

GREENBELT CITY COUNCIL
Municipal Building
Regular Meeting
January 22, 2018 - 08:00 p.m.

I. ORGANIZATION

1. [Call to Order](#)
2. [Roll Call](#)
3. [Meditation and Pledge of Allegiance to the Flag](#)
4. [Consent Agenda ??? Approval of Staff Recommendations \(Items on the Consent Agenda \[marked by *\] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.\)](#)
5. [Approval of Agenda and Additions](#)

II. COMMUNICATIONS

6. [Presentations](#)
7. [Petitions and Requests \(Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules.\)](#)

[Annexation Petition](#)

[Annexation Petition: NVR MS Cavalier Greenbelt LLC submitted a petition requesting that the City annex .131 acres which they own. This property should have been included in the original petition for the South Core annexation, but was inadvertently left out. It is recommended Council accept this petition. This item appears later on this evening's agenda in the form of a Resolution and an](#)

Annexation Plan. (DEM)

Annexation Petition

8. Minutes of Council Meetings

* Work Session #1, December 18, 2017

Closed Session, December 18, 2017

In order to approve these minutes, the following motion is needed:

I move that the minutes of the closed session of the City Council held Monday, December 18, 2017, at 7:05 p.m., in the Council Room of the Municipal Building be approved as presented. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(7) of the Annotated Code of Public General Laws of Maryland, to discuss Council Room security. (DEM)

* Work Session #2, December 18, 2017

Work Session 2 Dec, 18th 2017

Work Session Dec, 18th 2017

* Work Session, November 29, 2017

November 29th

9. Administrative Reports.

- CRAB Report 2017-2 (13th Amendment Freedom Day Holiday).

: It is recommended Council accept this report and consider it on a future agenda. (DEM).

- ACE Report 2018-01 (2018 Grant Proposals):It is recommended Council accept this report. This item appears later on this evening's agenda for Council action. (DEM).

Ace Report

* 10. Committee Reports

III. LEGISLATION

11. [A Resolution to Repeal and Reenact with Amendment Resolution Number 2045 to Adopt Standing Rules for the Council of the City of Greenbelt, Maryland - 1st Reading](#)
[Standing Rules for the Council of the City of Greenbelt, Maryland -1st Reading](#)
[Reference: Resolution \(Posted Below\)](#)
[Council reviewed the Standing Rules document at its work session on December 18, 2017. The resolution included in Council's packet reflects the results of that discussion. It is recommended the resolution be introduced for first reading. \(BA\)](#)

[Resolution 2058](#)

12. [A Resolution Of The City Of Greenbelt, Maryland, To Amend Section 2 Of The Charter Of The City Of Greenbelt, For The Purpose Of Enlarging The Corporate Boundaries Of The City Of Greenbelt, Maryland Under The Provisions Of Local Government Article of the Annotated Code Of The State Of Maryland \(2013 Edition And Amendments\), by Annexing Thereto Certain Lands And Property Contiguous To And Adjoining The Existing Corporate Boundary Of The City Of Greenbelt, Prince George's County, Being Part of the Lands of NVR MS Cavalier Greenbelt LLC, Located Within Berwyn District 21, Prince George's County, Maryland, And Containing 0.131 Acres More Or Less, As Recorded Among The Land Records Of Prince George's County, Maryland In Liber 6694 Folio 858, As More Fully Described In The Metes And Bounds Description Prepared By Dewberry Consultants, LLC; Establishing Certain Terms, Conditions, And Circumstances Applicable To Such Land And The Owners Thereof; And All Matters Relating To The Annexation Of Such 0.131 Acres Of Land, More Or Less, Into The City Of Greenbelt - 1st Reading](#)
[Annexation of Property in the South Core of the Greenbelt Station development project](#)
[Reference: Resolution \(available below\)](#)
[At its July 12, 2017 worksession, Council was briefed on the discovery of inaccuracies in the original Greenbelt Station South Core annexation and provided an outline of necessary steps to correct the errors. Further research determined that a small portion, 0.131 acres more or less, of the property owned by NVR MS Cavalier Greenbelt LLC should have been included in the original petition, but was inadvertently left out.](#)

Charter Amendment

IV. OTHER BUSINESS

13. 2018 ACE Grant Proposals

Reference: Report #2018-01

The FY 2018 Budget includes \$9,500 for the Advisory Committee on Education (ACE) Grants to Educators program. ACE solicited grant proposals for up to \$500 each from the seven ACE core schools: Greenbelt Elementary (GES), Springhill Lake Elementary (SHLES), Magnolia Elementary (MES), Dora Kennedy French Immersion School (DKFIS), Turning Point Academy (TPA), Greenbelt Middle School (GMS) and Eleanor Roosevelt High School (ERHS). ACE received a total of 44 proposals from six schools for a total request of \$21,581.39. ACE did not receive any proposals from Turning Point Academy.

After review of the proposals, ACE has recommended 24 grant proposals totaling \$11,757.62 be submitted to Council for funding approval. ACE recommends allocating \$2,257.62 from the ACE Clubs budget for the 2018 grants.

<u>#</u>	<u>School:</u>	<u>Purpose of grant request:</u>	<u>Request:</u>	<u>Recommend:</u>
<u>1</u>	<u>DKFI</u>	<u>French Reading Books</u>	<u>\$ 500.00</u>	<u>\$ 500.00</u>
<u>2</u>	<u>DKFI</u>	<u>Orchestra Upright Double Bass</u>	<u>\$ 500.00</u>	<u>\$ 500.00</u>
<u>3</u>	<u>DKFI</u>	<u>Online French Software: BrainPop.fr</u>	<u>\$ 500.00</u>	<u>\$ 500.00</u>
<u>4</u>	<u>DKFI</u>	<u>Outdoor Recess Toys</u>	<u>\$ 500.00</u>	<u>\$ 500.00</u>

<u>5</u>	<u>DKFI</u>	<u>Yoga in the Classroom</u>	<u>\$ 500.00</u>	<u>\$ 500.00</u>
<u>6</u>	<u>DKFI</u>	<u>Student Literary Magazine: Les Etoiles Filantes</u>	<u>\$ 500.00</u>	<u>\$ -</u>
<u>7</u>	<u>ERHS</u>	<u>Shifting Toward Student-Centered Science Classroom</u>	<u>\$ 500.00</u>	<u>\$ 500.00</u>
<u>8</u>	<u>ERHS</u>	<u>African Literature Appreciation</u>	<u>\$ 500.00</u>	<u>\$ 500.00</u>
<u>9</u>	<u>ERHS</u>	<u>Classic Literature Appreciation</u>	<u>\$ 375.77</u>	<u>\$ -</u>
<u>10</u>	<u>ERHS</u>	<u>Literature for Female Empowerment</u>	<u>\$ 500.00</u>	<u>\$ -</u>
<u>11</u>	<u>ERHS</u>	<u>ERHS Cheerleading Squad</u>	<u>\$ 500.00</u>	<u>\$ -</u>
<u>12</u>	<u>ERHS</u>	<u>2018 Grad Night for Eleanor Roosevelt High School</u>	<u>\$ 500.00</u>	<u>\$ -</u>
<u>13</u>	<u>ERHS</u>	<u>Senior Class Prom Promise and SADD Shines Day</u>	<u>\$ 500.00</u>	<u>\$ -</u>
<u>14</u>	<u>ERHS</u>	<u>ERHS Teacher Town Hall</u>	<u>\$ 500.00</u>	<u>\$ -</u>

<u>15</u>	<u>ERHS</u>	<u>ERHS Teacher Awards</u>	<u>\$</u> <u>500.00</u>	<u>\$</u> -
<u>16</u>	<u>ERHS</u>	<u>ERHS Parent Teacher</u> <u>Conference Day Dinner</u>	<u>\$</u> <u>500.00</u>	<u>\$</u> -
<u>17</u>	<u>GES</u>	<u>Hands on Equations</u>	<u>\$</u> <u>500.00</u>	<u>\$</u> 500.00
<u>18</u>	<u>GES</u>	<u>JA Biztown</u>	<u>\$</u> <u>500.00</u>	<u>\$</u> -
<u>19</u>	<u>GES</u>	<u>Differentiated Math Centers</u>	<u>\$</u> <u>432.72</u>	<u>\$</u> 432.72
<u>20</u>	<u>GES</u>	<u>Research Based Parenting</u> <u>Classes</u>	<u>\$</u> <u>500.00</u>	<u>\$</u> -
<u>21</u>	<u>GES</u>	<u>Animation with 5th Grade</u>	<u>\$</u> <u>500.00</u>	<u>\$</u> 500.00
<u>22</u>	<u>GES</u>	<u>5th Grade Musical Field Trip</u>	<u>\$</u> <u>500.00</u>	<u>\$</u> -
<u>23</u>	<u>GES</u>	<u>Butterfly Wonder</u>	<u>\$</u> <u>450.00</u>	<u>\$</u> 450.00
<u>24</u>	<u>GES</u>	<u>ANGST Documentary,</u> <u>Screening and Discussion</u>	<u>\$</u> <u>500.00</u>	<u>\$</u> 500.00

<u>25</u>	<u>GMS</u>	<u>Incentives for GMS PBIS Discipline Program</u>	<u>\$ 500.00</u>	<u>\$ 500.00</u>
<u>26</u>	<u>MES</u>	<u>Field Trip to Kennedy Center to See NSO</u>	<u>\$ 423.00</u>	<u>\$ -</u>
<u>27</u>	<u>MES</u>	<u>School Supplies Mobile Store</u>	<u>\$ 500.00</u>	<u>\$ 500.00</u>
<u>28</u>	<u>MES</u>	<u>Book Updates for Reading Club</u>	<u>\$ 469.50</u>	<u>\$ 469.50</u>
<u>29</u>	<u>MES</u>	<u>First Lego League - Hydro-Dynamics</u>	<u>\$ 500.00</u>	<u>\$ 475.00</u>
<u>30</u>	<u>SHLES</u>	<u>Team Building/Problem Solving at Terrapin Adventures</u>	<u>\$ 500.00</u>	<u>\$ 500.00</u>
<u>31</u>	<u>SHLES</u>	<u>Tactile Sensory Instructional Materials</u>	<u>\$ 500.00</u>	<u>\$ 500.00</u>
<u>32</u>	<u>SHLES</u>	<u>Using Theater and Music in Elementary Education</u>	<u>\$ 430.40</u>	<u>\$ 430.40</u>
<u>33</u>	<u>SHLES</u>	<u>Bringing Home and School Together: Family Math Night</u>	<u>\$ 500.00</u>	<u>\$ 500.00</u>
<u>34</u>	<u>SHLES</u>	<u>Flexible Seating</u>	<u>\$ 500.00</u>	<u>\$ -</u>

<u>35</u>	<u>SHLES</u>	<u>Activity Centers</u>	<u>\$</u> <u>500.00</u>	<u>\$</u> <u>500.00</u>
<u>36</u>	<u>SHLES</u>	<u>We Raise Diverse Readers!</u>	<u>\$</u> <u>500.00</u>	<u>\$</u> <u>-</u>
<u>37</u>	<u>SHLES</u>	<u>Family Engagement Reading Kits</u>	<u>\$</u> <u>500.00</u>	<u>\$</u> <u>500.00</u>
<u>38</u>	<u>SHLES</u>	<u>Springhill Lake's Butterfly Garden Green Team</u>	<u>\$</u> <u>500.00</u>	<u>\$</u> <u>500.00</u>
<u>39</u>	<u>SHLES</u>	<u>Advanced Writing Academy: Writing to Share a Message</u>	<u>\$</u> <u>500.00</u>	<u>\$</u> <u>500.00</u>
<u>40</u>	<u>SHLES</u>	<u>Nutrition Assembly</u>	<u>\$</u> <u>500.00</u>	<u>\$</u> <u>-</u>
<u>41</u>	<u>SHLES</u>	<u>Fuel Up to Play 60 Awards Field Trip</u>	<u>\$</u> <u>500.00</u>	<u>Ace Grant Report</u> <u>14. Adoption of</u> <u>Annexation</u> <u>Plan - .131 acre</u> <u>parcel</u> <u>Reference:</u> <u>Annexation</u> <u>Plan (available</u> <u>below)</u> <u>Included in</u> <u>Council's</u> <u>packet is an</u> <u>Annexation</u> <u>Plan for this</u> <u>parcel. The</u> <u>annexation plan</u> <u>is required by</u>

State law and outlines the impact on municipal services.
Jessica Bellah, Community Planner, will be at the meeting to answer any questions. It is recommended Council approve this annexation plan. (DEM).

Annexation Plan

Item 14
Annexation Plan

15. Award of Purchase - Audio Visual Upgrades for Council and Multi-Purpose Rooms.
Reference:
Memorandum, Beverly Palau, 1/16/18 (available below).
The City of Greenbelt has been working to upgrade and improve the

presentation and cablecasting capabilities of the City Council room for several years. The City contracted with Digital and Integration (DI) to come up with a design and plan for the project. It also asked the company to provide a plan for improved presentations and possible cablecasting from the Greenbelt Community Center Multi-Purpose Room. City Council currently holds its Wednesday night meetings at that location. DI worked with the City of Greenbelt for over 2 years to develop a plan that would address issues concerning limited camera coverage, sound issues, and

presentation
limitations.
During that
time, DI was
also contracted
to install a new
playback and
signage system
for the City's
cable channels
and live
streaming. That
system was
installed in the
summer of
2016. After an
unsuccessful
RFP process,
and the
withdrawal of
DI from the rest
of the project
due to other
obligations, the
city turned to
the Council of
Governments
for possible
vendors that
could complete
the project,
which held
current
contracts in the
area. The
company.
referred to us
was Pipino, Inc.
which holds
several
contracts with

					<u>the State of Maryland and the education system, to which the city could piggyback on. Pipino, Inc. has worked with the city for several months now to finalize the specifications for the project. They have presented the City with 3 proposals, one for the Council Room and Studio upgrade, another for a smaller system at the Community Center, and one for maintenance and support for the system. The monies for this project would come out of the PEG Access fees held in the Special Project Fund. These funds are specifically limited to Pubic, Educational,</u>
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and
Government
(PEG)
communications
purposes, and
are provided to
the City through
the Cable
Television
Franchise
Agreements
held with
Comcast and
Verizon.
At this time,
staff
recommends
that the City of
Greenbelt
contract with
Pipino, Inc., for
the Council
Room upgrades
in the amount of
\$140,365.22,
and for the
maintenance
and support
contract in the
amount
\$3,119.00
annually.
Once the City
Council decides
how it wants to
handle the
broadcast of its
Wednesday
night meetings,
the city can
decide on the

Community
Center part of
the project.
Depending on
Council's
wishes, the
quoted cost for
that project,
\$43,041.98,
may be
increased
slightly for
network
cabling,
switches and
equipment.
(BP).

Palau Memo

Nicholas P Pipino

Pipino Scope of
Work

4475 Council
Room

4478 Community
Center

4487 Service
Contract

16. Recording of
the Wednesday
Council
Meetings.
Council
Member Byrd

requested that this item be added to this evening's agenda. (DEM).

* 17. ULI-TAP Revised Project Scope/Boundaries Reference: ULI-TAP - Revised Project Scope/Boundaries (available below). The Urban Land Institute and City staff recommend adjusting the multi-jurisdictional Urban Land Institute-Technical Assistance Panel (ULI-TAP) project scope. The adjustment would extend the project's boundaries from Rhode Island Avenue to Baltimore Avenue. Council previously approved the project boundary comprised of Kenilworth Avenue and Rhode Island Avenue. The Berwyn Heights and College Park councils have no issue with this change. This scope has been shared with Council in reports. Council

approval of this item
will allow the project
to proceed with an
estimated Spring
2018 technical
assistance panel.
(NA)

Item 17

18. Letter to State
Delegates
regarding
MAGLEV
Draft Letters,
Mayor Jordan,
1/19/18
(available
below)
Included in
Council's
packet are two
letters discussed
at the last
Regular
Meeting. One
would be sent to
the City's State
delegation and
the other would
be sent to the
State
Delegations for
District 21, 23
and 47. It is
recommended
Council
approve these
letters. (DEM)

Sample Letters

* 19. Resignation
from Advisory Group

Reference: Email,
Jason Martin, 1/9/18

Jason Martin has
been hired as the
City's new
Environmental

Coordinator and is no
longer eligible to
serve as a member of
the Forest Preserve
Advisory Board.

Approval of this item
on the consent
agenda will indicate
Council's intent to
accept his
resignation. (DEM).

* 20. Reappointments
to Advisory Groups

Reference:

Reappointment
Surveys

The following
Advisory Group
members have
indicated their desire
to be reappointed:

Don Rich Advisory
Committee on
Education

Judith Ott Board of
Elections

Jean Cook Board of
Elections

Jeanette Grotke
Senior Citizens

Advisory Committee
Bernard
Robbs Senior
Citizens Advisory
Committee
Approval of this item
on the consent
agenda will indicate
Council's intent to
reappoint these
advisory group
members to a new
term. (DEM).

Advisory Board
Renewals

21. Council
Activities -
Council will
report on
activities and
events recently
attended. (If
time allows.)

22. Council Reports
- Council will
report on
meetings and
conferences
recently
attended. (If
time allows).

V. MEETINGS
Council has
expressed an
interest in
scheduling a

closed session
on Wednesday,
January 31st to
discuss the City
Manager's
evaluation. The
following
motion is
needed in order
to schedule this
meeting.
I move that
Council
schedule a
Closed Session
on Wednesday,
January 31st at
9:00 pm in
accordance with
the General
Provisions
Article 3-305(b).
(1) of the
General
Provisions
Article of the
Annotated Code
of the Public
General Laws
of Maryland, to
discuss the
appointment,
employment,
assignment,
promotion,
discipline,
demotion,
compensation,
removal,
resignation, or
performance

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evaluation of
appointees,
employees, or
officials over
whom this
public body has
jurisdiction;
any other
personnel
matter that
affects one or
more specific
individuals.