purchase of the new sweeper. Instead of each municipality paying 25% of the original purchase, it would change and be the same as the maintenance costs of the original agreement. College Park would pay 46%, Greenbelt 23%, New Carrollton 21% and Berwyn Heights 10% of the cost for a new mechanical sweeper. Staff has identified Master Purchase Order #10883A0117 from the City and County of Denver, Colorado for the purchase of the Dulevo 6000 mechanical sweeper. The base price for the Dulevo 6000 per the RFP is \$235,000. The overall price quoted to the Four Cities is \$252,290 which includes additional options and an extended warranty. Included in Council's packet is a memorandum from Jim Sterling, Director of Public Works, with additional details about the recommended purchase. Mr. Sterling will be present to answer any questions. It is recommended that Council approve the purchase of the Dulevo 6000 mechanical sweeper per the City and County of Denver, Colorado's MPO #10883A0117 from Bortek Industries Inc., 4713 Old Gettysburg Road, Mechanicsburg, PA 17055 for \$252,290. The city's portion of the purchase is \$58,026.70. The

other three municipalities will be billed in accordance with the new agreement. (JS).

City and County of Denver Request for Proposal

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14. State Legislation.

Reference: Email, Lore Rosenthal, 2/7/18

SB 732 HB 878 HB 637/SB 1004 HB 638/SB 1005 PG 420 HB 78/SB 222 HB 206/SB 518 HB 423 SB 158/HB 305 SB 407/HB 535 HB 400 Included in Council's packet is an email from Lore Rosenthal, Greenbelt Climate Action Network (GCAN), requesting that the City support two bills (SB 732 & HB 878). Representatives from GCAN, Indivisible Greenbelt and Prince George's Peace & Justice Coalition are expected to attend tonight's meeting.

SB 732 – Renewable Energy and Job Development

The Greenbelt Climate Action Network (GCAN) has requested that the City support this legislation. Staff has not seen the actual bill. According to advocacy groups, this bill would increase Maryland's Renewable Portfolio Standard (RPS) to 50% by 2030. The RPS is a percentage of Maryland's electricity supply generated from renewable sources. Maryland's current RPS is 25% by 2020. Senator Pinsky is a co-sponsor.

Council direction is sought.

HB 878 – Public Utilities – Renewable Energy (100% Clean Renewable Equity Energy Act).

The Greenbelt Climate Action Network (GCAN) has requested that the City support this legislation. This bill would increase Maryland's Renewable Portfolio Standard (RPS) to 100% by 2035. Delegate Washington is a co-sponsor.

Council direction is sought.

HB 637/SB 1004 – Asset Transfer for Maglev – Municipal Agreements

This local bill would require a supermajority voted of the County Council and approval of the governing body of a municipality before any county asset is transferred for development of a Maglev system. The MML Legislative Committee voted to support this legislation. Senator Pinsky and Delegate Washington are co-sponsors of this legislation.

It is recommended Council support HB 637/SB 1004.

HB 638/SB 1005 – Asset Transfer for Maglev – Hearing and Approval Requirements

This local bill would require that the County negotiates a written agreement with a municipality before any county asset is transferred for development of a Maglev system. The Maryland Municipal League (MML) Legislative Committee voted to support this legislation. Senator Pinsky and Delegate Washington are co-sponsors of this legislation.

It is recommended Council support HB 638/SB 1005.

PG 420 – Authority to Prohibit the Use of Disposable Bags

This enabling legislation would allow the County to prohibit the use of disposable plastic bags. The proposed law would not apply to bags for certain uses (bulk items, flowers, newspapers, etc.). This local bill would only apply in Prince George's County. Senator Pinsky sponsored this bill. The City supported similar legislation last year.

It is recommended Council support PG 420.

HB 78/SB 222 – Foreclosure Property Registry – Notice to Local Governments

This legislation would require the State to notify authorized users in a municipality when a property registers or makes certain changes to their listing. The MML Legislative Committee voted to support this legislation.

It is recommended Council support HB 78/SB 222.

HB 206/SB 518 – Liquor Licenses for Movie Theaters

This legislation would allow AMC movie theaters at two specific locations, Beltway Plaza and Rivertown Commons (Oxon Hill), to have a liquor license. The bill requires a minimum investment of \$2,000,000 and food sales must exceed alcohol sales. Similar

legislation was introduced last year and the City took no position. Dr. McGrath of Friends of Greenbelt Theatre has expressed concern regarding the potential impact on the Greenbelt Theatre.

Council direction is sought.

HB 423 – Vegetation Management – Notice to Municipalities

This bill requires an electric company to provide notice to a municipality before it performs any vegetation management. Delegate Tarlau is the lead sponsor of this bill and had tried to pass several bills in prior years to provide more municipal authority over vegetation management. The MML Legislative Committee voted to support this bill with amendments. Delegate Washington is a co-sponsor.

It is recommended Council support HB 423.

SB 158/HB 305 – Homestead Property Tax Credit – Eligibility Awareness

This legislation would require the State to identify homeowners who may be eligible for this tax credit and notify them. Delegates Healey, Gaines and Washington are co-sponsors of HB 305.

It is recommended Council support SB 158/HB 305.

SB 407/HB 535 – Transportation – Complete Streets Program

This legislation would establish a Complete Streets Program and provide grants to local governments who implement complete street projects. The MML Legislative Committee voted to support this legislation.

It is recommended Council support SB 407/HB 535.

HB 400 – Mosquito Control – Notification to Municipalities

This bill would require the State or County to notify a municipality at least 24 hours in advance of spraying pesticide to control mosquitos. Delegate Washington is a co-sponsor of this bill.

It is recommended Council support HB 400.

(DEM).

HB 400

SB 407 HB 535

SB 158 HB 305

[HB 423](#)

[HB 206 SB 518](#)

[HB 78 SB 222](#)

[PG 420](#)

[HB 638 SB 1005](#)

[HB 637 SB 1004](#)

[HB 878](#)

[SB 732](#)

[Email, Lore Rosenthal](#)

15. [Change of Resident Agent \(from Michael McLaughlin to Nicole Ard\)](#)
Reference: [Resident Agent Form](#)
[Former City Manager Michael McLaughlin is currently listed as the City's resident agent with the State of Maryland.](#)
[It is recommended Council approve changing the City's resident agent from Mr. McLaughlin to City Manager Nicole Ard. \(DEM\).](#)

[Resident Agent Form](#)

16. [Maglev Forest Preserve Advisory Board Comments](#)
[Construction of the BWRR Superconducting Maglev within the Greenbelt Forest Preserve\)](#)
Reference: [FPAB Report #2018-01](#)
[Council accepted this report on the consent agenda.](#)
[Valerie Elliott, Chair of the FPAB, and Jason Martin, the City's Environmental Coordinator/Staff liaison to FPAB, will be present to discuss the report. \(DEM\).](#)

FPAB Report 2018

17. Request to Reclassify Geriatric Case Manager to Bilingual Community Outreach Coordinator

The Greenbelt Assistance in Living (GAIL) program is requesting that a full time position of Bilingual Community Outreach Coordinator be established to oversee all the community wellness and support programs offered by the GAIL program. The funding for this position would come from leaving the Geriatric Case Manager position unfilled for the time being. This change will allow for a more efficient use of staff time as this person will centralize health and wellness services and the Case Manager will focus on direct client services. There will be no reduction of service to geriatric clients. Liz Park, Director of CARES, will be present to discuss the request. (LP).

Memorandum, L. Park

18. Letter to County Councilmember Todd Turner Requesting Funding for Greenbelt Connection Bus

* 19. Award of Purchase – Street and Concrete Work

Reference: Memorandum, J. Sterling, 2/03/2018

Memorandum (Notice to Proceed), K. Mazzara, 3/09/2017

Memorandum (Notice to Proceed), K. Mazzara, 2/28/2017

The City's FY 2018 Capital Projects budget includes \$471,000 for street resurfacing projects and \$40,000 for miscellaneous concrete work throughout the City. Included in Council's packet is a recommendation that the City piggyback on two Prince George's County contracts for this work. Utilizing two contractors will allow the City flexibility in completing jobs. Contract 925-H(F)/A was awarded to VMP Construction. Contract 925-H(F)/B was awarded to NZI Construction. Both companies have done work for the City in the past. These contracts were awarded following a competitive bid process.

Approval of this item will award the FY 2018 Street and Concrete Work contracts to NZI Construction Corporation of Beltsville, Maryland and

VMP Construction Company of Lanham, Maryland at an estimated total cost of \$511,000. (DEM)

[Memorandum \(Notice to Proceed\). K. Mazzara 2-28-2017](#)

[Memorandum \(Notice to Proceed\)., K. Mazzara, 3-09-2017](#)

[Memorandum, J. Sterling, 2-03-18](#)

* 20. Resignation from Advisory Group

Reference: Email, W. Williams, 02/03/2018

Wallace Williams has submitted his resignation from the Employee Relations Board.

Approval of this item on the consent agenda will indicate Council's intent to accept his resignation with regret. (DEM)

* 21. Reappointments to Advisory Groups

Reference: Reappointment Surveys

The following Advisory Group members have indicated their desire to be reappointed to advisory groups:

Katherine McElhenny Advisory Committee on Education

Jane Young Advisory Committee on Environmental Sustainability

David West Senior Citizens Advisory Committee

Approval of this item on the consent agenda will indicate Council's intent to reappoint these members to new terms. (DEM)

22. [Council Activities](#)

[Council will report on activities and events recently attended. \(If time allows.\)](#)

23. [Council Reports](#)

[Council will report on activities and events recently attended. \(If time allows.\)](#)

V. MEETINGS

[2018 Meeting Schedule](#)