

GREENBELT CITY COUNCIL
Municipal Building
Regular Meeting
January 12, 2015 - 8:00 p.m.

I. ORGANIZATION

1. Call to Order
2. [Roll Call](#)
3. [Meditation and Pledge of Allegiance to the Flag](#)
4. [Consent Agenda - Approval of Staff Recommendations \(Items on the Consent Agenda \[marked by *\] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.\)](#)
5. [Approval of Agenda and Additions](#)

II. COMMUNICATIONS

6. Presentations

[Introduction of New Staff - Jim Sterling, Acting Director of Public Works, will be present to introduce Richard Fink II, the new Superintendent of Parks and Grounds, and Erin Josephitis, the new Volunteer Maryland Coordinator.](#)

[Bio](#)

Service Award Pins - At the City's holiday celebration on December 16, service award pins were presented to recognize service to the community. At the celebration, five year pins were presented to Mayor Jordan and Councilmember Pope. Congratulations and thanks to everyone who received a pin for their service to the community.(MPM)

8. Minutes of Council Meetings

- * Regular Meeting, November 24, 2014

[11-24-14 Minutes](#)

- * Work Session, December 1, 2014

[12-01-14 Minutes](#)

- * Regular Meeting, December 8, 2014

[12-08-14 Minutes](#)

- * Work Session, December 15, 2014

[12-15-14 Minutes](#)

- * Work Session, December 22, 2014

[12-22-14 Minutes](#)

[* Executive Session, December 22, 2014 - Statement for the Record - The following motion is needed: In accordance with Section 10-509 \(c\)\(2\) of the State Government Article of the Annotated Code of Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in executive session on Monday, December 22, 2014, at 8:04 p.m. in the Council Room of the Municipal Building. Council held this closed meeting in accordance with Section 10-508 \(a\) \(1\) of the State Government Article of the Annotated Code of Public General Laws of](#)

Maryland to discuss personnel matters. Vote to close session:

-	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
<u>Ms. Davis</u>	<u>X</u>	-	-	-
<u>Mr. Herling</u>	<u>X</u>	-	-	-
<u>Ms. Mach</u>	<u>X</u>	-	-	-
<u>Ms. Pope</u>	<u>X</u>	-	-	-
<u>Mr. Putens</u>	<u>X</u>	-	-	-
<u>Mr. Roberts</u>	<u>X</u>	-	-	-
<u>Mayor Jordan</u>	<u>X</u>	-	-	-

The following staff members were in attendance: Michael McLaughlin, City Manager; David Moran, Assistant City Manager; and John Shay, City Solicitor. Other individuals in attendance: None Council took no actions during this session.(CM).

12-24-14 Statement

9. [Administrative Reports](#)

* 10. Committee Reports

[SCAC](#)

[ACE](#)

Advisory Committee on Education, Report #2015-1 (Grant Proposals – 2015)

It is recommended that Council accept this report and consider it on the agenda of the next meeting. (CM)

Senior Citizens Advisory Committee, Open Forum Report - It is recommended that Council accept this report. The Committee does not think a work session with Council is needed to review the report this year. Any needed responses from staff to issues raised will be provided to Council as well as to the Committee as soon as they are available. (CM)

III. LEGISLATION

IV. OTHER BUSINESS

11. [Draft Background and Scope of Services for Joint Use North County Animal Shelter - Reference: \[Draft Background and Scope of Services\]\(#\)](#)

[Letter, J. Nagro, 12/17/2014](#)

[Email, J. Cowles, 12/17/2014](#)

[Email, C. Craze, 11/24/2014](#)

[Included in Council's packet is a draft Scope of Services for a possible North County Animal Shelter. This idea has been discussed at recent Four Cities meetings. The County is seeking to undertake a feasibility study to determine whether a second County shelter in the North](#)

County area is merited and if so, what type of shelter and services would be useful. The document is an effort “to outline the scope of services and issues for further discussion.” Municipal partnership in funding the study and in possible operation/support of the shelter is also sought. Prince George’s County has \$200,000 to \$250,000 available for the study. The City of College Park has supported the scope and pledged \$25,000 towards the study. The Town of Berwyn Heights has also supported the scope and pledged \$10,000. The City of New Carrollton has decided not to participate at this time. City staff thinks a second shelter is needed in the County. The current County shelter is located near Upper Marlboro and is not convenient for the majority of County residents. In discussions with County staff, they have noted that most pet adoptions which do occur through the County shelter are by residents in the North County area. A County representative is expected to be present at the meeting. Council direction is sought. (MPM

Background and Scope

Letter, Nagro

Email, Cowles

Email, Craze

12. Playground Surfacing Action Plan - Reference: Playground Inventory.

Memorandum, Michael P. McLaughlin, 7/23/14

Minutes, Work Session, 6/16/14

At a work session on June 18, 2014, Council discussed playground surfacing and reports received from the Park and Recreation Advisory Board, Public Safety Advisory Committee and Youth Advisory Committee. At this work session there was Council consensus to:

1. Update the City’s Playground Inventory;
2. Determine a cost for replacement of shredded rubber playground surfacing; and

3. Present a reasonable approach (i.e., multi-year) for replacement of shredded rubber surfacing.

A draft action plan was sent to Council on August 15, 2014 which included a new playground inventory document. Ms. Davis requested the addition of a column identifying the shade level and this was added to the inventory document and sent to Council in early December. The draft action plan estimated the cost at \$90,000 to remove the shredded rubber in the 9 playgrounds and replace it with engineered wood fiber. Staff recommended the City remove the shredded rubber in the one City-owned playground and seek input from Greenwood Village (1 playground), Greenbelt Homes, Inc. (2 playgrounds) and Windsor Green (5 playgrounds) about removal and replacement with Engineered Wood Fiber under the City's cost sharing agreement (City 75%/Owner 25%). Based on these discussions with the playground MOU participants, a replacement schedule could be developed subject to funding availability. Council direction is sought regarding the above recommendations to remove and replace the shredded rubber surfacing. (DEM).

Playground Inventory

Memo, McLaughlin

Minutes

13. Referral to Advisory Planning Board - Economic Development Strategy - Reference: Advisory Planning Board Minutes, 11/19/2014

On November 19, 2014, the Advisory Planning Board (APB) discussed the draft Economic Development Study prepared by Sage Policy Group, Inc. APB acknowledged the Study was a good first step in beginning to define strategies to advance the economic viability of the City. However, APB also discussed how an effective economic development strategy requires a more detailed comprehensive study of the City's assets, infrastructure, impediments and wider community.

participation. APB feels it is well positioned to build upon the Sage study, as well as other studies, to more clearly and comprehensively define economic strategies for the City. APB has requested that Council refer a review of the Sage study to them, so that they can begin work on a proposal/report to be presented to the City Council, that will identify the role that APB believes it can/should play in shaping the economic future of the City, as well as how it proposes to carry out that role. At that time, staff will be able to discuss how APB's proposal impacts staff time resources. (JB).

APB Minutes

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replacement with Engineered Wood Fiber under the City's cost sharing agreement (City 75%/Owner 25%). Based on these discussions with the playground MOU participants, a replacement schedule could be developed subject to funding availability. Council direction is sought regarding the above recommendations to remove and replace the shredded rubber surfacing.(DEM).

Playground Inventory

Memo, M. McLaughlin

Minutes, 06-18-14

14. Bus Stop Benches - Cherrywood Lane - Reference: Photographs Prince George's County has installed four metal benches at bus stops along Cherrywood Lane. Two of the benches are in the Franklin Park area and two in Capital Office Park. Pictures of the benches are in Council's booklet. The benches are metal with space for advertising in the seat back. Historically, the City has declined to participate in the County's bus shelter program because of the advertising and the style, which does not reflect Greenbelt's shelters. Council direction is sought. If they are to remain, a request about the long term plan should be raised with the County as well as a request to move the benches from the sidewalks. (MPM).

Photos

15. Council Reports

- * 16. Renewal of Red Light Camera Contract - Reference: Renewal Contract - The City's contract with Laser Craft, Inc. for the automated red light enforcement program is up for renewal. The City entered the program by joining a coalition led by Howard County, Maryland. This renewal is a one year contract from January 5, 2015 to January 4, 2016. This is the last year of the six one-year renewals in the original contract with Laser Craft, Inc. Howard County will be issuing a Request for Proposal in the coming

year to solicit proposals for the next contract. It is recommended that Council authorize extending this contract for one year to January 2016. (MPM)

Renewal Contract

* 17. Appointment of Councilmembers to Metropolitan Washington Council of Governments Policy Boards and Committees - Reference: Letter, C. Bean, 12/08/2014

The Metropolitan Washington Council of Governments (COG) is soliciting appointments to COG's policy boards and committees for 2015. Council discussed these appointments at its work session on January 5 and tentatively agreed that the following appointments for 2014 continue for 2015.

Board of Directors	-	Mayor Jordan
Alternate	-	Ms. Davis
Transportation Planning Board	-	Mr. Roberts
Alternate	-	Mr. Herling
Metropolitan Washington Air Quality Comm.	-	Ms. Mach
Alternate	-	Mr. Herling
Region Forward Coalition	-	Mr. Jordan
Alternate	-	Mr. Herling
Human Services and Public Safety Policy Committee	-	Mr. Putens
Alternate	-	Ms. Pope
Climate, Energy and Environment Policy Committee	-	Ms. Davis
Alternate	-	Ms. Mach
Chesapeake Bay Policy Committee	-	Ms. Davis
Alternate	-	Mr. Putens

Approval of this item on the consent agenda will indicate Council's intent to approve the COG policy board and committee appointments for 2015. (CM)

Letter, Bean

* 18. Resignation from Advisory Group - Reference: Reappointment Surveys

The following individuals have indicated their willingness to continue to serve on City Advisory Boards and Committees:

David Whiteman Advisory Committee on Education
Janet Jacobs Parker Community Relations Advisory Board
Coleen Chernikoff Employee Relations Board
Kevin Murphy Employee Relations Board

Approval of this item on the consent agenda will indicate Council's intent to appoint them to new terms. (CM)

IV. MEETINGS - Executive Session(s): At the public hearing on January 7, Council expressed its desire to schedule an Executive Session on Wednesday, January 14, 2015, to discuss the award of contract for the Greenbelt Theater Operations. The following motion is required to schedule the executive session: I move that Council schedule an Executive Session on Wednesday, January 14, 2015, at 8:00 p.m., in the Library of the Municipal Building. Council will hold this closed meeting in accordance with the General Provisions Article 3-305 (b) (14) of the *Annotated Code of Public General Laws of Maryland* to discuss an award of contract for the Greenbelt Theater Operations.

Regular Meeting	Mon.	01/12	8:00 pm
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MML Legislative Reception (Annapolis)	Wed.	01/14	5:00 pm
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Work Session – TBA (CC)	Wed.	01/14	8:00 pm
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No Meeting – City Holiday (Martin Luther King Jr. Day)		01/19	
	Mon.		
Work Session – Prince George's County States Attorney (CC) (<i>tentative</i>)		01/21	8:00 pm
	Wed.		
Regular Meeting		01/26	8:00 pm
	Mon.		
Work Session - City Manager Update (CC)		01/28	8:00 pm
	Wed.		
Four Cities Meeting (College Park)		01/29	7:30 pm
	Thurs.		