CITY COUNCIL AGENDA

COUNCIL MEETING WILL BE ONLINE ONLY

Due to the COVID-19 precautions, the Council Meeting will be held online and is planned to be cablecast on Verizon 21, Comcast 71 and 996 and streamed to www.greenbeltmd.gov/municipaltv.

Resident participation:
https://us02web.zoom.us/j/81812063940?pwd=Q0UyQkFuS3R4OWVoWG42MTRLb3Z6QT09
Passcode: 736144

OR

Join By phone: (301) 715-8592
Meeting ID: 818 1206 3940
Passcode: 736144

In advance, the hearing impaired is advised to use Video Relay Services (VRS) at 711 to submit your questions/comments or contact the City Clerk at (301) 474-8000 or email banderson@greenbeltmd.gov.

Monday, January 11, 2021
8:00 PM

I. ORGANIZATION

1. Call to Order
2. Roll Call
3. Meditation and Pledge of Allegiance to the Flag

4. Consent Agenda - Approval of Staff Recommendations (Items on the Consent Agenda [marked by *] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)

5. Approval of Agenda and Additions

II. COMMUNICATIONS

6. Presentations

7. Petitions and Requests

*8. * Minutes of Council Meetings
Suggested Action:

8a. Statement for the Record - September 21, 2020
Suggested Action:

Statement for the Record - Closed Session, September 21, 2020: The following motion is needed: In accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in closed session on Monday, September 21, 2020 at 8:05 pm virtually. Council held this closed meeting to discuss 1) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals.

Vote to close session:

Mr. Jordan - Yes
Ms. Davis - Yes
Ms. Mach - Yes
Ms. Pope - Yes
Mr. Putens - Absent
Mr. Roberts - No
Mayor Byrd - Yes

The following staff members were in attendance: Nicole Ard, City Manager; and Bonita Anderson, City Clerk (left at 8:06 pm).

Closed Session Form_09 21 20.pdf

8b. Statement for the Record - November 10, 2020
Suggested Action:

Statement for the Record - Closed Session, November 10, 2020: The following motion is needed: In accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in closed session on Tuesday, November 10, 2020 at 7:34 pm virtually. Council held this closed meeting to discuss 1) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals.

Vote to close session:

Mr. Jordan - Yes
Ms. Davis - Yes
Ms. Mach - Yes
Ms. Pope - Yes
Mr. Putens - Absent
Mr. Roberts - Yes
Mayor Byrd - Yes

The following staff members were in attendance: Bonita Anderson, City Clerk (left at 7:37 pm).
Closed Session Form_11 10 20.pdf

8c. Statement for the Record - December 2, 2020
Suggested Action:

Statement for the Record - Closed Session, December 2, 2020: The following motion is needed: In accordance with Section 3-305(b)(1)(7) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in closed session on Wednesday, December 2, 2020 at 7:36 pm virtually. Council held this closed meeting to discuss 1) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals; 2) to discuss pending legal matters.

Vote to close session:

Mr. Jordan - Yes
Ms. Davis - Yes
Ms. Mach - Yes
Ms. Pope - Yes
Mr. Putens - Yes
Mr. Roberts - was absent for the vote
Mayor Byrd - Yes

The following staff members were in attendance: Nicole Ard, City Manager (left at 10:30 pm; returned at 10:43 pm); Mary Johnson, Director of Human Resources (left at 9:01 pm); Scott Crawford, Public Information Producer/Coordinator (left at 8:17 pm); Todd Pounds, City Solicitor; and Shaniya Lashley-Mullen, Assistant to the City Clerk (left at 9:01 pm).

Closed Session Form_12 02 20.pdf

8d. Statement for the Record - December 23, 2020

Suggested Action:

Statement for the Record - Closed Session, December 23, 2020: The following motion is needed: In accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in closed session on Wednesday, December 23, 2020 at 8:20 pm virtually. Council held this closed meeting to discuss 1) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals.

Vote to close session:

Mr. Jordan - Yes
Ms. Davis - Yes
Ms. Mach - Yes
Ms. Pope - Yes
Mr. Putens - Absent
Mr. Roberts - No
Mayor Byrd - Yes

The following staff members were in attendance: Bonita Anderson, City Clerk (left at 8:21 pm).

Closed Session Form_12 23 20.pdf

8e. Statement for the Record - January 4, 2021

Suggested Action:

Statement for the Record - Closed Session, January 4, 2021: The following motion is needed: In accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in closed session on Monday, January 4, 2021 at 7:42 pm virtually. Council held this closed meeting to discuss 1) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals.

Vote to close session:

Mr. Jordan - Yes
Ms. Davis - Yes
Ms. Mach - Yes
Ms. Pope - Yes
Mr. Putens - Absent
Mr. Roberts - No
Mayor Byrd - Yes

The following staff members were in attendance: Nicole Ard, City Manager; and Todd Pounds, City Solicitor (left at 7:42 pm). Bonita Anderson, City Clerk (left at 7:43 pm).
Closed Session Form_01 04 21.pdf

9. Administrative Reports

*10. * Committee Reports

*10a. Advisory Committee on Education (ACE) - Report #21-01 - ACE Grant Proposals - 2021
Suggested Action:

It is recommended that Council accept this report.
ACE_21-1_Grant_Report_2021_.pdf

III. LEGISLATION

IV. OTHER BUSINESS

11. Comprehensive Financial Review
Suggested Action:

Reference:
Greenbelt, MD - Schedule for Comprehensive Financial Review 12.16.20
Davenport Overview - City of Greenbelt

Staff recommends the City engage Davenport & Company LLC to perform a comprehensive financial review. This review will examine the City's financial and debt related metrics and provide the City with recommendations on how to strengthen its financial position going forward. In addition the review will examine the City's debt capacity to provide insight on the City's ability to finance capital projects.

Davenport has served as the City's financial consultant for the refinancing of City's outstanding debt in 2020 and the Greenbelt West TIF. Davenport is on the City's Negotiated Purchase list.

Jennifer Diercksen and Joe Mason, Davenport & Company LLC. will be present during the meeting to discuss the proposed Comprehensive Financial Review project and answer any questions.
Greenbelt, MD - Schedule for Comprehensive Financial Review 12.16.20.pdf
Davenport Overview - City of Greenbelt.pdf

12. Greenbelt West Advisory Committee
Suggested Action:

Mayor Byrd requested this item be added to the agenda.

The motion would be to create a 15 member City Advisory Committee composed of Franklin Park and Greenbelt Station residents.

13. Council Referral on Establishing a Monarch Joint Venture
Suggested Action:

Councilmember Davis requested this item be added to the agenda.

The motion is to referral establishing a Monarch Butterfly Joint Venture to Green ACES.
Monarch Joint Venture.pdf

14. COVID-19 Relief Spending -- $1.3 Million
Suggested Action:

Reference:

Proposed COVID-19 Relief Package
Email, L. Park, 01/06/2021 (re: COVID-19 Relief Spending-12/29/2020)
Email, L. Park, 01/06/2021 (re: County Rental Relief Programs)

Mayor Byrd requested this item be added to tonight's agenda and submitted a draft document for the agenda packet.

Dr. Liz Park continues to seek the status of County, State and Federal relief programs, Greenbelt needs, and will share that. Staff continues to work with GILA and non-profits that received funding and got food assistance as well as the County Social Services Department (which is responsible for Countywide homeless programs, including prevention activities).
Proposed Covid-19 relief package.pdf
Email, L. Park, 01/06/2021 (re: COVID-19 Relief Spending-12/29/2020).pdf
Email, L. Park, 01/06/2021 (re:Â County Rental Relief Programs).pdf

15. Housing Security
Suggested Action:

Mayor Byrd requested this item to be added to the agenda.

16. Greenbelt Road Task Force - Work Group Representatives
Suggested Action:

Berwyn Heights has suggested that 1-2 elected officials from both communities represent the whole on initial work to plan next steps for a larger committee. The effort is anticipated to start in January.

17. Contribution to Fraternal Order of Police Go Fund Me for MPO Christine Peters
Suggested Action:
It has been suggested that the City make a donation to t he Greenbelt Fraternal Order of Police via Go Fund Me for MPO Christine Peters. The motion would be to authorize a contribution of $2,000.

18. Lightweight Kevlar Crash Helmets
Suggested Action:

Mayor Byrd requested this item be added to the agenda.

19. Council Activities

20. Council Reports

*21. * Waiver of Annual Leave Cap

Suggested Action:

Due to the global pandemic's impact on operations, the City Human Resources Director Mary Johnson and City Treasurer Bertha Gaymon proposal to waive the annual leave cap for six months received positive feedback during the open session of December 23, 2020, with consensus to formally ratify approval of this item during the January 11, 2021 meeting. Action was taken consistent with emergency declaration issued in 2020 at the start of the pandemic.

Approval of this item on consent will ratify the waiver which has been implemented.
Memo - N. Ard - 12-23-2020

V. MEETINGS

Meetings
Suggested Action:

meetings.pdf

Stakeholders
Stakeholder Schedule.pdf

City Council Agenda Item Report

Meeting Date: January 11, 2021
Submitted by: Bonita Anderson
Submitting Department: Administration
Item Type: Meeting Minutes
Agenda Section: COMMUNICATIONS

Subject:
Statement for the Record - September 21, 2020

Suggested Action:

Statement for the Record - Closed Session, September 21, 2020: The following motion is needed: In accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in closed session on Monday, September 21, 2020 at 8:05 pm virtually. Council held this closed meeting to discuss 1) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals.

Vote to close session:

Mr. Jordan - Yes
Ms. Davis - Yes
Ms. Mach - Yes
Ms. Pope - Yes
Mr. Putens - Absent
Mr. Roberts - No
Mayor Byrd - Yes

The following staff members were in attendance: Nicole Ard, City Manager; and Bonita Anderson, City Clerk (left at 8:06 pm).

Attachments:
Closed Session Form_09 21 20.pdf

WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL

Date: 09/21/2020 Time: 8:05 pm Location: Virtual via Zoom

Motion to close meeting made by: Mr. Jordan Seconded by: Ms. Davis

Members voting to close meeting:

	Yes	No	Abstain	Absent
Mr. Jordan	X			
Ms. Davis	X			
Ms. Mach	X			
Ms. Pope	X			
Mr. Putens				X
Mr. Roberts	X			
Mayor Byrd	X			

STATUTORY AUTHORITY TO CLOSE SESSION (check all that apply):
This meeting will be closed under General Provisions Article, §3-305(b) only:

(1) [X] To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;

(2) [ ] To protect the privacy or reputation of individuals concerning a matter not related to public business;

(3) [ ] To consider the acquisition of real property for a public purpose and matters directly related thereto;

(4) [ ] To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;

(5) [ ] To consider the investment of public funds;

(6) [ ] To consider the marketing of public securities;

(7) [ ] To consult with counsel to obtain legal advice on a legal matter;

(8) [ ] To consult with staff, consultants, or other individuals about pending or potential litigation;

(9) [ ] To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

(10) [ ] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:

(i) the deployment of fire and police services and staff; and
(ii) the development and implementation of emergency plans;

(11) [ ] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;

(12) [ ] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;

(13) [ ] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;

(14) [ ] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR <u>EACH</u> CITATION CHECKED ABOVE, <u>THE REASONS FOR CLOSING</u> AND <u>TOPICS TO BE DISCUSSED</u>:

§3-305(b) (1) City Manager Evaluation .

§3-305(b) ( )_____

§3-305(b) ( )_____

This statement is made by Colin Byrd
Colin A. Byrd (Signature of Presiding Officer)

WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)

OFFICIALS ATTENDING CLOSED SESSION: [X] BYRD; [X] DAVIS; [X] JORDAN; [X] MACH; [X] POPE; [ ] PUTENS; [X] ROBERTS

STAFF/OTHERS PRESENT:
Nicole Ard, City Manager and Bonita Anderson, City Clerk (left at 8:06 pm)

TOPICS DISCUSSED:
City Manager Evaluation

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES:

TIME CLOSED SESSION ADJOURNED: THE TIME FOR THIS MEETING TO ADJOURN WAS NOT CAPTURED.

PLACE OF CLOSED SESSION: Virtual via Zoom

PURPOSE OF CLOSED SESSION: TO DISCUSS CITY MANAGER EVALUATION

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) (1); ( ); ( ) CITY MANAGER EVALUATION

MEMBERS WHO VOTED TO CLOSE: [X] BYRD; [X] DAVIS; [X] JORDAN; [X] MACH; [X] POPE; [ ] PUTENS; [X] ROBERTS

SIGNATURE OF PRESIDING OFFICER: Colin Byrd

Form Revised: 12/4/19

City Council Agenda Item Report

Meeting Date: January 11, 2021
Submitted by: Bonita Anderson
Submitting Department: Administration
Item Type: Meeting Minutes
Agenda Section: COMMUNICATIONS

Subject:
Statement for the Record - November 10, 2020

Suggested Action:

Statement for the Record - Closed Session, November 10, 2020: The following motion is needed: In accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in closed session on Tuesday, November 10, 2020 at 7:34 pm virtually. Council held this closed meeting to discuss 1) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals.

Vote to close session:

Mr. Jordan - Yes
Ms. Davis - Yes
Ms. Mach - Yes
Ms. Pope - Yes
Mr. Putens - Absent
Mr. Roberts - Yes
Mayor Byrd - Yes

The following staff members were in attendance: Bonita Anderson, City Clerk (left at 7:37 pm).

Attachments:
Closed Session Form_11 10 20.pdf

WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL

Date: 11/10/2020 Time: 7:34 pm Location: Virtual via Zoom

Motion to close meeting made by: Mr. Jordan Seconded by: Ms. Davis

Members voting to close meeting:

	Yes	No	Abstain	Absent
Mr. Jordan	X			
Ms. Davis	X			
Ms. Mach	X			
Ms. Pope	X			
Mr. Putens				X
Mr. Roberts	X			
Mayor Byrd	X			

STATUTORY AUTHORITY TO CLOSE SESSION (check all that apply):
This meeting will be closed under General Provisions Article, §3-305(b) only:

(1) [X] To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;

(2) [ ] To protect the privacy or reputation of individuals concerning a matter not related to public business;

(3) [ ] To consider the acquisition of real property for a public purpose and matters directly related thereto;

(4) [ ] To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;

(5) [ ] To consider the investment of public funds;

(6) [ ] To consider the marketing of public securities;

(7) [ ] To consult with counsel to obtain legal advice on a legal matter;

(8) [ ] To consult with staff, consultants, or other individuals about pending or potential litigation;

(9) [ ] To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

(10) [ ] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:

(i) the deployment of fire and police services and staff; and
(ii) the development and implementation of emergency plans;

(11) [ ] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;

(12) [ ] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;

(13) [ ] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;

(14) [ ] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR <u>EACH</u> CITATION CHECKED ABOVE, <u>THE REASONS FOR CLOSING</u> AND <u>TOPICS TO BE DISCUSSED</u>:

§3-305(b) (1) City Manager compensation .

§3-305(b) ( )_____

§3-305(b) ( )_____

This statement is made by Colin Byrd
Colin A. Byrd (Signature of Presiding Officer)

WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)

OFFICIALS ATTENDING CLOSED SESSION: [X] BYRD; [X] DAVIS; [X] JORDAN; [X] MACH; [X] POPE; [ ] PUTENS; [X] ROBERTS

STAFF/OTHERS PRESENT:
Bonita Anderson, City Clerk (left at 7:37 pm)

TOPICS DISCUSSED:
City Manager compensation

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES: No Action taken

TIME CLOSED SESSION ADJOURNED: 8:26 PM

PLACE OF CLOSED SESSION: Virtual via Zoom

PURPOSE OF CLOSED SESSION: TO DISCUSS THE CITY MANAGER'S COMPENSATION

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) (1); ( ); ( ) City Manager Compensation.

MEMBERS WHO VOTED TO CLOSE: [X] BYRD; [X] DAVIS; [X] JORDAN; [X] MACH; [X] POPE; [ ] PUTENS; [X] ROBERTS

SIGNATURE OF PRESIDING OFFICER: Colin Byrd

Form Revised: 12/4/19

City Council Agenda Item Report

Meeting Date: January 11, 2021
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: Meeting Minutes
Agenda Section: COMMUNICATIONS

Subject:
Statement for the Record - December 2, 2020

Suggested Action:

Statement for the Record - Closed Session, December 2, 2020: The following motion is needed: In accordance with Section 3-305(b)(1)(7) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in closed session on Wednesday, December 2, 2020 at 7:36 pm virtually. Council held this closed meeting to discuss 1) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals; 2) to discuss pending legal matters.

Vote to close session:

Mr. Jordan - Yes
Ms. Davis - Yes
Ms. Mach - Yes
Ms. Pope - Yes
Mr. Putens - Yes
Mr. Roberts - was absent for the vote
Mayor Byrd - Yes

The following staff members were in attendance: Nicole Ard, City Manager (left at 10:30 pm; returned at 10:43 pm); Mary Johnson, Director of Human Resources (left at 9:01 pm); Scott Crawford, Public Information Producer/Coordinator (left at 8:17 pm); Todd Pounds, City Solicitor; and Shaniya Lashley-Mullen, Assistant to the City Clerk (left at 9:01 pm).

Attachments:
Closed Session Form_12 02 20.pdf

WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL

Date: 12/02/2020 Time: 7:36 pm Location: Virtual via Zoom

Motion to close meeting made by: Jordan Seconded by: Davis

Members voting to close meeting:

	Yes	No	Abstain	Absent
Mr. Jordan	X			
Ms. Davis	X			
Ms. Mach	X			
Ms. Pope	X			
Mr. Putens	X			
Mr. Roberts				X (for the vote)
Mayor Byrd	X			

STATUTORY AUTHORITY TO CLOSE SESSION (check all that apply):
This meeting will be closed under General Provisions Article, §3-305(b) only:

(1) [X] To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;

(2) [ ] To protect the privacy or reputation of individuals concerning a matter not related to public business;

(3) [ ] To consider the acquisition of real property for a public purpose and matters directly related thereto;

(4) [ ] To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;

(5) [ ] To consider the investment of public funds;

(6) [ ] To consider the marketing of public securities;

(7) [X] To consult with counsel to obtain legal advice on a legal matter;

(8) [ ] To consult with staff, consultants, or other individuals about pending or potential litigation;

(9) [ ] To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

(10) [ ] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:

(i) the deployment of fire and police services and staff; and
(ii) the development and implementation of emergency plans;

(11) [ ] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;

(12) [ ] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;

(13) [ ] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;

(14) [ ] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) (1) Briefing by the City Manager on pending personnel matters and City Manager evaluation

§3-305(b) (7) Pending legal issues

§3-305(b) ( )

This statement is made by Colin Byrd
Colin A. Byrd (Signature of Presiding Officer)

WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)

OFFICIALS ATTENDING CLOSED SESSION: [X] BYRD; [X] DAVIS; [X] JORDAN; [X] MACH; [X] POPE; [X] PUTENS; [X] ROBERTS

STAFF/OTHERS PRESENT:
Nicole Ard, City Manager (left at 10:30 pm; returned at 10:43 pm); Mary Johnson, Director of Human Resources; Scott Crawford, Public Information Producer/Coordinator (left at 8:17 pm); Todd Pounds, City Solicitor; Shaniya Lashley-Mullen, Assistant to the City Clerk (left at 9:01 pm).

TOPICS DISCUSSED:
Pending personnel matters, legal issues and the City Manager evaluation

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES: None

TIME CLOSED SESSION ADJOURNED: 10:51 pm

PLACE OF CLOSED SESSION: Virtual via Zoom

PURPOSE OF CLOSED SESSION: Briefing by the City Manager on pending personnel matters, City Manager evaluation and legal issues.

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) (1); (7); ( ) Briefing by the City Manager on pending personnel matters, legal issues and City Manager evaluation.

MEMBERS WHO VOTED TO CLOSE: [X] BYRD; [X] DAVIS; [X] JORDAN; [X] MACH; [X] POPE; [X] PUTENS; [X] ROBERTS

SIGNATURE OF PRESIDING OFFICER: Colin Byrd

Form Revised: 12/4/19

City Council Agenda Item Report

Meeting Date: January 11, 2021
Submitted by: Bonita Anderson
Submitting Department: Administration
Item Type: Meeting Minutes
Agenda Section: COMMUNICATIONS

Subject:
Statement for the Record - December 23, 2020

Suggested Action:

Statement for the Record - Closed Session, December 23, 2020: The following motion is needed: In accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in closed session on Wednesday, December 23, 2020 at 8:20 pm virtually. Council held this closed meeting to discuss 1) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals.

Vote to close session:

Mr. Jordan - Yes
Ms. Davis - Yes
Ms. Mach - Yes
Ms. Pope - Yes
Mr. Putens - Absent
Mr. Roberts - No
Mayor Byrd - Yes

The following staff members were in attendance: Bonita Anderson, City Clerk (left at 8:21 pm).

Attachments:
Closed Session Form_12 23 20.pdf

WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL

Date: 12/23/2020 Time: 8:20 pm Location: Virtual via Zoom

Motion to close meeting made by: Mr. Jordan Seconded by: Ms. Pope

Members voting to close meeting:

	Yes	No	Abstain	Absent
Mr. Jordan	X			
Ms. Davis	X			
Ms. Mach	X			
Ms. Pope	X			
Mr. Putens				X
Mr. Roberts		X		
Mayor Byrd	X			

STATUTORY AUTHORITY TO CLOSE SESSION (check all that apply):
This meeting will be closed under General Provisions Article, §3-305(b) only:

(1) [X] To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;

(2) [ ] To protect the privacy or reputation of individuals concerning a matter not related to public business;

(3) [ ] To consider the acquisition of real property for a public purpose and matters directly related thereto;

(4) [ ] To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;

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(6) [ ] To consider the marketing of public securities;

(7) [ ] To consult with counsel to obtain legal advice on a legal matter;

(8) [ ] To consult with staff, consultants, or other individuals about pending or potential litigation;

(9) [ ] To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

(10) [ ] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:

(i) the deployment of fire and police services and staff; and
(ii) the development and implementation of emergency plans;

(11) [ ] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;

(12) [ ] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;

(13) [ ] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;

(14) [ ] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR <u>EACH</u> CITATION CHECKED ABOVE, <u>THE REASONS FOR CLOSING</u> AND <u>TOPICS TO BE DISCUSSED</u>:

§3-305(b) (1) City Manager compensation .

§3-305(b) ( )_____

§3-305(b) ( )_____

This statement is made by Colin Byrd

Colin A. Byrd (Signature of Presiding Officer)

WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)

OFFICIALS ATTENDING CLOSED SESSION: [X] BYRD; [X] DAVIS; [X] JORDAN; [X] MACH; [X] POPE; [ ] PUTENS; [X] ROBERTS

STAFF/OTHERS PRESENT:
Bonita Anderson, City Clerk (left at 8:21 pm)

TOPICS DISCUSSED:
City Manager Compensation

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES: None

TIME CLOSED SESSION ADJOURNED: 9:07 PM

PLACE OF CLOSED SESSION: Virtual via Zoom

PURPOSE OF CLOSED SESSION: TO DISCUSS THE CITY MANAGER'S COMPENSATION

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) (1); ( ); ( ) City Manager compensation.

MEMBERS WHO VOTED TO CLOSE: [X] BYRD; [X] DAVIS; [X] JORDAN; [X] MACH; [X] POPE; [ ] PUTENS; [X] ROBERTS

SIGNATURE OF PRESIDING OFFICER: Colin Byrd

Form Revised: 12/4/19

City Council Agenda Item Report

Meeting Date: January 11, 2021
Submitted by: Bonita Anderson
Submitting Department: Administration
Item Type: Meeting Minutes
Agenda Section: COMMUNICATIONS

Subject:
Statement for the Record - January 4, 2021

Suggested Action:

Statement for the Record - Closed Session, January 4, 2021: The following motion is needed: In accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in closed session on Monday, January 4, 2021 at 7:42 pm virtually. Council held this closed meeting to discuss 1) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals.

Vote to close session:

Mr. Jordan - Yes
Ms. Davis - Yes
Ms. Mach - Yes
Ms. Pope - Yes
Mr. Putens - Absent
Mr. Roberts - No
Mayor Byrd - Yes

The following staff members were in attendance: Nicole Ard, City Manager; and Todd Pounds, City Solicitor (left at 7:42 pm). Bonita Anderson, City Clerk (left at 7:43 pm).

Attachments:
Closed Session Form_01 04 21.pdf

WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL

Date: 01/04/2021 Time: 7:42 pm Location: Virtual via Zoom

Motion to close meeting made by: Mr. Jordan Seconded by: Ms. Davis

Members voting to close meeting:

	Yes	No	Abstain	Absent
Mr. Jordan	X			
Ms. Davis	X			
Ms. Mach	X			
Ms. Pope	X			
Mr. Putens				X
Mr. Roberts		X		
Mayor Byrd	X			

STATUTORY AUTHORITY TO CLOSE SESSION (check all that apply):
This meeting will be closed under General Provisions Article, §3-305(b) only:

(1) [X] To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;

(2) [ ] To protect the privacy or reputation of individuals concerning a matter not related to public business;

(3) [ ] To consider the acquisition of real property for a public purpose and matters directly related thereto;

(4) [ ] To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;

(5) [ ] To consider the investment of public funds;

(6) [ ] To consider the marketing of public securities;

(7) [ ] To consult with counsel to obtain legal advice on a legal matter;

(8) [ ] To consult with staff, consultants, or other individuals about pending or potential litigation;

(9) [ ] To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

(10) [ ] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:

(i) the deployment of fire and police services and staff; and
(ii) the development and implementation of emergency plans;

(11) [ ] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;

(12) [ ] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;

(13) [ ] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;

(14) [ ] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR <u>EACH</u> CITATION CHECKED ABOVE, <u>THE REASONS FOR CLOSING</u> AND <u>TOPICS TO BE DISCUSSED</u>:

§3-305(b) (1) City Manager Evaluation Process .

§3-305(b) ( )

§3-305(b) ( )

This statement is made by Colin Byrd

Colin A. Byrd (Signature of Presiding Officer)

WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)

OFFICIALS ATTENDING CLOSED SESSION: [X] BYRD; [X] DAVIS; [X] JORDAN; [X] MACH; [X] POPE; [ ] PUTENS; [X] ROBERTS

STAFF/OTHERS PRESENT:
Bonita Anderson, City Clerk (left at 7:43 pm)

TOPICS DISCUSSED:
City Manager Evaluation Process

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES: None

TIME CLOSED SESSION ADJOURNED: 8:17 PM

PLACE OF CLOSED SESSION: Virtual via Zoom

PURPOSE OF CLOSED SESSION: TO DISCUSS THE CITY MANAGER'S EVALUATION PROCESS

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) (1); ( ); ( ) City Manager Evaluation Process.

MEMBERS WHO VOTED TO CLOSE: [X] BYRD; [X] DAVIS; [X] JORDAN; [X] MACH; [X] POPE; [ ] PUTENS; [X] ROBERTS

SIGNATURE OF PRESIDING OFFICER: Colin Byrd

Form Revised: 12/4/19

City Council Agenda Item Report

Meeting Date: January 11, 2021
Submitted by: Liz Park
Submitting Department: Community Services
Item Type: Board and Committee Reports
Agenda Section: COMMUNICATIONS

Subject:
Advisory Committee on Education (ACE) - Report #21-01 - ACE Grant Proposals - 2021

Suggested Action:

It is recommended that Council accept this report.

Attachments:
ACE_21-1_Grant_Report_2021_.pdf

Report # 21-01
January 11, 2021

ADVISORY COMMITTEE ON EDUCATION

REPORT TO COUNCIL

SUBJECT: ACE GRANT PROPOSALS - 2021

BACKGROUND: The Advisory Committee on Education recently solicited grant proposals for the 2020-2021 school year. The budget available for ACE grants is $12,500.00.

This is the 12th year since the ACE grants were started in 2008. This year we continue the changes introduced last year, with $600 as the maximum grant allowed, and Teacher Development Grants at up to $400 each.

ACE solicited grant proposals from the six ACE core schools: Greenbelt Elementary, Springhill Lake Elementary, Magnolia Elementary, Dora Kennedy French Immersion, Greenbelt Middle and Eleanor Roosevelt High School. Proposals were welcome either from the school itself or from the school's parent-teacher organization. There was no limit to the number of proposals that could be submitted from each school. The proposals were due on November 10, 2020. The proposals were for activities that will take place between February 15, 2021 and the end of the 2021-2022 school year.

The ACE Grants Program will support activities that enhance or enrich school-based activities. Some examples include supporting field trips, bringing an activity into the school, or purchasing equipment and materials for a special project. The grants are NOT intended to underwrite items that are normally supplied by the school system such as copier paper, etc.

The Teacher Development Grants can support registration fees, tuition and/or required course materials for teachers to take classes, attend conferences or participate in other professional development programs. We announced that we would consider up to 5 Teacher Development Grants, within the available funding.

CHANGES THIS YEAR: This year there were several changes resulting from the virtual school environment. All proposal submission was done electronically; there was a Google form for the proposal information, and the proposers sent the descriptive write-up by email. The principals' endorsement was also sent by email. Each proposer was requested to specify whether the project could be done while school is still online, or whether it would wait until school is back in person.

There were several effects from these changes. Three proposals were submitted to the Google form without an accompanying description (#3, #11 and #20). ACE considers those proposals to be incomplete and will not recommend funding them. There was one proposal submitted as a description but without a form (#30); ACE was able to evaluate this proposal, but does not recommend funding it. ACE conducted its own evaluation of whether the proposal can be done virtually or in-person, based in part on the proposer's recommendation. ACE recommends that funding for those proposals which can only be done in person should wait until the schools have re-opened for in-person instruction. The virtual proposals can be funded by February 15, 2021.

FINDING: ACE received 30 proposals from 4 schools for a total request of $15,691.05. Proposals were submitted from Greenbelt, Springhill Lake and Magnolia Elementary Schools and Eleanor Roosevelt High School. No proposals were received from Dora Kennedy French Immersion School or Greenbelt Middle School.

Selection of the proposals for funding is made by the Greenbelt City Council based on the input from ACE. This table is a summary of ACE recommendations. The details are below.

#	School	Purpose of grant request	Request	Recommend
1	GES	Reading and Math Centers	$420.00	$420.00
2	GES	STEM in the Classroom	$561.50	
3	GES	Stem In Classroom	$561.50	
4	GES	STEM Library	$567.00	$567.00
5	GES	Individual Math Manipulatives for Hybrid Learning	$600.00	$600.00
6	GES	Manipulatives Needed for Hybrid Learning	$600.00	$600.00
7	GES	Flexible Seating	$570.00	
8	GES	Individual Manipulative Packs	$600.00	$600.00
9	ERHS	Science Olympiad	$360.00	$360.00
10	ERHS	Destination Imagination (DI) Challenge Experience	$470.00	$470.00
11	ERHS	ERHS Expansion - Community Design Project	$600.00	
12	GES	Reading A to Z/ Raz-PLus	$209.95	$209.95
13	ERHS	ERHS Esports League	$600.00	$150.00
14	GES	Flexible Seating	$569.83	
15	GES	TAG Logic Games and Instructional Resources for GES	$300.00	$300.00
16	MES	Hands-on-Learning With Math Manipulatives at Home	$500.00	$500.00
17	GES	Badminton Equipment	$500.00	$500.00
18	GES	Flexible Seating	$600.00	
19	GES	Ipad mini for PE class	$423.99	
20	GES	Flexible Seating	$629.76	
21	GES	Number Worlds Math Intervention (Level E)	$600.00	$600.00
22	GES	Reducing Food Insecurity: Emergency Food Bank	$600.00	(See note)
23	GES	Math Manipulatives & Magnetic Math Visuals	$597.52	$597.52
24	GES	Environmental Literacy Club	$600.00	
25	GES	Maryland State Gifted Conference for Primary Teachers*	$375.00	
26	GES	Maryland State Gifted Conf. for Intermediate Teachers*	$375.00	$375.00
27	GES	Rethink Mindfulness Space	$600.00	$600.00
28	GES	Comfy Learning Space	$600.00	
29	SHLES	PBIS	$600.00	$600.00
30	GES	Beech Tree Puppets	$500.00	
		Total requested by the schools	$15,691.05	$8,049.47
	All	Food insecurity recommendation		$3,600.00
		Total Recommended		$11,649.47

* Teacher Development Proposals

(Note) The food insecurity proposal #22 will be discussed in detail below and includes an additional recommendation of $600.00 to each of the 6 ACE core schools, totaling $3,600.00.

Proposal Review

ACE met on Tuesday, December 8, 2020, to consider the proposals. For each proposal, the committee listed the strengths and weaknesses and assigned a numerical score on a 100-point scale. The points were assigned according to the following scale:

- Intrinsic merit (40%) – Will the proposed project enhance or enrich school-based activities? Does it meet the criteria listed in the ACE grants call?
- Budget (30%) – Is the proposed budget realistic? Is the budget well justified?
- Benefit to students (20%) – Will the program provide wide benefit to the students in the school, or will it just benefit a few students?
- Proposal format (10%) – Did the proposal follow the proposal rules, including proposal length, project schedule, requisite signatures, etc.? (Note: severe violation of the proposal rules could result in rejection.)

On the basis of this careful consideration, the committee makes the following recommendations:

Proposals:

1) Reading and Math Centers. GES. Recommended funding: $420 (full funding).

Summary: This proposal will purchase math and reading materials to use for centers in first grade classrooms. Materials include things like short and long vowel domino games and pop-up boards to practice addition and subtraction facts.

Strengths: The games provide a fun way for students to practice basic phonics and math skills. The materials can be used either by individuals or in groups. They are durable and can be used for several years.

Weaknesses: None.

In-person: Hold funding until classes resume in person.

2) STEM in the Classroom. GES. Recommended funding: $0.

Summary: This proposal is for manipulatives, such as fraction tiles, to aid in teaching math concepts.

Strengths: The manipulatives would aid in teaching math concepts.

Weaknesses: The proposal is a duplication of a proposal selected last year without any updates. Even quoted prices are out-of-date.

3) STEM in Classroom. GES. Recommended Funding: $0.

ACE was unable to evaluate this proposal, as it was incomplete.

4) STEM Library. GES. Recommended Funding: $567 (full funding).

Summary: The proposal will purchase multiple copies of four STEM books for use in the third grade classrooms, during independent reading time.

Strengths: The books cover topics including extreme weather, animals and ecosystems, giving the students an inter-connected view of our world.

Weaknesses: None.

In-person: Hold funding until classes resume in person.

5) Individual Math Manipulatives for Hybrid Learning. GES. Recommended funding: $600 (full funding).

Summary: The proposal requests math manipulatives for use when students return to the school, to lessen sharing of manipulatives among students. These manipulatives include a teacher base ten set, multiple sets of coins and write and wipe clocks.

Strengths: These manipulatives will be distributed to students, if they remain virtual.

Weaknesses: If distributed, it is unlikely for any of these manipulatives to be reused.

Virtual: Fund by February 15, 2021.

6) Manipulatives Needed for Hybrid Learning. GES. Recommended funding: $600 (full funding).

Summary: This proposal will purchase additional math manipulatives for second grade students. The additional manipulatives will allow each child to have their own, rather than sharing. These manipulatives will be used for either distance or in-person learning.

Strengths: Math manipulatives give students a concrete way to visualize mathematical problems and solutions. The manipulatives are durable and can be used for several years.

Weaknesses: None.

Virtual: Fund by February 15, 2021.

7) Flexible Seating. GES. Recommended Funding: $0 (no funding).

Summary: This proposal was one of several requesting money for flexible seating, such as balance balls and floor cushions, for classroom use. Flexible seating options can provide students with a choice of working spaces and can be particularly useful for students with ADHD.

Strengths: Flexible seating can provide an outlet for energetic students and increase their ability to concentrate. Providing students with a choice of working space allows them control over their classroom environment and can increase student engagement.

Weaknesses: The grant is poorly justified with no real explanation given for the types of seating chosen or exactly how the seats will be used in the classroom. There was also no mention of how seating could be safely shared.

8) Individual Manipulative Packs. GES. Recommended funding: $600 (full funding).

Summary: This proposal will purchase hands on math manipulative items to enhance both distance learning and a hybrid model for younger students. Students would receive their own math material packs to enhance their learning and participate in class instruction.

Strengths: The individual packs allow the students to utilize their own items and not have to risk touching many items due to the pandemic.

Weaknesses: None.

Virtual: Fund by February 15, 2021.

9) Science Olympiad. ERHS. Recommended funding: $360 (full funding).

Summary: The Science Olympiad is a hands-on STEM competition. This proposal will pay for the registration fees for a team from Eleanor Roosevelt High School. The competition promotes applications of STEM Education to real-world situations. The team registration covers regional and state competitions as well as practice tournaments.

Strengths: This kind of competition allows additional experience with applied science and engineering. Students work in groups, mimicking the team-based approach seen in scientific careers. They also network with students from around the region and the state.

Weaknesses: none

Virtual: Fund by February 15, 2021.

10) Destination Imagination. ERHS PTSA. Recommended funding: $470 (full funding).

Summary: This proposal will enable teams to participate in national and global competitions to develop creative thinking and teamwork.

Strengths: Team challenges to develop STEM (science, technology, engineering, and mathematics) creative thinking and teamwork.

Weaknesses: No weaknesses.

Virtual: Fund by February 15, 2021.

11) ERHS Expansion- Community Design Project. ERHS. Recommended Funding: $0.

ACE is unable to consider this proposal as it was incomplete.

12) Reading A to Z/Raz-Plus. GES. Recommended Funding: $209.95 (full funding).

Summary: The proposal would purchase a 1-year license to the Raz-Plus software package, which provides reading opportunities for both whole classroom and small-group use. Students would also be able to use it for personalized reading practice.

Strengths: The software provides the opportunity for students to read at their own individual level, or for small groups to work together.

Weaknesses: The committee was concerned that a single license would not allow widespread use within the school, although perhaps it could be used sequentially by several different classroom teachers.

Virtual: Fund by February 15, 2021.

13) ERHS Intramural Esports League. ERHS. Recommended funding: $150 (partial funding)

Summary: Funds were requested to develop a competitive intramural Esports league at ERHS. The proposal includes a timeline of implementation. The $150 that ACE has decided to fund is to pay a platform administrator to design a platform.

Strengths: This effort is supported by the administration and will use a student platform administrator. The league will build and broaden the initial Esports club.

Weaknesses: $450 of incentives was requested and denied, as gift cards do not fall within the scope of ACE.

Virtual: Fund by February 15, 2021.

14) Flexible Seating. GES. Recommended funding: $0 (no funding).

Summary: This proposal was one of several requesting money for flexible seating, such as balance balls and floor cushions, for classroom use. Flexible seating options can provide students with a choice of working spaces and can be particularly useful for students with ADHD.

Strengths: Flexible seating can provide an outlet for energetic students and increase their ability to concentrate. Providing students with a choice of working space allows them control over their classroom environment and can increase student engagement.

Weaknesses: The grant is poorly justified with no real explanation given for the types of seating chosen or exactly how the seats will be used in the classroom. There was also no mention of how seating could be safely shared.

15) TAG Logic Games and Instructional Resources for GES. GES. Recommended Funding: $300 (full funding).

Summary: This proposal will purchase learning tools that will engage students in the Talented and Gifted program at GES. The tools include ThinkFun Laser Maze Jr, which allow logic games using a laser, math dice for playing arithmetic games, and books of detective logic stories.

Strengths: TAG students benefit from having extra challenges to stay engaged.

Weaknesses: None.

In-person: Hold funding until classes resume in person.

16) Hands-on-Learning with Math Manipulatives at Home. MES. Recommended funding: $500 (full funding).

Summary: This proposal will purchase hands on math manipulatives to enhance both distance learning and a hybrid model for younger students. These manipulatives will be utilized mainly at home to do independent assignments.

Strengths: The proposal clearly documents how the manipulatives will compliment instruction and how the students will safely receive them.

Weaknesses: None.

Virtual: Fund by February 15, 2021.

17) Badminton Equipment. GES. Recommended funding: $540 (full funding).

Summary: The proposal would purchase badminton nets, racquets (of different sizes), and shuttlecocks for use in gym class.

Strengths: Badminton is a sport that can develop skills and abilities in physical education.

Weaknesses: None.

In-person: Hold funding until classes resume in person.

18) Flexible Seating. GES. Recommended funding: $0.

Summary: This proposal was one of several requesting money for flexible seating, such as balance balls and floor cushions, for classroom use. Flexible seating options can provide students with a choice of working spaces and can be particularly useful for students with ADHD.

Strengths: Flexible seating can provide an outlet for energetic students and increase their ability to concentrate. Providing students with a choice of working space allows them control over their classroom environment and can increase student engagement.

Weaknesses: The grant is poorly justified with no real explanation given for the types of seating chosen or exactly how the seats will be used in the classroom. There was also no mention of how seating could be safely shared.

19) iPad Mini for PE Class. GES. Recommended Funding: $0.

Summary: This proposal would purchase an iPad Mini for GES, to be used in their PE classes. The teacher requesting the iPad wishes to use apps that are not approved by the Board of Education for use on school equipment.

Strengths: Apps on the iPad could assist students with learning disabilities.

Weaknesses: As the iPad would be bought by the school, the iPad would be subject to the same restrictions as other district devices.

20) Flexible Seating. GES. Recommended Funding: $0 (no funding).

ACE is unable to consider this proposal as it was incomplete.

21 Number Worlds Math Intervention (Level E) GES. Recommended funding: $600 (full funding).

Summary: A research-based intervention known as 'Number Worlds Math Intervention' is requested to support teacher-led math small groups. The kit will be used in grades 3 and 4. The purchase includes a 6 year subscription to online resources and online support.

Strengths: The school will provide the remainder of the funding needed. Also, this kit can be reused for years to come.

Weaknesses: None.

In-person: Hold funding until classes resume in person.

22) Reducing Food Insecurity: Emergency Food Bank. GES. Recommended funding: see below. Further input and decision by Council is requested.

Please see a discussion of this proposal at the end of this report.

23) Math Manipulatives & Magnetic Math Visuals. GES. Recommended Funding: $597.52 (full funding).

Summary: The proposal will purchase magnetic white boards with visuals of math concepts. There will be 8 at the foundational level for the K and 1st grade classrooms, and 15 with base 10 blocks for the older students.

Strengths: The use of magnetic boards makes handling manipulatives easier for younger students. The materials are durable and can be reused.

Weaknesses: None.

In-person: Hold funding until classes resume in person.

24) Environmental Literacy Club. GES. Not recommended for funding.

Summary: This proposal would provide tools, resources and opportunities for students to observe science all around. Students would connect indoor classroom knowledge to the outside environment.

Strengths: The proposal showed a variety of tools that would be utilized outside for natural observation.

Weaknesses: This is an all in-person project. The budget exceeds the maximum amount to requested and does not state how the difference in cost will be funded. The proposal lacks detail about how the materials will be used.

25) Maryland State Gifted Conference for Primary Teachers. GES. Recommended funding: $0.

Summary: Registration for five teachers in grades 2 and 3 and Instructional Lead Teachers to attend the Maryland State Gifted Conference for Primary Teachers where they would learn and exchange strategies for gifted learners, the social-emotional needs of gifted learners, and underrepresented populations in gifted education.

Strengths: Teachers would learn and exchange strategies for gifted learners. The teachers could scaffold these strategies for all the other students, as well.

Weaknesses: Proposals 25 and 26 divided out a request for conference funding across two separate proposals. This is a violation of the ACE grant proposal guidelines. Because ACE recognizes the benefit of of the conference, the committee did opt to waive the guidelines in order to fund the one supporting intermediate teachers (proposal 26).

26) Maryland State Gifted Conference for Intermediate Teachers. GES. Recommended funding: $375 (full funding).

Summary: Registration for five teachers in grades 4 and 5 to attend the Maryland State Gifted Conference for Intermediate Teachers where they would learn and exchange strategies for gifted learners, the social-emotional needs of gifted learners, and underrepresented populations in gifted education.

Strengths: Teachers would learn and exchange strategies for gifted learners. The teachers could scaffold these strategies for all the other students, as well.

Weaknesses: Proposals 25 and 26 divided out a request for conference funding across two separate proposals. This is a violation of the ACE grant proposal guidelines. Because ACE recognizes the benefit of of the conference, the committee did opt to waive the guidelines in order to fund this proposal.

Virtual: Fund by February 15, 2021.

27) Rethink Mindfulness Space. GES. Recommended Funding: $600 (Full Funding)

Summary: This proposal would provide a variety of flexible seating options to be used in the Mindfulness Space. Although this proposal was similar to the other proposals for flexible seating, ACE chose this one because it is focused on a space open to all members of the school.

Strengths: GES students use The Mindfulness Space before, during, or after school in order to promote social emotional learning and mental health.

Weaknesses: None.

In-person: Hold funding until classes resume in person.

28) Comfy Learning Space. GES. Recommended Funding: $0 (no funding).

Summary: This proposal was one of several requesting money for flexible seating, such as balance balls and floor cushions, for classroom use. Flexible seating options can provide students with a choice of working spaces and can be particularly useful for students with ADHD.

Strengths: Flexible seating can provide an outlet for energetic students and increase their ability to concentrate. Providing students with a choice of working space allows them control over their classroom environment and can increase student engagement.

Weaknesses: The grant is poorly justified with no real explanation given for the types of seating chosen or exactly how the seats will be used in the classroom. There was also no mention of how seating could be safely shared.

29 PBIS. SHLES. Recommended funding: $600 (full funding).

Summary: The closing of schools has hurt SHLES's usual means of fundraising to support their PBIS (Positive Behavior Intervention Support). They are requesting funds to continue their efforts to reward and recognize stellar attendance and positive behavior.

Strengths: These PBIS efforts will be implemented during virtual and eventual in person learning.

Weaknesses: The proposal was late and did not include specifics of proposed purchases.

Virtual: Fund by February 15, 2021.

30) Beech Tree Puppets. GES. Recommended funding: $0 (no funding).

Summary: This proposal would fund a performance by Beech Tree Puppets for the pre-kindergarten students.

Strengths: Beech Tree Puppets has a track-record of excellent programs that are entertaining and educational. The program has been adapted to distance learning and can be done either virtually or in-person.

Weaknesses: The application is incomplete and missing the application form. The proposal lacks detail. Although it claims that the performance will include many academic subjects (environmental science, reading, language arts), no description of the program is included. There is also no discussion of curricular tie-ins between the program and what the students are learning.

FOOD INSECURITY DISCUSSION:

22) Reducing Food Insecurity: Emergency Food Bank. GES. Recommended funding: see below. Further input and decision by Council is requested.

Summary: This proposal will create an emergency food bank to be kept at the school. The food bank will stock shelf-stable staples which can be distributed to families in need. Further, the grant will create a small lunch account to help pay for student lunch debt for needy students once schools open back up for in-person learning.

Strengths: The proposal is well-written and well-justified. The PTA is working jointly with the school's guidance counselor to ensure that support will be directed where it is most needed.

Weaknesses: While ACE appreciated the thought and concern that went into this proposal, the committee was uncomfortable funding something so far outside their usual purview. It was also noted that ALL of the schools in Greenbelt likely have families that would benefit from this type of program.

Additional guidance is requested from Council as to whether this proposal should be funded and whether other schools in Greenbelt could be offered funding for a similar program.

After discussion of this proposal, recognizing that ACE's recommendations for the other grants this year underspent the allocated funding, and recognizing the extremely unusual circumstances of this pandemic year, ACE makes the following recommendation for consideration by Council.

In recognition of the great hardship being faced by many families in Greenbelt, ACE recommends that the City Council designate $3,600 from the monies budgeted to ACE Grants to the 6 local schools. Each school would be granted up to $600 to provide needed food or other material assistance to their families. Possible use of the monies would be for schools to buy food supplies, food gift cards, or to pay school fees (such as Chromebook replacement) for families in need. Greenbelt CARES has agreed to work with the schools to ensure that this funding is allocated and used appropriately.

If this recommendation is selected by Council, fund by February 15, 2021.

RECOMMENDATION: This is the 12th year that ACE has solicited grant proposals. The ACE grants to schools program has been highly successful. The final grant reports received from the schools document the positive impact on education in Greenbelt that the program has had. The continued interest of the schools and the creativity of the proposed projects are a testament to the success of the program. In this report, ACE recommends that the City Council approve funding for 17 proposals, totaling $8,049.47 with the following distribution per school:

School	Requested	Submitted	Recommended	Approved	Rejected
DKFIS	$ 0.00	0	$ 0.00	0	0
ERHS	$ 1,430.00	3	$ 980.00	3	0
GES	$ 11,369.79	22	$ 6,569.47	12	10
GMS	$ 0.00	0	$ 0.00	0	0
MES	$ 500.00	1	$ 500.00	1	0
SHLES	$ 600.00	1	$ 600.00	1	0
Totals	**$ 13,800.79**	**27**	**$ 8,049.47**	**17**	**10**

Note: this table does not include the 3 incomplete proposals.

This year ACE budgeted $12,500 for ACE grants, and recommends grants totaling $8,049.47. ACE is satisfied with the recommended programs and does not request additional funding for the grants that were not approved. In addition to the grants, ACE recommends allocated $600.00 to each of the core schools to address food insecurity; this additional recommendation for $3,600.00 brings the total to $11,649.47.

Approved by ACE on 12/8/2020 with a vote of 8-0 with one member absent.

City Council Agenda Item Report

Meeting Date: January 11, 2021
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS

Subject:
Comprehensive Financial Review

Suggested Action:

Reference:
Greenbelt, MD - Schedule for Comprehensive Financial Review 12.16.20
Davenport Overview - City of Greenbelt

Staff recommends the City engage Davenport & Company LLC to perform a comprehensive financial review. This review will examine the City's financial and debt related metrics and provide the City with recommendations on how to strengthen its financial position going forward. In addition the review will examine the City's debt capacity to provide insight on the City's ability to finance capital projects.

Davenport has served as the City's financial consultant for the refinancing of City's outstanding debt in 2020 and the Greenbelt West TIF. Davenport is on the City's Negotiated Purchase list.

Jennifer Diercksen and Joe Mason, Davenport & Company LLC. will be present during the meeting to discuss the proposed Comprehensive Financial Review project and answer any questions.

Attachments:
Greenbelt, MD - Schedule for Comprehensive Financial Review 12.16.20.pdf
Davenport Overview - City of Greenbelt.pdf

Greenbelt, Maryland

Comprehensive Financial Review

12/16/2020

January 2021

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Entity	Abbreviation
City of Greenbelt, MD	CTY
Davenport & Company LLC	DAV

Date	Task	Responsibility
Tuesday, December 22	Davenport to send City data request for Comprehensive Financial Review	DAV
Wednesday December 23 – January 15	City gathers and sends data to Davenport	CTY
Monday, January 18 – Friday, January 29	Development of the City's Comprehensive Financial Review	DAV
Wednesday, February 3	Call with City staff to discuss preliminary draft of report, further expectations for the deliverable, and any additional information required from the City	ALL
Thursday, February 4 – Friday, February 12	Refinement of the City's Comprehensive Financial Review	DAV
Tuesday, February 16	Call with City staff to review initial draft of Comprehensive Financial Review	ALL
Wednesday, February 17 – Wednesday, February 24	Refine Comprehensive Financial Review based on comments received from City staff	DAV
Thursday, February 25	Submit updated Comprehensive Financial Review and draft Executive Summary Presentation (to be presented to Council) to City for comment	DAV
Friday, March 5	Final comments/edits from City due to Davenport	CTY
Thursday, March 12	Submit final Comprehensive Financial review and Executive Summary Presentation	DAV
Monday, March 22	Present Executive Summary of Comprehensive Financial Review to Borough Council (if desired)	DAV

DAVENPORT 1863
PUBLIC FINANCE

Davenport & Company LLC Member: NYSE | FINRA | SIPC

Davenport Public Finance Overview

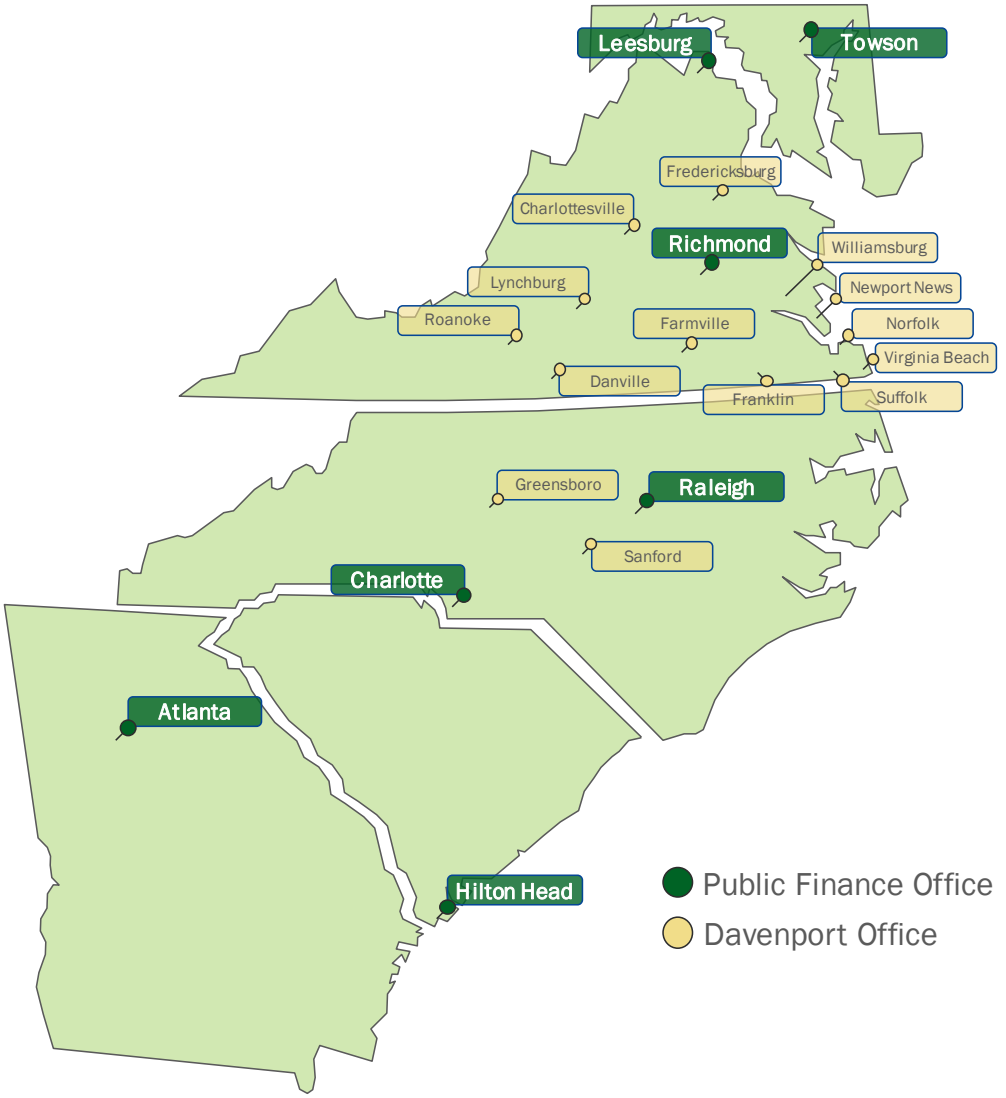
About Davenport & Company LLC

Davenport Public Finance Overview

- Founded in 1863, Davenport is an ***independent*** employee-owned firm.
- Since 1998, Davenport Public Finance has provided financial advisory services to over **500 clients** including cities, counties, state governments, utility systems, public authorities, transportation facilities, universities, and other agencies responsible for public or not-for-profit activities.

Davenport Professionals

- Davenport provides our clients with one of the **largest groups of public finance professionals in the Mid-Atlantic region**.
  - 28 individuals to provide in-depth account coverage, analytic support, and direct expertise in areas most important to local governments.
  - Prior experience includes County Executive, City Manager, Chief Budget Officer, Senior Credit Rating Analysts, Bond Attorney, Auditor, State Debt Manager, Verification Agent and Executive Director of International City/County Management Association.
  - Median professional finance tenure of more than 13 years per professional; Over 300 years combined experience.



Maryland Experience

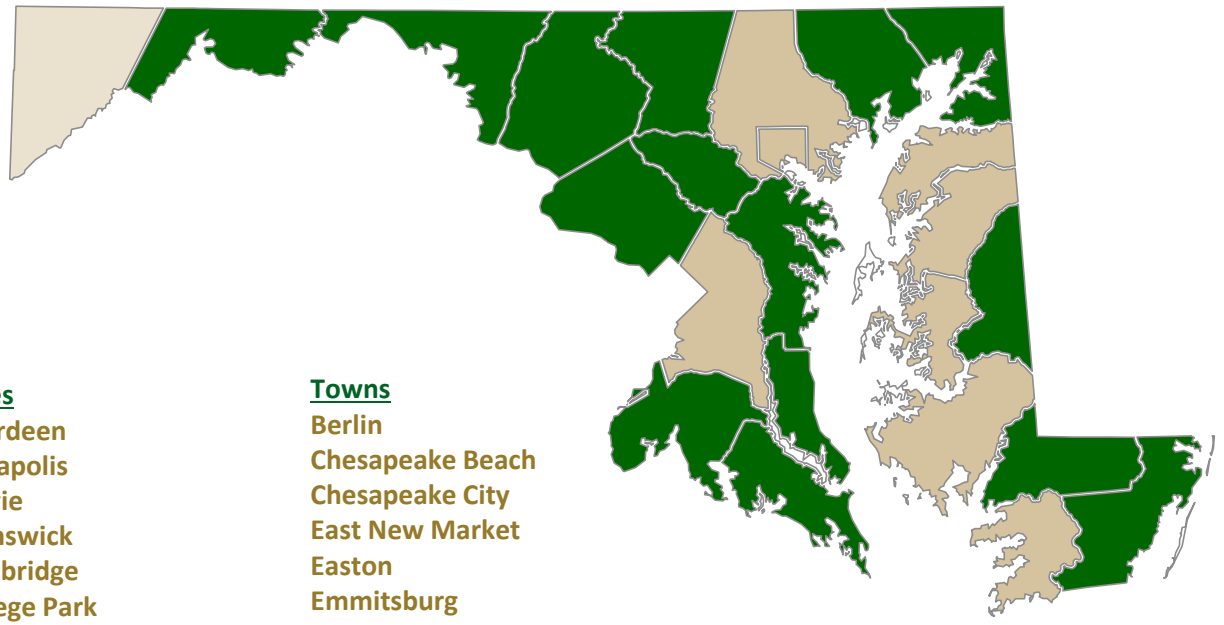
Over the past several decades, Davenport has represented more Maryland local governments than any other firm.

State Agencies

Maryland State Treasurer
Maryland Transportation Authority
Maryland DHCD / Community Development Administration
Maryland Environmental Service

Counties

Allegany County
Anne Arundel County
Anne Arundel Community College
Baltimore County Revenue Authority
Calvert County
Caroline County
Carroll County
Cecil County
Charles County
Frederick Community College
Frederick County Board of Education
Frederick County
Harford County
Harford County Board of Education
Howard County
Maryland-National Capital Park & Planning Commission
Montgomery County
St. Mary's County Building Authority Commission
St. Mary's Metropolitan Commission
Washington County
Wicomico County
Worcester County



Cities

Aberdeen
Annapolis
Bowie
Brunswick
Cambridge
College Park
Cumberland
Frederick
Frostburg
Greenbelt
Havre de Grace
Rockville
Salisbury
Taneytown

Towns

Berlin
Chesapeake Beach
Chesapeake City
East New Market
Easton
Emmitsburg
Greensboro
Myersville
North Beach
Rising Sun
Riverdale Park
Rock Hall
Somerset
Sykesville
Takoma Park
Thurmont
Union Bridge

Note: Includes both former and current clients served.

Select Financial Services Provided

Planning and Analytical Services

- Strategic Planning
  - Financial Policies
  - Alternative Financing Structures
  - Strategic Financial Plan
  - Monitoring Refunding Opportunities
- Analytics
  - Quantitative Analysis
  - Financial Pro Forma
  - Debt Capacity Analysis
  - Peer Group Comparisons
  - Debt Structure
  - Debt Management Analysis
  - Computer Simulation Models
  - Cash Management Analytics

Investment Consulting

- Investment Policies
- Investment Strategy
- Cash Flow Forecasting
- Management Reporting and Interface
- Investment of Bond Proceeds

Credit Ratings

- Documentation
- Written Credit Presentation
- Comparative Analysis
- Analyst Meetings
- Follow Up

Transactional Services

- Time Schedule
- Bond Covenants
- Disclosure
- Market Conditions
- Method of Sale
- Competitive/Negotiated Sales
- Issue Structure
- Mailings Lists
- Pre-Sale Marketing
- Analyze Bids/Pricing
- Post-Sale Analysis
- Closing

Economic Development Services

- Alternative Funding Options
- Financial Impact Analysis

Davenport Approach to Serving as Financial Advisor

1. Proactive, Service-Oriented Practice

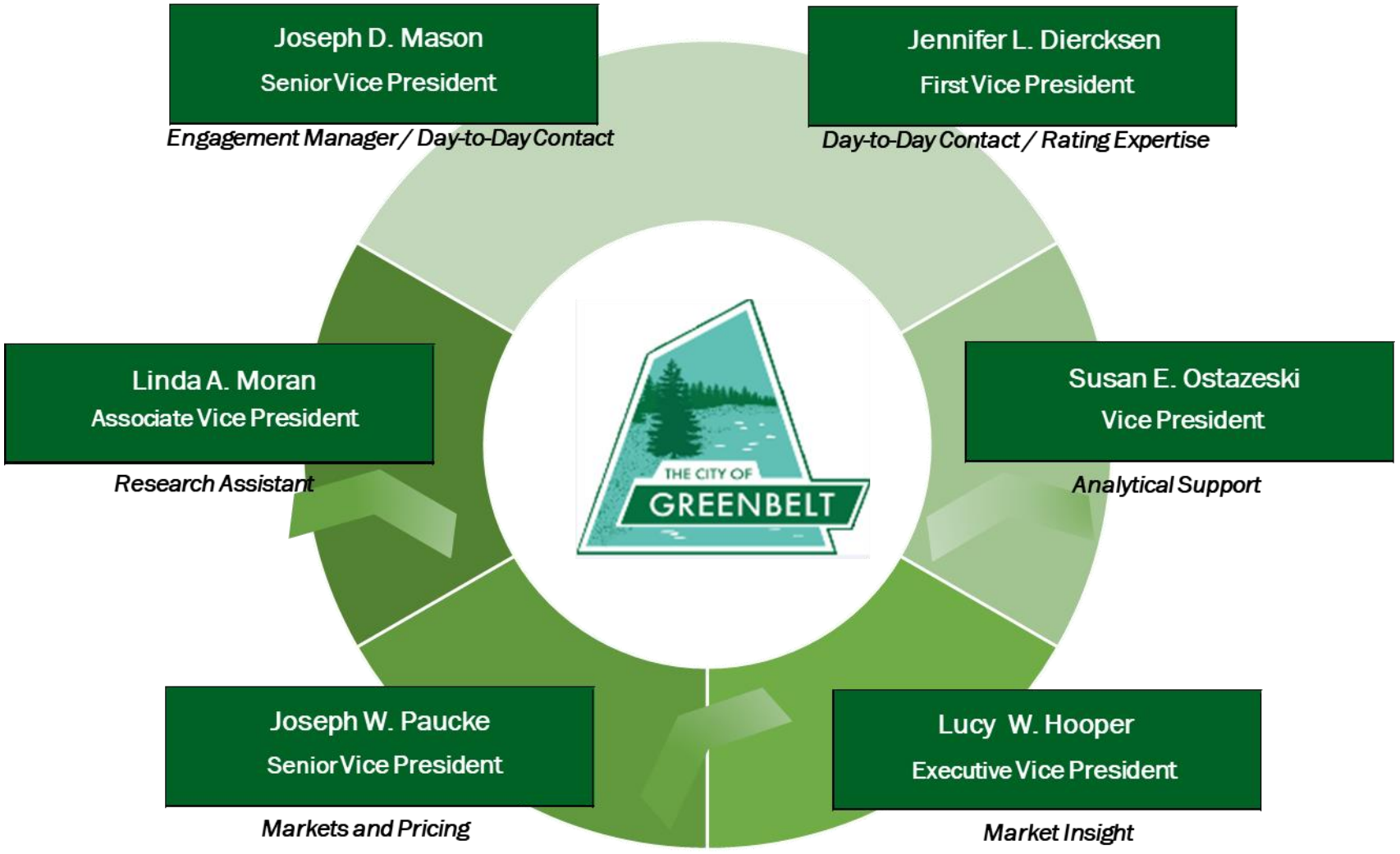
2. Team Focus with a Deep Bench

3. Value-Added, Holistic Approach to Meet Client Needs

4. Bond Sales and Trading Desk Provides Real Time Market Insights

5. Truly Independent

Financial Advisory Team



Resume – Joseph D. Mason, Senior Vice President

Joseph D. Mason, Senior Vice President
Engagement Manager – Day-to-Day Contact
Phone: (571) 223-5893 | jmason@investdavenport.com

Mr. Mason has a diverse public finance background, having served for the past 22 years as a state-level debt manager, a senior credit executive for Fitch Ratings, and a financial advisor to state and local governments throughout the mid-Atlantic region.

Mr. Mason is intimately familiar with all aspects of Maryland public finance, having provided advisory services to more than one dozen of the state's counties, several of its municipalities, and multiple state agencies. He has been called upon to offer testimony to the Maryland General Assembly and has served in a voluntary capacity as a credit expert to several counties on studies related to debt affordability and infrastructure financing. In addition to traditional general obligation bond work for Maryland clients, Mr. Mason has had a primary role in establishing two revenue bond credits for Montgomery County, a utility revenue bond program for the City of Annapolis, as well as the State's inaugural GARVEE bond issuance. Prior to joining Davenport, Mr. Mason was a Senior Director and head of Fitch Ratings' Public Finance - Eastern Region, where he was responsible for all local government tax-supported, lease, and revenue bond ratings from Maine to Florida. He was a member of the Public Finance Criteria Committee, which set criteria standards for all types of credits rated by the department. Mr. Mason has spoken throughout the nation on rating matters and has authored numerous articles on municipal credit, public pensions, and OPEB. Mr. Mason's work has been cited in several widely circulated publications, including *The Economist, New York Times, Wall Street Journal, and The Bond Buyer.* Mr. Mason began his public finance career in the Governor's executive budget office in Illinois. While there, he oversaw all aspects of debt administration, running the state's general obligation, Build Illinois sales tax revenue bond, college savings bond (CABs), and certificates of participation programs. Mr. Mason holds a B.A. in political science with a concentration in integrated liberal studies from the University of Wisconsin-Madison and an M.P.A. from The American University in Washington, D.C. Mr. Mason just completed his six-year term as an Associate Member of the Board of Directors of the Maryland Government Finance Officers Association and is a past member of the Municipal Analysts Group of New York and the National Federation of Municipal Analysts.

Licenses Held	
Series 7	General Securities Representative
Series 50	Municipal Advisor Representative Qualification Examinatior
Series 63	Uniform Securities Agent State Law Examination

Debt Instruments: GO Bonds, Lease Revenue Bonds, Tax Anticipation Notes, Tax Increment Financings, Certificates of Participation,

Special Tax Bonds, Water & Wastewater Revenue Bonds, Variable Rate Demand Obligations, and GARVEE Bonds.

Resume – Jennifer L. Diercksen, First Vice President

Jennifer L. Diercksen, First Vice President
Engagement Role: Day-to-Day Contact/Rating Expertise
Phone: (410) 296-9426 | jdiercksen@investdavenport.com

Ms. Diercksen has 15 years of experience in the public finance sector, including serving as financial advisor to state and local governments in Maryland since 2016. Ms. Diercksen focuses her practice on assisting clients with debt planning and budget management, as well as other services including policy studies, peer group comparisons, and strategic financial plans. Ms. Diercksen also has extensive experience in providing transactional services to support financings with different method of sale and varying security types.

Prior to joining Davenport, Ms. Diercksen was an Associate Vice President in the Public Finance Department at Moody's Investor's Service. During her six-year career at Moody's, Ms. Diercksen's focus was on local governments in the eastern region of the United States, including Maryland, where she was responsible for rating various debt securities including general obligation, lease/appropriation, revenue, tax increment/special assessment, and state enhanced bonds. Due to her rating agency experience, Ms. Diercksen acts as a resource to Davenport's Public Finance team on credit strategy and development of rating agency presentations for clients.

Ms. Diercksen holds a B.A. from the University of Maryland – College Park and an M.P.A. from the Maxwell School at Syracuse University. She is also an Associate Member of the Board of Directors of the Maryland Government Finance Officers, and a founding member and Vice President of the Maryland Chapter of Women in Public Finance.

Licenses Held	
Series 50	Municipal Advisor Representative Qualification Examination
Series 52	Municipal Securities Representative Examination
Series 63	Uniform Securities Agent State Law Examination

Debt Instruments: GO Bonds, Lease Revenue Bonds, Tax Anticipation Notes, Certificates of Participation, Tax Increment Financings, Special Tax Bonds, Utility Revenue Bonds, and Variable Rate Demand Obligations.

Resume – Susan E. Ostazeski – Vice President

Susan E. Ostazeski, Vice President
Engagement Role: Analytical Support
Phone: (410) 926-9426 | Email: sostazeski@investdavenport.com

Ms. Susan Ostazeski has over 17 years of experience in the municipal finance industry serving as a municipal advisor to local governments in the mid-Atlantic region. She has been involved in transactions totaling over $9 billion during this time. While at Davenport and previously with Public Advisory Consultants, Ms. Ostazeski has been involved in the day-to-day activities of firm clients, including 17 Maryland counties, as well as cities, utilities, and authorities. She has worked on transactions including general obligation bonds, utility revenue bonds, lease revenue bonds, and special development districts. Ms. Ostazeski provides consulting and quantitative, analytical and logistical support to firm clients. She develops financial projections and written presentations and reports. Ms. Ostazeski structures debt and refunding analysis, develops official statements, assists in rating presentations, assists in the preparation and evaluation of proposals, and is involved in special projects, including financial forecasting and debt affordability. She has given presentations to a variety of clients, including county councils, county commissioners, and boards of directors. She models and analyzes financial plans, forecasts, and ratios.

Licenses Held	
Series 50	Municipal Advisor Representative

Debt Instruments: GO Bonds, Lease Revenue Bonds, Certificates of Participation, Tax Increment Financing, Special Tax Bonds, Utility Revenue Bonds, and Variable Rate Demand Obligations.

Resume – Linda A. Moran – Associate Vice President

Linda A. Moran, Associate Vice President
Engagement Role: Research Assistant
Phone: (410) 296-9426 | Email: lmoran@investdavenport.com

Ms. Moran joined Davenport Public Finance as a Research Assistant in November 2004 and has assisted the senior members of the Public Finance department on numerous client engagements throughout the Mid-Atlantic region. Ms. Moran performs a variety of administrative tasks including the drafting of the Preliminary Official Statement (POS) and the final Official Statement (OS) and other bond sale tasks. She is responsible for coordinating the work input from Bond Counsel, the Issuer and other professionals assigned to a transaction. Ms. Moran's review of the POS is done in conjunction with the sizing and structuring of the transaction. Ms. Moran is also responsible for reviewing the POS and OS for informational accuracy and to assure that it reflects the final details of the transaction. Ms. Moran holds a B.A. in Health Science and Policy and a minor in Sociology from The University of Maryland Baltimore County (UMBC).

Debt Instruments: Ms. Moran provides administrative support on GO Bonds, Lease Revenue Bonds, Tax Anticipation Notes, Certificates of Participation, Tax Increment Financings, Special Tax Bonds, Utility Revenue Bonds, and Variable Rate Demand Obligations.

Resume – Joseph W. Pauke – Senior Vice President

Joseph W. Paucke, Senior Vice President
Engagement Role: Market Data/Pricing
Phone: (804) 780-2063 | Email: jpaucke@investdavenport.com

Mr. Paucke is a Senior Vice President in the Richmond office of Davenport & Company and a member of the Board of Directors. Mr. Paucke has nearly 30 years' experience in the Municipal Bond industry. Mr. Paucke's responsibilities include underwriting new issue municipal bond transactions in both the negotiated and competitive market, maintaining an active secondary market in tax-exempt bonds and providing analytical support to Davenport's retail sales and institutional sales distribution network. Mr. Paucke is also responsible for overseeing Davenport's secondary municipal trading activity. This requires an extensive knowledge of various credit structures in order to accurately maintain an efficient secondary market on behalf of the firm's clients.

Licenses Held	
Series 4	Registered Options Principal Examination
Series 7	General Securities Representative Examination
Series 24	General Securities Principal Examination
Series 53	Municipal Securities Principal Examination
Series 63	Uniform Combined State Law Examination

Debt Instruments: Mr. Paucke has acted as the lead underwriter for more than 180 transactions with a total par value of $2.8 billion.

Resume – Lucy W. Hooper – Executive Vice President

Lucy W. Hooper, Executive Vice President
Engagement Role: Market Insights
Phone: (804) 780-2047 | Email: lhooper@investdavenport.com

Ms. Hooper, who is the Manager of our Fixed Income Department, will assist in providing expertise on optimal pricing strategies for various funding approaches. These will continue to include cost/benefit analysis of public vs. private funding; Bank-Qualified vs. Non-Bank-Qualified differences; Negotiated vs. Competitive approaches. Ms. Hooper has worked on the pricing of numerous financings for clients in Maryland, Virginia and North Carolina. In addition, Mrs. Hooper's daily interaction with institutional investors and other underwriting firms serves as a valuable source of information regarding current investor preferences in the municipal market. She is a past Chairman of the Board of Directors of the Municipal Securities Rulemaking Board, the self-regulatory organization charged with promoting a fair and efficient Municipal securities market.

Licenses Held	
Series 5	Interest Rate Options Examination
Series 7	General Securities Representative Examination
Series 24	General Securities Principal Examination
Series 52	Municipal Securities Representative Examination
Series 53	Municipal Securities Principal Examination
Series 63	Uniform Combined State Law Examination
Series 65	Uniform Investment Advisor Law Examination

Debt Instruments: As head of the Fixed Income Department, Ms. Hooper oversees all of our client engagements and is familiar with all debt instruments.

Disclaimer

The U.S. Securities and Exchange Commission (the "SEC") has clarified that a broker, dealer or municipal securities dealer engaging in municipal advisory activities outside the scope of underwriting a particular issuance of municipal securities should be subject to municipal advisor registration. Davenport & Company LLC ("Davenport") has registered as a municipal advisor with the SEC. As a registered municipal advisor Davenport may provide advice to a municipal entity or obligated person. An obligated person is an entity other than a municipal entity, such as a not for profit corporation, that has commenced an application or negotiation with an entity to issue municipal securities on its behalf and for which it will provide support. If and when an issuer engages Davenport to provide financial advisory or consultant services with respect to the issuance of municipal securities, Davenport is obligated to evidence such a financial advisory relationship with a written agreement.

When acting as a registered municipal advisor Davenport is a fiduciary required by federal law to act in the best interest of a municipal entity without regard to its own financial or other interests. Davenport is not a fiduciary when it acts as a registered investment advisor, when advising an obligated person, or when acting as an underwriter, though it is required to deal fairly with such persons,

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The value of and income from investments and the cost of borrowing may vary because of changes in interest rates, foreign exchange rates, default rates, prepayment rates, securities/instruments prices, market indexes, operational or financial conditions or companies or other factors. There may be time limitations on the exercise of options or other rights in securities/instruments transactions. Past performance is not necessarily a guide to future performance and estimates of future performance are based on assumptions that may not be realized. Actual events may differ from those assumed and changes to any assumptions may have a material impact on any projections or estimates. Other events not taken into account may occur and may significantly affect the projections or estimates. Certain assumptions may have been made for modeling purposes or to simplify the presentation and/or calculation of any projections or estimates, and Davenport does not represent that any such assumptions will reflect actual future events. Accordingly, there can be no assurance that estimated returns or projections will be realized or that actual returns or performance results will not materially differ from those estimated herein. This material may not be sold or redistributed without the prior written consent of Davenport.

Version 01/13/2014 | LM | SO | JD | JM

City Council Agenda Item Report

Meeting Date: January 11, 2021
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS

Subject:
Greenbelt West Advisory Committee

Suggested Action:

Mayor Byrd requested this item be added to the agenda.

The motion would be to create a 15 member City Advisory Committee composed of Franklin Park and Greenbelt Station residents.

Attachments:

City Council Agenda Item Report

Meeting Date: January 11, 2021
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS

Subject:
Council Referral on Establishing a Monarch Joint Venture

Suggested Action:

Councilmember Davis requested this item be added to the agenda.

The motion is to referral establishing a Monarch Butterfly Joint Venture to Green ACES.

Attachments:
Monarch Joint Venture.pdf

Local Elected and Appointed Officials

The monarch butterfly is a beloved insect across North America, but their population is in serious danger. Over the past 20 years, monarch populations have declined by nearly 90%. This steep decline is largely due to loss of habitat, as well as other interacting factors including climate change, disease, parasites and pesticides.The U.S. Fish and Wildlife Service is conducting a thorough assessment to determine if the monarch butterfly needs **Endangered Species Act protection (https://www.google.com/url?q=https://www.fws.gov/savethemonarch/SSA.html&sa=D&ust=1511971561608000&usg=AFQjCNFSFS8Oesepf9kZYwWQHsGkB9PlSQ)**. Monarch butterflies are an iconic species making them an effective ambassador for the other pollinators in decline. Monarch habitat is pollinator habitat. Elected and appointed officials have a chance to help turn the tide and bring back the pollinators.

Local governments have become a powerful force for monarch conservation. Your community can make a real difference and your leadership will propel their success!

The presence of pollinators, and the services they provide, are essential to our food supply. They are responsible for one out of every three bites of food we eat! Pollinators support healthy sustainable farms and are critical to state's agriculture economy. Key crops - like almonds, melons, cucumbers, squash, strawberries, apricots, and berries - rely on honey bees and other pollinators to flourish. Not only do these crops contribute to the economy, they also happen to be the most nutritious foods in the human diet.

A healthy, diverse habitat not only supports pollinators, but game birds and other valuable wildlife species that promote activities such as hunting, birding and hiking.

Beyond the role pollinators and their habitat plays in our economy, plants that support pollinators are critical to our ecosystems. These plants provide clean water and stabilize the soil to prevent erosion, saving money and providing environmental services. Pollinator plantings can buffer waterways, and store carbon.

How can you and your community help monarchs and other pollinators?

- Take the National Wildlife Federation's **Mayors' Monarch Pledge (http://www.nwf.org/Garden-For-Wildlife/About/National-Initiatives/Mayors-Monarch-Pledge.aspx)**: Pledge your community to support monarchs with at least three actions outlined in the Mayors' Monarch Pledge, and join a growing network of cities with access to resources for engaging in monarch conservation!

- Create native pollinator habitat: Examples of pollinator habitat opportunities for municipalities in particular are at public parks, median strips, community gardens, and municipal buildings. Engaging DOTs is an excellent way to get local agencies involved. City properties like recreation centers and libraries can host demonstration gardens and serve as community hubs where citizens can learn how to help. Educating citizens about how and where to grow milkweed is also a key piece for success. Register your pollinator gardens for the **Million Pollinator Garden Challenge (http://millionpollinatorgardens.org/)**.

- Adapt local weed and mowing laws: Sometimes local laws and ordinances have restrictions on the growing of milkweed, or other plants, considered to be potential noxious species, or stipulate **mowing (/images/uploads/documents/MowingForMonarchs.pdf)**of potential monarch habitat. Education efforts from concerned citizens and legislators can motivate change for these policies. If changing these laws entirely is not feasible, smaller scale steps can be taken, for example, creating a permit to allow growing of milkweed and nectar plants.

- Pass a pollinator friendly resolution: Your municipality can be a national leader on the issue! While a few cities have passed pollinator resolutions, this is a new trend that your municipality can join to demonstrate leadership Pollinator friendly resolutions celebrate the pollinator friendly practices your municipality already has in place. They are also critical to changing practices to protect pollinators and are

catalysts to bigger change in your communities, statewide, and nationally. While all resolutions are pledges for pollinator protection, these best practices can add detail and scope to improve pollinator health in your community.

- Examples of possible resolutions:
  - Eliminate or reduce the use of neonicotinoids and other systemic pesticides.
  - Increase pollinator forage in the city.
- Tips for your pollinator friendly resolution:
  - Include goals, timelines, and mechanisms to track success of the resolution.
  - Include public communication and education in your resolution.
  - Engage in broader state, regional and national policy change.
- More detail on best practices for pollinator friendly resolutions can be found from **Pollinate Minnesota (https://static1.squarespace.com/static/5499e7fce4b0ca516ac4d941/t/5706fd798a65e2783abaaee4/1460075899145/Pollinator+Friendly+Resolut**
  Note: the MJV does not endorse any policy statements made on links to external pages.

- Sign a National Pollinator Week Proclamation: Join the 51 Governors and countless city officials that have signed proclamations declaring **National Pollinator Week (https://www.google.com/url?q=http://pollinator.org/pollinator-week%23pw-action&sa=D&ust=1511971561619000&usg=AFQjCNGTvnKLVbwWbJpnYGbiESx3WKVxJw)** in June of each year. Support local community events and sustainable business initiatives.

Resources

- U.S. Fish and Wildlife Service: **Save the Monarch (https://www.fws.gov/savethemonarch/)**
- Educational resources:
  - MJV '**Educate Others (https://monarchjointventure.org/get-involved/educate-others)**' page
  - Education section of the MJV **Downloads and Links (https://monarchjointventure.org/resources/downloads-and-links)** page.
- The MJV has compiled many additional valuable resources from our partners on our **Downloads and Links (https://monarchjointventure.org/resources/downloads-and-links)** page. On this page you can find the MJV handout series. The handouts can be downloaded and distributed to various audiences.
- **Connecting with nature, a study on American adults, children, and parents (https://natureofamericans.org/findings).**
- Monarch Joint Venture's '**Get Involved - Advocate (https://monarchjointventure.org/get-involved/advocacy)**'
- **The Field Museum of Chicago: Urban Monarch Conservation Guidebook and Tools (https://www.fieldmuseum.org/science/research/area/keller-science-action-center/science-action-chicago/monarchs-view-city#monarchtools)**
- The Pollinator Partnership's **State-Level Leadership Actions in Support of Pollinator Health and Habitat in Your State (/images/uploads/documents/State-Level_Leadership_Actions_in_Support_of_Pollinator_Health_and_Habitat_in_Your_State.pdf)**

Success Stories

- **Milkweeds for Monarchs: The St. Louis Butterfly Project (https://www.stlouis-mo.gov/monarchs/)**
- **Mayor's Monarch Pledge Map (https://www.zeemaps.com/view?group=1760947&x=-72.157022&y=41.699821&z=10)**
- **NAPPC Pollinator Roadside Management Awardees (http://pollinator.org/roadsides#roadside-manager-award)**

Get Involved

Overview (/get-involved)

Who Are You? (/get-involved/i-am-a)

- Agricultural Producer (/get-involved/i-am-a/agriculture)
- Business/Corporation (/get-involved/i-am-a/business-corporate)
- Community Group (/get-involved/i-am-a/community-group)
- Conservation Professional/Land Manager (/get-involved/i-am-a/conservation-professional-land-manager)
- Educator (/get-involved/i-am-a/educator)
- Individual (/get-involved/i-am-a/individual)
- Child (/get-involved/i-am-a/kid)

Local Elected and Appointed Officials (/get-involved/i-am-a/local-elected-and-appointed-officials)

Nursery Owner (/get-involved/i-am-a/nursery-owner)

Department of Transportation (/get-involved/i-am-a/department-of-transportation)

Create Habitat (/get-involved/create-habitat-for-monarchs)

Participate in Community Science (/get-involved/study-monarchs-community-science-opportunities)

Share Information (/get-involved/educate-others)

Advocate (/get-involved/advocacy)

About Us

The Monarch Joint Venture (MJV (Monarch Joint Venture)) is a partnership of federal and state agencies, non-governmental organizations, businesses and academic programs
working together to protect the monarch migration across the United States.

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Latest News

(https://monarchjointventure.org/blog/pa-department-of-conservation-and-natural-resources-is-the-newest-member-of-the-mjv-partnership)
PA Department of Conservation and Natural Resources is the Newest Member of the MJV Partnership (https://monarchjointventure.org/blog/pa-department-of-conservation-and-natural-resources-is-the-newest-member-of-the-mjv-partnership)

(https://monarchjointventure.org/blog/more-than-monarchs-the-arts)
More Than Monarchs: The Arts (https://monarchjointventure.org/blog/more-than-monarchs-the-arts)

(https://monarchjointventure.org/blog/mjv-welcomes-butterfly-pavilion-as-a-new-partner-organization)
MJV Welcomes Butterfly Pavilion as a New Partner Organization (https://monarchjointventure.org/blog/mjv-welcomes-butterfly-pavilion-as-a-new-partner-organization)

Get in Touch with Us

education@monarchjointventure.org (mailto:education@monarchjointventure.org)

habitat@monarchjointventure.org (mailto:habitat@monarchjointventure.org)

monitoring@monarchjointventure.org (mailto:monitoring@monarchjointventure.org)

General Inquiries: info@monarchjointventure.org (mailto:info@monarchjointventure.org)

Monarch Joint Venture
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St. Paul, MN 55114

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City Council Agenda Item Report

Meeting Date: January 11, 2021
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS

Subject:
COVID-19 Relief Spending -- $1.3 Million

Suggested Action:

Reference:

Proposed COVID-19 Relief Package
Email, L. Park, 01/06/2021 (re: COVID-19 Relief Spending-12/29/2020)
Email, L. Park, 01/06/2021 (re: County Rental Relief Programs)

Mayor Byrd requested this item be added to tonight's agenda and submitted a draft document for the agenda packet.

Dr. Liz Park continues to seek the status of County, State and Federal relief programs, Greenbelt needs, and will share that. Staff continues to work with GILA and non-profits that received funding and got food assistance as well as the County Social Services Department (which is responsible for Countywide homeless programs, including prevention activities).

Attachments:
Proposed Covid-19 relief package.pdf
Email, L. Park, 01/06/2021 (re: COVID-19 Relief Spending-12/29/2020).pdf
Email, L. Park, 01/06/2021 (re:Â County Rental Relief Programs).pdf

- Proposed $1.3 million covid-19 relief package
    - Assistance
        - **Housing**
            - **Rental and mortgage assistance**
                - **At least $475k**
        - **Food**
            - **Grocery store gift cards**
                - **At least $275k**
                    - **$100 cards**
                        - **Co-Op**
                        - **Safeway**
                        - **Giant**
            - **Distribution**
        - **Bonuses for frontline workers**
        - Utilities
        - Transportation
            - Vouchers
                - Cabs
                - Ridesharing companies
        - Grants to small, locally owned and operated Greenbelt businesses, including co-ops, and Greenbelt nonprofits
        - Health care
            - PPE
            - Additional mental health services
            - Vaccination
                - Marketing
                - Administration
            - Mobile pop ups

Subject: FW: Covid-19 relief spending -- 12/29/2020

From: Liz Park
Date: January 6, 2021 at 10:26:34 AM EST
To: Nicole Ard
Cc: David Moran, Bertha Gaymon
Subject: RE: Covid-19 relief spending -- 12/29/2020

Good morning, I sent another email to the County today, this time I emailed Alexis Revis Yeoman, Public Information/Legislative Affairs. I had been directing my questions to DSS, I will let you know what I hear about any new County grant monies.

I will reach out to the landlords I have contact information for to inquire about their application s=for rental assistance through the County program.

Regarding Food Assistance, Meals on Wheels recipients still have the gift cards we purchased with the CARES Act grant that should carry them through to April or May. Mary Ann Tretler has also indicated that St Hughs Food Pantry is receiving a lot of support from the community. I can ask her what she sees the need being for the next few months,

I will check with Christal regarding the Capital Area Food Bank.

Thanks
Liz

From: Nicole Ard
Sent: Wednesday, January 6, 2021 10:00 AM
To: Liz Park
Cc: David Moran; Bertha Gaymon
Subject: Re: Covid-19 relief spending -- 12/29/2020

Liz,
Thank you. I hope your daughter has a great day, please enjoy.

Yesterday I sent you a question about the status of the last round landlord funding via a different email on another topic. Leta indicated that she wanted to know the status of other funds-Federal, State, County funds before taking action, so getting confirmation from any landlords on their successful applications, remaining funds and start dates on any new County or other related programs. The status of benefits and moratorium following the most recent CARES Act bill would be helpful to provide Council in writing. Most helpful might be any confirmation or estimate from St. Hugh's, Meals on Wheels and providers about what is actually needed at this time and projected for the future based on trends. Can you or staff please help contact those groups to confirm any available information?

Thank you,
Nicole
Sent from my iPhone

On Jan 5, 2021, at 11:19 AM, Liz Park wrote:

Nicole, I will try and make the meeting on the 11th, it is my daughter's birthday.

If the funding is approved, It would be helpful as part of the discussion if Council could give direction on requirements to receive the funds. Such as, can people who already received funds (CARES Act and GILA) apply for the City funds, will there be a limit to how much a household can receive, d19, o they have to show financial impact from COVID 19, can landlords apply for their rental assistance for their renter, etc.

Similar for food cards, how will eligibility be determined, is there a limit per household, do they have to show impact from COVID 19, etc.

Thank you

Liz

Bonita Anderson

Subject: FW: County Rental Relief Programs

From: Liz Park
Date: January 6, 2021 at 4:58:43 PM EST
To: Beverly Palau
Cc: Nicole Ard
Subject: FW: County Rental Relief Programs

Here is an updated statement form the County.

Liz

From: Yeoman, Alexis R.
Sent: Wednesday, January 6, 2021 2:00 PM
To: Liz Park
Subject: County Rental Relief Programs

Good Afternoon Liz,

The Prince George's County Department of Housing & Community Development (DHCD) anticipates receiving additional emergency rental assistance (ERA) funding from the state of Maryland. DHCD is working toward launching this 3rd round of ERA funding in February. Since the U.S. Congress passed the stimulus package last week, DHCD anticipates another round of federal funding from the U.S. Department of Housing & Urban Development (HUD), however HUD has not informed DHCD as to when we will receive it or how much money will be earmarked for Prince George's County.

Ola Hill is the County Executive's liaison to the county municipalities. As funding comes to the County for distribution to the local municipalities, Ms. Hill will know better than I what resources will be available to the municipalities. I can only speak for what DHCD receives and how the state or the feds mandate us to spend the money.

I would reach out to Ms. Hill for more specifics as it relates to the county municipalities.

Thank you.

Alexis

Alexis Revis Yeoman
Public Information/Legislative Affairs
[redacted]
Prince George's County
Department of Housing
& COMMUNITY DEVELOPMENT

Like Us on Twitter: @dhcdPG
Follow Us on Instagram: pg_dhcd
Stay Up to Date on Facebook: DHCD Prince George's

From: Liz Park
Sent: Wednesday, January 6, 2021 10:14 AM
To: Yeoman, Alexis R.
Subject: County Rental Relief Programs

CAUTION: This email originated from an external email domain which carries the additional risk that it may be a phishing email and/or contain malware.

Alexis, I am the Director of Greenbelt CARES for the City of Greenbelt. Our Municipality was able to offer rental, utility and food assistance to residents with the CARES Act grant dollars the County distributed to the municipalities last year.

Can you tell me if the County has received any "new" relief dollars for Rental and Utility assistance from the State or Federal Government? Of if any is anticipated? The Greenbelt City Council is interested in understanding what resources may be available for residents through the County in the upcoming months.

I have also reached out to Renee Ensore Pope, but have not heard back from her, I know her department is very busy right now.

You can reach me on my cell at [redacted].

I appreciate any information you can share with me.

Thank you,

Liz

Liz Park, PhD
Director
Greenbelt CARES
[redacted]

City Council Agenda Item Report

Meeting Date: January 11, 2021
Submitted by: Bonita Anderson
Submitting Department: Administration
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS

Subject:
Housing Security

Suggested Action:

Mayor Byrd requested this item to be added to the agenda.

Attachments:

City Council Agenda Item Report

Meeting Date: January 11, 2021
Submitted by: Bonita Anderson
Submitting Department: Administration
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS

Subject:
Greenbelt Road Task Force - Work Group Representatives

Suggested Action:

Berwyn Heights has suggested that 1-2 elected officials from both communities represent the whole on initial work to plan next steps for a larger committee. The effort is anticipated to start in January.

Attachments:

City Council Agenda Item Report

Meeting Date: January 11, 2021
Submitted by: Bonita Anderson
Submitting Department: Administration
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS

Subject:
Contribution to Fraternal Order of Police Go Fund Me for MPO Christine Peters

Suggested Action:
It has been suggested that the City make a donation to t he Greenbelt Fraternal Order of Police via Go Fund Me for MPO Christine Peters. The motion would be to authorize a contribution of $2,000.

Attachments:

City Council Agenda Item Report

Meeting Date: January 11, 2021
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS

Subject:
Lightweight Kevlar Crash Helmets

Suggested Action:

Mayor Byrd requested this item be added to the agenda.

Attachments:

City Council Agenda Item Report

Meeting Date: January 11, 2021
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: OTHER BUSINESS
Agenda Section: OTHER BUSINESS

Subject:
* Waiver of Annual Leave Cap

Suggested Action:

Due to the global pandemic's impact on operations, the City Human Resources Director Mary Johnson and City Treasurer Bertha Gaymon proposal to waive the annual leave cap for six months received positive feedback during the open session of December 23, 2020, with consensus to formally ratify approval of this item during the January 11, 2021 meeting. Action was taken consistent with emergency declaration issued in 2020 at the start of the pandemic.

Approval of this item on consent will ratify the waiver which has been implemented.

Attachments:
Memo - N. Ard - 12-23-2020

MEMO

To: All Classified Employees

From: Nicole Ard, City Manager

Date: December 23, 2020

Re: ANNUAL LEAVE BALANCES OVER 240 HOURS

Due to COVID-19, I am waiving the annual leave cap of 240 hours for calendar year 2020. This will affect only employees who have 240 hours or more of annual leave as of December 31, 2020. Affected employees (51) will have until July 1, 2021, to use these hours over the 240 cap. If you do not use the annual leave, any amount over 240 hours will be credited with an amount of earned sick leave equal to the amount of unused annual leave lost.

Your Department Head has received a list of employees who are affected.

Thank you.

Agenda Item No:

City Council Agenda Item Report

Meeting Date: January 11, 2021
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: MEETINGS
Agenda Section: MEETINGS

Subject:
Meetings

Suggested Action:

Attachments:
meetings.pdf

CITY OF GREENBELT, MARYLAND
25 Crescent Road, Greenbelt, MD 20770-1891

1/8/2021 12:40 PM

City Council Meetings & Work Sessions
January - February

Regular Meeting – (Virtual)	Mon	01/11	8:00 pm
Work Session – Public Session on the Collective Bargaining Agreement, (Virtual)	Wed.	01/13	8:00 pm
No Meeting – Martin Luther King Jr. Day	Mon.	01/18	
Work Session – Comcast, (stakeholder), (Virtual)	Wed.	01/20	8:00 pm
Council Goal & Objectives Session	Sat.	01/23	8am-12noon
Regular Meeting – (Virtual)	Mon.	01/25	8:00 pm
Work Session – TBD, (Virtual)	Wed.	01/27	8:00 pm
Four Cities – College Park, (Virtual)	Thurs.	01/28	7:30 pm
Work Session – TBD, (Virtual)	Mon.	02/01	8:00 pm
Work Session – TBD, (Virtual)	Wed.	02/03	8:00 pm
Regular Meeting, (Virtual)	Mon.	02/08	8:00 pm
Work Session – TBD, (Virtual)	Wed.	02/10	8:00 pm
No Meeting – President's Day	Mon.	02/15	
Work Session – TBD, (Virtual)	Wed.	02//17	8:00 pm
Regular Meeting, (Virtual)	Mon.	02/22	8:00 pm
Work Session – TBD, (Virtual)	Wed.	02/24	8:00 pm

- *Councilmembers will present reports on conferences, meetings and events as the last item of business at Monday Work Sessions.*

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use Video Relay Services (VRS) at 711 or e-mail banderson@greenbeltmd.gov to reach the City Clerk.

Due to the COVID-19 precautions, the Council Meetings will be held online and is planned to be cablecast on Verizon 21, Comcast 71, and 996 and streamed to www.greenbeltmd.gov/municipaltv. Unless otherwise noted, Council meetings will be virtually by zoom. Zoom meeting information for public participation is posted on the City's website at www.greenbeltmd.gov on the meetings calendar.

Bonita Anderson, City Clerk

CITY OF GREENBELT, MARYLAND
25 Crescent Road, Greenbelt, MD 20770-1891

1/8/2021 12:40 PM

Ready to be scheduled:
BARC/BEP Meeting *(include: Beltsville & Vansville Associations, FAR-B, Congressman Hoyer, etc.)*
MARC Train Service/ MDOT
NCOZ/Arts & Entertainment District
Potential Bond Referendum/Capital Financing
Cemetery Plans
Forest Preserve/Community Gardens (Postpone until March)
WSSC
Pepco
University of Maryland *(UMD President is scheduled to attend the Four Cities Meeting in College Park)*

Greenbelt Fair and Just Policing Act of 2020
Juneteenth
Parke Crescent Apartment Complex
MNCPPC *(to discuss zoning)*
Department of Public Works and Transportation *(Bikeshare)*
SCMaglev
Comcast (*Jan. 20, 21*)
Board of Elections
Fair & Just Policing Act
Apartment Electronic Security Ordinance
Medicare for All
Goals & Objectives (Jan. 23,21)
Bernard Penney *(Memorial Donation in honor of Leonie Penney)*

For later scheduling:
Zoning Enforcement
Parkway Apartment Owners/GHI *(parking)*
Northway Fields Master Plan
City Manager Updates (Jan, Pre-budget; July & Sept/Oct)
Meeting with County on Transportation Plan
Hotels
Department of Permitting, Inspections & Enforcement (DPIE)
Museum Plan
Apartments

Agenda Item No:

City Council Agenda Item Report

Meeting Date: January 11, 2021
Submitted by: Shaniya Lashley-Mullen
Submitting Department: Administration
Item Type: MEETINGS
Agenda Section: MEETINGS

Subject:
Stakeholders

Suggested Action:

Attachments:
Stakeholder Schedule.pdf

Annual															
Advisory Group Chairs	3/16	2/17	7/18	7/19	6/20										
Franklin Park at Greenbelt Station Mgmt.	8/16	11/17	12/18	12/19	12/20										
Greenbelt East Advisory Coalition	3/16	7/17	3/19	6/20											
Greenbelt Homes, Inc.	6/16	7/17	7/18	7/19	10/20										
Greenbelt Station	8/19	12/19	8/20												
County Executive/ County Council	12/13	9/16	1/19	8/20	11/20										
Biennial															
Roosevelt Center Merchants	11/16	1/18	1/20												
Beltsville Ag. Research Center/	03/14	7/16	8/18												
NPS Greenbelt Park	7/15	1/18	1/20												
Beltway Plaza	9/14	3/17	9/20												
Greenway Center	7/14	12/16	2/19	12/20											
Civic Associations	8/14	2/18	8/20												
NASA/GSFC	3/15	3/17	9/19	11/20											
PG Co. Economic Development Corp.	8/14	4/17	7/19												
School Board	2/16	5/17	10/18	3/19	9/20										
State Highway Administration	6/15	10/17	11/20												
Every Three Years															
Apartments	2/18														
Religious/Spiritual Organizations	3/13	6/15	6/19												
Greenbelt Watershed Groups	8/14	10/16	10/19												
Hotels															
University of Maryland	3/13	4/15													
Every Three Years or Major Issue															
Comcast	9/13	11/17													
Verizon	2/20														
PEPCO	9/14	1/17													
WSSC	12/12	9/16													
WGL	12/17														
Capital Office Park	12/12	1/16	9/19												
Other Business Parks:															
Maryland Trade Center															
Golden Triangle															
Hanover Parkway															
Belle Point															
Edmonston Road															
WMATA/PGDPW&T (Semi-Annual)	11/16	9/17	11/18	1/20											

Other/As Needed														
M-NCPPC/Planning Board (Major Issue)	6/06	7/14	10/19											
Business Coffee (Every Four Months)	10/17	2/18	8/18	11/18	2/19	5/19	8/19	12/19	3/20	8/20	11/20			
State's Attorney (4 years)	2/11	4/15	9/19											
Roosevelt Center Owner	9/15	8/20												

(Rev. December 29, 2020)