



**CITY COUNCIL AGENDA**  
**Municipal Building**

**This meeting will be held in-person and virtual.**

**25 Crescent Road  
Greenbelt, MD 20770**

**OR**

**Virtual Participation  
Zoom Webinar Attendees:**

**During "Petitions and Requests," please submit your request in writing via email to  
[questions@greenbeltmd.gov](mailto:questions@greenbeltmd.gov)**

**[https://us02web.zoom.us/j/89155369386?  
pwd=VXawEV546w7whhyQcULaDNyJX1NE74.1](https://us02web.zoom.us/j/89155369386?pwd=VXawEV546w7whhyQcULaDNyJX1NE74.1)**

**Dial-in: 301 715 8592**

**Webinar ID: 891 5536 9386**

**Passcode:978023**

**Monday, January 27, 2025**

**7:30 PM**

**I. ORGANIZATION - 15 minutes (7:30 - 7:45 p.m.)**

1. Call to Order
2. Roll Call
3. Meditation and Pledge of Allegiance to the Flag
4. Petitions and Requests
5. Consent Agenda

Suggested Action:

Consent Agenda - Approval of Staff Recommendations (Items on the Consent Agenda [marked by \*] will be approved as recommended by Council and staff, subject to removal from the Consent Agenda by Council.)

6. Approval of Agenda and Additions

**II. COMMUNICATIONS - 30 minutes (7:45 - 8:15 p.m.)**

7. Presentations

7a. Black American History Month Proclamation

Suggested Action:

Since 1976, every American president has designated February as Black History Month and endorsed a specific theme. The 2025 Black History Month's theme focuses on "African Americans and Labor." Members of the Black American History Committee will be present to accept the proclamation.

[2025 Black American History Month Proclamation.pdf](#)

\*8. Minutes

Suggested Action:

\* Regular Meeting, January 22, 2024

\* Regular Meeting, February 26, 2024

[RM240122.pdf](#)

[RM240226.pdf](#)

8a. Statement of Record - Closed Session, December 11, 2024

Suggested Action:

Reference: Statement for the Record, December 11, 2024

Closed Session of December 11, 2024: The following motion is needed: In accordance with the General Provisions Article, Section 3-06(C)(2) of the Annotated Code of Public General Laws of Maryland. I moved that the minutes of tonight's meeting reflect that Council met in closed session on Wednesday, December 11, 2024, at 9:02 pm, in the Council Chambers. Council held this closed meeting in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland: 1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals.

The purpose of this meeting is to discuss the City Manager's Evaluation.

Vote to close session:

Ms. Knesel - Yes  
Ms. McKinney - Yes  
Ms. Pompei - Yes  
Ms. Pope - Yes  
Mr. Roberts - No  
Ms. Weaver - Yes  
Mayor Jordan - Yes

The following staff members were in attendance: Josué Salmerón, City Manager (from 9:40) and Dawane Martinez, Director of Human Resources (from 9:28).

Other individuals were in attendance: Adewunmi Lewis, Consultant with MGT (virtual, from 9:35).

Council took the following actions: Decided on bonus for the City Manager's performance.

[Closed Session Form\\_12.11.24.pdf](#)

8b. Statement of Record - Closed Session, December 18, 2024

Suggested Action:

Reference: Statement for the Record, December 18, 2024

Closed Session of December 18, 2024: The following motion is needed: In accordance with the General Provisions Article, Section 3-06(C)(2) of the Annotated Code of Public General Laws of Maryland. I moved that the minutes of tonight's meeting reflect that Council met in closed session on Wednesday, December 18, 2024, at 9:50 pm, in the Council Chambers. Council held this closed meeting in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland: 1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals.

The purpose of this meeting is to discuss Merit increase based on City Manager's performance evaluation.

Vote to close session:

Ms. Knesel - Yes  
Ms. McKinney - Yes

Ms. Pompei - Yes  
Ms. Pope - Yes  
Mr. Roberts - No  
Ms. Weaver - Yes  
Mayor Jordan - Yes

The following staff members were in attendance: Josué Salmerón, City Manager (from 10:36) and Dawane Martinez, Director of Human Resources (from 10:36).

Other individuals were in attendance: Adewunmi Lewis, Consultant with MGT (virtual, from 10:36).

Council took the following actions: Determined salary increase and bonus for the City Manager based on his performance evaluation.

[Closed Session Form\\_12.18.24.pdf](#)

8c. Statement of Record - Closed Session, January 6, 2025

Suggested Action:

Reference: Statement for the Record, January 6, 2025

Closed Session of January 6, 2025: The following motion is needed: In accordance with the General Provisions Article, Section 3-06(C)(2) of the Annotated Code of Public General Laws of Maryland. I moved that the minutes of tonight's meeting reflect that Council met in closed session on Monday, January 6, 2025, at 6:39 pm, virtual via Zoom. Council held this closed meeting in accordance with Section 3-305(b)(9) and (10) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland: 1) To conduct collective bargaining negotiations or consider matters that relate to the negotiations; and 2) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans.

The purpose of this meeting is to discuss the status of collective bargaining agreement negotiation and updates on fire department staffing situation.

Vote to close session:

Ms. Knesel - Yes  
Ms. McKinney - Absent  
Ms. Pompei - Yes  
Ms. Pope - Absent  
Mr. Roberts - No

Ms. Weaver - Yes  
Mayor Jordan - Yes

The following staff members and others were in attendance: Josué Salmerón, City Manager; Bertha Gaymon, City Treasurer (until 7:13); Tim White, Deputy Chief of Police (until 7:13); Stephen Silvestri and Blaine Taylor from Jackson Lewis Law Firm (until 7:13).

Council took the following actions: None.  
[Closed Session Form\\_01.06.25.pdf](#)

9. Administrative Reports

Suggested Action:

Reference: This link will display the weekly report for the City Manager and City Departments

[https://www.greenbeltmd.gov/government/city-administration/city-manager-s-office/weekly-reports/-folder-1586#docan2352\\_4054\\_3510](https://www.greenbeltmd.gov/government/city-administration/city-manager-s-office/weekly-reports/-folder-1586#docan2352_4054_3510)

\*10. Committee Reports

\*10a. Park and Recreation Advisory Board Report #24-4: (Basic Certification Application for Four New Groups)

Suggested Action:

It is recommended that the City Council accept this report.

[FY 25 Recognition Groups PRAB Report 24-4.pdf](#)

**III. LEGISLATION - 30 minutes (8:15 - 8:45 p.m.)**

11. An Ordinance to Repeal and Replace Chapter 2, Article IV Ethics Provisions of the Greenbelt City Code  
- 2nd Reading and Adoption

Suggested Action:

Reference: Ordinance

Included in the Council packet is an ordinance from the Council of the City of Greenbelt repealing and re-enacting Chapter 2, Article 4, titled "Ethics Provisions" of the City Code. This amendment updates the City's ethics laws to align with current State law.

Ms. Weaver introduced for first reading at the January 13 Council. It is recommended the ordinance be introduced for second reading and moved for adoption.

12.

An Ordinance to Make a Supplemental Appropriation in the Capital Projects Fund for The Fiscal Year Ending June 30, 2025, In the Amount of One Million Six Hundred Sixty-Five Dollars (\$1,665,000) For Additional Capital Projects Fund Expenditures Over the FY2025 Appropriated Amount

- 1st Reading, Suspension of the Rules
- 2nd Reading, Adoption

Suggested Action:

Reference: Ordinance

Enclosed in Council packet is an ordinance addressing the urgent need for structural repairs to the indoor pool deck at the Greenbelt Aquatic and Fitness Center. The estimated cost for the repairs, including engineering services, totals approximately \$1,665,000.

It is recommended that the ordinance be introduced and adopted at this meeting.

[Ordinance.pdf](#)

#### **IV. OTHER BUSINESS - 30 minutes (8:45 - 9:15 p.m.)**

13. Legislative Session Updates and Upcoming Planning

Suggested Action:

Reference: Carrington 2025 Bill Tracking Report

Carrington 2025 Greenbelt Priority Bill Analysis

The Council packet includes Carrington and Associates' 2025 Bill Tracking Report for week 1 and the comprehensive analysis of the 2025 Greenbelt Priority Bill for the City of Greenbelt. Additionally, the MML Legislative Committee Priorities and PGCMA Priorities are included.

Staff request direction from Council regarding the drafting of testimony and scheduling of testimony for any bills of interest to Council.

[Carrington 2025 Bill Tracking Report Greenbelt week 1.pdf](#)

[Carrington 2025 Greenbelt Priority Bill Analysis.pdf](#)

[1.22.25 Updated Bill Review.pdf](#)

[PGCMA Legislative Committee Update 1.16.pdf](#)

14. Authorizing the City Manager to execute contracts for the GAFC Indoor Pool Repairs

Suggested Action:

Reference:

- 25.01.09\_Memo\_GAFC\_Indoor\_Deck\_CA\_Lindman: Council Memo
- Proposal #240529 Greenbelt Swim Center Indoor Pool Deck Repairs: C.A. Lindman Proposal
- CPJ Proposal for Greenbelt Community Center Indoor Pool\_20241003: CPJ Proposal

The Council packet includes proposals from C.A. Lindman, Inc. and Charles P. Johnson & Associates, Inc. City Manager Salmerón will introduce the matter and Mr. Brian Kim, Public Works Director, will be present to address any questions

Staff recommends that the City Council authorize the City Manager to execute contracts for engineering services from C.A. Lindman, Inc. for a total of \$1,360,576.00, along with third-party engineering quality assurance services from CPJ for \$111,700.00.

[25.01.09\\_Memo\\_GAFC\\_Indoor\\_Deck\\_CA\\_Lindman.pdf](#)

[Proposal #240529 Greenbelt Swim Center Indoor Pool Deck Repairs .pdf](#)

[CPJ Proposal for Greenbelt Community Center Indoor Pool\\_20241003.pdf](#)

**\*15. Approval of Basic Certification Application for Four New Groups**

Suggested Action:

Reference: FY25 Recognition Groups PRAB Report 24-4

French Conversation

Ukulele Ladies FY25

Boys to Men

Included in the Council packet is the Park and Recreation Advisory Board (PRAB) FY25 Recognition Groups report for Basic Certification for four new groups.

PRAB supports and recommends approval of the basic certification application of all four groups.

[FY 25 Recognition Groups PRAB Report 24-4.pdf](#)

[French Conversation.pdf](#)

[Ukulele Ladies FY25.pdf](#)

[Boys to Men.pdf](#)

**16. Council Activities**

**17. Council Reports**

**\*18. Meetings**

[Meetings.pdf](#)

- \*19. Stakeholder List  
[Stakeholder Schedule.pdf](#)

- \*20. Appointment to Advisory Board/Committee  
Suggested Action:  
Reference: Application and Code of Conduct

The City Council conducted interviews for several advisory boards on the following dates:

On April 29, 2024, Judith Davis was interviewed for the Advisory Planning Board (APB).

Approval of this item on the consent agenda will confirm the Council's intent to appoint Ms. Davis to APB.

- \*21. Reappointment to Advisory Board/Committee  
Suggested Action:  
Reference: Reappointment Surveys

The following members have expressed his willingness to continue serving on their respective boards and committees:

Robert Snyder - Advisory Committee on Education (ACE)

David Benack - Ethics Commission (EC)

Steven Skolnik - Board of Appeals (BoA)

Patricia Rogers - Senior Citizens Advisory Committee (SCAC)

Approval of this item on the consent agenda will confirm the Council's intent to reappoint Mr. Snyder, Mr. Benack, Mr. Skolink, and Ms. Rogers to a new term.

- \*22. Resignation from Advisory Board/Committee  
Suggested Action:  
Reference: Reappointment Survey

John Paul Schmit has submitted his resignation from the Forest Preserve Advisory Board.

Approval of this item on the consent agenda will indicate the Council's intent to accept their resignation with regret.



\*23. Approval of letter in support of Prince George's County Fire & Emergency Management Services

Suggested Action:

Reference:

Candidate Letter, Coalition to Support PGC Fire and EMS

Recommendations, Coalition to Support PGC Fire and EMS

Approval of this item on consent agenda will indicate the Council's intention to support the Coalition for Prince George's County Fire and Emergency Management Services.

[Candidate Letter, CoalitiontoSupportPGCFireandEMS.pdf](#)

[Recommendations, CoaltiontoSupportPGCFireandEMS.pdf](#)

## City Council Agenda Item Report

Meeting Date: January 27, 2025

Submitted by: Greg Varda

Submitting Department: Recreation

Item Type: Proclamation

Agenda Section: COMMUNICATIONS - 30 minutes (7:45 - 8:15 p.m.)

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**Subject:**

Black American History Month Proclamation

**Suggested Action:**

Since 1976, every American president has designated February as Black History Month and endorsed a specific theme. The 2025 Black History Month's theme focuses on "African Americans and Labor." Members of the Black American History Committee will be present to accept the proclamation.

**Attachments:**

[2025 Black American History Month Proclamation.pdf](#)

## **PROCLAMATION**

**WHEREAS**, Black American History Month is observed in February of each year and affords a special opportunity to become more knowledgeable about the heritage of Black-Americans, and to honor Black-Americans who have contributed to the progress of our nation; and

**WHEREAS**, during Black American History Month, we celebrate the many achievements and contributions made by Black-Americans to our economic, cultural, spiritual, and political development; and

**WHEREAS**, the Association for the Study of African American Life and History, founded by Carter G. Woodson in 1915, selects a theme each year for the observation of Black History Month; and

**WHEREAS**, this year, the 2025 theme is “African Americans and Labor”, which focuses on the various and profound ways that work of all kinds intersect with the collective experiences of Black people; and

**WHEREAS**, the Greenbelt Black American History and Cultural Committee observes and honors Black American History Month and encourages educators, students, and families to learn about the heritage and achievements of Black-Americans through programs and activities; and

**WHEREAS**, the strength of Greenbelt is diverse people living together in a spirit of cooperation and celebrates all people. By sharing together, all are enriched; and

**NOW, THEREFORE**, I, Emmett V. Jordan, by the powers vested in me by the residents and City Council of Greenbelt, hereby proclaim the month of February 2025, as

### **BLACK AMERICAN HISTORY MONTH**

in the City of Greenbelt and urge residents to join together in the celebration by participating in the wide variety of events held in Greenbelt and throughout the Metropolitan Washington DC area.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 27th day of January 2025.

EMMETT V. JORDAN, Mayor

## City Council Agenda Item Report

Meeting Date: January 27, 2025

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section: COMMUNICATIONS - 30 minutes (7:45 - 8:15 p.m.)

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**Subject:**

Minutes

**Suggested Action:**

\* Regular Meeting, January 22, 2024

\* Regular Meeting, February 26, 2024

**Attachments:**

[RM240122.pdf](#)

[RM240226.pdf](#)

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held January 22, 2024.

Mayor Jordan called the meeting to order at 7:30 pm.

ROLL CALL was answered by Councilmembers Danielle P. McKinney, Jennifer A. Pompei, Silke I. Pope, Rodney M. Roberts, Kristen L.K. Weaver, and Mayor Emmett V. Jordan.

ALSO PRESENT were Josué Salmerón, City Manager; Timothy George, Assistant City Manager; Bertha Gaymon, City Treasurer; Terri Hruby, Planning Director; Ryan Sigworth, City Planner; Dale Worley, Information Technology Director; Brian Kim, Acting Public Works Director; Brian Townsend, Assistant Public Works Director; Kevin Carpenter-Driscoll, Environmental Coordinator; Jamarie Spencer, Production Assistant; and Bonita Anderson, City Clerk.

Mayor Jordan asked for a moment of silence in honor of those who recently passed, former residents Bruce Kuhl and Mark Blue. Ms. Pompei then led the pledge of allegiance to the flag.

#### PETITIONS AND REQUESTS:

Bill Orleans, a resident, requested information and clarification on Council's closed meeting to authorize a bonus to the former Interim City Manager. He also requested recognition and an apology from Council for going into closed session on Nov 13 without first convening an open session and voting to go into closed session. Additionally, he requested that the City Council or the Planning & Community Development Department ask Franklin Park at Greenbelt Station for the homeless population survey they allegedly conducted.

Rex Wingerter, a resident, requested that the City Council review and support the "Cease Fire" letter regarding the conflict in Gaza.

Shaymar Higgs, a resident, thanked Council for the ARPA funds that The SPACE received. He shared with Council good news about new programming coming online, specifically Spanish-to-English courses as well as English-to-Spanish courses.

CONSENT AGENDA: It was moved by Ms. Pope and seconded by Ms. Pompei that the consent agenda be approved. The motion passed 6-0.

Council thereby took the following actions:

#### COMMITTEE REPORTS

Advisory Planning Board Report #2024-01 – Municipal Building Feasibility Study:  
Council approved the report and later discussed it during the meeting.

MEETINGS: Council approved the meeting schedule.

STAKEHOLDER LIST: Council approved the stakeholder list.

APPROVAL OF AGENDA FOR THE FOUR CITIES COALITION MEETING ON JANUARY 25, 2024: Council approved the City of Greenbelt agenda items for the Thursday, January 25<sup>th</sup>, 2024, Four Cities Coalition meeting.

APPOINTMENT TO ADVISORY BOARD/COMMITTEE: Council appointed Bukola Pinheiro and Carol Malveaux to the Park and Recreation Advisory Board.

APPROVAL OF AGENDA: It was moved by Ms. Weaver to amend the agenda to move item #16, “M-NCPPC Special Exception Referral for LOL Childcare Station, 6250 Greenbelt Road (SPE-2022-012)”, before #11, “FY2023 City Annual Audit Presentation”. Ms. Pope seconded. Ms. Weaver moved that the agenda be approved as amended. Ms. Pope seconded. The motion passed 6-0.

PRESENTATIONS:

Black History Month Proclamation: Mayor Jordan declared February as Black History Month and endorsed the theme “African Americans and the Arts”. Dr. Lois Rosado and members of the Black History Committee accepted the proclamation. Dr. Rosado gave an overview of this year’s Black History Month events.

MINUTES OF COUNCIL MEETINGS: None.

ADMINISTRATIVE REPORTS: Mr. Salmerón provided the City Council with highlights from the weekly report. He thanked the Public Works staff for their efforts in clearing the roadways and sidewalks during the recent snow event.

LEGISLATION: None.

OTHER BUSINESS:

M-NCPP Special Exception Referral for LOL Childcare Station, 6250 Greenbelt Road (SPE-2022-012): Mayor Jordan read the agenda comments. Mr. Sigworth, City Planner, gave Council a PowerPoint presentation of the site and the proposed location of the outdoor playground area. There was discussion among Council in favor of and opposition to the proposed site plan.

Ms. Weaver moved that the City Council approve the staff recommendation to transmit a letter of support, with conditions, to the Prince George’s County Planning Board by February 5, 2024, in advance of the scheduled Planning Board hearing on March 7, 2024. Ms. McKinney seconded. The motion passed 5-1. (Mr. Roberts)

FY2023 City Annual Audit Presentation: Mayor Jordan reviewed the agenda comments. Mr. Titus from Mitchell Titus Auditing Firm provided a brief summary of the procedures and findings pertaining to the audited financial statement for the fiscal year ending June 30, 2023.

This statement covers the period from July 1, 2022, to June 30, 2023, and includes an explanation of the Annual Comprehensive Financial Report (ACFR) distributed to the City Council. He gave an overview of the audit highlights. Tiwan Turton, Manager, presented the summary of audit results to Council along with the required communications and other matters.

No action was taken.

Contract for Broadband Feasibility Study: Mayor Jordan read the agenda comments. Mr. Worley noted that the City issued a Request for Proposal (RFP) for a feasibility study for a broadband fiber network. That RFP resulted in four proposals being submitted. This study will determine the financial feasibility of building a broadband fiber network in Greenbelt. He presented to Council a memorandum recommending the proposal from Mission Critical Partners with a cost of \$114,597. Council agreed that additional information was needed to proceed with approval and requested tabling this item until the next meeting. This will allow staff time to provide the necessary documentation.

No action was taken.

ARPA Status Update: Mr. George provided a brief status update with a memorandum outlining the reallocation of funds for projects under development.

Approval of Contract for the 2024 July 4<sup>th</sup> Fireworks Display/Show: Mayor Jordan read the agenda comments.

During the meeting, Mr. Kim gave a brief overview of the preparations for the 2024 July 4th fireworks display. Innovative Pyrotechnic Concepts, LLC (IPC) submitted a proposal to obtain all necessary permits and to provide all necessary staging, labor, materials, and equipment. The proposal includes an opening barrage, main body, and grand finale, which will be displayed on three pontoons placed on the lake, similar to previous years.

Ms. Pope proposed that the Council approve the purchase of fireworks for the July 4th celebration from Innovative Pyrotechnic Concepts, LLC, located at 12667 Grosstown Road, Hughesville, MD 20637, for a total project cost of \$20,000.00. Ms. Pompei seconded. The motion passed 5-1. (Mr. Roberts)

Oil Recycling Relocation Recommendation: Mayor Jordan read the agenda comments.

Mr. Carpenter-Driscoll gave a PowerPoint presentation to Council. He mentioned that the Public Works staff have been facing problems with illegal dumping at three City-owned recycling sites over the past few years: Buddy Attick Residential Recycling Center, Greenbelt East Recycling Center, and the Northway compost and millings piles. To prevent future illegal dumping, Mr. Carpenter-Driscoll suggested potential solutions for each site for Council to consider as viable options for further investigation.

No action was taken.

Council Discussion on Legislation Bills and Testimony: Mayor Jordan read the agenda comments.

Mr. Salmerón indicated that the City is preparing a request for proposals and will send it out this week to seek assistance from a firm that specializes in legislative advocacy to track and report on legislative bills.

No action was taken.

Approval of Agenda for Council Retreat on January 27, 2024: Mayor Jordan read the agenda comments.

Ms. Pompei moved that Council approve the agenda for Council's Retreat for Saturday, January 27th, 2024. Ms. Weaver seconded. The motion passed 6-0.

Discussion on Scheduling a Work Session for a Citizen Presentation(s) Regarding the Municipal Building: Mayor Jordan read the agenda comments.

The Council decided to schedule a work session to discuss the Advisory Planning Board's report (Municipal Building Feasibility Study) on February 5, 2024, in conjunction with GATe.

Authorize City Manager to purchase a 2023 Chevy Bolt: Mayor Jordan read the agenda comments.

Ms. Pope moved that Council approve the purchase of a 2023 Chevrolet Bolt per Maryland State bid BPO 001B3600369 from Sport Chevrolet Co Inc., 3101 Automobile Blvd., Silver Spring, MD 20904, at the price of \$32,199.00. Ms. Pompei seconded. The motion passed 6-0.

Council Activities:

- MML Legislative Reception – Mayor Jordan, Ms. Weaver, Ms. Pompei, and Ms. McKinney
- MWCOC Board of Directors Meeting – Mayor Jordan
- GI Atlantic Research Reception – Mayor Jordan
- Wreath Laying for Christine Peters – Mayor Jordan, Ms. Weaver, Ms. Pompei, and Ms. McKinney
- Poetry in the Garden – Ms. Weaver
- MLK Community Event and Food Giveaway at Beltway Plaza – Mayor Jordan and Ms. Weaver
- MLK Social Justice/Day of Service Event at Schrom Hills Park – Mayor Jordan, Ms. Weaver, and Ms. McKinney
- COG Transportation Planning Board – Ms. Weaver
- PGCMA Meeting – Ms. Weaver, Ms. Pompei, Ms. Pope, and Ms. McKinney
- MWCOC EV Infrastructure Presentation – Mayor Jordan



- Charlestowne North Residents Meeting – Mayor Jordan, Ms. Weaver, Ms. Pompei, and Ms. McKinney
- COG Human Services Policy Committee Meeting – Ms. McKinney
- APB Meeting – Ms. McKinney
- Mayors Innovation Project Winter Meeting – Mayor Jordan

ADJOURNMENT: The Mayor adjourned the regular meeting of January 22, 2024, at 11:47 pm.

Respectfully submitted,

Bonita Anderson  
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held January 22, 2024.

Emmett V. Jordan  
Mayor

REGULAR MEETING OF THE GREENBELT CITY COUNCIL was held on Monday, February 26, 2024.

Mayor Jordan called the Meeting to order at 7:30 pm.

ROLL CALL was answered by Councilmembers Amy E. Knesel, Danielle P. McKinney, Jenni A. Pompei, Silke I. Pope, Rodney M. Roberts, and Mayor Emmett V. Jordan.

Mayor Pro Tem Kristen L.K. Weaver was on travel (excused absence).

ALSO PRESENT were Josué Salmerón, City Manager; Timothy George, Assistant City Manager; Bertha Gaymon, City Treasurer (online); Jaime Fearer, Assistant Planning Director; Brian Kim, Acting Public Works Director; Brian Townsend, Assistant Public Works Director; Jamarie Spencer, Public Information Producer; and Bonita Anderson, City Clerk.

Mayor Jordan asked for a moment of silence in honor of Sharon Lee Beck, a former resident, and Patricia L. Virden, resident.

Ms. McKinney then led the Pledge of Allegiance to the Flag.

#### PETITIONS AND REQUESTS:

Guillermo Guerrero presented a \$250 check from the E & F Roosevelt Democratic Club for the City's Emergency Assistance Fund.

Malaika Nji-Kerber, a former resident, requested that Council support retaining the French Immersion program at Dora Kennedy and that the City oppose the sale or demolition of the building itself.

Bill Orleans, a resident, requested information and clarity on Council's closed meeting to authorize a bonus to the former Interim City Manager; requested that Council play the recording of the 2023 Franklin Park meeting relative to the discussion at an open Council meeting; and requested the City Solicitor attend a Council meeting to address Mr. Orleans's concerns that the response to his "Apology" petition did not meet his expectations.

Leon Schachter, a resident, requested that Council change the policy for Advisory Board membership to allow "well qualified" residents to serve on more than one board, provided those boards only meet on an as-needed basis.

CONSENT AGENDA: Mayor Jordan moved item #19, "Letter – Request to County Historic Preservation Commission to designate the Dora Kennedy French Immersion School building a County Historic Site" be moved to the consent agenda. It was moved by Ms. Pompei and seconded by Ms. Pope to approve the amended consent agenda. The motion passed 6-0.

Council thereby took the following actions:

STAKEHOLDERS: Council approved the stakeholder list.

LETTER – REQUEST TO COUNTY HISTORIC PRESERVATION COMMISSION TO DESIGNATE THE DORA KENNEDY FRENCH IMMERSION SCHOOL BUILDING A COUNTY HISTORIC SITE: Council approved the staff recommendation to send a letter to the Prince George’s County Historic Preservation Commission requesting it complete a historic site evaluation of the Dora Kennedy French Immersion School building.

REAPPOINTMENT TO ADVISORY BOARD/COMMITTEE: Council approved the reappointment of Barbara Stevens to the Arts Advisory Board and Matt Sickie to the Park and Recreation Advisory Board for new terms.

APPROVAL OF AGENDA: It was moved by Mayor Jordan and seconded by Ms. Pope to approve the agenda. The motion passed 6-0.

PRESENTATIONS: None.

MINUTES OF COUNCIL MEETINGS:

Statement for the Record – Closed Session of February 12, 2024: Ms. Pope moved in accordance with the General Provisions Article, Section 3--06(C)(2) of the *Annotated Code of Public General Laws of Maryland*, the minutes of tonight's Meeting reflect the Council met in closed session on Monday, February 12, 2024, at 11:10 pm, in Council Chambers and at 25 Crescent Road. Council held this closed meeting in accordance with Section 3-305(b)(3)(8) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland 1) to consider the acquisition of real property for a public purpose and matters directly related thereto; and 2) to consult with staff, consultants, or other individuals about pending or potential litigation.

The purpose of this meeting: To consider the acquisition of real property for a public purpose and matters directly related thereto and to consult with staff, consultants, or other individuals about pending or potential litigation.

Vote to close the session:

|              | Yes | No | Abstain | Absent |
|--------------|-----|----|---------|--------|
| Ms. Knesel   | X   |    |         |        |
| Ms. McKinney | X   |    |         |        |
| Ms. Pompei   | X   |    |         |        |
| Ms. Pope     | X   |    |         |        |
| Mr. Roberts  |     | X  |         |        |
| Ms. Weaver   |     |    |         | X      |
| Mayor Jordan | X   |    |         |        |

Staff members in attendance: Josué Salmerón, City Manager, and Terri Hruby, Director of Planning.

Other individuals in attendance: Representatives of property owners (until 12:16 am on 2/13).

Council took no action during this session.

Ms. McKinney seconded the motion.

**ROLL CALL:**

Ms. McKinney- Yes  
Ms. Pompei - Yes  
Ms. Pope - Yes  
Ms. Knesel - Yes  
Mr. Roberts - No  
Ms. Weaver - Absent  
Mayor Jordan - Yes

**ADMINISTRATIVE REPORTS:**

Mr. Salmerón announced that the receivership for Charlestowne North Apartments had been approved by the judge. Consequently, disconnection notices for utilities have been put on hold. In addition, Mr. Roberts suggested that the City explore HUD financing, similar to what was done for Green Ridge House, for senior housing. Ms. Pompei indicated that the City should consider forgiving some municipal infractions.

**LEGISLATION:** None.

**OTHER BUSINESS:**

**Metro's FY 2025 Proposed Service Changes:** Mayor Jordan read the agenda comments. There was a discussion about the proposed service changes. Mayor Jordan moved that Council approve the Metro's FY 2025 Proposed Service Changes. Ms. Pope seconded. The motion passed 6-0.

**Ball Field Maintenance Equipment:** Mayor Jordan read the agenda comments. There was a discussion about the maintenance equipment for the City's ball fields. Ms. Pope moved that Council approve the purchase of ball field maintenance equipment. Mayor Jordan seconded. The motion passed 4-2. (Ms. Knesel and Mr. Roberts)

**Approval of Engineering Services for Preparation of Pre-Construction Documents for Interior Pool Deck Remediation at the Aquatic and Fitness Center:** Mayor Jordan read the agenda comments. There was a discussion about the remediation of the interior pool deck. Ms. Pope moved that Council approve the staff recommendation for the engineering services to prepare pre-construction documents for the interior pool deck remediation at the Aquatic and Fitness Center. Ms. Pompei seconded. The motion passed 6-0.

**Legislative Bill Review:** Mayor Jordan read the agenda comments. There was agreement to table this item for discussion at the next meeting on March 11.

**COUNCIL ACTIVITIES:** Council briefly viewed their list of activities.

Events between February 13 and February 26, 2024

14 February: Meeting w/PGCMLS staff re: Tugwell Room (Ms. Pompei); Female Re-Enactors of Distinction at Golden Age Club (Ms. Weaver and Ms. McKinney)

15 February: Tour of City facilities (Mayor Jordan, Ms. Weaver, Ms. Pompei, and Ms. McKinney); Greenbelt West produce distribution (Ms. Pompei); PGCMA Meeting (Mayor Jordan, Ms. Weaver, and Ms. Pompei)

16 February: Friends of Greenbelt East Trail Stakeholders Meeting (Mayor Jordan and Ms. Weaver)

18 February: Black History Month Cultural Program (Mayor Jordan, Ms. Weaver, Ms. Knesel, and Ms. Pompei)

19 February: ACE Educator event (Ms. Pompei); Greenbelt Elementary School Clean Up (Ms. Weaver, Ms. Knesel, and Ms. Pompei); Troop 214 Chili Supper (Ms. Weaver, Ms. Knesel and Ms. Pompei); Reel & Meal (Ms. Weaver)

20 February: PGCMA Legislative Call (Ms. Pompei); Franklin Park tour (Mayor Jordan, Ms. Weaver, Ms. Knesel, Ms. McKinney, Ms. Pompei, and Ms. Pope)

21 February: Transportation Planning Board virtual meeting (Ms. Weaver)

22 February: Greenbelt Middle School Black History Month Event (Ms. Knesel, Ms. McKinney, and Ms. Pompei)

23 February: NLC EENR introductory call (Ms. Pompei); Cookies at the Bridge (Mayor Jordan, Ms. McKinney, and Ms. Pompei)

24 February: Greenbelt Reparations Commission Black History Month event (Mayor Jordan, Ms. Knesel, Ms. McKinney, and Ms. Pompei); Animal Shelter Volunteer orientation (Ms. Pompei); Farmers Market Appreciation Party (Ms. Pompei)

26 February: PGCMA Legislative Call (Mayor Jordan and Ms. Pompei); Meet & Greet with Carrington Associates (Mayor Jordan, Ms. Knesel, Ms. McKinney, and Ms. Pompei)

COUNCIL REPORTS: None.

Closed Session: Ms. Pope moved that Council go into a closed session in accordance with Section 3-305(b) (1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland; 1) to discuss the appointment, employment, assignment, promotion, discipline,

demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

The purpose of this meeting is 1) to address personnel matters over which this public body has jurisdiction.

Ms. Knesel seconded.

ROLL CALL:

Ms. McKinney- Yes  
Ms. Pompei - Yes  
Ms. Pope - Yes  
Ms. Knesel - Yes  
Mr. Roberts - No  
Ms. Weaver - Absent  
Mayor Jordan - Yes

ADJOURNMENT: The Mayor adjourned the Regular Meeting on February 26, 2024, at 9:58 pm.

Respectfully submitted,

Bonita Anderson  
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the Regular Meeting of the City Council of Greenbelt, Maryland, held February 26, 2024.

Emmett V. Jordan  
Mayor

## City Council Agenda Item Report

Meeting Date: January 27, 2025

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section: COMMUNICATIONS - 30 minutes (7:45 - 8:15 p.m.)

---

### **Subject:**

Statement of Record - Closed Session, December 11, 2024

### **Suggested Action:**

Reference: Statement for the Record, December 11, 2024

Closed Session of December 11, 2024: The following motion is needed: In accordance with the General Provisions Article, Section 3-06(C)(2) of the Annotated Code of Public General Laws of Maryland. I moved that the minutes of tonight's meeting reflect that Council met in closed session on Wednesday, December 11, 2024, at 9:02 pm, in the Council Chambers. Council held this closed meeting in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland: 1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals.

The purpose of this meeting is to discuss the City Manager's Evaluation.

Vote to close session:

Ms. Knesel - Yes

Ms. McKinney - Yes

Ms. Pompei - Yes

Ms. Pope - Yes

Mr. Roberts - No

Ms. Weaver - Yes

Mayor Jordan - Yes

The following staff members were in attendance: Josué Salmerón, City Manager (from 9:40) and Dawane Martinez, Director of Human Resources (from 9:28).

Other individuals were in attendance: Adewunmi Lewis, Consultant with MGT (virtual, from 9:35).

Council took the following actions: Decided on bonus for the City Manager's performance.

**Attachments:**

[Closed Session Form\\_12.11.24.pdf](#)



**WRITTEN STATEMENT FOR CLOSING A MEETING  
OF THE GREENBELT CITY COUNCIL**

Date: 12/11/2024 Time: 9:02 Location: Council Chambers

Motion to close meeting made by: Weaver Seconded by: Knesel

Members voting to close meeting:

|              | Yes | No | Abstain | Absent |
|--------------|-----|----|---------|--------|
| Ms. McKinney | x   |    |         |        |
| Ms. Pompei   | x   |    |         |        |
| Ms. Pope     | x   |    |         |        |
| Mr. Roberts  |     | x  |         |        |
| Ms. Knesel   | x   |    |         |        |
| Ms. Weaver   | x   |    |         |        |
| Mayor Jordan | x   |    |         |        |

**STATUTORY AUTHORITY TO CLOSE SESSION (check all that apply):  
This meeting will be closed under General Provisions Article, §3-305(b) only:**

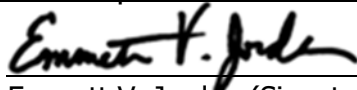
- (1) ☒ To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) ☐ To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) ☐ To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) ☐ To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) ☐ To consider the investment of public funds;
- (6) ☐ To consider the marketing of public securities;
- (7) ☐ To consult with counsel to obtain legal advice on a legal matter;
- (8) ☐ To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) ☐ To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

- (10) [ ] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
- (i) the deployment of fire and police services and staff; and
  - (ii) the development and implementation of emergency plans;
- (11) [ ] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [ ] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [ ] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [ ] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

**FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:**

§3-305(b) (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals.

This statement is made by



Emmett V. Jordan (Signature of Presiding Officer)

**WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE  
MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)**

OFFICIALS ATTENDING CLOSED SESSION: [ x ] MCKINNEY; [ x ] POMPI;  
[ x ] JORDAN; [ x ] POPE; [ x ] ROBERTS; [ x ] WEAVER; [ x ] KNESEL

STAFF/OTHERS PRESENT:

Josué Salmerón, City Manager (from 9:40); Dawane Martinez, Director of Human  
Resources (from 9:28); Adewunmi Lewis, Consultant with MGT (virtual, from 9:35)

TOPICS DISCUSSED:

Presented final performance evaluation report to the City Manager

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES: DECIDED ON BONUS FOR THE CITY MANAGER'S  
PERFORMANCE

TIME CLOSED SESSION ADJOURNED: 11:00 pm

PLACE OF CLOSED SESSION: Council Chambers

PURPOSE OF CLOSED SESSION: 1) TO DISCUSS THE CITY MANAGER'S EVALUATION

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b)(1): To discuss the appointment,  
employment, assignment, promotion, discipline, demotion, compensation, removal,  
resignation, or performance evaluation of appointees, employees, or officials over  
whom it has jurisdiction; or any other personnel matter that affects one or more  
specific individuals;

MEMBERS WHO VOTED TO CLOSE: [ x ] MCKINNEY; [ x ] POMPI; [ x ] JORDAN; [ x ] POPE;  
[ ] ROBERTS; [ x ] WEAVER; [ x ] KNESEL

SIGNATURE OF PRESIDING OFFICER: \_\_\_\_\_



Form Revised: 01/08/24

## City Council Agenda Item Report

Meeting Date: January 27, 2025

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section: COMMUNICATIONS - 30 minutes (7:45 - 8:15 p.m.)

---

### **Subject:**

Statement of Record - Closed Session, December 18, 2024

### **Suggested Action:**

Reference: Statement for the Record, December 18, 2024

Closed Session of December 18, 2024: The following motion is needed: In accordance with the General Provisions Article, Section 3-06(C)(2) of the Annotated Code of Public General Laws of Maryland. I moved that the minutes of tonight's meeting reflect that Council met in closed session on Wednesday, December 18, 2024, at 9:50 pm, in the Council Chambers. Council held this closed meeting in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland: 1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals.

The purpose of this meeting is to discuss Merit increase based on City Manager's performance evaluation.

Vote to close session:

Ms. Knesel - Yes

Ms. McKinney - Yes

Ms. Pompei - Yes

Ms. Pope - Yes

Mr. Roberts - No

Ms. Weaver - Yes

Mayor Jordan - Yes

The following staff members were in attendance: Josué Salmerón, City Manager (from 10:36) and Dawane Martinez, Director of Human Resources (from 10:36).

Other individuals were in attendance: Adewunmi Lewis, Consultant with MGT (virtual, from 10:36).

Council took the following actions: Determined salary increase and bonus for the City Manager based on his performance evaluation.

**Attachments:**

[Closed Session Form\\_12.18.24.pdf](#)

**WRITTEN STATEMENT FOR CLOSING A MEETING  
OF THE GREENBELT CITY COUNCIL**

Date: 12/18/2024 Time: 9:50 Location: Council Chambers

Motion to close meeting made by: Weaver Seconded by: Pope

Members voting to close meeting:

|              | Yes | No | Abstain | Absent |
|--------------|-----|----|---------|--------|
| Ms. McKinney | x   |    |         |        |
| Ms. Pompei   | x   |    |         |        |
| Ms. Pope     | x   |    |         |        |
| Mr. Roberts  |     | x  |         |        |
| Ms. Knesel   | x   |    |         |        |
| Ms. Weaver   | x   |    |         |        |
| Mayor Jordan | x   |    |         |        |

**STATUTORY AUTHORITY TO CLOSE SESSION (check all that apply):  
This meeting will be closed under General Provisions Article, §3-305(b) only:**

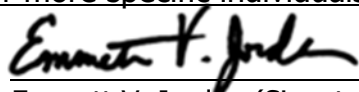
- (1) ☒ To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) ☐ To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) ☐ To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) ☐ To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) ☐ To consider the investment of public funds;
- (6) ☐ To consider the marketing of public securities;
- (7) ☐ To consult with counsel to obtain legal advice on a legal matter;
- (8) ☐ To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) ☐ To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

- (10) [ ] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
- (i) the deployment of fire and police services and staff; and
  - (ii) the development and implementation of emergency plans;
- (11) [ ] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [ ] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [ ] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [ ] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

**FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:**

§3-305(b) (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals.

This statement is made by



Emmett V. Jordan (Signature of Presiding Officer)

**WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE  
MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)**

OFFICIALS ATTENDING CLOSED SESSION: ☒ MCKINNEY; ☒ POMPI;  
☒ JORDAN; ☒ POPE; ☒ ROBERTS; ☒ WEAVER; ☒ KNESEL

STAFF/OTHERS PRESENT:

Josué Salmerón, City Manager (from 10:36); Dawane Martinez, Director of Human  
Resources (from 10:36); Adewunmi Lewis (from 10:36)

TOPICS DISCUSSED:

Merit increase based on City Manager's performance evaluation

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES: DETERMINED SALARY INCREASE AND BONUS FOR  
THE CITY MANAGER BASED ON HIS PERFORMANCE EVALUATION (6-1, ROBERTS)

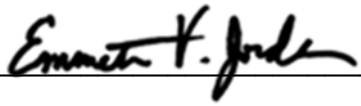
TIME CLOSED SESSION ADJOURNED: 11:00

PLACE OF CLOSED SESSION: Council Chambers

PURPOSE OF CLOSED SESSION: 1) TO DISCUSS THE CITY MANAGER'S EVALUATION

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b)(1): To discuss the appointment,  
employment, assignment, promotion, discipline, demotion, compensation, removal,  
resignation, or performance evaluation of appointees, employees, or officials over  
whom it has jurisdiction; or any other personnel matter that affects one or more  
specific individuals;

MEMBERS WHO VOTED TO CLOSE: ☒ MCKINNEY; ☒ POMPI; ☒ JORDAN; ☒ POPE;  
☐ ROBERTS; ☒ WEAVER; ☒ KNESEL

SIGNATURE OF PRESIDING OFFICER: 

Form Revised: 01/08/24



## City Council Agenda Item Report

Meeting Date: January 27, 2025

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section: COMMUNICATIONS - 30 minutes (7:45 - 8:15 p.m.)

---

### **Subject:**

Statement of Record - Closed Session, January 6, 2025

### **Suggested Action:**

Reference: Statement for the Record, January 6, 2025

Closed Session of January 6, 2025: The following motion is needed: In accordance with the General Provisions Article, Section 3-06(C)(2) of the Annotated Code of Public General Laws of Maryland. I moved that the minutes of tonight's meeting reflect that Council met in closed session on Monday, January 6, 2025, at 6:39 pm, virtual via Zoom. Council held this closed meeting in accordance with Section 3-305(b)(9) and (10) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland: 1) To conduct collective bargaining negotiations or consider matters that relate to the negotiations; and 2) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans.

The purpose of this meeting is to discuss the status of collective bargaining agreement negotiation and updates on fire department staffing situation.

Vote to close session:

Ms. Knesel - Yes

Ms. McKinney - Absent

Ms. Pompei - Yes

Ms. Pope - Absent

Mr. Roberts - No

Ms. Weaver - Yes

Mayor Jordan - Yes

The following staff members and others were in attendance: Josué Salmerón, City Manager; Bertha Gaymon, City Treasurer (until 7:13); Tim White, Deputy Chief of Police (until 7:13); Stephen

Silvestri and Blaine Taylor from Jackson Lewis Law Firm (until 7:13).

Council took the following actions: None.

**Attachments:**

[Closed Session Form\\_01.06.25.pdf](#)

**WRITTEN STATEMENT FOR CLOSING A MEETING  
OF THE GREENBELT CITY COUNCIL**

Date: 1/6/2024 Time: 6:39 Location: virtual

Motion to close meeting made by: Weaver Seconded by: Pompi

Members voting to close meeting:

|              | Yes | No | Abstain | Absent |
|--------------|-----|----|---------|--------|
| Ms. McKinney |     |    |         | x      |
| Ms. Pompi    | x   |    |         |        |
| Ms. Pope     |     |    |         | x      |
| Mr. Roberts  |     | x  |         |        |
| Ms. Knesel   | x   |    |         |        |
| Ms. Weaver   | x   |    |         |        |
| Mayor Jordan | x   |    |         |        |

**STATUTORY AUTHORITY TO CLOSE SESSION (check all that apply):  
This meeting will be closed under General Provisions Article, §3-305(b) only:**

- (1) ☐ To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) ☐ To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) ☐ To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) ☐ To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) ☐ To consider the investment of public funds;
- (6) ☐ To consider the marketing of public securities;
- (7) ☐ To consult with counsel to obtain legal advice on a legal matter;
- (8) ☐ To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) ☒ To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

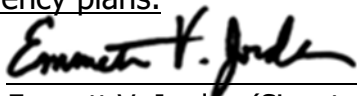
- (10) [ X ] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
- (i) the deployment of fire and police services and staff; and
  - (ii) the development and implementation of emergency plans;
- (11) [ ] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [ ] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [ ] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [ ] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

**FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:**

§3-305(b) (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations.

§3-305(b) (10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans.

This statement is made by



Emmett V. Jordan (Signature of Presiding Officer)

**WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE  
MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)**

OFFICIALS ATTENDING CLOSED SESSION: ☒ MCKINNEY (from 7:09); ☒ POMPI;  
☒ JORDAN; ☐ POPE; ☒ ROBERTS; ☒ WEAVER; ☒ KNESEL

STAFF/OTHERS PRESENT:

Josué Salmerón, City Manager; Bertha Gaymon, City Treasurer (until 7:13); Tim White,  
Deputy Chief of Police (until 7:13); Stephen Silvestri and Blaine Taylor from Jackson  
Lewis Law Firm (until 7:13)

TOPICS DISCUSSED:

Status of collective bargaining agreement negotiation; updates on fire department  
staffing situation

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES: NONE

TIME CLOSED SESSION ADJOURNED: 7:35

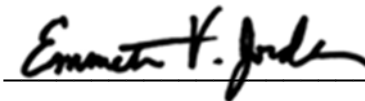
PLACE OF CLOSED SESSION: virtual

PURPOSE OF CLOSED SESSION: 1) TO CONSULT STAFF ABOUT PENDING OR POTENTIAL LITIGATION; AND  
2) TO DISCUSS THE DEPLOYMENT OF FIRE STAFF.

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b)(9) and (10):To consult with  
counsel to obtain legal advice on a legal matter; and To discuss public security, if the  
public body determines that public discussion would constitute a risk to the public or to  
public security, including: (i) the deployment of fire and police services and staff; and  
(ii) the development and implementation of emergency plans.

MEMBERS WHO VOTED TO CLOSE: ☐ MCKINNEY; ☒ POMPI; ☒ JORDAN; ☐ POPE;  
☐ ROBERTS; ☒ WEAVER; ☒ KNESEL

SIGNATURE OF PRESIDING OFFICER:



Form Revised: 01/08/24

## City Council Agenda Item Report

Meeting Date: January 27, 2025

Submitted by: Greg Varda

Submitting Department: Recreation

Item Type: Board and Committee Reports

Agenda Section: COMMUNICATIONS - 30 minutes (7:45 - 8:15 p.m.)

---

**Subject:**

Park and Recreation Advisory Board Report #24-4: (Basic Certification Application for Four New Groups)

**Suggested Action:**

It is recommended that the City Council accept this report.

**Attachments:**

[FY 25 Recognition Groups PRAB Report 24-4.pdf](#)

**PARK AND RECREATION ADVISORY BOARD  
REPORT TO CITY MANAGER**

**Subject: Basic Certification Application for Four New Groups**

**Background:** Four groups have submitted a basic submitted a basic certification application for FY2025. Each group presented their application and answered questions at PRAB's December 18<sup>th</sup> regular meeting.

Boys to Men Mentoring Network Greater Washington: A group that provides mentoring and positive role models for 13-17 year old youth in Greenbelt. Sylvester Hodge, Executive director presented his group's application at the PRAB meeting. The group is seeking access to meeting and park spaces.

French Conversation Group: A group that meets weekly for conversations in French. The majority of the group is Greenbelt residents. Group members were present at the PRAB meeting and answered questions about their application. The group is seeking access to meeting spaces.

Greenbelt Book Club: A group that strives to promote a love of literature and wants to foster a welcoming community where all Greenbelt residents can engage in meaningful discussions. The book club is dedicated to creating an inclusive environment so that everyone feels welcome and can connect over their shared love of books. The group is seeking access to meeting spaces.

Ukelele Ladies: A group open to all who are interested in playing the ukulele in a group setting. They have weekly rehearsals and perform at Greenbelt community events. By applying, the group is seeking access to indoor practice and performance spaces.

**Recommendation:** PRAB supports and recommends approval of the basic certification application of all four groups. Greg Varda, Recreation Director, confirmed that some spaces for group meetings are available. Though preferred locations cannot be guaranteed, the city's current facilities are not overcapacity.

Respectfully submitted by:  
Matt Sickle, PRAB Chair

## City Council Agenda Item Report

Meeting Date: January 27, 2025

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: LEGISLATION

Agenda Section: LEGISLATION - 30 minutes (8:15 - 8:45 p.m.)

---

**Subject:**

An Ordinance to Repeal and Replace Chapter 2, Article IV Ethics Provisions of the Greenbelt City Code  
- 2nd Reading and Adoption

**Suggested Action:**

Reference: Ordinance

Included in the Council packet is an ordinance from the Council of the City of Greenbelt repealing and re-enacting Chapter 2, Article 4, titled "Ethics Provisions" of the City Code. This amendment updates the City's ethics laws to align with current State law.

Ms. Weaver introduced for first reading at the January 13 Council. It is recommended the ordinance be introduced for second reading and moved for adoption.

**Attachments:**

[Ethics Ordinance.pdf](#)



Introduced: Ms. Weaver  
1st Reading: January 13, 2025  
Passed:  
Posted:  
Effective:

ORDINANCE NUMBER 1399

AN ORDINANCE OF THE COUNCIL OF THE CITY OF GREENBELT TO REPEAL AND  
RE-ENACT CHAPTER 2, ARTICLE 4, “ETHICS PROVISIONS” OF THE CITY CODE

---

**WHEREAS**, §§ 5-801, *et seq.* of the General Provisions Article of the Annotated Code of Maryland requires municipal corporations to enact ethics laws and requires that the State Ethics Commission approve all municipal ethics ordinances; and

**WHEREAS**, The Council of the City of Greenbelt desires to maintain the highest trust in their public officials and employees; and

**WHEREAS**, currently the ethics provisions are contained in Chapter 2, Article 4 of the City Code; and

**WHEREAS**, The Council deem it necessary and in the public interest to update and amend the City’s ethics laws to reflect what is currently contained in State law.

**Section 1.** NOW, THEREFORE, BE IT ORDAINED, that Chapter 2, Article 4 of the City Code is hereby repealed in its entirety, amended and re-enacted as follows:

CHAPTER 2, Article 4— ETHICS PROVISIONS

**Section 2-106. Short title.**

This article may be cited as the City of Greenbelt Public Ethics Ordinance.

**Section 2-107. Statement of purpose and policy.**

- (a) The City of Greenbelt, recognizing that our system of representative government is dependent in part upon the people maintaining the highest trust in their public officials and employees, finds and declares that the people have a right to be assured that the impartiality and independent judgment of public officials and employees will be maintained.
- (b) It is evident that this confidence and trust is eroded when the conduct of the City's business is subject to improper influence and even the appearance of improper influence.
- (c) For the purpose of guarding against improper influence, the City Council enacts this Public Ethics Ordinance to require City elected officials, certain employees, and

individuals appointed to certain boards and commissions to disclose their financial affairs and to set minimum standards for the conduct of local government business.

- (d) It is the intention of the Council that this article, except its provisions for criminal sanctions, be liberally construed to accomplish this purpose.

#### **Section 2-108. Defined Terms.**

- (a) "Business entity" means a corporation, general or limited partnership, sole proprietorship, joint venture, unincorporated association or firm, institution, trust, foundation, or other organization, whether or not operated for profit.
- (b) Business entity does not include a governmental entity.
- (c) "Commission" means the Greenbelt Ethics Commission established under section 2-109(a) of this article.
- (d) "Compensation" means any money or thing of value, regardless of form, received or to be received by any individual by this article from an employer for service rendered.
  - (1) For the purposes of section 2-113 of this article, if lobbying is only a portion of a person's employment, "compensation" means a prorated amount based on the time devoted to lobbying compared to the time devoted to other employment duties.
- (e) "Designated second home" means:
  - (1) If an individual owns one second home, the individual's second home; or
  - (2) If an individual owns more than one second home, any one second home the individual identifies to the Commission as the individual's designated second home.
- (f) "Doing business with" means:
  - (1) Having or negotiating a contract that involves the commitment, either in a single or combination of transactions, of \$5,000 or more of City controlled funds;
  - (2) Being regulated by or otherwise subject to the authority of the City of Greenbelt; or
  - (3) Being registered as a lobbyist under section 2-113 of this article.
- (g) "Elected official" means any individual who holds an elective office of the City of Greenbelt.
  - (1) "Elected official" does not include the Sheriff, State's Attorney, Register of Wills, or Clerk of the Court.
- (h) "Employee" means an individual who is employed by the City of Greenbelt.
  - (1) "Employee" does not include an elected local official.
  - (2) "Employee" does not include an employee of:
    - (i) The offices of the Sheriff, State's Attorney, Register of Wills, or Clerk of the Court;
    - (ii) The County Health Department; or
    - (iii) The County Department of Social Services.
- (i) "Financial interest" means:

- (1) Ownership of any interest as the result of which the owner has received, within the past 3 years, or is presently receiving, or in the future is entitled to receive, more than \$1,000 per year; or
  - (2) Ownership, or the ownership of securities of any kind representing or convertible into ownership, of more than 3 percent of a business entity by a Greenbelt official or employee, or the spouse of an official or employee.
- (j) "Gift" means the transfer of anything of economic value, regardless of the form, without adequate and lawful consideration.
  - (1) "Gift" does not include a contribution as defined in Election Law Article, Annotated Code of Maryland.
- (k) "Home address" means the address of an individual's:
  - (1) Principal home; and
  - (2) Designated second home, if any.
- (l) "Interest" means a legal or equitable economic interest, whether or not subject to an encumbrance or a condition, that is owned or held, in whole or in part, jointly or severally, directly or indirectly.
  - (1) For purposes of section 2-111 of this article, "interest" includes any interest held at any time during the reporting period.
  - (2) "Interest" does not include:
    - (i) An interest held in the capacity of a personal agent, custodian, fiduciary, personal representative, or trustee, unless the holder has an equitable interest in the subject matter;
    - (ii) An interest in a time or demand deposit in a financial institution;
    - (iii) An interest in an insurance policy, endowment policy, or annuity contract under which an insurer promises to pay a fixed amount of money either in a lump sum or periodically for life or a specified period;
    - (iv) A common trust fund or a trust which forms part of a pension or profit sharing plan which has more than 25 participants and which has been determined by the Internal Revenue Service to be a qualified trust under the Internal Revenue Code;
    - (v) A college savings plan under the Internal Revenue Code; or
    - (vi) A mutual fund or exchange-traded fund that is publicly traded on a national scale unless the mutual fund or exchange-traded fund is composed primarily of holdings of stocks and interests in a specific sector or area that is regulated by the individual's governmental unit.
- (m) "Lobbyist" means a person required to register and report expenses related to lobbying under section 2-113 of this article.
- (n) "Lobbying" means:
  - (1) Communicating in the presence of a Greenbelt official or employee with the intent to influence any official action of that official or employee; or

- (2) Engaging in activities with the express purpose of soliciting others to communicate with a Greenbelt official or employee with the intent to influence that official or employee.
- (o) “Official” means an elected official, an employee of the City of Greenbelt, or a person appointed to or employed by the Greenbelt or any Greenbelt agency, board, commission, or similar entity:
  - (1) Whether or not paid in whole or in part with City of Greenbelt funds; and
  - (2) Whether or not compensated.
- (p) “Person” includes an individual or business entity.
- (q) “Principal home” means the sole residential property that an individual occupies as the individual’s primary residence, whether owned or rented by the individual.
- (r) “Qualified relative” means a spouse, parent, child, sibling or domestic partner of a person subject to this article, or one who is related to a person subject to this article by blood, marriage, other legal arrangement (guardian, domestic partner) or adoption and is a member of the person's household.
- (s) “Quasi-governmental entity” means an entity that is created by State statute, that performs a public function, and that is supported in whole or in part by the State but is managed privately.
- (t) “Second home” means a residential property that:
  - (1) An individual occupies for some portion of the filing year; and
  - (2) Is not a rental property or a time share.

#### **Section 2-109. Administration.**

- (a) There is a City of Greenbelt Ethics Commission that consists of five members, appointed by the City Council.
  - (1) The commission members shall serve three-year overlapping terms.
  - (2) A commission member may serve until a successor is appointed and qualifies.
- (b) The commission shall elect a chair and vice-chair from among its members.
  - (1) The term of the chair and vice-chair is one year.
  - (2) The chair and vice-chair may be reelected.
- (c) The Greenbelt Attorney shall assist the commission in carrying out the commission’s duties.
  - (1) If a conflict of interest under section 2-110 of this article or other conflict prohibits the City of Greenbelt’s Attorney from assisting the Commission in a matter, the City of Greenbelt shall provide sufficient funds for the Commission to hire independent counsel for the duration of the conflict.
- (d) The Commission is the advisory body responsible for interpreting this article and advising persons subject to this article regarding its application.
- (e) The Commission shall hear and decide, with the advice of the City Solicitor or other legal counsel if appropriate, all complaints filed regarding alleged violations of this article by any person.

- (f) The Commission or an office designated by the Commission shall retain as a public record all forms submitted by any person under this article for at least four years after receipt by the Commission.
- (g) The Commission shall conduct a public information and education program regarding the purpose and implementation of this article. The Commission shall certify to the State Ethics Commission on or before October 1 of each year that the City of Greenbelt is in compliance with the requirements of General Provisions Article, Title 5, Subtitle 8, Annotated Code of Maryland, for elected local officials.
- (h) The Commission shall certify to the State Ethics Commission on or before October 1 of each year that the City is in compliance with the requirements of General Provisions Article, Title 5, Subtitle 8, Annotated Code of Maryland, for elected local officials.
- (i) The Commission shall:
  - (1) Determine if changes to this article are required to be in compliance with the requirements of General Provisions Article, Title 5, Subtitle 8, Annotated Code of Maryland; and
  - (2) Shall forward any recommended changes and amendments to the City Council for enactment.
- (j) Any person subject to this article may request an advisory opinion from the Commission concerning the application of this article.
  - (1) The Commission shall respond promptly to a request for an advisory opinion and shall provide interpretations of this article based on the facts provided or reasonably available to the Commission within 60 days of the request.
  - (2) In accordance with all applicable State and City of Greenbelt laws regarding public records, the commission shall publish or otherwise make available to the public copies of the advisory opinions, with the identities of the subjects deleted.
  - (3) The commission may adopt additional policies and procedures related to the advisory opinion request process.
- (k) Any person may file a complaint with the commission alleging a violation of any of the provisions of this article.
  - (1) A complaint shall be in writing and under oath.
  - (2) The commission may refer a complaint to the Greenbelt City Solicitor, or other legal counsel if appropriate, for investigation and review.
  - (3) The Commission may dismiss a complaint if, after receiving an investigative report, the Commission determines that there are insufficient facts upon which to base a determination of a violation.
  - (4) If there is a reasonable basis for believing a violation has occurred, the subject of the complaint shall be given an opportunity for a hearing conducted in accordance with the applicable City of Greenbelt rules of procedure.
  - (5) A final determination of a violation resulting from the hearing shall include findings of fact and conclusions of law.
  - (6) Upon finding of a violation, the Commission may take any enforcement action provided for in section 2-114 of this article.

- (7) After a complaint is filed and until a final finding of a violation by the Commission, all actions regarding a complaint are confidential.
  - (i) A finding of a violation is public information.
- (8) The Commission may adopt additional policies and procedures related to complaints, complaint hearings, the use of independent investigators and staff, the use of witness and document subpoenas, and cure and settlement agreements.
- (l) The Commission may grant exemptions to or modifications of the conflict of interest and financial disclosure provisions of this article to officials or employees serving as members of Greenbelt boards and commissions, when the Commission finds that the exemption or modification would not be contrary to the purposes of this article, and the application of this article would:
  - (1) Constitute an unreasonable invasion of privacy; and
  - (2) Significantly reduce the availability of qualified persons for public service.
- (m) The Commission may:
  - (1) Assess a late fee of \$5 per day up to a maximum of \$500 for a failure to timely file a financial disclosure statement required under §2-111 or 2-112 of this article; and
  - (2) Assess a late fee of \$10 per day up to a maximum of \$1,000 for a failure to file a timely lobbyist registration or lobbyist report required under section 2-113 of this article.

#### **Section 2-110. Prohibited conduct and interests.**

- (a) Participation prohibitions.
  - (1) Except as permitted by Commission regulation or written opinion, an official or employee may not participate in:
    - (i) Except in the exercise of an administrative duty that does not affect the disposition or decision of the matter, any matter in which, to the knowledge of the official or employee, the official or employee or a qualified relative of the official or employee has an interest.
    - (ii) Except in the exercise of an administrative duty that does not affect the disposition or decision with respect to the matter, any matter in which any of the following is a party:
      - (A) A business entity in which the official or employee has a direct financial interest of which the official or employee may reasonably be expected to know;
      - (B) A business entity for which the official, employee, or a qualified relative of the official or employee is an officer, director, trustee, partner, or employee;
      - (C) A business entity with which the official or employee or, to the knowledge of the official or employee, a qualified relative is negotiating employment or has any arrangement concerning prospective employment;

- (D) If the contract reasonably could be expected to result in a conflict between the private interests of the official or employee and the official duties of the official or employee, a business entity that is a party to an existing contract with the official or employee, or which, to the knowledge of the official or employee, is a party to a contract with a qualified relative;
  - (E) An entity, doing business with the City of Greenbelt, in which a direct financial interest is owned by another entity in which the official or employee has a direct financial interest, if the official or employee may be reasonably expected to know of both direct financial interests; or
  - (F) A business entity that:
    - 1. The official or employee knows is a creditor or obligee of the official or employee or a qualified relative of the official or employee with respect to a thing of economic value; and
    - 2. As a creditor or obligee, is in a position to directly and substantially affect the interest of the official or employee or a qualified relative of the official or employee.
- (2) A person who is disqualified from participating under paragraph (1) of this subsection shall disclose the nature and circumstances of the conflict and may participate or act if:
- (i) The disqualification leaves a body with less than a quorum capable of acting;
  - (ii) The disqualified official or employee is required by law to act; or
  - (iii) The disqualified official or employee is the only person authorized to act.
- (3) The prohibitions of paragraph 1 of this subsection do not apply if participation is allowed by regulation or written opinion of the Commission.
- (4) A former regulated lobbyist who is or becomes subject to this article as an employee or official, other than an elected official or an appointed official, may not participate in a case, contract, or other specific matter as an employee or official, other than an elected official or appointed official, for one calendar year after the termination of the registration of the former regulated lobbyist if the former regulated lobbyist previously assisted or represented another party for compensation in the matter.
- (b) Employment and financial interest restrictions.
- (1) Except as permitted by regulation of the Commission when the interest is disclosed or when the employment does not create a conflict of interest or appearance of conflict, an official or employee may not:
- (i) Be employed by or have a financial interest in any entity:

- (A) Subject to the authority of the official or employee or the which the official or employee is affiliated; or Greenbelt agency, board, or commission with
    - (B) That is negotiating or has entered a contract with the agency, board, or commission with which the official or employee is affiliated; or
  - (ii) Hold any other employment relationship that would impair the impartiality or independence of judgment of the official or employee.
- (2) The prohibitions of paragraph (1) of this subsection do not apply to:
  - (i) An official or employee who is appointed to a regulatory or licensing authority pursuant to a statutory requirement that persons subject to the jurisdiction of the authority be represented in appointments to the authority;
  - (ii) Subject to other provisions of law, a member of a board or commission in regard to a financial interest or employment held at the time of appointment, provided the financial interest or employment is publicly disclosed to the appointing authority and the Commission;
  - (iii) An official or employee whose duties are administrative, if the private employment or financial interest does not create a conflict of interest or the appearance of a conflict of interest, as permitted and in accordance with regulations adopted by the Commission; or
  - (iv) Employment or financial interests allowed by regulation of the Commission if the employment does not create a conflict of interest or the appearance of a conflict of interest or the financial interest is disclosed.
- (c) Post-employment limitations and restrictions.
  - (1) A former official or employee may not assist or represent any party other than the City of Greenbelt for compensation in a case, contract, or other specific matter involving the City of Greenbelt if that matter is one in which the former official or employee significantly participated as an official or employee.
  - (2) A former elected official may not assist or represent another party for compensation in a matter that is the subject of legislative action for one calendar year after the elected official leaves office.
- (d) Contingent compensation. Except in a judicial or quasi-judicial proceeding, an official or employee may not assist or represent a party for contingent compensation in any matter before or involving the City of Greenbelt.
- (e) Use of prestige of office.
  - (1) An official or employee may not intentionally use the prestige of office or public position:
    - (A) For the private gain of that official or employee or the private gain of another; or
    - (B) To influence, except as part of the official duties of the official or employee or as a usual and customary constituent service without



additional compensation, the award of a state or local contract to a specific person.

- (i) An official may not directly or indirectly initiate a solicitation for a person to retain the compensated services of a particular regulated lobbyist or lobbying firm.
- (2) This subsection does not prohibit the performance of usual and customary constituent services by an elected official without additional compensation.
- (3) An official, other than an elected official, or employee may not use public resources or the title of the official or employee to solicit a contribution as that term is defined in the Election Law Article.
  - (i) An elected official may not use public resources to solicit a contribution as that term is defined in the Election Law Article.
- (g) Solicitation and acceptance of gifts.
  - (1) An official or employee may not solicit any gift.
  - (2) An official or employee may not directly solicit or facilitate the solicitation of a gift, on behalf of another person, from an individual regulated lobbyist.
  - (3) An official or employee may not knowingly accept a gift, directly or indirectly, from a person that the official or employee knows or has reason to know:
    - (i) Is doing business with or seeking to do business with the City of Greenbelt office, agency, board, or commission with which the official or employee is affiliated;
    - (ii) Has financial interests that may be substantially and materially affected, in a manner distinguishable from the public generally, by the performance or nonperformance of the official duties of the official or employee;
    - (iii) Is engaged in an activity regulated or controlled by the official's or employee's governmental unit;
    - (iv) Is a lobbyist with respect to matters within the jurisdiction of the official or employee; or
    - (v) Is an association, or any entity acting on behalf of an association that is engaged only in representing counties or municipal corporations.
  - (4) This paragraph lists exemptions, but they do not apply to a gift:
    - (A) That would tend to impair the impartiality and the independence of judgment of the official or employee receiving the gift;
    - (B) Of significant value that would give the appearance of impairing the impartiality and independence of judgment of the official or employee; or
    - (C) Of significant value that the recipient official or employee believes or has reason to believe is designed to impair the impartiality and independence of judgment of the official or employee.
  - (ii) Notwithstanding paragraph (3) of this subsection, an official or employee may accept the following:

- (A) Meals and beverages consumed in the presence of the donor or sponsoring entity;
  - (B) Ceremonial gifts or awards that have insignificant monetary value;
  - (C) Unsolicited gifts of nominal value that do not exceed \$20 in cost or trivial items of informational value;
  - (D) Reasonable expenses for food, travel, lodging, and scheduled entertainment of the official or the employee at a meeting which is given in return for the participation of the official or employee in a panel or speaking engagement at the meeting;
  - (E) Gifts of tickets or free admission extended to an elected official to attend a charitable, cultural, or political event, if the purpose of this gift or admission is a courtesy or ceremony extended to the elected official's office;
  - (F) A specific gift or class of gifts that the Commission exempts from the operation of this subsection upon a finding, in writing, that acceptance of the gift or class of gifts would not be detrimental to the impartial conduct of the business of the City and that the gift is purely personal and private in nature;
  - (G) Gifts from a person related to the official or employee by blood or marriage, or any other individual who is a member of the household of the official or employee; or
  - (H) Honoraria for speaking to or participating in a meeting, provided that the offering of the honorarium is in no way related to the official's or employee's official position.
- (h) Disclosure of confidential information. Other than in the discharge of official duties, an official or employee or former official or employee may not disclose or use confidential information, that the official or employee acquired by reason of the individual's public position or former public position and that is not available to the public, for the economic benefit of the official or employee or that of another person.
- (i) Participation in procurement.
- (1) An individual or a person that employs an individual who assists a City of Greenbelt agency or unit in the drafting of specifications, an invitation for bids, or a request for proposals for a procurement may not submit a bid or proposal for that procurement, or assist or represent another person, directly or indirectly, who is submitting a bid or proposal for the procurement.
  - (2) The commission may establish exemptions from the requirements of this section for providing descriptive literature, sole source procurements, and written comments solicited by the procuring agency.
- (j) Nepotism.
- (1) No city official or employee shall cause or advocate a qualified relative to be hired, employed, promoted, transferred or advanced to any full or part-time paid employment of the city.

- (2) This prohibition shall not apply to the process of selecting appointed city officials, nor shall a city official or employee participate in an action relating of the discipline of a qualified relative of the city official or employee.
  - (3) This shall not apply to city employees who marry after they are already city employees. However, in such a situation, neither city employee may directly or indirectly supervise the other city employee; and where possible, they should not work in the same department nor work together.
- (k) Abuse of position.
  - (1) No elected or appointed city official shall use the prestige of their office to advance their own political interests, private interest or the private interest of any other person, or entity whether for profit or non-profit.
  - (2) No elected or appointed city official or city employee may seek monetary or non-monetary favors or contributions from any person or entity who is subject to that person's official duties. Contributions from any person or entity over which such city official or city employee has any responsibility to approve or inspect the work of or in any way approve contracts with, zoning of property in which the person or entity has a direct or indirect interest (including any professional or non-professional fee) permits, or the like. In no case shall any city official or city employee seek monetary or non-monetary gifts or favors or contributions from any person or entity seeking a contract with the city; any person or entity involved directly or indirectly with any zoning or permit request before any city department, board, committee, or the and city council. This does not include city employees discharging their official job duties as laid out in their official city position descriptions.
- (l) An official or employee may not retaliate against an individual for reporting or participating in an investigation of a potential violation of the local ethics law or ordinance.

**Section 2-111. Financial disclosure — elected officials, officials, and employees.**

- (a) This section applies to all elected officials, all candidates to be elected officials, and the following city employees: the city manager, the assistant city manager, the city clerk, all directors and assistant directors of city departments, and police command staff at the rank of captain and above.
- (b) Except as provided in subsection (d) of this section, an elected official, employee, or candidate to be an elected official shall file the financial disclosure statement required under this subsection:
  - (1) On a form provided by the commission;
  - (2) Under oath or affirmation; and
  - (3) With the commission.
- (c) Deadlines for filing statements.
  - (1) An incumbent official or employee shall file a financial disclosure statement annually no later than April 30 of each year for the preceding calendar year.

- (2) An official or employee who is appointed to fill a vacancy in an office for which a financial disclosure statement is required and who has not already filed a financial disclosure statement shall file a statement for the preceding calendar year within 30 days after appointment.
- (3) An individual who, other than by reason of death, leaves an office for which a statement is required shall file a statement within 60 days after leaving the office.
  - (i) The statement shall cover:
    - (A) The calendar year immediately preceding the year in which the individual left office, unless a statement covering that year has already been filed by the individual; and
    - (B) The portion of the current calendar year during which the individual held the office.
- (d) Candidates to be elected officials.
  - (1) Except for an official or employee who has filed a financial disclosure statement under another provision of this section for the reporting period, a candidate to be an elected official shall file a financial disclosure statement each year beginning with the year in which the certificate of candidacy is filed through the year of the election.
  - (2) A candidate to be an elected official shall file a statement required under this section:
    - (i) In the year the certificate of candidacy is filed, no later than the filing of the certificate of candidacy;
    - (ii) In the year of the election, on or before the earlier of April 30 or the last day for the withdrawal of candidacy; and
    - (iii) In all other years for which a statement is required, on or before April 30.
  - (3) A candidate to be an elected official:
    - (i) Shall file the statement required under section 2-111(d)(2)(i) of this article with the City Clerk with the nomination petition; and
    - (ii) Shall file the statements required under section 2-111(d)(2)(ii) of this article with the City Clerk.
  - (4) If a statement required by a candidate is overdue and not filed within 8 days after written notice of the failure to file is provided by the City Clerk or Board of Elections, the candidate is deemed to have withdrawn the candidacy.
  - (5) The City Clerk or Board of Elections may not accept any certificate of candidacy unless a statement required under this section has been filed in proper form.
  - (6) Within 30 days of the receipt of a statement required under this section, the City clerk shall forward the statement to the commission, or an office designated by the commission.
- (e) Public record.
  - (1) The commission or office designated by the commission shall maintain all financial disclosure statements filed under this section.

- (2) The commission or office designated by the commission shall make financial disclosure statements available during normal office hours for examination and copying by the public, subject to reasonable fees and administrative procedures established by the commission.
- (3) If an individual examines or copies a financial disclosure statement, the Commission or the office designated by the Commission shall record:
  - (i) The name and home address of the individual reviewing or copying the statement; and
  - (ii) The name of the person whose financial disclosure statement was examined or copied.
- (4) Upon request by the individual whose financial disclosure statement was examined or copied, the Commission or the office designated by the Commission shall provide the official or employee with a copy of the name and home address of the person who reviewed the official's or employee's financial disclosure statement.
- (5) For statements filed after January 1, 2019, the Commission or the office designated by the Commission may not provide public access to an individual's home address that the individual has designated as the individual's home address.
- (6) The Commission or office designated by the Commission shall not provide public access to information related to consideration received from:
  - (i) The University of Maryland Medical System;
  - (ii) A governmental entity of the State or a local government in the State; or
  - (iii) A quasi-governmental entity of the State or local government in the State.
- (f) Retention requirements. The Commission or the office designated by the Commission shall retain financial disclosure statements for four years from the date of receipt.
- (g) An individual who is required to disclose the name of a business under this section shall disclose any other names that the business is trading as or doing business as.
- (h) Contents of statement.
  - (1) Interests in real property.
    - (i) A statement filed under this section shall include a schedule of all interests in real property wherever located.
    - (ii) For each interest in real property, the schedule shall include:
      - (A) The nature of the property and the location by street address, mailing address, or legal description of the property;
      - (B) The nature and extent of the interest held, including any conditions and encumbrances on the interest;
      - (C) The date when, the manner in which, and the identity of the person from whom the interest was acquired;
      - (D) The nature and amount of the consideration given in exchange for the interest or, if acquired other than by purchase, the fair market value of the interest at the time acquired;

- (E) If any interest was transferred, in whole or in part, at any time during the reporting period, a description of the interest transferred, the nature and amount of the consideration received for the interest, and the identity of the person to whom the interest was transferred; and
  - (F) The identity of any other person with an interest in the property.
- (2) Interests in corporations and partnerships.
  - (i) A statement filed under this section shall include a schedule of all interests in any corporation, partnership, limited liability partnership, or limited liability corporation, regardless of whether the corporation or partnership does business with the City of Greenbelt.
  - (ii) For each interest reported under this paragraph, the schedule shall include:
    - (A) The name and address of the principal office of the corporation, partnership, limited liability partnership, or limited liability corporation;
    - (B) The nature and amount of the interest held, including any conditions and encumbrances on the interest;
    - (C) With respect to any interest transferred, in whole or in part, at any time during the reporting period, a description of the interest transferred, the nature and amount of the consideration received for the interest, and, if known, the identity of the person to whom the interest was transferred; and
    - (D) With respect to any interest acquired during the reporting period:
      - 1. The date when, the manner in which, and the identity of the person from whom the interest was acquired; and
      - 2. The nature and the amount of the consideration given in exchange for the interest or, if acquired other than by purchase, the fair market value of the interest at the time acquired.
  - (iii) An individual may satisfy the requirement to report the amount of the interest held under item 13 (ii) (B) of this paragraph by reporting, instead of a dollar amount:
    - (A) For an equity interest in a corporation, the number of shares held and, unless the corporation's stock is publicly traded, the percentage of equity interest held; or
    - (B) For an equity interest in a partnership, the percentage of equity interest held.
- (3) Interests in business entities doing business with the City of Greenbelt.
  - (i) A statement filed under this section shall include a schedule of all interests in any business entity that does business with the City of Greenbelt other than interests reported under paragraph (2) of this subsection.
  - (ii) For each interest reported under this paragraph, the schedule shall include:

- (A) The name and address of the principal office of the business entity;
- (B) The nature and amount of the interest held, including any conditions to and encumbrances on the interest;
- (C) With respect to any interest transferred, in whole or in part, at any time during the reporting period, a description of interest transferred, the nature and amount of the consideration received in exchange for the interest, and, if known, the identity of the person to whom the interest was transferred; and
- (D) With respect to any interest acquired during the reporting period:
  - 1. The date when, the manner in which, and the identity of the person from whom the interest was acquired; and
  - 2. The nature and the amount of the consideration given in exchange for the interest or, if acquired other than by purchase, the fair market value of the interest at the time acquired.

(4) Gifts.

- (i) A statement filed under this section shall include a schedule of each gift in excess of \$20 in value or a series of gifts totaling \$100 or more received during the reporting period from or on behalf of, directly or indirectly, any one person who does business with the City or from an association, or any entity acting on behalf of an association that is engaged only in representing counties or municipal corporations
  - (ii) For each gift reported, the schedule shall include:
    - (A) A description of the nature and value of the gift; and
    - (B) The identity of the person from whom, or on behalf of whom, directly or indirectly, the gift was received.
  - (iii) Employment with or interests in entities doing business with the City of Greenbelt.
- (5) A statement filed under this section shall include a schedule of all offices, directorships, and salaried employment by the individual or their qualified relative of the individual held at any time during the reporting period with entities doing business with the City of Greenbelt.
- (i) For each position reported under this paragraph, the schedule shall include:
    - (A) The name and address of the principal office of the business entity;
    - (B) The title and nature of the office, directorship, or salaried employment held and the date it commenced; and
    - (C) The name of each City agency with which the entity is involved as indicated by identifying one or more of the three categories of "doing business", as defined in section 3(d) of this article.
- (6) Indebtedness to entities doing business with or regulated by the individual's City unit or department.

- (i) A statement filed under this section shall include a schedule of all liabilities, excluding retail credit accounts, to persons doing business with or regulated by the individual's City unit or department owed at any time during the reporting period:
    - (A) By the individual; or
    - (B) By a qualified relative of the individual if the individual was involved in the transaction giving rise to the liability.
  - (ii) For each liability reported under this paragraph, the schedule shall include:
    - (A) The identity of the person to whom the liability was owed and the date the liability was incurred;
    - (B) The amount of the liability owed as of the end of the reporting period;
    - (C) The terms of payment of the liability and the extent to which the principal amount of the liability was increased or reduced during the year; and
    - (D) The security given, if any, for the liability.
- (7) Employment with the City of Greenbelt. A statement filed under this section shall include a schedule of the qualified relatives of the individual employed by the City in any capacity at any time during the reporting period.
- (8) Sources of earned income.
  - (i) A statement filed under this section shall include a schedule of the name and address of each place of employment and of each business entity of which the individual or a qualified relative was a sole or partial owner and from which the individual or the individual's qualified relative received earned income, at any time during the reporting period.
  - (ii) A minor child's employment or business ownership need not be disclosed if the agency that employs the individual does not regulate, exercise authority over, or contract with the place of employment or business entity of the minor child.
  - (iii) For a statement filed on or after January 1, 2019, if the individual's qualified relative is a lobbyist regulated by the City of Greenbelt, the individual shall disclose the entity that has engaged the qualified relative for lobbying purposes.
- (9) Relationship with University of Maryland Medical System, State or Local Government, or Quasi-Governmental Entity.
  - (i) An individual shall disclose the information specified in General Provisions Article §5-607(j)(1), Annotated Code of Maryland, for any financial or contractual relationship with:
    - (A) The University of Maryland Medical System;
    - (B) A governmental entity of the State or a local government in the State; or (C) A quasi-governmental entity of the State or local government in the State.



- (ii) For each financial or contractual relationship reported, the schedule shall include:
    - (A) A description of the relationship;
    - (B) The subject matter of the relationship; and
    - (C) The consideration.
- (10) A statement filed under this section may also include a schedule of additional interests or information that the individual making the statement wishes to disclose.
  - (i) For the purposes of section 2-111(g)(1), (2), and (3) of this article, the following interests are considered to be the interests of the individual making the statement:
    - (1) An interest held by the individual's qualified relative, if the interest was, at any time during the reporting period, directly or indirectly controlled by the individual.
    - (2) An interest held, at any time during the applicable period, by:
      - (i) A business entity in which the individual held a (10)% or greater interest;
      - (ii) A business entity described in section (i) of this subsection in which the business entity held a 25% or greater interest;
      - (iii) A business entity described in section (ii) of this subsection in which the business entity held a 50% or greater interest; and
      - (iv) A business entity in which the individual directly or indirectly, though an interest in one or a combination of other business entities, holds a 10% or greater interest.
    - (3) An interest held by a trust or an estate in which, at any time during the reporting period:
      - (i) The individual held a reversionary interest or was a beneficiary; or
      - (ii) If a revocable trust, the individual was a settlor.
  - (j) The Commission shall review the financial disclosure statements submitted under this section for compliance with the provisions of this section and shall notify an individual submitting the statement of any omissions or deficiencies.
    - (1) The City Ethics Commission may take appropriate enforcement action to ensure compliance with this section.

**Section 2-112. Financial disclosure — appointed members of boards and commissions.**

- (a) The City appointed officials listed in paragraph (b) of this section shall file the statement required by section 2-111 of this article.
  - (1) The appointed officials shall be required to disclose the information specified in section 2-111(g) of this article only with respect to those interests, gifts, compensated positions, and liabilities that may create a conflict, as provided in section 2-110 of this article of this article, between the member's personal interests and the member's official local duties.

- (2) An official shall file a statement required under this section annually, not later than April 30 of each calendar year during which the official holds office.
- (b) Appointed officials required to file: Each member of the City of Greenbelt Advisory Planning Board, Board of Appeals, Ethics Commission, and others identified from time to time by the city council.
- (c) The Commission shall maintain all disclosure statements filed under this section as public records available for public inspection and copying as provided in section 2-111(e) of this article.

### **Section 2-113. Lobbying.**

- (a) Except as provided in subsections (b) and (c) of this section, a person or entity who engages in lobbying as defined in section 2-108(1) shall file a lobbying registration with the commission if the person or entity, during the calendar year:
  - (1) Expends, exclusive of personal travel and subsistence expenses, in excess of \$100.00 in furtherance of this activity; or
  - (2) Is compensated in excess of \$100.00 in connection with this activity.
- (b) The following activities are exempt from regulation under this section:
  - (1) Professional services in drafting bills or in advising and rendering opinions to clients as to the construction and effect of proposed or pending City actions when these services do not otherwise constitute lobbying activities;
  - (2) Appearances before the Greenbelt City Council upon its specific invitation or request if the person or entity engages in no further or other activities in connection with the passage or defeat of city council actions;
  - (3) Appearances before a city agency upon the specific invitation or request of the agency if the person or entity engages in no further or other activities in connection with the passage or defeat of any agency executive action;
  - (4) Appearance as part of the official duties of a duly elected or appointed official or employee of the State or a political subdivision of the State, or of the United States, and not on behalf of any other entity;
  - (5) Actions of a publisher or working member of the press, radio, or television in the ordinary course of the business of disseminating news or making editorial comment to the general public who does not engage in further or other lobbying that would directly and specifically benefit the economic, business, or professional interests of the person or entity or the employer of the person or entity;
  - (6) Appearances by an individual before the Greenbelt City Council at the specific invitation or request of a registered lobbyist if the person performs no other lobbying act and notifies the Council that the person or entity is testifying at the request of the lobbyist;
  - (7) Appearances by an individual before a government agency at the specific invitation or request of a registered lobbyist if the person or entity performs no

- other lobbying act and notifies the agency that the person or entity is testifying at the request of the lobbyist;
- (8) The representation of a bona fide religious organization solely for the purpose of protecting the right of its own members to practice the doctrine of the organization; and
  - (9) Appearance as part of the official duties of an officer, director, member, or employee of an association engaged exclusively in lobbying for counties and municipalities and not on behalf of any other entity.
- (c) Limited exemption — employer of a lobbyist.
- (1) A person or entity who compensates one or more lobbyists and who would otherwise be required to register as a lobbyist is not required to file a registration and submit lobbying reports if the person or entity reasonably believes that all expenses incurred in connection with the lobbying activities will be reported by a properly registered person or entity acting on behalf of the person or entity.
  - (2) A person or entity exempted under this subsection becomes subject to this section immediately upon failure of the lobbyist to report any information required under this section.
- (d) The registration filed under this section shall be filed on or before the later of the beginning of the calendar year in which the person or entity expects to lobby and within five days of first engaging in lobbying activities in the calendar year.
- (1) The registration filed under this section:
    - (i) Shall be dated and on a form developed by the Commission;
    - (ii) Shall include:
      - (A) The lobbyist's full and legal name and permanent address;
      - (B) The name, address, and nature of business of any person or entity on whose behalf the lobbyist acts; and
      - (C) The written authorization of any person or entity on whose behalf the lobbyist acts or an authorized officer or agent, who is not the lobbyist, of the person or entity on whose behalf the lobbyist acts;
    - (iii) A statement of whether the person or entity on whose behalf the lobbyist acts is exempt from registration under subsection (c) of this section;
    - (iv) The identification, by formal designation, if known, of matters on which the lobbyist expects to act;
    - (v) Identification of the period of time within a single calendar year during which the lobbyist is authorized to engage in these activities, unless terminated sooner; and
    - (vi) The full legal signature of the lobbyist and, when appropriate, the person or entity on whose behalf the lobbyist acts or an agent or authorized officer of the person or entity on whose behalf the lobbyist acts.
- (e) A lobbyist shall file a separate registration for each person or entity that has engaged or employed the lobbyist for lobbying purposes.

- (f) A lobbyist may terminate the lobbyist's registration by providing written notice to the Commission and submitting all outstanding reports and registrations.
- (g) A person or entity may not engage in lobbying activities on behalf of another person or entity for compensation that is contingent upon the passage or defeat of any action by the Greenbelt City Council or the outcome of any executive action.
- (h) Activity report.
  - (1) A lobbyist shall file with the Commission or the office designated by the Commission:
    - (i) By July 31, one report concerning the lobbyist's lobbying activities covering the period beginning January 1 through June 30; and
    - (ii) By January 31, one report covering the period beginning July 1 through December 31.
  - (2) A lobbyist shall file a separate activity report for each person or entity on whose behalf the lobbyist acts.
  - (3) If the lobbyist is not an individual, an authorized officer or agent of the entity shall sign the form.
  - (4) The report shall include:
    - (i) A complete and current statement of the information required to be supplied with the lobbyist's registration form.
    - (ii) Total expenditures on lobbying activities in each of the following categories:
      - (A) Total compensation paid to the lobbyist not including expenses reported under items (B)—(I) of this subparagraph;
      - (B) Office expenses of the lobbyist;
      - (C) Professional and technical research and assistance not reported in item (i) of this subparagraph;
      - (D) Publications which expressly encourage persons to communicate with city officials or employees;
      - (E) Names of witnesses, and the fees and expenses paid to each witness;
      - (F) Meals and beverages for city officials and employees;
      - (G) Reasonable expenses for food, lodging, and scheduled entertainment of city officials or employees for a meeting which is given in return for participation in a panel or speaking engagement at the meeting;
      - (H) Other gifts to or for officials or employees or their qualified relatives and
      - (I) Other expenses.
- (i) Special gift report.
  - (1) With the six-month activity report required under subsection (h) of this section, a lobbyist shall report, except for gifts reported in item (h)(4)(ii)(G) of this section, gifts from the lobbyist with a cumulative value of \$75 or more during the

reporting period to an official, employee, or the qualified relative of an official or employee.

- (i) The lobbyist shall report gifts under this paragraph regardless of whether the gift was given in connection with lobbying activities.
- (2) The report shall include the date, beneficiary, amount or value, and nature of the gift.
- (j) Notification to official and confidentiality.
  - (1) If any report filed under this section contains the name of an official or employee or a qualified relative of an official or employee, the Commission shall notify the official or employee within 30 days.
  - (2) The Commission shall keep the report confidential for 60 days following receipt by the Commission.
  - (3) Within 30 days of the notice required under paragraph (1) of this subsection, the official or employee may file a written exception to the inclusion in the report of the name of the official, employee, or qualified relative of the official or employee.
- (k) The Commission may require a lobbyist to submit other reports the Commission determines to be necessary.
- (l) The Commission or office designated by the Commission shall maintain all registrations and reports filed under this section.
- (m) The Commission shall review the registrations and reports filed under this section for compliance with this section and shall notify persons engaging in lobbying activities of any omissions or deficiencies.
  - (1) The Commission may take appropriate enforcement action to ensure compliance with this section.
- (n) Annual report.
  - (1) The Commission shall compute and make available a subtotal under each of the ten required categories in subparagraph (h)(4) (ii) of this section.
  - (2) The Commission shall compute and make available the total amount reported by all lobbyists for their lobbying activities during the reporting period.
- (o) The Commission shall make lobbying registrations and reports available during normal business hours for examination and copying subject to reasonable fees and procedures established by the Commission.

#### **Section 2-114. Enforcement.**

- (a) Upon a finding of a violation of any provision of this article, the commission may:
  - (1) Issue an order of compliance directing the respondent to cease and desist from the violation;
  - (2) Issue a reprimand; or
  - (3) Recommend to the appropriate authority other appropriate discipline of the respondent, including censure or removal if that discipline is authorized by law.

- (4) If the Commission finds that a respondent has violated section 2-113 of this article, the commission may:
- (i) Require a respondent who is a registered lobbyist to file any additional reports or information that reasonably related to the information that is required under section 2-113 of this article;
  - (ii) Impose a fine not exceeding \$5,000 for each violation; and
  - (iii) Suspend the registration of an individual registered lobbyist if the Commission finds that the lobbyist has knowingly and willfully violated section 2-113 of this article or has been convicted of a criminal offense arising from lobbying activities.
- (b) Upon request of the commission, the City Attorney may file a petition for injunctive or other relief in the circuit court of Prince George's County, or in any other court having proper venue for the purpose of requiring compliance with the provisions of this article.
- (1) The court may:
- (i) Issue an order to cease and desist from the violation;
  - (ii) Except as provided in subparagraph (ii) of this paragraph, void an official action taken by an official or employee with a conflict of interest prohibited by this article when the action arises from or concerns the subject matter of the conflict and if the legal action is brought within 90 days of the occurrence of the official action, if the court deems voiding the action to be in the best interest of the public; or
  - (iii) Impose a fine of up to \$5,000 for any violation of the provisions of this article, with each day upon which the violation occurs constituting a separate offense.
  - (iv) A court may not void any official action appropriating public funds, levying taxes, or providing for the issuance of bonds, notes, or other evidences of public obligations.
- (c) Any person who knowingly and willfully violates the provisions of section 2-113 of this article is guilty of a misdemeanor, and upon conviction, is subject to a fine of not more than \$1,000 or imprisonment for not more than 1 year, or both.
- (1) If the person is a business entity and not a natural person, each officer and partner of the business entity who knowingly authorized or participated in the violation is guilty of a misdemeanor and, upon conviction, is subject to the same penalties as the business entity.
- (d) In addition to any other enforcement provisions in this article, a person who the commission or a court finds has violated this article:
- (1) Is subject to termination or other disciplinary action; and
  - (2) May be suspended from receiving payment of salary or other compensation pending full compliance with the terms of an order of the Commission or a court.
- (e) A person who is subject to the provisions of this article shall obtain and preserve all accounts, bills, receipts, books, papers, and documents necessary to complete and

substantiate a report, statement, or record required under this article for three years from the date of filing the report, statement, or record.

- (1) These papers and documents shall be available for inspection upon request by the Commission or the Council after reasonable notice.

### **Section 2-115. Severability**

If any section, sentence, clause, or phrase of this Article is held invalid or unconstitutional by any court of competent jurisdiction, the ruling shall not affect the validity of the remaining portions of this article.

Section 2. BE IT FURTHER ORDAINED that if any provisions of this Ordinance or the application thereof is held invalid for any reason, such invalidity shall not affect the other provisions or any other applications of the Ordinance.

INTRODUCED by the Council of the City of Greenbelt, Maryland, at its regular meeting of \_\_\_\_\_, 2025.

EFFECTIVE the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Emmett V. Jordan, Mayor

ATTEST:

\_\_\_\_\_  
Bonita Anderson, City Clerk

## City Council Agenda Item Report

Meeting Date: January 27, 2025

Submitted by: Josue Salmeron

Submitting Department: Administration

Item Type: LEGISLATION

Agenda Section: LEGISLATION - 30 minutes (8:15 - 8:45 p.m.)

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### **Subject:**

An Ordinance to Make a Supplemental Appropriation in the Capital Projects Fund for The Fiscal Year Ending June 30, 2025, In the Amount of One Million Six Hundred Sixty-Five Dollars (\$1,665,000) For Additional Capital Projects Fund Expenditures Over the FY2025 Appropriated Amount

- 1st Reading, Suspension of the Rules
- 2nd Reading, Adoption

### **Suggested Action:**

Reference: Ordinance

Enclosed in Council packet is an ordinance addressing the urgent need for structural repairs to the indoor pool deck at the Greenbelt Aquatic and Fitness Center. The estimated cost for the repairs, including engineering services, totals approximately \$1,665,000.

It is recommended that the ordinance be introduced and adopted at this meeting.

### **Attachments:**

[Ordinance.pdf](#)



Introduced: January 27, 2025  
1<sup>st</sup> Reading: January 27, 2025  
Passed:  
Posted  
Effective:

ORDINANCE NUMBER 1400

AN ORDINANCE TO MAKE A SUPPLEMENTAL APPROPRIATION IN THE CAPITAL PROJECTS FUND FOR THE FISCAL YEAR ENDING JUNE 30, 2025, IN THE AMOUNT OF ONE MILLION SIX HUNDRED SIXTY-FIVE DOLLARS (\$1,665,000) FOR ADDITIONAL CAPITAL PROJECTS FUND EXPENDITURES OVER THE FY2025 APPROPRIATED AMOUNT

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WHEREAS, the Greenbelt Aquatic and Fitness Center indoor pool deck is in dire need of structural repairs that requires immediate attention; and

WHEREAS, the total cost of the repairs and engineering services is estimated at approximately \$1,665,000; and

WHEREAS, the estimated expenditures for the project was not anticipated in the approved FY 2025 Capital Projects Fund; and

WHEREAS, it is anticipated that said expenditures will occur over two fiscal years, FY 2025 & FY 2026; and

WHEREAS, \$1,500,000 of project costs are eligible for reimbursement under the Maryland Program Open Space Program; and

WHEREAS, the City Manager and City Treasurer have certified that the City's General Fund's Rainy-Day Account is available for the purpose of making this appropriation in the amount of \$1,665,000 until the \$1,500,000 reimbursement is received from the Maryland Program Open Space Program; and

WHEREAS, the City Manager and City Treasurer have certified that the City's General Fund's Capital Reserve Account is available to cover the remaining balance (after Maryland Program Open Space Reimbursement) of \$165,000 of expenditures for the structural repairs of the Greenbelt Aquatic and Fitness Center indoor pool deck.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Greenbelt, Maryland that \$1,665,000 shall be and hereby is appropriated as a supplemental fund transfer appropriation from the City's General Fund's Rainy-Day Account to the CAPITAL PROJECTS FUND for expenditures herein shown for the fiscal year beginning July 2024 and ending June 30, 2025.

BE IT FUTHER ORDAINED by the Council of the City of Greenbelt that is ordinance shall become effective immediately upon its passage.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of January 27, 2025.

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Emmett V. Jordan, Mayor

ATTEST:

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Bonita Anderson, City Clerk

## City Council Agenda Item Report

Meeting Date: January 27, 2025

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS - 30 minutes (8:45 - 9:15 p.m.)

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### **Subject:**

Legislative Session Updates and Upcoming Planning

### **Suggested Action:**

Reference: Carrington 2025 Bill Tracking Report

Carrington 2025 Greenbelt Priority Bill Analysis

The Council packet includes Carrington and Associates' 2025 Bill Tracking Report for week 1 and the comprehensive analysis of the 2025 Greenbelt Priority Bill for the City of Greenbelt. Additionally, the MML Legislative Committee Priorities and PGCMA Priorities are included.

Staff request direction from Council regarding the drafting of testimony and scheduling of testimony for any bills of interest to Council.

### **Attachments:**

[Carrington 2025 Bill Tracking Report Greenbelt week 1.pdf](#)

[Carrington 2025 Greenbelt Priority Bill Analysis.pdf](#)

[1.22.25 Updated Bill Review.pdf](#)

[PGCMA Legislative Committee Update 1.16.pdf](#)



**CARRINGTON & ASSOCIATES, LLC**

*Integrity.Passion.Results*

*Since 2006*

**Bond Bill Tracking Report**

City of Greenbelt

January 8, 2025

Upcoming Bill Hearings = **Green**

Priority Bills = **Red**

Bills That May Not Move = Grey

Showing 34 entries

| Bill/Chapter<br>(Cross/Chapter)     | Title                                                                                                                                         | Sponsor                                                 | Current<br>Status                                                                                | Org Committees &<br>Hearings                                              | Opp<br>Committees<br>& Hearings |
|-------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|--------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|---------------------------------|
| <a href="#">HB0017</a>              | Internet Gaming -<br>Authorization and<br>Implementation                                                                                      | <a href="#">Delegate<br/>Atterbeary</a>                 | In the House -<br>First Reading<br>Ways and<br>Means                                             | <a href="#">Ways and<br/>Means</a>                                        |                                 |
| <a href="#">HB0020<br/>(SB0198)</a> | Transportation –<br>Consolidated<br>Transportation<br>Program –<br>Prioritization<br>(Transportation<br>Investment Priorities<br>Act of 2025) | <a href="#">Chair,<br/>Appropriations<br/>Committee</a> | In the House -<br>First Reading<br>Appropriations<br>and<br>Environment<br>and<br>Transportation | <a href="#">Appropriations<br/>Environment<br/>and<br/>Transportation</a> |                                 |
| <a href="#">HB0024</a>              | Bay Restoration Fund<br>- Authorized Uses -<br>Connection to<br>Existing Municipal<br>Wastewater Facility                                     | <a href="#">Delegate<br/>Nawrocki</a>                   | In the House -<br>First Reading<br>Environment<br>and<br>Transportation                          | <a href="#">Environment<br/>and<br/>Transportation</a>                    |                                 |
| <a href="#">HB0038</a>              | School Construction<br>and Housing - School<br>Zones and Adequate<br>Public Facilities<br>Ordinances                                          | <a href="#">Delegate<br/>Moon</a>                       | In the House -<br>First Reading<br>Appropriations                                                | <a href="#">Appropriations</a>                                            |                                 |

| Bill/Chapter<br>(Cross/Chapter)                      | Title                                                                                                                                   | Sponsor                                                         | Current<br>Status                                                                | Org Committees &<br>Hearings                                          | Opp<br>Committees<br>& Hearings |
|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|----------------------------------------------------------------------------------|-----------------------------------------------------------------------|---------------------------------|
| <a href="#">HB0069</a>                               | Environment - Plastic Products - Postconsumer Recycled Content Program                                                                  | <a href="#">Delegate Terrasa</a>                                | In the House - First Reading Environment and Transportation and Economic Matters | <a href="#">Environment and Transportation Economic Matters</a>       |                                 |
| <a href="#">HB0080</a><br>( <a href="#">SB0190</a> ) | Land Use - Transit-Oriented Development - Alterations                                                                                   | <a href="#">Chair, Environment and Transportation Committee</a> | In the House - Hearing 1/30 at 1:00 p.m.                                         | <a href="#">Environment and Transportation</a><br>1/30/2025 - 1:00 PM |                                 |
| <a href="#">HB0084</a>                               | Transportation – Major Highway Capacity Expansion Projects and Impact Assessments (Transportation and Climate Alignment Act of 2025)    | <a href="#">Delegate Edelson</a>                                | In the House - First Reading Appropriations and Environment and Transportation   | <a href="#">Appropriations Environment and Transportation</a>         |                                 |
| <a href="#">HB0090</a><br>( <a href="#">SB0235</a> ) | Housing and Community Development - Project Restore Program - Establishment                                                             | <a href="#">Chair, Ways and Means Committee</a>                 | In the House - Hearing 1/23 at 1:00 p.m.                                         | <a href="#">Ways and Means</a><br>1/23/2025 - 1:00 PM                 |                                 |
| <a href="#">HB0093</a><br>( <a href="#">SB0234</a> ) | Housing and Community Development - Homeless Shelter Certification Program - Establishment                                              | <a href="#">Chair, Environment and Transportation Committee</a> | In the House - First Reading Environment and Transportation                      | <a href="#">Environment and Transportation</a>                        |                                 |
| <a href="#">HB0127</a><br>( <a href="#">SB0238</a> ) | Department of Housing and Community Development - Maryland Housing Rehabilitation Program - Local Rehabilitation Program Administration | <a href="#">Chair, Environment and Transportation Committee</a> | In the House - Hearing 1/28 at 1:00 p.m.                                         | <a href="#">Environment and Transportation</a><br>1/28/2025 - 1:00 PM |                                 |

| Bill/Chapter<br>(Cross/Chapter)                      | Title                                                                                                                                         | Sponsor                                                                           | Current<br>Status                                                       | Org Committees &<br>Hearings                                                                                          | Opp<br>Committees<br>& Hearings |
|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|---------------------------------|
| <a href="#">HB0128</a><br>( <a href="#">SB0149</a> ) | Responding to<br>Emergency Needs<br>From Extreme<br>Weather (RENEW)<br>Act of 2025                                                            | <a href="#">Delegate<br/>Fraser-Hidalgo</a>                                       | In the House -<br>Hearing 1/23<br>at 1:00 p.m.<br>(Economic<br>Matters) | <a href="#">Economic<br/>Matters</a><br>1/23/2025 - 1:00 PM<br><a href="#">Environment<br/>and<br/>Transportation</a> |                                 |
| <a href="#">HB0158</a><br>( <a href="#">SB0223</a> ) | Department of Aging<br>- Social Connections<br>Program -<br>Establishment                                                                     | <a href="#">Chair, Health<br/>and<br/>Government<br/>Operations<br/>Committee</a> | In the House -<br>Hearing 1/23<br>at 2:00 p.m.                          | <a href="#">Health and<br/>Government<br/>Operations</a><br>1/23/2025 - 2:00 PM                                       |                                 |
| <a href="#">HB0176</a><br>( <a href="#">SB0026</a> ) | Labor and<br>Employment -<br>Occupational Safety<br>and Health -<br>Revisions (Davis<br>Martinez Public<br>Employee Safety and<br>Health Act) | <a href="#">Delegate<br/>Solomon</a>                                              | In the House -<br>First Reading<br>Appropriations                       | <a href="#">Appropriations</a>                                                                                        |                                 |
| <a href="#">HB0249</a><br>( <a href="#">SB0125</a> ) | Residential Real<br>Property - Local<br>Limits on<br>Summoning Law<br>Enforcement or<br>Emergency Services                                    | <a href="#">Delegate<br/>Palakovich<br/>Carr</a>                                  | In the House -<br>First Reading<br>Judiciary                            | <a href="#">Judiciary</a>                                                                                             |                                 |
| <a href="#">HB0270</a><br>( <a href="#">SB0116</a> ) | Data Center Impact<br>Analysis and Report                                                                                                     | <a href="#">Delegate<br/>Crosby</a>                                               | In the House -<br>Hearing 1/23<br>at 1:00 p.m.                          | <a href="#">Economic<br/>Matters</a><br>1/23/2025 - 1:00 PM                                                           |                                 |
| <a href="#">HB0274</a><br>( <a href="#">SB0259</a> ) | Election Law - Local<br>Boards of Elections -<br>Election Plan<br>Requirements                                                                | <a href="#">Chair, Ways<br/>and Means<br/>Committee</a>                           | In the House -<br>Hearing 1/21<br>at 1:00 p.m.                          | <a href="#">Ways and<br/>Means</a><br>1/21/2025 - 1:00 PM                                                             |                                 |
| <a href="#">HB0277</a><br>( <a href="#">SB0096</a> ) | Environment - Water<br>Bottle Filling Stations<br>- Requirement                                                                               | <a href="#">Delegate Ruth</a>                                                     | In the House -<br>Hearing 2/05<br>at 1:00 p.m.                          | <a href="#">Environment<br/>and<br/>Transportation</a><br>2/05/2025 - 1:00 PM                                         |                                 |
| <a href="#">HB0286</a><br>( <a href="#">SB0266</a> ) | Local Comprehensive<br>Planning and State<br>Economic Growth,<br>Resource Protection,<br>and Planning Policy -<br>Planning Principles         | <a href="#">Chair,<br/>Environment<br/>and<br/>Transportation<br/>Committee</a>   | In the House -<br>First Reading<br>Environment<br>and<br>Transportation | <a href="#">Environment<br/>and<br/>Transportation</a>                                                                |                                 |

| Bill/Chapter<br>(Cross/Chapter)                      | Title                                                                                                                                         | Sponsor                                        | Current<br>Status                                                                                                                        | Org Committees &<br>Hearings                                                                   | Opp<br>Committees<br>& Hearings |
|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|---------------------------------|
| <a href="#">SB0026</a><br>( <a href="#">HB0176</a> ) | Labor and<br>Employment -<br>Occupational Safety<br>and Health -<br>Revisions (Davis<br>Martinez Public<br>Employee Safety and<br>Health Act) | <a href="#">Senator<br/>Kramer</a>             | In the Senate -<br>First Reading<br>Finance                                                                                              | <a href="#">Finance</a>                                                                        |                                 |
| <a href="#">SB0035</a>                               | <a href="#">Municipal<br/>Appointees and<br/>Employees -<br/>Financial Oversight -<br/>Required Education<br/>and Experience</a>              | <a href="#">Senator Ellis</a>                  | <a href="#">In the Senate -<br/>Hearing 1/21<br/>at 2:00 p.m.</a>                                                                        | <a href="#">Education,<br/>Energy, and<br/>the<br/>Environment</a><br>1/21/2025 - 2:00 PM      |                                 |
| <a href="#">SB0055</a>                               | <a href="#">State Finance -<br/>Prohibited<br/>Appropriations -<br/>Magnetic Levitation<br/>Transportation<br/>System</a>                     | <a href="#">Senator<br/>Washington,<br/>A.</a> | <a href="#">In the Senate -<br/>First Reading<br/>Budget and<br/>Taxation and<br/>Education,<br/>Energy, and<br/>the<br/>Environment</a> | <a href="#">Budget and<br/>Taxation<br/>Education,<br/>Energy, and<br/>the<br/>Environment</a> |                                 |
| <a href="#">SB0096</a><br>( <a href="#">HB0277</a> ) | Environment - Water<br>Bottle Filling Stations<br>- Requirement                                                                               | <a href="#">Senator<br/>Brooks</a>             | In the Senate -<br>First Reading<br>Education,<br>Energy, and<br>the<br>Environment                                                      | <a href="#">Education,<br/>Energy, and<br/>the<br/>Environment</a>                             |                                 |
| <a href="#">SB0116</a><br>( <a href="#">HB0270</a> ) | Data Center Impact<br>Analysis and Report                                                                                                     | <a href="#">Senator Lewis<br/>Young</a>        | In the Senate -<br>First Reading<br>Education,<br>Energy, and<br>the<br>Environment                                                      | <a href="#">Education,<br/>Energy, and<br/>the<br/>Environment</a>                             |                                 |
| <a href="#">SB0125</a><br>( <a href="#">HB0249</a> ) | <a href="#">Residential Real<br/>Property - Local<br/>Limits on<br/>Summoning Law<br/>Enforcement or<br/>Emergency Services</a>               | <a href="#">Senator Gile</a>                   | <a href="#">In the Senate -<br/>Hearing 1/23<br/>at 1:00 p.m.</a>                                                                        | <a href="#">Judicial<br/>Proceedings</a><br>1/23/2025 - 1:00 PM                                |                                 |
| <a href="#">SB0149</a><br>( <a href="#">HB0128</a> ) | Responding to<br>Emergency Needs                                                                                                              | <a href="#">Senator Hester</a>                 | In the Senate -<br>First Reading                                                                                                         | <a href="#">Education,<br/>Energy, and</a>                                                     |                                 |

| Bill/Chapter<br>(Cross/Chapter) | Title                                                                                                                    | Sponsor                                                                 | Current<br>Status                                  | Org Committees &<br>Hearings                                                  | Opp<br>Committees<br>& Hearings |
|---------------------------------|--------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|----------------------------------------------------|-------------------------------------------------------------------------------|---------------------------------|
|                                 | From Extreme Weather (RENEW) Act of 2025                                                                                 |                                                                         | Education, Energy, and the Environment and Finance | <a href="#">the Environment Finance</a>                                       |                                 |
| <a href="#">SB0190 (HB0080)</a> | Land Use - Transit-Oriented Development - Alterations                                                                    | <a href="#">Chair, Budget and Taxation Committee</a>                    | In the Senate - First Reading Budget and Taxation  | <a href="#">Budget and Taxation</a>                                           |                                 |
| <a href="#">SB0198 (HB0020)</a> | Transportation - Consolidated Transportation Program - Prioritization (Transportation Investment Priorities Act of 2025) | <a href="#">Chair, Budget and Taxation Committee</a>                    | In the Senate - First Reading Budget and Taxation  | <a href="#">Budget and Taxation</a>                                           |                                 |
| <a href="#">SB0223 (HB0158)</a> | Department of Aging - Social Connections Program - Establishment                                                         | <a href="#">Chair, Finance Committee</a>                                | In the Senate - First Reading Finance              | <a href="#">Finance</a>                                                       |                                 |
| <a href="#">SB0234 (HB0093)</a> | Housing and Community Development - Homeless Shelter Certification Program - Establishment                               | <a href="#">Chair, Education, Energy, and the Environment Committee</a> | In the Senate - Hearing 1/21 at 2:00 p.m.          | <a href="#">Education, Energy, and the Environment</a><br>1/21/2025 - 2:00 PM |                                 |
| <a href="#">SB0235 (HB0090)</a> | Housing and Community Development - Project Restore Program - Establishment                                              | <a href="#">Chair, Education, Energy, and the Environment Committee</a> | In the Senate - Hearing 1/21 at 2:00 p.m.          | <a href="#">Education, Energy, and the Environment</a><br>1/21/2025 - 2:00 PM |                                 |
| <a href="#">SB0238 (HB0127)</a> | Department of Housing and Community Development - Maryland Housing Rehabilitation Program - Local Rehabilitation         | <a href="#">Chair, Education, Energy, and the Environment Committee</a> | In the Senate - Hearing 1/21 at 2:00 p.m.          | <a href="#">Education, Energy, and the Environment</a><br>1/21/2025 - 2:00 PM |                                 |



| Bill/Chapter<br>(Cross/Chapter)                    | Title                                                                                                                                       | Sponsor                                                                                     | Current<br>Status                                                                   | Org Committees &<br>Hearings                                                              | Opp<br>Committees<br>& Hearings |
|----------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|---------------------------------|
|                                                    | Program<br>Administration                                                                                                                   |                                                                                             |                                                                                     |                                                                                           |                                 |
| <a href="#">SB0247</a><br><a href="#">(HB0155)</a> | Housing and<br>Community<br>Development -<br>Greenhouse Gas<br>Emissions Reductions<br>- Issuance of Loans<br>and Achievement of<br>Targets | <a href="#">Chair,<br/>Education,<br/>Energy, and<br/>the<br/>Environment<br/>Committee</a> | In the Senate -<br>Hearing 1/21<br>at 2:00 p.m.                                     | <a href="#">Education,<br/>Energy, and<br/>the<br/>Environment</a><br>1/21/2025 - 2:00 PM |                                 |
| <a href="#">SB0259</a><br><a href="#">(HB0274)</a> | Election Law - Local<br>Boards of Elections -<br>Election Plan<br>Requirements                                                              | <a href="#">Chair,<br/>Education,<br/>Energy, and<br/>the<br/>Environment<br/>Committee</a> | In the Senate -<br>First Reading<br>Education,<br>Energy, and<br>the<br>Environment | <a href="#">Education,<br/>Energy, and<br/>the<br/>Environment</a>                        |                                 |
| <a href="#">SB0266</a><br><a href="#">(HB0286)</a> | Local Comprehensive<br>Planning and State<br>Economic Growth,<br>Resource Protection,<br>and Planning Policy -<br>Planning Principles       | <a href="#">Chair,<br/>Education,<br/>Energy, and<br/>the<br/>Environment<br/>Committee</a> | In the Senate -<br>Hearing 1/21<br>at 2:00 p.m.                                     | <a href="#">Education,<br/>Energy, and<br/>the<br/>Environment</a><br>1/21/2025 - 2:00 PM |                                 |



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## **Analysis of Priority Bills**

**HB20/SB198 Transportation - Consolidated Transportation Program - Prioritization (Transportation Investment Priorities Act of 2025)** is a set of changes to how transportation projects are planned and evaluated in Maryland. Here's a breakdown of what it means:

**1. Altering the required elements of the Consolidated Transportation Program (CTP) and Maryland Transportation Plan (MTP):**

This refers to changing the specific components that must be included in the state's transportation plans and programs. The CTP and MTP are key documents that guide transportation infrastructure decisions, such as funding and prioritizing projects. The changes may involve how projects are selected or how they are organized.

**2. Requiring a certain advisory committee to advise the Department of Transportation on the Maryland Transportation Plan:**

An advisory committee will be created (or its role will be expanded) to provide guidance to the Maryland Department of Transportation (MDOT) about the Maryland Transportation Plan. This committee will likely consist of experts or stakeholders who can offer advice on transportation priorities, strategies, or policies.

**3. Requiring the Department to develop a certain project-based scoring system:**

The MDOT will be required to create a system to score or evaluate proposed transportation projects based on specific criteria. This system will help assess which projects are most important or have the greatest potential benefit.

**4. Soliciting requests from certain entities for major surface transportation projects:**

MDOT will need to actively seek out proposals from various organizations or groups (such as local governments, private companies, or regional transportation authorities) for major transportation projects. These projects could include things like highways, bridges, or other major infrastructure improvements.

**5. Requiring the Department to evaluate and score certain major surface transportation projects:**

After receiving the project proposals, MDOT will need to evaluate and score these projects using the previously mentioned scoring system. This ensures that each project is assessed fairly and according to predefined standards, potentially determining which ones get funded or prioritized.

In short, these changes aim to create a more structured and transparent process for planning and prioritizing major transportation projects in Maryland. The new scoring system and advisory committee would likely lead to better decision-making by ensuring that projects are evaluated based on clear criteria and with input from key stakeholders.

**HB84 Transportation – Major Highway Capacity Expansion Projects and Impact Assessments (Transportation and Climate Alignment Act of 2025)** outlines a series of requirements related to major highway expansion projects and their environmental and multimodal transportation considerations in Maryland. Here's a breakdown:

1. **Requiring the Department of Transportation, as part of the planning and implementation of certain major highway expansion projects, to develop and implement a corresponding multimodal transportation program:**

When the Department of Transportation (MDOT) plans and implements major highway expansion projects, it will also be required to create a corresponding multimodal transportation program. A "multimodal" approach considers different types of transportation, such as public transit, biking, walking, and other alternatives to just driving. This requirement ensures that highway expansions are integrated with broader transportation solutions that provide more options for travelers, reducing reliance on cars alone.

2. **Requiring the Department, beginning with a certain Consolidated Transportation Program, to evaluate certain major capital projects for their impact on greenhouse gas emissions and vehicle miles traveled:**

Starting with the next update to the Consolidated Transportation Program (CTP), MDOT will need to assess the environmental impact of major capital projects, particularly their effects on greenhouse gas emissions and the number of vehicle miles traveled. This could involve analyzing how projects contribute to traffic congestion, pollution, and overall carbon footprint, encouraging more sustainable transportation planning.

3. **Requiring the Secretary of Transportation to perform certain capacity expansion impact assessments:**

The Secretary of Transportation will be tasked with evaluating the impacts of expanding the capacity of highways. This involves assessing how adding lanes or making other capacity increases could affect traffic patterns, congestion, environmental factors, and other community impacts. These assessments ensure that capacity expansions are not just based on short-term needs but also consider long-term consequences on the environment and quality of life.

In summary, these requirements seek to ensure that major highway expansion projects are planned with a more holistic approach. They encourage the integration of alternative transportation options, environmental sustainability (through evaluating emissions and vehicle miles), and the careful consideration of capacity expansion's long-term impacts.

**HB80/SB190 Land Use - Transit-Oriented Development – Alterations** outlines new provisions related to transit-oriented development (TOD) in Maryland, focusing on the financing and regulation of development near transit stations. Here's a breakdown of the key elements:

1. **Authorizing the Maryland Department of Transportation to establish transit-oriented development (TOD) corridor funds financed by revenue from county special taxing districts to benefit transit-oriented development:**

The Maryland Department of Transportation (MDOT) would be granted the authority to create TOD corridor funds. These funds would be financed by revenue from special taxing districts set up by local counties. The goal of these funds is to support and promote development around transit stations, making it easier for people to live, work, and access services near public transit. TOD projects typically focus on mixed-use development, such as residential, commercial, and retail spaces near transit hubs, reducing reliance on cars and promoting public transit.

2. **Altering the authority of local legislative bodies to regulate land use planning on certain land that is located within 0.5 miles of, or under certain circumstances, adjacent to,**

**certain transit stations:**

Local legislative bodies (such as city councils or county governments) would have adjusted authority to regulate land use around transit stations. Specifically, this applies to areas within 0.5 miles or, in some cases, directly adjacent to transit stations. This provision is meant to encourage or require land use planning that supports TOD, such as higher-density housing and commercial spaces near transit stations, promoting accessibility and walkability.

3. **Exempting certain special taxes for the benefit of transit-oriented development from any county tax limitation or bond cap:**

Special taxes levied for the purpose of funding TOD projects would be exempt from certain county tax limits or bond caps. This means that counties would be able to raise additional revenue through taxes or bonds specifically for TOD projects without being restricted by the usual local tax caps. This provision helps ensure sufficient funding for transit-oriented development initiatives.

In summary, these changes aim to promote sustainable development around transit stations by creating a funding mechanism, adjusting land-use planning authority, and allowing for greater flexibility in raising funds for TOD projects. The goal is to encourage development that enhances public transit access, reduces car dependency, and contributes to more vibrant, walkable communities.



Maryland Municipal League  
*The Association of Maryland's Cities and Towns*

**2025 MML Bill Review Meeting**  
**January 22, 2025**

**Quadrant 1 Legislation (High Scope, High Impact)**

| Bill #                 | Sponsor      | Committee | Bill Title                                                       | Key Provisions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | MML Staff |
|------------------------|--------------|-----------|------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| <a href="#">SB 342</a> | Sen. Sydnor  | EEE       | Maryland Voting Rights Act of 2025 - Counties and Municipalities | <ul style="list-style-type: none"><li>• Expands federal Voting Rights Act standing, application, factors, penalties, and remedies</li><li>• Sets up a process for an aggrieved party to sue a local govt if they think their rights are infringed</li><li>• Increases language assistance requirements, paid for by local boards</li></ul>                                                                                                                                                                                                                                                                                           | ABT       |
| <a href="#">HB 407</a> | Del. Edelson | E&T       | Environment - Municipal Recycling Plans - Requirement            | <ul style="list-style-type: none"><li>• Mandates the largest municipal corporations in each Maryland county to create or update recycling plans by January 1, 2026, and every five years thereafter.</li><li>• Recycling plans must achieve waste reduction targets of 35% for counties with populations over 150,000 and 20% for smaller counties.</li><li>• The Maryland Department of Planning identified the municipalities required to comply based on population projections.</li><li>• Municipalities may need to allocate additional resources to meet the bill's recycling requirements and compliance deadlines.</li></ul> | TB        |

**Quadrant 2 Legislation (High Scope, unknown or low impact)**

| Bill #                                           | Sponsor      | Committee | Bill Title                                                                                                               | Key Provisions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | MML Staff |
|--------------------------------------------------|--------------|-----------|--------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| <a href="#">SB 198/</a><br><a href="#">HB 20</a> | MDOT         | B&T/APP   | Transportation - Consolidated Transportation Program - Prioritization (Transportation Investment Priorities Act of 2025) | <ul style="list-style-type: none"> <li>Alters aspects of the CTP. <ul style="list-style-type: none"> <li>Clearly articulates that state-of-good-repair projects are eligible for CTP.</li> <li>Creates an online system for project requests to be submitted.</li> <li>Outlines more specifically what the topics will be during CTP road show.</li> </ul> </li> <li>Alters aspects of the CTP project prioritization process. <ul style="list-style-type: none"> <li>Adds a new term “locally managed capital project.”</li> <li>Adds new term “small surface transportation project” as a type of project to be considered for CTP.</li> <li>Alters the policy goals by which projects are scored.</li> <li>Adds that a project’s score will be weighed against its cost.</li> </ul> </li> </ul> | BJ        |
| <a href="#">SB 355</a>                           | Sen. Hershey | FIN       | Family and Medical Leave Insurance Program - Delay of Implementation                                                     | <ul style="list-style-type: none"> <li>Delays all aspects of the implementation of the State Paid Family Leave program by two years. <ul style="list-style-type: none"> <li>Contributions to the State fund delayed from July 1, 2025 to July 1, 2027</li> <li>Claims for benefits delayed from July 1, 2026 to July 1, 2028</li> </ul> </li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                | BJ        |
| <a href="#">SB 306</a>                           | Sen. Beidle  | FIN       | Workers' Compensation - Prescription Drug and Pharmaceutical Services - Reimbursements                                   | <ul style="list-style-type: none"> <li>Mandates the WCC to set pharmaceutical rates according to certain indices.</li> <li>Would result in dramatic decrease in the cost of prescription drugs under workers comp claims.</li> <li>Chesapeake Employers priority.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | BJ        |

|                                 |                              |                 |                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |    |
|---------------------------------|------------------------------|-----------------|--------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
| <a href="#">SB 303 / HB 321</a> | Sen. Lam / Del. Kipke        | FIN             | Pharmacy Benefits Managers - Definition of Purchaser and Alteration of Application of Law              | <ul style="list-style-type: none"> <li>• Generally applies provisions of law governing PBMs to all entities providing prescription drug coverage or benefits in the State.</li> <li>• Essentially hurts the ability of public sector employers to provide cost-competitive, tailored, employer-sponsored health care.</li> </ul>                                                                                                                                                                                                                                                                                                                         | BJ |
| <a href="#">SB 34</a>           | Sen. Brooks                  | EEE             | Certificate of Public Convenience and Necessity - Overhead Transmission Lines - Conservation Easements | <ul style="list-style-type: none"> <li>• Mandates that the Public Service Commission (PSC) consider the impact of proposed overhead transmission lines on properties with existing conservation easements during the certificate of public convenience and necessity (CPCN) application process.</li> <li>• Requires applicants to evaluate alternative routes that would avoid or minimize effects on these conserved lands.</li> <li>• The bill seeks to safeguard conserved lands, aligning with local environmental preservation goals.</li> <li>• Direct Response to the MPRP plans affecting Baltimore, Carroll, and Frederick Counties</li> </ul> | TB |
| <a href="#">HB 389</a>          | Del. Palakovich Carr         | W&M             | Property Tax - Day Care Centers, Child Care Homes, and Child Care Centers                              | <ul style="list-style-type: none"> <li>• Exempts "Large Family Child Care Home" from personal property tax (9-12 children)</li> <li>• Increases the cap on an optional property tax credit.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                   | JF |
| <a href="#">HB 390 / SB 327</a> | Del. Korman / Sen. Hettleman | W&M & E&T / B&T | Affordable Housing Payment In Lieu of Taxes Expansion Act                                              | <ul style="list-style-type: none"> <li>• Allows counties to enter payment in lieu of property tax agreements with a property owner who will maintain at least 50% of the rental housing units located at the real property as affordable dwelling units for at least 15 years.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                | JF |
| <a href="#">SB 278</a>          | Sen. Simonaire               | B&T             | Tax Relief and Pensions Equality for Service Members Act                                               | <ul style="list-style-type: none"> <li>• Potentially expands the definition of military services as it applies to local reemployment rights</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | JF |

|                                                   |                |     |                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |    |
|---------------------------------------------------|----------------|-----|--------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
|                                                   |                |     |                                                                    | <p>and any civil service or merit system law locals may have adopted.</p> <ul style="list-style-type: none"> <li>• Makes changes to the state pension system to include everybody equally.</li> <li>• Potentially expands access to the military service sub mod.</li> <li>• Potentially expands access to the optional rental tax credit and homeowner tax credit for service members.</li> <li>• Extends benefits (pension/taxes) usually reserved for death in a combat zone to public health emergencies (foreign or local).</li> </ul>    |    |
| <a href="#">SB 311</a>                            | Sen. Simonaire | JPR | Government Officials' Family Protection Act of 2025                | <ul style="list-style-type: none"> <li>• Makes it a crime to threaten the immediate family of a public official (includes locals)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                   | JF |
| <a href="#">SB 117/</a><br><a href="#">HB 131</a> | Hester/Stein   | EEE | Environment - Bay Restoration Fund - Septic System Upgrade Program | <ul style="list-style-type: none"> <li>• Establishes a performance-based funding system for nitrogen removal technologies in septic systems, promoting more effective environmental solutions.</li> <li>• Evaluations and funding levels for septic system technologies will be publicly available, enabling municipalities and residents to make informed decisions about wastewater upgrades.</li> <li>• Benefit from enhanced resources to address nutrient pollution, improve water quality, and promote healthier communities.</li> </ul> | TB |
| <a href="#">HB 386</a>                            | Del. Ruth      | HGO | Pesticides - PFAS Chemicals - Prohibitions                         | <ul style="list-style-type: none"> <li>• Prohibits the use of pesticides containing PFAS chemicals in Maryland, starting with specific locations by June 1, 2026, and statewide by June 1, 2028.</li> <li>• The Maryland Department of Agriculture will publish and maintain a list of PFAS pesticides, which must be shared with certified applicators by January 1, 2026.</li> </ul>                                                                                                                                                         | TB |



|  |  |  |  |                                                                                                                                                                                                                                                                                                                           |  |
|--|--|--|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|  |  |  |  | <ul style="list-style-type: none"> <li>• Registration of new PFAS pesticides for sale in Maryland will be banned after June 1, 2028.</li> <li>• Local governments must assess pesticide use and transition to alternatives to comply with these regulations in management of parks, schools, and public spaces</li> </ul> |  |
|--|--|--|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|

### Quadrant 3 Legislation (Low Scope, high impact)

| Bill #                 | Sponsor      | Committee | Bill Title                                                                                              | Key Provisions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | MML Staff |
|------------------------|--------------|-----------|---------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| <a href="#">HB 348</a> | Del. Stewart | E&T       | Motor Vehicles - Speed Monitoring Systems - Safety Corridors                                            | <ul style="list-style-type: none"> <li>• Authorizes SHA to use speed cameras on state highways in “priority corridors” identified in the SHA pedestrian safety action plan.</li> <li>• Many priority corridors are in or are around municipalities.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                       | BJ        |
| <a href="#">SB 381</a> | Sen. Love    | JPR       | Motor Vehicles - Automated Enforcement Programs - Privacy Protections                                   | <ul style="list-style-type: none"> <li>• Generally, an agency may not access automated traffic enforcement device photos without a warrant, except to check for a traffic violation.</li> <li>• An agency shall immediately remove and destroy images that do not result in a violation and save images that do result in a violation for up to six months.</li> <li>• Establishes certain standards and procedures for operating automated traffic enforcement devices.</li> <li>• Recorded images must be stored independently from and inaccessibly to other networks.</li> <li>• Cameras must be situated in a manner to reduce the capture of elements other than the vehicle in possible violation.</li> </ul> | BJ        |
| <a href="#">HB 330</a> | Del. Stewart | W&M       | Property Tax - Improvements to Property Adjacent to Rail Stations - Subclass, Special Rate, and Penalty | <ul style="list-style-type: none"> <li>• Allows counties to establish a subclass of property and special taxing rate within 1 mile of a rail station (municipalities already have general authority to establish subclasses).</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | JF        |

|                        |              |     |                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                     |    |
|------------------------|--------------|-----|-------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
|                        |              |     |                                                                                                 | <ul style="list-style-type: none"> <li>Intended to allow counties and municipalities to assess a higher tax level (a “penalty”) on unimproved land within 1 mile of a rail station</li> <li>50% of the penalty proceeds would go to the TTF, 50% to the local jurisdiction.</li> </ul>                                                                              |    |
| <a href="#">HB 341</a> | Del. Ruth    | W&M | Property Tax Credit - Retail Service Station Conversions                                        | <ul style="list-style-type: none"> <li>Grants the authority to provide a tax credit for converting a retail service station to another retail use, a residential use, or mixed retail and residential use.</li> <li>Requires the State to pay the local government 50% of the revenue that would have been collected if the credit had not been granted.</li> </ul> | JF |
| <a href="#">SB 330</a> | Sen. Jackson | B&T | Property Tax Credit - Disabled or Fallen Law Enforcement Officer or Rescue Worker - Alterations | <ul style="list-style-type: none"> <li>Alters the existing optional tax credit to “a disabled law enforcement officer or rescue worker who dies regardless of the cause of death.”</li> <li>It also mandates that the credit extends to new properties and be applied to that residence proportionally.</li> </ul>                                                  | JF |

#### Quadrant 4 Legislation (Low Scope, low impact OR Indirect Municipal Impact)

| Bill #                                            | Sponsor                              | Committee   | Bill Title                                                                                                                       |
|---------------------------------------------------|--------------------------------------|-------------|----------------------------------------------------------------------------------------------------------------------------------|
| <a href="#">HB 375/</a><br><a href="#">SB 392</a> | Del. Jones/<br>Sen.<br>Waldstreicher | E&T/        | Bicycles, Play Vehicles, and Unicycles - Authorizations and Requirements                                                         |
| <a href="#">HB 338</a>                            | Del. Lehman                          | E&T         | State Buildings and State Highways – Collection and Disposal of Yard Waste                                                       |
| <a href="#">HB 340</a>                            | Del. Ruth                            | HGO         | Climate Change - Attorney General Actions, Climate Change Restitution Fund, and Climate Change Restitution Fund Advisory Council |
| <a href="#">SB 329</a>                            | Sen. Jackson                         | B&T         | Law Enforcement Officers' Pension System - Benefits                                                                              |
| <a href="#">HB 37</a>                             | Del. Vogel                           | Approp      | Declaration of Rights - Right to Organize                                                                                        |
| <a href="#">SB 374/</a><br><a href="#">HB 459</a> | Sen. Beidle/<br>Del. Pruski          | FIN/<br>HGO | Health Insurance – Cancer Screening for Professional Firefighters – Required Coverage (James “Jimmy” Malone Act)                 |

Review Through:  
HB 454  
SB 359

## PGCMA Legislative Committee Update

January 16, 2025

- Finalized legislative priorities
  - Things we'd like to see if we can get a sponsor for (that would become our actual priorities)
    1. Increase municipal infraction fees from \$1,000 to \$5,000 - No bill but could we get a sponsor
    2. Reduced train speeds on CSX lines and requiring two conductors
- Existing bills we would fully support:
  - Eric's Law
  - PG 402-25: Gateway Economic Authority removing sunset
  - MC/PG 114-25: Municipal Land Use Authority
- Topics to keep an eye on in case a bill comes up:
  - MagLev funding - oppose
  - Anything impacting land use authority
  - Anything that looks like an unfunded mandate to municipalities
  - Anything that specifically identifies any municipality in PGC
  - Anything that looks like it would preempt local government authority
- MML Priority Bills
  - Speed Camera citation legislation – Being supported by Governor Moore
  - A&E Tax

## City Council Agenda Item Report

Meeting Date: January 27, 2025

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS - 30 minutes (8:45 - 9:15 p.m.)

---

### **Subject:**

Authorizing the City Manager to execute contracts for the GAFC Indoor Pool Repairs

### **Suggested Action:**

#### Reference:

- 25.01.09\_Memo\_GAFC\_Indoor\_Deck\_CA\_Lindman: Council Memo
- Proposal #240529 Greenbelt Swim Center Indoor Pool Deck Repairs: C.A. Lindman Proposal
- CPJ Proposal for Greenbelt Community Center Indoor Pool\_20241003: CPJ Proposal

The Council packet includes proposals from C.A. Lindman, Inc. and Charles P. Johnson & Associates, Inc. City Manager Salmerón will introduce the matter and Mr. Brian Kim, Public Works Director, will be present to address any questions

Staff recommends that the City Council authorize the City Manager to execute contracts for engineering services from C.A. Lindman, Inc. for a total of \$1,360,576.00, along with third-party engineering quality assurance services from CPJ for \$111,700.00.

### **Attachments:**

[25.01.09\\_Memo\\_GAFC\\_Indoor\\_Deck\\_CA\\_Lindman.pdf](#)

[Proposal #240529 Greenbelt Swim Center Indoor Pool Deck Repairs .pdf](#)

[CPJ Proposal for Greenbelt Community Center Indoor Pool\\_20241003.pdf](#)



---

Date: 09-January-2025

To: Mr. Josué Salmerón, City Manager

From: Brian Kim, Assistant Director of Public Works - Operations

Re: **Greenbelt Aquatic Fitness Center (GAFC)  
Structural Remediation Project – Indoor Pool Deck Construction**

SUBJ.: **Award of Contract Recommendation**

**Public Works: Summary**

As a follow-up to the engineering study most recently completed by Walker Consultants, in collaboration with C.A. Lindman, the scope of work for the Greenbelt Aquatic Fitness Center (GAFC) Structural Remediation of Indoor Pool Deck Project has been identified. The primary objectives include the remediation of hollow core concrete planks, waterproofing repairs at the pool deck, structural reinforcement, and selective demolition of concrete and MEP (Mechanical, Electrical, and Plumbing) systems. All work will be completed in accordance with the approved drawings and specifications.

The duration of the contract terms is currently set at 120 calendar days from the issuance of the Notice to Proceed (NTP). However, we anticipate significant contract administration work prior to the NTP to include but not limited to the submission and approval of technical submittals, procurement, and scheduling/coordination. The target completion milestone for this project is **Sunday, 28-Sep-2025**, with a projected pool opening date of **Monday, 29-Sep-2025**.

C.A. Lindman, a specialty structural remediation contractor, was competitively chosen to remediate the exterior pool equipment room in 2023. Since then, C.A. Lindman has successfully completed and bid several other projects for both Planning and Community Development and the Department of Public Works (DPW). They are in good standing with the state of Maryland, as well as the City of Greenbelt. Given the sensitivity of the work and its potential impact on both citizens and staff, C.A. Lindman is uniquely positioned to fast-track the project and is determined to provide the best value for the City.



**Proposal Cost Summary:**

| CONTRACTOR         | PROPOSAL PRICE | 15% - CONTINGENCY | TOTAL          |
|--------------------|----------------|-------------------|----------------|
| C.A. Lindman, Inc. | \$1,183,110.00 | \$177,466.00      | \$1,360,576.00 |
| CPJ                | \$111,700.00   | N/A               | \$111,700.00   |
| TOTAL:             |                |                   | \$1,472,276.00 |

**Summary Recommendations**

Staff has carefully reviewed the proposal and met with Subject Matter Experts (SMEs). We have determined that C.A. Lindman offers the best value for the City of Greenbelt, given their experience with similar-sized projects and their ability to meet required project completion milestones.

Staff recommends that the City Council approve the purchase of pre-construction engineering services from **C.A. Lindman, Inc.** in the amount of **\$1,360,576.00** and third-party engineering quality assurance services from **CPJ** in the amount of **\$111,700.00**.

**ATTACHMENTS:**

<Proposal #240529 Greenbelt Swim Center Indoor Pool Deck Repairs>: C.A. Lindman Proposal  
<CPJ Proposal for Greenbelt Community Center Indoor Pool\_20241003>: CPJ Proposal

C.A. **LINDMAN**  
INCORPORATED

10401 GUILFORD ROAD ♦ JESSUP, MARYLAND 20794  
(301) 470-4700 ♦ Fax (301) 470-4708

May 20, 2024

City of Greenbelt  
Department of Public Works  
555 Crecent Road  
Greenbelt, MD 20770  
Mr. Brian Kim, Asst. Director of Public Works

**RE: Proposal #240529 - Indoor Pool Deck Repairs**  
**101 Centerway Greenbelt MD 20770**

Dear Mr. Kim,

C.A. Lindman, Inc. (CAL) is pleased to provide you with this proposal to furnish all necessary labor, material, equipment, and supervision to perform the following items of work:

1. Complete hollow core plank and waterproofing repairs at the pool deck as per the drawings and specifications dated May 2, 2024 by Walker Consultants, Inc.

**Time & Materials Basis - Service Work**

- A. C. A. Lindman will provide labor, equipment, materials and small tools as may be required to perform Owner/Agent identified repairs, per the following Schedule of Values:

Hourly rates cover most consumable items such as bits, blades, mortar and caulk.  
Equipment will be charged if left sit idle.  
Special materials will be charged such as coatings, flashing material, etc.  
Minimum eight (8) hours per day, per worker for Foreman & Technicians

| <b>Labor Rates:</b>         | <b>Straight:</b>                            | <b>Over Time:</b> |
|-----------------------------|---------------------------------------------|-------------------|
| Principal                   | \$185.00/Hour                               |                   |
| Project Manager             | \$120.00/Hour                               |                   |
| Superintendent              | \$98.00/Hour (min. 10% of Total Crew Hours) |                   |
| Site Superintendent/Foreman | \$80.00/Hour                                | <b>1.5 x RT</b>   |
| Restoration Technician      | \$75.00/Hour                                | <b>1.5 x RT</b>   |
| Warehouse/Trucking          | \$58.00/Hour                                | <b>1.5 x RT</b>   |
| Clerk                       | \$40.00/Hour                                |                   |
| <b>Equipment:</b>           | Cost plus 21%                               |                   |
| <b>Subcontractor:</b>       | Cost plus 21%                               |                   |
| <b>Material:</b>            | Cost plus 21%                               |                   |



Mr. Brian Kim  
 CITY OF GREENBELT - DPW  
**Proposal# 240529**  
 May 20, 2024  
 Page -2-

## EXCLUSIONS:

The following work is to be performed by contractors other than CAL, and/or facilities to be provided by others, the cost of such work or facilities is not included in this proposal:

- Access to work area, including parking for CAL construction vehicles and equipment
- Construction permits and all related job specific permits, unless stipulated otherwise
- Davis Bacon Wage Determinations/Certified Payroll
- No hazardous material removal or abatement
- Lighting
- 110/220 Volt electric power, available at existing outlets/panels
- Potable water source
- Removal and/or replacement of electrical, mechanical and/or plumbing equipment, lines or conduit and all other miscellaneous appurtenances as necessary
- Public Space permits and any special barricades or traffic control equipment or signs, unless stipulated otherwise
- Storage area
- Toilet facilities
- No parked cars within 40 feet of work area

## WORKING CONDITIONS:

All work to be performed by CAL is to be performed without union affiliation. No applicable minimum wage scale (for publicly funded projects or union influenced projects) is included in this proposal, unless specified and attached.

All work is to be performed between the hours of 8:00 A.M. and 5:00 P.M., Monday through Friday.

Others will be responsible for ensuring that public access and parking is restricted as necessary. CAL will provide temporary barriers.

All debris from demolition and patching operations will be removed from the project site by CAL.

## SCHEDULE:

The *Base Bid* work as detailed above will take approximately **120 calendar days** unless a different duration is mutually agreed to.

Mr. Brian Kim  
CITY OF GREENBELT - DPW  
**Proposal# 240529**  
May 20, 2024  
Page -3-

**PRICE:**

Work shall be paid for in accordance with the following schedule of values:

| Estimated<br>Quantity | Unit<br>Price | Extended<br>Price |
|-----------------------|---------------|-------------------|
|-----------------------|---------------|-------------------|

See attached summary sheet.

**PAYMENT OF TERMS:**

As applicable an invoice will be submitted monthly or at the completion of the subject work and will be payable within fifteen days from the date on the invoice.

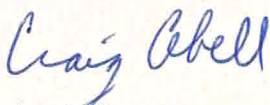
Any late payment will be assessed interest at 1½% monthly.

**EXPIRATION:**

This proposal may be withdrawn if not accepted within fifteen days due to market volatility.

Sincerely,

C.A. LINDMAN, INC.



Craig Abell,  
Branch Manager / Vice President

CA: jfs: mjm; tjm

Mr. Brian Kim  
CITY OF GREENBELT - DPW  
**Proposal# 240529**  
May 20, 2024  
Page -4-

**ACCEPTANCE OF PROPOSAL:**

The conditions, specifications, prices and General Conditions are hereby accepted. CAL is authorized to proceed with this work and payment will be as stated above.

**ACCEPTED BY:**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



Michael Manna  
 michaelmanna@calindman.com  
 C. A. Lindman, Inc.  
 10401 Guilford Rd  
 Jessup MD 20794  
 301-470-4700

City of Greenbelt - Indoor Pool Deck Repairs  
 Mr. Brian Kim  
 Assistant Director of Public Works  
 555 Crecent Road  
 Greenbelt, MD 20770

Proposal #240529  
 May 20, 2024

| ITEM #    | DESC                                                                                                                                                                                                                                                                     | UNIT MEAS. | QTY  | TOTAL          |
|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------|----------------|
|           | <b>BASE BID</b>                                                                                                                                                                                                                                                          |            |      | \$1,162,298.00 |
| 1         | <b>Project Mobilization &amp; General conditions</b> - mob/demob, required surveys, scaffolding/shoring, shop drawings,temp signage, protection, management, qc/qa, ins taxes, bonds (excl P&P),meetings, site visits, debris removal/clean up                           |            |      |                |
|           | Place and maintain site protection - poolside and below                                                                                                                                                                                                                  | ls         | 1    |                |
|           | Install and remove temporary shoring as required - material handling                                                                                                                                                                                                     |            |      |                |
|           | <b>Concrete Repairs</b>                                                                                                                                                                                                                                                  |            |      |                |
| 2&3/R-500 | Remove and discard existing floor tile/grout, topping slab, and membrane within the work zone. Perform surface prep of hollow core planks to receive new topping slab                                                                                                    | sf         | 3020 |                |
|           | <b>Concrete Repairs - incl. demo, surface prep, reinforcement, and curing</b>                                                                                                                                                                                            |            |      |                |
| 2/R-501   | Center Core Repair - demo core area (approx. 5" wide), roughen surface area, install stopper foam @ ends of core, install 1/4" dia. Hex tapcon @ 12" OC, install "L" #3 rebar @ 12" OC with # 3 and # 6 top and bottom, form and pour concrete                           | lf         | 330  | \$129/lf       |
| 3/R-501   | Repair @ Strand - demo/saw cut area of repair & roughen surfaces, clean and prime exposed strand, install 3/8 SS tappers @ 12" OC (1" cover) along length of plank, 2 rows per core, place/finish repair mortar                                                          | lf         | 165  | \$68.65/lf     |
| 4/R-501   | Repair @ Joint Edge Spall - demo/saw cut area of repair, install 1/4" SS tapcons @ 12" OC ( 1" cover) on each side, install W1.4 x D1.4 - 4x4 epoxy coated wire reinforcement, place forms and flowable grout                                                            | lf         | 165  | \$83.70/lf     |
| 9/R-500   | Column Repair - Partial Depth                                                                                                                                                                                                                                            | sf         | 12   | \$195/sf       |
| 10/R-500  | Wall Repair - Partial Depth                                                                                                                                                                                                                                              | sf         | 27   | \$175/sf       |
| 7&8/R-500 | Chemical Grout Injection                                                                                                                                                                                                                                                 | lf         | 27   | \$65/lf        |
|           | <b>Furnish and install new topping slab</b>                                                                                                                                                                                                                              |            |      |                |
| 1/R-501   | Install 3/8" SS tappers @ 12" OC (1" cover) along entire length, 2 rows/plank                                                                                                                                                                                            | ea         | 3020 |                |
|           | Install W4 D4 - epoxy coated wire reinforcement throughout, place and finish concrete - protection curing                                                                                                                                                                | sf         | 3020 |                |
|           | Saw cut control joints and seal over all hollow core plank joints, install compressible filler                                                                                                                                                                           | lf         | 1846 |                |
|           | <b>Structural Steel</b>                                                                                                                                                                                                                                                  |            |      |                |
| 5/R-501   | Remove existing horizontal leg and install new steel support angles @ concrete element - HD galv. L6x4x3/8 (LLV) with 3/8" thick gusset plates (5 each), anchor with 1/2" dia. SS all thread/ Hit-HY 200 with 5" embedment - GPR and shoring                             | ea         | 10   |                |
| 6/R-501   | Remove existing horizontal leg and install new steel support angles @ cmu element - HD galv. L6x4x3/8 (LLV) with 3/8" thick gusset plates (5 each), anchor with 1/2" dia. SS all thread/ Hit-HY 200 with 5" embedment, existing cmu pier fully grouted - GPR and shoring | ea         | 8    |                |
|           | Furnish/install new steel beams and posts for opening as denoted in drawings - 2 beams/4 posts                                                                                                                                                                           | ls         | 1    |                |
|           | <b>Waterproofing</b>                                                                                                                                                                                                                                                     |            |      |                |
| 4/R-500   | Topping Slab Sealant - R/R sealant at existing joints, interface junctions                                                                                                                                                                                               | lf         | 290  |                |
| 2&3/R-500 | Install new waterproof membrane - incl. surface prep of topping slab as well as vertical to horizontal transitions                                                                                                                                                       | sf         | 4015 |                |
|           | <b>Mech/Elec/Plumb</b>                                                                                                                                                                                                                                                   |            |      |                |
|           | Removal and replacement trench drain and vertical discharge lines for trench drain - cost to incl. epoxy membrane within trench drain as well as tie in connections within basement level - 205 lf plus tie-in lines                                                     | lf         | 205  |                |
|           | <b>Arch/Misc</b>                                                                                                                                                                                                                                                         |            |      |                |
|           | Remove/discard/rebuild existing knee-high walls, cmu walls and planter to match original materials                                                                                                                                                                       | ls         | 1    |                |
|           | Discard planiting soil and install new                                                                                                                                                                                                                                   |            |      |                |
|           | Remove, salvage, and reinstall vents in bench                                                                                                                                                                                                                            | ea         | 6    |                |
| 5/R-500   | Tuckpointing                                                                                                                                                                                                                                                             | lf         | 50   |                |
| 6/5-500   | Remove and Replace CMU Units                                                                                                                                                                                                                                             | ea         | 5    |                |
|           | Replace deck tile to match as close as possible. Install cementitious grout                                                                                                                                                                                              | sf         | 3629 |                |
|           | <b>Allowances (Included in the Base Bid Costs)</b>                                                                                                                                                                                                                       |            |      |                |
|           | Allowance: Where required by engineer, perform testing and inspection for material testing ( including industrial hygenist) - \$10,000.00                                                                                                                                | ALLOW      | 1    |                |
|           | Allowance: Unforeseen utility (mech, elec, sprinkler, and/or plumbing related to performing garage work - \$15,000.00                                                                                                                                                    | ALLOW      | 1    |                |
|           | Allowance: Shoring of existing MEP equipment and/or removal and replacement of support hangers for equipment - \$25,000.00                                                                                                                                               | ALLOW      | 1    |                |
|           | ADD ALTERNATE 1: ADD EPOXY GROUT AT CERAMIC TILE                                                                                                                                                                                                                         | sf         | 3629 | \$20,812       |
|           | CONTINUED NEXT PAGE                                                                                                                                                                                                                                                      |            |      |                |



October 3, 2024

Mr. Brian Kim  
City of Greenbelt 0 Public Works  
555 Crescent Road  
Greenbelt, MD 20770

**Re: City of Greenbelt Community Center Indoor Pool Repair**

Dear Mr. Kim,

Charles P. Johnson & Associates, Inc. (CPJ) is pleased to submit the attached proposal to provide professional services for the repair of the indoor pool at the City of Greenbelt Community Center. Please find attached a fee proposal break down for your use, review, and comment. Our lump sum price is \$111,700.00 based on the agreed upon hourly rates.

We will start work on the project immediately upon receiving a Purchase Order and Notice to Proceed. We look forward to participating in this project and should further information be necessary, please do not hesitate to contact us.

Thank you for the opportunity.

Sincerely,



Saifuddin Ahmed, P.E.  
Public Sector Division Manager  
[SAhmed@cpja.com](mailto:SAhmed@cpja.com)

**WE HEREBY AUTHORIZE CHARLES P. JOHNSON & ASSOCIATES, INC. TO PROCEED IN ACCORDANCE WITH THE ABOVE PROPOSAL.**

**Tasks Authorized:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Organization:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Community Center Indoor Pool Structural Repair Bid and Construction Phase

| List Position or Title                                                                         | Project Manager |                  | Professional Engineer |                  | Engineer |                  | Designer |                  | Technician |                  | Per each  | items | TOTAL COSTS<br>BY TASK |
|------------------------------------------------------------------------------------------------|-----------------|------------------|-----------------------|------------------|----------|------------------|----------|------------------|------------|------------------|-----------|-------|------------------------|
| List Position's Hourly Rate                                                                    | Rate:           | \$175            | Rate:                 | \$150            | Rate:    | \$125            | Rate:    | \$125            | Rate:      | \$110            |           |       |                        |
| Indoor Swimming Pool Structural Repair                                                         | Hrs.            | Sub-Total<br>Fee | Hrs.                  | Sub-Total<br>Fee | Hrs.     | Sub-Total<br>Fee | Hrs.     | Sub-Total<br>Fee | Hrs.       | Sub-Total<br>Fee |           |       | TASK A-1               |
| Bid Phase                                                                                      |                 |                  |                       |                  |          |                  |          |                  |            |                  |           |       |                        |
| Kickoff meeting with contractor                                                                | 8               | \$1,400          |                       | \$0              |          | \$0              |          | \$0              |            | \$0              | \$1,400   | 1     | \$1,400                |
| Review of contractor's engineers prepared repair plans and specifications and prepare comments | 30              | \$5,250          |                       | \$0              |          | \$0              |          | \$0              |            | \$0              | \$5,250   | 1     | \$5,250                |
| Review contractor repair plans based on addressed comments                                     | 20              | \$3,500          |                       | \$0              |          | \$0              |          | \$0              |            | \$0              | \$3,500   | 1     | \$3,500                |
| Prepare bid package based on specifications prepared by contractor's engineer                  |                 | \$0              | 24                    | \$3,600          |          | \$0              |          | \$0              |            | \$0              | \$3,600   | 1     | \$3,600                |
| Solicit Bids from other contractors                                                            |                 | \$0              | 16                    | \$2,400          |          | \$0              |          | \$0              |            | \$0              | \$2,400   | 1     | \$2,400                |
| Conduct a pre-bid meeting and prepare meeting minutes                                          | 8               | \$1,400          | 8                     | \$1,200          |          | \$0              |          | \$0              |            | \$0              | \$2,600   | 1     | \$2,600                |
| Address RFIs and issue addendum                                                                | 16              | \$2,800          | 12                    | \$1,800          |          | \$0              |          | \$0              |            | \$0              | \$4,600   | 1     | \$4,600                |
| Evaluate bids and make recommendation to City                                                  | 6               | \$1,050          |                       | \$0              |          | \$0              |          | \$0              |            | \$0              | \$1,050   | 1     | \$1,050                |
| Additional on-site meetings                                                                    | 16              | \$2,800          | 16                    | \$2,400          |          | \$0              |          | \$0              |            | \$0              | \$5,200   | 1     | \$5,200                |
| Task Sub-Total                                                                                 | 104             | \$18,200         | 76                    | \$11,400         | 0        | \$0              | 0        | \$0              | 0          | \$0              | \$29,600  |       | \$29,600               |
| Construction Phase                                                                             |                 |                  |                       |                  |          |                  |          |                  |            |                  |           |       |                        |
| Attend Pre-construction meeting and prepare meeting minutes                                    | 8               | \$1,400          | 8                     | \$1,200          |          | \$0              |          | \$0              |            | \$0              | \$2,600   | 1     | \$2,600                |
| Attend bi-weekly construction progress meeting                                                 | 52              | \$9,100          | 52                    | \$7,800          |          | \$0              |          | \$0              |            | \$0              | \$16,900  | 1     | \$16,900               |
| Daily visual inspection of Contractor's progress (2.5 hours max)                               |                 | \$0              |                       | \$0              | 340      | \$42,500         |          | \$0              |            | \$0              | \$42,500  | 1     | \$42,500               |
| Respond to rfis.                                                                               | 8               | \$1,400          | 24                    | \$3,600          |          | \$0              |          | \$0              |            | \$0              | \$5,000   | 1     | \$5,000                |
| Review shop drawing submittals                                                                 | 16              | \$2,800          |                       | \$0              |          | \$0              |          | \$0              |            | \$0              | \$2,800   | 1     | \$2,800                |
| Review proposed change orders                                                                  | 8               | \$1,400          | 8                     | \$1,200          |          | \$0              |          | \$0              |            | \$0              | \$2,600   | 1     | \$2,600                |
| Review contractor monthly invoices                                                             | 4               | \$700            | 18                    | \$2,700          |          | \$0              |          | \$0              |            | \$0              | \$3,400   | 1     | \$3,400                |
| Substantial completion inspection and prepare punch list                                       | 6               | \$1,050          | 16                    | \$2,400          |          | \$0              |          | \$0              |            | \$0              | \$3,450   | 1     | \$3,450                |
| Final Inspection                                                                               | 6               | \$1,050          | 12                    | \$1,800          |          | \$0              |          | \$0              |            | \$0              | \$2,850   | 1     | \$2,850                |
| Task Sub-Total                                                                                 | 108             | \$18,900         | 138                   | \$20,700         | 340      | \$42,500         | 0        | \$0              | 0          | \$0              | \$82,100  |       | \$82,100               |
| Total                                                                                          |                 | \$37,100         |                       | \$32,100         |          | \$42,500         |          | \$0              |            | \$0              | \$111,700 |       | \$111,700              |

Notes:

Structural Repair plans are prepared by others. Changes to plans to be by others.

Contractor will be required to provide testing reports and other services

Assumes construction duration is 6 months



## City Council Agenda Item Report

Meeting Date: January 27, 2025

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS - 30 minutes (8:45 - 9:15 p.m.)

---

### **Subject:**

Approval of Basic Certification Application for Four New Groups

### **Suggested Action:**

Reference: FY25 Recognition Groups PRAB Report 24-4

French Conversation

Ukulele Ladies FY25

Boys to Men

Included in the Council packet is the Park and Recreation Advisory Board (PRAB) FY25 Recognition Groups report for Basic Certification for four new groups.

PRAB supports and recommends approval of the basic certification application of all four groups.

### **Attachments:**

[FY 25 Recognition Groups PRAB Report 24-4.pdf](#)

[French Conversation.pdf](#)

[Ukulele Ladies FY25.pdf](#)

[Boys to Men.pdf](#)



**PARK AND RECREATION ADVISORY BOARD  
REPORT TO CITY MANAGER**

**Subject: Basic Certification Application for Four New Groups**

**Background:** Four groups have submitted a basic submitted a basic certification application for FY2025. Each group presented their application and answered questions at PRAB's December 18<sup>th</sup> regular meeting.

Boys to Men Mentoring Network Greater Washington: A group that provides mentoring and positive role models for 13-17 year old youth in Greenbelt. Sylvester Hodge, Executive director presented his group's application at the PRAB meeting. The group is seeking access to meeting and park spaces.

French Conversation Group: A group that meets weekly for conversations in French. The majority of the group is Greenbelt residents. Group members were present at the PRAB meeting and answered questions about their application. The group is seeking access to meeting spaces.

Greenbelt Book Club: A group that strives to promote a love of literature and wants to foster a welcoming community where all Greenbelt residents can engage in meaningful discussions. The book club is dedicated to creating an inclusive environment so that everyone feels welcome and can connect over their shared love of books. The group is seeking access to meeting spaces.

Ukelele Ladies: A group open to all who are interested in playing the ukulele in a group setting. They have weekly rehearsals and perform at Greenbelt community events. By applying, the group is seeking access to indoor practice and performance spaces.

**Recommendation:** PRAB supports and recommends approval of the basic certification application of all four groups. Greg Varda, Recreation Director, confirmed that some spaces for group meetings are available. Though preferred locations cannot be guaranteed, the city's current facilities are not overcapacity.

Respectfully submitted by:  
Matt Sickle, PRAB Chair

CITY OF GREENBELT, RECOGNITION GROUP PROGRAM  
**APPLICATION FOR BASIC CERTIFICATION**  
**For new certification or renewal of current status. In-kind services only.**

First-time applications are accepted at any time. Applications for renewal of  
 Recognition Group status for the City's FY2025 are due by  
**4:30pm on Monday, February 5, 2024**

**Email your completed application** to the Recreation Department's  
 Administrative Coordinator, [cpracht@greenbeltmd.gov](mailto:cpracht@greenbeltmd.gov).

**BEFORE COMPLETING THIS APPLICATION:**

**Please read the Policy and Information Guide for Recognition Groups.** This guide contains important information about the different levels of in-kind and financial support available to community organizations that serve Greenbelt residents. The Guide also provides an overview of several different applications corresponding with these levels of support. Before completing this form, make sure you have selected the application that is the best match with your needs and qualifications.

1. Name of organization: FRENCH CONVERSATION GROUP

Year of founding: 2023 Website: N/A

Social media: N/A

Please check one: ☒ new application ☐ application for renewal of status

2. Contact person: Name Suzanne Sligh Position "<sup>acting</sup> President"

Telephone 301-477-3077 E-mail SUZSLI@yahoo.com

3. Organization's mailing address (not a City of Greenbelt facility):

125 Hedgewood Drive, Greenbelt, MD 20770

4. What is the mission of this organization? Whom do you intend to serve?

To improve conversational French among us.

5. **Description of your group's activities:** Please provide a brief but comprehensive overview of the types of activities your group typically sponsors -- or intends to sponsor -- over the course of a year. If any activities take place outside of Greenbelt, please indicate this. Activities must be open to the general public.

Meetings for group conversations in French.  
We have been meeting, and intend to continue  
meeting on a weekly basis.

6. **How many people do you anticipate will have actively participated in your organization's primary, in-person and online activities this year?** Include estimates as needed. *Sports programs: include registered players only. Performing arts programs: include performers/production teams only. Festivals: include featured artists/performers and individuals or organizations with a booth, table, activity or parade unit. Please do not include volunteers or staff.*

Total number of active participants: 10-12 % Greenbelt residents 90%  
% ages 12 and under \_\_\_\_\_ % 13-17 yrs. \_\_\_\_\_ % 18-59 yrs. 50% % 60+ yrs. 50%

Briefly explain whom you have included in these figures.

a group of local residents

7. **How many additional people do you anticipate will have participated in your organization's primary, in-person and online activities as audience members, spectators and attendees (if applicable)?** *This does not include volunteers or staff.*

Total number of spectators: N/A % Greenbelt residents \_\_\_\_\_  
% ages 12 and under \_\_\_\_\_ % 13-17 yrs. \_\_\_\_\_ % 18-59 yrs. \_\_\_\_\_ % 60+ yrs. \_\_\_\_\_

Briefly explain whom you have included in these figures.

8. **How many people do you anticipate will have volunteered this year to help run your organization and implement your sponsored activities?**

Total number of supporting volunteers: N/A % Greenbelt residents \_\_\_\_\_  
% ages 12 and under \_\_\_\_\_ % 13-17 yrs. \_\_\_\_\_ % 18-59 yrs. \_\_\_\_\_ % 60+ yrs. \_\_\_\_\_

Briefly describe the volunteers' activities.

## 9. BACKGROUND CHECK VERIFICATION

To help ensure the safety of young program participants, all staff, contractors, and/or volunteers (age 18+) whom the Recognition Group intends to entrust directly with the care and control of minors (ages 17 & under) must complete a criminal background check. These individuals will undergo a criminal background check at the City's expense through NCSI (National Center for Safety Initiatives). Background checks are valid for only one year and must be resubmitted accordingly. It is the responsibility of each Recognition Group to ensure full compliance with this requirement, throughout the year. If your organization currently conducts background checks mandated by a parent organization, please indicate below. However, the background checks provided by the parent organization must meet or exceed the standards for exclusion of volunteers recommended by the National Recreation and Park Association and adopted by the city (*see next page*). For assistance with the background check policy, please contact Andrew Phelan, Assistant Director - Recreation Facilities & Operations, at [aphelan@greenbeltmd.gov](mailto:aphelan@greenbeltmd.gov) or 240-542- 2194.

***Please check where applicable for your organization.***

- ☒ *I certify that our organization does not work with minors.*
- ☐ *I certify that our organization does work with minors, but we are never in "care and control" of minors (i.e. – legal parents/guardians are always present with minors)*
- ☐ *I certify that our organization does work with minors and all required individuals will complete background checks through the City of Greenbelt and a roster of these volunteers will be provided to the City.*
- ☐ *I certify that our organization does work with minors and background checks are completed by a parent organization.*

Parent Organization: \_\_\_\_\_

|                         |                         |                 |
|-------------------------|-------------------------|-----------------|
| <i>Suzanne A. Sligh</i> | <i>Acting President</i> | <i>11/19/24</i> |
| NAME                    | TITLE/POSITION          | DATE            |

### **Recommended Criteria for Exclusion**

A person should be disqualified and prohibited from serving as a volunteer if the person has been found guilty of the following crimes. Guilty means that a person was found guilty following a trial, entered a guilty plea, entered a no contest plea accompanied by a court finding of guilty, regardless of whether there was an adjudication of guilt (conviction) or a withholding of guilt. This recommendation does not apply if criminal charges resulted in acquittal, Nolle Prose, or dismissal.

### **SEX OFFENSES**

- **All Sex Offenses** – *Regardless of the amount of time since offense.*  
**Examples include:** child molestation, rape, sexual assault, sexual battery, sodomy, prostitution, solicitation, indecent exposure, etc.

### **FELONIES**

- **All Felony Violence** – *Regardless of the amount of time since offense.*  
**Examples include:** murder, manslaughter, aggravated assault, kidnapping, robbery, aggravated Burglary, etc.
- **All Felony offenses** other than **violence** or **sex** within the past 10 years.  
**Examples include:** drug offenses, theft, embezzlement, fraud, child endangerment, etc.

### **MISDEMEANORS**

- **All Misdemeanor Violence** offenses within the past 7 years  
**Examples include:** simple assault, battery, domestic violence, hit & run, etc.
- **All misdemeanor drug & alcohol offenses** within the past 5 years or multiple offenses in the past 10 years.  
**Examples include:** driving under the influence, simple drug possession, drunk and disorderly, public intoxication, possession of drug paraphernalia, etc.
- **Any other misdemeanor** within the past 5 years that would be considered a potential danger to children or is directly related to the functions of that volunteer.  
**Example include:** contributing to the delinquency of a minor, providing alcohol to a minor, theft – if person is handling monies, etc.

### **PENDING CASES**

It is recommended that anyone who has been charged for any of the disqualifying offenses or for cases pending in court should not be permitted to volunteer until the official adjudication of the case. The Background Screening Process is an ongoing process and should be subject to review and changes at any time. These guidelines are based upon industry practices in private, public

- 10. Leaders.** However formally or informally your group may be organized, please list your leaders, their roles, and their residency status.

| Name              | Role        | Greenbelt resident (yes/no) |
|-------------------|-------------|-----------------------------|
| Connie Roy Fisher | Organizer   | yes                         |
| Jan Morales       | Participant | yes                         |
| Doreen Christian  | "           | yes                         |
| Sharon McCraney   | "           | yes                         |
| Suzanne Sligh     | "           | yes                         |
| Barbara Stevens   | "           | yes                         |
|                   |             |                             |
|                   |             |                             |
|                   |             |                             |

- 11. Request for support.** Please describe the in-kind services which you anticipate requesting from the City of Greenbelt during the coming fiscal year. *Note: Recognition Group certification does not imply that all requests can be granted. Requests from the organization will be addressed on a case by case basis as they arise in accordance with applicable City policies and procedures.*

A Meeting room at Community Center when needed

**12. Electronic Signature**

I, the undersigned, certify that the information contained in this application is true, complete, and accurate. I have been authorized to submit this application to the City of Greenbelt by the governing body of the applicant organization. **By signing this application, I certify that the organization's leaders have read the City of Greenbelt's Policy and Information Guide for Recognition Groups and have agreed to abide by the requirements stated therein.**

Signature Suzanne A. Sligh Date 11/19/24  
 Role within the organization Acting President

# Additional Information

CITY OF GREENBELT, RECOGNITION GROUP PROGRAM  
**APPLICATION FOR BASIC CERTIFICATION**  
**For new certification or renewal of current status. In-kind services only.**

First-time applications are accepted at any time. Applications for renewal of  
Recognition Group status for the City's FY2025 are due by  
**4:30pm on Monday, February 5, 2024**

**Email your completed application** to the Recreation Department's  
Administrative Coordinator, [cpracht@greenbeltmd.gov](mailto:cpracht@greenbeltmd.gov).

**BEFORE COMPLETING THIS APPLICATION:**

**Please read the Policy and Information Guide for Recognition Groups.** This guide contains important information about the different levels of in-kind and financial support available to community organizations that serve Greenbelt residents. The Guide also provides an overview of several different applications corresponding with these levels of support. Before completing this form, make sure you have selected the application that is the best match with your needs and qualifications.

1. **Name of organization:** Ukulele Ladies  
**Year of founding:** 2017 **Website:** www.ukuleleladies.com (new site being built)  
**Social media:** https://www.facebook.com/61569561403345  
*Please check one:* ☒ X **new application** ☐ **application for renewal of status**
2. **Contact person:** Name Elie Cossa Position Co-Director  
Telephone 301-318-0634 E-mail ukuleleladiesgreenbelt@gmail.com
3. **Organization's mailing address** (not a City of Greenbelt facility):  
c/o JoEllen Sarff, Co-Director: 2 Southway, Unit C, Greenbelt, MD 20770
4. **What is the mission of this organization? Whom do you intend to serve?**  
The Ukulele Ladies are an eclectic group of people (of all genders) that love to play ukulele. Our mission is to provide a group practice and performance community for a wide variety of musical genres. We play for local community events in the Greenbelt, MD area (and other near-by neighborhoods). We welcome everyone to join us for practices on Friday afternoons from 3:00-5:00 p.m.  
group practice and performance community for a wide variety of musical genres. We play for local community events in  
the Greenbelt, MD area (and other near-by neighborhoods). We welcome everyone to join us for practices on Friday  
afternoons from 3:00-5:00 p.m.



5. **Description of your group's activities:** Please provide a brief but comprehensive overview of the types of activities your group typically sponsors -- or intends to sponsor -- over the course of a year. If any activities take place outside of Greenbelt, please indicate this. Activities must be open to the general public.

We are called the "Ukulele Ladies", but we are open to anyone joining us that is interested in playing the ukulele in a group format. We have weekly rehearsals on Fridays from 3:00-5:30 p.m. and these are open to anyone that is interested. Children should be accompanied by a parent or guardian. Several times a year we perform for Greenbelt Community events. Many are outdoors, and in case of inclement weather and indoor option would be great. We host shows and sing-a-longs 1-3x per year, open to the public, and an indoor space would be helpful.

6. **How many people do you anticipate will have actively participated in your organization's primary, in-person and online activities this year?** Include estimates as needed. *Sports programs: include registered players only. Performing arts programs: include performers/production teams only. Festivals: include featured artists/performers and individuals or organizations with a booth, table, activity or parade unit. Please do not include volunteers or staff.*

Total number of active participants: 20 % Greenbelt residents 85  
% ages 12 and under \_\_\_\_\_ % 13-17 yrs. \_\_\_\_\_ % 18-59 yrs. 5 % 60+ yrs. 15

Briefly explain whom you have included in these figures.

Included are folks that come to rehearsals with regularity.

7. **How many additional people do you anticipate will have participated in your organization's primary, in-person and online activities as audience members, spectators and attendees (if applicable)?** *This does not include volunteers or staff.*

Total number of spectators: 25-50 % Greenbelt residents 90  
% ages 12 and under 5 % 13-17 yrs. 10 % 18-59 yrs. 15 % 60+ yrs. 20

Briefly explain whom you have included in these figures.

We host occasional sing-a-long events, and this would be an estimate of the attendees.

8. **How many people do you anticipate will have volunteered this year to help run your organization and implement your sponsored activities?**

Total number of supporting volunteers: 20 % Greenbelt residents 85  
% ages 12 and under \_\_\_\_\_ % 13-17 yrs. \_\_\_\_\_ % 18-59 yrs. 5 % 60+ yrs. 15

Briefly describe the volunteers' activities.

Regular rehearsals, free community performances, recruiting, organizing music for the group.

9. **BACKGROUND CHECK VERIFICATION**

To help ensure the safety of young program participants, all staff, contractors, and/or volunteers (age 18+) whom the Recognition Group intends to entrust directly with the care and control of minors (ages 17 & under) must complete a criminal background check. These individuals will undergo a criminal background check at the City’s expense through NCSI (National Center for Safety Initiatives). Background checks are valid for only one year and must be resubmitted accordingly. It is the responsibility of each Recognition Group to ensure full compliance with this requirement, throughout the year. If your organization currently conducts background checks mandated by a parent organization, please indicate below. However, the background checks provided by the parent organization must meet or exceed the standards for exclusion of volunteers recommended by the National Recreation and Park Association and adopted by the city (*see next page*). For assistance with the background check policy, please contact Andrew Phelan, Assistant Director - Recreation Facilities & Operations, at [aphelan@greenbeltmd.gov](mailto:aphelan@greenbeltmd.gov) or 240-542- 2194.

***Please check where applicable for your organization.***

- ☐ *I certify that our organization does not work with minors.*
- ☒ *I certify that our organization does work with minors, but we are never in “care and control” of minors (i.e. – legal parents/guardians are always present with minors)*
- ☐ *I certify that our organization does work with minors and all required individuals will complete background checks through the City of Greenbelt and a roster of these volunteers will be provided to the City.*
- ☐ *I certify that our organization does work with minors and background checks are completed by a parent organization.*

Parent Organization: \_\_\_\_\_

|            |                |            |
|------------|----------------|------------|
| Elie Cossa | Co-Director    | 12/02/2024 |
| NAME       | TITLE/POSITION | DATE       |

## **Recommended Criteria for Exclusion**

A person should be disqualified and prohibited from serving as a volunteer if the person has been found guilty of the following crimes. Guilty means that a person was found guilty following a trial, entered a guilty plea, entered a no contest plea accompanied by a court finding of guilty, regardless of whether there was an adjudication of guilt (conviction) or a withholding of guilt. This recommendation does not apply if criminal charges resulted in acquittal, Nolle Prose, or dismissal.

### **SEX OFFENSES**

- **All Sex Offenses** – *Regardless of the amount of time since offense.*  
**Examples include:** child molestation, rape, sexual assault, sexual battery, sodomy, prostitution, solicitation, indecent exposure, etc.

### **FELONIES**

- **All Felony Violence** – *Regardless of the amount of time since offense.*  
**Examples include:** murder, manslaughter, aggravated assault, kidnapping, robbery, aggravated Burglary, etc.
- **All Felony offenses** other than **violence** or **sex** within the past 10 years.  
**Examples include:** drug offenses, theft, embezzlement, fraud, child endangerment, etc.

### **MISDEMEANORS**

- **All Misdemeanor Violence** offenses within the past 7 years  
**Examples include:** simple assault, battery, domestic violence, hit & run, etc.
- **All misdemeanor drug & alcohol offenses** within the past 5 years or multiple offenses in the past 10 years.  
**Examples include:** driving under the influence, simple drug possession, drunk and disorderly, public intoxication, possession of drug paraphernalia, etc.
- **Any other misdemeanor** within the past 5 years that would be considered a potential danger to children or is directly related to the functions of that volunteer.  
**Example include:** contributing to the delinquency of a minor, providing alcohol to a minor, theft – if person is handling monies, etc.

### **PENDING CASES**

It is recommended that anyone who has been charged for any of the disqualifying offenses or for cases pending in court should not be permitted to volunteer until the official adjudication of the case. The Background Screening Process is an ongoing process and should be subject to review and changes at any time. These guidelines are based upon industry practices in private, public

**10. Leaders.** However formally or informally your group may be organized, please list your leaders, their roles, and their residency status.

| Name             | Role        | Greenbelt resident (yes/no) |
|------------------|-------------|-----------------------------|
| Kathy Bartolomeo | Co-Director | yes                         |
| JoEllen Sarff    | Co-Director | yes                         |
| Elie Cossa       | Co-Director | no (former resident)        |
| Mary Moien       | Member      | yes                         |
| Ellie Clark      | Member      | yes                         |
| Jenn Loss        | Member      | yes                         |
|                  |             |                             |
|                  |             |                             |

**11. Request for support.** Please describe the in-kind services which you anticipate requesting from the City of Greenbelt during the coming fiscal year. *Note: Recognition Group certification does not imply that all requests can be granted. Requests from the organization will be addressed on a case by case basis as they arise in accordance with applicable City policies and procedures.*

We hope to be able to use a regular meeting space on Friday afternoons from 3:00-5:00 for our weekly rehearsals. We need a space that is wheelchair friendly, and that has chairs available.

1-3x per year, the group would like the use of a larger room (if needed) for sing-a-long/play-a-long activities

## 12. Electronic Signature

I, the undersigned, certify that the information contained in this application is true, complete, and accurate. I have been authorized to submit this application to the City of Greenbelt by the governing body of the applicant organization. **By signing this application, I certify that the organization's leaders have read the City of Greenbelt's Policy and Information Guide for Recognition Groups and have agreed to abide by the requirements stated therein.**

Signature Elie Cossa Date 12/12/2024  
 Role within the organization Co-Director

CITY OF GREENBELT, RECOGNITION GROUP PROGRAM  
**APPLICATION FOR BASIC CERTIFICATION**  
**For new certification or renewal of current status. In-kind services only.**

First-time applications are accepted at any time. Applications for renewal of  
Recognition Group status for the City's FY2025 are due by  
**4:30pm on Monday, February 5, 2024**

**Email your completed application** to the Recreation Department's  
Administrative Coordinator, [cpracht@greenbeltmd.gov](mailto:cpracht@greenbeltmd.gov).

**BEFORE COMPLETING THIS APPLICATION:**

**Please read the Policy and Information Guide for Recognition Groups.** This guide contains important information about the different levels of in-kind and financial support available to community organizations that serve Greenbelt residents. The Guide also provides an overview of several different applications corresponding with these levels of support. Before completing this form, make sure you have selected the application that is the best match with your needs and qualifications.

**1. Name of organization:** \_\_\_\_\_

**Year of founding:** \_\_\_\_\_ **Website:** \_\_\_\_\_

**Social media:** \_\_\_\_\_

*Please check one:* \_\_\_\_\_ **new application** \_\_\_\_\_ **application for renewal of status**

**2. Contact person:** Name \_\_\_\_\_ Position \_\_\_\_\_

Telephone \_\_\_\_\_ E-mail \_\_\_\_\_

**3. Organization's mailing address** (not a City of Greenbelt facility):

\_\_\_\_\_

**4. What is the mission of this organization? Whom do you intend to serve?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. **Description of your group's activities:** Please provide a brief but comprehensive overview of the types of activities your group typically sponsors -- or intends to sponsor -- over the course of a year. If any activities take place outside of Greenbelt, please indicate this. Activities must be open to the general public.

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6. **How many people do you anticipate will have actively participated in your organization's primary, in-person and online activities this year?** Include estimates as needed. *Sports programs: include registered players only. Performing arts programs: include performers/production teams only. Festivals: include featured artists/performers and individuals or organizations with a booth, table, activity or parade unit. Please do not include volunteers or staff.*

Total number of active participants: \_\_\_\_\_ % Greenbelt residents \_\_\_\_\_

% ages 12 and under \_\_\_\_\_ % 13-17 yrs. \_\_\_\_\_ % 18-59 yrs. \_\_\_\_\_ % 60+ yrs. \_\_\_\_\_

Briefly explain whom you have included in these figures.

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7. **How many additional people do you anticipate will have participated in your organization's primary, in-person and online activities as audience members, spectators and attendees (if applicable)?** *This does not include volunteers or staff.*

Total number of spectators: \_\_\_\_\_ % Greenbelt residents \_\_\_\_\_

% ages 12 and under \_\_\_\_\_ % 13-17 yrs. \_\_\_\_\_ % 18-59 yrs. \_\_\_\_\_ % 60+ yrs. \_\_\_\_\_

Briefly explain whom you have included in these figures.

---

8. **How many people do you anticipate will have volunteered this year to help run your organization and implement your sponsored activities?**

Total number of supporting volunteers: \_\_\_\_\_ % Greenbelt residents \_\_\_\_\_

% ages 12 and under \_\_\_\_\_ % 13-17 yrs. \_\_\_\_\_ % 18-59 yrs. \_\_\_\_\_ % 60+ yrs. \_\_\_\_\_

Briefly describe the volunteers' activities.

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## 9. BACKGROUND CHECK VERIFICATION

To help ensure the safety of young program participants, all staff, contractors, and/or volunteers (age 18+) whom the Recognition Group intends to entrust directly with the care and control of minors (ages 17 & under) must complete a criminal background check. These individuals will undergo a criminal background check at the City's expense through NCSI (National Center for Safety Initiatives). Background checks are valid for only one year and must be resubmitted accordingly. It is the responsibility of each Recognition Group to ensure full compliance with this requirement, throughout the year. If your organization currently conducts background checks mandated by a parent organization, please indicate below. However, the background checks provided by the parent organization must meet or exceed the standards for exclusion of volunteers recommended by the National Recreation and Park Association and adopted by the city (*see next page*). For assistance with the background check policy, please contact Andrew Phelan, Assistant Director - Recreation Facilities & Operations, at [aphelan@greenbeltmd.gov](mailto:aphelan@greenbeltmd.gov) or 240-542- 2194.

***Please check where applicable for your organization.***

- ☐ *I certify that our organization does not work with minors.*
- ☐ *I certify that our organization does work with minors, but we are never in "care and control" of minors (i.e. – legal parents/guardians are always present with minors)*
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- ☐ *I certify that our organization does work with minors and background checks are completed by a parent organization.*

Parent Organization: \_\_\_\_\_

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| NAME | TITLE/POSITION | DATE |
|------|----------------|------|
|------|----------------|------|

## **Recommended Criteria for Exclusion**

A person should be disqualified and prohibited from serving as a volunteer if the person has been found guilty of the following crimes. Guilty means that a person was found guilty following a trial, entered a guilty plea, entered a no contest plea accompanied by a court finding of guilty, regardless of whether there was an adjudication of guilt (conviction) or a withholding of guilt. This recommendation does not apply if criminal charges resulted in acquittal, Nolle Prose, or dismissal.

### **SEX OFFENSES**

- **All Sex Offenses** – *Regardless of the amount of time since offense.*  
**Examples include:** child molestation, rape, sexual assault, sexual battery, sodomy, prostitution, solicitation, indecent exposure, etc.

### **FELONIES**

- **All Felony Violence** – *Regardless of the amount of time since offense.*  
**Examples include:** murder, manslaughter, aggravated assault, kidnapping, robbery, aggravated Burglary, etc.
- **All Felony offenses** other than **violence** or **sex** within the past 10 years.  
**Examples include:** drug offenses, theft, embezzlement, fraud, child endangerment, etc.

### **MISDEMEANORS**

- **All Misdemeanor Violence** offenses within the past 7 years  
**Examples include:** simple assault, battery, domestic violence, hit & run, etc.
- **All misdemeanor drug & alcohol offenses** within the past 5 years or multiple offenses in the past 10 years.  
**Examples include:** driving under the influence, simple drug possession, drunk and disorderly, public intoxication, possession of drug paraphernalia, etc.
- **Any other misdemeanor** within the past 5 years that would be considered a potential danger to children or is directly related to the functions of that volunteer.  
**Example include:** contributing to the delinquency of a minor, providing alcohol to a minor, theft – if person is handling monies, etc.

### **PENDING CASES**

It is recommended that anyone who has been charged for any of the disqualifying offenses or for cases pending in court should not be permitted to volunteer until the official adjudication of the case. The Background Screening Process is an ongoing process and should be subject to review and changes at any time. These guidelines are based upon industry practices in private, public



- 10. Leaders.** However formally or informally your group may be organized, please list your leaders, their roles, and their residency status.

| Name | Role | Greenbelt resident (yes/no) |
|------|------|-----------------------------|
|      |      |                             |
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|      |      |                             |

- 11. Request for support.** Please describe the in-kind services which you anticipate requesting from the City of Greenbelt during the coming fiscal year. *Note: Recognition Group certification does not imply that all requests can be granted. Requests from the organization will be addressed on a case by case basis as they arise in accordance with applicable City policies and procedures.*

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**12. Electronic Signature**

I, the undersigned, certify that the information contained in this application is true, complete, and accurate. I have been authorized to submit this application to the City of Greenbelt by the governing body of the applicant organization. **By signing this application, I certify that the organization's leaders have read the City of Greenbelt's Policy and Information Guide for Recognition Groups and have agreed to abide by the requirements stated therein.**

Signature Sylvester Hodge Date \_\_\_\_\_  
 Role within the organization \_\_\_\_\_

## City Council Agenda Item Report

Meeting Date: January 27, 2025

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS - 30 minutes (8:45 - 9:15 p.m.)

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**Subject:**

Council Activities

**Suggested Action:**

**Attachments:**

## City Council Agenda Item Report

Meeting Date: January 27, 2025

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section: OTHER BUSINESS - 30 minutes (8:45 - 9:15 p.m.)

---

**Subject:**

Meetings

**Suggested Action:**

**Attachments:**

[Meetings.pdf](#)



## City Council Meetings & Work Sessions January - February

|                                                              |      |       |              |
|--------------------------------------------------------------|------|-------|--------------|
| Regular Meeting                                              | Mon. | 01/27 | 7:30 pm      |
| Work Session – City Manager Quarterly Update                 | Wed. | 01/29 | 7:30 pm      |
| Special Meeting/Closed Session – Personnel and Legal Matters | Wed. | 01/29 | Following WS |
| Work Session – Charter Review Taskforce Interviews'          | Mon. | 02/03 | 7:30 pm      |
| Work Session – TBD                                           | Wed. | 02/05 | 7:30 pm      |
| Regular Meeting                                              | Mon. | 02/10 | 7:30 pm      |
| Work Session – TBD                                           | Wed. | 02/12 | 7:30 pm      |
| No Meeting                                                   | Mon. | 02/17 |              |
| Work Session – TBD                                           | Wed. | 02/19 | 7:30 pm      |
| Regular Meeting                                              | Mon. | 02/24 | 7:30 pm      |
| Advisory Board Interviews (tentative)(virtual)               | Wed. | 02/26 | 7:30 pm      |

*This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use Video Relay Services (VRS) at 711 or e-mail [banderson@greenbeltmd.gov](mailto:banderson@greenbeltmd.gov) to reach the City Clerk. Unless otherwise noted, meetings will be held in the Council Chambers in the Municipal Building (MB) at 25 Crescent Road and virtually by Zoom. Zoom meeting information for public participation is posted on the City's website at [www.greenbeltmd.gov](http://www.greenbeltmd.gov) on the meeting calendar.*

Bonita Anderson, City Clerk

Ready to be scheduled:

Bureau of Engraving and Printing  
City Contracting Policy  
County Executive Liaison  
Economic Development  
Greenbelt Road Corridor  
Townhall Meeting: Virtual Meetings  
    Accessibility for Blind and Visually  
    Impaired  
Verde Apartments

For later scheduling:

Arts & Entertainment District  
Bernard Penney (*Memorial Donation in  
honor of Leonie Penney*)  
Cemetery Plans  
City Manager Updates (Jan, Pre-budget;  
July & Sept/Oct)  
EV Chargers Five-Year Plan  
Fleet Vehicles Ten-Year Plan  
GHI/Prince George's County (Stormwater  
issues)  
MARC Train Service/ MDOT  
Meeting with County on Transportation Plan  
Museum Plan  
Northway Fields Master Plan  
Office of Human Rights  
Parkway Apartment Owners/GHI (*parking*)  
Potential Bond Referendum/Capital  
Financing  
Zoning Enforcement

10/4/2024 8:23 AM

## City Council Agenda Item Report

Meeting Date: January 27, 2025

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS - 30 minutes (8:45 - 9:15 p.m.)

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**Subject:**

Stakeholder List

**Suggested Action:**

**Attachments:**

[Stakeholder Schedule.pdf](#)

| Annual                                                                        |       |       |       |      |  |  |  |  |  |  |  |  | Follow-Up<br>Letter Sent |
|-------------------------------------------------------------------------------|-------|-------|-------|------|--|--|--|--|--|--|--|--|--------------------------|
| Advisory Group Chairs                                                         | 7/22  | 7/23  | 8/24  |      |  |  |  |  |  |  |  |  |                          |
| Franklin Park at Greenbelt Station Mgmt.                                      | 12/21 | 12/22 | 2/24  |      |  |  |  |  |  |  |  |  | 3/21/24                  |
| Greenbelt Center HOAs                                                         | 3/23  | 5/24  |       |      |  |  |  |  |  |  |  |  |                          |
| Greenbelt East HOAs and COAs/Greenbelt East Advisory Coalition                | 4/22  | 6/23  |       |      |  |  |  |  |  |  |  |  |                          |
| Greenbelt Homes, Inc.                                                         | 8/22  | 8/23  | 9/24  |      |  |  |  |  |  |  |  |  |                          |
| Greenbelt Station HOA/Verde Apts.                                             | 8/22  | 8/23  |       |      |  |  |  |  |  |  |  |  |                          |
| Motiva                                                                        |       |       |       |      |  |  |  |  |  |  |  |  |                          |
| School Board Member                                                           | 9/21  | 2/23  | 8/23  | 9/24 |  |  |  |  |  |  |  |  |                          |
| State Highway Administration                                                  | 11/20 | 11/22 | 12/23 |      |  |  |  |  |  |  |  |  | 12/21/23                 |
| Biennial                                                                      |       |       |       |      |  |  |  |  |  |  |  |  |                          |
| Beltsville Ag. Research Center                                                | 8/18  | 11/22 | 11/23 |      |  |  |  |  |  |  |  |  |                          |
| Beltway Plaza                                                                 | 9/22  | 9/24  |       |      |  |  |  |  |  |  |  |  |                          |
| NASA/GSFC                                                                     | 3/22  | 4/23  |       |      |  |  |  |  |  |  |  |  |                          |
| Greenbelt Business Alliance                                                   | 10/22 |       |       |      |  |  |  |  |  |  |  |  |                          |
| Greenbelt Park NPS                                                            | 1/22  | 3/23  |       |      |  |  |  |  |  |  |  |  |                          |
| Greenway Shopping Center                                                      | 12/20 | 2/23  |       |      |  |  |  |  |  |  |  |  |                          |
| Religious/Spiritual Organizations                                             | 6/22  | 2/24  |       |      |  |  |  |  |  |  |  |  |                          |
| Twice a Year                                                                  |       |       |       |      |  |  |  |  |  |  |  |  |                          |
| County Council Person and At Large Members                                    | 5/23  | 3/24  |       |      |  |  |  |  |  |  |  |  | 3/19/24                  |
| Meetings as Needed                                                            |       |       |       |      |  |  |  |  |  |  |  |  |                          |
| Apartments                                                                    | 4/21  |       |       |      |  |  |  |  |  |  |  |  |                          |
| Comcast/Verizon                                                               | 3/21  |       |       |      |  |  |  |  |  |  |  |  |                          |
| Greenbelt Office Parks                                                        |       |       |       |      |  |  |  |  |  |  |  |  |                          |
| Greenbelt Watershed Groups                                                    | 10/19 |       |       |      |  |  |  |  |  |  |  |  |                          |
| Hotels                                                                        | 8/23  |       |       |      |  |  |  |  |  |  |  |  |                          |
| PEPCO                                                                         | 2/22  | 9/23  |       |      |  |  |  |  |  |  |  |  |                          |
| WSSC                                                                          | 2/22  | 6/23  | 10/23 | 5/24 |  |  |  |  |  |  |  |  |                          |
| Washington Gas                                                                | 8/23  |       |       |      |  |  |  |  |  |  |  |  |                          |
| Prince George's Economic Development Corp.                                    | 11/21 |       |       |      |  |  |  |  |  |  |  |  |                          |
| Prince George's Planning Board                                                | 10/19 |       |       |      |  |  |  |  |  |  |  |  |                          |
| Roosevelt Center Owner                                                        | 8/20  |       |       |      |  |  |  |  |  |  |  |  |                          |
| University of Maryland                                                        | 4/15  |       |       |      |  |  |  |  |  |  |  |  |                          |
| WMATA/PGDPW&T (Semi-Annual)                                                   | 5/22  |       |       |      |  |  |  |  |  |  |  |  |                          |
| Newly Elected/Appointed Officials (Presentation of a Council Regular Meeting) |       |       |       |      |  |  |  |  |  |  |  |  |                          |
| County Executive                                                              |       |       |       |      |  |  |  |  |  |  |  |  |                          |
| School Board CEO                                                              | 1/24  |       |       |      |  |  |  |  |  |  |  |  | 1/17/24                  |
| State's Attorney                                                              | 1/23  |       |       |      |  |  |  |  |  |  |  |  |                          |

## City Council Agenda Item Report

Meeting Date: January 27, 2025

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS - 30 minutes (8:45 - 9:15 p.m.)

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**Subject:**

Appointment to Advisory Board/Committee

**Suggested Action:**

Reference: Application and Code of Conduct

The City Council conducted interviews for several advisory boards on the following dates:

On April 29, 2024, Judith Davis was interviewed for the Advisory Planning Board (APB).

Approval of this item on the consent agenda will confirm the Council's intent to appoint Ms. Davis to APB.

**Attachments:**



## City Council Agenda Item Report

Meeting Date: January 27, 2025

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS - 30 minutes (8:45 - 9:15 p.m.)

---

**Subject:**

Reappointment to Advisory Board/Committee

**Suggested Action:**

Reference: Reappointment Surveys

The following members have expressed his willingness to continue serving on their respective boards and committees:

Robert Snyder - Advisory Committee on Education (ACE)

David Benack - Ethics Commission (EC)

Steven Skolnik - Board of Appeals (BoA)

Patricia Rogers - Senior Citizens Advisory Committee (SCAC)

Approval of this item on the consent agenda will confirm the Council's intent to reappoint Mr. Snyder, Mr. Benack, Mr. Skolink, and Ms. Rogers to a new term.

**Attachments:**

## City Council Agenda Item Report

Meeting Date: January 27, 2025

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS - 30 minutes (8:45 - 9:15 p.m.)

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**Subject:**

Resignation from Advisory Board/Committee

**Suggested Action:**

Reference: Reappointment Survey

John Paul Schmit has submitted his resignation from the Forest Preserve Advisory Board.

Approval of this item on the consent agenda will indicate the Council's intent to accept their resignation with regret.

**Attachments:**

## City Council Agenda Item Report

Meeting Date: January 27, 2025

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS - 30 minutes (8:45 - 9:15 p.m.)

---

### **Subject:**

Approval of letter in support of Prince George's County Fire & Emergency Management Services

### **Suggested Action:**

Reference:

Candidate Letter, Coalition to Support PGC Fire and EMS

Recommendations, Coalition to Support PGC Fire and EMS

Approval of this item on consent agenda will indicate the Council's intention to support the Coalition for Prince George's County Fire and Emergency Management Services.

### **Attachments:**

[Candidate Letter, CoalitiontoSupportPGCFireandEMS.pdf](#)

[Recommendations, CoaltiontoSupportPGCFireandEMS.pdf](#)

Dear Esteemed Candidate for Prince George's County Executive,

We are all intimately familiar with the staffing shortages of the Prince George's County Fire Department and the resulting reallocation of career firefighters away from the communities they serve. A combination of foreseeable circumstances led to this emergency, which resulted in longer response times and multiple deaths. It doesn't have to be this way.

We, the undersigned, believe it is a core responsibility of the incoming County Executive to address these deficiencies in the Prince George's County Fire Department with urgency and determination. Safeguarding our residents is a foundational responsibility of government, and we urge every candidate to read and respond to the recommendations listed below.

Your commitment to these recommendations will show your commitment to all of Prince George's County and the many lives that call it home. Thank you for your dedication to public service and thank you for your response. We wish you the best this election season.

Sincerely,

*The Coalition to Support Fire and EMS in Prince George's County*

Councilmember Danielle Carter Miller, City of Mount Rainier

Former Vice Mayor Stefan Leggin, Town of Brentwood

The Coalition to Support Prince George's County Fire and EMS includes a diverse collection of stakeholders including municipal leaders, career personnel, volunteer personnel and residents of Prince George's County. We believe it is a core responsibility of the incoming County Executive to address the deficiencies in the Prince George's County Fire Department with urgency and determination. Our recommendations are as follows:

**Reduce Barriers to Volunteerism**

Expand virtual training and in-person classes

Shorten onboarding by reducing unnecessary requirements

**Commitment to Expedited, Large Scale Recruitment**

Funding to hire 150 new Fire/EMS personnel in FY2026

A regional approach to youth recruitment in partnership with local schools and volunteer companies

Incentivize volunteers with stipends and relaxed requirements for retirement

Streamline and consolidate recruitment, training, and reciprocity process

Critically reexamine Fire Academy recruitment process and requirements

**Renegotiate single role EMS services**

Create EMS-only positions for career employees

**Improved Data Transparency**

Comprehensive data sharing and analysis including call times, budgets, staffing

Regular meetings which include all 27 municipalities at the table

**Facility Support for Volunteer Properties and Apparatus**

Return to equally funding volunteer stations via station management

**Establish a Task Force for Efficiency and Recruitment**

Develop and implement a sustainable staffing plan for career and volunteer staff

Hire an independent auditor