CITY OF GREENBELT
25 Crescent Road
Greenbelt, MD 20770

CITY COUNCIL REGULAR MEETING AGENDA

OCTOBER 14, 2025
7:30 PM

I. ORGANIZATION - 15 minutes (7:30 - 7:45 p.m.)

1. Call to Order

2. Roll Call

3. Meditation and Pledge of Allegiance to the Flag

   Suggested Action: **Reading of the Greenbelt Community Pledge**: ***The strength of Greenbelt is diverse people living together in a spirit of cooperation. We celebrate all people. By sharing together all are enriched. We strive to be a respectful, welcoming community that is open, accessible, safe and fair.***

4. Petitions and Requests

   Suggested Action:

5. Consent Agenda

   Suggested Action:

   a. * Appointment to Advisory Board/Committee

      Suggested Action: Reference: Application and Code of Conduct

      The City Council interviewed Annette Davis on August 6, 2025, for the appointment to the Advisory Committee on Education and Adriaan Passchier on September 3, 2025, for the appointment to the Advisory Planning Board.

      Approval of this item on the consent agenda will confirm the Council's intent to appoint Ms. Davis to the Advisory Committee on Education and Mr. Passchier to the Advisory Planning Board.

   b. * Council Meeting Minutes

      Suggested Action: Approval of the following Council meeting minutes:
      * Work Session — January 29, 2025
      * Work Session — February 5, 2025
      * Work Session — February 26, 2025
      * Work Session — March 19, 2025
      * Work Session — March 26, 2025
      * Work Session — April 2, 2025
      * Work Session — April 9, 2025
      * Work Session — April 16, 2025

   c. * Authorization for City Manager to Purchase Mower for Public Works Department

      Suggested Action: The 2026 budget allocated $17,000 for the replacement of unit #443, a Kubota Zero Turn Mower. Staff has identified a suitable option through Sourcewll Contract

#31327 for a 2026 Kubota Zero Turn Mower priced at $17,588.

Public Works is recommending for the Council to authorize the City Manager to execute the purchase of the replacement equipment.

d. * Committee Reports

* Advisory Committee on Education — Report #25-4 - Annual Request for Proposals for Grant Request

Suggested Action: It is recommended that Council accepts this report.

e. * Authorization for Replacement of HVAC Unit at Youth Center for Mom's Morning Out Program

Suggested Action:

An HVAC unit at the Youth Center, which supports the Mom's Morning Out program, is in need of significant repairs. The unit is original to the building's construction, and routine maintenance is no longer sufficient to maintain reliable operation. Several key components have failed or are at risk of failure and require replacement.

The Facilities Manager obtained two (2) competitive quotes, with Tri Star Construction identified as providing the best value for the required work.

Staff recommends that Council authorize the City Manager to execute the purchase.

f. * Meetings

6. Approval of Agenda and Additions

II. COMMUNICATIONS - 30 minutes (7:45 - 8:15 p.m.)

7. Presentations

a. Maryland Economic Development Week Proclamation

Suggested Action: October 20–24, 2025, is Maryland Economic Development Week. Economic Development Week will emphasize to the public the importance of economic development for the State of Maryland. The week is designed to increase an understanding of economic development's contribution to the State's business climate, job retention, and growth, the tax base, and the overall quality of life in Maryland.

b. National Domestic Violence Awareness Month

Suggested Action: Domestic Violence Awareness Month evolved from the "Day of Unity" held in October 1981 and conceived by the National Coalition Against Domestic Violence. The "Day of Unity" soon became a week, and in October 1987, the first National Domestic Violence Awareness Month was observed. In 1989, Congress passed Public Law 101-112, officially designating October of that year as National Domestic Violence Awareness Month. Such legislation has been passed each year since.

8. Minutes

a. Statement of Record - Closed Session, September 10, 2025

Suggested Action: Statement of Record - Closed Session, September 10, 2025

Closed Session of September 10, 2025: The following motion is needed: In accordance with the General Provisions Article, Section 3-06(C)(2) of the Annotated Code of the Public General Laws of Maryland. I move that the minutes of tonight's meeting reflect that the Council met in closed session on Wednesday, September 10, 2025, at 7:07 p.m., in the Council Chambers. Council held this closed meeting in accordance with Section 3-305(b)(1) of the General Provision Article of the Annotated Code of the Public General Law of Maryland(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals.

The purpose of this meeting: 1) to discuss the City Manager's performance evaluation.

Vote to close session:

	Yes	No	Abstain	Absent
Ms. Knesel	X			
Ms. McKinney	X			
Ms. Pompi	X			
Ms. Pope	X			
Mr. Roberts	X			
Ms. Weaver	X			
Mayor Jordan	X			

Staff members present: Josué Salmerón, City Manager (until 7:38, 9:15-10:15 pm); Dawane Martinez, Director of Human Resources (until 7:38, 8:44-10:15 pm)

Action Taken: Agreed on a merit increase for City Manager.

9. Administrative Reports

Suggested Action: This link will display the weekly report for the City Manager and City Departments.
https://www.greenbeltmd.gov/396/Weekly-Reports

III. LEGISLATION - 30 minutes (8:15 - 8:45 p.m.)

10. Ordinance Authorizing a Supplemental Appropriation to the General Fund for Arts Program Support – Maryland State Arts Council FY26 Grant
- 1st Reading, Suspension of the Rules
- 2nd Reading and Adoption

Suggested Action: The Recreation Department applied for grant funds from the Maryland State Art Council in order to create a nurturing climate for the arts in the State. The initial grant award expected was $50,700.00, for which the Arts team is planning to use these funds to expand programs at Springhill Lake Recreation Center, purchase arts equipment, and provide more resources for Public Art projects. Because the final grant award is $78,101, in the FY2026 budget expected revenues were projected to be $50,700, the FY26 ARTS GRANT FUNDED EXPENDITURE line will need to be increased by $27,401 to $30,701.

IV. OTHER BUSINESS - 120 minutes (8:45 - 10:45 p.m.)

11. Authorization for City Manager to Purchase a Public Works Vehicle

    Suggested Action: The 2026 budget allocated $182,000 to replace the following:
    Vehicle #409 – Ford F-250 ($64,000)
    Vehicle #405 – Ford F-150 → F-250 ($54,000)
    Vehicle #402 – Ford F-250 ($64,000)

    Public Works is recommending Council to authorize the City Manager to execute the purchase of the replacement vehicles totaling $120,562. Memo is attached.

12. Legislation Priority Discussion

    Suggested Action: Mayor Jordan requested this item be added to the agenda.

    Staff requests Council direction to finalize the City's 2026 Legislative Priorities for submission to the City's Legislative Consultant, State Delegation, and Prince George's County.

13. Council Reports

14. Council Activities

WORK SESSION OF THE GREENBELT CITY COUNCIL
Held Wednesday, January 29, 2025

Discussion: City Manager's Quarterly Update

Mayor Jordan started meeting at 7:30 p.m., held in Council Chambers, and virtually via Zoom.

In attendance: Councilmembers Amy E. Knesel, Danielle P. McKinney, Jenni A. Pompi, Silke I. Pope, Rodney M. Roberts, Kristen L.K. Weaver and Mayor Emmett V. Jordan.

City Staff: Josué Salmerón, City Manager; Tim George, Assistant City Manager; Bertha Gaymon, City Treasurer; Dawane Martinez, Director of Human Resources; Greg Varda, Director of Recreation; Tyra Smith, Diversity, Equity, & Inclusion Officer; Chief Richard Bowers, Greenbelt Police Department; Brian Kennell, Director of Information Technology; Brian Kim, Director of Public Works; John Mason, Economic Development Manager; Chondria Andrews, Public Information & Communications Coordinator; Terri Hruby, Director of Planning and Community Development; Cary Eure, Grants Coordinator; and Shaniya Lashley-Mullen, Deputy City Clerk.

Others present: Michael Hartman, Bill Orleans and others.

Mr. Salmerón acknowledged and thanked staff for all their work and provided a PowerPoint presentation highlighting the accomplishments of various departments. The Council discussed and reviewed each department's accomplishments.

Public Works Department

Mr. Kim presented updates on the Public Works Department, including submitting grants for the chiller project and purchasing an electric refuse and recycling truck. The Council also discussed the completion of the Solar Farm and the potential savings in electricity generation.

There was discussion regarding the issues with dumping at recycling centers, particularly at the Buddy Attic Park and Hanover Parkway areas. Mr. Roberts said the problem did not guarantee significant investment in cameras or moving the oil collection container behind a fence. However, Ms. McKinney pointed out that the issue was more important than initially thought, with images showing people dumping in several locations and a cost analysis showing the impact on staff time and the overall budget.

The Council agreed to revisit the issue and consider the cost of monitoring the recycling centers to prevent further contamination and dumping. The discussion also touched on the issue of dumping at the Northway field. Mr. Kim noted the concrete work at Greenbelt Center as part of the ongoing improvements.

Finance

Ms. Gaymon presented updates on the Finance Department, including completing the 2024 audit. She stated that the City received the Government Finance Officers Association (GFOA) Distinguished Budget Award for 2025. The 2026 budget process has started, with a small deficit of $4.2 million.

Ms. Gaymon stated that the Finance Department will continue to produce monthly financial reports and has submitted the quarterly American Rescue Plan Act (ARPA) Report. The Finance Department is also working on the single audit due on March 31st. Concerns were raised about the potential impacts of the Federal Administration's freeze on grant funding, particularly on assistance programs. Ms. Gaymon stated that staff monitor the situation and will provide updates as more information becomes available.

Public Information

Ms. Andrews discussed the City's website redesign, with a survey to be sent out to the community for feedback. She stated that the Public Information Office (PIO) team has been busy interviewing local media outlets to strengthen relationships and promote the City's activities. Ms. Andrews mentioned the acquisition of new equipment and the completion of a Corporate Communications Certificate Program. The possibility of a podcast being discussed, with the first topic likely to be the "Know Your Rights" information session. She also discussed the potential of using newer social media platforms like Blue Sky, and Ms. McKinney suggested the social media platform Fan Base. Ms. Andrews discussed the challenges of coordinating various City channels and maintaining clear and concise messaging across all outreaches. The Council and Ms. Andrews touched on brand management, with Ms. Andrews expressing concern about individual department brands potentially diluting the City's overall brand.

Human Resources Department

Mr. Martinez presented an update on the Human Resource Department, including hiring the new Constituent Services Coordinator, Director of Public Works, Community Center Supervisor, Recreation Therapeutic Coordinator and Animal Services Officer. He also discussed the successful implementation of the Paycor System.

Economic Development

Mr. Mason discussed the progress of the Economic Development Strategy, emphasizing the importance of partnerships and organic growth. He highlighted the success of the Strategic Plan launch, which has garnered buy-in and input from colleagues. The plan aims to focus on industry sectors already strong in the County, such as healthcare, and encourage existing businesses to grow and expand. Mr. Mason also mentioned the successful partnership with Greenbelt Business Alliance (GBA) and the use of Customer Relationship Management (CRM) for data extraction and analysis. Mr. Mason discussed the expansion of the CCI facility and the launch of the Employ Prince George County (EPGC) facility for healthcare training. The goal is to build resilience in the face of uncertainty and changes in the retail sector. He also discussed the progress of various projects and initiatives. Mr. Mason mentioned relocating the clinic to a new building on Edmonston Road in a Hub Zone due to its demographics. The Council also discussed the potential for the Roosevelt Center to be designated as a Main Street, which would involve significant investment and work.

Planning and Community Development

Ms. Hruby presented the accomplishments of the Planning and Community Development Department, which included the release of a Request for Proposal (RFP) for a Cemetery Preservation Master Plan and the completion of a review for the off-site road improvements.

Ms. Hruby mentioned ongoing work on the Greenbelt Station connecting path and the Vision Zero Project. Mayor Jordan expressed interest in reinitiating discussions about the Greenbelt Road corridors with the local executive director of the Urban Land Institute (ULI). Ms. Hruby discussed the enforcement of property rental codes and the handling of inhabitable properties.

Police Department

Chief Bowers discussed integrating the LPR systems with the County and the potential for real-time data dashboards on crime throughout the region. Concerns were raised about the accuracy and timeliness of the data. The Council discussed the participation of the Greenbelt Police Department in the U.S. Marshals Fugitive Task Force and the policies regarding cooperation with immigration and customs enforcement.

Chief Bowers addressed the success of their Crisis Intervention Team and the high degree of trust within the community. He mentioned the successful pilot of automatic stop sign cameras and the recruitment of new personnel.

Recreation Department

Mr. Varda presented the Recreation Department's accomplishments, including the completion of the Springhill Lake Recreation Center outdoor playground renovation project, the second Learn to Earn Program session with 15 participants, and the Public Art Projects. The department also filled two vacant positions and worked on the Summer Camp Guide.

Mr. Varda discussed the upcoming field rehabilitation projects at Schrom Hills Park and Braden Field, with the start date planned for March. He also noted the challenges of displacing youth sports programs due to the indoor pool closure and the upcoming Aquatic and Fitness Center project. There were discussions regarding the possibility of offering free swimming lessons to Springhill Lake Rec Center after-school program participants to alleviate space limitations in the pool.

The Council also explored partnering with the Franklin Park at Greenbelt Station Apartment pool for swimming lessons, considering the logistics and potential liability issues. Mr. Varda and Ms. Hruby discussed the development of Project Greenbelt Square, which is currently in County permitting.

CARES

Dr. Park reported on CARES Department's accomplishments, such as the GAIL Program hosting a Free Flu Clinic, Holiday Food Box Distributions and Winter Wonderland event.
Dr. Park mentioned that she serves on the Maryland State Commission on Juvenile Justice Reform & Emerging Best Practices and Prince George's County Opioid Abatement Task Force. Dr. Park also highlighted the collaboration between CARES staff conducting training for the Greenbelt Aquatic and Fitness staff for de-escalation training. Dr. Park informed Council that she and staff have been working with Gizelle Alvarez, new Constituent Services Coordinator, to

assist residents know their rights about the recent immigration policies in their community and the uncertainty surrounding federal funding for their services. Finally, the collaboration with George Washington University nursing program was also discussed.

Information Technology

Mr. Kennell reported accomplishments of the Information Technology Department and shared improvements such as security measures installed at the Armory, fiber optic connections, and enhanced Wi-Fi security measures.

Grants

Ms. Eure reported on the achievements of the Grants Department, highlighting the receipt of five additional grants submitted in FY2024. This brought the total funds awarded to approximately $4 million, including $40,000 for FY 2025. There was also a discussion about Electric Vehicle (EV) charging grants.

Diversity, Equity & Inclusion

Ms. Smith reported on the accomplishments of the Diversity, Equity, and Inclusion Department, which included the JEDI Action Team, has formed three subcommittees (The Education and Awareness Subcommittee, the Employee Engagement Subcommittee, and the Strategic Planning Subcommittee), hosted employee townhalls on the draft vision statement, and launched an all-staff learning journey

Information Items

Mr. Salmerón proposed hosting a "Know Your Rights" session specifically for elected officials with the city potentially acting as the host. The Council discussed scheduling work sessions with the school superintendent and other stakeholders to address the use of school fields and issues related to academic achievement.

Additionally, the Council talked about the upcoming budget season and emphasized the need for preparatory discussions before it begins. They also expressed their opposition to a bill about eminent domain authority for the Maglev project.

Mayor Jordan shared that he had testified regarding Senate Bill 55 and requested that staff provide Council with a summary of all bills related to the Maglev project.

Ms. Knesel left at 10:02 p.m. The meeting ended at 10:02 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Deputy City Clerk

WORK SESSION OF THE GREENBELT CITY COUNCIL
Held Wednesday, February 5, 2025

Discussion: to receive an American Rescue Plan Act (ARPA) Update/Wrap-Up.

Mayor Jordan started meeting at 7:30 p.m., held on Council Chambers and virtually via Zoom.

In attendance: Councilmembers Amy E. Knesel, Danielle P. McKinney, Jenni A. Pompi, Silke I. Pope, Rodney M. Roberts (7:34 p.m.), Kristen L.K. Weaver and Mayor Emmett V. Jordan.

City Staff: Josué Salmerón, City Manager; Tim George, Assistant City Manager; and Shaniya Lashley-Mullen, Deputy City Clerk.

Others present: Michael Hartman, Bill Orleans and others.

Greenbelt City Council Allocates Funds

Mr. Salmerón explained that American Rescue Plan Act (ARPA) funds of nearly $23 million had to be encumbered by December 31, 2025, with about 75% of projects completed and 25% in progress. Mr. George provides updates on the funding allocation, highlighting key initiatives such as food subsidy programs and the Learn to Earn program. He emphasized that over 130 projects have been completed, with some entering their planning phase and significant projects like ball fields and parks will continue throughout 2025.

Community Impact and Grant Programs

The Council discussed the impact of the $22.8 million spent on the community highlighting that over 4,200 residents and 56 businesses received direct benefits. Mr. George mentioned the team's effort in setting up grant programs and presented a PowerPoint presentation detailing the projects and programs funded, including new playgrounds, road improvements, and police capabilities. He also discussed the public engagement process and the allocation of funds. The Council concluded by discussing final projects and reprogramming funds to address pressing needs.

Grants, Programs, and Future Challenges

Mr. George discussed allocation and impact of funds from various grants and programs. He highlighted the successful implementation of rental assistance program, that helped almost 1,350 residents and educational scholarships supporting 44 Greenbelt youths in college or technical education. Mayor Jordan and Ms. Pope suggested inviting scholarship recipients to a Regular Meeting to discuss the various scholarships. Mr. George also mentioned the business assistance programs who provided $1.6 million in funding to local Greenbelt-based nonprofits and businesses. He also discussed the ongoing needs for social services and housing affordability, as well as the challenges in funding these programs in the future. Mr. Salmerón mentioned the successful implementation of the electric cart program, which will support the kayak program and help with park maintenance. He also discussed the potential for continuing some of the successful programs in the future despite the challenges in funding.

Workforce Education and Assistance Funding

The Council discussed the importance of workforce education and job opportunities for Greenbelt residents. They highlighted the success of connecting Greenbelt jobs with job seekers and the need for continued funding for this initiative.

Robert Goldberg-Strassler, a Greenbelt resident, discussed the need for rental assistance and food support based on emergency funds depletion and replenished. Ms. McKinney inquired about tracking and categorizing requests for help to which Mr. Salmerón responded that they were working on improving this process. The Council also acknowledged the hard work of city staff in implementing programs and serving residents over the past few years.

ARPA Funds Allocation and Projects

Bill Orleans, a Greenbelt resident, discussed the allocation of ARPA funds, questioning whether more funds were used for people's assistance rather than capital projects. He suggested a line item in the Complete Projects list to verify this. Mayor Jordan requested a timeline for massive projects like redoing the fields. He acknowledged the difficulty of calculating lost revenue due to COVID-19 but noted that many projects were deferred due to budget uncertainty.

Door Knocking Campaign and Website Updates

The Council discussed the success of their door-knocking campaign, which Mr. George pointed out led to an increase in education scholarships from 29 to 44. Mr. Salmerón suggested considering the potential for a similar campaign to increase voter engagement in future elections. Ms. McKinney expressed interest in maintaining the engagegreenbelt.org website as a storytelling tool and a dashboard for future projects. Mr. Salmerón discussed the possibility of archiving project summaries in the new website design. Mr. George acknowledged the need for more detailed information on the distributed direct assistance funds, and they planned to update all charts and graphics to tell the story of their projects better.

Informational Items: Maryland Bill, Council Rules, and Budget

Ms. Weaver discussed the potential support for a Maryland bill to fund waste food reduction and diversion. Mayor Jordan stated to have Carrington and the Association provide a quick synopsis and discuss the possibilities of the bill moving forward. The Council also discussed rescheduling a work session to revisit the Council rules due to Ms. Weaver's absence. They agreed to reschedule a meeting with the GHI Board, and Ms. McKinney requested an Advisory Board Chairs work session to clarify attendance and expectations. Lastly, the Council discussed the need for a list of work sessions or discussions for the upcoming budget season and decided to come back with suggestions and prioritize the available spaces.

Informational Items: Sinkhole, Storm Preparations, and Senate Bill

The Council discussed various updates and issues. Mr. Salmerón noted that a sinkhole was discovered at a playground at 2 Research Road, which has been closed off. Public Works are assisting in addressing the issue. He mentioned storm preparations were also discussed, with the Aquatic and Fitness Center opening at 8 a.m. to allow Public Works Department to inspect and address any issues. The senior condos on 7050 Greenbelt Road have received their building permit and construction equipment is on site. Mr. Salmerón stated that a meeting with the Director of Immigration Enforcement for State of Maryland was scheduled, and three Council members were invited. Lastly, Ms. Pompi discussed Senate Bill 820, which would increase the maximum criminal fine or municipal infraction from $1,000 to $5,000 and will be tracked for potential action.

Mayor Jordan provided a report on the Maryland Municipal League (MML) Committee he had attended. The meeting ended at 10:02 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Deputy City Clerk

WORK SESSION OF THE GREENBELT CITY COUNCIL
Held Wednesday, February 26, 2025

Meeting: The Prince George's County Public School Superintendent and staff

Mayor Jordan started meeting at 7:30 p.m., held in Council Chambers and virtually via Zoom.

In Attendance: Councilmembers Amy E. Knesel, Danielle P. McKinney, Jenni A. Pompi, Silke I. Pope, Rodney M. Roberts, Kristen L.K. Weaver and Mayor Emmett V. Jordan.

City Staff: Josué Salmerón, City Manager and Shaniya Lashley-Mullen, Deputy City Clerk.

Others present: Dr. Millard House II, Superintendent; Dr. Charoscar Coleman, Chief Operating Officer; Dr. Douglas Strader, Chief Accountability Officer; Shawn Matlock, Director of Capital Programs; Jason Washington, Associate Superintendent for Supporting Services; Roger Prince, Director Pupil Accounting and School Boundaries; Sam Stefanelli, Director of Building Services; Prince George's County Public Schools Staff (PGCPS) and others.

Greenbelt City Council and School System

Dr. House discussed the school system's commitment to providing students with a safe and inclusive environment. He spoke specifically in view of recent national immigration policies. He also shared data showing decreased student absenteeism and increased graduation rates among certain groups. Dr. House's team was present to address any concerns or questions about facility use, building updates and district staff.

Greenbelt Schools' Academic Performance

Dr. Strader discussed the academic achievements of schools within the Greenbelt municipality area. He presented a PowerPoint presentation including a heat map showing the density of students in Prince George's County and the boundaries of the five schools in question. Dr. Strader also shared data on student populations, trends, and the influence of multilingual populations on academic achievement. He highlighted the performance of Dora Kennedy French Immersion School, Eleanor Roosevelt High School, Greenbelt Elementary School, Greenbelt Middle School, and Springhill Lake Elementary School. Dr. Strader stated that Greenbelt Elementary School is a Targeted Support and Improvement School due to its special education performance. He also mentioned that Springhill Lake Elementary School has a significant multi-lingual population and Community Reference Instructional (CRI) Program for students with profound needs.

Prince George's County Graduation Rates

Dr. House discussed recent trends in student performance and graduation rates in Prince George's County schools. He reported that while the district faces challenges including a large immigrant population and post-COVID impacts, they are progressing. The graduation rate has increased by nearly 6%, outpacing the state's average. Dr. Strayer explains that Prince George's

County has not seen significant declines in most student groups due to COVID-19, unlike state-wide trends. The district is working on strategies to improve attendance and provide mental health support to students. Dr. House mentions ongoing efforts to address teacher shortages and support students who don't graduate, though specific details on programs for non-graduates are not provided.

Exploring Partnerships for Athletic Fields

There were discussions about potential partnerships and collaborations between the City of Greenbelt and Prince George's County Schools (PGCPS). The Council expressed interest in accessing the athletic fields at Greenbelt Middle School in exchange for maintenance support. The school district acknowledged the challenges of deferred maintenance and the need for partnerships to address these issues. The idea of a shared use of facilities was also discussed, with the city suggesting the possibility of restoring the fields at Greenbelt Middle School. The school district agreed to consider this proposal and expressed openness to further discussions. Mr. Salmerón and Dr. House will schedule a follow-up meeting to explore these potential partnerships further.

Springhill Lake Elementary School Update

There was a discussion on the progress of the Springhill Lake Elementary School building project. Mr. Matlock presented a PowerPoint Presentation, which included the facility's design, site plans, proposed plants, and the construction schedule. The school will be designed with geo-thermal heating and cooling, solar panels, and native plantings for stormwater management. The school will have a secure vestibule, fencing and cameras for security. The construction is expected to start in August 2026, with the school ready for occupation by July 2028. He also discussed the site preparation, including demolition and potential stormwater management improvements. Mr. Matlock informed the Council that PGCPS is committed to quarterly town hall meetings. There was additional discussion regarding the construction at Springhill Lake Elementary, which included parking, forest preservation, and community engagement. Ms. Pope expressed concerns about parking, and Mr. Roberts expressed concerns regarding the conservation of existing forested areas, with the project team assuring ample parking spaces for staff and visitors. The capacity of the new school was discussed with the Council voicing concerns about overcrowding due to the expected increase in student population. Mr. Washington acknowledged these concerns but highlighted budget constraints and the need to manage the school's capacity within the available budget.

School Boundaries and Residential Development

There was discussion regarding the potential shift in school boundaries for Greenbelt students due to the residential development behind Beltway Plaza. Mr. Prince explained that PGCPS's goal is to plan for five to seven years, considering various data points such as community development, birth rates and school overcrowding. He assured us that PGCPS would look carefully at the data for the City of Greenbelt and provide information on any potential shifts in boundaries. Mr. Washington mentioned a workgroup working on this issue for two years but faced challenges due to a lack of information from the planning department.

Transition to Dora Kennedy French Immersion and School Design

There was discussion regarding transition of Dora Kennedy French Immersion School the design of new schools and use of new amenities. Ms. Knesel expressed concerns about underutilization of new spaces in schools. The Council also discussed the need for better communication between the planning department, developers and the school administration to plan more realistically for future school sites. They expressed a need for better understanding of the enrollment projections and assignments for new schools.

School Transitions HVAC Issues and School Capacity

Dr. Coleman explained students' transition from Springhill Lake Elementary School to Dora Kennedy French Immersion School in 2026, with the construction of an eighteen-classroom modular at Robert Goddard to accommodate both schools. He also mentioned the need for adjustments to ensure the comfort of Springhill Lake students during their two-year stay at historic Greenbelt Middle School. Concerns were raised about the capacity of Dora Kennedy French Immersion campus to accommodate an additional 150 students.

The discussion revolved around issues with the HVAC system at Dora Kennedy French Immersion, which is causing discomfort for students and staff. The Council expressed concerns about the lack of plans to fix or update the systems and had questions regarding the accommodation of Springhill Lake Elementary students, as well as concerns about the capacity of the building and potential need for additional temporary structures. Dr. Coleman discussed relocation of ten (10) classroom modular to Robert Goddard Montessori campus that would increase capacity to 1,450 students. The decision to provide extra space for schools that are not currently at full capacity was also discussed to provide a permanent solution to the concerns raised.

Addressing School Facility Maintenance Challenges

The Council discussed the ongoing maintenance issues at Springhill Lake Elementary and the historic Greenbelt Middle School, with the latter being a significant challenge due to its age and the need for renovations. Dr. Coleman discussed the co-location of students in the Robert Goddard School, a modernized facility. Mr. Washington assured us that PGCPS is committed to addressing these issues and working on efficient transportation solutions for the new campus.

Educational Matters and Funding Updates

Dr. Strader discussed an upcoming town hall meeting at Greenbelt Elementary School regarding its ATSI designation related to special education performance. Dr. Strader explains that ATSI schools receive targeted support and professional development rather than additional funding. Mayor Jordan inquired about Roosevelt High School's overcrowding and Magnolia Elementary School and Ms. Pompi asked about the Safe Passage program. Dr. House updates the Council on the district's efforts to secure full funding for Blueprint for Maryland's Future and their contingency planning for potential changes at the federal level. The meeting ended at 9:02 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Deputy City Clerk

WORK SESSION OF THE GREENBELT CITY COUNCIL
Held Wednesday, March 19, 2025

Discussion: The City Employees Retirement Plan

Mayor Jordan started meeting at 7:30 p.m., held in Council Chambers and virtually via Zoom.

In attendance: Councilmembers Amy E. Knesel, Danielle P. McKinney, Jenni A. Pompi, Silke I. Pope, Rodney M. Roberts, Kristen L.K. Weaver; and Mayor Emmett V. Jordan.

City Staff: Josué Salmerón, City Manager; Dawane Martinez, Human Resources Director and Shaniya Lashley-Mullen, Deputy City Clerk.

Others present: Ray Reeves, Senior Advisor, and Andrew Prevost, Managing Director; NFP Retirement Plan Service Team; and others.

Mr. Salmerón explained that tonight's work session aims to receive information from the city’s healthcare services broker about switching the city's retirement plan from Mission Square to Nationwide. He mentioned that current staff has already received a presentation and tonight they will present information to Council and retirees. Mr. Martinez added that this process began two and a half years ago and formally entered RFP process. Three finalists were interviewed and ultimately Nationwide was selected. Mr. Martinez also stated that retirees can maintain their funding accounts with Mission Square while current staff can transition to Nationwide.

Mr. Reeves and Mr. Prevost presented a PowerPoint outlining the proposed changes for switching the City's retirement plan from Mission Square to Nationwide. The new strategy aims to enhance participant services and outcomes, provide better retirement educational services, offer improved investment solutions at lower costs, upgrade technology platforms, and enhance customer service. Mr. Prevost mentioned that the target date for implementing and transitioning to the new retirement plan is mid-2025. Participants will have the opportunity to attend educational workshops with Nationwide.

Mr. Prevost explained the impact of the transition to Nationwide on current staff, while retirees will maintain their plan with Mission Square, which includes a dedicated plan coordinator. This coordinator will facilitate regular communications, group meetings, and webinars. The transition is expected to take three months and will involve minimal disruptions. Mr. Martinez noted that the city had discussions with the City Manager and the Human Resources Director of Leesburg, Virginia, which made this transition feasible. Mr. Prevost also mentioned that he will follow up with the Council regarding other local municipalities that have successfully made this transition.

There was a discussion about communication throughout this process. Ms. Pope emphasized that information needs to be shared with current staff and retirees as soon as possible.

Ms. Weaver raised a question regarding budget constraints and Mr. Prevost responded that the city does not face any budgetary limitations. He explained that current employees and retirees cover record-keeping costs and other fees. Additionally, Mr. Reeves noted that the average fee for the proposed investment options is less than 0.25%. In contrast, the fees for the existing investment line are over 1% higher.

There was a brief discussion about managed accounts. Mr. Prevost explained that Mission Square charges an additional fee for managing participants' accounts. Ms. McKinney suggested providing documentation outlining the specific fees participants must pay. Mr. Prevost noted that he would present a comparison of the costs to give a current overview of the situation.

David Moran, a retiree, expressed his concerns about the city's transition from Mission Square as its retirement plan. He noted that Mission Square had proposed lowering their fees to match or be more competitive than Nationwide's. Mr. Moran pointed out that the city has been with Mission Square for over 40 years, benefiting from their educational and financial services. He also mentioned that there had been no communication with him regarding this change and encouraged the city to survey current staff and retirees about the potential switch from Mission Square to Nationwide for the retirement plan.

Mr. Prevost responded to a question read by Ms. Weaver from Dominick during the Zoom meeting. He noted that transferring funds and making any changes are handled electronically. Mayor Jordan proposed organizing a group session to help some employees with these changes. Mr. Prevost also mentioned that communication regarding the traditions will be shared through all available formats for all participants. Mr. Prevost answered a question from Scott Yankowy that Ms. Weaver read on Zoom, stating that most recordkeepers have a one-time withdrawal fee and will follow up with the exact cost.

Di Quynn Reno, a retiree, expressed concern about the lack of communication with retirees regarding this change. She emphasized that retirees should have been informed about the change before tonight's work session. Reno urged the city to take responsibility and engage with Mission Square. In response, Mr. Martinez explained that the city had made several attempts to reach Mission Square, including connecting with current staff and during open enrollment periods.

Cecile Craze, a retiree, expressed her satisfaction with Mission Square. She asked if there had been any outreach to involve Mission Square in the RFP (Request for Proposal) process. Mr. Prevost explained that Mission Square was included in the rebid process involving six vendors. Three vendors were interviewed, and ultimately, Nationwide was selected. In response to a question from Ms. Craze, Mr. Prevost mentioned a reduction in Mission Square fees due to the RFP process. Ms. Craze also requested that the original RFP be made public and that previous documentation be added to the City's website.

Bill Orleans, a resident of Greenbelt, requested that Mission Square be allowed to speak at tonight's work session. In response to a question posed by Mr. Orleans, Mr. Prevost clarified that NFP has no relationship with record keepers and is entirely independent of both parties. He emphasized that NFP offers the best investment solutions at the lowest cost for participants and retirees. Mary Johnson, a retiree, expressed no issues with Mission Square but raised concerns about the lack of communication with the city. She mentioned that she had not been notified about the open enrollment period. Following a request from Mayor Jordan, Mr. Salmerón indicated that he would speak to Mr. Reeves about reintroducing three analyses on the city's website. This will include RFP, NFP fee and the original report.

Mr. Prevost responded to Ms. Weaver's (Beverly Palau read on Zoom) stating that the investment menu can be utilized on any record-keeping platform without restrictions. There was further discussion about communication with the retirees. Ms. Pope requested a review of the communication process. William Smith, a retiree, expressed that he has not received any notification from the City regarding his health insurance or information about the changes to the retirement plan. He emphasized that communication between the city and retirees needs to improve. Ms. Knesel requested that Mission Square reduce fees to be included in the updated packet of peer group fees for the Council's review.

Steve Taylor from Mission Square mentioned that he has worked with numerous retirees and has maintained a strong relationship with the city for over forty years. Frank Cossack, Relationship Manager at Mission Square, added that serving the City of Greenbelt has been a privilege for more than four decades. He expressed a desire for Mission Square to engage with the city regarding tonight's discussion about costs and a comparable lineup to the one presented earlier. The aim is to find a solution to preserve this longstanding relationship.

Ms. Quynn Reno asked who would provide the educational workshops and financial planning services. She also said that she and other retirees would require direct communication from the city concerning any changes. Mr. Prevost responded that as investment consultants for the city, NFP will coordinate and facilitate the workshops and one-on-one meetings with Nationwide representatives. Ms. Weaver shared a Zoom comment from Debbie Coulter, indicating she had not communicated with the city regarding tonight's meeting or the proposed change of retirement companies. The Council pledges to work with staff to ensure that communication is sent to current and retired employees.

Informational Items

Mr. Salmerón provided the Council with an update on the recent fire at Franklin Park at Greenbelt Station Apartments. The meeting ended at 9:18 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Deputy City Clerk

BUDGET WORK SESSION OF THE GREENBELT CITY COUNCIL
Held Wednesday, March 26, 2025

Discussion: **Overview, Revenues & General Government, Other Funds Non-Departmental & Fund Transfers, Economic Development, FY 2026 Proposed Budget**.

Mayor Jordan started meeting at 7:30 p.m., held in Council Chambers and virtually via Zoom.

In attendance: Councilmembers Amy E. Knesel, Danielle P. McKinney, Jenni A. Pompi, Silke I. Pope, Rodney M. Roberts, Kristen L.K. Weaver; and Mayor Emmett V. Jordan.

City Staff: Josué Salmerón, City Manager; Tim George, Assistant City Manager; Dawane Martinez, Human Resource Director; Bertha Gaymon, Treasurer; Chondria Andrews, Public Information and Communication Coordinator; Tyra Smith, Diversity, Equity, and Inclusion Officer (DEI); John Mason, Economic Development Manager; Brian Kennell, Acting Information Technology Director; Cary Eure, Grants Coordinator; Gizelle Alvarez, Constituent Services Coordinator; and Shaniya Lashley-Mullen, Deputy City Clerk.

Others present: Judith Davis, Michael Hartman, Bill Orleans and others.

Mayor Jordan explained the proposed FY2026 budget was presented to Council on Monday and provided an overview of budget process including nine (9) budget work sessions and two (2) public hearings before the budget is adopted and passed on June 2. The proposed FY2026 budget is on the City's website.
Mayor Jordan pointed out that the proposed FY2026 overall budget is $52.53 million, which includes $40,215,900 in the General Fund, $7,412,260 in the Capital Project Fund, and $4,905,800 in Other Funds. He thanked Mr. Salmerón for presenting the Council with a balanced budget with merits and cost of living included.

General Government

Mr. Salmerón provided an overview of the FY2026 proposed budget overview, which includes growth in revenue in property taxes; however, it hasn't been consistent in previous years. In a time of uncertainty, this means more property taxes for the residents. Mayor Jordan stated that the City's proposed tax rate remains stable at .8275%, and Mr. Salmerón noted that the tax rate has remained the same for the last seven years, and there were no proposed changes.

Council

Mr. Salmerón stated no noticeable changes in Council's proposed FY2026 budget. He noted that under professional services line 30, on page 101, the cost reduction was placed back in the budget, and the budget comments will be updated to reflect that change.

City Manager's Office

Mr. Salmerón stated no noticeable changes in City Clerk, DEI and Grants' proposed FY2026 budget. He noted increases in personnel wages increase. Mr. Salmerón explained that there was an increase in Elections Fund's proposed FY 2026 budget to include Temporary Services and Notices to support Voter Engagement initiatives. There was a reduction to Legal Services due to completion of Collective Bargaining Agreement (CBA), Municipal Building based on maintenance of building, structure and Greenbelt Armory Funds due to maintenance and upkeep.

- On page 130, Ms. Weaver inquired about the increase from $4,770 to $8,000 in line item 37 regarding Notices and Publications. Mr. Salmerón answered that the rise in mailings and outreach is expensive for the upcoming November 4, 2025, election.

Mayor Jordan and Mr. Salmerón discussed:

- On page 131 the expenses of legal services, recodification, charter review and legislation review. Ms. Pompi added the item of City's lawsuit against Prince George's County regarding the Fire Department.

- Brief discussion regarding the Greenbelt Armory. Mr. Salmerón explained that city was being billed for water services and had that shut off. Staff would install a tarp on the roof as a preventative measure.

Ms. McKinney and Mr. Salmerón offered having activities at Greenbelt Armory may be best way to deter vandalism. Mr. Roberts stated that funds should have been used to fix roof and water damage instead of purchasing cameras.

Mr. Salmerón noted that remediation of Greenbelt Armory is $13 million. Mr. George added that the cost of demolishing the building is $1 million. Staff will provide Council with report.

Operational and Support Services

Ms. Gaymon provided an update on the Finance Department budget increase of $600 in salary costs. She shared that Finance Department was reduced by $30,800 because of elimination of the old accounting system.

Ms. Gaymon provided an update on Human Resources Department budget for an increase of $89,000 and implementation of new Human Resources Information System, Paycor.

Ms. Gaymon presented updates on Information Technology budget, an increase of $17,600 in personnel salaries. Information Technology (IT) budget was reduced last fiscal year due to $104,700 computer expenses being decreased by $21,500, which will be absorbed by the American Rescue Plan Act (ARPA) Fund.

Mayor Jordan recommended quantifying management objectives more making them timebound. Mr. Salmerón agreed and requested that a meeting be scheduled with the Council to revisit the Council's framework and goals.

Public Information and Community Promotion

Ms. Andrews provided updates on the Public Information Department increase of $36,200,00:

- line 34, an increase of $10,000 covers the interpreting services, studio equipment maintenance and website and studio maintenance.
- line 37 increase of $2,000 for Greenbelt News Review weekly full-page ads, City Connecter production and postage
- line 45 increases $7,650, covers memberships and subscriptions
- and line 58 increases $11,000 to support City events.

Ms. McKinney and Ms. Andrews discussed follow up with Council to see whether the public can elect to have a hard copy of the City Connector or a digital copy and if the cost would be cheaper.

Mayor Jordan suggested including completion date of website in the management objectives and city's rebranding style guide. Ms. Andrews explained the website migration process. She offered that it should be completed by June 30, 2025. Mr. Salmerón shared that Ms. Andrews has conducted "Lunch and Learns" across various departments for rebranding style guide to have a uniform look for our city.

Bill Orleans, a Greenbelt resident and Mr. Salmerón agreed that significant cuts to FY2026 proposed budget were across organization. Concerning the funds when available to notifications, publications and positions in the Recreation Department.

Judith Davis, Greenbelt East and Mr. Salmerón discussed all updated documentation would be uploaded to the city's website under Finance Department section.

He added that there was a reduction in the Recreation Department training section; however, there was an increase in training for the Administration and Public Information.

- On page 105, Ms. Davis suggested including petitions received and resolved as a performance measure. On page 113, Ms. Davis inquired about funds regarding Program Open Space. Ms. Salmerón stated that the City had received funds from Program Open Space, and the funds were represented in 2024. The city is anticipating applying for the FY2026 funding. The State of Maryland is proposing to make changes to that program.

- On page 105, Mayor Jordan and Ms. Weaver suggested including percentage or closure goals for the Council's referrals.

Michael Hartman, 2 Gardenway Ms. Andrews reported that City Connector is currently issued in English only at $5,000 per issue and including a Spanish version of the Connector is one of her goals. Mr. Salmerón added that translating Connector into Spanish would double the cost. He also explained challenges of Spanish media outreach.

A discussion regarding AI translations. Mr. Kennell explained that the IT Department is researching licensing and the cost of translation and interpretation services.

Economic Development

Mr. Mason stated that the Economic Development Department's proposed FY2026 budget increased by $12,900, and he provided the Council an update on the department, which included the following initiatives: Economic Development Strategic Plan, the CRM – Salesforce, and the Business Engagement Programming.

Mayor Jordan recommended quantifying the following management objectives: implement comprehensive business retention and expansion strategies to cultivate, grow, and support local business and development with a complete marketing campaign strategy that focuses on the attraction of new business investment (attraction), the growth and resiliency of existing Greenbelt businesses (retention and expansion), and then provide data new increase that highlights the impact ED successes has had on the economic health of the community.

Non-Departmental Fund

Ms. Gaymon provided an update on the Non-Department Fund, which is supported by the General Fund and is currently budgeted at $1,897,000, mostly Worker's Compensation.

She explained that workers' compensation is budgeted in three departments:

- Public safety
- Public work
- and Recreation

Ms. Gaymon added that other special programs are funding in this account also:

- Friends of Greenbelt Theatre Subsidy at $7,5000.
- The Homeowner Investment Program at $10,000
- Renter's Credit at $5,000,
- Unallocated Appropriation Fund at $30,000 and will be reduced to $12,000.

Ms. Weaver and Mr. Salmerón discussions regarding subsidies, medical and prescription insurance will be revisited during open enrollment and renewal process.

Mayor Jordan and Ms. Gaymon shared that CARES department manages the Homeowners Investment program.

Fund Transfers

Ms. Gaymon provided an update on Fund Transfers, which is $3,038,100, that was transferred from the General Fund Balance to cover the cost. Mr. Salmerón and Ms. Gaymon discussed how to present the Fund Transfers for the next budget cycle.

Ms. Davis and Ms. Gaymon discussed currently there are 44 retirees that receive subsidies. Ms. Gaymon promised to rely on how many renters receive piggyback credit and whether home buys credit buyback for employees is not budgeted.

There was a discussion regarding the Revolving Loan Fund.

Other Funds

Ms. Gaymon provided an update on the Other Funds, which includes the Cemetery Fund, Debt Services, and Special Projects.

Replacement Fund

Mr. George provided an update on the proposed $1,231,500 Replacement Fund, which included a new EV Packer trash truck that is proposed to cost $685,000.

Ms. Knesel and Mr. George said the Mowers purchased with ARPA funds were for the ballfields and listing Replacement Fund are more extensive and designed for larger fields.

Ms. Davis noted:

- no page numbers in the proposed FY2026 Replacement Fund section.
- budget comments needed to be corrected because the line items are listed with zeros, and comments state amounts.

Council thanked the staff for all their hard work.

Informational Items

Mr. Salmerón informed the Council that he met with the AMR team and the Town of Berwyn Heights staff to discuss the ambulance and medical services. He stated that staff are ready to schedule a meeting for AMR team to make a presentation. Mayor Jordan suggested having a joint meeting with Town of Berwyn Heights. Ms. Pompi suggested having presentation at a Four Cities meeting.

A discussion on rescheduling the Four Cities Meeting. Mr. Salmerón indicated that he would attending a city manager's conference and unable to attend on April 24, 2025. Both Mayor Jordan and Ms. Pope would be out of town and unable to participate.

A suggested town hall on proposed FY2026 Budget. Mayor Jordan stated he was open to having the town hall on Saturday or Sunday. Ms. Knesel requested to explore having the town hall at a different location. Ms. Weaver suggested having the town hall on Saturday, May 3, 2025. The meeting ended at 9:57 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Deputy City Clerk

BUDGET WORK SESSION OF THE GREENBELT CITY COUNCIL
Held Wednesday, April 2, 2025

Discussion: Public Works and Capital Projects, FY 2026 Proposed Budget

Mayor Jordan started the meeting at 7:30 p.m., held on the Council Chambers and via Zoom.

In attendance:	Councilmembers Amy E. Knesel, Danielle P. McKinney, Jenni A. Pompi, Silke I. Pope, Rodney M. Roberts, Kristen L.K. Weaver; and Mayor Emmett V. Jordan.
City Staff:	Josué Salmerón, City Manager; Tim George, Assistant City Manager; Bertha Gaymon, Treasurer; Brian Kim, Director of Public Works; Brian Townsend, Assistant Director of Publics Works; Kevin Carpenter-Driscoll, Environmental Coordinator; Terri Hruby, Director of Planning and Community Development; Chondria Andrews, Public Information and Communication Coordinator and Shaniya Lashley-Mullen, Deputy City Clerk.
Others present:	Judith Davis, Michael Hartman, Bill Orleans and others.

Public Works Budget Work Session

The council held a work session to discuss the City's proposed FY2026 budget focusing on the Public Works Department and Capital Projects Fund. The Council acknowledged the significant role of the Public Works Department in maintaining the City's infrastructure and services. Mr. Salmerón highlighted the Department's efforts in managing the proposed FY2026 budget and sustaining substantial reductions including holding key positions vacant. The Council appreciated the Public Works staff's dedication and leadership in balancing the budget.

City Budget and Waste Collection Fees

The meeting focused on the City's proposed FY2026 budget and waste collection fees. Mr. Salmerón discussed the need for adjustments due to inflation and the Compensation Study results. He also cited a 20% increase in tipping fees from the County. Mr. Kim discussed increased costs of trash removal. Mr. Kim also highlighted the City's solar farm, which is expected to offset 60% of the City's electricity consumption and the City's grant target achievement. Mayor Jordan discussed potential for a Council visit to the solar farm once it's operational. There was discussion on the City's energy contract and potential savings from the solar farm.

Public Works Department Staffing and Budget

Mr. Salmerón discusses staffing changes, including temporarily removing some positions due to budget constraints. Brian Kim, now Director of Operations, has taken on additional responsibilities with minimal impact on overtime. Mr. Salmerón stated that Public Works staff continues to provide custodial services for the Greenbelt Cinema and Roosevelt Center, with slight increases in costs due to personnel and electricity charges. Mr. Kim shared the Department priorities' transition to electric equipment when the budget allows. Playground maintenance includes weekly and quarterly inspections, with a recently certified staff member taking an aggressive approach. Ms. Weaver also mentioned the playground near Gardenway needed attention because of bare spots.

Waste Collection Service Improvement Proposals

Mr. Salmerón acknowledges a structural deficit in trash pickup fees and is considering proposals to address it. The Council discussed three proposals to improve waste collection services. The first proposal involves a two-year rate increase to reduce the overall deficit. The second proposal is a pay-as-you-throw model, which has proven successful in other jurisdictions and would incentivize residents to reduce waste. The third proposal integrates the composting program into the waste collection service model. Mayor Jordan expressed interest in these proposals and the potential for long-term savings and waste reduction.

Road Maintenance and Deterrent Cameras

Mr. Salmerón discussed the City's road maintenance and resurfacing budget, noting that the amount planned for next year was less than the past couple of years. He also discussed sidewalk construction, with a significant amount completed in the previous fiscal year. Based on a question asked by Ms. McKinney. Mr. Carpenter-Driscoll addressed the issue of people dumping trash at the recycling center with the cost falling under personnel expenses. Mr. Salmerón discussed the loss of a trailer due to an accident and the need to replace it with a proposal to install fixed cameras at the location. He expressed satisfaction with the deterrent effect of the cameras on illegal dumping.

City Projects and Funding Discussion

Based on a question asked by Mayor Jordan, Mr. Salmerón answered that the new flashing lights at stop signs were confirmed to be part of the bike Pedestrian Improvements project funded by ARPA and Mr. Kim added that Planning and Community Development Department spearheaded the project. Mayor Jordan inquired about the installation of speed humps on Crescent Road, and Mr. Salmerón stated that there were no plans for additional installations in the future. Mr. Kim added that the Public Works Department would install a solar-powered pedestrian walkway on Hanover Parkway. There was discussion regarding the City's traffic lights, particularly the one in front of Green Ridge House, which did not meet current specifications and had no plans for replacement in the current budget. The City's sidewalk construction increased in FY 2025 and possibility of state-shared revenues for FY 2026 spending discussed. The number of bus stops made accessible was offered by Ms. Weaver who suggested keeping a tally of how many need improvements as part of performance measurements. Ms. Hruby replied from the Capital Projects fund in the last two years due to ARPA funding. However, staff are improving 59 bus stops with ARPA funding. She added that there has been enhanced accessibility as some reconstruction projects upgraded the pad sites. The City's performance metrics were also discussed and Ms. Weaver suggested more granular data on bus stop accessibility and other improvements.

Accessibility Issues in City Planning

Michael Hartman, 2 Gardenway, raised accessibility issues in the City, including snow removal and curb cuts. Mr. Kim and Mr. Salmerón acknowledged the need for better training and awareness among staff and the importance of hiring a subject matter expert on disabilities. Mr. Salmerón also discussed the need for better digital accessibility, such as searchable PDF files and text in social media posts. Judith Davis, Greenbelt East suggested underperformance measures on page 167 including the number of maintenance tickets received and number of responses. She inquired about the tipping fee and MERV rate. Mr. Salmerón answered that the tipping fee has increased to $85.00, MERV rate is still the same.

EV Charging Stations in Marginalized Areas

Mayor Jordan inquired about the emphasis on EV charging stations in marginalized areas and current charging station model. Mr. Salmerón answered that the city has some oversight of the station outside the Municipal Building and receives a payment to offset electricity consumption. He noted recommendations will be brought forward to Council on running the program, whether the city should be service provider or outsource it to third party entity. The current model with Pepco has been an issue with stations not always working. The city plans to add EV charging stations to Buddy Attic Park and is considering outsourcing the project. The plan is to deliver 10 EV charging stations in June. The city also finds data collection and reliability of the charging stations.

2026 Budget and Infrastructure Projects

Mayor Jordan inquired about allocation for Pepco Street lights and potential financing model for LED converted lights. Mr. Salmerón answered that information is not incorporated in the proposed FY2026 budget because the city doesn't have an agreement with Pepco. There was discussion regarding the Capital Reserve Fund project and Vision Zero Action plan which Ms. Hruby noted is a federal grant under review. Mayor Jordan and Ms. Hruby shared that the Hanover Parkway off-road bicycle facility project is funded through ARPA and is in 90% design phase. The Cemetery Preservation Master Plan contract was recently awarded. Lastly, the Red Oak Mitigation Plan was introduced as a stormwater project in partnership with the State of Maryland.

Waterline Project Cost and Solutions

Ms. Pope inquired about the dog park's water supply. Mr. Salmerón explained the plans to reach out to contractors for updated pricing. The Council discussed the challenges of a waterline project with a potential cost of $120,000.00.

They considered two methods:

- a water-capturing system or a container treated with chlorine tablets. The long-term solution might be a dedicated water line which would be expensive.

- Council members debated the necessity of providing clean water for dogs at the dog park, with some suggesting that people should bring their water.

Greenbelt Cinema and the Connecting Trail Project Updates

Mayor Jordan and Mr. George responded to the Greenbelt Cinema project sharing that it includes various sub-projects such as bathroom renovations display screen installations and lighting improvements. The project is awaiting approval from the Maryland Historical Trust and is expected to take less than a year to complete once approved. Ms. Hruby explained that the connecting trail between Greenbelt Station and the Metro station is now moving forward after being put on hold during FBI discussions. The project is expected to be bid out in the summer or early fall with construction potentially starting by the end of 2022. She stated that staff are working on finalizing responses to comments received from the state and revising the budget.

The project costs around $3 million with a 20% contingency. Staff are also working on securing funding for projects including a $1.5 million TAP Grant and $1 million Capital Grant.

Funding Status of Various Projects Pool Deck Project and Shelter Progress

There was a discussion regarding the Greenbrook trail project, which Ms. Hruby stated is currently in a planning phase and not on the capital improvement project list. Ms. Davis discussed the Gateway Signage and Lighting Project which Ms. Hruby stated was funded but later removed from the list due to duplication. Mayor Jordan discussed the welcome signs for the city, which are currently unacceptable and need to be redesigned. The TIF (Tax Increment Financing) fund was discussed and mentioned that the TIF has appreciated over time. Ms. Hruby noted that staff would be researching additional grant funding to implement the Wayfinding Plan.

Based on a question asked by Mayor Jordan, Mr. Kim provided an update on the progress of the pool deck project, which is set to start on April 7, 2025. There were also discussions about the opening of the outdoor pool, which is expected around May 5, 2025, estimated repair time is September and team is working hard to meet the deadline.

Informational Items

Ms. Pope requested an update on the Animal Shelter and Mr. Salmerón and Mr. Kim provided an update on the Animal Shelter's progress with partial operations starting and ongoing work on the HVAC system and flooring. Mr. Roberts raised concerns about a potential road project in the Beaver Dam area which could impact bike riders and recreational users. Mayor Jordan requested Mr. Salmerón to check in with BARC regarding changes in federal staffing and layoffs.
The meeting ended at 9:21 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Deputy City Clerk

BUDGET WORK SESSION OF THE GREENBELT CITY COUNCIL
Held Wednesday, April 9, 2025

Meeting: **To receive an update from the Reparations Commission and a Presentation from Tribesy.**

Mayor Jordan began meeting at 7:30 p.m., held in Council Chambers and virtually via Zoom.

In attendance:	Councilmembers Amy E. Knesel, Danielle P. McKinney (virtual), Jenni A. Pompi, Silke I. Pope, Rodney M. Roberts, Kristen L.K. Weaver and Mayor Emmett V. Jordan.
City Staff:	Josué Salmerón, City Manager; Tyra Smith, D.E.I. and Shaniya Lashley-Mullen, Deputy City Clerk.
Others present:	Dr. Lois Rosado, Denise Nadasen, Reparations Commission members; Reena Doyle, Gail Watts, Maya Tietz and Jumoke Warritay, Tribesy Consulting and others.

Greenbelt Reparations Commission Progress

Mayor Jordan provided background on Reparations Commission established after a 2021 municipal election which aims to review, discuss and recommend reparations for African Americans and Native American residents of Greenbelt.
Dr. Rosado shared that the Commission has been working with Tribesy group to compile information and has conducted various activities including seminars, webinars, and town halls to gather public feedback and understand the harms of Indigenous people. The Commission has also raised awareness by distributing flyers, brochures and postcards. Dr. Rosado discussed the Commission's plans to continue engaging the community with the African American Redress Network to research harms and offer recommendations. The Commission also plans to employ an indigenous person to participate in their project.

Reparations Commission Work Summary Presentation

Dr. Rosado noted that the Commission had requested and received funding from the city. The work with Tribesy was initiated last summer and continued over the fall. Reena Doyle presented a summary of their work, acknowledging challenges and emotional aspects of the task. The City Manager and the Reparations Committee vetted the final report. The presentation summarized a more extensive report that was also shared with the city.

Reparations: Holistic, Continuous and Multifaceted Process

Ms. Doyle and Ms. Warritay discussed the concept of reparations emphasizing its multifaceted nature beyond socio-economic aspects. They highlighted the importance of understanding reparations as a holistic, continuous process rather than a one-time action. The presentation was designed to reflect African American and indigenous cultures and wisdom, aiming to provide a different perspective from traditional academic or scientific reports. They clarified that the document was not intended as a checklist or list of to-do items but rather to outline the complexity and root causes of harm the city wishes to address.

Reparations for Wholeness and Healing

Tribesy discussed the concept of reparations as a path to wholeness for African American and indigenous communities affected by colonization and systemic racism. They emphasize that reparations should go beyond financial compensation addressing spiritual, cultural, health and social costs. Ms. Doyle highlighted the importance of community healing by drawing on indigenous wisdom and practices like the seven generations principle. She specified that repair must be defined by and for impacted groups, focusing on long-term healing and investment in these communities.

Reparations Commission Faces Challenges

Ms. Tietz stated that the Reparations Commission faced challenges due to an overrepresentation of white commissioners, leading to a focus on process and structure rather than the content of the reparations work. The Commission underwent training sessions on various concepts related to reparations including community healing approaches and understanding white supremacy characteristics. Despite enthusiasm for the job, some commissioners showed resistance to engaging with trauma-based stories and struggled with culturally attuned processes. The training has reportedly improved the Commission's approach to community conversations, but black commissioners are experiencing significant exhaustion.

Community Healing and Reparations Discussion

Ms. Warritay discussed the importance of slowing down the process and not creating urgency and the need for more understanding and flexibility within the Commission. She emphasized the importance of intentional trust-building with diverse communities and the need for the community to be the force of change for liberation.
Ms. Doyle discussed the role of the city in creating spaces for community healing and the need for more African Americans and Indigenous people on the Commission. She suggested the use of African and indigenous approaches and the importance of collecting stories for future generations.

Addressing Reparations in Greenbelt Community

Dr. Rosado explained the need for more inclusive and representative participation, particularly from indigenous communities. She discussed the importance of understanding the concept of reparations and the need for further dialogue and education. Dr. Rosado also highlighted the value of community engagement and the need for more effective outreach methods to reach all community members. She emphasized the importance of taking the time to ensure proper representation and compensation for all involved.

Engaging Disenfranchised Communities: Building Trust and Respect

Ms. Knesel and Ms. Watts explained the challenges of engaging disenfranchised communities, emphasizing the importance of building relationships and trust. Ms. Doyle highlighted the need for fair compensation and respect for indigenous communities' expertise. Ms. Pope acknowledged the rushed proof and lack of guidance suggesting a more thoughtful approach in the future. The term "Generational African American" was clarified by Ms. Doyle remarking its complexity and importance of understanding inter-generational trauma.

Commission Training and Community Collaboration

Ms. Doyle highlighted the importance of having more affected people on the Commission and the need for collaboration between the Commissioners and City staff. Ms. Nadesan emphasized the value of the training provided and suggested that professionals should be identified to connect with the community and share their stories. The discussion also touched on issue of naming a highway after a community with Mr. Roberts expressing his concerns about the practice.

Reparations Commission's Organizational Concerns

Ms. McKinney expressed concerns about the lack of guidance and organizational structure for the Reparations Commission, suggesting that more immediate action is needed to establish the necessary infrastructure. Ms. Doyle agreed and emphasized the need for more affected individuals, particularly African Americans and Indigenous people, to be represented on the Commission to address the impact of whiteness. The Commission's report outlines recommendations for its organization and subcommittees, including a proposed timeline for immediate steps toward healing.

Engaging Generational African Americans in Community

Mayor Jordan discussed the need for cultural, ethnic and gender diversity in the community and acknowledged the importance of reaching out to all parts of the City. He also discussed the challenges of engaging with diverse populations and the need for better outreach efforts.

Reparations Commission Discusses Recruitment Challenges

Dr. Rosado discusses challenges in recruitment and representation with suggestions to broaden eligibility beyond Greenbelt residents and reframe the approach to engage people. She emphasizes the need for community healing, building trust and having inclusive dialogues. Council members express gratitude for the progress made and the expertise provided by Tribesy. The importance of staff support without overly driving the process and the need for a healing process rather than just producing a report are discussed.

Informational Items

Mayor Jordan stated that the city received a $200,000 Bond Bill from State Senator Alonzo Washington for replacing elevators. Mr. Salmerón shared that one of the Community Centers elevators would be replaced. The meeting ended at 9:21 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Deputy City Clerk

BUDGET WORK SESSION OF THE GREENBELT CITY COUNCIL
Held Wednesday, April 9, 2025

Discussion: Planning and Community Development, FY 2026 Proposed Budget and to discuss the Legislative initiatives.

Mayor Jordan started meeting at 7:30 p.m., held in Council Chambers and virtually via Zoom.

In attendance: Councilmembers Danielle P. McKinney (virtual), Jenni A. Pompi, Rodney M. Roberts, Kristen L.K. Weaver; and Mayor Emmett V. Jordan. Councilmembers Amy E. Knesel and Silke I. Pope were absent.

City Staff: Josué Salmerón, City Manager; Bertha Gaymon, Treasurer; Terri Hruby, Director of Planning and Community Development; Gilberto Cabrera, Assistant Director of Community Development; Jaime Fearer (8:24 p.m.), Assistant Director of Planning and Shaniya Lashley-Mullen, Deputy City Clerk.

Others present: Bill Orleans, Judith Davis and others.

Budget Work Session – Planning and Community Development

Mayor Jordan explained that Council is halfway through reviewing the proposed FY 2026 budget Mr. Salmerón presented on March 24, 2025, and will be the first of two public hearings at Regular Meeting on Monday, April 28, 2025. He stated that Council reviews each section of proposed budget to streamline the budget and maintain the essential services for residents. Mr. Salmerón addressed closing over $4 million deficit, which included having a contingency plan regarding property abatements and thirteen (13) positions have been reduced.

Ms. Hruby provided Council with an overview of the department's performance measures, which included inspecting over a thousand single-family homes. Over three thousand property maintenance apartment units were checked, and the commercial licensing fees are currently $76,000 over what was anticipated. She shared the Planning Department's projects that are on the horizon, which included publishing an RFP for the art request for proposals for Hanover Parkway and building new bus shelters.

Ms. Pompi, Mayor Jordan and Ms. Hruby shared that she would bring before Council an ordinance to restructure the infraction fees due to the newly passed legislation. She noted that staff could provide Council with quantitative data by subdivision regarding violations.

There was a discussion regarding inspecting the heating and cooling system. Mr. Cabrera explained that staff will be requested to review the boiler certificates and reports three months before going online for the heating season, which starts on September 15th.

Mr. Cabrera provided Council with an overview of the complaint process, which included the initial complaint, infractions, enforcement, and follow-up inspections. Mayor Jordan inquired about security camera system requirement from Prince George's County. Ms. Hruby noted that the County implemented the program and will follow up with the Council with additional information. Mr. Salmerón added that he had discussions with management of Franklin Park at Greenbelt Station and was advised that the apartment complex had negotiated arrangements with the County. The Council reviewed the Planning and Community Development Department's proposed budget section.

Judith Davis, Greenbelt East, on page 143, pointed out a missing dollar sign symbol on the last column.

Bill Orleans, a Greenbelt resident, suggested correcting and updating proposed budgets at each budget work session. He inquired how much the city spends on on-call consultants. Ms. Hruby explained that the on-call engineering services are on an as-needed basis and are funded in the professional services out of the proposed Community Development budget.

Ms. McKinney and Mr. Cabrera discussed the follow-up process for complaints as follows:

- Communicating with tenants and property manager for the reinspection date.

Ms. McKinney also noted City's hotel licensing fees other jurisdictions have a charge per room, and the city only charges a flat fee.

Ms. Hruby stated that she would research and follow up with Council. Mayor Jordan and Ms. Hruby provided an overview of the Planning Work Program and Capital Projects. Mr. Orleans and Ms. Hruby talked about staff lack of receipt in advance for notice from property managers regarding eviction schedules. The staff is not involved in the eviction process. Mr. Cabrera added that staff notified property manager that they had 48 hours to remove the items from curb. Ms. Pompi inquired if the city could have Carrington & Associates pursuing county legislation.

Legislative Initiatives

There was discussion regarding the legislative initiatives that were on Monday, April 14, 2025, Regular Meeting agenda that was deferred, which included a resolution to increase solid waste rates, adoption of new recycling regulations for city, updates to the city's Zoning Code per state requirements, and development and adoption of rent stabilization regulations. Mayor Jordan noted that some of the initiatives have staff resources necessary to implement, some of these initiatives must be submitted as referrals to advisory boards, and others would need time for city's legal counsel to review. Ms. Pompi explained that she wanted to put forth city's legislative priorities early to have the delegates and senators sponsor them, and it is good to consider the prorates as we review the proposed FY 2026 budget. Ms. Weaver shared that there were four missing prorates, which were the adoption of a new city code following Council-authorized recodification initiative, placement of advisory questions on the ballot for the upcoming election, Council referrals to the Board of Elections regarding ranked-choice voting, and Council referrals to the Board of Elections regarding district or ward representation on Council. Ms. McKinney noted that there needs to be a legislative issue tracking document. Mayor Jordan stated he wasn't prepared to submit additional priorities and would provide his list. Mr. Salmerón shared he would rearrange the Council's legislative initiatives by the following categories:

   - Referrals

- time-sensitive
- and others,
- and the list will be on the April 28, 2025, Regular Meeting for Council's discussion.

Informational Items

The Council reviewed their upcoming schedule and coordinated attendance at overlapping events over the next few weekends. The meeting ended at 9:41 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Deputy City Clerk

CITY OF GREENBELT
Department of Public Works
555 Crescent Road – Greenbelt, Maryland 20770
301.474.8004

M E M O R A N D U M

Date:	October 7, 2025
To:	Josué Salmerón, City Manager
From:	Brian Townsend, Assistant Public Works Director
VIA:	Brian Kim, Public Works Director
Re:	Replacement of Public Works Zero Turn Lawn Tractor

Replacement Vehicles and Equipment

The 2026 budget allocated $17,000 for the replacement of unit #443, a Kubota Zero Turn Mower. Staff has identified a suitable option through Sourcewell Contract #31327 for a 2026 Kubota Zero Turn Mower priced at $17,588. This mower is capable of maintaining the newly planted Bermuda grass at Schrom Hills to the recommended height of one inch.

Additionally, staff investigated the availability of an electric version of this 60-inch Zero Turn mower but was unable to find an electric model that meets the required specifications for this application.

Public Works is recommending for council to authorize the City Manager to execute the purchase of the replacement equipment:

Unit #443 – 2014 Kubota Zero Turn Mower

- Replacement: 2026 Kubota Zero Turn Mower
- Vendor: Bayside Kubota & Equipment Co. (Sourcewell Contract #31327)
- Cost: **$17,588**

See Attached Pricing.

Sourcewell
Ground Maintenance, CE, Utility Tractors, Mowers, RTV's - 112624-KBA
Ag Tractors with Related Attachments - 082923-KBA
NJPA Arkansas 4600041718
Nebraska 14777 (OC)
Mississippi 8200067336

ZD1211R-3-60R WEB QUOTE #2910195
Date: 9/12/2025 10:56:35 AM
-- Customer Information --
Townsend, Brian
31327
City of Greenbelt
btownsend@greenbeltmd.gov
301-474-1552

Quote Provided By
BAYSIDE KUBOTA & EQUIPMENT COMPANY
Derek Holmes
3030 Crain Hwy Upper Marlboro, MD 20774
Upper Marlboro, MD 20774
email: derek.holmes@baysidekubota.com
phone: 4434629403

-- Standard Features --

Kubota

ZD1200 Series ZD1211R-3-60R

* * * EQUIPMENT IN STANDARD MACHINE * * *

DIESEL ENGINE
3 Cylinder, Kubota Model # D1105
23.8 Gross HP @ 3000 rpm
68.5 cu. in. Displacement
12v 430 Amp Hr. Battery
14 Amps Charging Output

TRANSMISSION
Hydrostatic Drive
(2) HST w/Gear Reduction
Brake - Wet Multi Disks
Forward Speeds 0 - 10.6 mph
Reverse Speeds 0 - 5.3 mph

STEERING / MOTION CONTROL
(2) Hand Levers, Adjustable
Hydraulically Damped, Adjustable

POWER TAKE OFF
Hydraulic Independent PTO
Shaft Drive Mower Deck
Wet Disk Clutch

FLUID CAPACITY
Fuel Tank 13.1 gal
Engine Coolant w/ Recovery tank 3.96 qts
Crankcase w/ Filter 4.1 qts
Transmission Case and Axle Gear 12.8 qts

SAFETY EQUIPMENT
Electric Key Shut Off
Control Lever Safety Switch
Parking Brake Safety Switch
Foldable ROPS
Seat Safty Switch

DIMENSIONS
Height 78.7"
Length 89.0"
Width Overall 63.0"
Wheelbase 56.7"

OPERATING FEATURES
Zero Turn Radius
Adj. Front Axle: Rigid/Oscillating
Dual Element Air Filter
Deluxe Suspension Seat w/ Kubota Exclusive Seat Design
Hands-free Hydraulic Deck Lift
Hands-free Parking Brake
Cup Holder

REAR DISCHARGE MOWER
60" and 72" Kubota PRO Deck
5.5" Deep Deck
1-5" Cut Height, Adjustable
1/4" Increments
3 Blades
Bolt-on Skid Bars

^ Manufacturer Estimate

TIRES AND WHEELS
Front 15 x 6.0 - 6 Flat-free
Rear 26 x 12.0 - 16 Turf, Low Profile

-- Custom Options --

ZD1211R-3-60R Base Price:	$21,699.00
Configured Price:	$21,699.00
Sourcewell Discounts:	
Kubota Items:	($4,773.78)
Total Discount:	($4,773.78)
SUBTOTAL:	$16,925.22
Kubota Item Fees:	
Dealer Assembly:	$0.00
Freight Cost:	$262.50
PDI:	$400.00
Total Unit Price:	$17,587.72
Quantity Ordered:	1
Final Sales Price:	$17,587.72

Purchase Order Must Reflect Final Sales Price.

To order, place your Purchase Order directly with the quoting dealer

***All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price.** All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

ADVISORY COMMITTEE ON EDUCATION

REPORT TO COUNCIL

Report 25-4

Submitted 10/6/2025

The Advisory Council on Education (ACE) sent out the annual Request for Proposals for the $2900 grant to six Greenbelt Schools: Greenbelt Elementary, Springhill Lake Elementary, Magnolia Elementary, Dora Kennedy French Immersion, Greenbelt Middle, and Eleanor Roosevelt High School. As requested by the School Principals, this year we offered two filing dates, one in September and one in October. Our recommended theme for this year is support of Student Governments and Honor Societies.

One school, Greenbelt Middle, sent in a request by the September deadline. They would like $1500 in order to support their National Junior Honor Society members. This grant would provide membership, plus the accompanying certificates and identifications in the Society for 60 students. These students would then conduct school-wide and community service projects and peer mentoring, encouraging development of student leaders.

ACE would like the City Council to accept and fund this grant request.

Submitted by Janet Mirsky

Chair, ACE

TRI STAR CONTRACTOR, INC.

P.O. BOX 6164
COLUMBIA, MD 21045
TEL:(410) 489-0082

ESTIMATE

Date	ESTIMATE #
10/2/2025	626

TO:
City of Greenbelt 555 Crescent Road Greenbelt, Md 20770

Description	Amount
Desmond Mcalmont Greenbelt Youth Center Daycare 99 Centerway Greenbelt, MD 20770	
Replace Air Condition and Heating. Labor & Material	16,600.00

Amount	$16,600.00

Signature ______________________

TRI STAR CONTRACTOR, INC.

P.O. BOX 6164
COLUMBIA, MD 21045
TEL:(410) 489-0082

ESTIMATE

Date	ESTIMATE #
10/2/2025	626

QUANTITY	ITEM OR PART DESCRIPTION	PRICE	AMOUNT
1	3.5 ton 15 seer 208V 3PH Condencer		
1	4 ton 208V 1PH Air Handler		
1	3.5 ton Hot water Heat Coil		
1	120V Condensate pump		
1	R11 Flush		
1	Nitrogen gas		
1	Soldering		
1	Vacum pump cil		
1	out door pad and 6" pump up		
1	7/8" pipe Insulation		

Additional Parts Listing On Back of Pg 2 | TOTAL PARTS ⇒ $

DESCRIPTION

1. Replace air Condition and Heating
1. Replace 3.5 ton 208V 3ph Comercial cooling unit
2. Replace 4 ton 208V 1PH airHandler
3. Replace 3.5 to water Heat Coil
4. Replace 120V Condensate pump
5. Replace out door unit pad and 6" pump up
6. Flush Line set By R11
7. Replace Line set pipe Insulation
8. Remove old unit

3 Yrs warranty Compressor. 1 Year warranty Labor

Total: $16,600.00

MATERIALS
REFRIGERANT ADDED

				UNIT	AMOUNT
	FILTERS	X	X		
	FILTERS	X	X		
	BELTS				
	OTHER				

Additional MATERIALS LISTING on Back of Pg 2 | TOTAL MATERIALS ⇒ $

MILEAGE: ENDING / START / TOTAL MILES — TRAVEL: ARRIVED / DEPARTED / TIME

LABOR: TECH #1 HRS. @ — TECH #2 HRS. @

RECOVERED, RECYCLED, RECLAIMED, RETURNED TO THE SYSTEM, DISPOSAL

TERMS: DUE UPON COMPLETION

I HAVE THE AUTHORITY TO ORDER THE ABOVE WORK AND DO SO ORDER AS OUTLINED ABOVE. IT IS AGREED THAT THE SELLER WILL RETAIN TITLE TO ANY EQUIPMENT OR MATERIAL FURNISHED UNTIL FINAL & COMPLETE PAYMENT IS MADE, AND IF SETTLEMENT IS NOT MADE AS AGREED, THE SELLER SHALL HAVE THE RIGHT TO REMOVE SAME AND THE SELLER WILL BE HELD HARMLESS FOR ANY DAMAGES RESULTING FROM THE REMOVAL THEREOF.

AUTHORIZED SIGNATURE

SUB-TOTAL

TAX

TRIP CHARGE $

TOTAL AMOUNT

DENSEL COMPANY

7640-A Airpark Road Gaithersburg, Maryland 20879-4155 (301) 670-0970 Fax (301) 840-9705

July 25, 2025

Brian Kim
City of Greenbelt
555 Cresent Road
Greenbelt, MD 20770

Re: City of Greenbelt: Education Building HVAC Unit Replacement

We are pleased to quote our price for labor and materials to replace (1) Carrier split system indoor unit M/N: FB4ANF048 S/N: 1197A16212, outdoor unit M/N: 38BRB042500 S/N: 1996E21278 to include the following:

1) Turn the power off to the unit. Lock out tag out unit.
2) Recover the refrigerant from the unit and properly dispose of it.
3) Disconnect the power/control wiring, refrigeration piping, ductwork, and drain line.
4) Remove the indoor and outdoor units and properly dispose of them.
5) Remove the existing refrigeration piping and properly dispose of it.
6) Provide and install (1) new Carrier indoor unit M/N: FJ5ANXC48L00.
7) Provide and install (1) new Carrier straight A/C outdoor unit M/N: 26SCA448N003.
8) Provide and install new refrigeration piping between the indoor unit and the outdoor unit.
9) Reconnect the power/control wiring, drain pan, and ductwork to the new units.
10) Customer is to provide an electrician to convert the 3-phase existing power to single phase for the outdoor unit and install a single-phase disconnect.
11) Perform a leak check of our work using nitrogen and trace gas.
12) Evacuate the refrigeration circuit to or below 500 microns.
13) Open the service valves on the outdoor unit and restore power to the new equipment.
14) Perform start-up and record any readings if applicable.
15) Clean up all work areas of any debris we may create.

Items Not Included: premium time labor, hot water coil, electrical upgrades, refrigerant, fire alarm, smoke detectors, EMS controls, air balancing, painting, patching, drywall work, removal or reinstallation of ceiling tiles or grids, moving of furniture, factory startup, and repairs/adjustments outside the scope of work listed.

Note: The customer is responsible for having their electrician perform any necessary electrical upgrades.

We are pleased to quote our price of Nineteen Thousand Seven Hundred Fifty-Eight Dollars ($19,758.00). This price includes all applicable taxes. Please indicate your acceptance of the terms of this Service Contract by signing where indicated below. A deposit of 15% of the contract price is due upon acceptance.

Brian Kim
City of Greenbelt
555 Cresent Road
Greenbelt, MD 20770
Page 2

Re: City of Greenbelt: Education Building HVAC Unit Replacement

We are pleased to offer our price of Nineteen Thousand Five Hundred Twenty-Seven Dollars ($19,527.00), which includes all applicable taxes. Please indicate your acceptance of the terms of this Service Contract by signing where indicated below. A deposit of 15% of the contract price is due upon acceptance.

The price quoted above is subject to adjustment due to possible material and labor cost escalations if this proposal is not accepted within 14 days. Please see pages 1 and 2 of the attached Terms and Conditions**,** which are incorporated by reference into this Service Contract.

The undersigned hereby accepts the terms outlined in this Service Contract as well as pages 1 and 2 of the attached Terms and Conditions:

City of Greenbelt	Densel Company
By: ____________________	By: Jim Leishear
Print Name: ____________________	Jim Leishear
Title: ____________________	Title: Project Manager
Date: ____________________	Date: July 25, 2025

Terms and Conditions

The following terms and conditions are incorporated by reference into and shall be considered a material part of the attached Service Contract between the customer referenced therein ("Customer") and Densel Company. If any of the terms of the Service Contract conflict with the terms of this document, the terms of this document shall be deemed controlling.

Densel Company shall have no liability with respect to any damage to any equipment installed pursuant to the Service Agreement except in the event its gross negligence in installing such equipment.

Except as otherwise expressly provided in the Service Contract Densel Company is not responsible for any of the following (i) alterations required by insurance companies, governmental agencies or other authorities; (ii) repairs or additional services necessitated by improper operation of the equipment, misuse of the equipment or damage to the system from electrolytic action, vibration, corrosion or other cause beyond Densel Company's control; (iii) moving building furnishings or contents required to access to the work area. (iv) Structural studies. If the Customer requests that Densel Company provide any additional work not provided for expressly in the Service Agreement Densel Company shall have the right to charge an additional amount for such services.

Customer warrants that the premises at which Densel Company will be performing services are free of asbestos or any other hazardous materials. Anything contained in the Service Agreement to the contrary notwithstanding, Densel Company is not responsible for the identification, detection, encapsulating or removal of asbestos, or products or materials containing asbestos or any other hazardous substances or materials. In the event Densel Company encounters any materials it considers to be hazardous, it shall have the right to discontinue work and remove its employees from the premises. Work will be suspended until such materials, and any hazards connected therewith, are abated, encapsulated or removed and/or it is determined that no hazard remains, all to the satisfaction of Densel Company. Densel Company shall receive additional time to complete the contract work and compensation for delays encountered as a result thereof.

Densel Company makes no representations regarding indoor air quality and is not responsible for any cost, liability or expense in any way related to the growth of mold or other organisms. The Customer shall and does hereby hold harmless and indemnify the Contractor from all claims, cost or liability whatsoever, including claims of tenants and occupants, arising from or related in any way to indoor air quality for any reason whatsoever.

The price stated in the Service Contract is exclusive of any present or future federal, state, local or municipal sales, excise or other tax payable on account of the transactions contemplated by the Service Contract. If laws or regulations require the company to collect such a tax, it shall be paid by the Customer in addition to the prices quoted in the contract agreement.

Densel Company is not liable for any of the following: (i) damages in any way related to claims for prospective profits or special indirect or consequential damages; (ii) injuries to persons or damage to property resulting from causes other than the gross negligence of Densel Company; (iii) loss or damage due to delays resulting from events beyond the control of Densel Company including, but not limited to, delivery delays , labor troubles, including strike or other work stoppage or delay, fire or flood; or (iv) expenses related to moving, replacing or finishing any part of the building structure required as a result of the transactions contemplated in the Service Contract. Customer shall and does hereby indemnify and hold Densel Company harmless from and against any and all cost, liability or expense in any way related to the services, equipment and materials to be provided under this Service Contract except to the extent that any such cost, liability or expense is related solely to the negligence of Densel Company.

Customer hereby assigns all of its right, title and interest in any replaced equipment to Densel Company and Densel Company reserves the right to the salvage value of any such materials or equipment replaced under this Service Agreement. Customer shall not be entitled to a credit for the value of any such salvaged equipment.

All work provided for in this Service Agreement will be completed in a workmanlike manner in accordance with standard practices. Densel Company warrants its labor for ninety (90) days unless otherwise specified in writing. Warranty will commence on the first day of beneficial use. Densel Company makes no representations or warranty with respect to any equipment, parts and materials purchased by Customer and any and all warranties on equipment, parts and materials Purchased by Customer will be limited to the warranty provided by the equipment manufacturer(s). In the event that Customer or any third party make additions, repairs or modifications to any equipment or parts installed by Densel Company or to any mechanical system of which such equipment or parts are a part, any warranties otherwise provide for herein may be terminated at the discretion of Densel Company. Warranty repairs which are the responsibility of Densel Company, including troubleshooting labor, will be performed by Densel Company during normal business hours, Monday through Friday, unless the difference in cost between regular time rates and overtime rates is authorized for payment by the Customer.

Title to any equipment/material purchased in accordance with the Service Contract will not transfer to Customer until full payment for such has been received. If the payment is not made as agreed, Densel Company has the right to remove the equipment/material and Customer shall and does hereby hold Densel Company harmless from and against any and all cost, liability or expense in any way related to the removal of the equipment/material. Time shall be of the essence of this Service Contract for purposes of Customer payment deadlines.

Terms and Conditions

Customer may be required to submit credit card information before Densel Company begins any work under the Service Contract. Credit card payments will incur a 4% program fee.

All payments for services rendered and materials purchased are due upon receipt of an invoice and Customer agrees to pay a late fee equal to ten percent (10%) of the overdue amount for any payment not received within ten (10) days of the invoice date. In addition, interest at the rate of one and one-half percent (1-1/2%) per month shall accrue on any payment not received within 30 days of the invoice date. In the event that Densel Company shall retain the services of any attorney to collect amounts due hereunder Customer shall pay all of Densel Company's legal fees and expenses incurred.

Any disputes under this Agreement shall be governed by Maryland law, without regard to conflicts of law principles. In addition, the parties agree to submit to the personal jurisdiction of the State of Maryland, and the District and Circuit Courts for Montgomery County in particular, in connection with any disagreement or litigation arising out of, or in connection with, this Agreement. In any dispute hereunder, the prevailing party's legal fees and expenses shall be paid by the non-prevailing party.

Customer agrees not to hire any employees or contractors of Densel Company for a period of one (1) year after the performance of any services provided for in the Service Contract and Customer agrees that if any employee or contractor of Densel Company accepts employment with the Customer at any time while Densel Company is performing under the Service Contract or within one (1) year of the completion thereof, the Customer shall pay Densel, as liquidated damages and not as a penalty, an amount equal to fifty percent (50%) of the higher of (i) the compensation paid by Densel Company to such employee or contractor during the twelve (12) months immediately prior to the date of his or her termination of employment or (ii) the annual compensation payable to the employee (annualized if such employee is paid on an hourly basis) as of the date of the termination of employment. The parties agree that the damages suffered by Densel Company for the breach by Customer of its promise not to hire its employees/contractors would be difficult to determine and that the damages provided for herein are intended to be the parties best estimate of such damages.

THE CITY OF GREENBELT

A NATIONAL HISTORIC LANDMARK

City Council Meetings & Work Sessions
October - November

MML Fall Conference McHenry, MD	Sun – Tues.	10/12 – 10/14	
No Meeting – MML Fall Conference	Mon.	10/13	
Regular Meeting	Tues.	10/14	7:30 pm
Work Session – WSSC Water Tower Update and Presentation	Wed.	10/15	7:30 pm
Work Session - Cemetery Preservation Master Plan	Mon.	10/20	7:30 pm
Work Session – City Manager's Quarterly Update – Recreation Department	Wed.	10/22	7:30 pm
Special Meeting/Closed Session – Personnel Matters and Pending Legal Matters	Wed.	10/22	Following the WS
Four Cities Meeting (Berwyn Heights)	Thurs.	10/23	7:00 pm
Regular Meeting	Mon.	10/27	7:30 pm
Work Session – Zoning Legislation	Wed.	10/29	7:30 pm
No Meeting – Day Before the Election	Mon.	11/03	
No Meeting – Day After the Election	Wed.	11/05	
Charter Meeting	Mon.	11/10	7:30 pm
Work Session – TBD (Hold for HR)	Wed.	11/12	7:30 pm
Regular Meeting	Mon.	11/17	7:30 pm
No Meeting – (NLC City Summit) Salt Lake, UT	Wed.	11/19	
NLC City Summit (Salt Lake UT)	Wed-Sat	11/19 – 11/22	
No Meeting	Mon.	11/24	
No Meeting	Wed.	11/26	

This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use Video Relay Services (VRS) at 711 or e-mail banderson@greenbeltmd.gov to reach the City Clerk. Unless otherwise noted, meetings will be held in the Council Chambers in the Municipal Building (MB) at 25 Crescent Road and virtually by Zoom. Zoom meeting information for public participation is posted on the City's website at www.greenbeltmd.gov on the meeting calendar.

Bonita Anderson, City Clerk

Ready to be scheduled:

Quantum Properties (Beltway Plaza)
Large Unfunded Capital Needs
Greenbelt Road Corridor
Townhall Meeting: Virtual Meetings Accessibility for Blind and Visually Impaired
Greenbelt East HOA/COA
BARC
Greenbelt National Park
NASA

For later scheduling:

Arts & Entertainment District
Bernard Penney *(Memorial Donation in honor of Leonie Penney)*
Cemetery Plans
City Manager Updates (Jan, Pre-budget; July & Sept/Oct)
EV Chargers Five-Year Plan
Fleet Vehicles Ten-Year Plan
GHI/Prince George's County (Stormwater issues)
MARC Train Service/ MDOT
Museum Plan
Northway Fields Master Plan
Parkway Apartment Owners/GHI *(parking)*
Potential Bond Referendum/Capital Financing
Zoning Enforcement

Annual													**Follow-Up Letter Sent**
Advisory Group Chairs	7/22	7/23	8/24	6/25									
Franklin Park at Greenbelt Station Mgmt.	12/21	12/22	2/24										3/21/24
Greenbelt Center HOAs	3/23	5/24											
Greenbelt East HOAs and COAs/Greenbelt East Advisory Coalition	4/22	6/23											
Greenbelt Homes, Inc.	8/22	8/23	9/24	10/25									
Greenbelt Station HOA/Verde Apts.	8/22	8/23											
Motiva													
School Board Member	9/21	2/23	8/23	9/24									
State Highway Administration	11/20	11/22	12/23	4/25									4/25/25
Biennial													
Beltsville Ag. Research Center	8/18	11/22	11/23										
Beltway Plaza	9/22	9/24											
NASA/GSFC	3/22	4/23											
Greenbelt Business Alliance	10/22												
Greenbelt Park NPS	1/22	3/23											
Greenway Shopping Center	12/20	2/23											
Religious/Spiritual Organizations	6/22	2/24											
Twice a Year													
County Council Person and At Large Members	5/23	3/24											3/19/24
Meetings as Needed													
Apartments	4/21												
Comcast/Verizon	3/21												
Greenbelt Office Parks													
Greenbelt Watershed Groups	10/19												
Hotels	8/23												
PEPCO	2/22	9/23											
WSSC	2/22	6/23	10/23	5/24									
Washington Gas	8/23												
Prince George’s Economic Development Corp.	11/21												
Prince George’s Planning Board	10/19												
Roosevelt Center Owner	8/20												
University of Maryland	4/15												
WMATA/PGDPW&T (Semi-Annual)	5/22												
Newly Elected/Appointed Officials (Presentation of a Council Regular Meeting)													
County Executive													
School Board CEO	1/24	2/25											1/17/24
State’s Attorney	1/23												

(Rev. October 9, 2025)

P R O C L A M A T I O N

WHEREAS, *Greenbelt is home to a vibrant and diverse business community that provides jobs, amenities and supports our quality of life; and*

WHEREAS, *the City of Greenbelt's Economic Development Department has promoted and supported economic development by serving as a liaison to entrepreneurs and businesses, offering technical assistance for sustainable business growth, and providing necessary linkages to county, state and federal resources and partnering organizations; and*

WHEREAS, *Greenbelt is member of the Maryland Economic Development Association (MEDA), a nonprofit organization established in 1961 whose mission is to enhance the knowledge and skills of its members, encourages partnerships and networking among people committed to bringing jobs and capital to Maryland, and promotes economic development as an investment in Maryland; and*

WHEREAS, *the economic growth and stability of the State affect all regions and jurisdictions of Maryland, and the City of Greenbelt's economic development efforts are important components of the State's economic success and will continue to work to support the improvement and recovery efforts of local businesses.*

NOW, THEREFORE, *I, Emmett V. Jordan, by the authority vested in me by the residents and City Council of Greenbelt, hereby proclaims the week of October 20 – 24, 2025 as*

MARYLAND ECONOMIC DEVELOPMENT WEEK

to highlight the investment in partnerships that strengthen our competitiveness in Greenbelt and ask all to join with us to recognize and reaffirm the importance of business development locally and statewide.

IN WITNESS WHEREOF, *I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 14th day of October 2025.*

Emmett V. Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

P R O C L A M A T I O N

WHEREAS, *National Domestic Violence Awareness Month evolved from the "Day of Unity" held in October 1981 and conceived by the National Coalition Against Domestic Violence. The "Day of Unity" soon became a week; and*

WHEREAS, *each year, advocates, survivors, and supporters recognize October as National Domestic Violence Awareness Month the first was held in October 1987; and*

WHEREAS, *National Domestic Violence Awareness Month is designed to unify women and men across the world who have been victims of domestic violence; and*

WHEREAS, *the Shine the Light on domestic violence by displaying purple lights the entire month to remember the victims and honor the survivors of domestic violence; and*

NOW, THEREFORE, *I, Emmett V. Jordan, by the authority vested in me by the residents and City Council of Greenbelt, do hereby proclaim October as:*

NATIONAL DOMESTIC VIOLENCE AWARENESS MONTH

and I call on all residents and communities to join the movement to end domestic violence. Domestic violence is never the fault of victims and survivors, so we must do our part as leaders and as a community to support them. Let us help survivors truly heal forward and come together as a community to end this abusive behavior.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 14th day of October 2025.

Emmett V. Jordan
Mayor

WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL

Date: September 10, 2025 Time: 7:07 Location: Council Chambers

Motion to close meeting made by: Weaver Seconded by: McKinney

Members voting to close meeting:

	Yes	No	Abstain	Absent
Ms. Knesel	X			
Ms. McKinney	X			
Ms. Pompi	X			
Ms. Pope	X			
Mr. Roberts	X			
Ms. Weaver	X			
Mayor Jordan	X			

STATUTORY AUTHORITY TO CLOSE SESSION (check all that apply):
This meeting will be closed under General Provisions Article, §3-305(b) only:

(1) [X] To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;

(2) [ ] To protect the privacy or reputation of individuals concerning a matter not related to public business;

(3) [ ] To consider the acquisition of real property for a public purpose and matters directly related thereto;

(4) [ ] To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;

(5) [ ] To consider the investment of public funds;

(6) [ ] To consider the marketing of public securities;

(7) [ ] To consult with counsel to obtain legal advice on a legal matter;

(8) [ ] To consult with staff, consultants, or other individuals about pending or potential litigation;

(9) [ ] To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

(10) [ ] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:

(i) the deployment of fire and police services and staff; and
(ii) the development and implementation of emergency plans;

(11) [ ] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;

(12) [ ] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;

(13) [ ] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;

(14) [ ] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) (1) To discuss the City Manager's performance evaluation ________________

§3-305(b) ( )____

§3-305(b) ( )____

This statement is made by ____
Emmett V. Jordan (Signature of Presiding Officer)

WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)

OFFICIALS ATTENDING CLOSED SESSION: [x] KNESEL; [x] MCKINNEY; [x] POMPI; [x] POPE; [x] ROBERTS; [x] WEAVER; [x] JORDAN

STAFF/OTHERS PRESENT:
Josué Salmerón, City Manager (until 7:38, 9:15 – 10:15); Dawane Martinez, Director of Human Resources (until 7:38, 8:44 – 10:15)

TOPICS DISCUSSED:
Performance evaluation for the city manager

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES: Came to agreement on merit increase for city manager

TIME CLOSED SESSION ADJOURNED: 10:15

PLACE OF CLOSED SESSION: Council Chambers

PURPOSE OF CLOSED SESSION: TO DISCUSS THE CITY MANAGER'S PERFORMANCE EVALUATION

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) (1); To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;

MEMBERS WHO VOTED TO CLOSE: [x] KNESEL; [x] MCKINNEY; [x] POMPI; [x] POPE; [x] WEAVER; [x] ROBERTS; [x] JORDAN

SIGNATURE OF PRESIDING OFFICER: ______________________________

Form Revised: 09/10/25

July 29, 2025
Grants for Organizations - Off-Year
2026-35196

MARYLAND STATE ARTS COUNCIL GRANT AGREEMENT

THIS GRANT AGREEMENT (this "Agreement") is made by and between the Maryland State Arts Council ("MSAC"), a unit of the Department of Commerce (the "Department"), a principal department of the State of Maryland ("State") (the "Grantor") and [The City of Greenbelt, Maryland] ("Grantee") whose Federal Identification Number (FID) or Social Security Number (SSN) is 52-6000793.

RECITALS

Grantee has requested grant assistance from MSAC in order to undertake activities consistent with Title 4, Subtitle 5 of the Economic Development Article of the Annotated Code of Maryland, which authorizes MSAC to make grants to organizations and individual artists in order to create a nurturing climate for the arts in the State and to ensure that the role of the arts in the lives of citizens of the State shall continue to grow and play a significant part in their welfare and educational experience.

The General Assembly of Maryland has authorized the grant assistance through an appropriation in the annual state budget.

MSAC is also authorized to use certain funds received by various federal entities to help fund its grant assistance programs. All, some, or none of the funds disbursed through this Agreement may be from such federal funding. In the event that some of the funds disbursed through this Agreement contain federal funding, MSAC will make the Grantee aware and Grantee acknowledges and agrees that it may be required to adhere to certain rules, regulations, and/or guidelines imposed by the federal entity providing the federal funding.

MSAC has approved the award of grant funds to the Grantee, to be expended by Grantee in accordance with the terms and conditions of this Agreement.

IN CONSIDERATION of the foregoing and the mutual promises and covenants contained in this Agreement, MSAC and the Grantee agree as follows:

1. **Grant**. Subject to the continuing availability of funds, as determined by MSAC in its sole discretion, MSAC agrees to provide Grantee with funds in an amount not to exceed [$78,101.00] (the "Grant Funds").

2. **Application**. Grantee's application for grant assistance (the "Application") is available to grantee in Smart Simple where Grantee submitted the application. Grantee can view the application by logging into Smart Simple (marylandarts.smartsimple.com) with their login and password. Grantee warrants and certifies that all of the information and representations contained in the Application are and remain true and complete in all material respects. **The Application is incorporated herein as Exhibit A.**

3. **Grant Guidelines**. Grantee acknowledges receipt of the FY 2026 Grant Guidelines and Information available on the MSAC website http://www.msac.org under the appropriate grant type, incorporated herein by reference, and agrees to abide by its terms and conditions.

4. **Use of Grant Funds:** Grantee will use Grant Funds in accordance with the activities described in Exhibit A (Grantee's Application) and in accordance with all applicable guidelines set forth in Provision 3 above. Grantee agrees that if activities described in Exhibit A need to be modified, Grantee will receive prior approval and written notification as set forth in Provision 22.

5. **Grantee shall not use any Grant Funds to make contributions:**
(a) to any persons who hold, or are candidates for, elected office;
(b) to any political party, organization, or action committee;
(c) in connection with any political campaign or referendum; or
(d) for lobbying activities.

6. Term of Agreement.
(a)This Agreement is effective upon execution by MSAC. Unless sooner terminated pursuant to Section 18 or 19 of this Agreement or by the mutual consent of Grantee and MSAC, this Agreement shall remain in effect until the final amounts of the Grant have been disbursed, all reports and records due by the Grantee have been received by MSAC, and there has been a final settlement and conclusion between MSAC and Grantee of all issues arising out of the Grant.

(b) Grantee agrees to deliver all reports and records to MSAC no later than the final report due date as communicated to the grantee in grant guidelines, if not sooner as provided otherwise herein or in any exhibit attached and incorporated herein, and that the final settlement and conclusion between MSAC and Grantee shall be no later than the final report due date. Failure by the Grantee to deliver all reports and records by the final report due date and failure by Grantee to provide MSAC with all necessary documents and information to reach final settlement and conclusion by the final report due date shall constitute a material breach by the Grantee of this Agreement.

(c) Grantee agrees that performance of activities under the grant will take place within the time period specified in the Grant Guidelines.

7. **Disbursement.**
(a) Except for Grantees notified pursuant to paragraph (b) below, up to 100% of the Grant shall be disbursed to Grantee in one payment upon full execution of the Agreement, provided that Grantee has submitted all applicable reports and documentation for prior years' grant(s) awarded as required by MSAC.

(b) MSAC reserves the right, at its sole and absolute discretion, to require additional reporting from Grantees experiencing significant organizational change and/or transition. For Grantees notified of additional reporting requirements, the Grant shall be disbursed in two payments. Up to seventy five percent (75%) of the Grant shall be disbursed to Grantee upon full execution of the Agreement and submission and approval of all applicable report(s) and documentation from prior grants awarded as required by MSAC. The remaining Grant funds shall be disbursed to Grantee after submission and approval of satisfactory interim report(s), as specified and communicated to Grantee by MSAC.

(c) MSAC reserves the right, at its sole and absolute discretion, to withhold any disbursement of Grant Funds if MSAC reasonably believes that the Grantee is incapable of using the Grant Funds as provided for under this Agreement or that the Grantee is reasonably likely to become incapable of using the Grant Funds as provided for under this Agreement. In the event MSAC elects to withhold Grant Funds, Grantee shall not be entitled to receive the withheld Grant Funds until Grantee provides MSAC, at MSAC's sole and absolute discretion, all necessary and required assurances and affirmations, including any documentation required by MSAC, that Grantee will be able to use the Grant Funds in accordance with the terms and conditions of this Agreement. If Grantee does not provide or is otherwise incapable of providing the necessary and required assurances and affirmations, MSAC may elect to terminate this Agreement as provided for under Provision 19 below. Nothing in this provision shall act in any way to relieve the Grantee from any damages or losses caused by Grantee's incapability to use the Grant Funds as provided for under this Agreement, and Grantee shall remain fully liable for any such damages and losses caused by its incapability to use the Grant Funds as provided for in this Agreement.

(d) Grantee agrees to establish adequate financial management and reporting systems, and internal controls.

(e) Grantee agrees to maintain backup documentation to support actual costs incurred during the term of this Agreement. Backup documentation consists of photocopies of payroll ledgers, travel vouchers, expense accounts, purchase orders, receipts, cancelled checks, and other like business paper and records.

8. **Indirect Costs.**
(a) If Grantee is a nonprofit entity under Section 501(c)(3), (4) or (6) of the Internal Revenue Code, Grant Funds may be applied to indirect costs in accordance with § 2-208 of the State Finance and Procurement Article, Annotated Code of Maryland.

(b) If Grantee opts to apply Grant Funds to indirect costs:

(i) the total amount of Grant Funds provided under this Grant Agreement will not be increased;

(ii) the costs to be paid with Grant Funds under this Agreement as described in Exhibit A of this Agreement will be reduced on a pro rata basis to reflect that certain indirect costs have been paid with Grant Funds; and

(iii) Grantee shall report any Grant Funds applied to indirect costs in funding requests and financial reports submitted to Commerce and shall provide the basis and documentation for the calculation of indirect costs in compliance with subsection (a) of this section.

9. **Retention and Inspection of Records.**
(a) Grantee agrees to retain records for a period of at least three (3) years which records shall be retained by Grantee for at least three (3) years after the termination of this Agreement. Grantee agrees that recipients of federal funds are subject to additional requirements.

(b) Grantee shall allow any duly authorized representative of MSAC, the Department, or the State to inspect and audit, at reasonable times, all records and documents of Grantee relating to this Grant.

10. **Acknowledgement.** Grantee shall acknowledge MSAC funding in all programs and promotional materials relating to the funded activities in the manner set forth in the Grant Recognition Guidelines, which can be viewed on the MSAC website, https://msac.org/resources/recognizing-msac-grants, incorporat ed herein by reference.

11. **Reports.** Grantee shall provide MSAC with reports or information in a form acceptable to the MSAC, as MSAC may from time to time require.

12. **Unused Funds.** Grantee shall repay to MSAC any disbursed Grant Funds not spent or obligated by Grantee on or before the date indicated in the appropriate grant program Guidelines set forth in Provision 3 above.

13. **Fair Practices Certification.** Grantee certifies that it prohibits, and covenants that it will continue to prohibit, discrimination on the basis of: (a) political or religious opinion or affiliation, marital status, race, color, creed, ancestry genetic information, or national origin; or (b) age, sex, sexual orientation, gender identification, or any otherwise unlawful use of characteristics, except when such characteristic constitutes a bona fide occupational qualification; or (c) the physical or mental handicap of a qualified handicapped individual. Upon the request of MSAC, Grantee will submit to MSAC information relating to its operations, with regard to political or religious opinion or affiliation, marital status, physical or mental handicap, race, color, creed, sex, age, gender identification, sexual orientation, genetic information, or national origin. Grantee agrees that if receiving federal funds, Grantee may be subject to additional certification requirements as mentioned in the grant guidelines.

14. **Anti-Discrimination.**
(a) Grantee shall operate under this Agreement so that no person, otherwise qualified, is denied employment, subcontract, or other benefits on the basis of race, color, religion, creed, age, sex, sexual orientation, gender identification, marital status, national origin, ancestry genetic information or any otherwise unlawful use of characteristics, or disability of a qualified individual with a disability unrelated in nature and extent so as to reasonably preclude the performance of the employment or contract, or the individual's refusal to submit to a genetic test or make available the results of a genetic test. Except in subcontracts for standard commercial supplies or raw materials, Grantee shall include a clause similar to this clause in all subcontracts. Grantee and each subcontractor shall post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause. Grantee shall not retaliate against any person for reporting instances of such discrimination.

(b) Grantee further covenants that it shall prohibit its contractors from engaging in such discrimination in the hiring of subcontractors to carry out any portion of the project funded by proceeds of the Grant.

15. **Legal Compliance.**
(a) Grantee covenants that it shall comply with all applicable federal, State, and local laws and regulations. Grantee acknowledges and agrees that it is responsible for knowing and understanding all applicable federal, State, and local laws and regulations.

(b) When applicable, Grantee will have written conflict of interest policies and procedures, and policies and procedures related to disclosure of fraud or bribery violations and other compliance policies required by applicable federal, State, and local laws and regulations.

16. **Grantee's Warranties & Certifications.** Grantee certifies to MSAC that:

(a) Grantee, if a corporation or other form of limited liability entity, is duly organized and validly existing under Maryland law, and has all requisite power and authority to enter into this Agreement. The person whose signature is affixed to this Agreement has been duly granted authority to sign this Agreement.

(b) This Agreement has been duly authorized, executed and delivered by Grantee in such manner and form as to comply with all applicable laws to make this Agreement the valid and legally binding act and Agreement of Grantee.

(c) Grantee represents that Grantee is not in arrears with response to the payment of any funds due and owing the State of Maryland, or any department or unit thereof, including, but not limited to, the payment of taxes and employee benefits, and that it shall not become so arrears during the term of this Agreement.

(d) Grantee, if a corporation or other form of limited liability entity, is in Good Standing as a business with the Maryland State Department of Assessment and Taxation and that Grantee shall remain in Good Standing with the Maryland State Department of Assessment and Taxation throughout the term of this Agreement.

If any of the above certifications or warranties prove to be false or misleading, or if Grantee fails to abide by the above certifications and warranties at any time during the term of this Agreement, Grantee shall be considered in default of this Agreement pursuant to Provision 18 of this Agreement and Grantor shall be entitled to exercise any remedy or right available to it pursuant to Provision 18 of this Agreement.

17. **Drug and Alcohol-Free Workplace.** Grantee warrants that Grantee shall comply with the State's policy concerning drug and alcohol-free workplaces as set forth in COMAR 01.01.1989.18.

18. **Default, Repayment and Remedies.**
(a) A default shall consist of (i) any use of Grant Funds for any purposes other than authorized by this Agreement; or (ii) any breach of any covenant, agreement, provision, representation or warranty of Grantee which was made in this Agreement.

(b) Upon the occurrence of any default, MSAC immediately may suspend Grantee's authority to receive any undisbursed Grant funds by written notice at any time to Grantee.

(c) Upon the occurrence of any default, Grantee shall have 30 days from the date MSAC's notice is postmarked to cure the default. After the conclusion of this 30-day period, if Grantee has not cured the default to the satisfaction of MSAC, MSAC may terminate this Agreement. In the event of termination:

(i) Grantee's authority to request a disbursement shall cease and Grantee shall have no right, title or interest in or to any of the Grant funds not disbursed;

(ii) MSAC may immediately demand repayment of all or any portion of the Grant Funds which have been disbursed; and

(iii) MSAC's remedies of withholding disbursement and of obtaining repayment as described in Section

18(c) (i) and (ii) above may be exercised contemporaneously with remedies pursuant to Section 18(d) below, and all of such rights shall survive any termination of this Agreement.

(d) If a default occurs, MSAC may at any time proceed to protect and enforce all rights available to MSAC, by suit in equity, action at law, or by any other appropriate proceedings.

19. **Termination Prior to Expiration of Term Period** MSAC, the Department, and/or the State reserves the right to terminate this Agreement by written notice to Grantee if (a) the purpose of the Agreement can no longer be fulfilled or met and/or (b) it's in the best interest of the Grantor and/or the State to terminate. If so terminated, the Grantor shall disburse Grant Funds to cover the eligible expenses, as determined in its sole discretion by MSAC, incurred by Grantee prior to termination. Grantee shall return to Grantor any Grant Funds, in excess of permitted eligible expenses, received prior to such termination.

20. **Indemnification.** Grantee releases MSAC, the Department, the State, and its employees or agents from, agrees that MSAC, the Department, the State, and its employees or agents shall not have any liability for, and agrees to protect, indemnify and save harmless MSAC, the Department, the State, and its employees or agents from and against any and all liabilities, suits, actions, claims, demands, losses, expenses and costs of every kind and nature incurred by, or asserted or imposed against, all or any of them, as a result of or in connection with the Grant. All money expended as a result of such liabilities, suits, actions, claims, demands, losses, expenses or costs, together with interest at a rate not to exceed the maximum interest rate permitted by law, shall constitute an indebtedness of Grantee and shall be immediately and without notice due and payable by Grantee to MSAC, the Department, the State, and/or its employees or agents, as their interests may appear. If Grantee is a government agency of the State of Maryland, any and all such indemnification obligations of Grantee are conditioned upon the availability of appropriations for use by Grantee at the time such indemnification obligations arise; further, if Grantee is a government agency of the State of Maryland, any and all such indemnification obligations of Grantee are limited to the extent of the State of Maryland's statutory waiver of its sovereign immunity.

21. **Notices.** All notices, requests, approvals and consents of any kind made pursuant to this Agreement shall be in writing. Any such communication, unless otherwise specified, shall be deemed effective as of the date it is postmarked, postage prepaid, addressed as follows:

(a) Communications to MSAC shall be mailed to: Maryland State Arts Council, 401 E. Pratt Street, Suite 1400 Baltimore, MD 21202 or emailed.

(b) Communications to Grantee shall be mailed to Grantee or emailed as noted in Grant Guidelines.

22. **Amendment.** This Agreement, or any part hereof, may be amended from time to time only by a written instrument executed by both parties, or in the case of a modification of Section 4, by action of MSAC.

23. **Assignment.** Grantee may neither assign all or any of the benefits of, nor delegate all or any of the duties imposed upon Grantee by this Agreement, without the prior written approval of MSAC.

24. **Governing Law.** The law of Maryland, excluding Maryland choice of forum rules, shall govern the interpretation and enforcement of this Agreement. The parties covenant and agree that venue of any dispute or controversy arising out of this Agreement or the performance or nonperformance of the parties' obligations under this Agreement shall lie exclusively in the courts of the State of Maryland.

25. **Setoff.** The State has the right to set off and apply Grant Funds against amounts that Grantee may

owe the State as an unpaid liability, without notice and without resort to any judicial proceeding. Should this occur, it will affect the amount of Grant Funds received by Grantee.

26. **Entire Agreement; Counterparts; Signatures.** This Agreement, together with any exhibits, documents, and/or electronic or internet-based documents, incorporated by reference, represents the complete and final understanding of the parties. No other understanding, oral or written, regarding the subject matter of this Agreement, may be deemed to exist or to bind the parties at the time of execution. This Agreement may be executed in any number of duplicate originals or counterparts, each of which such duplicate originals or counterparts shall be deemed to be an original and all taken together shall constitute one and the same instrument. Signatures provided by facsimile or other electronic means, for example, and not by way of limitation, in Adobe .PDF sent by electronic mail, shall be deemed to be original signatures.

THIS AGREEMENT, together with the documents incorporated herein by reference, represents the complete, total and final understanding of the parties and no other understanding or representations, oral or written, regarding the subject matter of this Agreement, shall be deemed to exist or to bind the parties hereto at the time of execution. THIS FORM WAS APPROVED FOR FORM AND LEGAL SUFFICIENCY BY AN ASSISTANT ATTORNEY GENERAL IN JULY 2025.

Introduced: October 14, 2025

1st Reading:

Passed:
Posted
Effective:

ORDINANCE NUMBER XXXX

AN ORDINANCE TO MAKE A SUPPLEMENTAL APPROPRIATION TO THE GENERAL FUND, ACCOUNT# 001-60-685-000-525898 -00, FOR THE FISCAL YEAR ENDING JUNE 30, 2026, IN THE AMOUNT OF TWENTY-SEVEN THOUSAND FOUR HUNDRED AND ONE DOLLARS ($27,401) FOR FUNDING TO COVER EXPENDITURES RELATED TO THE GRANT RECEIVED FROM THE MARYLAND STATE ARTS COUNCIL

WHEREAS, the Recreation Department applied for grant funds from the Maryland State Art Council in order to create a nurturing climate for the arts in the State; and

WHEREAS, the initial grant award expected was $50,700.00, for which the Arts team is planning to use these funds to expand programs at Springhill Lake Recreation Center, purchase arts equipment, and provide more resources for Public Art projects; and

WHEREAS, the final grant award is $78,101 but in the FY2026 budget expected revenues was projected to be $50,700, $27,401 less than the final grant award; and

WHEREAS, the City Manager and City Treasurer request to appropriate the additional revenue for expenditures under the Recreation Fund Arts Special Program budget for an additional $27,401 of expenditures for the for the arts projects.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Greenbelt, Maryland that an additional $27,401 shall be allocated to the FY26 Recreation Fund budget (Acct#001-60-685-000-525898-00), for a total of $30,701 of available expenditures.

BE IT FUTHER ORDAINED by the Council of the City of Greenbelt that this ordinance shall become effective immediately upon its passage.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of October 14, 2025.

____
Emmett V. Jordan, Mayor

ATTEST:

____
Bonita Anderson, City Clerk

CITY OF GREENBELT
Department of Public Works
555 Crescent Road – Greenbelt, Maryland 20770
301.474.8004

M E M O R A N D U M

Date: October 2, 2025

To: Josué Salmerón, City Manager

From: Brian Townsend, Assistant Public Works Director

VIA: Brian Kim, Public Works Director

Re: Replacement of Public Works Vehicles

Replacement Vehicles and Equipment

The 2026 budget allocated **$182,000** to replace the following:

- Vehicle #409 – Ford F-250 ($64,000)
- Vehicle #405 – Ford F-150 → F-250 ($54,000)
- Vehicle #402 – Ford F-250 ($64,000)

Department Review & Adjustments

- **Vehicle #152** (2014 Chevy Cargo Van), previously deferred from FY25, is now a higher priority.
- **Vehicles #409 and #402** are in good working condition and can be deferred to FY27.

Public Works is recommending for council to authorize the City Manager to execute the purchase of the following vehicles and equipment:

1. **Vehicle #405 – 2012 Ford F-150 Pickup** (Mileage 61,668)
    - Replacement: 2026 Ford F-250 with lift gate & snow plow
    - Vendor: Hertrich Fleet Services, Inc. (Howard County Contract #4400004546)
    - Cost: $55,182 + $2,500 (lights/stickering) = **$57,682**

2. **Vehicle #152 – 2014 Chevy Cargo Van** (mileage 124,752)
    - Replacement: 2026 Ford EV Transit Cargo Van with shelving & ladder rack
    - Vendor: Hertrich Fleet Services, Inc. (Howard County Contract #4400004546)
    - Cost: $60,380 + $2,500 (lights/stickering) = **$62,880**

Total Proposed Expenditure

$120,562 (well within the $182,000 budget) See attached pricing.

HERTRICH FLEET SERVICES, INC

1427 Bay Road Milford, DE 19963

Ford - Chevrolet - Dodge - Jeep
Lincoln - Honda - Buick - GMC - Toyota - Nissan

(800) 698-9825 (302) 422-3300 Fax: (302) 839-0555

October 2, 2025

Herris Moo-Young
Department of Public Works
City of Greenbelt

We are pleased to provide a quote for, 2026 Ford Transit 3/4-Ton Rated Cargo Van. w/ Enhance Range Electric Engine, 1 Speed Trans, Vinyl Seating, A/C, AM/FM Radio, Bluetooth, Keyless Entry, Backup Alarm, Backup Camera

✓	Code	Description	Amount
	W1Y	**2026 Ford Transit 3/4-Ton Rated - Low Roof - Cargo Van 148" WB - RWD**	**$41,724**
	YZ/VK	Oxford White Exterior & Palazzo Gray Cloth Seating	
	99M/44A	Enhance Range Electric Motor/1 Speed Transmission	
	101A	All Standard Equipment per PEP 101A (Includes but not limited to) Power Windows Power Locks Remote Keyless Entry	
	XES	Electric Rear Axle	NC
	16E	Vinyl Flooring	$230
	20C	9500# GVWR	NC
	425	50 State Emissions	NC
	43B	Back Up Alarm	$185
	86F	2 Additional Keys	$75
	91C	Black HID Head Lights	NC
		DeJana Upfit RANGER STEEL SERVICE PACKAGE FOR FORD TRANSIT LOW ROOF VAN INCLUDING: TAPERED BACK SHELF UNIT WITH 3 OPEN SHELVES, 14"D X 84"W X 44.5"H ON DRIVER'S SIDE TAPERED BACK SHELF UNIT, WITH 3 OPEN SHELVES,14"D X 48"W X 44.5"H ON PASSENGER'S SIDE 1 6" HOOK ON REAR OF DRIVER'S SIDE SHELF UNIT 8" HOOK ON REAR OF PASSENGER SIDE SHELF UNIT 4 14" DEEP PLASTIC BIN SET OF 5 DIVIDERS FOR 12" SHELF SET OF 5 DIVIDERS FOR 14" SHELF 2 COMPACT 2-DRAWER UNIT PRIME DESIGN SINGLE DROP DOWN LADDER RACK FOR A FORD TRANSIT VAN MEDIUM/HIGH ROOF	**$8,730**
		MSRP $55,885	
		Van Price	**$51,650**
		Dejana Upfit	**$8,730**
		Total for Vehicle and Shelving	**$60,380**

Please get in touch with any questions, changes, or to submit an order.

Respectfully Submitted, John Worrall

"A Member of the HERTRICH Family of Automobile Dealerships"

HeRTRICH FLEET SERVICES, INC

1427 Bay Road Milford, DE 19963

Ford - Chevrolet - Dodge - Jeep
Lincoln - Honda - Buick - GMC - Toyota - Nissan

(800) 698-9825 (302) 422-3300 Fax: (302) 839-0555

August 14, 2025

Herris Moo-Young
City of Greenbelt

It is my pleasure to provide a quote for a 2026 Ford F250 per the Howard County Maryland Contract #4400004546 equipped as follows:

F2B	**2026 Ford F250 4WD RC 142" WB – 8' Bed**	
Z1/AS	Oxford White Exterior & Medium Dark Slate 40/20/40 Bench Seat	
99A/44F	6.8 L V8 Engine & 10 Speed Automatic Transmission	
	PEP Package 600A – Includes all of the Below • Air Conditioning • AM/FM Radio • Vinyl Floors • Cruise Control • Power Equipment Group • Reverse Sensing	
	LT245/AT 17 Tires with Full Size Spare BSW	
X3E	3.73 E-Locking Rear Axle	
	GVWR 9900lbs	
	Front Tag Bracket	
66S	Upfitter Switches	$165
76C	Back up Alarm	$175
473	Snow Plow Prep	$250
67E	250Amp Alternator	$85
18B	Black Platform Running Boards	
	MSRP $53,035	
	See Attached for upfit	$13,980
	Hertrich fleet Disc	**($5,452)**
	HCC Disc	**($381)**
	Truck	**$47,202**
	Upfit	**$13,980**
	Total per Truck	**$55,182**

Respectfully submitted,

John Worrall

"A Member of the HeRTRICH Family of Automobile Dealerships"

DEJANA
Truck and Utility Equipment

Est. CELEBRATING OVER 50 YEARS OF SERVICE 1957

QUOTE

QUOTE #	BC004805
DATE	8/13/2025

New York, New England, Mid Atlantic
& Greater Philadelphia
490 Pulaski Rd Kings Park, NY 11754
Phone(631)544-9000 Fax(631)544-3501
WWW.DEJANA.COM

BILL TO: HERTRICH FLEET SERVICES INC
Attn: John Worrall
1427 Bay Road
Milford, DE 19963

Phone: (302) 422-3300

SHIP TO: HERTRICH FLEET SERVICES INC
Attn: John Worrall
1427 Bay Road
Milford, DE 19963

Email: jworrall@hertrichfleet.com

NOTE: *Re-quoting may be required, dependent upon chassis availability*

SALESPERSON	REFERENCE	P.O. REQUIRED	*QUOTE VALID UNTIL*	STD/CUSTOM
Dave Schoennagel	City of Greenbelt, MD	Yes	10/13/2025	NA

MAKE:	FORD	MODEL:	F-250	YEAR:	2026	SRW/DRW:	SRW
CAB TO AXLE:	56.0	WHEELBASE:	142.0	VIN:			
STOCK/ORDER NUMBER:	*Dealer Chassis*			TOTAL WEIGHT (LBS) OF ALL QUOTED ITEMS:			

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	SUPPLY & INSTALL: WESTERN 8' PRO-PLUS SERIES PLOW * Western Ultra Mount plow mounting system * Cutting Edge, Plow Guides & Wear Shoes are standard equipment * Note: *Delivery is subject to availability*		
1	* Western Harness, Ford chassis with Halogen Headlights		
1	* Western Night-Hawk Halogen Plow Headlights (Standard)		
1	* Control: Western Cab-Command hand-held controller		
1	* UPGRADE: Add Western Rubber Deflector, 8' Plow		
	* *Municipal level Plow pricing has been applied*		
1	TOMMY GATE LIFT GATE, MODEL G2-60-1542 EA38 * Fits full size Pick-up trucks, 1999 to current * Lift Gate Lift Capacity: 1,500 Pounds * Platform: Extruded Aluminum, 55" x 38" + 6" Taper		
1	SUPPLY & INSTALL AFTERMARKET BACK-UP CAMERA * Camera is compatible with the factory harness & monitor (NOTE: *Truck must be supplied with factory camera*)		
1	DELIVER FINISHED TRUCK TO DEALER		

CITY OF GREENBELT, MARYLAND

OFFICE OF THE CITY MANAGER

25 CRESCENT ROAD, GREENBELT, MD. 20770

MEMORANDUM

To: City Council

From: Josué Salmerón

CC: Tim George

Date: May 27, 2025

RE: Possible 2026 MML LARs

Staff has identified the possible LARs and after reviewing the discussion from the May 12 Council meeting have put the LARs in rank order. Specifically, we looked at LARs that have a broader state-wide impact and those that the legislature has shown interest in pursuing. We also ran the list by Carrington and Associates to get their feedback.

1) **Funding for Juvenile Justice Reform – Appropriation and Socio-Economic Support:** While focusing on budget-conscious reforms, we also must emphasize the need for funding to support young people and families, addressing the core socio-economic issues that lead to crime. Current laws are falling short because they lack the necessary resources for youth and family development programs. It is crucial that local communities receive adequate support to foster the development and rehabilitation of young people.

2) **Regulating Online Streaming Services for Sustainable Local Media Funding:** With so many cable customers switching to streaming only, and cutting the cable cord, the franchise fees provided to municipal governments are declining. These are important revenues in supporting Public, Educational, and Government (PEG) access channels, which provide vital local content.

3) **Taxing Social Media Companies to Fund Youth Mental Health (Pompi):** Use of social media has had a tremendous impact on youth mental health with online "trolling" and bullying which has led to depression and other mental health issues. In some extreme cases, this leads to suicidal thoughts and young people taking their own lives. This initiative would put a tax/fee on social media companies and that funding would be used to provide mental health counselling for at risk youth.

4) **Opposition To the Baltimore-Washington Superconducting MAGLEV Project:** The proposed alignments for the Maglev project have raised significant concerns due to their potential impact on Greenbelt's historic community, environmental resources, residents' quality of life, and the threat to the destruction of Greenbelt's forest.

5) **Extending the Homestead Tax Credit Program**

6) **Ban of all Single Use Plastics**

7) **Ban Use Plastic Water Bottles**

2025 Submitted LARs

1) Extending Homestead Tax Credits
2) Juvenile Justice Reform and Funding
3) Enhanced Tax Abatement Information

2024 Submitted LARs

1) Better Information on Abatements
2) Digital Levy Books
3) Ban all Single-use Plastic

District 22 Legislative Meeting

December 3, 2024 | 5:30 pm

Town of Berwyn Heights
Town of Edmonston
City of Greenbelt
City of Hyattsville
City of New Carrollton
Town of Riverdale Park
Town of University Park

Working Together for a Bright Future

Greenbelt American Legion 136
6900 Greenbelt Road, Greenbelt, MD 20770

Agenda

District 22 Joint Legislative Meeting

- Introductions & Welcome
- Municipal Presentations
- Joint Legislative Priorities
- Delegation Comments
- Questions & Discussion
- Closing Remarks

Joint Legislative Priorities

- Infrastructure and State Highways
- Mental Health
- Housing Affordability
- Juvenile Justice Reform
- Police Retention and Recruitment
- Regional Economic Development and LED Streetlights
- Environmental Sustainability
- Enabling Legislation for Zoning Authority

Town of Berwyn Heights

Bond Initiative: BH Elementary Playground Safety

The Town of Berwyn Heights is partnering with the Berwyn Heights Elementary School and PGCPS to repair and replace the school playground, tennis court, and basketball court- all which have fallen into disrepair and causing injuries to students.

Project Schedule
Completed by Fall 2025 School Year

Funds Requested :
$185,000 (Total cost $210,000)

Matching Funds:
$25,000 in Town CIP Funds

Current Conditions

Town of Berwyn Heights

www.BerwynHeightsMD.gov

Joint Legislative Priority: Police R&R

Police Recruitment & Retention Assistance: District 22 has seven municipal Police Departments that work with the County Police to serve District 22 residents. Over the past few years, the cost to operate a police department have risen significantly with competition in hiring new recruits, as well as prices for equipment and other capitol expenses. It is crucial to the long-term success of District 22 communities that support is provided for recruitment & retention of police officers, and equipment purchases.

Town of Berwyn Heights

www.BerwynHeightsMD.gov

Town of Edmonston

Bond Initiative: Town Hall Expansion

The Town of Edmonston is working to expand Town Hall. The space will provide additional community room meeting space, police department offices, showers, updated restrooms. The meeting space will be used by the public and by the Town for classes, programs and events..

Funds Requested

$450,000

Matching Funds (or Alternative Funding Sources)

$50,000

Project Schedule

Design project in 2025, Construction in Fall, 2025 with completion in 2026.

Town of Edmonston

www.edmonstonmd.gov

Town of Edmonston

www.edmonstonmd.gov

Bond Initiative: Park Development

The Town of Edmonston does not currently own in parks in the community. The Town would like to develop a small park near Town Hall. The project would include neighborhood amenities including a trail, picnic area, an amphitheater pavilion, and landscaping. The project would benefit 1,604 under served residents.

Funds Requested

$250,000

Matching Funds (or Alternative Funding Sources)

$50,000

Project Schedule

Design project in 2025, Construction in Fall, 2025 with completion in 2026.

Legislative Priority: Mental Health

Mental Health for our families is vital to each of our communities. Whether it is resources families are seeking, or help to deal with specific issues, mental health is a priority.

Legislative Action Request:

- Hoarding is an issue that apartments, communities and families deal with. Legislators can help by assisting with providing access to resources at the State level. Guidance from the legislative staff can provide much needed information to assist with this disorder.

- There is an issue of children taking guns to school. Is this a gun safety issue at home, is there mental health issues going on at home and school because the child does not feel safe, or they may be bullied. We have to make mandates that provide the education and resources to the professional staff that handle the mental health issues surrounding guns in the school.

- Support the creation of Holistic Empathetic Assistance Response Teams (HEART) state wide. The teams would assist the Town and County police on mental health calls for people in crisis.

Town of Edmonston

www.edmonstonmd.gov

City of Greenbelt

Bond Initiative: SHLRC Renovations

Bond funds would be utilized to reconfigure the interior walls to maximize programmable space. The newly available space will be added to the current staff office space, creating a new multi-purpose room space and podcast studio. This new multi-purpose room is immediately adjacent to the existing game room and can be utilized for both existing program expansion and new program development. New podcast studio programming will be added to teach our youth a new skill. Current staff office space will be shifted to a small classroom space at the entrance of the facility.

Funds Requested

$200,000

Matching Funds (or Alternative Funding Sources)

Capital Reserve Fund (as needed)

Project Schedule

Contractor Selection	4-6 weeks
Planning and Design	6 weeks
Construction Permits:	12-16 weeks
Construction	12 weeks

City of Greenbelt

www.greenbeltmd.gov

City of Greenbelt

Bond Initiative: Community Center Elevators

The elevators at the Greenbelt Community Center serve the visitors to the center, most importantly our senior citizens providing access to our art spaces and classes and to the Greenbelt Nursery school. The elevators, which have served the building for over 30-35 years, are no longer capable of meeting current safety standards, ADA requirements and have reached the end of their useful life. Consequently, the need for their replacement is not only a matter of compliance but also critical to maintaining the continuity of service and safe operation of the facility—particularly given the special needs of the Community Center patrons.

Funds Requested

$500,000

Matching Funds (or Alternative Funding Sources)

Capital Reserve Fund (as needed)

Project Schedule

Initial pricing and quotes have been received

Project can commence immediately upon award of funds

www.greenbeltmd.gov

Legislative Priority: Regional Economic Development and LED Streetlights

Legislative Action Requests:

- Regional Economic Development. The relocation of the FBI headquarters to Greenbelt is not just a mere shift in geography; it's a harbinger of economic revitalization and community development that extends far beyond the city limits of Greenbelt, with far-reaching implications. Approximately 7,500 FBI workers will be consolidated in our region, marking a significant surge in local economic activity. The results of the election raise questions on whether the incoming administration will support the FBI project. It is important for us and our key stakeholders to unite in our advocacy for the region to retain such an important project.

- LED Streetlights. Support for legislation and funding to assist with the acquisition of streetlights from Pepco and their conversion to energy-efficient LED technology. Collectively, these municipalities are seeking to purchase and upgrade over 4,300 streetlights to improve energy efficiency, reduce operational costs, and support environmental goals.

City of Greenbelt

www.greenbeltmd.gov

Additional Greenbelt Legislative Priorities:

OPPOSITION TO THE BALTIMORE-WASHINGTON SUPERCONDUCTING MAGLEV PROJECT: The proposed alignments (J & J-1) for the Maglev project have raised significant concerns due to their potential impact on Greenbelt's historic community, environmental resources, residents' quality of life, and the threat to the destruction of Greenbelt's forest

PROPERTY TAX ABATEMENT – IMPROVED INFORMATION FLOW: We urge the State to provide detailed information on property tax abatement requests, both current and anticipated, well in advance of our budget preparations. The lack of information hinders our ability to budget for potential abatements effectively.

HOMEOWNER (HOMESTEAD) TAX CREDIT EXTENSION AND RETROACTIVE CLAIMS: Council emphasized the need for extending the tax credit rebate beyond the October 1 deadline. Additionally, homeowners should be granted the ability to request this rebate retroactively for past years, offering further financial relief and fairness in our tax system.

OPPOSITION TO BELTWAY WIDENING/TOLL LANES: The proposed expansion poses risks to local ecosystems and could exacerbate traffic congestion and pollution.

City of Greenbelt

www.greenbeltmd.gov

City of Hyattsville

Bond Initiative: Municipal Building Renovations

The Hyattsville Police Department will be vacating the 2nd floor of the Hyattsville Municipal Building in Spring 2025. Before the space can be repurposed for other City services it needs to be renovated to bring it in compliance with current codes, ADA compliance, and configured to provide services to the community for the next 20 years in a safe and modern space.

Funds Requested

$550,000 (Total Project Cost: $1,770,000)

Matching Funds (or Alternative Funding Sources)

$150,000 in City Capital Improvement Funds

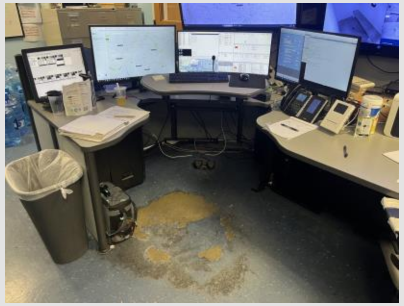
$300,000 in 2024 bond funding for stormwater remediation

$770,000 in ARPA funding to remediate mold, roof repairs, and upgrade Council Chambers

Project Schedule

The project will begin within 30 days of the Police Department's move, anticipated in Spring 2025, and be completed within 12 months from that time.

City of Hyattsville



www.hyattsville.org

Bond Initiative: Land Acquisition for Parking Annex at Public Safety Building

The City is completing our renovation of 3505 Hamilton St to become the new Hyattsville Public Safety Building and Police Station which will become operational in the first half of 2025. The City has an opportunity to purchase adjacent property to provide much needed additional parking, electric vehicle charging, and future renewable energy generation.

Funds Requested

$600,000 (Total Project Cost: $1,600,000)

Matching Funds (or Alternative Funding Sources)

$1,000,000 in City Capital Improvement Funds for surfacing, environmental remediation, and evaluate installation of solar to offset electrical costs for the public safety building.

Project Schedule

6 months for acquisition, 12-18 months for permitting, engineering and construction.

City of Hyattsville

www.hyattsville.org

Bond Initiative: Queens Chapel Alley Streetscape & Lighting

In 2023, the City contracted Neighborhood Design Center to engage with the community and propose a concept design for an alley and Avenue that separate a small commercial business district from a residential neighborhood. The alley supports commercial rear access for businesses and pass-through traffic. Busy roads surround the area, and parking areas and vehicular traffic cause constant movement. The project creates the potential for an activated alley and streetscape.

Funds Requested

$300,000 (Total Project Cost: $560,000)

Matching Funds (or Alternative Funding Sources)

$260,000 in ARPA funding has been encumbered for design and community engagement as well as stormwater improvements

Project Schedule

Estimated 8 months for engineering and 8 months for construction

City of Hyattsville

www.hyattsville.org

Joint Legislative Priority: **Affordable Housing**

Legislative Action Request: Local Leverage Housing Trust Fund

This legislative proposal meets the State's housing challenge through a partnership with city governments and the Department of Housing and Community Development. DHCD will provide matching grants of up to $5 for every $1 local governments invest in a “local housing trust fund” (LHTF).

The trust fund will give cities the flexibility to meet their unique housing needs and help them leverage other resources. The trust fund will support a range of affordable housing inititatives. Examples cities and towns may consider include the following:

- **Vacant and Blighted Property Fund**
- **Home Repairs and Upgrade Assistance**
- **Support for Small Apartment Owners**
- **Affordable Housing Development**
- **First-time Homebuyer Assistance**
- **Live Where You Work Program**

City of Hyattsville

www.hyattsville.org

City of New Carrollton








Bond Initiative: Former Suburban Aquatic Pool

Background

In 2016, the city purchased a former pool - Suburban Aquatic - on Harland St. The pool is in the process of being backfilled and the parking lot has been gutted and downsized so permeable surfaces can help with stormwater management. The property is being renovated as a multi-use space for the public.

Project Request #1

New Carrollton would like to renovate the current pool house and use it to improve Economic Development

- The project includes modernizing the electrical systems
- Converting the women's locker room into multiple individual fully accessible restrooms
- Converting the men's locker room into a ghost kitchen, to be used by food trucks as prep kitchens, and for other start-up businesses.
- The rest of the space would be converted into micro stalls for startup retail and storage space.
- Solar panels to the roof
- Weatherize into a 3- season building

Funds Requested $500,000 **Matching Funds (or Alternative Funding Sources)** Additional cost being coverard by grants and city funds

Project Schedule

RFI's, Permitting, Egineering, Building projects- Summer 2025

Bond Initiative: Former Suburban Aquatic Pool

Project Request #2 Satellite Police Station at the pool property

- Residents in the surrounding area have asked for a satellite police station in the area. The parking lot has ample space to place a modular building in the vicinity. The property's proximity to Good Luck Rd allows faster access to a large section of the residential area of the city.
- Requesting funding to cover a 3 year lease of a modular building to house 2-4 police, code, and parking officers

Funds Requested $150,000 **Matching Funds (or Alternative Funding Sources)** $50,000

Project Schedule
2 months after funding confirmation

City of New Carrollton

Legislative Priority: Juvenile Justice

Thank you to the Maryland Geneal Assembly for all the Juvenile Justice reform in the last session.

Legislative Action Request: Additional Improvements to Juvenile Justice Reforms

- Municipal Police Officers should be added to the contact list of those monitoring youth violations on weekends and holidays, when offices are closed and prosecutors cannot be reached.

www.newcarrolltonmd.gov

Town of Riverdale Park

Bond Initiative: Purple Line Neighborhood Revitalization and Connectivity Project

This limited-access neighborhood has been and continues to be negatively impacted by the construction of the Purple Line. When finished, there will be a Purple Line Station within one-half mile of the neighborhood. However, large portions of the neighborhood lack sidewalks and streetlighting to allow residents to safely walk to the new light rail system. This project includes the installation of new sidewalks, the upgrading of stormwater management inlets, and the installation of streetlights.

Funds Requested

$600,000

Matching Funds (or Alternative Funding Sources)

$250,000 Local Funds

Town of Riverdale Park

www.riverdaleparkmd.gov

Bond Initiative: Beale Circle Stormwater Management Project

This project is currently being engineered with State funding provided through Senator Washington's Office in 2023. Water pools at Beale Circle, an open green space owned by the Town immediately adjacent to East West Highway (MD410) in the Wells Run watershed. Sink holes have formed in this due to substandard stormwater infrastructure. A stormwater retention feature at this location will mitigate flood risk and also assist with water quality.

Funds Requested

$525,000

Matching Funds (or Alternative Funding Sources)

$150,000 State Grant Funds

Town of Riverdale Park

www.riverdaleparkmd.gov

Legislative Priority: Infrastructure & State Road Improvements

Legislative Action Requests:

- Direct the Maryland Department of Transportation State Highway Administration to study passive features for traffic calming and traffic slowing on roadways (an example is the length dashed line markings between same direction lanes)
- Specific prohibition added to the Transportation Article prohibiting motor vehicles from driving in, stopping, and standing in dedicated bike lanes

Town of Riverdale Park

www.riverdaleparkmd.gov

Town of University Park

Bond Initiative: New Town Hall

University Park is in desperate need of a new Town Hall.

We are currently operating in a former residential home approaching 100 years old.

The existing building has multiple challenges:

1. No public meeting space for Town Council meetings or community events

2. Due to ADA requirements, the public can only attend Town Council meetings virtually

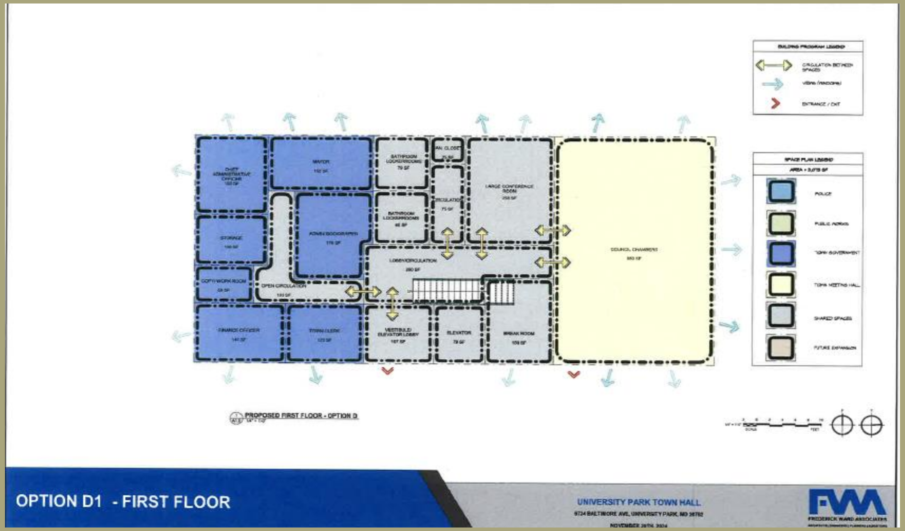
3. Space for the Police Department and the Administrative staff is inadequate and lacks sufficient office space to meet operational needs

The Town is working with Frederick Ward and Associates to develop a construction plan and the estimated cost for the construction is expected to be between $3 and $3.5 million. We are requesting $1 million in bond funding to help with construction of the new Town Hall and renovation of the exiting building.

Town of University Park

www.upmd.org

Bond Initiative: New Town Hall



Town of University Park

www.upmd.org

Legislative Priority: Sustainability

Request funding to regionally develop a program to mitigate solid waste

Legislative Action Request:
We are requesting funding to conduct an evaluation of existing systems within local municipalities, to better understand the current systems impact on the region and how we can improve efficiencies and reduce the environmental impact.

Most programs need to be evaluated for efficiency and how towns/cities operate and look at existing systems to see how we can do better.

Funds will be used to study existing systems, what works, what does not work, and to assist neighboring municipalities to assist with duplicating and implementing new collection technologies to make us more efficient.

Town of University Park

www.upmd.org

Thank You!

Town of Berwyn Heights
Town of Edmonston
City of Greenbelt
City of Hyattsville
City of New Carrollton
Town of Riverdale Park
Town of University Park

Working Together for a Bright Future

2023-24 LARs

1) Better Information on Abatements.
2) Digital Levy Books.
3) Ban all Single-use plastic.

Potential LARs for 2024-25

1) **OPPOSITION TO THE BALTIMORE-WASHINGTON SUPERCONDUCTING MAGLEV PROJECT:** The proposed alignments for the Maglev project have raised significant concerns due to their potential impact on Greenbelt's historic community, environmental resources, residents' quality of life, and the threat to the destruction of Greenbelt's forest.

2) **OPPOSITION TO BELTWAY WIDENING/TOLL LANES:** The proposed expansion poses risks to local ecosystems and could exacerbate traffic congestion and pollution.

3) **ENABLE LEGISLATION ZONING AUTHORITY FOR LOCAL MUNICIPALITIES:** Seeking greater autonomy for local municipalities in zoning decisions to better reflect the needs and vision of our community.

4) **JUVENILE JUSTICE REFORM – APPROPRIATION AND SOCIO-ECONOMIC SUPPORT:** While focusing on budget-conscious reforms, we also must emphasize the need for funding to support young people and families, addressing the core socio-economic issues that lead to crime. Current laws are falling short because they lack the necessary resources for youth and family development programs. It is crucial that local communities receive adequate support to foster the development and rehabilitation of young people.

5) **HOMEOWNER (HOMESTEAD) TAX CREDIT EXTENSION AND RETROACTIVE CLAIMS:** Council emphasized the need for extending the tax credit rebate beyond the October 1 deadline. Additionally, homeowners should be granted the ability to request this rebate retroactively for past years, offering further financial relief and fairness in our tax system.

6) **PROPERTY TAX ABATEMENT – IMPROVED INFORMATION FLOW:** For the year 2023, we urge the State to provide detailed information on property tax abatement requests, both current and anticipated, well in advance of our budget preparations. The lack of information hinders our ability to budget for potential abatements effectively.

7) **REGULATING ONLINE STREAMING SERVICES FOR SUTAINABLE LOCAL MEDIA FUNDING:** With so many cable customers switching to streaming only, and cutting the cable cord, the franchise fees provided to municipal governments are declining. These are important revenues in supporting Public, Educational, and Government (PEG) access channels, which provide vital local content.