



CITY COUNCIL AGENDA
COUNCIL MEETING WILL BE ONLINE ONLY

Due to the COVID-19 precautions, the Council Meeting will be held online and is planned to be cablecast on Verizon 21, Comcast 71 and 996 and streamed to www.greenbeltmd.gov/municipaltv.

Resident participation:

Join Zoom Webinar

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Monday, January 10, 2022
8:00 PM

I. ORGANIZATION

1. Roll Call
2. Call to Order
3. Meditation and Pledge of Allegiance to the Flag
4. Consent Agenda - Approval of Staff Recommendations (Items on the Consent Agenda [marked by *] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)

5. Approval of Agenda and Additions

II. COMMUNICATIONS

6. Presentations

- 6a. Dr. Martin Luther King Jr. Day of Service Proclamation

Suggested Action:

In remembrance of Dr. Martin Luther King Jr. The City of Greenbelt will issue a proclamation in recognition of a Day of Service. Dr. Lois Rosado will be present accept the proclamation. Mr. Kevin Carpenter-Driscoll, the City's Environment Coordinator, will be present to give an overview of this year's Day of Service.

[Day of Service Proclamation](#)

- 6b. Lt. Col. John Carr, Bureau of Field Ops Chief/Asst.

Suggested Action:

Sheriff will discuss the eviction process in Prince George's County.

7. Petitions and Requests

- *8. * Minutes of Council Meetings

Suggested Action:

* Regular Meeting, October 11, 2021

* Regular Meeting, October 25, 2021

* Regular Meeting, November 22, 2021

[RM211011.pdf](#)

[RM211025.pdf](#)

[RM211122.pdf](#)

9. Administrative Reports

- *10. * Committee Reports

- *10a.* Greenbelt Advisory Committee on Environmental Sustainability Report 2021-06
(City of Greenbelt Support Counties' Climate Action Plan)

Suggested Action:

It is recommended that Council accept this report.

[Green ACES Rec 2021-06 --Support Counties' Climate Action Plan.pdf](#)

III. LEGISLATION

11. Police Reform Procedures for the Greenbelt Police Department

- 2nd Reading, Adoption

Suggested Action:

Reference: Resolution

Police Reform Comparison Chart

Councilmember Byrd Letter - November 15, 2021

This draft resolution on police reform and modification to the Police Department General Orders is the result of Chief Bowers and Assistant City Manager George going through the working document from the November 15, 2021 Council work session and moving those items that received consensus to a written resolution.

Also attached is an updated version of the color-coded table from the November 15, 2021 work session. A reference number was added in each block linking the recommendation in the table to the specific resolution item in the draft. For instance, the recommendation regarding the SRO, #5 under Civil Liberties, is shown as **(R7)** in the table referencing it as Resolution item 7. Items with an “X” are those that were delineated in red by Council for subsequent discussion and are not included in the resolution.

- Text of Councilmember Byrd’s proposed amendment to provision #11
 - Modify the general orders to allow the public to see disciplinary and internal affairs records that are releasable under SB178 (Anton’s Law) of the 2021 General Assembly, including complaints that are determined to be baseless.
- Text of Councilmember Byrd’s amendment on releasing body camera footage
 - Require that the city’s police department fulfill Public Information Act requests for body camera footage within 10 working days of receiving the request.

Ms. Davis introduced this resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and moved for adoption tonight.

[Police Reform Comparison Chart](#)

[Councilmember Byrd Letter - November 15, 2021.pdf](#)

[2021-12-01 Police Reform Resolution, Draft Final.pdf](#)

[2021-12-01 Police Reform Resolution - Track Changes.pdf](#)

12. A Resolution to negotiate the purchase of consulting planning and engineering services from Dewberry for the WMATA Trail Project Project at a cost to exceed \$10,000
 - 2nd Reading, Adoption

Suggested Action:

Reference: Resolution

Per the terms of NVR MS Cavalier Greenbelt LLC's agreement with the City for the Greenbelt Station South Core Development, NVR MS is obligated to provide \$517,000 towards the completion of a trail that connects the development to the Greenbelt Metro Station (referred to as the WMATA Trail). Since 2014 the developer of the South Core, Woodlawn Development Group, has been managing the design, engineering and permitting of the WMATA Trail and has been utilizing the planning and engineering services of Dewberry located in Lanham, Maryland. Dewberry has been the engineer of record for the WMATA Trail projects since its inception and has been successfully moving through the engineering and permitting process.

To date, NVR MS Cavalier Greenbelt LLC has spent an estimated \$440,000 in soft costs and it is anticipated that NVR MS will reach its funding obligation within the next few months, at which time the City will assume financial responsibility for the project. To ensure continuity of design and engineering services and to avoid project delays in design and permitting and for cost effectiveness staff believe it is in the City's best interest to retain Dewberry as the lead planning and engineering firm on the WMATA Trail project.

While Dewberry has completed a substantial amount of design and engineering work on the project, there is more work to be completed. It is also anticipated that Dewberry will provide engineering support during the construction of the trail. Dewberry has provided a cost estimate for construction stake out and survey work that totals \$12,450 and has provided an hourly rate schedule for additional services such as completing engineering, permitting and construction management assistance. Given the unpredictability of the permitting process staff is not able to provide a cost estimate for this portion of the work or for the amount of construction management that may be needed. However, the amount will exceed \$10,000 so staff has prepared a Resolution of Negotiated Purchase.

Staff is recommending that the City negotiate the purchase of planning and engineering services for the WMATA Trail project from Dewberry at a cost to exceed \$10,000.

Ms. Weaver introduced this resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and moved for adoption tonight.

[Resolution](#)

13. An Ordinance To Amend Chapter 12, "Parks And Recreation," Article Ix, "Forest Preserve," Of The Greenbelt City Code For The Purpose Of Designating A City-Owned Parcel As Forest Preserve Area (Greenbriar Preserve)

- 1st Reading

Suggested Action:

On September 13, 2021, City Council approved the designation of Greenbriar Park as a Forest Preserve Area. Staff has prepared a resolution amending Chapter 12, "Parks and Recreation," Article IX, "Forest Preserve," of the Greenbelt City Code for the purpose of designating Greenbelt Park a Forest Preserve Area (Greenbriar Preserve).

[Ordinance.pdf](#)

14. A Resolution to Repeal and Reenact with Amendment Resolution Number 2081 to Adopt Standing Rules for the Council of the City of Greenbelt, Maryland

- 1st Reading

Suggested Action:

Council reviewed the Standing Rules document at its work sessions on November 17th and 29th, 2021. The resolution included in Council's packet reflects the results of that discussion. It is recommended the resolution be introduced for first reading.

[Resolution - StandingRules2022.pdf](#)

IV. OTHER BUSINESS

15. Bond Bill Priorities

Suggested Action:

Mayor Jordan requested this item be added to the agenda.

16. Council Activities

17. Council Reports

- *18. * Appointment to Advisory Board

Suggested Action:

Reference: Application and Signed Code of Conduct

On December 20, 2021, Council interviewed Ms. Beth Terry, for appointment to the Board of Election.

Approval of this item on the consent agenda will indicate Council's intent to appoint Ms. Terry to the Board of Election.

- *19. * Resignation from Advisory Group

Suggested Action:

Reference: Resignation Letter - B. Sonneveldt

Email - L. Siegel
Email - T. Mathewson

Betty Sonneveldt has submitted her resignation from the Park and Recreation Advisory Board (PRAB).

Laurie Siegel has submitted her resignation from the Board of Election (BoE).

Toni Mathewson has submitted her resignation from the Board of Election (BoE).

Approval of this item on the consent agenda will indicate Council's intent to accept their resignation with regret.

*20 *Notice to the Residents of Greenbelt of the Separation Agreement with Ms. Ard
[Greenbelt Nicole Ard Resolution.pdf](#)

V. MEETINGS

Meetings

Suggested Action:

[meetings.pdf](#)

Stakeholders

[Stakeholder Schedule.pdf](#)

City Council Agenda Item Report

Meeting Date: January 10, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Proclamation

Agenda Section: COMMUNICATIONS

Subject:

Dr. Martin Luther King Jr. Day of Service Proclamation

Suggested Action:

In remembrance of Dr. Martin Luther King Jr. The City of Greenbelt will issue a proclamation in recognition of a Day of Service. Dr. Lois Rosado will be present accept the proclamation. Mr. Kevin Carpenter-Driscoll, the City's Environment Coordinator, will be present to give an overview of this year's Day of Service.

Attachments:

[Day of Service Proclamation](#)

PROCLAMATION

***Whereas**, Dr. Martin Luther King Jr. devoted his life to advancing equality, social justice, and opportunity for all, and challenged all Americans to participate in the never-ending work of building a more perfect union; and*

***Whereas**, Dr. King's teachings can continue to guide and inspire us in addressing challenges in our communities; and*

***Whereas**, the King Holiday and Service Act, enacted in 1994, designated the King Holiday as a national day of volunteer service, and charged the Corporation for National and Community Service with leading this effort; and*

***Whereas**, since 1994 millions of Americans have been inspired by the life and work of Dr. Martin Luther King Jr. to serve their neighbors and communities on the King Holiday; and*

***Whereas**, serving on the King Holiday is an appropriate way to honor Dr. King, meet local and national needs, bring our citizens together, and strengthen our communities and nation; and*

***Whereas**, the King Day of Service is the only federal holiday commemorated as a national day of service, and offers an opportunity for Americans to give back to their communities on the holiday and make an ongoing commitment to service throughout the year; and*

***Whereas**, King Day of Service projects are being organized by a wide range of nonprofit and community organizations, educational institutions, public agencies, private businesses, and other organizations across the nation; and*

***Whereas**, each of us can and must contribute to making our communities better with increased opportunity for all our citizens, and*

***Whereas**, citizens of the City of Greenbelt have the opportunity to participate in events throughout our city on the King Day of Service, January 17, 2022, as well as create and implement community service projects where they identify the need;*

***NOW, THEREFORE**, I, Emmett V. Jordan, hereby proclaim the Martin Luther King Jr. Holiday as a*

DAY OF SERVICE

in the City of Greenbelt and call upon the people of Greenbelt to pay tribute to the life and works of Dr. Martin Luther King Jr. through participation in community service projects on Martin Luther King Day and throughout the year.

***IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 13th day of January 2022.*

Emmett V. Jordan, Mayor

ATTEST: _____
Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: January 10, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Presentations

Agenda Section: COMMUNICATIONS

Subject:

Lt. Col. John Carr, Bureau of Field Ops Chief/Asst.

Suggested Action:

Sheriff will discuss the eviction process in Prince George's County.

Attachments:

City Council Agenda Item Report

Meeting Date: January 10, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Meeting Minutes

Agenda Section: COMMUNICATIONS

Subject:

* Minutes of Council Meetings

Suggested Action:

* Regular Meeting, October 11, 2021

* Regular Meeting, October 25, 2021

* Regular Meeting, November 22, 2021

Attachments:

[RM211011.pdf](#)

[RM211025.pdf](#)

[RM211122.pdf](#)

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held October 11th, 2021.

Mayor Byrd called the meeting to order at 8:00 p.m.

ROLL CALL was answered by Councilmembers Judith F. Davis, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts, and Mayor Colin A. Byrd.

ALSO PRESENT were Nicole Ard, City Manager; Tim George, Assistant City Manager; Todd Pounds, City Solicitor; Rick Bowers, Police Chief; Bertha Gaymon, City Treasurer; Brian Kim, Public Works Assistant Director; Brian Townsend, Public Works Assistant Director; Terri Hruby, Planning Director; Dawane Martinez, Human Resources Director; Charise Liggins, Economic Development Coordinator; Anne Oudemans, Assistant Director of Recreation-Programs; Scott Crawford, Public Information Producer-Coordinator; and Bonita Anderson, City Clerk.

Mayor Byrd asked for a moment of silence in honor of resident Denise Renée Parker, Kursat Sarigol, Louise Swiderski, and former residents James (Jimmy) Drake, and Marilyn (Masha) Maryn Spiegel.

Mr. Roberts then led the pledge of allegiance to the flag.

CONSENT AGENDA: It was moved by Mr. Jordan and seconded by Ms. Davis that the consent agenda be approved. The motion passed 7-0.

Council thereby took the following actions:

COMMITTEE REPORT

Advisory Planning Board Report#2021-04 (7010 Greenbelt Road Zoning Text Amendment"): Council accepted this report.

APPROVAL OF AGENDA: It was moved by Ms. Davis and seconded by Ms. Pope to approve the agenda. The motion passed 7-0.

PRESENTATIONS:

Co-Op Month Proclamation: Mayor Byrd declared October Co-Op Month.

Indigenous People's Day Proclamation: Mayor Byrd declared October 11as Indigenous People's Day.

PETITIONS AND REQUESTS:

Lore Rosenthal, 2 Court Gardenway, requested signage near the Indian Creek Trail and the placement of a recycling receptacle at the Springhill Lake Recreation Center.

Bill Orleans, a Greenbelt resident, requests Council to reconsider the enactment of a moratorium on evictions.

MINUTES OF COUNCIL MEETINGS: None

ADMINISTRATIVE REPORTS:

SPECIAL ORDER: Mr. Roberts moved to special order item # 12 as the next item of business. Ms. Pope seconded. The motion passed 7-0.

LEGISLATION

A Resolution to Negotiate the Purchase and Installation of Architectural Services for the Space Study Projects as Outlined in the Request for Qualification from Frederic Ward and Associates at an Estimated Cost of \$61,000. Mayor Byrd read the agenda comments.

Ms. Mach introduced the resolution for the first reading.

Mr. Roberts moved to list the Armory property to the architectural services for the space study projects and immediately acquire the property with an additional \$20,000. Mayor Byrd seconded.

Ms. Davis moved to divide the question for immediate purchase without inspection. Ms. Mach seconded. The motion passed 5-2. (Mayor Byrd and Mr. Roberts)

Mayor Byrd moved to table until the next meeting. Ms. Davis seconded. The motion passed 5-2. (Ms. Pope and Mr. Roberts)

Ms. Davis moved to table until the next regular meeting and hold a work session on October 18 to discuss the Armory property further. Ms. Mach seconded. The motion passed 5-2. (Mayor Byrd and Mr. Roberts)

Eviction Notice Ordinance. Mayor Byrd read the agenda comments.

Mayor Byrd moved to introduce the ordinance for second reading and adoption. Ms. Davis seconded. There was a discussion about implementing an online form for applicants.

Mr. Jordan moved that the ordinance would declare an emergency ordinance to take effect for one year. Ms. Pope seconded. The motion failed 2-5. (Ms. Davis, Ms. Mach, Mr. Putens, Mr. Roberts, and Mayor Byrd)

Mayor Byrd introduced the ordinance for second reading and adoption. Ms. Davis seconded.

ROLL CALL:	Mr. Jordan	– no
	Ms. Davis	– yes
	Ms. Mach	– yes
	Ms. Pope	– no
	Mr. Putens	– no
	Mr. Roberts	– yes
	Mayor Byrd	– yes

The ordinance was declared adopted (Ordinance No. 1382, Book 12).

7010 Greenbelt Road Zoning Text Amendment: Mayor Byrd read the agenda comments.

Ms. Davis moved to support legislation CB-83-2021. Ms. Pope seconded. The motion passed 6-1. (Mr. Roberts)

FY23 Recognition Group Policy Changes: Mayor Byrd read the agenda comments.

Ms. Mach moved to support the proposed changes. Mr. Jordan seconded.

Ms. Davis moved to include the Arts Advisory Board question in the application. Nicole DeWald, Arts Supervisor, noted that the document is the updated policy seeking the Council's input.

The motion passed as amended 7-0.

Police Reform Policy: Mayor Byrd read the agenda comments. Mayor Byrd moved to approve the policy. Mr. Roberts seconded. Ms. Davis noted that it needs to be clear whether the document should be a resolution or an ordinance, and she has ten amendments.

Ms. Pope noted that there were a number of amendments from the Public Safety Advisory Committee.

Ms. Pope moved to table the item and hold a work session to further discuss this item. Mr. Putens seconded. The motion passed 4-3. (Ms. Davis, Mr. Roberts, and Mayor Byrd)

Council Activities:

Central Maryland Transportation and Mobility Commission meeting – Ms. Davis
Connecting Across Greenbelt discussion – Mayor Byrd, Mr. Jordan, and Ms. Davis
Pooch Plunge – Ms. Davis
Crab Feast, Greenbelt VFD – Mayor Byrd, Mr. Jordan, Ms. Davis, Ms. Pope, Mr. Putens, and Mr. Roberts
Open Studio and Gallery Tour, Community Center – Ms. Davis
Moechella, Beltway Plaza - Mayor Byrd, Mr. Jordan, and Ms. Davis
Greenbelt Fall Business Coffee – Mayor Byrd, Mr. Jordan, and Ms. Davis
MCRT Strategy and Action Meeting – Ms. Davis
Celebration of Life for Joan Rothgeb, University Chapel – Mr. Jordan and Ms. Davis
Help Unite Greenbelt (HUG) Walk – Mayor Byrd, Mr. Jordan, Ms. Davis, and Ms. Pope
Maryland Municipal League Fall Conference – Mr. Jordan, Ms. Davis, and Mr. Putens

MEETINGS: Council reviewed the meeting schedule.

ADJOURNMENT: A motion to adjourn the meeting was made by Ms. Mach and seconded by Ms. Pope. The motion carried 6-1. (Mayor Byrd). The Mayor adjourned the regular meeting of October 11, 2021, at 11:36 p.m.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held October 11, 2021.

Colin A. Byrd
Mayor

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held October 25th, 2021.

Mayor Byrd called the meeting to order at 8:00 p.m.

ROLL CALL was answered by Councilmembers Emmett V. Jordan, Judith F. Davis, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts, and Mayor Colin A. Byrd.

ALSO PRESENT were Nicole Ard, City Manager; Tim George, Assistant City Manager; Todd Pounds, City Solicitor; Rick Bowers, Police Chief; Bertha Gaymon, City Treasurer; Brian Kim, Public Works Assistant Director; Brian Townsend, Public Works Assistant Director; Terri Hruby, Planning Director; Dawane Martinez, Human Resources Director; Charise Liggins, Economic Development Coordinator; Anne Oudemans, Assistant Director of Recreation-Programs; Scott Crawford, Public Information Producer-Coordinator; and Bonita Anderson, City Clerk.

Mayor Byrd asked for a moment of silence in honor of resident John F. "Jack" Downs, Jr., Shirley Middleton, Ed Hickey, and David Glenn Rabuck. Ms. Mach then led the pledge of allegiance to the flag.

CONSENT AGENDA: It was moved by Mr. Jordan and seconded by Ms. Davis that the consent agenda be approved. The motion passed 7-0.

Council thereby took the following actions:

COMMITTEE REPORT

Community Relations Advisory Board Report#2021-01 (Council Referral – Petition for “Inclusivity at Annual Festival of Lights”): Council accepted this report.

APPROVAL OF AGENDA:

Ms. Mach requested that an “Ordinance to amend Article I “In General,” Section 13 “Early Voting,” of Chapter 8 “Elections,” of the Greenbelt City Code” be added to the agenda under Legislation after #12.

Mr. Jordan moved to remove item #13, "Community Gardens Shading Plan Phase One." Mayor Byrd seconded. Ms. Davis noted that she requested to make a presentation to the Council. The motion failed. (Ms. Davis, Ms. Mach, Ms. Pope, and Mr. Roberts)

It was moved by Ms. Davis and seconded by Mr. Jordan to approve the agenda as amended. The motion passed 7-0.

PRESENTATIONS:

Family Court Awareness Month Proclamation: Mayor Byrd declared November as Family Court Awareness Month.

Blindness Awareness Month Proclamation: Mayor Byrd declared November as Blindness Awareness Month. Reverend Ray Raysor and Denna Lambert accepted the proclamation, and Aileen Kroll provided an overview of this year's training program.

Economic Development Week: Mayor Byrd declared October 25th through October 29th Maryland's Economic Development Week. Charise Liggins, Economic Development Coordinator, accepted the proclamation and provided an overview of this year's plan.

Maryland Emancipation Day Proclamation: Mayor Byrd declared November 1st as Maryland Emancipation Day. Dr. Lois Rosado accepted the proclamation and expressed gratitude to the City Council's acknowledgment.

LGBTQ+ History Month Proclamation: Mayor Byrd declared October as LGBTQ+ History Month. Adam Campanile accepted the proclamation.

Municipal Government Month Proclamation: Mayor Byrd declared November as Municipal Government Month. Council requests that staff submit the proclamation and a photo of the city's flag to the Maryland Municipal League, a Banner City Program requirement.

PETITIONS AND REQUESTS:

Bob Rand, Ridge Road, requested on behalf of the Greenbelt Racial Equity Alliance (GREA) that the City Council adopt the police reform general orders revisions submitted by Mayor Byrd in August 2021.

Michael Hartman, Gardenway, requested that the Council discuss CRAB report #2021-01 Council Referral Petition for Inclusivity at the Annual Festival of Lights at the next council meeting.

Peggy Higgins affirmed petitioner Bob Rand's request on behalf of GREA.

Robert Snyder, Hillside Road, opposed petitioner Bob Rands's request on behalf of GREA and requested that the Council postpone the police reform general orders until next year to coincide with the new state policing policies.

Bill Orleans, Greenbelt resident, requested an update regarding the number of renters, homeowners, and business owners who have received emergency funds. He also requested that the Council reconsider the enactment moratorium on evictions.

Ric Gordon expressed his gratitude towards Council members Mach and Putens for their years of service.

MINUTES OF COUNCIL MEETINGS: None

ADMINISTRATIVE REPORTS:

Ms. Ard expressed appreciation for two retiring Public Works employees, David Gross and Ali Sillah. She also thanked the Recreation staff for the Family Fun Week event at Schrom Hills Park for a safe Halloween activity. Ms. Ard also noted that staff would submit the Municipal Government Month proclamation and flag photo to Maryland Municipal League.

Mr. Roberts inquired about the status of the Armory property. City Solicitor Pounds noted that he is awaiting a response from the state.

Ms. Ard noted that the city had received fifteen (15) utility payment requests from ten (10) residents and seven (7) rental assistance requests.

Ms. Davis noted that the Council needs to begin legislative priorities discussion.

Mr. Jordan requested additional outreach to HOAs and COAs regarding late and legal fee assistance. In addition, he inquired about the historic preservation of the Mother & Child statue. Mr. Jordan also requested the 2020 CALEA statistical information be added to the city's website.

LEGISLATION

A Resolution to Negotiate the Purchase and Installation of Architectural Services for the Space Study Projects as Outlined in the Request for Qualification from Frederic Ward and Associates at an Estimated Cost of \$61,000. Mayor Byrd read the agenda comments.

Ms. Mach introduced the resolution for second reading and adoption. Mr. Putens seconded.

Mr. Roberts requested that the Armory property be added to the space study with an additional \$20,000.

ROLL CALL:	Mr. Jordan	– no
	Ms. Davis	– yes
	Ms. Mach	– yes
	Ms. Pope	– yes
	Mr. Putens	– no
	Mr. Roberts	– yes
	Mayor Byrd	– yes

The resolution was declared adopted (Resolution No. 2095, Book 8).

A Resolution for Support of an Application to Planning Assistance to Municipalities Communities Program for Wayfinding Plan. Mayor Byrd read the agenda comments.

Mayor Byrd introduced the resolution for first reading and suspension of the rules. Ms. Davis seconded.

ROLL CALL:	Mr. Jordan	– yes
	Ms. Davis	– yes
	Ms. Mach	– yes
	Ms. Pope	– yes

Mr. Putens – yes
Mr. Roberts – yes
Mayor Byrd – yes

Mayor Byrd introduced the resolution for second reading and adoption. Ms. Davis seconded.

ROLL CALL: Mr. Jordan – yes
Ms. Davis – yes
Ms. Mach – yes
Ms. Pope – yes
Mr. Putens – yes
Mr. Roberts – yes
Mayor Byrd – yes

The resolution was declared adopted (Resolution No. 2096, Book 8).

An Ordinance to Amend Article I “In General,” Section 13 “Early Voting,” of Chapter 8 “Elections,” of the Greenbelt City Code. Mayor Byrd read the agenda comments.

Ms. Mach introduced the ordinance for first reading and suspension of the rules. Ms. Davis seconded.

ROLL CALL: Mr. Jordan – yes
Ms. Davis – yes
Ms. Mach – yes
Ms. Pope – yes
Mr. Putens – no
Mr. Roberts – yes
Mayor Byrd – yes

Ms. Mach introduced the ordinance for second reading and adoption. Ms. Davis seconded.

ROLL CALL: Mr. Jordan – yes
Ms. Davis – yes
Ms. Mach – yes
Ms. Pope – yes
Mr. Putens – yes
Mr. Roberts – no
Mayor Byrd – yes

The ordinance was declared adopted (Ordinance No. 1383, Book 12).

Community Gardens Shading Plan Phase One: Mayor Byrd read the agenda comments.

Ms. Davis presented to Council three sites proposed for Phase I requiring action from both Public Works and volunteers from the Greenbelt Community Garden Club. She indicated that each site

would have different actions and goals. Ms. Davis noted that two of the sites did not impact the Forest Preserve and presented the following sites.

Site 1—Area next to the Hamilton Cemetery to the north, former garden space, requested a forest garden. Action: Public Works will clear undergrowth after the Garden Club has provided exact dimensions for the forest garden and Council has approved the proposal.

Site 2—Area to the south of Hamilton Cemetery, abandoned garden plots. Action: Public Works will remove two large trees and two smaller trees in the fall, if possible, or very early spring. Next spring, clear undergrowth.

Site 3—Western end of the southern (smaller) section of garden plots. Action: Public Works will remove one major tree and trim several major limbs.

Ms. Davis moved that the plan be referred to the Forest Preserve Advisory Board, Garden Club, and Public Works Department. The motion passed 4-3. (Mr. Putens, Mr. Roberts, and Mayor Byrd)

Rental Aid: Mayor Byrd read the agenda comments.

Mayor Byrd moved to authorize \$300,000 in American Rescue Plan Act funding to be expended for rental aid and hiring additional staff to process rental aid applications.

Ms. Mach seconded.

Dr. Liz Park, CARES Director, stated that additional staff was hired, and \$97,000 out of the \$500,000 allocated has been distributed to applicants. She indicated that her office received 300 inquiries and 250 applications. The total amount available for each household is \$10,000. However, applicants' requests range from \$2,000 to \$7,000. Dr. Park stated that 35 applicants were funded.

The motion failed 3-4. (Mr. Jordan, Ms. Davis, Ms. Pope, and Mr. Putens)

Prince George's County Boundary Changes for Council Redistricting and Letter: Mayor Byrd read the agenda comments. Ms. Davis moved that the draft letter be sent to the County Council. Mr. Jordan seconded. The motion passed 5-2. (Mr. Roberts and Mayor Byrd)

Council Activities:

NLC EENR Policy Committee meeting – Ms. Davis

Prince George's County Commission for Women meeting – Ms. Davis

St. Hugh's 17th Annual Oktoberfest – Mr. Jordan, Ms. Davis, and Ms. Pope

Greenbelt Arts Center Annual Meeting – Ms. Davis

Produce Distribution, Community Center – Ms. Davis

Prince George's County Municipal Association meeting – Mr. Jordan and Ms. Davis

American Legion Shrimp Feast – Mayor Byrd, Ms. Davis, Ms. Pope, and Mr. Putens

Relics Benefit Concert for the Food Pantry, Community Church – Ms. Davis

PGCMA Legislative Committee – Ms. Davis

Sen. Cardin Town Hall, MML – Ms. Davis

MEETINGS: Council reviewed the meeting schedule.

ADJOURNMENT: A motion to adjourn the meeting was made by Ms. Mach and seconded by Mr. Putens. The motion carried 7-0. The Mayor adjourned the regular meeting of October 25th, 2021, at 12:02 a.m.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held October 25th, 2021.

Colin A. Byrd
Mayor

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held November 22nd, 2021.

Mayor Jordan called the meeting to order at 8:00 p.m.

ROLL CALL was answered by Councilmembers Colin A. Byrd, Judith F. Davis, Brandon R. Gordon, Silke I. Pope, Rodney M. Roberts, Kristen L.K. Weaver and Mayor Emmett V. Jordan.

ALSO PRESENT were Tim George, Assistant City Manager; Todd Pounds, City Solicitor; Rick Bowers, Police Chief; Dr. Luisa Robles, Sustainability Coordinator; Molly Porter, City Planner; Holly Simmons, City Planner; and Bonita Anderson, City Clerk.

Mayor Jordan asked for a moment of silence in honor of resident Bill Dunn and former resident Lois Rae Funk. Ms. Weaver then led the pledge of allegiance to the flag.

CONSENT AGENDA: It was moved by Ms. Pope and seconded by Ms. Davis that the consent agenda be approved. The motion passed 7-0.

Council thereby took the following actions:

APPOINTMENT TO ADVISORY BOARD: Council appointed Koko Josey as an adult member of the Youth Advisory Committee.

RESIGNATION FROM ADVISORY GROUP:

Council accepted Kristen Weaver's and Brandon Gordon's resignations from the Park and Recreation Advisory Board.

APPROVAL OF AGENDA: Mr. Roberts requested that item #13 Legal Services – Appeal of Bureau of Engraving and Printing Record of Decision be removed from the agenda. It was moved by Mr. Gordon and seconded by Ms. Pope to approve the agenda as amended. The motion passed 7-0.

PRESENTATIONS:

America Recycles Day Proclamation: Mayor Jordan presented the America Recycles Day proclamation. Dr. Luisa Robles accepted the proclamation and provided an overview of this year's America Recycles Month events.

PETITIONS AND REQUESTS: Mayor Jordan read the petitions and requests procedures.

Ms. Lore Rosenthal, 2 Court Gardenway, requested that the space study include a notation or chart to indicate which city facilities are using electric or gas.

Mr. Bill Orleans, Greenbelt resident, asked who called the Special Meeting of November 1st. He noted that the Ethics Commission only reviewed the financial disclosure of the successful candidates and recommended that they review all financial disclosure forms.

Mr. Ed Fallon, Greenbelt resident, inquired about previous legislation that Council passed regarding evictions. He noted that an article was in the Greenbelt News Review about no pending Franklin Park at Greenbelt Station evictions. He asked that the City report the number of evictions and applicants that have been processed.

Mr. Daniel Thies, 24 Ridge Road, requested recognition and resident engagement to establish the reparations committee.

MINUTES OF COUNCIL MEETINGS: None

ADMINISTRATIVE REPORTS:

Mr. George provided Council with an update regarding the Financial System Meeting and Greenbelt Business Alliance Steering Committee established by Charise Liggins, Economic Development Coordinator. Mr. George noted that the Comprehensive Annual Financial Report (CAFR) was finalized and submitted to the auditors. He also mentioned his meeting with Chondria Andrews, Public Information Coordinator, regarding the closed captioning.

Ms. Davis inquired about a Pepco Vegetation Management notice and if they had contacted city staff. Mr. George will follow up with Mr. Sterling, Public Works Director. She also inquired about the status of the Legislative Dinner. Mr. George noted that staff is currently working on scheduling the Legislative Dinner.

Mr. Roberts inquired about the status of the Armory acquisition. City Solicitor Pounds noted that the Attorney General's Office has the documents in preparation of the deed.

Mayor Jordan inquired about the access to the locker rooms at the Greenbelt Aquatic and Fitness Center for patrons. Mr. George will follow up with Mr. Greg Varda, Recreation Director.

LEGISLATION

Resolution to negotiate the purchase and installation of construction services for the Buddy Attick Park Parking Lot Reconstruction Project as outlined in the request for proposals from E&R Services, Inc. at a lump sum cost of \$610,744.11, plus a negotiated rate of \$100.00 per square yard for additional asphalt base repair if deemed needed. Mayor Jordan read the agenda comments.

Ms. Davis introduced the resolution for first reading.

FY 2022 - FY 2027 Draft Consolidated Transportation Program: Mayor Jordan read the agenda comments. Ms. Weaver moved that the staff recommended draft letter be sent to the Maryland Department of Transportation requesting that the MD 193 Greenbelt Road Streetscape Project (MD 193, Phase 1, US 1 to Hanover Parkway) be added the Consolidated Transportation Program.

Ms. Pope seconded.

Ms. Porter provided an update on the November 8th meeting with Secretary Slater and other representatives regarding the addition of new projects, including MD 193 Greenbelt Road Streetscape Project design funding.

The motion passed 7-0.

Police Reform Procedures for the Greenbelt Police Department: Mayor Jordan read the agenda comments and the resolution for first reading.

Ms. Davis noted that this item should have been placed under Legislation. She expressed that she would be unable to vote on this resolution because the content was not what was agreed upon by consensus at the work session. Chief Bowers noted that it was not the intent of staff to modify the wording in the resolution.

Mayor Jordan moved for first reading and suspension of the rules. Ms. Pope seconded.

The motion failed 5-2. (Mr. Byrd and Mr. Roberts)

Peggy Higgins, Public Safety Advisory Committee member, provided the Council with a compilation and comparison chart, which included proposals from Mr. Byrd, Ms. Davis, the Public Safety Advisory Committee, and the Greenbelt Police Department.

Mr. Gordon moved to amend #5 within the resolution regarding the general orders to limit the use of no-knock warrants. Ms. Davis seconded.

The City Council reviewed the compilation and comparison document and decided that due to substantial modifications, another work session would need to be scheduled for further discussion.

The motion to Mr. Gordon's amendment failed 3-4. (Mr. Byrd, Ms. Pope, Mr. Roberts, and Mayor Jordan)

Ms. Weaver moved to table this agenda item and schedule a work session for further discussion. Mr. Byrd seconded.

The motion passed 7-0.

Council Activities:

Four Cities Meeting – Mayor Byrd, Mr. Jordan, Ms. Davis, and Ms. Pope

PGCMA Legislative Committee – Ms. Davis

Prince George's County Commission for Women meeting – Ms. Davis

St. Hugh's Bazaar – Ms. Davis, Ms. Pope, and Ms. Weaver

Sustainable Maryland Executive Committee meeting – Ms. Davis

Veterans Day Celebration, Roosevelt Center – Mayor Jordan, Ms. Weaver, Ms. Davis, Ms. Pope,

Mr. Gordon, and Mr. Byrd

Beltway Plaza Local Heroes Wall of Fame Induction Reception Honoring Billy Owens Smith, Jr. – Mayor Jordan, Ms. Weaver, Ms. Davis, Ms. Pope, Mr. Gordon, and Mr. Byrd

Maryland Legislative Agenda for Women conference, “Turning Crisis into Opportunity: Building a Stronger Care Infrastructure” – Ms. Davis

Commission for Women Legislative Committee – Ms. Davis

National League of Cities City Summit – Mayor Jordan, Ms. Weaver, Ms. Davis, Ms. Pope, Mr. Gordon and Mr. Byrd

PGCMA meeting – Mayor Jordan, Ms. Weaver, Ms. Davis

Chesapeake Bay Policy Committee meeting – Ms. Davis

Greenbelt Volunteer Fire Department Ladies Auxiliary Yard Sale, Fire House – Mayor Jordan, Ms. Davis, and Ms. Pope

Franklin Park Dog Park Mural Painting Event – Mayor Jordan, Ms. Davis, Ms. Pope, Mr. Gordon, and Ms. Weaver

Franklin Park food and book distribution – Mayor Jordan, Ms. Weaver, Ms. Davis, Ms. Pope, and Mr. Gordon

Food/Produce Distribution, Springhill Lake Recreation Center – Mayor Jordan, Ms. Weaver, Ms. Davis, and Mr. Gordon

MEETINGS: Council reviewed the meeting schedule.

ADJOURNMENT: A motion to adjourn the meeting was made by Ms. Davis and seconded by Mr. Gordon. The motion carried 7-0. The Mayor adjourned the regular meeting of November 22nd, 2021, at 10:13 p.m.

Respectfully submitted,

Bonita Anderson
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held November 22nd, 2021.

Emmett V. Jordan
Mayor

City Council Agenda Item Report

Meeting Date: January 10, 2022

Submitted by: Bonita Anderson

Submitting Department: Public Works

Item Type: Board and Committee Reports

Agenda Section: COMMUNICATIONS

Subject:

* Greenbelt Advisory Committee on Environmental Sustainability Report 2021-06 (City of Greenbelt Support Counties' Climate Action Plan)

Suggested Action:

It is recommended that Council accept this report.

Attachments:

[Green ACES Rec 2021-06 --Support Counties' Climate Action Plan.pdf](#)



Greenbelt Advisory Committee on Environmental Sustainability

**GREENBELT ADVISORY COMMITTEE ON ENVIRONMENTAL SUSTAINABILITY
REPORT TO CITY COUNCIL**

December 27, 2021

Recommendation #2021-06

SUBJECT: Support for Prince George's County Climate Action Plan

BACKGROUND: Prince George's County, with input from many volunteers including a number of Greenbelt residents, developed a draft climate action plan that is a comprehensive roadmap to address the challenges of climate change. It outlines specific activities for a community to take to:

1. Reduce greenhouse gas emissions, and
2. Respond to the impacts of climate change, such as strengthen resilience and adaptive capacity.

The City of Greenbelt is well aware of the climate crisis, as evident when it recently declared a climate emergency. In 2020, Prince George's County had the hottest summer on record when we experienced 26 straight days of 90-degree heat or greater. The City is taking many steps to reduce its carbon footprint, become more sustainable, and make preparations to be more resilient to address future climate change.

But Greenbelt cannot do it alone. We have neither the human nor the financial resources. And in some instances such as zoning, where Prince George's County holds authority to grant and deny real estate projects, Greenbelt relies completely on the County for sustainable growth within Greenbelt. Climate change impacts us all. What our neighboring communities do affects Greenbelt as well. We are all in this together.

The County must prioritize climate-friendly measures and policies, and back up its commitments with adequate funding and staffing. There can be no half-measures when it comes to equitable climate outcomes for all County residents.

RECOMMENDATION: Green ACES recommends that the Greenbelt City Council send a letter to our County representatives asking them to adopt and implement the recently developed Climate Action Plan. A sample letter follows.

Sample letter:

RE: Support for Prince George's County Climate Action Plan

Dear **County Council Member**,

The City of Greenbelt is fully supportive of Prince George's County leading on climate action. We urge the County Council to swiftly adopt the draft Climate Action Plan and begin implementation of the measures that have been outlined in the 26 Priority Recommendations.

The climate crisis is existential threat, and Prince George's County must take immediate steps to protect our county against the effects of climate change impacts on our built, social, economic, and natural systems. Recent scientific reports indicate that action must be taken now to have an impact. The future of our communities depends upon aggressive reduction of greenhouse gas emissions at all levels of government, establishing adaptation measures that build community resilience, and implementing equitable climate solutions that protect our most vulnerable populations. The County must prioritize climate-friendly measures and policies, and back up its commitments with adequate funding and staffing. There can be no half-measures when it comes to equitable climate outcomes for all County residents.

The City of Greenbelt represents over 24,000 County residents who will benefit, and whose children and grandchildren will benefit, from the Climate Action Plan's implementation. Climate protection measures are not only about sustaining our environment, but our economy, our health and our communities as well. Climate leadership is vital to ensuring that all of our communities remain a desirable place to live, work and play.

Our city is already taking active measures to address the climate crisis, and looks forward to partnering with the County to broaden support for the Plan, coordinate local efforts, and share best practices. Some actions our community has taken already include:

- Formally declared a climate emergency
- Developed a Climate Action/Adaptation Plan
- Actively increasing tree canopy
- Installing/Promoting Solar panels
- Purchasing renewable energy
- Purchasing electric vehicles
- Outreach and Education to residents
- Lowering our energy consumption
- Lowering our fuel use
- Encouraging community gardens and regenerative agricultural practices
- Providing opportunities for local residents to compost their food scraps

The health, safety, and well-being of our community is at risk. Thank you for recognizing the need to take bold action to address the most urgent issue of our lifetimes. We stand ready to assist you as together we forge a new path to a climate-friendly future.

Sincerely,

Name

Title/City of Greenbelt

Contact details

City Council Agenda Item Report

Meeting Date: January 10, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Greenbelt Police

Item Type: LEGISLATION

Agenda Section: LEGISLATION

Subject:

Police Reform Procedures for the Greenbelt Police Department
- 2nd Reading, Adoption

Suggested Action:

Reference: Resolution

Police Reform Comparison Chart

Councilmember Byrd Letter - November 15, 2021

This draft resolution on police reform and modification to the Police Department General Orders is the result of Chief Bowers and Assistant City Manager George going through the working document from the November 15, 2021 Council work session and moving those items that received consensus to a written resolution.

Also attached is an updated version of the color-coded table from the November 15, 2021 work session. A reference number was added in each block linking the recommendation in the table to the specific resolution item in the draft. For instance, the recommendation regarding the SRO, #5 under Civil Liberties, is shown as **(R7)** in the table referencing it as Resolution item 7. Items with an "X" are those that were delineated in red by Council for subsequent discussion and are not included in the resolution.

- Text of Councilmember Byrd's proposed amendment to provision #11
 - Modify the general orders to allow the public to see disciplinary and internal affairs records that are releasable under SB178 (Anton's Law) of the 2021 General Assembly, including complaints that are determined to be baseless.
- Text of Councilmember Byrd's amendment on releasing body camera footage
 - Require that the city's police department fulfill Public Information Act requests for body camera footage within 10 working days of receiving the request.

Ms. Davis introduced this resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and moved for adoption tonight.

Attachments:

[Police Reform Comparison Chart](#)
[Councilmember Byrd Letter - November 15, 2021.pdf](#)
[2021-12-01 Police Reform Resolution, Draft Final.pdf](#)
[2021-12-01 Police Reform Resolution - Track Changes.pdf](#)

**Table: Compilation and Comparison of C. Byrd 10 -11 21 Police Reform Proposal; C. Davis Amendments
Public Safety Advisory Committee (PSAC) Recommendations; GPD Response; Zirkin Suggestions**

Color Code	C. Byrd's 10/11/21 Police Reform Proposal (slightly different from Byrd 09/08/21 proposal)	C. Davis' Amendments to Proposal	PSAC 05/05/21 Police Reform recommendations	GPD Department 09/10/21 response	GPD 11/14/2021 response	Stan Zirkin Suggestions 11/03/21 email
Green	I move that the city council direct city staff to take the following actions described below related to reforming policing in Greenbelt.					I move that the City Council direct city staff <u>to direct the Police Department to modify general orders and rules in the following respects:</u>
	De-escalation and Use of Force					
Green	(R1) 1 - Add a definition of de-escalation to the definition section of General Order 616-02.		PSAC recommendation same as Byrd proposal.	The department agrees with this recommendation and updates can be included after the current Commission on Accreditation for Law Enforcement Agencies (CALEA) review is complete in the fall of 2021. The department's assessment cycle runs from October 1 st to September 30 th of each year.	The department can add this to a policy.	

Color Code	C. Byrd's 10/11/21 Police Reform Proposal (slightly different from Byrd 09/08/21 proposal)	C. Davis' Amendments to Proposal	PSAC 05/05/21 Police Reform recommendations	GPD Department 09/10/21 response	GPD 11/14/2021 response	Stan Zirkin Suggestions 11/03/21 email
Green	(R2) 2 - Modify the language of General Order 618 to include "The Department's policy is to use only the reasonable force necessary to accomplish a lawful objective and to apply de-escalation techniques when possible."		PSAC recommendation same as Byrd proposal.	The Use of Force Policy is currently subject to CALEA assessment. Once assessment review is complete, it is the Department's intention to update the use of force policy. These updates are intended to ensure compliance with new State Law and CALEA standards. The Maryland Police Training Commission (MPTC) is tasked with providing guidance for new use of force policy standards.	GO 618 is less lethal weapons, the use of force policy is 616, which already contains this statement. But it could be added	
Green	(R3) 3 – Establish Maintain a system to identify police officers who are considered likely to use excessive force and to retrain, counsel or if needed reassign them.		PSAC recommendation same as Byrd proposal.	The department currently has a system in place to meet this standard. General order 431 Early Intervention Program is designed to identify issues. This policy was updated in June 2020 to incorporate new CALEA mandates. This policy will be updated again to ensure it is in compliance with new laws.	This is already in place, GO 431 Early Intervention Program provides for this.	

Color Code	C. Byrd's 10/11/21 Police Reform Proposal (slightly different from Byrd 09/08/21 proposal)	C. Davis' Amendments to Proposal	PSAC 05/05/21 Police Reform recommendations	GPD Department 09/10/21 response	GPD 11/14/2021 response	Stan Zirkin Suggestions 11/03/21 email
Yellow	(X1) 4 – Issue a general order requiring referral to the state's attorney office for investigation of any officer whose conduct results in a fatality.		PSAC recommendation same as Byrd proposal.	The dept is preparing a new policy to address the changes in the upcoming law. Guidance will be provided by the Attorney General's Office in conjunction with the Maryland State Police for the process of how these investigations will be handled.	This is covered by State law that requires all Attorneys' General Office to investigate. General order modification is ongoing.	
Duty to Intervene						
Green	(R4) 1 - Modify General Order 202-KK to include anti-retaliation and whistleblower protections.		PSAC recommendation same as Byrd proposal.	The department will make the changes to this order pursuant of the new State law. Currently the City provides "whistleblower" protections in City Code Sec. 13-234(b).	This is being completed.	
Civil Liberties						
Green	(R5) 1 – Modify the general orders to limit the use of no knock warrants, in accordance with HB670 of the 2021 General Assembly.		PSAC recommendation same as Byrd proposal.		This is being completed.	
Green	(R6) 2 – Modify General Order 638-06 to specify that when forcibly entering a premise, officers must loudly and clearly identify themselves as police officers.		PSAC recommendation same as Byrd proposal.	The department will be modifying the current policy to be consistent with the new State law. These changes pertain to the execution of "no-knock" warrants but will affect the entire policy.	This is being completed.	

Color Code	C. Byrd's 10/11/21 Police Reform Proposal (slightly different from Byrd 09/08/21 proposal)	C. Davis' Amendments to Proposal	PSAC 05/05/21 Police Reform recommendations	GPD Department 09/10/21 response	GPD 11/14/2021 response	Stan Zirkin Suggestions 11/03/21 email
Red	(X2) 3 - Ban the detention of a civilian who is not suspected of a specific crime.		PSAC recommendation same as Byrd proposal.	Current policy and practices are within CALEA, Federal and State standards. However, if a policy lacks clarity it could be updated. Additionally, a detained person can only to be held long enough to determine if there is criminal involvement or upon the completion of official law enforcement matter.	This is problematic as it would prevent officers from acting for status offenses, traffic violations, civil violation, and any city code violation. Additionally, in most investigations, the specific nature of the crime is not known until an investigation can be conducted. Officers may detain a person under a strict set of rules established by the Supreme Court. The department would recommend this section be removed	

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Red	(X3) 4 - Direct staff to reconsider whether GPD interview procedures with juveniles fully met the "doctrine of parens patriae, where the State plays the role of the parent, rather than adversary, to the child" as noted in Section 05 of General Order 804.		PSAC recommendation same as Byrd proposal.	Department policy and practices meet national standards and are audited by CALEA. Furthermore, our policy and practices meet the State of Maryland standards.	The department will review.	
Green	(R7) 5 - Have a provision added to General Orders 804 and 664 (concerning Student Resource Officers, identified in the General Order as first and foremost law enforcement officers) which requires that interrogations be conducted in a "fair, impartial and objective manner" as specified in General Order 105.II.		PSAC recommendation same as Byrd proposal.	The SRO must abide by all agency policies including general order 105. Therefore it would not be needed in a second location. Furthermore, the SRO is bound by additional policy and procedures that are developed by the Board of Education.	The department can add this.	

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Green	(R8/R9) 6 – Require that GPD submit data concerning juveniles arrested between 2017 and 2019; the race and gender of the juvenile charged; the nature of the charges; and how many of these arrests were conducted by the SRO. This data shall be provided every six months for three cycles after which the recommendation will be re-visited regarding the frequency of reports regarding juvenile arrest data.		PSAC recommendation same as Byrd proposal.	The department can provide the data.	The department is preparing the first report, the only question is how the Council would like it published.	
	Transparency					
Green	(R10) 1 - Modify general orders to prohibit officers from preventing civilians from recording police-civilian interactions so long as the person is acting lawfully and safely.		PSAC recommendation same as Byrd proposal.	The department will modify general orders to coincide with the State's codification of regulations.	This is being completed.	

Color Code	C. Byrd's 10/11/21 Police Reform Proposal (slightly different from Byrd 09/08/21 proposal)	C. Davis' Amendments to Proposal	PSAC 05/05/21 Police Reform recommendations	GPD Department 09/10/21 response	GPD 11/14/2021 response	Stan Zirkin Suggestions 11/03/21 email
Green	(R11) 1B		<u>1B - Modify the general orders to allow the public to see some disciplinary and internal affairs records, including complaints ruled baseless, in accordance with April 2021 General Assembly legislation.</u>	The department will modify general orders to coincide with the State's codification of regulations.		
Green	(R12) 2 - Have the definition of 'complaint' broadened so all complaints or concerns about an individual officer's actions and/or Departmental policy can be documented and properly reviewed, even if the ultimate resolution is that the complaint is determined to be 'unfounded' or 'unsubstantiated.'		PSAC recommendation same as Byrd proposal.	General order 635A requires investigation of all complaints, including anonymous ones. The department is required to adhere to the mandate by CALEA standards. Additionally CALEA does not define the word complaint. Unless the State of Maryland defines the word "complaint" in its interpretation of the "Maryland Police Accountability Act of 2021 attempts to interpret could cause confusion with the State's new process. The department is waiting for guidance from MPTC on policy updates to ensure compliance.	This could revise.	

Color Code	C. Byrd's 10/11/21 Police Reform Proposal (slightly different from Byrd 09/08/21 proposal)	C. Davis' Amendments to Proposal	PSAC 05/05/21 Police Reform recommendations	GPD Department 09/10/21 response	GPD 11/14/2021 response	Stan Zirkin Suggestions 11/03/21 email
Red	(X4) 3 - Modify General Order 674 to require the release of all body camera footage within 7 working days of a request and within 3 working days of a request for footage related to a use of force incident.	Modify General Order 674 to require the release of all body camera footage within 7 working days of <u>any</u> request and within 3 working days of a request for footage related to a use of force incident.	Recommend that General Order 674 incorporate a tiered deadline process to allow for more speedily release of body camera footage, upon request, of those incidents involving use of force, stop and frisk and other serious altercations. This recommendation may have to be modified where the State's Attorney becomes involved in a criminal proceeding involving camera footage.	The department acknowledges this policy needs updating and will do so upon MPTC releasing the State's recommended policy or at the minimal codifying the new regulations. Whatever date is chosen needs to be obtainable. If the turnaround is unreasonable and the agency cannot meet the prescribed time identified in the policy, it could result a loss of public confidence and in a non- compliance issue for CALEA accreditation.	The department prefer a 14-day timeline that is consistent with MPIA rules and the standard set by the IID for release.	
Green	(R13) 4 - Add a provision to General Order 674-6202 saying that, if an officer fails to turn on his/her body camera and/or turns off the body camera without just cause the officer will be subject to discipline up to and including discharge.	Copied from next row for comparison: 5B - Add a provision to General Order 674-6 stating that the police officer going out on patrol has the responsibility to assure that he or she has a working body camera and that failure to do so could result in discipline up to and including discharge.	PSAC recommendation same as Byrd proposal.	The body camera policy sets out the practice and procedure which officers are to adhere to. The department does not include possible sanctions for policy violations in policy. All discipline and sanctions are outlined in general orders 202 and 401. The department conducts audits to ensure compliance to the policy and provides training, counseling and discipline as needed	The department is adding this new rule be GO 202, code of conduct and recommends that it only appear in that order.	

Color Code	C. Byrd's 10/11/21 Police Reform Proposal (slightly different from Byrd 09/08/21 proposal)	C. Davis' Amendments to Proposal	PSAC 05/05/21 Police Reform recommendations	GPD Department 09/10/21 response	GPD 11/14/2021 response	Stan Zirkin Suggestions 11/03/21 email
	(R13) 5B				This general order already requires officer to ensure that the camera functions prior to the start of each shift and GO 202 provides for progressive discipline for failing to adhere to the policy.	5B - Add a provision to General Order 674-6 stating that the police officer going out on patrol has the responsibility to assure that he or she has a working body camera and that failure to do so could result in discipline up to and including discharge.
Red	(X5) 6 - Add a provision to General Order 674-09(C) saying that stop and frisk incidents based on suspicion be included on the list of incidents that the supervisor shall review.		PSAC recommendation same as Byrd proposal.	This would require research but could be considered during the general order modification to see if the request can be accommodated.	The department would propose language that the review would in place for terry stops where the purpose of the stop is for solely weapons.	

Color Code	C. Byrd's 10/11/21 Police Reform Proposal (slightly different from Byrd 09/08/21 proposal)	C. Davis' Amendments to Proposal	PSAC 05/05/21 Police Reform recommendations	GPD Department 09/10/21 response	GPD 11/14/2021 response	Stan Zirkin Suggestions 11/03/21 email
Green	(R14) 7 - Require GPD to make the terms of such settlements public on a yearly basis.	Require GPD to make terms of such settlements <u>over police misconduct</u> public on a yearly basis, <u>except those exempted by Local Government Insurance Trust (LGIT)</u> . <u>Excluded from disclosure through redactions should be any terms in the settlement labelled confidential by the parties and otherwise ensuring privacy by excluding the names and addresses of the parties to the settlement.</u>	Recommend Council consider requiring GPD to make the terms of such settlements public on a yearly basis. Excluded from disclosure through redactions should be any terms in the settlement labelled confidential by the parties and otherwise ensuring privacy by excluding the names and addresses of the parties to the settlement.	While there have not been any recent settlements. The City follows the guidance of its insurance carrier, Local Government Insurance Trust (LGIT) in these matters. LGIT will make professional recommendations but the final decision on lawsuits rest with City Management and City Council. Additionally legal settlements typically carry confidentiality agreements that may prohibit any public release.	The department has no concerns with this item, it would council's decision.	

Color Code	C. Byrd's 10/11/21 Police Reform Proposal (slightly different from Byrd 09/08/21 proposal)	C. Davis' Amendments to Proposal	PSAC 05/05/21 Police Reform recommendations	GPD Department 09/10/21 response	GPD 11/14/2021 response	Stan Zirkin Suggestions 11/03/21 email
Green	(R15) 8 - Require that new general orders or modifications to existing orders be submitted to the city manager, city council, and PSAC at least four business days prior to the change.	Require that new general orders or modifications to existing orders be submitted to the <u>C</u> ity <u>M</u> anager, <u>C</u> ity <u>C</u> ouncil and PSAC at least four business days prior to the change.	Recommend new general orders or modifications to existing orders be submitted to the Public Safety Officer/City Manager either before or after implementing changes to the general orders (as agreed to by these parties). After implementation, the City Manager or City Manager's designee are to forward the submission/s to PSAC within two weeks of implementation. Implementation of these changes is not and shall not be dependent upon PSAC comment.	It would not be an issue to provide notice to PSAC when general orders are updated. When general orders are changed they are made available to the public through the city webpage.	The department already makes policies public and would not have any issues.	
	Militarization					

Color Code	C. Byrd's 10/11/21 Police Reform Proposal (slightly different from Byrd 09/08/21 proposal)	C. Davis' Amendments to Proposal	PSAC 05/05/21 Police Reform recommendations	GPD Department 09/10/21 response	GPD 11/14/2021 response	Stan Zirkin Suggestions 11/03/21 email
Green	(deleted) 1 - By January 2024, require that GPD assess the utilization of the department's existing military vehicle, and determine whether there is a compelling public safety need to retain the vehicle or whether there are other ways to satisfactorily meet the public safety interest currently being served by that military vehicle.	Delete, due to vehicle beyond useful condition.	The April 2021 legislation puts limits on what type of military equipment police departments can obtain from DOD. The GPD has to follow this law.	The department will modify any policies to come into compliance with State law once the anticipated State direction is provided. The department is currently exploring the process of returning the rescue vehicle to the State of Maryland due to maintenance issues.	The current vehicle is scheduled for deadline.	

Color Code	C. Byrd's 10/11/21 Police Reform Proposal (slightly different from Byrd 09/08/21 proposal)	C. Davis' Amendments to Proposal	PSAC 05/05/21 Police Reform recommendations	GPD Department 09/10/21 response	GPD 11/14/2021 response	Stan Zirkin Suggestions 11/03/21 email
	Hiring					
Green	(R16) 1 - Require that a specialist in law enforcement recruitment diversity be hired by the Department by the end of Fiscal Year 2023.	Require that a specialist in law enforcement recruitment, <u>promotion, and retention diversity</u> be hired <u>or contracted by the Department City to assist in improving GPD diversity as soon as practical by the end of Fiscal Year 2023.</u>	Recommend that a specialist in law enforcement recruiting be hired by the Department to assist in improving GPD diversity statistics.	The departments hiring process is closely monitored by City Human Resources and audited by CALEA. The department does recognize the need to have a workforce that is reflective of the city population. Anything that would help with this endeavor would be appreciated up to and including the hiring of a recruiter that could specialize in recruiting outreach programs.	The department would like to defer this topic to the Human Resources office. However, questions about funding and type of employee would need to be provided.	
	Training					
Green	(R17) 1 - Maintain ongoing training and attention first and foremost to officer and civilian safety as well as assuring the incorporation of de-escalation techniques and awareness of the influence of bias, conscious, or unconscious.		PSAC recommendation same as Byrd proposal.		These topics are currently part of regular in-service training and will continue to be emphasized.	

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	Stop and Frisk					
Red	(X6) 1 - Expressly ban all stop and frisk tactics that have been declared unconstitutional, including those tactics that were found unconstitutional in the case of <i>Floyd v. City of New York</i> .		Recommend definitions of reasonable suspicion, proactively patrol and aggressively patrol be added to General Orders 620 and that examples of suspicious person and circumstances be provided.	The general orders provide definitions where possible, we can review and determine if needed.	The department would propose a policy on Constitutional Policing to address these areas if not covered by current policy.	
Red	(X7) 2 - Expressly prohibit stopping people solely based on race and gender.		Recommend the General Order enumerate that the criteria for implementing the frisk of a suspect is the suspicion that the suspect is armed	Officers are trained to adhere to the standards of Terry v Ohio when determining when to conduct a Terry stop. Any modification must conform to existing legal standards.		

Color Code	C. Byrd's 10/11/21 Police Reform Proposal (slightly different from Byrd 09/08/21 proposal)	C. Davis' Amendments to Proposal	PSAC 05/05/21 Police Reform recommendations	GPD Department 09/10/21 response	GPD 11/14/2021 response	Stan Zirkin Suggestions 11/03/21 email
	Other					
Green	(R18) 1 - Require that at the time a citation is being issued, officers explain to each traffic violator receiving a citation that traffic court has the authority to dismiss or reduce the ticket and/or fine upon hearing a plea of not guilty or guilty with an explanation from the violator. In order to assure uniformity in the information provided, it is recommended that a card with this information be printed, English on one side Spanish on the other, for the officer to provide to each traffic violator receiving a citation, so that the traffic violator receives the information both verbally and in written form.	(delete—In order to assure uniformity in the information provided, it is recommended that a card with this information be printed, English on one side, Spanish on the other, for the officer to provide to each traffic violator receiving a citation, so that the traffic violator receives the information both verbally and in written form). This information is already printed on the citation itself.	PSAC recommendation same as Byrd proposal.	The State of Maryland District Court explains this information on the citation form DR-49E. This information has been reviewed and has been found by CALEA to be within national standards. The department should not create a separate set of directions that may cause conflict with the courts. The department provides additional resources for non-English speakers, with the use of a translator. This can be done either in person or via telephone on the language line.	The department concurs with Councilmember Davis	

Color Code	C. Byrd's 10/11/21 Police Reform Proposal (slightly different from Byrd 09/08/21 proposal)	C. Davis' Amendments to Proposal	PSAC 05/05/21 Police Reform recommendations	GPD Department 09/10/21 response	GPD 11/14/2021 response	Stan Zirkin Suggestions 11/03/21 email
Green	(R19) 2 - Require that GPD submit quarterly reports regarding traffic stops and traffic stop outcomes for ongoing review. After three cycles, the recommendation can be revisited regarding the frequency of reports regarding traffic stops and traffic stop outcomes.	Require that GPD submit semi-annually (delete—quarterly) reports regarding traffic stops and traffic stop outcomes for ongoing review. After three cycles, the recommendation can be revisited regarding the frequency of reports regarding traffic stops and traffic stop outcomes.	PSAC recommendation same as Byrd proposal.	The department would recommend that any reports be completed not more than yearly. The process of collecting, analyzing and publishing the data is time consuming and would prove to be taxing on staff as well as provide limited comparisons. Additionally, the department is contracting with the University of Maryland to conduct an analysis of several years of traffic data which will be available later in 2021.	The department already produces the report but would prefer to maintain it as a yearly report.	

Yellow	(X7) 3 - Require Request that GPD <u>explore the feasibility of capturing provide</u> data on the number of all stops and frisks based on suspicion for the last three years, 2018—2020, including race, gender, age range of the person, <u>[Greenbelt residence status/city of residence/resident or non-resident/place of residence]</u>, details of the reason for the suspicion and whether the person was subsequently arrested.	Delete this bullet until the Department obtains a new system that can provide this information. Its current system cannot. Require that GPD provide data on the number of all stop(delete—s) and frisks based on suspicion for the last three years, 2018—2020, including race, gender, age range of the person, details of the reason for suspicion and whether the person was subsequently arrested.	PSAC recommendation same as Byrd proposal.	The department captures data for all calls for service, about 24,000 per year. The system does not capture if the call involved a Terry pat down and the department would not be able to provide a break down by age, race and gender for all of those calls for service. The department does capture demographic data related to arrests including the criminal charge. The department is currently engaged in other data collection projects including a data analysis of traffic stops being conducted by the University of Maryland. A second long term project is underway collecting demographic data for all Uniform Crime Report (UCR) related incidents. Lastly the department does not engage in a program of stop and frisk similar to the NYPD program. Officers only engage with individuals based on specific facts or circumstances and that justifies stopping a person thought to be involved in criminal activity at the time. Officers do not stop and detain individuals when there is no reasonable belief that criminal activity is occurring.	The department concurs with Councilmember Davis	
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Color Code	C. Byrd's 10/11/21 Police Reform Proposal (slightly different from Byrd 09/08/21 proposal)	C. Davis' Amendments to Proposal	PSAC 05/05/21 Police Reform recommendations	GPD Department 09/10/21 response	GPD 11/14/2021 response	Stan Zirkin Suggestions 11/03/21 email
Yellow	(X7) 3B		3B - Following review of the initial data provided, a follow-up recommendation will be made as to the frequency of ongoing data regarding frisks based on suspicion.			
Green	(R20) 4 - Require GPD to reconsider its policy to retain photographs of <u>individuals</u> whom GPD suspects, based on "reasonable articulable suspicion", may have committed crimes but who are not arrested because of lack of probable cause. If it is concluded that GPD has a compelling need to retain such photographs, require that the photographs be expunged after no more than one year.		PSAC recommendation same as Byrd proposal.	Further research warranted; however photos have a compelling use during investigations. Detectives regularly use photos to identify individuals involved in crime.	The department can review the policy.	

Color Code	C. Byrd's 10/11/21 Police Reform Proposal (slightly different from Byrd 09/08/21 proposal)	C. Davis' Amendments to Proposal	PSAC 05/05/21 Police Reform recommendations	GPD Department 09/10/21 response	GPD 11/14/2021 response	Stan Zirkin Suggestions 11/03/21 email
Green	(R21) 4 - Require that a new general order be developed emphasizing GPD's commitment to community policing/guardian mindset of "protect and serve" rather than a warrior "law and order" mindset. The new General Order would confirm the value GPD places on the collaborative nature of community policing and the integration of community policing concepts in all of its interactions with the community.		PSAC recommendation same as Byrd proposal.	The department has policy that provides guidance in this area. General order 100 provides for the department's mission statement. This mission statement can be reviewed and updated as needed. Further, City staff is bound by the City Community Pledge which promotes community values.	The department can complete this, but it may not need to be a new policy, but a re-write of an existing one.	

Color Code	C. Byrd's 10/11/21 Police Reform Proposal (slightly different from Byrd 09/08/21 proposal)	C. Davis' Amendments to Proposal	PSAC 05/05/21 Police Reform recommendations	GPD Department 09/10/21 response	GPD 11/14/2021 response	Stan Zirkin Suggestions 11/03/21 email
Green	(R22) 4B		<u>4B - Recommend that the GPD subscribe to and participate in the National Use of Force Database and the National Police Officer Decertification Database if and when the IACP proposals on police reform are adopted and implemented. Recommend that Council consider endorsing some or all of the IACP police reform proposals as noted in Appendix B of original doc.</u>	The department regularly follows proposals made by organizations such as the IACP. Some the department's current policies are based on IACP model policies. Additionally, in the event that any national databases are created CALEA would likely mandate their use.		
Civilian Oversight						
Green	(R23)		<u>The general orders must be consistent with the new legislation regarding the establishment of a civilian majority board to decide complaints against officers.</u>	General order modification to coincide with the State's codification of regulations.		

November 15, 2021

Colleagues:

May this note find you in the best of health and spirit.

In an effort to do my part to help streamline our work sessions (and help make them more civil), I will be especially mindful of the time I personally use to speak during them, and, as part of that, I am submitting most of my comments and questions in writing in advance of the meeting, for the record.

I want to salute and express my gratitude to PSAC for its work in reviewing the issue. Throughout this process, we may not have agreed on everything. A special thank you to Dr. Laura Kressler for her diligence, patience, and focus with what was clearly a painstaking process. Special thanks to Mr. Stanley Zirkin for his thoughtfulness, critical insights, and attention to detail and for lending his legal expertise for such a worthy cause. Special thanks to Ms. Peggy Higgins. I am told that she is largely responsible (and to be commended) for having helped steer the committee to a more progressive, forward-thinking attitude on the issue -- towards looking at the issue with an open mind and embracing the positives of change even within a police department already beloved by many. And special thanks to Ms. Eunice Pierre. Although I could not personally participate in all of the PSAC meetings related to this, I am confident that, as a woman of color, she provided a unique, important perspective on the sensitive issues related to this topic, and I am grateful for the committee's clear embrace of her and other members' perspective.

As you know, I support advancing police reform without further delay, so I do not need to further belabor that general point. But I also want to acknowledge and express gratitude for the police chief's written comments from yesterday on the matter as it stands. I have no problem with much of what he said, but I do want to briefly respond to a few of his points and share some other thoughts related to the issue.

Juveniles

In regards to reporting data on juvenile arrests, he asks how it should be published. I think it should be published on the city's website.

Body cameras

In regards to releasing body camera footage, he says that the department would prefer a 14 day timeline, citing the fact that timeline would not run afoul of the Public

Information Act and is consistent with IID. But I would note that a 7 day timeline would also not run afoul of the Public Information Act. Moreover, particularly in high profile cases of alleged police misconduct, two weeks, to directly impacted families and to the public, often feels like an eternity, and withholding body camera footage for two weeks almost always quickly erodes public trust. Furthermore, 7 days is already a significant compromise. As you may recall, I originally suggested that, in cases involving use of force, the timeline be three days, and, in the spirit of compromise, I went along with the 7 day compromise, working in part with Councilmember Davis. If anything, we should be moving from 7 towards 3 days, not moving from 7 back in the direction of the status quo 30 day timeline.

In regards to requiring officers to assure that they have a working body camera, he says that the department already has policies with such requirements and a separate, applicable general order related to progressive discipline, but I concur with Councilmember Davis and Mr. Zirkin that there is a need for more specific language to be included as part of General Order 674-6. Without recounting all the details, I am personally familiar with an incident in which an officer failed to meet this requirement and was not subject to any discipline. The policy needs to be clear, and the enforcement needs to be real, predictable, and consistent in order to be effective.

Virtually every other component of this proposal rests on what we do regarding the body camera issue, because policies are significantly more meaningful when coupled with timely transparency.

Stop and frisk

In response to my proposal to have the city expressly ban all stop and frisk tactics that have been declared unconstitutional, including those tactics that were found to be unconstitutional in the case of *Floyd v. City of New York*, the police chief says that the department would propose a policy on constitutional policing to address these areas if not covered by current policy. I have no problem with the department proposing a policy on constitutional policing, but I want to be crystal clear that that should be done in addition to -- not in lieu of -- expressly banning all stop and frisk tactics that have been declared unconstitutional, including those tactics that were found to be unconstitutional in the case of *Floyd v. City of New York*.

No-knock warrants

I understand that the State of Maryland has not yet completely banned no-knock warrants, but that does not mean that they should be allowed in the City of Greenbelt. Oregon, Florida, and Virginia already ban no-knock warrants, and plenty of warrants

are still successfully executed in those states every year. All that said, I very much welcome Councilmember Gordon's interest in probing about and revisiting the no-knock warrants issue as it pertains to Greenbelt.

Information items

- For Mr. George:
 - Signage for Braden Field
 - I'd like to suggest that staff look into additional signage for Braden Field at the turn of the parking lot off of Crescent Rd. I received a complaint about people getting lost coming to baseball games at the field, and Braden Field could have the type of signage that other fields like, for example, McDonald Field, have.
 - Parking enforcement on Ridge Rd
 - I have received complaints about the fact that some vehicles have been parked on Ridge Rd for extremely long periods of time. I'd like an update on the police department's work related to this.

Thank you for your consideration and attention to this matter. If you have any feedback, concerns, or questions regarding this or any other matter, you are welcome to contact me at colinabyrd@greenbeltmd.gov.

Respectfully submitted:

Colin Byrd
Councilmember
City of Greenbelt

Introduced:
1st Reading: October 11, 2021
Passed:
Posted:
Effective:

RESOLUTION NUMBER 2XXX

A RESOLUTION TO PROVIDE DIRECTION TO THE CITY MANAGER TO DIRECT MODIFICATION OF CERTAIN POLICE GENERAL ORDERS.

WHEREAS, the City Council desires to continue to build trust and transparency related to the practices of the Greenbelt Police Department, and

WHEREAS, the City Council directs staff to modify certain General Orders as described.

NOW THEREFORE, the police department will:

1. Add language to General Order 616 with a definition of de-escalation.
2. Add language to General Order 618 to include “The Department’s policy is to use only the reasonable force necessary to accomplish a lawful objective and to apply de-escalation techniques when possible.”
3. Maintain a system to identify police officers who are considered likely to use excessive force and to retrain, counsel or if needed reassign them as described in General Order 431.
4. Add language to the General Order 202 to include anti-retaliation and whistleblower protections.
5. Modify the general orders to limit the use of no knock warrants, in accordance with HB670 of the 2021 General Assembly and restrict the usage of such tactics for instances that are required for the preservation of life.
6. Modify General Order 638 to specify that when forcibly entering a premise, officers must loudly and clearly identify themselves as police officers.
7. Add language to the general orders concerning School Resource Officers (SRO) that interrogations be conducted in a “fair, impartial and objective manner” as specified in General Order 105.
8. Produce semiannual reports on juvenile arrests data to include race, gender, charges and if the arrest was conducted by the School Resource Officer. This data shall be provided

every six months for three cycles after which the recommendation will be re-visited regarding the frequency of reports.

9. Produce the report described in number eight (8) for the calendar years 2017, 2018 and 2019.
10. Modify the general orders to prohibit officers from preventing civilians from recording police-civilian interactions so long as the person recording is acting lawfully and safely.
11. Modify the general orders to allow the public to see disciplinary and internal affairs records, including complaints determined baseless, to comply with Maryland MPAIA laws effective October 1, 2021.
12. Provide a definition under General Order 635 to broaden the definition of a “complaint” so all concerns about performance and policy can be documented and properly reviewed, even if the ultimate resolution is that the complaint is determined to be ‘unfounded’ or ‘unsubstantiated.’
13. Add a rule under General Order 202 related to the proper operation of body worn cameras, instructing officers to assure that the officer has a working body camera before going out on patrol; to activate the camera at the beginning of their shift; and to keep the camera on during the entirety of all law enforcement related encounters in compliance with department policy. In addition, add a provision to General Order 402 that if an officer fails to adhere to these requirements, the officer will be subject to discipline up to and including discharge.
14. Publicly disseminate the terms of settlements over police misconduct on a yearly basis, except those exempted by Local Government Insurance Trust (LGIT). Excluded from disclosure through redactions should be any terms in the settlement labelled confidential by the parties and otherwise ensuring privacy.
15. Provide notice of changes to general orders to the City Manager, City Council and Public Safety Advisory Committee.
16. Provide for, in conjunction with the City’s Human Resources Department, a specialist in law enforcement recruitment, promotion, and retention to assist in improving the diversity of the Greenbelt Police Department, as soon as practical.
17. Continue to provide ongoing training in de-escalation techniques and the awareness of the influence of bias, conscious or unconscious, in policing.
18. Produce semiannual reports on traffic stops with data related to stop outcomes. The frequency of these reports will be evaluated after three reporting periods.

19. Conduct a review of the policy related to the retention of photographs of individuals who were stopped, but not charged with a criminal violation. The retention length is no longer than one year after the date of the stop.
20. Modify the relevant community policing general orders with an emphasis on the guardian policing model to protect and serve. The policy will address the collaborative nature of community policing and the integration of community policing concepts in the Department's interactions with the community.
21. Participate in national databases on police decertification and/or use of force if such national databases are created in the future.
22. Ensure that policies and practices are consistent with changes to Maryland law related to civilian oversight.

BE IT RESOLVED by the Council of the City of Greenbelt, Maryland

Introduced:
1st Reading: October 11, 2021
Passed:
Posted:
Effective:

RESOLUTION NUMBER 2XXX

A RESOLUTION TO PROVIDE DIRECTION TO THE CITY MANAGER TO DIRECT MODIFICATION OF CERTAIN POLICE GENERAL ORDERS.

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4. Add language to the General Order 202 to include anti-retaliation and whistleblower protections.
5. Modify the general orders to limit the use of no knock warrants, in accordance with HB670 of the 2021 General Assembly and restrict the usage of such tactics for instances that are required for the preservation of life.
6. ~~Add language~~Modify to General Order 638 to specify that when forcibly entering a premise, officers must loudly and clearly identify themselves as police officers.
7. Add language to the general orders concerning ~~Student~~School Resource Officers (SRO) that interrogations be conducted in a “fair, impartial and objective manner” as specified in General Order 105.
8. Produce semiannual reports on juvenile arrests data to include race, gender, charges and if the arrest was ~~completed~~conducted by the School Resource Officer. This data shall be

provided every six months for three cycles after which the recommendation will be revisited regarding the frequency of reports.

9. Produce the report described in number eight (8) for the calendar years 2017, 2018 and 2019.
10. Modify the general orders to prohibit officers from preventing civilians from recording police-civilian interactions so long as the person recording is acting lawfully and safely.
11. ~~Modify policy regarding the release of internal investigation files as needed to comply with Maryland MPIA laws effective October 1, 2021.~~Modify the general orders to allow the public to see disciplinary and internal affairs records, including complaints determined baseless, to comply with Maryland MPIA laws effective October 1, 2021.
12. Provide a definition under General Order 635 to broaden the definition of a “complaint” so all concerns about performance and policy can be documented and properly reviewed, even if the ultimate resolution is that the complaint is determined to be ‘unfounded’ or ‘unsubstantiated.’
13. Add a rule under General Order 202 related to the proper operation of body worn cameras, instructing officers to assure that the officer has a working body camera before going out on patrol; to activate the cameras at the beginning of their shift; and to keep the camera on during the entirety of all law enforcement related encounters ~~and activities, further cameras must remain on during the totality of the event~~ in compliance with department policy. In addition, add a provision to General Order 402 that if an officer fails to adhere to these requirements, the officer will be subject to discipline up to and including discharge.
14. ~~Publically~~Publicly disseminate the terms of settlements over police misconduct on a yearly basis, except those exempted by Local Government Insurance Trust (LGIT). Excluded from disclosure through redactions should be any terms in the settlement labelled confidential by the parties and otherwise ensuring privacy ~~by excluding the names and addresses of the parties to the settlement.~~
15. Provide notice of changes to general orders to the City Manager, City Council and Public Safety Advisory Committee.
16. Provide for, in conjunction with the City’s ~~Human Resources D~~Human Resources Department, a specialist in law enforcement recruitment, promotion, and retention to assist in improving the diversity of the Greenbelt Police Department, as soon as practical.
17. Continue to provide ongoing training in de-escalation techniques and the awareness of the influence of bias, conscious or unconscious, in policing.

~~18. Removed for further discussion~~

19.18. Produce semiannual reports on traffic stops with data related to stop outcomes. The frequency of these reports will be evaluated after three reporting periods.

20.19. Conduct a review of the policy related to the retention of photographs of individuals who were stopped, but not charged with a criminal violation. The ~~recommended~~ retention length is no longer than one year after the date of the stop.

21.20. Modify the relevant community policing general orders with an emphasis on the guardian policing model to protect and serve. The policy will address the collaborative nature of community policing and the integration of community policing concepts in the Department's interactions with the community.

22.21. Participate in ~~a national~~ databases on police decertification and/or use of force ~~database~~ if such national databases are created in the future.

23.22. Ensure that policies and practices are consistent with changes to Maryland law related to civilian oversight.

BE IT RESOLVED by the Council of the City of Greenbelt, Maryland

City Council Agenda Item Report

Meeting Date: January 10, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: LEGISLATION

Agenda Section: LEGISLATION

Subject:

A Resolution to negotiate the purchase of consulting planning and engineering services from Dewberry for the WMATA Trail Project Project at a cost to exceed \$10,000

- 2nd Reading, Adoption

Suggested Action:

Reference: Resolution

Per the terms of NVR MS Cavalier Greenbelt LLC's agreement with the City for the Greenbelt Station South Core Development, NVR MS is obligated to provide \$517,000 towards the completion of a trail that connects the development to the Greenbelt Metro Station (referred to as the WMATA Trail). Since 2014 the developer of the South Core, Woodlawn Development Group, has been managing the design, engineering and permitting of the WMATA Trail and has been utilizing the planning and engineering services of Dewberry located in Lanham, Maryland. Dewberry has been the engineer of record for the WMATA Trail projects since its inception and has been successfully moving through the engineering and permitting process.

To date, NVR MS Cavalier Greenbelt LLC has spent an estimated \$440,000 in soft costs and it is anticipated that NVR MS will reach its funding obligation within the next few months, at which time the City will assume financial responsibility for the project. To ensure continuity of design and engineering services and to avoid project delays in design and permitting and for cost effectiveness staff believe it is in the City's best interest to retain Dewberry as the lead planning and engineering firm on the WMATA Trail project.

While Dewberry has completed a substantial amount of design and engineering work on the project, there is more work to be completed. It is also anticipated that Dewberry will provide engineering support during the construction of the trail. Dewberry has provided a cost estimate for construction stake out and survey work that totals \$12,450 and has provided an hourly rate schedule for additional services such as completing engineering, permitting and construction management assistance. Given the unpredictability of the permitting process staff is not able to provide a cost estimate for this portion of the work or for the amount of construction management that may be needed. However, the amount will exceed \$10,000 so

staff has prepared a Resolution of Negotiated Purchase.

Staff is recommending that the City negotiate the purchase of planning and engineering services for the WMATA Trail project from Dewberry at a cost to exceed \$10,000.

Ms. Weaver introduced this resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and moved for adoption tonight.

Attachments:

[Resolution](#)

Introduced: Mayor Pro Tem Weaver
1st Reading: December 13, 2021
Passed:
Posted:
Effective:

Resolution Number XXXX

A RESOLUTION TO NEGOTIATE THE PURCHASE OF PLANNING AND ENGINEERING CONSULTING SERVICES FOR THE WMATA TRAIL PROJECT FROM DEWBERRY AT A COST TO EXCEED \$10,000.

WHEREAS, the City has been working with Woodlawn Development Group on the design and permitting of the WMATA Trail that will connect Greenbelt Station South Core to the Greenbelt Metro Station; and

WHEREAS, NVR MS Cavalier Greenbelt, LLC. is obligated to fund \$517,000 of the WMATA Trail project; and

WHEREAS, it is anticipated that NVR MS Cavalier Greenbelt, LLC. will achieve its funding obligation prior to the completion of the WMATA Trail; and

WHEREAS, Woodlawn Development Group contracted with Dewberry for planning and construction services; and

WHEREAS, Dewberry has been the consultant for the planning & engineering design and permitting process of the project since its inception in 2014; and

WHEREAS, to ensure continuity of design and engineering services and to avoid project delays in design and permitting and for cost effectiveness it is in the City's best interest to retain Dewberry as the lead planning and engineering firm on the WMATA Trail project; and

WHEREAS, Dewberry has submitted a schedule of hourly billing rates that are competitive for the industry. NOW, THEREFORE,

BE IT RESOLVED, by the Council of the City of Greenbelt, Maryland, that the City Manager, or designee, be authorized to negotiate the purchase of planning and engineering services for the WMATA Trail project from Dewberry at a cost to exceed \$10,000.

PASSED by the Council of the City of Greenbelt, Maryland, at its Regular Meeting of _____, 2022.

Emmett V. Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: January 10, 2022

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: LEGISLATION

Agenda Section: LEGISLATION

Subject:

An Ordinance To Amend Chapter 12, "Parks And Recreation," Article Ix, "Forest Preserve," Of The Greenbelt City Code For The Purpose Of Designating A City-Owned Parcel As Forest Preserve Area (Greenbriar Preserve)

- 1st Reading

Suggested Action:

On September 13, 2021, City Council approved the designation of Greenbriar Park as a Forest Preserve Area. Staff has prepared a resolution amending Chapter 12, "Parks and Recreation," Article IX, "Forest Preserve," of the Greenbelt City Code for the purpose of designating Greenbelt Park a Forest Preserve Area (Greenbriar Preserve).

Attachments:

[Ordinance.pdf](#)

Introduced:
1st Reading:
Passed:
Posted:
Effective:

ORDINANCE NUMBER XXXX

AN ORDINANCE TO AMEND CHAPTER 12, "PARKS AND RECREATION," ARTICLE IX, "FOREST PRESERVE," OF THE GREENBELT CITY CODE FOR THE PURPOSE OF DESIGNATING A CITY-OWNED PARCEL AS FOREST PRESERVE AREA (GREENBRIAR PRESERVE)

WHEREAS, the City of Greenbelt has adopted a Forest Preserve program for the purpose of recognizing, designating, managing, and maintaining certain open space and naturally wooded areas as forest preserve; and

WHEREAS, the Forest Preserve program establishes criteria for the use and management of such designated areas; and

WHEREAS, the City has decided to extend the protections of the Forest Preserve program to additional City-owned open and naturally wooded areas. NOW, THEREFORE,

BE IT ORDAINED by the Council of the City of Greenbelt, Maryland, that the parcel hereinafter referred to as the Greenbriar Preserve is designated and established as a Forest Preserve area, as described herein, and that Chapter 12 of the City Code is amended to read as follows:

**CHAPTER 12
PARKS AND RECREATION**

ARTICLE IX. FOREST PRESERVE

Sec. 12-152. Designated forest preserve areas.

- a. The North Preserve shall be defined as that area held in ownership by the City of Greenbelt and located north of N01ihway, west of the Baltimore-Washington Parkway, south of the corporate city limits, and east of Ridge Road, comprised of legal parcels described as Map 27, Grid A2, Parcel I 0, consisting of I 02.5869 acres; Map 27, Grid B2, Parcel 17, consisting of 13.90 acres; Map 27, Grid A1, Parcel 19, consisting of 24.3363 acres; Map 27, Grid B3, Parcel 20, consisting of 4.079 acres; and Map 27, Grid A3, Parcel 12, consisting of I 0.6427 acres; excluding those areas designated for location of the observatory and appurtenance improvements, and a yard waste collection location and described as follows: Beginning at the southwest property corner and extending east for a distance of I 025 feet, then extending north at a 90 degree angle for a

distance of 275 feet, then extending east at a 90 degree angle for a distance of 450 feet, then extending south at a 90 degree angle for a distance of approximately 275 feet to its intersection with the southern property line.

- b. The South Preserve shall be defined as that area held in ownership by the City of Greenbelt and located south of Northway, west of the Baltimore-Washington Parkway, and east of Ridge Road, comprised of legal parcels described as Map 27, Grid A3, Parcel 6, consisting of 20.4667 acres; Map 27, Grid A3, Parcel 7, consisting of 17.1919 acres; Map 27, Grid A3, Parcel 8, consisting of 11.8707 acres; Map 27, Grid A4, Parcel 9, consisting of 11.8707 acres; Map 27, Grid A4, Parcel 11, consisting of 9.34 acres; and Map 27, Grid A4, Parcel 21, consisting of 10.1552 acres.
- c. The Boxwood Preserve shall be defined as that area held in ownership by the City of Greenbelt and located north of Crescent Road, west of Lastner Lane, south of Ivy Lane, and east of Ridge Road, comprised of the legal parcel described as Map 26, Grid D3, Parcel 56, consisting of 8.81 acres; excluding those areas improved for active use and recreation, and described as follows:
 - (1) The basketball court area located in the northwest corner of the Boxwood Preserve, consisting of .69 acres, and extending from the property corner at the point of intersection of Ridge Road and Ivy Lane, east along the Ivy Lane property line for a distance of 200 feet; and then extending south at a 90-degree angle for a distance of 150 feet; and then extending west at a 90-degree angle to the property line along Ridge Road for a distance of 200 feet; and then extending north along the Ridge Road property line for a distance of 150 feet to the point of origin.
 - (2) The playground and picnic area, located in the northeast to north central quadrant of the Boxwood Preserve, consisting of 2.2 acres, more or less, and extending from the property corner at the point of intersection of Ivy Lane and Lastner Lane, and extending south along the Lastner Lane property line for a distance of 430 feet; and then extending northwest at a 70-degree angle for a distance of 350 feet; and then extending north for a distance of 110 feet; and then extending northeast to the point of origin.
- d. The Belle Point Preserve shall be defined as that area held in ownership by the City of Greenbelt and located south of the Greenbelt Lake; adjacent to Map 26, Parcel 81; northwest of Vanity Fair Drive; and east of I-495, comprised of the legal parcel described as Map 26, Parcel 59, consisting of 10.0 acres; except that an area located adjacent to the Belle Point subdivision, adequate in size and dimension to accommodate playground, picnic or similar neighborhood recreation amenities, as designated by the City Council, shall be considered excluded from the area included in the Forest Preserve and shall not be regulated by the provisions of this chapter.
- e. The Sunrise Preserve shall be defined as that area held in ownership by the City of Greenbelt and located northwest of the Capital Beltway, Route I-495, north of Parcel B held in ownership by the City of Greenbelt, south of the Maryland Trade Center Parcel B, and southwest of the terminus of Hanover Drive, comprised of the legal

parcel described as Tax Map 34, Grid E2, Parcel A and consisting of 9.9591 acres, more or less.

- f. The Greenbriar Parcel shall be defined as that area held in ownership by the City of Greenbelt and located at the southwest corner of the intersection of Hanover Parkway and Mandan Road comprised of the legal parcel described as Tax Map 35, Grid A1, Parcel 202 and consisting of 7.0 acres; excluding the area immediately adjacent to the Hanover Parkway and Mandan Road rights-of-way that are maintained to accommodate bus amenities and sight lines at the intersection of the two roadways.

* * * * *

Passed by the Council of the City of Greenbelt, Maryland, at its regular meeting of _____, 2022.

Emmett V. Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

Key:

Underscoring indicates language added to existing law.

Overstriking indicates language deleted from existing law.

Asterisks*** indicate intervening existing Code provisions that remain unchanged.

City Council Agenda Item Report

Meeting Date: January 10, 2022

Submitted by: Bonita Anderson

Submitting Department: Administration

Item Type: Resolution

Agenda Section: LEGISLATION

Subject:

A Resolution to Repeal and Reenact with Amendment Resolution Number 2081 to Adopt Standing Rules for the Council of the City of Greenbelt, Maryland
- 1st Reading

Suggested Action:

Council reviewed the Standing Rules document at its work sessions on November 17th and 29th, 2021. The resolution included in Council's packet reflects the results of that discussion. It is recommended the resolution be introduced for first reading.

Attachments:

[Resolution - StandingRules2022.pdf](#)

Introduced:
1st Reading:
Passed:
Posted:
Effective:

RESOLUTION NUMBER 2081

A RESOLUTION TO REPEAL AND REENACT WITH AMENDMENTS RESOLUTION
NUMBER 2081 TO ADOPT REVISED STANDING RULES FOR THE COUNCIL OF THE
CITY OF GREENBELT, MARYLAND

BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that the Standing
Rules of the City Council, as adopted by Resolution Number 2081, are hereby repealed and
reenacted with amendments to read as follows:

(existing language; deletions denoted by ~~strikeout~~;
additions denoted by double underlining)

**STANDING RULES FOR THE COUNCIL
OF THE CITY OF GREENBELT, MARYLAND**

January 10, 2022

**STANDING RULES FOR THE COUNCIL
OF THE CITY OF GREENBELT, MARYLAND**

June 14, 2021

I. Council Meetings

1. Regular Council Meetings

- a. In accordance with the City Charter, which prescribes that the City Council shall meet not less frequently than once each month, the following schedule is hereby established for Council to meet in regular session: Regular meetings shall be held on the second and fourth Mondays, except for the months of July, August, and December when Council shall meet on the second Monday only. When any regularly scheduled meeting falls on a declared city or religious holiday the meeting shall be held on the following Tuesday at the same hour unless otherwise provided by motion of the City Council. By agreement of a majority, the Council may dispense with or reschedule any regular meeting provided that at least one

meeting of Council shall be held in each calendar month. Such action shall be taken by motion at a regular meeting preceding the one to be changed where time permits.

- b. Regular meetings of the Council shall be held at ~~8:00~~7:30 p.m. in the Council Room of the Municipal Building unless Council, by motion, designates another time or another public place within the corporate limits of the City of Greenbelt.

2. First Meeting Following Council Election

- a. At 7:30 p.m. on the first Monday following a regular Council election or run-off election, the Council shall meet at the usual place for holding its meetings, and the newly elected members shall, upon taking the oath of office, assume the duties of office. If an emergency meeting needs to be held between the election and the first meeting, the newly elected members shall take the oath of office at this meeting, and assume the duties of the office.
- b. At the organizational meeting following a Council election, the newly elected members shall, before entering upon the duties of their office, take or subscribe to the oath or affirmation prescribed by City Charter. Such oaths or affirmations shall be made before the retiring Mayor or Mayor Pro Tem, except for the Mayor who, upon being elected, shall take the same oath before the Clerk of the Circuit Court for Prince George's County or before one of the Clerk's sworn deputies
- c. At the organizational meeting following a regular Council election, a majority of the members of Council shall choose one of its members as Mayor and shall also choose one of its members as Mayor Pro Tem. If a vacancy occurs in the office of Mayor, or in case of the Mayor's absence or disability, the Mayor Pro Tem shall act as Mayor for the unexpired term or during the continuance of the absence or disability of the Mayor.

3. Committee-of-the-Whole Meetings (Work Sessions)

Committee-of-the-whole meetings (work sessions) of the City Council may be held for the purpose of receiving and discussing information on such matters as deemed desirable and to request staff to obtain such other information as Council may request, provided that no formal actions shall be taken at such meetings and provided further that such meetings shall be open to the public. Work sessions are scheduled at convenient times based upon availability of Councilmembers. Informational items to be discussed at a work session shall be identified at the beginning of the meeting. Councilmembers may report such informational items at the end of the meeting. These informational items shall be recorded in the minutes under Other Business.

4. Closed Sessions

The Council shall have the right to meet in closed sessions, which shall be closed to the public, to consider items of a sensitive nature. Such meetings shall be held in accordance with the applicable provisions of the General Provisions Article, Section 3-305 of the *Annotated Code of Public General Laws of Maryland*. Closed sessions shall be called by the City Clerk upon the written request of the Mayor, the City Manager, or four members of Council.

5. Special Meetings

Special meetings shall be called by the City Clerk upon the written request of the Mayor, the City Manager, or four members of Council. The City Clerk shall prepare a notice of the special meeting, stating the time and place of the meeting and the subjects to be considered at the special meeting. No subjects other than stated in the notice shall be considered at the special meeting, except by unanimous consent of all members of Council. Notices of special meetings shall be served upon each member of Council and the City Manager, or left at their usual places of residence, at least two hours before the time of the meeting. It shall also be the duty of the City Clerk, immediately upon receipt of a written request for a special meeting, to make diligent effort to notify each member of Council and the City Manager, by email, text, telephone or otherwise, of such special meeting.

6. Attendance at Meetings

Members shall attend all regular and special meetings, and work sessions of the Council. If a Councilmember cannot attend a regular or special meeting of the Council because of illness or other unavoidable circumstance, the Council shall be so advised. The Council shall have the power to compel the attendance of any absent member by a majority vote of the members present at any meeting.

In the event that a councilmember is unable to physically attend the meeting and desires to participate in the meeting (including voting) by electronic means (telephone, skype, etc.), the councilmember may do so with the approval of a super-majority of the Councilmembers physically present providing:

- a. The councilmember has all the materials for the meeting in his/her possession;
- b. The councilmember can be clearly heard and understood by all those present at the meeting; and
- c. The councilmember can clearly hear and understand all those present at the meeting.
- d. If the meeting is a closed session, participation must be done in a private and confidential manner.

7. Notice of Meetings of the Council

Written notice of all public meetings of the City Council shall be posted on the bulletin board at the Municipal Building, listed on the city's cable television access channels, listed on the city Website, and shared to ~~the City's Social Media Channels~~ ~~the City's Social Media Channels by other electronic means~~ showing the date, time, place, and topic(s) of such meetings. Notice of regular meetings of the Council, public hearings and, insofar as possible, work sessions and special meetings shall be published in the *Greenbelt News Review* the week preceding the Council meeting and shall include a preliminary agenda or, in the case of work sessions, the topic(s) to be considered.

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8. Meetings of Council Open to the Public

All meetings of the Council, with the exception of closed sessions authorized by applicable state law, shall be open to the public. Residents of the city and others shall have a reasonable opportunity to be heard on any matter being considered at the meeting. This should be read at the beginning of each meeting and added to the top of each agenda. Persons desiring to speak on a matter being considered by the Council shall raise their hands, physically or virtually, in front of Council and, after being recognized by the presiding officer, shall identify themselves and their place of residence, shall confine themselves to the question under debate, avoid personalities, and refrain from impugning the motives of any Councilmember's argument or vote or the statements of any other resident or person. Residents of Greenbelt shall have precedence over others in being recognized. No person shall speak more than once upon any one subject until every other person choosing to speak thereon shall have spoken, and no person shall speak for a longer than three minutes at any one time without the consent of Council.

II. Presiding Officer

1. Presiding Officer

The Mayor or, in the Mayor's absence, the Mayor Pro Tem shall preside at all meetings of the Council. At the hour appointed for the Council to meet, the Mayor or, in the Mayor's absence, the Mayor Pro Tem shall take the chair and immediately call the members to order. At all regular meetings of Council, the roll shall be called by the City Clerk. The City Clerk shall enter in the minutes of all meetings the names of the members present.

2. Temporary Chair

In case of the absence of the Mayor and Mayor Pro Tem at a meeting of Council, the City Clerk shall call the Council to order. If a quorum is found to be present, the Council shall proceed to elect, by majority vote of those present, a Chair of the meeting who shall preside until the arrival of the Mayor or Mayor Pro Tem. The temporary Chair shall not preside beyond the adjournment of the meeting for which he or she was elected.

III. Quorum

A majority of the members elected to the Council shall constitute a quorum to conduct business. However, any number of members present may convene to compel the attendance of absent members.

IV. City Manager and Members of Staff

The City Manager shall have the right to take part in the discussion of all matters coming before the Council, and other members of staff shall be entitled to take part in discussions of the Council relating to their respective offices.

V. Minutes

1. Minutes of Meetings

The proceedings of the Council shall be briefly and accurately stated in the minutes. Titles of all ordinances and resolutions with their designated numbers shall be entered in the minutes and shall be preserved in a book for that purpose. The City Clerk shall keep minutes of all meetings, including special meetings, work sessions and closed sessions, and not less than three days before a regular meeting shall furnish each member of Council and the City Manager with copies of minutes of preceding meetings. Minutes of regular meetings should be presented for Council's approval within 30 days, unless there are mitigating circumstances reported to Council.

Under the General Provisions Article 3-306(B)(2)(i) of State Law which states that minutes of meetings are not required if live and archived video is available, the video of Council meetings will serve as meeting minutes until the written minutes of the meetings are approved by Council.

2. Minutes Open to Public Review

Minutes of regular meetings, special meetings, public hearings, public meetings, and work sessions shall be available for review in the City Clerk's office during regular office hours. However, minutes shall not be available until approved by the Council in regular meeting. Approved minutes are also posted on the City website. Minutes of closed sessions of the Council held in accordance with applicable state law shall not be open to public inspection.

3. List of Action Items

Following each work session a list of action items shall be prepared and provided to Council. A thank-you letter should be sent out after all stakeholder meetings listing the three top action items that was discussed.

VI. Duties and Privileges of Members

1. Seating Arrangement

Members shall occupy the respective seats at the Council table assigned by the Mayor at the organizational (Charter) meeting. Any two or more members may exchange seats by joining in a written notice to the Mayor to that effect.

2. Right to Floor

- a. Before speaking on any matter, a member shall seek the floor by addressing the presiding officer and, once recognized by the chair, shall confine comments to the question under debate, avoid personalities, and refrain from impugning the motives of any other member's argument or vote. No member of Council shall interrupt another without that member's consent. To obtain such consent, the member shall first address the presiding officer.
- b. Members of Council shall not raise personnel matters pertaining to alleged improper performance or conduct of any city employee(s) or Council appointee(s) at a public Council meeting. Any concerns about the conduct or performance of any city employee(s) or Council appointee(s) shall be brought to the attention of the City Manager, or an closed session of Council may be requested to discuss the personnel matter.
- c. As a practice City Council sets policy and budget priorities within the scope of its local jurisdictional authority and on matters directly related to its local sphere of influence. As a body, City Council shall not generally take positions on foreign, national, or regional issues that do not directly affect the conduct of the City's business.

3. Right of Appeal

Any member may appeal to the Council for a ruling on a decision of the presiding officer. The member making the appeal may briefly state the reason for the appeal, and the presiding officer may explain the ruling. However, there shall be no debate on the appeal. The presiding officer shall put the question: "Shall the decision of the Chair be sustained?" If a majority of the members present vote "yes," the ruling of the Chair is sustained; otherwise, it is overruled.

4. Limitation of Debate

No member shall be allowed to speak more than once upon any one subject until every other member choosing to speak thereon shall have spoken, and no member shall speak for a longer time than five minutes without consent of Council.

5. Voting

- a. When a question is put, every member present or attending remotely by electronic means shall vote either in the affirmative, the negative or abstain. Any member shall be entitled to abstain so long as such member gives a reason for abstaining and such reason falls within one of the following:

1. When to vote would or could be considered improper pursuant to the City and State Ethics Laws.
2. When to vote could or may show bias for or against a person, organization or business that the member has a close personal relationship with thus reflecting poorly on the member and the office such member holds.
3. When for any other reason a member is not comfortable voting and has given the Chair a reason for requesting to abstain so long as excused by the Chair or Council by vote as provided for herein below.

Application to be excused from voting shall be made to the Chair before the votes are called for. After the member has briefly stated the reason for the request to be excused, the decision thereon shall be made by a super-majority of councilmembers present without debate.

Except as provided in the City Charter or these rules, all voting shall be by voice vote or by such other method as a majority of the Council shall decide for any particular vote.

- b. The “yeas” and “nays” (i.e., a vote by roll call) shall be taken upon the passage of all ordinances and resolutions and upon demand of any member made before the negative vote has been called for. Each Councilmember’s name shall be called in alphabetical order, except that the presiding officer shall be called to vote last. It shall not be in order for members to explain or comment upon their votes during roll call. A record of the “yeas” and “nays” and not voting on any roll call vote shall be entered upon the minutes of the proceedings of the Council.

6. Personal Privilege

The right of a member to address the Council on a question of personal privilege shall be limited to cases in which his or her integrity, character, or motives are assailed, questioned, or impugned.

7. Dissents and Protests

Any member shall have the right to express dissent from or protest against any ordinance, resolution, or act of Council and have the reason therefor entered upon the minutes. Such dissent or protest must be filed in writing, couched in respectful language, and presented

to Council no later than the next regular meeting following the date of passage of the ordinance or resolution or action objected to.

8. Disorderly Conduct or Violation of Rules

A member of Council indulging in any language or conduct unbecoming a Councilmember shall be called to order by the presiding officer and, in such case, the offending member shall lose the floor and shall not proceed without the approval of a majority of members present. The Council may, by a vote of not fewer than six members, expel a member from a meeting for disorderly conduct or the violation of Council rules.

9. Demonstration or Disorder Among Bystanders

If any confusion, demonstration or disorder arises in the Council chamber, the presiding officer may, upon his or her initiative or upon the request of any member, enforce order. If the offending person or persons be a spectator, such person or persons may be ejected from the chamber. If any member of Council shall object to the ruling of the presiding officer, such member shall have the right to appeal to the Council.

VII. Council Procedure

1. Order of Business

The business of all regular meetings of Council shall be transacted in the following order, with items under "Other Business" to be listed in the order of greatest public interest. For the printed agenda, such determination shall be made by the City Manager, provided that, as an organizational matter, the order of business may be modified at the meeting by the presiding officer, with the consent of Council or by a motion of Council.

2. Agenda

I. Organization

Call to Order

Roll Call

Meditation and Pledge of Allegiance to the Flag

Consent Agenda – Staff Recommendations

Approval of Agenda and Additions

II. Communications

Presentations

Public Hearings

Petitions and Requests

Minutes of Council Meetings

Administrative Reports

Committee Reports

III. Legislation

Ordinances – Second Reading

Resolutions – Second Reading

Ordinances – First Reading

Resolutions – First Reading

IV. Other Business

Council Activities *

Council Reports *

V. Meetings

* Council Reports and Council Activities will be done at the regular meeting only if time allows. Council Reports and Council Activities may also be done at any work session. No member shall speak for more than five minutes without the consent of a simple majority of Council.

VIII. Agenda

1. The Printed Agenda

- a. The City Manager shall include on the agenda any item at the request of any ~~of~~ ~~the~~ member of Council, provided that the member of Council shall have furnished to the City Manager a ~~description~~ proposal in writing of the item for Council to enact or take other action on, and all relevant background and supporting documents to be shared with City Council and members of the public in time for inclusion with the printed agenda. The City Manager shall notify Council of this addition.
- b. At least two days before each regular meeting, the City Manager shall provide each member of Council at his or her home a copy of the agenda for the forthcoming meeting, together with copies of all ordinances, resolutions, and background material of matters to be considered at the meeting. Members of Council who do not wish to have such material delivered to their homes may so inform the City Manager and make other arrangements.
- c. Copies of the agenda and agenda comments shall be posted on the City website and on the bulletin board in the Municipal Building the Friday prior to each regular meeting. A reasonable number of copies of the agenda and agenda comments shall be available to the public at the Council meeting or earlier upon request, as available. If requested by candidates, printed copies of the agenda packet—less any material of a confidential nature but including the agenda, agenda comments, minutes of previous meetings, and background and briefing materials—shall be provided to certified candidates

2. Approval of Agenda; Consent Agenda

- a. As an item of business under Section I, Organization, the Council shall review the agenda and the consent agenda. Any member of Council or the City Manager may request the addition of an item to the agenda, or may request the removal of an item from the consent agenda so that it may be considered as a separate item of business. A request for the addition of an item to the agenda, or the removal of an item from the consent agenda, shall be a matter of consideration and shall be voted upon at the time the Council considers approval of the agenda or consent agenda, and Council action shall be reflected in the minutes of the meeting.
- b. Any member of Council who will be absent from a meeting may request that an agenda item or consent agenda item be postponed. Such a request for deferral, giving the reasons for the request, shall be submitted in writing or by telephone to the City Clerk. A request for deferral shall be a matter of consideration and shall

be voted upon at the time the Council considers approval of the agenda or consent agenda, and Council action shall be reflected in the minutes of the meeting.

- c. The consent agenda shall be used for the group disposition of routine and minor items of business, such as approval of minutes, acceptance of board/committee reports, and such other items as designated by the City Manager. Consent agenda items will be specially identified as such. For each item of the consent agenda, Council will receive a written staff recommendation.
- d. Ordinances and resolutions, matters requiring a roll call vote or the consent of six members of Council, and items added to the agenda at the meeting shall not be placed on the consent agenda.
- e. Unless an item set forth in the consent agenda is requested to be considered separately by any member of Council or is postponed (see above), the Council, by a single motion, shall adopt the recommendations of the City Manager as set forth in writing for each item included in the consent agenda. The approved recommendations for each consent agenda item, however, shall be set forth separately in the minutes of the meeting.

3. Minutes

Reading of the minutes of the preceding meeting shall not be required unless so requested by a member of Council or unless written copies have not been provided each member of Council.

4. Petitions and Requests

Petitions and requests are defined to include any communication addressed to the City, City Manager, Council (as a body) or all individual members of Council, making any specific or general request requiring Council action. Written communications shall be first received by the Council, after which the Council shall receive petitions and requests from residents of the City present physically or virtually at the meeting. Such petitions and requests shall be heard by the Council as communications and shall not be subject to consideration or deliberations at that time. Each petitioner shall be allowed five minutes in which to state the nature of the petition and may submit such additional written information as the petitioner deems appropriate. The petitioner may be granted additional time with the consent of the Council. Where more than one person is present on behalf of the same petition, one person shall be designated principal spokesperson, and other persons shall be recognized only for the purpose of clarifying the request being made. Upon a petition or request being presented, the Council shall take one of the following actions:

- Refer to city staff for handling and disposition. The petitioner and Council shall be apprised of the disposition made within 90 days if possible.

- Refer to city staff or to an advisory board or committee for investigation, evaluation, and report to the Council at a future meeting.
- Add to the agenda of a subsequent meeting.
- By motion duly adopted, place the matter on the agenda of the current meeting.

A listing of Petitions and their status shall be posted on the City website.

5. Communications Not Requiring Council Action

If a written communication addressed to the Council does not require Council action, the City Clerk shall send copies to the members of Council, together with copies of any replies made to the communication, and the matter shall not be placed on the agenda unless a member of the Council or the City Manager requests that it be considered.

6. Anonymous Communications

Anonymous communications shall not be considered by the Council.

IX. Ordinances and Resolutions

1. Introduction

Ordinances and resolutions shall be introduced in the Council only in printed or in written form. All ordinances—except ordinances making appropriations and ordinances codifying or rearranging existing ordinances or enacting a code of ordinances—shall be confined to one subject, and the subject or subjects of all ordinances shall be clearly expressed in the title. An ordinance or resolution may be introduced for first reading by the reading of its title by any member of Council and a second is not required.

- a. Resolutions are used to set forth legal decisions and official positions of the City Council, to approve contracts, to set policy and to implement programs.
- b. Ordinances are used to update the City Code and Charter and to adopt measures as required by State law.

2. Distribution of Copies

Copies of all ordinances and resolutions shall be prepared for distribution to all members of Council, the City Manager, and the City Clerk at the meeting at which the ordinance or resolution is introduced. Whenever any member of the Council is absent from such meeting, the City Clerk shall arrange to have copies delivered.

3. First Reading

The first reading of an ordinance or resolution shall be for information. If there is no objection, the proposed ordinance or resolution shall go on the calendar for the next meeting of Council. There will generally be no public debate or testimony on the first reading of an ordinance or resolution. Council may ask questions or for clarification as to intent.

4. Review and Referral

- a. All proposed ordinances and resolutions shall be reviewed by the City Manager and/or City Solicitor before being presented for second reading and adoption. The City Manager shall provide a brief digest of the provisions thereof, and, where it is proposed to amend an existing ordinance or resolution, such digest shall indicate the changes sought to be made.
- b. If the Council so desires, any pending ordinance or resolution may be referred to any standing or special committee for study and recommendation or to the City Manager for study, recommendations, redrafting, etc.

5. Amendments

When a proposed ordinance or resolution is substantively amended upon either its first or second reading, the amended ordinance or resolution shall be considered to have had its first reading only and must be read on a second day, unless the requirement for reading it on two separate days shall be dispensed with by a vote of not fewer than six members of Council, as prescribed by the City Charter (see 8 b.).

6. Appropriation Ordinances

Ordinances making appropriations shall be confined to the subject of appropriations. Each proposed ordinance providing for an appropriation shall show fully the purpose of the appropriation and the source from which the funds are to be derived. The City Manager shall submit a written recommendation on each appropriation ordinance showing what effect the ordinance would have on the annual budget.

7. Ordinance to Issue Bonds

Ordinances to issue bonds shall meet all the requirements of the City Charter and applicable statutes.

8. Adoption

- a. After an ordinance or resolution has received a first reading, it shall be placed on the agenda for second reading at the next meeting of Council. When a proposed ordinance or resolution comes up for second reading, it may be deferred for further study, deferred to a future meeting of Council, amended, or adopted. No

ordinance or resolution shall be adopted until it has been read on two separate days, unless the requirement for reading it on two separate days shall be dispensed with by a vote of not fewer than six members of Council. The final reading of each ordinance and resolution shall be in full unless a written or printed copy thereof shall have been furnished to each member of Council prior to such reading. The "yeas" and "nays" shall be taken upon the adoption of all ordinances and resolutions and entered in the minutes of the proceedings of the Council.

b. Dispensing of Reading on Separate Days

A roll call of the "yeas" and "nays" shall be taken on a motion to dispense with the requirement of reading an ordinance or resolution on two separate days (Charter ref. Sec. 9). When a motion to suspend the rules to dispense with the requirement for reading of an ordinance or resolution on two separate days fails to receive an affirmative vote of six members, the ordinance or resolution shall go over to the next regular meeting of the Council.

c. Vote on Ordinances Revising Appropriations and Resolutions to Transfer Funds

As required by Maryland law, ordinances revising appropriations and resolutions transferring funds shall require a vote of not fewer than six members of Council.

9. Enacting Clauses

The enacting clause of all ordinances shall be "Be It Ordained by the Council of the City of Greenbelt, Maryland." The enacting clause of all resolutions shall be "Be It Resolved by the Council of the City of Greenbelt, Maryland."

10. Effective Date

All ordinances and resolutions passed by the Council shall take effect at the time indicated therein, but not less than ten days after the date of their adoption, except ordinances and resolutions of an urgent nature, which may by direction of Council become effective on date of adoption.

11. Authentication and Publication

Upon its adoption, each ordinance or resolution shall be authenticated by the signature of the Mayor and the City Clerk and shall be recorded upon a book kept for that purpose. Each ordinance and resolution shall be published as soon as possible after its adoption by posting it in a public place or places for ten days or, when required, by publishing it once within ten days in a newspaper of general circulation in the city, or both.

X. Rules of Order

1. Precedence of Motions

When a question is before the Council, motions shall have the following precedence and no motion of lesser precedence may be addressed until the motion of higher precedence is voted upon. The order [from highest to lowest precedence](#) is: a) to adjourn which is not debatable; b) to fix the hour of adjournment; c) to lay the question or issue on the table indefinitely or to a time certain; d) to call for the previous question; e) to refer; f) to amend. All motions noted herein shall be addressed to the Mayor (or Chairperson of the meeting if the Mayor is absent) and shall be voted upon by the Council after discussion by the Council and interested members of the public. Comments by the public regarding the above motions (except a motion to adjourn) shall be limited to three (3) minutes.

2. Motions to Be Stated by Chair

When a motion is made and seconded, it shall be stated by the Chair before debate. Any member may demand that it be put in writing.

3. Withdrawal of Motion

A motion may not be withdrawn by the mover without the consent of the member seconding it.

4. Motions Made Out of Order

The Chair may, at any time, with the approval of at least six members of Council permit a member to introduce an ordinance, resolution, or motion out of the regular order.

5. Motion to Adjourn - When Not in Order - Not Debatable

A motion to adjourn shall be in order at any time, except as follows: a) when repeated without intervening business or discussion; b) when made as an interruption of a member while speaking; c) when the previous question has been ordered; and d) while a vote is being taken. A motion to adjourn is not debatable.

6. Motion to Lay on the Table

A motion to lay on the table shall preclude all amendments or debate on the subject under consideration. If the motion shall prevail, the consideration of the subject may be resumed at any time by a majority vote under other business, at the same or at a subsequent meeting. A motion to table is not debatable.

7. Call the Question

Any member of Council may at any time Call the Question on a motion previously made which has had any number of proposed amendments thereto so long as such motion receives a second. Once a second to this motion is received all debate shall cease regarding any proposed amendments and the Council shall vote on the Call the Question motion without debate. If approved by a majority of a quorum of the Council, then Council shall immediately and without debate or public comment vote on only the motion previously made with the last amendment. All other amendments shall be considered as failed. If such vote passes by a majority, the Council shall move to the next item on its agenda. If the main motion fails, the secondary motion and all subsequent amendments will again be before the Council for debate and possible action. Any motions still pending at this time will be deemed lost.

8. Division of Question

If a question contains two or more divisible propositions, the presiding officer, upon request of a member, may divide the same.

9. Amend - Strike Out, etc.

On an amendment to "strike out and insert," the words to be struck out and those to be inserted shall be read, and finally the sentence or paragraph, as it would stand if so amended, shall be read.

10. Amend an Amendment

A motion to amend an amendment shall be in order, but one to amend an amendment to an amendment shall not be introduced. An amendment modifying the intention of a motion shall be in order, but an amendment relating to a different matter shall not be in order.

11. Motion to Postpone

All motions to postpone to a certain time, excepting a motion to postpone indefinitely, may only be amended as to time. If a motion to postpone indefinitely is carried, the principal question shall be declared lost.

12. Reconsideration

After the decision on any question, any member who voted with the prevailing side may move a reconsideration of any action at the same or the next meeting. A motion to reconsider shall require the approval of at least four members of Council. After a motion for reconsideration has once been acted on, no other motion for reconsideration thereof shall be made without unanimous consent of all members of Council.

13. Suspension of Rules

Any provisions of these rules not governed by the Charter, state law, or ordinance may be temporarily suspended at any meeting of the Council by a vote of not fewer than six members of Council. The vote on any question to suspend the rules shall be by "yeas" and "nays" and shall be entered in the minutes.

A motion to suspend the rule requiring two readings on separate days shall be debatable and, upon such motion, the main question shall be open for debate.

14. Procedure in Absence of Rule

In the absence of a rule to govern a point of procedure, reference shall be had to the approved practice in parliamentary bodies.

15. Special Order

To make any subject a special order of business shall require the consent of the majority of members of Council present.

16. Tie Vote

In case of a tie in the vote on any proposal, the proposal shall be considered lost.

17. Special Committees

a. From time to time, the Council may set up Special Committees to act on special occasions or to perform other duties. Special committees may be created only by adoption of a resolution, which resolution shall clearly outline the function, authority, and responsibility of the committee, the number of persons to be on the committee, method of selection or appointment of members of the committee, reports to be required of committee, expiration date of committee, and any other pertinent information necessary for the proper functioning of the committee. Such Special Committees may also be called Task Forces.

b. Powers

No committee of any kind shall have the power of employing any person for, or on behalf of, the city or incurring any expense without prior authorization of the City Manager. The committee may request the City Manager to furnish information and assistance which may be granted, provided it is pertinent to the matter before the committee and is not in violation of provisions of the Charter or policies established by the Council.

c. Report of Committees

Committees shall submit reports from time to time as requested by the Council or the City Manager. All reports shall be in writing, and sufficient copies shall be made available for each member of Council, the City Manager, and the City Clerk.

XI. Miscellaneous

1. To Amend Rules

These rules may be amended or new rules adopted in the same manner as any other resolution is passed, except that the requirement for reading may not be waived except by unanimous consent, with a recorded vote of all members.

2. Request for Meetings by Other Parties

The Mayor and members of Council often encounter requests for meetings related to City business either with the Mayor, a member of Council, or more than one member of Council from outside parties (developers, stakeholders, elected officials, etc.). Such requests should be made known to the entire Council prior to any meeting taking place. Notification of such a request can be at a scheduled work session or meeting of the City Council or, in the case of an emergency, by direct communication from the Mayor or member of Council who was requested to meet. Unless agreed upon by a majority of Council, all members of Council may attend any such requested meeting. Further, any such meeting including four or more members of Council shall be publicized and open to the public unless a Closed Session has been properly requested.

Nothing herein shall apply to contacts made by outside parties with members of Council at a political or social function. It is understood that contacts of this type need not be reported to the entire City Council at the next regularly scheduled meeting or work session unless a request is made by such party that requires Council action.

3. Council Recognitions

Council may issue Proclamations or Letters in recognition of certain events or causes with local implications, etc. It will be the decision of the Mayor whether to issue a Proclamation or a Letter.

Generally, proclamations are official (formal) declarations by City Council and letters are official recognitions by City Council.

4. Virtual Council Meetings

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|
| [Members of Council are required to be visible at all times.](#)

DRAFT

City Council Agenda Item Report

Meeting Date: January 10, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

Bond Bill Priorities

Suggested Action:

Mayor Jordan requested this item be added to the agenda.

Attachments:

City Council Agenda Item Report

Meeting Date: January 10, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

* Appointment to Advisory Board

Suggested Action:

Reference: Application and Signed Code of Conduct

On December 20, 2021, Council interviewed Ms. Beth Terry, for appointment to the Board of Election.

Approval of this item on the consent agenda will indicate Council's intent to appoint Ms. Terry to the Board of Election.

Attachments:

City Council Agenda Item Report

Meeting Date: January 10, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: OTHER BUSINESS

Agenda Section: OTHER BUSINESS

Subject:

* Resignation from Advisory Group

Suggested Action:

Reference: Resignation Letter - B. Sonneveldt

Email - L. Siegel

Email - T. Mathewson

Betty Sonneveldt has submitted her resignation from the Park and Recreation Advisory Board (PRAB).

Laurie Siegel has submitted her resignation from the Board of Election (BoE).

Toni Mathewson has submitted her resignation from the Board of Election (BoE).

Approval of this item on the consent agenda will indicate Council's intent to accept their resignation with regret.

Attachments:

City Council Agenda Item Report

Meeting Date: January 10, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: LEGISLATION

Agenda Section: OTHER BUSINESS

Subject:

*Notice to the Residents of Greenbelt of the Separation Agreement with Ms. Ard

Suggested Action:

Attachments:

[Greenbelt Nicole Ard Resolution.pdf](#)

Introduced:
1st Reading:
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX

SEPARATION AGREEMENT- Nicole Ard

WHEREAS, based upon the legal advice of the City Attorneys, Jason A. DeLoach, Esq. and Todd K. Pounds, Esq., The City has entered into a Separation Agreement with the previous City Manager, Nicole Ard, to outline the terms and conditions of her separation from her employment with The City of Greenbelt.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENBELT THAT:

1. Based upon legal advice from the City Attorneys, The City Council hereby, adopts and accepts the Separation Agreement for the previous City Manager, Nicole Ard.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of _____, 2022.

Emmett Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

City Council Agenda Item Report

Meeting Date: January 10, 2022

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section: MEETINGS

Subject:

Meetings

Suggested Action:

Attachments:

[meetings.pdf](#)

CITY OF GREENBELT, MARYLAND
25 Crescent Road, Greenbelt, MD 20770-1891



1/6/2022 1:04 PM

**City Council Meetings & Work Sessions
January**

Regular Meeting	Mon.	01/10	8:00 pm
No Meeting	Wed.	01/12	8:00 pm
No Meeting – Martin Luther King Jr Day	Mon.	01/17	
Advisory Board Interview	Wed.	01/19	7:40 pm
Work Session – Roosevelt Center Merchants Association	Wed.	01/19	8:00 pm
Council Retreat	Sat.	01/22	9:30 am
Regular Meeting	Mon.	01/24	8:00 pm
Advisory Board Interview	Wed.	01/26	7:40 pm
Work Session – East Greenbelt Community (stakeholder)	Wed.	01/26	8:00 pm
Four Cities Meeting – (College Park)	Thurs.	01/27	7:30 pm
Work Session – City Manager's Update	Mon.	01/31	8:00 pm
Closed Session – Personnel Matters/Pending Legal Issues	Mon.	01/31	Following WS

- Councilmembers will present reports on conferences, meetings and events as the last item of business at Monday Work Sessions.

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use Video Relay Services (VRS) at 711 or e-mail banderson@greenbeltmd.gov to reach the City Clerk.

Due to the COVID-19 precautions, the Council Meetings will be held online and is planned to be cablecast on Verizon 21, Comcast 71, and 996 and streamed to www.greenbeltmd.gov/municipalTV. Unless otherwise noted, Council meetings will be virtually by zoom. Zoom meeting information for public participation is posted on the City's website at www.greenbeltmd.gov on the meetings calendar.

Bonita Anderson, City Clerk

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(301) 474-8000

fax (301) 441-8248
www.greenbeltmd.gov

MD RELAY 711

CITY OF GREENBELT, MARYLAND

25 Crescent Road, Greenbelt, MD 20770-1891



1/6/2022 1:04 PM

Ready to be scheduled:

Closed Session (*Cable Ordinance*)
MARC Train Service/ MDOT
Arts & Entertainment District
Potential Bond Referendum/Capital Financing
Parke Crescent Apartment Complex
Bernard Penney (*Memorial Donation in honor of Leonie Penney*)
Cemetery Plans
City Contracting Policy
DPW&T (*Bikeshare Program*)
BARC
Hotels
Pepco
WSSC
Board of Elections reports:
- Procedure for filling Council vacancies
- Proposal for voting by resident non-citizens
(*waiting for CRAB Report*)
Economic Development Advisory Committee
Economic Development Strategic Plan Retreat
GEAC
National Park Service/Greenbelt Park
WMATA
Green ACES – Re-composting
Doctors Hospital
GEAC (*April 13th*)

For later scheduling:

Zoning Enforcement
Parkway Apartment Owners/GHI (*parking*)
Northway Fields Master Plan
City Manager Updates (Jan, Pre-budget; July & Sept/Oct)
Meeting with County on Transportation Plan
Department of Permitting, Inspections & Enforcement (DPIE)
Museum Plan
Term Limits legislation (*referral submitted to CRAB*)
ERB Reports: (#2020-01 Procedures for Employee Appeals and Grievances); (#2021-02 Collective Bargaining for Non-Managerial Employees) (*waiting for CRAB Report*)

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MD RELAY 711

Annual														
Advisory Group Chairs	3/16	2/17	7/18	7/19	6/20	6/21								
Franklin Park at Greenbelt Station Mgmt.	8/16	11/17	12/18	12/19	12/20	12/21								
Greenbelt East Advisory Coalition	3/16	7/17	3/19	6/20										
Greenbelt Homes, Inc.	6/16	7/17	7/18	7/19	10/20	7/21	12/21							
Greenbelt Station	8/19	12/19	8/20	8/21										
County Executive/ County Council	12/13	9/16	1/19	8/20	11/20									
Biennial														
Roosevelt Center Merchants	11/16	1/18	1/20											
Beltsville Ag. Research Center/ NPS Greenbelt Park	03/14	7/16	8/18											
	7/15	1/18	1/20											
Beltway Plaza	9/14	3/17	9/20											
Greenbelt Community Garden Club	3/21	9/21												
Greenway Center	7/14	12/16	2/19	12/20										
Civic Associations	8/14	2/18	8/20											
NASA/GSFC	3/15	3/17	9/19	12/20										
PG Co. Economic Development Corp.	8/14	4/17	7/19	11/21										
School Board	2/16	5/17	10/18	3/19	9/20	9/21								
State Highway Administration	6/15	10/17	11/20											
Every Three Years														
Apartments	2/18	4/21												
Religious/Spiritual Organizations	3/13	6/15	6/19											
Greenbelt Watershed Groups	8/14	10/16	10/19											
Hotels														
University of Maryland	3/13	4/15												
Every Three Years or Major Issue														
Comcast	9/13	11/17	3/21											
Verizon	2/20													
PEPCO	9/14	1/17												
WSSC	12/12	9/16												
WGL	12/17													
Capital Office Park	12/12	1/16	9/19											
Other Business Parks:														
Maryland Trade Center														
Golden Triangle														
Hanover Parkway														
Belle Point														
Edmonston Road														

WMATA/PGDPW&T (Semi-Annual)	11/16	9/17	11/18	1/20										
Other/As Needed														
M-NCPPC/Planning Board (Major Issue)	6/06	7/14	10/19											
Business Coffee (Every Four Months)	2/21	6/21	10/21											
State's Attorney (4 years)	2/11	4/15	9/19											
Roosevelt Center Owner	9/15	8/20												

(Rev. December 16, 2021)